

and memorials shall be endorsed on the back, and entered on the Journal.

Rule 46. The unfinished business in which the Convention was engaged at the preceding adjournment, shall have the preference in the orders of the day; and no motion for any other business shall be received without the special leave of the Convention, until the former is disposed of.

Rule 47. The Rules of Parliamentary Practice shall govern the Convention in all cases to which they are applicable, and in which they are not inconsistent with the Standing Rules and Orders of the Convention.

Rule 48. Upon calls of the Convention, or in taking the yeas and nays on any question, the names of the members shall be called alphabetically.

Rule 49. The rules may be suspended when demanded by a majority of the members present.

Rule 50. Any fifteen members, (including the President,) shall be authorized to compel the attendance of members.

Rule 51. No Committee shall sit during the sitting of the Convention without special leave.

Rule 52. When a blank is not filled up, and different sums, numbers or times shall be proposed, the question shall be taken on the largest sum or number, and on the longest time.

Rule 53. After a report of any Committee (embodying proposed provisions for the Constitution) has passed through its second reading, the question shall then be put by the President of the Convention, "Shall this report be engrossed for a third reading?" After any report of a Committee has passed to a third reading, it shall not be in order to amend the same, except by the consent of the majority of the members elected to the Convention.

PREVIOUS QUESTION.

Rule 54. There shall be a "main question" and a "previous question" in the consideration of reports of committees.

Sec. 1. The main question on the report of any Committee shall only be called after the said report has passed to its third reading, and shall be in this form: "Shall the main question be now put?" and when demanded by a majority of the members present, it shall, until it is decided, preclude all further amendment, and debate on the main question.

Sec. 2. The previous question shall be in this form: "Shall the previous question be now put?" It may be called on any amendment offered to the report of any Committee, when the same is on its second reading; and when demanded by a majority of the members present, it shall, until it is decided, preclude all further amendment and debate on the question before the Convention; but shall not preclude further amendments while the said report is on its second reading.

Sec. 3. The Rules of Parliamentary Practice on the call of the previous question on all other subjects shall govern the Convention.

Rule 55. No Standing Rule or Order shall be rescinded or changed without one day's notice being given of the motion therefor.

GENERAL RULES.

Rules defining the several duties of the Secretaries, Clerks, Officers and Employees of the Convention.

GENERAL RULES.

1st. All Clerks, Officers and Employees shall be prompt in their attendance at each opening of the Convention, and shall remain at their several posts during the entire sitting of the Convention, ready to render any service in accordance with their several duties.

2d. No Clerk, Officer or Employee shall be absent at *any time* during the sittings of the Convention, unless by permission of the President, nor absent himself from the service of the Convention unless by permission asked (in writing) and obtained from the Convention during its sitting.

3d. Upon proper information and just complaint, the President is authorized to suspend any Clerk, Officer or Employee, and shall report the fact to the Convention at its then or next sitting.

THE SECRETARY

Shall keep a correct record of the proceedings and the business of Convention, and shall have the same printed in Journal form.

Shall (under Rule 4th) submit a proof copy of the same to the President for examination and correction.

Shall (under Rule 2d) read to the Convention the Journal of Proceedings.

Shall (under Rule 18th) arrange every morning all Resolutions which have been read *once* are entitled to a *second* reading, all Reports and other matter which have been read *once* or *twice*, and are entitled to a *second* or *third* reading, and place the same agreeably to seniority, on the President's table.

Shall certify and endorse the date of all Orders, Resolutions, Reports, or matter which has passed the Convention.

THE ASSISTANT SECRETARY

Shall call the roll each day at the opening of the Convention, read all Orders, Resolutions, Reports, and other matter when handed him by the President.

THE SERGEANT-AT-ARMS

Shall attend the Convention during its sittings, to aid in the enforcement of order, under the direction of the President, to execute the commands of the Convention from time to time, together with all such process, issued by authority thereof as shall be directed by the President.

The symbol of his office (the Mace) shall be borne by him when in the execution of his office.