

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4712
Court	District Court		
County	Prince George's		Date

Forward three (3) copies
to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Miscellaneous Accounting Records for year 2004	2219	Sect V				
	Bad check transmittal and daily records		Item 1c.	2004	1.0	2/12/05	LANDFILL
	Daily Cashier journals and register reports			2004	13	2/12/05	"
	Court fund receipts and balance sheets			2004	2.0	2/12/05	"
	Check stubs, cancelled checks and bank statements			2004	1.0	2/12/05	"
	Commissioners Weekly Transmittal			2004	1.0	2/12/05	"
	Bond Forfeiture closed accounts			2004	5.0	2/12/05	"
	Transcript statements and index cards			2004	3.0	2/12/05	"
	Non-Mats Deferred Monthly reports and orders			2004	2.0	2/12/05	"
	MATS Deferred Monthly reports and orders			2004	8.0	2/12/05	"

Destruction Approved by Maryland State Archives

12 Jan 09
Date

Edward C. Tegen
State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

James Calvin Post Manger
Signature of Court Official
Title

2/12/05
Date

3/09

MAR 12

2005

2005

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4712 <hr/> Forward three (3) copies to address at left.
Court District Court			
County Prince George's	Date: March 5, 08		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Local Funds reports balance sheets	2219	C	2004	1.0	2/12/09	LANDFILL
	DCA95, R1 various revenue reports			2004	1.0	2/12/09	"
	Copies of Monthly Status reports			2004	1.0	2/19/09	"

Destruction Approved by Maryland State Archives

12 Jan 09
Date

[Signature]
State Archivist

Destruction Certification

[Signature] [Signature]
Signature of Court Official Title

2/12/09
Date

MAR 12

2009

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4712 Forward three (3) copies to address at left.
Court	District Court		
County	Prince George's		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Miscellaneous Accounting Records for year 2004	2219	Sect V				
	Bad check transmittal and daily records		Item 1c.	2004	1.0	2/12/09	LANDFILL
	Daily Cashier journals and register reports			2004	13	2/12/09	"
	Court fund receipts and balance sheets			2004	2.0	2/12/09	"
	Check stubs, cancelled checks and bank statements			2004	1.0	2/12/09	"
	Commissioners Weekly Transmittal			2004	1.0	2/12/09	"
	Bond Forfeiture closed accounts			2004	5.0	2/12/09	"
	Transcript statements and index cards			2004	3.0	2/12/09	"
	Non-Mats Deferred Monthly reports and orders			2004	2.0	2/12/09	"
	MATS Deferred Monthly reports and orders			2004	8.0	2/12/09	"

Destruction Approved by Maryland State Archives

12 Jan 09
Date

[Signature]
State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

[Signature] *[Signature]*
Signature of Court Official Title
2/12/09
Date

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4712
Court District Court			
County Prince George's	Date: March 5, 08		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Local Funds reports balance sheets	2219	C	2004	1.0	2/12/09	LANDFILL
	DCA95, R1 various revenue reports			2004	1.0	2/12/09	LANDFILL
	Copies of Monthly Status reports			2004	1.0	2/12/09	LANDFILL

Destruction Approved by Maryland State Archives

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[Signature]
State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

[Signature] *[Signature]*
 Signature of Court Official Title Date
 2/12/09

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MAR 12 1964

4/11/64

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>4712</u> Forward three (3) copies to address at left.
Court	District Court		
County	Prince George's		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Miscellaneous Accounting Records for year 2004	2219	Sect V				
	Bad check transmittal and daily records		Item 1c.	2004	1.0	2/12/09	LANDFILL
	Daily Cashier journals and register reports			2004	13	2/12/09	"
	Court fund receipts and balance sheets			2004	2.0	2/12/09	"
	Check stubs, cancelled checks and bank statements			2004	1.0	2/12/09	"
	Commissioners Weekly Transmittal			2004	1.0	2/12/09	"
	Bond Forfeiture closed accounts			2004	5.0	2/12/09	"
	Transcript statements and index cards			2004	3.0	2/12/09	"
	Non-Mats Deferred Monthly reports and orders			2004	2.0	2/12/09	"
	MATS Deferred Monthly reports and orders			2004	8.0	2/12/09	"

Destruction Approved by Maryland State Archives

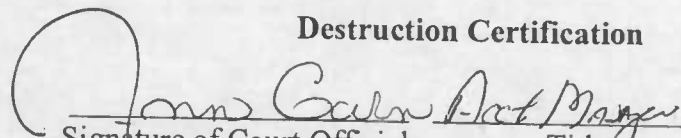
12 Jan 09
Date


State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification


Signature of Court Official

2/12/09
Date

Title

MAR 12 1954

2054

	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4712 Forward three (3) copies to address at left.
Court District Court		
County Prince George's Date: March 5, 08		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Local Funds reports balance sheets	2219	C	2004	1.0	2/12/09	LA-DFI-V
	DCA95, R1 various revenue reports			2004	1.0	2/12/08	"
	Copies of Monthly Status reports			2004	1.0	2/19/09	"

Destruction Approved by Maryland State Archives

12 Jan 09
Date

[Signature]
State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

[Signature] *[Signature]*
Signature of Court Official Title

2/12/09
Date

MAR 12

2014

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>4715</u> Forward three (3) copies to address at left.
Court	District Court		
County	Prince George's		Date

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Miscellaneous Accounting Records for year 2003	2219	Sect V				
	Bad check transmittal and daily records		Item 1c.	2003	1.0	2/12/09	LAJOS:1/
	Daily Cashier journals and register reports			2003	14	2/12/09	"
	Court fund receipts and balance sheets			2003	2.0	2/12/09	"
	Check stubs, cancelled checks and bank statements			2003	2.0	2/12/09	"
	Commissioners Weekly Transmittal			2003	1.0	2/12/09	"
	Bond Forfeiture closed accounts			2003	6.0	2/12/09	"
	Transcript statements and index cards			2003	3.0	2/19/09	"
	Non-Mats Deferred Monthly reports and orders			2003	3.0	2/12/09	"
	MATS Deferred Monthly reports and orders			2003	10.0	2/12/09	"

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12 Jan 09
Date

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State Archivist

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Instructions for Preparation and Submission on next page

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Signature of Court Official Title Date

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		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4715
Court District Court			
County Prince George's	Date: March 5, 08		Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Local Funds reports balance sheets	2219	C	2003	1.0	2/12/08	LANDFILL
	DCA95, R1 various revenue reports			2003	1.0	2/12/08	LANDFILL
	Copies of Monthly Status reports			2003	1.0	2/12/08	LANDFILL

Destruction Approved by Maryland State Archives

Destruction Certification

12 Jan 08
Date

[Signature]
State Archivist

Signature of Court Official

Title

Date

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MAR 12

100

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4715
Court	District Court		Forward three (3) copies to address at left.
County	Prince George's		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Miscellaneous Accounting Records for year 2003	2219	Sect V				
	Bad check transmittal and daily records		Item 1c.	2003	1.0	2/12/09	LANDFILL
	Daily Cashier journals and register reports			2003	14	2/12/09	LANDFILL
	Court fund receipts and balance sheets			2003	2.0	2/12/09	LANDFILL
	Check stubs, cancelled checks and bank statements			2003	2.0	2/12/09	LANDFILL
	Commissioners Weekly Transmittal			2003	1.0	2/12/09	LANDFILL
	Bond Forfeiture closed accounts			2003	6.0	2/12/09	LANDFILL
	Transcript statements and index cards			2003	3.0	2/12/09	LANDFILL
	Non-Mats Deferred Monthly reports and orders			2003	3.0	2/12/09	LANDFILL
	MATS Deferred Monthly reports and orders			2003	10.0	2/12/09	LANDFILL

Destruction Approved by Maryland State Archives

12/21/09
Date

Edward C. [Signature]
State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

[Signature] *[Signature]*
Signature of Court Official Title 2/12/09
Date

MAR 12 1954

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Court District Court		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4715 Forward three (3) copies to address at left.
County Prince George's Date: March 5, 08			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Local Funds reports balance sheets	2219	C	2003	1.0	2/12/09	LANDFILL
	DCA95, R1 various revenue reports			2003	1.0	2/12/09	LANDFILL
	Copies of Monthly Status reports			2003	1.0	2/12/09	LANDFILL

Destruction Approved by Maryland State Archives

12 Jan 09
Date
DGS 550-9 (rev. 8/04)

[Signature]
State Archivist

Instructions for Preparation and Submission on next page

Destruction Certification

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Signature of Court Official

[Signature]
Title

2/12/09
Date

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Court District Court		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4715 Forward three (3) copies to address at left.
County Prince George's Date March 5, 2008			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Miscellaneous Accounting Records for year 2003	2219	Sect V				
	Bad check transmittal and daily records		Item 1c.	2003	1.0	2/12/09	LANDFILL
	Daily Cashier journals and register reports			2003	14	2/12/09	LANDFILL
	Court fund receipts and balance sheets			2003	2.0	2/12/09	LANDFILL
	Check stubs, cancelled checks and bank statements			2003	2.0	2/12/09	LANDFILL
	Commissioners Weekly Transmittal			2003	1.0	2/12/09	LANDFILL
	Bond Forfeiture closed accounts			2003	6.0	2/12/09	LANDFILL
	Transcript statements and index cards			2003	3.0	2/12/09	LANDFILL
	Non-Mats Deferred Monthly reports and orders			2003	3.0	2/12/09	LANDFILL
	MATS Deferred Monthly reports and orders			2003	10.0	2/12/09	LANDFILL

Destruction Approved by Maryland State Archives

12/21/09
Date

Edward C. [Signature]
State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

[Signature] *Dech Morgan* 2/12/09
Signature of Court Official Title Date

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2009

Court District Court		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4775 Forward three (3) copies to address at left.
County Prince George's Date: March 5, 08			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Local Funds reports balance sheets	2219	C	2003	1.0	2/12/09	LANDFILL
	DCA95, R1 various revenue reports			2003	1.0	2/12/09	LANDFILL
	Copies of Monthly Status reports			2003	1.0	2/12/09	LANDFILL

Destruction Approved by Maryland State Archives

12 Jan 09
Date
DGS 550-9 (rev. 8/04)

Edward C. J. [Signature]
State Archivist

Instructions for Preparation and Submission on next page

Destruction Certification

[Signature]
Signature of Court Official
[Signature]
Title
2/12/09
Date

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County 22 January 2008

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	CourtSmart DVD's and other Sound Recordings (Except for one week period as specified by the State Archivist)	2219	Sect. II Item 2 Sect. III Item 3 Sect. IV Item 2	Inclusive Dates for all sections 2 Jan 2002 through 31 Dec 2002	1	12 Feb 09.	Landfill

Destruction Approved by Hall of Records Commission

10 Dec 08.
Date

Edward C. Cooper
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

Supervisor II
Title

2/12/09
Date

MAR 11

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County 22 January 2008

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	CourtSmart DVD's and other Sound Recordings (Except for one week period as specified by the State Archivist)	2219	Sect. II Item 2 Sect. III Item 3 Sect. IV Item 2	Inclusive Dates for all sections 2 Jan 2002 through 31 Dec 2002	1	12 Feb 09.	Land fill

Destruction Approved by Hall of Records Commission

10 Dec 08.

Date

Edward A. ...

State Archivist

Destruction Certification

[Signature]

Signature of Court Official

Supervisor II

Title

2/12/09

Date

MAR 11 1965

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County 22 January 2008

	COURT	COUNTY	DATE	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
Series No.	Description of Records Include Title and/or Form Number			Retention Sched. No.	Item No.				
	CourtSmart DVD's and other Sound Recordings (Except for one week period as specified by the State Archivist)			2219	Sect. II Item 2 Sect. III Item 3 Sect. IV Item 2	Inclusive Dates for all sections 2 Jan 2002 through 31 Dec 2002	1	12 Feb 09.	Land fill

Destruction Approved by Hall of Records Commission

10 Dec 08.
Date

Edward A. [Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

Supervisor II
Title

2/02/09
Date

MAR 11

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2014

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County 22 January 2008

COURT

COUNTY

DATE

Series No.	Description of Records Includes Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	CourtSmart DVD's and other Sound Recordings (Except for one week period as specified by the State Archivist)	2219	Sect. II Item 2 Sect. III Item 3 Sect. IV Item 2	Inclusive Dates for all sections 1 Jan 2003 through 31 Dec 2003	2	12 Feb 09	Landfill

Destruction Approved by Hall of Records Commission

10 Dec 08
Date

[Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

[Signature]
Supervisor II
Title

2/12/09
Date

MAR 11 1954

J.M.C.

Department of

Public Health

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

4635

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County 22 January 2008

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	CourtSmart DVD's and other Sound Recordings (Except for one week period as specified by the State Archivist)	2219	Sect. II Item 2 Sect. III Item 3 Sect. IV Item 2	Inclusive Dates for all sections 1 Jan 2003 through 31 Dec 2003	2	12 Feb 09	Landfill

Destruction Approved by Hall of Records Commission

10 Dec 08
Date

[Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

[Signature]
Supervisor II
Title

2/12/09
Date

MAR 11

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County 22 January 2008

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	CourtSmart DVD's and other Sound Recordings (Except for one week period as specified by the State Archivist)	2219	Sect. II Item 2 Sect. III Item 3 Sect. IV Item 2	Inclusive Dates for all sections 1 Jan 2003 through 31 Dec 2003	2	12 Feb 09	Landfill

Destruction Approved by Hall of Records Commission

10 Dec 08
Date

[Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

[Signature]
Title

2/12/09
Date

MAR 11 1964

209

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

4183

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD - Prince Georges County (Dist 5) 23 June 2006

AUG 29 2006

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV Item 2d	1979	1	5/20/2008	Shred

Destruction Approved by Hall of Records Commission

Destruction Certification

8/24/06
Date

Edward C. Papenfuss
State Archivist

Christopher D. Wiele
Signature of Court Official

Sebastian R. Reed
Title
6/1/2008
Date

6 JUN 28 2010

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

4183

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD - Prince Georges County (Dist 5) 23 June 2006

AUG 29 2006

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV Item 2d	1979	1	5/20/2008	Shred

Destruction Approved by Hall of Records Commission

8/24/06
Date

Sharon C. Papenfuss
State Archivist

Destruction Certification

Christopher D. Wiele
Signature of Court Official

Superiorist Reed 6/1/2008
Title Date

JUN 28 2010

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

4183

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD - Prince Georges County (Dist 5) 23 June 2006

AUG 29 2006

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV Item 2d	1979	1	5/20/2008	Shred

Destruction Approved by Hall of Records Commission

8/24/06
Date

Edward C. Lopez
State Archivist

Destruction Certification

Christopher D. Wiele
Signature of Court Official

Superior Court Clerk
Title
6/1/2008
Date

JUN 28 2010

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD - Prince Georges County (Dist 5) 23 June 2006

AUG 29 2006

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV Item 2d	1980	1	5/20/2008	Shred

Destruction Approved by Hall of Records Commission

Destruction Certification

8/24/06
Date

Edward C. Pappas
State Archivist

Christopher D. Wild
Signature of Court Official

Seymour R. Reed 6/1/2008
Title Date

JUN 28 2010

4182

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD - Prince Georges County (Dist 5) 23 June 2006

AUG 29 2006

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV Item 2d	1980	1	5/20/2008	Shred

Destruction Approved by Hall of Records Commission

Destruction Certification

8/24/06
Date

Edward C. Papenfuss Jr.
State Archivist

Christopher D. Wilde
Signature of Court Official

Seymour R. Reed 6/1/2008
Title Date

JUN 28 1910

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<div style="font-size: 2em; font-family: cursive;">5028</div> Forward three (3) copies to address at left.
Court District Court			
County Prince George's	Date July 9, 2009		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization			Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.					
	MICELLANEOUS ACCOUNTING RECORDS FOR YEAR 2005							
	Daily Cashier journals, accounting and register reports	2219	Sect V	1c	Jan-Dec 2005	24.0	9/23/05	LANDFILL
	Commissioners Transmittals and receipts	2219	Sect V	1c	Jan-Dec 2005	1.0	9/23/05	LANDFILL
	Copies of end month status reports	2219	Sect V	1c	Jan - Dec 2005	1.0	9/23/05	LANDFILL
	Bond Forfeiture closed records	2219	Sect V	1c	Jan - Dec 2005	6.0	9/23/05	LANDFILL
	MATS and Non Mats Deferred daily accounting and register reports	2219	Sect V	1c	Jan - Dec 2005	12.0	10/9/05	LANDFILL
	Revenue Reports closed records or accounts	2219	Sect V	1c	Jan - Dec 2005	1.0	10/9/05	LANDFILL
	Bad Check closed records or accounts	2219	Sect V	1c	Jan - Dec 2005	1.0	10/9/05	LANDFILL
	Escrow closed accounts & cleared checks	2219	Sect V	1c	Jan - Dec 2005	4.0	10/9/05	LANDFILL
	Transcript reports copies DCA 27 transcript forms-closed	2219	Sect V	1c	Jan- Dec 2005	1.0	10/9/05	LANDFILL

Destruction Approved by Maryland State Archivist
 17 AUG 09

Date _____ State Archivist _____

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

Fiscal Acct. Manager
 Signature of Court Official _____ Title _____ Date 10/23/07

NOV 4. [REDACTED] 2009

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5028
Court District Court			
County Prince George's	Date July 9, 2009		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	MICELLANEOUS ACCOUNTING RECORDS FOR YEAR 2005 Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Daily Cashier journals, accounting and register reports	2219	Sect V 1c	Jan-Dec 2005	24.0	9/23/05	LA00F11
	Commissioners Transmittals and receipts	2219	Sect V 1c	Jan-Dec 2005	1.0	9/23/05	LA00F11
	Copies of end month status reports	2219	Sect V 1c	Jan - Dec 2005	1.0	9/23/05	LA00F11
	Bond Forfeiture closed records	2219	Sect V 1c	Jan - Dec 2005	6.0	9/23/05	LA00F11
	MATS and Non Mats Deferred daily accounting and register reports	2219	Sect V 1c	Jan - Dec 2005	12.0	10/9/05	LA00F11
	Revenue Reports closed records or accounts	2219	Sect V 1c	Jan - Dec 2005	1.0	10/9/05	LA00F11
	Bad Check closed records or accounts	2219	Sect V 1c	Jan - Dec 2005	1.0	10/9/05	LA00F11
	Escrow closed accounts & cleared checks	2219	Sect V 1c	Jan - Dec 2005	4.0	10/9/05	LA00F11
	Transcript reports copies DCA 27 transcript forms-closed	2219	Sect V 1c	Jan- Dec 2005	1.0	10/9/05	LA00F11

Destruction Approved by Maryland State Archives
 17 AUG 09 *[Signature]*

Date State Archivist

DGS 550-9 (rev. 8/04)

Destruction Certification

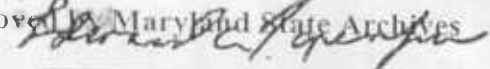
[Signature] **Signature of Court Official** **ES&A Act Manager** Title 10/22/09 Date

NOV 4 2009


		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5028 Forward three (3) copies to address at left.
Court District Court			
County Prince George's	Date July 9, 2009		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	MICELLANEOUS ACCOUNTING RECORDS FOR YEAR 2005 Description of Records (Same Title as listed on Schedule)	Authorization			Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.					
	Daily Cashier journals, accounting and register reports	2219	Sect V	1c	Jan-Dec 2005	24.0	9/23/05	LA00Fill
	Commissioners Transmittals and receipts	2219	Sect V	1c	Jan-Dec 2005	1.0	9/23/05	LA00Fill
	Copies of end month status reports	2219	Sect V	1c	Jan - Dec 2005	1.0	9/23/05	LA00Fill
	Bond Forfeiture closed records	2219	Sect V	1c	Jan - Dec 2005	6.0	9/23/05	LA00Fill
	MATS and Non Mats Deferred daily accounting and register reports	2219	Sect V	1c	Jan - Dec 2005	12.0	10/9/05	LA00Fill
	Revenue Reports closed records or accounts	2219	Sect V	1c	Jan - Dec 2005	1.0	10/9/05	LA00Fill
	Bad Check closed records or accounts	2219	Sect V	1c	Jan - Dec 2005	1.0	10/9/05	LA00Fill
	Escrow closed accounts & cleared checks	2219	Sect V	1c	Jan - Dec 2005	4.0	10/9/05	LA00Fill
	Transcript reports copies DCA 27 transcript forms-closed	2219	Sect V	1c	Jan- Dec 2005	1.0	10/9/05	LA00Fill

Destruction Approved by Maryland State Archives
 17 AUG 09 

Date
 DGS 550-9 (rev. 8/04)
 State Archivist

Destruction Certification

 Signature of Court Official Title Date

NOV. 4 2009

District Court of Maryland #5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4935 <hr/> Forward three (3) copies to address at left.
14735 Main Street Room 173B		
Upper Marlboro Md 20772		
County Prince George's Date April 6, 2009		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil A Boxes (Strippable Material Only)	2219	2/2	2003	80		

Destruction Approved by Maryland State Archives

14 May 09
Date

Edward C. [Signature]
State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

Christopher A. Wise *Supervisor I, Records* *11/31/09*
Signature of Court Official Title Date

2019

11-18

2019

District Court of Maryland #5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4935 <hr/> Forward three (3) copies to address at left.
14735 Main Street Room 173B		
Upper Marlboro Md 20772		
County Prince George's Date April 6, 2009		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil A Boxes (Strippable Material Only)	2219	2/2	2003	80		

Destruction Approved by Maryland State Archives

14 May 09
Date

DGS 550-9 (rev. 8/04)

[Signature]
State Archivist

Instructions for Preparation and Submission on next page

Destruction Certification

Christopher D. Wiele Supervisor I, Records 11/31/09
Signature of Court Official Title Date

JUL 13

ZWY

District Court of Maryland #5	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4935
14735 Main Street Room 173B		
Upper Marlboro Md 20772		Forward three (3) copies to address at left.
County Prince George's Date April 6, 2009		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil A Boxes (Strippable Material Only)	2219	2/2	2003	80		

Destruction Approved by Maryland State Archives

14 May 09
Date

DGS 550-9 (rev. 8/04)

[Signature]
State Archivist

Instructions for Preparation and Submission on next page

Destruction Certification

Christopher D. Wise Supervisor I 1/31/09
Signature of Court Official Title Date

JUL 19 2009

AUG 10 2009

4965

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County

7 May 2009

Accession 06A052

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Item 2	1998	126	May 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Jun 09
Date

[Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official

Title

AUG - 5 2009

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

AUG 10 2009

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

4965

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County 7 May 2009

Accession 06A052

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Item 2.	1998	126	May 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 June 09
Date

[Signature]
State Archivist

Gary F. Cranford

Signature of Court Official

Title

AUG - 5 2009
Date

Date

10/83 IH - 1/7/9-11
DGS - 550 - 9

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

AUG 10 2009

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4941
Court	DISTRICT 5		
County	PRINCE GEORGES		Date
			Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Batch Non-Est Returns 2003	2219 Sec VI	2	1/03 – 12/03	47	8/19/09	Landfill
	Batch Non-Est Returns 2004	2219 Sec VI	2	1/04 – 12/04	49	8/19/09	Landfill
	Batch Non -Est Returns 2005	2219 Sec VI	2	01/05 – 12/05	51	8/19/09	Landfill

Destruction Approved by Maryland State Archives

Destruction Certification

14 May 09
Date

Edward C. [Signature]
State Archivist

Cindy Hall
Signature of Court Official

Supervisor II
Title

8/19/09
Date

SEP 23 2009

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	41941 <hr/> Forward three (3) copies to address at left.
Court	DISTRICT 5		
County	PRINCE GEORGES		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Batch Non-Est Returns 2003	2219 Sec VI	2	1/03 - 12/03	47	8/19/09	Sandfill
	Batch Non-Est Returns 2004	2219 Sec VI	2	1/04 - 12/04	49	8/19/09	Sandfill
	Batch Non -Est Returns 2005	2219 Sec VI	2	01/05 - 12/05	51	8/19/09	Sandfill

Destruction Approved by Maryland State Archives

Destruction Certification

14 May 09
Date

Edward A. Gump
State Archivist

Cindy Hall
Signature of Court Official

Supervisor II 8/19/09
Title Date

SEP 23 2019

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	4941 <hr/> Forward three (3) copies to address at left.
Court	DISTRICT 5		
County	PRINCE GEORGES		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Batch Non-Est Returns 2003	2219 Sec VI	2	1/03 - 12/03	47	8/19/09	Landfill
	Batch Non-Est Returns 2004	2219 Sec VI	2	1/04 - 12/04	49	8/19/09	Landfill
	Batch Non -Est Returns 2005	2219 Sec VI	2	01/05 - 12/05	51	8/19/09	Landfill

Destruction Approved by Maryland State Archives

14 May 09
Date


State Archivist

DGS 550-9 (rev. 8/04)

Instructions for Preparation and Submission on next page

Destruction Certification

Cindy Hall Supervisor II 8/19/09
Signature of Court Official Title Date

SEP 23 2009

	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5186
Court District Court		
County Prince George's Date April 22, 2010		Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

MICELLANEOUS ACCOUNTING RECORDS FOR YEAR 2005		Authorization					
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
12	Daily Cashier journals, accounting and register reports	2219	Sect V 1c	Jan-Dec 2006	12.0	7/18/10	Landfill
1	Commissioners Transmittals and receipts	2219	Sect V 1c	Jan-Dec 2006	1.0	7/18/10	
1	Copies of end month status reports	2219	Sect V 1c	Jan - Dec 2006	1.0	7/18/10	
15	MATS and Non Mats Deferred daily accounting and register reports	2219	Sect V 1c	Jan - Dec 2006	15.0	7/18/10	
3	Revenue Reports closed records or accounts	2219	Sect V 1c	Jan - Dec 2006	3.0	7/18/10	
1	Bad Check closed records or accounts	2219	Sect V 1c	Jan - Dec 2006	1.0	7/18/10	
4	Escrow closed accounts & cleared checks	2219	Sect V 1c	Jan - Dec 2006	4.0	7/22/10	
2	Transcript reports copies DCA 27 transcript forms-closed	2219	Sect V 1c	Jan- Dec 2006	2.0	7/22/10	
2	Local - Reports	2219	Sect V 1c	Jan - Dec 2006	1.0	7/22/10	

Destruction Approved by Maryland State Archives

12 May 2010
Date

[Signature]
State Archivist

Destruction Certification

[Signature] Accounting Manager 7/22/10
Signature of Court Official Title Date

JUL 29 2010

	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5186
Court District Court		
County Prince George's Date April 22, 2010		Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
12	Daily Cashier journals, accounting and register reports	2219	Sect V 1c	Jan-Dec 2006	12.0	7/8/10	Landfill
1	Commissioners Transmittals and receipts	2219	Sect V 1c	Jan-Dec 2006	1.0	7/8/10	
1	Copies of end month status reports	2219	Sect V 1c	Jan - Dec 2006	1.0	7/8/10	
15	MATS and Non Mats Deferred daily accounting and register reports	2219	Sect V 1c	Jan - Dec 2006	15.0	7/8/10	
3	Revenue Reports closed records or accounts	2219	Sect V 1c	Jan - Dec 2006	3.0	7/8/10	
1	Bad Check closed records or accounts	2219	Sect V 1c	Jan - Dec 2006	1.0	7/8/10	
4	Escrow closed accounts & cleared checks	2219	Sect V 1c	Jan - Dec 2006	4.0	7/22/10	
2	Transcript reports copies DCA 27 transcript forms-closed	2219	Sect V 1c	Jan- Dec 2006	2.0	7/22/10	
2	Local - Reports	2219	Sect V 1c	Jan - Dec 2006	1.0	7/22/10	

Destruction Approved by Maryland State Archives

12 May 2010
Date

Edward C. [Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

[Signature]
Title

7/22/10
Date

RECEIVED
MAY 7 2010
MARYLAND STATE ARCHIVES

JUL 29 2010

4831

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Howard County 21 Oct 2008

Accession Number 01A253

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1992	17	October 2008	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

IH
12 Jan 09
Date

Edward C. [Signature]
State Archivist

Gary F. Cranford
[Signature]
Signature of Court Official

JAN 22 2009
Title Date

JAN 23 2009

4831

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Howard County 21 Oct 2008

Accession Number 01A253

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1992	17	October 2008	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

IH
12 Jan 09
Date

Edward L. Green
State Archivist

Gary F. Cranford
Signature of Court Official

JAN 22 2009
Title Date

JAN 23 2009

4831

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Howard County 21 Oct 2008

Accession Number 01A253

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1992	17	October 2008	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

IH
12 Jan 09
Date

Edward C. [Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official

Title

JAN 22 2009

Date

JAN 23 1909

4696

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court Howard 10-01 3/6/08
 COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Criminal, Petty Offense Citation and Fugitive Warrant Cases Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	25	10/29/10	Shred

Destruction Approved by Hall of Records Commission

Destruction Certification

12 Jan 09
Date
Edward C. Igenfus
State Archivist

Rose Day Supervisor I 5/11/10
Signature of Court Official Title Date

INSTRUCTIONS FOR PREPARATION

1. PREPARE IN DUPLICATE. LEAVE COLUMNS DATE OF DESTRUCTION, METHOD OF DESTRUCTION, AND DESTRUCTION CERTIFICATION BLANK UNTIL ACTUAL DESTRUCTION HAS BEEN COMPLETED BY YOUR OFFICE.
(DISTRICT COURTS SHOULD PREPARE CERTIFICATES AT LEAST IN TRIPLICATE.)
2. MAIL TO THE STATE RECORDS MANAGEMENT CENTER, P. O. BOX 275,
7275 WATERLOO RD. (RT. 175), JESSUP, MARYLAND 20794.
3. THE RECORDS MANAGEMENT DIVISION WILL FORWARD THE PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION FORMS TO THE STATE ARCHIVIST FOR APPROVAL. IF THE RECORDS PROPOSED FOR DESTRUCTION ARE CONSIDERED BY THE STATE ARCHIVIST TO BE OF ARCHIVAL VALUE, ARRANGEMENTS WILL BE MADE FOR TRANSFER TO THE HALL OF RECORDS.
4. IF THE STATE ARCHIVIST APPROVES THE DESTRUCTION, BOTH COPIES WILL BE SIGNED AND RETURNED TO THE COURT. UPON RECEIPT, INDICATE THE DATE AND METHOD OF DESTRUCTION IN THE PROPER COLUMNS, AND HAVE THE DESTRUCTION CERTIFICATE SIGNED BY A COURT OFFICIAL (TO BE A PERSON OF THE RANK OF RECORDS MANAGER, SECTION SUPERVISOR OR ABOVE). RETAIN ONE COPY FOR YOUR FILE, AND FORWARD THE SECOND COPY TO THE RECORDS MANAGEMENT DIVISION AT THE ABOVE ADDRESS. (DISTRICT COURTS MUST SEND 1 COPY TO THE CHIEF CLERK'S OFFICE.)
5. FOR YOUR INFORMATION -

ONE LETTER-SIZE FILE DRAWER = 1.5 CU. FT. OF RECORDS
ONE LEGAL-SIZE FILE DRAWER = 2.0 CU. FT. OF RECORDS
ONE RECORDS CENTER BOX = 1.0 CU. FT. OF RECORDS

MAY 13 2010

5010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01

Howard

4/1/09

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Expungements Closed in 2005	2219 Sec. IV	2a 2a	1/1/2005 thru 12/31/2005	5	1/21/10	Shred

RECEIVED
 2009 JUL 31 P 3:58
 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

Destruction Certification

20 June 09

Date

Edward C. Green

State Archivist

Rose Day

Signature of Court Official

Supervisor I

Title

5/11/10

Date

Instructions for Preparation and Submission on Reverse Side

MAY 13 2010

4692

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 10-01
 COURT

Howard County
 COUNTY

3/6/08
 DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Traffic Records Traffic dockets and Parking Citations Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	18	10/29/09	Shred

RECEIVED
 2009 JAN 22 A 11:15
 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

Destruction Certification

12 Jan 09
 Date

Edward C. Lawrence
 State Archivist

Rose Day
 Signature of Court Official

Supervisor I
 Title

5/11/10
 Date

MAY 13 2010

4691

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 10-01 Howard 3/6/08
 COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Natural Resource Cases Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/04	2	10/29/09	Shred

RECEIVED
 2010 JAN 22 A 11: 16
 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

12 Jan 09
 Date
Edward P. Joseph
 State Archivist

Destruction Certification

Rose Day Supervisor I 5/11/10
 Signature of Court Official Title Date

MAY 13 2010

4693

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01 Howard 3/6/08

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Expungements Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	5	10/29/09	Shred

RECEIVED
 2009 JAN 22 A 11:16
 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

12 Jan 09
Date

Edward A. Quenpin
State Archivist

Destruction Certification

Rose Day
Signature of Court Official

Supervisor I
Title

5/11/10
Date

MAY 13 2010

4694

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10

Howard 10-01

3/6/08

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Civil Citation and Municipal Infraction Cases Closed in 2004	2219	2a, b, c	1/1/2004 thru 12/31/2004	4	10/29/10	Shred

RECEIVED
 2009 JAN 22 A 11: 17
 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

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Date

Edward C. Greenman
State Archivist

Destruction Certification

Rose Day
Signature of Court Official

Supervisor I
Title

5/11/10
Date

MAY 13 2010

4496

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court Howard 10-01 3/6/08
 COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Criminal, Petty Offense Citation and Fugitive Warrant Cases Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	25	10/29/10	Shred

RECEIVED
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 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

12 Jan 09
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[Signature]
 State Archivist

Destruction Certification

Rose Day Supervisor I 5/11/10
 Signature of Court Official Title Date

MAY 21 2010

4496


PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court Howard 10-01 3/6/08
 COURT COUNTY DATE

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Rose Day Supervisor I 5/11/10
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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court
 COURT

Howard 10-01
 COUNTY

3/6/08
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 DISTRICT COURT OF THE
 STATE OF MARYLAND
 DISTRICT OF HOWARD CO

Destruction Approved by Hall of Records Commission

12 Jan 09
 Date

Edward J. [Signature]
 State Archivist

Destruction Certification

Rose Day
 Signature of Court Official

Supervisor I 5/11/10
 Title Date

Instructions for Preparation and Submission on Reverse Side

MAY 21 2010

5010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01

Howard

4/1/09

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Expungements Closed in 2005	2219 Sec. IV	2d	1/1/2005 thru 12/31/2005	5	1/21/10	shred

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 2009 JUL 31 P 3:58
 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

20 Jul 09
Date

Edward J. [Signature]
State Archivist

Destruction Certification

Rose Day
Signature of Court Official

Supervisor I
Title

5/11/10
Date

MAY 21 2010

5010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01

Howard

4/1/09

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Expungements Closed in 2005	2219 Sec. IV	2d	1/1/2005 thru 12/31/2005	5	1/21/10	Shred

RECEIVED
 2009 JUL 31 P 3:58
 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

Destruction Certification

20 June 09
Date

[Signature]
State Archivist

Rose Day
Signature of Court Official

Supervisor I
Title

5/11/10
Date

MAY 21 2010

5010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01

Howard

4/11/09

COURT

COUNTY

DATE

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		Retention Sched. No.	Item No.				
	Criminal Records Expungements Closed in 2005	2219 Sec. IV	2d	1/1/2005 thru 12/31/2005	5	1/21/10	Shred

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 10TH DIST HOWARD CO

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Edward J. Groppe
State Archivist

Destruction Certification

Rose Day
Signature of Court Official

Supervisor I 5/11/10
Title Date

Instructions for Preparation and Submission on Reverse Side

MAY 21 2010

4691

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 10-01 Howard 3/6/08

 COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Natural Resource Cases Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/04	2	10/29/09	Shred

RECEIVED
 2009 JAN 22 A 11:15
 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

12 Jan 09 Edward P. [Signature]
 Date State Archivist

Destruction Certification

Rose Day Supervisor I 5/11/10
 Signature of Court Official Title Date

INSTRUCTIONS FOR PREPARATION

1. PREPARE IN DUPLICATE. LEAVE COLUMNS DATE OF DESTRUCTION, METHOD OF DESTRUCTION, AND DESTRUCTION CERTIFICATION BLANK UNTIL ACTUAL DESTRUCTION HAS BEEN COMPLETED BY YOUR OFFICE.
(DISTRICT COURTS SHOULD PREPARE CERTIFICATES AT LEAST IN TRIPLICATE.)
2. MAIL TO THE STATE RECORDS MANAGEMENT CENTER, P. O. BOX 275,
7275 WATERLOO RD. (RT. 175), JESSUP, MARYLAND 20794.
3. THE RECORDS MANAGEMENT DIVISION WILL FORWARD THE PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION FORMS TO THE STATE ARCHIVIST FOR APPROVAL. IF THE RECORDS PROPOSED FOR DESTRUCTION ARE CONSIDERED BY THE STATE ARCHIVIST TO BE OF ARCHIVAL VALUE, ARRANGEMENTS WILL BE MADE FOR TRANSFER TO THE HALL OF RECORDS.
4. IF THE STATE ARCHIVIST APPROVES THE DESTRUCTION, BOTH COPIES WILL BE SIGNED AND RETURNED TO THE COURT. UPON RECEIPT, INDICATE THE DATE AND METHOD OF DESTRUCTION IN THE PROPER COLUMNS, AND HAVE THE DESTRUCTION CERTIFICATE SIGNED BY A COURT OFFICIAL (TO BE A PERSON OF THE RANK OF RECORDS MANAGER, SECTION SUPERVISOR OR ABOVE). RETAIN ONE COPY FOR YOUR FILE, AND FORWARD THE SECOND COPY TO THE RECORDS MANAGEMENT DIVISION AT THE ABOVE ADDRESS. (DISTRICT COURTS MUST SEND 1 COPY TO THE CHIEF CLERK'S OFFICE.)
5. FOR YOUR INFORMATION -

ONE LETTER-SIZE FILE DRAWER = 1.5 CU. FT. OF RECORDS
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MAY 21 2010

4691

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 10-01 Howard 3/6/08

 COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Natural Resource Cases Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/04	2	10/29/09	Shred

RECEIVED
 2009 JAN 22 A 11:15
 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission
12 Jan 09
 Date
[Signature]
 State Archivist

Destruction Certification
Rose Day Supervisor I
 Signature of Court Official Title

 Date 5/11/10

MAY 21 2010

4691

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 10-01 Howard 3/6/08
 COURT COUNTY DATE

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RECEIVED
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 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

Destruction Certification

12 Jan 09
Date

Edward J. Gierman
State Archivist

Rose Day
Signature of Court Official

Supervisor I
Title

5/11/10
Date

MAY 21 2010

4694

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10

Howard 10-01

3/6/08

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Records Civil Citation and Municipal Infraction Cases Closed in 2004	2219	2a, b, c	1/1/2004 thru 12/31/2004	4	10/29/09	Shred

RECEIVED
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 DISTRICT COURT OF THE
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

12 Jan 09
Date

Edward C. [Signature]
State Archivist

Destruction Certification

Boyd Day
Signature of Court Official

Supervisor I 5/11/10
Title Date

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4694

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10 Howard 10-01 3/6/08

COURT COUNTY DATE

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		Retention Sched. No.	Item No.				
	Criminal Records Civil Citation and Municipal Infraction Cases Closed in 2004	2219	2a, b, c	1/1/2004 thru 12/31/2004	4	10/29/09	Shred

RECEIVED
 2009 JAN 22 A 11:16
 DISTRICT COURT OF MD
 CLERK OF COURT
 HOWARD CO

Destruction Approved by Hall of Records Commission

12 Jan 09
Date

[Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

Supervisor T
Title

5/11/10
Date

MAY 21 2010

4694

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10 Howard 10-01 3/6/08

COURT COUNTY DATE

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		Retention Sched. No.	Item No.				
	Criminal Records Civil Citation and Municipal Infraction Cases Closed in 2004	2219	2a, b, c	1/1/2004 thru 12/31/2004	4	10/29/09	Shred

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 2009 JAN 22 A 11:16
 DISTRICT COURT OF 10
 DISTRICT HOWARD CO

Destruction Approved by Hall of Records Commission

12 Jan 09
Date

Edward C. Green
State Archivist

Destruction Certification

Rose Day
Signature of Court Official

Supervisor I
Title

5/11/10
Date

MAY 21 2010

4692

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 10-01 Howard County 3/6/08
 COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Traffic Records Traffic dockets and Parking Citations Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	18	10/29/09	Shred

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 2009 JAN 22 A 11:15
 DISTRICT COURT OF MD
 10TH DIST HOWARD CO

Destruction Approved by Hall of Records Commission

12 Jan 09 [Signature]
 Date State Archivist

Destruction Certification

Rose Day Supervisor I 5/11/10
 Signature of Court Official Title Date

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		Retention Sched. No.	Item No.				
	Traffic Records Traffic dockets and Parking Citations Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	18	10/29/09	Shred

DISTRICT COURT 10TH DIST HOWARD CO

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Date

[Signature]
State Archivist

Destruction Certification

Rose Day
Signature of Court Official

Supervisor I
Title

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Date

MAY 21 2010

4692

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State Archivist

Rose Day
Signature of Court Official

Supervisor I
Title

5/11/10
Date

MAY 21 2010

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01

Howard

3/6/08

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	Criminal Records Expungements Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	5	10/29/09	Shred

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 FOR DIST HOWARD CO

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[Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

Supervisor I
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		Retention Sched. No.	Item No.				
	Criminal Records Expungements Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	5	10/29/09	Shred

RECEIVED
 2009 JAN 22 A 11: 16
 DISTRICT COURT OF MD
 DISTRICT OF HOWARD CO

Destruction Approved by Hall of Records Commission

12 Jan 09
Date

Edward J. Cooper
State Archivist

Destruction Certification

Rose Day
Signature of Court Official

Supervisor I 5/11/10
Title Date

Instructions for Preparation and Submission on Reverse Side

MAY 21 2010

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

4693

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01

Howard

3/6/08

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 DISTRICT HOWARD CO

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12 Jan 09
Date

[Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

Supervisor I 5/11/10
Title Date

Instructions for Preparation and Submission on Reverse Side

MAY 21 2010

4832

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Wicomico County

27 October 2008

Accession Number 03A045

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1990	16	December 2008	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

IH
12 Jan 09
Date

Edward C. [Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official

JAN 22 2009

Title

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

JAN 23 2009

4832

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Wicomico County

27 October 2008

Accession Number 03A045

COURT

COUNTY

DATE

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		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1990	16	December 2008	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

IH
12/29/09
Date

Shirley C. Lawrence
State Archivist

Gary F. Crawford

[Signature]
Signature of Court Official

Title

JAN 22 2009

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

JAN 23 1969

JAN 23 ■ 209

4942

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

Accession Number 05A058

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2,3	2000	13	May 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 June 09
Date

[Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official

Title

AUG - 5 2009
Date

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

AUG 10

2004

4942

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

Accession Number 05A058

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2,3	2000	13	May 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Jun 09
Date

[Signature]
State Archivist

Gary F. Cranford

Signature of Court Official

Title

AUG 25 2009

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

ev. 10/83 DGS - 550 - 9

IH 1/4/14

AUG 10

2004

4942

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

Accession Number 05A058

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2,3	2000	13	May 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Jun 09
Date

[Signature]
State Archivist

Gary F. Cranford

[Signature]
Supervisor, District Court Records

AUG - 5 2009
Date

AUG 10 2009

4943

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

16 April 2009

Accession 05A057

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2,3	1999	16	May 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 JUN 09
Date

Edward C. Loper
State Archivist

Gary F. Cranford

Signature of Court Official

Title

AUG - 5, 2009

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

IH 1/4/14

AUG 10



2009

4943

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

16 April 2009

Accession 05A057

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2,3	1999	16	May 2009	Landfill

Destruction Approved by Hall of Records Commission

2 June 09
Date

[Signature]
State Archivist

Destruction Certification

Gary F. Cranford

AUG - 5 2009

Signature of Court Official

Title

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

ev. 10/83 DGS - 550 - 9

IH 1/4/14

AUG 10



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4943

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

16 April 2009

Accession 05A057

COURT

COUNTY

DATE

Files No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2,3	1999	16	May 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 JUL 09
Date

[Signature]
State Archivist

Gary F. Cranford

Signature of Court Official

Title

AUG - 5, 2009

Date

10/83 DGS - 550 - 9

I H 1/4/14

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

AUG 10 ~~2009~~ 2009

JAN 23 ~~19~~ 2009

10/11/5

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

4839

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City 7 November 2008

Accession Number 05A012

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently. Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1992	26	December 2008	Landfill

Destruction Approved by Hall of Records Commission

IH 12 Jan 09
Date

Edward C. Jopson
State Archivist

Gary F. Cranford

Destruction Certification

JAN 22 2009

Signature of Court Official
Supervisor, District Court Records

Title

Date

JAN 23 [REDACTED] 2007

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

4839

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City 7 November 2008

Accession Number 05A012

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Civil Cases Retain dockets and indices permanently Strip and destroy original papers, exhibits	2219	Sect II Items 2,3	1992	26	December 2008	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

IH 12/2/09
Date

Edward C. [Signature]
State Archivist

Gary F. Cranford
Signature of Court Official

Title

JAN 22 2009

Date

JAN 23 ~~1969~~ JW9

4637

Records Storage Manual

Section 10. Appendix Q. Retention and Disposal Schedule

JAN 16 2 29 PM '08
RECEIVED
DISTRICT COURT OF MD. #1
ADMINISTRATIVE

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court County: Baltimore City Date: 1/23/08

Series Number	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule #	Item #				
	Cashier Reports, Receipts, etc.	2219	Sec V Item 1C	Jan. '02 thru Dec. 04	70		

Destruction Approved by Hall of Records Commission

Destruction Certificate

23 Dec 08 [Signature] State Archivist
[Signature] Signature of Court Official
[Signature] Title
1/30/09 Date

DGS-550-9 (Rev. 10/83)

FEB 17 2009

4637

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court County: Balto City Date: 1/23/08

Series Number	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule #	Item #				
	Cashier Reports, Receipts, etc.	2219	Sec V Item 1C	Jan '02 thru Dec 04	70		

Destruction Approved by Hall of Records Commission

Destruction Certificate

23DIC08 Edward C. Lawrence L. R. Bat Dep Admin CEP 1/23/08
Date State Archivist Signature of Court Official Title Date

DGS-550-9 (Rev. 10/83)

FEB 17 2009

4637

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court: District Court County: Balto City Date: 1/23/08

Series Number	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule #	Item #				
	Cashier Reports, Receipts, etc.	2219	Sec V Item 1C	Jan. '02 thru Dec. 04	70		

Destruction Approved by Hall of Records Commission

Destruction Certificate

23 Dec 08 Edward C. [Signature]

[Signature] Dep Admin 1/31/08

Date

State Archivist

Signature of Court Official

Title

Date

DGS-550-9 (Rev. 10/83)

FEB 17 2004

4929

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City 13 March 2009

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Expungements	2219	Sect IV Item 2d	2004	91	JUN 17 2009	Landfill

Destruction Approved by Hall of Records Commission

30 March
Date

Edward A. Openfer
State Archivist

Gary F. Cranford

Destruction Certification

[Signature]
Signature of Court Official

Title

JUN 17 2009

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

1997

JUN 22

2009

~~MAR 16 2009~~

4929

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City 13 March 2009

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Expungements	2219	Sect IV Item 2d	2004	91	JUN 17 2009	Landfill

Destruction Approved by Hall of Records Commission

30 mar 09
Date

Edward A. [Signature]
State Archivist

Gary F. Cranford

Destruction Certification

[Signature]
Signature of Court Official

Title

JUN 17 2009
Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

JUN 22 1909 209

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JUN 22 2009

4952

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

4 January 2010

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Expungements	2219	Sect IV Item 2d	2005	32	JUN 17 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

21 Jun 09
Date

Edward C. Quenper
State Archivist

Gary F. Cranford

Signature of Court Official

Title

JUN 17 2009

Date

JUN 22 209

4952

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

4 January 2010

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Expungements	2219	Section IV Item 2d	2005	32	JUN 17 2009	Landfill

Destruction Approved by Hall of Records Commission

21 Jun 09
Date

Edward A. Quenper
State Archivist

Destruction Certification

Gary F. Crauford

JUN 17 2009

Signature of Court Official

Title

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

JUN 22

209

4952

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

4 January 2010

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Expungements	2219	Sect IV Item 2d	2005	32	JUN 17 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Jun 09
Date

Edward C. Iversen
State Archivist

Gary F. Cranford
Signature of Court Official

JUN 17 2009

Title

Date

JUN 22 [REDACTED] 2009

4632

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

23 January 2008

Accession Number 98A171

Accession Number 98A095

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 1,2,3	1991	135 108 - 98A095 27 - 98A171	 4-11 Dec 2008	LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

10 Dec 08
Date

Edward C. [Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official

AUG - 5 2009

Title

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

AUG 10 ■ 2009

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

4632

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

23 January 2008

Accession Number 98A171
 Accession Number 98A095

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 1,2,3	1991	135 108 - 98A095 27 - 98A171	4-11 Dec 2008	LANDFILL

Destruction Approved by Hall of Records Commission

10 Dec 08.
Date

[Signature]
State Archivist

Gary F. Cranford

Destruction Certification

[Signature]
Signature of Court Official
Supervisor, District Court Records

Title

AUG - 5 2009

Date

AUG 10 [REDACTED]

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AUG 10 [REDACTED]

4633

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Wact

District Court of Maryland for Baltimore City 23 January 2008

Accession Number 98A099 - Row 10
Accession Number 98A172 - Row 10

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 1,2,3	1992	57 (32 -98A099 25 -98A172)	Jan-Feb 2009	LANDFILL

Destruction Approved by Hall of Records Commission

Gary F. Cranford

Destruction Certification

10 Dec 08
Date

[Signature]
State Archivist

[Signature]
Signature of Court Official
Supervisor, District Court Records

Title

AUG - 5 2009
Date

AUG 10 2009

4633

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

23 January 2008

Accession Number 98A099
Accession Number 98A172

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 1,2,3	1992	57 (32 -98A099 25 -98A172)	Jan - Feb 2009	LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

10 Dec 08
Date

[Signature]
State Archivist

Gary F. Crawford

[Signature]
Signature of Court Official

Title

AUG - 5 2009

Date

AUG 10 209

4633

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

23 January 2008

Accession Number 98A099
Accession Number 98A172

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 1,2,3	1992	57 (32 -98A099 25 -98A172)	Jan - Feb 2009	LANDFILL

Destruction Approved by Hall of Records Commission

10 Dec 08
Date

[Signature]
State Archivist

Gary F. Cranford

Destruction Certification

AUG - 5 2009

[Signature]
Signature of Court Official
Supervisor, District Court Records

Title

Date

AUG 10 ■ JWG

4928

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

11 March 2009

Accession Number 97A172

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2 a.b.	1990	10	APR 27 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

IH
20 Apr 09
Date

[Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official

Title

APR 27 2009

Date

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AUG 10

2009

4928

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City 11 March 2009

Accession Number 97A172

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2 a, b.	1990	10	APR 27 2009	Landfill

Destruction Approved by Hall of Records Commission

IH
20 Apr 09
Date
[Signature]
State Archivist

Gary F. Cranford
Signature of Court Official
Supervisor, District Court Records
Destruction Certification
APR 27 2009
Title
Date
Instructions for Preparation and Submission on Reverse Side

MAR 11

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AUG 10

2009

4928

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

11 March 2009

Accession Number 97A172

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2 a.b.	1990	10	APR 27 2009	Landfill

Destruction Approved by Hall of Records Commission

IH
20 Apr 09
Date

Edward C. [Signature]
State Archivist

Gary F. Crawford

Destruction Certification

APR 27 2009

[Signature]
Supervisor, District Court Records

Title

Date

AUG 10

2009

4931

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

25 March 2009

Accession Number 06A011

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and destroy (MD Rule 16-505)	2219	SEct IV Items 2	2001	120	May 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

14 May 09
Date

IH

DGS - 550 - 9

Edward C. [Signature]
State Archivist

Gary F. Cranford
Signature of Court Official

Title

AUG - 5 2009
Date

Date

AUG 10 2009

4931

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

25 March 2009

Accession Number 06A011

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and destroy (MD Rule 16-505)	2219	SEct IV Items 2,	2001	120	May 2009	Landfill

Destruction Approved by Hall of Records Commission

Gary F. Cranford

Destruction Certification

14 May 09
Date

[Signature]

State Archivist

IH

AUG - 5 2009

[Signature]
Signature of Court Official
Supervisor, District Court Records

Title

Date

AUG 10 2009

4931

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

25 March 2009

Accession Number 06A011

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and destroy (MD Rule 16-505)	2219	SEct IV Items 2.	2001	120	May 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

14 May 09
Date

[Signature]
State Archivist

Gary F. Cranford
[Signature]
Signature of Court Official

AUG - 5 2009
Date

AUG. 10

2009

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

w1/R10

4932

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

27 March 2009

Accession Number 97A174

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and destroy (MD Rule 16-505)	2219	Sect IV Items 2,	1991	4	April 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

14 May 09
Date
IH

[Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official
Supervisor, District Court Records

Title

AUG - 5 2009

Date

Instructions for Preparation and Submission on Reverse Side

AUG 10 2009

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

w1/R10

4932

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

27 March 2009

Accession Number 97A174

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and destroy (MD Rule 16-505)	2219	Sect IV Items 2,	1991	4	April 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

AUG - 5 2009

14 May 09
Date
IH

[Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official Title Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

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AUG 10 2009

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

w/r 10

4932

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

27 March 2009

Accession Number 97A174

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and destroy (MD Rule 16-505)	2219	Sect IV Items 2,	1991	4	April 2009	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

14 May 09
Date
IH

Edward J. [Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official
Supervisor, District Court Records

AUG - 5 2009

Title

Date

Instructions for Preparation and Submission on Reverse Side

AUG 10

2009

AUG 10 2009

113

AUG 10 2009

AUG 10

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<div style="font-size: 2em; font-family: cursive;">5266</div> Forward three (3) copies to address at left.
Court District Court	Date 27 Aug 2010		
501 E. Fayette ST Baltimore MD			
County Baltimore City			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accessions 06A079
 07A060
 08A096

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Landlord/Tenant Cases - CLOSED	2219	Sect II Item 2	2004	74	OCT 18 2010	Landfill
				2005	73		Landfill
				2006	72		Landfill
	Destroy original papers and exhibits						

Destruction Approved by Maryland State Archives

Destruction Certification

30 Sep 10
Date

Edward C. [Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official

Supervisor, District Court Records

Title

OCT 18 2010

Date

OCT 20 2010

		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5266 <hr/> Forward three (3) copies to address at left.
Court District Court	Date 27 Aug 2010		
501 E. Fayette ST Baltimore MD			
County Baltimore City			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accessions 06A079
 07A060
 08A096

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Landlord/Tenant Cases - CLOSED Destroy original papers and exhibits	2219	Sect II Item 2	2004 2005 2006	74 73 72	OCT 18 2010	Landfill Landfill Landfill

Destruction Approved by Maryland State Archives

Destruction Certification

30 Sep 10
Date

[Signature]
State Archivist

Gary F. Cranford
Signature of Court Official

OCT 18 2010
Date

DGS 550-9 (Rev. 03/2010)

Instructions for Preparation and Submission of Court Records

06A079 - 1/9A/1
07A060 - 1/9A/2

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OCT 20 2010

OCT 20 2010

4632

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

23 January 2008

Accession Number 98A171
Accession Number 98A095

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Section IV Items 1,2,3	1991	135 (108 - 98A095 27 - 98A171)	 4-11 Dec 2008	LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

10 Dec 08.
Date

[Signature]
State Archivist

Gary F. Cranford
Signature of Court Official

Title

AUG - 5 2009
Date

IH
rev. 10/83 DGS - 550 - 9

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

Aug 10 - 209

4624

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

December 22, 2007

DISTRICT COURT #8 BALTIMORE CO

Court

Date

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	1999 Criminal Cases Stripped inside Material only	2219	Section IV Items 2 a, b, c	January 1999 thru December 1999	200	20 Feb 09	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

25 Sep 08

Date

Edward C. J. [Signature]

State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title

Date

3-23-09



FEB 4 2010

4624

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

December 22, 2007

DISTRICT COURT #8 BALTIMORE CO

Court

Date

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	1999 Criminal Cases Stripped inside Material only	2219	Section IV Items 2 a., b., c.	January 1999 thru December 1999	200	20 Feb 09	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Edward C. Joseph

Date

State Archivist

[Signature]

Signature of Court official Title

Support Service Supervisor II

Date

3-23-09

FEB 4 2010

4624

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	1999 Criminal Cases Stripped inside Material only	2219	Section IV Items 2 a, b, c	January 1999 thru December 1999	200	20 Feb 09	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

03/25/08
Date
State Archivist, *Edward C. Gump*

[Signature]
Signature of Court official Title
Support Service Supervisor II
Date 3-23-09

FEB 1 2010

4623

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 22, 2007
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2004 Criminal Expungements	Schedule 2219	Section IV Item 2 d, e.	January 1, thru December 31, 2004	45	10 Nov 08	Shred

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward J. Gump*

Date State Archivist..

R. Shank Support Service Supervisor II

Signature of Court official Title Date 12-17-08

FEB 4 2010

4623

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 22, 2007
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2004 Criminal Expurgements	Schedule 2219	Section IV Item 2 d, e.	January 1, thru December 31, 2004	45	10 Nov 08	Shred

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Edward C. Jopson

Date

State Archivist

[Signature]

Signature of Court official

Title

Support Service Supervisor II

Date

12-17-08

FEB 20 2010

4623

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY

Court

December 27, 2007

Date

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

8-4 Towson Court

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2004 Criminal Expurgements	Schedule 2219	Section IV Item 2 d, e.	January 1, thru December 31, 2004	45	10 Nov 08	Shred

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward J. Gump*

Date

State Archivist

[Signature]

Signature of Court official Title

Support Service Supervisor II

Date

12-17-08

FEB 1 2010

4622

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Court

Date

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	Electronic Recordings DAT TAPES DVD-RAM Discs (Except recordings selected by the State Archivist)	schedule 2219A1	Section III, 3	1996 1997 1998 1999 2000 2001 2002	26	22 OCT 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Edward C. Gump

Date

State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title

Date

11-7-08

FEB. 4 2010

4622

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	Electronic Recordings DAT TAPES DVD-RAM Discs (Except recordings selected by the State Archivist)	Schedule 2219A1	Section III, 3	1996 1997 1998 1999 2000 2001 2002	26	22 Oct 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward C. Gump*

Date State Archivist

R. M. [Signature] Support Service Supervisor II

Signature of Court official Title Date 11-7-08

4622

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	Electronic Recordings DAT TAPES DVD-RAM Discs (Except recordings selected by the State Archivist)	Schedule 2219A1	Section III, 3	1996 1997 1998 1999 2000 2001 2002	26	22 OCT 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Edward C. Jumper

Date: State Archivist.

[Signature]

Support Service Supervisor II

Signature of Court official Title Date 11-7-08

FEB 4 2010

4621

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	Criminal MTA Citations Stripped inside material only	Schedule 2219	Section IV Items 2 a., b., c.	1993 1994 1995 1996 1997	5	15 Oct 08	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Date

Edward C. J. [Signature]

State Archivist

[Signature] Support Service Supervisor II

Signature of Court official

Title

Date

10-17-08

FEB 1 2010

4621

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	Criminal MTA Citations Stripped inside material only	Schedule 2219	Section IV Items 2 a., b., c.	1993 1994 1995 1996 1997	5	15 Oct 08	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Date

Edward C. [Signature]
State Archivist

[Signature]
Support Service Supervisor II
Date 10-17-08

Signature of Court official Title

Date

FEB 1 2010

4621

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	Criminal MTA Citations Stripped inside material only	Schedule 2219	Section IV Items 2 a., b., c.	1993 1994 1995 1996 1997	5	15 Oct 08	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Date

Edward C. [Signature]
State Archivist

[Signature] Support Service Supervisor II
Signature of Court official Title Date 10-17-08

FEB 2010

4620

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 22, 2007
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	Criminal DNR citations Cases Stripped inside material only	Schedule 2219	Section IV Items 2 a.b.c.	1992 1993 1994 1995 1996 1997	16	15 OCT 08	Recycle

Destruction Approved by Hall of Records Commission Destruction Certification

2 Sep 08 *Edward A. Quenper*
Date State Archivist

[Signature] Support Service Supervisor II
Signature of Court official Title Date 10-17-08

FEB

4

2010

4620

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)	
	Criminal DNR citations Cases Stripped inside material only	Schedule 2219	Section IV Items 2 a, b, c.	1992 1993 1994 1995 1996 1997	16	15 Oct 08	Recycle

Destruction Approved by Hall of Records Commission Destruction Certification

2 Sep 08

Date

State Archivist

Edward A. Gorman

Signature of Court official Title

[Signature] Support Service Supervisor #

Date

10-17-08

FEB 4 2010

4620

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	Criminal DNR citations cases stripped inside material only	Schedule 2219	Section IV Items 2 a, b, c.	1992 1993 1994 1995 1996 1997	16	15 Oct 08	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Date

State Archivist

Edward C. [Signature]

Signature of Court official Title

[Signature]

Support Service Supervisor II

Date

10-17-08

FEB 4 2010

4619

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Court

Date

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	Criminal CV Cases Stripped inside Material only	Schedule 2219	Section IV Items 2 a, b, c.	1992 1993 1994 1995 1996 1997	18	15 Oct 08	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 Edward C. Jopson

Date

State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title

Date

10-17-08

FEB 4 2010

4619

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	Criminal CV Cases Stripped inside material only	Schedule 2219	Section IV Items 2 a, b, c.	1992 1993 1994 1995 1996 1997	18	15 Oct 08	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 Edward C. Quenper
Date State Archivist

R. Munn Support Service Supervisor II
Signature of Court official Title Date 10-17-088

FEB 14 2010

4619

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watreloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	Criminal CV Cases Stripped inside Material only	Schedule 2219	Section II Items 2 a, b, c.	1992 1993 1994 1995 1996 1997	18	15 Oct 08	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward C. [Signature]*

Date State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title Date

10-17-08

FEB 4 2010

4642

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watreloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Date 1-29-08

DISTRICT COURT #8 BALTIMORE CO

Court

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2004 Traffic Batch Files Misc Correspondence including postponement requests, entrance at appearances, etc.	2219	Section IV Item 2. a. b. c.	January Thru December 2004	25	15 OCT 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

25 Sep 08

Edward C. Jumper

Date State Archivist

for Mark Support Service Supervisor II

Signature of Court official Title Date 11-7-08

FEB 4 2010

4642

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

1-29-08
Date

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2004 Traffic Batch Files Misc Correspondence including postponement requests, entrance of appearances, etc.	2219	Section IV Item 2. a. b. c.	January Thru December 2004	25	150108	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward J. [Signature]*

Date State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title Date

11-7-08

FEB

4

2010

2010

4642

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watreloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY

8-4 Towson Court

Court

1-29-08

Date

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2004 Traffic Batch Files Misc Correspondence including postponement requests, entrance of appearances, etc.	2219	Section IV Item 2. a. b. c.	January Thru December 2004	25		Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

25 Sep 08

Date

Edward A. Jansen

State Archivist

[Signature]

Signature of Court official

Title

Support Service Supervisor II

Date

11-7-08

FEB 4 2010

4641

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY

8-4 Towson Court

Court

1-29-08
Date

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2003 Traffic Batch Files Misc. Correspondence including postponement requests, entrance of appearances, etc.	2219	Section IV Item 2.abc.	January Thru December 2003	20	22 Oct. 08	landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Edward C. Green

Date

State Archivist

[Signature]

Signature of Court official Title

Date

11-7-08

FEB 4 2010

4641

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelod Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

1-29-08

DISTRICT COURT #8 BALTIMORE CO

Court

Date

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2003 Traffic Butch Files Misc. Correspondence including postponement requests, entrance appearances, etc.	2219	Section IV Item 2. a b c.	January Thru December 2003	20	22 Oct. 08	landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Edward C. Gump

Date

State Archivist

[Signature] Support Service Supervisor II

Signature of Court official

Title

Date

11-7-08

FEB 4 2010

4641

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

1-29-08
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2003 Traffic Batch Files Misc. Correspondence including postponement requests, entrance appearances, etc.	2219	Section IV Item 2, a, b, c.	January Thru December 2003	20	22 Oct 08	landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *[Signature]*

Date State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title Date 11-7-08

FEB 1 2010

4640

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelod Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

1-29-08
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2002 Traffic Batch Files Misc. Correspondences including postponement requests, entrance of appearances, etc.	2219	Section IV Item 2 a.b.c.	January Thru December 2002	25	22 Oct. 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08
Edward C. J. [Signature]
Date State Archivist

[Signature]
Signature of Court official Title Support Service Supervisor II
Date 11-7-08

FEB 4 2010

4640

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

1-29-08
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2002 Traffic Batch Files Misc. Correspondences including post-forensic requests, entrance of appearances, etc.	2219	Section IV Item 2 a.b.c.	January Thru December 2002	25	22 Oct 08	landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *[Signature]*

Date State Archivist

[Signature]
Signature of Court official Title Date 11-7-08

FEB 4 2010

4640

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

1-29-08
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2002 Traffic Batch Files Misc. Correspondences including postponement requests, entrance of appearances, etc	2219	Section IV Item 2 m.b.c.	January Thru December 2002	25	22 Oct 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08

Date

Edward C. Jopson

State Archivist

John M. ...
Support Service Supervisor II

Signature of Court official Title

Date 11-7-08

FEB 4 2010

4628

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-5 Essex Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

January 9, 2008
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Judgments)	2219	Section II Item 2	2004 January Thru December	27	22 Oct 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

25 Sep 08 *Edward C. [Signature]*

Date State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title

Date 11-7-08

15

FEB 4 2010

4628

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelod Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-5 Essex Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

January 9, 2008
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Judgments)	2219	section II Item 2	2004 January Thru December	27	22 OCT 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sept Edward J. Quenpo

Date State Archivist

[Signature]

Signature of Court official Title

Support Service Supervisor II

Date 11-7-08

FEB 4 2010

4628

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-5 Essex Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

January 9, 2008
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Judgments)	2219	section II Item 2	2004 January Thru December	27	22 Oct 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

28 Sep 08 *Edward C. [Signature]*

Date State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title Date 11-7-08

FEB 4 2010

4627

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-1 Catonsville Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

January 9, 2008
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Judgments)	2019	Section VI Item 2	2004 January Thru December	15	22 OCT 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward C. Gump*

Date State Archivist

[Signature]
Support Service Supervisor II

Signature of Court official Title

Date 11-7-08

FEB

4

2010

4627

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

January 9, 2008
Date

8-1 Catonsville Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Judgments)	2019	Section VI Item 2	2004 January Thru December	15	220608	Landfill

Destruction Approved by Hall of Records Commission Destruction Certification

2 Sep 08 Edward C. [Signature]

Date State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title Date 11-7-08

FEB 4 2010

4627

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

January 9, 2008
Date

8-1 Catonsville Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, BTC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Judgments)	2019	Section VI Item 2	2004 January Thru December	15	22 Oct 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward J. Gump*

Date State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title Date 11-7-08

FEB 4 2010

4/626

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

January 9, 2008
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Judgment Cases)	2219	Section IV Item 2	2004 January thru December	25	22 OCT 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward C. J. [Signature]*

Date

State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title

Date

11-7-08

FEB 4 2010

41626

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

January 9, 2008
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Judgment Cases)	2219	Section IV Item 2	2004 January thru December	25	22 Oct 08	Land Fill

Destruction Approved by Hall of Records Commission

Destruction Certification

25 Sep 08 *Edward J. Gump*

Date State Archivist

R. M. [Signature] Support Service Supervisor II

Signature of Court official Title Date 11-7-08

FEB 4 2010

41626

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

January 9, 2008
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Judgment Cases)	2219	Section IV Item 2	2004 January thru December	25	22 OCT 08	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward C. Gump*

Date

State Archivist

[Signature] Support Service Supervisor II

Signature of Court official Title

Date

11-7-08

FEB 20th

41638

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

24 January 2008

Accession Number 05A016

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2,3	1995	72	Jan. 2009	LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

12 Jan 09
Date

Edward C. [Signature]
State Archivist

Gary F. Cranford
[Signature]
Signature of Court Official

Supervisor, District Court Records
Title

AUG - 5 2009
Date

IH
rev. 10/83 DGS - 550 - 9

Scan 1

Instructions for Preparation and Submission on Reverse Side

AUG 10 2009

4638

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

24 January 2008

Accession Number 05A016

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2,3	1995	72	Jan. 2009	LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

12 Jan 08
Date

Edward C. [Signature]

State Archivist

Gary F. Cranford

Signature of Court Official

Title

AUG - 5 2009

Date

IH
Rev. 10/83

DGS - 550 - 9

Scan 1

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

AUG. 10 2009

41038

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

24 January 2008

Accession Number 05A016

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 2,3	1995	72	Jan. 2009	LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

12 Jan 09
Date

Edward C. Openfer
State Archivist

Gary F. Cranford
Signature of Court Official

Supervisor, District Court Records
Title

AUG - 5 2009
Date

AUG 10 2009

4625

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2000 Criminal Cases Stripped inside Material only	2219	Section IV Items 2 a, b, c.	2000	210	20 Sep 09	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward C. J. [Signature]*

Date State Archivist

[Signature] Support Service Specialist

Signature of Court official Title Date 10-15-09

FEB

4



2010

41625

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY
Court

December 27, 2007
Date

8-4 Towson Court
DISTRICT COURT #8 BALTIMORE CO
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2000 Criminal Cases Stripped inside Material only	2219	section IV Items 2 a, b, c.	2000	210	20 Sep 09	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward C. Gump*
Date State Archivist

[Signature] Support Service Supervisor #
Signature of Court official Title Date 10-15-09

FEB 4 2010

4625

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watrelow Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Court

Date

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2000 Criminal Cases Stripped inside Material only	2219	Section IV Items 2 a, b, c.	2000	210	20 Sep 09	Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

2 Sep 08 *Edward C. Gump*

Date

State Archivist

[Signature] Support Service Supervisor

Signature of Court official Title

Date 10-15-09

FEB 4 2010

5152

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County 23 February 2010

Accession 07A134

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Constable Reports Transportation Time Service DCA 35	2219	Sect V Item 1c	2005	28	MAR 11 2010	Landfill

Destruction Approved by Hall of Records Commission

Gary F. Cranford Destruction Certification

2 March 2010

Edward C. [Signature]

Date

State Archivist

[Signature]
Signature of Court Official
Supervisor, District Court Records

Title

MAR 11 2010

Date

MAR 17 2010

STANLEY J. W.

5152

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

23 February 2010

Accession 07A134

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Constable Reports Transportation Time Service DCA 35	2219	Sect V Item 1c	2005	28	MAR 11 2010	Landfill

Destruction Approved by Hall of Records Commission

Gary F. Cranford Destruction Certification

1H
V2

2 March 2010
Date

Edward C. [Signature]
State Archivist

[Signature]
Supervisor, District Court Records

Title

MAR 11 2010

Date

MAR 17 2010

[Faint handwritten signature]

[Faint handwritten signature]

[Faint handwritten text]

5152

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

23 February 2010

Accession 07A134

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Constable Reports Transportation Time Service DCA 35	2219	Sect V Item 1c	2005	28	MAR 11 2010	Landfill

Destruction Approved by Hall of Records Commission

Gary F. Cranford

Destruction Certification

11
12

2 March 2010

Date

Edward C. [Signature]

State Archivist

[Signature]

Supervisor, District Court Records

Title

MAR 11 2010

Date

MAR 17 2010

5153

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court for Baltimore County

23 February 2010

Accession 08A032

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Constable Reports Transportation Time Service DCA 35	2219	Sect V Item 1c	2006	25	MAR 11 2010	Landfill

Destruction Approved by Hall of Records Commission

Gary F. Cranford Destruction Certification

IH
W2
2 March 2010
Date
State Archivist

Signature of Court Official
Superior District Court Records
Title
Date
MAR 11 2010

MAR 17 2010

5753

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court for Baltimore County

23 February 2010

Accession 08A032

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Constable Reports Transportation Time Service DCA 35	2219	Sect V Item 1c	2006	25	MAR 11 2010	Landfill

Destruction Approved by Hall of Records Commission

Gary F. Cranford

Destruction Certification

IH
W2
2 March 2010
Date

[Signature]
State Archivist

[Signature]
Supervisor, District Official Records

MAR 11 2010
Title Date

MAR 17 2010

2010/3/17

5153

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court for Baltimore County

23 February 2010

Accession 08A032

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Constable Reports Transportation Time Service DCA 35	2219	Sect V Item 1c	2006	25	MAR 11 2010	Landfill

Destruction Approved by Hall of Records Commission

Gary F. Cranford

Destruction Certification

IH
W2
2 March 2010
Date
State Archivist

Signature of Court Official
Supervisor of Court Records
Title
MAR 11 2010
Date

MAR 17 2010

<i>District Court #8</i>		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<div style="font-size: 2em; font-weight: bold;">5131</div> Forward three (3) copies to address at left.
Court	Date <i>1-21-10</i>		
<i>Baltimore</i>			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	<i>2005 Criminal Expungements</i>	2219	<i>Section IV Item 2d, e</i>	<i>1/1/2005 thru 12/31/2005</i>	<i>45</i>	<i>6/9/10</i>	<i>shred</i>
Closed in <u><i>2005</i></u>							

Destruction Approved by Maryland State Archives

Destruction Certification

16 Feb 10
Date

Edward C. [Signature]
State Archivist

[Signature]
Signature of Court Official

Support Service *6-11-10*
Title *Supervisor II* Date

OCT 21 2010

<i>District Court #8</i>		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>5131</u> Forward three (3) copies to address at left.
Court	Date <i>1-21-10</i>		
<i>Baltimore</i>			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	<i>2005 Criminal Expungements</i>	<i>2219</i>	<i>Section IV Item 2d, e</i>	<i>1/1/2005 thru 12/31/2005</i>	<i>45</i>	<i>6/9/10</i>	<i>shred</i>
Closed in <u><i>2005</i></u>							

Destruction Approved by Maryland State Archives

Destruction Certification

16 Feb 10
Date

Edward C. Quenper
State Archivist

[Signature]
Signature of Court Official

Support Service *6-11-10*
Title *supervisor* # Date

OCT 21 2010

District Court #8		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>5131</u> Forward three (3) copies to address at left.
Court	Date 1-21-10		
Baltimore			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	2005 Criminal Expungements	2219	Section IV Item 2d, e	1/1/2005 thru 12/31/2005	45	6/9/10	shred
Closed in <u>2005</u>							

Destruction Approved by Maryland State Archives

16 Feb 10
Date

Edward C. Jopson
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

Support Service 6-11-10
Title Supervisor II Date

OCT 21 2010

4933

DEPARTMENT OF GENERAL SERVICES
 Hall of Records Commission
 Records Management Division
 7275 WATERLOO RD., P.O. BOX 275
 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 8

Baltimore

3/30/2009

COURT

COUNTY

DATE

Kathleen Mueller, Director/Chief

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal records: Parking Citation cases Closed in: 2001 2002 2003 2004	2219	IV- 2 a, b.	2001 2002 2003 2004	6	July 15 ⁺ 16, 2010	Shredded

Destruction Approved by Hall of Records Commission

14 May 09
Date

Edward C. [Signature]
State Archivist

Destruction Certification

Kathleen Mueller
Signature of Court Official

Director/Chief
Title

7/22/10
Date

JUL 28 2010

4933

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 8

Baltimore

3/30/2009

COURT

COUNTY

DATE

Kathleen Wilkster, Division Chief

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal records: Parking Citation cases Closed in: 2001 2002 2003 2004	2219	IV- 2 a, b.	2001 2002 2003 2004	6	July 15+ 16, 2010	Shredded

Destruction Approved by Hall of Records Commission

14 May 09
Date

Edward C. Gopen
State Archivist

Destruction Certification

Kathleen Wilkster
Signature of Court Official

Division Chief
Title

7/22/10
Date

Instructions for Preparation and Submission on Reverse Side

RECEIVED
APR 9 2009
MICHIGAN STATE ARCHIVES

JUL 28 2010

4733

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 8 Baltimore 3/30/2009

COURT COUNTY DATE
Kathleen Lucente, Division Chief

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, land fill, etc.)
		Retention Sched. No.	Item No.				
	Criminal records: Parking Citation cases Closed in: 2001 2002 2003 2004	2219	IV- 2 a, b.	2001 2002 2003 2004	6	July 15 ⁺ 16, 2010	Shredded

Destruction Approved by Hall of Records Commission

14 May 09
Date

Edward C. [Signature]
State Archivist

Destruction Certification

Kathleen Lucente
Signature of Court Official

Division Chief
Title

7/22/10
Date

Instructions for Preparation and Submission on Reverse Side

JUL 28 2010

District Court #8		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5130
Court	Date 1-21-10		
Baltimore			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	2006 Criminal Expungements	2219	Section IV Item 2d,e	1/1/2006 thru 12/31/2006	48	7/22/10	Shred
Closed in <u>2006</u>							

Destruction Approved by Maryland State Archives

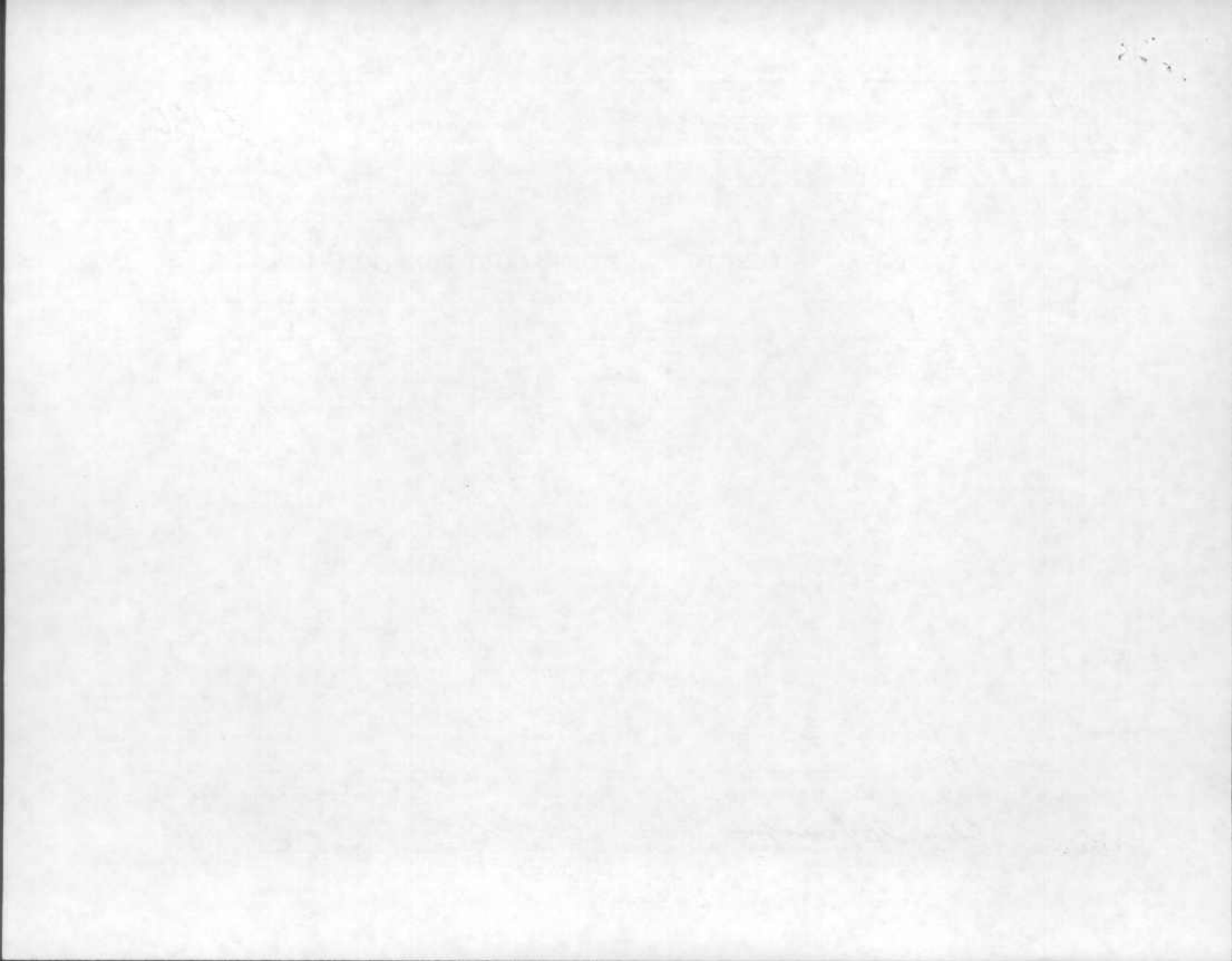
16 Feb 10
Date

Edward C. [Signature]
State Archivist

Destruction Certification

[Signature]
Signature of Court Official

Support Service 7-23-10
Title Supervisor II Date



District Court #8		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5130
Court	Date 1-21-10		
Baltimore			
County			Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	2006 Criminal Expurgements	2219	Section III Item 2d,e	1/1/ 2006 thru 12/31/ 2006	48	7/22/10	Shred
Closed in <u>2006</u>							

Destruction Approved by Maryland State Archives

Destruction Certification

16 Feb 10
Date

Edward C. Gorman
State Archivist

[Signature]
Signature of Court Official

Support Service
Title Supervisor

7-23-10
Date

OCT 21 2010

District Court #8		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5130 Forward three (3) copies to address at left.
Court	Date 1-21-10		
Baltimore			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	2006 Criminal Expungements	2219	Section II Item 2d,e	1/1/2006 thru 12/31/2006	48	7/22/10	Shred
Closed in <u>2006</u>							

Destruction Approved by Maryland State Archives

Destruction Certification

16 Feb 10
Date

Edward C. J. [Signature]
State Archivist

[Signature]
Signature of Court Official

Support Service 7-23-10
Title Supervisor II Date

OCT 21 2010

District 08-04	7/22/2010	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>5256</u> Forward three (3) copies to address at left.
Court	Date		
Baltimore County - Towson			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Records Parking Citation Cases Closed in: 2005 2006 Closed in _____	2219	2 a, b, c Sect IV 2 a, b, c	2005 2006	3	9/8/10	Shredded

Destruction Approved by Maryland State Archives

Destruction Certification

4 AUG 2010

Date

[Signature]

State Archivist

[Signature]

Signature of Court Official

Traffic Supervisor

Title

9/8/10

Date

ISEP 23 2010

ISEP 23

District 08-04	7/22/2010	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5256 <hr/> Forward three (3) copies to address at left.
Court	Date		
Baltimore County - Towson			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Records Parking Citation Cases Closed in: 2005 2006 Closed in _____	2219	Sect IV 2 a, b, c	2005 2006	3	9/8/10	Shredded

Destruction Approved by Maryland State Archives

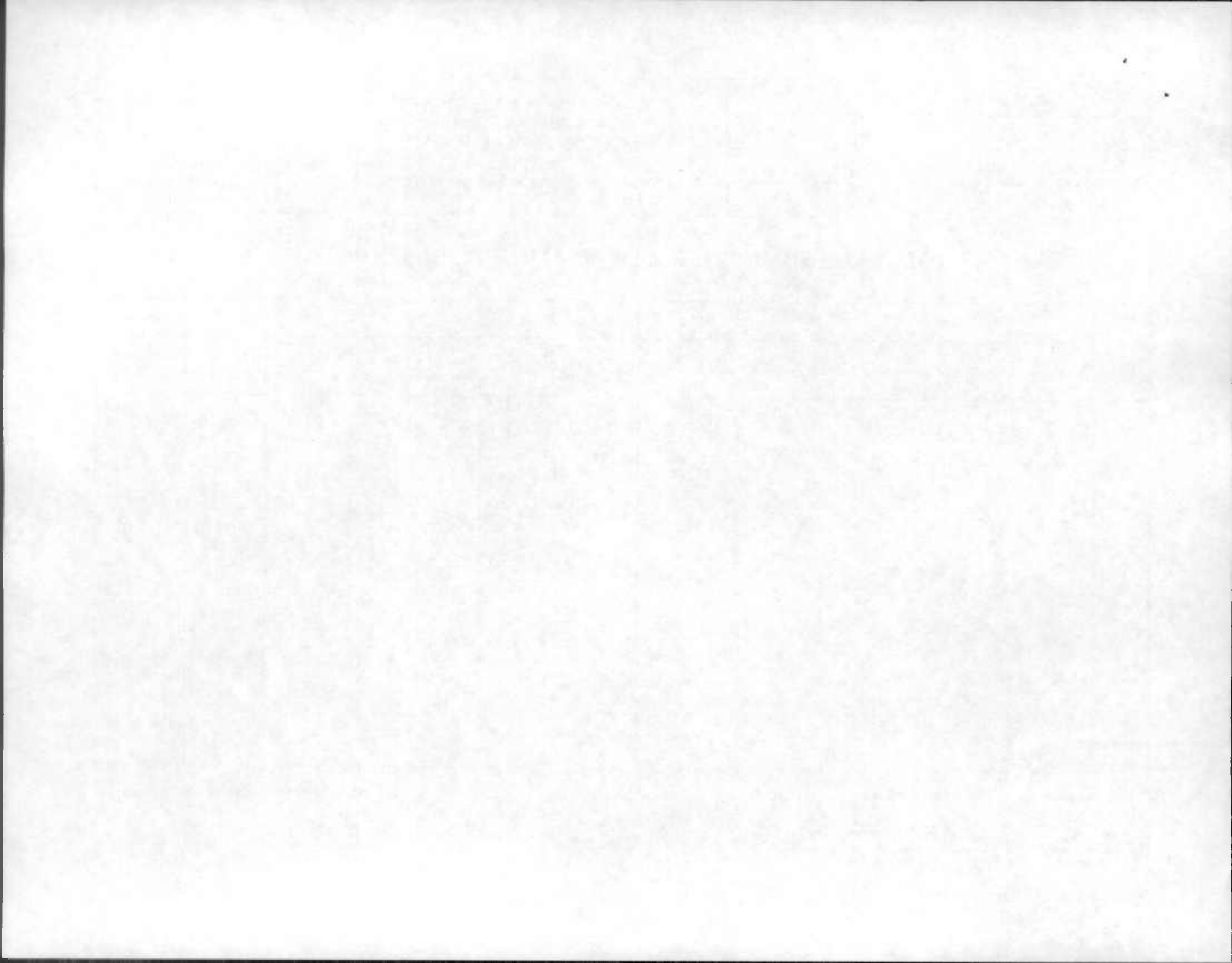
Destruction Certification

4 AUG 2010
Date

Edward C. [Signature]
State Archivist

[Signature]
Signature of Court Official

Traffic Supervisor - 9/8/10
Title Date



SEP 23 2010

SEP --

District 08-04	7/22/2010	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>5256</u> Forward three (3) copies to address at left.
Court	Date		
Baltimore County - Towson			
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

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		Retention Schedule No.	Item No.				
	Criminal Records Parking Citation Cases Closed in: 2005 2006 Closed in _____	2219	Section 2 a, b, c	2005 2006	3	9/8/10	Shredded

Destruction Approved by Maryland State Archives

Destruction Certification

4 AUG 2010
Date

Edward C. Gwynne
State Archivist

Jim Owsen
Signature of Court Official

Traffic Supervisor - 9/8/10
Title Date

SEP. 21 2010

District 08-04	7/22/2010	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5256
Court	Date		
Baltimore County - Towson			
County			Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Records Parking Citation Cases Closed in: 2005 2006 Closed in _____	2219	Sec IV 2 a, b, c	2005 2006	3	9/8/10	Shredded

Destruction Approved by Maryland State Archives

Destruction Certification

4 AUG 2010
Date

Edward C. Quenpin
State Archivist

Jim Owsen
Signature of Court Official

Traffic Supervisor - 9/8/10
Title Date

SEP. 21 2010

District 08-04	7/22/2010	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	5256
Court	Date		
Baltimore County - Towson			
County			Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

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		Retention Schedule No.	Item No.				
	Criminal Records Parking Citation Cases Closed in: 2005 2006 Closed in _____	2219	Section 2 a, b, c	2005 2006	3	9/8/10	Shredded

Destruction Approved by Maryland State Archives

Destruction Certification

4 AUG 2010
Date

Edward C. Quenfen
State Archivist

Jim Oshon
Signature of Court Official

Traffic Supervisor - 9/8/10
Title Date

SEP

1 SEP 21 2010

1 SEP 21 2010

SEP 21 2010