

**BOARD OF REVENUE ESTIMATES
BUREAU OF REVENUE ESTIMATES**

Louis L. Goldstein, Comptroller of the Treasury
John A. Luetkemeyer, State Treasurer
James G. Rennie, Director, Department of Budget and
Procurement
W. Irvin Young, Chief, Bureau of Revenue Estimates

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The Board of Revenue Estimates and the Bureau of Revenue Estimates were created by Chapter 991, Acts of 1945. The Board is composed of the Comptroller of the Treasury, the State Treasurer, and the Director of the Department of Budget and Procurement. It studies the findings and recommendations of the Bureau and then sends to the Governor, for submission to the General Assembly, an itemized statement of anticipated revenues for the succeeding fiscal year, together with its recommendations. The Bureau studies and analyzes all sources of revenue, prepares for the Board the findings for the itemized statement of anticipated revenue, devises equitable and economical means of collection of such revenue, and devises and recommends new sources of revenue.

The Chief of the Bureau of Revenue Estimates, in conjunction with the State Comptroller's office, prepares and submits to the members of the General Assembly by the end of the months of January and July in each year an itemized statement showing the following information for the six-month period ending on the next preceding December 31 or June 30, as the case may be: (1) estimated revenue from all sources, by funds, for the current budget period; (2) collections for the next preceding six-month period; and (3) amount of revenues uncollected or over-collected (Code 1957, Art. 41, sec. 194). The appropriation for the Bureau of Revenue Estimates is included in the budget of the Comptroller of the Treasury.

Appropriations	1963	1964
General Funds	\$16,475	\$16,754
Staff: 2.		

CENTRAL PAYROLL BUREAU

Robert L. Serviss, Director

State Office Building, Annapolis Telephone: Colonial 8-3371

The Central Payroll Bureau, established by Chapter 43, Acts of 1954, operates under both the Comptroller of the Treasury and the State Treasurer. The Bureau renders payments for salaries, wages and certain contractual obligations for all agencies of the State except the State Roads Commission and the University of Maryland. The Bureau compiles the payroll registers, maintains records of salary earnings and deductions for each employee of the State, issues a summary distribution of charges by program and fund for each payroll, together with a disbursing warrant, and issues salary checks to State employees.

It submits biweekly reports to the three State retirement systems: State Teachers', State Employees' and State Police. It also compiles quarterly reports for fourteen reporting units and submits them to the United States Department of Health, Welfare and Education—Social Security Division.

The Central Payroll Bureau maintains an account for Federal Withholding Tax and at the end of each calendar year submits to