

STATE OF MARYLAND  
MARYLAND STATE ARCHIVES  
350 ROWE BLVD  
ANNAPOLIS, MD 21401

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APPLICATION TO SEARCH FOR AND COPY NAME CHANGE DOCUMENTS

Documents are only available for those county circuit courts which have transferred their case files to the Archives. For more information as to which counties have transferred files see the *Guide to Government Records* at [www.msa.maryland.gov](http://www.msa.maryland.gov).

**PLEASE PRINT INFORMATION NEEDED TO LOCATE THE NAME CHANGE DECREE.**

Plaintiff name \_\_\_\_\_  
(first/middle/last)

Date of Change \_\_\_\_\_  
(month/day/year)

Court of Jurisdiction \_\_\_\_\_  
(city/county)

Case number, if known \_\_\_\_\_

Documents requested (in addition to decree) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FEES:** All documents are certified. The non-refundable fee is \$35.00 per copy set. If the search provides no record, the fee is not returned, and a letter confirming that the Archives does not hold the document will be issued. Payment can be accepted by personal or corporate check or money order (payable to the Maryland State Archives), or major credit card (MasterCard or Visa.) You may order in person at the Archives, by United States Mail, by fax to 410-974-2525, or by email to [order@msa.net](mailto:order@msa.net).

**ORDERING INFORMATION**

NUMBER OF COPIES REQUESTED \_\_\_\_\_

NAME (Print) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY/STATE/ZIP CODE \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

EMAIL \_\_\_\_\_

CREDIT CARD (VISA, MASTERCARD ACCEPTED) \_\_\_\_\_

CREDIT CARD # \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_

SECURITY CODE (LAST 3 NUMBERS ON BACK OF CARD IN SIGNATURE.) \_\_\_\_\_

NAME OF CARDHOLDER \_\_\_\_\_