The Afro-American CLASSIFIED

(301) 383-3200

THE BALTIMORE AFRO-AMERICAN NEWSPAPERS' CLASSIFIED SECTION IS THE PERFECT VEHICLE TO THOSE PEOPLE IN THE MARKET TO BUY, RENT, SELL, SEEK EMPLOYMENT AND MUCH MUCH MORE!

TO ADVERTISE IN THE BALTIMORE AFRO-AMERICAN NEWSPAPERS, DEADLINES ARE:

CLASSIFIED DISPLAY

EVERY WEDNESDAY — 2 P.M. Preceding Wednesday

FRIDAY — 2 P.M. Preceding Tuesday

RATES:

FRIDAY ONLY — $12.75 Per Column Inch

FRIDAY & EVERY WEDNESDAY — $14.60 Per Column Inch

— CONTRACT RATES AVAILABLE —

CARD OF THANKS

GAMBRILL, MILDRED LANE

The family of the late **Mildred L. Gambrill** wishes to thank each of you who paid their respect, sent flowers, cards, food and donations to us during our bereavement. We also wish to thank the Lewis T. Gwynn Funeral Home for their professional services; the Gamma Chapter — Chi Eta Phi Sorority members; her former co-workers of the Baltimore City Health Department for their many acts of kindness during that time. We gratefully appreciate the consolation given the family by Bishop Robert Evans, Rev. Jerome McNeil, Rev. Whitehead, and her pastor, Rev. John A. Lunn and the officers and members of Berean Baptist Church and its organizations. A special thank you to our friends who took the time to stay with us and hold us up in prayer. God blessed us with a good sister, aunt and friend. May you always cherish her memory.

With heartfelt gratitude,
Her Brother:
EARLIE G. LANE
Nieces and Nephews:
EUGENE, CHARLES and **PATRICIA EDELEN, CHARLOTTE E. DUDLEY, MILTON** and **JANICE LANE**

HELP WANTED

BE ON T.V. Many needed for commercials. Casting info. (1) 805-687-6000, Ext. TV-4866.

AIRLINES NOW HIRING. Flight Attendants, Travel Agents, Mechanics, Customer Service, Listings. Salaries to $50K. Entry level positions. Call 805-687-6000, Ext. A-4866.

ACCOUNTANT

Immediate need for a self-motivated individual with analytical skills. Responsibilities include financial analysis, budget preparation, interfacing with auditors, and a variety of Ad Hoc and some related work experience required. Lotus experience a plus. Salary to $25,000 will commensurate with experience. Send resume' to Associated Catholic Charities, Personnel Office, 320 Cathedral Street, Baltimore, MD 21201, Attn: DA

PORTER

Full-time Porter position available for newly opening apartment building for senior citizens. Responsible to maintain cleanliness and orderliness of the building and upkeep of grounds. Prepare vacated units for occupancy. Some light and preventive maintenance. Position available in September. FOR FURTHER INFORMATION CALL CATRESE BROWN AT 547-5521 OR CAROLYN McCREARRY AT 539-0418.

CLERICAL

Full-time clerical position for newly opening apartment building for senior citizens. Applicants must possess good typing and filing skills, pleasant phone manner. Other responsibilities includes interacting with tenants, collecting rent, providing general assistance to management. Some computer entry required. Position available in September. FOR FURTHER INFORMATION CALL CATRESE BROWN AT 547-5521 OR CAROLYN McCREARRY AT 539-0418.

CHURCH ORGANIST

Exp., for 2nd & 4th Sundays. Call Mon.-Fri., 1-5 p.m. 426-6546, Tues.-Wed. 6-8 p.m. 254-3797.

DATA ENTRY CLERK II

Position available in the general accounting department. Responsibilities includes performing various data entry procedures, prepare daily deposit, assign vendor numbers to accounts payable invoices, process Foster Care payments, relieve receptionist as needed. FOR FURTHER INFORMATION CONTACT DOROTHY KUHN AT 547-5466.

HELP WANTED

ST. VINCENT'S
2600 POT SPRING ROAD
TIMONIUM, MARYLAND 21093

CHILD CARE WORKERS — Full-Time and Part-Time. All shifts, including late nights. Experience in professional child care.
CHILD LIFE COUNSELORS — Full-Time and Part-Time positions. Bachelor's degree required. No experience necessary.
NURSE — Registered nurse. Late night shifts.
SOCIAL WORKER — Part-time. MSW required. PLEASE CONTACT EINAT TOLEDNAO FOR INFORMATION AT ST. VINCENT'S.
UNIT DIRECTORS — L.C.S.W. or M.A. required in Human Service field with supervision/administrative experience.
FOR THESE POSITIONS, PLEASE CONTACT PERSONNEL AT 252-4000.

CARDINAL SHEHAN CENTER FOR THE AGING

FUND DEVELOPER — Day shift.
NURSING ASSISTANT — Part-time, 7 a.m.-3 p.m. Must be geriatric certified.
STAFF NURSE, RN — All shifts. Full-time and Part-time weekdays and weekends. Must be licensed in Maryland.
HOME HEALTH AIDE — 8 a.m.-4:30 p.m., 3 days a week, no weekends. Must have own transportation. Must be geriatric certified.
RN — Part-time, 9 a.m.-4 p.m Saturday/Sunday. Every other weekend. Would be On-call Friday night through Sunday afternoon.
SECRETARY — 8 a.m.-4:30 p.m. Previous experience preferred.
STATIONARY ENGINEER — All shifts and On-call. 2nd grade license required.
PHYSICAL THERAPIST or PHYSICAL THERAPY ASSISTANT — 8 a.m.-4:30 p.m. Must be licensed in Maryland. Full-time, Part-time, and On-call.
SECURITY GUARD — All shifts and On-call.
FOR THESE POSITIONS, PLEASE CONTACT EMPLOYEE RELATIONS 252-4500.

JOB TRAINING AND JANITORIAL MAINTENANCE SERVICE

A free 12 week training program in Janitorial Maintenance Service is being offered by The Office of Employment Development under the JTPA Funding Act. The program, is designed for persons interested in obtaining employment in the area of cleaning service for institutions and businesses. Classes scheduled to begin August 14, 1989. Trainees must be 18 years of age and over. Our senior population of 55 and over are especially encouraged to apply. Trainees will receive a weekly allowance during training. Please call 243-1252 or 243-1353 for registration.

GALLAGHER SERVICES
2520 POT SPRING ROAD
TIMONIUM, MARYLAND 21093

VAN DRIVER — Part-Time shift. 30 hours a week. Responsible for the daily transportation and supervision of clients to and from the activity center and their residence. Must have valid driver's license. Positions available in Perry Hall, The Alameda and Timonium areas.
COMMUNITY LIVING ASSISTANT — Full-Time. Direct care and supervision of mentally retarded. A.A. degree plus 1 year experience in Mental Retardation or related field. Must have valid driver's license.
RESIDENTIAL LIVING ASSISTANT — Part-Time shift. Requires the care and supervision of MR clients and residential facility in Timonium. Must be high school graduate or GED recipient with additional training in Special Education, Early Childhood, or related field. Valid driver's license required.
HOUSE MANAGER — Incumbent is responsible for the overall operation of the Group Home. Provide instruction on proper household management and maintenance, evaluate residents on a developmental scale and record 30-day progress reviews. Keep abreast of working of the household period. B.A. or A.A. degree in Special Education, Mental Health, or Psychology plus 2 years experience.
ASSISTANT DIRECTOR OF GROUP HOMES — Full-time position with responsibilities for the supervision of staff, function as case coordinator for all assigned clients. Assists with pre-admission observations. Function as liaison between residential and day placement. Perform on-call tasks and assignments as necessary. Master's degree in Human Services and 1 year's experience preferred. Experience may be substituted on a 2 to 1 basis.
RESIDENTIAL LIVING SUPERVISOR — Immediate opening available to supervise direct care staff in main residence of Gallagher Series. Develop curriculum for implementation of I.H.P.s. Evaluate residents with developmental skills and process paperwork. 3 p.m.-11:30 p.m. including Friday and Saturday, off Sunday and Monday, or 3 p.m.-11 p.. Sunday through Thursday.
BEHAVIOR SPECIALIST — Responsible for all facets of staff training and intervention and the development and maintenance of behavior management skills and program for Mentally Retarded clients. Must have B.A. or A.A. and 2 years experience.
ASSISTANT DIRECTOR OF RESIDENTIAL LIFE — 3 p.m.-11 p.m. Responsible for the development and implementation of residential programs and supervision of direct care personnel in residential facility for Mentally Retarded people. Must have B.A. and 2 years experience in Human Services. MR experience preferred. Must have a valid driver's license.
FOR THESE POSITIONS, PLEASE CONTACT PERSONNEL AT 252-4005.

HELP WANTED

BILLING CLERK
FM 93 WPOC

One of the nation's great country music radio stations needs career minded individual to join our talented staff. Accounting education or bookkeeping exp. a must. H.S. diploma req. Familiarity with computerized a/p, a/r, g/l and IBM System 36 would be a plus. Excellent salary and benefits for this entry level position. Call business manager, 366-3693. WPOC, a Nationwide Communications, Inc. Station is an Equal Opportunity Employer.

VILLA MARIA
2300 DULANEY VALLEY ROAD
TIMONIUM, MARYLAND 21093

RN/LPN — Full-time and Part-time positions. Various hours and shifts. Assist in teaching staff health-related information.
RESIDENTIAL TREATMENT COUNSELOR I — Requires Bachelor's degree majoring in Child Care or related field. Must be available to work two shifts, 7 a.m.-3 p.m. and 2 p.m.-10 p.m. Includes weekends and some holidays.
JANITORIAL ENGINEER/DRIVER — Full-time, flexible hours. Mature, responsible individual needed to perform janitorial duties in the dietary department of a residential treatment facility. 6 months experience required. Must be 18 years of age or older. Must have a valid driver's license.
MEDICAL ASSISTANT — Certified or certification eligible. Must be 21 years of age and be available to work 2-10 p.m., Sunday through Thursday with flexibility.
MUSIC TEACHER — B.A. in Music Education. M.S.D.E. certification for Grades Kindergarten through 8. Experience with Education (G.H. children preferred).
READING SPECIALIST/LIBRARIAN — Master's in Special Education, Reading, or Library Science. M.S.D.E. plus 3 years teaching experience with emotionally handicapped children.
FOR THESE POSITIONS, PLEASE CONTACT PERSONNEL AT 252-4700.

SECRETARIAL OFFICE MANAGER

High school plus 5 years experience as executive confidential secretary. Candidates should have experience in office management, excellent shorthand and typing skills, supervisory and administrative ability and desire to work with busy executive. Temporary could lead to permanent. Salary to commensurate with skills and ability. References requested. Send resume with salary requirements to P.O. Box 26 immediately c/o Afro-American Newspaper Co., 628 N. Eutaw St., Balto., MD. 21201. EOE

AMERICAN RED CROSS OPPORTUNITIES

RN - Special collections nurse to travel to fixed site and bloodmobiles to collect Autologous, Therapeutic, and directed donations.
RNS/LPN'S - Travel to bloodmobiles located throughout the Chesapeake Blood Service Region.
RN-PHERESIS - Hemapheresis Unit
WE OFFER:
- A structured, precepted orientation program
- A variety of work settings
- An environment conductive to professional development and career satisfaction
- A comprehensive benefits package
- A high competitive and newly structured salary schedule
- An opportunity to travel to MD and So. PA

Only candidates selected for further consideration will be contacted. For consideration, submit resume to:

Office of Human Resources
American Red Cross
PO # BSN-89/90
4700 Mt. Hope Drive
Baltimore, MD 21215
EEO M/F/H (non-smoking facility)

DIRECTOR OF ADMISSIONS/ ENROLLMENT MANAGEMENT

Qualifications:
1) Bachelor's degree from an accredited institution. Master's degree preferred.
2) 3 years experience in a college setting. Preferably experience in student personnel, admissions, registration or counseling.
3) Supervisory and/or management experience desirable.
4) Experience working in a multi-ethnic and multi-racial educational environment.
5) An understanding of and commitment to the community college philosophy.

Salary: The proposed and salary range is between $30,400 and $36,025 for a 12 month contract with full fringe benefits. Placement on scale is based on qualifications.

Application: Must be received by July 29, 1989. Please include a recruitment plan, working with a limited budget, that would increase the enrollment at an urban comprehensive, co-educational community college with a large multi-ethnic and multi-racial student body. Include staff to be utilized, sites to be visited, groups or individuals to be contacted for prospective students. Call or write Office of Personnel, Community College of Balto., 2901 Liberty Hghts. Ave., Balto., MD. 21215. 301-396-0471.

HELP WANTED

SECRETARY

Office of Continuing Studies. Must have excellent communication skills for interacting with students & faculty. Ability to function well in a fast-paced work environment. Computer literacy required. System 36 desirable; general secretarial skills, e.g. typing, filing, recordkeeping, as well as ability to supervise part-time student employees. Salary commensurate with experience. Deadline 8/1/89. Send cover letter and current resume' to: Mark Neustadt, Director, Continuing Studies, The Maryland Institute, College of Art, 1300 Mount Royal Ave., Baltimore, MD 21217. AN EOE/AA EMPLOYER.

THE STATE OF MD.
DEPT. OF NATURAL RESOURCES
TIDEWATER ADMINISTRATION
CONSERVATION ASSOCIATE I
SALARY - $14,173 - $18,437

Minimum qualifications: Possession of an Associate degree or 60 semester hours from an accredited college or university including at least 18 semester hours in physical or biological science, engineering or natural resources, related course work or graduation from a standard high school or a possession of a state high school equivalent certificate with 2 years of full time set professional technical experience or its equivalent in the natural resources field or engineering. Candidate must possess a valid driver's license. Duties: Shellfish management such as field surveys, planting of oysters and shells, equipment operation and maintenance.
Location: Deal Island, MD. Send application to William A. Outten. C2 Taws Tower Office Bldg., Annapolis, MD. 21401. 301-974-3733. Applications will be accepted until July 17, 1989. The State of MD. Dept. of Natural Resources is an Equal Opportunity Employer.

INVESTIGATOR
CRIMINAL - HAZARDOUS WASTE INVESTIGATOR (UNCLASSIFIED)
SALARY: $28,948 - $38,023
ALL STATE BENEFITS

The Hazardous and Solid Waste Administration of The MD. Dept. of the Environment is seeking candidates who possess substantial experience in criminal and administrative investigation in direct support to such legal offices as States Attorney General and/or States Attorney. This experience should involve work with federal, state and local hazardous and toxic waste laws. Investigative experience associated with a related law enforcement "task force" is highly desirable. Interested applicants should specify minimum acceptable salary. Submit resume and/or application to Chief of Personnel. MDE. 2400 Broening Highway. Balto., MD. 21224 by July 22, 1989. EEO/AA

ENGINEER

STRUCTURAL ENGINEER
$31,299-$40,686

The Housing Authority of Baltimore City is currently seeking an individual who under direction, provides technical guidance for the Agency's structural maintenance program and directs the work of painting, extermination, plastering, carpentry and roofing crews.

Candidates must have graduated from a university or college of recognized standing with a Civil or Mechanical Engineering degree, and two years progressively responsible engineering and supervisory experience in the operation, maintenance, construction or repair of buildings and fixtures. A Master's Degree in Civil or Mechanical Engineering may be substituted for the experience requirement.

We offer an excellent benefits package. If you qualify, please complete a Housing Authority application only (no resumes' please and return no later than August 4, 1989 to the:

Director of Personnel
Housing Authority of Baltimore City
417 East Fayette Street
Room 201
Baltimore, Maryland 21202
AN EQUAL OPPORTUNITY EMPLOYER

DEPUTY DIRECTOR

Adult, Family and Child Welfare Services.
Balto. City Dept. of Social Services
Salary range $42,534-$55,869

High level executive position responsible for administering all social service programs in a large city-wide agency. Requires Master's degree in social work and 7 years professional employment in a social work capacity in a public-private agency or institution in an administrative, supervisory or consultative capacity. Applicants must be licensed by The Maryland State Board of Social Work Examiners prior to appointment. Submit resume' to: Ms. Rubie Jackson, Assistant Director, Staff Support Services, Balto. City Dept. of Social Services, 1510 Guilford Ave., Balto., MD 21202 no later than July 31, 1989.

HELP WANTED

EXECUTIVE DIRECTOR FOR PERSONNEL SERVICES

Must hold a Master's degree in school administration; a doctorate is preferred.
THE QUALIFICATIONS: At least 7 years of experience in some aspect of school administration, at least 3 years of experience working in a school personnel office with responsibility for major functions of personnel administration. Previous successful employment experience as a School Division Personnel Director or Deputy is preferred. Three Elementary Principalships Available.

Please send resume to the Personnel Office
Alexandria City Public Schools,
3801 W. Braddock Road, Alexandria, VA 22302.

Clerk Typist

Clerk Typist needed to give clerical support necessary to maintain donor deferral records and computer files; to maintain laboratory tests and computer records; to meet requirements of regulatory agencies. Required high school diploma, typing 45 wpm, good telephone skills, organizational skills, knowledge of office procedures and equipment and a high level of accuracy in work performed. Only candidates selected for further consideration will be contacted. Submit resume by July 21, 1989 to:

American Red Cross
Office of Human Resources
PO No. 206-89
4700 Mt. Hope Drive
Baltimore, MD 21215
EOE M/F/H (non-smoking facility)

COMMUNICATIONS OFFICER

COMMUNICATIONS OFFICER
$14,145-$18,404

The Housing Authority of Baltimore City is currently seeking an individual who under general direction of the Housing Police Inspector will be responsible for communicating all radio messages to security personnel.

Candidates must have graduated from high school or possess a GED and one year of security related experience.

We offer an excellent benefits package. If you qualify, please complete a Housing Authority application only (no resumes' please) and return no later than July 21, 1989 to the:

Director of Personnel
Housing Authority of Baltimore City
417 East Fayette Street
Room 201
Baltimore, Maryland 21202
AN EQUAL OPPORTUNITY EMPLOYER

TILE SETTER

TILE SETTER
$9.26/Hour

The Housing Authority of Baltimore City is currently seeking an individual who under immediate supervision, performs tile setting and general laboring work for the Housing Authority of Baltimore City.

Candidates must have graduated from a recognized high school or GED program and one year of experience in tiling. Applicants must possess a valid Maryland Driver's License.

We offer an excellent benefits package. If you qualify, please complete a Housing Authority application only (no resumes' please) and return no later than July 21, 1989 to the:

Director of Personnel
Housing Authority of Baltimore City
417 East Fayette Street
Room 201
Baltimore, Maryland 21202
AN EQUAL OPPORTUNITY EMPLOYER

SECRETARY

State wide voluntary health agency seeks full time program secretary. Experience in word star, word perfect or microsoft word required. Data base knowledge helpful. Must be an accurate typist, people oriented, have pleasant telephone manner. Full benefits package. Non-smoker. EOE. Send resume to ALAM. 1840 York RD. Suites K-M. Timonium, MD. 21093.

SOCIAL WORKER/COUNSELOR

Monumental, an insurance company with a tradition of excellence in community service, is looking for a social worker/counselor to develop and manage a new program involving high school students and employee mentors.

If selected for this position, services to pupils and parents and amelioration of problems and crises. You will also supervise the development and performance of a selected group of monumental group of employees who will be trained as mentors to students.

To be qualified for this position, you must have a Master's degree in counseling or social work, a minimum of 3 years experience dealing directly with adolescense and related social issues, and experience in group facilitation, or training course development.

If you are interested in learning more about this position, please submit your resume and salary requirements to: Dana Elliott. Monumental Insurance Co., 1111 N. Charles St., Balto., MD. 21201. EOE M/F/H/V

NOTICES

Publisher's notice.
"All real estate advertised in this newspaper is subject to the Federal Fair Housing Act of 1968 which makes it illegal to advertise any preference, limitation or discrimination based on race, color, religion, sex or national origin, or an intention to make any such preference limitation, or discrimination."

"This newspaper will not knowingly accept any advertising for real estate which is in violation of the law. Our readers are hereby informed that all dwellings advertised in this newspaper are available on an equal opportunity basis."

HELP WANTED

ATTORNEYS — LEGISLATIVE

Temporary full-time positions available for 1990 Legislative Session of MD General Assembly. Duties may include legislative drafting, bill analysis, report preparation, committee staff support. Employment begins in October. Requirements: Law degree from an accredited law school, good communication and writing skills. Knowledge of the nature of statutory law of Maryland, structure of state government and the legislative process is desirable. (If permanent staff vacancies exist, recruitment will be conducted immediately following legislative session). Send resume', letter of interest, writing sample, and list of 3 professional references by August 11, 1989 to Personnel Office, Dept. of Legislative Reference, 90 State Circle, Annapolis, MD 21401.
EOE

GERIATRIC AIDE/ HOMEMAKER

Responsible position serving elderly in Baltimore area. Week-day hours only. Initially part-time. Opportunity for permanent part-time or full-time with excellent benefits. Must be certified and have a car. Call Associated Catholic Charities at 732-5000.

PART-TIME SECRETARY

The Maryland Science Center is seeking a part-time (20 hrs./wk) secretary to assist in the Executive Office. Individual must be professional, organized, flexible and very people-oriented. Excellent clerical skills are a must. Salary commensurate with experience. If you can work independently and work well under pressure, send your resume with salary expectations to: Jacqueline C. Downing, Maryland Science Center, 601 Light Street, Baltimore, MD 21230. EOE.

Education
MATHEMATICS INSTRUCTOR

Immediate opening to work in an adult vocational training center, designing and implementing a training program encompassing remedial mathematics, basic business math, and vocational technical math. Bachelor's in mathematics, math education, or related field; two years full-time paid mathematics teaching experience; and familiarity with competency-based instruction required. Experience in adult educational setting preferred. Full-time, 12-month position. Apply by August 4: Sheila Hobson, director of personnel, ESSEX COMMUNITY COLLEGE, Baltimore County, Maryland 21237.
Essex Community College is committed to Affirmative Action and Equal Opportunity.

Education
ENGLISH COMPOSITION INSTRUCTORS
Part-time

Openings for fall semester to teach English composition courses on part-time basis. Various schedules allow flexibility of assignments. Master's in English or related discipline required. Teaching experience preferred. Apply immediately: Dr. C. Ralph Stephens, head, Department of English, ESSEX COMMUNITY COLLEGE, Baltimore County, Maryland 21237. Call 522-1623.
Essex Community College is committed to affirmative action and equal opportunity.

WANTED WOMEN & MEN

To host financial seminars. Exc. oppor. to earn. Write for schedule or orientation classes — BOX 66, c/o Afro-American Co., 628 N. Eutaw St., Balto., Md. 21201.

ENVIRONMENTAL ORGANIZATION, SAVE OUR STREAMS

Now hiring. Positions available for community organizers, project supervisors and development director for work in Balto./Metro area. Knowledge of water quality issues helpful but not required. Send resumes to 258 Scotts Manor Dr. Glen Burnie, MD. 21061.

LEADING BALTO RADIO STATION

Seeks an enthusiastic, articulate professional account executive. Sales and/or media experience preferred. Send resume to Yasmin Dorsey, WCAO/WXYV, 1829 Reisterstown Rd, Balto., MD. 21208. EOE

OFFICE SECRETARY II

Full-time, contractual pos. avail. with the State of Md. Dept. of Juvenile Services. This pos. will type and perform a variety of secretarial and clerical tasks in the Accounting Office of the Dept. of Juvenile Services. Dictaphone exp. is pref. The successful applicant must be able to exercise independent judgement, be detail-oriented and have good command of spelling and grammar. Qualifications: Graduation from H.S. or possession of a State H.S. Equivalence Certificate, 2 yrs. of exp. in secretarial or clerical work involving typing or stenographic duties, and demonstrated ability to type at minimum speed of 40 wpm. Salary: $16,091 annually. Please contact George Gray at 333-6740 for additional information. EOE.

MARKETING
UNIVERSITY OF DELAWARE
ASSISTANT PROFESSOR OF MARKETING

The position will be filled in September 1990 by a candidate with a completed or anticipated doctorate in marketing, a capacity for scholarly research and effective teaching skills. The University is in northern Delaware about 1 hour from Philadelphia and Baltimore. The BSBA and MBA programs are accredited by AACSB. Candidates will be interviewed at the August A.M.A. Conference. The application deadline is September 1, 1989 or until the position is filled. Send cover letter, resume and 3 references to: Professor Meryl P. Gardner, Head of Marketing Faculty, Department of Business Administration, University of Delaware, Newark, DE 19716.
THE UNIVERSITY OF DELAWARE is an Equal Opportunity Employer which encourages applications from qualified minority groups and women.

ADMINISTRATIVE MANAGEMENT
UNIVERSITY OF DELAWARE
ASSISTANT PROFESSOR OF STRATEGIC MANAGEMENT

The position will be filled in September 1990 by a candidate with a completed or anticipated doctorate in strategic management, a strong interest and ability in scholarly research, and effective teaching skills. The University is in northern Delaware about one hour from Philadelphia and Baltimore. The BSBA and MBA programs are accredited by the AACSB. Candidates will be interviewed at the August Academy of Management Meetings in Washington, D.C. The application deadline is October 15, 1989 or until the position is filled. Send cover letter with resume and 3 references to: Professor Howard Garland, Chairperson, Department of Business Administration, 306 Purnell Hall, University of Delaware, Newark, DE 19716.
THE UNIVERSITY OF DELAWARE is an Equal Opportunity Employer which encourages applications from qualified minority groups and women.

EXECUTIVE DIRECTOR

Girl Scout Council, culturally diverse; 30 staff, 1.5 million budget. Proven experience in corporate and fiscal management, communications, community out-reach and fund development; committed to pluralism. Salary mid-$40's with benefits. Prefer MA in related field, 5 years management experience. Send resume' by 7/31 to P.O. Box 543, South Glastonbury, CT 06073. EEO F/M/H/V

HELP WANTED

BI-LINGUAL (SPANISH/ENGLISH) TELESERVICE REPRESENTATIVE TRAINEES
SOCIAL SECURITY ADMINISTRATION
GS-4 ($14,067 PER YEAR [$6.74 PER HOUR])
GS-5 ($15,738 PER YEAR [$7.54 PER HOUR])
PROMOTION POTENTIAL TO GS-7 ($19,493 PER YEAR [$9.34 PER HOUR])

Many full-time and permanent part-time (16-32 hours) positions available beginning July 1989. Minimum 2 year college education or equivalent experience. Convenient location at Baltimore Teleservice Center, 300 N. Greene St., Baltimore. Test for position given on first-come, first-seated basis on Thursdays from June 22 through July 27 at the Edward A. Garmatz Federal Building and U.S. Courthouse, 101 W. Lombard St., Baltimore, Room 1200, at 9:00 AM.
NOTE: Selectees will be required to work full-time 40 hours per week during the eight (8) weeks of formal classroom training.
U.S. CITIZENSHIP AND FLUENT ENGLISH ARE REQUIREMENTS.
Equal Opportunity Employer

SOCIAL SECURITY ADMINISTRATION
TELESERVICE REPRESENTATIVE TRAINEE
GS-4 ($14,067 PER YEAR [$6.74 per hour])
PROMOTION POTENTIAL TO GS-7 ($19,493 PER YEAR [$9.34 per hour])

Many part-time positions (ranging from 16-32 hours) are available beginning July 1989. Minimum 2 years college education or equivalent experience. Convenient location at Baltimore Teleservice Center, 300 N. Greene St., Baltimore. Test for position given on first-come, first-seated basis on Saturday, July 15 at:

Northwestern High School
6900 Park Heights Avenue
Baltimore, Maryland 21215 capacity 400
Catonsville Community College
800 South Rolling Road
Catonsville, Maryland 21228 capacity 180

NOTE: Selectees will be required to work full time 40 hours per week during the eight (8) weeks of formal classroom training.
U.S. citizenship and fluent English are requirements.
Equal Opportunity Employer

PROCTER & GAMBLE
THE PROCTER & GAMBLE MANUFACTURING COMPANY is seeking an Administrative Assistant to provide organizational and business support for its Risk Management Department. Diverse duties include composing correspondence, WP, spreadsheets, special projects, reconciling budget data, co-ordinating employee benefits and handling confidential information.

Successful candidate should:
- have over 3 years of office experience
- have strong verbal and written skills
- be self-motivated
- interact well with people at all levels
- have strong leadership and coaching skills

We offer excellent compensation, a wide range of fully paid health and retirement benefits, tuition reimbursement, early reviews, company stability with excellent reputation, personal growth potential and the opportunity to make the difference as a team of highly motivated professionals. Interested parties may contact our agent for confidential interview:

OFFICE MATES 5
547-6600
EOE M/F

ASSISTANT MANAGER

Full or part time. Pleasant atmosphere. Restaurant and lounge. New establishment. Good working conditions. For appointment, call 664-0444, Mon. - Fri. between 10 a.m. and 3 p.m.

EXECUTIVE DIRECTOR MD. CHAPTER NASW PART TIME — 3 HRS. PER WK.
(Plans for full time in process)

Requirements: L.C.S.W. 3-5 years admin. experience. Multiple level capabilities NASWA membership
Submit by August 1, 1989 to: Muriel Rose, LCSW
Chair: Search Committee
MD. Chapter NASW.
P.O. BOX 3250
Balto., MD. 21228

BEAUTICIANS NEEDED

Booth rental. Attractive shop. Call 366-1510 or 323-3046.

ATTENTION: EARN MONEY READING BOOKS! $32,000/year income potential. Details. (1) 602-838-8885 Ext. Bk 12,421.

INVESTIGATOR/ PARALEGAL

The Consumer Protection Div., Office of the Attorney General seeking an energetic, motivated person to serve as an Investigator. Responsibilities will include review and analysis, voluminous business records, interviewing of consumers and other perspective witnesses, writing reports and other tasks. Candidate must have Bachelor's degree, working knowledge of Dbase, LOTUS or other computer systems useful to organize voluminous data and good analytical organizational and writing skills. Pos. open immediately. Salary $18,554 to $26,213 depending upon experience. Exc. benefits package. Resumes to Mary Wiggins, Office of the Attorney General, Consumer Protection Div., 7 N. Calvert St., 3rd Flr., Balto., Md. 21202. EOE.

JOBS JOBS JOBS

Part-time & Full-time. If you are unemployed or underpaid, call Mr. Scales at 783-1760. No exp. nec.

BUSINESS ADMINISTRATION
SPONSORED PROGRAMS OFFICER

A mature, pro-active person to be responsible for the post-award administration of contracts and grants. The individual reviews, prepares and is responsible for all administrative functions after the receipt of a contract or grant. Bachelor's Degree is required, preferably in accounting or business. Strong written and oral communication skills are required, and a proven record of supervisory and computer skills. Submit resumes and names of 3 references by July 25, 1989 to Mr. T. E. White, Office of Contracts & Grants, University of Delaware, Newark, DE 19716.
The UNIVERSITY OF DELAWARE is an Equal Opportunity Employer which encourages applications from qualified minority groups and women.

ACCOUNTANT

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