

2^d You are also to collect and receive the Fourteen Pence Lib. No. 86
p^r Ton payable to the Right Honourable the Lord Proprietary on all foreign Ships or Vessels that shall Enter and Clear out of your Office, and to take care that the Owners or Masters do pay the said Duty according to the Vessel's real Burthen and Measure, and not according to the Register.

3^d You are on or before the first day of November annually to return to the Revenue Board a List or Account on Oath of all Vessels liable to pay the aforesaid Duties, or either of them, that shall have Cleared out at your Office during the preceeding year ending the 29th of September.

4th You are also before the first day of November annually to render a similar account to His Lordship's Agent and to pay him the amount of said Duties so by you received retaining thereout for your Trouble on Receiving a Commission of Two per Cent.

5th You are not to receive any Bills of Exchange for said p. 71
Duties drawn at a longer Sight than Forty Days at most, nor on any Port except London, where the Vessel shall belong to or Clear for that Port: Where the Vessel does not belong to, and is not bound for London, you may, if you cannot prevail on the Master or Owner to pay London Bills; take Bills drawn on Merchants residing in other Ports of England, but in no Case to take a Bill on Scotland, if you can avoid it, and unless the Vessel belongs to, and is actually bound to Scotland.

Revenue Board Decem^r 7th 1768

My Lord,

In obedience to your Lordship's pleasure, We have taken into our most mature Consideration by what means each Branch of your Lordship's Revenue may, with the greatest Exactness and Convenience, be secured, collected & paid, and have particularly had it in our View to establish such checques as may, from time to time, discover the Persons, who shall be liable, and accountable for every part of your Lordship's Revenues, and also may afford a speedy and precise notice of Defaults, which may require coercive Measures.

In Pursuance of our Duty we have drawn out Instructions to regulate the Conduct of the several Officers immediately concerned in the respective Branches of the Revenue, and also to direct the Service of others, who in their Department, may be assistant in the forming of the proper Checques. A Copy of these various Instructions which constitute our Plan, We have, now, the Honour of transmitting for your Lordship's Consideration, until controuled by an ulterioir Signification p. 72
of your Lordship's pleasure, the Revenue will be regulated by