

5036

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 Waterloo Road, P.O. Box 275
 Jessup, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Circuit Howard
 COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
See attached Spreadsheet	Juvenile Court Files Total Boxes=9	2330	1B Sec. V	December 1999- May 2002	10.17ft	6/11/10	Shred

Destruction Approved by Hall of Records Commission

5 OCT 09
Date

Edward C. Thompson
State Archivist

Destruction Certification

Deani D. Seaman
Signature of Court Official

Admin. Judge 4-2-10
Title Date

MAY - 6 2010

MAY - 8 2010

AUG 24 2009

MAY - 6 2010

AUG 24 2009

Box Number	Year	Case Number
3		7683
		7688
		7689
		7690
		7691
		7692
		7693
		7694
		7695
		7698
		7699
		7700
		7701
		7702
		7703
		7704
		7709
		7707
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		7710
	7711	7712
		7713
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		7720
		7729
		7729
		7727
		7729
		7729
		7730
4		7731
		7733
		7734
		7735
		7736
		7737
		7738
		7739
		7740
		7741

Box Number	Year	Case Number
4		7743
		7744
		7748
		7749
		7750
		7760
		7765
		7766
		7770
		7773
		7774
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		7817
		7816
		7816
		7817
		7819
		7819
		7823
		7826
		7827

Box Number	Year	Case Number
5		7828
		7833
		7837
		7838
		7840
		7841
		7843
		7844
		7845
		7847
		7848
		7849
		7851
		7853
		7862
		7868
		7870
		7871
		7872
		7880
		7887
		7888
		7890
		7930
		7933
		7935
		7937
		7941
		7945
		7947
		7947
		7949
		7952
		7959
		7960
		7962
		7968
		7968
		7968
		7971
		7973
		7975
		7975
		7983

MAY - 6 2010

AUG 24 ~~2010~~ 2009

Box Number	Year	Case Number
5		7984
		7985
		7987
		7988
		7989
		7991
		7996
		7997
6		7998
		7999
		8000
		8003
		8004
		8005
		8006
		8007
		8008
		8010
		8013
		8015
		8016
		8019
		8026
		8029
		8030
		8032
		8033
		8035
		8035
		8037
		8038
		8040
		8050
		8053
		8054
		8055
		8050
		8058
		8059
		8050
		8063
		8065
		8072
		8075

Box Number	Year	Case Number
6		8081
		8088
		8090
		8097
		8099
		8101
		8110
		8112
		8113
		8114
		8115
		8116
		8117
		8118
		8121
		8123
		8124
		8126
7		8127
		8128
		8129
		8130
		8136
		8144
		8153
		8154
		8159
		8159
		8160
		8160
		8165
		8168
		8174
		8172
		8174
		8176
		8174
		8178
		8182
		8187
		8198
		8200
		8201
		8213

Box Number	Year	Case Number
7		8223
		8224
		8226
		8227
		8232
		8243
		8245
		8246
		8248
		8250
		8258
		8259
		8262
		8263
		8264
		8267
		8291
		8295
		8296
		8360
		8303
		8305
		8307
		8315
		8319
8		8323
		8323
		8328
		8331
		8342
		8344
		8345
		8346
		8351
		8353
		8354
		8355
		8360
		8354
		8360
		8363
		8364
		8366
		8368

MAY - 6 2010

AUG 24 ~~2010~~ 2009

MARYLAND
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AUG 2

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OCT 1 2008
MARYLAND STATE ARCHIVES

MAY - 6 2010

AUG 21 2009

4930

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 Waterloo Road, P.O. Box 275
Jessup, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Circuit Howard 3/18/09
COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
See Attached	Criminal Court Files	2330 Sect IV	1 A,B	1997-1999	62 Cu ft	7/13/09	land fill

Destruction Approved by Hall of Records Commission

14 May 09
Date

Edward C. [Signature]
State Archivist

Destruction Certification

Margaret D. [Signature]
Signature of Court Official

clerk of court
Title

7/16/09
Date

JUL 20 2005

35894	35952	36010	36074	36136
35898	35953	36011	36075	36137
35899	35954	36012	36076	36138
35900	35955	36013	36077	36139
35901	35956	36020	36078	36140
35902	35957	36021	36079	36141
35903	35958	36022	36083	36142
35904	35959	36023	36087	36145
35905	35960	36024	36090	36150
35906	35961	36025 <i>file missing</i>	36091	36155
35907	35962	36026	36093	36160
35908	35963	36027	36095	36161
35909	35964	36028	36098	36162
35910	35965	36029	36099	36163
35911	35966	36041	36100	36168
32912 35912	35967	36042	36101	36165
39513 35913	35968	36043	36102	36166
35914	35969	36044	36103	36167
35915	35970	36045	36104	36168
35916	35971	36046	36105	36169
35918	35972	36047	36107	36170
35919	35973	36048	36108	36171
35920	35974	36049	36109	36172
35921	35975	36050	36110	36173
35922	35976	36051	36115	36175
35923	35977	36052	36116	36176
35924	35978	36053	36117	36177
35925	35979	36055	36118	36178
35926	35980	36056	36119	36179
35927	35981	36057	36120	36184
35928	35982	36058	36121	36186
35929	35983	36059	36122	36187
35930	35984	36060	36123	36188
35931	35986	36062	36124	36193
35932	35987	36063	36125	36194
35933	35992	36064	36126	36196
35934	35993	36065	36127	36202
35935	36001	36066	36128	36203
35936	36002	36067	36129	36207
35937	36003	36068	36130	36208
35938	36004	36069	36131	36209
35942	36005	36070	36132	36210
35947	36006	36071	36133	36211
35950	36007	36072	36134	36212
35951	36009	36073	36135	36213

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36214	36279	36354	36423	36477
36215	36280	36355	36427	36478
36216	36281	36356	36429	36480
36217	36288	36357	36434	36481
36218	36289	36358	36435	36482
36219	36290	36359	36436	36483
36220	36291	36360	36437	36484
36221	36292	36361	36438	36485
36222	36294	36362	36439	36486
36223	36295	36363	36440	36487
36225	36296	36364	36441	36488
36226	36297	36368	36442	36489
36227	36298	36370	36443	36490
36228	36300	36371	36444	36491
36229	36304	36372	36445	36492
36230	36305	36373	36446	36493
36231	36306	36374	36447	36494
36232	36307	36377	36448	36496
36233	36311	36380	36449	36497
36234	36312	36388	36450	36498
36236	36313	36389	36451	36499
36237	36317	36390	36452	36500
36238	36318	36391	36453	36501
36239	36320	36392	36454	36502
36240	36321	36393	36455	36503
36241	36323	36394	36456	36504
36242	36325	36395	36457	36505
36243	36327	36396	36458	36506
36244	36332	36399	36459	36507
36245	36337	36400	36460	36508
36246	36338	36401	36461	36509
36247	36339	36402	36462	36511
36248	36340	36403	36463	36512
36249	36341	36404	36464	36513
36250	36342	36405	36465	36514
36251	36343	36406	36466	36515
36252	36344	36407	36467	36517
36253	36345	36408	36468	36521
36261	36346	36409	36469	36522
36264	36348	36410	36470	36523
36265	36349	36413	36471	36524
36274	36350	36417	36472	36525
36275	36351	36418	36473	36527
36276	36352	36419	36474	36528
36278	36353	36420	36475	36529

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2009

36530	36586	36632	36692	36749
36531	36587	36633	36693	36750
36532	36588	36634	36694	36751
36533	36589	36635	36695	36752
36534	36591	36636	36696	36753
36535	36592	36638	36697	36754
36536	36593	36639	36698	36755
36537	36594	36640	36699	36756
36538	36595	36641	36700	36758
36539	36596	36642	36701	36759
36540	36597	36643	36702	36760
36541	36598	36644	36704	36761
36543	36599	36645	36708	36762
36544	36600	36655	36709	36763
36545	36601	36656	36710	36764
36546	36602	36658	36711	36765
36547	36603	36663	36712	36766
36548	36604	36664	36713	36767
36549	36605	36665	36714	36768
36550	36606	36666	36715	36769
36551	36607	36667	36716	36770
36552	36608	36668	36717	36772
36553	36609	36669	36718	36773
36554	36610	36670	36719	36778
36555	36611	36671	36725	36779
36556	36612	36672	36726	36781
36557	36613	36673	36727	36782
36558	36614	36674	36728	36783
36559	36615	36675	36729	36784
36560	36616	36676	36730	36785
36561	36617	36677	36732	36786
36562	36618	36678	36734	36787
36563	36619	36679	36735	36788
36564	36620	36680	36736	36789
36565	36621	36681	36737	36790
36566	36622	36682	36738	36791
36567	36623	36683	36739	36792
36568	36624	36684	36740	36793
36569	36625	36685	36741	36794
36570	36626	36686	36742	36795
36571	36627	36687	36743	36796
36572	36628	36688	36744	36797
36577	36629	36689	36746	36798
36578	36630	36690	36746 36747	36799
36579	36631	36691	36748	36800

5002

5002

36801	36859	36931	36989	37055
36802	36860	36932	36990	37056
36803	36861	36933	36991	37059
36804	36863	36934	36992	37060
36805	36864	36935	36993	37061
36806	36865	36936	36994	37062
36807	36866	36937	36995	37070
36808	36867	36938	36996	37071
36809	36868	36939	36997	37072
36810	36870	36940	36998	37073
36811	36871	36941	36999	37074
36813	36872	36942	37000	37075
36814	36873	36943	37002	37076
36815	36874	36944	37004	37077
36816	36875	36945	37005	37079
36817	36876	36946	37006	37080
36818	36877	36947	37007	37081
36819	36879	36948	37008	37082
36820	36880	36949	37010	37083
36821	36881	36950	37011	37084
36822	36883	36951	37012	37085
36823	36884	36952	37013	37086
36824	36889	36953	37014	37087
36825	35890	36954	37015	37088
36826	36896	36955	37016	37089
36827	36899	36956	37017	37090
36828	36901	36957	37018	37091
36829	36902	36960	37019	37092
36830	36903	36963	37020	37093
36831	36905	36967	37021	37095
36832	36906	36974	37022	37096
36834	36909	36975	37023	37097
36835	36910	36976	37025	37098
36836	36912	36977	37026	37099
36837	36916	36978	37027	37100
36838	36917	36979	37028	37101
36843	36918	36980	37029	37102
36844	36919	36981	37032	37103
36845	36920	36982	37033	37104
36853	36923	36983	37035	37105
36854	36926	36984	37037	37106
36855	36927	36985	37041	37108
36856	36928	36986	37044	37113
36857	36929	36987	37047	37116
36858	36930	36988	37051	37120

402
08 20 2002

DATE	DESCRIPTION	AMOUNT	BALANCE
01/01	OPENING BALANCE	100.00	100.00
01/05	PAYROLL	50.00	50.00
01/10	RENT	20.00	30.00
01/15	UTILITIES	10.00	20.00
01/20	SALES	150.00	170.00
01/25	PAYROLL	50.00	120.00
02/01	CLOSING BALANCE		120.00

37390	37444	37500	37569	37626
37391	37445	37502	37570	37627
37392	37446	37503	37571	37628
37393	37447	37504	37572	37629
37394	37448	37505	37573	37630
37395	37450	37507	37574	37631
37396	37451	37508	37575	37632
37397	37452	37509	37576	37633
37398	37453	37510	37577	37634
37399	37454	37511	37578	37635
37401	37455	37512	37579	37636
37402	37456	37513	37580	37637
37403	37457	37514	37581	37638
37404	37458	37515	37582	37639
37405	37459	37516	37583	37640
37406	37460	37517	37584	37641
37407	37461	37518	37585	37642
37408	37462	37519	37586	37643
37409	37463	37520	37587	37644
37410	37465	37521	37588	37645
37411	37466	37522	37589	37646
37412	37467	37536	37590	37648
37413	37468	37541	37591	37658
37414	37470	37542	37593	37673
37415	37477	37543	37594	37674
37416	37479	37544	37595	37677
37418	37481	37545	37596	37678
37419	37482	37546	37597	37679
37420	37483	37547	37598	37680
37421	37484	37548	37599	37681
37422	37485	37549	37600	37682
37423	37486	37550	37601	37683
37424	37487	37551	37603	37684
37425	37488	37552	37605	37685
37426	37489	37553	37606	37686
37427	37490	37554	37607	37687
37428	37491	37555	37608	37689
37429 EXP	37492	37561	37609	37690
37430	37493	37562	37610	37691
37437	37494	37563	37611	37692
37439	37495	37564	37620	37693
37440	37496	37565	37622	37694
37441	37497	37566	37623	37695
37442	37498	37567	37624	37696
37443	37499	37568	37625	37697

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37698	37778	37835	37892	37945
37699	37779	37836	37893	37947
37700	37780	37837	37894	37948
37701	37781	37838	37895	37949
37716	37782	37839	37896	37950
37726	37785	37840	37897	37960
37727	37786	37841	37898	37961
37728	37787	37842	37899	37962
37729	37788	37843	37900	37963
37730	37789	37844	37901	37964
37731	37790	37846	37902	37965
37732	37791	37847	37907	37966
37733	37792	37848	37908	37967
37734	37793	37849	37909	37968
37735	37794	37850	37910	37969
37736	37795	37851	37912	37970
37738	37796	37852	37913	37971
37739	37797	37853	37914	37972
37740	37798	37854	37916	37974
37741	37799	37855	37917	37975
37742	37800	37856	37918	37976
37743	37801	37857	37919	37977
37744	37802	37858	37920	37978
37745	37803	37859	37921	37979
37746	37804	37860	37922	37980
37747	37805	37861	37923	37981
37748	37806	37864	37924	37982
37751	37807	37871	37925	37983
37755	37808	37874	37927	37984
37761	37809	37876	37928	37985
37762	37810	37877	37929	37986
37763	37811	37878	37930	37987
37765	37812	37879	37931	37988
37766	37823	37880	37932	37989
37767	37824	37881	37933	37990
37768	37825	37882	37935	37991
37769	37826	37883	37936	37992
37770	37827	37884	37937	37994
37771	37828	37885	37938	37995
37772	37829	37886	37939	37996
37773	37830	37887	37940	37997
37774	37831	37888	37941	37998
37775	37832	37889	37942	37999
37776	37833	37890	37943	38000
37777	37834	37891	37944	38001

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38002	38063	38125	38172	38235
38003	38064	38126	38173	38236
38004	38065	38127	38174	38237
38005	38066	38128	38175	38238
38009	38067	38129	38176	38240
38016	38068	38130	38177	38241
38021	38069	38131	38178	38242
38024	38070	38132	38179	38243
38025	38071	38134	38180	38244
38026	38072	38135	38181	38245
38027	38073	38136	38182	38246
38028	38074	38137	38183	38247
38029	38075	38138	38185	38248
38030		38139	38188	38249
38031	<u>UCS</u>	38141	38190	38250
38032	38076	38142	38192	38251
38033	38077	38143	38195	38252
38034	38078	38142	38199	38253
38035	38079	38143	38200	38255
38036	38081	38144	38201	38256
38037	38082	38145	38202	38257
38038	38083	38146	38203	38258
38039	38084	38147	38204	38259
38040	38085	38148	38205	38260
38041	38086	38149	38206	38261
38042	38087	38150	38207	38262
38043	38088	38151	38215	28263
38044	38089	38152	38217	38264
38045	38090	38153	38218	38265
38046	38092	38154	38219	38266
38047	38093	38155	38220	38267
38048	38094	38156	38221	38268
38049	38095	38157	38222	38269
38050	38101	38158	38223	38270
38051	38102	38159	38224	38278
38052	38108	38160	38225	38283
38053	38115	38161	38226	38284
38054	38116	38162	38227	38285
38055	38117	38163	38228	38286
38056	38118	38164	38229	38287
38057	38119	38167	38230	38288
38058	38120	38168	38231	38289
38059	38121	38169	38232	38290
38060	38122	38170	38233	38291
38061	38123	38171	38234	38292

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[REDACTED]

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hmc
MAR 27 2009

RECEIVED
MAR 27 2009
MARYLAND STATE ARCHIVES



Circuit	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4922 Forward three (3) copies to address at left.
Court		
Howard		
County		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
SEE ATTACHED	Expunged Criminal Records	2330	Sec. IV5	1989-2005	4.0	6/16/09	Shred

Destruction Approved by Maryland State Archives

30 March 09
Date

[Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

clerk of court
Title

6/16/09
Date

JUL 20 2004

Margaret D. Rappaport
Circuit Court for Howard County
8360 Court Avenue -
Ellicott City, MD 21043
(410) 313-2160

ENTERED
JAN 21 2009
CLERK, CIRCUIT COURT
HOWARD COUNTY

TO: The Honorable Diane Leasure

FROM: Margaret D. Rappaport, Clerk

MDR

DATE: January 20th, 2009

RE: Criminal Expungments

*1-20-09
Request granted.
Diane O. Leasure,
Admin. Judge*

.....

At this time, the Clerk of the Circuit Court for Howard County, Margaret D. Rappaport, would like to request permission of this Honorable Court to unseal expunged criminal cases which are eligible for destruction pursuant to Maryland Rule 4-215(f).

The clerk is requesting permission so that documents may be removed from the file (which contains a metal elip) and shredded pursuant to Maryland Rule 4-512(g). This task may not be performed without removing documents because the machine which shreds will not shred material other than paper.

The clerk is requesting that the following expunged cases be unsealed:

<u>EXP #</u>	<u>CASE #</u>	<u>DATE ORDER ENTERED</u>
1280	43324, 43711	05/12/05
1284	26354	07/19/05
1285	31634	06/29/05
1286	39753	06/29/05
1287	39841	07/15/05
1288	42114	07/19/05
1289	43223	07/20/05
1290	44420	07/13/05
1291	44496	07/19/05
1293	19677	08/09/05
1294	26057	09/29/05
1295	20555	09/19/05
1296	27600	08/23/05
1297	34418	09/26/05
1298	40662	09/19/05
1300	44414	09/26/05
1301	44480	09/26/05
1302	44529	08/15/05

4/24/24



2024/4/24

1304	39329	09/30/05
1305	40101	08/18/05
1306	40384	11/01/05
1307	40511	11/01/05
1308	42982	10/24/05
1309	43983	10/24/05
1322	42615	11/16/05
1325	43856	12/21/05
1326	38616, 18135	12/30/05
1331	35806	12/09/05
1332	19726, 20797	12/30/05
1333	27919	12/21/05
1335	25738	12/09/05
1362	33981	12/02/05
1364	22006	11/14/05

4M2



JUL 20

Circuit	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>5030</u> Forward three (3) copies to address at left.
Court		
Howard		
County		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
SEE ATTACHED	Expunged Criminal Records	2330	Sec. IV Item 5	1973-2006	4.0	2/19/10	Shredded

Destruction Approved by Maryland State Archives

17 AUG 09 Edward C. Green
 Date State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

Margaret D. Thompson clerk of Court 2/19/10
 Signature of Court Official Title Date


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MICHIGAN LIBRARY

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FEB 23  2010

Margaret D. Rappaport
Circuit Court for Howard County
8360 Court Avenue
Ellicott City, MD 21043
(410) 313-2160

ENTERED

JUL 8 2009
CLERK, CIRCUIT COURT
HOWARD COUNTY

TO: The Honorable Diane Leasure

FROM: Margaret D. Rappaport, Clerk

MOR

DATE: July 8th, 2009

RE: Criminal Expungments

7-8-09

*Approved -
Diane O. Leasure,
Admin. Judge*

At this time, the Clerk of the Circuit Court for Howard County, Margaret D. Rappaport, would like to request permission of this Honorable Court to unseal expunged criminal cases which are eligible for destruction pursuant to Maryland Rule 4-215(f).

The clerk is requesting permission so that documents may be removed from the file (which contains a metal clip) and shredded pursuant to Maryland Rule 4-512(g). This task may not be performed without removing documents because the machine which shreds will not shred material other than paper.

The clerk is requesting that the following expunged cases be unsealed:

<u>EXP #</u>	<u>CASE #</u>	<u>DATE ORDER ENTERED</u>
1299	41003	08/15/05
1321	42645	01/06/06
1324	43998	01/24/06
1327	38184	01/24/06
1328	45000	02/10/06
1329	45411	02/10/06
1334	40055	03/06/06
1338	39999	03/23/06
1339	45210	04/28/06
1340	44309	05/15/06
1341	39345	04/11/06
1342	38105	05/15/06
1343	38383	02/22/06
1344	12667	03/23/06
1345	39608	02/28/06
1346	44065	04/18/06
1349	45895	06/20/06
1350	38275	05/01/06

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7/8/09

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1351	38124	06/02/06
1352	40230	04/18/06
1354	45824	05/30/06
1355	5971, 5972	05/15/06
1356	19434	05/16/06
1357	36972, 36973	05/01/06
1358	31937, 31938	06/13/06
1359	36426	04/05/06
1360	13444	02/16/06
1361	32745	02/16/06
1363	24742	05/30/06
1365	36411	05/01/06
1366	33558	06/21/06
1367	5995	05/16/06
1368	29016	05/10/06
1370	24092	02/10/06
1371	35759	05/01/06
1380	34506	05/10/06

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 Waterloo Road, P.O. Box 275
Jessup, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Circuit Howard 7/10/09
COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
See attached	Criminal Court Files	2330-Sect IV	Item 1 A,B	1990 - 1993	96.0	1/21/10	landfill

Destruction Approved by Hall of Records Commission

17 AUG 09
Date

Edward C. Green
State Archivist

Destruction Certification

Margaret B. [Signature]
Signature of Court Official

Clerk
Title

1/29/10
Date

FEB 9 1916

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22630	22870	22991	23086	23173
22641	22871	22992	23087	23174
22642	22872	22993	23097	23175
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22761	22875	22996	23112	23178
22762	22876	22997	23113	23186
22763	22888	22998	23114	23187
22764	22904	23002	23115	23188
22765	22913	23005	23116	23190
22766	22924	23012	23117	23191
22767	22925	23018	23118	23192
22768	22926	23019	23119	23193
22769	22927	23020	23120	23194
22770	22928	23021	23121	23195
22771	22929	23023	23122	23196
22796	22930	23027	23124	23197
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22811	22936	23043	23137	23205
22812	22937	23044	23138	23207
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22815	22959	23050	23141	23217
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26621	26708	26797	26885	26978
26625	26709	26799	26886	26979
26627	26710	26803	26888	26981
26665	26711	26804	26889	26982
26666	26713	26805	26890	26983
26667	26714	26806	26891	26984
26668	26715	26807	26892	26985
26669	26717	26808	26893	26986
26670	26718	26809	26894	26987
26672	26722	26825	26895	26988
26673	26727	26826	26896	26989
26674	26728	26827	26897	26990
26675	26729	26828	26898	26991
26676	26733	26829	26899	26993
26677	26735	26830	26900	26994
26678	26736	26831	26901	26996
26679	26738	26832	26902	26997
26680	26742	26833	26903	27005
26681	26743	26834	26904	27006
26682	26744	26835	26905	27011
26683	26746	26836	26906	27012
26684	26748	36837	26907	27013
26685	26749	26838	26908	27014
26686	26750	36840	26913	27015
26687	26751	26853	26914	27016
26688	26752	26854	26917	27017
26689	26753	26857	26918	27018
26690	26754	26863	26919	27026

FEB 9 2016

27027	27141	27222	27335	27430
27030	27142	27224	27339	27431
27035	27143	27225	27340	27432
27036	27144	27226	27341	27433
27037	27145	27228	27342	27434
27038	27146	27229	27343	27435
27039	27147	27230	27344	27436
27040	27148	27231	27345	27437
27041	27149	27232	27346	27438
27042	27150	27233	27347	27439
27043	27151	27248	27348	27440
27047	27152	27251	27349	27441
27048	27153	27252	27350	27442
27059	27154	27253	27351	27443
27063	27155	27254	27352	27444
27064	27156	27272	27353	27445
27065	27157	27274	27354	27446
27066	27158	27280	27355	27447
27067	27159	27292	27356	27448
27068	27160	27293	27357	27449
27069	27161	27295	27358	27450
27070	27162	27296	27361	27451
27071	27166	27297	27363	27452
27075	27167	27298	27364	27453
27092	27168	27299	27367	27454
27093	27169	27300	27368	27455
27094	27170	27301	27369	27456
27095	27174	27302	27376	27457
27096	27175	27303	27379	27458
27097	27185	27304	27380	27459
27098	27186	27305	27381	27460
27099	27187	27306	27382	27461
27101	27188	27307	27386	27462
27102	27191	27308	27388	27463
27103	27204	27309	27418	27464
27104	27205	27310	27419	27465
27105	27206	27311	27420	27466
27106	27207	27312	27422	27467
27107	27208	27313	27423	27471
27108	27209	27315	27424	27478
27109	27210	27318	27425	27489
27110	27211	27322	27426	27493
27138	27212	27324	27427	27495
27139	27213	27325	27428	27496
27140	27215	27327	27429	27499

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FEB 9 2010

27502	27613	27703	27820	27918
27508	27614	27704	27821	27920
27509	27615	27705	27822	27921
27531	27621	27706	27823	27922
27532	27622	27707	27824	27923
27533	27625	27708	27825	27924
27534	27626	27717	27826	27925
27535	27628	27719	27827	27926
27536	27629	27721	27828	27927
27537	27631	27723	27829	27928
27539	27633	27724	27830	27929
27540	27635	27725	27831	27930
27541	27636	27730	27844	27931
27542	27637	27733	27850	27932
27543	27638	27734	27851	27933
27544	27639	27735	27853	27934
27545	27640	27738	27858	27935
27546	27641	27739	27861	27936
27570	27642	27740	27862	27937
27571	27646	27741	27865	27938
27572	27647	27751	27868	27939
27573	27648	27763	27877	27940
27574	27651	27764	27878	27941
27576	27654	27765	27882	27944
27577	27655	27766	27884	27950
27578	27656	27767	27885	27951
27580	27658	27768	27886	27953
27581	27660	27769	27888	27960
27582	27662	27770	27892	27961
27583	27663	27771	27893	27962
27588	27670	27772	27898	27964
27589	27675	27773	27902	27965
27595	27676	27776	27903	27968
27596	27684	27778	27904	27969
27598	27690	27785	27905	27984
27599	27693	27788	27906	27985
27601	27694	27789	27907	27987
27602	27695	27790	27908	27988
27603	27696	27792	27909	27989
27604	27697	27812	27910	27990
27605	27698	27813	27913	27991
27607	27699	27814	27914	27992
27608	27700	27816	27915	27993
27609	27701	27817	27916	27994
27610	27702	27818	27917	27995

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FEB 9 2010

Circuit	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>5242</u> Forward three (3) copies to address at left.
Court		
Howard		
County		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
<i>SEE ATTACHED</i>	Expunged Criminal Records	2330 Sec IV.	5	1982-2006	3.0	8/11/10	shred

Destruction Approved by Maryland State Archives

7/30/10 *Edward C. Gump*
Date State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

Margaret D. [Signature] Clerk 8/11/10
Signature of Court Official Title Date

AUG 16 2010

Margaret D. Rappaport
Circuit Court for Howard County
8360 Court Avenue
Ellicott City, MD 21043
(410) 313-2160

TO: The Honorable Diane Leasure

FROM: Margaret D. Rappaport, Clerk

Margaret D. Rappaport

DATE: June 10th, 2010

RE: Criminal Expungments

.....

At this time, the Clerk of the Circuit Court for Howard County, Margaret D. Rappaport, would like to request permission of this Honorable Court to unseal expunged criminal cases which are eligible for destruction pursuant to Maryland Rule 4-215(f).

The clerk is requesting permission so that documents may be removed from the file (which contains a metal clip) and shredded pursuant to Maryland Rule 4-512(g). This task may not be performed without removing documents because the machine which shreds will not shred material other than paper.

The clerk is requesting that the following expunged cases be unsealed:

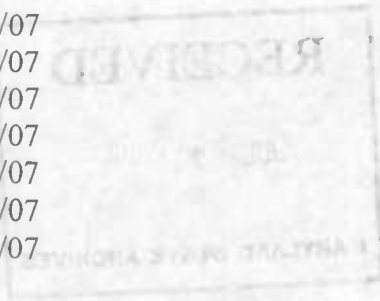
<u>EXP #</u>	<u>CASE #</u>	<u>DATE ORDER ENTERED</u>
1347	42271	07/25/06
1348	43211	07/17/06
1369	45682	08/08/06
1372	41782	09/05/06
1373	45605	09/05/06
1374	40338	09/05/06
1375	19754	08/29/06
1376	45852	09/15/06
1377	39494	09/15/06
1378	36061	09/22/06
1379	30544	11/06/06
1381	44921	10/26/06
1382	31709	10/26/06
1383	44610	09/22/06
1384	36379	11/06/06
1385	10943-45	11/29/06
1386	42165	11/29/06
1387	18680	11/29/06

ENTERED
JUN 17 2010
CLERK, CIRCUIT COURT
HOWARD COUNTY

6-17-10
Request approved -
Diane O. Leasure,
Admin. Judge

AUG 16 2010

1388	36495	11/29/06
1389	46268	03/28/07
1390	26726	01/09/07
1391	46095	09/05/06
1392	20806, 20825	01/09/07
1393	44706	01/03/07
1394	46754	03/23/07
1395	14275	01/09/07
1396	41785	11/29/06
1397	39668	11/06/06
1398	39688	02/06/07
1399	41333	03/05/07
1400	46510	03/28/07
1401	19993	02/26/07
1402	44515	02/02/07
1403	45947	02/02/07
1405	41012	02/06/07
1407	46582	01/16/07
1408	41260	03/05/07
1410	41612	02/06/07
1411	46511	02/26/07



RECEIVED
JUL 7 2010
MARYLAND STATE ARCHIVES

AUG 16 2010

DISTRICT COURT OF MARYLAND 4-3		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4762
Court			
ST. MARY'S COUNTY	4/15/08		Forward three (3) copies to address at left.
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	<u>CRIMINAL, NATURAL RESOURCES, TRAFFIC,</u>						
	<u>PARKING, CIVIL/MUNICIPAL CITATIONS, RED</u>						
	<u>LIGHT CAMERA RECORDS</u>						
	Section IV		Sect IV				
	Expunged case files and miscellaneous papers	2219	2 d	1/1/04 thru 12/31/04	4.0	5/19/09	Shred

Destruction Approved by Maryland State Archives

12 Jan 09
Date

Edward J. Gempfer
State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

Rebecca A. Jones *Court Clerk* 5/19/09
Signature of Court Official Title Date

INSTRUCTIONS FOR PREPARATION

Proposal and Certificate of Records Destruction DGS 550-9

1. Leave columns Date of Disposal, Method of Disposal, and Destruction Certification blank until actual destruction has been completed by your Office.
2. Mail three (3) copies to the State Records Management Center, P.O. Box 275, 7275 Waterloo Road (Route 175), Jessup, Maryland 20794.
3. The Records Management Division will forward the Proposal and Certificate of Records Destruction forms to the State Archivist for approval. If the records proposed for destruction are considered by the State Archivist to be of archival value, arrangements will be made for transfer to the Maryland State Archives.
4. If the State Archivist approves the destruction, two signed copies will be returned to the Court. Upon receipt, indicate the date and method of disposal in the proper columns, and have the Destruction Certification signed by a Court Official (to be a person of the rank of Records Manager, Section Supervisor or above). Retain one copy for your file, and forward the second copy to the Records Management Division at the above address. (District Courts must send one (1) copy to the Chief Clerk's Office.)
5. For your information –

One letter-size file drawer = 1.5 Cu. Ft. of Records
One legal-size file drawer = 2.0 Cu. Ft. of Records
One Records Center Box = 1.0 Cu. Ft. of Records

MAY 96
205

DISTRICT COURT OF MARYLAND 4-3		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4762 <hr/> Forward three (3) copies to address at left.
Court			
ST. MARY'S COUNTY	4/15/08		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	<u>CRIMINAL, NATURAL RESOURCES, TRAFFIC,</u>						
	<u>PARKING, CIVIL/MUNICIPAL CITATIONS, RED</u>						
	<u>LIGHT CAMERA RECORDS</u>						
	Section IV		Sect. IV				
	Expunged case files and miscellaneous papers	2219	2 d	1/1/04 thru 12/31/04	4.0	5/19/09	Shred

Destruction Approved by Maryland State Archives

12 Jan 09
Date

Edward A. Green
State Archivist

Destruction Certification

Ree A. Jones County Clerk 5/19/09
Signature of Court Official Title Date

INSTRUCTIONS FOR PREPARATION

Proposal and Certificate of Records Destruction DGS 550-9

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500
MAY 26 2009

DISTRICT COURT OF MARYLAND 4-3		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4762 Forward three (3) copies to address at left.
Court			
ST. MARY'S COUNTY	4/15/08		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	<u>CRIMINAL, NATURAL RESOURCES, TRAFFIC,</u>						
	<u>PARKING, CIVIL/MUNICIPAL CITATIONS, RED</u>						
	<u>LIGHT CAMERA RECORDS</u>						
	Section IV		Sect IV				
	Expunged case files and miscellaneous papers	2219	2 d	1/1/04 thru 12/31/04	4.0	5/19/09	Shred

Destruction Approved by Maryland State Archives

12 Jan 09
Date

Edward C. [Signature]
State Archivist

Destruction Certification

Rebecca [Signature] County Clerk
Signature of Court Official Title Date

MAY 26 2019

DISTRICT COURT OF MARYLAND 4-3		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4764 Forward three (3) copies to address at left.
Court			
ST. MARY'S COUNTY	4/15/08		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	ELECTRONIC RECORDINGS			1/1/2004 - 10/3/2004 and 10/9/2004 - 12/31/04	1.0	5-19-09	LANDFILL
	Section II (Cases Involving Judg. For Sum Certain) DISMISSED/SATISFIED CASES ONLY	2219	SECT II 2				
	Section III (Emer Evals, DV and Peace Order Records)	2219A1	SECT III 3				
	Section IV (Criminal, NR, Traffic, Parking, Civil/ Municipal Citations and Red Light Camera Records, Expunged cases, Fugitive cases)	2219	SECT IV 2 d, f				
	Electronic Recordings for the period 4 through 8 oct 2004 will be retained and submitted to the State Archivist.						

Destruction Approved by Maryland State Archives

Destruction Certification

30 mar 09
Date

Edward J. Squape
State Archivist

Robert A. Jones County Clerk 5/19/09
Signature of Court Official Title Date

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

MAY 02 2009

DISTRICT COURT OF MARYLAND 4-3		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4764 <hr/> Forward three (3) copies to address at left.
Court			
ST. MARY'S COUNTY	4/15/08		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	ELECTRONIC RECORDINGS			1/1/2004 - 10/3/2004 and 10/9/2004 - 12/31/04	1.0	5-19-09	LANDFILL
	Section II (Cases Involving Judg. For Sum Certain) DISMISSED/SATISFIED CASES ONLY	2219	Section II 2				
	Section III (Emer Evals, DV and Peace Order Records)	2219A1	Section III 3				
	Section IV (Criminal, NR, Traffic, Parking, Civil/ Municipal Citations and Red Light Camera Records, Expunged cases, Fugitive cases)	2219	Section IV 2 a,b,c				
	Electronic Recordings for the period 4 through 8 oct 2004 will be retained and submitted to the State Archivist.						

Destruction Approved by Maryland State Archives

30 mar 09

Date

Edward C. Jumper
State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

Rebecca J. Quinn County Clerk
Signature of Court Official Title
5-19-09 Date



MAY 26 1969

100-123456

DISTRICT COURT OF MARYLAND 4-3		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4764 Forward three (3) copies to address at left.
Court			
ST. MARY'S COUNTY	4/15/08		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	ELECTRONIC RECORDINGS			1/1/2004 - 10/3/2004 and 10/9/2004 - 12/31/04	1.0	5-19-09	LANDFILL
	Section II (Cases Involving Judg. For Sum Certain) DISMISSED/SATISFIED CASES ONLY	2219	Section II 2				
	Section III (Emer Evals, DV and Peace Order Records)	2219A1	Section III 3				
	Section IV (Criminal, NR, Traffic, Parking, Civil/ Municipal Citations and Red Light Camera Records, Expunged cases, Fugitive cases)	2219	Section IV 2 a,b,c				
	Electronic Recordings for the period 4 through 8 out 2004 will be retained and submitted to the State Archivist.						

Destruction Approved by Maryland State Archives

30 Mar 09
Date
DGS 550-9 (rev. 8/04)

Edmund J. Quigley
State Archivist

Instructions for Preparation and Submission on next page

Destruction Certification

Robert A. Quire County Clerk 5/19/09
Signature of Court Official Title Date

MAY 96 [REDACTED] 2W9

DISTRICT COURT OF MARYLAND 4-3		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4768 Forward three (3) copies to address at left.
Court			
ST. MARY'S COUNTY	4/15/08		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	<u>CRIMINAL, NATURAL RESOURCES, TRAFFIC,</u>						
	<u>PARKING, CIVIL/MUNICIPAL CITATIONS, RED</u>						
	<u>LIGHT CAMERA RECORDS</u>						
	Section IV		Section IV				
	A case which is dismissed or in which a nolle prosequi or stet is entered	2219	2 a	1/1/04-12/31/04	15.0	8/09	LANDFILL, SHRED
	A case in which a disposition is entered or probation before judgment is granted	2219	2 b	1/1/04-12/31/04	10.0	8/09	LANDFILL, SHRED
	Fugitive case files and miscellaneous papers	2219	2 f	1/1/04-12/31/04	10.0	8/09	LANDFILL, SHRED

Destruction Approved by Maryland State Archives

12 Jan 09
Date

Edward C. Jumper
State Archivist

Destruction Certification

Del A. Quinn County Clerk
Signature of Court Official Title
4/15/2008 Date

INSTRUCTIONS FOR PREPARATION

Proposal and Certificate of Records Destruction
DGS 550-9

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DISTRICT COURT OF MARYLAND 4-3		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4768 Forward three (3) copies to address at left.
Court			
ST. MARY'S COUNTY	4/15/08		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	<u>CRIMINAL, NATURAL RESOURCES, TRAFFIC,</u>						
	<u>PARKING, CIVIL/MUNICIPAL CITATIONS, RED</u>						
	<u>LIGHT CAMERA RECORDS</u>						
	Section IV		Sect IV				
	A case which is dismissed or in which a nolle prosequi or stet is entered	2219	2 a	1/1/04-12/31/04	15.0	8/09	HANDFILED, Shred
	A case in which a disposition is entered or probation before judgment is granted	2219	2 b	1/1/04-12/31/04	10.0	8/09	HANDFILED, Shred
	Fugitive case files and miscellaneous papers	2219	2 f	1/1/04-12/31/04	10.0	8/09	HANDFILED, Shred

Destruction Approved by Maryland State Archives

12 Jan 09
 Date
Edward C. [Signature]
 State Archivist

Destruction Certification

[Signature]
 Signature of Court Official
County Clerk
 Title
4/15/10
 Date

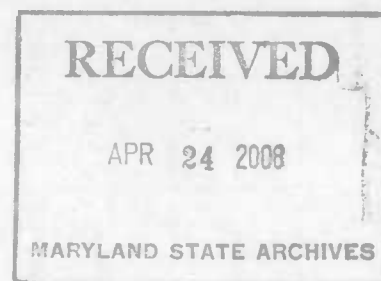
INSTRUCTIONS FOR PREPARATION

Proposal and Certificate of Records Destruction DGS 550-9

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One legal-size file drawer = 2.0 Cu. Ft. of Records
One Records Center Box = 1.0 Cu. Ft. of Records

MAY 25 2010



4988

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

FOURTH DISTRICT
COURT

ST. MARY'S COUNTY
COUNTY

05/18/09
DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	CRIMINAL RECORDS Cases Expunged in <u>2005</u>	2219 Sec. IV	2 d	1/1/2005 thru 12/31/2005	6	9/2009	shred

Destruction Approved by Hall of Records Commission

Destruction Certification

14 Jul 09
Date

[Signature]
State Archivist

[Signature]
Signature of Court Official

COUNTY CLERK
Title

4/15/2010
Date

INSTRUCTIONS FOR PREPARATION

1. PREPARE IN DUPLICATE. LEAVE COLUMNS DATE OF DESTRUCTION, METHOD OF DESTRUCTION, AND DESTRUCTION CERTIFICATION BLANK UNTIL ACTUAL DESTRUCTION HAS BEEN COMPLETED BY YOUR OFFICE.
(DISTRICT COURTS SHOULD PREPARE CERTIFICATES AT LEAST IN TRIPLICATE.)
2. MAIL TO THE STATE RECORDS MANAGEMENT CENTER, P.O. BOX 275
7275 WATERLOO RD. (RT. 175), JESSUP, MARYLAND 20794
3. THE RECORDS MANAGEMENT DIVISION WILL FORWARD THE PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION FORMS TO THE STATE ARCHIVIST FOR APPROVAL. IF THE RECORDS PROPOSED FOR DESTRUCTION ARE CONSIDERED BY THE STATE ARCHIVIST TO BE OF ARCHIVAL VALUE, ARRANGEMENTS WILL BE MADE FOR TRANSFER TO THE HALL OF RECORDS.
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MAY - 5 2010

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

4988

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

FOURTH DISTRICT ST. MARY'S COUNTY 05/18/09
COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	CRIMINAL RECORDS Cases Expunged in <u>2005</u>	2219 Sec. IV	2 d	1/1/2005 thru 12/31/2005	6	9/2009	Shred

Destruction Approved by Hall of Records Commission

Destruction Certification

14 Jul 09
Date

[Signature]
State Archivist

[Signature]
Signature of Court Official

COUNTY CLERK
Title

4/15/2010
Date

MAY - 5 2010

DISTRICT COURT OF MARYLAND 4-3		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4765 Forward three (3) copies to address at left.
Court			
ST. MARY'S COUNTY	4/15/08		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	<u>EMERGENCY EVALUATIONS, DOMESTIC</u>		Section III				
	<u>VIOLENCE AND PEACE ORDER RECORDS</u>	2219A1	2	1/1/95 thru	3.0	7/2009	SHREDDED
	Section III			12/31/95			
	Original Miscellaneous Papers and Exhibits						
	retain all original papers and exhibits for a period of						
	twelve years after entry of judgment and until all						
	audit requirements are satisfied, then destroy						

Destruction Approved by Maryland State Archives

30 mar 09
Date

Edward C. Gump
State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

Paul C. Quinn County Clerk 4/15/10
Signature of Court Official Title Date

MAY - 5 2010

DISTRICT COURT OF MARYLAND 4-3		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4765 Forward three (3) copies to address at left.
Court			
ST. MARY'S COUNTY	4/15/08		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	<u>EMERGENCY EVALUATIONS, DOMESTIC</u>		Sect III				
	<u>VIOLENCE AND PEACE ORDER RECORDS</u>	2219A1	2	1/1/95 thru	3.0	7/2009	Shredded
	Section III			12/31/95			
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Destruction Approved by Maryland State Archives

30 mar 09
Date

DGS 550-9 (rev. 8/04)

P. Howard C. Green
State Archivist

Instructions for Preparation and Submission on next page

Destruction Certification

Dee L. Quinn County Clerk
Signature of Court Official Title
4/15/09 Date

INSTRUCTIONS FOR PREPARATION

Proposal and Certificate of Records Destruction DGS 550-9

1. Leave columns Date of Disposal, Method of Disposal, and Destruction Certification blank until actual destruction has been completed by your Office. MAY
2. Mail three (3) copies to the State Records Management Center, P.O. Box 275, 7275 Waterloo Road (Route 175), Jessup, Maryland 20794.
3. The Records Management Division will forward the Proposal and Certificate of Records Destruction forms to the State Archivist for approval. If the records proposed for destruction are considered by the State Archivist to be of archival value, arrangements will be made for transfer to the Maryland State Archives. MAY - 3
4. If the State Archivist approves the destruction, two signed copies will be returned to the Court. Upon receipt, indicate the date and method of disposal in the proper columns, and have the Destruction Certification signed by a Court Official (to be a person of the rank of Records Manager, Section Supervisor or above). Retain one copy for your file, and forward the second copy to the Records Management Division at the above address. (District Courts must send one (1) copy to the Chief Clerk's Office.)
5. For your information –

One letter-size file drawer = 1.5 Cu. Ft. of Records
One legal-size file drawer = 2.0 Cu. Ft. of Records
One Records Center Box = 1.0 Cu. Ft. of Records

MAY - 5 2010

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Court			
ST. MARY'S COUNTY	4/15/08		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

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		Retention Schedule No.	Item No.				
	<u>ORIGINAL CIVIL MISCELLANEOUS PAPERS AND</u>	2219	2	1/1/04 thru	10.0	7/2009	Shredded
	<u>EXHIBITS, AND ELECTRONIC RECORDINGS</u>		Sect. II	12/31/04			
	<u>SECTION II</u>						
	All original papers, exhibits and electronic recordings of						
	testimony kept for a period of three years after entry of						
	dismissal or satisfaction and until all audit requirements						
	are fulfilled (except recordings selected by the State						
	Archivist)						

Destruction Approved by Maryland State Archives

12 Jan 09
Date

Edward C. [Signature]
State Archivist

Destruction Certification

[Signature] County Clerk
Signature of Court Official Title
4/14/2010
Date

INSTRUCTIONS FOR PREPARATION

Proposal and Certificate of Records Destruction
DGS 550-9

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ST. MARY'S COUNTY	4/15/08		
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	<u>EXHIBITS, AND ELECTRONIC RECORDINGS</u>		Sect II	12/31/04			
	<u>SECTION II</u>						
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Destruction Approved by Maryland State Archives

12 Jan 09
Date

Edward C. Lopez
State Archivist

Destruction Certification

Paul A. Jones County Clerk 4/14/10
Signature of Court Official Title Date

INSTRUCTIONS FOR PREPARATION

Proposal and Certificate of Records Destruction DGS 550-9

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MAY - 5 2010

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

4989

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

FOURTH DISTRICT
COURT

ST. MARY'S
COUNTY

5 /18/09
DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	CRIMINAL RECORDS Civil Citations and Municipal Infraction Cases Closed in <u>2005</u>	2219 Sec. IV	2 a, b,	1/1/2005 thru 12/31/2005	10	8/2009	LANDFILL, SHRED

Destruction Approved by Hall of Records Commission

Destruction Certification

14 Jul 09
Date

Robert C. [Signature]
State Archivist

[Signature]
Signature of Court Official

COUNTY CLERK
Title

4/15/10
Date

INSTRUCTIONS FOR PREPARATION

1. PREPARE IN DUPLICATE. LEAVE COLUMNS DATE OF DESTRUCTION, METHOD OF DESTRUCTION, AND DESTRUCTION CERTIFICATION BLANK UNTIL ACTUAL DESTRUCTION HAS BEEN COMPLETED BY YOUR OFFICE.
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MAY - 5 2010

4989

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

FOURTH DISTRICT
COURT

ST. MARY'S
COUNTY

5/18/09
DATE

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		Retention Sched. No.	Item No.				
	CRIMINAL RECORDS Civil Citations and Municipal Infraction Cases Closed in <u>2005</u>	2219 Sec. IV	2 a, b,	1/1/2005 thru 12/31/2005	10	8/2009	LANDFILL, SHRED

Destruction Approved by Hall of Records Commission

Destruction Certification

14 Jul 09
Date

[Signature]
State Archivist

[Signature]
Signature of Court Official

COUNTY CLERK
Title

4/15/2010
Date

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MAY - 5 2010

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

4991

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

FOURTH DISTRICT
 COURT

ST. MARY'S
 COUNTY

5/18/09
 DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	CRIMINAL RECORDS Natural Resources cases Closed in <u>2005</u>	2219 Sec. IV	2 a, b, c	1/1/2005 thru 12/31/2005	10	8/2009	LANDFILL, SHRED

Destruction Approved by Hall of Records Commission

Destruction Certification

14 Jul 09
 Date

Edward C. [Signature]
 State Archivist

Robert A. [Signature]
 Signature of Court Official

COUNTY CLERK
 Title

4/15/2010
 Date

INSTRUCTIONS FOR PREPARATION

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4991

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

FOURTH DISTRICT
COURT

ST. MARY'S
COUNTY

5/18/09
DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	CRIMINAL RECORDS Natural Resources cases Closed in <u>2005</u>	2219 Sec. IV	2 a, b, c	1/1/2005 thru 12/31/2005	10	8/2009	Landfill, Shred

Destruction Approved by Hall of Records Commission

Destruction Certification

14 Jul 09
Date

Edward A. Quenper
State Archivist

Bel A. Quisen
Signature of Court Official

COUNTY CLERK
Title

4/15/2010
Date

INSTRUCTIONS FOR PREPARATION

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MAY 5 2000

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

4993

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

FOURTH DISTRICT
COURT

ST. MARY'S
COUNTY

5/18/09
DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	ELECTRONIC RECORDINGS For year 2005 Electronic Recordins for the period of November 7 thru 11 2005 will be retained permanently for archival purposes.	2219 Sec. II Sec. III Sec. IV Sec. VI	2 3 2a,b,f 2	1/1/2005 thru 12/31/2005	2	7/2009	LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

14 Jul 09
Date

Edward A. [Signature]
State Archivist

[Signature]
Signature of Court Official

COUNTY CLERK
Title

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Date

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MAY - 5 2010

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
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 JESSUP, MD 20794-0275

4993

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

FOURTH DISTRICT
 COURT

ST. MARY'S
 COUNTY

5/18/09
 DATE

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Destruction Approved by Hall of Records Commission

Destruction Certification

14 Jul 09
 Date

Edward C. Taper
 State Archivist

Benjamin D. Quinn
 Signature of Court Official

COUNTY CLERK
 Title

4/15/2010
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7275 WATERLOO RD. (RT. 175), JESSUP, MARYLAND 20794
3. THE RECORDS MANAGEMENT DIVISION WILL FORWARD THE PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION FORMS TO THE STATE ARCHIVIST FOR APPROVAL. IF THE RECORDS PROPOSED FOR DESTRUCTION ARE CONSIDERED BY THE STATE ARCHIVIST TO BE OF ARCHIVAL VALUE, ARRANGEMENTS WILL BE MADE FOR TRANSFER TO THE HALL OF RECORDS.
4. IF THE STATE ARCHIVIST APPROVES THE DESTRUCTION, BOTH COPIES WILL BE SIGNED AND RETURNED TO THE COURT. UPON RECEIPT, INDICATE THE DATE AND METHOD OF DESTRUCTION IN THE PROPER COLUMNS, AND HAVE THE DESTRUCTION CERTIFICATE SIGNED BY A COURT OFFICIAL (TO BE A PERSON OF THE RANK OF RECORDS MANAGER, SECTION SUPERVISOR OR ABOVE). RETAIN ONE COPY FOR YOUR FILE, AND FORWARD THE SECOND COPY TO THE RECORDS MANAGEMENT DIVISION AT THE ABOVE ADDRESS. (DISTRICT COURTS MUST SEND 1 COPY TO THE CHIEF CLERK'S OFFICE.)
5. FOR YOUR INFORMATION:

ONE LETTER-SIZE FILE DRAWER = 1.5 CU. FT. OF RECORDS
ONE LEGAL -SIZE FILE DRAWER = 2.0 CU. FT. OF RECORDS
ONE RECORDS CENTER BOX = 1.0 CU. FT. OF RECORDS

MAY - 5 2010

4833

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Washington County 30 October 2008

Accession Number 99A017

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1992	12	November 2008	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

TH
12 Jan 09
Date

[Signature]
State Archivist

Gary F. Cranford
[Signature]
Supervisor, District Court Records

JAN 22 2009
Date

JAN 28 2019

10:00

4833

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Washington County 30 October 2008

Accession Number 99A017

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1992	12	November 2008	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

IH
12/2/09
Date

[Signature]
State Archivist

Gary F. Cranford
[Signature]
Signature of Court Official

Title

JAN 22 2009
Date

JAN 23 2009

15

4833

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Washington County 30 October 2008

Accession Number 99A017

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1992	12	November 2008	Landfill

Destruction Approved by Hall of Records Commission

IH

12 Jan 09
Date

[Signature]
State Archivist

Gary F. Crauford

Destruction Certification

JAN 22 2009

Signature of Court Official Title Date
Supervisor, District Court Records

JAN 23 2009

4834

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Marland for Washington County

5 November 2008

Accession Number 04A013

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1991	13	December 2008	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

EH

12 Jan 09
Date

Edward C. [Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official

JAN 22 2009

Title

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

JAN 23 1929

4834

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Marland for Washington County 5 November 2008

Accession Number 04A013

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1991	13	December 2008	Landfill

I H Destruction Approved by Hall of Records Commission

Destruction Certification

12 Jan 09
Date

[Signature]
State Archivist

Gary F. Cranford

Signature of Court Official

Title

JAN 22 2009

Date

JAN 23 2009

4834

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Marland for Washington County 5 November 2008

Accession Number 04A013

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1991	13	December 2008	Landfill

EH

Destruction Approved by Hall of Records Commission

Destruction Certification

12 Jan 09
Date

Edward C. [Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official

Title

JAN 22 2009

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

JAN 23 2009

4603

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Summary Ejectment, Non-money judgment and expired rent judgments. (RENT CASES) FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section VI Item 2	2004	5	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

Edward C. J. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

9/22/08
Date

JUN 11 2005

4603

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Summary Ejectment, Non-money judgment and expired rent judgments. (RENT CASES) FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section VI Item 2	2004	5	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date
[Signature]
State Archivist

[Signature]
Signature of Court Official

County Clerk
Title
9/22/08
Date

11 11 2009

4604

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Fiscal Records Cash register back-up tapes FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section V Items 1c 2 3	2004 2002-2004	12	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

9/22/08
Date

JUN 11 2019

4604

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Fiscal Records Cash register back-up tapes FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section V Items 1c 2 3	2004 2002-2004	12	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

Edward A. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

9/22/08
Date

SEP 11 2008

1111 11

209

2/605

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	DVD recordings Sound recordings for the one-week period 4-8 Oct 2004, will be retained permanently	2219A1	Sect II Item 2	2004	1	5/21/08	Landfill
Sect III Item 3							
Sect IV Item 2							

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

Edward C. Gump
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

9/22/08
Date

JUN 11 2019

2/605

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	DVD recordings Sound recordings for the one-week period 4-8 Oct 2004, will be retained permanently	2219A1	Sect II Item 2	2004	1	5/21/08	Landfill
Sect III Item 3							
Sect IV Item 2							

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

Edward C. Gump
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

9/22/08
Date

JUN 11 2009

4606

ok

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Petty Offenses Civil Citations Alcohol Violations Natural Resource cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2004	3	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date
[Signature]
State Archivist

[Signature]
Signature of Court Official

County Clerk
Title
9/22/08
Date

JUN 11 2014

4606

ok

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Petty Offenses Civil Citations Alcohol Violations Natural Resource cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2004	3	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

9/22/08
Date

JUN 11 2009

4607

OK

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

SEP 11 2008

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Traffic Records Parking Citations FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Item 2 a,b,c	2004	22	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

[Signature]
State Archivist

[Signature]
Signature of Court Official

County Clerk
Title

9/22/08
Date

JUN ~~11~~ 2009

4607

OK

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

SEP 11 2008

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Traffic Records Parking Citations FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Item 2 a,b,c	2004	22	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

[Signature]
State Archivist

[Signature]
Signature of Court Official

County Clerk
Title

9/22/08
Date

SEP 11 2008

JUN 11 2009

4608

010

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2004	27	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

[Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

9/22/08
Date

JUN 11 2009

4608

010

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2004	27	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

Edward C. Tompkins
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

9/22/08
Date

SEP 11 2008

JUN 11 2009

2059

4609

OK

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expungements Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 d,e	2004	2	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

[Signature]
State Archivist

[Signature]
Signature of Court Official

County Clerk
Title

9/22/08
Date

111 209

4609

OK

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expungements Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 d,e	2004	2	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

9/22/08
Date

2009

4610

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expired Civil judgments, Dismissed, Satisfied, Non-money judgments. FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section II Item 2	2004	41	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

Edward C. Quenper
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title
9/22/08
Date

JUN 11 2009

4610

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

SEP 11 2008

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expired Civil judgments, Dismissed, Satisfied, Non-money judgments. FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section II Item 2	2004	41	5/21/08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Date

Edward A. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

9/22/08
Date

JUN 11 1954

4800

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Rent (Summary Ejectment): Non-money judgment expired rent judgments FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section VI Item 2	2004 1994	5	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09
Date

Edward A. Openfer
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11 2019

4800

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Rent (Summary Ejectment): Non-money judgment	2219	Section VI Item 2	2004	5	6/3/09	Landfill
	expired rent judgments			1994			
	FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY						

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11 2009

4801

OK

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Traffic Records Parking Citations FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Item 2 a,b,c	2004	22	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09
Date

Edward A. Openfer
State Archivist

Dara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

10/10/10

JUN 11 2009

4801

OK

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Traffic Records Parking Citations FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Item 2 a,b,c	2004	22	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09
Date
Edward A. [Signature]
State Archivist

[Signature]
Signature of Court Official

County Clerk
Title
6/3/09
Date

JUN 11 1949

4802

615

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2004	27	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09
Date

Edward C. J. [Signature]
State Archivist

Signature of Court Official

County Clerk
Title

Date

6-11-11

JUN 11 2011

4802

015

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2004	27	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09
Date

Edward C. Openfer
State Archivist

Dara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11 2009

4803

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Fiscal Records Cash register back-up tapes	2219	Section V Items 1c 2 3	2004 2002-2004	12	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09
Date
Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11

11

2005

2005

4803

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Fiscal Records Cash register back-up tapes	2219	Section V Items 1c 2 3	2004 2002-2004	12	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09
Date

Edward C. Jumper
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11 2019

4804

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	DVD recordings Sound recordings for the one-week period 4-8 Oct 2004, will be retained permanently	2219 A1	Sect II Item 2	2004	1	6/3/09	Landfill
			Sect III Item 3				
			Sect IV Item 2				

Destruction Approved by Hall of Records Commission

Destruction Certification

13 Apr 09
Date

Edward C. Thompson
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

NOV 11 2004

4804

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	DVD recordings Sound recordings for the one-week period 4-8 Oct 2004, will be retained permanently	2219 A1	Sect II Item 2	2004	1	6/3/09	Landfill
			Sect III Item 3				
			Sect IV Item 2				

Destruction Approved by Hall of Records Commission

Destruction Certification

13 Apr 09
Date

[Signature]
State Archivist

[Signature]
Signature of Court Official

County Clerk
Title

6/3/09
Date

11-2089

4805
o/c

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Petty Offenses Civil Citations Alcohol Violations Natural Resource cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2004	3	6/3/09	landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 March 09
Date
Edward A. Goren
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title
6/3/09
Date

11-11-2009

4805
o/c

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Petty Offenses Civil Citations Alcohol Violations Natural Resource cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2004	3	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11 2005

4806

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expired Civil judgments, Dismissed, Satisfied, Non-money judgments. FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section II Item 2	2004	41	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward A. Quenpo
State Archivist

Dara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

10 100 20
JUN 11 2009

4806

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expired Civil judgments, Dismissed, Satisfied, Non-money judgments. FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section II Item 2	2004	41	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward J. Gorman
State Archivist

Dana Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

11 11

2009

11 11 11

4807

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expungements Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 d,e	2004	2	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11

2009

10 10 11

4807

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: November 20, 2007

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expungements Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 d,e	2004	2	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11 209

4904

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Rent (Summary Ejectment): Non-money judgment expired rent judgments FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section VI Item 2	2005 1995	5	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward C. Gump
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11 2009

4904

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Rent (Summary Ejectment): Non-money judgment	2219	Section VI Item 2	2005	5	6/3/09	Landfill
	expired rent judgments			1995			
	FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY						

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11 - 2009

4905

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Traffic Records Parking Citations FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Item 2 a,b,c	2005	21	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward C. J. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

307 11 2009

4905

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Traffic Records Parking Citations FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Item 2 a,b,c	2005	21	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

REC-11-100

JUN 11 2009

4906

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2005	27	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11 2009

JUN 11

4906

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2005	27	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date
Edward C. Openen
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title
6/3/09
Date

11/11 2009

4907

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expungements Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 d,e	2005	2	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date
Edward C. Joseph
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title
6/3/09
Date

JUN 11 2004

4907

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expungements Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 d,e	2005	2	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

JUN 11 1969

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4908

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Fiscal Records Cash register back-up tapes FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section V Items 1c 2 3	2005	12	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09
Date

Edward C. Openfer
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

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JUN 11 2009

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4908

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Fiscal Records Cash register back-up tapes FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section V Items 1c 2 3	2005	12	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date

Edward C. J. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

6/3/09
Date

11 11 2059

4909

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	DVD recordings	2219A1	Section II Item 2	2005	1	6/3/09	Landfill
	Sound recordings for the one-week period of 7-11 Nov 2005, will be retained permanently		Section III Item 3				
			Section IV Item 2				

Destruction Approved by Hall of Records Commission

13Apr09
Date
[Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official
County Clerk
Title
6/3/09
Date

JUN 11 2009

1909

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	DVD recordings	2219A1	Section II Item 2	2005	1	6/3/09	Landfill
	Sound recordings for the one-week period of 7-11 Nov 2005, will be retained permanently		Section III Item 3				
			Section IV Item 2				

Destruction Approved by Hall of Records Commission

13 Aug 09
Date

[Signature]

State Archivist

Destruction Certification

[Signature]

Signature of Court Official

County Clerk
Title

6/3/09
Date

11 11 09

JUN 11 2009

4910

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Petty Offenses Civil Citations Alcohol Violations Natural Resource cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2005	3	6/3/09	Landfill

Destruction Approved by Hall of Records Commission
30 Mar 09 Date
[Signature] State Archivist

Destruction Certification
[Signature] Signature of Court Official
County Clerk [Signature] Title
6/3/09 Date

JUN 11

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4910

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Petty Offenses Civil Citations Alcohol Violations Natural Resource cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2005	3	6/3/09	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09 [Signature]
Date State Archivist

Signature of Court Official County Clerk Title Date

JUN 11 2009

4911

Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Civil Expired judgments	2219	Section II Item 2	1995	41	6/3/09	Landfill
	Dismissed, Satisfied, Non-money judgments.			2005			
	FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY						

Destruction Approved by Hall of Records Commission

Destruction Certification

30 mar 09
Date
Edward C. Igenfuss
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title
6/3/09
Date

JUN 11 209

4911

Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 2, 2009

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Civil Expired judgments	2219	Section II Item 2	1995	41	6/3/09	Landfill
	Dismissed, Satisfied, Non-money judgments.			2005			
	FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY						

Destruction Approved by Hall of Records Commission

Destruction Certification

30 Mar 09
Date
Edward C. Jumper
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title
6/3/09
Date

JUN 11 11 AM '59

5116

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2006	27	5/11/10	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. J. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

MAY 26 2010

5116

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2006	27	5/11/10	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

MAY 26 2010

5717

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Traffic Records Parking Citations FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Item 2 a,b,c	2006	21	5/11/10	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

MAY 26 2010

5117

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Traffic Records Parking Citations FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Item 2 a,b,c	2006	21	5/11/10	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

MAY 26 2010

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Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expungements Criminal Cases	2219	Section IV Items 2 d,e	2006	2	5/11/10	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

112

MAY 26 2010

THE UNIVERSITY OF
MICHIGAN LIBRARIES
ANN ARBOR MI 48106-1500

2010 05 26

5118

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expungements Criminal Cases	2219	Section IV Items 2 d,e	2006	2	5/11/10	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. Joseph
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

MAY 26 2010

FOR STRIPPING ONLY
RECYCLED PAPER
100% RECYCLED

5119

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Fiscal Records Cash register back-up tapes	2219	Section V Items 1c 2 3	2006	12	5/11/10	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. J. [Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

MAY 26 2010

5119

Department of General Services
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Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. Gorman
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

MAY 26 2010

5125

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	DVD recordings	2219	Section II Item 2	2006	1		Landfill
	Sound recordings for the one-week period of 4-8 Dec 2006, will be retained permanently	2219 A1	Section III Item 3	2006	1		↓
		2219 a. b.	Section IV Item 2	2006	1		

Destruction Approved by Hall of Records Commission

Destruction Certification

11 Feb 10
Date

Edward C. Tompkins
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

'MAY 26 2010

5120

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
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		2219 a. b.	Section IV Item 2	2006	1		

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

[Signature]
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

MAY 26 2010

5121

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Petty Offenses Civil Citations Alcohol Violations Natural Resource cases FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Section IV Items 2 a,b,c,f	2006	3	5/11/10	Landfill

Destruction Approved by Hall of Records Commission
16 Feb 10 Date
[Signature] State Archivist

Destruction Certification
[Signature] Signature of Court Official
County Clerk Title
5/11/10 Date

MAY 28 2010

5/21

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

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Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. Gump
State Archivist

Dara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

MAY 26 2010

5122

Hall of Records Commission
 Records Management Division
 7275 Waterloo Rd., P.O. Box 275
 Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 11-02 County: Washington Date: January 12, 2010

Series Number	Description of Records Include Title and/or Form Number	Authorization Retention Schedule #	Authorization Item #	Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Civil Expired judgments	2219	Sect II Item 3	1996	19	5/11/10	Landfill
	Dismissed, Satisfied, Non-money judgments. FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Sect II Item 2	2006	22	5/11/10	↓

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. Openfer
State Archivist

Sara Snyder
Signature of Court Official

County Clerk
Title

5/11/10
Date

MAY 26 2010

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	Dismissed, Satisfied, Non-money judgments. FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Sect II Item 2	2006	22	5/11/10	

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date
[Signature]
State Archivist

[Signature]
Signature of Court Official

County Clerk
Title
5/11/10
Date

MAY 26 2010

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	Rent (Summary Ejectment): Non-money judgment	2219	Sect VI Item 2	2006	3	5/11/10	Landfill ↓
	expired rent judgments FOR STRIPPING ONLY- RETAIN DOCKETS PERMANENTLY	2219	Sect VI Item 2	1996	2	5/11/10	

Destruction Approved by Hall of Records Commission

Destruction Certification

16 Feb 10
Date

Edward C. [Signature]
State Archivist

Sara Snyder
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County Clerk
Title

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