



Participant Materials Checklist

The following is a checklist of participant materials that need to be downloaded by the participant for each session:

Session 1

- Session 1 Participant Guide
- Session 1 Slides
- Session 1 Handout
 - **Handout 1.1**—Develop Your REAP—First Steps Activity
- Course References
 - **Reference 01**—Resource Center, References, Reading List
 - **Reference 02**—Key Terms for the IPER Courses
 - **Reference 03**—Participant Webinar Reference Guide
- Instructor biographies

Session 2

- Session 2 Participant Guide
- Session 2 Slides
- Session 2 Handouts
 - **Handout 2.1**—Emergency Contact Directory Template
 - **Handout 2.2**—Essential Records
 - **Handout 2.3**—Sample Records Priorities List
 - **Handout 2.4**—Supplies and Equipment List
 - **Handout 2.5**—Initial Damage Assessment and Response Checklist
 - **Handout 2.6**—Components of a REAP
 - **Handout 2.7**—Pocket Response Plan Template
 - **Handout 2.8**—Test a REAP and Develop Your REAP’s Table of Contents Activity
- Course References
 - **Reference 01**—Resource Center, References, Reading List
 - **Reference 02**—Key Terms for the IPER Courses
 - **Reference 03**—Participant Webinar Reference Guide



Session 3

- Session 3 Participant Guide
- Session 3 Slides
- Session 3 Handouts
 - **Handout 3.1**—Sample Pack-Out Tracking Log
 - **Handout 3.2**—Response Plan Template
 - **Handout 3.3**—Personal Health and Safety During Response
 - **Handout 3.4**—Emergency Response Checklist: First 48 Hours
 - **Handout 3.5**—Develop Your REAP—Decision Maker, Site Assessment, Goals and Timetables, or Action Team Activity
- Course References
 - **Reference 01**—Resource Center, References, Reading List
 - **Reference 02**—Key Terms for the IPER Courses
 - **Reference 03**—Participant Webinar Reference Guide

Session 4

- Session 4 Participant Guide
- Session 4 Slides
- Session 4 Handouts
 - **Handout 4.1**—Response and Recovery Procedures
 - **Handout 4.2**—Sample Records Emergency After-Action Report
 - **Handout 4.3**—Sample Post-Event Report
 - **Handout 4.4**—Common Drying Methods
- Course References
 - **Reference 01**—Resource Center, References, Reading List
 - **Reference 02**—Key Terms for the IPER Courses
 - **Reference 03**—Participant Webinar Reference Guide