

1 committees to have continuous hearings from 9:00 a.m. until
2 lunchtime and then to resume for a discussion or study period
3 following the recess of the Convention until approximately
4 5:00 p.m. I have no doubt that even with this schedule longer
5 and later sessions will be required toward the end of the 90-
6 day period.

7 Each of you knows from the memoranda heretofore
8 sent to you that your two vice-presidents and I are each
9 assigned as liaison members to several committees and that
10 members of the Committee on Style, Drafting and Arrange-
11 ment and members of the Committee on Calendar and Agenda are
12 also assigned as liaison members to the several committees.
13 This is for the purpose of coordinating the work of the
14 various committees to the greatest possible extent. To fur-
15 ther this effort at coordination and to keep the Convention
16 operating as smoothly as possible, your officers plan to have
17 brief daily meetings among themselves and, in addition, will
18 meet regularly once a week with the chairmen and vice-chairmen
19 of committees. There will also be meetings of the
20 professional staff at regular intervals. Suggestions from any
21 of you to aid further in coordinating the work of the