Business Pulse Directory

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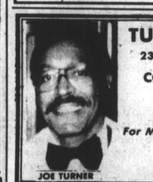
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If you need financial assistance, the Maryland Small Business Development Financing Authority (MSBDFA) is here to help. Under the first three programs listed below, we offer financial aid to socially or economically disadvantaged business persons in Maryland. The fourth is for all Maryland small businesses with government or public utility contracts.

For eligible firms with government or public contracts: MSBDFA may guarantee a loan from a financial institution, guarantee equity, or provide a direct loan for use as working capital or for certain equipment needed to complete a contract on a project financed by a federal, state or local government or a Maryland public utility.

2. Long-Term Guaranty Program

For all eligible firms: MSBDFA may guarantee and pay an interest rate subsidy on a long-term loan made by a financial institution for use as working capital, for buying and installing machinery or equipment, and for making necessary improvements to real property owned by the applicant.

3. Equity Participation Investment Program

For all eligible firms: MSBDFA may invest up to 45% or $100,000 (whichever is less) of the equity needed for a franchise operation. MSBDFA requires its initial investment to be recovered within five years.

4. Surety Bond Guaranty Assistance Program

For all small businesses: This program helps the small contractor secure bonding by guaranteeing up to 90% of the losses that a surety company may incur in the event of a breach of a contract, on a Project financed by a Federal, State or Local government or a Maryland public utility.

A Better Economy For All Of Us

MSBDFA loans, guaranties and investments result in positive economic impact in terms of jobs retained, jobs created, and tax revenue generated.

Help Is Just A Phone Call Away

MSBDFA is among the most innovative state financing programs in the country. A unique opportunity. And it's only available in Maryland. If you think you qualify for our assistance, call us. Together, we can make your business a success. For more information contact the Maryland Small Business Development Financing Authority. The Maryland Small Business Development Financing Authority is an agency of the Maryland Dept. of Economic and Employment Development.

Maryland Small Business Development Financing Authority
217 E. Redwood St., Suite 2200
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(301) 333-4270

Maryland

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250 City Hall
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Balto., MD 21201

SECURITY OFFICER
High school graduation or GED certificate required. Minimum 21 years of age required. One year experience in security work, law enforcement, or military police. Appointee must successfully complete a minimum standards training program conducted by the Maryland Police Training Commission within one year from date of appointment. Patrols library buildings and grounds. Prevents theft and mutilation of property and disorderly behavior. Starting salary: $18,874 per year. Excellent benefits package. Interested applicants may either pick up an applicatin (Mondays through Thursdays, 1-5 p.m.) or submit a letter and current resume to Personnel Office, Enoch Pratt Free Library, 400 Cathedral Street, Baltimore, Maryland 21201, by December 23, 1988.
EOE/M/F/H

CAREER CORNER
PROFESSIONAL EMPLOYMENT AND CAREER TRAINING OPPORTUNITIES

Data Entry Clerk
Position available immediately with company located in Glen Burnie. Experience preferred. Please send resume with salary requirements to: c/o Afro-American Newspapers, Box A-51, 628 N. Eutaw St., Balto., MD 21201
E.O.E. M/F

ADMISSIONS COUNSELOR
Under the direct supervision of the Associate Dean of Admissions, the Admission Counselor assists in implementing the undergraduate admissions program, with primary emphasis on information dissemination, student recruitment and decision making regarding admissibility to the University. The counselor is assigned a specific geographic area within the Mid-Atlantic states in which she/he represents the University of Delaware to prospective students, high school counselors, and parents of prospective students; develops a recruitment plan for her/his territory and is responsible for the implementation of that plan. Extended periods of travel are required. Requires a bachelor's degree in an appropriate field. Graduate degree in counseling or student personnel preferred. Must have good written and oral communication skills, enjoy travel, and working directly with the public. Encourage applications from members of minority groups and women. Salary commensurate with experience; generous University benefits package. Send letter of application and three references to Dr. Bruce Walker, Dean of Admission, UNIVERSITY OF DELAWARE, 116 Hullihen Hall, Newark, DE 19716 by January 1, 1989. Starting Date: March 1, 1989.
The University of Delaware is an equal opportunity employer which encourages applications from minority groups and women.

EDUCATION
DIRECTOR OF MARKETING
Catonsville Community College is seeking an individual to implement marketing plan for the college. Requires master's degree; documented experience in planning, development, public relations and/or marketing; excellent oral and written communications skills; demonstrated skills in human relations; experience in and sound understanding of the two-year, community college system and its mission. Experience and skills of computer operations and systems desirable; demonstrated skills in management, planning and evaluation preferred. This full-time position is on an annually renewable basis dependent upon grant funding. Salary commensurate with background and experience. Excellent fringe benefit package. Application deadline December 16, 1988. Please submit letter of interest and resume to Personnel, Catonsville Community College, 800 S. Rolling Road, Baltimore, Maryland 21228. Qualified women, minorities and the handicapped are encouraged to apply.

EDUCATION
COORDINATOR INSTRUCTIONAL TECHNOLOGY
Position available to assist faculty and students in the effective use of media for instruction. Requires Master's Degree in Instructional Design, Instructional Technology or related fields; competency and experience in the design, utilization, production, evaluation and management of educational media; knowledge of and experience with computers and interactive videodisc.
This position is on a full-time, 12-month permanent basis. Salary commensurate with background and experience. Excellent fringe benefit package. Application deadline January 6, 1989. Please submit letter of interest and resume to Personnel, Catonsville Community College, 800 S. Rolling Road, Baltimore, MD 21228. Qualified women, minorities and the handicapped are encouraged to apply.

SECRETARY
An immediate opportunity is available for an individual with secretarial experience. To be considered, you must have a proven track record of proficiency in all secretarial duties such as typing, shorthand, recorded transcription and office procedure. Additionally, you must display exceptional written and verbal communication skills, initiative, quality results, and professionalism in the performance of your responsibilities. Prior secretarial experience in the construction industry a plus.
We offer a competitive wage and benefit package. If you are qualified and interested in pursuing this opportunity, please send resume with current wage to:
Human Relations Administrator
McCORMICK CONSTRUCTION CO.
11011 McCormick Road
Hunt Valley, Maryland 21031
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EDUCATION
ASSISTANT PROFESSOR COUNSELING
Tenure-track faculty position in COUNSELING beginning September 1, 1989. Candidates must have interests or background in elementary school counseling and early childhood development, and possess good research skills. Candidates must have a Ph.D. in a relevant specialty in education or psychology and meet national as well as Delaware criteria for training counselors. Applicants must be prepared to teach masters level courses in school and agency counseling and to participate in the administration and training of doctoral students. Send curriculum vita, publications, and 3 letters of reference to: Richard Lapan, UNIVERSITY OF DELAWARE, Educational Studies Department, Newark, DE 19716. The search committee will begin reviewing dossiers on February 1, 1989.
The University of Delaware is an equal opportunity employer which encourages applications from qualified minority groups and women.

UMCEES
PUBLICATIONS AND INFORMATION ASSOCIATE STAFF POSITION
The Center for Environmental and Estuarine Studies of the University of Maryland System seeks an Assistant to the Associate Director for Government and University Relations. This Associate Staff position is located at the Center's Administrative Offices in Cambridge, MD.
Principal duties include preparation of reports and presentations about the Center and its programs in research, education, and public service in response to requests from University offices and governmental agencies; planning, layout, writing, and production of informational brochures, newsletters, and annual reports targeted for the general public; maintenance of background photographic, data, and descriptive information files; and planning and coordination of events involving the Center.
Candidates must possess excellent writing and editing skills and be familiar with word processing or desktop publishing techniques. Working knowledge of publication design, layout, and printing is highly desirable, as is background experience in photography. Minimum requirements are a Bachelor's degree and at least 2 years experience in public relations or science writing, preferably in service to academic or research institutions.
Applications received on or before 31 December 1988 will be assured full consideration. Send letter of application, resume, the names of three references, and samples of writing to:
Mr. Steven C. Wilson, Chairperson
Search Committee for GUR Assistant
Center for Environmental and Estuarine Studies
The University of Maryland System
Center Operations, P.O. Box 775
Cambridge, MD 21613
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A major manufacturing company in East Baltimore is looking for a Metallurgical Engineer in Quality Assurance. Requirements are:
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Contact:
Virginia Tysinger, RN, MS
or
Katherine Lang, R.N.
at
276-7005

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AFRO-AMERICAN NEWSPAPERS

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