

Archivist:

Dr. Morris L. Radoff.....Annapolis

Senior Stenographer:

Louise M. Hall.....Glen Burnie

RECORD SERVICE**Assistant Archivists:**

Roger Thomas.....Annapolis

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Junior Assistant Librarians:

Josephine E. Jickling.....Annapolis

Elizabeth Hartsook.....Annapolis

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REPAIR AND PRESERVATION**Senior Assistant Librarian:**

Ruth A. Krebs.....Annapolis

Junior Assistant Librarian:

Jane R. Moss.....Annapolis

PHOTODUPLICATION**Photo-Copyist:**

Margaret P. White.....Annapolis

The Hall of Records Commission was created by Chapter 18, Acts of 1935. It is composed of: The Governor of Maryland, the State Comptroller, the Chief Judge of the Court of Appeals, the President of the Johns Hopkins University, the President of St. John's College, the President of the Maryland Historical Society, and the President of the Board of Trustees of the Peabody Institute of Baltimore.

The Commission supervises and controls the Hall of Records building and appoints the Archivist who has charge of the active management of the building and contents.

Among the records now housed in the Hall of Records are the engrossed laws of Maryland, the large collection of materials, including its own records, formerly in the care of the Court of Appeals, the manuscript archives of Maryland formerly deposited with the Maryland Historical Society, Maryland probate material from 1635-1776, records of Baltimore, Prince George's, Frederick, Anne Arundel, Charles and Somerset Counties, old records of the various state offices. In addition there is a small but growing collection of church records and private papers.

Every state, county, city, town or other public official in the State is authorized to deposit for preservation any original papers, official books, records, documents, files, newspapers, printed books or portraits not in current use. The Commission accepts gifts or deposits of like nature from other than governmental officers. Such gifts or deposits are kept in fireproof air-conditioned stacks, and the Hall of Records furnishes for a small fee typewritten, photostat or microfilm copies of any material in its possession. The Commission has a seal and is empowered to certify such copies.

The Hall of Records is open to the public with the privilege of examining records, under the necessary safeguards. In addition requests by mail for information contained in the records will be answered, but no genealogical line will be traced.

By virtue of two Acts of the General Assembly of 1941 custodians of records who wish to dispose of them may offer them to the Hall of Records.