

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		5393
Court			
Worcester County			March 10, 2011
County			
			Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Landlord Tenant (rest. only 2007 & 2008) Non - money cases Closed in _____	2219	Secti II Item 2	2007 & 2008	5	05/17/11	All-Shred Inc.

Destruction Approved by Maryland State Archives

24 Nov 2011
Date

Edward A. Gwynne
State Archivist

Destruction Certification

Erin Gowan
Signature of Court Official

County Clerk 6/8/11
Title Date

00000000

JUN 10 2011

1000 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		5393
Court			
Worcester County			March 10, 2011
County			
			Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Landlord Tenant (rest. only 2007 & 2008) Non - money cases Closed in _____	2219	Secti II Item 2	2007 - 2008	5	05/17/11	All-Shred Inc.

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward C. Gump
State Archivist

[Signature]
Signature of Court Official

Destruction Certification

County Clerk 6/13/11
Title Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		5393
Court			
Worcester County			March 10, 2011
County			
			Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Landlord Tenant (rest. only 2007 & 2008) <i>Non - money cases</i>	2219	Secti II Item 2	2007 to 2008	5	05/17/11	All-Shred Inc.
Closed in _____							

Destruction Approved by Maryland State Archives

24 Nov 2011
Date

Edward C. [Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

County Clerk
Title

6/3/11
Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		<u>5394</u> Forward three (3) copies to address at left.	
Court				Date
Worcester County				March 10, 2011
County				

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil Records (satisfied) 2007 8-2008 <i>Retain dockets permanently</i> Closed in _____	2219	Secti II Item 2	2007 8-2008	11	05/17/11	All-shred Inc.

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward C. Gorman
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

County Clerk *6/3/11*
Title Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		<div style="font-size: 2em; font-family: cursive;">5394</div>	
Court				Date
Worcester County				March 10, 2011
County				
			Forward three (3) copies to address at left.	

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil Records (satisfied) 2007 8-2008 <div style="font-size: 1.5em; font-family: cursive; margin-top: 20px;">Retain dockets permanently</div>	2219	Secti II Item 2	2007 8-2008	11	05/17/11	A11-Shred Inc.
Closed in _____							

Destruction Approved by Maryland State Archives

Destruction Certification

24 Mar 2011
Date

Edward C. Openfer
State Archivist

[Signature]
Signature of Court Official

County Clerk 6/3/11
Title Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		<u>5394</u> Forward three (3) copies to address at left.	
Court				Date
Worcester County				March 10, 2011
County				

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil Records (satisfied) 2007 8-2008	2219	Secti II Item 2	2007 8-2008	11	05/17/11	All-Shred Onc.
	<p style="font-size: 1.2em; font-family: cursive;">Retain dockets permanently</p> <p>Closed in _____</p>						

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward C. Gorman
State Archivist

[Signature]
Signature of Court Official

Destruction Certification

County Clerk
Title 6/3/11
Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		5395 <hr/> Forward three (3) copies to address at left.	
Court				Date
Worcester County				March 10, 2011
County				

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil Records over 12 years old & not renewed (1996-1997). <i>(expired judgments)</i> Retain dockets permanently Closed in _____	2219	Secti II Item 3	1996-1997	10	05/17/11	All-Shred Inc.

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward C. [Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

County Clerk
Title
6/3/11
Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		5395	
Court				Date
Worcester County				March 10, 2011
County				
			Forward three (3) copies to address at left.	

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil Records over 12 years old & not renewed (1996-1997). <i>(expired judgments)</i> <i>Retain dockets permanently</i> Closed in _____	2219	Secti II Item 3	1996-1997	10	05/17/11	All Shred Inc.

Destruction Approved by Maryland State Archives

Destruction Certification

24 Mar 2011
Date

Edward A. [Signature]
State Archivist

[Signature]
Signature of Court Official

Christy Clark
Title

6/3/11
Date

JUN 10 2011

115-3277-2

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		5395
Court			
Worcester County			March 10, 2011
County			
			Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil Records over 12 years old & not renewed (1996-1997). <i>(expired judgments)</i> Retain dockets permanently Closed in _____	2219	Secti II Item 3	1996-1997	10	05/17/11	All-Shred Inc.

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward A. Gwynne
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

County Clerk 6/3/11
Title Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5389
Court Date		
Worcester County March 10, 2011		
County		
		Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Record for 2007	2219	sect iv 2 a,b,c	2007	80	5/17/11	All-Shred, Inc.
	Retain dockets permanently						
	Closed in _____						

Destruction Approved by Maryland State Archives

Destruction Certification

24 Mar 2011 Edward C. Openfer
Date State Archivist

Ernest Johnson
Signature of Court Official

County Clerk 6/3/11
Title Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		<u>5389</u> Forward three (3) copies to address at left.	
Court				Date
Worcester County				March 10, 2011
County				

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

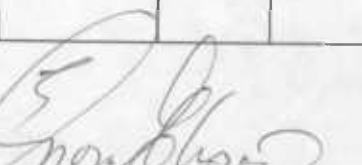
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Record for 2007	2219	sect iv 2 a,b,c	2007	80	05/17/11	All-Shred Inc.
	<p style="text-align: center; font-style: italic;">Retain dockets permanently</p> <p>Closed in _____</p>						

Destruction Approved by Maryland State Archives

24 Mar 2011
Date


State Archivist

Destruction Certification


Signature of Court Official

County Clerk
Title 4/3/11
Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>5389</u> Forward three (3) copies to address at left.	
Court			Date
Worcester County			March 10, 2011
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Record for 2007	2219	sect iv 2 a,b,c	2007	80	05/17/11	All-Shred Inc.
	<p style="text-align: center;"><i>Retain dockets permanently</i></p> <p>Closed in _____</p>						

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward A. Quenzer
State Archivist

[Signature]
Signature of Court Official

Destruction Certification

County Clerk *6/13/11*
Title Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		5390 <hr/> Forward three (3) copies to address at left.	
Court				Date
Worcester County				March 10, 2011
County				

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Mun Infrac., br. of lease, rent escrow & tho-stripped mat only & no money judgement 2007 & 2008 (also include distress, fed-2007 & 2008 , contempt injunctions & forfeiture of contraband). <i>Retain Dockets permanently</i> Closed in _____	2219	sect II Item 2	2007 ██████████	10	05/17/11	All-Shred Inc.

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward J. [Signature]
State Archivist

[Signature]
Signature of Court Official

Destruction Certification

County Clerk 6/3/11
Title Date

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2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		5390
Court			
Worcester County			March 10, 2011
County			
			Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Mun Infrac., br. of lease, rent escrow & tho-stripped mat only & no money judgement 2007 & 2008 (also include distress, fed-2007 & 2008 , contempt injunctions & forfeiture of contraband). <i>Retain Dockets permanently</i> Closed in _____	2219	sect II Item 2	2007 ████████	10	05/17/11	All-Shred Inc.

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward A. Gump
State Archivist

Christopher
Signature of Court Official

Destruction Certification

County Clerk *6/3/11*
Title Date

JUN 10 2011

2-4 & 2-5		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5390
Court	Date		Forward three (3) copies to address at left.
Worcester County	March 10, 2011		
County			

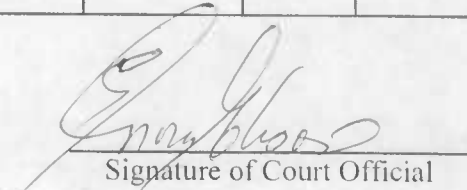
PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Mun Infrac., br. of lease, rent escrow & tho-stripped mat only & no money judgement 2007 & 2008 (also include distress, fed-2007 & 2008 , contempt injunctions & forfeiture of contraband). <div style="font-size: 1.5em; margin-top: 20px;">Retain Dockets permanently</div>	2219	sect II Item 2	2007 ██████████	10	05/17/11	All-Shred Inc.
Closed in _____							

Destruction Approved by Maryland State Archives

24 Mar 2011
Date


State Archivist


Signature of Court Official

Destruction Certification

County Clerk  6/3/11
Title Date

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100-114-100-100

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		<u>5391</u> Forward three (3) copies to address at left.	
Court				Date
Worcester County				March 10, 2011
County				

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	All Accounting Daily Cashier Report Deferred Report up to 2006	2219	Secti V Item 1c	2006	10	05/17/11	All-Shred Inc.
Closed in _____							

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward C. Gump
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

County Clerk *6/9/11*
Title Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>5391</u> Forward three (3) copies to address at left.	
Court			Date
Worcester County			March 10, 2011
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	All Accounting Daily Cashier Report Deferred Report up to 2006	2219	Secti V Item 1c	2006	10	05/17/11	All-Shred Inc.
Closed in _____							

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward A. Quenper
State Archivist

[Signature]
Signature of Court Official

Destruction Certification

[Signature] 6/3/11
Title Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		<u>5391</u> Forward three (3) copies to address at left.	
Court				Date
Worcester County				March 10, 2011
County				

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	All Accounting Daily Cashier Report Deferred Report up to 2006	2219	Secti V Item 1c	2006	10	05/17/11	A11-Shred Inc.
Closed in _____							

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward C. Green
State Archivist

[Signature]
Signature of Court Official

Destruction Certification

County Clerk 6/3/11
Title Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		<u>5392</u> Forward three (3) copies to address at left.	
Court				Date
Worcester County				March 10, 2011
County				

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Expungements for 2007 (Expunged case files)	2219	Section IV Item 2d	2007	5	06/03/11	Shredding (IN Office)
	Closed in _____						

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward C. Jansen
State Archivist

[Signature]
Signature of Court Official

Destruction Certification

County Clerk
Title

6/3/11
Date

100-100000-100000
100-100000-100000

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		<u>5392</u> Forward three (3) copies to address at left.	
Court				Date
Worcester County				March 10, 2011
County				

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Expungements for 2007 (Expunged case files)	2219	Secti IV Item 2d	2007	5	06/03/11	Shredding (in office)
Closed in _____							

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward C. Gwynne
State Archivist

[Signature]
Signature of Court Official

Destruction Certification

Court Clerk 6/3/11
Title Date

JUN 10 2011

2-4 & 2-5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275		<u>5392</u> Forward three (3) copies to address at left.	
Court				Date
Worcester County				March 10, 2011
County				

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Expungements for 2007 (Expunged case files)	2219	Secti IV Item 2d	2007	5	06/03/11	Shredding (in office)
	Closed in _____						

Destruction Approved by Maryland State Archives

24 Mar 2011
Date

Edward C. Jumper
State Archivist

[Signature]
Signature of Court Official

Destruction Certification

County Clerk 6/3/11
Title Date

JUN 10 2011

5364

Transmittal # _____

DISTRICT COURT OF MARYLAND
DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275

Proposal and Certificate of Records Destruction

District Court Headquarter-Operations

Court

Anne Arundel

County

January 31, 2011

Date

Series Number	Description of Records Include Title and/or form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle,shred, Landfill, etc.)
		Retention Sched. No.	Item no.				
	Data Entry Citation & MVA Verification Error Listing	2219	Sect IV Item 2	2007	005	24 Feb 2011	Shred.

Destruction Approved by Hall of Records Commission

8 Feb 2011
Date

State Archivist

Destruction Certification

Signature of Court Official
Title
Date 3-2-11

11

[Faint, illegible handwriting]

'MAR - 8

5364

Transmittal # _____

DISTRICT COURT OF MARYLAND
DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275

Proposal and Certificate of Records Destruction

District Court Headquarter-Operations

Court

Anne Arundel

County

January 31, 2011

Date

Series Number	Description of Records Include Title and/or form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, Landfill, etc.)
		Retention Sched. No.	Item no.				
	Data Entry Citation & MVA Verification Error Listing	2219	Sect IV Item 2 a	2007	005	24 Feb 2011	Shred.

Destruction Approved by Hall of Records Commission

Destruction Certification

8 Feb 2011

Date

State Archivist

Signature of Court Official

Title

3-2-2011

Date

MAR - 8 2011

5364

Transmittal # _____

DISTRICT COURT OF MARYLAND
DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275

Proposal and Certificate of Records Destruction

District Court Headquarter-Operations
Court

Anne Arundel
County

January 31, 2011
Date

Series Number	Description of Records Include Title and/or form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle,shred, Landfill, etc.)
		Retention Sched. No.	Item no.				
	Data Entry Citation & MVA Verification Error Listing	2219	Seet IV Item 2 a	2007	005	24 Feb 2011	Shred.

Destruction Approved by Hall of Records Commission

8 Feb 2011
Date

Edward C. Thompson
State Archivist

Destruction Certification

Charles J. Walker
Signature of Court Official

Walter E. Simpson
Title 3-2-2011
Date

MAR - 8 2011