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penses of the school for the term, embracing the salary of the teacher and assistant, (if there be an assistant,) and all incidental expenses. When the amount received for books and stationery has been allowed to remain in the hands of the teacher, it must be credited on the bill.

The daily register is to be preserved in the school until it shall be filled with names, and then must be delivered to the District Commissioner.

EXTRACT FROM THE STATE SCHOOL LAW.

“Teachers shall keep, preserve and enter into registers prepared for that purpose, an accurate account of the attendance of pupils, text-books used, and branches taught, and such other statistics as may be required, and make due return thereof to the District Commissioner at the end of each term; and no teacher shall be entitled to receive payment for services until the register, properly filled up and completed, be so returned.”

All orders for books and Stationery must be sent to the Superintendent through the Secretary of the Board of School Commissioners, the Secretary keeping an account of the same, charging each order to the Commissioner District, and, if practicable, to the school for which the books were procured. In the Superintendent's Office, books and school requisites, as issued, will be charged to the Board of School Commissioners.

Orders for books and stationery must be in form as follows :
OFFICE OF BOARD OF SCHOOL COMMISSIONERS.

County, 186 .

To the State Superintendent of Pub. Inst.

SIR :—Forward to
at _____ for account of the Board of School Commissioners of _____ County, the following books, &c. Send via (here give the route as definitely as possible.)

Write the name of each book in full and the exact number—not the dozens.

Signed,

Secretary of Board of S. C.