

offices by death, refusal to serve, removal out of the district, or incapacity of any such officer, and such vacancy shall not be supplied by the district at a special or other district meeting within one month thereafter, the commissioners of primary schools shall fill such vacancy by the appointment of any person residing in the district; and every person who shall be duly chosen or appointed to any such office who shall refuse to serve therein, shall forfeit and pay the sum of five dollars, to be recovered with costs of suit, by action of debt, in the name of the commissioners of primary schools for Anne Arundel county, before any justice of the peace of said county, and such sum, when recovered, shall be paid to said commissioners for the use of the primary schools in such district; and every person who shall be duly chosen or appointed as aforesaid to serve in any such office, and having accepted thereof, or who shall not declare his refusal to accept, and shall neglect the performance of the duties thereof, shall forfeit and pay the sum of ten dollars, to be recovered with costs of suit in manner aforesaid and to the use aforesaid.

161. The clerk of each school district shall keep the records and proceedings of his district in a book to be provided for that purpose; and whenever a special district meeting shall be called by the trustees of the district, he shall give notice of the time and place of said meeting at least ten days before the time of holding the same; and when any district meeting shall be adjourned for a longer time than one month, he shall give notice thereof, in writing, at least ten days before the time appointed by such adjournment, and so of every district meeting that may be held.

162. He shall preserve all records, books, writings and papers belonging to his office, and on the expiration of his time of service shall deliver the same to his successor in office, in the same manner as the clerk of the Circuit Court is required by law to deliver all records, books and papers belonging to his office to his successor in office, under the penalty of his official bond.

163*. The commissioners of primary schools may appoint a clerk, who shall receive such compensation for his services as the said commissioners of primary schools may determine, to be levied on the assessable property of the county, by the county commissioners of said county.