

3938

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD., P. O. Box 275  
JESSUP, MD 20794-0275

POSSIBLE DUPLICATE

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accession # - 86A23

COURT COUNTY DATE DISTRICT  
District Court of Maryland Balt City Aug. 3, 2004 01-03

Series No.	Descriptions of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Microfilm and Destroy (MD Rule 16-505)	2219	Sect IV Items 1 & 2	1979	205	DEC - 7 2005	Microfilmed + Landfill

NOV 09 2005

Destruction Approved by Hall of Records Commission

Destruction certification

NOV 09 2005

Date

*Edward C. Saperstein Jr.*  
State Archivist

*[Signature]*  
Signature of Court Official  
Sup. Records  
Title

DEC - 7 2005

Date

Rev. 10/83 GS-55Q-9

Instructions for Preparation and Submission on Reverse Side

I-14

DEC 14 1948

*[Handwritten signature]*

RECORDS MANAGEMENT DIVISION

DEC 20 1948

RECORDS MANAGEMENT DIVISION

3938

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD., P. O. Box 275  
JESSUP, MD 20794-0275

POSSIBLE DUPLICATE

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accession # - 86A23

COURT COUNTY DATE DISTRICT  
District Court of Maryland Balt City Aug. 3, 2004 01-03

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		Retention Sched. No.	Item No.				
	Criminal Microfilm and Destroy (MD Rule 16-505)	2219	Sect IV Items 1 & 2	1979	205	DEC - 7 2005	microfilmed + Landfill

Destruction Approved by Hall of Records Commission

Destruction certification

NOV 09 2005

Date

*Edward C. Saperstein*

State Archivist

*[Signature]*

Signature of Court Official

*Supv. Records*

Title

DEC - 7 2005

Date

RECEIVED  
OCT 10 2005  
MARYLAND STATE ARCHIVES

DEC 20 2005  
RECORDS MANAGEMENT  
DIVISION

3956

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD., P.O. BOX 275  
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD

Baltimore City

17 Oct 2005

Accession # 99A244

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Microfilm and Destroy (MD Rule 16-505)	2219	Sect IV Items 1 and 2	1990	25	DEC 30 2005	Microfilmed LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

NOV 09 2005

Date

*Edward C. Pappas*  
State Archivist

State Archivist

*G.F. Crantow*

Signature of Court Official

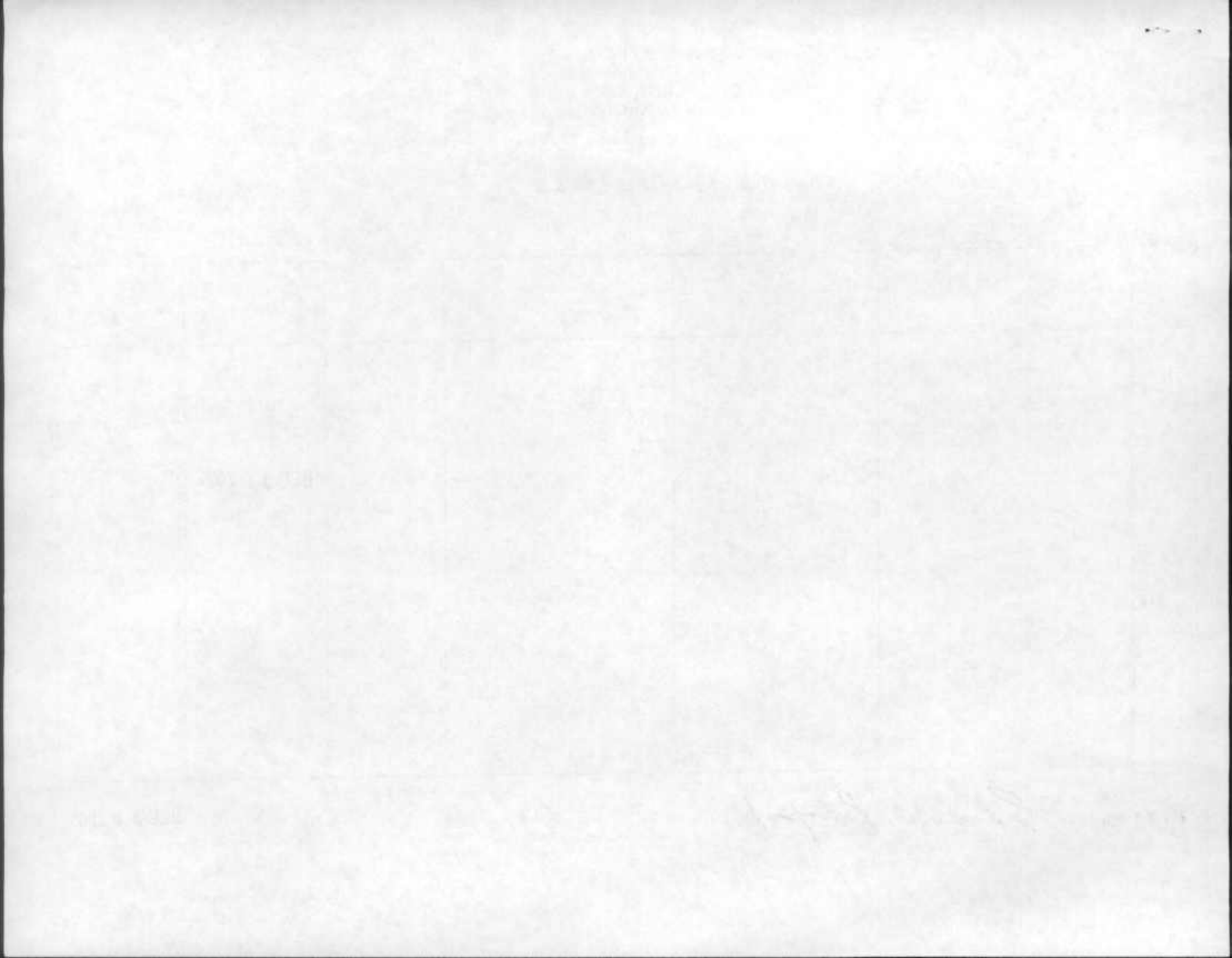
G.F. Crantow

*Supv. Records*  
Title

Title

DEC 30 2005

Date



DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P.O. BOX 275  
 JESSUP, MD 20794-0275

3956

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD

Baltimore City

17 Oct 2005

Accession # 99A244

COURT

COUNTY

DATE

Serial No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Microfilm and Destroy (MD Rule 16-505)	2219	Sect IV Items 1 and 2	1990	25	DEC 30 2005	Microfilmed LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

NOV 09 2005

Date

*Edward C. [Signature]*  
 State Archivist

*[Signature]*  
 Signature of Court Official  
 G-F. Crantov

*Supv. Records*  
 Title

DEC 30 2005

Date

RECEIVED

OCT 21 2003

MARYLAND STATE ARCHIVES



DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P.O. BOX 275  
 JESSUP, MD 20794-0275

3959

NOV 14 2005

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD                      Baltimore City                      14 Nov 2005                      Accession 98A85

COURT                      COUNTY                      DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Microfilm and Destroy (MD Rule 16-505)	2219	Sect IV Items 1 and 2	1990	33	DEC 30 2005	Microfilmed LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

DEC 15 2005

Date

*Edward C. Papenfuss Jr.*  
 State Archivist

*G.F. Cranford*  
 Signature of Court Official

Supr., Records  
 Title

DEC 30 2005

Date

1000000000

1000000000

DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P.O. BOX 275  
 JESSUP, MD 20794-0275

3959

NOV 14 2005

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of MD

Baltimore City

14 Nov 2005

Accession 98A85

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Microfilm and Destroy (MD Rule 16-505)	2219	Sect IV Items 1 and 2	1990	33	DEC 30 2005	Microfilmed LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

DEC 15 2005

Date

*Edward C. [Signature]*

State Archivist

*G.F. [Signature]*

Signature of Court Official

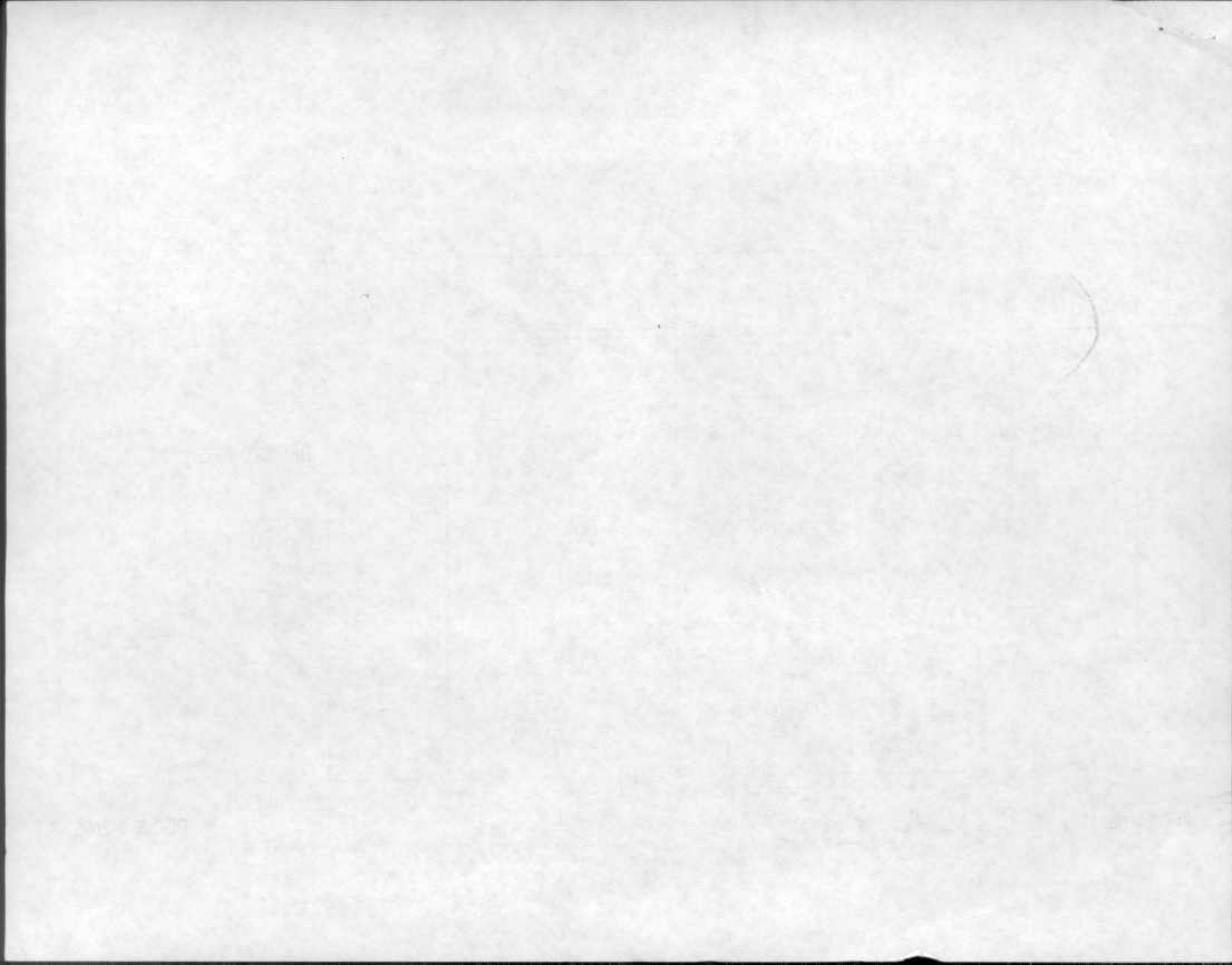
G.F. Cranford

Supv., Records

Title

DEC 30 2005

Date



3937

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD., P. O. Box 275  
JESSUP, MD 20794-0275

POSSIBLE DUPLICATE

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accession # - 01A96

COURT COUNTY DATE DISTRICT  
District Court of Maryland Dorchester Aug. 3, 2004 02-01

Series No.	Descriptions of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Microfilm and Destroy (MD Rule 16-505)	2219	Sect IV Items 1 & 2	1995	6	DEC - 7 2005	Microfilmed + Landfill

Destruction Approved by Hall of Records Commission

Destruction certification

NOV 09 2005

Date

Rcv. 10/83 GS-55Q-9

*Edward C. Spangenberg*  
State Archivist

*[Signature]*  
Signature of Court Official  
Supv Records  
Title

DEC - 7 2005

Date

Instructions for Preparation and Submission on Reverse Side

*[Faint, illegible handwriting]*

DEC 2 2005

DEC 24 2005

RECORDS MANAGEMENT  
DATE

3937

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD., P. O. Box 275  
JESSUP, MD 20794-0275

POSSIBLE DUPLICATE

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accession # - 01A96

COURT COUNTY DATE DISTRICT

District Court of Maryland Dorchester Aug. 3, 2004 02-01

Series No.	Descriptions of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Microfilm and Destroy (MD Rule 16-505)	2219	Sect IV Items 1 & 2	1995	6	DEC - 7 2005	Microfilmed + Landfill

Destruction Approved by Hall of Records Commission

Destruction certification

NOV 09 2005

Date

*Edward C. Papenfuss*

State Archivist

*[Signature]*

Signature of Court Official

*Supv. Records*

Title

DEC - 7 2005

Date

RECEIVED  
OCT 9 2005  
MARTIN STATE ARCHIVES

*[Faint handwritten signature]*

DEC 21 2005

RECORDS MGMT  
[Faint text]



<b>DEPT OF HEALTH &amp; MENTAL HYGIENE</b>	<b>State Records Center</b> Dept of General Services 7275 Waterloo Road P.O. Box 275 Jessup MD 20794-0275 (410) 799-1379	<b>DHMH Instructions:</b> Prepare 4 Copies Distribution: <b>1.YOUR UNIT - 5 FILE</b> <b>2.RECORDS COORDINATOR (PRGM/ADMIN) FILE</b> <b>3.STATE RECORDS CTR</b> <b>4.DHMH RECORDS OFFICER</b> (Notify before Disposal) (410) 767-5934
EXEC - HCF - PHS - OPS SECRETARIAT		
<i>Wicomico Co Health Dept</i> OFFICE / ADMINISTRATION / LOCATION		
<i>Administration</i> DIVISION / UNIT		

## CERTIFICATE OF RECORDS DISPOSAL

No.	DESCRIPTION OF RECORDS (FROM SCHEDULE FORM) [FORMAT: PAPER, FILM, DISK, ETC]	AUTHORIZATION*		INCLUSIVE DATES OF RECORDS	VOLUME (FT <sup>3</sup> ) (BOXES)	DATE OF DISPOSAL	DISPOSAL METHOD (TRASH, SHRED, BURN, ETC)
		SCHEDULE #	ITEM				
1.	Risk Management Quarterly Summary	2112	1	1993-1998		12/30/05	Shred
3.	Risk Management Committee Meeting Minutes	2112	1	1993-1998		12/30/05	Shred
5.	Fire Drill Check off list	2112	1	1997-1999		12/30/05	Shred
2.							
4.							
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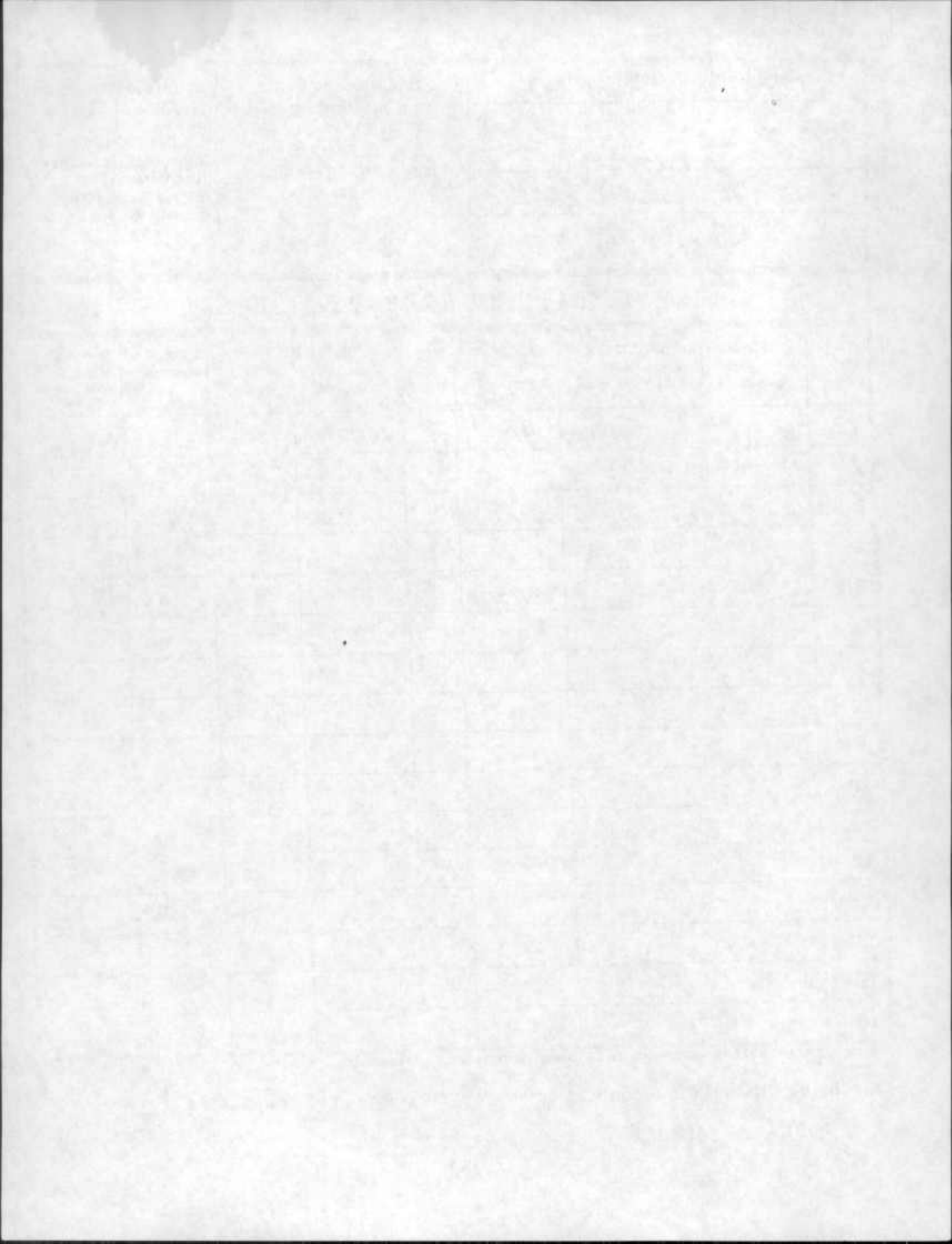
\*RECORDS MUST BE LISTED ON AN AUTHORIZED SCHEDULE, DGS 550-1, AND MEET RETENTION REQUIREMENTS BEFORE DISPOSAL IS ALLOWED.

I hereby certify that the records listed above were disposed of as indicated.

*Brandy Wink*  
SIGNATURE

*Director of Admin Serv.*  
TITLE

*12/30/05*  
DATE



3936

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD., P. O. Box 275  
JESSUP, MD 20794-0275

POSSIBLE DUPLICATE

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accession # - 93A158

COURT COUNTY DATE DISTRICT  
District Court of Maryland Worcester Aug. 3, 2004 02-04

Series No.	Descriptions of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Microfilm and Destroy (MD Rule 16-505)	2219	Sect IV Items 1 & 2	1987	2	DEC - 7 2005	Microfilmed + Landfill

Destruction Approved by Hall of Records Commission

Destruction certification

NOV 09 2005

Date

Rev. 10/83 GS-55Q-9

*Edward C. Spangenberg*

State Archivist

*[Signature]*  
Signature of Court Official  
*Cranford*

Signature of Court Official

Instructions for Preparation and Submission on Reverse Side

*Supv. Records*  
Title

DEC - 7 2005

Date

DEC 20-2015

RECORDS MANAGEMENT  
DIVISION

3936

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD., P. O. Box 275  
JESSUP, MD 20794-0275

POSSIBLE DUPLICATE

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accession # - 93A158

COURT COUNTY DATE DISTRICT

District Court of Maryland Worcester Aug. 3, 2004 02-04

Series No.	Descriptions of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Criminal Microfilm and Destroy (MD Rule 16-505)	2219	Sect IV Items 1 & 2	1987	2	DEC - 7 2005	microfilmed + Landfill

Destruction Approved by Hall of Records Commission

Destruction certification

NOV 09 2005

Date

*Edward C. Saperstein*  
State Archivist

*[Signature]*  
Signature of Court Official  
Cranford

Supv. Records  
Title

DEC - 7 2005

Date

RECEIVED  
OCT 10 2005  
MARIANO STATE ARCHIVES

DEC 20 2005  
RECORDS MANAGEMENT  
DIVISION

Cecil County Health Dept.

Department of General Services

Prepare in duplicate

Reporting Agency

Records Management Division  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

Retain one (1) copy and forward original to address at left.

Administration

Division or Unit

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Leave Reports	1518		1/96-12/00	1	12/05	burial
	Timesheets	1518		1/98-12/00	9	12/05	burial

I hereby certify that the records listed above were disposed of as indicated.

Brenda Hennessy  
Signature

12/6/05  
Date

4-1 10

~~CONFIDENTIAL~~

DEC 16 — 2005

RECORDS MANAGEMENT  
DIVISION



DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

<b>A. Agency</b> 1. Cecil County Health Dept.	<b>Accession No.</b>  	<b>Date Rec'd</b>  
		<b>RM Code</b>  
<b>B. Division/Unit</b> Administration	<b>Location</b> Range                      Section(s)	<b>No. of Cu. Ft.</b>  
<b>C. Mailing Address</b> 401 Bow Street Elkton, MD 21921		
<b>D. Phone No.</b> 410-996-5550	<b>Records Center Manager</b>  	
<b>E. Agency Official</b> Brenda Henson, Director	<b>To Be Completed At</b> <b>State Records Management Center</b>	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No Disposal Date
23	Leave Reports 1996 thru 2000	1518
24	2000 Timesheets Ak-Gu	1518
25	2000 Timesheets Ha-Mu	1518
26	2000 Timesheets Ne-Y	1518
27	1999 Timesheets Ag-Ha	1518
28	1999 Timesheets Ha-Pe	1518
29	1999 Timesheets Pi-Y	1518
30	1998 Timesheets A-H	1518
31	1998 Timesheets H-M	1518
32	1998 Timesheets N-Y	1518

~~RECEIVED~~

DEC 16

205

RECORDS MANAGEMENT  
DIVISION

Cecil County Health Dept.  
**Reporting Agency**  
 Administration  
**Division or Unit**

**Department of General Services**  
 Records Management Division  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

Prepare in duplicate  
 Retain one (1) copy and for original to address at left.

**CERTIFICATE OF RECORDS DISPOSAL**

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Dis
		Retention Schedule No	Item No				
	2001 Timesheets & 2001 annual payroll report	1518		Jan-Dec 2001	3	12/05	burial

I hereby certify that the records listed above were disposed of as indicated.

Brenda Heron  
 Signature

12/6/05

D

4-1

3

STANDARD

DEC 16

2005

RECORDS MANAGEMENT  
DIVISION

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

<b>A. Agency</b> 1.  Cecil County Health Dept.	<b>Accession No.</b>  	<b>Date Rec'd</b>  
		<b>RM Code</b> 
<b>B. Division/Unit</b> Administration	<b>Location</b> Range                      Section(s)	<b>No. of Cu. Ft.</b> 
<b>C. Mailing Address</b>  401 Bow Street Elkton, MD 21921		
<b>D. Phone No.</b>  410 996-5550	<b>Records Center Manager</b> 	
<b>E. Agency Official</b>  Brenda Henson, Director	<b>To Be Completed At  State Records Management Center</b>	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No Disposal Date
20	2001 Timesheets A-G	1518
21	2001 Timesheets H-Ne	1518
22	2001 Timesheets Ni-Y & 2001 annual payroll report	1518

~~CONFIDENTIAL~~

DEC 16

2005

RECORDS MANAGEMENT  
DIVISION

Cecil County Health Dept.

Reporting Agency

Administration

Division or Unit

Department of General Services

Records Management Division  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

Prepare in duplicate

Retain one (1) copy and forward original to address at left.

**CERTIFICATE OF RECORDS DISPOSAL**

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Dispo
		Retention Schedule No	Item No.				
	Accts. Payable FY1998	1518		6/97-6/98	5	12/05	burial
	Accts. Payable FY1999	1518		6/98-6/99	5	12/05	burial
	Accts. Payable FY2000	1518		6/99-6/00	5	12/05	burial
	Accts. Payable FY2001	1518		6/00-6/01	6	12/05	burial
	Revised Annual Payroll Report 2001	1518		6/00-6/01	1	12/05	burial

I hereby certify that the records listed above were disposed of

Brenda Hanson  
Signature

12/6/05

Date

4-1

22 21

11-11-10

DEC 16 2005  
RECORDS MANAGEMENT  
DIVISION



DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

<b>A. Agency</b> 1. Cecil County Health Dept.	<b>Accession No.</b>  	<b>Date Rec'd</b>  
		<b>RM Code</b>  
<b>B. Division/Unit</b> Administration	<b>Location</b> Range                      Section(s)	<b>No. of Cu. Ft.</b>  
<b>C. Mailing Address</b> 401 Bow Street Elkton, MD 21921		
<b>D. Phone No.</b> 410-996-5550	<b>Records Center Manager</b>  	
<b>E. Agency Official</b> Brenda Henson, Director	<b>To Be Completed At</b> <b>State Records Management Center</b>	

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No Disposal Date
33	Accts. Payable 1998 A-B	1518
34	Accts. Payable 1998 C-D	1518
35	Accts. Payable 1998 E-R	1518
36	Accts. Payable 1998 S-Z	1518
37	Accts. Payable 1998 Misc.	1518
38	Accts. Payable 1999 A-B	1518
39	Accts. Payable 1999 D-O	1518
40	Accts. Payable 1999 (Travel, Shelter)	1518
41	Accts. Payable 1999 C	1518
42	Accts. Payable 1999 P-Z	1518
43	Accts. Payable 2000 A-Bell	1518
44	Accts. Payable 2000 L-P	1518
45	Accts. Payable 2000 Q-Z	1518
46	Accts. Payable 2000 Be-Co	1518
47	Accts. Payable 2000 Co-La	1518
48	Accts. Payable 2001 A-Bi	1518
49	Accts. Payable 2001 Le-PDR	1518
50	Accts. Payable 2001 Wa-Ry	1518
51	Accts. Payable 2001 Bj-Co	1518
52	Accts. Payable 2001 Co-La	1518
53	Accts. Payable 2001 Ph-Wa	1518

*[Faint, illegible stamp]*

DEC 10 — 2005

RECORDS MANAGEMENT  
DIVISION

Cecil County Health Dept.  
 Reporting Agency  
 Administration  
 Division or Unit

Department of General Services  
 Records Management Division  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

Prepare in duplicate  
 Retain one (1) copy and forward original to address at left.

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
	Death Certificates	1518		12/97-12/99	1	10/05	burial
	Death Certificates	1518		1/00-12/01	1	10/05	burial
	Daily Reciepts	1518		7/98-6/99	1	10/05	burial
	Daily Receipts	1518		4/01-5/02	1	10/05	burial
	EMIS Reports FY2001	1518		6/00-6/01	1	10/05	burial
	Daily Transportation Schedules FY2002	1518		6/01-6/02	1	10/05	burial

I hereby certify that the records listed above were disposed of as indicated.

*Brenda Henson*  
 Signature

*12/6/05*

Da

4-1

6

DEC 16 205  
RECORDS MANAGEMENT  
DIVISION

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

<b>A. Agency</b> 1. Cecil County Health Dept.	Accession No.	Date Rec'd <hr/> RM Code
<b>B. Division/Unit</b> Administration	Location Range Section(s)	No. of Cu. Ft.
<b>C. Mailing Address</b> 401 Bow Street Elkton, MD 21921		
<b>D. Phone No.</b> 410-996-5550	Records Center Manager	
<b>E. Agency Official</b> Brenda Henson, Director	<b>To Be Completed At  State Records Management Center</b>	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No Disposal Date
54	Death Certificate Reports 12/97-12/99	1518
55	Death Certificate Reports 1/00-12/01	1518
56	Daily Receipts 7/98-6/99	1518
57	Daily Reciepts 4/01-5/02	1518
58	FMIS Reports FY01	1518
59	Daily Transportation Schedules FY02	1518

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DEC 16 — 205

RECORDS MANAGEMENT  
DIVISION

Cecil County Health Dept.  
 Reporting Agency  
 Administration  
 Division or Unit

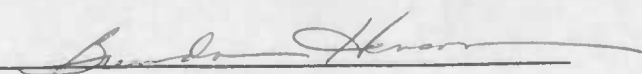
Department of General Services  
 Records Management Division  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

Prepare in duplicate  
 Retain one (1) copy and forward original to address at left.

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
	Check Register Forms	1518		7/98-6/02	3	12/05	burial
	Daily Deposits	1518		6/01-6/02	1	12/05	burial
	Payroll & Adjustments	1518		6/99-6/00	1	12/05	burial
	Expense Reports & Shelter Care	1518		6/99-6/00	1	12/05	burial
	Purchase Orders 3871-5250	1518		5/99-2/01	1	12/05	burial
	Journal Entries FY1998	1518		6/97-6/98	1	12/05	burial
	Transportation Mileage	1518		6/01-6/02	2	12/05	burial
	Consultant Contracts	1518		6/92-12/99	1	12/05	burial

I hereby certify that the records listed above were disposed of as indicated.

  
 \_\_\_\_\_  
 Signature

12/6/05  
 T

11

DEC 16

205

RECORDS M  
DIVISION



DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

<b>A. Agency</b> 1. Cecil County Health Dept.	<b>Accession No.</b>  	<b>Date Rec'd</b>  
<b>B. Division/Unit</b> Administration	<b>Location</b> Range Section(s)	<b>RM Code</b>  
<b>C. Mailing Address</b> 401 Bow Street Elkton. MD 21921		
<b>D. Phone No.</b> 410-996-5550	<b>Records Center Manager</b>  	
<b>E. Agency Official</b> Brenda Henson, Director	<b>To Be Completed At</b> <b>State Records Management Center</b>	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item # Disposal Date
60	Check Register Forms 7/98-6/99	1518
61	Check Register Forms 7/99-5/01	1518
62	Check Register Forms 6/01-6/02	1518
63	Daily Deposits FY01	1518
64	Payroll & Adjustments FY00	1518
65	Expense Reports & Shelter Care FY00	1518
66	Purchase Orders 3871-5250 May 99-Feb 01	1518
67	Journal Entries FY98	1518
68	Transportation - Milage 6/01-11/01	1518
69	Transportation - Milage 12/01-6/02	1518
69A	Consultant Contracts 6/92-12/99	1518

~~XXXXXXXXXXXXXXXXXXXX~~

DEC 16 — *WS*

RECORDS MANAGEMENT  
DIVISION

Cecil County Health Dept.

Reporting Agency

Administration

Division or Unit

Department of General Services

Records Management Division  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

Prepare in duplicate

Retain one (1) copy and for original to address at left.

# CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Dis
		Retention Schedule No	Item No.				
	Home Health	1518		1995-1999	13	12/05	burial
	Adminstration Deposits Forms/ Check Register	1518		6/02-6/03	1	12/05	burial
	Fiscal-Deposits & Sign-In Sheets	1518		1/99-12/99	1	12/05	burial
	Home Health Vouchers, Invoices, Cost Reports, Stmt's	1518		1980-1988	1	12/05	burial
	CHS Adjustments	1518		1/98-12/98	1	12/05	burial
	A/R Reconcilations	1518		1/97-12/97	.5	12/05	burial
	Flu Records	1518		1998 & 1999	.5	12/05	burial
	CHS Reconcilations	1518		1/98-12/99	1	12/05	burial
	A/R - INS/mco/pri	1518		5/96-6/97	1	12/05	burial
	Fee Waivers	1518		5/97-6/98	1	12/05	burial
	Adjustments	1518		5/96-12/97	1	12/05	burial

I hereby certify that the records listed above were disposed of as indicated.

*Brenda Heron*  
Signature

12/6/05

D

4-1

# boxes 23 cu ft  
19 boxes

RECEIVED

DEC 16

205

GEORGE MANAGEMENT  
LANSING

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

<b>A. Agency</b> 1. Cecil County Health Department	<b>Accession No.</b>	<b>Date Rec'd</b>
		<b>RM Code</b>
<b>B. Division/Unit</b> Administration	<b>Location</b> Range                      Section(s)	<b>No. of Cu. Ft.</b>
<b>C. Mailing Address</b> 401 Bow Street Elkton, MD 21921		
<b>D. Phone No.</b> 410-996-5550	<b>Records Center Manager</b>	
<b>E. Agency Official</b> Brenda Henson, Director	<b>To Be Completed At</b> <b>State Records Management Center</b>	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No Disposal Date
1	Home Health	1518
2	Home Health Cost Reports '95/' 7/'99	1518
3	Home Health Bills 7/96-6/97	1518
4	Administration Deposit Forms & Check Register 6/02-6/03	1518
5	Home Health Bills 7/96-6/97	1518
6	Home Health Payment Vouchers, Invoices, Cost Reports, Monthly Statements 1980-1988	1518
7	Fiscal FY1999 deposits & sign-in sheets	1518
8	Home Health Cost Reports FY1992-FY1997	1518
9	Home Health bills FY1998	1518
10	Home Health FY1996	1518
11	Home Health FY95	1518
12	CHS Adjustments FY1998	1518
13	Adjustments 1997	1518
14	Home Health FY1999	1518
15	Home Health Collections (folder)	1518
16	AR FY 97 monthly reconciliations & flu records	1518
17	CHS 1998-1999 reconciliations	1518
18	AR FY97 - INS, MCO, PRI	1518
19	Fee Waivers 1998	1518

SEARCHED

DEC 16

2W5

RECORDS MANAGEMENT  
EDLSON

Charles County	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
State's Attorney		
Division or Unit		

### CERTIFICATE OF RECORDS DISPOSAL

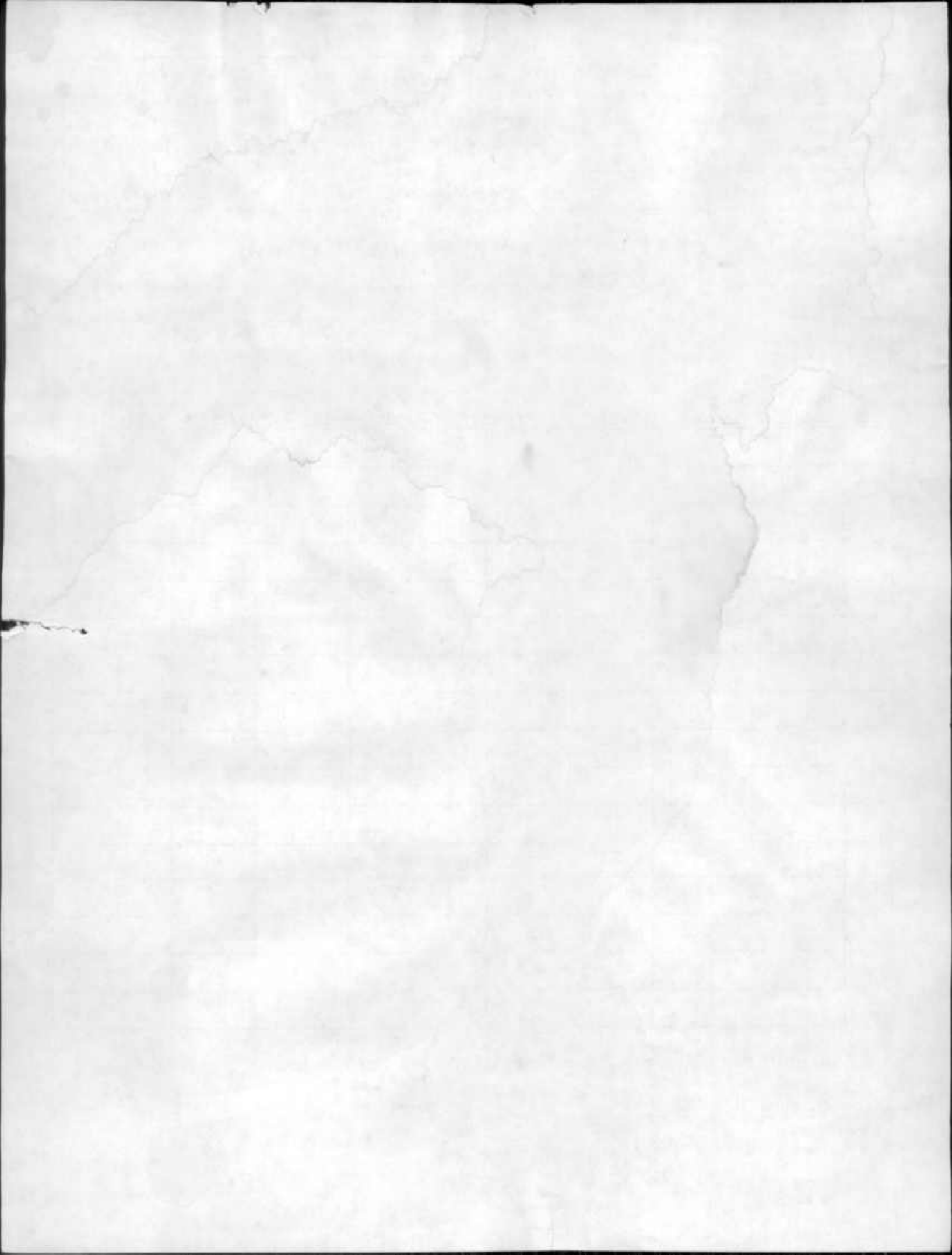
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	District Court Criminal Records	C-979	II	1993 - 2000	132	12/20/05	Buried in Landfill

I hereby certify that the records listed above were disposed of as indicated.

Karen M. Kuhn  
 Signature  
 DGS 550-2 (rev. 1/93)

Legal Secretary  
 Title

12/20/05  
 Date





VICTIM/WITNESS INFORMATION . . . (301) 932-3360

CIRCUIT COURT DIVISION

Criminal . . . . . (301) 932-3363

Juvenile . . . . . (301) 932-3364

Child Support . . . . . (301) 932-3355



DISTRICT COURT DIVISION

Criminal . . . . . (301) 932-3353

Motor Vehicle . . . . . (301) 932-3370

Bad Check . . . . . (301) 932-3381

**LEONARD C. COLLINS, JR.**  
**State's Attorney for Charles County**

P.O. Box 3065  
La Plata, Maryland 20646  
(301) 932-3350 • (301) 870-3413  
FAX (301) 932-3379

December 21, 2005

Department of General Services  
Records Management Division  
7275 Waterloo Road  
P.O. Box 275  
Jessup, Maryland 20794-0275

Dear Sir or Madam:

Enclosed please find original Certificates of Records Disposal for the State's Attorney's Office for Charles County. The documents recorded on the enclosed Certificates of Records Disposal were buried in a landfill on December 20, 2005.

Sincerely,

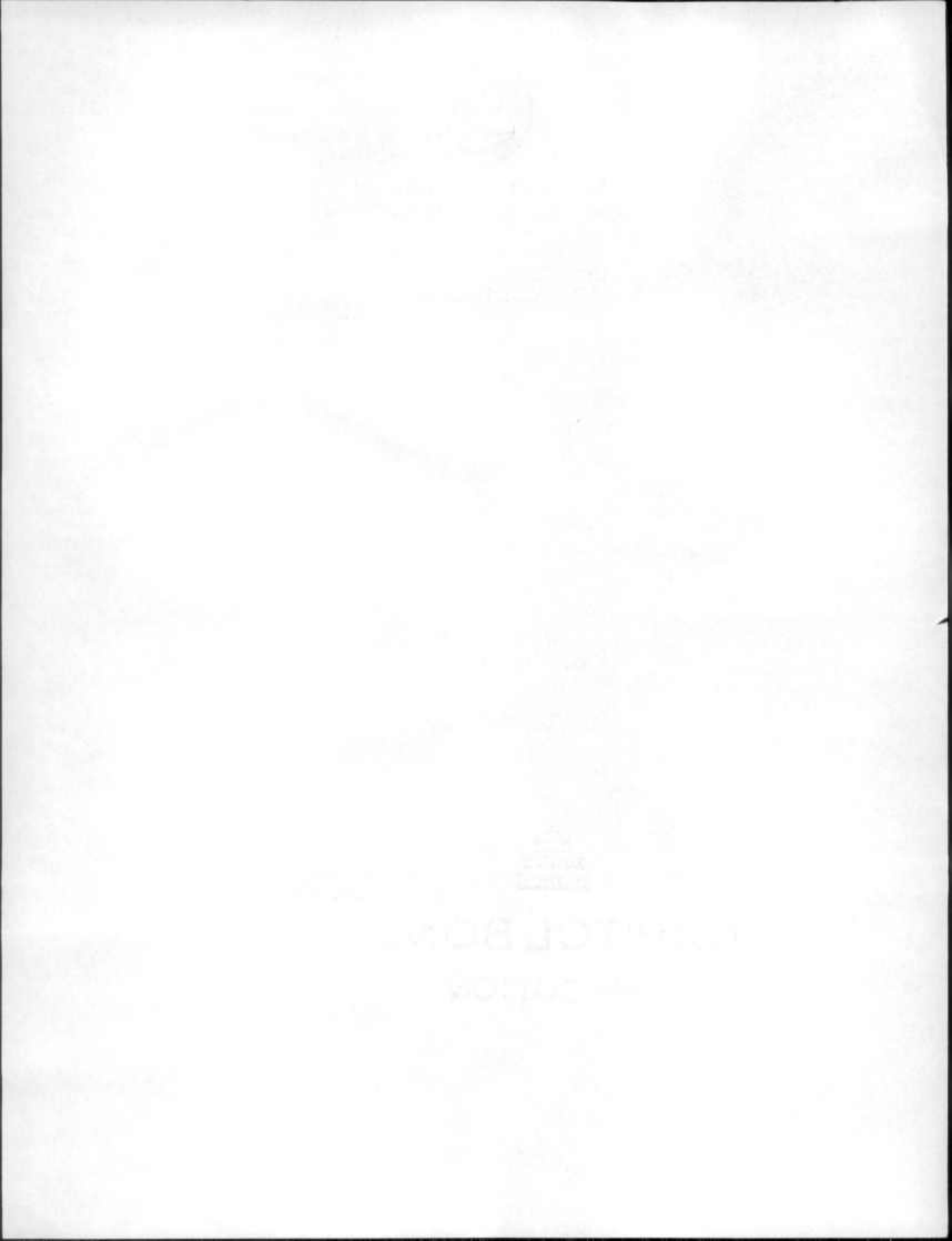
A handwritten signature in cursive script that reads "Karen Kuhn".

Karen M. Kuhn  
Legal Secretary

Enclosures

CAPITOL BOND

NEW COTTON



<b>CHARLES COUNTY</b>	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
<i>State's Attorney</i>		
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

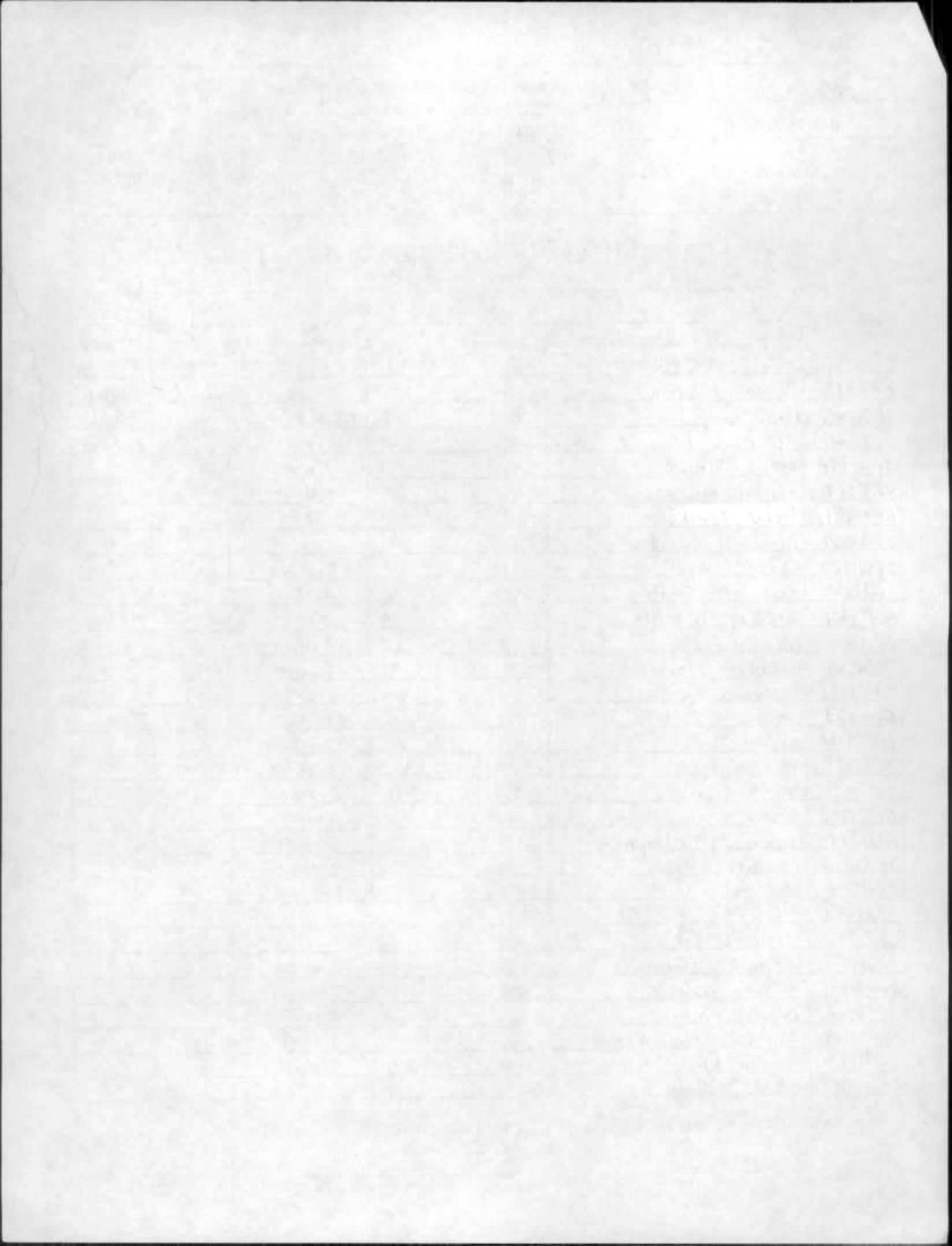
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
0P21945	ROLLINS, Lawrence	C-979	II	3-18-00	<i>12/2/05</i>	BURIED
1P21946	KING, Tony	C-979	II	3-8 to 3-14-00		IN
2P21947	ROBINSON, Dewayne	C-979	II	3-17-00		LANDFILL
3P21948	ALSTON, Albert	C-979	II	3-18-00		
4P21949	MONROE, Bruce	C-979	II	3-18-00		
1P21953	RANSOME, Leon	C-979	II	3-10-00		
2P21954	ANKENEY, Douglas	C-979	II	3-10-00		
3P21962	DARAS, John	C-979	II	3-17-00		
6P21965	GOLDSMITH, Scott	C-979	II	2-13-00		
1P21967	HERBERT, Priscilla	C-979	II	3-18-00		
2P21968	FORD, Shekia	C-979	II	3-18-00		
3P21969	BOSWELL, Thomas	C-979	II	3-20-00		
5P21971	FAIOLA, Kevin	C-979	II	1-5-00		
0P21972	THOMPSON, Ronda	C-979	II	1-10-00		
1P21974	TILPETT, Tina	C-979	II	12-15-99		
4P21977	PATTON, Dns	C-979	II	3-23-00		
6P21979	TRUOD, Sean	C-979	II	3-17-00		
0P21980	HARTNETT, Daniel	C-979	II	3-14-00		
1P21981	STRINGER, Christopher	C-979	II	2-19-00		
2P21982	MARINEL, Vincent	C-979	II	2-27-00		
4P21984	COOPER, Barry	C-979	II	3-17-00		
5P21985	RILEY, Wayne	C-979	II	3-23-00		
6P21986	WILLIAMS, Saul	C-979	II	3-19-00		
1P21988	BRENNAN, Catherine	C-979	II	1-14-00		
2P21989	JONES, Mark	C-979	II	2-26-00		
3P21990	ROBINSON, Cynthia	C-979	II	3-17-00		
4P21991	CAMPBELL, Sharon	C-979	II	3-23-00		
6P21993	COOPER, Barry	C-979	II	3-25-00		
0P21994	BUTLER, Doreen	C-979	II	3-25-00		✓

I hereby certify that the records listed above were disposed of as indicated.

*Linda S. Harner*  
 Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

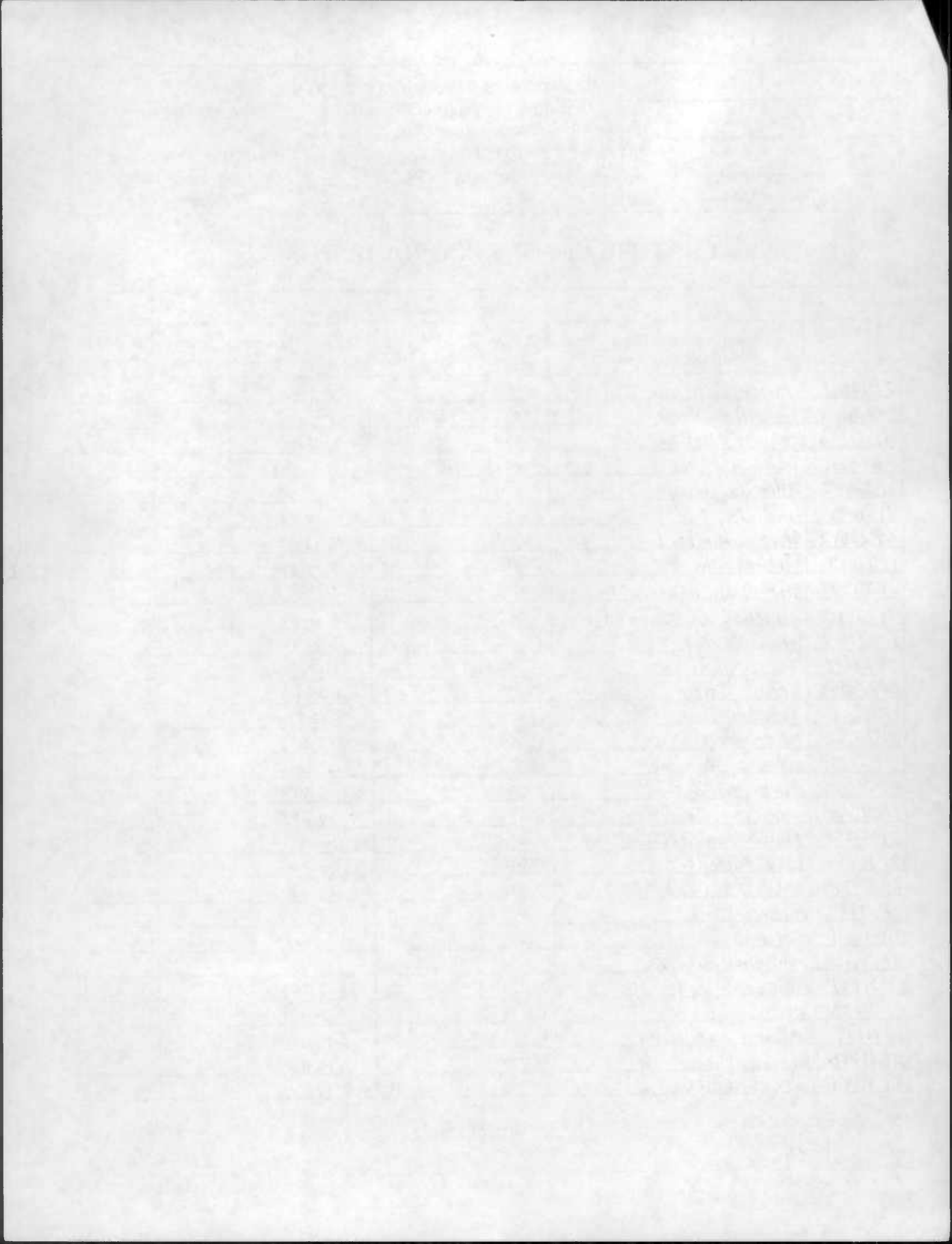
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
2P22031	JANSCHER, Kathy	C-979	II	3-5-00		BURIED
3P22032	JANSCHER, David	C-979	II	3-5-00		IN
4P22033	WEAVER, Natalie	C-979	II	1-5-00		LANDFILL
0P22036	KIRSCH, Victor	C-979	II	2-26-00		
1P22037	THOMAS, Kerry	C-979	II	3-20-00		
4P22040	BORDEES, Cole	C-979	II	8-24-99		
6P22042	SAVOY, Kimberly	C-979	II	12-12-99		
1P22044	SPEARS, Thomas	C-979	II	9-15-99		
2P22045	THOMPSON, Margaret	C-979	II	6-13-99		
3P22046	HESTERBERG, Raymond	C-979	II	3-18-00		
4P22047	AARMS, Darryl	C-979	II	12-31-99		
5P22048	DORSEY, William	C-979	II	12-17-99		
0P22050	ARCHIE, Taren	C-979	II	2-25-00		
1P22051	LEONARD, Jason	C-979	II	9-10-99		
2P22052	MUTCHINSON, Janice	C-979	II	3-3-00		
3P22053	BUTLER, Jermaine	C-979	II	3-21-00		
5P22055	BLACK, David	C-979	II	10-15-99		
1P22058	HAMILTON, Fred	C-979	II	3-24-00		
2P22059	MULLINS, Gustav	C-979	II	3-24-00		
2P21931	LEVY, Michelle	C-979	II	10-16-99		
1P21932	HARDESTY, Brenda	C-979	II	5-23-99		
2P21933	MILLER, Dan	C-979	II	12-30-99		
3P21934	MCNEIL, Ira	C-979	II	9-26-99		
4P21935	MARSHALL, Wayne	C-979	II	8-6-99		
6P21937	MONTEOMERY, Pamela	C-979	II	12-23-99		
0P21938	CURTIS, George	C-979	II	3-7-00		
1P21939	MITCHEL TREE, Kelly	C-979	II	3-15-00		
2P21940	BAILEY, Robert	C-979	II	3-15-00		
3P21941	LEWIS, Fureka	C-979	II	3-17-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Anda S. Garner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
Reporting Agency		Retain one (1) copy and forward original to address on left.
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

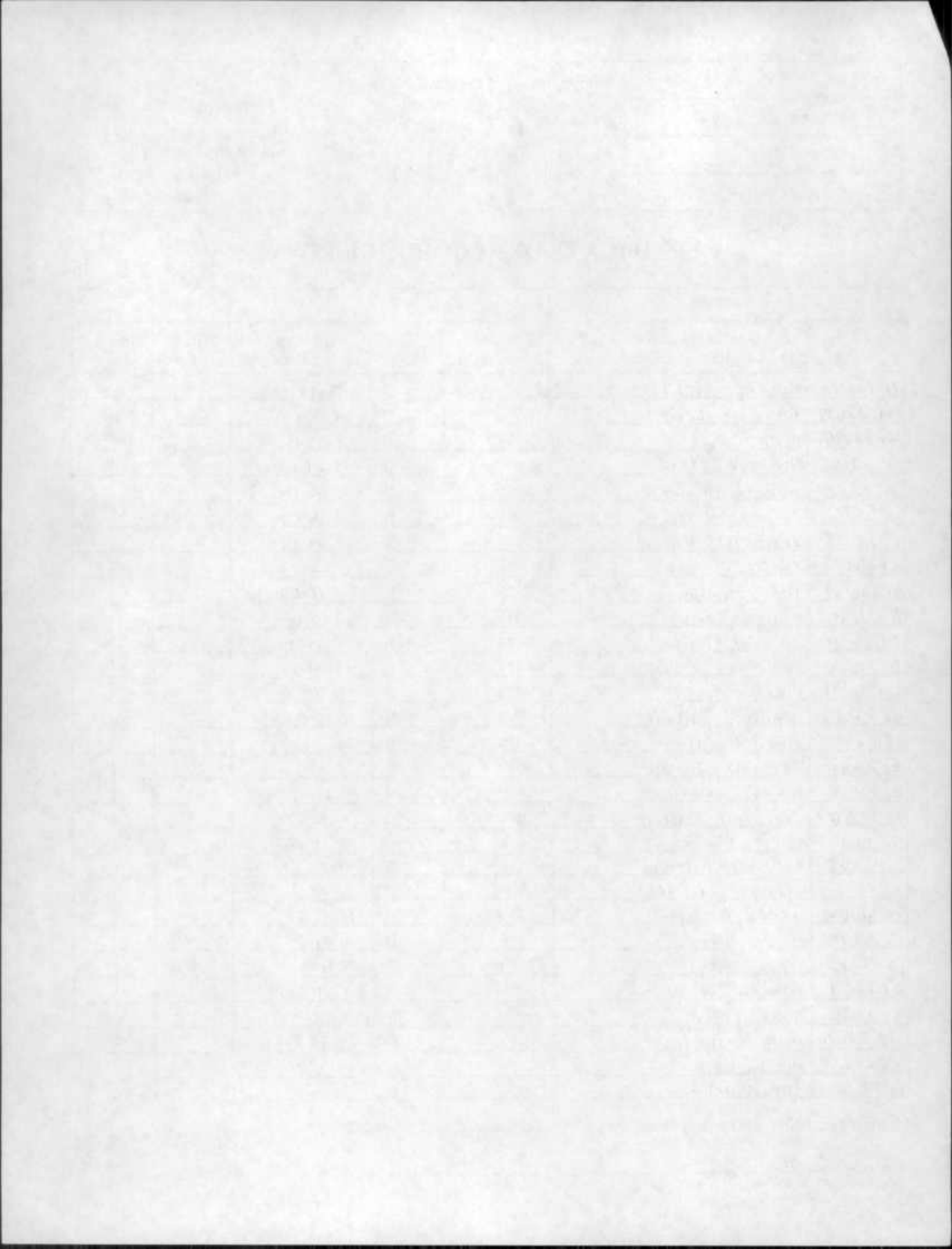
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
1P22072	McGRADY, Paul	C-979	II	3-25-00		BURIED
3P22074	RANSOME, Leon	C-979	II	3-6-00		IN
6P22077	BORD, David	C-979	II	3-27-00		LANDFILL
0P22078	MONGELL, Steve	C-979	II	3-24-00		
2P22080	Foss, Christopher	C-979	II	3-25-00		
4P22082	DOLMAN, Torrance	C-979	II	3-16-00		
0P22085	BANNISTER, Aaron	C-979	II	3-23-00		
3P22088	FRAZIER, Keidre	C-979	II	3-12-00		
4P22089	PARKS, William	C-979	II	3-21-00		
5P22090	ASHTON, Damon	C-979	II	3-3-00		
6P22091	LINONER, Carl	C-979	II	3-1-00		
0P22092	GONZALEZ, Mary	C-979	II	3-21-00		
2P22094	BARRON, Stacey	C-979	II	11-7-99		
4P22012	BRANBURY, Alvin	C-979	II	2-1-00		
5P22013	POSEY, Ronald	C-979	II	3-3-00		
6P22014	SCHMIOT, Brenda	C-979	II	3-18-00		
0P22015	MURRELL, Mary	C-979	II	11-21-99		
1P22016	CALLOWAY, William	C-979	II	5-5-99		
2P22017	DAVIS, Renee	C-979	II	3-28-99		
3P22018	WINDSOR, Patricia	C-979	II	11-29-99		
4P22019	WILLIAMS, Charles	C-979	II	11-27-99		
5P22020	WOODS, Tracey	C-979	II	11-28-99		
0P22022	ADAMS, Christy	C-979	II	3-21-00		
1P22023	CADY, DON	C-979	II	3-18-00		
2P22024	RANDALL, Douglas	C-979	II	3-21-00		
3P22025	OWENS, Alan	C-979	II	3-23-99		
4P22026	HARRIS, Abram	C-979	II	5-22-99		
5P22027	HAILE, John	C-979	II	12-31-98		
1P22030	TATUM, Delma	C-979	II	5-25-99		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Horner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date





	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
Division or Unit		

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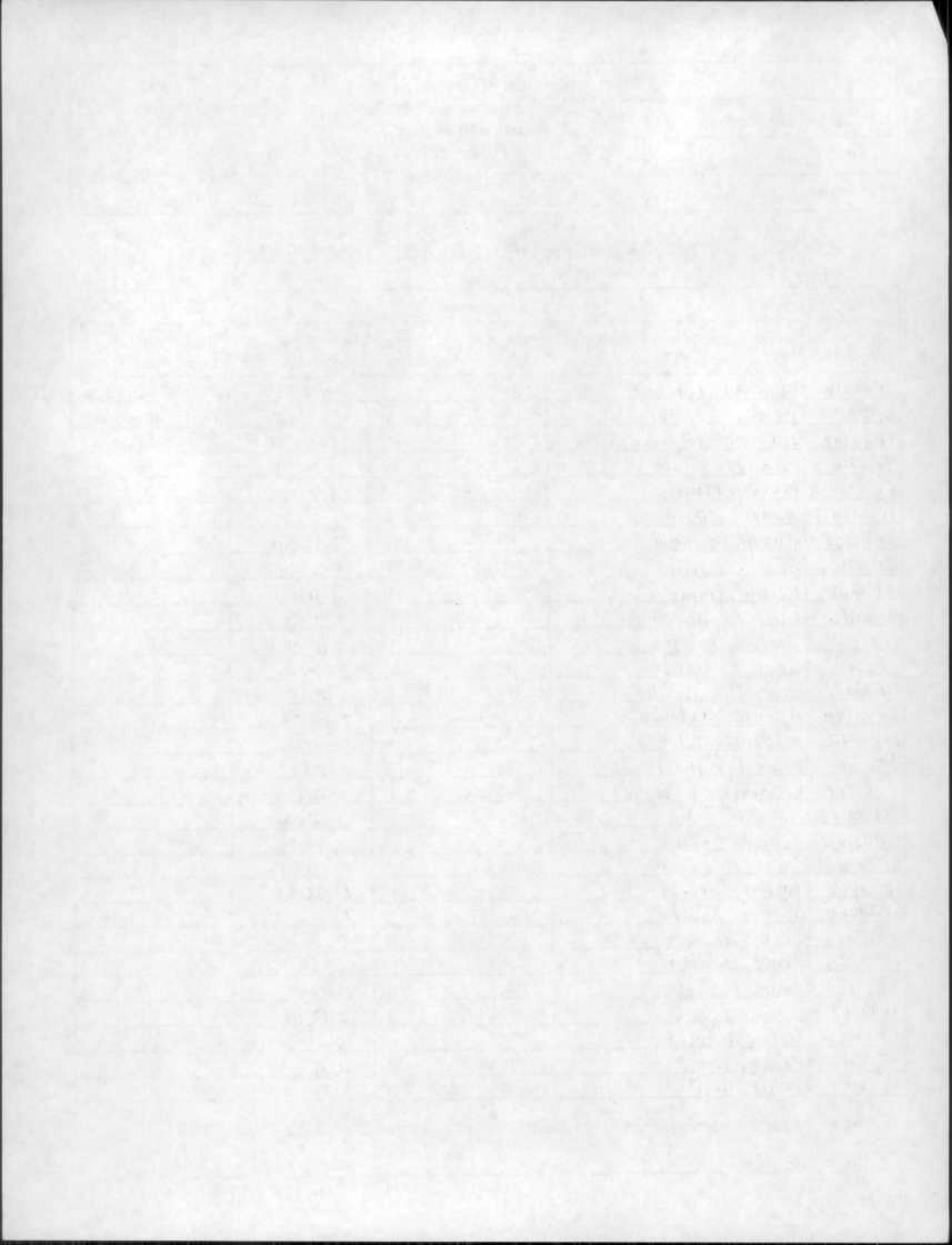
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
4P22096	CHIALASTRI, Robert	C-979	II	4-25-99		BURIED
6P22098	COLEMAN, Chester	C-979	II	7-6-99		IN
1P22100	DIFABRIZIO, Frank	C-979	II	12-23-99		LANDFILL
4P22103	HAGHVERDI, Louis	C-979	II	3-26-00		
6P22105	MOODY, Maurice	C-979	II	3-25-00		
1P22107	SWANN, Theodore	C-979	II	3-25-00		
2P22108	RILEY, Kenneth	C-979	II	3-26-00		
3P22109	CURTIN, Ronald	C-979	II	3-25-00		
5P22111	KECCAR, Connie	C-979	II	3-18-00		
3P22116	EDMONDS, Herman	C-979	II	1-2-00		
1P22135	BARNES, James	C-979	II	3-16-00		
2P22136	BARNES, Terry	C-979	II	3-16-00		
4P22138	JOHNSON, Kevin	C-979	II	12-21-99		
6P22140	MITCHELL, Autumn	C-979	II	3-24-00		
1P22142	MELTON, Julie	C-979	II	11-14-99		
2P22143	PADGETT, Michael	C-979	II	9-17-99		
3P22144	WASHINGTON, George	C-979	II	3-23-00		
4P22145	STEVENS, John	C-979	II	3-26-00		
5P22146	FORD, Cornell	C-979	II	3-24-00		
0P22148	JILES, Charmaine	C-979	II	12-30-99		
1P22149	DOLMANN, Sheryl	C-979	II	12-30-99		
3P22060	PROCTOR, David	C-979	II	12-27-99		
4P22061	BEST, Gary	C-979	II	3-20-00		
1P22065	GRAVE, Montello	C-979	II	3-25-00		
3P22067	COUNT, Daniel	C-979	II	3-20-00		
4P22068	CRAWFORD, Jay	C-979	II	2-19-00		
5P22069	HARRY, Michael	C-979	II	2-27-00		
6P22070	ELLIE, Justin	C-979	II	2-26-00		
0P22071	MCGEE, Timothy	C-979	II	3-27-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

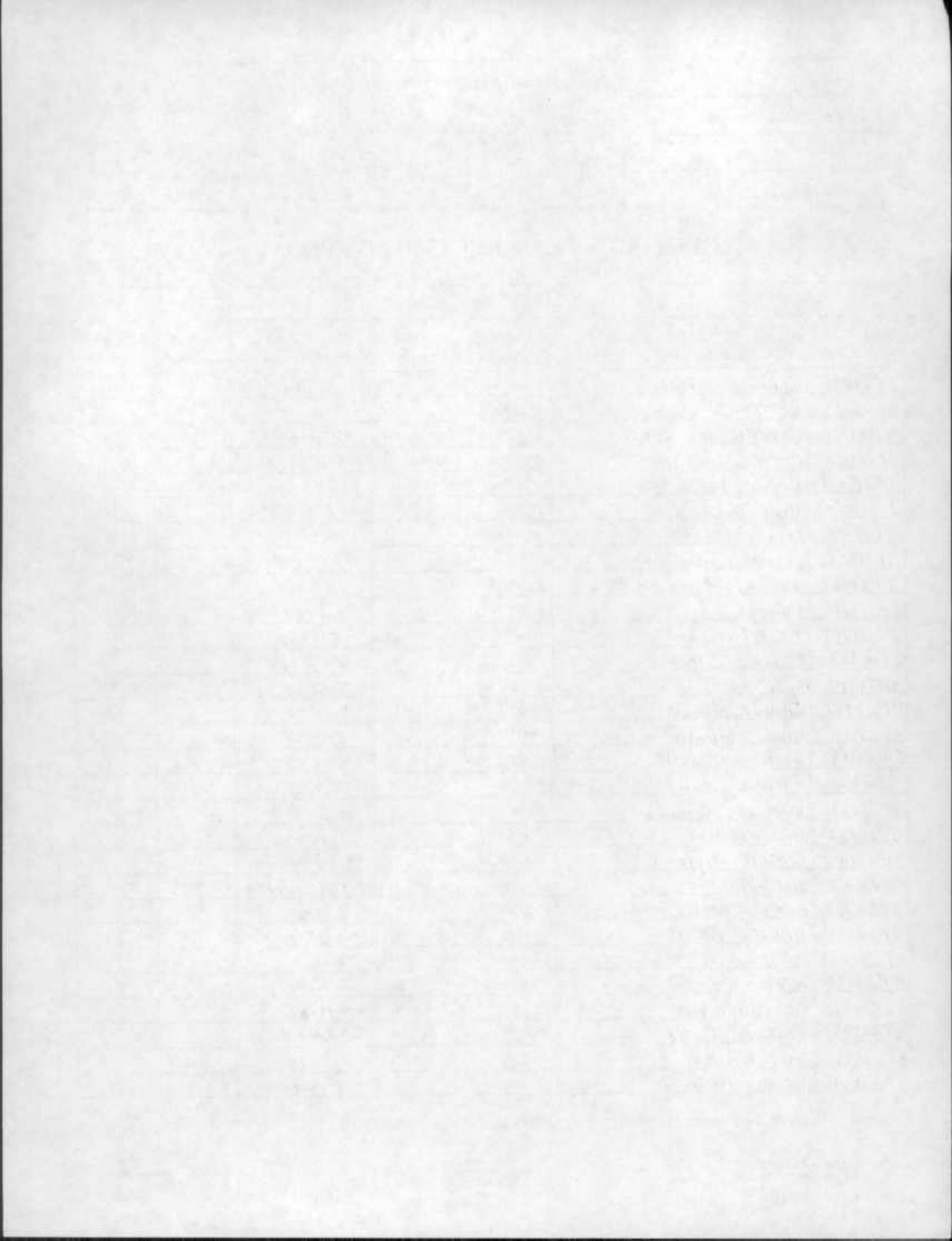
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
2P21898	CARROLL, Angela	C-979	II	2-24-00		BURIED
4P21900	COFFREN, Sandra	C-979	II	3-11-00		IN
5P21901	STANKIEWICZ, John	C-979	II	3-11-00		LANDFILL
0P21903	ANDERSON, Charles	C-979	II	9-18-99		
1P21904	BARRY, Robinette	C-979	II	12-15-99		
2P21905	DELL, Barbara	C-979	II	12-7-99		
3P21906	BROWN, Daniel	C-979	II	11-12-99		
5P21908	THOMAS, Sheila	C-979	II	3-15-00		
6P21909	GREENE, Cassandra	C-979	II	3-15-00		
1P21911	BUCK, David	C-979	II	5-14-99		
2P21912	WISH, Leroy	C-979	II	5-19-99		
3P21913	BUTLER, Scott	C-979	II	11-17-99		
4P21914	BYRD, Larry	C-979	II	9-17-99		
4P22117	GAMBLE, Arthur	C-979	II	9-24-99		
5P22118	HALL, William	C-979	II	6-18-99		
6P22119	JOHNSON, Donette	C-979	II	9-13-99		
0P22120	MITCHELL, Norma	C-979	II	10-11-99		
1P22121	VANZEGO, Ricardo	C-979	II	10-3-99		
3P22123	WRIGHT, James	C-979	II	3-29-00		
4P22124	VINSON, Stephanie	C-979	II	3-29-00		
5P22125	JONES, Tarik	C-979	II	12-1-99 to 12-14-99		
6P22126	FENSTERMAKER, Frederick	C-979	II	3-11-00		
0P22127	HARVEY, Patrick	C-979	II	3-25-00		
1P22128	MOATS, Jack	C-979	II	3-30-00		
3P22130	HARLING, Robert	C-979	II	3-29-00		
4P22131	BUCKLER, Robert	C-979	II	3-19-00		
5P22132	HAIRSTON, Donald	C-979	II	2-24-00		
6P22133	FORD, Terrance	C-979	II	2-29-00		
0P22134	WOODS, Tracey	C-979	II	3-13-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harnes  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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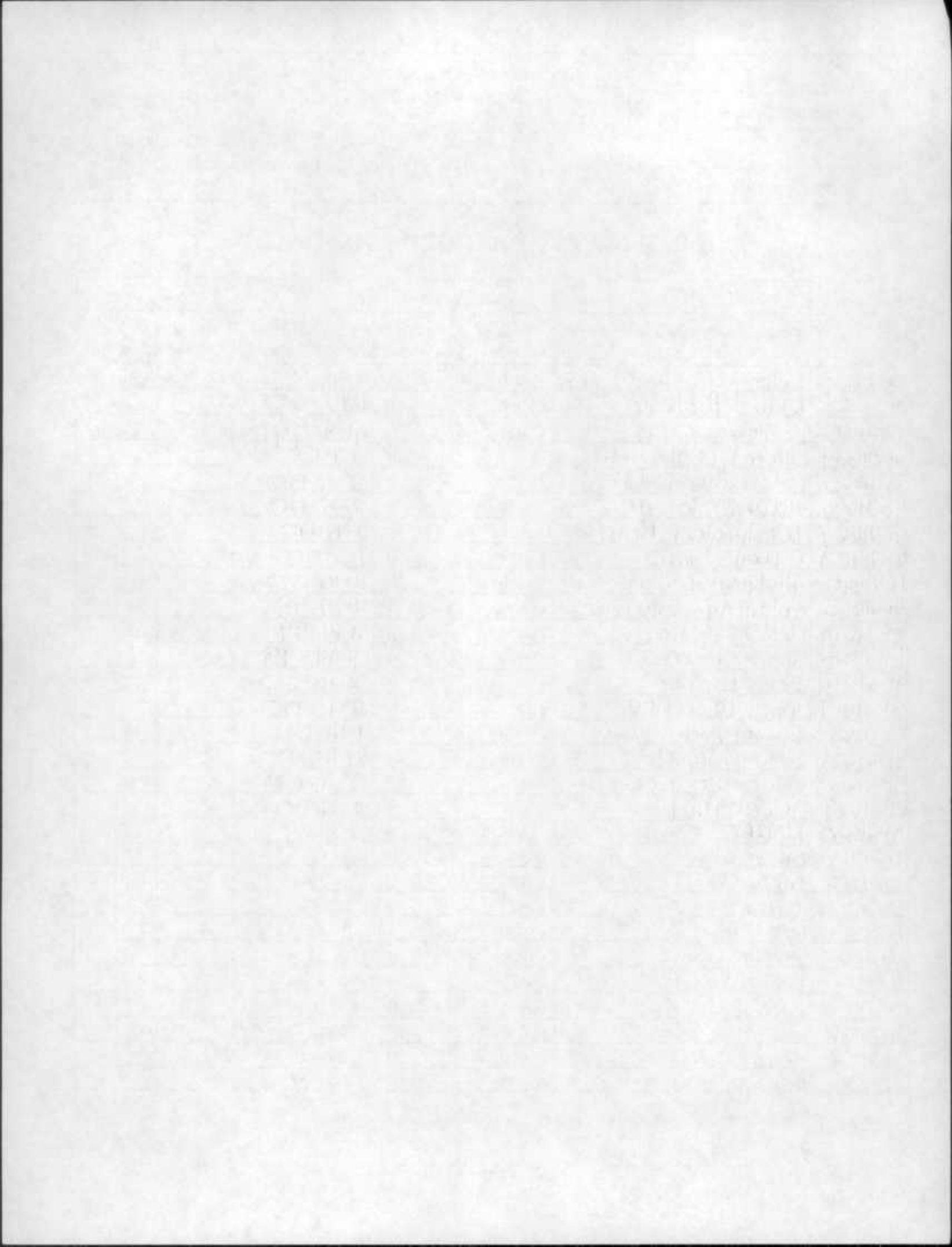
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
5P21600	Nelms, Eric Warren	C-979	II	5-18-99		BURIED
0P21602	Willis, Richard	C-979	II	1-16-00		IN
1P21603	Prillaman, Sean	C-979	II	11-4-99		LANDFILL
2P21604	Elliott, Lesley JR	C-979	II	1-1-00		
3P21605	Lidner, Carl J JR	C-979	II	2-2-00		
4P21606	Adams, Joseph	C-979	II	2-5-00		
5P21607	Washington, Reneta	C-979	II	2-14-00		
6P21608	Gibbons, Marc	C-979	II	1-3-00		
1P21610	Hickman, Brian	C-979	II	2-15-00		
4P21613	Goldring, John JR	C-979	II	11-27-99		
5P21614	McMahon, Shawn	C-979	II	11-14-99		
6P21615	Sams, Steven JR	C-979	II	11-14-99		
1P21617	Lee, Larry	C-979	II	2-10-00		
3P21619	Jones, Lawrence	C-979	II	2-15-00		
0P21623	Elliott, Lesley JR	C-979	II	1-12-00		
3P21626	Swann, James	C-979	II	2-11-00		
5P21628	Colarusso, Heather	C-979	II	2-16-00		
6P21629	Jewell, Paul	C-979	II	2-16-00		
0P21630	McGee, Timothy	C-979	II	12-9-99		
1P21715	DAVEY, Sean	C-979	II	2-27-00		
2P21716	DAVEY, John	C-979	II	2-27-00		
3P21717	AHMED, Christopher	C-979	II	2-25-00		
1P21722	BLAKE, Lisa	C-979	II	2-23-00		
2P21723	PENNEY, Joanne	C-979	II	2-23-00		
4P21725	DUNN, Richard	C-979	II	2-21-00		
6P21727	KIMBERLEY, Robert	C-979	II	2-28-00		
1P21729	HURD, Eric	C-979	II	2-28-00		
0P21896	CARTER, Golden	C-979	II	3-8-00		
1P21897	BUTLER, Patrick	C-979	II	3-11-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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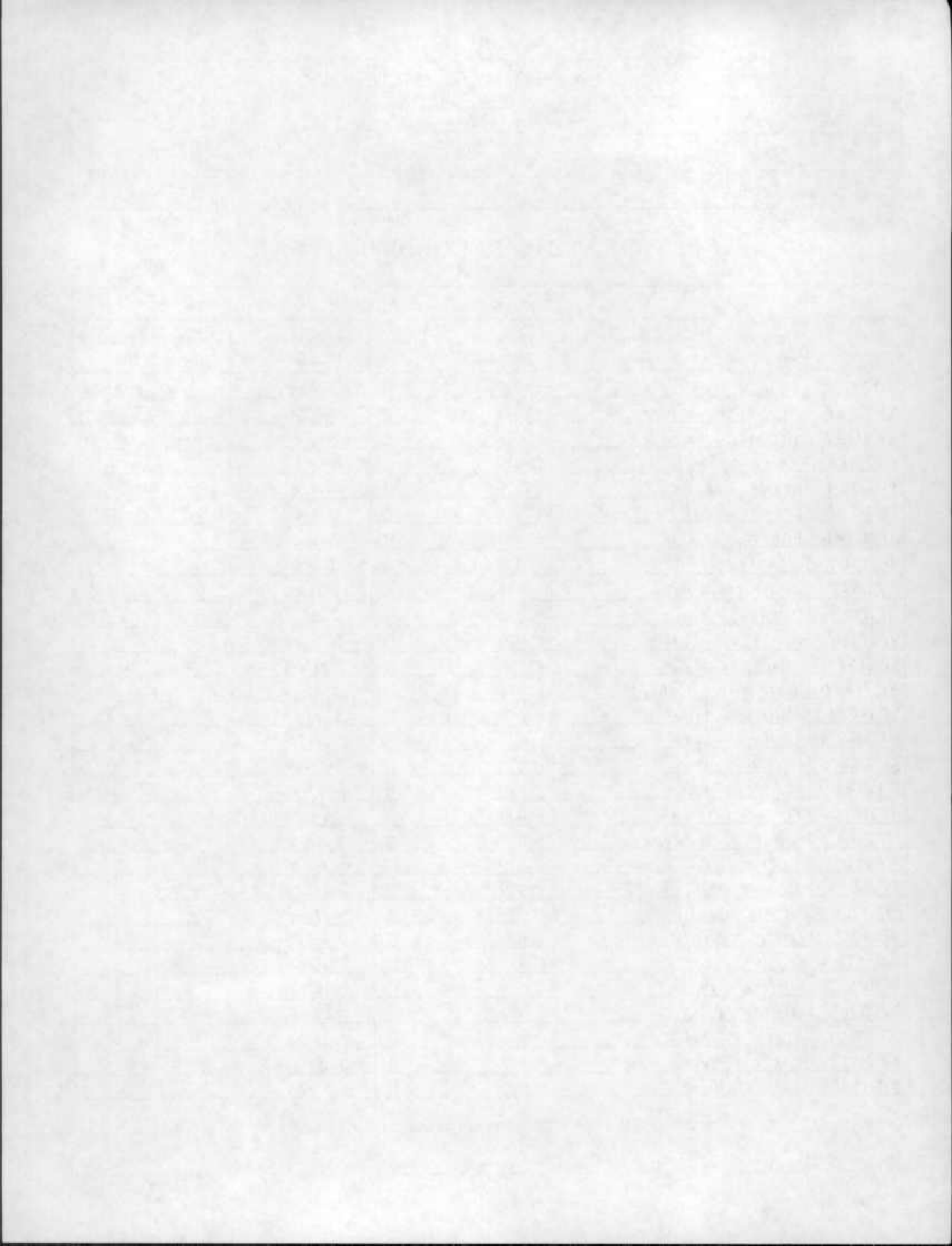
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
4P21760	LIDNER, Carl	C-979	II	2-25-00		BURIED
5P21761	HAMILTON, James	C-979	II	3-5-00		IN
6P21762	RICHARDS, James	C-979	II	3-5-00		LANDFILL
0P21763	SMITH, Tandy	C-979	II	3-8-00		
1P21764	STONE, Robert	C-979	II	3-9-00		
2P21765	PARKER, William	C-979	II	3-9-00		
3P21766	FRATZ, Stephen	C-979	II	3-8-00		
4P21767	KENNEDY, Dion	C-979	II	3-8-00		
5P21768	GLADDEN, Brian	C-979	II	3-10-00		
3P21773	JOHNSON, Joshua	C-979	II	2-28-00		
4P21774	PRICE, Michael	C-979	II	3-2-00		
3P21689	STONE, Shirley	C-979	II	2-21-00		
4P21690	HOFFMAN, Robert	C-979	II	2-8-00		
5P21691	JOHNSON, Shawn	C-979	II	2-24-00		
6P21692	WRIGHT, Leo	C-979	II	6-21-99		
0P21693	HOPKINS, Joseph	C-979	II	9-2-99		
2P21695	BOWIE, Krista	C-979	II	6-30-99		
3P21696	COOLEY, Lessien	C-979	II	7-13-99		
4P21697	HARR, Wilhelmina	C-979	II	7-3-99		
5P21698	KUFFOUR, Aguemang	C-979	II	6-11-99		
6P21699	BREWERITTER, Wendy	C-979	II	2-26-00		
0P21700	NESTOR, Wendy	C-979	II	2-26-00		
1P21701	POWERS, Patricia	C-979	II	2-25-00		
2P21702	HUSKY, Roger	C-979	II	2-25-00		
3P21703	RANDALL, Raymond	C-979	II	2-25-00		
5P21705	JACKSON, Romar	C-979	II	2-25-00		
0P21707	BOLEY, Bernard	C-979	II	2-26-00		
6P21713	CARROLL, Erica	C-979	II	2-27-00		
0P21714	YOUNG, William	C-979	II	2-27-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Barnes  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





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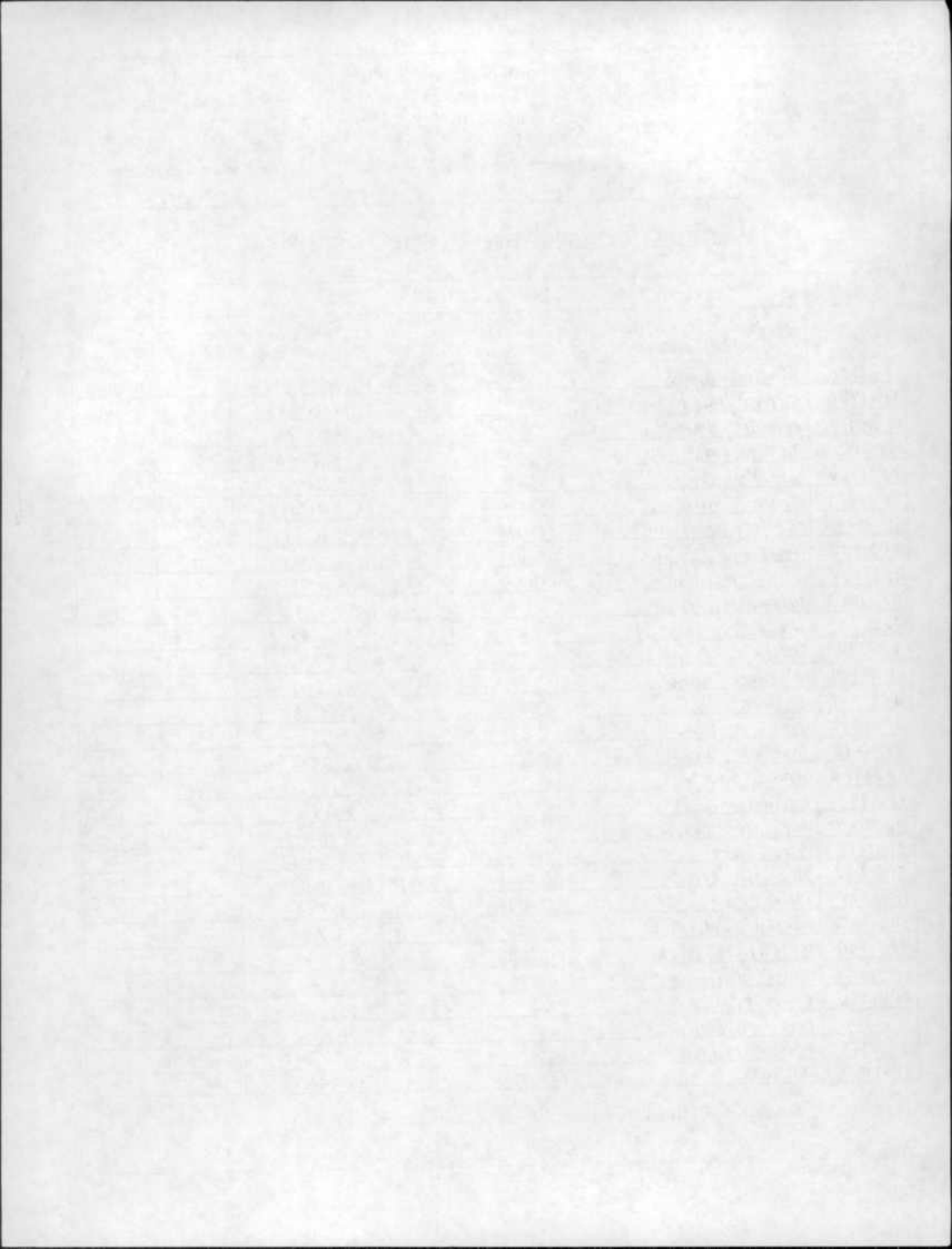
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
1P21820	JOHNSON, Daniel	C-979	II	3-3-00		BURIED
3P21920	GILBERT, David	C-979	II	12-24-99		IN
4P21921	McWILLIS, James	C-979	II	3-13-00		LANDFILL
5P21922	HILE, Norma	C-979	II	3-16-00		
0P21924	JOHNSON, Linda	C-979	II	3-16-00		
1P21925	SLATK, Tammy	C-979	II	2-26-00		
2P21926	GLOVER, Benjamin	C-979	II	6-16-99		
3P21927	IFAFFERTY, Joseph	C-979	II	10-26-99		
4P21928	HINTON, Marilyn	C-979	II	6-10-99		
5P21929	HOFFMASTER, Lori	C-979	II	4-7-99		
4P21732	HICKERSON, Raymond	C-979	II	8-14-99		
5P21733	HUMPHREY, Patricia	C-979	II	9-9-99		
1P21736	MITCHELL, Rodney	C-979	II	6-22-99		
2P21737	MOLOCK, William	C-979	II	7-24-99		
4P21739	YOUNG, William	C-979	II	3-2-00		
5P21740	McMAHON, Shaun	C-979	II	12-25-99		
0P21742	DEANE, James	C-979	II	1-13-00		
1P21743	GILLIAM, Michael	C-979	II	2-23-00		
2P21744	DEFLIPPO, Charles	C-979	II	6-11-99		
3P21745	POSEY, Jerry	C-979	II	3-5-00		
5P21747	RANSOME, Leon	C-979	II	3-6-00		
1P21750	CHEN, Li	C-979	II	3-7-00		
3P21752	MORTON, Curtis	C-979	II	3-7-00		
5P21754	DEWATY, Deborah	C-979	II	3-7-00		
6P21755	WHITE, Terese	C-979	II	3-8-00		
0P21756	DEAN, Richard	C-979	II	2-26-00		
1P21757	CRAWFORD, William	C-979	II	3-8-00		
2P21758	BRISCOE, Clifton	C-979	II	3-4-00		
3P21759	LEE, Donna	C-979	II	12-25-99		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Heener  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
2P21856	BURKHAMMER, Christ	C-979	II	3-10-00		BURIED
5P21775	WATSON, Robert	C-979	II	3-3-00		IN
6P21776	McCLARY, Janelle	C-979	II	3-10-00		LANDFILL
0P21777	HARTNETT, Daniel	C-979	II	3-6-00		
1P21778	FENWICK, Keren	C-979	II	10-7-99		
2P21779	KITTS, Cheryl	C-979	II	3-10-00		
3P21780	DOUGLAS, Michael	C-979	II	3-10-00		
6P21783	DULAS, Carol	C-979	II	3-11-00		
1P21785	COFFREN, Richard	C-979	II	3-11-00		
3P21787	CROWDIS, Christopher	C-979	II	6-18-99		
4P21788	BRISCOE, Michael	C-979	II	7-2-99		
5P21789	HARRERTY, Joseph	C-979	II	7-14-99		
6P21790	DLOOM, Vicki	C-979	II	7-15-99		
1P21792	STOUT, Keith	C-979	II	7-26-99		
3P21794	HOBBS, Jacqueline	C-979	II	9-21-98		
4P21795	LAWLOR, Stephen	C-979	II	3-14-00		
5P21796	BUTLER, John	C-979	II	3-12-00		
6P21797	MONDAY, Vernon	C-979	II	3-14-00		
5P21803	SUTTON, Kimberley	C-979	II	3-2-00		
6P21804	BARNES, Melodie	C-979	II	3-2-00		
2P21807	BARBOR, Charles	C-979	II	7-31-99		
3P21808	CAMPBELL, Sandy	C-979	II	1-15-00		
5P21810	COMMUCK, Richard	C-979	II	3-3-00		
6P21811	WADE, David	C-979	II	2-28-00		
0P21812	CARRIETTE, Michelle	C-979	II	2-26-00		
1P21813	CARGILL, John	C-979	II	8-29-99		
2P21814	MURPHY, John	C-979	II	12-14-99		
4P21816	HUTCHINSON, Janice	C-979	II	3-3-00		
6P21818	McGUIRE, Scott	C-979	II	3-3-00		V

I hereby certify that the records listed above were disposed of as indicated.

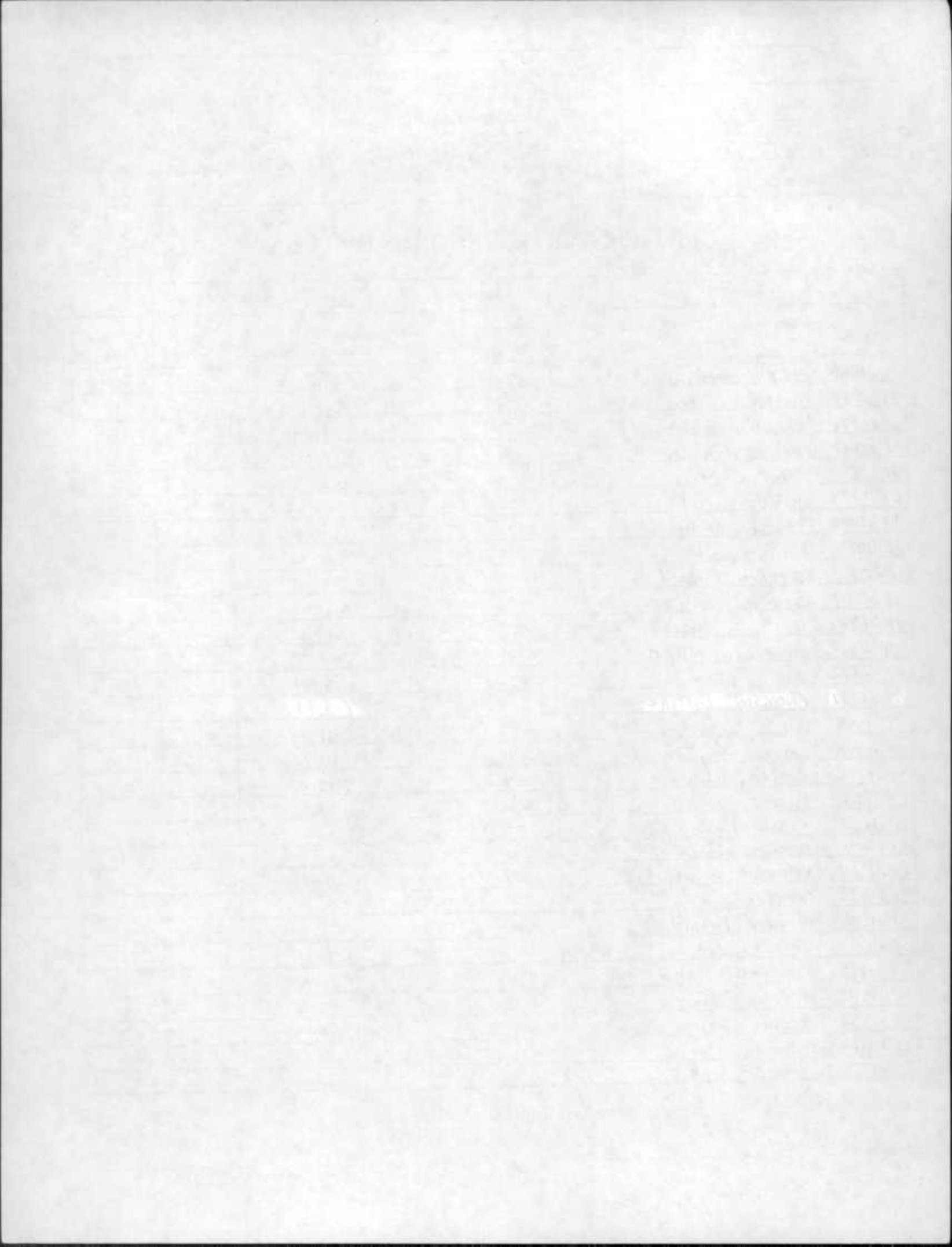
Linda S. Barnes

Signature

DGS 550-2 (rev. 1/93)

Title

Date



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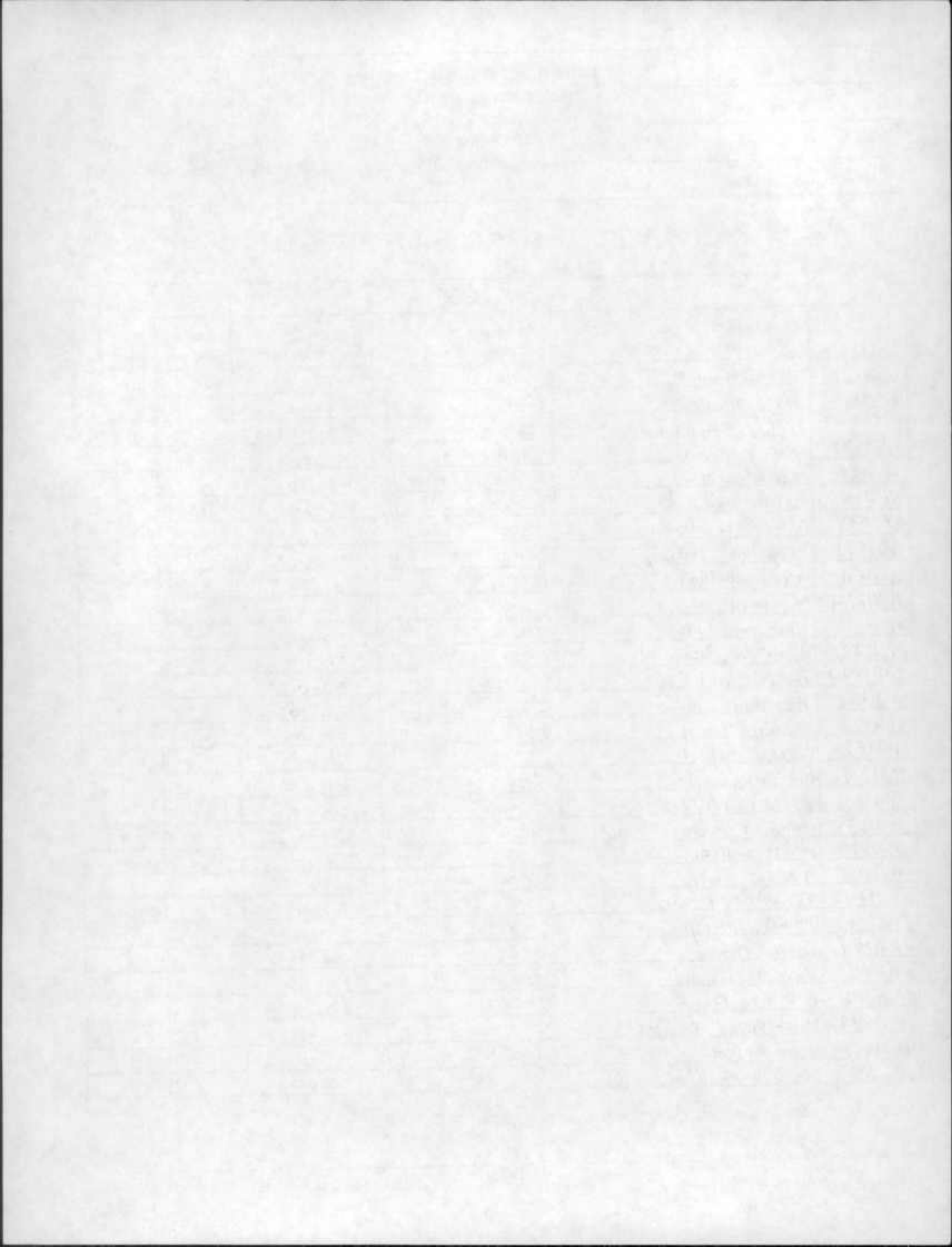
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
1P21869	THORNE, Robert	C-979	II	3-8-00		BURIED
2P21870	JONES, MARIE	C-979	II	3-11-00		IN
4P21872	BURROUGHS, Barbara	C-979	II	3-12-00		LANDFILL
6P21874	GRENIER, Kevin	C-979	II	3-12-00		
1P21876	FERRELL, Travis	C-979	II	3-7-00		
5P21888	SMITH, Howard	C-979	II	3-12-00		
0P21889	DELLAVOLLA, Denise	C-979	II	3-6-00		
1P21890	GRESHAM, Jeffrey	C-979	II	3-13-00		
2P21891	HEARD, Sheldon	C-979	II	2-25-00		
3P21892	TRIMBATH, Thomas	C-979	II	11-9-99		
4P21893	HAMILTON, John	C-979	II	1-25-00		
2P21821	JOHNSON, Darrell	C-979	II	3-3-00		
3P21822	BURNS, Earl	C-979	II	3-1-00		
2P21828	THOMPSON, Kevin	C-979	II	2-29-00		
3P21829	HARVEY, Henry	C-979	II	3-4-00		
0P21833	WILLETT, Robert	C-979	II	3-5-00		
1P21834	CROWDER, Gayle	C-979	II	2-15-00		
2P21835	DELLAVOLLA, Denise	C-979	II	3-5-00		
3P21836	THROWER, Michael	C-979	II	3-5-00		
4P21837	PRUITT, William	C-979	II	3-6-00		
1P21841	MCKILLIS, Alesia	C-979	II	3-5-00		
2P21842	FENWICK, Brenda	C-979	II	3-7-01		
3P21843	HARRIS, Tracey	C-979	II	2-26-00		
4P21844	WATERS, Craig	C-979	II	3-6-00		
6P21846	JACKMAN, Richard	C-979	II	3-31-99		
0P21847	BERTHOE, Peggy	C-979	II	2-28-00		
2P21849	HILGENBERG, Charles	C-979	II	3-9-00		
4P21851	TURNER, Dudley	C-979	II	3-9-00		
6P21853	LUCKETT, Amanda	C-979	II	3-3-00		

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Barnes  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
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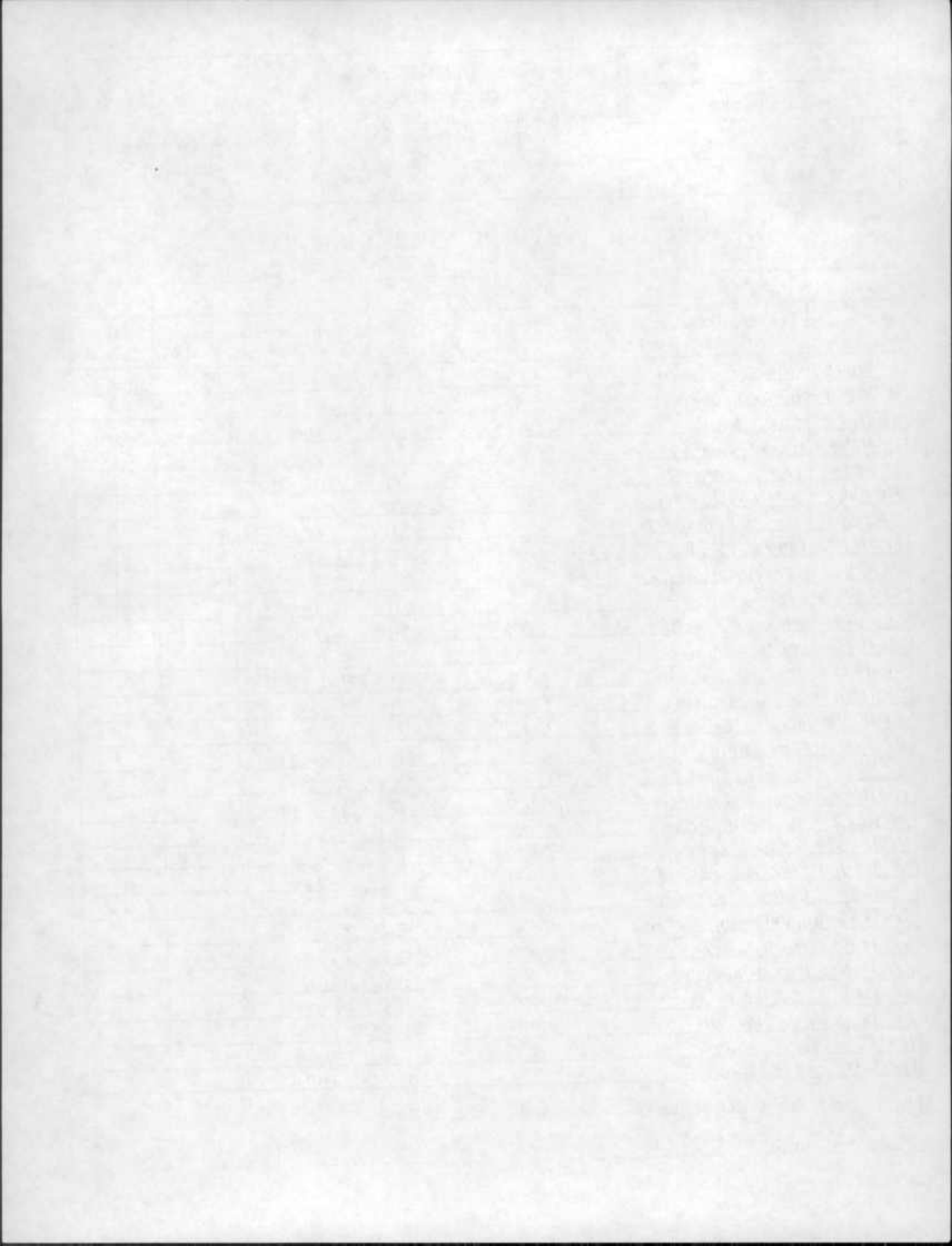
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
5P21649	JOHNSON, Shawn	C-979	II	2-20-00		BURIED
3P21654	DUCKETT, Dennis	C-979	II	2-19-00		IN
4P21655	STINE, David	C-979	II	2-21-00		LANDFILL
6P21657	MENZY, Christopher	C-979	II	2-22-00		
1P21659	PRATT, Lakeena	C-979	II	12-16-99		
4P21662	ROBINSON, Leslie	C-979	II	2-10-00		
5P21663	STEWART, Marsha	C-979	II	2-10-00		
0P21665	BAKER, Cecil	C-979	II	2-23-00		
4P21669	WETHERALD, Angie	C-979	II	2-23-00		
5P21670	JONES, Evita	C-979	II	2-18-00		
0P21672	MAQUIRE, Crystal	C-979	II	2-17-00		
1P21673	SAMPSON, Nicole	C-979	II	2-18-00		
3P21675	JACKSON, Sandra	C-979	II	4-11-99		
4P21676	JONES, Denean	C-979	II	5-2-99		
5P21677	MARTIN, Tina	C-979	II	8-3-99		
6P21678	READ, Heidi	C-979	II	2-26-99		
0P21679	WRIGHT, Candace	C-979	II	6-15-99		
1P21680	STROHN, Lawrence	C-979	II	12-6-99		
3P21682	CRAWFORD, Brian	C-979	II	2-24-00		
4P21683	LINKINS, Lament	C-979	II	2-20-00		
5P21684	BLACKBURN, Howard	C-979	II	2-24-00		
6P21685	THOMPSON, Anthony	C-979	II	2-16-00		
3P21857	BURKHAMMER, Anthony	C-979	II	3-10-00		
4P21858	PEARSON, Robert	C-979	II	3-10-00		
6P21860	MILLER, Melissa	C-979	II	12-31-99		
0P21861	HUBBARD, Diane	C-979	II	3-8-00		
2P21863	TOYE, Kenneth	C-979	II	3-10-00		
4P21865	FORD, James	C-979	II	3-11-00		
6P21867	WOOD, James	C-979	II	3-11-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature

\_\_\_\_\_  
Title

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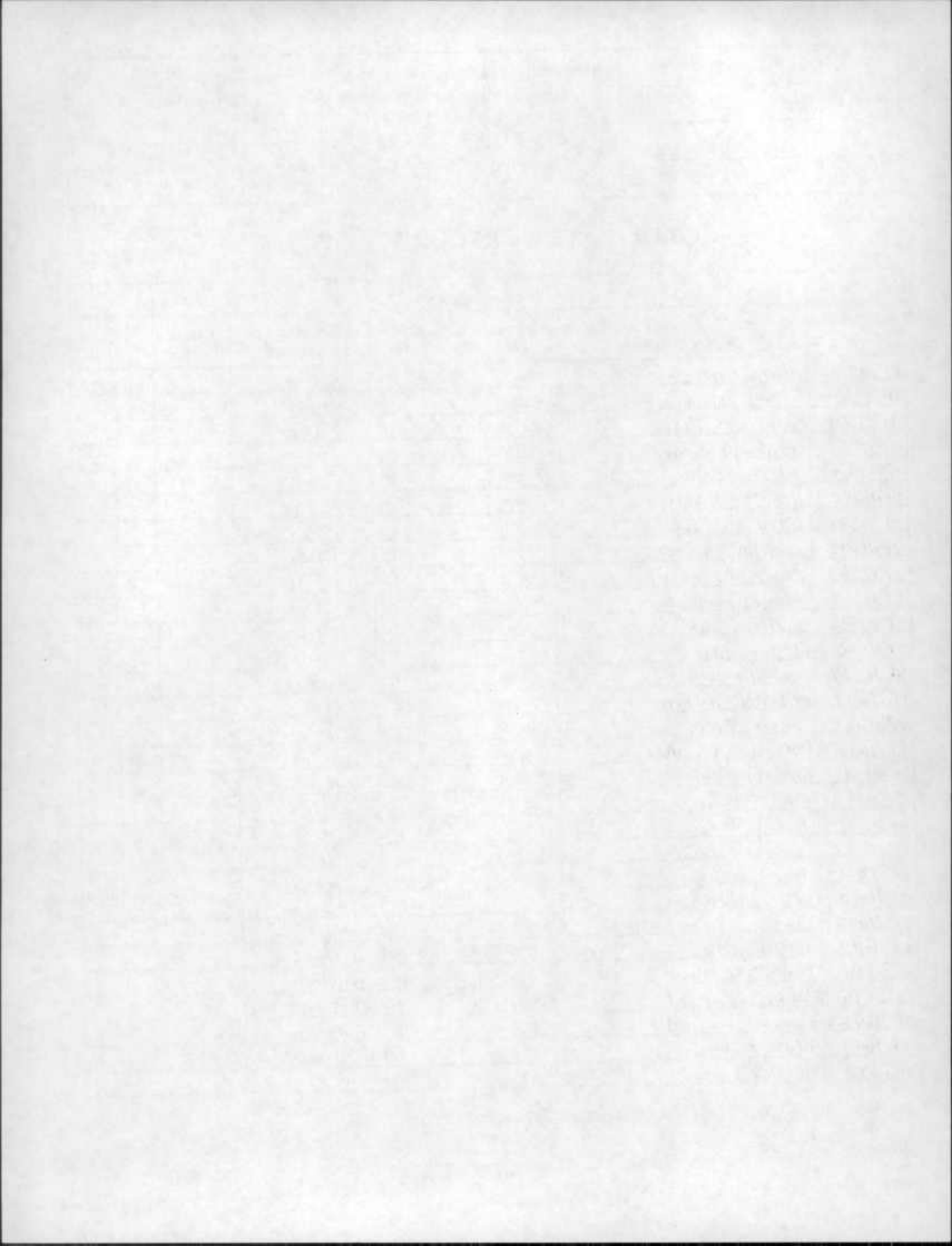
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
0P21581	ADAMS, Gail	C-979	II	5-31-99		BURIED
1P21582	BELTON, Shannon	C-979	II	4-5-99		IN
3P21584	GRINDER, William	C-979	II	2-29-00		LANDFILL
4P21585	CARTER, Anthony	C-979	II	4-26-99		
5P21586	EDELEN, Gary	C-979	II	8-26-99		
2P21590	REEVES, Joanne	C-979	II	7-23-99		
3P21591	WILEY, Michael	C-979	II	8-27-99		
4P21592	WILLIAMS, Shirley	C-979	II	3-1-00		
5P21593	REGWOLDS, Edward	C-979	II	3-2-00		
6P21594	HOWARD, George	C-979	II	3-2-00		
0P21595	WILLIAMS, John	C-979	II	3-1-00		
1P21596	BRISCOE, Blane	C-979	II	3-1-00		
4P21599	LONG, Danielle	C-979	II	8-27-99		
1P21631	MCLEAN, Stephen	C-979	II	2-13-00		
2P21632	SILVER, Rico	C-979	II	2-17-00		
3P21633	MORRISON, Dorothea	C-979	II	2-16-00		
4P21634	GRIGSBY, Cecil	C-979	II	2-16-00		
5P21635	ELLIOTT, Bob	C-979	II	2-12-00		
6P21636	OZDAY, Borg	C-979	II	2-18-00		
1P21638	COOKSEY, Brian	C-979	II	2-18-00		
2P21639	BURCH, Willie	C-979	II	2-14-00		
3P21640	YATES, Theresa	C-979	II	2-6-00		
5P21642	THOMPSON, Robert	C-979	II	10-4-99		
6P21643	PLATER, Kay	C-979	II	2-14-00		
0P21644	BLANDFORD, Amy	C-979	II	2-19-00		
1P21645	BLANDFORD, David	C-979	II	2-19-00		
2P21646	ROBINSON, Samuel	C-979	II	2-14-00		
3P21647	DEAN, Kimberly	C-979	II	2-8-00		
4P21648	GREEN, James	C-979	II	2-19-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Avenet  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
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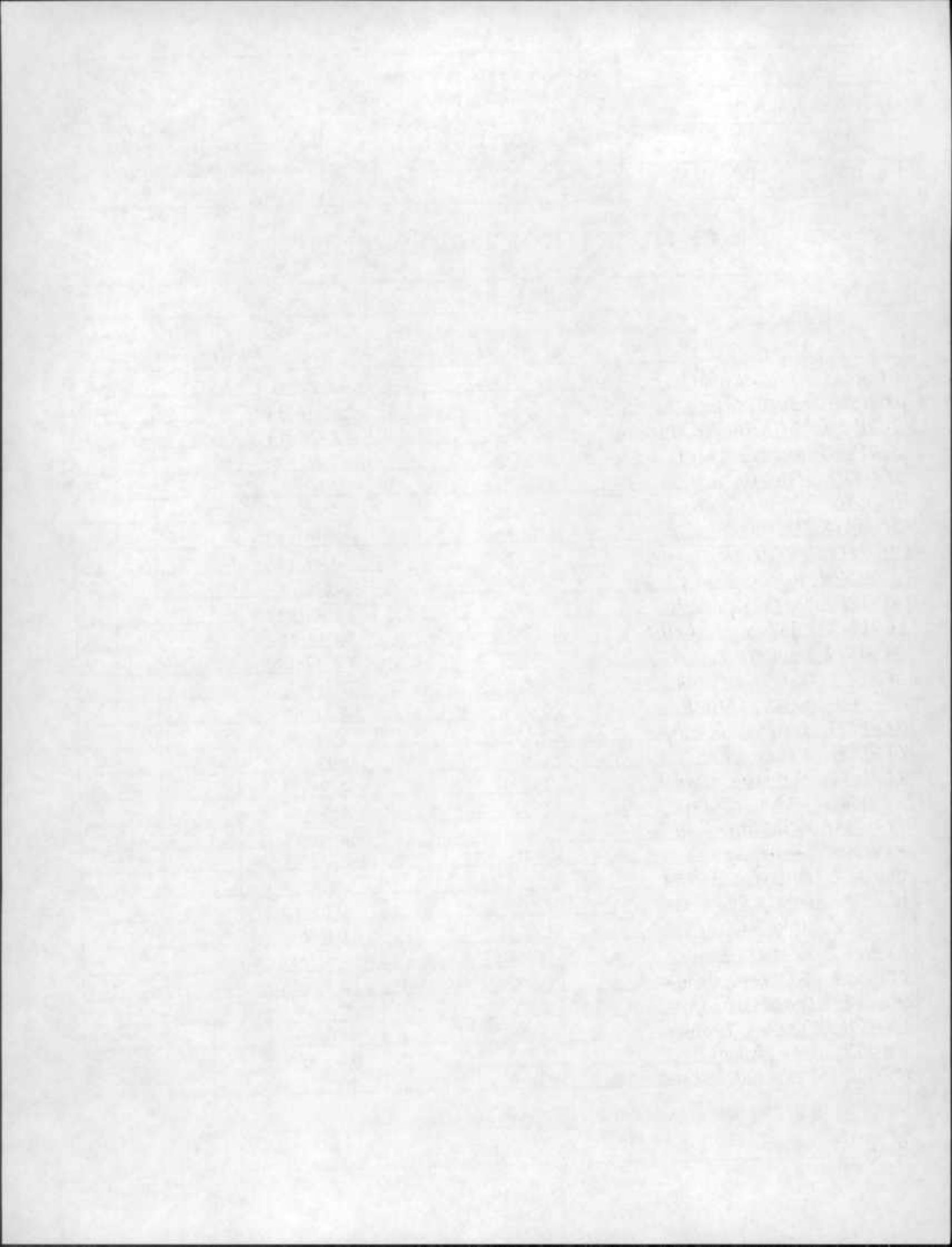
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
0P21532	THIR, Richard	C-979	II	11-24-99		BURIED
1P21533	SCOTT, Shirley	C-979	II	8-14-99		IN
2P21534	STEINITZBERGER, Martin	C-979	II	8-25-99		LANDFILL
3P21535	HAUPT, Daniel	C-979	II	7-26-99		
5P21537	FINDLEY, Jennifer	C-979	II	7-18-99		
1P21540	ARCHIE, Toren	C-979	II	2-25-00		
3P21542	McFADDEN, Luke	C-979	II	2-14-00		
4P21543	McFADDEN, Tamara	C-979	II	2-14-00		
5P21544	HARRIS, Tracy	C-979	II	2-26-00		
6P21545	KELLER, Monte	C-979	II	2-26-00		
1P21547	YOUNG, Rochelle	C-979	II	2-13-00		
2P21548	CURTIS, Francis	C-979	II	2-12-00		
4P21550	CLARK, Edwina	C-979	II	11-24-99		
3P21556	WILLS, Clifford	C-979	II	2-12-00		
4P21557	WILLIAMS, Dorothy	C-979	II	2-12-00		
6P21559	COLE, John	C-979	II	2-13-00		
2P21562	McMILLON, Sean-Paul	C-979	II	2-24-00		
3P21563	NEALE, Kendall	C-979	II	2-29-00		
4P21564	GOLDSMITH, Scott	C-979	II	2-29-00		
5P21565	SMITH, Stacey	C-979	II	2-29-00		
0P21567	PROCOPIO, Ronald	C-979	II	2-29-00		
1P21568	CABLE, Thomas	C-979	II	2-25-00		
3P21570	McDOWELL, James	C-979	II	1-11-00		
6P21573	WRIGHT, Lance	C-979	II	2-26-00		
0P21574	SULLIVAN, Donna	C-979	II	2-26-00		
1P21575	BECHAS, Christina	C-979	II	4-11-99		
2P21576	COOPER, Tammie	C-979	II	7-24-99		
3P21577	LONG, Dianne	C-979	II	4-21-99		
4P21578	HAULTSBY, William	C-979	II	4-3-99		

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harner  
Signature

\_\_\_\_\_  
Title

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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

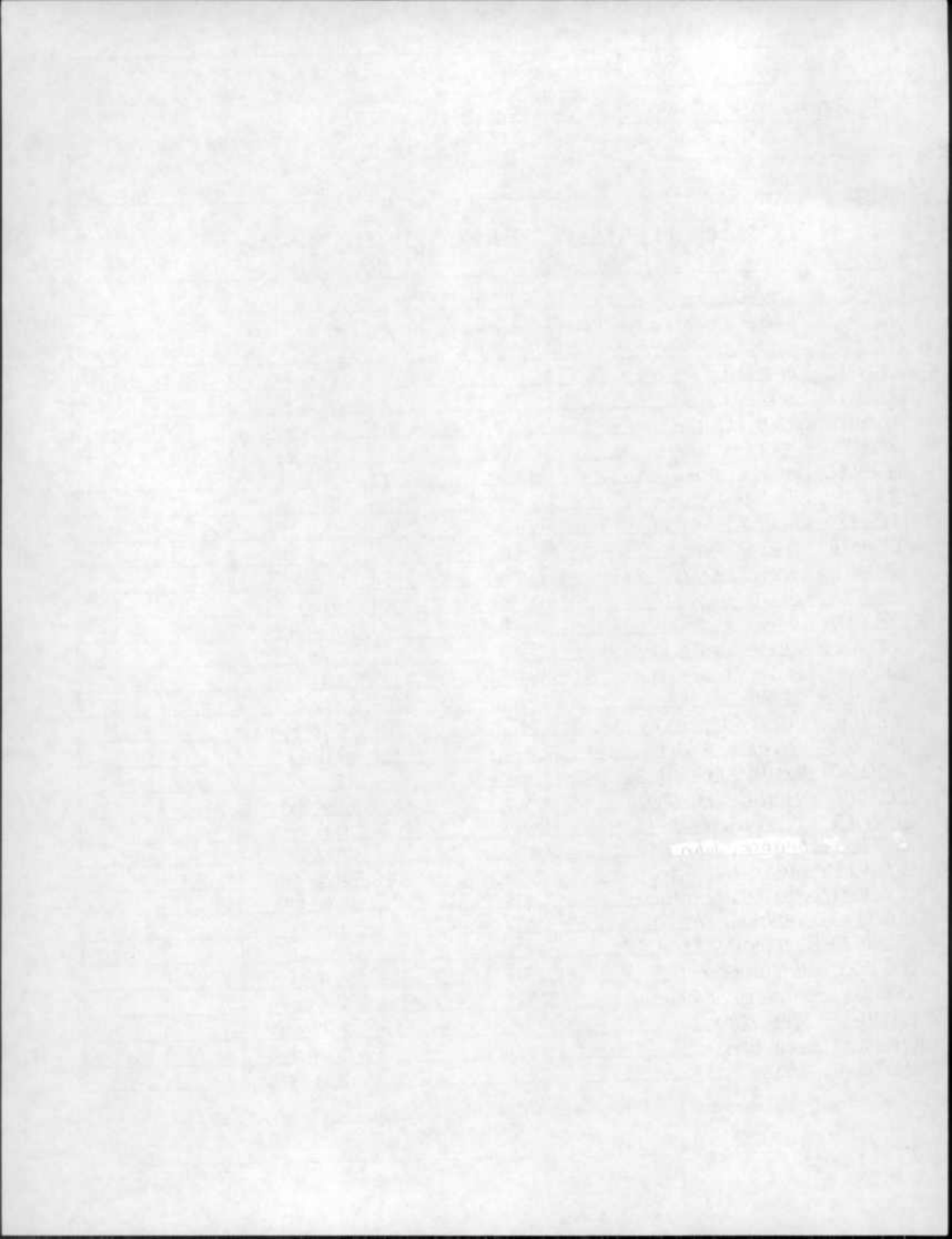
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
5P21488	PROCOPIO, Robin	C-979	II	2-20-00		BURIED
6P21489	JOHNSON, Jason	C-979	II	2-20-00		IN
0P21490	VEATCH, John	C-979	II	2-19-00		LANDFILL
2P21492	COOPER, Joseph	C-979	II	2-3-00		
1P21491	CARTER, Aaron	C-979	II	1-11-00		
4P21494	McMILLON, Sean	C-979	II	2-5-00		
5P21495	ATWELL, Richard	C-979	II	2-20-00		
6P21496	CHANCEY, Thomas	C-979	II	1-17-00		
2P21499	GRAVES, Kent	C-979	II	12-5-99		
3P21500	ADAMS, Darryl	C-979	II	12-31-99		
4P21501	DRAWNER, Nora	C-979	II	7-11-99		
5P21502	BRUNER, Michael	C-979	II	6-24-99		
6P21503	BUSSEY, Tawanna	C-979	II	7-26-99		
1P21505	CURRY, Traci	C-979	II	6-2-99		
6P21510	HARTSOCK, Terry	C-979	II	5-10-99		
1P21512	HOLLAND, Darold	C-979	II	6-17-99		
2P21513	HUGHES, Cornell	C-979	II	5-7-99		
3P21514	SCHILLING, Michael	C-979	II	2-2-00		
4P21515	CUPP, David	C-979	II	1-29-00		
6P21517	McGREGOR, Steven	C-979	II	2-17-00		
2P21520	CHANDLER, Tracy	C-979	II	2-6-00		
3P21521	WALKER, Christopher	C-979	II	2-21-00		
4P21522	JOHNSON, Shawn	C-979	II	2-11-00		
5P21523	MARSHALL, Alvin	C-979	II	2-23-00		
6P21524	SHELBURN, Robert	C-979	II	2-16-00		
1P21526	THORNTON, Bonnie	C-979	II	2-5-00		
3P21528	COLT, Trina	C-979	II	2-24-00		
4P21529	FORD, Damon	C-979	II	2-24-00		
5P21530	NEALE, James	C-979	II	2-24-00		

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
Reporting Agency		
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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

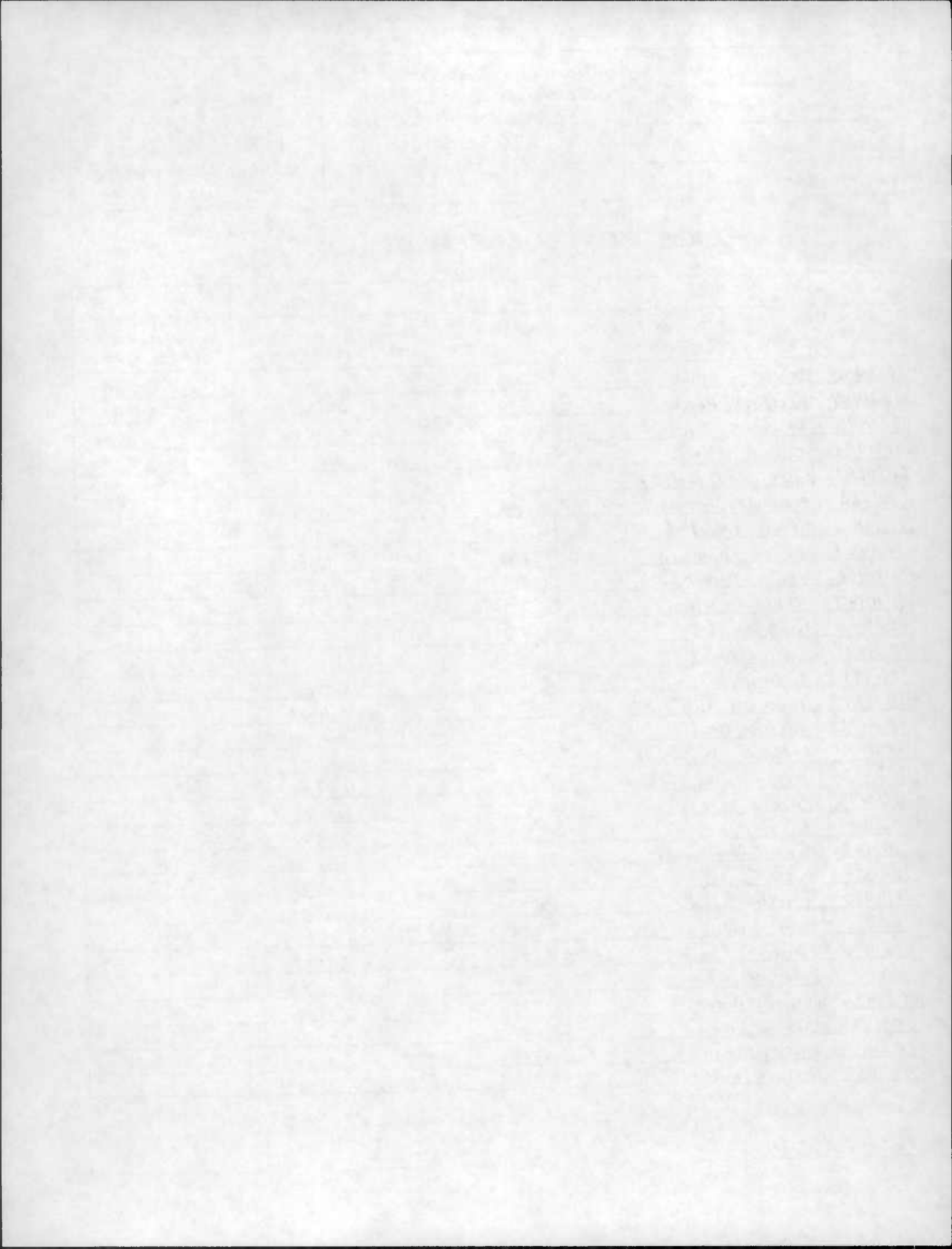
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
1P21456	DONZE, William	C-979	II	2-9-00		BURIED
2P21457	ELLIS, Richard	C-979	II	2-9-00		IN
3P21458	DOUGLAS, Carl	C-979	II	9-24-99		LANDFILL
4P21459	CLARK, Jonathan	C-979	II	2-11-00		
6P21461	WADELYAMU, Rochelle	C-979	II	2-5-00		
0P21462	PETTCOLES, Gregory	C-979	II	2-11-00		
1P21463	THOMAS, Terrell	C-979	II	2-12-00		
2P21464	SUTTON, Anthony	C-979	II	2-12-00		
4P21466	CONCE, Catherine	C-979	II	12-22-99		
5P21467	CARROLL, Julian	C-979	II	1-5-00		
6P21468	DALLS, Charles	C-979	II	2-5-00		
1P21470	CURTIS, David	C-979	II	2-8-00		
2P21471	WASHINGTON, Carolyn	C-979	II	2-8-00		
3P21472	HAWCOCK, John	C-979	II	2-11-00		
4P21473	JACKSON, Chad	C-979	II	1-29-00		
5P21474	PAGLIUCCINI, Joseph	C-979	II	2-11-00		
6P21475	HARRINGTON, Ronnie	C-979	II	1-29-00		
0P21476	RACKER, Michael	C-979	II	1-29-00		
1P21477	RILEY, James	C-979	II	2-15-00		
2P21478	MENAG, Christopher	C-979	II	1-19-00		
3P21479	WILLS, Timothy	C-979	II	2-18-00		
4P21480	JUPITER, Lloyd	C-979	II	2-18-00		
5P21481	NEAL, Vivian	C-979	II	2-18-00		
6P21482	SMITH, Kimberly	C-979	II	2-18-00		
0P21483	WATT, Thomas	C-979	II	2-19-00		
1P21484	MARTIN, Andre	C-979	II	2-19-00		
2P21485	SIGMON, Ernest	C-979	II	2-20-00		
3P21486	WALSH, Daniel	C-979	II	2-20-00		
4P21487	NICHOLS, Michael	C-979	II	2-20-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

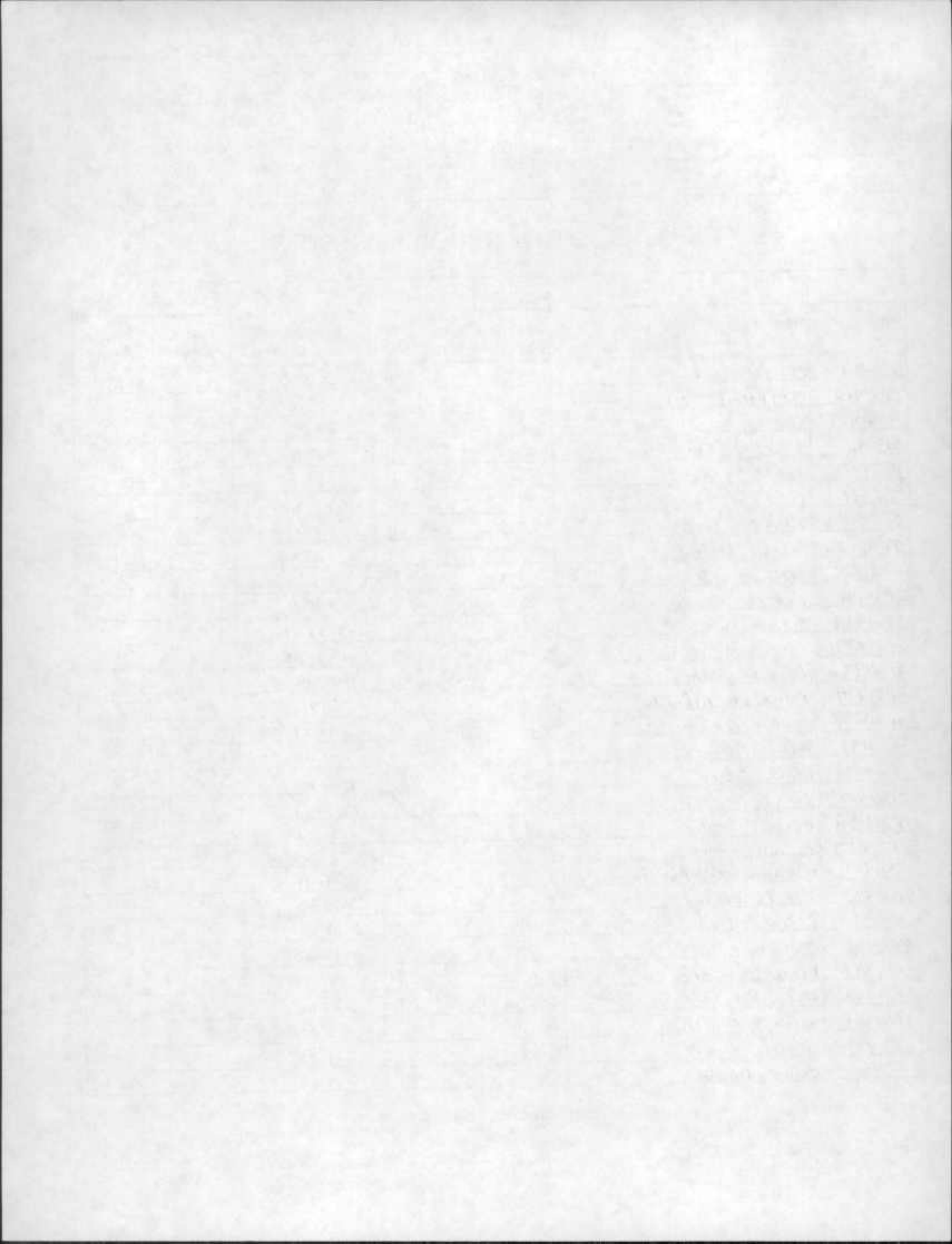
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
1P21414	CRISTE, Paul	C-979	II	2-6-00		BURIED
3P21416	CLAIRBORNE, Len	C-979	II	2-9-00		IN
4P21417	QUINN, Sherneka	C-979	II	2-9-00		LANDFILL
5P21418	WOLFRAM, Cheri	C-979	II	2-9-00		
0P21420	FERRILL, Tracy	C-979	II	1-22-00		
1P21421	FORD, Serena	C-979	II	2-8-00		
2P21422	KELLY, Kevin	C-979	II	2-8-00		
5P21425	ELLIOTT, Lesley	C-979	II	2-10-00		
6P21426	GANT, Keisa	C-979	II	2-4-00		
2P21429	FRITZE-AUGUST, Susan	C-979	II	2-4-00		
5P21432	OWENS, James	C-979	II	12-25-99		
6P21433	BEAMER, Garnett	C-979	II	1-3-00		
2P21436	PARRELL, Lisa	C-979	II	1-19-00		
3P21437	PARRELL, Alfred	C-979	II	1-19-00		
4P21438	CRADLE, Napoleon	C-979	II	2-10-00		
5P21439	MEDLIN, Kenneth	C-979	II	2-11-00		
6P21440	BEALE, Stacey	C-979	II	2-11-00		
0P21441	EALEY, Kenya	C-979	II	12-28-99		
1P21442	ELLIOTT, Leslie	C-979	II	1-25-00		
2P21443	ELLIOTT, Leslie	C-979	II	1-29 to 2-5-00		
3P21444	MORNING-STAR, Ronald	C-979	II	2-11-00		
4P21445	CORTES, Edward	C-979	II	2-12-00		
5P21446	PEEPLES, Fred	C-979	II	2-12-00		
0P21448	ARSENIO, Pyong	C-979	II	1-25-00		
1P21449	BENNETT, Andre	C-979	II	2-11-00		
2P21450	WEBB, Robert	C-979	II	1-27-00		
3P21451	HEMSLEY, Nikisha	C-979	II	2-9-00		
5P21453	HEMSLEY, Louis	C-979	II	2-8-00		
0P21455	CLARK, Angela	C-979	II	2-8-00		

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Barnes  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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Division or Unit		

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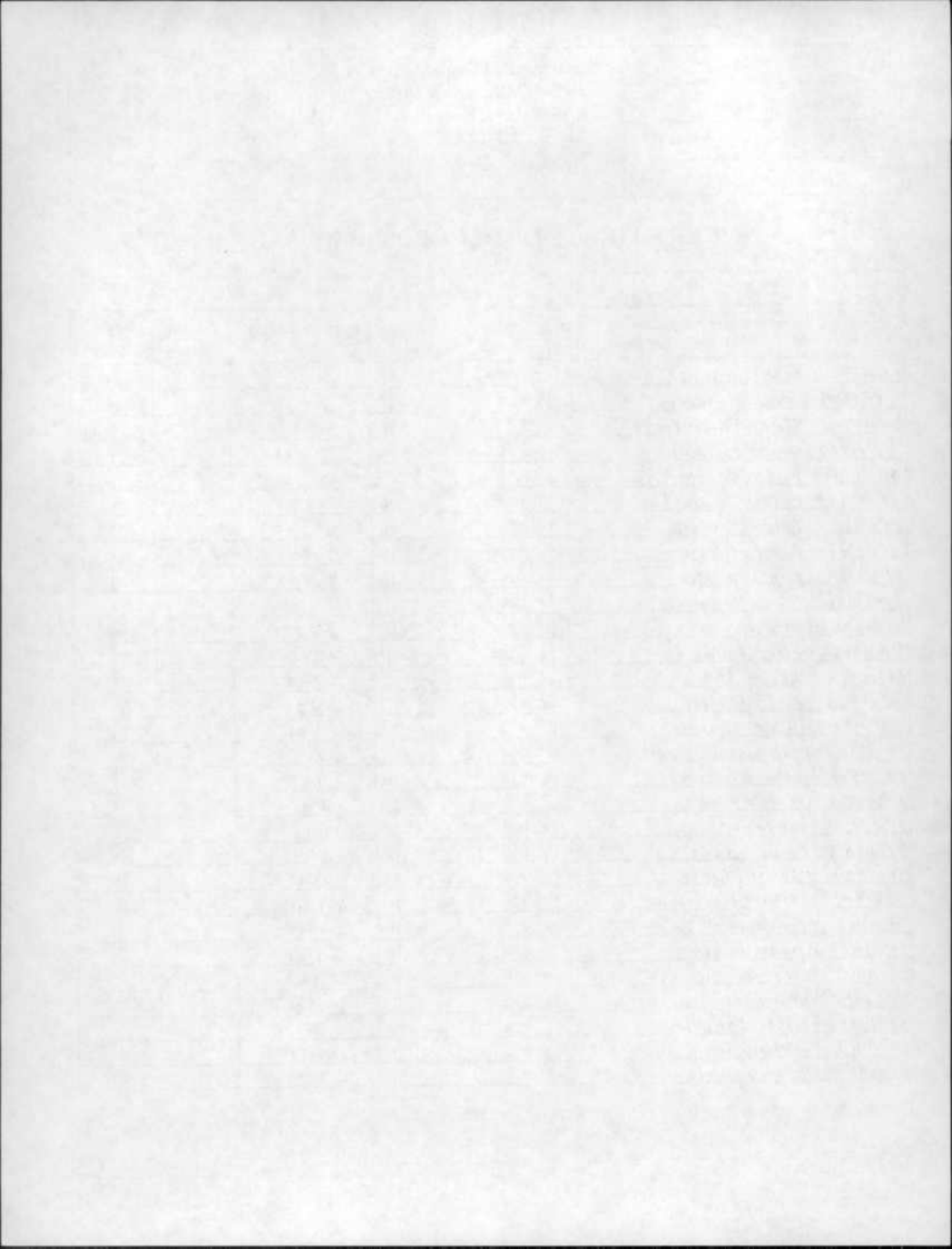
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
6P21370	BUCKETT, James	C-979	II	2-5-00		BURIED
0P21371	STANCIL, Xavier	C-979	II	2-5-00		IN
3P21374	VEARRIER, Deborah H	C-979	II	2-1-00		LANDFILL
6P21377	PAYNE, Christine	C-979	II	8-30-00		
0P21378	BOWIE, Brandi	C-979	II	2-6-00		
1P21379	BATOON, Michael	C-979	II	2-6-00		
2P21380	RAPASCO, Angela	C-979	II	10-18-99		
3P21381	CHASE, George	C-979	II	12-11-99		
4P21382	McNEU, Michael	C-979	II	10-28-99		
1P21386	ALPHA KPETE WANNA, Sia	C-979	II	2-6-00		
2P21387	CHANDLER, Tracey	C-979	II	2-6-00		
3P21388	ELLS, Patrick	C-979	II	2-7-00		
0P21392	GRAY, John	C-979	II	2-7-00		
1P21393	GANT, Carleen	C-979	II	2-2-00		
3P21395	HOFFMAN, Janet	C-979	II	2-5-00		
5P21397	MORNINGSTAR, Ronald	C-979	II	2-7-00		
6P21398	WILLIAMS, Daniel	C-979	II	2-7-00		
0P21399	WIENER, Mark	C-979	II	2-7-00		
1P21400	BORZA, Lisa	C-979	II	1-31-00		
3P21402	BUSHEE, Dennis	C-979	II	2-8-00		
4P21403	MCNEILL, George	C-979	II	1-24-00		
5P21404	LEICHTWEIS, Justin	C-979	II	2-1-00		
0P21406	CHRISTENSEN, Erik	C-979	II	12-29-99		
1P21407	YOUNG, Roseta	C-979	II	2-8-00		
3P21409	OSBORNE, Shannon	C-979	II	2-9-00		
4P21410	NEWHOUSE, Janet	C-979	II	2-6-00		
5P21411	PRICE, Lakesha	C-979	II	2-1-00		
6P21412	HONEYWELL, Tracy	C-979	II	12-16-99		
0P21413	GRIMES, Aimee	C-979	II	2-3-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Barnes  
 Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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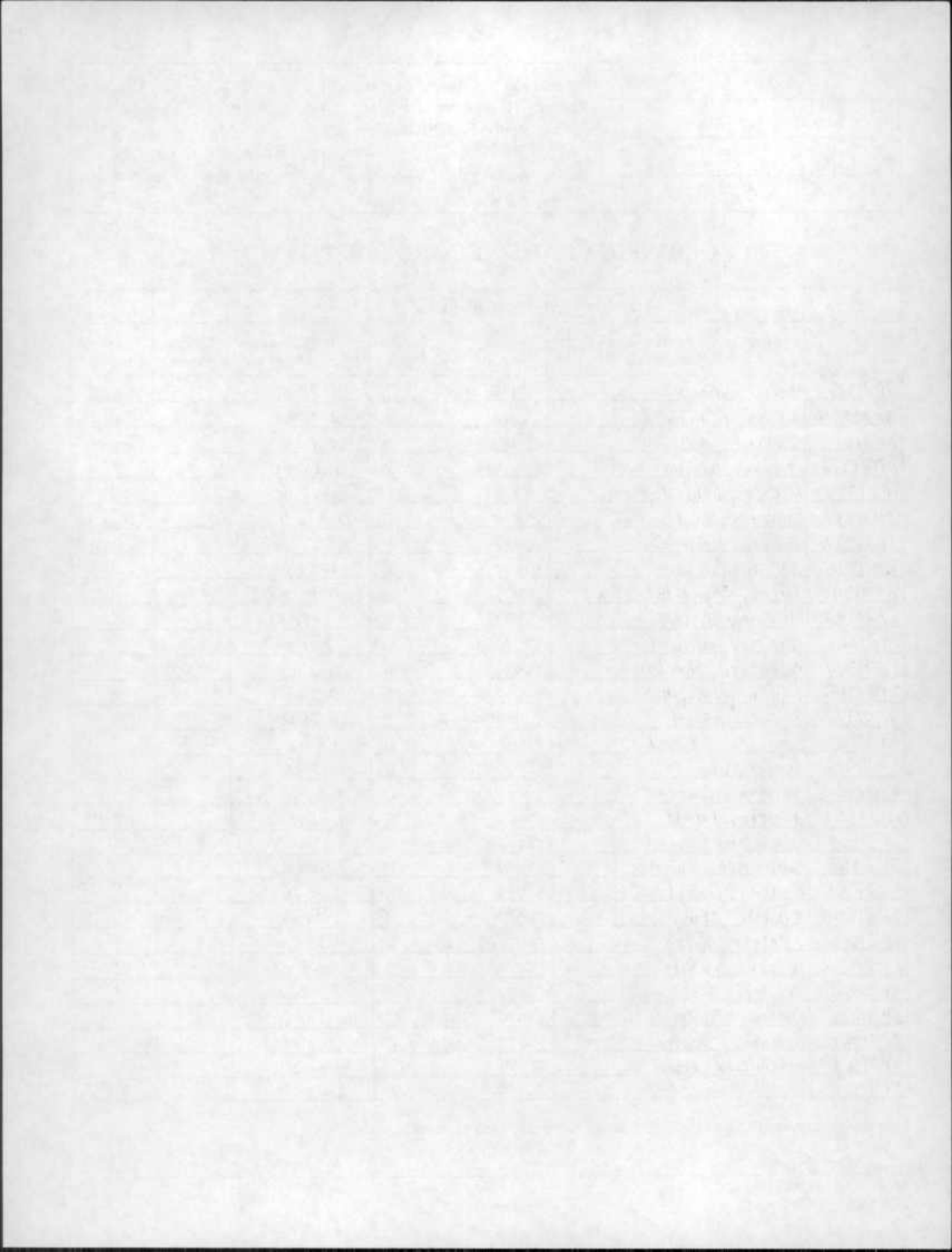
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
2P21331	BOLEY, James	C-979	II	1-27-00		BURIED
5P21334	LEWIS, Rodney	C-979	II	1-31-00		IN
6P21335	BUTLER, John	C-979	II	2-1-00		LANDFILL
0P21336	KERSEY, Dwight	C-979	II	1-26-00		
1P21337	KERSHY, Deborah	C-979	II	1-26-00		
2P21338	SMITH, Howard	C-979	II	1-22 to 2-2-00		
3P21339	BUTLER, Darlene	C-979	II	1-23-00		
4P21340	JUPITER, Carson	C-979	II	1-23-00		
5P21341	LYLES, Coyotitoe	C-979	II	10-13-99		
6P21342	GRAMBY, Priscilla	C-979	II	1-31-00		
0P21343	DEMPEY, Michael	C-979	II	1-31-00		
1P21344	BREWSTER, Sherlitta	C-979	II	2-2-00		
2P21345	RAYSON, Joseph	C-979	II	2-2-00		
4P21347	BAFWELL, Scott	C-979	II	1-26-00		
5P21348	WASHINGTON, Ernest	C-979	II	2-3-00		
6P21349	KNAPP, John	C-979	II	1-3-00		
6P21350	DOLMAN, Torrance	C-979	II	1-23-00		
1P21351	FAUCETTE, Donald	C-979	II	1-31-00		
2P21352	SKATZES, Teresa	C-979	II	1-23-00		
3P21353	MOHAMMED, Shaffiq	C-979	II	1-31-00		
5P21355	BUTLER, Bernard	C-979	II	1-29-00		
2P21359	CASTEEL, Kenny	C-979	II	1-29-00		
4P21361	ECKLOFF, Karen	C-979	II	1-29-00		
5P21362	RUSCHE, Donald	C-979	II	2-4-00		
0P21364	CAPMAN, Craig	C-979	II	2-4-00		
2P21366	WINSTON, Donta	C-979	II	2-4-00		
3P21367	WILLIAMS, Charles	C-979	II	11-26-00 to 11-27-99		
4P21368	WINEMILLER, Gary	C-979	II	1-1-00		
5P21369	JOHNSON, Shawn	C-979	II	2-5-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Turner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P21290	VANDERGRIFT, Jack	C-979	II	1-23-00		BURIED
4P21291	JACOBS, Jessica	C-979	II	1-24-00		IN
0P21294	FORD, Damon	C-979	II	1-25-00		LANDFILL
2P21296	TIPPETT, Gary	C-979	II	1-28-00		
3P21297	HANIFIN, Daniel	C-979	II	1-6-00		
4P21298	GUTRICK, Brian	C-979	II	1-31-00		
5P21299	SATER, Melissa	C-979	II	1-31-00		
3P21304	HOLTON, Robert	C-979	II	1-28-00		
4P21305	THOMAS, James	C-979	II	1-29-00		
5P21306	HAWKINS, Gerald	C-979	II	1-28-00		
0P21308	BROOME, Damian	C-979	II	1-28-00		
2P21310	PROCTOR, Larry	C-979	II	1-24-00		
3P21311	HUME, Christopher	C-979	II	1-25-00		
4P21312	BATES, Ian	C-979	II	1-9-00		
5P21313	CAMPBELL, Albert	C-979	II	1-24-00		
0P21315	PAIK, Bong	C-979	II	1-29-00		
1P21316	PAIK, Mida	C-979	II	1-29-00		
2P21317	APARICO, Marcel	C-979	II	1-29-00		
3P21318	BUTLER, Thomas	C-979	II	1-30-00		
4P21319	WATSON, James	C-979	II	1-31-00		
6P21321	GILMAN, Jamal	C-979	II	1-31-00		
0P21322	HUSE, Erin	C-979	II	1-30-00		
1P21323	RICHARDS, Victoria	C-979	II	1-23-00		
3P21325	WILLIAMS, Shirley	C-979	II	2-1-00		
4P21326	BUTLER, Thomas	C-979	II	1-29-00		
5P21327	FULLY, Alan	C-979	II	12-8-99		
6P21328	PAYIN, Vincent	C-979	II	1-31-00		
0P21329	ROBERTS, Tobias	C-979	II	1-26-00		
1P21330	HAYES, Christina	C-979	II	1-27-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Barnes  
Signature

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Title

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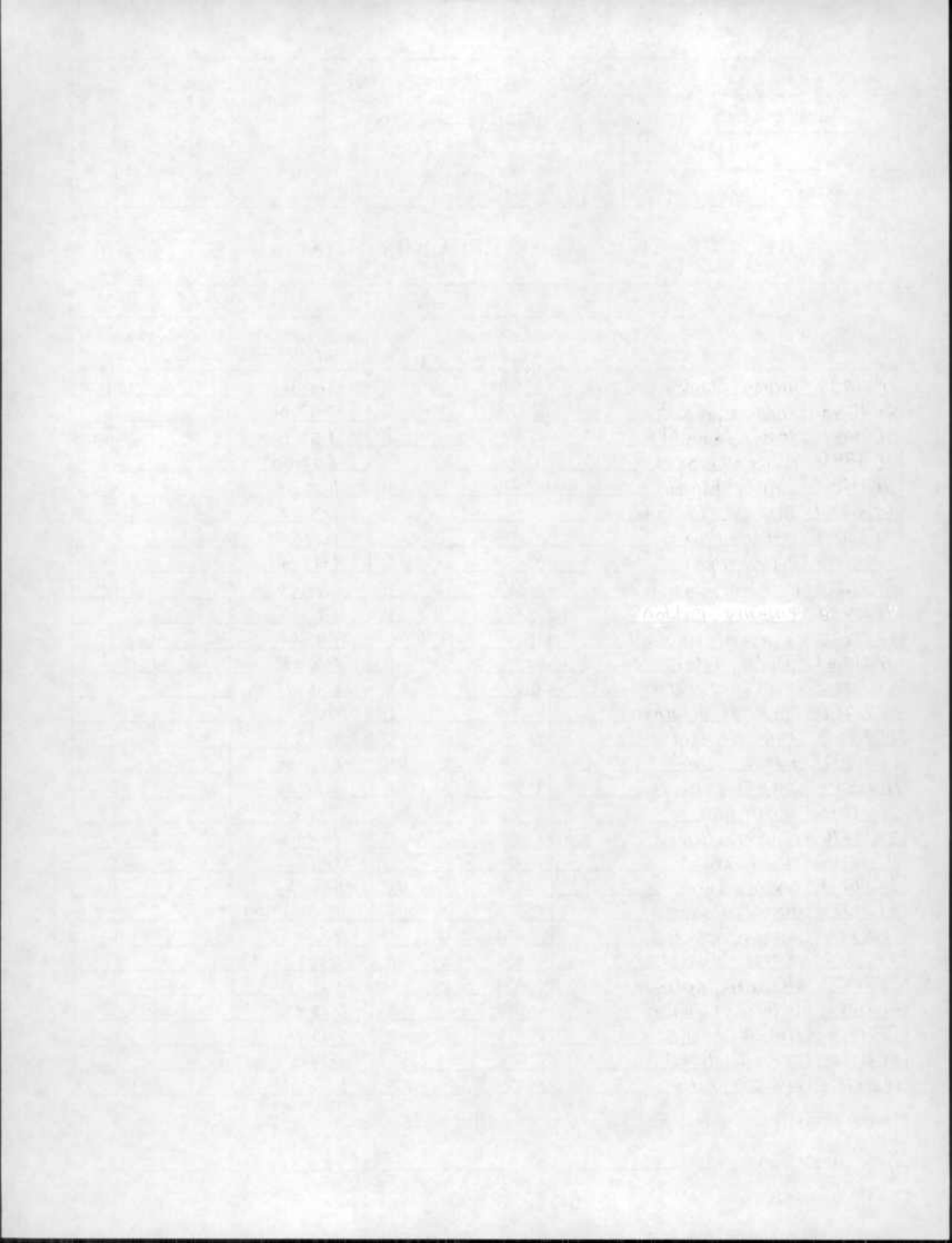
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
1P21239	HATTON, Stanley	C-979	II	1-3-00		BURIED
2P21240	RAAASCO, Angela	C-979	II	1-13-00		IN
3P21241	SAVOY, Donnell	C-979	II	1-22-00		LANDFILL
1P21246	MURPHY, Joyce	C-979	II	1-22-00		
5P21250	WADE, Shannon	C-979	II	1-23-00		
6P21251	DENTON, Shenandoah	C-979	II	1-9-00		
0P21252	HALEY, Barbara	C-979	II	1-23-00		
1P21253	HALEY, April	C-979	II	1-23-00		
3P21255	BURNSIDE, Shawnae	C-979	II	1-14-00		
5P21257	MORRIS, Kelly	C-979	II	1-25-00		
6P21258	GARLOCK, James	C-979	II	1-25-00		
2P21261	TADEN, Peter	C-979	II	1-16-00		
6P21265	RODRIGUEZ, Alberto	C-979	II	12-30-99		
0P21266	CHEAVERS, Jonathan	C-979	II	1-10-00		
2P21268	SMITH, Bernard	C-979	II	9-30-99		
6P21272	KIMON, Brandon	C-979	II	1-15-00		
1P21274	WALKER, George	C-979	II	1-28-00		
2P21275	SMITH, Guy	C-979	II	1-19-00		
3P21276	SIMPSON, Lyra	C-979	II	1-14-00		
4P21277	OLIVER, Lewis	C-979	II	1-21-00		
5P21278	DIXON, John	C-979	II	1-24-00		
6P21279	DIXON, Thomas	C-979	II	12-30-99 exp		
1P21281	JACOBS, Jessica	C-979	II	1-11-00		
2P21282	WALTON, Ronald	C-979	II	1-15-00		
3P21283	UNZICKER, Kristopher	C-979	II	1-22-00		
4P21284	DEIBLER, Richard	C-979	II	1-22-00		
5P21285	PARKER, John	C-979	II	1-22-00		
6P21286	TRETTICK, Peter	C-979	II	1-29-00		
1P21288	LINWOOD, Billy	C-979	II	1-23-00		V

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Linda S. Harner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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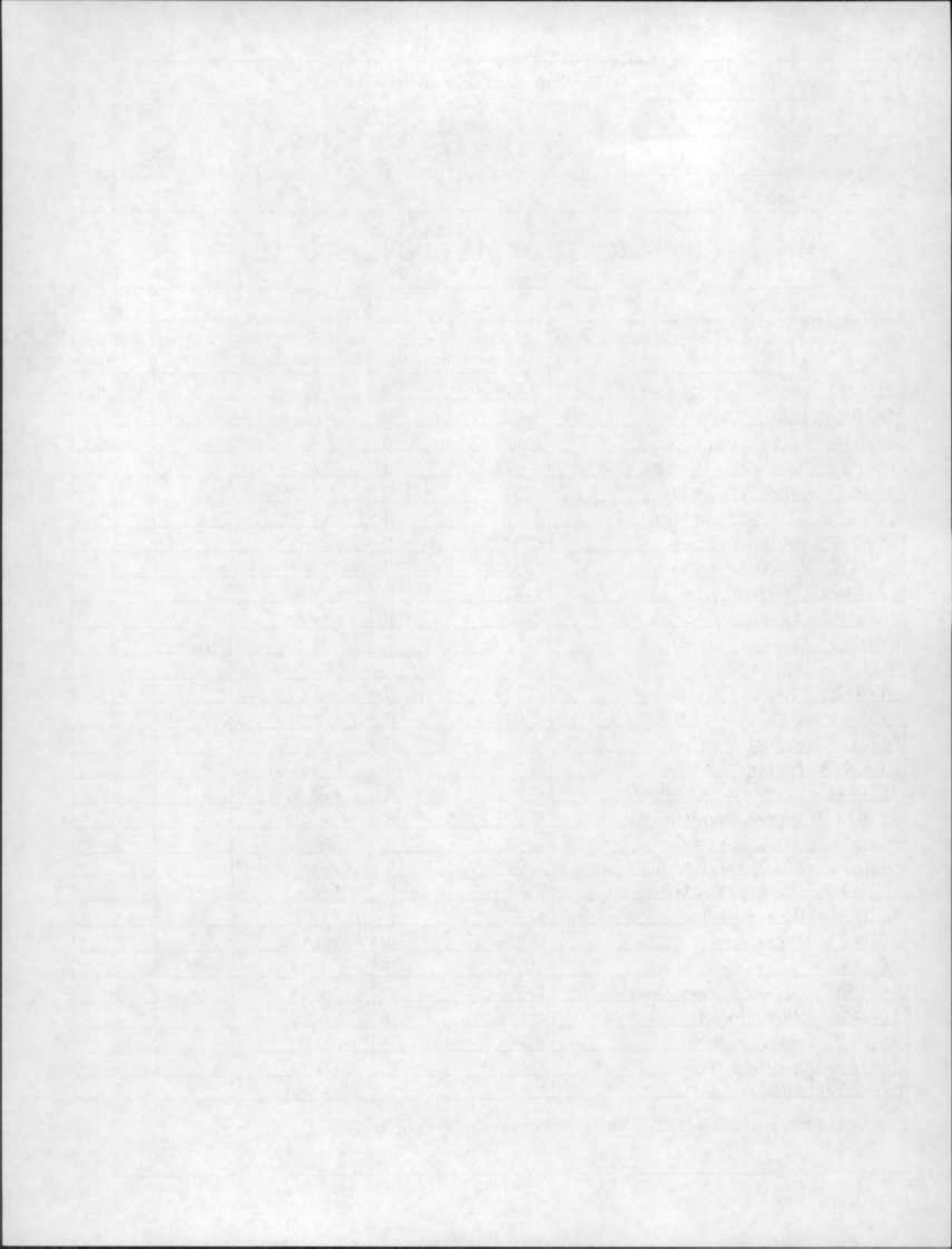
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P21192	ROBINSON, Samuel	C-979	II	1-15-00		BURIED
4P21193	GROFF, Brian	C-979	II	1-15-00		IN
0P21196	PITONYAR, Richard	C-979	II	1-16-00		LANDFILL
1P21197	CARROLL, Shemika	C-979	II	1-23-00		
3P21199	TABOR, Michael	C-979	II	1-24-00		
5P21201	SCHMIDT, Richard	C-979	II	1-26-99		
6P21202	SCHMIDT, Karl	C-979	II	1-20-99		
0P21203	PROCTOR, William	C-979	II	1-15-00		
1P21204	PLEMONS, Jeremy	C-979	II	1-14-00		
4P21207	FENCUCIC, Sharon	C-979	II	1-14-00		
6P21209	WALTON, Ronald	C-979	II	1-20-00		
0P21210	SMITH, Guy	C-979	II	1-19-00		
3P21213	TRIGGER, Christopher	C-979	II	1-20-00		
5P21215	ROBINSON, Wesley	C-979	II	1-7-00		
1P21218	McHILLIAN, Janice	C-979	II	1-20-00		
3P21220	BUTLER, Glen	C-979	II	12-15-98		
4P21221	JOHNSON, Kevin	C-979	II	1-20-00		
6P21223	HATTON, Stanley	C-979	II	1-20-00		
1P21225	WATT, Karen	C-979	II	1-21-00		
2P21226	SPILLMAN, Kevin	C-979	II	12-24-99 to 1-21-00		
3P21227	JONAS, Elizabeth	C-979	II	5-16-99		
4P21228	BARTON, Tabitha	C-979	II	5-16-99		
5P21229	PALOU, Peter	C-979	II	5-16-99		
6P21230	SWEENEY, Kristina	C-979	II	5-16-99		
2P21233	JOHNSON, Christopher	C-979	II	5-16-99		
3P21234	HALL, Thomas	C-979	II	5-16-99		
4P21235	HOLLAND, Justin	C-979	II	5-16-99		
5P21236	RAINEY, Robert	C-979	II	5-16-99		
0P21238	LUCAS, Paul	C-979	II	1-22-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Haener  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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## CERTIFICATE OF RECORDS DISPOSAL

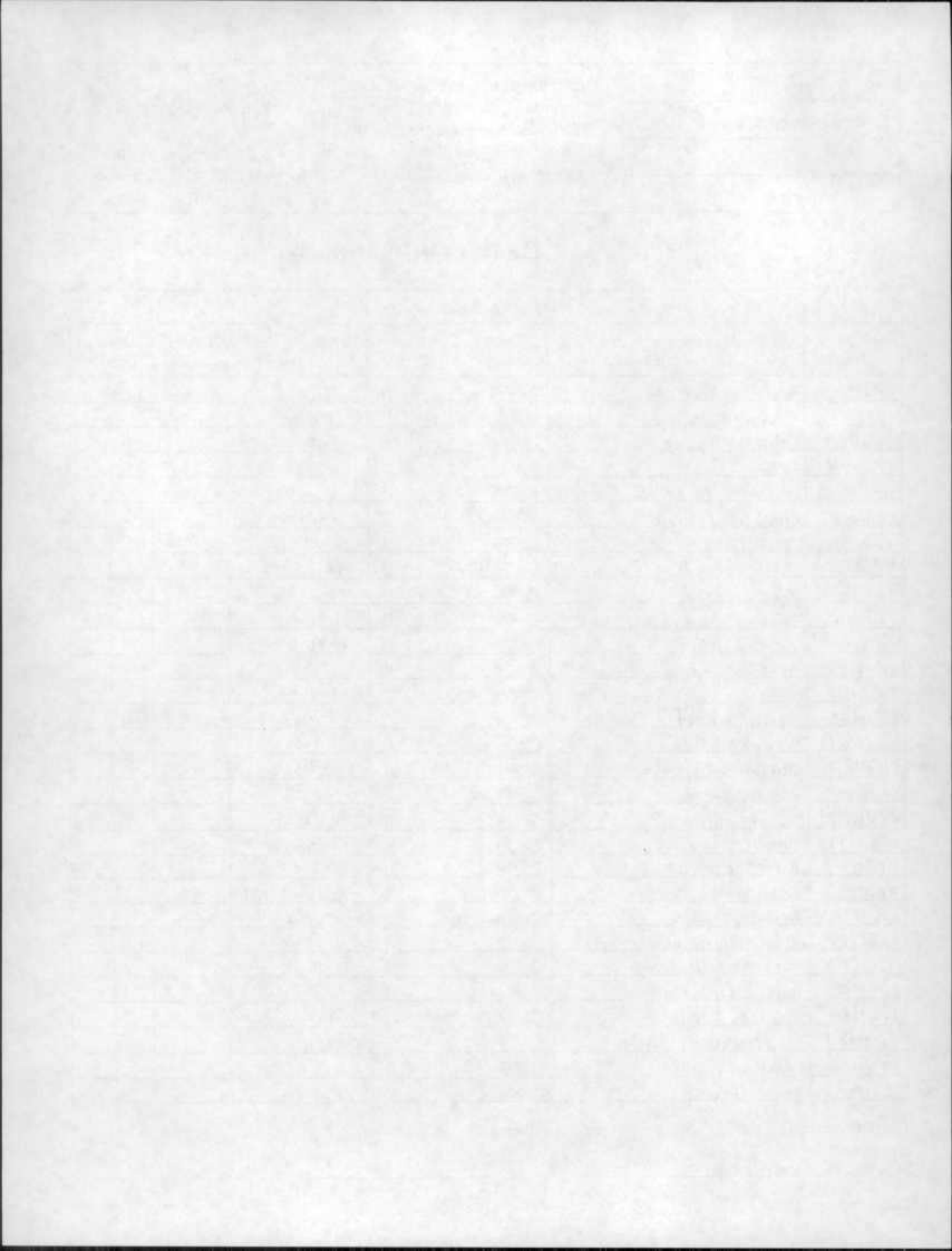
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
0P21140	DANIELS, Kerrick	C-979	II	1-6-00		BURIED
1P21141	Alexander, Mary	C-979	II	1-6-00		IN
3P21143	GRIFFIN, Christian	C-979	II	1-7-00		LANDFILL
4P21144	HARVEY, George	C-979	II	1-6-00		
0P21147	WILLIAMS, Frederick	C-979	II	6-2-00		
1P21148	LAWSON, Rebora	C-979	II	1-2-00		
3P21150	TICE, Clinton	C-979	II	12-22-99		
4P21151	THOMAS, George	C-979	II	12-1-99		
5P21152	BRUNT, Lisa	C-979	II	12-25-99		
2P21156	PROCTOR, Laconda	C-979	II	11-11-99		
3P21157	SAVOY, Maverick	C-979	II	10-16-99		
4P21158	GOLDING, Louis	C-979	II	1-6-00		
5P21159	ANDERSON, Daniel	C-979	II	1-7-00		
6P21160	SMITH, Donald	C-979	II	1-7-00		
0P21161	PUGH, Antonio	C-979	II	1-3-00		
1P21162	DOTSON, Lawrence	C-979	II	1-7-00		
3P21164	BROOKS, Bruce	C-979	II	1-8-00		
6P21167	KNIGHT, Andrea	C-979	II	10-28-99		
3P21171	JAMESON, Kevin	C-979	II	12-31-99		
6P21174	BATES, Duane	C-979	II	1-9-00		
0P21175	FOX, Sheila	C-979	II	10-29-99, 1-9-00		
1P21176	BUTLER, Thomas	C-979	II	2-27-01		
0P21182	MCDONALD, Frank	C-979	II	1-12-00		
1P21183	FOREMAN, William	C-979	II	1-13-00		
3P21185	BUTLER, Lemont	C-979	II	1-15-00		
4P21186	SHORTER, Douglas	C-979	II	1-14-00		
5P21187	GODSBOROUGH, Joseph	C-979	II	1-15-00		
6P21188	VAUGHAN, Sodd	C-979	II	1-15-00		
1P21190	TULLIS, Laguan	C-979	II	1-15-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Hurner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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## CERTIFICATE OF RECORDS DISPOSAL

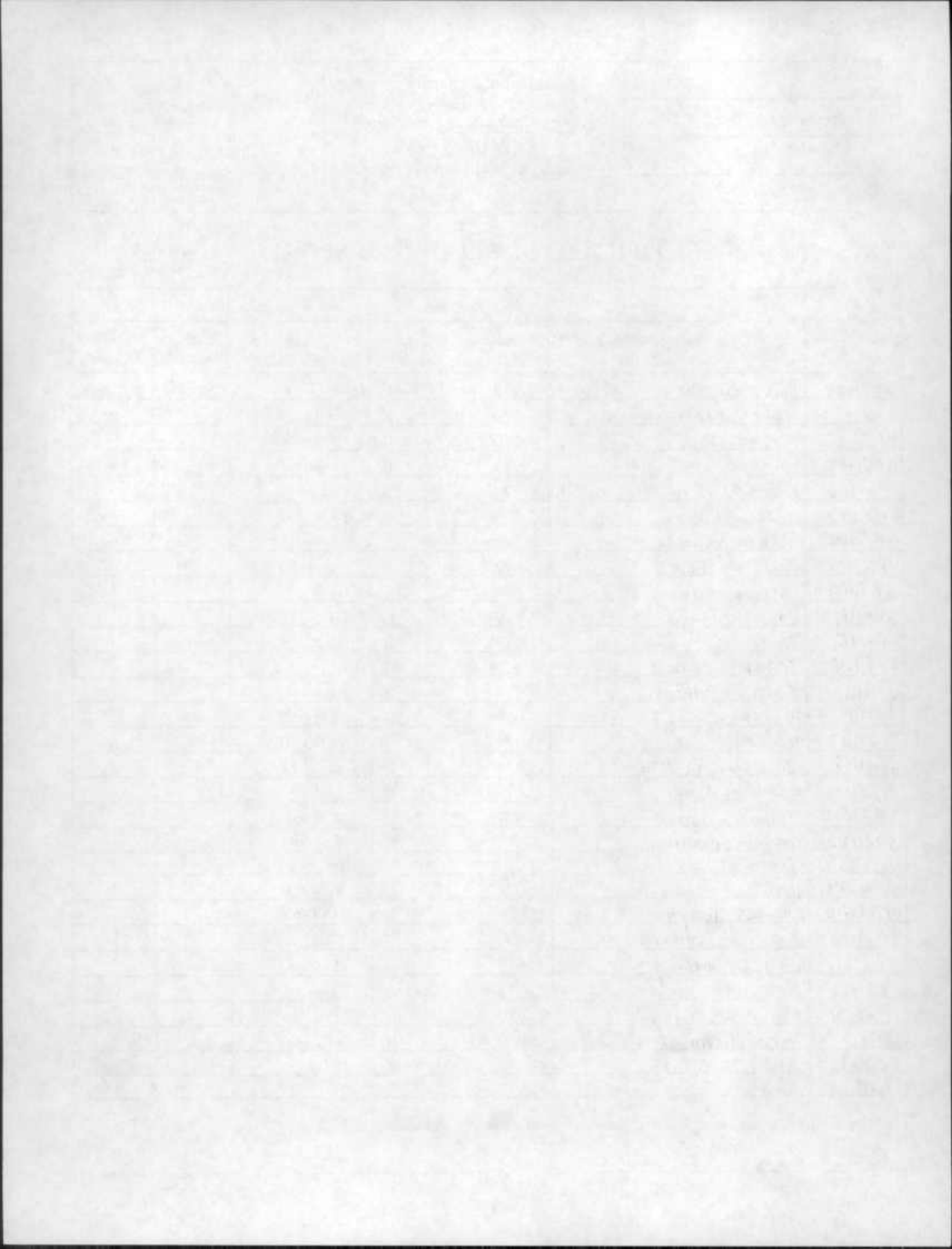
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
6P21097	BRADBURY, Alvin	C-979	II	1-12-00		BURIED
1P21099	COLES, Alesia Renee	C-979	II	1-9-00		IN
4P21102	FARMER, Shawn	C-979	II	12-25-99		LANDFILL
6P21105	WADE, Delores	C-979	II	1-1-00		
1P21106	NEWMAN, Paul	C-979	II	1-1-00		
2P21107	YATES, Thomas	C-979	II	12-19-99		
3P21108	RIZAK, Nicholas	C-979	II	1-3-00		
4P21109	CROSON, James	C-979	II	12-21-99		
5P21110	DEIBLER, Richard	C-979	II	12-21-99		
6P21111	JUPITER, Lloyd	C-979	II	12-25-99		
1P21113	SPRINGS, Lane	C-979	II	12-14-99		
2P21114	CRAMPTON, Clark	C-979	II	12-1-99, 2-2-99		
3P21115	COINER, Catherine	C-979	II	12-22-99		
4P21116	ALEXANDER, Mary	C-979	II	12-30-99		
5P21117	BURTON, Sarah	C-979	II	12-22-99		
6P21118	JACKSON, Carlita	C-979	II	12-29-99		
0P21119	BARROW, Joseph	C-979	II	1-4-00		
1P21120	BARROWS, Joseph	C-979	II	1-4-00		
3P21122	GRAHAM, Anthony	C-979	II	1-2-00		
4P21123	PLATER, Clarissa	C-979	II	10-29-99		
5P21124	BRADBURY, Alvin	C-979	II	1-4-00		
1P21120	BARROWS, Joseph	C-979	II	1-4-00		
4P21130	CORRELL, Matthew	C-979	II	12-26-99		
5P21131	JACKSON, Anthony	C-979	II	1-5-00		
6P21132	STALLWORTH, Wil	C-979	II	12-14-99		
1P21134	MILES, Rosemary	C-979	II	1-1-00		
2P21135	SMITH, Kevin	C-979	II	1-2-00		
3P21136	JENNINGS, Carol	C-979	II	1-6-00		
4P21137	YOUNG, Carlos	C-979	II	1-5-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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## CERTIFICATE OF RECORDS DISPOSAL

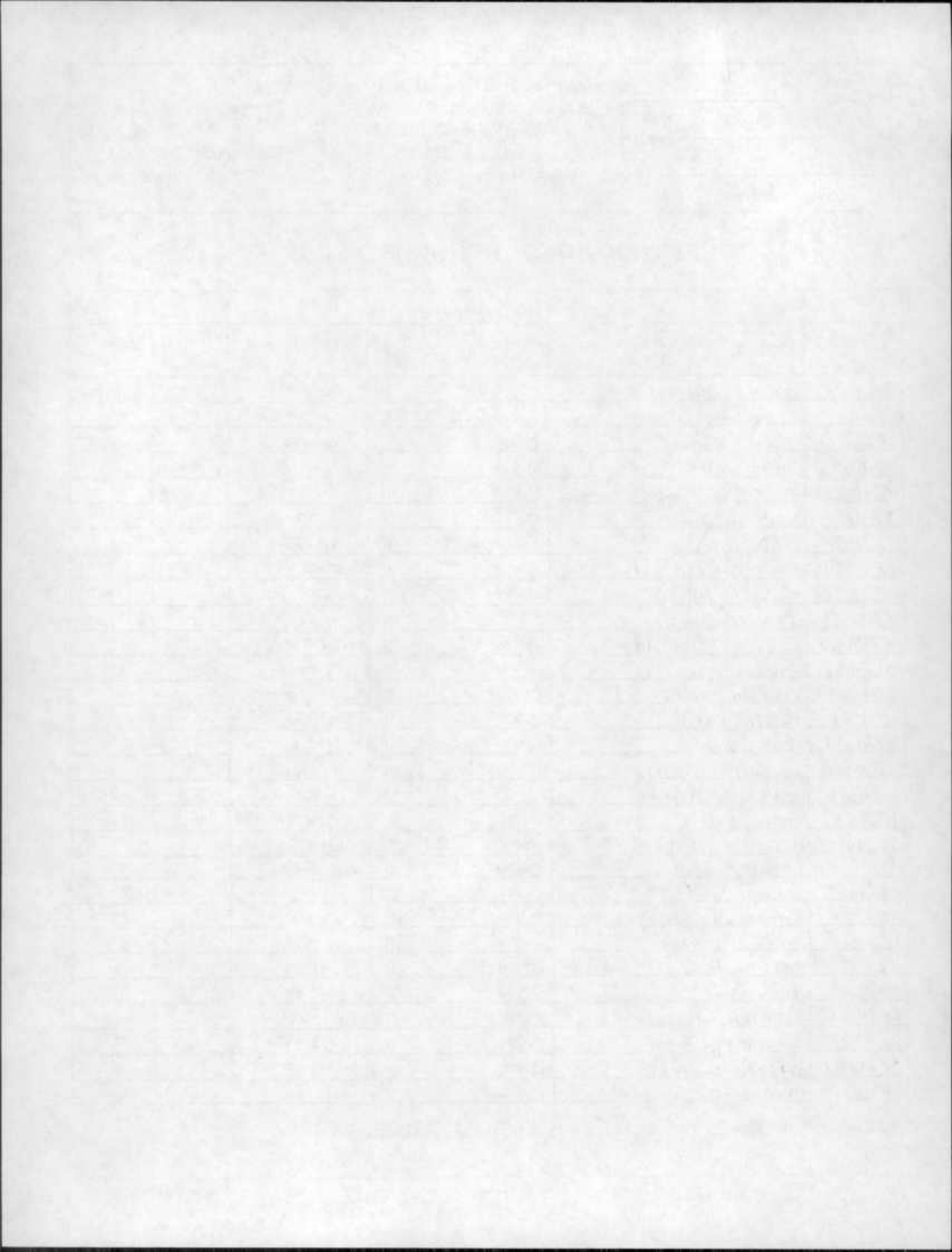
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
6P21048	HEBERT, Michael	C-979	II	1-11-00		BURIED
0P21049	COLES, Alesia	C-979	II	1-9-00		IN
1P21050	TYLER, Lottie	C-979	II	1-11-00		LANDFILL
3P21052	CHRISTENSEN, Erik	C-979	II	1-4-00		
4P21053	MITCHELL, Colin	C-979	II	11-22-99		
5P21054	WALLS, Joseph	C-979	II	11-22-99		
0P21056	FORD, Tyon	C-979	II	11-22-99		
1P21057	MARSHALL, Donald	C-979	II	1-3-00		
2P21058	BEAMER, Alison	C-979	II	1-3-00		
4P21060	COWDER, June	C-979	II	11-21-99		
4P21067	WOODFOLK, Ronald	C-979	II	12-30-99		
5P21068	EARLEY, Marriisa	C-979	II	1-13-00		
6P21069	PARRISH, James	C-979	II	1-13-00		
1P21071	FOSTER, David	C-979	II	1-8-00		
3P21073	COX, Lyman	C-979	II	1-12-00		
4P21074	WILLIAMS, Kenneth	C-979	II	1-7-00		
6P21076	SCHILLING, Michael	C-979	II	11-22-99		
1P21078	SHADE, Kasey	C-979	II	1-14-00		
3P21080	MELWOOD, Michael	C-979	II	1-15-00		
4P21081	BRIGHT, Willard	C-979	II	12-19-99		
6P21083	LONG, Robert	C-979	II	1-9-00		
0P21084	GANTBOND, Kelsy	C-979	II	1-17-00		
1P21085	JONES, Lawrence	C-979	II	1-17-00		
3P21087	GOUGH, William	C-979	II	1-18-00		
4P21088	PETTY, Laurel	C-979	II	1-18-00		
1P21092	KITRELL, Laverne	C-979	II	1-18-00		
2P21093	SULLIVAN, William	C-979	II	1-22-99		
3P21094	DYSON, Andrea	C-979	II	1-13-00		
5P21096	BROADWATER, Roger	C-979	II	1-13-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Stevens  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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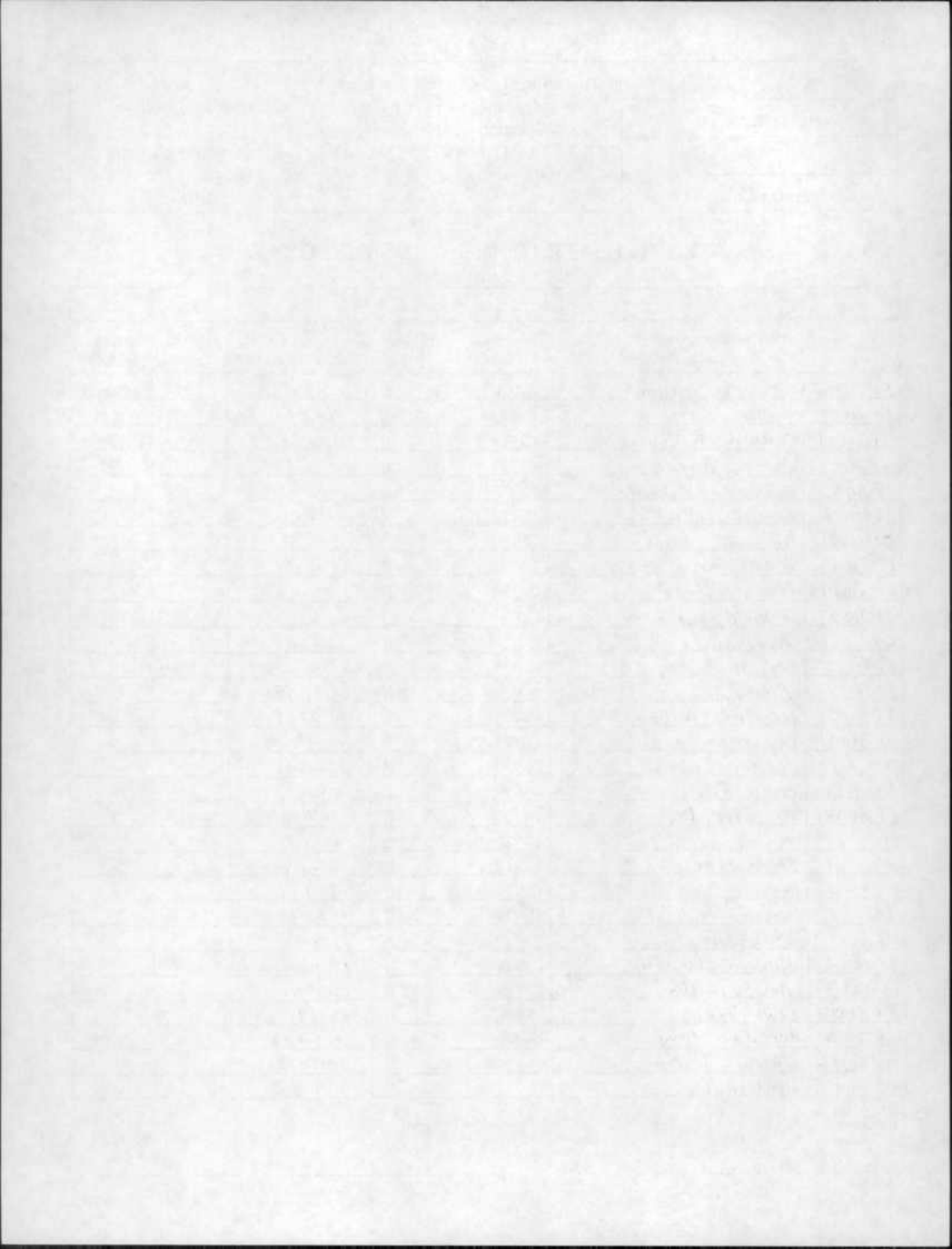
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
5P21005	MCDONALD, Darlene	C-979	II	12-27-99		BURIED
2P21007	PLATER, Vincent	C-979	II	1-2-00		IN
4P21011	CLARKE, Nesburne	C-979	II	1-2-00		LANDFILL
6P21013	HUGHES, Arlene	C-979	II	1-2-00		
1P21015	ELLSWORTH, John	C-979	II	1-8-00		
3P21017	CANTER, Robert	C-979	II	1-7-00		
0P21021	AKOWSKY, Julia	C-979	II	8-12-99		
1P21022	CARTER, Terry	C-979	II	1-10-00		
3P21024	PERRY, Sidney	C-979	II	1-5-00		
4P21025	SHORTER, Tyronne	C-979	II	10-23-99		
5P21026	SAVOY, James	C-979	II	10-23-99		
0P21028	ARMSTRONG, Dennis	C-979	II	1-4-00		
1P21029	GRIMES, Wayne	C-979	II	12-31-88		
2P21030	EICHMANN, William	C-979	II	12-27-99		
3P21031	EICHMANN, Brian	C-979	II	12-27-99		
4P21032	SMITH, Malikka	C-979	II	12-23-99		
5P21033	DIXON, Thomas	C-979	II	1-6-00		
6P21034	STARLIPEE, Eric	C-979	II	1-4-00		
1P21036	MCCABE, Kevin	C-979	II	12-2-99		
2P21037	REEVES, Antonio	C-979	II	9-23-99		
3P21038	LEONARD, John	C-979	II	1-11-00		
4P21039	MORGAN, Michael	C-979	II	11-3-99		
6P21041	FOSTER, Jerry	C-979	II	1-4-00		
0P21042	JOHNSON, Cornell	C-979	II	12-25-99		
1P21043	RAMSEY, William	C-979	II	12-25-99		
2P21044	LEWIS, Tandra	C-979	II	12-19-99		
3P21045	HOFFMANN, Amy	C-979	II	1-5-00		
4P21046	SMITH, Walter	C-979	II	1-11-00		
5P21047	HATCHER, Daniele	C-979	II	1-11-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Synda S. Harner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
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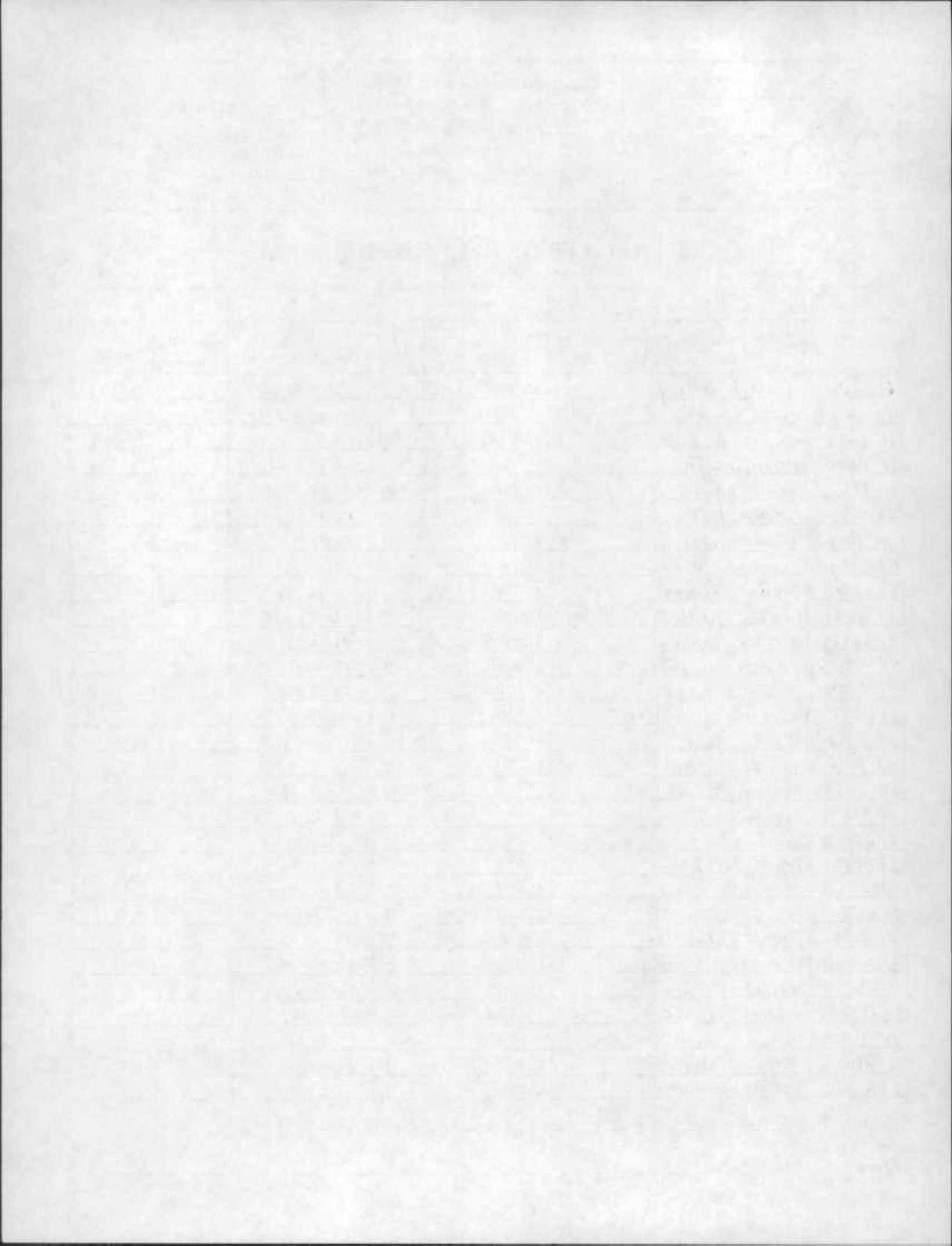
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
615227P4	PROCTOR, Jeffrey	C-979	II	2-13-91 EXP6		BURIED
0P30625	MALONE, James	C-979	II	1-12-02 EXP6		IN
5P38652	CONYERS, Marguerite	C-979	II	12-16-03 EXP6		LANDFILL
3P30600	KEITH, Joseph	C-979	II	2-3-02 EXP6		
2P44536	SMITH, Darren	C-979	II	5-17-05 EXP6		
2P20967	MCGINN, Betty	C-979	II	12-29-99		
3P20968	MCGINN, John	C-979	II	12-27-99		
6P20971	DRABURY, Alvin	C-979	II	12-29-99		
0P20972	DIXON, Rashida	C-979	II	12-16-99		
2P20974	HARVEY, Keith	C-979	II	12-23-99		
3P20975	SHORTER, Rodney	C-979	II	11-2-99		
4P20976	YODICHKAS, Michael	C-979	II	12-29-99		
5P20977	SWANN, Latasha	C-979	II	12-29-99		
1P20980	WILLIAMS, Vanskie	C-979	II	11-8-99		
2P20981	PROCTOR, Tara	C-979	II	11-20-99		
3P20982	HARVEY, Patrick	C-979	II	12-30-99		
6P20985	GORDON, Tanisha	C-979	II	10-18-99		
0P20986	LEE, Andrew	C-979	II	8-22-99		
2P20988	LONG, Robert	C-979	II	1-1-00		
3P20989	DAVIS, Harry	C-979	II	1-1-00		
4P20990	AUKARD, Gary	C-979	II	1-3-00		
0P20993	FABINA, Patricia	C-979	II	12-28-99		
2P20995	COOPER, Christine	C-979	II	12-28-99		
3P20996	WINDSOR, Vincent	C-979	II	1-13-00		
4P20997	FREEMAN, James	C-979	II	12-18-99		
6P20999	GREEN, Terence	C-979	II	1-3-00		
1P21001	SAMUELS, James	C-979	II	12-28-99		
2P21002	JOHNSON, Steven	C-979	II	12-31-99		
3P21003	WRIGHT, Lawrence	C-979	II	12-27-99		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
1P23556	SALDANA, Gloria	C-979	II	4-14-00		BURIED
2P23557	SAUDARG, Angela	C-979	II	5-24-00		IN
3P23558	HAYDEN, Jacqueline	C-979	II	7-8-00		LANDFILL
6P23561	CANTERBURY, Jason	C-979	II	8-9-00		
6P23562	JENNIFER, William	C-979	II	7-29-00		
1P23563	GILBERT, Larry	C-979	II	8-8-00		
4P23566	SHABANI, Tammi	C-979	II	7-30-00		
0P23569	LACEY, bmie	C-979	II	7-18-00		
1P23570	REYNOLDS, Sharon	C-979	II	7-30-00		
2P23571	BONDS, Nicholas	C-979	II	8-4-00		
6P23575	WINDSOR, Douglas	C-979	II	7-13-00		
0P23576	LANGLEY, Stephen	C-979	II	7-13-00		
2P23578	GRESHAM, Jeffrey	C-979	II	8-4-00		
3P23579	MILLER, Windsor	C-979	II	3-24-00		
5P23581	VANDERGRIFT, Bonnie	C-979	II	5-2-00		
1P23584	WALLACE, Elijah	C-979	II	4-12-00		
4P23587	TYSON, Sheldon	C-979	II	8-11-00		
5P23588	FOSTER, Jerome	C-979	II	8-11-00		
6P23589	SULLIVAN, Patrick	C-979	II	5-24-00		
0P23590	LEDOUX, Nathaniel	C-979	II	7-30-00		
1P23591	PICKERAL, Anita	C-979	II	6-16-00		
5P23595	SHORTER, Tyrone	C-979	II	5-13-00		
0P23597	DELLAVOLLA, Denise	C-979	II	8-11-00		
1P23598	WHEELER, Tennille	C-979	II	8-5-00		
2P23599	THOMAS, Craig	C-979	II	8-5-00		
4P23601	FITZPATRICK, Daniel	C-979	II	7-20-00		
5P23602	LARGEN, Sheldon	C-979	II	7-20-00		
6P23603	HARVEY, George	C-979	II	7-3-00		
0P23604	THOMPSON, Percy	C-979	II	7-14-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Hurney  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

17-2556	Aluminum, thin	4-11-50
17-2557	Aluminum, thin	4-11-50
17-2558	Aluminum, thin	4-11-50
17-2559	Aluminum, thin	4-11-50
17-2560	Aluminum, thin	4-11-50
17-2561	Aluminum, thin	4-11-50
17-2562	Aluminum, thin	4-11-50
17-2563	Aluminum, thin	4-11-50
17-2564	Aluminum, thin	4-11-50
17-2565	Aluminum, thin	4-11-50
17-2566	Aluminum, thin	4-11-50
17-2567	Aluminum, thin	4-11-50
17-2568	Aluminum, thin	4-11-50
17-2569	Aluminum, thin	4-11-50
17-2570	Aluminum, thin	4-11-50
17-2571	Aluminum, thin	4-11-50
17-2572	Aluminum, thin	4-11-50
17-2573	Aluminum, thin	4-11-50
17-2574	Aluminum, thin	4-11-50
17-2575	Aluminum, thin	4-11-50
17-2576	Aluminum, thin	4-11-50
17-2577	Aluminum, thin	4-11-50
17-2578	Aluminum, thin	4-11-50
17-2579	Aluminum, thin	4-11-50
17-2580	Aluminum, thin	4-11-50
17-2581	Aluminum, thin	4-11-50
17-2582	Aluminum, thin	4-11-50
17-2583	Aluminum, thin	4-11-50
17-2584	Aluminum, thin	4-11-50
17-2585	Aluminum, thin	4-11-50
17-2586	Aluminum, thin	4-11-50
17-2587	Aluminum, thin	4-11-50
17-2588	Aluminum, thin	4-11-50
17-2589	Aluminum, thin	4-11-50
17-2590	Aluminum, thin	4-11-50

Page 2 of 2



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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
3P23509	CLEMONS, Stephen	C-979	II	7-22-00		BURIED
4P23510	GRIER, Antone	C-979	II	7-22-00		IN
2P23515	HALL, Betty	C-979	II	7-23-00		LANDFILL
3P23516	BEARDEN, Robert	C-979	II	7-22-00		
4P23517	RANSOM, Levon	C-979	II	7-14-00		
1P23521	CONLEY, Earl	C-979	II	7-23-00		
3P23523	TURNER, Troy	C-979	II	7-14-00		
4P23524	ROBLES, Joaquin	C-979	II	7-14-00		
5P23525	HARVEY, George	C-979	II	8-6-00		
6P23526	FLEMING, Lamont	C-979	II	5-2-00		
0P23527	STRINGER, Stacey	C-979	II	7-23-00		
1P23528	GRAY, Dion	C-979	II	7-23-00		
2P23529	HANIFIN, Daniel	C-979	II	8-4-00		
3P23530	DARAS, David	C-979	II	8-6-00		
5P23532	KIRBY, Jeremiah	C-979	II	7-21-00		
6P23533	RILEY, Anita	C-979	II	7-21-00		
0P23534	KING, Corey	C-979	II	7-22-00		
1P23535	HALL, Diane	C-979	II	7-25-00		
2P23536	BASHORE, Jason	C-979	II	7-21-00		
3P23537	GUTRICK, Brian	C-979	II	7-17-00		
6P23540	SMITH, Christopher	C-979	II	8-7-00		
0P23541	LAPINSKI, Jason	C-979	II	8-5-00		
2P23543	ADAMSON, Tracie	C-979	II	7-21-00		
5P23546	WOOD, Clarence	C-979	II	8-7-00		
6P23547	HACKLEY, Janice	C-979	II	7-26-00		
0P23548	WINKLER, Michael	C-979	II	7-20-00		
2P23550	BROWN, Lasata	C-979	II	5-15-00		
0P23554	MAWHEW, Dustin	C-979	II	6-13-00		
0P23555	PROCTOR, Rebecca	C-979	II	6-8-00		V

I hereby certify that the records listed above were disposed of as indicated.

Synda S Harner  
Signature  
DGS 550-2 (rev. 1/93)

\_\_\_\_\_  
Title

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Date

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2022	2022

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## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
0P23282	JENKINS, Kelly	C-979	II	6-24-00		BURIED
1P23283	HOLLAND-JONES, Claitha	C-979	II	4-5-00		IN
2P23284	JACKSON, Tlig	C-979	II	3-8-00		LANDFILL
3P23285	VINEGAR, Daron	C-979	II	8-1-99		
4P23286	WILLIAMS, Kimberly	C-979	II	12-16-99		
2P23291	EDWARDS, Joseph	C-979	II	6-30-00		
4P23293	SANDERS, Thomas	C-979	II	6-26-00		
5P23294	HOLLAND, Dexter	C-979	II	6-28-00		
0P23296	LFE, Toba	C-979	II	6-30-00		
1P23297	DAY, James	C-979	II	6-30-00		
2P23298	WRIGGHT, Russell	C-979	II	7-1-00		
3P23481	HOWARD, Nicole	C-979	II	6-30-00		
4P23482	BARNES, Stephen	C-979	II	7-4-00		
5P23483	MOORE, William	C-979	II	7-18-00		
6P23484	BRICKERD, Jennifer	C-979	II	7-6-00		
0P23485	REYNOLDS, Deborah	C-979	II	7-6-00		
1P23486	FANTASIA, Kenneth	C-979	II	6-27-00		
5P23490	EDMONDS, Ernest	C-979	II	7-8-00		
6P23491	FORD, Mary	C-979	II	7-8-00		
0P23492	COLE, Thomas	C-979	II	4-14-00		
1P23493	SHIFFLETT, Wayne	C-979	II	6-2-00		
3P23495	INGLIS, Bertha	C-979	II	7-16-00		
4P23496	WETHERALD, Christina	C-979	II	7-17-00		
6P23498	PRICE, Shawn	C-979	II	7-14-00		
1P23500	ARTOIS, Robert	C-979	II	7-12-00		
2P23501	DAVIS, Alfonso	C-979	II	7-13-00		
3P23502	COFFREN, Thomas	C-979	II	7-13-00		
0P23506	DRUFFY, Robert	C-979	II	7-21-00		
1P23507	ORTIZ, Pedro	C-979	II	7-22-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Horner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

18	1950	18	1950
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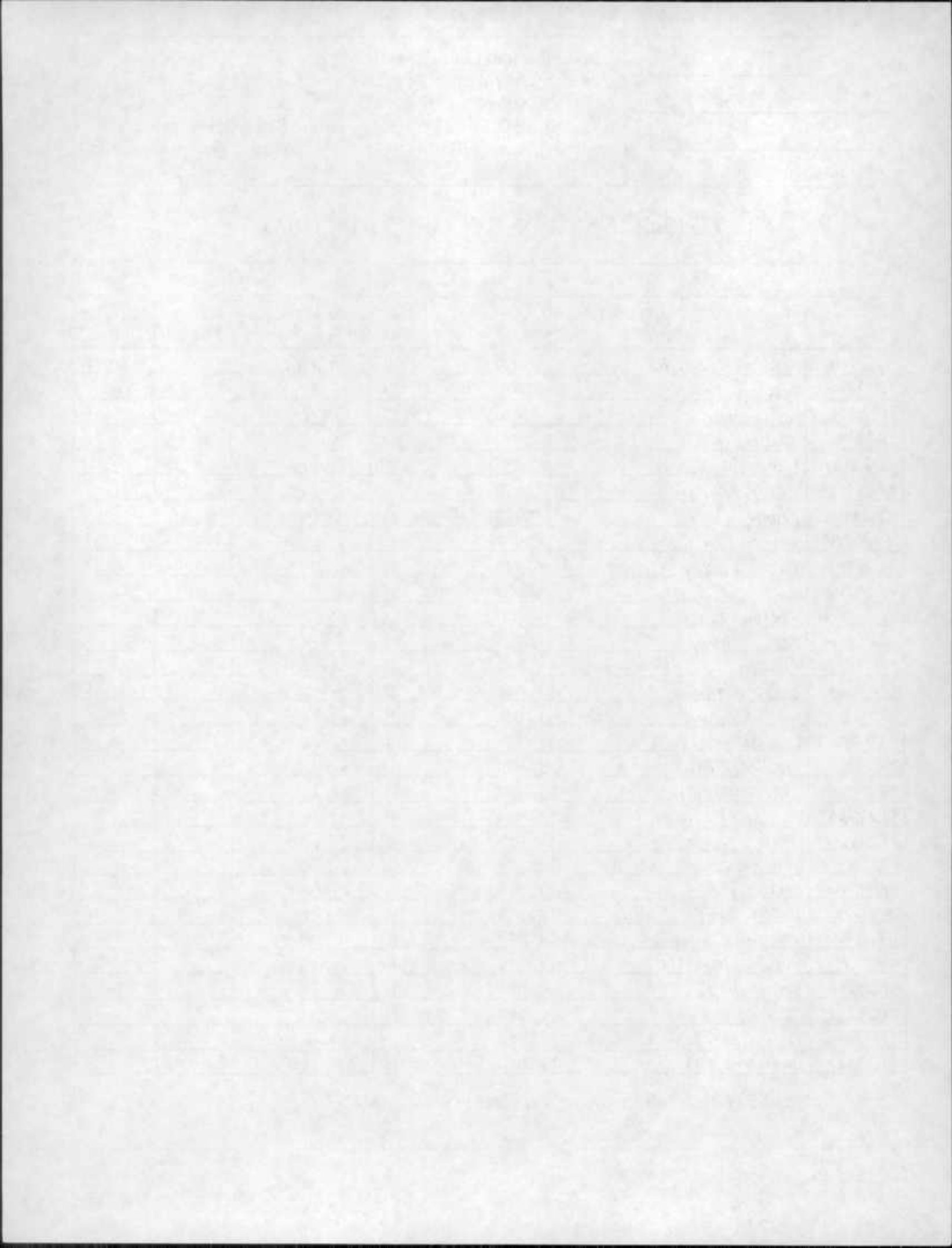
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
5P23336	MIKULEWICZ, Libby	C-979	II	7-2-00		BURIED
6P23337	GANT, Joseph	C-979	II	6-25-00		IN
0P23338	CHASE, George	C-979	II	7-5-00		LANDFILL
2P23340	POWELL, Cheryl	C-979	II	7-1-00		
3P23341	MORRIS, Kevin	C-979	II	6-29-00		
4P23342	GRAY, Duwayne	C-979	II	6-19-00		
5P23343	PETKO, Travis	C-979	II	6-18-00		
6P23344	HARVEY, George	C-979	II	6-19-00		
0P23345	BADEN, Mary	C-979	II	6-10-00		
4P23356	WALKER, Aiy, Ali	C-979	II	6-23-00		
0P23359	HOLTON, Russell	C-979	II	7-6-00		
2P23256	EBRON, Bobby	C-979	II	3-29-00		
6P23260	MURRAY, TaneeKa	C-979	II	6-6-00		
0P23261	WILLS, Anthony	C-979	II	6-2-00		
1P23262	COLE, Ebony	C-979	II	6-27-00		
2P23263	VAUGHN, Sajal	C-979	II	4-28-00		
3P23264	STEWART, Albert	C-979	II	6-18-00		
4P23265	LEADBETTER, Debra	C-979	II	6-22-00		
5P23266	PRESSLEY, Michael	C-979	II	6-28-00		
6P23267	HONEYWELL, Tracy	C-979	II	6-23-00		
0P23268	KITTS, David	C-979	II	6-20-00		
2P23270	ALLEN, Joe	C-979	II	6-17-00		
3P23271	HIPPETT, Patti	C-979	II	6-17-00		
4P23272	MITCHELL, Richard	C-979	II	6-28-00		
5P23273	BARNES, Michelle	C-979	II	6-24-00		
0P23275	SMITH, Anita	C-979	II	6-25-00		
3P23278	COOPER, Barry	C-979	II	6-29-00		
4P23279	BUTLER, Francis	C-979	II	5-24-00		
6P23281	BRANHAM, Delbert	C-979	II	3-27-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Halnes  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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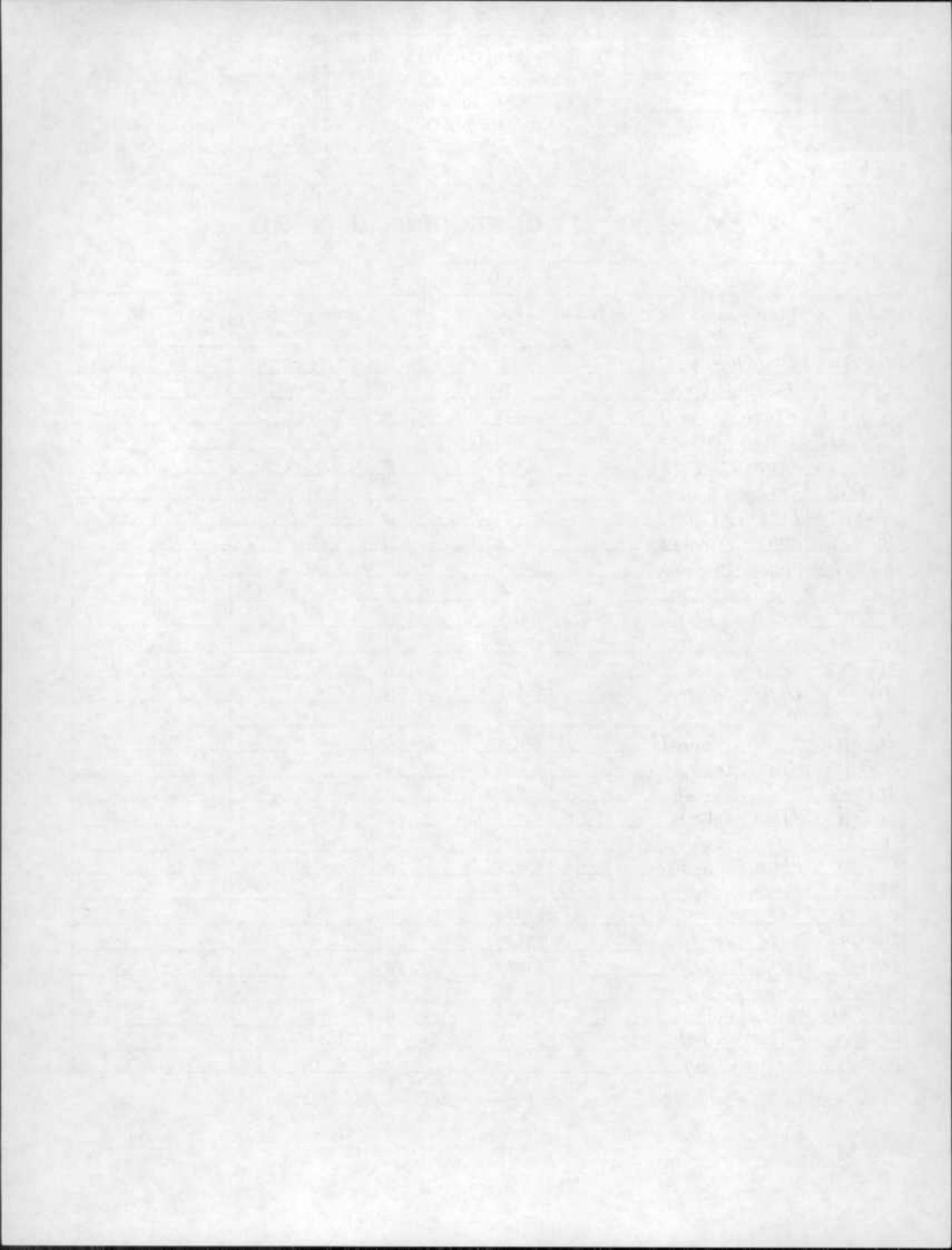
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P23411	WEST, Andry	C-979	II	7-11-00		BURIED
5P23413	ENGLISH, Vicki	C-979	II	7-11-00		IN
2P23417	EDELIN, Bernard	C-979	II	7-7-00		LANDFILL
5P23420	WATSON, Charles	C-979	II	7-12-00		
4P23300	MATTHEWS, Latanya	C-979	II	7-2-00		
5P23301	COOPER, James	C-979	II	6-30-00		
1P23304	BURLEIGH, Ihen	C-979	II	6-24-00		
2P23305	KOHLER, Kenneth	C-979	II	6-5-00		
3P23306	TAYLOR, Timothy	C-979	II	6-28-00		
4P23307	TAYLOR, Charles	C-979	II	6-24-00		
6P23308	MARTYN, John	C-979	II	7-1-00		
1P23311	RIBBS, Charles	C-979	II	7-1-00		
2P23312	WILLIAMS, John	C-979	II	7-2-00		
3P23313	DOUGLAS, Keith	C-979	II	7-2-00		
4P23314	Anderson, Thomas	C-979	II	7-2-00		
6P23316	THOMAS, Ronnell	C-979	II	7-2-00		
0P23317	FORD, Tracey	C-979	II	7-3-00		
1P23318	FORD, Frederick	C-979	II	7-3-00		
2P23319	GROVER, Rakesh	C-979	II	6-24-00		
4P23321	MARTEL, Michael	C-979	II	7-3-00		
6P23323	HAWKINS, Michael	C-979	II	7-3-00		
5P23322	HAWKINS, Timmy	C-979	II	7-3-00		
0P23324	SMYTHERS, Barry	C-979	II	7-4-00		
1P23325	WADE, Gerald	C-979	II	7-1-00		
3P23327	LYLES, Lawrence	C-979	II	7-4-00		
4P23328	CHASE, Susan	C-979	II	7-4-00		
5P23329	GREEN, Antonio	C-979	II	7-5-00		
0P23331	GRANT, Hershell	C-979	II	7-2-00		
1P23332	NIELSON, Rudolph	C-979	II	6-24-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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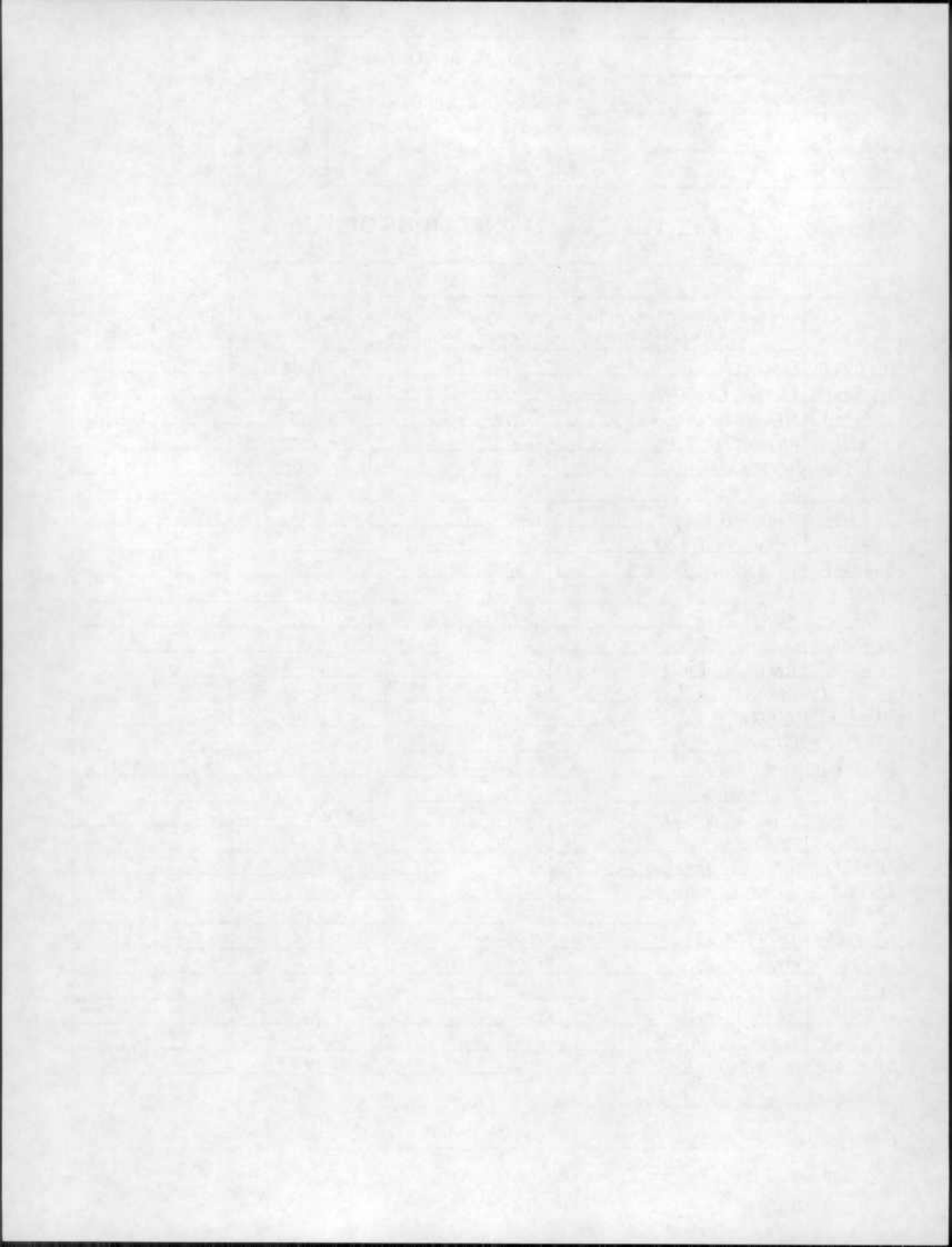
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
1P23360	BUTLER, Francis	C-979	II	7-6-00		BURIED
2P23361	BUTLER, Francis	C-979	II	6-5-00		IN
3P23362	STRINGER, Jimmie	C-979	II	7-7-00		LANDFILL
5P23364	HARBAUGH, Rita	C-979	II	6-4-00		
0P23366	MARTIN, Andre	C-979	II	7-7-00		
1P23367	YOUNG, Carlos	C-979	II	7-7-00		
2P23368	BRANSON, Kory	C-979	II	7-7-00		
3P23369	BARBOUR, Robert	C-979	II	7-7-00		
5P23371	PAUL, Michael	C-979	II	7-8-00		
1P23374	RIVERA, Candido	C-979	II	7-8-00		
2P23375	MARK, Olan	C-979	II	7-7-00		
3P23376	SHECTON, Tonia	C-979	II	7-8-00		
4P23377	REDCROSS, Daryl	C-979	II	7-8-00		
6P23379	BROOKS, Lawrence	C-979	II	7-7-00		
0P23380	OLIVER, Donald	C-979	II	7-9-00		
1P23381	DORZA, Tina	C-979	II	7-9-00		
2P23382	CECIL, Kevin	C-979	II	7-8-00		
3P23383	FORD, Mary	C-979	II	7-9-00		
4P23384	SEBURN, Cheryl	C-979	II	7-9-00		
5P23385	ARNOLD, Patrick	C-979	II	7-4-00		
2P23389	EDMONDS, Ernest	C-979	II	7-9-00		
6P23393	GRINDER, Rusty	C-979	II	7-8-00		
0P23394	MURRAY, Steven	C-979	II	6-25-00		
1P23395	COTA, Jessica	C-979	II	7-2-00		
4P23398	FENWICK, Keith	C-979	II	7-10-00		
5P23399	JONES, Erika	C-979	II	7-6-00		
2P23403	DIBBS, Michelle	C-979	II	7-3-00		
3P23404	DIBBS, Reginald	C-979	II	7-3-00		
5P23406	HUGHES, Michael	C-979	II	12-14-99		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Steiner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



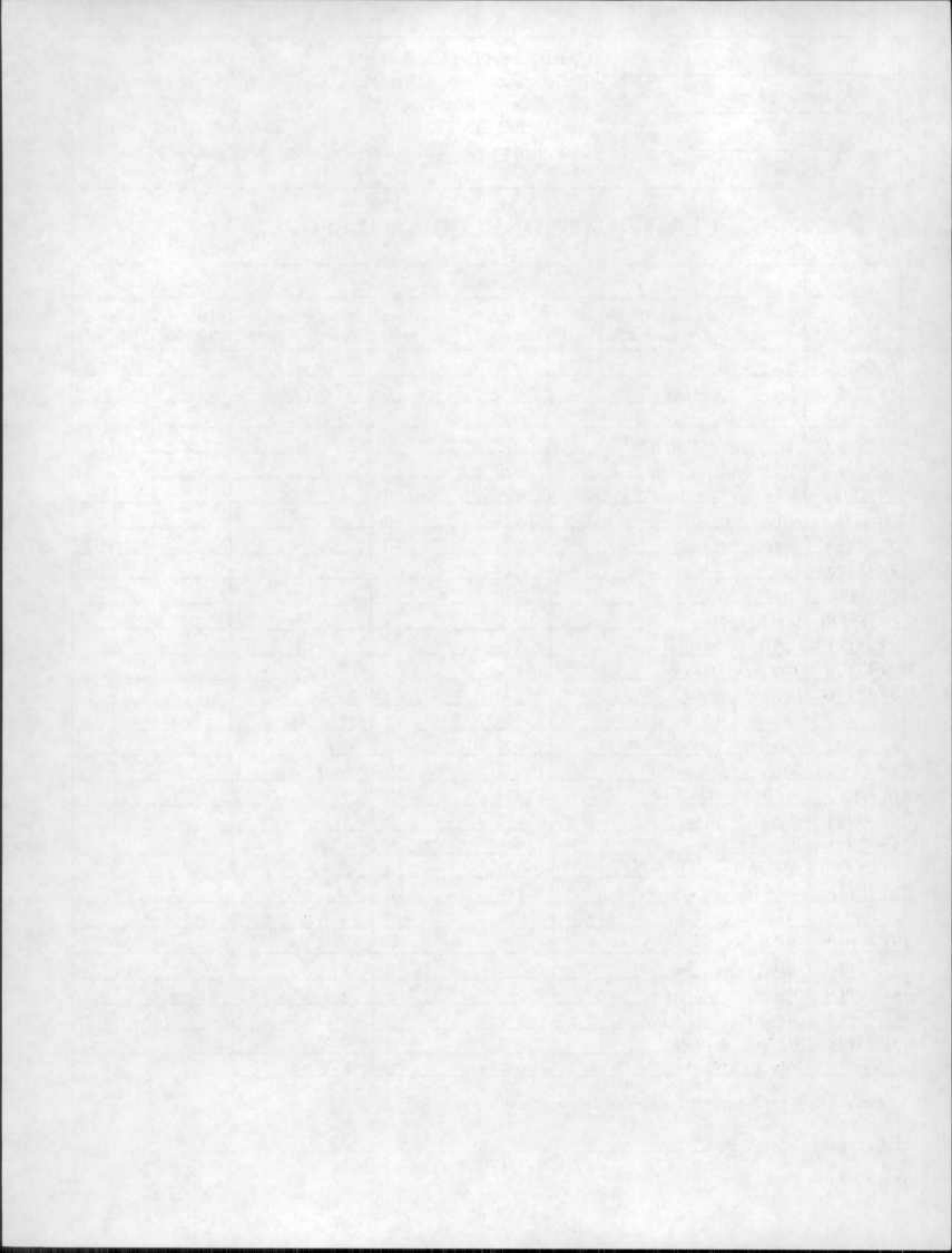
	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
0P23457	ELLIS, Michael	C-979	II	1-21-00		BURIED
5P23462	HARRIS, Crystal	C-979	II	7-9-00		IN
6P23463	CUNNINGHAM, Marc	C-979	II	7-16-00		LANDFILL
0P23464	SCOGGINS, Mitchell	C-979	II	7-8-00		
1P23465	DAVIS, Gregory	C-979	II	7-14-00		
2P23466	LAGUNES, Feleciano	C-979	II	6-30-00		
3P23467	GROSS, Sharon	C-979	II	7-6-00		
5P23469	LYLES, William	C-979	II	4-3-00		
6P23470	BALANCE, Jessenia	C-979	II	7-17-00		
0P23471	HODGE, Daria	C-979	II	7-17-00		
1P23472	PRICE, Shawn	C-979	II	7-10-00		
2P23473	GRANT, Hershell	C-979	II	7-10-00		
3P23474	REDNER, Amie	C-979	II	7-16-00		
5P23476	RIVERA, Jessica	C-979	II	7-12-00		
6P23477	COOPER, Julius	C-979	II	7-6-00		
0P23478	PLATER, Clarrissa	C-979	II	7-17-00		
1P23479	MUNSON, Jone	C-979	II	7-18-00		
1P23423	GREEN, Tiffany	C-979	II	7-12-00		
0P23429	GIBBONS, Marc	C-979	II	7-12-00		
1P23430	WISE, Rodney	C-979	II	4-26-00		
3P23432	ANDERSON, Michelle	C-979	II	6-27-00		
0P23436	SANTAGO, Leonilda	C-979	II	7-6-00		
2P23438	STALLINGS, Tracy	C-979	II	7-7-00		
4P23440	AKOWSKY, Joseph	C-979	II	7-13-00		
5P23441	BEARSE, Patricia	C-979	II	7-13-00		
6P23442	HAWKINS, Arnold	C-979	II	3-6-00		
0P23443	STANKIEWICZ, John	C-979	II	7-13-00		
5P23448	HASTON, Heather	C-979	II	7-13-00		
1P23451	PRICE, Shawn	C-979	II	7-13-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Bonda S. Harnes  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

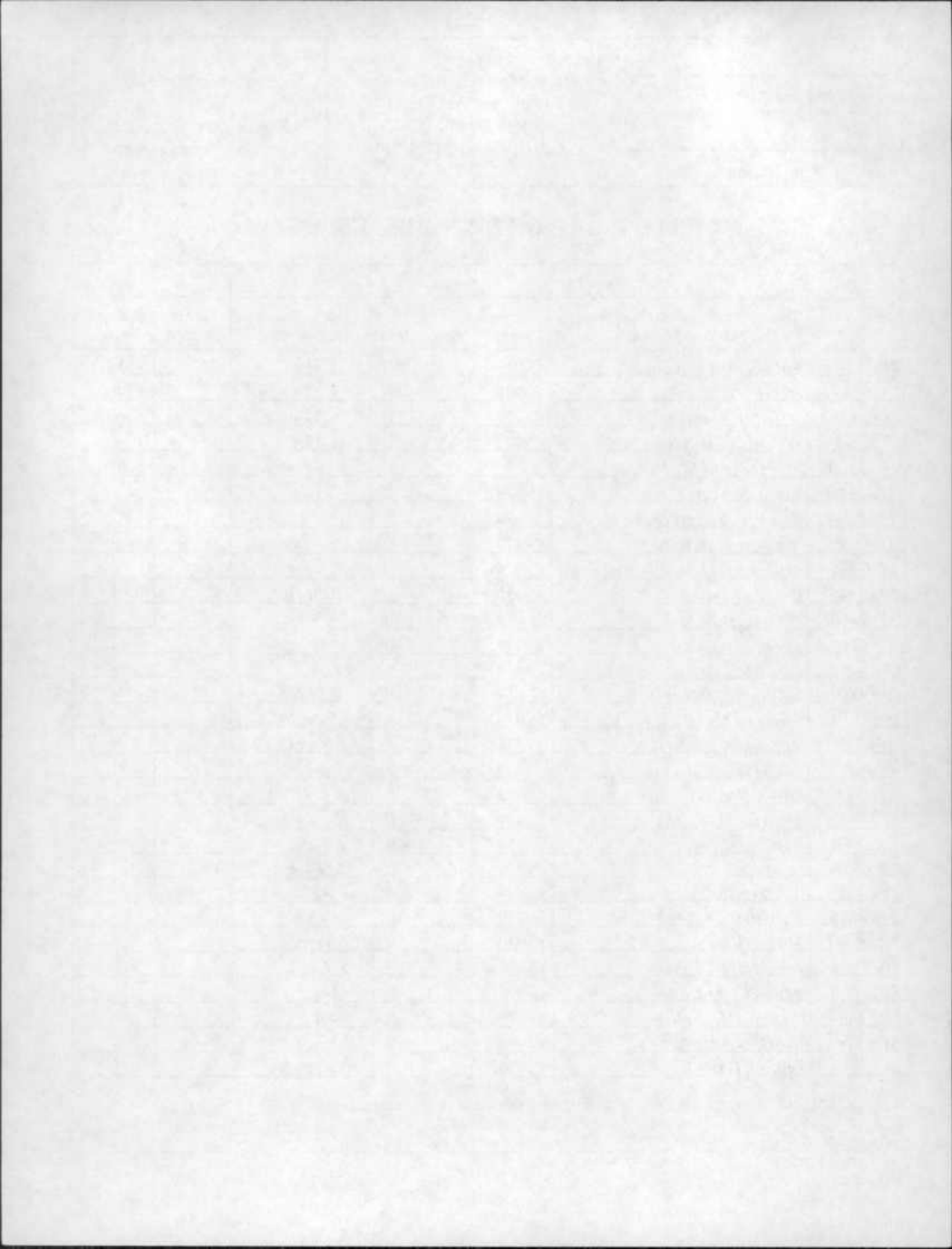
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
1P22954	QUESINBERRY, Donna	C-979	II	5-18-00		BURIED
5P22958	MOORE, Frank	C-979	II	5-26-00		IN
6P22959	WHEATLEY, William	C-979	II	5-26-00		LANDFILL
0P22960	PROCTOR, Clayton	C-979	II	3-19-00		
1P22961	PUFFENBERGER, Laura	C-979	II	2-00 to 5-30-00		
3P22963	BROWN, Sean	C-979	II	5-12-00		
4P22964	SALSBURY, Terrence	C-979	II	5-1-00		
5P22965	JENNINGS, Melissa	C-979	II	5-29-00		
6P22966	JENNINGS, Lisa	C-979	II	5-24-00		
2P22969	NEALE, Charles	C-979	II	5-4-00		
3P22970	SMITH, Howard	C-979	II	5-8-00		
5P22972	FLERLAGE, John	C-979	II	4-13-00		
6P22973	VAUGHAN, Said	C-979	II	1-22-00		
0P22974	STRINGER, Theodora	C-979	II	5-31-00		
1P22975	KEMP, Charles	C-979	II	5-28-00		
3P22977	AUFRECHT, Joseph	C-979	II	5-22-00		
4P22978	RISELING, William	C-979	II	6-1-00		
5P22979	CALL, Aaron	C-979	II	12-1-98		
1P22982	BOWLING, Carolyn	C-979	II	5-24-00		
4P22985	KERRWOOD, Karen	C-979	II	6-1-00		
5P22986	JACKSON, Dennis	C-979	II	5-2-00		
1P22987	HATZEL, Bruce	C-979	II	6-2-00		
2P22990	GLADKOFF, Dolores	C-979	II	6-2-00		
3P22991	LYLES, Bruce	C-979	II	5-19-00		
4P22992	HARMEL, Sterling	C-979	II	5-1-00		
5P22993	HARMEL, Rhonda	C-979	II	5-1-00		
0P22995	HUMPHRIES, Frank	C-979	II	12-11-99		
5P23455	HAMPTON, Chandra	C-979	II	7-15-00		
6P23456	BUTLER, Francis	C-979	II	6-23-00		W

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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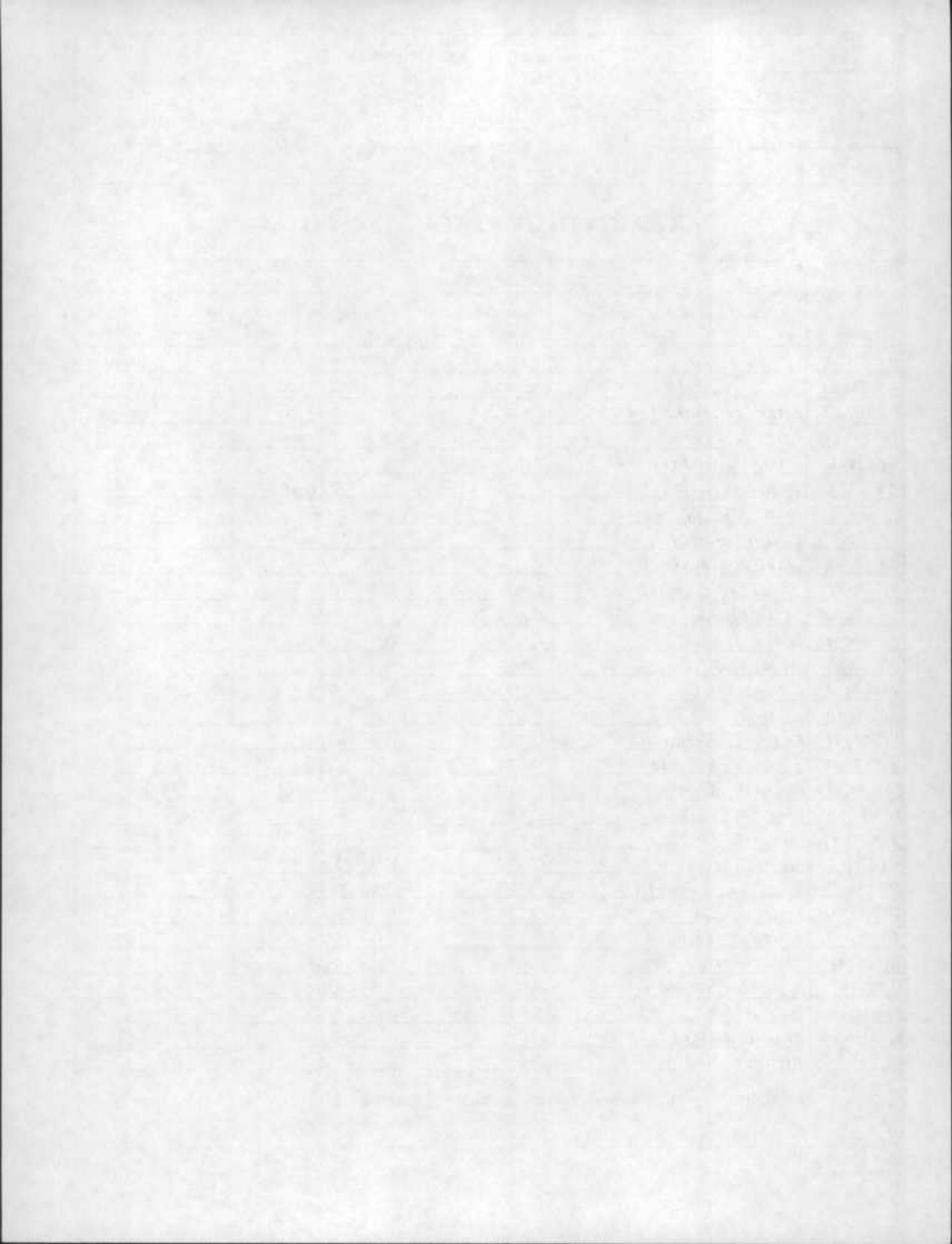
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
4P23020	JONES, Ronica	C-979	II	3-9-00		BURIED
6P23022	MINOR, Crystal	C-979	II	2-5-00		IN
0P23023	MITCHELL, Michelle	C-979	II	3-11-00		LANDFILL
1P23024	OTTS, Lonnie	C-979	II	2-9-00		
3P23026	ROLLINS, Michael	C-979	II	5-13-00		
5P23028	PICKERAL, Michael	C-979	II	5-14-00		
6P23029	LOCKE, Sheila	C-979	II	2-12-00		
1P23031	BUTLER, Gerald	C-979	II	12-20-99		
2P23032	HOLBINK, Michael	C-979	II	7-16-99		
4P23034	SCALISE, Eustacia	C-979	II	11-19-99		
5P23035	SCOTT, Dominica	C-979	II	12-4-99		
6P23036	DAVIS, Robert.	C-979	II	6-4-00		
0P23037	THOMPSON, William	C-979	II	6-5-00		
2P23039	LUCAS, Paul	C-979	II	5-19-00		
3P23040	SWANN, Joseph	C-979	II	3-11-00		
4P23041	ESTEVEZ, Elizabeth	C-979	II	6-19-00		
5P23042	JOHNSON, Michelle	C-979	II	6-19-00		
0P22939	MCWILLIS, JAMES	C-979	II	5-27-00		
1P22940	LANCASTER, John	C-979	II	5-27-00		
2P22941	SPARKS, Linda	C-979	II	5-23-00		
3P22942	SAIN, Tracy	C-979	II	10-15-99		
4P22943	ROBINSON, Samuel	C-979	II	5-27-00		
6P22945	CLARK, David	C-979	II	5-20-00		
1P22947	SCHULZ, Richard	C-979	II	5-29-00		
2P22948	TEMPLEMAN, Frankie	C-979	II	5-29-00		
3P22949	BEUCHART, Lawrence	C-979	II	5-23-00		
4P22950	DOUGLAS, Brian	C-979	II	5-20-00		
6P22952	ARNOLD, Michael	C-979	II	5-30-00		
0P22953	ATCHER, Dorele	C-979	II	5-18-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Arner  
Signature  
DGS 550-2 (rev. 1/93)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
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Division or Unit		

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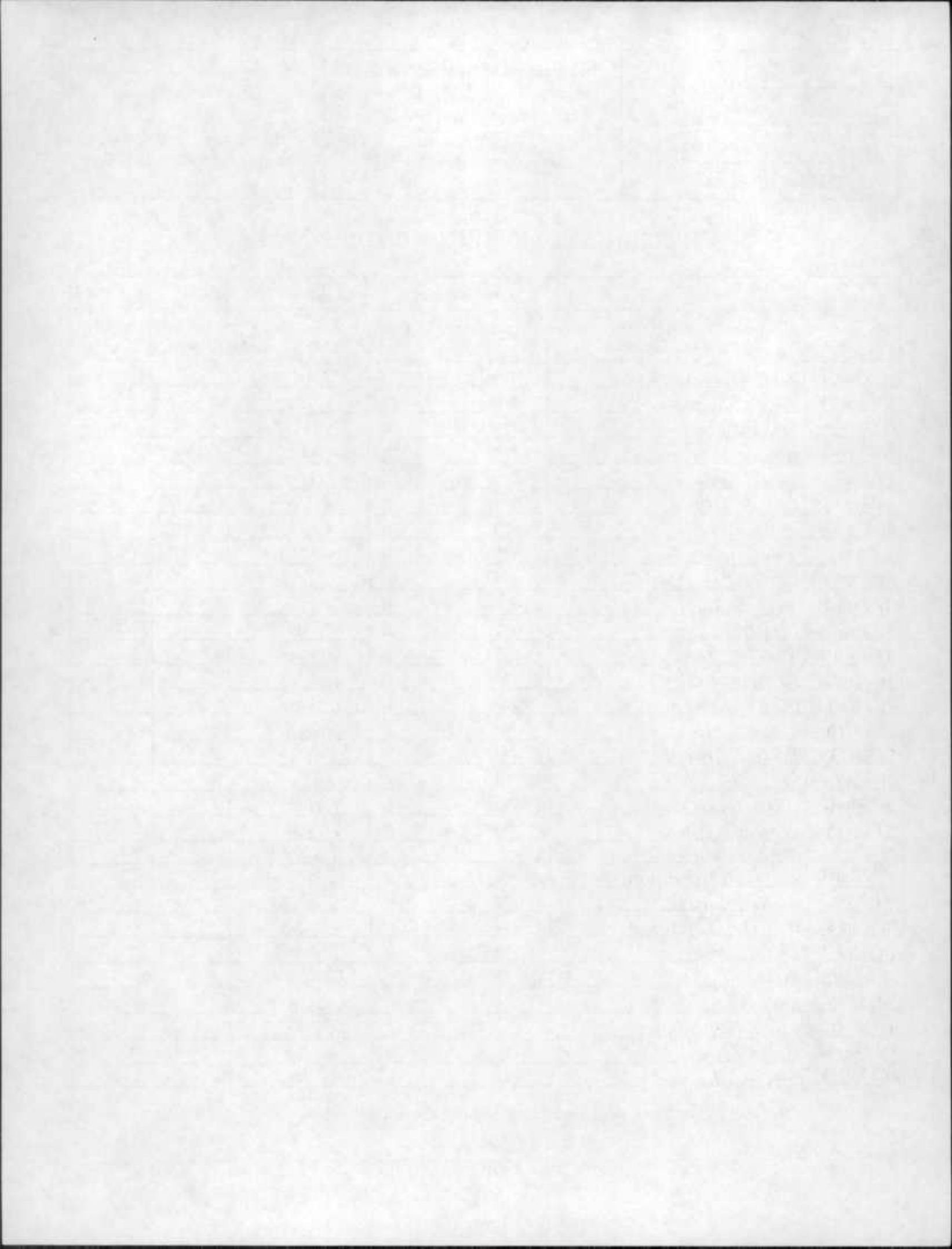
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
1P23087	KIDD, Michael	C-979	II	6-10-00		BURIED
5P23091	RATYBURN, Anthony	C-979	II	5-30-00		IN
0P23093	BELL, William	C-979	II	5-13-00		LANDFILL
1P23094	KANE, Kimberly	C-979	II	5-27-00		
2P23095	GATES, Calvin	C-979	II	6-12-00		
3P23096	BROUW, William	C-979	II	6-5-00		
4P23097	FISITER, Paul	C-979	II	6-12-00		
5P23098	FOX, Charles	C-979	II	4-27-00		
6P23099	SOMERVILLE, Sheila	C-979	II	5-31-00		
2P23102	NELSON, Daryl	C-979	II	3-13-00		
3P23103	PARKER, Helita	C-979	II	3-8-00		
4P23104	PORTER, Tracy	C-979	II	2-23-00		
5P23105	RUCKNEK, Kevin	C-979	II	1-28-00		
2P23109	BLAKE, Reuben	C-979	II	6-13-00		
3P23110	HOUSER, Sherry	C-979	II	5-19-00		
5P23112	FINLEY, Shari	C-979	II	6-13-00		
0P23114	STUPELLO, Amanda	C-979	II	6-8-00		
2P23116	HILL, Thomas	C-979	II	6-11-00		
5P23119	CCAUTON, Arlene	C-979	II	6-13-00		
0P23121	LAMB, Franklin	C-979	II	11-2-99		
1P23122	QUISENBERRY, Andrew	C-979	II	10-5-99		
4P23125	ELDER, Cyrus	C-979	II	5-23-00		
5P23126	BURTON, Christopher	C-979	II	6-3-00		
6P23127	ZHANG, Meng	C-979	II	6-6-00		
1P23045	MILLER, April	C-979	II	11-13-99		
2P23046	RHONES, Dany	C-979	II	2-26-00		
4P23098	BRICKNER, Jeffrey	C-979	II	6-6-00		
5P23049	ADAIR, Flint	C-979	II	6-6-00		
2P23053	MONEILL, George	C-979	II	6-7-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Quida S Haine  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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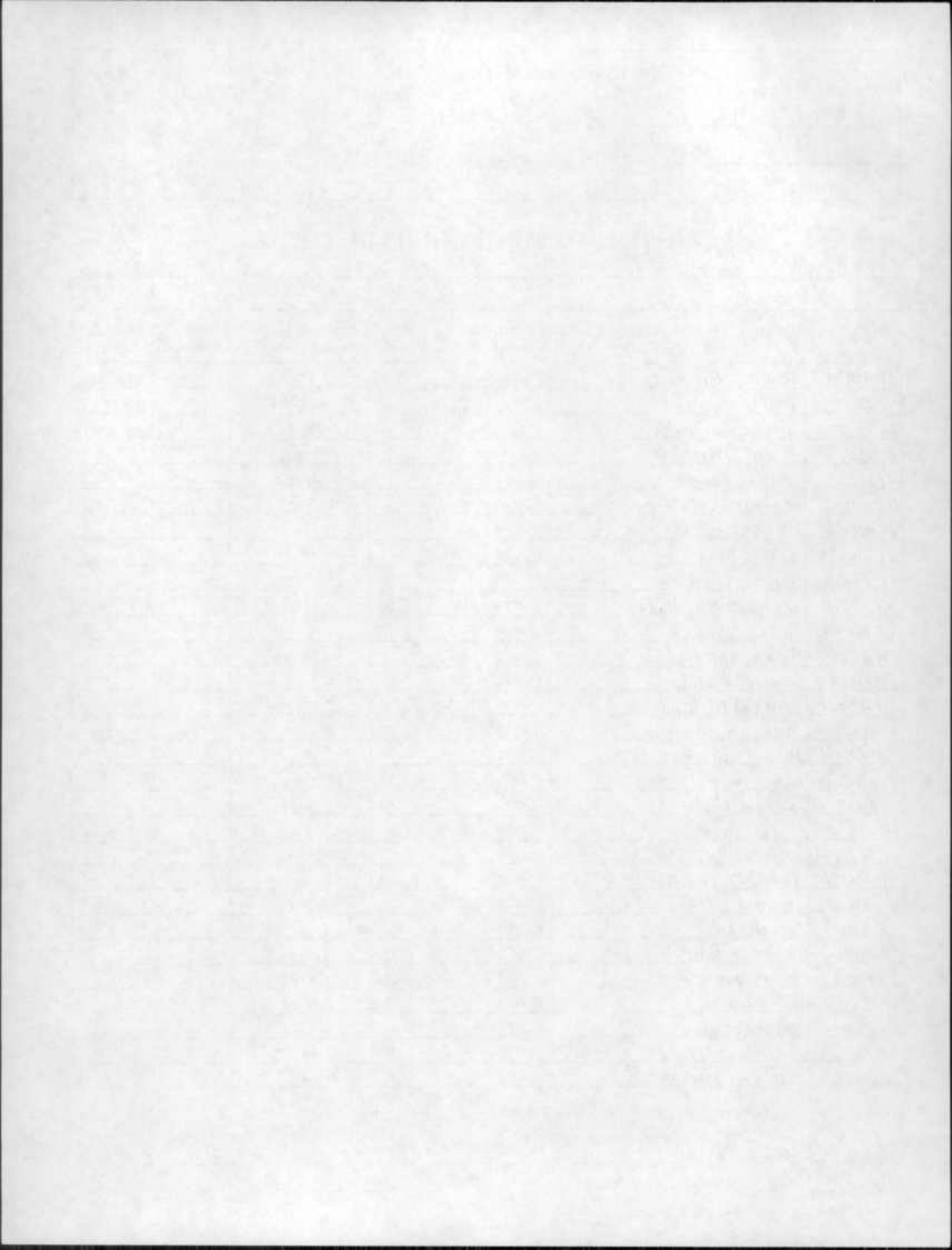
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P23054	SANTOS, Gregorio	C-979	II	5-25-00		BURIED
4P23055	PRICE, Samuel	C-979	II	6-6 to 6-7-00		IN
6P23057	STEVENSON, Aaron	C-979	II	6-6-00		LANDFILL
0P23058	COOPER, Lenon	C-979	II	6-7-00		
2P23060	SMITH, Robert	C-979	II	5-26-00		
4P23062	WILLIAMS, Andre	C-979	II	6-6-00		
2P23067	BROOKS, Veronica	C-979	II	3-17-00		
3P23068	ESTEP, Anna	C-979	II	4-17-00		
4P23069	JONES, Lanica	C-979	II	3-9-00		
5P23070	MCCULLOUGH, Clyde	C-979	II	3-11-00		
0P23072	BUTLER, Francis	C-979	II	6-5-00		
3P23075	WINNEGAR, Jason	C-979	II	6-8-00		
6P23078	KECCY, Robert	C-979	II	6-7-00		
2P23081	SHIFFLETT, Tina	C-979	II	5-23-00		
3P23082	MILLS, Yvette	C-979	II	3-3-00		
5P23000	MCKAY, Christ	C-979	II	6-2-00		
6P23001	WOOD, Leroy	C-979	II	6-2-00		
0P23002	SWANN, Linda	C-979	II	6-4-00		
1P23003	MILES, Agatha	C-979	II	6-2-00		
2P23004	NANCE, Sylvester	C-979	II	5-25-00		
9P23007	PERKINS, Charles	C-979	II	6-3-00		
6P23008	LEONARD, Robbie	C-979	II	6-4-00		
0P23009	PADGETT, Roy	C-979	II	6-4-00		
1P23010	ADAMS, Debuor's	C-979	II	6-4-00		
2P23011	HALES, Mark	C-979	II	6-4-00		
4P23013	LUMPKIN, David	C-979	II	6-4-00		
5P23014	NESTOR, Wendy	C-979	II	6-1-00		
6P23015	SALISBURY, Terene	C-979	II	5-27-00		
3P23019	JOHNSON, Marqui	C-979	II	3-22-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda J. Barnes  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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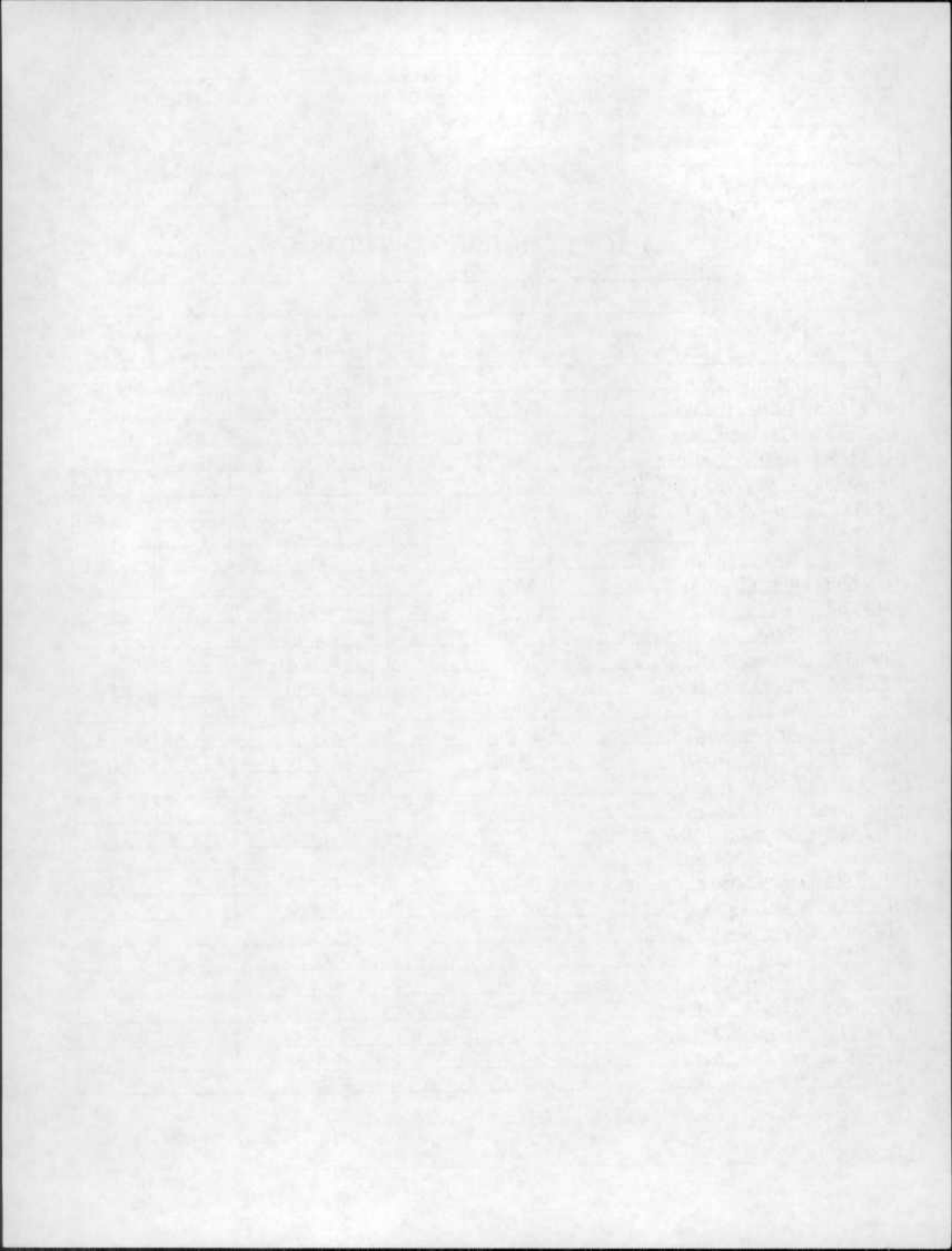
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
2P23200	MACKALL, Jamar	C-979	II	6-21-00		BURIED
4P23202	GRAY, Donald	C-979	II	6-22-00		IN
1P23206	CURTIS, Anthony	C-979	II	6-7-00		LANDFILL
2P23207	BROWN, Monte	C-979	II	6-16-00		
3P23208	DECESARIS, Charles	C-979	II	3-20-00		
4P23209	FINAMORE, Margaret	C-979	II	4-6-00		
5P23210	NIXON, Gary	C-979	II	6-22-00		
0P23212	BERGER, Cheyenne	C-979	II	6-19-00		
2P23214	MYERS, Mark	C-979	II	6-3-00		
3P23215	LOWE, Kim	C-979	II	6-23-00		
1P23129	ZHANG, Meng	C-979	II	6-6-00		
2P23130	WASHINGTON, Tonya	C-979	II	5-31-00		
4P23132	MCGOWAN, Keith	C-979	II	6-14-01		
5P23133	HARRIS, Briani	C-979	II	9-30-99		
6P23134	STRAIN, Byron	C-979	II	6-13-00		
1P23136	MCDADE, Terrell	C-979	II	6-14-00		
3P23138	BANIKS, Pimmel	C-979	II	6-14-00		
4P23139	STAMS, Larry	C-979	II	5-15-00		
6P23141	CARTWRIGHT, Robert	C-979	II	6-14-00		
0P23142	MUSSELMAN, Dorothy	C-979	II	6-10-00		
3P23145	MILOR, Harry	C-979	II	6-15-00		
4P23146	BREDELL, Renne	C-979	II	4-11-00		
5P23147	COX, Lynette	C-979	II	12-17-99		
0P23149	IVEY, Kevin	C-979	II	2-12-00		
3P23152	TATEM, William	C-979	II	4-15-00		
4P23153	WEAVER, Latanya	C-979	II	8-14-99		
5P23154	WILLIAMS, Erisula	C-979	II	6-4-00		
6P23155	CARBELL, Madi	C-979	II	6-9-00		
0P23156	BRAWNER, David	C-979	II	7-29-99		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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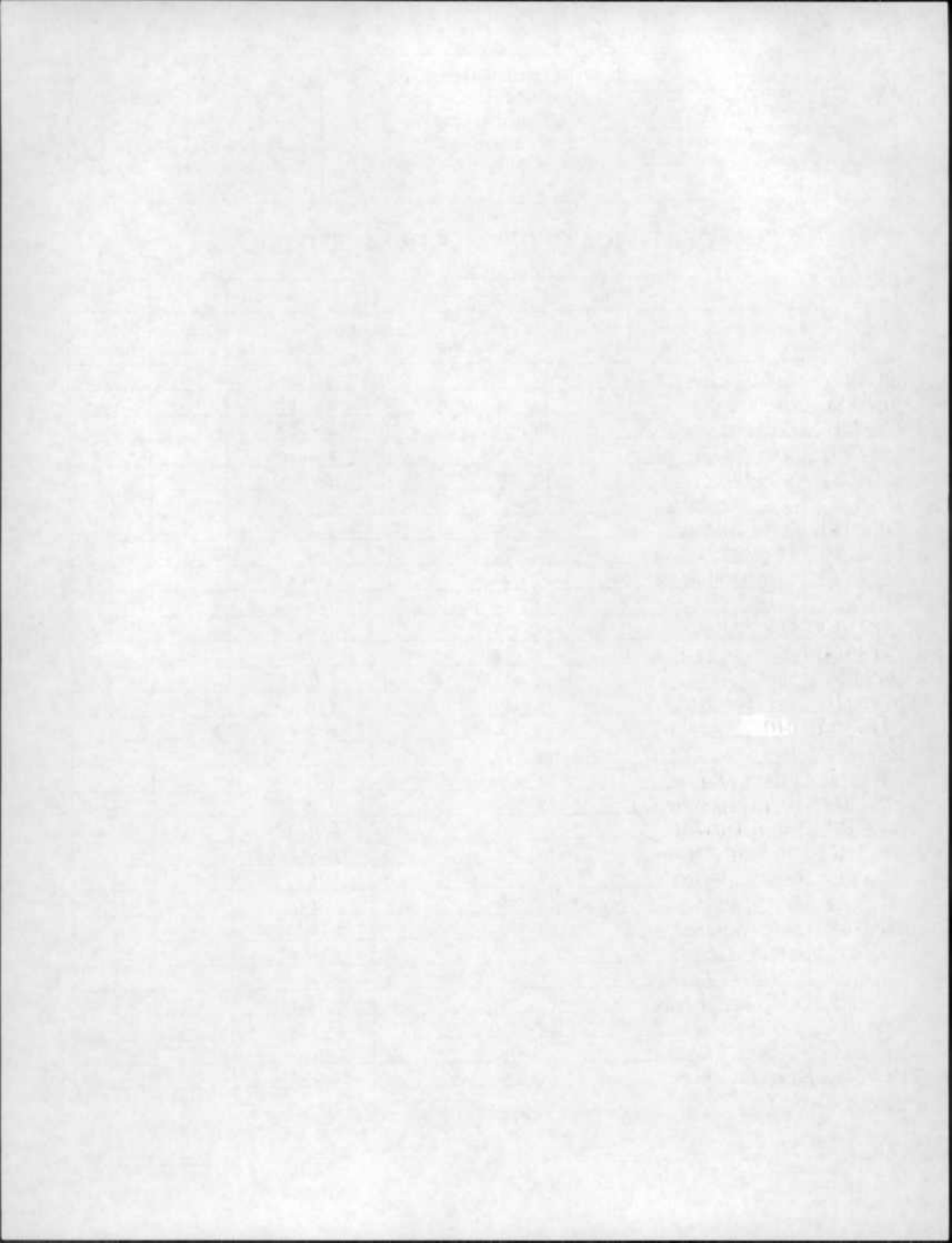
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
0P23247	MORRIS, Jennifer	C-979	II	5-23-00		BURIED
1P23248	GORRICK, Carl	C-979	II	6-4-00		IN
2P23249	MITCHELL, Wesley	C-979	II	6-25-00		LANDFILL
4P23251	WADE, John	C-979	II	6-26-00		
6P23253	SAMS, Larry	C-979	II	6-15-00		
1P23255	GANT, Deontrae	C-979	II	6-27-00		
5P23161	GIBBONS, Marc	C-979	II	6-16-00		
6P23162	EDWARDS, Robert	C-979	II	6-16-00		
0P23163	GILL, Jacqueline	C-979	II	5-21-00		
2P23165	BROWN, Monte	C-979	II	6-16-00		
3P23166	WOODS, Tracy	C-979	II	6-16-00		
5P23168	WALLACE, Phillip	C-979	II	6-16-00		
6P23169	JOHNSON, Tarrin	C-979	II	6-16-00		
1P23171	POWELL, Robert	C-979	II	6-16-00		
5P23175	EMMOLA, Kevin	C-979	II	6-17-00		
0P23177	HAMILTON, Richard	C-979	II	6-14-00		
2P23179	BUTLER, Robert	C-979	II	6-8-00		
4P23181	HARRIS, Marshakia	C-979	II	4-15-00		
6P23183	POSEY, Mildred	C-979	II	6-16-00		
2P23186	HONAKER, Stephen	C-979	II	6-16-00		
3P23187	BROWN, Jessica	C-979	II	6-16-00		
5P23189	KITTS, David	C-979	II	6-12-00		
6P23190	ROBERTS, Maria	C-979	II	6-19-00		
2P23193	MOORE, Darrick	C-979	II	6-14-00		
3P23194	SHORTER, Tyrone	C-979	II	6-20-00		
4P23195	RIBEIRO, Michelle	C-979	II	5-14-99		
6P23197	CHISLEY, Kyle	C-979	II	6-21-00		
0P23198	DARNES, Michael	C-979	II	6-11-00		
1P23199	EDMONDS, Herman	C-979	II	6-16-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harvey  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





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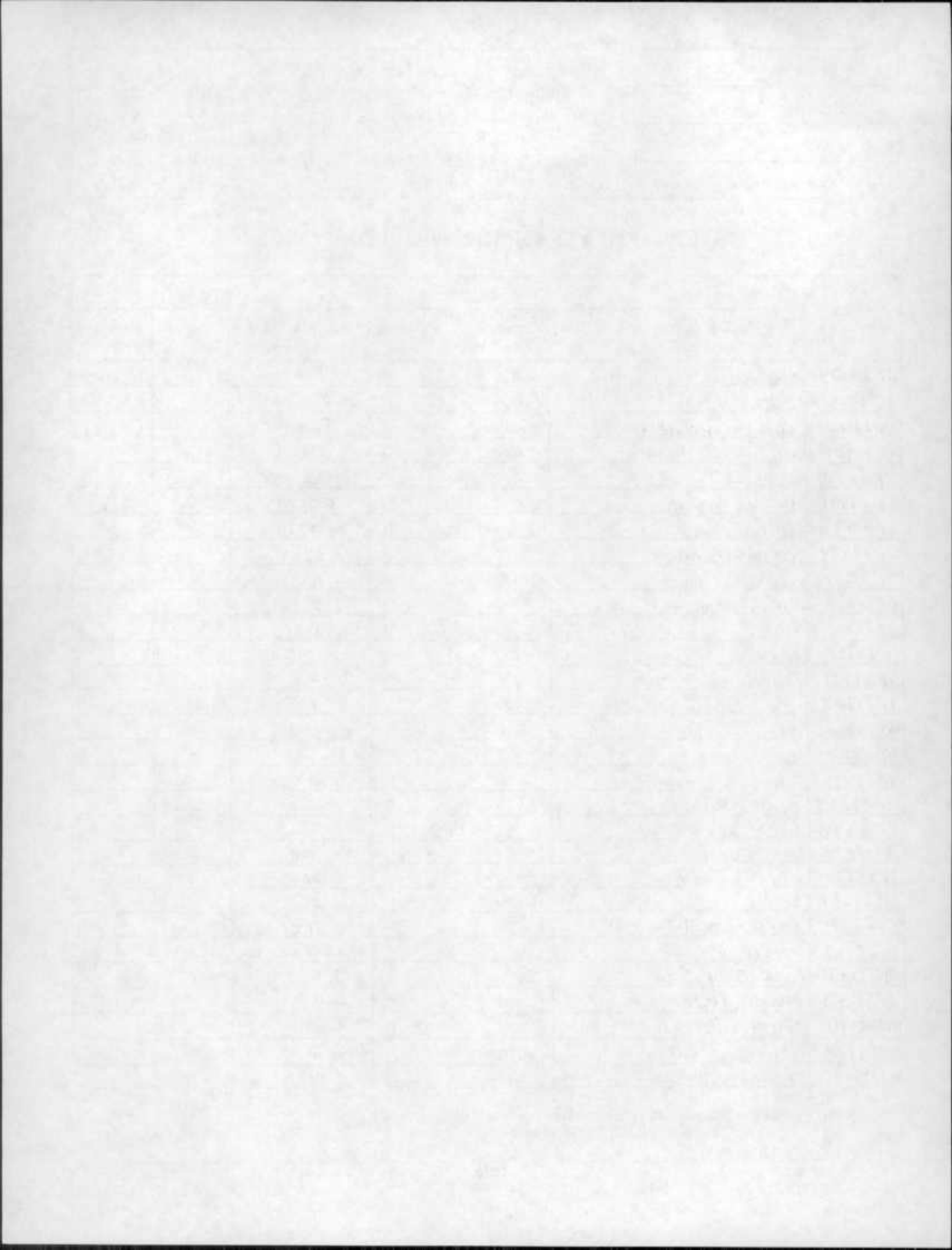
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
6P22924	TOMPSON, Nicole	C-979	II	5-18-00		BURIED
0P22925	MYERS, Richard	C-979	II	5-18-00		IN
2P22927	EDELEN, Kenneth	C-979	II	5-24-00		LANDFILL
3P22928	THERNTON, Thomas	C-979	II	5-21-00		
5P22930	SCHOEN, James	C-979	II	5-26-00		
6P22931	POSEY, Jerry	C-979	II	5-26-00		
0P22932	TALBOT, Mark	C-979	II	5-27-00		
2P22934	ADAMS, John	C-979	II	5-27-00		
5P23217	FLEMING, Lamont	C-979	II	4-18-00		
6P23218	MCKOY, Victor	C-979	II	12-23-99		
0P23219	MORELAND, John	C-979	II	6-12-00		
1P23220	ORZULAK, Paul	C-979	II	10-23-99		
2P23221	RODRIGUEZ, Syraida	C-979	II	4-14-00		
4P23223	GRAY, Ahmad	C-979	II	6-24-00		
6P23225	GREEN, Deante	C-979	II	6-24-00		
3P23229	HIGGS, Susan	C-979	II	6-12-00		
4P23230	RHONE, Christopher	C-979	II	6-24-00		
2P23235	COATES, Mildred	C-979	II	6-25-00		
3P23236	GARY, Ricky	C-979	II	6-25-00		
4P23237	DAVIS, Timothy	C-979	II	6-25-00		
5P23238	HAZEL, Timothy	C-979	II	6-24-00		
6P23239	SMITH, Charles	C-979	II	6-25-00		
0P23240	PICKERAL, William	C-979	II	6-21-00		
1P23241	KELLER, Monte	C-979	II	6-17-00		
2P23242	BLICKENEY, Sean	C-979	II	2-6-00		
3P23243	PARKER, Bryan	C-979	II	4-17-00		
4P23244	SMITH, Vicki	C-979	II	5-15-00		
5P23245	STRICKLAND, Michael	C-979	II	4-30-00		
6P23246	SHOCKLEY, Cheryl	C-979	II	5-23-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Lynda S. Garner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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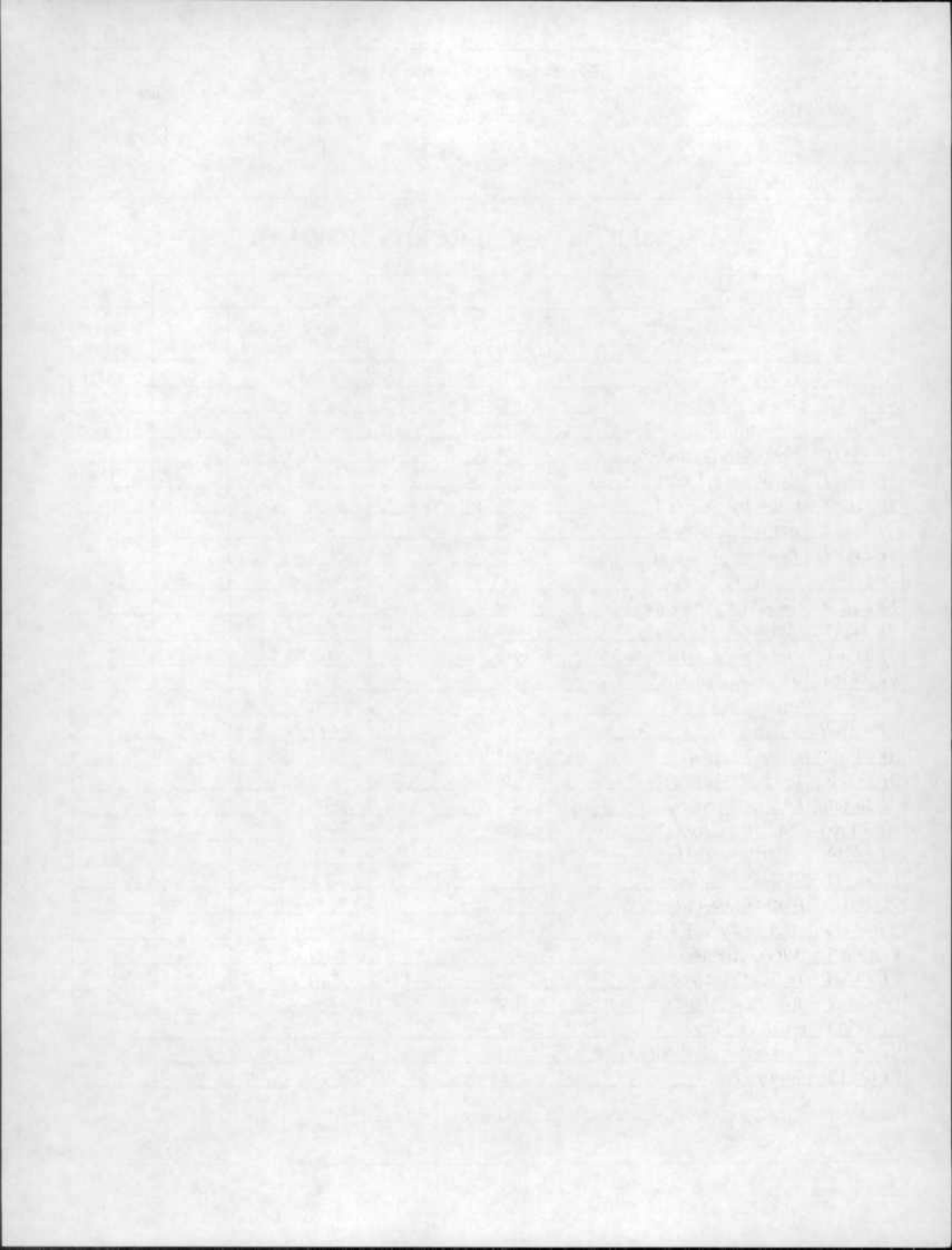
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P22886	CURTIS, Ronald	C-979	II	5-23-00		BURIED
4P22887	FORTZEN, Patrick	C-979	II	2-25-00		IN
5P22888	FOX, Charles	C-979	II	5-24-00		LANDFILL
0P22890	CARLSON, Sandra	C-979	II	6-18-99		
1P22891	WILLIAMS, Robert	C-979	II	12-24-99		
2P22892	BOWMAN, Daniel	C-979	II	4-16-00 4-17-00		
3P22893	ATKINSON, Mark	C-979	II	5-25-00		
4P22894	RANDALL, Raymond	C-979	II	4-30-00		
6P22896	DUCKETT, James	C-979	II	4-16-00		
1P22898	SHUNDERS, Maxine	C-979	II	3-30-00		
2P22899	SHORTER, Shannon	C-979	II	5-23-00		
3P22900	BAKER, Ronald	C-979	II	10-22-99		
4P22901	BELFON, Luchus	C-979	II	2-24-00		
6P22903	HALL, James	C-979	II	2-26-00		
0P22904	MATOR, Sonja	C-979	II	3-17-00		
1P22905	NUTWELL, James	C-979	II	12-30-99		
2P22906	PRITCHETT, Paul	C-979	II	3-5-00		
3P22907	ROBERTS, Garry	C-979	II	1-17-00		
5P22909	SILLAH, Tabatha	C-979	II	4-4-00		
6P22910	SMITH, Darrell	C-979	II	5-29-99		
0P22911	HAGGARD, Elmer	C-979	II	5-1-00		
4P22915	PARKER, William	C-979	II	5-14-00		
5P22916	BRAUNER, Tykea	C-979	II	5-23-00		
6P22917	DUFFY, Jeannie	C-979	II	5-14-00		
0P22918	POCKETT, Ursula	C-979	II	5-14-00		
1P22919	BLANTON, Carlo	C-979	II	4-29-00		
3P22921	MACK, Michael	C-979	II	5-24-00		
4P22922	SULLIVAN, Christopher	C-979	II	4-30-00		
5P22923	BOYD, Brian	C-979	II	4-29-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Barnes  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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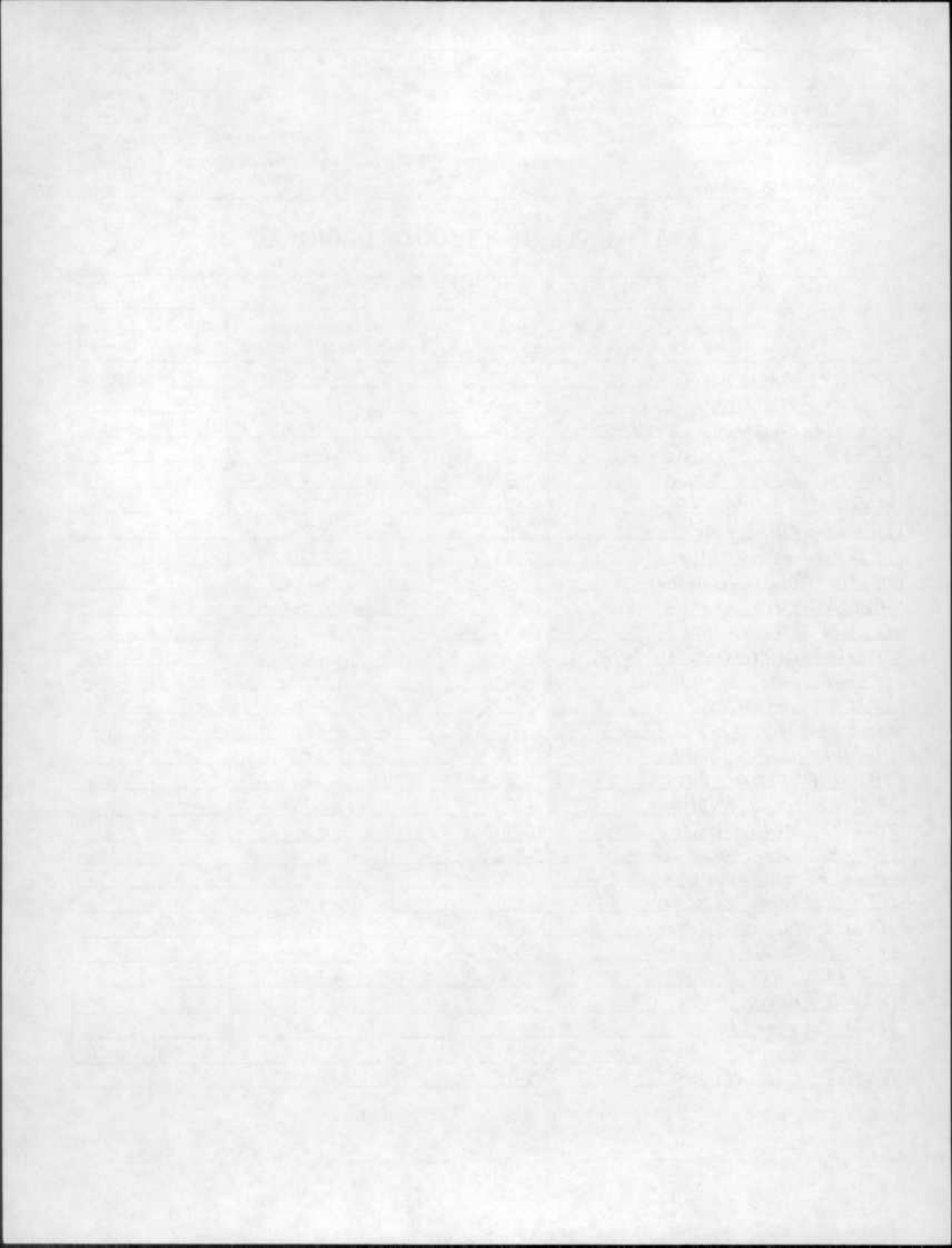
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
3P22844	CURTIS, David	C-979	II	4-1-00		BURIED
4P22845	MCKENNA, Michael	C-979	II	5-21-00		IN
6P22847	STURDIVANT, Charlene	C-979	II	2-1-00		LANDFILL
2P22850	CURTIS, Ronald	C-979	II	5-21-00		
3P22851	DODSON, Joyce	C-979	II	5-2-00		
4P22852	WHEELER, Joseph	C-979	II	5-2-00		
5P22853	MYLES, Nino	C-979	II	5-7-00		
6P22854	SMITH, Nancy	C-979	II	5-11-00		
0P22855	DOWELL, Benjamin	C-979	II	5-22-00		
3P22858	PARKE, Allen	C-979	II	4-1 to 5-21-00		
2P22864	REED, Michael	C-979	II	5-21-00		
3P22865	BATHERFIELD, Christopher	C-979	II	1-12-00		
4P22866	GARROLL, Vincent	C-979	II	3-31-00		
5P22867	GARCIA, Ding	C-979	II	1-26-00		
6P22868	HARDESTY, Alvin	C-979	II	3-29-00		
0P22869	WELLS, Kenneth	C-979	II	1-7-00		
2P22871	TRETICIC, Peter	C-979	II	6-22-99		
3P22872	DERRY, Nicolas	C-979	II	12-26-99		
4P22873	WEAVER, Brenda	C-979	II	5-7-00		
6P22875	ROBERTSON, Bryan	C-979	II	11-26-99		
0P22876	WILLIAMS, Kevin	C-979	II	5-23-00		
1P22877	BALDWIN, Joseph	C-979	II	5-3-00		
2P22878	GUEVARA, Kathleen	C-979	II	4-23-00		
3P22879	HANLEY, Kenneth	C-979	II	5-23-00		
4P22880	WHITE, Arthur	C-979	II	4-24-00		
5P22881	GARTER, Erik	C-979	II	5-23-00		
6P22882	FORD, Logan	C-979	II	5-21-00		
0P22883	THOMPSON, Christopher	C-979	II	5-23-00		
1P22884	GOLDRING, James	C-979	II	5-24-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda J. Horner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

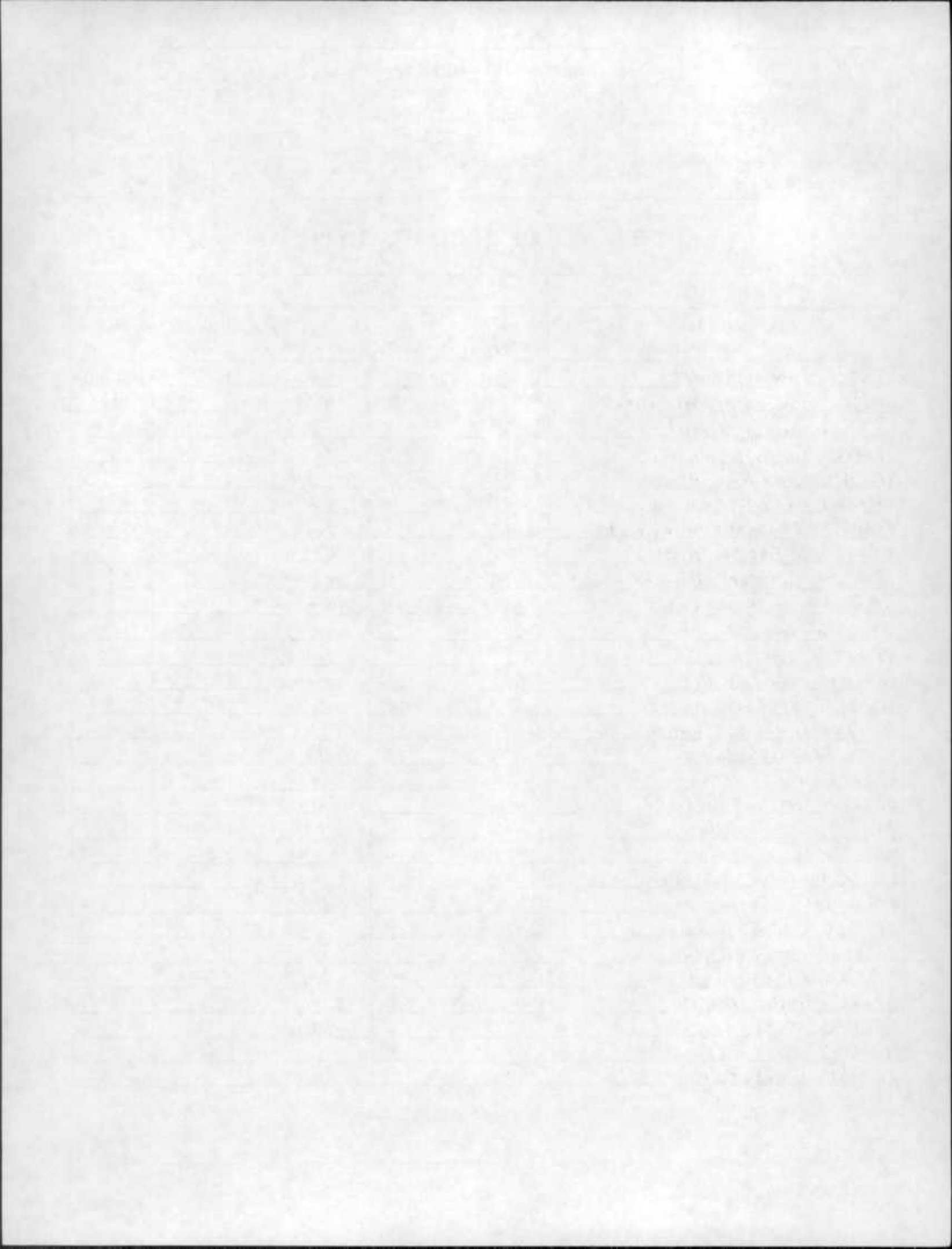
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
5P22804	KNOTT, Daniel	C-979	II	4-25-00		BURIED
6P22805	SWEENEY, Jacqueline	C-979	II	5-7-00		IN
0P22806	TERRY, Terrill	C-979	II	5-13-00		LANDFILL
3P22809	WEAVER, Andrew	C-979	II	5-7-00		
4P22810	JENNINGS, Mark	C-979	II	4-7-00		
5P22811	FABER, Sharon	C-979	II	4-29-00		
6P22812	FENSTERMAKER, Fred	C-979	II	4-29-00		
0P22813	MCGOWAN, Nicolas	C-979	II	5-13-00		
1P22814	JACKSON, Blanche	C-979	II	10-6-98		
2P22815	JACKSON, Lesia	C-979	II	10-6-98		
3P22816	FENWICK, Johnny	C-979	II	10-7-99		
4P22817	GARTEN, Erik	C-979	II	12-27-99		
6P22819	PRICE, Willie	C-979	II	12-1-98		
1P22821	KRUEGER, Nicole	C-979	II	11-2-99		
2P22822	ANDERSON, Latron e.	C-979	II	8-3-99		
4P22824	MILLS, Laura	C-979	II	9-7-99		
0P22827	MYERS, Kenneth	C-979	II	2-2-99		
2P22829	PFISTER, Claudia	C-979	II	11-2-99		
3P22830	STONE, Billy	C-979	II	8-9-98		
4P22831	WILLS, Kenneth	C-979	II	1-5-99		
6P22833	GREEN, Kameliah	C-979	II	5-2-00		
0P22834	GROSS, Robert	C-979	II	5-11-00		
2P22836	BARNES, Wayne	C-979	II	5-21-00		
3P22837	STONE, Barry	C-979	II	5-17-00		
4P22838	FRIDAY, blr	C-979	II	5-21-00		
5P22839	myers, Kenneth	C-979	II	3-2-99		
6P22840	CURTIS, Francis	C-979	II	5-21-00		
1P22842	NEALE, Barbara	C-979	II	5-17-00		
2P22843	NEALE, Barbara	C-979	II	5-16-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Lucia S. Harnett  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

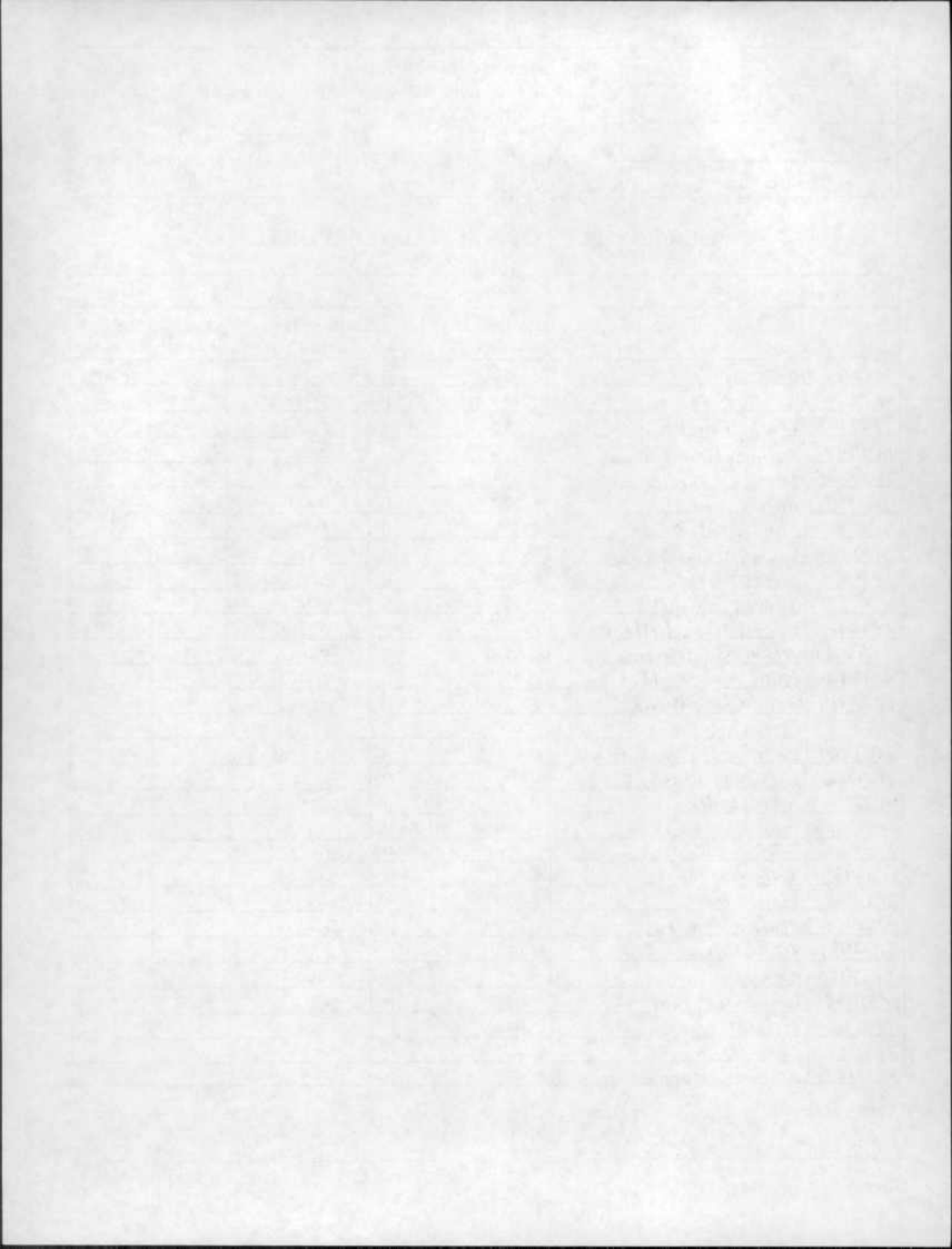
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
2P22766	DAVIS, John	C-979	II	11-1-99		BURIED
4P22768	JONES, Linda	C-979	II	5-3-00		IN
6P22770	LEWIS, Eureka	C-979	II	5-14-00		LANDFILL
0P22771	WELLS, Kevin	C-979	II	5-17-00		
1P22772	LARGEN, Sheldon	C-979	II	5-17-00		
3P22774	NEALE, James	C-979	II	2-24-00		
4P22775	HAISS, Julie	C-979	II	5-15-00		
5P22776	BRUMMITT, Kelly	C-979	II	5-17-00		
6P22777	PLATER, George	C-979	II	5-13-00		
0P22778	PADGETT, Joseph	C-979	II	4-16-00		
2P22780	BURNETT, Michelle	C-979	II	4-19-00		
3P22781	TOMLINSON, Jeffrey	C-979	II	5-11-00		
4P22782	DEVINCENT, Michael	C-979	II	4-19-00		
6P22784	SMALLWOOD, Brenda	C-979	II	4-23-00		
0P22785	BRICKNER, Jeffrey	C-979	II	5-11-00		
2P22787	WILKINSON, Shauntee	C-979	II	5-13-00		
3P22788	BOWLES, Michael	C-979	II	5-14-00		
4P22789	LYLES, William	C-979	II	4-30-00		
6P22791	HEADINGS, Stacy	C-979	II	5-11-00		
0P22792	RANDALL, Patricia	C-979	II	5-18-00		
1P22793	BENNING, Thomas	C-979	II	5-18-00		
2P22794	HUSTON, Nigel	C-979	II	5-18-00		
3P22795	TURNER, Dudley	C-979	II	2-23-00		
5P22797	FOOTE, Michael	C-979	II	12-7-99		
6P22798	HARMON, Alvin	C-979	II	5-19-00		
0P22799	GREENFIELD, Paul	C-979	II	5-19-00		
1P22800	DEPOMPA, Matthew	C-979	II	1-22-00		
2P22801	CHASE, George	C-979	II	5-5-00		
4P22803	ROBINSON, Dewayne	C-979	II	5-15-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Arney  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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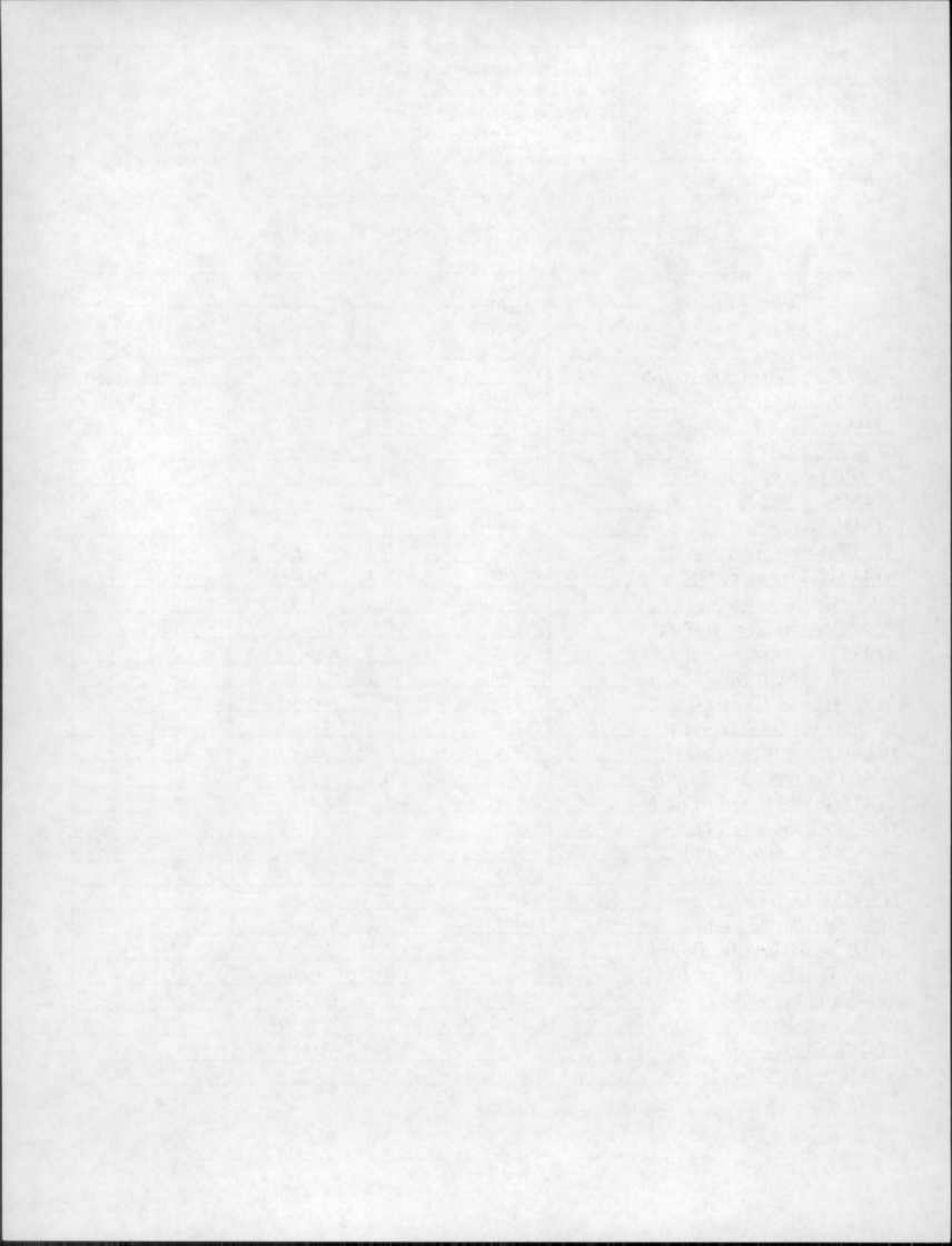
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P22725	ESPINA, Christopher	C-979	II	4-29-00		BURIED
4P22726	WEST, Jennifer	C-979	II	5-9-00		IN
5P22727	WEST, Jennifer	C-979	II	5-9-00		LANDFILL
6P22728	WEST, Jennifer	C-979	II	5-9-00		
0P22729	WEST, Jennifer	C-979	II	5-9-00		
1P22730	COCKEYVILLE, Kristin	C-979	II	5-6-00		
2P22731	MARSHALL, Michael	C-979	II	5-4-00		
3P22732	COVITEE, Carina	C-979	II	5-4-00		
4P22733	HOLMES, Robert	C-979	II	3-14-00		
0P22736	FORD, Tyon	C-979	II	5-8-00		
1P22737	DUDEFFE, Hafusat	C-979	II	5-14-00		
3P22739	CURETON, Earnest	C-979	II	5-12-00		
4P22740	SMALLWOOD, Marcus	C-979	II	2-13-00		
5P22741	COLE, George	C-979	II	5-14-00		
0P22743	GRINNAKE, Paul	C-979	II	5-15-00		
1P22744	GATTON, James	C-979	II	4-29-00		
2P22745	DOMBECK, Joseph	C-979	II	5-7-00		
3P22746	ANDERSON, Charles	C-979	II	3-27-00		
4P22747	HARMEL, Rhonda	C-979	II	4-28-00		
5P22748	WILLIAMS, Anthony	C-979	II	3-11-00		
0P22750	NATALE, Moses	C-979	II	4-15-00		
1P22751	FENWICK, John	C-979	II	5-9-00		
4P22754	YOUNG, Lola	C-979	II	5-2-00		
5P22755	MCDUGAL, Daniel	C-979	II	5-5-00		
6P22756	FRAZIER, Keidra	C-979	II	5-15-00		
3P22760	ROBINSON, Cynthia	C-979	II	5-15-00		
4P22761	JACKSON, Leslie	C-979	II	5-16-00		
5P22762	THOMPSON, James	C-979	II	5-15-00		
0P22764	WARREN, Jerome	C-979	II	5-3-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Haines  
 Signature  
 DGS 550-2 (rev. 1/93)

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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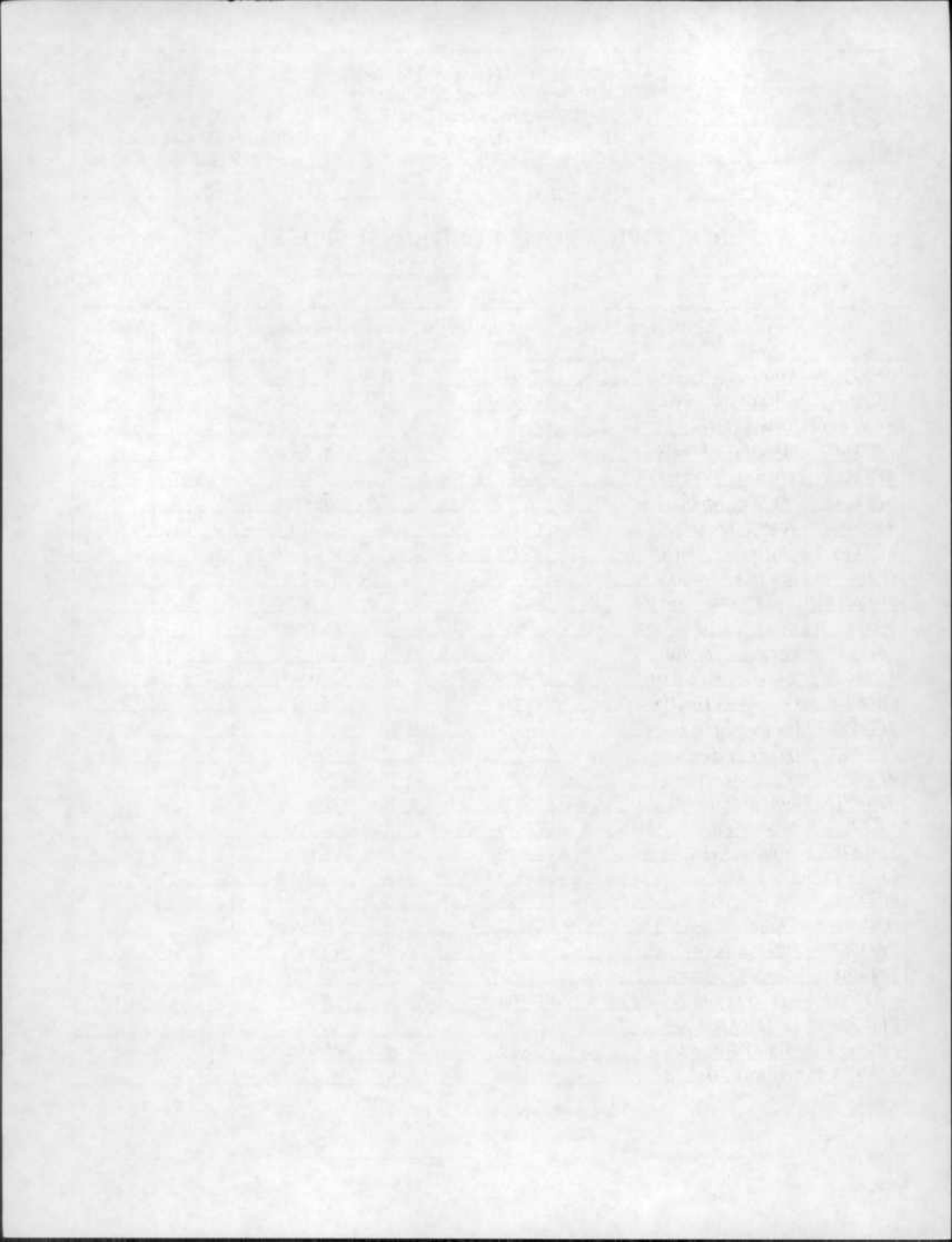
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
0P22603	GASKINS, Kenneth	C-979	II	2-18-00		BURIED
1P22604	GALLOWAY, Eric	C-979	II	2-1-00		IN
4P22614	DAVIS, Glenn	C-979	II	4-24-00		LANDFILL
1P22618	POLLARD, Lovita	C-979	II	3-3-00		
2P22619	OVERTON, Patricia	C-979	II	5-3-00		
3P22620	AVERY, Keith	C-979	II	5-3-00		
4P22621	TUMA, Theodore	C-979	II	5-3-00		
6P22623	JACKSON, Harold	C-979	II	1-22-00		
1P22625	RIVERA, Ramon	C-979	II	11-27-99		
2P22626	WEST, Jacqueline	C-979	II	12-16-99		
3P22627	WHITE, Wendy	C-979	II	12-16-99		
5P22629	CALHOUN, Arthur	C-979	II	3-30-00		
6P22630	CLARK, Maureen	C-979	II	3-24-00		
6P22700	FENWICK, Angela	C-979	II	5-9-00		
2P22703	HARVEY, Patrick	C-979	II	5-7-00		
4P22705	PACNER, Patricia	C-979	II	1-21-00		
2P22710	GROSS, Robert	C-979	II	5-11-00		
3P22711	WINGATE, Jared	C-979	II	5-11-00		
4P22712	DARAS, John	C-979	II	5-6-00		
5P22713	FARRELL, Angela	C-979	II	5-6-00		
6P22714	FORD, Tyon	C-979	II	5-11-00		
0P22715	HITCHINS, James	C-979	II	5-4-00		
1P22716	WINSTON, Desnick	C-979	II	5-4-00		
2P22717	SHORT, Kevin	C-979	II	11-15-99		
3P22718	CRUMPING, Isaac	C-979	II	5-8-00		
6P22721	MOTHERSHEAD, Ray	C-979	II	5-2-00		
0P22722	LANE, Christopher	C-979	II	4-30-00		
1P22723	ALVARADO, John	C-979	II	4-28-00		
2P22724	PINKERT, Renata	C-979	II	9-25-99		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S Harner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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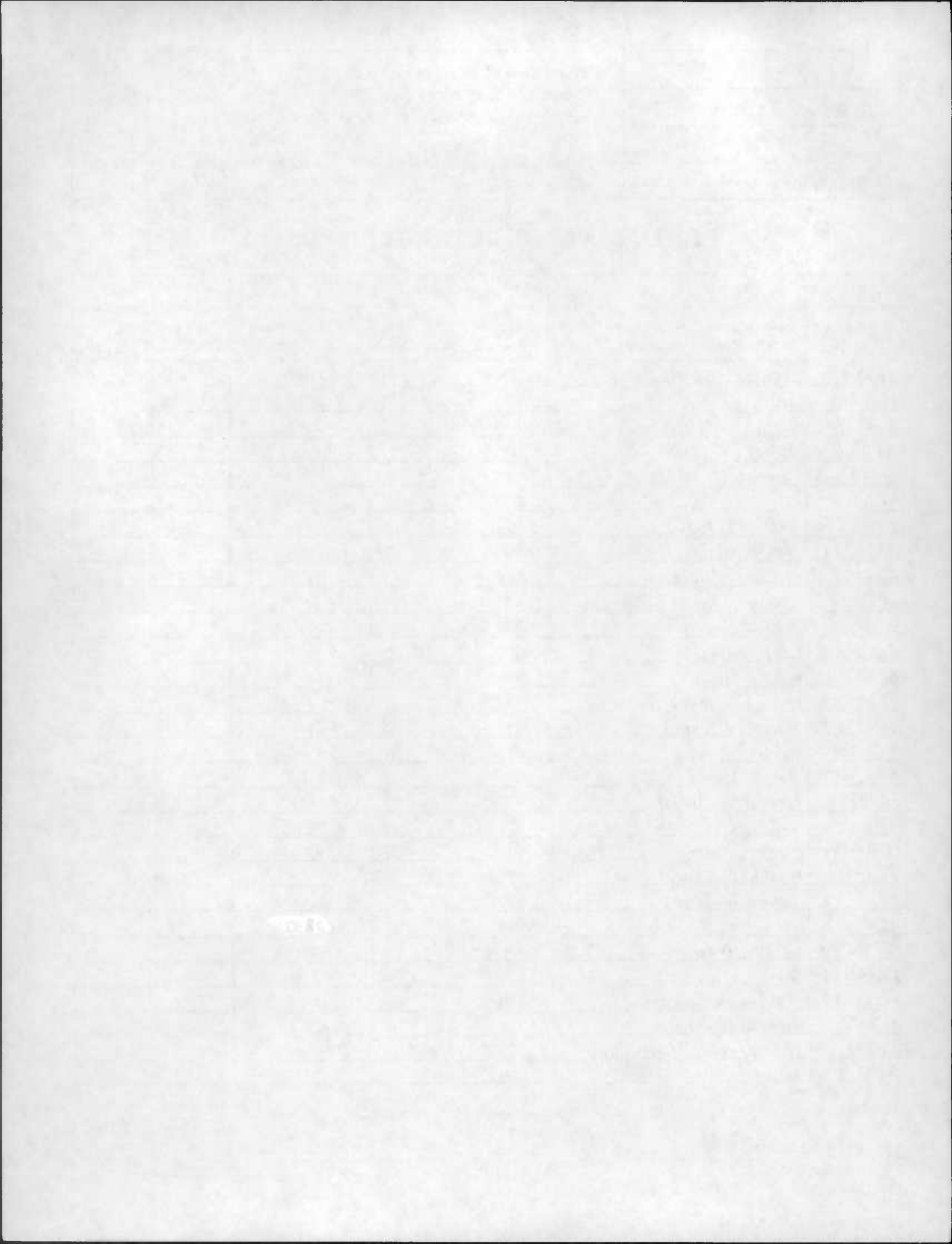
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P22557	SORRELL, Terrence	C-979	II	4-28-00		BURIED
4P22558	JONES, Thomas	C-979	II	4-28-00		IN
6P22560	SCHWEITZER, Adam	C-979	II	4-24-00		LANDFILL
1P22562	ESTEP, Kenneth	C-979	II	4-16-00		
2P22563	GOLDRING, Julius	C-979	II	4-29-00		
4P22565	RICHARDS, Victoria	C-979	II	4-23-00		
5P22566	BRUNER, Robert	C-979	II	4-30-00		
3P22571	SMITH, Howard	C-979	II	4-4-00		
5P22573	SANDERS, Claude	C-979	II	4-18-00		
6P22574	THOMAS, James	C-979	II	4-30-00		
6P22575	SHORTER, Charles	C-979	II	4-30-00		
2P22577	WEBB, Michael	C-979	II	5-1-00		
0P22582	DEBORD, Timothy	C-979	II	12-29-99		
1P22583	SUMMONS, Melvin	C-979	II	5-1-00		
2P22584	RYNN, Michael	C-979	II	4-29-00		
4P22586	RUSSELL, James	C-979	II	5-1-00		
5P22587	GATES, James	C-979	II	11-6-99		
6P22588	MATTINGLY, Joseph	C-979	II	5-1-00		
0P22589	SANDERS, Toni	C-979	II	4-25-00		
1P22590	NORMENT, Richard	C-979	II	4-25-00		
2P22591	MATTINGLY, Joseph	C-979	II	4-30-00		
3P22592	COLE, Tammy	C-979	II	5-2-00		
4P22593	SEWARD, Kenneth	C-979	II	4-28-00		
5P22594	LUSBY, Deanna	C-979	II	4-12-00		
6P22595	SAMS, Steven	C-979	II	4-2-00		
1P22597	WASHINGTON, Myllis	C-979	II	5-2-00		
3P22599	HARTNETT, Sheila	C-979	II	3-19-00		
4P22600	BITTERFIELD, Christopher	C-979	II	1-21-00		
5P22601	DAVIS, Corey	C-979	II	3-20-00		✓

I hereby certify that the records listed above were disposed of as indicated.

      Sandra S. Garner        
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





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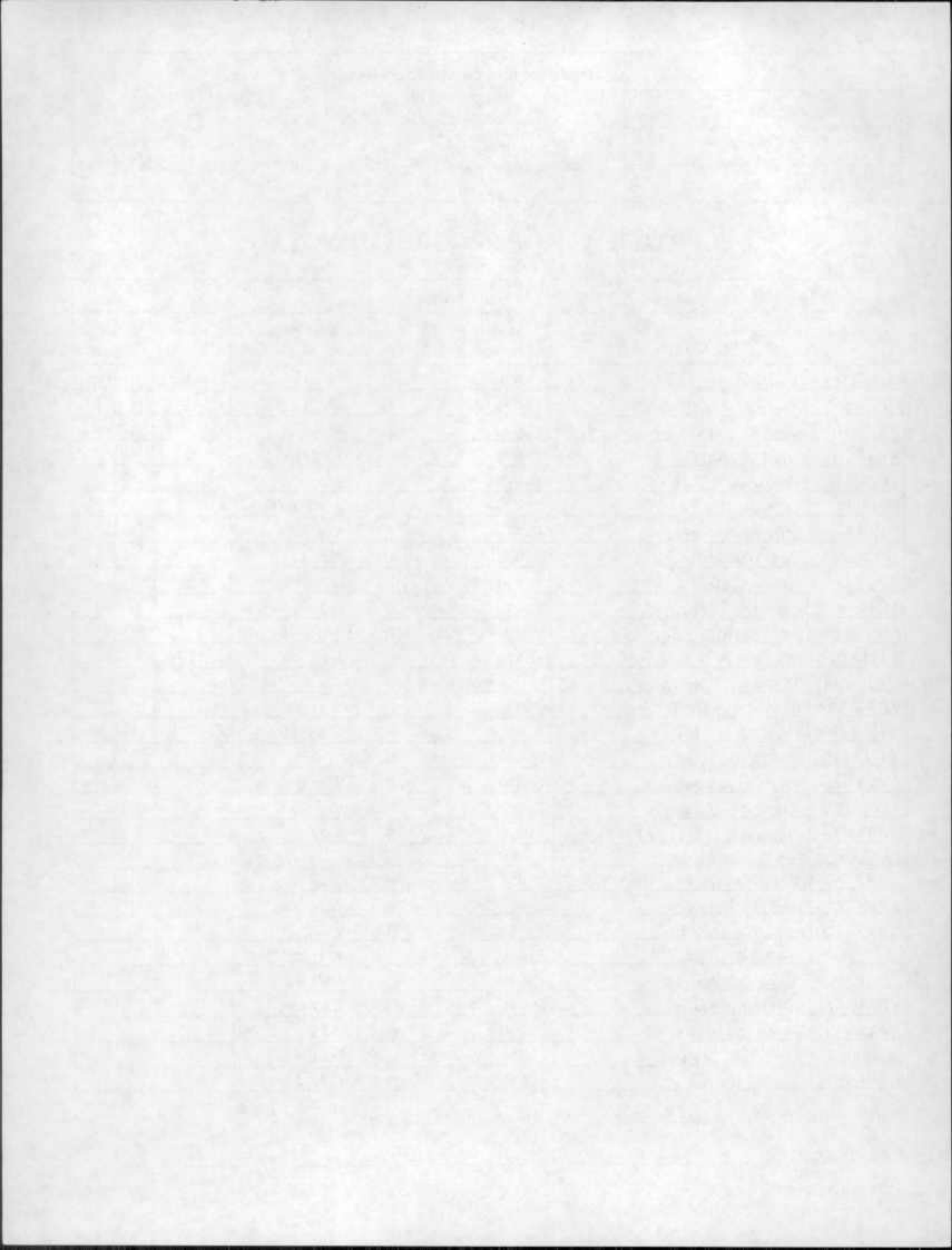
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P22508	JOHNSON, Joshua	C-979	II	4-21-00		BURIED
4P22509	HAMILTON, Lawrence	C-979	II	2-24-00		IN
5P22510	JOHNSON, Angelica	C-979	II	4-15-00		LANDFILL
6P22511	HALES, Mark	C-979	II	4-26-00		
1P22513	ROBINSON, Samuel	C-979	II	4-20-00		
2P22514	DOUGLAS, Keith	C-979	II	2-27-00		
3P22515	HAGGANS, Rodriguez	C-979	II	4-4-00		
1P22520	WILLIAMS, Angie	C-979	II	4-21-00		
3P22522	THOMAS, Kerry	C-979	II	4-26-00		
4P22523	RATLIFF, Stacy	C-979	II	11-2-99		
5P22524	MONTGOMERY, Beronda	C-979	II	12-28-99		
6P22525	METCALFE, Robert	C-979	II	4-27-00		
2P22528	PROCTOR, Cynthia	C-979	II	12-28-99		
4P22530	WILLIAMS, Betty	C-979	II	12-15-99		
5P22531	THOMPSON, Kevin	C-979	II	12-24-99		
6P22532	PATEL, Ajay	C-979	II	4-17-00		
0P22533	PATEL, Manorama	C-979	II	4-17-00		
1P22534	HUNTER, Yolanda	C-979	II	11-1-99		
3P22536	HARRISON, Samuel	C-979	II	4-27-00		
0P22540	MENDEZ, Elaine	C-979	II	4-10, 12, 13, 14, 17, 19, 22-00		
1P22541	DIETZ, Patricia	C-979	II	4-16-00		
2P22542	SMITH, James	C-979	II	4-26-00		
3P22543	BRYANT, Jennifer	C-979	II	4-3-00		
1P22548	WINDSOR, June	C-979	II	4-18-00		
2P22549	JOHNSON, Marcus	C-979	II	4-28-00		
4P22551	WRIGHT, Calvin	C-979	II	4-12-00		
5P22552	ZETTY, Terrence	C-979	II	4-25-00		
6P22553	ROBINSON, Samuel	C-979	II	4-28-00		
1P22555	QUANE, John	C-979	II	4-18-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Palmer  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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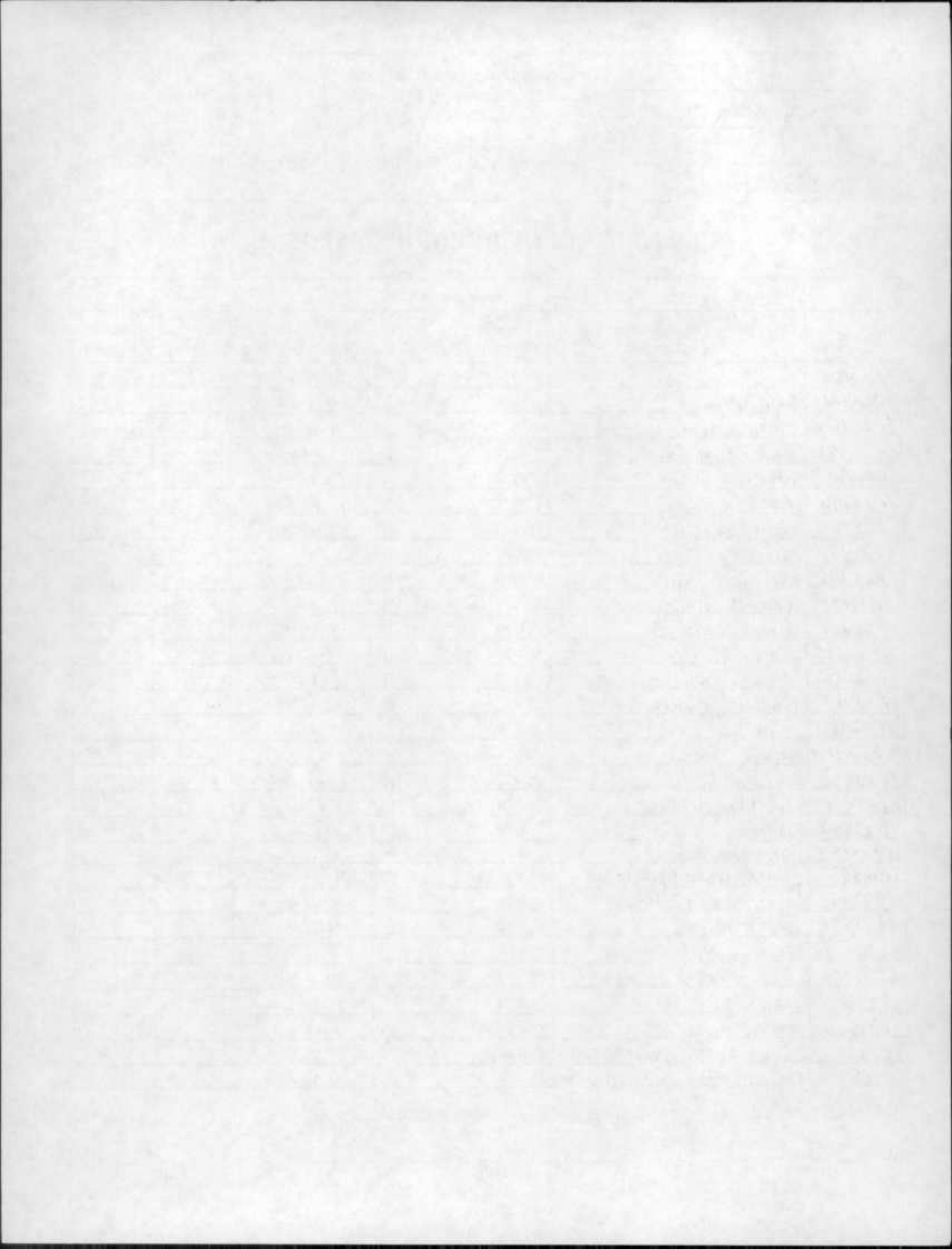
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
4P22467	TAYLOR, Darryl	C-979	II	10-23-99		BURIED
5P22468	BOYD, Brian	C-979	II	4-9-00		IN
6P22469	NOLAN, Stephen	C-979	II	4-11-00		LANDFILL
2P22472	JENKINS, Michon	C-979	II	12-14-99		
3P22473	JOHNSON, Deon	C-979	II	12-16-99		
4P22474	JONES, Kimberly	C-979	II	12-17-99		
5P22475	MAKLE, Robin	C-979	II	12-19-99		
0P22477	MILLER, Eugenia	C-979	II	12-29-99		
1P22478	MURRAY, Tarkisha	C-979	II	12-23-99		
2P22479	PERKINS, Angela	C-979	II	12-18-99		
4P22481	MENDEZ, Elaine	C-979	II	4-24-00		
5P22482	SIMMS, Thomas	C-979	II	4-16-00		
6P22483	JORDAN, Sarenthia	C-979	II	4-23-00		
1P22485	RUSSECC, Denise	C-979	II	12-23-99		
2P22486	TAYLOR, Jeremy	C-979	II	12-23-99		
5P22489	GORDON, Shawn	C-979	II	4-25-00		
6P22490	MANLEY, Claude	C-979	II	3-27-00		
0P22491	MUELLER, Heather	C-979	II	4-6-00		
1P22492	JOHNSON, Shawn	C-979	II	4-6-00		
2P22493	MYERS, Mark	C-979	II	3-25-00		
4P22495	YLMAZMCATEE, Hale	C-979	II	4-18-00		
5P22496	MCDERMOTT, Bradley	C-979	II	4-20-00		
0P22498	TURNER, Timothy	C-979	II	4-22-00		
3P22501	MCLEOD, Robert	C-979	II	4-26-00		
5P22503	BRENTON, Rita	C-979	II	4-6-00		
6P22504	ASHTON, Damon	C-979	II	1-19-00		
0P22505	MARTIN, Andre	C-979	II	4-14-00		
1P22506	GIBBONS-WOODEN, Rachel	C-979	II	4-20-00		
2P22507	CLEES, Cristel	C-979	II	4-20-00		W

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harrel  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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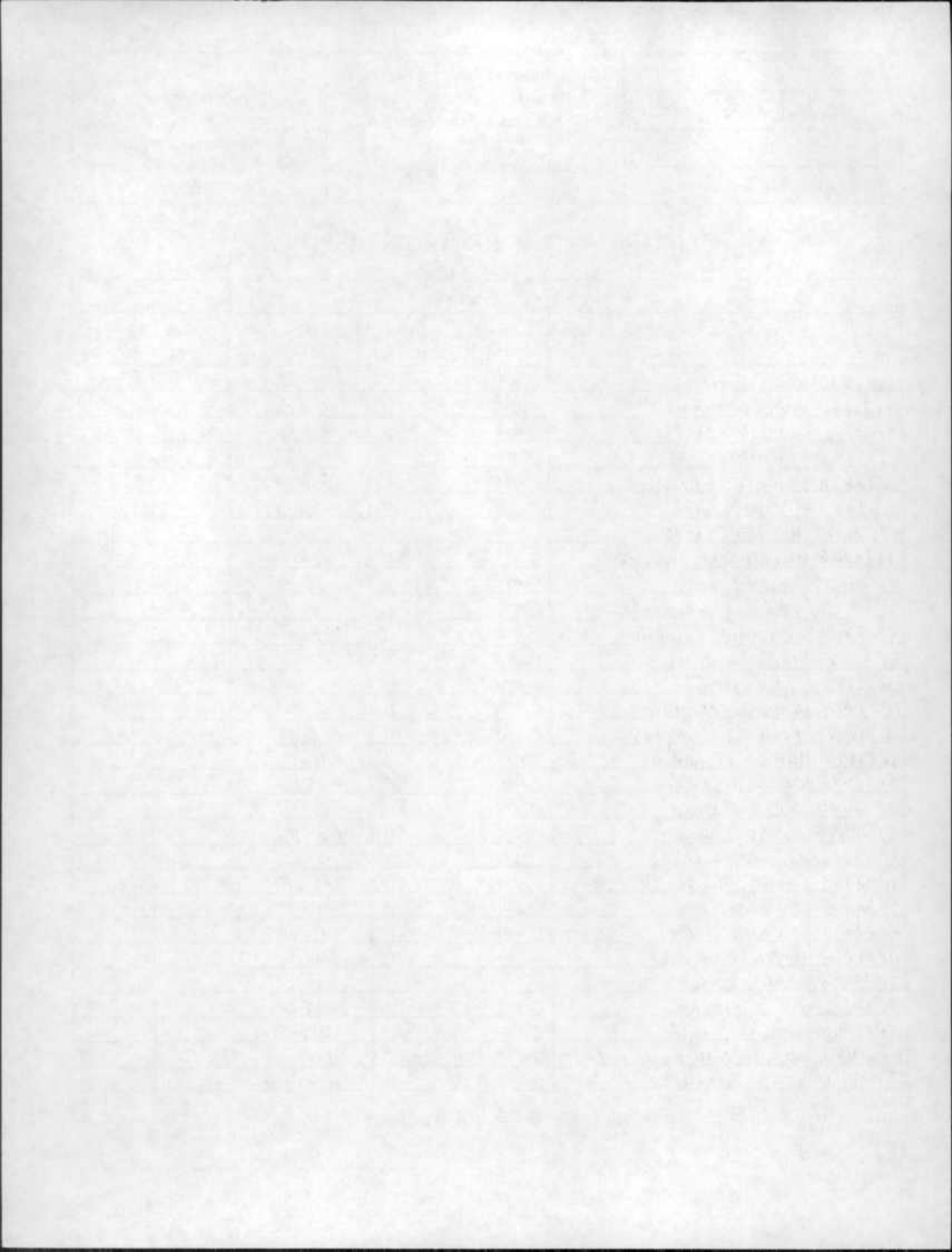
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P22690	FORD, Terrence	C-979	II	5-9-00		BURIED
4P22691	CARROLL, Angela	C-979	II	5-7-00		IN
5P22692	HARVEY, Patrick	C-979	II	5-7-00		LANDFILL
6P22693	WILLIAMS, James	C-979	II	5-6-00		
2P22696	MARRERO, Kelvin	C-979	II	5-16-99		
3P22697	PETTY, Laurel	C-979	II	5-10-00		
4P22698	HARNETT, Sherla	C-979	II	5-8-00		
3P22606	McPHERSON, George	C-979	II	3-31-00		
4P22607	DELPH, Kevin	C-979	II	4-23-00		
6P22609	BRANSON, Quinton	C-979	II	5-2-00		
0P22610	WILLIAMS, Kenneth	C-979	II	4-7-00		
2P22612	ROBINSON, Marcus	C-979	II	4-29-00		
3P22613	GTTIS, Lonnie	C-979	II	2-9-00		
1P22443	WORTHY, Chris hawna	C-979	II	6-21-99		
2P22444	BURSON, Christopher	C-979	II	4-14-00		
3P22445	IKENWOOD, Karen	C-979	II	4-18-00		
4P22446	GRESHAM, Jeffery	C-979	II	4-13-00		
5P22447	DOBSON, Juanita	C-979	II	4-18-00		
6P22448	GROSS, Larry	C-979	II	4-19-00		
3P22452	RANSOME, Leah	C-979	II	4-2-00		
4P22453	SMITH, Charles	C-979	II	4-3-00		
5P22454	DOUGLAS, Antonio	C-979	II	4-3-00		
6P22455	SWANN, James	C-979	II	3-19-00		
0P22456	HARNETT, Daniel	C-979	II	4-9-00		
2P22458	WILLS, Carlos	C-979	II	4-19-00		
3P22459	LYLES, Markus	C-979	II	4-12-00		
4P22460	POWELL, Virginia	C-979	II	4-19-00		
6P22462	MERRIWEATHER, Angel	C-979	II	4-10-00		
3P22466	FORD, Cornell	C-979	II	4-24-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Turner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

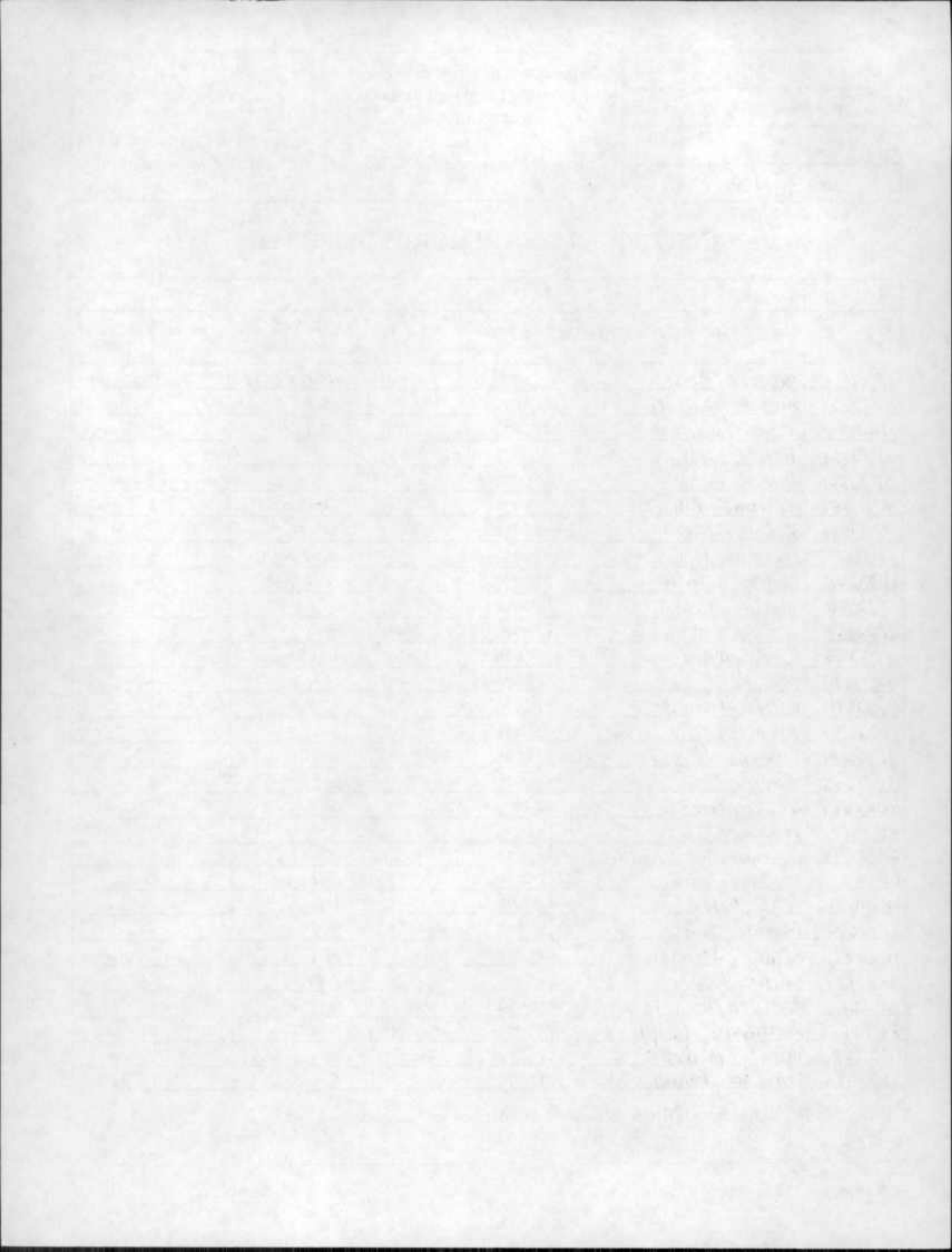
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
4P22656	RAADFORD, Jesse	C-979	II	4-29-00		BURIED
0P22659	TITOMAS, Darrell	C-979	II	5-6-00		IN
1P22660	PORTER, Mark	C-979	II	5-6-00		LANDFILL
2P22661	BUTLER, Francis	C-979	II	5-6-00		
3P22662	DARAS, Shannon	C-979	II	5-6-00		
4P22663	SPALDING, Patrick	C-979	II	5-7-00		
5P22664	NELSON, James	C-979	II	5-7-00		
6P22665	FOSTE, Kristopher	C-979	II	5-7-00		
1P22667	JAMESON, Glenn	C-979	II	5-3-00		
0P22666	WILLIAMS, Daryl	C-979	II	5-6-00		
2P22668	STEWART, IVAN	C-979	II	5-3-00		
3P22669	WARE, Thomas	C-979	II	7-29-99		
4P22670	MAYNARD, Joy	C-979	II	1-38-00		
5P22671	BUTLER, Francis	C-979	II	5-2-00		
1P22674	ADAMS, Robin	C-979	II	4-27-00		
2P22675	WINTERS, Wayne	C-979	II	5-8-00		
3P22676	SHECTON, Joe	C-979	II	5-2 to 5-3-00		
4P22677	MELLO, Eric	C-979	II	5-8-00		
5P22678	MELLO, Dennis	C-979	II	5-8-00		
6P22679	WASHINGTON, Ronald	C-979	II	5-8-00		
0P22680	WOODLAND, Sharese	C-979	II	3-8-00		
1P22681	GRAY, Buddy	C-979	II	3-16-00		
2P22682	PROCTOR, James	C-979	II	4-9-00		
3P22683	BRYANT, Jennifer	C-979	II	4-9-00		
4P22684	SMITH, Howard	C-979	II	4-9-00		
5P22685	HARTNETT, Daniel	C-979	II	4-30-00		
6P22686	MATTINGLY, Joseph	C-979	II	4-24-00		
1P22688	HARVEY, Michelle	C-979	II	1-1-00 and 5-5-00		
2P22689	STILLWELL, Ronald	C-979	II	5-5-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





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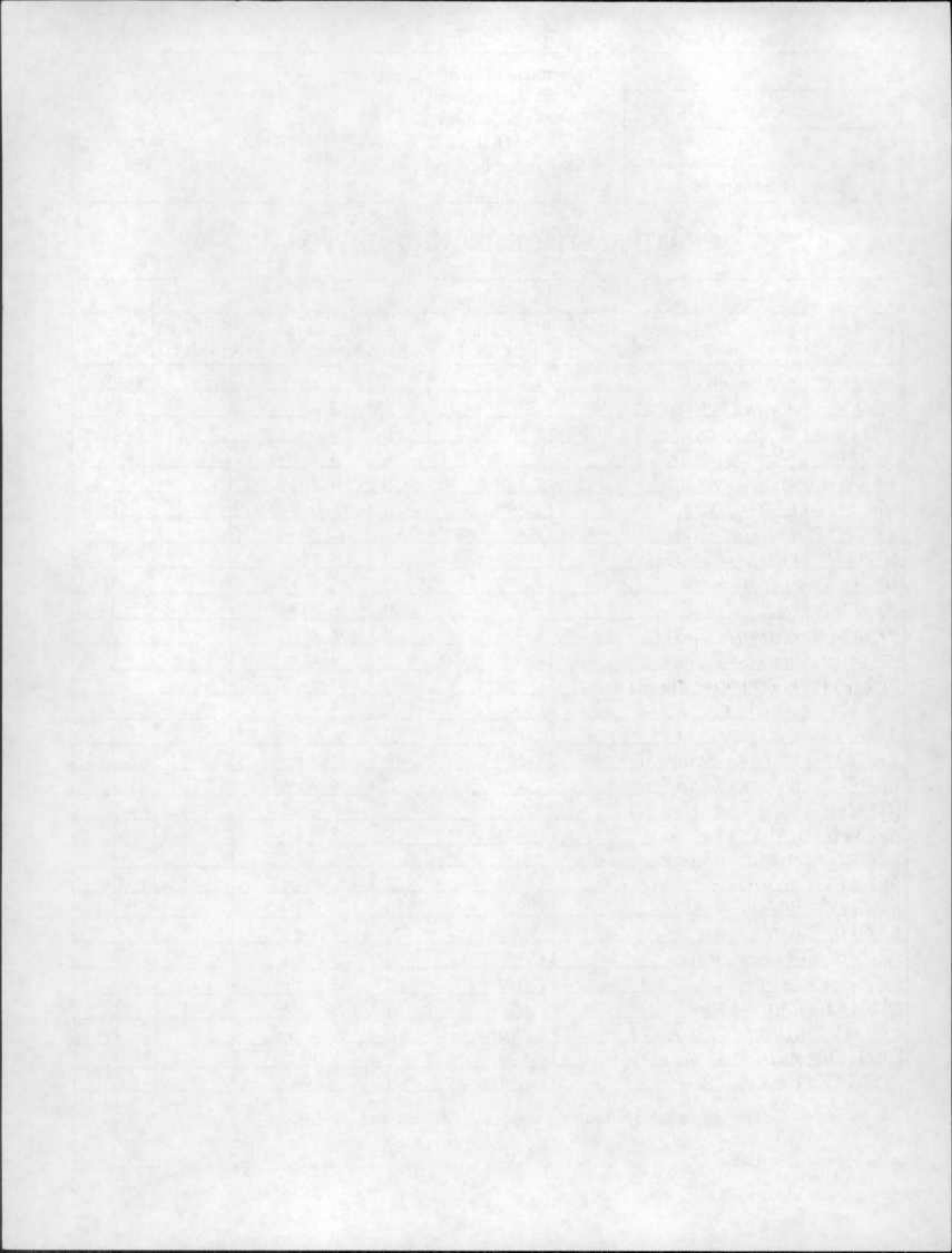
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
1P22366	MARSH, Alan	C-979	II	2-16-00		BURIED
3P22368	HARTNETT, Sheila	C-979	II	3-6-00		IN
4P22369	BOYD, Brian	C-979	II	4-9-00		LANDFILL
5P22370	OREN, Dustin	C-979	II	4-20-00		
6P22371	GARDIN, Antonio	C-979	II	4-21-00		
4P22376	BRACEY, Cheoloo	C-979	II	12-16-99		
5P22377	BULLOCKS, Sirekar	C-979	II	12-19-99		
6P22379	FREELAND, SeKetha	C-979	II	3-1-00		
1P22380	MILAM, Linda	C-979	II	12-19-99		
3P22382	BOWIE, Alton	C-979	II	4-22-00		
4P22383	PITTMAN, Gynell	C-979	II	4-21-00		
5P22384	HACKLEY, Janice	C-979	II	4-22-00		
3P22634	WIGHTMAN, Shannon	C-979	II	5-4-00		
4P22635	SCAIFE, Roger	C-979	II	5-3-00		
5P22636	WEXLER, Rachel	C-979	II	4-18-00		
6P22637	BURDICK, Katherine	C-979	II	4-18-00		
6P22638	POYNTER, Laven	C-979	II	5-4-00		
2P22640	STREET, Michael	C-979	II	5-5-00		
3P22641	KNAPP, John	C-979	II	5-3-00		
4P22642	McWILLIS, James	C-979	II	5-5-00		
5P22643	MATTINGLY, Joseph	C-979	II	4-21-00		
6P22644	HARSHA, Daniel	C-979	II	3-19-00		
6P22645	BUSH, Susan	C-979	II	3-19-00		
1P22646	RAYMOND, Mark	C-979	II	3-19-00		
6P22651	RANDALL, Raymond	C-979	II	5-4-00		
6P22652	GATTON, James	C-979	II	4-29-00		
1P22653	REYNOLDS, Deborah	C-979	II	4-29-00		
2P22654	REYNOLDS, Robert	C-979	II	4-29-00		
3P22655	DILLON, David	C-979	II	5-5-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Turner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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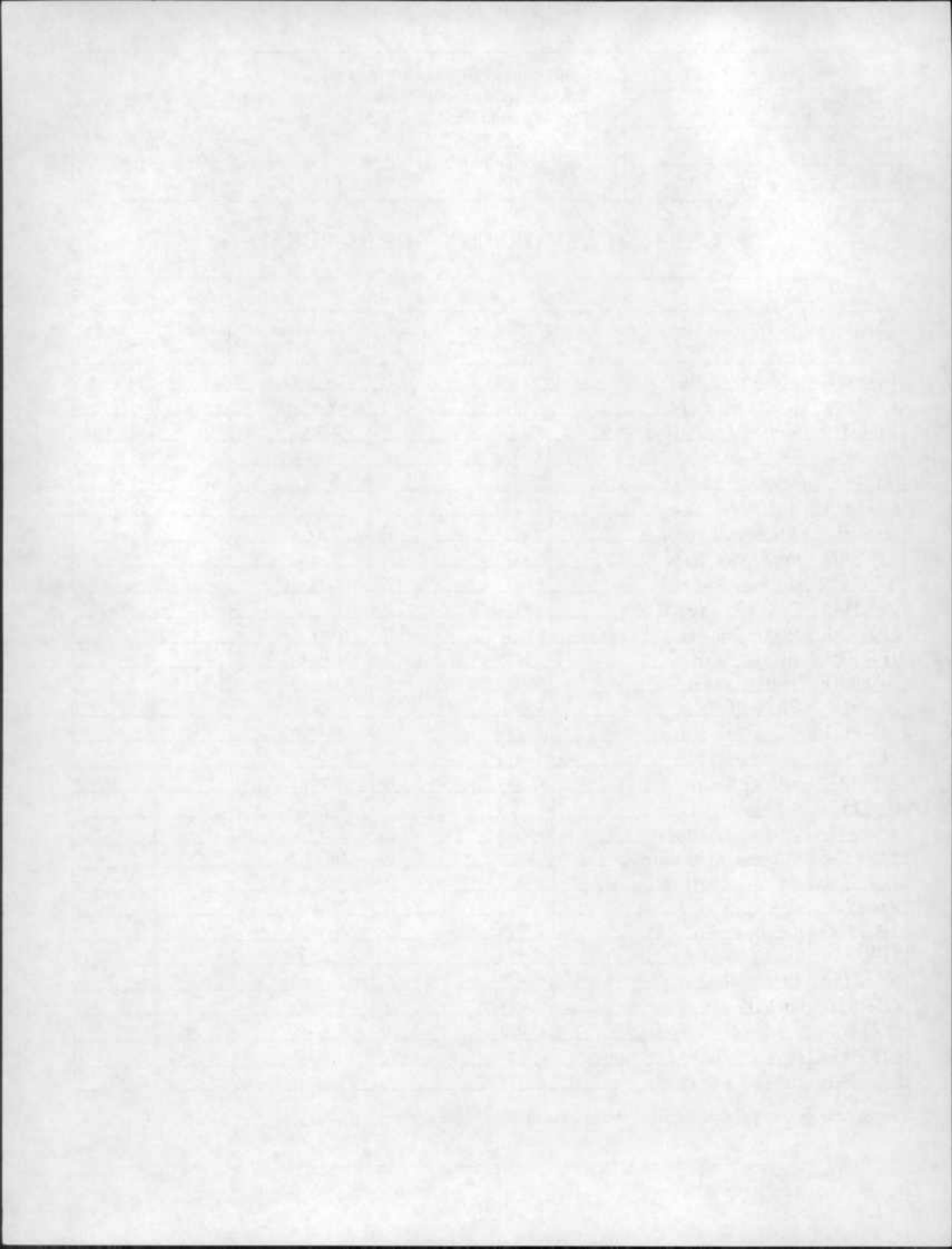
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
1P22408	DEFILIPPO, Theresa	C-979	II	4-9-00		BURIED
2P22409	LINCOLN, Lyle	C-979	II	4-15-00		IN
3P22410	CARNEY, Sharon	C-979	II	12-24-99		LANDFILL
4P22411	CHASE, Steve	C-979	II	4-15-00		
6P22413	CARNEY, Sharon	C-979	II	3-8-00		
0P22414	MITCHELL, Gary	C-979	II	4-16-00		
1P22415	STUART, Candy	C-979	II	4-16-00		
2P22416	HARRISON, Rita	C-979	II	2-26-00		
3P22417	GATTON, James	C-979	II	3-16-00		
2P22423	BACKUS, Antonio	C-979	II	4-17-00		
3P22424	ALLEN, Steven	C-979	II	4-14-00		
4P22425	ALLEN, Todd	C-979	II	4-14-00		
5P22426	THOMAS, John	C-979	II	4-17-00		
6P22427	DILLY, Tamika	C-979	II	3-15-00		
0P22428	CRAWFORD, Jay	C-979	II	3-25-00		
1P22429	DYNUM, Tanya	C-979	II	4-2-00		
2P22430	LYLES, Timothy	C-979	II	3-6-00		
3P22431	GRESHAM, Jeffrey	C-979	II	4-17-00		
6P22434	REEVES, William	C-979	II	2-17-00		
0P22435	FALLINGER, Donald	C-979	II	10-1-98		
1P22436	VELOVO, Nathan	C-979	II	4-16-00		
2P22437	LYNN, Francis	C-979	II	4-12-00		
3P22438	SPEED, Anthony	C-979	II	4-12-00		
4P22439	GILES, Leonard	C-979	II	4-12-00		
5P22440	HENION, Duwayne	C-979	II	4-12-00		
6P22441	BOYD, Brian	C-979	II	4-9-00		
0P22442	NANCARROW, Tracey	C-979	II	10-5-99		
5P22363	BUTLER, Thomas	C-979	II	10-23-99		
6P22364	HALL, Rhonda	C-979	II	10-23-99		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harris  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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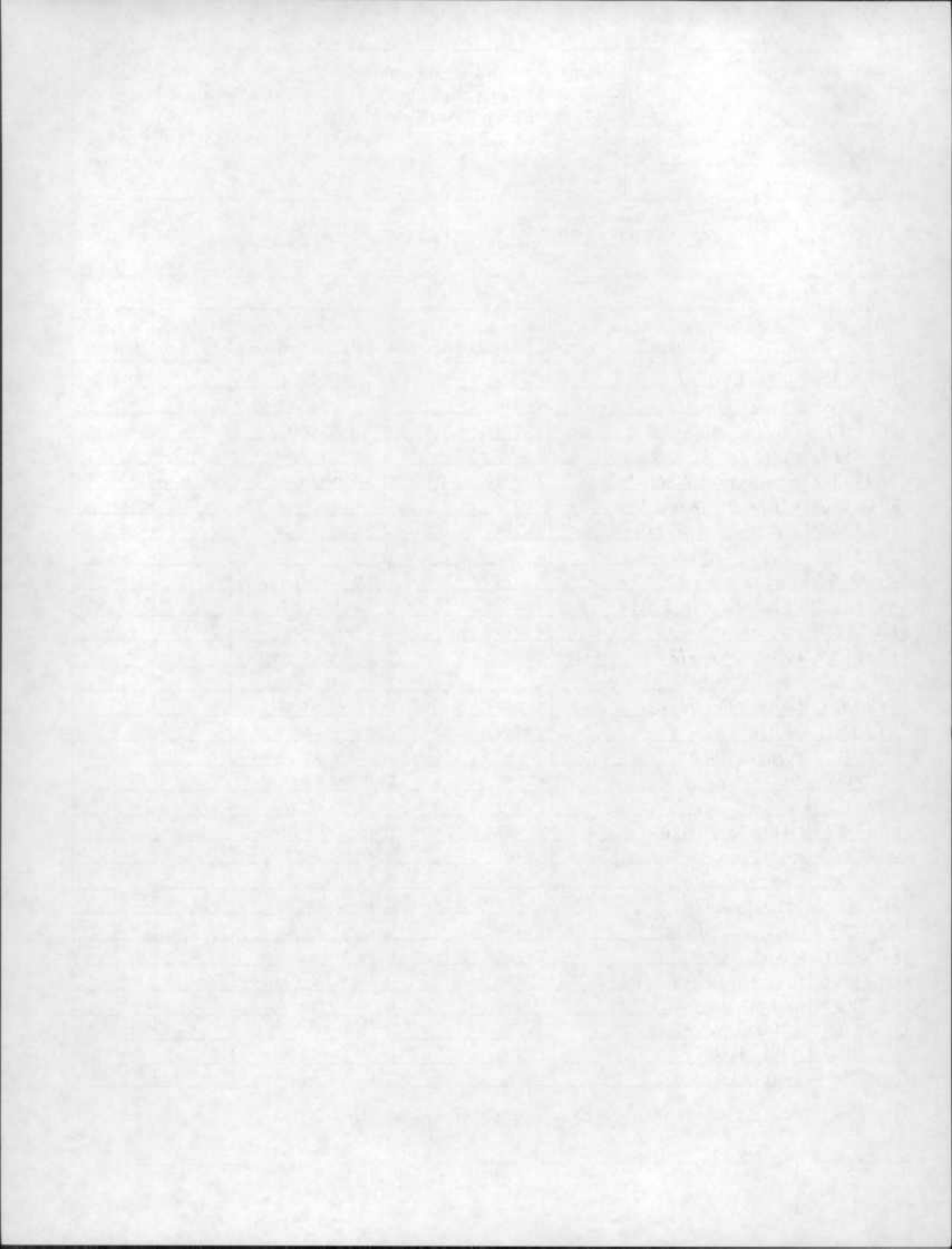
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
1P22345	HARDER, Fred	C-979	II	4-8-00		BURIED
2P22346	STICKEL, Donna	C-979	II	4-2-00		IN
3P22347	GILROY, Deanna	C-979	II	4-2-00		LANDFILL
4P22348	HOFFMAN, Ursula	C-979	II	4-7-00		
5P22349	MOORMAN, Robert	C-979	II	4-14-00		
6P22350	VERNON, Thomas	C-979	II	4-7-00		
1P22352	CABBINS, Stephen	C-979	II	4-20-00		
2P22353	ZETTY, Terrence	C-979	II	4-19-00		
4P22355	MILLER, Sean	C-979	II	11-4-99 <del>to</del> 1-16-00		
5P22356	HENAKER, Justin	C-979	II	4-3-00		
6P22357	TAPPETT, George	C-979	II	3-29-00		
1P22359	BARNES, Michael	C-979	II	4-15-00		
2P22360	THOMAS, Mary	C-979	II	4-12-00		
3P22361	LONG, Christopher	C-979	II	4-26-00		
4P22362	DEVLIN, Robert	C-979	II	4-20-00		
1P22387	TUCKER, Joel	C-979	II	4-22-00		
2P22388	DUDLEY, Melissa	C-979	II	4-8-00		
3P22389	THOMAS, James	C-979	II	4-22-00		
6P22392	LATTISAW, Charles	C-979	II	4-22-00		
0P22393	MACKALL, John	C-979	II	4-22-00		
1P22394	ALVARADO, John	C-979	II	4-22-00		
2P22395	LABRY, Michael	C-979	II	4-23-00		
5P22398	MATTINGLY, Joseph	C-979	II	4-22-00		
6P22399	LEWIN, Todd	C-979	II	4-23-00		
1P22401	DEVLIN, Robert	C-979	II	4-14-00		
4P22404	MOLTEN, Marlene	C-979	II	4-14-00		
5P22405	WALKER, Nicholas	C-979	II	11-21-00		
6P22406	FPPS, Richard	C-979	II	4-14-00		
0P22407	BRICKNER, Jeffrey	C-979	II	4-15-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Ende S. Turner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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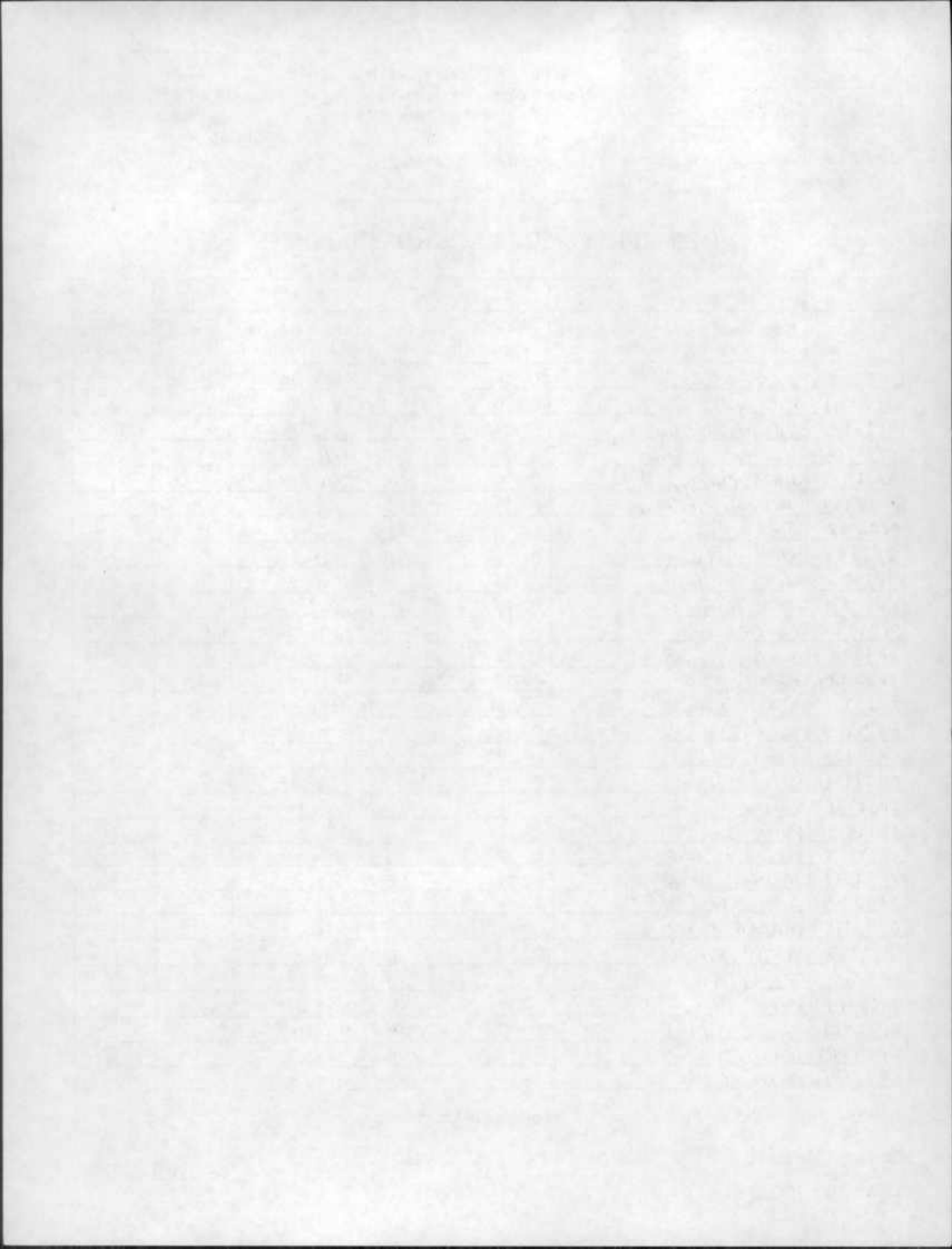
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
1P22310	COPELAND, David	C-979	II	3-4-00		BURIED
2P22311	MILES, Monique	C-979	II	4-12-00		IN
4P22313	HILL PHILLIPS, Uweide	C-979	II	12-2-99		LANDFILL
5P22314	JOHNSON, Kimberley	C-979	II	1-16-00		
6P22315	JONES, Carolyn	C-979	II	11-26-99		
1P22317	JOHNSON, Jeffrey	C-979	II	4-8-00		
2P22318	GIBSON, Jenna	C-979	II	8-4-99		
3P22319	KNOX, Curtis	C-979	II	1-20-00		
4P22320	MERRITT, Lloyd	C-979	II	11-6-99		
5P22321	MOORE, Patricia	C-979	II	12-11-99		
6P22322	PHILLIPS, Tina	C-979	II	12-18-99		
0P22323	JOHNSON, Idrie	C-979	II	4-13-00		
1P22324	MARSH, Alan	C-979	II	4-13-00		
2P22325	WALLS, Gregory	C-979	II	4-13-00		
4P22327	PRICE, Regina	C-979	II	11-29-99		
5P22328	SMALL, Pamela	C-979	II	11-21-99		
0P22330	WRIGHT, Norma	C-979	II	12-29-99		
1P22331	WALKER, George	C-979	II	3-9-00		
2P22332	KLITS, Cheryl	C-979	II	3-9-00		
3P22333	PULLEY, Cynthia	C-979	II	3-16-00		
4P22334	JACKSON, Leslie	C-979	II	3-20-00		
5P22335	ADAMS, Francis	C-979	II	4-8-00		
6P22336	MARSH, Gregg	C-979	II	4-13-00		
1P22338	PORTER, Pamela	C-979	II	3-14-00		
2P22339	GREER, John	C-979	II	4-13-00		
4P22341	NAGLE, Donna	C-979	II	4-13-00		
5P22342	DYSON, Carl	C-979	II	4-13-00		
6P22343	SAVEY, Darrin	C-979	II	2-14-00		
0P22344	STINE, Brian	C-979	II	4-8-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Hume  
Signature

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Title

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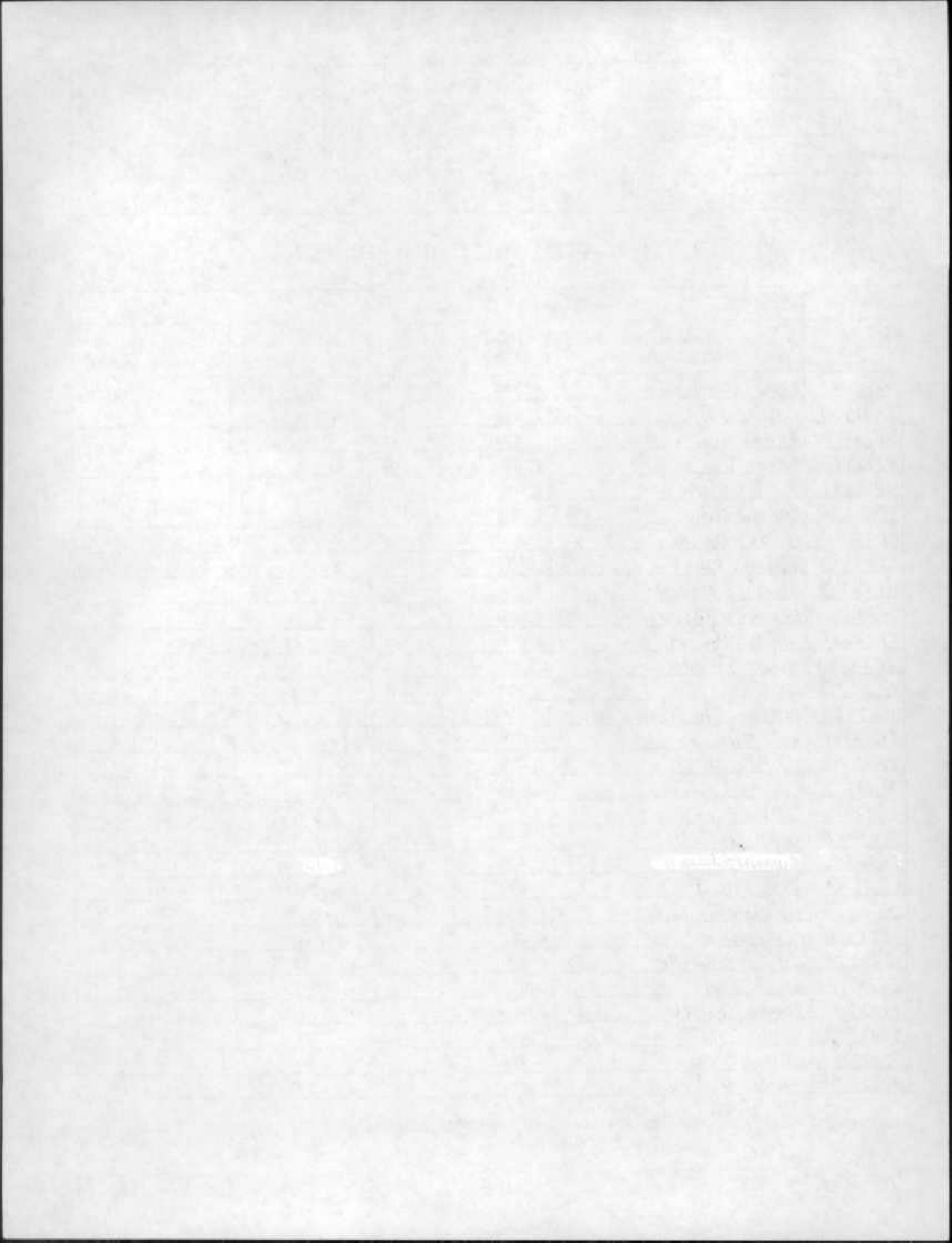
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
4P22264	GORDON, Aleta	C-979	II	3-26-00		BURIED
5P22265	BICKDEN, Keith	C-979	II	4-7-00		IN
2P22269	BRIDGES, Cortez	C-979	II	4-8-00		LANDFILL
3P22270	WOOD, Tina	C-979	II	4-8-00		
4P22271	SWANN, Tameasha	C-979	II	4-8-00		
5P22272	HARLEY, Damian	C-979	II	4-8-00		
0P22274	CATTERTON, John	C-979	II	9-9-99		
2P22276	BAILEY, Robert	C-979	II	2-22-00		
3P22277	JENIFER, Russell	C-979	II	4-9-00		
6P22280	HARTNETT, Daniel	C-979	II	4-9-00		
0P22281	SMITH, Howard	C-979	II	4-9-00		
2P22283	ANZEL, Jim	C-979	II	11-1-99		
4P22285	PLUMMER, Tanya	C-979	II	4-4-00		
0P22288	THURSTON, Audrey	C-979	II	4-5-00		
1P22289	KINE, Melinda	C-979	II	4-24-99 & 4-25-99		
2P22290	COOPER, Aaron	C-979	II	4-10-00		
3P22291	GRIFFIN, Maxine	C-979	II	4-10-00		
0P22295	STICKEL, Susan	C-979	II	4-2-00		
2P22297	BRISCO, Michael	C-979	II	4-11-00		
4P22299	STRAIN, Byron	C-979	II	4-11-00		
5P22300	LEE, Robert	C-979	II	4-12-00		
6P22301	TYERYAR, Michael	C-979	II	4-12-00		
0P22302	GRAY, Lance	C-979	II	4-11-00		
1P22303	BARRY, Robinette	C-979	II	12-9-99		
2P22304	BEAN, Carl	C-979	II	11-14-99		
3P22305	BROWN, Daniel	C-979	II	1-5-00		
5P22307	BRUCE, Terri	C-979	II	5-2-99		
6P22308	WHITE, Jeremy	C-979	II	3-26-00		
0P22309	HINTON, Duayne	C-979	II	4-12-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature

\_\_\_\_\_  
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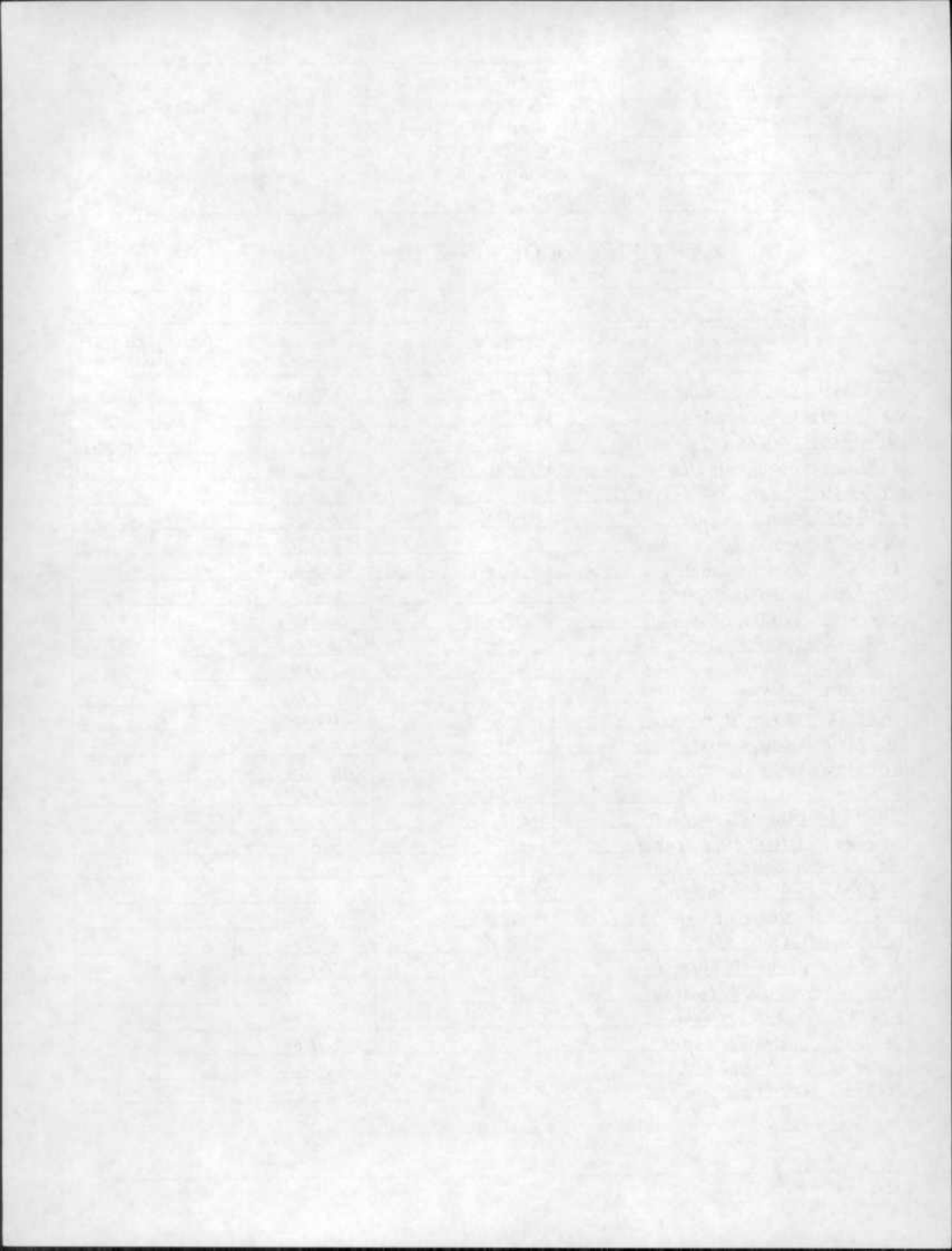
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
5P22223	COATES, Brenda	C-979	II	2-27-00		BURIED
6P22224	EICKELBERGER, Gary	C-979	II	3-16-00		IN
0P22225	UNDERWOOD, Carrie	C-979	II	3-29-00		LANDFILL
1P22226	MILES, Agatha	C-979	II	3-30-00		
2P22227	KIMBERLIN, Robert	C-979	II	3-30-00		
3P22228	COLE, Joseph	C-979	II	4-5-00		
0P22232	PENDLETON, Michael	C-979	II	3-19-00		
1P22233	HOLLIMAN, Tracey	C-979	II	3-15-00		
2P22234	NOLAN, Stephen	C-979	II	3-13-00		
4P22236	CARTER, Calvin	C-979	II	4-6-00		
5P22237	COOPER, Erika	C-979	II	4-6-00		
6P22238	WARNER, Haywood	C-979	II	3-24-00		
0P22239	JOHNSON, Cornell	C-979	II	4-2-00		
1P22240	GOLDSMITH, Rebecca	C-979	II	2-29-00		
3P22242	GRAY, Denise	C-979	II	4-3-00		
0P22246	MURD, James	C-979	II	4-2-00		
1P22247	MURD, William	C-979	II	4-2-00		
2P22248	ATKINSON, Robert	C-979	II	4-2-00		
3P22249	PHILLIPS, Rodney	C-979	II	4-3-00		
4P22250	PHILLIPS, Rodney	C-979	II	4-5-00		
5P22251	LARGEN, Sheldon	C-979	II	4-5-00		
6P22252	ECHARD, Darrel	C-979	II	4-3-00		
1P22254	WILSON, Robert	C-979	II	4-5-00		
2P22255	VERDELOTTI, Boyd	C-979	II	4-6-00		
4P22257	MUSGROVE, Lindsay	C-979	II	4-6-00		
6P22259	KEONTZ, Matthew	C-979	II	3-22-00		
0P22260	SWANN, Joseph	C-979	II	3-31-00		
2P22262	BRANCH, David	C-979	II	4-7-00		
3P22263	LANDES, Kealy	C-979	II	6-11-99		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harris  
Signature

\_\_\_\_\_  
Title

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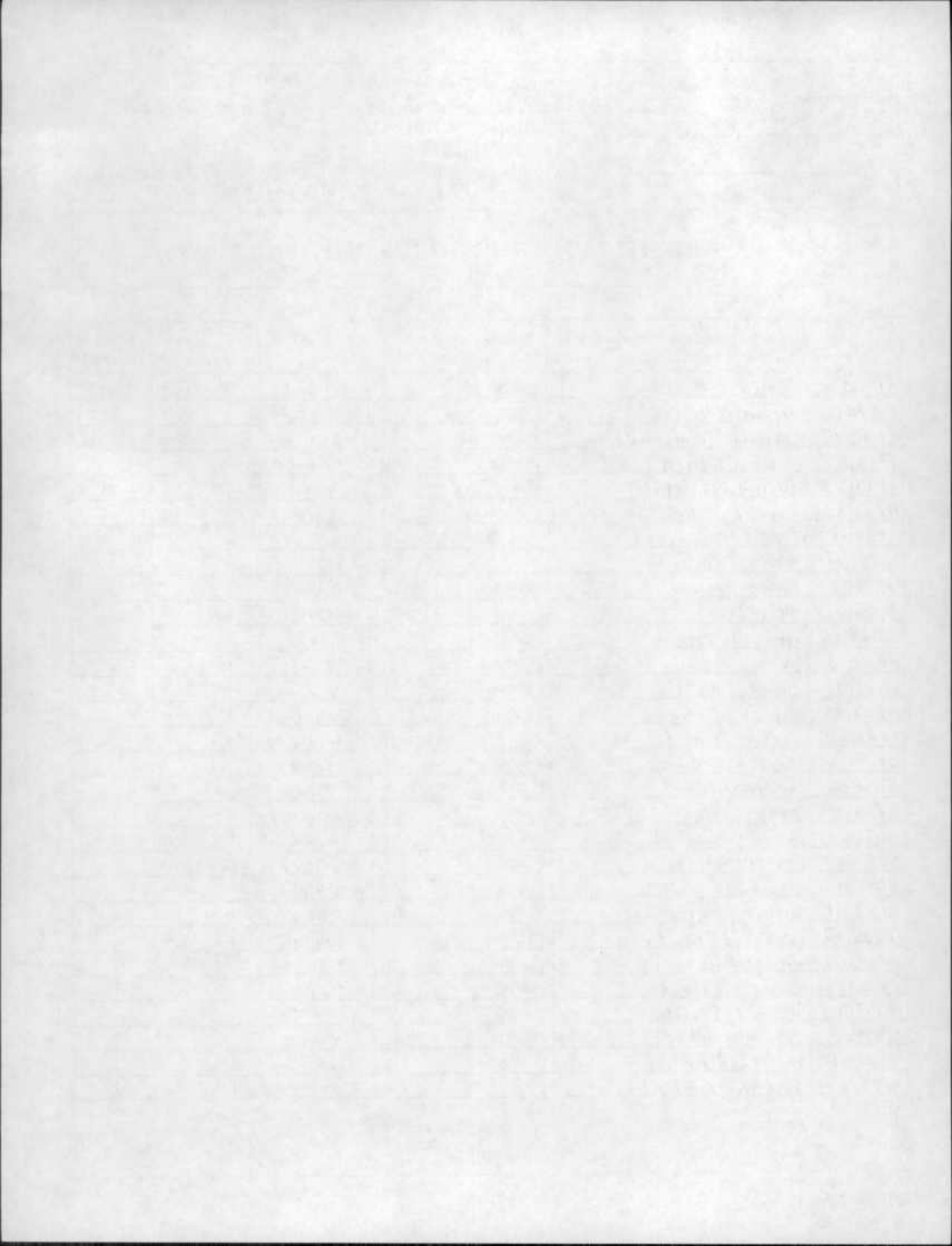
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
5P22174	THOMPSON, Tonya	C-979	II	3-26-00		BURIED
6P22175	DYSON, Ellis	C-979	II	3-26-00		IN
0P22176	CARROLL, Tremayne	C-979	II	3-25-00		LANDFILL
1P22177	DOWNS, Darren	C-979	II	4-1-00		
2P22178	BECHAS, Christina	C-979	II	4-1-00		
4P22180	JUPITER, Nathaniel	C-979	II	3-31-00		
5P22181	ANSELL, Christopher	C-979	II	3-31-00		
1P22184	DAVIS, Anthony	C-979	II	3-25-00		
2P22185	HEARD, Marvin	C-979	II	11-14-99		
3P22186	COLE, Lisa	C-979	II	3-24-00		
4P22187	HARVEY, Patrick	C-979	II	3-24-00		
0P22190	MASON, Larry	C-979	II	4-1-00		
1P22191	THOMAS, Darryl	C-979	II	4-2-00		
5P22195	WEIGLE, Jeremy	C-979	II	4-1-00		
1P22198	COFFEY, Ronald	C-979	II	4-2-00		
2P22199	FAISON, William	C-979	II	4-2-00		
3P22200	EMANUEL, Paul	C-979	II	4-2-00		
5P22202	MACIK, Michael	C-979	II	4-1-00		
2P22206	WATSON, Donza	C-979	II	4-2-00		
5P22209	ELLERBE, Donta	C-979	II	3-30-00		
6P22210	SHYMANSKY, Andrew	C-979	II	3-4-00		
0P22211	GADDY, Steven	C-979	II	3-28-00		
1P22212	GRAVES, Elizabeth	C-979	II	4-4-00		
3P22214	WAY, Mandel	C-979	II	3-31-00		
6P22217	COLUZZI, Roland	C-979	II	3-29-00		
1P22219	STEWART, Jacqueline	C-979	II	12-28-98		
2P22220	SHEEHAN, Robert	C-979	II	4-4-00		
3P22221	BECL, William	C-979	II	4-5-00		
4P22222	SCOBENS, Mitchell	C-979	II	2-27-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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## CERTIFICATE OF RECORDS DISPOSAL

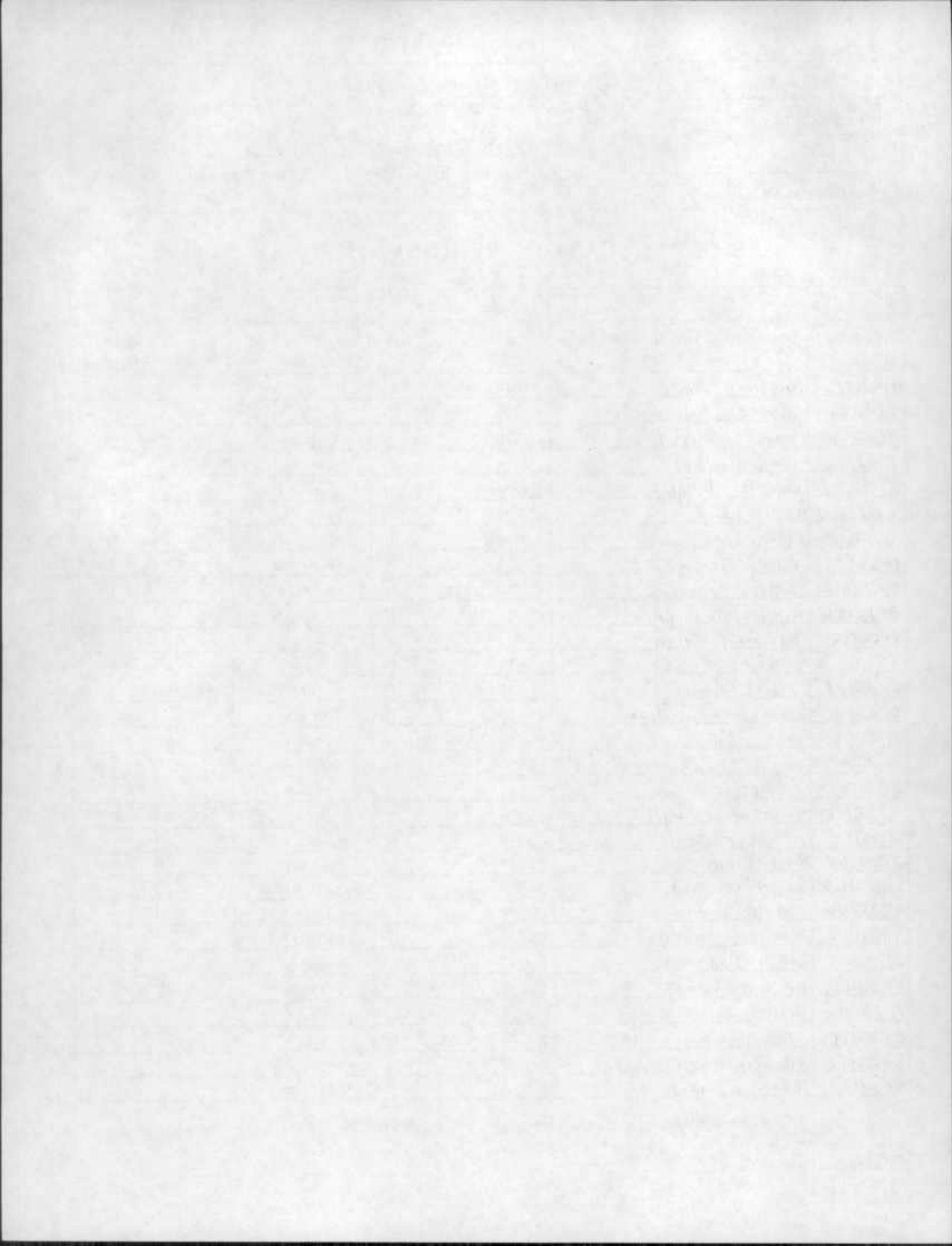
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
1P21995	HAGGARD, Elmer	C-979	II	3-25-00		BURIED
2P21996	PROCTOR, Charles	C-979	II	3-25-00		IN
5P21999	DOLMAN, Sheryl	C-979	II	3-16-00		LANDFILL
1P22002	REED, Michael	C-979	II	3-19-00		
5P22006	RANDALL, Douglas	C-979	II	3-18-00		
6P22007	WADE, John	C-979	II	3-19-00		
0P22008	REINGRUBER, Sean	C-979	II	8-15-99		
1P22009	PERRY, Jerome	C-979	II	7-14-99		
3P22011	PORTER, Eylene	C-979	II	12-18-99		
3P22151	ATKINS, Christopher	C-979	II	3-30-00		
4P22152	BALANCE, Karen	C-979	II	3-30-00		
5P22153	RANSOME, David	C-979	II	3-31-00		
6P22154	WRIGHT, Lonnie	C-979	II	3-31-00		
0P22155	RIGGLEMAN, William	C-979	II	3-31-00		
1P22156	PAYNE, Delano	C-979	II	3-17-00		
2P22157	BRISCOE, Blaine	C-979	II	3-18-00		
6P22161	THOMPSON, Catina	C-979	II	9-26-99		
0P22162	ZANTZINGER, Kyle	C-979	II	9-15-99		
1P22163	MCNEY, Michael	C-979	II	10-6-99		
2P22164	REID, Brian	C-979	II	1-16-00		
3P22165	SMITH, Raymond	C-979	II	12-21-99		
4P22166	WHITE, Joe.	C-979	II	11-6-99		
5P22167	COOPER, Steven	C-979	II	12-14-99		
6P22168	DARAS, John	C-979	II	3-31-00		
0P22169	HARLEY, Charlotte	C-979	II	3-27-00		
1P22170	HENSON, John	C-979	II	2-25-00		
2P22171	GRAY, Victor	C-979	II	2-22-00		
3P22172	CHAMBERLAIN, Christopher	C-979	II	3-31-00		
4P22173	BRANSON, Gary	C-979	II	3-26-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Barnes  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





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## CERTIFICATE OF RECORDS DISPOSAL

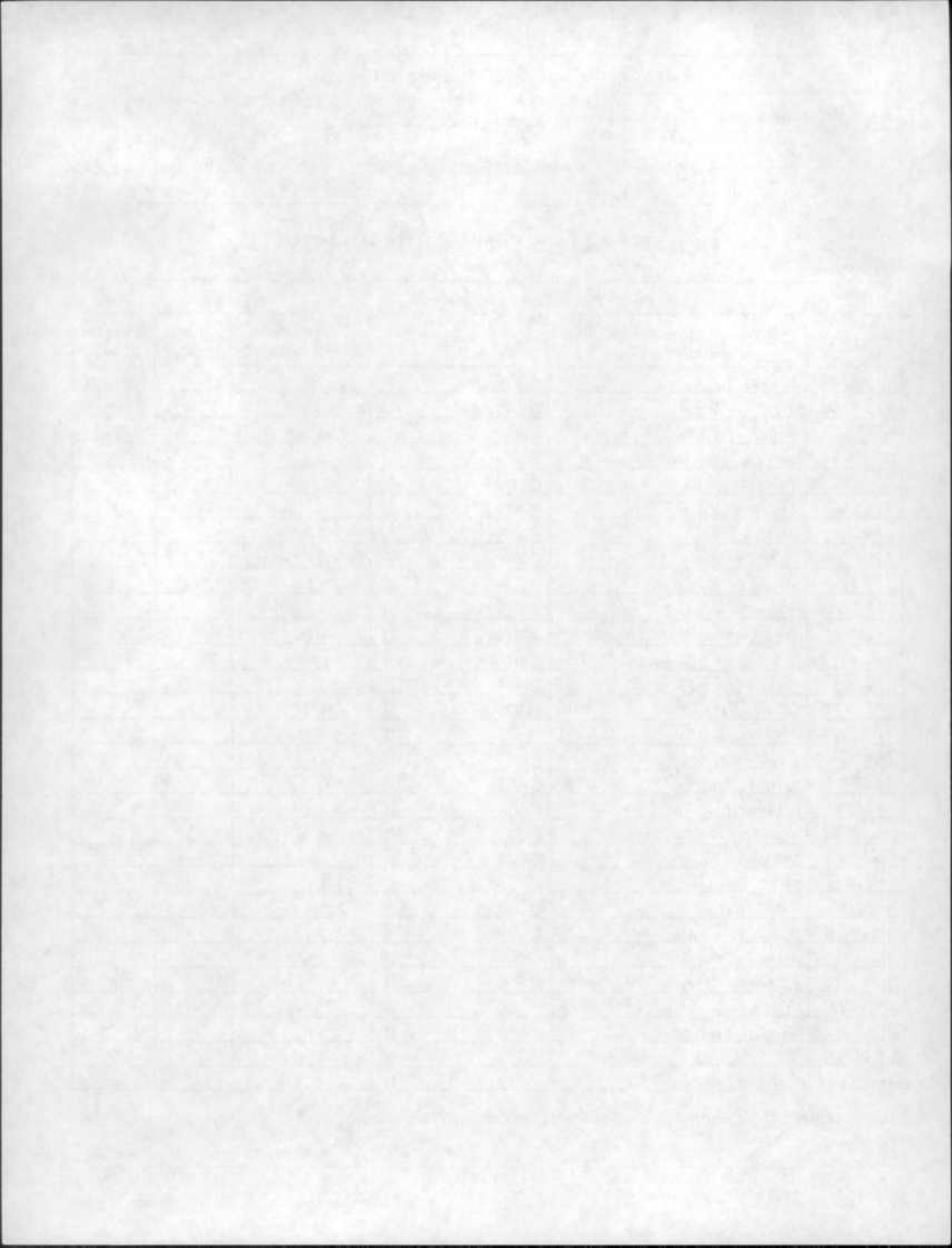
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P25700	MOORE, Bryan	C-979	II	10-16-00		BURIED
5P25702	RIGGS, Arthur	C-979	II	6-17-00		IN
1P25705	SHILLINGFORD, Michael	C-979	II	7-25-00		LANDFILL
2P25706	REEVES, Jerome	C-979	II	2-16-01		
3P25707	FENWICK, Sharon	C-979	II	4-1-00		
5P25709	COLE, Stephanie	C-979	II	8-20-01		
6P25710	ZEIGLER, Ray	C-979	II	1-28-01		
6P25711	COONEY, Barry	C-979	II	2-17-01		
3P25714	ATWELL, Richard	C-979	II	2-17-01		
5P25716	BEVARD, Ashley	C-979	II	1-24-01		
6P25717	HERMANN, Alethia	C-979	II	2-18-01		
0P25718	BRADHURST, Victoria	C-979	II	2-13-01		
1P25719	SMITH, Thomas	C-979	II	2-7-01		
2P25720	COLE, John	C-979	II	2-19-01		
3P25721	HUGHES, Dustin	C-979	II	12-19-00		
4P25722	WILLS, Karen	C-979	II	1-27-01		
0P25725	WHITE, Janice	C-979	II	2-17-01		
1P25726	BRUMMITT, Kelly	C-979	II	2-8-01		
2P25727	TINNEN, Phillip	C-979	II	2-18-01		
4P25729	DALLENGER, Theodore	C-979	II	2-3-01		
5P25730	HOWE, Steve	C-979	II	2-3-01		
3P25735	WILLS, Karen	C-979	II	2-12-01		
4P25736	BOLEY, Bernard	C-979	II	2-12-01		
0P25739	ALLEN, Timothy	C-979	II	2-21-01		
1P25740	OSTENSO, Steven	C-979	II	2-1-01		
2P25741	RUSK, Laura	C-979	II	2-1-01		
3P25742	HEATH, Robert	C-979	II	2-13-01		
5P25744	ROSE, Tony	C-979	II	12-10-00		
2P25734	MONTGOMERY, Lionel	C-979	II	2-18-01		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Turner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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## CERTIFICATE OF RECORDS DISPOSAL

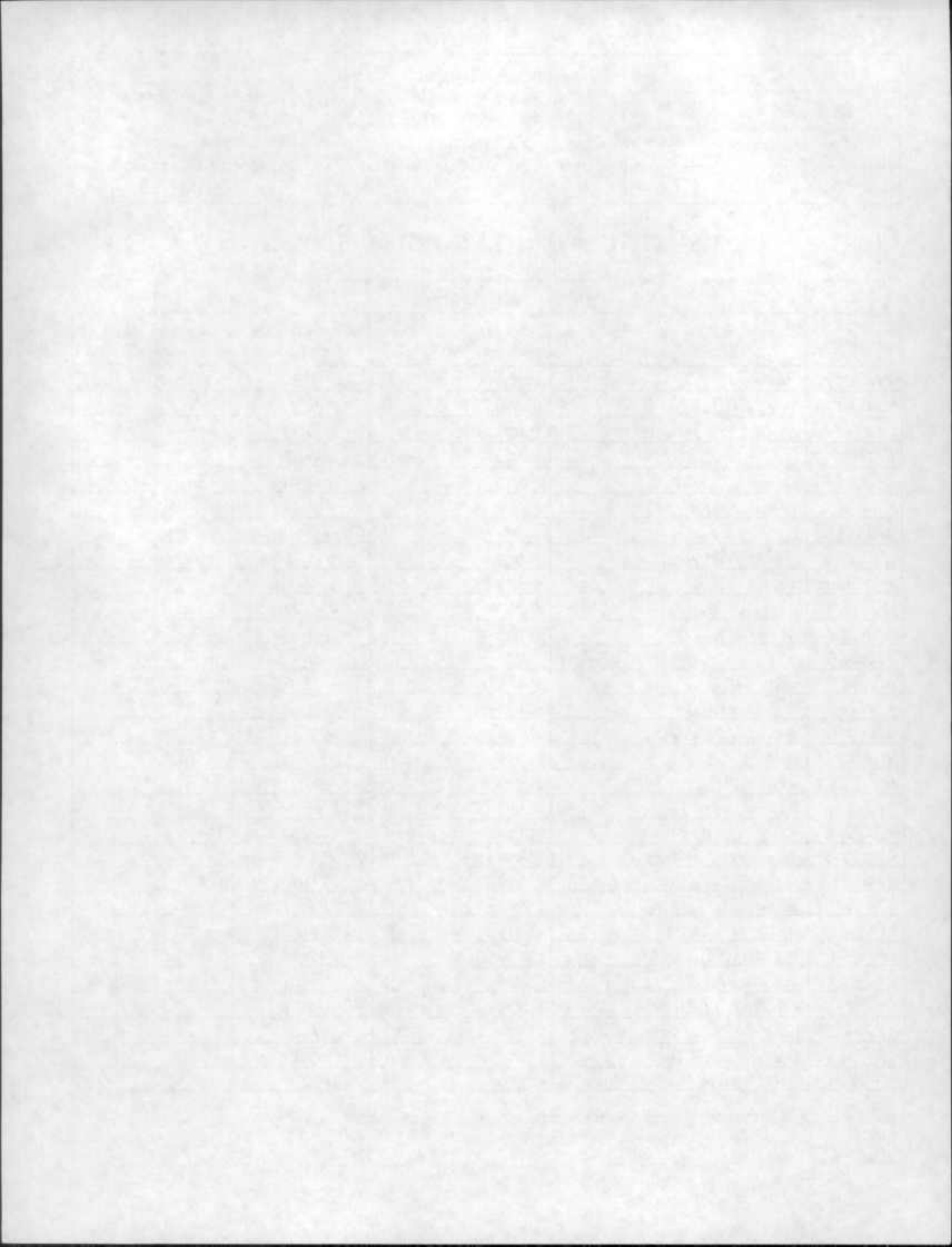
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P25651	CAMPBELL, Shering	C-979	II	2-11-01		BURIED
4P25652	COLEMAN, Leon	C-979	II	2-10-01		IN
6P25654	PASUPOLETI, Manoj	C-979	II	2-12-01		LANDFILL
0P25655	BEAUVAIS, Jay	C-979	II	2-11-01		
1P25656	GASTON, Kendrick	C-979	II	2-11-01		
2P25657	GASTON, Sharonda	C-979	II	2-11-01		
3P25658	BYRD, Anthony	C-979	II	2-13-01		
4P25659	DORSEY, William	C-979	II	2-7-01		
6P25661	MYERS, Lee	C-979	II	2-3-00		
1P25663	HAWKINS, Karam	C-979	II	2-11-01		
2P25664	ASHTON, Damon	C-979	II	2-9-01		
3P25665	FLOWERS, Erin	C-979	II	2-11-01		
6P25668	JOHNSON, Guy	C-979	II	2-13-01		
0P25669	NARCROSS, Rachel	C-979	II	2-3-01		
2P25671	GENEVIE, Richard	C-979	II	1-27-01		
3P25672	ROSS, James	C-979	II	2-13-01		
4P25673	GRAY, Paul	C-979	II	2-6-01		
5P25674	BRATHWATE, Melissa	C-979	II	2-5-01		
0P25676	FORD, Yvette	C-979	II	8-25-00		
4P25680	MURCHIEL, Jeffrey	C-979	II	2-11-01		
6P25682	DUTLER, Dejuan	C-979	II	1-3-01		
0P25683	BURKE, Jacqueline	C-979	II	2-9-01		
5P25688	HOVER, Dale	C-979	II	2-8-01		
1P25691	MITCHELL, Tuon	C-979	II	2-15-01		
4P25694	LOWREY, Brian	C-979	II	2-1-01		
5P25695	KENNEDY, Pamela	C-979	II	2-15-01		
6P25696	JOHNSON, James	C-979	II	1-14-01		
0P25697	MITCHELL, Maurice	C-979	II	12-5-98		
2P25699	GREEN, Terry	C-979	II	2-15-01		✓

I hereby certify that the records listed above were disposed of as indicated.

Sinda S. Hines  
Signature  
DGS 550-2 (rev. 1/93)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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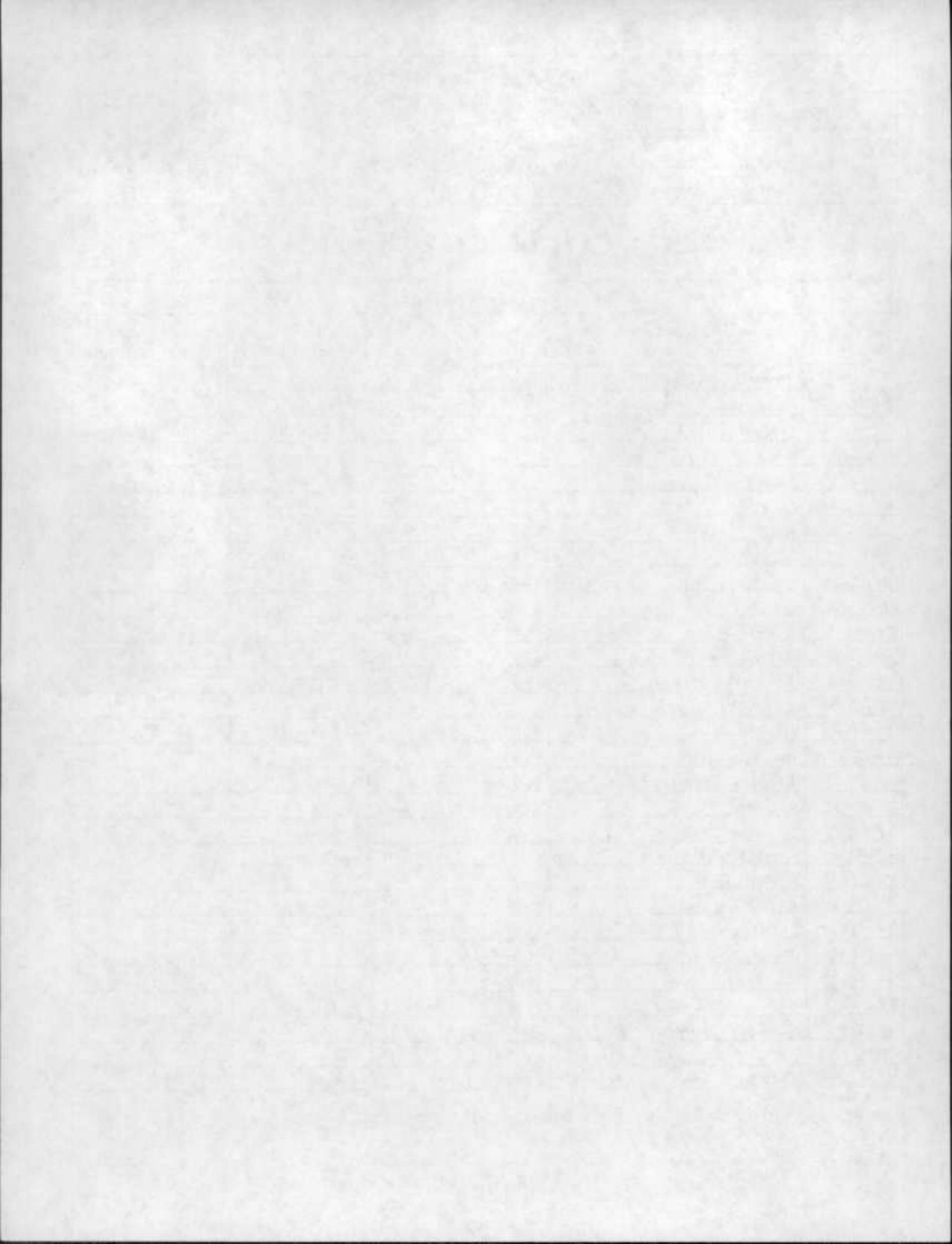
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
4P25596	HARMEL, Sterling	C-979	II	2-3-01		BURIED
5P25597	FRERKING, Stanley	C-979	II	1-29-01		IN
0P25599	REDFEN, Christopher	C-979	II	2-6-01		LANDFILL
1P25600	HATZEL, Marcus	C-979	II	2-7-01		
4P25603	GRENIER, Kevin	C-979	II	1-18-01		
5P25604	GARLOCK, James	C-979	II	2-1-01		
0P25606	NEAL, James	C-979	II	1-13-01		
2P25608	GROSS, Keith	C-979	II	1-29-01		
3P25609	JOHNSON, Lee	C-979	II	2-9-01		
6P25612	SLOUGH, Christopher	C-979	II	1-26-01		
2P25615	LYONS, Jerome	C-979	II	2-9-01		
0P25620	MALINOWSKI, Tammy	C-979	II	2-9-01		
3P25623	DOUGLAS, Steven	C-979	II	2-10-00		
4P25624	MITCHELL, Richard	C-979	II	2-10-00		
5P25625	HURLEY, Brian	C-979	II	2-10-01		
6P25626	HOUSER, Justin	C-979	II	2-10-01		
2P25629	BRANDFORD, Albert	C-979	II	2-2-01		
4P25631	BURCH, John	C-979	II	12-19-00		
5P25632	LATTISAW, Charles	C-979	II	1-13-01		
6P25633	GAINES, Crystal	C-979	II	2-9-01		
4P25638	FOX, Richard	C-979	II	2-10-01		
5P25639	KOONCE, James	C-979	II	2-11-01		
6P25640	TUCKER, Lowell	C-979	II	2-11-01		
1P25642	POWIE, Louise	C-979	II	2-11-01		
2P25643	COOKSEY, Brian	C-979	II	1-6-01		
3P25644	ATCHISON, Stephen	C-979	II	2-20-00		
4P25645	MCMICHAEL, Jeffrey	C-979	II	11-10-00		
5P25646	CASTILLO, Jose	C-979	II	2-1-01		
1P25649	JACKS, Angela	C-979	II	2-9-01		✓

I hereby certify that the records listed above were disposed of as indicated.

Lynda S. Barnes  
Signature  
DGS 550-2 (rev. 1/93)

\_\_\_\_\_  
Title

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Date



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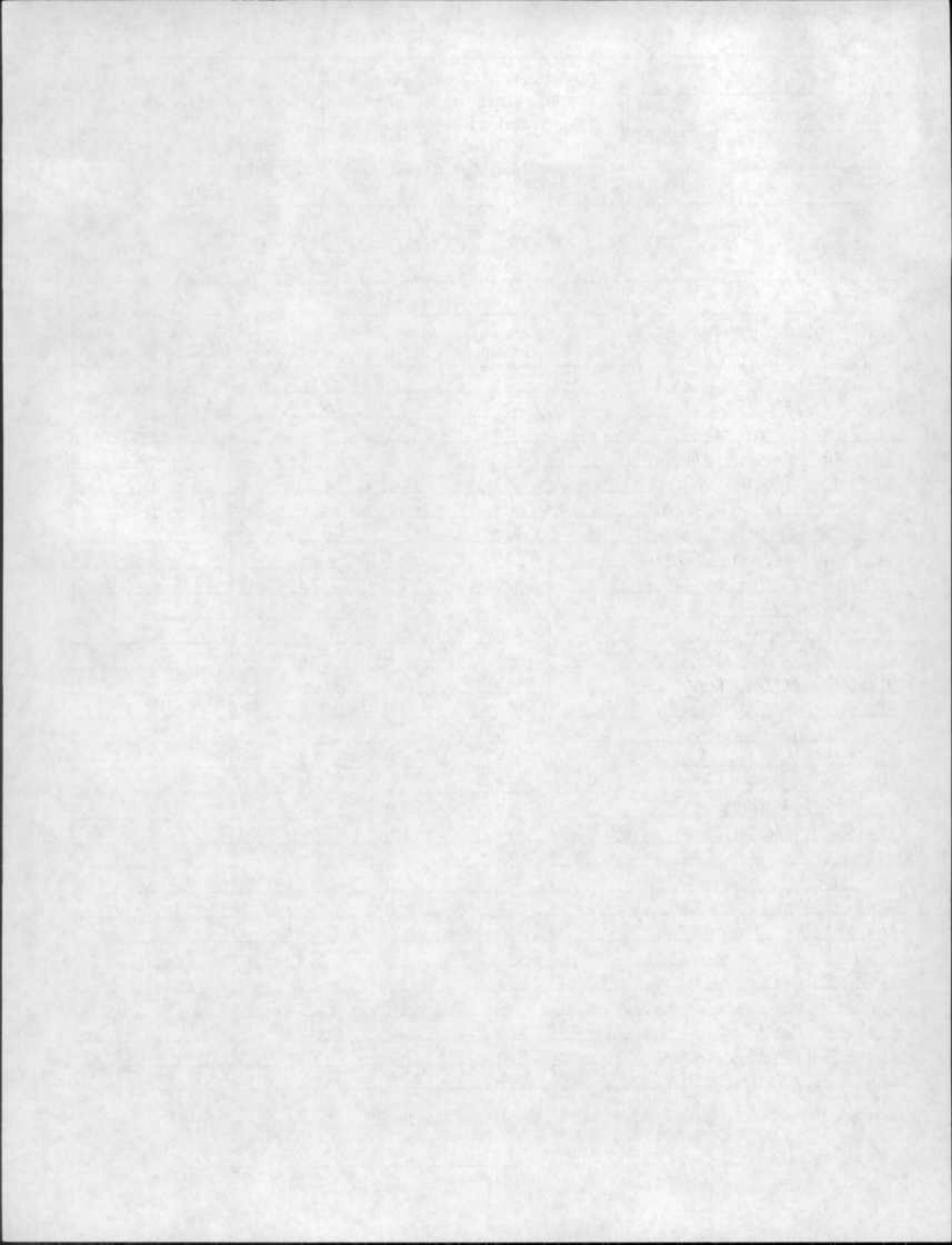
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
0P25543	FOWLER, Richard	C-979	II	1-28-01		BURIED
1P25544	WILLS, Tracilla	C-979	II	1-28-01		IN
2P25545	SMITH, Charles	C-979	II	2-3-01		LANDFILL
3P25546	BROWN, William	C-979	II	2-3-01		
5P25548	GARTEN, Erik	C-979	II	2-4-01		
6P25549	EDWARDS, John	C-979	II	12-9-00		
0P25550	DOYLE, Carolyn	C-979	II	9-2-00		
4P25554	REYNOLDS, Karen	C-979	II	2-4-01		
5P25555	MATHEWSON, Brad	C-979	II	12-24-00		
3P25560	JOHNSON, Agnes	C-979	II	8-5-00		
4P25561	HAMMETT, Tracy	C-979	II	1-19-01		
6P25563	McNATT, Kevin	C-979	II	3-21-01		
1P25565	CREECH, Prntee	C-979	II	2-6-01		
2P25566	STEWART, Joseph	C-979	II	2-6-01		
1P25572	DOSHEN, Craig	C-979	II	2-4-01		
2P25573	DOSHEN, Craig	C-979	II	2-4-01		
3P25574	LEGAMA, Justin	C-979	II	2-4-01		
4P25575	LEGAMA, Justin	C-979	II	2-4-01		
5P25576	CALVERT, Daniel	C-979	II	2-4-01		
6P25577	CALVERT, Daniel	C-979	II	2-4-01		
1P25579	BRICKNER, Jeffrey	C-979	II	2-4-01		
2P25580	MALINDWSKI, Tammy	C-979	II	1-15-01		
5P25583	OURSLEER, Griffith	C-979	II	2-5-01		
4P25589	STAMP, Joseph	C-979	II	1-26-01		
5P25590	GALLOWAY, Steven	C-979	II	2-7-01		
6P25591	MANLEY, Shawn	C-979	II	8-4-00		
0P25592	BUTLER, James	C-979	II	6-1-00		
2P25594	COATES, Clarence	C-979	II	2-8-01		
3P25595	BARTON, Warda	C-979	II	2-3-01		✓

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Linda S. Berner  
Signature

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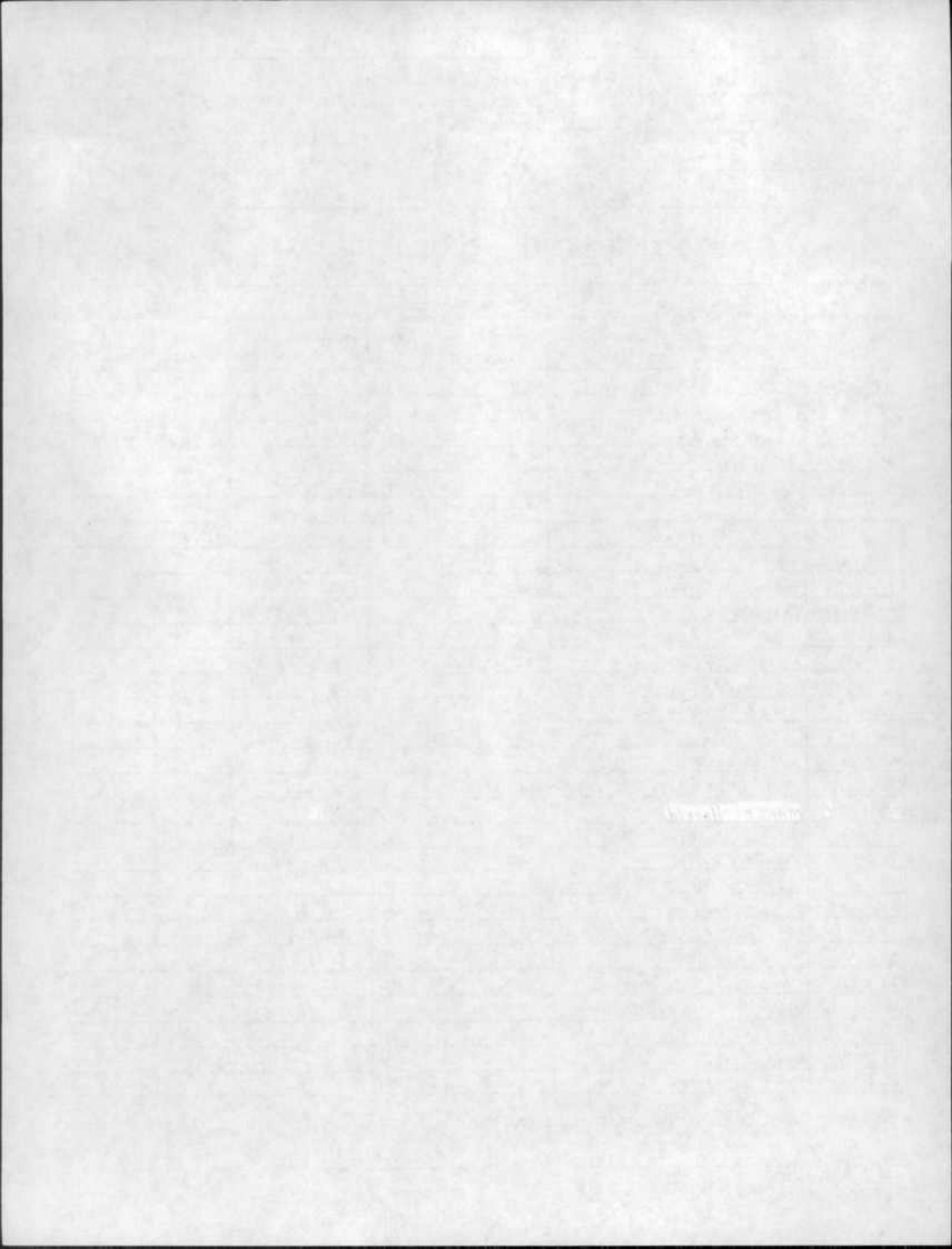
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
3P25483	HARTNETT, Daniel	C-979	II	12-19-00		BURIED
4P25484	DEATY, Demetrius	C-979	II	12-19-00		IN
6P25486	EDWARDS, John	C-979	II	12-9-00		LANDFILL
0P25487	OWENS, Lisa	C-979	II	12-17-00		
1P25488	CLARK, Barbara	C-979	II	11-17-00		
5P25492	LEE, Deiore	C-979	II	12-18-00		
6P25493	HARVEY, Patrick	C-979	II	12-20-00		
0P25494	RAUM, Robert	C-979	II	12-21-00		
1P25495	GRANT, Hershell	C-979	II	12-15-00		
4P25498	VALENTI, John	C-979	II	12-15-00		
1P25502	KING, Darlene	C-979	II	5-29-00		
2P25503	GILROY, Dennis	C-979	II	1-30-01		
3P25504	SODOLESKI, Raymond	C-979	II	2-1-01		
4P25505	BROWN, Edward	C-979	II	2-1-01		
6P25507	MORRIS, Brad	C-979	II	12-24-00		
0P25508	ADELL, Martini	C-979	II	1-30-01		
2P25510	SCHNEIDER, Tabatha	C-979	II	2-1-01		
5P25513	BAUCOM, Joshua	C-979	II	2-2-01		
3P25525	NORMENT, Ryan	C-979	II	2-1-01		
4P25526	FALLICA, Jenna	C-979	II	2-1-01		
5P25527	WEBB, John	C-979	II	6-2-00		
6P25528	DOUGLAS, Keith	C-979	II	1-16-01		
6P25529	WASHINGTON, Jan	C-979	II	1-16-01		
1P25530	TOTH, James	C-979	II	1-31-01		
6P25535	DICKERSON, Lisa	C-979	II	2-3-01		
0P25536	CLINK SCALES, Kevin	C-979	II	2-2-01		
4P25540	BRADFELD, Shannon	C-979	II	2-2-01		
5P25541	THOMAS, Cheryl	C-979	II	2-2-01		
6P25542	FEEMSIER, Jason	C-979	II	2-1-01		V

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Linda S. Garner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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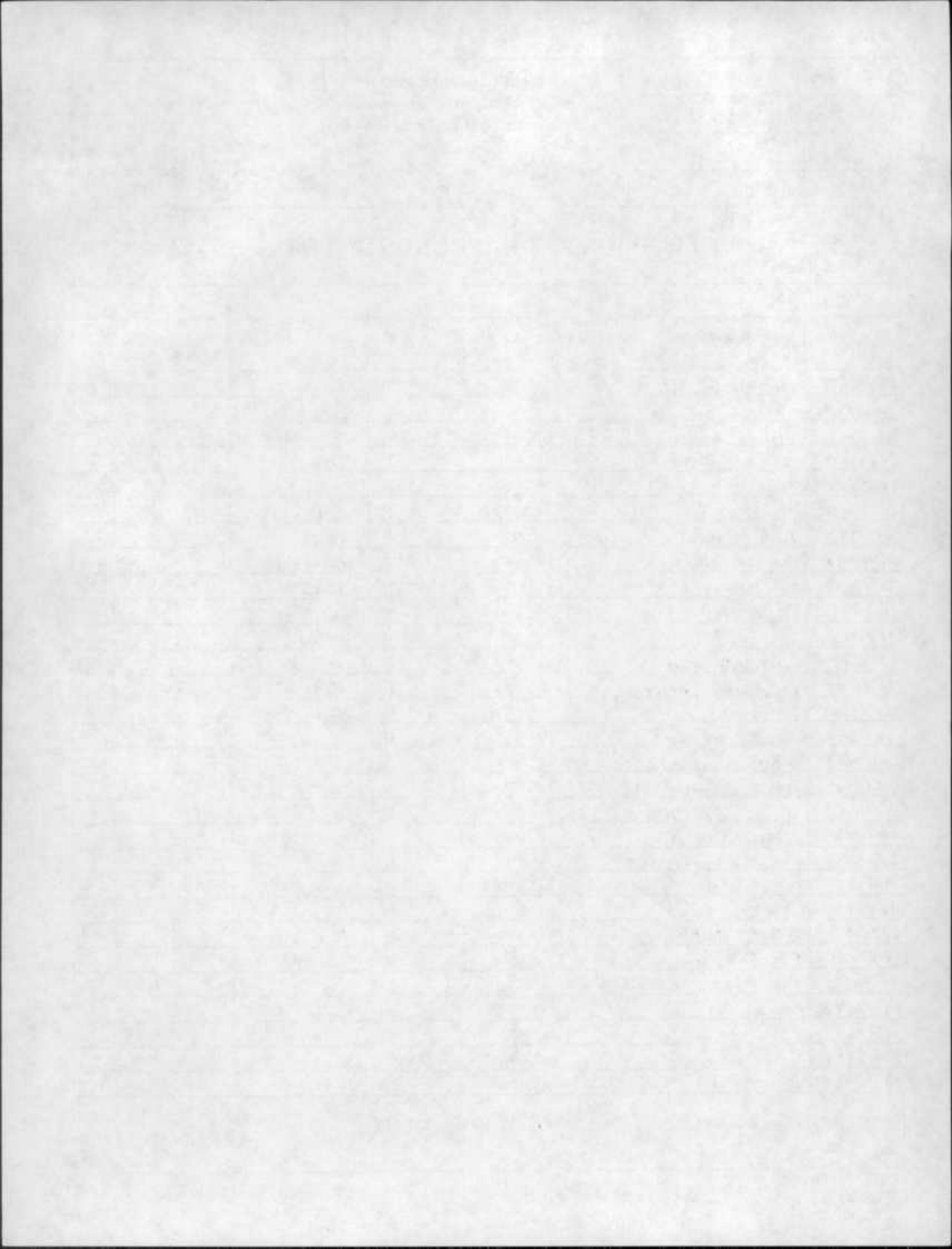
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
4P25428	SOLOMON, Verard	C-979	II	12-1-00		BURIED
2P25433	CASSELL, Robert	C-979	II	11-25-00		IN
0P25438	THOMAS, William	C-979	II	12-14-00		LANDFILL
1P25439	SHORTER, Charles	C-979	II	12-6-00		
4P25442	COLE, Jay	C-979	II	10-29-00		
1P25446	BENNETT, Andre	C-979	II	9-17-00		
2P25447	PARKER, William	C-979	II	12-15-00		
3P25448	MOORE, Thomas	C-979	II	12-24-99		
5P25450	GUYAN, Robert	C-979	II	12-15-00		
6P25451	WASHINGTON, George	C-979	II	4-15-00		
2P25454	WRIGHT, Brian	C-979	II	12-70-00		
3P25455	CHAFFINS, Michael	C-979	II	11-25-00		
4P25456	RIGGLEMAN, Joshua	C-979	II	12-10-00		
5P25457	MCGOWAN, Keith	C-979	II	12-10-00		
6P25458	MCGOWAN, Keith	C-979	II	12-9-00		
0P25459	DIXON, Michael	C-979	II	12-9-00		
1P25460	YADICHKAS, Michael	C-979	II	12-13-00		
2P25461	POWELL, Virginia	C-979	II	12-7-00		
4P25463	HESSION, David	C-979	II	12-1-00		
5P25464	KNIGHT, Kenneth	C-979	II	12-15-00		
2P25468	STOKES, Stacey	C-979	II	12-18-00		
4P25470	RANDLES, James	C-979	II	8-1-00		
6P25472	WELCH, Shelby	C-979	II	12-15-00		
1P25474	FERNSTER, Jason	C-979	II	12-9-00		
5P25478	LINKINS, Tyrone	C-979	II	12-18-00		
6P25479	ELCZY, Don	C-979	II	12-12-00		
0P25480	GROSS, Aisha	C-979	II	12-19-00		
1P25481	PURCE, Roderick	C-979	II	12-17-00		
2P25482	BURCH, John	C-979	II	12-19-00		V

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Linda S. Garner  
Signature  
DGS 550-2 (rev. 1/93)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



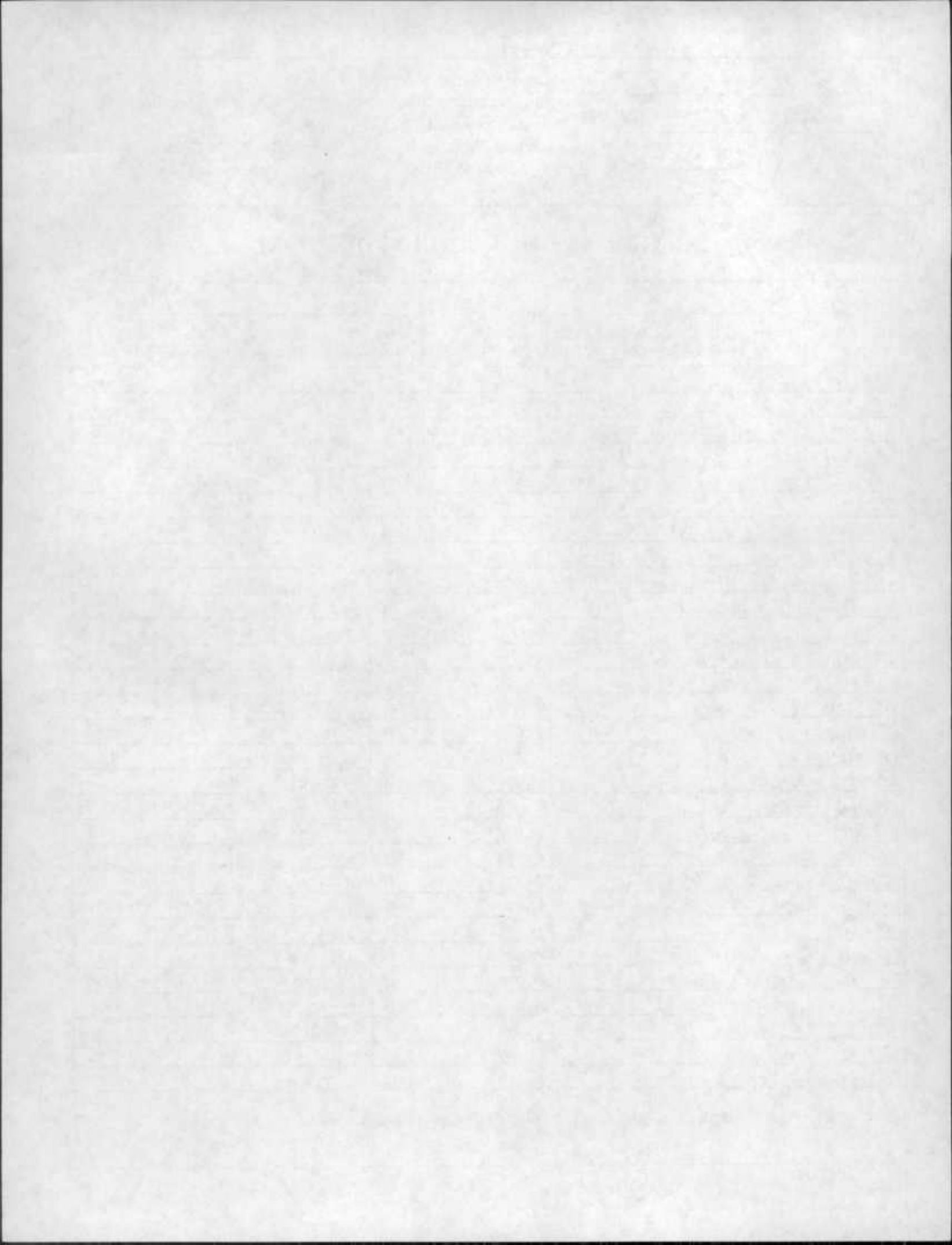
	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
Reporting Agency		
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## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
2P25349	SCOTEN, James	C-979	II	12-4-00		BURIED
5P25352	WARNER, Donovan	C-979	II	11-30-00		IN
1P25355	BARNETT, Christopher	C-979	II	12-1-00		LANDFILL
3P25357	GLASS, Sherrig	C-979	II	12-1-00		
1P25383	RICE, Dawn	C-979	II	12-6-00		
3P25385	POWELL, Timothy	C-979	II	12-7-00		
6P25388	SAVOY, Ronnell	C-979	II	12-8-00		
1P25390	BRYANT, Rosilee	C-979	II	12-1-00		
3P25392	PEACE, Alexander	C-979	II	12-9-00		
4P25393	WILLIAMS, Terry	C-979	II	12-8-00		
6P25395	MORSELL, Kristian	C-979	II	12-5-00		
1P25397	MEACHAM, Anthony	C-979	II	12-8-00		
3P25399	KNIGHT, Lorenzo	C-979	II	12-8-00		
1P25400	SCOTT, Joseph	C-979	II	12-9-00		
6P25402	KALOS, Andrew	C-979	II	12-9-00		
1P25404	MASON, Bryan	C-979	II	12-9-00		
2P25405	SMITH, David	C-979	II	12-9-00		
3P25406	POWELL, Virginia	C-979	II	12-7-00		
6P25409	BRYANT, Alta	C-979	II	12-1-00		
0P25410	PATTON, Dawn	C-979	II	12-7-00		
1P25411	BENSON, Michael	C-979	II	11-28-00		
2P25412	HAWKINS, Antwan	C-979	II	11-4-00		
3P25413	PETERSON, David	C-979	II	12-9-00		
6P25416	FERRIS, Jason	C-979	II	12-10-00		
0P25417	MILES, Agatha	C-979	II	12-8-00		
2P25419	JOHNSTON, Roberts	C-979	II	12-3-00		
4P25421	BOUDREAUX, John	C-979	II	11-25-00		
5P25422	FARLEY, Deborah	C-979	II	11-25-00		
1P25425	HEMSLEY, Judy	C-979	II	12-12-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Barnes  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 DGS 550-2 (rev. 1/93)



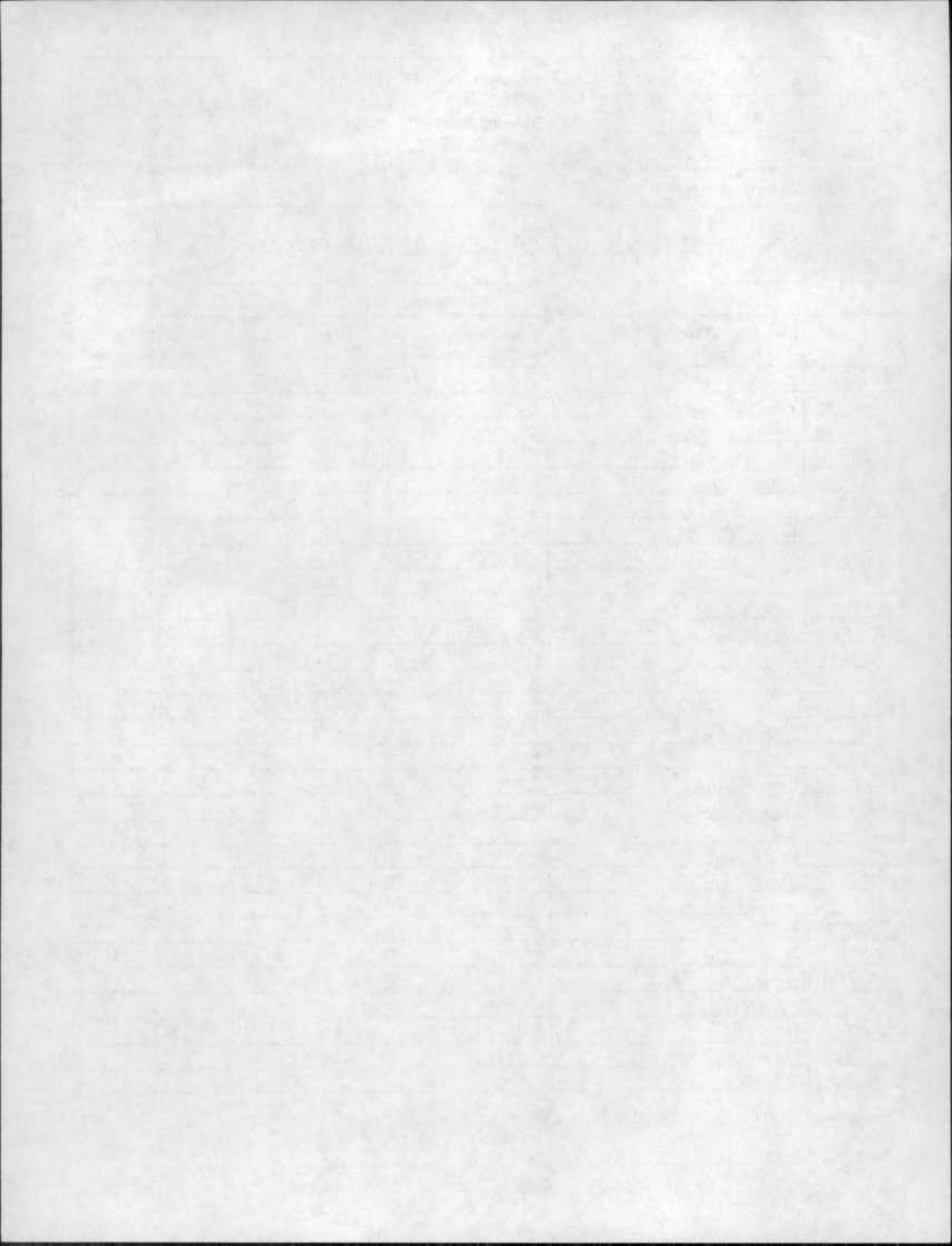
	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
Reporting Agency		
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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
2P25293	RASNAKE, David	C-979	II	10-19-00		BURIED
3P25294	RASNAKE, Terry	C-979	II	10-19-00		IN
4P25295	McKENZIE, Mark	C-979	II	11-27-00		LANDFILL
3P25301	COLE, Aaron	C-979	II	11-4-00		
4P25302	PETTKO, Travis	C-979	II	11-12-00		
5P25303	WHITE, Jeremy	C-979	II	11-12-00		
6P25304	LOWE, Inq	C-979	II	12-1-00		
3P25308	SYLVESTRE, Robert	C-979	II	12-7-00		
6P25311	KING, John	C-979	II	12-5-00		
0P25312	WARREN, Godfrey	C-979	II	11-27-99		
1P25313	BARROW, Paul	C-979	II	11-17-00		
2P25314	Vailati, Thomas	C-979	II	11-10-00		
3P25315	HANNIT, Joseph	C-979	II	12-1-00		
4P25316	MYERS, Ernest	C-979	II	12-2-00		
5P25317	ECHARP, Darrel	C-979	II	12-4-00		
6P25318	TIPPETT, Keith	C-979	II	12-4-00		
0P25319	STOUBE, Patti	C-979	II	11-28-00		
1P25320	ROMERO, Felicia	C-979	II	10-19-00		
5P25324	BROWN, David	C-979	II	12-5-00		
6P25325	FORD, Marilyn	C-979	II	11-8-00		
5P25331	ATKINS, Janet	C-979	II	11-30-00		
0P25333	WASHINGTON, Lewis	C-979	II	12-2-00		
4P25337	BARRETT, Gerard	C-979	II	12-3-00		
5P25338	BROWN, Jamie	C-979	II	11-24-00		
6P25339	PATAJCZAK, Ryan	C-979	II	11-24-00		
2P25342	RODRIGUEZ, Salvador	C-979	II	11-25-00		
3P25343	ERLEN, Shari	C-979	II	12-4-00		
5P25345	CHANDLER, Tracy	C-979	II	11-26-00		
6P25346	BRITWNER, Barry	C-979	II	12-4-00		V

I hereby certify that the records listed above were disposed of as indicated.

Luella S. Harrel \_\_\_\_\_  
 Signature Title Date  
 DGS 550-2 (rev. 1/93)





	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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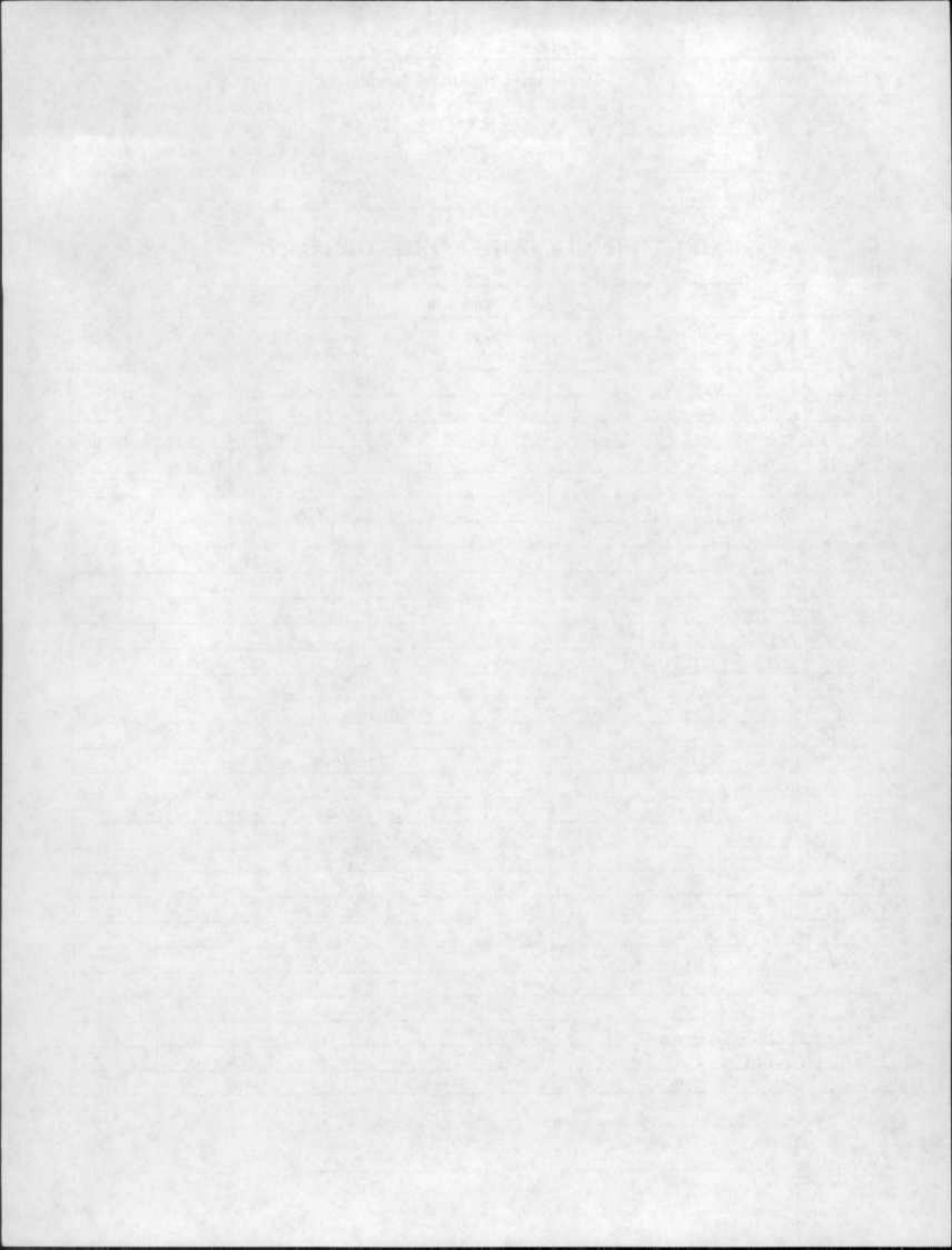
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
6P25367	WASHINGTON, Laguy	C-979	II	9-5-00		BURIED
0P25368	WILLETT, James	C-979	II	9-5-00		IN
3P25370	SMITH, Patrick	C-979	II	9-5-01		LANDFILL
4P25372	LINDSAY, Robin	C-979	II	10-3-00		
5P25373	SPANN, Bertrand	C-979	II	9-5-00		
6P25374	SHADANI, Tammy	C-979	II	10-3-00		
0P25375	SHORTER, Tabatha	C-979	II	12-6-00		
1P25376	JONES, Lawrence	C-979	II	12-6-00		
2P25377	BELLO, Thomas	C-979	II	8-8-00		
5P25380	GALES, Carlton	C-979	II	12-8-00		
6P25381	FOOTMAN, Dorothy	C-979	II	12-2-00		
0P25263	SHAFFER, Deborah	C-979	II	11-20-00		
1P25264	LUCAS, Paul	C-979	II	10-12-00		
2P25265	BARNETT, Gerard	C-979	II	11-25-00		
3P25266	JACKSON, Jeffrey	C-979	II	11-10-00		
5P25268	HENRY, Griel	C-979	II	11-18-00		
6P25269	HILL, Michael	C-979	II	11-19-00		
3P25273	BERRY, Nicolas	C-979	II	11-22-00		
4P25274	LOVE, John	C-979	II	10-14-00		
0P25277	GILES, Leonard	C-979	II	11-29-00		
2P25279	THOMAS, Michael	C-979	II	11-4-00		
4P25281	BEAN, Dezi	C-979	II	11-25-00		
5P25282	GETER, Robert	C-979	II	11-26-00		
0P25284	COOPER, Barry	C-979	II	11-18-00		
1P25285	CARTER, Lawrence	C-979	II	11-12-00		
3P25287	HUNT, Ronald	C-979	II	10-28-00		
5P25289	SHEIRBURN, Robert	C-979	II	11-12-00		
6P25290	RATHMAN, Clint	C-979	II	11-29-00		
1P25292	UNZICKER, Christopher	C-979	II	2-8-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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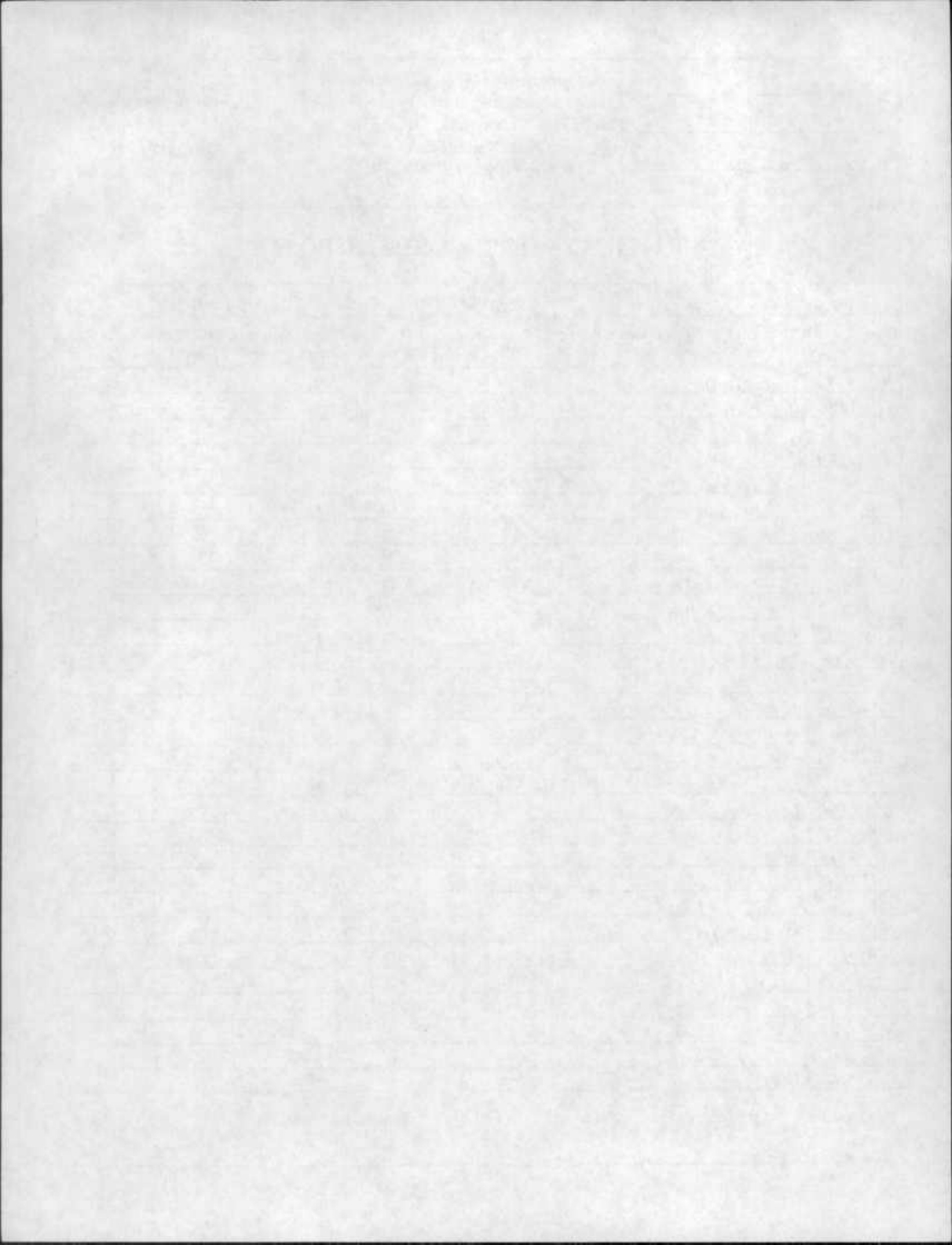
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
4P25225	ERAY, Paul	C-979	II	11-26-00		BURIED
5P25226	PRILLMAN, Maria	C-979	II	11-26-00		IN
1P25229	PROCTOR, Daniel	C-979	II	11-27-00		LANDFILL
6P25234	SHAFER, Deborah	C-979	II	11-20-00		
0P25235	ENNIS, Brian	C-979	II	11-12-00		
1P25236	BUTLER, Robert	C-979	II	11-17-00		
5P25240	ZETTY, Terrence	C-979	II	11-28-00		
6P25241	WILSON, Phillip	C-979	II	11-20-00		
0P25242	ALLEN, Steven	C-979	II	11-26-00		
1P25243	WILSON, Phillip	C-979	II	11-20-00		
2P25244	BROWN, Kelly	C-979	II	11-8-00		
4P25246	DOUGLAS, Clifford	C-979	II	11-9-00		
5P25247	DIETL, Raymond	C-979	II	11-3-00		
6P25248	LINDNER, Carl	C-979	II	3-1-00		
2P25251	BARTON, Wanda	C-979	II	11-26-00		
3P25253	BROWN, Stacy	C-979	II	10-28-00		
4P25253	BROWN, Douglas	C-979	II	10-28-00		
5P25254	DOSWELL, Ricky	C-979	II	11-17-00		
6P25255	KRAEHL, Randolph	C-979	II	11-17-00		
0P25256	REEB, William	C-979	II	11-17-00		
1P25257	DOSWELL, John	C-979	II	11-17-00		
2P25258	UNDERWOOD, Joanne	C-979	II	11-17-00		
3P25259	REEB, Joseph	C-979	II	11-17-00		
4P25260	MINOR, Craig	C-979	II	11-22-00		
5P25359	STEWART, Jeffrey	C-979	II	2-2-00		
0P25361	EDELEN, Kenneth	C-979	II	12-1-00		
1P25362	PORTZEN, James	C-979	II	12-2-00		
2P25363	JOLIFFE, Jennifer	C-979	II	11-26-00		
5P25366	BRADLEY, Lenene	C-979	II	10-3-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harnes  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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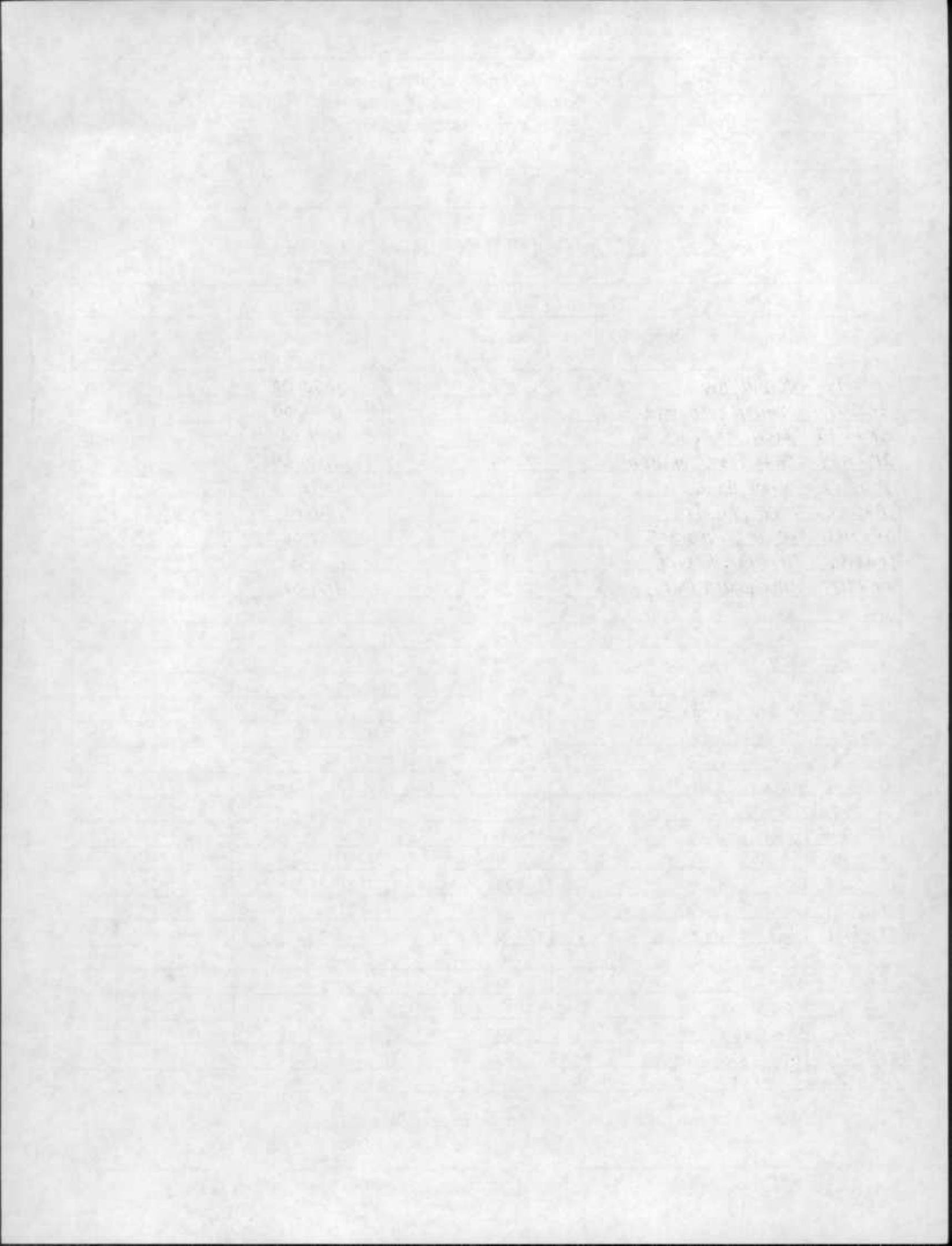
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
2P25174	WISKOW, David	C-979	II	11-20-00		BURIED
3P25175	JOHNSON, Christopher	C-979	II	11-16-00		IN
5P25177	LICHLITER, Jessica	C-979	II	11-9-00		LANDFILL
2P25181	GUILLIAMS, William	C-979	II	11-16-00		
3P25182	DIXON, Thomas	C-979	II	10-10-00		
5P25184	LOWE, Angela	C-979	II	10-10-00		
0P25186	POSHA, INNOCENT	C-979	II	11-18-00		
1P25187	GRAHAM, Richard	C-979	II	11-1-00		
2P25188	HAMILTON, Phillip	C-979	II	11-21-00		
5P25191	YOUNG, Kevin	C-979	II	11-19-00		
3P25196	SAVOY, Dannel	C-979	II	11-15-00		
4P25197	WASHINGTON, Symknyecka	C-979	II	6-6-00		
0P25200	WARDEN, Kimberly	C-979	II	9-30-00		
1P25201	BAGBARY, George	C-979	II	11-19-00		
2P25202	WOOD, David	C-979	II	11-19-00		
3P25203	BROWN, William	C-979	II	11-16-00		
4P25204	MANN, Lisa	C-979	II	11-19-00		
5P25205	COX, Jamie	C-979	II	11-19-00		
6P25206	JANSCHKE, Brandie	C-979	II	11-18-00		
1P25208	HAMILTON, Fred	C-979	II	11-23-00		
2P25209	GRAY, Marvini	C-979	II	11-23-00		
3P25210	MURPHY, John	C-979	II	11-19-00		
4P25211	SWANN, Ja sen	C-979	II	11-23-00		
6P25213	RUBOLPH, Devonne	C-979	II	11-24-00		
1P25215	GRAPES, Christopher	C-979	II	11-20-00		
4P25218	WITTEP, David	C-979	II	10-25-00		
5P25219	AVERY, Erin	C-979	II	10-20-00		
6P25220	HADDEN, George	C-979	II	8-29-00		
1P25222	CASSELL, Robert	C-979	II	11-25-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Turner  
 Signature  
 DGS 550-2 (rev. 1/93)

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date



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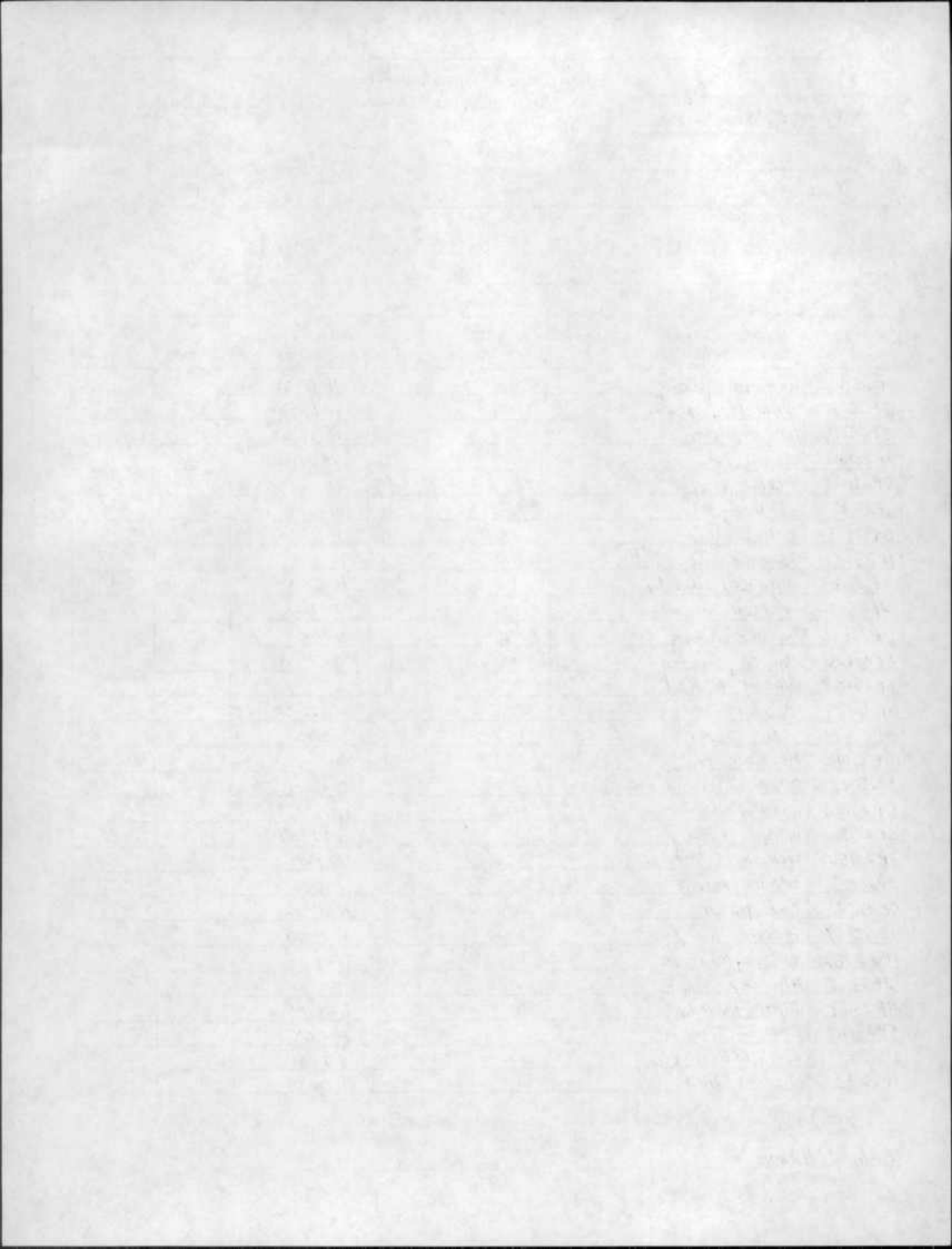
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
1P25117	WAREHAM, Craig	C-979	II	11-6-00		BURIED
2P25118	PENNINGS, Thomas	C-979	II	11-6-00		IN
3P25119	DICKER, Taft	C-979	II	10-21-00		LANDFILL
4P25120	DICKER, Latasha	C-979	II	10-21-00		
5P25121	PERRY, Joseph	C-979	II	11-15-00		
6P25122	WINDSOR, Allan	C-979	II	9-6-00		
0P25130	MCMILLON, Sean	C-979	II	11-16-00		
1P25131	JOHNSON, Emmanuel	C-979	II	11-16-00		
3P25133	WHEATLEY, Wendy	C-979	II	11-6-00		
4P25134	ATKINSON, Johnathan	C-979	II	11-17-00		
5P25135	KEELER, Kevin	C-979	II	11-4-00		
6P25136	CARTER, Thaxton	C-979	II	8-26-00		
1P25138	WALSH, Richard	C-979	II	7-30-00		
2P25139	BAUCUM, Joshua	C-979	II	11-12-00		
4P25141	KUJS, Steven	C-979	II	3-31-00		
6P25143	MCCOLLUM, Eric	C-979	II	11-5-00		
3P25147	BUCKOWSKI, Jessica	C-979	II	11-12-00		
5P25149	ROWE, Keith	C-979	II	11-12-00		
6P25150	BRANDTS, Gregory	C-979	II	11-15-00		
1P25152	LAWSON, Katherine	C-979	II	11-17-00		
2P25153	BROWN, Melvin	C-979	II	11-18-00		
0P25158	COLE, Ulrica	C-979	II	11-18-00		
1P25159	PROCTOR, David	C-979	II	11-19-00		
1P25166	MASSIE, Maurice	C-979	II	11-19-00		
3P25168	HACKLEY, Janice	C-979	II	11-12-00		
4P25169	BEAN, Amanda	C-979	II	11-18-00		
5P25170	CARROLL, Tremayne	C-979	II	11-7-00		
6P25171	ESQUERRA, Thomas	C-979	II	8-27-00		
1P25173	WISKOW, David	C-979	II	11-20-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Hagner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





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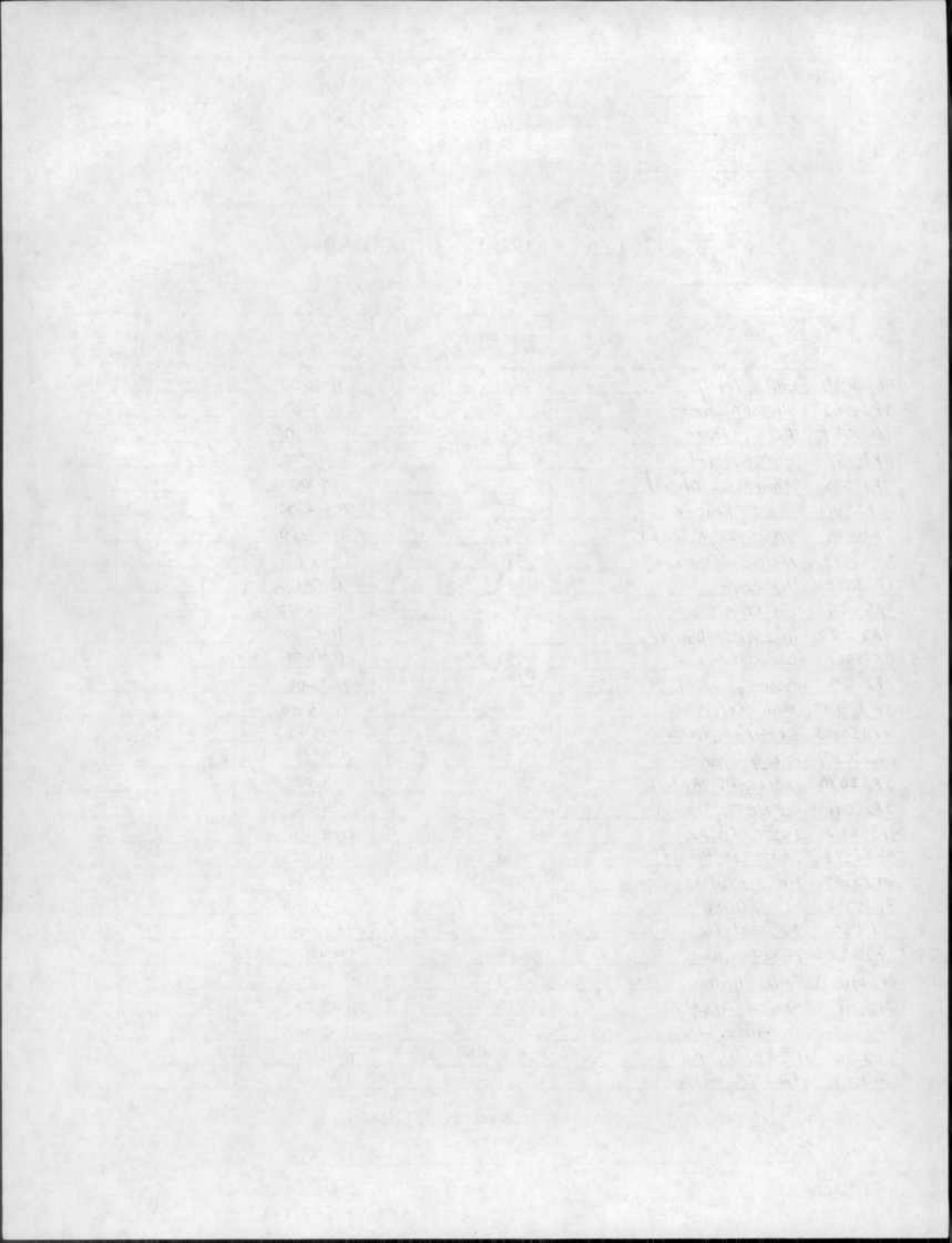
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
0P25060	GATES, Leroy	C-979	II	11-10-00		BURIED
3P25063	WRIGHT, James	C-979	II	11-9-00		IN
4P25064	REED, Steven	C-979	II	11-11-00		LANDFILL
2P25069	CHASE, Karl	C-979	II	11-11-00		
3P25070	CAMPBELL, Edward	C-979	II	11-11-00		
5P25072	SCOTT, Reuben	C-979	II	11-12-00		
6P25073	STURBESS, Michael	C-979	II	11-12-00		
6P25074	NEALE, Thomas	C-979	II	11-13-00		
1P25075	UU, chan	C-979	II	11-12-00		
3P25077	UU, chan	C-979	II	11-12-00		
4P25078	WILLIAMS, Donna	C-979	II	11-12-00		
0P25081	COX, christopher	C-979	II	11-11-00		
2P25083	GOODE, Michael	C-979	II	11-13-00		
3P25084	LEVI, Orrin	C-979	II	11-13-00		
4P25085	GREENE, James	C-979	II	11-13-00		
6P25087	PERRY, Chardene	C-979	II	11-6-00		
2P25090	WOODLAND, Ardenia	C-979	II	11-4-00		
3P25091	GORNATI, Sharon	C-979	II	11-4-00		
4P25092	FOOTE, Colvin	C-979	II	11-9-00		
0P25095	JOHNSON, Ronald	C-979	II	11-14-00		
2P25097	LYLES, Markus	C-979	II	10-8-00		
3P25098	COLE, Aaron	C-979	II	11-14-00		
5P25100	NEWTON, Penny	C-979	II	11-12-00		
0P25102	MUNROE, James	C-979	II	11-14-00		
1P25110	GATES, Maria	C-979	II	11-10-00		
2P25111	WILSON, Angela	C-979	II	11-10-00		
4P25113	WILLIAMS, Johnny	C-979	II	11-15-00		
6P25115	PATERSON, William	C-979	II	11-15-00		
0P25116	BOLSTER, Michael	C-979	II	11-10-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S Garner  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



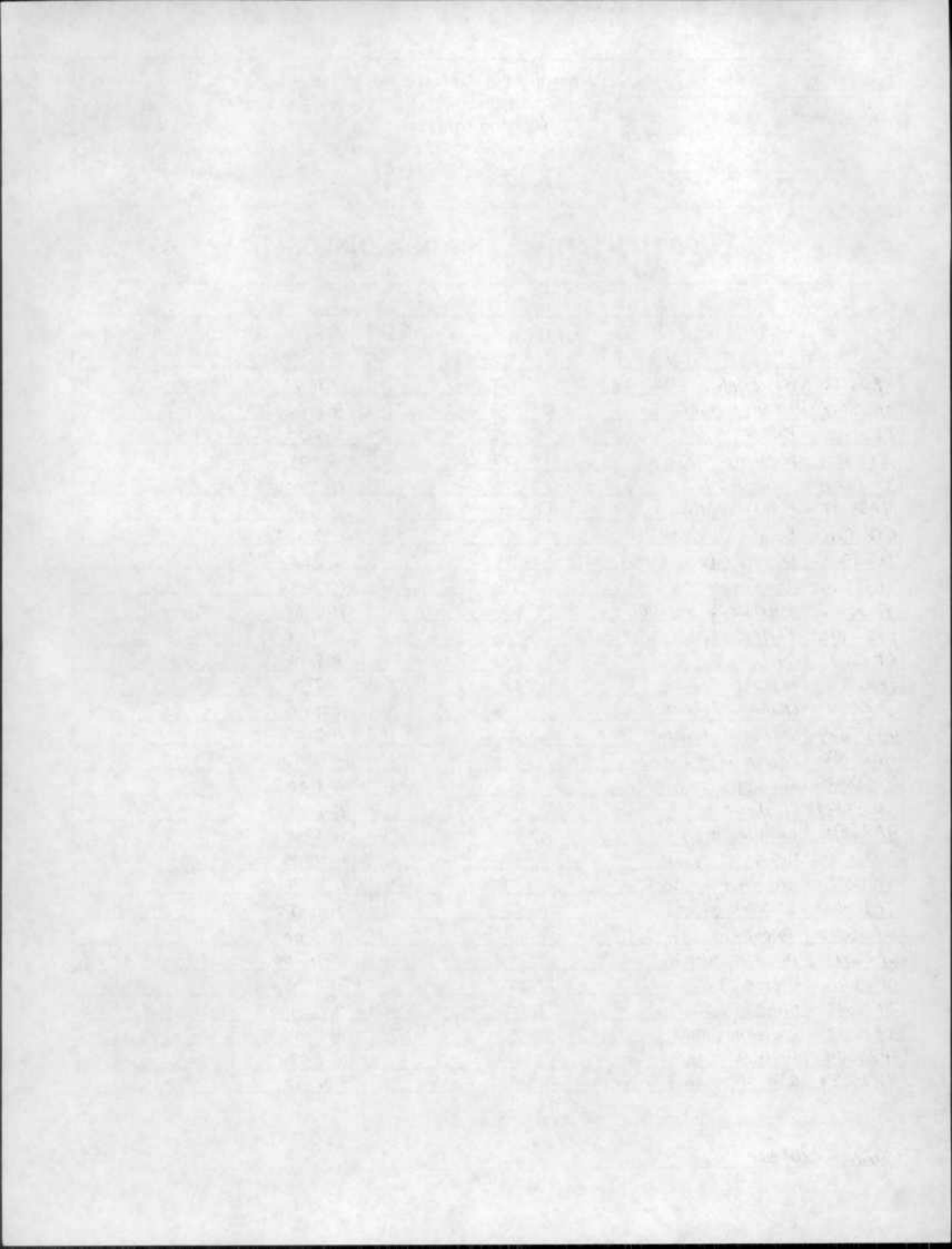
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		Retention Schedule No.	Item No.			
5P25002	PRISCO, Alan	C-979	II	9-30-00		BURIED
0P25004	DUTTON, Michael	C-979	II	9-30-00		IN
1P25005	BUTLER, Dale	C-979	II	11-4-00		LANDFILL
2P25006	MILSTEAD, Calvin	C-979	II	11-5-00		
3P25007	JACKSON, Terry	C-979	II	11-5-00		
4P25008	BRUNO, William	C-979	II	11-6-00		
0P25011	BLGGS, Christina	C-979	II	10-23-00		
1P25012	WALKER, Bernadette	C-979	II	10-22-00		
2P25013	CANNADAY, Sterling	C-979	II	10-22-00		
4P25015	JOHNSON, Joshua	C-979	II	11-5-00		
5P25016	BRANSON, Sterling	C-979	II	11-7-00		
6P25017	DILL, Lisa	C-979	II	8-16-00		
1P25019	PROCTOR, Charles	C-979	II	11-3-00		
6P25024	LAWING, Rasha	C-979	II	11-7-00		
4P25029	JOHNSON, Latisha	C-979	II	11-2-00		
0P25032	CAMERON, Karlene	C-979	II	10-30-00		
1P25033	GILLISPIE, Glenn	C-979	II	11-8-00		
2P25034	LI, Yu	C-979	II	11-8-00		
4P25036	BROWN, Kelly	C-979	II	11-9-00		
6P25038	THOMAS, Damian	C-979	II	11-4-00		
0P25039	CASHERA, Robert	C-979	II	11-4-00		
1P25040	GOLDING, David	C-979	II	11-3-00		
2P25041	ANDERSON, Crystal	C-979	II	11-3-00		
6P25045	PROCTOR, William	C-979	II	10-16-00		
0P25046	COOPER, Julius	C-979	II	11-9-00		
2P25048	DAKER, Louis	C-979	II	7-12-00		
3P25049	WOODLAND, Marvin	C-979	II	11-9-00		
1P25054	PITTMAN, Don	C-979	II	11-5-00		
4P25057	WALTON, Bonnie	C-979	II	7-14-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Turner  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

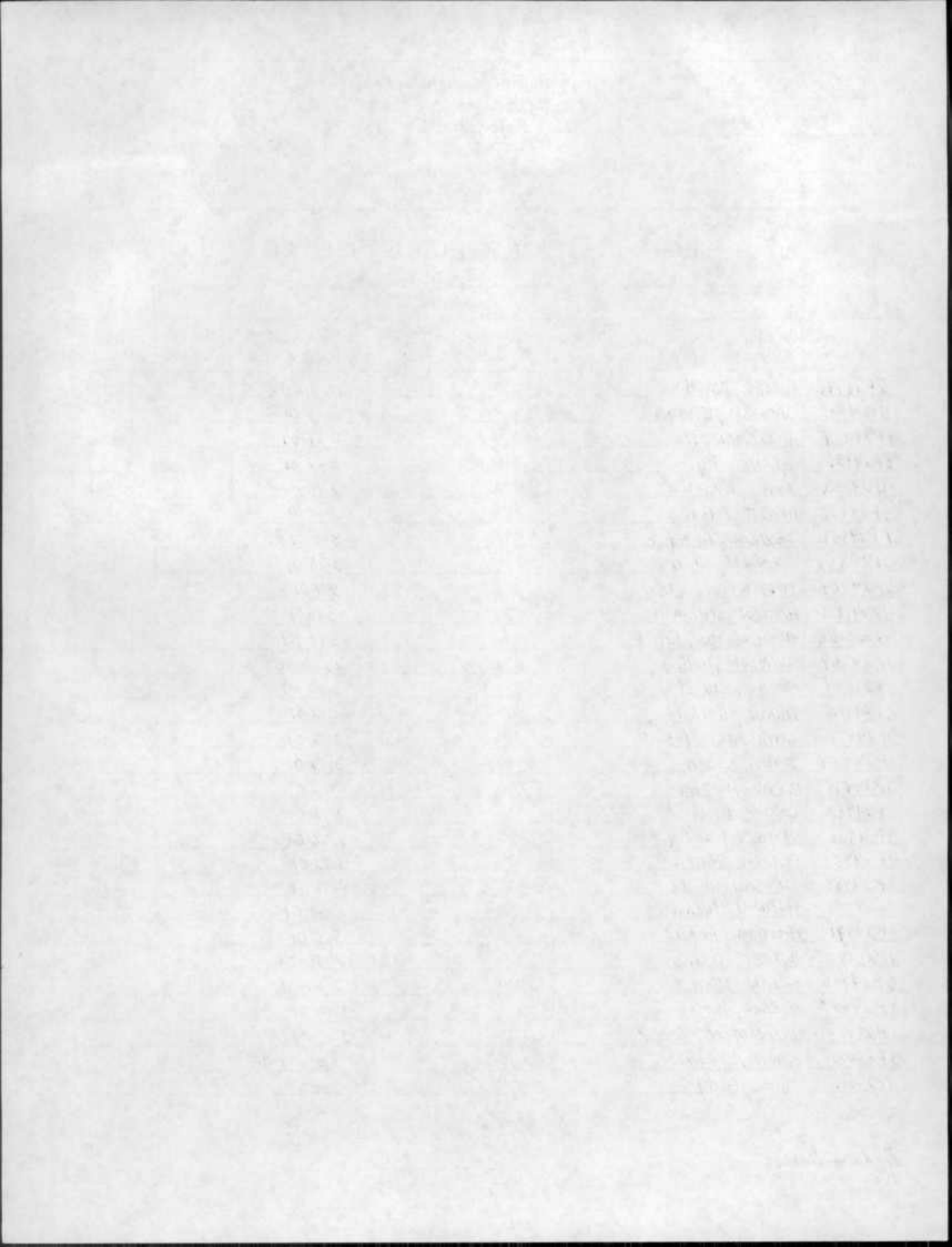
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
5P24946	PIHELPS, David	C-979	II	12-8-00		BURIED
0P24948	JACKSON, Evelyn	C-979	II	2-16-01		IN
1P24949	ACKERMAN, Ira	C-979	II	2-17-01		LANDFILL
3P24951	GRANT, Ryan	C-979	II	2-17-01		
4P24952	GRAY, Donnell	C-979	II	2-16-01		
5P24953	ARNETT, Adam	C-979	II	2-18-01		
1P24956	SEWELL, Antonio	C-979	II	3-9-01		
0P24962	JOHNSON, Cheri	C-979	II	3-10-01		
2P24964	THEODILE, Lndon	C-979	II	3-10-01		
3P24965	HATTON, Sherman	C-979	II	3-10-01		
4P24966	WASHINGTON, Erick	C-979	II	3-10-01		
0P24969	JOHNSON, Willie	C-979	II	12-8-00		
5P24974	MCKAY, Christ	C-979	II	3-12-01		
6P24975	TAYLOR, Barbara	C-979	II	3-12-01		
0P24976	LATHAMORE, Robert	C-979	II	3-12-01		
1P24977	STANT, Jason	C-979	II	3-12-01		
2P24978	THOMPSON, Traci	C-979	II	3-2-01		
4P24980	DOZIER, Paula	C-979	II	2-12-01		
3P24986	WINDSOR, Sandra	C-979	II	2-26-01		
4P24987	FENWICK, Karen	C-979	II	3-12-01		
5P24988	LINDSAY, Wanda	C-979	II	2-19-01		
0P24990	HENNEY, Thomas	C-979	II	2-20-01		
1P24991	THOMPSON, Arthur	C-979	II	3-3-01		
2P24992	BURKETT, Dennis	C-979	II	12-28-00		
6P24996	GRAIG, Noah	C-979	II	2-22-01		
0P24997	NORRIS, Jeremy	C-979	II	3-10-01		
1P24998	BROADWATER, Roger	C-979	II	3-13-01		
3P25000	GARNER, Vera	C-979	II	1-9-01 to 2-21-01		
4P25001	SHALL, Garry	C-979	II	9-30-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Arnes  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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Reporting Agency		
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## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
3P24888	HOOVER, Joel	C-979	II	12-17-00		BURIED
4P24889	FECHNER, Chad	C-979	II	12-18-00		IN
5P24890	CANLE, Brian	C-979	II	12-17-00		LANDFILL
6P24891	JOHNSON, Davica	C-979	II	12-17-00		
0P24892	CLARK, Raymond	C-979	II	12-4-00		
6P24898	MONROE, James	C-979	II	1-2-01		
1P24900	RAEMSCHE, Herbert	C-979	II	11-24-00		
2P24901	JULES, Sheldon	C-979	II	1-6-01		
3P24902	MINOR, Franklin	C-979	II	1-7-01		
6P24905	GOINS, Shannon	C-979	II	1-7-01		
0P24906	BARNES, Michael	C-979	II	1-7-01		
1P24907	BUTLER, John	C-979	II	1-2-01		
2P24908	DAVIS, David	C-979	II	7-3-00		
5P24911	DUBY, Ricky	C-979	II	1-23-01		
6P24912	THOMPSON, Bryce	C-979	II	1-23-01		
0P24913	BRISCOE, Clifton	C-979	II	1-22-01		
1P24914	GRAY, Anthony	C-979	II	1-23-01		
2P24915	JORDAN, Bethany	C-979	II	1-23-01		
4P24917	CLEES, Cristenine	C-979	II	1-24-01		
5P24918	REIGLE, Ronnie	C-979	II	1-24-01		
0P24920	DOE, John (Brian Clum-Thomas)	C-979	II	1-25-01		
3P24923	HILL, Christopher	C-979	II	1-26-01		
4P24924	BUTLER, Cardriel	C-979	II	1-26-01		
5P24932	JOHNSON, James	C-979	II	1-27-01		
1P24935	BECL, Joseph	C-979	II	1-28-01		
6P24940	HALL, Charles	C-979	II	2-11-01		
0P24941	FARMER, Mary	C-979	II	2-6-01		
2P24943	ROGERS, Timothy	C-979	II	2-14-01		
4P24945	MCDONALD, Calvin	C-979	II	2-15-01		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
 Signature  
 DGS 550-2 (rev. 1/93)

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## CERTIFICATE OF RECORDS DISPOSAL

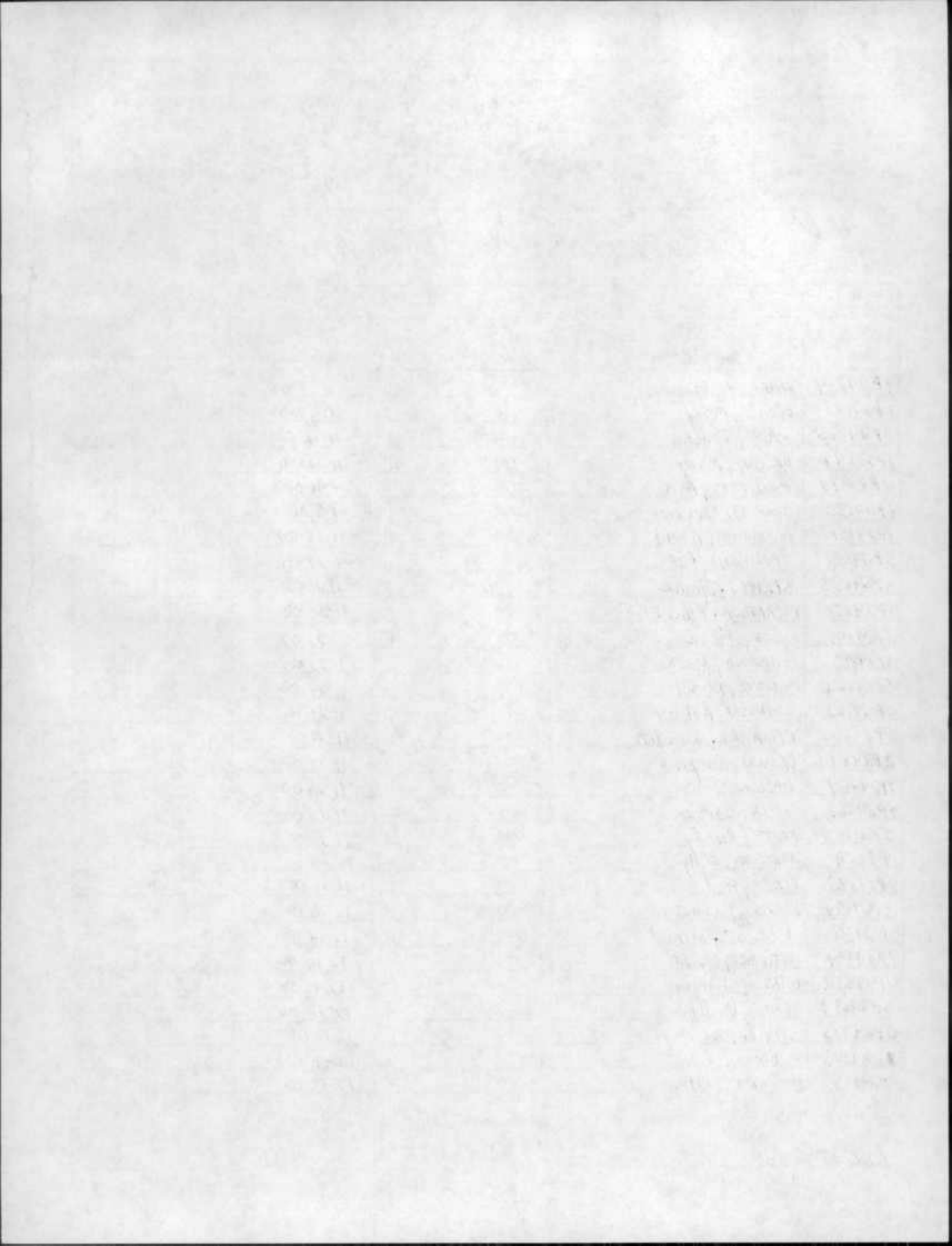
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
1P24837	HARLEY, Gary	C-979	II	11-4-00		BURIED
6P24842	BROWN, Mary	C-979	II	11-12-00		IN
0P24843	WADE, Tousha	C-979	II	11-12-00		LANDFILL
1P24844	BROWN, Mary	C-979	II	11-12-00		
4P24847	FENTRESS, Ann	C-979	II	4-18-00		
0P24850	SIMPSON, Christina	C-979	II	8-9-00		
1P24851	PLUMMER, Arnold	C-979	II	11-18-00		
2P24852	DRUMMOND, Patricia	C-979	II	4-29-99		
3P24853	SPRIGGS, Tyrone	C-979	II	11-21-00		
1P24858	MCCARTHRUR, Robert	C-979	II	11-20-00		
2P24859	MILLS, Janice	C-979	II	11-22-00		
3P24860	OSBORNE, Mark	C-979	II	11-23-00		
5P24862	MCLANE, Russell	C-979	II	11-24-00		
6P24863	JOHNSON, Aubray	C-979	II	11-24-00		
0P24864	FARRARE, Wendon	C-979	II	11-24-00		
2P24866	BROWN, Joseph	C-979	II	11-24-00		
3P24867	HADDEN, George	C-979	II	11-24-00		
4P24868	WILLS, Carlos	C-979	II	11-25-00		
5P24869	KNOTT, Randy	C-979	II	11-25-00		
0P24871	JOHNSON, Betty	C-979	II	11-25-00		
2P24873	BLAKE, Fred	C-979	II	11-26-00		
3P24874	LUCAS, Jonathan	C-979	II	11-26-00		
0P24878	DERRICOTE, Michael	C-979	II	12-14-00		
1P24879	STEWART, Bryant	C-979	II	12-16-00		
4P24882	BANKS, Shahara	C-979	II	12-15-00		
6P24884	GRABIS, Donald	C-979	II	12-16-00		
0P24885	TAYLOR, Jeremy	C-979	II	12-17-00		
0P24886	MCDANIEL, Robert	C-979	II	12-17-00		
2P24887	HOWARD, Natoya	C-979	II	12-17-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Sinda S. Harner  
Signature

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Title

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Date



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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
6P24793	TILLEY, James	C-979	II	11-3-00		BURIED
1P24795	OWEN, Glenn	C-979	II	9-30-00		IN
2P24796	THOMPSON, David	C-979	II	9-30-00		LANDFILL
3P24797	OUTTON, Keith	C-979	II	9-30-00		
4P24798	GREEN, Daryl	C-979	II	11-4-00		
5P24799	GREINERT, Gary	C-979	II	9-30-00		
6P24800	MEADS, Michael	C-979	II	9-30-00		
0P24801	GUTRICK, Gregory	C-979	II	10-28-00		
1P24802	OWENS, Hubert	C-979	II	10-28-00		
2P24803	JOHNSON, Latisha	C-979	II	10-28-00		
3P24804	SMITH, Donald	C-979	II	10-10-00		
4P24805	SHELDON, Darnell	C-979	II	10-16-00		
5P24806	DORSLEY, Joseph	C-979	II	9-15-00		
6P24807	YOUNG-WESLEY, Kim	C-979	II	10-16-00		
0P24808	KENDALL, William	C-979	II	10-17-00		
3P24811	THOMAS, William	C-979	II	10-29-00		
5P24813	LONG, Corey	C-979	II	10-18-00		
0P24815	GARZONE, Dawn	C-979	II	10-20-00		
1P24816	NEWTON, Penny	C-979	II	10-27-00		
2P24817	LANG, Bryan	C-979	II	11-1-00		
6P24821	WOODS, Tracey	C-979	II	10-28-00		
3P24825	CARTER, Lisa	C-979	II	10-29-00		
5P24827	DOUGHTY, Deborah	C-979	II	11-2-00		
6P24828	KER, Robert	C-979	II	11-4-00		
0P24829	HALL, John	C-979	II	11-4-00		
1P24830	COOK, Daniel	C-979	II	11-4-00		
2P24831	CECIL, Rhonda	C-979	II	11-7-00		
4P24833	WELLS, Benson	C-979	II	10-21-00		
6P24835	SANDELL, Clifford	C-979	II	11-4-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harnes  
 Signature  
 DGS 550-2 (rev. 1/93)

\_\_\_\_\_  
 Title

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 Date

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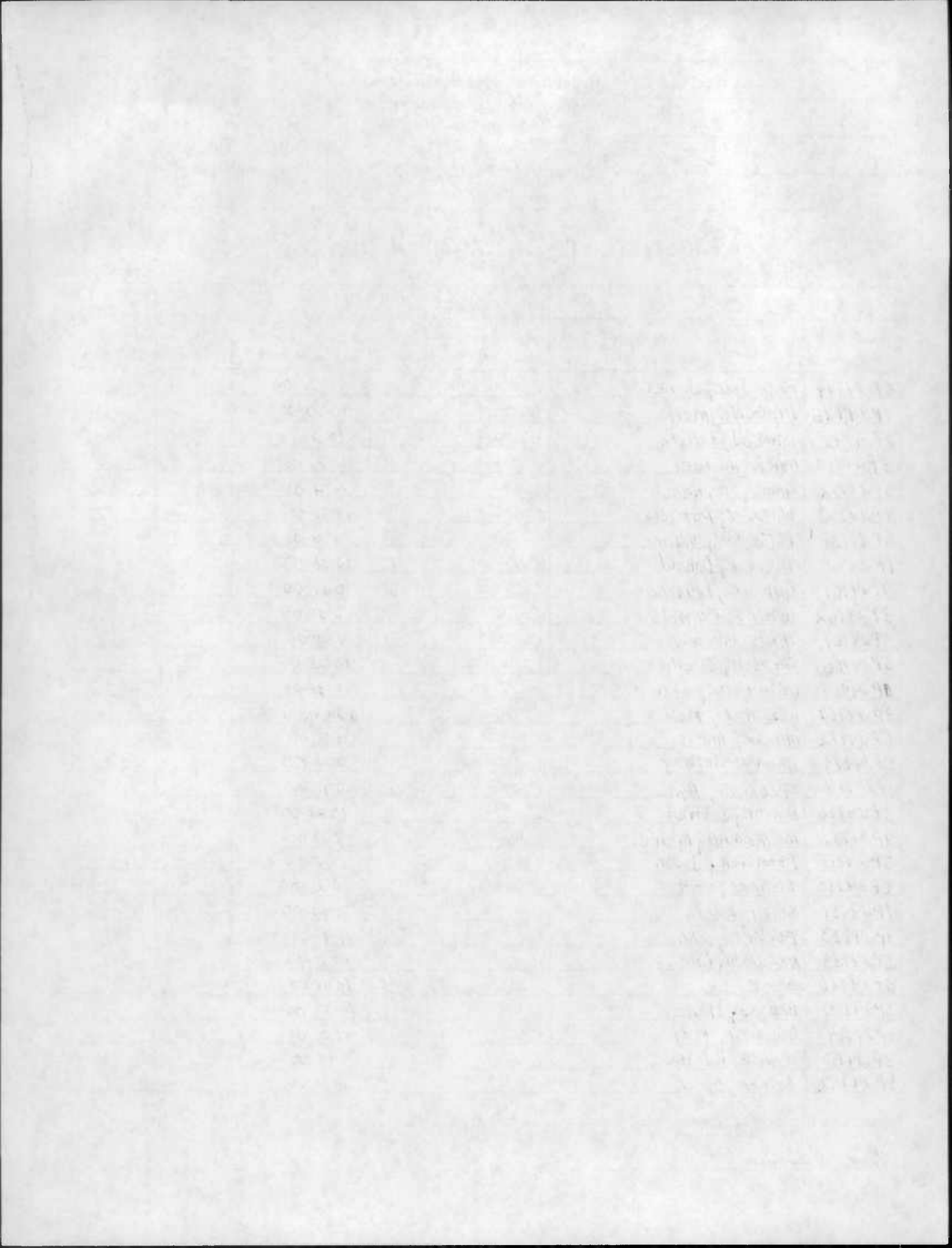
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
6P24744	McDOWELL, James	C-979	II	10-28-00		BURIED
1P24746	HAWKINS, Mark	C-979	II	10-27-00		IN
2P24747	JOHNSON, Latisha	C-979	II	10-25-00		LANDFILL
3P24748	MACK, Michael	C-979	II	10-25-00		
0P24752	GROSS, Stephanie	C-979	II	10-4-00		
1P24753	WARREN, Patricia	C-979	II	10-28-00		
6P24758	PETERMAN, William	C-979	II	10-21-00		
1P24760	BUCKLER, Donald	C-979	II	10-30-00		
2P24761	GABRIEL, Lawrence	C-979	II	10-19-00		
3P24762	WATERS, Fernando	C-979	II	10-30-00		
5P24764	YATES, Christina	C-979	II	9-29-00		
0P24766	JACKSON, Coretha	C-979	II	10-28-00		
0P24767	WASHINGTON, John	C-979	II	10-31-00		
3P24769	WILCHER, Moses	C-979	II	10-20 & 10-21-00		
6P24772	MILLER, Anton	C-979	II	10-2-00		
0P24773	ULLMAN, Jeffrey	C-979	II	9-4-00		
1P24774	EGLORING, Agnes	C-979	II	10-16-00		
3P24776	NESTOR, Jeffrey	C-979	II	10-27-00		
4P24777	MUHAMMAD, Michael	C-979	II	9-22-00		
5P24778	FERNSTER, Jason	C-979	II	11-1-00		
0P24780	RICHARD, Scott	C-979	II	10-26-00		
1P24781	SMITH, Lashan	C-979	II	10-22-00		
3P24783	EDWARDS, John	C-979	II	11-1-00		
5P24785	NORWOOD, Patricia	C-979	II	10-11-00		
6P24786	BAKER, James	C-979	II	10-18-00		
0P24787	BROOKE, Theresa	C-979	II	10-23-00		
2P24789	DOUGHTY, Paul	C-979	II	11-2-00		
3P24790	CHASE, Polette	C-979	II	11-3-00		
5P24792	BUTLER, Oscar	C-979	II	10-4-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harnes  
Signature

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Title

\_\_\_\_\_  
Date



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		Retention Schedule No.	Item No.			
4P24693	RANDOLPH, Alexander	C-979	II	10-22-00		BURIED
5P24694	HARROD, Antonio	C-979	II	10-18-00		IN
6P24695	PETERS, Cornel	C-979	II	10-20-00		LANDFILL
1P24697	WILLIAMS, Jonathan	C-979	II	10-20-00		
5P24701	KYLER, Tyrone	C-979	II	8-30-00		
0P24703	AODERLY, Alexander	C-979	II	10-19-00		
1P24704	THORNE, Ross	C-979	II	9-18-00		
2P24705	TROTTER, Charles	C-979	II	10-14-00		
3P24706	ADDISON, Mark	C-979	II	10-21-00		
4P24707	PETERS, April	C-979	II	10-20-00		
6P24709	KING, Georgette	C-979	II	10-25-00		
4P24714	JOLIFFE, Alfred	C-979	II	10-8-00		
0P24717	PROCTOR, Lawrence	C-979	II	10-24-00		
1P24718	NOLAN, Stephen	C-979	II	10-22-00		
2P24719	STAFER, Philip	C-979	II	10-21-00		
3P24720	COX, Shanty	C-979	II	10-4-00		
4P24721	BARNES, Michael	C-979	II	10-24-00		
5P24722	MARSHALL, Kyana	C-979	II	10-24-00		
1P24725	JOHNSON, Shawn	C-979	II	10-16-00		
2P24726	TRENTHAM, Jeffrey	C-979	II	9-4-00		
3P24727	TRENTHAM, Brenda	C-979	II	9-4-00		
6P24730	MCNEAL, Jason	C-979	II	8-12-00		
2P24733	SAMPSON, Jonathan	C-979	II	10-17-00		
3P24734	BRISTOW, Joseph	C-979	II	10-15-00		
5P24736	JONES, Stanley	C-979	II	4-20-00		
0P24738	WILLIAMS, Richard	C-979	II	10-27-00		
3P24741	HELLER, Jacob	C-979	II	10-27-00		
4P24742	WOODS, Richard	C-979	II	10-27-00		
5P24743	LOSIEWSKI, Michael	C-979	II	10-27-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Lynda S Arney  
 Signature  
 DGS 550-2 (rev. 1/93)

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		Retention Schedule No.	Item No.			
3P24643	SHORTER, Sheldon	C-979	II	10-16-00		BURIED
5P24645	WOOD, Keith	C-979	II	10-12-00		IN
0P24647	THORNE, David	C-979	II	6-13-00		LANDFILL
1P24648	THORNE, David	C-979	II	6-13-00		
2P24649	THORNE, Cynthia	C-979	II	6-13-00		
5P24652	CAUTTEN, Joseph	C-979	II	10-17-00		
6P24653	CUSATO, Nicholas	C-979	II	10-14-00		
0P24654	GARNER, Sherry	C-979	II	10-14-00		
1P24655	PRUITT, William	C-979	II	10-17-00		
2P24656	WOOD, Keith	C-979	II	10-18-00		
3P24657	WOOD, Keith	C-979	II	10-18-00		
6P24660	HUMPHREYS, James	C-979	II	10-13-00		
0P24661	DARR, Richard	C-979	II	10-15-00		
2P24663	WADE, David	C-979	II	10-6-00		
4P24665	DOWTIN, Wayne	C-979	II	10-11-00		
5P24666	HOUSER, Harry	C-979	II	9-28-00		
1P24669	KINZER, George	C-979	II	9-2-00		
2P24670	SPRINGFIELD, Diana	C-979	II	3-3-00		
3P24671	MARSHALL, Natasha	C-979	II	5-8-00 / 10-18-00		
4P24672	STEINHAUSER, Martin	C-979	II	10-19-00		
5P24673	MENDEZ, Elaine	C-979	II	10-19-00		
0P24675	STEWART, Joseph	C-979	II	10-19-00		
1P24676	LEONARD, George	C-979	II	9-23-00		
2P24677	WILEY, Thadis	C-979	II	10-20-00		
4P24679	HAGHVERDI, Louis	C-979	II	10-21-00		
0P24682	BEUCHART, Lawrence	C-979	II	10-19-00		
1P24683	RICHMOND, Colleen	C-979	II	10-21-00		
3P24685	IRVING, Timothy	C-979	II	10-21-00		
5P24687	ELDER, Cyrus	C-979	II	10-21-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Lynda S. Starnes  
Signature

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	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
Reporting Agency		
		Retain one (1) copy and forward original to address on left.
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P24601	TERRY, Tricia	C-979	II	7-6-00		BURIED
4P24602	TEMPLETON, Vanessa	C-979	II	5-2-00		IN
6P24604	PROCTOR, Lawrence	C-979	II	9-30-00		LANDFILL
0P24605	WHITNEY, Melissa	C-979	II	10-12-00		
3P24608	ARTMAN, Robert	C-979	II	5-2-00		
4P24609	LEE, Jaime	C-979	II	4-4-00		
5P24610	JAWORSKI, Fowlkes	C-979	II	7-6-00		
6P24611	GORDON, Shawn	C-979	II	10-11-00		
0P24612	GRIMES, marsha	C-979	II	4-4-00		
1P24613	FORD, Cornell	C-979	II	7-6-00		
3P24615	BYRD, Larry	C-979	II	10-13-00		
4P24616	MICHELS, Larry	C-979	II	10-13-00		
5P24617	EWING, Jeremy	C-979	II	10-4-00		
6P24618	MASON, Joseph	C-979	II	10-14-00		
0P24619	JACKSON, Paulette	C-979	II	10-14-00		
2P24621	BUCK, Lavinia	C-979	II	10-14-00		
5P24624	FORD, Carl	C-979	II	9-30-00		
6P24625	MOULTON, Kenneth	C-979	II	9-19-00		
0P24626	WILLIAMS, Marie	C-979	II	10-7-00		
1P24627	BARNES, Andre	C-979	II	10-7-00		
5P24631	GROSS, Keith	C-979	II	9-5-00		
6P24633	SEMINUK, Kenneth	C-979	II	10-16-00		
1P24634	MAYEW, Gerald	C-979	II	9-15-00		
2P24635	PROCTOR, William	C-979	II	10-16-00		
3P24636	HAYES, Christina	C-979	II	10-16-00		
5P24638	BOWEN, Robert	C-979	II	10-16-00		
0P24640	WARREN, Elaine	C-979	II	10-17-00		
1P24641	PARKER, Anthony	C-979	II	10-8-00		
2P24642	DIGGS, Reginald	C-979	II	10-7-00		v

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature

\_\_\_\_\_  
Title

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Date

Year	Month	Day	Event
1870	Jan	1	...
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## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
6P24555	FOLTZ, Jeffrey	C-979	II	10-20-99		BURIED
1P24557	MONROE, James	C-979	II	10-4-00		IN
4P24560	CAUTHEN, Frances	C-979	II	10-7-00		LANDFILL
6P24562	PORTILLO, Baudilio	C-979	II	10-7-00		
2P24565	MIDDLEBURY, Brian	C-979	II	10-8-00		
5P24568	WAKEEN, Gerald	C-979	II	9-29-00		
6P24569	ELLIOT, Lesley	C-979	II	1-10-00		
1P24571	LEE, Pamela	C-979	II	10-5-00		
4P24574	ANDERSON, David	C-979	II	10-8-00		
5P24575	MARSHALL, William	C-979	II	10-8-00		
0P24577	DEEB, Maryann	C-979	II	9-30-00		
1P24578	FRANKLIN, Stacy	C-979	II	10-3-00		
3P24580	ANSELL, Christopher	C-979	II	9-26-00		
4P24581	CAVEY, Bobbie	C-979	II	9-26-00		
5P24582	GATES, Jason	C-979	II	10-10-00		
0P24584	VAVUTIN, Said	C-979	II	9-30-00		
1P24585	BLANTON, Carly	C-979	II	9-11-00		
2P24586	COLE, Stephanie	C-979	II	10-8-00		
3P24587	THOMAS, James	C-979	II	10-11-00		
4P24588	SHACKLEFORD, Marcell	C-979	II	10-6-00		
6P24590	BUCKLEY, John	C-979	II	10-11-00		
0P24591	MILINSKI, Jessica	C-979	II	10-11-00		
1P24592	JOHNSON, Maria	C-979	II	10-6-00		
3P24594	LYLES, James	C-979	II	10-12-00		
4P24595	GORDON, Shawn	C-979	II	10-11-00		
5P24596	LAMOUREUX, Timmie	C-979	II	9-23-00		
6P24597	WHITE, Ezzard	C-979	II	10-8-00		
0P24598	GROSS, Keith	C-979	II	10-8-00		
1P24599	WINKLER, Tommy	C-979	II	9-29-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner \_\_\_\_\_  
 Signature Title Date  
 DGS 550-2 (rev. 1/93)

Handwritten Title

The first section discusses the  
 importance of maintaining accurate  
 records of all transactions.  
 It emphasizes the need for  
 transparency and accountability  
 in financial reporting. The  
 author notes that proper  
 record-keeping is essential  
 for identifying trends and  
 making informed decisions.  
 This section also covers the  
 basics of double-entry bookkeeping  
 and the importance of balancing  
 the books. The author provides  
 examples of how to record  
 various types of transactions,  
 such as sales, purchases,  
 and transfers. The text  
 concludes with a summary of  
 the key points discussed in  
 this section.

The second section focuses on  
 the practical aspects of  
 bookkeeping. It describes  
 the various methods used to  
 record transactions, including  
 the use of journals and ledgers.  
 The author explains how to  
 determine the appropriate  
 accounts to debit and credit  
 for each transaction. This  
 section also discusses the  
 importance of reconciling  
 bank statements and  
 adjusting entries. The author  
 provides a detailed explanation  
 of how to calculate the  
 ending balances for each  
 account and how to prepare  
 a trial balance. The text  
 concludes with a summary of  
 the key points discussed in  
 this section.

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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

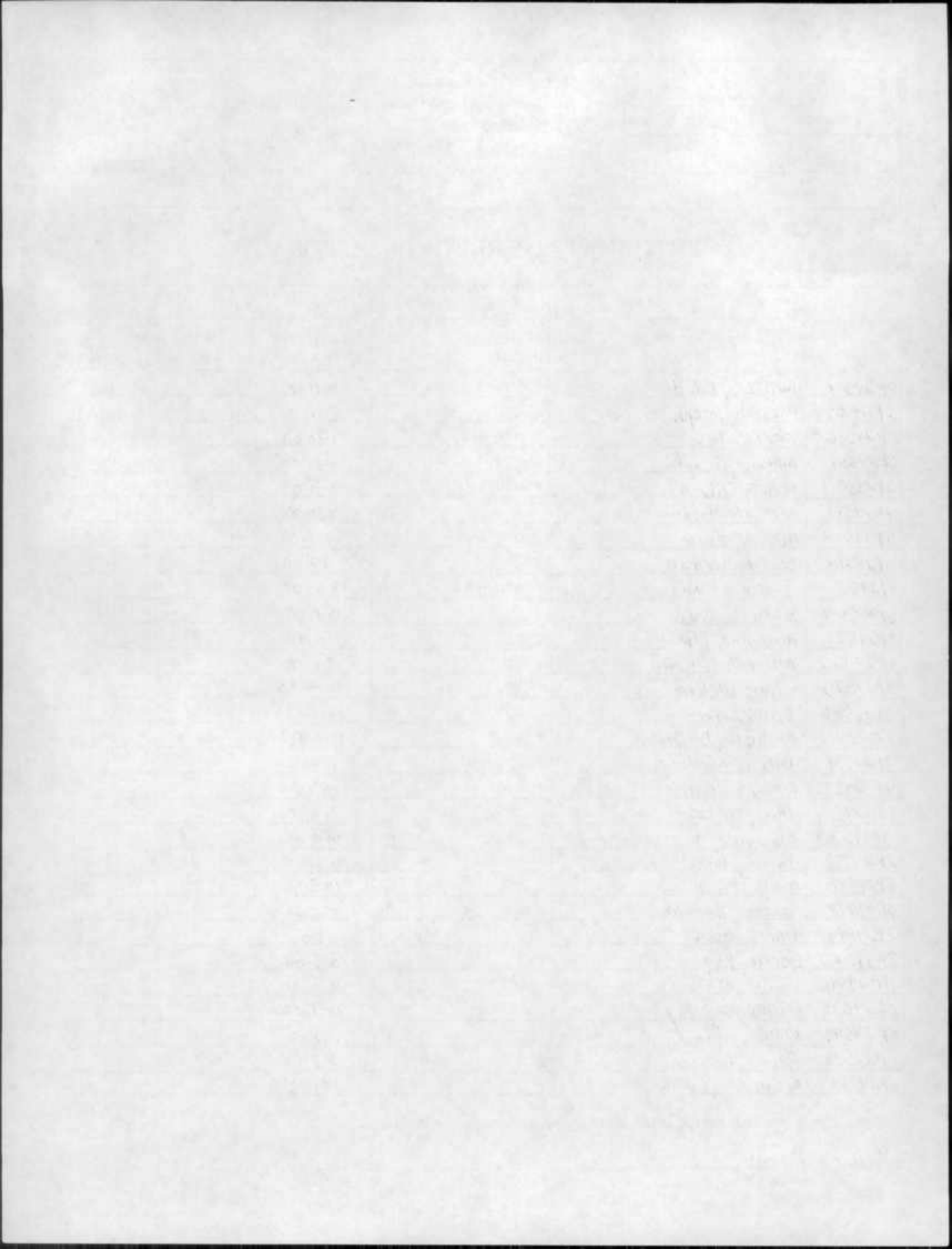
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
4P24504	RUSSELL, Belinda	C-979	II	9-11-00		BURIED
5P24505	DOTSON, Joseph	C-979	II	9-17-00		IN
6P24506	THORNE, Ross	C-979	II	9-30-00		LANDFILL
0P24507	MAKEL, Joseph	C-979	II	9-30-00		
2P24509	FOOTE, Calvin	C-979	II	9-30-00		
4P24511	HUME, Christopher	C-979	II	9-30-00		
5P24512	HUSKEY, Roger	C-979	II	10-1-00		
0P24514	DOZIER, Herman	C-979	II	10-2-00		
4P24518	BAUCUM, Joshua	C-979	II	8-29-00		
6P24520	SANCHEZ, Mari	C-979	II	9-8-00		
0P24521	HAGGARD, Elmer	C-979	II	10-1-00		
1P24522	ANDERSON, Brian	C-979	II	7-1-00		
4P24525	RAUM, William	C-979	II	10-4-00		
5P24526	BATTS, James	C-979	II	10-3-00		
1P24529	BURDICK, Benjamin	C-979	II	10-4-00		
3P24531	BURRILL, Jeffrey	C-979	II	10-4-00		
4P24532	PLATER, Clarrissa	C-979	II	10-4-00		
6P24534	HALL, Colton	C-979	II	9-17-00		
0P24535	WOODLAND, Marvin	C-979	II	10-3-00		
2P24537	YOUNG, Farnell	C-979	II	9-28-00		
5P24540	MURPHY, Scott	C-979	II	10-5-00		
0P24542	GOLDEN, Jeremiah	C-979	II	9-21-00		
2P24544	HANS, Jason	C-979	II	10-5-00		
3P24545	BOOTH, Roy	C-979	II	10-5-00		
4P24546	DIXON, Michael	C-979	II	10-6-00		
6P24548	WETHERALD, Tony	C-979	II	10-6-00		
0P24549	RAUF, Samina	C-979	II	7-17-00		
1P24550	REEVES, Antionne	C-979	II	10-5-00		
2P24551	BASHARAT, Robinia	C-979	II	7-17-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Lynita S. Harner  
 Signature  
 DGS 550-2 (rev. 1/93)

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date





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Division or Unit		

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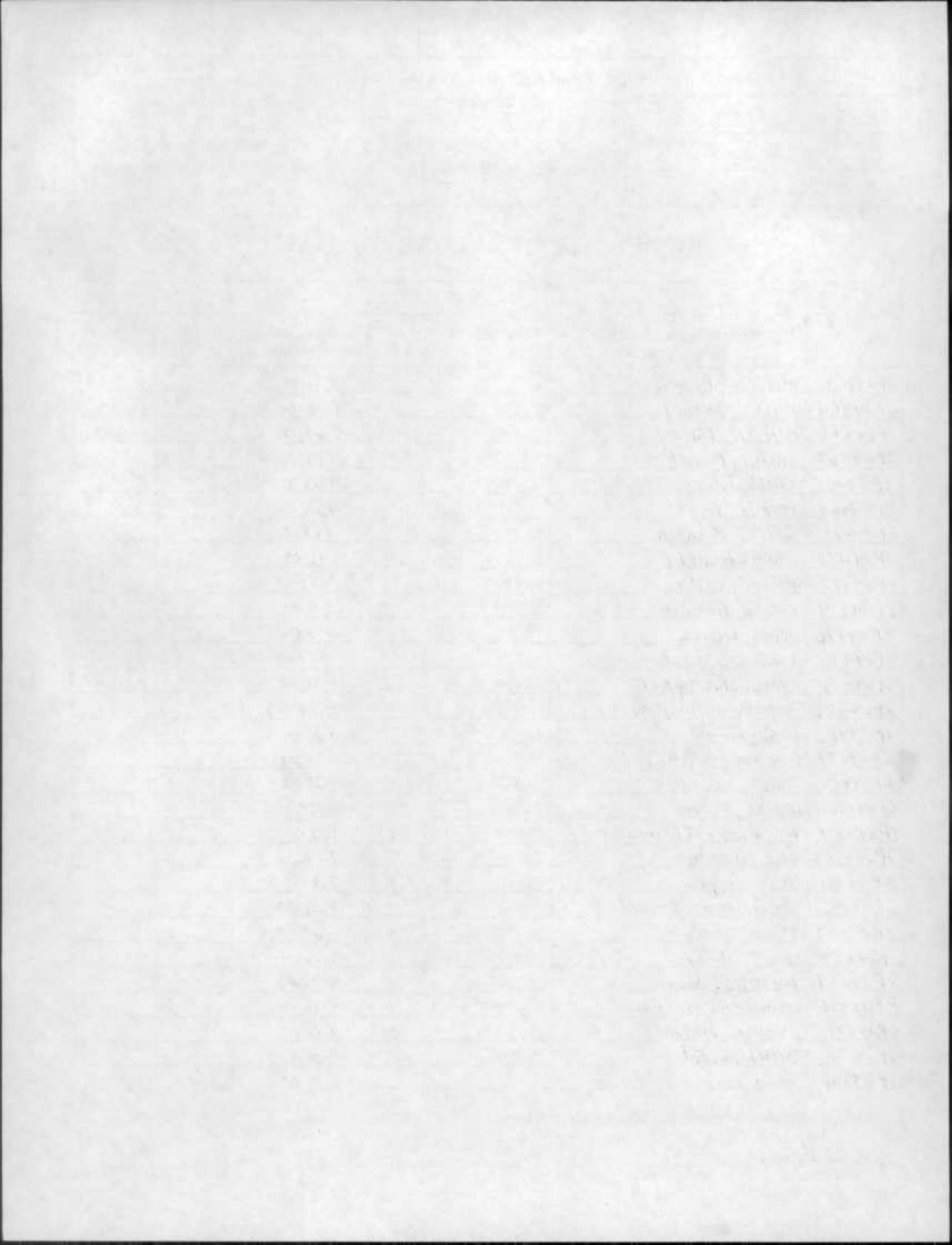
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
2P24460	WILBURN, Beverly	C-979	II	9-21-00		BURIED
6P24464	WEIGLE, Jeremy	C-979	II	9-26-00		IN
1P24466	HENSON, Larry	C-979	II	9-27-00		LANDFILL
2P24467	SIMMS, Ronald	C-979	II	9-19-00		
3P24468	CATES, Julia	C-979	II	9-23-00		
4P24469	PALMER, Lisa	C-979	II	9-23-00		
6P24471	GROVES, Kenneth	C-979	II	9-14-00		
0P24472	LAMB, Franklin	C-979	II	9-15-00		
1P24473	FOWLER, William	C-979	II	9-10-00		
2P24474	GREEN, Antonio	C-979	II	8-4-00		
4P24476	Jones, George	C-979	II	9-3-00		
5P24477	HENDRICKS, Jacob	C-979	II	9-27-00		
0P24479	HUME, Christopher	C-979	II	9-28-00		
2P24481	DOMINIQUE, Marlene	C-979	II	9-29-00		
4P24483	NEAL, Ronald	C-979	II	9-20-00		
5P24484	SIMPSON, Christina	C-979	II	6-30-00		
6P24485	SHADE, Kenneth	C-979	II	9-29-00		
0P24486	ARNOLD, Michael	C-979	II	5-29-00		
1P24487	MASHINSKI, Charles	C-979	II	9-17-00		
2P24488	RICE, Sherita	C-979	II	7-17-00		
5P24491	KEYS, Stephen	C-979	II	7-9-00		
6P24492	WASHINGTON, Bernard	C-979	II	9-29-00		
0P24493	TITOMAS, Charles	C-979	II	9-29-00		
1P24494	SMOOT, Shelly	C-979	II	9-30-00		
4P24497	MILSTEAD, James	C-979	II	9-30-00		
5P24498	WASHINGTON, Christina	C-979	II	9-30-00		
6P24499	JOHNSON, Michael	C-979	II	9-30-00		
0P24500	DEAN, Richard	C-979	II	9-30-00		
1P24501	GRAY, Paul	C-979	II	9-30-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Arner  
 Signature  
 DGS 550-2 (rev. 1/93)

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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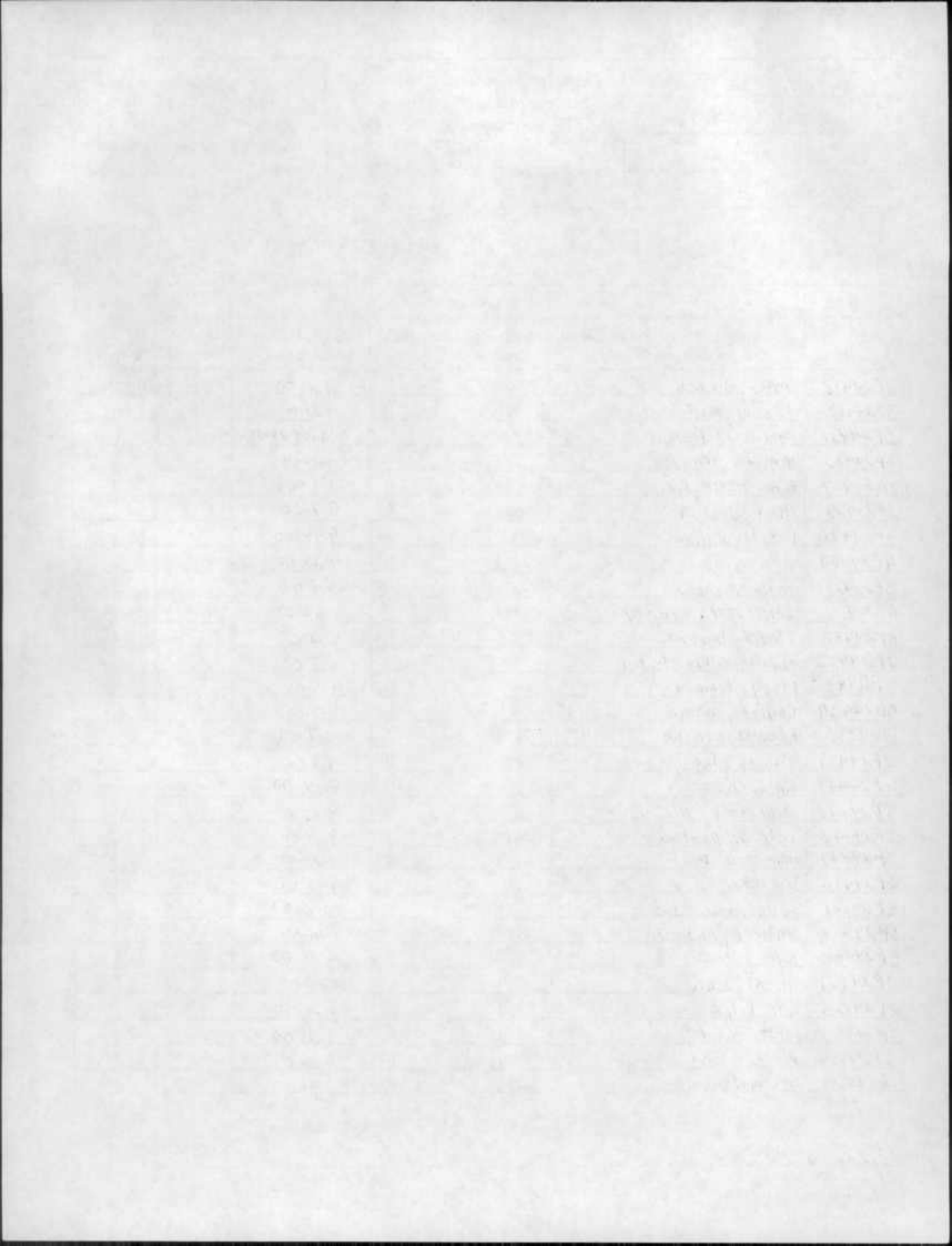
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
2P24418	JAMES, Donzell	C-979	II	9-21-00		BURIED
3P24419	JORDAN, Nathaniel	C-979	II	9-21-00		IN
5P24421	THOMPSON, Francis	C-979	II	8-6-00 to 8-29-00		LANDFILL
0P24423	TRAVERS, Francis	C-979	II	9-21-00		
1P24424	BLANCHETTE, Keri	C-979	II	9-9-00		
2P24425	AULA, Jessica	C-979	II	9-9-00		
3P24426	BROWN, William	C-979	II	9-19-00		
4P24427	WINKLER, Tina	C-979	II	9-22-00		
5P24428	TOYER, Marcus	C-979	II	9-8-00		
6P24429	LANCASTER, Gregory	C-979	II	9-22-00		
0P24430	SHAYER, Darlene	C-979	II	9-18-00		
2P24432	ABRAHAM, Christopher	C-979	II	8-3-00		
3P24433	POSEY, Tammie	C-979	II	9-5-00		
0P24437	BAYLOR, Janine	C-979	II	9-7-00		
1P24438	BROWN, Latasha	C-979	II	9-7-00		
2P24439	TAYLOR, Evelyn	C-979	II	9-23-00		
4P24441	HALL, Charles	C-979	II	9-17-00		
5P24442	SCHROETER, William	C-979	II	9-13-00		
6P24443	CORRELL, Matthew	C-979	II	9-21-00		
0P24444	HAMILTON, Paul	C-979	II	9-21-00		
2P24446	SANTORA, Gary	C-979	II	9-15-00		
5P24561	SQUIREWELL, Joe	C-979	II	10-6-00		
5P24449	JANIFER, Andeesha	C-979	II	9-16-00		
6P24450	Ryce, Steven	C-979	II	9-10-00		
0P24451	THEEM, John	C-979	II	9-25-00		
2P24453	GUE, Ralph	C-979	II	9-24-00		
4P24455	PORTER, Earl	C-979	II	9-20-00		
5P24456	PORTER, Earl	C-979	II	9-22-00		
1P24459	WILBURN, Donnie	C-979	II	9-21-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date



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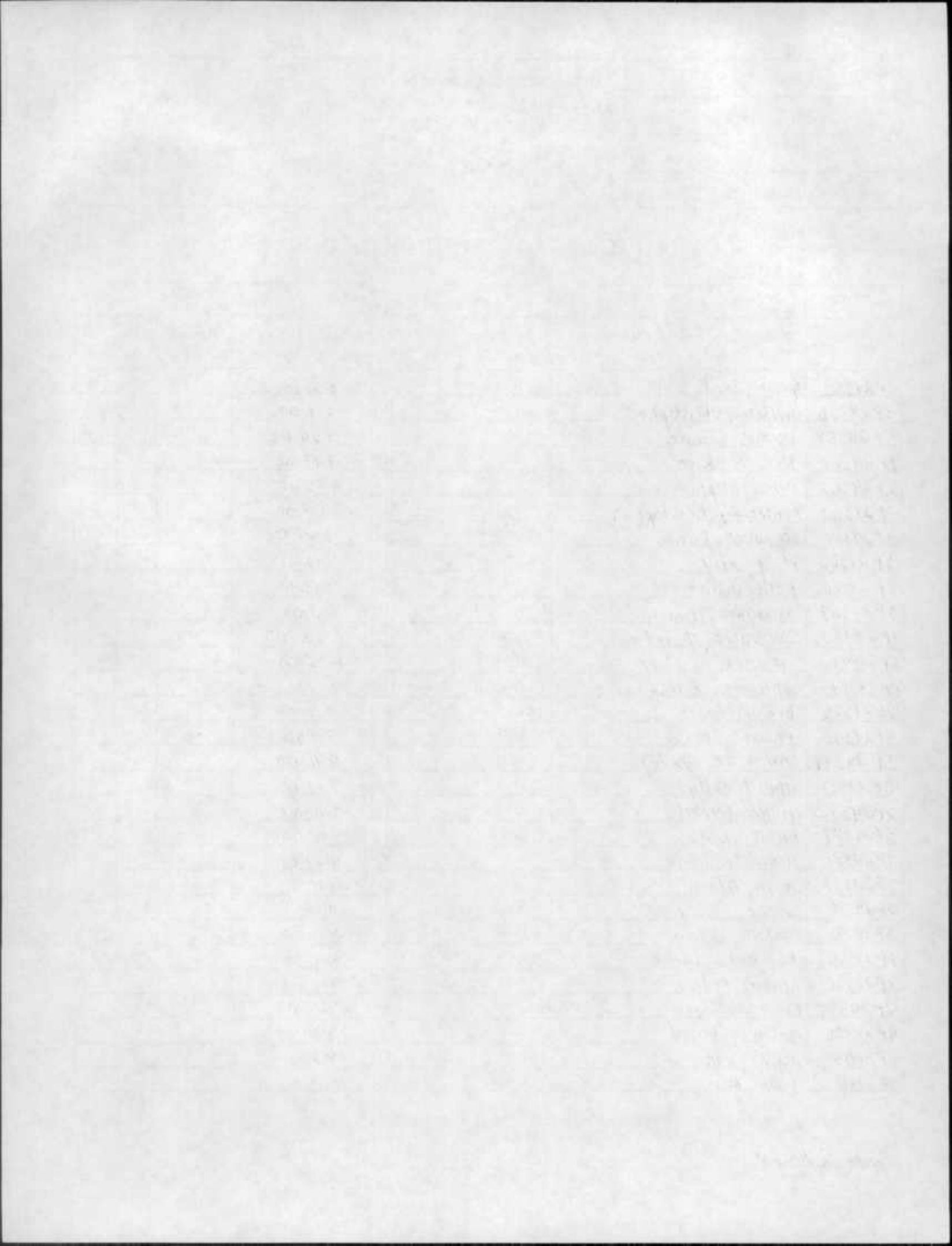
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
0P24353	QUEEN, Trent	C-979	II	8-20-00		BURIED
3P24356	ANSELL, Christopher	C-979	II	5-1-00		IN
5P24358	HOLMES, Tamiko	C-979	II	4-24-00		LANDFILL
1P24361	NELSON, Rico	C-979	II	9-13-00		
2P24362	CHASE, Stephen	C-979	II	9-13-00		
3P24363	FENNEL, Christopher	C-979	II	9-9-00		
4P24364	LOCKWOOD, Bonnie	C-979	II	5-22-00		
5P24365	POSEY, Jerry	C-979	II	9-12-00		
6P24366	ROTH, Shanta	C-979	II	9-13-00		
0P24367	WILLIAMS, Shaun	C-979	II	6-3-00		
1P24368	SWEETWINE, Yolanda	C-979	II	6-22-00		
6P24373	STRINGER, Theodor	C-979	II	1-15-00		
0P24374	STALLINGS, Wilmer	C-979	II	9-14-00		
2P24376	BROWN, Derek	C-979	II	9-16-00		
4P24378	FALIN, Stewart	C-979	II	8-9-00		
5P24379	LANCASTER, Gregory	C-979	II	9-16-00		
0P24381	HARTY, Kelly	C-979	II	9-17-00		
2P24383	YOUNG, Pernell	C-979	II	9-11-00		
6P24387	KNOTT, Charles	C-979	II	9-15-00		
0P24388	HALL, Jacqueline	C-979	II	9-17-00		
1P24389	SMITH, Adam	C-979	II	9-18-00		
2P24390	BAILEY, Jeremy	C-979	II	9-8-00		
0P24395	ROLAND, Jeffrey	C-979	II	9-4-00		
1P24396	PLISCHKE, Laurie	C-979	II	9-4-00		
3P24398	KNIGHT, Andrea	C-979	II	9-11-00		
4P24399	RIGGINS, Tonya	C-979	II	9-15-00		
4P24406	METIAS, Wilfred	C-979	II	8-27-00		
6P24415	ALPERT, Sean	C-979	II	8-29-00		
0P24416	LEWIS, Mark	C-979	II	9-20-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature  
DGS 550-2 (rev. 1/93)

\_\_\_\_\_ Title

\_\_\_\_\_ Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
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## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
4P24308	WILBON, Chris	C-979	II	5-6-00		BURIED
5P24309	HALL, Michael	C-979	II	9-9-00		IN
6P24310	HAWKINS, Charles	C-979	II	9-9-00		LANDFILL
0P24311	McLEAN, Scott	C-979	II	9-9-00		
1P24312	PARKER, Kevin	C-979	II	9-10-00		
2P24313	ADKINS, Gary	C-979	II	9-10-00		
4P24315	JOHNSON, Charles	C-979	II	9-10-00		
5P24316	AVILA, Manuel	C-979	II	9-9-00		
6P24317	GOODMAN, Dennis	C-979	II	9-4-00		
0P24318	BEALL, George	C-979	II	9-4-00		
5P24323	GOINS, Shannon	C-979	II	9-10-00		
1P24326	BRACKETT, Jessica	C-979	II	9-11-00		
2P24327	PROCTOR, Latrice	C-979	II	9-1-00		
3P24328	FOWLER, William	C-979	II	9-10-00		
4P24329	BAUCOM, Joshua	C-979	II	8-21-00 + 9-4-00		
5P24330	SMOOT, Dale	C-979	II	9-5-00		
0P24332	ROBINSON, Shannon	C-979	II	9-11-00		
1P24333	MARSHALL, Annette	C-979	II	9-8-00		
2P24334	RUCE, Steven	C-979	II	9-10-00		
6P24338	GROVES, Gladys	C-979	II	9-12-00		
0P24339	SMITH, Pamela	C-979	II	9-11-00		
2P24341	MILLER, Linda	C-979	II	9-12-00		
5P24344	MACKALL, Joshua	C-979	II	9-12-00		
6P24345	LYNCH, Edwin	C-979	II	8-26-00		
0P24346	PHELPS, Ronald	C-979	II	9-7-00		
1P24347	JONES, Barbara	C-979	II	9-9-00		
2P24348	BENNETT, Jereme	C-979	II	8-26-00		
3P24349	NORMAN, Dewayne	C-979	II	9-13-00		
5P24351	MILAM, Abner	C-979	II	9-13-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Lynda S Harnes  
 Signature  
 DGS 550-2 (rev. 1/93)

\_\_\_\_\_  
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Year	Month	Day	Event
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	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
Reporting Agency		
		Retain one (1) copy and forward original to address on left.
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
2P24222	KIDN, Michael	C-979	II	4-3-00		BURIED
5P24225	HUDSON, Kenneth	C-979	II	9-10-00		IN
1P24228	SHABANI, Sami	C-979	II	9-15-00		LANDFILL
3P24230	LYNCH, James	C-979	II	9-16-00		
4P24231	TITEIM, John	C-979	II	9-17-00		
6P24233	MATTINELY, Joseph	C-979	II	9-20-00		
0P24234	HUME, Christopher	C-979	II	9-20-00		
3P24237	THOMPSON, Jmaazl	C-979	II	9-22-00		
5P24239	RICHED, Stephen	C-979	II	9-15-00		
6P24240	SMALLEY, Ernest	C-979	II	9-22-00		
0P24241	PHILLIPS, Rodney	C-979	II	9-21-00		
1P24242	DYSON, Harold	C-979	II	8-19-00		
2P24243	GOLDWING, John	C-979	II	8-20-00		
4P24245	BUTLER, Fwendolyn	C-979	II	9-7-00		
6P24247	KAKITARIS, Joshua	C-979	II	9-29-00		
0P24248	WILSON, Todd	C-979	II	10-8-00		
2P24250	BROWN, William	C-979	II	9-19-00		
5P24253	FEMSTER, Jason	C-979	II	10-11-00		
6P24254	GRAY, Donnell	C-979	II	10-11-00		
1P24256	SMITH, Teresa	C-979	II	7-6-00		
2P24257	HENSON, Twana	C-979	II	8-1-00		
3P24258	LOWE, Kim	C-979	II	10-14-00		
4P24259	HOOD, Tracy	C-979	II	10-14-00		
6P24261	HARDER, Fred	C-979	II	10-14-00		
4P24298	BUCK, Robert	C-979	II	9-23-00		
2P24299	MILLER, Michael	C-979	II	9-23-00		
3P24300	HICKS, Janice	C-979	II	9-22-00		
4P24301	CAMPBELL, Edward	C-979	II	8-15-00		
0P24304	LAGANA, Daniel	C-979	II	7-15-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature  
DGS 550-2 (rev. 1/93)

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Reporting Agency		
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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
6P24177	DEPHILLIP, Carolyn	C-979	II	5-12-00		BURIED
0P24178	DUNNINGTON, Janet	C-979	II	6-14-00		IN
1P24179	WILLIAMS, Michael	C-979	II	8-31-00		LANDFILL
2P24180	WOOD, Keith	C-979	II	8-31-00		
3P24181	LAMB, Michael	C-979	II	8-2-00		
5P24183	NOLAN, Stephen	C-979	II	8-31-00		
6P24184	LUCKETT, Terry	C-979	II	9-6-00		
0P24185	ANDREWS, Victor	C-979	II	8-25-00		
1P24186	GILBERT, David	C-979	II	8-27-00		
2P24187	RITTER, Shelly	C-979	II	8-26-00		
3P24188	GROSS, Francis	C-979	II	9-1-00		
4P24189	CHAMBERLAIN, Christopher	C-979	II	8-31-00		
5P24190	PROCTOR, Denise	C-979	II	9-1-00		
6P24191	BARLETTE, David	C-979	II	7-23-00		
4P24196	JOHNSON, Cornell	C-979	II	8-28-00		
5P24197	HILL, Louise	C-979	II	9-2-00		
6P24198	THOMAS, Michael	C-979	II	9-3-00		
0P24199	WALKER, Lonnie	C-979	II	9-3-00		
3P24202	ZARNOWIEZ, Sean	C-979	II	6-5-00		
4P24203	MINOR, Crystal	C-979	II	8-28-00		
5P24204	BRAUNER, Robin	C-979	II	9-2-00		
6P24205	GARRISON, Darnell	C-979	II	8-28-00		
0P24206	GARNER, Clyde	C-979	II	9-4-00		
1P24207	GARDNER, Earl	C-979	II	9-5-00		
3P24209	HARNEY, Curtis	C-979	II	9-8-00		
6P24212	CHALIFOUX, Steven	C-979	II	9-8-00		
0P24213	HUME, Christopher	C-979	II	9-12-00		
1P24214	BAIR, John	C-979	II	9-14-00		
2P24215	FENWICK, Lawrence	C-979	II	9-12-00		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S Harnel  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Year	Population	Area	Notes
1850	100	100	Initial settlement
1860	150	150	Expansion
1870	200	200	Continued growth
1880	300	300	Significant increase
1890	400	400	Steady progress
1900	500	500	Major development
1910	600	600	Further expansion
1920	700	700	Consistent growth
1930	800	800	Population surge
1940	900	900	Continued rise
1950	1000	1000	Reached milestone
1960	1100	1100	Steady increase
1970	1200	1200	Further growth
1980	1300	1300	Population boom
1990	1400	1400	Continued expansion
2000	1500	1500	Reached 1500
2010	1600	1600	Steady growth
2020	1700	1700	Current population

Source: Census Bureau

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		Retention Schedule No.	Item No.			
3P24279	KENDRICK, Joanne	C-979	II	10-13-00		BURIED
4P24280	GUENTHER, Michelle	C-979	II	10-17-00		IN
5P24281	MIDDLETON, James	C-979	II	10-21-00		LANDFILL
0P24283	SNYDER, David	C-979	II	10-19-00		
1P24284	SWARTZ, Christine	C-979	II	10-19-00		
4P24287	McMICHAEL, John	C-979	II	9-24-00		
6P24289	KNOTT, Charles	C-979	II	9-24-00		
1P24291	SMITH, Clayton	C-979	II	9-21-00		
2P24292	WILLET, Robert	C-979	II	9-23-00		
3P24293	FISHER, Carla	C-979	II	9-23-00		
1P24144	PROCTOR, Joseph	C-979	II	7-13-00		
2P24145	O'NEAL, Lori	C-979	II	8-24-00		
3P24146	SANTOTEMMA, John	C-979	II	10-1-99		
6P24149	FENWICK, Rahern	C-979	II	8-4-00		
3P24153	JOHNSON, Marco	C-979	II	8-29-00		
2P24159	THOMPSON, Joseph	C-979	II	8-30-00		
3P24160	SNYDER, Craig	C-979	II	6-22-00		
4P24161	WILSON, Philip	C-979	II	8-16-00		
5P24162	RECTOR, Christopher	C-979	II	8-27-00		
6P24163	EDMONDS, Herman	C-979	II	8-16-00		
1P24165	CLARK, Christopher	C-979	II	8-31-00		
2P24166	JENKINS, Samuel	C-979	II	8-18-00		
3P24167	BAKER, Cecil	C-979	II	7-31-00		
4P24168	JOHNSON, Joseph	C-979	II	8-27-00		
6P24170	THOMPSON, George	C-979	II	8-18-00		
2P24173	PERRINE, Kacey	C-979	II	8-31-00		
3P24174	MANNING, Courtney	C-979	II	3-30-99		
4P24175	HARNETT, Daniel	C-979	II	4-2-00		
5P24176	ADAMS, Michael	C-979	II	6-21-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Horner  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Date

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John J. Smith

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Division or Unit		

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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
6P24121	ZOLLAS, George	C-979	II	8-27-00		BURIED
2P24124	COPPOLINO, Jessica	C-979	II	8-22-00		IN
3P24125	COELEN, Amy	C-979	II	8-22-00		LANDFILL
6P24128	TROTTER, Charles	C-979	II	8-26-00		
0P24129	SEWETT, Douglas	C-979	II	8-16-00		
2P24131	HICKS, Michelle	C-979	II	8-29-00		
3P24132	BARNES, Michael	C-979	II	8-5-00		
4P24133	WILLIAMS, Keith	C-979	II	8-11-00		
5P24134	HAMILTON, Richard	C-979	II	8-4-00		
6P24135	PEARCEYOUNG, Angela	C-979	II	8-12-00		
0P24136	SCHMIDT, Brenda	C-979	II	8-2-00		
1P24137	LYLES, Tony	C-979	II	8-5-00		
2P24138	CHOI, Charile	C-979	II	4-14-00		
3P24139	YOUNG, Larry	C-979	II	8-26-00		
4P24140	GRAY, Anthony	C-979	II	8-12-00		
6P24142	MILLER, Don	C-979	II	8-18-00		
0P24143	BROOME, Damien	C-979	II	8-29-00		
1P24263	MATTHEWS, Calvin	C-979	II	10-13-00		
3P24265	THOMAS, James	C-979	II	10-14-00		
4P24266	CASTELLANO, Timothy	C-979	II	10-14-00		
5P24267	PRICE, Thomas	C-979	II	10-3-00		
6P24268	MOORE, William	C-979	II	10-15-00		
0P24269	EUBANKS, Gregory	C-979	II	10-14-00		
2P24271	JAMESON, Glen	C-979	II	10-15-00		
4P24273	WARD, bhr	C-979	II	7-20-99		
5P24274	GAINER, Laura	C-979	II	10-15-00		
6P24275	DAVIS, Aaron	C-979	II	9-25-00		
0P24276	SHORTER, Charles	C-979	II	10-7-00		
2P24278	HARMON, Jennifer	C-979	II	10-14-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Arnes  
Signature

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Title

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Date

Year	Month	Day	Event
1911	Jan	1	...
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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
3P24069	HAZEL, Cynthia	C-979	II	9-6-00		BURIED
4P24070	STILLWELL, Joseph	C-979	II	9-6-00		IN
5P24071	HARRIS, Jenel	C-979	II	8-17-00		LANDFILL
1P24074	BROWN, Victor	C-979	II	9-3-00		
2P24075	GILBERT, Maureen	C-979	II	8-21-00		
3P24076	PALMER, Lloyd	C-979	II	9-1-00		
4P24077	ROWE, Keith	C-979	II	9-7-00		
5P24078	GAINES, Raymond	C-979	II	9-7-00		
0P24080	DOYD, Brian	C-979	II	9-7-00		
3P24083	BRYAN, David	C-979	II	9-4-00		
0P24087	STUART, Brian	C-979	II	9-7-00		
1P24088	GOLDSMITH, Harvey	C-979	II	8-22-00		
2P24089	ADAMS, Terrence	C-979	II	9-8-00		
4P24091	CHASE, William	C-979	II	9-9-00		
5P24092	THOMAS, Theresa	C-979	II	9-9-00		
0P24094	SAMS, George	C-979	II	9-9-00		
1P24095	HOLMES, Ernest	C-979	II	9-9-00		
2P24096	EWING, Jeremy	C-979	II	9-7-00		
5P24099	BARRETT, June	C-979	II	9-1-00		
2P24103	JONES, Raymond	C-979	II	8-20-00		
6P24107	MOORE, Donald	C-979	II	8-23-00		
0P24108	JOHNSON, Cornell	C-979	II	8-25-00		
2P24110	NICODEMUS, Robert	C-979	II	8-25-00		
3P24111	GANT, Deontrae	C-979	II	8-26-00		
4P24112	BROY, Robert	C-979	II	8-26-00		
1P24116	JACKSON, Charles	C-979	II	8-27-00		
3P24118	MURPHY, Scott	C-979	II	8-27-00		
4P24119	WOOD, John	C-979	II	8-27-00		
5P24120	BUTLER, Jerome	C-979	II	8-27-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harnes  
Signature

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Title

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Date

Year	Month	Day	Event
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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
6P24016	DURSON, Kimberly	C-979	II	9-1-00		BURIED
0P24017	LYLES, Tanika	C-979	II	9-1-00		IN
1P24018	JONES, Eric	C-979	II	9-2-00		LANDFILL
2P24019	COATES, Edward	C-979	II	9-1-00		
4P24021	FEATHERALL, Thomas	C-979	II	9-1-00		
4P24028	KYLER, Jerome	C-979	II	8-22-00		
0P24031	DALENGER, Gerald	C-979	II	9-3-00		
1P24032	KEYS, Lowell	C-979	II	9-4-00		
2P24033	BROWN, Wayne	C-979	II	8-30-00		
3P24034	GARDINER, Earl	C-979	II	8-28-00		
4P24035	GLOTFELTY, Angela	C-979	II	8-18-00		
6P24037	HARDING, Andrew	C-979	II	9-4-00		
0P24038	PARKER, Sabrina	C-979	II	9-4-00		
1P24039	CUTCHENBER, Stephanie	C-979	II	9-4-00		
2P24040	LAMB, Mike	C-979	II	9-4-00		
4P24042	O'HARA, Marc	C-979	II	8-27-00		
5P24043	LAWRENCE, William	C-979	II	8-28-00		
6P24044	THOMAS, Derrick	C-979	II	8-22-00		
2P24047	COATES, Edward	C-979	II	7-10-00		
3P24048	FENWICK, Keith	C-979	II	7-10-00		
4P24049	HICKS, Jeffrey	C-979	II	7-10-00		
0P24052	TOWNSEND, Lisa	C-979	II	8-31-00		
1P24053	HUNT, Lloyd	C-979	II	8-6-00		
3P24055	OVERTON, John	C-979	II	9-5-00		
4P24056	McWILLIS, James	C-979	II	9-5-00		
5P24057	GRAY, John	C-979	II	9-6-00		
6P24058	STEWART, Joseph	C-979	II	9-1-00		
3P24062	SWANN, James	C-979	II	9-1-00		
5P24064	PAGE, Fayleen	C-979	II	9-1-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Borne  
 Signature  
 DGS 550-2 (rev. 1/93)

\_\_\_\_\_  
 Title

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 Date

Year	Month	Day	Event	Location
1901	Jan	1	...	...
1901	Jan	2	...	...
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1901	Jan	31	...	...

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Division or Unit		

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		Retention Schedule	Item No.			
2P23977	HOPSON, Georgia	C-979	II	7/14 to 8/14/00		BURIED
3P23978	PORTER, Earl	C-979	II	8-5-00		IN
6P23981	STEWART, Kenneth	C-979	II	8-23-00		LANDFILL
0P23982	WELLS, Demarco	C-979	II	7-26-00		
1P23983	KELLY, Christopher	C-979	II	7-1-00		
2P23984	PARSON, Drist	C-979	II	8-7-00		
3P23985	LATIMORE, Nadine	C-979	II	8-23-00		
4P23986	JONES, Eric	C-979	II	8-2-00		
5P23987	BERNSTEIN, David	C-979	II	8-23-00		
6P23988	HENRY, Roger	C-979	II	8-20-00		
0P23989	CHASE, Lee	C-979	II	8-17-00		
1P23990	GRIMES, Marsha	C-979	II	7-4-00		
2P23991	HEADLEY, Melissa	C-979	II	6-25-00		
5P23994	WRIGHT, James	C-979	II	8-14-00		
6P23995	LATIMORE, William	C-979	II	8-23-00		
1P23997	BUTLER, Christian	C-979	II	8-24-00		
2P23998	HAYES, Christina	C-979	II	8-22-00		
4P24000	THOMPSON, Kenneth	C-979	II	8-13-00		
3P23999	HOOD, Roy	C-979	II	8-24-00		
5P24001	McMILLON, Sean	C-979	II	8-10-00		
6P24002	PROCTOR, Letrice	C-979	II	4-29-00		
1P24004	KEY, Daphene	C-979	II	8-22-00		
2P24005	BARNES, David	C-979	II	8-27-00		
3P24006	DARAS, John	C-979	II	8-23-00		
4P24007	FOWLER, James	C-979	II	8-27-00		
1P24011	CHAVEZ, Pedro	C-979	II	8-29-00		
2P24012	BUSS, Christine	C-979	II	8-29-00		
3P24013	CHISLEY, Kyle	C-979	II	8-30-00		
4P24014	HURT, Wayne	C-979	II	8-30-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Horney  
 Signature  
 DGS 550-2 (rev. 1/93)

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 Title

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 Date

Year	Value	Year	Value
1870	100	1880	150
1871	110	1881	160
1872	120	1882	170
1873	130	1883	180
1874	140	1884	190
1875	150	1885	200
1876	160	1886	210
1877	170	1887	220
1878	180	1888	230
1879	190	1889	240
1880	200	1890	250
1881	210	1891	260
1882	220	1892	270
1883	230	1893	280
1884	240	1894	290
1885	250	1895	300
1886	260	1896	310
1887	270	1897	320
1888	280	1898	330
1889	290	1899	340
1890	300	1900	350

John A. Smith

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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
4P23888	MUSCOLINO, Cynthia	C-979	II	8-4-00		BURIED
5P23889	COOKS, Derrell	C-979	II	8-16-00		IN
1P23892	JOHNSON, Henry	C-979	II	8-16-00		LANDFILL
2P23893	RANSOM, David	C-979	II	7-1-00		
3P23894	WRIGHT, James	C-979	II	7-20-00		
6P23897	SUMMERS, Kevin	C-979	II	7-17-00		
0P23898	JOHNSON, Eugene	C-979	II	1-1-00 to 8-17-00		
1P23899	FLYNN, Christin	C-979	II	5-30-00		
3P23901	PROCTOR, Joseph	C-979	II	8-13-00		
4P23902	MILLER, Dan	C-979	II	6-8-00		
5P23903	MILLER, Nathaniel	C-979	II	6-8-00		
6P23904	MAHAN, James	C-979	II	8-14-00		
0P23905	BRYANT, Alta	C-979	II	8-18-00		
2P23907	SPIVEY, Stephen	C-979	II	8-17-00		
3P23908	STROTHER, Hsu	C-979	II	8-10-00		
4P23909	MOORE, William	C-979	II	7-31-00		
5P23910	HOPSON, Georgig	C-979	II	8-10-00		
6P23911	TIPPETT, Carl	C-979	II	8-10-00		
0P23912	BOYD, Timothy	C-979	II	8-13-00		
1P23913	REYNOLDS, Robert	C-979	II	8-18-00		
2P23914	WADE, John	C-979	II	8-18-00		
3P23915	PHILLIPS, Rodney	C-979	II	8-18-00		
4P23916	IVIE, Diane	C-979	II	8-18-00		
5P23917	HEFLIN, Michael	C-979	II	8-18-00		
5P23924	HAMMOND, Turesa	C-979	II	8-19-00		
6P23925	COOKS, Terrance	C-979	II	8-19-00		
1P23927	MASKE, Kerry	C-979	II	8-20-00		
2P23928	WASHINGTON, James	C-979	II	8-20-00		
3P23929	PROCTOR, Marcus	C-979	II	8-20-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harnes  
Signature

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Title

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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
4P23832	BURCH, Stephanie	C-979	II	8-3-00		BURIED
5P23833	HARLE, John	C-979	II	7-30-00		IN
5P23840	GREENFIELD, Paul	C-979	II	7-23-00		LANDFILL
0P23842	HOPSON, Georgia	C-979	II	7-17-00		
1P23843	RYON, Mark	C-979	II	8-14-00		
2P23844	RYON, Mark	C-979	II	8-14-00		
3P23845	BEULAH, Laurence	C-979	II	8-3-00		
4P23846	KOUSTENIS, Bill	C-979	II	8-3-00		
6P23848	PATTERSON, Edward	C-979	II	8-9-00		
1P23850	PHILLIPS, Rodney	C-979	II	8-8-00		
2P23851	RASH, Jennifer	C-979	II	7-27-00		
3P23852	SAMPSON, Johnathan	C-979	II	7-27-00		
5P23854	CHANDLER, Darren	C-979	II	7-30-00		
6P23855	PARBUANI, James	C-979	II	8-4-00		
1P23857	GRAY, Buddy	C-979	II	8-11-00		
5P23861	JACKSON, James	C-979	II	8-12-00		
6P23862	TROIANO, Leo	C-979	II	7-30-00		
0P23863	WALZER, John	C-979	II	7-30-00		
3P23866	BERGLUND-COOL, Lise	C-979	II	8-12-00		
0P23870	HAWKINS, Antwan	C-979	II	7-30-00		
1P23871	MASON, Derrick	C-979	II	8-14-00		
4P23874	STALLINGS, Tracy	C-979	II	8-15-00		
6P23876	HARLEY, Gary	C-979	II	8-15-00		
0P23877	WELLS, Cynthia	C-979	II	8-15-00		
1P23878	WELLS, ROSA	C-979	II	8-16-00		
2P23879	WELLS, Travis	C-979	II	8-16-00		
3P23880	LITTLE, Catherine	C-979	II	8-16-00		
4P23881	WILLS, James	C-979	II	8-8-00		
5P23882	TROESE, Christopher	C-979	II	8-16-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Hauner  
Signature

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Title

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Date

1881	875	1881
1882	900	1882
1883	925	1883
1884	950	1884
1885	975	1885
1886	1000	1886
1887	1025	1887
1888	1050	1888
1889	1075	1889
1890	1100	1890
1891	1125	1891
1892	1150	1892
1893	1175	1893
1894	1200	1894
1895	1225	1895
1896	1250	1896
1897	1275	1897
1898	1300	1898
1899	1325	1899
1900	1350	1900
1901	1375	1901
1902	1400	1902
1903	1425	1903
1904	1450	1904
1905	1475	1905
1906	1500	1906
1907	1525	1907
1908	1550	1908
1909	1575	1909
1910	1600	1910

Total 1910

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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
2P23774	MATHER, Cheryl	C-979	II	7-29-00		BURIED
6P23778	DILLON, Daniel	C-979	II	8-3-00		IN
0P23779	BOWIE, John	C-979	II	8-3-00		LANDFILL
3P23782	MORGAN, Christina	C-979	II	7-28-00		
6P23785	WATTS, Robert	C-979	II	8-1-8-2-00		
1P23787	HICKS, Arthur	C-979	II	8-4-00		
2P23788	MORGAN, James	C-979	II	8-4-00		
4P23790	BUTLER, Jerome	C-979	II	8-4-00		
1P23794	LYLES, Tony	C-979	II	8-4-00		
2P23795	FRYER, Joseph	C-979	II	8-4-00		
4P23797	BALENFER, Gerald	C-979	II	8-4-00		
6P23799	WARD, Kenneth	C-979	II	8-4-00		
0P23800	COLE, Jacqueline	C-979	II	8-5-00		
5P23805	MOORE, William	C-979	II	7-31-00		
0P23807	SIMMS, James	C-979	II	8-5-00		
1P23808	WEBSTER, Gregory	C-979	II	8-5-00		
2P23809	ALEXANDER, Julius	C-979	II	8-5-00		
5P23812	BOWIE, John	C-979	II	8-6-00		
1P23815	GANT, Deontrae	C-979	II	8-6-00		
2P23816	CONTRERAS, Florencio	C-979	II	8-6-00		
3P23817	RICHARDSON, Paul	C-979	II	8-5-00		
4P23818	CARROLL, Tina	C-979	II	7-29-00		
5P23819	GOFF, Deborah	C-979	II	8-4-00		
6P23820	BRADY, Roy	C-979	II	7-27-00		
0P23821	WEAVER, Ronald	C-979	II	7-27-00		
1P23822	GOOD, Megan	C-979	II	7-27-00		
5P23826	JORDAN, Joseph	C-979	II	7-7-00		
0P23828	CHRISTIE, Christopher	C-979	II	7-15-00		
1P23829	VINSON, Stephenie	C-979	II	7-20-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Lynette S. Harnet  
Signature

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Title

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Date

Year	Month	Day	Event
1870	Jan	1	...
1870	Jan	2	...
1870	Jan	3	...
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John A. ...

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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
5P23735	DODSON, Michael	C-979	II	7-17-00		BURIED
6P23736	SHABANI, Tammi	C-979	II	7-30-00		IN
0P23737	BROOKS, Eugene	C-979	II	7-27-00		LANDFILL
1P23738	GANTPESCE, Suzan	C-979	II	7-31-00		
2P23739	PELZER, Richard	C-979	II	10-14-99		
4P23741	BROWN, Michael	C-979	II	5-2-00		
5P23742	BURNS, Earl	C-979	II	5-13-00		
6P23743	KELLAR, Monte	C-979	II	7-22-00		
1P23745	BRISTOW, Joseph	C-979	II	7-23-00		
2P23746	RYAN, Judith	C-979	II	7-23-00		
3P23747	BRISTOW, Joseph	C-979	II	7-23-00		
4P23748	DUNCAN, John	C-979	II	7-5-00		
5P23749	LANTHAM, Steven	C-979	II	7-5-00		
6P23750	AUCLAIR, Nicholas	C-979	II	7-8-00		
3P23754	MANK, Joseph	C-979	II	7-31-00		
6P23757	KELLAR, Connie	C-979	II	7-22-00		
0P23758	RAWLS, Terry	C-979	II	6-17-00		
1P23759	RAWLS, Terry	C-979	II	6-17-00		
2P23760	KING, John	C-979	II	8-1-00		
3P23761	MICCHELL, Richard	C-979	II	7-19-00		
4P23762	MOORE, Marcel	C-979	II	4-8-00		
5P23763	ROBBINS, Susan	C-979	II	4-22-00		
6P23764	SAUNDERS, Lisa	C-979	II	4-2-00		
0P23765	STANFORD, Melanice	C-979	II	12-14-99		
1P23766	PITILLIPS, Jody	C-979	II	8-2-00		
5P23770	PALMER, James	C-979	II	7-17-00		
6P23771	HARDEN, Michael	C-979	II	7-17-00		
3P23614	GERALD, Steven	C-979	II	1-4-00		
1P23773	COX, Richard	C-979	II	7-15-99		V

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Harnes  
Signature

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Title

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Date

Year	Month	Day	Event	Location
1900	Jan	1	...	...
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Division or Unit		

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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
3P23691	PATE, Lloyd	C-979	II	7-27-00		BURIED
5P23693	WILLIAMS, Maria	C-979	II	7-27-00		IN
0P23695	FOOTE, Michael	C-979	II	7-28-00		LANDFILL
1P23696	RICHARDS, Donald	C-979	II	7-24-00		
2P23697	SANDERS, Sandra	C-979	II	7-22-00		
6P23701	BURDEN, Letta	C-979	II	7-25-00		
0P23702	MCPHERSON, George	C-979	II	7-6-00		
2P23704	MCCLENDON, Harold	C-979	II	7-6-00		
4P23706	JOHNSON, Marcus	C-979	II	6-20-00		
6P23708	DELEONIBUS, Martin	C-979	II	7-29-00		
0P23709	ADAMS, John	C-979	II	7-29-00		
2P23711	BAKER, Melvin	C-979	II	7-29-00		
5P23714	GRAHAM, Manuel	C-979	II	7-11-00		
6P23715	BROWN, Robert	C-979	II	7-28-00		
1P23717	THOMAS, James	C-979	II	7-12-00		
2P23718	EYONG, Njock	C-979	II	7-1-00		
3P23719	MCKINNON, Lamarid	C-979	II	7-24-00		
4P23720	BUTLER, Dejuan	C-979	II	7-24-00		
5P23721	SWARTZ, Christine	C-979	II	7-24-00		
6P23722	CHASE, James	C-979	II	7-11-00		
0P23723	TERRY, Parris	C-979	II	7-10-00		
1P23724	WRIGHT, James	C-979	II	7-27-00		
2P23725	BOWIE, George	C-979	II	7-30-00		
5P23728	SWANN, James	C-979	II	4-12-00		
6P23729	GARCIA, Jimmy	C-979	II	5-26-00		
0P23730	QUEEN, Glyn	C-979	II	7-24-00		
1P23731	CULVER, Peter	C-979	II	7-21-00		
3P23733	SPENCE, Eanica	C-979	II	7-16-00		
4P23734	MCCOTTER, Henry	C-979	II	6-30-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Sandra S. Haines  
Signature

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Reporting Agency		
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
2P23648	KELLAR, Monte	C-979	II	7-22-00		BURIED
4P23650	COLE, Stephanie	C-979	II	7-24-00		IN
5P23651	MICHEL HEADLEY, Cindy	C-979	II	7-25-00		LANDFILL
6P23652	EMELIO, Kathleen	C-979	II	7-22-00		
0P23653	CATENA, Howard	C-979	II	7-25-00		
1P23654	MONTETH, Donna	C-979	II	7-18-00		
3P23656	CLEMENCIA, Kishia	C-979	II	7-7-00		
4P23657	LAMBERT, Paula	C-979	II	7-7-00		
1P23661	QUEEN, Glynis	C-979	II	7-23-00		
5P23665	MARK, Joseph	C-979	II	7-24-00		
0P23667	SWANN, James	C-979	II	7-22-00		
1P23668	ROSS, Teresa	C-979	II	6-5-00		
2P23669	TURNER, James	C-979	II	6-5-00		
3P23670	MITCHELL, Richard	C-979	II	7-19-00		
4P23671	BERTOLO, Marco	C-979	II	7-13-00		
5P23672	BERTOLO, Leandro	C-979	II	7-13-00		
0P23674	KAYE, William	C-979	II	7-27-00		
2P23676	HAGENS, Rodriguez	C-979	II	7-19-00		
3P23677	HAGENS, Rodriguez	C-979	II	7-19-00		
4P23678	HAGENS, Anthony	C-979	II	7-19-00		
5P23679	HAGENS, Anthony	C-979	II	7-19-00		
6P23680	KNUDSEN, Edward	C-979	II	7-27-00		
0P23681	DORSEY, William	C-979	II	7-21-00		
1P23682	TAYLOR, Justin	C-979	II	7-8-00		
2P23683	BRYANT, Jervis	C-979	II	7-13-00		
3P23684	DOUMAN, Torrence	C-979	II	7-13-00		
4P23685	MENDEZ, Jesus	C-979	II	7-27-00		
6P23687	COUNTISS, Lester	C-979	II	5-1 to 5-30-00		
0P23688	CHASSE, Lionel	C-979	II	7-27-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Jarnet  
Signature

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Title

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	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
2P23606	HILL, Cathy	C-979	II	6-9-00		BURIED
4P23608	MURRAY, Steven	C-979	II	7-21-00		IN
6P23610	BENNETT, Toni	C-979	II	7-22-00		LANDFILL
0P23611	BRUSKS, Theresy	C-979	II	6-10-00		
1P23612	FLEMING, Lamont	C-979	II	4-18-00		
2P23613	FREELAND, Seketha	C-979	II	5-9-00		
6P23617	TOMS, Carla	C-979	II	4-27-00		
6P23618	COPELAND, Joseph	C-979	II	7-20-00		
1P23619	MURPHY, Tony	C-979	II	7-21-00		
2P23620	KELLAR, Connie	C-979	II	7-22-00		
3P23621	BROWN, Ramona	C-979	II	7-20-00		
4P23622	FORE, John	C-979	II	7-15-00		
5P23623	LONG, Preston	C-979	II	7-21-00		
0P23625	ROBERTSON, George	C-979	II	7-23-00		
1P23626	DOCKERY, Michael	C-979	II	7-23-00		
2P23627	SMITH, Jerome	C-979	II	7-23-00		
3P23628	OGDEN, Jason	C-979	II	6-9 & 6-10-00		
5P23630	JOHNSON, James	C-979	II	7-2-00		
6P23631	ZUIDERHOF, Noah	C-979	II	7-8-00		
0P23632	GULLEY, Thomas	C-979	II	7-15-00		
1P23633	CRAIG, Mary	C-979	II	7-13-00		
2P23634	BUTLER, Vivian	C-979	II	7-21-00		
3P23635	EDELEN, Dawn	C-979	II	7-22-00		
4P23636	GRIMES, Denise	C-979	II	7-20-00		
0P23639	SPAWLDING, Patrick	C-979	II	7-22-00		
2P23641	MCDONALD, Eureka	C-979	II	7-19-00		
4P23643	MASON, Thomas	C-979	II	7-24-00		
5P23644	HARLEY, Derek	C-979	II	7-24-00		
1P23647	SUBILEE, James	C-979	II	7-22 & 7-23-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda S. Garner  
Signature

\_\_\_\_\_  
Title

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Date

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Page 2 of 10

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Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Date of Disposal	Method of Disposal
		Retention Schedule	Item No.			
1P23934	LUMPKIN, David	C-979	II	8-20-00		BURIED
4P23937	McNEY, Christopher	C-979	II	8-21-00		IN
5P23938	GRAVES, Tracy	C-979	II	6-14-00		LANDFILL
6P23939	PROCTOR, Denaal	C-979	II	8-19-00		
0P23940	DURKE, Joshua	C-979	II	6-26-00		
1P23941	<sup>DUCKETT</sup> DUCKWORTH, Dennis	C-979	II	6-12-00		
3P23943	EUTH, Joshua	C-979	II	8-11-00		
4P23944	ROBERTS, Billie	C-979	II	8-9-00		
6P23946	HUME, Christopher	C-979	II	8-19-00		
2P23949	ARTER, Kenneth	C-979	II	8-21-00		
4P23951	ROBINSON, Charles	C-979	II	8-21-00		
5P23952	BUCKLER, Donna	C-979	II	8-22-00		
6P23953	McMILLON, Sean	C-979	II	7-12-00		
0P23954	GOMES, Richard	C-979	II	8-15-00		
3P23957	PYRES, Elizabeth	C-979	II	8-21-00		
4P23958	DUCKETT, Jessica	C-979	II	6-22-00		
6P23960	SEXTON, Ruckey	C-979	II	8-20-00		
0P23961	ROBINSON, Charles	C-979	II	8-21-00		
2P23963	CRAWFORD, William	C-979	II	8-22-00		
4P23965	JOHNSON, Ronald	C-979	II	8-20-00		
5P23966	COATES, Brenda	C-979	II	8-22-00		
6P23967	HAMMOND, Turesa	C-979	II	8-20-00		
1P23969	REYNOLDS, Deborah	C-979	II	8-13-00		
2P23970	HENSON, Timothy	C-979	II	8-20-00		
3P23971	BOLEY, James	C-979	II	8-23-00		
4P23972	SKYRM, Christina	C-979	II	8-21-00		
5P23973	THOMPSON, Mary	C-979	II	8-22-00		
6P23974	LACITENSMAKER, John	C-979	II	8-5-00		
0P23975	BATES, Erron	C-979	II	8-20-00		✓

I hereby certify that the records listed above were disposed of as indicated.

Linda J. Garner  
 Signature  
 DGS 550-2 (rev. 1/93)

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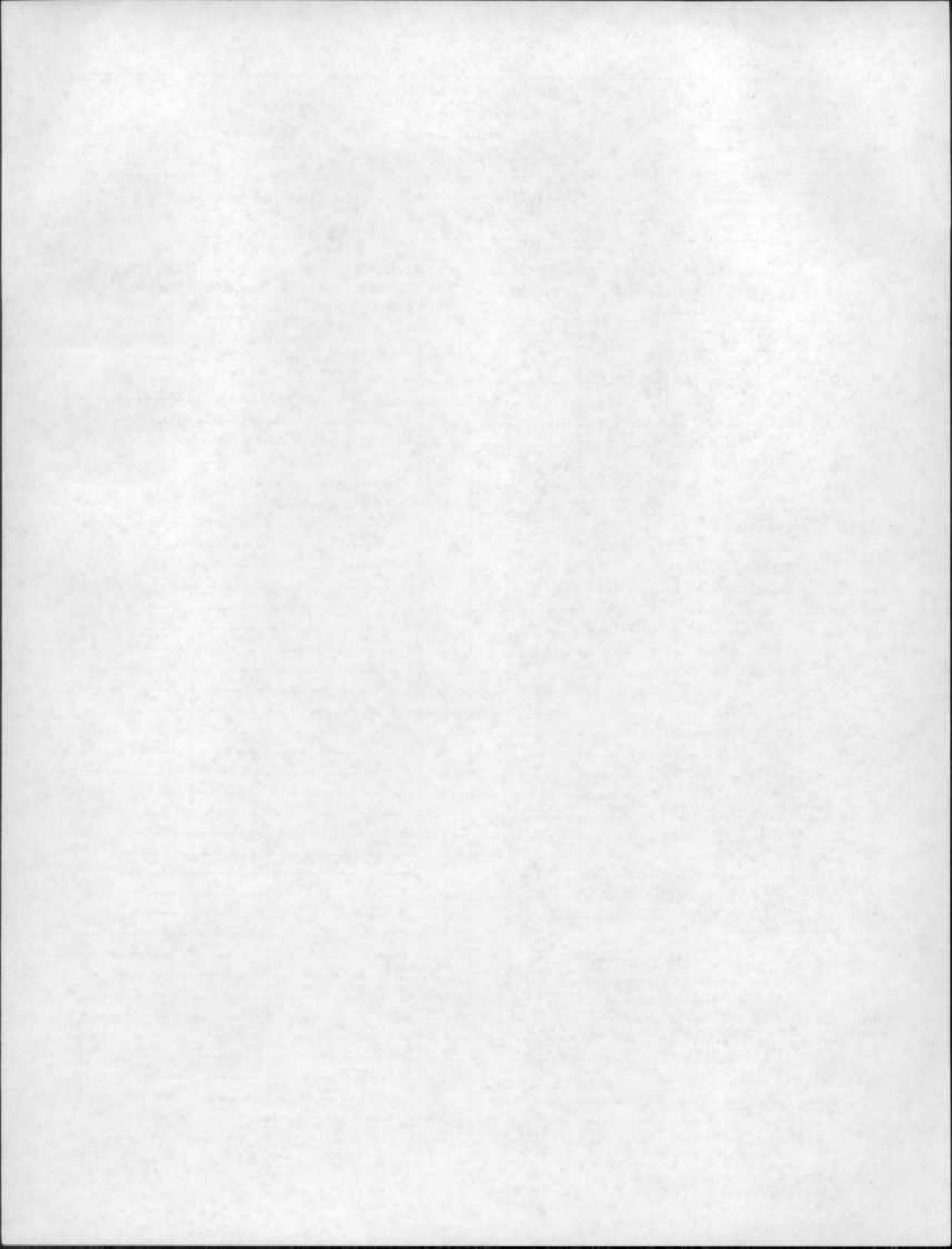
No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-421	KAGLE, LAURA	C979	1		12-20-05	Buried
95-422	MACKALL, SHERMAN	C979	1	11/24/94		in
95-424	PARKS, CHARLES	C979	1	11/21/94		
95-425	PARKS, CHARLES	C979	1	11/21/94		landfill
95-426	PROCTOR, STEVEN	C979	1	1/29/95		
95-427	TRUMAN, JUSTIN	C979	1	1-18-95		
95-428	WILCHER, MOSES	C979	1	1-8-95		
95-429	NIGHTINGALE, KENNETH	C979	1	12-27-94		
95-430	PATTON, MICHAEL	C979	1	12-31-94		
95-431	WINDSOR, TERRY	C979	1	1-26-95		
95-432	ANDERSON, CHARLES	C979	1	12-17-94		
95-433	BANDY, JANE	C979	1	12-24-93		
95-434	BROOKS, LARRY	C979	1	9-15-94		
95-435	FIELDS, LAWRENCE	C979	1	2-22-95		
95-436	FIELDS, LAWRENCE	C979	1	1-2-95		
95-437	HERR, DAVID	C979	1	1-15-95		
95-438	NELSON, MICHAEL	C979	1	2-18-95		
95-439	SMITH, MICHAEL	C979	1	1-29-95		
95-440	WINDSOR, LISA	C979	1	2-2-95		
95-441	MCKOY, STEPHEN	C979	1	11-10-94		
95-442	LILLY, DALE	C979	1	11-10-94		
95-443	CHASE, WILLIAM	C979	1	9-2-94		
95-444	BROOKS, ERNEST	C979	1	7-27-93		
95-445	CAMPBELL, JAMES	C979	1	12-23-94		
95-446	ELDER, CYRUS	C979	1	2-24-95		
95-447	FEATHERALL, MICHAEL	C979	1	2-23-95		
95-448	GOODRICH, STEVEN	C979	1	2-15-95		
95-449	GREENFIELD, ARTHUR	C979	1	11-5-94		
95-450	KRAFT, BRUCE	C979	1	9-16-92		
95-451	JACOBS, CHRISTINA	C979	1	7-27-93		
95-452	LINDSEY, RONALD	C979	1	3-4-95		
95-453	MCCARTHY, LEANN	C979	1	1-4-95 + 1-9-95		
95-454	MCCARTHY, LEANN	C979	1	8-12-94, 8-20, 12-21-94		
95-455	MCCARTHY, LEANN	C979	1	9-30-94 - 1-25-95		
95-456	MESSINEO, LOUIS	C979	1	1-18-95		
95-457	MESSINEO, LOUIS	C979	1	1-18-95		
95-458	ORTMAN, JOHN	C979	1	10-29-92		
95-459	ORTMAN, JOHN	C979	1	9-30-94		
95-460	PERRY, JAMES	C979	1	3-5-95		
95-461	ROBERTSON, MATTHEW	C979	1	1-14-95		

I hereby certify that the records listed were disposed of as indicated.

*[Signature]*  
Signature

\_\_\_\_\_  
Title

12-20-05  
Date





**Department of General Services**

Reporting Agency

Records Management Division  
7275 Waterloo Road (Rte 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

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**CERTIFICATE OF RECORDS DISPOSAL**

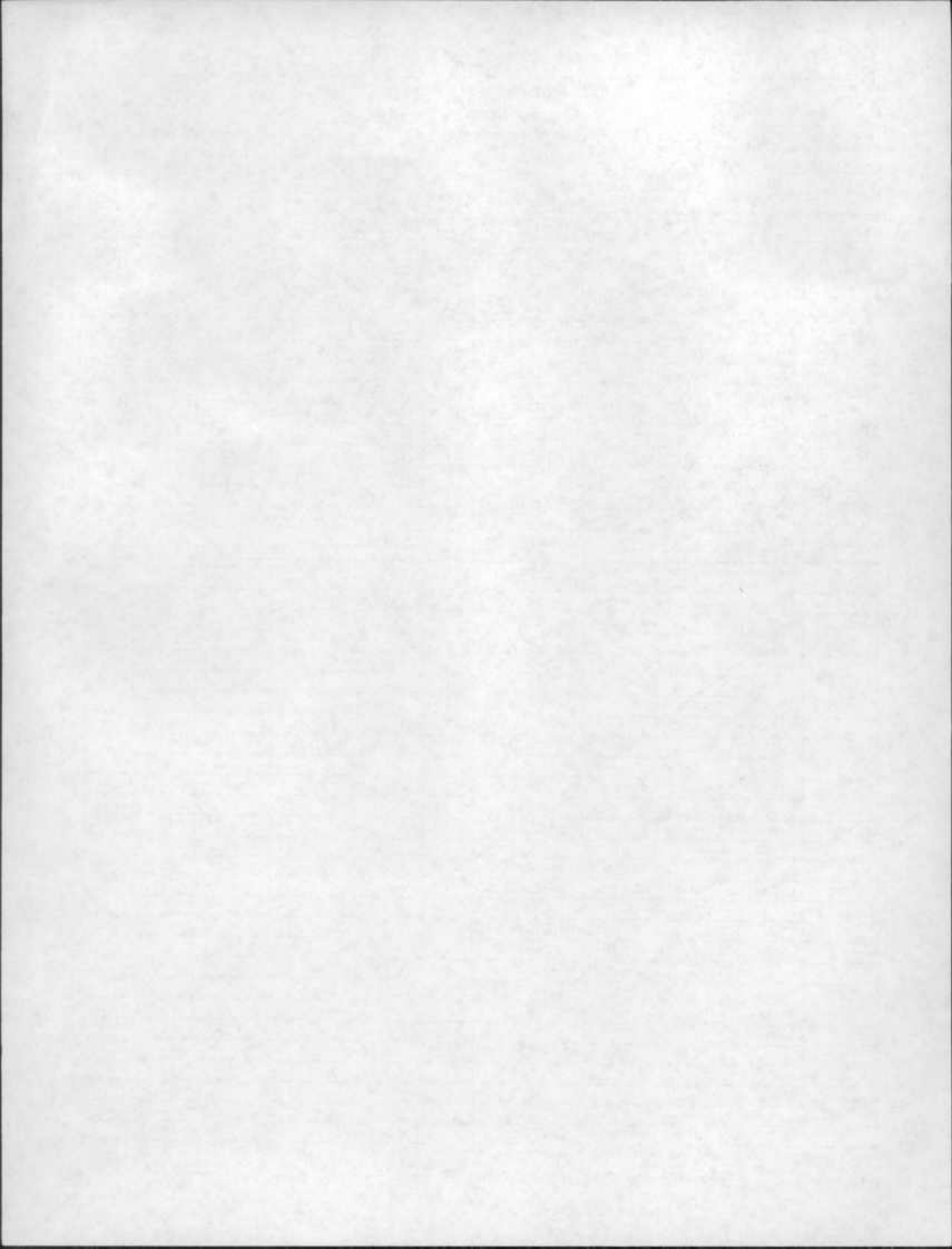
No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-462	TORRES, MICHAEL	C979	1	2-22-95	12-21-05	Boned In land- fill
95-463	WILFORM, PATRICIA	C979	1	3-20-95		
95-464	WINKLER, MICHAEL	C979	1	2-16-95		
95-465	WADE, STEPHEN B.	C979	1	2-7-95		
95-466	JACQUEZ, JERROLD	C979	1	2-23-95		
95-467	CLAYTON, JOSEPH	C979	1	3-3-95		
95-468	McILVAINE, MICHAEL	C979	1	11-24-94		
95-469	MURPHY, THOMAS	C979	1	2-17-95		
95-470	RINGLEY, PAUL	C979	1	2-11-95		
95-471	SCHROM, RICHARD	C979	1	12-14-94		
95-472	HAYDEN, MARK	C979	1	3-16-95		
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Hereby certify that the records listed were disposed of as indicated.

*James Huth*  
Signature

\_\_\_\_\_ Title

12-20-05  
Date



	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
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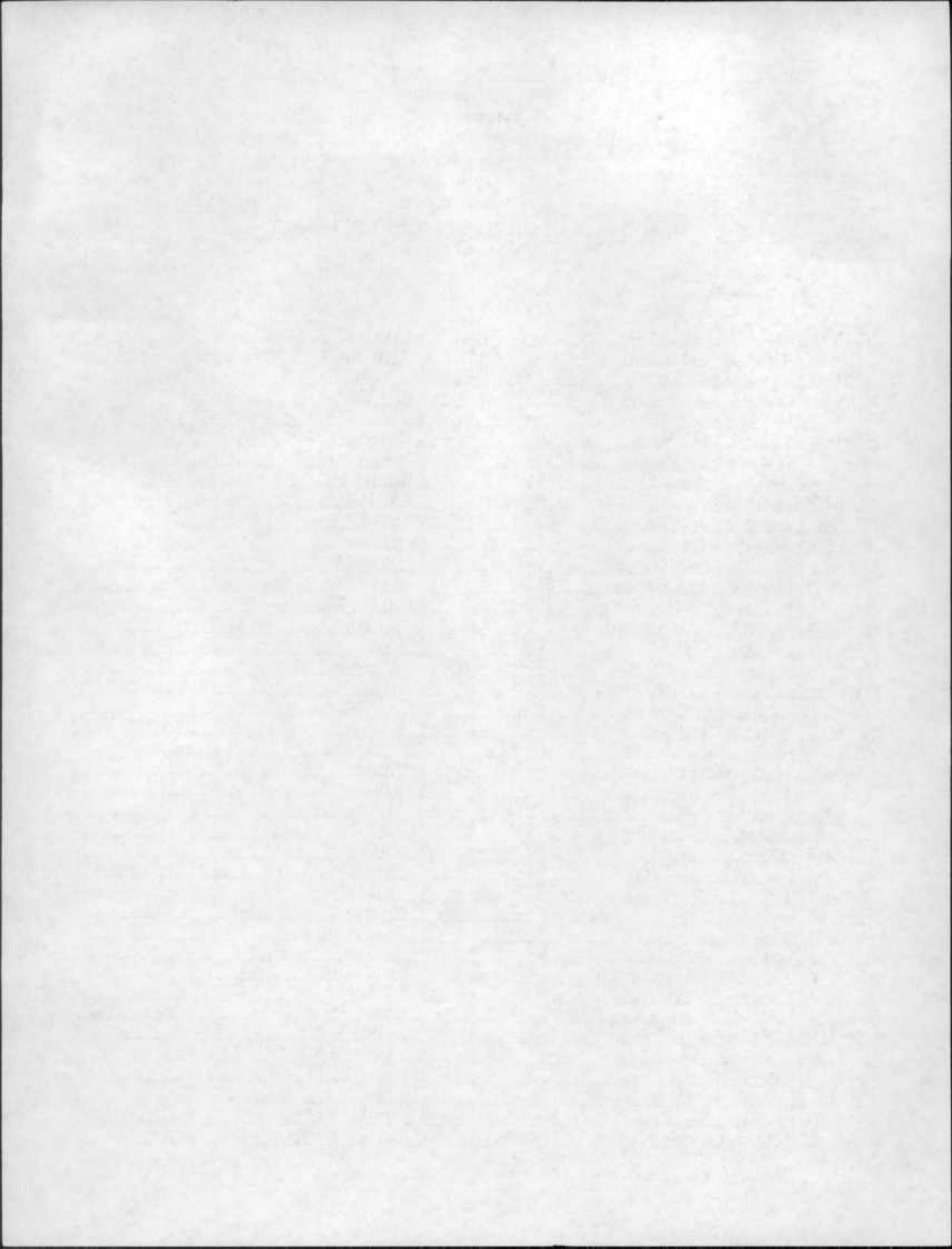
No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-473	Lawless, Karen	C979	1	1/10/95	12-20-05	Bundled
95-474	Phelps, Christopher	C979	1	2/10/95		
95-475	Taylor, Mildred	C979	1	3/12/95		In
95-477	Buckanan, Jason	C979	1	3/9/95		landfill
95-479	Buckanan, Jason	C979	1	3/16/95		
95-482	Butler, David	C979	1	3/10/95		
95-483	Drinks, Michael	C979	1	11/10/94		
95-484	Hill, Richard	C979	1	10/31/94		
95-485	Perkney, William	C979	1	3/6/95		
95-486	Kelly, Keith	C979	1	3/24/95		
95-487	King, Floyd	C979	1	3/16/95		
95-489	Lusby, Matthew	C979	1	4/15/95		
95-490	Matthews, Barry	C979	1	3/31/95		
95-491	Matthews, Barry	C979	1	3/30/95		
95-492	Matthews, Barry	C979	1	3/10/95		
95-493	Overton, John	C979	1	4/11/95		
95-495	Turner, Scott	C979	1	4/10/95		
95-496	Williams, Sheldon	C979	1	4/22/95		
95-497	Williams, Shirley	C979	1	3/9/95		
95-498	West, Marcus	C979	1	3/24/95		
95-500	Butler, Tyrand	C979	1	4/16/95		
95-501	King, Alphonso	C979	1	4/16/95		
95-502	King, Terence	C979	1	4/16/95		
95-503	Jewell, James	C979	1	1/1/88		
95-504	Jewell, Thomas	C979	1	1/1/88		
95-505	King, Floyd	C979	1	3/9/95		
95-506	Gordon, Lisa	C979	1	4/22/95		
95-507	Barnes, Solomon	C979	1	3/16/95		
95-508	Campbell, Samuel	C979	1	3/16/95		
95-509	Cooper, David	C979	1	12/16/94		
95-510	Johnson, Eugene	C979	1	10/10/94		
95-511	Hunt, Antonio	C979	1	11/12/94		
95-512	Poole, Keith	C979	1	1/28/95		
95-513	Baker, William	C979	1	1/24/95		
95-514	Thompson, Tina	C979	1	1/4/93		
95-516	Flowers, Randy	C979	1	3/17/95		
95-517	Hanna, Joseph	C979	1	3/12/95		
95-518	Proctor, Ronald	C979	1	12/18/94		
95-519	Proctor, Ronald	C979	1	12/18/94		
95-520	Proctor, Ronald	C979	1	3/16/95		

I hereby certify that the records listed were disposed of as indicated.

*[Handwritten Signature]*  
Signature

\_\_\_\_\_  
Title

12-20-05  
Date



**Department of General Services**

Records Management Division  
7275 Waterloo Road (Rte 175)  
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Division or Unit

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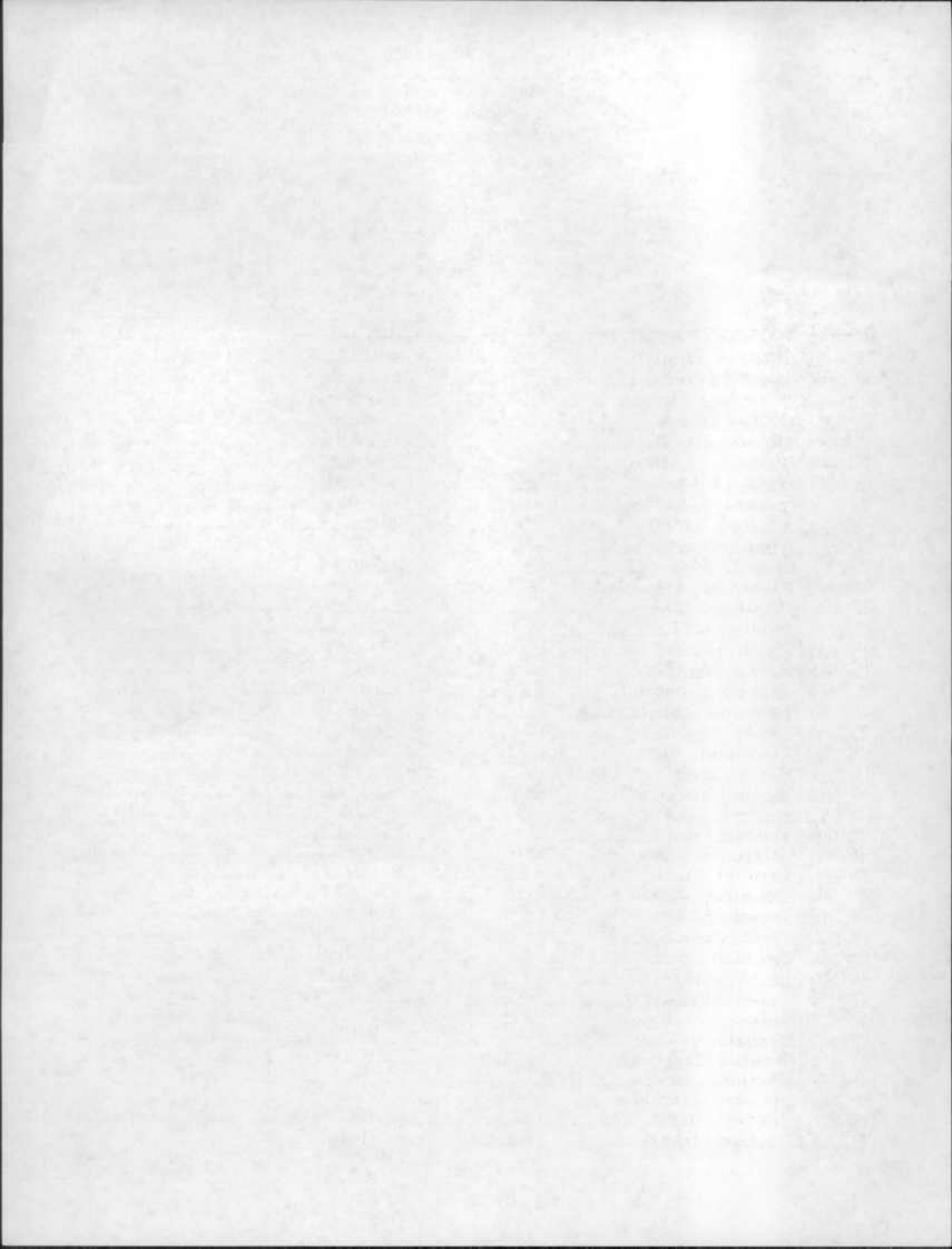
No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
<del>95-521</del>	<del>Hawkins, Christopher</del>	C979	1	<del>4/3/96</del>		
95-521	Shepard, Tonya	C979	1	2/3/95	12-20-	Bundled in landfill
95-522	Vandyke, Robert	C979	1	10/27/94	05	
95-523	Milam, Daniel	C979	1	8/20/94		
95-524	James, Carol	C979	1	12/2/94		
95-525	Harris, Mark	C979	1	12/30/94		
95-526	Kennedy, John	C979	1	11/20/94		
95-527	Danford, Charles	C979	1	2/9/95		
95-528	Esteban, Alicia	C979	1	11/10/93		
95-529	Mauger, Scot	C979	1	10/26/94		
95-530	Mauger, Scott	C979	1	3/4/95		
95-531	Thomas, Richard	C979	1	2/10/95		
95-532	Whitcomb, Johnnie	C979	1	4/24/93		
95-533	Chisley, Allen	C979	1	1/11/95		
<del>85-533</del>	<del>Smith, Ronald</del>	C979	1	<del>6-9-85</del>		
95-534	Gough, Robert	C979	1	12-14-94		
95-535	Hatzel, Marcus	C979	1	8-25-94		
95-536	Portzen, Timothy	C979	1	3-18-95		
95-537	Ransome, Robert	C979	1	2-28-95		
95-539	Evans, Cynthia	C979	1	2-25-95		
95-540	Greenfield, Paul	C979	1	3-31-95		
95-541	Hill, Michael	C979	1	2-25-95		
95-542	Savoy, Samuel	C979	1	2-1-95		
95-543	Sears, Benjamin	C979	1	1-22-95		
95-544	Thomas, James	C979	1	2-22-95		
95-545	Williams, James	C979	1	7-3-94		
95-546	Arbaugh, Dale	C979	1	2-4-95		
95-547	Harding, Lula	C979	1	12-29-94		
95-548	Hayes, Edna	C979	1	5-9-94		
95-549	Fogel, Linda	C979	1	1-30-95		
95-550	Smallwood, Berkeley	C979	1	2-21-95		
95-551	Soto, Earl	C979	1	1-10-95		
95-552	Strong, Robert	C979	1	3-25-95		
95-553	Strong, Rickie	C979	1	3-25-95		
95-554	Carroll, Jeffrey	C979	1	8-17-91		
95-555	Graves, Clifton	C979	1	4-11-95		
95-556	Herring, James	C979	1	4-2-95		
95-557	Sawyer, Russell	C979	1	3-2-95		
95-558	Soto, Earl	C979	1	1-10-95		
95-559	Swann, John	C979	1	4-6-95		

I hereby certify that the records listed were disposed of as indicated.

*[Handwritten Signature]*  
Signature

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Title

*12-20-05*  
Date



	<b>Department of General Services</b>	
Reporting Agency	Records Management Division	Prepare in Duplicate
	7275 Waterloo Road (Rte 175)	
	P.O. Box 275	
Division or Unit	Jessup, Maryland 20794-0275	Retain one (1) copy and forward original to address at left

### CERTIFICATE OF RECORDS DISPOSAL

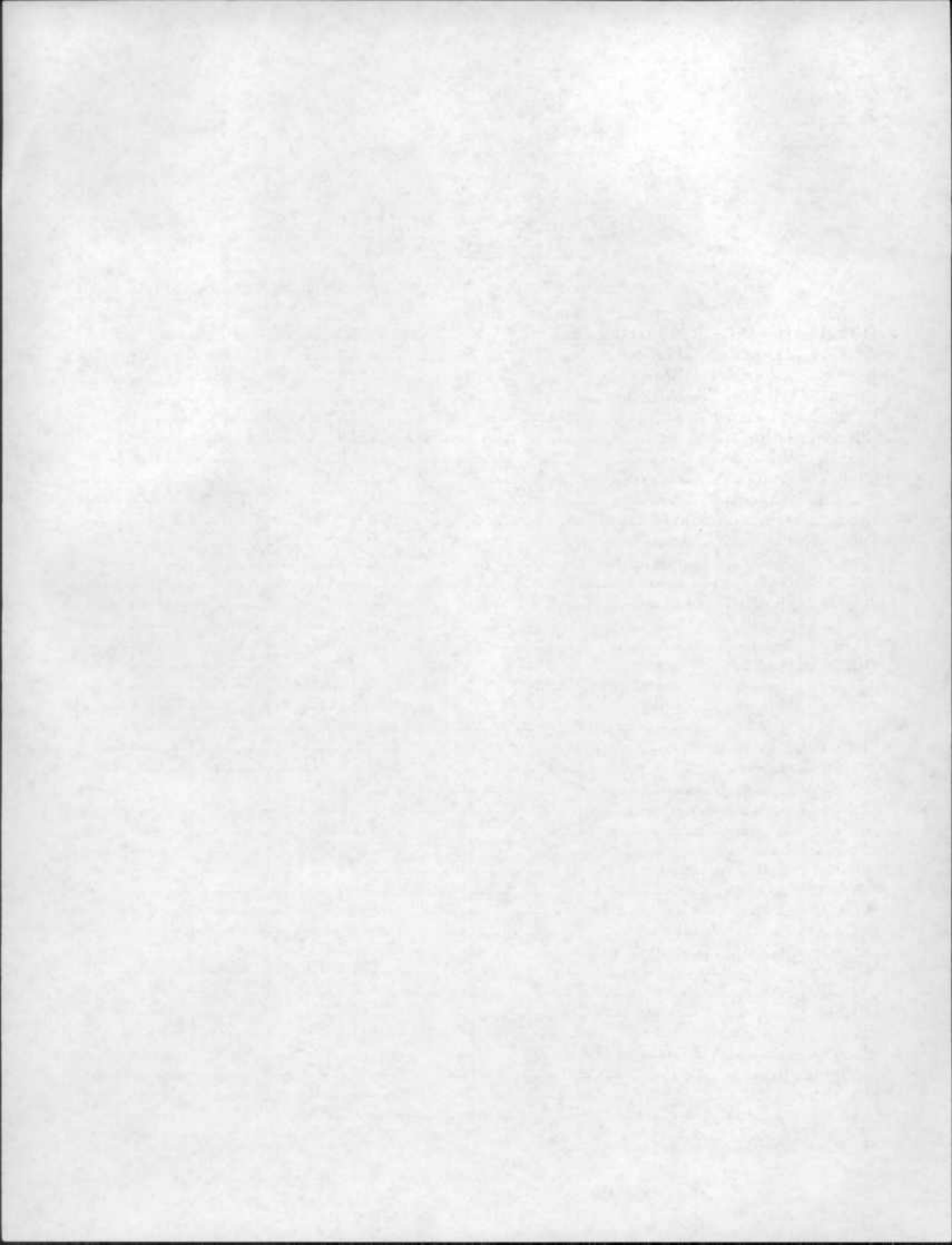
No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-560	Huelsbeck, Dawn	C979		3-27-95	12-20-	Buried In land- fill
95-561	Certain, Alphonse	C979		7-30-94	05	
95-562	Jameson, Steven	C979		3-8-95		
95-563	Brown, Christopher	C979		5-13-95		
95-564	Burns, Earl	C979		5-4-95		
95-566	Campbell, Corey	C979		5-12-95		
95-567	Cole, Bernard	C979		5-11-95		
95-569	Egan, Shawn	C979		3-1-95		
95-570	Fehrick, Johnny	C979		5-5-95		
95-573	Gray, Caledon	C979		5-13-95		
95-574	Ferimer, Christopher	C979		4-3-95		
95-575	Gray, Judy	C979		10-26-94		
95-576	Heard, Michael	C979		4-3-95		
95-577	Hemstley, Lewis	C979		5-2-95		
95-578	Hill, Michael	C979		5-4-95		
95-579	Hill, Paul	C979		4-30-95		
95-580	Halton, Robert	C979		5-11-95		
95-583	Jetton, Delores	C979		5-18-95		
95-585	Lawson, John	C979		3-31-95		
95-589	Mudd, Steven	C979		4-23-95		
95-590	Bland, Randel	C979		3-17-95		
95-591	Parker, Marquez	C979		4-30-95		
95-592	Randolph, Andre	C979		4-30-95		
95-593	Selinske, Kevin	C979		3-4-95		
95-594	Seman, Theodore	C979		10-25-94		
95-596	Wishard, Bobby	C979		5-12-95		
95-597	Williamsee, Thomas	C979		3-22-95		
95-598	Vargas, Emilio	C979		10-24-94		
95-604	Clark, James	C979		12-2-94		
95-605	Hazzard, Thomas	C979		3-5-95		
95-606	Gunther, David	C979		5-20-94 + 5-23-94		
95-608	James, Clarence	C979		10-21-94		
95-609	Jones, Jill	C979		11-23-94		
95-610	Mack, Lorraine	C979		9-14-94		
95-611	Dwain, Taneasha	C979		3-15-95		
95-612	Wilmer, Juan	C979		4-6-95 + 4-22-95		
95-613	Brewer, Richard	C979		3-16-95		
95-614	Brewer, Richard	C979		3-2-95		
95-615	Burkhammer, Anthony	C979		1-13-95		
95-616	Curtin, Douglas	C979		4-21-95		

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Division or Unit	Jessup, Maryland 20794-0275	Retain one (1) copy and forward original to address at left

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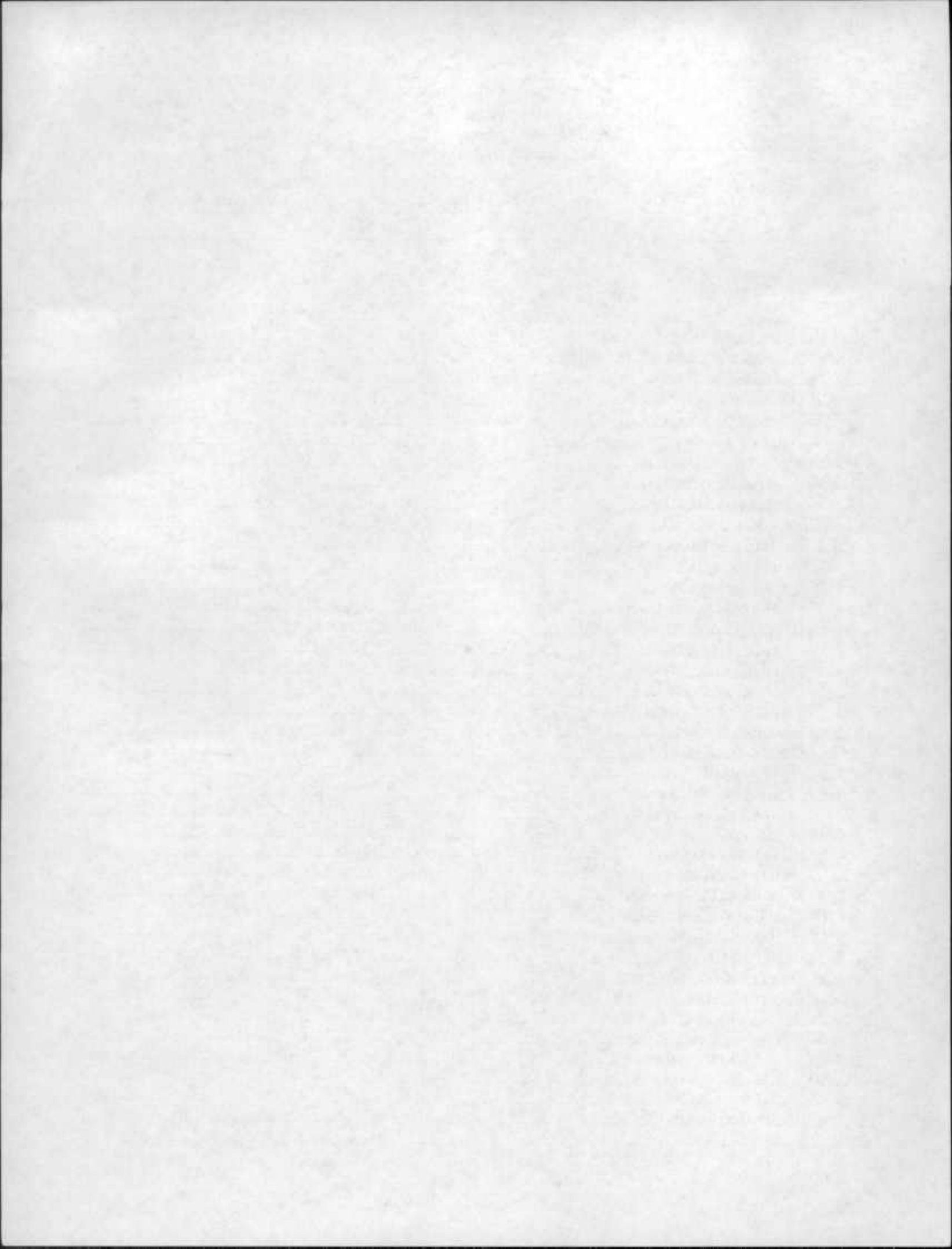
No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-617	Hurt, Antonio	C979	1	12-5-94	12/20/05	
95-618	Landolt, Patrick	C979	1	3-21-95		
95-619	Lincoln, Lyle	C979	1	2-16-95		boxed
95-620	Proctor, William	C979	1	1-25-95		in
95-622	Smallwood, Joseph	C979	1	4-8-95		landolt
95-623	Herr, David	C979	1	3-24-95		
95-624	Johnson, Melvin	C979	1	2-17-95		
95-625	Hamilton, Albert	C979	1	6-16-94		
95-626	Lincoln, Mark	C979	1	2-19-95		
95-627	Marshall, John	C979	1	3-21-95		
95-628	Maule, Randall	C979	1	1-15-95		
95-629	McDonald, Roy	C979	1	3-19-95		
95-630	Watkins, James	C979	1	12-20-93		
95-631	Maule, Randall	C979	1	1-15-95		
95-632	McMillan, James	C979	1	12-26-94 to 3-5-95		
95-633	Tayman, Melvin	C979	1	9-29-93		
95-634	Thomas, Stephanie	C979	1	4-6-95		
95-635	Tibbs, Andrew	C979	1	4-17-95		
95-637	Robinson, Cassandra	C979	1	2-1-95		
95-638	Parker, Bessie	C979	1	4-9-95		
95-639	Stickel, Robert	C979	1	1-27-95		
95-640	LaRusse, Neil	C979	1	4-14-95		
95-641	Barker, Wayne	C979	1	4-1-95		
95-642	Barker, Wayne	C979	1	4-1-95		
95-643	Cassa, John	C979	1	3-31-95		
95-644	Dick, Jean	C979	1	6-22-95 + 8-19-94		
95-645	Dick, Jean	C979	1	1-1-94 to 8-17-94		
95-647	O'Donnell, Sean	C979	1	3-10-95		
95-648	Estevéz, Alicia	C979	1	3-24-95		
95-649	Ford, Steven	C979	1	4-27-95		
95-650	Hans, Cheryl	C979	1	12-11-94		
95-651	Harrison, Tricia	C979	1	2-12-95		
95-652	King, Holly	C979	1	3-17-95		
95-653	Murphy, Suzanne	C979	1	12-11-94		
95-655	Stone, James	C979	1	9-8-94		
95-654	Spadaro, Kimberly	C979	1	1-26-95		
95-656	Suwan, James	C979	1	12-29-89		
95-657	Todd, James	C979	1	4-10-95		
95-658	Williams, Phil	C979	1	4-27-95		
95-659	Williams, Phil	C979	1	4-27-95		

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*[Signature]*  
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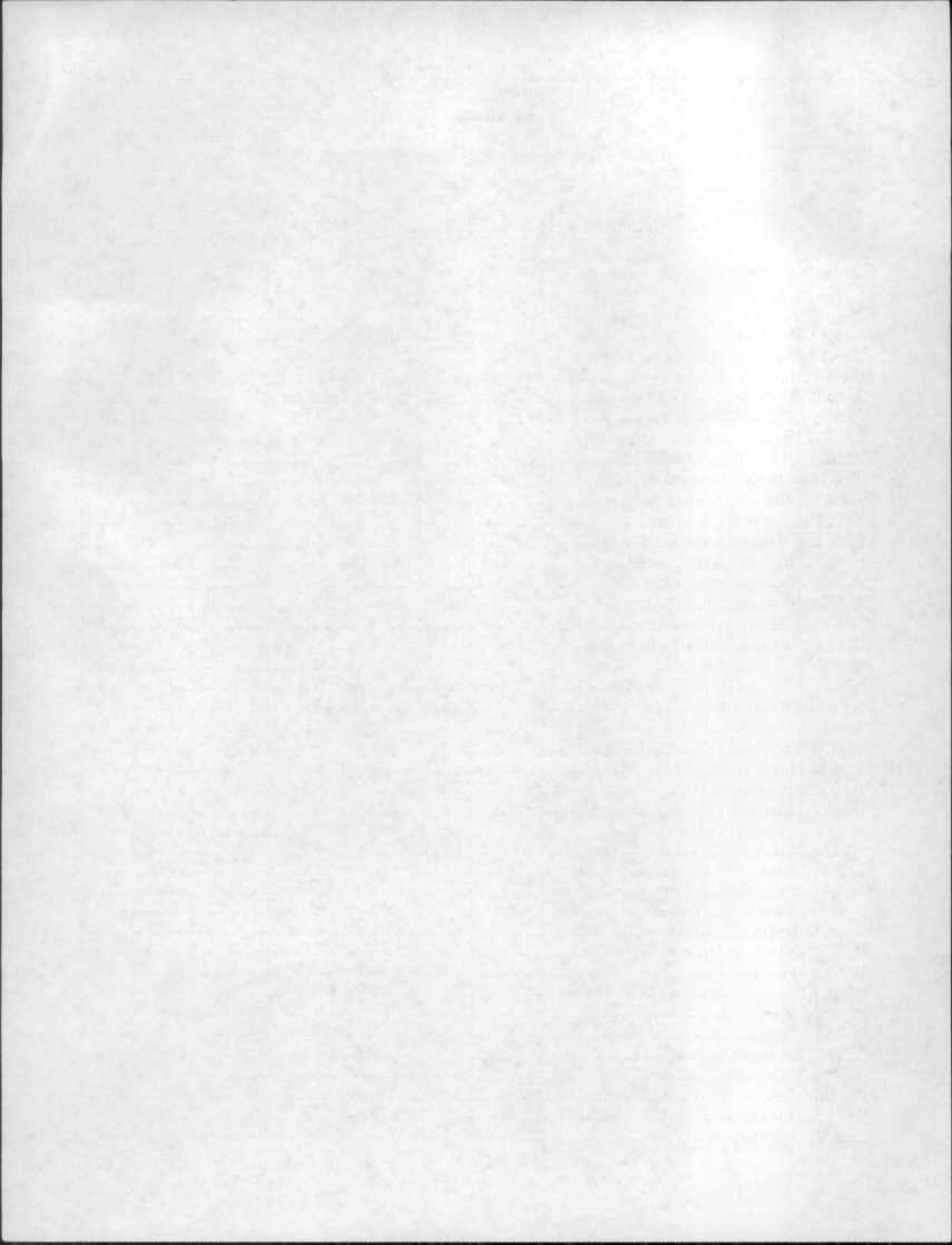
No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-660	Winston, Don	C979		11-29-94	12/20/05	
95-661	Zine, Steven	C979		1-26-95		
95-662	Burger, Darla Lee	C979		4/95-5/19/95		Deleted
95-663	Dorsey, Kevin Lamar	C979		12/26/94		In
95-664	Egan, Shawn Edward	C979		5/29/95		landfill
95-667	Howery, Brian Francis	C979		5/1/95		
95-668	Keefe, Wilbur F	C979		12/9/94		
95-671	Kornreich, James M	C979		5/26/95		
95-673	Mayo, Bryan Keith	C979		4/95-5/18/95		
95-674	Windsor, Michael E	C979		4/95-5/18/95		
95-675	Allen, Mark A.	C979		6/11/95		
95-676	Elliott, Wesley Scott	C979		11/3/94		
95-677	Johnson, Jason M	C979		11/3/94		
95-678	Hockwood, Martha K	C979		11/3/94		
95-681	Mayo, Bryan Keith	C979		4/28/95		
95-684	Mayo, Bryan Keith	C979		10/28/94		
95-685	Windsor, Lisa E Sams	C979		4/95-5/18/95		
95-688	Mayo, Bryan Keith	C979		5/23/95		
95-689	Mayo, Bryan Keith	C979		4/29/95		
95-690	Windsor, Lisa E Sams	C979		5/1/95		
95-691	Butler, John Edward	C979		4/27/95		
95-693	Muschette, Lawrence L	C979		5/5/95		
95-694	Howard, John Lester	C979		3/1/84-11/30/84		
95-695	Johnson, Phillip Thomas Jr	C979		11/3/94		
95-697	Swann, Charles Michael	C979		6/13/95		
95-698	Brauner, Robin Lynette	C979		10/13/95		
95-699	Silver, Christina Renee	C979		10/17/95		
95-702	Brauner, Robin Lynette	C979		6/17/95		
95-703	Morgan, Joan E	C979		9/23/94		
95-704	Herbert, Kathryn Sue	C979		11/93-2/28/95		
95-705	Graf, Judy Stella	C979		2/26/95		
95-706	DeMarr, Samuel Luke	C979		12/26/94-1/3/95		
95-707	Curtis, Francis Aloysius	C979		4/29/95		
95-708	Noale, James Gerard	C979		10/1/94-10/31/94		
95-709	Marinari, Christopher G.	C979		3/15/95		
95-710	Williams, Shirley E	C979		5/18/95		
95-711	Edmund, Matthew	C979		5/17/95		
95-712	Boggi, Terri L	C979		4/15/95		
95-713	Fuelis, Dian Lorraine	C979		2/23/95		
95-714	Mays, John Robert	C979		4/28/95		

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*[Signature]*  
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	<b>Department of General Services</b>	
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	P.O. Box 275	
Division or Unit	Jessup, Maryland 20794-0275	Retain one (1) copy and forward original to address at left

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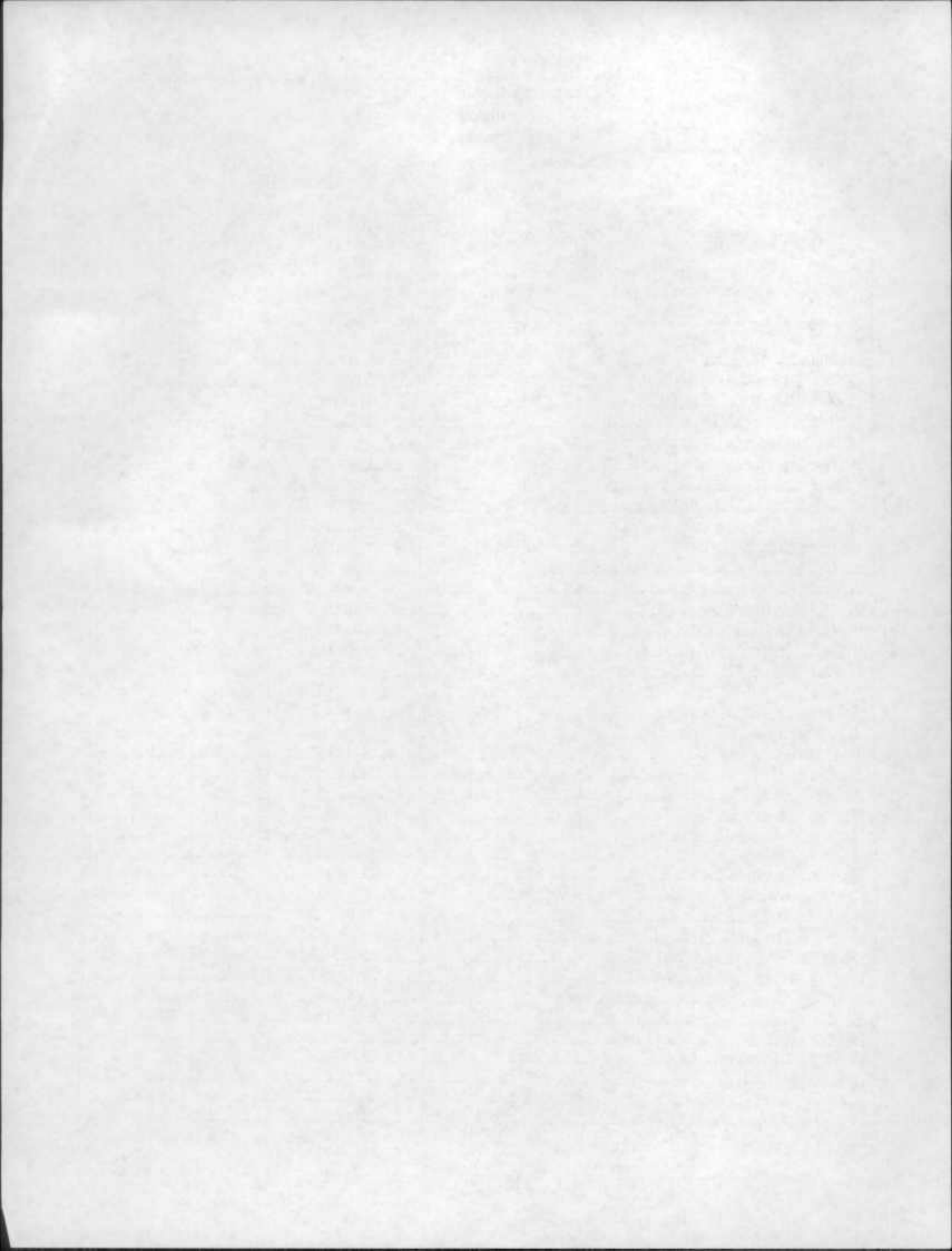
No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-715	Connell, John Louis	C979		4/28/95	12/20/05	
95-717	Kokey, Brian	C979		3/31/95		
95-718	Donohue, Thomas W	C979		4/18/95		Buried
95-719	Dean, Richard David	C979		3/31/95		In
95-720	Smoot, Derek Aaron	C979		5/2/95		
95-721	Hughes, Steven Craig	C979		5/4/95		
95-722	Grant, Reginald	C979		1/28/95		landfill
95-724	Robinson, Darryl M	C979		2/25/95		
95-725	Akers, Elizabeth	C979		5/8/95		
95-726	Artis, Kaveika D	C979		3/22/95		
95-727	Ashton, James Walter	C979		5/25/95		
95-729	Coleman, David Allen	C979		10/26/94		
95-730	Coleman, David Allen	C979		6/26/94		
95-731	Colbert, Donald C	C979		3/18/95		
95-732	Dalley, William Brian	C979		12/13/94		
95-733	Dalley, William Brian	C979		4/9/95		
95-734	Davis, William E	C979		3/23/95		
95-735	Edmund, Matthew	C979		5/17/95		
95-736	Godbee, Christopher	C979		4/19/95		
95-737	Gray, Ellsworth W	C979		3/31/95		
95-738	Gray, Ellsworth W	C979		3/31/95		
95-739	Johnson, Carlton E	C979		4/4/95		
95-740	Patton, Michael W	C979		12/31/94		
95-741	Saars, Robert Edward	C979		4/15/95		
95-742	Tibbs, Christopher A	C979		5/4/95		
95-743	Yates, James Lewis	C979		3/6/95		
95-744	Carroll, Kathy Lynn	C979		2/16/95		
95-745	Hayes, Benjamin G.	C979		9/29/94		
95-746	Heir, David	C979		1/13/95		
95-747	Kassiris, Troy D	C979		5/5/95		
95-748	Leon, John Charles	C979		3/31/95		
95-749	Mayo, Bryan Keith	C979		10/17/94		
95-750	Ryan, Mark Stephen	C979		5/30/95		
95-751	Thompson, James Cecil	C979		11/4/94		
95-752	Wood, Janice Marie	C979		6/16/95		
95-753	Bussard, Boyd Richard	C979		1/17/95		
95-754	Ganey, William H.	C979		10/13/94		
95-755	Martin, Christopher J.	C979		2/20/95		
95-756	Gordon, Lisa L.	C979		5/9/95		
95-757	Carroll, James Daniel	C979		7/9/95		

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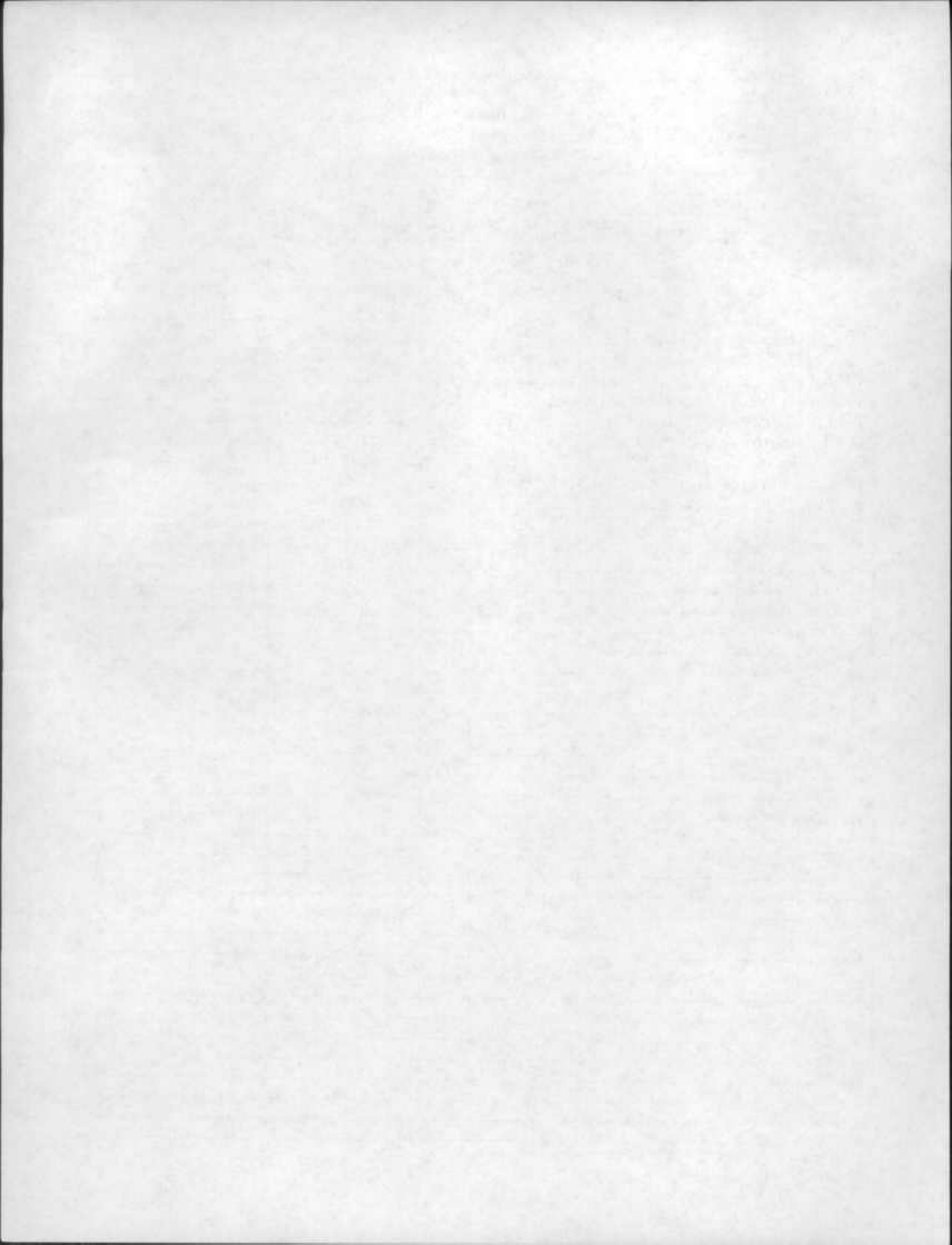
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No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-758	Brown, Andre Lewis	C979		6/21/95	12/20/05	
95-759	Braithwaite, Dwayne	C979		6/22/95		
95-760	Uingo, Jesse Darrell	C979		6/28/95		
95-761	Sandall, Robert Jos.	C979		8/22/94		Boned
95-762	Burroughs, Felisha K	C979		7/10/95		In
95-763	Williams, John Raymond	C979		7/10/95		landfill
95-764	Dorsey, Robert M	C979		7/10/95		
95-765	Humphreys, Christopher A	C979		3/3/95		
95-766	Miller, Marvin Lee	C979		5/23/95		
95-767	Henson, Scott Oliver	C979		6/21/95		
95-769	Bellafiore, Ian, G.	C979		7/4/95		
95-770	Carroll, DePaul	C979		6/29/95		
95-771	Carroll, DePaul	C979		6/11/95		
95-772	Mason, Jonathan	C979		3/9/95		
95-775	Fisher, Gary Daniel	C979		2/17/95		
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12-20-05

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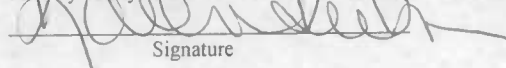


	<b>Department of General Services</b>	
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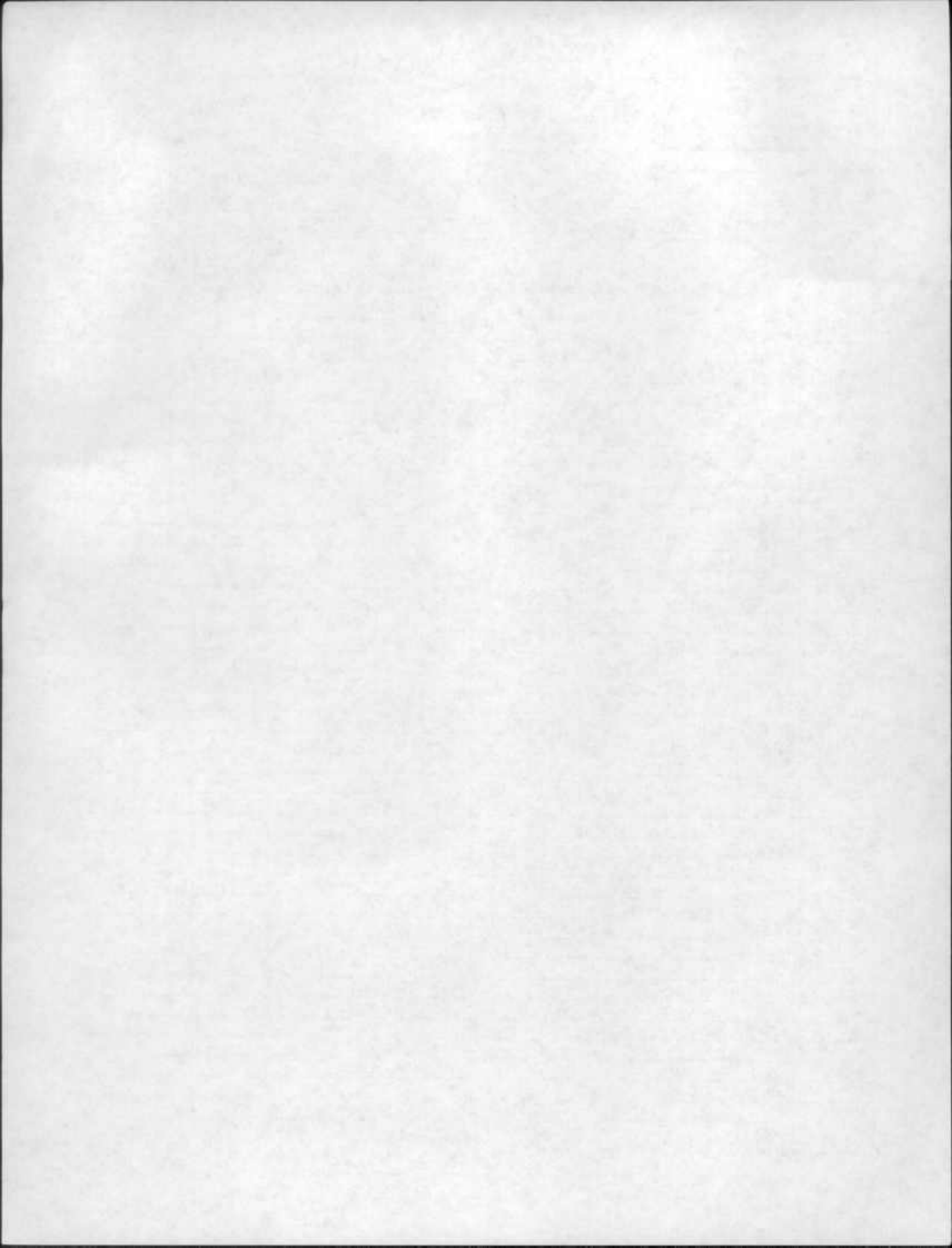
No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-776	FISHER, GARY	C979	1	8-16-94, 8-17-94	12-20-05	
95-777	FISHER, GARY	C979	1	2-20-95		
95-778	BOWIE, KEVIN	C979	1	3-16-95		Bundled
95-779	BOWIE, KEVIN	C979	1	4-22-95		
95-780	BOWIE, KEVIN	C979	1	5-15-95, 5-29-95		In
95-781	BOWIE, KEVIN	C979	1	6-27-95		landfill
95-782	KAGLE-DIVVER, DIANA	C979	1	6-18-93, 6-25-93		
95-783	GOTT, JAMES	C979	1	8-94 thru 7-23-95		
95-784	METCALFE, RUSSEL	C979	1	4-6-95		
95-785	HART, GILBERT	C979	1	5-30-95		
95-786	HEBB, CHARLES	C979	1	3-19-95		
95-787	BLAND, RANDAL	C979	1	9-4-94		
95-789	BOZZI, JOHN	C979	1	4-15-95		
95-790	DEXTER, JOSEPH	C979	1	4-22-95		
95-791	DUCKETT, GLADYS	C979	1	5-13-95		
95-792	FIGGINS, DAVID	C979	1	5-14-95		
95-793	BRIZZI, CHARLES	C979	1	1-18-95		
95-794	HERR, DAVID	C979	1	5-5-95		
95-795	ADKINS, WILLIAM	C979	1	6-18-95		
95-796	DYSON, LEWIS	C979	1	11-13-94		
95-797	GREEN, WILLIAM II	C979	1	4-5-95		
95-798	JETTON, DELORES	C979	1	3-1-91		
95-800	MAYO, BRYAN	C979	1	5-26-95, 5-27-95		
95-799	KANS, RONALD	C979	1	11-8-94		
95-801	THOMAS, LENORA	C979	1	11-7-94		
95-802	FLANARY, GARY	C979	1	3-25-95		
95-803	FOOTMAN, DOROTHY	C979	1	4-20-95		
95-804	GARFINKEL, JOSEPH	C979	1	2-14-95		
95-805	GODBEE, CHRISTOPHER	C979	1	5-4-95		
95-806	HAGGINS, ANDRE, JR.	C979	1	4-16-95		
95-807	HANS, CHERYL	C979	1	10-4-94		
95-808	KHAN, SAMI	C979	1	3-23-95		
95-809	HUGHES, STEVEN	C979	1	3-18-95		
95-810	JOYCE, WAYNE	C979	1	1-12-95		
95-811	LITTLEJOHN, CATHERINE	C979	1	1-13-95		
95-813	MAUGER, SCOTT	C979	1	3-29-95		
95-814	MURPHY, SUSANNE	C979	1	10-27-94		
95-815	YATES, STEWART	C979	1	3-10-95		
95-816	WALLINGFORD, DEBORAH	C979	1	5-29-95		
95-817	WHEELER, RUTH	C979	1	7-14-94		

I hereby certify that the records listed were disposed of as indicated.

  
Signature

\_\_\_\_\_  
Title

12-20-05  
Date



	<b>Department of General Services</b>	
Reporting Agency	Records Management Division	Prepare in Duplicate
	7275 Waterloo Road (Rte 175)	
	P.O. Box 275	Retain one (1) copy and forward original to address at left
Division or Unit	Jessup, Maryland 20794-0275	

### CERTIFICATE OF RECORDS DISPOSAL

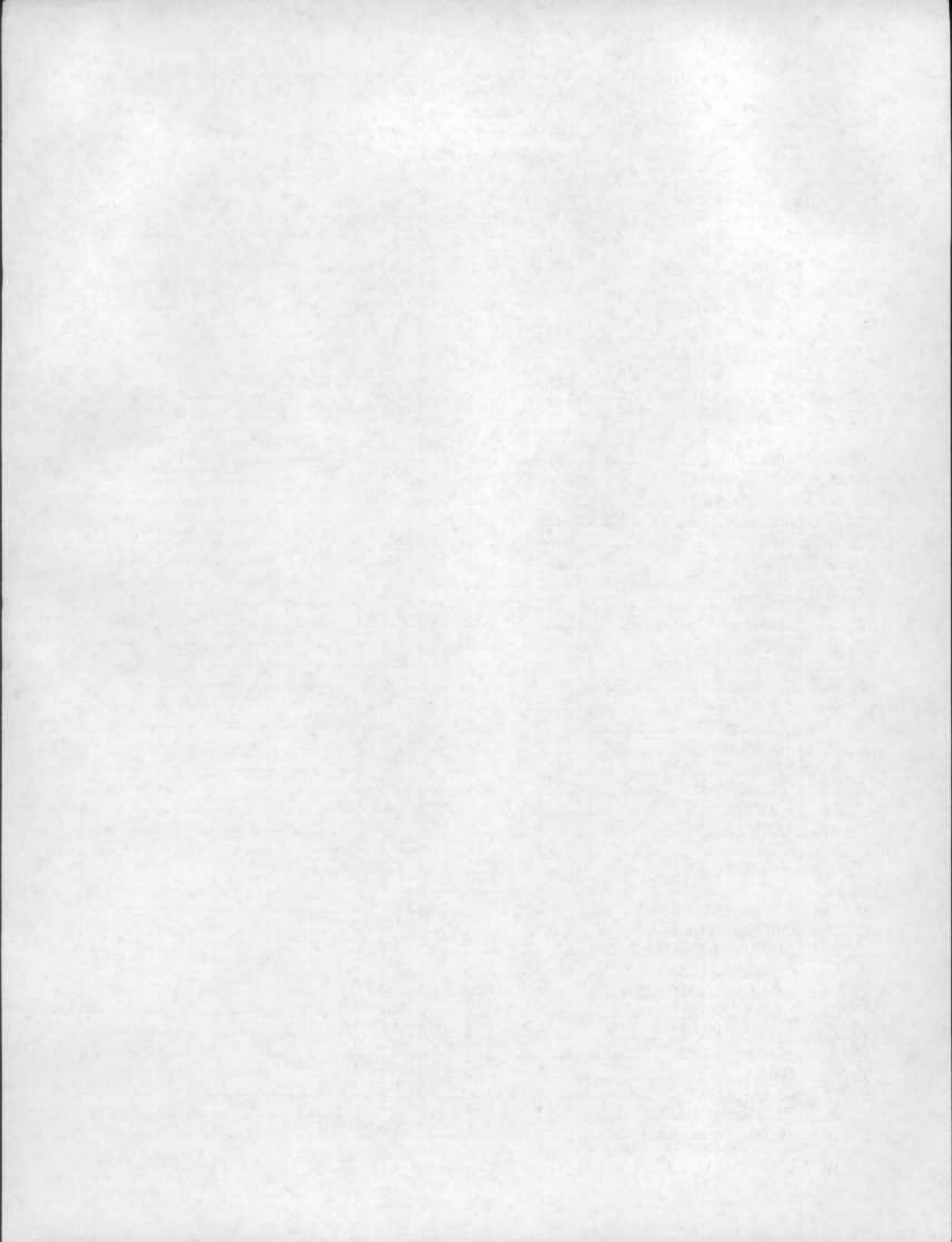
No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-818	BUSH, MICHAEL	C979	1	6-22-95	12-20-05	
95-819	RICKETTS, JAMES	C979	1	4-29-95		Buried
95-820	WASHINGTON, ERNEST	C979	1	4-23-95		
95-821	BUTLER, LABRONS	C979	1	6-7-95		In
95-822	FORD, JOHN	C979	1	6-18-95		
95-823	GILCHRIST, WARREN	C979	1	3-2-95		landfill
95-824	HUNT, KAREN	C979	1	11-2-94		
95-825	HUNT, KAREN	C979	1	12-20-94		
95-826	HUNT, KAREN	C979	1	4-22-95		
95-827	HUNT, KAREN	C979	1	4-26-95		
95-828	KORNREICH, JAMES	C979	1	5-26-95 - 5-27-95		
95-829	LEE, DONNA JEAN	C979	1	4-28-95		
95-830	RHODES, GREGORY	C979	1	6-9-95		
95-831	THOMAS, JAMES	C979	1	6-10-95		
95-832	TIBBS, Llewellyn Adolphus	C979	1	4-28-95		
95-833	WARD, ROBERT	C979	1	6-8-95		
95-834	HUSTON, NIGEL	C979	1	6-4-95		
95-835	MARTIN, DAVID	C979	1	5-18-95		
95-836	MURPHY, DONALD	C979	1	12-22-94		
95-837	DIGIOVANNI, JOHN	C979	1	6-92 - 11-92		
95-838	THOMAS, JAMES	C979	1	8-3-95		
95-839	BUCKANAN, JASON	C979	1	3-30-94		
95-840	CARROLL, TREMAYNE	C979	1	7-21-95		
95-841	GREENWAY, JACKIE	C979	1	7-27-95		
95-842	MOFFITT, JASON	C979	1	7-25-95		
95-843	WASHINGTON, DEREK	C979	1	6-23-95		
95-844	GOLDRING, JAMES	C979	1	3-10-95		
95-845	TIPPETT, RONALD DAVID, JR.	C979	1	3-18-95		
95-848	Cutcher, Melvin	C979	1	8-4-95		
95-849	Petticoles, Gregory	C979	1	8-5-95		
95-851	Niliab, Kenneth	C979	1	2-14-95		
95-852	Polanco, Michael	C979	1	3-15-95		
95-853	Jordan, Alan	C979	1	2-24-95		
95-854	Iazo, Christine	C979	1	6-1-95		
95-856	Niliab, Kenneth	C979	1	2-15-95		
95-857	Fulton, Ronald	C979	1	6-1-95		
95-858	Pactor, Marvin	C979	1	4-27-93		
95-859	Ching, Kait	C979	1	7-12-95		
95-861	Evans, Anthony	C979	1	7-28-95		
95-862	Nemey, Michael	C979	1	7-28-95		

I hereby certify that the records listed were disposed of as indicated.

*[Handwritten Signature]*  
Signature

\_\_\_\_\_  
Title

12-20-05  
Date



	<b>Department of General Services</b>	
Reporting Agency	Records Management Division 7275 Waterloo Road (Rte 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate
Division or Unit		Retain one (1) copy and forward original to address at left

### CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-863	Wills, James	C979	1	8-13-95	2-26-05	Burned in landfill
95-865	Williammee, Thomas	C979	1	7-13-95		
95-866	Crofton, Anthony	C979	1	6-16-95		
95-867	Grimes, Edward	C979	1	4-15-95		
95-868	Grindler, Ruth	C979	1	6-14-95		
95-869	Riags, Theodore	C979	1	6-3-95		
95-870	Tipton, Roger	C979	1	6-24-95		
95-871	Boswell, John	C979	1	3-2-95		
95-873	Boswell, John	C979	1	3-15-95		
95-872	Bowie, Kevin	C979	1	3-15-95		
95-874	Cooks, Eric	C979	1	4-16-95		
95-875	Nenson, Scott	C979	1	7-4-95		
95-876	Butler, Charles	C979	1	5-9-95		
95-877	Rosier, Stephen	C979	1	5-19-95		
95-878	Herr, David	C979	1	7-23-95		
95-879	Buckanan, Jason	C979	1	3-9-95, 4-13-95		
95-880	Gagnon, Gregory	C979	1	6-22-95		
95-881	Grindler, Jeanne	C979	1	4-20-95		
95-882	Juliano, Christine	C979	1	5-15-95		
95-883	Lee, Kurt	C979	1	5-14-95		
95-884	Mauher, Scott	C979	1	2-10-95		
95-885	Williams, Timothy	C979	1	5-9-95		
95-886	Campbell, Corey	C979	1	5-3-95		
95-887	Tipton, Roger	C979	1	6-24-95		
95-888	Moure, Bradley	C979	1	1-15-95		
95-889	Williammee, Thomas	C979	1	6-5-95		
95-890	Stephoe, James	C979	1	2-16-93		
95-891	Swann, John III	C979	1	5-26-95		
95-892	Wallingford, Deborah	C979	1	5-29-95		
95-894	Alexander, Adam	C979	1	5-14-95		
95-895	Byrd, William	C979	1	5-24-95		
95-896	Dean, Kenneth	C979	1	1-25-95		
95-897	Demarr, Richard	C979	1	5-21-95		
95-898	Greenfield, Donald, Jr	C979	1	5-31-95		
95-899	Tipton, Roger	C979	1	7-14-95		
95-900	Wesley, John	C979	1	3-27-95		
95-901	Willeff, Troy	C979	1	5-14-95		
95-902	Campbell, John	C979	1	6-2-95		
95-903	Cooper, Joseph	C979	1	7-11-95		
95-904	Hatrey, Keith	C979	1	7-5-95		

I hereby certify that the records listed were disposed of as indicated.



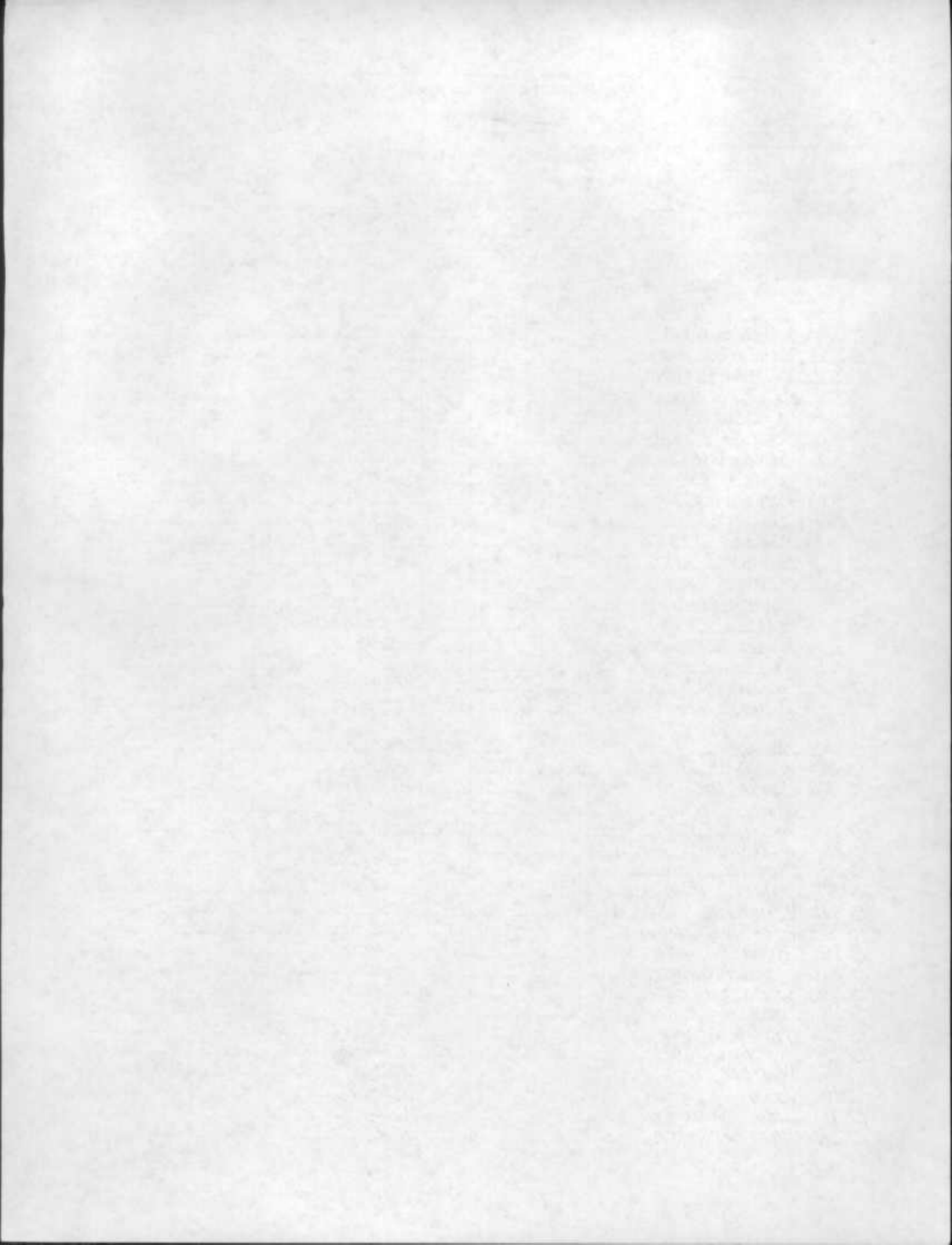
Signature

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Title

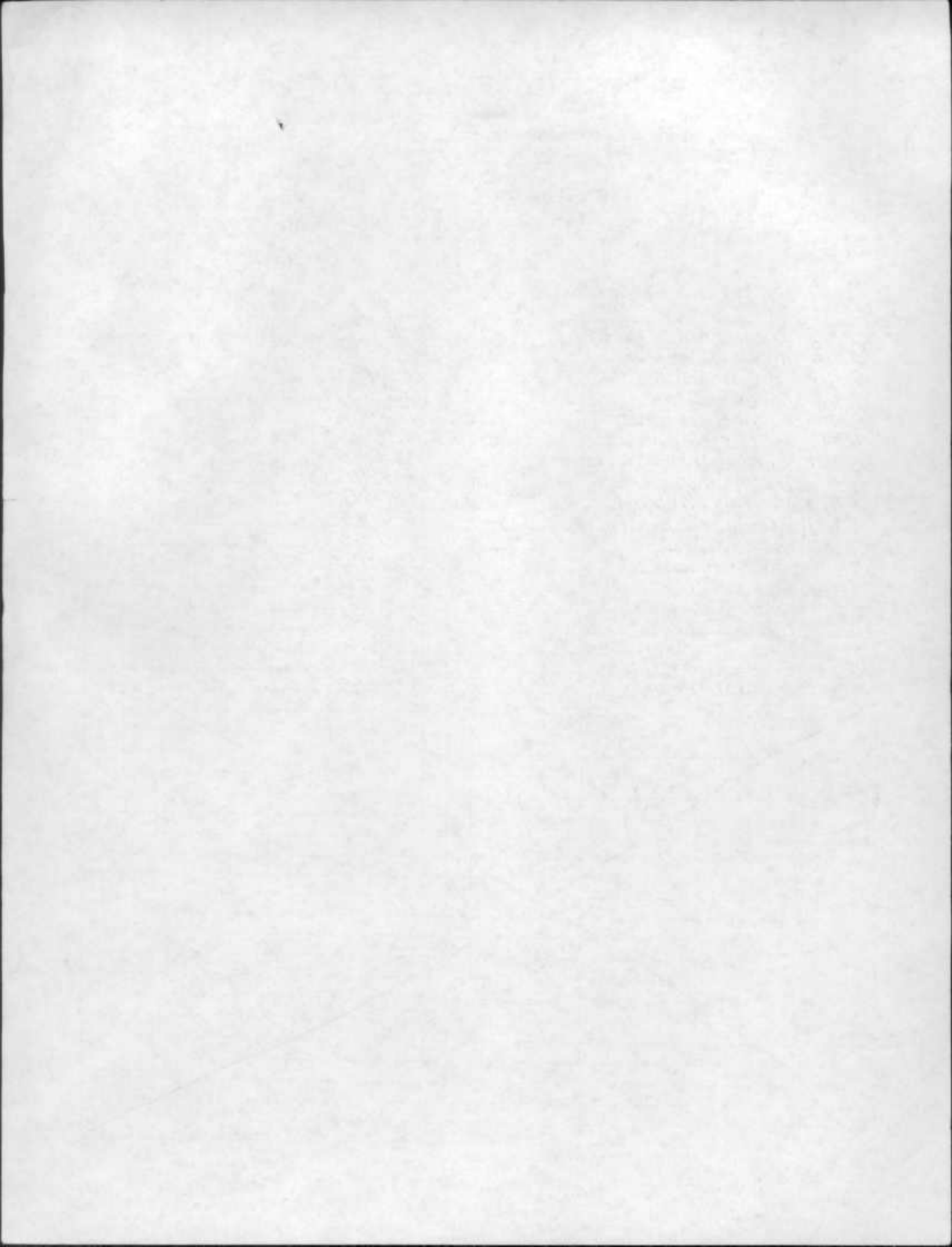
12-26-05

Date



### CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as Listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed (Offense Date)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.			
95-905	Lyles, James, Sr.	C979		1-28-95	12/20/05	
95-906	Mason, Dominique	C979		6-7-95		
95-907	Mauger, Scott	C979		6-24-95		Bined
95-908	Mauger, Scott	C979		6-1-95		In
95-909	Murphy, Shanette	C979		5-24-95		land-R II
95-910	Kosier, Raymond	C979		4-24-95		
95-911	Schrpeter, William	C979		5-4-95		
95-912	Tipton, Roger	C979		7-4-95		
95-913	Wieman, Richard	C979		6-4-95		
95-914	Schmeter, Shawn	C979		5-4-95		
95-915	Briscoe, Joseph	C979		7-11-95		
95-916	Crampton, David	C979		7-16-95		
95-917	Jenkins, James, Jr.	C979		5-11-95		
95-918	Lants, Joseph	C979		2-19-95		
95-919	Yates, John	C979		7-4-95		
95-920	Brown, Steven	C979		9-3-95		
95-921	Preston, Eddie	C979		8-13-95		
95-922	Jupiter, Angela	C979		8-24-95		
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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD. , P. O. Box 275  
 JESSUP, MD 20794 - 0275

3926

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland #4-3      St. Mary's County      9/14/05  
 COURT      COUNTY      DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No				
	<u>ACCOUNTING RECORDS</u> Pay Batch envelopes and contents	2219 Sec V	1c,3	7/1/96 -6/30/97	4		Recycle - LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

OCT 14 2005

*Edward C. Papenfuss Jr*

*Paul A. Quinn*

*County Clerk*

11-22-05

Date

State Archivist

Signature of Court Official

Title

Date

INSTRUCTIONS FOR PREPARATION

1. PREPARE IN DUPLICATE. LEAVE COLUMNS DATE OF DESTRUCTION, METHOD OF DESTRUCTION, AND DESTRUCTION CERTIFICATION BLANK UNTIL ACTUAL DESTRUCTION HAS BEEN COMPLETED BY YOUR OFFICE.  
(DISTRICT COURTS SHOULD PREPARE CERTIFICATES AT LEAST IN TRIPLICATE.)
2. MAIL TO THE STATE RECORDS MANAGEMENT CENTER, P.O. BOX 275  
7275 WATERLOO RD. (RT. 175), JESSUP, MARYLAND 20794
3. THE RECORDS MANAGEMENT DIVISION WILL FORWARD THE PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION FORMS TO THE STATE ARCHIVIST FOR APPROVAL. IF THE RECORDS PROPOSED FOR DESTRUCTION ARE CONSIDERED BY THE STATE ARCHIVIST TO BE OF ARCHIVAL VALUE, ARRANGEMENTS WILL BE MADE FOR TRANSFER TO THE HALL OF RECORDS.
4. IF THE STATE ARCHIVIST APPROVES THE DESTRUCTION, BOTH COPIES WILL BE SIGNED AND RETURNED TO THE COURT. UPON RECEIPT, INDICATE THE DATE AND METHOD OF DESTRUCTION IN THE PROPER COLUMNS, AND HAVE THE DESTRUCTION CERTIFICATE SIGNED BY A COURT OFFICIAL (TO BE A PERSON OF THE RANK OF RECORDS MANAGER, SECTION SUPERVISOR OR ABOVE). RETAIN ONE COPY FOR YOUR FILE, AND FORWARD THE SECOND COPY TO THE RECORDS MANAGEMENT DIVISION AT THE ABOVE ADDRESS. (DISTRICT COURTS MUST SEND 1 COPY TO THE CHIEF CLERK'S OFFICE.)
5. FOR YOUR INFORMATION:

ONE LETTER-SIZE FILE DRAWER = 1.5 CU. FT. OF RECORDS  
ONE LEGAL -SIZE FILE DRAWER = 2.0 CU. FT. OF RECORDS  
ONE RECORDS CENTER BOX = 1.0 CU. FT. OF RECORDS

*ms*  
DEC 26  
RECORDS MANAGEMENT DIVISION

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission

Records Management Division

7275 WATERLOO RD., P. O. Box 275

JESSUP, MD 20794 - 0275

3926

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland #4-3

St. Mary's County

9/14/05

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
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Destruction Approved by Hall of Records Commission

Destruction Certification

OCT 14 2005

*Edward C. Pappas*

Date

State Archivist

*Rob A. Quinn*

Signature of Court Official

*County Clerk*

Title

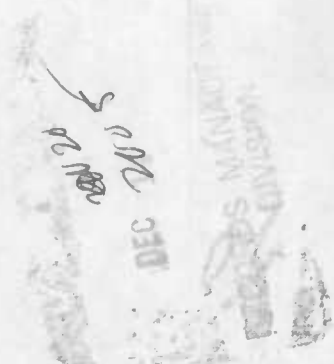
11-22-05

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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD. , P. O. Box 275  
 JESSUP, MD 20794 - 0275

3927

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland #4-3

St. Mary's County

9/14/05

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No				
	<u>ACCOUNTING RECORDS</u> Pay Batch envelopes and contents	2219 Sec V	1c,3	7/1/97 - 6/30/98	4		Recycle - LANDFILL

Destruction Approved by Hall of Records Commission

Destruction Certification

OCT 14 2005

*Edward C. Lopez*

*Paul A. Dineen*

*County Clerk*

11-22-05

Date

State Archivist

Signature of Court Official

Title

Date

DEC 20 2015  
 RECORDS MANAGEMENT  
 DIVISION

3927

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD. , P. O. Box 275  
JESSUP, MD 20794 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland #4-3

St. Mary's County

9/14/05

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No				
	<u>ACCOUNTING RECORDS</u> Pay Batch envelopes and contents	2219 Sec V	1c,3	7/1/97 - 6/30/98	4		RECYCLE - LANDFILL

Destruction Approved by Hall of Records Commission

OCT 14 2005

Date

*Edward C. Papenfuss Jr*

State Archivist

Destruction Certification

*Robert A. Duni*

Signature of Court Official

*County Clerk*

Title

11-22-05

Date

MARYLAND STATE ARCHIVES  
OCT 12 2005  
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DEC 20 2005

CORDS MANAGEMENT

*[Faint, illegible text and markings, possibly bleed-through from the reverse side of the page]*



3928

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD. , P. O. Box 275  
JESSUP, MD 20794 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland #4-3

St. Mary's County

9/14/05

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
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Destruction Approved by Hall of Records Commission

Destruction Certification

OCT 14 2005

*Edward C. Papenfuss Jr*

*Rebecca A. Quinn*

*County Clerk*

11-22-05

Date

State Archivist

Signature of Court Official

Title

Date

INSTRUCTIONS FOR PREPARATION

1. PREPARE IN DUPLICATE. LEAVE COLUMNS DATE OF DESTRUCTION, METHOD OF DESTRUCTION, AND DESTRUCTION CERTIFICATION BLANK UNTIL ACTUAL DESTRUCTION HAS BEEN COMPLETED BY YOUR OFFICE.  
(DISTRICT COURTS SHOULD PREPARE CERTIFICATES AT LEAST IN TRIPLICATE.)
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DEC 26 2008

RECORDS MANAGEMENT  
DIVISION

3928

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD. , P. O. Box 275  
JESSUP, MD 20794 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland #4-3

St. Mary's County

9/14/05

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No				
	<b>ACCOUNTING RECORDS</b> Pay Batch envelopes and contents	2219 Sec V	1C,3	7/1/98 - 6/30/99	4		Recycle - Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

OCT 14 2005

Date

*Edward C. Saperstein Jr.*  
State Archivist

*Robert A. Jones*  
Signature of Court Official

*County Clerk*  
Title

11-22-05

Date

INSTRUCTIONS FOR PREPARATION

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9DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P. O. Box 275  
 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accession # 01A36  
Dist# 5-Hyatts

District Court of Maryland  
 COURT

Prince George's  
 COUNTY

DATE April 28, 2003

Series No.	Descriptions of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Landlord Tenant -Strip Money Judgements destroy all but four folders	2219	Sec VI Item 2	1989	6	DEC - 7 2005	Landfill

Destruction Approved by Hall of Records Commission

Destruction certification

NOV 09 2005

Date

*Edward C. Papenfort*  
 State Archivist

*[Signature]*  
 Signature of Court Official  
 Cranford

Supv. Records  
 Title

DEC - 7 2005  
 Date

Rev. 10/83 GS-55Q-9

Instructions for Preparation and Submission on Reverse Side

In-House

20  
DEC 2005

RECORDS MANAGEMENT  
DIVISION

ANA

3935

9DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P. O. Box 275  
 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Accession # 01A36  
 Dist# 5-Hyatts

District Court of Maryland  
 COURT

Prince George's  
 COUNTY

DATE April 28, 2003

Series No.	Descriptions of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	Landlord Tenant -Strip Money Judgements destroy all but four folders	2219	Sec VI Item 2	1989	6	DEC - 7 2005	Landfill

Destruction Approved by Hall of Records Commission

Destruction certification

NOV 09 2005

Date

*Edward C. Saperstein*  
 State Archivist

*[Signature]*  
 Signature of Court Official

Supv. Records  
 Title

DEC - 7 2005  
 Date

RECEIVED  
OCT 3 2005  
MARYLAND STATE ARCHIVES

10/10/05

DEC 20 2005

RECORDS MANAGEMENT  
DIVISION



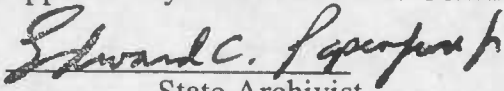
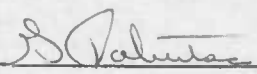
DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

3838

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Key Point Logs	2219		01-01-98 12-31-98  01-01-99 12-31-99	1		Strip  Landfill
Destruction Approved by Hall of Records Commission APR 22 2005 Date Rev. 10/83 DGS-550-9  State Archivist				Destruction Certification  Division Chief 11-9-05 Signature of Court Official Title Date Instructions for Preparation and Submission on Reverse Side			

DEC 20 2005  
LANDS MANAGEMENT  
DIVISION

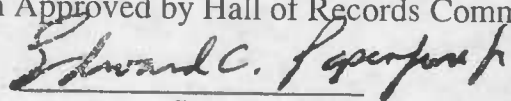
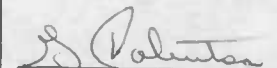
DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

3838

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Key Point Logs	2219		01-01-98 12-31-98  01-01-99 12-31-99	1		Strip  Landfill
Destruction Approved by Hall of Records Commission APR 22 2005 Date Rev. 10/83 DGS-550-9  State Archivist				Destruction Certification  Division Chief 11-8-05 Signature of Court Official Title Date Instructions for Preparation and Submission on Reverse Side			

DEC 20

2005

PERSONNEL MANAGEMENT  
DIVISION

DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

3841

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Civil Misc.	2219		01-01-97 12-31-97	1		Strip
				01-01-98 12-31-98			Land fill
				01-01-99 12-31-99			
				01-01-00 12-31-00			

Destruction Approved by Hall of Records Commission

APR 22 2005  
 Date  
 Rev. 10/83 DGS-550-9

*Edward C. Saperstein*  
 State Archivist

Destruction Certification

*S. P. [Signature]* Division Chief 9-1-05  
 Signature of Court Official Title Date

Instructions for Preparation and Submission on Reverse Side

~~CONFIDENTIAL~~

DEC 20 2005

RECORDS MANAGEMENT  
DIVISION

DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

3841

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Civil Misc.	2219		01-01-97 12-31-97  01-01-98 12-31-98  01-01-99 12-31-99  01-01-00 12-31-00	1		Strip  <i>(Landfill)</i>
Destruction Approved by Hall of Records Commission				Destruction Certification			
APR 22 2005 Date	<i>Edward C. Lopez</i> State Archivist			<i>D. Valente</i> Signature of Court Official	<i>Division Chief</i> Title	<u>5-1-05</u> Date	Instructions for Preparation and Submission on Reverse Side
Rev. 10/83 DGS-550-9							

DEC 21-2005

RECORDS MANAGEMENT  
DIVISION



DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

3840

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series Nº	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item Nº				
	Delete Reports	2219		01-01-96 12-31-96  01-01-97 12-31-97  01-01-98 12-31-98  01-01-99 12-31-99  01-01-00 12-31-00	1		Strip  <i>Landfill</i>
Destruction Approved by Hall of Records Commission APR 22 2005 <u>Edward C. Spearman</u> Date State Archivist Rev. 10/83 DGS-550-9				Destruction Certification <u>[Signature]</u> <u>Director</u> <u>8-25-05</u> Signature of Court Official Title Date Instructions for Preparation and Submission on Reverse Side			

DEC 20

2005

RELATIONS MANAGEMENT  
DIVISION

DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

3840

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Delete Reports	2219		01-01-96 12-31-96  01-01-97 12-31-97  01-01-98 12-31-98  01-01-99 12-31-99  01-01-00 12-31-00	1		Strip  <i>land fill</i>

Destruction Approved by Hall of Records Commission

APR 22 2005

Date

Rev. 10/83 DGS-550-9

*Edward C. Spencer*  
 State Archivist

Destruction Certification

*D. Roberts* *Division Chief* 8-29-05  
 Signature of Court Official Title Date

Instructions for Preparation and Submission on Reverse Side

NOV 17 1944

DEC 20

WV

RECORDS MANAGEMENT  
U.S. DEPARTMENT OF JUSTICE

DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

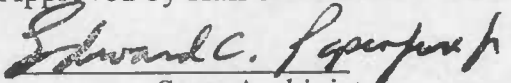
3839

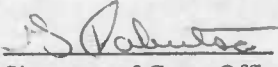
**PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION**

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Error Reports	2219		01-01-96 12-31-96  01-01-97 12-31-97  01-01-98 12-31-98  01-01-99 12-31-99  01-01-00 12-31-00	1		Strip  <i>Sanitized</i>

Destruction Approved by Hall of Records Commission  
 APR 22 2005  
 Date  
 Rev. 10/83 DGS-550-9  
  
 State Archivist

Destruction Certification  
 *Division Chief* 8-29-05  
 Signature of Court Official Title Date  
 Instructions for Preparation and Submission on Reverse Side

RECEIVED

DEC 20

2005

RECORDS MANAGEMENT  
DIVISION

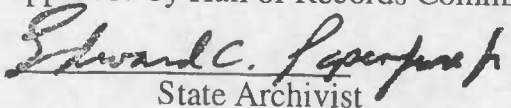
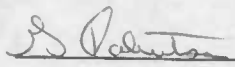
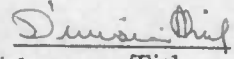
DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

3839

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Error Reports	2219		01-01-96 12-31-96	1		Strip
				01-01-97 12-31-97			Sanitize
				01-01-98 12-31-98			
				01-01-99 12-31-99			
				01-01-00 12-31-00			
Destruction Approved by Hall of Records Commission APR 22 2005 Date Rev. 10/83 DGS-550-9  State Archivist				Destruction Certification   5-29-05 Signature of Court Official Title Date Instructions for Preparation and Submission on Reverse Side			

RECORDS MANAGEMENT  
DIVISION  
DEC 20 2005



DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

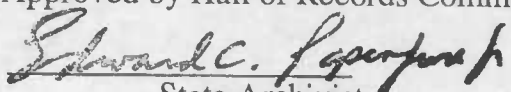
3835-

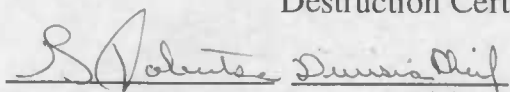
PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	2000 Glen Burnie Dismissals & Satisfactions	2219	0702-0000-1-2000 Thru 0702-14386-2000	1-1-00 thru 12-31-00	200		Strip  Land fill

Destruction Approved by Hall of Records Commission  
 APR 22 2005  
 Date  
 Rev. 10/83 DGS-550-9  
  
 State Archivist

Destruction Certification  
  
 Signature of Court Official Title  
 11-8-05  
 Date  
 Instructions for Preparation and Submission on Reverse Side

DEC 20 2005  
RECORDS MANAGEMENT  
DIVISION

*ZWF*

DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

3835

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	2000 Glen Burnie Dismissals & Satisfactions	2219	0702-0000-1-2000 Thru 0702-14386-2000	1-1-00 thru 12-31-00	200		Strip  Landfill

Destruction Approved by Hall of Records Commission

APR 22 2005

Date

Rev. 10/83 DGS-550-9

*Edward C. Spangenberg*  
 State Archivist

Destruction Certification

*D. Robertson* Division Chief 11-8-05  
 Signature of Court Official Title Date

Instructions for Preparation and Submission on Reverse Side

DEC 20 - 2005  
RECORDS MANAGEMENT  
GROUP

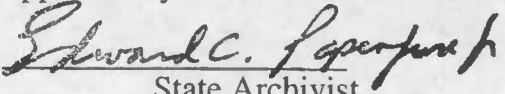
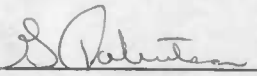
DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

3836

**PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION**

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Return Mail - 2000	2219		01-01-00 12-31-00	3		Strip  Landfill
Destruction Approved by Hall of Records Commission <u>APR 22 2005</u> Date Rev. 10/83 DGS-550-9  State Archivist				Destruction Certification  <u>Division Chief</u> <u>9-1-05</u> Signature of Court Official Title Date Instructions for Preparation and Submission on Reverse Side			

DEC 20

-205

RECORDS MANAGEMENT  
DIVISION

DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

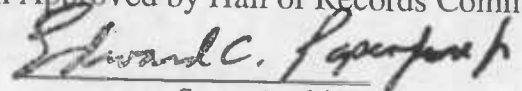
3836

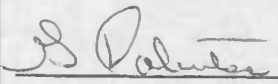
PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Return Mail - 2000	2219		01-01-00 12-31-00	3		Strip  Landfill

Destruction Approved by Hall of Records Commission  
APR 22 2005  
 Date  
 Rev. 10/83 DGS-550-9  
  
 State Archivist

Destruction Certification  
 Division Chief 9-1-05  
 Signature of Court Official Title Date  
 Instructions for Preparation and Submission on Reverse Side

DEC 20 -2005  
RECORDS MANAGEMENT  
DIVISION



DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

3837

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Sheriff Transmittals	2219	38100 thru 41300 & 66000 Thru 66199	01-01-00 Thru 12-31-00	1		Strip  <i>Sanfill</i>

Destruction Approved by Hall of Records Commission

APR 22 2005

Date

Rev. 10/83 DGS-550-9

*Edward C. Papenfuss*  
 State Archivist

Destruction Certification

*[Signature]*

Signature of Court Official

Title

Date

Instructions for Preparation and Submission on Reverse Side

DEC 20

2018

RECORDS MANAGEMENT  
DIVISION

DEPARTMENT OF GENERAL SERVICES  
 HALL OF RECORDS COMMISSION  
 RECORDS MANAGEMENT DIVISION  
 7275 WATERLOO ROAD, P.O. BOX 275  
 JESSUP, MD 20794-0275

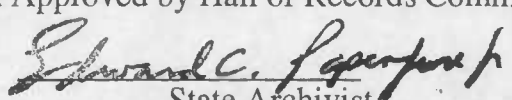
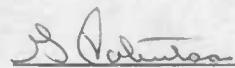
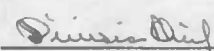
3837

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

District Court of Maryland for Anne Arundel County #7  
 Court County

4-6-05  
 Date

Series N <sup>o</sup>	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Schedule	Item N <sup>o</sup>				
	Sheriff Transmittals	2219	38100 thru 41300 & 66000 Thru 66199	01-01-00 Thru 12-31-00	1		Strip  safe

Destruction Approved by Hall of Records Commission <u>APR 22 2005</u> Date Rev. 10/83 DGS-550-9		Destruction Certification  State Archivist		 Signature of Court Official		 Title		<u>8-25-05</u> Date	
Instructions for Preparation and Submission on Reverse Side									

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DEC 20

*WJS*

RECORDS MANAGEMENT  
DIVISION

<p>DEPT OF HEALTH &amp; MENTAL HYGIENE</p> <hr/> <p>EXEC - HCF - PHS - OPS SECRETARIAT</p> <hr/> <p>OFFICE / A.A. CO. HEALTH DEPT. / ANNAPOLIS, MD</p> <hr/> <p>DIV. OF ENVIRONMENTAL HEALTH</p>	<p>State Records Center Dept of General Services 7275 Waterloo Road P.O. Box 275 Jessup, MD 20794-0275 (410) 799-1379</p>	<p>DHMH Instructions: Prepare 4 Copies Distribution: 1. YOUR UNIT'S FILE 2. RECORDS COORDINATOR (PRGM/ADMIN) FILE 3. STATE RECORDS CTR 4. DHMH RECORDS OFFICER (Notify before Disposal) 410-767-5934</p>
--	---	--

**CERTIFICATE OF RECORDS DISPOSAL**

No.	DESCRIPTION OF RECORDS (FROM SCHEDULE FORM) (FORMAT: PAPER, FILM, DISK, ETC.)	AUTHORIZATION*		INCLUSIVE DATES OF RECORDS	VOLUME (FT3 ) (BOXES)	DATE OF DISPOSAL	DISPOSAL METHOD (TRASH, SHRED, BURN, ETC)
		SCHEDULE #	ITEM				
1.	Cashier Receipt Books	834	1E	6/99-12/00	1	12/1/05	shredding
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
3.							
12.							
10.							
14.							
15.							
16.							

\*RECORDS MUST BE LISTED ON AN AUTHORIZED SCHEDULE, DGS 550-1, AND MEET RETENTION REQUIREMENTS BEFORE DISPOSAL IS ALLOWED.

I hereby certify that the records listed above were disposed of as indicated.

Delorah Mallon                                      Administrative Officer                                      12/1/05  
SIGNATURE    TITLE    DATE

DGS 550-2 (DHMH 2002)                      APPROVED BY: K Topovski                      12/1/05  
Kerry Topovski, Director, Div of Environmental Health

APR 11 1983

DEC 8 2WS

RECORDS MANAGEMENT  
DIVISION

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

A.A. Co. Health Dept.

Reporting Agency

Environmental Health

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
	2001 Variances, Special Exception Rezoning Applications	842	42	1/2001 12/2001 (2001-0001 to 2001-0550)	2 boxes	10/13/2005	Recycle



I hereby certify that the above listed records were disposed of as indicated.

*Rowland*  
 Signature

*K.T.*

*Adm Spec III*  
 Title

10-13-05  
 Date

DGS 550-2

12/20/05

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DEC 20 — 2005

ISLANDS MANAGEMENT  
CORPORATION



DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

A.A. Co. Health Dept.

Reporting Agency

Environmental Health

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
	2001 Variances, Special Exception Rezoning Applications	842	42	1/2001 12/2001 (2001-0001 to 2001-0550)	2 boxes	10/13/2005	Recycle

I hereby certify that the above listed records were disposed of as indicated.

Ron Hood *RT.*

Adm. Spec. III

10-13-05

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75-10000

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W5

RECORDS MANAGEMENT  
DIVISION

3908

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
7575 Watreloo Rd., P.O. Box 275  
Jessup, Md. 20744 - 0275

### PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY

August 12, 2005  
Date

DISTRICT COURT #8 BALTIMORE CO

Court

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	1981 Civil Special Proceeding Cases  "strip inside material only"	2219	VI, 2	January 1981 thru December 1981	1		Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

SEP 01 2005 *Edward C. Pappas*

Date State Archivist

*[Signature]* 10-20-05  
Signature of Court official Title support Service Supervisor II Date

RECEIVED

DEC 20 2005

RECORDS MANAGEMENT

BRANSON

3908

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
7575 Watrelod Rd., P.O. Box 275  
Jessup, Md. 20744 - 0275

### PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY  
Court

August 12, 2005  
Date

8-4 Towson Court  
DISTRICT COURT #8 BALTIMORE CO  
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	1981 Civil Special Proceeding Cases  "strip inside material only"	2219	VI, 2	January 1981 thru December 1981	1		Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

SEP 01 2005 Edward C. Saperstein

Date State Archivist

[Signature] 10-20-05  
Support Service Supervisor II

Signature of Court official Title Date

DEC 30 2005

RECORDS MANAGEMENT  
DIVISION

3907

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
7575 Watrelod Rd., P.O. Box 275  
Jessup, Md. 20744 - 0275

### PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY

8-4 Towson Court

Court

August 12, 2005  
Date

DISTRICT COURT #8 BALTIMORE CO

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	1982 Civil Special Proceedings Cases  "Strip inside material only"	2219	VI, 2	January 1982  thru December 1982	1		Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

SEP 01 2005 Edward C. Papenfuss

Date State Archivist

[Signature] 10-20-05  
Support Service Supervisor II

Signature of Court official Title Date

~~CONFIDENTIAL~~

DEC 20 2005

RECORDS MANAGEMENT  
SYSTEM

*[Faint handwritten signature]*



3917

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
7575 Watrelod Rd., P.O. Box 275  
Jessup, Md. 20744 - 0275

### PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY  
Court

August 12, 2005  
Date

8-4 Towson Court  
DISTRICT COURT #8 BALTIMORE CO  
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	1982 Civil Special Proceedings Cases  "Strip inside material only"	2219	VI, 2	January 1982  thru  December 1982	1		Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

SEP 01 2005

*Edward C. Papenfuss Jr.*

Date

State Archivist

*[Signature]*  
Support Service Supervisor III

Signature of Court official

Title

Date

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MARYLAND STATE ARCHIVES

DEC 20 2005

RECORDS MANAGEMENT  
DIVISION

3906

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
7575 Watrelod Rd., P.O. Box 275  
Jessup, Md. 20744 - 0275

### PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY  
Court

August 12, 2005  
Date

8-4 Towson Court  
DISTRICT COURT #8 BALTIMORE CO  
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	1983 Civil Special Proceeding Cases "Strip inside material only"	2219	II, 2	January 1983 thru December 1983	1		Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

SEP 01 2005

*Edward C. [Signature]*

Date

State Archivist

*[Signature]*

Signature of Court official

Title

Date

10-20-05  
Support Service Supervisor

DEC 20

205

RECORDS MANAGEMENT  
DIVISION

3906

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
7575 Watrelow Rd., P.O. Box 275  
Jessup, Md. 20744 - 0275

### PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT #8 BALTIMORE COUNTY  
Court

August 12, 2005  
Date

8-4 Towson Court  
DISTRICT COURT #8 BALTIMORE CO  
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, BTC.)
	1983 Civil Special Proceeding Cases "Strip inside material only"	2219	II, 2	January 1983 thru December 1983	1		Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

Edward C. Kasperowicz  
SEP 01 2005

Date State Archivist

[Signature] 10-20-05  
Support Service Supervisor II  
Signature of Court official Title Date

DEC 20

*JWS*

RECORDS MANAGEMENT  
DIVISION

3905

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
7575 Watrelow Rd., P.O. Box 275  
Jessup, Md. 20744 - 0275

### PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY  
Court

August 12, 2005  
Date

DISTRICT COURT #8 BALTIMORE CO  
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	1984 Civil Special Proceeding Cases "Strip inside material only"	2219	VI, 2	January 1984 thru December 1984	3		Recycle

Destruction Approved by Hall of Records Commission

Destruction Certification

*Edward C. Papenfuss*

SEP 01 2005

Date State Archivist

*[Signature]*

Signature of Court official Title

10-20-05  
Support Service Supervisor II  
Date

DEC 20 2005  
RECORDS MANAGEMENT  
DIVISION



3905

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
7575 Watrelow Rd., P.O. Box 275  
Jessup, Md. 20744 - 0275

### PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-4 Towson Court

DISTRICT COURT #8 BALTIMORE COUNTY  
Court

August 12, 2005  
Date

DISTRICT COURT #8 BALTIMORE CO  
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	1984 Civil Special Proceeding Cases "Strip inside material only"	2219	VI, 2	January 1984 thru December 1984	3		Recycle

Destruction Approved by Hall of Records Commission      Destruction Certification

*Edward C. Papenfuss*  
SEP 01 2005

Date      State Archivist

*[Signature]*      10-20-05  
Signature of Court official      Title      Date  
Support Service Supervisor II

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AUG 23 2006  
MARYLAND STATE ARCHIVES

DEC 20 *JWS*  
RECORDS MANAGEMENT  
DIVISION

3909

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
7575 Watrelow Rd., P.O. Box 275  
Jessup, Md. 20744 - 0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-5 Essex Court

DISTRICT COURT #8 BALTIMORE COUNTY  
Court

August 12, 2005  
Date

DISTRICT COURT #8 BALTIMORE CO  
Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED, LANDFILL, ETC.)
	2001 Rents Failure to Pay Rent Cases (Non-Money Judgments)	2219	Section II, 2	2001 January thru December	26		Landfill

Destruction Approved by Hall of Records Commission      Destruction Certification

SEP 8 1 2005 Edward C. J. [Signature]

Date      State Archivist

[Signature] 10-20-05  
Support Service Supervisor II  
Signature of Court official      Title      Date

*[Faint, illegible stamp]*

DEC 20 2005

RECORDS MANAGEMENT  
DIVISION

3909

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
7575 Watrelloo Rd., P.O. Box 275  
Jessup, Md. 20744 - 0275

### PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

8-5 Essex Court

DISTRICT COURT #8 BALTIMORE COUNTY

August 12, 2005  
Date

DISTRICT COURT #8 BALTIMORE CO

Court

Custody of Records at time of Destruction

SERIES NO	DESCRIPTION OF RECORDS INCLUDE TITLE AND/OR FORM	AUTHORIZATION		INCLUSIVE DATES OF RECORDS DESTROYED	VOLUME (CUBIC FEET)	DATE OF DESTRUCTION	METHOD OF DESTRUCTION (RECYC., SHRED. LANDFILL, ETC.)
	2001 Rents Failure to Pay Rent Cases (Non-Money Judgments)	2219	Section #2	2001 January thru December	26		Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

SEP 01 2005

Date

State Archivist

Signature of Court official

Title

Date

*[Signature]*

*[Signature]* 10-20-05  
Support Service Supervisor II

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MARYLAND STATE ARCHIVES

DEC 20

*ZWS*

RECORDS MANAGEMENT  
DIVISION

DEC 20

*ZWS*

RECORDS MANAGEMENT  
DIVISION

State of Maryland Department of Agriculture

Department of General Services

Prepare in duplicate

Reporting Agency

Records Management Division

7275 Waterloo Road (Rte. 175)

Retain one (1) copy and forward original to address at left.

Central Services - Purchasing

P.O. Box 275

Division or Unit

Jessup, Maryland 20794-0275

### CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1.	Maryland Fleet Operations and Management System	1385	1	07/2001 - 06/2002	5	11-29-05	Recycle
2.	General Correspondence	1385	2	07/2001 - 06/2002	6	11-29-05	Recycle

I hereby certify that the records listed above were disposed of as indicated.

Brenda C. Alexander  
Signature

Services Supervisor I  
Title

11-29-05  
Date

Central Services - Processing

11-29-02	11-29-02	11-29-02	11-29-02	11-29-02	11-29-02	11-29-02	11-29-02
11-29-02	11-29-02	11-29-02	11-29-02	11-29-02	11-29-02	11-29-02	11-29-02

DEC 8 2005  
 RECORDS MANAGEMENT DIVISION

11-29-02

11-29-02



DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

MD NAT. CAP. PARK & PLANNING COMMISSION

Reporting Agency

DHRM/REC. MGMT.

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1.	EMPLOYMENT APPS	1229	7	2002	66 cf	12/13/05	incinerator
2.	CORRESPONDENCE	"	1	1997-02	12 cf	"	"
3.	CHECKS	"	33	2000	60 cf	"	"
4.	TIME CARDS	"	32	2000	16 cf	"	"
5.	PARK PERMITS	"	95	2002	60 cf	"	"
6.	ALARM LOGS	"	97q	2003	12 cf	"	"
7.	DAILY LINE UPS	"	97s	2003	12 cf	"	"

I hereby certify that the above listed records were disposed of as indicated.

*Coral Piper*  
 \_\_\_\_\_  
 Signature

REC.MGMT.SPEC.

\_\_\_\_\_  
 Title

12/14/05

\_\_\_\_\_  
 Date

DGS 550-2

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DEC 16 2005

RECORDS MANAGEMENT  
DIVISION



**Town of Sykesville**

7547 Main Street  
Sykesville, MD 21784



FREDERICK MD 217

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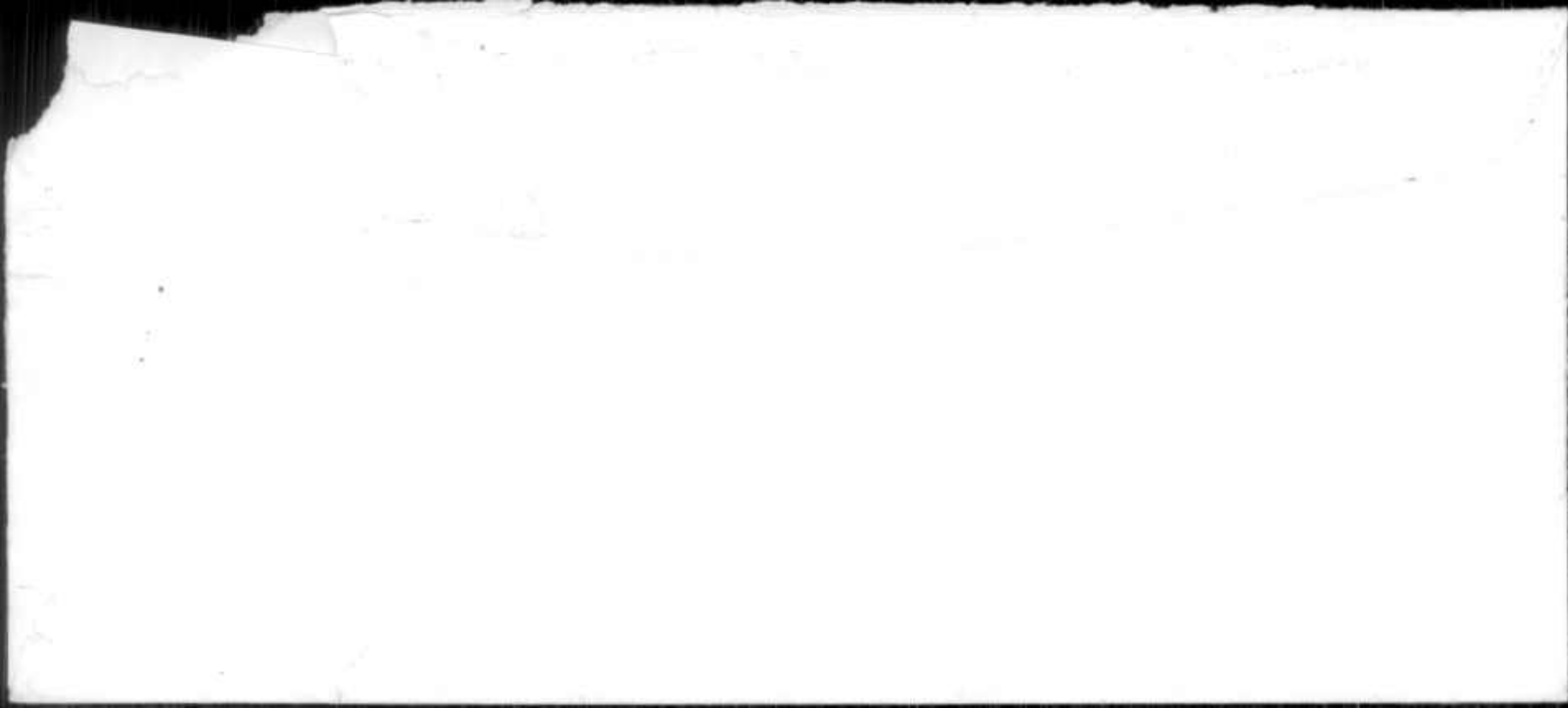


Dept. of General Services  
Records Mgmt. Division  
Richard Herring  
7275 Waterloo Rd. P.O.B. 275  
Jessup, MD 20794-0275

20794+0275

8003







## *Town of Sykesville*

7547 Main Street, Sykesville, MD 21784

p: 410.795.8959 f: 410.795.3818

*sykesville.net*

## **Town House**

*Jonathan S. Herman, Mayor*

*Matthew H. Candland, Town Manager*

*Laura L. Lindberg, Clerk-Treasurer*

December 6, 2005

Richard,

Attached are the Certificate of Records Disposal forms for the Town of Sykesville. We have not, however, finished with this process and there will be more to follow.

Nancy Maccherone



DEC 7 2005

MANAGEMENT

Town of Sykesville	<b>Department of General Services</b> Records Management Division 4275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
Secretary / Receptionist / Editor		
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Benefit - Vac/Flt shots, inv. emp. int. fec. sched.	M-173	2	'01- '02		11/22/05	Shred
2	Benefit - Brochures, forms, directories		3	'02			
3	Corres. / General - Adelphia BB court		8	'01- '02			
4	Daily Planners		9	'02 - '03			
5	Equip. / Office - work order (repair)		10	'01			
6	IWIF - unemp. rpts., injured work. rpts. (no claims)		19	'90 - '03			
7	Little Sykes Train		22	'00 - '02			
8	Maint. Info. - p.o., calendars		23	'02			
9	Paid Inv. / P.O. books		30	'01			
10	Telephone Mess. Books	✓	34	'01 - '02		✓	✓

I hereby certify that the records listed above were disposed of as indicated.

  
 \_\_\_\_\_  
 Signature

Town Manager  
 \_\_\_\_\_  
 Title

11/22/05  
 \_\_\_\_\_  
 Date

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<p>Handwritten text in the bottom-left cell of the table.</p>	<p>Handwritten text in the bottom-middle cell of the table.</p>	<p>Handwritten text in the bottom-right cell of the table.</p>

Main body of the document containing several paragraphs of faint, mostly illegible text. The text appears to be organized into sections or paragraphs, but the specific content is difficult to discern due to fading and low contrast.

DEC 7 2005  
 RECORDS MANAGEMENT DIVISION




Town of Sykesville	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
Treasurer / Clerk		
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Equip. Purchase / Paper / cardboard	M-172	34	'93 - '96		11/22/05	shred
2	Revenue bond / MTR Stmt. of Accts	M-172A1	74	'08			
3	Lien Releases	M-172A1	69	'03			
4	Credit App. filed, to Contr. for town business	M-172	88	'88 - '00			
5	Invest. Policy & submissions; Corres. w/ state		42	'95 - '97			
6	Inspection fees; inv.		45	'90 - '97			
7	Annual Retreat		3	'99			
8	CC Admin; MML By-law Corres.		16	'88 - '03			
9	Engineering Stmts		32	'01			
10	Sykesville Recycl. Ctr.		63	'95			
11	Gas tickets / tipping fees receipts		37	'01 - '02			
12	Budget; misc. info, prop. requests		13	'01			
13	Maint. + admin. fees (public works admin.)		39	'94			
14	Impact fees / <sup>Town of Sykesville 1990</sup>		46	'93 - '94			
15	Business Lic. App; State of the Carroll County		14	'01			
16	And Bills / Inv.		43	'89			
17	Fall Festival <sup>Car rally</sup> info.		27	'96			

I hereby certify that the records listed above were disposed of as indicated.

  
 \_\_\_\_\_  
 Signature

Town Manager  
 \_\_\_\_\_  
 Title

11/22/05  
 \_\_\_\_\_  
 Date



Town of Sykesville	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
Treasurer / Clerk		
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
18	Taxes Per. Prop., St., tax bills, will, rpts, correc	M-172	108	'87-'95		11/22/05	Shred
19	Garnishment		35	'89			
20	Bulk trash permits		87	'94			
21	Ethics Com. in. discl., pol. ethics & inquiries		28	'97-'01			
22	Semiannual Prop. Tax Pmt. System		51	'95			
23	Public Info. Disc. Requests		56	'98-'02			
24	Radio station: license, fee, cert.		92	'84-'87			
25	Budget; misc. info, prop. requests		13	'96-'00			
26	Message books		38	'99-'01			
27	Tax CKs; 94's, st. county	✓	107	'00-'01		✓	✓

I hereby certify that the records listed above were disposed of as indicated.

  
 \_\_\_\_\_  
 Signature

Town Manager  
 \_\_\_\_\_  
 Title

11/22/05  
 \_\_\_\_\_  
 Date

100-4-108-10

Institution Name (to be filled in by recipient)	Address (to be filled in by recipient)	City, State, ZIP (to be filled in by recipient)
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*[Faint, mostly illegible typed text follows]*

DEC 7 2005  
 RECORDS MANAGEMENT  
 DIVISION

<i>Town of Sykesville</i>	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
<i>Town Manager</i>		
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	<i>Vehicles <sup>dump truck</sup> bids <sup>&amp;</sup> bid env.</i>	M-171	68	'96		11/22/05	Shred
2	<i>Bids; Massey Ferguson Tractor</i>		3	'84			
3	<i>Comm. Refuse &amp; dumpster - Sykes. Recycling Ctr. lease</i>		40	'94			
4	<i>Personnel job descrip.</i>		5	'87-'00			
5	<i>Personnel T.O.S. handbook, policy chg. corres.</i>		4	'87-'94			
6	<i>Corres.; citizens gen. st.</i>		27	'86-'03			
7	<i>Police Dept. corres, rpts.; vehicle annual rpt.</i>		55	'95-'02			
8	<i>Y2K</i>		70	'00			
9	<i>Dev. &amp; Utilities process binder</i>		86	'92			
10	<i>Manuals + binders: MDOT, C.C. plans</i>		100	'90-'01			
11	<i>Internet; C.C. binder &amp; det.</i>		38	'97-'99			
12	<i>Operational Guidelines</i>		49	'93-'95			
13	<i>Sykes Master Plan (copy)</i>	✓	105	'02		✓	✓

I hereby certify that the records listed above were disposed of as indicated.

*[Signature]*  
Signature

*Town Manager*  
Title

11/22/05  
Date

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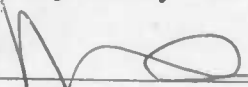
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UNIVERSITY OF MICHIGAN LIBRARIES

<i>Town of Sykesville</i>	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in Duplicate  Retain one (1) copy and forward original to address on left.
Reporting Agency		
<i>Tourism</i>		
Division or Unit		

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	<i>Calendars</i>	<i>M-174</i>	<i>7</i>	<i>'96-'00</i>		<i>11/22/05</i>	<i>Shred</i>
2	<i>Purchase Order Books</i>		<i>11</i>	<i>'01-'03</i>			
3	<i>Student Ser. Learning - form &amp; policy stmt.</i>		<i>15</i>	<i>00</i>			
4	<i>Signage - Print. co. info. promo. materials</i>		<i>4</i>	<i>'00-'04</i>			
5	<i>Advert. Rates</i>		<i>3</i>	<i>'01-'03</i>			
6	<i>Vendor Res. Info.</i>		<i>5</i>	<i>'01-'04</i>			
7	<i>C.C. Visitors guide - Inv. zip disk corres.</i>		<i>16</i>	<i>'02</i>			
8	<i>Park Permits</i>		<i>1</i>	<i>'90-'91</i>			
9	<i>Park Reservations</i>		<i>19</i>	<i>'92-'93</i>			
10	<i>CIP - master plan, updates memos</i>		<i>10</i>	<i>'02</i>			
11	<i>(Comm. service guide) CC Public Library</i>	✓	<i>17</i>	<i>'03</i>		✓	✓

I hereby certify that the records listed above were disposed of as indicated.

  
 \_\_\_\_\_  
 Signature

*Town Manager*  
 \_\_\_\_\_  
 Title

*11/22/05*  
 \_\_\_\_\_  
 Date

