

printed by the Hall of Records Commission (Code 1957, 1971 Repl. Vol., Art. 41, secs. 104-106). Appropriations for the office of the Secretary of State are incorporated into the General Funds of the Executive Department.  
Staff: 10.

### BOARD OF PUBLIC WORKS

Marvin Mandel, Governor  
Louis L. Goldstein, Comptroller of the Treasury  
John A. Luetkemeyer, Treasurer  
Andrew Heubeck, Jr., Secretary to the Board

State Office Building, Annapolis 21401

Telephone: 267-5443

The Board of Public Works is composed of the Governor, the State Comptroller, and the State Treasurer. The Constitution requires the Board to meet on the first Wednesday of January, April, July and October in Annapolis and more often when necessary. The Board exercises such powers and duties as are prescribed in the Constitution or delegated to it from time to time by the General Assembly. The Board supervises the expenditures of all sums appropriated through State loans authorized by the General Assembly. The Board also supervises the expenditures of all general and other funds appropriated for capital improvements except those appropriated for State roads, bridges, and highways; and it approves the contracts for such expenditures after review by the Secretary, Department of Budget and Fiscal Planning, or the Secretary, Department of General Services, as the case may be. The Board approves every new lease or renewal for land, buildings, or office space before such contracts are executed by any department, board, commission, State officer, or institution of the State. It may also designate the location of any State agency, after review by the Secretary, Department of Budget and Fiscal Planning.

The Board may borrow upon the credit of the State, at any time between the sessions of the General Assembly, sums not to exceed \$50,000, to meet temporary deficits in the Treasury; and in addition, it may borrow upon the credit of the State total amounts not exceeding \$1,000,000 in anticipation of taxes levied for any year. All such loans shall bear interest at a rate determined by the Board, and shall mature and be repaid at or before the end of the fiscal year in which the money is borrowed. Upon recommendation of the Comptroller, the Board may adopt regulations covering matters of business administration in the various departments, institutions, and agencies of the State, including the fixing of uniform rates of mileage allowance and the terms and renewals of all bonds furnished by State officials and employees. The sale, lease, or transfer of any real property belonging to any State agency or institution must be approved, and the conveyance signed, by the Board and the highest official of the agency or institution. Where no agency or institution claims the property, the Board executes the conveyance. The Board of Public Works has custody of the General Emergency Fund, which is used to supplement the budgets of the agencies and institutions of the State. It also authorizes the disposal of the records of any agency or institution of the State when such disposal has been approved by the Hall of Records Commission. The Board of Public Works must also issue a license to anyone who seeks to dredge or fill on State wetlands.

As of July 1, 1971, the State is required to pay the costs, in excess of available Federal funds, of all public school construction capital