

24.01	MAIF	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate  Retain one (1) copy and forward original to address at left.
	Reporting Agency		
	Claims Minor files		
	Division or Unit		

**C E R T I F I C A T E   O F   R E C O R D S   D I S P O S A L**

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
96W139 0	Claim Files	1978	A1-8	1986	1	1/2009	Recycle
96W139 1	Claim Files	1978	A1-8	1986	2	1/2009	Recycle
96W172 7	Claim Files	1978	A1-8	1986	1	1/2009	Recycle
97W316	Claim Files	1978	A1-8	1986	1	1/2009	Recycle
99W320	Claim Files	1978	A1-8	1986-1987	3	1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle

I hereby certify that the records listed above were disposed of as indicated.

Charlie P Lopez

Records Center Manager

Signature

Title

June 30, 2009

Date

DGS 550-2 (Rev. 1/93)

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MARYLAND AUTOMOBILE INSURANCE FUND	ACCESSION NO. 96W1390	DATE REC'D 4-23-96
B. DIVISION/UNIT ADAMS - CLAIMS MINOR FILES	96W1390	RM CODE 24.01
C. MAILING ADDRESS  1750 FOREST DRIVE ANNAPOLIS, MARYLAND 21401-4294	LOCATION RANGE SECTION(S) 34 ✓ 11	NO. OF CU. FT.  1
D. PHONE NO. 410 - 269 - 8558	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL CJ MUMME, RECORDS ADMINISTRATOR	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
----------------	--	---

1 Boxes

CLAIM FILES " MINOR " BODILY INJURY

1226 - ITEM 21-

07/01/08

1978 A1 - 8

Maryland Automobile Insurance Fund  
Retention Schedule: 1226 Schedule Destruction Date: 07/01/08  
\*\*\*\*\* Transmittal for Transfer to OffSite Storage \*\*\*\*\*  
Consolidated Report in the Item Number Sequence

Department	Title	Item Number	Volume Boxes	Total Boxes	Special Instructions
CLAIMS MINOR FILES	CLAIM FILES " MINOR " BODILLY INJURY	21	1	OF 01	WAIT TRANS

Consolidated Total: 01 OF 01

Maryland Automobile Insurance Fund

Retention Schedule: 1226 Scheduled Destruction Date: 07/01/08

Requesting Authorization to Transmit records to an Offsite Storage Facility

Transmittal Box Number	MAIF Box #	Description of Contents in Box	Responsible Individual	Applicable Item #	Retention Schedule	Status of Transmittal	
01	OF 01	A	6873 CLAIM MINOR FILES D.O.B. 06/01/86	ADAMS	21	1226	WAIT TRANS
Record #:	9258		CLAIMS MINOR FILES				

Consolidated Total of Detail Transmittal Report: 01 OF 01 Boxes

OFF-SITE RECORDS STORAGE SHIPMENT REQUEST FORM

3-18-96  
①

\* Item Number from the Retention Schedule must be listed!  
 Scheduled Destruct Date must be timeframe stipulated in Retention Schedule

( Please Select appropriate box for storage delivery)

- Madison Street       State Records-Jessup     State Archives-Annapolis

Responsible Individual (Print Name): Michael Butler Department: Class Mail/E/e

MAIF BOX #	Description / Contents of Box (Inclusive of oldest date in box)	* Item Number	DGS BOX #	Record Number	<input checked="" type="checkbox"/> Scheduled Destruct Date	<input checked="" type="checkbox"/> Confirm Receipt
①	AC 873	21	1981	9258	07-01-08	
②						
③						
④						
⑤						
⑥						
⑦						
⑧						
⑨						
⑩						



**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MARYLAND AUTOMOBILE INSURANCE FUND		ACCESSION NO. 96W1391	DATE REC'D 4-23-96
B. DIVISION/UNIT ADAMS - CLAIMS MINOR FILES			RM CODE 24.01
C. MAILING ADDRESS 1750 FOREST DRIVE ANNAPOLIS, MARYLAND 21401-4294		LOCATION RANGE SECTION(S) 163 ✓ 6	NO. OF CU. FT. 2
D. PHONE NO. 410 - 269 - 8558		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL CJ MUMME, RECORDS ADMINISTRATOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 2 Boxes	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CLAIM FILES " MINOR " BODILY INJURY	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1226 - ITEM 21 01/01/09 1978 A) - 8	

Maryland Automobile Insurance Fund  
Retention Schedule: 1226      Schedule Destruction Date: 01/01/09  
\*\*\*\*\* Transmittal for Transfer to OffSite Storage \*\*\*\*\*  
Consolidated Report in the Item Number Sequence

Department	Title	Item Number	Volume Boxes	Total Boxes	Special Instructions
CLAIMS MINOR FILES	CLAIM FILES " MINOR " BODILY INJURY	21	2	OF 02	WAIT TRANS

Consolidated Total: 02      OF 02



Maryland Automobile Insurance Fund

Retention Schedule: 1226 Scheduled Destruction Date: 01/01/09

Requesting Authorization to Transmit records to an OffSite Storage Facility

Transmittal Box Number	MAIF Box #	Description of Contents in Box	Responsible Individual	Applicable Item #	Retention Schedule	Status of Transmittal		
01	OF 02	A	6724	CLAIM MINOR FILES D.O.B. 12-31-86	ADAMS	21	1226	WAIT TRANS
	Record #:		9230		CLAIMS MINOR FILES			
02	OF 02	A	6962	CLAIM MINOR FILES D.O.B. 12-30-86	ADAMS	21	1226	WAIT TRANS
	Record #:		9231		CLAIMS MINOR FILES			

Consolidated Total of Detail Transmittal Report: 02 OF 02 Boxes

OFF-SITE RECORDS STORAGE SHIPMENT REQUEST FORM

3-11-96  
②

\* Item Number from the Retention Schedule must be listed!  
 Scheduled Destruct Date must be timeframe stipulated in Retention Schedule

( Please Select appropriate box for storage delivery )

- Madison Street       State Records-Jessup     State Archives-Annapolis

Responsible Individual (Print Name): Michael Butler Department: Cms MAIF File

MAIF BOX #	Description / Contents of Box (Inclusive of oldest date in box)	* Item Number	DGS BOX #	Record Number	<input checked="" type="checkbox"/> Scheduled Destruct Date	<input checked="" type="checkbox"/> Confirm Receipt
1	MAIF 12/31/86	21	1082	9230	01-01-2009	
2	MAIF 12/30/86	21	2082	9231	01-01-2009	
3						
4						
5						
6						
7						
8						
9						
10						



**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MARYLAND AUTOMOBILE INSURANCE FUND	ACCESSION NO. 96W1727	DATE REC'D 6-25-96
B. DIVISION/UNIT ADAMS - CLAIMS MINOR FILES		RM CODE 24.01
C. MAILING ADDRESS  1750 FOREST DRIVE ANNAPOLIS, MARYLAND 21401-4294	LOCATION RANGE SECTION(S) 113 ✓ 26	NO. OF CU. FT. 1
D. PHONE NO. 410 - 269 - 8558	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL CJ MUMME, RECORDS ADMINISTRATOR	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
----------------	--	---

01 Box

CLAIM FILES " MINOR " BODILY INJURY

1226 — ITEM 21 —

01/01/09

1978 A1 - 8

1/2009

Maryland Automobile Insurance Fund  
Retention Schedule: 1226      Schedule Destruction Date: 01/01/09  
\*\*\*\*\* Transmittal for Transfer to OffSite Storage \*\*\*\*\*  
Consolidated Report in the Item Number Sequence

Department	Title	Item Number	Volume Boxes	Total Boxes	Special Instructions
CLAIMS MINOR FILES	CLAIM FILES " MINOR " BODILY INJURY	21	1	1 OF 01	WAIT TRANS

Consolidated Total: 01      OF 01

Maryland Automobile Insurance Fund

Retention Schedule: 1226 Scheduled Destruction Date: 01/01/09

Requesting Authorization to Transmit records to an OffSite Storage Facility

Transmittal Box Number	MAIF Box #	Description of Contents in Box	Responsible Individual	Applicable Item #	Retention Schedule	Status of Transmittal		
01	OF 01	M	8039	CLAIM FILES "MINOR" BODILY INJURY	ADAMS	21	1226	WAIT TRANS
	Record #:		9601	DOB 11/28/1986	CLAIMS MINOR FILES			

Consolidated Total of Detail Transmittal Report: 01 OF 01 Boxes

**OFF-SITE RECORDS STORAGE SHIPMENT REQUEST FORM**

4/21

\* Item Number from the Retention Schedule must be listed!  
 Scheduled Destruct Date must be timeframe stipulated in Retention Schedule

( Please Select appropriate box for storage delivery )

- Madison Street       State Records-Jessup     State Archives-Annapolis

Responsible Individual (Print Name): John Adams Department: CLAS MFE

MAIF BOX #	Description / Contents of Box (Inclusive of oldest date in box)	* Item Number	DGS BOX #	Record Number	<input checked="" type="checkbox"/> Scheduled Destruct Date	<input checked="" type="checkbox"/> Confirm Receipt
1	MS039	21	1081	9601	1/09	
2						
3						
4						
5						
6						
7						
8						
9						
10						

R-113  
S-26

The first part of the paper is devoted to a review of the literature on the effects of pH on the stability of proteins. It is found that the stability of proteins is generally maximum at the isoelectric point (pI) and that the stability decreases as the pH deviates from the pI. This is due to the fact that at the pI the net charge on the protein is zero and the electrostatic repulsion between the protein molecules is minimized.

The second part of the paper describes the experimental methods used to determine the pI of various proteins. The method of isoelectric focusing is used, which involves the separation of proteins on a gel based on their isoelectric points. The pI of a protein is determined by comparing the position of the protein band on the gel to the positions of known standards.

The results of the experiments are presented in Table I. The pI values for the various proteins are listed, and it is seen that the pI values are generally in the range of 4 to 6. This is consistent with the fact that most proteins are acidic in nature. The stability of the proteins at their respective pI values is also noted.

Protein	pI	Stability at pI
Albumin	4.7	High
Globulin	5.1	High
Casein	4.7	High
Lysozyme	5.2	High
Pepsin	1.0	Low
Trypsin	8.5	Low
Chymotrypsin	5.5	High
Trypsinogen	10.5	Low
Chymotrypsinogen	5.5	High
Trypsinogen	10.5	Low

The stability of the proteins at their respective pI values is also noted. It is found that the stability is generally high at the pI and decreases as the pH deviates from the pI. This is due to the fact that at the pI the net charge on the protein is zero and the electrostatic repulsion between the protein molecules is minimized.



**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MARYLAND AUTOMOBILE INSURANCE FUND		ACCESSION NO. <b>97W316</b>	DATE REC'D <b>9-16-96</b>
B. DIVISION/UNIT ADAMS - CLAIMS MINOR FILES			RM CODE <b>24.01</b>
C. MAILING ADDRESS  1750 FOREST DRIVE ANNAPOLIS, MARYLAND 21401-4294		RANGE <b>114</b>	LOCATION SECTION(S) <b>16</b>
D. PHONE NO. 410 - 269 - 8558		NO. OF CU. FT. <b>1</b>	
E. AGENCY OFFICIAL CJ MUMME, RECORDS ADMINISTRATOR		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 01 Box	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CLAIM FILES " MINOR " BODILY INJURY	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <del>1226 - ITEM 21</del> 01/01/09 <b>1978 A1 - 8</b> <b>1/2009</b>	

Maryland Automobile Insurance Fund

Retention Schedule: 1226 Schedule Destruction Date: 01/01/09

\*\*\*\*\* Transmittal for Transfer to OffSite Storage \*\*\*\*\*  
Consolidated Report in the Item Number Sequence

Department	Title	Item Number	Volume Boxes	Total Boxes	Special Instructions
CLAIMS MINOR FILES	CLAIM FILES " MINOR " BODILY INJURY	21	1	01	WAIT TRANS

Consolidated Total: 01 OF 01

Maryland Automobile Insurance Fund

Retention Schedule: 1226 Scheduled Destruction Date: 01/01/09

Requesting Authorization to Transmit records to an OffSite Storage Facility

Transmittal Box Number	MAIF Box #	Description of Contents in Box	Responsible Individual	Applicable Item #	Retention Schedule	Status of Transmittal		
01	OF 01	M	8100	CLAIM FILES "MINOR" BODILY INJURY	ADAMS	21	1226	WAT TRANS
Record # :	9832	DOB 12/31/86	CLAIMS MINOR FILES					

Consolidated Total of Detail Transmittal Report: 01 OF 01 Boxes

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MARYLAND AUTOMOBILE INSURANCE FUND		ACCESSION NO.  99W320	DATE REC'D 11-2-98
B. DIVISION/UNIT ADAMS, JEAN - CLAIMS MINOR			RM CODE 24.01
C. MAILING ADDRESS  1750 FOREST DRIVE ANNAPOLIS, MARYLAND 21401-4294		RANGE 48	LOCATION SECTION(S) 12
D. PHONE NO. 410 - 269 - 8558		NO. OF CU. FT. 3	
E. AGENCY OFFICIAL CJ MUMME, RECORDS ADMINISTRATOR		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 03 Boxes	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CLAIM FILES " MINOR " BODILY INJURY	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <del>1226 - ITEM 21</del> 01/01/09 1978 A1 - 8 1/09	

Maryland Automobile Insurance Fund

Retention Schedule: 1226 Scheduled Destruction Date: 01/01/09

Requesting Authorization to Transmit records to an OffSite Storage Facility

Transmittal Box Number	MAIF Box #	Description of Contents in Box	Responsible Individual	Applicable Item #	Retention Schedule	Status of Transmittal
01	OF 03 Record #:	M 8107 - CLAIM MINOR BI FILES 11026 DOB 08-07-1987	ADAMS, JEAN CLAIMS MINOR FILES	21	1226	WAIT TRANS
02	OF 03 Record #:	M 8167 - CLAIM MINOR BI FILES 11027 DOB 12-01-1986	ADAMS, JEAN CLAIMS MINOR FILES	21	1226	WAIT TRANS
03	OF 03 Record #:	M 8160 - CLAIM MINOR BI FILES 11028 DOB 06-12-1987	ADAMS, JEAN CLAIMS MINOR FILES	21	1226	WAIT TRANS

Consolidated Total of Detail Transmittal Report:

03 OF 03 Boxes

R-48

S-12

25.01	MSRA	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate  Retain one (1) copy and forward original to address at left.
	Reporting Agency		
	Accounting		
	Division or Unit		

**C E R T I F I C A T E   O F   R E C O R D S   D I S P O S A L**

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
98W816	Check Registers	1824	1	1997-1998	12	1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle

I hereby certify that the records listed above were disposed of as indicated.

Charlie P Lopez

Records Center Manager

Signature

Title

June 30, 2009

Date

DGS 550-2 (Rev. 1/93)

APRIL 15, 98

RECORDS TRANSMITTAL AND RECEIPT

SIXTEEN OF 16

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland State Retirement Agency		ACCESSION NO.	DATE REC'D 5-1-98
B. DIVISION/UNIT ACCOUNTING (#1)		98W816	RM CODE 25.01
C. MAILING ADDRESS 301 W. Preston Street, RM. 704 Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 35 ✓ 22	NO. OF CU. FT. 12
D. PHONE NO. (410) 767-4070		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL George Sakkal, Director Office Services <i>JS</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
280	ACCOUNTING: 12/97 RETIREMENT CHK. REGISTER	SA. #1824, #1, 4/2008
281	" , 1/98, JAN. 98, EFT ADVISE "	" #1, 1/2008
282	" , 1/98, " " , CHECK REGISTERS	Jan. 1/2008
283	" , 1/98, JAN. 98, EFT ADVISE "	2009. 1/2008
284	" , " " " " " "	. . . 1/2008
285	" , 2/98, CHECK REGISTER	. . . 2/2008
286	" , 3/98, " " "	. . . 3/2008
287	" , 2/98, FEB. 1998, EFT ADVISE "	. . . 2/2008
288	" , 2/98 " " , " " "	. . . 2/2008
289	" , 2/98 " " , " " "	. . . 2/2008
290	" , 12/97, DEC. 97, EFT ADVISE REGISTER	. . . 12/2008
291	" , 12/97, " " , " " "	. . . 12/2008
	(END OF YR. 2008)	Disposal date: January 2009



R-35

S-22

NAME OF ...

10-1-2

10-2-2

10-3-2

10-4-2

10-5-2  
 10-6-2  
 10-7-2  
 10-8-2  
 10-9-2  
 10-10-2  
 10-11-2  
 10-12-2  
 10-13-2  
 10-14-2  
 10-15-2  
 10-16-2  
 10-17-2  
 10-18-2  
 10-19-2  
 10-20-2  
 10-21-2  
 10-22-2  
 10-23-2  
 10-24-2  
 10-25-2  
 10-26-2  
 10-27-2  
 10-28-2  
 10-29-2  
 10-30-2  
 10-31-2  
 10-32-2  
 10-33-2  
 10-34-2  
 10-35-2  
 10-36-2  
 10-37-2  
 10-38-2  
 10-39-2  
 10-40-2  
 10-41-2  
 10-42-2  
 10-43-2  
 10-44-2  
 10-45-2  
 10-46-2  
 10-47-2  
 10-48-2  
 10-49-2  
 10-50-2  
 10-51-2  
 10-52-2  
 10-53-2  
 10-54-2  
 10-55-2  
 10-56-2  
 10-57-2  
 10-58-2  
 10-59-2  
 10-60-2  
 10-61-2  
 10-62-2  
 10-63-2  
 10-64-2  
 10-65-2  
 10-66-2  
 10-67-2  
 10-68-2  
 10-69-2  
 10-70-2  
 10-71-2  
 10-72-2  
 10-73-2  
 10-74-2  
 10-75-2  
 10-76-2  
 10-77-2  
 10-78-2  
 10-79-2  
 10-80-2  
 10-81-2  
 10-82-2  
 10-83-2  
 10-84-2  
 10-85-2  
 10-86-2  
 10-87-2  
 10-88-2  
 10-89-2  
 10-90-2  
 10-91-2  
 10-92-2  
 10-93-2  
 10-94-2  
 10-95-2  
 10-96-2  
 10-97-2  
 10-98-2  
 10-99-2  
 10-100-2

(DUBOIS)

26.01.01	MAA <i>DOT</i>	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency			Retain one (1) copy and forward original to address at left.
Fire-Rescue Service			
Division or Unit			

## C E R T I F I C A T E   O F   R E C O R D S   D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
90W456	Activity Sheets/Response Reports	1162	B-1	1983	1	1/2009	Recycle
91W211	Operations Log	1162	A-1	1987	1	1/2009	Recycle
99W971	Revenue & CPT	1159	C1	1998	3	1/2009	Recycle
02W82	Audit Packets/Terminated Files	1159	C1		2	1/2009	Recycle
05W953	Distribution of Charges	1159	B2	2003-2334	1	1/2009	Recycle
05W954	Evidence of Payment	1159	B17	2001	1	1/2009	Recycle
05W146 8	Paid Parking summonses	1159	B13	2004	7	1/2009	Recycle
07W387	Accounts Payable	1159	B9	2004-2005	23	1/2009	Recycle
07W388	Accounts Receivable	1159	B9	2004-2005	6	1/2009	Recycle
07W389	Accounts Receivable	1159	B9	2004-2005	4	1/2009	Recycle
07W390	Distribution & Charges	1159	B2	2004-2005	2	1/2009	Recycle
07W391	Accounts Receivable	1159	B9	2004-2005	2	1/2009	Recycle
07W392	Accounts Receivable	1159	B9	2004-2005	2	1/2009	Recycle
07W393	Accounts Receivable	1159	4	2004-2005	2	1/2009	Recycle
07W394	Accounts Receivable	1159	B9	2004-2005	1	1/2009	Recycle

I hereby certify that the records listed above were disposed of as indicated.

Charlie P Lopez

Records Center Manager

Signature

Title

June 30, 2009

Date

DGS 550-2 (Rev. 1/93)

E

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Aviation Admn.		ACCESSION NO. 90W456	DATE REC'D 10-27-89
B. DIVISION/UNIT Fire-Rescue Service			FM CODE 26.01.01
C. MAILING ADDRESS P.O. Box 8766 BWI Airport, Md. 21240		LOCATION RANGE SECTION(S) 40 ✓ 29	NO. OF CU. FT. 1
D. PHONE NO. 859-7646		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Barbara Hemmeter Barbara Hemmeter		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Fire-Rescue Daily Activity Sheets 6-1-83 Through 12-31-83	Sch 1162 B-1 1-1-2009
	Fire-Rescue Response Reports 6-1-83 Through 12-31-83	Sch 1162 B-2 1-1-2009

R-40  
S-29

R-40-01

12/10/01

12/10/01

12/10/01

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p><b>A. AGENCY</b> 1. MARYLAND AVIATION ADMINISTRATION</p> <p><b>B. DIVISION/UNIT</b> AIRPORT OPERATIONS CENTER</p> <p><b>C. MAILING ADDRESS</b> TERMINAL BUILDING P.O. BOX 8766 BWI AIRPORT, MD 21240</p> <p><b>D. PHONE NO.</b> 301-859-7018</p> <p><b>E. AGENCY OFFICIAL</b> Evelyn M. Kellner <i>Evelyn M. Kellner</i> Manager, Administrative Services</p>	<p>ACCESSION NO. <i>91W211</i></p> <p>LOCATION RANGE SECTION(S) <i>38 ✓ 11</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>8-31-90</i></p> <p>RM CODE <i>26.01.01</i></p> <p>NO. OF CU. FT. <i>1</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p><b>2. BOX NUMBERS</b></p> <p>1</p>	<p><b>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</b></p> <p>OPERATIONS LOG (MAA-140) AND SELF INSPECTION CHECKLIST (MAA-139)  JANUARY 1987 thru DECEMBER 1987</p>	<p><b>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE</b></p> <p>1162-A1  JANUARY 2009</p>

R-38

S-11

08-18-8

1166110

11 11 88

**RECORDS TRANSMITTAL AND RECEIPT**

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Aviation Administration		ACCESSION NO. <b>99W 971</b>	DATE REC'D <b>6-9-99</b>
B. DIVISION/UNIT Office of Business Administration Finance/Audit Section			RM CODE <b>26.01.01</b>
C. MAILING ADDRESS P.O. Bo 8644 BWI Airport, MD. 21240		LOCATION RANGE SECTION(S) <b>4 4</b>	NO. OF CU. FT. <b>3</b>
D. PHONE NO. (410) 859- <del>7283</del> 7646		RECORDS CENTER MANAGER <i>Jm</i>	
E. AGENCY OFFICIAL <i>Paul Beatty</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	MPLP Revenue + CPT - 3/98	1159.c1	12/2008
2	MPLP Revenue + CPT - 2/98	1159.c1	12/2008
3	MPLP Revenue + CPT - 5/98	1159.c1	12/2008
			Jan. 2009
			Disposal eps

R4  
S4

10/10/99

3-10-99

RECEIVED

FEB 10 1999

RECORDS MANAGEMENT



E

DEPARTMENT OF GENERAL SERVICES  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Aviation Administration	Accession No. 02W82	Date Rec'd 8-29-01
		RM Code 26-01-01
B. Division/Unit Office of Business Administration Finance/Audit Section	Location Range Section(s) 50-34	No. of Cu. Ft. 2
C. Mailing Address 901 Elkridge Landing - Suite 201 Linthicum, Md 21090	Records Center Manager	
D. Phone No. (410) 859-7728	To Be Completed At State Records Management Center	
E. Agency Official		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
1 2	Audit Packets (MPLP Activity Reports + CPT Reports) Terminated File + MPLP Revenue + CPT Reports	12/2008-1159C1 12/2000-1159C1 1/2009

R-50  
S-34

11-15-8

15-10-80

11/15/80

~~15/10/80~~

E

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**

2004 OCT -5 AM 11: 47

Directions: Please Type Or Print Clearly All Entries

A. Agency MARYLAND AVIATION ADMINISTRATION		Accession No. <b>05W953</b>	Date Rec'd <b>3-21-05</b>
B. Division/Unit Finance/Accounting		Location Range Section(s)	RM Code <b>26.01.01</b>
C. Mailing Address 901 Elkridge Landing Road Linthicum, MD 21090		<b>33 ✓ 15</b>	No. of Cu. Ft. <b>1</b>
D. Phone No. 410 859-7646		Records Center Manager	
E. Agency Official Lee Brittingham		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
1 of 1	<p><u>FUND COORDINATOR:</u> Dale Hyatt 410-684-3069 ✓</p> <p><i>Distribution of Charges</i></p> <p>Closed Escrows, Retainages &amp; State Grants (7/1/03-6/30/04)</p>	<p>Schedule 1159 B 2</p> <p>06/30/08 plus Audit</p> <p><i>7/08</i></p> <p><i>Extended - 7/09</i></p> <p><i>1/09</i></p>

DGS 550-5 (Rev. 12/88) USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

R-33

S. 15

3-15-8

DOWN

3-15-8

E

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

2004 OCT -5 AM 11: 47

A. Agency MARYLAND AVIATION ADMINISTRATION	Accession No. <b>05W954</b>	Date Rec'd <b>3-21-05</b>
		RM Code <b>26-01-01</b>
B. Division/Unit Finance/Accounting	Location Range Section(s) <b>33-15</b>	No. of Cu. Ft. <b>1</b>
C. Mailing Address 901 Elkridge Landing Road Linthicum, MD 21090	Records Center Manager	
D. Phone No. Dale Hyatt 410 684-3069	To Be Completed At State Records Management Center	
E. Agency Official Lee Brittingham 410 859-7646		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
1 of 1	<u>FUNDS COORDINATOR</u> <i>Evidence of Payment</i> LOC 449-484 FY 01	✓ Schedule 1159 B 17 06/30/08 plus Audit <b>7/08</b> (will be retained beyond set retention until grants related to LOC are closed) <i>Extended</i> <b>7/09</b> <b>1/09</b>

DGS 550-5 (Rev. 12/88) USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

R-33

S. 15

10-10-15

10-10-15

10-10-15

10-10-15

10-10-15

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**

Directions: Please Type Or Print Clearly All Entries

Date Submitted: \_\_\_\_\_

<b>A. Agency</b> MARYLAND AVIATION ADMINISTRATION	<b>Accession No.</b> 05W1468	<b>Date Rec'd</b> 6-24-05 <b>RM Code</b> 26.01.01
<b>B. Division/Unit</b> FINANCE/ACCOUNTING	<b>Location Range Section(s)</b> 54 13	<b>No. of Cu. Ft.</b> 7
<b>C. Mailing Address</b> 901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090		
<b>D. Phone No.</b> 410-859-7646	Records Center Manager	
<b>E. Agency Official</b> LEE BRITTINGHAM	<b>To Be Completed At</b> State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	<b>Banking Services Unit</b> <u>Keep for Audit of Fiscal Year Ending June 30, 2005</u> <b>PAID PARKING SUMMONSES:</b>	1159-B13 6/30/08 plus Audit
1 of 7	Check Copies of Paid Parking Summonses 6/1/04 - 6/30/04	<i>Extended -</i> 7/2008 7/2009 1/2009
2 of 7	Check Copies of Paid Parking Summonses 7/1/04 - 7/30/04	
3 of 7	Check Copies of Paid Parking Summonses 8/1/04 - 8/31/04	
4 of 7	Check Copies of Paid Parking Summonses 9/1/04 - 9/30/04	
5 of 7	Check Copies of Paid Parking Summonses 10/1/04 - 10/31/04	
6 of 7	Check Copies of Paid Parking Summonses 11/1/04 - 11/30/04	
7 of 7	Check Copies of Paid Parking Summonses 12/1/04 - 12/31/04	

DGS 550-5 (Rev. 12/88) USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

R-54

S-13

RECEIVED  
JAN 13 1954



E ✓

DEPARTMENT OF GENERAL SERVICES  
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted:

A. Agency <b>MARYLAND AVIATION ADMINISTRATION</b>		Accession No. <b>07W387</b>	Date Rec'd <b>11-9-06</b>
B. Division/Unit <b>FINANCE/ACCOUNTING</b>		Location Range Section(s) <b>10 27</b>	RM Code <b>26.01.01</b>
C. Mailing Address <b>901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090</b>		No. of Cu. Ft. <b>23</b>	
D. Phone No. <b>Lori Rowzie 410-859-7628</b>		Records Center Manager	
E. Agency Official <b>BARBARA WRIGHT - 410 855-6037</b>		To Be Completed At State Records Management Center	
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date	
	located 2 <sup>nd</sup> floor storage		
	<b>Accounts Payable Paid Bills &amp; Invoices</b>	Schedule 1159 Item B9	
1 of 23	Paid Inv. A Misc. - Akal Sec. 7/04 - 6/05		
2 of 23	Paid Inv. All American Env. - B&B Lighting 7/04 - 6/05	7/08 + audit	
3 of 23	Paid Inv. BFI 7/04 - 6/05	<i>Extended 7/09 1/09</i>	
4 of 23	Paid Inv RWACA - ROA 7/04 - 6/05		
5 of 23	Invoices BOA - CTI Consult. 7/04 - 6/05	<i>Disposal CPL</i>	
6 of 23	Invoices Cabot Industries - Comcast 7/04 - 6/05		
7 of 23	Invoices Commercial Fuel - Consolidated Eng. 7/04 - 6/05		
Move to Jessup			

DGS 550-5 (Rev. 12/88) USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 278, JESSUP, MD, 20794 (TELEPHONE 790 1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: \_\_\_\_\_

<p>A. Agency <b>MARYLAND AVIATION ADMINISTRATION</b></p>	<p>Accession No. <b>07W387</b></p>	<p>Date Rec'd <b>11-9-06</b></p>
<p>B. Division/Unit <b>FINANCE/ACCOUNTING</b></p>	<p>Location Range Section(s) <b>10 27</b></p>	<p>RM Code <b>26-01-01</b></p> <p>No. of Cu. Ft. <b>23</b></p>
<p>C. Mailing Address <b>901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090</b></p>	<p>Records Center Manager</p>	
<p>D. Phone No. <b>Lori Rowzie 410-859-7628</b></p>	<p>To Be Completed At <b>State Records Management Center</b></p>	
<p>E. Agency Official <b>BARBARA WRIGHT 410 855-6037</b></p>		

2. Box Numbers	3. Description of Records with Inclusive Dates Located 2 <sup>nd</sup> Floor Storage	4. Disposal authority, Schedule, Item No. Disposal Date
	Accounts Payable – Paid Bills and Invoices	
8 of 23	Invoices Consolidated Eng. – Cryotech 7/04 – 6/05	Schedule # 1159 Item B9
9 of 23	Invoices CSCI – Earthlink 7/04 – 6/05	7/08 + Audit
10 of 23	Invoices – Eastern Elec. – Fed EX	
11 of 23	Invoices Jan Ferguson – GTSI 7/04 – 6/05	
12 of 23	Invoices Hl misc. – Hawkins Eletric 7/04 – 6/05	
13 of 23	Paid Inv. Hawkins Elect – F& F Jacobs 7/04 – 6/05	

DGS 550-5 (Rev. 12/88) USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: \_\_\_\_\_

<b>A. Agency</b>  MARYLAND AVIATION ADMINISTRATION	<b>Accession No.</b>  07W387	<b>Date Rec'd</b> 11-9-06 <b>RM Code</b> 26.01.01
<b>B. Division/Unit</b> FINANCE/ACCOUNTING	<b>Location</b> Range Section(s)  10 27	<b>No. of Cu. Ft.</b>  23
<b>C. Mailing Address</b> 901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090		
<b>D. Phone No.</b> Lori Rowzie 410-859-7628	<b>Records Center Manager</b>	
<b>E. Agency Official</b> BARBARA WRIGHT 410 855-6037	<b>To Be Completed At</b> State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	<u>Accounts Receivable – Paid Bills and Invoices</u>	
14 of 23	Invoices Jads County – MA Com 7/04 – 6/05	Schedule #1159 Item B9
15 of 23	Invoices M&T Bank - Matrix. 7/04 – 6/05	7/08 + audit
16 of 23	Invoices MBC Precision – New Pig 7/04 – 6/05	
17 of 23	Paid Inv. Nextel – Paramount Door 7/04 – 6/05	
18 of 23	Paid Inv. Paramount Pkg. – Rexell 7/04 – 6/05	
19 of 23	Invoices Ricci Brothers - Sexauler. 7/04 – 6/05	
20 of 23	Invoices Shanes Shoes – Traffic Signal 7/04 – 6/05	

jessup

21 of 23	Invoices Transcore – Utility Loc. 7/04 –6/05	
22 of 23	Invoices V misc. - Verizon 7/04 –6/05	
23 of 23	Invoices Verizon – Z Telcompass 7/04 –6/05	
	<b>Move to Jessup</b>	

R 10  
S 27

E ✓

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency <b>MARYLAND AVIATION ADMINISTRATION</b>		Accession No. <b>07W388</b>	Date Rec'd <b>11-9-06</b>
B. Division/Unit <b>FINANCE/ACCOUNTING</b>		Location Range Section(s) <b>10 27</b>	RM Code <b>26.01.01</b>
C. Mailing Address <b>901 ELKRIDGE LANDING RD, LINTHICUM MD</b>		No. of Cu. Ft. <b>6</b>	
D. Phone No. <b>Joan Pusinsky 410 859-7014</b>		Records Center Manager	
E. Agency Official <b>Barbara Wright 410 85<sup>5</sup>-6037</b>		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	<u>Accounts Receivable</u>	
1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6	<u>Cert of Deposits + Bank Deposit Slips</u> FY 05 7/01/04-6/30/05 07/01/04- 08/30/04      with worksheets 09/01/04-10/29/04 11/01/04-01/10/05 01/11/05-03/21/05 03/22/05-05/27/05 05/28/05-06/30/05	Schedule # 1159 Item B 9 Disposal Date 6/30/08 plus audit 7/2008 <i>Extended 7/2009</i> 1/2009 Disposal CPS Send to Jessup

R 10  
S 27

10-10-01  
10-10-01

2-10-01

E ✓

DEPARTMENT OF GENERAL SERVICES  
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: \_\_\_\_\_

A. Agency <b>MARYLAND AVIATION ADMINISTRATION</b>	Accession No. <b>07W389</b>	Date Rec'd <b>11-9-06</b>
		RM Code <b>26.01.01</b>
B. Division/Unit <b>FINANCE/ACCOUNTING</b>	Location Range Section(s) <b>10 27</b>	No. of Cu. Ft. <b>4</b>
C. Mailing Address <b>901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090</b>	Records Center Manager	
D. Phone No. <b>Lori Rowzie 410 859-7628</b>	To Be Completed At State Records Management Center	
E. Agency Official <b>Barbara Wright 410 855-6037</b>		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	Located 2 <sup>nd</sup> Floor Storage	
	<b><u>Accounts Receivable - Paid Bills and Invoices</u></b>	
1 of 4	Invoices ABX - CJ Int. 7/04 - 6/05	Schedule #1159 Item B9
2 of 4	Invoices Coleman - Icelander 7/04 - 6/05	7/08 + audit <i>7/09</i>
3 of 4	Invoices - Just Plain Clean - Southwest 7/04 - 6/05	<i>1/09</i>
4 of 4	Invoices - Supershuttle - Worldwide 7/04 - 6/05	<i>Disposal CPL</i>
	Send to Jessup	



R 10  
S 27



E ✓

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**

Directions: Please Type Or Print Clearly All Entries

Date Submitted: \_\_\_\_\_

A. Agency <b>MARYLAND AVIATION ADMINISTRATION</b>	Accession No. <b>07W390</b>	Date Rec'd <b>11-9-06</b>
		RM Code <b>26.01.01</b>
B. Division/Unit <b>FINANCE/ACCOUNTING</b>	Location Range Section(s) <b>10 27</b>	No. of Cu. Ft. <b>2</b>
C. Mailing Address <b>901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090</b>	Records Center Manager	
D. Phone No. <b>Lori Rowzie 410-859-7628</b>	To Be Completed At State Records Management Center	
E. Agency Official <b>BARBARA WRIGHT - 410 855-6037</b>		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	Located 2 <sup>nd</sup> floor storage	
	<b><u>Distribution &amp; Charges</u></b>	
Box 1	Closed State Grants 7/04 - 6/05	Schedule 1159 Item B2
Box 2	Closed Escrows 7/04 - 6/05	7/08 + audit <i>Extended</i> <del>7/09</del> 1/09
	<b>Send to Jessup</b>	<i>Disposal</i> <i>CPS</i>

R 10  
S 27

STANDARD  
S 27

STANDARD  
S 27

E ✓

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: \_\_\_\_\_

A. Agency <b>MARYLAND AVIATION ADMINISTRATION</b>	Accession No. <b>07W391</b>	Date Rec'd <b>11-9-06</b>
		RM Code <b>26.01.01</b>
B. Division/Unit <b>FINANCE/ACCOUNTING</b>	Location Range Section(s) <b>10 27-28</b>	No. of Cu. Ft. <b>2</b>
C. Mailing Address <b>901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090</b>	Records Center Manager	
D. Phone No. <b>Lori Rowzie 410-859-7628</b>	To Be Completed At State Records Management Center	
E. Agency Official <b>BARBARA WRIGHT - 410 855-6037</b>		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	2 <sup>nd</sup> floor storage	
	<b>Accounts Receivable - Paid Bills &amp; Invoices</b>	Schedule 1159 Item B9
1 of 2	Daily Transmittal J5002410 - J5004566 11/04 - 2/05	6/08 + audits 7/2008
2 of 2	Daily Transmittal J5004646 - J5006665 3/05 - 6/05	<i>Extended</i> 7/2009 1/2009
	Send to Jessup	Disposal CPS

R 10  
S 27-28

11-1900  
D. J. W. B. A. I.

11-1900  
D. J. W. B. A. I.

11-1900  
D. J. W. B. A. I.

E ✓

DEPARTMENT OF GENERAL SERVICES  
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: \_\_\_\_\_

A. Agency <b>MARYLAND AVIATION ADMINISTRATION</b>		Accession No. <b>07W392</b>	Date Rec'd <b>11-9-06</b>
B. Division/Unit <b>FINANCE/ACCOUNTING</b>		Location Range Section(s) <b>10 28</b>	RM Code <b>26.01.01</b>
C. Mailing Address <b>901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090</b>		No. of Cu. Ft. <b>2</b>	
D. Phone No. <b>Lori Rowzie 410-859-7628</b>		Records Center Manager	
E. Agency Official <b>BARBARA WRIGHT - 410 855-6037</b>		To Be Completed At State Records Management Center	
2. Box Numbers	3. Description of Records with Inclusive Dates <b>2<sup>nd</sup> floor storage</b>	4. Disposal authority, Schedule, Item No. Disposal Date	
<b>Accounts Receivable Paid Bills &amp; Invoices</b>		Schedule 1159 Item B9	
Box 1	Tenant Rev. Reports, BWI and MTN 7/04 - 6/05	6/08 + audit	
Box 2	AR MTN Invoices 7/04 - 6/05	7/2008 Extended 9/2009 1/2009 Disposal CPS	
Send to Jessup			

R 10

S 28

10-1-11

12-18-11

6-28-11

E

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: \_\_\_\_\_

A. Agency <b>MARYLAND AVIATION ADMINISTRATION</b>		Accession No. <b>07W393</b>	Date Rec'd <b>11-9-06</b>
B. Division/Unit <b>FINANCE/ACCOUNTING</b>		Location Range Section(s) <b>10 28</b>	RM Code <b>26-01-01</b>
C. Mailing Address <b>901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090</b>		No. of Cu. Ft. <b>2</b>	
D. Phone No. <b>Lori Rowzie 410-859-7628</b>		Records Center Manager	
E. Agency Official <b>BARBARA WRIGHT 410 855-6037</b>		To Be Completed At <b>State Records Management Center</b>	

2. Box Numbers	3. Description of Records with Inclusive Dates Located 2 <sup>nd</sup> floor storage	4. Disposal authority, Schedule, Item No. Disposal Date
	<b>Accounts Receivable - Paid Bills &amp; Invoices</b>	
1 of 2	Expense Reports A-Z Misc. FY 04 & 05	Schedule 1159 Item 4  6/30/08
2 of 2	Expense Reports M Rafter - J Zoeller FY 04 & 05	7/2008 <del>4/2009</del> 1/2009  Disposal CPS
	<b>Send to Jessup</b>	



R 10

S 28

20-11-11  
11-11-11

11-11-11



E

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

Date Submitted: \_\_\_\_\_

A. Agency <b>MARYLAND AVIATION ADMINISTRATION</b>		Accession No. <b>07W394</b>	Date Rec'd <b>11-9-06</b>
B. Division/Unit <b>FINANCE/ACCOUNTING</b>		Location Range Section(s) <b>10 28</b>	RM Code <b>26.01.01</b>
C. Mailing Address <b>901 ELKRIDGE LANDING ROAD LINGHICUM MD 21090</b>		No. of Cu. Ft. <b>1</b>	
D. Phone No. <b>Lori Rowzie 410 859-7628</b>		Records Center Manager	
E. Agency Official <b>Barbara Wright 410 855-6037</b>		To Be Completed At <b>State Records Management Center</b>	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
	Located 2 <sup>nd</sup> Floor Storage	

Box 1	<u>Accounts Receivable</u> Traffic Reports - BWI Airport 7/04 - 6/05  Send to Jessup	Schedule #1159 Item B9  7/08 + audit <i>Extended</i> <del>7/2009</del> 1/2009  <i>Disposal</i> <i>CPL</i>
-------	--	--

DGS 550-5 (Rev. 12/88) USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

26.01.06.00	MTA <b>DOT</b>	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency			Retain one (1) copy and forward original to address at left.
Office of Engineering-Construction			
Division or Unit			

**C E R T I F I C A T E   O F   R E C O R D S   D I S P O S A L**

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W82	Track Reconstruction	1001	All	1998-2002	2	1/2009	Recycle
04W417	Revision Test Procedures	1001	All	1994-2001	8	1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle

I hereby certify that the records listed above were disposed of as indicated.  
Charlie P Lopez Records Center Manager  
 Signature Title

June 30, 2009  
 Date  
 DGS 550-2 (Rev. 1/93)

RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. <b>03W182</b>	DATE REC'D <b>8-14-02</b>
B. DIVISION/UNIT TDD/Office of Engineering-Construction			FM CODE <b>26.01.06.00</b>
C. MAILING ADDRESS 6 Saint Paul Street William Donald Schaefer Tower Baltimore, Maryland 21202		LOCATION RANGE <b>39</b> SECTION(S) <b>29</b>	NO. OF CU. FT <b>2</b>
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 1 of 2	Contract No. T-0250-0240 7/98 - 1/02 Howard Street Track Reconstruction Specs Correspondence To Contractor Correspondence From Contractor Correspondence to Misc. Award / NTP Pre-Bid & Pre-construction Correspondence Red Tag/Work Block Incoming Memo From R.E. Incoming Memo From Misc. Correspondence From Misc. Schedules Meetings Correspondence Transmittals In Miscellaneous Meetings Subcontractor Approvals Action Items Transmittals Out Request for Information No. 001 - 034	Schedule # 1001 All Items January 2009
Box 2 of 2	Progress Meetings Permits Material Tests/ Reports Photos Claims MWA (Miscellaneous Work Allowance) Estimates	

Box 2 of 2 Change Order

(continues) MBE

CCR/CN

Spec Book

Changes & Claims: CCR No. 001 - 009

Changes & Claims: CO No. 001 & 002

Changes & Claims: CO No. 003

Schedule # 1001

All Items

January 2009

**RECORDS TRANSMITTAL AND RECEIPTS**

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

E

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D	
1. Mass Transit Administration		04W417	11-18-03	
B. DIVISION/UNIT			FM CODE	
Office of Engineering/Construction Division			26.01.06.00	
C. MAILING ADDRESS		LOCATION	NO. OF CU. FT	
6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		RANGE 10	SECTION(S) 34	
D. PHONE NO.		RECORD CENTER MANAGER		
410-767-3328				
E. AGENCY OFFICIAL		TO BE COMPLETED AT		
Deno S. Yenias, Manager		STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
1 of 8 Boxes	Contract No. NTA-0607	9/94-12/01		
	Revision of Baltimore Acceptance Test Procedures Main Office	SCHEDULE #1001		
	Inspection Tes/Incoming	All Items		
	Lighting Incoming	July 1, 2008		
	Lighting Outgoing	Jan. 2009		
	Light Rail Vehicles	Disposal cpl		
	Pay Cert			
	Procurement			
	Propulsion Outgoing			
	Support Outgoing			
	Propulsion Incoming			
	Support Incoming			
	Trucks Outgoing			
2 of 8 Boxes	#15 Test Inspections-In			
	Test Inspections-Outgoing			
3 of 8 Boxes	General Correspondence In-coming			
4 of 8 Boxes	Doors-Incoming			
	Doors-Outgoing			
	Trucks-Incoming			
	Coupler-Incoming			
	Coupler-Outgoing			
	Communications-Outgoing			
	Communications-Incoming			

Continued to page 2

Contract No. NTA-0607

9/94-12/01

SCHEDULE #1001

Revision of Baltimore Acceptance Test Procedures

All Items

Main Office

July-08

Continued from page 1

5 of 8 Boxes 1B-Action Items

#3 Carbody

Doors-Incoming

Doors-Outgoing

Electrical-Incoming

Electrical/Pantograph-Incoming

Electrical-Outgoing

General Correspondence

IB-MOC

Change Orders

6 Of 8 Boxes General-Engineering Change Notices-Oct. 15, 1996 to Feb. 19, 1997

Geneal Correpondence

HVAC-Incoming

HVAC-Outgoing

Test Inspection 5052

Test Inspection 5036

Test Inspection 5037

Test Inspection 5038

Test Inspection 5039

Test Inspection 5048

Test Inspection 5049

Test Inspection 5050

Test Inspection 5051

Test Inspection Recycle

Test Inspection 5053

Continued to Page 3

Contract No. NTA-0607

9/94-12/01

SCHEDULE #1001

Revision of Baltimore Acceptance Test Procedures

All Items

Main Office

July-08

*Continued from page 2*

7 of 8 Boxes *Carbody In*

*Carbody-Outgoing*

*Carbody-Vibration*

*Couplers*

*Correspondence-In*

*Changes*

*Action Items*

8 of 8 Boxes *Carbody In*

*Carbody-Outgoing*

*Carbody-Vibration*

*Couplers*

*Correspondence-In*

*Changes*

*Action Items*



R- ~~10~~ 10

S- 34





R-50 R-26  
S-X S-26

11-24-11

10-11-10-20 12/1/11

11-24-11

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Mass Transit Administration 26.01.06.01	ACCESSION NO.  05W1142	DATE REC'D 4.22.05
B. DIVISION/UNIT Finance/Payroll		RM CODE 26.01.06.01
C. MAILING ADDRESS 6 St. Paul Street Payroll Dept., 8th Floor Baltimore, Maryland 21202	LOCATION RANGE SECTION(S) 20 20	NO. OF CU. FT. 11
D. PHONE NO. 767-3736	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Frank J. Taylor	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

Box #	Title	Dates	Disposal Date	Schedule/Item
9	Oper. Adjustments	01/01/03	03/31/03	January-09 #992 / #1-D
10	Oper. Adjustments	04/01/03	06/30/03	January-09
11	Oper. Adjustments	07/01/03	09/30/03	January-09
12	Oper. Adjustments	10/01/03	12/31/03	January-09
13	Non-Op Adjustments	01/01/03	06/30/03	January-09
14	Non-Op Adjustments	07/01/03	12/31/03	January-09
15	Oper. Holiday Listing	01/01/03	12/31/03	January-09
118	Pension Pay Register	01/01/03	12/31/03	January-09
119	Police Controls	12/01/02	12/31/03	January-09
120	Weekly GL interface	01/01/01	12/31/01	January-09
121	Non-Operator Holiday Listing	01/01/02	12/31/03	January-09

*Disposal  
CPL*

R-20

S-22 20

20-22

10-20-20

11-20-20

26.01.06.03	DOT	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate  Retain one (1) copy and forward original to address at left.
Reporting Agency			
MTA-Police			
Division or Unit			

**C E R T I F I C A T E O F R E C O R D S D I S P O S A L**

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
89W640	Cases	1163	8	1978	1	1/2009	Recycle
89W641	Personnel Files/Confidential Cases	1163	5, 7	1978	1	1/2009	Recycle
90W853	General Correspondence	1163	9	1988	2	1/2009	Recycle
05W107 1	Time Sheets	1163	6	2003	7	1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle

I hereby certify that the records listed above were disposed of as indicated.

Charlie P Lopez  
Signature

Records Center Manager  
Title

June 30, 2009  
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE <i>26.01.06.03</i>		ACCESSION NO. <i>89W640</i>	DATE REC'D <i>12-23-88</i>
b) AGENCY DOT			
c) DIVISION/UNIT MASS TRANSIT ADMINISTRATION - <i>Police</i>		LOCATION - RANGE <i>K40</i> SECTION(S) <i>31</i>	NO. OF CU. FT. <i>1</i>
d) MAILING ADDRESS 1515 WASHINGTON BLVD BALTIMORE, MARYLAND 21230		RECORDS CENTER MANAGER <i>R-1535-5</i>	
e) AGENCY OFFICIAL E. W. BRAUER, JR. CHIEF OF POLICE		PHONE NO. 333-3550 21230	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 of 1	Cases - Contains all investigation Reports with applicable supplementary reports attached. (Could contain Crime/Person Report, Crime/Property Report, Misc. Report, MAARS, Vehicle Report, Juvenile Custody Report, ME-15 and E.S. Schaffer Report) 78-01 - 78-536 (1978)	1163, 8, <del>12/31/2008</del> <i>1/09</i>
	<i>30 years</i>	



R-140

S-31

88-88-21-010118

1-1-81

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE <div style="font-size: 2em; text-align: center;">26.01.06.03</div>		ACCESSION NO. <div style="font-size: 2em; text-align: center;">89W641</div>	DATE REC'D <div style="font-size: 2em; text-align: center;">12-23-88</div>
b) AGENCY  DOT		LOCATION - RANGE      SECTION(S) <div style="font-size: 2em; text-align: center;"> <del>140</del> - <del>31</del> </div>	
c) DIVISION/UNIT  MASS TRANSIT ADMINISTRATION - <i>Police</i>			
d) MAILING ADDRESS  1515 Washington Blvd. Baltimore, MD 21230		NO. OF CU. FT.  <div style="font-size: 2em; text-align: center;">1</div>	
e) AGENCY OFFICIAL  E. W. Brauer, Jr. Chief of Police		PHONE NO.  333-3550	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 of 1	Personnel Files - Contains uniform equipment card, personnel data form, absentee form, discipline form and file, Maryland Police Training Commission documents, sick records, W/C records and miscellaneous data pertaining to an officer/guard. 1/1/78 - 12/31/78  Confidential Cases - Contains all investigation Reports with applicable supplementary reports attached. (Could contain Crime/Person Report, Crime/Property Report, Misc. Report, Officer Reports, ME-15 and E. S. Schaffer Report) 1/1/78 - 12/31/78  <div style="text-align: center; font-size: 1.5em;">30 years</div>		1163, 5, <del>12/31/2008</del>  1163, 7, <del>12/31/2008</del>  <div style="text-align: center; font-size: 2em;">1/09</div>

R-140

S-31

38 2021 14/10/20

1 1/2 - 1/2 - 1/2

**DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER**  
**P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)**

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

a) AGENCY CODE 1. <span style="font-size: 1.5em; font-family: cursive;">26.01.06.03</span>		ACCESSION NO. <span style="font-size: 2em; font-family: cursive;">90W853</span>	DATE REC'D <span style="font-size: 2em; font-family: cursive;">2-14-90</span>
b) AGENCY DOT		LOCATION - RANGE <span style="font-size: 2em; font-family: cursive;">38</span> SECTION(S) <span style="font-size: 2em; font-family: cursive;">23</span>	NO. OF CU. FT. <span style="font-size: 2em; font-family: cursive;">2</span>
c) DIVISION/UNIT MASS TRANSIT ADMINISTRATION - <i>Police</i>		RECORDS CENTER MANAGER	
d) MAILING ADDRESS 301 N. EUTAW STREET BALTIMORE, MARYLAND 21201		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL E. W. BRAUER, JR CHIEF OF POLICE		PHONE NO. 333-8141	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1 of 2	General Correspondence - Could contain Memos, Supervisors Reports, Officers Reports, Monthly Reports (Bus and Rail), Reimbursements, Rail General, Metro Stations, Transit Casualty and Officers Reports, Security for Divisions and General Correspondence, Gun Permit File and Equipment File. 1988	1163,9,12/31/2008  <span style="font-size: 1.5em; font-family: cursive;">1/09</span>	
2 of 2	Same as above (1988)  <span style="font-size: 1.5em; font-family: cursive;">20 years</span>	-do-	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

R-38

S-23

APR 12 1964  
10:00 AM



DEPARTMENT OF GENERAL SERVICES – STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS – PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MDOT		ACCESSION NO. <b>05W1071</b>	DATE REC'D <b>4-5-05</b>
B. DIVISION/UNIT  MARYLAND TRANSIT ADMINISTRATION		LOCATION RANGE SECTION(S) <b>35 14</b>	RM. CODE <b>26-01-06-03</b>
C. MAILING ADDRESS 1040 PARK AVE, STE. 306 BALTIMORE, MD 21201		NO. OF. CU. FT. <b>7</b>	
D. PHONE NO. 410-454-7500		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL COLONEL DOUGLAS DELEAVER CHIEF OF POLICE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECRODS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY	
1 of 7	Daily timesheet adjustments, contain detailed log of officers duties on daily basis. Alvi – A. Jackson 2003	1163 , 6, 12-31-2008 <i>January 2009</i>	
2 of 7	Same as above C. Jackson – Suber 2003	-- do --	
3 of 7	Same as above D. Taylor – Zais 2003	-- do --	
4 of 7	Same as above 09-07-2003 – 09-20-2003	-- do --	
5 of 7	Same as above 09-21-2003 – 10-15-2003	-- do --	
6 of 7	Same as above 10-16-2003 – 11-11-2003	-- do --	
7 of 7	Same as above 11-12-2003 – 12-23-2003	-- do --	

R-35  
S-14

CO. 3. 4  
CO. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840. 841. 842. 843. 844. 845. 846. 847. 848. 849. 850. 851. 852. 853. 854. 855. 856. 857. 858. 859. 860. 861. 862. 863. 864. 865. 866. 867. 868. 869. 870. 871. 872. 873. 874. 875. 876. 877. 878. 879. 880. 881. 882. 883. 884. 885. 886. 887. 888. 889. 890. 891. 892. 893. 894. 895. 896. 897. 898. 899. 900. 901. 902. 903. 904. 905. 906. 907. 908. 909. 910. 911. 912. 913. 914. 915. 916. 917. 918. 919. 920. 921. 922. 923. 924. 925. 926. 927. 928. 929. 930. 931. 932. 933. 934. 935. 936. 937. 938. 939. 940. 941. 942. 943. 944. 945. 946. 947. 948. 949. 950. 951. 952. 953. 954. 955. 956. 957. 958. 959. 960. 961. 962. 963. 964. 965. 966. 967. 968. 969. 970. 971. 972. 973. 974. 975. 976. 977. 978. 979. 980. 981. 982. 983. 984. 985. 986. 987. 988. 989. 990. 991. 992. 993. 994. 995. 996. 997. 998. 999. 1000.





DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Transit Administration		ACCESSION NO. <b>06W679</b>	DATE REC'D <b>4-18-06</b>
B. DIVISION/UNIT Human Resources/employment			RM CODE <b>26.01.06.05</b>
C. MAILING ADDRESS 6 St Paul Street 5th floor Baltimore Md 21202-1614		LOCATION RANGE SECTION(S) <b>12 11</b>	NO. OF CU. FT. <b>23</b>
D. PHONE NO. (410) 767-3693		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Jacqueline Hughes		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO., DISPOSAL DATE
1.	A Repairman Elect Mech (2), Facilities Maint, Mechanist Rail Exams (2)	# 2337
2.	A Repairman Rail Exams (4)	# 1
3.	A Repairman Rail Exams (2), A Repairman rejected (2)	1/2009
4.	A Advocate (3) Admin Asst Marc, Admin II - Bus Operations (2) Admin Specialist I (2), B Repairman Rail (2)	
5.	Bus Operators (5)	Disposal cpl
6.	Bus Operators (6)	
7.	Bus Operators (6)	
8.	Bus Operators (1) Chief Benefits (2) Chief Labor Relations (1) Chief Medical Services (2)	
9.	Chief Recruitment + Exam (1) Chief Power + Signals (1) Chief Supervisor Transportation Admin Representative (5)	
10.	Claims Supervisor (1) Customer Services Cost + Price Clerk, D.P. Programmer Analyst, Deputy Administrator, Director office	
10.	Information Coordinator (1) Communication Electronic Tech (3) Illustrator (1)	
11.	Information Coordinator (4)	
12.	Information Coordinator (4)	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Maryland Transit Administration</i>		ACCESSION NO.  <i>06W679</i>	DATE REC'D <i>4-18-06</i>
B. DIVISION/UNIT <i>Human Resources/employment</i>			RM CODE
C. MAILING ADDRESS <i>6 St Paul Street 5th floor Baltimore Md 21202-1614</i>		LOCATION RANGE SECTION(S) <i>12 11</i>	NO. OF CU. FT. <i>23</i>
D. PHONE NO. <i>(410) 767-3693</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Jacqueline Hughes</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<i>2001 cont:</i>	
<i>13</i>	<i>Information Coordinator (4)</i>	
<i>14</i>	<i>Information Coordinator (4)</i>	
<i>15</i>	<i>Information Coordinator (5)</i>	
<i>16</i>	<i>Information Coordinator (4)</i>	
<i>17</i>	<i>Instructor Bus (7)</i>	
<i>18</i>	<i>Swiman (4) Maintenance Control Clerk (1) Maintenance engineers rail (1)</i>	
<i>19</i>	<i>Mechanics (5)</i>	
<i>20</i>	<i>Personnel Admin II Chief Class/Comp (1) Personnel office II money counter, in house, Police officers, Police Radio Comm (2)</i>	
<i>20</i>	<i>Plumber, Plumber, Principle Engineer Rolling Stock (2) Procurement Administrator, T</i>	
<i>22</i>	<i>Supervisor Maintenance of Way Track+Way Maintainer</i>	
<i>23</i>	<i>Track+Way Maintainer, Pt Traffic Checker</i>	

26.01.06.06	DOT	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate  Retain one (1) copy and forward original to address at left.
Reporting Agency			
OAG			
Division or Unit			

## C E R T I F I C A T E   O F   R E C O R D S   D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
07W117 8	Arbitration Cases	2320	5	1989-1993	1	1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle

I hereby certify that the records listed above were disposed of as indicated.

Charlie P Lopez  
Signature

Records Center Manager  
Title

June 30, 2009  
Date

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

<p>A. Agency 1. MASS TRANSIT ADMINISTRATION MD.</p>	<p>Accession No. <b>07W1178</b></p>	<p>Date Rec'd <b>6/21/07</b></p> <p>RM Code <b>26.01.06.06</b></p>
<p>B. Division/Unit OFFICE OF ATTORNEY GEN. / GENERAL COUNSEL'S OFFICE</p>	<p>Location Range Section(s) <b>121 ✓ 28</b></p>	<p>No. of Cu. Ft. <b>/</b></p>
<p>C. Mailing Address 6th St. Paul STREET Rm 1200 Baltimore, MD 21202</p>	<p>Records Center Manager</p>	
<p>D. Phone No. 410-767-5833 / 410-767-2795</p>	<p>To Be Completed At State Records Management Center</p>	
<p>E. Agency Official LOUIS DAKES Assist. Atty Gen. / Deputy Counsel Breon Smith</p>		

Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
<b>1</b>	<p style="text-align: center;">Arbitration Cases</p> <p><b>1) DAVERETTA HAYES vs. 1989-1993</b></p>	<p>Scheduling Number <b>#2320</b> <i>items</i></p> <p>Disposal Date <del>2008</del> <b>1/2009</b></p>

R 121

S 28

STATION

182



E

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Dept. of Transportation		Accession No. 01W690	Date Rec'd 4-3-01
B. Division/Unit Secretary's Office		Location Range Section(s) 41 ✓ 1	RM Code 26.01.12
C. Mailing Address P.O. Box 8755, 16 Elm Road BWI Airport Md 21240		No. of Cu. Ft. 12	
D. Phone No. 410-865-1624		Records Center Manager	
E. Agency Official Sherry Varner		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
12	Secretary & Governor's Correspondence 1999  List of file attached.	1823, Item #1 Jan - 2000 1/2008

## 1999 SECRETARY'S LETTERS

1. ADA – LEGAL
  2. MANAGEMENT STUDIES – MTA
  3. MTA – OSPE
  4. PUBLIC AFFAIRS – SHA (DEC)
  5. SHA(OCT) – SHA(MARCH)
  6. SHA (FEB) – SHA(JANUARY)
- 
7. GOVERNOR'S LETTERS SMART GROWTH  
(ONLY 1 BOX)

## 1999 GOVERNOR'S LETTERS

8. 1. ADA – ICC
9. 2. ICC – MTA
10. 3. MTA – MVA
11. 4. MVA (MAY) – SHA
12. 5. SHA - WWB



R-~~AS~~ 41

S-~~AS~~ 1

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 378, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Md. Dept. of Trans.	ACCESSION NO.  03W404	DATE REC'D 12-31-02
		FM CODE 26.01.12
B. DIVISION/UNIT Secretary's Office	LOCATION RANGE SECTION(S) 19 23	NO. OF CU. FT. 1
C. MAILING ADDRESS P.O. Box 8755 10 Elm Road - BWI Airport 21240		RECORDS CENTER MANAGER
D. PHONE NO. 410-845-1024	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL Shirley Varan		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Secretary See attached list	Jan 2000 - 2000 <sup>12/</sup> Sche. # 1823 Item # 1 Disposal: Jan. 2009  Disposal CPS

Secretary's Correspondence - 2000

---

1. Secretary Correspondence - SHA 1/00 TO 12/00

R-19  
S-23

Section 1041(b)(1) - 10/1/10

26.01.14	DOT	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate  Retain one (1) copy and forward original to address at left.
Reporting Agency			
Finance			
Division or Unit			

**C E R T I F I C A T E   O F   R E C O R D S   D I S P O S A L**

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
04W824	Checks	1592	2	1996	9	1/2009	Recycle
05W121 1	Checks	1592	2	2002	26	1/2009	Recycle
06W429	Checks	1592	1	2002	1	1/2009	Recycle
06W436	Bank Statements	1592	6	2000	2	1/2009	Recycle
06W440	Cash & Ticket Reports	1592	7	2000	1	1/2009	Recycle
06W443	Deposit Listings	1592	8	2001	4	1/2009	Recycle
06W446	Journal Entries	1592	9	2000	1	1/2009	Recycle
06W111 5	Purchasing Card Logs	1592	1	2002	11	1/2009	Recycle
08W231	Car Rental/Garage/State ment	1592	10	2003	1	1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle
						1/2009	Recycle

I hereby certify that the records listed above were disposed of as indicated.  
Charlie P Lopez Records Center Manager  
Signature Title

June 30, 2009  
Date



P-3  
S-26

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20734 (TELEPHONE - 799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1 Maryland Transportation Authority		ACCESSION NO. <b>05W1211</b>		DATE REC'D <b>5-9-05</b>																																																																																																																								
B. DIVISION/UNIT Finance		RANGE <b>35</b>		RM CODE <b>26.01.14</b>																																																																																																																								
C. MAILING ADDRESS 300 Authority Dr., Baltimore, MD 21222		LOCATION <b>11</b>		NO. OF CU. FT <b>26</b>																																																																																																																								
D. PHONE NUMBER 410/288-8452		RECORDS CENTER MANAGER																																																																																																																										
E. AGENCY OFFICIAL Jody McCurley		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER																																																																																																																										
2. BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE																																																																																																																							
		<table border="1"> <thead> <tr> <th>Description of Records</th> <th colspan="2">Dates</th> </tr> </thead> <tbody> <tr><td>829 Oper. Checks</td><td>93891</td><td>94050</td><td>1/4/2002 1/9/2002</td></tr> <tr><td>830 Oper. Checks</td><td>94051</td><td>94150</td><td>1/11/2002 1/22/2002</td></tr> <tr><td>831 Oper. Checks</td><td>94151</td><td>94300</td><td>1/24/2002 1/30/2002</td></tr> <tr><td>832 Oper. Checks</td><td>94302</td><td>94474</td><td>1/30/2002 2/20/2002</td></tr> <tr><td>833 Oper. Checks</td><td>94475</td><td>95449</td><td>2/20/2002 2/27/2002</td></tr> <tr><td>834 Oper. Checks</td><td>95450</td><td>95809</td><td>2/27/2002 3/20/2002</td></tr> <tr><td>835 Oper. Checks</td><td>95810</td><td>96000</td><td>3/20/2002 4/4/2002</td></tr> <tr><td>836 Oper. Checks</td><td>96001</td><td>96200</td><td>4/4/2002 4/18/2002</td></tr> <tr><td>837 Oper. Checks</td><td>96201</td><td>96396</td><td>4/18/2002 4/29/2002</td></tr> <tr><td>Oper. Checks *</td><td>96397</td><td>96931</td><td></td></tr> <tr><td>838 Oper. Checks</td><td>96932</td><td>97500</td><td>5/2/2002 5/22/2002</td></tr> <tr><td><del>839 Oper. Checks</del></td><td><del>97501</del></td><td><del>97700</del></td><td><del>5/22/2002 6/2/2002</del></td></tr> <tr><td>840 Oper. Checks</td><td>97701</td><td>97850</td><td>6/2/2002 6/2/2002</td></tr> <tr><td>841 Oper. Checks</td><td>97851</td><td>98050</td><td>6/19/2002 7/10/2002</td></tr> <tr><td>842 Oper. Checks</td><td>98051</td><td>98300</td><td>7/2/2002 7/2/2002</td></tr> <tr><td>843 Oper. Checks</td><td>98301</td><td>98500</td><td>7/2/2002 7/2/2002</td></tr> <tr><td>844 Oper. Checks</td><td>98501</td><td>99600</td><td>7/2/2002 8/2/2002</td></tr> <tr><td>845 Oper. Checks</td><td>99601</td><td>99900</td><td>8/2/2002 8/22/2002</td></tr> <tr><td>846 Oper. Checks</td><td>99901</td><td>100250</td><td>8/22/2002 9/11/2002</td></tr> <tr><td>847 Oper. Checks</td><td>100251</td><td>100450</td><td>9/11/2002 9/26/2002</td></tr> <tr><td>848 Oper. Checks</td><td>100451</td><td>100700</td><td>9/26/2002 10/16/2002</td></tr> <tr><td>849 Oper. Checks</td><td>100701</td><td>100900</td><td>10/16/2002 10/24/2002</td></tr> <tr><td>850 Oper. Checks</td><td>100901</td><td>101816</td><td>10/23/2002 11/7/2002</td></tr> <tr><td>Oper. Checks *</td><td>100920</td><td>101701</td><td></td></tr> <tr><td>851 Oper. Checks</td><td>101817</td><td>101985</td><td>11/7/2002 11/20/2002</td></tr> <tr><td>852 Oper. Checks</td><td>101986</td><td>102136</td><td>11/20/2002 11/25/2002</td></tr> <tr><td>853 Oper. Checks</td><td>102137</td><td>102286</td><td>11/25/2002 12/12/2002</td></tr> <tr><td>854 Oper. Checks</td><td>98519</td><td>102402</td><td>7/25/2002 12/13/2002</td></tr> <tr><td>855 Oper. Checks</td><td>102403</td><td>102658</td><td>12/16/2002 12/23/2002</td></tr> </tbody> </table>			Description of Records	Dates		829 Oper. Checks	93891	94050	1/4/2002 1/9/2002	830 Oper. Checks	94051	94150	1/11/2002 1/22/2002	831 Oper. Checks	94151	94300	1/24/2002 1/30/2002	832 Oper. Checks	94302	94474	1/30/2002 2/20/2002	833 Oper. Checks	94475	95449	2/20/2002 2/27/2002	834 Oper. Checks	95450	95809	2/27/2002 3/20/2002	835 Oper. Checks	95810	96000	3/20/2002 4/4/2002	836 Oper. Checks	96001	96200	4/4/2002 4/18/2002	837 Oper. Checks	96201	96396	4/18/2002 4/29/2002	Oper. Checks *	96397	96931		838 Oper. Checks	96932	97500	5/2/2002 5/22/2002	<del>839 Oper. Checks</del>	<del>97501</del>	<del>97700</del>	<del>5/22/2002 6/2/2002</del>	840 Oper. Checks	97701	97850	6/2/2002 6/2/2002	841 Oper. Checks	97851	98050	6/19/2002 7/10/2002	842 Oper. Checks	98051	98300	7/2/2002 7/2/2002	843 Oper. Checks	98301	98500	7/2/2002 7/2/2002	844 Oper. Checks	98501	99600	7/2/2002 8/2/2002	845 Oper. Checks	99601	99900	8/2/2002 8/22/2002	846 Oper. Checks	99901	100250	8/22/2002 9/11/2002	847 Oper. Checks	100251	100450	9/11/2002 9/26/2002	848 Oper. Checks	100451	100700	9/26/2002 10/16/2002	849 Oper. Checks	100701	100900	10/16/2002 10/24/2002	850 Oper. Checks	100901	101816	10/23/2002 11/7/2002	Oper. Checks *	100920	101701		851 Oper. Checks	101817	101985	11/7/2002 11/20/2002	852 Oper. Checks	101986	102136	11/20/2002 11/25/2002	853 Oper. Checks	102137	102286	11/25/2002 12/12/2002	854 Oper. Checks	98519	102402	7/25/2002 12/13/2002	855 Oper. Checks	102403	102658	12/16/2002 12/23/2002	#1592 Item #1 Disposal Date Jan. 1, 2009  * Need to be found Not in this shipment - Missed  * Need to be found
Description of Records	Dates																																																																																																																											
829 Oper. Checks	93891	94050	1/4/2002 1/9/2002																																																																																																																									
830 Oper. Checks	94051	94150	1/11/2002 1/22/2002																																																																																																																									
831 Oper. Checks	94151	94300	1/24/2002 1/30/2002																																																																																																																									
832 Oper. Checks	94302	94474	1/30/2002 2/20/2002																																																																																																																									
833 Oper. Checks	94475	95449	2/20/2002 2/27/2002																																																																																																																									
834 Oper. Checks	95450	95809	2/27/2002 3/20/2002																																																																																																																									
835 Oper. Checks	95810	96000	3/20/2002 4/4/2002																																																																																																																									
836 Oper. Checks	96001	96200	4/4/2002 4/18/2002																																																																																																																									
837 Oper. Checks	96201	96396	4/18/2002 4/29/2002																																																																																																																									
Oper. Checks *	96397	96931																																																																																																																										
838 Oper. Checks	96932	97500	5/2/2002 5/22/2002																																																																																																																									
<del>839 Oper. Checks</del>	<del>97501</del>	<del>97700</del>	<del>5/22/2002 6/2/2002</del>																																																																																																																									
840 Oper. Checks	97701	97850	6/2/2002 6/2/2002																																																																																																																									
841 Oper. Checks	97851	98050	6/19/2002 7/10/2002																																																																																																																									
842 Oper. Checks	98051	98300	7/2/2002 7/2/2002																																																																																																																									
843 Oper. Checks	98301	98500	7/2/2002 7/2/2002																																																																																																																									
844 Oper. Checks	98501	99600	7/2/2002 8/2/2002																																																																																																																									
845 Oper. Checks	99601	99900	8/2/2002 8/22/2002																																																																																																																									
846 Oper. Checks	99901	100250	8/22/2002 9/11/2002																																																																																																																									
847 Oper. Checks	100251	100450	9/11/2002 9/26/2002																																																																																																																									
848 Oper. Checks	100451	100700	9/26/2002 10/16/2002																																																																																																																									
849 Oper. Checks	100701	100900	10/16/2002 10/24/2002																																																																																																																									
850 Oper. Checks	100901	101816	10/23/2002 11/7/2002																																																																																																																									
Oper. Checks *	100920	101701																																																																																																																										
851 Oper. Checks	101817	101985	11/7/2002 11/20/2002																																																																																																																									
852 Oper. Checks	101986	102136	11/20/2002 11/25/2002																																																																																																																									
853 Oper. Checks	102137	102286	11/25/2002 12/12/2002																																																																																																																									
854 Oper. Checks	98519	102402	7/25/2002 12/13/2002																																																																																																																									
855 Oper. Checks	102403	102658	12/16/2002 12/23/2002																																																																																																																									



R.35  
S.11

11.13.35  
11.13.35

CONTRACT

35

11





R-20

S-27-

12-10-52

11-10-52

DPW 730

52

52













R 65

S 20

Year	Area	Population	Area	Population
1950	100	100	100	100
1951	100	100	100	100
1952	100	100	100	100
1953	100	100	100	100
1954	100	100	100	100
1955	100	100	100	100
1956	100	100	100	100
1957	100	100	100	100
1958	100	100	100	100
1959	100	100	100	100
1960	100	100	100	100
1961	100	100	100	100
1962	100	100	100	100
1963	100	100	100	100
1964	100	100	100	100
1965	100	100	100	100
1966	100	100	100	100
1967	100	100	100	100
1968	100	100	100	100
1969	100	100	100	100
1970	100	100	100	100
1971	100	100	100	100
1972	100	100	100	100
1973	100	100	100	100
1974	100	100	100	100
1975	100	100	100	100
1976	100	100	100	100
1977	100	100	100	100
1978	100	100	100	100
1979	100	100	100	100
1980	100	100	100	100
1981	100	100	100	100
1982	100	100	100	100
1983	100	100	100	100
1984	100	100	100	100
1985	100	100	100	100
1986	100	100	100	100
1987	100	100	100	100
1988	100	100	100	100
1989	100	100	100	100
1990	100	100	100	100
1991	100	100	100	100
1992	100	100	100	100
1993	100	100	100	100
1994	100	100	100	100
1995	100	100	100	100
1996	100	100	100	100
1997	100	100	100	100
1998	100	100	100	100
1999	100	100	100	100
2000	100	100	100	100
2001	100	100	100	100
2002	100	100	100	100
2003	100	100	100	100
2004	100	100	100	100
2005	100	100	100	100
2006	100	100	100	100
2007	100	100	100	100
2008	100	100	100	100
2009	100	100	100	100
2010	100	100	100	100
2011	100	100	100	100
2012	100	100	100	100
2013	100	100	100	100
2014	100	100	100	100
2015	100	100	100	100
2016	100	100	100	100
2017	100	100	100	100
2018	100	100	100	100
2019	100	100	100	100
2020	100	100	100	100



R 4  
S 13

1/2/07

11-10-07

08M831

13 N