

**CENTRAL PAYROLL BUREAU**

Robert L. Serviss, Director

State Office Building, Annapolis Telephone: Colonial 8-3371

The Central Payroll Bureau, organized in 1953, is a joint agency of the State Treasurer's office and the Comptroller of the Treasury. Using reports received from the various agencies of the state, the Bureau compiles the payroll journal, writes the payroll checks, maintains records of earnings for each employee, issues payroll disbursing warrants, and submits bi-weekly reports to the State Employees, Teachers, and Police Retirement Systems. It deposits deductions for Federal withholding taxes and makes remittances for State withholding taxes. Quarterly reports of Social Security earnings to the Federal Government and annual reports to employees of wages and taxes withheld are additional functions. The appropriation for the Central Payroll Bureau is included in the budget of the Comptroller of the Treasury.

Appropriations	1957	1958
General Funds .....	\$78,518	\$101,787
Staff: 22.		

**STATE TREASURER**

Hooper S. Miles, Treasurer, 1959  
 Charles M. Speicher, Chief Deputy  
 J. Hugh Taylor, Deputy

State Office Building, Annapolis Telephone: Colonial 3-3117  
 1218 Mathieson Building, Baltimore 2 Telephone: Saratoga 7-5166

Under the Constitution of 1776, there were two State Treasurers—the Treasurer of the Eastern Shore and the Treasurer of the Western Shore. In 1841 a constitutional amendment consolidated the two offices. The present constitution provides that the Treasurer shall be elected by joint ballot of both Houses of the General Assembly for a term of four years. The Treasurer is responsible for depositing each day the money of the State in an authorized depository. The Treasurer or his deputy must sign all checks countersigned by the Comptroller or an authorized deputy. The Treasurer invests unexpended or surplus funds of the State which are available for investment purposes and is the custodian of the State's insurance, all stocks, bonds, or other investments of the State, and securities pledged by all insurance companies, foreign building and homestead associations, and all banks holding deposits of State Funds, as required by the laws of the State. He publishes in a Baltimore newspaper a monthly balance of all State funds held in authorized depositories and renders a quarterly report to the Comptroller. The Treasurer is also the custodian of such special funds as may be prescribed by law (Const. 1867, Art. VI, secs. 1, 2, 4).

Appropriations	1957	1958
General Funds .....	\$351,647	\$609,421
Staff: 15.		

**STATE AUDITOR**

James L. Benson, State Auditor, 1959  
 Benjamin Gary, Deputy State Auditor  
 Kathleen Collins, Administrative Assistant

1401 Standard Oil Bldg., Baltimore 2 Telephone: Lexington 9-4542