

RECORDS TRANSMITTAL AND RECEIPT

2 of 3

DIRECTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1 MD. State Retirement Agency		ACCESSION NO. 03W/269	DATE REC'D 11-13-02
B. DIVISION/UNIT Investment / Finance			RM CODE 25.01
C. MAILING ADDRESS 120 East Balt:more Street Rm # 1532 Baltimore, MD. 21202		LOCATION RANGE SECTION(S) 26 25	NO. OF CU. FT. 29
D. PHONE NO. 410 625.5575		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Judy G. Sykes		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Purchase / Sales + Trade Tickets	Schiff 1824 #5
1	7/99 to 6/2000 M403 + M404 PSTT I	6/2010 7/11
2	7/99 to 6/2000 M505 + M418 + M421 PSTT II	6/2010
3	7/99 To 6/2000 M454 + M458 PSTT III	6/2010
4	7/99 To 6/2000 M439 + M453 PSTT IV	6/2010
5	7/2000 To 6/2001 M403 + M404 PSTT V	6/2011
6	7/2000 To 5/2001 M405 + M418 PSTT VI	6/2011
7	7/2000 To 6/2001 M421 + M439 PSTT VII	6/2011
8	7/2000 To 6/2001 M453 PSTT VIII	6/2011
9	7/2000 To 6/2001 M454 PSTT IX	6/2011
10	6/2000 To 7/2001 M459 PSTT X	7/2011
	Futures	
11	7/96 to 7/97 4/99 to 12/2000 Pimco M430 + M451 Saw M431 + M452 FI	6/2004
12	7/01 to 10/01 Pimco M430 + 451 FII	10/2004
	Commercial Paper	
13	6/99 to 9/99 Funds C.P I	9/2009
14	10/99 " C.P II	10/2009
15	12/99 To 5/2000 " C.P III	12/2009
16	6/2000 To 9/2000 " C.P IV	9/2010
17	10/2000 To 2/2001 " C.P V	2/2011
18	3/2001 To 6/2001 " C.P VI	5/2011
	Cash Sheets	
19	7/98 to 6/99 Funds CS I	6/2009
20	7/99 To 12/99 Funds CS II	12/2009



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RECORDS TRANSMITTAL AND RECEIPT

3 of 3

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MD. State Retirement		ACCESSION NO. 03W269	DATE REC'D 11-13-02
B. DIVISION/UNIT Investments / Finance			RM CODE 25.01
C. MAILING ADDRESS 120 East Baltimore Street Rm # 1532 Baltimore, MD. 21202		LOCATION RANGE SECTION(S) 26 25	NO. OF CU. FT. 29
D. PHONE NO. 410 625-5575		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Judy G. Sykes		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FCS Month End Report Books	
21	4/98 to 6/99 Funds FCS I	6/2004
22	6/99 to 9/99 " FCS II	9/2004
23	10/99 to 1/01 " FCS III	1/2005
24	2/00 to 5/00 " FCS IV	5/2005
25	6/00 " FCS V	6/2005
26	7/00 to 10/00 " FCS VI	10/2005
27	11/00 to 2/01 " FCS VII	2/2006
28	3/01 to 6/01 " FCS VIII	6/2006
	Purchase / sales Trade Tickets + Commercial paper	
29	3/2000 Funds Pers/sal M403, 404, 405 418, 421, 439, 454, 455 TR-Tic M403 419, 454 PSTT/COM-1	3/2010

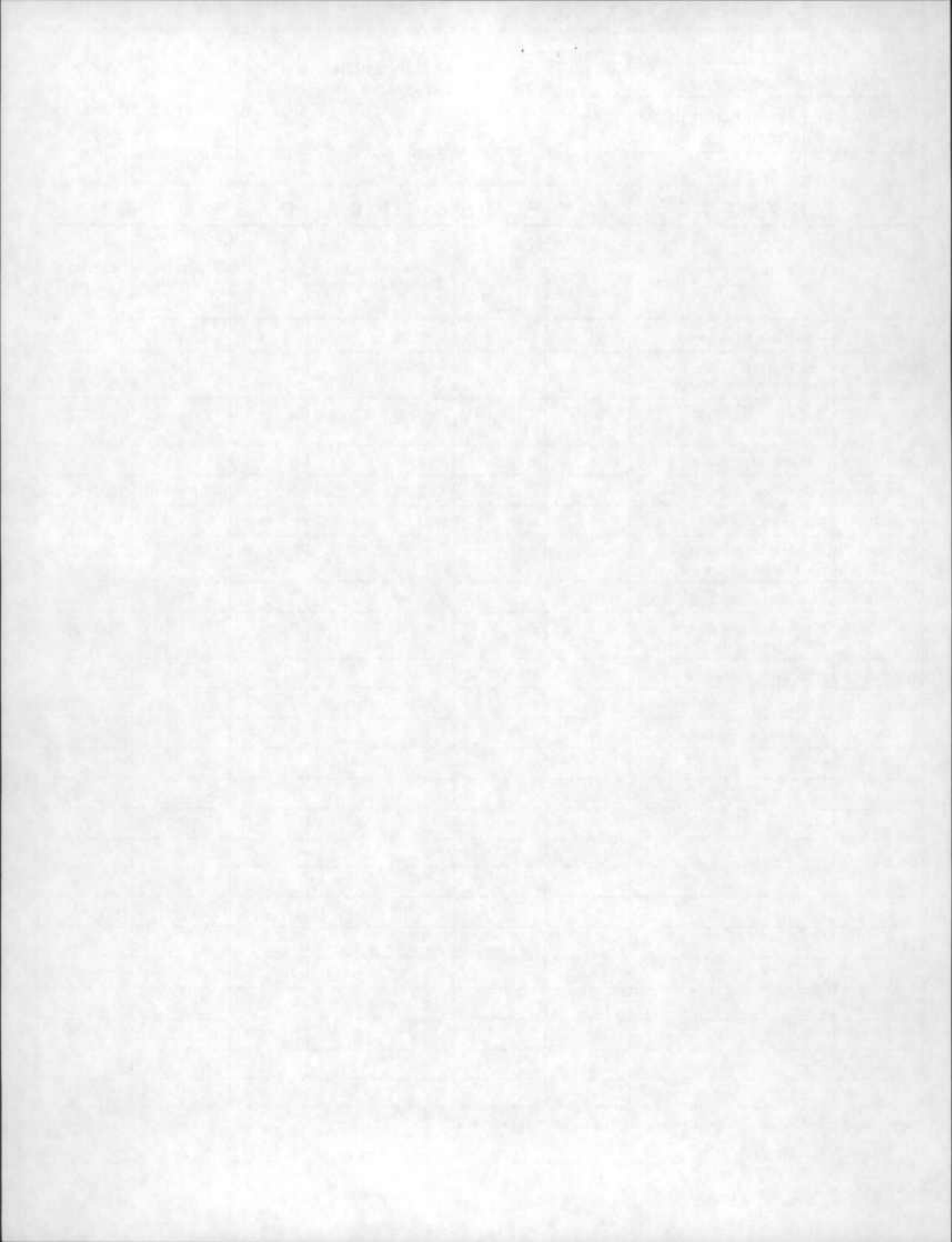
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DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Maryland Aviation Administration
 RECEIVED
 APR 24 2009
 Accounting

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Aviation Administration		Accession No. 09W739	Date Rec'd 4-27-09
B. Division/Unit <i>- Cashiers office</i>		Location Range Section(s)	No. of Cu. Ft. 1
C. Mailing Address P.O. Box 8766 BWI Airport MD 21240-0766		102 25	
D. Phone No. <i>410-855-6037</i>		Records Center Manager	
E. Agency Official <i>Barbara Wright</i>		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
<i>1091</i>	<i>Paid Parking Summons - FY08 Court returns</i>	<i>Schedule 1159 Item B13 3 yrs TO AUDIT JUNE 2011 7/2011</i>

DGS 550-5 (Rev. 12/88) USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

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DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE -- 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: _____

A. Agency MARYLAND AVIATION ADMINISTRATION		Accession No. 09W740	Date Rec'd 4-27-09
B. Division/Unit FINANCE/ACCOUNTING		Location Range Section(s)	RM Code 26.01.01
C. Mailing Address 901 ELKRIDGE LANDING ROAD LINTHICUM MD 21090		102 25	No. of Cu. Fr. 4
D. Phone No. Diane Loudermilk 410-859-7628		Records Center Manager	
E. Agency Official BARBARA WRIGHT 410-855-6037		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	<u>Paid Bills & Invoices - RStars Transmittal - Accounts Payable</u>	<u>Schedule 1159 B9</u>
	<u>Daily Invoice Payment Transmittals FY-08 (7/1/07 - 6/30/08)</u>	3 years + Audit
1 of 4	J8008592 - J8010190 (07/06/07 - 09/20/07)	6/30/11
2 of 4	J8010277 - J8012433 (09/21/07 - 01/07/08)	<i>7/11</i>
3 of 4	J8012466 - J8014395 (01/08/08 - 04/07/08)	
4 of 4	J8014427 - J8016101 (04/08/08 - 06/27/08)	

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DEPARTMENT OF GENERAL SERVICES
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: _____

A. Agency MARYLAND AVIATION ADMINISTRATION		Accession No. 09W741	Date Rec'd 4-27-09
B. Division/Unit FINANCE/ACCOUNTING		Location Range Section(s)	RM Code 26.01.01
C. Mailing Address 901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090		102 25	No. of Cu. Ft. 2
D. Phone No. Marian Badger--410-859-7477		Records Center Manager	
E. Agency Official Barbara Wright--410-859-6037		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
1 of 2	RECONCILIATION & Trial Balance Sheets FY 06---Reconciliations	SCH 1159, ITEM #11 B11 06/30/11 & AUDIT
2 of 2	FY 07 & FY 08-----Reconciliations	7/1/11

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DEPARTMENT OF GENERAL SERVICES
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Aviation Administration		Accession No. 09W742	Date Rec'd 4-27-09
			RM Code 26.01.01
B. Division/Unit Office of Finance Accounting		Location Range Section(s)	No. of Cu. Ft.
C. Mailing Address P.O. Box 8766 BWI Airport MD 21240-0766		102 25	3
D. Phone No. Dale Hyatt 410-859-7766		Records Center Manager	
E. Agency Official Barbara Wright 410-855-6037		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
1 of 3	EVIDENCE OF PAYMENT Other Fundings 7-1-07 to 6-30-08 State Grants - Closed FY 08	Schedule 1159 B17 6-30-11 plus audit 7/1/11
2 of 3	Fundings 7-1-07 to 6-30-08 All Pass Thru FY 08 Pass Thru 1 - 11 & 25	
3 of 3	Fundings 7-1-07 to 6-30-08 Retainages closed FY 08 Pass Thru 13 - 24	

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DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Aviation Administration		Accession No. 09W743	Date Rec'd 4-27-09
B. Division/Unit Accounting Section - Cashier's Office		Location Range Section(s) 102 25	RM Code 26.01.01
C. Mailing Address P.O. Box 8766 BWI Airport MD 21240-0766		No. of Cu. Ft. 2	
D. Phone No. 410-855-6037		Records Center Manager	
E. Agency Official Barbara Wright		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
1 of 2	Paid Parking Summons - FY 08 (7-1-07 thru 6-30-08)	Schedule 1159 Item B 13
2 of 2	Paid Parking Summons - FY 08 (7-1-07 thru 6-30-08)	Disposal Date July 1, 2011 3 yrs plus audit

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Figure 6

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DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: _____

A. Agency MARYLAND AVIATION ADMINISTRATION	Accession No. 10W376	Date Rec'd 11-9-09
		RM Code 26.01.01
B. Division/Unit FINANCE/ACCOUNTING	Location Range Section(s) 18 9	No. of Cu. Ft. 6
C. Mailing Address 901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090	Records Center Manager	
D. Phone No. Marian Badger---410-859-7477	To Be Completed At State Records Management Center	
E. Agency Official Barbara Wright---410-859-6037		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	<u>Documentary Evidence</u>	
1 of 6	<u>DAILY TRANSACTION COMPUTER PRINTOUT - INFORMATIONAL SOURCE</u> JOURNAL ENTRY, DETAIL: MISC, AU, AW, AX, AZ, JA, JE, JF, JH, JJ, JR-----FY 08	SCH 1159, ITEM #16 06/30/11 & AUDIT 7/2011
2 of 6	JOURNAL ENTRY, DETAIL: DI—July 07 – June 08-----FY 08	
3 of 6	JOURNAL ENTRY, DETAIL: JC---July 07 – December 07----FY 08	
4 of 6	JOURNAL ENTRY, DETAIL: JC---January 08 – June 08----FY 08	
5 of 6	JOURNAL ENTRY, DETAIL: FMIS—Deposit Detail—BWI & MARTIN-----FY 08	
6 of 6	DAILY CASH TRANSMITTAL FROM Cashier—FY 08 BOA Bank Statements-----FY 08	
	Payroll Modal Forms-----FY 08	

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DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency MARYLAND AVIATION ADMINISTRATION		Accession No. 100377	Date Rec'd 11-9-09
B. Division/Unit FINANCE/ACCOUNTING		Location Range Section(s) 19 11	RM Code 26.01.01
C. Mailing Address 901 ELKRIDGE LANDING RD, LINTHICUM MD		No. of Cu. Ft. 6	
D. Phone No. Joan Pusinsky 410 859-7014		Records Center Manager	
E. Agency Official Barbara Wright 410 855-6037		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6	<u>Cert of Deposits + Bank Deposit Slips</u> FY 08 7/01/07-6/30/08 07/01/07-09/06/07 with worksheets 09/07/07-10/31/07 11/01/07-01/14/08 01/15/08-03/31/08 04/1/08-05/30/08 06/01/08-06/30/08	Schedule # 1159 Item B 1 Disposal Date 6/30/11 plus audit 7/2011

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DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency MARYLAND AVIATION ADMINISTRATION	Accession No. 10W378	Date Rec'd 11-9-09
		RM Code 26.01.01
B. Division/Unit FINANCE/ACCOUNTING	Location Range Section(s) 15 3	No. of Cu. Ft. 5
C. Mailing Address 901 ELKRIDGE LANDING RD, LINTHICUM MD	Records Center Manager	
D. Phone No. Joan Pusinsky 410 859-7014	To Be Completed At State Records Management Center	
E. Agency Official Barbara Wright 410 855-6037		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
1 of 5 2 of 5 3 of 5 4 of 5 5 of 5	<p style="text-align: center;"><u>Accounts Receivable</u></p> <p style="text-align: center;"><u>Paid Bills and Invoices</u> FY 08 7/01/07-6/30/08</p> ARINC - British Air Budget - Icelandair Just Plane Clean - Super Shuttle Thrifty - Worldwide Flight All Martin State Airport	Schedule # 1159 Item B 9 Disposal Date 6/30/11 plus audit 7/2011

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DEPARTMENT OF GENERAL SERVICES
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency MARYLAND AVIATION ADMINISTRATION	Accession No. 10W379	Date Rec'd 11-9-09
		RM Code 26.01.01
B. Division/Unit FINANCE/ACCOUNTING	Location Range Section(s) 18 11	No. of Cu. Ft. 5
C. Mailing Address 901 ELKRIDGE LANDING RD, LINTHICUM MD	Records Center Manager	
D. Phone No. Joan Pusinsky - A/R 410-859-7014	To Be Completed At State Records Management Center	
E. Agency Official Barbara Wright 410-855-6037		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	Monthly Reports of State Funds Collected & Deposited	Schedule # 1159 Item B 4 Disposal Date 6/30/11 plus audit 7/2011
1 of 5	<u>Traffic Reports A-Z</u> Airtran Airways - Worldwide Airlines 7/1/07-6/30/08	Item B-9
2 of 5	<u>Revenue Earned Reports</u> All BWI & MTN 7/1/07-6/30/08	Item B-9
3 of 5	<u>Correspondence BWI & MTN</u> ARINC - Go Melvo 7/1/07- 6/30/08	Item B-9
4 of 5	Hertz - US Airways	
5 of 5	All Martin State Airport	

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DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: _____

A. Agency MARYLAND AVIATION ADMINISTRATION		Accession No. 10W380	Date Rec'd 11-9-09
B. Division/Unit FINANCE/ACCOUNTING		Location Range Section(s) 32 21	RM Code 26.01.01
C. Mailing Address 901 ELKRIDGE LANDING ROAD LINTHICUM MD 21090		No. of Cu. Ft. 24	
D. Phone No. Diane Loudermilk 410-859-7628		Records Center Manager	
E. Agency Official Barbara Wright 410-855-6037		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
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2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	<u>Paid Bills and Invoices - Accounts Payable</u> FY 08 (7/1/07-6/30/08)	Schedule 1159 Item B9
1 of 24	A Miscellaneous - American Coffee Company, Inc	07/11+ Audit
2 of 24	Allied Waste	
3 of 24	Air Filter Maintenance - Anne Arundel County	
4 of 24	Aramsco - Avis Rent A car	
5 of 24	Azzam Jordan -- Bank of American	
6 of 24	BGE	
7 of 24	Bank of American - Black Box Network Services	
8 of 24	C Misc - Commercial Fuel	
9 of 24	Commerco Funding Corp - Conlan, Andrew	
10 of 24	Cooper Crouse-Hinds -- Dynatest Consulting	
11 of 24	E Misc -- Exxon Mobil Corp	
12 of 24	F Misc - Frabricare By Fran	
13 of 24	Fisher Scientific -- Globe Sanitation	
14 of 24	H Misc -- Irvin A Hahn	
15 of 24	J Misc - Kuffar, Duncan	
16 of 24	L Misc -- McGill, Linda	
17 of 24	Mattress Man - Nwankwo, Ifeyinwa	
18 of 24	O Misn -- P.T O Malley Lumber Co, Inc	
19 of 24	Pepco	
20 of 24	R Misc - SH&H	
21 of 24	Safelite Auto Glass - Services Tire Truck	
22 of 24	Sidhu Associates, Inc - Swint, Allison	
23 of 24	T Misc - Zamoiski, Calman	
24 of 24	Verizon, Verizon Cabs, Verizon Select Services, Verizon Wireless, Watkins Group	

D-7/2011

send back to Agency
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TAX 410-199-8532

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
410-799-1379

June 6, 2011

26.01.01
MS. JEANETTE BREWER
MDOT MARYLAND AVIATION ADMINISTRATION
P.O. BOX 8766,
BWI AIRPORT, MD 21240

SUBJECT: DISPOSAL CLEARANCE

The records listed on attached sheet are eligible for disposal. They will be destroyed as scheduled if no reply is received by July 6, 2011. If you do not concur in this action, please return this letter and justify continued retention on the space below. Cite Accession Number and include a new disposal for these records.

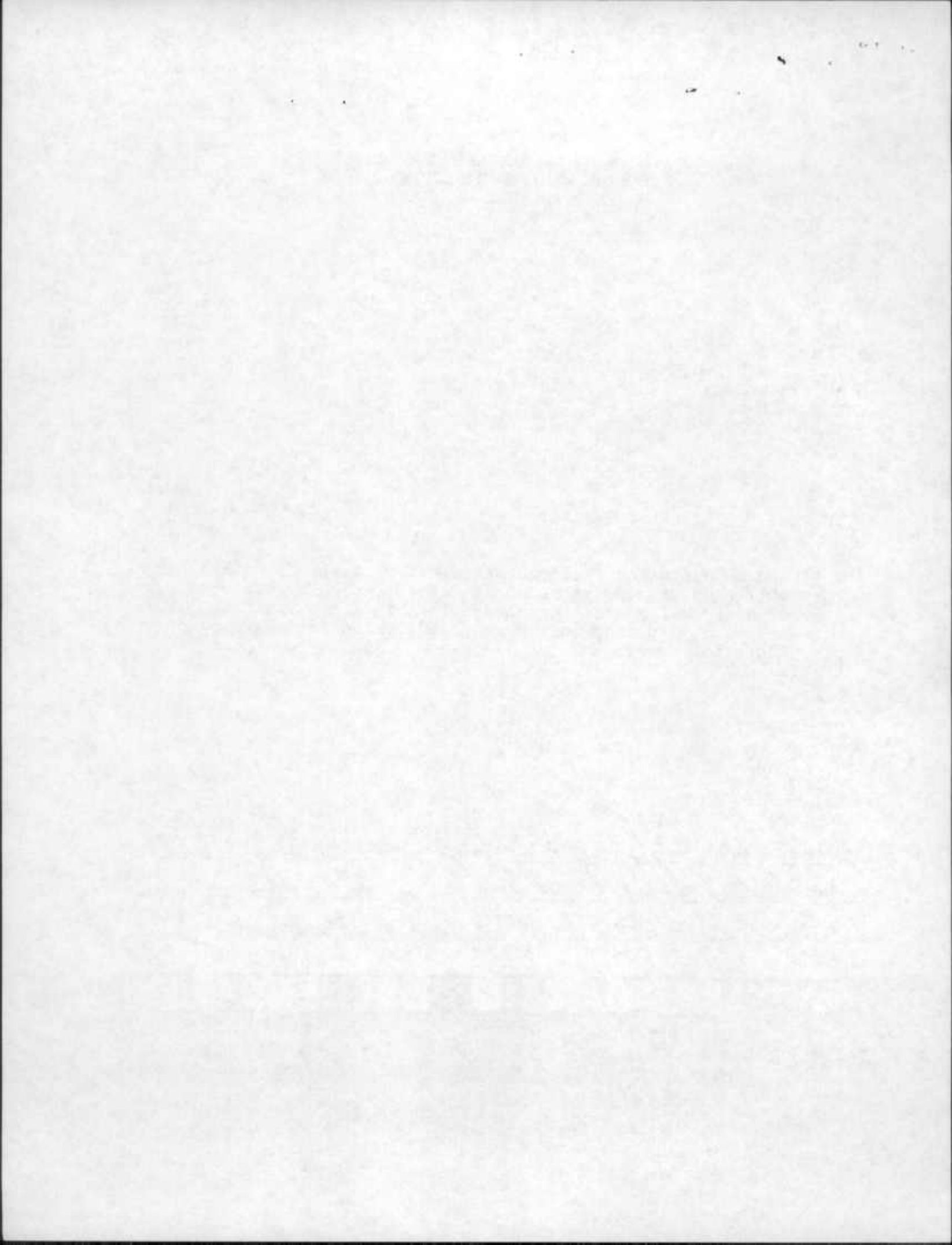
Sincerely,

Gabriel Lopez
Gabriel Lopez

Records Center Manager

Records may be destroyed EXCEPT
10W380 BOX 6 of 24 (BGE). See
attached Reference Request form.

Jeanette Brewer 6/28/11

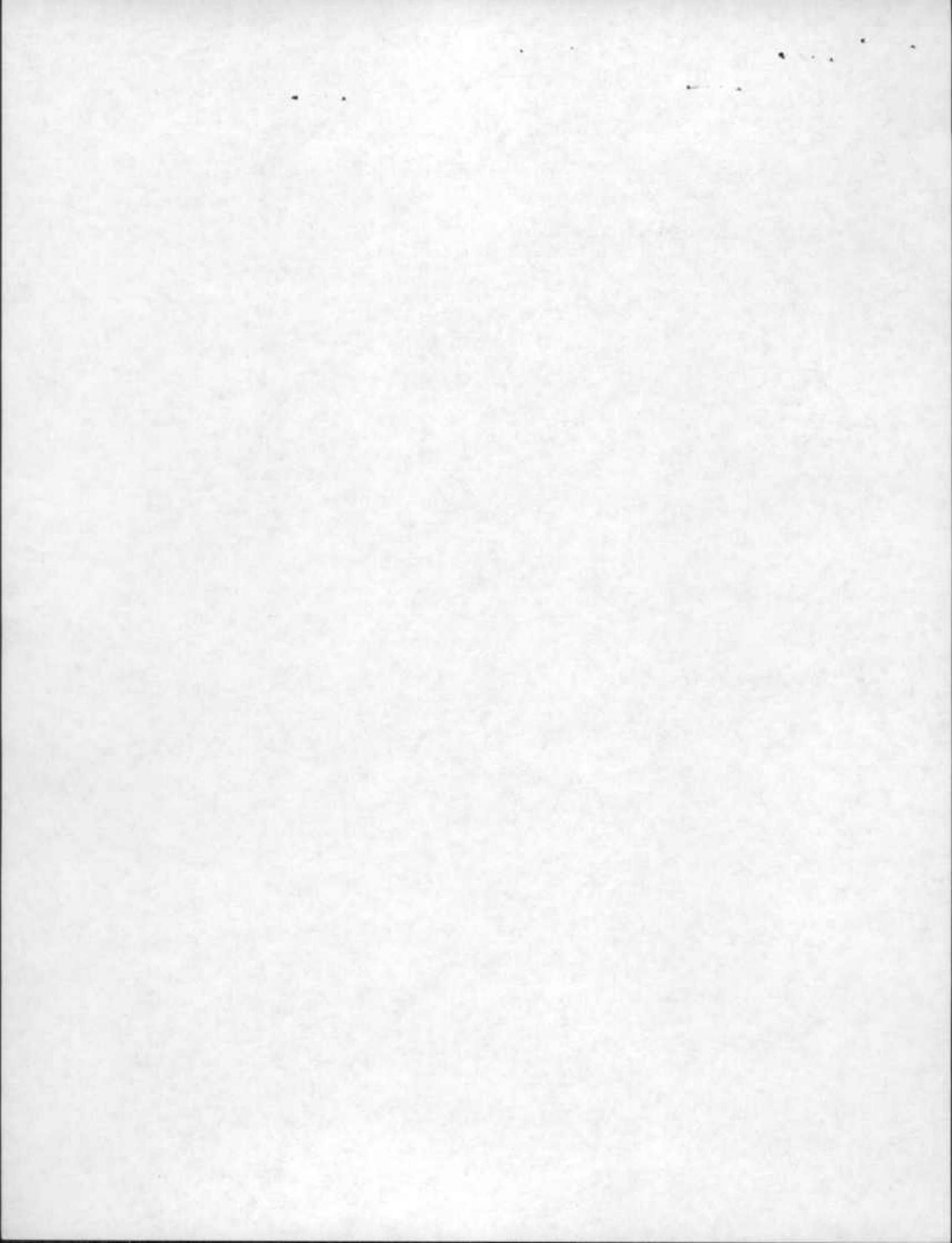


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AGENCY HOLDINGS IN RECORDS CENTER

ACCESSION NO.	NO.	CUBIC FEET	RANGE	SECTIONS	SCHEDULES	ITEMS	DISP	
** RECORD MANAGEMENT CODE 26.01.01								
09W0739	1		102	25	1159	B-13	7/11	
09W0740	4		102	25	1159	B-9	7/11	
09W0741	2		102	25	1159	B-11	7/11	
09W0742	3		102	25	1159	B-17	7/11	
09W0743	2		102	25	1159	B-13	7/11	
10W0376	6		18	09	1159	B16	7/11	
10W0377	6		19	11	1159	B1	7/11	
10W0378	5		15	03	1159	B9	7/11	
10W0379	5		18	11	1159	B4	7/11	
* 10W0380			<i>SAVE BOX # 6</i>	<i>.24 23</i>	32 21	1159	B9	7/11
10W0451	2		37	11	1159	B-2	7/11	
10W0452	8		33	08	1159	16	7/11	
** Subtotal **			68					

* See Ref Req for Box 6 of 24



DEPARTMENT OF GENERAL SERVICES
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: _____

A. Agency MARYLAND AVIATION ADMINISTRATION	Accession No. 10W451	Date Rec'd 12-7-09 RM Code 26.01.01
B. Division/Unit FINANCE/ACCOUNTING	Location Range Section(s) 37 11	No. of Cu. Ft. 2
C. Mailing Address 901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090	Records Center Manager	
D. Phone No. Marian Badger—410-859-7477	To Be Completed At State Records Management Center	
E. Agency Official Barbara Wright—410-859-6037		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
Distribution of Charges—item# B 2		
DAILY TRANSACTION COMPUTER PRINTOUT – INFORMATIONAL SOURCE		
1 of 2	DAFR7200---STATE July, August, September, October, November 2007-----FY 2008	SCH 1159, Item #B 2 06/30/11 & Audit 7/2011
2 of 2	DAFR7200---STATE December, 2007; January, February, March, April, May, & June 2008-----FY 2008	

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DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: _____

A. Agency MARYLAND AVIATION ADMINISTRATION	Accession No. 10W452	Date Rec'd 12-7-09
		RM Code 26.01.01
B. Division/Unit FINANCE/ACCOUNTING	Location Range Section(s) 33 8	No. of Cu. Ft. 8
C. Mailing Address 901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090	Records Center Manager	
D. Phone No. Marian Badger---410-859-7477	To Be Completed At State Records Management Center	
E. Agency Official Barbara Wright---410-859-6037		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	<u>Documentary Evidence—item #16</u>	SCH 1159, Item #16
	<u>DAILY TRANSACTION COMPUTER PRINTOUT – INFORMATIONAL SOURCE</u>	06/30/11 & AUDIT 7/2011
1 of 8	DAFR2261---MDOT July, August 2007----FY 08	
2 of 8	DAFR 2261---MDOT September, October, November, December 2007----FY 08	
3 of 8	DAFR2261---MDOT January, February, March, April 2008----FY 08	
4 of 8	DAFR2261---STATE July, August, September, October 2007-----FY 08	
5 of 8	DAFR2261---STATE November, December, 2007: January, February, March, April 2008----FY 08	
6 of 8	DAFR2261---MDOT May & June 2008----FY 08	
7 of 8	DAFR2261---STATE May & June 08----FY 08 DAFR2271---STATE July 07 – June 08----FY 08	
8 of 8	DAFR8901---STATE----July 07 – June 08----FY 08	

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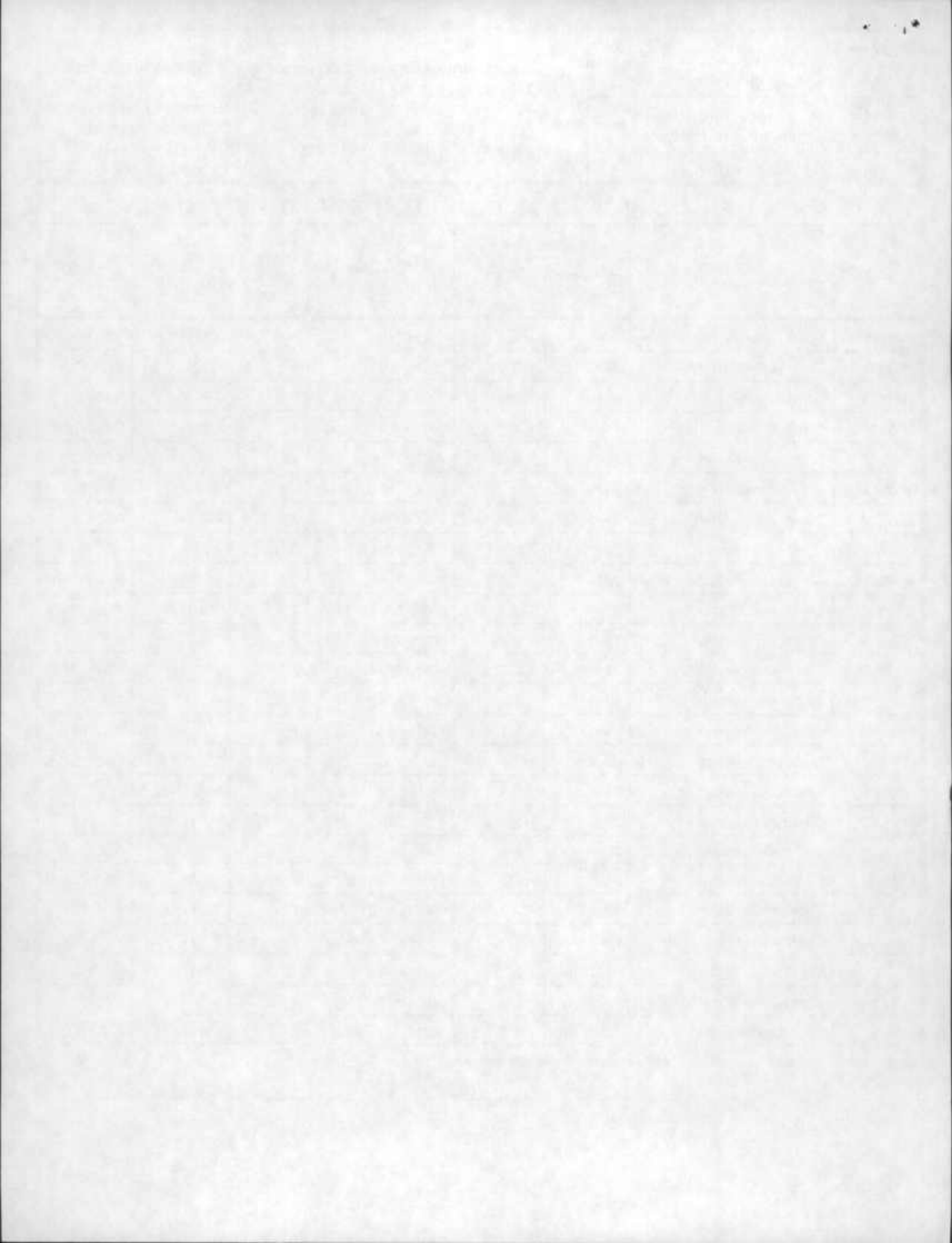
26.01.06.00	MDOT	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Maryland Transit Administration Office of Engineering - Construction			
Division or Unit			

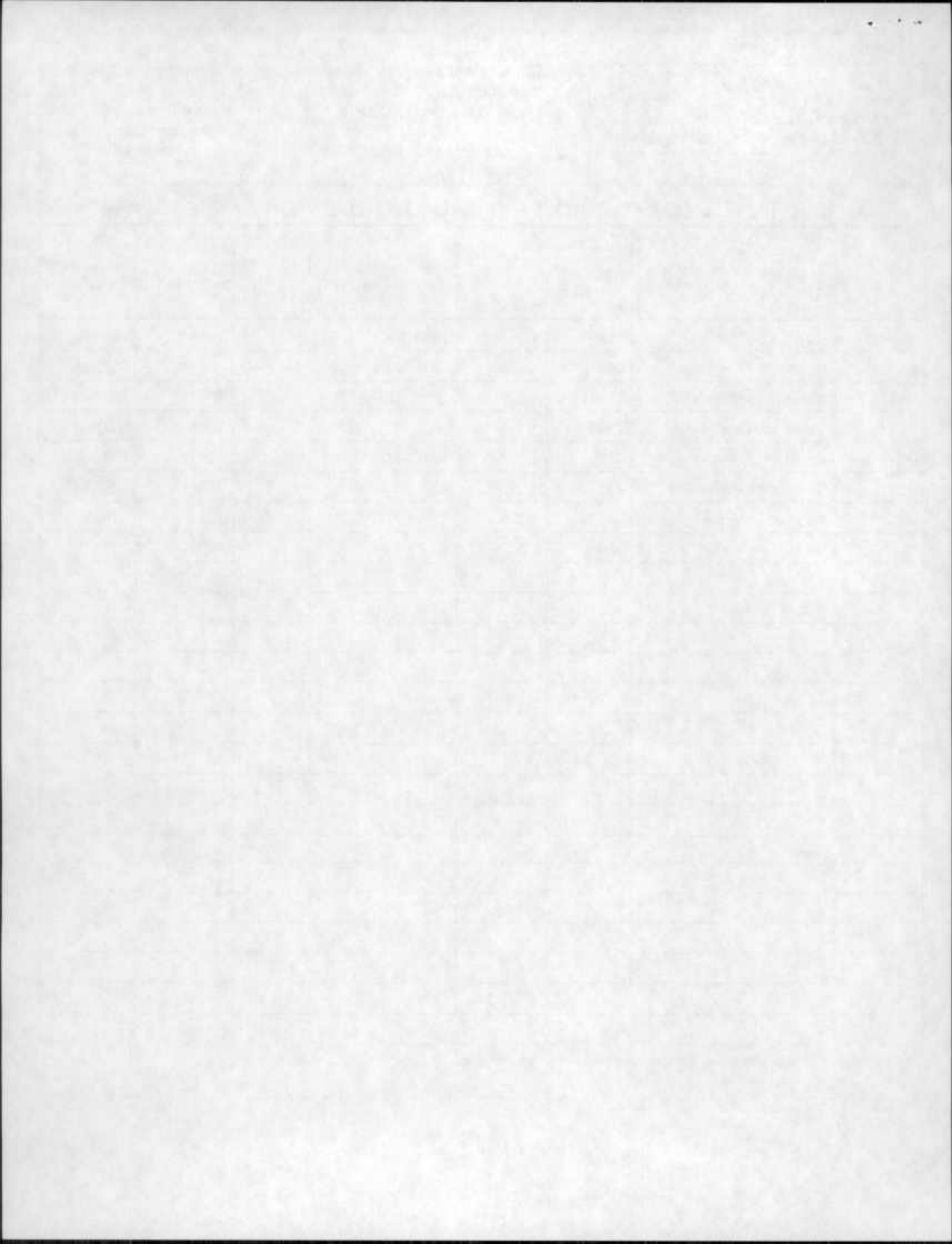
C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W297	Construction Records	2540	1, 2, 3	1993 - 1995	1	7/2011	RECYCLE
01W325	Construction Records	2540	1, 2, 3	1997 - 1999	1	7/2011	RECYCLE
01W474	Construction Reports	2540	1, 2, 3	1999	5	7/2011	RECYCLE
05W606	Construction Reports	2540	1, 2, 3	2002 - 2004	1	7/2011	RECYCLE
05W611	Construction Report	2540	1, 2, 3	2001 - 2004	10	7/2011	RECYCLE
05W612	Construction Report	2540	1, 2, 3	2001 - 2004	3	7/2011	RECYCLE
05W613	Construction Report	2540	1, 2, 3	2001 - 2004	3	7/2011	RECYCLE
05W614	Construction Report	2540	1, 2, 3	2001 - 2004	3	7/2011	RECYCLE
05W615	Construction Report	2540	1, 2, 3	2003 - 2004	2	7/2011	RECYCLE
05W617	Construction Report	2540	1, 2, 3	2002 - 2004	2	7/2011	RECYCLE
05W618	Construction Report	2540	1, 2, 3	2002 - 2004	2	7/2011	RECYCLE
05W619	Construction Report	2540	1, 2, 3	1998 - 2004	1	7/2011	RECYCLE
05W621	Construction Report	2540	1, 2, 3	1999 - 2004	1	7/2011	RECYCLE
05W623	Construction Report	2540	1, 2, 3	1998 - 2004	1	7/2011	RECYCLE
05W624	Construction Report	2540	1, 2, 3	2001 - 2004	1	7/2011	RECYCLE
05W625	Construction Report	2540	1, 2, 3	2001 - 2004	1	7/2011	RECYCLE
05W626	Construction Report	2540	1, 2, 3	2003 - 2004	1	7/2011	RECYCLE
05W627	Construction Report	2540	1, 2, 3	2001 - 2004	1	7/2011	RECYCLE
05W628	Construction Report	2540	1, 2, 3	2004	1	7/2011	RECYCLE
05W629	Construction Report	2540	1, 2, 3	2002 - 2004	1	7/2011	RECYCLE
05W631	Construction Report	2540	1, 2, 3	2002 - 2004	1	7/2011	RECYCLE
05W632	Construction Report	2540	1, 2, 3	2002 - 2004	1	7/2011	RECYCLE
05W633	Construction Report	2540	1, 2, 3	2002 - 2004	1	7/2011	RECYCLE
05W634	Construction Report	2540	1, 2, 3	2002 - 2004	1	7/2011	RECYCLE

I hereby certify that the records listed above were disposed of as indicated.

Charlie P Lopez Signature	Records Center Manager Title	December 1, 2011 Date
------------------------------	---------------------------------	--------------------------





RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)



DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W297		DATE REC'D 10-18-00
B. DIVISION/UNIT TDD/Office of Engineering-Construction				FM CODE 26-01.06.00
C. MAILING ADDRESS 6 Saint Paul Street William Donald Schaefer Tower Baltimore, Maryland 21202		LOCATION RANGE 10	SECTION(S) 28	NO. OF CU. FT. 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 of 1	MTA-4364-110 11/93 - 6/95 Halethorpe Parking Lot Expansion Main Office Project Files Specs Correspondence In Correspondence Out Pay Estimates Specification Book	Schedule 1001 2540 All Items 1-3 July 2002 7/2006 <i>Extended</i> <i>extended - 7/2011</i>
	MTA-0508 11/93 - 2/95 North Linthicum Slope Repair Specs Correspondence In Correspondence Out Submittals/Shop Drawings Approved Submittals Pay Estimates CCR's Change Order 1 / Closeout	
	MTA-4499-110 6/94 - 8/95 ADA LED Sign System Specs Correspondence In / Out Submittals/Shop Drawings Approved Submittals Pay Estimates CCR's Change Order 1 / Closeout	

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S-28





MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Robert L. Ehrlich, Jr., Governor • Michael S. Steele, Lt. Governor • Robert L. Flanagan, Secretary • Lisa L. Dickerson, Administrator

June 21, 2006

Mr. Gabriel Lopez
Records Center Manager
Department of General Services
Records Management Division
State Records Center
P.O. Box 275
Jessup, MD 20794-0275

Re: Disposal Clearance

Dear Gabe:

In response to your letter of June 6, 2006 listing all projects that will be disposed by July 10, 2006. We are in agreement of all projects being disposed at that time with the exception of the following:

- 01W0297
- 01W0325
- 01W0474

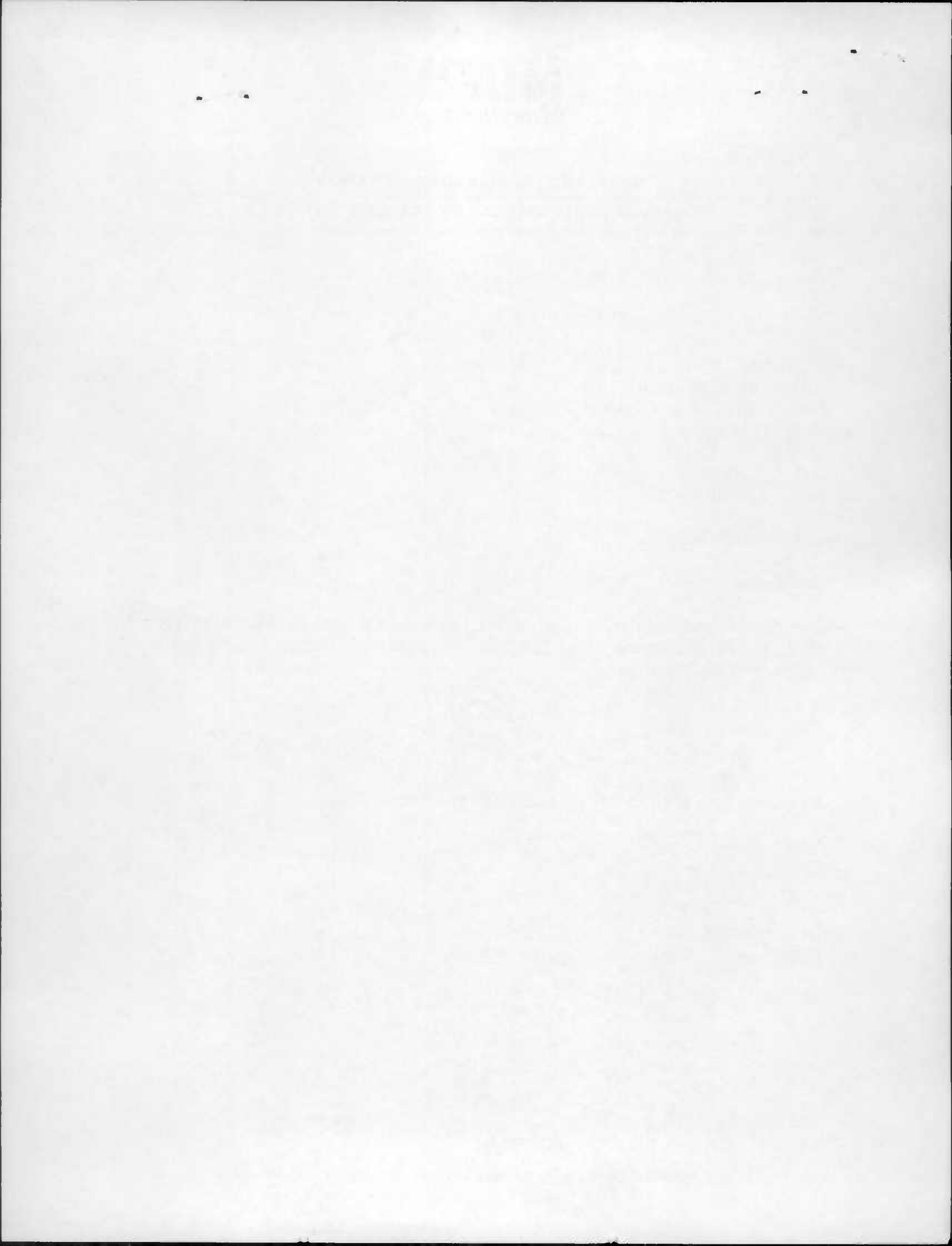
} Hold + save
until - 7/2011

Should you have any questions please feel free to call me at 410.767.3328.

Very truly yours,

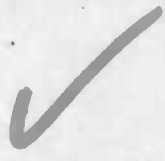
Deno S. Yenias, Manager
Construction Division

DSY/ps



RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)



DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY Mass Transit Administration		ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">01W325</div>		DATE REC'D 10-18-00	
3. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION RANGE SECTION(S) <div style="font-size: 1.5em; font-family: cursive;">16</div> <div style="font-size: 1.5em; font-family: cursive;">17</div>		FM CODE 26.01.06.00	
2. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		RECORD CENTER MANAGER		NO. OF CU. FT 1	
4. PHONE NO. 410-767-3328		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
5. AGENCY OFFICIAL Deno S. Yenias, Manager					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
1 of 1	Contract # MTA-0115-0140 11/97 - 5/99 Eutaw & Monument Streets Shaft Repair OFFICE FILES General Correspondence Pay Certifications CCR / CN Specification Book Change Order's Closeout	SCHEDULE # 4001 ²⁵⁴⁰ All Items 1-3 -July 2006 <div style="font-size: 1.5em; font-family: cursive;">Extended - 7/2011</div>			
	Contract # MTA-90-57-018 1/97 - 9/99 Modifications to Bus Facilities as Kirk and Eastern Ave. OFFICE FILES Incoming Correspondence Outgoing Correspondence Interoffice Correspondence Miscellaneous Pay Certifications Specification Book CCR / CN Change Orders Audit Close Out	<div style="text-align: right;"> ²⁵⁴⁰ SCHEDULE # 4001 All Items 1-3 July 2006 </div>			



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00-11-1
00-11-1

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00-11-1



1 of 1

Contract # MTA-90-57-08
Kirk Division Electrical Rehab

10/96 - 4/99

SCHEDULE # 1001
All items
July 2006

OFFICE FILES

- Incoming Correspondence
- Outgoing Correspondence
- Interoffice Correspondence
- Miscellaneous
- Pay Certs
- CCR / CN
- Change Orders
- Specification Book
- Close Out

A. AGENCY

B. CONTRACT

C. MATERIALS

D. PAY

E. AGENTS

DCS 5/1

R-16

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MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Robert L. Ehrlich, Jr., Governor • Michael S. Steele, Lt. Governor • Robert L. Flanagan, Secretary • Lisa L. Dickerson, Administrator

June 21, 2006

Mr. Gabriel Lopez
Records Center Manager
Department of General Services
Records Management Division
State Records Center
P.O. Box 275
Jessup, MD 20794-0275

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- 01W0325
- 01W0474

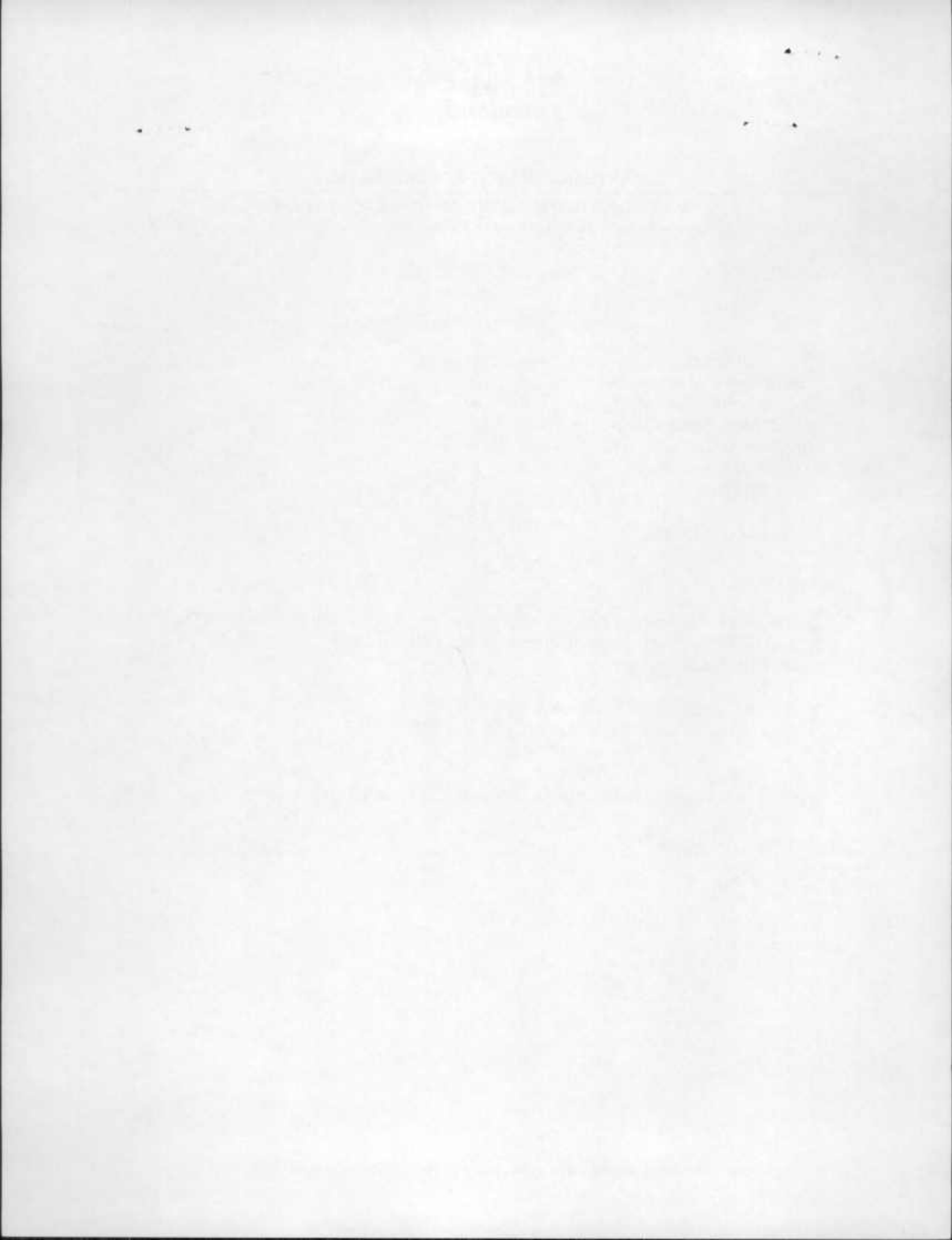
} Hold + save
until - 7/2011

Should you have any questions please feel free to call me at 410.767.3328.

Very truly yours,

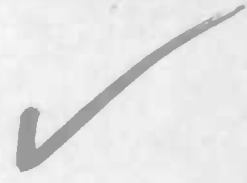
Deno S. Yenias, Manager
Construction Division

DSY/ps



RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)



DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W474		DATE REC'D 12-4-00
B. DIVISION/UNIT Office of Engineering/Construction Division				FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE 137		SECTION(S) 5 NO. OF CU. FT 5
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Drawings	1999	
1 of 5	MTA-91-51-09 Renovations to Building 1 &3 Washington Blvd. Complex	
2 of 5	MTA-3-48-1 CLRL-II Penn Sta. Extension Environmental Assessment Reproduceables	
3 of 5	MTA-3-48-1 CLRL Phase II Light Rail Station Electrical	
4 of 5	MTA-3-48-1 CLRL-II HV Ext.Prelim.Alignment Properties (Westinghouse) Reproduceables	
5 of 5	MTA-3-48-1 CLRL Phase II Hunt Valley Extension	

2540
Sche. # 1001
Item # ALL Items
1-3
July 2006

Extended - 7/2011

✓

12-1-50	12-1-50	12-1-50	12-1-50
12-1-50	12-1-50	12-1-50	12-1-50
12-1-50	12-1-50	12-1-50	12-1-50
12-1-50	12-1-50	12-1-50	12-1-50





MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Robert L. Ehrlich, Jr., Governor • Michael S. Steele, Lt. Governor • Robert L. Flanagan, Secretary • Lisa L. Dickerson, Administrator

June 21, 2006

Mr. Gabriel Lopez
Records Center Manager
Department of General Services
Records Management Division
State Records Center
P.O. Box 275
Jessup, MD 20794-0275

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- 01W0325
- 01W0474

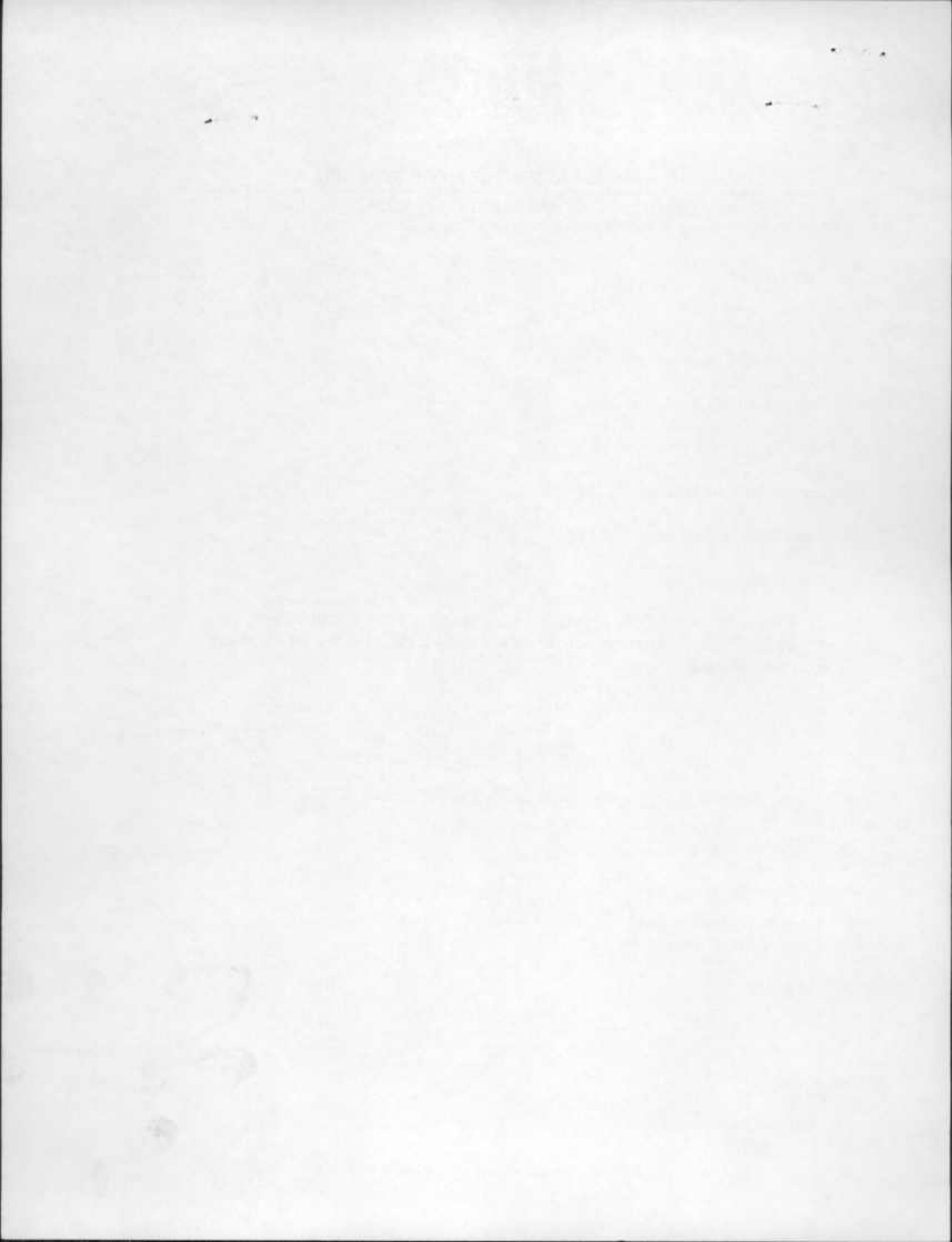
} Hold + save
until - 7/2011

Should you have any questions please feel free to call me at 410.767.3328.

Very truly yours,

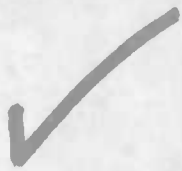
Deno S. Yenias, Manager
Construction Division

DSY/ps



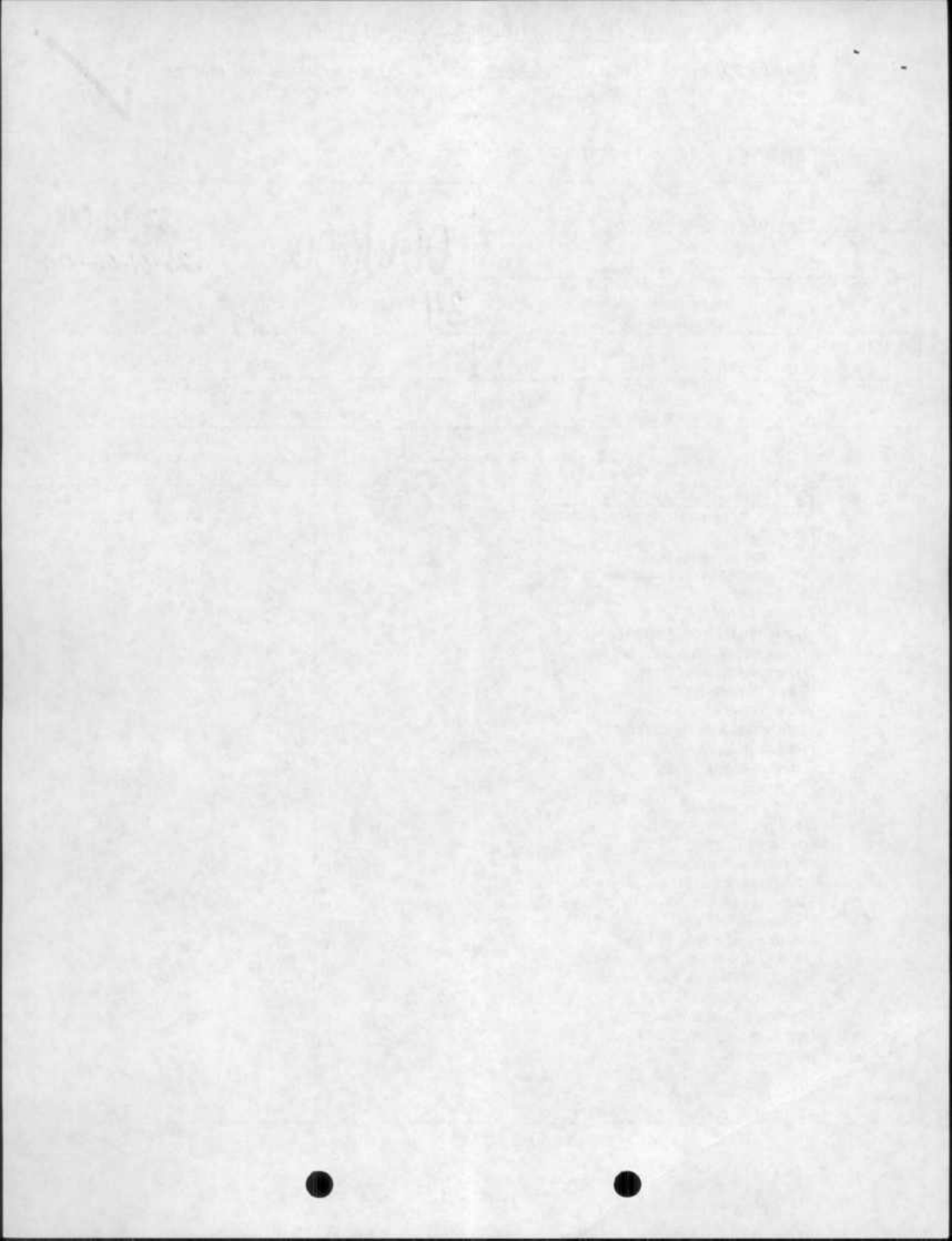
RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)



DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 05W/606	DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION 34 RANGE 19 SECTION(S)	FM CODE 26-01-06-00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202			NO. OF CU. FT. 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 of 1 Box	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0213-0340 6/02-4/04 Freight Rail Line Bridge Rehabilitation Field Files Correspondence Logs Contractor Correspondence to RE MTA to RE Others to RE Transmittals from Contractor Transmittals from Others Transmittals from Design RE to Contractor RE to Others Transmittals to Contractor Transmittals to MTA Transmittals to Design Contractor to MTA M TA to Contractor Minutes of Progress Meetings Design to MTA Misc. Meeting Notes Bid Specifications & Agenda Minutes of Pre-Con Meeting Notice to Proceed Conformed Specifications Contract, Bonds & Amendment Potential Change Notices (PCN) Change Notices (CCR/CN) Elimination of Bid Item MWA-001, 002, 003, 004, 005, & 006 CCR 001 Claims Continued on Page 2	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #1001 2540 All Items 1-3 July 1, 2011	



DSW606

1 of 1 Box	Contract No. T-0213-0340	6/02-4/04	SCHEDULE #1001
	Freight Rail Line Bridge Rehabilitation Field Files Change Orders Insurance Certifications Insurance Claims Progress Payments Progress Payment Back-up Baseline Schedule As-Built Schedule Updates Punch List Contractor's Two Week Look-Ahead Schedule Summary of Time Charges Pre-Construction Survey Incident & Accident Reports Railroad Safety Training Job Hazard Analysis/Lead Paint Tests Source of Supply Contractor's Testing Agency Concrete Mix Designs Concrete Cylinder Tests Daily Inspection Reports Project Photos Certified Payroll - PRIME Certified Payroll - Subcontractors Contract Status Reports Submittal Logs DBE Program Subcontractor Approval Forms Staffing & Resumes MTA Time Sheets Submittals 1 thru 30 Pioneer Closeout Site Photos Diary 1 & 2		All Items July 1, 2011

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
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EJ

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. <i>05W/611</i>		DATE REC'D <i>12-14-04</i>
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION <i>34</i> RANGE		FM CODE <i>26-01-06-00</i>
C. MAILING ADDRESS 6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		SECTION(S) <i>19-20</i>		NO. OF CU. FT <i>10</i>
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS Box 1 of 10	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0143-0140 MARC Silver Spring Station Relocation <i>Field Office Files</i> <i>Incoming Correspondence</i> <i>Outgoing Correspondence</i> <i>Other Correspondence</i> <i>Progress Meeting Minutes</i> <i>Pre-Contract Data</i> <i>Final Contract & Amendments</i>		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE # 1001 <i>2540</i> All Items <i>1-3</i> July 1, 2011	

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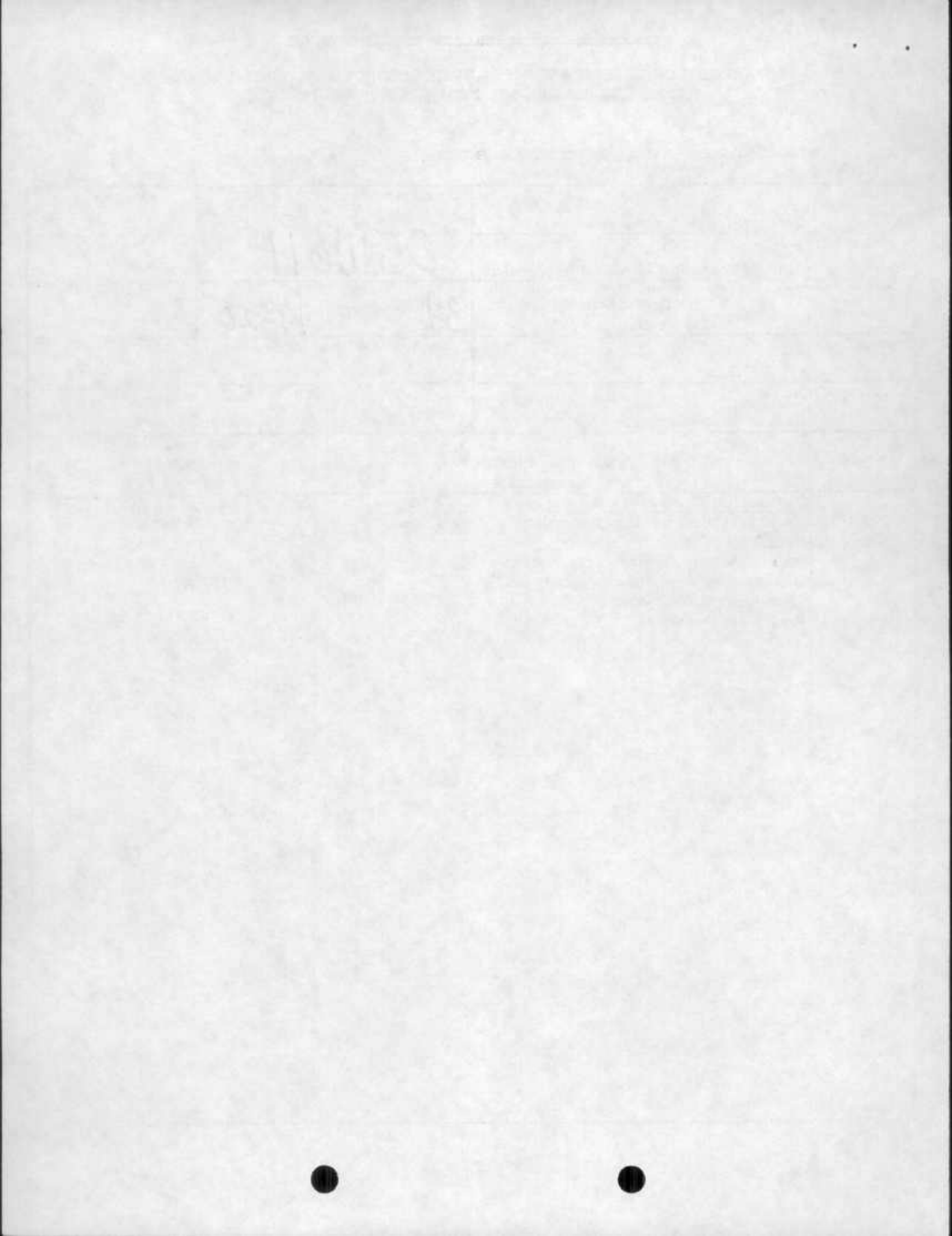
10/11/21



DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.		DATE REC'D
1. Maryland Transit Administration		05W611		FM CODE
B. DIVISION/UNIT Office of Engineering/Construction Division				NO. OF CU. FT
C. MAILING ADDRESS 6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 34 RANGE	SECTION(S) 19-20	
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Dano S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
Box 2 of 10	Contract No. T-0143-0140 MARC Silver Spring Station Relocation Field Office Files Inspector's Daily Reports Miscellaneous Work Allowance -#001-#035 Force Account - #001-#005 Progress Payments- 18, 19, 20, 21	4/3/01-4/14/04 SCHEDULE #1001 All Items July 1, 2011		



RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W611	DATE REC'D
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE
C. MAILING ADDRESS 6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 34 RANGE SECTION(S) 19-20	NO. OF CU. FT
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 3 of 10	Contract No. T-0143-0140 MARC Silver Spring Station Relocation Field Office Files RFI's - #1 - #122 Certified Payrolls-Hess Certified Payrolls-Subcontractors	4/3/01-4/14/04	SCHEDULE #1001 All Items July 1, 2011

15/10/2014
19/10/2014

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1.	Maryland Transit Administration	05W611	FM CODE
B. DIVISION/UNIT			
Office of Engineering/Construction Division		LOCATION	NO. OF CU. FT
C. MAILING ADDRESS		34 RANGE	19-20 SECTIONS
6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		RECORD CENTER MANAGER	
D. PHONE NO.		TO BE COMPLETED AT	
410-767-3328		STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL			
Deno S. Yenias, Manager			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 4 of 10	Contract No. T-0143-0140 MARC Silver Spring Station Relocation <i>Field Office Files</i> <i>Contractor's Testing Agency</i> <i>Concrete Design Mix</i> <i>Concrete Cylinder Tests</i> <i>Soil Tests</i> <i>Material Certifications</i> <i>Welder's Certification</i> <i>Stored Materials</i> <i>Item 065 - 114</i> <i>Weekley Field Activity</i> <i>As-Built Information</i> <i>Other Data Pertinent to Project</i> <i>Action Items</i> <i>E-Mails</i> <i>MDE Inspection Reports</i> <i>Monthly Contract Status</i> <i>Staffing & Resumes</i> <i>Field Office Space & Equipment</i> <i>MTA Time Sheets</i> <i>Expense Account</i> <i>Vacation/Leave</i> <i>Project Vehicle Maintenance</i>	4/3/01-4/14/04 SCHEDULE #1001 All Items July 1, 2011	

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W611		DATE REC'D
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION		FM CODE
C. MAILING ADDRESS 6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		34 RANGE	SECTION(S) 19-20	NO. OF CU. FT
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
Box 5 of 10	Contract No. T-0143-0140 MARC Silver Spring Station Relocation Field Office Files CCR 001, through 037 CN 001 through 008 CO 001 through 002 Schedule Updates	4/3/01-4/14/04 SCHEDULE #1001 All Items July 1, 2011		

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.		DATE REC'D
1.	Maryland Transit Administration	05W611		FM CODE
B. DIVISION/UNIT	Office of Engineering/Construction Division			NO. OF CU. FT
C. MAILING ADDRESS	6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202	34 RANGE	LOCATION SECTION(S) 19-20	
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER		
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
Box 6 of 10	Contract No. T-0143-0140 MARC Silver Spring Station Relocation Field Office Files Submittal Log Submittal 001-044	4/3/01-4/14/04		SCHEDULE #1001 All Items July 1, 2011

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.		DATE REC'D
1.	Maryland Transit Administration	05W611		FM CODE
B. DIVISION/UNIT	Office of Engineering/Construction Division			
C. MAILING ADDRESS	6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202	34 RANGE	LOCATION 19-20 (SECTIONS)	NO. OF CU. FT
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER		
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
Box 7 of 10	Contract No. T-0143-0140 MARC Silver Spring Station Relocation Field Office Files Submittals #045 - #075	4/3/01-4/14/04		SCHEDULE #1001 All Items July 1, 2011

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

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1.	Maryland Transit Administration	05W611		FM CODE
B. DIVISION/UNIT	Office of Engineering/Construction Division			
C. MAILING ADDRESS	6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202	34 RANGE	LOCATION SECTION(S) 19-20	NO. OF CU. FT
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER		
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
Box 8 of 10	Contract No. T-0143-0140 MARC Silver Spring Station Relocation Field Office Files Submittals 076 through 121	4/3/01-4/14/04 SCHEDULE #1001 All Items July 1, 2011		

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.		DATE REC'D
1.	Maryland Transit Administration	05W611		FM CODE
B. DIVISION/UNIT	Office of Engineering/Construction Division			NO. OF CU. FT
C. MAILING ADDRESS	6 Saint Paul Street, Construction William Donald Schaetter Tower Baltimore, Maryland 21202	LOCATION	SECTION(S)	
		34 RANGE	19-20	
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER		
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
Box 9 of 10	Contract No. T-0143-0140 MARC Silver Spring Station Relocation Field Office Files ADA Signs Elevator-Application for Certification of Registration & Inspection Aggregate Industries Rockville Fuel & Feed Bid Items: No. 001 - No. 114 Source of Supply 1 Source of Supply 2	4/3/01-4/14/04	SCHEDULE #1001 All Items Julv 1. 2011	

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1.	Maryland Transit Administration	05W611	FM CODE
B. DIVISION/UNIT	Office of Engineering/Construction Division		NO. OF CU. FT
C. MAILING ADDRESS	6 Saint Paul Street, Construction William Donald Schaetter Tower Baltimore, Maryland 21202	34 RANGE	19-20 SECTION(S)
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER	
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 10 of 10	Contract No. T-0143-0140 MARC Silver Spring Station Relocation Field Office Files WMATA WSSC PEPCO application for Class of Service CSXT/HDR Fouglar Pratt SHA G&E MD Department of Natural Resources/DGE DBE/EEO General Correspondence Sub-Contractor Approvals Sub-Contractor Requests Progress Payment #1 through #17	4/3/01-4/14/04 SCHEDULE #1001 All Items July 1, 2011	

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)



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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05WJ612		DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION		FM CODE 26-01-06-00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		34 RANGE	SECTION(S) 20	NO. OF CU. FT. 3
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS 1 of 3 Boxes	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0143-0140 MARC Silver Spring Station Relocation Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PRECONTRACT DATA FINAL CONTRACT & AMEND	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #1001 2540 All Items 1-3 July 1, 2011		

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	1. Maryland Transit Administration	ACCESSION NO.	05W612	DATE REC'D
B. DIVISION/UNIT	Office of Engineering/Construction Division			FM CODE
C. MAILING ADDRESS	6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202	LOCATION	34 RANGE SECTION(S) 20	NO. OF CU. FT
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER		
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
2 of 3 Boxes	Contract No. T-0143-0140 MARC Silver Spring Station Relocation Main Office REQUEST FOR INFORMATION REQUEST FOR INFORMATION REQUEST FOR INFORMATION MISCELLANEOUS WORK ALLOWANCE CHANGE NOTICES CHANGE ORDERS PROGRESS PAYMENTS SURVEYS COMMUNITY RELATIONS SAFETY MATERIAL ACCEPTANCE & TESTS	4/23/01-4/14/04 SCHEDULE #1001 All Items July 1, 2011		

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	1. Maryland Transit Administration	ACCESSIDN NO.	DATE REC'D
B. DIVISIDN/UNIT	Office of Engineering/Construction Division	05W612	FM CODE
C. MAILING ADDRESS	6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 34 RANGE SECTION(S) 20
D. PHONE ND.	410-767-3328	RECORD CENTER MANAGER	
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECDRDS MANAGEMENT CENTER	
2. BDX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
3 of 3 Boxes	Contract No. T-0143-0140 4/23/01-4/14/04 MARC Silver Spring Station Relocation Main Office PROJECT RECORDS & DATA MONTHLY ACTIVITY REPORT MONTHLY FIELD ACTIVITY REPORT COORDINATION W/AGENCIES AGREEMENTS & PERMITS DBE/EEO MONITORING SUBCONTRACTORS ADMINISTRATION SPECIFICATIONS CHANGE NOTICES CHANGE ORDERS CLOSEOUT	SCHEDULE #1001 All Items July 1, 2011	

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RECORDS TRANSFER TO AIR RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	1. Maryland Transit Administration	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT	Office of Engineering/Construction Division	05W/613	12-14-04
C. MAILING ADDRESS	6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		34 RANGE SECTION(S) 20
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER	
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 1 of 3	Contract No. T-0567-0140 5/7/01-3/2/04 Eastern & Kirk Bus Divisions-Boiler Replacement Field Office Files Release on Contract Change Order No. 001 Contract Agenda Contract Docs Conformed Letter of Intent Pre-Construction Meeting Pre-Bid Meeting Minutes Notice to Proceed Scheduling Meeting Contract Schedule Status Reports Action Items Status Report from Bonding Company Progress meeting Minutes - 1 Progress meeting Minutes - 2 Field Office and Inventory Punch List General Correspondence Correspondence to Contractor General Correspondence to MTA Correspondence RE to MTA Transmittals RE to Contractor Transmittals Contractor to RE Memo's to File Interoffice Memos Applicaton for Payment Contractor's Progress Payment CN 001 see page 2	SCHEDULE #1001 2540 All Items 1-3 July 1, 2011	

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W613		DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division				FM CODE 26-01-06-00
C. MAILING ADDRESS 6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 34 RANGE	SECTION(S) 20	NO. OF CU. FT. 3
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS Box 2 of 3	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0567-0140 5/7/01-3/2/04		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #1001 All Items July 1, 2011	
	Eastern & Kirk Bus Divisions-Boiler Replacement Field Office Files Assessment Report Bob Lane Letters & Communication - Boilers Sealant Product Data Sheet Status Meeting 1/30/03 Change Notice #001 Specification Book Progress Photos Status 9/26/01 Boiler Tests Exisiting Boiler Room Water Samples Miscellaneous RWKS Manpower and Attendance Bid Tabs Meeting & Correspondence Schedule & Submittal Logs Progress Meetings Welding Certificate Boiler Assembly Monitoring Controls Phone Numbers Suggested Daily PM by Facilites Maintenance Bill Wilson File Boiler Gaps Welder's Certificates Letters to RWKS from MTA Letters to MTA from RWKS Punch List Non Compliance See Page 2			

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Box 2 of 3	Contract No. T-0567-0140	5/7/01-3/2/04	SCHEDULE #1001 All Items July 1, 2011
	<i>Eastern & Kirk Bus Division-Boiler Replacement</i> <i>Field Office Files:</i> <i>Suggested PM List for Maintenance January 2002</i> <i>Construction Trailer Milford Mill Station</i> <i>Northwest Bus Wash Construction Trailer</i> <i>Bush Bus Division</i> <i>IDR's</i> <i>Annual Leave</i> <i>Pipe Testing</i> <i>LaserJet 1200</i> <i>Office Chairs</i>		

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W613		DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION 34 RANGE SECTION(S) 20		FM CODE 26.01-06.00
C. MAILING ADDRESS 6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		RECORD CENTER MANAGER		NO. OF CU. FT. 3
D. PHONE NO. 410-767-3328		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager				
2. BOX NUMBERS Box 3 of 3	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0567-0140 5/7/01-3/2/04 Eastern & Kirk Bus Divisions-Boiler Replacement Field Office Files Voided Pay Certs #003 & 004 Submittals & Drawings		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #1001 All Items July 1, 2011	

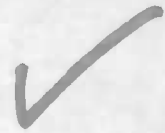
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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)



DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. <i>05W/614</i>		DATE REC'D <i>12-14-04</i>
B. DIVISION/UNIT Office of Engineering/Construction Division				FM CODE <i>26-01-06-00</i>
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION <i>34</i> RANGE	SECTION(S) <i>20</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS Box 1 of 3	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No.: <i>T-0529-0140</i> <i>2/5/2001-2/18/2004</i> Contract Title: Repairs to Baltimore Metro Underground Structures <i>Field Files</i> <i>Contract and Specifications</i> <i>Conformed Contract Documents</i> <i>Letter of Intent / Bid Tabs</i> <i>Contract Documents</i> <i>Pre-Construction Meeting</i> <i>Notice to Proceed</i> <i>Progress Meeting Minutes</i> <i>Contractor's Schedules</i> <i>Correspondence - General</i> <i>Correspondence - RE to IRS, LLC</i> <i>Correspondence - IRS Request for Information</i> <i>Correspondence - RE to MTA</i> <i>Correspondence - RE to SVERDRUP</i> <i>Transmittal Sheets to SVERUP</i> <i>Correspondence - SVERUP to RE</i> <i>Transmittal Sheets - SVERUP to RE</i> <i>Transmittals - RE to IRS</i> <i>Transmittals - RE to MTA</i> <i>Transmittals - IRS to RE</i> <i>Memorandums - To File</i> <i>Interoffice Memorandums</i> <i>In-house Memorandums</i> <i>Contractor's Application for Payment</i> <i>Work Sheets Pay Requisition</i> <i>Contractor's Progress Payments</i> <i>Progress Payment Certifications</i> <i>Item Ledger</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE # <i>1001 2540</i> All Items <i>1-3</i> July 1, 2011		

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 05W614	DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 34 RANGE SECTION(S) 20	NO. OF CU. FT 3
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS Box 2 of 3	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No.: <u>T-0529-0140</u> <u>2/5/2001-2/18/2004</u> Contract Title: Repairs to Baltimore Metro Underground Structures <i>Field Files</i> <i>CCR/CN001 - Air Vent Grating - Penn-North Station</i> <i>CCR/CN002 - Emergency Repair Vent Grate Chas. Ctr. Sta.</i> <i>CCR/CN003 - Install Conc. Curm Room 460 - Upton Station</i> <i>CCR/CN004 - Debris Removal in Vent Shafts</i> <i>CCR/CN005 - Construct Temp Safety Rail - Upton Station</i> <i>CCR/CN006 - Install Rails, Ladders & Stairs - Upton Station</i> <i>CCR/CN007 - Emergency Repairs Chas. Ctr. Grates, II</i> <i>CCR/CN008 - Beam Pocket Repairs - Lexington Mkt. Sta.</i> <i>CCR/CN009 - Add'l Work to Remove Debris - Var. Vent Shafts</i> <i>CCR/CN010 - Mod's & Repairs to Col. Rm. 502 - Lex. Mkt. Sta.</i> <i>CCR/CN011 - Add'l Repairs Ladders, Rails, Grates P-N Sta.</i> <i>CCR/CN012 - Vent Repairs - Penn North Sta.</i> <i>CCR/CN 013 - Miscellaneous Office Trailer Improvements</i> <i>Close Out Package</i> <i>Change Order No. 001 Final Bid Quantity Adjustments</i> <i>Rail Orders</i> <i>Red Tag Requests</i> <i>Contractor's Red Tag Requests</i> <i>Red Tag Requests Changes / Cancellations</i> <i>Non-Compliance Reports</i> <i>Material Delivery Tickets</i> <i>Safety Check Lists</i> <i>Inspector's Daily Reports Vol I thru Vol XIV</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #1001 All Items July 1, 2011	

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RECORDS TRANSMITTAL AND RECEIPTS

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P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 05W614		DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division				FM CODE 26-01-06-00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 34 RANGE	SECTION(S) 20	NO. OF CU. FT. 3
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS Box 3 of 3	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No.: <u>T-0529-0140</u> <u>2/5/2001-2/18/2004</u> Contract Title: Repairs to Baltimore Metro Underground Structures <i>Field Files</i> <i>Subcontractor Approvals</i> <i>Approved Submittals</i> <i>Submittals - Return and Resubmit</i> <i>Submittals - Pending</i> <i>Certified Payrolls - General Correspondence</i> <i>Certified Payrolls - Barbosa</i> <i>Certified Payrolls - IRS</i>		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #1001 All Items July 1, 2011	

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W615		DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division				FM CODE 26-01-06-00
C. MAILING ADDRESS 6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 34 RANGE	SECTION(S) 20	NO. OF CU. FT. 2
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
Box 1 of 2	Contract No. T-0830-0140 Washing Boulevard Stormwater Quality Control Field Office Files Key Personnel Incoming Correspondence Letter of Transmittal from MTA Outgoing Correspondence Progress Meetings Contract Data Engineer's Estimate & Schedule Bid Tabs Bid DBE Program Notice of Award Notes from PreConstruction Meeting Notice to Proceed RFI's Change Orders Insurance Certifications Progress Payments Two Week Schedule Change Order Final #001 Surveys Safety Approved Safety Plan Accident Report Confined Space Entry Permit Material Acceptance Tests Source of Supply IDR's Monthly Field Activity Reports see page 2	4/7/03-9/20/04 SCHEDULE #1001 2540 All Items 1-3 January 1, 2011 <i>Corrected July 2011</i>		

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Box 1 of 2	Contract No. T-0830-0140	4/7/03-9/20/04	SCHEDULE #1001 All Items January 1, 2011
<p>Washing Boulevard Stormwater Quality Control</p> <p><i>Field Office Files</i></p> <p><i>Certified Payrolls Prime Contractor</i></p> <p><i>Certified Payrolls Subcontractors</i></p> <p><i>Weather Data</i></p> <p><i>Environmental Reports</i></p> <p><i>City of Baltimore</i></p> <p><i>MD Dept of Natural Resources DOE</i></p> <p><i>Submittals</i></p> <p><i>O&M Manual</i></p> <p><i>Subcontractors</i></p> <p><i>Administration</i></p> <p><i>Audit Checklist</i></p> <p><i>Results</i></p> <p><i>Flow Curb Second Design</i></p> <p><i>Flow Curb First Design</i></p> <p><i>City Permit</i></p> <p><i>Bill Wilson</i></p> <p><i>Safety</i></p> <p><i>Communication from Matt Fenton</i></p> <p><i>Change Notice</i></p> <p><i>Schedule & Narrative</i></p>			

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	1. Maryland Transit Administration	ACCESSION NO.	DATE REC'D		
B. DIVISION/UNIT	Office of Engineering/Construction Division	05W615	12-14-04		
C. MAILING ADDRESS	6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION	FM CODE	
D. PHONE NO.	410-767-3328	34 RANGE	26-01-06-00		
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	SECTION(S)	NO. OF CU. FT		
		20	2		
		RECORD CENTER MANAGER			
		TO BE COMPLETED AT			
		STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
Box 2 of 2	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Contract No. T-0830-0140</td> <td style="width: 60%;">4/7/03-9/20/04</td> </tr> </table> <p>Washing Boulevard Stormwater Quality Control <i>Field Office Files</i> <i>Spec Book</i> <i>Contract Drawings</i> <i>Photos</i> <i>Item Ledger</i> <i>Red Tag Diskette</i></p>	Contract No. T-0830-0140	4/7/03-9/20/04	<p>SCHEDULE #1001 All Items January 1, 2011</p>	
Contract No. T-0830-0140	4/7/03-9/20/04				

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	Maryland Transit Administration	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT	Office of Engineering/Construction Division	05W/617	12-14-04
C. MAILING ADDRESS	6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION
D. PHONE NO.	410-767-3328	34 RANGE	26-01-06-00
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	SECTION(S)	NO. OF CU. FT
		20	2
		RECORD CENTER MANAGER	
		TO BE COMPLETED AT	
		STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 1 of 2	Contract No. T-0213-0540 6/17/02-9/14/04 Taneytown/Walkersville/Frederick Freight Rail Line Rehab and Repair of Bridges Field Office Files Correspondence Contractor to RE Letter of Transmittal from MTA Correspondence RE to Contractor Correspondence RE to Others Letter of Transmittal to Contractor Letter of Transmittal to MTA Letter of Transmittal to Designers Correspondence MTA to Contractor Interdepartmental MTA Contractor from/to Others Others to/from Others Minutes of Progress Meetings Pre-Contract Data-General Correspondence Bid Tabulations Bids and Bonds RFI's 1-13 Notes of PreConstruction Meetings Notice to Proceed Miscellaneous Work Allowance Value Engineering Change Proposal Baseline Schedules Schedule of Values Progress payment 1 thru 16 Horizontal & Vertical Controls As-Built Line and Grade Source of Supply Contractor's Technical Certification Test Results	SCHEDULE #100T 2540 All Items 1-3 July 1, 2011	

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	Maryland Transit Administration	ACCESSION NO.	DATE REC'D
1.		05W617	12-14-04
B. DIVISION/UNIT	Office of Engineering/Construction Division		FM CODE
C. MAILING ADDRESS	6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202	LOCATION	NO. OF CU. FT
		34 RANGE SECTION(S) 20	2
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER	
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 2 of 2	Contract No. T-0213-0540		SCHEDULE #1001 All Items July 1, 2011
	6/17/02-9/14/04 Taneytown/Walkersville/Frederick Freight Rail Line Rehab and Repair of Bridges Field Office Files Item Ledger IDR's Background Materials, Studies & Research Subcontractors Spec Book Drawings		

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)



EX

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W618		DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION 34 RANGE SECTION(S) 21		FM CODE 26-0-06-00
C. MAILING ADDRESS 6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		RECORD CENTER MANAGER		NO. OF CU. FT. 2
D. PHONE NO. 410-767-3328		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager				
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
Box 1 of 2	Contract No. T-0567-0240 9/3/02-4/12/04 Eastern & Kirk Bus Divisions Ventilation Upgrades <i>Field Office Files</i> <i>Contract Documents</i> <i>Incoming Correspondence</i> <i>Others to RE</i> <i>RE to Contractor</i> <i>RE to MTA</i> <i>Other Correspondence</i> <i>Engineer's Estimate and Schedule</i> <i>DBE Program</i> <i>Final Contract and Amendments</i> <i>Pre Construction Meeting</i> <i>Notice to Proceed</i> <i>RFI's</i> <i>Potential Change Notices</i> <i>Insurance Certificates</i> <i>Progress Payments</i> <i>Progress Payment Backups</i> <i>As-Planned Schedule</i> <i>Contractor's Two Week Schedule</i> <i>Material Acceptance & Tests</i> <i>Source of Supply</i> <i>Contractor's Technician Certification</i> <i>Project Reports & Data</i> <i>IDR's</i> <i>Project Photos</i> <i>Monthly Field Activity Reports</i> <i>Certified Payrolls Prime</i> <i>Certified Payrolls Subcontractors</i>	SCHEDULE #1001 2540 All Items 1-3 July 1, 2011		
<i>see page 2</i>				

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05W618

Box 1 of 2	Contract No. T-0567-0240	9/3/02-4/12/04	SCHEDULE #1001
	Eastern & Kirk Bus Divisions Ventilation Upgrades		All Items
	<i>Field Office Files</i>		July 1, 2011
	<i>Weather Data</i>		
	<i>Progress Charts & Analysis</i>		
	<i>Other Pertinent Data</i>		
	<i>Contract Close Out</i>		
	<i>Subcontractors</i>		
	<i>Vacation & Leave</i>		

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. D5W618		DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION 34 RANGE 21 SECTION(S)		FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		RECORD CENTER MANAGER		NO. OF CU. FT. 2
D. PHONE NO. 410-767-3328		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager				
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
Box 2 of 2	Contract No. T-0567-0240 Eastern & Kirk Bus Divisions Ventilation Upgrades <i>Field Office Files</i> <i>Drawings</i> <i>Balance Test Report</i> <i>Automatic Temperature Control As-Builts</i> <i>Safety Program</i> <i>Submittal Log</i> <i>Submittals</i> <i>Spec Book</i>	9/3/02-4/12/04 SCHEDULE #1001 All Items July 1, 2011		

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	1. Mass Transit Administration	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT	Office of Engineering/Construction Division	05W619	FM CODE
C. MAILING ADDRESS	6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		NO. OF CU. FT
D. PHONE NO.	410-767-3328	34 RANGE	26.01.06.00
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	SECTION(S)	NO. OF CU. FT
		21	1
		RECORD CENTER MANAGER	
		TO BE COMPLETED AT	
		STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 of 1	Contract No. MTA-0759 Schedule Development & Management Services Main Office Priscilla Jeffers Files Change of Billing Address Task Orders No. 001-012 Contract Documents Invoices No. 001-049 Contract File	3/19/98-6/15/04 SCHEDULE #1001 2540 All Items 1-3 July 1, 2011	

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)



DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	1. Mass Translt Administration	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT	Office of Engineering/Construction Division	05W621	12.14.04
C. MAILING ADDRESS	6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION
D. PHONE NO.	410-767-3328	34	27
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	RANGE	SECTION(S)
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	RECORD CENTER MANAGER	NO. OF CU. FT
1 of 1 Boxes	Contract No. T-0856A 7/99-7/04 Rail Facilities - Ancillary Minor Construction, Repair & Maint. <i>Main File</i> <i>Misc. Improvements/PSI Stadium Parking Log</i> <i>Engineering Services to Inspect Shallow Pit Car Hoists - Wabash</i> <i>Procure & Deliver Five Wheelchair Lifts for MARC Services</i> <i>Preparation Work for FM-200 Fire Suppression System</i> <i>Additional Landscaping at Warren Road</i> <i>Misc. Bus Shelter Work</i> <i>Modification to AHU-2 & Other Systems - Bldg. 8 Bush Street</i> <i>Police Substation Repairs at RP</i> <i>Emergency Repairs to MD/DE RR Freight Line</i> <i>Sampling Asbestos on the Boiler Exhaust - Wabash Heavy Rail</i> <i>Emergency Plate Repairs @ Washington Blvd.</i> <i>Ferndale Landscaping</i> <i>Paving Repair Amtrak Way @ BWI Amtrak/MARC Station</i> <i>Repair/Replace Light Pole @ North Linthicum</i> <i>Vehicle Exhaust System Modifications/Bldg. 2 Bush Street</i> <i>Replacement of Utility Tunnel Bldg. 3-6 @ Bush Street</i> <i>O.C.C. Floor Replacement - 2nd Floor Control Room</i> <i>Meeting Minutes</i> <i>Action Items</i> <i>Audit Checklist</i> <i>Pay Certs</i> <i>General Information</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #1001 2540 All Items 1-3 July 1, 2011

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

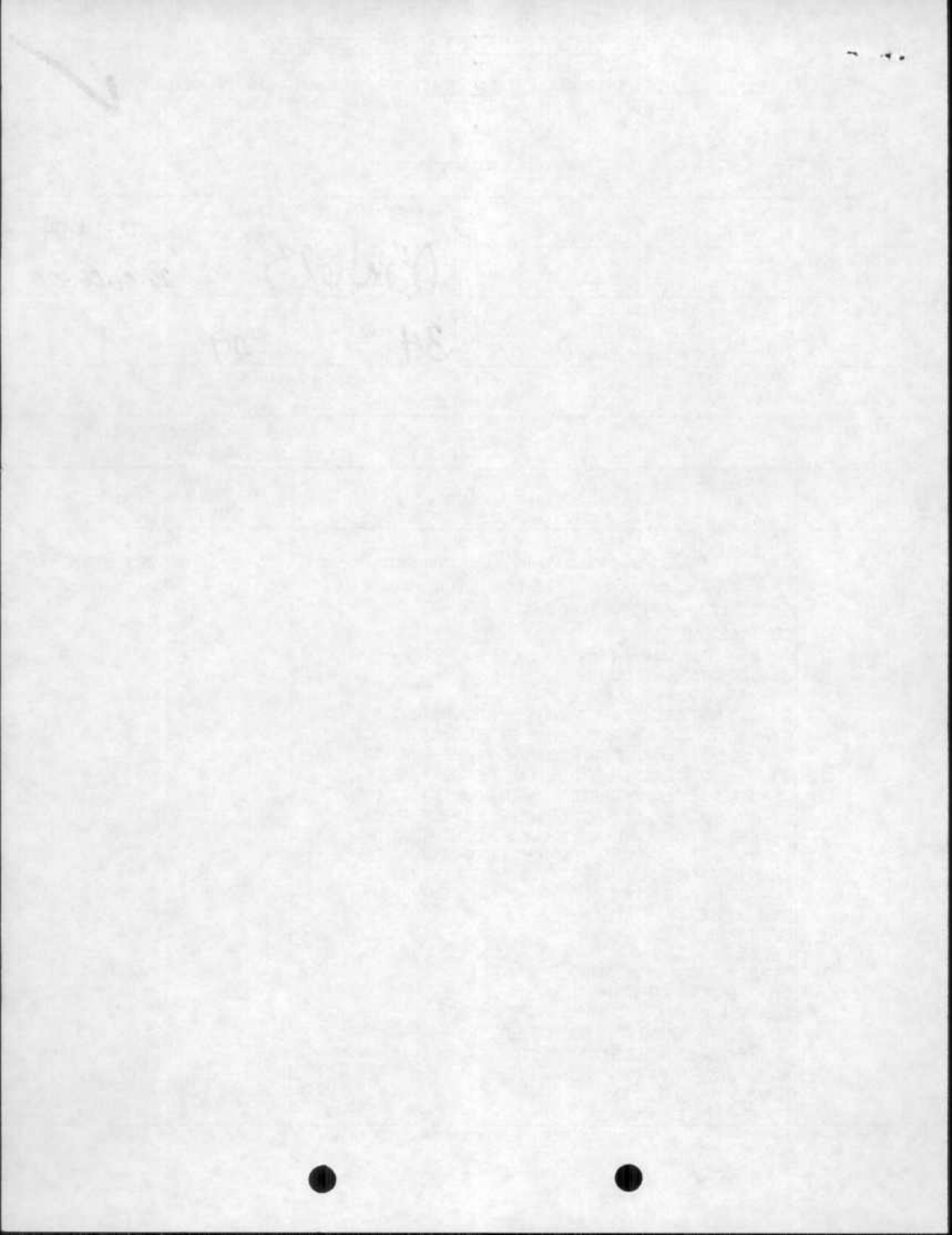


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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. <i>05W623</i>	DATE REC'D <i>12-14-04</i>
B. DIVISION/UNIT Office of Engineering-Construction			FM CODE <i>26-01-06-00</i>
C. MAILING ADDRESS 6 Saint Paul Street William Donald Schaefer Tower Baltimore, Maryland 21202		LOCATION <i>34</i> RANGE SECTION(S) <i>27</i>	NO. OF CU. FT <i>1</i>
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
BOX 1 OF 1	<p align="center">Reisterstown Plaza Walkway Improvements Contract No. MTA T-0328-0140 11/98 - 04/04</p> <p>CONTRACT SPECIFICATION BOOKS CONTRACT ADDENDA INSURANCE DOCUMENTS CHANGE ORDER NO. 001 CHANGE ORDER NO. 002 CHANGE NOTICE/CONTRACT CHANGE REQUEST NO. 001 CHANGE NOTICE/CONTRACT CHANGE REQUEST NO. 002 CHANGE NOTICE/CONTRACT CHANGE REQUEST NO. 003 CHANGE NOTICE/CONTRACT CHANGE REQUEST NO. 004 CHANGE NOTICE/CONTRACT CHANGE REQUEST NO. 005 CHANGE NOTICE/CONTRACT CHANGE REQUEST NO. 006 CHANGE NOTICE/CONTRACT CHANGE REQUEST NO. 007 CHANGE NOTICE/CONTRACT CHANGE REQUEST NO. 008 CHANGE NOTICE/CONTRACT CHANGE REQUEST NO. 009 CHANGE NOTICE/CONTRACT CHANGE REQUEST LOG ITEM LEDGER BID TABS PAY CERTIFICATIONS PAY CERTIFICATIONS WORK SHEETS CLOSE OUT PAPERWORK CORRESPONDENCE TO RESIDENT ENGINEER CORRESPONDENCE FROM CONTRACTOR CORRESPONDENCE TO CONTRACTOR REQUESTS FOR INFORMATION TRANSMITTALS TO MTA TRANSMITTALS TO CONTRACTOR</p>	<p align="center">Schedule # 100T <i>2540</i> All Items <i>1-3</i> <i>July 30 11</i></p>



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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
BOX 1 OF 1	Reisterstown Plaza Walkway Improvements Contract No. MTA T-0328-0140 11/98 - 04/04	Schedule # 1001 All Items
	FAX TRANSMITTAL COVER SHEETS RE TO CONTRACTOR FAX TRANSMITTAL COVER SHEETS RE TO MTA MEMORANDA TO FILE INSPECTOR'S DAILY REPORTS - NOV. 1998 INSPECTOR'S DAILY REPORTS - DEC. 1998 INSPECTOR'S DAILY REPORTS - JAN. 1999 INSPECTOR'S DAILY REPORTS - FEB. 1999 INSPECTOR'S DAILY REPORTS - MAR. 1999 INSPECTOR'S DAILY REPORTS - APR. 1999 INSPECTOR'S DAILY REPORTS - MAY 1999 INSPECTOR'S DAILY REPORTS - JUNE 1999 INSPECTOR'S DAILY REPORTS - JULY 1999 SURVEY INFORMATION MISCELLANEOUS SKETCHES SUBCONTRACTOR APPROVALS SUBMITTALS - TRANSMITTAL SHEETS MATERIAL DELIVERY TICKETS COMPACTION TESTS PROGRESS MEETINGS STATUS REPORTS SUBMITTALS CERTIFIED PAYROLLS MURPHY, BIRD & PHILLIPS - VOL. I CERTIFIED PAYROLLS MURPHY, BIRD & PHILLIPS - VOL. II JOB PHOTOGRAPHS PLANS AND AS-BUILTS SKETCH BOOK	

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	1. Mass Transit Administration	ACCESSION NO. 05WJ624	DATE REC'D 12-14-04
B. DIVISION/UNIT	Office of Engineering/Construction Division	LOCATION	FM CODE 26.01.06.00
C. MAILING ADDRESS	6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202	34 RANGE SECTION(S) 27	NO. OF CU. FT. 1
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER	
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 of 1	Contract No. MTA-0889 6/20/01-2/19/04 Elevator Inspection Services Main Office Files Signed Timesheets Salary Agreement Invoices No. 001-028	SCHEDULE #1001 2540 All Items 1-3 July 1, 2011	
	Contract No. MTA-0987C 7/15/03-2/11/04 On-Call Construction Management & Inspection Personnel for Mechanical Construction Projects Main Office Files NTP Letter/Contract Invoices #001-003		

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	1. Mass Transit Administration	ACCESSION NO.	DATE REC'D 12-14-04
B. DIVISION/UNIT	Office of Engineering/Construction Division	LOCATION	FM CODE 26-01-06-00
C. MAILING ADDRESS	6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202	34 RANGE SECTION(S) 27	NO. OF CU. FT. 1
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER	
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 of 1	Contract No. MTA-0900A 9/19/01-4/13/04 On Call Construction Management & Inspection Services Main Office Contract Information Audit Files Invoices #001-024	SCHEDULE #1001 2540 All Items 1-3 July 1, 2011	
	Contract No. MTA-0900B 11/1/01-3/7/03 On Call Construction Management & Inspection Services Main Office Contract Documents Invoices #001-019		
	Contract No. MTA-0945B 2/20/02-3/21/03 Construction Management & Inspection Personnel for ADA Main Office Invoices #001-019		
	Contract No. MTA-0946A 8/9/02-3/3/03 Construction Management for Signals & Systems Main Office Contract Documents Invoices #001-004		

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W626		DATE REC'D 12.14.04
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION 34 RANGE SECTION(S) 27		FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		RECORD CENTER MANAGER		NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager				
2. BOX NUMBERS 1 BOX	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	Contract No. T-0830-0140 4/7/03-9/20/04 Washington Blvd. Stormwater Quality Improvements Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE FINAL CONTRACT DATA PRE-CONTRACT DATA FINAL CONTRACT DATA CCR/CN/CO SPECIFICATIONS CLOSEOUT		SCHEDULE # 1001 2540 All Items 1-3 July 1, 2011	
	Contract No. T-1021-0140 8/3/02-9/17/04 Washington Blvd. Bldgs 1 & 8 Roof Repair Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PROJECT RECORDS & DATA PRE-CONTRACT DATA CCR/CN/CO SPECIFICATIONS CLOSEOUT			

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W627		DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION 34 RANGE SECTION(S) 27		FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		RECORD CENTER MANAGER		NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager				
2. BOX NUMBERS 1 BOX	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	Contract No. T-0529-0140 Repairs to Balto. Metro Underground Structures Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PROJECT RECORDS & DATA PRE-CONTRACT DATA FINAL CONTRACT DATA CCR/CN/CO SPECIFICATIONS CLOSEOUT		SCHEDULE # 1001 2540 All Items 1-3 July 1, 2011	
	Contract No. T-0567-0140 Eastern & Kirk Bus Div.- Boiler Replacement Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PROJECT RECORDS & DATA PRE-CONTRACT DATA CCR/CN/CO SPECIFICATIONS CLOSEOUT			

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W1629		DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division				FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 34 RANGE	SECTION(S) 27	NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS 1 BOX	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0213-0340 6/3/02-4/12/04 Freight Bridge Rehab of Bridges MASSEY/CENTERVILLE Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PRECONTRACT DATA FINAL CONTRACT DATA PROGRESS PAYMENTS SAFETY MATERIAL ACCEPTANCE /TESTS PROJECT RECORDS & DATA COORDINATION W/OUTSIDE AGENCIES DBE/EEO MONITORING SUBCONTRACTORS CHANGE ORDERS CLOSEOUT		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE # 1001 2540 All Items 1-3 July 1, 2011	

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RECORDS TRANSMITTAL AND RECEIPTS

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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY	1. Mass Transit Administration	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT	Office of Engineering/Construction Division	05W631	12.14.04
C. MAILING ADDRESS	6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		26.01.06.00
D. PHONE NO.	410-767-3328	LOCATION	FM CODE
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	34 RANGE SECTION(S) 27	NO. OF CU. FT
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	RECORD CENTER MANAGER	1
1 of 1	Contract No. T-0213-0740 Western Maryland Scenic Railroad Rehabilitation & Repair of Bridges Field Office Files Project Form List Carl Belt Admin MTA Transmittals RFIs Answered State Highway RFIs Submitted Certified Payroll Insurance Key Personnel Change Orders Pre Construction Minutes Sub-Approval IDR's Ballard Transmittals Project Schedule Monthly Contract Status Reports Final Inspection As Built Drawings Gemstone Inc. Progress Meeting Minutes Pre Bid Minutes Performance Bond Submittals Subcontractor Approvals Pictures Extra Work Progress Payments Item Ledger MBE Safety Program Notice to Proceed Close Out	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
			SCHEDULE #1001 2540 All Items 1-3 corrected January 1, 2011 July 2011

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W632	DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE 26-01-06-00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 34 RANGE SECTION(S) 27	NO. OF CU. FT 1
D. PHONE NO. 410-767-3328	RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS 1 BOX	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0213-0740 4/8/02-7/14/04 Freight Bridge Rehab of Bridges WESTERN MD SCENIC RR Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PRECONTRACT DATA FINAL CONTRACT DATA PROGRESS PAYMENTS SAFETY MATERIAL ACCEPTANCE /TESTS PROJECT RECORDS & DATA SPECIFICATIONS COORDINATION W/OUTSIDE AGENCIES DBE/EEO MONITORING SUBCONTRACTORS CHANGE NOTICES CHANGE ORDERS CLOSEOUT		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #100T 2540 All Items 1-3 July 1, 2011

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)



DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05nl633		DATE REC'D 12-14-04
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION		FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		34 RANGE	SECTION(S) 27	NO. OF CU. FT. 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS 1 BOX	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0213-0640 6/17/02-7/8/04 Freight Bridge Rehab of Bridges WESTMINSTER/CEDARHURST Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PRECONTRACT DATA FINAL CONTRACT DATA PROGRESS PAYMENTS SAFETY MATERIAL ACCEPTANCE /TESTS PROJECT RECORDS & DATA COORDINATION W/OUTSIDE AGENCIES DBE/EEO MONITORING SUBCONTRACTORS CHANGE NOTICES CHANGE ORDERS CLOSEOUT		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #1001 2540 All Items 1-3 July 1, 2011	

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)



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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. <i>05n1634</i>		DATE REC'D <i>12-14-04</i>
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION		FM CODE <i>26.01.06.00</i>
C. MAILING ADDRESS 6 Saint Paul Street, Construction William Donald Schaeffer Tower Baltimore, Maryland 21202		34 RANGE	SECTION(S) <i>27</i>	NO. OF CU. FT <i>1</i>
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
Box 1 of 1	Contract No. T-0213-0640 6/17/02-7/8/04 Westminister/Cedarhurst Freight Rail Line Rehabilitation and Repair of Bridges <i>Field Office Files Closeout Correspondence Contractor to RE Correspondence-MTA to RE Correspondence-Others to RE Letters of Transmittal from Contractor Letters of Transmittal from Others Letter of Transmittal from Design Office Letter of Transmittal from MTA Correspondence RE to Contractor Correspondence RE to MTA Correspondence RE to Others Letter of Transmittal to Contractor Letter of Transmittal to MTA Letter of Transmittal to Facilities Letter of Transmittal to Others Correspondence Contractor to MTA Correspondence MTA to Contractor Minutes of Progress Meetings MTA to Design Pre-Contract Data-General Correspondence Bid Tabulations Progress Payments 001 thru 009 Notes of PreConstruction Meetings Notice to Proceed RFI's Change Orders Baseline Schedule Schedule of Values</i>	SCHEDULE #1004 <i>2540</i> All Items <i>1-3</i> July 1, 2011		



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Box 1 of 1	<p>Contract No. T-0213-0640</p> <p>Westminister/Cedarhurst Freight Rail Line Rehabilitation and Repair of Bridges</p> <p><i>Field Office Files</i></p> <p><i>Source of Supply</i></p> <p><i>Concrete Mix Design</i></p> <p><i>Project Photos</i></p> <p><i>Certified Payrolls Prime</i></p> <p><i>Certified Payrolls Sub</i></p> <p><i>Contract Status Reports</i></p> <p><i>Other Data Pertinent to Project</i></p> <p><i>Monthly Contract Status Report</i></p> <p><i>Ledger</i></p> <p><i>IDR's</i></p> <p><i>Submittals</i></p> <p><i>Subcontractors</i></p> <p><i>Shop Drawings</i></p> <p><i>Spec Book</i></p>	6/17/02-7/8/04	SCHEDULE #1001 All Items January 1, 2011
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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 05W635	DATE REC'D 12.14.04
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION 34 RANGE SECTION(S) 27	FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202			NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 BOX	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0213-0540 6/17/02-9/14/04 Freight Bridge Rehab of Bridges TANEYTOWN/WALKERSVILLE/ FREDERICK LINES Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PRECONTRACT DATA FINAL CONTRACT DATA PROGRESS PAYMENTS SAFETY MATERIAL ACCEPTANCE /TESTS PROJECT RECORDS & DATA COORDINATION W/OUTSIDE AGENCIES DBE/EEO MONITORING CHANGE NOTICES CHANGE ORDERS CLOSEOUT	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE # 4001 2540 All Items 1-3 July 1, 2011	

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RECORDS TRANSMITTAL AND RECEIPTS

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P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. Maryland Transit Administration		06W10	7-5-05
B. DIVISION/UNIT			FM CODE
Office of Engineering/Construction Division			26.01.06.00
C. MAILING ADDRESS		LOCATION	NO. OF CU. FT
6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		RANGE SECTION(S) 36 26	18
D. PHONE NO.		RECORD CENTER MANAGER	
410-767-3328			
E. AGENCY OFFICIAL		TO BE COMPLETED AT	
Deno S. Yenias, Manager		STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS Drawing #	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	2001-04 50 Rolls	SCHEDULE # 1001 2540 All items 1-3 July 2011	
1 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Electrical		
2 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion North Structure		
3 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion North Level Fire Alarm		
4 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Post Tension Shops 7th Level South Structure		
5 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion South Structure		
6 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Columns Level 5 to 7 & Walls Level 5 to 6		
7 of 50	MTA-T-0428-0140 Northwest Bus Division Lighting Upgrade		
8 of 50	MTA-T-0313-0140 MARC Laurel Parking Expansion		
9 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Third Floor Layout / Part A North Structure		
10 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion South Structure Standpipe Expansion		
11 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Mechanical		
12 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Seventh Floor Slab Area		
13 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Elevator & Stair Tower		



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Faint text on the left side, possibly a date or reference number.

DFM10

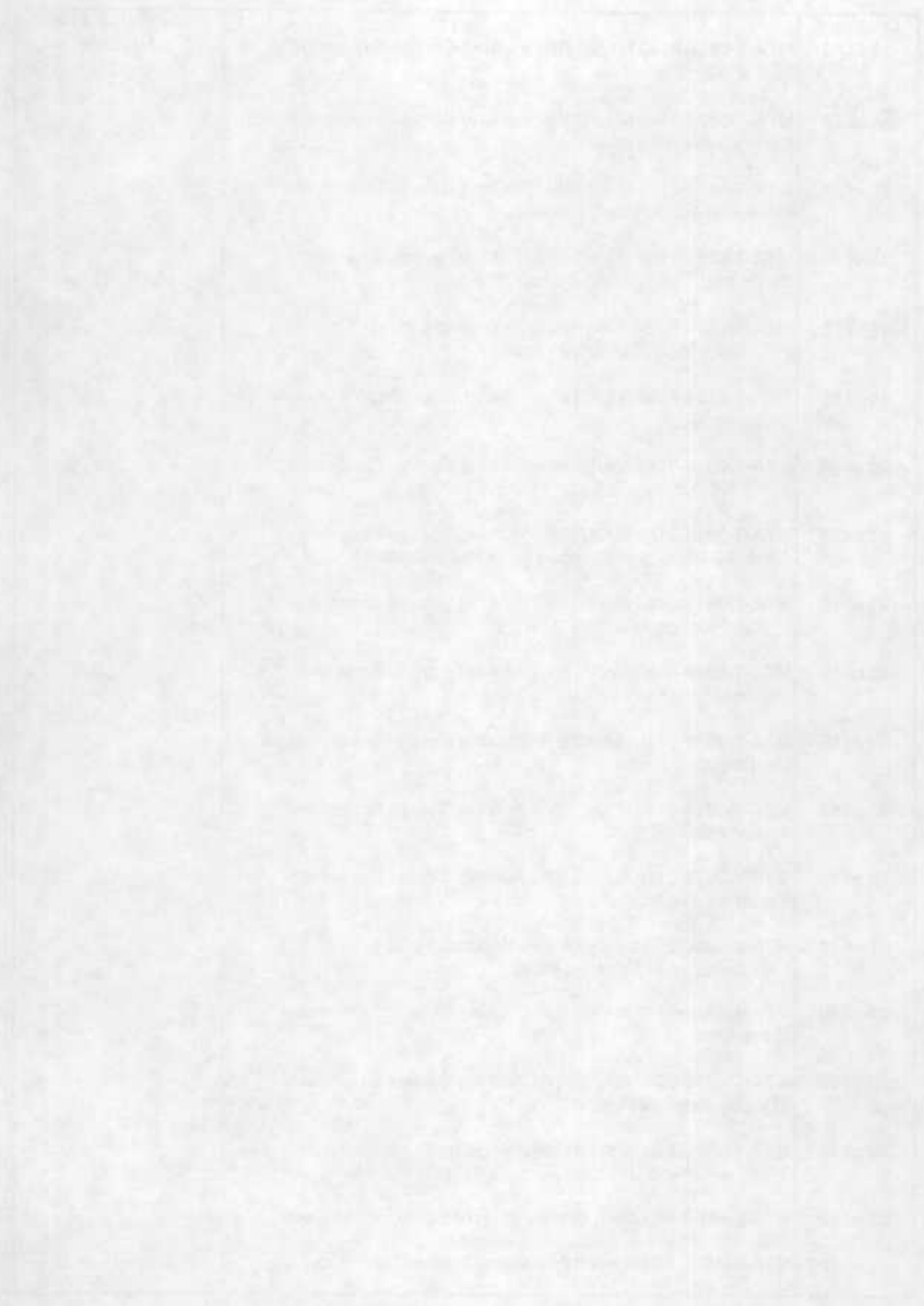


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Drawing #		SCHEDULE #1001
14 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion East & West Kiosks	All Items
15 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Concrete Beam Layout	July 2011
16 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Fifth Level Tendon Layout South Structure	
17 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Sixth Level Tendon Layout South Structure	
18 of 50	MTA-90-57-07 Bus Washing & Servicing Center Floor Demolition Plan Kirk Avenue	
19 of 50	MTA-T-0294-0140 Air Quality Rehabilitation Bush Street Building #8	
20 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Seventh Floor Tendon Layout North Structure	
21 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Fourth & Fifth Typical Tendon Layout North Structure	
22 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Typical Floor Level 3 to 6	
23 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Concrete Beam Layout	
24 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Car Operating Panel	
25 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Anchor Plan	
26 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Standpipe Expansion North Structure	
27 of 50	MTA-23-92-32 Baltimore Metro Northeast Line Shot Tower West Entrance Plaza	
28 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Grade Level Embed Layout Plan	
29 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Skylight Shop Drawings	
30 of 50	MTA-23-92-32 Baltimore Metro Northeast Line Shot Tower West Entrance Plaza Contract Dwgs	
31 of 50	MTA-90-57-14 Eastern Division Electrical Rehabilitation	
32 of 50	MTA-0819-0140 MARC BWI Parking Garage Expansion Demolition Plan	



Drawing #		SCHEDULE #1001
33 of 50	MTA-T-0606-0140 Wabash Heavy Rail Shop Improvements	All Items July 2011
34 of 50	MTA-T-0563-0240 Utility Replacement & Paving Bldgs 1/7 to Bldgs 4/5 Bush Street Complex	
35 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion South Structure	
36 of 50	MTA-T-0124-0340 Escalator Weatherization Contract Dwgs	
37 of 50	MTA-T-0493 HVAC Modifications to Metro System TCC Rooms	
38 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion North Strut	
39 of 50	MTA-4404-110 Brunswick Maintenance Facility	
40 of 50	MTA-0493 Building Thermal Upgrades Bush Complex #1	
41 of 50	MTA-T-0237-0140 Old Court & Milford Mill Platform Rehab	
42 of 50	MTA-T-0329-0420 Fire Protection System Upgrade Upton Station, Penn-North Station & Mondawmin Station	
43 of 50	MTA-T-0394-0120 State Center Pump Station Work Plan & Dwg Notes	
44 of 50	MTA-T-0441-0140 Bus Dust Collection & HVAC Modification Washington Boulevard Complex	
45 of 50	MTA-T-0143-0140 MARC Silver Spring Station Relocation Contract Dwgs	
46 of 50	MTA-4404-110 Brunswick Maintenance Facility	
47 of 50	MTA-T-3-48-1 Central Light Rail Line Electrical	
48 of 50	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Revised Skylight Drawings	
49 of 50	MTA-0635 Charles Center Electrical Feeder Replacement	
50 of 50	MTA-T-0328-0240 Passerelle Renovation & Walkway Reisterstown Plaza Sta Escalator Weatherization Existing Conditions	

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RECORDS TRANSMITTAL AND RECEIPTS

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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 06W12		DATE REC'D 7-5-05
B. DIVISION/UNIT Office of Engineering/Construction Division				FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 11 13		NO. OF CU. FT. 4
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS BOX 1 OF 4	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0819-0140 BWI PARKING GARAGE EXTENSION Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 9/5/00- SCHEDULE #1001 2540 All Items 1-3 July 1, 2011	

MEMORANDUM FOR THE RECORD

DATE: 10/15/54

NO.	DESCRIPTION	AMOUNT	DATE
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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.		DATE REC'D
1.	Maryland Transit Administration	06W12		7-5-05
B. DIVISION/UNIT	Office of Engineering/Construction Division			FM CODE
C. MAILING ADDRESS		LOCATION		NO. OF CU. FT
8 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		RANGE	SECTION(S)	4
D. PHONE NO.	410-767-3328	RECORD CENTER MANAGER		
E. AGENCY OFFICIAL	Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
BOX 2 OF 4	Contract No. T-0819-0140 BWI PARKING GARAGE EXTENSION Main Office OTHER CORRESPONDENCE PROGRESS MEETINGS PRECONTRACT DATA FINAL CONTRACT DATA REQUEST FOR INFORMATION	9/5/00- SCHEDULE #1001 All Items July 1, 2011		

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.		DATE REC'D
1. Maryland Transit Administration		06W12		7-5-05
B. DIVISION/UNIT				FM CODE
Office of Engineering/Construction Division		11 RANGE SECTION(S) 13		26.01.06.00
C. MAILING ADDRESS		LOCATION		NO. OF CU. FT
6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202				4
D. PHONE NO.		RECORD CENTER MANAGER		
410-767-3328				
E. AGENCY OFFICIAL		TO BE COMPLETED AT		
Deno S. Yenias, Manager		STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
BOX 3 OF 4	Contract No. T-0819-0140 BWI PARKING GARAGE EXTENSION Main Office MISC WORK ALLOWANCE CHANGE NOTICES CHANGE ORDERS PROGRESS PAYMENTS SURVEYS STRUCTURAL CALCULATIONS COMMUNITY RELATIONS SAFETY MATERIAL ACCEPTANCE/TESTS	9/5/00- SCHEDULE #1001 All Items July 1, 2011		

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE ASSISTANT SECRETARY FOR POLICY AND ADMINISTRATION

WASHINGTON, D. C. 20250

No.	Name	Address	City	State
1	John Doe	123 Main St	Washington	DC
2	Jane Smith	456 Elm St	New York	NY
3	Robert Johnson	789 Oak St	Chicago	IL
4	Mary White	101 Pine St	Los Angeles	CA
5	James Brown	202 Cedar St	Houston	TX
6	Elizabeth Green	303 Birch St	Phoenix	AZ
7	Michael Black	404 Spruce St	Philadelphia	PA
8	Susan Gray	505 Willow St	San Antonio	TX
9	David King	606 Ash St	San Diego	CA
10	Jennifer Lee	707 Hickory St	Dallas	TX
11	Christopher Hall	808 Magnolia St	Austin	TX
12	Amanda Young	909 Sycamore St	Portland	OR
13	Daniel Taylor	1010 Poplar St	Denver	CO
14	Michelle Adams	1111 Walnut St	San Jose	CA
15	Kevin Baker	1212 Chestnut St	San Francisco	CA
16	Nicole Carter	1313 Elm St	Seattle	WA
17	Brandon Evans	1414 Maple St	Boston	MA



RECORDS TRANSMITTAL AND RECEIPTS

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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.		DATE REC'D	
1. Maryland Transit Administration		06W12		7-5-05	
B. DIVISION/UNIT				FM CODE	
Office of Engineering/Construction Division				26.01.06.00	
C. MAILING ADDRESS		LOCATION		NO. OF CU. FT	
6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		11 RANGE SECTION(S) 13		4	
D. PHONE NO.		RECORD CENTER MANAGER			
410-767-3328					
E. AGENCY OFFICIAL		TO BE COMPLETED AT			
Deno S. Yenias, Manager		STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS		3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
BOX 4 OF 4		Contract No. T-0819-0140 BWI PARKING GARAGE EXTENSION Main Office PROJECT RECORDS & DATA COORDINATION W/AGENCIES MASTER AGREEMENTS/PERMITS ADMINISTRATION SPECIFICATIONS CCR/CN/ CHANGE ORDERS CLOSEOUT		9/5/00- SCHEDULE #1001 All Items July 1, 2011	

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RECORDS TRANSMITTAL AND RECEIPTS

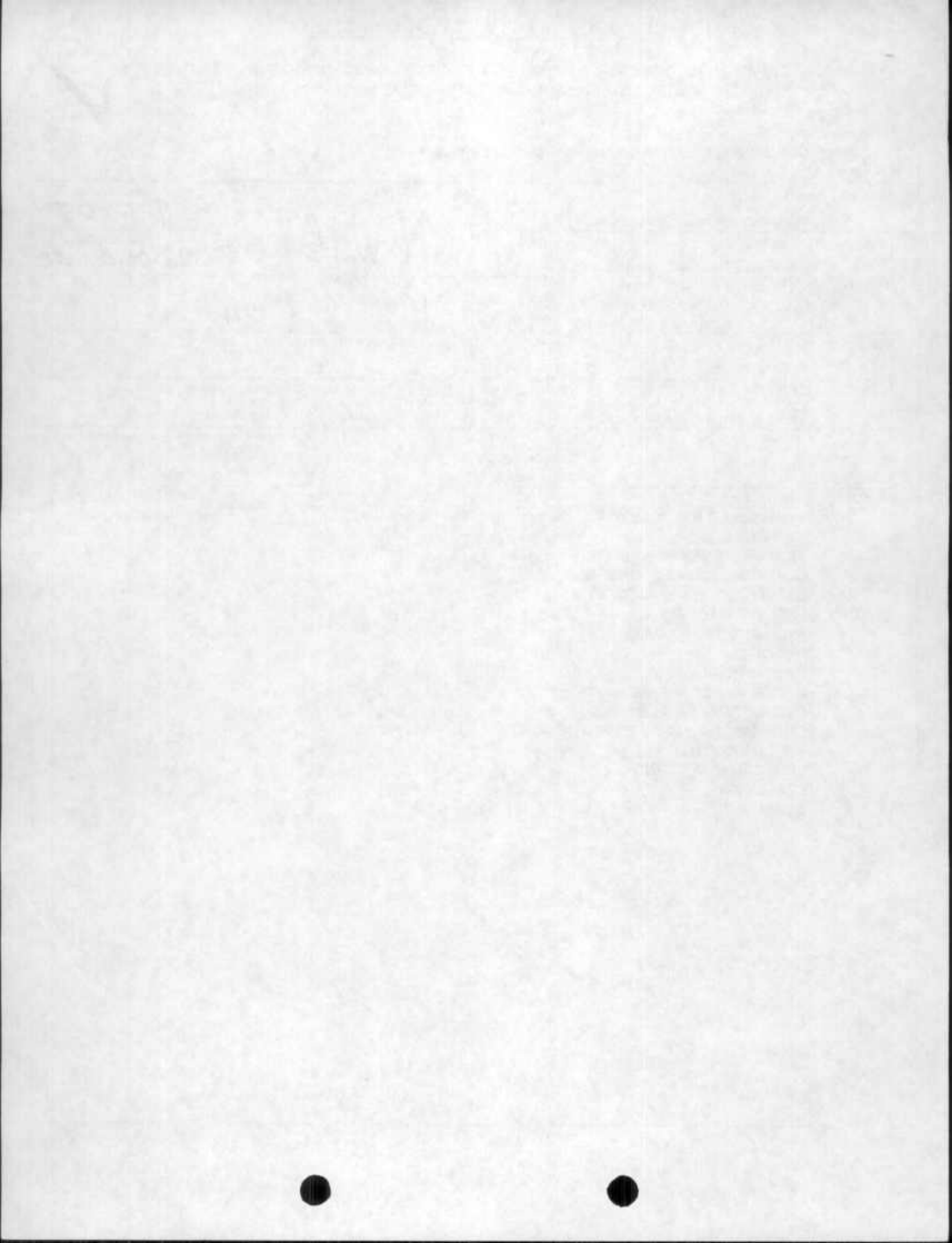
DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

EJ



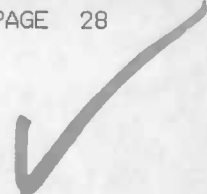
DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. <i>06W16</i>	DATE REC'D <i>7-5-05</i>
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE <i>26.01.06.00</i>
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) <i>1 34</i>	NO. OF CU. FT <i>1</i>
D. PHONE NO. 410-767-3328	RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS 1 BOX	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0248-0340 7/15/2002- Repairs to LR Retaining Wall @ Stations NW 128 and NW 144 Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PRECONTRACT DATA FINAL CONTRACT DATA PROGRESS PAYMENTS SAFETY MATERIAL ACCEPTANCE & TESTS PROJECT RECORDS & DATA COORDINATION W/OUTSIDE AGENCIES SUBCONTRACTORS DBE/EEO MONITORING CCR/CN/CO CLOSEOUT	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #1001 <i>2540</i> All Items <i>1-3</i> July 1, 2011	



RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
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E

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Translt Administration		ACCESSION NO. 06W17		DATE REC'D 7-5-05
B. DIVISION/UNIT Office of Engineering/Construction Division				FM CODE 26-01-06-00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 1 RANGE SECTION(S) 34		NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenlas, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS BOX 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	Contract No. T-0872-0140 Hunt Valley LR Station Park & Ride Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PRECONTRACT DATA SAFETY PROJECT RECORDS & DATA MATER AGREEMENTS & PERMITS DBE/EEO MONITORING SUBCONTRACTORS CCR/CN/CO CLOSEOUT		10/30/01-11/6/02 SCHEDULE #1004 2540 All Items 1-3 July 1, 2011	
	Contract No. T-0250-0140 HOWARD STREET TRACK RECONSTRUCTION Main Office EMERGENCY REPAIR-EMBEDDED TRACK CCR/CN/CO CLOSEOUT		6/1/1999	

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FRANCIS

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RECORDS TRANSMITTAL AND RECEIPTS

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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 06W18	DATE REC'D 7-5-05
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 1 RANGE SECTION(S) 34	NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 BOX	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract No. T-0872-0140 10/30/01-11/21/02 Hunt Valley LR Park & Ride Lot Expansion <i>Field Files</i> <i>PreContract Data</i> <i>Incoming Correspondence to RE</i> <i>Outgoing Correspondence</i> <i>Letter of Transmittal</i> <i>Minutes of Progress Meetings</i> <i>Miscellaneous Meeting Notes</i> <i>Contract Docs</i> <i>RFI's</i> <i>Change Orders</i> <i>Force Account</i> <i>Claims</i> <i>Potential Claims</i> <i>Insurance Certificates</i> <i>Audits</i> <i>Audits</i> <i>Guarantees/Warranties/Certifications</i> <i>Punch List</i> <i>Schedule</i> <i>Source of Supply</i> <i>Contractor's Test Agency</i> <i>Concrete Mix Design</i> <i>Deficiencies</i> <i>Test Results</i> <i>Material Tickets</i> <i>Daily Inspection</i> <i>Photos</i> <i>Certified Payrolls</i> <i>Certified payrolls-Subcontractors</i> <i>Contract Closeout</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE # 1001 2540 All Items 1-3 July 1, 2011	

CONTINUED ON PAGE 2

1 BOX

Contract No. T-0872-0140

10/30/01-11/21/02

SCHEDULE #1001

Hunt Valley LR Park & Ride Lot Expansion

All Items
July 1, 2011

Field Files-Continued

Contract Status

Submittal Shop Drawing Correspondence

Bid Item Tickets

Subcontractor Approval Forms

Drawings

Pay certs

Specifications

IDR's

Ledger Book

R-1

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 06W19		DATE REC'D 7-5-05
B. DIVISION/UNIT Office of Engineering/Construction Division				FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION 1 RANGE SECTION(S) 34		NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS 1 BOX	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	Contract No. T-0501-0140 Metro Storm Drain Pump Rehab Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE FINAL CONTRACT DATA PRE-CONTRACT DATA FINAL CONTRACT DATA CCR/CN/CO SPECIFICATIONS (missing) CLOSEOUT		8/19/2002 SCHEDULE #1004-2540 All Items 1-3 July 1, 2011	
	Contract No. T-0768-0140 Bus Rehab Bus Washers-NW Main Office INCOMING CORRESPONDENCE OUTGOING CORRESPONDENCE OTHER CORRESPONDENCE PROJECT RECORDS & DATA PRE-CONTRACT DATA CCR/CN/CO SPECIFICATIONS CLOSEOUT		9/24/2001	

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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

E



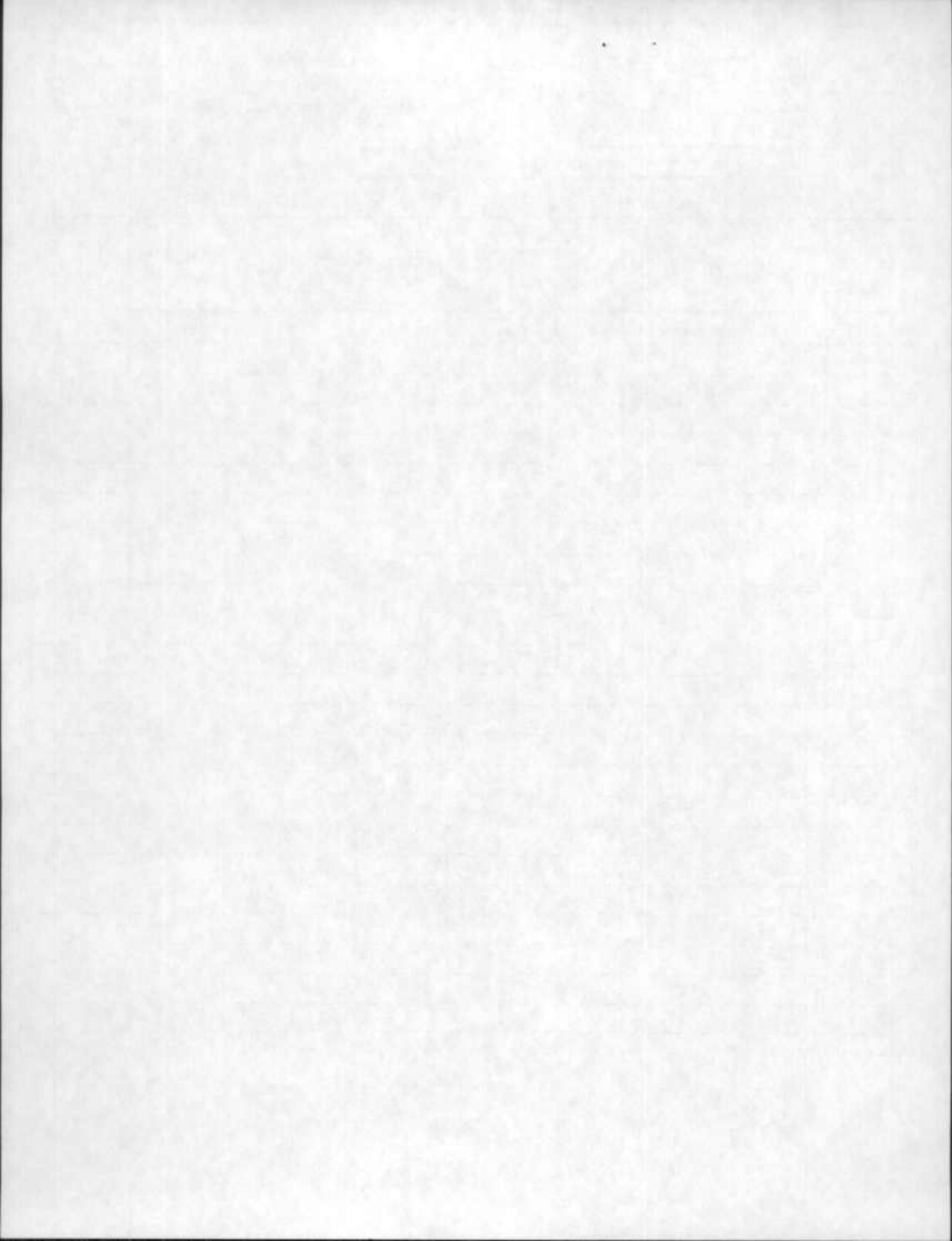
DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. 06W25	DATE REC'D 7-5-05
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE 36 SECTION(S) 27	NO. OF CU. FT 6
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS Drawing #	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	12 Rolls		
1 of 12	MTA-T-0819-0140 MARC BWI Parking Garage Expansion General Notes & Details	SCHEDULE # 400 2540 All items 1-3 July 2011	
2 of 12	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Anchor Plan		
3 of 12	MTA-T-0845-0140 Bush Bus Division Bush Street Renovation		
4 of 12	MTA-T-0059-0140 Hamburg Street Light Rail Station		
5 of 12	MTA-T-0819-0140 MARC BWI Parking Garage Expansion Level 2 Area North Structure		
6 of 12	MTA-T-0845-0140 Bush Bus Division 1300 Bush Street Renovation		
7 of 12	MTA-T-0845-0140 Bush Bus Division 1300 Bush Street Renovation		
8 of 12	MTA-0493 Building Thermal Upgrades Bush Complex Building #1		
9 of 12	MTA-0493 Building Thermal Upgrades Bush Complex Building #1 Electric		
10 of 12	Structural Steel & Maintenance Platform Revised Shop Dwgs		
11 of 12	MTA-4316-103 Germantown Parking Lot Expansion		
12 of 12	MTA-0329-0240 Lexington Market Metro Station & Continuous Tunnel Fire Protection System Renovations		

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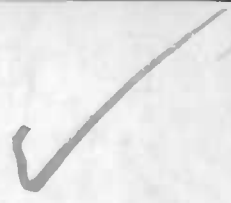
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E

RECORDS TRANSMITTAL AND RECEIPT



DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO. 956949	DATE REC'D 2-2-95
1. MASS TRANSIT ADMINISTRATION			RM CODE 26.01.06.01
B. DIVISION/UNIT FINANCE - GRANT ACCOUNTING		LOCATION RANGE SECTION(S) 109 11	NO. OF CU. FT. 5
C. MAILING ADDRESS 1515 WASHINGTON BLVD BALTIMORE, MD 21230		RECORDS CENTER MANAGER	
D. PHONE NO. (410) 333-4802		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL <i>James Renner</i>			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
		SCHEDULE 992 ITEM NO. 1B DISPOSAL DATE
51	Grant Accounting Invoices - FY'87 Z-001---Z-089	JUNE 30, 2011
52	" " " " Z-090---Z-140	"
53	" " " " Z-141---Z-210	"
54	" " " " Z-211---Z-275	"
55	" " " " Z-276---Z-299 Z-001---Z-025	"

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