Convention is designed only for one purpose, and that is
to serve you who are the elected delegates, trying to
perform a task, and if we can't meet your demands, then
we are not serving the purpose of my staff.

Already we know and are mindful of some shortages. We are trying to overcome these. The principal
one of these is perhaps the lack of space within which
to put things. This is indeed serious because already
you have quite an accumulation, and you will get more.

I hope by the end of this week we will have delivered a number of four- or five-drawer file cabinets so that in your committee room each of you can at least have for your own use a drawer of a file cabinet in addition to your desk. If you find this is not sufficient, or if you have any other suggestions, I would greatly appreciate it if you would pass them on or let your committee chairman know so that he can pass them on.

There is some confusion also about other procedural matters -- mail room and pages, telephones, et cetera. We had hoped the telephone system would be completely set up and in full operation by Friday of last