

to the Governor and attests his signature on all public documents, commissions, warrants, proclamations, and such other public papers as may be required. He is custodian of the Great Seal of the State (Code 1957, Art. 41, sec. 45). The Secretary of State certifies the results of all referenda and constitutional amendments submitted to the electorate. He keeps and publishes the results of elections held in the State and keeps the records of the State Board of Canvassers, of which he is a member (Code 1957, Art. 33, secs. 142-43, 172). His office keeps a record of all commissions issued and all appointments made by the Governor (Code 1957, Art. 41, secs. 86-88); a record of trademarks and trade names used within the State (Code 1957, Art. 41, secs. 90-103); a record of all Trading Stamp Companies doing business in Maryland (Chap. 650, Acts 1959); and a registry of all legislative agents and counsels, the legislative subjects in which they are interested, and the amounts they receive and expend for such activity (Code 1957, Art. 40, secs. 5-14). The Secretary of State is also the legally designated attorney of nonresident drivers, aviators, and aircraft owners involved in accidents in Maryland. All processes or warrants served upon him in this connection have the same legal effect as though they were served upon the individual (Code 1957, Art. 66½, sec. 115; Art. 75, secs. 76-78). All administrative regulations adopted by any State officer or department must be filed with the Secretary of State, who is responsible for publishing such regulations and supplements thereto (Code 1957, Art. 41, sec. 9). By Chapter 225, Acts of 1963, the Secretary of State must keep a record of true and itemized statements or reports in writing setting forth in detail all contributions and expenditures incurred by every treasurer, political agent, or candidate for nomination or election to a State-wide public office.

|                     |          |          |
|---------------------|----------|----------|
| Appropriations      | 1963     | 1964     |
| General Funds ..... | \$62,280 | \$69,148 |
| Staff: 10           |          |          |

## Fiscal Agencies

### BOARD OF PUBLIC WORKS

J. Millard Tawes, Governor  
 Louis L. Goldstein, Comptroller of the Treasury  
 John A. Luetkemeyer, Treasurer  
 Andrew Heubeck, Jr., Secretary to the Board

Treasury Building, Annapolis                      Telephone: Colonial 8-3371

The Board of Public Works is composed of the Governor, the Comptroller, and the State Treasurer. The Board exercises such powers and duties as may be delegated to it in regard to the creation of the State debt. It approves all contracts for the expenditures of the proceeds of loans authorized by the General Assembly. It supervises the expenditure of all sums appropriated for the acquisition of land, buildings, equipment, new construction, and other capital assets, except those appropriated for State roads, bridges, and highways; and it approves the contracts for such expenditures after review by the Director of Budget and Procurement or Department of Public Improvements, as the case may be. The Board approves every new lease or renewal for land, buildings, or office space before such contracts are executed by any department, board, commission, State