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EDUCATION
Physical Education ACADEMIC ADVISOR
Bachelor's degree required and Master's preferred (one degree must be in physical education or related field). Should possess knowledge of academic advisement. Experience in teaching or fitness management preferred. Effective written and oral communication skills required. Advise students in the College's academic programs. Serve as resource for students concerning degree requirements, curriculum options, and academic policies. Conduct degree audits and assist with degree requirements for graduating seniors. Work cooperatively with other members of the advising staff and faculty to set goals that improve the quality of services provided to students. Supervise and instruct in student teaching or fitness management program. Must be effective with a culturally diverse student enrollment. Assist in undergraduate and graduate recruitment efforts. Available August 1. Send letter of application, resume and 3 references on or about July 1 to Janet Smith, Search Committee Chair, Physical Education Program, CSB, UNIVERSITY OF DELAWARE, Newark, DE 19716.
The University of Delaware is an Equal Opportunity Employer which encourages applications from qualified minority groups and women.

PHYSICAL EDUCATION INSTRUCTORS
Two tenure track entry-level positions available. Master's required. Bachelor's or master's must be in physical education or equivalent field. Teaching experience recommended. Doctorate required for tenure.
1. Instruct in teacher education courses including methods, theory, and supervision of student-teachers. Other supervision to include fitness management interns and instruction of fitness management courses and activity classes.
2. Instruct in teacher education courses including methods, philosophy, movement education, activity classes and supervise student teachers.
Both positions available September 1, 1989. Send letter of application, resume, graduate transcripts, three letters of reference, and statement of goals on or about July 1 to: Janet Smith, Search Committee Chair, Physical Education Program, CSB, University of Delaware, Newark, DE 19716. Specify position number of interest.
The UNIVERSITY OF DELAWARE is an Equal Opportunity Employer which encourages applications from qualified minority groups and women.

CAREER CORNER

PROFESSIONAL EMPLOYMENT AND CAREER TRAINING OPPORTUNITIES

PROGRAMMER ANALYST
Full time technical pos. Req. AA degree in data processing or 2 yrs. exp. doing systems design and/or programming in a higher level language, such as, C, PASCAL, COBOL, or UNISYS NAPPER. Good interpersonal skills, ability to work well in high pressure environment and availability to work overtime as nec. Salary $23,157 - $30,411 (depending on exp.). Send resume with letter of interest to: Personnel Office, Dept. of Legislative References, 90 State Circle, Annapolis, Md. 21401-1991. An EOE.

ASST. DIRECTOR OF ATHLETICS FOR PROGRAMS FACILITIES
Bachelor's degree required in athletic administration, business administration or a related discipline, or comparable education and experience. Three years successful administrative/management experience in intercollegiate athletics preferred. Effective oral and written communication skills, plus knowledge of NCAA rules and regulations required. Responsible for daily program operations of all men's and women's intercollegiate sports, except football, and facilities management and maintenance. Provides direct supervision for the Manager of the Intercollegiate Athletics complex and a service specialist. Available immediately. Send letter of application, resume and 3 letters of reference by July 14 to Mary Ann Hitchens, Assistant Director of Athletics, DFH, UNIVERISITY OF DELAWARE, Newark, DE 19716.
The University of Delaware is an Equal Opportunity Employer which encourages applications from qualified minority groups and women.

ATHLETICS
HEAD FIELD HOCKEY/ LACROSSE COACH
Bachelor's degree required, preferably in physical education and successful coaching experience in field hockey and lacrosse, preferably at the collegiate level. Demonstrated ability in recruitment and competitive collegiate playing experience desirable. Knowledge of NCAA rules and regulations required. Responsible for organization, administration, aand promotion of the field hockey and lacrosse programs. Recommends and supervises a part-time assistant coach and executes all aspects of the operation of the financial aid sport of field hockey and the non-aid support of lacrosse and serves as important public relations functions for the University. Available immediately. Send letter of application, resume and 3 letters of reference by July 14 to Mary Ann Hitchens, Assistant Director of Athletics, DFH, University of Delaware, Newark, DE 19716.
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$16.09 per inch	252 inches	$12.79
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DEADLINE:
Space Reservation: Tuesday 2:00 p.m.
Non-camera Copy: Tuesday 6:00 p.m.
Camera Copy: Wednesday 3:30 p.m.

ADMINISTRATION
ALUMNI ASSOCIATE
Office of Alumni Relations
The Alumni Associate reports to the Director of Alumni Relations and assists in the management of the office. Responsibilities include leadership and management of the nationwide alumni chapter program, direction of special events, interaction with volunteer committees, and assistance with alumni publications. Candidates should possess a Bachelor's Degree and three to five years of experience. Excellence in communication skills, a high degree of organizational and managerial ability, and the capability to work with volunteers is essential. Some travel is necessary. A University of Delaware alumna/us is preferred. This is a permanent position offering a competitive salary. Available August 16, 1989. Send letter of application and resume' by June 22, 1989 to Barbra Andrisani, Search Chair, Office of Alumni Relations, University of Delaware, Newark, DE 19716.

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Clerical
HOWARD COUNTY JOB OPPORTUNITIES
Senior Clerk
Howard County Government is accepting applications for Senior Clerk. We currently have two positions available and anticipate several more in the upcoming months. The selected candidates will perform advanced clerical work including a high volume of word processing; typing; entering data into computer; maintaining filing system; drafting letters; and answering phones. Our current openings are in the Office of Personnel and Housing and Community Development. The Office of Personnel's position involves public contact - previous related experience preferred. Housing's position includes attending Board meetings and taking minutes. Requires: Equivalent of H.S. grad and 3 years of increasingly responsible clerical experience. Applicants must pass a timed typing test at 50wpm (5 allowable errors). Must possess knowledge of general office practices and good telephone manner. Prefer previous word processing experience and knowledge of computers including Officewriter software. Salary range: $18,428 to $26,002/yr. plus excellent fringe benefits.
Howard County applications must be received or postmarked by June 23, 1989.
HOWARD COUNTY PERSONNEL
3430 COURT HOUSE DRIVE
ELLICOTT CITY, MARYLAND 21043
(301) 992-2035
DEAF TELETYPE ONLY (301) 992-2323
EOE HANDICAPPED M/F

Fundraising Consultant
Enthusiastic, Creative, high energy individual needed to coordinate and implement a comprehensive local human service organization. Responsible for membership drive, direct mail solicitation, and various special projects throughout the year. Bachelors Degree and a minimum of three years of fundraising experience with non-profit organization required. Demonstrated commitment to the needs and sensitivities of the black community, excellent oral and written communication skills required.
Deadline for resume and salary requirements is Wednesday, June 21st.
Send to:
Associated Black Charities
2901 Druid Park Drive
Suite A210
Baltimore, MD 21215

PLANT OPERATOR
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Forward resume:
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Baltimore, MD 21203
An Equal Opportunity Employer M/F

EDUCATION
INSTRUCTORS
Carroll Community College in Westminster, MD, is seeking adjunct instructors for day and evening classes that begin September 4, 1989. Applicants should have a master's degree, or equivalent for technical fields, and teaching experience in one of the subjects listed below.

BIOLOGY	MATHEMATICS	AMERICAN HISTORY
ENGLISH	READING	BUSINESS ADMINISTRATION
MANAGEMENT	SPEECH	PHILOSOPHY
	MATERIALS MANAGEMENT	
ELECTRONICS	SURVEYING	CONSTRUCTION TECHNOLOGY
	INDUSTRIAL MAINTENANCE	CONSTRUCTION SAFETY
DRAFTING	ENGINEERING DESIGN	COMPUTER INFORMATION SYSTEMS
	COMPUTER-AIDED DESIGN MANUFACTURING AND MACHINE	COMPUTER-AIDED MANUFACTURING TOOLS

Please send resumes' to DIRECTOR OF INSTRUCTION, CARROLL COMMUNITY COLLEGE, 300 SOUTH CENTER ST., WESTMINSTER, MD 21157. Qualified women, minorities and handicapped persons are encouraged to apply.

PLANNERS
Howard County Government, Office of Planning and Zoning, is accepting applications for the following positions:

Planner II - Environmental
To document and analyze environmental and landscape resources on County-wide and local planning area scales; assist in preparation of environmental policies and regulations, e.g.; tree preservation, wetlands and stream valley protection; develop environmental quality regulations for subdivision and site plan review and approval process. Requires: The equivalent of a Bachelor's degree in planning and 3 years experience in environmental planning including site design; open space planning and management; critical area planning and performance zoning. Strong writing, verbal, and mapping skills required. Prefer degree in landscape architecture, environmental planning or natural resource management. Salary range: $29,435-$42,626/yr.

Planning Technician I - Transportation
To assist in the preparation of graphs, charts and statistical analysis for the FY 90 General Plan; provide assistance in level of service study for General Plan; code and edit data for computer simulation network; and edit and maintain traffic count data. Requires: The equivalent of H.S. grad and 1 year of experience in data collection and/or graphics work. Prefer knowledge of Lotus 123 and Harvard Graphics; mathematical, data manipulation and graphics skills and basic knowledge of transportation and/or comprehensive planning. Salary range: $19,374-$28,006/yr.

Both positions include comprehensive fringe benefits package.
Howard County applications must be received or postmarked by June 23, 1989.
HOWARD COUNTY GOVERNMENT
3430 COURT HOUSE DRIVE
ELLICOTT CITY, MARYLAND 21043
(301) 992-2035
DEAF TELETYPE ONLY (301) 992-2323
EOE HANDICAPPED M/F

SECRETARY
Catonsville Community College has an Administrative Secretary in the Occupatonal Training Center in the Occupational Training Center. HS or equivalent with specialized business courses in stenographic or secretarial duties; typing 45 wpm; shorthand 80 wpm; two (2) years advanced secretarial responsibilities. Word processing experience preferred. Salary $17,622.00. Excellent fringe benefit package. Call for appointment, 455-4252. Qualified women, minority and handicapped persons are encouraged to apply.