

State Government, 1928

EXECUTIVE DEPARTMENT

State House, Annapolis.

Baltimore Office 1003-1006 Union Trust Building.

Governor:		
	Albert C. Ritchie.....	Annapolis
Secretary of State.		
	David C. Winebrenner, 3d.....	Frederick
Executive Secretary:		
	Kenneth M. Burns.....	Annapolis
Stenographers		
	Miss Virginia Dinwiddie Ellinger.....	Baltimore
	Mrs. Elizabeth W. Smith.....	Baltimore
Clerks:		
	Murray G. Hooper.....	Annapolis
	Raymond M. Lauer.....	Annapolis
	Chas. Burton Woolley.....	Annapolis

The Governor is elected by the people for a term of four years from the second Wednesday in January ensuing his election. The Secretary of State is appointed by the Governor, with the consent of the Senate, to hold office during the term of the Governor; all other officers are appointed by the Governor to hold office during his pleasure.

Under the State Reorganization Law, which became operative January 1, 1923, the Executive Department was reorganized and enlarged to include, besides the Secretary of State, the following: Parole Commissioner, The Commissioner of the Land Office, The Superintendent of Public Buildings, The Department of Legislative Reference, The Commissioners for Uniform State Laws, The State Librarian.

The Secretary of State, in addition to his statutory duties, is the General Secretary to the Governor. The statutory duties of the Secretary are briefly as follows. His attestation of the Governor's signature to all public documents, commissions, pardons, warrants, proclamations and the many other papers and certificates is required; he is the custodian of the records of the Executive Department; Certificates of Nomination of certain political candidates are required to be filed in his office and their names certified by him to the Election Supervisors for placement upon the ballot; he is a member of the Board of State Canvassers and prepares that Board's minutes and certifications in addition to keeping the records of their meetings and of the election returns; employees of legislative counsels and agents are required to certify to him, under oath, whatever expenses have been incurred by them in connection with their activities for or against legislation before the General Assembly; he is the custodian of the Great Seal of the State; railroad leases are filed in his office and he exercises general supervision over the detail work of the entire Executive Department which consists of the office of the Governor and Secretary of State.