

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, ELLSBOP, MD. 20734 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 39.01.02.0101 31.05	ACCESSION NO. 89W207	DATE REC'D 8-15-88
b) AGENCY Maryland Department of the Environment	LOCATION - RANGE: 8 SECTION(S): 10 NO. OF CU. FT.: 8	
c) DIVISION/UNIT Center for Radiological Health		
d) MAILING ADDRESS 201 West Preston Street 7th Floor Mailroom Baltimore, Maryland 21201	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Mr. Roland G. Fletcher	PHONE NO. 333-3130	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS 1-8	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Cancelled X-Ray Registrations FY-1987	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 1277 704-13, 4, 7/2008

R-~~36~~ R-8

S-~~29~~ S-10

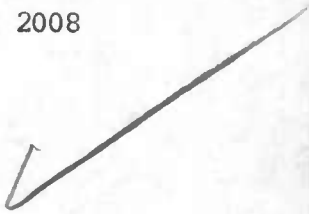
3 Empty Spaces

R-8 S-10

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. LEPT. OF ENVIRONMENT		ACCESSION NO. <i>89W582</i>	DATE REC'D <i>12-13-88</i>
B. DIVISION/UNIT CENTER FOR RADIOLOGICAL HEALTH		LOCATION RANGE SECTION(S) <i>105 35</i>	RM CODE <i>31.05</i>
C. MAILING ADDRESS 201 W. PRESTON ST.- 7th FL. BALTIMORE, MD 21201			NO. OF CU. FT. <i>2</i>
D. PHONE NO. 333-3130		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL MR. ROLAND G. FLETCHER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 2	CANCELLED X-RAY REGISTRATIONS <i>FY-1988</i>	SCH. # 704-13 <i>1277</i> ITEM #4 JULY 2008 	

E

DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Department of the Environment		Accession No. 02W98	Date Rec'd 9/14/01
B. Division/Unit Fiscal Services Division		Location Range 47	RM Code 31.10
C. Mailing Address 2500 Broening Highway Baltimore, MD 21224		Section(s) 12-13	No. of Cu. Ft. 55
D. Phone No. 410-631-3142	Records Center Manager		
E. Agency Official Valerie Burley	To Be Completed At State Records Management Center		
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
1	Regular Salary Allocation (6/21/95-6/18/96)	FY96	1821A-2 JULY 1,2006
2	AP REFUNDS	FY96	1821A-2 JULY 1,2006
3	RECLASSES JA960001 - JA960156	FY96	1821A-2 JULY 1,2006
4	AP VOUCHERS 390104	FY96	1821A-2 JULY 1,2006
5	AP VOUCHERS 390101 - 390102	FY96	1821A-2 JULY 1,2006
6	AP VOUCHERS 390107	FY96	1821A-2 JULY 1,2006
7	AP VOUCHERS 390104	FY96	1821A-2 JULY 1,2006
8	AP VOUCHERS 390106	FY96	1821A-2 JULY 1,2006
9	AP VOUCHERS 390107	FY96	1821A-2 JULY 1,2006
10	CORR BOOKS	FY96	1821A-2 JULY 1,2006
11	AP VOUCHERS 390106	FY96	1821A-2 JULY 1,2006
12	AP VOUCHERS 390102 - 390110	FY96	1821A-2 JULY 1,2006
13	AP VOUCHERS 390105	FY96	1821A-2 JULY 1,2006
14	AP VOUCHERS 390104	FY96	1821A-2 JULY 1,2006
15	AP VOUCHERS 390105	FY96	1821A-2 JULY 1,2006
16	AP VOUCHERS 390102	FY96	1821A-2 JULY 1,2006
17	AP VOUCHERS 390107	FY96	1821A-2 JULY 1,2006
18	PETTY CASH VOUCHERS 390110	FY96	1821A-2 JULY 1,2006
19	STARS / RSTARS RECONCILIATIONS	FY96	1821A-2 JULY 1,2006
20	PERSONNEL CONTRACTS A - Z	FY96	1821A-2 JULY 1,2006
21	OVERTIME VOUCHERS 06/93 - 6/95	FY96	1821A-2 JULY 1,2006
22	REGESTERS 390101 - 390110 6/21/95 - 12/19/95	FY96	1821A-2 JULY 1,2006
23	PTR's 5/95 - 12/95	FY96	1821A-2 JULY 1,2006
24	TIME SHEETS PP 12-15	FY96	1821A-2 JULY 1,2006
25	TIME SHEETS PP 23-24	FY96	1821A-2 JULY 1,2006

*Disposal
7/28/08
CPS*

2008

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Department of the Environment		Accession No.	Date Rec'd
			RM Code
B. Division/Unit	Fiscal Services Division	Location Range	Section(s) No. of Cu. Ft.
C. Mailing Address	2500 Broening Highway Baltimore, MD 21224		
D. Phone No.	410-631-3142	Records Center Manager	
E. Agency Official	Valerie Burley	To Be Completed At State Records Management Center	
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
26	ACCRUALS	FY96	1821A-2 JULY 1,2006
27	AP VOUCHERS 390107	FY96	1821A-2 JULY 1,2006
28	PERM TIME SHEETS PP 12-15	FY96	1821A-2 JULY 1,2006
29	PERM TIME SHEETS PP 17-21	FY96	1821A-2 JULY 1,2006
30	TIME SHEETS 10/95 - 11/95	FY96	1821A-2 JULY 1,2006
31	PTR's 1/96 - 5/96	FY96	1821A-2 JULY 1,2006
32	PERM TIME SHEETS PP 22-26	FY96	1821A-2 JULY 1,2006
33	TIME SHEETS PP 6-8	FY96	1821A-2 JULY 1,2006
34	AP VOUCHERS 390110	FY96	1821A-2 JULY 1,2006
35	FIXED ASSETS RECONCILIATIONS	FY96	1821A-2 JULY 1,2006
36	EXPENSE REPORT VOUCHERS 390102 - 390104	FY96	1821A-2 JULY 1,2006
37	RECEIPT BOOKS 36551 - 36600 / 37701 - 40350	FY96	1821A-2 JULY 1,2006
38	AP VOUCHERS 390106	FY96	1821A-2 JULY 1,2006
39	RECLASSES JA960157 - JA960310	FY96	1821A-2 JULY 1,2006
40	AP VOUCHERS 390106	FY96	1821A-2 JULY 1,2006
41	AP VOUCHERS 390106	FY96	1821A-2 JULY 1,2006
42	EXPENSE REPORT VOUCHERS 390101 - 390105	FY96	1821A-2 JULY 1,2006
43	RECEIPT BOOKS 43001 - 47000	FY96	1821A-2 JULY 1,2006
44	LOCK BOX REPORTS	FY96	1821A-2 JULY 1,2006
45	RECEIPT BOOKS 72000 RANGE	FY96	1821A-2 JULY 1,2006
46	AP VOUCHERS 390105 - 390106	FY96	1821A-2 JULY 1,2006
47	AP VOUCHERS 390104	FY96	1821A-2 JULY 1,2006
48	EXPENSE REPORT VOUCHERS 390105 - 390107	FY96	1821A-2 JULY 1,2006
49	STARS TRANSFERS	FY96	1821A-2 JULY 1,2006
50	ACCRUALS	FY96	1821A-2 JULY 1,2006

**DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT**

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Department of the Environment		Accession No.	Date Rec'd
			RM Code
B. Division/Unit	Fiscal Services Division	Location	No. of Cu. Ft.
		Range	Section(s)
C. Mailing Address	2500 Broening Highway Baltimore, MD 21224		
D. Phone No.	410-631-3142	Records Center Manager	
E. Agency Official	Valerie Burley	To Be Completed At State Records Management Center	
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
51	STARS / RSTARS RECONCILIATIONS	FY96	1821A-2 JULY 1,2006
52	RECLASSES JB960001-JB960152,AZ's,ADJ001-011		1821A-2 JULY 1,2006
	FY 95 ACCRUAL REVERSALS	FY96	1821A-2 JULY 1,2006
53	STARS TRANSFERS	FY96	1821A-2 JULY 1,2006
54	CLOSE OUT	FY96	1821A-2 JULY 1,2006
55	RECLASSES JA960311 - JA960474	FY96	1821A-2 JULY 1,2006
	END OF FISCAL YEAR 1996		

R-47

5-12-13

(R-47 S-13
3 SPACES)

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
410-799-1379

June 6, 2008

RECEIVED

JUN 11 2008

MD Dept of the Environment
Fiscal Services Division

FAX 410.799.8532

31.10
MS. VALERIE BURLEY
MDE/FISCAL SERVICES DIVISION
1800 WASHINGTON BLVD., SUITE 5415
BALTIMORE, MD 21230

SUBJECT: DISPOSAL CLEARANCE

The records listed on attached sheet are eligible for disposal. They will be destroyed as scheduled if no reply is received by July 7, 2008. If you do not concur in this action, please return this letter and justify continued retention on the space below. Cite Accession Number and include a new disposal for these records.

Sincerely,

[Handwritten Signature]

Gabriel Lopez
Records Center Manager

~~Handwritten signature~~
~~Handwritten signature~~

MDE would like your office to pull the attached list of boxes marked with a circle. Once they are pulled, let us know and we will come and pick them up. Out of the pulled boxes, we may only take a portion and leave the rest for your office to destroy.

If you have any questions, feel free to contact me @
DGS 550-7
410-537-3138.

Thanks!

Tom French
Director, Fiscal Services

Picked up
6/26/08
DMMandeguyfr
MDE
(410)537-3126



Maryland Department of the Environment

1800 Washington Blvd.
Baltimore, MD 21230

Fiscal Services Division

DATE: 6/23/08

TO: Gabriel Lopez

Fax#: 410.799.8532

FROM: Carolyn Guccia

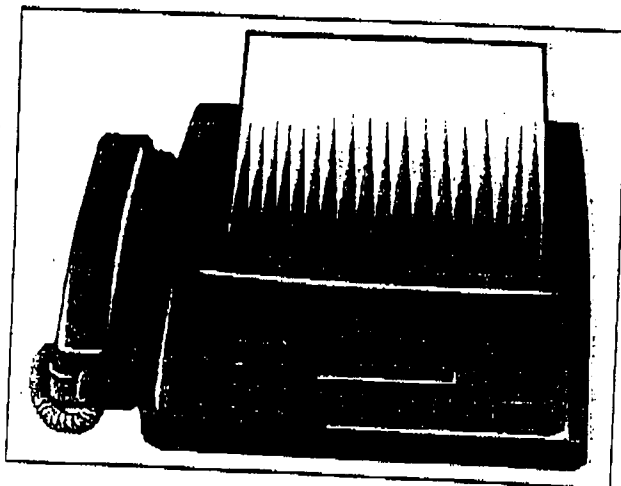
Phone#: 410.537.3139

Number of pages including this sheet: _____

Comments: Re: Records Management
Please see attached

Thanks

Just the Fax from (410) 537-3732



Page No. 117
06/09/08

AGENCY HOLDINGS IN RECORDS CENTER

ACCESSION NO.	NO. CUBIC FEET	RANGE	SECTIONS	SCHEDULES	ITEMS	DISP
** RECORD MANAGEMENT CODE 31.10 02W0098	55					
** Subtotal **	55	47 12-13	1821	A-2		7/08

PERM T/S FY97

DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Department of the Environment		Accession No. 02W98	Date Rec'd
B. Division/Unit Fiscal Services Division		Location	RM Code
C. Mailing Address 2500 Broening Highway Baltimore, MD 21224		Range 47	Section(s) 12-13
D. Phone No. 410-631-3142		No. of Cu. FL 19	
E. Agency Official Valerie Buriy		Records Center Manager	
To Be Completed At State Records Management Center			
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
1	Regular Salary Allocation (6/21/95-6/18/96)	FY96	1821A-2 JULY 1,2006
2	AP REFUNDS	FY96	1821A-2 JULY 1,2006
3	RECLASSES JA960001 - JA960156	FY96	1821A-2 JULY 1,2006
4	AP VOUCHERS 390104	FY96	1821A-2 JULY 1,2006
5	AP VOUCHERS 390101 - 390102	FY96	1821A-2 JULY 1,2006
6	AP VOUCHERS 390107	FY96	1821A-2 JULY 1,2006
7	AP VOUCHERS 390104	FY96	1821A-2 JULY 1,2006
8	AP VOUCHERS 390106 ✓	FY96	1821A-2 JULY 1,2006
9	AP VOUCHERS 390107	FY96	1821A-2 JULY 1,2006
10	CORR BOOKS	FY96	1821A-2 JULY 1,2006
11	AP VOUCHERS 390106 ✓	FY96	1821A-2 JULY 1,2006
12	AP VOUCHERS 390102 - 390110	FY96	1821A-2 JULY 1,2006
13	AP VOUCHERS 390105	FY96	1821A-2 JULY 1,2006
14	AP VOUCHERS 390104	FY96	1821A-2 JULY 1,2006
15	AP VOUCHERS 390105	FY96	1821A-2 JULY 1,2006
16	AP VOUCHERS 390102	FY96	1821A-2 JULY 1,2006
17	AP VOUCHERS 390107	FY96	1821A-2 JULY 1,2006
18	PETTY CASH VOUCHERS 390110	FY96	1821A-2 JULY 1,2006
19	STARS / RSTARS RECONCILIATIONS	FY96	1821A-2 JULY 1,2006
20	PERSONNEL CONTRACTS A-Z	FY96	1821A-2 JULY 1,2006
21	OVERTIME VOUCHERS 06/93 - 6/95 ✓	FY96	1821A-2 JULY 1,2006
22	REGISTERS 390101 - 390110 6/21/95 - 12/10/95	FY96	1821A-2 JULY 1,2006
23	RTR's 5/95 - 12/95	FY96	1821A-2 JULY 1,2006
24	TIME SHEETS PP 12-15 ✓	FY96	1821A-2 JULY 1,2006
25	TIME SHEETS PP 23-24 ✓	FY96	1821A-2 JULY 1,2006

(want)

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Department of the Environment		Accession No.	Date Rec'd
			RM Code
B. Division/Unit	Fiscal Services Division	Location	No. of Cu. Ft.
C. Mailing Address	2500 Broening Highway Baltimore, MD 21224	Range	Section(s)
D. Phone No.	410-631-3142	Records Center Manager	
E. Agency Official	Valerie Burley	To Be Completed At State Records Management Center	
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
(26)	ACCRUALS	FY96	1821A-2 JULY 1,2006
27	AP VOUCHERS 390107	FY96	1821A-2 JULY 1,2006
(28)	PERM TIME SHEETS PP 12-15 ✓	FY96	1821A-2 JULY 1,2006
(29)	PERM TIME SHEETS PP 17-21 ✓	FY96	1821A-2 JULY 1,2006
(30)	TIME SHEETS 10/95 - 11/95 ✓	FY96	1821A-2 JULY 1,2006
31	PTR's 1/96 - 5/96	FY96	1821A-2 JULY 1,2006
(32)	PERM TIME SHEETS PP 22-26 ✓	FY96	1821A-2 JULY 1,2006
(33)	TIME SHEETS PP 6-8 ✓	FY96	1821A-2 JULY 1,2006
34	AP VOUCHERS 390110	FY96	1821A-2 JULY 1,2006
35	FIXED ASSETS RECONCILIATIONS	FY96	1821A-2 JULY 1,2006
36	EXPENSE REPORT VOUCHERS 390102 - 390104	FY96	1821A-2 JULY 1,2006
37	RECEIPT BOOKS 36554 - 36600 / 37701 - 40350	FY96	1821A-2 JULY 1,2006
(38)	AP VOUCHERS 390106 ✓	FY96	1821A-2 JULY 1,2006
39	RECLASSES JA960157 - JA960310	FY96	1821A-2 JULY 1,2006
(40)	AP VOUCHERS 390106 ✓	FY96	1821A-2 JULY 1,2006
(41)	AP VOUCHERS 390106 ✓	FY96	1821A-2 JULY 1,2006
42	EXPENSE REPORT VOUCHERS 390101 - 390105	FY96	1821A-2 JULY 1,2006
43	RECEIPT BOOKS 43001 - 47000	FY96	1821A-2 JULY 1,2006
44	LOCK BOX REPORTS	FY96	1821A-2 JULY 1,2006
45	RECEIPT BOOKS 72000 RANGE	FY96	1821A-2 JULY 1,2006
(46)	AP VOUCHERS 390105 - 390106 ✓	FY96	1821A-2 JULY 1,2006
47	AP VOUCHERS 390104	FY96	1821A-2 JULY 1,2006
(48)	EXPENSE REPORT VOUCHERS 390105 - 390107 ✓	FY96	1821A-2 JULY 1,2006
(49)	STARS TRANSFERS ✓	FY96	1821A-2 JULY 1,2006
(50)	ACCRUALS ✓	FY96	1821A-2 JULY 1,2006

DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Department of the Environment		Accession No.	Date Rec'd
			RM Code
B. Division/Unit	Fiscal Services Division	Location	No. of Cu. Ft.
C. Mailing Address	2500 Broening Highway Baltimore, MD 21224	Range	Section(s)
D. Phone No.	410-631-3142	Records Center Manager	
E. Agency Official	Valerie Burley	To Be Completed At State Records Management Center	
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
51	STARS / RSTARS RECONCILIATIONS	FY96	1821A-2 JULY 1,2006
52	RECLASSES JB960001-JB960452, AZ's, ADJ001-011		1821A-2 JULY 1,2006
	FY 95 ACCRUAL REVERSALS	FY96	1821A-2 JULY 1,2006
53	STARS TRANSFERS-	FY96	1821A-2 JULY 1,2006
54	CLOSE OUT	FY96	1821A-2 JULY 1,2006
55	RECLASSES JA960311 - JA960474	FY96	1821A-2 JULY 1,2006
	END OF FISCAL YEAR 1996		

34.03.02	D MSP	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Office of the State Fire Marshal Easton			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
91W20	Fire Investigation Reports / Eastern Region	1805	8	FY 1983	1	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

Dec. 30, 2008
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

34.03.02

A. AGENCY 1. Department of Public Safety and Correctional Services	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">91W20</div>	DATE REC'D. <div style="font-size: 1.5em; font-family: cursive;">7-9-90</div>
B. DIVISION/UNIT Office of the State Fire Marshal 35.13.00	FM CODE <div style="font-size: 1.5em; font-family: cursive;">23.02.03</div>	
C. MAILING ADDRESS Office of the State Fire Marshal Aurora Park Drive Easton, MD 21601	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">32 7</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">1</div>
D. PHONE NO. 301-822-7609	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL David C. Herring, Deputy Chief Fire Marshal	TO BE COMPLETED AT: STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 (1 cu. ft.)	Investigation Reports/Eastern Region FY 1983 The investigation reports provide information about specific incidents such as fires, explosions and burn injuries, including date, time, names of victims, descriptions of property, origins and causes of fires and explosions. Reports also contain statements of witnesses and suspects, photographs and miscellaneous information compiled by investigators during criminal investigations.	Schedule 957 1805 Item No. 8 Disposal Date July 2007 2008

34.03.04	D MSP	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Office of the State Fire Marshal Southern Region			
Division or Unit			

--	--	--

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
91W400	Fire Investigation Reports / Southern Region	1805	8	FY 1983	3	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

Dec. 30, 2008
 Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 35.13.00		ACCESSION NO. 91W400	DATE REC'D 10-19-90
b) AGENCY Dept. of Public Safety & Corr. Services		LOCATION RANGE 9	SECTIONS(S) 6
c) DIVISION/UNIT State Fire Marshal's Office-Southern Region			
d) MAILING ADDRESS Box 163, Substation Road Waldorf, Maryland 20601		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL William A. Mitchell Deputy Chief Fire Marshal		PHONE NO. 843-7049	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
15	Calvert County Fire Investigations Fiscal Year 1983 04-83-01 thru 04-83-66	957-1805 Item #8 7/2003
16	Charles County Fire Investigations Fiscal Year 1983 08-83-01 thru 08-83-118	7/08
17	St. Mary's County Fire Investigations Fiscal Year 1983 18-83-01 thru 18-83-63	✓

34.03.04	DMS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Office of the State Fire Marshal Howard County			
Division or Unit			

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
91W400	Fire Investigation Reports / Howard, Carroll and Frederick County	1805	8	FY 1983	3	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P. Lopez</u>	<u>Records Center Manager</u>	<u>Dec. 30, 2008</u>
Signature	Title	Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

34.03.05

a) AGENCY CODE 1. 35.13.00		ACCESSION NO. 89W946		DATE REC'D 3-20-89
b) AGENCY DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES		LOCATION - RANGE 143		NO OF CU. FT. 3
c) DIVISION/UNIT MARYLAND STATE FIRE MARSHAL'S OFFICE		DIRECTION(S) 32		RECORDS CENTER MANAGER
d) MAILING ADDRESS District Court/Multi-Service Ctr. 3451 Court House Drive Ellicott City, MD 21043		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e) AGENCY OFFICIAL Charles M. Cronauer Deputy Chief Fire Marshal (301) 461-0410		PHONE NO.		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 (1 cu. ft.)	HOWARD COUNTY FIRE INVESTIGATIONS - FY 1983 (13-83-001 thru 13-83-085)	SA # 1805 957
2 (1 cu. ft.)	HOWARD COUNTY FIRE INVESTIGATIONS - FY 1983 (13-83-086 thru 13-83-164)	Item # 8
3 (1 cu. ft.)	CARROLL COUNTY FIRE INVESTIGATIONS - FY 1983 (06-83-001 thru 06-83-066)	7/08
	FREDERICK COUNTY FIRE INVESTIGATIONS - FY 1983 (10-83-001 thru 10-83-115)	
	THE FIRE INVESTIGATION REPORT PROVIDES INFORMATION AS TO THE DATE, TIME, NAME OF VICTIMS, DESCRIPTION OF PROPERTY INVOLVED IN THE FIRE, POINT OF ORIGIN, AND THE APPARENT CAUSE OF THE FIRE. ALSO, INCLUDES STATEMENTS OF WITNESSES AND SUSPECTS INVOLVED IN THE INCIDENT, PHOTOGRAPHS OF PROPERTY INVOLVED, AND MISCELLANEOUS INFORMATION COMPILED BY THE FIRE INVESTIGATOR CONDUCTING THE FIRE INVESTIGATIONS.	

34.01.12	MSP	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Intelligence Unit			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
89W1102	Gambling Violation Cases	983	OPS 24	3/1978 to 2/1983	1	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

Dec. 30, 2008
Date


RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 271, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

34.0.12

1. AGENCY CODE 35-06-01- 23.06.012		ACCESSION NO. 89W1102	DATE REC'D 4-26-89
2. AGENCY Maryland State Police		LOCATOR - RANGE 115	SECTION OR NO. OF CU. FT. 24 1
3. DIVISION/UNIT 97-Intelligence Unit		RECORDS CENTER MANAGER	
4. MAILING ADDRESS 1201 Reisterstown Road Pikesville, MD 21208		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
5. AGENCY OFFICIAL 1/Lt. John P. Cook (301)799-0190			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)
=1	84-A-65 thru 84-A-79, 84-B-SPORTS BETS thru 84-B-52, 84-B-55, 84-B-75 thru 84-B-78, 84-B-80, 84-B-83 thru 84-B-85, 84-B-92, 84-B-97 thru 84-B-99, 84-B-101 thru 84-B-103, 84-B-107, 84-B-112, 84-B-125 thru 84-B-127. (ALL ABOVE CASES GAMBLING VIOLATIONS) March 1978 - February 1983	Sch. #983 Item # OPS-24 July 2008 

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

34.01.15	MSP	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency			Retain one (1) copy and forward original to address at left.
Management and Finance Division			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W1043	Major Project Files	971-02-A-5	02-07	2/1994 TO 11/1997	2	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

Dec. 30, 2008
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland State Police		ACCESSION NO. <i>03W1043</i>		DATE REC'D <i>5-30-03</i>
B. DIVISION/UNIT Management and Finance Division		LOCATION RANGE SECTION(S) <i>11 25</i>		RM CODE <i>34.01.15</i>
C. MAILING ADDRESS 1201 Reisterstown Road Pikesville, Maryland 21208		NO. OF CU. FT. <i>2</i>		
D. PHONE NO. 410-653-4247		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL Mr. Thomas L. Vondersmith, Jr.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
<i>1-2</i>	Major Project Files: All project numbers are preceded by a "P". 602, 631, 714, 729, 730, 731, 734-738, 741, 742, 744, 745, 746, 748, 750. 2-10-94 to 11-13-97	971-02-A-5 Item #02-07 destroy on 5-7-2008 <i>July 2008</i>		

34.02.08	MSP	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency			Retain one (1) copy and forward original to address at left.
Barrack "L", Forestville			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
87W1072	Criminal Complaint Control Ledger	1209-A39	OPS 21	1982	2	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

Dec. 30, 2008
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 23.07.08 34.02.08	ACCESSION NO. 87W1072	DATE REC'D 5-21-87
b) AGENCY Maryland State Police	LOCATION RANGE SECTION(S) 54 29 30 29	
c) DIVISION/UNIT Barrack "L", Forestville		
d) MAILING ADDRESS 3500 Forestville Road Forestville, MD 20747		
e) AGENCY OFFICIAL Patrick H. Gates (301) 568-8101 Patrick H. Gates-Office Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2 BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Criminal Complaint Control Ledger OPS 21 N-61 1982	983 1209-A 39 OPS 21
2	Criminal Complaint Control Ledger OPS 21 M-61	983 OPS 21 July 2008 ✓

USE UNLINED PAPER FOR CONTINUATION PAGES

34.02.23	MSP	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency			Retain one (1) copy and forward original to address at left.
Barrack "H", Waldorf			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
89W38	Criminal Complaint Control Ledger	1209-A39	OPS 21	1984	1	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

Dec. 30, 2008
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.07.23 34.02.23		ACCESSION NO. 89W38	DATE REC'D 6-27-88
b) AGENCY Maryland State Police			
c) DIVISION/UNIT Barrack "H", 57 - Waldorf		LOCATION RANGE 14	SECTION(S) 7
d) MAILING ADDRESS Box 163, Sub-Station Road Waldorf, Maryland 20601		NO. OF CU FT 1	
e) AGENCY OFFICIAL 2/Lt. Joseph T. Mihm <i>J. Mihm</i>		PHONE NO. 645-1500	RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
7	1984 Criminal Complaint Control Ledger	1209-A-39 983 OPS 21 July 2008 ✓

34.03.01	MSP	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Office of the State Fire Marshal Bel Air			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
91W66	Fire Investigation Reports for Harford County	1805	8	1/1982 to 6/1982	1	7/2008	RECYCLE
91W68	Fire Investigation Reports	1805	8	1/1983 to 6/1983	1	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

Dec. 30, 2008
 Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A) AGENCY CODE 1. 35.13.00</p> <p>B) AGENCY OFFICE OF THE FIRE MARSHAL</p> <p>C) DIVISION/UNIT</p> <p>D) MAILING ADDRESS 2 South Bond Street - 4th Floor Bel Air, Maryland, 21014</p> <p>E) AGENCY OFFICIAL _____ PHONE NO. 836-4844</p>	<p>ACCESSION NO. 91W66</p> <p>LOCATION - RANGE 12</p> <p>SECTION(S) 7</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 8-2-90</p> <p>NO. OF DU. FT. 1</p>
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL)
1	<p>Fire Investigation Reports for Harford County 1-1-82 to 6-24-82</p> <div style="text-align: center; font-size: 2em;">✓</div>	<p style="text-align: center;">1805</p> <p>Sch. # 957</p> <p>Item # 8</p> <p>7/02</p> <p>7/08</p>

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 35.13.00		34.03.01 23.02.02	ACCESSION NO. 91W66	DATE REC'D 8-2-90
b) AGENCY OFFICE OF THE FIRE MARSHAL				
c) DIVISION/UNIT		LOCATION - RANGE 12		SECTIONS 7
d) MAILING ADDRESS 2 South Bond Street - 4th Floor Bel Air, Maryland, 21014		NO. OF CU. FT. 1		
e) AGENCY OFFICIAL		RECORDS CENTER MANAGER		
PHONE NO. 836-4844		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL)
1	Fire Investigation Reports for Harford County 1-1-82 to 6-24-82	1805 Sch. # 957 Item # 8 7/02 7/08




RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 35.13.00 34.03.01 23.02.02		ACCESSION NO. 91W68	DATE REC'D 8-2-90
b) AGENCY OFFICE OF THE FIRE MARSHAL		LOCATION - RANGE 7	SECTIONS 31
c) DIVISION / UNIT		NO OF CU. FT. 1	
d) MAILING ADDRESS 2 South Bond Street - 4th Floor Bel Air, Maryland, 21014		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL		PHONE NO. 836-4844	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
3	Fire Investigation Reports for Harford County 1-2-83 to 6-11-83	SCH. #957-1805 ITEM #8 JULY 2003 2008 

01.01* MDA	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Human Resources Office		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
06W577	Personnel Employee Files	2094	6	2/03 to 10/03	5	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

Dec. 30, 2008
 Date

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Dept. of Agriculture		ACCESSION NO. 06W577	DATE REC'D 3-27-06
B. DIVISION/UNIT Human Resource Office			RM CODE 01.01
C. MAILING ADDRESS 50 Harry S. Truman Parkway Annapolis, MD 21401		LOCATION RANGE SECTION(S) 34 14	NO. OF CU. FT. 5
D. PHONE NO. 410-841-5900		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Brenda Alexander		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Test Files (see Attached List)	6094 #6 July 2008
2	Closed Recruitment Files (see attached List)	6094 #6 July 2008
3	Closed Recruitment Files (see attached List)	6094 #6 July 2008
4	Personnel Employees Files (see attached List)	6094 #6 July 2008
5	Miscellaneous Office Files & Files of previous employees (see attached List)	6094 #6 July 2008

2094



TEST FILES BOX NO. 1 (1/05/06)

Class	Closing	Pin Number
Office Service Clerk	2-7-03	Contractual
Ag Com Grader Trainee	9-10-03	014908
Ag Com Grader Trainee	5-9-03	014908
Ag Com Grader Trainee	10-22-02	014897
Chief, Animal Health	Withdrawn	
Program Manager IV	State Vet	5485
Seasonal Hires	Spring 2003	
Vet I/II	Contractual	
Vet III - Field	10-10-03	015038
Non-Solicited Resumes/Applications		

CLOSED RECRUITMENT BOX NO. 2 (1/5/2006)

Class	PIN	Unit	Person Hired	Int. Date	No. Intervd
Admin III	053966	MACS	R Ensor	7-28-04	9
Admin III	055142	Ag Land	None	8-9-04	4
Admin II	Contractual	Agribusiness			
Admin II		Int. Marketing		12-23-02	
Admin Spec. Tr	Contractual	Marketing		3-1-04	9
Ag Com Gr Tr		Grading	D. Pugh	10-6-03	8
Ag Com Gr Tr	Contractual	Grading	Morris	1-23-04	9
Ag. Com Gr Tr	014902	Grading	V. Benton	4-2-03	1
Ag. Com Gr Tr	Contractual	Grading		8-9-04	1
Ag Com Gr Tr	Contractual	Grading		6-203	9
Ag Lab Sc III	083120	A. Health		3-25-04	3
Asst. Chief	015402	A. Health	T. Jacobs	4-05-04	4
Chief	A. Health	Withdrawn			
Exec. Asso II	014915	Exec. Direction	G. Minnick	4-08-04	4
Lab Tech	Contractual	State Chemist	S. Audino	5-18-04	2
Lab Tech	Withdrawn	A. Health Col. Pk			

CLOSED RECRUITMENT BOX NO. 3 (Jan/06)

Class	PIN	Unit	Person Hired	Int. Date	No. Intervd.
SCP II	057459	Res. Cons.	C. Davidson	6-8-04	7
Off Svcs Clk	014984	A. Health	A. Jones	1-12-04	12
Vet III Field	083119	A. Health	M. Dulin	11-5-03	4
Vet II	Contractual	A. Health	A. Hawkins	3-21-03	4
Prog. Mgr IV	015029	A. Health	P. Cassano	4-4-03	4
Vet III	015038	A. health	M. Stevens	11-5-03	4

PERSONNEL FILES (JAN/06) BOX NO. 4

Name	Date	Reason
Adelhardt, Laurie	10-16-98	Resigned
Allen, Angela	3-30-99	Transferred to DGS
Benbow, Margaret	8-31-00	Retired
Brunet, Pierre	10-01-00	Retired
Card, Linda	11-17-00	Resigned (Transferred to Federal)
Traum, Gloria	11-01-01	Retired
Cherrix., Charles	11-1-00	Retired
Delvecchio, Mark	4-24-00	Resigned
Ellis, April	12-01-00	Retired
Fitzhugh, William	6-30-00	Retired
Tucker, Thomas	5-31-01	Resigned (Tobacco Bd.)
Schnaitman, John	4-01-00	Retired
Saunders, Lynne	9-01-01	Resigned
Mewshaw, Joyce	6-30-99	Retired
Maceo, Antonio	12-11-00	Resigned
Herold, Elizabeth	1-11-00	Resigned
Herbert, Richard	1-12-00	Resigned

Misc. Files Stored January 2006 BOX NO. 5

PART A

1. Coding of payments of various training (Maritime)
2. Bills - CJT cingular
3. ID Cards Schedule 2001
4. Old faxes re ID Cards
5. Interpreter Folder/file
6. Invoices Paid 2003
7. Ethics (Add Persons to List) 2000 to 2003

PART B

Personnel Files (Deceased Employees)

Scheidt, Paul -	8-28-01
Price, James-	8-27-04
Youngbar, Nancy-	7-30-03 (Contractual)

02.01 SDAT	D epartment of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Taxpayers Services / Charter		
Division or Unit		

--	--	--

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
06W186	Personnel Property Returns, Domestic, Foreign and other business entities	2002	1	2002	547	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

Dec. 30, 2008
Date

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY State Department of 1. Assessments and Taxation		ACCESSION NO. 06W186		DATE REC'D 9-30-05	
B. DIVISION/UNIT Taxpayers Services/Charter				RM CODE 02.01	
C. MAILING ADDRESS 301 W. Preston St., Room 808 Baltimore MD 21201		LOCATION RANGE SECTION(S) — 114 — 4-12 - 317 — 152 — 17-22 230		NO. OF CU. FT. 547	
D. PHONE NO. 410-767-1179		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL Brenda Walker Administrative Officer III		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
1 thru 547	2002 Personal Property Returns, Domestic, Foreign and other business entities.	# 1181 Item 1 #1881, Disposal Date July, 2008 Disposal 7/2008 CPB ✓			

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Route 175)
 P.O. Box 275
 Jessup, MD 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

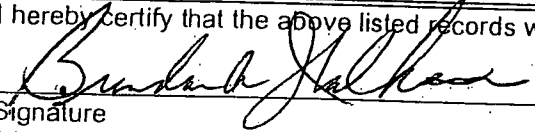
State Department of
Assessments and Taxation
 Reporting Agency


Taxpayers Services/Charter
 Division or Bureau

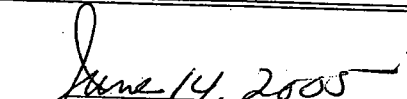
Prepare in Duplicate
 Retain one copy and forward original
 To above address

No.	Description of Records Include Title and/or Form Number	Authorization for Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	Personal Property Return records for the year 2002.	1181 1881	1 - 547		547 Boxes	July, 2008	Shred

I hereby certify that the above listed records were disposed of as indicated.


 Signature
 DGS 550-2


 Title


 Date

03.01 DBM	D epartment of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Division of Administration		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
97W832	DHR Budget, Closing Statements	718 403	12	FY 1993	3	7/2008	RECYCLE
97W833	Budget Request	718 403	12	FY 1993	18	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

Dec. 30, 2008
 Date

JUL-10-1996 13:34

RMD

418 799 8532

P.02

P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Budget & Mangement		ACCESSION NO. 97W832	DATE REC'D 3-20-97
B. DIVISION/UNIT Division of Administration			RM CODE 03.01
C. MAILING ADDRESS 45 Calvert Street Annapolis, MD 21401-1907		LOCATION RANGE SECTION(S) 123 14	NO. OF CU. FT. 3
D. PHONE NO. 974-2116		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL John Piro, Jr., Director <i>J.P.</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	FY 93 DHR Budget	718 403-12 8/2013	
2	FY 93 Closing Statements 36.02.21 - 90.01.01	718 403-12 8/2013	
3	FY 93 Closing Statements 34.01.01-36.01.03	718 403-12 8/2013	

7/08
 ✓

JUL-10-1996 13:34

RMD

418 799 8532 P.02

STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-789-1370)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Budget & Management		ACCESSION NO. 97W833	DATE REC'D 3-24-97
B. DIVISION/UNIT Division of Administration			RM CODE 03.01
C. MAILING ADDRESS 45 Calvert Street Annapolis, MD 21401-1907		LOCATION RANGE SECTION(S) 116 13	NO. OF CU. FT. 18
D. PHONE NO. 974-2116		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL John Pirro, Jr., Director <i>[Signature]</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	FY 93 Budget Request Workpapers MSU,CCB,UMS	718 403-12 8/2008	
2	FY 93 Budget Request 32.01-32.03.12	718 403-12 8/2008	
3	FY 93 Budget Request 29.00.00	718 403-12 8/2008	
4	FY 93 Budget Request 32.06.10-32.06.16	718 403-12 8/2008	
5	FY 93 Budget Request 40.00.00; 24.01.00	718 403-12 8/2008	
6	FY 93 Budget Request 29.02 - 29.05	718 403-12 8/2008	
7	FY 93 Budget Request 26.00.00-28.00.00	718 403-12 8/2008	
8	FY 93 Budget Request UMS	718 403-12 8/2008	
9	FY 93 Budget Request MHEC, NCCB, MHEC	718 403-12 8/2008	
10	FY 93 Budget Request 23.01.01-34.00.00	718 403-12 8/2008	
11	FY 93 Budget Request UMS, MSC, CCB, MHEC, MHELC	718 403-12 8/2008	
12	FY 93 Budget Request MSU, MHELC, SBCC	718 403-12 8/2008	
13	FY 93 Budget Request UB, SSU, FSU	718 403-12 8/2008	
14	FY 93 Budget Request Univ. of MD	718 403-12 8/2008	
15	FY 93 Budget Request 23.00.00-26.10.00	718 403-12 8/2008	
16	FY 93 Budget Request 29.01.01-29.01.06; 29.03-29.09	718 403-12 8/2008	
17	FY 93 Budget Request 33.01.01-33.05.01	718 403-12 8/2008	
18	FY 93 Budget Request 33.02.01-33.13.04	718 403-12 8/2008	

23.04.08	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation - Chestertown			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
08W295	Closed Investigations	1461	1	1996	1	7/2008	RECYCLE
08W296	Closed Investigations	1461	1	1997	1	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

Dec. 30, 2008
 Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Public Safety and Correctional Services		ACCESSION NO. 08W295	DATE REC'D 9/21/07
B. DIVISION/UNIT Division of Parole and Probation		LOCATION RANGE SECTION(S) 14 4	RM CODE 23.04.08
C. MAILING ADDRESS 131 Dixon Drive Chestertown Business Park Chestertown, MD 21620		NO. OF CU. FT. 1	
D. PHONE NO. 410-810-5960		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tressa Ball, FSI		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Division of Parole and Probation 1/1/1996 - 12/31/1996 Completed Investigations (All Investigations A-Z)	1461 Item 2 7/2008 ✓

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Public Safety and Correctional Services		ACCESSION NO.	DATE REC'D 9/21/07
B. DIVISION/UNIT Division of Parole and Probation		08W296	RM CODE 23.04.08
C. MAILING ADDRESS 131 Dixon Drive Chestertown Business Park Chestertown, MD 21620			LOCATION RANGE SECTION(S) 14 15
D. PHONE NO. 410-810-5960		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tressa Ball, FSI		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Division of Parole and Probation 1/1/1997 - 12/31/1997 Completed Investigations (All Investigations A-Z)	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1461 Item 2 7/2008 ✓
----------------------------	---	--

23.04.53	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation - Human Resources			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W91	Recruitment Files	1461	7	1998	10	7/2008	RECYCLE
03W92	Closed Personnel Files	1461	3	1998	7	7/2008	RECYCLE
03W93	Grievance Files	1461	5	1997	1	7/2008	RECYCLE
03W94	BSO Time sheets	1461	6	FY 1997	1	7/2008	RECYCLE
03W95	BSO Time Sheets	1461	6	1998	1	7/2008	RECYCLE
08W397	FSI Recruitment	1461	7	2004	4	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)


Records Center Manager
 Title

Dec. 30, 2008
 Date

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Parole & Probation		ACCESSION NO. 03W91	DATE REC'D 8-14-02
DIVISION/UNIT HRMO			RM CODE 23.04.53
MAILING ADDRESS 6776 Reisterstown Rd. Suite 305 Baltimore, Maryland 21215		LOCATION RANGE SECTION(S) 109 21	NO. OF CU. FT. 10
PHONE NO 410 585-3560		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Ratti Johnson Acting Administrator		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1/10	<p>1998 Recruitment Files</p> <p>OFF. Sec. II Gen 4/98</p> <p>Off. Sec I 4/98</p> <p>Agent Selections Contractual Positions 4/98</p> <p>Asst. Regional Administrator 4/98</p> <p>Asst Regional Administrator 4/98</p> <p>Off Sec II Gen 4/98</p> <p>Field Supervisor II 5/98</p> <p>Tc IV 5/98</p> <p>Adm Officer II Regional Supervisor 5/98</p> <p>Off Sec I Gen 5/98</p>	<p>1461, #7,7/2008</p> 

Box 1 of 10: 1998 Recruitment Files

1461, #7, 7/2008

Agent Senior Reinstatement	1/1998
Office Secretary II	1/1998
Agent I Appointments	1/1998
Office Secretary II-General	1/1998-2/1998
Office Secretary I	2/1998
Office Clerk II	2/1998
Field Supervisor II	2/1998
Agent II Reinstatement	2/1998
Office Secretary I Transfer	2/1998
Office Clerk II	3/1998
Typist Clerk IV	3/1998
Office Secretary II	3/1998

Box 2 of 10: 1998 Recruitment Files

Office Secretary II-General	4/1998
Office Secretary I	4/1998
Agent Selections Contractual Positions	4/1998
Assistant Regional Administrator	4/1998
Assistant Regional Administrator (file #2)	4/1998
Office Secretary II-General	4/1998
Field Supervisor II	5/1998
Typist Clerk IV	5/1998
Administrative Officer II Regional Supervisor	5/1998
Office Secretary I-General	5/1998

Box 3 of 10: 1998 Recruitment Files

Office Secretary I-General	5/1998
Supply Officer I	5/1998
Office Secretary II	5/1998
Administrative Officer II Regional Supervisor	5/1998
Office Secretary II	6/1998

Supervisor	5/1998
Office Secretary II	6/1998
Office Secretary I	6/1998
Office Clerk II	6/1998
Typist Clerk IV	6/1998
Typist Clerk IV (file #2)	6/1998
Office Clerk II	6/1998
Office Clerk II (file #2)	6/1998

Box 4 of 10: 1998 Recruitment Files

Assistant Program Administrator	7/1998
Office Secretary II	7/1998
Office Secretary II-General	7/1998
Office Secretary II-General (file #2)	7/1998
Office Secretary I	7/1998
Office Secretary II (file #2)	7/1998
HDU Agent Recruitment	7/1998

Box 5 of 10: 1998 Recruitment Files

Contractual Agents Fingerprints, Etc.	8/1998
Agent I	8/1998
Field Supervisor II Administrator	8/1998
Office Secretary II	8/1998
Agent I (file #2)	8/1998
Office Secretary I	8/1998
Typist Clerk IV	8/1998
Office Secretary II-General	8/1998

Box 6 of 10: 1998 Recruitment Files

Office Secretary I-General	8/1998
Office Secretary I	8/1998
Office Secretary I (file #2)	8/1998
Office Secretary I (file #3)	8/1998
Office Secretary I (file #4)	8/1998
Typist Clerk IV	9/1998

Office Secretary II-General	9/1998
Contractual to Permanent	9/1998
Office Secretary III	9/1998
Field Supervisor I Promotions	9/1998
Office Secretary II-General (file #2)	9/1998
Office Secretary II-General (file #3)	9/1998
Office Secretary I-General	9/1998

Box 7 of 10: 1998 Recruitment Files

DDMP Monitor Supervisor	10/1998
Typist Clerk IV	11/1998
Typist Clerk IV (file #2)	11/1998
Office Secretary I	11/1998
Office Secretary I (file #2)	12/1998

Box 8 of 10: 1998 Recruitment Files

Field Supervisor I Ritchey – Williams	10/198
Field Supervisor II	7/1998
Field Supervisor I Oral Exams	7/1998
Field Supervisor I Oral Exams (file #2)	7/1998
Field Supervisor I Oral Exams (file #3)	7/1998
Field Supervisor I Oral Exams (file #4)	7/1998

Box 9 of 10: 1998 Recruitment Files

Field Supervisor I Adams – Collins	10/1998
Field Supervisor I Griffin – Lawson	10/1998
Field Supervisor I Maselli – Richardson	10/1998
Field Supervisor I Collins – Goldschmidt	10/1998

Box 10 of 10: 1998 Recruitment Files

Field Supervisor II
Field Supervisor II (file #2)

6/1998
6/1998

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES


AGENCY Parole & Probation		ACCESSION NO. 03W192	DATE REC'D 8-14-02
DIVISION/UNIT HRMD			RM CODE 23.04.53
MAILING ADDRESS 6776 Reisterstown Rd. Suite 305 Baltimore, Maryland 21215		LOCATION RANGE SECTION(S) 109 21	NO. OF CU. FT. 7
PHONE NO. 410 585-3560		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Patti Johnson Acting Administrator		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1/7	1998 Closed Personnel Files	1461, #3, 7/2008
2/7	" " " "	
3/7	" " " "	
4/7	" " " "	
5/7	" " " "	
6/7	" " " "	
7/7	" " " "	

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

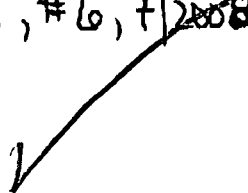
AGENCY <i>Parole & Probation</i>		ACCESSION NO. <i>03W193</i>	DATE REC'D <i>8-14-02</i>
DIVISION/UNIT <i>HRMD</i>			RM CODE <i>23.04.53</i>
MAILING ADDRESS <i>6776 Reisterstown Rd. Suite 305 Baltimore, Maryland 21215</i>		LOCATION RANGE SECTION(S) <i>109 21</i>	NO. OF CU. FT. <i>1</i>
PHONE NO. <i>410 585-3560</i>		RECORDS CENTER MANAGER	
AGENCY OFFICIAL <i>Ratti Johnson Acting Administrator</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>1997 Grievance Files Duling - Grolnic, Robyn Guidry, Kerrek</i>	<i>1461, #5, 7/2008</i> 

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Parole & Probation		ACCESSION NO. 03W194	DATE REC'D 8-14-02
DIVISION/UNIT HRMO			RM CODE 23.04.53
MAILING ADDRESS 6776 Reisterstown Rd. Suite 305 Baltimore, Maryland 21215		LOCATION RANGE SECTION(S) 109 21	NO. OF CU. FT. 1
PHONE NO 410 585-3560		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Patti Johnson Acting Administrator		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

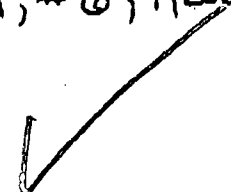
BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	7/96-6/97 BSD Timesheets	1461, #6, 7/2008 

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Parole & Probation		ACCESSION NO. 03W95	DATE REC'D 8-14-02
DIVISION/UNIT HRMO			RM CODE 23.04.53
MAILING ADDRESS 6776 Reisterstown Rd. Suite 305 Baltimore, Maryland 21215		LOCATION RANGE SECTION(S) 109 21	NO. OF CU. FT. 1
PHONE NO. 410 585-3560		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Patti Johnson Acting Administrator		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	350 Time Sheets 1998	1461, #6, 7/2008 

E

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Department of Public Safety and Correctional Services	ACCESSION NO. 08W397	DATE REC'D 10/5/07
DIVISION/UNIT Division of Parole and Probation Human Resources Management Office	LOCATION RANGE SECTION(S) 35 9	RM CODE 23.04.53
MAILING ADDRESS 6776 Reisterstown Road, Suite 301 Baltimore, Maryland 21215-2349	NO. OF CU. FT. 4	
PHONE NO 410-585-3560	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Dionne DALE Personnel Administrator	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1/1	DPP FSI 2004 Recruitment	1461
1/2	DDMP Office Secretary Recruitment-2004	Item 7
1/3	Region III Office Service Clerk Recruitment 03-04	
1/4	DPP Agent Recruitment 2004 Office Secretary	7/2008

23.05.05.02 DPSCS
Reporting Agency
Maryland Correctional Institution for Women - Personnel
Division or Unit

Department of General Services
 Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate

 Retain one (1) copy and
 forward original to
 address at left.

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records <small>(Same Title as listed on Schedule)</small>	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
08W404	In Active Personnel / Medical Files	1406-6	1	1987	1	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)


Records Center Manager
 Title

Dec. 30, 2008
 Date

E

DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Dept. of Public Safety & Correctional Services Maryland Correctional Institution For Women		Accession No. 08W404	Date Rec'd 10/5/07 RM Code 23.05.0502
B. Division/Unit Personnel		Location Range Section(s)	No. of Cu. Ft.
C. Mailing Address P.o. Box 535, 7943 Brockbridge Road Jessup, MD 20794 <i>Chireen Linebrey</i>		7 12	1
D. Phone No. 410-379-3809		Records Center Manager	
E. Agency Official Linda F. Thompson		To Be Completed At State Records Management Center	
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
1-Box	1987 A-Z In Active Personnel / Medical Files	1406-15 Item 1 7/2008 	

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ROXBURY CORRECTION INSTITUTION		ACCESSION NO. 93W1291	DATE REC'D 4-19-93
B. DIVISION/UNIT Business Office-Inmate Account			RM CODE 23.05.11.01
C. MAILING ADDRESS 18701 Roxbury Road Hagerstown, Maryland 21746		LOCATION RANGE SECTION(S) 143 20	NO. OF CU. FT. 10
D. PHONE NO. 301-797-2250 Ext 320 <i>n ep 357</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Rose Light</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	INMATE ACCOUNT LEDGERS F/Y 88	
	10 Boxes	
1	Wayne Aarons 185469 to Robert Byus 178469	July 2008 1406-10 SC 7/08 ✓
2	Kevin Cabbell 189493 to Norman Cutter 177180	
3	Eugene Dahlstedt 188360 to Robert Funderburk 180913	
4	Lawrence Gabriel 184757 to Paul Isom 169479	
5	George Jacks 184722 to John Lynch 179794	
6	Angelo Mack 181797 to Richard Owens 187159	
7	Edward Pace 187327 to James Rymer 180017	
8	William saciliotto 183959 to Morris Sylvester 152762	
9	Noel Tabannor 185618 to Allen Vrooman 186772	
10	Gerald Wade 185659 to Wallace Zito 147801	

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ROXBURY CORRECTION INSTITUTION		ACCESSION NO. 93W 1292	DATE REC'D 4-19-93
B. DIVISION/UNIT Business Office-Inmate acconts			RM CODE 23.05.11.01
C. MAILING ADDRESS 18701 Roxbury Road Hagerstown, Maryland 21746		LOCATION RANGE SECTION(S) 143 20	NO. OF CU. FT. 8
D. PHONE NO. 301-797-2250 Ext 320 <i>in Ext 357</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Pre Light</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	F/Y 1988 COMMISSARY ACCOUNT CARDS 8 boxes	July 2005
1	Wayne Aarons 185469 to Robert Buyus 178168	<i>1406-10</i> <i>SB</i> <i>7/08</i>
2	Kevin Cabbell 189493 to James Dyson 147551	
3	Curtis Eades 183259 to James Gwin 182877	
4	Peter Hackett 175901 to Thomas Justice 189329	
5	Steven Kaham 188137 to Steven Nutty 171968	
6	Ainsley Oates 186270 to James Rymer 180017	
7	Willaim Saailotto 183959 to Allen Vrooman 186772	
8	Gerald Wade 185659 to Wallace Zito 147801	

R-143

S-20

1 empty

R143

S20

23.05.12.03 DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
DOC - Eastern Corectional Institution - Personnel		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
00W1110	Personnel Files	1406-15	1	1988	4	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez	Records Center Manager	Dec. 30, 2008
Signature	Title	Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. EASTERN Correctional INST.		ACCESSION NO. 00W1110	DATE REC'D 4-4-00
B. DIVISION/UNIT DRSCS/Division of Correction		LOCATION RANGE SECTION(S) 18 33	FM CODE 23.05.12.03
C. MAILING ADDRESS 30420 Revells Neck Rd. Westover MD 21890		NO. OF CU. FT. 4	
D. PHONE NO. 410-651-9000 X4379		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Laurie M. Dwyer		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Personnel Files - Ex-Employees who left employment in <u>1988</u> (A-D)	Dispose YR 2008	
2	Personnel Files (E-H)	Item# - 1 Schedule - 1406-15	
3	Personnel Files (H-P)	Disposal 7/30/08 CPS	
4	Personnel Files (R-Z)		

15.03.02	JUDICIARY	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Sentencing Guidelines Unit - AOC			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
97W821	SGL Worksheets	750	1	1/1994 to 6/1994	1	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

Dec. 30, 2008
 Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Judiciary		ACCESSION NO. 97W821		DATE REC'D 3-10-97
B. DIVISION/UNIT Sentencing Guidelines Unit - AOC		LOCATION RANGE 123 SECTION(S) 33		RM CODE 15.03.02
C. MAILING ADDRESS Courts of Appeal Building Annapolis, MD 21401		RECORDS CENTER MANAGER		NO. OF CU. FT. 1
D. PHONE NO. 410-974-2186		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
E. AGENCY OFFICIAL Roxanne P. McKagan				
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY, SCHEDULE, ITEM NO., DISPOSAL DATE		
		Schedule 750, Item 1 Statistical Information		
60	SGL Worksheets (1/2/94 - 6/10/94)	July 2008		
		✓		

16.04 OAG	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency		Retain one (1) copy and forward original to address at left.
Contract Litigation Unit		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W582	Appeal of the Driggs Corps.	1646	1	8/1985 to 3/1988	3	7/2008	RECYCLE
01W583	Appeals of Intercounty Construction Corps.	1646	1	6/1981 to 6/1988	1	7/2008	RECYCLE
01W584	Appeal of Davidsonville Diversified Services	1646	1	6/1987 to 1/1988	1	7/2008	RECYCLE
01W585	Calvert Baltimore Associates Limited Partnership	1646	1	8/1985 to 3/1988	2	7/2008	RECYCLE
01W586	Appeal of L-Lo Plumbing, Inc.	1646	1	5/1987 to 7/1988	1	7/2008	RECYCLE
02W410	Appeal of the Driggs Corps.	1646	1	2/1986 to 3/1988	2	7/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez	Records Center Manager	Dec. 30, 2008
Signature	Title	Date

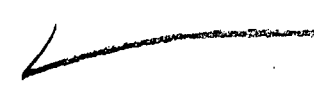
DGS 550-2 (Rev. 1/93)

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: Office of the Attorney General 1. 22.03.00.020		ACCESSION NO. 01W582	DATE REC'D 3-22-01
B. DIVISION/UNIT: Contract Litigation Unit			1604 RM CODE
C. MAILING ADDRESS: Office of the Attorney General 200 St. Paul Place Baltimore, Maryland 21202		LOCATION RANGE 3 SECTION(S) 35	NO. OF CU.FT. 3
D. PHONE NO. (410) 576-6991		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL: William A. Kahn Assistant Attorney General		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 1	<p><i>Appeal of the Driggs Corporation</i> State Highway Administration Contract No. B-698-514-472 I-795 Northwest Expressway Bridges Over Western Maryland Railroad Docket No. MSBCA 1262 8/85 - 3/88</p> <p>Correspondence on Answers to Appellant's First Interrogatories Photographs Lou Kozlakowski's Working Copies ATEC Claim dated 8/22/84 Middleton/Safford Deposition Preparation Dale Lang Deposition Notes Documents from Joe Bissett (SHA) SHA files: Bureau of Construction Inspection correspondence SHA Design file for 9/81 to 12/82 Bridge Department File NWX and RT over WMRR Additional Baltimore County Work File Utilities Section Office of Construction</p> <p>Deposition Transcripts: Stephen Z. Schwartz taken 4/23/87 Stephen Z. Schwartz taken 5/4/87 Eric D. Schwartz taken 5/8/87 Patrick A. McGeehin taken 5/12/87</p>	<p>Schedule 1646 Item 1 Disposal Date: July 2008</p> 	

Box 1 (continued)

Driggs Documents:

June 1982 Correspondence
July 1982 Correspondence
August 1982 Correspondence
September 1982 Correspondence
October 1982 Correspondence
November 1982 Correspondence
December 1982 Correspondence

Box 2

Index for Correspondence

Subject Files:

Class II Excavation Claim
Miscellaneous Source of Supply Submittals
A.J. Ellis Construction Co.
A&P Water and Sewer
Alban
Armco Construction Products Division
Arundel
B&B Tunneling
Robert B. Balter Co.
Baltimore Brick Co.
BG&E
Annapolls Pipeline, Inc.
List of Subcontractors
Bell Equipment
Beltsville Supply, Inc.
Bidwell
Alan U. Bevier, Inc.
Marsh Bowen
Brower & Assoc.
Camwell Corp.
Carrick & Gabbe Lumber Co.
Chesapeake Supply & Equipment Co.
Concrete Forms Corp.
CSL Corp.
John Driggs Co., Inc.
Econ-Alarm Security Protection, Inc. w/Dictograph Security Systems
Edrich Lumber Co.
Genstar
H.A. Harris Co., Inc.
Joseph J. Hock, Inc. (equipment moving)
James P. Lazzati Co.
MKS Contractors, Inc. (equipment)
A.G. Van Metre, Jr. Inc.
L.B. Smith, Inc.
SOMAR
Joseph L. Werner, Inc.
Wiser Bros.
ATEC Requisition File
Angelotta Equipment & Supply
Beck Enterprises
William A. Blackwell

Box 2 (continued)

Subject Files (continued)

George Carter
Choctaw/Steelworkers, Inc.
Columbus Construction Co.
Furnival Machine Co.
High Steel
McPhatter, Ltd.
The Reinforced Earth Co.
Virginia Tractor Co., Inc.
Wagman
Witcher & Smith, Inc.

Box 3

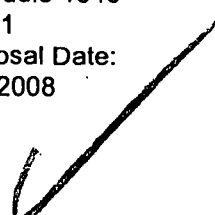
Subject Files (continued)

Chessie System
Transco Gas Pipe Line
ATEC Correspondence through June
Shop Drawing Transmittals - SHA to ATEC
Chessie System Railroad with Western Maryland Railroad
Letter to Administrator re: German
Miscellaneous
WMRR
Interoffice Correspondence II
Interoffice Correspondence (ATEC)
Sullivan Construction Co. (16" Subcontractor)
Sullivan II
ATEC Cost Codes
Sullivan, etc., ? III
Bullock Construction Co.
Kerndale

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: Office of the Attorney General 1. 22.03.00.020		ACCESSION NO. 01W583	DATE REC'D 3-22-01
B. DIVISION/UNIT: Contract Litigation Unit			16.04 RM CODE
C. MAILING ADDRESS: Office of the Attorney General 200 St. Paul Place Baltimore, Maryland 21202		LOCATION RANGE 5 SECTION(S) 7	NO. OF CU.FT. 1
D. PHONE NO. (410) 576-6991		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL: William A. Kahn Assistant Attorney General		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 1	<p><i>Appeals of Intercounty Construction Corp.</i> Mass Transit Administration Contract No. NW-01-06 Charles Center Subway Station Docket No. MSBCA 1036 (payment for excavation) <u>Docket No. MSBCA 1056 (extended overhead)</u> <i>Intercounty Construction Corp. v. MTA</i> Circuit Court for Baltimore City <u>Case No. 86192029/CL52859</u> <i>Intercounty Construction Corp. v. MTA</i> Court of Special Appeals <u>No. 834, September Term, 1987</u> <i>Intercounty Construction Corp. v. MTA</i> Court of Appeals <u>Petition Docket No. 65, September Term, 1988</u> 6/81 - 6/88</p> <p>1036 Accordion File: Transcripts of MSBCA hearing dated 2/9/82 and 2/10/82</p> <p>1056 Accordion File: Discovery Final Settlement of outstanding changes and claims Appellant's Exhibits Respondent's Exhibits MSBCA hearing transcript dated 8/2/82 MSBCA hearing transcript dated 8/3/82 MSBCA hearing transcript dated 8/4/82 Circuit Court transcript dated 2/17/87</p>	<p>Schedule 1646 Item 1 Disposal Date: July 2008</p> 	

Box 1 (continued)

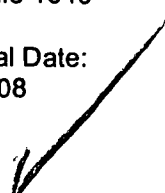
Report by Jacobs Assoc., "Preliminary Construction Cost Differential Support of Excavation, Charles Center Station," dated 12/78

Report by Jacobs Assoc., "Preliminary Construction Delay Analysis Time and Cost Study, Charles Center Station," dated 1/79

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: Office of the Attorney General 1. 22.03.00.020		ACCESSION NO. DIW584	DATE REC'D 3-22-01
B. DIVISION/UNIT: Contract Litigation Unit		16.04 RM CODE	
C. MAILING ADDRESS: Office of the Attorney General 200 St. Paul Place Baltimore, Maryland 21202		LOCATION RANGE 5 SECTION(S) 7	NO. OF CU.FT. 1
D. PHONE NO. (410) 576-6991		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL: William A. Kahn Assistant Attorney General		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 1	<p><i>Appeal of Davidsonville Diversified Services</i> Subcontract with Hempt Brothers, Inc. State Highway Administration Contract No. B-698-508-472 Construction of a Portion of the Northwest Expressway (Owings Mills Blvd. Exchange) Docket No. MSBCA 1339 6/87 - 1/88</p> <p>Folder Contents: Notes and Research. Hearing Transcript dated 10/21/87 (Motion to Dismiss)</p> <p>*****</p> <p><i>Appeals of David Volkert & Associates</i> Toll Facilities Administration Contract No. BRB 4-563-4A Parallel Curtis Creek Drawbridge Francis Scott Key Bridge Docket Nos. MSBCA 1131, 1132, 1138, and 1148 1/83 - 2/84</p> <p>Folder Contents: Attorney Notes RFP, Proposal, Contract Rubino & McGeehin Report Drawings (incomplete set) Work Sheets relating to relocation of the parking deck Change Order Claims</p> <p>*****</p>	<p>Schedule 1646 Item 1 Disposal Date: July 2008</p> 	

Box 1 (continued)

Atlantic & Gulf Stevedores, Inc. v. MPA (continued)

Deposition Transcripts (continued)

Robert A. Harrison - 12/10/82

Wayne Louis Hulier - 1/7/83

George W. Jones - 1/5/83

Walter D. O'Hearn - 12/7/82

Robert L. O'Neill - 12/14/82

William Thomas Sheaffer - 1/7/83

Herman Tabak - 10/14/82

Edward S. Wallach - 12/7/82

Butler Int'l, Inc./Robert Whalen Co., Inc.

Possible Delay Claim

State Aviation Administration

General Aviation Complex - BWI Airport

Fixed Base Operation Concession

3/81-5/84

Folder Contents

Butler/Whalen Correspondence

Claim and Related Correspondence

Request for Proposals No. SAA-RFP-81-009

Lease and Concession Agreement between SAA and Butler International, Inc. dated 10/19/82

2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: Office of the Attorney General 1. 22.03.00.020		ACCESSION NO. 01W585	DATE REC'D 3-22-01
B. DIVISION/UNIT: Contract Litigation Unit		16.04 RM CODE	
C. MAILING ADDRESS: Office of the Attorney General 200 St. Paul Place Baltimore, Maryland 21202		LOCATION RANGE 6 SECTION(S) 2	NO. OF CU.FT. 2
D. PHONE NO. (410) 576-6991		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL: William A. Kahn Assistant Attorney General		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

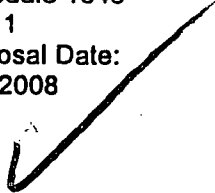
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 1	Calvert-Baltimore Associates Limited Partnership \$50,660,000 Construction Loan from the First National Bank of Maryland Permanent Commitment from Teachers Insurance and Annuity Association of America Ground Lease from Mass Transit Administration 8/85 - 3/88 Loan Documents Volume 1 Loan Documents Volume 2 Executed Documents Option Agreement between MTA and Calvert-Baltimore Assoc., unsigned Addendum to Option Agreement Correspondence 8/85 - 12/86 Correspondence 1/87 - 7/87	Schedule 1646 Item 1 Disposal Date: July 2008
Box 2	Correspondence 8/87 - 11/87 Correspondence 12/87 Correspondence 1/88 - 2/88 Correspondence 3/88	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: Office of the Attorney General 1. 22.03.00.020		ACCESSION NO. 01W1586	DATE REC'D 3-22-01
B. DIVISION/UNIT: Contract Litigation Unit		16.04 RM CODE	
C. MAILING ADDRESS: Office of the Attorney General 200 St. Paul Place Baltimore, Maryland 21202		LOCATION RANGE 5 SECTION(S) 7	NO. OF CU.FT. 1
D. PHONE NO. (410) 576-6991		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL: William A. Kahn Assistant Attorney General		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 1	<i>Appeal of K-Lo Plumbing, Inc.</i> University of Maryland Contract No. PD-85-69 Cooling Towers Docket No. MSBCA 1335 5/87 - 7/88 Appeal File Book 1 Appeal File Book 2 Documents not produced (privileged or irrelevant) Photographs Deposition Transcript - Timothy Bruce Albright, taken 4/13/88 Deposition Transcript - John D. Kaleo, taken 4/13/88 Deposition Exhibits Project Files: February 1985 March 1985 April 1985 May 1985 June 1985 July 1985 August through December 1985 January through June 1986 July through December 1986	Schedule 1646 Item 1 Disposal Date: July 2008 	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: Office of the Attorney General 1. 22.03.00.020		ACCESSION NO. 02W410	DATE REC'D 11-26-01
B. DIVISION/UNIT: Contract Litigation Unit			16.04 RM CODE
C. MAILING ADDRESS: Office of the Attorney General 200 St. Paul Place Baltimore, Maryland 21202		LOCATION RANGE 52 SECTION(S) 35	NO. OF CU.FT. 2
D. PHONE NO. (410) 576-6991		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL: William A. Kahn Assistant Attorney General		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 1	<i>Appeal of The Driggs Corporation</i> State Highway Administration Contract No. B-613-503-480 I-83 Bridges Docket Nos. MSBCA 1274 and 1302 2/86 - 3/88 Appellant's Initial Rule 4 Supplement Appellant's Second Rule 4 Supplement Appellant's Third Rule 4 Supplement Respondent's Supplemental Rule 4 Invoices Proof of Costs Statement Claim for Equitable Adjustment Contract MSBCA Hearing Transcripts: 7/13/87 7/14/87 7/15/87 7/16/87 7/17/87 7/20/87 7/21/87 7/22/87 7/23/87 7/24/87 7/27/87	Schedule 1646 Item 1 Disposal Date: July 2008 	
Box 2	Appellant's Exhibits 1-51		

Box 2 (continued)

Respondent's Exhibits 1-72

Transcript of Deposition of Reginald F. Burner, taken 7/9/87

Rubino & McGeehin Report

Appellant's Delay Analysis

Analysis of Alleged Delays, report by Wagner-Hohns-Inglis dated 7/1/87

Master Project Diary

Photographs

Middleton Diary

Project Record Book No. 2

ATEC Daily Reports 4/83 - 6/83

ATEC Daily Reports 7/83 - 9/83

ATEC Daily Reports 10/83 - 12/83

ATEC Daily Reports 1/84 - 3/84

ATEC Daily Reports 4/84 - 6/84

ATEC Daily Reports 10/84 - 12/84

Drawings