

purpose of rescuing or procuring the release of any convict confined in the said penitentiary, shall be forfeited thereby to the use of the State, and the directors shall take possession thereof and appropriate the same, by sale or otherwise, to the use of the penitentiary; and they may prosecute, in the name of the State, any suit that may be necessary for the recovery, or forfeiture thereof.

28. The following rules and regulations shall be observed at the said penitentiary, and the same may be altered or modified, and new ones adopted, as hereinafter provided.

CLERK.

29. It shall be the duty of the clerk to keep the books of accounts, and of all the transactions of the institution, and record the minutes of the proceedings of the Board of Directors.

30. He shall present, at the monthly meeting of the board, a summary account of all the transactions of the institution, showing the amount of active capital, cash, and bills receivable and payable, the checks drawn and for what purpose, all moneys paid and on what account, which shall be examined and countersigned by the warden.

31. He shall attend daily at the prison during the usual business hours, unless excused by the warden or monthly committee, or Board of Directors.

32. He shall not interfere with the police of the prison, or the prisoners.

33. He shall see that the accounts of the different departments are properly kept, and at the monthly meetings present them to the board.

34. He shall keep a record of admissions, pardons, discharges, and descriptions of convicts, as directed by the warden.

35. He shall keep such books, and in such manner as the directors or warden may require, and do any writing that may be necessary to the discharge of their duties.