Court **District Court** County Prince George's Date March 5, 2008 **Department of General Services**

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authoriza	tion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Miscellaneous Accounting Records for year 2004	2219	Sect V				
	Bad check transmittal and daily records	It	em 1c.	2004	1.0	2/2/09	LANDFILL
	Daily Cashicr journals and register reports			2004	13	2/2/05	()
	Court fund receipts and balance sheets			2004	2.0	2/12/05	N
	Check stubs, cancelled checks and bank statements			2004	1.0	2/12/05	ν,
	Commissioners Weekly Transmittal			2004	1.0	CHAIO	
						7 19 01	
	Bond Forfciture closed accounts			2004	5.0	2/12/05	11
	Transcript statements and index cards			2004	3.0	21205	*
	Non-Mats Deferred Monthly reports and orders			2004	2.0	2/2/25	5
	MATS Deferred Monthly reports and orders			2004	8.0	212/05	-3

Destruction Approved by Maryland State Archives

Date

DGS 550-9 (rev. 8/04)

State Archivist

Signature of Court Official

Title

Destruction Certification

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Court District Court County Prince George's Date: March 5, 08

Department of General Services

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authoriza	tion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Local Funds reports balance sheets	2219	С	2004	1.0	2/12/05	LAPOFIV
	DCA95, R1 various revenue reports			2004	1.0	2/12/05	/1
31	Copies of Monthly Status reports			2004	1.0	2/19/09	1/
			94				
Y/M			TIF				1

Destruction Approved by Maryland State Archives

State Archivist

DGS 550-9 (rev. 8/04)

Signature of Court Official Instructions for Preparation and Submission on next page

Destruction Certification

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Court	District Court	
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Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

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No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Miseellaneous Accounting Records for year 2004	2219	Sect V				
	Bad check transmittal and daily records	It	em 1c.	2004	1.0	2/12/05	(ANDEIV
	Daily Cashier journals and register reports			2004	13	2/12/01	1,
	Court fund receipts and balance sheets			2004	2.0	2/12/01	\
	Cheek stubs, eancelled cheeks and bank statements			2004	1.0	2/112/05	١,
	Commissioners Weekly Transmittal			2004	1.0	2/12/05	11
	Bond Forfeiture elosed aecounts			2004	5.0	2/12/09	1)
	Transcript statements and index cards			2004	3.0	2/12/01),
	Non-Mats Deferred Monthly reports and orders			2004	2.0	2/12/05	1)
	MATS Deferred Monthly reports and orders			2004	8.0	7/12/05	1) =

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State Archivist

Destruction Certification Signature of Court Official

Title

Date

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Court D	istrict Court		
County	Prince George's	Date:	March 5, 0 8

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authoriza	tion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Local Funds reports balance sheets	2219	С	2004	1.0	2/12/05	LAND FIII
	DCA95, R1 various revenue reports			2004	1.0	1/2/01	LAND F. 11
	Copies of Monthly Status reports			2004	1.0	7/2/1	LA10F:11
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				117-11-11			14

Destruction Approved by Maryland State Archives

Date

Date

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State Archivist

Signature of Court Official

Title State

Destruction Certification

Date

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Court District Court

County Prince George's Date March 5, 2008

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authoriza	ition				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Miscellaneous Accounting Records for year 2004	2219	Sect V				
	Bad check transmittal and daily records	It	tem 1c.	2004	1.0	alal c	10
	Daily Cashier journals and register reports			2004	13	2009	LANDFILL
	Court fund receipts and balance sheets			2004	2.0	2/2/05	\(
	Check stubs, cancelled checks and bank statements			2004	1.0	2/12/05	"
	Commissioners Weekly Transmittal			2004	1.0	212/05	
						7 19 01	"
	Bond Forfeiture closed accounts			2004	5.0	2/12/09	(1
	Transcript statements and index cards			2004	3.0		4
	Non-Mats Deferred Monthly reports and orders			2004	2.0	212/05	
	MATS Deferred Monthly reports and orders			2004	8.0	2/2/05	Fil

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Date

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Signature of Court Official

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County Prince George's Date: March 5, 0 8

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		Authorizat	tion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Local Funds reports balance sheets	2219	С	2004	1.0	11	
19-19	DCA95, R1 various revenue reports	F 1-3-6		2004	1.0	2/12/05	LADFIV
7	Copies of Monthly Status reports			2004	1.0	2/12/08	4
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Instructions for Preparation and Submission on next page

Destruction Certification

Fignature of Court Official Title

Date

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Court	District Court	

Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authoriza	ition				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Miscellaneous Accounting Records for year 2003	2219 S	Sect V				
	Bad check transmittal and daily records	I	tem 1c.	2003	1.0	2/2/09	LAUDFI1/
	Daily Cashicr journals and register reports			2003	14	2/2/09	1 (
	Court fund receipts and balance sheets			2003	2.0	2/42/05	1,
	Check stubs, cancelled checks and bank statements			2003	2.0	2/12/05	11
	Commissioners Weekly Transmittal			2003	1.0	2/12/05	11
	Bond Forfeiture closed accounts			2003	6.0	2/12/09	14
	Transcript statements and index cards			2003	3.0	2/19/00	f1
	Non-Mats Deferred Monthly reports and orders			2003	3.0	2/12/09	11
	MATS Deferred Monthly reports and orders			2003	10.0	7/12/09	9.11

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Date

DGS 550-9 (rev. 8/04)

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Title

Destruction Certification

Date

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	Court D	District Court		
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Department of General Services
Records Management Division
7275 Waterloo Road (Rte. 175)
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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authoriza	tion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Local Funds reports balance sheets	2219	С	2003	1.0	2/12/09	ZANDFI 1/
	DCA95, R1 various revenue reports		y e i	2003	1.0	2/12/09	1A-05:11
	Copies of Monthly Status reports			2003	1.0	2/12/05	LAUDEIN
							748

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Date	State Archivist	Signature of Court Official	Title	Date
DGS 550-9 (rev. 8/04)	Instructions for Preparation	and Submission on next page		

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Court District Court

County Prince George's Date March 5, 2008

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		Authoriza	tion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Miscellaneous Accounting Records for year 2003	2219 S	Sect V				
	Bad check transmittal and daily records	I	tem 1c.	2003	1.0	2/12/09	LANSF.11
	Daily Cashier journals and register reports			2003	14	2/2/01	LAJOF. 1/
	Court fund receipts and balance sheets			2003	2.0	2/2/01	
	Check stubs, cancelled checks and bank statements			2003	2.0	202/02	LANDFIN
	Commissioners Weekly Transmittal			2003	1.0		1/KJ3+*1/
						2/12/05	LAJAFi11
	Bond Forfeiture closed accounts			2003	6.0	10/6/6	LANOTI
	Transcript statements and index cards			2003	3.0	2009	200=11
	Non-Mats Deferred Monthly reports and orders			2003	3.0	2/2/01	LANDEIN
	MATS Deferred Monthly reports and orders			2003	10.0	8/2/01	LANOFIL

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State Archivist

Signature of Court Official

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Court D	istrict Court		
County	Prince George's	Date:	March 5, 0 8

Department of General Services
Records Management Division
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		Authoriza	tion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Local Funds reports balance sheets	2219	C	2003	1.0	2/2/9	
	DCA95, R1 various revenue reports			2003	1.0	11	LAIRE, V
	Copies of Monthly Status reports			2003		2/2/01	LANDFILL
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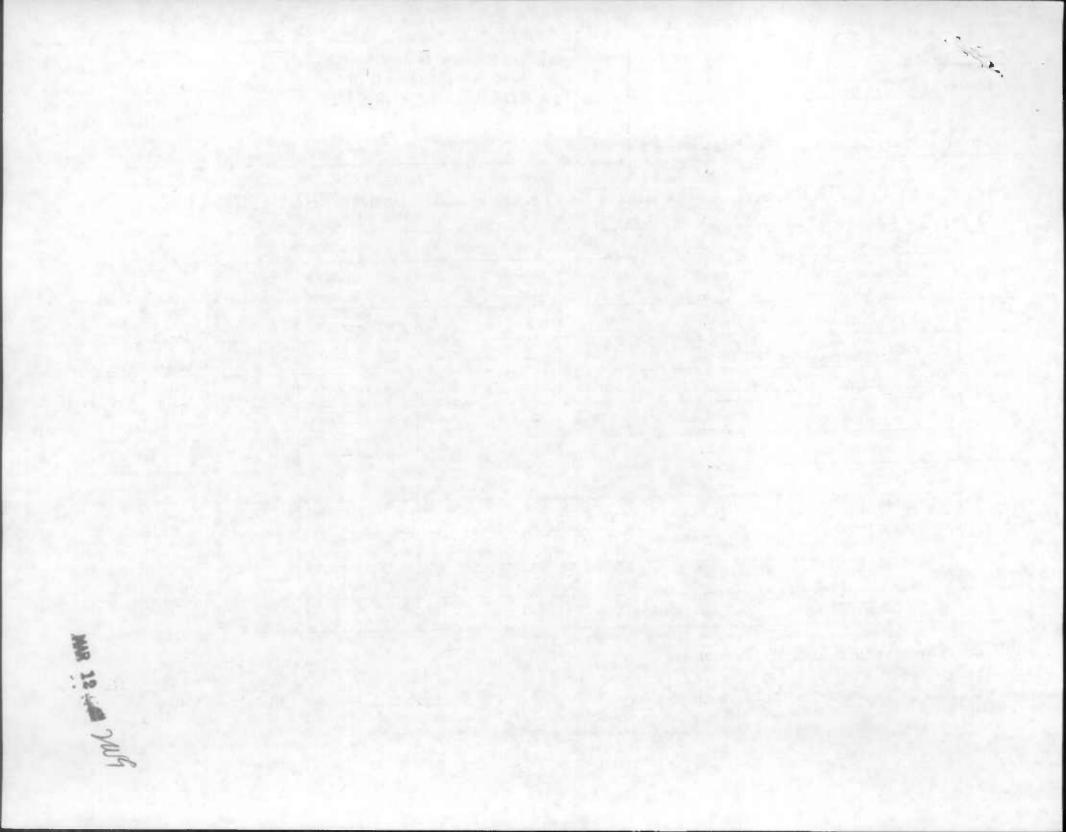
Horse Jacope State Archivist

Signature of Court Official

Title

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Court **District Court** County Prince George's Date March 5, 2008

Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275

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	Miscellaneous Accounting Records for year 2003	2219 S	ect V			-	
	Bad check transmittal and daily records	It	em 1c.	2003	1.0	2/12/07	105-11
	Daily Cashier journals and register reports			2003	14	1/	LANDFILL
	Court fund receipts and balance sheets			2003	2.0	1/1	LAJOF. 11
	Check stubs, cancelled checks and bank statements			2003	2.0	177	LANDFIN
	Commissioners Weekly Transmittal			2003	1.0	2/2/02	LASF. 1/
				4		20616	LAJOFII
	Bond Forfeiture closed accounts			2003	6.0	2001	LANDEN
	Transcript statements and index cards			2003	3.0	200	* 4e
	Non-Mats Deferred Monthly reports and orders			2003	3.0		i di
	MATS Deferred Monthly reports and orders			2003	10.0	2/2/01	JUJOEIN

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Court District Court

County Prince George's Date: March 5, 0 8

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No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Local Funds reports balance sheets	2219	С	2003	1.0	8 100	
	DCA95, R1 various revenue reports		10	2003	1.0	1 1	LANGEIL
	Copies of Monthly Status reports			2003		2/2/01	LANDEN
				I MANAGEM		0 1101 01	1 ANOT. 11
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Signature of Court Official

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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County

22 January 2008

COURT

COUNTY

DATE

Description of Records	Authorization		Inclusive			Method of
Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
						/
CourtSmart DVD's and other Sound Recordings	2219	Sect. II Item 2	Inclusive Dates for all sections	. 1	12 Feb 09.	Land fil
(Except for one week		Sect. III Item 3	.2 Jan 2002 through 31 Dec 2002			
period as specified by the State Archivist)		Sect. IV	22 2002			18 3 4
		Item 2				
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Destruction Approved by Hall of Records Commission

Date Date

State Archivist

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Signature of Court Official

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JESSUP, MD 20794-0275

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County

22 January 2008

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g 3.]	Description of Records Include Title and/or Form Number	Authorization		Inclusive			Method of
		Retention Sched. No.	ltem No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
							iationii, etc.)
-	CourtSmart DVD's and other Sound Recordings	2219	Sect. II Item 2	Inclusive Dates for all sections	1	12 Feb 09.	Land fil
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Destruction Approved by Hall of Records Commission

10 Dec 08 Date

State Archivist

Destruction Certification

Signature of Court Official

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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County

22 January 2008

COURT

COUNTY

DATE

	Description of Records	Authorization		Inclusive			Method of
	Include Title and/or Form Number	Retention Sched, No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction . (Recycle, shred,
	CourtSmart DVD's and other Sound Recordings	2219	Sect. II	Inclusive Dates for all sections	1	12 Feb 09.	
	(Except for one week period as specified		Sect. III Item 3	2 Jan 2002 through 31 Dec 2002		TO FED VI.	Lanan
	by the State Archivist		Sect. IV				
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Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County

22 January 2008

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DATE

No.	Description of Records Include Title and/or Form Number	Authorization.		Inclusive	*		
		Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred,
	Count						landfill, oto.)
	CourtSmart DVD's and other Sound Recordings	2219	Sect. II Item 2	Inclusive Dates for all sections	2	12 Feb 09	1 3 161
	(Except for one week period as specified		Sect. III Item 3	1 Jan 2003 through 31 Dec 2003		12 466 01	. Carpiti
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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission

Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County

22 January 2008

COURT

COUNTY

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Description of Records Include Title and/or Form Number	Authorization		Inclusive			
2 The and Porm Number	Retention Sched. No.	ltem No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction . (Recycle, shred,
						landfill, etc.)
CourtSmart DVD's and other Sound Recordings	2219	Sect. II Item 2	Inclusive Dates for all sections	2		16
(Except for one week period as specified		Sect. III Item 3	1 Jan 2003 through 31 Dec 2003		12 Feb 09	. Lando
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Signature of Court Official

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission

Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County

22 January 2008

COURT

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Description of Records Include Title and/or Form Number	Authorization		Inclusive			
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CourtSmart DVD's and other Sound Recordings	2219	Sect. II Item 2	Inclusive Dates for all sections	2	12 Feb 09	1. 11.
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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD - Prince Georges County (Dist 5)

23 June 2006

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COUNTY

DATE

cries No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive			I see a see	
		Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)	
	Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV Item 2d	1979	1		Shred	
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Signature of Court Official

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Instructions for Preparation and Submission on Reverse Side

Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD - Prince Georges County (Dist 5)

23 June 2006

AUG 2 9 2006

COURT

COUNTY

DATE

Description of Records	Authorization		Inclusive				
The analog Folin Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)	
Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV Item 2d	1979	1		Shred	
					5/20/2008		
	Include Title and/or Form Number Expunged Criminal Case Files and Miscellaneous Papers	Expunged Criminal Case Files and Miscellaneous	Expunged Criminal Case Files and Miscellaneous Sched. No. No.	Expunged Criminal Case Files and Miscellaneous 2219 Sect IV 1970	Expunged Criminal Case Files and Miscellaneous 2219 Sect IV 1970	Expunged Criminal Case Files and Miscellaneous Papers Sched. No. Destroyed Cubic Feet) Date of (Cubic Feet) Date of (Cubic Feet) Date of (Destruction) 1979 1	

Signature of Court Official

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD - Prince Georges County (Dist 5)

COURT

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23 June 2006

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ories No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive					
	And and the Politic Number	Retention Sched, No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)		
	Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV Item 2d	1979	. 1		Shred		
						5/20/2008			
						3			

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD - Prince Georges County (Dist 5)

23 June 2006

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COUNTY

DATE

Series	Description of Records	Authorization		Inclusive Dates of Records			Method of
No.	Include Tițle and/or Form Number	Retention Sched, No.	Item No.	Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV	1980	. 1	5/20/2008	Shred

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State Archivist

Signature of Court Official

Title

Date

Rev. 10/83

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7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DATE

District Court of MD - Prince Georges County (Dist 5)

COURT

COUNTY

23 June 2006

AUG 2 9 2006

Series No.	Description of Records	Autho	rization	Inclusive Dates of Records			Method of
110.	Include Title and/or Form Number	Retention Sched. No.	Item No.	Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV Item 2d	1980	1	5/20/2008	Shred

Destruction Approved by Hall of Records Commission

State Archivist

Destruction Certification

Signature of Court Official

Rev. 10/83

DGS - 550 - 9

Instructions for Preparation and Submission on Reverse Side

Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD - Prince Georges County (Dist 5)

COURT

COUNTY

23 June 2006

DATE

AUG 2 9 2006

Series	Description of Records	Autho	rization	Inclusive			M-41 1 d
No.	Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Expunged Criminal Case Files and Miscellaneous Papers	2219	Sect IV Item 2d	1980	1	5/20/2008	Shred
							8

Destruction Approved by Hall of Records Commission

Signature of Court Official

State Archivist

Destruction Certification

Court District Court

County Prince George's Date July 9, 2009 Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275

5028

Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

	MICELLANEOUS ACCOUNTING RECORDS FOR YEAR 2005	Authorization				
No.	Description of Records (Same Title as listed on Schedule)	Retention Item Schedule No. No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Daily Cashier journals, accounting and register reports	2219 Sect V 1c	Jan-Dec 2005	24.0	9/23/05	LADOFIL
	Commissioners Transmittals and receipts	2219 Sect V 1c	Jan-Dec 2005	1.0	9 63/09	LADOFIL
	Copies of end month status reports	2219 Sect V 1c	Jan – Dec 2005	1.0	963105	LAUDEIN
	Bond Forfeiture closed records	2219 Sect V 1c	Jan – Dec 2005	6.0	9/23/05	LAUDFILL
	MATS and Non MatsDeferred daily accounting and register reports	2219 Sect V 1c	Jan – Dec 2005	12.0	10/9/05	
	Revenue Reports closed records or accounts	2219 Sect V 1c	Jan -Dec 2005		10/9/05	LANDE!!
	Bad Check closed records or accounts	2219 Sect V 1c	Jan – Dec 2005	10	10/9/05	
	Escrow closed accounts & cleared checks	2219 Sect V 1c	Jan – Dec 2005	4.0	10/9/05	Causfill
	Transcript reports copies DCA 27 transcript forms-closed	2219 Sect V 1c	Jan- Dec 2005	1.0	10/9/09	LANDE: 11

Destruction Approved Man 17AUGO Date

State Archivist

Signature of Court Official Instructions for Preparation and Submission on next page

Destruction Certification FISCAL ACCT. MANA

Title

DGS 550-9 (rev. 8/04)

NOV 4. 249

Court District Court

Date July 9, 2009

County Prince George's

Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

	MICELLANEOUS ACCOUNTING RECORDS FOR YEAR 2005	Au	ıthorizati	on				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.		Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Daily Cashier journals, accounting and register reports	2219	Sect \	/ 1c	Jan-Dec 2005	24.0	9/23/09	LADOFIL
	Commissioners Transmittals and receipts	2219 Sect V 1c Ja		Jan-Dec 2005	1.0	9 63/09	LADOFIL	
	Copies of end month status reports		Sect	V 1c	Jan – Dec 2005	1.0	963105	LASSILI
	Bond Forfeiture closed records	2219	Sect	V lc	Jan – Dec 2005	6.0	9/23/05	
	MATS and Non MatsDeferred daily accounting and register reports	2219	Sect	V lc	Jan – Dec 2005	12.0	10/9/04	
	Revenue Reports closed records or accounts	2219	Sect	V 1c	Jan -Dec 2005		10/9/05	
	Bad Check closed records or accounts	2219	Sect \	/ lc	Jan – Dec 2005	1 0	10/9/05	1
	Escrow closed accounts & cleared checks	2219	Sect V	/ 1c	Jan – Dec 2005	4.0	10/9/01	Lausfill
	Transcript reports copies DCA 27 transcript forms-closed	2219	Sect V	1c	Jan- Dec 2005	1.0	10/9/09	LANDF: 11

Destruction Approved & Mary Bod & 1744409

Date DGS 550-9 (rev. 8/04) State Archivist

Signature of Court Official Instructions for Preparation and Submission on next page

Destruction Certification FRALARY MANKE

Title

Date

NOV 4. 2009

Court District Court

County Prince George's Date July 9, 2009 Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275

Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

	MICELLANEOUS ACCOUNTING RECORDS FOR YEAR 2005	Authorization				
Vo.	Description of Records (Same Title as listed on Schedule)	Retention Item Schedule No. No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Daily Cashier journals, accounting and register reports	2219 Sect V 1c	Jan-Dec 2005	24.0	9/23/05	LADOFIL
	Commissioners Transmittals and receipts	2219 Sect V 1c	Jan-Dec 2005	1.0	963109	
	Copies of end month status reports	2219 Sect V 1c	Jan – Dec 2005	1.0	963105	
	Bond Forfeiture closed records	2219 Sect V 1c	Jan – Dec 2005	6.0	9/23/05	
	MATS and Non MatsDeferred daily accounting and register reports	2219 Sect V 1c	Jan – Dec 2005	12.0	10/9/06	
	Revenue Reports closed records or accounts	2219 Sect V 1c	Jan -Dec 2005	1.0	10/2/05	LAUDEIN
	Bad Check closed records or accounts	2219 Sect V 1c	Jan - Dec 2005	1.0	10/9/05	
	Escrow closed accounts & cleared checks	2219 Sect V 1c	Jan - Dec 2005	4.0	10/9/03	Lausfill
	Transcript reports copies DCA 27 transcript forms-closed	2219 Sect V 1c	Jan- Dec 2005	1.0	10/9/05	LANDE: 11

Destruction Approved Mary and State Archies 17AUG09

Date DGS 550-9 (rev. 8/04)

State Archivist

Instructions for Preparation and Submission on next page

Signature of Court Official

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Destruction Certification

400 4 209

District Court of Maryland #5

14735 Main Street Room 173B

Upper Marlboro Md 20772

County Prince George's Date April 6, 2009

Department of General Services
Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

4135

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authoriza	tion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubie Feet	Date of Disposal	Method of Disposal
	Civil A Boxes (Strippable Material Only)	2219	2/2	2003	80		
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				4.7			
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Destruction Approved by Maryland State Archives

Date Date

DGS 550-9 (rev. 8/04)

State Archivist

Signature of Court Official Instructions for Preparation and Submission on next page

Destruction Certification

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Date

2W4

District Court of Maryland #5

14735 Main Street Room 173B

Upper Marlboro Md 20772

County Prince George's Date April 6, 2009

Department of General Services
Records Management Division
7275 Waterloo Road (Rtc. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

4105

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authoriza	ion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Civil A Boxes (Strippable Material Only)	2219	2/2	2003	80		
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Destruction Approved by Maryland State Archives

Date DGS 550-9 (rev. 8/04)

State Archivist

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Destruction Certification

Signature of Court Official

Title Tundo

Date 1/31/69

Instructions for Preparation and Submission on next page

July 3004

District Court of Maryland #5

14735 Main Street Room 173B

Upper Marlboro Md 20772

County Prince George's Date April 6, 2009

Department of General Services
Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

4935

Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

N		Authoriza	ion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Civil A Boxes (Strippable Material Only)	2219	2/2	2003	80		Disposar
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Date DGS 550-9 (rev. 8/04)

State Archivist

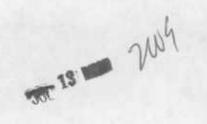
Destruction Certification

Signature of Court Official

Title

Date

Instructions for Preparation and Submission on next page



Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTILLE	Court	of	Maryland	for	Prince	Georges	Country
						ocorges	Country

7 May 2009

Accession 06A052

COURT

COUNTY

DATE

Description of Records	Authorization		Inclusive			Method of Destruction (Recycle, shred, landfill, etc.)
Include Title and/or Form Number	Retention Item Sched. No. No.		Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	
Criminal Cases - Closed Files	2219	Sect IV Item 2	1998	126		Landfil
					Mai	
Scan and Destroy (MD Rule 16-505)					2009	
		*				
Destruction Approved by Hall o						

State Archivist

Signature of Court Official

Gary F. Cranford

Title

AUG - 5 2009

Date

Supervisor; Districtions for Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275 PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County

7 May 2009

Accession 06A052

COURT

COUNTY

DATE

Description of Records	Authorization		Inclusive			T
Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred
Criminal Cases - Closed Files	2219	Sect IV	1998	126		Landfill, etc.)
Scan and Destroy (MD Rule 16-505)					May 2009	

Destruction Certification

Gary F. Cranford

Signature of Court Official

AUG - 5 2009 Title

Date

Supervisor, District County For Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Prince Georges County 7 May 2009 Accession 06A052 COURT COUNTY DATE

	Description of Records	Ille and/on Re- NY		Inclusivo			Method of
-	Include Tiție and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred
	Criminal Cases - Closed Files	2219	Sect IV Item 2	1998	126		Landfil
						Mai	
	Scan and Destroy (MD Rule 16-505)					May 2009	

Destruction Approved by Hall of Records Commission

State Archivist

Destruction Certification

Gary F. Cranford

Signature of Court Official

Title

AUG - 5 2009

Date

Supervisor; Districtions of Preparation and Submission on Reverse Side

IH - 1/7/9-11 DGS - 550 - 9

AUG 10 2009

Court DISTRICT 5

Department of General Services
Records Management Division

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275

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County PRINCE GEORGES Date APRIL 7, 2009

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authorizat	ion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Batch Non-Est Returns 2003	2219 Sec VI	2	1/03 - 12/03	47	8/19/09	Landful
	Batch Non-Est Returns 2004	2219 Sec VI	2	1/04 - 12/04	49	8/19/09	Landfill
	Batch Non -Est Returns 2005	2219 Sec VI	2	01/05 - 12/05	51	3/19/09	Land fell

Destruction Approved by Maryland State Archives

Destruction Certification

Date
DGS 550-9 (rev. 8/04)

State Archivist

Signature of Court Official

Title Title

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Instructions for Preparation and Submission on next page

Date

SEP. 23 - 2019

Court DISTRICT 5

County PRINCE GEORGES Date APRIL 7, 2009

Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275 4941

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authorizat	ion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Batch Non-Est Returns 2003	2219 Sec VI	2	1/03 - 12/03	47	8/19/09	Landhe
	Batch Non-Est Returns 2004	2219 Sec VI	2	1/04 - 12/04	49	9/19/09	Landfil
	Batch Non -Est Returns 2005	2219 Scc VI	2	01/05 - 12/05	51	2/19/09	Landfil
						, ,	U

Destruction Approved by Maryland State Archives

Destruction Certification

Date DGS 550-9 (rev. 8/04)

State Archivist

Signature of Court Official

Title

9/19/09 Date

Instructions for Preparation and Submission on next page

Court DISTRICT 5 County PRINCE GEORGES Date **APRIL 7, 2009**

Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authorizat	ion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Batch Non-Est Returns 2003	2219 Sec VI	2	1/03 – 12/03	47	8/19/09	Landle
	Batch Non-Est Returns 2004	2219 Sec VI	2	1/04 - 12/04	49	8/19/09	Landfil
	Batch Non -Est Returns 2005	2219 Sec VI	2	01/05 - 12/05	51	8/19/09	Land fel

Destruction Approved by Maryland State Archives

Destruction Certification

Date DGS 550-9 (rev. 8/04)

Signature of Court Official

Title

Instructions for Preparation and Submission on next page

Court District Court

County Prince George's Date April 22, 2010

Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275 5186

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

	MICELLANEOUS ACCOUNTING RECORDS FOR YEAR 2005	Authoriza	tion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
12	Daily Cashier journals, accounting and register reports	2219 Sect	1c	Jan-Dec 2006	12.0	718/10	
1	Commissioners Transmittals and receipts	2219 Sect	1 c	Jan-Dec 2006	1.0	1/8/10	/
1	Copies of end month status reports	2219 Sect	1c	Jan – Dec 2006	1.0	711840	
15	MATS and Non MatsDeferred daily accounting and register reports	2219 Sect X	1c	Jan – Dec 2006	15.0	7/8/10	J. H.
3	Revenue Reports closed records or accounts	2219 Sect	1c	Jan -Dec 2006	3.0	7/8/10	2)
1	Bad Check closed records or accounts	2219 Seut	1c	Jan – Dec 2006	1.0	71810	3
4	Escrow closed accounts & cleared checks	2219 Suct	1c	Jan – Dec 2006	4.0	7/22/10	
2	Transcript reports copies DCA 27 transcript forms-closed	2219 Suct	1c	Jan- Dec 2006	2.0	7/20/10	
2	Local - Reports	2219 Self	1c	Jan – Dec 2006	1.0	2/20/10	/

Destruction Approved by Maryland State Archives

Date

State Archivist

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Instructions for Preparation and Submission on next page

Destruction Certification

Signature of Court Official

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Date

DGS 550-9 (rev. 8/04)

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Court District Court

County Prince George's Date April 22, 2010

Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275 5186

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

	MICELLANEOUS ACCOUNTING RECORDS FOR YEAR 2005	Authoriza	tion				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
12	Daily Cashier journals, accounting and register reports	2219 Sect	1c	Jan-Dec 2006	12.0	7/8/10	
1	Commissioners Transmittals and receipts	2219 Sect	1 c	Jan-Dec 2006	1.0	7/8/16	
1	Copies of end month status reports	2219 Sect	1c	Jan – Dec 2006	1.0	7/8/10	1
			Lati				CH
15	MATS and Non MatsDeferred daily accounting and register reports	2219 Sect	1c	Jan – Dec 2006	15.0	7/8/10	No.
3	Revenue Reports closed records or accounts	2219 Sect	1c	Jan –Dec 2006	3.0	7/8/10	0
1	Bad Check closed records or accounts	2219 Sept	1c	Jan – Dec 2006	1.0	71810	1
4	Escrow closed accounts & cleared checks	2219 Suct	1c	Jan – Dec 2006	4.0	1 الحداد	
2	Transcript reports copies DCA 27 transcript forms-closed	2219 54	1c	Jan- Dec 2006	2.0	7/22/10	1
2	Local - Reports	2219 Self	1c	Jan – Dec 2006	1.0	7/22/10	/

Destruction Approved by Maryland State Archives

12 May 2010

Date

State Archivist

Signature of Court Official

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Destruction Certification

Date

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DGS 550-9 (rev. 8/04)

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MARYLAND STATE ARCHIVES

FJUL 29 2010

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Howard County

21 Oct 2008

Accession Number 01A253

COURT

COUNTY

DATE

cries	Description of Records	Authorization		Inclusive Dates of Records			Method of
No.	Include Title and/or Form Number	Retention Sched. No.	Item No.	Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Civil Cases	2219	Sect II	1992	17		Landfill
	Retain dockets and indices permanently		Items 2,3				Janui III
	Strip and destroy original papers, exhibits					october 2008	
	garage papers, exhibites					October	
						2008	1
			-				
	The GE NAME OF THE PARTY OF THE						

Destruction Approved by Hall of Records Commission

12 Man 09 Date

State Archivist

Gary F. Cranford

Destruction Certification

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Title

JAN 2 2 2009

Signature of Court Official

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Supervisor, District Court Records
Instructions for Preparation and Submission on Reverse Side

JAN 23 - 2009

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Howard County

21 Oct 2008

Accession Number 01A253

COURT

COUNTY

DATE

No.	Description of Records	Authorization		Inclusive Dates of Records	Volume	56	Method of
140.	Include Title and/or Form Number	Retention Sched. No.	Item No.	Destroyed	(Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Civil Cases	2219	Sect II	1992	17	•	Landfill
	Retain dockets and indices permanently		Items 2,3				Landilli
	Strip and destroy original papers, exhibits					october 2008	
						2008	
				1			
		: .					

Destruction Approved by Hall of Records Commission

12 Janog.

State Archivist

Gary F. Cranford

Destruction Certification

JAN 2 2 2009

Signature of Court Official

Title

Date

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DGS - 550 - 9

Supervisor, District Court Records
Instructions for Preparation and Submission on Reverse Side

JAN 23 3 2009

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Howard County

21 Oct 2008

Accession Number 01A253

COURT

COUNTY

DATE

No.	Description of Records	Authorization		Inclusive			Method of
	Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Civil Cases	2219	Sect II	1992	17		Landfill
	Retain dockets and indices permanently		Items 2,3				Landilli
	Strip and destroy original papers, exhibits						
						october 2008	1.1
•							,
					1		

Destruction Approved by Hall of Records Commission

IH Date

State Archivist

Gary F. Cranford

Destruction Certification

JAN 2 2 2009

Signature of Court Official

Title

Dato

Supervisor, District Court Records
Instructions for Preparation and Submission on Reverse Side

lev. 10/83 DGS - 550 - 9

JAN 28 _ 2W9



PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court	Howard 10-01	3/6/08
COURT	COUNTY	DATE

Series	Description of Records	Autho	erization	Inclusive			Method of
Ne.	Include Title end/or Ferm Number	Retention Sched. No.	Itam No.	Dates of Records Destroyed	Valume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Records Criminal, Petty Offense Citation and Fugitive Warrant Cases Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	25	10/29/10	Shred

Destruction Approved by Holl of Records Commission

12 Jan 09

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Tolk ay

Signature of Court Official

Supervisor I

5/11/10 Dote

Rev. 10/83 DGS-550-9

Instructions for Preparation and Submission on Reverse Side

Destruction Certification

INSTRUCTIONS FOR PREPARATION

- 1. PREPARE IN DUPLICATE. LEAVE COLUMNS DATE OF DESTRUCTION, METHOD OF DESTRUCTION, AND DESTRUCTION CERTIFICATION BLANK UNTIL ACTUAL DESTRUCTION HAS BEEN COMPLETED BY YOUR OFFICE.

 (DISTRICT COURTS SHOULD PREPARE CERTIFICATES AT LEAST IN TRIPLICATE.)
- 2. MAIL TO THE STATE RECORDS MANAGEMENT CENTER, P. O. BOX 275, 7275 WATERLOO RD. (RT. 175), JESSUP, MARYLAND 20794.
- 3. THE RECORDS MANAGEMENT DIVISION WILL FORWARD THE PROPOSAL AND

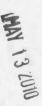
 CERTIFICATE OF RECORDS DESTRUCTION FORMS TO THE STATE ARCHIVIST FOR

 APPROVAL. IF THE RECORDS PROPOSED FOR DESTRUCTION ARE CONSIDERED

 BY THE STATE ARCHIVIST TO BE OF ARCHIVAL VALUE, ARRANGEMENTS WILL

 BE MADE FOR TRANSFER TO THE HALL OF RECORDS.
- 4. IF THE STATE ARCHIVIST APPROVES THE DESTRUCTION, BOTH COPIES WILL
 BE SIGNED AND RETURNED TO THE COURT. UPON RECEIPT, INDICATE THE
 DATE AND METHOD OF DESTRUCTION IN THE PROPER COLUMNS, AND HAVE THE
 DESTRUCTION CERTIFICATE SIGNED BY A COURT OFFICIAL (TO BE A PERSON
 OF THE RANK OF RECORDS MANAGER, SECTION SUPERVISOR OR ABOVE).
 RETAIN ONE COPY FOR YOUR FILE, AND FORWARD THE SECOND COPY TO THE
 RECORDS MANAGEMENT DIVISION AT THE ABOVE ADDRESS. (DISTRICT COURTS
 MUST SEND 1 COPY TO THE CHIEF CLERK'S OFFICE.)
- 5. FOR YOUR INFORMATION -

ONE LETTER-SIZE FILE DRAWER = 1.5 CU. FT. OF RECORDS
ONE LEGAL-SIZE FILE DRAWER = 2.0 CU. FT. OF RECORDS
ONE RECORDS CENTER BOX = 1.0 CU. FT. OF RECORDS



5010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

	COUNTY	DATE
COURT		41109
District #10-01	Howard	- 713

Series	Description of Records	Authori	sation	Inclusive			Methodol
Ha.	Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction Recycle, shred, Isrd#II, etc.)
	Criminal Records Expungements Closed in 2005	2219 Sec. IV	Za light	1/1/2005 thru 12/31/2005	5	1/21/10	Shred
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Destruction Approved by Hall of Records Commission

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Signature of Sport Official Supervision I

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Rev. 10/83 DGS-550-9

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 10-01 Howard County 3/6/08

COUNTY DATE

eries	Description of Records	Autho	rization	Inclusive			Method of
No.	Include Title end/er Ferm Number	Retention Schod, No.	Item No.	Dates of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, lendfill, etc.)
	Traffic Records Traffic dockets and Parking Citations Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	18	10/29/09	Shred
						10 HOWARD CO	7009 JAN 22 A II: 15

Destruction Approved by Hall of Records Commission

12 Jan 09

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Destruction Certification

Signature of Court Official

Superviser 7

5/11/10 Date

Rev. 10/83 DGS-550-9

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Distric	10-01
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COUNTY

DATE

No.	Description of Records Include Title end/or Form Number	Authorization		Inclusive			Method of
		Retention Sched. No.	Item Ne.	Detes of Records Destroyed	Velume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Records Natural Resource Cases Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/04	2	10/29/09	Shred
						TOTH DIST HOWARD CO	2001 JAN 22 A III: 16

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Destruction Certification

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01

Howard

3/6/08

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COUNTY

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Description of Records Include Title end/or Form Number	Authorization		Inclusive			Methodof
	Retention Sched, Ne.	Item No.	Detes of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, lendfill, etc.)
Criminal Records Expungements Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	5	10/29/09	Shree
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	Criminal Records Expungements	Criminal Records Expungements Description of Records Include Title end/or Form Number Retention Sched. No. 2219	Criminal Records Expungements Description of Records Include Title end/or Form Number Retention Sched. No. 2219 2a,b,c	Criminal Records Expungements Description of Records Include Title end/or Form Number Retention Sched. No. Item Destroy of Destroy of Retention Sched. No. Item Destroy of Destroy of 2219 2a,b,c 1/1/2004 thru 12/21/0004	Criminal Records Expungements Description of Records Include Title end/or Ferm Number Retention Sched. No.	Description of Records Include Title end/or Form Number Resention Sched. No. Criminal Records Expungements Closed in 2004 Resention Sched. No. 1

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10

Howard 10-01

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No.		Retention School, No.	liem No.	Detes of Records Destroyed	(Cubic Feet)	Dete af Destruction	Destruction (Recycle, shred, lendfil, etc.)
	Criminal Records Civil Citation and Municipal Infraction Cases Closed in 2004	2219	2a, b, c	1/1/2004 thru 12/31/2004	4	10/29/10	Shred
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Destruction Certification

Signature of Court Official

Rev. 10/83 DGS-550-9

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court Howard 10-01 3/6/08
COUNTY DATE

Series No.	Description of Records Include Title end/or Form Number	Authorization		Inclusive			Methodol
		Retention Sched. No.	Item No.	Dates of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Records Criminal, Petty Offense Citation and Fugitive Warrant Cases	2219	2a,b,c	1/1/2004 thru 12/31/2004	25	10/29/10	Shred
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Signature of Court Official

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court Howard 10-01 3/6/08 COURT COUNTY DATE

Sories No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive			Methodol
		Retention Sched, No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, lendfill, etc.)
	Criminal Records Criminal, Petty Offense Citation and Fugitive Warrant Cases	2219	2a,b,c	1/1/2004 thru 12/31/2004	25	10/29/10	Shred
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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court Howard 10-01 3/6/08
COURT COUNTY DATE

ories No.	Description of Records	Auth	orization	inclusive			
	Include Title end/er Ferm Number	Retention Sched, No.	item No.	Detes of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Method of Destruction (Recycle, shred, lendfill, etc.)
	Criminal Records Criminal, Petty Offense Citation and Fugitive Warrant Cases	2219	2a,b,c	1/1/2004 thru 12/31/2004	25	10/29/10	Shred
	Closed in 2004						
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Signature of Court Official

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District	#10-01

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Secies	Description of Records	Author	ization	Inclusive			Methodof
No.	Include Title end/or Ferm Number	Retention Sched, No.	llem No.	Dates of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Records Expungements Closed in 2005	2219 Sec. IV	2đ	1/1/2005 thru 12/31/2005	5	1/21/10	Shred
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Signature of Court Official

Rev. 10/83 DGS-550-9

DEPARTMENT OF GENERAL SERVICES

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7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01 Howard COURT COUNTY

ecias Na.	Description of Records	Authorization		Inclusive	1-11		Methodol
	Include Title and/or Form Number	Retention Sched. No.	lfam Nu.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Records Expungements Closed in 2005	2219 Sec. IV	2d	1/1/2005 thru 12/31/2005	5	1/21/10	Shred
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Instructions for Preparation and Submission on Reverse Side

Rev. 10/83 DGS-550-9

DEPARTMENT OF GENERAL SERVICES Hall of Records Commission

Records Monagement Division 7275 WATERLOO RD., P.O. BOX 275

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01 Howard COURT COUNTY

Secles	Description of Records	Author	ization	Inclusive			Method of
No.	Include Title and/or Form Number	Retention Sched, No.	item Na.	Dates of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shrad, lendfill, etc.)
	Criminal Records Expungements Closed in 2005	2219 Sec. IV	2ď	1/1/2005 thru 12/31/2005	5	1/21/10	Shred
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Signature of Court Official

Instructions for Preparation and Submission on Reverse Side

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

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Series No.	Description of Records	Autho	orlaation	Inclusive			Method of Destruction (Recycle, shred, lendfill, etc.)
	Include Title end/or Form Number	Retention Sched. Ne.	Item No.	Dates of Records Destroyed	Veluma (Cubic Feet)	Dete of Destruction	
	Criminal Records Natural Resource Cases Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/04	2	10/29/09	Shred
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Signature of Court Official

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DEPARTMENT OF GENERAL SERVICES Holl of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

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He.	Include Title end/er Ferm Humber	Retention Sched. No.	Item No.	Dates of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, lendfil, etc.)
	Criminal Records Natural Resource Cases Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/04	2	10/29/09	Shred
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DEPARTMENT OF GENERAL SERVICES Holl of Records Commission Records Monagement Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

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orios	Description of Records	Autho	rization	Inclusive			Method of
Ho.	Include Title end/or Form Number	Retention Sched. No.	Item No.	Dotes of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, lendfill, etc.)
	Criminal Records Natural Resource Cases Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/04	2	10/29/09	Shred
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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10

Howard 10-01

3/6/08

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Description of Records	Autho	prization	Inclusive			Methodol
Include Title end/er Ferm Number	Retention Sched. Ne.	Item Ne.	Dates of Records Destroyed	Velume (Cubic Feet)	Dele of Destruction	Destruction (Recycle, shred, landfill, etc.)
Criminal Records Civil Citation and Municipal Infraction Cases Closed in 2004	2219	2a, b, c	1/1/2004 thru 12/31/2004	4	10/29/29	Shed
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	Criminal Records Civil Citation and Municipal Infraction Cases	Description of Records Include Title end/or Form Number Criminal Records Civil Citation and Municipal Infraction Cases Retention Sched. No. 2219	Criminal Records Civil Citation and Municipal Infraction Cases Retention Sched. No. Retention 110m Ne. 2219 2a, b, c	Description of Records Include Title end/or Form Number Criminal Records Civil Citation and Municipal Infraction Cases Inclusive Deles of Records Destroyed 2219 2a, b, c 1/1/2004 thru 12/31/2004	Description of Records Include Title end/or Form Number Retention Sched. Ne. Criminal Records Civil Citation and Municipal Infraction Cases Retention Sched. Ne. Retention Ne. Item Ne. 1/1/2004 4 1/1/2004 1/1/2004 1/1/2004	Description of Records Include Title end/or Ferm Number Retention Sched. No. Criminal Records Civil Citation and Municipal Infraction Cases Closed in 2004 Description Proceed Records Destroyed (Cubic Feet) Description Description Cubic Feet) Description Proceed (Cubic Feet) Description Description Cubic Feet) Description Proceed (Cubic Feet) Description Description Cubic Feet) Description Cubic

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Rev. 10/83 DGS-550-9

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DEPARTMENT OF GENERAL SERVICES Hall of Records Cammission Recards Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10

Howard 10-01

3/6/08

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COUNTY

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eries	Description of Records	Autho	rization	Inclusive			Method of
Ne.	Include Title end/or Form Number	Retention School No.	Item No.	Dates of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, lendfill, etc.)
	Criminal Records Civil Citation and Municipal Infraction Cases Closed in 2004	2219	2a, b, c	1/1/2004 thru 12/31/2004	4	10/29/09	Street
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Destruction Certification

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10

Howard 10-01

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No.	Include Title end/er Ferm Number	Retention School Na.	Item No.	Dates of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, lendfill, etc.)
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Destruction Certification

Signature of Court Official

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5/11/10 Date

Instructions for Preparation and Submission on Reverse Side

Rev. 10/83 DGS-550-9

DEPARTMENT OF GENERAL SERVICES
Hall of Records Cammission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 10-01

Howard County

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Series	Description of Records	Autho	rization	Inclusive			Method of Destruction
No.	Include Title end/or Form Number	Retention Schod, No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Dete of Destruction	(Recycle, shred, landfil, etc.)
	Traffic Records Traffic dockets and Parking Citations Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	18	10/29/09	Shred
						107 BIST HOWARD CD	2009 JAN 22 A II: 15

Destruction Approved by Holl of Records Commission

Date Of

State Archivist

Destruction Certification

Signature of Caurt Official

Superviser I

5/11/10 Date

Rev. 10/83 DGS-550-9

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

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Series	Description of Records	Autho	rization	Inclusive			Method of
Ne.	Include Title end/er Ferm Number	Retention Schod, No.	îtem No.	Detes of Records Destroyed	Velume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Traffic Records Traffic dockets and Parking Citations Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	18	10/29/09	Shred
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Destruction Approved by Hall of Records Commission

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Destruction Certification

Signature of Court Official

Superviser 1

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DEPARTMENT OF GENERAL SERVICES
Holl of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

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No.	Include Title end/er Ferm Number	Retention Schod, No.	Item No.	Dates of Records Destroyed	(Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Traffic Records Traffic dockets and Parking Citations Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	18	10/29/09	Shred
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Destruction Certification

Signature of Court Official

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Rev. 10/83 DGS-550-9

DEPARTMENT OF GENERAL SERVICES Hall of Records Commission Recards Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

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No.	Include Title and/or Form Number	Retention Schod. No.	Item No.	Dates of Records Destroyed	Valuma (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Records Expungements Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	5	10/29/19	Shred
						Total Post Manual Post Annie	2009 JAN 22 A II: 16

Destruction Approved by Hall of Recards Commission

Signature of Court Official

Rev. 10/83 DGS-550-9

Instructions for Preparation and Submission on Reverse Side

Destruction Certification

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DEPARTMENT OF GENERAL SERVICES Holl of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01

Howard

3/6/08

COURT

COUNTY

DATE

Series	Description of Records	Autho	rization	Inclusive			Method of
He.	Include Title end/er Ferm Number	Retention School, No.	item No.	Dates of Records Destroyed	Velume (Cubic Feet)	Defe of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Records Expungements Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	5	10/29/09	Shred
						TO AND CO	2009 JAN 22 A II: 16

Destruction Certification

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District #10-01

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3/6/08

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orios	Description of Records	Autho	rization	Inclusive			Method of
He.	Include Title end/er Ferm Number	Retention School, No.	ltem No.	Dates of Records Destroyed	Volume (Cubic Feet)	Dete of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Records Expungements Closed in 2004	2219	2a,b,c	1/1/2004 thru 12/31/2004	5	10/29/19	Shred
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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Wicomico County

27 October 2008

Accession Number 03A045

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ories	Description of Records	Authorization		Inclusive			Method of
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Gary F. Cranford

Destruction Certification

Signature of Court Official

Title

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Supervisor, District Court Records.
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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Wicomico County

27 Actober 2008

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	Civil Cases	2219	Sect II	1990	16		Landfill
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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD for Wicomico County

27 October 2008

Accession Number 03A045

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Signature of Court Official

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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

Accession Number 05A058

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Description of Records Include Title and/or Form Number	Authorization		Inclusive			Method of
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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

Accession Number 05A058 ·

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Gary F. Cranford

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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

Accession Number 05A058 .

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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

16 April 2009

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State Archivist

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Gary F. Cranford

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

16 April 2009

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						landfill, etc.)
Criminal Cases - Closed Files	2219	Sect IV Items 2,3	1999	16		Landfil:
Scan and Destroy (MD Rule 16-505)					2009	
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State Archivist

Destruction Certification Gary F. Cranford

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Signature of Court Official

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Wicomico County

16 April 2009

Accession 05A057

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Description of Records	Authorization		Inclusive			1
Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred
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Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

7 November 2008

Accession Number 05A012

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COUNTY

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Series No.	Description of Records	Autho	orization	Inclusive			Method of
	Include Title and/or Form Number	Retention Sched, No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
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	Strip and destroy original papers, exhibits					combin	
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Gary F. Cranford

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Date

Signature of Court Official

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Records Management Division

Hall of Records Commission 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District	Court	of	Maryland	for	Baltimore	City	

7 November 2008

Accession Number 05A012

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Series No.	Description of Records	Autho	prization	Inclusive			Method of
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Instructions for Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

7 November 2008

Accession Number 05A012

COURT

COUNTY

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Series No.	Description of Records	Autho	orization	Inclusive			Method of
No.	Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
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State Archivist

Gary F. Cranford

Signature of Court Official

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Records Storage Manual

Section 10. Appendix Q. Retention and Disposal Schedule

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Department of General Services

Ball of Records Commission

Records Management Division

7275 Waterloo Rd., P.O. Box 275

Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court District Court County Balto City Date:

Series Number	Description of Records	Authoriza	rtion	Inclusive	Volume	Date of	Method of Destruction
Number	Include Title and/or Poun Number	Retention Schedule #	Item#	Dates of Records Destroyed	(Cubic Feet)	Destruction	(Recycle, shred, landfill, esc
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State Archivist

Signature of Court Official

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Records Storage Manual

Section 10. Appendix Q. Retention and Disposal Schedule

Department of General Services

Ball of Records Commission

Records Management Division

7275 Waterloo Rd., P.O. Box 275

Jessup, MD 20794

Proposal and Certificate of Records Destruction

Court District Court County Balta City Date: 1/23/08

Series	Description of Records	Authoriz	ation	Inclusive	Volume	D	Method of
Number	Include Title and/or Form Number	Retention Schedule #	Item #	Dates of Records Destroyed	(Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, esc.
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Records Storage Manual

Section 10. Appendix Q. Retention and Disposal Schedule

Department of General Services

Ball of Records Commission

Records Management Division

7275 Waterloo Rd., P.O. Box 275

Jessup, MD 20794

Proposal and Certificate of Records Destruction

Authorization Mathod of Series Description of Records Inclusive Volume Date of Destruction Number Include Tide and/or Form Retention Dates (Cubic Destruction (Recycle, Number Schedule # Item of Records Feet) shred, Destroyed landfill, esc.) Jan 02 70 Iten Destruction Approved by Hall of Records Commission Destruction Certificate 23Dicos Edward

Signature of Court Official

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

13 March 2009

COURT

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No.	include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Expungements	2219	Sect IV Item 2d	2004	91		Landfill
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Rev. 10/83 DG	5 - 550 - 9

Destruction Certification Gary F. Crauford JUN 1 7 2009 Signature of Com Official Title Date Supervisor, District Court Records

tructions for Preparation and Submission on Reverse Side

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

13 March 2009

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140.	Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
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State Archivist

Gary F. Cranford

Destruction Certification

JUN 1 7 2009

Signature of Court Official

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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

13 March 2009

COURT

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Series No.	Description of Records Include Title and/or Form Number	Autho	orization	Inclusive Dates of Records Destroyed			Method of Destruction (Recycle, shred, landfill, etc.)
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State Archivist

Gary F. Cranford

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Signature of Conf Official

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Rev. 10/83 DGS - 550 - 9



Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

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Series	Description of Records Include Title and/or Form Number	Autho	rization	Inclusive			Method of
No.	Include Title and/or Form Number	Retention Sched, No.	Item No.	Dates of Records Destroyed	Volume (Cubic Peet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Expungements	2219	Sect IV Item 2d	2005	32	JUN 1 7 2009	Landfill

Destruction Approved by Hall of Records Commission

State Archivist

Destruction Certification Gary F. Cranfor

Signature of Court Official

Title

JUN 1 7 2009

Date

Supervisor, District Court Records Instructions for Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 4952

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

4 January 2010

COURT

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Series No:	Description of Records Include Title and/or Form Number	Authorization		Inclusive			Method of
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	Expungements	2219	Sect IV Item 2d	2005	32	JUN 1 7 2009	Landfill

Destruction Approved by Hall of Records Commission

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State Archivist

Gary F. Crauley

Signature of Court Official

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JUN 1 7 2009

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Supervisor, District Court Records
Instructions for Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

4 January 2010

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Series	Description of Records Include Title and/or Form Number	Authorization		Inclusive			Method of
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Gary F. Craufopi

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Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

23 January 2008

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COUNTY

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Accession Number 98A171 Accession Number 98A095

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+	Include Title and/or Form Number	Retention Sched. No.	Item No.		Dates of Records Destroyed	Volume (Cubic Reet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
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State Archivist

Gary F. Cranford

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Signature of Court Official

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Supervisor, District Court Records
Instructions for Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

23 January 2008

Accession Number 98A171 Accession Number 98A095

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Description of Records	Authorization		Inclusive			Method of
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Criminal Cases - Closed Files Scan and Destroy (MD Rule 16-505)	2219	Sect IV Items 1,2,3	1991	135 108 - 98A095 27 - 98A171		LANDFIL
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Supervisor, District Court Records

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

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District Court of Maryland for Baltimore City COURT

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23 January 2008

Accession Number 98A099

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Accession Number 98A172

Authorization Series Description of Records Inclusive Method of No. Include Title and/or Form Number Dates of Records Volume Date of Destruction Retention Item Destroyed (Cubic Feet) Destruction Sched. No. (Recycle, shred, No. landfill, etc.) Criminal Cases - Closed 2219 Sect IV 1992 57 Files Items 1,2,3 Scan and Destroy 32 -98A099 (MD Rule 16-505) LANDFILL 25 -98A172 Jan-Feb 2009

Destruction Approved by Hall of Records Commission

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Date State Archivist

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Destruction Certification

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Signature of Court Official

Title

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Supervisor, District Court Records
Instructions for Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

23 January 2008

Accession Number 98A099 Accession Number 98A172

COURT

COUNTY

DATE

	Description of Records	Author	ization	Inclusive Dates of Records Destroyed			Method of
5.	Include Title and/or Form Number	Retention Sched, No.	liem No.		Volume (Cubic Reet)	Date of Destruction	Destruction (Recycle, shred landfill, etc.)
	Criminal Cases - Closed . Files	2219	Sect IV	1992	. 57		
	Scan and Destroy (MD Rule 16-505)		1,2,3		32 -98A099 25 -98A172	Feh	LANDFILL
						Jan-Feb 2009	
	and San			The second second second second			

Destruction Approved by Hall of Records Commission

Date

IH

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State Archivist

DGS - 550 - 9

Destruction Certification Gary F. Counford

Signature of Court Official

AUG - 5 2009

Title

Dato

Supervisor, District Court Records Instructions for Preparation and Submission on Reverse Side

NG. 10 - 2W9

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

23 January 2008

Accession Number 98A099 Accession Number 98A172

COURT

COUNTY

DATE

Description of Records	Authorization		TICIUSI 40		Method of	
Include Title and/or Form Number	Retention Sched, No.	Item No.	MGIII Destroyed	Volumo (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred landfill, etc.)
Criminal Cases - Closed Files	2219	Sect IV Items	1992	57		
Scan and Destroy (MD Rule 16-505)		1,2,3		32 -98A099		LANDFILL
				25 -98A172	Jan-Feb 200,9	
					200.9	

Destruction Approved by Hall of Records Commission

Dec Of Date

State Archivist

Gary F. Cranford

Destruction Certification

AUG - 5 2009

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DGS - 550 - 9

Signature of Court Official

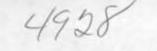
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MB 10 - 2W9

Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275



PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

11 March 2009

Accession Number 97A172

COURT

COUNTY

DATE

eries No.	Description of Records	Auth	orization .	Inclusive Dates of Records			Method of
	Include Title and/or Form Number	Retention Sched. No.	Item No.	Destroyed .	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases - Closed Files	2219	Sect IV Items 2 a.b.	1990	10		Landfill
	Scan and Destroy (MD Rule 16-505)					APR 2 7 2009	
							W. A.

on Approved by Hall of Records Commission IH

Date

State Archivist

Gary F. Craudo

Destruction Certification

APR 2 7 2009

Signature of Court Official

Title

Date

Rev. 10/83

DGS - 550 - 9

Supervisor, Court Records
Instructions for Preparation and Submission on Reverse Side

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AUG 10 9 2009

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

11 March 2009

Accession Number 97A172

COURT

COUNTY

DATE

Series No.	Description of Records	Auth	orization	Inclusive			24.1.1.1
	Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases - Closed	2219	Sect IV	1000			ianumi, etc.)
Files		Items 20,h	1990	10	Landfi		
	Scan and Destroy (MD Rule 16-505)					APR 2 7 2009	

Destruction Approved by Hall of Records Commission

IH Date

Destruction Certification

APR 2 7 2009

Signature of Court Official

Gary F. Cranton

Title

Date

Rev. 10/83

DGS - 550 - 9

Supervisor, District Court Records
Instructions for Preparation and Submission on Reverse Side

July = 2 July

AUG 10 2009

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

11 March 2009

Accession Number 97A172

COURT

COUNTY

DATE

Series No.	Description of Records	Auth	orization	Inclusive			Method of
	Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred,
	Criminal Cases - Closed Files	2219	Sect IV Items 2 a.b.	1990	10		Landfill
	Scan and Destroy (MD Rule 16-505)					APR 2 7 2009	
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State Archivist

Gary F. Crawbrd

Destruction Certification

Signature of Court Official

Title

Date

Rev. 10/83 DGS - 550 - 9 District Court Records Instructions for Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

25 March 2009

Accession Number 06A011

COURT

COUNTY

DATE

Series No.	Description of Records	Autho	orization	Inclusive			Method of
	Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred,
	Criminal Cases - Closed Files	2219	SEct IV Items 2	2001	120		Landfill
	Scan and destroy (MD Rule 16-505)					may 2009	

*				
	Jestruction Approved	hy Hall	of Dogotale	Commission
~	Destruction Approved	Uy Hall	or vecoins	Commission

14 May 09 Date

State Archivist

Gary F. Cranford

AUG - 5 2009

Signature of Court Official

Title

Date

Rev. 10/83

DGS - 550 - 9

Supervisor, Distributions for Preparation and Submission on Reverse Side

Destruction Certification

AUG 10 2009

Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

25 March 2009

Accession Number 06A011

COURT

COUNTY

DATE

Series No.	Description of Records	Autho	orization	Inclusive			Method of Destruction (Recycle, shred, landfill, etc.)
	Include Title and/or Form Number	Retention Sched, No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	
	Criminal Cases - Closed Files	2219	SEct IV Items 2,	2001	120	1M @ M	Landfill
	Scan and destroy (MD Rule 16-505)					2009	

Date

State Archivist

Gary F. Cranford

Destruction Certification

AUG - 5 2009

IH

Signature of Court Official

Title

Date

Rev. 10/83

DGS - 550 - 9

Supervisor Districtions for Preparation and Submission on Reverse Side

AUG 10 - 2009

Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

25 March 2009

Accession Number 06A011

COURT

COUNTY

DATE

Series No.	Description of Records	Authorization		Inclusive Dates of Records			Method of
	Include Tiţle and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases - Closed Files	2219	SEct IV Items 2	2001	120		Landfill
	Scan and destroy (MD Rule 16-505)					2009	

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Destruction Approved by Hall	of Records	Commission

14 May 09 Date

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State Archivist

Gary F. Cranford

Signature of Court Official

Title

AUG - 5 2009

Date

Supervisor, Distrimental of Preparation and Submission on Reverse Side

Rev. 10/83

DGS - 550 - 9

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 27

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

4932

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

27 March 2009

Accession Number 97A174

COURT

COUNTY

DATE

ries No.	Description of Records	Autho	rization	Inclusive			Method of
	Include Title and/or Form Number	Retention Sched, No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases - Closed Files	2219	Sect IV	1991	. 4	1	Landfill
	Scan and destroy (MD Rule 16-505)					April 2009	

14 May 09	Lower a Joseph
Datel TH	State Archivist

Gary F. Cranford

Destruction Certification

AUG - 5 2009

Supervisor, District Court Records

Title

Date

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DGS - 550 - 9

Instructions for Preparation and Submission on Reverse Side

AUG 10 - 2009

Hall of Records Commission
Records Management Division
7275 WATERLOO RD., P.O. BOX 275
JESSUP, MD 20794-0275

4932

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTLICE	Court	of	Maryland	for	Baltimore	Cita	
					Datelmore	CILLY	

27 March 2009

Accession Number 97A174

COURT

COUNTY

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es	Description of Records	Autho	prization	Inclusive			Method of
lo.	Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases - Closed Files	2219	Sect IV	1991	. 4		Landfill
	Scan and destroy (MD Rule 16-505)					April 2009	

Destruction Approved by Hall of Records Commission	Destruction Certification Gary F. Cranford	AUG - 5 2009
Date TH State Archivist	Signature of Court Official Title	Date
Rev. 10/83 DGS - 550 - 9	Supervisor, Districtions for Preparation and Submission on	Reverse Side



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Hall of Records Commission Records Management Division

7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275 4932

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

27 March 2009

Accession Number 97A174

COURT

COUNTY

DATE

Series No.	Description of Records	Authorization		Inclusive			Method of
	Include Title and/or Form Number	Retention Schod. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Criminal Cases - Closed Files	2219	Sect IV Items 2,	1991	4	A 1	Landfill
	Scan and destroy (MD Rule 16-505)					2009	
		V					

Destruction Approved by Hall of Records Commission

Date TH

State Archivist

Gary F. Cranford

Destruction Certification

AUG - 5 2009

Signature of Court official

Title

Date

Supervisor, District Court Records

Instructions for Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

17 June 2009.

Accession 97A166 ·

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COUNTY

DATE

Description of Records Include Title and/or Form Number	Authorization		Inclusive			Method of
	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
Criminal Cases - closed files	2219	Sect IV	1993	226		Landfil]
					July	
Scan and Destroy (MD Rule 16-505)					July 2009	
	3					

Approved by Hall of Records Commission

State Archivist

Date IH 1/3/10-15

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Destruction Certification Gary P. Cranford

Signature of Court Official

Title

AUG - 5 2009

Date

Supervisor, District Court Records
Instructions for Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

17 June 2009.

Accession 97A166 ·

COURT

COUNTY

DATE

Description of Records	Authorization		Inclusive			Method of
Include Title and/or Form Number	Retention Sched, No.	Item No.	Dates of Records Volume Destroyed (Cubic Feet	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred
Criminal Cases - closed files	2219	Sect IV Item 2	1993	226		Landfill
Scan and Destroy					July 2009	
(MD Rule 16-505)					20.09	

Date

IH 1/3/10-15

State Archivist

Destruction Certification

Gary F. Craulous

Signature of Court Official

Title

AUG - 5 2009

Date

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Supervisor, District Course Preparation and Submission on Reverse Side

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

17 June 2009.

Accession 97A166

COURT

COUNTY

DATE

Description of Records	Authorization		Inclusive			Method of
Include Title and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred
Criminal Cases - closed files	2219	Sect IV Item 2	1993	226		Landfill
Scan and Destroy (MD Rule 16-505)					July 2009	

tion Approved by Hall of Records Commission

State Archivist

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7. 10/83 DGS - 550 - 9 Gary P. Cranford

Signature of Court Official

Title

AUG - 5 2009

Date

Supervisor, District Court Records Instructions for Preparation and Submission on Reverse Side

Destruction Certification

Court District Court

Date 27 Aug 2010

501 E. Fayette ST Baltimore MD

County Baltimore City

Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275 5266

Forward three (3) copies to address at left.

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accessions 06A079 07A060 08A096

		Authoriz	zation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Landlord/Tenant Cases - CLOSED	2219	SectII Item 2	2004 2005 2006	74 73 72		Landfill Landfill Landfill
	Destroy original papers and exhibits					00718	2010

	Destruction	Approved	by Maryland	State Archives
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Gary F. Cranford

Destruction Certification

OCT 1 8 2010

Signature of Court Official

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Date

Instructions for Preparation and Submission on next page

DGS 550-9 (Rev. 03/2010) 06A079 - 1/9A/1 07A060 - 1/9A/2

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Court District Court

Date 27 Aug 2010

501 E. Fayette ST Baltimore MD

County Baltimore City Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accessions 06A079 07A060 08A096

		Authoriz	zation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Landlord/Tenant Cases - CLOSED	2219	SectII Item 2	2004 2005 2006	74 73 72		Landfill Landfill Landfill
	Destroy original papers and exhibits				(CT 1 8 2	010

Destruction Approved by Maryland State Archives

State Archivist

Gary F. Cranford

Signature of Court Official

Destruction Certification

OCT 1 8 2010

Date

Title

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DGS 550-9 (Rev. 03/2010) 06A079 - 1/9A/1 07A060 - 1/9A/2

Instructions for Preparation and Submission of the Long Court Records



Court District Court

Date 27 Aug 2010

501 E. Fayette ST Baltimore MD

County Baltimore City

Department of General Services

Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275

Jessup, Maryland 20794-0275

5266

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accessions 06A079 07A060 08A096

		Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	Landlord/Tenant Cases - CLOSED	2219	SectII Item 2	2004 2005 2006	74 73 72		Landfill Landfill Landfill
	Destroy original papers and exhibits	3				OCTIO	
and the state of t							

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Gary F. Cranford

Destruction Certification

OCT 1 8 2010

Signature of Court Official

__ Title

Date

Instructions for Preparation and Submission on next page

DGS 550-9 (Rev. 03/2010) 06A079 - 1/9A/1 07A060 - 1/9A/2

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore City

23 January 2008

Accession Number 98A171 Accession Number 98A095

4632

COURT

COUNTY

DATE

Description of Records	Authorization		Inclusive			Method of
Include Title and/or Form Number	Retention Sched. No.	liem No.	Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
			4			
riminal Cases - Closed Files	2219	Sect IV	1991	135		
		1,2,3		108 - 98A095		
(MD Rule 16-505)				27 - 90A171		LANDFIL
					4-11 Dec 2008	
	riminal Cases - Closed Files Scan and Destroy	Sched. No. Files Scan and Destroy (MD Rule 16-505)	Sched. No. Sched. No. Sched. No. Sect IV Items 1,2,3	Sched. No. Committee Comm	Cubic Feet Cubic Feet No. Destroyed (Cubic Feet No. No. Destroyed (Cubic Feet No. No. No. Destroyed (Cubic Feet No. No	Comminant Cases - Closed Files Sect IV 1991 135 108 - 98A095 27 - 98A171 11 Dec 200 8

Destruction Approved by Hall of Records Commission

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State Archivist

hivist Signature of Chr.

Signature of Court Official

Gary F. Cranford

Title

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Supervisor, District Court Records

Destruction Certification

Instructions for Preparation and Submission on Reverse Side

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission 7575 Watreloo Rd., P.O. Box 275 Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Court

December . 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM AUTHORIZATION		ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	1999 Criminal Cases	2219	Section	January 1999 thru	200		Recycle
	Stripped inside Muterial only		Items 2 a.,b.,c.	December 1999		20 Feb 09	

Destruction Approved by Hall of Records Commission

Destructon Certification

State Archivist

Signature of Court official Title

Date

support Service Supervisor II

4624

DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watreloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Court

December . 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHO	AUTHORIZATION		VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal Cases Stripped inside Muterial only	2219	Section Thems 2 a.b., c	January 1999 Haru December 1999	200	20 Feb 09	Recycle

Destruction Approved by Hall of Records Commission

Destructon Certification

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State Archivist

Signature of Court official Title

Date

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Court

December . 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRÍPTION OF RECORDS INCLUDE TITLE AND/OR FORM			INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal Cases	2219	Section	January 1999 thru	200		Recycle
	Stripped inside Muterial only		Items 2 a.b., c	December 1999		20 Feb 09	
	oction Approved ha						

Destruction Approved by Hall of Records Commission

Destructon Certification

State Archivist

Signature of Court official Title

Date

Support Service Supervisor II

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watreloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	INCLUDE TITLE AND/OR FORM	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METIIOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal Expunsements	Schedule 2219	Section IV Them 2 d.e.	Junuary 1, Haru December 31, 2004	45	10 Nov 08	Shred

Destruction Approved by Hall of Records Commission

Destructon Certification

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Signature of Court official Title

Date 12-17-08

Date

State Archivist

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission 7575 Watreloo Rd., P.O. Box 275 Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZ	ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal Expunzements		Section Litem 2 d., e.	January 1, Haru Detember 31, 2004	45	10 Nov 08	Shred

Destruction Approved by Hall of Records Commission

Destructon Certification

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Signature of Court official Title



PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

December .27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal Expungements	Schedule 2219	Section IV Them 2 d.e.	January 1, Haru December 31, 2004	45	10 Nov 08	Shred

Approved by Hall of Records Commission

Destructon Certification

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Signature of Court official Title



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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watreloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZ	ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Electronic Recordings DAT TAPÉS DVD-RAM Discs (Except recordings Selected by the State Archivist)	schedule 2219A1	Section III, 3	1996 1997 1998 1999 2000 2001 2002	26	2206+08	Landfill

Destruction Approved by Hall of Records Commission

Destructon Certification

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Date

State Archivist

Signature of Court official Title

Date

11-7-08

Support Service Supervisor II

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watreloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.
	Electronic Recordings DAT TAPES DVD-RAM Discs (Except recordings Selected by the State Archivist) Ction Approved by	Schedule 2219Al	Section III, 3	1996 1997 1998 1999 2000 2001 2002	26	220408	Landfill

Destruction Approved by Hall of Records Commission

Destructon Certification

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Date

State Archivist

Signature of Court official Title

Date

11-7-08

got Service Supervisor II

SEB. 2010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTIIORI	ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Electronic Recordings DAT TAPÉS DVD-RAM Discs (Except recordings Selected by the State Archivist)	schedule 2219A1	Section III, 3	1996 1997 1998 1999 2000 2001 2002	26	22 06+08	Landfill

Destruction Approved by Hall of Records Commission

Destructon Certification

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Dale State Archivist. Si

Support Service Supervisor II

Signature of Court official Title

Date

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
gt riii	Criminal MTA Citations Stripped inside material only	Schedole 2219	Section IV Items 2 a.,b.,(.	1993 1994 1995 1996 1997	5	1500+08	Recycle

Approved by Hall of Records Commission

Destructon Certification

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Signature of Court official Title

Support Service Supervisor II

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission 7575 Watreloo Rd., P.O. Box 275 Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES DESCRIPTION OF RECORDS NO AUTHORIZATION INCLUSIVE DATES INCLUDE TITLE AND/OR FORM VOLUME DATE OF METHOD OF OF RECORDS (CUBIC FEET) DESTRUCTION DESTRUCTION DESTROYED (RECYC., SHRED. LANDFILL, ETC.) Schedole 5 1993 2219 Recycle Section 1994 Criminal 1995 MTA 1996 Citations 150c+08 1997 THEMS Stripped inside 2 a., b., c.

Destruction Approved by Hall of Records Commission

Destructon Certification

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State Archivist

Signature of Court official Title

Support Service Supervisor II

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORI:	ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METIIOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal MTA Citations Stripped inside Material only	Schedole 2219	Section W thems 2 a.,b.,c.	1993 1994 1995 1996 1997	5	1500+08	Recycle

Records Commission

Destructon Certification

Date State Archivist

State Archivist

Signature of Court official Title

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORI	ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal DNR citations Cases Stripped inside material only	Schedole ZZ19	Section IV thems 2 a.b.c.	1992 1993 1994 1985 1996 1997	16	1500+08	Recycle

Destruction Approved by Hall of Record

Destruction Certification

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Signature of Court official Title

Date

State Archivist

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Court

December 2.2, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES DESCRIPTION OF RECORDS INCLUSIVE DATES VOLUME AUTHORIZATION NO INCLUDE TITLE AND/OR FORM DATE OF METHOD OF OF RECORDS (CUBIC FEET) DESTRUCTION DESTRUCTION DESTROYED (RECYC., SHRED. LANDFILL, ETC.) DNR Citations Criminal 1992 16 Recycle Section 1994 Cases 1985 150ct08 Stripped inside material only 1996 Items 2 a,b.c. 1997

Destruction Approved by Hall of Records Commission

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Signature of Court official Title

Date

Date

State Archivist

FEB 4 2010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORI	ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	Criminal DNR Citations Cases Stripped inside material only		Section IV thems 2 a b, c.	1992 1993 1984 1985 1996 1997	16	1500+08	Recycle

Destruction Approved by Hall of Records Commission

Destructon Certification

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State Archivist

Signature of Court official Title

Date

Support Service Supervisor It 10-17-08

Date

FEB 4. 2010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal CV Cuses Stripped inside Material only	Schedule 2219	Section Thems 2 a.b.s.	1992 1993 1994 1995 1996 1997	18	150ct08	Recycle

Destruction Approved by Hall of Records Commission

Destructon Certification

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State Archivist

Signature of Court official Title

When Support Service Supervisor II

urt official Title Date 10-17-08

Date



PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal CV Cases Stripped inside Material only	Schielile 2219	Section Items 2 a.b.c.	1992 1993 1994 1995 1996 1997	18	15 oct 08	Recycle

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Destructon Certification

Signature of Court official Title

Date 10-17-088

Support Service Supervisor II

Date

State Archivist

FEB (2010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

Court

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal CV Cases Stripped inside Material only	Schedule 2219	Section III on I tems 2 a.b.c.		18	1500+08	Recycle

by Hall of Records Commission

Destructon Certification

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Signature of Court official Title

Date 10-17-08

Date

State Archivist

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY Court

1-29-08

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE CO Custody of Records at time of Destruction

DESCRIPTION OF RECORDS NO INCLUDE TITLE AND/OR FORM AUTHORIZATION INCLUSIVE DATES VOLUME DATE OF METHOD OF OF RECORDS (CUBIC FEET) DESTRUCTION DESTRUCTION DESTROYED (RECYC,,SHRED. LANDFILL, ETC.) Section January

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2. a.b.c. 2004 Butch Files Landfill 2219 15 Octo8 Mist Correspondence including postponement regrests extrance of approvances, etc.

Destruction Approved by Hall of Records Commission

Destructon Certification

Date State Archivist Signature of Court official Title Date 11-7-08

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUMB (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)	
	Butch Files Mist Correspondence including postponement reguests, entrance of approximates, etc.	2219	Section Il Item 2. a.b.c.	January Thru December 2004	25	1501+08	Land Fill

Destruction Approved by Hall of Records Commission

Destructon Certification

Date State Archivist

Signature of Court official Title

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

1-29-08

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

NO .	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUMB (CUBIC PEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED LANDFILL, ETC
~	2004 Traffic Butch Files Mist Correspondence including postponement requests, entrance of approvances, etc.	2219	T.	Junuary Thru December 2004	25		Land Fill

by Hall of Records Commission

Destructon Certification

25008 Hours Joseph Date

Support Service Supervisor II.

Date 11-7-08

State Archivist

Signature of Court official Title

FEB 4. 2010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY Court

1-29-08

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE CO Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM			INCLUSIVE DATES OF RECORDS DESTROYED	· VOLUMB (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	2003 Traffic Butch Files	2219	Section	January Thru	20	,	handfill
	Misc. Correspondence including postponement requests, extrance of		Item" 2.abc.	. December . 2003		22014.08	
gran	appearances, etc.						

d by Hall of Records Commission

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Date

State Archivist

Signature of Court official Title

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES DESCRIPTION OF RECORDS NO AUTHORIZATION INCLUSIVE DATES INCLUDE TITLE AND/OR FORM · VOLUME DATE OF METHOD OF OF RECORDS (CUBIC FEET) DESTRUCTION DESTRUCTION DESTROYED (RECYC., SHRED. LANDFILL, ETC.) 2003 Traffic Section January

I Thru

Item December

2.abc. 2003 2219 handfill Butch Files 20 22 Oct:08 Misc. Correspondence including postponement requests attended to appearances, etc. Destruction Approved by Hall of Records Commission

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Date State Archivist Signat

Signature of Court official Title

Support Service Supervisor It 11-7-08

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watreloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

1-29-08

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

NO .	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	· YOLUMB (CUBIC PERT)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	2003 Traffic Butch Files	2219	Section	January Thru	20		handfill
*	Misc. Correspondence including postponement regularies estament appearances, etc.		Itemi. 2.abc.	. December 2003		22014.08	
Patri	ction Approved by						

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Signature of Court official Title

Date

11-7-08

Date

State Archivist

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY

1-29-08

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE CO Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		OF RECORDS DESTROYED	(CUBIC FEBT)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	2002 Truffic Butch Files Misc. Correspondences including postponement requests, entrance of appearances, etc.	2219	Section Them 2 a.bc.	January Thru December 2002	25	2201408	Land Fill

Records Commission

Destructon Certification

Signature of Court official Title

Court



DEPARTMENT OF GENERAL SERVICES Hall of Records Commission 7575 Watreloo Rd., P.O. Box 275 Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY

1-29-08

8-4 Towson Court

Court

Date

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZ	ZATION .	INCLUSIVE DATES OF RECORDS DESTROYED	· VOLUMB (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
٠.	2002 Truffic Butch Files Misc. Correspondences including postponement requests, entrance of appearances, etc.	2219			25	2200+08	Land Fill

Destructon Certification

State Archivist

Signature of Court official Title

Service Supervisor II

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY Court

1-29-08

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE CO Custody of Records at time of Destruction

No	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORĮz	CATION .	INCLUSIVE DATES OF RECORDS DESTROYED	· VOLUMB (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
٠.	2002 Truffic Butch Files Misc. Correspondences including postponement reguests, entrence of appearances, etc.	2219	·	S. C. Z	25	22 oct 08	Land fill

Destructon Certification

25cp08 State Archivist

Signature of Court official Title

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-5 Essex Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

January 9, 2008

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRÍPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED, LANDFILL, ETC.)
	2004 Lents Failure to Pay Rent Cases	2219	section I	January	27		Land Fill
	(Non-Money Judgments		ztem2	* December		2200+08.	
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Destruction Approved by Hall of Records Commission

Destructon Certification

Date . State Archivist .

Signature of Court official Title

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-5 Essex Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

January 9, 2008

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZ	ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUMB (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED.	
	2004 Kents Failure to Pay Rent Cases	2219	section I	2004 January Thru *December	27		Landfill, ETC.) Landfill	
	(Non-Money Judgments		Item 2	* December		22 OC+08.		
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Approved by Hall of Records Commission

Destructon Certification

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Signature of Court official Title

Support service Supervisor II

Date

State Archivist

FEB 1 - 2010

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-5 Essex Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

January 9, 2008

COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	· VOLUMB (CUBIC PERT)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC, SHRED, LANDFILL, ETC.)	
	2004 Rents Failure to Pay Rent Cases	2219	section I	January Thru December	27		Landfill
	(Non-Money Indonests		ttem2	* December		2201+08	
at	action Approved by H				20		

Hall of Records Commission

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Signature of Court official Title

Date Archivist .

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission 7575 Watreloo Rd., P.O. Box 275 Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-1 Catonsville Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

January 9, 2008

COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM AUTHORIZATION		ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	· VOLUME (CUBIC PEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)	
	2004 Rents Failure to Pay Rent Cases (Non-Money Julgment)	2219	Section III	January Thru December	15	220ct-08	Land fill	
	Ction Approved by Ha							

Approved by Hall of Records Commission

Destructon Certification

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Date

State Archivist

Signature of Court official Title

get service Supervisor II Date 11-7-08



PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-1 Catonsville Court

DISTRICT COURT #8 BALTIMORE COUNTY

January 9, 2008

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORI:	ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	· VOLUMB (CUBIC PEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED.
	2004 Rents Failure to Pay Rent Cases (Non-Money Julgments)	2219	Section II Item 2	January Thru December	15		LANDFILL, ETC.) Land fill
estruc	ction Approved by Ha			pecempes		2200+08	

Hall of Records Commission

Destructon Certification

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Date

State Archivist

Signature of Court official Title

Export Service Supervisor II

DEPARTMENT OF GENERAL SERVICES Hall of Records Commission 7575 Watreloo Rd., P.O. Box 275 Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-1 Catonsville Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

January 9, 2008

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZ	CATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUMB (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED.
=17	2004 Rents Failure to Pay Rent Cases (Non-Money Judgmen)	2219	Section III Tem2	January Thru December	15	2201-08	LANDFILL, BTC.)
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Destructon Certification

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Date

State Archivist

Signature of Court official Title

Date

Support Service Supervisor II

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watreloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Court

January 9, 2008

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORI	ZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cuses (Non-Money Judgment Cases)	2219		January Huru December	25	2200+08	Land Aill

Destruction Approved by Hall of Records Commission

Destructon Certification

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Date

State Archivist

Signature of Court official Title

Date

11-7-08

Support Service Supervisor I

4/626

8-4 Towson Court

DEPARTMENT OF GENERAL SERVICES Hall of Records Commission 7575 Watreloo Rd., P.O. Box 275 Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY Court

Junuary. 9, 2008

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Jodgment Cases)	2219	Section III	2004 January Huru December	25	2201+08	Land Fill

Destruction Approved by Hall of Records Commission

Destructon Certification

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Signature of Court official Title

Support Service Supervisor IL

Date

State Archivist

FEB - 2010

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission 7575 Watreloo Rd., P.O. Box 275 Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

January 9, 2008

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SIIRED. LANDFILL, ETC.)
	2004 Rents Failure to Pay Rent Cases (Non-Money Jodgment Cases)	2219	Section II Them 2	2004 January Hiru December	25	220408	Land Aill

Destruction Approved by Hall of Records Commission

Destructon Certification

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State Archivist

Signature of Court official Title

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11-7-08

Support Service Supervisor II

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

24 January 2008

Accession Number 05A016

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records	Volume	Date of	Method of Destruction
		Retention Sched. No.	Item No.	Destroyed	(Cubic Feet)	Destruction	(Recycle, shred, landfill, etc.)
	Criminal Cases - Closed Files	2219	Sect IV Items 2,3	1995	72		LANDFILL
	Scan and Destroy (MD Rule 16-505)					Jan. 2009	1
						2009	
					1		
					1		
		<i>.</i>					

Destruction Approved by Hall of Records Commission

Date

State Archivist

Gary F. Cranford

AUG - 5 2009

Signature of Court Official

Title

Date

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Supervisor, District Court Records Instructions for Preparation and Submission on Reverse Side

Destruction Certification

AUG 10 - 2009

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

24 January 2008 -

Accession Number 05A016

COURT

COUNTY

DATE

cries	Description of Records	Authori	zation	Inclusive Dates of Records	Volume	Date of	Method of Destruction
No.	Include Title and/or Form Number	Retention Sched. No.	Item No.	Destroyed	(Cubic Feet)	Destruction	(Recycle, shred, landfill, etc.)
	Criminal Cases - Closed Files	2219	Sect IV Items 2,3	1995	72		LANDFILL
	Scan and Destroy (MD Rule 16-505)					Jan. 2009	

Destruction Approved by Hall of Records Commission

Date

IH lev. 10/83 DGS - 550 - 9 State Archivist

Signature of Court Official

Gary F. Cranfor

Title

AUG - 5 2009

Date

Supervisor, District Court Preparation and Submission on Reverse Side

Destruction Certification

NO 10 - 2009

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

24 January 2008

Accession Number 05A016

COURT

COUNTY

DATE

Description of Records	Autho	rization	Inclusive Dates of Records	Volume	Datas	Method of
Include Title and/or Form Number	Retention Sched. No.	Item No.	Destroyed	(Cubic Feet)	Date of Destruction	Destruction (Recycle, shred landfill, etc.)
Criminal Cases - Closed Files	2219	Sect IV Items 2,3	1995	72		LANDFIL
Scan and Destroy (MD Rule 16-505)					Jan.	
					Jan. 2009	

Destruction Approved by Hall of Records Commission

State Archivist

IH lev. 10/83 DGS - 550 - 9 Gary F. Cranford

Signature of Court Official

Title

AUG - 5 2009 Date

Supervisor, District Court Records Instructions for Preparation and Submission on Reverse Side

Destruction Certification

DEPARTMENT OF GENERAL SERVICES Hall of Records Commission 7575 Watreloo Rd., P.O. Box 275 Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHOR	IZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	Criminal Cases Stripped inside Material only	2219	Section IV Items 2 a.b., c.	2000	210	20 Sep 09	Recycle

Destruction Approved by Hall of Records Commission Destructon Certification

2 Se post Island Logenfur Date State Archivist.

Signature of Court official Title

Support Service Supervior#

TED 4 2010

DEPARTMENT OF GENERAL SERVICES Hall of Records Commission 7575 Watreloo Rd., P.O. Box 275 Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHO	RIZATION	INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	2000 Criminal Cases Stripped inside Material only	2219	section IV	2000	210	20 Sep 09	Recycle

Destruction Approved by Hall of Records Commission

Destructon Certification

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Date State Archivist.

Signature of Court official Title

Support Service Supervisor # Date 10-15-09

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DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
7575 Watreloo Rd., P.O. Box 275
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

Court

December 27, 2007

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

МО	INCLUDE TITLE AND/OR FORM	AUTHORE	ZATION	OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC.,SHRED. LANDFILL, ETC.)
	2000 Criminal Cases	2219	section IV	2000	210		Recycle
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Destruction Approved by Hall of Records Commission

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Date

State Archivist

Signature of Court official Title

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Support Service Supervisor 4

Date 10-15-09

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

23 February 2010

Accession 07A134

COURT

COUNTY

DATE

les	Description of Records	Autho	rization	Inclusivo			Method of
No.	luclude Tițle and/or Form Number	Retention Sched. No.	Item No.	Dates of Records Destroyed	Volumo (Cubic Feet)	Date of Destruction	Destruction (Recycle, shred, landfill, etc.)
	Constable Reports Transportation Time Service . DCA 35	2219	Sect V Item 1c	2005	28	MAR 1 1 2010	Landfill

Destruction Approved by Hall of Records Commission

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Date

2march 2010

State Archivist

Gary F. Cranford Destruction Certification

MAR 1 1 2010

Supervisor, District Court Records

Title

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

23 February 2010

Accession 07A134

COURT

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	Constable Reports Transportation Time Service	2219	Sect V	2005	28	MAR 1 1 2010	Landfill
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Destruction Approved by Hall of Records Commission

Gary F. Cranford

Destruction Certification

MAR 1 1 2010

Date Date

State Archivist

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Baltimore County

23 February 2010

Accession 07A134

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	Constable Reports Transportation Time Service	2219	Sect V Item 1c	2005 .	28	MAR 1 1 2010	Landfill
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Destruction Approved by Hall of Records Commission

Gary F. Cranford

Destruction Certification

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State Archivist

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Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court for Baltimore County

23 February 2010

Accession 08A032

COURT

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Date

2 March 2010

State Archivist

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court for Baltimore County

23 February 2010

Accession 08A032

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crics	Description of Records	Autho	rization.	Inclusive	1000		Method of
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	Constable Reports Transportation Time	2219	Sect V Item 1c	2006	25		Landfill
	Service DCA 35	PAGE 1				MAR 1 1 2010	
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Destruction Approved by Hall of Records Commission

2 march 2010

State Archivist

Destruction Certification

MAR 1 1 2010

Date

Supervisor, Court Official Records

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court for Baltimore County

23 February 2010

Accession 08A032

COURT

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	Constable Reports Transportation Time Service DCA 35	2219	Sect V Item 1c	2006	25	MAR 1 1 2010	Landfill
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State Archivist

Destruction Certification

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Title

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Court	Date /-21-10
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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	2005 Criminal Expungements	2219	Section IV Item 2d, e	1/1/ 2005 thru 12/31/ 2005	45	6/9/10	Shred
	Closed in						

Destruction Approved by Maryland State Archives

Signature of Court Official

Destruction Certification

DGS 550-9 (rev. 05-2009)

Instructions for Preparation and Submission on next page

Court	Date	1-21-1
Baltimore	 Bute	1 01-

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Records Management Division
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		Authoriz	zation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	2005 Criminal Expungements	2219	Soction IV Item 2d, e	1/1/ 2005 thru 12/31/ 2005	45	6/9/10	Shred
	Closed in 2005						

Destruction Approved by Maryland State Archives

No Feb 10
Date

State Archivist

Signature of Court Official

Destruction Certification

Support Service

6-11-10

Title Supervisor 7 Date

District Court #8 Court Date 1-21-10 Bultimore County

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No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	2005 Criminal Expungements	2219	Section IV Item 2d, e	1/1/ 2005 thru 12/31/ 2005	45	6/9/10	Shred
	Closed in 2005						

Destruction Approved by Maryland State Archives

Date

State Archivist

Signature of Court Official

Destruction Certification

DEPARTMENT OF GENERAL SERVICES Holl of Records Commission Records Monagement Division 7275 WATERLOO RD., P.O. BOX 275 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 8

Baltimore

3/30/2009

COURT COUNTY
KUHLEEN WELLESTER, DIVISION Chief

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		Autho	rizatian	Inclusive		Date of	Method of Destruction
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	Criminal records: Parking Citation cases Closed in:	2219	1V- 2 a, b.	2001 2002 2003 2004	6	July 15+ 16,2010	Shredded.
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Destruction Approved by Hall of Records Commission

14 May 09

State Archivist

Kafform Welloter Signature of Court Official Diresem Chief

7/22/10 Date

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DEPARTMENT OF GENERAL SERVICES Hall of Records Commission Records Management Division 7275 WATERLOO RD., P.O. BOX 275

JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 8

Baltimore

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Destruction Approved by Hall of Records Commission

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Signature of Court Official

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7/22/10 Date



DEPARTMENT OF GENERAL SERVICES
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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District 8

Baltimore

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COURT COUNTY

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Signature of Court Official

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7/22/10 Date

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Destruction Certification

Court	Datc	1-21-10
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		Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	2006 Criminal Expungements	2219	Section II Item 2d, e	1/1/ 2006 thru 12/31/ 2006	48	7/22/10	Shred
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Destruction Approved by Maryland State Archives

No Feb 10 Date

State Archivist

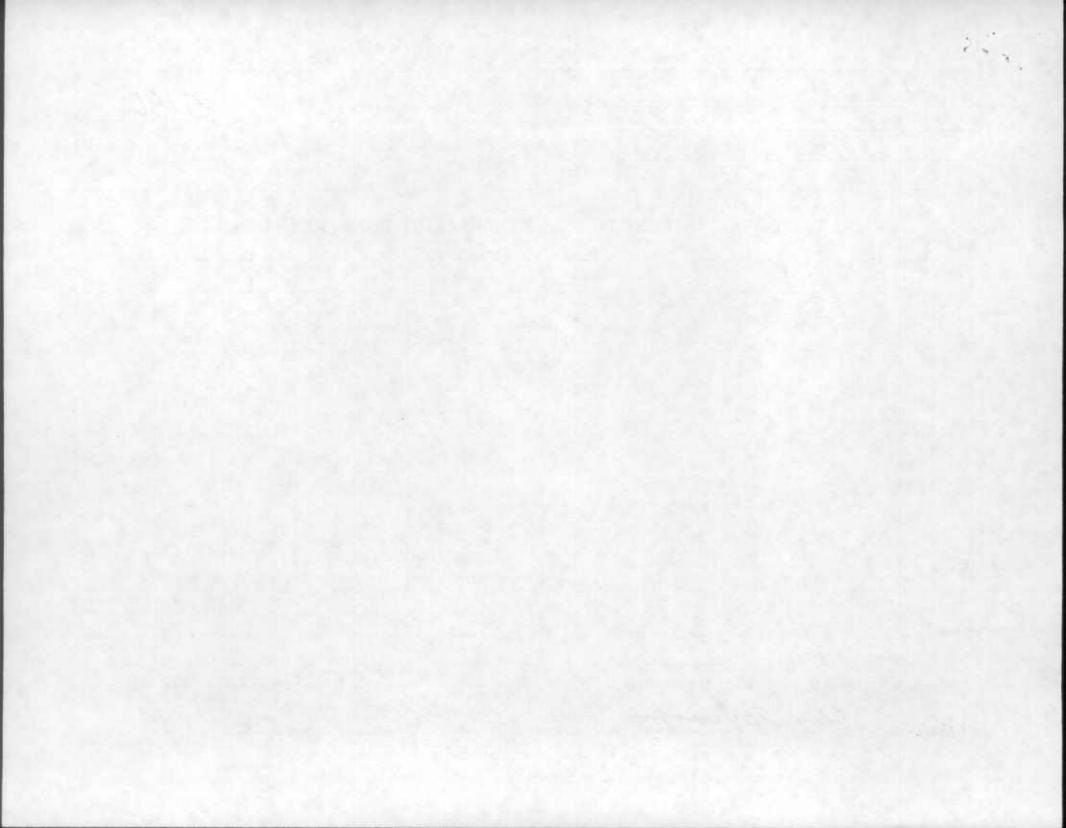
Signature of Court Official

Destruction Certification

Support Service

7-23-10

Title Supervisor I Date



Court	Date	1-21-10
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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

		Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	2006 Criminal Expungements	2219	Section II Item 2d, e	1/1/ 2006 thru 12/31/ 2006	48	7/22/10	Shred
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Destruction Approved by Maryland State Archives

Date

Signature of Court Official

Destruction Certification

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District Court #8 Court Date 1-21-10 Baltimore County

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		Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
	2006 Criminal Expungements	2219	Section II Item 2d, e	1/1/ 2006 thru 12/31/ 2006	48	7/22/10	Shred

Destruction Approved by Maryland State Archives

16 Feb 10

Signature of Court Official

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Support Service 7-23-10
Title Supervisor # Date

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No. Description of Records (Same Title as listed on Schedule) Reter Schedu		Inclusive Dates of	Volume		
	lle No.	Records Destroyed	Cubic Feet	Date of Disposal	Method of Disposal
Criminal Records Parking Citation Cases Closed in: 2005 2006	2 a, b, c	2005 2006	3	9/8/10	Shredded

Destruction Approved by Maryland State Archives

4 AUG 2010
Date

State Archivist

Signature of Cour

Signature of Court Official

Destruction Certification

Traffic Superusor.

Title

9/8/10 Date

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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

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No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
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State Archivist

Signature of Court Official

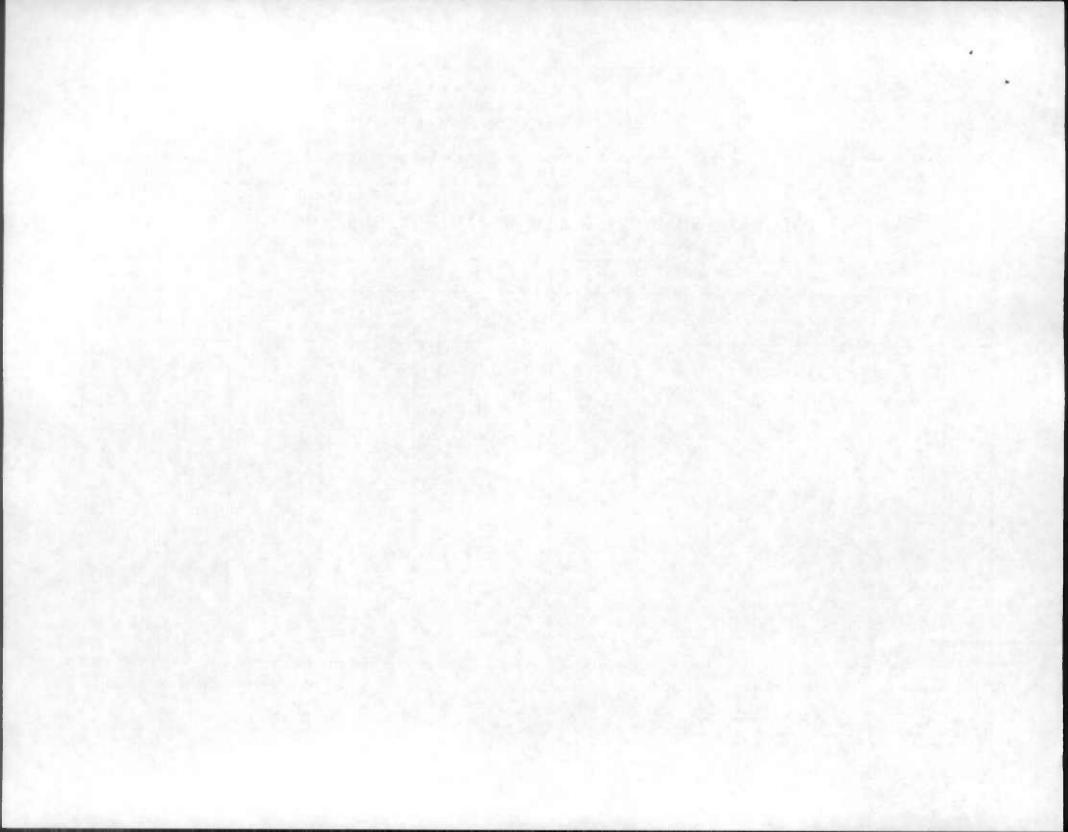
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District 08-04	7/22/2010
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Destruction Approved by Maryland State Archives

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State Archivist

Signature of Court Official

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9/8/10 Date

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District 08-04	7/22/2010
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Destruction Approved by Maryland State Archives

AUG 2010 Date

State Archivist

Signature of Court Official

Traffic Superusor-Title

9/8/10 Date

Destruction Certification

District 08-04	7/22/2010
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Destruction Approved by Maryland State Archives

4 AUG 2010 Date

State Archivist

Signature of Court Official

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District 08-04	7/22/2010
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State Archivist

Signature of Court Official

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