

Division of Administration, Finance, and Research

The finance section of this Division prepares the annual State public school budget. It maintains budget and accounting records and distributes funds made available to the local school systems by the State and Federal governments. In addition, this unit provides auditing services and fiscal advice to the State teachers colleges.

The research section compiles all statistical records necessary for the efficient administration of the public school system. These records provide a guide to the services rendered by the Department in the planning, construction, staffing, supervision, and administration of the public schools. In addition, the research section conducts statistical studies as they are requested by the State Board of Education or the State Superintendent of Schools (Code 1957, Art. 77, secs. 33, 34, 47).

Division of Certification and Accreditation

The Division of Certification and Accreditation accredits all Maryland schools and colleges, public and private, and certifies their professional and academic staffs. It provides leadership in teacher education, licenses and inspects Maryland trade and vocational schools, supervises the school lunch program, and administers high school equivalence examinations (Code 1957, Art. 77, secs. 25, 30, 31, 41, 99-107).

Division of Library Extension

The Division of Library Extension, established within the State Department of Education by the General Assembly of 1945, exercises supervision over school libraries and county libraries operating under the State-Aid Act of 1945. The Division makes available professional advice and assistance to all school and public libraries. It administers State funds made available under the Public Libraries Act (Code 1957, Art. 77, secs. 177-201).

Division of Vocational Rehabilitation

The Division of Vocational Rehabilitation, established by the General Assembly of 1929, administers the Federal Civilian Rehabilitation Act, and the funds provided by it, within the State of Maryland. The Division provides vocational rehabilitation and placement service to physically handicapped persons. Under the Social Security Law, all cases applying to the Bureau of Old Age and Survivors Insurance for disability determinations are required to be referred to this Division for possible rehabilitation service. District offices are located in Baltimore, Salisbury, Hyattsville, and Hagerstown, and branch offices in Annapolis, Chestertown, Cumberland, Easton, Frederick, La Plata, Rockville, and Westminster (Code 1957, Art. 77, secs. 292-96).

Appropriations—1961

	<i>General Funds</i>	<i>Special Funds</i>	<i>Federal Funds</i>	Total
State Department	\$ 896,351		\$ 33,350	\$ 929,701
Vocational Rehabilitation	462,888		\$ 753,313	1,216,201
State Aid to Education	83,878,233	\$ 5,000	4,234,596	88,117,829
Teachers Colleges	3,726,118	665,510		4,391,628