

"Present, but tardy," during the other session, is not shown in the diagram, but will be easily understood by the intelligent teacher.

The teacher's attendance shall be denoted by entering the day of the month in the small square under the initial letter of the day. The blank squares will then indicate the teacher's absence.

All departures from correct deportment will subject the pupil to demerit marks, which must be denoted by the figures in the diagram.

Each figure will indicate the number of demerit marks, and will be charged for the offences set forth in the explanations. These demerit marks must be entered in the upper square at the end of each day. No more than six demerits shall be charged against a pupil in one day, that number indicating the worst conduct.

As the blank squares will indicate full and prompt attendance and correct deportment, every teacher shall counsel the pupils to give no cause for marking the register; and those pupils whose line of squares contains no marks at the end of the term, shall receive the decided approbation of the commissioner and teacher, and the commissioner may present their names to the Board as deserving some special mark of commendation.

Each branch studied by every pupil shall be indicated by entering the figure, denoting the branch opposite the pupil's name.

Any teacher who shall neglect to mark the register in a proper manner, in accordance with the foregoing directions, or shall permit it to be soiled by blots, or otherwise disfigured, shall be subject to reproof by the commissioner.

It is understood to be the intent and meaning of the following extract from the State School Law, that each teacher shall keep the daily register as herein directed, and an account of the books purchased or used by the pupils, and make a report to the commissioner at the end of each term, on blanks prepared for that purpose, giving the name of each pupil, the date of entrance, the number of days attendance, the number of demerit marks, the branches studied by each pupil, the text-books used or purchased, the amount received from each pupil for the use or from the sale of text-books and stationery, the number of each book on hand in good condition, the number of pupils that entered school in the Fall term, the number that entered the Winter term, exclusive of those who entered the Fall term; the number that entered the Spring term, exclusive of those who entered the Fall and Winter terms; the number that entered the Summer term, exclusive of those who entered the Fall, Winter and Spring terms; the number of boys and girls, and the number studying each branch. This report must contain the bill of ex-