

I hereby certify that the records listed above were disposed of as indicated.

SENT TO ABOVE ADDRESS ON 1/21/2009

[Handwritten Signature]

P.A. OCP

1/21/09

Signature

Title

Date

JAN 21 2009

DEPARTMENT OF RECORDS & HISTORICAL SERVICES

JAN 28 2 2009

Maryland Department of Environment

Department of General Services

Prepare in duplicate

Reporting Agency

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Retain one (1) copy and forward original to address at left.

Waste Management Administration
Oil Control Program

Division or Unit

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Oil Control Case files pertaining to surface spills at identified locations throughout the State of Maryland and also may contain driver violations, spill report, site complaints, notice of violations, report of observation, etc. applicable to specific surface spills	2410	5.B	6/1/2006 through 12/30/07	18	Monthly 11/08 thru 12/09	Recycled
2	Oil Control Case files contain history of petroleum releases from underground storage tanks at identified locations throughout the State of Maryland. Files also contain UST violations, reports of observation, site complaints, notice of violations, leak summary, etc.	2410	5.A	6/1/91 thru State Fiscal Year 1994	8	Monthly 12/08 thru 12/09	Recycled
3	UST Installer, Remover and Technician Certification files contain test and general correspondence pertaining to underground storage tank installer, remover or technician certification.	2410	8.	Pre 12/1/ 2008 dates with expiration date at least 1 yr. ago	1	12/26/09	Shredded and recycled
4	Oil Transfer Fee files contain oil transfer fee reports, audit information, and associated correspondence.	2410	10.	45 files with closure date of at least 7 years ago.	1	6/19/09	Applications are shredded and the rest of the file is recycled.
5	Daily Activity Form files contain a summary of the daily activities of field personnel to include each site's name, location, activity code, time spent, case number, registration number, number of tanks pulled, gallons spilled, etc.	2410	15.	Federal Fiscal year 2004	3.5	11/09	Recycled

I hereby certify that the records listed above were disposed of as indicated.
SENT TO ABOVE ADDRESS ON



Signature

P.A.O.E.P.

Title

1/27/10

Date

JAN 29 - 2019



MARYLAND DEPARTMENT OF THE ENVIRONMENT

1800 Washington Boulevard • Baltimore MD 21230

410-537-3000 • 1-800-633-6101

Martin O'Malley
Governor

Robert M. Summers, Ph.D.
Acting Secretary

Anthony G. Brown
Lieutenant Governor

December 20, 2010

Mr. Thomas Welman
Records Administrator
Records Management Division
7275 Waterloo Road
P.O. Box 725
Jessup, MD 20794

Dear Mr. Welman:

Enclosed, please find an original copy of a Certificate of Records Disposal for Retention Schedule No. 2484, Item 1 for FFY2002 319(h) grants for the Science Services Administration, Maryland Department of Environment. I have one copy for my records.

Please contact me if you have any questions or if changes are needed.

Sincerely,

Susan Douglas
Administrator/Records Management Coordinator
Science Services Administration
Maryland Department of Environment
1800 Washington Boulevard, STE 540
Baltimore, MD 21230-1718
Phone 410-537-3899
FAX 410-537-3998


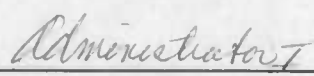
DEC 22 2010

Maryland Department of Environment	Department of General Services	Prepare in duplicate
Reporting Agency	Records Management Division	Retain one (1) copy and forward original to address at left.
TARSA - _____	7275 Waterloo Road (Rte. 175)	
Division or Unit	P.O. Box 275 Jessup, Maryland 20794-0275	

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	FFY2002 319(h) NPS grants	2484	1	June 2002-Sept 2006	4 cubic feet		recycled

I hereby certify that the records listed above were disposed of as indicated.

 _____ Signature	 _____ Title	12/20/10 _____ Date
--	---	---------------------------

DEC 22 2010

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 5
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Maryland Department of Agriculture

Reporting Agency

Weights and Measures Section

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
	Vehicle Mileage Logs	2321	17	7-1-2005/6-30-2006	1/8	1-22-2009	manual (trash can)
	Time Sheets	2321	17	1-5-05/1-3-06	1/8	1-22-2009	manual (trash can)
	Source Documents & Certificate of Deposit	2321	14A	7-6-99/6-28-00	1/8	1-26-2009	manual (trash can)
	Source Documents & Certificate of Deposit	2321	14A	7-3-01/6-28-02	1/8	1-26-2009	manual (trash can)

I hereby certify that the above listed records were disposed of as indicated.

Richard W. Walker

Signature

Chief, Weights & Measures

Title

January 26, 2009

Date

RECEIVED
JAN 26 2009
DEPT. OF AGRICULTURE
CENTRAL SERVICES

JAN 31 18 JAN 2009

FEB 6 - 2009

Agriculture

Reporting Agency

Central Services

Division or Unit

Department of General Services

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Prepare in duplicate
Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1.	FY 06 Purchase Orders	1676	7	7/05 - 6/06	2	07-08-09	Recycle
2.	FY 06 Paid Invoices	1676	10	7/05 - 06/06	1	07-08-09	Recycle
3.	FY 06 Withdrawal Requ.	1676	9	07/05 - 06/06	1	07-08-09	Recycle

I hereby certify that the records listed above were disposed of as indicated.

Lynn Monally
Signature

Fiscal Accounts Clerk II
Title

7-9-05
Date

JUL 23 - 2009

NOV 8 2009

AGRICULTURE L00A
 Reporting Agency
 PLANT INDUSTRIES & PEST MGMT
 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	PERSONNEL FOLDERS	2498	3	1/1/86 - 12/31/06	6	5/13/10	SHREDDER
2	READING FILES	}	7	1/1/04 - 12/31/06	4.5	}	}
3	GENERAL CORRES		5	1/1/85 - 12/31/07	1.5		
4	INVOICES		2	1/1/86 - 12/31/07	1.5		

RECEIVED
 MAY 18 2010
 DEPT. OF AGRICULTURE
 CENTRAL SERVICES

I hereby certify that the records listed above were disposed of as indicated.

Michael Cantrell
 Signature

Program Manager
 Title

5/17/10
 Date

DEPT. OF AGRICULTURE
CENTRAL SERVICES

MAY

18 2010

RECEIVED

MAY 21 2010

MAY 21 2010

MAY 7 2010

<i>Md Dept of Agriculture</i>	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	DEPT. OF AGRICULTURE Prepare in Duplicate CENTRAL SERVICES Retain one (1) copy and forward original to address on left.
Reporting Agency		
<i>Fiscal Services</i>		
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	<i>Special Accounting Records</i>	1675	1B	94-98	1	5/3	Recycle
2	<i>Budget & Fiscal Planning Record</i>	1675	1C	94-98	1	5/3	Recycle
3	<i>Miscellaneous Accounting Records</i>	1675	1E	94-98	1	5/3	Recycle
4	<i>Miscellaneous Accounting Records</i>	1675	1E	93-94	1	5/3	Recycle
5	<i>Miscellaneous Accounting Records</i>	1675	1E	93-94 + PCL Expense	1	5/3	Recycle
6	<i>Misc. Accounting Records</i>	1675	1E	79-84	1	5/3	Recycle
7	<i>Misc Accounting Records</i>	1675	1E	97-98	1	5/3	Recycle
8	<i>Misc Accounting Records</i>	1675	1E	97-98	1	5/3	Recycle
9	<i>Misc Accounting Records</i>	1675	1E	93	1	5/3	Recycle
10	<i>Misc Accounting Records</i>	1675	1E	84	1	5/3	Recycle
11	<i>Misc Accounting Records</i>	1675	1E	93	1	5/3	Recycle
12	<i>Misc Accounting Records</i>	1675	1E	84	1	5/3	Recycle
13	<i>Budget & Fiscal Planning</i>	1675	1C	90-94	1	5/3	Recycle
14	<i>Misc Accounting Records</i>	1675	1E	86-88	1	5/3	Recycle

I hereby certify that the records listed above were disposed of as indicated.

Paul Schmed

 Signature

Executive Associate

 Title

5/11/10

 Date

RECEIVED
MAY 7 2010
DEPT. OF AGRICULTURE
CENTRAL SERVICES

MAY 21 2010

MAY 7 2010

MD Dept of Agriculture Reporting Agency	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate DEPT. OF GENERAL SERVICES CENTRAL SERVICES Retain one (1) copy and forward original to address on left.
Fiscal Services Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
15	Misc. Accountancy Record	1615	1E	87-89	1	5/3	Recycle
16	MISC Accountancy Record	1615	1E	92	1	5/3	Recycle
17	MISC Accountancy Record	1615	1E	82	1	5/3	Recycle
18	Budget & Fiscal Planning	1615	1E	85-90	1	5/3	Recycle
19	Budget & Fiscal Planning	1615	1E	85-90	1	5/3	Recycle
20	Misc. Accountancy Record	1615	1E	94	1	5/3	Recycle
21	Misc. Accountancy Record	1615	1E	89-93	1	5/3	Recycle
22	Budget & Fiscal Planning	1615	1E	96	1	5/3	Recycle
23	Misc Accountancy Record	1615	1E	99	.5	5/3	Recycle
24	Budget & Fiscal Planning	1615	1C	93-94	.5	5/3	Recycle
25	Budget & Fiscal Planning	1615	1C	97	1	5/3	Recycle
26	Budget & Fiscal Planning	1615	1C	92	1	5/3	Recycle
27	Budget & Fiscal Planning	1615	1C	91-96	1	5/3	Recycle
28	Budget & Fiscal Planning	1615	1C	85-90	1	5/3	Recycle
29	Budget & Fiscal Planning	1615	1C	85-90	1	5/3	Recycle

I hereby certify that the records listed above were disposed of as indicated.

Janet Schmed

Executive Associate

5/7/10

Signature
Title
Date

RECEIVED

MAY 7 2010
DEPT. OF AGRICULTURE
CENTRAL SERVICES

MAY 21 2010

DEPT. AGRICULTURE	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate Retain one (1) copy and forward original to address on left.
Reporting Agency		
STATE CHEMIST SECTION		
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

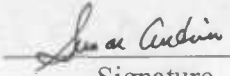
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
12	Laboratory Data, Reports, Notebooks, Instrument Data ↓ (SCS CATALOG #s 2010-01 through 050)	936-8	5	1987 - 2004	12 12	5/13/2010	SHREDDING
2	boxes / some material	936-8	5	1987 - 2004	4	5/13/2010	Shredding

RECEIVED

MAY 19 2010

DEPT. OF AGRICULTURE
CENTRAL SERVICES

I hereby certify that the records listed above were disposed of as indicated.



 Signature
 DGS 550-2 (rev. 1/93)

Acting QA. Officer

 Title

13 May 2010

 Date

MAY 21 2010

Maryland Department of Agriculture	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate Retain one (1) copy and forward original to address on left.
Reporting Agency		
Ag Commission		
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1.	copies Credit Card Visa LOG 2004	2486	14	2004	2 in total	5/13/10	Shredder
2.	copies Credit Card Visa LOG 2005			2005			Shredder
3.	copies Credit Card Visa LOG 2006			2006			Shredder
4.	copies 2006 monthly Exp report			2006			Shredder
5.	copies Jan-Mar 2007 Exp report			Jan-Mar 2007			Shredder
6.	copies Timesheets prior to 2010			Prior to 2010			Shredder
7.	copies MAC Board Member Exp reports 2002			2002			Shredder
8.	copies " " Reports 2003			2003			Shredder
9.	copies MAC " " 2004			2004			Shredder
10.	copies MAC Expense Reports 2005+06			2005 & 2006			Shredder
11.	copies Sprint Invoices 617-1108			June 2007 - Jan 2008			Shredder

RECEIVED

MAY 20 2010

DEPT. OF AGRICULTURE
CENTRAL SERVICES

I hereby certify that the records listed above were disposed of as indicated.

Florence Jordan Admin Off I May 13, 2010
 Signature Title Date

17



01/10/2010

MAY 21 2010

JUL 26 2010

OCT - 7 2010

OCT - 7 2010

MDA

Reporting Agency

STATE CHEMIST SECTION

Division or Unit

Department of General Services

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Prepare in duplicate

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CERTIFICATE OF RECORDS DISPOSAL

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		Retention Schedule No.	Item No.				
1	2008 FEED Registrations	936-8	1.	2008	1	9/30	Recycle
2	2005 PEST "			2005	"	"	"
3	" " "			2005	"	"	"
4	2007 Fert "			2007	1/3	"	"
5	2006 Fert "			2006	1/2	"	"
6	" PEST "			2006	1/2	"	"
7	" " "			2006	1	"	"
8	2006 FEED "			2006	1	"	"
9	2006 " "			2006	1	"	"
10	" " "			2006	1/2	"	"
10	2006 Soilcard "			2006	1/3	"	"
11	" Fert/PEST "			2006	"	"	"
12	" LIME "			2006	"	"	"

RECEIVED

OCT 1 2010

DEPT. OF AGRICULTURE
CENTRAL SERVICES

hereby certify that the records listed above were disposed of as indicated.

Philip B Davidson
Signature

PRODUCT REGISTRATION SUPERVISOR
Title

9/30/10
Date

1001 - 7 2010

0000

OCT 19 2010

11-13-10

11-13-10

RECEIVED

NOV 17 2010

DEPT. OF AGRICULTURE
CENTRAL SERVICES

NOV 18 2010



Nancy S. Grasmick
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD

January 23, 2009

Mr. Richard Herring
Department of General Services
Records Management Center
7275 Waterloo Road
P.O. Box 275
Jessup, MD 20794

Dear Mr. Herring:

Enclosed you will find the original Certificate of Records Disposal form from the Maryland State Department of Education, Office of Human Resources. We have retained one copy of the form for our records. Old and outdated records were destroyed on January 21, 2009 by CINTAS.

If you have any questions, I may be reached at 410-767-0021.

Sincerely,

A handwritten signature in cursive script that reads "Richard J. Pescatore".

Richard J. Pescatore
Director
Office of Human Resources

RJP/kk
Enclosure



JAN 28 2009

MSDE	Department of General Services Records Management Division 7275 Waterloo Road (Rte 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left
Reporting Agency		
Office of Human Resources		
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No	Description of Records (Same Title listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Ft	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	SA 01-03 to 09-03 (Inactive Personnel Files)	2373-4	6	2003	1.6	1/21/09	Shred
2	SA 10-03 to 24-03 (Inactive Personnel Files)	2373-4	6	2003	1.6	1/21/09	Shred
3	SA 24-03 to 31-03 (Inactive Personnel Files)	2373-4	6	2003	1.6	1/21/09	Shred
4	SA 31-03 to 37-03 (Inactive Personnel Files)	2373-4	6	2003	1.6	1/21/09	Shred
5	SA 37-03 to 41-03 (Inactive Personnel Files)	2373-4	6	2003	1.6	1/21/09	Shred
6	SA 41-03 to 53-03 (Inactive Personnel Files)	2373-4	6	2003	1.6	1/21/09	Shred
7	SA 53-03 to 64-03 (Inactive Personnel Files)	2373-4	6	2003	1.6	1/21/09	Shred
8	SA 64-03 to 71-03 (Inactive Personnel Files)	2373-4	6	2003	1.6	1/21/09	Shred
9	SA 01-04 to 04-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
10	SA 04-04 to 10-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
11	SA 11-04 to 13-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
12	SA 13-04 to 15-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
13	SA 15-04 to 20-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
14	SA 21-04 to 26-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
15	SA 26-04 to 30-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
16	SA 31-04 to 35-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
17	SA 36-04 to 41-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
18	SA 42-04 to 53-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
19	SA 54-04 to 75-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
20	SA 76-04 to 79-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
21	NSA 01-02 to 13-02 (Inactive Personnel Files)	2373-4	6	2002	1.6	1/21/09	Shred
27	NSA 01-03 to 22-03 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
23	NSA 23-03 to 28-03 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
24	NSA 01-04 to 10-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
25	Inactive CTR H-Me (Inactive Personnel Files)	2373-4	6	2001	1.6	1/21/09	Shred
26	Inactive CTR M-Z (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
27	Inactive CTR A-O (Inactive Personnel Files)	2373-4	6	2002	1.6	1/21/09	Shred
28	Inactive CTR and Proctors P-Z (Inactive Pers Files)	2373-4	6	2002	1.6	1/21/09	Shred
29	Inactive CTR (Inactive Personnel Files)	2373-4	6	2003	1.6	1/21/09	Shred
30	Inactive CTR and GED Monitors (Inactive Per Files)	2373-4	6	2003	1.6	1/21/09	Shred
31	CTR 138-03 to 155-03 (Inactive Personnel Files)	2373-4	6	2003	1.6	1/21/09	Shred
32	CTR 01-04 to 131-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
33	CTR 131-04 to 135-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
34	CTR 137-04 to 143-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
35	CTR 143-04 to 153-04 (Inactive Personnel Files)	2373-4	6	2004	1.6	1/21/09	Shred
36	Inactive Timesheets A-Mat (Leave/Time Records)	2373	6	2002	1.6	1/21/09	Shred
37	Inactive Timesheets P-Ty (Leave/Time Records)	2373	6	2002	1.6	1/21/09	Shred
38	Inactive Timesheets A-Cot (Leave/Time Records)	2373	6	2003	1.6	1/21/09	Shred
39	Inactive Timesheets Cr-Ha (Leave/Time Records)	2373	6	2003	1.6	1/21/09	Shred
40	Inactive Timesheets He-Mc (Leave/Time Records)	2373	6	2003	1.6	1/21/09	Shred
41	Inactive Timesheets Ma-Ri (Leave/Time Records)	2373	6	2003	1.6	1/21/09	Shred
42	Inactive Timesheets Ro-To (Leave/Time Records)	2373	6	2003	1.6	1/21/09	Shred
43	Inactive Timesheets Tr-Z (Leave/Time Records)	2373	6	2003	1.6	1/21/09	Shred

I hereby certify that the records listed above were disposed of as indicated.

Hatleen M. Klein
Signature

Adm. Officer
Title

1/23/09
Date

JAN 28 1979



Nancy S. Grasmick
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD

March 12, 2010

Mr. Richard Herring
Department of General Services
Records Management Center
7275 Waterloo Road
P.O. Box 275
Jessup, MD 20794

Dear Mr. Herring:

Enclosed you will find the original Certificate of Records Disposal form from the Maryland State Department of Education, Office of Human Resources. We have retained one copy of the form for our records. Old and outdated records were destroyed on March 11, 2010.

If you have any questions, I may be reached at 410-767-0021.

Sincerely,

Richard J. Pescatore
Director
Office of Human Resources

RJP/kk
Enclosure

UNIVERSITY OF CALIFORNIA
LIBRARY

UNIVERSITY OF CALIFORNIA
LIBRARY



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APR - 5 2010

MSDE	Department of General Services Records Management Division 7275 Waterloo Road (Rte 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency		Retain one (1) copy and forward original to address at left
Office of Human Resources		
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No	Description of Records (Same Title listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Ft	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Inactive Personnel Files (A-F)	2373-4	6B	1/02 - 12/02	1.6	3/11/10	Shred
2	Inactive Personnel Files (G-Me)	2373-4	6B	1/02 - 12/02	1.6	3/11/10	Shred
3	Inactive Personnel Files (Mi-Si)	2373-4	6B	1/02 - 12/02	1.6	3/11/10	Shred
4	Inactive Personnel Files (St-Z)	2373-4	6B	1/02 - 12/02	1.6	3/11/10	Shred
5	Inactive Personnel Files (A-G)	2373-4	6B	1/03 - 12/03	1.6	3/11/10	Shred
6	Inactive Personnel Files (H-OL)	2373-4	6B	1/03 - 12/03	1.6	3/11/10	Shred
7	Inactive Personnel Files (O-Y)	2373-4	6B	1/03 - 12/03	1.6	3/11/10	Shred
8	Inactive Personnel Files (A-D)	2373-4	6B	1/04 - 12/04	1.6	3/11/10	Shred
9	Inactive Personnel Files (E-LE)	2373-4	6B	1/04 - 12/04	1.6	3/11/10	Shred
10	Inactive Personnel Files (LI-RI)	2373-4	6B	1/04 - 12/04	1.6	3/11/10	Shred
11	Inactive Personnel Files (RO-Z)	2373-4	6B	1/04 - 12/04	1.6	3/11/10	Shred
12	SA 34-03 & 40-05/CTR 155-05/TE 19-01/CTR 187-01 (Recruitment)	2373-4	1A	2001-2005	1.6	3/11/10	Shred
13	CE/CABE 2002, 1999 (Recruitment)	2373-4	1A	1999-2002	1.6	3/11/10	Shred
14	CE/CABE SO 1999-2002 (Recruitment)	2373-4	1A	1999-2002	1.6	3/11/10	Shred
15	CTR 139-05 to 144-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
16	CTR 157-05 to 165-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
17	CTR 01-06 to 17-06 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
18	CTR 87-06 to 138-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
19	CTR 139-06 to 155-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
20	CTR 155-06 to 177-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
21	CTR 177-06 to 181-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
22	SA 04-05 to 08-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
23	SA 08-05 to 17-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
24	SA 18-05 to 44-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
25	SA 21-05 to 31-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
26	SA 30-05 to 39-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
27	SA 43-05 to 48-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
28	SA 49-05 to 54-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
29	SA 55-05 to 58-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
30	SA 59-05 to 64-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
31	SA 01-06 to 04-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
32	SA 05-06 to 09-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
33	SA 10-06 to 16-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
34	SA 17-06 to 28-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
35	SA 30-06 to 41-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
36	SA 41-06 to 49-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
37	SA 49-06 to 61-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
38	SA 62-06 to 71-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
39	SA 72-06 to 78-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
40	SA 79-06 & SA 20-06 Abol Pos (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred

Line	Code	Description	Quantity	Unit	Price	Total
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APR - 5 2010

41	NSA 01-05 to 26-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
42	NSA 27-05 to 38-05 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
43	NSA Backup Tchrs Aides/CHH (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
44	NSA 01-06 to 13-06 (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
45	NSA 15-06 to 19-06/ CTR 132-06 to 183-06/SA 81-06 (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
46	Child Care Licensing Spec (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
47	Child Care Licensing Spec (Recruitment)	2373-4	1A	2005	1.6	3/11/10	Shred
48	Timesheets A-CO (Leave Records)	2373-4	6D	1/04 - 1/05	1.6	3/11/10	Shred
49	Timesheets CR-MI (Leave Records)	2373-4	6D	1/04 - 1/05	1.6	3/11/10	Shred
50	Timesheets MO-SH (Leave Records)	2373-4	6D	1/04 - 1/05	1.6	3/11/10	Shred
51	Timesheets SH-Z (Leave Records)	2373-4	6D	1/04 - 1/05	1.6	3/11/10	Shred
52	Inactive Timesheets A-L (Leave Records)	2373-4	6D	2005	1.6	3/11/10	Shred
53	Inactive Timesheets LI-Z (Leave Records)	2373-4	6D	2005	1.6	3/11/10	Shred
54	Timesheets A-HOP (Leave Records)	2373-4	6D	2005	1.6	3/11/10	Shred
55	Timesheets HOP-Z (Leave Records)	2373-4	6D	2005	1.6	3/11/10	Shred
56	2006 Pink Slips (Recruitment)	2373-4	1A	2006	1.6	3/11/10	Shred
57	ER Accident/Drug Testing	2373-4	6A	2003	1.6	3/11/10	Shred
58	ER Med Ret/Drug Testing/AIP Ctrl	2373-4	6C	2003	1.6	3/11/10	Shred
59	ER Med Ref/Drug Testing/EAP	2373-4	6C	2004	1.6	3/11/10	Shred
60	ER Grievance	2373-4	6C	1994-2003	1.6	3/11/10	Shred
61	ER Terminations M-Z	2373-4	6C	1/03-12/03	1.6	3/11/10	Shred
62	ER Terminations Murray	2373-4	6C	2000	1.6	3/11/10	Shred
63	ER Terminations/Disciplinary Actions	2373-4	6C	1994-2003	1.6	3/11/10	Shred
64	ER Terminations	2373-4	6C	2005	1.6	3/11/10	Shred
65	ER Disciplinary Actions	2373-4	6C	2005	1.6	3/11/10	Shred
66	ER EEOC Filings	2373-4	6C	1994-2003	1.6	3/11/10	Shred
67	ER EEOC Filings	2373-4	6C	1994-2003	1.6	3/11/10	Shred
68	ER AIP 1-99-05/HT-LT 99-03	2373-4	6C	2003	1.6	3/11/10	Shred
69	General Correspondence	2373-4	1A	1998-2003	1.6	3/11/10	Shred

I hereby certify that the records listed above were disposed of as indicated.

Matthew M. Klein
Signature

Adm. Officer
Title

3-12-10
Date

1 APR - 5 2010

APR - 5 2010

DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES	State Records Center Dept of General Services 7275 Waterloo Road P.O. Box 275 Jessup MD 20794-0275 (410) 799-1379	Prepare in Duplicate
		Retain one (1) copy and forward Original to Address at Left
POLICE AND CORRECTIONAL TRAINING COMMISSIONS		
DIVISION / UNIT		

CERTIFICATE OF RECORDS DISPOSAL

No.	DESCRIPTION OF RECORDS (FROM SCHEDULE FORM) [FORMAT: PAPER, FILM, DISK, ETC]	AUTHORIZATION*		INCLUSIVE DATES OF RECORDS	VOLUME (FT ³) (BOXES)	DATE OF DISPOSAL	DISPOSAL METHOD (TRASH, SHRED, BURN, ETC)
		SCHEDULE #	ITEM				
1.	FIREARMS – COMPARATIVE COMPLIANCE CLASS RECORDS	2220	24	MARCH 19-30, 2001		JAN. 13, 2009	SHRED
2.				SEPT. 10-21, 2001			
3.				DEC. 1-13, 2002			
4.				MARCH 6-20, 2003			
8.				MARCH 3-17, 2003			
6.							
7.	FIREARMS – ENTRANCE-LEVEL TRAINING RECORDS	2220	24	JULY 31- AUG. 11, 2000		JAN. 13, 2009	SHRED
8.				DEC. 4-15, 2000			
9.				MAY 21 – JUNE 1, 2001			
10.				DEC. 10-21, 2001			
11.				MAY 30 – JUNE 13, 2002			
12.				SEPT. 13-27, 2002			
13.				MAR. 6-20, 2003			
14.				JULY 31 – AUG. 13, 2003			

*RECORDS MUST BE LISTED ON AN AUTHORIZED SCHEDULE, DGS 550-1, AND MEET RETENTION REQUIREMENTS BEFORE DISPOSAL IS ALLOWED.

I hereby certify that the records listed above were disposed of as indicated.


SIGNATURE - THOMAS C. SMITH

DIRECTOR – POLICY AND PROCESS REVIEW
TITLE

JANUARY 13, 2009
DATE

JAN 28 2014

DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES	State Records Center Dept of General Services 7275 Waterloo Road P.O. Box 275 Jessup MD 20794-0275 (410) 799-1379	Prepare in Duplicate
		Retain one (1) copy and forward Original to
POLICE AND CORRECTIONAL TRAINING COMMISSIONS		Address at Left
DIVISION / UNIT		

CERTIFICATE OF RECORDS DISPOSAL

No.	DESCRIPTION OF RECORDS (FROM SCHEDULE FORM) [FORMAT: PAPER, FILM, DISK, ETC]	AUTHORIZATION*		INCLUSIVE DATES OF RECORDS	VOLUME (FT ³) (BOXES)	DATE OF DISPOSAL	DISPOSAL METHOD (TRASH, SHRED, BURN, ETC)
		SCHEDULE #	ITEM				
1.	FIREARMS – TRANSITIONAL TRAINING FOR MVA	2220	24	Nov. 12-13, 2003		JAN. 13, 2009	
2.							
3.	FIREARMS – LESS LETHAL TRAINING – NON-MANDATED TRAINING	2220	19	SEPT. 11-13, 2000		JAN. 13, 2009	
4.				Nov. 15-16, 2000			
5.				JULY 10-12, 2001			
6.				APRIL 17-18, 2002			
7.				SEPT. 29- OCT. 1, 2003			
8.							
9.	FIREARMS – TASER TRAINING – NON-MANDATED TRAINING	2220	19	JUNE 5, 2000		JAN. 13, 2009	
10.				FEB. 12-13, 2001			
11.				JAN. 30, 2002			
12.				JUNE 19, 2002			
13.				MAR. 26, 2002			
14.	FIREARMS - SMITH & WESSON ARMORERS SCHOOL – NON-MANDATED TRAINING	2220	19	JULY 17-20, 2000		JAN. 13, 2009	
15.				OCT. 9-12, 2000		JAN. 13, 2009	

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I hereby certify that the records listed above were disposed of as indicated.


SIGNATURE – THOMAS C. SMITH

DIRECTOR – POLICY AND PROCESS REVIEW
TITLE

JANUARY 13, 2009
DATE

JUN 22 1954

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APR 17 2015

**Department of General Services
Records Management Division
7275 Waterloo Road (Rte. 175)
P. O. Box 275
Jessup, Maryland 20794-0275**

Department Public Safety and Correctional Services

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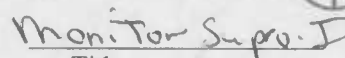
Parole & Probation
Drinking Driver Monitor Program
Division or Unit

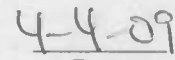
CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Division of Parole and Probation Drinking Driver Monitor Program Anderson, Richard Scott – Whitlock, Roy Dale	1461	1	Jan. 1, 1994 – Dec. 31, 1994	1	4-4-09	SHREDDED
1	Division of Parole and Probation Drinking Driver Monitor Program Adkins, Darren L – Jones, Reginald C.	1461	1	Jan. 1, 1995 – Dec. 31, 1995	2	4-4-09	SHREDDED
2	Division of Parole and Probation Drinking Driver Monitor Program Marshall, James Rawley – Winterbottom, William G.	1461	1	Jan. 1, 1995 – Dec. 31, 1995	2	4-4-09	SHREDDED
1	Division of Parole and Probation Drinking Driver Monitor Program Anderson, Robert Wayne – McInnis, Maurice	1461	1	Jan. 1, 1996 – Dec. 31, 1996	2	4-4-09	SHREDDED
2	Division of Parole and Probation Drinking Driver Monitor Program Mann, Wallace A. – Williamson, John T.	1461	1	Jan. 1, 1996 – Dec. 31, 1996	2	4-4-09	SHREDDED
1	Division of Parole and Probation Drinking Driver Monitor Program Bamey, Kenneth C. – Kittle, Gail F.	1461	1	Jan. 1, 1997 – Dec. 31, 1997	2	4-4-09	SHREDDED
2	Division of Parole and Probation Drinking Driver Monitor Program Lewis, Richard H. – Wimbrow, Glenn Darrell	1461	1	Jan. 1, 1997 – Dec. 31, 1997	2	4-4-09	SHREDDED
1	Division of Parole and Probation Drinking Driver Monitor Program Anderson, Charles George – Poteraj, Krzysztof J	1461	1	Jan. 1, 1998 – Dec. 31, 1998	2	4-4-09	SHREDDED
2	Division of Parole and Probation Drinking Driver Monitor Program Pumell, Pearl Victoria – Zullo, Michael N.	1461	1	Jan. 1, 1998 – Dec. 31, 1998	2	4-4-09	SHREDDED

I hereby certify that the records listed above were disposed of as indicated.


Signature


Title


Date

100-209

DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES	State Records Center Dept of General Services 7275 Waterloo Road P.O. Box 275 Jessup MD 20794-0275 (410) 799-1379	Prepare in Duplicate
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POLICE AND CORRECTIONAL TRAINING COMMISSIONS		and forward
DIVISION / UNIT		Original to Address at Left

CERTIFICATE OF RECORDS DISPOSAL

No.	DESCRIPTION OF RECORDS (FROM SCHEDULE FORM) [FORMAT: PAPER, FILM, DISK, ETC]	AUTHORIZATION*		INCLUSIVE DATES OF RECORDS	VOLUME (Ft ³) (BOXES)	DATE OF DISPOSAL	DISPOSAL METHOD (TRASH, SHRED, BURN, ETC)
		SCHEDULE #	ITEM				
1.	GRANT RECORDS - PAPER PDF 01-04	2519	11	7/1/00 - 6/30/04	1 Box	6/19/09	SHRED
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*RECORDS MUST BE LISTED ON AN AUTHORIZED SCHEDULE, DGS 550-1, AND MEET RETENTION REQUIREMENTS BEFORE DISPOSAL IS ALLOWED.

I hereby certify that the records listed above were disposed of as indicated.


 SIGNATURE - TERRY SATTERFIELD

ADMINISTRATOR - EXECUTIVE DEVELOPMENT INST.
 TITLE

6/19/09
 DATE

5m/2

5m/2
2019

DPSGS | DGC | MRDCC

Reporting Agency

Inmate Property

Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No				
1	Logbook outside	406-17	1	3.19.06 - 6.08.06	1.03 cubic ft	7.10.09	Waste Management trash compactor
2	Logbook outside	406-17	1	01.01.06 - 3.19.06	1.03 cubic ft	7.10.09	Waste Management trash compactor
3	Logbook values from receiving	406-17	1	05.23.05 - 04.17.06	1.03	7.10.09	Waste Management trash compactor
4	Logbook common area shakedown	406-17	1	10.15.05 - 04.07.06	1.03	7.10.09	Waste Management trash compactor
5	Logbook - frisk search	406-17	1	12.29.02 - 05.13.06	1.03	7.10.09	Waste Management trash compactor
6	Logbook - corridor	406-17	1	03.16.06 - 05.19.06	1.03	7.10.09	Waste Management trash compactor
7	Logbook corridor	406-17	1	12.07.05 - 03.16.06	1.03	7.10.09	Waste Management trash compactor
8	Logbook - Salph9	406-17	1	11.23.05 02.08.06	1.03	7.10.09	Waste Management trash compactor
9	Logbook le charlie	406-17	1	12.03.05 - 02.12.06	1.03	7.10.09	Waste Management trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Anthony P. Hill
 Signature

property officer
 Title

7/10/09
 Date

DGS 550-2 (Rev 1/93)

JUL 13 2009

M.R.D.C.C.
 TOLSON'S OFFICE

Figure 9

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 20 2009

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Reporting Agency

Inmate Property

Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
10	Logbook 3xM shift sanitation	1406-17	1	03.01.01 - 03.06.06	1.03	7.10.09	trash compactor Waste Management
11	7 Charlie Logbook	1406-17	1	04.10.06 - 06.20.06	1.03	7.10.09	trash compactor Waste Management
12	Logbook 7 Charlie	1406-17	1	08.03.05 - 04.10.06	1.03	7.10.09	trash compactor Waste Management
13	7 bravo Logbook	1406-17	1	04.09.06 - 06.29.06	1.03	7.10.09	trash compactor Waste Management
14	Logbook 5 bravo	1406-17	1	02.15.06 - 04.24.06	1.03	7.10.09	trash compactor Waste Management
15	Logbook training	1406-17	1	08.02.95 - 10.04.05	1.03	7.10.09	trash compactor Waste Management
16	Logbook 7x3 shift overtime	1406-17	1	12.11.03 - 04.07.06	1.03	7.10.09	trash compactor Waste Management
17	Logbook 5 bravo	1406-17	1	12.06.05 - 02.15.06	1.03	7.10.09	trash compactor Waste Management
18	Logbook 5 corridor	1406-17	1	01.24.06 - 03.26.06	1.03	7.10.09	trash compactor Waste Management
19	Logbook	1406-17	1	09.27.05 -	1.03	7.10.09	trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Anthony J. [Signature]
 Signature

PROPERTY OFFICE
 Title

7/10/09
 Date

JUL 13 2009

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 20 2009

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Reporting Agency

Inmate Property

Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

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		Retention Schedule No	Item No.				
	6 charlie	/	/	12.03.05	/	/	Waste Management
20	Logbook 5 corridor	406-17	1	09.23.05-	1.03	7.10.09	trash compactor
	6 alpha	/	/	11.24.05	/	/	Waste Management
21	Logbook	406-17	1	05.10.06-	1.03	7.10.09	trash compactor
	6 alpha	/	/	05.28.06	/	/	Waste Management
22	Logbook	406-17	1	10.11.05-	1.03	7.10.09	trash compactor
	6 alpha	/	/	01.02.06	/	/	Waste Management
23	Logbook	406-17	1	01.02.06-	1.03	7.10.09	trash compactor
	6 alpha	/	/	03.10.06	/	/	Waste Management
24	Logbook	/	/	03.12.05-	1.03	7.10.09	trash compactor
	3CM Corridor	406-17	1	04.21.06	/	/	Waste Management
25	Logbook	406-17	1	12.15.05-	1.03	7.10.09	trash compactor
	5 charlie	/	/	03.12.06	/	/	Waste Management
26	Logbook	406-17	1	12.13.05-	1.03	7.10.09	trash compactor
	4 corridor	/	/	02.11.06	/	/	Waste Management
27	Logbook	406-17	1	09.16.05-	1.03	7.10.09	trash compactor
	3 alpha	/	/	11-23.05	/	/	Waste Management
28	Logbook	406-17	1	05.19.06-	1.03	7.10.09	trash compactor
	5 charlie	/	/	07.28.06	/	/	Waste Management

I hereby certify that the records listed above were disposed of as indicated.

Inmate Property
 Signature

property officer
 Title

7/10/09
 Date

JUL 13 2009

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

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Reporting Agency
Inmate Property
Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

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 Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
29	Logbook 5 dorm	1406-17	1	10.09.04 - 05.16.06	1.03	7.10.09	trash compactor Waste Management
30	Logbook Balt. City Court House-East	1406-17	1	07.02.04 - 06.06.06	1.03	7.10.09	trash compactor Waste Management
31	Logbook CTV Desk	1406-17	1	08.14.02 01.09.06	1.03	7.10.09	trash compactor Waste Management
32	Logbook court returns	1406-17	1	08.19.03 - 10.31.06	1.03	7.10.09	trash compactor Waste Management
33	Logbook shipping detail	1406-17	1	12.24.03 - 01.31.06	1.03	7.10.09	trash compactor Waste Management
34	Logbook Balt. City Court House-East	1406-17	1	04.28.02 - 04.14.06	1.03	7.10.09	trash compactor Waste Management
35	Logbook visiting room	1406-17	1	06.07.01 - 11.27.05	1.03	7.10.09	trash compactor Waste Management
36	Logbook 7 corridor	1406-17	1	08.06.05 - 12.06.05	1.03	7.10.09	trash compactor Waste Management
37	Logbook mezzanine	1406-17	1	09.17.05 - 12.21.05	1.03	7.10.09	trash compactor Waste Management
38	Logbook	1406-17	1	11.14.05 -	1.03	7.10.09	trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Annetha K. Hill
 Signature

property officer
 Title

7/10/09
 Date

JUL 13 2009

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

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Inmate Property

Division or Unit

Department of General Services
 Records Management Division
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 Jessup, Maryland 20794-0275

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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
	4 bravo	/	/	01.16.06	/	7.10.09	Waste Management
39	Logbook	406-17	1	11.15.05 -	1.03	7.10.09	trash compactor
	3 corridor	/	/	01.21.06	/	/	Waste Management
40	Logbook	406-17	1	05.02.06 -	1.03	7.10.09	trash compactor
	4 alpha	/	/	06.29.06	/	/	Waste Management
41	Logbook	406-17	1	04.17.06 -	1.03	7.10.09	trash compactor
	6 charlie	/	/	06.21.06	/	/	Waste Management
42	Logbook	406-17	1	01.21.06 -	1.03	7.10.09	trash compactor
	3 corridor	/	/	03.28.06	/	/	Waste Management
43	Logbook	406-17	1	11.11.05 -	1.03	7.10.09	trash compactor
	EL	/	/	03.29.06	/	/	Waste Management
44	Logbook	406-17	1	10.22.99 -	1.03	7.10.09	trash compactor
	maintenance control	/	/	10.27.03	/	/	Waste Management
45	dietary	406-17	1	07.30.05 -	1.03	7.10.09	trash compactor
	Logbook	/	/	12.11.05 -	/	/	Waste Management
46	Logbook	406-17	1	12.11.05 -	1.03	7.10.09	trash compactor
	dietary	/	/	3.30.06	/	/	Waste Management
47	Logbook	406-17	1	04.12.06 -	1.03	7.10.09	trash compactor
	4 corridor	/	/	06.11.06	/	/	Waste Management

I hereby certify that the records listed above were disposed of as indicated.

Amethyst Hill
 Signature

EIVE property officer
 Title

7/10/09
 Date

JUL 13 2009

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No				
48	Logbook 4 corridor	406-17	1	02.11.06 - 04.12.06	1.03	7.10.09	trash compactor Waste Management
49	Logbook 4 charlie	406-17	1	04.24.06 - 06.26.06	1.03	7.10.09	trash compactor Waste Management
50	Logbook 7 bravo	406-17	1	08.12.05 - 01.12.06	1.03	7.10.09	trash compactor Waste Management
51	Logbook 7 bravo	406-17	1	01.13.06 - 04.09.06	1.03	7.10.09	trash compactor Waste Management
52	Logbook visiting stamp	406-17	1	08.16.91 - 12.10.06	1.03	7.10.09	trash compactor Waste Management
53	Logbook 5 corridor	406-17	1	11.24.05 - 01.24.06	1.03	7.10.09	trash compactor Waste Management
54	Logbook 5 alpha	406-17	1	09.09.05 - 11.17.05	1.03	7.10.09	trash compactor Waste Management
55	Logbook 4 bravo	406-17	1	01.16.06 - 03.24.06	1.03	7.10.09	trash compactor Waste Management
56	Logbook 4 bravo	406-17	1	03.24.06 - 06.01.06	1.03	7.10.09	trash compactor Waste Management
57	Logbook	406-17	1	04.25.06	1.03	7.10.09	trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Antoinette Chel
 Signature

property officer
 Title

7/10/09
 Date

JUL 13 2009

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
	5 bravo	/	/	06.26.06	/	/	Waste Management
58	Logbook 5 corridor	406-17	1	03.26.06-	1.03	7.10.09	trash compactor
	5 corridor	/	/	05.23.06	/	/	Waste Management
59	Logbook 5 alpha	406-17	1	04.03.06-	1.03	7.10.09	trash compactor
	5 alpha	/	/	06.07.06	/	/	Waste Management
60	Logbook 5 alpha	406-17	1	01.28.06-	1.03	7.10.09	trash compactor
	5 alpha	/	/	04.03.06	/	/	Waste Management
61	Logbook 5 alpha	406-17	1	11.17.05-	1.03	7.10.09	trash compactor
	5 alpha	/	/	01.28.06	/	/	Waste Management
62	Logbook 6 charlie	406-17	1	02.12.06-	1.03	7.10.09	trash compactor
	6 charlie	/	/	04.01.06	/	/	Waste Management
63	Logbook control center	406-17	1	06.24.05-	1.03	7.10.09	trash compactor
	control center	/	/	11.29.05	/	/	Waste Management
64	Logbook 2nd floor	406-17	1	10.18.05-	1.03	7.10.09	trash compactor
	2nd floor	/	/	01.27.06	/	/	Waste Management
65	Logbook control center	406-17	1	11.29.05-	1.03	7.10.09	trash compactor
	control center	/	/	04.13.06	/	/	Waste Management
66	Logbook medical	406-17	1	08.23.05-	1.03	7.10.09	trash compactor
	medical	/	/	01.03.06	/	/	Waste Management

I hereby certify that the records listed above were disposed of as indicated.

[Signature]
 Signature

property officer
 Title

7/10/09
 Date

JUL 13 2009

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No				
67	Logbook medical	406-17	1	01.03.06 - 05.30.06	1.03	7.10.09	trash compactor Waste Management
68	Logbook receiving	406-17	1	01.05.04 - 04.20.06	1.03	7.10.09	trash compactor Waste Management
69	Logbook 2nd floor	406-17	1	01.28.06 - 03.17.06	1.03	7.10.09	trash compactor Waste Management
70	Logbook medical	406-17	1	01.08.97 - 10.29.97	1.03	7.10.09	trash compactor Waste Management
71	Logbook 3alpha	406-17	1	02.08.06 - 04.25.06	1.03	7.10.09	trash compactor Waste Management
72	Logbook 4 corridor	406-17	1	10.09.05 - 12.13.05	1.03	7.10.09	trash compactor Waste Management
73	Logbook 6 corridor	406-17	1	10.06.05 - 12.08.05	1.03	7.10.09	trash compactor Waste Management
74	Logbook 3 corridor	406-17	1	03.28.06 - 05.27.06	1.03	7.10.09	trash compactor Waste Management
75	Logbook 3alpha	406-17	1	04.25.06 - 7.03.06	1.03	7.10.09	trash compactor Waste Management
76	Logbook	406-17	1	04.09.06	1.03	7.10.09	trash compactor

I hereby certify that the records listed above were disposed of as indicated.

[Signature]
 Signature

JUL 13 2009

[Signature]
 Title

7/10/09
 Date

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	6 corridor	/	/	06.06.06	/	/	Waste Management
77	Log book	406-17	1	02.07.06 -	1.03	7.10.09	trash compactor
	6 corridor	/	/	04.09.06	/	/	Waste Management
78	Log book	406-17	1	12.08.05 -	1.03	7.10.09	trash compactor
	6 corridor	/	/	02.07.06	/	/	Waste Management
79	Log book	406-17	1	11.07.05 -	1.03	7.10.09	trash compactor
	CTU Officers	/	/	01.17.06	/	/	Waste Management
80	Logbook	406-17	1	03.12.06 -	1.03	7.10.09	trash compactor
	5charlie	/	/	05.19.06	/	/	Waste Management
81	Logbook	406-17	1	02.11.06 -	1.03	7.10.09	trash compactor
	4charlie	/	/	04.24.06	/	/	Waste Management
82	Logbook	406-17	1	12.03.05 -	1.03	7.10.09	trash compactor
	4charlie	/	/	02.11.06	/	/	Waste Management
83	Logbook	406-17	1	09.24.05 -	1.03	7.10.09	trash compactor
	4charlie	/	/	12.03.05	/	7.10.09	Waste Management
84	Logbook	406-17	1	11.15.05 -	1.03	7.10.09	trash compactor
	3bravo	/	/	01.14.06	/	/	Waste Management
85	Logbook	406-17	1	01.14.06 -	1.03	7.10.09	trash compactor
	3bravo	/	/	03.29.06	/	/	WM trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Antoinette [Signature]
 Signature

property officer
 Title

7/10/09
 Date

JUL 13 2009

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 20 2009

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 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

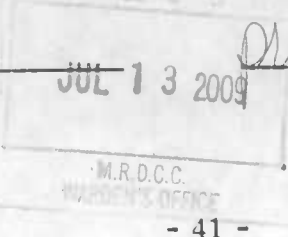
Prepare in duplicate
 Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No				
86	Logbook 3bravo	406-17	1	03.29.06 - 06.09.06	1.03	7.10.09	Waste Management trash compactor
87	Logbook 4alpha	406-17	1	12.19.05 - 02.22.06	1.03	7.10.09	Waste Management trash compactor
88	Logbook 4alpha	406-17	1	02.22.06 - 05.02.06	1.03	7.10.09	Waste Management trash compactor
89	Logbook 6bravo	406-17	1	11.07.05 - 01.07.06	1.03	7.10.09	Waste Management trash compactor
90	Logbook 6bravo	406-17	1	01.08.06 - 03.16.06	1.03	7.10.09	Waste Management trash compactor
91	Logbook 6bravo	406-17	1	03.16.06 - 05.23.06	1.03	7.10.09	Waste Management trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Amitha Hill Signature Property Officer Title 7/10/09 Date



DGS 550-2 (Rev 1/93).

Figure 9

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

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JUL 20 2004

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 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Personal Property Inventory sheets	1406-17	1	07.12.05- 02.02.06	1.03	5.21.09	Waste Mgmt. trash compactor
2	Personal Property Inventory sheets	1406-17	1	12.29.04- 07.08.05	1.03	5.21.09	Waste Mgmt. trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Cpl. Anbineth Field
 Signature

Inmate property officer
 Title

5/21/09
 Date



STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

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MAY 29 2009
MAY 29 2009

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 Jessup, Maryland 20794-0275

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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Excess property forms	406-17	1	08/2004 - 08/2005	1.03	5.20.09	Waste Mgmt trash compactor
2	Personal property transfer sheets	406-17	1	01/2005 - 04/2006	1.03	5.20.09	Waste Mgmt trash compactor
3	transfer activity sheet receipts	406-17	1	04/08/03 - 02/28/06	1.03	5.20.09	Waste Mgmt trash compactor
4	inmate complaint forms	406-17	1	01.06.00 - 11.29.05	1.03	5.20.09	Waste Mgmt trash compactor
5	medical doctor's orders requisitions	406-17	1	01/2001 - 12/2005	1.03	5.20.09	Waste Mgmt trash compactor
6	intake price + weight list	406-17	1	09/2005 - 04/2006	1.03	5.20.09	Waste Mgmt trash compactor
7	housing intake summary sheets	406-17	1	10.02.01 - 06.28.02	1.03	5.20.09	Waste Mgmt trash compactor
8	inmate property mailed home sheets	406-17	1	02.24.05 - 02.23.06	1.03	5.20.09	Waste Mgmt trash compactor
9	transfer activity sheets	406-17	1	03.03.02 - 02.27.04	1.03	5.20.09	Waste Mgmt trash compactor
10	Excess property	406-17	1	06.16.03	1.03	5.20.09	Waste Mgmt

I hereby certify that the records listed above were disposed of as indicated.

Cpl. Adrienne A. Field
 Signature

Inmate property officer 5/20/09
 Title Date

(Handwritten initials and date)
 5/20/09

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

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MAY 29 2009

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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
/	forms	/	/	07.30.04	/	—	trash compactor
11	housing intake summary sheets	406-17	1	01.04.04-	1.03	5.20.09	Waste Mgmt
/	summary sheets	/	/	01.24.05	/	—	trash compactor
12	housing intake summary sheets	406-17	1	01.25.05-	1.03	5.20.09	Waste Mgmt.
/	summary sheets	/	/	12/2005	/	—	trash compactor
13	inmate property mailed home sheets	406-17	1	02.17.04-	1.03	5.20.09	Waste Mgmt.
/	mailed home sheets	/	/	02.22.05	/	—	trash compactor
14	inmate property mailed home sheets	406-17	1	03.13.03	1.03	5.20.09	Waste Mgmt.
/	mailed home sheets	/	/	02.12.04	/	—	trash compactor

I hereby certify that the records listed above were disposed of as indicated.
 Cpl. Annette Field Inmate property officer 5/20/09
 Signature Title Date

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

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MAY 20 1984

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 STATE RECORDS MANAGEMENT CENTER
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 Reporting Agency


Division of Corrections
 Division or Bureau

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No.	Description of Records Include Title and/or Form Number			Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention sched. No.	Item No.				
1	Reclass Docket	1406-06	10.A	2005	1.5	8/11/2009	Recycling Program
2	Adjustment Results	1406-06	10.B	2005	1.5	8/11/2009	Recycling Program
3	Daily Population Report	1406-07	7	2005	3	8/11/2009	Recycling Program
4	Toxic, Caustics	1406-09	10.B.2	2005	13.5	8/11/2009	Recycling Program
5	Denied Entries/Visits	1406-17	1.AF	2005	1.5	8/11/2009	Recycling Program
6	Employee Accountability	1406-17	1.AF	2005	1.5	8/11/2009	Recycling Program
7	Inmate Visitor Logs	1406-17	1.AF	2005	1.5	8/11/2009	Recycling Program
7	Medical Sign-In/Sign-Out	1406-17	1.AF	2005	1.5	8/11/2009	Recycling Program
8	Minimum Inmate Accountability	1406-17	1.AF	2005	1.5	8/11/2009	Recycling Program
9	Miscellaneous	1406-17	1.AF	2005	3	8/11/2009	Recycling Program
10	Official Visitor Log	1406-17	1.AF	2005	1.5	8/11/2009	Recycling Program
11	Tool Control Accountability	1406-17	1.AQ	2005	15	8/11/2009	Recycling Program
12	Uniform Inspections	1406-17	1.AR	2005	1.5	8/11/2009	Recycling Program
13	Post Order Sign-Off	1406-17	1.B	2005	1.5	8/11/2009	Recycling Program
14	Roll Call Sign In	1406-17	1.B	2005	1.5	8/11/2009	Recycling Program
15	Log Books	1406-17	1.C	2005	24	8/11/2009	Recycling Program
16	Equipment Inspection Logs	1406-17	1.D	2005	7.5	8/11/2009	Recycling Program
17	Sanitation - Weekly	1406-17	1.E	2005	3	8/11/2009	Recycling Program
18	Equipment Inventory	1406-17	1.I	2005	1.5	8/11/2009	Recycling Program
				TOTAL	87		

I hereby certify that the above records were disposed of as indicated.


 Signature


 Title

8-10-09
 Date

AUG 7 2009

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275
CERTIFICATE OF RECORDS DISPOSAL

Eastern Correctional Institution

Reporting Agency

Division of Corrections

Division or Bureau

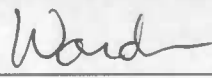
PREPARE IN DUPLICATE Retain one copy and forward original to above address.

No.	Description of Records Include Title and/or Form Number			Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention sched. No.	Item No.				
1	Bar Checks	1406-17	1.J	2005	4.5	8/11/2009	Recycling Program
2	Perimeter Post Inspection	1406-17	1.J	2005	3	8/11/2009	Recycling Program
3	Security Inspections	1406-17	1.J	2005	3	8/11/2009	Recycling Program
4	Consent to Search	1406-17	1.M	2005	1.5	8/11/2009	Recycling Program
5	Strip Search	1406-17	1.M	2005	3	8/11/2009	Recycling Program
6	Key Logs	1406-17	1.N	2005	9	8/11/2009	Recycling Program
7	Count Sheets	1406-17	1.T	2005	3	8/11/2009	Recycling Program
7	Dispensary Logs	1406-17	1.U	2005	1.5	8/11/2009	Recycling Program
8	Movement Sheets	1406-17	1.U	2005	1.5	8/11/2009	Recycling Program
9	Traffic Sheets	1406-17	1.U	2005	45	8/11/2009	Recycling Program
10	Sheet Exchange Counts	1406-17	1.X	2005	1.5	8/11/2009	Recycling Program
11	Status Reports	1406-17	1.X	2005	1.5	8/11/2009	Recycling Program
12	Bi-Weekly Staffing	1406-17	1.Y	2005	1.5	8/11/2009	Recycling Program
13	Duty Rosters	1406-17	1.Z	2005	3	8/11/2009	Recycling Program
14							
15							
16							
17							
18							
				TOTAL	82.5		

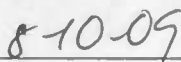
I hereby certify that the above records were disposed of as indicated.



 Signature



 Title



 Date

AUG 7 - 2009 - 2009

DPSCS | DOC | MRDCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General
 Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward
 original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Logbook - Lealpha	406-17	1	5/28/06 - 3/10/06	1.03 cubic #	9/14/09	Waste Management trash compactor
2	Logbook - Lecharlie	406-17	1	6/21/06 - 8/28/06	1.03 cubic #	9/14/09	Waste Management trash compactor
3	Logbook - control Center	406-17	1	4/14/06 - 9/07/06	1.03 cubic #	9/14/09	Waste Management trash compactor
4	Logbook - 2nd floor	406-17	1	5/17/06 - 9/12/06	1.03 cubic #	9/14/09	Waste Management trash compactor
5	Logbook ID section	406-17	1	06/13/05 - 05/05/06	1.03 cubic #	9/14/09	Waste Management trash compactor
6	Personal Property Inventory Sheets	406-17	1	02/06/06 - 03/07/06	1.03 cubic #	9/14/09	Waste Management trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Arnette G. Full
 Signature

Property Officer
 Title

9/14/09
 Date

2/15/09

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

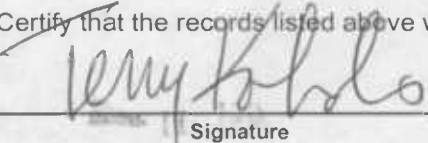
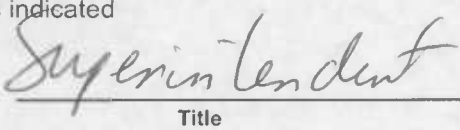
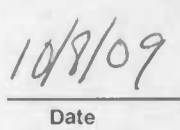
SEP 23 2009

	Department of General Service	Prepare in duplicate Retain One (1) copy and forward original to address at left
Reporting Agency	Records Management Division	
Division or Unit	7275 Waterloo Road (Rte. 175) P. O. Box 275 Jessup, Maryland 20794 - 0275	

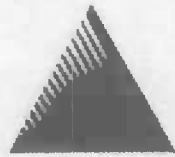
CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	volume cubic Feet	Dates of Disposal	Method of Disposal
		Retention Schedule No.	Item No				
1	OUT OF CUSTODY RECORD - PRETRIAL SUPERVISION			1994 - 1998	127.2	6/15/2009	SHREDDED
2	ADMIN RECORDS - TIME AND ATTENDANCE			2000 - 2003	58.0	6/15/2009	SHREDDED
3	OUT OF CUSTODY - COMMUNITY SERVICE			1994 - 1999	63.6	6/15/2009	SHREDDED
4	REGULATORY RECORD FILES			2002 - 2006	171.6	6/15/2009	SHREDDED
5	INCUSTODY COMMITMENT AND HOUSE ARREST FILES			1997 - 1999	565.2	6/11/2009	SHREDDED
6	INCUSTODY INMATES MEDICAL RECORDS			1993 - 1999	412.8	6/15/2009	SHREDDED
7	OPERATIONAL REPORTS			1994 - 2004	20.0	6/15/2009	SHREDDED
8	INMATE ACCOUNTING RECORDS			1994 - 2004	157.6	6/15/2009	SHREDDED

I hereby Certify that the records listed above were disposed of as indicated

 <hr/> Signature	 <hr/> Title	 <hr/> Date
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OCI 11  209



IRON MOUNTAIN®

The Leader in Records & Information Management

CERTIFICATE OF DESTRUCTION

This affidavit is to certify that on 06/11/2009,
(DATE)
Iron Mountain has destroyed the confidential material of
ANNE ARUNDEL COUNTY DETENT CTR as requested on order
(COMPANY NAME)
129936316. This confidential material has been destroyed
utilizing a shredding and pulping process. This destruction
was authorized by SHERRIE DIPIETRO.

Chargeback Code _____

P.O # _____

Kathy Lanahan

(SIGNATURE)

Data Entry Coordinator
(TITLE)

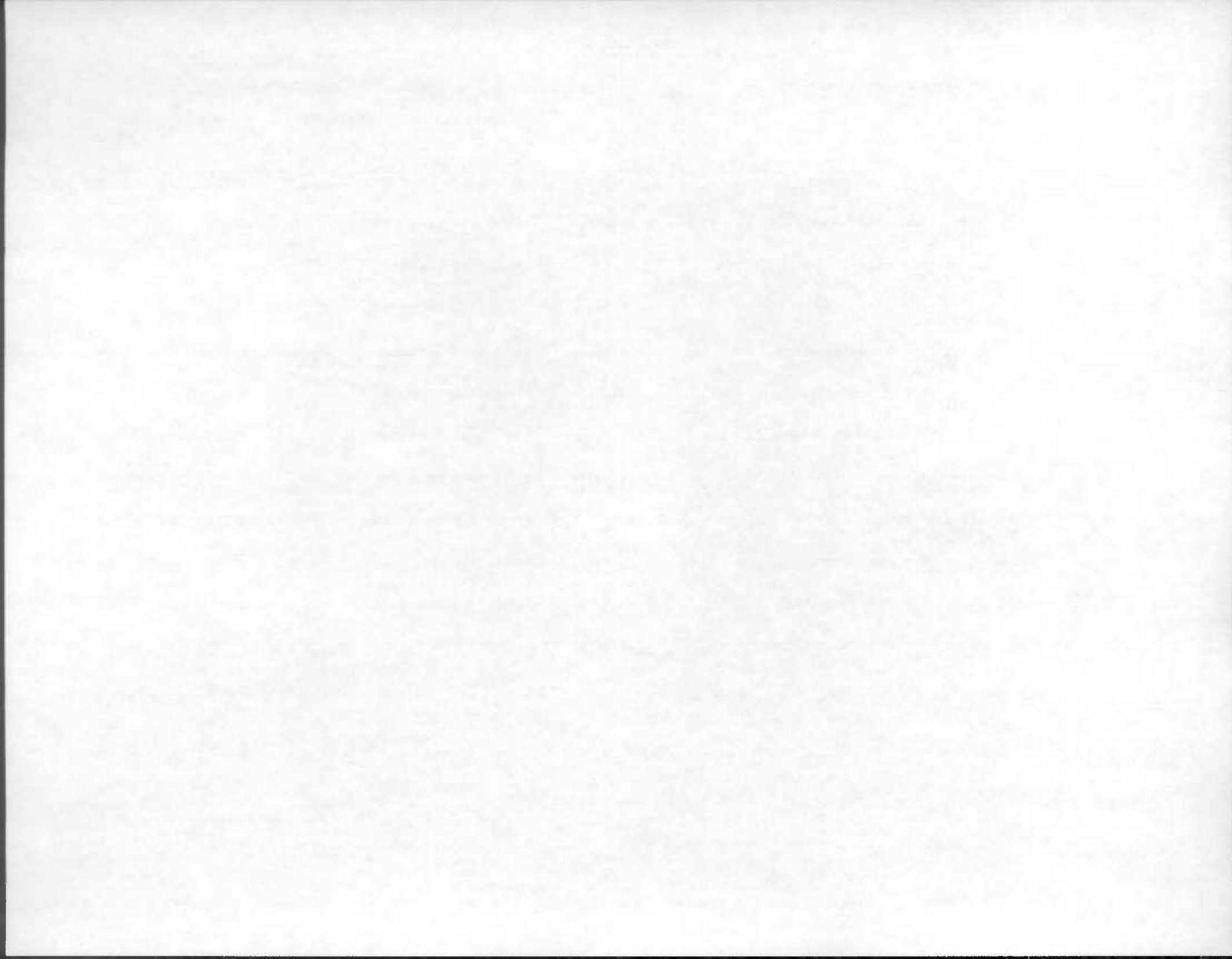
Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

ANNAPOLIS

MD 21401

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00043	1	02/01/1997 02/28/1997	ADAMS-BROWN	58149846 58149846	01/06/1998	UNDEFINED	101	00000	1.20	DST
00044	1	02/01/1997 02/28/1997	HOLMES-JOHNSON	58149847 58149847	01/06/1998	UNDEFINED	101	00000	1.20	DST
00045	1	04/01/1997 04/30/1997	MIXED L MC M	58149848 58149848	01/06/1998	UNDEFINED	101	00000	1.20	DST
00046	1	03/01/1997 03/31/1997	HILL-HYNES	58149849 58149849	01/06/1998	UNDEFINED	101	00000	1.20	DST
00047	1	02/01/1997 02/28/1997	CURTAIN-DORSETT	58149850 58149850	01/06/1998	UNDEFINED	101	00000	1.20	DST
00048	1	01/01/1997 12/31/1997	ULTSCH-WEBER	58149876 58149876	01/06/1998	UNDEFINED	101	00000	1.20	DST
00049	1	03/01/1997 03/30/1997	DAVIS RANDY-EDWARDS TIM	58149877 58149877	01/06/1998	UNDEFINED	101	00000	1.20	DST
00050	1	02/01/1997 02/28/1997	JONES-KING	58149878 58149878	01/06/1998	UNDEFINED	101	00000	1.20	DST
00051	1	02/01/1997 02/28/1997	WHITE-ZISSIMOS	58149879 58149879	01/06/1998	UNDEFINED	101	00000	1.20	DST
00052	1	03/01/1997 03/31/1997	SIMMS-STEVENSON	58149880 58149880	01/06/1998	UNDEFINED	101	00000	1.20	DST
00053	1	03/01/1997 03/31/1997	STEWART-THOMAS	58149881 58149881	01/06/1998	UNDEFINED	101	00000	1.20	DST
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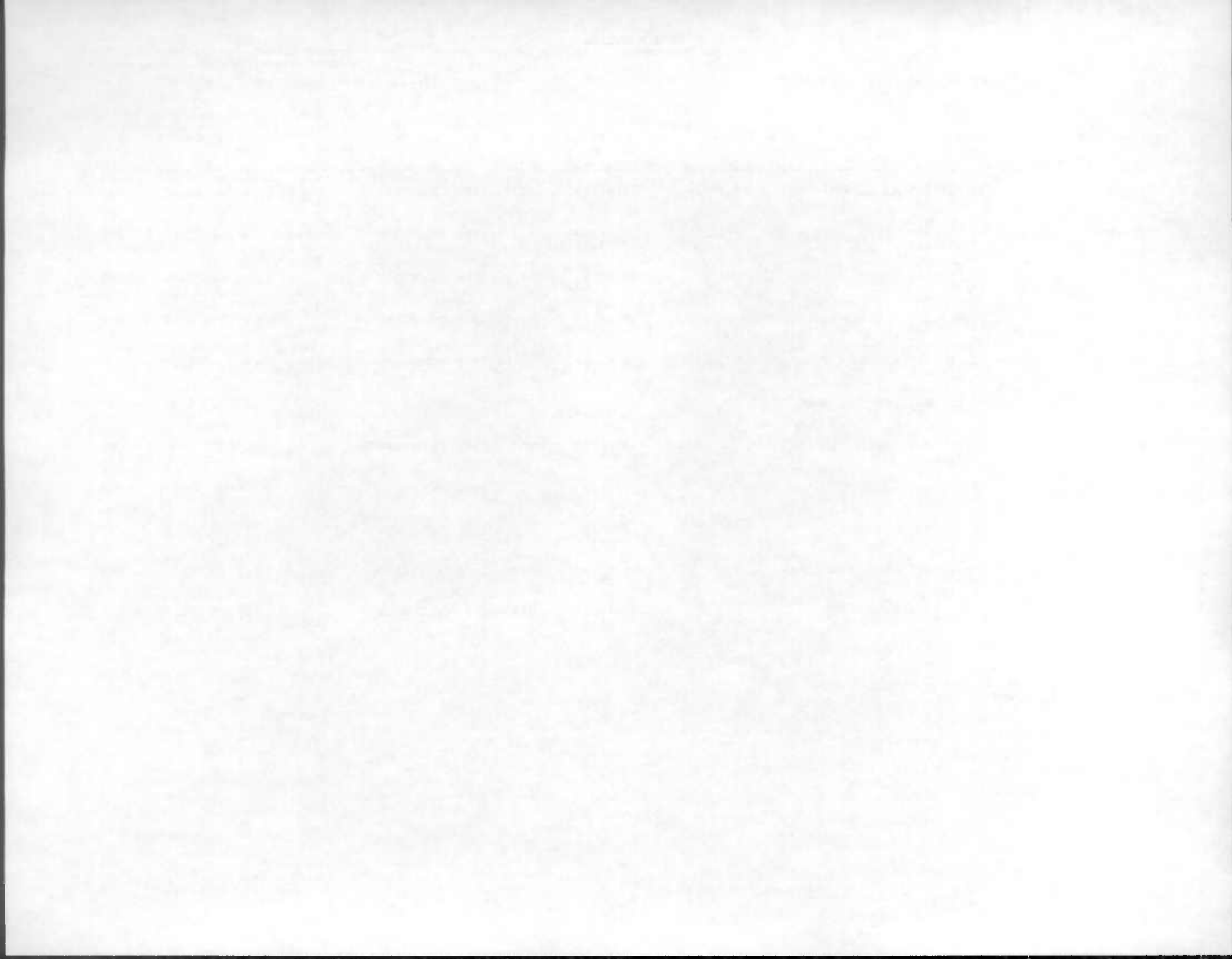
IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

ANNAPOLIS MD 21401

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00055	1	01/01/1997 12/31/1997	GALLEEWAY-GRAHE	58149883 58149883	01/06/1998	UNDEFINED	101	00000	1.20	DST
00056	1	03/01/1997 03/31/1997	GRAVES-HARMON	58149884 58149884	01/06/1998	UNDEFINED	101	00000	1.20	DST
00057	1	03/01/1997 03/31/1997	HARMON-HILL	58149885 58149885	01/06/1998	UNDEFINED	101	00000	1.20	DST
00058	1	03/01/1997 03/31/1997	PRAIRIE-REYNOLDS	58149886 58149886	01/06/1998	UNDEFINED	101	00000	1.20	DST
00059	1	03/01/1997 03/31/1997	EINFELDT-FOX	58149887 58149887	01/06/1998	UNDEFINED	101	00000	1.20	DST
00060	1	02/01/1997 02/28/1997	DORSEY-EVANS	58149888 58149888	01/06/1998	UNDEFINED	101	00000	1.20	DST
00061	1	03/01/1997 03/31/1997	PAWLIK-POWELLS	58149889 58149889	01/06/1998	UNDEFINED	101	00000	1.20	DST
00062	1	02/01/1997 02/28/1997	S	58149890 58149890	01/06/1998	UNDEFINED	101	00000	1.20	DST
00063	1	04/01/1997 04/01/1997	MIXED S-T	58149891 58149891	01/06/1998	UNDEFINED	101	00000	1.20	DST
00064	1	04/01/1997 04/30/1997	RODRIQUEZ-SCHERR/GOFF	58149892 58149892	01/06/1998	UNDEFINED	101	00000	1.20	DST
00065	1	04/01/1997 04/30/1997	B	58149893 58149893	01/06/1998	UNDEFINED	101	00000	1.20	DST



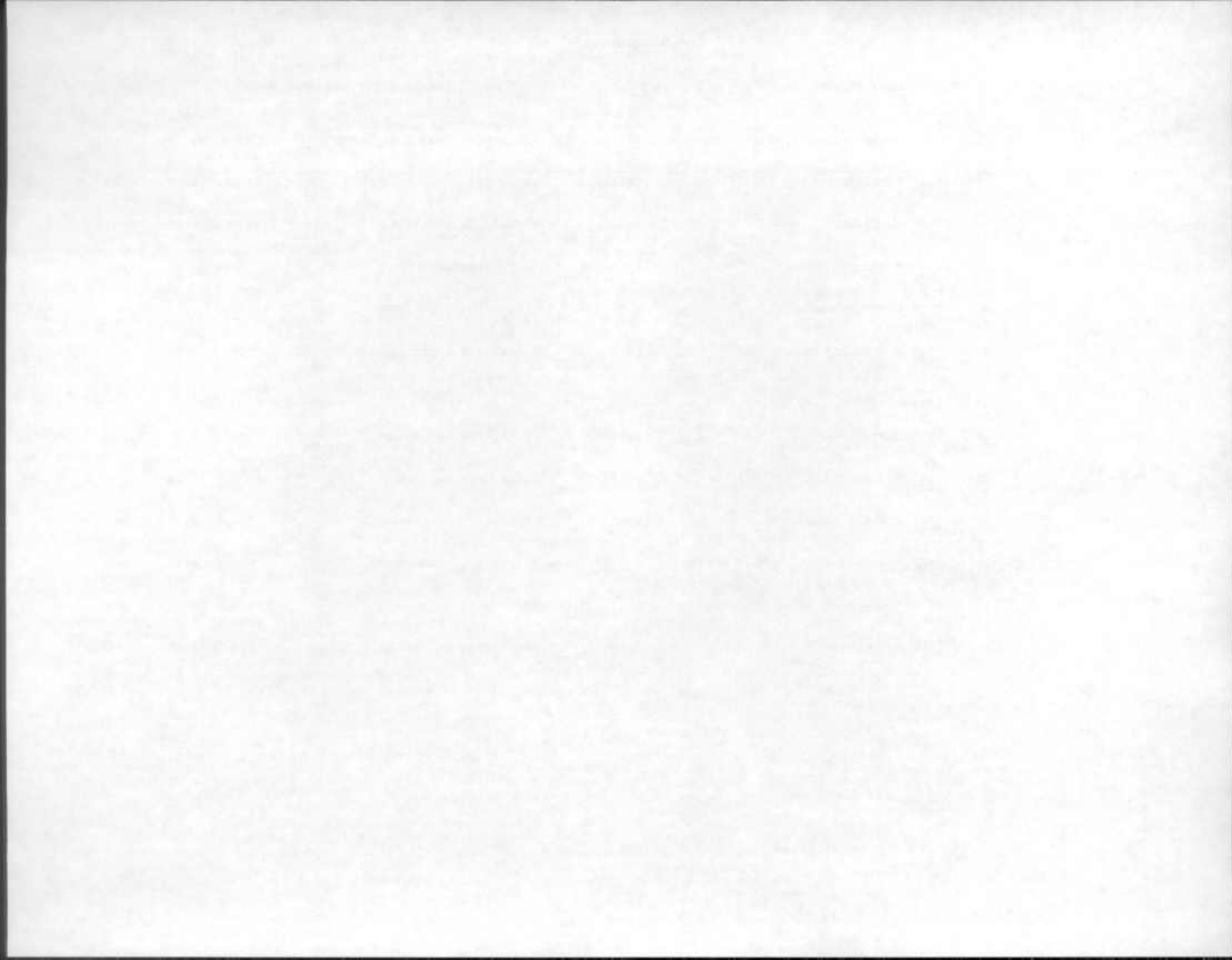
IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

ANNAPOLIS MD 21401

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00067	1	04/01/1997 04/30/1997	GREEN-HALL	58149895 58149895	01/06/1998	UNDEFINED	101	00000	1.20	DST
00068	1	03/01/1997 03/31/1997	BUTSCHKY-CONLEE	58149896 58149896	01/06/1998	UNDEFINED	101	00000	1.20	DST
00069	1	03/01/1997 03/31/1997	LIPSCOMB-MANNONE	58149897 58149897	01/06/1998	UNDEFINED	101	00000	1.20	DST
00070	1	03/01/1997 03/31/1997	ABDURRAOOF-BIRMINGHAM	58149898 58149898	01/06/1998	UNDEFINED	101	00000	1.20	DST
00071	1	03/01/1997 03/31/1997	CONLEY-DAVIS	58149899 58149899	01/06/1998	UNDEFINED	101	00000	1.20	DST
00072	1	03/01/1997 03/31/1997	MANSHIP-NOTHEY	58149900 58149900	01/06/1998	UNDEFINED	101	00000	1.20	DST
00073	1	01/01/1997 01/31/1997	BROWN-COBB	58150051 58150051	01/06/1998	UNDEFINED	101	00000	1.20	DST
00074	1	12/01/1996 12/31/1996	JOHNSON-MALONE	58150052 58150052	01/06/1998	UNDEFINED	101	00000	1.20	DST
00075	1	01/01/1997 01/31/1997	ABBOTT GEORGE - BROWN EDWARD	58150053 58150053	01/06/1998	UNDEFINED	101	00000	1.20	DST
00076	1	11/01/1996 11/30/1996	SNOWDEN CAROL-VITEK MARK	58150054 58150054	01/06/1998	UNDEFINED	101	00000	1.20	DST
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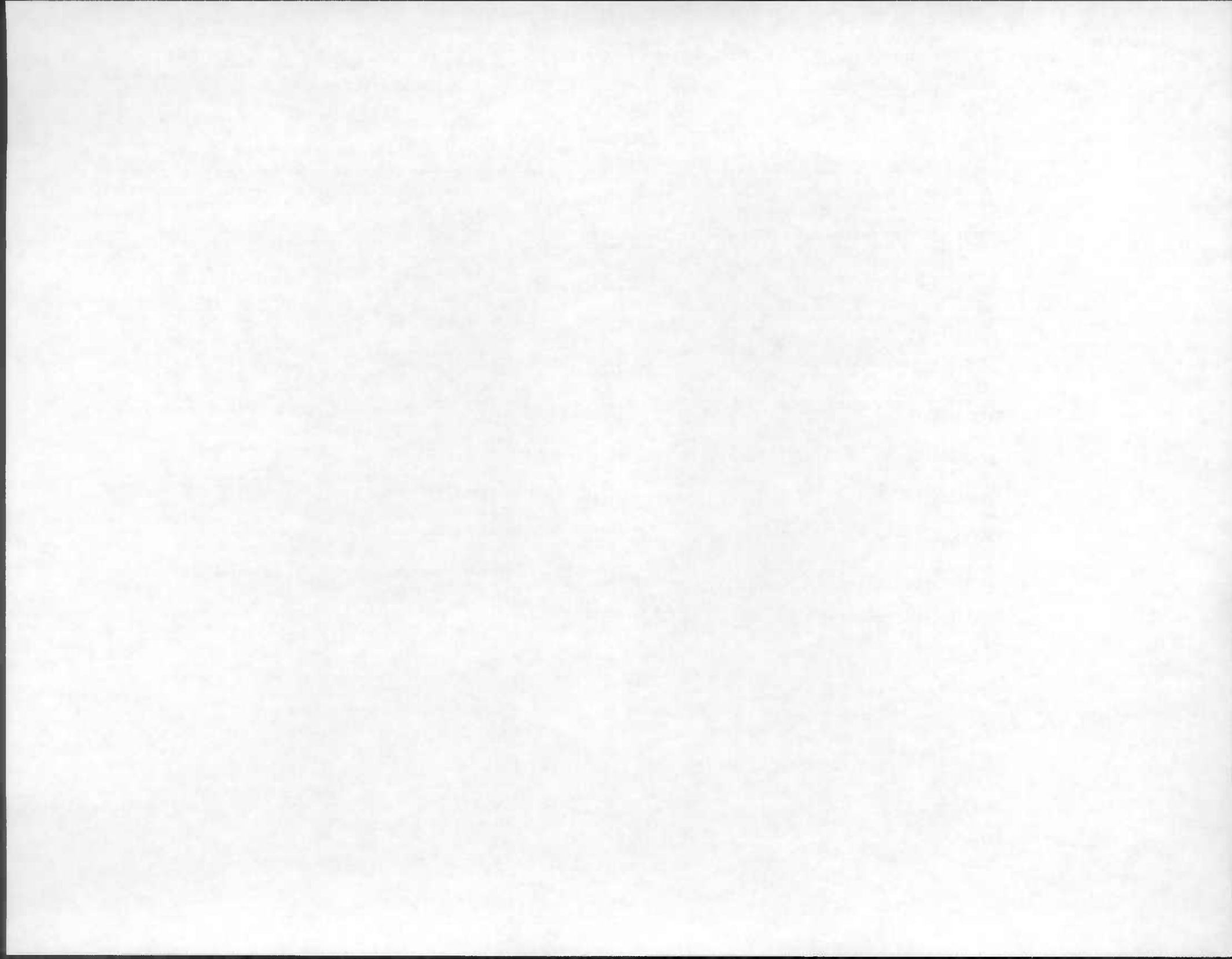
IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

ANNAPOLIS MD 21401

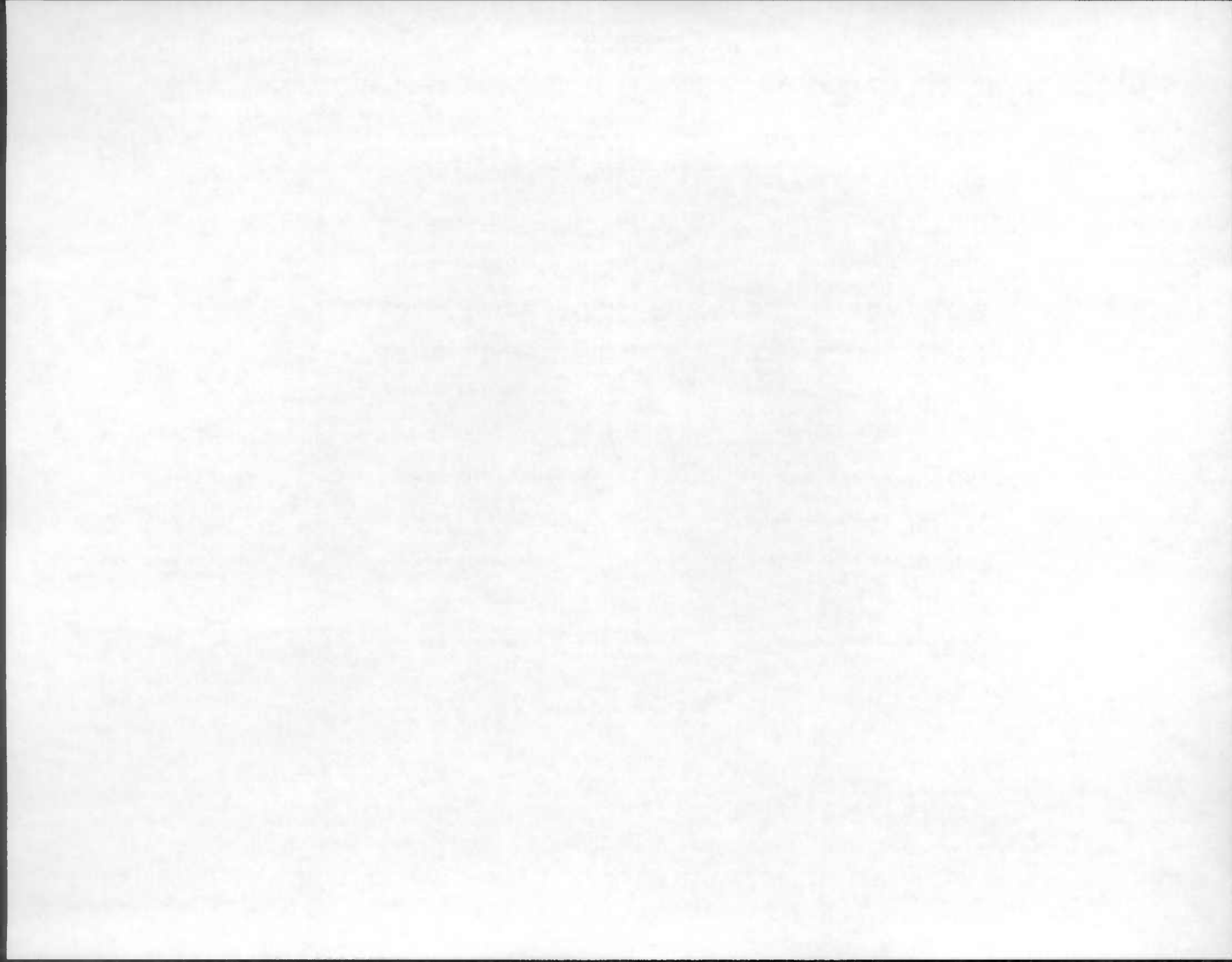
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00081	1	07/01/1997 07/31/1997	LONG-MANUEL	58150062 58150062	01/06/1998	UNDEFINED	101	00000	1.20	DST
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00084	1	01/01/1997 01/31/1997	DEMBY-FOWLER	58150077 58150077	01/06/1998	UNDEFINED	101	00000	1.20	DST
00085	1	07/01/1997 07/31/1997	TAYLOR-VALENZA	58150078 58150078	01/06/1998	UNDEFINED	101	00000	1.20	DST
00086	1	07/01/1997 07/31/1997	RICE-SCHMIDT/JAMES	58150079 58150079	01/06/1998	UNDEFINED	101	00000	1.20	DST
00087	1	07/01/1997 07/31/1997	BRITTINGHAM-BUTLER	58150080 58150080	01/06/1998	UNDEFINED	101	00000	1.20	DST
00088	1	01/01/1997 01/31/1997	COLBERT-DEMARIA	58150081 58150081	01/06/1998	UNDEFINED	101	00000	1.20	DST



Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

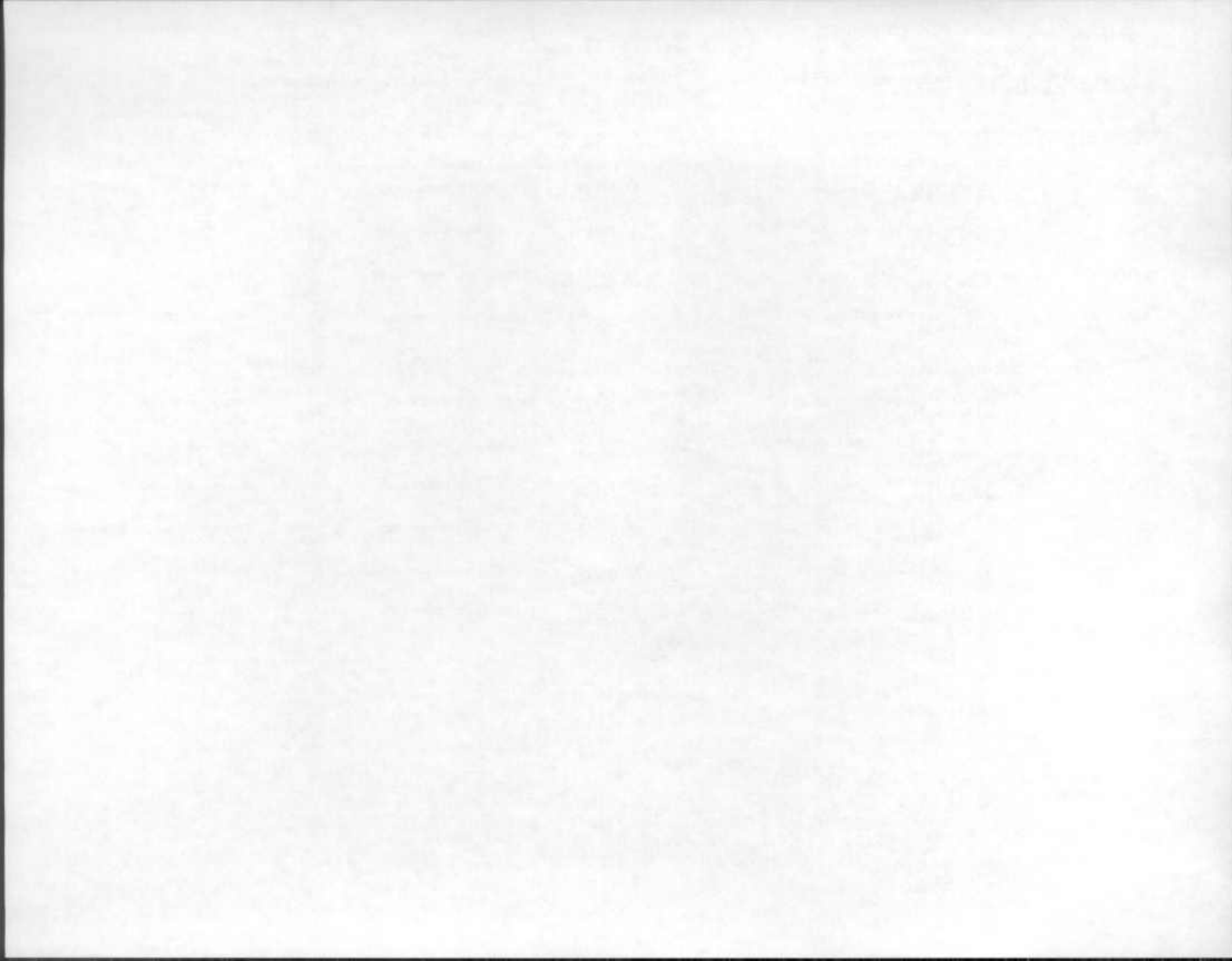
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00096	1	02/01/1997 02/28/1997	COFFMAN W-CUNNINGHAM L	58150089 58150089	01/06/1998	UNDEFINED	101	00000	1.20	DST	
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Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

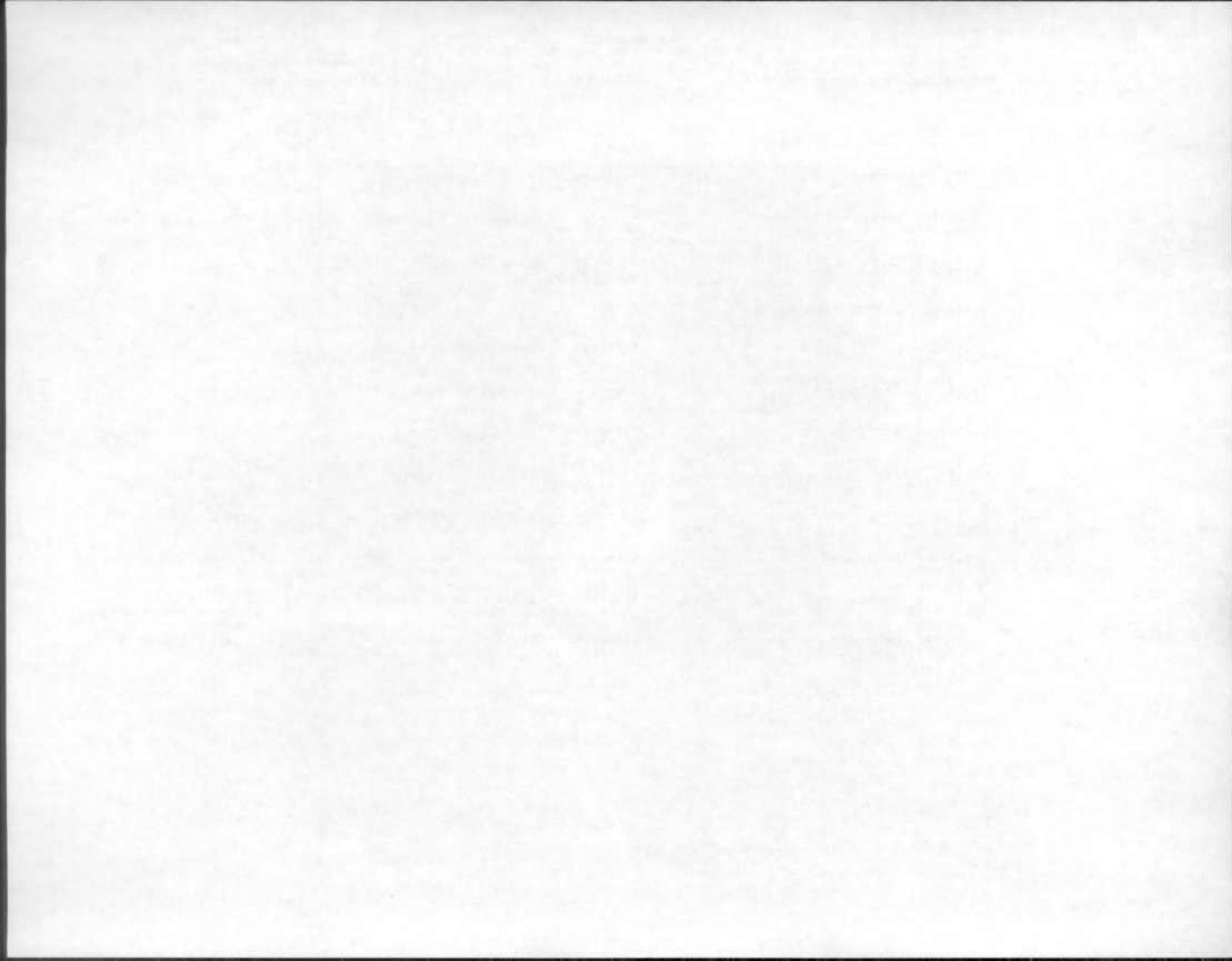
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00101	1	02/01/1997 02/28/1997	BADEN-BUTLER	58150094 58150094	01/06/1998	UNDEFINED	101	00000	1.20	DST	
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00107	1	01/01/1997 01/31/1997	FRONEBERGER-HAUSMAN	58150100 58150100	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00108	1	06/01/1997 06/30/1997	NIGHTENGALE - POLLACK	58150101 58150101	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00109	1	11/01/1996 11/30/1996	LILLARD - MULLIN	58150102 58150102	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00110	1	06/01/1997 06/30/1997	SADE - TICE	58150103 58150103	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00111	1	01/01/1997 01/31/1997	THOMAS - ZINTEK	58150104 58150104	01/06/1998	UNDEFINED	101	00000	1.20	DST	



Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
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00114	1	06/01/1997 06/30/1997	CAIN - DIS	58150107 58150107	01/06/1998	UNDEFINED	101	00000	1.20	DST	
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00117	1	06/01/1997 06/30/1997	WERKING - Z	58150110 58150110	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00118	1	07/01/1997 07/31/1997	PHIFER-RHYMER	58150111 58150111	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00119	1	11/01/1996 11/30/1996	DIANGELO - HALEY	58150112 58150112	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00120	1	11/01/1996 11/30/1996	HALL - JACKSON	58150113 58150113	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00121	1	11/01/1996 11/30/1996	MUNDY - REALS	58150114 58150114	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00122	1	11/01/1996 11/30/1996	BOWERS - CHEW	58150115 58150115	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00123	1	11/01/1996 11/30/1997	CHURCHWELL - DEVINCENT	58150116 58150116	01/06/1998	UNDEFINED	101	00000	1.20	DST	



IRON MOUNTAIN
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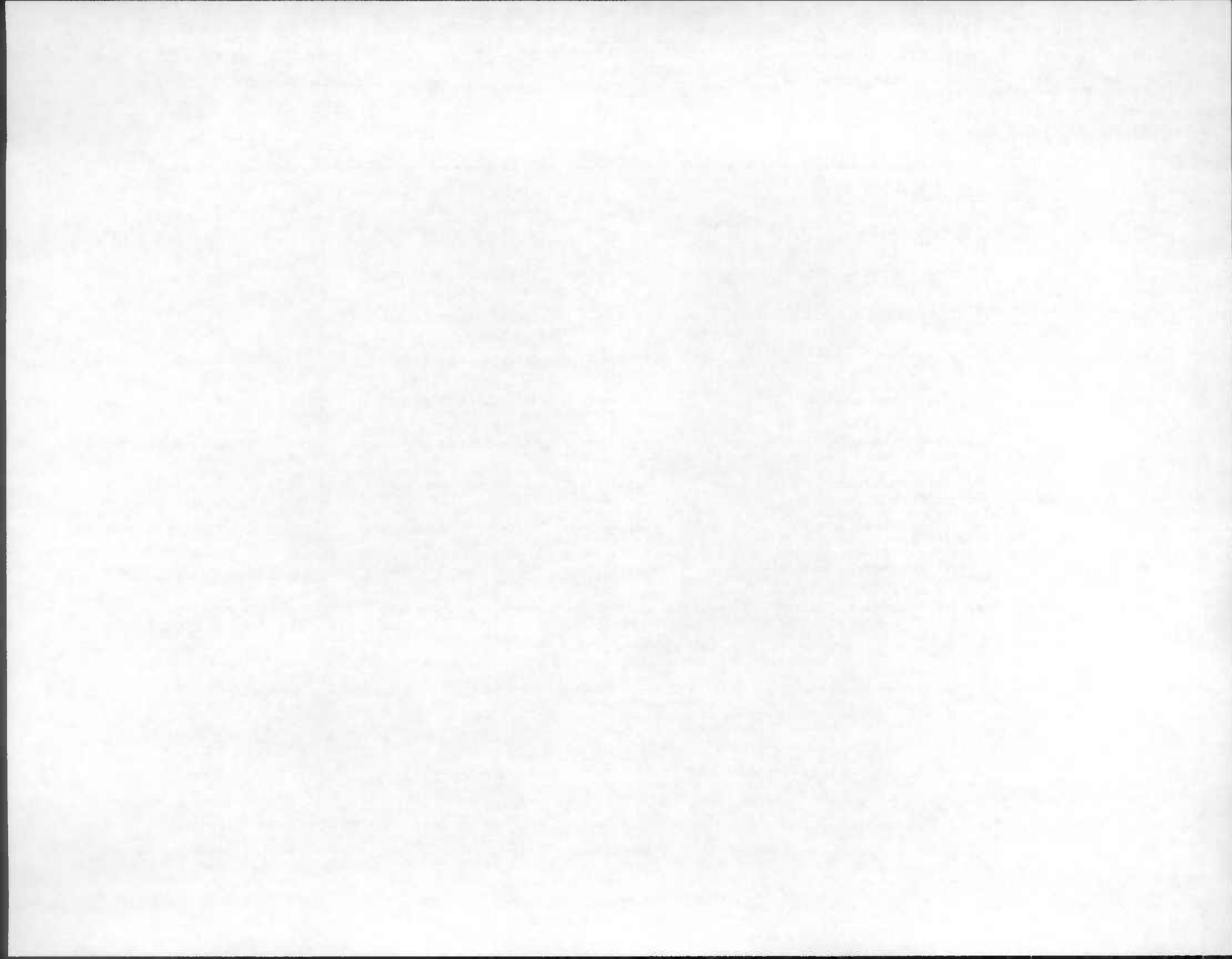
Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

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MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00127	1	06/01/1997 06/30/1997	HENSON - JOHNSON	58150120 58150120	01/06/1998	UNDEFINED	101	00000	1.20	DST
00128	1	07/01/1997 07/31/1997	HENRY-ISAAC	58150121 58150121	01/06/1998	UNDEFINED	101	00000	1.20	DST
00129	1	01/01/1997 01/31/1997	HAWKINS-JONES	58150122 58150122	01/06/1998	UNDEFINED	101	00000	1.20	DST
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00131	1	07/01/1997 07/31/1997	JACK-LONG	58150124 58150124	01/06/1998	UNDEFINED	101	00000	1.20	DST
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00133	1	08/01/1997 08/31/1997	ACREE-BOLEY	58150126 58150126	01/06/1998	UNDEFINED	101	00000	1.20	DST
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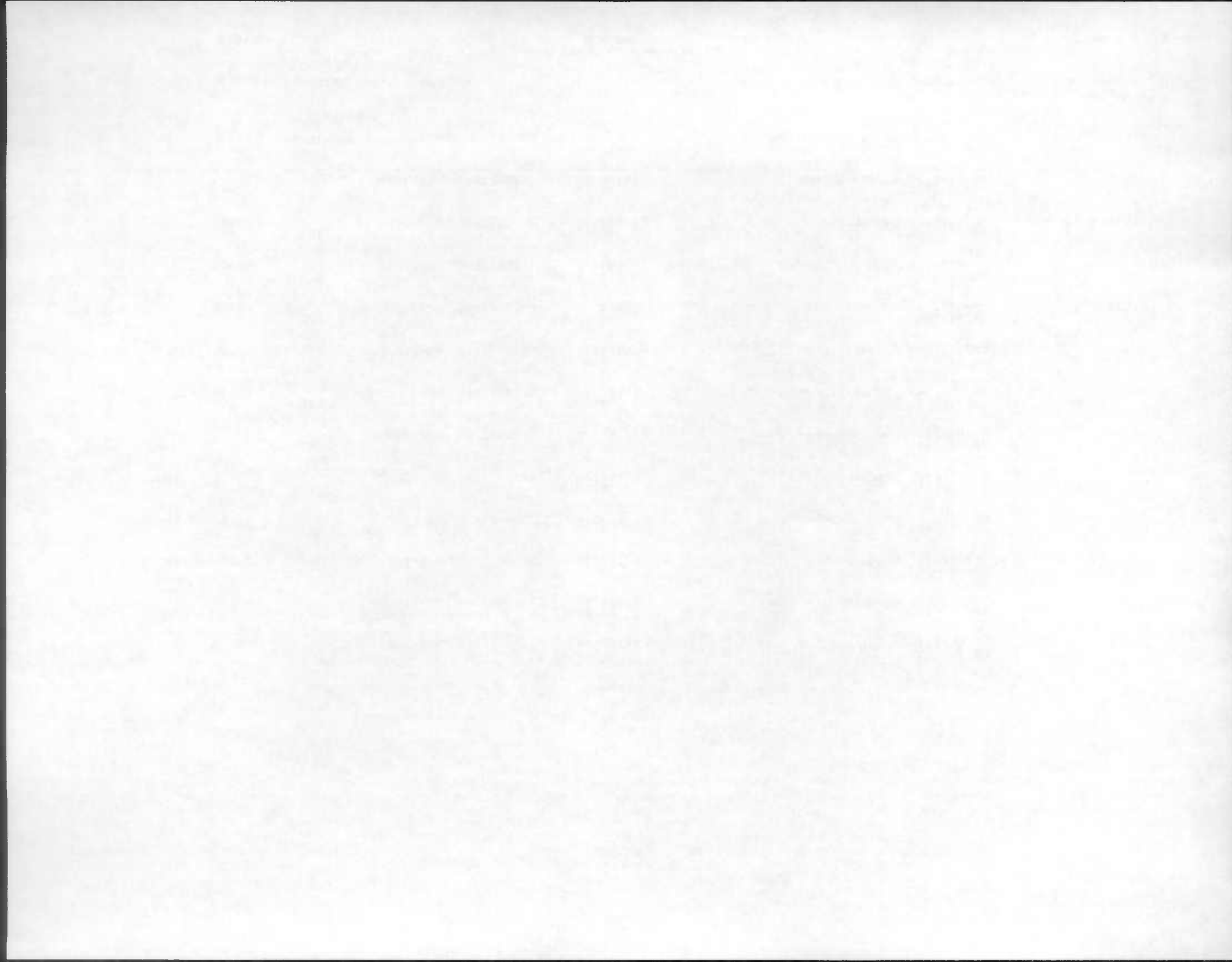


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00137	1	08/01/1997 08/31/1997	JOHNSON-KINNEY	58150130 58150130	01/06/1998	UNDEFINED	101	00000	1.20	DST
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00139	1	08/01/1997 08/31/1997	KIRK-LIPPOLD	58150132 58150132	01/06/1998	UNDEFINED	101	00000	1.20	DST
00140	1	04/01/1997 04/30/1997	PAVLIK-PURDHAM	58150133 58150133	01/06/1998	UNDEFINED	101	00000	1.20	DST
00141	1	08/01/1997 08/31/1997	HARRIS-HUBER	58150134 58150134	01/06/1998	UNDEFINED	101	00000	1.20	DST
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00146	1	04/01/1997 04/30/1997	BOENING-BLUNT	58150139 58150139	01/06/1998	UNDEFINED	101	00000	1.20	DST



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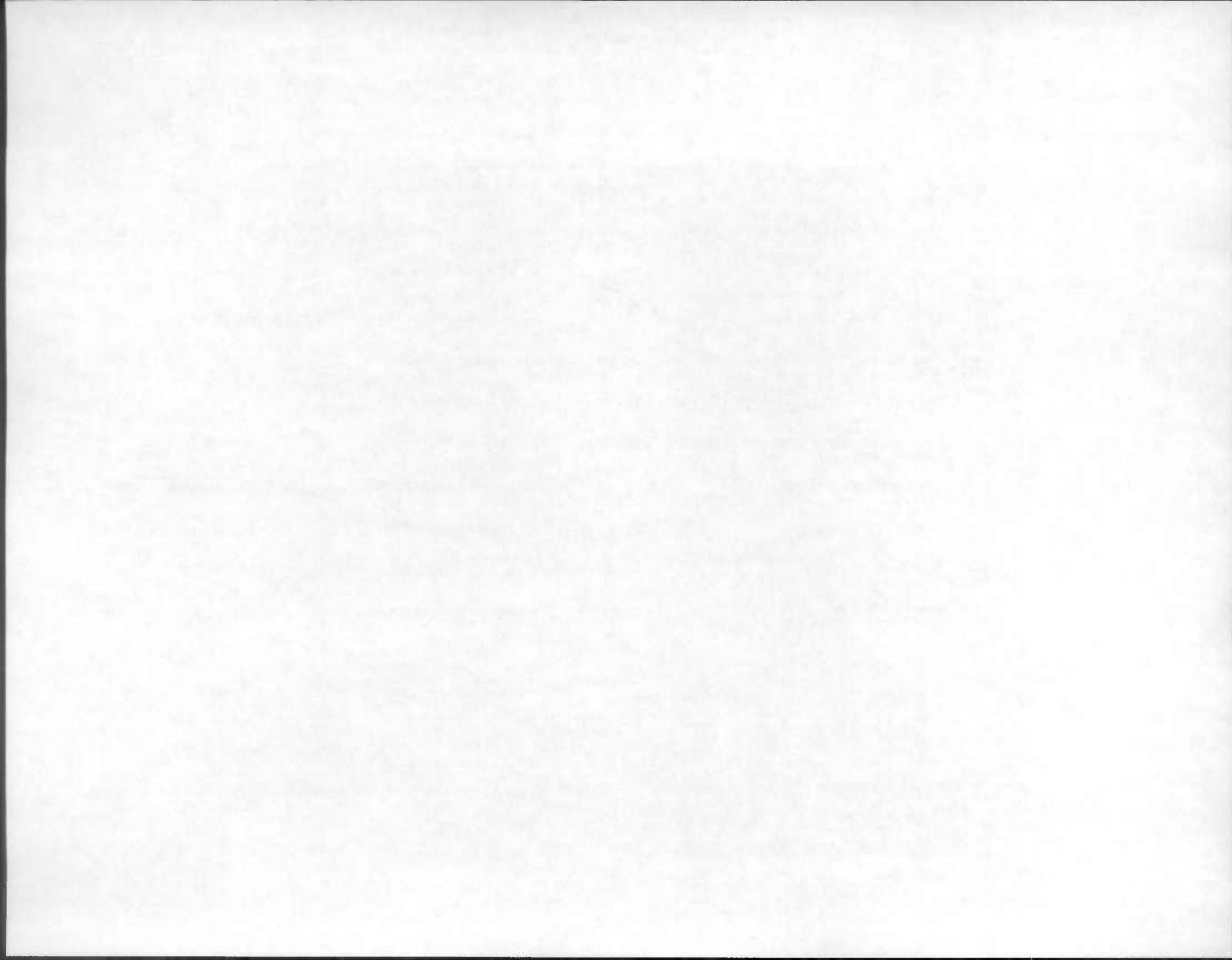
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00149	1	08/01/1997 08/31/1997	BUTLER-CUMMINGS	58150142 58150142	01/06/1998	UNDEFINED	101	00000	1.20	DST
00150	1	04/01/1997 04/30/1997	FAIRALL-GARDELLINI	58150143 58150143	01/06/1998	UNDEFINED	101	00000	1.20	DST
00151	1	04/01/1997 04/30/1997	HALL-HICKS	58150144 58150144	01/06/1998	UNDEFINED	101	00000	1.20	DST
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00153	1	04/01/1997 04/30/1997	BROWN-BYRNE CLAGGATT COOLAH	58150146 58150146	01/06/1998	UNDEFINED	101	00000	1.20	DST
00154	1	08/01/1997 08/31/1997	BOENING-BUTLER	58150147 58150147	01/06/1998	UNDEFINED	101	00000	1.20	DST
00155	1	04/01/1997 04/30/1997	D	58150148 58150148	01/06/1998	UNDEFINED	101	00000	1.20	DST
00156	1	08/01/1997 08/31/1997	HUFF-JOHNSON	58150149 58150149	01/06/1998	UNDEFINED	101	00000	1.20	DST
00157	1	04/01/1997 04/30/1997	T	58150150 58150150	01/06/1998	UNDEFINED	101	00000	1.20	DST



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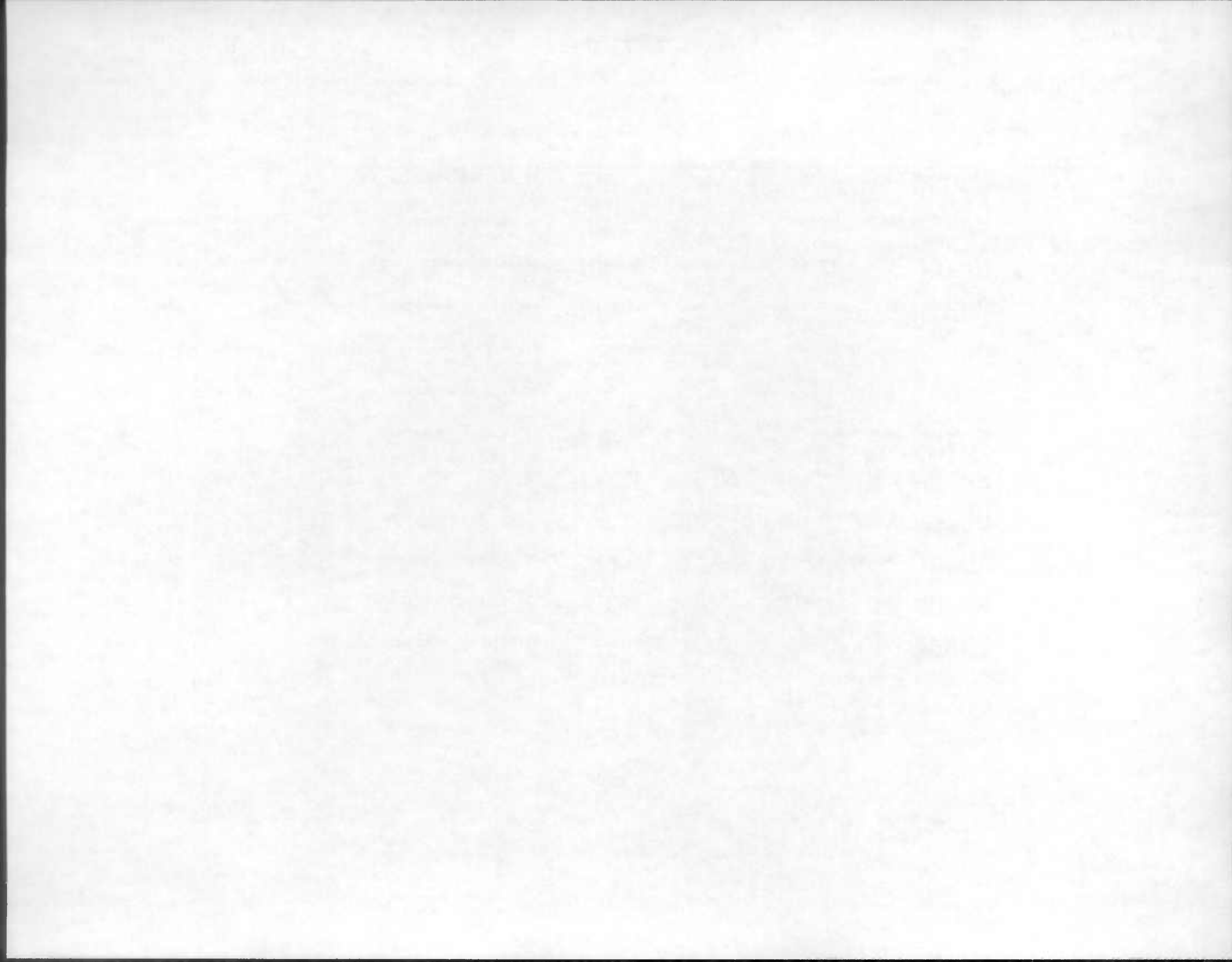
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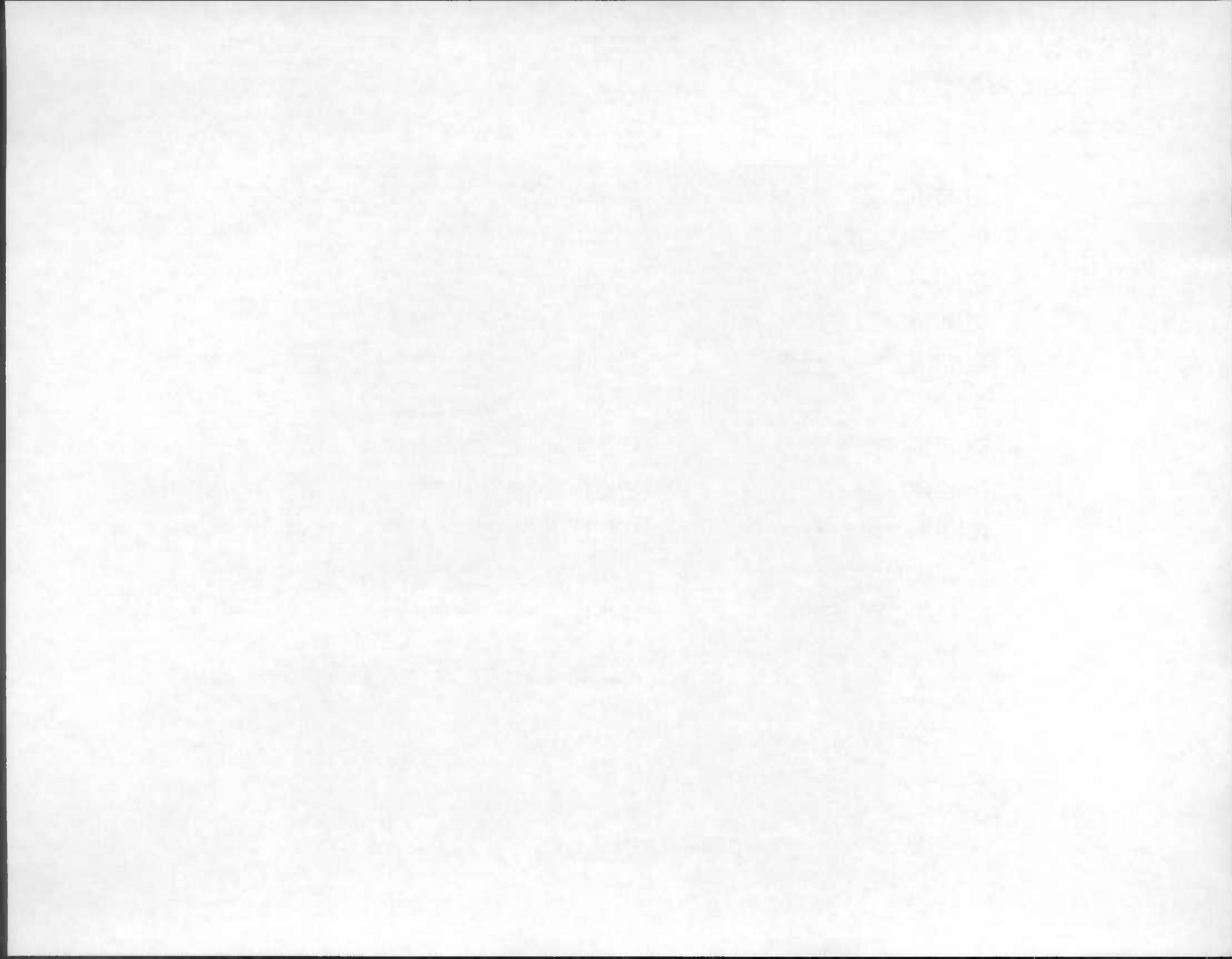
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00165	1	12/01/1996 12/31/1996	HALL - JOHNSON	58150158 58150158	01/06/1998	UNDEFINED	101	00000	1.20	DST
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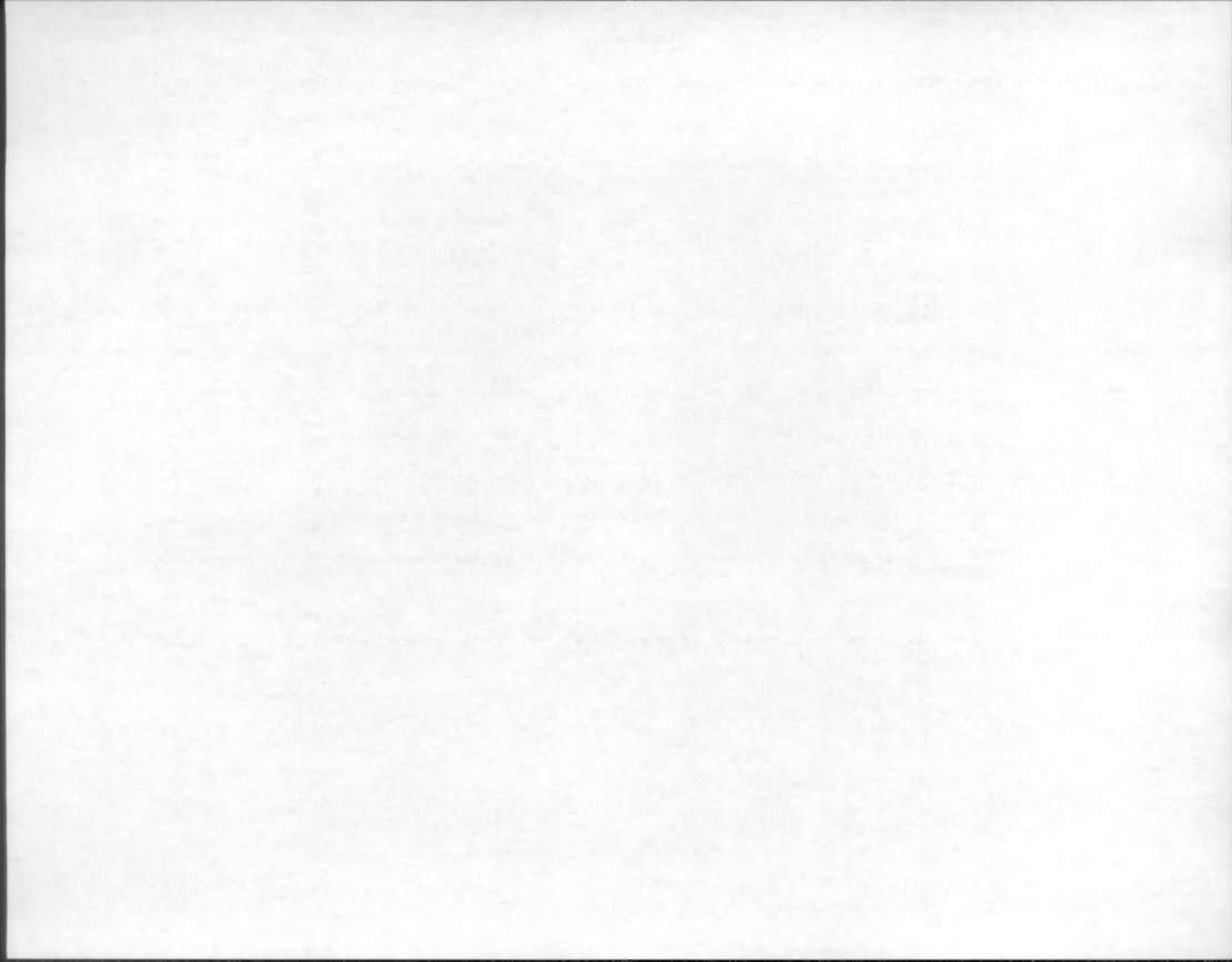
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00184	1	08/01/1997 08/31/1997	CUSTER-ESKRIDGE	58150602 58150602	01/06/1998	UNDEFINED	101	00000	1.20	DST	
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00187	1	04/01/1997 04/30/1997	HEILAND-HOPKINS	58150605 58150605	01/06/1998	UNDEFINED	101	00000	1.20	DST	
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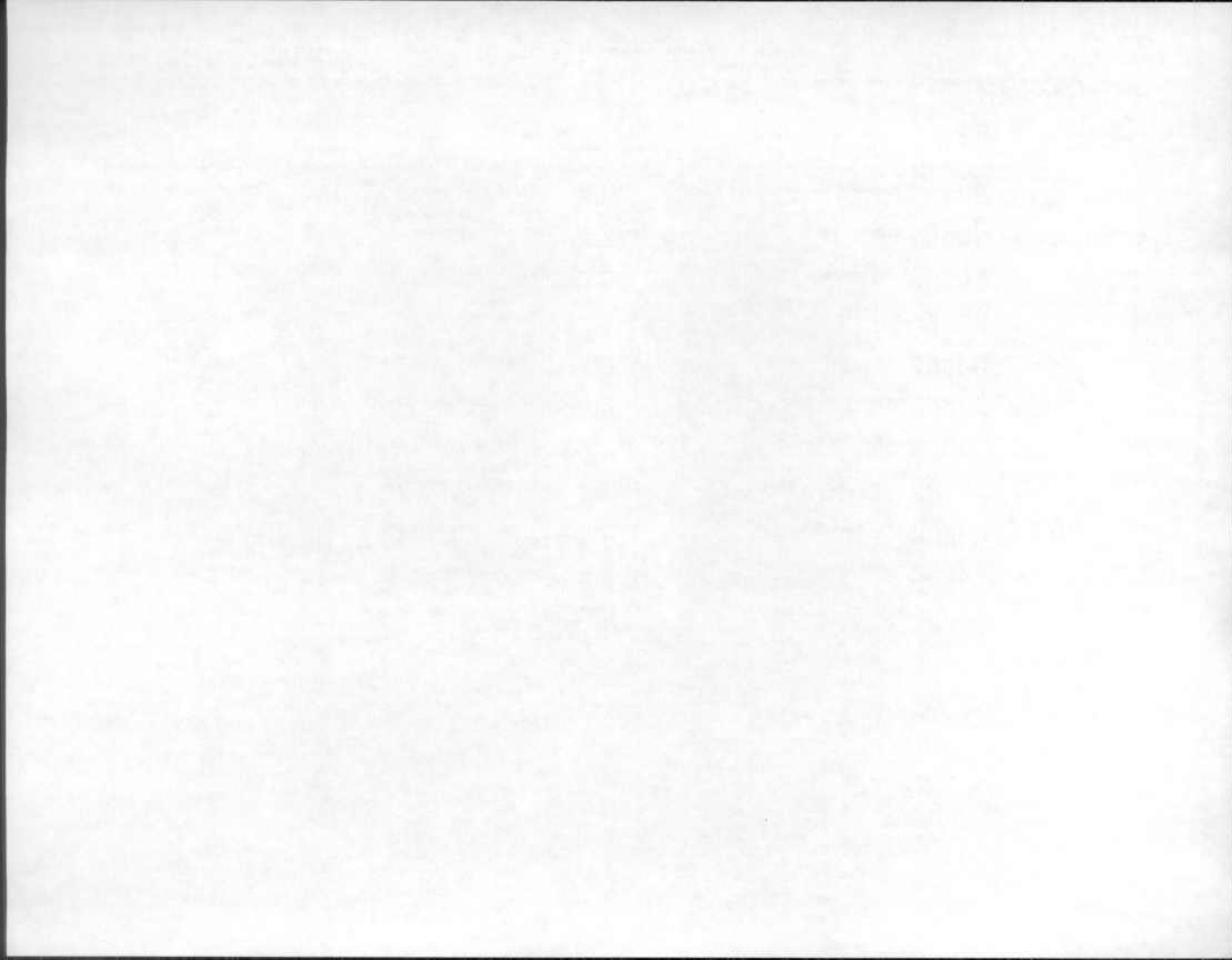
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00196	1	12/01/1997 12/31/1997	NAYLOR-PURCELL	58150614 58150614	01/06/1998	UNDEFINED	101	00000	1.20	DST
00197	1	07/01/1997 07/31/1997	EARLY-FORNBACHER	58150615 58150615	01/06/1998	UNDEFINED	101	00000	1.20	DST
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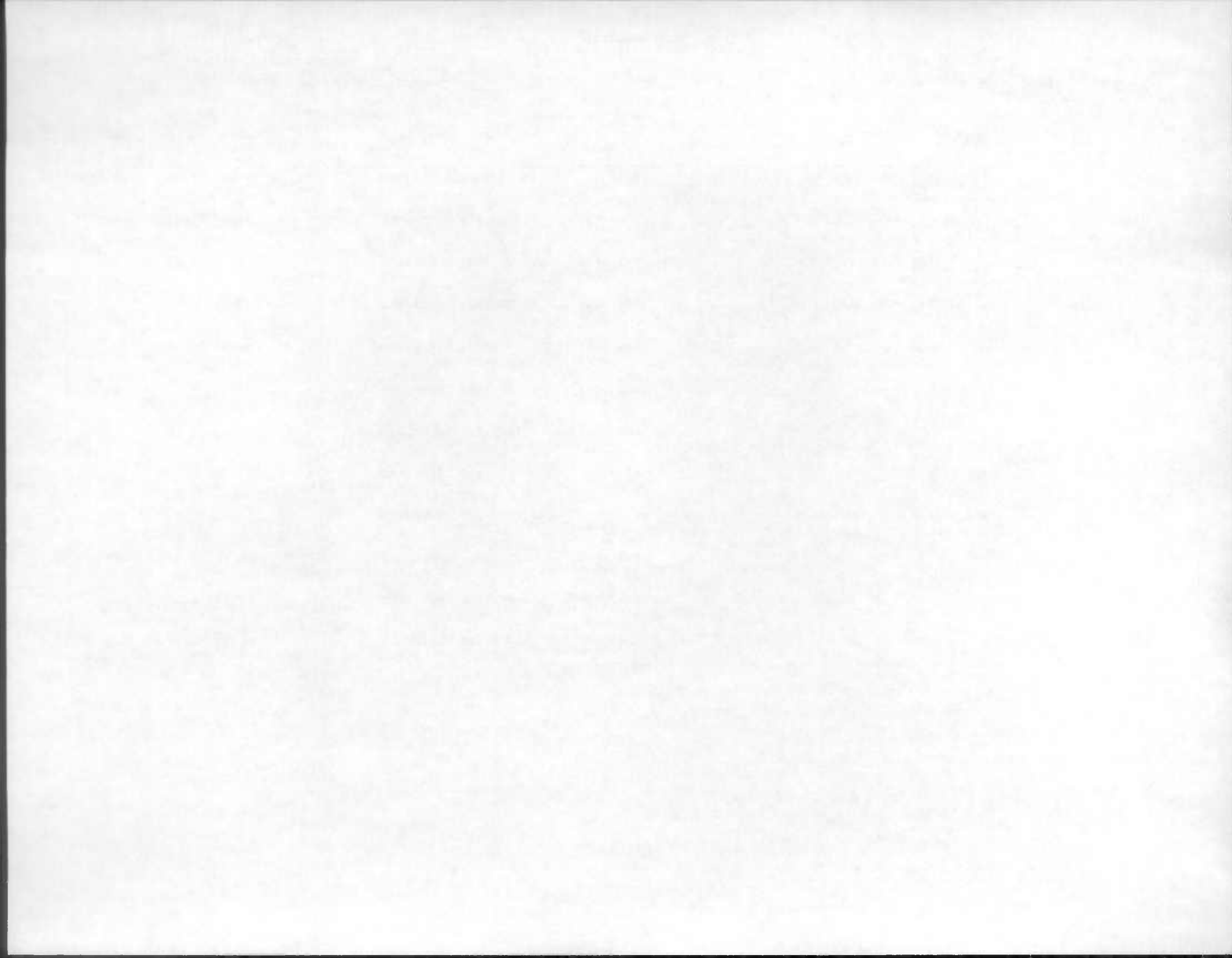


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Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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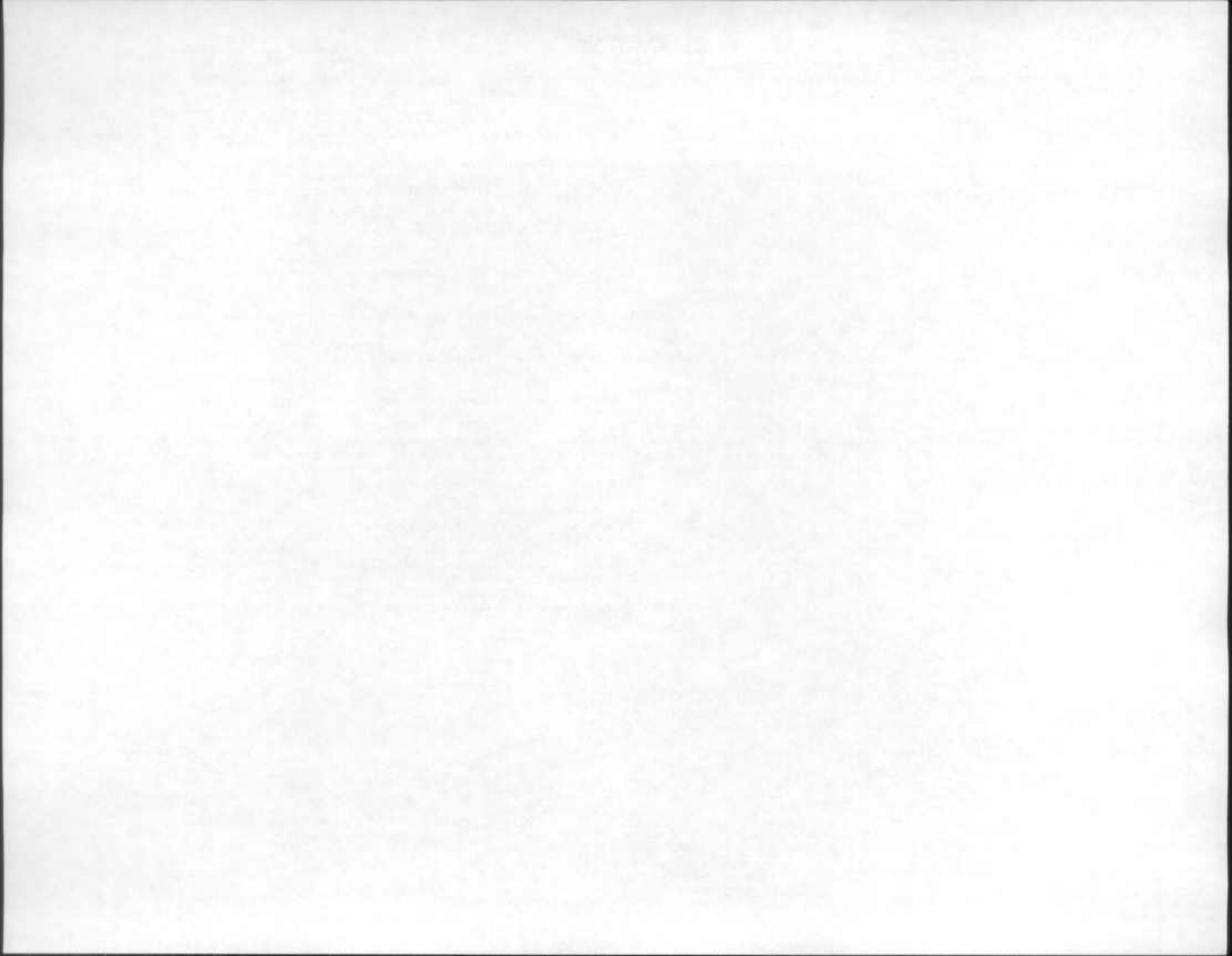


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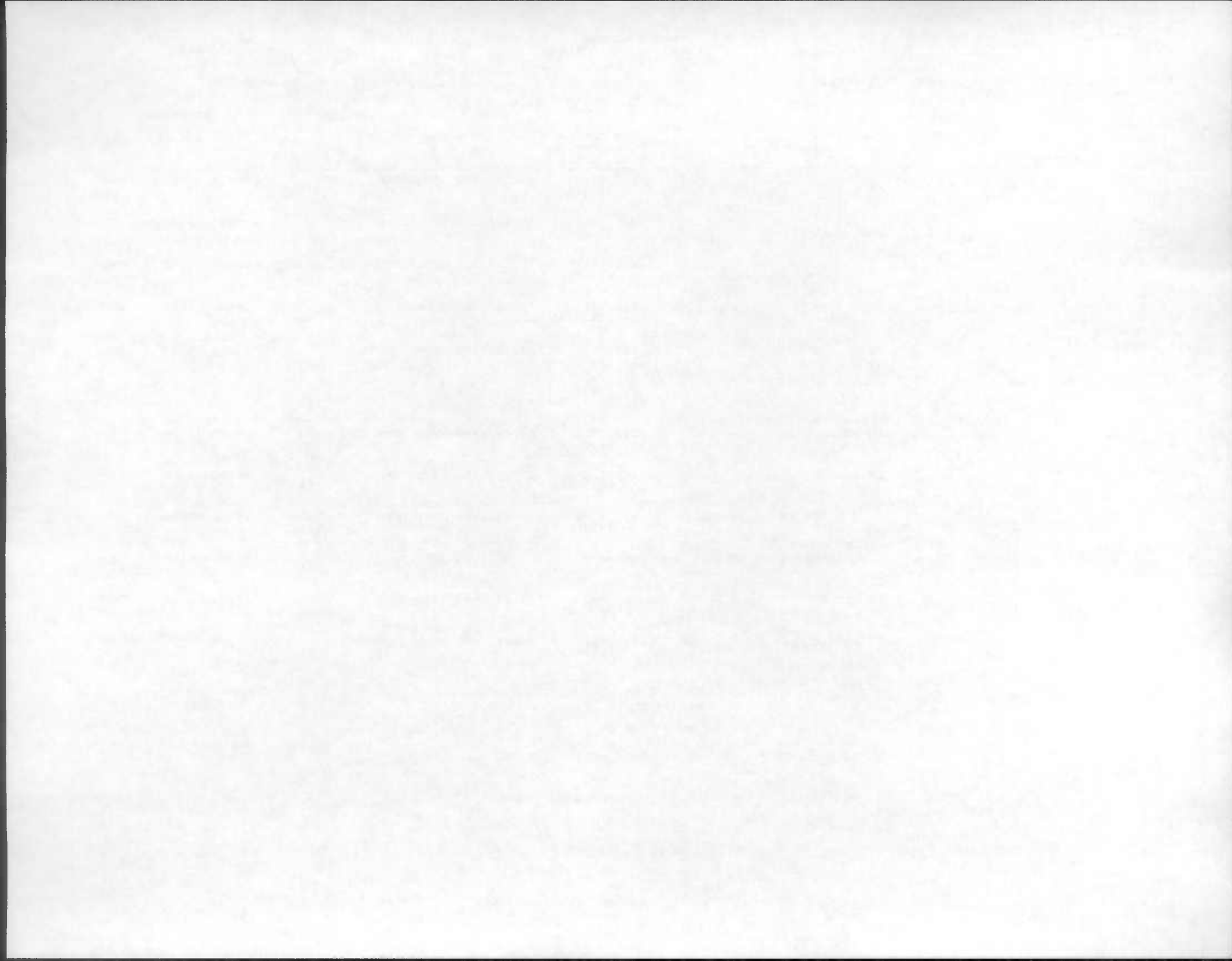
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00229	1			62506422 62506422	10/13/1998	UNDEFINED	101	00000	1.20	DST	
00230	1			62506423 62506423	10/13/1998	UNDEFINED	101	00000	1.20	DST	
00231	1			62506424 62506424	10/13/1998	UNDEFINED	101	00000	1.20	DST	
00232	1			62506425 62506425	02/10/1999	UNDEFINED	101	00000	1.20	DST	
00233	1		JULY RELEASE 98	62506426 62506426	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00234	1		JULY RELEASE 98	62506427 62506427	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00235	1		JULY RELEASE 98	62506428 62506428	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00236	1		JULY RELEASE 98	62506429 62506429	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00237	1		JULY RELEASE 98	62506430 62506430	09/09/1998	UNDEFINED	101	00000	1.20	DST	
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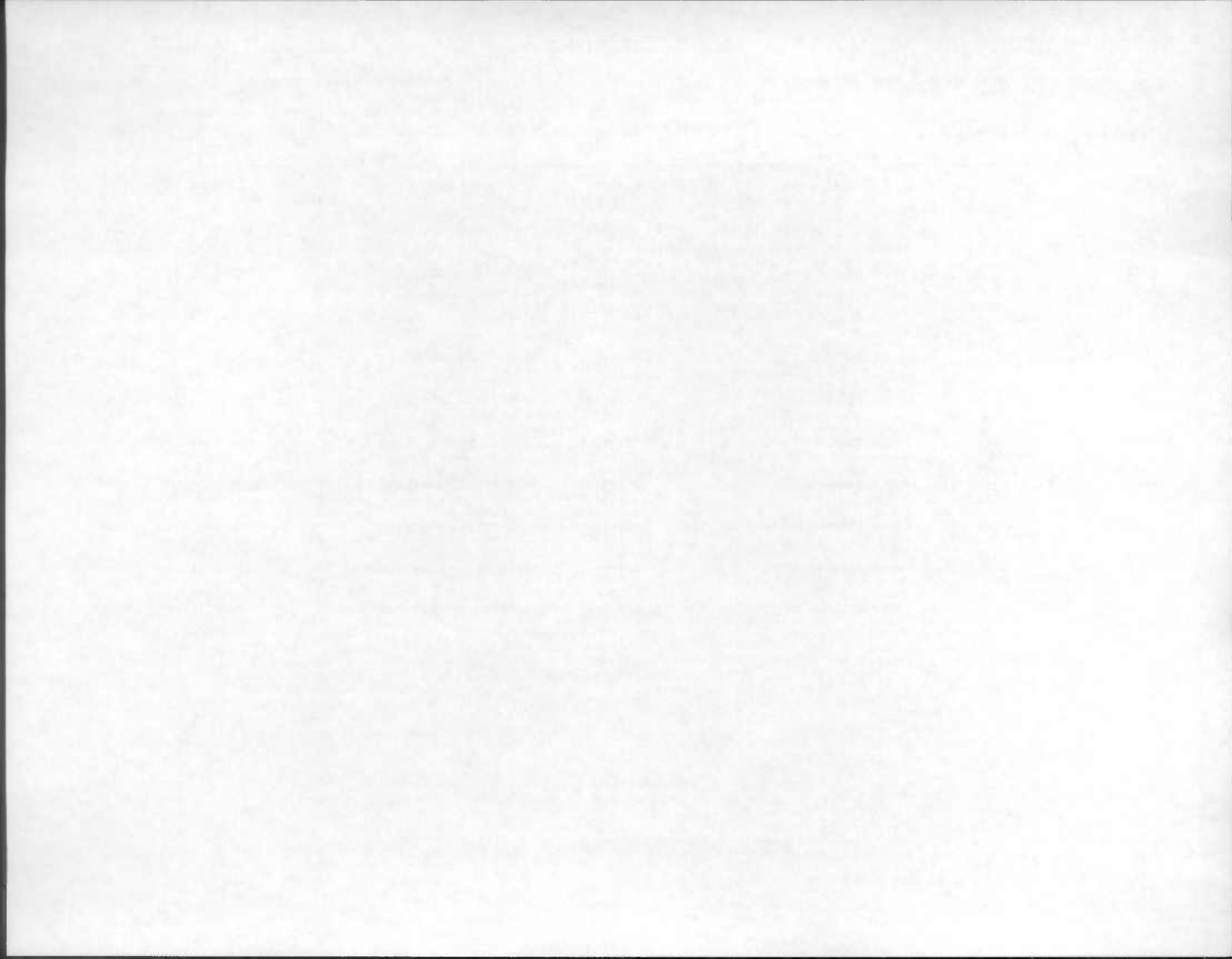


IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
							Rec. Cd	File Seq	Cu. Ft		
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00241	1		JULY RELEASE 98	62506435 62506435	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00242	1		JULY RELEASE 98	62506436 62506436	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00243	1		JULY RELEASE 98	62506437 62506437	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00244	1		JULY RELEASE 98	62506438 62506438	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00245	1		JULY RELEASE 98	62506439 62506439	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00246	1		JULY RELEASE 98	62506440 62506440	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00247	1		JULY RELEASE 98	62506441 62506441	09/09/1998	UNDEFINED	101	00000	1.20	DST	
00248	1		JULY RELEASE 98	62506442 62506442	09/09/1998	UNDEFINED	101	00000	1.20	DST	
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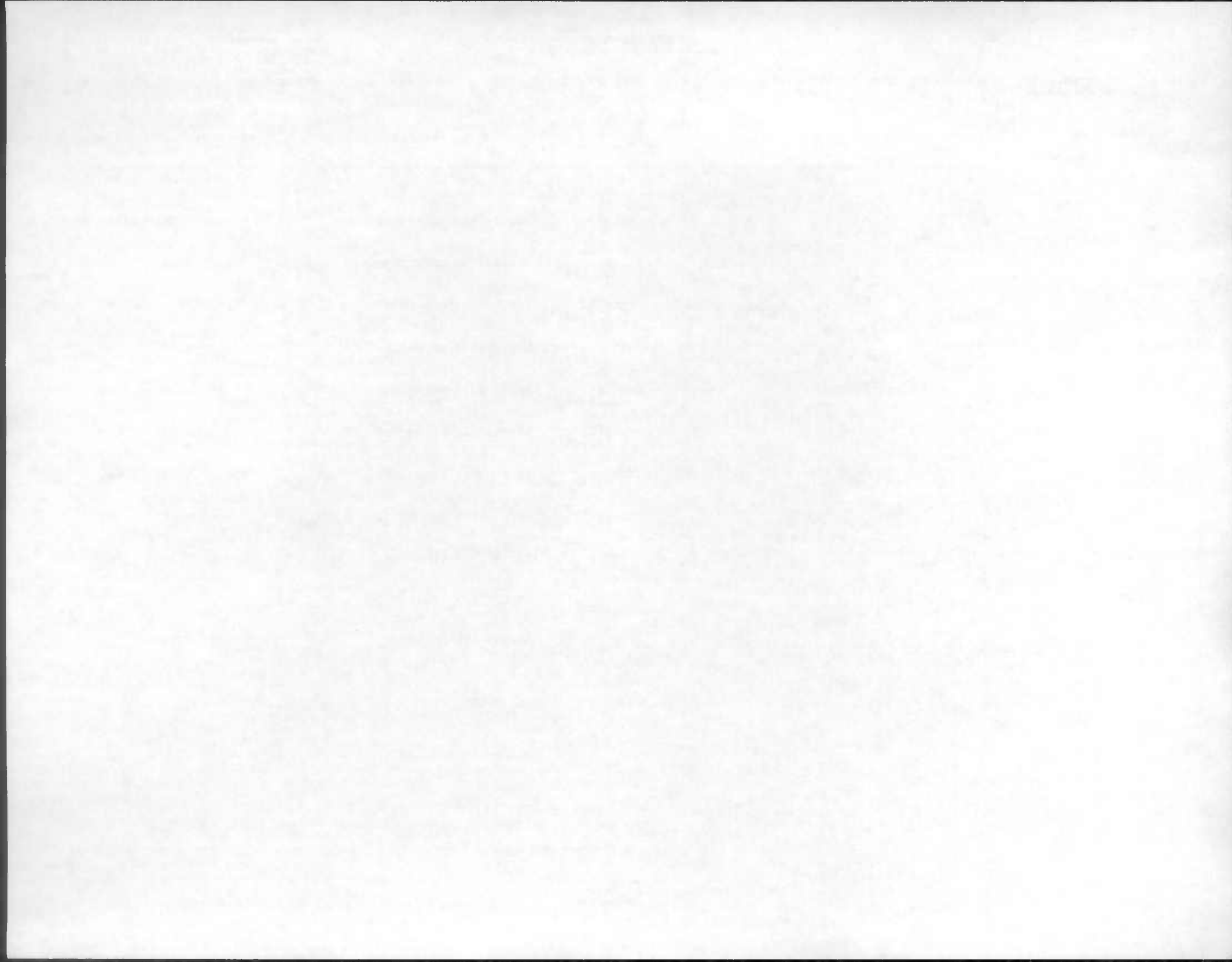
IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

ANNAPOLIS MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00253	1			62506447 62506447	10/13/1998	UNDEFINED	101	00000	1.20	DST
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00255	1			62506449 62506449	10/13/1998	UNDEFINED	101	00000	1.20	DST
00256	1			62506450 62506450	12/16/1998	UNDEFINED	101	00000	1.20	DST
00257	1			72930126 72930126	03/08/1999	UNDEFINED	101	00000	1.20	DST
00258	1			72930127 72930127	03/08/1999	UNDEFINED	101	00000	1.20	DST
00259	1			72930128 72930128	03/08/1999	UNDEFINED	101	00000	1.20	DST
00260	1			72930129 72930129	04/09/1999	UNDEFINED	101	00000	1.20	DST
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IRON MOUNTAIN
FINAL Destruction Listing

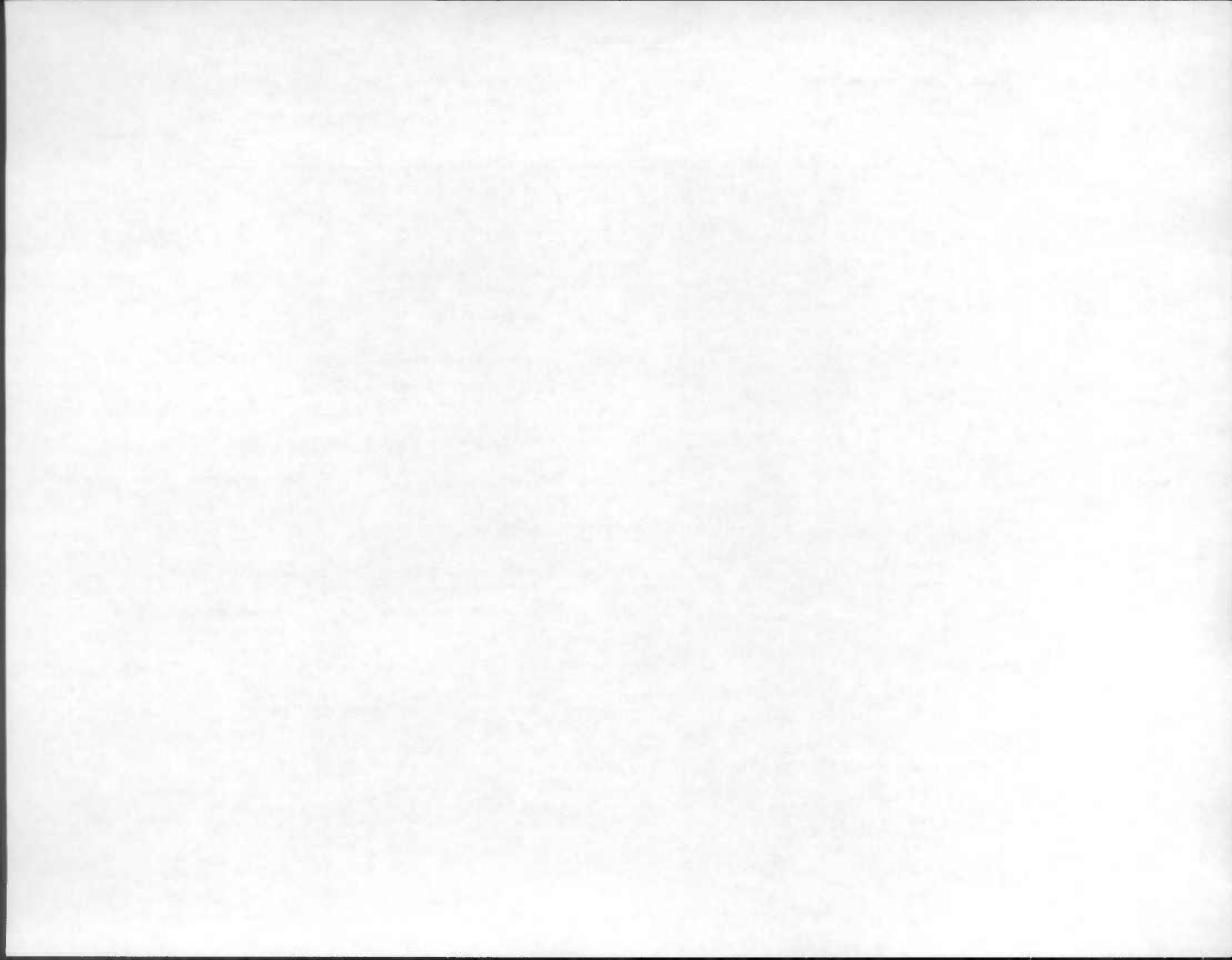
Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

ANNAPOLIS

MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00265	1			72930135 72930135	04/09/1999	UNDEFINED	101	00000	1.20	DST
00266	1			72930136 72930136	04/09/1999	UNDEFINED	101	00000	1.20	DST
00267	1			72930137 72930137	04/09/1999	UNDEFINED	101	00000	1.20	DST
00268	1			72930138 72930138	04/09/1999	UNDEFINED	101	00000	1.20	DST
00269	1			72930139 72930139	04/09/1999	UNDEFINED	101	00000	1.20	DST
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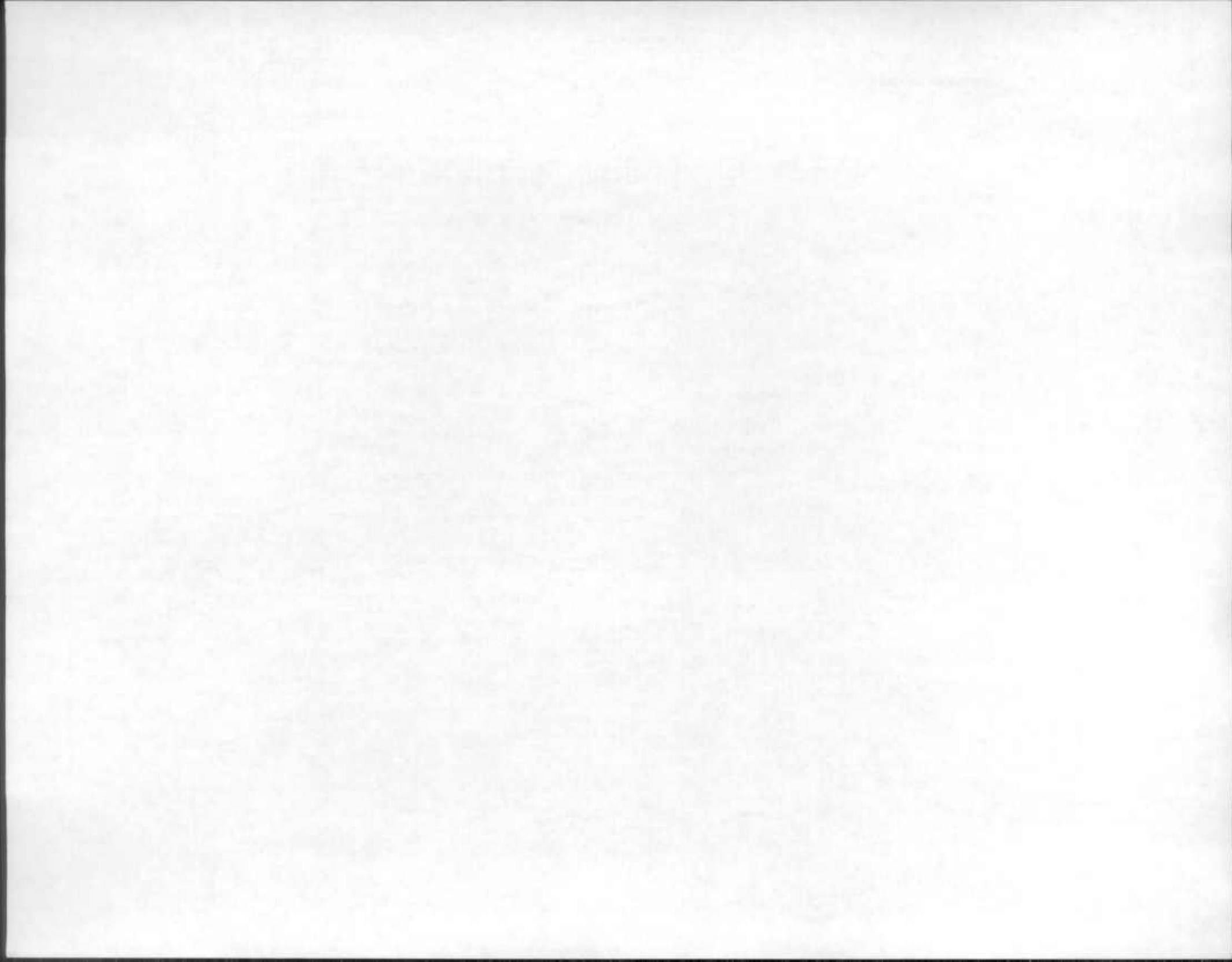
IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

ANNAPOLIS MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00276	1			72930146 72930146	05/06/1999	UNDEFINED	101	00000	1.20	DST
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00278	1			72930148 72930148	05/06/1999	UNDEFINED	101	00000	1.20	DST
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00282	1			72930227 72930227	02/10/1999	UNDEFINED	101	00000	1.20	DST
00283	1			72930228 72930228	02/10/1999	UNDEFINED	101	00000	1.20	DST
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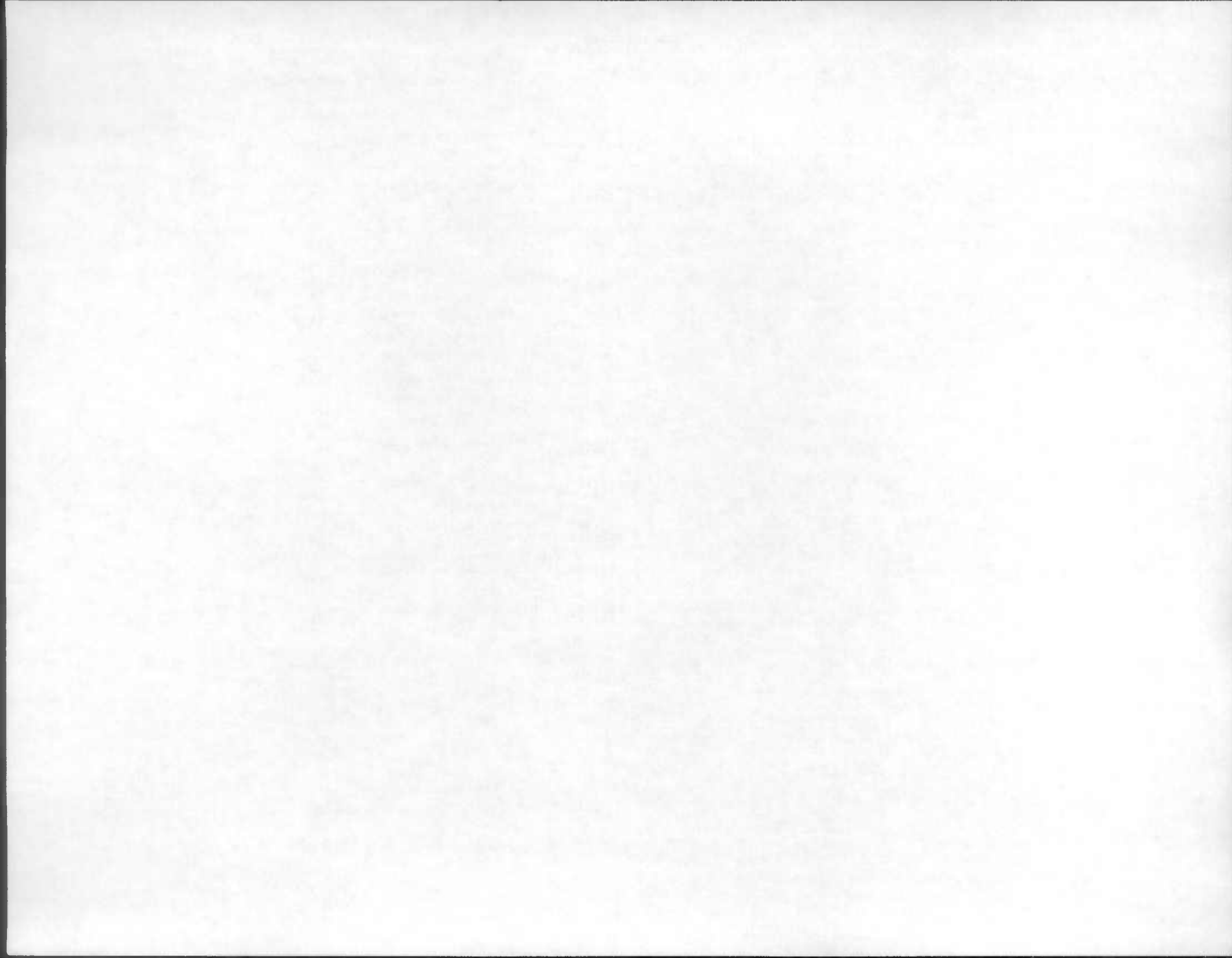


IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
							Rec. Cd	File Seq	Cu. Ft		
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00287	1			72930232 72930232	02/10/1999	UNDEFINED	101	00000	1.20	DST	
00288	1			72930233 72930233	02/10/1999	UNDEFINED	101	00000	1.20	DST	
00289	1			72930234 72930234	02/10/1999	UNDEFINED	101	00000	1.20	DST	
00290	1			72930235 72930235	02/10/1999	UNDEFINED	101	00000	1.20	DST	
00291	1			72930236 72930236	02/10/1999	UNDEFINED	101	00000	1.20	DST	
00292	1			72930237 72930237	02/10/1999	UNDEFINED	101	00000	1.20	DST	
00293	1			72930238 72930238	02/10/1999	UNDEFINED	101	00000	1.20	DST	
00294	1			72930239 72930239	02/10/1999	UNDEFINED	101	00000	1.20	DST	
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IRON MOUNTAIN
FINAL Destruction Listing

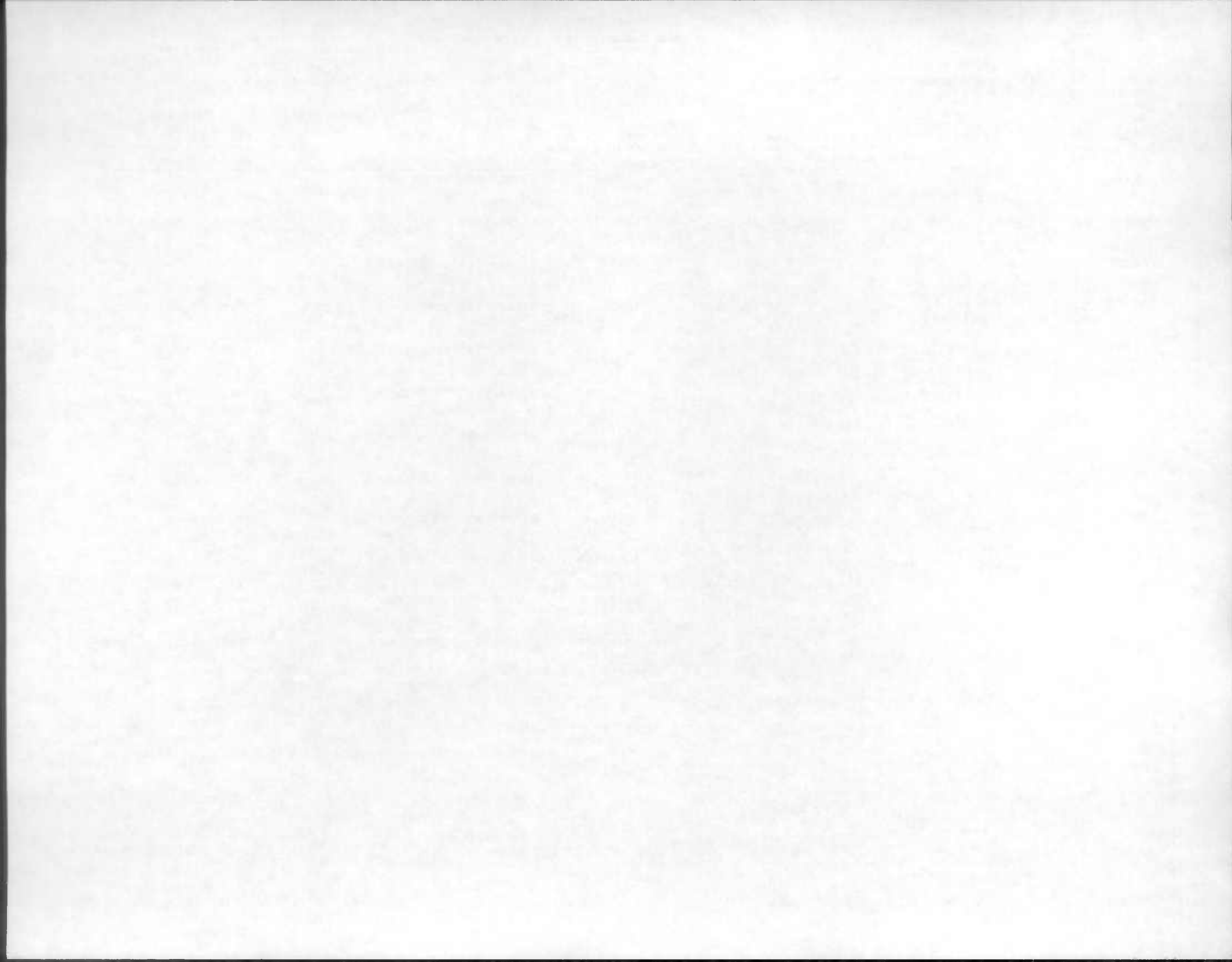
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Order Nbr: 129936316

Address: 131 JENNIFER ROAD

ANNAPOLIS

MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00298	1			72930243 72930243	03/08/1999	UNDEFINED	101	00000	1.20	DST
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IRON MOUNTAIN
FINAL Destruction Listing

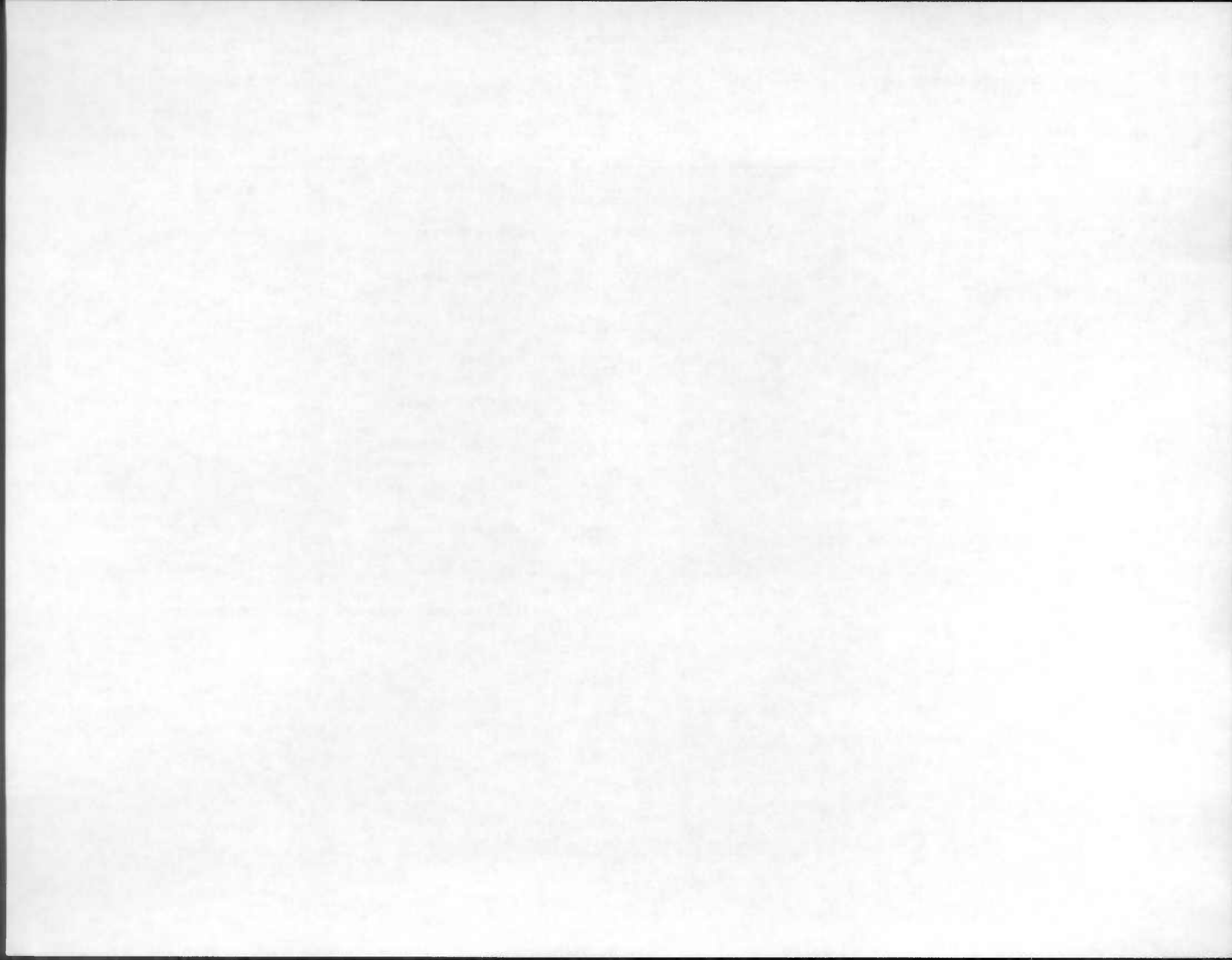
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Order Nbr: 129936316

Address: 131 JENNIFER ROAD

ANNAPOLIS

MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00310	1			73375780 73375780	11/18/1998	UNDEFINED	101	00000	1.20	DST
00311	1			73375781 73375781	11/18/1998	UNDEFINED	101	00000	1.20	DST
00312	1			73375782 73375782	11/18/1998	UNDEFINED	101	00000	1.20	DST
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00314	1			73375784 73375784	11/18/1998	UNDEFINED	101	00000	1.20	DST
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00317	1			73375787 73375787	11/18/1998	UNDEFINED	101	00000	1.20	DST
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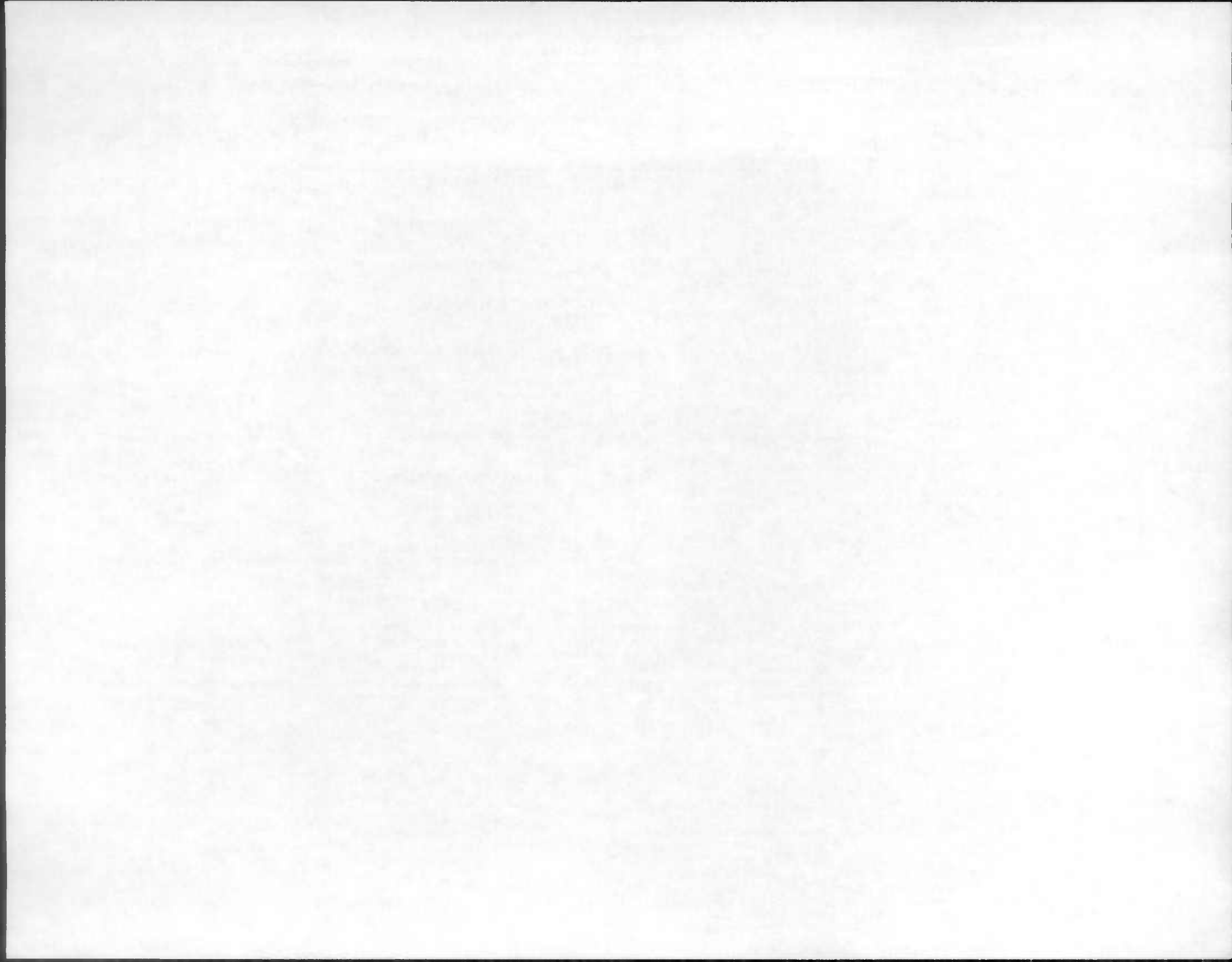
Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

ANNAPOLIS

MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00323	1			73375793 73375793	12/16/1998	UNDEFINED	101	00000	1.20	DST
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00325	1			73375795 73375795	12/16/1998	UNDEFINED	101	00000	1.20	DST
00326	1			73375796 73375796	12/16/1998	UNDEFINED	101	00000	1.20	DST
00327	1			73375797 73375797	12/16/1998	UNDEFINED	101	00000	1.20	DST
00328	1			73375798 73375798	12/16/1998	UNDEFINED	101	00000	1.20	DST
00329	1			73375799 73375799	12/16/1998	UNDEFINED	101	00000	1.20	DST
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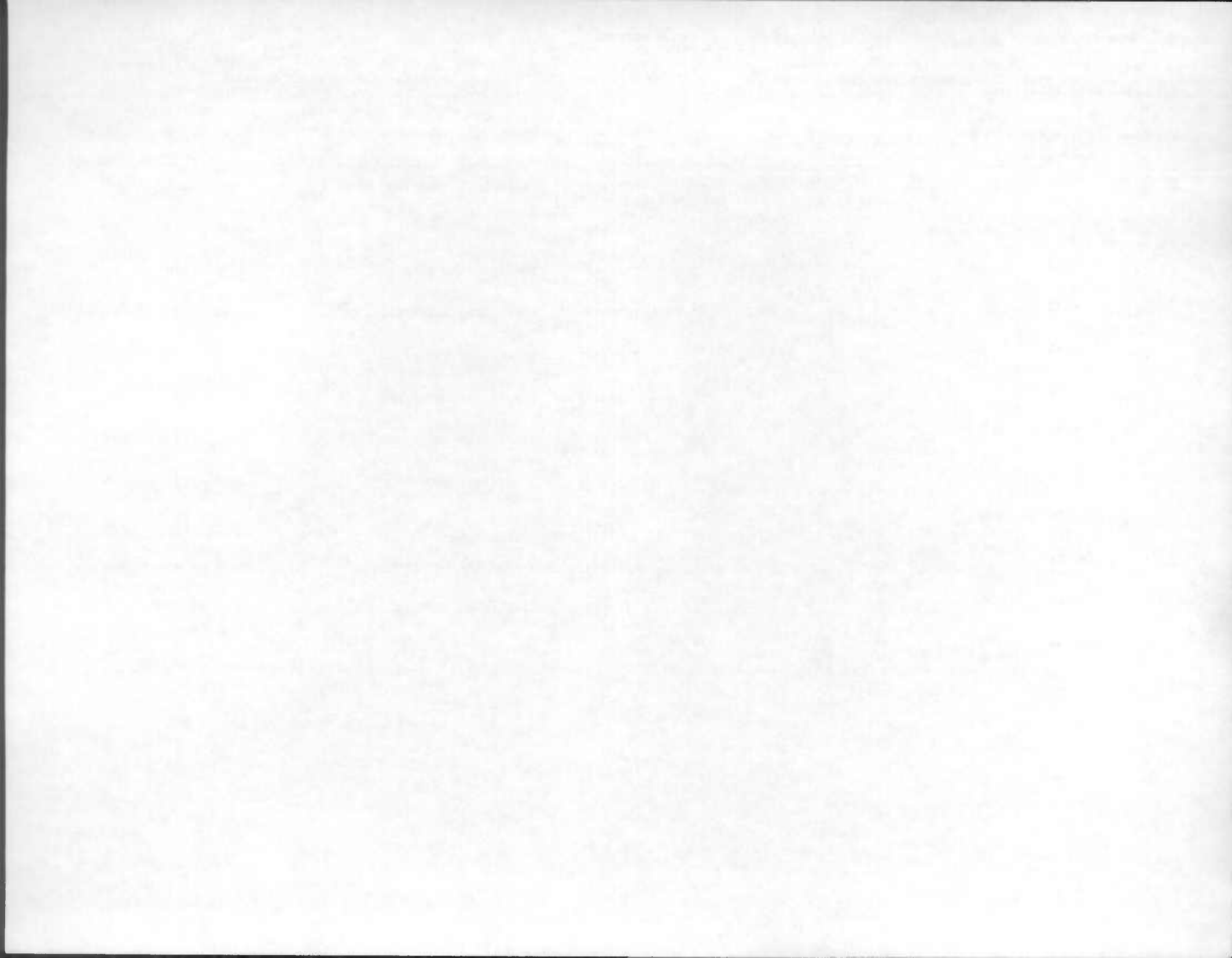


IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
							Rec. Cd	File Seq	Cu. Ft		
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00340	1			73375836 73375836	01/08/1999	UNDEFINED	101	00000	1.20	DST	
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IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316

Address: 131 JENNIFER ROAD

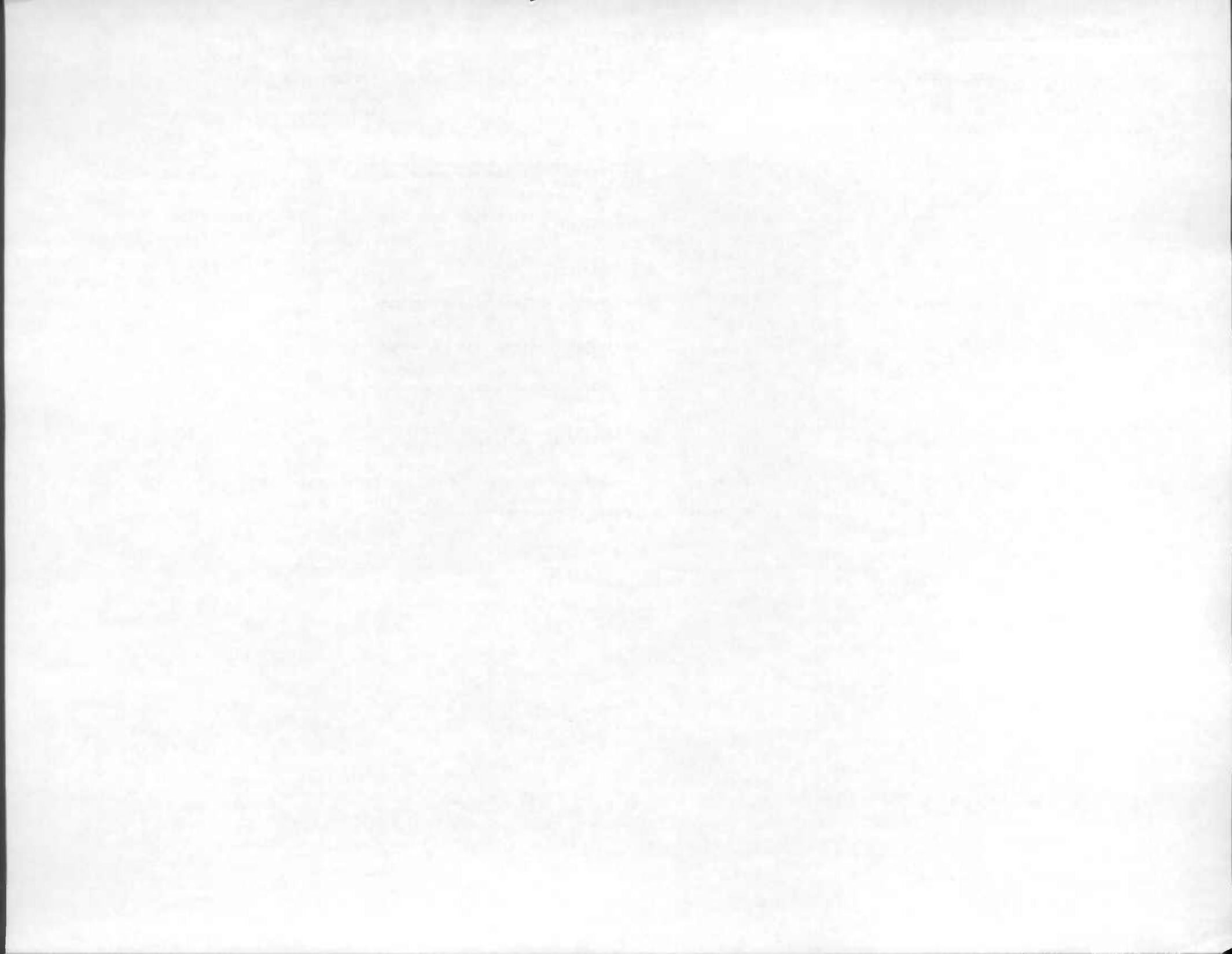
ANNAPOLIS

MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00346	1			73375842 73375842	01/08/1999	UNDEFINED	101	00000	1.20	DST
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Total Records Listed: 306 Total Cubic Feet: 367.20

***** End Of Report *****



IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129936316


Address: 131 JENNIFER ROAD

ANNAPOLIS MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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Iron Mountain certifies that the records listed above have been released for destruction as authorized by AMULA.

Iron Mountain destroys records by shredding. A certificate of destruction will be provided once the material has entered the destruction process in accordance with our Secure Shredding Workflow so that the information cannot be reconstructed.

OCL. II  2018



IRON MOUNTAIN®

The Leader in Records & Information Management

CERTIFICATE OF DESTRUCTION

This affidavit is to certify that on 06/15/2009,
(DATE)
Iron Mountain has destroyed the confidential material of
ANNE ARUNDEL COUNTY DETENT CTR as requested on order
(COMPANY NAME)
129900736. This confidential material has been destroyed
utilizing a shredding and pulping process. This destruction
was authorized by SHERRIE DIPIETRO.

Chargeback Code _____

P.O.# _____

Kathy Lanahan
(SIGNATURE)

Data Entry Coordinator
(TITLE)

2009

IRON MOUNTAIN
FINAL Destruction Listing

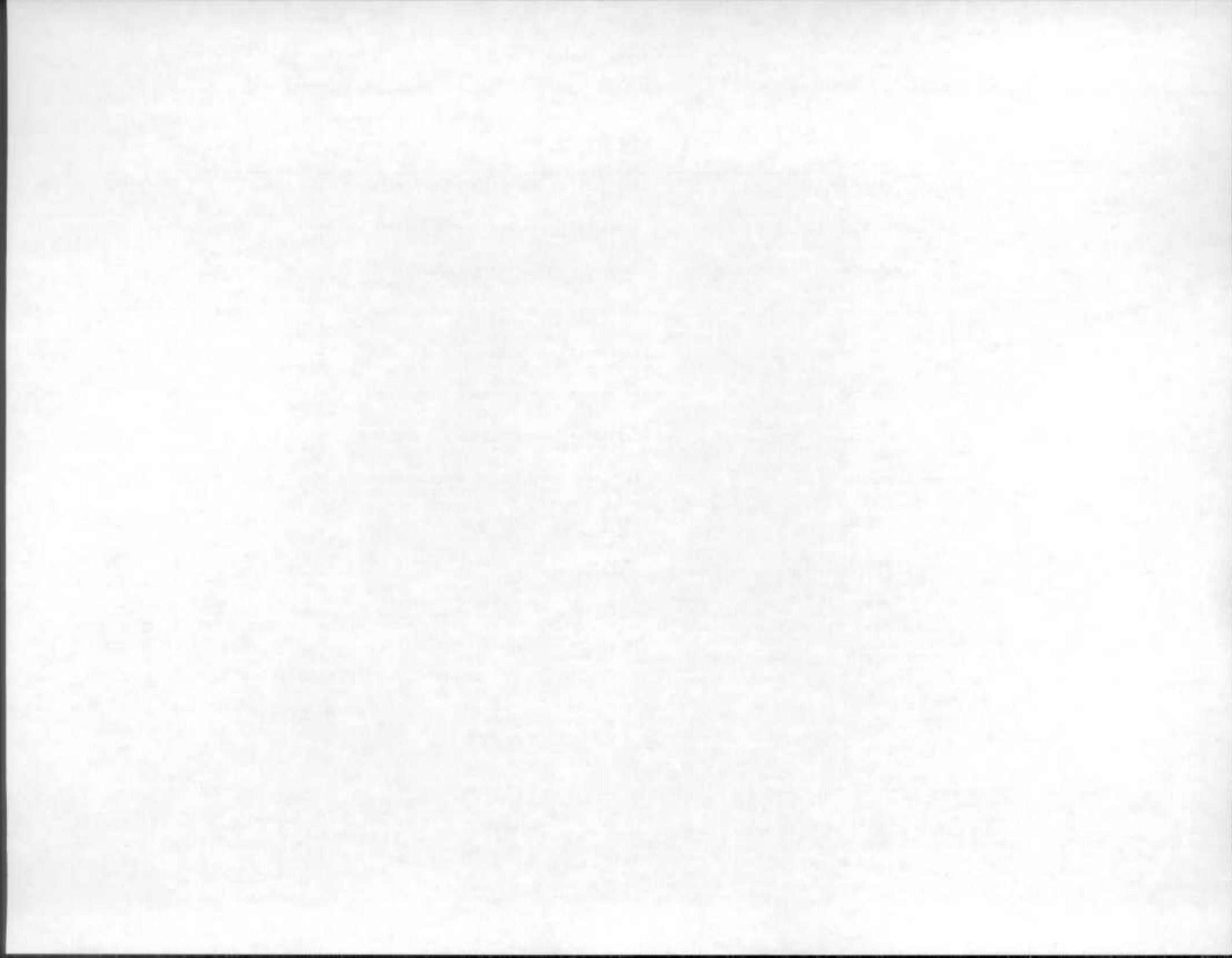
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Order Nbr: 129900736

Address: 131 JENNIFER ROAD

ANNAPOLIS

MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00005	1		PRETRIAL	243258728 243258728	01/15/2003	01/01/2007	103	00000	1.20	DST
00006	1		PRETRIAL	243258729 243258729	01/15/2003	01/01/2007	103	00000	1.20	DST
00007	1		PRETRIAL	243258732 243258732	01/15/2003	01/01/2007	103	00000	1.20	DST
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00009	1		PRETRIAL	243258734 243258734	01/15/2003	01/01/2007	103	00000	1.20	DST
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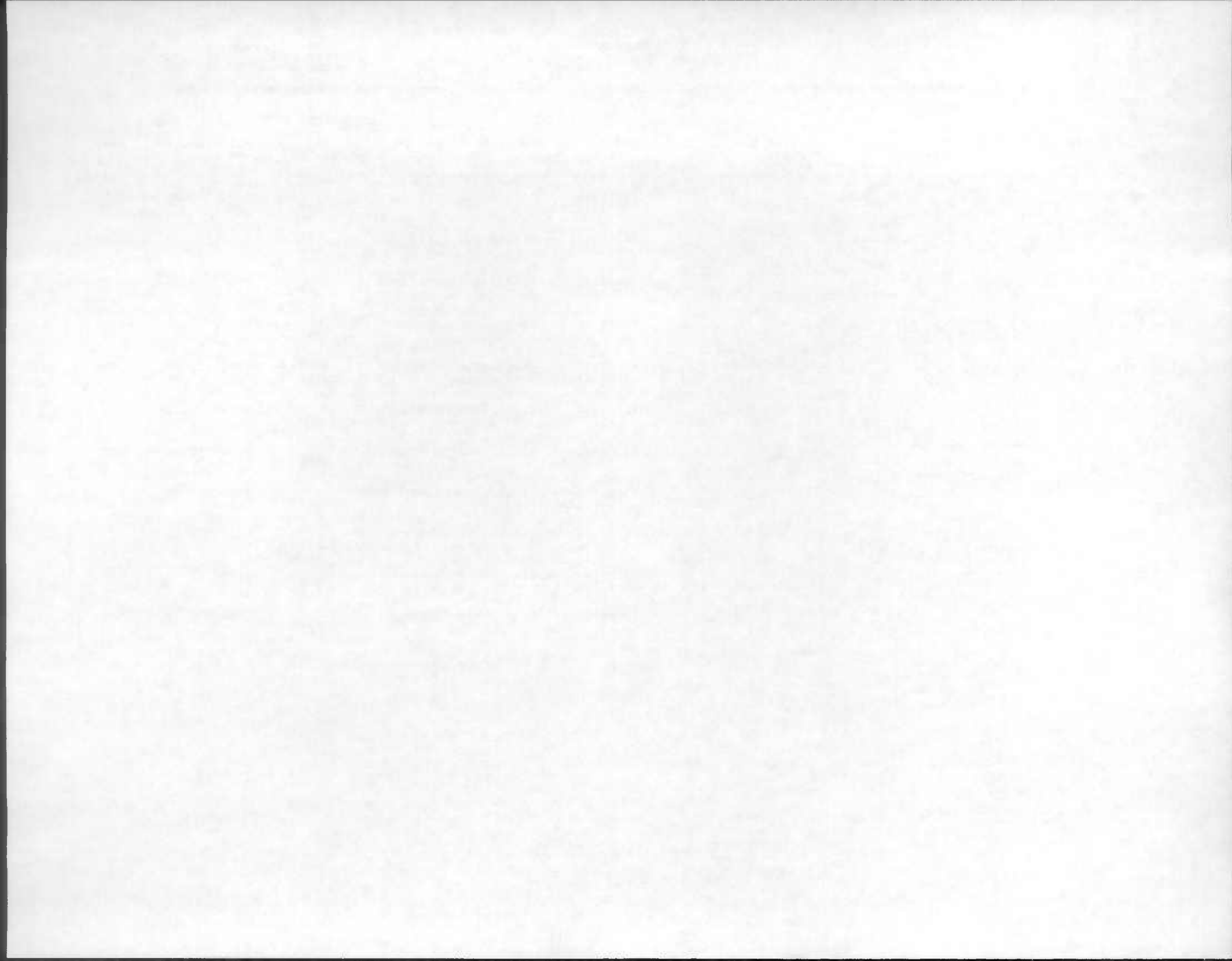


IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129900736

Address: 131 JENNIFER ROAD

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
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00017	1		PRETRIAL	243258842 243258842	01/15/2003	01/01/2007	103	00000	1.20	DST	
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00019	1			33781378 33781378	04/09/1998	UNDEFINED	103	00000	1.20	DST	
00020	1			33781379 33781379	01/28/1998	UNDEFINED	103	00000	1.20	DST	
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00023	1			33781382 33781382	01/28/1998	UNDEFINED	103	00000	1.20	DST	
00024	1			33781383 33781383	01/28/1998	UNDEFINED	103	00000	1.20	DST	
00025	1			33781384 33781384	01/28/1998	UNDEFINED	103	00000	1.20	DST	
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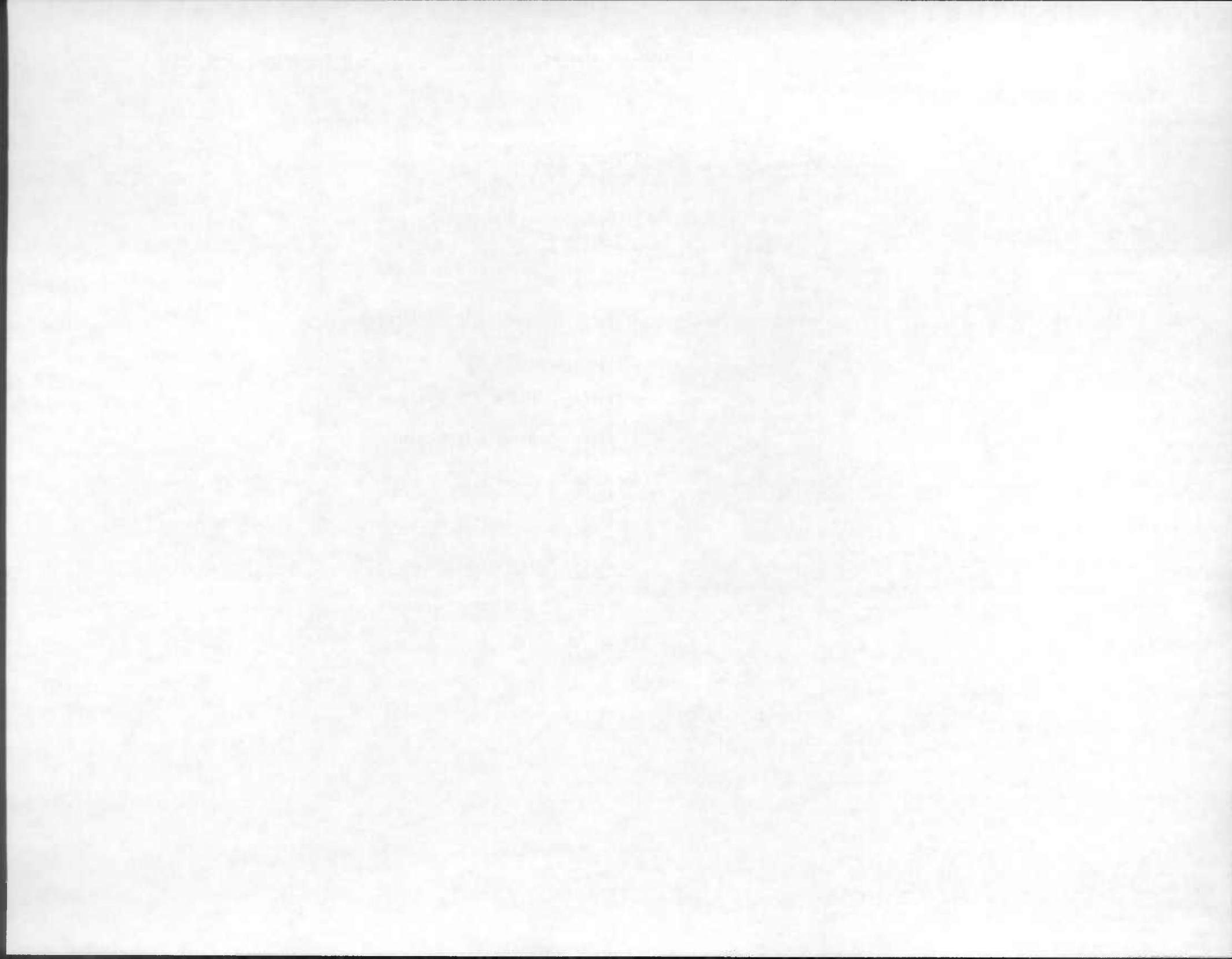


IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129900736

Address: 131 JENNIFER ROAD

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
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00029	1			33781388 33781388	01/28/1998	UNDEFINED	103	00000	1.20	DST	
00030	1			33781389 33781389	04/09/1998	UNDEFINED	103	00000	1.20	DST	
00031	1			33781390 33781390	01/28/1998	UNDEFINED	103	00000	1.20	DST	
00032	1			33781391 33781391	01/28/1998	UNDEFINED	103	00000	1.20	DST	
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00034	1			33781393 33781393	04/09/1998	UNDEFINED	103	00000	1.20	DST	
00035	1			33781395 33781395	07/16/1998	UNDEFINED	103	00000	1.20	DST	
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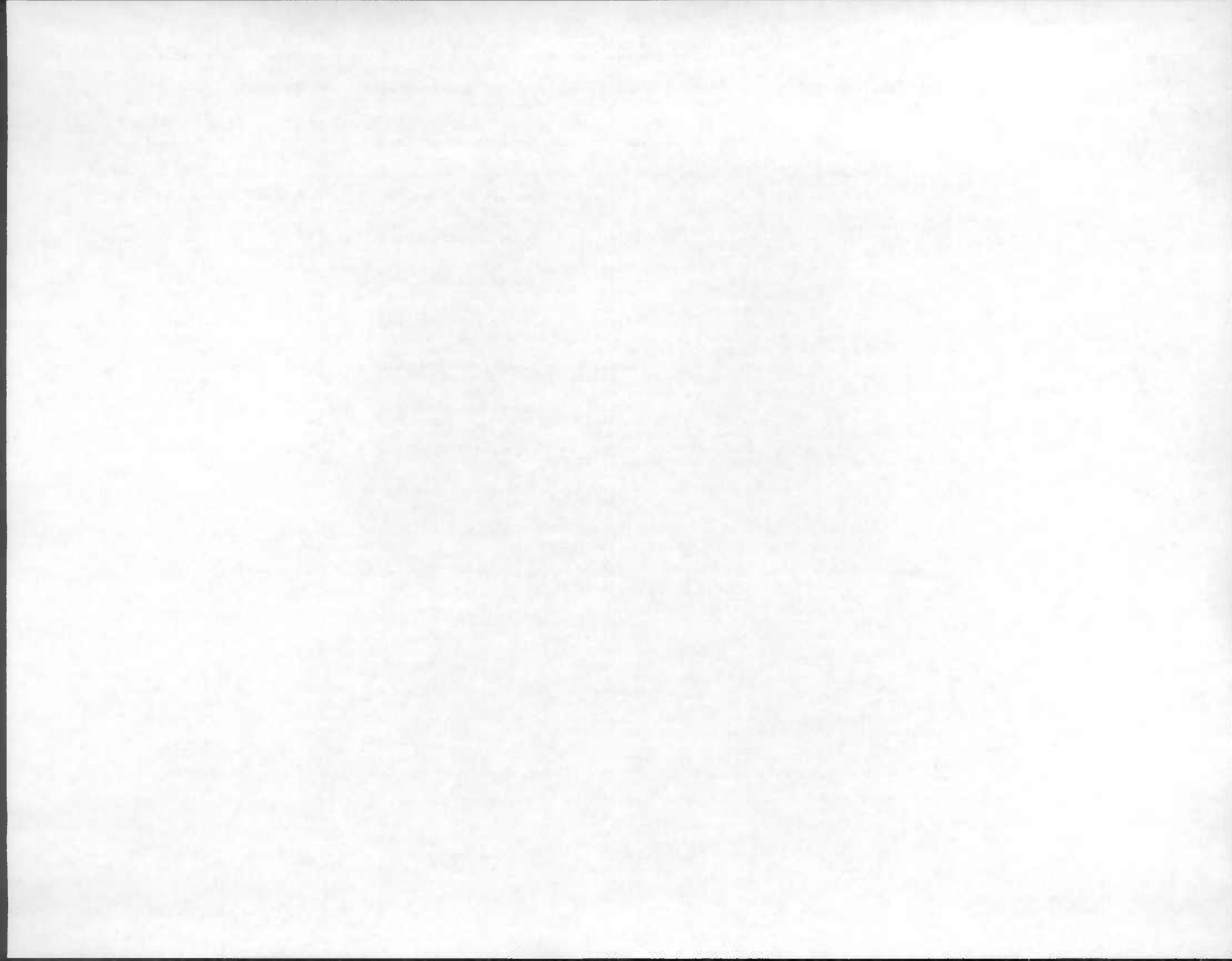


IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129900736

Address: 131 JENNIFER ROAD

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS	MD 21401		Stat
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00042				33781435 33781435	10/21/1998	UNDEFINED	103	00000	1.20	DST
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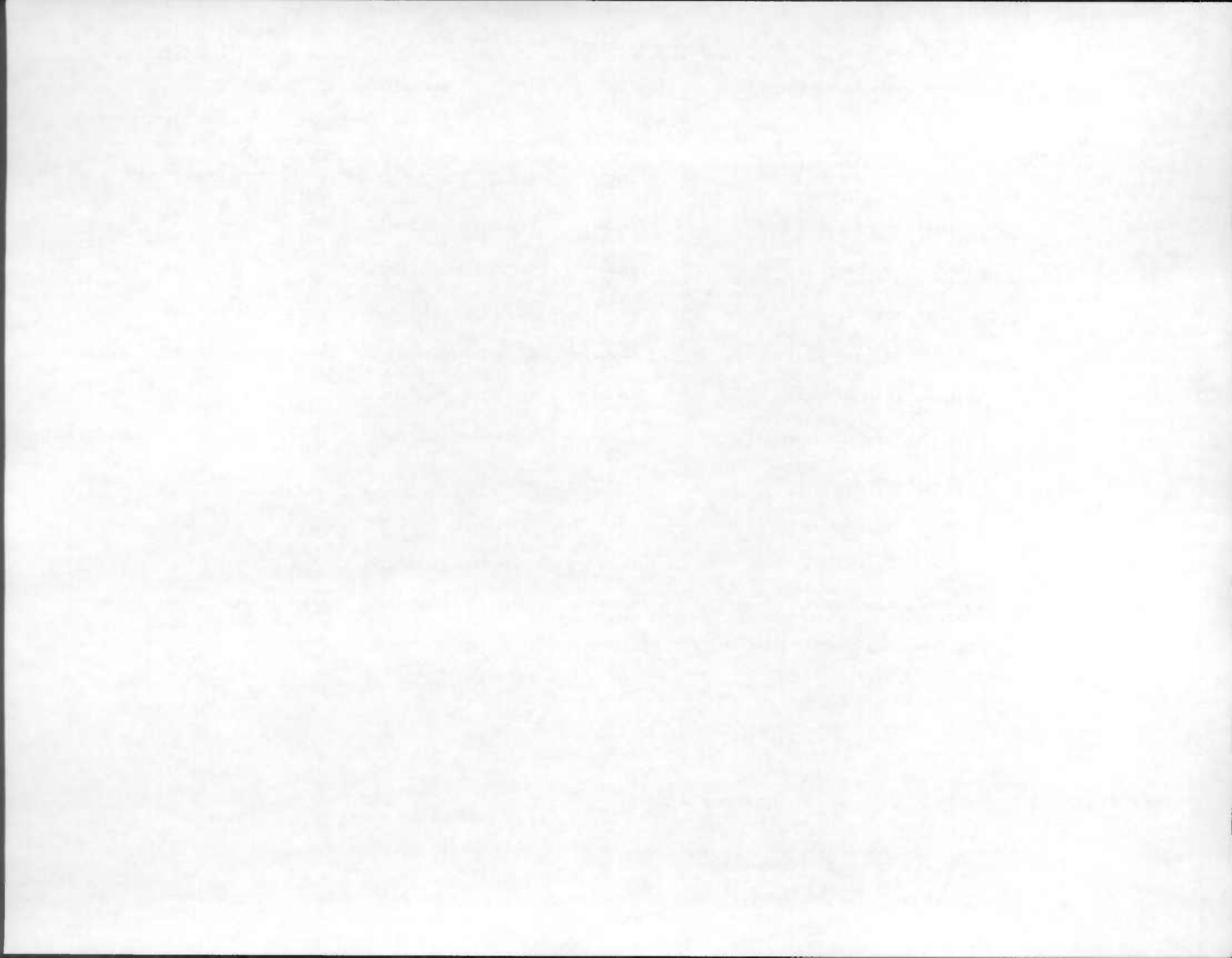


Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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Address: 131 JENNIFER ROAD

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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00052	3	01/03/2001 12/05/2001	HOURS REGISTERS 2001 TIMESHEETS 1-3-01-2-14-01	240867155 240867155	02/14/2003	01/01/2005	201	00000	1.20	DST
00053	3	01/03/2001 05/09/2001	OVERTIME SLIPS	240867156 240867156	02/14/2003	01/01/2005	201	00000	1.20	DST
00054	3	05/23/2001 08/29/2001	OVERTIME SLIPS	240867157 240867157	02/14/2003	01/01/2005	201	00000	1.20	DST
00055	3	09/12/2001 12/05/2001	OVERTIME SLIPS	240867158 240867158	02/14/2003	01/01/2005	201	00000	1.20	DST
00056	3	01/03/2001 08/15/2001	PAYROLL WORKSHEETS	240867159 240867159	02/14/2003	01/01/2005	201	00000	1.20	DST
00057	3	09/26/2001 12/19/2001	PAYROLL WORKSHEETS OVERTIME SLIPS PPE 12-19-01	240867160 240867160	02/14/2003	01/01/2005	201	00000	1.20	DST
00058	3	12/28/2000 04/11/2001	HOURS DETAIL	240867161 240867161	02/25/2003	01/01/2005	201	00000	1.20	DST
00059	3	04/12/2001 08/15/2001	HOURS DETAIL	240867162 240867162	02/25/2003	01/01/2005	201	00000	1.20	DST
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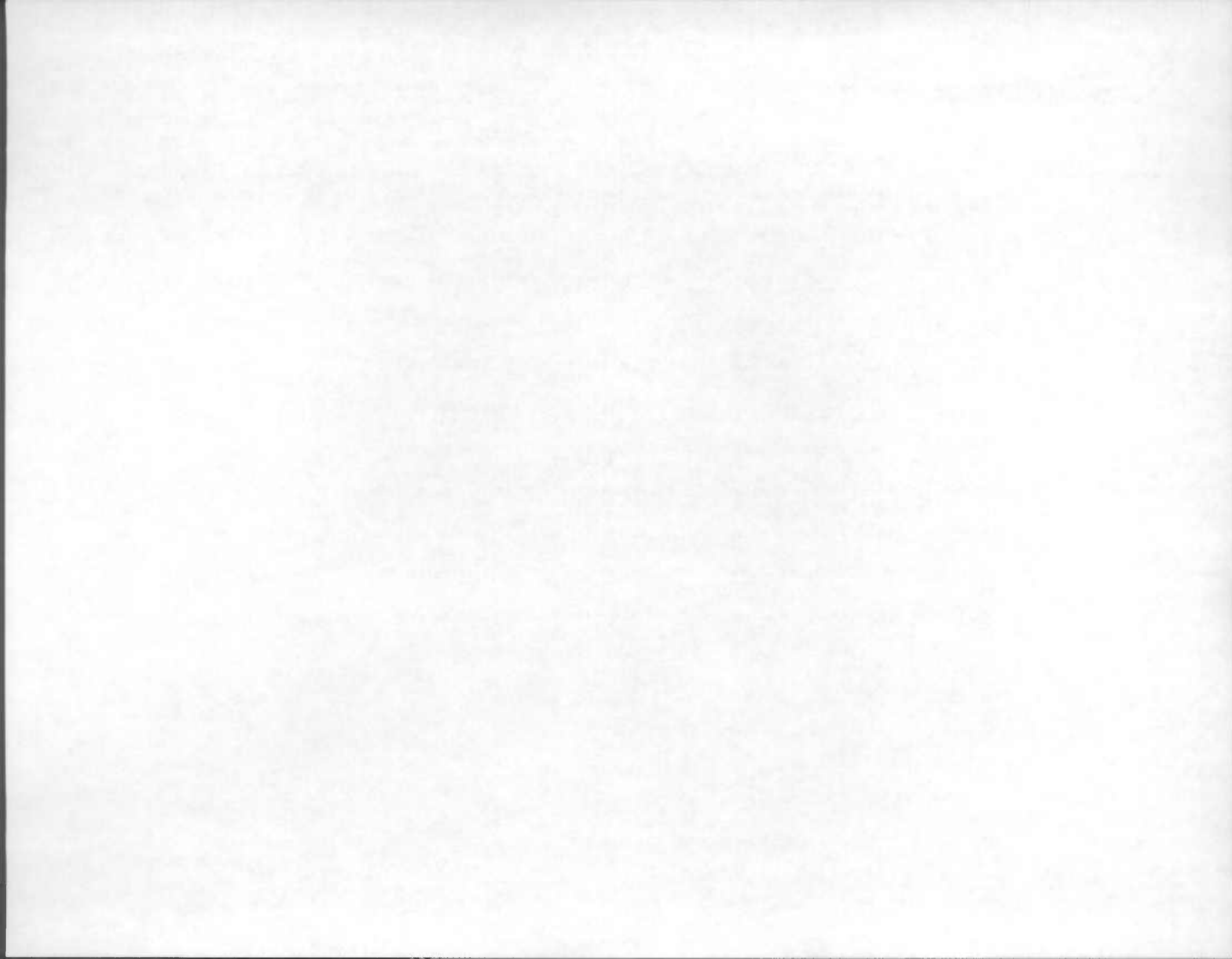


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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00064	3	01/02/2002 05/08/2002	2002 PAYROLL WORKSHEETS 2002 OVERTIME SLIPS NOV DEC	240867170 240867170	05/10/2004	01/01/2006	201	00000	2.40	DST
00065	3	01/03/2002 05/08/2002	2002 TIMECARD REPORTS 2002 PAYROLL WORKSHEETS 12/2	240867172 240867172	05/10/2004	01/01/2006	201	00000	2.40	DST
00066	3	05/09/2002 10/09/2002	TIMECARDS REPORTS 2002	240867173 240867173	05/10/2004	01/01/2006	201	00000	2.40	DST
00067	3	01/02/2002 01/03/2003	2002 PAYROLL REGISTERS TIMECARD REPORTS 10-9 1-1-03	240867174 240867174	05/10/2004	01/01/2006	201	00000	2.40	DST
00068	2	10/06/1994 12/23/1996	CLOSED PERSONNEL FILES	33782041 33782041	04/07/2000	01/01/2007	201	00000	1.20	DST
00069	2	01/01/1997 12/31/1997	CLOSED PERSONNEL FILES A-RE	33782042 33782042	04/07/2000	01/01/2008	201	00000	1.20	DST
00070	2	01/01/1997 12/31/1997	CLOSED PERSONNEL FILES R-Z	33782043 33782043	04/07/2000	01/01/2008	201	00000	1.20	DST
00071	2		HOUSE ARREST SUPR	84672012 84672012	10/28/1999	01/01/2008	201	00000	1.20	DST
00072	3	01/14/2004 05/05/2004	PAYROLL WORKSHEETS	337607324 337607324	10/27/2006	01/01/2008	201	00000	1.20	DST



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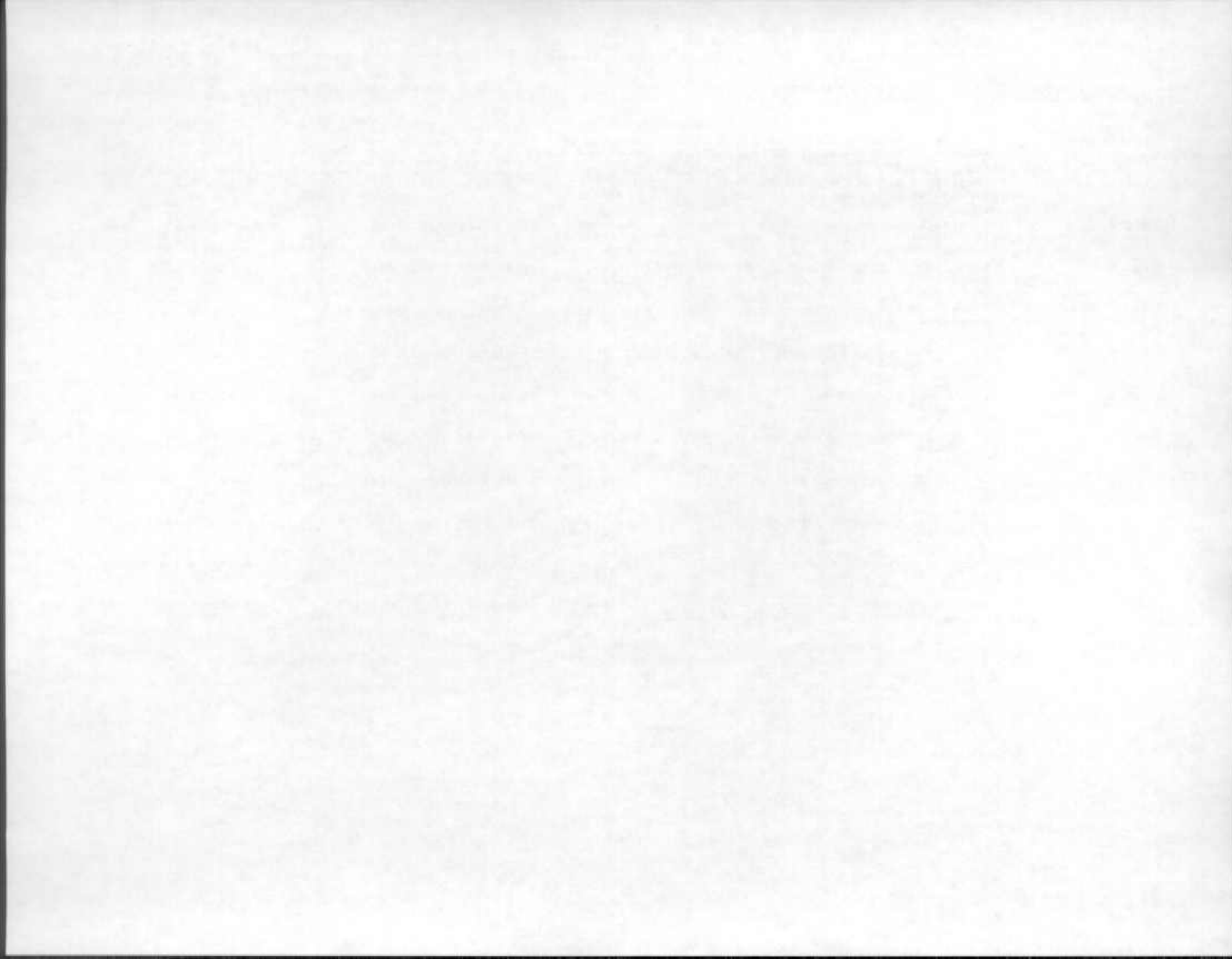
Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00075	3	12/31/2003 12/15/2004	PAYROLL REGISTER	390498676 390498676	10/27/2006	01/01/2008	201	00000	1.20	DST
00076	2	01/01/1998 12/31/1998	CLOSED PERSONNEL FILES A-J	33782044 33782044	04/07/2000	01/01/2009	201	00000	1.20	DST
00077	2	01/01/1998 12/31/1998	CLOSED PERSONNEL FILES K-Z	33782045 33782045	04/07/2000	01/01/2009	201	00000	1.20	DST
00078	3	12/30/2004 03/23/2005	TIMECARD REPORTS	390498681 390498681	10/25/2007	01/01/2009	201	00000	1.20	DST
00079	3	03/24/2005 06/01/2005	TIME DETAIL REPORTS	390498682 390498682	10/25/2007	01/01/2009	201	00000	1.20	DST
00080	3	06/02/2005 08/24/2005	TIME DETAIL REPORTS	390498684 390498684	10/25/2007	01/01/2009	201	00000	1.20	DST
00081	3	08/25/2005 11/30/2005	TIMECARDS REPORTS	390498685 390498685	10/25/2007	01/01/2009	201	00000	1.20	DST
00082	3	12/01/2005 12/28/2005	TIMECARDS REPORTS	390498686 390498686	10/25/2007	01/01/2009	201	00000	1.20	DST
00083	3	01/12/2005 04/06/2005	OVERTIME SLIPS VACATION/DISABILITY/FLEX REPOR	390498687 390498687	10/25/2007	01/01/2009	201	00000	1.20	DST
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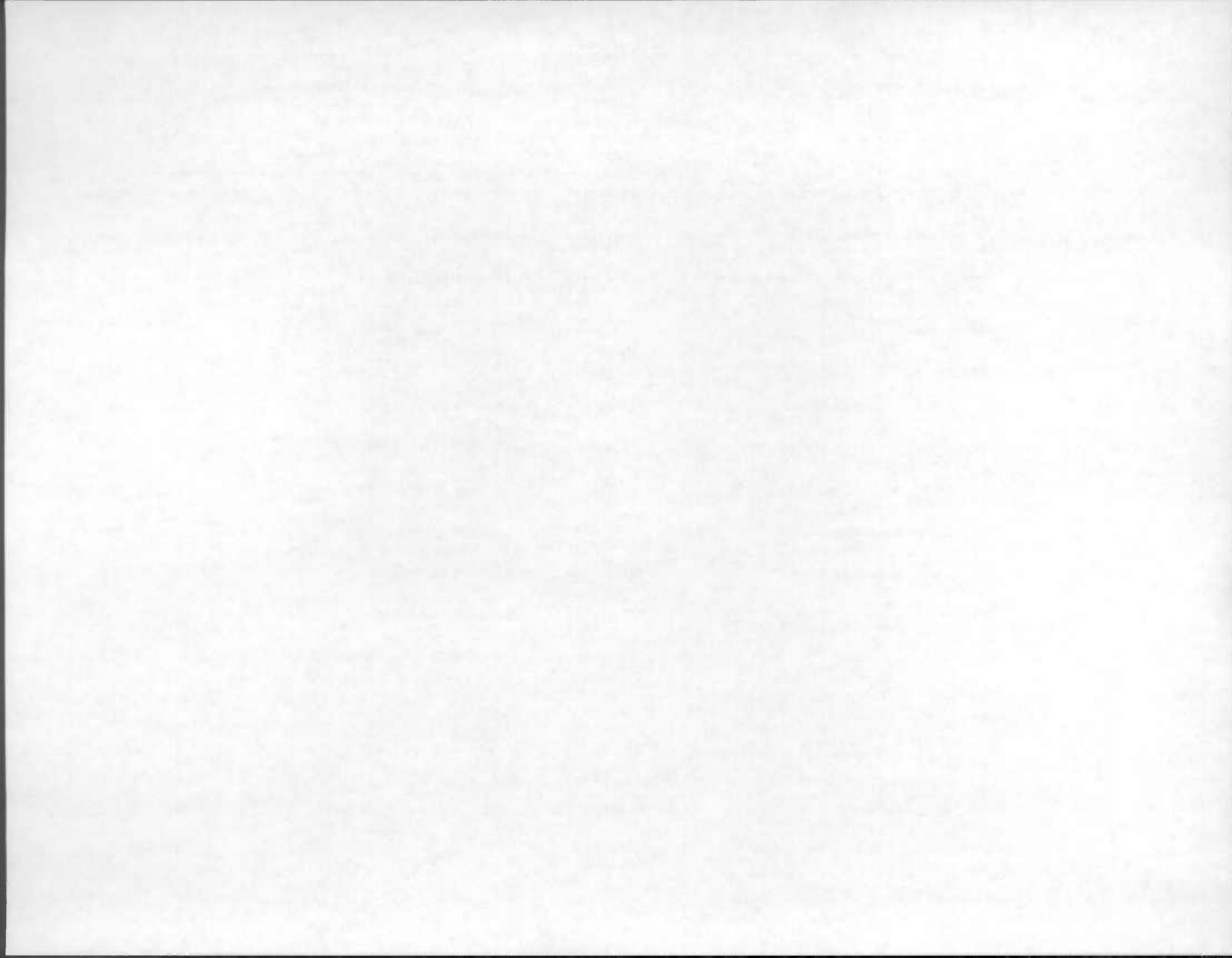
IRON MOUNTAIN
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Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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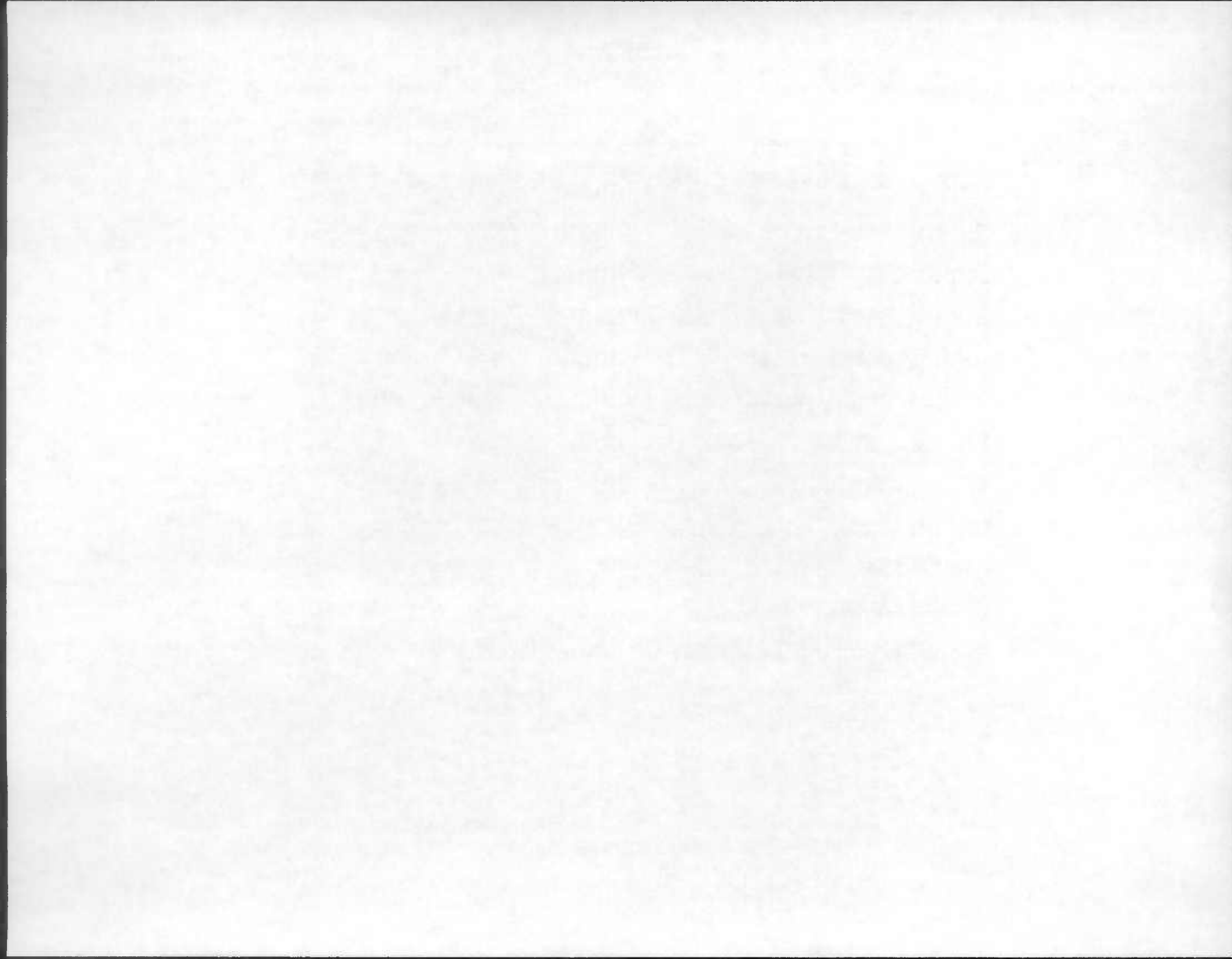
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00089	3	01/15/2003 06/18/2003	OVERTIME SHEETS 2003	337607303 337607303	04/19/2005	01/01/2007	202	00000	1.20	DST
00090	3	01/02/2003 04/09/2003	TIMECARD REPORT	337607304 337607304	04/19/2005	01/01/2007	202	00000	1.20	DST
00091	3	07/23/2003 12/31/2003	OVERTIME SHEETS 2003	337607305 337607305	04/19/2005	01/01/2007	202	00000	1.20	DST
00092	3	12/31/2003 09/10/2003	WORKSHEETS 2003	337607306 337607306	04/19/2005	01/01/2007	202	00000	1.20	DST
00093	3	05/07/2003 08/27/2003	WORKSHEETS 2003	337607307 337607307	04/19/2005	01/01/2007	202	00000	1.20	DST
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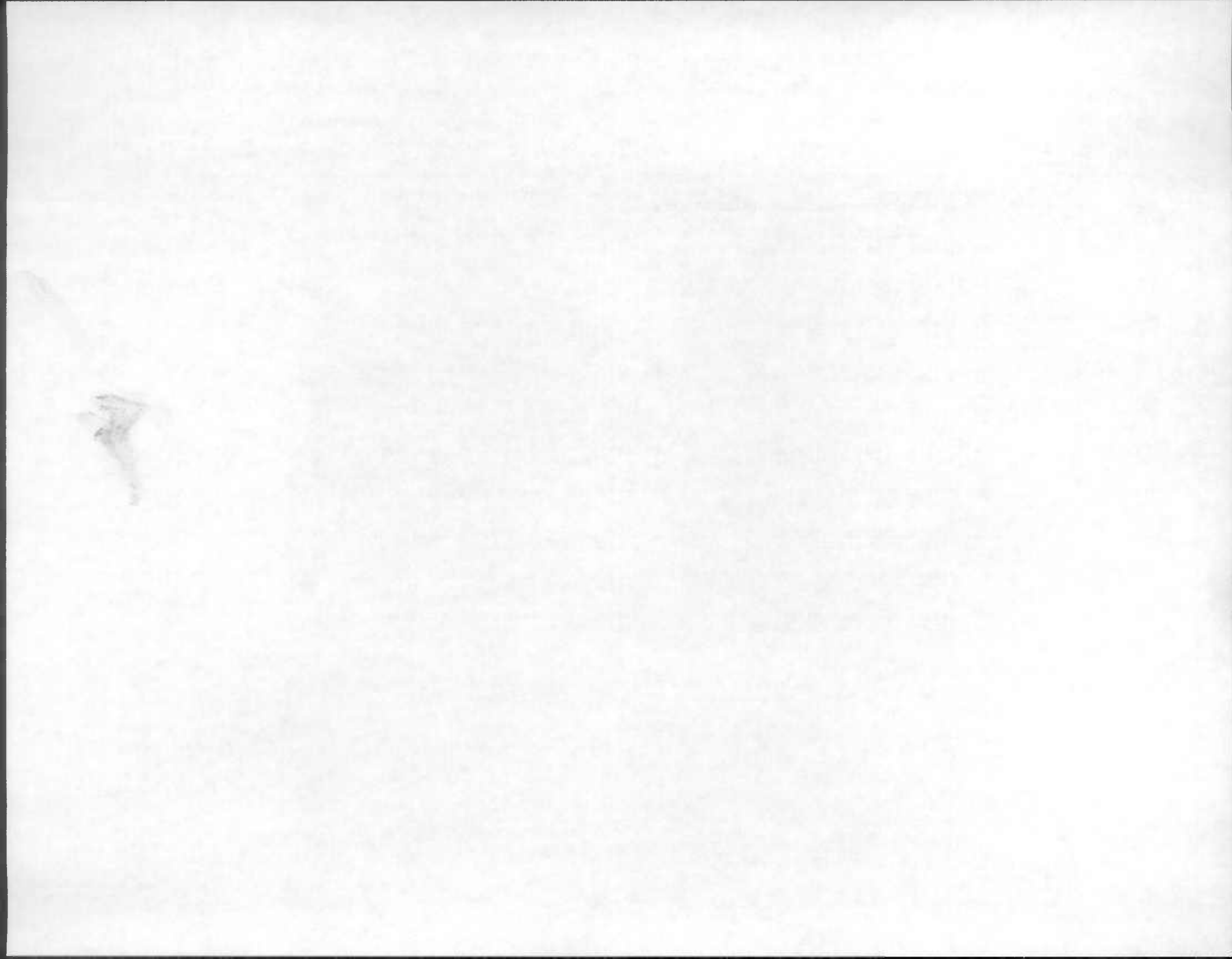
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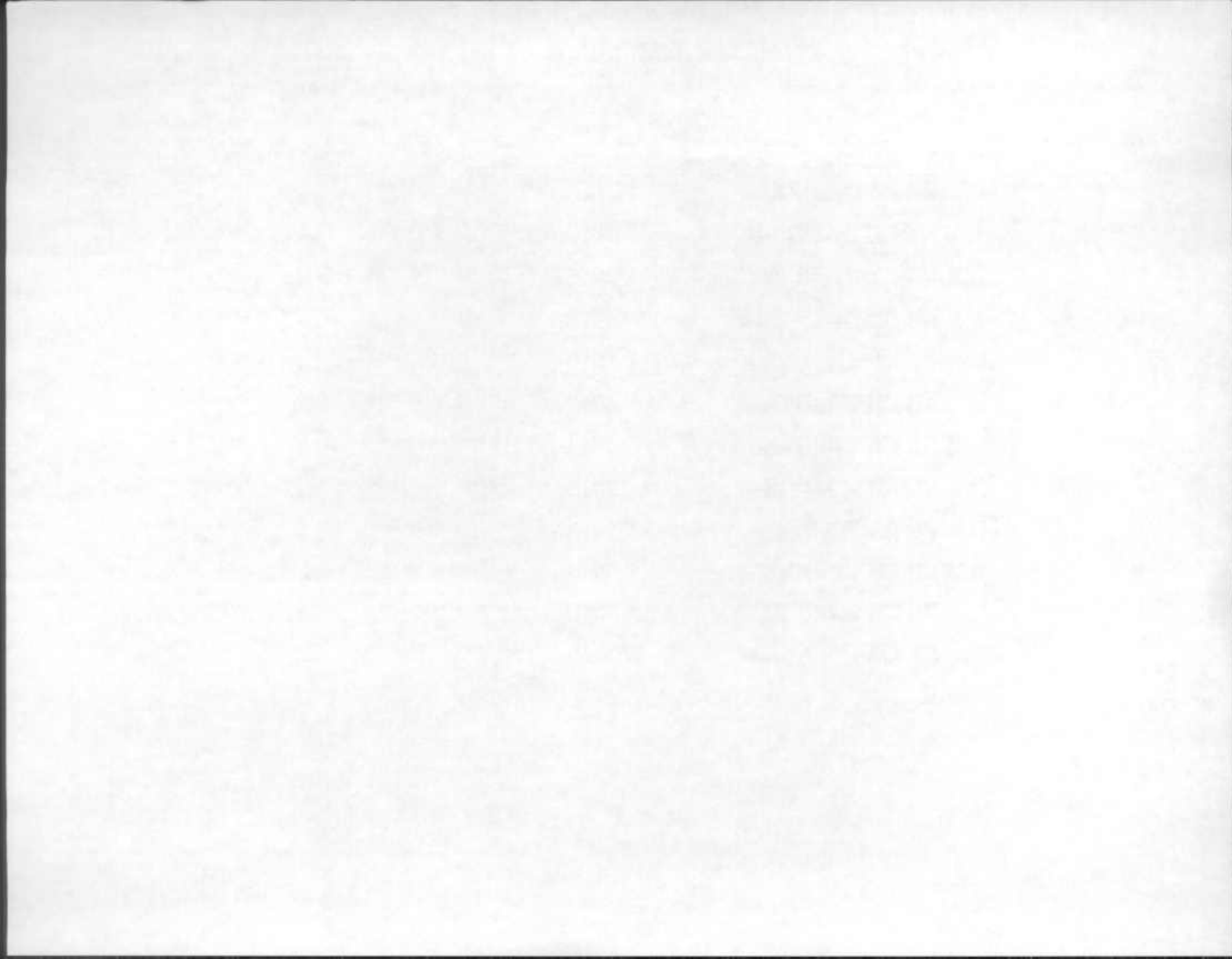
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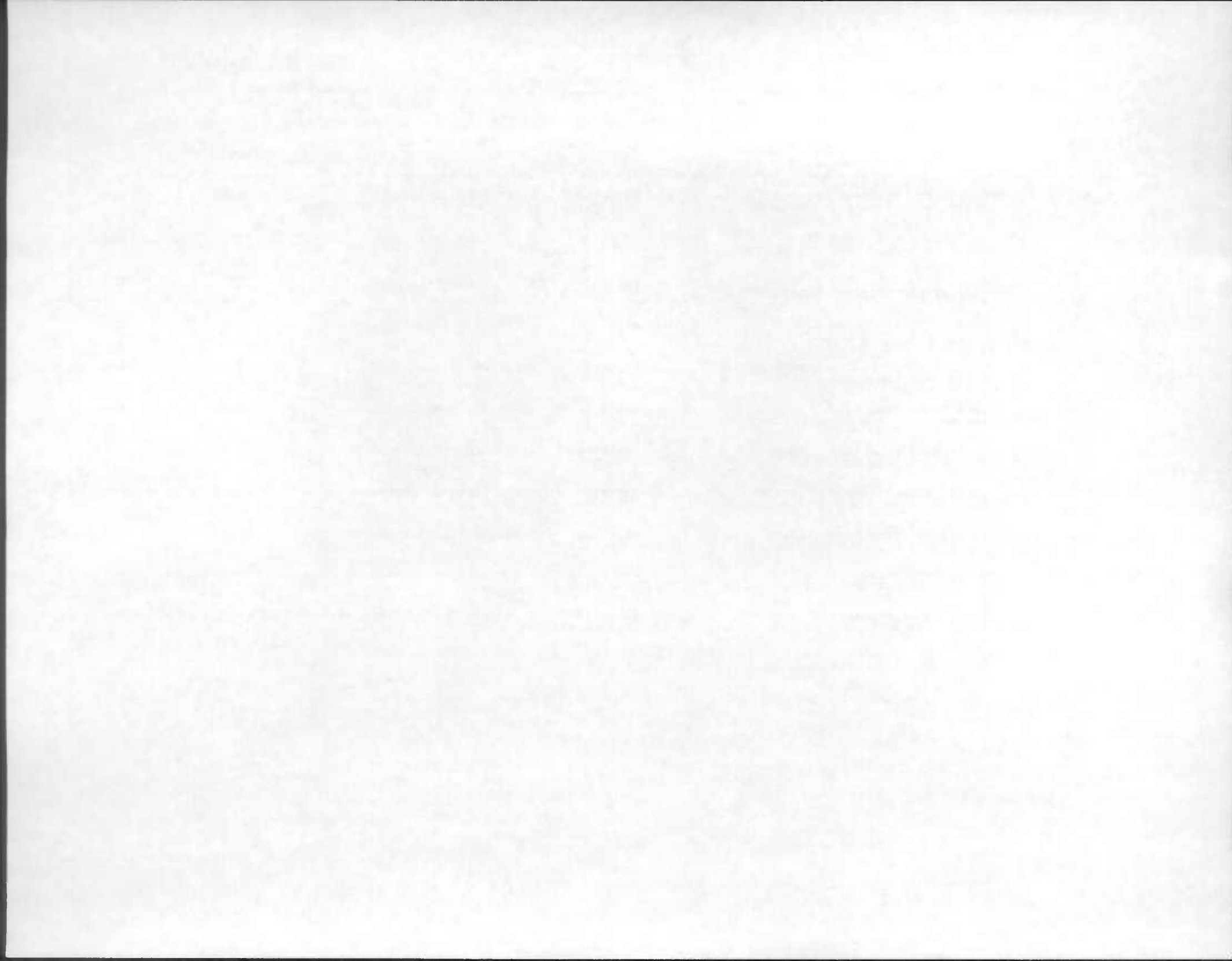


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00132	2	05/01/2002 09/30/2002	STANDARDS 112002 POST ACTIVITY SHEETS	285041843 285041843	01/17/2005	12/31/2006	203	00000	1.20	DST	
00133	2	04/01/2002 08/31/2002	STANDARDS 112002 RELIGIOUS ATTENDENCE	285041844 285041844	01/17/2005	12/31/2006	203	00000	1.20	DST	
00134	2	11/01/2000 03/31/2002	STANDARDS 112002 RELIGIOUS ATTENDENCE	285041845 285041845	01/17/2005	12/31/2006	203	00000	1.20	DST	
00135	2	06/01/1998 10/31/2000	STANDARDS 112002 RELIGIOUS ATTENDENCE	285041846 285041846	01/17/2005	12/31/2006	203	00000	1.20	DST	
00136	2	01/01/2002 08/31/2002	STANDARDS 112002 CLASS PROGRAM STATS	285041847 285041847	01/17/2005	12/31/2006	203	00000	1.20	DST	
00137	2	01/01/2000 07/31/2000	STANDARDS 112002 EMIT RESULTS	285041848 285041848	01/17/2005	12/31/2006	203	00000	1.20	DST	
00138	2	01/01/2001 08/31/2001	STANDARDS 112002 EMIT RESULTS	285041849 285041849	01/17/2005	12/31/2006	203	00000	1.20	DST	
00139	2	11/01/2001 12/31/2001	STANDARDS 112002 POST ACTIVITY SHEETS	285041850 285041850	01/17/2005	12/31/2006	203	00000	1.20	DST	
00140	2	09/01/2001 12/31/2001	STANDARDS 112002 EMIT RESULTS	285041876 285041876	01/17/2005	12/31/2006	203	00000	1.20	DST	
00141	2	06/01/1998 05/31/1999	STANDARDS 112002 EMIT RESULTS	285041877 285041877	01/17/2005	12/31/2006	203	00000	1.20	DST	



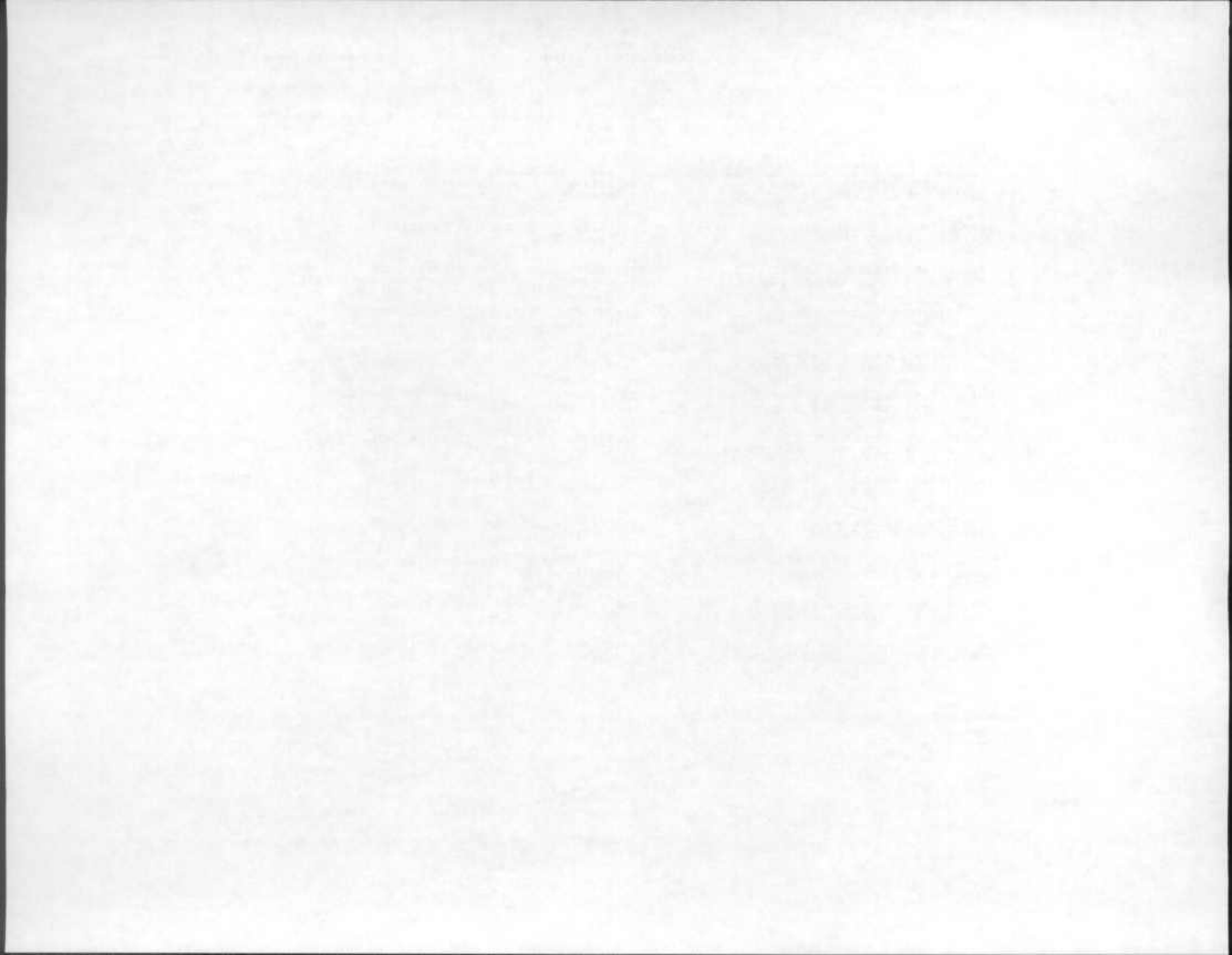
IRON MOUNTAIN
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Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00143	2	06/01/1999 12/31/1999	STANDARDS 112002 EMIT RESULTS	285041879 285041879	01/17/2005	12/31/2006	203	00000	1.20	DST
00144	2	06/01/1999 02/29/2000	STANDARDS 112002 CLASS PROGRAM STATS	285041880 285041880	01/17/2005	12/31/2006	203	00000	1.20	DST
00145	2	03/01/2000 12/31/2000	STANDARDS 112002 CLASS PROGRAM STATS	285041881 285041881	01/17/2005	12/31/2006	203	00000	1.20	DST
00146	2	01/01/2001 12/31/2001	STANDARDS 112002 CLASS PROGRAM STATS	285041882 285041882	01/17/2005	12/31/2006	203	00000	1.20	DST
00147	2	06/01/1998 05/31/1999	STANDARDS 112002 CLASS PROGRAM STATS	285041883 285041883	01/17/2005	12/31/2006	203	00000	1.20	DST
00148	2	09/01/2002 11/30/2002	STANDARDS 112002 CLASS PROGRAM STATS	285041884 285041884	01/17/2005	12/31/2006	203	00000	1.20	DST
00149	2	07/01/2002 11/30/2002	STANDARDS 112002 EMIT RESULTS	285041885 285041885	01/17/2005	12/31/2006	203	00000	1.20	DST
00150	2	08/01/2000 12/31/2000	STANDARDS 112002 EMIT RESULTS	285041886 285041886	01/17/2005	12/31/2006	203	00000	1.20	DST
00151	2	12/01/1998 02/29/2000	STANDARDS 112002 EQUIPMENT SHEETS	285041888 285041888	01/17/2005	12/31/2006	203	00000	1.20	DST
00152	2	01/01/1999 12/31/2001	STANDARDS 112002 FORMAL COUNT SHEETS	285041889 285041889	01/17/2005	12/31/2006	203	00000	1.20	DST
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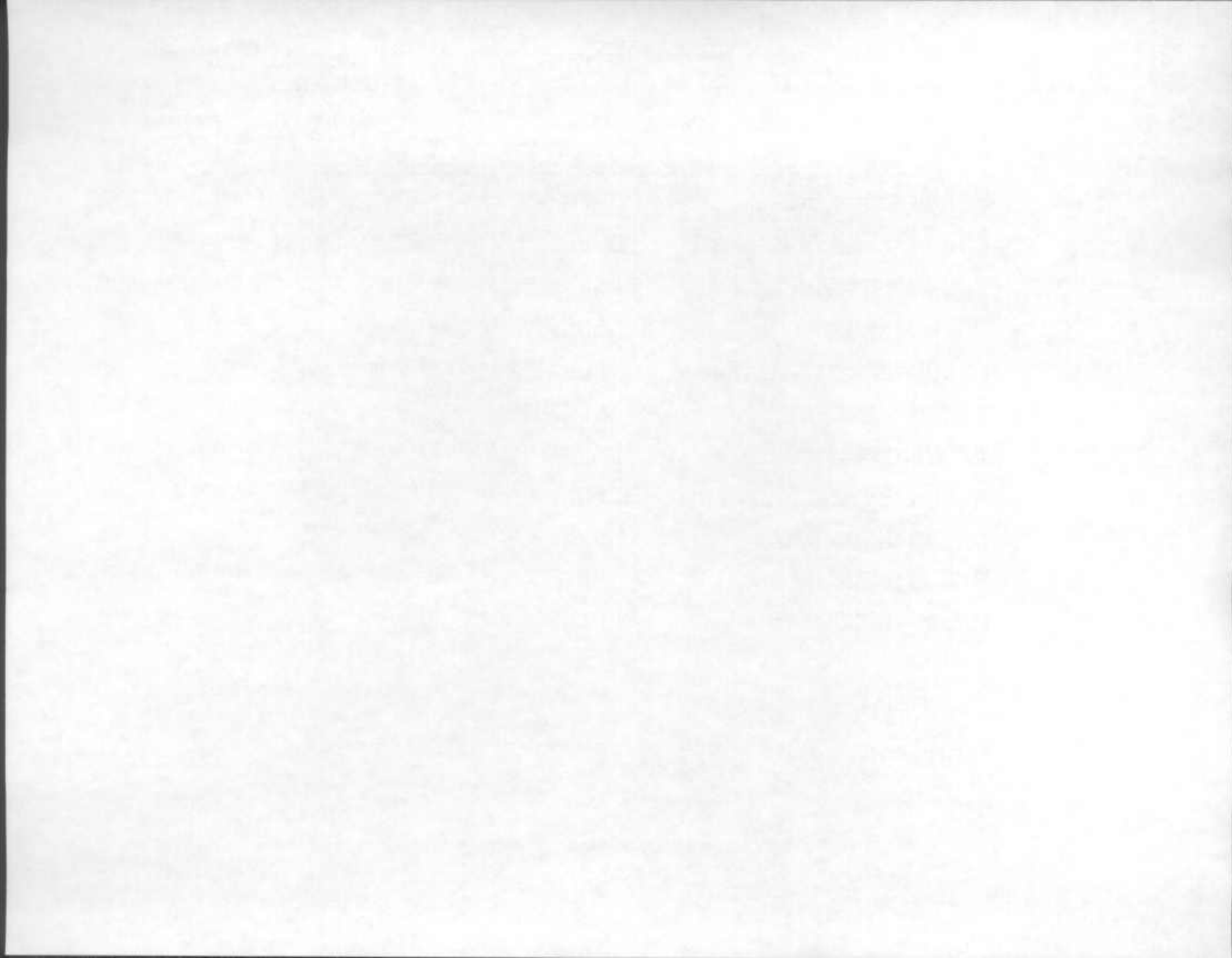
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00155	2	01/01/2002 11/30/2002	STANDARDS 112002 03 SERIES 1/2002-11/2002	285041892 285041892	01/17/2005	12/31/2006	203	00000	1.20	DST
00156	2	01/01/1999 10/30/2002	STANDARDS 112002 DAILY PROPERTY ROOM	285041893 285041893	01/17/2005	12/31/2006	203	00000	1.20	DST
00157	2	01/01/1999 11/30/2002	STANDARDS 01 SERIES	285041894 285041894	01/17/2005	12/31/2006	203	00000	1.20	DST
00158	2	01/01/1999 11/30/2002	STANDARDS TRUSTY LL WK KITCHEN INSPEC	285041895 285041895	01/17/2005	12/31/2006	203	00000	1.20	DST
00159	2	01/01/2002 11/30/2002	STANDARDS 112002 LEGAL CALL LOGS	285041896 285041896	01/17/2005	12/31/2006	203	00000	1.20	DST
00160	2	01/01/1999 09/30/2002	STANDARDS 04 SERIES	285041897 285041897	01/17/2005	12/31/2006	203	00000	1.20	DST
00161	2	01/01/1999 11/30/2002	STANDARDS REC YARD LEGAL CALL RTN MAIL	285041898 285041898	01/17/2005	12/31/2006	203	00000	1.20	DST
00162	2	10/01/1998 09/17/2002	STANDARDS 112002 SHAKEDOWN REPORTS	285041899 285041899	01/17/2005	12/31/2006	203	00000	1.20	DST
00163	2	01/01/1999 11/30/2002	STANDARDS 01 SERIES	285041900 285041900	01/17/2005	12/31/2006	203	00000	1.20	DST
00164	2	01/01/2002 03/31/2002	STANDARDS 112002 EMIT RESULTS	337830226 337830226	01/28/2005	12/31/2006	203	00000	1.20	DST



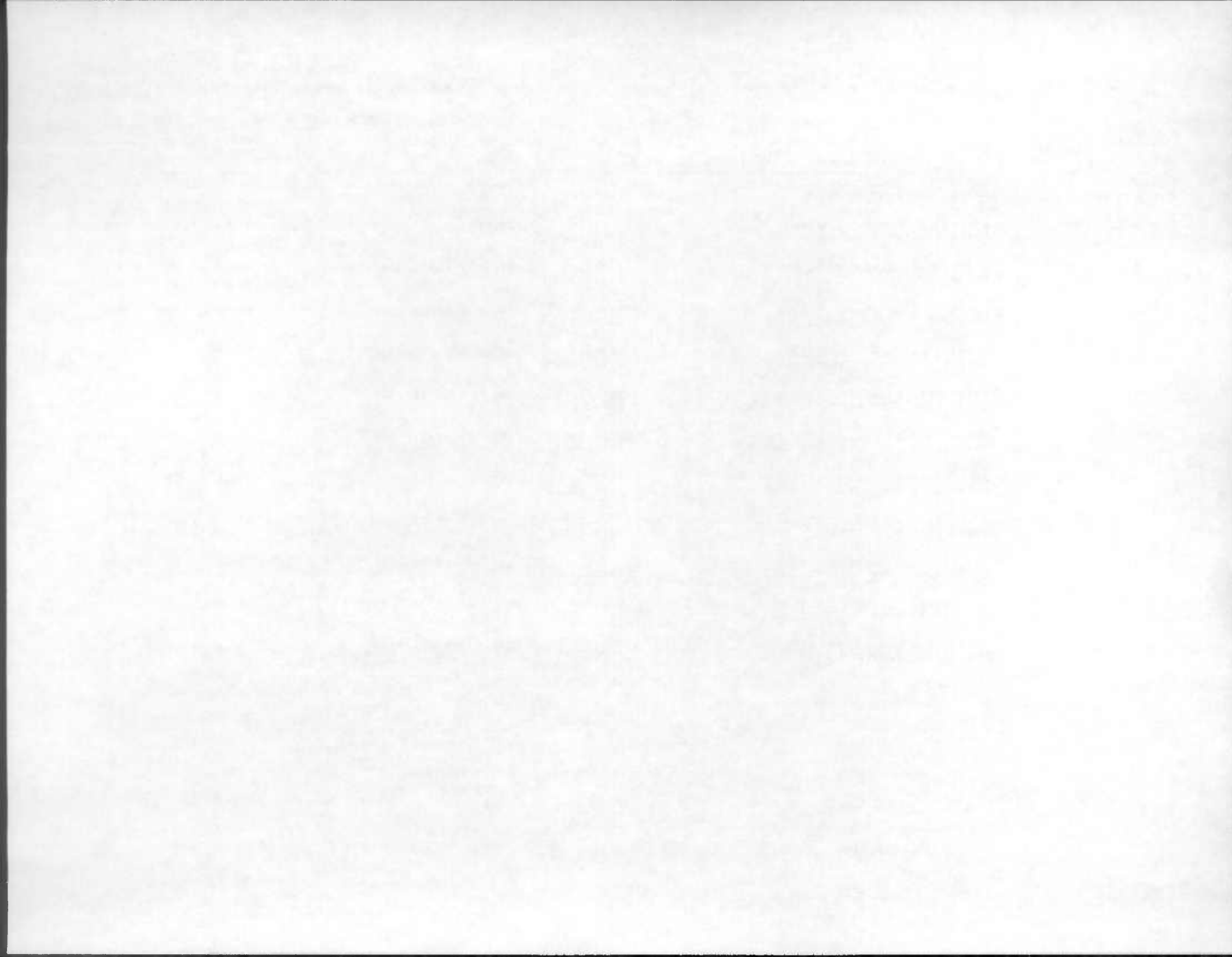
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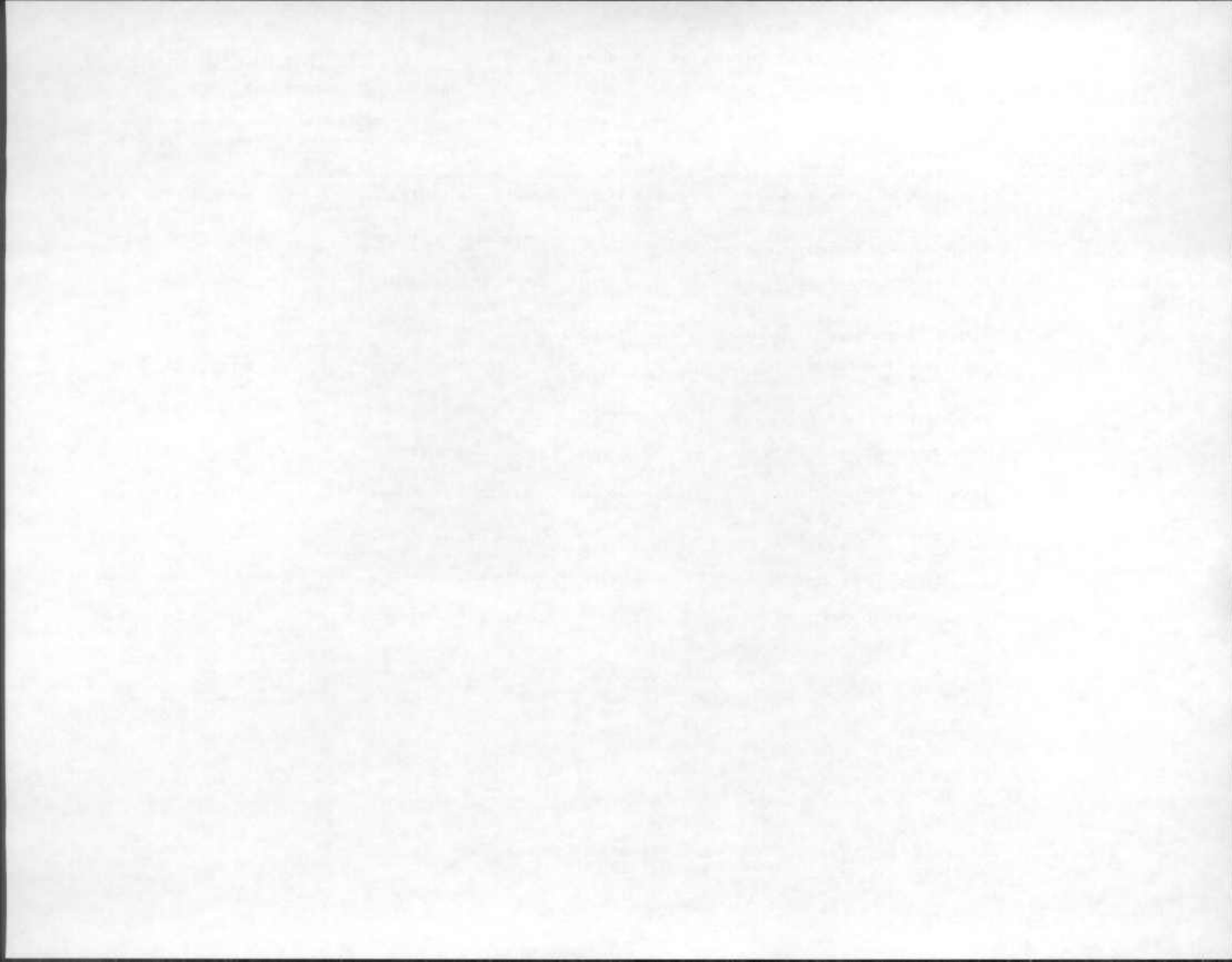
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00166	2	07/01/2002 09/30/2002	STANDARDS 112002 EMIT RESULTS	337830228 337830228	01/28/2005	12/31/2006	203	00000	1.20	DST
00167	2	10/01/2002 11/30/2002	STANDARDS 112002 EMIT RESULTS	337830229 337830229	01/28/2005	12/31/2006	203	00000	1.20	DST
00168	2	10/01/2001 05/31/2002	STANDARDS 112002 STRIP SEARCH LOGS	337830230 337830230	01/28/2005	12/31/2006	203	00000	1.20	DST
00169	2	01/01/2001 09/30/2001	STANDARDS 112002 STRIP SEARCH LOGS	337830231 337830231	01/28/2005	12/31/2006	203	00000	1.20	DST
00170	2	12/01/1999 12/31/1999	STANDARDS 112002 POST ACTIVITY SHEETS	337830232 337830232	01/28/2005	12/31/2006	203	00000	1.20	DST
00171	2	06/01/1999 06/30/1999	STANDARDS 112002 POST ACTIVITY SHEET	337830233 337830233	01/28/2005	12/31/2006	203	00000	1.20	DST
00172	2	05/01/1999 08/31/1999	STANDARDS 112002 EMIT TESTING	337830234 337830234	01/28/2005	12/31/2006	203	00000	1.20	DST
00173	2	03/01/1999 03/31/1999	STANDARDS 112002 POST ACTIVITY SHEETS	337830235 337830235	01/28/2005	12/31/2006	203	00000	1.20	DST
00174	2	09/01/1999 09/30/1999	STANDARDS 112002 POST ACTIVITY SHEETS	337830236 337830236	01/28/2005	12/31/2006	203	00000	1.20	DST
00175	2	02/01/1999 02/28/1999	STANDARDS 112002 POST ACTIVITY SHEETS	337830237 337830237	01/28/2005	12/31/2006	203	00000	1.20	DST
00176	2	05/01/1999 05/31/1999	STANDARDS 112002 POST ACTIVITY SHEETS	337830238 337830238	01/28/2005	12/31/2006	203	00000	1.20	DST



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00178	2	11/01/1999 11/30/1999	STANDARDS 112002 POST ACTIVITY SHEETS	337830240 337830240	01/28/2005	12/31/2006	203	00000	1.20	DST
00179	2	01/01/1999 04/30/1999	STANDARDS 112002 POST ACTIVITY SHEETS	337830241 337830241	01/28/2005	12/31/2006	203	00000	1.20	DST
00180	2	04/01/1999 04/30/1999	STANDARDS 112002 POST ACTIVITY SHEETS	337830242 337830242	01/28/2005	12/31/2006	203	00000	1.20	DST
00181	2	07/01/1999 07/31/1999	STANDARDS 112002 POST ACTIVITY SHEETS	337830243 337830243	01/28/2005	12/31/2006	203	00000	1.20	DST
00182	2	07/01/2001 09/30/2001	STANDARDS 112002 EMIT TESTING	337830244 337830244	01/28/2005	12/31/2006	203	00000	1.20	DST
00183	2	10/01/2001 12/31/2001	STANDARDS 112002 POST ACTIVITY SHEETS	337830245 337830245	01/28/2005	12/31/2006	203	00000	1.20	DST
00184	2	12/24/1998 02/16/2000	STANDARDS 112002 LOG BOOKS	337830246 337830246	01/28/2005	12/31/2006	203	00000	1.20	DST
00185	2	03/16/2001 06/30/2001	STANDARDS 112002 EMIT TESTING	337830247 337830247	01/28/2005	12/31/2006	203	00000	1.20	DST
00186	2	12/17/2000 03/15/2001	STANDARDS 112002 EMIT TESTING	337830248 337830248	01/28/2005	12/31/2006	203	00000	1.20	DST
00187	2	10/01/1999 10/31/1999	STANDARDS 112002 POST ACTIVITY SHEETS	337830249 337830249	01/28/2005	12/31/2006	203	00000	1.20	DST



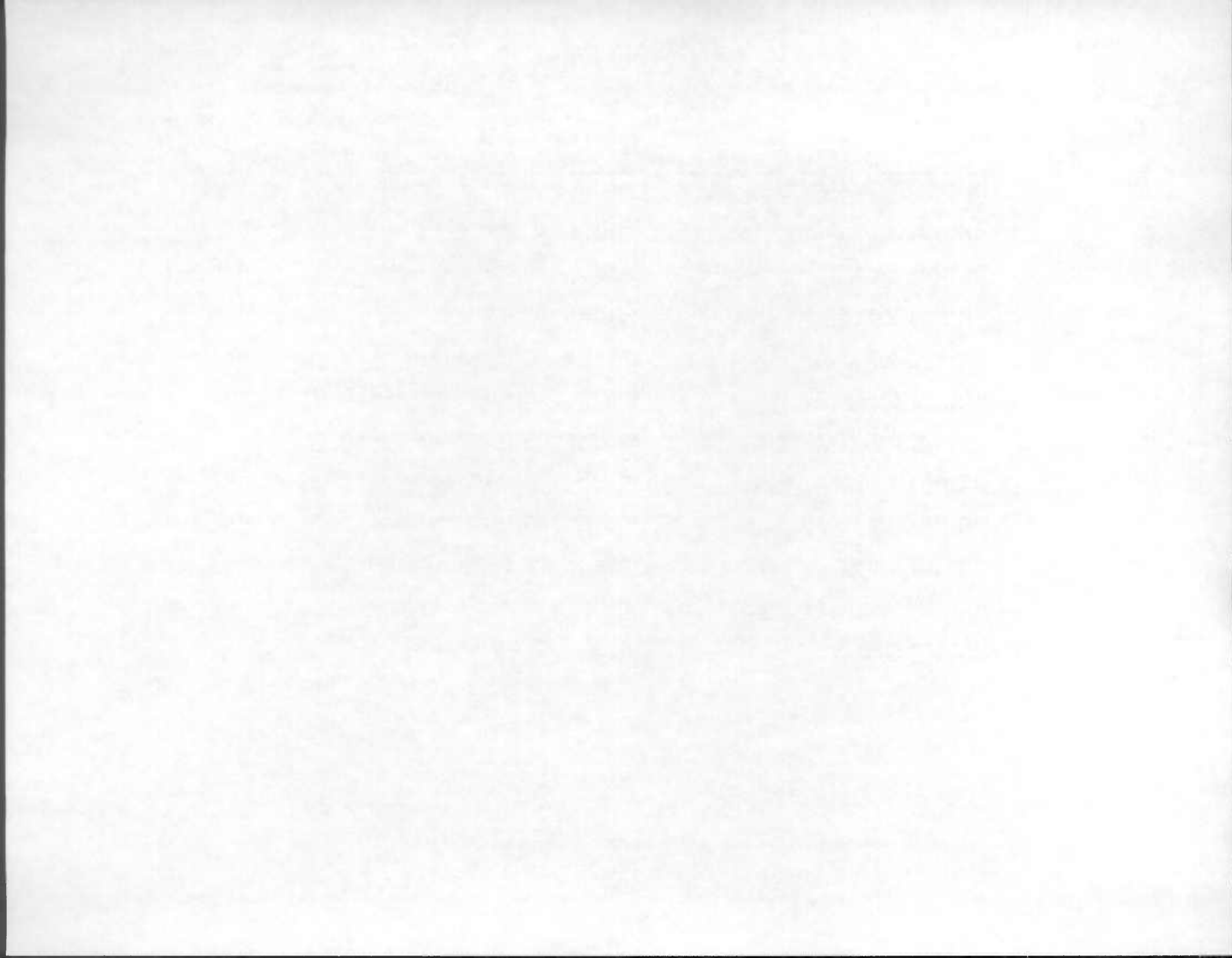
IRON MOUNTAIN
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Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00189	2	09/01/1999 12/31/1999	STANDARDS 112002 EMIT TESTING	337830251 337830251	01/28/2005	12/31/2006	203	00000	1.20	DST
00190	2	01/01/2000 04/12/2000	STANDARDS 112002 EMIT TESTING	337830252 337830252	01/28/2005	12/31/2006	203	00000	1.20	DST
00191	2	04/13/2000 07/31/2000	STANDARDS 112002 EMIT TESTING	337830253 337830253	01/28/2005	12/31/2006	203	00000	1.20	DST
00192	2	08/01/2000 12/16/2000	STANDARDS 112002 EMIT TESTING	337830254 337830254	01/28/2005	12/31/2006	203	00000	1.20	DST
00193	2	01/01/2001 02/28/2001	STANDARDS 112002 EMIT TESTING	337830255 337830255	01/28/2005	12/31/2006	203	00000	1.20	DST
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00196	2	05/01/2001 06/30/2001	STANDARDS 112002 POST ACTIVITY SHEETS	337830258 337830258	01/28/2005	12/31/2006	203	00000	1.20	DST
00197	2	09/01/2001 10/31/2001	STANDARDS 112002 POST ACTIVITY SHEETS	337830259 337830259	01/28/2005	12/31/2006	203	00000	1.20	DST
00198	2	11/01/2001 12/31/2001	STANDARDS 112002 POST ACTIVITY SHEETS	337830260 337830260	01/28/2005	12/31/2006	203	00000	1.20	DST
00199	2	12/01/1999 01/30/2001	STANDARDS 112002 LOG BOOKS	337830261 337830261	01/28/2005	12/31/2006	203	00000	1.20	DST



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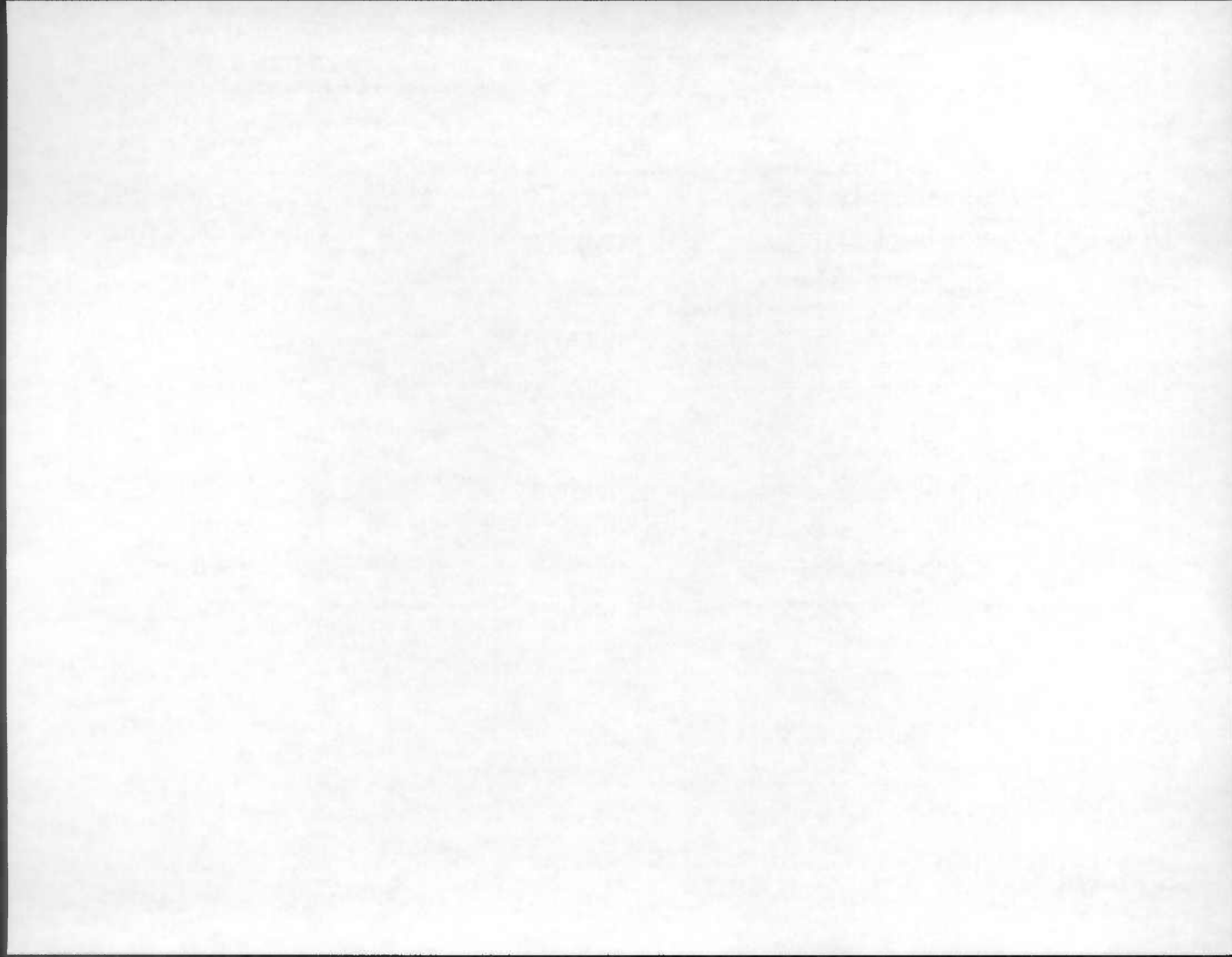
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00202	2	01/01/2000 08/31/2000	STANDARDS 112002 TODY TOOL CONTROL LOGS/KITCHEN RPTS	337830264 337830264	01/28/2005	12/31/2006	203	00000	1.20	DST
00203	2	01/01/2000 03/31/2000	WALKOFFS/INTERCOMPLAINT RADIO ASSIGNMENT LOGS/ENDOSHIFT	337830268 337830268	01/28/2005	12/31/2006	203	00000	1.20	DST
00204	2	11/27/2000 03/11/2002	STANDARDS 112002 LOG BOOKS	337830273 337830273	01/28/2005	12/31/2006	203	00000	1.20	DST
00205	2	01/01/1999 12/31/1999	STANDARDS 112002 99	337830274 337830274	01/28/2005	12/31/2006	203	00000	1.20	DST
00206	2	07/01/2000 07/31/2000	STANDARDS 112002 POST ACTIVITY SHEETS	337830275 337830275	01/28/2005	12/31/2006	203	00000	1.20	DST
00207	2	01/01/2000 12/31/2000	STANDARDS 112002 STRIP SEARCH LOGS	337830301 337830301	01/28/2005	12/31/2006	203	00000	1.20	DST
00208	2	01/01/1999 12/31/1999	STANDARDS 112002 TOURNAMENTS	337830302 337830302	01/28/2005	12/31/2006	203	00000	1.20	DST
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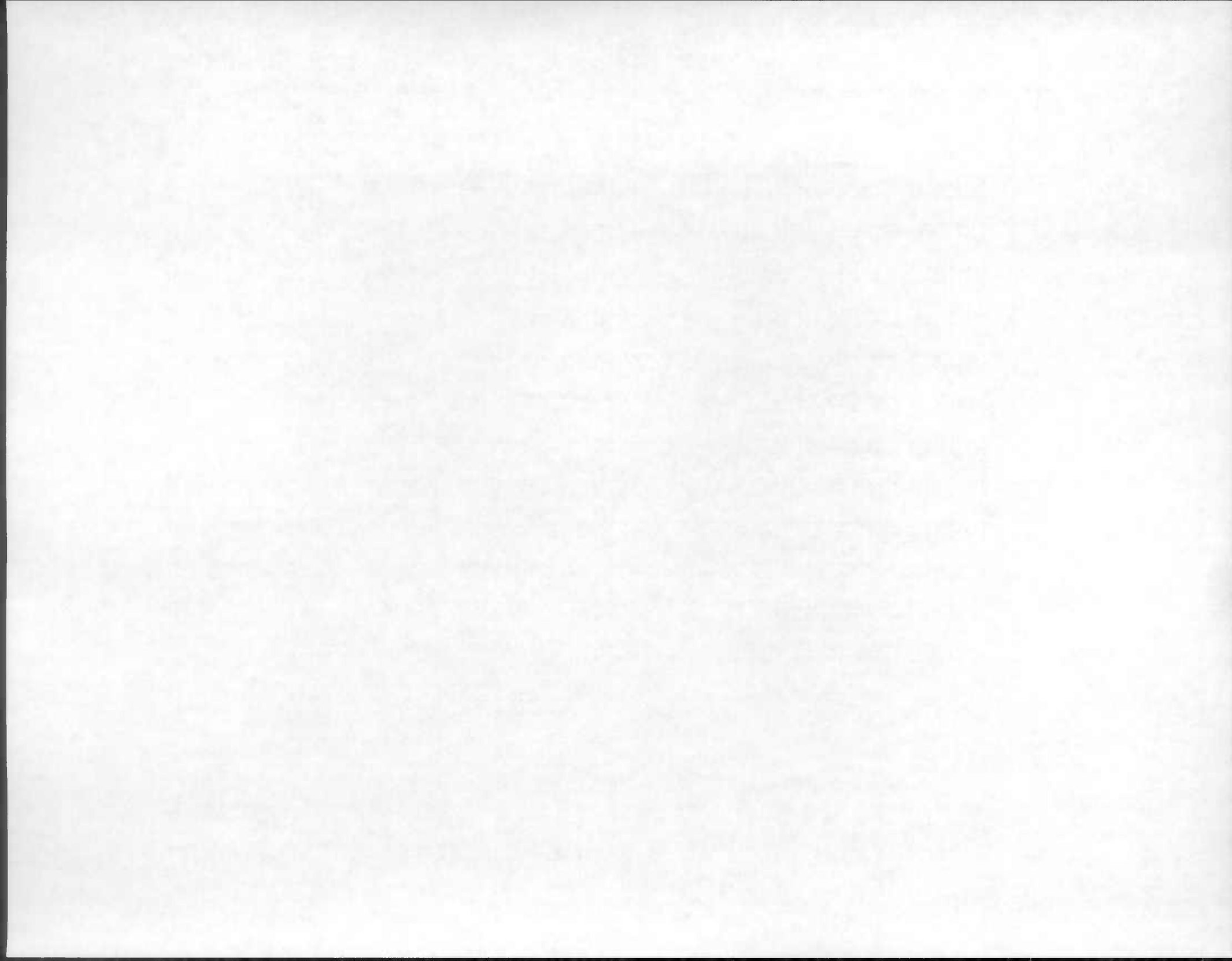


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00211	2	02/01/2000 02/29/2000	STANDARDS 112002 POST ACTIVITY SHEETS	337830305 337830305	01/28/2005	12/31/2006	203	00000	1.20	DST
00212	2	05/01/2000 05/31/2000	STANDARDS 112002 POST ACTIVITY SHEETS	337830306 337830306	01/28/2005	12/31/2006	203	00000	1.20	DST
00213	2	08/01/2000 08/31/2000	STANDARDS 112002 POST ACTIVITY SHEETS	337830307 337830307	01/28/2005	12/31/2006	203	00000	1.20	DST
00214	2	11/01/2000 11/30/2000	STANDARDS 112002 POST ACTIVITY SHEETS	337830308 337830308	01/28/2005	12/31/2006	203	00000	1.20	DST
00215	2	09/01/2000 09/30/2000	STANDARDS 112002 POST ACTIVITY SHEETS	337830309 337830309	01/28/2005	12/31/2006	203	00000	1.20	DST
00216	2	03/01/2000 03/31/2000	STANDARDS 112002 POST ACTIVITY SHEETS	337830310 337830310	01/28/2005	12/31/2006	203	00000	1.20	DST
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00219	2	05/01/1999 12/31/1999	STANDARDS 112002 STRIP SEARCH/CHURCH ATTENDANCE	337830313 337830313	01/28/2005	12/31/2006	203	00000	1.20	DST
00220	2	01/01/2000 12/31/2002	STANDARDS 112002 FOOD SERVICE 03 A-F	337830314 337830314	03/09/2006	12/31/2006	203	00000	1.20	DST
00221	2	01/01/2000 12/31/2002	STANDARDS 112002 04 HOUSING AND SANITATION A-G	337830315 337830315	03/09/2006	12/31/2006	203	00000	1.20	DST

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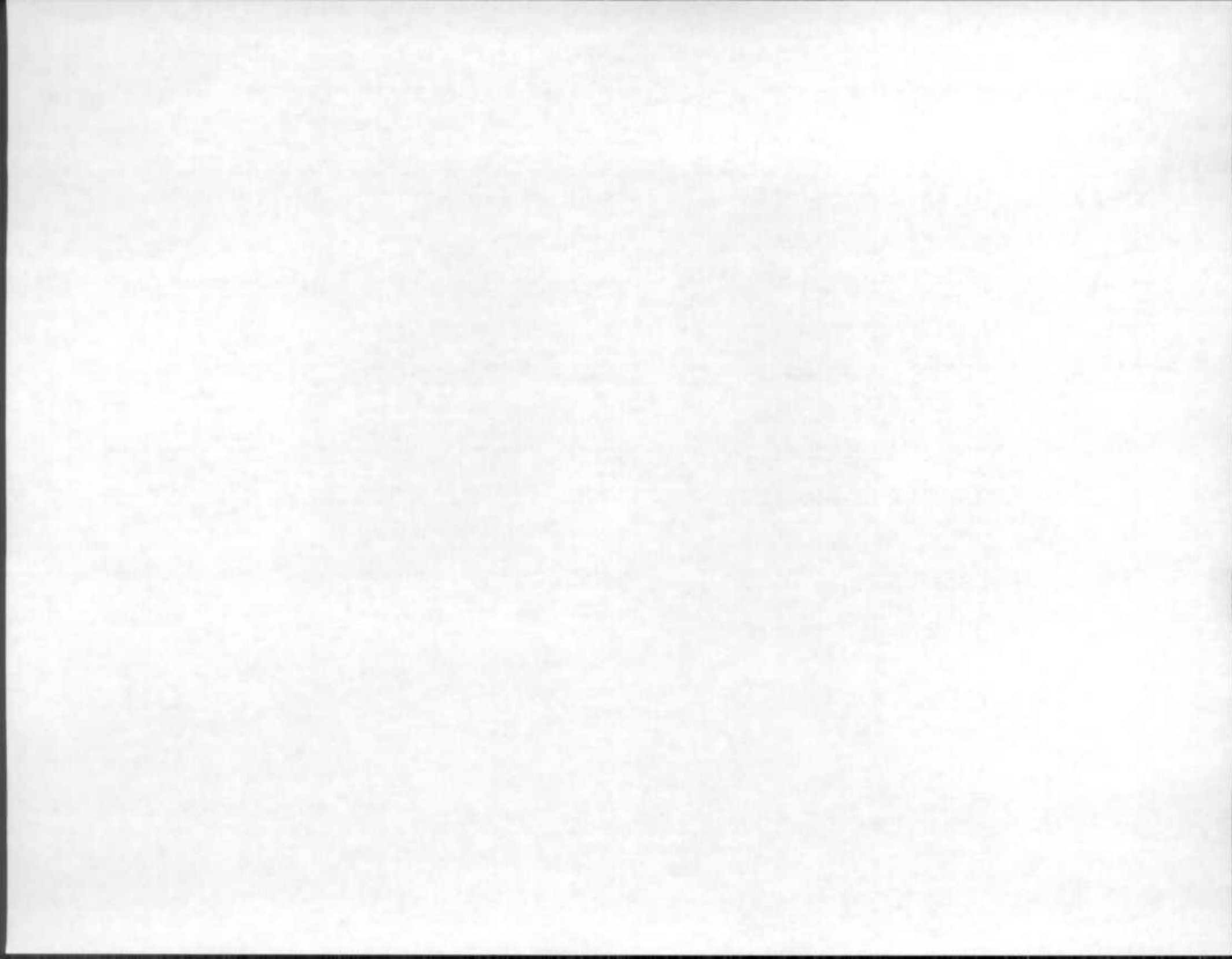
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00223	2	01/01/2000 12/31/2002	STANDARDS 112002 01SECURITY/INMATE CONTROL	337830317 337830317	03/09/2006	12/31/2006	203	00000	1.20	DST
00224	2	01/01/2000 12/31/2002	STANDARDS 112002 03 FOOD SERVICE I-J	337830318 337830318	03/09/2006	12/31/2006	203	00000	1.20	DST
00225	2	01/01/2000 12/31/2002	STANDARDS 112002 01 J SEARCHES	337830319 337830319	03/09/2006	12/31/2006	203	00000	1.20	DST
00226	2	01/01/2002 03/31/2002	STANDARDS 112002 POST ACTIVITY SHEETS	337830323 337830323	06/12/2006	12/31/2006	203	00000	2.40	DST
00227	2	10/01/2002 11/30/2002	STANDARDS 012002 POST ACTIVITY SHEETS	386344865 386344865	06/12/2006	12/31/2006	203	00000	1.20	DST
00228	2	07/01/2002 09/30/2002	STANDARDS 112002 POST ACTIVITY SHEETS	386344867 386344867	06/12/2006	12/31/2006	203	00000	2.40	DST
00229	2	04/01/2002 06/30/2002	STANDARDS 112002 POST ACTIVITY SHEETS	386344868 386344868	06/12/2006	12/31/2006	203	00000	2.40	DST
00230	2	01/01/2000 12/31/2002	STANDARDS 112002 PROP/RIGH/HRGS/ADMIN RECORDS	386344871 386344871	06/12/2006	12/31/2006	203	00000	1.20	DST
00231	2	01/01/2001 09/30/2002	STANDARDS 112002 TOOL CONTROL LOGS	386344939 386344939	06/12/2006	12/31/2006	203	00000	1.20	DST
00232	2	10/01/2000 12/31/2002	STANDARDS 112002 PROPERTY ROOM EXCESS	386344943 386344943	06/12/2006	12/31/2006	203	00000	1.20	DST

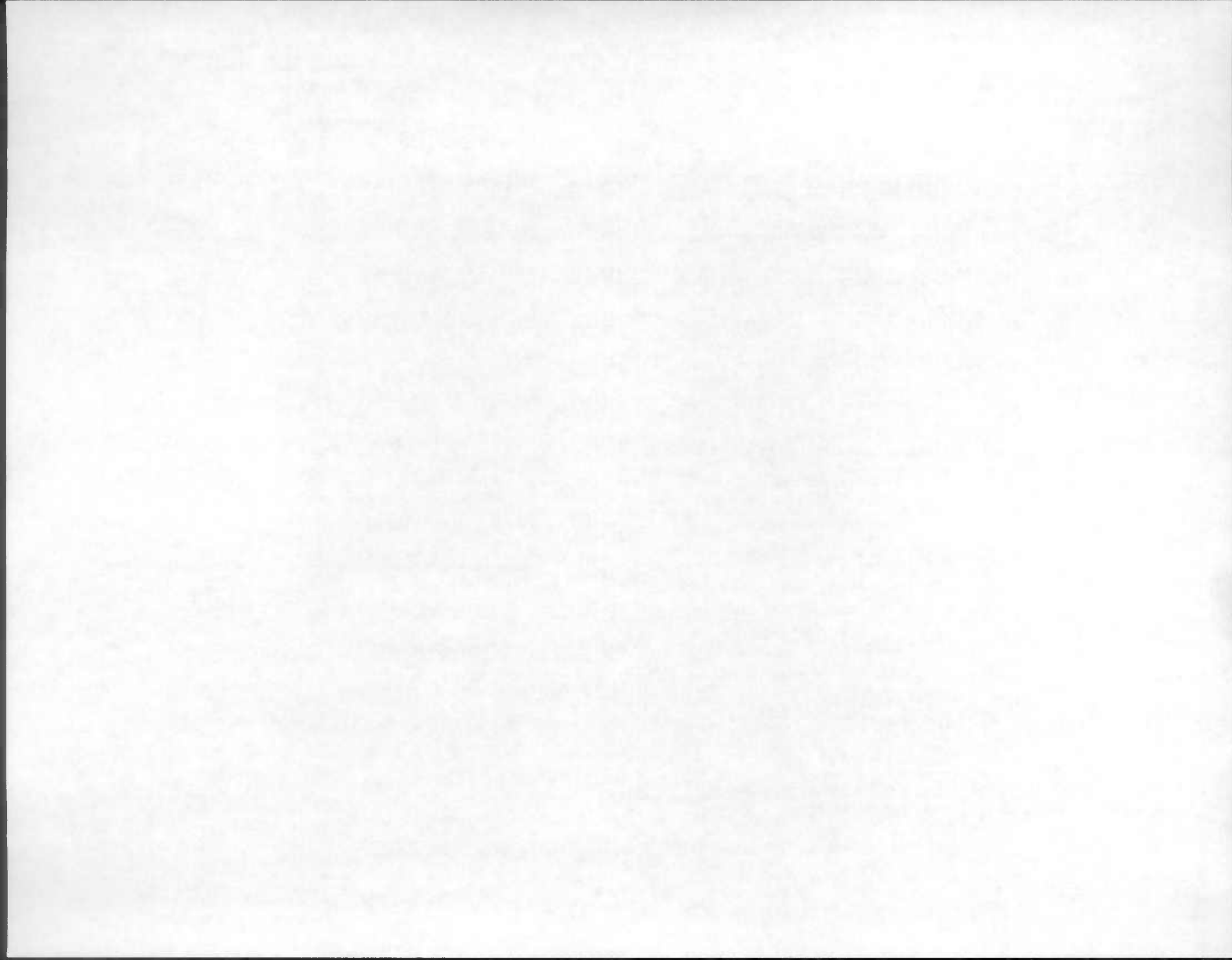


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00233	2	06/01/2002 11/30/2002	STANDARDS 112002 STRIP SEARCH LOGS	386344944 386344944	06/12/2006	12/31/2006	203	00000	1.20	DST
00234	2	01/01/2004 06/30/2004	STANDARDS 012006 ACTIVITY SHEETS SHIFT 3 JRDC	386938657 386938657	08/01/2006	12/31/2006	203	00000	1.20	DST
00235	2	08/01/2004 11/30/2004	STANDARDS 012006 ACTIVITY SHEETS SHIFT 4 JRDC	386938659 386938659	08/01/2006	12/31/2006	203	00000	1.20	DST
00236	2	06/01/2005 09/30/2005	STANDARDS 012006 ACTIVITY SHEETS SHIFT 4 JRDC	100487120 100487120	08/01/2006	UNDEFINED	203	00000	1.20	DST
00237	2	01/01/2005 06/30/2005	STANDARDS 012006 ACTIVITY SHEETS SHIFT 3 JRDC	100487125 100487125	08/01/2006	UNDEFINED	203	00000	1.20	DST
00238	2			285041828 285041828	01/17/2005	UNDEFINED	203	00000	1.20	DST
00239	2	01/01/2000 12/31/2002	STANDARDS 112002 01 SECURITY/INMATE CONTROL C-H	337830320 337830320	03/09/2006	UNDEFINED	203	00000	1.20	DST
00240	2		94 COURT ROSTERS	84672029 84672029	10/28/1999	UNDEFINED	204	00000	1.20	DST
00241	2		1998 COURT ROSTER	100462691 100462691	03/15/2000	UNDEFINED	204	00000	1.20	DST
00242	2			33782076 33782076	12/01/1997	UNDEFINED	205	00000	1.20	DST
00243	2			33782077 33782077	12/01/1997	UNDEFINED	205	00000	1.20	DST
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IRON MOUNTAIN
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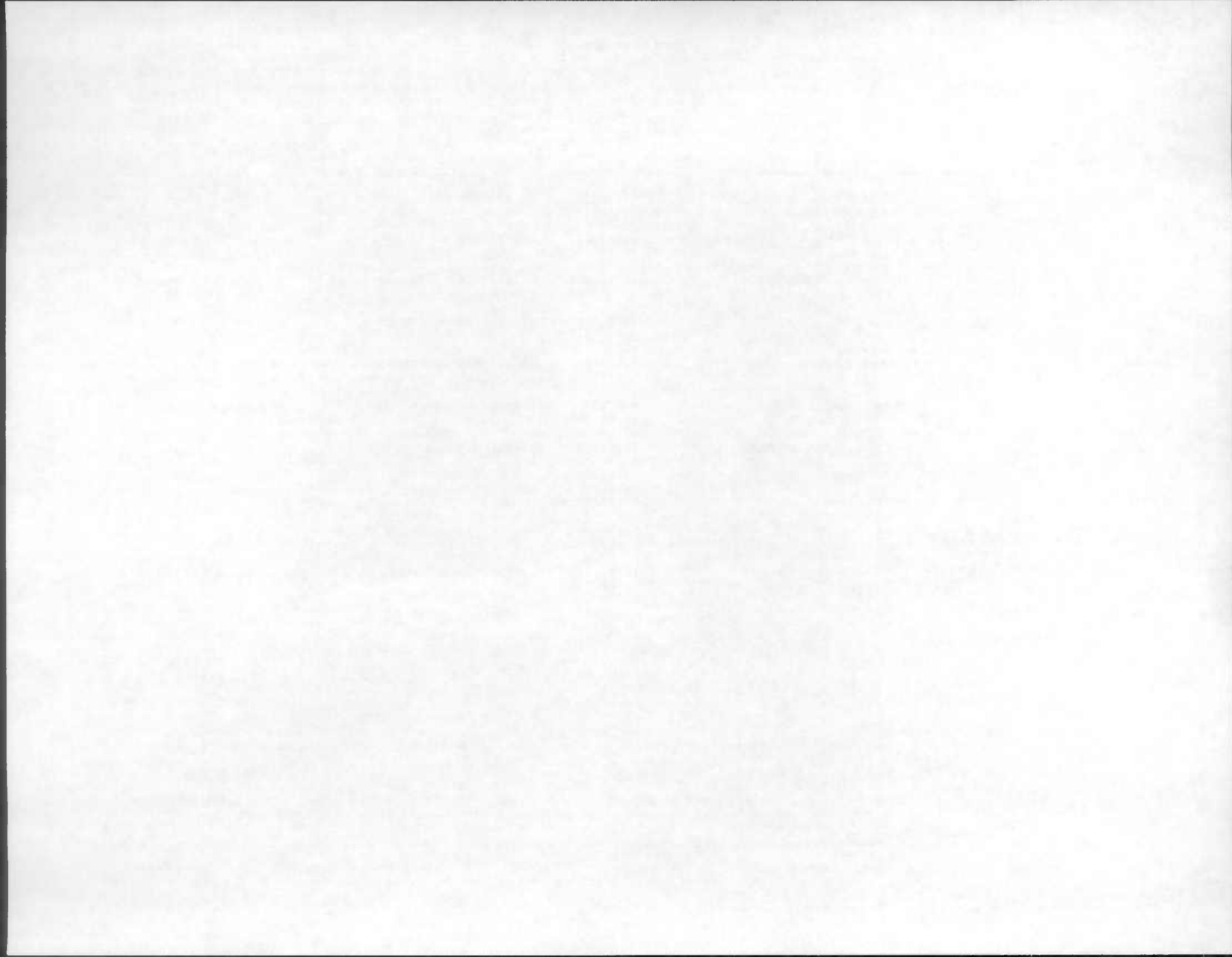
Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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00246	2		PSI 94/95	84672063 84672063	10/28/1999	01/01/2006	208	00000	1.20	DST
00247	2		PRETRIAL SUPERVISION	210912531 210912531	06/16/2004	09/07/2007	208	00000	2.40	DST
00248	1			33781376 33781376	01/28/1998	UNDEFINED	208	00000	1.20	DST
00249	2		COURT ROSTERS	33782100 33782100	01/14/1998	UNDEFINED	209	00000	1.20	DST
00250	2		1995 COURT LIST	84672135 84672135	10/28/1999	UNDEFINED	209	00000	1.20	DST
00251	2		MISC RECORDS STORAGE	33782099 33782099	01/14/1998	UNDEFINED	210	00000	1.20	DST
00252	2			73375845 73375845	02/01/1999	UNDEFINED	210	00000	1.20	DST
00253	2			73375849 73375849	02/01/1999	UNDEFINED	210	00000	1.20	DST
00254	2			33781426 33781426	04/09/1998	UNDEFINED	211	00000	1.20	DST
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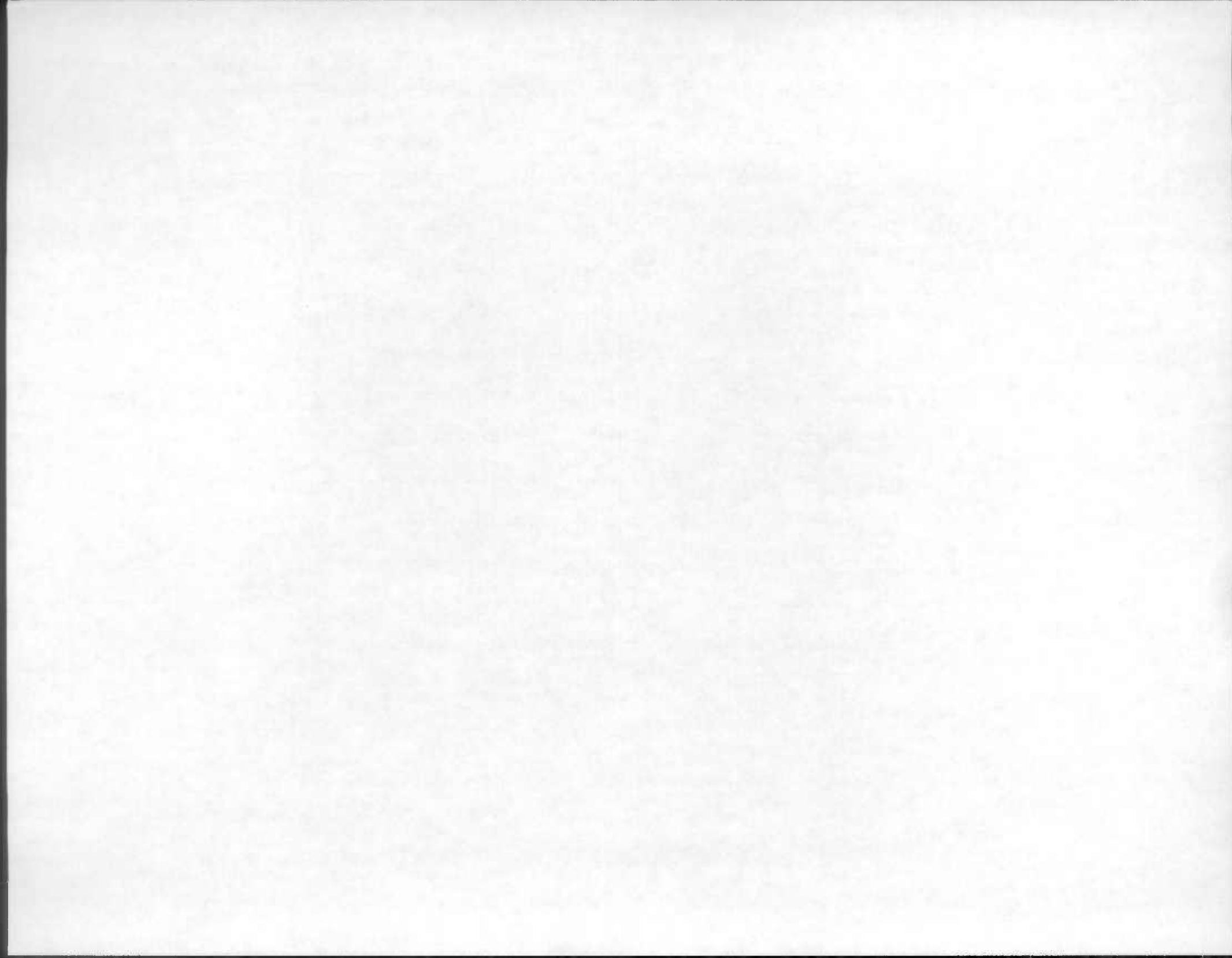


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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
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00258	2			33781429 33781429	04/09/1998	UNDEFINED	212	00000	1.20	DST	
00259	2			33781430 33781430	04/09/1998	UNDEFINED	212	00000	1.20	DST	
00260	2			73375846 73375846	02/01/1999	UNDEFINED	212	00000	1.20	DST	
00261	2			73375847 73375847	02/01/1999	UNDEFINED	212	00000	1.20	DST	
00262	2		ACTIVITY SHEETS SHIFT 2-00	175804425 175804425	06/05/2001	07/01/2007	213	00000	1.20	DST	
00263	2		ACTIVITY SHEETS SHIFT 1-99	175804403 175804403	06/05/2001	UNDEFINED	213	00000	1.20	DST	
00264	2		ACTIVITY SHEETS SHIFT 3-00	175804404 175804404	06/05/2001	UNDEFINED	213	00000	1.20	DST	
00265	2		ACTIVITY SHEETS SHIFT 4-00	175804405 175804405	06/05/2001	UNDEFINED	213	00000	1.20	DST	
00266	2		ACTIVITY SHEETS SHIFT 2-98	175804406 175804406	06/05/2001	UNDEFINED	213	00000	1.20	DST	
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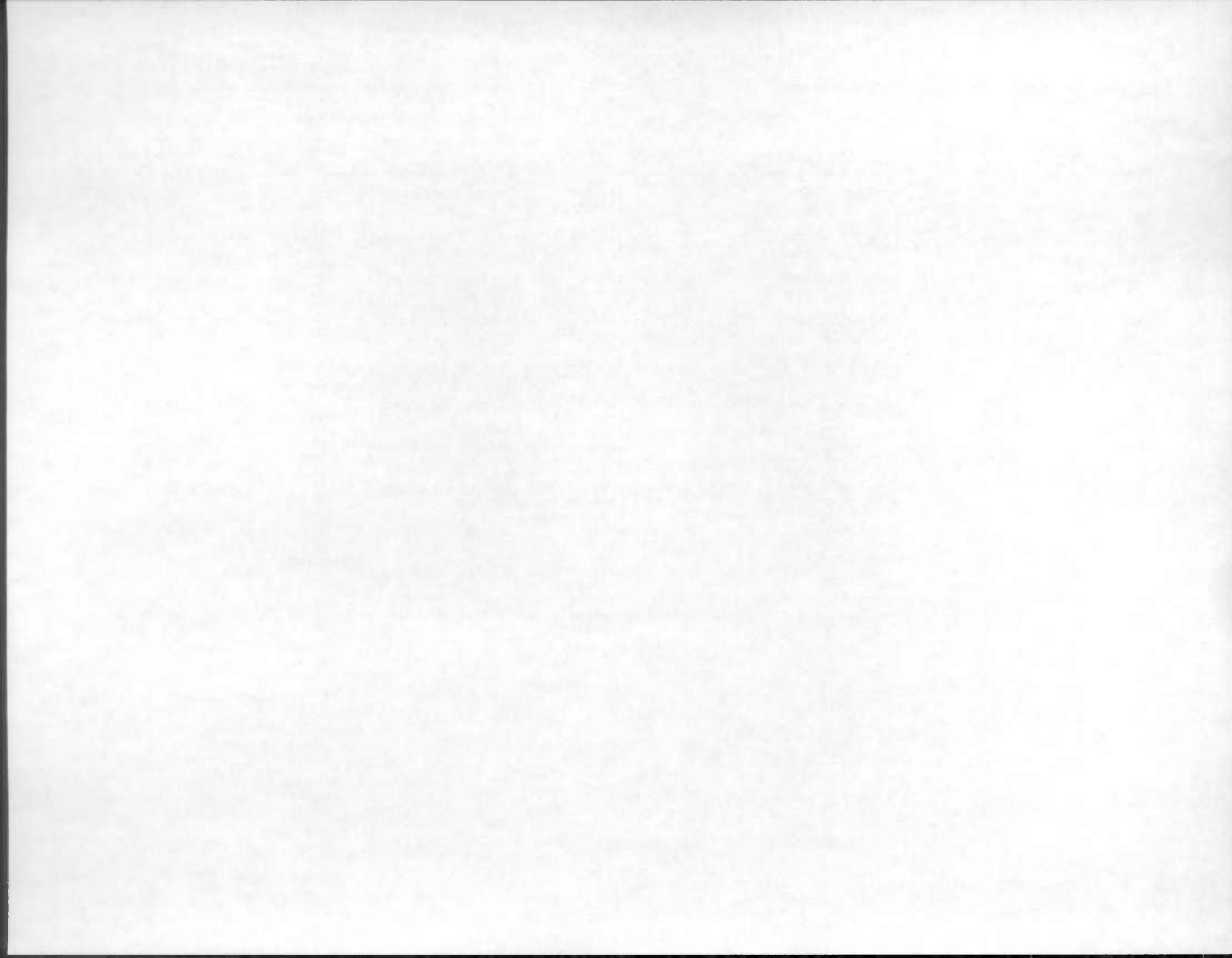


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00270	2		ACTIVITY SHEETS SHIFT 4-00	175804410 175804410	06/05/2001	UNDEFINED	213	00000	1.20	DST	
00271	2		ACTIVITY SHEETS SHIFT 1-99	175804411 175804411	06/05/2001	UNDEFINED	213	00000	1.20	DST	
00272	2		ACTIVITY SHEETS SHIFT 3-99	175804412 175804412	06/05/2001	UNDEFINED	213	00000	1.20	DST	
00273	2		ACTIVITY SHEETS SHIFT3-99	175804413 175804413	06/05/2001	UNDEFINED	213	00000	1.20	DST	
00274	2		ACTIVTIY SHEETS SHIFT 4-99	175804414 175804414	06/05/2001	UNDEFINED	213	00000	1.20	DST	
00275	2		ACTIVITY SHEETS SHIFT 4-99	175804415 175804415	06/05/2001	UNDEFINED	213	00000	1.20	DST	
00276	2		ACTIVITY SHEETS SHIFT 2-99	175804416 175804416	06/05/2001	UNDEFINED	213	00000	1.20	DST	
00277	2		ACTIVITY SHEETS SHIFT 1-00	175804417 175804417	06/05/2001	UNDEFINED	213	00000	1.20	DST	
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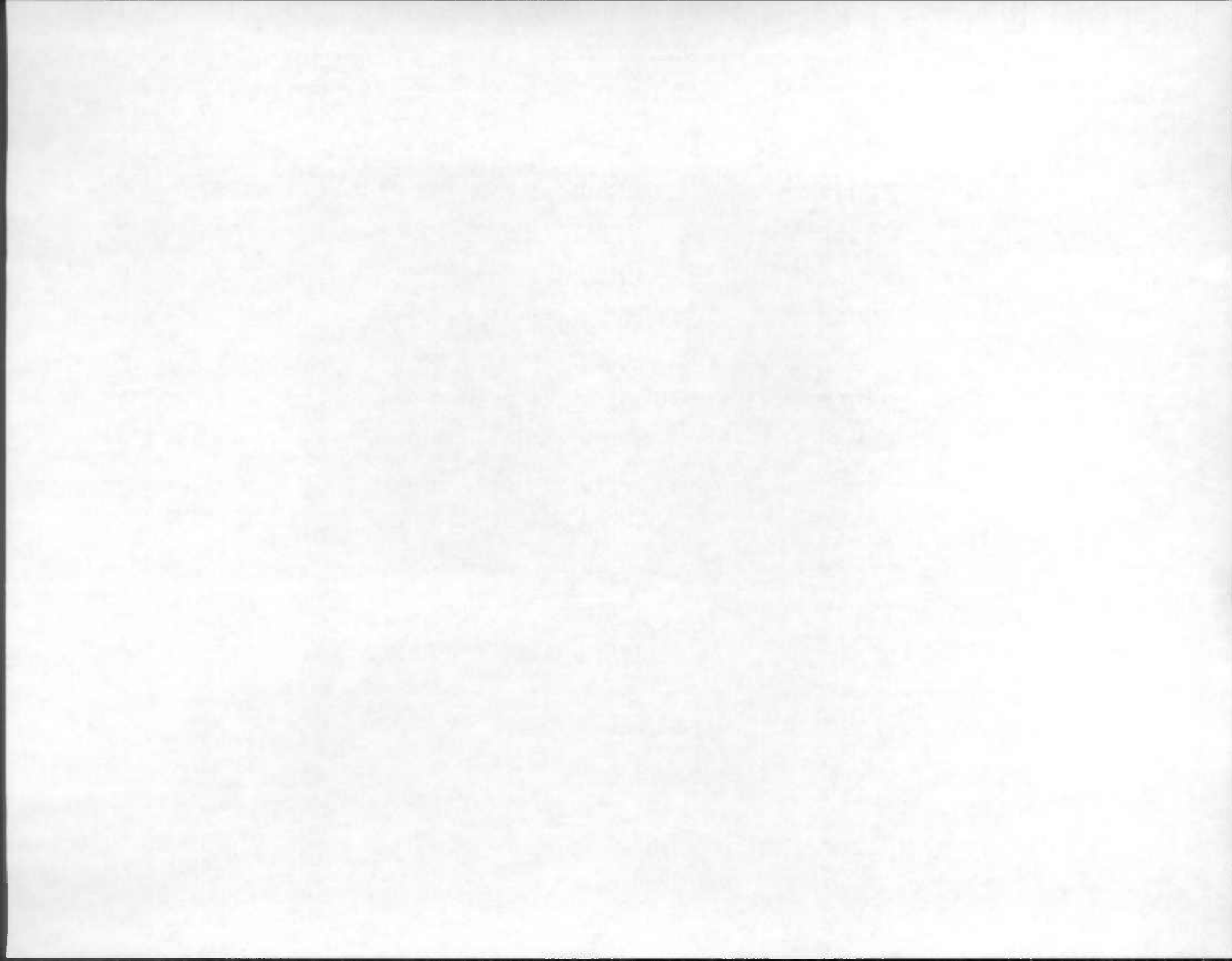
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00281	2		ACTIVITY SHEETS SHIFT 1-00	175804421 175804421	06/05/2001	UNDEFINED	213	00000	1.20	DST
00282	2		ACTIVITY SHEETS SHIFT 2-00	175804422 175804422	06/05/2001	UNDEFINED	213	00000	1.20	DST
00283	2		ACTIVITY SHEETS SHIFT 1-00	175804423 175804423	06/05/2001	UNDEFINED	213	00000	1.20	DST
00284	2		ACTIVITY SHEETS SHIFT 2-00	175804424 175804424	06/05/2001	UNDEFINED	213	00000	1.20	DST
00285	2		94 PRETRIAL	84672002 84672002	10/28/1999	01/01/2005	214	00000	1.20	DST
00286	2		94 PRETRIAL	84672032 84672032	10/28/1999	01/01/2005	214	00000	1.20	DST
00287	2		94 PRETRIAL	84672038 84672038	10/28/1999	01/01/2005	214	00000	1.20	DST
00288	2		94 PRETRIAL	84672041 84672041	10/28/1999	01/01/2005	214	00000	1.20	DST
00289	2		94 PRETRIAL	84672042 84672042	10/28/1999	01/01/2005	214	00000	1.20	DST
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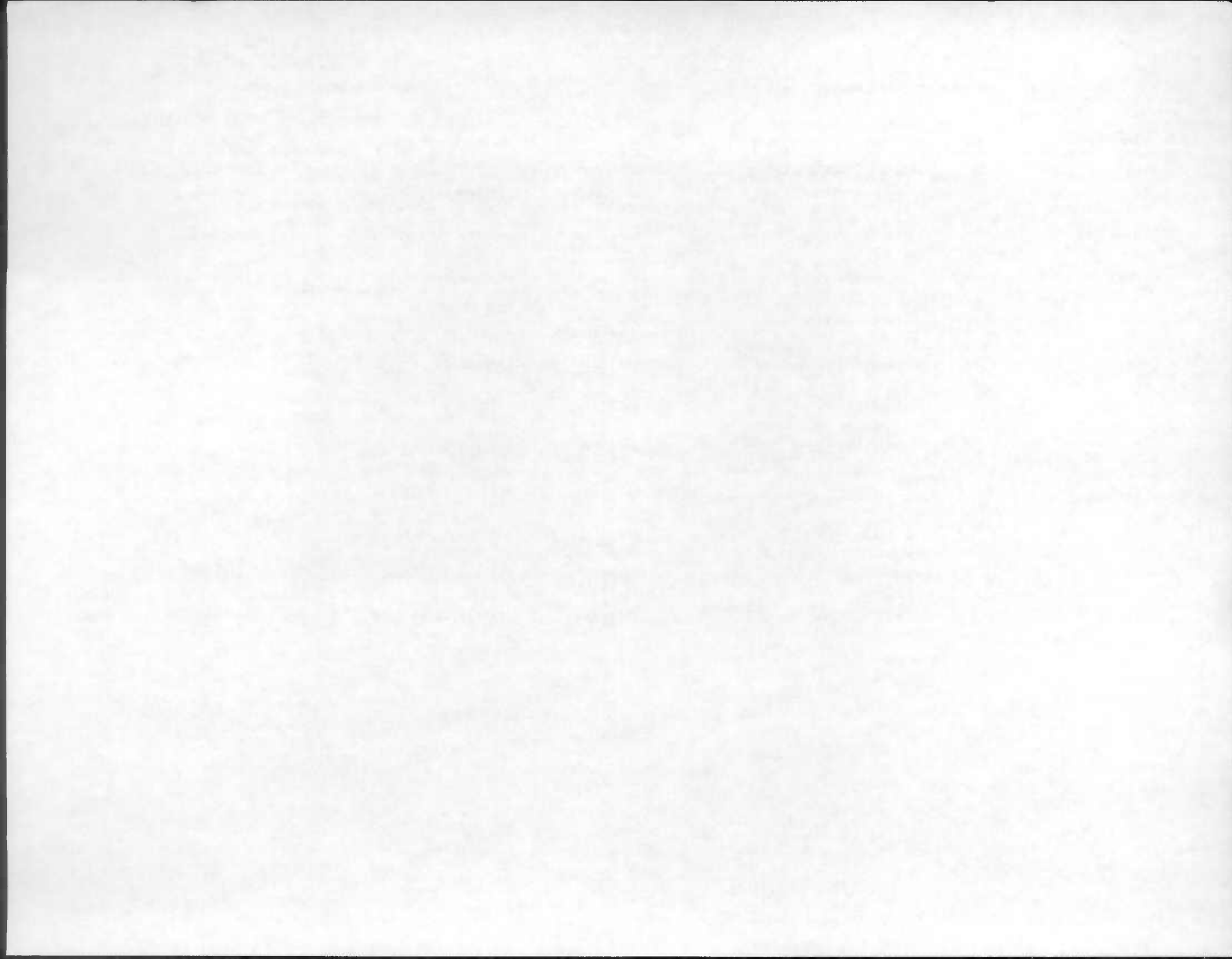
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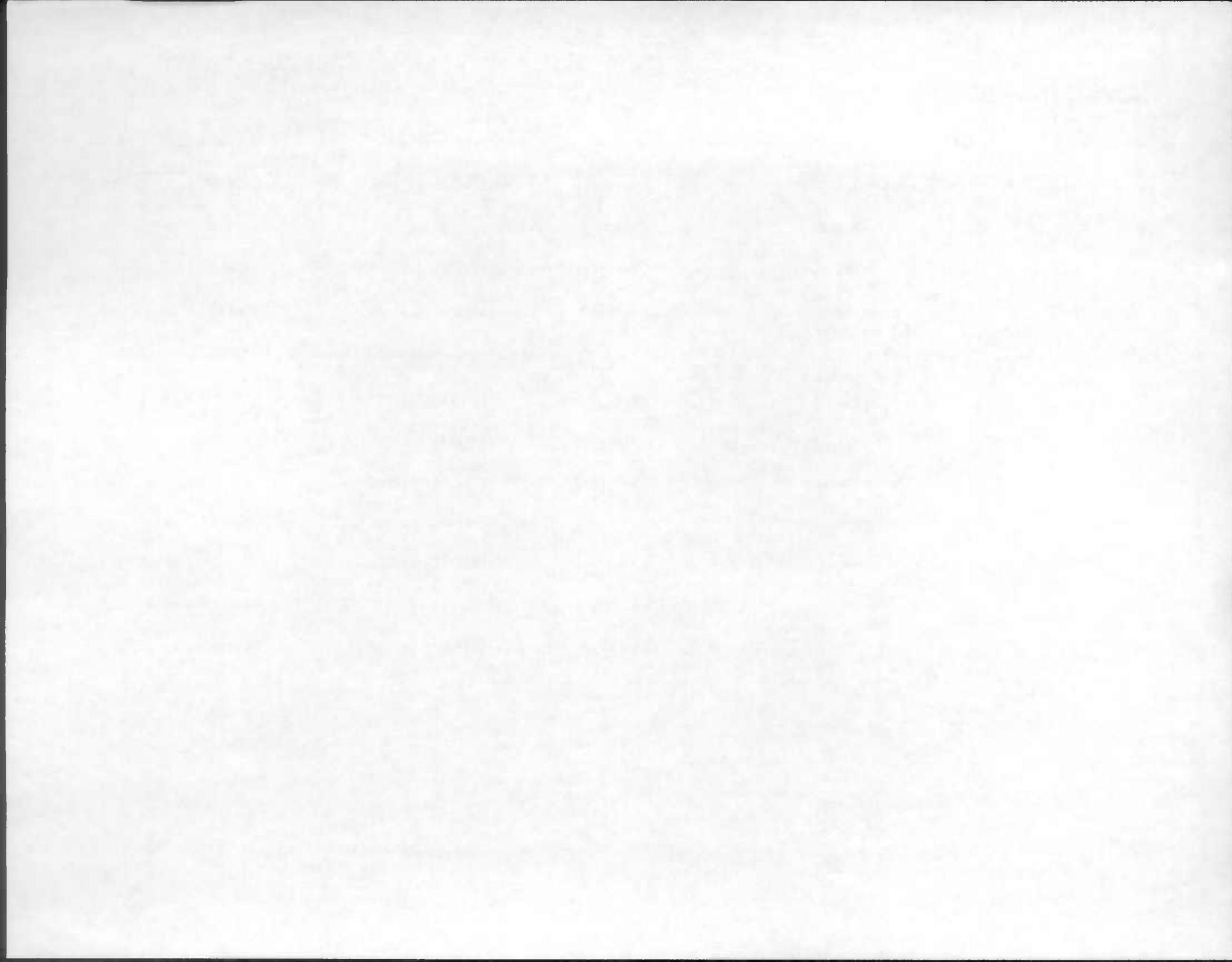
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00293	2		94 PRETRIAL	84672057 84672057	10/28/1999	01/01/2005	214	00000	1.20	DST
00294	2		94 PRETRIAL	84672059 84672059	10/28/1999	01/01/2005	214	00000	1.20	DST
00295	2		1994 PTS FILES	84672086 84672086	10/28/1999	01/01/2005	214	00000	1.20	DST
00296	2		1994 PTS FILES	84722043 84722043	10/28/1999	01/01/2005	214	00000	1.20	DST
00297	2		1994 PTS FILES	84722092 84722092	10/28/1999	01/01/2005	214	00000	1.20	DST
00298	2		94 PTS	84722133 84722133	10/28/1999	01/01/2005	214	00000	1.20	DST
00299	2		94 PTS	84722141 84722141	10/28/1999	01/01/2005	214	00000	1.20	DST
00300	2		94 PTR	84762640 84762640	10/28/1999	01/01/2005	214	00000	1.20	DST
00301	2		95 PRETRIAL	84672003 84672003	10/28/1999	01/01/2006	217	00000	1.20	DST



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00305	2		95 PRETRIAL	84672062 84672062	10/28/1999	01/01/2006	217	00000	1.20	DST	
00306	2		95 PRETRIAL	84672064 84672064	10/28/1999	01/01/2006	217	00000	1.20	DST	
00307	2		95 PRETRIAL	84672066 84672066	10/28/1999	01/01/2006	217	00000	1.20	DST	
00308	2		1995 PTS	84672095 84672095	10/28/1999	01/01/2006	217	00000	1.20	DST	
00309	2		95 PRETRIAL	84721939 84721939	10/28/1999	01/01/2006	217	00000	1.20	DST	
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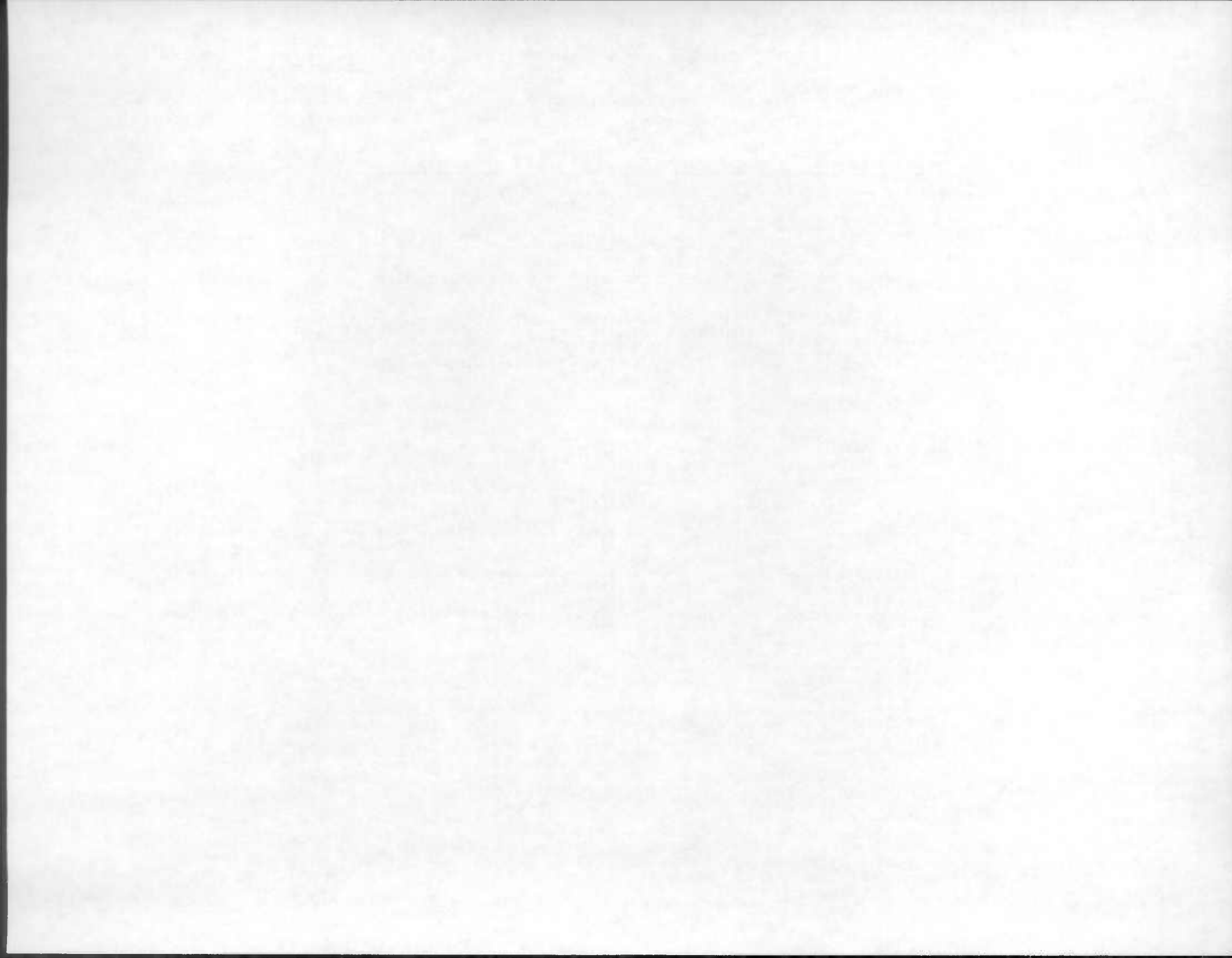
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00316	2		96 PRETRIAL	84672035 84672035	10/28/1999	01/01/2007	219	00000	1.20	DST
00317	2		96 PRETRIAL	84672067 84672067	10/28/1999	01/01/2007	219	00000	1.20	DST
00318	2		96 PRETRIAL	84672068 84672068	10/28/1999	01/01/2007	219	00000	1.20	DST
00319	2		96 PRETRIAL	84672069 84672069	10/28/1999	01/01/2007	219	00000	1.20	DST
00320	2		96 PRETRIAL	84721994 84721994	10/28/1999	01/01/2007	219	00000	1.20	DST
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00322	2		96 PRETRIAL	84721998 84721998	10/28/1999	01/01/2007	219	00000	1.20	DST
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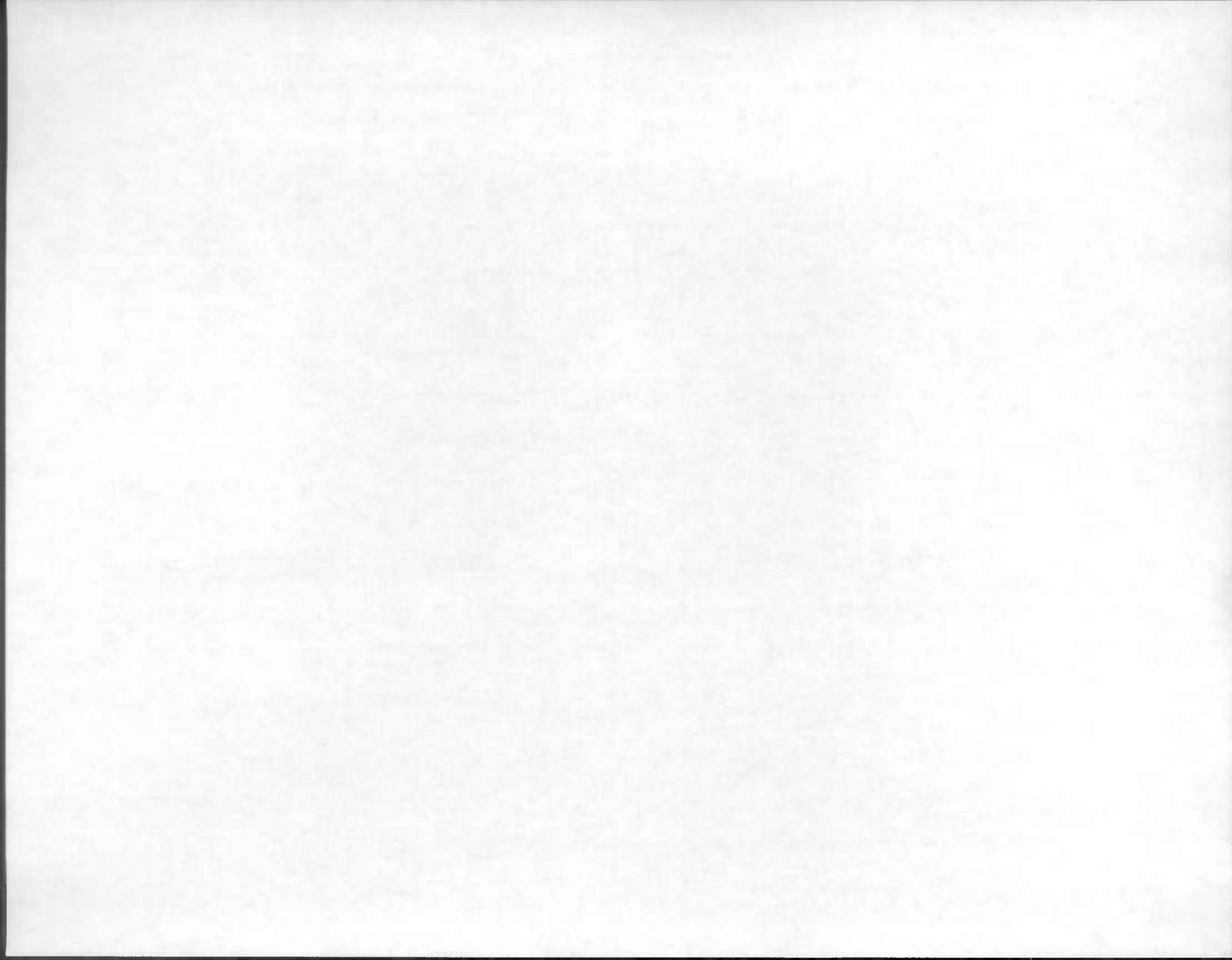
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00327	2		1996 PTS FILES	84762642 84762642	10/28/1999	01/01/2007	219	00000	1.20	DST
00328	2		1996 PTS FILES	84762644 84762644	10/28/1999	01/01/2007	219	00000	1.20	DST
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00331	2		93 ROSTERS	84672021 84672021	10/28/1999	UNDEFINED	225	00000	1.20	DST
00332	2		94 MJ ROSTERS	84672073 84672073	10/28/1999	UNDEFINED	226	00000	1.20	DST
00333	2		1994 JAIL ROSTER	84721996 84721996	10/28/1999	UNDEFINED	226	00000	1.20	DST
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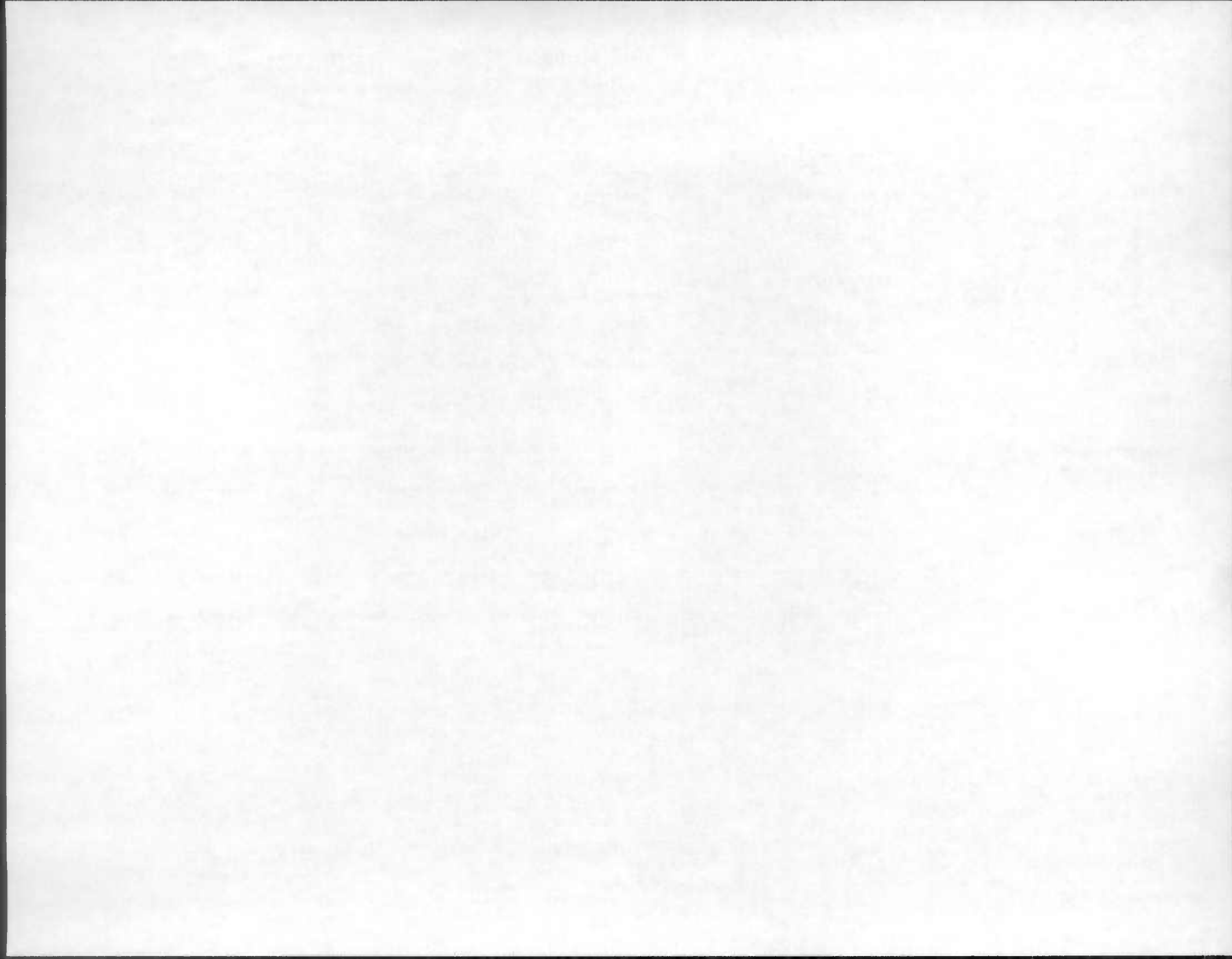
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00344	1			33781399 33781399	07/16/1998	UNDEFINED	301	00000	1.20	DST
00345	3		TRAINING FILES TO TERM 96	84672070 84672070	10/28/1999	UNDEFINED	307	00000	1.20	DST
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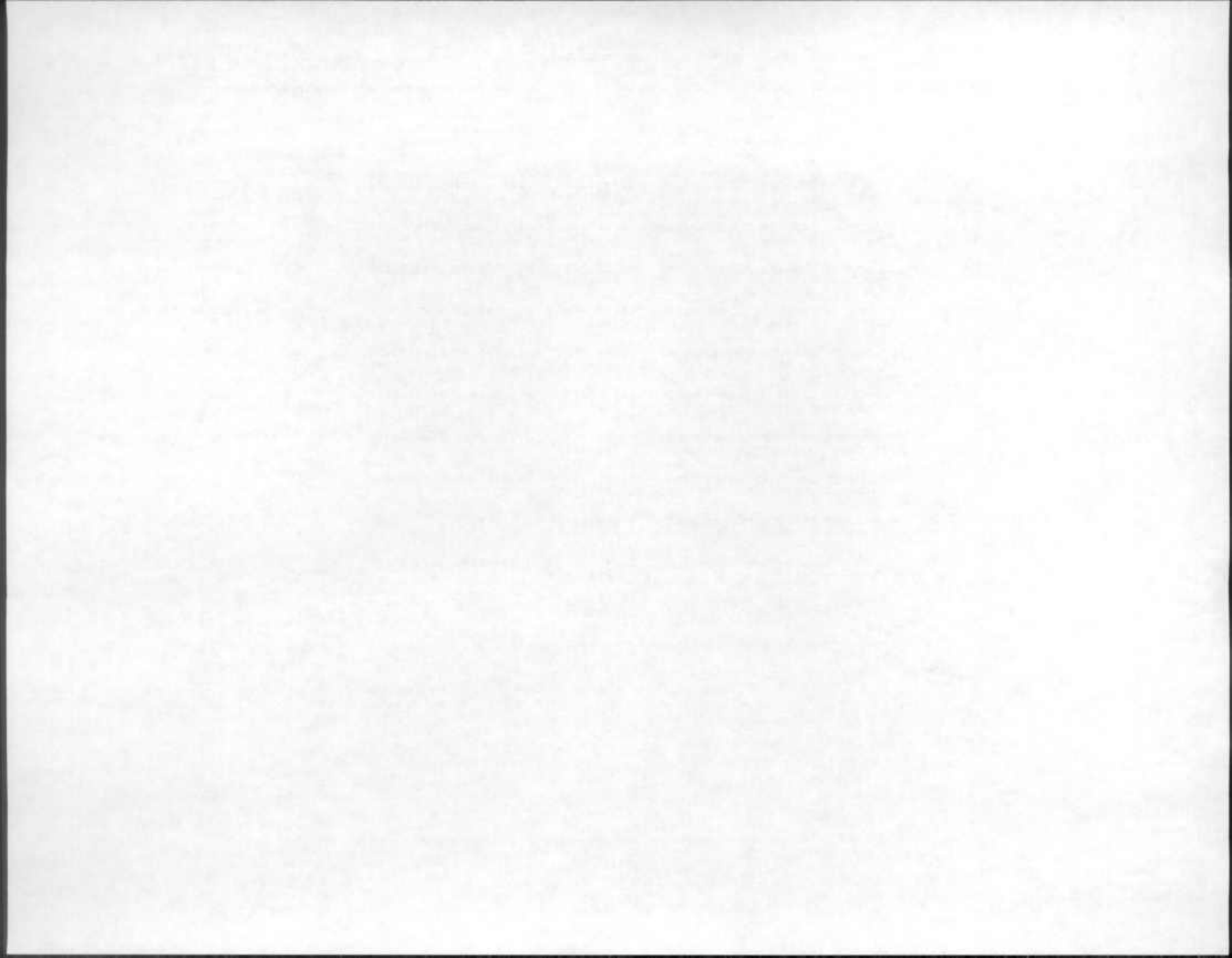
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00349	4		COMMUNITY SERVICE CLOSED FILES W-Z JAN-DEC 1994	100455050 100455050	01/22/2001	01/31/2004	401	00000	1.20	DST
00350	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC J-M 1994	100455392 100455392	01/22/2001	01/31/2004	401	00000	1.20	DST
00351	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC S-V 1994	100455395 100455395	01/22/2001	01/31/2004	401	00000	1.20	DST
00352	4		COMMUNITY SERVICE CLOSED FILES DEC-JAN M-R 1994	100455396 100455396	01/22/2001	01/31/2004	401	00000	1.20	DST
00353	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC Q-S 1995	100454640 100454640	02/07/2002	01/31/2005	401	00000	1.20	DST
00354	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC, F-H 1995	100454641 100454641	02/07/2002	01/31/2005	401	00000	1.20	DST
00355	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC S-Z 1995	100454642 100454642	08/02/2001	01/31/2005	401	00000	1.20	DST
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00357	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC A-B-1995	100455391 100455391	01/22/2001	01/31/2005	401	00000	1.20	DST
00358	4		COMMUNITY SERVICE CLOSED FILES 1995 CA-EV COMPLETED FILES	100454648 100454648	08/02/2001	12/31/2005	401	00000	1.20	DST
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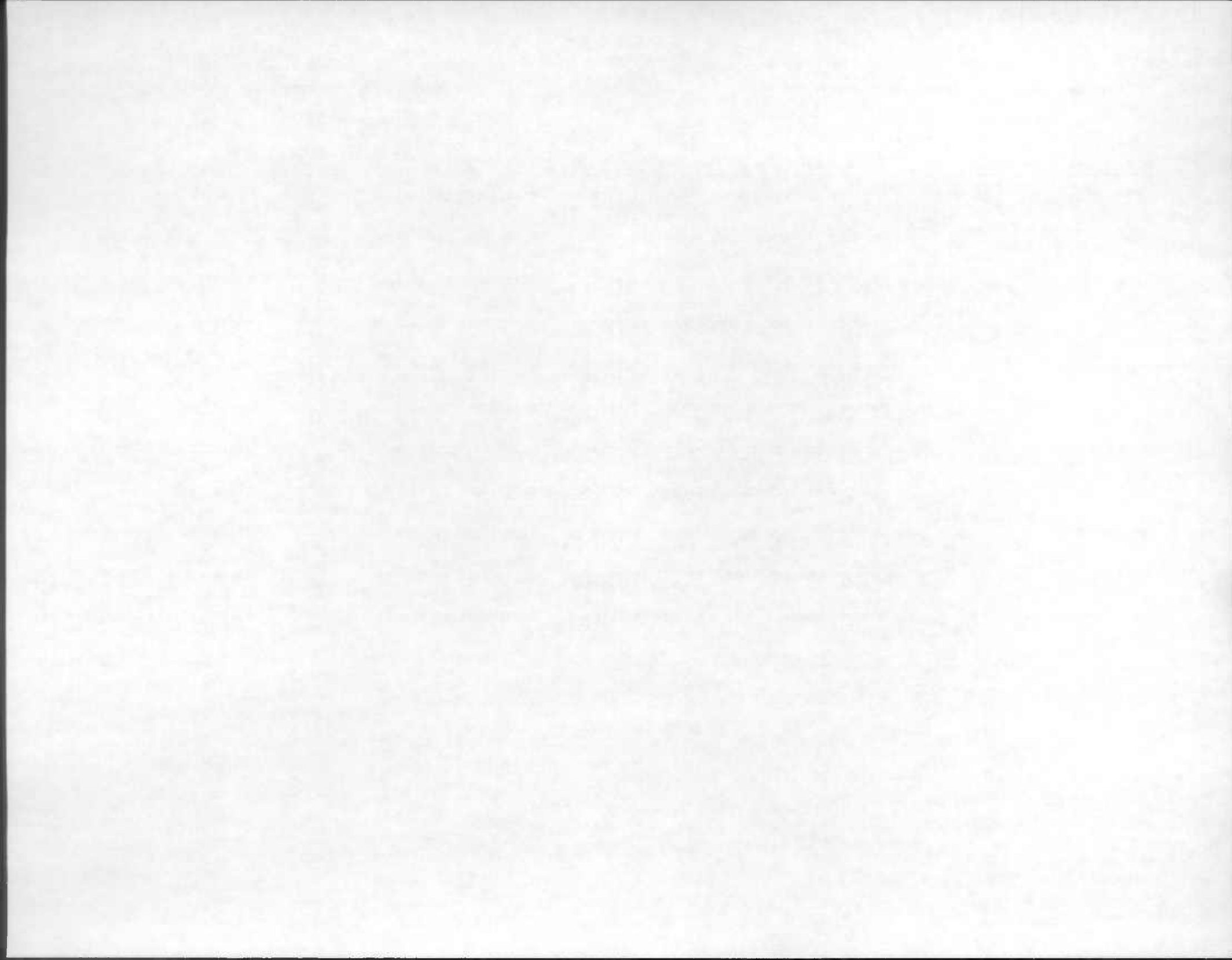
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00361	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC A-L 95-96	100455383 100455383	01/22/2001	01/31/2006	401	00000	1.20	DST
00362	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC M-Z 95-96	100455386 100455386	01/22/2001	01/31/2006	401	00000	1.20	DST
00363	4		COMMUNITY SERVICE CLOSED FILES FEB-1996	100455040 100455040	01/22/2001	02/28/2006	401	00000	1.20	DST
00364	4		COMMUNITY SERVICE CLOSED FILES MARCH-1996	100455041 100455041	01/22/2001	03/31/2006	401	00000	1.20	DST
00365	4		COMMUNITY SERVICE CLOSED FILES APRIL-1996	100455389 100455389	01/22/2001	04/30/2006	401	00000	1.20	DST
00366	4		COMMUNITY SERVICE CLOSED FILES MAY-1996	100455042 100455042	01/22/2001	05/31/2006	401	00000	1.20	DST
00367	4		COMMUNITY SERVICE CLOSED FILES JUNE-1996	100455043 100455043	01/22/2001	06/30/2006	401	00000	1.20	DST
00368	4		COMMUNITY SERVICE CLOSED FILES JULY-1996	100455044 100455044	01/22/2001	07/31/2006	401	00000	1.20	DST
00369	4		COMMUNITY SERVICE CLOSED FILES AUG/1996	100455045 100455045	01/22/2001	08/31/2006	401	00000	1.20	DST
00370	4		COMMUNITY SERVICE CLOSED FILES SEPT-1996	100455047 100455047	01/22/2001	09/30/2006	401	00000	1.20	DST

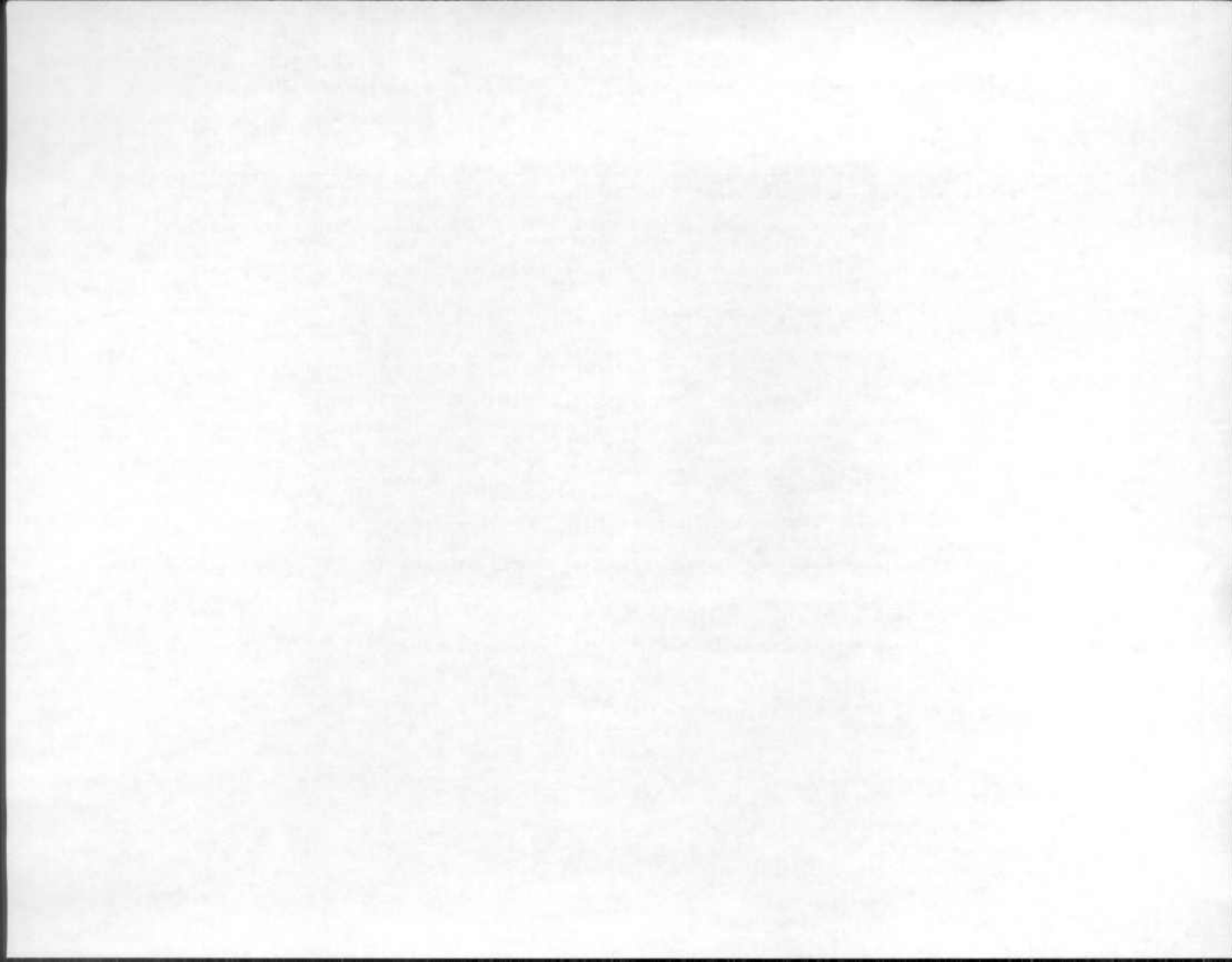


IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129900736

Address: 131 JENNIFER ROAD

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
							Rec. Cd	File Seq	Cu. Ft		
00371	4		COMMUNITY SERVICE CLOSED FILES SEPT 2006 COMPLETED FILES	323264983 323264983	02/06/2007	09/30/2006	401	00000	1.20	DST	
00372	4		COMMUNITY SERVICE CLOSED FILES OCT 1996	100455046 100455046	01/22/2001	10/31/2006	401	00000	1.20	DST	
00373	4		COMMUNITY SERVICE CLOSED FILES DEC-1996	100455049 100455049	01/22/2001	12/31/2006	401	00000	1.20	DST	
00374	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC A-Z 1993-1997	100454644 100454644	08/02/2001	01/31/2007	401	00000	1.20	DST	
00375	4		COMMUNITY SERVICE CLOSED FILES JAN 1997	100455027 100455027	01/22/2001	01/31/2007	401	00000	1.20	DST	
00376	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC F-J 1997	100455035 100455035	01/22/2001	01/31/2007	401	00000	1.20	DST	
00377	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC K-M 1997	100455036 100455036	01/22/2001	01/31/2007	401	00000	1.20	DST	
00378	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC 1997 N-S	100455037 100455037	01/22/2001	01/31/2007	401	00000	1.20	DST	
00379	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC S-W 1997	100455038 100455038	01/22/2001	01/31/2007	401	00000	1.20	DST	
00380	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC W-Z 1997	100455390 100455390	01/22/2001	01/31/2007	401	00000	1.20	DST	
00381	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC C-F 1997	100455393 100455393	01/22/2001	01/31/2007	401	00000	1.20	DST	
00382	4		COMMUNITY SERVICE CLOSED FILES JAN-1998	33782017 33782017	01/22/2001	01/31/2008	401	00000	1.20	DST	

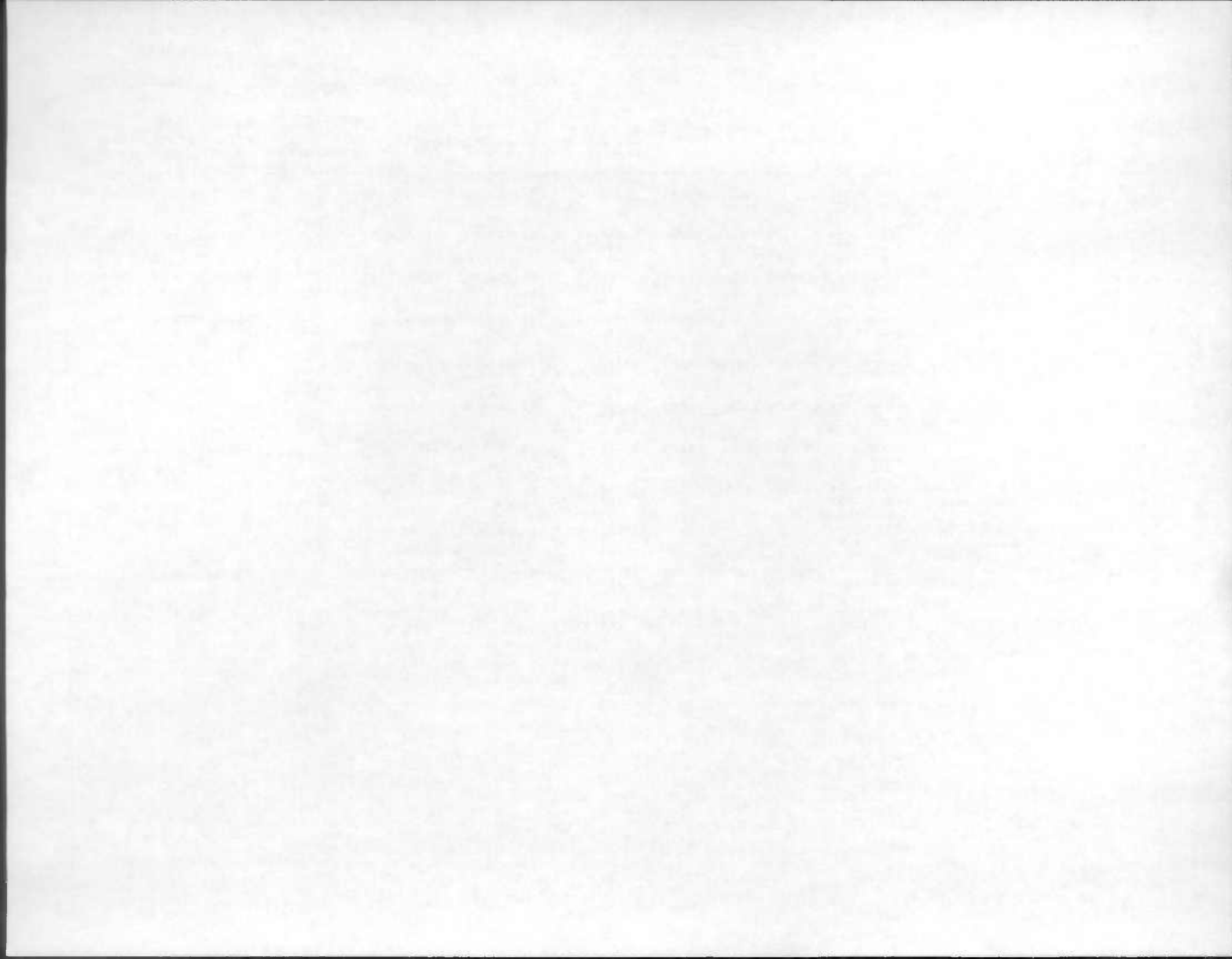


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Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
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00383	4		COMMUNITY SERVICE CLOSED FILES FEB 1998	33782018 33782018	01/22/2001	02/28/2008	401	00000	1.20	DST	
00384	4		COMMUNITY SERVICE CLOSED FILES MAR 1998	33782006 33782006	01/22/2001	03/31/2008	401	00000	1.20	DST	
00385	4		COMMUNITY SERVICE CLOSED FILES APRIL-1998	33782016 33782016	01/22/2001	04/30/2008	401	00000	1.20	DST	
00386	4		COMMUNITY SERVICE CLOSED FILES MAY 1998	33782013 33782013	01/22/2001	05/31/2008	401	00000	1.20	DST	
00387	4		COMMUNITY SERVICE CLOSED FILES JUNE 1998	33782019 33782019	01/22/2001	06/30/2008	401	00000	1.20	DST	
00388	4		COMMUNITY SERVICE CLOSED FILES JULY 1998	33782014 33782014	01/22/2001	07/31/2008	401	00000	1.20	DST	
00389	4		COMMUNITY SERVICE CLOSED FILES AUK/1998	33782015 33782015	01/22/2001	08/31/2008	401	00000	1.20	DST	
00390	4		COMMUNITY SERVICE CLOSED FILES SEPT-1998	100455378 100455378	01/22/2001	10/30/2008	401	00000	1.20	DST	
00391	4		COMMUNITY SERVICE CLOSED FILES OCT 1998	100455385 100455385	01/22/2001	10/31/2008	401	00000	1.20	DST	
00392	4		COMMUNITY SERVICE CLOSED FILES 98-NOV	100455380 100455380	01/22/2001	11/30/2008	401	00000	1.20	DST	
00393	4		COMMUNITY SERVICE CLOSED FILES DEC-1998	100455388 100455388	01/22/2001	12/31/2008	401	00000	1.20	DST	

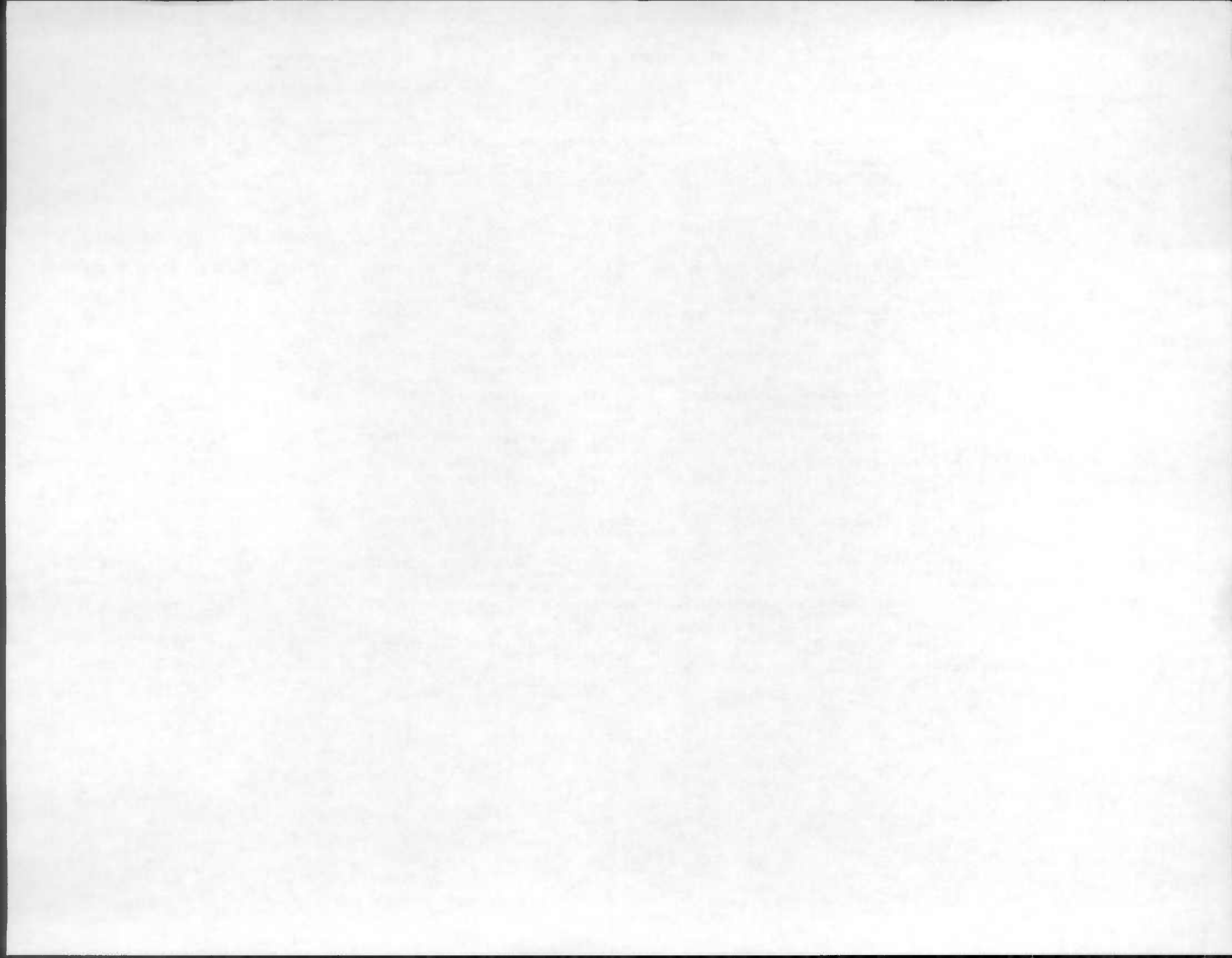


IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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00395	4		COMMUNITY SERVICE CLOSED FILES JAN-DEC 98-99 JUNEVILE	100455382 100455382	01/22/2001	01/31/2009	401	00000	1.20	DST	
00396	4		COMMUNITY SERVICE CLOSED FILES FEB 1999	33782004 33782004	01/22/2001	02/28/2009	401	00000	1.20	DST	
00397	4		DAILY MONITORING COMPLETION JAN-DEC 98-1999	100454647 100454647	07/27/2001	01/31/2009	403	00000	1.20	DST	
00399			39001-39901-40001-40901-41401- YEAR 2000-2001	386927719 386927719	08/13/2008	01/01/2005		00000	1.20	DST	
			MAIL REC. BOOKS								
00400		01/01/2001 01/31/2001	HOUSE ARREST RECEIPT BOOKS &MISC.REC. BOOKS	386927713 386927713	08/13/2008	02/28/2005		00000	1.20	DST	
00401		03/01/2001 05/31/2001	M41501 THRU M45901	386927712 386927712	08/13/2008	06/01/2005		00000	1.20	DST	
			2001 MAIL RECEIPT BO								
00402		01/01/2000 12/31/2001	BOOKS 7001-14000 YEAR 2000-200	386927720 386927720	08/13/2008	12/31/2005		00000	1.20	DST	
			WORK RELEASE REC BOO								
00403		01/01/2002 07/31/2002	MAIL REC 59701-63000	386927715 386927715	08/13/2008	08/31/2006		00000	1.20	DST	
			DRCC&JRDC RECEIPT BO								
00404		04/01/2002 09/30/2002	63001-67000	386927717 386927717	08/13/2008	10/01/2006		00000	1.20	DST	
			ORCC MAIL REC BOOKS								
00405			MAIL REC BOOKS DECEMBER 2003 M96700-M82400	538323003 538323003	10/07/2008	01/01/2007		00000	2.40	DST	
00406		01/01/2003 01/31/2003	11201-20101	386927718 386927718	08/13/2008	02/01/2007		00000	2.00	DST	
			MEDICAL RECEIPT BOOK								



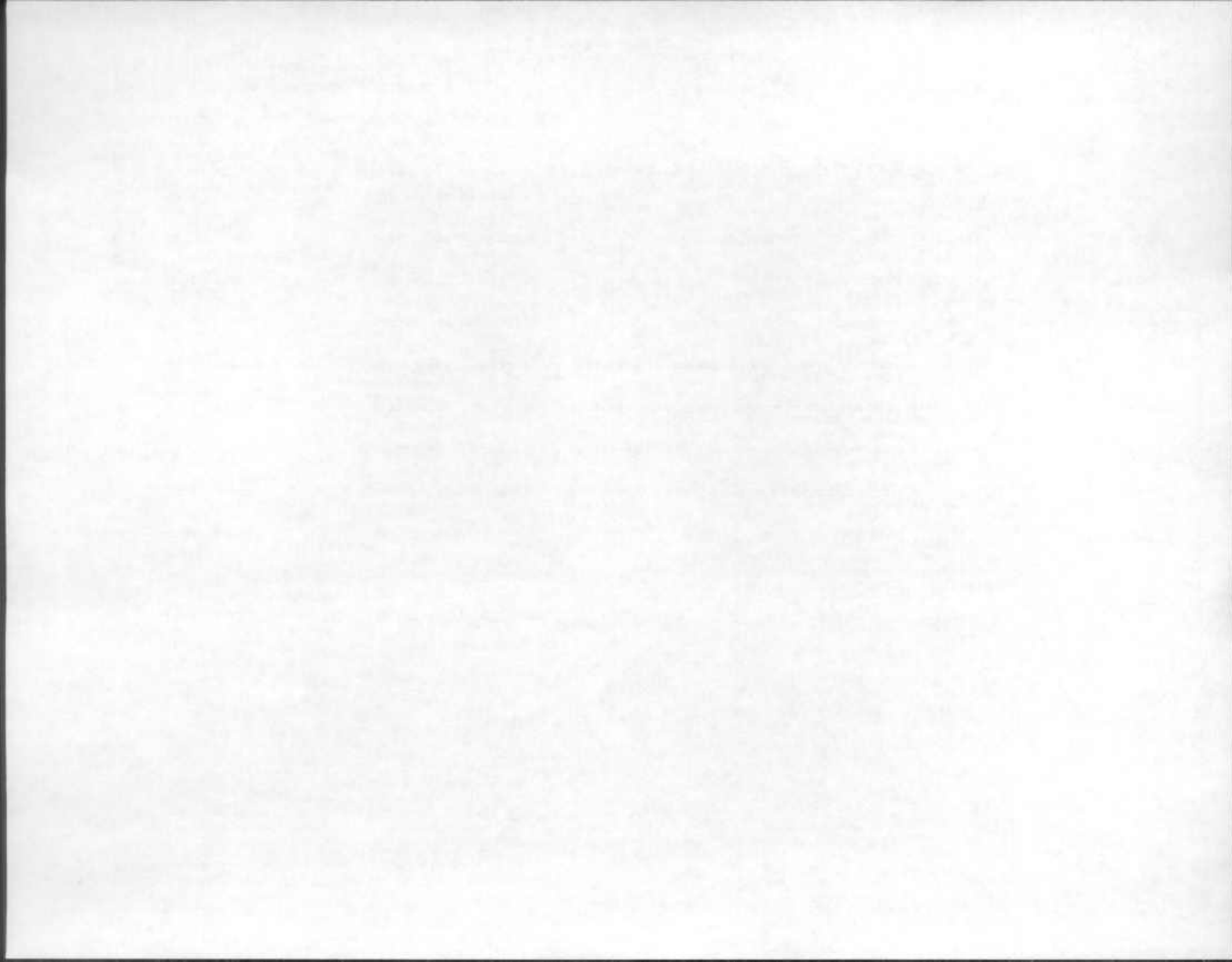
IRON MOUNTAIN
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00407		01/01/2003 01/31/2003	INTAKE RECEIPT BOOKS	386927711 386927711	08/13/2008	02/28/2007		00000	2.40	DST
00408		01/01/2000 01/31/2003	COLLAGE OF DIFFERENT REC.BOOK MED-INTAKE-PETTY CAS	386927714 386927714	08/13/2008	02/28/2007		00000	2.00	DST
00409		11/01/2002 02/28/2003	69001-71000 ORDC & ORCC MAILREC.	386927716 386927716	08/13/2008	03/31/2007		00000	1.20	DST
00410			JRDC MAIL REC, JUNE 2003 THRU #76301-#81800 REC #B	538323004 538323004	10/07/2008	09/01/2007		00000	2.40	DST
00411		08/01/1998 08/31/1998	0898 ACCOUNTING END OF MONTH MONTHLY CLOSING FILES	147398592 147398592	01/26/2001	08/01/2001		00000	1.20	DST
00412		12/01/1999 12/31/1999	1299 ACCOUNTING TRANSMITTALS MONTHLY CLOSING FILES	147398589 147398589	01/26/2001	12/01/2002		00000	1.20	DST
00413		09/01/2000 11/30/2000	MEDICAL RECEIPT BOOKS 9-11-200	386927743 386927743	10/01/2007	12/01/2004		00000	1.20	DST
00414		12/01/2001 12/31/2001	MONTH END FILES DECEMBER 2001	209725366 209725366	10/18/2005	01/01/2005		00000	1.20	DST
00415		12/01/2000 12/01/2001	MAIL RECEIPT BOOKS	386927744 386927744	10/01/2007	01/01/2005		00000	1.20	DST
00416		12/01/2001 01/31/2002	INTAKE RECEIPT BOOKS INTAKE RECEIPT BOOKS	210922772 210922772	10/18/2005	02/01/2005		00000	1.20	DST
00417		03/01/2001 11/30/2001	MEDICAL REC BOOKS	386927742 386927742	10/01/2007	12/01/2005		00000	1.20	DST



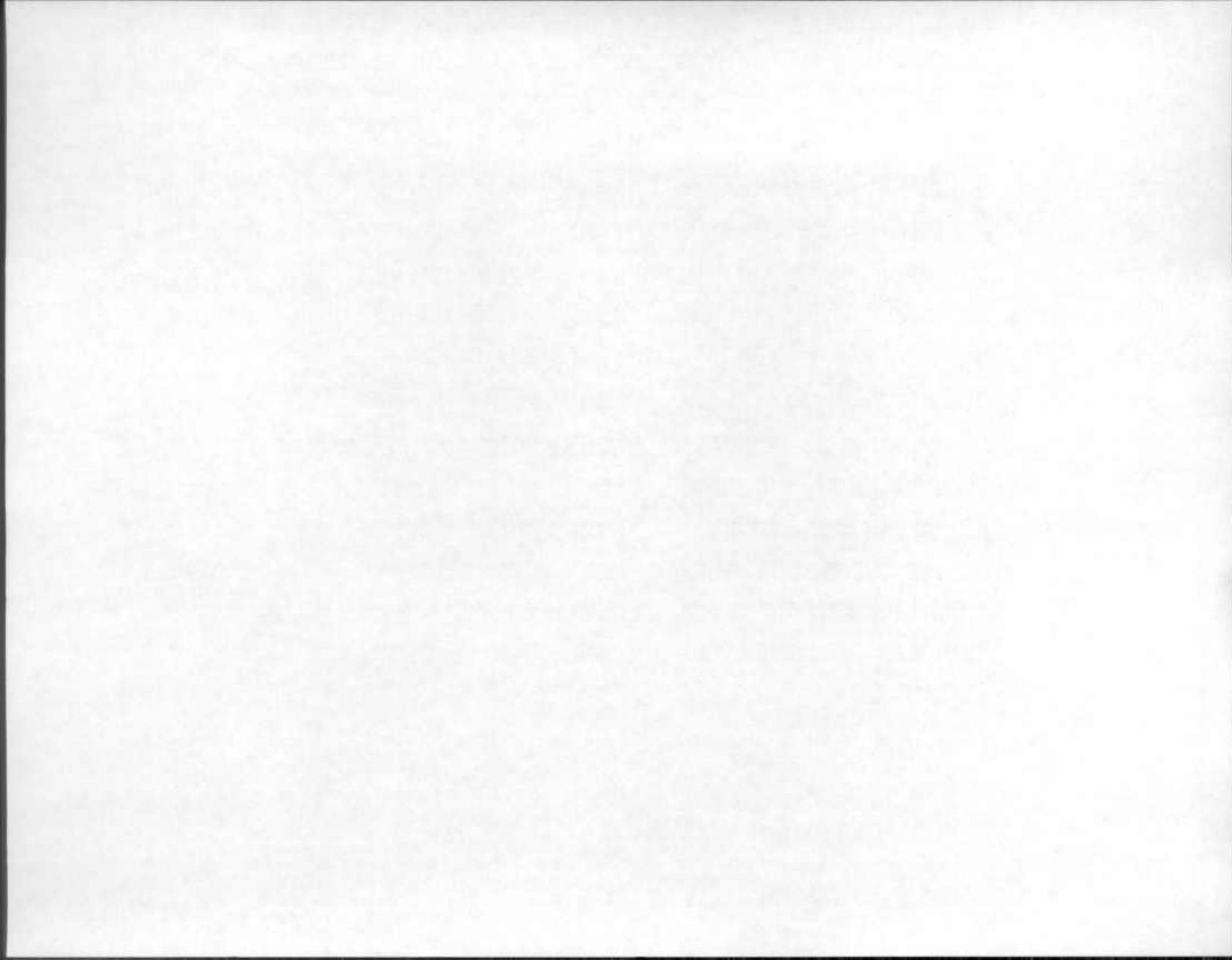
Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
00418		01/01/2002 01/31/2002	MONTH END FILES JANUARY 2002	209725374 209725374	10/18/2005	02/01/2006		00000	1.20	DST
00419		02/01/2002 02/28/2002	MONTH END FILES FEBRUARY 2002	209725370 209725370	10/18/2005	03/01/2006		00000	1.20	DST
00420		03/01/2006 03/30/2006	JRDC MARCH COMMISSARY	100487564 100487564	06/24/2007	04/01/2006		00000	1.20	DST
00421		03/01/2002 03/31/2002	0302 ACCOUNTING END OF MONTH MONTHLY CLOSING FILE 3/2002	209725421 209725421	10/18/2005	04/01/2006		00000	1.20	DST
00422		04/01/2002 04/30/2002	MONTH END FILES APRIL 2002	209725368 209725368	10/18/2005	05/01/2006		00000	1.20	DST
00423		05/01/2002 05/31/2002	0502 ACCOUNTING END OF MONTH MONTHLY CLOSING FILE 5/2002	209725412 209725412	10/18/2005	06/01/2006		00000	1.20	DST
00424		07/01/2001 06/30/2002	FY02 ONE WORLD COMMITMENTS FY02 ONE WORLD COMMITMENTS	210922728 210922728	10/18/2005	07/01/2006		00000	1.20	DST
00425		06/01/2002 06/30/2002	0902 ACCOUNTING END OF MONTH MONTHLY CLOSING FILES 6/2002	210922751 210922751	10/18/2005	07/01/2006		00000	1.20	DST
00426		07/01/2002 07/31/2002	DAILY DUNBAR TRANSMITTALS DAILY DUNBAR TRANSMITTALS	210922726 210922726	10/18/2005	08/01/2006		00000	1.20	DST
00427		07/01/2002 07/31/2002	0702 ACCOUNTING END OF MONTH MONTHLY CLOSING FILES 07/2002	210922752 210922752	10/18/2005	08/01/2006		00000	1.20	DST
00428		08/01/2002 08/31/2002	0802 ACCOUNTING END OF MONTH MONTHLY CLOSING FILES 08/2002	210922753 210922753	10/18/2005	09/01/2006		00000	1.20	DST
00429		09/01/2002 09/30/2002	0902 ACCOUNTING END OF MONTH MONTHLY CLOSING FILES 9/2002	209725422 209725422	10/18/2005	10/01/2006		00000	1.20	DST



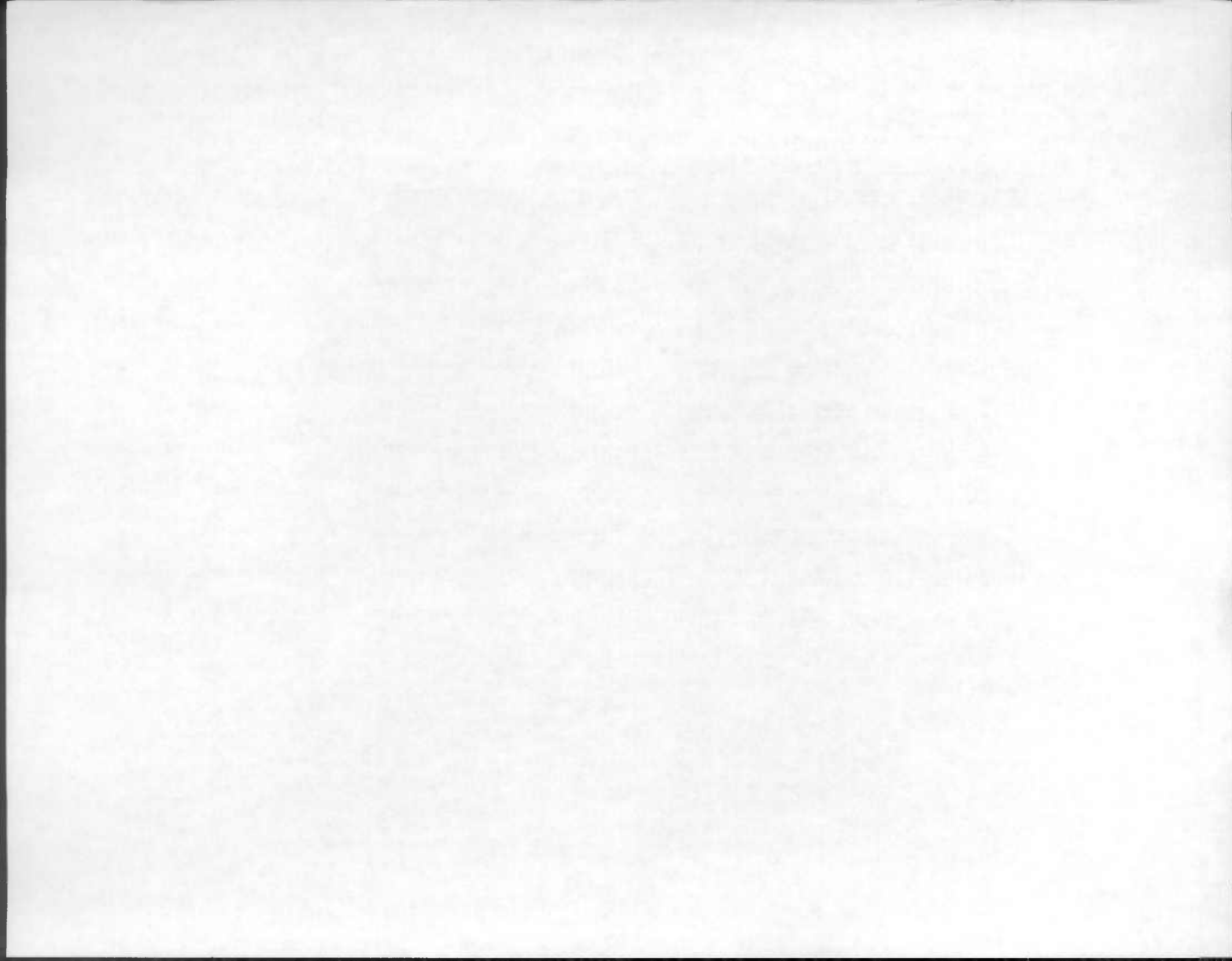
IRON MOUNTAIN
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ANNAPOLIS MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00432		06/01/2005 06/30/2005	0603 ACCOUNTING END OF MONTH MONTHLY CLOSING FILE 6/2003	209725417 209725417	10/18/2005	02/01/2007		00000	1.20	DST
00433		01/01/2003 01/31/2003	ACCOUNTING END OF MONTH MONTHLY CLOSING FILE 01/2003	210922766 210922766	10/18/2005	02/01/2007		00000	1.20	DST
00434		03/01/2003 03/31/2003	0303 ACCOUNTING END OF MONTH MONTHLY CLOSING FILE 3/2003	209725413 209725413	10/18/2005	04/01/2007		00000	1.20	DST
00435		04/01/2003 04/30/2003	0403 ACCOUNTING END OF MONTH MONTHLY CLOSING FILE 4/2003	209725414 209725414	10/18/2005	05/01/2007		00000	1.20	DST
00436		05/01/2003 05/30/2003	0503 ACCOUNTING END OF MONTH MONTHLY CLOSING FILE 5/2003	209725415 209725415	10/18/2005	06/01/2007		00000	1.20	DST
00437		07/01/2002 06/30/2003	FY03 ONE WORLD COMMITMENTS	210922727 210922727	10/18/2005	07/01/2007		00000	1.20	DST
00438		12/01/2002 12/31/2002	ACCOUNTING END OF MONTH MONTHLY CLOSING FILE 12/2002	210922767 210922767	10/18/2005	07/01/2007		00000	1.20	DST
00439		07/01/2003 07/31/2003	0703 ACCOUNTING MONTH END MONTHLY CLOSING FILE 7/2003	209725416 209725416	10/18/2005	08/01/2007		00000	1.20	DST
00440		08/01/2003 08/31/2003	0803 ACCOUNTING END OF MONTH ACCTNG MONTHLY CLOSING FILE	209725419 209725419	10/18/2005	09/01/2007		00000	1.20	DST



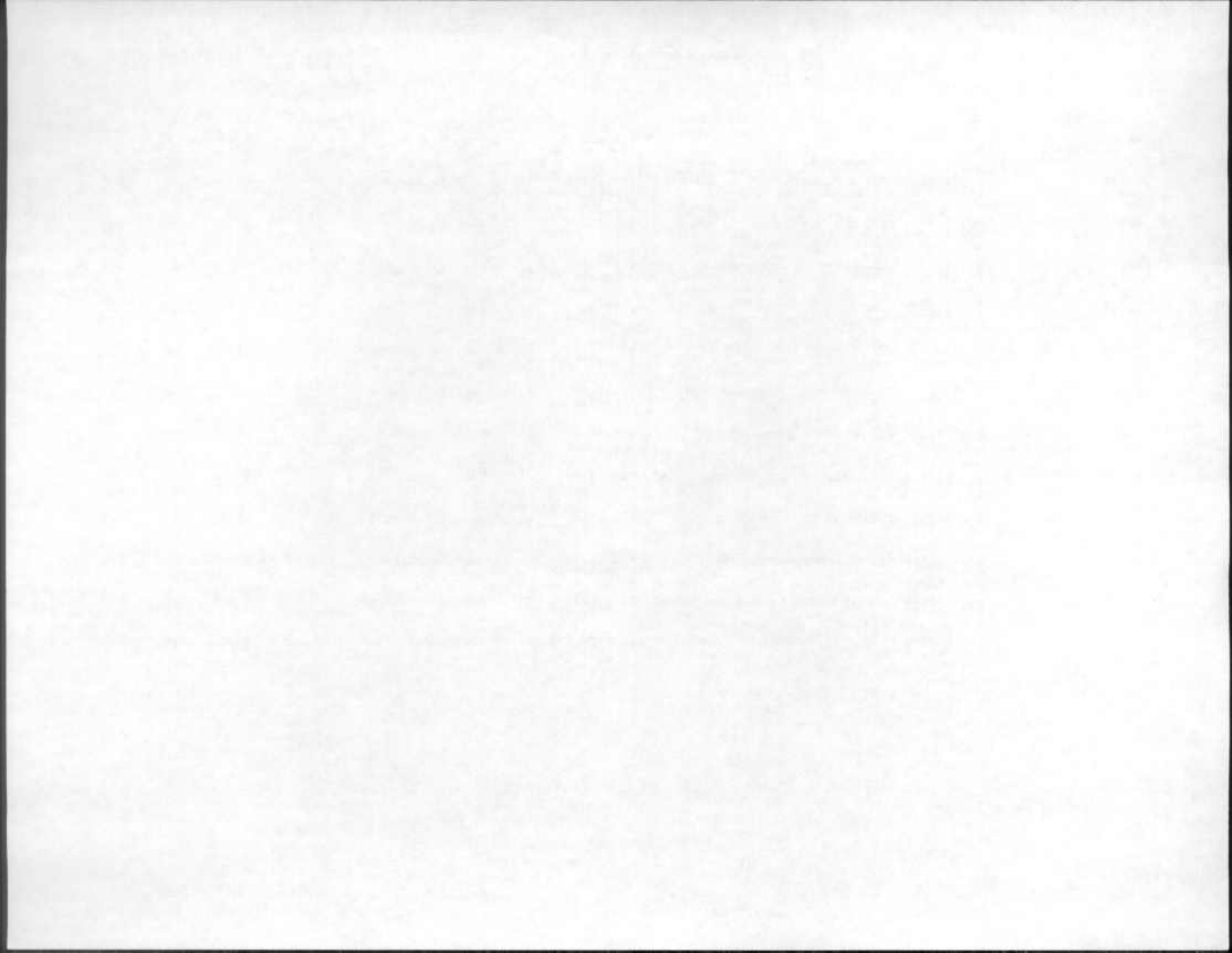
IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00442		10/01/2003 10/31/2003	0903 ACCOUNTING END OF MONTH MONTHLY CLOSING FILES 10/2003	209725420 209725420	10/18/2005	11/01/2007		00000	1.20	DST
00443		11/01/2003 11/30/2003	ACCOUNTING END OF MONTH MONTHLY CLOSING FILES 11/2003	209725423 209725423	10/18/2005	12/01/2007		00000	1.20	DST
00444		12/01/2003 12/31/2003	1203 ACCOUNTING END OF MONTH MONTHLY CLOSING FILES	209725411 209725411	10/18/2005	01/01/2008		00000	1.20	DST
00445		01/01/2004 01/31/2004	END OF MONTH JANUARY 2004	452314843 452314843	01/29/2007	02/01/2008		00000	1.20	DST
00446		02/01/2004 02/28/2004	INV/SCAN ORCC FEBRUARY 2004	386345000 386345000	01/29/2007	03/01/2008		00000	1.20	DST
00447		02/01/2004 02/29/2004	END OF MONTH FEBRUARY 2004	452314845 452314845	01/29/2007	03/01/2008		00000	1.20	DST
00448		03/01/2004 03/31/2004	INVOICES/SCAN SHEETS ORCC 2004	386344994 386344994	01/29/2007	04/01/2008		00000	1.20	DST
00449		03/01/2004 03/30/2004	JRDC SCAN/INV. MARCH 2004	386344997 386344997	01/29/2007	04/01/2008		00000	1.20	DST
00450		03/01/2004 03/30/2004	END OF MONTH MARCH 2004	452314842 452314842	01/29/2007	04/01/2008		00000	1.20	DST
00451		04/01/2004 04/30/2004	INVOICES/SCAN SHEETS JRDC 2004	386344990 386344990	01/29/2007	05/01/2008		00000	1.20	DST
00452		04/01/2004 04/30/2004	SCAN/INV. ORCC APRIL 2004	386344998 386344998	01/29/2007	05/01/2008		00000	1.20	DST



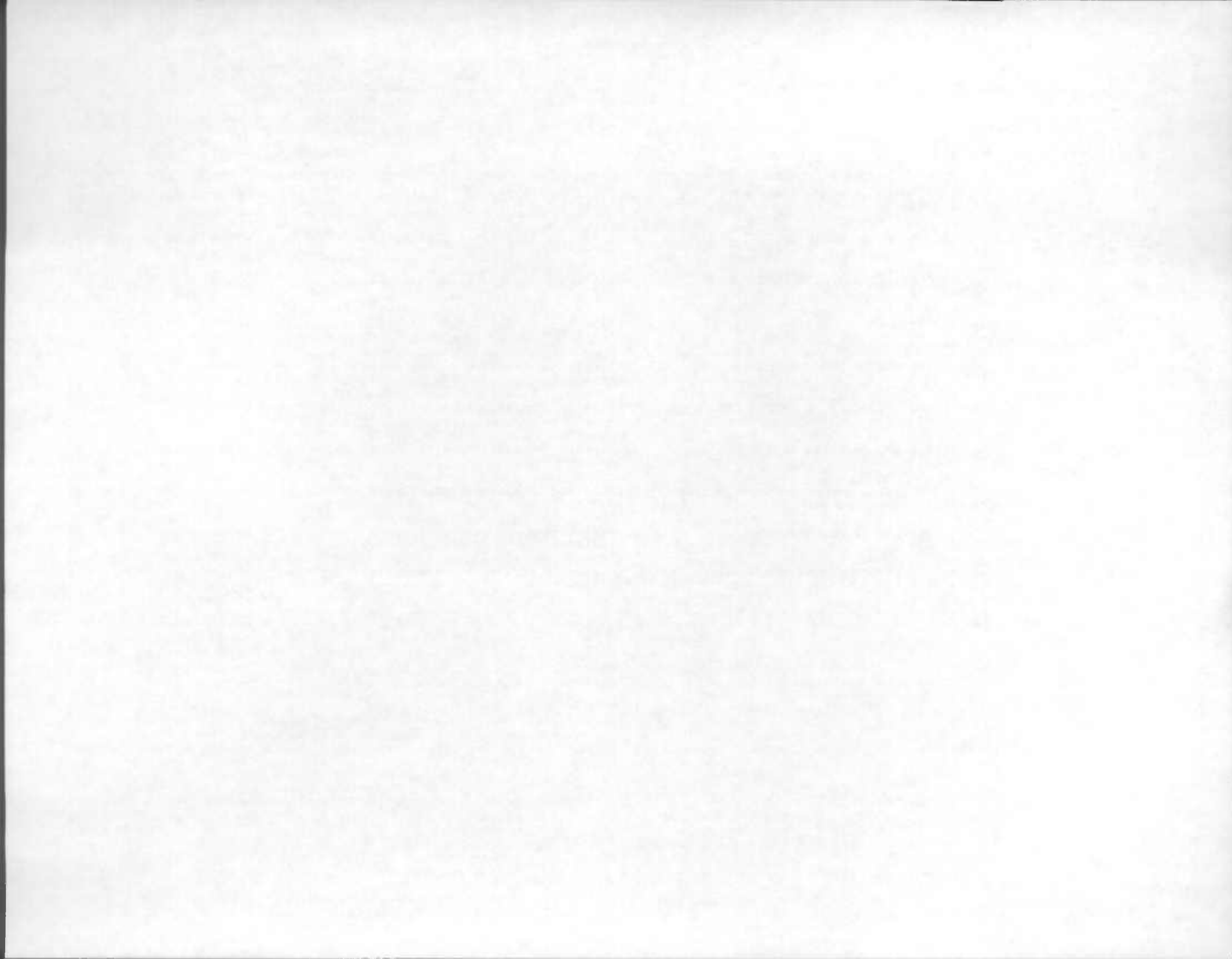
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00454		04/01/2008 04/30/2008	END OF MONTH APRIL 2004	452314850 452314850	01/29/2007	05/01/2008		00000	1.20	DST
00455		05/01/2004 05/31/2004	INVOICES/SCAN SHEETS ORCC 2004	386344991 386344991	01/29/2007	06/01/2008		00000	1.20	DST
00456	JRDC SCAN/INV. 2004	05/01/2004 05/31/2004		386344996 386344996	01/29/2007	06/01/2008		00000	1.20	DST
00457		05/01/2004 05/31/2004	END OF MONTH MAY 2004	452314836 452314836	01/29/2007	06/01/2008		00000	1.20	DST
00458		06/01/2004 06/30/2004	INVOICE/SCAN SHEETS TRDC 2004	452314844 452314844	01/29/2007	07/01/2008		00000	1.20	DST
00459		06/01/2004 06/30/2004	END OF MONTH 2004 JUNE	452314848 452314848	01/29/2007	07/01/2008		00000	1.20	DST
00460		07/01/2004 07/31/2004	INVOICE/SCAN SHEETS JRDC 2004	386344989 386344989	01/29/2007	08/01/2008		00000	1.20	DST
00461		07/01/2004 07/31/2004	END OF MONTH JULY 2004	452314849 452314849	01/29/2007	08/01/2008		00000	1.20	DST
00462		08/01/2004 08/31/2004	INVOICES/SCAN SHEET ORCC 2004	386344992 386344992	01/29/2007	09/01/2008		00000	1.20	DST
00463		08/01/2004 08/30/2004	END OF MONTH AUGUST 2004	452314846 452314846	01/29/2007	09/01/2008		00000	1.20	DST



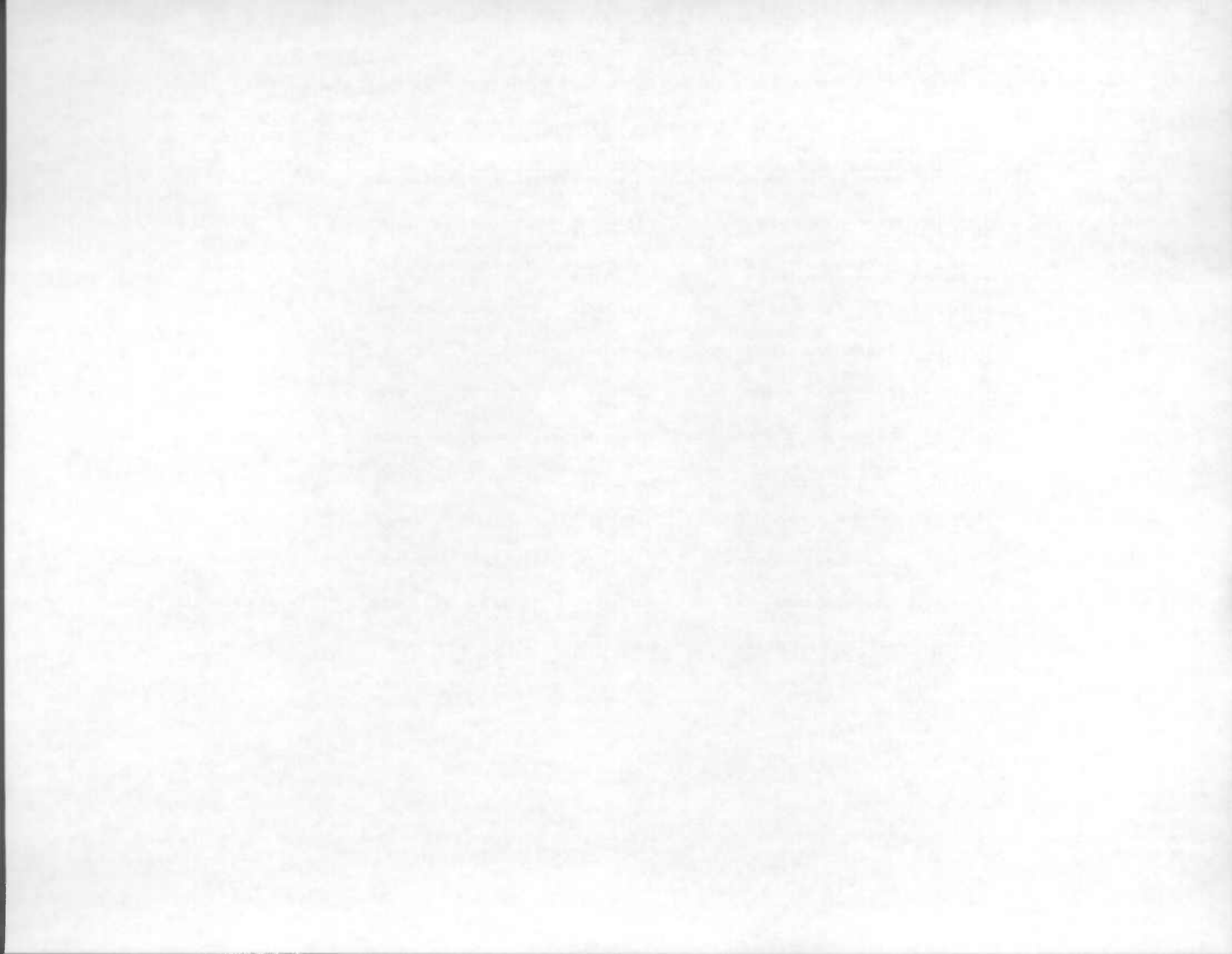
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
00464		09/01/2004 09/30/2004	JEDC SCAN/INV SEPTEMBER 2004	386344999 386344999	01/29/2007	10/01/2008		00000	1.20	DST
00465		09/01/2004 09/30/2004	END OF MONTH SEPT 2004	452314838 452314838	01/29/2007	10/01/2008		00000	1.20	DST
00466		10/01/2004 10/31/2004	END OF MONTH OCTOBER 2004	452314840 452314840	01/29/2007	11/01/2008		00000	1.20	DST
00467		11/01/2004 11/30/2004	END OF MONTH NOVEMBER 2004	452314847 452314847	01/29/2007	12/01/2008		00000	1.20	DST
00468		12/01/2004 12/31/2004	INVOICES/SCAN SHEETS ORCC 2004	386344993 386344993	01/29/2007	01/01/2009		00000	1.20	DST
00469		12/01/2005 12/30/2005	END OF MONTH DECEMBER 2005	386927733 386927733	10/01/2007	01/01/2009		00000	1.20	DST
00470		12/01/2004 12/31/2004	END OF MONTH DECEMBER 2004	452314839 452314839	01/29/2007	01/01/2009		00000	1.20	DST
00471		12/15/2005 12/21/2005	SCAN SHEETS/INVOICES SCAN SHEETS/INVOICES	100487556 100487556	06/24/2007	01/21/2009		00000	1.20	DST
00472		12/01/2005 12/08/2005	SCAN SHEETS JRDC/ORCC ORCC/URDC SCAN SHEETS	100487557 100487557	06/24/2007	01/31/2009		00000	1.20	DST
00473	2		CLOSED PERSONNEL FILES	100454628 100454628	05/01/2002	UNDEFINED		00000	1.20	DST
00474	2		CLOSED PERSONNEL FILES	100454629 100454629	05/01/2002	UNDEFINED		00000	1.20	DST
00475		03/01/2000 03/31/2000	MONTH END CLOSING FILES	209725351 209725351	01/20/2003	UNDEFINED		00000	1.20	DST



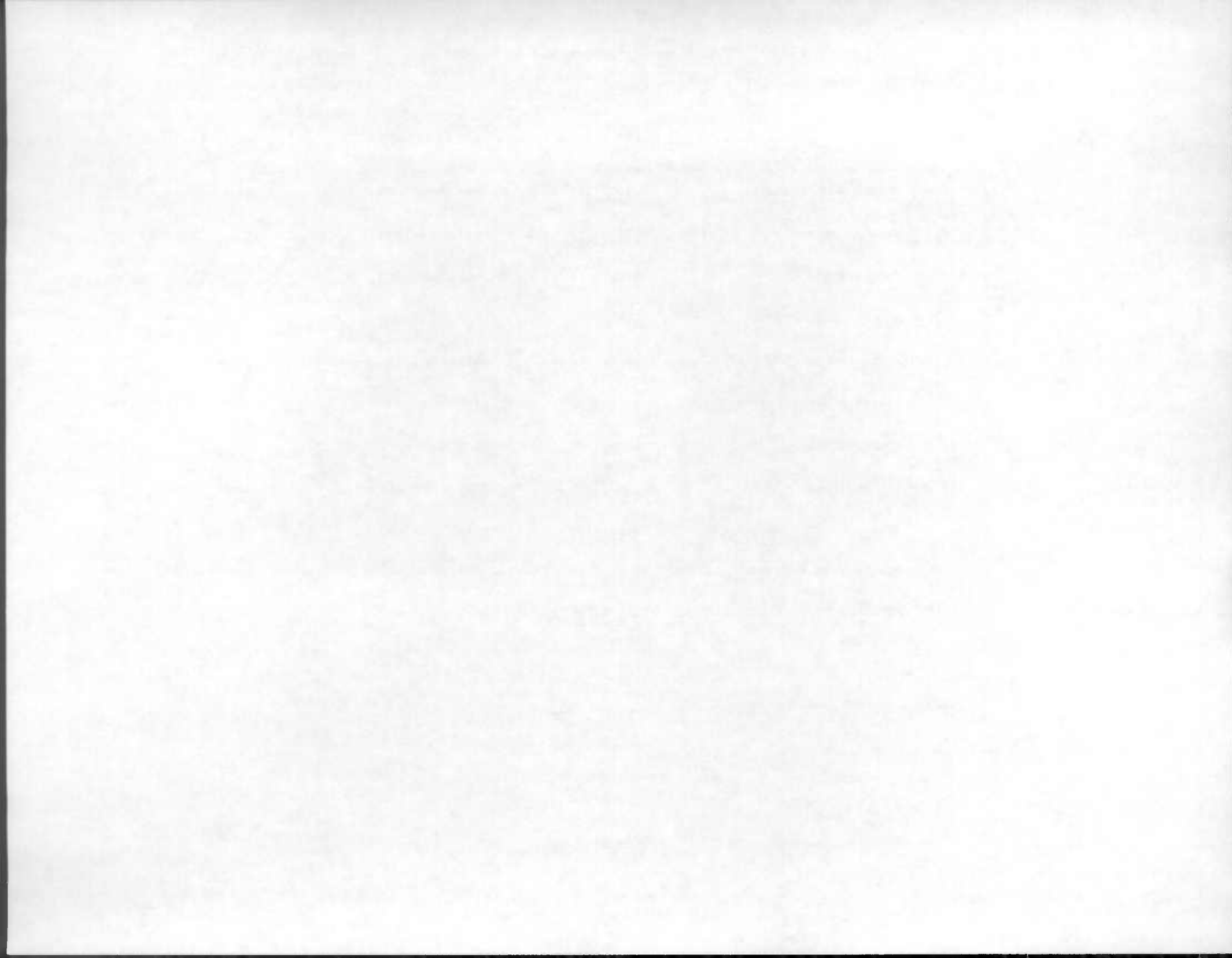
IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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00476		11/01/1999 11/30/1999	MONTH END CLOSING FILES	209725352 209725352	01/20/2003	UNDEFINED		00000	1.20	DST
00477		08/01/1999 09/30/1999	TRANSMITTALS	209725353 209725353	01/20/2003	UNDEFINED		00000	1.20	DST
00478		07/01/2000 07/31/2000	TRANSMITTALS	209725354 209725354	01/20/2003	UNDEFINED		00000	1.20	DST
00479		02/01/2000 02/28/2000	MONTH END CLOSING FILES	209725355 209725355	01/20/2003	UNDEFINED		00000	1.20	DST
00480		06/01/2000 06/30/2000	MONTH END CLOSING FILES	209725356 209725356	01/20/2003	UNDEFINED		00000	1.20	DST
00481		01/01/2000 01/31/2001	012000 MONTH END-ACCOUNTING MONTHLY CLOSING FILES	210922701 210922701	01/20/2003	UNDEFINED		00000	1.20	DST
00482		07/01/1999 08/31/1999	TRANSMITTALS	210922702 210922702	01/20/2003	UNDEFINED		00000	1.20	DST
00483		02/01/2000 02/28/2000	TRANSMITTALS	210922703 210922703	01/20/2003	UNDEFINED		00000	1.20	DST
00484		04/01/2000 04/30/2000	0400 ACCOUNTING MONTH END MONTHLY CLOSING FILES	210922704 210922704	01/20/2003	UNDEFINED		00000	1.20	DST
00485		06/01/1997 12/31/1997	CCW ARCHIVE RECORDS/TAPES	210922705 210922705	01/20/2003	UNDEFINED		00000	1.20	DST
00486		10/01/1997 11/30/1997	RECEIPTS AND TRANSMITTALS	210922706 210922706	01/20/2003	UNDEFINED		00000	1.20	DST



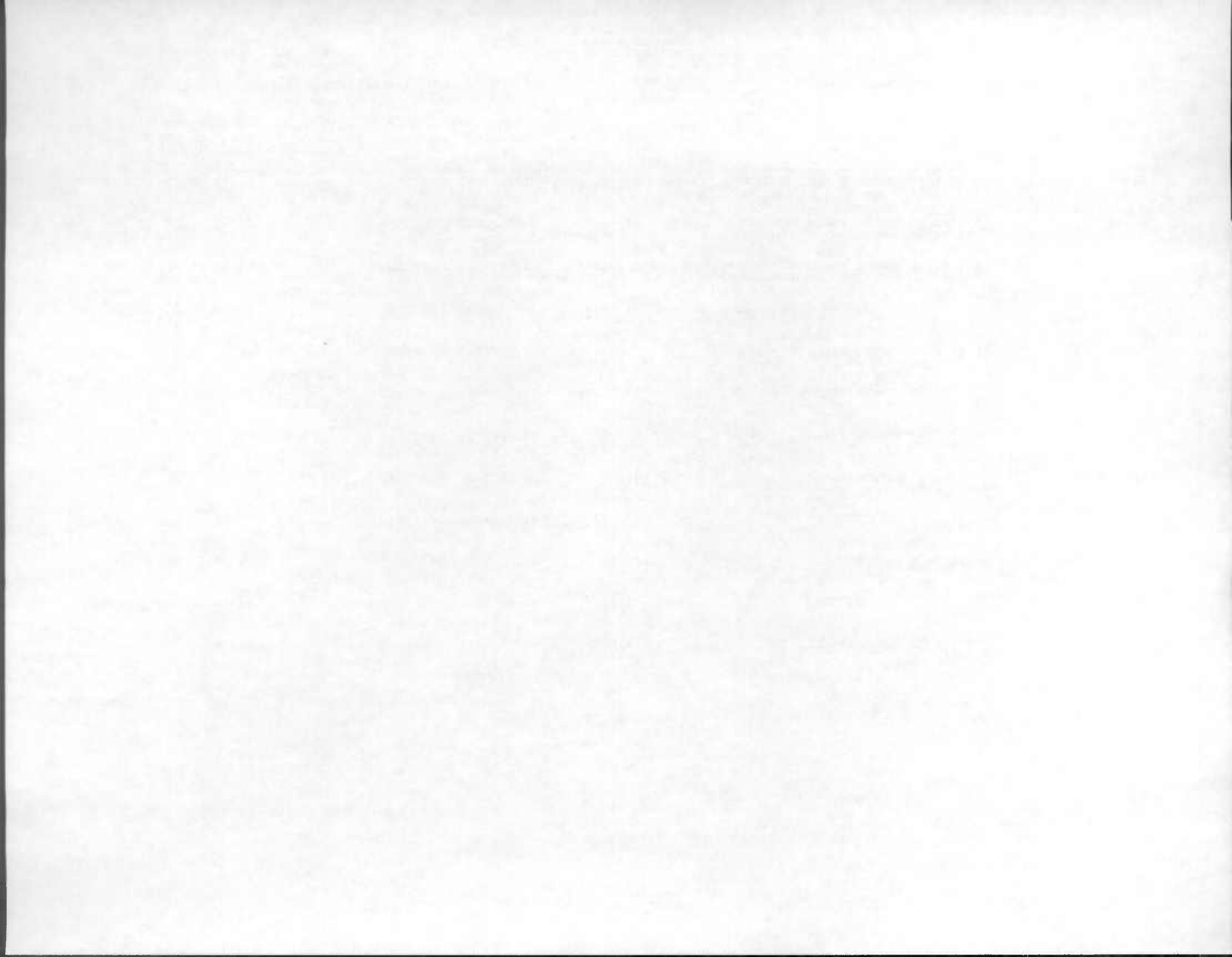
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00488		05/01/2000 05/31/2000	END OF MONTH MAY 2000 MONTHLY CLOSING FILES	210922710 210922710	01/20/2003	UNDEFINED		00000	1.20	DST
00489		09/01/2000 09/30/2000	0900 ACCOUNTING END OF MONTH END OF MONTH CLOSING FILES	210922711 210922711	01/20/2003	UNDEFINED		00000	1.20	DST
00490			FY 1998 ARCHIVE FILES	210922712 210922712	01/20/2003	UNDEFINED		00000	1.20	DST
00491		10/01/2000 10/31/2000	TRANSMITTALS	210922714 210922714	01/20/2003	UNDEFINED		00000	1.20	DST
00492		03/01/2000 03/31/2000	TRANSMITTALS	210922715 210922715	01/20/2003	UNDEFINED		00000	1.20	DST
00493		10/01/1999 11/30/1999	TRANSMITTALS	210922716 210922716	01/20/2003	UNDEFINED		00000	1.20	DST
00494		12/01/1999 01/01/2000	TRANSMITTALS	210922717 210922717	01/20/2003	UNDEFINED		00000	1.20	DST
00495		08/01/2000 08/31/2000	TRANSMITTALS	210922718 210922718	01/20/2003	UNDEFINED		00000	1.20	DST
00496		06/01/2000 06/30/2000	TRANSMITTALS	210922719 210922719	01/20/2003	UNDEFINED		00000	1.20	DST
00497		09/01/2000 09/30/2000	TRANSMITTALS	210922720 210922720	01/20/2003	UNDEFINED		00000	1.20	DST
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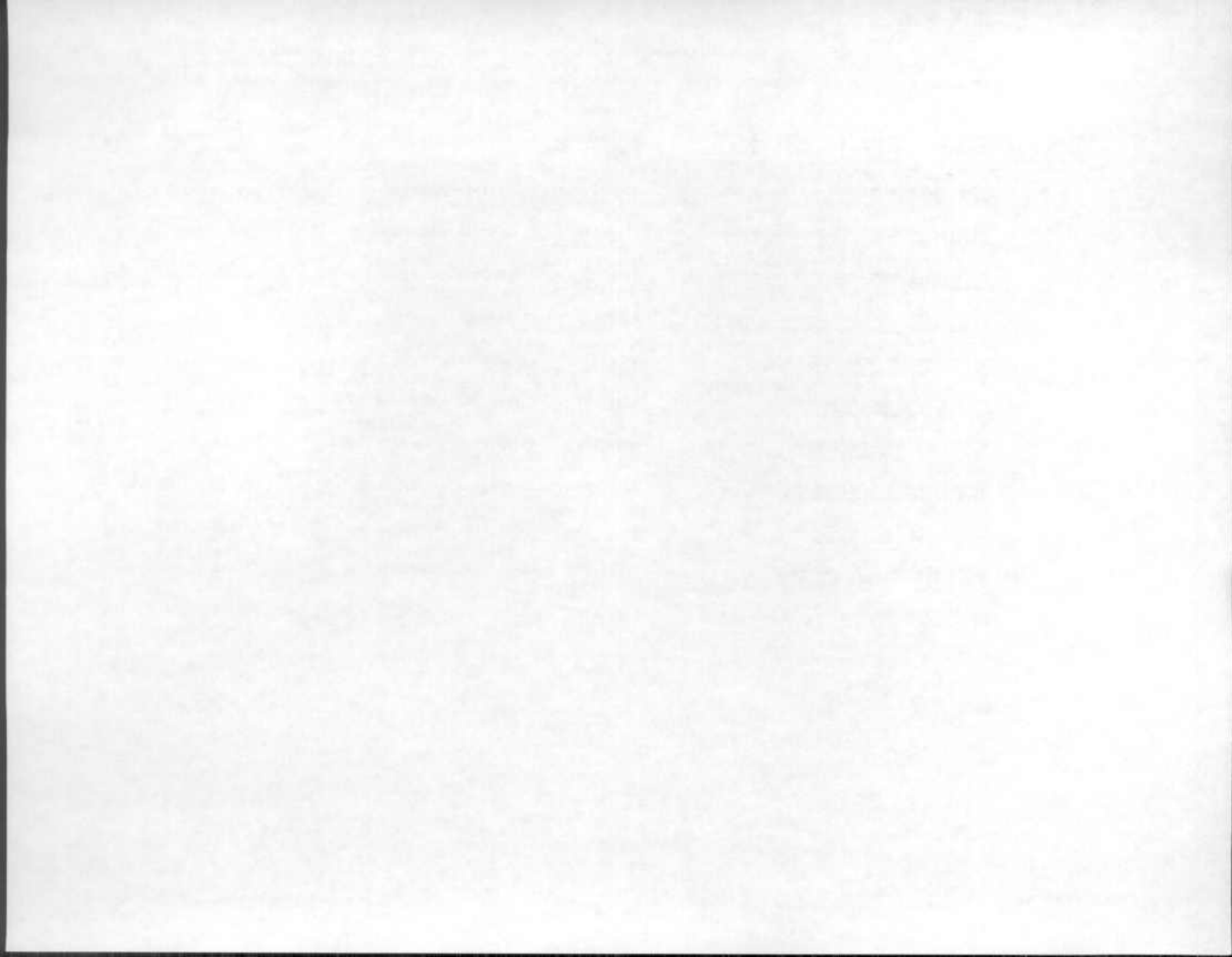


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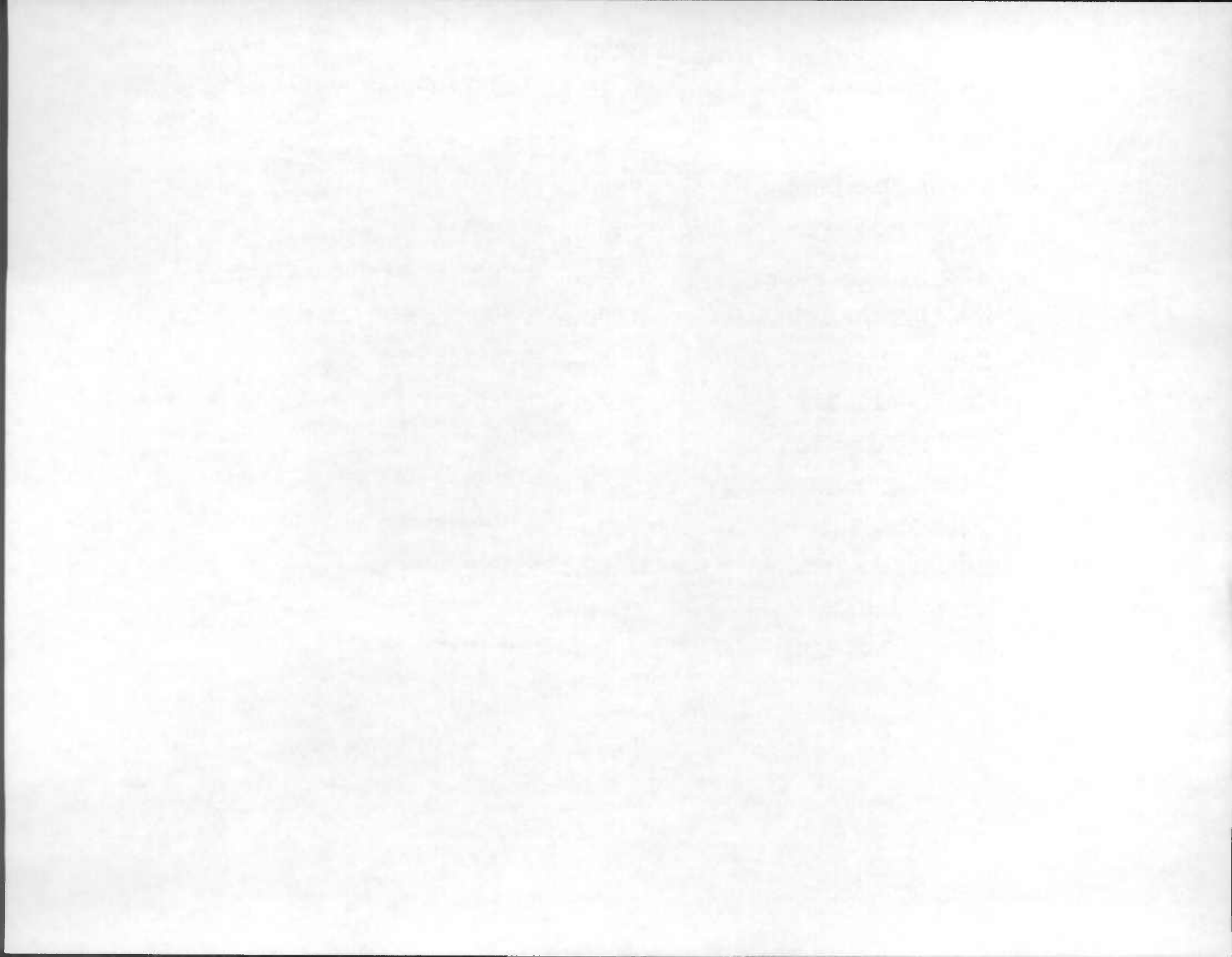
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00500		07/01/2000 07/31/2000	MONTH END CLOSING FILES	210922724 210922724	01/20/2003	UNDEFINED		00000	1.20	DST
00501		10/01/2000 10/31/2000	MONTH END CLOSING FILES	210922725 210922725	01/20/2003	UNDEFINED		00000	1.20	DST
00502	1	04/01/1997 04/30/1997	MEDICAL RECORDS SCURRY G-ZIMMERMAN A	33781401 33781401	02/09/1998	UNDEFINED	102	00000	1.20	DST
00503	1	04/01/1997 04/30/1997	MEDICAL RECORDS PAWLIK D-SAIA C	33781402 33781402	02/09/1998	UNDEFINED	102	00000	1.20	DST
00504	1	01/01/1997 01/31/1997	MEDICAL RECORDS ANGELLATTA-DASOVICH	33781403 33781403	02/09/1998	UNDEFINED	102	00000	1.20	DST
00505	1	01/01/1997 01/31/1997	MEDICAL RECORDS DAVIS-FITZSIMMONS	33781404 33781404	02/09/1998	UNDEFINED	102	00000	1.20	DST
00506	1	08/01/1997 08/31/1997	MEDICAL RECORDS ALBRIGHT-COOPER	33781405 33781405	02/09/1998	UNDEFINED	102	00000	1.20	DST
00507	1	08/01/1997 08/31/1997	MEDICAL RECORDS CREEK-FANTZ	33781406 33781406	02/09/1998	UNDEFINED	102	00000	1.20	DST
00508	1	01/01/1997 01/31/1997	MEDICAL RECORDS GODBOUT-JONES	33781407 33781407	02/09/1998	UNDEFINED	102	00000	1.20	DST
00509	1	01/01/1997 01/31/1997	MEDICAL RECORDS KIRK-MACKALL	33781408 33781408	02/09/1998	UNDEFINED	102	00000	1.20	DST



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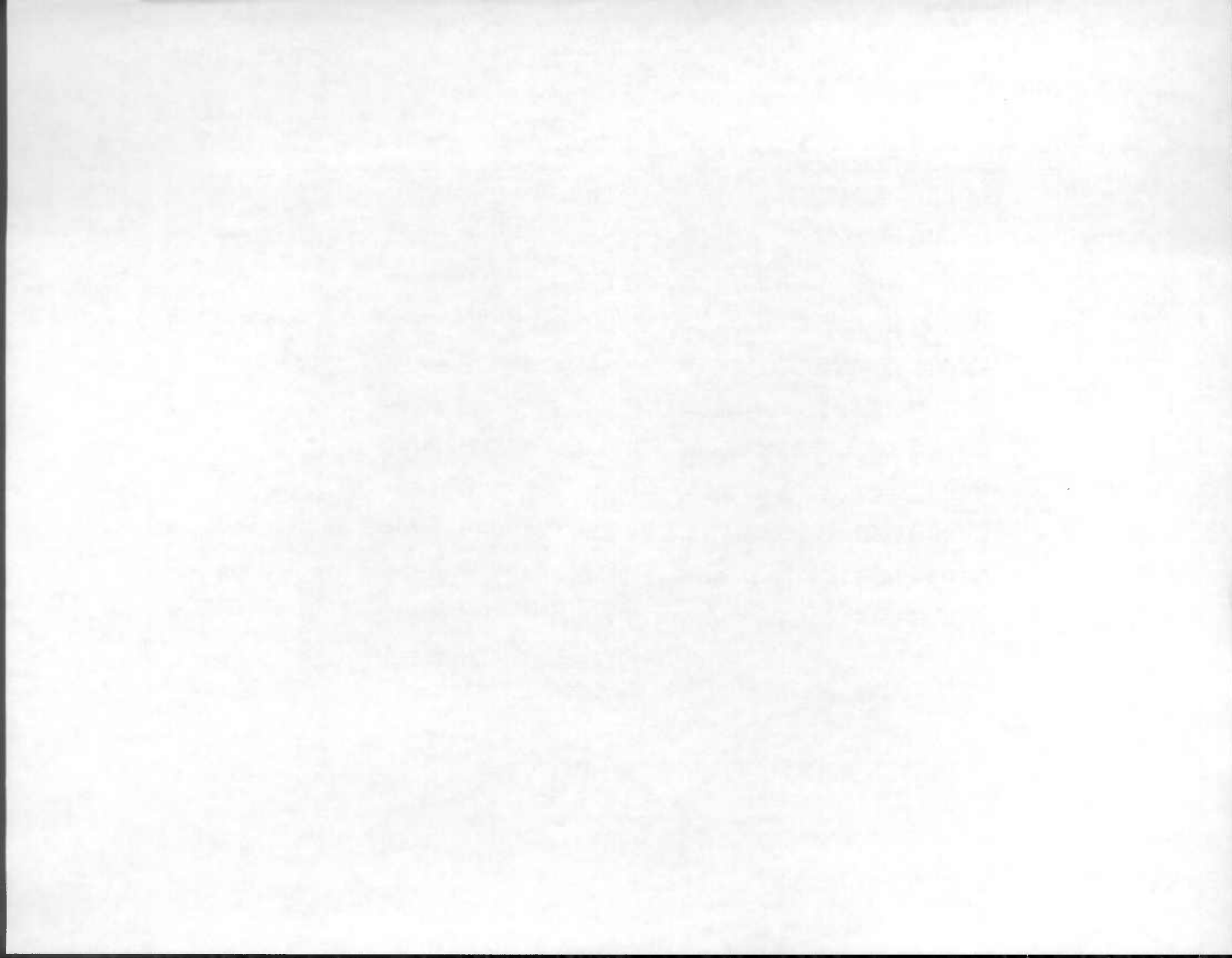
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00512	1	08/01/1997 08/31/1997	MEDICAL RECORDS PERRERA M-STEWART J	33781411 33781411	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00513	1	08/01/1997 08/31/1997	MEDICAL RECORDS JACKSON R-MYERS K	33781412 33781412	02/09/1998	UNDEFINED	102	00000	1.20	DST	
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00515	1	10/01/1997 10/31/1997	MEDICAL RECORDS CHUB S-FARACE T	33781414 33781414	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00516	1	10/01/1997 10/31/1997	MEDICAL RECORDS ARNOLD S-CLARK S	33781415 33781415	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00517	1	09/01/1997 09/30/1997	MEDICAL RECORDS TRAVIS-ZANTI	33781416 33781416	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00518	1	09/01/1997 09/30/1997	MEDICAL RECORDS HICKS-MOORE	33781417 33781417	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00519	1	09/01/1997 09/30/1997	MEDICAL RECORDS MITCHELL-RAMSEY	33781418 33781418	02/09/1998	UNDEFINED	102	00000	1.20	DST	
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00521	1	11/01/1997 11/30/1997	MEDICAL RECORDS JOHNSON T-MYLES D	33781420 33781420	02/09/1998	UNDEFINED	102	00000	1.20	DST	



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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS	MD 21401		Stat
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00523	1	02/01/1997 02/28/1997	MEDICAL RECORDS PEAKE-TRENT	33781422 33781422	02/09/1998	UNDEFINED	102	00000	1.20	DST
00524	1	10/01/1997 10/31/1997	MEDICAL RECORDS JOHNSON K-MCGHEE J	33781423 33781423	02/09/1998	UNDEFINED	102	00000	1.20	DST
00525	1	10/01/1997 10/31/1997	MEDICAL RECORDS GATTUSO A-JOHNSON R	33781424 33781424	02/09/1998	UNDEFINED	102	00000	1.20	DST
00526	1	02/01/1997 02/28/1997	MEDICAL RECORDS TYLER-ZENTGRUF	33781425 33781425	02/09/1998	UNDEFINED	102	00000	1.20	DST
00527		04/01/1998 04/30/1998	MEDICAL RECORDS THOMPSON ERNEST-STUTPHIN DONNA	33782126 33782126	08/28/1998	UNDEFINED	102	00000	1.20	DST
00528		04/01/1998 04/30/1998	MEDICAL RECORDS KEY DAVID-HORSEMAN SHERRY	33782127 33782127	08/28/1998	UNDEFINED	102	00000	1.20	DST
00529		04/01/1998 04/30/1998	MEDICAL RECORDS BUTLER JOSHUA-ARTHUR RONALD	33782128 33782128	08/28/1998	UNDEFINED	102	00000	1.20	DST
00530		04/01/1998 04/30/1998	MEDICAL RECORDS TINSLEY ROBERT-ZENTGRAF EDWARD	33782129 33782129	08/28/1998	UNDEFINED	102	00000	1.20	DST
00531		04/01/1998 04/30/1998	MEDICAL RECORDS LAFOND JOANNE-MCBRIDE STEPHEN	33782130 33782130	08/28/1998	UNDEFINED	102	00000	1.20	DST
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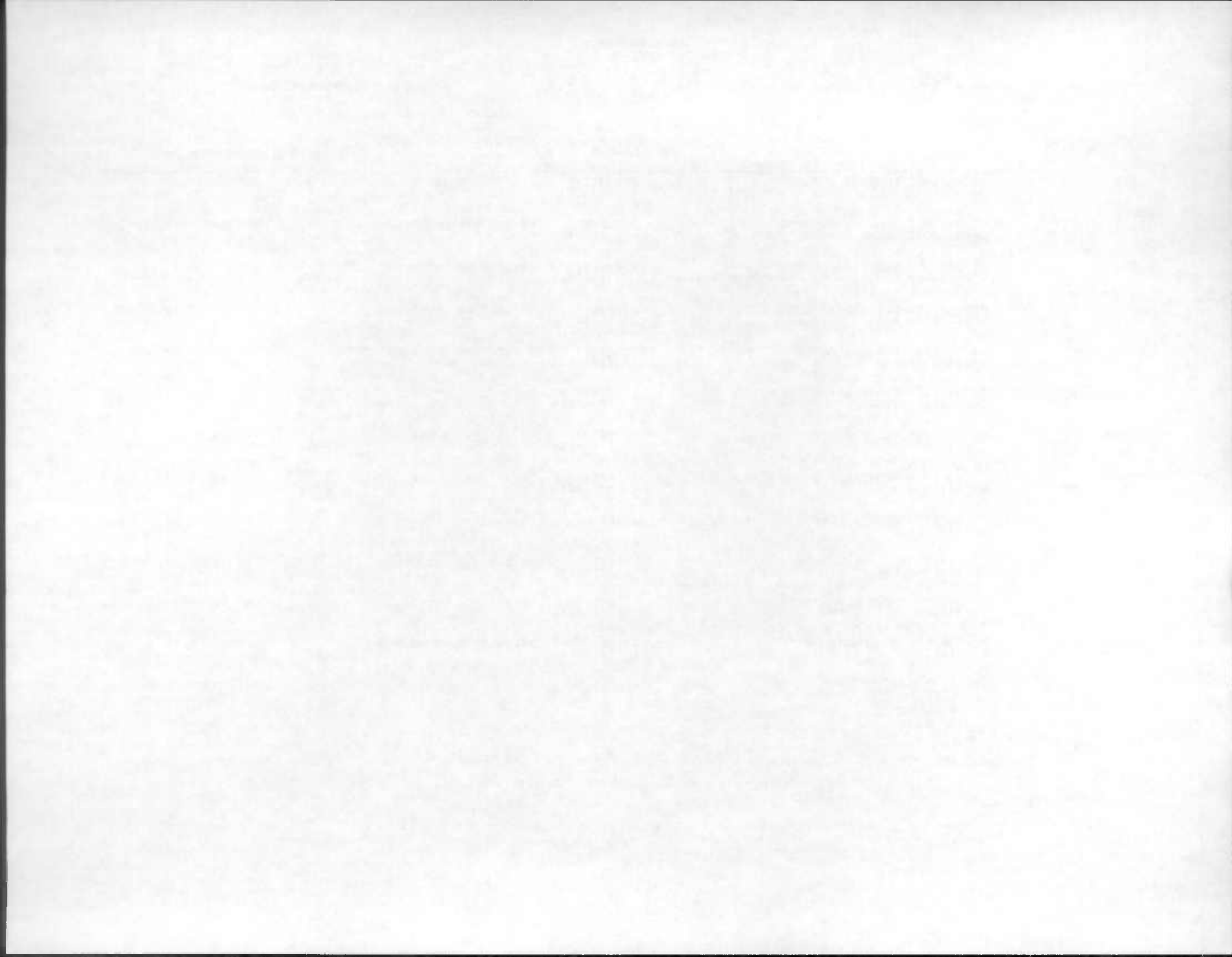
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
00533		04/01/1998 04/30/1998	MEDICAL RECORDS NODELL VICTORIA-ROGERS TERRY	33782132 33782132	08/28/1998	UNDEFINED	102	00000	1.20	DST
00534		04/01/1998 04/30/1998	MEDICAL RECORDS EADDY EMANUEL-HINER SCOTT	33782133 33782133	08/28/1998	UNDEFINED	102	00000	1.20	DST
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00538		05/01/1998 05/31/1998	MEDICAL RECORDS E-G	33782137 33782137	08/28/1998	UNDEFINED	102	00000	1.20	DST
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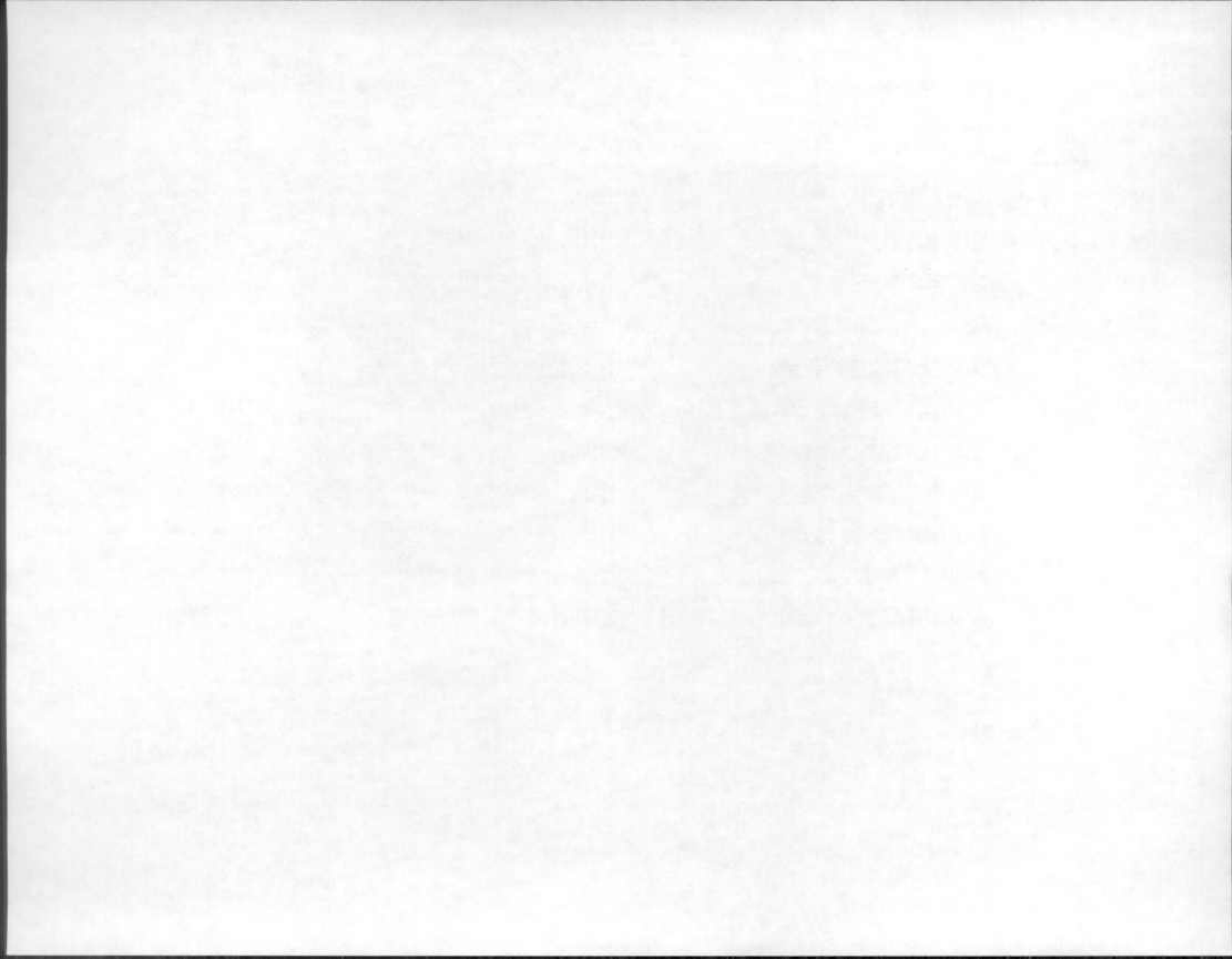
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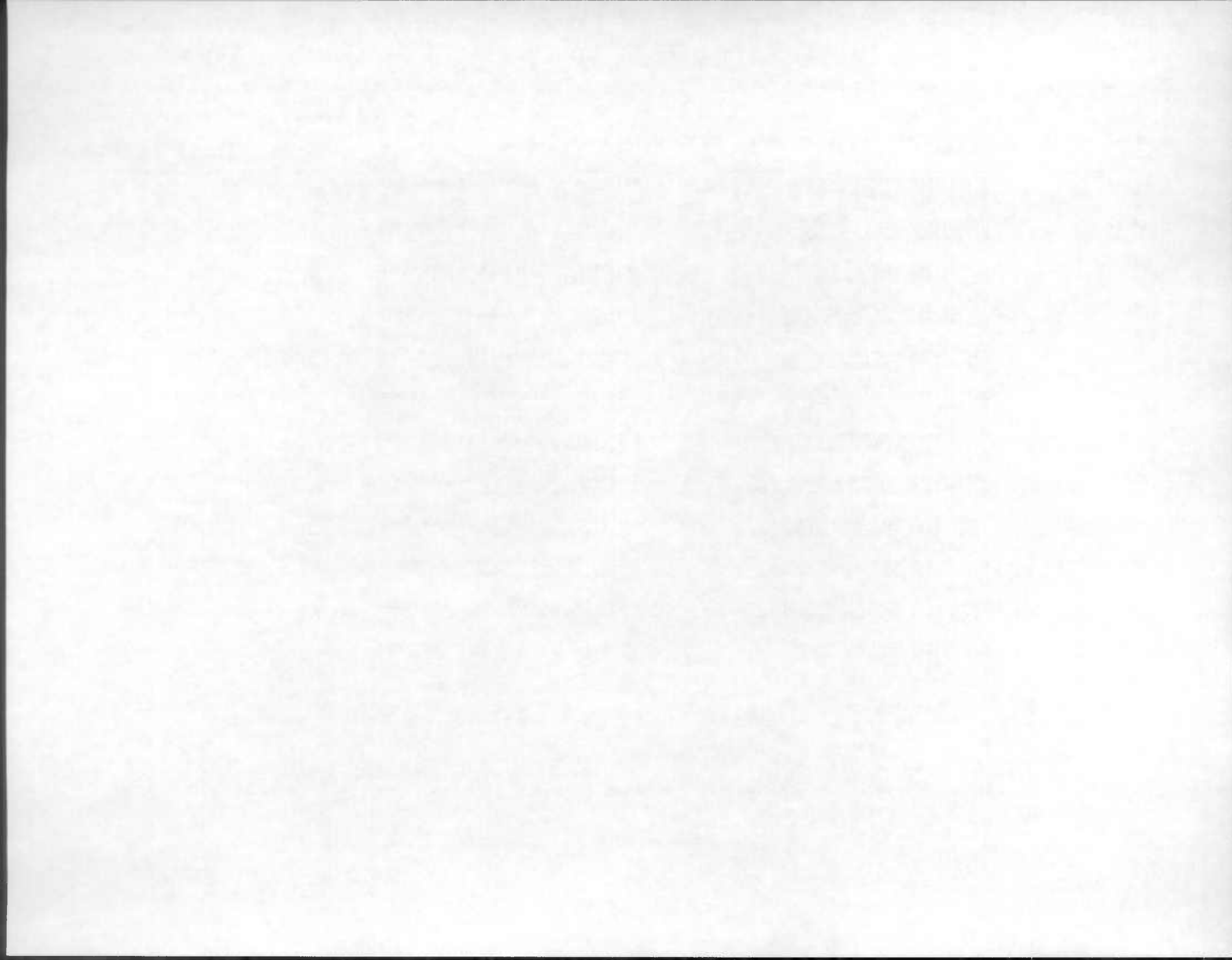
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00552	1	09/01/1997 09/30/1997	MEDICAL RECORDS ALDRIDGE P-DIMAURO P	58087054 58087054	02/09/1998	UNDEFINED	102	00000	1.20	DST
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00558	1	05/01/1997 05/31/1997	MEDICAL RECORDS ROSSMAN R-TANG K	58087060 58087060	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00559	1	05/01/1997 05/31/1997	MEDICAL RECORDS ANDERSON B-DOVE K	58087061 58087061	02/09/1998	UNDEFINED	102	00000	1.20	DST	
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00562	1	07/01/1997 07/31/1997	MEDICAL RECORDS GARNER C-JAMES E	58087064 58087064	02/09/1998	UNDEFINED	102	00000	1.20	DST	
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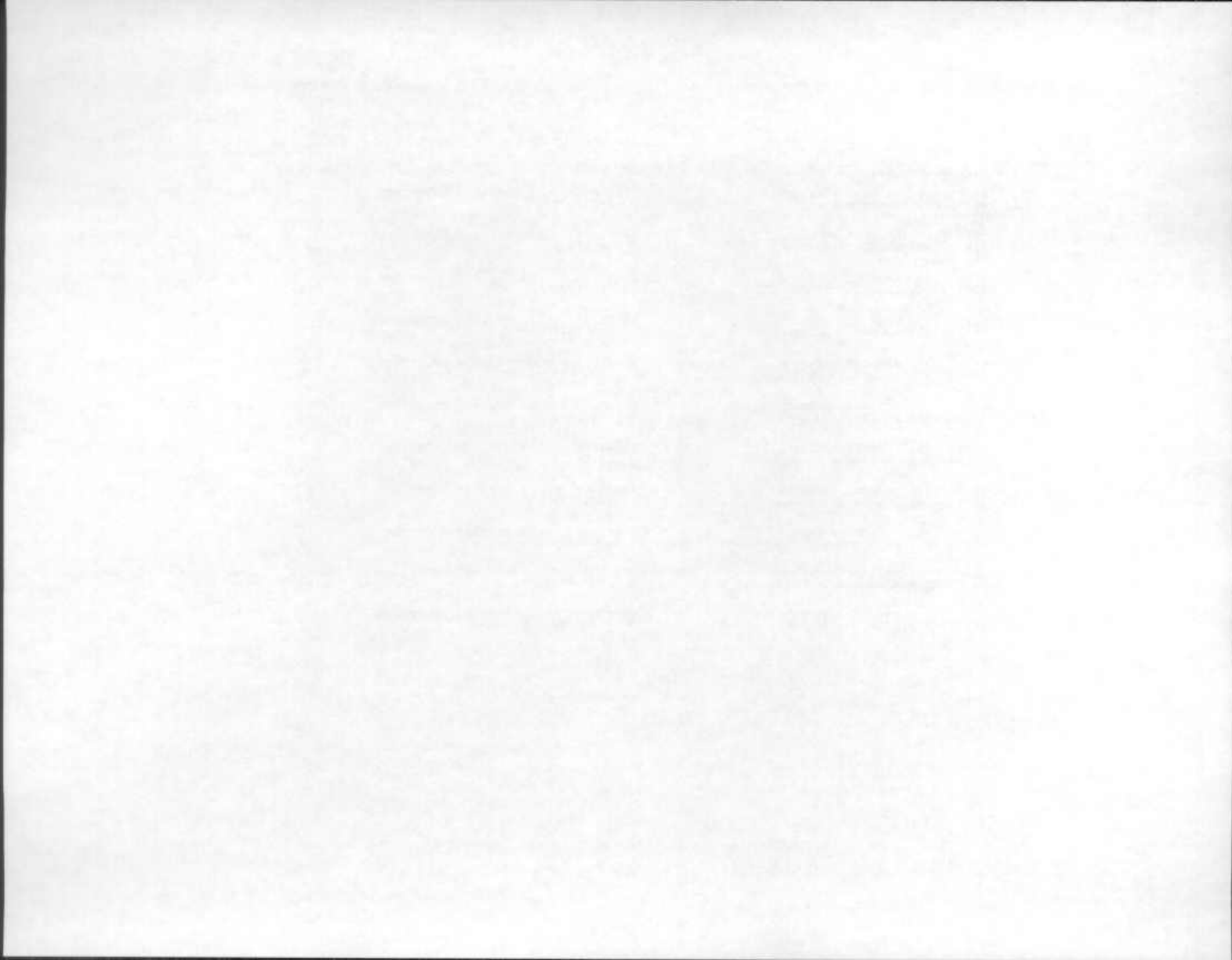
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00569	1	07/01/1997 07/31/1997	MEDICAL RECORDS NICHOLS-SEABOLT	58087071 58087071	02/09/1998	UNDEFINED	102	00000	1.20	DST
00570	1	07/01/1997 07/31/1997	MEDICAL RECORDS SAVAGE-ZIRANSKI	58087072 58087072	02/09/1998	UNDEFINED	102	00000	1.20	DST
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00572	1	06/01/1997 06/30/1997	MEDICAL RECORDS ALEXANDER-GREEN	58087074 58087074	02/09/1998	UNDEFINED	102	00000	1.20	DST
00573	1	06/01/1997 06/30/1997	MEDICAL RECORDS NELKA-TYSZKIEWICZ	58087075 58087075	02/09/1998	UNDEFINED	102	00000	1.20	DST
00574	1	12/01/1994 12/31/1994	MEDICAL RECORDS MAGUIRE P-ZHARIKOV M	58087076 58087076	02/09/1998	UNDEFINED	102	00000	1.20	DST
00575	1	08/01/1995 08/31/1995	MEDICAL RECORDS TURNER J-ZURAWSKI R	58087077 58087077	02/09/1998	UNDEFINED	102	00000	1.20	DST
00576	1	12/01/1994 12/31/1994	MEDICAL RECORDS THOMAS B-WILLIAMS T	58087078 58087078	02/09/1998	UNDEFINED	102	00000	1.20	DST
00577	1	11/01/1994 11/30/1994	MEDICAL RECORDS RIDENOUR T-WOOLDRIDGE G	58087079 58087079	02/09/1998	UNDEFINED	102	00000	1.20	DST
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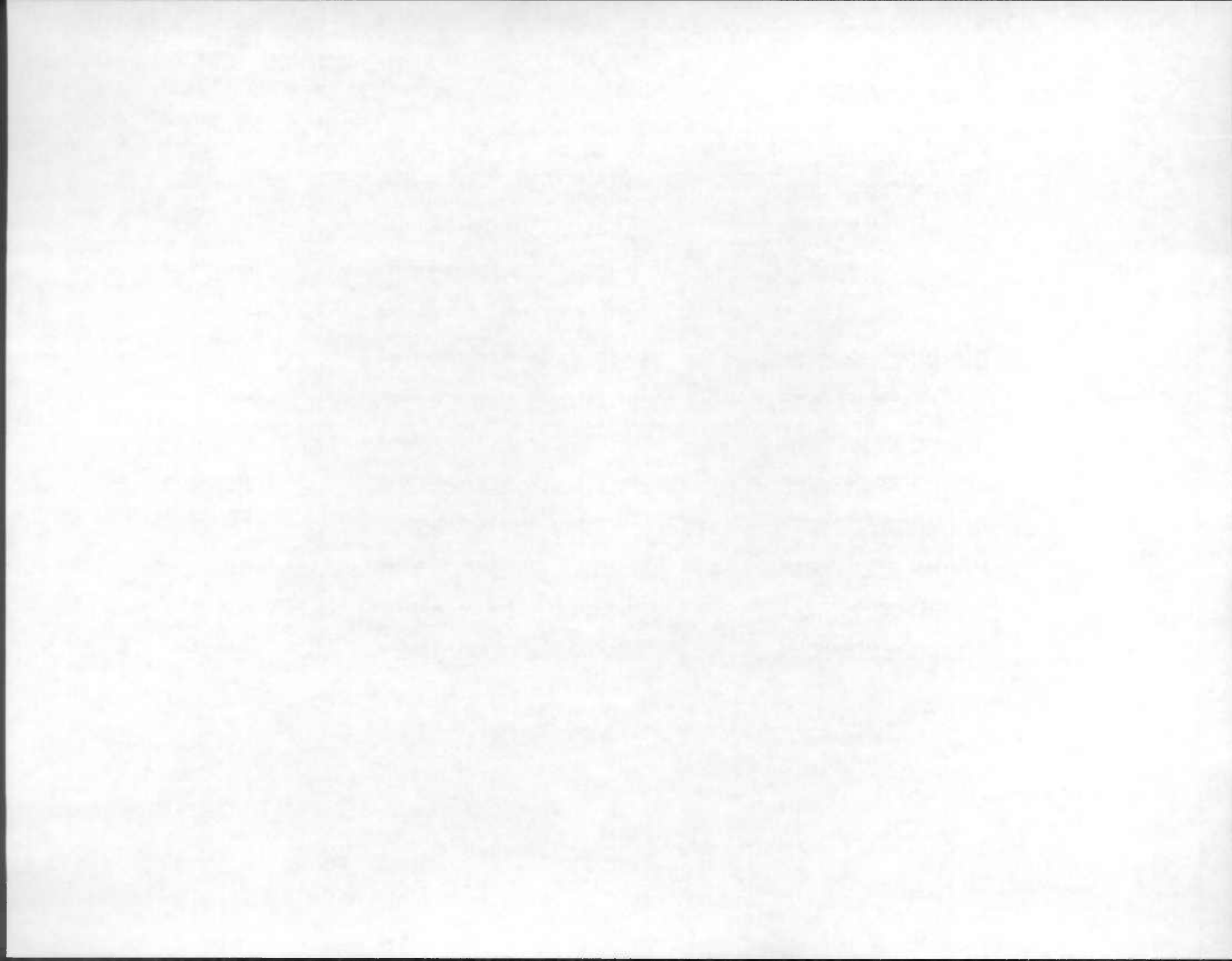


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00580	1	01/01/1993 12/31/1993	MEDICAL RECORDS EZZELL J-BELL J	58087082 58087082	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00581	1		MISC MED RECORDS MOBRAY T-WRIGHT G	58087083 58087083	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00582	1		MISC MED RECORDS JOHNSON D-PAIGE K	58087084 58087084	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00583	1	03/01/1997 03/31/1997	MEDICAL RECORDS KRAUPNIK S-MATTHENS K	58087085 58087085	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00584	1		MISC MED RECORDS ALSTON A-YOWELL M	58087086 58087086	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00585	1	11/01/1997 11/30/1997	MEDICAL RECORDS GREENE M-SAVOY W	58087087 58087087	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00586	1	08/01/1994 08/31/1994	MEDICAL RECORDS FEVER S-JONES S	58087088 58087088	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00587	1	09/01/1996 09/30/1996	MEDICAL RECORDS TASKER K-YOUNG J	58087089 58087089	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00588	1	03/01/1997 03/31/1997	MEDICAL RECORDS OLIVER N-KERNS E	58087091 58087091	02/09/1998	UNDEFINED	102	00000	1.20	DST	
00589	1	09/01/1996 09/30/1996	MEDICAL RECORDS ROFF J-TAYLOR D	58087092 58087092	02/09/1998	UNDEFINED	102	00000	1.20	DST	
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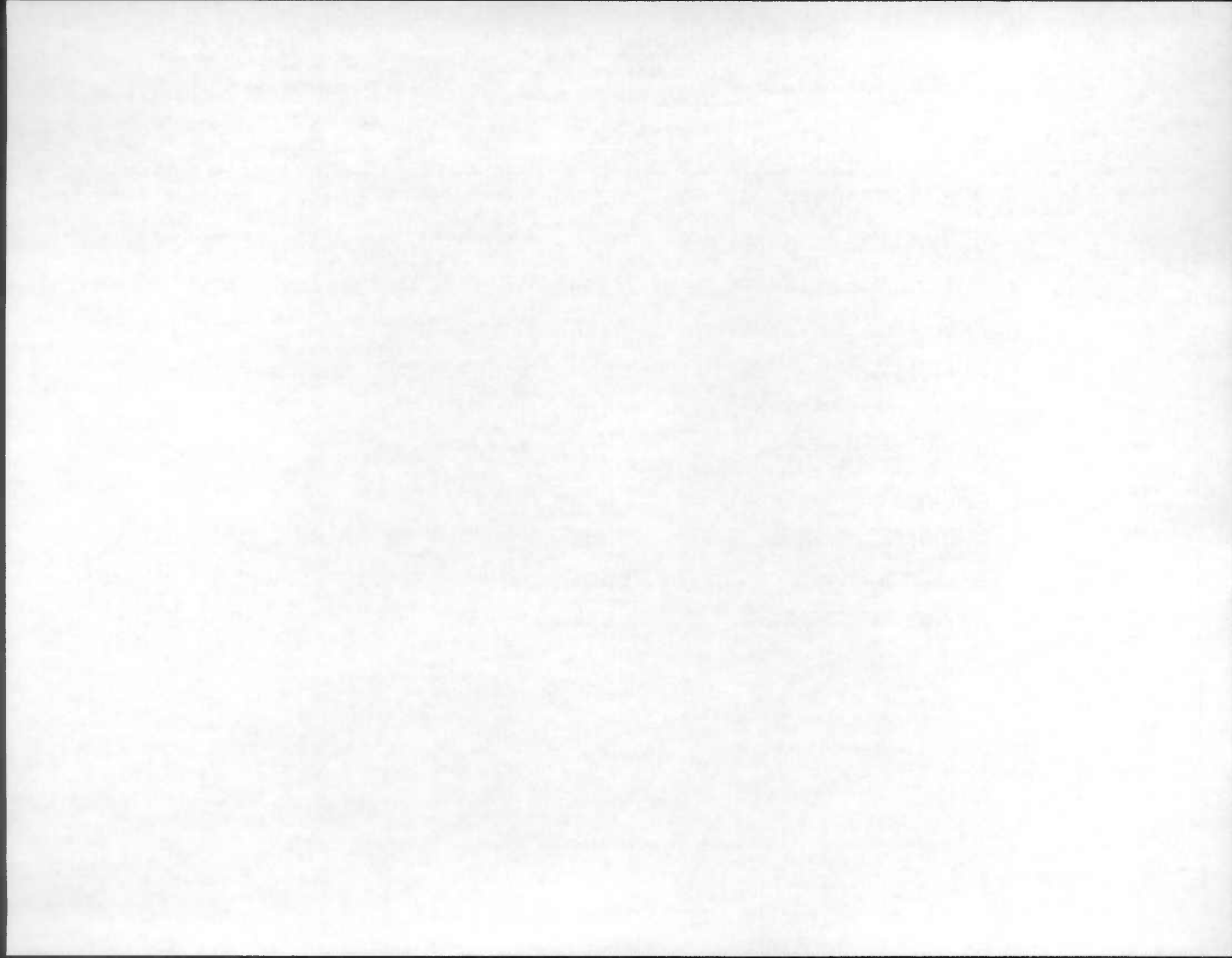
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00592	1	01/01/1993 12/31/1993	COLLINS D-MCKENZIE M MEDICAL RECORDS MISC	58087095 58087095	02/09/1998	UNDEFINED	102	00000	1.20	DST
00593	1	01/01/1999 01/31/1999	MEDICAL HISTORY/SCREENING	58087097 58087097	04/21/1999	01/31/2009	102	00000	1.20	DST
00594	1	02/01/1999 02/28/1999	A-C MEDICAL RECORDS	58087098 58087098	05/19/1999	UNDEFINED	102	00000	1.20	DST
00595	1	02/01/1999 02/28/1999	D-G MEDICAL RECORDS	58087099 58087099	05/19/1999	UNDEFINED	102	00000	1.20	DST
00596	1	02/01/1999 02/28/1999	H-L MEDICAL RECORDS	58087100 58087100	05/19/1999	UNDEFINED	102	00000	1.20	DST
00597	1	06/01/1997 06/30/1997	MEDICAL RECORDS TASSONE-ZAKENS	58087101 58087101	02/09/1998	UNDEFINED	102	00000	1.20	DST
00598	1	12/01/1996 01/31/1997	MEDICAL RECORDS AYERS-HEWITT	58087102 58087102	02/09/1998	UNDEFINED	102	00000	1.20	DST
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00600	1	06/01/1997 06/30/1997	MEDICAL RECORDS HEROLD-KONEGEN	58087104 58087104	02/09/1998	UNDEFINED	102	00000	1.20	DST
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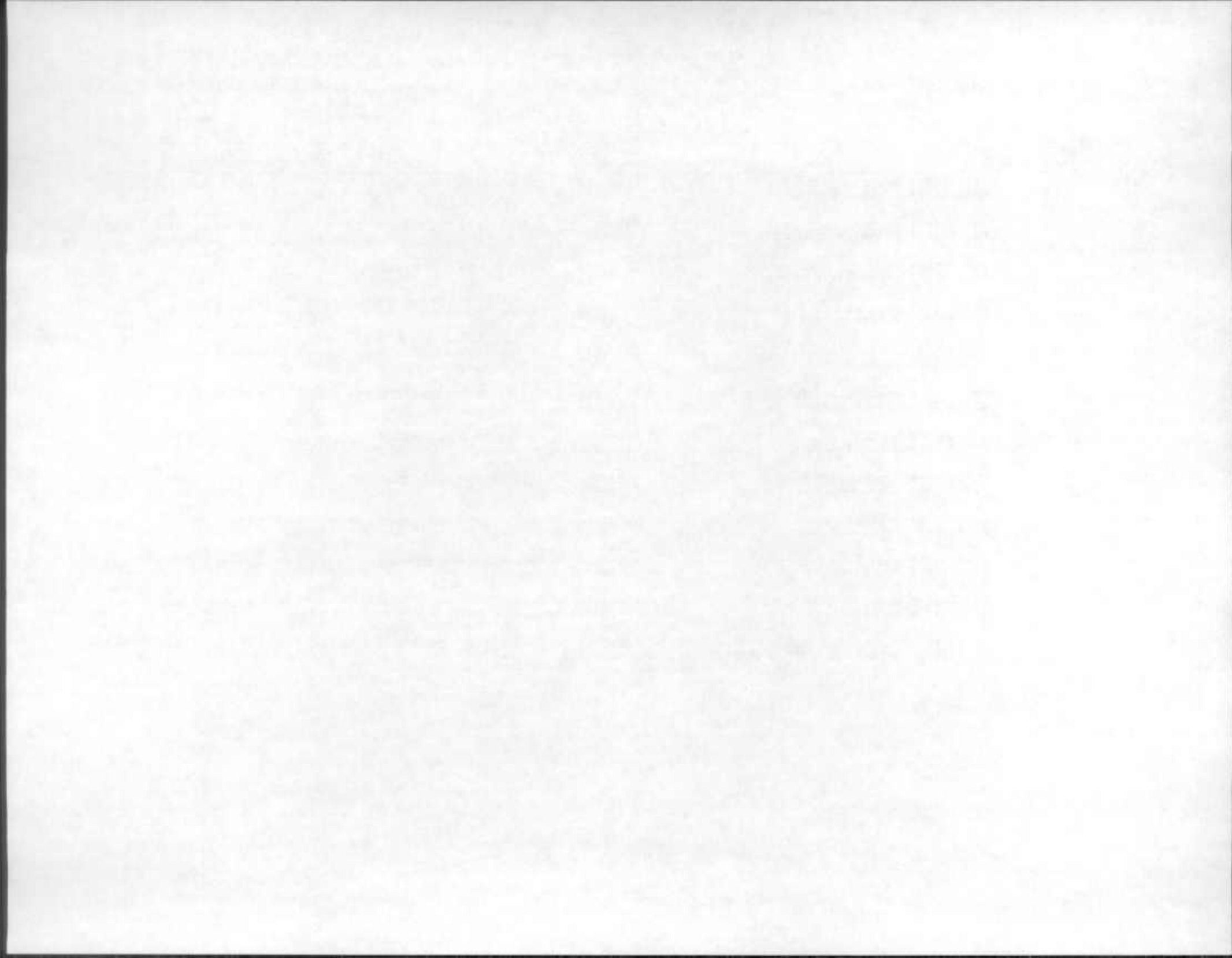
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00604	1	05/01/1997 05/31/1997	MEDICAL RECORDS DAUGHTERY C-GONZALES J	58087108 58087108	02/09/1998	UNDEFINED	102	00000	1.20	DST
00605	1	02/01/1997 02/28/1997	MEDICAL RECORDS OLIVER K-DAFF R	58087109 58087109	02/09/1998	UNDEFINED	102	00000	1.20	DST
00606	1	02/01/1997 02/28/1997	MEDICAL RECORDS DIGGS G-GARRETT D	58087110 58087110	02/09/1998	UNDEFINED	102	00000	1.20	DST
00607	1	09/01/1996 09/30/1996	MEDICAL RECORDS TAYLOR K-DITCH A	58087111 58087111	02/09/1998	UNDEFINED	102	00000	1.20	DST
00608	1	09/01/1994 09/30/1994	MEDICAL RECORDS WILLS J-ZANT W	58087112 58087112	02/09/1998	UNDEFINED	102	00000	1.20	DST
00609	1	12/01/1994 12/31/1994	MEDICAL RECORDS CLARK-GRIFFIN	58087113 58087113	02/09/1998	UNDEFINED	102	00000	1.20	DST
00610	1	04/01/1997 04/30/1997	MEDICAL RECORDS ANDREWS-DORSEY	58087114 58087114	02/09/1998	UNDEFINED	102	00000	1.20	DST
00611	1	04/01/1997 04/30/1997	MEDICAL RECORDS DOOLEY-GRAHM	58087115 58087115	02/09/1998	UNDEFINED	102	00000	1.20	DST
00612	1	12/01/1994 12/31/1994	MEDICAL RECORDS BUTLER-CLARK	58087116 58087116	02/09/1998	UNDEFINED	102	00000	1.20	DST
00613	1	09/01/1994 09/30/1994	MEDICAL RECORDS MACAPAGAL B-RUTHERFORD T	58087117 58087117	02/09/1998	UNDEFINED	102	00000	1.20	DST

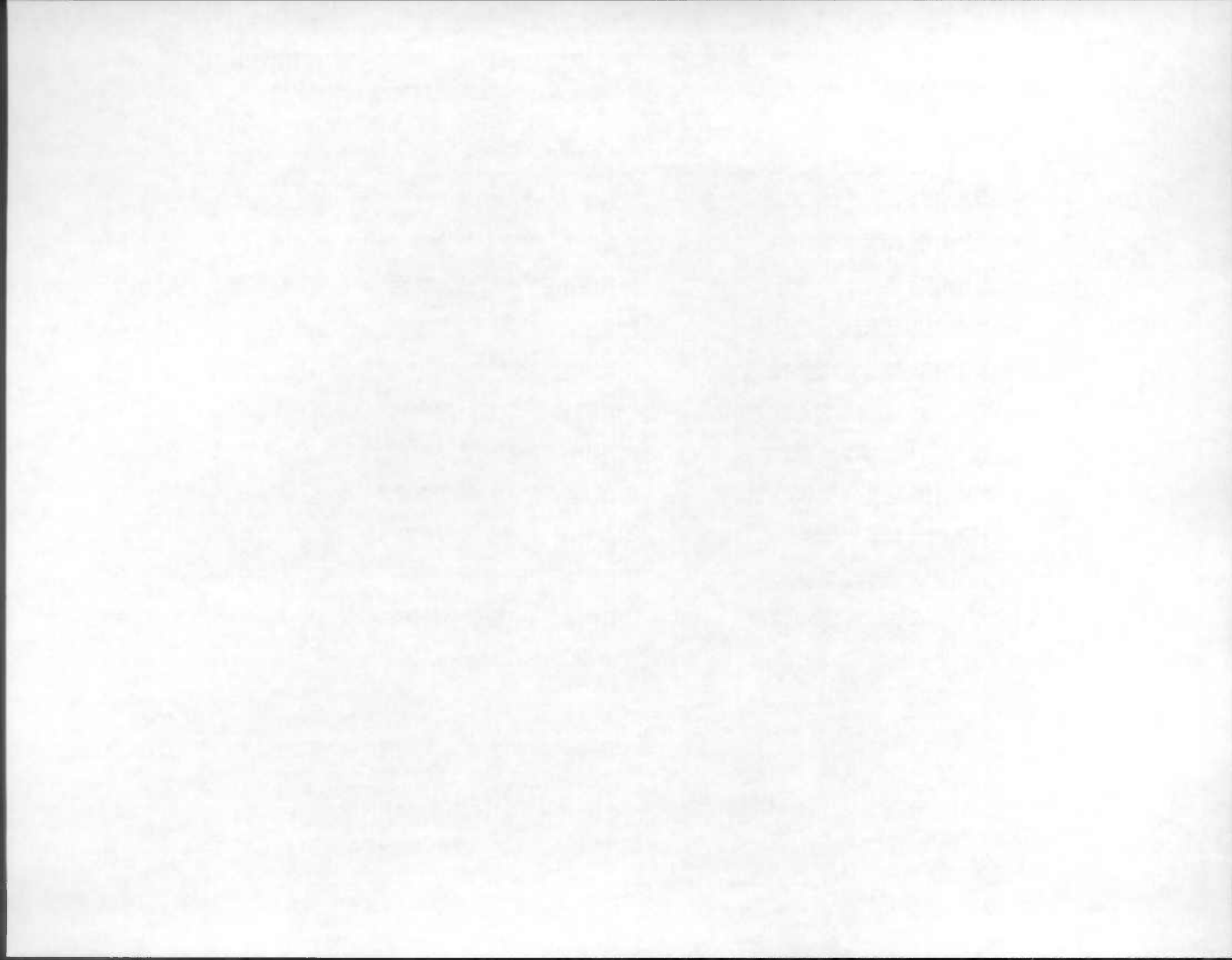


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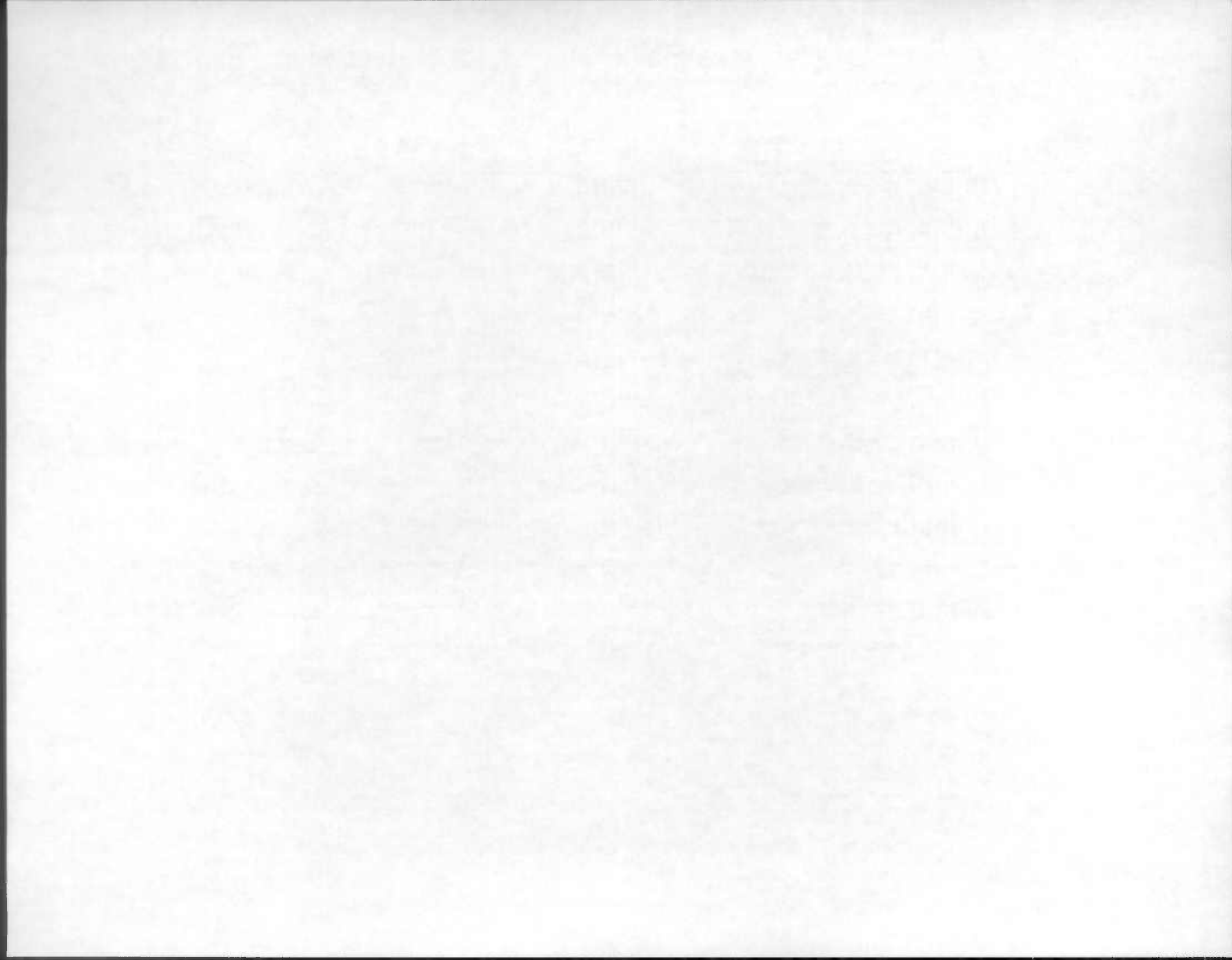
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00615	1	12/01/1995 01/31/1995	MEDICAL RECORDS MATTHEWS-HARRISON	58087119 58087119	02/09/1998	UNDEFINED	102	00000	1.20	DST
00616	1	12/01/1995 01/31/1995	MEDICAL RECORDS OSBORNE	58087120 58087120	02/09/1998	UNDEFINED	102	00000	1.20	DST
00617	1	01/01/1994 01/01/1995	MEDICAL RECORDS NESTAR-MACKALL	58087121 58087121	02/09/1998	UNDEFINED	102	00000	1.20	DST
00618	1	09/01/1996 09/30/1996	MEDICAL RECORDS DAVIS D-LIVRAMENTO W	58087122 58087122	02/09/1998	UNDEFINED	102	00000	1.20	DST
00619	1	09/01/1994 09/30/1994	MEDICAL RECORDS ABRAMS N-DYER B	58087123 58087123	02/09/1998	UNDEFINED	102	00000	1.20	DST
00620	1	08/01/1994 08/31/1994	MEDICAL RECORDS KAUFFIN R-PILLI M	58087124 58087124	02/09/1998	UNDEFINED	102	00000	1.20	DST
00621	1	08/01/1994 08/31/1994	MEDICAL RECORDS POLLAY R-WRIGHT P	58087125 58087125	02/09/1998	UNDEFINED	102	00000	1.20	DST
00622	1	12/01/1997 12/31/1997	MEDICAL RECORDS ABNEY-CLARK	58120651 58120651	03/16/1998	UNDEFINED	102	00000	1.20	DST
00623	1	12/01/1997 12/31/1997	MEDICAL RECORDS DAUGHERTY-HUNTER	58120652 58120652	03/16/1998	UNDEFINED	102	00000	1.20	DST
00624	1	12/01/1997 12/31/1997	MEDICAL RECORDS NORDRUM-SCRIUNER	58120653 58120653	03/16/1998	UNDEFINED	102	00000	1.20	DST



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00626	1	12/01/1997 12/31/1997	MEDICAL RECORDS THOMPSON-ZIRANSKI	58120655 58120655	03/16/1998	UNDEFINED	102	00000	1.20	DST	
00627		01/01/1998 01/31/1998	MEDICAL RECORDS A-C ATTMAN-CROWNER	58120656 58120656	04/09/1998	UNDEFINED	102	00000	1.20	DST	
00628		01/01/1998 01/31/1998	MEDICAL RECORDS D-G DOWNS-GREER	58120657 58120657	04/09/1998	UNDEFINED	102	00000	1.20	DST	
00629		01/01/1998 01/31/1998	MEDICAL RECORDS H-K HARRIS-KEARNEY	58120658 58120658	04/09/1998	UNDEFINED	102	00000	1.20	DST	
00630		01/01/1998 01/31/1998	MEDICAL RECORDS L-P LIBERTY-PARKS	58120659 58120659	04/09/1998	UNDEFINED	102	00000	1.20	DST	
00631		01/01/1998 01/31/1998	MEDICAL RECORDS P-S PARKER-SAVAGE	58120660 58120660	04/09/1998	UNDEFINED	102	00000	1.20	DST	
00632		01/01/1998 01/31/1998	MEDICAL RECORDS T-Z TAYLOR-ZELL	58120661 58120661	04/09/1998	UNDEFINED	102	00000	1.20	DST	
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00634	1	02/01/1998 02/28/1998	DOYLE-HARRIS D-H	58120663 58120663	06/01/1998	UNDEFINED	102	00000	1.20	DST	
00635	1	02/01/1998 02/28/1998	HAYES-MOORE H-M	58120664 58120664	06/01/1998	UNDEFINED	102	00000	1.20	DST	
00636	1		MCMILLION-STRONG	58120665 58120665	06/01/1998	UNDEFINED	102	00000	1.20	DST	

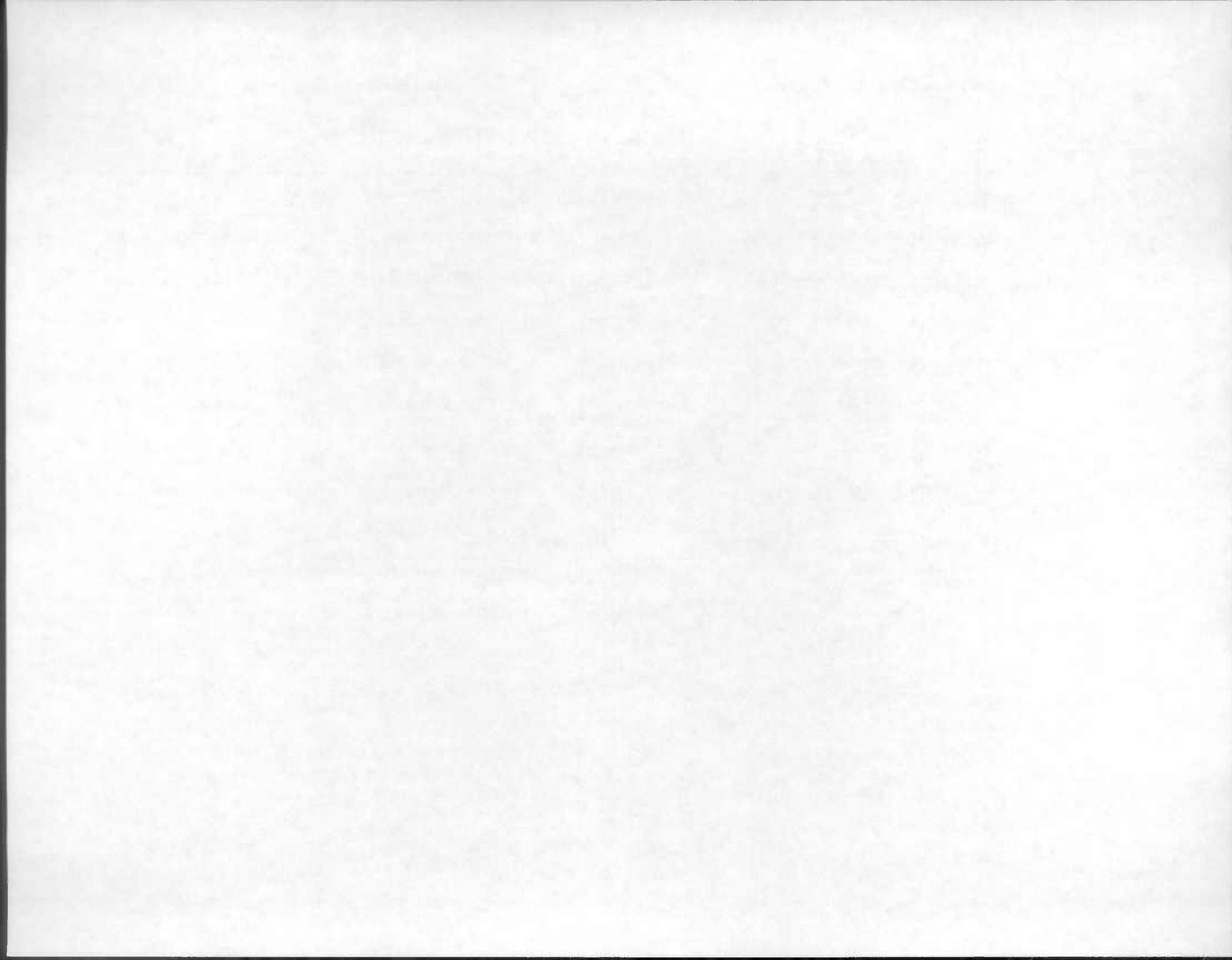


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00638	1	03/01/1998 03/31/1998	ABBAY-CAMERON	58120667 58120667	06/01/1998	UNDEFINED	102	00000	1.20	DST
00639	1	03/01/1998 03/31/1998	DIPIAZZA-IRELAND D-I	58120668 58120668	06/01/1998	UNDEFINED	102	00000	1.20	DST
00640	1	03/01/1998 03/31/1998	JUSTICE-OSBOURNE J-O	58120669 58120669	06/01/1998	UNDEFINED	102	00000	1.20	DST
00641	1	03/01/1998 03/31/1998	PASHA-TOBIO	58120670 58120670	06/01/1998	UNDEFINED	102	00000	1.20	DST
00642	1	03/01/1998 03/31/1998	WILLIAMS T-ZUNT W-Z SOME-JAN CHARTS	58120671 58120671	06/01/1998	UNDEFINED	102	00000	1.20	DST
00643	1	06/01/1998 06/30/1998	MEDICAL RECORDS C-E	67887876 67887876	12/04/1998	UNDEFINED	102	00000	1.20	DST
00644	1	06/01/1998 06/30/1998	MEDICAL RECORDS F-J	67887877 67887877	12/04/1998	UNDEFINED	102	00000	1.20	DST
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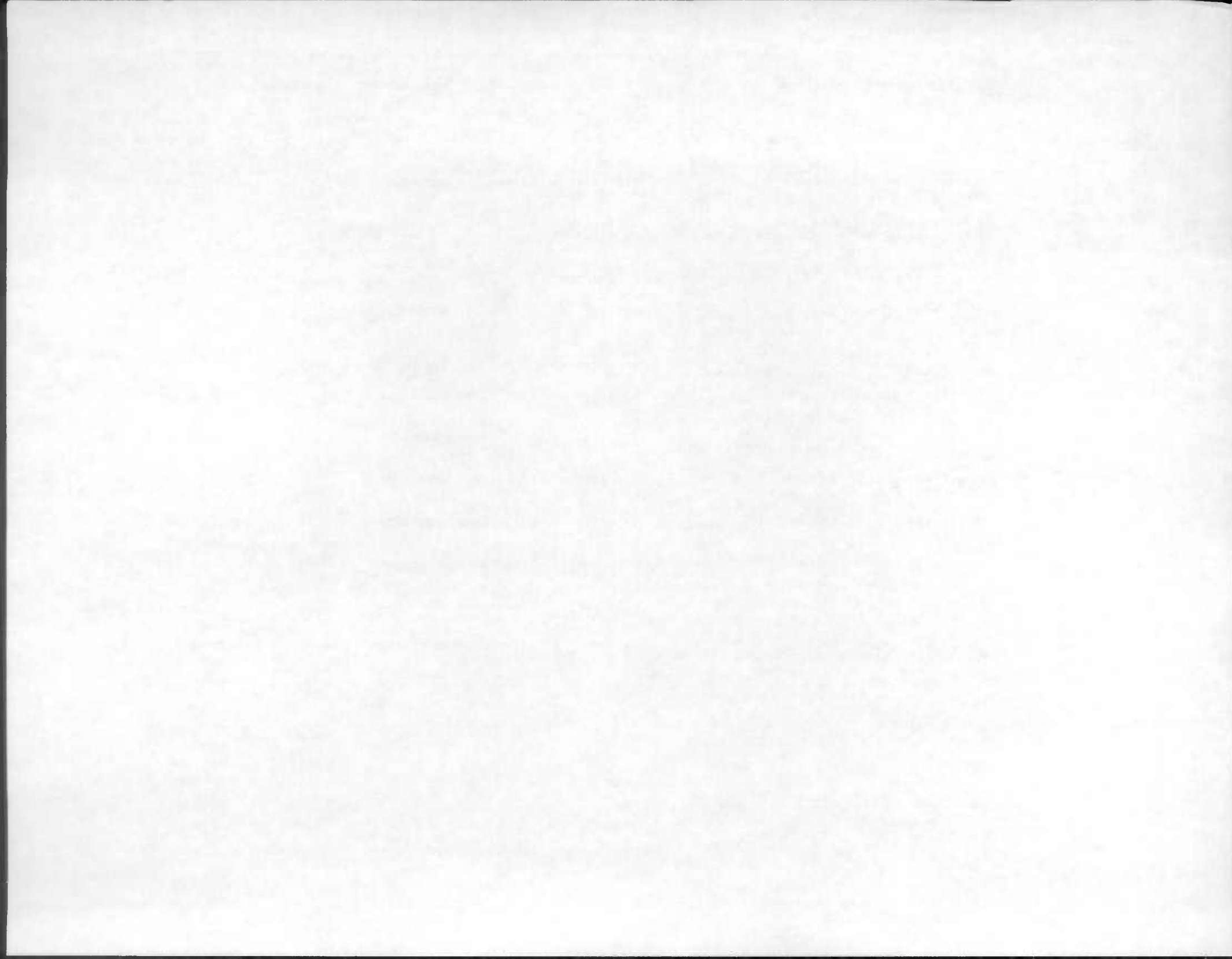
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00650	1	07/01/1998 07/31/1998	MEDICAL RECORDS A-C WITH JULY INTAKE FORMS	67887882 67887882	12/04/1998	UNDEFINED	102	00000	1.20	DST
00651	1	07/01/1998 07/31/1998	MEDICAL RECORDS D-H	67887883 67887883	12/04/1998	UNDEFINED	102	00000	1.20	DST
00652	1	07/01/1998 07/31/1998	MEDICAL RECORDS I-M	67887884 67887884	12/04/1998	UNDEFINED	102	00000	1.20	DST
00653	1	07/01/1998 07/31/1998	MEDICAL RECORDS N-S	67887885 67887885	12/04/1998	UNDEFINED	102	00000	1.20	DST
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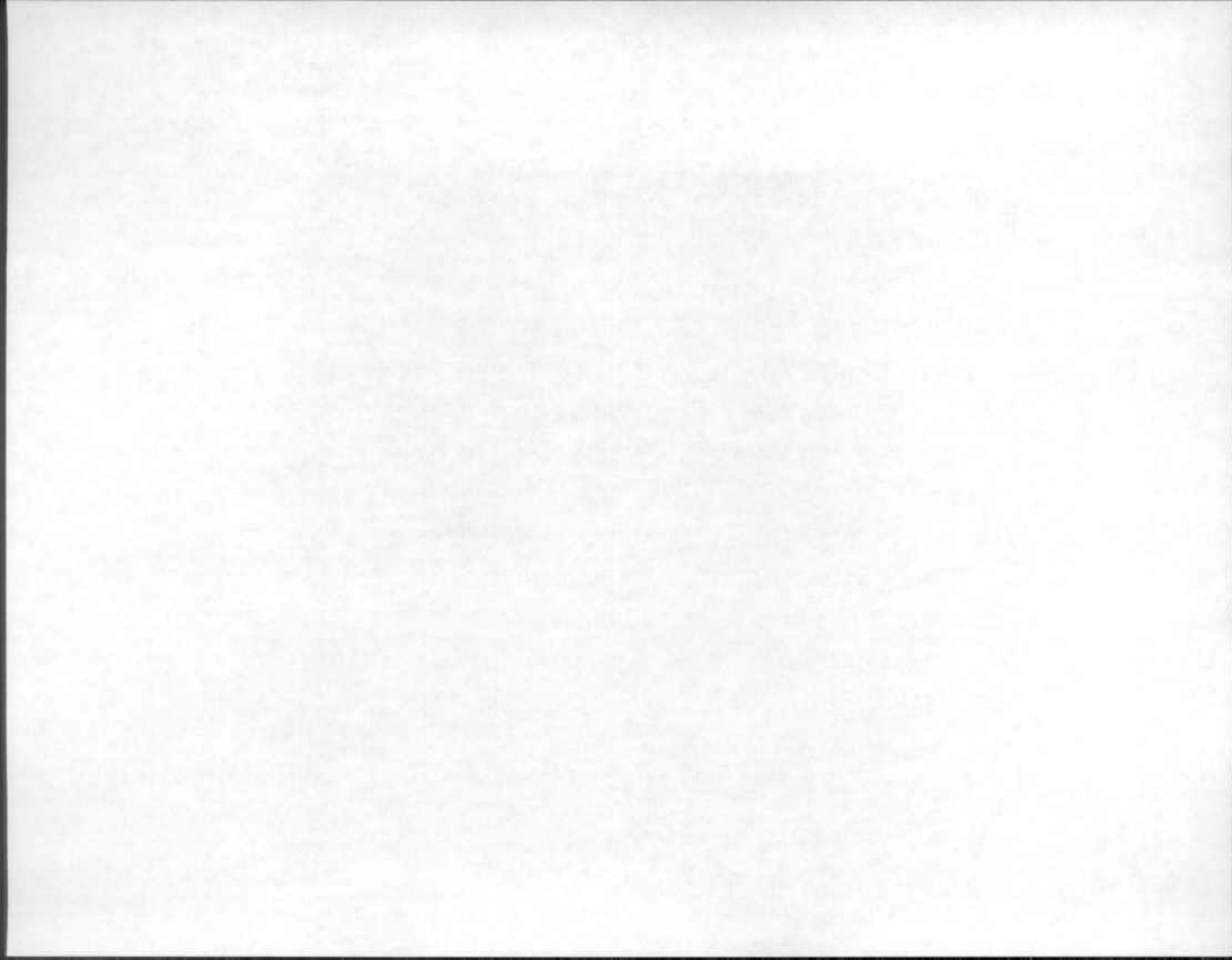


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00663	1	09/01/1998 09/30/1998	MEDICAL RECORDS N-R	67887895 67887895	12/04/1998	UNDEFINED	102	00000	1.20	DST
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00665	1	06/01/1998 09/30/1998	MEDICAL RECORDS LOOSE MARS	67887897 67887897	12/04/1998	UNDEFINED	102	00000	1.20	DST
00666	1		MEDICAL RECORDS EXTRA JANUARY-MAY 1998	67887898 67887898	12/04/1998	UNDEFINED	102	00000	1.20	DST
00667	1	06/01/1996 06/30/1996	MEDICAL RECORDS A-B	67887899 67887899	12/04/1998	UNDEFINED	102	00000	1.20	DST
00668	1	01/01/1999 01/31/1999	MEDICAL RECORDS S-Z	67887900 67887900	04/21/1999	01/31/2009	102	00000	1.20	DST
00669	1	10/01/1998 10/31/1998	MEDICAL RECORDS A-C	73341428 73341428	01/15/1999	01/13/2013	102	00000	1.20	DST
00670	1	10/01/1998 10/31/1998	MEDICAL RECORDS D-H	73341429 73341429	01/15/1999	01/13/2013	102	00000	1.20	DST
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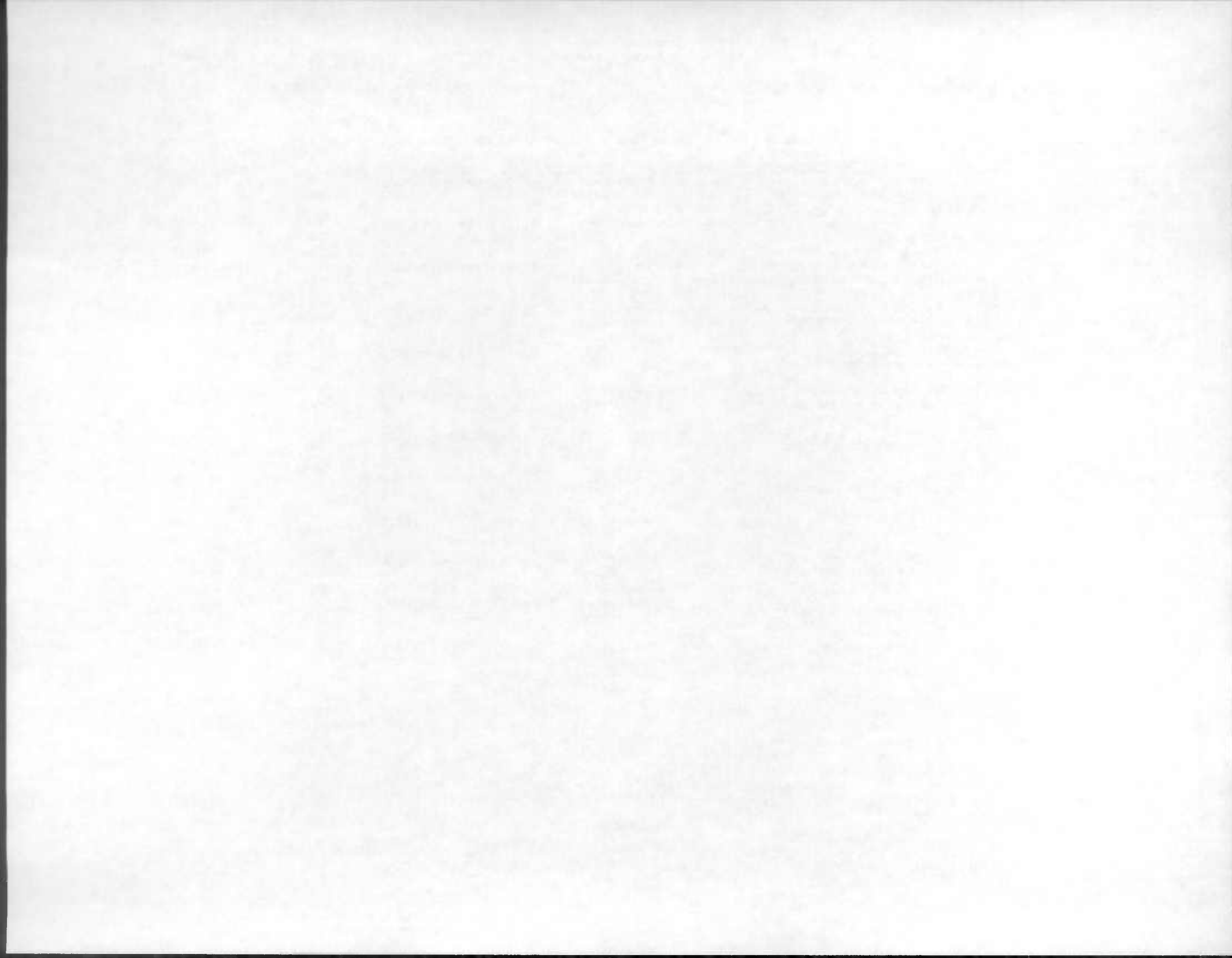
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00674	1	10/01/1998 10/31/1998	MEDICAL RECORDS MISC FILING-MARS/INTAKES	73341433 73341433	01/15/1999	01/13/2013	102	00000	1.20	DST
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00676	1	11/01/1998 11/30/1998	H-L MEDICAL RECORDS	73341438 73341438	02/16/1999	UNDEFINED	102	00000	1.20	DST
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00678	1		T-Z PLUS INTAKES MEDICAL RECORDS	73341441 73341441	02/16/1999	UNDEFINED	102	00000	1.20	DST
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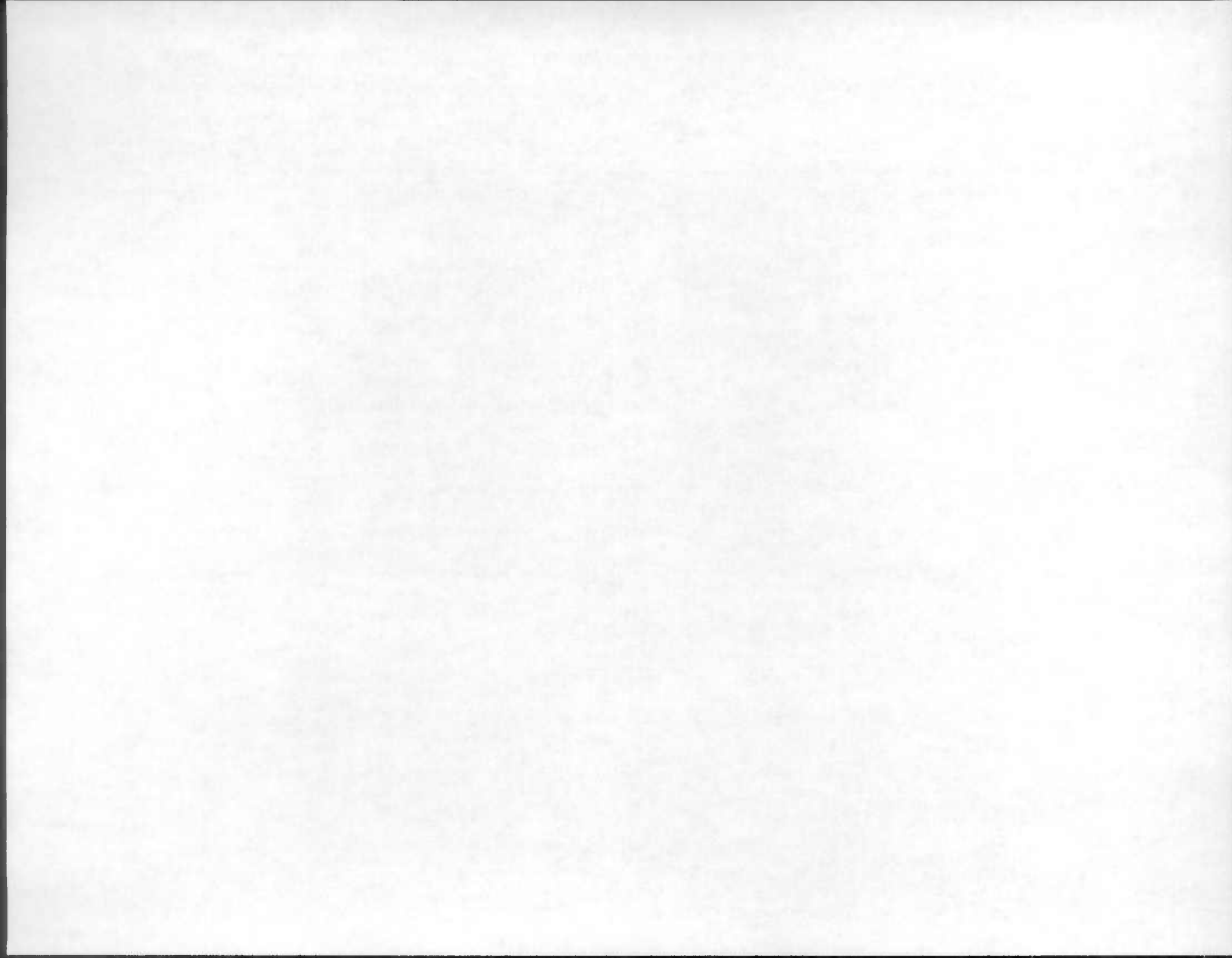


Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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IRON MOUNTAIN
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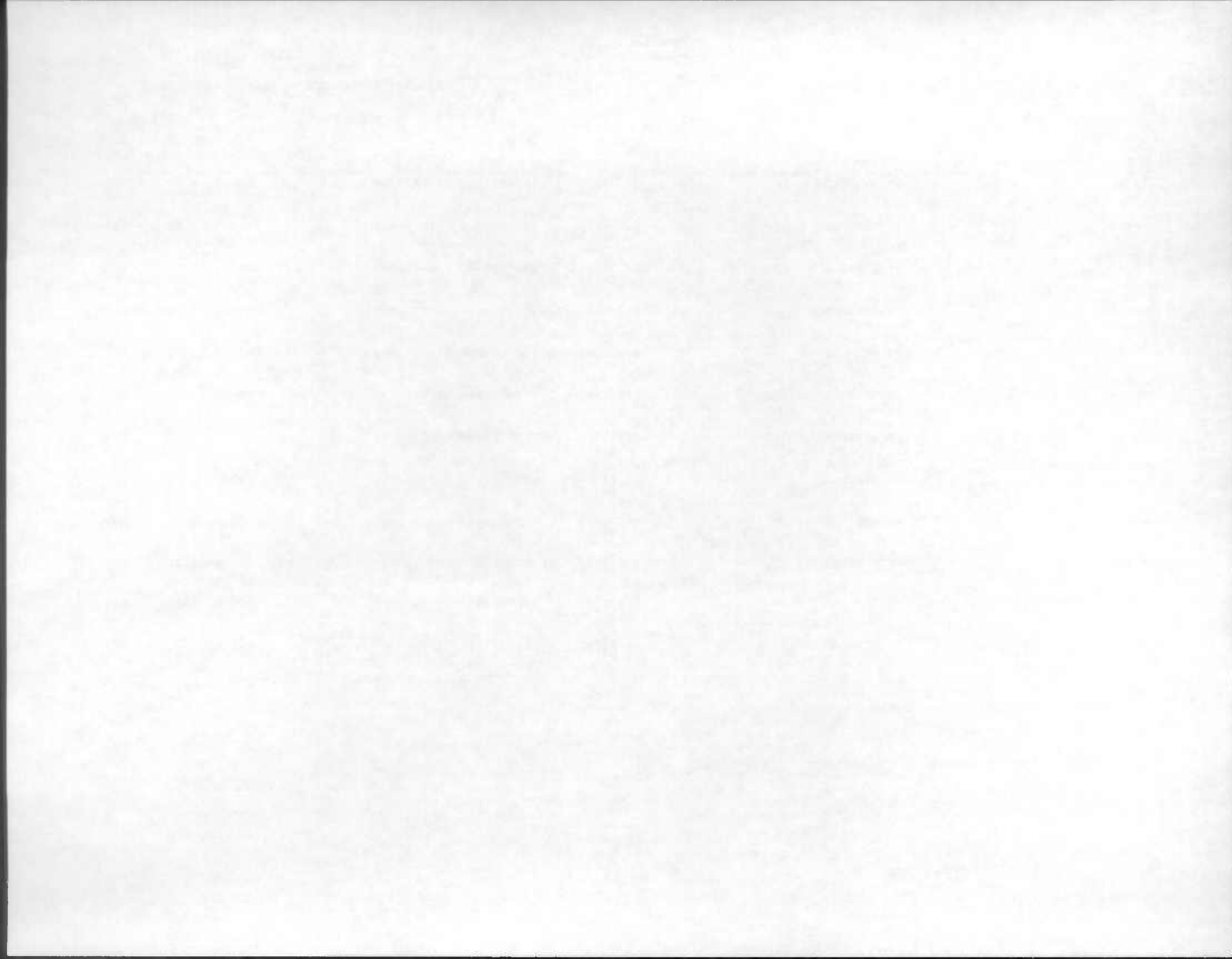
Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129900736

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ANNAPOLIS

MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00700	1		94 MEDICAL	84721987 84721987	10/28/1999	01/01/2005	102	00000	1.20	DST
00701	1		94 MEDICAL	84721988 84721988	10/28/1999	01/01/2005	102	00000	1.20	DST
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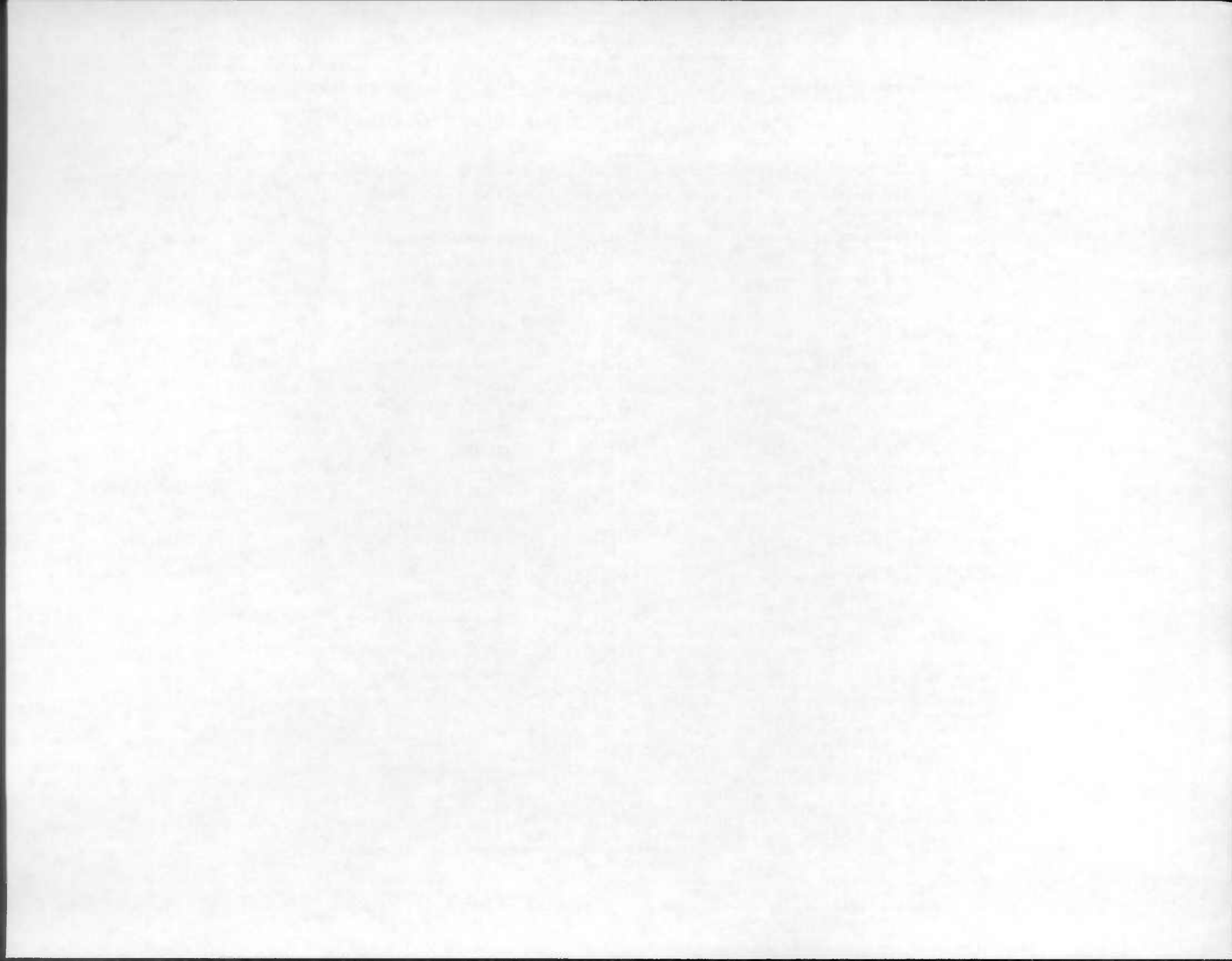


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Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
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00709	1		94 MEDICAL	84722130 84722130	10/28/1999	01/01/2005	102	00000	1.20	DST	
00710	1		94 MEDICAL	84722142 84722142	10/28/1999	01/01/2005	102	00000	1.20	DST	
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00714	1		94 MEDICAL	84722146 84722146	10/28/1999	01/01/2005	102	00000	1.20	DST	
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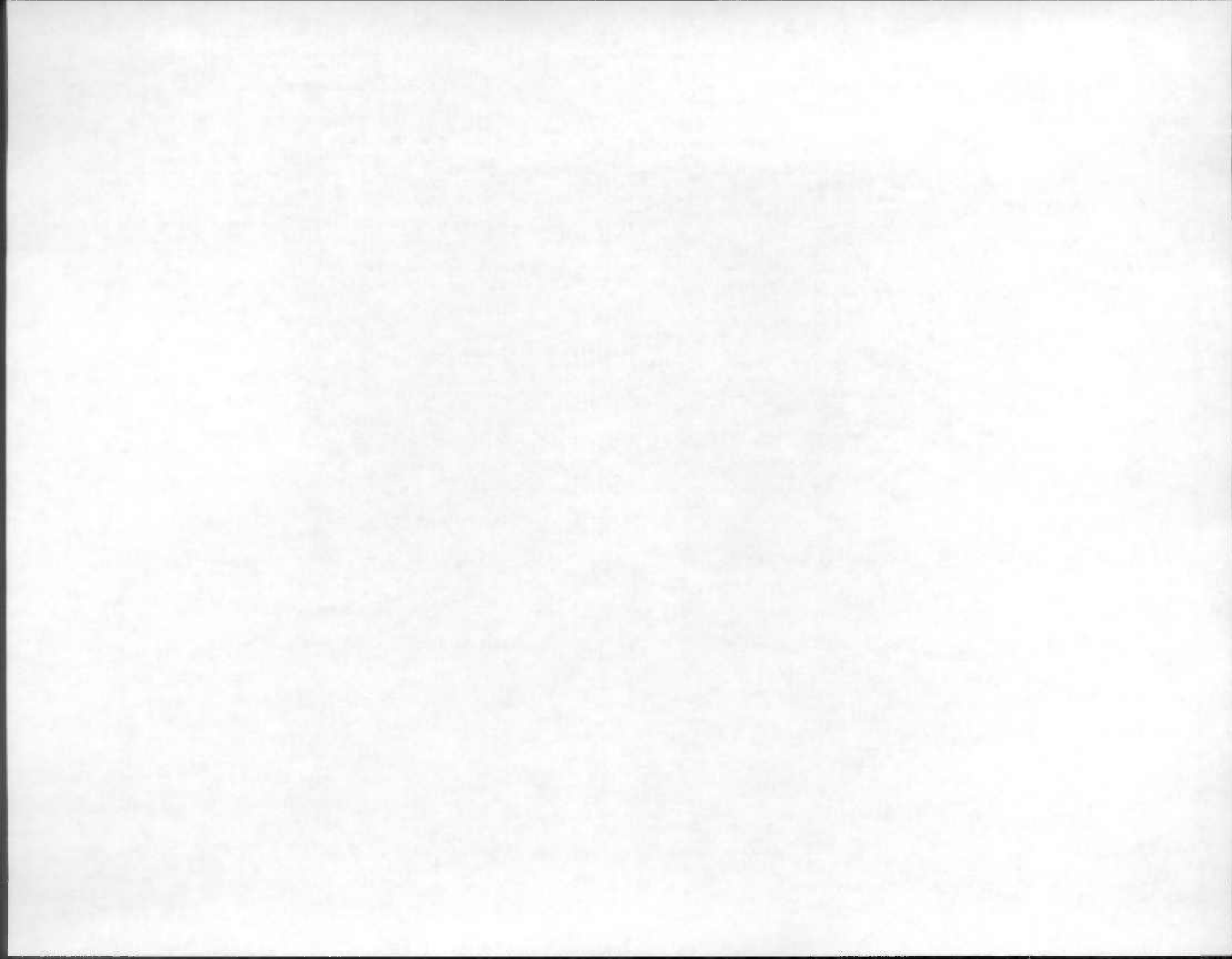
IRON MOUNTAIN
FINAL Destruction Listing

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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00722	1		94 MEDICAL	84722253 84722253	10/28/1999	01/01/2005	102	00000	1.20	DST
00723	1		94 MEDICAL	84722254 84722254	10/28/1999	01/01/2005	102	00000	1.20	DST
00724	1		94 MEDICAL	84722255 84722255	10/28/1999	01/01/2005	102	00000	1.20	DST
00725	1		94 MEDICAL	84722256 84722256	10/28/1999	01/01/2005	102	00000	1.20	DST
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00727	1		94 MEDICAL	84722258 84722258	10/28/1999	01/01/2005	102	00000	1.20	DST
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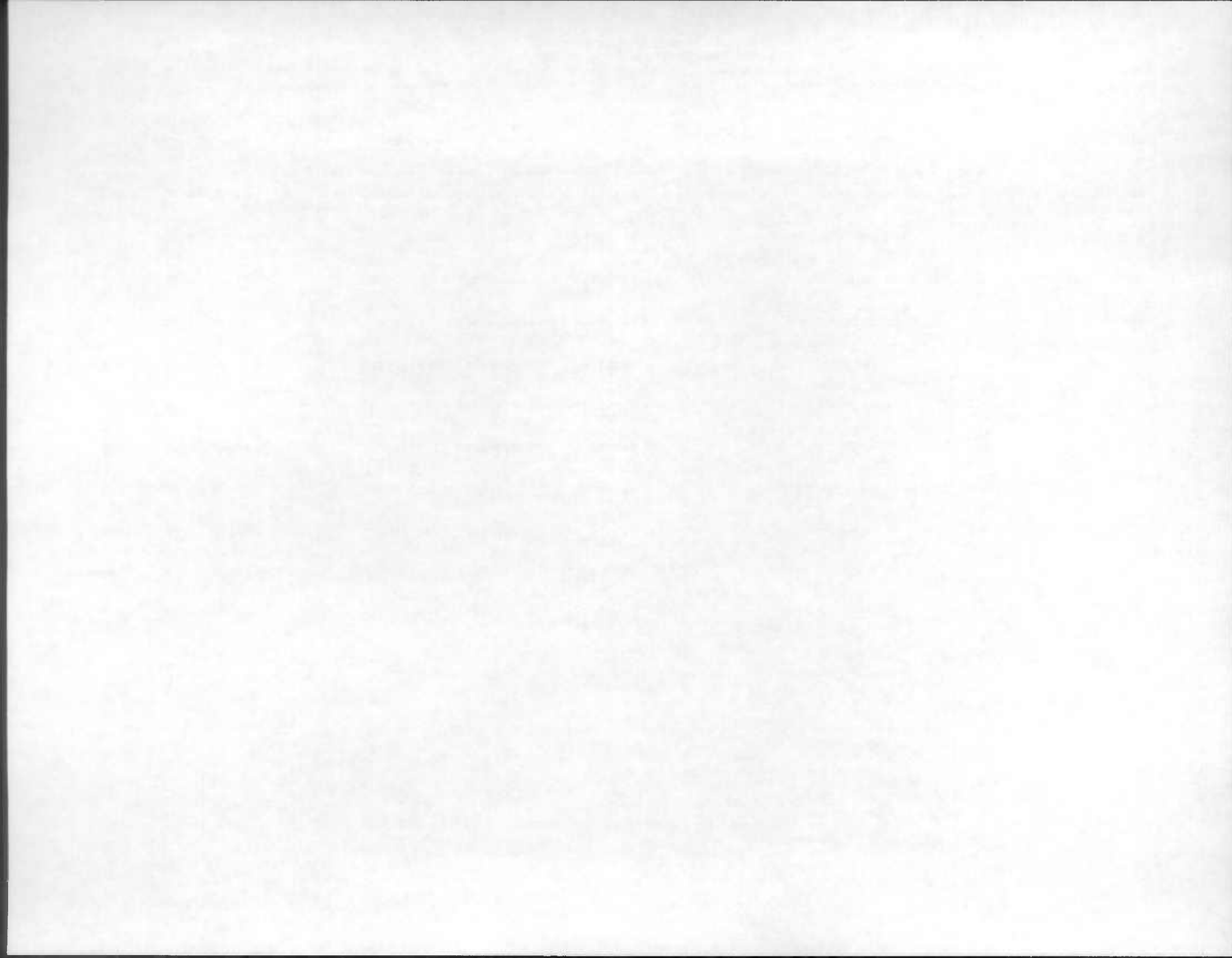
IRON MOUNTAIN
FINAL Destruction Listing

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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00733	1		95 MEDICAL	84722264 84722264	10/28/1999	01/01/2006	102	00000	1.20	DST
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00736	1		95 MEDICAL	84722267 84722267	10/28/1999	01/01/2006	102	00000	1.20	DST
00737	1		95 MEDICAL	84722268 84722268	10/28/1999	01/01/2006	102	00000	1.20	DST
00738	1		95 MEDICAL	84722269 84722269	10/28/1999	01/01/2006	102	00000	1.20	DST
00739	1		95 MEDICAL	84722270 84722270	10/28/1999	01/01/2006	102	00000	1.20	DST
00740	1		95 MEDICAL	84722271 84722271	10/28/1999	01/01/2006	102	00000	1.20	DST
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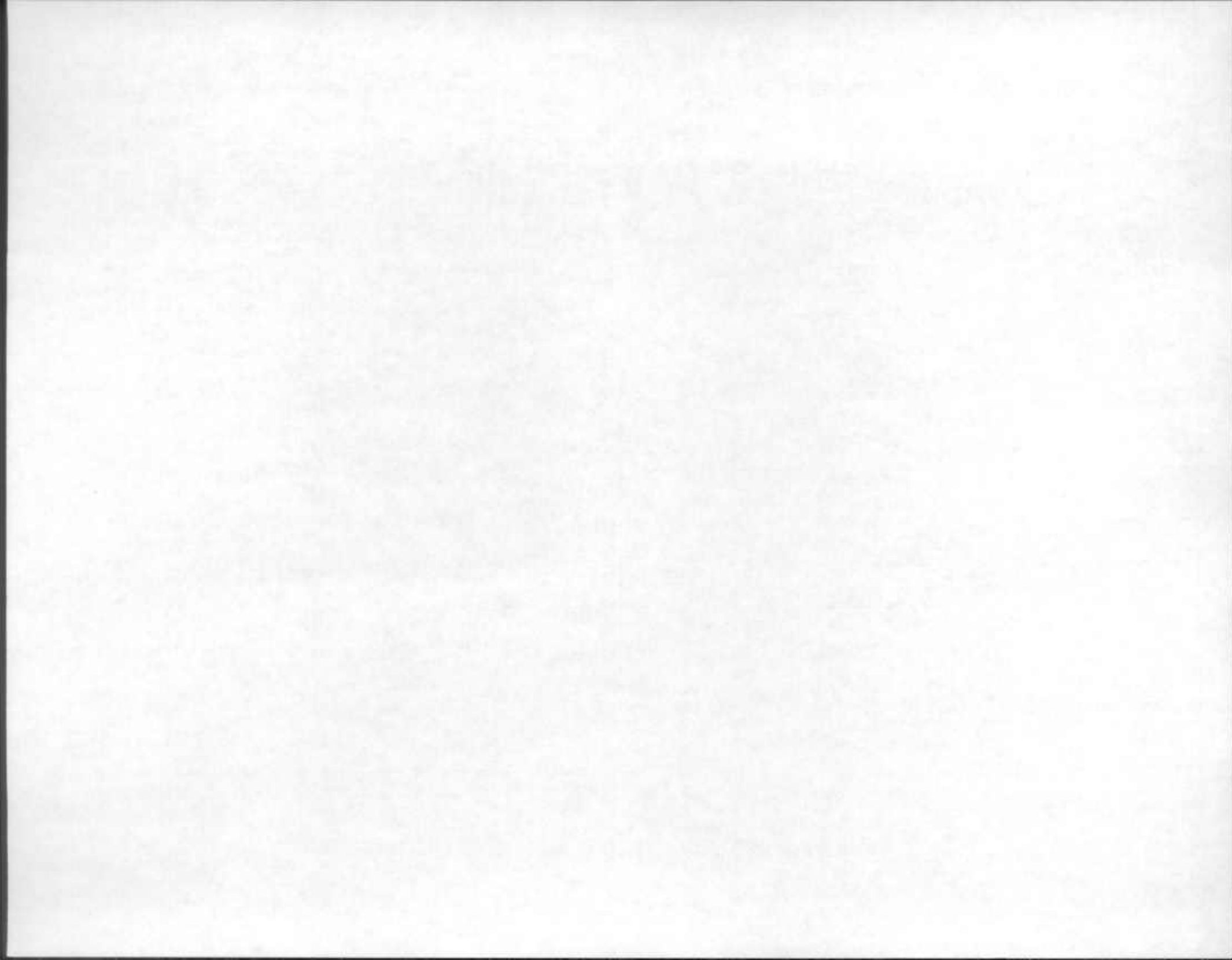
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Order Nbr: 129900736

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MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00746	1		95 MEDICAL	84722309 84722309	10/28/1999	01/01/2006	102	00000	1.20	DST
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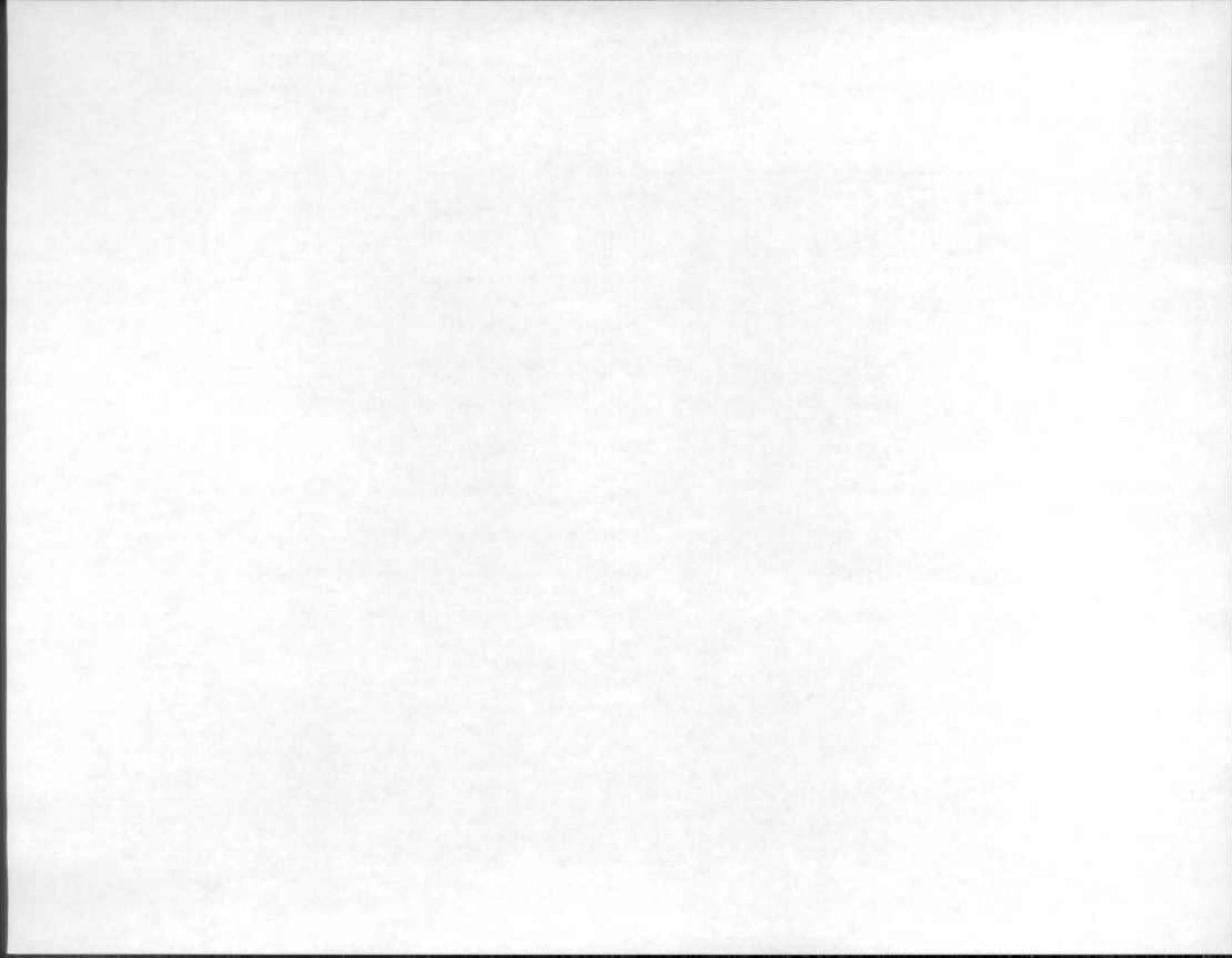


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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS	MD 21401		Stat
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00759	1		95 MEDICAL	84722322 84722322	10/28/1999	01/01/2006	102	00000	1.20	DST
00760	1		95 MEDICAL	84722323 84722323	10/28/1999	01/01/2006	102	00000	1.20	DST
00761	1		95 MEDICAL	84722324 84722324	10/28/1999	01/01/2006	102	00000	1.20	DST
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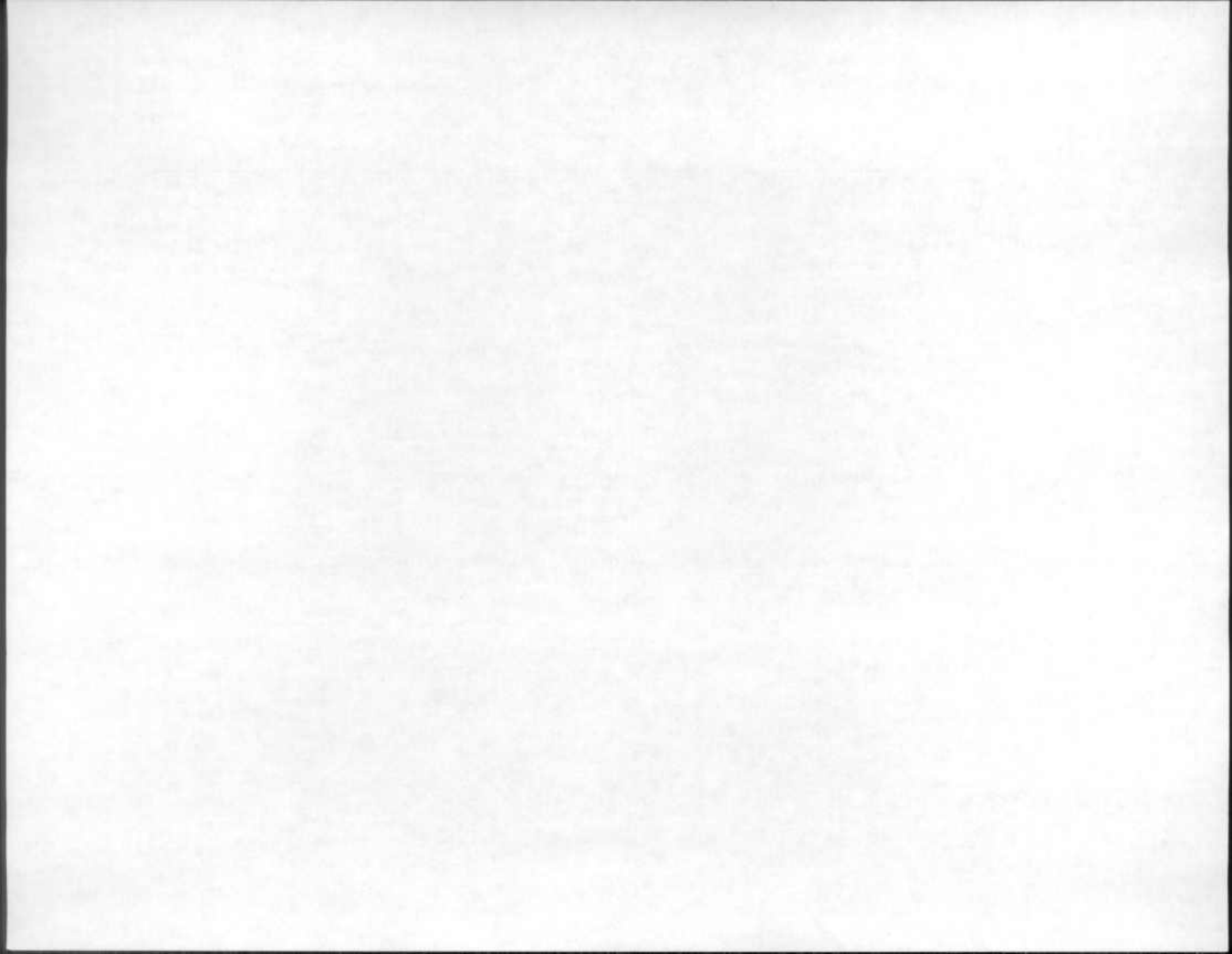
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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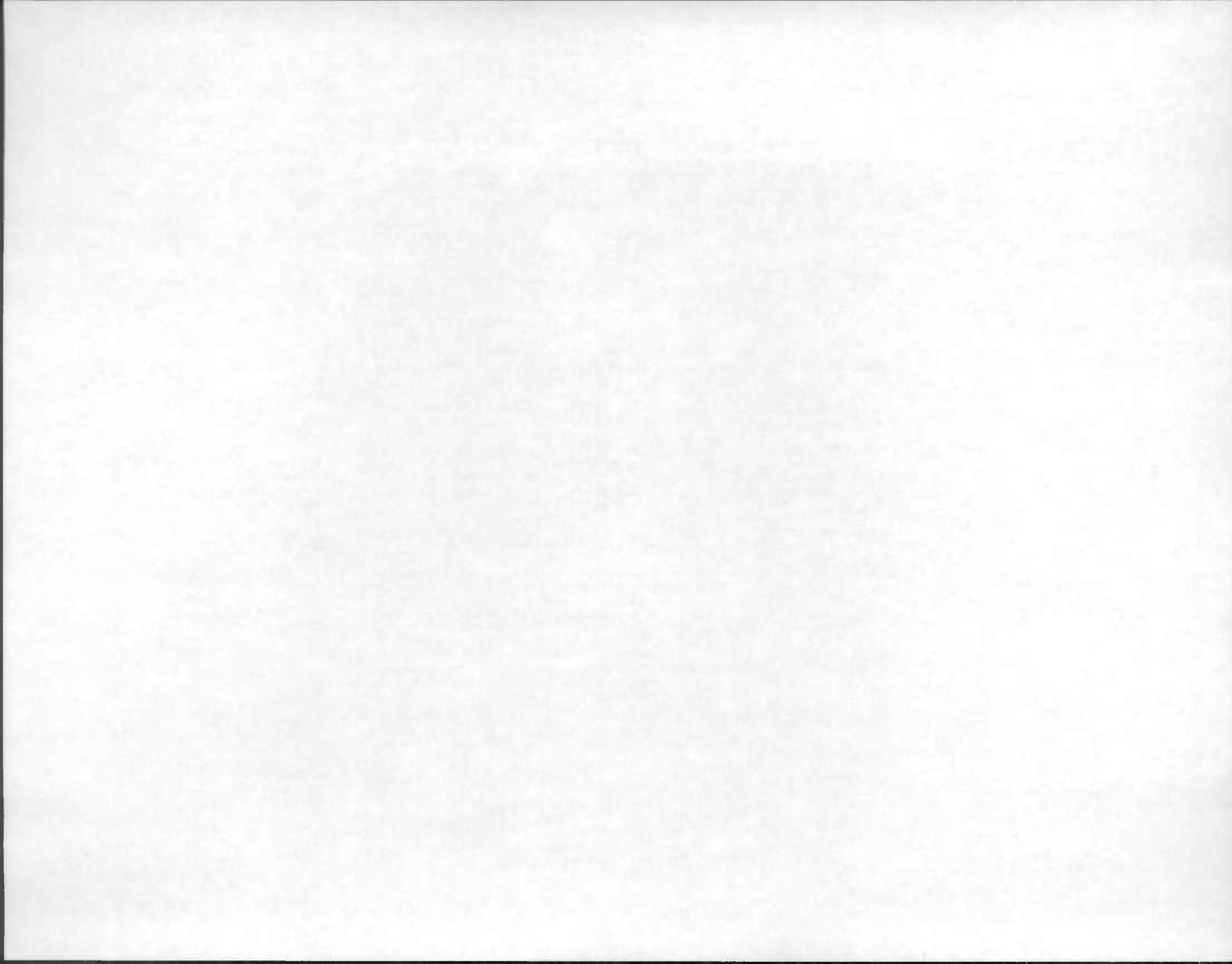
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00786	1		MEDICAL RECORDS	243258748 243258748	01/15/2003	01/01/2007	102	00000	1.20	DST
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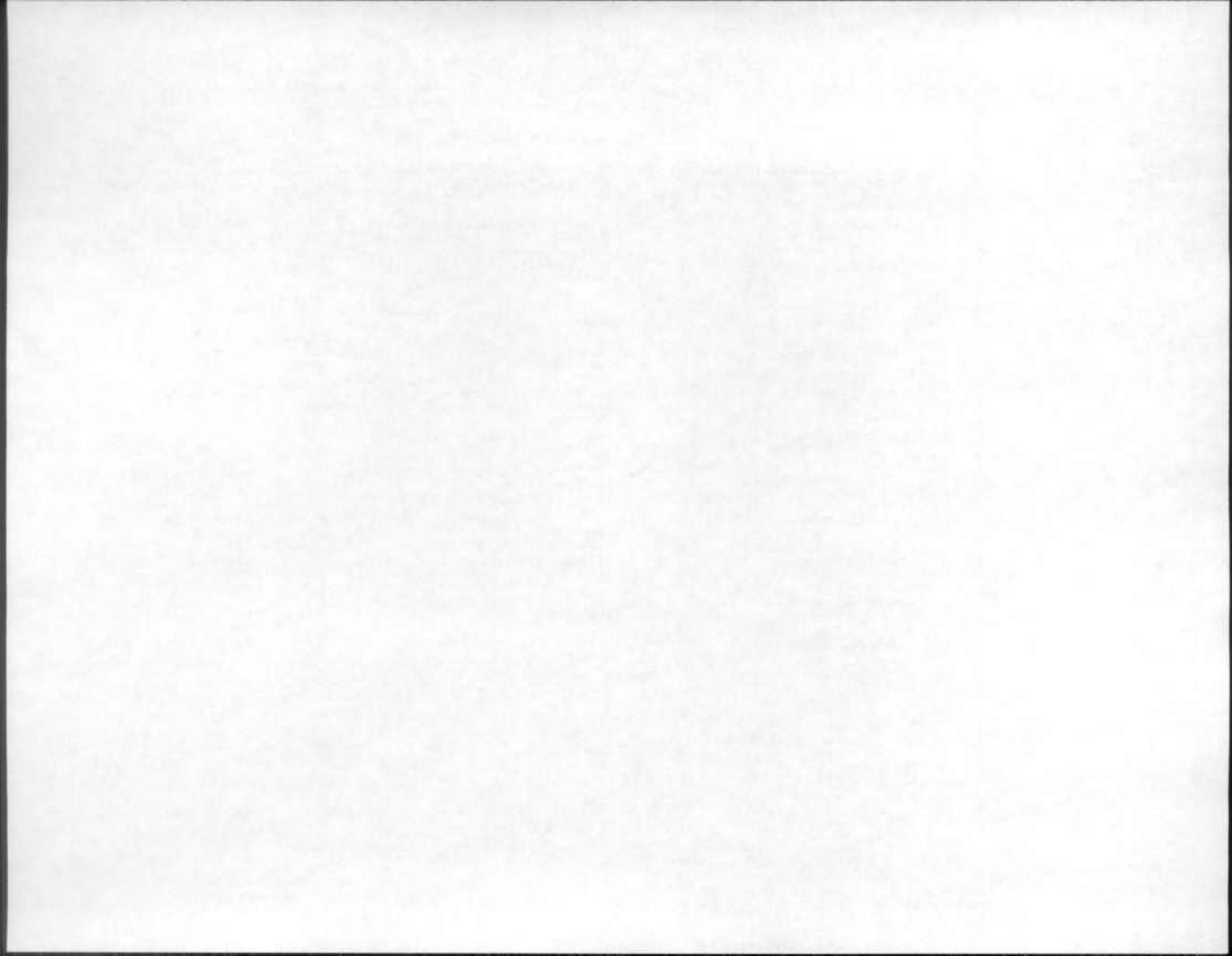
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FINAL Destruction Listing

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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00792	1		MEDICAL RECORDS	243258829 243258829	01/15/2003	01/01/2007	102	00000	1.20	DST
00793	1		MEDICAL RECORDS	243258830 243258830	01/15/2003	01/01/2007	102	00000	1.20	DST
00794	1		MEDICAL RECORDS	243258831 243258831	01/15/2003	01/01/2007	102	00000	1.20	DST
00795	1		MEDICAL RECORDS	243258832 243258832	01/15/2003	01/01/2007	102	00000	1.20	DST
00796	1		MEDICAL RECORDS	243258833 243258833	01/15/2003	01/01/2007	102	00000	1.20	DST
00797	1		MEDICAL RECORDS	243258834 243258834	01/15/2003	01/01/2007	102	00000	1.20	DST
00798	1		MEDICAL RECORDS	243258835 243258835	01/15/2003	01/01/2007	102	00000	1.20	DST
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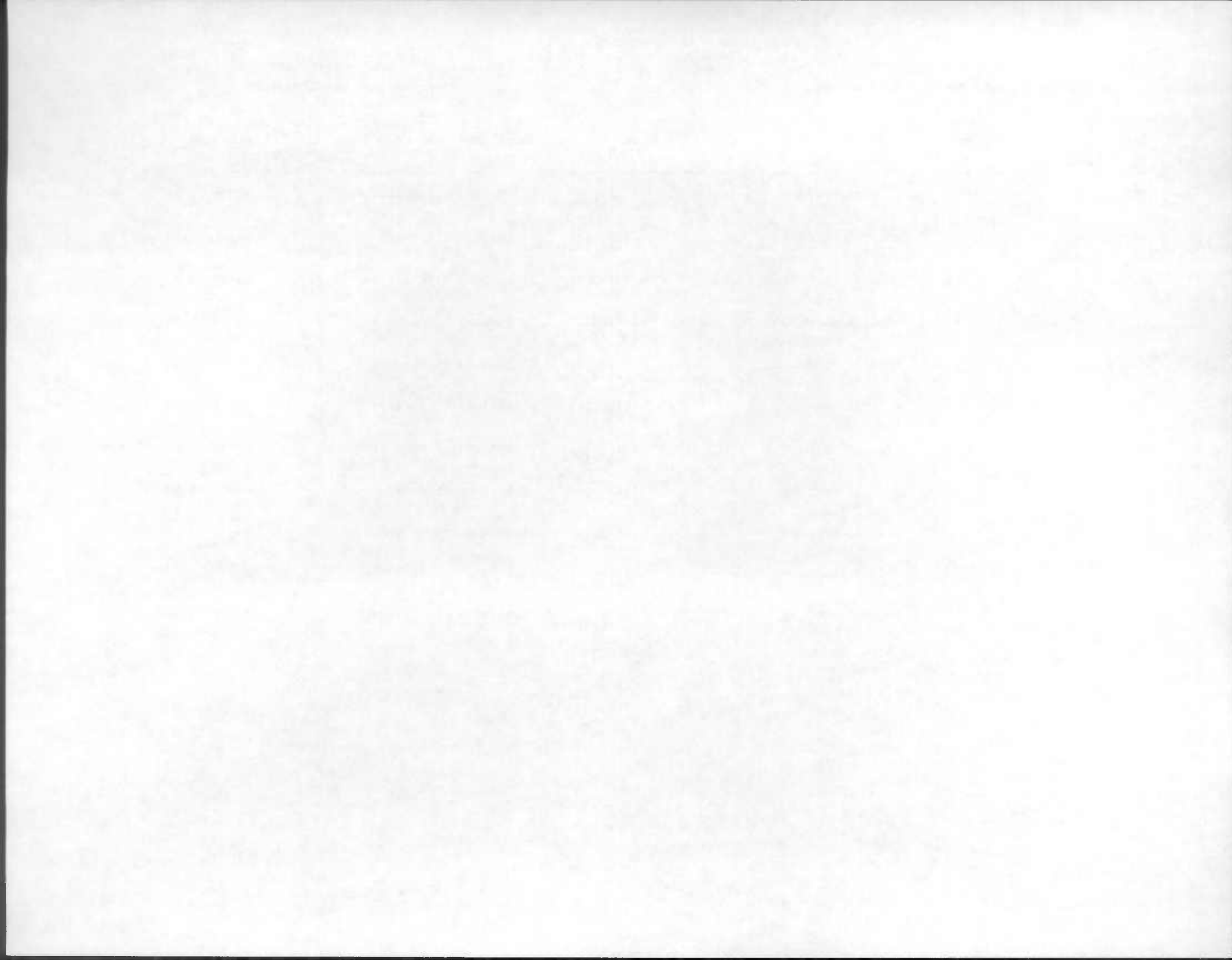


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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS	MD 21401	Stat
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00802	1		MEDICAL RECORDS	243258839 243258839	01/15/2003	01/01/2007	102	00000 1.20	DST
00803	1		MEDICAL RECORDS	243258840 243258840	01/15/2003	01/01/2007	102	00000 1.20	DST
00804	1		MEDICAL RECORDS	243258841 243258841	01/15/2003	01/01/2007	102	00000 1.20	DST
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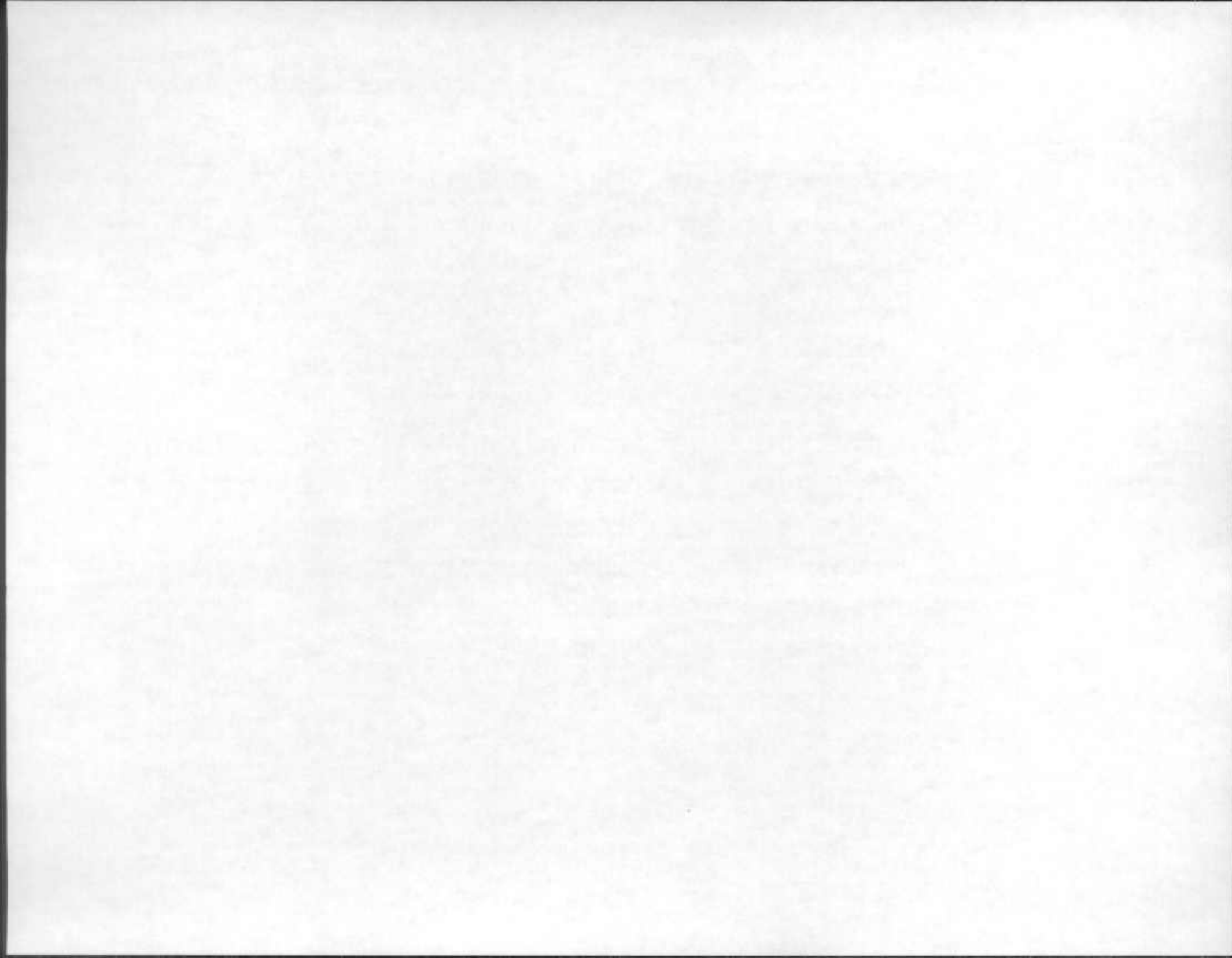
Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129900736

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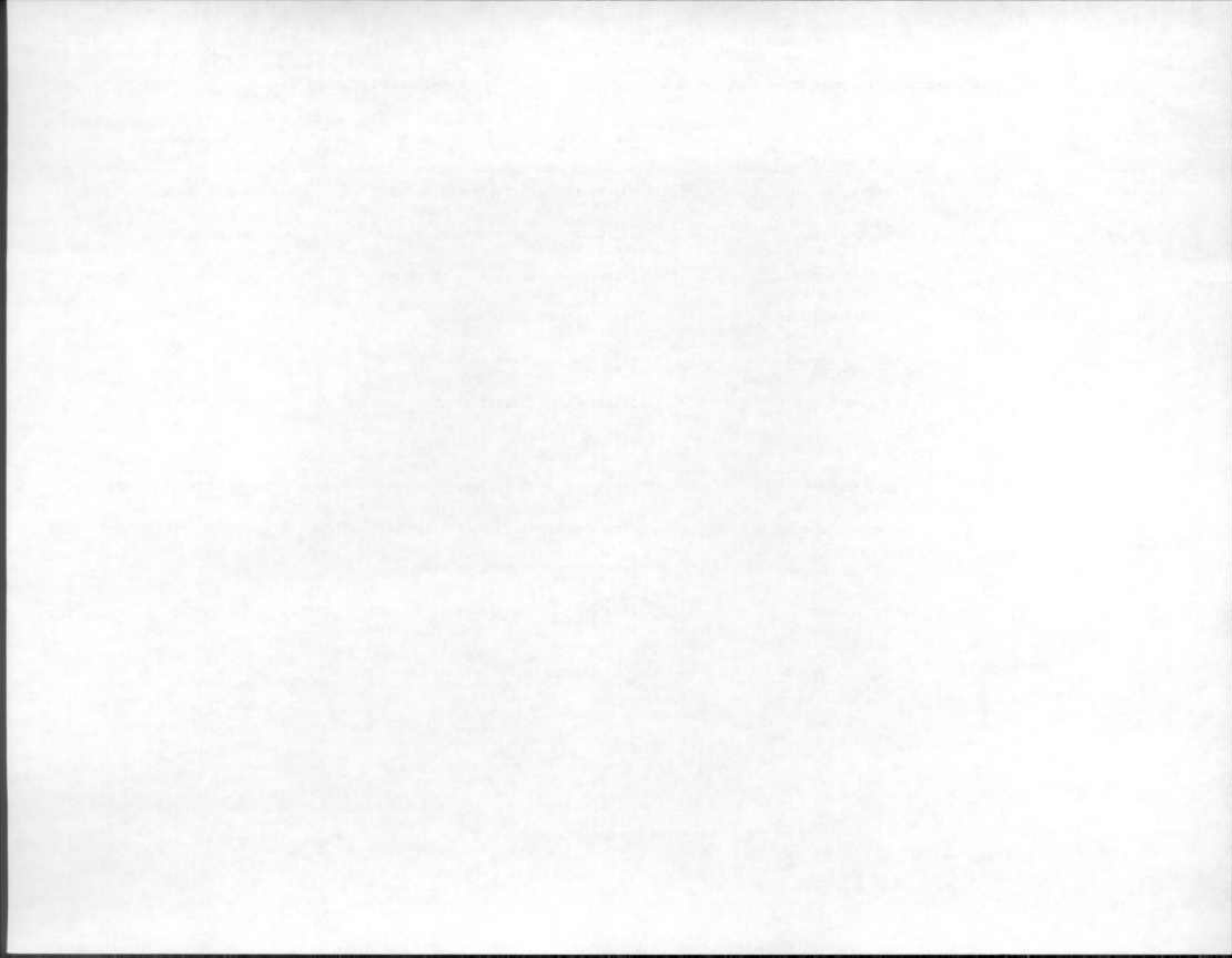
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00813	1		MEDICAL RECORDS	243258876 243258876	01/15/2003	01/01/2007	102	00000	1.20	DST
00814	1		MEDICAL RECORDS	243258877 243258877	01/15/2003	01/01/2007	102	00000	1.20	DST
00815	1		MEDICAL RECORDS	243258878 243258878	01/15/2003	01/01/2007	102	00000	1.20	DST
00816	1		MEDICAL RECORDS	243258879 243258879	01/15/2003	01/01/2007	102	00000	1.20	DST
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00820	1		MEDICAL RECORDS	243258883 243258883	01/15/2003	01/01/2007	102	00000	1.20	DST
00821	1		MEDICAL RECORDS	243258884 243258884	01/15/2003	01/01/2007	102	00000	1.20	DST
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00825	1		MEDICAL RECORDS	243258888 243258888	01/15/2003	01/01/2007	102	00000	1.20	DST	
00826	1		MEDICAL RECORDS	243258889 243258889	01/15/2003	01/01/2007	102	00000	1.20	DST	
00827	1		MEDICAL RECORDS	243258890 243258890	01/15/2003	01/01/2007	102	00000	1.20	DST	
00828	1		MEDICAL RECORDS	243258891 243258891	01/15/2003	01/01/2007	102	00000	1.20	DST	
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00831	1		MEDICAL RECORDS	243258894 243258894	01/15/2003	01/01/2007	102	00000	1.20	DST	
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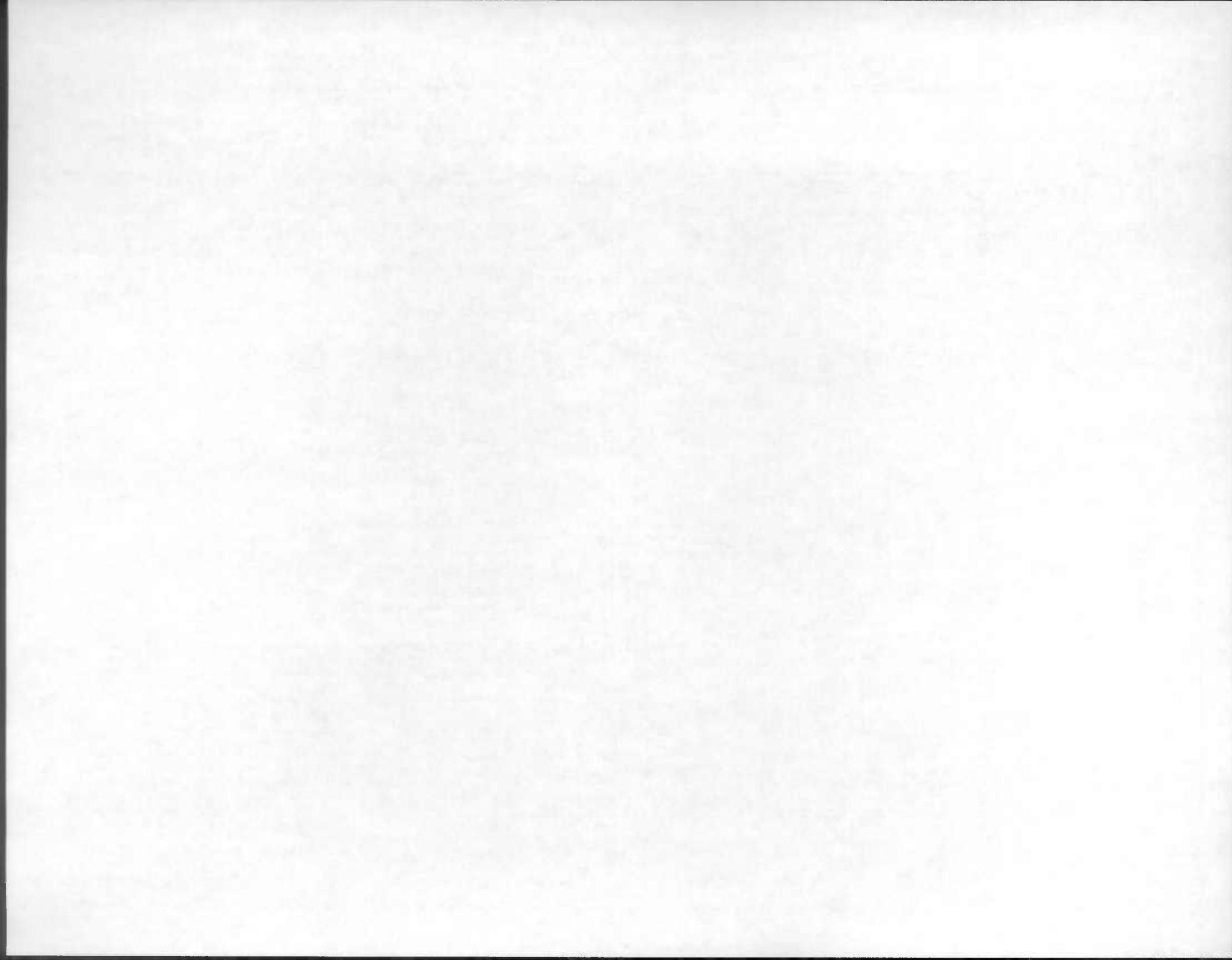


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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		Stat	
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00836	1			33781302 33781302	05/19/1998	UNDEFINED	101	00000	1.20	DST
00837	1			33781303 33781303	05/19/1998	UNDEFINED	101	00000	1.20	DST
00838	1			33781304 33781304	05/19/1998	UNDEFINED	101	00000	1.20	DST
00839	1			33781305 33781305	05/19/1998	UNDEFINED	101	00000	1.20	DST
00840	1			33781306 33781306	06/11/1998	UNDEFINED	101	00000	1.20	DST
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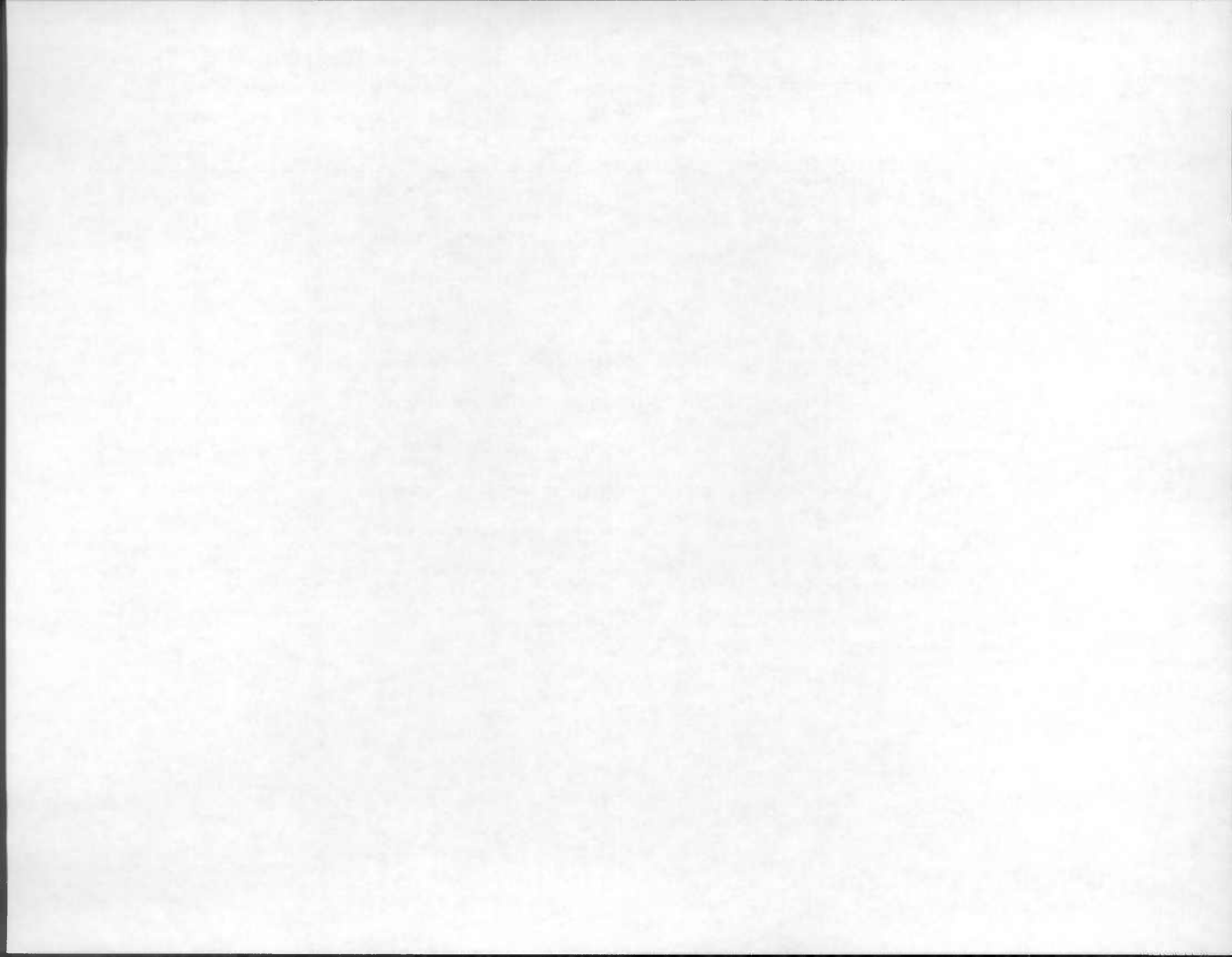
IRON MOUNTAIN
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00848	1			33781314 33781314	06/11/1998	UNDEFINED	101	00000	1.20	DST
00849	1			33781315 33781315	06/11/1998	UNDEFINED	101	00000	1.20	DST
00850	1			33781316 33781316	06/11/1998	UNDEFINED	101	00000	1.20	DST
00851	1			33781317 33781317	06/11/1998	UNDEFINED	101	00000	1.20	DST
00852	1			33781318 33781318	06/11/1998	UNDEFINED	101	00000	1.20	DST
00853	1			33781319 33781319	08/07/1998	UNDEFINED	101	00000	1.20	DST
00854	1			33781320 33781320	08/07/1998	UNDEFINED	101	00000	1.20	DST
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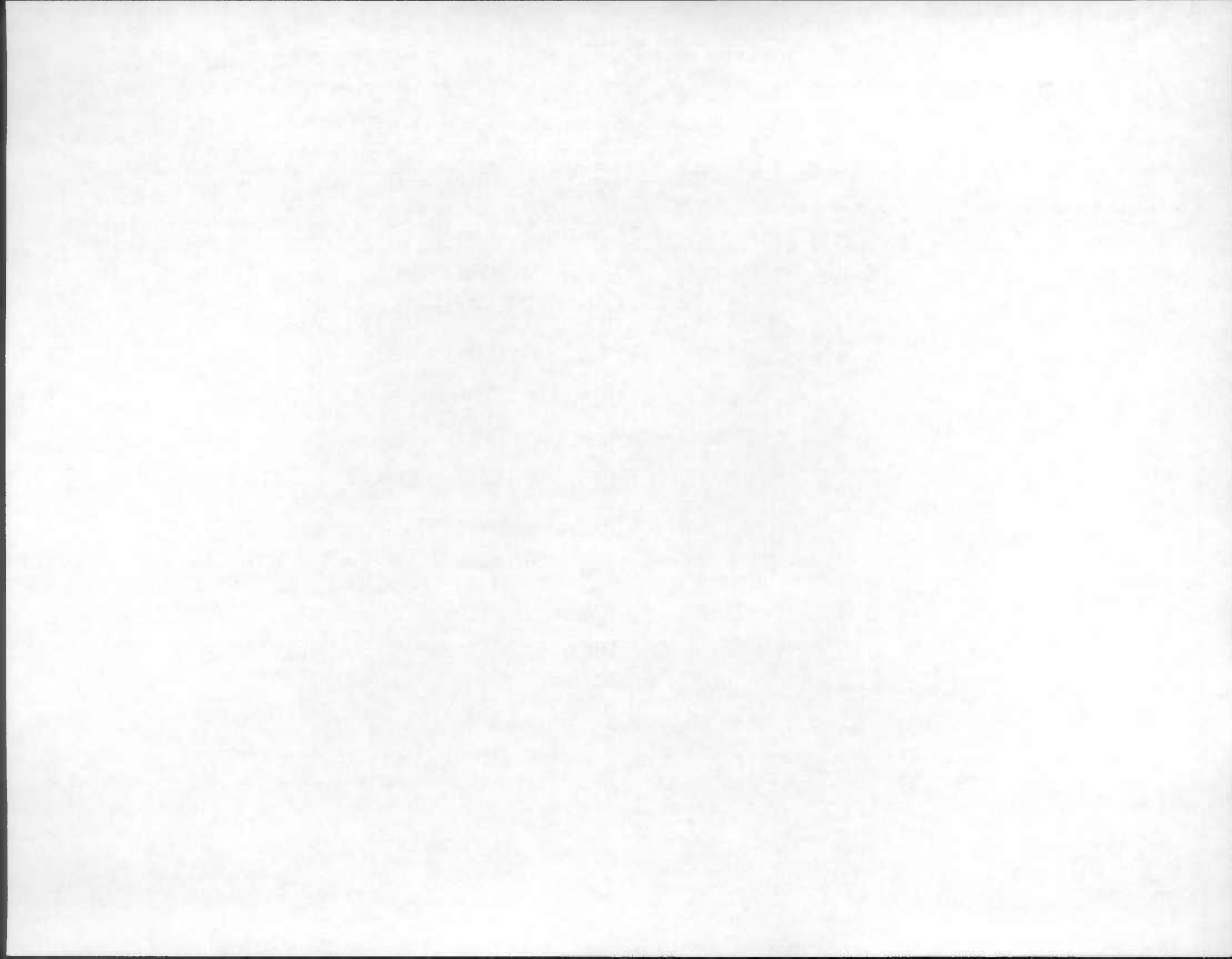
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00860	1			33781326 33781326	08/07/1998	UNDEFINED	101	00000	1.20	DST
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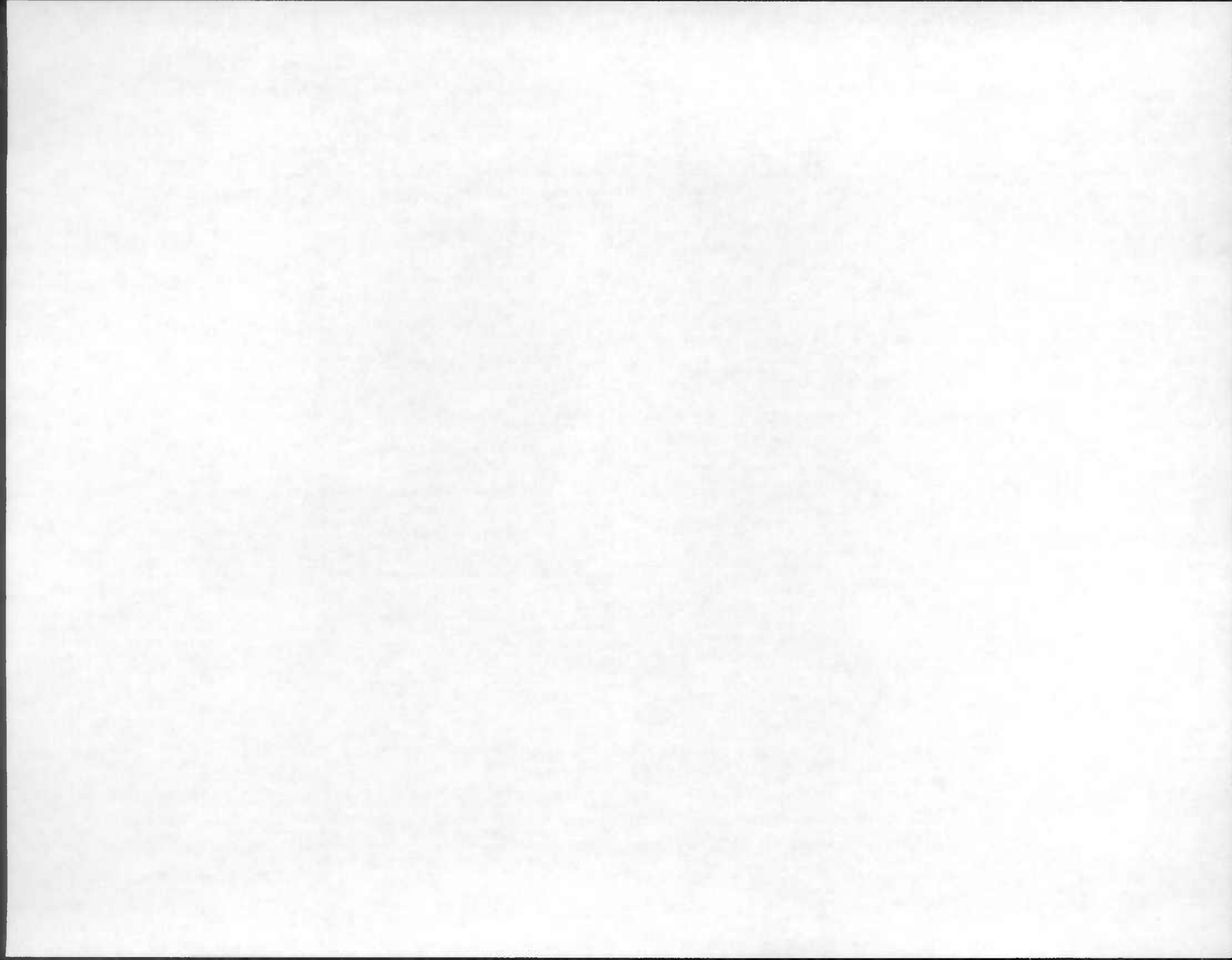


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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS	MD 21401		Stat
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00871	1			33781338 33781338	07/16/1998	UNDEFINED	101	00000	1.20	DST
00872	1			33781339 33781339	07/16/1998	UNDEFINED	101	00000	1.20	DST
00873	1			33781340 33781340	07/16/1998	UNDEFINED	101	00000	1.20	DST
00874	1			33781341 33781341	07/16/1998	UNDEFINED	101	00000	1.20	DST
00875	1			33781342 33781342	07/16/1998	UNDEFINED	101	00000	1.20	DST
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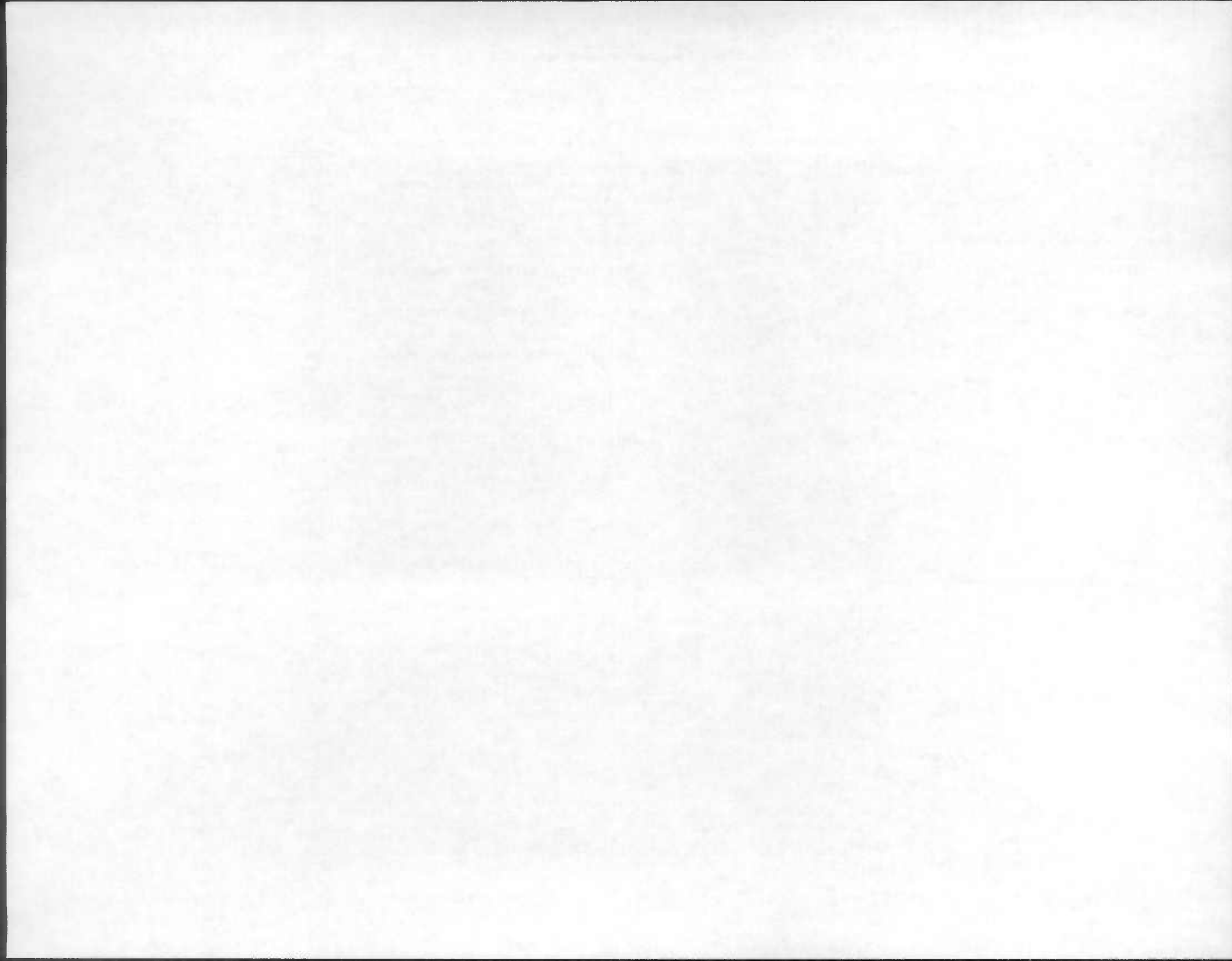


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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		Stat
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00888	1			33781355 33781355	02/06/1998	UNDEFINED	101	00000 1.20	DST
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00890	1			33781357 33781357	02/06/1998	UNDEFINED	101	00000 1.20	DST
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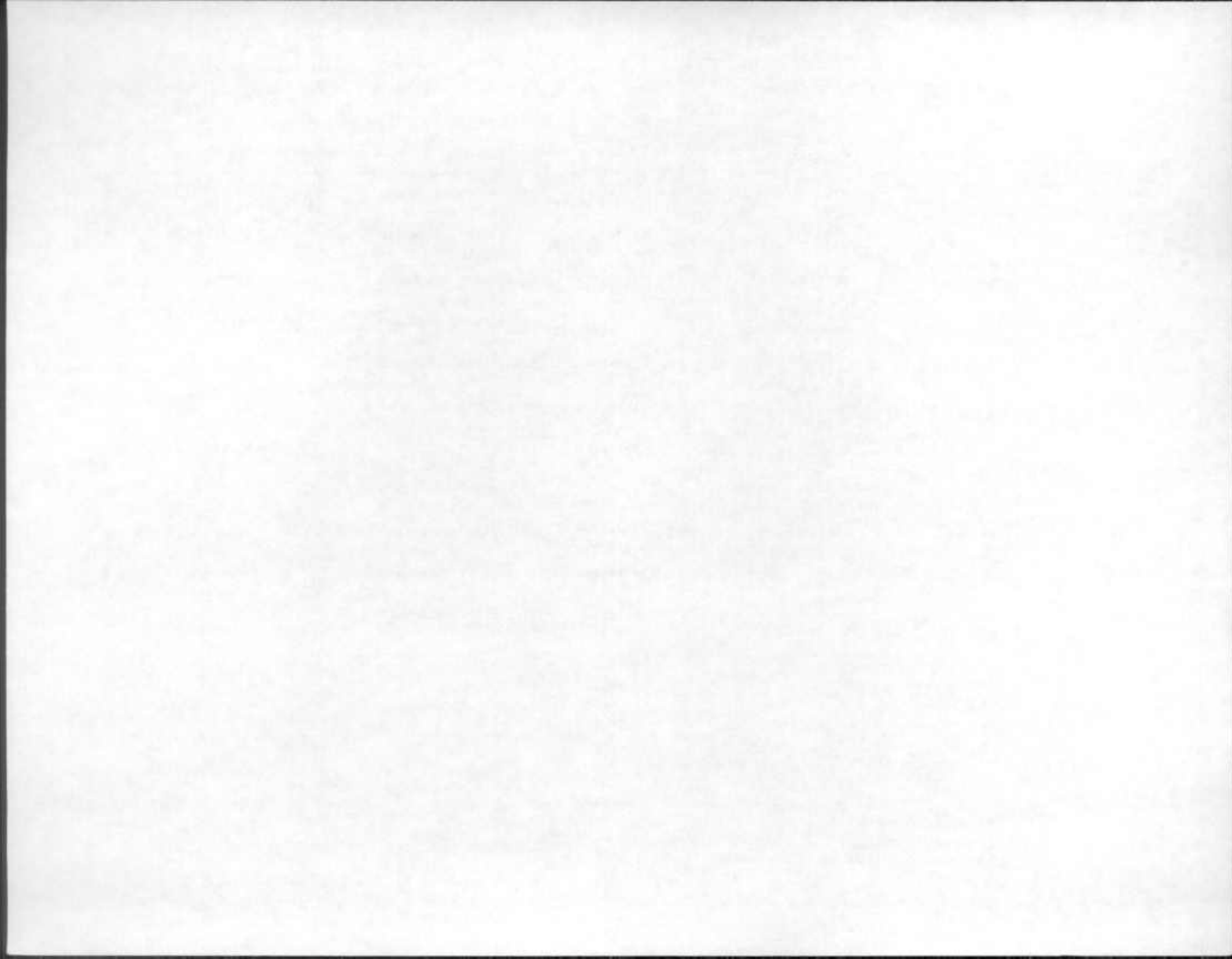


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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS	MD 21401		Stat
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00895	1			33781362 33781362	12/15/1997	UNDEFINED	101	00000	1.20	DST
00896	1			33781363 33781363	12/15/1997	UNDEFINED	101	00000	1.20	DST
00897	1			33781364 33781364	12/15/1997	UNDEFINED	101	00000	1.20	DST
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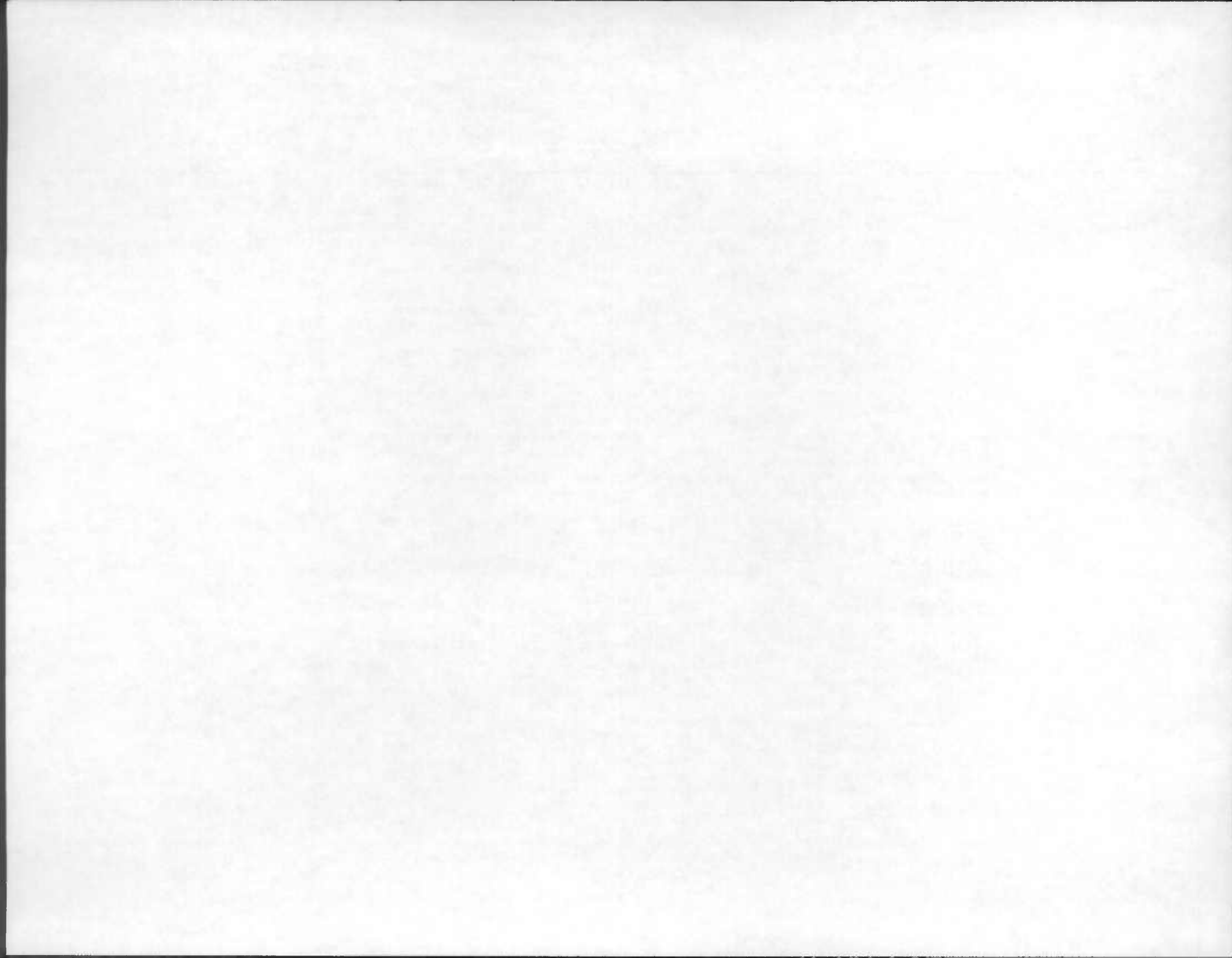


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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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00905	1			33781372 33781372	02/06/1998	UNDEFINED	101	00000	1.20	DST
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00912	1	02/01/1998 02/28/1998		33781979 33781979	04/09/1998	UNDEFINED	101	00000	1.20	DST
00913	1	02/01/1998 02/28/1998		33781980 33781980	04/09/1998	UNDEFINED	101	00000	1.20	DST
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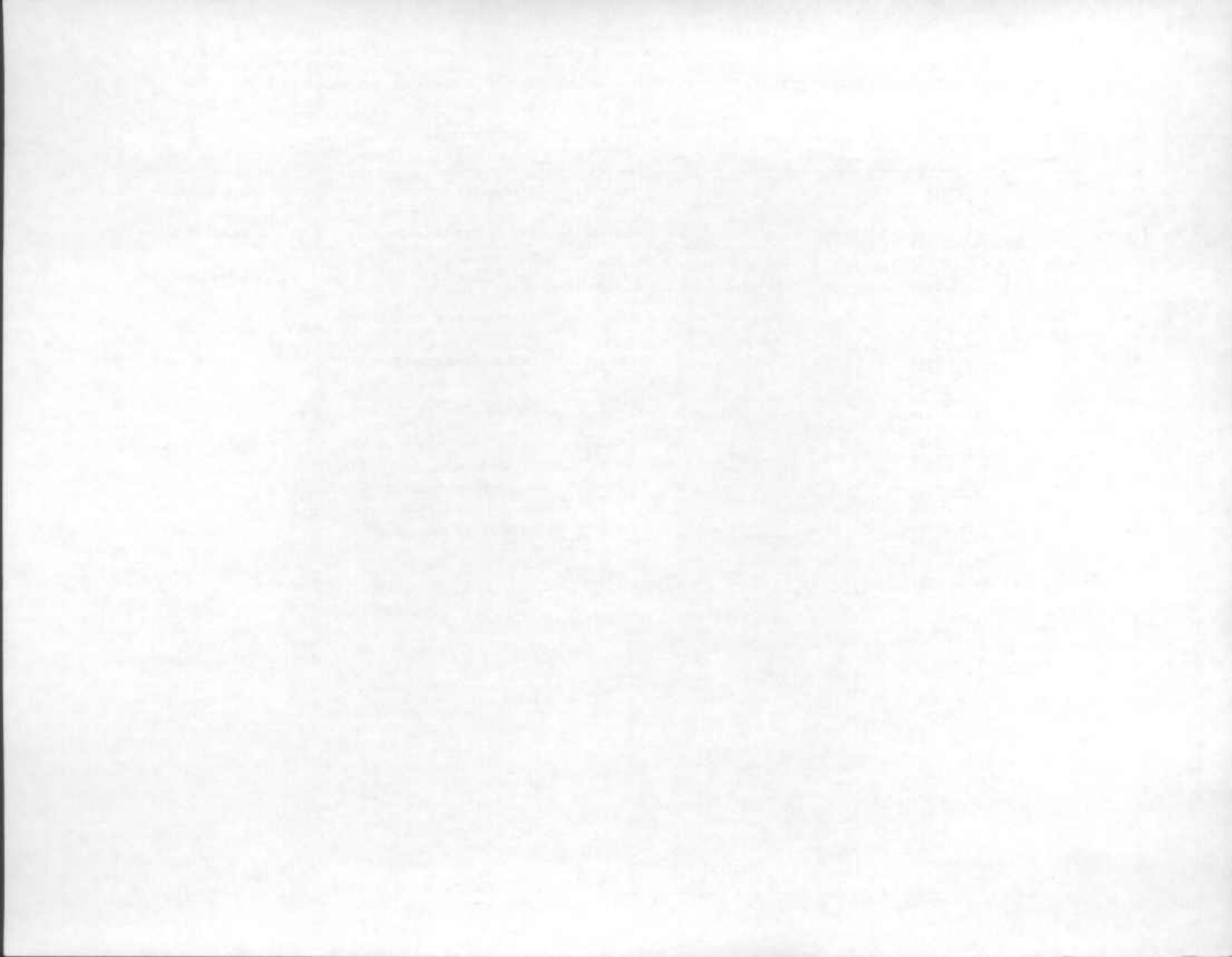
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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
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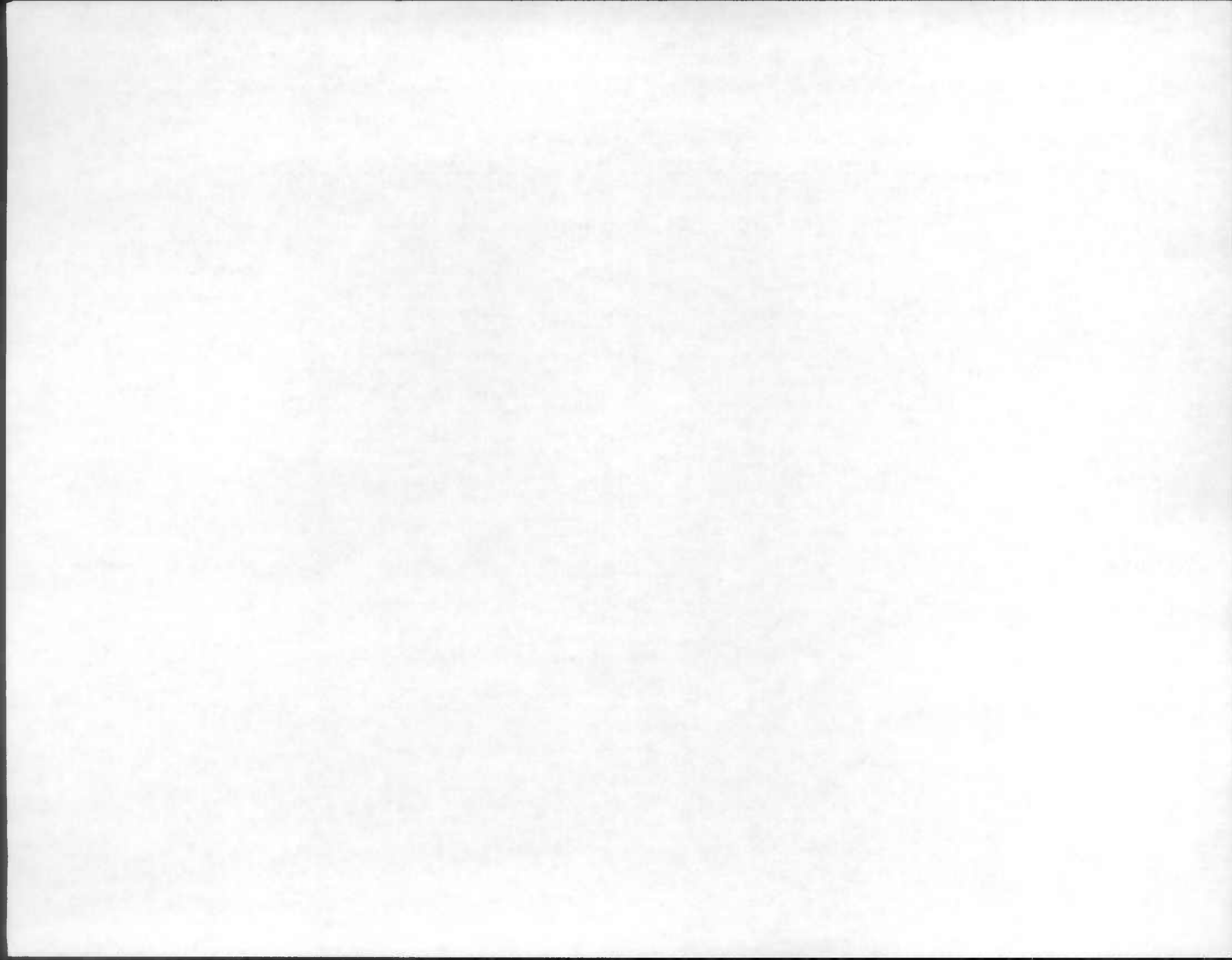


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Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPO LIS	MD 21401	Stat	
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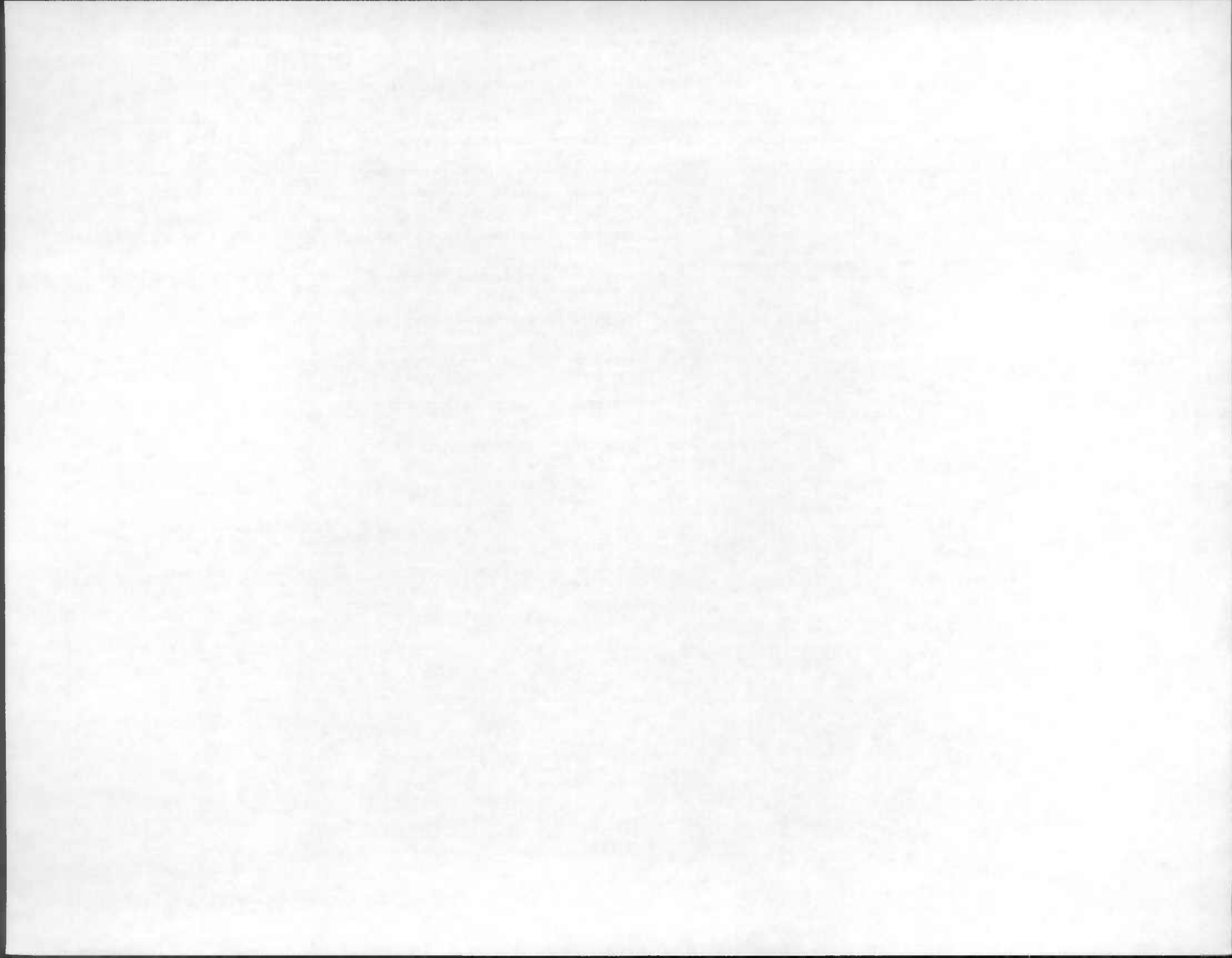
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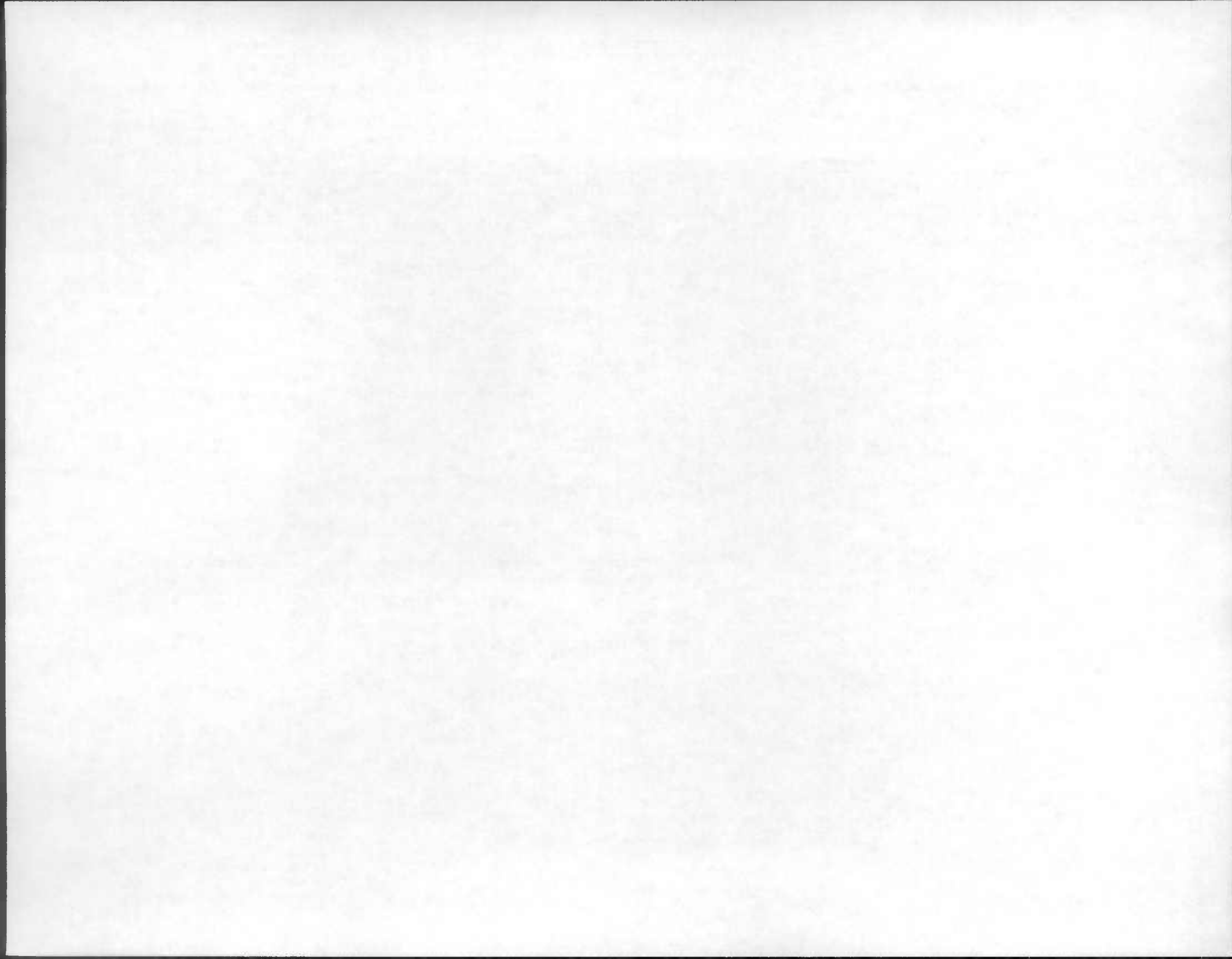
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ANNAPOLIS MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
00950	1			33782082 33782082	01/14/1998	UNDEFINED	101	00000	1.20	DST
00951	1			33782083 33782083	01/14/1998	UNDEFINED	101	00000	1.20	DST
00952	1			33782084 33782084	01/14/1998	UNDEFINED	101	00000	1.20	DST
00953	1			33782085 33782085	01/14/1998	UNDEFINED	101	00000	1.20	DST
00954	1			33782086 33782086	01/14/1998	UNDEFINED	101	00000	1.20	DST
00955	1			33782087 33782087	01/14/1998	UNDEFINED	101	00000	1.20	DST
00956	1			33782088 33782088	01/14/1998	UNDEFINED	101	00000	1.20	DST
00957	1			33782090 33782090	01/14/1998	UNDEFINED	101	00000	1.20	DST
00958	1			33782091 33782091	03/05/1998	UNDEFINED	101	00000	1.20	DST
00959	1			33782092 33782092	02/06/1998	UNDEFINED	101	00000	1.20	DST
00960	1			33782093 33782093	02/06/1998	UNDEFINED	101	00000	1.20	DST
00961	1			33782094 33782094	02/06/1998	UNDEFINED	101	00000	1.20	DST



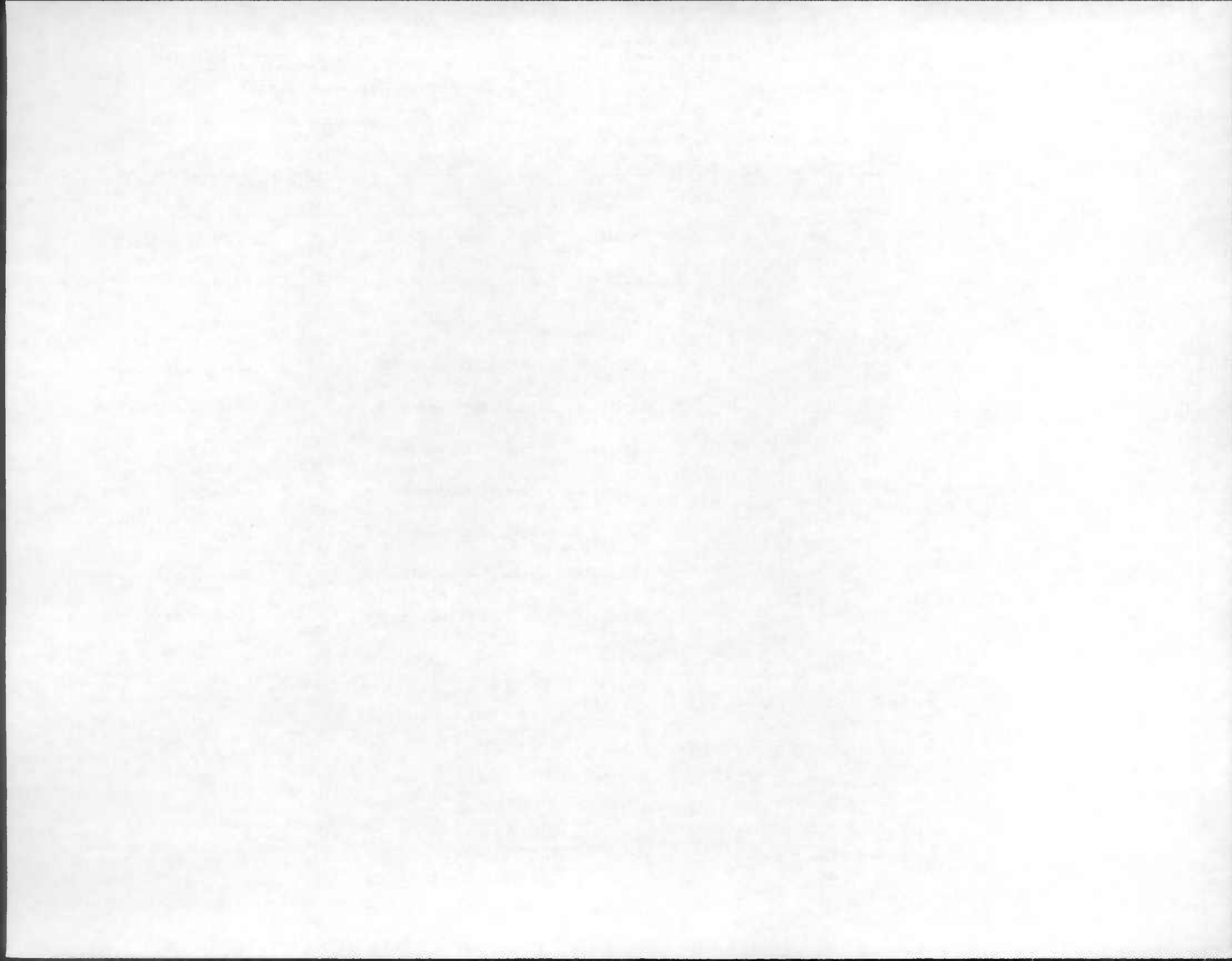
IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129900736

Address: 131 JENNIFER ROAD

ANNAPOLIS MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
00962	1			33782095 33782095	02/06/1998	UNDEFINED	101	00000	1.20	DST
00963	1			33782096 33782096	02/06/1998	UNDEFINED	101	00000	1.20	DST
00964	1			33782097 33782097	02/06/1998	UNDEFINED	101	00000	1.20	DST
00965	1			33797968 33797968	02/10/1999	UNDEFINED	101	00000	1.20	DST
00966	1			35476807 35476807	02/10/1999	UNDEFINED	101	00000	1.20	DST
00967	1			35476808 35476808	12/01/1997	UNDEFINED	101	00000	1.20	DST
00968	1			35476809 35476809	12/01/1997	UNDEFINED	101	00000	1.20	DST
00969	1			35476810 35476810	12/01/1997	UNDEFINED	101	00000	1.20	DST
00970	1			35476811 35476811	12/01/1997	UNDEFINED	101	00000	1.20	DST
00971	1			35476812 35476812	12/01/1997	UNDEFINED	101	00000	1.20	DST
00972	1			35476813 35476813	12/01/1997	UNDEFINED	101	00000	1.20	DST



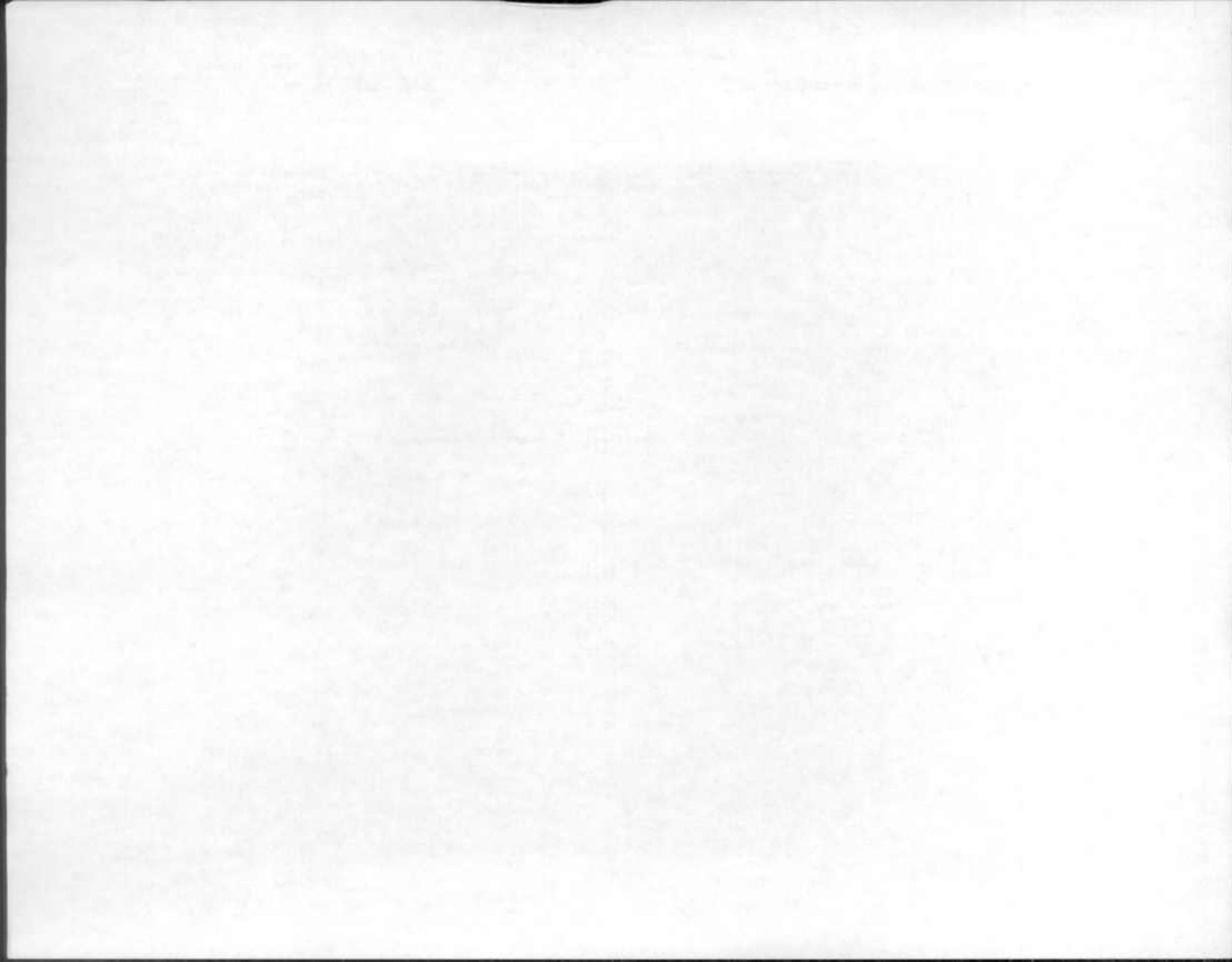
IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129900736

Address: 131 JENNIFER ROAD

ANNAPOLIS MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
00973	1			35476814 35476814	12/01/1997	UNDEFINED	101	00000	1.20	DST
00974	1			35476815 35476815	12/01/1997	UNDEFINED	101	00000	1.20	DST
00975	1			35476816 35476816	12/01/1997	UNDEFINED	101	00000	1.20	DST
00976	1			35476817 35476817	12/01/1997	UNDEFINED	101	00000	1.20	DST
00977	1			35476818 35476818	12/01/1997	UNDEFINED	101	00000	1.20	DST
00978	1			35476819 35476819	12/01/1997	UNDEFINED	101	00000	1.20	DST
00979	1			35476820 35476820	12/01/1997	UNDEFINED	101	00000	1.20	DST
00980	1			35476821 35476821	12/01/1997	UNDEFINED	101	00000	1.20	DST
00981	1			35476822 35476822	12/01/1997	UNDEFINED	101	00000	1.20	DST
00982	1	03/01/1997 03/31/1997	JOHNSON-KEATING	58149826 58149826	01/06/1998	UNDEFINED	101	00000	1.20	DST
00983	1	02/01/1997 02/28/1997	MAYES-MYERS	58149827 58149827	01/06/1998	UNDEFINED	101	00000	1.20	DST
00984	1	03/01/1997 03/31/1997	FOX-GRAVES	58149828 58149828	01/06/1998	UNDEFINED	101	00000	1.20	DST

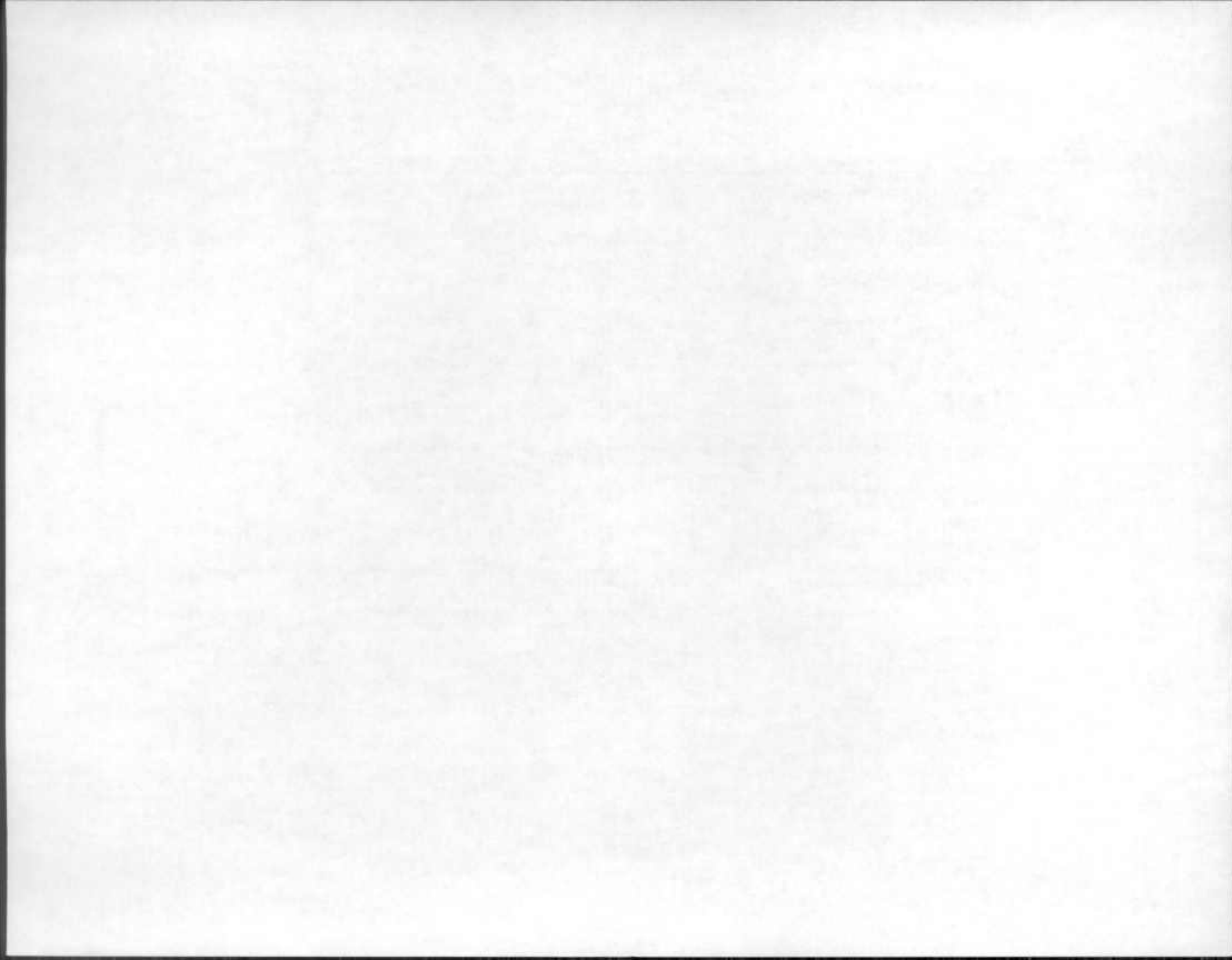


IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129900736

Address: 131 JENNIFER ROAD

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	ANNAPOLIS		MD 21401		Stat
							Rec. Cd	File Seq	Cu. Ft		
00985	1	02/01/1997 02/28/1997	FALTER-GALBRAITH	58149829 58149829	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00986	1	02/01/1997 02/28/1997	QUEEN-ROGERS	58149830 58149830	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00987	1	02/01/1997 02/28/1997	TANG-TYLER	58149831 58149831	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00988	1	02/01/1997 02/28/1997	BATE-BROWN	58149832 58149832	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00989	1	02/01/1997 02/28/1997	ROYER-SHAFFER	58149833 58149833	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00990	1	02/01/1997 02/28/1997	WEIPRECHT-WILLIAMS	58149834 58149834	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00991	1	08/01/1997 08/28/1997	LONGERBEAM-MIDDLETON	58149835 58149835	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00992	1	02/01/1997 02/28/1997	LUCAS-MAYHEW	58149836 58149836	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00993	1	08/01/1997 08/31/1997	NORMAN-POE	58149837 58149837	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00994	1	02/01/1997 02/28/1997	HAWKINS-HUDSON	58149838 58149838	01/06/1998	UNDEFINED	101	00000	1.20	DST	
00995	1	08/01/1997 08/31/1997	SHORT-STEWART	58149840 58149840	01/06/1998	UNDEFINED	101	00000	1.20	DST	



IRON MOUNTAIN
FINAL Destruction Listing

Cust Id: M845 ANNE ARUNDEL CNTY DETENT CTR
Order Nbr: 129900736

Address: 131 JENNIFER ROAD

ANNAPOLIS MD 21401

Line	Div Id Dept Id Reference #1	From Dt To Date	Order Description 1 Order Description 2 Reference #2	SKP Box Nbr Cust Box Nbr	Recpt Dt	Dest Dt	Rec. Cd	File Seq	Cu. Ft	Stat
00996	1	03/01/1997 03/31/1997	NOVACK-PATTON	58149841 58149841	01/06/1998	UNDEFINED	101	00000	1.20	DST
00997	1	03/01/1997 03/31/1997	SAVOY-SHROYER	58149842 58149842	01/06/1998	UNDEFINED	101	00000	1.20	DST
00998	1	03/01/1997 03/31/1997	WAGNER-WHIELDON	58149843 58149843	01/06/1998	UNDEFINED	101	00000	1.20	DST
00999	1	02/01/1997 02/28/1997	OVERTON-PUMPHREY	58149844 58149844	01/06/1998	UNDEFINED	101	00000	1.20	DST
01000	1	08/01/1997 08/31/1997	MILLER-NORFOLK	58149845 58149845	01/06/1998	UNDEFINED	101	00000	1.20	DST

Total Records Listed: 993 Total Cubic Feet: 1,207.60

***** End Of Report *****

Iron Mountain certifies that the records listed above have been released for destruction as authorized by AMULA.

Iron Mountain destroys records by shredding. A certificate of destruction will be provided once the material has entered the destruction process in accordance with our Secure Shredding Workflow so that the information cannot be reconstructed.

OCL 11  2009

DPSCS | DOC | MEDCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No				
1	Inmate Property mailed home sheets	H06-17	1	02-28-06 - 09-12-06	1.03 ^{cubic} ft	10-08-09	Waste Management trash compactor
2	Personal Property Inventory Sheets	H06-17	1	06-01-06 - 09-30-06	1.03 ^{cubic} ft	10-08-09	Waste Management trash compactor
3	Inventory Property Sheets	H06-17	1	06-01-06 - 06-31-06	1.03 ^{cubic} ft	10-08-09	Waste Management trash compactor
4	Inventory Property Sheets	H06-17	1	8/2005 - 5/2006	1.03 ^{cubic} ft	10-08-09	Waste Management trash compactor
5	Transfer Activity Sheets	H06-17	1	03-01-04 - 06-28-06	1.03 ^{cubic} ft	10-08-09	Waste Management trash compactor
6	Disposition of Aband- oned Property sheets	H06-17	1	02-02-95 - 07-10-06	1.03 ^{cubic} ft	10-08-09	Waste Management trash compactor
7	Certificate of Records disposal forms	P10-910	1	01-10-96 - 03-24-06	1.03 ^{cubic} ft	10-08-09	Waste Management trash compactor
8	transfer activity sheets	H06-17	1	02-24-06 - 06-28-06	1.03 ^{cubic} ft	10-08-09	Waste Management trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Cpl. A. J. Shell
 Signature

property officer
 Title
AJ

10/05/09
 Date

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

205
MCL 1/4



DOCUMENT MANAGEMENT

CERTIFICATE OF DESTRUCTION

QUEEN ANNE COUNTY - HEALTH DEPARTMENT
206 N COMMERCE ST

CENTREVILLE, MD 216171049

SERVICE TICKET #: 00D86 - 276461
DATE: 09/29/2009
CUSTOMER #: 969
SERVICE/TYPE: Purge/Offsite
NEXT SERVICE DATE: Not scheduled.
NEXT SERVICE TYPE: Not scheduled.

SERVICE PERFORMED
64 Gallon Wheeled Container - (1)
Pounds
Minutes

SVC'D ADD'L
[checkmarks]

Lock(s) Present/Operable: Yes No
Clasp(s) Present/Operable: Yes No

CUSTOMER COPY

COMMENTS:

[Handwritten signature and date 9-29-09]

This certificate is to certify that Cintas Document Management will shred confidential data per customer's instructions and according to HIPAA & GLBA regulations for the above-mentioned company. Offsite destruction services are NAID Certified. Non-Paper destruction services are not NAID Certified.

CUSTOMER SIGNATURE:

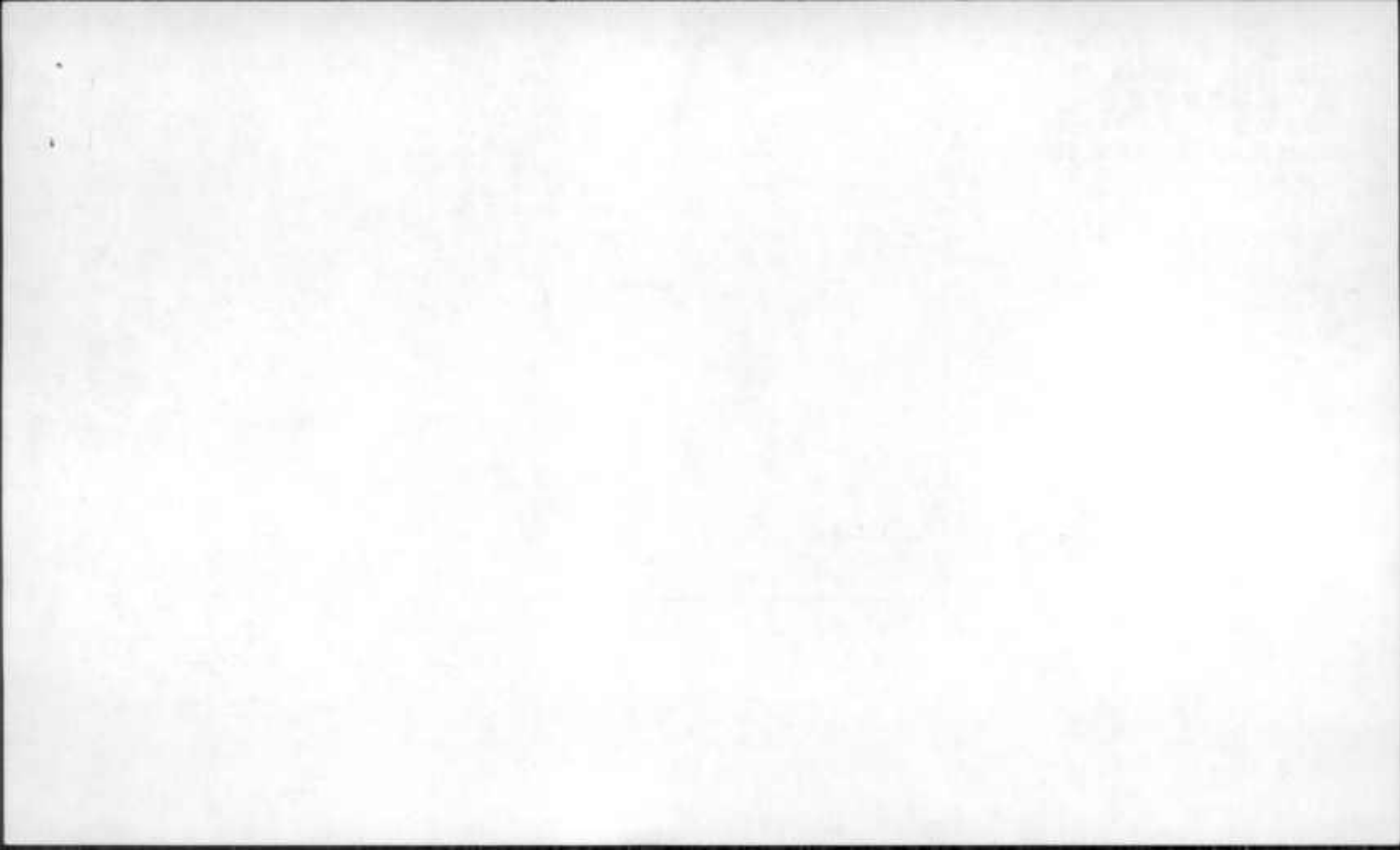
[Handwritten signature]

DATE:

SERVICE REP SIGNATURE:

DATE:

[Handwritten date 09/29/09]



DEPT OF HEALTH & MENTAL HYGIENE	State Records Center Dept of General Services 7275 Waterloo Road P.O. Box 275 Jessup MD 20794-0275 (410) 799-1379	DHMH Instructions: Prepare 4 Copies Distribution: 1. YOUR UNIT'S FILE 2. RECORDS COORDINATOR (PRGM/ADMIN) FILE 3. STATE RECORDS CTR 4. DHMH RECORDS OFFICER (Notify before Disposal) (410) 767-5934
EXEC - HCF - PHS - OPS SECRETARIAT Queen Anne's Co. Dept. of Health		
OFFICE / ADMINISTRATION / LOCATION File Room		
DIVISION / UNIT		

CERTIFICATE OF RECORDS DISPOSAL

No.	DESCRIPTION OF RECORDS (FROM SCHEDULE FORM) [FORMAT: PAPER, FILM, DISK, ETC]	AUTHORIZATION*		INCLUSIVE DATES OF RECORDS	VOLUME (FT ³) (BOXES)	DATE OF DISPOSAL	DISPOSAL METHOD (TRASH, SHRED, BURN, ETC)
		SCHEDULE #	ITEM				
1.	PAPER	1518	31	1978-1995	2 ³	9/29/09	SHRED
2.	DISK/CD-SOFTWARE				2 ³	9/29/09	SHRED
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
16.							

*RECORDS MUST BE LISTED ON AN AUTHORIZED SCHEDULE, DGS 550-1, AND MEET RETENTION REQUIREMENTS BEFORE DISPOSAL IS ALLOWED.

I hereby certify that the records listed above were disposed of as indicated.

 _____
 SIGNATURE

 _____
 TITLE

DATE 9/28/09

UNITED STATES DEPARTMENT OF JUSTICE

INVESTIGATION

REPORT

DATE OF REPORT

BY

FOR

STATEMENT OF [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

OCT 14 1959 *209*



CERTIFICATE OF DESTRUCTION

QUEEN ANNE COUNTY
205 N LIBERTY ST
CENTREVILLE, MD 216171022

CONTACT: DEB BUSINSKY - Phone: (410)819-4000

SERVICE TICKET #: 00D86 - 276462
DATE: 09/29/2009
CUSTOMER #: 5529
SERVICE/TYPE: Purge/Offsite
NEXT SERVICE DATE: Not scheduled.
NEXT SERVICE TYPE: Not scheduled.

SERVICE PERFORMED	SVC'D	ADD'L		Yes	No
95 Gallon Wheeled Container - (2)	___	___	Lock(s) Present/Operable:	Yes	No
Pounds	___	___	Clasp(s) Present/Operable:	Yes	No
Minutes	___	___			

*No longer have the (2) 95 gal Containers
13 Banker Boxes only (to call me w/weight)*

CUSTOMER COPY

COMMENTS:

13 boxes

This certificate is to certify that Cintas Document Management will shred confidential data per customer's instructions and according to HIPAA & GLBA regulations for the above-mentioned company. Offsite destruction services are NAID Certified. Non-Paper destruction services are not NAID Certified.

CUSTOMER SIGNATURE: _____	DATE: <u>9/29/09</u>
SERVICE REP SIGNATURE: _____	DATE: <u>9/29/09</u>



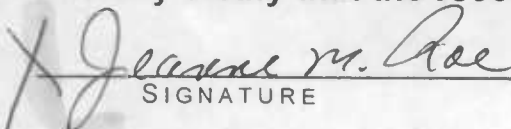
DEPT OF HEALTH & MENTAL HYGIENE		State Records Center Dept of General Services 7275 Waterloo Road P.O. Box 275 Jessup MD 20794-0275 (410) 799-1379	DHMH Instructions: Prepare 4 Copies Distribution: 1. YOUR UNIT'S FILE 2. RECORDS COORDINATOR (PRGM/ADMIN) FILE 3. STATE RECORDS CTR 4. DHMH RECORDS OFFICER (Notify before Disposal) (410) 767-5934
EXEC - HCF - PHS - OPS SECRETARIAT			
OFFICE / ADMINISTRATION / LOCATION			
DIVISION / UNIT			

CERTIFICATE OF RECORDS DISPOSAL

No.	DESCRIPTION OF RECORDS (FROM SCHEDULE FORM) [FORMAT: PAPER, FILM, DISK, ETC]	AUTHORIZATION*		INCLUSIVE DATES OF RECORDS	VOLUME (Ft ³) (BOXES)	DATE OF DISPOSAL	DISPOSAL METHOD (TRASH, SHRED, BURN, ETC)
		SCHEDULE #	ITEM				
1.	Paper 8 1/2" x 11"	1518	21	1980-2002	13 c.f.	9/24/09	SHRED
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
16.							

*RECORDS MUST BE LISTED ON AN AUTHORIZED SCHEDULE, DGS 550-1, AND MEET RETENTION REQUIREMENTS BEFORE DISPOSAL IS ALLOWED.

I hereby certify that the records listed above were disposed of as indicated.


Admin Spec
09/16/09
 SIGNATURE TITLE DATE

OCT. 14 1929

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. <i>Baltimore County DSS</i>	Accession No.	Date Rec'd RM Code
B. Division/Unit <i>Finance Office</i>	Location Range Section(s)	No. of Cu. Ft.
C. Mailing Address <i>6401 York Road Baltimore, MD 21112</i>	Records Center Manager	
D. Phone No. <i>410-853-3324</i>	To Be Completed At State Records Management Center	
E. Agency Official <i>Tanya Jones</i>		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
<i>8</i>	<i>State Time Sheets 2003-2005</i>	<i>Item # 37 Sch. 1023-7 June 2008</i>
<i>14</i>	<i>Food Stamps Overpayments - up to FY06</i>	<i>Item # 34 Sch. 1023-7 June 2009</i>
<i>6</i>	<i>TCA Overpayments - up to FY06</i>	<i>Item # 34 Sch. 1023-7 June 2009</i>

OCT 16 2W4

FOOD STAMPS OVERPAYMENTS

CLOSED, TERMINATED and TRANSFERS

UP TO FY '06

<u>BOX #</u>	<u>CONTENTS</u>
1	A - BEN
2	BEO - BURR, K
3	BURR, L. - CZ.
4	D - FI
5	FJ - GZ
6	H - JE
7	JF - LEE
8	LEF - ME
9	MF - PATTERSON, B
10	PATTERSON, C. - RZ
11	S - SMITH, V.
12	SMITH, W. - TOP
13	TOQ - WILSON, M.
14	wilson, N. - Z

OCT 16 - JWF

TCA OVERPAYMENTS

CLOSED, TERMINATED and TRANSFERS
UP TO FY '06

BOX #

CONTENTS

1	A - CL
2	CO - G
3	H - K
4	L - PE
5	PF - S
6	T - Z

OCT 16 2009

Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate Retain one (1) copy and forward original to address on left.
Reporting Agency		
Office of Security		
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Gate Permits	3 yrs/destroy/#7		February 2006	2	10/1/09	Shred - Vangel
2	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
3	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
4	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
5	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
6	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
7	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
8	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
9	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
10	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
11	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
12	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
13	Gate Permits -	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
14	Gate Permits	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel
15	Gate Permits Screening Logs Activity Reports	3 yrs/destroy/#7		September 2006	2	10/1/09	Shred - Vangel

OCT 16 2W9

Company		Contact	410-644-2600 Fax 410-644-1186 www.vangelpaper.com	VANGEL paper inc. 3020 Nieman Avenue Baltimore, MD 21230-2709	Ticket No. 7197
Location		Special Instructions			
MDA DWT		# 24			
3700 Sideman Hwy					
Time In 10:50		Driver Terrence		Notes:	
Time Out 11:05					
Containers' +	Quantity		Serial Numbers		
	Pickup	Deliver	Pickup	Deliver	
Schaefers, 96					
Plastopan, 96					
Plastopan, 64					
Toters					
Tubs					
Consoles					
Bags					
Boxes	15	FOS/TUB			
Skids					
Other					

*A replacement fee of \$25 may be charged for key(s) and/or lock(s) lost or not returned to Vangel.

**With acceptance of these materials the Recipient agrees to replace at its own expense, any container provided by Vangel for Receipt's use which is lost or damaged so as to be unfit for its intended purpose.

Signature

Date

[Handwritten Signature] 10-05-09

Office Recycling Programs,
Data Destruction and Secure Recycling,
Electronic Office Equipment Recycling

6 m 9

901 16

DPSCS / DOC / MEDCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed.	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No				
1	Logbook-5 corridor	406-17	1	05-23-06 - 07-19-06	1.03 cubic ft	10-30-09	Waste Management trash compactor
2	Logbook-5 corridor	406-17	1	07-20-06 - 09-20-06	1.03 cubic ft	10-30-09	Waste Management trash compactor
3	Logbook-4 bravo	406-17	1	8-10-06 - 10-17-06	1.03 cubic ft	10-30-09	Waste Management trash compactor
4	Logbook-4 bravo	406-17	1	06-01-06 - 08-10-06	1.03 cubic ft	10-30-09	Waste Management trash compactor
5	Logbook-4 alpha	406-17	1	06-29-06 - 08-26-06	1.03 cubic ft	10-30-09	Waste Management trash compactor
6	Logbook-4 corridor	406-17	1	06-11-06 - 08-11-06	1.03 cubic ft	10-30-09	Waste Management trash compactor
7	Logbook-4 corridor	406-17	1	08-12-06 - 10-23-06	1.03 cubic ft	10-30-09	Waste Management trash compactor
8	Personal Property Inventory Sheets 500000 Series	406-17	1	08-28-03 - 10-11-06	1.03 cubic ft	10-30-09	Waste Management trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Cpl. A. Hill
 Signature

property officer
 Title

10/30/09
 Date

and 11/2/09

STATE RECORDS MANAGEMENT CENTER

11/09

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

Figure 10

NOV 3 2009 - 42 -

MAR 19 2019

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275
CERTIFICATE OF RECORDS DISPOSAL

Eastern Correctional Institution

Reporting Agency

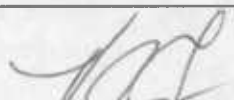
Division of Corrections

Division or Bureau

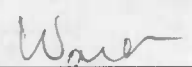
PREPARE IN DUPLICATE Retain one copy and forward original to above address.

No.	Description of Records Include Title and/or Form Number			Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention sched. No.	Item No.				
1	Publication Sign-off Sheets	1406-03	5	2006	1.5	4/8/2010	Recycling Program
2	Adjustment Results	1406-06	10.B	2006	0.75	4/8/2010	Recycling Program
3	Reclass Docket	1406-06	10.A	2006	0.9	4/8/2010	Recycling Program
4	Daily Population Report	1406-07	7	2006	2.25	4/8/2010	Recycling Program
5	Toxic, Caustics	1406-09	10.B.2	2006	12	4/8/2010	Recycling Program
6	Bar Checks	1406-17	1.J	2006	1.5	4/8/2010	Recycling Program
7	Consent to Search	1406-17	1.M	2006	0.75	4/8/2010	Recycling Program
7	Count Sheets	1406-17	1.T	2006	1.5	4/8/2010	Recycling Program
8	Dispensary Logs	1406-17	1.U	2006	0.5	4/8/2010	Recycling Program
9	Duty Rosters	1406-17	1.Z	2006	1	4/8/2010	Recycling Program
10	Employee Accountability	1406-17	1.AF	2006	0.75	4/8/2010	Recycling Program
11	Equipment Inspection Logs	1406-17	1.D	2006	4.5	4/8/2010	Recycling Program
12	Equipment Inventory	1406-17	1.I	2006	1	4/8/2010	Recycling Program
13	Inmate Visitor Logs	1406-17	1.AF	2006	0.75	4/8/2010	Recycling Program
14	Key Logs	1406-17	1.N	2006	5.25	4/8/2010	Recycling Program
15	Log Books	1406-17	1.C	2006	22	4/8/2010	Recycling Program
16	Medical Sign-In/Sign-Out	1406-17	1.AF	2006	2.5	4/8/2010	Recycling Program
17	Minimum Inmate Accountability	1406-17	1.AF	2006	0.25	4/8/2010	Recycling Program
18	Miscellaneous	1406-17	1.AF	2006	1.5	4/8/2010	Recycling Program
				TOTAL	61.15		


I hereby certify that the above records were disposed of as indicated.



 Signature



 Title



 Date

APR 11 2010

DPSCS | DOC | MROCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	11x7 sanitation Log Book	1406-17	1	9/26/02 - 08/13/06	1.03 cubic ft.	7/16/10	Waste Management trash compactor
2	control center Log Book	1406-17	1	09/07/06 - 02/11/07	1.03 cubic ft.	7/16/10	Waste Management trash compactor
3	2nd floor Log Book	1406-17	1	09/12/06 - 01/17/07	1.03 cubic ft.	7/16/10	Waste Management trash compactor
4	2nd floor Log Book	1406-17	1	01/17/07 - 05/02/07	1.03 cubic ft.	7/16/10	Waste Management trash compactor
5	'I' card Log Book	1406-17	1	03/22/05 - 10/18/06	1.03 cubic ft.	7/16/10	Waste Management trash compactor
6	'E' card Log Book	1406-17	1	04/11/05 - 10/26/06	1.03 cubic ft.	7/16/10	Waste Management trash compactor
7	medical Log Book	1406-17	1	10/20/06 - 04/06/07	1.03 cubic ft.	7/16/10	Waste Management trash compactor
8	Traffic Log Book	1406-17	1	03/26/05 - 11/25/05	1.03 cubic ft.	7/16/10	Waste Management trash compactor
9	PSA Log Book	1406-17	1	03/21/05 - 12/28/06	1.03 cubic ft.	7/16/10	Waste Management trash compactor
10	Visiting lobby Log Book	1406-17	1	07/29/06 -	1.03 cubic ft.	7/16/10	Waste Management

I hereby certify that the records listed above were disposed of as indicated.

Amberlynn R. Paul
 Signature

Property Officer (Inmate) 7/19/10
 Title Date

2
 7/24/10

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

DPSCS/DOC/MRDCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General
 Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

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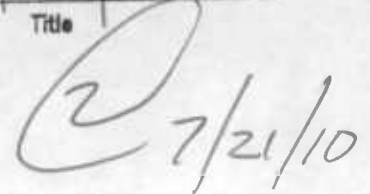
CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
				01/12/07			trash compactor
11	3 corridor Log Book	406-17	1	12/05/06 -	1.03 cubic ft	7/16/10	Waste Management
				02/14/07			trash compactor
12	3 corridor Log Book	406-17	1	02/14/07 -	1.03 cubic ft	7/16/10	Waste Management
				04/23/07			trash compactor
13	3 alpha Log Book	406-17	1	01/26/07 -	1.03 cubic ft	7/16/10	Waste Management
				03/07/07			trash compactor
14	3 alpha Log Book	406-17	1	11/11/06 -	1.03 cubic ft	7/16/10	Waste Management
				01/26/07			trash compactor
15	3 bravo Log Book	406-17	1	01/23/07 -	1.03 cubic ft	7/16/10	Waste Management
				04/10/07			trash compactor
16	3 bravo Log Book	406-17	1	11/08/06 -	1.03 cubic ft	7/16/10	Waste Management
				01/23/07			trash compactor
17	1 e corridor Log Book	406-17	1	12/06/06 -	1.03 cubic ft	7/16/10	Waste Management
				02/05/07			trash compactor
18	1 e corridor Log Book	406-17	1	02/05/07	1.03 cubic ft	7/16/10	Waste Management
				04/06/07			trash compactor
19	5 dorm Log Book	406-17	1	09/10/06 -	1.03 cubic ft	7/16/10	Waste Management
				12/24/06			trash compactor

I hereby certify that the records listed above were disposed of as indicated.


 Signature

Inmate Property Officer
 Title
 7/19/10
 Date


 7/21/10

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services (Computer Output Microfilm)	799-1728
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

MAR 25 2010

DPSCS | Doc | MRDCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

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 Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
20	5charlie Log Book	406-17	1	10/14/06 - 12/24/06	1.03 cubic ft	7/16/10	Waste Management trash compactor
21	5charlie Log Book	406-17	1	12/24/06 - 03/07/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
22	5charlie Log Book	406-17	1	03/07/07 - 05/13/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
23	5charlie Log Book	406-17	1	01/14/05 - 04/14/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
24	5alpha Log Book	406-17	1	03/01/07 - 05/06/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
25	5alpha Log Book	406-17	1	12/23/06 - 03/01/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
26	4corridor Log Book	406-17	1	02/23/07 - 04/24/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
27	4corridor Log Book	406-17	1	12/24/06 - 02/23/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
28	lecharlie Log Book	406-17	1	03/12/07 - 05/12/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
29	lecharlie Log Book	406-17	1	01/04/07 -	1.03 cubic ft	7/16/10	Waste Management

I hereby certify that the records listed above were disposed of as indicated.

Antoine Th... Paul
 Signature

Inmate Property Officer
 Title

7/19/10
 Date

OCS 550-2 (Rev 1/93).

Figure 9

2
 7/21/10

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

DPSCS, DGC, MRDCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
1	Property mailed home forms	H06-17	1	9/2/06 - 12/29/06	1.03 cubic ft	7/16/10	Waste Management trash compaction
2	Property mailed out forms	H06-17	1	01/02/07 - 07/18/07	1.03 cubic ft	7/16/10	Waste Management trash compaction
3	transfer receipts	H06-17	1	05/25/07 - 07/10/07	1.03 cubic ft	7/16/10	Waste Management trash compaction
4	transferred personal property inventory sheets	H06-17	1	May 2007	1.03 cubic ft	7/16/10	Waste Management trash compaction
5	transfers personal property inventory sheets	H06-17	1	June 2007	1.03 cubic ft	7/16/10	Waste Management trash compaction
6	transfers personal property inventory sheets	H06-17	1	April 2007	1.03 cubic ft	7/16/10	Waste Management trash compaction
7	transfers personal property inventory sheets	H06-17	1	February 2007	1.03 cubic ft	7/16/10	Waste Management trash compaction
8	transferred personal property inventory sheets	H06-17	1	March 2007	1.03 cubic ft	7/16/10	Waste Management trash compaction
9	transfers personal property inventory sheets	H06-17	1	December 2006	1.03 cubic ft	7/16/10	Waste Management trash compaction
10	transfers personal property inventory sheets	H06-17	1	January 2007	1.03 cubic ft	7/16/10	Waste Management trash compaction

I hereby certify that the records listed above were disposed of as indicated.

Antoinette Paul
 Signature

Inmate Property Officer Title
7/19/10 Date

2
 7/21/10

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

DPSCS/DOC/MRDCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

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CERTIFICATE OF RECORDS DISPOSAL

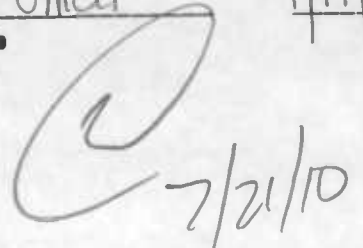
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
/	property inventory sheets	/	/	/	/	/	trash compactor
11	transfer personal	H06-17	1	November 2006	1.03 cubic ft	7/19/10	Waste Management
/	property inventory sheets	/	/	/	/	/	trash compactor
12	transfer personal	H06-17	1	October 2006	1.03 cubic ft	7/19/10	Waste Management
/	property inventory sheets	/	/	/	/	/	trash compactor
13	Federal property transfer sheets	H06-17	1	2006	1.03 cubic ft	7/19/10	Waste Management
/	property inventory sheets	/	/	/	/	/	trash compactor
14	Informal complaint forms	H06-17	1	2005 - 2006	1.03 cubic ft	7/19/10	Waste Management
/	property inventory sheets	/	/	/	/	/	trash compactor
15	Intake personal	H06-17	1	January 2007	1.03 cubic ft	7/19/10	Waste Management
/	property inventory sheets	/	/	/	/	/	trash compactor
16	Medical authorization sheets	H06-17	1	2006	1.03 cubic ft	7/19/10	Waste Management
/	property inventory sheets	/	/	/	/	/	trash compactor

I hereby certify that the records listed above were disposed of as indicated.


 Signature

Inmate Property Officer
 Title

7/19/10
 Date



STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

DPSCS | DOC | MedCC

Reporting Agency

Inmate Property

Division or Unit

Department of General Services

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Prepare in duplicate

Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No				
1	11x17 sanitation Log Book	1406-17	1	09/26/02 - 08/13/06	1.03 cubic ft	7/16/10	Waste Management trash compactor
2	control center Log Book	1406-17	1	09/07/06 - 02/11/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
3	2nd floor Log Book	1406-17	1	09/12/06 - 01/17/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
4	2nd floor Log Book	1406-17	1	01/17/07 - 05/02/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
5	'I' card Log Book	1406-17	1	03/22/05 - 10/18/06	1.03 cubic ft	7/16/10	Waste Management trash compactor
6	'E' card Log Book	1406-17	1	04/11/05 - 10/26/06	1.03 cubic ft	7/16/10	Waste Management trash compactor
7	medical Log Book	1406-17	1	10/20/06 - 04/06/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
8	Traffic Log Book	1406-17	1	03/26/05 - 11/25/05	1.03 cubic ft	7/16/10	Waste Management trash compactor
9	PSA Log Book	1406-17	1	03/21/05 - 12/28/06	1.03 cubic ft	7/16/10	Waste Management trash compactor
10	Visiting lobby Log Book	1406-17	1	07/29/06 -	1.03 cubic ft	7/16/10	Waste Management

I hereby certify that the records listed above were disposed of as indicated.

Antoinette A. Paul
Signature

Property Officer (Inmate)
Title

7/19/10
Date

2
7/21/10

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

DPSCS | DOC | MRDCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No				
				01/12/07			trash compactor
11	3 coreidor Log Book	406-17	1	12/05/06 -	1.03 cubic ft	7/16/10	Waste Management
				02/14/07			trash compactor
12	3 coreidor Log Book	406-17	1	02/14/07 -	1.03 cubic ft	7/16/10	Waste Management
				04/23/07			trash compactor
13	3 alpha Log Book	406-17	1	01/26/07 -	1.03 cubic ft	7/16/10	Waste Management
				03/27/07			trash compactor
14	3 alpha Log Book	406-17	1	11/11/06 -	1.03 cubic ft	7/16/10	Waste Management
				01/26/07			trash compactor
15	3 bravo Log Book	406-17	1	01/23/07 -	1.03 cubic ft	7/16/10	Waste Management
				04/10/07			trash compactor
16	3 bravo Log Book	406-17	1	11/08/06 -	1.03 cubic ft	7/16/10	Waste Management
				01/23/07			trash compactor
17	1 e corridor Log Book	406-17	1	12/06/06 -	1.03 cubic ft	7/16/10	Waste Management
				02/05/07			trash compactor
18	1 e corridor Log Book	406-17	1	02/05/07	1.03 cubic ft	7/16/10	Waste Management
				04/06/07			trash compactor
19	5 dorm Log Book	406-17	1	09/10/06 -	1.03 cubic ft	7/16/10	Waste Management
				12/24/06			trash compactor

I hereby certify that the records listed above were disposed of as indicated.

Anthony J. Bull
 Signature

Inmate Property Officer 7/19/10
 Title Date

2 7/21/10

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

DPSCS DOC MRDCC
Reporting Agency
Inmate Property
Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
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 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
20	5charlie Log Book	406-17	1	10/14/06 - 12/24/06	1.03 cubic ft	7/16/10	Waste Management trash compactors
21	5charlie Log Book	406-17	1	12/24/06 - 03/07/07	1.03 cubic ft	7/16/10	Waste Management trash compactors
22	5charlie Log Book	406-17	1	03/07/07 - 05/13/07	1.03 cubic ft	7/16/10	Waste Management trash compactors
23	5charlie Log Book	406-17	1	01/14/05 - 04/14/07	1.03 cubic ft	7/16/10	Waste Management trash compactors
24	5alpha Log Book	406-17	1	03/01/07 - 05/06/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
25	5alpha Log Book	406-17	1	12/23/06 - 03/01/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
26	4corridor Log Book	406-17	1	02/23/07 - 04/24/07	1.03 cubic ft	7/16/10	Waste Management trash compactors
27	4corridor Log Book	406-17	1	12/24/06 - 02/23/07	1.03 cubic ft	7/16/10	Waste Management trash compactor
28	6charlie Log Book	406-17	1	03/12/07 - 05/12/07	1.03 cubic ft	7/16/10	Waste Management trash compactors
29	6charlie Log Book	406-17	1	01/04/07 -	1.03 cubic ft	7/16/10	Waste Management

I hereby certify that the records listed above were disposed of as indicated.

Antoinette J. Paul
 Signature

Inmate Property Officer
 Title

7/19/10
 Date

2
 7/21/10

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

DPSCS | Doc | MRDCC

Reporting Agency

Inmate Property

Division or Unit

Department of General Services

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Prepare in duplicate

Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Dispos:
		Retention Schedule No	Item No.				
		406-17	1	03/11/07			trash compact
30	4charlie Log Book			11/05/06 -	1.03 cubic ft	7/16/10	Waste Management
		406-17	1	01/04/07			trash compact
31	4charlie Log Book			11/10/06 -	1.03 cubic ft	7/16/10	Waste Management
		406-17	1	01/08/07			trash compact
32	4charlie Log Book			01/08/07 -	1.03 cubic ft	7/16/10	Waste Management
		406-17	1	03/30/07			trash compact
33	6 alpha Log Book			10/27/06 -	1.03 cubic ft	7/16/10	Waste Management
		406-17	1	01/17/07			trash compact
34	6 alpha Log Book			01/17/07 -	1.03 cubic ft	7/16/10	Waste Management
		406-17		04/14/07			trash compact
35	5charlie pack-up Log Book	406-17	1	08/21/03 - 12/18/06	1.03 cubic ft	7/16/10	Waste Management trash compact
36	6 alpha recreation Log Book	406-17	1	11/28/04 - 03/05/07	1.03 cubic ft	7/16/10	Waste Management trash compact
37	Forest Street Log Book	406-17	1	02/09/07 - 05/04/07	1.03 cubic ft	7/16/10	Waste Management trash compact
38	Forest Street Log Book	406-17	1	11/19/06 - 02/08/07	1.03 cubic ft	7/16/10	Waste Management trash compact

I hereby certify that the records listed above were disposed of as indicated.

Arnette S. Paul
Signature

Inmate Property Officer 7/19/10
Title Date

7/21/10

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
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RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

DPSCS | DOC | MRDCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
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CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
1	Property mailed home forms	K406-17	1	9/12/06 - 12/29/06	1.03 cubic ft	7/16/10	Waste Management trash compact
2	Property mailed out forms	K406-17	1	01/02/07 - 07/13/07	1.03 cubic ft	7/16/10	Waste Management trash compact
3	transfer receipts	K406-17	1	05/25/07 - 07/10/07	1.03 cubic ft	7/16/10	Waste Management trash compact
4	transfers personal property inventory sheets	K406-17	1	May 2007	1.03 cubic ft	7/16/10	Waste Management trash compact
5	transfers personal property inventory sheets	K406-17	1	June 2007	1.03 cubic ft	7/16/10	Waste Management trash compact
6	transfers personal property inventory sheets	K406-17	1	April 2007	1.03 cubic ft	7/16/10	Waste Management trash compact
7	transfers personal property inventory sheets	K406-17	1	February 2007	1.03 cubic ft	7/16/10	Waste Management trash compact
8	transfers personal property inventory sheets	K406-17	1	March 2007	1.03 cubic ft	7/16/10	Waste Management trash compact
9	transfers personal property inventory sheets	K406-17	1	December 2006	1.03 cubic ft	7/16/10	Waste Management trash compact
10	transfers personal property inventory sheets	K406-17	1	January 2007	1.03 cubic ft	7/16/10	Waste Management trash compact

I hereby certify that the records listed above were disposed of as indicated.

Anthony J. Paul
 Signature

Inmate Property Officer
 Title

7/19/10
 Date

2
 7/21/10

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

JUL 21 2010

DPSCS / DOC / MRDCC
 Reporting Agency
 Inmate Property
 Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Dispos.
		Retention Schedule No	Item No.				
/	property inventory sheets	/	/	/	/	/	trash compact
11	transfer personal	K06-17	1	November 2006	1.03 ^{cubic} ft	7/19/10	Waste Manager
/	property inventory sheets	/	/	/	/	/	trash compact
12	transfer personal	K06-17	1	October 2006	1.03 ^{cubic} ft	7/19/10	Waste Manager
/	property inventory sheets	/	/	/	/	/	trash compact
13	Federal property transfer sheets	K06-17	1	2006	1.03 ^{cubic} ft	7/19/10	Waste Manager
/	property inventory sheets	/	/	/	/	/	trash compact
14	Informal complaint forms	K06-17	1	2005 - 2006	1.03 ^{cubic} ft	7/19/10	Waste Manager
/	property inventory sheets	/	/	/	/	/	trash compact
15	Intake personal property inventory sheets	K06-17	1	January 2007	1.03 ^{cubic} ft	7/19/10	Waste Manager
/	property inventory sheets	/	/	/	/	/	trash compact
16	Medical authorization sheets	K06-17	1	2006	1.03 ^{cubic} ft	7/19/10	Waste Manager
/	property inventory sheets	/	/	/	/	/	trash compact

I hereby certify that the records listed above were disposed of as indicated.

Armintha J. Bell
 Signature

Inmate Property Officer
 Title

7/19/10
 Date

7/21/10

STATE RECORDS MANAGEMENT CENTER

RECORDS MANAGEMENT

Administrator	799-1930
Forms Manager	799-1930
Records Specialist	799-1930

MICROGRAPHIC & LABORATORY SERVICES

C.O.M. Services	799-1728
(Computer Output Microfilm)	
Source Document Microfilming	799-1729

RECORDS CENTER

Manager	799-1379
Reference Service	799-1727

JUL 26 2010

JUL 20 2010

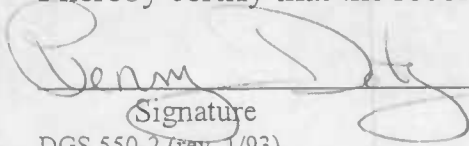
DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate Retain one (1) copy and forward original to address on left.
Reporting Agency		
DPP		
Division or Unit		

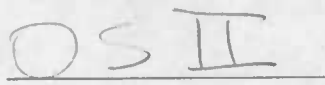
CERTIFICATE OF RECORDS DISPOSAL

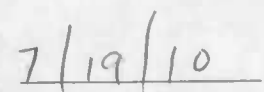
These are Expungements

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
43	Heim, Aaron Joseph	1461 1461	8 8	6/9/05	.1	7/19/10	Shredded
44	Fuller, Brian	"	" "	9/16/05	.1	7/19/10	"
45	Barton, Andrew	"	" "	10/19/05	.1	7/19/10	"
46	Presgraves, Brandi	"	" "	11/22/05	.1	7/19/10	"
48	Sloan, Abigail	"	" "	3/16/06	.1	7/19/10	"
49	Fritz, KATHRIN L.	"	" "	5/8/06	.1	7/19/10	"
50	Caldwell, Oranda Yvette	"	" "	9/28/06	.1	7/19/10	"
51	Bowers, TRESSA Shay	"	" "	6/26/06	.1	7/19/10	"
52	Lamb, Dennis Garrett	"	" "	11/20/06	.1	7/19/10	"
53	Jones, Mark Twain	"	" "	12/12/06	.1	7/19/10	"
54	Myers, Christopher	"	" "	2/6/07	.1	7/19/10	"

I hereby certify that the records listed above were disposed of as indicated.


 Signature
 DGS 550-2 (rev. 1/93)
 Dina Hanna
 David W. King


 Title
 Agent Assistant
 Lab Ass't.


 Date
 7/19/10
 7-22-10

JUL 30 2010

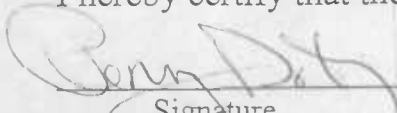
DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate Retain one (1) copy and forward original to address on left.
Reporting Agency		
DTP		
Division or Unit		

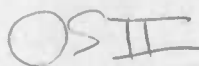
CERTIFICATE OF RECORDS DISPOSAL

These Are Expungements

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
55	Dotter, JAY FRANCIS	there is none 1461	8	3/14/07	.1	7/19/10	Shredded
56	Miller, MARK A. Jr.	" " "		4/5/07	.1	7/19/10	"
57	Almtholt, Charles Bernard	" " "		9/7/06	.1	7/19/10	"
58	Myers, Joseph Norman Jr.	" " "		3/27/07	.1	7/19/10	"
59	Docker, Kimberly	" " "		5/3/07	.1	7/19/10	"
60	Taylor, Courtney	" " "		6/18/07	.1	7/19/10	"
61	Taylor, Courtney	" " "		6/18/07	.1	7/19/10	"
62	Taylor, Courtney	" " "		7/13/07	.1	7/19/10	"

I hereby certify that the records listed above were disposed of as indicated.


 Signature
 DGS 550-2 (rev. 1/93)
 Gina Hamm
 Per W. King


 Title
 Agent Assistant
 LAD ASST.

7/19/10
 Date
 7/19/10
 7-22-10

JUL 30 2010



Department of Public Safety and Correctional Services

Division of Parole and Probation

100 WEST FRANKLIN STREET • HAGERSTOWN, MARYLAND 21740
(240) 420-5140 • FAX (301) 791-5745 • TOLL FREE (877) 379-8636 • V/TTY (800) 735-2258 • www.dppscs.state.md.us

STATE OF MARYLAND

MARTIN O'MALLEY
GOVERNOR

ANTHONY G BROWN
LT GOVERNOR

GARY D. MAYNARD
SECRETARY

PATRICK MCGEE
DIRECTOR

7/22/2010

Hi Mr. Wallman,

I received the "Certificate of Records Disposal" form along with my previous list to be converted to the official form. Thank you very much for supplying them to me as I keep no record of them in the office once they are shredded. If you have a computer generated form, I would greatly appreciate it if you would send it to me. My e-mail address is PDoty@dppscs.state.md.us. I am sorry but I had to hand write everything onto the form as we have no working typewriters in our office. I hope it is legible enough. These are expunged files so there is no retention schedule number for them as I just keep them in the office, sealed, until the date that they can be destroyed. I have used the cubic foot volume that you suggested of .1.

Thank you again for your kindness.

Sincerely,

A handwritten signature in black ink that reads "Penny Doty".

Penny Doty

Office Secretary II
Hagerstown Division of Parole and
Probation
100 W Franklin St.
Hagerstown, MD 21740
240-420-5140

JUL 30 2010

JUL 30

AUG - 3 2010

WID Commission on Correctional Standards

1	Facility Audit Working Paper	1123 - Item 1	1001 - 1002	2	3112100	attached
2	Facility Audit Working Paper	1123 - Item 2	1001 - 1002	2	3120100	attached
3	Facility Audit Working Paper	1123 - Item 3	1001 - 1002	2	3121100	attached


 OCT - 7 2010


NOV 29 2010

NOV 29 1110

Reporting Agency
 Dept. of Public Safety - (Correctional) Service
 (410) 585-3528 Division or Unit - HRMO

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward original to address at left

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Recruitment Files: Asst. Agent	1461	7	2005	1 Box	09-10-10	Recycling Bin
	Addiction Counselor			2005		09-10-10	Recycling Bin
	Field Supr / Trainer			2005/2007		09-10-10	Recycling Bin
	Office Secretary II, III			2007		09-10-10	Recycling Bin
	Office Secretary I			2005, 2006		09-10-10	Recycling Bin
	Mock Presentation			2005		10-04-10	Recycling Bin
	Memorandum/Appraiser			2004		10-04-10	Recycling Bin
	P-P Agent 7			2004		10-04-10	Recycling Bin
	Office Service Clerk			2007		10-04-10	Recycling Bin
	Eligible List Office Services Clerk			2007		10-04-10	Recycling Bin
	Acting Field Supervisor			2007		10-04-10	Recycling Bin
	Field Supervisor II			2007		10-04-10	Recycling Bin
	Field Supervisor I			2006		10-04-10	Recycling Bin
	Personal Interview Worksheet			2007		10-05-10	Recycling Bin
	Acting Field Supervisor I			2007		10-05-10	Recycling Bin
	Advertised Position			2004		10-06-10	Recycling Bin
	P-P Agent 7 - recruitment			2006		10-06-10	Recycling Bin

I hereby certify that the records listed above were disposed of as indicated.

Faith M. Kwamnik
 Signature FAITH M. KWAMNIK

Personnel Clerk
 Title

10-20-10
 Date

OCT 22 2010

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275
CERTIFICATE OF RECORDS DISPOSAL

Eastern Correctional Institution

Reporting Agency

Division of Corrections

Division or Bureau

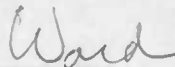
PREPARE IN DUPLICATE Retain one copy and forward original to above address.

No.	Description of Records Include Title and/or Form Number			Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention sched. No.	Item No.				
1	Movement Sheets	1406-17	1.U	2006	1.5	4/8/2010	Recycling Program
2	Official Visitor Log	1406-17	1.AF	2006	1.75	4/8/2010	Recycling Program
3	Perimeter Post Inspection	1406-17	1.J	2006	2.25	4/8/2010	Recycling Program
4	Perimeter Security Check	1406-17	1.J	2006	1.5	4/8/2010	Recycling Program
5	Post Order Sign-Off	1406-17	1.B	2006	1.5	4/8/2010	Recycling Program
6	Roll Call Sign In	1406-17	1.B	2006	1.5	4/8/2010	Recycling Program
7	Sanitation - Weekly	1406-17	1.E	2006	3	4/8/2010	Recycling Program
7	Security Inspections	1406-17	1.J	2006	1.5	4/8/2010	Recycling Program
8	Sheet Exchange Counts	1406-17	1.X	2006	0.75	4/8/2010	Recycling Program
9	Status Reports	1406-17	1.X	2006	1.5	4/8/2010	Recycling Program
10							
11							
12							
13							
14							
15							
16							
17							
18							
				TOTAL	16.75		

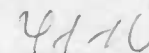
I hereby certify that the above records were disposed of as indicated.



 Signature



 Title



 Date

APR 11 2010

APR 11 2010

APR 6 2009

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY <i>Parole & Probation</i>	ACCESSION NO.	DATE REC'D
DIVISION/UNIT <i>HRMO</i>		RM CODE
MAILING ADDRESS <i>6776 Reisterstown Rd. Suite 305 Baltimore, Maryland 21215</i>	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
PHONE NO. <i>410 585-3579</i>	RECORDS CENTER MANAGER	
AGENCY OFFICIAL <i>Mark Wilson, Acting Administrator</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3 DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1/11</i>	<i>2002 Closed Personnel Files: Agro - Beard</i>	<i>#1461, #3, 1/2013</i>
<i>2/11</i>	<i>2002 Closed Personnel Files: Bekene - Cathay</i>	
<i>3/11</i>	<i>2002 Closed Personnel Files: Cherny - Deraul</i>	
<i>4/11</i>	<i>2002 Closed Personnel Files: Dill - Flischer</i>	
<i>5/11</i>	<i>2002 Closed Personnel Files: Franklin - Henry</i>	
<i>6/11</i>	<i>2002 Closed Personnel Files: Hicks - Cordien</i>	
<i>7/11</i>	<i>2002 Closed Personnel Files: Law - Nave</i>	
<i>8/11</i>	<i>2002 Closed Personnel Files: Nelson - Price</i>	
<i>9/11</i>	<i>2002 Closed Personnel Files: Randolph - Smith, Cheryl</i>	
<i>10/11</i>	<i>2002 Closed Personnel Files, Smith, M. - Wheatley</i>	
<i>11/11</i>	<i>2002 Closed Personnel File: White - Zucker</i>	

CONFIDENTIAL

APR 6 - 205

APR 6 - 205