

Maryland State Archives
Mail Log System
06/01/2010

Tracking No. 10-17001

,
Dept of General Services
7275 Waterloo Road
Jessup, Md 2-794

Date Received: 06/01/2010

Receipt No:

Amount Received: 0.00

Staff: cag

Subject: Record Transmittal and
receipt

RECEIVED

JUN 1 2010

MARYLAND STATE ARCHIVES

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

83M1

12-15-82

1. From: (Name, Division, Address or Agency)

Signature

CEDARCROFT SANITARIUM

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-37
S-16

1

MEDICAL RECORDS 1954-1964

Reels 1 thru 87

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30-01

Complete at State Records Center *ok*

Accession No.

83M2

Date Received

12-15-82

1. From: (Name, Division, Address or Agency)

DEPT. HEALTH & MENTAL HYGIENE (STATISTICAL)

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

2

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-37 S-16	1 2	PROJECT #59 Psychiatric Reels 1 thru 90 Reels 91 thru 106	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

3001

Complete at State Records Center 65

Accession No.

Date Received

83M3

12-15-82

1. From: (Name, Division, Address or Agency)

MD STATE POLICE

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

2

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-37
S-16

1

PROJECT #65
Det. Files

Reels 1 thru 86

2

Reels 87 thru 120

971-29-A-2

0 PS 6-1

1/53

(Use Plain Unlined Paper For Continuation Pages)

AND RECEIPT

Accession No.

Date Received

83M4

12-15-82

From: (Name, Division, Address or Agency)

Signature

MEDICAL EXAMINERS office

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

111 PENN ST
Balt. MD 21201

AHM
Mrs Groom
Mrs Walker

6. No. of Cu.Ft.

4

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-37
S-16

1
2
3
4

PROJECT #30
Reel 1 thru 90
Reels 91 thru 180
Reels 181 thru 270
Reels 271 thru 335

"Permanent"

Port Mortem
Case Historian
(City) 1966

(4 Boxes Reels) - Quoted
4-17-86

6.50 silver 997
Mrs. Maresmore
(Portmortem Examiner)
111 Penn St.
Baltimore, Md. 21201

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

83M5

Date Received

12-15-82

1. From: (Name, Division, Address or Agency)

STATE INSURANCE

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-37
S-16

1

PROJECT #11

Reels 47 thru 136

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center *ok*

Accession No.

Date Received

83M6

12-15-82

1. From: (Name, Division, Address or Agency)

Signature

Title

SPRING GROVE HOSPITAL

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

3

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-37
S-16

1
2
3

PROJECT #32

Reels 1 thru 90
Reels #91 thru 180
Reels 181 thru 266

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

		Accession No. 83MB	Date Received 12-15-82
From: (Name, Division, Address or Agency) MOTION PICTURE CENSOR BOARD		Signature	
		Title	
2. Building and Room	3. Phone	4. To: State Records Center	
5. Signature: (Agency Official)		6. No. of Cu.Ft. 1	

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No)
R-37 S-16	1	<p>PROJECT #38</p> <p>Reels 1 thru 45</p> <p>PROJECT #38A</p> <p>Reels 1 - 2</p>	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

Accession No. 83M10	Date Received 12-15-82
------------------------	---------------------------

Signature
Title

From: (Name, Division, Address or Agency)

DEPT. HEALTH & MENTAL HYGIENE

2. Building and Room	3. Phone	4. <u>To:</u> State Records Center
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5. Signature: (Agency Official)	6. No. of Cu.Ft. 10
---------------------------------	----------------------------

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-37 S-16	1	PROJECT #34 Reels 1 thru 13	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

83M11

12-15-82

1. From: (Name, Division, Address or Agency)

Signature

DEPT. OF PERSONNEL

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-37
S-16

1

PROJECT #26
Loyalty Pledges
Reels 1 thru 17

Microfilm
Perm
303 #3

(Use Plain Unlined Paper For Continuation Pages)

AND RECEIPT

Accession No. 83M12	Date Received 12-15-82
------------------------	---------------------------

1. From: (Name, Division, Address or Agency)
ASSESSMENT & TAXATION

Signature
Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.
1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item N
R-37 S-16	1	PROJECT #16 Reels 16 thru 29	

(Use Plain Unlined Paper For Continuation Pages)

~~RECORDS TRANSMITTAL~~

~~AND RECEIPT~~

30.01

Complete at State Records Center *OK*

Accession No.

Date Received

83M13

12-15-82

1. From: (Name, Division, Address or Agency)

Signature

DEPT. OF EDUCATION

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Author: (Schedule and Item)

R-37
S-16

Personnel PROJECT #98
1961-70

Reels 1 thru 14

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center *OK*

Accession No.

Date Received

83M14

12-15-82

Signature

Title

1. From: (Name, Division, Address or Agency)

STATE ACCIDENT FUND

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Author (Schedule and Item)
R-37 S-16	1	PROJECT #96 Clanced Claim ckrak Reels 1 thru 12	690-2 1249 A1 #4

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center ^{0.}

Accession No.

Date Received

83M15

12-15-82

1. From: (Name, Division, Address or Agency)

Signature

DEPT. OF PERSONNEL

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item)

R-37
S-16

1

PROJECT #100
Employee History Cards
Reels 1 thru 12

690-2B #
4 yrs.

AND RECEIPT

Accession No.

Date Received

83M16

12-15-82

1. From: (Name, Division, Address or Agency)

Board of Nurses

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item)

R-37
S-16

1

PROJECT #104
Reels 1-thru 4

*Board of
Examiners
of Nurses
Reels
5-29 to DHM 6-15-82
30-34 to DHM 10-29-82*

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center ^{OK}

Accession No.

Date Received

83M17

12-15-82

1. From: (Name, Division, Address or Agency)

Regional Planning

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item)

R-37
S-16

1

PROJECT #46
Reels 1 thru 8
Reels 13 thru 26
Reels 27-30

E

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center *ok*

Accession No.

Date Received

83M18

12-15-82

1. From: (Name, Division, Address or Agency)

MD STATE POLICE

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

4

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Author (Schedule and Item)
R-37 S-16	1 2 3 4	PROJECT #39 <i>Firearms Regis.</i> Reels 1 thru 90 Reels 91 thru 180 Reels 181 thru 264 (Missing 189 thru 193) Reels 265 thru 279 <i>296</i>	971-29-A-2 OPS 11-3A 1/33

AND RECEIPT

Accession No.

Date Received

83M19

12-15-82

1. From: (Name, Division, Address or Agency)

Dept. of General Services

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

2

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Iter)
R-37 S-16	1 2	DESIGN AND CONSTRUCTION TRACING Reels 1 thru 52 Reels 53 thru 64	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center ✓

Accession No.

Date Received

83M20

1-4-83

1. From: (Name, Division, Address or Agency)

Retail Sales Tax

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-116 S-2-3	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32	<p style="text-align: center;">PROJECT #94</p> <p>Reels 1-86 Reels 86-173 Reels 174-256 Reels 257-340 Reels 341-422 Reels 423-508 Reels 509-592 Reels 593-677 Reels 678-769 (Missing 768) Reels 770-867 Reels 868-958 959-1039 1040-1124 (Missing 1101-1110) 1125-1216 1217-1297 1298-1375 Reels 1376-1450 (Missing 2-1429 2-1422) Reels 1451-1531 (Missing 1519) Reels 1532-1616 Reels 1617-1698 (Missing 1672) Reels 1699-1784 (Missing 1699) Reels 1785-1868 Reels 1869-1951 Reels 1952-2034 Reels 2035-2117 Reels 2118-2202 (Missing 2136) Reels 2203-2286 (Missing 2241) Reels 2287-2369 Reels 2370-2450 Reels 2451-2528 Reels 2529-2605 Reels 2606-2669</p>	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center ✓

Accession No.

83M23

Date Received

1-10-83

1. From: (Name, Division, Address or Agency)

State Highway Admin.

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

Jessup, MD

5. Signature: (Agency Official)

6. No. of Cu.Ft.

11

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-101
S-29

PROJECT # 74

~~1 Reels 1 - 90~~
~~2 Reels 91 - 180~~
~~3 Reels 181 - 269~~
~~4 Reels 270-362~~
~~5 Reels 363 - 451~~
~~6 Reels 452 - 535~~
~~7 Reels 536 - 619~~

8 Reels 620 - 701
9 Reels 702 - 786 (Missing 728, 731, 732, 760, 763, 764, 774, 775, 776, 777, 778-786)
10 Reels 787-861 (Missing 787, 826, 854)
11 Reels 862 - 946 (Missing 928)
12 Reels 947- 1031 (Missing 974, 1003- 1007)
13 Reels 1032 - 1116 (Missing 1038)
14 Reels 1117 - 1201
15 Reels 1202 - 1286 (Missing 12-77-1286)
16 Reels 1287 - 1371 (Missing 1287-1368)
17 Reels 1372 - 1456 (Missing 1375, 1381, 1389)
18 Reels 1457 - 1541 (Missing 1465, 1472, 1488, 1489, 1511, 1506-1511)
18 Reels #1506 - 1510
#1512 - 1541, #1483

* Partial 12/82
Bxs 1-7

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Accession No.

Date Received

83M24

1-10-83

Signature

Title

1. From: (Name, Division, Address or Agency)

Dept. of Health
Purchased Care Services

2. Building and Room

3. Phone

4. To: State Records Center

JESSUP, MD

5. Signature: (Agency Official)

6. No. of Cu.Ft.

5

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

R-116
S-4

1
2
3
4
5

PROJECT #97

Reels 1 - 90
Reels 91 - 180
Reels 181 - 266
Reels 267 - 44
Reels 45 - 97

562

#1

7/96

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 83M25		DATE REC'D
b) AGENCY RETAIL SALES TAX		LOCATION - RANGE 101		SECTION(S) 29
c) DIVISION/UNIT		NO. OF CU. FT. 2		RECORDS CENTER MANAGER
d) MAILING ADDRESS		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e) AGENCY OFFICIAL		PHONE NO.		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT #95	
1.	Reels #1 - #46	
2.	Reels #47 - #87 (Missing 55,56,80-84)	

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center ✓

Accession No.

Date Received

83 M 26

101 1-10-83

1. From: (Name, Division, Address or Agency)

Retail Sales Tax

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

Jessup, MD

5. Signature: (Agency Official)

6. No. of Cu.Ft.

9

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item N
R-116 S-2	1 2 3 4 5 6 7 8 9	<p align="center"><u>PROJECT #93</u></p> <p>Retail Sale and Use Tax Reports Backlog - Retail Sales Tax Division</p> <p>Reels 1 - 89 Reels 90 - 176 Reels 177 - 264 Reels 265 - 347 Reels 348 - 428 Reels 429 - 515 Reels 516 - 602 Reels 603 - 690 Reels 691 - 779</p>	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

83M27

Date Received

Feb. 1983

1. From: (Name, Division, Address or Agency)

STATE HIGHWAY ADMINISTRATION

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1

PROJECT #262
Vouchers
Reels 1-3 & 7

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

E

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

o/c

Accession No.

Date Received

M
83 28

Feb. 1983

1. From: (Name, Division, Address or Agency)

RETAIL SALES TAX

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1

PROJECT #259
Reels 1-12

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

83M29

Feb. 1983

1. From: (Name, Division, Address or Agency)

Signature

RETAIL SALES TAX

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1

PROJECT #78
Reels 4 -15

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

E

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

83M30

Feb. 1983

1. From: (Name, Division, Address or Agency)

Signature

STATE HIGHWAY ADMINISTRATION

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

5

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

- 1.
- 2.
- 3.
- 4.
- 5.

PROJECT #123
 Payroll time card
 may 1979

1. Reels - 1 - 84
 2. 85 - 167 (Missing 122, 145, 155)
 3. 168 - 252 (Missing 189 thru 252)
 4. 253 - 337 (Missing 254-275, 301 -335)
 5. 338 - 353

E

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

UIC

Accession No.

Date Received

83M31

Feb. 1983

Signature

Title

1. From: (Name, Division, Address or Agency)

STATE HIGHWAY ADMINISTRATION

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1

Reels - 1-10, 17-25, 28-39

PROJECT #252

DOT Vouchers

1982

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M1

August 1983

1. From: (Name, Division, Address or Agency)

COMPTROLLER _ MISS. REVENUE

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1

PROJECT #110
Reels 1-41, 43 (Missing #42)

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center OK

Accession No.

Date Received

8442

August 1983

Signature

Title

1. From: (Name, Division, Address or Agency)

RETAIL SALES TAX

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-35 S-7	1	PROJECT #125 Reels - 1-13, 18-34	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

3001

Complete at State Records Center

OK

Accession No.

Date Received

84M3

Signature

Title

1. From: (Name, Division, Address or Agency)

DEPT. OF PERSONNEL

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1

PROJECT #120
Reels 1-4

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M4

August 1983

1. From: (Name, Division, Address or Agency)

Signature

RETAIL SALES TAX

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1.

Reels 1 -3

PROJECT #190

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M5

August 1983

Signature

Title

1. From: (Name, Division, Address or Agency)

RETAIL SALES TAX

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1.

Reels 1-7

PROJECT #143

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M6

August 1983

Signature

Title

1. From: (Name, Division, Address or Agency)

RETAIL SALES TAX

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1.

Reels - A1-16
B1-17
C1-6

PROJECT #172

p-170

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

8LM7

August 1983

From: (Name, Division, Address or Agency)

Dept. NATURAL RESOURCES

Signature

Title

Building and Room

3. Phone

4. To: State Records Center

Signature: (Agency Official)

6. No. of Cu.Ft.

1

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-35 S-7	1.	<p>PROJECT #138</p> <p>Microfische</p> <p><i>Waterford Permit P.V.</i></p>	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

84M8

August 1983

1. From: (Name, Division, Address or Agency)

DEPT. NATURAL RESOURCES

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

2

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1-2

Reels Microfische

PROJECT #139

*Ground water
4/1/80 to 4/1/83*

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

E

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center ok

Accession No.

Date Received

84 M 10

1. From: (Name, Division, Address or Agency)

Signature

Department of Human Resources
Research and Analysis (ESA)

Title

2. Building and Room

3. Phone

Room 518
1100 N. Eutaw St.
Baltimore, Md. 21201

301 383-5000

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

Pat Arnold
Director, Research and Analysis Division (ESA)



7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1

ESARS Reports on Microfiche for storage in temperature controlled environment 1977-1982

869-5A,1

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

84M11

August 1983

From: (Name, Division, Address or Agency)

Signature

DEMH - VITAL RECORDS

Title

1. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-35 S-7	1.	Reels - Microfische	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center *OK*

Accession No.

Date Received

84M12

August 1983

Signature

Title

1. From: (Name, Division, Address or Agency)

DEPT. OF EDUCATION

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-35
S-7

1.

Reels - Microfische

E.

RECORDS TRANSMITTAL

AND RECEIPT

10.13.01

Complete at State Records Center *o/c*

Accession No.

84M13 *x*

Date Received

August 1983

1. From: (Name, Division, Address or Agency)

RECORDS MANAGEMENT DIV.

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

William E. Taylor

6. No. of Cu.Ft.

23

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-39
S-34

1-23

Income Tax Division
Com Microfilm Security
Copies. 1977
Corporation Master File A.H.N.
WHNAF Numerical
WHMF
w/H Pasting
Estimated alpha + Numerical
Resident Individual
w 2 309 Wata

E

RECORDS TRANSMITTAL

AND RECEIPT

10.13.01

Complete at State Records Center *OK*

Accession No.

Date Received

84M124*

August 1983

1. From: (Name, Division, Address or Agency)

RECORDS MANAGEMENT DIVISION

Signature

Title

2. Building and Room

SRMC
COM ROOM

3. Phone

799-1728

4. To: State Records Center

5. Signature: (Agency Official)

William E. Taylor

6. No. of Cu.Ft.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

R-39
S-34

1-17

Income Tax Reviser
~~1977~~ 1976
w/H Postrop
Estimated
w/2509
Corporation must file
with MF
with NAF
Cum.
Return Register

E

RECORDS TRANSMITTAL

AND RECEIPT

1A.13.01

Complete at State Records Center *OK*

Accession No.

Date Received

84M15+

August 1983

1. From: (Name, Division, Address or Agency)

Signature

Records Management Div

Title

2. Building and Room

3. Phone

SkMC
com Rven

799-1728

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

Mina R. Stallings

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

R-8
S-5

1#23

Income TAX 1978
WH Postings
W.A.M.F
W.H.N.A.F
Corporation Master Sile
A + N
Estimated A + N
W2/509
Return Reg.

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

84M16

Date Received

May 21, 1984

From: (Name, Division, Address or Agency)

DEPT. LICENSING & REGULATION

Signature

Title

Building and Room

3. Phone

4. To: State Records Center

Signature: (Agency Official)

6. No. of Cu.Ft.

2

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-38 S-20	1 2	<p style="text-align: center;">PROJECT #174</p> <p>Reels 1- 86 (Missing 1,4,5)</p> <p>Reels 87 - 136</p> <p style="text-align: right;"><i>for Prob. Eng.</i></p>	

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

E

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M17

5-23-84

Signature

Title

1. From: (Name, Division, Address or Agency)

DEPT. LICENSING & REGULATION

2. Building and Room

3. Phone

4. To: State Records Center

1/2 cu. box

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1/2 cu. box

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.

Reels 1-16

PROJECT #130

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

84M18

Date Received

5-23-84

1. From: (Name, Division, Address or Agency)

PUBLIC SERVICE COMM.

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.

Reels 1- 68

PROJECT #140

40

VOLD
per PIC.

Sole
83-4-7

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

E

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M19

5-23-84

Signature

Title

1. From: (Name, Division, Address or Agency)

DEPT. EDUCATION
VOCATIONAL REHAB.

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.

Reels 1 - 77

PROJECT #18

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

01

Accession No.

Date Received

84M20

5-23-84

1. From: (Name, Division, Address or Agency)

DEPT. EDUCATION
VOCATIONAL REHAB.

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1/2 cu. box

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-38 S-20	1.	<p style="text-align: center;">PROJECT #12 & #8</p> <p>Project #12 - Reels 1-13 Project #8 - Reels 1-5</p>	

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

E

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M21

5-23-84

Signature

Title

1. From: (Name, Division, Address or Agency)

MD STATE POLICE

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.

Reels 1-59

PROJECT #228

Revoked Handgun Permits

971-29-A-2

OPS 11-3B

7/34

RECORDS TRANSMITTAL

AND RECEIPT

3001

Complete at State Records Center

OK

Accession No.

Date Received

84M22

5-23-84

Signature

Title

1. From: (Name, Division, Address or Agency)

MD STATE POLICE

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.

Reels 1-37 (~~REDACTED~~)

PROJECT #112

BT

PER

971-25

ops 50

7/09

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M23

5-23-84

Signature

Title

1. From: (Name, Division, Address or Agency)

MD STATE POLICE

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.

Reels 1-14

PROJECT #111

971-25
OPS 209
7/09

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

E

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center OK

Accession No.

Date Received

84M24

5-23-84

Signature

Title

1. From: (Name, Division, Address or Agency)

MD STATE POLICE

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-38 S-20	1.	<p style="text-align: center;">PROJECT #115 Fingerprints Non-Criminal</p> <p>Reels 1-53</p>	<p>921-25 CRCR 2503 1/2060</p>

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center *OK*

Accession No.

Date Received

84M25

5-23-84

1. From: (Name, Division, Address or Agency)

MD STATE POLICE

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.

PROJECT #116
Reels 1-50 (Missing 12 & 14)

SIR Thru letter 'E'

971-25
OPS 24
7/09

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M26

5-23-84

Signature

Title

1. From: (Name, Division, Address or Agency)

MD STATE POLICE

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.

Reels 1-37

PROJECT #132

971-25
eRec 2503
7/06

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M27

5-23-84

Signature

Title

1. From: (Name, Division, Address or Agency)

MD STATE POLICE

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

2

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.
2.

PROJECT #117
Criminal Arrest
Reels 1-83
Reels 84 -120

971-25
ops 25
7/09

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M28

5-23-84

Signature

Title

1. From: (Name, Division, Address or Agency)

MD STATE POLICE

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

2

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.
2.

Reels 1-84
Reels 85-99

PROJECT #~~21~~ 121
Rap Sheets

971-25
OP# 209
7/09

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

016

1. <u>From:</u> (Name, Division, Address or Agency) MD STATE POLICE		Accession No. 84M29	Date Received 5-23-84
2. <u>Building and Room</u>		Signature	
3. <u>Phone</u>		Title	
5. <u>Signature:</u> (Agency Official)		4. <u>To:</u> State Records Center	
		6. <u>No. of Cu.Ft.</u> 6	

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-38 S-20	1. 2. 3. 4. 5. 6.	PROJECT #122 Finger prints Criminal Reels 1-85 Reels 85-169 Reels 170-252 Reels 253-323 Reels 324-407 Reels 408-488	971-25 CRCR 2502 #0 7/2084

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

84M31

5-23-84

Signature

Title

From: (Name, Division, Address or Agency)

UNIVERSITY OF ~~BALTIMORE~~ *Raita*

1. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

5

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-28 S-20	1. 2. 3. 4. 5.	<p style="text-align: center;">PROJECT #241 242</p> <p>Reels 1-81 Reels 82 -164 Reels 165 - 247 Reels 248 - 331 Reels 332 - 350</p>	

(Use Plain Unlined Paper For Continuation Pages)

E

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M32

5-23-84

1. From: (Name, Division, Address or Agency)

Signature

DEPT. OF PERSONNEL

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-38 S-20	1.	PROJECT #330 Reels 1- 78	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M33

5-23-84

Signature

Title

1. From: (Name, Division, Address or Agency)

MD STATE RETIREMENT

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

2

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

PROJECT #201

R-38
S-20

1.

Reels 1 - 83

2.

Reels 84 - 145

Annuity cards

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center *OK*

Accession No.

Date Received

84M34

5-24-83

1. From: (Name, Division, Address or Agency)

MD STATE RETIREMENT

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-38 S-20	1.	PROJECT #165 Annuity cards Reels 1 -87	

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M35

5-24-84

1. From: (Name, Division, Address or Agency)

MD STATE RETIREMENT

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.

PROJECT #131
Reels 1-31 (Missing #11)

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

OK

Accession No.

Date Received

84M36

5-24-83

1. From: (Name, Division, Address or Agency)

MD STATE RETIREMENT

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-38 S-20	1.	Reels 1- 74 PROJECT #150 Annuity cards	

(Use Plain Unlined Paper For Continuation Pages)

DGS-550-5

RECORDS TRANSMITTAL

AND RECEIPT

30.01

Complete at State Records Center

016

Accession No.

Date Received

84M38

5-24-84

1. From: (Name, Division, Address or Agency)

Signature

MD TOLL FACILITIES

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-38
S-20

1.

PROJECT #229
Reels 1- 34

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

84M39

5-24-84

1. From: (Name, Division, Address or Agency)

Signature

DEPT. LICENSING & REGULATION

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-38 S-20	1.	PROJECTS #202, #203, #204 Project #202 - Reels 1-3 Project #203 - Reels 1 Project #204 - Reels 1 -5	

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

84M40

5-24-84

1. From: (Name, Division, Address or Agency)

DEPT. LICENSING & REGULATION

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-38 S-21	1.	<p style="text-align: center;">PROJECT #185</p> <p>Reels 1 - 41</p>	

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

84M41

5-24-84

Signature

Title

1. From: (Name, Division, Address or Agency)

DEPT. LICENSING & REGULATION

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

PROJECT #129

R-38
S-21

1.

Reels 1 - 82

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

ok

a) AGENCY CODE 1. 30.01	ACCESSION NO. 85M2	DATE REC'D 9-28-84
b) AGENCY Prince George's Co. Health Dept.		
c) DIVISION/UNIT Water & Sewer	LOCATION - RANGE 38	SECTION(S) 11
d) MAILING ADDRESS 9314 Piscataway Road Clinton, MD 20735	NO. OF CU. FT. 2	
e) AGENCY OFFICIAL PHONE NO.	RECORDS CENTER MANAGER 1	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1. 2.	<p style="text-align: center;">PROJECT #155</p> <p> Reels 1 - 58 (Missing 1) - 16mm ^{155.} 59-64 (65-72) </p> <p> Reels 1 - 20 (Missing 2, 6-8) 35mm </p> <p> Adding 155-12 + 13 </p> <p> Reel # 73-75 16mm </p> <p> Reel 29, 30 35mm. </p> <p> Reel 96, 97, 98 16mm. </p> <p> Reel 99-102 16mm. </p> <p> Reel 103 & 104 16mm </p>	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 24.01.09 10.13.01		ACCESSION NO. 85M8	DATE REC'D 11-19-84
b) AGENCY Central Payroll Bureau		LOCATION - RANGE 108	SECTION(S) 3
c) DIVISION/UNIT		NO. OF CU. FT. 1	
d) MAILING ADDRESS Rm. 215 Treasury Bldg. Rowe Blvd. P.O. BOX 1751 Annapolis, Md. 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Lori Jester		PHONE NO. 269-2964	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1979 Nov. to Dec. Name & Address Social Security Listing Deductions Bonds Regular Register Straggler Register U.of M. Check Register UM Deductions Um Bonds UM YTD Calucations Um Pension File		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)

USE PLAIN UNGLUED PAPER FOR CONTINUATION PAGES)

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. a) AGENCY CODE 24-0109 10.13.01		ACCESSION NO. <div style="font-size: 2em; text-align: center;">85M9</div>	DATE REC'D <div style="font-size: 2em; text-align: center;">11-19-84</div>
b) AGENCY Central Payroll Bureau		LOCATION - RANGE SECTION(S) NO. OF CU. FT. <div style="font-size: 2em; text-align: center;">108 3 4</div>	
c) DIVISION/UNIT		RECORDS CENTER MANAGER	
d) MAILING ADDRESS Rm. 215 Treasury Bldg. Rowe Blvd. P.O. BOX 1751 Annapolis, Md. 21401		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL PHONE NO. Lori Jester 269-2964			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
4	1980 Jan. to Dec. Name & Address Social Security Listing Deductions Labor Distribution Regular Register Check Register Bonds UM Master Exceptions UM Bonds UM Check Register UM YTD Calculations UM Pension File Straggler Register		

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 24.01.09 10.13.01		ACCESSION NO. 85 M10	DATE REC'D 11-19-84
b) AGENCY Central Payroll Bureau		LOCATION - RANGE SECTION(S) 108 3	
c) DIVISION / UNIT			
d) MAILING ADDRESS Rm. 215 Treasury Bldg. Rowe Blvd. P.O. BOX 1751 Annapolis, Md. 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Lori Jester		PHONE NO. 269-2964	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 4	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1981 Jan. to Dec. Bonds Deductions Lador Distributions Contractual Bonds Contractual Register Contractual Deductions Straggler Register Check Register Name & Address Social Security Listing Regular Register UM Bonds UM Master Exceptions UM Deductions UM Pension File UM Check Register		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)

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a) AGENCY CODE 1. 24.01.09 10.13.01		ACCESSION NO. 85 M 11	DATE REC'D 11-19-82
b) AGENCY Central Payroll Bureau		LOCATION - RANGE SECTION(S) 108 3	
c) DIVISION/UNIT			
d) MAILING ADDRESS Rm. 215 Treasury Bldg. Rowe Blvd. P.O. BOX 1751 Annapolis, Md. 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Lori Jester		PHONE NO. 269-2964	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 4	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1982 Jan. to Dec. CPB W-2 Contractual Register Contractual Bonds Contractual Deductions Social Security Listing Name & Address Straggler Register Regular Register Check Register Bonds Deductions Labor Distributions UM Bonds UM Check Register UM Deductions UM Master Exceptions		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DAT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 24.01.09 10.1301		ACCESSION NO. 85M12	DATE REC'D 11-19-84
b) AGENCY Central Payroll Bureau		LOCATION - RANGE SECTION(S) 108 115 30	
c) DIVISION/UNIT		NO. OF CU. FT. 5	
d) MAILING ADDRESS Rm. 215 Treasury Bldg. Rowe Blvd. P.O. BOX 1751 Annapolis, Md. 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Lori Jester		PHONE NO. 269-2964	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 5	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1983 Jan. to DEc. Contractual Bonds " " Register " " DEductions " " Lador Distributions Social Security Listing Name & Address Straggler Register Regular Register Check Register Bonds Deductions UM Master Exception " Check Register " Deductions " Bonds UM Social Security		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE	ACCESSION NO.	DATE REC'D
b) AGENCY WORKMAN'S COMPENSATION	85M13	1-18-85
c) DIVISION / UNIT	LOCATION - RANGE	NO. OF CU. FT.
d) MAILING ADDRESS 6 N. Liberty St.- Room #905 Baltimore, MD 21201	115 30-31	39
e) AGENCY OFFICIAL	RECORDS CENTER MANAGER	
PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-39	<div style="border: 1px solid black; border-radius: 50%; padding: 5px; display: inline-block;">PROJECT #21</div> (Claim Folders) (1914-1970) <u>TAPES</u> 1. 1 -84 (1914-1931) 2. 85-168 3. 169-252 4. 253-336 5. 337-420 6. 421-504 7. 505-593 8. 594-683 9. 684-700 (1A-28A 1953) - (1A-46A 1954) 10. 1A-65A (1A-26A) 1955 Also Retakes of 1955-1956 11. 27A-116A 1956 12. 117A - 206A 1956 13. 207A - 296A 1957-1958 14. 297A - 386A 1958-1959 15. 387A - 476A 1959-1960 16. 477A - 566A 1960 17. 567A - 656A 1960 18. 657A - 746A 1961 19. 747A - 836A 1961-62 20. 837A - 857A 1962 Also (1A - 80A - 1963) 21. 858A - 953A 1962-63 22. 954A - 1049A 1963 23. 1050A - 1147A 1963 24. 25. 26. 93A - 183A 1965-1966 27. 184A - 273A 1966	

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WORKMAN'S COMPENSATION

85M13

Continued

<u>NOES</u>	<u>TAPES</u>	<u>DATES</u>
28.	274A - 330A	1966-67
29.	331A - 417A	1967
30.	418A - 501A	1967-68
31.	502A - 550A	1967-68
32.	551A - 652A	1967-68
33.	653A - 753A	1967-68
34.		
35.	856A - 957A	1969
36.	958A - 1041A	1970
37.	1042A - 1130A	1970
38.	1131A - 1237A	1970
39.	1238A - 1311A	1970

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a) AGENCY CODE 1.	ACCESSION NO. 85M14	DATE REC'D 1-18-85
b) AGENCY WORKMAN'S COMPENSATION		
c) DIVISION/UNIT	LOCATION - RANGE 115	SECTION(S) 30-31
d) MAILING ADDRESS 6 N. Liberty St.- Room #905 Baltimore, MD 21201	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	<p style="text-align: center;"> <u>Docket Files</u> <u>PROJECT #21 (1975)</u> </p> <p>Docket Files 1 - 12A 1975</p>	

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1. a) AGENCY CODE 24.01.04 10.13.01		ACCESSION NO. 85M18 ^x	DATE REC'D 4-25-85
b) AGENCY Income Tax Division			
c) DIVISION/UNIT		LOCATION - RANGE 3154	SECTION(S) 337
d) MAILING ADDRESS Income Tax Div. Rm. 309 Income Tax Bldg. Annapolis, Maryland 21401		NO. OF CU. FT. 3	
e) AGENCY OFFICIAL Donna Plummer		PHONE NO. RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-Oct 1980	Corp. Master File Alpha & Num., Estimated Tax, Acct. Rec. Emp. W/H	
2-Nov	Corp. Master File A & N Emp. W/H Posting & Master File W2/509 Data, Res. Ind. Alpha Index Acct. Rec., Estimated Tax	
3-Dec	same as above	

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a) AGENCY CODE 1. 24.01.04. 10.13.01		ACCESSION NO. 85M19*	DATE REC'D 4-25-85
b) AGENCY Income Tax Division		LOCATION - RANGE 32	SECTION(S) 25
c) DIVISION/UNIT		NO. OF CU. FT. 2	
d) MAILING ADDRESS Income Tax Division Rm. 309 Income Tax Bldg. Annapolis, Maryland		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Donna Plummer		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	75 Financial Summary 1-10-77 76 Financial Summary 1-6-78 76 Return Register 71 Return Register Alpha	
2	77 Financial Summary 1-4-79 77 Return Register 2-4-79 78 Residential Ind. Alpha 1-22-80	

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a) AGENCY CODE 1. 30.01	ACCESSION NO. 83M15 85M15	DATE REC'D 3-28-85 ✓
b) AGENCY UNIVERSITY OF MD HOSPITAL	LOCATION - RANGE SECTION(S) 116 17-18	
c) DIVISION/UNIT		
d) MAILING ADDRESS 22 S. GREENE ST. BALTIMORE, MD 21201	NO. OF CU. FT. RECORDS CENTER MANAGER 51	
e) AGENCY OFFICIAL PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-51	LIVE FILES, PSYCHIATRY & DEATH PROJECT #53	
1.	<u>REEL NOS.</u> 53-1 - 53-80	<u>DATES</u> 1960-61
2.	53-81 - 53-170	
3.	53-171 - 53-260	
4.	53-261 - 53-346	
5.	53-347 - 53-464	
6.	53-464 - 53-548	
7.	53-549 - 53-632	1962-63
8.	53-633 - 53-716	
9.	53-717 - 53-799	
10.	53-800 - 53-880	
11.	53-881 - 53-960	
12.	53-961 - 53-1040	
13.	53-1041 - 53-1126	
14.	53-1127 - 53-1216	
15.	53-1217 - 53-1303	
16.	53-1304 - 53-1392	1963-64
17.	53-1393 - 53-1480	
18.	53-1481 - 53-1541	
19.	53-1542 - 53-1630	
20.	53-1631 - 53-1720	
21.	DEATH PSY, FILES 53-1721 - 53-1741 DEATH	
22.	53-1741 - 53-1832	LIVES FILES 1965-1968
23.	53-1833 - 53-1916	
24.	53-1917 - 53-2005	
25.	53-2006 - 53-2095	
26.	53-2096 - 53-2184	

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<u>BOX NOS.</u>	<u>REELS</u>	<u>DATES</u>
31.	53-2504 - 53-2583	
32.	53-2584 - 53-2657	
33.	53-2658 - 53-2741	1973
34.	53-2743 - 53-2825	
35.	53-2826 - 53-2900	
36.	53-2901 - 53-2984	
37.	53-2985 - 53-3069	
38.	53-3070 - 53-3153	
39.	53-3154 - 53-3238	1973
40.	53-3239 - 53-3323	
41.	53-3228 - 53-3407	
42.	53-3408 - 53-3492	
43.	53-3493 - 53-3578	
44.	53-3579 - 53-3662	
45.	53-3663 - 53-3719	
46.	A53-1D - A53-56D	DEATH 1960-61
47.	A53-30D - A53-39D	1960-61
48.	A53-248 - A53-309	1962-1968
49.	A53-1D - A53-82D	"
50.	A53-82D - A53-165D	"
51.	A53-166D - A53-247D	"

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a) AGENCY CODE 1.	ACCESSION NO.	DATE REC'D
b) AGENCY ANNE ARUNDEL COUNTY CIRCUIT COURT	85M16	4-1-85
c) DIVISION/UNIT	LOCATION - RANGE 28 ¹⁵⁴	SECTION(S) 30
d) MAILING ADDRESS	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL	RECORDS CENTER MANAGER Paul C. Lamberson / <i>per</i>	
PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	EQUITY DOCKETS DATES 1966-1968 REELS - 133 - 142, 180-181 <div style="text-align: center; margin-top: 20px;"> <i>Project #218 - ?</i> </div>	

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a) AGENCY CODE 1.	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">85M17</div>	DATE REC'D <div style="font-size: 2em; font-family: cursive;">4-1-85</div>
b) AGENCY HARFORD COUNTY CIRCUIT COURT	LOCATION - RANGE <div style="font-size: 2em; font-family: cursive;">28 154</div>	SECTION(S) <div style="font-size: 2em; font-family: cursive;">30</div>
c) DIVISION/UNIT	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">1</div>	
d) MAILING ADDRESS	RECORDS CENTER MANAGER <div style="font-size: 1.5em; font-family: cursive;">Paul C. Lamberson /rc</div>	
e) AGENCY OFFICIAL PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	EQUITY DOCKETS - DATES 1803 - 1972 REELS - 333,337-345, 10291, 10297-10321, 10421, 10440 INDEXES 3 REELS	

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a) AGENCY CODE 1. 27 01 04 10.13.01		ACCESSION NO. 85M20	DATE REC'D 4-25-85
b) AGENCY Income Tax Division		LOCATION - RANGE 54 BX	SECTION 33
c) DIVISION/UNIT		NO. OF CU. FT. 10	
d) MAILING ADDRESS Income Tax Bldg. Rm 309 Annapolis, Maryland		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Donna plummer		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-Jan. 1981	Financial Summary, Combined W2/509 Data, Corp. Mstr. File Alpha, Res. Ind. alpha, Emp. W/H Mstr. File, Emp. W/H & W2/509 Data, Acct. Rec.	
2-Feb	Res. Ind. Batch Reg. & Res. Ind. Alpha Index	
3-Mar.	Same as above	
4 Apr.	" " "	
5 May	" " "	
6-Jun	" " "	
7-Jul	" " "	
8-Aug.	combined BillingTrans. fiduciary alpha index & partnership index supp.	
9Sept & Oct.	Res. Ind. Combined Hist. & Years fiduciary	
10Nov. & DEc.	Employer W/H Archive File	

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a) AGENCY CODE 1. 24.01.04	ACCESSION NO. 10.1301	DATE REC'D 5-10-85
b) AGENCY INCOME TAX	85M21	
c) DIVISION/UNIT ALL UNITS	LOCATION - RANGE 33	SECTION(S) 33
d) MAILING ADDRESS C/O DONNA PLUMMER INCOME TAX BLDG. ANNAPOLIS, MD 21401 RM. 309	NO. OF CU. FT. 9	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL I
1	INCOME TAX 1983 COM OUTPUT 16m's JAN. RES. INDIVIDIAL, EMPLOYER W/H MASTER FILE, W2/509 DATA YRLY., RETURN REG. NAME & ALPHA SEQ. MASTER, W2/509 DATA, ESTIMATED TAX ALPHA & NUMERIC, ACCT. RECEIVABLE	
2	FEB. RES. INDIVIDUAL RETURN, ADMISSIONS TAX LEDGER, W2/509 DATA EMPLOYER W/H MASTER, W2/509 DATA EMPLOYER FID & NAME, COMBINED BILLING TRANS.	
3	MARCH & APRIL COMBINED YRS. ALPHA, RETURN REGISTER, EMPLOYER W/H MASTER, ESTIMATED TAX, ESTIMATED TAX ALPHA, COMBINED BILLING TRANS. EMPLOYER W/H POSTING, ACCT RECEIVABLE S.S. SEQ., FIDRECIARY ALPHA INDEX	
4	MAY & JUNE EMPLOYER W/H MASTER FILE, COMBINED BILLING TRANS. EMPLOYER W/H POSTING, W2/509 DATA, COMBINED YR. RES, INDIV. ACCT. RECEIVABLE, & FIDICIARY ALPHA INDEX	
5	JULY CORP. MASTER FILE, & ALPHA & NUMERIC, COMBINED BILLING, ACCT. RECEIVABLE, W2/509 DATA, EMPLOYER W/H POSTING RESIDENT INDIVIDIAL	
6	AUGUST & SEPTEMBER ESTIMATED TAX NUMERIC & ALPHA., COMBINED YRS. RES. INDIVIDIAL, EMPLOYER W/H DATA, COMBINED BILLING, ACCT. RECEIVABLE, EMPLOYER W/H POSTING	

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a) AGENCY CODE 1. 24.01.04		10.13.01	ACCESSION NO. 85M22 X	DATE REC'D 5-10-85
b) AGENCY INCOME TAX				
c) DIVISION/UNIT ALL UNITS			LOCATION - RANGE 33	SECTION(S) 33
d) MAILING ADDRESS C/O DONNA PLUMMER INCOME TAX BLDG. RM. 309 ANNAPOLIS, MD. 21401				NO. OF CU. FT. 6
e) AGENCY OFFICIAL		PHONE NO.	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL)
1	INCOME TAX 1982 COM OUTPUT 16m's <u>JAN. & FEB.</u> EMPLOYER W/H MASTER FILE DATA, COMBINED W2/509, ESTIMATED TAX ALPHA & NUMERIC, RES. IND. COMBINED YRS. EMPLOYER W/H POSTING	
2	<u>JAN. & FEB.</u> ESTIMATED TAX, ESTIMATED TAX NUMERIC, EMPLOYER W/H MASTER, FINANCIAL SUMMARY, RES. IND. BATCH REGISTER, ACCT. RECEIVABLE COMB. ALPHA & COMBINED BILLING TRANS.	
3	<u>MARCH & APRIL</u> EMPLOYER W/H POSTING, ESTIMATED TAX NUMERIC, RES. IND. ALPHA., EMPLOYER W/H DATA, COMBINED BILLING TRANS.	
4	<u>MAY THRU JULY</u> RES. IND. COMBINED YRS., EMPLOYER W2/509 DATA, EMPLOYER W2/509 POSTING, ACCT. RECEIVABLE, COMBINED BILLING TRANS. EMPLOYER W/H MASTER FILE	
5	<u>AUGUST</u> ESTIMATED MASTER FILE, ESTIMATED TAX ALPHA & EST. W/H POSTED RES. IND COMBINED, CORP. MASTER FILE NUMERIC & ALPHA.	
6	<u>SEPTEMBER</u> EMPLOYER W/H MASTER FILE, EMPLOYER W/H POSTING, COMBINED BILLING TRANS., RESIDENT IND. ALPHA., RES. IND. COMBINED YRS.	

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<p>a) AGENCY CODE 1. 30.01</p>	<p>ACCESSION NO. 86M1</p>	<p>DATE REC'D 10-28-85</p>
<p>b) AGENCY DEPT. NATURAL RESOURCES</p>	<p>LOCATION - RANGE SECTIONS(S) NO. OF CU. FT. 20 6 2</p>	
<p>c) DIVISION/UNIT LICENSING - BOATING</p>	<p>RECORDS CENTER MANAGER Paul C. Lamberson/ps</p>	
<p>d) MAILING ADDRESS</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>e) AGENCY OFFICIAL PHONE NO.</p>		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
<p>(1-165 Reels)</p>	<p style="text-align: center;">BOATING TAPES PROJECT #230 Security Copies 1979-1981</p>	<p style="font-size: 1.5em; text-align: center;">Perm.</p>

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a) AGENCY CODE <div style="font-size: 2em; text-align: center;">30.01</div>	ACCESSION NO. <div style="font-size: 2em; text-align: center;">86M3</div>	DATE REC'D <div style="font-size: 2em; text-align: center;">10-28-85</div>
b) AGENCY STATE HIGHWAY ADMINISTRATION	LOCATION - RANGE <div style="font-size: 2em; text-align: center;">154 30</div>	
c) DIVISION/UNIT OFFICE OF FINANCE		
d) MAILING ADDRESS	SECTIONS(S) <div style="font-size: 2em; text-align: center;">29</div>	NO. OF CU. FT. <div style="font-size: 2em; text-align: center;">4</div>
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	SECURITY COPIES - VOUCHERS PROJECT #74 REELS - #1542 - #1567 #1570, 1571, 1572, 1572-A #1579 - 1585 #1589 - #1599 #1600 - #1629 #1631 - #1636	<div style="font-size: 2em;">Jan. 1996</div>
2.	Reels - #1637 - #1641 #1642 - (two) #1643 - #1677 #1678 - #1719	
3.	REELS - #1720 - #1761 #1762 - #1803	
4.	REELS - #1804 - #1845 #1846 - #1887	

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a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 86M4	DATE REC'D 11-18-85
b) AGENCY Votes Registers		LOCATION - RANGE 47 SECTION(S) 30	NO. OF CU. FT. 3
c) DIVISION/UNIT Bd of Election			
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	1976 1/2 cube		
1	1978 1/2 cube		
1	1979 1/2 cube		

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86M5	DATE REC'D 11-18-85
b) AGENCY SHA	LOCATION - RANGE 47	SECTION(S) 30
c) DIVISION/UNIT		NO. OF CU. FT. 1
d) MAILING ADDRESS	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1975-76	

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a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 86M7	DATE REC'D 11-18-85
b) AGENCY Treasury Office		LOCATION - RANGE 47	
c) DIVISION/UNIT		SECTION(S) 30	NO. OF CU. FT. 4
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1 1 1 1	1976 1977 1978 1979		

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a) AGENCY CODE 1. <i>10.13.01</i>		ACCESSION NO. <i>86M8</i>	DATE REC'D <i>11-18-85</i>
b) AGENCY <i>District Court</i>		LOCATION - RANGE <i>47</i>	SECTION(S) <i>30</i>
c) DIVISION/UNIT			
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
<i>1</i>	<i>Criminal Cases</i>		

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a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 86M9	DATE REC'D 11-18-85
b) AGENCY Dept of Personnel / Retirement		LOCATION - RANGE 47	SECTION(S) 30-31
c) DIVISION/UNIT		NO. OF CU. FT. 13	
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3.	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 2 3 3 3 1	✓ ✓ ✓ ✓ ✓ ✓	1972 1975 1974 1977 1978 1979	

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86 M10	DATE REC'D 11-18-85
b) AGENCY Retail Sales Tax		
c) DIVISION/UNIT	LOCATION - RANGE 47 SECTION(S) 29	NO. OF CU. FT. 18
d) MAILING ADDRESS	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1971	
1	1972	
2	1973	
3	74	
1	75	
2	76	
2	77	
4	78	
2	79	

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86 M 11	DATE REC'D 11-18-85
b) AGENCY Central Parcel		
c) DIVISION/UNIT	LOCATION - RANGE 47	SECTION(S) 28-29
d) MAILING ADDRESS	NO. OF CU. FT. 23	
e) AGENCY OFFICIAL	PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1971	
2	1972	
3	73	
2	74	
2	75	
2	76	
4	77	
3	78	
3	79	
1	80	

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a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 86M12	DATE REC'D 11-18-85
b) AGENCY Gas Tax		LOCATION - RANGE SECTION(S) 47 30	
c) DIVISION/UNIT		NO. OF CU. FT. 5	
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1976	
1	1977	
2	1978	
1	1979	

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86M13	DATE REC'D 11-18-85
b) AGENCY Income Tax	LOCATION - RANGE SECTION(S) NO. OF CU. FT. 47 30 16	
c) DIVISION/UNIT		
d) MAILING ADDRESS	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 2+3 4 5 6+7 8 9+10 11 12+13 14 15 16 17	1979 Jan thru Dec January Income tax Feb March April May June July August Sept Oct Nov Dec	

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86M14	DATE REC'D 11-18-85
b) AGENCY Game Jay	LOCATION - RANGE SECTION(S) 47 29-30	
c) DIVISION/UNIT		
d) MAILING ADDRESS	NO. OF CU. FT. 12	
e) AGENCY OFFICIAL	RECORDS CENTER MANAGER	
PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
102 344 5 6 7+8 9 10 11 12	1980 Jan thru Sept Jan Feb march april may june july august sept	

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86M15	DATE REC'D 11-18-85
b) AGENCY Income Tax	LOCATION - RANGE 47 SECTION(S) 29	NO. OF CL. FT. 9
c) DIVISION/UNIT	RECORDS CENTER MANAGER	
d) MAILING ADDRESS	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL PHONE NO.		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1975 Income Tax Feb & March	
2	April	
3	May & June	
4+4A	June	
5	July & Aug	
6	Sept & Oct	
7+8	Nov & Dec	

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a) AGENCY CODE 1.	10.13.01	ACCESSION NO.	86M16	DATE REC'D	11-18-85
b) AGENCY	Income Tax	LOCATION - RANGE	47	SECTION(S)	31
c) DIVISION/UNIT				NO. OF CU. FT.	1
d) MAILING ADDRESS		RECORDS CENTER MANAGER			
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1974 Financial Summary	

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86M17	DATE REC'D 11-18-85
b) AGENCY Income Inf	LOCATION - RANGE 47	SECTION(S) 29
c) DIVISION / UNIT	NO. OF CU. FT. 11	
d) MAILING ADDRESS	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 2 3 4 5 6 7 8 9 10 11	1974 Jan thru Dec Jan Feb March & April April May June July August Sept Oct Nov & Dec	

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86M18	DATE REC'D 11-18-85
b) AGENCY Income Tax	LOCATION - RANGE 47	
c) DIVISION/UNIT		
d) MAILING ADDRESS	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1965	
2	1966	
3	867	
4	1968-89	
5+6	1970	
7-11	1971	
12-16	1972	
17-18	1973	

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a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 86M19	DATE REC'D 11-18-85
b) AGENCY Income Tax		LOCATION - RANGE 47	SECTIONS 28
c) DIVISION/UNIT			
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	163 H 964 Income Tax	

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OK

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 86M20	DATE REC'D 11-18-85
b) AGENCY Voters Registration		LOCATION - RANGE 47	SECTION(S) 28
c) DIVISION/UNIT		NO. OF CU. FT. 1	
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1973 + 74	

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a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 86M21	DATE REC'D 11-18-85
b) AGENCY Retirement / Personnel		LOCATION - RANGE 47	SECTIONS(S) 27
c) DIVISION/UNIT			
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Retirement 1974		

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a) AGENCY CODE 1. <i>10.13.01</i>	ACCESSION NO. <i>86M24</i>	DATE REC'D <i>12-1-85</i>
b) AGENCY <i>Gas Jof</i>	LOCATION - RANGE <i>147</i>	SECTION(S) <i>4</i>
c) DIVISION/UNIT	NO. OF CU. FT. <i>3</i>	RECORDS CENTER MANAGER
d) MAILING ADDRESS	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL	PHONE NO.	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
<i>1 to 3</i>	<i>Cash Receipts</i>	

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a) AGENCY CODE 1. <i>Comm. Work 10.13.01</i>	ACCESSION NO. <i>86M26</i>	DATE REC'D <i>12-1-85</i>
b) AGENCY <i>MR Taylor</i>		
c) DIVISION/UNIT	LOCATION - RANGE <i>147</i>	SECTION(S) <i>34-35</i>
d) MAILING ADDRESS	NO. OF CU. FT. <i>10</i>	
e) AGENCY OFFICIAL	PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1. 2. 3 4-6 7 8. 9-10	<i>Info Link 76-77 AA Co.</i> <i>G.T.D</i> <i>Maryland State Colleges - Infor 9/78</i> <i>GAD 77-80</i> <i>Prince George Co.</i> <i>MSCIC (MORGAN - BALT. - CCC - Bowie - Towson - Frostburg)</i> <i>MII GAS TAX Cash Receipt</i> <i>MAY - Dec. 76</i>	

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a) AGENCY CODE 1. <i>10.13.01</i>		ACCESSION NO. <i>86M27</i>	DATE REC'D <i>12-1-85</i>
b) AGENCY <i>MVA</i>		LOCATION - RANGE <i>147</i> SECTION(S) <i>4</i>	NO. OF CU. FT. <i>1</i>
c) DIVISION/UNIT		RECORDS CENTER MANAGER	
d) MAILING ADDRESS		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL		PHONE NO.	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>1976 Project 192</i>	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	

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1. AGENCY CODE 10-13-01		ACCESSION NO. 86M28	DATE REC'D 12-1-85
b) AGENCY Voters Registration			
c) DIVISION/UNIT		LOCATION - RANGE 147	SECTION(S) 4
d) MAILING ADDRESS		NO. OF CU. FT. 1	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	1983		

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86 M29	DATE REC'D 12-1-85
b) AGENCY State Hwy		
c) DIVISION/UNIT	LOCATION - RANGE 147	SECTION(S) 4
d) MAILING ADDRESS	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL	PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1978 to 1979 Vouchers	Maintain

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86 M30	DATE REC'D 12-1-85
b) AGENCY Retirement	LOCATION - RANGE 147 SECTION(S) 4	NO. OF CU. FT. 2
c) DIVISION/UNIT	RECORDS CENTER MANAGER	
d) MAILING ADDRESS	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL	PHONE NO.	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1+2	1983	

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1. AGENCY CODE <i>10.13.01</i>		ACCESSION NO. <i>86M31</i>	DATE REC'D <i>12-1-85</i>
b) AGENCY <i>Treasury Office</i>		LOCATION - RANGE <i>147</i>	SECTION(S) <i>4</i>
c) DIVISION/UNIT		NO. OF CU. FT. <i>1</i>	
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>1982+1983 Lottery In Put Out</i>		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)

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a) AGENCY CODE 1. 30.01	ACCESSION NO. 86M33	DATE REC'D 12-1-85
b) AGENCY ATTORNEY GENERAL	LOCATION - RANGE 38	SECTION(S) 19
c) DIVISION/UNIT CIVIL LITIGATION	NO. OF CU. FT. 1	
d) MAILING ADDRESS	RECORDS CENTER MANAGER Paul C. Lamberson	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	MICROFILM REELS - 1-90 <u>PROJECTS - 249, 250, 269, 270, 274, 335</u>	TO ARCHIVES

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">86M34</div>	DATE REC'D <div style="font-size: 2em; font-family: cursive;">12-1-85</div>
b) AGENCY DEPT. HEALTH & MENTAL HYGIENE	LOCATION - RANGE SECTION(S) NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">38 19 1</div>	
c) DIVISION / UNIT ENVIRONMENTAL HEALTH DIV. OF AIR QUALITY CONTROL		
d) MAILING ADDRESS	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	INVESTIGATED CASES - 1977 REELS 1-49 PROJECT #156 <div style="font-size: 1.2em; font-family: cursive;">51-56, 58-59, 61-64 71</div>	

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86M36	DATE REC'D 6-17-86
b) AGENCY <i>Colleges.</i>		
c) DIVISION/UNIT	LOCATION - RANGE 147	SECTION(S) 10
d) MAILING ADDRESS	NO. OF CU. FT. 4	
e) AGENCY OFFICIAL	PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Student Record. Towson, Bowie, Morgan, C.C. Uni. Baltimore. - MSCIC. Board of Trustee 1981	Maintain 75 years then burn.
2	1982	
3	1983	
4	1984-85	

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<p>a) AGENCY CODE 1. 10.13.01</p>	<p>ACCESSION NO. 86M37</p>	<p>DATE REC'D 6-17-86</p>
<p>b) AGENCY General Accounting Div.</p>	<p>LOCATION - RANGE SECTION(S) 147 10</p>	
<p>c) DIVISION / UNIT</p>		
<p>d) MAILING ADDRESS G.A.D Treasury Bldg Rm 209 Powe Blvd. Annapolis Md.</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL Carol Hurley</p>	<p>PHONE NO.</p>	
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>		
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>
<p>1 2</p>	<p>1983-84 Detag4 + Monthly. 1984-85 Detag4 + monthly.</p>	<p>Maintain 10 year then offer to GAD for Storage.</p>

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ok

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 86m42	DATE REC'D 6-17-86
b) AGENCY Cash Receipts Gas Tax Division		LOCATION - RANGE 17 SECTION(S) 33	NO. OF CU. FT. 2
c) DIVISION/UNIT Cash Receipts			
d) MAILING ADDRESS Treasury Bldg. Rm 317 Rowe Blvd Annapolis md. 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Sally Wilson 269-3603.		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	1182 to 12183		
2	1184 to 3/85		

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b/c

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 86M43	DATE REC'D 6-17-86
b) AGENCY Gas Tax Div.		LOCATION - RANGE 17	SECTION(S) 33
c) DIVISION/UNIT CASH Receipts			
d) MAILING ADDRESS Treasury Bldg Rm 317 Rowe Blvd. Annapolis md.		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Sally Willson		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1979 Cash Receipts, Alphad Num. M.F.1	

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67

<p>a) AGENCY CODE 1. 10.13.01</p> <p>b) AGENCY Dept of Education</p> <p>c) DIVISION/UNIT</p> <p>d) MAILING ADDRESS Dept of Education (m Liberty Society Entrance Baltimore, Maryland.</p> <p>e) AGENCY OFFICIAL PHONE NO. Beverly malnar.</p>	<p>ACCESSION NO. 86m46</p> <p>LOCATION - RANGE 17 SECTION(S) 33</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 6-17-86</p> <p>NO. OF CU. FT. 1</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS 1</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1976-1982 Vendor Directory Alpha A.A. Co Bd of Education Payroll History. Agency Form media services Client Master Alpha + Num Certification</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86M47	DATE REC'D 6-17-86
b) AGENCY Howard County.		
c) DIVISION/UNIT	LOCATION - RANGE 17	SECTION(S) 33
d) MAILING ADDRESS Howard County. 3430 Court House Dr George Howard Bldg.	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1978 - 1983 - Financial Reports. Police Dept.	Maintain 15 year then offer to Howard Co. for Storage

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OK

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 86M49	DATE REC'D 6-17-86
b) AGENCY Central Payroll Bureau		LOCATION - RANGE 17 SECTION(S) 33	NO. OF CU. FT. 1
c) DIVISION/UNIT			
d) MAILING ADDRESS Central Payroll Bureau Treasury Bldg Rm 215 Rome Blvd.		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Lori Lester		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1984 - 1985 microfiche. Name Address Social Security Bonds. Distribution.	

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OK

a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86 M50	DATE REC'D 6-17-86
b) AGENCY Prince George County.	LOCATION - RANGE 17 SECTION(S) 33 NO. OF CU. FT. 1	
c) DIVISION/UNIT		
d) MAILING ADDRESS Prince George County Upper Marlboro County Office Bldg.	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Dale Homel	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1980 - 1982 Finance Report General Ledger's Account Analysis Public Works Purchasing Project Cost	Maintain 3 years then offer to P & C for storage.

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86m52	DATE REC'D 6-17-86
b) AGENCY Retail Sales Tax		
c) DIVISION/UNIT	LOCATION - RANGE 17	SECTION(S) 33
d) MAILING ADDRESS R.S.T 301 West Preston St Rm 409 Baltimore Md.	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL C.H. Cornelius.	PHONE NO. TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Vouchers project 74-1277 thru 1368 252-9 thru 252-17 10, 12, 14, 15, 17.	

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a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 86M53	DATE REC'D 6-17-86
b) AGENCY Retail Sales Tax		
c) DIVISION/UNIT	LOCATION - RANGE 17	SECTION(S) 33
d) MAILING ADDRESS R. S. T. 301 W. Preston St Rm 404 Baltimore Md 21201	NO. OF CU. FT. 5	
e) AGENCY OFFICIAL C. H. Cornlius,	PHONE NO. TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-4	Project 94's 1-349 New	
1	Projects 95-73-110-125 Old 94's 2470-2685 301's 1-12.	

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a) AGENCY CODE 1. 30.01	ACCESSION NO. 87M 1	DATE REC'D 9-22-86
b) AGENCY DHMH- PRINCE GEORGE'S COUNTY		
c) DIVISION/UNIT ENVIROMENTAL HEALTH	LOCATION - RANGE 154 29	SECTION(S) 30 30
d) MAILING ADDRESS 10210 GREENBELT ROAD SEABROOK, MD 20706	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL J.H. DEW	PHONE NO. 794-6800	RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<p style="text-align: center;">PROJECT #153 = "Plan Review"</p> <p>35 mm Reel 67, 68, 69, 70, 71, 72, 73 (35mm) Reels #25, 26, 30 to #58 Incl.</p> <p>(16mm) Reels #1, 39 - 48 incl.</p> <p>16 mm Reel 55, 56</p>	

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a) AGENCY CODE <div style="font-size: 2em; text-align: center;">30.01</div>		ACCESSION NO. <div style="font-size: 2em; text-align: center;">87M3</div>	DATE REC'D <div style="font-size: 2em; text-align: center;">9-22-86</div>
b) AGENCY Dept. of Transportation		LOCATION - RANGE <div style="font-size: 1.5em; text-align: center;">29 / 154</div>	
c) DIVISION/UNIT State Highway Adm.		SECTION(S) <div style="font-size: 1.5em; text-align: center;">10 30</div>	NO. OF CU. FT. <div style="font-size: 2em; text-align: center;">3</div>
d) MAILING ADDRESS 707 N. Calvert St. (Room 200) Baltimore, Md., 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Ms. Phyllis Dryden		PHONE NO. 659-1443	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
6	"Vouchers" Microfilm Project # 74 (16mm) Reels # 1971 to # 2053 incl.		
7	Reels # 2054 to # 2122 incl. 2122		
5	Reels # 1888 to # 1970 incl. Reel #		

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a) AGENCY CODE <div style="font-size: 2em; text-align: center;">30.01</div>		ACCESSION NO. <div style="font-size: 2em; text-align: center;">87M5</div>	DATE REC'D <div style="font-size: 2em; text-align: center;">9-22-86</div>
b) AGENCY Dept. of General Services		LOCATION - RANGE 29 ¹⁵⁴ SECTION(S) 10 ³⁰ NO. OF CU. FT. <div style="font-size: 2em; text-align: center;">1</div>	
c) DIVISION/UNIT Office of Special Programs			
d) MAILING ADDRESS 201 W. Preston St. 55-12-A (O'Connor Bldg.) Baltimore, Md.		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Mr. Lee Phillips		PHONE NO. 225-4700	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Project # 365 (Comprehensive Asbestos Survey) (35mm) Reels # 1 to # 27 incl.		

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a) AGENCY CODE 1. 30.01		ACCESSION NO. 87ML6	DATE REC'D 9-22-86
b) AGENCY Dept. of Natural Resources		LOCATION - RANGE 29 154 10 SECTION(S) 34	NO. OF CU. FT. 1
c) DIVISION/UNIT Data Processing			
d) MAILING ADDRESS Tower State Office Bldg. Annapolis, Md., 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Mr. Thomas McCabe	PHONE NO. 269-3033	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Project #350 (16mm) Reels #1 To #38 incl,	

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a) AGENCY CODE 1. 30.01		ACCESSION NO. 87149	DATE REC'D 9-22-86
b) AGENCY Comptroller of the Treasury		LOCATION - RANGE 29 154 SECTION(S) #10	NO. OF CU. FT. 30 1
c) DIVISION/UNIT Retail Sales Tax Division			
d) MAILING ADDRESS Room 402 301 W. Preston St, Baltimore, Md., 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Mr. Joe Boyd Mr. Jim Loftus		PHONE NO. 255-1574	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Project #301 — "Admission and Amusement Tax Reports" (16mm) Reels #1 to #30 incl,	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	

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a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M11	DATE REC'D 9-22-86
b) AGENCY Comptroller of the Treasury		LOCATION - RANGE 29154 SECTION(S) 9301	NO. OF CU. FT. 1
c) DIVISION/UNIT Central Payroll Bureau			
d) MAILING ADDRESS Room 213 Treasury Bldg. Annapolis, Md, 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Mr. Leo Moore		PHONE NO. 269-3404	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Project #293 (16mm) Reels #1 to #57 incl.	

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a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M 12	DATE REC'D 9-22-86
b) AGENCY Dept. of Natural Resources		LOCATION - RANGE 29 154 SECTION(S) 9 30	NO. OF CU. FT. 1
c) DIVISION/UNIT Md. Energy Adm.			
d) MAILING ADDRESS General Direction B-3, Tower Bldg. Annapolis, Md., 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Mr. Joann Wheeler		PHONE NO. 269-2261	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Project #349 Original security copies of Jackets.		

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a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M14	DATE REC'D 9-22-86
b) AGENCY Public Safety & Correct. Services		LOCATION - RANGE 29 / 54 SECTION(S) 9	NO. OF CU. FT. 30 1
c) DIVISION/UNIT State Police			
d) MAILING ADDRESS Pikesville, Md, 21208		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Ms. Marine Jamer	PHONE NO. 653-4481	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Project # 122 - "Fingerprints" (16mm) Reels # 588 to # 593 incl, Reels - 594 - 608 617	971-25 CRCR 2502 7/86

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a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M15	DATE REC'D 10-6-86
b) AGENCY DEPT. OF EDUCATION		LOCATION - RANGE 30 154	SECTION(S) 32 4
c) DIVISION/UNIT CERTIFICATION			
d) MAILING ADDRESS 200 W. BALTIMORE ST. BALTIMORE, MD 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL BEVERLY MALNAR	PHONE NO. 659-2172	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
	PROJECT #214 Reels #6-11, 14 1-3M Cartridge PROJECT #279 1978-1982 (Jackets) PROJECT #167 Reel #2		

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<p>a) AGENCY CODE 1. 30.01</p> <hr/> <p>b) AGENCY COMPTROLLER OF THE TREASURY</p> <hr/> <p>c) DIVISION/UNIT BALTIMORE DATA CENTER</p> <hr/> <p>d) MAILING ADDRESS 301 W. PRESTON ST.- 2nd FL. BALTIMORE, MD</p> <hr/> <p>e) AGENCY OFFICIAL PHONE NO. MR. D.D. HARRINGTON 222-2575</p>	<p style="text-align: center;">ACCESSION NO.</p> <p style="font-size: 2em; text-align: center;">87M17</p>	<p style="text-align: center;">DATE REC'D</p> <p style="font-size: 2em; text-align: center;">10-6-86</p>
	<p style="text-align: center;">LOCATION - RANGE</p> <p style="font-size: 2em; text-align: center;">30¹⁵⁴</p>	<p style="text-align: center;">SECTION(S)</p> <p style="font-size: 2em; text-align: center;">324</p>
	<p style="text-align: center;">NO. OF CU. FT.</p> <p style="font-size: 2em; text-align: center;">1</p>	
<p>RECORDS CENTER MANAGER</p>		
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>		
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p> <p style="margin-top: 20px;">PROJECT #289 Reels # 1-8 , 16mm 1 Box</p> <p style="margin-top: 20px;">PROJECT #261 Reels #1-9, 35 mm Film</p> <p style="margin-top: 20px;">PROJECT #305 Reels #1-10</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>

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a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M18	DATE REC'D 10-6-86
b) AGENCY DEPT. OF NATURAL RESOURCES		LOCATION - RANGE SECTION(S) 30154-334	NO. OF CU. FT. 1
c) DIVISION/UNIT WATER RESOURCES ADMIN.			
d) MAILING ADDRESS TAWES BLDG. - D-3 ANNAPOLIS, MD 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MR. HAROLD M. CASSELL CHIEF PERMITS DIV.		PHONE NO. 269-3871	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT #351 Wetlands Case Index - 1974 JACKETS (1) (1974) 74-W1-0171 (2) 74W-0172 - 74W1-0321 (3) 74W10322 - Mayor & City Council of Harve De Grace (4) Index Fiscal FY 73 - 73W10269 (5) Index FY 1- Wetlands 72WL0159(R) 0160 JACKETS 81-85 86-90 90-95	

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a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M20	DATE REC'D 10-6-86
b) AGENCY HOWARD COUNTY PUBLIC SCHOOL SYSTEM		LOCATION - RANGE 30154 SECTION(S) 433	NO. OF CU. FT. 1
c) DIVISION/UNIT			
d) MAILING ADDRESS 10910 ROUTE #108 ELLICOTT CITY, MD 21043		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MR. C. BURNS		PHONE NO. 992-0500 X 210	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<p style="text-align: center;">PROJECT #300</p> <p style="text-align: center;">REELS # 1-22</p>	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M21	DATE REC'D 10-6-86
b) AGENCY MD STATE RETIREMENT SYSTEM			
c) DIVISION/UNIT	LOCATION - RANGE 30 ¹⁵⁴	SECTION(S) 32 #	NO. OF CU. FT. 1
d) MAILING ADDRESS 301 W. PRESTON ST.- RM. #704 BALTIMORE, MD		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MS. MARSHA HERR	PHONE NO. 225-4070	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT #231 Reels #1-10 PROJECT #294 Reels #1-13 PROJECT #298 Reels #1-17 PROJECT #368 A & B - Reels #1-10	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

S-30

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M24	DATE REC'D 10-6-86
b) AGENCY MD STATE POLICE		LOCATION - RANGE 30 154 SECTIONS 30	NO. OF CU. FT. 1
c) DIVISION/UNIT LICENSING			
d) MAILING ADDRESS PIKESVILLE, MD 21208-3899		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL SGT. R.G. PEPERSACK, SR. 653-4434		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
	PROJECT #372 Reels # 1-4 PROJECT #362 Reels 1-8 & 8A		

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M26	DATE REC'D 10-6-86
b) AGENCY DEPT. OF GENERAL SERVICES		LOCATION - RANGE 30154 SECTION(S) 533	NO. OF CU. FT. 1
c) DIVISION/UNIT OFFICE OF ADMIN. & FISCAL SERVICES			
d) MAILING ADDRESS 301 W. PRESTON ST. _ RM. #1402 BALTIMORE, MD		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL SOPHIA Z. MILLER		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT #239 Reels #1 - 7 PROJECT #364 Reels # 1-11 PROJECT #366 (1) DGS OFFICE OF SEC.- FY 80-DGS =1982 LEAVE RECORDS (2) DGS 1983 LEAVE RECORDS-DGS PAYROLL & CH REG. 1982 (3) DGS REG FY 82 - DGS REG. ETR005 (4) DGS REG PAYROLL FY 85 - DGS CONTRACTUAL CH REG. 005 PROJECT #370 Reels #1 -2	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M28	DATE REC'D 10-6-86
b) AGENCY COMPTROLLER		LOCATION - RANGE 30154 SECTION(S) 34	NO. OF CU. FT. 1
c) DIVISION/UNIT RETAIL SALEX TAX			
d) MAILING ADDRESS 301 W. PRESTON ST.- RM. #409 BALTIMORE, MD 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MS. MARTHA BRIGGS		PHONE NO. 383-2175	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
	PROJECT #353 Reels # 1-2		

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M29	DATE REC'D 10-6-86
b) AGENCY MD FOOD CENTER AUTHORITY		LOCATION - RANGE 30154 SECTION(S) #33	NO. OF CU. FT. 1
c) DIVISION/UNIT MD WHOLESALE PRODUCE MARKET			
d) MAILING ADDRESS 7460 CONOWINGO AVE. JESSUP, MD 20794		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL WM. S. WRIGHTSON	PHONE NO. 799-3882	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT #303 Film 35mm - Reel #1	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M32	DATE REC'D 10-6-86
b) AGENCY ANNE ARUNDEL CO. PUBLIC SCHOOLS		LOCATION - RANGE 30154 SECTION(S) 4 34	NO. OF CU. FT. 1
c) DIVISION / UNIT			
d) MAILING ADDRESS 2644 RIVA ROAD ANNAPOLIS, MD		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MS. LAURA GOODHAND MR. ERNEST CLAYTON		PHONE NO. 224-1119	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT #287 JACKETS 11-10-81		

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M33	DATE REC'D 10-6-86
b) AGENCY ROSEWOOD HOSPITAL		LOCATION - RANGE 30-154 SECTION(S) 4-7 34	NO. OF CU. FT. 1
c) DIVISION/UNIT			
d) MAILING ADDRESS OWINGS MILLS, MD 21117		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MS. MARGARET TAYLOR		PHONE NO. 363-0300 X 440	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
	PROJECT #256 Reels #4-5, (1980)		

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 88M33	DATE REC'D 3-7-88
b) AGENCY MD. HOME IMPROVEMENT COMMISSION		LOCATION - RANGE 154 SECTION(S) 30	NO. OF CU. FT. 1
c) DIVISION/UNIT DEPT. OF LIC. AND REGULATION			
d) MAILING ADDRESS 501 ST. PAUL PLACE		RECORDS CENTER MANAGER Paul C. Lamberson/hes	
e) AGENCY OFFICIAL MR. HANNON	PHONE NO. 333-6309	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES REELS NUMBER 184- 245 Project 225	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M34	DATE REC'D 10-6-86
b) AGENCY DEPT. OF EDUCATION		LOCATION - RANGE 30 154	SECTION(S) 457 31
c) DIVISION/UNIT CERTIFICATION			
d) MAILING ADDRESS 200 W BALTIMORE ST. BALTIMORE, MD		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MS. BEVERLY MALNOR	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 & 2	PROJECT #135 MICROFILM JACKETS NO INFOMRATION ON THEM EXCEPT NAMES AND SOCIAL SECURITY NO., NO MICROFILM IN SIDE OF JACKETS	
3	CARTRIDGES NOS. #136-154	
4	4 Boxes of JACKETS and files follow up of teachers graduate 1968.	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 30.01</p> <p>b) AGENCY DEPT. HEALTH & MENTAL HYGIENE</p> <p>c) DIVISION/UNIT CAPITOL BUDGET ENGINEERING & MAINT.</p> <p>d) MAILING ADDRESS 201 W. PRESTON ST. BALTIMORE, MD</p> <p>e) AGENCY OFFICIAL MR. ALBERT K. BROUGHTON</p>	<p>ACCESSION NO. 87M35</p> <p>LOCATION - RANGE 30 154 533</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 10-6-86</p> <p>NO. OF CU. FT. 1</p>
<p>PHONE NO. 383-2966</p>		<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<p>PROJECT #186 Reels 12-14, 35mm Film</p> <p>PROJECT #302 1 box Jackets</p> <p>PROJECT #328 2 boxes Jackets</p> <p>PROJECT #302 ----- DHMH- ENVIRONMENTAL PROGRAMS 1 Box Jackets (35mm Jackets) WATER MGT. ADMIN.-201 W. PRESTON MR. MARK JACOBS- 2nd FLOOR-383-2764</p> <p>PROJECT #328 ----- DEPT. HEALTH & MENTAL HYGIENE 2 Boxes of Jackets 300 W. PRESTON ST.- RM. #410 MS. YVETTE DIXON 383-2634</p> <p><i>Project 302 6 Pkg of Jackets yr. 83'</i></p>	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M36	DATE REC'D 10-6-86
b) AGENCY MD AUTOMOBILE INSURANCE FUND		LOCATION - RANGE 30154 SECTION(S) 833	NO. OF CU. FT. 1
c) DIVISION/UNIT			
d) MAILING ADDRESS 1750 FOREST DRIVE ANNAPOLIS, MD		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MS. SHIRLEY LEE MAN		PHONE NO. 269-1680 X 352	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT #354 Reels # 1-6 Reels # 1-15	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M37	DATE REC'D 10-6-86
b) AGENCY DEPT. OF EDUCATION		LOCATION - RANGE 30 154	SECTION(S) 45 31
c) DIVISION/UNIT CERTIFICATION			
d) MAILING ADDRESS 200 W. BALTIMORE ST. BALTIMORE, MD		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MS. BEVERLY MALNOR		PHONE NO. 796-8300 X302	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
5.	PROJECT #135 2 Boxes 3M Cartridges 1 Box JACKETS	
6.	4 BOXES OF JACETS AND PRINT OUT FILES	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M40	DATE REC'D 10-8-86
b) AGENCY ST. MARY'S COUNTY HEALTH		LOCATION - RANGE 116 SECTION(S) 2	NO. OF CU. FT. 1
c) DIVISION/UNIT			
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #158 REELS #1 - 6	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M41	DATE REC'D 10-8-86
b) AGENCY STATE PLANNING			
c) DIVISION/UNIT		LOCATION - RANGE 116 SECTION(S) 2	NO. OF CU. FT. 1
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #187 REELS # 1-3	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M43	DATE REC'D 10-8-86
b) AGENCY STATE HIGHWAY ADMINISTRATION		LOCATION - RANGE 116	SECTION(S) 2
c) DIVISION/UNIT		NO. OF CU. FT. 1	
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #147 Disapproved Files REELS # 1 - 16	

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RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M44	DATE REC'D 10-8-86
b) AGENCY GENERAL ACCOUNTING DIVISION		LOCATION - RANGE 116	SECTION(S) 2
c) DIVISION/UNIT		NO. OF CU. FT. 1	
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #181 Computer print outs REELS # 1 - 27		

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RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M45	DATE REC'D 10-8-86
b) AGENCY ANNE ARUNDEL COUNTY			
c) DIVISION/UNIT		LOCATION - RANGE 116	SECTION(S) 2
d) MAILING ADDRESS		NO. OF CU. FT. 1	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #164 <i>Planning Zoning</i> REELS # 1 - 2	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01	ACCESSION NO. 87M47	DATE REC'D 10-8-86
b) AGENCY DEPT. OF PERSONNEL		
c) DIVISION/UNIT RECORDS OF EMPLOYMENT	LOCATION - RANGE 116	SECTION(S) 2
d) MAILING ADDRESS	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL	PHONE NO.	
RECORDS CENTER MANAGER		
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #189 REELS 1 - 9, 11 - 18	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01	ACCESSION NO. 87M51	DATE REC'D 10-8-86
b) AGENCY RECORDS CENTER - ANNAPOLIS	LOCATION - RANGE 116	SECTION(S) 2
c) DIVISION / UNIT COUNTY RETENTION SCHEDULES	NO. OF CU. FT. 1	
d) MAILING ADDRESS	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #6 REEL #1	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M52	DATE REC'D 10-8-86
b) AGENCY DEPT. OF NATURAL RESOURCES		LOCATION - RANGE 116 SECTION(S) 1	NO. OF CU. FT. 1
c) DIVISION/UNIT TIDEWATER FISHERIES			
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1.	PROJECT #36 REELS # 1- 42		

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M55		DATE REC'D 10-8-86	
b) AGENCY DIV. OF VOCATIONAL REHABILITATION		LOCATION - RANGE 116		SECTION(S) 1	
c) DIVISION/UNIT		NO. OF CU. FT. 1		RECORDS CENTER MANAGER	
d) MAILING ADDRESS		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
e) AGENCY OFFICIAL		PHONE NO.			
2. BOX NUMBERS 1.	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES PROJECT #166 REELS # 1- 19			4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M57	DATE REC'D 10-8-86
b) AGENCY STATE HIGHWAY ADMINISTRATION			
c) DIVISION / UNIT PERSONNEL		LOCATION - RANGE 116	SECTION(S) 1
d) MAILING ADDRESS		NO. OF CU. FT. 1	
e) AGENCY OFFICIAL		RECORDS CENTER MANAGER	
PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #113 REELS # 1 - 6	
2.	PROJECT #120 REELS # 1- 13	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1) AGENCY CODE 30.01		ACCESSION NO. 87M58	DATE REC'D 10-8-86
2) AGENCY <i>Roads</i> STATE RECORDS COMMISSION			
3) DIVISION / UNIT VOUCHERS		LOCATION - RANGE 116	SECTION(S) 1
4) MAILING ADDRESS		NO. OF CU. FT. 1	
5) AGENCY OFFICIAL		PHONE NO.	
RECORDS CENTER MANAGER			
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT " J " REELS # 1 - 14 PROJECT " K " REELS # 2-14	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01	ACCESSION NO. 87M61	DATE REC'D 10-20-86
b) AGENCY DEPT. HEALTH & MENTAL HYGIENE		
c) DIVISION/UNIT SPRINGFIELD STATE HOSPITAL	LOCATION - RANGE 115	SECTION(S) 29
d) MAILING ADDRESS	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL	RECORDS CENTER MANAGER	
PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #32 PATIENT DISCHARGE RECORDS - 1960-66 Reels #267 - 334	

RECORDS TRANSMITTAL AND RECEIPT

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P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01	ACCESSION NO. 87M62	DATE REC'D 10-20-86
b) AGENCY DEPT. HEALTH & MENTAL HYGIENE		
c) DIVISION/UNIT SPRINGFIELD HOSPITAL	LOCATION - RANGE SECTION(S) 115 29	NO. OF CU. FT. 8
d) MAILING ADDRESS	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT #31	
1.	Reels # 1 - 89 Deaths & Discharge 1946-1950	
2.	Reels #90 - 179 1951-1953	
3.	Reels #180- 269 1953-1956	
4.	Reels #270 - 359 1957-1959	
5.	Reels #360 - 478 Discharges 1957-1959	
6.	Reels #390 - 478 Deaths 1959 - 1966	
7.	Reels #479 - 549 Deaths 1959 - 1966	
8.	Reels #550 - 605 Discharges 1960-61	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M64	DATE REC'D 10-20-86
b) AGENCY STATE TREASURER		LOCATION - RANGE 115 SECTION(S) 29	NO. OF CU. FT. 8
c) DIVISION/UNIT PAY WARRANTS			
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT #9 RECEIVING & PAY WARRANTS	
1.	Reels #1 - 90 1921 - 1943	
2.	Reels #91 - 180 1921 - 1943 (Pay Warrants) 1944 - 1953 (Receiving)	
3.	Reels #181- 270 1934 - 1941 (Pay)	
4.	Reels #271 - 360 1941 - 1947 (Pay)	
5.	Reels #361 - 450 1947 - 1950 (Pay Warrants)	
6.	Reels #451 - 540 1950 - 1952, 1956 - 1958	
7.	Reels #541 - 630 1953 - 1957	
8.	Reels #631 - 725 1958 - 1961	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01	ACCESSION NO. 87M67	DATE REC'D 10-30-86
b) AGENCY DEPT. OF EDUCATION	LOCATION - RANGE 115	
c) DIVISION/UNIT ACCRED. & CERTIFICATION		
d) MAILING ADDRESS	SECTION(S) 28-29	NO. OF CU. FT. 18
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT # 135 MICROFISH CARTONS	
1.	1 - 4	
2.	5 - 8	
3.	9 - 12	
4.	13 - 16	
5.	17 - 20	
6.	21 - 24	
7.	25 - 28	
8.	29 - 32	
9.	33 - 36	
10.	37 - 40	
11.	41 - 44	
12.	45 - 48	
13.	49 - 52	
14.	53 - 56	
15.	57 - 60	
16- 18	UPDATED CERTIFICATION MICROFISH	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M72	DATE REC'D 11-22-86
b) AGENCY MD AUTOMOBILE INSURANCE FUND		LOCATION - RANGE 115 SECTION(S) 32	NO. OF CU. FT. 2
c) DIVISION/UNIT			
d) MAILING ADDRESS ANNAPOLIS, MD		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
	PROJECT #233		
1.	REELS # 1 - 103 (Missing 68)		
2.	REELS #104 - 113 (Missing 111)		

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M74	DATE REC'D 11-22-86
b) AGENCY MD AUTOMOBILE INSURANCE FUND		LOCATION - RANGE 115	SECTION(S) 32
c) DIVISION/UNIT			
d) MAILING ADDRESS ANNAPOLIS, MD		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #232 REELS # 1 - 67 69 (Missing 7, 35)	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 10.13.01</p> <p>b) AGENCY <i>Central Payroll</i></p> <p>c) DIVISION / UNIT</p> <p>d) MAILING ADDRESS</p> <p>e) AGENCY OFFICIAL PHONE NO.</p>	<p>ACCESSION NO. 87M77</p> <p>LOCATION - RANGE 115</p> <p>SECTION(S) 30</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 2-5-87</p> <p>NO. OF CU. FT. 5</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DAT</p>
<p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p>	<p><i>Jan + Feb 1984</i></p> <p><i>March April May</i></p> <p><i>June + July August</i></p> <p><i>Sept + Oct.</i></p> <p><i>Nov + Dec.</i></p>	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M78	DATE REC'D 2-20-87
b) AGENCY D.H.M.H.		LOCATION - RANGE 115	SECTION(S) 30
c) DIVISION/UNIT MAOA		NO. OF CU. FT. 2	
d) MAILING ADDRESS 201 W. Preston St. SS-18 Balt. Md. 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
29 30	Project 337 Reels 2911 - 2994 Reels 2995 - 3078	JULIAN DATES: 6330 - 7009 6289 - 6330 6330 - 7009	
		Sch # 562 Item # 1 July 1992 7/92	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 30.01</p>	<p>ACCESSION NO. 87M79</p>	<p>DATE REC'D 2-20-87</p>																
<p>b) AGENCY Dept. General Services</p>	<p>LOCATION - RANGE SECTION(S) NO. OF CU. FT. 115 31 1</p>																	
<p>c) DIVISION/UNIT Fiscal Services Division</p>																		
<p>d) MAILING ADDRESS 301 W. Preston ST. Rm 1402</p>	<p>RECORDS CENTER MANAGER</p>																	
<p>e) AGENCY OFFICIAL PHONE NO. MRS JEAN GARY 225-4231</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>																	
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>																
	<p>Project 378 Security Copies 1984-1985</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Reels</td> <td style="width: 15%;">18-26</td> <td style="width: 30%;">TIMESHEETS</td> <td style="width: 40%;">1988-89</td> </tr> <tr> <td>11</td> <td>27-32</td> <td>TIMESHEETS</td> <td>1987-88</td> </tr> <tr> <td>11</td> <td>33-35</td> <td>" "</td> <td>" "</td> </tr> <tr> <td>Reels</td> <td>36-58</td> <td>TIMESHEETS</td> <td>1989-90</td> </tr> </table>	Reels	18-26	TIMESHEETS	1988-89	11	27-32	TIMESHEETS	1987-88	11	33-35	" "	" "	Reels	36-58	TIMESHEETS	1989-90	
Reels	18-26	TIMESHEETS	1988-89															
11	27-32	TIMESHEETS	1987-88															
11	33-35	" "	" "															
Reels	36-58	TIMESHEETS	1989-90															

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

P. 374

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE 30.01	ACCESSION NO. 87M80	DATE REC'D 2-20-87
AGENCY Dept. General Services	LOCATION - RANGE 115 SECTION(S) 31 NO. OF CU. FT. 1	
DIVISION / UNIT Engineering		
MAILING ADDRESS	RECORDS CENTER MANAGER	
AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Project # 374 Reels - 1-3	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 87M101	DATE REC'D 3-13-87
b) AGENCY STATE HIGHWAY ADMINISTRATION		LOCATION - RANGE 116	
c) DIVISION / UNIT			
d) MAILING ADDRESS 707 N. CALVERT ST. BALTIMORE, MD 21202		SECTION(S) 1	NO. OF CU. FT. 1
e) AGENCY OFFICIAL PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT #74 Reels - #2123 - #2206		

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RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 10.13.01</p>	<p>ACCESSION NO. 87M102</p>	<p>DATE REC'D 3-17-87</p>
<p>b) AGENCY General Accounting Div.</p>	<p>LOCATION - RANGE 54 29</p> <p>SECTION(S) 33 9</p> <p>NO. OF CU. FT. 1</p>	
<p>c) DIVISION/UNIT</p>		
<p>d) MAILING ADDRESS Treasury Bldg Rm 209 Rome Blvd Annapolis. Md. 21401</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL Dee Stockett.</p>	<p>PHONE NO.</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>
<p>1</p>	<p>1986 monthly; Detach; Specials.</p>	<p>Maintain 10 years then send to GAO for storage.</p>

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 87M109	DATE REC'D 3-17-87
b) AGENCY Howard County		LOCATION - RANGE SECTION(S) 5429 3310	
c) DIVISION/UNIT		NO. OF CU. FT. 1	
d) MAILING ADDRESS George Howard Bldg. 3430 Court House Dr. Eilcott City Md. 21043		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL PHONE NO. Grace H. Wu.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Howard County . 1984 - 1986. Office of Finance . Crib Matr. List	15 years . Jan. 2002	

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Complete at State Records Center

Accession No.

Date Received

87M112

4-3-87

1. From: (Name, Division, Address or Agency)

Department of Employment and Training
Research and Analysis

Signature

Title

2. Building and Room

Room 518
1100 N Eutaw St.
Baltimore, 21201

3. Phone

301 333-5000

4. To: State Records Center

5. Signature: (Agency Official)

Pat Arnold
Director, Research and Analysis Division

Pat Arnold

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-115 S-29	1	ESARS Reports on Microfiche for storage in temperature controlled environment 1972-1986	869-5A,1 991-2 # 36 1107

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01	ACCESSION NO. 87M 114	DATE REC'D 4-30-87
b) AGENCY MORGAN STATE UNIVERSITY		
c) DIVISION/UNIT RECORDS & REGISTRATION	LOCATION - RANGE 29 154 SECTION(S) 10 34	NO. OF CU. FT. 1
d) MAILING ADDRESS COLD SPRING LANE & HILLDEN RD. BALTIMORE, MD 21239	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MR. VINCE L. WHITMORE	PHONE NO. 444-3229	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	PROJECT # 178 JACKETS	July 1997

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 88M2	DATE REC'D 7-17-87
b) AGENCY STATE HIGHWAY ADMINISTRATION			
c) DIVISION/UNIT		LOCATION - RANGE 104 SECTION(S) 29	NO. OF CU. FT. 1
d) MAILING ADDRESS 707 N. CALVERT ST. BALTIMORE, MD. 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL CONNIE TROLL		PHONE NO. 3331447	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1.	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES PROJECT '74' REELS 2207 THRU 2265	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) July 1997	

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 335 30.01</p> <p>b) AGENCY DEPARTMENT OF HEALTH AND MENTAL HYGIENE</p> <p>c) DIVISION/UNIT M.A.O.A.</p> <p>d) MAILING ADDRESS 201 W. PRESTON ST BALTIMORE, MD 21201 SS18 O'CONNOR BUILDING</p> <p>e) AGENCY OFFICIAL IRIS BENJAMIN</p> <p style="text-align: right;">PHONE NO. 225-6009</p>	<p>ACCESSION NO. 88M3</p> <p>LOCATION - RANGE 154</p> <p>SECTION(S) 30</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 9-21-87</p> <p>NO. OF CU. FT. 4</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p> <p style="text-align: center;">PROJECT #337</p> <p>31 REEL NO. 3079-3161 , JULIAN DATES 7008,7009-7048-7049</p> <p>32 REEL NO. 3162-3246 , JULIAN DATES 7048-7082, 7083, 7085</p> <p>33 REEL NO. 3247-3300 , JULIAN DATES 7082-7117,7118,7119</p> <p>34 REEL NO. 3331-3420 , JULIAN DATES 7118-7119, 7153-7154</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p> <p>Sch. # 562</p> <p>Item # 1</p> <p>July 1992</p> <p>1/98</p> <p>7/94</p>

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 88M4	DATE REC'D 9-21-87
b) AGENCY DEPT. HEALTH & MENTAL HYIGENE			
c) DIVISION/UNIT ENVIRONMENTAL PROGRAMS WATER MGT. ADMIN.		LOCATION - RANGE 154	SECTION(S) 30
d) MAILING ADDRESS 201 W. PRESTON ST. BALTIMORE, MD 21201		NO. OF CU. FT. 1	
e) AGENCY OFFICIAL MR. MARK JACOBS		PHONE NO. 383-2764	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1.	PROJECT # 302 Jackets (35mm Jackets)		

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RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 88M7	DATE REC'D 10-13-87
b) AGENCY COMPTROLLER OF THE TREASURY			
c) DIVISION/UNIT GENERAL ACCOUNTING DIV.-CENTRAL PAYROLL		LOCATION - RANGE 154	SECTION(S) 3029
d) MAILING ADDRESS LLG-TREASURY BLDG. ANNAPOLIS, MD		NO. OF CU. FT. 1	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1.	PROJECT #145 SAVINGS BONDS - 1962- 1969 W-2 LISTS - REELS # 1 - 8		

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 30.01</p> <p>b) AGENCY DEPT. OF PERSONNEL</p> <p>c) DIVISION/UNIT</p> <p>d) MAILING ADDRESS 301 W. PRESTON ST. BALTIMORE, MD 21201</p> <p>e) AGENCY OFFICIAL _____ PHONE NO. _____</p>	<p>ACCESSION NO. 88M8</p>	<p>DATE REC'D 10-13-87</p>	
	<p>LOCATION - RANGE 154</p>	<p>SECTIONS 30 29</p>	<p>NO. OF CU. FT. 1</p>
	<p>RECORDS CENTER MANAGER</p>		
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
<p>1.</p>	<p>PROJECT #120</p> <p>INDEX CARDS - A-Z (1973)</p> <p>REELS # 1 - 33</p>		

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. a) AGENCY CODE 3001		ACCESSION NO. 88M10	DATE REC'D 1-18-88
b) AGENCY Dept. of General Services		LOCATION - RANGE R154	SECTION(S) 29
c) DIVISION/UNIT Records Mgt.		NO. OF CU. FT. 1	
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL William Taylor		PHONE NO.	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Project 390 56 Jackets " 390 77 Jackets Project 395 Security Jackets		

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 3001 10.1301		ACCESSION NO. 88M11	DATE REC'D 1-18-88
b) AGENCY Income Tax Division W/H Master File.		LOCATION - RANGE SECTION(S) 154 29	
c) DIVISION/UNIT		NO. OF CU. FT. 1	
d) MAILING ADDRESS Income Tax Bldg. Rm 206 Bladen St Annapolis, Md. 21401.		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Mary Grahe PHONE NO. or Stanley Trice 974-2857.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Employer W/H Master File. 12/30/83. Employer W/H masterFile 3-1-85		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)

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a) AGENCY CODE 1. 30.01	ACCESSION NO. 88M12	DATE REC'D 1-18-88
b) AGENCY Md. State Police	LOCATION - RANGE SECTION(S) 154 29	
c) DIVISION/UNIT CRCR Central Records		
d) MAILING ADDRESS Pikesville, Md.	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL PHONE NO. Lamont Edwards	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Project 387 Non-Criminal Prints Reels 1-20 16 M.	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 971-25 CRCR 2500 1/20 1/88

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. <i>30.01</i>		ACCESSION NO. <i>88M13</i>	DATE REC'D <i>1-18-88</i>
b) AGENCY <i>ST. BOARD for Higher Education</i>		LOCATION - RANGE <i>154</i> SECTION(S) <i>30 29</i>	NO. OF CU. FT. <i>1</i>
c) DIVISION/UNIT			
d) MAILING ADDRESS <i>16 FRANCIS ST. Annapolis, Md. 21401</i>		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>JERRI BARBOUR</i>		PHONE NO. <i>974-2971</i>	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
<i>1</i>	<i>Project 389 Jackets - 1 Box Original Copies Security Reels 43-46</i>		

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RECORDS TRANSMITTAL AND RECEIPT

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 88M14	DATE REC'D 1-18-88
b) AGENCY Dept. of Transportation		LOCATION - RANGE 154	SECTION(S) 29
c) DIVISION/UNIT State Highway Adm.		NO. OF CU. FT.	
d) MAILING ADDRESS 707 N. CALVERT ST. BALTO. MD. 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Bill Burdette	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Project 391 Reels 1-4		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	16 M. Original Copies of Trial Balances		

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 88M15	DATE REC'D 1-18-88
b) AGENCY Dept. of Education		LOCATION - RANGE 154	SECTION(S) 29
c) DIVISION/UNIT		NO. OF CU. FT. 1	
d) MAILING ADDRESS 200 West Baltimore St. Baltimore, Md. 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MRS. Myra Greenslet		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Project 392 Jackets 1 Box Security Copies		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 88M16	DATE REC'D 1-18-88
b) AGENCY MD AUTOMOBILE INSURANCE FUND		LOCATION - RANGE 154	
c) DIVISION/UNIT		SECTION(S) 30	NO. OF CU. FT. 1
d) MAILING ADDRESS ANNAPOLIS, MD		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1.	PROJECT #232 REELS - 70 - 165		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 10.13.01</p> <p>b) AGENCY Central Payroll</p> <p>c) DIVISION/UNIT</p> <p>d) MAILING ADDRESS Treasury Bldg Rm 215 Annapolis, MD 21401</p> <p>e) AGENCY OFFICIAL Robin Brown</p>	<p>ACCESSION NO. 88M19</p> <p>LOCATION - RANGE 54 SECTION(S) 34</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 2-2-88</p> <p>NO. OF CU. FT. 1</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>
<p>1</p>	<p>Microfiche Jan. 1987 - Dec. 1987 CPB Bonds, Deduction, Social Security List Cont. Bonds, Name + Address</p>	

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 88M25	DATE REC'D 2-2-88
b) AGENCY Treasury Office		LOCATION - RANGE 54	SECTION(S) 34
c) DIVISION/UNIT		NO. OF CU. FT. 1	
d) MAILING ADDRESS Treasury Bldg Rm109 Rowe Blvd. Annapolis Md. 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Bernice Johnson		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Jan - Nov. 1987 Input Output Special Tapes.		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 88M27	DATE REC'D 2-2-88
b) AGENCY Retirement System	LOCATION - RANGE 54	
c) DIVISION/UNIT		
d) MAILING ADDRESS 301 W. Preston St Rm 704 Baltimore Md. 21201	SECTION(S) 34	NO. OF CU. FT. 2
e) AGENCY OFFICIAL Georgane Piferfer	RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1-2.	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1987 monthly Comttapes Annual Prep. EVENT Hist Annual Old files	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 88M28	DATE REC'D 2-2-88
b) AGENCY Central Payroll Bureau			
c) DIVISION / UNIT		LOCATION - RANGE 54 SECTION(S) 34	NO. OF CU. FT. 4
d) MAILING ADDRESS Treasury Bldg Rm 215 Rowe Blvd. Annapolis Md. 21401		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Robin BROWN		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1-4	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Jan. 1987 to Dec 1987. Name & Address _____ Social Security _____ Labor Dist _____ CPB Register _____ Straggler Register _____ um Registers, um master exception etc. etc.	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 6 Months 6 Months 6 Months PERMANENT PERMANENT PERMANENT PERMANENT	

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 88M29	DATE REC'D 2-2-88
b) AGENCY 3. Retail Sales Tax		LOCATION - RANGE 54	SECTION(S) 34
c) DIVISION/UNIT		NO. OF CU. FT. 2	
d) MAILING ADDRESS Retail Sale Tax 301 W. Preston St Rm Balto, Md 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Joe Boyd Boyd Boyd		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	4 year History 1986	MAINTAIN 4 YEARS Then Burn 1/92
2	4 year History 1987	

Michelle
P.G. Co.

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 30.01</p> <p>b) AGENCY MD. MEDICAL ASSISTANCE PAYMENT HISTORY FILES</p> <p>c) DIVISION/UNIT M.A.O.A.</p> <p>d) MAILING ADDRESS 201 W. PEDESTON ST. BALTIMORE, MD SS18 O CONOR BLDG.</p> <p>e) AGENCY OFFICIAL PHONE NO. IRIS BENJAMIN TERESA KOZERA, JOHN BOWERSOX</p>	<p>ACCESSION NO. 88M31</p>	<p>DATE REC'D 3-7-88</p>
	<p>LOCATION - RANGE 154 SECTION(S) 29</p>	<p>NO. OF CU. FT. 4</p>
	<p>RECORDS CENTER MANAGER Paul C. Lamberson per</p>	
	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>
<p>1 1 2 2 3 3 4 4</p>	<p>REELNUMBER 3421-3510 Project 337 REELS NUMBER 3511-3600 REELS NUMBER 3601-3690 REELS NUMBER 3691-3784</p>	<p>562 #1 2/93 7/98 7/96</p>

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1. a) AGENCY CODE 30.01		ACCESSION NO. 88M32	DATE REC'D 3-7-88
b) AGENCY STATE HIGHWAY ADMINISTRATION		LOCATION - RANGE 154 SECTION(S) 30	NO. OF CU. FT. 1
c) DIVISION/UNIT OFFICE MAIL			
d) MAILING ADDRESS 707 N. CALVERT ST. ROOM 202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL CONNIE TROLL		PHONE NO. 333-1447	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES REEL NUMBER 2266- 2352 Project 74	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. #337		30.01		ACCESSION NO.	DATE REC'D
b) AGENCY Department of Health and Mental Hygiene				89M1	7-22-88
c) DIVISION/UNIT M.A.O.A.		LOCATION - RANGE		SECTION(S)	NO. OF CU. FT.
d) MAILING ADDRESS 201W. Preston St. SS11 00connor Bldg Baltimore, Md.		154		31	2
e) AGENCY OFFICIAL Mr. Law		PHONE NO. 225-6009		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER					

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Reels 3875 ³⁷⁸⁵ -3869	562 #1 7/98 7/96
2	Reels 3870-3909	

Please note these are the last two boxes with numbers in the thousands, they started over with the number one (1) in 1988.

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. #371		30.01		ACCESSION NO. 89M2	DATE REC'D 7-22-88
b) AGENCY Department Of Health and Mental Hygiene				LOCATION - RANGE 154	SECTION(S) 30
c) DIVISION/UNIT M.A.O.A.				NO. OF CU. FT. 1	
d) MAILING ADDRESS 201 W. Preston St. SS18 0)Connor Bldg. Baltimore, Md.				RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Mr. Law		PHONE NO. 225-6009		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Reels Number 001- 80			4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. Project #354 30.01		ACCESSION NO. 89M3	DATE REC'D 7-22-88
b) AGENCY Md. Automobile Insurance Fund		LOCATION - RANGE 154 SECTION(S) 31	NO. OF CU. FT. 1
c) DIVISION/UNIT Cancellation Request Dept.			
d) MAILING ADDRESS 1750 Forest Drive, Annapolis, Md. 21401		RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL Shirley Leeman			
PHONE NO. 269-1680 Ext. 352			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Reels Nimber 16-99		

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. Project #375 30.01</p>	<p>ACCESSION NO. 89M4</p>	<p>DATE REC'D 7-22-88</p>
<p>b) AGENCY Retail Sales Tax Division</p>	<p>LOCATION - RANGE SECTION(S) 154 31</p>	
<p>c) DIVISION/UNIT Daily Transactions, Postings</p>		
<p>d) MAILING ADDRESS 301 W. Preston St. room 409</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL <i>/s/ Hilda Cornelius</i> Hilda Cornelius</p>	<p>PHONE NO. 225-1580</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>
<p>1</p>	<p>Reels Number 001-82</p>	

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1-#337		30.01		ACCESSION NO. 89M5	DATE REC'D 7-22-88
b) AGENCY Department Of Health and Mental Hygiene				LOCATION - RANGE 154	SECTION(S) 31
c) DIVISION/UNIT MAOA					
d) MAILING ADDRESS 201 W. Preston St. Baltimore, Md SS18 0)connor Building				RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Mr. Law		PHONE NO. 225-6009		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Reels 1-85	562 #
2	Reels 86-175	7/96 7/98
Please note that these reels have started over with #1 they started over in January 88.		

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 89M6	DATE REC'D 3-1-89
b) AGENCY GAD			
c) DIVISION/UNIT		LOCATION - RANGE 54	SECTION(S) 35
d) MAILING ADDRESS		NO. OF CU. FT. 2	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Dec. 1987 thru July 1988	MAINTAIN 10 YEARS then send to GAD for STORAGE	
2	July 1988 thru Feb. 1989		

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a) AGENCY CODE 1. 10.1301		ACCESSION NO. 89M8	DATE REC'D 3-1-89
b) AGENCY MAOA		LOCATION - RANGE 54 SECTION(S) 35	NO. OF CU. FT. 1
c) DIVISION/UNIT			
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	HQP. Annual Yrly. Recip Film C00002	MAINTAIN 2 YEARS Then BURN 1/91	

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RECORDS TRANSMITTAL AND RECEIPT

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a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 89M12	DATE REC'D 3-1-89
b) AGENCY Central Payroll		LOCATION - RANGE 54	SECTION(S) 35
c) DIVISION/UNIT		NO. OF CU. FT. 4	
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	1988 Jan - March		
2	March - July		
3	July - Sept.		
4	Oct. - Dec. beginning Jan. 1989		

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 89M14	DATE REC'D 3-1-89
b) AGENCY Retirement system			
c) DIVISION/UNIT		LOCATION - RANGE 154	SECTION(S) 33
d) MAILING ADDRESS		NO. OF CU. FT. 2	
e) AGENCY OFFICIAL		PHONE NO.	
RECORDS CENTER MANAGER			
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	1988 Jan - August		
2	August - Sept.		

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 89M15	DATE REC'D 3-1-89
b) AGENCY Judicial Court System			
c) DIVISION/UNIT MAIF		LOCATION - RANGE 154	SECTION(S) 33
d) MAILING ADDRESS		NO. OF CU. FT. 2	
e) AGENCY OFFICIAL		PHONE NO.	
		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	MD Jud. Court System Oct. 1987		
2	Jud. Citation History Alpha + Numeric		

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01		ACCESSION NO. 89M16	DATE REC'D 3-1-89
b) AGENCY R.S.T.			
c) DIVISION/UNIT		LOCATION - RANGE 54	SECTION(S) 35
d) MAILING ADDRESS		NO. OF CU. FT. 1	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	4YR. History Aug. 1988	MAINTAIN 4 YEARS then BURN. 1/93	

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a) AGENCY CODE 1. 30.01		ACCESSION NO. 89M17	DATE REC'D 3-10-89
b) AGENCY MORGAN STATE UNIV.		LOCATION - RANGE 154	SECTION(S) 31
c) DIVISION/UNIT		NO. OF CU. FT. 1	
d) MAILING ADDRESS Cold Spring Lane & Hillen Rds. BALTO. MD 21239		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MR. VICENT WHITMORE		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Project 178 Jackets - Security Copies 128		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01	ACCESSION NO. 89M20	DATE REC'D 3-10-89
b) AGENCY Md. State Education	LOCATION - RANGE 154	SECTION(S) 31
c) DIVISION / UNIT Statistical Releases	NO. OF CU. FT. 1	
d) MAILING ADDRESS	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Project 409 2 PKgs JACKETS (security copy)	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 89M21	DATE REC'D 3-10-89
b) AGENCY DHMH		LOCATION - RANGE 154 SECTION(S) 31	NO. OF CU. FT. 1
c) DIVISION/UNIT Hereditary Disorders			
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL MRS. Robertson		PHONE NO. 225-6731	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Project 406 Jackets - 1 Rkg.		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. D.H.M.H.		ACCESSION NO. 89M22	DATE REC'D 3-10-89
B. DIVISION/UNIT Div. of Food Control			RM CODE 30.01
C. MAILING ADDRESS 201 W. Preston St. 7th Floor Baltimore, Md. 21201 Mail Room		LOCATION RANGE SECTION(S) 154 31	NO. OF CU. FT. 1
D. PHONE NO. 333-3163		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Veronica Moore		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Reel 1 54 JACKETs (35mm) Security Project 412 Reel 1-5 380 JACKETs Reel 6-7 69 JACKETs		

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. SHA		ACCESSION NO. 89M23	DATE REC'D 3-10-89
B. DIVISION/UNIT Dept. of Transportation (Summer Employment RECORDS)			RM CODE 30.01
C. MAILING ADDRESS 707 N. Calvert St. Rm 106 BALTO - Md. 21262		LOCATION RANGE SECTION(S) 154 31	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL MR. MIKE MARIELLA		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Security Reels 1-032 (16 mm.) Project 415		

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 89M24	DATE REC'D 3-10-89
b) AGENCY Dept. of Education		LOCATION - RANGE 154	SECTION(S) 31
c) DIVISION/UNIT Food + Nutrition		NO. OF CU. FT. 1	RECORDS CENTER MANAGER
d) MAILING ADDRESS 200 W. Balto. St. Balt'o. Md. 21201		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL Mrs. Linda Russell		PHONE NO. 333-2600	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Project 306 Reels 128-149 - JACKETs (Security Copy) 150-211 JACKETs	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01		ACCESSION NO. 89M25	DATE REC'D 3-10-89
b) AGENCY Md. St. Police		LOCATION - RANGE 154	SECTION(S) 31
c) DIVISION/UNIT CR-CR (UCR section) Bldg 6		NO. OF CU. FT. 1	
d) MAILING ADDRESS MSP Pikesville Md. 21208 CR-CR (UCR section) Bldg 6 1201 Resiterstown Rd.		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Project 404 + 405 Reel 1-26 (Security Copies) #404 Reel 1-11 (Deceased Fingerprints) #405	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. a) AGENCY CODE # 232 30.01		ACCESSION NO. 89M26	DATE REC'D 6-28-89
b) AGENCY MD. Auto Insurance Fund		LOCATION - RANGE 154 SECTION(S) 31	NO. OF CU. FT. 1
c) DIVISION/UNIT Operations Sect.			
d) MAILING ADDRESS 1750 Forest Drive Annapolis, Md. 21403		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Shirley Lee Man		PHONE NO. 974-1680	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS #2	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Recs - 166-251	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 766-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE #74 30.01</p>	<p>ACCESSION NO. 89M30</p>	<p>DATE REC'D 6-28-89</p>
<p>b) AGENCY State Hwy Adm</p>	<p>LOCATION - RANGE 154 SECTION 31 NO. OF CU. FT. 2</p>	
<p>c) DIVISION/UNIT Vouchers</p>		
<p>d) MAILING ADDRESS 207 N. CALVERT ST. BETHESDA MD. 20814 Rm 202</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL Phyllis Dryden 659-1443 335-1447</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>
<p>1</p>	<p>REELS - 2353 - 2441</p>	
<p>2</p>	<p>REELS - 2442 - 2470</p>	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1.</p> <p>B. DIVISION/UNIT STATE HIGHWAY ADMIN. - <i>Bridge Construction</i></p> <p>C. MAILING ADDRESS 707 N. CALVERT ST. RM 304 BALTIMORE, MD 21202</p> <p>D. PHONE NO. 333 459-1354</p> <p>E. AGENCY OFFICIAL MS. SANDY MATTHAI</p>	<p>ACCESSION NO. <i>90M1</i></p> <p>LOCATION RANGE SECTION(S) <i>154 33</i></p> <p>RECORDS CENTER MANAGER <i>Paul C. Lamberson</i></p>	<p>DATE REC'D <i>7-18-89</i></p> <p>RM CODE <i>30.01</i></p> <p>NO. OF CU. FT. <i>1</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS</p> <p><i>1</i></p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p> <p><i>35 MM Reels 66-71 Security Copy's Project #170</i></p>	<p>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE</p> <p><i>3 years</i></p>

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax</i>		ACCESSION NO. <i>90M2</i>	DATE REC'D <i>3-20-90</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 33</i>	NO. OF CU. FT. <i>11</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Sept 1988 thru Oct. 88 — Estimated Tax — Combined YRS. Res Ind * Oct. Rec. update	
2.	Jan. 1989 thru Feb. 1989 } Estimated Tax Employer w/H Master File 1987 Financial Summary <u>see star *</u> * Oct. Rec. * Employer w/H Posting * Combined Billing * Partnership	
3.	Feb. 1989 thru April 1989 Combined Yrs. Res. Index Employer Master File (see *)	
4.	May thru June 1989 — w/H Master File, Combined Res. Ind. Index (see *)	
5.	July 1989 thru July 1989 — Combined Res Ind. Alpha, w/H Master File (see *)	
6.	Aug. 1989 thru Sept. 1989 — Res. Ind. Alpha, Employer w/H Master File, Estimated Tax, Corpo. Master File (see *)	
7.	Oct. 1989 thru Nov. 1989 — Combined Res. Ind. Alpha Index, Estimated Tax, Employer w/H master, w/H Cutover History Alpha & Num. Partnership 1988 (see *)	

Conts on next page.

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Revenue Tax</i>		ACCESSION NO. <i>9012</i>	DATE REC'D <i>3-20-90</i>
B. DIVISION/UNIT			RM CODE
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 33</i>	NO. OF CU. FT. <i>11</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
8.	<i>Nov. 1989 thru Dec 89 - w/H Master File, w/H Cutover, w/H Postings.</i>	
9.	<i>Dec. 1989 - w/Holding Master File, w/Holding Cutover, Combined Res. Ind.</i>	
10.	<i>Jan 2, 1990 - 1988 Return Register Alpha</i>	
11.	<i>Jan 10, 1990 - Financial Summary Resid. Ind. Batch Register</i>	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Treasury Office</i>		ACCESSION NO. 90M3	DATE REC'D <i>3-20-90</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 33</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Dec. 1987 thru Dec. 89 - Lottery Input - Output, Specials</i>	

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE: 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MDC 75 (Judicial Inf. System)</i>		ACCESSION NO. <i>90M4</i>	DATE REC'D <i>3-20-90</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 33</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>April 1989 - Citation History Citation Alpha Citation Numeric</i>	
<i>2.</i>	<i>May 1989 thru Dec. 1989 Citation History Case File Citation Alpha Citation Numeric</i>	

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P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Assessment & Taxation</i>		ACCESSION NO. <i>90M5</i>	DATE REC'D <i>3-30-90</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 33</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>1988 thru Dec 1989 Foreign - Initial Fore Dom Deletion Corp - Batch - Cert.</i>	<i>Assessment Rolls - fiche PERMANENT. All other Jobs MAINTAIN 1 year Then BURN.</i>

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STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>General Accounting Div</i>		ACCESSION NO. <i>90ML6</i>	DATE REC'D <i>3-20-90</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 33</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>From June 1988 thru Dec. 1989 monthly Rpts. Rpt 485 Rpt. 499</i>	<i>Maintain 10 years then return to GAD for storage 1/2000</i>

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Retirement & System</i>		ACCESSION NO. <i>90M9</i>	DATE REC'D <i>3-23-90</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 34</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Oct. 88 thru Aug. 1989</i>	
<i>2</i>	<i>Sept. 89 thru</i>	
<i>3</i>	<i>Oct. 5, 1989 — Prop. Enl. Cont. Bernstancis Cont # 7649 Annual</i>	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll</i>		ACCESSION NO. <i>90M10</i>	DATE REC'D <i>3-21-90</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 34</i>	NO. OF CU. FT. <i>5</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Robin Simms</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1.</i>	<i>Jan. 89 thru May 89</i>	<i>Some every month</i>	
<i>2.</i>	<i>May 89 thru July 89</i>		
<i>3.</i>	<i>Aug. 89 thru Nov. 89</i>		
<i>4.</i>	<i>Nov. 89 thru Jan. 90</i>		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept of General Services		ACCESSION NO. 90M12	DATE REC'D 4-16-90
B. DIVISION/UNIT Record Management Center		LOCATION RANGE SECTION(S) 154 34	RM CODE 30.01 10-1301
C. MAILING ADDRESS 7375 Waterloo Rd P.O. Box 275 Jessup, MD 20794		NO. OF CU. FT. 8	
D. PHONE NO. 799-1728		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Mr. F. Johnson		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Project 337 security copies SM. AOA	562 #1
2	Reels 359 - 443	5420
3	Reels 444 - 532 June 1989	7/96
4	Reels 533 - 619	1/95
5	Reels 620 - 703	7/00
6	Reels 704 - 787	
7	Reels 788 - 871	
8	Reels 872 - 955	
8	Reels 956 - 1007 Dec. 1989	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>Income Tax</i>		ACCESSION NO. <i>91M2</i>	DATE REC'D <i>2-1-91</i>
B. DIVISION/UNIT			RM CODE <i>101301</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 35</i>	NO. OF CU. FT. <i>7</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>monthly Jan to March 1990</i>	
<i>2</i>	<i>March - July 1990</i>	
<i>3</i>	<i>July 1990</i>	
<i>4</i>	<i>August monthly 1990</i>	
<i>5</i>	<i>Nov 1990</i>	
<i>6</i>	<i>Nov thru Jan 1991</i>	
<i>7</i>	<i>Custom Jan 1991 1990 Financial Summary</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>Retirement System</i>		ACCESSION NO. <i>91M3</i>	DATE REC'D <i>2-1-11</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>154 35</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		RECORDS CENTER MANAGER	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Jan — August 1990</i>	
<i>2</i>	<i>Sept Jan 91</i>	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>General Accounting</i>		ACCESSION NO. <i>91M9</i>	DATE REC'D <i>2-13-91</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>154 35</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS <i>Treasury Bldg Rm 215</i>		NO. OF CU. FT. <i>2</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul C. Lamberson</i>	
E. AGENCY OFFICIAL <i>Dee Stockett</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Jan 1990 thru July 401's thru 510's monthly</i>	<i>10 yrs S.A.G. 1/01</i>	
<i>2</i>	<i>Aug 1990 thru Dec 1990 401's thru 510's</i>		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Howard County		ACCESSION NO. 91M10	DATE REC'D 2-13-91
B. DIVISION/UNIT			RM CODE 10-13-01
C. MAILING ADDRESS 3430 Court House Drive Ellicott City Md.		LOCATION RANGE SECTION(S) 154 35	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER Paul C. Lamberson	
E. AGENCY OFFICIAL Grace Wu		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Jan 1987 thru Dec 1990	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE None	

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>General Accounting</i>		ACCESSION NO. <i>91M11</i>	DATE REC'D <i>2-13-91</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS <i>Treasury Bldg. Rm 215 Annapolis Md. 21401</i>		LOCATION RANGE SECTION(S) <i>154 35</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul C. Lamberson / m</i>	
E. AGENCY OFFICIAL <i>Dee Stockett</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>1989 Jan three July 1/2 microfich 401's - 510</i>	<i>10 yrs S.A.G.</i>	
<i>2</i>	<i>1989 July three Jan 1990 # 401's three 3 510</i>	<i>1/01</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Alcohol + Tobacco Tax		ACCESSION NO. 91M14	DATE REC'D 2-13-91
B. DIVISION/UNIT			RM CODE 10.13.01
C. MAILING ADDRESS Treasury Bldg Rm 309		LOCATION RANGE SECTION(S) 154 35	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER Paul C. Lamberson/ry	
E. AGENCY OFFICIAL Dan Adams -		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	1986 to 1990 Jan + Dec.	send to Arch, Perm. Disposal 2/13/91 [Signature]

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll</i>		ACCESSION NO. <i>91M15</i>	DATE REC'D <i>2-13-91</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 35</i>	NO. OF CU. FT. <i>5</i>
D. PHONE NO. <i>799-1729</i>		RECORDS CENTER MANAGER <i>Paul C. Lamberson</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>June 1989 to Oct 1988</i>		
<i>2</i>	<i>Jan 1989 microfiche</i> <i>Aug 1990 : Asorted</i>		
<i>3</i>	<i>microfilm</i> <i>Feb to March 1990</i>		
<i>4</i>	<i>June 1990</i>		
<i>5</i>	<i>Oct 1990</i>		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MAIF		ACCESSION NO. 91M17	DATE REC'D 2-13-91
B. DIVISION/UNIT			RM CODE 10.13.01
C. MAILING ADDRESS 1750 Forest Drive Annapoles Md. 21401		LOCATION RANGE SECTION(S) 154 35	NO. OF CU. FT. 3
D. PHONE NO.		RECORDS CENTER MANAGER Paul C. Lamberson/jer	
E. AGENCY OFFICIAL Debra Nardo,		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Feb- 1990 monthly.		
2	June 1990		
3	8-12-90		

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DOT. FDC		ACCESSION NO. 91M18	DATE REC'D 2-14-91
B. DIVISION/UNIT			RM CODE 10.13.01
C. MAILING ADDRESS 6601 Ritchie Hwy. R104 Glen Burnie Md.		LOCATION RANGE SECTION(S) 154 35	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Shirley Kemp		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Jan 1988 thru Jan 1989 Renewal Apps. Photo Apps. MF 120-10 thru MF 150-10		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DOT FDC		ACCESSION NO. 91M19	DATE REC'D 2-14-91
B. DIVISION/UNIT			RM CODE 10.13.01
C. MAILING ADDRESS 6601 Retchie Hwy Rm 104 Glen Burnie Md.		LOCATION RANGE SECTION(S) 154 31	NO. OF CU. FT. 4
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gloria Kemp		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Feb 1989 thru April 1989		
2	May 1989 thru Feb 1990		
3	Mar 1990 thru Oct 1990		
4	Oct 1990 thru Dec 1990		
	Photo Apps Renewals MF-120-10 thru MF 150-10		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. State Highway Admin		ACCESSION NO. 91M20	DATE REC'D 2-14-91
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 154 31	RM CODE 10.13.01
C. MAILING ADDRESS 707 N. Calvert St Rm 200 Baltimore Md.			NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Connie Troll		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Pay Jan 1984 thru Dec 1990 Payroll Journal Leave Deductions Vendor Expense Voucher -	10 yrs B 1/01	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DH.M.H.		ACCESSION NO. 92M1	DATE REC'D 7-25-91
B. DIVISION/UNIT MAOA - Medical Asst Oper Adm.			RM CODE 30.01 10.13.01
C. MAILING ADDRESS 201 W. Preston St 5518 Balto. MD		LOCATION RANGE SECTION(S) 54 35	NO. OF CU. FT. 12
D. PHONE NO. 225-5337		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Marge Sappington		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	Project 337 For year of 1990	562	
1	Reels 1-84	II 1	
2	Reels 85-168	1/90	
3	Reels 169-253	7/96	
4	Reels 254-338	7/01	
5	Reels 339-422		
6	Reels 423-506		
7	Reels 507-590		
8	Reels 591-674		
9	Reels 675-758		
10	Reels 759-842		
11	Reels 843-926		
12	Reels 927-992		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. D.H.M.H.		ACCESSION NO. 92M3	DATE REC'D 12-17-91
B. DIVISION/UNIT MACA. Medical Cost Oper. Adm.		LOCATION RANGE SECTION(S) 154 32	RM CODE 30.01
C. MAILING ADDRESS 2016 Preston St 5518 Balto MD			NO. OF CU. FT. 10
D. PHONE NO. 225-5337		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Marge Sappington		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 2 3 4 5 6 7 8 9 10	Yr 1991 Project 337 Reels No# 1-85 86-169 170-253 254-337 338-421 422-505 506-588 589-672 673-756 757-840 757-840	362 A 1 1/97 1/02	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 10.13.01		ACCESSION NO. 92ML6	DATE REC'D 2-25-92
B. DIVISION/UNIT Retirement System		RM CODE	
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 154 32	NO. OF CU. FT. 2
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1. 2.	Feb. 1991 thru Aug. 1991 monthly & other Sept. 1991 thru Feb. 1992 monthly & other		

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 9247	DATE REC'D 2-25-92
b) AGENCY Central Payroll	LOCATION - RANGE 154	SECTIONS 33
c) DIVISION/UNIT	NO. OF CU. FT. 4	RECORDS CENTER MANAGER
d) MAILING ADDRESS	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL	PHONE NO.	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	Jan. 1991 monthly thru April 1991	
2.	May 1991 monthly thru August 1991	
3.	Sept. 1991 monthly thru Nov. 1991	
4.	Dec. 1991 monthly thru Feb. 1992	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13.01	ACCESSION NO. 92M8	DATE REC'D 2-25-92
b) AGENCY Income Tax Div.	LOCATION - RANGE 154	SECTION(S) 33
c) DIVISION/UNIT	NO. OF CU. FT. 8	
d) MAILING ADDRESS	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	1989 Return Register January 1991	
2.	1990 1099G 86 ckpt. Cont. # A2175	
3.	1990 Return Register Cont. # A2095	
4.	Jan. 1991 thru Mar. 1991 - Assorted	
5.	March 1991 Assorted	
6.	April 1991 thru May 1991 - Assorted	
7.	May 1991 / 1982 Revised Tax & 1983 Revised Tax File	
8.	July thru Sept. 1991 Corporation master file 7-31-91	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10-13-01		ACCESSION NO. 92M9	DATE REC'D 2-25-92
b) AGENCY M. D. C. T.		LOCATION - RANGE 154	SECTION(S) 32
c) DIVISION/UNIT		NO. OF CU. FT. 2	
d) MAILING ADDRESS		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1.	1990 Court Citation Judicial Inf. Jan. 1990		
2.	1990 Court Citation History Sept. 1990		

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92 M10	DATE REC'D 2-25-92
B. DIVISION/UNIT Retail Sales Tax			RM CODE 10.13.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 54 33	NO. OF CU. FT. 2
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	August 1989 Admissions & Amusement Tax 8-25-89 4 year History 166 cpts 1991	
2.	1990 4 yrs. History / Admission & Amusement Tax 8-5-90	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. General Accounting Div		ACCESSION NO. 92M17	DATE REC'D 3-13-92
B. DIVISION/UNIT			RM CODE 10.13.01
C. MAILING ADDRESS Treasury Bldg Rm 215 Rowe Blvd Annapolis Md. 21401		LOCATION RANGE SECTION(S) 154 32	NO. OF CU. FT. 2
D. PHONE NO. 410-		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Dee Stockett		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Jan 1991 thru June 1991 #401 thru 510 monthly - Detagy	10yrs. S.A.G. 1/02	
2	July thru Dec 1991 #401 thru 510 monthly - Detagy		

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Central Payroll Bureau		ACCESSION NO. 92 M18	DATE REC'D 3-13-92
B. DIVISION/UNIT			RM CODE 10-13-01
C. MAILING ADDRESS 201 Data Processing Center Annapolis md. 21401		LOCATION RANGE SECTION(S) 154 32	NO. OF CU. FT. 1
D. PHONE NO. 410		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Susan Burchardt		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	1991 Name Address Social Security U.M Master Except. U.M Bonds + Bond Deduction + U.M.		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Colleges</i>		ACCESSION NO. <i>92M19</i>	DATE REC'D <i>3-13-92</i>
B. DIVISION/UNIT			RM CODE <i>10-13-01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 32</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Catonsville Comm 1986 thru 1991 Bowie. Uni Maryland Snap Shot Account Monroan General Ledger Dundalk Board of Trustee Towson Stano Forstburg Harford Comm.</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of General Services		ACCESSION NO. 92M20	DATE REC'D 3-13-92
B. DIVISION/UNIT			RM CODE 10.13.01
C. MAILING ADDRESS 301 W. Preston St. Rm 1309 Baltimore Md. 21201		LOCATION RANGE SECTION(S) 154 32	NO. OF CU. FT. 1/2 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Sam Frikush		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1.	1986 thru 1991 Comp Report Leave " " Status " " Stars Report monthly		

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RECORDS TRANSMITTAL AND RECEIPT

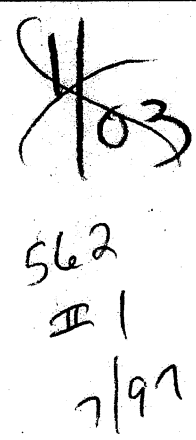
DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DOT		ACCESSION NO. 92M21	DATE REC'D 3-13-92
B. DIVISION/UNIT			RM CODE 10.13.01
C. MAILING ADDRESS One Orchard Rd. Rm204 Glen Burnie Md.		LOCATION RANGE SECTION(S) 154 32	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gloria Kemp		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1. 2.	Jan 1991 thru April 1991 April 1991 thru Dec 1991 Photo Apps. Return Apps Renewals ERT 03 - 06 PR 08 + PR09 Drats. MF 120-10 thru MF 150-10		

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. D.H.M.H.		ACCESSION NO. 93M2	DATE REC'D 12-2-92
B. DIVISION/UNIT M.A.O.A.			RM CODE 30.01
C. MAILING ADDRESS 201 W Preston St Rm 5512 Balto. MD		LOCATION RANGE SECTION(S) 154 32	NO. OF CU. FT. 4
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Marge Sappington</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Project. 337 Year. 1991 Reels 841 - 926	 562 II 1 7/97	
2	Reels 927 - 1010		
3	Reels 1011 - 1094		
4	Reels 1095 - 1151		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Retirement System</i>		ACCESSION NO. 93 M3	DATE REC'D 1-7-93
B. DIVISION/UNIT			RM CODE 10.13.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 54 34	NO. OF CU. FT. 2
D. PHONE NO. 799-1729		RECORDS CENTER MANAGER <i>Paul C. Lamberson / u</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<i>Monthly Jan to Aug. 1992</i>	
2	<i>Monthly Sept to Dec. 1992</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>GAO/DHMT</i>		ACCESSION NO. <i>93m6</i>	DATE REC'D <i>1-7-93</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>54 35</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>2</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul C. Lamberonfy</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1.</i>	<i>Monthly Jan. 1990 thru Dec. 1992 16mm.</i>		
<i>2.</i>	<i>Associated microfiche Jan. 1992 thru July 1992 105mm</i>		
		<i>10 years. 1/2003</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Treasury Office</i>		ACCESSION NO. <i>93m8</i>	DATE REC'D <i>1-7-93</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>54 34</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul C. Lamberson</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1.</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>copy Jan. 1990 thru Dec. 1992</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax</i>		ACCESSION NO. <i>93m9</i>	DATE REC'D <i>1-7-93</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 32</i>	NO. OF CU. FT. <i>4</i>
D. PHONE NO. <i>799-1729</i>		RECORDS CENTER MANAGER <i>Paul C. Lamberson / res</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	<i>Monthly Feb. 1992 thru April 1992</i>	<i>2000 yrs. Burn 7 yrs. 1/00</i>
2.	<i>Monthly March 1992 Res. and Batch</i>	
3.	<i>Monthly May to Aug. 1992</i>	
4.	<i>Monthly Sept. 1992 thru from begin Jan. 1993</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Admin. Office Court.</i>		ACCESSION NO. <i>93M11</i>	DATE REC'D <i>1-7-93</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>154 30</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>3</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul C. Lamberson</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1.</i>	<i>Citation History April 1990</i>		
<i>2.</i>	<i>Alpha Order + Name Order Nov. 1992</i>		
<i>3.</i>	<i>Three separate pb. A. Cit. Order B. Name Order C. A 705 UF Det Raf</i>		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>State Police</i>		ACCESSION NO. <i>93M12</i>	DATE REC'D <i>1-7-93</i>
B. DIVISION/UNIT			RM CODE <i>10-13-01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 30</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>799-1728</i>		RECORDS CENTER MANAGER <i>Paul C. Lamberson jr</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1.</i>	Monthly <i>yearly Jan 1986 thru 1997</i>		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll</i>		ACCESSION NO. <i>93M13</i>	DATE REC'D <i>1-7-93</i>
B. DIVISION/UNIT		RANGE <i>154</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		SECTION(S) <i>34</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO. <i>199-1729</i>		RECORDS CENTER MANAGER <i>Paul C. Lamberson</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Monthly Feb. thru April 1992</i>	<i>Permanent Retention</i>
<i>2.</i>	<i>Monthly May thru Aug 1992</i>	
<i>3.</i>	<i>Monthly Sept thru Dec. 1992</i>	

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Assessment Inf</i>		ACCESSION NO. <i>93M14</i>	DATE REC'D <i>1-7-93</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 34</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>799-1729</i>		RECORDS CENTER MANAGER <i>Paul C. Lamberson</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Monthly Rent thru Dec. 1992 16mm</i>	<i>1 1/2 yrs. Burn Jan. 1996 7/94 Archive</i>

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. D.H.M.H.		ACCESSION NO. 94M2	DATE REC'D 2-9-94
B. DIVISION/UNIT M.AOA.			RM CODE 30.01
C. MAILING ADDRESS 201 W. Preston St. Rm. Balto, MD.		LOCATION RANGE SECTION(S) 154 33	NO. OF CU. FT. 3
D. PHONE NO. 225-5337		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Marge Sappington		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	MAOA Retake's Project 337 Reels 1988 thru 1990	# 562 #1	
2	1990 thru 1991		
3.	1991	7/97	

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <u>DH, MH</u>		ACCESSION NO. <u>94M3</u>	DATE REC'D <u>2-9-94</u>
B. DIVISION/UNIT <u>MAOA</u>			RM CODE <u>30.01</u>
C. MAILING ADDRESS <u>201W Preston St Rm</u> <u>Balto. MD</u>		LOCATION RANGE SECTION(S) <u>154 34-35</u>	NO. OF CU. FT. <u>14</u>
D. PHONE NO. <u>225-5337</u>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <u>Marge Sappington</u>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	<u>Project 337 yr. 1992</u>		
<u>1</u>	<u>Reel #1 thru 84</u>	<u>562</u> <u>#1</u>	
<u>2</u>	<u>85 thru 168</u>		
<u>3</u>	<u>169 thru 252</u>		
<u>4</u>	<u>253 thru 336</u>		
<u>5</u>	<u>337 thru 420</u>		
<u>6</u>	<u>421 thru 504</u>		
<u>7</u>	<u>505 - 588</u>		
<u>8</u>	<u>589 - 672</u>		
<u>9</u>	<u>673 - 756</u>		
<u>10</u>	<u>757 - 839</u>		
<u>11</u>	<u>840 - 923</u>		
<u>12</u>	<u>924 - 1007</u>		
<u>13</u>	<u>1008 - 1091</u>		
<u>14</u>	<u>1092 thru 1178</u>	<u>7/98</u>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. D.H.M.H.		ACCESSION NO. 94M4	DATE REC'D 2-9-94
B. DIVISION/UNIT MAOA			RM CODE 30.01
C. MAILING ADDRESS 201 W Preston St. Balto. MD.		LOCATION RANGE SECTION(S) 118 31	NO. OF CU. FT. 13
D. PHONE NO. 225-5337		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Marge Sappington		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	Project 337 1993		
1	1-83 Reel #	562	
2	84-167	#1	
3	168-251	7/99	
4	252-335		
5	336-419		
6	420-503		
7	504-586		
8	587 - 670		
9	671-753		
10	754-837		
11	838-922		
12	923-		
13			

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll Bureau</i>		ACCESSION NO. <i>94M8</i>	DATE REC'D <i>5-19-94</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>27 7</i>	NO. OF CU. FT. <i>5</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1.</i>	<i>Nov. 1992 assorted Monthly</i>	<i>Perm</i>
<i>2.</i>	<i>Feb. 93 thru May 93 assorted Monthly permanent</i>	
<i>3.</i>	<i>May 93 thru Aug. 93 assorted Monthly permanent</i>	
<i>4.</i>	<i>Sept 1993 - assorted Permanent pts.</i>	
<i>5.</i>	<i>Jan. 94 thru April 94 - assorted monthly permanent</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax</i>		ACCESSION NO. <i>94M9</i>	DATE REC'D <i>5-18-94</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>27 7</i>	NO. OF CU. FT. <i>8</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	1992 Return Register	<i>7/01</i>
2.	Jan 93 thru March 93 assorted	
3.	March 93 thru April 93 assorted	
4.	July 93 thru Feb. 94 assorted	
5.	Jan 94 - Financial Summary File Cont# A5295	
6.	Jan 94 - Return Register 1992 Frs. 113, 742 - 1993 Return Register Frs. 198340 Batch	
7.	April 94 - 1099 G File for 1992 year 86 ck. pt. Frs. 177047	
8.	Dec. 31, 1992 - 1991 Financial Summary File 67 ck. pt.	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Retirement System</i>		ACCESSION NO. <i>94 M 10</i>	DATE REC'D <i>5-18-94</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>27 7</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1.</i>	<i>Jan 93 thru Aug. 93 assorted monthly</i>	<i>Perm</i>
<i>2.</i>	<i>Aug 93 thru Dec. 93 assorted monthly (Annals)</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Admin Office of Court		ACCESSION NO. 94M11	DATE REC'D 5-19-94
B. DIVISION/UNIT			RM CODE 3 10.13.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 27 7	NO. OF CU. FT. 3
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Traffic Control 4-23-93 Cont# A4190	Perm
2.	Citations History - Alpha & Numeric Cont# A5572 March 1994	
3.	Citations History - Alpha & Numeric Sept. 1993	

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DEPARTMENT OF GENERAL SERVICES STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. D.H.M.H.		ACCESSION NO. 95MI	DATE REC'D 9-12-94
B. DIVISION/UNIT (M.A.O.A) Medical Care Operations Adm.		LOCATION RANGE SECTION(S) 54 35	RM CODE 30.01
C. MAILING ADDRESS 201 W. Preston St. BALTO. MD. 21201			NO. OF CU. FT. 4
D. PHONE NO. 225-5337 6108		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL MARGE Sappington		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	YR. 1994 Project 337 (MCOA) Microfilm Securities Copies Reels NO# 1-84 (Missing Reel 54)	562 ± 1	
2	85-169	7/00	
3	170-253		
4	254-336 (Missing ^{Reel} 336)		

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 95M2	DATE REC'D 1-27-95
B. DIVISION/UNIT Records Management Division			RM CODE 30.01
C. MAILING ADDRESS 7275 Waterloo Road P.O. Box 275 Jessup, Maryland 20794		LOCATION RANGE SECTION(S) 154 35	NO. OF CU. FT. 1
D. PHONE NO. 799-1729		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Richard E. Herring		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	<p>Microfilm Security - Howard County Health Department Microfilm Project Number 474</p> <p>Microfilming completed January 1995</p> <p>Retain security microfilm in State Records Center for twenty five (25) years, then destroy.</p> <p>Reels 29 - 44 Ellicott City Health Center - Patient Files</p> <p>Reels 45 - 48 Columbia Health Center - Refugee files</p> <p>Reels 49 - 58 Columbia Health Center - Patient Files</p>	<p>Schedule 1518</p> <p>Item 1</p> <p>January 2020</p>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>M.A.F.F.</i>		ACCESSION NO. <i>95 m3</i>	DATE REC'D <i>3-21-95</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>154 34</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>4</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Assorted jobs 5/94</i>	<i>1100</i>
<i>2</i>	<i>" " 6 thru 8-94</i>	
<i>3</i>	<i>" " 8 thru 9-94</i>	
<i>4</i>	<i>" " 10 thru 12/94</i>	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll</i>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		<i>95m5</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>154 34</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Assorted Permanent jobs 5-9-94</i>	<i>Perm.</i>

New
E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Aviation Admin.		ACCESSION NO. 96M4	DATE REC'D 9-29-95
B. DIVISION/UNIT Maintenance Contract Support			RM CODE 30.01
C. MAILING ADDRESS P.O. Box 8766 BWI Airport 21240-0766		LOCATION RANGE SECTION(S) 154 35	NO. OF CU. FT. 1
D. PHONE NO. 859-7646		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Linda L. McGuire		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1.	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Project 301 16mm # 1 thru 13. add to box. 35mm #	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

A-01

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DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Prince George County ^{Health Dept.}		ACCESSION NO. 96M6	DATE REC'D 9-29-95
B. DIVISION/UNIT Plan Review			RM CODE 30.01
C. MAILING ADDRESS 10210 Greenbelt Rd Seabrook Md 20706		LOCATION RANGE SECTION(S) 154 35	NO. OF CU. FT. 1
D. PHONE NO. 794-6800 ext254		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Maxize Parker.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	<p>Project 153</p> <p>16mm Reel # 2 thru 35</p> <p>35mm Reel # 1 thru 13 missing Reel 6</p> <p>18 thru 24 missing 14 thru 17</p> <p>27 thru 29 missing 25+26</p> <p>(87-M1 R754 S30) Full</p>	

Add to

E

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Dept. of Education		ACCESSION NO. 96M8	DATE REC'D 9-29-95
B. DIVISION/UNIT Food & Nutrition			RM CODE 30-01
C. MAILING ADDRESS 200 W. Baltimore St Baltimore Md. 21201		LOCATION RANGE SECTION(S) 154 35	NO. OF CU. FT. 1
D. PHONE NO. 333-2600		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Linda Russell		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Project 306. microfiche. 308-355 Full Retakes 211-307	

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P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Dept of Education		ACCESSION NO. 96M9	DATE REC'D 9-29-95
B. DIVISION/UNIT Food & Nutrition			RM CODE 30.01
C. MAILING ADDRESS 200 W. Baltimore St. Baltimore Md. 21201		LOCATION RANGE SECTION(S) 154 35	NO. OF CU. FT. 1
D. PHONE NO. 333-2600		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Linda Russell		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Project 306 16mm reels 308-341 only -	

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RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Howard County Community College</i>		ACCESSION NO. <i>96M10</i>	DATE REC'D <i>9-29-95</i>
B. DIVISION/UNIT <i>Personnel</i>			RM CODE <i>30.01</i>
C. MAILING ADDRESS <i>Little Patuxent Parkway Columbia Md. 21044</i>		LOCATION RANGE SECTION(S) <i>54 34</i>	NO. OF CU. FT. <i>1/2</i>
D. PHONE NO. <i>964-4906</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Susan Radcliffe</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Project 452 16mm reels 1-33 add to Box</i>	

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P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. State Highway Admin		ACCESSION NO. 96M11	DATE REC'D 9-29-95
B. DIVISION/UNIT Journal Entries			RM CODE 30.01
C. MAILING ADDRESS 707 N Calvert St Baltimore Md. 21201		LOCATION RANGE SECTION(S) 54 34	NO. OF CU. FT. 1 1/2
D. PHONE NO. 545-5693		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Chris Snedden		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Project 509 16mm reel 1-14 add to box	1649-7 (10yrs)

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Assessment Jaf</i>		ACCESSION NO. <i>97M6</i>	DATE REC'D <i>11-12-96</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>62 14</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>1644 jules 1-93 thru Dec 94</i>	<i>3 yrs</i> <i>1/00</i>

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MAIF</i>		ACCESSION NO. <i>97M7</i>	DATE REC'D <i>11-12-96</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>62 14</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>silms</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Jan 95 thru Dec 95</i>	<i>5 yrs 2000 1/02</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax</i>		ACCESSION NO. <i>97M8</i>	DATE REC'D <i>11-12-96</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>62 14</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>2-94 - 2/95 Assorted jobs</i>	<i>7 yrs</i> <i>1/04</i>
<i>2</i>	<i>2-95 - 2-96 " "</i>	
<i>3</i>	<i>H&B base by CK #</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>GAO</i>		ACCESSION NO. <i>97M9</i>	DATE REC'D <i>11-12-96</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>62 14</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>16mm tapes for 1993/Aug 1995</i>	<i>10 years</i> <i>1/07</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Maryland State Police</i>		ACCESSION NO. <i>97M10</i>	DATE REC'D <i>11-12-96</i>
B. DIVISION/UNIT <i>Central Records</i>		LOCATION RANGE SECTION(S) <i>62 14</i>	RM CODE <i>30.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>3</i>	RECORDS CENTER MANAGER
D. PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>385-01 thru 385-42 5/87 - 6/87</i>	<i>#1209</i>	
<i>1</i>	<i>385-43 thru 385-84 6/87 - 7/87</i>	<i>OPS-24</i>	
<i>2</i>	<i>385-85 thru 385-126 7/87 - 11/87</i>	<i>Jan. 2013</i>	
<i>3</i>	<i>385-127 thru 385-205 11/87</i>		
	<i>Project #385</i>		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll</i>		ACCESSION NO. <i>97M11</i>		DATE REC'D <i>11-12-96</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>62 14</i>		RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>2</i>		
D. PHONE NO.		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	<i>Subvers</i> <i>assorted</i> <i>jobs</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>March 1995 - Aug 1995</i>		<i>Perm</i>	
<i>2</i>	<i>End of Aug 1995</i>		<i>ARCH</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Retirement</i>		ACCESSION NO. <i>97M12</i>	DATE REC'D <i>11-12-96</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>62 14</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>4</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Jan 1994 thru Sept 94</i>	<i>Permanent</i>
<i>2</i>	<i>Sept 1994 thru August 1995</i>	
<i>3</i>	<i>Frozen 95 Close (3 ^{pages} party)</i>	
<i>4</i>	<i>Sept 95 thru June 94</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MARTA</i>		ACCESSION NO. <i>98M1</i>	DATE REC'D <i>12-10-97</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>32 8</i>	NO. OF CU. FT. <i>17</i>
D. PHONE NO. <i>799-1729</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<i>Jan 1996</i>	<i>2 yrs</i> <i>1/00</i>
2	<i>Feb</i>	
3	<i>march beginning</i>	
4	<i>march end</i>	
5	<i>April - may</i>	
6	<i>may</i>	
7	<i>June</i>	
8	<i>June - July</i>	
9	<i>end of July</i>	
10	<i>August</i>	
11	<i>August</i>	
12	<i>end of August Sept</i>	
13	<i>Sept</i>	
14	<i>Oct + Nov</i>	
15	<i>11 + Nov</i>	
16	<i>Nov</i>	
17	<i>end of Nov</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>M D A</i>		ACCESSION NO. <i>98M2</i>	DATE REC'D <i>12-10-97</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>46 1-2</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>15</i>	
D. PHONE NO. <i>799-1729</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<i>Jan 1997</i>	
2	<i>Feb</i>	<i>2 years</i> <i>1/00</i>
3	<i>Feb march</i>	
4	<i>march</i>	
5	<i>march</i>	
6	<i>march, april</i>	
7	<i>april</i>	
8	<i>may</i>	
9	<i>may</i>	
10	<i>June</i>	
11	<i>June</i>	
12	<i>July</i>	
13	<i>Sept</i>	
14	<i>Oct</i>	
15	<i>August</i>	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MATA</i>		ACCESSION NO. <i>98M3</i>	DATE REC'D <i>12-10-97</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>32 25</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1 2</i>	<i>FY 96 Receipt Yearly job cont 3338 135 ch Pts.</i>	<i>2 yrs 1/00</i>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MAOA</i>		ACCESSION NO. <i>98m4</i>	DATE REC'D <i>12-10-97</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>32 23</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO. <i>799-1729</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1 2 3</i>	<i>Fy 96 HADPAW C 062397A</i>	<i>2 yrs 1/00</i>

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of mental Health		ACCESSION NO. 99M1	DATE REC'D 7-15-98
B. DIVISION/UNIT M.A.O.A. (P.S.O.A.)			RM CODE 30.01
C. MAILING ADDRESS 201 West Preston ST. SS-12 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 21 30	NO. OF CU. FT. 7
D. PHONE NO. 225-5337		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL L. Blake		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	PROJECT 337 YEAR 1994	0562 II 1	
1	337 thru 420 reels #	Jan 2000	
2	421 thru 502 reel #		
3	503 thru 585 reel #		
4	586 thru 670 reel #		
5	671 thru 754 reel #		
6	755 thru 837 reel #		
7	838 thru 860 reel #		

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY. ALL ENTRIES.

A. AGENCY		ACCESSION NO.	DATE REC'D
1. DEPT. OF MENTAL HEALTH		99m2	7-15-98
B. DIVISION/UNIT			RM CODE
M.A.O.A. (P.S.O.A.)			30.01
C. MAILING ADDRESS		LOCATION	NO. OF CU. FT.
210 WEST PRESTON ST. RM.SS-12 BALTIMORE, MD @!21201		RANGE SECTION(S)	
		42 32-33	13
D. PHONE NO.		RECORDS CENTER MANAGER	
225-5337			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
L. BLAKE			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PROJECT 337 YEAR 1995	0562#1 Jan. 2001
1	1 thru 84 REEL #	
2	85 thru 168 REEL #	
3	169 thru 253 REEL #	
4	254 thru 337 REEL #	
5	338 thru 418 REEL #	
6	419 thru 500 REEL #	
7	501 thru 585 REEL #	
8	586 thru 669 REEL #	
9	670 thru 752 REEL #	
10	753 thru 837 REEL #	
11	838 thru 920 REEL #	
12	921 thru 1002	
13	1003 thru 1090	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income TAX</i>		ACCESSION NO. <i>99M3</i>	DATE REC'D <i>9-8-98</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>1 12</i>	NO. OF CU. FT. <i>9</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>1977 - 1999 Data</i>	
<i>2</i>	<i>Revenue Admin Electronic 4 1992</i>	
<i>3</i>	<i>Estimated tax 2/96 to 2/96</i>	
<i>4</i>	<i>Electronic set</i>	
<i>5</i>	<i>1996 & 97 Income set</i>	
<i>6</i>	<i>withholding 1997</i>	
<i>7</i>	<i>1991 w/2 Data</i>	
<i>8</i>	<i>1991 w/2 Data</i>	
<i>9</i>	<i>Income set 1996 & 1997</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. YAD <u>GAD</u>		ACCESSION NO. <u>99m4</u>	DATE REC'D <u>9-8-98</u>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <u>1 12</u>	RM CODE <u>10.13.01</u>
C. MAILING ADDRESS		NO. OF CU. FT. <u>1</u>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <u>1</u>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <u>16004 Jobs for Detroit</u>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <u>7 July 2009</u>	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Judicial Courts</i>		ACCESSION NO. <i>99ms</i>	DATE REC'D <i>9-8-98</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>1 12</i>	NO. OF CU. FT. <i>4</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>1995 Citation Hist</i>	<i>Permanent</i>
<i>2</i>	<i>1996 " Alpha</i>	
<i>3</i>	<i>1997 " Munic</i>	
<i>4</i>	<i>1998</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Assessment Int</i>		ACCESSION NO. <i>99M6</i>	DATE REC'D <i>9-8-98</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>1 12</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Assessed Corp Batch 1644 film 1995 to Dec 94</i>	<i>July 2002</i>
<i>2</i>	<i>" " " 1996 to 8/98</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll</i>		ACCESSION NO. <i>99M7</i>	DATE REC'D <i>9-8-98</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>1 12</i>	NO. OF CU. FT. <i>6</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>9/96 to 3/97 <u>Registers</u></i>		
<i>2</i>	<i>3/97 to 9/97 <u>Registers</u></i>		
<i>3</i>	<i>10/97 <u>Registers</u></i>		
<i>4</i>	<i>Sept 97 to March 98 <u>Registers</u></i>		
<i>5</i>	<i>4/98 to 7/98 <u>Registers</u></i>		
<i>6</i>	<i>4/96 to 6/98</i>		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 11111 <i>MADA</i>		ACCESSION NO. <i>99m8</i>	DATE REC'D <i>9-8-98</i>
B. DIVISION/UNIT			RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>1 12</i>	NO. OF CU. FT. <i>4</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1-4</i>	<i>1997 Assisted jobs</i>	<i>July 2001</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 11111 <i>MADA</i>		ACCESSION NO. <i>99M9</i>	DATE REC'D <i>9-8-98</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>1 12</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>11</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1-10</i>	<i>1998 Assorted files</i>	<i>July 2001</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Retirement</i>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		<i>99M10</i>	<i>9-8-98</i> RM CODE
C. MAILING ADDRESS		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.		<i>1</i> <i>12-13</i>	<i>4</i>
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>History File Assorted small jobs 6/96 to 9/96</i>	<i>Permanent</i>
<i>2</i>	<i>" " Assorted jobs 9/96</i>	
<i>3</i>	<i>History file & Close out + Fizer 1997</i>	
<i>4</i>	<i>Fy 97 Personnel St. Benefits + assorted small jobs</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MANA</i>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		<i>99M11</i>	<i>9-8-98</i>
C. MAILING ADDRESS			RM CODE <i>10.13.01</i>
D. PHONE NO.		LOCATION RANGE SECTION(S) <i>1 13</i>	NO. OF CU. FT. <i>4</i>
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>HudAr w ct</i>	<i>C052898A July 2001</i>
<i>2</i>	<i>"</i>	<i>"</i>
<i>3</i>	<i>"</i>	<i>"</i>
<i>4</i>	<i>"</i>	<i>"</i>
<i>Fy 97</i>		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax</i>		ACCESSION NO. <i>99M12</i>	DATE REC'D <i>5-28-99</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>2 28</i>	NO. OF CU. FT. <i>6</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>w/2 Data alpha & Numer</i>	<i>7 yrs</i>
<i>2</i>	<i>1998 Data File Numer</i>	<i>Jan 2006</i>
<i>3</i>	<i>Yearly withholdings 1995</i>	
<i>4</i>	<i>withholdings 1995</i>	
<i>5</i>	<i>withholdings 1998</i>	
<i>6</i>	<i>withholdings HJBAS Archives 223 d/B</i>	

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Retirement System</i>		ACCESSION NO. <i>99m13</i>	DATE REC'D <i>5-28-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>2 28</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>2</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Assorted Jobs 12/98</i>	<i>Permanent</i>
<i>2</i>	<i>2/98 * 1/99 Assorted Jobs</i>	

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Courts Judicial</i>		ACCESSION NO. <i>99M14</i>	DATE REC'D <i>5-28-99</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>2 28</i>	NO. OF CU. FT. <i>6</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>1/98 Citations History alpha & numeric</i>	<i>Permanent</i>
<i>2</i>	<i>9/98 " "</i>	
<i>3</i>	<i>2/99 " " alpha & numeric</i>	
<i>4</i>	<i>2/99 Citation Hist</i>	
<i>5</i>	<i>3/99 Citation Hist</i>	
<i>6</i>	<i>4/99 Citation alpha & numeric</i>	

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll</i>		ACCESSION NO. <i>99M15</i>	DATE REC'D <i>5-28-99</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>2 28</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Register - w/2 8-96</i>	<i>Remnant</i>
<i>2</i>	<i>Register w/2 8/98</i>	
<i>3</i>	<i>Register w/2 Jan - May 15-5-99</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. D.H.M.H.		ACCESSION NO. 99M16	DATE REC'D 5-28-99
B. DIVISION/UNIT M.A.O.A. (P.S.O.A.)			RM CODE 10.14
C. MAILING ADDRESS @200 west Preston St. Baltimore,md		LOCATION RANGE SECTION(S) 68 18	NO. OF CU. FT. 8
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PROJECT 337 YEAR 1996	
	REEL NUMBERS	
1	1091 thru 1173	5 years Jan 2002
2	1174 thru 1256	
3	1257 thru 1340	
4	1341 thru 1422	
5	1423 thru 1506	
6	1507 thru 1590	
7	1591 thru 1673	
8	1674 thru 1729	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. D.H.M.H.		ACCESSION NO. 99 M 17	DATE REC'D 5-28-99
B. DIVISION/UNIT M.A.O.A. (P.S.O.A.)			RM CODE 10.14
C. MAILING ADDRESS @200 West Preston St. Baltimore, MD		LOCATION RANGE SECTION(S) 68 18	NO. OF CU. FT. 9
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PROJECT 337 YEAR 1997	
	REEL NUMBER	
1	1 thru 83	5 years Jan. 2003
2	84 thru 165	
3	166 thru 249	
4	250 thru 332	
5	333 thru 417	
6	418 thru 500	
7	501 thru 585	
8	586 thru 669	
9	670 thru	

E

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MAA</i>		ACCESSION NO. <i>99M18</i>	DATE REC'D <i>5-28-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>4 19</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>11</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>9/98 wmk 3/98 Assent'd Jels</i>	<i>3 years</i>
<i>2</i>	<i>9/98 3+4/98 "</i>	<i>Jan. 2002</i>
<i>3</i>	<i>10/98 wmk 6-7-8-98 "</i>	
<i>5</i>	<i>10/98 5/98 wmk "</i>	
<i>6</i>	<i>10/98 6/98 wmk "</i>	
<i>7</i>	<i>11/98 5/98 wmk "</i>	
<i>8</i>	<i>11/98 7-98 "</i>	
<i>9</i>	<i>11/98 6+7-98 "</i>	
<i>10</i>	<i>12/98 Assent'd Jels "</i>	
<i>11</i>	<i>11/98 "</i>	

STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MAAA</i>	ACCESSION NO. <i>99m19</i>	DATE REC'D <i>5-28-99</i>
B. DIVISION/UNIT	RM CODE <i>10.14.01</i>	
C. MAILING ADDRESS	LOCATION RANGE SECTION(S) <i>5 12</i>	NO. OF CU. FT. <i>9</i>
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3.	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	1-99	<i>Assorted Jones</i>	
		" "	
2	1-99		3 years
3	1+2-99	" "	Jan. 2003
4	2/99	" "	
5	2+3-99	" "	
6	3/99	" "	
7	4/99	" "	
8	4+5-99	" "	
9	4+5-99	" "	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MAIF		ACCESSION NO. 99 M 20		DATE REC'D 6-21-99
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 20 15		RM CODE 10-14.01
C. MAILING ADDRESS		NO. OF CU. FT. 4		
D. PHONE NO.		RECORDS CENTER MANAGER <i>Van Lamb</i>		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Project 354 Cancellation Request	
1.	102 - 200 yr. 1990	15415
2.	201 - 289 yr 1992	
3.	290 - 382 yr 96	1/2 112
4.	383 - 399 yr 96	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MAIF		ACCESSION NO. 99m 21		DATE REC'D 6-21-99
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 20 15		RM CODE 10.14.01
C. MAILING ADDRESS		NO. OF CU. FT. 1		
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lambert</i>		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Project 234 Ins. fund Claim Drafts Reel 1 - 70 yr. 1995	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 154r5. 1/2 110		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MAIF		ACCESSION NO. 99 M 22		DATE REC'D 6-21-99
B. DIVISION/UNIT				RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 20 15		NO. OF CU. FT. 5
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
1 2 3 4 5	isi Project 233 General acct. 236 - 4r. 1990 238 - 324 yr. 1992 325 - 413 yr. 1994 414 - 500 yr. 1995 571 - 623 yr. 1996	25yrs. 1/2127		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MAIF		ACCESSION NO. 99M23		DATE REC'D 6-21-99	
B. DIVISION/UNIT				RM CODE 10.14.01	
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 20 15		NO. OF CU. FT. 4	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Project 232 Reel	
1	256 - 340 yr. 91	
2	341 - 457 yr. 92	
3	458 - 548 yr. 93	
4.	549 - 570 yr. 94.	
		25 yrs. 1/2 179

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Carol</i>		ACCESSION NO. <i>99m24</i>	DATE REC'D <i>6-21-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>20 15</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>3</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>1996 - 1997 May 96 - Dec</i>		
<i>2</i>	<i>1996 - 1998</i>		
<i>3</i>	<i>1998</i>		

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Sales & Use Tax		ACCESSION NO. 99M25	DATE REC'D 6-21-99
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 20 15	RM CODE 10.14
C. MAILING ADDRESS		NO. OF CU. FT. 6	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lambert</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Project '945"	1/2006	
1	Yrs. 1990		
2.	Yrs. 1990		
3.	Yr. 1991		
4.	Yr. 1992-1993		
5.	1993		
6.	1996		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Sales & Use Tax</i>		ACCESSION NO. <i>99M26</i>	DATE REC'D <i>6-21-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>50 15-16</i>	RM CODE <i>10.14</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>5</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul [Signature]</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i> <i>1</i> <i>2</i> <i>3</i> <i>4</i> <i>5</i>	<i>Project 304</i> <i>461-531</i> <i>532-613</i> <i>532-613</i> <i>614-687</i> <i>688-760 1994</i> <i>761 - 1996</i>	<i>1/2006</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Sales + Use TAX		ACCESSION NO. 99M 27	DATE REC'D 6-21-99
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 50 16	RM CODE 10.14
C. MAILING ADDRESS		NO. OF CU. FT. 1	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lambert</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS V	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Project 465 1997	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1/2007	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Sales + Use TAX	ACCESSION NO. 99M28	DATE REC'D 6-21-99
B. DIVISION/UNIT	LOCATION RANGE SECTION(S) 50 16	RM CODE 10.14
C. MAILING ADDRESS	D. PHONE NO.	NO. OF CU. FT. 1
E. AGENCY OFFICIAL	RECORDS CENTER MANAGER <i>Paul Lamb</i>	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Project 301 4r. 1993	1/2003

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Sales + Use TAX	ACCESSION NO. 99M29	DATE REC'D 6-21-99
B. DIVISION/UNIT		RM CODE 10.14
C. MAILING ADDRESS	LOCATION RANGE SECTION(S) 50 16	NO. OF CU. FT. 1
D. PHONE NO.	RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
411	Project 125 yr. 1990 - 1996	1/2006

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Sales + Use TAX		ACCESSION NO. 99M30	DATE REC'D 6-21-99
B. DIVISION/UNIT			RM CODE 10.14
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 50 16	NO. OF CU. FT. 2
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
# 1 2.	Project 110 Yr 1991 Yr 1993	1/2003

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Central Payroll		ACCESSION NO. 99M31	DATE REC'D 6-21-99
B. DIVISION/UNIT			RM CODE 10.14
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 50 16	NO. OF CU. FT. 2
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul [Signature]</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Fiche, Bonds, Register, w/ Detail History Yr. 1992 thru 1995	Permanent
2.	Yr. 1996 thru 1998	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Personnel		ACCESSION NO. 99M32	DATE REC'D 6-21-99
B. DIVISION/UNIT			RM CODE 10.14
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 50 16	NO. OF CU. FT. 3
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL Carl Williams		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Health Benefits Project 470 Reel# 1-82 1999	15yrs	
2	83-164	1/2015	
3	163-205		

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Personnel</i>		ACCESSION NO. <i>99M33</i>	DATE REC'D <i>6-21-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>50 16</i>	RM CODE <i>10.14</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL <i>Carl William</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Health Benefits Project 510 1994 1-13</i>	<i>1/2005</i>	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Personnel		ACCESSION NO. 99M34	DATE REC'D 6-21-99
B. DIVISION/UNIT			RM CODE 10.14
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 50 16	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL Carl Williams		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Personnel Health Benefits Project 467 1989 Reel # 1 - 32	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE yr. 5, 15 1/2005	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Personnel		ACCESSION NO. 99M35	DATE REC'D 6-21-99
B. DIVISION/UNIT			RM CODE 10.14
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 50 16	NO. OF CU. FT. 3
D. PHONE NO. 410-767-4955		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL Carl Williams		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Health Beneficiaries Project 461 Reel # 1 - 84 yr. 99	15 yrs
2	85 - 165	4r. 1/2019
3	166 - 198	

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MAIF		ACCESSION NO. 99M36		DATE REC'D 6-21-99
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 50 16		RM CODE 10.14.01
C. MAILING ADDRESS		NO. OF CU. FT. 2		
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
1	Project. 232 Operation Acct reel 1-25 yr. 96-97	254r.5		
2.	1-95 yr. 97-98	1/212#		

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

30.01

A. AGENCY 1. MAIF		ACCESSION NO. 99M37	DATE REC'D 6-21-99
B. DIVISION/UNIT			RM CODE 30.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 50 16	NO. OF CU. FT. 2
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Project 233 General Accts. Rec 1 1 - 50 yr. 95-96	25 yrs.
2.	51 - 77 yr. 98	1/21234

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>100-f</i>		ACCESSION NO. <i>99M38</i>		DATE REC'D <i>30.01</i> <i>6-21-99</i>	
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>50 16</i>		RM CODE <i>30.01</i>	
C. MAILING ADDRESS		NO. OF CU. FT. <i>2</i>			
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
<i>1</i>	<i>Jan to May</i>				
<i>2</i>	<i>May to Dec</i>	<i>7th/2000</i>			

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MAIF		ACCESSION NO. 99M39		DATE REC'D 6-21-99
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 50 16		RM CODE 10.14.01
C. MAILING ADDRESS		NO. OF CU. FT. 2		
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
1	Project 354 Reel 1 - 82 yr 86	yr 15		
2.	83 - 97 yr 98	1/211#		

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>COMP-Revenue Administration Div.</i>		ACCESSION NO. <i>00M1</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>Central Registration Unit</i>		LOCATION RANGE SECTION(S) <i>6 17</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>110 Carroll Street Annapolis, Maryland 21411</i>			NO. OF CU. FT. <i>2</i>
D. PHONE NO. <i>410-260-7420</i>		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL <i>Jim Jacobs</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<i>Project # 518</i>	<i>Bye, 2002</i>
2	<i>Reel # 1 thru Reel # 84</i>	
	<i>Reel # 85 thru Reel # 116</i>	

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

E

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. <i>Chesapeake Bay</i></p> <p>B. DIVISION/UNIT <i>Critical AREA Commission</i></p> <p>C. MAILING ADDRESS <i>45 Calvert St 2nd Floor Annapolis, Md. 21401</i></p> <p>D. PHONE NO. <i>410-260-7516</i></p> <p>E. AGENCY OFFICIAL <i>Lise Hoeger</i></p>	<p>ACCESSION NO. <i>00M2</i></p> <p>LOCATION RANGE SECTION(S) <i>6 17</i></p> <p>RECORDS CENTER MANAGER <i>Paul Lamb</i></p>	<p>DATE REC'D <i>9/1/99</i></p> <p>RM CODE <i>10.14.01</i></p> <p>NO. OF CU. FT. <i>1</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<p style="text-align: center;"><i>Project # 525 Jackets</i></p> <p><i>16mm Reels # 1 thru Reels # 12</i></p> <p><i>35mm Reels # 1 thru Reels # 7</i></p>	<p><i>2 years</i></p> <p><i>2002</i></p>

E

RECORDS TRANSMITTAL AND RECEIPT

Project 505

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>M.D. Aviation Admin.</i>		ACCESSION NO. <i>00M3</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>Construction Contracts Engineering</i>		LOCATION RANGE SECTION(S) <i>6 17</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>P.O. Box 8766 BWI Airport, MD 21240-0766</i>		RECORDS CENTER MANAGER <i>Paul Lamb</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>859-7646</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL <i>Linda McGuire</i>			
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Reels #1 thru Reels #51 16mm Reels #1 thru Reels #5 35mm Project 505</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <i>Retain microfilm for 20 yrs. date disposal: yrs. 2015</i>	

RECORDS TRANSMITTAL AND RECEIPT

E

Project 417

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Dept. of Transportation</i>		ACCESSION NO. <i>00M4</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>SHA Admin. TRAFFIC Courts</i>		LOCATION RANGE SECTION(S) <i>6 17</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>350 S. Hammond Ferry Rd. Glen Burnie, Md. 21061-2599</i>		NO. OF CU. FT. <i>1</i>	
D. PHONE NO. <i>410-859-7468</i>		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL <i>Darlene Barbano</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Reels #1 thru Reels # 74 Project 417</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <i>2019</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>FREDERICK County Health Dept.</i>		ACCESSION NO. <i>00M5</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>Nursing Division</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>350 Montevue Lane Frederick, Maryland 21702</i>		LOCATION RANGE SECTION(S) <i>6 17</i>	NO. OF CU. <i>2</i>
D. PHONE NO. <i>301-694-1733 ext 302</i>		RECORDS CENTER MANAGER <i>Paul [Signature]</i>	
E. AGENCY OFFICIAL <i>KATHRYN GROOMES</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NUMBER, DISPOSAL DATE	
<i>1</i>	<i>Project # 297 1998 Reels # 1 thru Reel # 91</i>	<i>25 year</i>	
<i>2</i>	<i>Reels # 135 thru Reel # 216</i>	<i>2023</i>	

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Md STATE Police SEC.		ACCESSION NO. 00M6	DATE REC'D 9-1-99
B. DIVISION/UNIT Guard APPLIC.		LOCATION RANGE SECTION(S) 6 17	RM CODE 10.14.01
C. MAILING ADDRESS 7751 Washington BLVD. Jessup, Maryland			NO. OF CU. FT. 1
D. PHONE NO. 410-799-0191 Ext.331		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL Heida UTZ		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Project #362 Reel # 13 thru Reel # 108	2074 2074

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

Project #413

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Frostburg College</i>		ACCESSION NO. <i>00M7</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>Accounts Receivable</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>Frostburg State University Administrative Services Frostburg State College 21532</i>		LOCATION RANGE SECTION(S) <i>6 17</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>301-689-4381</i>		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL <i>Richard A. Repag</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Reels # 1 thru Reels # 87</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

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STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. SHA		ACCESSION NO. 00M8	DATE REC'D # 9-1-99
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 6 17	RM CODE 10.14.01
C. MAILING ADDRESS		RECORDS CENTER MANAGER <i>Paul Lamb</i>	NO. OF CU. FT. 1
D. PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Project 356 16M + 35M	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Project #139

A. AGENCY 1. Dept. of the Environment		ACCESSION NO. 00M9	DATE REC'D 9-1-99
B. DIVISION/UNIT Water Resource/Water Right			RM CODE 10.14.01
C. MAILING ADDRESS 2500 Broening Highway Baltimore, Maryland 21224		LOCATION RANGE SECTION(S) 6 17	NO. OF CU. FT. 2
D. PHONE NO. 410-631-3000		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL Phyllis Palewicz		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Reels #1 thru Reels #20 16mm	2019 2019	
2	Reels #21 thru Reels #32 16mm also 35mm Reel #59 thru Reel #67		
Project #139			

RECORDS TRANSMITTAL AND RECEIPT

E

RECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>M.S. R.A.</i>		ACCESSION NO. <i>00M10</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>Check Register</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>301 W. Preston St. Rm. 704 Baltimore, Md 21201</i>		LOCATION RANGE SECTION(S) <i>6 17</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL <i>George Sakka1</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Project # 520 Reel # 1 thru Reel # 79</i>	<i>perm.</i>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>HARFORD Co.</i>		ACCESSION NO. <i>00M11</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>Circuit Court Equity File</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>Bel Air, Maryland 21014</i>		LOCATION RANGE SECTION(S) <i>6 17</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO. <i>879-0017</i>		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL <i>Charles Hibb</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Project 457 Reels # 125 thru Reels # 224	To Md. State Archives.
2.	Reels # 225 thru Reels # 266	
3.	Reels # 267 thru Reels # 304	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept of Ed		ACCESSION NO.	DATE REC'D 9-1-99
B. DIVISION/UNIT		00m12	RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 9 2	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Jan 1988 A.A. School	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Carroll Co</i>		ACCESSION NO. <i>00m13</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS			NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Central Collect Unit 1983 - 1997</i>	<i>200</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Parole + Probation</i>		ACCESSION NO. <i>00m14</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>fiche - 1997 - 1999</i>	<i>2001</i>	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DOT		ACCESSION NO. 00M15	DATE REC'D 9-1-99
B. DIVISION/UNIT			RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 9 2	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	fiche - asst. 1999	July 2000

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MTA</i>		ACCESSION NO. <i>00m16</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>asst jobs 99</i>	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>DYS.</i>		ACCESSION NO. <i>00M17.</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>9 2</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>1999 Comp Leave</i>	<i>2 yr 2001 1/2002</i>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. #11100 <i>Prince Geo Co</i>		ACCESSION NO. <i>00m18</i>	DATE REC'D 9-1-99 <i>10.14.01</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Assorted jobs</i>	<i>15 yrs go back to Prince Geo</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Annapolis Data Center</i>		ACCESSION NO. <i>00m19</i>	DATE REC'D <i>1-9-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		RECORDS CENTER MANAGER <i>Paul Lamb</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL			
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>asst job 1998 - 1999</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>W H R</i>		ACCESSION NO. <i>00M20</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>2</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>1997 Family Service</i>	<i>3 yrs</i>	
<i>2</i>	<i>1998 Family Services</i>		

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. XXXXXX <i>Baltimore City Jail</i>		ACCESSION NO.	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		<i>Dom 21</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>9 2</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>R18 + R16</i>	<i>10 yrs</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>St Mary's College</i>		ACCESSION NO. <i>00M22</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		RECORDS CENTER MANAGER <i>Paul Lamb</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL			
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Financial Report yr. 1999 asst job</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Alcohol & Tobacco		ACCESSION NO. 00M23	DATE REC'D 9-1-99
B. DIVISION/UNIT			RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 9 2	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul [Signature]</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Class C Class A. 1999	2000

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. GAD/DHMH		ACCESSION NO. 00m24	DATE REC'D 9-1-99
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 9 2	RM CODE 10.14.01
C. MAILING ADDRESS		RECORDS CENTER MANAGER <i>Paul Lamb</i>	NO. OF CU. FT. 1
D. PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL			
2. BOX NUMBERS 1.	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES asst job for 1996	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 2001	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Colleges Asst.</i>		ACCESSION NO. <i>00M25</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>9 2</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>[Signature]</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>file 1992 - 1999 Bowie, Frostburg, Catonsville, U. of Balto., U of MD. Carroll Co. College (Snap Shots, Registration)</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <i>2002</i>	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balto. Social Service</i>		ACCESSION NO. <i>00M26</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>School Enrollment 1999</i>	<i>2001</i>

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll</i>		ACCESSION NO. <i>00M27</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>2</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>fiche - St Hwy Reg. Master Eric. asst job</i>		
<i>2</i>	<i>16m - Register</i>	<i>Perm.</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MAOA</i>		ACCESSION NO.	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		<i>00m28</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS			LOCATION RANGE SECTION(S) <i>9 2</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>5/99 assorted gbs</i>	<i>242</i>
<i>2</i>	<i>5/99</i>	
<i>3</i>	<i>6/99</i>	
<i>4</i>	<i>6/99</i>	
<i>5</i>	<i>6/99</i>	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Howard Co</i>		ACCESSION NO. <i>00M29</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>2</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Assorted Qtrs 1991-1994</i>	<i>15 yrs</i>	
<i>2</i>	<i>Assorted Qtrs 1997-1998</i>		

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. RRP State Highway		ACCESSION NO.	DATE REC'D 9-1-99
B. DIVISION/UNIT		00m30	RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 9 2	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	92-99 beane Journal did.	10 yrs

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Assessment & Taxation</i>	ACCESSION NO. <i>00m31</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		RM CODE <i>10.14.01</i>
C. MAILING ADDRESS	LOCATION RANGE SECTION(S) <i>9 2</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.	RECORDS CENTER MANAGER <i>Paul [Signature]</i>	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>16m asst job 1998</i>	<i>2000</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>DNR</i>		ACCESSION NO. <i>00M32</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14</i>
C. MAILING ADDRESS		RECORDS CENTER MANAGER <i>Paul Lomb</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Boat list 94-98</i>	<i>10 yrs</i>
<i>2</i>	<i>98 + 99 Assailed Gps</i>	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Budget & Fiscal Planning</i>		ACCESSION NO. <i>00M33</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		RECORDS CENTER MANAGER <i>Paul Lamb</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>M Forms assorted</i>	<i>10 yrs 2001</i>

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll</i>	ACCESSION NO. <i>00m34</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT	LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS	NO. OF CU. FT. <i>1</i>	
D. PHONE NO.	RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>asst job</i>	<i>Dec. 2000</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Retirement		ACCESSION NO. 00m35	DATE REC'D 9-1-99
B. DIVISION/UNIT			RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 9 2	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	asst job	Perm.

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax</i>	ACCESSION NO. <i>00m36</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT	LOCATION RANGE SECTION(S) <i>9 2</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS	RECORDS CENTER MANAGER <i>Paul Lamb</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>w-2 1997</i>	<i>Perm</i>

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. M.C.O.A.		ACCESSION NO. 00M37	DATE REC'D 9-1-99
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 9 2-3	RM CODE 10.14.01
C. MAILING ADDRESS		NO. OF CU. FT. 6	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL L. Blake		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Project 337 Year 1998 Reel #	0562
2	1 thru 85	#1
3	86 thru 169	1/2005
4	170 thru 253	
5	254 thru 338	
6	339 thru 422	
	423 thru 452	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MCOA		ACCESSION NO.	DATE REC'D 9-1-99
B. DIVISION/UNIT		00M38	RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 9 3	NO. OF CU. FT. 2
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Project 337 Year 1999 Reel # 1 thru 88	# 0562 # 1
2	89 thru 173	1/2006

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MD. Board of Dental Examiners</i>		ACCESSION NO. <i>00M39</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 3</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>2</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1-9</i>	<i>Project 476 Reel 1 thru 7 10/93</i>	
<i>2-9</i>	<i>Project 477 Reel 1 thru 4</i>	

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>SHA / Traffic</i>		ACCESSION NO. <i>00M40</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 3</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>356 S. Hammond Ferry Rd Glen Burnie, MD 21061</i>		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Clark</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Project 417 Reel 79 thru Reel 91 yr 93 MD</i>		

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Howard Co Health Dept</i>		ACCESSION NO. <i>00M41</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 3</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Project 472 Reel 1 thru 28</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Licenses & Regulations</i>		ACCESSION NO. <i>00M42</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>Home Improvement Commission</i>		LOCATION RANGE SECTION(S) <i>9 3</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul C. [Signature]</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Project 225 Home Improvement Reel 246 - 280</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DOT / Aviation Adm.		ACCESSION NO. 00M43		DATE REC'D 9-1-99	
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 9 3		RM CODE 10.14.01	
C. MAILING ADDRESS		NO. OF CU. FT. 2		D. PHONE NO.	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER <i>Paul Lamb</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
1 2	Project 332 Reel # 102 thru 187 188 thru 245				

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Human Resources		ACCESSION NO. 00 m 44	DATE REC'D 9-1-99
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 9 3	RM CODE 10.14.01
C. MAILING ADDRESS		NO. OF CU. FT. 1	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lambert</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS /	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Support. Enforcement 1987 Reel 1 thru 74	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Prince George Co. Health</i>		ACCESSION NO.	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		<i>00m45</i>	RM CODE <i>10.13.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>9 3</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Sewage Project 155- Reel 76-89</i>	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>DOT / Aviation</i>		ACCESSION NO. <i>00m46</i>	DATE REC'D <i>9-18-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 3</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>35m Project Project 332 Reel 5-7 Project 360 Reel 1-20</i>		

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>State Board / Higher Ed Scholarship</i>		ACCESSION NO. <i>00M47</i>	<i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>9 3</i>	RM C <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF C <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Project 438 Reel 69-136</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

RECORDS TRANSMITTAL AND RECEIPT

E

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>D.N.R.</i>		ACCESSION NO. <i>00M 48</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<i>Project # 88</i> <i>Jacket # 1 thru Jacket # 12</i> <i>Project # 351</i> <i>Reels # 170 thru Reel # 179</i>	

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RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MD HE</i>	ACCESSION NO. <i>00m49</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		RM CODE <i>10.14.01</i>
C. MAILING ADDRESS	LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.	RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Project # 436</i> <i>Reel # 47 thru Reel # 55</i> <i>Project # 438</i> <i>Reel # 1 thru Reel # 68</i>	

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RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MSDE</i>	ACCESSION NO. <i>00M50</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT	LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS	RECORDS CENTER MANAGER <i>Paul Lamb</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<i>Project #306</i> <i>Jacket # 356 thru Jacket 385</i> <i>Project #508</i> <i>Jacket # 1 thru Jacket #12</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>SHA</i>		ACCESSION NO. <i>00M51</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Assorted Project. Project. 527. Project. 511 Project. 437 Project 271 Project 514</i>		

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax</i>		ACCESSION NO. <i>00M 52</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>REFUND UNIT</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Project # 445 Reels 181 thru 196</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>A.A. Co. Schools</i>		ACCESSION NO. <i>00m53</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>R-8 5-6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Project. 478 Reel # 90 thru Reel # 128</i>		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Md Housing Fund</i>		ACCESSION NO. <i>00M54</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Project. 334 Reels # 28 thru Reels # 76</i>		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Howard Co.</i>		ACCESSION NO. <i>00M55</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>DHMH</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Project # 474 Reels # 59 thru Reels # 89 Project # 475 Jackets # 01 thru Jackets # 10</i>	<i>25 years</i>

RECORDS TRANSMITTAL AND RECEIPT

E

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>mSP</i>		ACCESSION NO. <i>00M56</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>3</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Project 122 Fingerprints</i>	
<i>2</i>	<i>"</i>	
<i>3</i>	<i>"</i>	

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balto. Data Center</i>		ACCESSION NO. <i>00M57</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Project 289</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>DGS</i>		ACCESSION NO. <i>00M58</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>Time Sheets</i>		LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>301 W. Preston St. Room 1309 Balt. Md 21201</i>		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL <i>Wanda Bivens</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Project 378 Roll Jacket #51 thru Jacket #74</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <i>2010</i>	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of the Environment		ACCESSION NO. 00M59	DATE REC'D 9-1-99
B. DIVISION/UNIT water Resource/water Right		LOCATION RANGE SECTION(S) R-8 S-6	RM CODE 10.14.01
C. MAILING ADDRESS 2500 Broening Highway Baltimore, md 21224			NO. OF CU. FT. 2
D. PHONE NO. 410-631-3000		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL Phyllis Palewicz		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Project # 139 Jackets 82 thru 111	2019	
2	Jacket 112 thru 137		

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Howard County Health Dept</i>		ACCESSION NO. <i>00M60</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>Patient Files</i>		LOCATION RANGE SECTION(S) <i>RF S-6</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>10630 Little Patuxent Parkway Suite 400 Columbia, Maryland 21044</i>		NO. OF CU. FT. <i>1</i>	
D. PHONE NO. <i>313-7500</i>		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL <i>Victoria Duke</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Project # 512 Reels # 1 thru Reels # 11 Project # 475 Reels # 22 thru Reels # 41 Project # 529 Reels # 1 thru Reels # 4 Project # 528 Reel # 1 thru Reel # 16</i>	<i>25 years</i>	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Assorted</i>		ACCESSION NO. <i>00M61</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<p><i>Project # 412</i> <i>Reel # 08 thru Reel # 18</i> <i>Project # 479 - 35mm.</i> <i>Project # 406</i> <i>Reel # 3 thru Reel # 6</i> <i>Project # 356</i> <i>Reel # 84 thru Reel # 93</i> <i>Project # 437</i> <i>Reel # 10 thru Reel # 17</i> <i>Project # 458</i> <i>Reel # 1 thru Reel # 2</i></p>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>City of Rockville</i>		ACCESSION NO. <i>00M62</i>	DATE REC'D <i>9-1-99</i>
B. DIVISION/UNIT <i>Div. License & Inspections</i>		LOCATION RANGE SECTION(S) <i>R-8 S-6</i>	RM CODE <i>10.14</i>
C. MAILING ADDRESS <i>111 Maryland Ave. Rockville, Md. 20850</i>		NO. OF CU. FT. <i>1</i>	
D. PHONE NO. <i>1-410-309 3242</i>		RECORDS CENTER MANAGER <i>Paul Lamb</i>	
E. AGENCY OFFICIAL <i>Victor SAJAVSKAS</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Reels 67-70 35mm. Reels 71-76 35mm Reel 86-90 35mm Reels 91, 92 35mm. Reels 93-96 35mm Reel 97-100 " Reel 101-105 " Reels 111 - 125</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MROA</i>		ACCESSION NO. 00M63	DATE REC'D 10-15-99
B. DIVISION/UNIT			RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 46 14	NO. OF CU. FT. 5
D. PHONE NO. <i>410-467-3304</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	6/99 thru 7/99	2 yrs
2.	7/99 thru 8/99	9/2001
3.	4/1.1998 Recip CAPT 1-146	Jan 2002
4.	4/1.1998 Recip CAPT 147-279	
5.	4/1.1998 Recip CAPT 280-438	
	COM	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>S.H.A.</i>		ACCESSION NO. <i>DOM64</i>	DATE REC'D <i>12-9-99</i>
B. DIVISION/UNIT <i>Access permits</i>			RM CODE <i>10.14</i>
C. MAILING ADDRESS <i>707 N. Calvert St. Room 609 Baltimore, Md 21203</i>		LOCATION RANGE SECTION(S) <i>32 6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410-545-5605</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Laurie Mayeski</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Project 356 16mm + 35mm Sacket. 16mm Reels #115 thru Reels #121 35mm Reels # 63 thru Reel #67</i>	<i>2007</i>	

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

RECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>M A A</i>		ACCESSION NO. <i>00M65</i>	DATE REC'D <i>12-12-99</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>20 5</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		NO. OF CU: FT. <i>6</i>	
D. PHONE NO. <i>410-767-3004</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>assorted jobs 7/1999</i>	<i>NOV. 2001</i>
<i>2</i>	<i>" " 10/99</i>	
<i>3</i>	<i>" " 9/99</i>	
<i>4</i>	<i>" " 10/99</i>	
<i>5</i>	<i>" " 10/99</i>	
<i>6</i>	<i>" " 11/99</i>	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>M A A</i>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT <i>Medical Assis.</i>		00M66	1-19-00
C. MAILING ADDRESS <i>201 W Preston St Baltimore, md 21201</i>			RM CODE
D. PHONE NO. <i>767-3289</i>		LOCATION	NO. OF CU. FT.
E. AGENCY OFFICIAL		RANGE SECTION(S)	
		43 1	7
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	11/99 <i>assentet files</i>	<i>1/2002</i>
2	11/99 " "	
3	11/99 " "	
4	11/99 " "	
5	12/99 " "	
6	12/99 " "	
7	12/99 " "	

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MAOA</i>		ACCESSION NO.	DATE REC'D <i>3-3-00</i>
B. DIVISION/UNIT <i>Medical Assess.</i>		<i>00M67</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>201 W. Preston St SS319 Baltimore, Md, 21201</i>		LOCATION RANGE SECTION(S) <i>33 20</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO. <i>767-3289</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Jan 2000 Assorted files</i>	<i>1/03</i>
<i>2</i>	<i>Jan 2000 Assorted files</i>	<i>N/A</i>
<i>3</i>	<i>Jan + Feb 2000 Assorted files</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MAOA</i>		ACCESSION NO.	DATE REC'D <i>3-3-00</i>
B. DIVISION/UNIT <i>Medical Assess.</i>		<i>00m68</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>201 W. Preston St SS3A Baltimore, Md, 21201</i>		LOCATION RANGE SECTION(S) <i>33 20</i>	NO. OF CU. FT. <i>4</i>
D. PHONE NO. <i>767-3289</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1.</i>	<i>Yearly job 442 chpts</i>	<i>7/01</i>
<i>2.</i>	<i>FY 1999 C 121499A</i>	<i>N/A</i>
<i>3.</i>		
<i>4.</i>		

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>CRB</i>		ACCESSION NO.	DATE REC'D <i>3-3-00</i>
B. DIVISION/UNIT		<i>00m69</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>Annapolis</i>		LOCATION RANGE SECTION(S) <i>33 20</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>767-3289</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Assorted Registers 7/99 thru 12/99</i>	<i>Perm</i>

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MAAFA</i>		ACCESSION NO. <i>00M70</i>	DATE REC'D <i>5-15-00</i>
B. DIVISION/UNIT <i>Medical Assist</i>			RM CODE <i>10-14-01</i>
C. MAILING ADDRESS <i>301 W. Preston St Baltimore Md 21201</i>		LOCATION RANGE SECTION(S) <i>1 4</i>	NO. OF CU. FT. <i>4</i>
D. PHONE NO. <i>410 767 3289</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>cdts yearly '98 HUC 9550</i>	_____
<i>2</i>	<i>1-132</i>	<i>April July</i>
<i>3</i>	<i>132-234</i>	<i>2003</i>
<i>4</i>	<i>235-369</i>	
	<i>370 thru 411</i>	

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>M Aest</i>		ACCESSION NO.	DATE REC'D <i>5-15-00</i>
B. DIVISION/UNIT <i>Medical Asst</i>		<i>00M71</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>201 W Preston St Baltimore Md</i>			LOCATION RANGE SECTION(S) <i>1 4</i>
D. PHONE NO. <i>707-3289</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Assentrel 2/00</i>	<i>July 2004</i> <i>Perman</i>
<i>2</i>	<i>11 3/00</i>	
<i>3</i>	<i>3/00</i>	
<i>4</i>	<i>2/00</i>	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>CPD</i>		ACCESSION NO. <i>01M02</i>	DATE REC'D <i>9-21-00</i>
B. DIVISION/UNIT			RM CODE <i>10-14-01</i>
C. MAILING ADDRESS <i>State Bldg Annapolis</i>		LOCATION RANGE SECTION(S) <i>100 32</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410 767-3304</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Asserted Registers 12/99 to 5/2000</i>	<i>Permanent</i>

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MAOA</i>		ACCESSION NO.	DATE REC'D <i>9-21-00</i>
B. DIVISION/UNIT <i>Medical Assistance</i>		<i>01 M03.</i>	RM CODE <i>10-14-01</i>
C. MAILING ADDRESS <i>301 W. Rustin St Baltimore Md</i>		LOCATION RANGE SECTION(S) <i>108 3</i>	NO. OF CU. FT. <i>7</i>
D. PHONE NO. <i>410 767-3304</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Assorted Jobs April & May 2000</i>	<i>August</i>
<i>2</i>	<i>May 2000</i>	<i>2004</i>
<i>3</i>	<i>May & June 2000</i>	<i>1/05</i>
<i>4</i>	<i>June & July 2000</i>	
<i>5</i>	<i>July 2000</i>	
<i>6</i>	<i>August 2000</i>	
<i>7</i>	<i>March 2000</i>	

STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Retirement System	ACCESSION NO. 01M04	DATE REC'D 11-3-00
B. DIVISION/UNIT 120 E Baltimore St		RM CODE 10.14.01
C. MAILING ADDRESS Baltimore, Md 21202	LOCATION RANGE SECTION(S) 111 14	NO. OF CU. FT. 3
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Assorted files July 1999 - Feb 2000	Permanent
2	Assorted files 1999 + 2000 1/2	
3	Assorted files 1999	

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax</i>		ACCESSION NO. <i>01M05</i>	DATE REC'D <i>11-3-00</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>111 14</i>	RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>Income Tax Bldg Annapolis Md</i>		NO. OF CU. FT. <i>2</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>1993 w/2 data</i>	<i>Permanent</i>
<i>2</i>	<i>1999 Data 1099 BACK-UP</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Assessment & Taxation</i>		ACCESSION NO. <i>01M6</i>	DATE REC'D <i>1-5-01</i>
B. DIVISION/UNIT <i>PARCEL & Sub Div.</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>15 3</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Microfiches</i> <i>year 87 thru 89</i>	<i>Perm.</i>
<i>2.</i>	<i>year 89 thru 98</i>	

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MAOA	ACCESSION NO. OIM7	DATE REC'D 4-27-01
B. DIVISION/UNIT		RM CODE 10.14.01
C. MAILING ADDRESS 201 W. Preston St 553A Baltimore, Md	LOCATION RANGE SECTION(S) 22 17	NO. OF CU. FT. 8
D. PHONE NO. 410 967-5561	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 2 3 4 5 6 7 8	2001 as started job Jan. Feb Feb Feb March March March Oct, 2000 as started job Com Film!	

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MCOA		ACCESSION NO. 01M8		DATE REC'D 4-27-01	
B. DIVISION/UNIT				RM CODE 10.14.01	
C. MAILING ADDRESS 201 W Preston St		LOCATION RANGE SECTION(S) 40 24		NO. OF CU. FT. 5	
D. PHONE NO.		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 2 3 4 5	Project 337 year 2000 Reels # 1-81 Reels # 82-162 Reels # 163 - 247 Reels # 248 - 326 Reels # 327 - 371	5 yrs.

RECORDS TRANSMITTAL AND RECEIPT

E.

30.01

RECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MCOA		ACCESSION NO. 01M9	DATE REC'D 4-27-01
B. DIVISION/UNIT			RM CODE 10-14-01
C. MAILING ADDRESS 201 W Preston St.		LOCATION RANGE SECTION(S) 40 25	NO. OF CU. FT. 4
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Project 337 1999 yr 1 C.M Reel 174 thru 259 Film	5 yrs
2	Reel 260 thru 371	
3	Reel # 372 thru 423	
4	Retakes 1997 to 1999	

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Judicial Information System		ACCESSION NO. 01M10	DATE REC'D 4-27-01
B. DIVISION/UNIT			RM CODE 10.14.01
C. MAILING ADDRESS 2661 Riva Rd Bldg. 900 Annapolis, MD 21401		LOCATION RANGE SECTION(S) 40 26	NO. OF CU. FT. 2
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	1999 asst job Index Name Cases	
2	District Court + Traffic Citations RVD 12/2000 <u>com film</u>	

STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Central Payroll		ACCESSION NO. 01M11	DATE REC'D 4-27-01
B. DIVISION/UNIT			RM CODE 10-14-01
C. MAILING ADDRESS Data Processing Center Rm 201 Annapolis, MD 21041		LOCATION RANGE SECTION(S) 41 11	NO. OF CU. FT. 2
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	May 2000 to Aug 2000 Register + w/z	com film! Permanent
2	Sept. 2000 to Dec. 2000 Register + w/z	

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax</i>	ACCESSION NO. <i>01M12</i>	DATE REC'D <i>4-27-01</i>
B. DIVISION/UNIT <i>RAD-Refund Unit</i>		RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>Tax Bldg. Rm 307 Annapolis 21411</i>	LOCATION RANGE SECTION(S) <i>41 10</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	1994 W2 Data S.S order	<i>Permanent</i>
2	2000 Data file S S order <u><i>Confilm!</i></u>	

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Central Payroll		ACCESSION NO. 01M13	DATE REC'D 4-27-01
B. DIVISION/UNIT			RM CODE 10.14.01
C. MAILING ADDRESS Data Processing Center Rm 201 Annapolis, MD 21401		LOCATION RANGE SECTION(S) 40 24	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	July 1999 to Oct 2001 monthly work conf. mem.	1 yr.

GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Assessment & Taxation</i>		ACCESSION NO. <i>01M14</i>	DATE REC'D <i>4-27-01</i>
B. DIVISION/UNIT			RM CODE <i>10-14-01</i>
C. MAILING ADDRESS <i>301W Preston St. Rm 808 Baltimore MD 21201</i>		LOCATION RANGE SECTION(S) <i>40 25</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>June 1999 to Feb-2001 assisted job <u>COM film!</u></i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Retirement		ACCESSION NO. 01M15	DATE REC'D 4-27-01
B. DIVISION/UNIT			RM CODE 10.14.01
C. MAILING ADDRESS 120 E Balto. St. Baltimore, MD 21202		LOCATION RANGE SECTION(S) 40 11	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Nov. 2000 to Dec. 2000 asst. tolled job <u>Com Film</u>	

STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

B

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Assessment Int</i>		ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">01M16</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">3-15-01</div>
B. DIVISION/UNIT		RM CODE <div style="font-size: 1.5em; font-family: cursive;">10.14.01</div>	
C. MAILING ADDRESS <i>301 W. Preston St Room 808 Baltimore, Md 21201</i>		LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">108 9</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">1</div>
D. PHONE NO. <div style="font-size: 1.5em; font-family: cursive;">410-767-1145</div>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <div style="font-size: 1.5em; font-family: cursive;">Leroy Bryant</div>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<div style="font-size: 2em; font-family: cursive;">1</div>	<div style="font-size: 1.5em; font-family: cursive;">1996 - 1999 Assorted CDs</div>	<div style="font-size: 1.5em; font-family: cursive;">2 year 2003</div>	

STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Alcohol & Tobacco Tax</i>		ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">01M17</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">3-15-01</div>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <div style="font-size: 1.5em; font-family: cursive;">108 9</div>	RM CODE <div style="font-size: 1.5em; font-family: cursive;">10.14.01</div>
C. MAILING ADDRESS <i>Treas. Bldg Room 315</i> <i>Annapolis, Md, 21401</i>		NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">1</div>	
D. PHONE NO. 410-260-7315 <i>410-260-7315</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Patricia Anthony</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. <i>CD'S</i> DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Class A & Class C spirit & Wine 1996 thru 1999	2 yrs. 2003	

STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. <i>DAD</i></p> <p>B. DIVISION/UNIT</p> <p>C. MAILING ADDRESS <i>Treasury Bldg, 2nd Floor Annapolis, Md 21041</i></p> <p>D. PHONE NO. <i>410-260-7180</i></p> <p>E. AGENCY OFFICIAL <i>Dee Stockett</i></p>	<p>ACCESSION NO. <i>DIM18</i></p> <p>LOCATION RANGE SECTION(S) <i>108 9</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>3-15-01</i></p> <p>RM CODE <i>10.14.01</i></p> <p>NO. OF CU. FT. <i>2</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE</p>
<p><i>1</i></p> <p><i>2</i></p>	<p><i>Assorted Cpl's 1997 - 1999</i></p> <p><i>Assorted Cpl's 1997 - 1999</i></p>	<p><i>year 25</i></p> <p><i>2025</i></p>

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Howard Co.</i>		ACCESSION NO. <i>01M19</i>		DATE REC'D <i>3-15-01</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>108 9</i>		RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>3430 Court House Lane Ellicott City Md 21043</i>		RECORDS CENTER MANAGER		NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410-313-4056</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
E. AGENCY OFFICIAL <i>ALI SHIRAZE</i>				
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
<i>1</i>	<i>Assorted Jails CN's FY 93 - FY 98</i>	<i>25 year 2026</i>		

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <u>MAOA</u>		ACCESSION NO. <u>02M1</u>	DATE REC'D <u>10-12-01</u>
B. DIVISION/UNIT			RM CODE <u>10.14.01</u>
C. MAILING ADDRESS <u>201 W Preston St 553A/Baltimore MD</u>		LOCATION RANGE SECTION(S) <u>1 4</u>	NO. OF CU. FT. <u>8</u>
D. PHONE NO. <u>410-767-5561</u>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Assorted Job MAA April 2001	Aug
2	April 2001	2006
3	May 2001	Jan. 2007
4	June 2001	
5	June 2001	
6	June 2001	
7	July 2001	
8	July 2001	

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MAOA		ACCESSION NO. 03M1	DATE REC'D 11-22-02
B. DIVISION/UNIT Operation Support Division			RM CODE 10-14-01
C. MAILING ADDRESS 201 W Preston St Balto, MD 21201		LOCATION RANGE SECTION(S) 108 23	NO. OF CU. FT. 11
D. PHONE NO. 410-767-5422		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Sean Frederick		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	200 Assorted jobs	5 yrs 12/2006 Jan. 2007
2	July	
3	August	
4	September	
5	September	
6	Sept + October	
7	October	
8	Oct + November	
9	November	
10	November	
11	December	
	December + January	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>M.A.O.A.</i>		ACCESSION NO. <i>03M2</i>	DATE REC'D <i>11-22-02</i>
B. DIVISION/UNIT <i>Operation Support Division</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>201 W. Preston St. Room 553A Baltimore, Md</i>		LOCATION RANGE SECTION(S) <i>108 23</i>	NO. OF CU. FT. <i>7</i>
D. PHONE NO. <i>410-767-5422</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Sean Frederick</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>January 2002 thru February 2002</i>		
<i>2</i>	<i>January 2002 thru June 2002</i>	<i>5 yrs.</i>	
<i>3</i>	<i>March 2002</i>		
<i>4</i>	<i>March 2002 thru May 2002</i>	<i>11/07</i>	
<i>5</i>	<i>January 2002 thru March 2002 HUW1100W</i>		
<i>6</i>	<i>March 2002 thru April 2002 HUW1100W Sept. 2002 HUR2120W</i>	<i>Jan 2008</i>	
<i>7</i>	<i>July 2002 thru August 2002</i>		

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Admin. Office of Court</i>		ACCESSION NO. <i>03M3</i>	DATE REC'D <i>11-22-02</i>
B. DIVISION/UNIT <i>Judicial Inf. Sys.</i>			RM CODE <i>10-14-01</i>
C. MAILING ADDRESS <i>2661 Riva Rd Bldg. 900 Annapolis, Md 21401</i>		LOCATION RANGE SECTION(S) <i>108 23</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410-260-1044</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Cindy Traves</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>11/02/01 District Court; Traffic Citations, & Master Index Balto. City</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <i>Permanent</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Retirement Syst.		ACCESSION NO. 03M4	DATE REC'D 11-22-02
B. DIVISION/UNIT			RM CODE 10.14.01
C. MAILING ADDRESS 120 E. Baltimore St. Balto. Md 21202		LOCATION RANGE SECTION(S) 108 23	NO. OF CU. FT. 1
D. PHONE NO. 410-625-5557		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL John		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Jan. 2002 thru June 2002 Check Register 2002 Comprints 2002 Enrollment W 2P Payment	Permanent

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. <i>MISC Microfiches</i>		<i>03M5</i>	<i>11-22-02</i>
B. DIVISION/UNIT			RM CODE
<i>AOC, A&T, & P&P</i>		LOCATION	<i>10.14.01</i>
C. MAILING ADDRESS		RANGE SECTION(S)	NO. OF CU. FT.
		<i>108 23</i>	<i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<p><i>Misc Fiche</i></p> <p><i>Annapolis Data Center 1999-2001</i></p> <p><i>Applied Debits list</i></p> <p><i>Alcohol + Tobacco Tax Class A + C</i></p> <p><i>1999-2001 W Invt + Spirits</i></p> <p><i>Parole Probations</i></p> <p><i>1999-2001</i></p> <p style="text-align: center;"><i>✓</i></p>	<p><i>3 yrs</i></p> <p><i>11/05</i></p> <p><i>Jan 2006</i></p>

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>Assessment & TAXATION</i>		ACCESSION NO. <i>03M6</i>	DATE REC'D <i>11-22-02</i>
B. DIVISION/UNIT			RM CODE <i>10-14-01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>108 23</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>April 2001 thru October 2002 Batch-Certs FORfeit CORP-Batch-Cert</i>	<i>4 year 11/06 Jan 2007</i>

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

E

INSTRUCTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Retirement		ACCESSION NO. 03M7	DATE REC'D 4-1-03
B. DIVISION/UNIT Pension System			RM CODE 10.14.01
C. MAILING ADDRESS 120E. Baltimore Street Baltimore, Md. 21202		LOCATION RANGE SECTION(S) 17 32	NO. OF CU. FT. 3
D. PHONE NO. 410-625-5557		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Stephanie Collier		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	16mm January 2001 thru September 2001 Comprints Enrollment	Perm.
2.	September 2001 thru October 2001 Benefit statement Comprints Enrollment Check Advice Register	
3	October 2001 thru December 2001 FY 2001 Close Enroll File, Frozen ENROLL FY 2001 November Check Advice Reg's. Enrollments Comprints	

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Retirement Sys.		ACCESSION NO. 03M8		DATE REC'D 4-1-03
B. DIVISION/UNIT Pension System				RM CODE 10.14.01
C. MAILING ADDRESS 120 E. Baltimore Street Baltimore, Md. 21202		LOCATION RANGE SECTION(S) 17 32		NO. OF CU. FT. 3
D. PHONE NO. 410-625-5557		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL Stephanie Collier		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
1	June 2002 thru August 2002 year History File 2002 Enrollments check Register Enrollments Master File	Permanent.		
2	August 2002 thru check Register yearly History File Enrollment Comprint	also June 2002		
3	August 2002 Benefit State File yearly History File	also		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll Bureau</i>		ACCESSION NO. <i>03M9</i>	DATE REC'D <i>4-1-03</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>Data Processing Center P.O. Box 2396 Annapolis, MD 21404-2396</i>		LOCATION RANGE SECTION(S) <i>17 32</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410-260-7380</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Karen Ames</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>16m. February 2002 thru June 2002 Assorted Registers</i>	<i>Permanent</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Admin. Office of Court</i>		ACCESSION NO. <i>03M10</i>	DATE REC'D <i>4-1-03</i>
B. DIVISION/UNIT <i>Judicial Inf. Sys.</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>2661 Riva Rd. Bldg. 900 Annapolis, Md.</i>		LOCATION RANGE SECTION(S) <i>17 32</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410-260-1044</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Cindy Traves</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>7/2002 16mm District Court Citation. 7/26/02 Check point #1 thru # 124</i>	<i>?</i>	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll Bureau</i>		ACCESSION NO. <i>03M11</i>	DATE REC'D <i>4-1-03</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>Data Processing Center P.O. Box 2396 Annapolis, MD. 21404-2396</i>		LOCATION RANGE SECTION(S) <i>17 32</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO. <i>410-260-7380</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Karen Armes</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>microfiches Assorted Jobs July 1999 thru Dec. 1999</i>	<i>Permanent</i>	
<i>2</i>	<i>Assorted Jobs January 2000 thru Dec. 2001</i>		

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll Bureau</i>		ACCESSION NO. <i>03M12</i>	DATE REC'D <i>4-1-03</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>Data Processing Center P.O. Box 2396 Annapolis, Md 21404-2396</i>		LOCATION RANGE SECTION(S) <i>17 32</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO. <i>410-260-7380</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Karen Armes</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Register / w/2 ^{16mm} Jan. 2001 thru May 2001</i>	<i>Perm.</i>	
<i>2</i>	<i>All Assorted Register June 2001 thru Sept 2002</i>	<i>11</i>	
<i>3</i>	<i>Register October 2001 thru January 2002</i>	<i>11</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax</i>		ACCESSION NO. <i>03M13</i>	DATE REC'D <i>4-1-03</i>
B. DIVISION/UNIT <i>Refund Unit</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>Income Tax Bldg. Rm 309 Annapolis, Md. 21401</i>		LOCATION RANGE SECTION(S) <i>17 32</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO. <i>410-260-7136</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>NORMAN TUCKER</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>1991 Data file SS Sequence</i>	<i>Pern</i>	
<i>2</i>	<i>1995 W-2 509 in SS Sequence</i>		
<i>3</i>	<i>1995 W-2 Alpha Order</i>		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Pr. George Co. Health Dept</i>		ACCESSION NO. <i>03M14</i>	DATE REC'D <i>4-1-03</i>
B. DIVISION/UNIT <i>ENVIRONMENTAL Health</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>9201 Basil Court suite 318 Largo, Md. 20774</i>		LOCATION RANGE SECTION(S) <i>17 32-33</i>	NO. OF CU. FT. <i>4</i>
D. PHONE NO. <i>1-301-883-7680</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Sue Adams.</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Project 140 5521 Lanham Station Rd. - 14001 Molly Berry Rd.</i>	<i>6 month</i>	
<i>2</i>	<i>7301 MOOVES Rd - 12525 Plantation DR.</i>	<i>Jan. 2004</i>	
<i>3</i>	<i>11302 Polari's DR - 10901 Tippet Rd.</i>		
<i>4.</i>	<i>11707 Tippet Rd. - 6606A Woodyard Rd.</i>		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll Bureau</i>		ACCESSION NO. <i>03M15</i>	DATE REC'D <i>4-1-03</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>Data Processing Center P.O. Box 2396 Annapolis, Md. 21404-2396</i>		LOCATION RANGE SECTION(S) <i>17 33</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410-260-7380</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Karen Armes</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>16mm 10/00 thru 4/2002</i>	<i>1 year April 04 7/04</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>D.O.T. / ISC</i>		ACCESSION NO. <i>03M16</i>	DATE REC'D <i>4-1-03</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>ONE Orchard Road. Room 204 Glen Burnie, Md. 21060</i>		LOCATION RANGE SECTION(S) <i>17 33</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO. <i>410-768-7565</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>DOROTHY Seifert</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>July 1999 thru August 2000</i>	<i>3/2004</i>	
<i>2</i>	<i>September 2000 thru June 2002 Jobs. VDR7 700P 7 Day Summary V Lic 705P V Lic 73P V Lic 001P Drats. Citations VPT5 620 RR100 VAD0 070 VCNI 0158 VABD 025P CNI 015 Register A 823 DOT Register</i>	<i>July 2004</i>	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>M AOA</i>		ACCESSION NO. <i>03M17</i>	DATE REC'D <i>4-1-03</i>
B. DIVISION/UNIT <i>Medical Asst. - Production Central</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>201 W. Preston St. Room 553 Baltimore, Md</i>		LOCATION RANGE SECTION(S) <i>17 33</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO. <i>410-767-4981</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Timothy Stein</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>16mm HUR 2120w 05/2002 thru 11/2002 week of 10/2002 10/2002 Assorted Jobs more</i>	<i>3 yrs. 3/06 July 2006</i>	
<i>2</i>	<i>HUR 1100w - week of 11/7/02 thru Dec. 2002 HUR 2120w week of October 2002 thru Dec. 2002</i>		

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MISC. Micro fiches</i>		ACCESSION NO. <i>03M18</i>	DATE REC'D <i>4-2-03</i>
B. DIVISION/UNIT <i>DNR, BCS, SHA</i>			RM CODE <i>10-14-01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>17 24</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Misc. fiches 1999 - 2001 Dept. of Natural Resources Baltimore City Jail State High Admin. Journal</i>	<i>10 years 11/12 Jan. 2013</i>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>M.C.V.A</i>		ACCESSION NO. <i>04M1</i>	DATE REC'D <i>7-7-03</i>
B. DIVISION/UNIT <i>D.H.M.H</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>201 E. Preston St. Baltimore, MD 21201</i>		LOCATION RANGE SECTION(S) <i>33 9</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410-767-0661</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Craig Robinson</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Project. 337 Reel. 4, 5, 15, 17, 18, 22, 25, 28-41, 43-45, 48, Reel 52-56, 58, 196, 228, 230, 235, 236, 239 Reel 243, 244, 247, 248, 259, 264, 266, 270, 272, 274, 276, 278, 279, 284, 283, 286, 367, 430-439, 441-445, 447, 449, 450</i>	<i>5 year. 7/2008</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Anne Arundel County Public School		ACCESSION NO. 04M2	DATE REC'D 7-7-03
B. DIVISION/UNIT			RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 34 3	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	AA County Public School Project # 533-1 thru 533-21	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MADA</i>		ACCESSION NO. <i>04M3</i>	DATE REC'D <i>7-7-03</i>
B. DIVISION/UNIT <i>Health Dept</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>23 26</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>HUR 2120W C121602A week of 12/7/02</i> <i>HUR 2120W C120502A week of 11/25/02</i>		

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Assessments & Taxation		ACCESSION NO. 04M4	DATE REC'D 7-7-03
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 27 22	RM CODE 10.14.01
C. MAILING ADDRESS 301w Preston St. Balto. MD. 21201		NO. OF CU. FT. 1	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Jack O		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Batch - Cert 11-7-02 Forfeit 12/12/02 Batch Cert 11/21/02 Batch Cert 12/6/02 Batch Cert 12/24/02 Forfeit Run Forfeit Foreign 12/10/02 Forfeit Run	

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Budget & Management		ACCESSION NO. 04M5	DATE REC'D 7-7-03
B. DIVISION/UNIT Application Control Unit			RM CODE 10.14.01
C. MAILING ADDRESS 301 W. Preston St. Room 501 Baltimore, Md. 21201		LOCATION RANGE SECTION(S) 26 29	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Annette Mason		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Sub # 1766 P0354 can in 5/14/03 PPR JAm5T 6/8/01	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Fredrick Co.</i>		ACCESSION NO. <i>04M6</i>	DATE REC'D <i>7-7-03</i>
B. DIVISION/UNIT <i>Health Dept. Nursing</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>350 Montevue Lane Frederick Md. 21702</i>		LOCATION RANGE SECTION(S) <i>26 27</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>301-631-3302</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Kathryn Groomes</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Project 297 year 1999 Reel # 227 thru Reel # 303</i>	<i>25 yrs. 7/2028</i>

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. State Retirement & Pension System of MD.	ACCESSION NO. 04M7	DATE REC'D 7-7-03
B. DIVISION/UNIT	RM CODE 10.14.01	
C. MAILING ADDRESS	LOCATION RANGE SECTION(S) 22 25	NO. OF CU. FT. 1
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	March Check Register 2002 October 2002 Payroll April Check Register 2002 Dec. 2002 Comprints Dec. Enrollment 2002 Nov 2002 Enrollment December 2002 Active Up December Check Register 2002 Tax Wa Payments January Check Register 2003 July 2002 Comprint November 2002 Comprint October 2002 Enrollment	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Misc.		ACCESSION NO. 04M8	DATE REC'D 7-7-03
B. DIVISION/UNIT Health Department			RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 42 30	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Howard County Health Department 12-30-79 528-17 thru 528-46 Fred. County 1/25/01 297-304 thru 322 297-326 Prince George County 468-24 thru 468-40 Harford County 7/99 457	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. <i>Misc.</i>			<i>7-7-03</i>
B. DIVISION/UNIT		LOCATION RANGE SECTION(S)	RM CODE
			<i>10.14.01</i>
C. MAILING ADDRESS		RECORDS CENTER MANAGER	NO. OF CU. FT.
			<i>1</i>
D. PHONE NO.			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Misc.</i> Project #461 199 thru 227 Project # 470 207 thru 233 Project # 110 159 thru 162 Project # 465 33 thru 44 Project # 125 159	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Misc.		ACCESSION NO. 04M10	DATE REC'D 7-7-03
B. DIVISION/UNIT			RM CODE 10.14.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 42 30	NO. OF CU. FT. 1
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Baltimore City Circuit Court of Special Appeal Project # 531-1 thru 531-40 MSP Security Appli. Project # 362-125 thru 362-150	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll Bureau</i>		ACCESSION NO. <i>04M11</i>	DATE REC'D <i>7-7-03</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>PO Box 2396 Annapolis, Md. 21404-2396</i>		LOCATION RANGE SECTION(S) <i>36 6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>KAREN ARMES</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Assorted Docs. 5/04/02 thru 4/05/03 Labor Dis. w/ Combined Report 2002 um social security um master Exception um Deduction</i>	<i>1 year.</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Central Payroll BUREAU</i>		ACCESSION NO. <i>04M12</i>	DATE REC'D <i>7-7-03</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>PO Box 2396 Annapolis, Md. 21404-2396</i>		LOCATION RANGE SECTION(S) <i>36 6</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410-260-7380</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Karen Armes</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>2/20/02 to 11/02 Register PDC: 6/01/02 thru 11/02/02 DOT Check RCA and STI Combined Check Register Contract Register um check Register um check Register SS# OR den</i>	<i>PERMANENT</i>	

RECORDS TRANSMITTAL AND RECEIPT

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INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MCOA</i>		ACCESSION NO. <i>04M13</i>	DATE REC'D <i>7-7-03</i>
B. DIVISION/UNIT			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>201 E. Preston St. Baltimore, Md 21201</i>		LOCATION RANGE SECTION(S) <i>57 2-3</i>	NO. OF CU. FT. <i>5</i>
D. PHONE NO. <i>410-767-0661</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Craig Robinson</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<i>Project #337</i>	
<i>1</i>	<i>year 2001 - Reel # 1 thru Reel # 81</i>	
<i>2</i>	<i>year 2001 - Reel # 82 thru Reel # 166</i>	
<i>3</i>	<i>" " - Reel # 167 thru Reel # 250</i>	
<i>4</i>	<i>" " - Reel # 251 thru Reel # 328</i>	
<i>5</i>	<i>" " - Reel # 329 thru Reel # 382</i>	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>MCOA</i>		ACCESSION NO. <i>04M14</i>	DATE REC'D <i>7-7-03</i>
B. DIVISION/UNIT <i>D.H.M.H.</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS <i>201 E. Preston St. Baltimore, MD 21201</i>		LOCATION RANGE SECTION(S) <i>57 3</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO. <i>410-767-0661</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Craig Robinson</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<p>Project #337 year 2002 and 2003</p> <p>Reel #0001 thru Reel #0027</p> <p>Reel #0038, 0168, 0172, 0175, 0181</p> <p>Reel #0183 thru Reel #0188</p> <p>Reel #0190 thru Reel #0193, 0195</p> <p>Reel #0200, 0201, 0204, 0222, 0272, 0234, 0240, 0241,</p> <p>Reel #0245 thru Reel #0261, 0263, 0285</p> <p>Reel #0295 thru Reel #0300 0329</p>	<p>5 years.</p> <p>7/2008</p>
2	<p>Reel #0300 thru Reel #0395</p> <p>Reel #0387 thru Reel #0419</p> <p>Reel #0421 thru Reel #0429</p> <p>missing Reels and more.</p> <p>00004, 0005, 0015, 0017, 0018, 0022, 0028-0037</p>	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Comp-Revenue Admin. Div.</i>		ACCESSION NO. <i>04M16</i>	DATE REC'D <i>7-7-03</i>
B. DIVISION/UNIT <i>Central Registration Unit</i>			RM CODE <i>10-14-01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>31 33</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Jim Jacobs</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>CRAD Project 518 518-116 thru 518-217</i>	
<i>2</i>	<i>CRAD Project 518 518-218 thru 518-292</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Administrative of the Court</i>		ACCESSION NO. <i>04M17</i>	DATE REC'D <i>7-7-03</i>
B. DIVISION/UNIT <i>8th Circuit Court Criminal Expunged Case</i>			RM CODE <i>10.14.01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>35 19</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Artes, Lance & Zygar, Kirk Wayne</i> <i>10 check points.</i>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

30.01

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Administrative Office of the Court</i>		ACCESSION NO. <i>04M18</i>	DATE REC'D <i>7-7-03</i>
B. DIVISION/UNIT <i>District Court Citation</i>			RM CODE <i>10-14-01</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>35 19</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>12/20/02</i> <i>Reel # 2523 Thru Reel # 2570</i>	

STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

RECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. <i>MARTA</i></p>	<p>ACCESSION NO. <i>01W517</i></p>	<p>DATE REC'D <i>1-24-01</i></p>
<p>B. DIVISION/UNIT</p>	<p>RM CODE <i>10.14</i></p>	
<p>C. MAILING ADDRESS <i>201 W Preston St SS3A Baltimore</i></p>	<p>LOCATION RANGE SECTION(S) <i>39 18</i></p>	<p>NO. OF CU. FT. <i>11</i></p>
<p>D. PHONE NO. <i>410767-3284</i></p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<i>April 2000 Assorted Jobs Microfilm</i>	<i>Jan 2005</i>
2	<i>Aug 2000 " "</i>	
3	<i>Sept - Oct 2000 Assorted Jobs</i>	<i>Jan 2006</i>
4	<i>Oct 2000 " "</i>	
5	<i>Nov 2000 " "</i>	
6	<i>Dec 2000 " "</i>	
7	<i>Dec 2000 " "</i>	
8	<i>Dec 2000 " "</i>	
9	<i>Dec 2000 " "</i>	
10	<i>Nov 2000 " "</i>	
11	<i>Jan 2001 " "</i>	