


the maryland—national capital park and planning commission

A detailed topographic map of a region, likely in the Washington D.C. area, showing contour lines, roads, and various landmarks. The map is rendered in a light green color on a darker green background. A prominent road, likely Interstate 495, runs diagonally across the map. Other features include a river labeled 'HORSESHOE', several 'Cult' (cultivated) areas, and various elevation markers. The map is overlaid with a grid.

**ANNUAL
REPORT
1964-65**

SEPTEMBER 1965



A
Message
from
the
Chairman

ONE OF THE COMMISSION'S top planning administrators defines proper planning as "the creation and control of an environment in which an individual can live effectively." In other words: "Planning is FOR People."

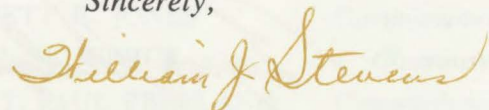
CONSTANT AWARENESS of the individual and of his physical, social and cultural needs continues to be this Agency's biggest challenge as well as its overriding responsibility.

SHARING THIS CHALLENGE and this responsibility with the Commissioners is an excellent, well-trained professional, secretarial and clerical staff.

THE FACT THAT PLANNING is also done BY People is all too often overlooked. It is appropriate, therefore, that in this report of our accomplishments during the 1964-65 fiscal year emphasis has been given to those who do the planning, design and develop the parks, and carry out our many other required daily chores.

THE ENTIRE COMMISSION appreciates their dedication.

Sincerely,



WILLIAM J. STEVENS
Chairman

A Message from the Vice Chairman

One must think of the future if the Maryland-National Capital Park and Planning Commission is to accomplish primary goals for which it was created in 1927.

Our counties are experiencing one of the greatest growth patterns in this country. And the people coming here expect expert planning in order to live in orderly developed communities with all of the amenities one expects in two of the top counties.

The park program for both Montgomery and Prince George's Counties is in high gear, and the results are evident everywhere you look. We have a national reputation for our system of parks. There is every indication that our goals will be more ambitious and the results even greater.

We face the future with determination for an increasing number of realistic growth plans, and the continuation of an outstanding park program.

Byron Sedgwick

BYRON SEDGWICK
Vice Chairman





the maryland-national capital park and planning commission



MRS. BENJAMIN E. COSCA
Commissioner
* Succeeded Mr. Scheibel
June 15, 1965

PRINCE GEORGE'S COUNTY PLANNING BOARD (seated, left to right)

- MRS. RUSSELL WILTBANK *Commissioner*
 - JOHN B. LAUER *Commissioner*
 - WILLIAM J. STEVENS *Chairman†*
 - JOHN A. SCHEIBEL *Commissioner**
 - JOHN L. PYLES *Commissioner*
- † Also Chairman of full Commission



BLAIR LEE III
Commissioner
‡ Succeeded Mr. Brewer
June 29, 1965

MONTGOMERY COUNTY PLANNING BOARD (standing, left to right)

- LOUIS A. GRAVELLE *Commissioner*
 - EVERETT R. JONES *Commissioner*
 - BYRON SEDGWICK *Chairman†*
 - MRS. T. PAUL FREELAND *Commissioner*
 - J. NEWTON BREWER, JR. *Commissioner‡*
- † Also Vice-Chairman of full Commission



As the demand for area plans increased, the Montgomery County Planning Board met more frequently with top technical staff members in work sessions such as the one shown here. In addition, the Board gave advisory opinions on 337 zoning petitions during the 1964-65 fiscal year.

THE COMMISSION'S FUNCTIONS

THE MARYLAND-NATIONAL CAPITAL Park and Planning Commission is a bi-county State agency established by the Maryland General Assembly on May 1, 1927 to plan and guide the orderly development of suburban Montgomery and Prince George's Counties. This responsibility includes the acquisition and development of a park system on a regional basis.

The nearly 1,000-square-mile area under the Commission's jurisdiction, because of its common economic and social problems, constitutes the planning unit and has been designated by the State Legislature as the Maryland-Washington Regional District.

All of Montgomery County and all of Prince George's County with the exception of the Town of Laurel now lies within the Regional District. However, there are six incorporated communities in Montgomery County in which the Commission may render advisory planning services only by invitation. These include Rockville, Gaithersburg, Washington Grove, Laytonsville, Poolesville, and Barnesville.

The Importance of Planning

The importance of planning on a regional basis has been recognized by planning authorities throughout the country as essential to providing a framework into which the development of local communities can fit in a harmonious pattern.

This is particularly true in the M-NCPPC's heavily populated Regional District in which nearly 1,000,000 residents enjoy parks and recreation centers, travel over highways and live in subdivisions which are planned and developed under the guidance of the Commission's General Plan.

Adopted in 1964, the General Plan contains recommendations for parks, highways, school sites, commercial and industrial centers, libraries and other community services, and a general development pattern that will accommodate the anticipated population of the Regional District in the year 2000.

While the Commission is a State agency, the nature of its responsibilities requires close cooperation with the two County governing bodies.

The Commission comprises 10 members who serve for four-year overlapping terms. Five members are from Montgomery County and five from Prince George's County. They, in turn, comprise the Planning Boards for their respective Counties. The Montgomery County members are appointed by the County Council. Under an act passed this year by the Maryland General Assembly, Prince George's County members are appointed by the Governor with the advice and consent of the State Senator from Prince George's County from a list of qualified residents submitted by the Board of County Commissioners.

The Commission's planning program is financed by a 4-cent tax (per each \$100 of assessed valuation) in Montgomery County and a 6-cent levy in Prince George's County.

Working under the Commission's direction is a trained technical and administrative staff with a wide range of responsibilities in addition to the planning function. These duties—often referred to as the Commission's "housekeeping" function—include the writing of advisory zoning opinions, assuring the observance of subdivision regulations, street naming and house numbering, maintaining zoning records, plat recording,

Larger agendas and longer meetings became the rule rather than the exception for the Prince George's County Planning Board, as the members labored to clear away the backlog of zoning petitions. During the fiscal year the Prince George's Board acted on 436 re-zoning cases.



an overview

and reviewing building permits to determine compliance with zoning regulations.

The Park System

A portion of the Regional District is known as the Maryland-Washington Metropolitan District. Here, in addition to its planning and housekeeping duties, the Commission operates an extensive local and regional park system covering a total of more than 12,000 acres—3,700 in Prince George's County and 8,700 in Montgomery. Many of the recreational facilities lie along the major stream valleys extending into Maryland from the District of Columbia. This is the Capper-Cramton park system and includes Rock Creek, Cabin John Creek, Little Falls Branch, Sligo Creek, Northwest Branch, Paint Branch, Anacostia River, and Oxon Run.

Also in the Commission's park system is a network of smaller, local parks, recreation centers and golf courses.

In addition, the Commission's 500-acre Wheaton Regional Park in Montgomery County provides a wide variety of facilities for all ages. The Commission's adopted budget for fiscal 1965-66 provides for funds to begin development of both the Cabin John Regional Park in Montgomery County and the 500-acre Clinton Regional Park in Prince George's.

The acquisition program for the 3,300-acre Little Bennett Regional Park in upper Montgomery County is roughly half completed.

In both the stream valley parks and local recreation centers, the Commission has erected a total of 47 community buildings and seven open shelters. Total attendance at a variety of functions held in these

buildings last year reached nearly four million. Residents of the two counties pay no fees for using the buildings, which are reserved on a permit basis.

The Commission's park program is financed by a 14-cent park tax in Prince George's County, a 13½-cent park tax in the Lower Montgomery County Metropolitan District, and a 5-cent park tax in the upper portion of Montgomery County.

An act passed by the General Assembly this year extends the Lower Montgomery Metropolitan District to include the entire County beginning with Fiscal Year 1965-66. Also, beginning with the current fiscal year, all State agencies, including this Commission, will operate on a July 1 to June 30 fiscal year. Up to this time the M-NCPPC has operated on a May 1 to April 30 fiscal year.

The Commission maintains regional offices in both Montgomery and Prince George's Counties for the convenience of residents of the two counties. The Montgomery County regional office is at 8787 Georgia Avenue, Silver Spring, and the Prince George's main office is housed in the Calvert Mansion, 4811 Riverdale Road, Riverdale.

The offices of the Associate Director of Parks and the Assistant Land Planning Engineer for Prince George's County are temporarily located in the Middle Atlantic Conference Building, 6410 Kenilworth Avenue, Riverdale. Both Regional headquarters are open from 9 a.m. to 5 p.m., Monday through Friday.

Commission and Planning Board meetings are held every two weeks in Silver Spring or Riverdale (Middle Atlantic Conference Building, Room 208) and are open to the public.

A STEADY INCREASE in population within its jurisdiction . . . the inevitable pressure for increased land development resulting from this population rise . . . citizen demand for a quickening of tempo in the master plans program: these factors keynoted the Commission's 1964-65 fiscal year and created a dramatic enlargement of the bi-county agency's work load.

Both Planning Boards met with a number of citizens groups from areas in which master plans are pending in an effort to widen public participation in the planning process, and requests for speakers from the Commission membership and from the technical staff reached a zenith in the winter and spring months.

Both Planning Boards also were faced with making decisions on a large number of re-zoning applications. The Prince George's Planning Board acted upon 436 re-zoning cases during the fiscal year, and the Montgomery County Planning Board gave advisory opinions on 337 zoning petitions in the same period.

At the same time the Commission accelerated its planning program and stepped-up its recruitment of professionally-trained planners to aid in this program.

Plans were adopted for Damascus (Montgomery County), Hillendale and Vicinity (bi-county), and College Park - Greenbelt and Vicinity (Prince George's County). Subsequently, the College Park - Greenbelt Plan was returned to the Commission by the Prince George's County Commissioners for further study with the recommendation that consideration be given to lowering proposed dwelling unit densities for certain portions of Greenbelt.

Also adopted was an amendment to the Silver Spring Business District Plan of 1957 which seeks to promote the orderly growth of the Silver Spring Business Dis-

trict and to preserve the residential community of Woodside Park.

Area Plans Begun

Plans for the following areas were approved for initiation by the Commission during the fiscal year:

- An up-dating of the Bethesda-Chevy Chase and Vicinity Plan (M)
- Olney and Vicinity (M)
- Potomac-Travilah and Vicinity (M)
- South Potomac Sector (PG)
- Germantown and Vicinity (M)
- Fairland - Beltsville and Vicinity (Bi-County)
- Bowie and Vicinity (PG)
- Seat Pleasant - Fairmount Heights - Glenarden and Vicinity (PG)
- Four Corners and Vicinity (M)
- Boyds (M)
- Revisions to the North Bethesda - Garrett Park and Vicinity Plan and the Gaithersburg Vicinity Master Plan (M)

Public Hearings on the Boyds, Olney, and Potomac - Travilah plans were held during June, 1965, as well as on the revision to the North Bethesda - Garrett Park Plan. As the Annual Report goes to press, hearings have been scheduled for the Suitland - District Heights Plan in September. A chart showing the status of the current plans program appears on page 10.

Special Studies and Programs

Some 15 special studies and programs were begun—and a number of these were completed—during the fiscal year by the Commission and its staff. A number of these were area studies called for by the two Plan-

THE COMMISSION'S



Few of those citizens who attended will forget the hot, muggy summer night of the public hearing on the College Park-Greenbelt and Vicinity Plan. The plan generated lively discussion, as do all hearings provided for in the planning process.

In cooperation with the Prince George's County Commissioners, the Commission's Zoning Enforcement Office began last December to remove inoperable and abandoned automobiles from the streets of the County. To date, some 3,440 cars have been hauled away and disposed of by M-NCPPC crews.

ning Boards to serve as guides in making decisions on zoning petitions.

Of special importance among these special studies and programs were:

- *Urban Renewal and Rehabilitation*—Acting as an agent for the Prince George's County Commissioners, the Commission helped to establish a workable program for urban renewal in the County under the Housing and Home Financing Agency of the federal government. The M-NCPPC also initiated an urban renewal study to evaluate the Seat Pleasant - Fairmount Heights - Glenarden area. The purpose of this study, already completed and submitted to the Board of Commissioners, is to identify specific problems and formulate recommendations for their solution. The study area corresponds to the Seat Pleasant - Fairmount Heights - Glenarden Plan.

- *Solid Waste Disposal Study*—One of the major problems in the rapidly expanding metropolitan area is the disposal of refuse. In recognition of this problem, the Commission is participating in a two-year study—two-thirds of which is being financed by the HHFA—which will examine the history, problems and possible future alternative methods of solid waste disposal within the National Capital Region.

- *Sedimentation Control*—In cooperation with a number of local, state, and federal agencies, the Commission has spearheaded a sedimentation control study and program in Montgomery and Prince George's Counties designed to evaluate and establish erosion-reducing techniques applied to land undergoing urban development. Under the program—the first of its kind in the nation—both the Upper Rock Creek and Northwest Branch watersheds will be instrumented to measure the major stream-flow variables over a 10-year

period. It is hoped that the study will produce a series of control measures that will keep soil erosion and sedimentation to a minimum during the construction period in land development.

- *Land Use Inventory*—Seeking to learn how much acreage has been zoned for each of the various categories permitted by the zoning ordinances, how much of this acreage has been developed, and how much of it remains undeveloped, the Commission instructed its staff to prepare a land use inventory for both counties. It is hoped that this information will be readily available in the near future on a continuing basis through electronic data processing systems that are being introduced by both county governments.

- In cooperation with the Prince George's County Commissioners, the M-NCPPC last December began to remove inoperable and abandoned automobiles from the streets of the County. To date, some 3,440 cars have been hauled away and disposed of by Commission crews.

The Park Program

During the fiscal year the Commission:

- Approved the purchase of approximately 1,400 acres of park land.
- Approved the development plans for two regional parks and 11 local and stream-valley parks.
- Hired an architect to design Prince George's County's first Youth Center.
- Dedicated three golf courses.
- Broke ground for the first of two impoundment dams on the Upper Rock Creek which will form the core of an 2,600-acre park.

A detailed review of the Park Program for 1964-65 begins on page 26.

ACCOMPLISHMENTS: 1964-1965





Executive Director Jesse F. Nicholson checks on an item in the record of minutes with the aid of his secretary, Evelyn Renshaw, while (l. to r.) Thelma R. Titus, Edith Williams and Sandra Weinel help prepare the agendas for up-coming Commission and Planning Board meetings.



The Finance Section is under the supervision of Carl Gudikunst, Assistant Secretary-Treasurer. Staff members include (l. to r.): Mr. Gudikunst, Mrs. Imogene K. Beall, Mrs. Aurelia Hewitt, William W. Johnson, Rudolph C. Gole, and Mrs. Juliette L. Harvey.

ADMINISTRATIVE AND

THE STAFF of the Commission is organized into five departments under the supervision of Jesse F. Nicholson, executive director. Three of these departments—Administration and Finance, Legal, and Public Relations—act as service departments to the two departments which carry out the primary functions and responsibilities of the Commission: The Department of Planning and the Department of Parks.

In addition to his duties as chief administrative and executive officer, Mr. Nicholson serves the Commission as its secretary-treasurer, heading the Administration and Finance department. As Executive Director, he is an ex-officio member of the Commission's Executive Committee, which also includes the Chairman and Vice Chairman.

The Department of Administration and Finance's duties cover a wide range from the execution of official

documents and the management of Commission funds to personnel management. This includes preparation of minutes and agendas for Commission and Planning Board meetings, and one of its primary functions is the preparation of proposed and adopted budgets.

The General Counsel is the Commission's adviser on matters of law, and is designated by statute as head of the Legal Department. He is employed on a full-time basis at a salary set by the Commission.

Harry W. Lerch was appointed General Counsel by the Commission in May of this year, following the resignation of B. Houston McCeney, who left the Commission to enter private business.

The General Counsel is responsible for the disposition of all legal matters, such as the prosecution and defense of civil proceedings in which the Commission is involved; and he renders legal opinions to the Commission, Planning Boards, Department Heads and

staff on questions of law involving the administration and exercise of the Commission's statutory and regulatory functions, jurisdiction and powers.

He also maintains a busy schedule prior to and during the sessions of the State Legislative Assembly as chairman of the Commission's Legislative Committee and as a consultant to the legislative delegations of the two counties.

The Associate General Counsel, also appointed by the Commission, serves on a part-time basis. Thomas E. Jones, a practicing attorney in Prince George's County, has worked for the Commission in this capacity for a number of years. The Associate General Counsel's duties normally include the preparation and review of contracts, deeds and other legal documents, and he is called upon from time to time to examine titles, and conduct or assist the General Counsel in the conduct of litigation in which the Commission

or one of the County Planning Boards is a party.

Under the supervision of Robert G. Carey, Director of Public Relations, the Department of Public Relations is responsible for the development and administration of a comprehensive public information program, including the use of all communications media, for the purpose of keeping residents in both counties informed of the Commission's activities and programs.

This program includes the preparation and distribution of the Annual Report, Park Guides, general information brochures and leaflets and other non-technical publications; editing and distributing planning and other technical publications; maintaining close contact with news media representatives; arranging for press conferences and speakers for a wide range of civic and service groups; and writing news releases, speeches, and special feature articles.

SERVICE DEPARTMENTS

Harry W. Lerch, General Counsel, makes good use of the Commission's extensive law library as he dictates notes to his secretary, Mrs. Doris Dougherty.



Robert G. Carey, Director of Public Relations, and Mrs. Theresa Farina, departmental secretary, screen photographs of a Commission activity for release to the press.



STATUS OF AREA PLANS

As of
AUGUST 1, 1965

DATA GATHERING & ANALYSIS
FIELD WORK & MAPPING
CONCEPT DEVELOPMENT
DETAILING & CHECKING
PREPARATION FOR PUBLICATION
DISTRIBUTION & PUBLIC HEARING
TRANSCRIPT REVIEW & REFINEMENT
COUNTY REVIEW
REPUBLICATION
SECOND HEARING
ADOPTION
FINAL PRINTING

APPLIES TO FUTURE PLANS ONLY

MONTGOMERY COUNTY PLANS:

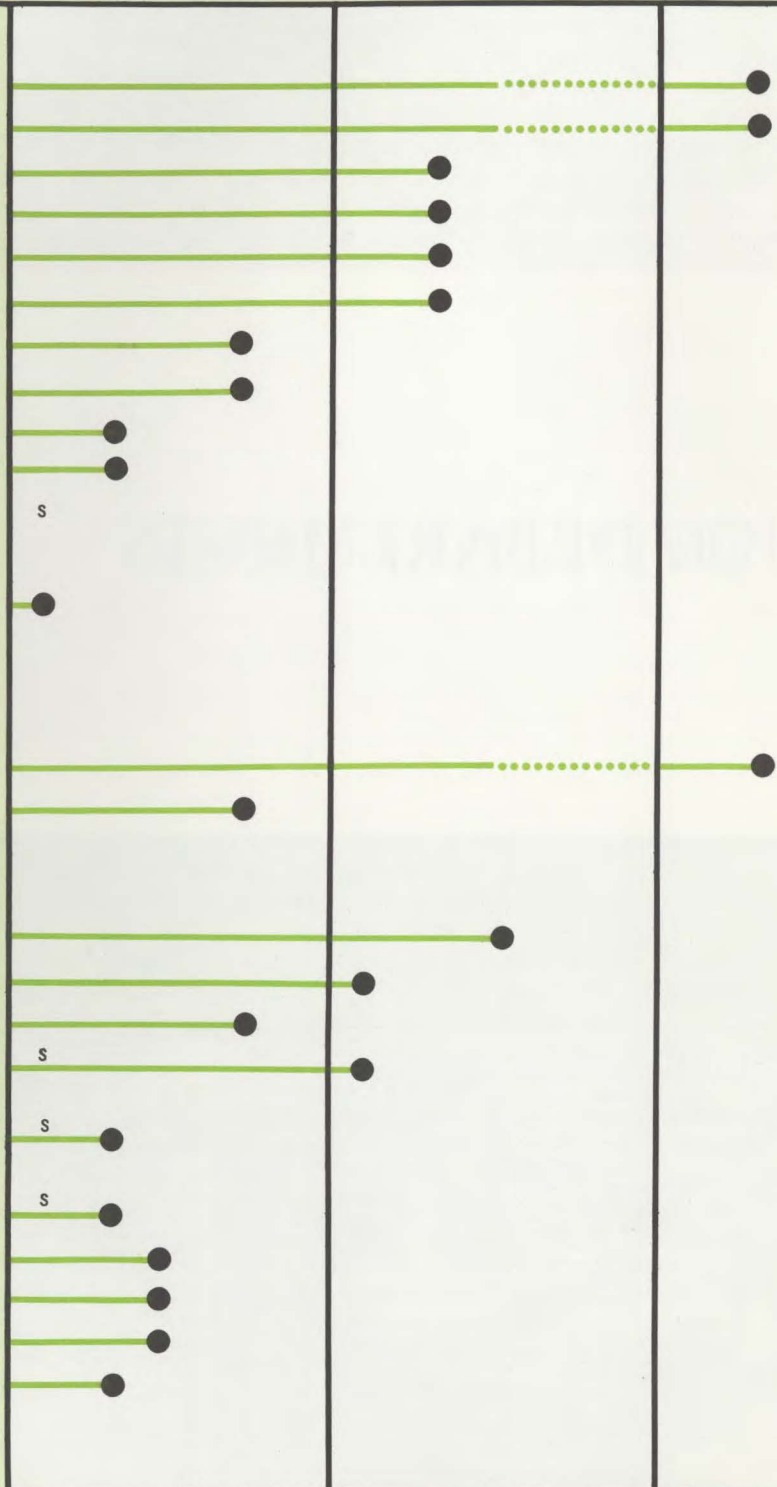
- DAMASCUS
- SILVER SPRING AMENDMENT
- OLNEY
- POTOMAC - TRAVILAH & VICINITY
- N. BETHESDA AMENDMENTS
- BOYDS SKETCH PLAN
- GERMANTOWN & VICINITY
- BETHESDA
- GAITHERSBURG VICINITY (R)
- FOUR CORNERS & VICINITY
- KENSINGTON - WHEATON (R)
- SILVER SPRING
- N. BETHESDA (R)
- W. BETHESDA

BI - COUNTY PLANS:

- HILLANDALE & VICINITY
- FAIRLAND - BELTSVILLE & VICINITY

PRINCE GEORGE'S COUNTY PLANS:

- COLLEGE PARK - GREENBELT & VICINITY (P.A. 13N)
- SUITLAND - DISTRICT HEIGHTS (P.A. 17)
- SOUTH POTOMAC
- PALMER HIGHWAY - LANDOVER ROAD AREA (P.A. 16N)
- SEAT PLEASANT - FAIRMONT HEIGHTS & VICINITY (P.A. 16W)
- HILL ROAD AREA (P.A. 16S)
- GLENDAL - LANHAM - SEABROOK AREA
- BOWIE & VICINITY
- SOUTH LAUREL - MONTPELIER
- WEST LAUREL
- RIVERDALE - HYATTSVILLE & MT. RAINIER (P.A. 13S)
- CLINTON & VICINITY



S Indicates completion of special studies by consultants
R Indicates full-scale up-dating of existing adopted plans

THE PLANNING PROGRAM

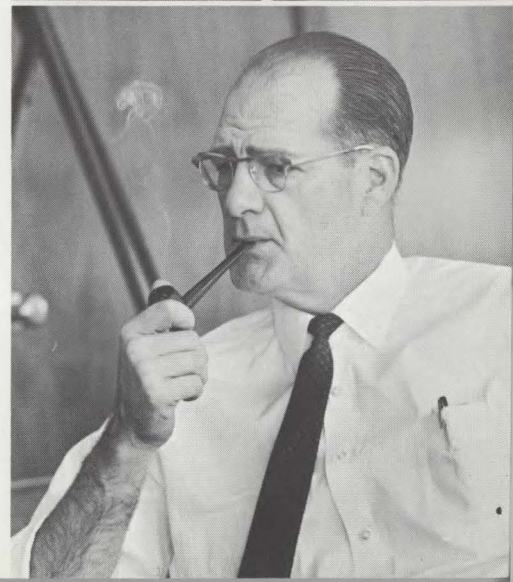
THE MARYLAND-NATIONAL CAPITAL Park and Planning Commission is the second oldest regional planning agency in the United States (an agency with similar functions was founded several months earlier than the M-NCPPC in the latter part of 1926 in Paducah, Ky.), and its professional and technical planning staff is now the fourth largest among regional planning agencies in the nation.

This staff conducts a continuing planning program which is organized into five major functions: overall direction, research, plan making, plan implementation, and information and records keeping.

The responsibility for coordinating the planning program and overall staff supervision in both Counties rests with John S. Hewins, Director of Planning.

Supporting Mr. Hewins in this complicated and demanding task are five other top planning officers: C. Warren Giaque, Chief of Advance Planning; James W. Collins, Chief of Master Plans; John F. Downs, Chief of Research and Special Studies; and the Planning Engineers for the two counties: William O. Dobbins in Prince George's County and Lewis Elston in Montgomery County.

(Below) John S. Hewins, Director of Planning, emphasizes a point during a staff meeting while James W. Collins, Chief of Master Plans, ponders a design scheme for the South Potomac Sector Plan. Mr. Hewins supervises the Commission's over-all planning program, while Mr. Collins is in charge of area plans programming. (Bottom) C. Warren Giaque, formerly Planning Engineer for Prince George's County was promoted to Chief of Advance Planning—a bi-County post—in July 1964.



DUTIES AND FUNCTIONS

Advance Planning Section

- Supervision of Master Planning and Research and Special Studies Branches
- Collection and evaluation of basic planning data
- Preparation of technical reports
- Preparation and revision of master plans and general plans
- Assigning of Urban Design Team to work on various design problems encountered in all phases of the planning program

Master Planning Branch

- Preparation of all master and general plans
- Coordination of the work planning teams with all other operations of Planning Department and with the other Departments of the Commission
- Provision of technical assistance to other branches in the Planning and Park Departments

Research and Special Studies Branch

- Collection, maintenance, and evaluation of basic data and statistics required in the preparation of all plans.
- Preparation and publication of technical studies and reports derived from research efforts.

During the past fiscal year the Director of Planning's office and the Advance Planning Section, in addition to the accomplishments listed on pages 6 and 7, coordinated, supervised, and helped to produce the following:

- Cherry Hill Road Special Staff Study—designed to serve as a guide in making recommendations for zoning applications pending in the area.
- Andrews Air Force Base Approach Zone Land Use Study.

- Route 70-S Economic Study
- South Laurel-Montpelier Public Facilities Study
- Suitland Road Staff Study Plan and Report
- George Palmer Highway - Landover Road Area Staff Study and Plan
- Prince George's County Hospital Study—projects general hospital needs from 1965 to the year 2000.
- Potomac River Visual Appearance Study (PG)
- Regional Library Study—Investigation of possible sites for a second regional library in the Oxon Hill - District Heights area (PG)
- Electronic Data Processing Study (Bi-county)
- Comparative Population and Housing Data (Bi-county)
- Population 1950-2000 by Census Tract (Bi-county)
- Recodification of Prince George's County Zoning Ordinance
- Zoning Ordinance Amendments for both Counties:

1. Cluster Development Zone
2. Planned Neighborhood Zone
3. Town Sector Zone

- Ardmore - Ardwick - Sheriff Road Industrial Access Study (PG)

- Photogrammetry and Mapping:

Added 26,144 acres to photogrammetry of Prince George's County, bringing total to 130,210 acres.

Added 26,144 acres to photogrammetry of Montgomery County, bringing total to 180,675 acres.

Produced 1"-200' scale maps of 33 sections of Prince George's and 248 sections of Montgomery County.

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Robert Arciprete, Senior Park Planner, (left) and James R. Crawford, Senior Planner, share ideas in the preparation of the Suitland-District Heights Plan. Parks are an integral part of planning, and the development of an area plan requires close interdepartmental liaison.

Albert E. Smith, Urban Designer (right), directs the Commission's Urban Design Section, which includes Planner Raymond A. Vincent (center), and during this past summer, Bruce A. Hahl, student planner from V.P.I. Here the group works on a proposed town center design.





(Left) When there's a hurry to get a staff report ready for public distribution, the secretaries in the Prince George's regional headquarters give the Planning Administration Section a willing hand. Shown during one of those times are, l. to r.: Caroline Hiser, Planning Engineer Dobbins, Chairman Stevens, Alice Hastings, Mrs. Anita Buck, Mrs. Joyce Little, and Mrs. Clara Robertson. (Left, below) The Advance Planning Drafting Room prepares all maps for preliminary and adopted area plans, designs formats for printed plans, and aids in the design and construction of exhibits for public display.



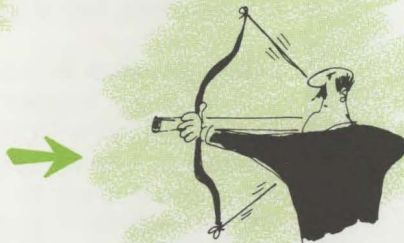
During the preparation of an area plan, a number of public agencies directly concerned with regional development are consulted. These agencies include the Boards of Education, the Washington Suburban Sanitary Commission, the Departments of Public Works and others.



PUTTING A PLAN



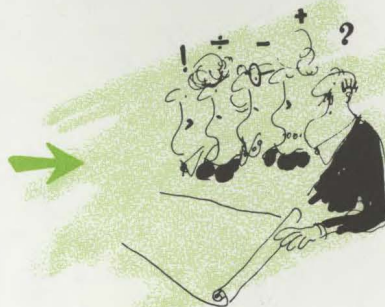
The technical staff, through the Director of Planning, and either of the County governing bodies may request that a plan be initiated, or the Commission itself may decide that a plan is needed for a certain area. In many cases a plan is initiated because of citizen request. The study area of the plan is determined by the planning staff before approval is given by the Commission.



The **Data Gathering Stage** of the plan is most crucial and involves the gathering, mapping and tabulation of physical features, highways, public utilities, community facilities such as fire halls, churches, etc., population data, school needs, existing zoning, pending zoning, traffic data, and a multitude of other supporting information.

As soon as the necessary data is gathered, the staff and the appropriate Planning Board begin to consider the objectives of the plan. An analysis of existing conditions in the study area is prepared, physical features are studied, and fixed conditions in the area are noted on a map. Growth potential and special problems are charted, and as the staff begins to arrive at preliminary land use alternatives, the plan's objectives come into focus.

Then, the **Concept Development Stage** is reached. At this point, work sessions are held with the Planning Board during which all available data is presented and discussed and a series of plan design concepts are considered. One by one these design concepts are eliminated or combined until a form takes shape that appears to be the best plan for future development of the study area.



Upon the closing of the hearing record and the receipt of the transcript, the staff digests the transcript, checking carefully for opinion trends and weight of testimony. The Planning Board then holds several work sessions with the staff, during which modifications are made to the plan in the light of public opinion.

If these modifications are significant, a law passed during the 1965 Legislative Assembly requires the Commission to hold a second public hearing on the plan. The usual opportunity is given to the public for submission of oral and written testimony.

Once again, the hearing transcript is digested, and major points and weight of testimony is analyzed. Modifications—if necessary—are then made to the plan.

TOGETHER . . .

Producing a preliminary master plan is an extremely detailed and complicated process and takes approximately 18 months to two years from the time the area to be studied is determined to the time the plan is adopted.

Because of the attention to detail that is required, the planning staff follows what it calls a critical path program which aids both those who are working on only certain steps of the plan as well as those who are coordinating all efforts of the staff to make certain no detail in the planning process is overlooked.



Once a general plan concept is agreed upon, the staff begins the preparation of a detailed plan. The **Detailing Stage** involves the production of maps showing a proposed land use plan, a proposed highway plan, and proposed zoning, in addition to existing land use and existing zoning. Final revisions and updating of all existing data are made, and a final land use plan is prepared. This is presented to the appropriate Planning Board in a work session for close scrutiny and approval.



During the preparation for printing the master plan, a final draft of the text which will accompany the plan map is written, the format of the published plan is designed, and all copy, maps, and related illustrations are made ready for the presses. Printing bids are called for, and a printing contract is then awarded to the qualified printer submitting the lowest bid.



When copies of the plan become available, the required notice of public hearing is published in local newspapers at least 30 days prior to the hearing date set by the Commission. Public hearings on a plan are held within the study area for the convenience of its citizens whenever possible. The hearing record is usually kept open for 30 days to permit individuals and organizations to submit statements supporting or opposing the plan.



The plan is then adopted by the full Commission and prepared for a second printing and is submitted to the appropriate County governing body. The County officials may then either adopt the plan or return the plan to the Commission for further study. Under a law enacted by the General Assembly this year, if no action is taken on the plan by the County officials within six months, the plan is considered as being adopted by them.



When copies of the adopted plan are available for public distribution, the Public Relations Department informs citizens through the regional news media. Copies of all preliminary and adopted plans are distributed free of charge. An adopted plan for the development of an area then serves as a guide for the appropriate county governing body when it sits as the District Council for its portion of the Maryland-Washington Regional District in considering zoning petitions.

PLANNING

IT MIGHT BE SAID, in the vernacular, that the Planning Administration Sections of the two Counties are the “work horses” of the Commission. Both offices have common functions which include both planning and housekeeping functions, and it is in these two sections that master plan objectives are implemented.

The two Planning Engineers—William O. Dobbins in Prince George’s and Lewis Elston in Montgomery—and their staffs:

- process all zoning petitions and write technical staff reports for review by the Planning Boards
- process and prepare recommendations on proposed map and text amendments to zoning ordinances
- partially process petitions for special exceptions and appeals for variances to the provisions of each zoning ordinance
- interpret adopted plans
- assign house numbers and street names

- review applications for building permits to determine compliance with zoning regulations
- coordinate staff actions of other sections and departments of the Commission which relate to County planning administration
- serve as liaison between the Commission and local County organizations
- review public improvements under mandatory referral
- distribute maps, publications and information in collaboration with the Public Relations Department

Highlights of 1964 - 65

The Planning Administration offices of both counties prepared zoning text amendments designed to add flexibility to the present zoning regulations and give planners additional tools to work with in guiding the physical development of the Regional District. Approved by the Commission and sent to the two govern-

The Planning Administration staff for Montgomery County includes (l. to r.): Planners Lewis Roberts, Mrs. Virginia Jones, and Robert Paxson; Lewis Elston, Planning Engineer; DeWane Bills, Assistant Planning Engineer; and Mrs. White and Mrs. Weis, Secretaries.

Under the supervision of Harrison H. Leffler, the Montgomery County Planning Administration Drafting Room produces 200'-scale maps of the County to reflect an up-to-date picture of land subdivision, highway improvements, public school sites and street name changes.



ADMINISTRATION

ing bodies for consideration during the fiscal year, these new zoning categories are: The Planned Neighborhood, The Town Sector, and the Residential Cluster Subdivision.

The Prince George's office also drafted text amendments for the I-3 Zone (Planned Industrial District) and the R-T Zone (Town House). Both have been approved by the Commission and sent to the County Commissioners for consideration.

The Montgomery office prepared a text amendment for the R-CBD Zone (Residential, Central Business District), more commonly referred to as Apartment-Hotel zone. The text amendment also has been approved by the Commission and forwarded to the County Council for consideration.

Additional Accomplishments

PRINCE GEORGE'S OFFICE

Zoning Petitions Processed	482
Building Permits Processed	8,770

Staff Studies Completed or In Work

- South Laurel - Montpelier Area (C)*
- Glendale Area (IW)
- West Laurel Area (IW)
- Palmer Highway - Landover Road Area (C)
- Cherry Hill Road Area (C)

* Staff is currently preparing Plan for this area.

The staff also participated in the preparation of six area plans, the Prince George's County Hospital Study, and the Andrews AFB Approach Zone Land Use Study.

MONTGOMERY COUNTY OFFICE

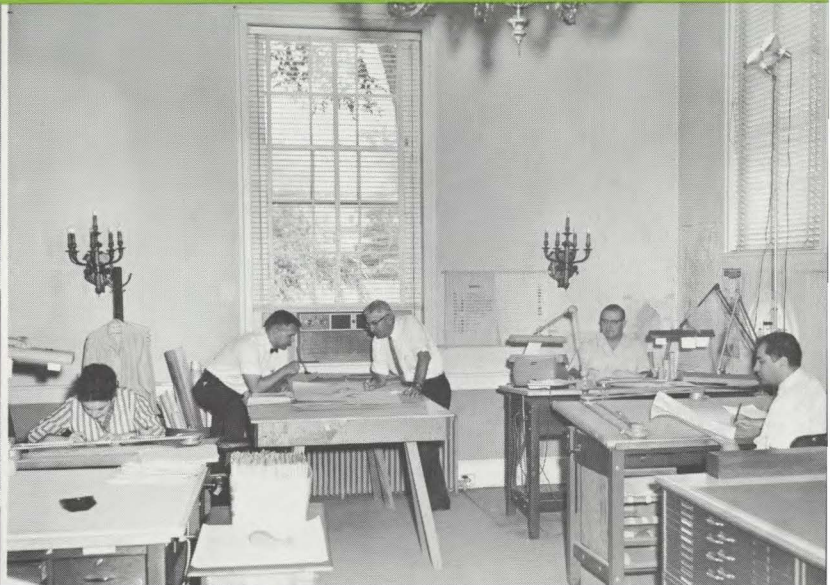
Zoning Petitions Processed	441
Board of Appeals Applications Processed	
Special Exceptions and Variances	250
Building Permits	3,130

The staff also prepared studies for or participated in the preparation of ten area plans or amendments to adopted plans, and processed 35 proposed amendments to the text of the County zoning ordinance.

Isadore Parker (left) and John F. Downs, Prince George's Planning Administration Section, discuss a zoning petition prior to writing a technical staff report. Mr. Downs, formerly Assistant Planning Engineer, was recently promoted to Chief of Research and Special Studies.



The Prince George's Planning Administration Drafting Room is supervised by Roscoe Barnes, seen here with Mr. Downs. Staff members include, (l. to r.): Mrs. Rose Ayral, Theodore McKallon, and Nejat Ayral. Staff duties are similar to those in Montgomery County.



LAND DEVELOPMENT BRANCH

NO LAND USE PLAN has value unless it can be implemented, i.e., brought into reality as population grows and land is developed. The Land Development Branch of the Commission is responsible for guiding the development of the Regional District in accordance with the General Plan through the administration of the Subdivision Regulations as they pertain to the processing of preliminary subdivision plans, record plats, recording of lots, street plans, etc. The processing of these plans and plats includes a constant and thorough liaison with County, State and Federal agencies to make certain each item is in compliance with the regulation of these agencies—which include each County's Public Works and Health Departments, the Washington Suburban Sanitary Commission, the two Boards of Education, and the State Roads Commission.

The Branch also is charged with preparing proposed revisions to the subdivision regulations from time to time to meet changing conditions of development. In this connection, the chief of the Branch—Wesson Cook, Chief Land Planning Engineer—sits unofficially with a Citizens Advisory Committee to study revisions of the subdivision regulations.

The Branch staff also provides technical assistance in the preparation of area plans, and serves as the focal point for technical advice to the developer on special problems and information relating to soils, flood plains, erosion, and other data pertinent to subdivision design.

Working under the supervision of Mr. Cook are two Assistant Chief Land Planning Engineers—John Broda in Montgomery County, and F. Harris Allen in Prince George's County.

An indication of the Branch's work load is shown by the following report for the fiscal year:

	<i>Prince George's</i>	<i>Montgomery</i>
Record Plats	426	390
Lots	4,515	4,170
Preliminary		
Subdivision Plans	399	255
Lots	6,861	7,499
Street Grades	628	550
Abandonments	30	21

18

Wesson Cook, Chief of the Land Development Branch, and John J. Broda, head of the Montgomery County office, discuss a preliminary subdivision plan with a resident. Other staff members include (l. to r., background): R. S. Beall, G. A. Campbell, and Thomas Redd.

The Prince George's Land Planning staff determines a site location. Left to right are Draftsman Thomas Wynn, Engineer Stanley Fey, and F. Harris Allen, Assistant Chief Land Planning Engineer. Processing of preliminary plans and record plats requires very careful checking.





This aerial photograph reveals an interesting pattern of subdivision development surrounding the New Hampshire Avenue interchange of the Capital Beltway. The photo also covers a portion of the study area contained in the Hillandale and Vicinity Plan adopted by the Commission this year. While it shows only on a map, the Prince George's-Montgomery County line runs in a northeasterly direction from the interchange.

ZONING . . .



Both Zoning Information offices are busy places, dealing with the public on the average of one person every five minutes during the working hours. The Montgomery staff includes (l. to r.): Staten P. Alden, Allan Shultzberger, Dave Hudgel, and Harold Atwood, Section Chief.



(Above) Working behind the Prince George's Information counter are, l. to r.: George Vogel, Section Chief, Earl Dodson, and Gordon Hubley. At right, James Hennessey, assistant planning engineer, answers a query. (Below) Planning Technicians Wm. Banwarth, left, and Richard Castaldi, (right), accept a zoning petition.



A VAST MAJORITY of the citizens in both counties come to know the Commission and its operations through the Information and Records Sections in Riverdale and Silver Spring.

The two Section Chiefs—Harold W. Atwood in Montgomery County and George Vogel in Prince George's—and their staff members handle a heavy volume of requests for information.

It is estimated that each staff member in the two Section offices talks with a citizen, either at the counter or by telephone, at the rate of one every five minutes of every working day.

Section duties include street numbering and naming, aiding in the processing of building permits, subdivision plats, record plats, and—in Prince George's County—sign permits.

During the past fiscal year the Montgomery office:

- recorded, indexed and distributed 380 subdivision plats representing approximately 8,000 maps.
- issued zoning classification and record plat numbers on 4,230 building permits.
- notified utility companies and property owners of all house number assignments and changes and street name changes.
- printed 500 vicinity plats to accompany zoning petitions.
- handled the sale of street maps, zoning ordinances, prints of record plats, and the General Plan.

The Prince George's office processed 8,770 building permits, 2,296 occupancy permits, and 235 sign permits; answered an average of 2,425 telephone inquiries per month; renumbered 10 major highways and 16 major subdivisions; and processed 320 record plats.

. information

application

enforcement



Commission crews load junk and abandoned automobiles aboard trailers for a final trip out of Prince George's County. The County Commissioner's County-wide "Clean-up Campaign" began last December.

Zoning Application Office

In Prince George's County zoning petitions are filed directly with the Planning Commission. The Zoning Application Office, under the supervision of Planning Technician William Banwarth, is responsible for accepting these petitions and checking each one for uniformity and compliance with the zoning ordinance. During the legal filing periods of July 1964 and January 1965, this office registered 736 zoning petitions.

The staff of this section is also responsible for the preparation of all zoning sketch maps and vicinity maps used by the Planning Board in making decisions on zoning petitions, the posting of all zoning notice signs, and the preparation of the Planning Board's meeting agendas.

Zoning Enforcement

Working closely with this office is the Zoning En-

forcement Office in Prince George's County, which is supervised by Zoning Administrator Robert Scali.

In cooperation with the County Commissioners and their clean-up campaign in the County, Mr. Scali and his staff members have been removing inoperable and abandoned automobiles from all parts of the County. Guided for the most part by written requests and complaints, this office has removed some 3,440 junk cars since the clean-up campaign began last December and has been rewarded with a number of letters of appreciation from citizens for its efforts.

The Zoning Enforcement Office is also responsible for processing and investigating all violations of the zoning ordinance in Prince George's County and initiating any action required to correct each violation. The staff also determines legal non-conforming land usage as well as the proper issuance of use-of-occupancy permits, and works closely with a number of County departments in connection with zoning matters.

HIGHWAY DEVELOPMENT BRANCH

THE OPENING of the final section of the Capital Beltway in Maryland on August 17, 1964 gave a sense of fulfillment to the entire Commission, and especially to the Highway Development Branch.

For it was in the Master Plan of Highways developed by the M-NCPPC and published in 1952 that the concept of a belt highway designed to provide service for traffic moving between Washington's fast-growing suburban centers first appeared on a map.

Referred to at first as the Washington Circumferential Highway, it was included in the Interstate and National Defense system of highways in 1956 when Congress passed the Federal Highway Act. The route of the Beltway as it now exists is essentially the same as it was shown in the Commission's 1952 Master Plan of Highways, a fact which stands as a matter of pride among those staff members who helped create and design the plan.

It is perhaps fitting to mention here that three former Chairmen of the Commission—Robert M. Watkins (now deceased), Carlton M. Pyles, and Herbert W. Wells—helped throw full Commission support behind the concept of the Beltway at times when it seemed that highway would not become a reality.

At the staff level, additional strong support came from C. Warren Giauque, now Chief of Advance Planning; and William F. Adams, presently Chief Highway Engineer, and Wesson Cook, now Chief Land Planning Engineer for the Commission, were instrumental in charting the desire line for the Beltway.

* * * *

The Highway Development Branch joins with the Land Development Branch in plan implementation by preparing highway and street plans which are necessary for the preservation of rights-of-way. It reviews federal, state and county highway construction plans and rapid transit plans of the National Capital Transportation Agency and makes recommendations on their design and location to insure a coordinated transportation system in conformance with the Commission's General Plan.

In addition, the Branch prepares feasibility studies, assists in the preparation of area plans, initiates reservation actions and provides highway information to the public. Head of this Branch is Chief Highway Engineer Adams.

During the fiscal year the Branch conducted the following special highway studies:

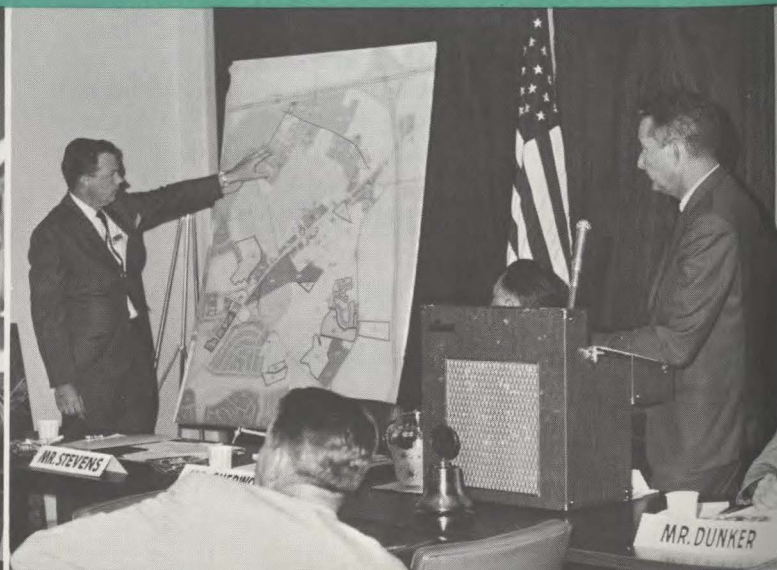
- *Ardmore - Ardwick - Sheriff Road Industrial Access*—This study involved the detailed development of several alternate schemes designed to improve the highway access to and from an intensive industrial area in Prince George's County along the southerly side of the Pennsylvania Railroad from the District Line to the Capital Beltway. A plan was prepared, approved by the Commission and transmitted to the appropriate county and state officials.

- *Woodyard - Piscataway Road Relocation*—Development activity along this highway from Branch Avenue to Temple Hills Road in Prince George's County required that the relocated alignment be established. Detailed plans were developed, approved by the Com-

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An interagency conference in the Montgomery County office includes (l. to r.): E. L. Ferber, Highway Engineer; W. F. Adams, Chief Highway Engineer; E. J. Williams, Senior Draftsman; and Charles Lee, Chief Development Engineer for the Maryland State Roads Commission.

Lester Wilkinson, Highway Engineer for Prince George's County, outlines the staff's highway proposals for the Ardmore-Ardwick-Sheriff Road Industrial Complex as contained in the Palmer Highway-Landover Road Study which was recently presented to the Planning Board.





The Park and Planning Commission joined the State Roads Commission in holding two public hearings on the proposed route of the North-Central Freeway in the Silver Spring Armory. Both were well attended, as evidenced by this photo of the first hearing.

mission and submitted to the State Roads Commission.

- *Atchison Crossing Study*—At the request of the Montgomery County Manager, a study was undertaken to determine if the hazardous railroad grade crossing and bridge in Washington Grove could be eliminated or modified. The report recommending a possible solution was approved by the Commission and forwarded to the County Manager.

- *Regional Transportation Study*—For the past year designated Commission and staff members have been participating in the activities of the Organizing Com-

mittee which has been formed to prepare a prospectus for a Coordinated Transportation Planning process for the National Capital Region as required by the Federal Aid Highway Act of 1962. This Act provides that a continuous comprehensive transportation planning process be instituted by Maryland, Virginia and the District of Columbia. It is expected that Commission and staff time and facilities will be required in order to furnish technical assistance, information and statistical data on a continuing basis for at least the next several years.



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the capital beltway



- The entire Beltway is 66 miles long; 43 miles are in the M-NCPPC's Regional District.
- There are 38 interchanges on the Beltway; 23 are in the Regional District.
- 832 parcels of land were acquired for the right-of-way.
- Right-of-way costs totaled \$17,985,000.
- Less than 25 per cent of the parcels needed for right-of-way had buildings of some type on them.
- Cost of the Beltway, not including Woodrow Wilson Bridge, was \$115 million (Wilson Bridge was built by the Bureau of Public Roads).
- The first section constructed under Federal Interstate Highway Funds was between Georgia Avenue and University Boulevard.
- The longest distance between interchanges is 4.03 miles; the shortest is 0.63 miles.

PARK PROGRAM



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John P. Hewitt, Director of Parks (center), and his secretary, Mrs. Sallie Glassford, receive a progress report on the initial development of the athletic fields at Cain John Regional Park from Edward F. Kilduff, Landscape Architect.

recreation, open space, conservation

THE PARK PROGRAM is supervised by John P. Hewitt, Director of Parks, who is responsible for the acquisition, development, maintenance, and operation of the park system within the Commission's 765-square mile Park District—known officially as the Maryland-Washington Metropolitan District.

The program is aimed at two major objectives: meeting current recreational needs in the two counties through a continuing development program, and acquiring the parkland that will be needed to accommodate the area's estimated population in the year 2000—about 2 million persons.

During the 1964-65 fiscal year, a total of 1,371 acres of parkland were acquired by the Commission.

In Prince George's, acquisition included 12 local parks, two stream valley parks, six special park areas,

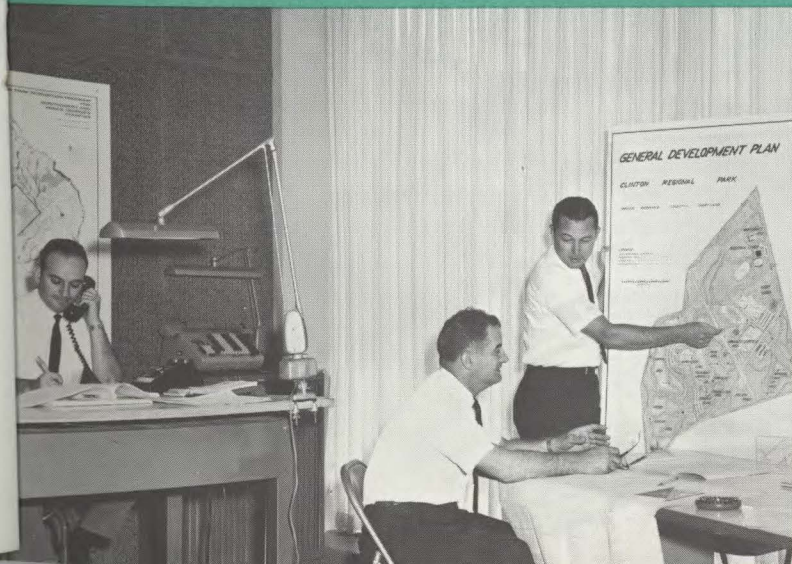
and three parcels on the Patuxent River under the Patuxent River Watershed Act. Under this Act the Commission may acquire land in the Hawlings River Watershed in Montgomery County (the Hawlings is a tributary of the Patuxent) on a 50-50 matching fund basis with the State Department of Forests and Parks.

In Montgomery County 35 acres of local parkland, 206 acres in stream valleys, and 668 acres of land for regional parks were acquired—including 213 acres in the proposed 3,300-acre Little Bennett Regional Park, and 377 acres in the Patuxent (Hawlings) Watershed.

In addition to land acquisition, the Parks Department also conducts a continuing maintenance and development program, issues permits for park usage, and patrols existing facilities with its own police force. Details of these operations are outlined on the following pages.

Lawrence G. Manuel, Associate Parks Director for Prince George's County (right), and Clarence Husband, Senior Landscape Architect, discuss the Clinton Regional Park development plan. Mr. Manuel is responsible for the Commission's land acquisition program in the County.

General supervision of the development, maintenance, and operation of the park system in Montgomery County is the responsibility of F. Frank Rubini, Associate Director of Parks, shown here (at right), checking a maintenance problem with Carl Schoening, Horticulturist.

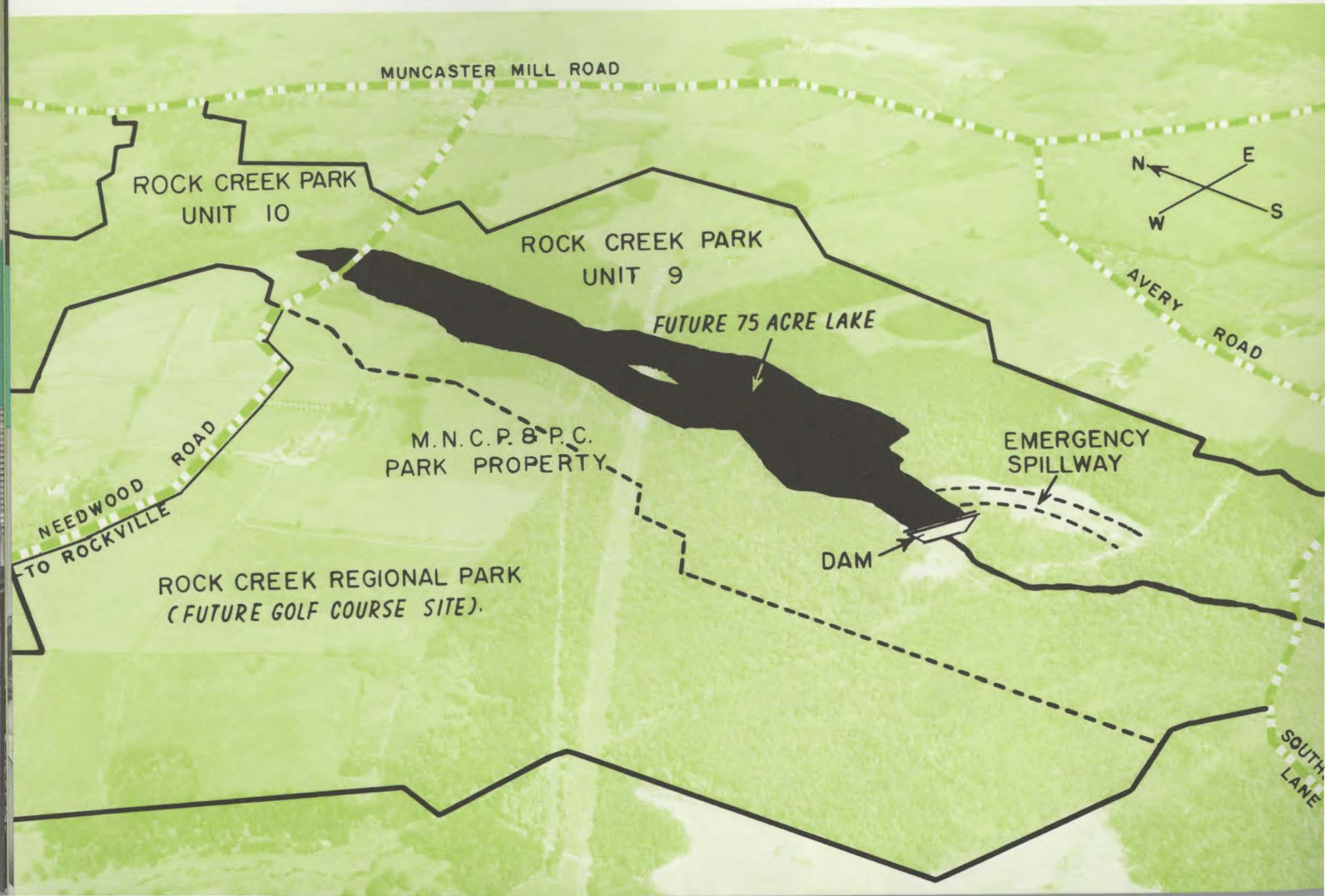




First step in creating the dam was the signing of construction contracts. Representing the M-NCPPC was former Vice Chairman J. Newton Brewer, Jr. (left). M. R. Swofford signed for the Soil Conservation Service, with E. R. Keil, SCS State Conservationist, looking on.

Then came the official groundbreaking last October, with (l. to r.) John A. Floyd, County Council member; William C. Austin, Vice Chairman of the Washington Suburban Sanitary Commission; Byron Sedgwick, Vice Chairman, M-NCPPC and John Wetzel, SCS, participating.

THE ANATOMY





Construction continued through the fall and winter, with the bowl at the dam site dwarfing the men and equipment of Harris & Brooks, Inc., Laurel, Md., winners of the construction contract. Height from base to top of the earth dam was to be 55 feet when it was completed.



An aerial photo taken on July 1, 1965 reveals the completion of the dam and its spillway and the outline—dramatically formed by trees—of what will be a 74-acre permanent lake. Once filling begins, it will take the water about a year to reach its permanent level.

OF A DAM

IN JUNE OF 1964 the Commission signed a contract for the construction of an impoundment dam along the upper reaches of Rock Creek, northeast of Rockville. By June 1965 the dam, spillway and gate platform had been completed. A new bridge on Needwood Road is being constructed by the Montgomery County Public Works Department to cross the northern end of the 74-acre lake that will be formed by the dam.

Following the bridge completion and additional clearing of stumps and plant growth below water level, filling of the dam will begin. It will take about one year for the water to reach its permanent level.

The 55-foot high earth dam is the first of two to be constructed in the Upper Rock Creek Watershed. Both facilities are being financed under the authority of the Watershed Protection and Flood Prevention Act of Public Law 566 through the Soil Conservation Service of the U.S. Department of Agriculture.

Designed primarily to eliminate the periodic flooding of Rock Creek, the two dams will form the core of a major park area which eventually will encompass 2,600 acres.

The dam projects have grown out of a Watershed Work Plan for the Upper Rock Creek Watershed which was prepared and submitted by the sponsoring agencies in 1962.

Commission plans call for the development of access roads (begun in the summer of 1965), picnic areas, riding and nature trails, and an 18-hole golf course on land surrounding the first lake. There will also be opportunities for boating and fishing.

When the dams are completed they will—with the help of a related land treatment program—reduce flood water damages along the watershed by 62 per cent and will reduce by an estimated 51 per cent the sediments delivered to the Potomac River by the Rock Creek Watershed.

ENGINEERING AND DESIGN SECTION

WORKING UNDER the supervision of Associate Director of Parks Manuel in Prince George's County and Robert E. Copes, Chief Park Engineer, in Montgomery County, the two offices of this section are responsible for the preparation of plans and design studies for the development and expansion of park facilities.

This requires close liaison with the Planning Department in the selection of park sites, the determination of park acquisition lines on plans, and working closely with Federal, State and County agencies in connection with acquisition grants-in-aid, street grading that affects parkland, etc.

The staff also works closely with the Maintenance and Development Section in the landscaping and planting that parks require.

Major Accomplishments, 1964-65 fiscal year:

Prince George's Office—Completed general development plans for Auth Village, Carrollton, Seabrooke, and Tucker Road Recreation Centers, and, in cooperation with an engineering consultant, Clinton Regional Park; prepared preliminary design studies for two

park-school sites, four recreation centers, 10 local parks, and the addition of nine more holes at Oxon Run Golf Course.

Parks currently undergoing development include Pagett's Corner and Foxhill (Belair) Recreation Centers, Park-Berkshire Park-School, Berwyn Heights and Chillum Hills Playground, and Clinton Regional Park.

Montgomery County Office—Completed general development plans for Beverly Farms Park-School, Outdoor Education—Nature Center, Parkland Junior High Park-School, Burtonsville Recreation Center, and Wheaton Regional Park Arboretum; prepared preliminary design studies for two park-school sites, four recreation centers; bicycle trails and an artificial ice skating rink for Wheaton Regional Park; Little Bennett and Cabin John Regional Parks, and Georgia Avenue Renovation Study.

Parks currently undergoing development include Cabin John Regional; Kemp Mill Estates, Wheaton Forest, North Chevy Chase, and Tilden Woods Recreation Centers; Norbeck and Beverly Farms Park-Schools; Rock Creek Park Unit Nine; Willerburn Acres, and the Arboretum at Wheaton Regional Park.

The Prince George's County Engineering and Design Section staff includes (l. to r.): Montelee Taeler, David Terrell, John Lazzari, Robert Arciprete, Robert Kessenich, and George Daher. Supervisor is Clarence Husband.

Members of the Montgomery office include (l. to r.): Andrew Balderson, Joseph Downs, and Clarence Howe (foreground); Joseph Kondis, Carl Toland, and John Gattuso. Supervisor is Chief Park Engineer Robert Copes.





Its rustic signs have become the Commission's best-known "trade marks" over the years. Here Samuel H. Mumford, Superintendent of Maintenance for Montgomery County, watches as Fess Arnold turns out a sign at the Meadowbrook Maintenance Yard.



Two new positions were created in Prince George's County this past year as the tempo of the land acquisition program quickened. John Bosmyer was appointed Purchasing Officer for the Park Dept., and Hunter Wallace (right) was promoted to Chief Park Superintendent.

MAINTENANCE AND DEVELOPMENT SECTION

M AINTENANCE OF EXISTING park facilities and development of new playgrounds and recreation areas is carried out under the direct supervision of two Superintendents of Maintenance—Samuel H. Mumford in Montgomery County and Hugh Robey in Prince George's County.

The position of Chief Park Superintendent was created in Prince George's County this year in preparation for an accelerated land acquisition and development program. Hunter Wallace, formerly Lieutenant of Park Police, has been appointed to that post and will supervise both the maintenance and development programs in Prince George's.

There are 80 full-time maintenance personnel in Prince George's and 128 in Montgomery County, and each summer the Commission hires between 40 and 60 young men of college age to work in each County during the months of maximum park usage. The Commission is also currently cooperating with the Federal Poverty Program, and under this program 10 young

men in Prince George's and 22 in Montgomery have been assigned to the Maintenance and Development Section.

In Prince George's County there are 62 different locations to maintain, including nine community buildings, 99 athletic fields, seven open shelters, 32 multi-purpose courts, 18 tennis courts, two archery ranges, three golf courses, and one horseshow ring.

Some 50 different locations must be maintained in Montgomery County, including 36 community buildings, 126 athletic fields, 37 multi-purpose courts, 87 tennis courts, two golf courses, and Wheaton Regional Park.

There are about 1,400 acres of grass in Prince George's and 2,000 acres in Montgomery to be mowed, and both County offices maintain nurseries where plants are propagated by park horticulturists and their staff members.

In addition, both offices maintain their own automotive and construction equipment.



(Above) An evening band concert at Wheaton Regional Park. (Below) Some 100 trees were planted at Northwest Golf Course. (Bottom) Vice Chairman Sedgwick and Jules Fritz, landscaping supervisor, watch Foreman William Seawell and Thomas Miss lay tile at Vinson Park.

"Billy, the Little Eater" proved to be one of the most popular attractions at Wheaton Regional Park this year. Completed in early spring, "Billy" has a voracious appetite for all sorts of litter save broken glass—an appetite given strong support by a vacuum pump!



MAJOR PROJECTS . . .

MONTGOMERY COUNTY

- Constructed athletic fields at Rosemary Hills, Tilden Woods, Tilden Lane, and Old Farm
- Developed Vinson Park in Rockville, with the County sharing half the cost
- Constructed an auditorium at Brookside Nature Center in Wheaton Regional Park
- Completed Northwest Park Golf Course
- Built two Multi-purpose Courts
- Installed 3,500 feet of chain link fence and 5,100 feet of split rail fence
- Built 200 picnic tables
- Installed 31 pieces of play equipment
- Planted 1,850 trees, evergreens and shrubs
- Planted 6,000 bulbs and seedlings
- Planted 2,500 plants specifically for the prevention of soil erosion
- Installed 125 trash barrels



Some 1500 Boy Scouts of the Prince George's District made the first official use of the 440-acre Robert M. Watkins Regional Park near Largo last October. Park employees cleared and seeded nearly 50 acres and built an obstacle course for the Scouts in less than a month.



(Above) Christmas Trees become mulch for park soil enrichment. (Below) PG Superintendent of Maintenance Hugh Robey, left, and Park Horticulturist Joseph Garvey study a knotty problem. (Bottom) Supervisor James Hall and Allen Fretwell overhaul a tractor engine.

1964-1965 Fiscal Year

PRINCE GEORGE'S COUNTY

- Constructed recreation building at Kentland
- Built three open shelters—at Hollywood, Calvert Park, and Suitland
- Completed five double tennis courts
- Completed two golf courses, Paint Branch and Henson Creek
- Cleared, graded, and seeded 50 acres in Robert M. Watkins Regional Park at Largo and built an obstacle course for Boy Scout Camporee
- Built a Multi-purpose Court at Suitland
- Completed construction of ice skating rink at Metzert Road Park
- Installed 10 sets of play equipment in new park areas
- Rebuilt eight bridges and built three new bridges over park streams
- Constructed 50-car parking lots and access roads at Temple Hills Recreation Center and Henson Creek Golf Course
- Built 180 picnic tables
- Planted 4,000 bulbs and seedlings, and 642 trees, evergreens, and flowering shrubs



DEVELOPMENT PLANS



Calverton Park-School (PG)

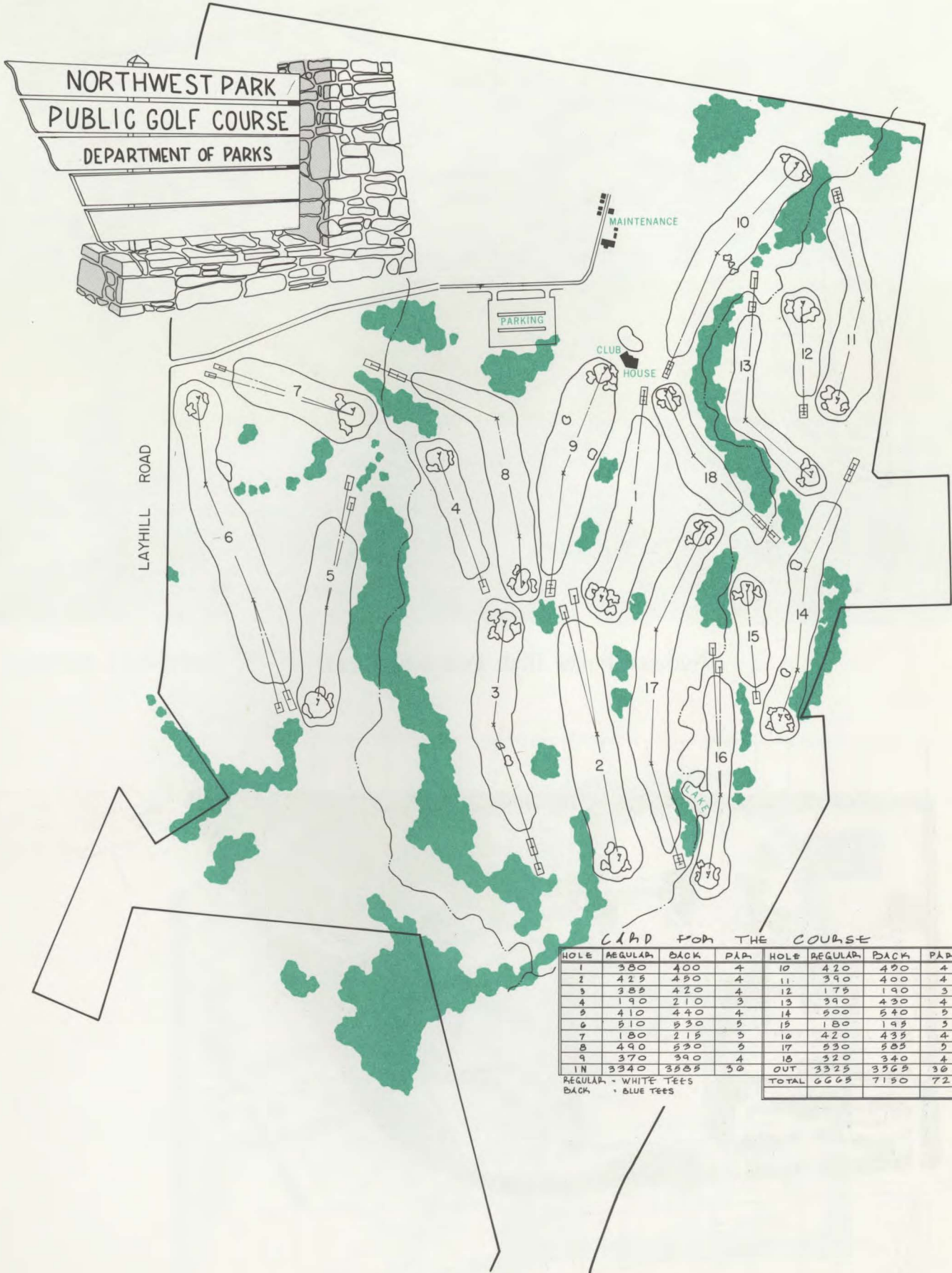


Tucker Road Recreation Center (PG)



Norbeck Junior High Park-School (M)





CARD FOR THE COURSE

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2	425	480	4	11	390	400	4
3	385	420	4	12	175	190	3
4	190	210	3	13	390	430	4
5	410	440	4	14	500	540	5
6	510	530	5	15	180	195	3
7	180	215	3	16	420	435	4
8	490	530	5	17	530	585	5
9	370	390	4	18	320	340	4
IN	3340	3585	36	OUT	3325	3565	36
				TOTAL	6665	7150	72

REGULAR - WHITE TEES
 BACK - BLUE TEES

←
The Commission's 18-hole Northwest Park Golf Course was dedicated and opened for play on June 15, 1964. By June 15, 1965, some 55,884 rounds had been played on the course. Under Pro James Hightower, Northwest has become one of the area's most popular public links. Plans are now being formulated to add another 18-holes adjacent to the original layout.



Prince George's County's two new 9-hole courses—Henson Creek (above) and Paint Branch (below)—both had good first years. By June 15, 1965, some 45,000 rounds had been played at Paint Branch. Pros are Milton "Bugs" Brown (PB) and Phil Hutton (HC).

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Brookside Nature Center in Wheaton Regional Park sits on a lovely wooded knoll off Glenallen Road. It is a favorite place for nature lovers of all ages, and is particularly beautiful in the spring.

PARK INTERPRETATION

THE PARK INTERPRETATION SECTION is headquartered at the Brookside Nature Center in Wheaton Regional Park, and is responsible for the interpretation of parkland natural history.

Under the supervision of Stanton G. Ernst, Park Naturalist, the staff includes Robert L. Young, Extension Naturalist; Lewis Whetzel, Trail Naturalist; and Exhibits Specialist Daniel I. Rhymer. Theodore Gurney assists the staff in conducting scheduled school groups through Old MacDonald's Farm, a typical Maryland farm in miniature which features a variety of domestic animals.

In addition to interpretation through guided nature trail walks, lectures in the museum, exhibits, and demonstrations, the staff works closely with the Board of Education of both Montgomery and Prince George's Counties. Annually, more than 300 elementary school classes are scheduled for field trips to the Nature Center, and over 1,200 teachers have participated in in-service training clinics conducted at the Center.

Some 232 organized groups, including 4-H Clubs, Boy and Girl Scout units, Campfire Girls, civic associations, sportsmens clubs, YMCA groups, and garden clubs have availed themselves of staff services in out-



Stanton Ernst, Park Naturalist (left), and Robert Young, Extension Naturalist take great pride in the Nature Center's exhibits. A favorite of most visitors is the live honey bee swarm which is housed behind glass.

The two fawns which currently are guests of the Nature Center staff are a delight for youngsters. Since "joining" the Park Department, they have become quite tame—even permitting an occasional pat on the head.



SECTION

door education projects and programs—including participation in field projects of direct aid to the Department of Parks. Litter pickup, trail construction, erection of signs and markers, contributions of exhibit materials, and campsite cleanup and clearing have all been a part of these cooperative projects.

During the past fiscal year the Montgomery District, B.S.A., conducted a full season's leadership training course on a weekly basis for adults at the Center. The annual staff meeting of the Inland Fisheries Division, Maryland Game and Inland Fish Commission, was held there. A total of 4,350 persons attended sessions held in the new auditorium, and an average of

2,000 persons a week visited the Center.

The Nature Center staff contributed a number of articles on outdoor education and park interpretation to professional journals, and publishes a monthly newsletter entitled "Nature Notes from Brookside" for distribution to schools and park visitors.

Last year Mrs. Peggy Dinger served at the Center as a park interpretation trainee prior to her graduation from the University of Maryland. During her training period Mrs. Dinger prepared a publication entitled "Between the Signs" for use in walking the nature trail, and this booklet has been published by the Commission for use at the Center.

Exhibits Specialist Daniel I. Rhymer puts the finishing touches to a beaver which will take its place among the Center's nature displays. An accomplished taxidermist, Mr. Rhymer also designed and built the head which adorns the "Litter Eater" in Wheaton Regional Park.





(Far left) Mrs. Lillian Hunter, head of the Park Permit Section in Prince George's County, helps a volleyball enthusiast find a suitable location for such pursuits. Mrs. Hunter and her staff issue permits and make reservations for the use of 60 stream valley and local parks. (Left) Mrs. Loretta Santmyer makes a reservation by phone—one of dozens such calls handled daily by the Section.

THE TWO COUNTY OFFICES of the Park Permit Section literally do a year-around "land-office business." In addition to issuing permits for the Commission's extensive park facilities, the two offices work closely with the County Recreation Departments in scheduling summer recreation programs, as well as with a wide variety of youth clubs, Boy and Girl Scout units, and church, social and civic groups in helping to arrange meetings and outings.

During the 1964-65 fiscal year the Prince George's office issued 6,015 permits for an official park attendance of 716,305. When the usage for which permits are not required is added to this total, it is estimated that park attendance exceeded a million and a half persons in Prince George's County last year.

The Montgomery County office issued 25,530 permits during FY 1964-65 for an official attendance of 1,935,192. Added to this total are figures from the

Department of Recreation (1,098,000) and Board of Education (87,000) programs, resulting in a grand total of 3,120,192.

The two Park Permit offices also work closely with the Commission's Park Patrol units in both Counties. The Park Patrol Section also maintains regional offices in both Counties, and is responsible for the enforcement of Park Regulations adopted by the Commission.

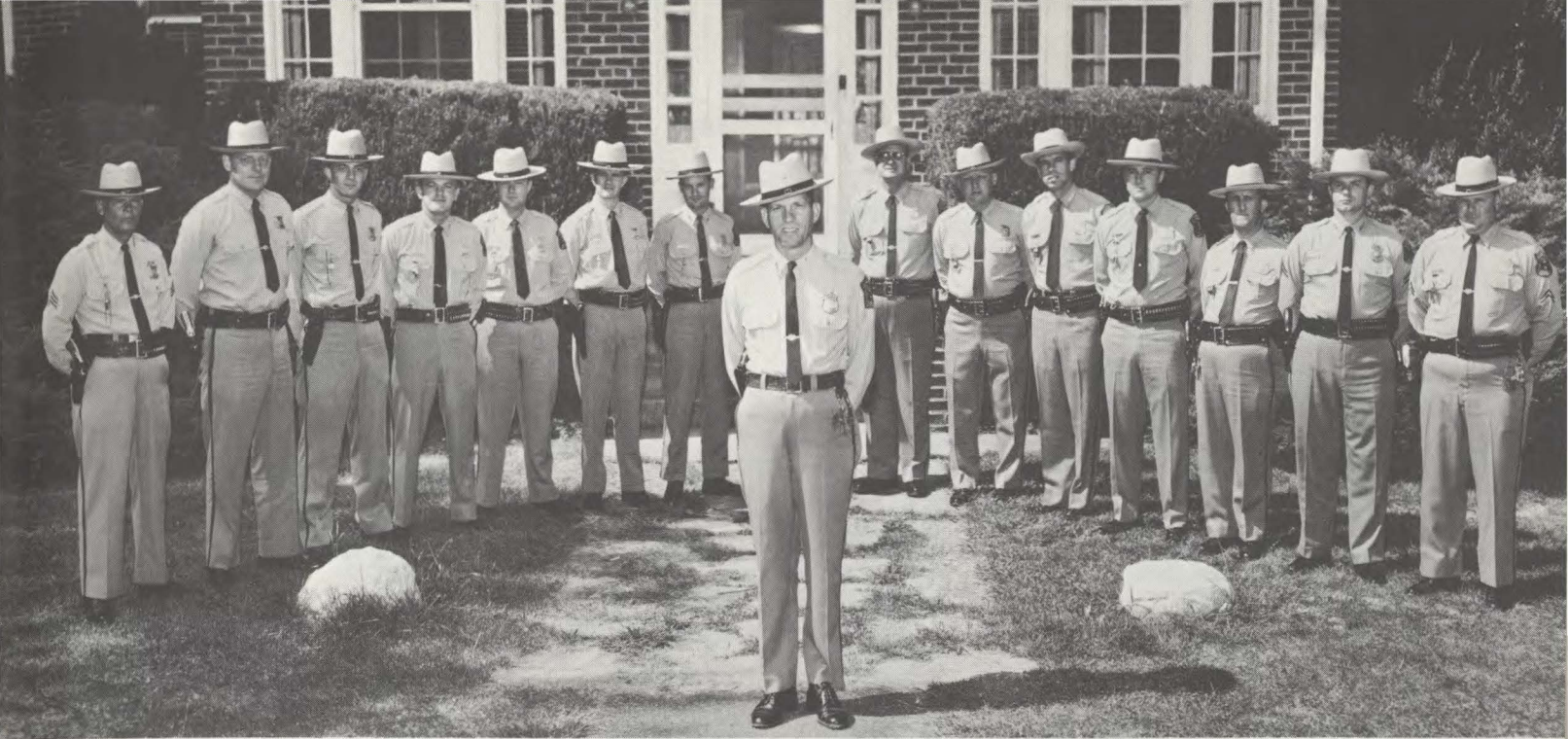
A primary concern of the Commission is the safety and well-being of its park patrons, and the officers assigned to this Section are trained to handle the special problems which can arise in recreation areas.

The Park Patrol has contributed effectively to a reduction in cases of misbehavior and vandalism in the parks and to an improvement in the enjoyment of park use. The presence of officers in uniform on regular patrol schedules is a deterrent to the violation of park regulations and results in a better park environment.

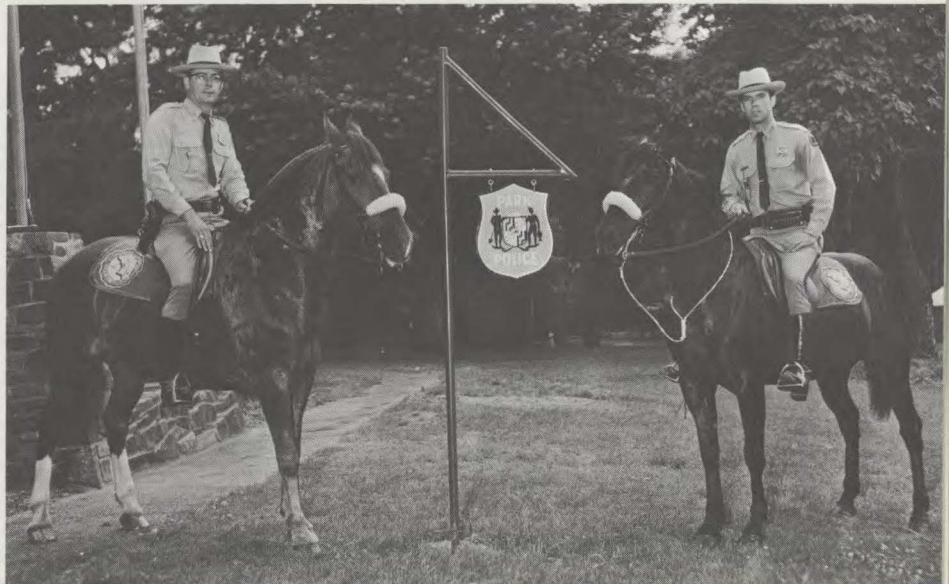
PARK PERMITS AND PARK PATROL



During the fiscal year the Park Permit office in Montgomery County issued 25,530 permits for park usage. The three staff members are never very far from the telephone during the working day. They are (l. to r.): Mrs. Jean White, Mrs. Elizabeth R. Kee, and Mrs. Esther R. Lavin. Mrs. Lavin is Chief of the Section.



(Above) The Montgomery County Park Patrol is under the supervision of Lt. Lewis C. Butt, center foreground. Cpl. A. E. Gill and Pvt. A. J. Henderson were absent when this photo was taken. The Patrolmen, l. to r. are: Sgt. R. W. Thompson, R. J. Jacquot, W. E. Paxson, J. C. Householder, C. M. Duffy, A. D. Turlington, J. J. Justus, C. R. Duffy, W. L. Gordon, R. D. Anderson, C. L. Greenspan, C. F. Prichard, Cpl. D. J. VanMatre, and Cpl. S. M. Whitworth. (Right) The two horses used for patrolling Wheaton Regional Park are the pride of the force. New saddle blankets sporting the Commission's familiar Seal help add color to the mounts. Assigned to this duty are Pvts. A. J. Henderson, left, and R. D. Anderson.



The Prince George's County Park Patrol is headed by Lt. Donald R. Leslie. Staff members who are responsible for patrolling the Commission's far-flung park system in Prince George's include (l to r.): R. W. Fox, S. A. Armhold, R. L. Belt, W. A. Hozela, Cpl. G. T. Klotz, Cpl. C. Kreitzer, Lt. Leslie, Cpl. F. J. Goulart, Sgt. J. R. Robertson, H. C. Costello, R. M. Ruby, F. L. Reynolds, and C. R. Kessler. Unless otherwise identified, officers hold rank of Pvt.



**THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE FISCAL YEAR MAY 1, 1964 TO APRIL 30, 1965, INCLUSIVE**

ADMINISTRATION FUNDS — GENERAL

	<u>Montgomery County</u>	<u>Prince George's County</u>	<u>Total</u>
Balance - May 1, 1964	\$ 211,642.22	\$ 25,213.45	\$ 236,855.67
RECEIPTS:			
Tax Levy, 4½ cents	\$ 19,630.38	\$ —	\$ 19,630.38
Tax Levy, 4 cents	653,501.85	543,929.12	1,197,430.97
Tax Levy, 3 cents	—	10,711.57	10,711.57
Preliminary Plans	8,729.50	10,037.75	18,767.25
Plat Fees	13,915.88	15,409.00	29,324.88
Recording Fees	1,152.00	2,105.00	3,257.00
Amendments - Zoning	—	11,065.00	11,065.00
Special Exceptions	—	1,550.00	1,550.00
Sale of Prints and Maps	14,525.89	7,426.24	21,952.13
Sale of Topographic Maps	11,163.84	1,068.50	12,250.34
Sale of Equipment	200.00	—	200.00
Reimbursement - Expenses	1,939.74	85.74	2,025.48
Rent - Recreation Department	—	600.00	600.00
Proceeds - Tax Anticipation Certificates	100,000.00	200,000.00	300,000.00
Miscellaneous	4.46	—	4.46
Total Receipts	<u>\$ 824,763.54</u>	<u>\$ 804,005.92</u>	<u>\$ 1,628,769.46</u>
Total Available	<u>\$ 1,036,405.76</u>	<u>\$ 829,219.37</u>	<u>\$ 1,865,625.13</u>
DISBURSEMENTS:			
Commissioner's Salaries	\$ 28,930.65	\$ 35,772.88	\$ 64,703.53
Administrative Salaries	84,503.56	61,080.97	145,584.53
Planning Salaries	357,083.46	325,426.42	682,509.88
Office Expense	28,922.32	18,335.17	47,257.49
Publication of Notices	4,256.83	1,466.52	5,723.35
Books, Newspapers & Technical Publications	3,078.27	2,325.94	5,404.21
Professional Services	31,927.99	51,316.99	83,244.98
Stationery and Printing	45,610.48	41,405.81	87,016.29
Telephone and Postage	10,756.66	14,704.74	25,461.40
Equipment	14,326.15	16,835.15	31,161.30
Plat Recording	1,140.00	2,005.00	3,145.00
Maintenance and Repairs	13,971.63	11,302.62	25,274.25
Travel Expense	5,412.26	6,891.33	12,303.59
Insurance and Bond Premiums	1,164.75	1,856.87	3,021.62
Employees Retirement Expense	14,944.21	5,696.99	20,641.20
Social Security Tax	11,513.35	10,192.87	21,706.22
Dues	478.50	270.50	749.00
Refunds	96.50	50.00	146.50
Medical Fees	114.00	—	114.00
Maps and Ordinances for Resale	1,086.25	468.75	1,555.00
Interest	745.00	1,490.00	2,235.00
Payment - Tax Anticipation Certificates	100,000.00	200,000.00	300,000.00
Miscellaneous	652.08	830.43	1,482.51
Total Disbursements	<u>\$ 760,714.90</u>	<u>\$ 809,725.95</u>	<u>\$ 1,570,440.85</u>
BALANCE—April 30, 1965	<u>\$ 275,690.86</u>	<u>\$ 19,493.42</u>	<u>\$ 295,184.28</u>

ADMINISTRATION FUND — SPECIAL ACCOUNTS

URBAN PLANNING ACCOUNT:			
BALANCE—May 1, 1964	\$ —	\$ 9,563.75	\$ 9,563.75
RECEIPTS:			
None	—	—	—
Total Available	\$ —	\$ 9,563.75	\$ 9,563.75
DISBURSEMENTS:			
None	—	—	—
BALANCE—April 30, 1965	<u>\$ —</u>	<u>\$ 9,563.75</u>	<u>\$ 9,563.75</u>
ZONING AMENDMENT FEE ACCOUNT:			
BALANCE—May 1, 1964	\$ —	\$ 18,000.00	\$ 18,000.00
RECEIPTS:			
Fees Collected	—	44,850.00	44,850.00
Total Available	\$ —	\$ 62,850.00	\$ 62,850.00
DISBURSEMENTS:			
Fees to County Commissioners	—	11,970.00	11,970.00
BALANCE—April 30, 1965	<u>\$ —</u>	<u>\$ 50,880.00</u>	<u>\$ 50,880.00</u>

PARK FUND — GENERAL

	Montgomery County	Prince George's County	Total
BALANCE—May 1, 1964	\$ (173,066.48)	\$ 35,064.84	\$ (138,001.64)
RECEIPTS:			
Tax Levy, 13½ cents	\$2,025,723.99	\$ —	\$2,025,723.99
Tax Levy, 13 cents, 12 cents and 10 cents	12,386.15	—	12,386.15
Tax Levy, 12 cents	—	1,375,457.45	1,375,457.45
Tax Levy, 10 cents, 8 cents and 7 cents	—	25,082.51	25,082.51
Rentals	21,820.54	7,358.33	29,178.87
Golf Course and Soft Drink Concessions	5,466.89	359.29	5,826.18
Wheaton Regional Park Concessions	16,757.38	—	16,757.38
Northwest Golf Course	83,892.00	—	83,892.00
Refund from Montgomery County of 75% of Cost of Park Maintenance	278,520.33	—	278,520.33
Reimbursement - Expenses	7,012.75	5,562.43	12,575.18
Forfeit of Deposits	170.00	10.00	180.00
Sale of Land	8,700.00	—	8,700.00
Series "K" Bonds	7,579.00	—	7,579.00
Miscellaneous - Share of Bridge	2,900.00	—	2,900.00
Concessioner Share of Tunnel Costs	2,500.00	—	2,500.00
Transfer from "L L" Bond Proceeds	330,000.00	—	330,000.00
Transfer from "M M" Bond Proceeds	—	80,000.00	80,000.00
Interest	15,666.67	6,980.55	22,647.22
Proceeds - Tax Anticipation Certificates	1,000,000.00	600,000.00	1,600,000.00
Employees Contribution - Uniforms	6,355.15	2,686.00	9,041.15
Miscellaneous	47.00	—	47.00
Total Receipts	\$3,825,497.85	\$2,103,496.56	\$5,928,994.41
Total Available	\$3,652,431.37	\$2,138,561.40	\$5,790,992.77
DISBURSEMENTS:			
Park Salaries and Allowances	\$ 315,143.99	\$ 198,968.02	\$ 514,112.01
Maintenance and Development Labor	578,123.24	291,439.55	869,562.79
Insurance	26,808.39	19,875.13	46,683.52
Telephone	11,567.45	833.54	12,400.99
Equipment	103,814.53	62,149.76	165,964.29
Auto, Trucks and Tractors	65,277.14	68,439.47	133,716.61
Park Building Maintenance	120,545.01	33,838.60	154,383.61
Road and Ground Maintenance	87,891.22	35,205.18	123,096.40
Park Development	250,074.10	191,731.58	441,805.68
Travel Expense	3,738.99	2,640.24	6,379.23
Transfer to Self Insurance Account	35,000.00	25,000.00	60,000.00
Bond Principal	401,000.00	142,000.00	543,000.00
Bond Interest and Expense	513,358.90	170,335.58	683,694.48
Employees Retirement Expense	24,721.69	8,004.19	32,725.88
Social Security Tax	29,859.82	15,070.71	44,930.53
Uniform Rental	12,303.91	5,665.50	17,969.41
Office Rental	—	3,583.32	3,583.32
Refund - Deposit, Tanglewood Drive	—	3,000.00	3,000.00
Refunds	25.00	73.00	98.00
Transfer to Upper Rock Creek Watershed	50,000.00	—	50,000.00
Interest	7,450.00	4,470.00	11,920.00
Payment - Tax Anticipation Certificates	1,000,000.00	600,000.00	1,600,000.00
Photos and Supplies	3,764.93	900.57	4,665.50
Miscellaneous	4,729.78	1,040.72	5,770.50
Total Disbursements	\$3,645,198.09	\$1,884,264.66	\$5,529,462.75
BALANCE—April 30, 1965	\$ 7,233.28	\$ 254,296.74	\$ 261,530.02

PARK FUND—UPPER COUNTY ACCOUNT

BALANCE—May 1, 1964	\$ 29,191.01	\$ —	\$ 29,191.01
RECEIPTS:			
Tax Levy, 5 cents	\$ 85,119.83	\$ —	\$ 85,119.83
Total Available	\$ 114,310.84	\$ —	\$ 114,310.84
DISBURSEMENTS:			
Land Purchases	\$ 43,319.43	\$ —	\$ 43,319.43
Titles and Settlements	1,109.58	—	1,109.58
Taxes	540.57	—	540.57
Total Disbursements	\$ 44,969.58	\$ —	\$ 44,969.58
Balance—April 30, 1965	\$ 69,341.26	\$ —	\$ 69,341.26

PARK FUND—UPPER ROCK CREEK WATERSHED

	Montgomery County	Prince George's County	Total
BALANCE—May 1, 1964	\$ —	\$ —	\$ —
RECEIPTS:			
Transfer from Park Fund—General	\$ 50,000.00	\$ —	\$ 50,000.00
U.S. Department of Agriculture Soil Conservation Division	157,581.27	—	157,581.27
Total Receipts	\$ 207,581.27	\$ —	\$ 207,581.27
Total Available	\$ 207,581.27	\$ —	\$ 207,581.27
DISBURSEMENTS:			
Payments on Contract, Dam #1			
Federal Government	\$ 157,581.27	\$ —	\$ 157,581.27
Maryland Commission	5,884.79	—	5,884.79
Total Disbursements	\$ 163,466.06	\$ —	\$ 163,466.06
Balance—April 30, 1965	\$ 44,115.21	\$ —	\$ 44,115.21

PARK FUND—SPECIAL ACCOUNTS

	Montgomery County "Field Lights"	Prince George's County "Montpelier"	Total
BALANCE—May 1, 1964	\$ 1,500.00	\$ 16,010.95	\$ 17,510.95
RECEIPTS:			
Interest	60.00	—	60.00
Total Available	\$ 1,560.00	\$ 16,010.95	\$ 17,570.95
DISBURSEMENTS:			
Rebuild Water Pumps	\$ —	\$ 888.28	\$ 888.28
Gutters and Downspouts Replaced	—	649.00	649.00
Consulting Entomologist	—	300.00	300.00
Total Disbursements	\$ —	\$ 1,837.28	\$ 1,837.28
BALANCE—April 30, 1965	\$ 1,560.00	\$ 14,173.67	\$ 15,733.67

PARK FUND—SPECIAL LAND ACQUISITION ACCOUNTS

	Montgomery County	Prince George's County	Total
BALANCE—May 1, 1964	\$ 700,000.00	\$ —	\$ 700,000.00
RECEIPTS:			
Interest	\$ 15,187.50	\$ —	\$ 15,187.50
County Reimbursement for Land Purchase	—	355,783.89	355,783.89
Total Receipts	\$ 15,187.50	\$ 355,783.89	\$ 370,971.39
Total Available	\$ 715,187.50	\$ 355,783.89	\$1,070,971.39
DISBURSEMENTS:			
None	—	—	—
BALANCE—April 30, 1965	\$ 715,187.50	\$ 355,783.89	\$1,070,971.39

PARK FUND—BOND PROCEEDS ACCOUNT

	Montgomery County	Prince George's County	Total
BALANCE—May 1, 1964	\$ (15,637.28)	\$ 847,793.39	\$ 832,156.11
RECEIPTS:			
Balance Proceeds of Bonds	\$3,260,000.00	\$1,175,288.00	\$4,435,288.00
Interest	50,000.00	36,872.65	86,872.65
Maryland Department of Forests and Parks	175,719.64	—	175,719.64
Housing and Home Finance Agency	260,856.70	266,339.55	527,196.25
Sale of Land	8,514.05	—	8,514.05
Refund - Front Foot Benefits	—	107.67	107.67
Proceeds - 30 Day Note	300,000.00	—	300,000.00
Total Receipts	\$4,055,090.39	\$1,478,607.87	\$5,533,698.26
Total Available	\$4,039,453.11	\$2,326,401.26	\$6,365,854.37

PARK FUND—BOND PROCEEDS ACCOUNT (continued)

	Montgomery County	Prince George's County	Total
DISBURSEMENTS:			
Land Acquisition Costs:			
Land Purchases	\$1,704,826.69	\$ 662,054.18	\$2,366,880.87
Appraisals	18,600.00	8,810.00	27,410.00
Bond Insurance Expense	2,589.69	1,312.37	3,902.06
Front Foot Benefit Liens	—	14,754.21	14,754.21
Surveys and Engineering	46,939.87	7,049.38	53,989.25
Taxes	—	5.30	5.30
Titles and Settlements	16,263.30	10,278.34	26,541.64
Transfer to Park Fund—General	330,000.00	80,000.00	410,000.00
Development:			
Wheaton Youth Center	12,208.74	—	12,208.74
Black Top Driveway	—	5,693.00	5,693.00
Total Disbursements	<u>\$2,131,428.29</u>	<u>\$ 789,956.78</u>	<u>\$2,921,385.07</u>
BALANCE—April 30, 1965	<u>\$1,908,024.82</u>	<u>\$1,536,444.48</u>	<u>\$3,444,469.30</u>

PARK FUND—RESERVE FOR FUTURE DEBT SERVICE

BALANCE—May 1, 1964	\$ 114,037.50	\$ 80,811.42	\$ 194,848.92
RECEIPTS:			
Interest	4,200.00	2,800.00	7,000.00
Total Available	\$ 118,237.50	\$ 83,611.42	\$ 201,848.92
DISBURSEMENTS:			
None	—	—	—
BALANCE April 30, 1965	<u>\$ 118,237.50</u>	<u>\$ 83,611.42</u>	<u>\$ 201,848.92</u>

PARK FUND—RESERVE FOR SELF INSURANCE—BUILDINGS

BALANCE—May 1, 1964	\$ 108,412.50	\$ 77,000.00	\$ 185,412.50
RECEIPTS:			
Interest	\$ 2,800.00	\$ 2,000.00	\$ 4,800.00
Transfer from Park Fund—General	35,000.00	25,000.00	60,000.00
Total Receipts	\$ 37,800.00	\$ 27,000.00	\$ 64,800.00
Total Available	\$ 146,212.50	\$ 104,000.00	\$ 250,212.50
DISBURSEMENTS:			
None	—	—	—
BALANCE—April 30, 1965	<u>\$ 146,212.50</u>	<u>\$ 104,000.00</u>	<u>\$ 250,212.50</u>

PARK FUND—CAPPER - CRAMTON ACCOUNTS

BALANCE—May 1, 1964	\$ 111,817.76	\$ 696,140.31	\$ 807,958.07
RECEIPTS:			
Interest	\$ 3,750.00	\$ 30,548.75	\$ 34,298.75
Refund of Taxes	—	92.96	92.96
Total Deposits	\$ 3,750.00	\$ 30,641.71	\$ 34,391.71
Total Available	\$ 115,567.76	\$ 726,782.02	\$ 842,349.78
DISBURSEMENTS:			
Land Purchases	\$ —	\$ 37,500.00	\$ 37,500.00
Appraisals	—	3,375.00	3,375.00
Front Foot Benefits	—	185.93	185.93
Surveys and Engineering	—	3,550.00	3,550.00
Taxes	—	91.99	91.99
Titles and Settlements	—	467.50	467.50
Total Disbursements	\$ —	\$ 45,170.42	\$ 45,170.42
BALANCE—April 30, 1965	<u>\$ 115,567.76</u>	<u>\$ 681,611.60</u>	<u>\$ 797,179.36</u>

BOND ISSUE DEBT SERVICE ACCOUNTS

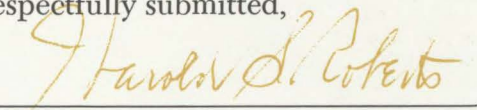
	"Recreation"	"Flood Control"	Total
BALANCE—May 1, 1964	\$ 177,091.92	\$ 148,414.06	\$ 325,505.98
RECEIPTS:			
Tax Levy, 1 cent	\$ —	\$ 117,124.75	\$ 117,124.75
Tax Levy, ½ cent	254.66	—	254.66
Interest	6,800.00	2,400.00	9,200.00
Total Receipts	<u>\$ 7,054.66</u>	<u>\$ 119,524.75</u>	<u>\$ 126,579.41</u>
Total Available	<u>\$ 184,146.58</u>	<u>\$ 267,938.81</u>	<u>\$ 452,085.39</u>
DISBURSEMENTS:			
Bond Principal, Series "L"	\$ 20,000.00	—	\$ 20,000.00
Bond Principal—1954 Issue	—	\$ 10,000.00	10,000.00
1957 Issue	—	20,000.00	20,000.00
1959 Issue	—	5,000.00	5,000.00
Interest	2,625.00	31,358.00	33,983.00
Total Disbursements	<u>\$ 22,625.00</u>	<u>\$ 66,358.00</u>	<u>\$ 88,983.00</u>
BALANCE—April 30, 1965	<u>\$ 161,521.58</u>	<u>\$ 201,580.81</u>	<u>\$ 363,102.39</u>

SUMMARY OF BALANCES—APRIL 30, 1965

	Montgomery County	Prince George's County	Total
FUNDS:			
Administration:			
General	\$ 275,690.86	\$ 19,493.42	\$ 295,184.28
Urban Planning Account	—	9,563.75	9,563.75
Zoning Amendment Account	—	50,880.00	50,880.00
Park:			
General	7,233.28	254,296.74	261,530.02
Upper County Accounts	69,341.26	—	69,341.26
Upper Rock Creek Watershed	44,115.21	—	44,115.21
Special Accounts	1,560.00	14,173.67	15,733.67
Special Land Acquisition Accounts	715,187.50	355,783.89	1,070,971.39
Bond Proceeds Accounts	1,908,024.82	1,536,444.48	3,444,469.30
Reserve for Future Debt Service	118,237.50	83,611.42	201,848.92
Reserve for Self Insurance—Buildings	146,212.50	104,000.00	250,212.50
Capper - Cramton Accounts	115,567.76	681,611.60	797,179.36
Bond Issue Debt Service Accounts	161,521.58	201,580.81	363,102.39
Total Funds	<u>\$3,562,692.27</u>	<u>\$3,311,439.78</u>	<u>\$6,874,132.05</u>
Employees Taxes Withheld	13,947.26	9,658.96	23,606.22
Employees Contributions to Retirement	3,257.09	2,310.97	5,568.06
Employees Contributions to Social Security	3,835.77	2,557.41	6,393.18
Total	<u>\$3,583,732.39</u>	<u>\$3,325,967.12</u>	<u>\$6,909,699.51</u>
ON DEPOSIT AT THE FOLLOWING BANKS:			
American National Bank	\$ 167,674.41	\$ —	\$ 167,674.41
Bank of Bethesda	157,379.05	—	157,379.05
Chemical Bank of New York Trust Company	—	20,000.00	20,000.00
Citizens Bank of Maryland	117,992.95	188,266.63	306,259.58
Clinton Bank	—	7,667.41	7,667.41
First National Bank of Maryland	52,206.26	—	52,206.26
First National Bank of Southern Maryland	—	47,569.59	47,569.59
Maryland National Bank	51,809.38	285,310.11	337,119.49
Peoples National Bank of Maryland	—	10,000.00	10,000.00
State National Bank	1,239.56	—	1,239.56
Suburban Trust Company	73,673.28	391,810.88	465,484.16
Certificates of Deposit:			
American National Bank	1,500.00	300,000.00	301,500.00
Citizens Bank of Maryland	1,290,000.00	1,000,000.00	2,290,000.00
Maryland National Bank	1,535,000.00	855,000.00	2,390,000.00
Suburban Trust Company	35,000.00	220,000.00	255,000.00
Suburban Trust Company Gaithersburg	100,000.00	—	100,000.00
Totals	<u>\$3,583,474.89</u>	<u>\$3,325,624.62</u>	<u>\$6,909,099.51</u>
Petty Cash	257.50	342.50	600.00
Total to be Accounted For	<u>\$3,583,732.39</u>	<u>\$3,325,967.12</u>	<u>\$6,909,699.51</u>

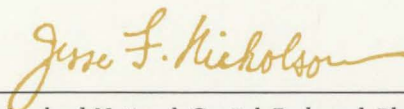
We have compiled the above Statement of Cash Receipts and Disbursements for the Fiscal Year, May 1, 1964 to April 30, 1965, both dates inclusive, from our audit reports of December 28, 1964, and June 25, 1965.

Respectfully submitted,



Certified Public Accountant (D. C.)

Approved:



Executive Director

The Maryland-National Capital Park and Planning Commission

**ANNUAL REPORT
1964 - 65**

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the maryland-national capital park and planning commission



Early last April the Commission approved plans for a new Regional Headquarters Building in Prince George's County. This architectural rendering shows how the new facility will look when completed. Plans call for a three-story structure with a basement which will include record storage facilities. A majority of the offices which deal directly with the public will be located on the first floor. Containing a total of 31,968 square feet of floor space, the new headquarters will be located on a Commission-owned site on Kenilworth Avenue south of relocated Calvert Road in Riverdale. Preliminary plans were drawn by Edwin F. Ball, A.I.A., architect.

