

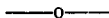
**CENTRAL PAYROLL BUREAU**

Robert L. Serviss, Director

State Office Building, Annapolis Telephone: Colonial 3-2631

The Central Payroll Bureau, organized in 1953, is a joint function of the State Treasurer's Office and the Comptroller of the Treasury. Based on reports received from the agencies of the State, the Central Payroll Bureau compiles the payroll journal, writes the payroll checks, maintains records of earnings for each employee, issues payroll warrants and submits bi-weekly reports to the State Employees' Retirement System. Deductions for federal withholding taxes are deposited by the Bureau and the annual report to employees for salary and wages earned and taxes withheld are also additional functions.

Appropriations	1953	1954
Emergency Fund .....		\$49,352
Staff: 13.		



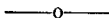
**STATE TREASURER**

Hooper S. Miles, Treasurer, 1955  
 Charles M. Speicher, Chief Deputy  
 J. Hugh Taylor, Deputy

State Office Building, Annapolis Telephone: Colonial 3-3117  
 Mathieson Building, Baltimore 2 Telephone: Saratoga 7-5166

Under the Constitution of 1776, there were two State Treasurers—the Treasurer of the Eastern Shore and the Treasurer of the Western Shore. With the adoption of the Constitution of 1851, these two offices were consolidated. The present Constitution provides that the Treasurer shall be elected by joint ballot of both Houses of the General Assembly for a term of four years. The Treasurer is responsible for depositing each day the money of the State in an authorized depository. The Treasurer or his deputy must sign all checks, countersigned by the Comptroller or an authorized deputy. The Treasurer is responsible for investing unexpended or surplus funds of the State which are available for investment purposes, and is the custodian of the State's insurance, all stocks, bonds, or other investments of the State, and securities pledged by all banks with deposits of State funds, insurance companies, and foreign building and homestead associations as required by the laws of the State. A monthly balance of all State funds held in authorized depositories is published in a newspaper of Baltimore, and a quarterly report is rendered to the Comptroller. The Treasurer is also the custodian of such special funds as may be prescribed by law (Const. 1867, Art. VI. secs. 1, 2, 4).

Appropriations	1953	1954
General Fund .....	\$399,246	\$368,605
Staff: 13.		



**STATE AUDITOR**

James L. Benson, State Auditor, 1955  
 Benjamin Gary, Deputy State Auditor  
 Kathleen Collins, Administrative Assistant

1401 Standard Oil Building, Baltimore 2 Telephone: Lexington 9-4542