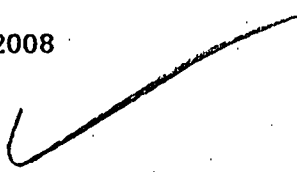


E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF LABOR, LICENSING AND REGULATIONS		ACCESSION NO. 97W868	DATE REC'D 4-8-97
B. DIVISION/UNIT LABOR AND INDUSTRY			RM CODE 17.05.02
C. MAILING ADDRESS 501 ST. PAUL PLACE BALTIMORE, MD 21202		LOCATION RANGE SECTION(S) 118 29	NO. OF CU. FT. 1
D. PHONE NO. 410-333-4194		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL JOSEPH T. SEIDEL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	BOX 1. (L3401-023-75 TO W6259-027-78)	612-160 2a 7/2008 

COMPLIANCE CASES FOR FISCAL YEAR 1997

1.	A0389-001-97	TO	A0389-016-97
2.	A0389-017-97	TO	A1451-002-97
3.	A1451-003-97	TO	A1451-032-97
4.	A1451-033-97	TO	A5478-018-97
5.	A5478-019-97	TO	A8711-002-97
6.	A8711-003-97	TO	B8210-012-97
7.	B8210-016-97	TO	C1192-012-97
8.	C1192-013-97	TO	C1192-034-97
9.	C1192-035-97	TO	C1192-053-97
10.	C1192-054-97	TO	C3811-020-97
11.	C3811-021-97	TO	D0238-002-97
12.	D0238-005-97	TO	D0238-026-97
13.	D2320-001-97	TO	D2320-032-97
14.	D2320-033-97	TO	F7253-007-97
15.	F7253-008-97	TO	F7253-036-97
16.	F7253-037-97	TO	G0161-004-97
17.	G0161-005-97	TO	H1159-026-97
18.	H1159-027-97	TO	H1159-061-97
19.	H1159-062-97	TO	H1442-018-97
20.	H1442-019-97	TO	H2194-022-97
21.	H2194-023-97	TO	H2194-039-97
22.	H2194-040-97	TO	H5221-017-97
23.	H5221-018-97	TO	J2659-009-97
24.	J2659-010-97	TO	J2659-036-97
25.	J2659-037-97	TO	J8945-004-97
26.	J8945-005-97	TO	J8945-037-97
27.	J8945-038-97	TO	K5823-029-97

28.	K5823-031-97	TO	K9355-017-97
29.	K9355-020-97	TO	L4102-007-97
30.	L4102-008-97	TO	L4102-045-97
31.	L4102-046-97	TO	M1322-031-97
32.	M1322-032-97	TO	M2263-004-97
33.	M2263-005-97	TO	M3373-008-97
34.	M3373-009-97	TO	M3373-020-97
34a.	M3373-016-97		
35.	M3373-021-97	TO	M3668-010-97
36.	M3668-011-97	TO	M5534-022-97
37.	M5534-023-97	TO	M6616-021-97
38.	M6616-022-97	TO	M6616-048-97
39.	M6616-049-97	TO	M7987-012-97
40.	M7987-013-97	TO	M8462-010-97
41.	M8462-011-97	TO	M8462-033-97
42.	O4075-001-97	TO	O4075-020-97
43.	O4075-021-97	TO	P0878-013-97
44.	P0878-014-97	TO	P2020-010-97
45.	P2020-011-97	TO	P5723-025-97
46.	P5723-026-97	TO	R3016-008-97
47.	R3016-012-97	TO	R3016-038-97
48.	R4237-001-97	TO	R4237-043-97
49.	R4237-044-97	TO	R7755-030-97
50.	R7755-034-97	TO	S6357-007-97
51.	S6357-008-97	TO	S7556-009-97
52.	S7556-010-97	TO	S7556-021-97
53.	S7556-022-97	TO	V3564-022-97
54.	V3564-023-97	TO	V7692-003-97

55.	V7692-004-97	TO	V7692-019-97
56.	V7692-020-97	TO	V7692-029-97
57.	V7692-031-97	TO	W2450-020-97
58.	W2450-021-97	TO	W2450-045-97
59.	W2450-046-97	TO	X0285-009-97
60.	X0285-010-97	TO	X0285-034-97
61.	ENCLOSURE		BOOKS, MANUALS
61A.			TAPES

61B.

TAPES

62. J 8945-043-97

Total - 65

R-27
S-17-18

1-Entry SPACE
S-18

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD 20794 (TELEPHONE -799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Labor, Licensing & Regulation		ACCESSION NO. 01W998		DATE REC'D 4-1-08
N. DIVISION/UNIT Division of Labor and Industry				RM CODE 17.05.02
O. MAILING ADDRESS 1100 N. Eutaw Street Room 611 Baltimore, MD 21201		RANGE 27	LOCATION SECTION(S) 19	NO. OF CU. FT. 1 <i>Whole Box</i>
P. PHONE NO. 410-767-2197		RECORDS CENTER MANAGER		
Q. AGENCY OFFICIAL Keith Owens		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
# 62 <i>Addition</i>	J 8945 - 093 - 97	612 - 1602 7/2008		

COMPLIANCE CASES FOR FISCAL YEAR 1998

1.	A 0389-001-98	TO	A0389-017-98
2.	A0389-018-98	TO	A0389-042-98
3.	A0389-043-98	TO	A1451-034-98
4.	A5478-001-98	TO	A5478-028-98
5.	A8711-001-98	TO	B9048-010-98
6.	B9048-011-98	TO	C1192-016-98
7.	C1192-017-98	TO	C1192-045-98
8.	C1192-046-98	TO	C3811-012-98
9.	C3811-013-98	TO	C3811-044-98
10.	C3811-045-98	TO	D0238-010-98
11.	D0238-011-98	TO	D5945-003-98
12.	D5945-004-98	TO	D5945-021-98
13.	D5945-022-98	TO	D5945-044-98
14.	D5945-045-98	TO	D5945-063-98
15.	D5945-064-98	TO	F7253-016-98
16.	F7253-017-98	TO	F7253-041-98
17.	F7253-042-98	TO	F7253-063-98
18.	F7253-064-98	TO	G0161-009-98
19.	G0161-010-98	TO	H0415-018-98
20.	H0415-019-98	TO	H1442-006-98
21.	H1442-007-98	TO	H1442-040-98
22.	H1442-041-98	TO	H1442-056-98
23.	H1442-057-98	TO	H2194-015-98
24.	H2194-016-98	TO	H2194-047-98
25.	H2194-048-98	TO	H2678-005-98
26.	H2678-007-98	TO	H5221-027-98
27.	H5221-028-98	TO	H7346-001-98

28.	H7346-002-98	TO	H8093-004-98
29.	H8093-005-98	TO	H8093-018-98
30.	H8093-019-98	TO	J2659-012-98
31.	J2659-013-98	TO	J2659-038-98
32.	J2659-039-98	TO	J2659-056-98
33.	J2659-057-98	TO	J2659-073-98
34.	J2659-074-98	TO	J8945-006-98
35.	J8945-007-98	TO	J8945-025-98
36.	J8945-026-98	TO	J8945-051-98
37.	J8945-052-98	TO	K5823-033-98
38.	K5823-034-98	TO	K9355-029-98
39.	K9355-030-98	TO	L4102-016-98
40.	L4102-017-98	TO	L4102-036-98
41.	L4102-037-98	TO	M0304-001-98
42.	M1322-001-98	TO	M1322-034-98
43.	M1322-035-98	TO	M3373-009-98
44.	M3373-010-98	TO	M3373-028-98
45.	M3373-029-98	TO	M3373-045-98
46.	M3373-046-98	TO	M3373-065-98
47.	M3373-066-98	TO	M3928-014-98
48.	M3928-015-98	TO	M6616-027-98
49.	M6616-028-98	TO	M7987-004-98
50.	M7987-005-98	TO	M8462-013-98
51.	M8462-015-98	TO	O4075-005-98
52.	O4075-006-98	TO	O4075-018-98
53.	O4075-019-98	TO	P0878-001-98
54.	P0878-002-98	TO	P2020-006-98
55.	P2020-007-98	TO	P5723-026-98

56.	P5723-027-98	TO	P5723-047-98
57.	P5723-048-98	TO	R4237-006-98
58.	R4237-007-98	TO	R4237-025-98
59.	R4237-026-98	TO	R4237-042-98
60.	R4237-043-98	TO	R4237-066-98
61.	R4237-067-98	TO	R7755-025-98
62.	R7755-026-98	TO	S6086-030-98
63.	S6357-001-98	TO	S7556-005-98
64.	S7556-006-98	TO	S7556-015-98
65.	S7556-016-98	TO	S7556-031-98
66.	S7556-032-98	TO	V3564-006-98
67.	V3564-007-98	TO	V3564-019-98
68.	V3564-020-98	TO	V3564-055-98
69.	V3564-056-98	TO	V7692-021-98
70.	V7692-022-98	TO	W2450-017-98
71.	W2450-018-98	TO	W2450-040-98
72.	W2450-041-98	TO	W2450-075-98
73.	W2450-076-98	TO	W7430-005-98
74.	W7430-008-98	TO	W7430-035-98
75.	W7430-036-98	TO	X0285-016-98
76.	ENCLOSURE		BOOKS, MANUALS
77.	ENCLOSURE		BOOKS, MANUALS
78.	ENCLOSURE		BOOKS, MANUALS, TAPES

RECORDS TRANSMITTAL AND RECEIPT

E
 DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Labor, Licensing & Regulation		ACCESSION NO. 05W1297	DATE REC'D 5-20-05
B. DIVISION/UNIT Division of Labor & Industry			RM CODE 17.05.02
C. MAILING ADDRESS MOSH 1100 N. Eutaw St. - Room 613 Baltimore, MD. 21201		LOCATION RANGE SECTION(S) 17 18	NO. OF CU. FT. 1
D. PHONE NO. 410-767-2385		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Linda Price		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	M8462 - 010 - 98	612 - 160 2 7/2008 <i>MISSING</i>

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Labor, Licensing and Regulation		ACCESSION NO. 07W1018	DATE REC'D 5/15/07
B. DIVISION/UNIT Div. of Labor and Industry MOSH Consultation			RM CODE 17.05.02
C. MAILING ADDRESS Montgomery Park Business Center 1827 Washington Blvd. Baltimore, Maryland 21230		LOCATION RANGE SECTION(S) 34 9	NO. OF CU. FT. 6
D. PHONE NO. 410 537-4511 - Colleen Ridler /CR		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 2 3 4 5 6	FY 2000 Anne Arundel Co. - Kent Co. Detention Kent Co. Public - Atlantic Builders Atlantic Tank - Diamond International Diversey Lever - Leonard Kraus Co. G.D. Laminates - Sheridan Sign Sheridan Sign - Yoder's + Withdrawals	612-160 4 7/2008 ✓

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY <i>State Treasurer's Office</i>		ACCESSION NO. <i>05W741</i>	DATE REC'D <i>1-4-05</i>
DIVISION/UNIT <i>Insurance</i>		RANGE <i>14</i>	RM CODE <i>27.01</i>
MAILING ADDRESS <i>80 Calvert Street, Room 109 Annapolis, Md 21401</i>		LOCATION SECTION(S) <i>33-34</i>	NO. OF CU. FT. <i>53</i>
PHONE NO. <i>410-260-7024</i>		RECORDS CENTER MANAGER	
AGENCY OFFICIAL <i>Judy Smith</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1-53</i>	<i>See attached INSURANCE CLAIM Files 2001</i>	<i>1529 Item HB 7/08 ✓</i>

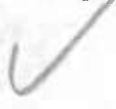
Box Number	Description of Records With Inclusive Dates	Disposal Authority Schedule Item no. Disposal date
1	2001 Insurance Claim Files	1529,4B 7/31/08
2	2001 Insurance Claim Files	1529,4B 7/31/08
3	2001 Insurance Claim Files	1529,4B 7/31/08
4	2001 Insurance Claim Files	1529,4B 7/31/08
5	2001 Insurance Claim Files	1529,4B 7/31/08
6	2001 Insurance Claim Files	1529,4B 7/31/08
7	2001 Insurance Claim Files	1529,4B 7/31/08
8	2001 Insurance Claim Files	1529,4B 7/31/08
9	2001 Insurance Claim Files	1529,4B 7/31/08
10	2001 Insurance Claim Files	1529,4B 7/31/08
11	2001 Insurance Claim Files	1529,4B 7/31/08
12	2001 Insurance Claim Files	1529,4B 7/31/08
13	2001 Insurance Claim Files	1529,4B 7/31/08
14	2001 Insurance Claim Files	1529,4B 7/31/08
15	2001 Insurance Claim Files	1529,4B 7/31/08
16	2001 Insurance Claim Files	1529,4B 7/31/08
17	2001 Insurance Claim Files	1529,4B 7/31/08
18	2001 Insurance Claim Files	1529,4B 7/31/08
19	2001 Insurance Claim Files	1529,4B 7/31/08
20	2001 Insurance Claim Files	1529,4B 7/31/08
21	2001 Insurance Claim Files	1529,4B 7/31/08
22	2001 Insurance Claim Files	1529,4B 7/31/08
23	2001 Insurance Claim Files	1529,4B 7/31/08
24	2001 Insurance Claim Files	1529,4B 7/31/08
25	2001 Insurance Claim Files	1529,4B 7/31/08
26	2001 Insurance Claim Files	1529,4B 7/31/08

27	2001 Insurance Claim Files	1529,4B 7/31/08
28	2001 Insurance Claim Files	1529,4B 7/31/08
29	2001 Insurance Claim Files	1529,4B 7/31/08
30	2001 Insurance Claim Files	1529,4B 7/31/08
31	2001 Insurance Claim Files	1529,4B 7/31/08
32	2001 Insurance Claim Files	1529,4B 7/31/08
33	2001 Insurance Claim Files	1529,4B 7/31/08
34	2001 Insurance Claim Files	1529,4B 7/31/08
35	2001 Insurance Claim Files	1529,4B 7/31/08
36	2001 Insurance Claim Files	1529,4B 7/31/08
37	2001 Insurance Claim Files	1529,4B 7/31/08
38	2001 Insurance Claim Files	1529,4B 7/31/08
39	2001 Insurance Claim Files	1529,4B 7/31/08
40	2001 Insurance Claim Files	1529,4B 7/31/08
41	2001 Insurance Claim Files	1529,4B 7/31/08
42	2001 Insurance Claim Files	1529,4B 7/31/08
43	2001 Insurance Claim Files	1529,4B 7/31/08
44	2001 Insurance Claim Files	1529,4B 7/31/08
45	2001 Insurance Claim Files	1529,4B 7/31/08
46	2001 Insurance Claim Files	1529,4B 7/31/08
47	2001 Insurance Claim Files	1529,4B 7/31/08
48	2001 Insurance Claim Files	1529,4B 7/31/08
49	2001 Insurance Claim Files	1529,4B 7/31/08
50	2001 Insurance Claim Files	1529,4B 7/31/08
51	2001 Insurance Claim Files	1529,4B 7/31/08
52	2001 Insurance Claim Files	1529,4B 7/31/08
53	2001 Insurance Claim Files	1529,4B 7/31/08

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 709-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES


A. AGENCY 23.19.00		ACCESSION NO.	DATE REC'D
B. Maryland State Board of Contract Appeals		99W 6	7-1-98
C. DIVISION/UNIT			RM CODE
C. MAILING ADDRESS		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
6 St. Paul Street Suite 601 Baltimore, MD 21202-1608		37 18	10
D. PHONE NO (410) 767-8228		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Robert B. Harrison III		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	1983, 1984, 1926, 2010, 2019	Schedule 2032 Item # 1 Approved July 2008 
2	1911, 1913, 2005	
3	2003, 1897, 1893, 2021, 1854, 1879, 1722	
4	1685, 1878, 1748, 1749, 1750, 1774, 1704, 1726, 1703, 1566, 1601, 1615, 1630	
5	1779, 1729	
6	1729, 1789, 1986, 2004, 2024, 1938	
7	1905	
8	2028	
9	2004, 2012, 2022, 1849, 1911, 1913, 1918, 1881, 1975, 1966, 1942, 1959	
10	2027, 2038, 2023, 2009	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 99W71	DATE REC'D 7-14-98
B. DIVISION/UNIT Office of the Secretary			RM CODE 10.01
C. MAILING ADDRESS 301 W. Preston Street Room 1401 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 9 22	NO. OF CU. FT. 9
D. PHONE NO. 410-767-4960		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Secretary Gene Lynch		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<p><u>Telecommunications Files</u></p> <p>Annapolis Telephone System Project/Bell Atlantic 1995 Annapolis Telephone Service 1995 Smart Highways 1995 State Owned Communication Sites 1996 Resource Sharing 1994 Governor Advisory Board for Telecommunication Relay 1995 Network Telecommunication Study for the Selection of Consultants 1995 Montgomery County Fibernet Master Plan 1995 Microwave Relocations Agreement AT&T's Block B Grant 1996 MD Relay-Confidentiality 1994-96 MD Electronic Capital 1995 MIEMSS 1995 Information Technology Board 1994 HB 1007 Surcharge on Users of Wireless Telephone Services 1996 Fiber Optics 1995 Electronic Mail 1995 Distance Learning 1995 Customer Specific Pricing 1996 Contact Data Ban 1995 Annapolis Fiber Facility 1995 950 Numbers 1995 APC 1996 800 MHz 1994-96 DGS Phone Bills 1996 Telecommunications 1995 Telecommunications Audit Report 1993-95 Video Conferencing 1995 Voice Mail Presentations 1995</p>	<p>Sche-# 843-6 # 1, 2, 4 July, 2008</p> 

Box 2

Access MD Budget 1995-96
AIA/CEC Conference 11/96
Anne Arundel Community College/Fine Arts Building 1995
Asbestos Oversight Committee 1992
Auditor's Legislative Report 1994-95
Baltimore Museum of Art 1994-1995
Blizzard of '96
Board of County Commissioners - Washington County 1995
Building Efficiency Ratios 1995
Calendar Items 1995-96
Chesapeake Bay Heritage Loan 1996
Christopher Columbus Center 1995
Engineering Excellence Awards 1997
Executive Order for Living Wage Task Force 1995
Executive Orders 1991
Facility Closings 1996
Golf Course at Rocky Gap 1995
Invitations 1996
Invitations 1995
Liberty Medical Center, Inc. 1995
MD Technology First Program Proposed Legislation 1995
Summer Intern Program 1995
Summer Youth Incentive Urban Action 1992-1995
Telephone Bills RFP 1996
Travilah Remediation Operation 1995

Box 3

Affirmative Action Plan 1995
AG Easements 1995
Canan A/E
DHR Issues 1995
Eastman Kodak 1994 (REP)
Equal Employment Opportunity Annual Report FY 1994
F & A Retreat 1995
F.M.B. Laundry, Inc.
Fuel Management 1994-1995
FY96 Budget
Maintenance Supervisor Position Elkton MSC
Maryland State Agency for Surplus Property 1994 (REP)
MBE Disparity Study 1994
One Charles Center 1995
One Charles Center 1993

Operating Budget FY96
Performance Audit for Facilities Management 1990-1993
Press Releases 1995
Probation & Annual Efficiency Rating Reports 1994
Procurement Advisory Council 1995
Procurement 1993 (RFP)
Procurement, DGS Central 1994 (RFP)
Project 2nd Change - ACE Marketing
Real Estate - State Leases 1995
Real Property Disposition 1995
Reisterstown Road Plaza 1994
Savage River State Forest
State Fin. Procurement/COMAR 21-Proc. Officers/Auth. Reps/Agency Head Designee 1991
Top Issues 1995
Unencumbered Balance Reports
Wilson Farm Acquisition DNR 1995

Box 4

Gene Lynch Correspondence:

January 1995
February 1995
March 1995
April 1995
May 1995
June 1995
July 1995
August 1995
September 1995

Box 5

Gene Lynch Correspondence:

October 1995
November 1995
December 1995
PBX 1994
University of Maryland, Performing Arts Center 1994

Box 6

Budget Preparation 1997
Burkshire Parking Garage, Towson State University 1994 (RFP)
DGS Essential Employees
Emergency Management 1996

Executive Recruiters
FY96 Capital Budget Request
FY97 Capital Budget Request
GEMAC/MEMA 1995-96 (RFP)
Governor's Correspondence for Gene's Signature 1995
Governor's Correspondence Redirected 1995 (RFP)
Governor's Correspondence Redirected 1996
Merrick School of Business 1994 (RFP)
Merrick University of Baltimore 1995 (GL)
Security & Exchange Commission

Box 7

6 St. Paul
1997 March of Dimes Walk-a-thon
Gene Lynch Reader File 10/20/95
Multi-Service Center Tenants 1993 (RFP)
Privitization 1994 (RFP)
Procurement Task Force 1995 (GL)
Rocky Gap State Park 1995 (GL)
U.S. Savings Bond Campaign 1996-97
Volunteer Maryland 1997

Box 8 - Rick Pecora's Mail Files

800 MZ
Annapolis Mansion Repair
1996 Budget Cuts
Cars
Coed Storage
Columbus Cevier
Compressed Natural Gas Fueling Station (1995)
Convention Center
Deputy Cabinet MT
DGS Bulletin Board Implementation Plan (1995)
Fair Labor Task Force
Fred DeJong (1994)
FY 1997 Budget (Attrition Reduction-Downsizing)
GPSSB (1995)
GPSSB (1996)
HB353 Claims
Leased Parking
Maryland Goes To Work
MBB Problems
Parking

Personnel
Printing
Proposed Regulations for A/E Contracts of \$100,000 or less (1995)
Resumes (1995)
State Wide Inventory
Ten Year Plan DGS
Timesheets 1994
Timesheets 1995
Transition (1994)
Volunteer Services

Box 9

Commission on Enhancing Public Service Through Improved Interagency Cooperation
Ethics 155 (1996)
GL - 1995
GL - 1995 Maryland Report
GL - 1995 Commission to Study Assumption of Circuit Courts
HB 352 (1996)
Legislation (1995)
Legislation (1995 - 1996)
Planning Act Weekly Summary (1996)

R-9


S-22

1 EMPTY SPACE

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 99W1044	DATE REC'D 6-21-99
B. DIVISION/UNIT Office of the Secretary			RM CODE 10.01
C. MAILING ADDRESS 301 W. Preston St., Room 1401 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 4 32	NO. OF CU. FT. 1
D. PHONE NO. 410-767-4960		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Secretary Peta Richkus		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Arsenault, John F. Paul Johnson Dean L. Johnson (Lt. Gov. Signature) George Fountain Goldstein/Morawski Roy Dyson Dana Lee Dembrow Senator F. Vernon Boozer Winfield S. Boyer Glenn Birx Wheeler R. Baker David Bernstein (for Mayor's signature) Bhatia, Davis, Regan, Towers, Wyatt A. Wade Kach Jack Kinstlinger Dr. Kirwarv Robert Knoff Robert Krout Senator Gloria Lawlah Frederick C. Malkus Margolies, Mervyn Jeffrey Marks Jeffrey Meyers Diana Lee Patton Jean Pack Livia Pazourek Betty Normal Pounds Praisner: Dorman/Great Oaks Jean W. Roesser Mr. and Mrs. Ward Russell James E. Rzepkowski Lansdale Sasscer P. Schonour/W. Schelle Norman C. Schied	1998 01/01/01 Sch # 843-6 Item # 1 July 2008 

Records Transmittal and Receipt

Page 2

Susan Shubin

Perry Sfikas

To: Blake Williams For: Buddy's Signature

Garry Wilbur

Delegate Wood

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MD Dept. of General Services		ACCESSION NO. 99W1045	DATE REC'D 6-21-99
B. DIVISION/UNIT Office of the Secretary			RM CODE 10.01
C. MAILING ADDRESS 301 W. Preston St., Room 1401 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 4 32	NO. OF CU. FT. 7
D. PHONE NO. 410-767-4960		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Secretary Peta Richkus		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<p>1995 Maryland Office on Aging</p> <ul style="list-style-type: none"> GL 1995 – Maryland Department of Agriculture Department of Assessments and Taxation GL 1995 – Department of Economic and Employment Development GL 1995 – Office of Children, Youth, and Families GL 1995 – Louis L. Goldstein's Correspondence GL 1995 – Department of Education GL 1995 – Maryland Higher Education Commission Department of Education – Door Problem GL 1995 – Department of the Environment GL 1995 – Department of Housing and Community Development GL 1995 – Department of Juvenile Services DOLLAR – Department of Labor, Licensing, and Regulation GL 1995 – Department of Natural Resources GL 1995 – Department of Personnel GL 1995 – Personnel, Executive Pay Rules Secretary of State – Correspondence GL 1995 – Department of Transportation 1997 Maryland Transportation Report Letters Addressed to Governor Glendening (4/19/94 – 12/9/96) Letters Addressed to Major Riddick (2/14/95 – 11/22/95) Letters Addressed to Fred Puddester (4/11/95 – 6/21/95) Letters Received from Major Riddick (2/27/95 – 3/7/96) GL 1994-1995 Maryland You Are Beautiful GL 1995 – Governor's Office on Individuals with Disabilities Letters Addressed to Michele Rozner (4/6/95 – 7/11/95) Letters Addressed to Buddy Roogow (1/31/95 – 3/12/96) GL 1995 – Cabinet Meetings Revitalization 	<p>01/01/01</p> <p>Sch # 843-6</p> <p>Item # 1</p> <p>July 2008</p> <p>✓</p>

GL 1995 – Maryland State Archives
Letters to BPW Members on Various Board Items
GL 94 – 95: Boards and Commissions
Benchmarking
O.C.Y.F.
GL 1996 – CARB Board Meeting
Contract Compliance
Emergency Release 1991-1994
Ethics Commission
First Night Annapolis
Protocol for the Maryland State Flag
Governor's Council on Management and Productivity
Governor's Policy Fellows Program

BOX
2

Hall of Records Commission
Hoffman/Rawlings Letters
Gov. Interagency on Public School Construction
1998 Legislation
1997-1998 Legislation
1997 Legislation
1997 Legislative Sessions
Maryland Food Center Authority (10/94 - 8/98)
1998 MD Municipal League Conference
1996 MACO
1997 MACO
1996/97 MD Charity Campaign
MD Legislative Black Caucus
Naming Public Buildings
NASDAGS

DISPOSAL
01/01/01

FOLDERS TRANSFERRED TO THE RECORD ROOM

TITLE BPW Records

BOX NO

PROJECT

SCHEDULE NO & DISPOSAL DATE

3

BPW:

Grant Approval Letters 3/98 - 6/98

Grant Approval Letters 12/97 - 2/98

Grant Approval Letters 7/98 - 12/98

01/01/01

Net Weekend 1996
State House – Leaking and Water Damage 6/97
State House Dome – ACORN
GL 1995 – Strategic Plan Review
3-R Working Group Regulatory Review and Reduction
Retreats
Regulatory Reform
GL 1996 – Procurement Task Force
Privatization
War Memorial Commission
Wireless Communications
African American Museum
William Donald Schaeffer Tower
Housecleaning – Annapolis Complex
AIA/CEC Liaison Committee
Recommendations for Security Divisions of DGS for 1997
Security – Annapolis Complex
Annapolis District Court House (7/91 – 7/95)
Senate Office Building Renovation and Addition
Security Baltimore Complex
Interview on June 30, 1997 with the Consensus Building Institute Inc.
4/2/98 – Mtg. W/Arnold Prima – Re: A/E Design and Construction Manual
March 19, 1998 Potomac Valley AIA March Program
TMC Co. & L. Levitan
Peter Krauser Grant/Loan Process-Jewish Comm. Ctr.
H. Rosen, T. Laufenberg, Forest Products Laboratory
W. Faude, R. Holland, Visit Old State Houses in New England
Daniel Huber Sprung Instant Structures
Tour of Curatorships
Dr. Ray – Software Corporation of America
Charles Wang – Delegation from China

Disposal Date
01/01/01

4-BOX

BOX # 4

FOLDERS TRANSFERRED TO THE
RECORD ROOM

TITLE _____

BOX NO	PROJECT	SCHEDULE NO & DISPOSAL DATE
--------	---------	--------------------------------

5 Control Sheets 6/98 - 7/97

01/01/01

BOX

#5

FOLDERS TRANSFERRED TO THE
RECORD ROOM

TITLE _____

BOX NO	PROJECT	SCHEDULE NO & DISPOSAL DATE
6	7/97 - 1/97 - Control sheets BOX # 6	01/01/01

FOLDERS TRANSFERRED TO THE
RECORD ROOM

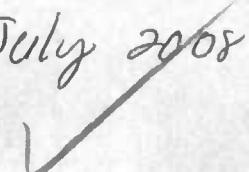
TITLE _____

BOX NO	PROJECT	SCHEDULE NO & DISPOSAL DATE
7	Control Sheets 6/1/97 - 7/30/98 6/01/97 - 7/30/98 B O X # 7	01/01/01

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DGS		ACCESSION NO. 99W1080	DATE REC'D 6-29-99
B. DIVISION/UNIT Office of the Secretary			RM CODE 10.01
C. MAILING ADDRESS 301 W. Preston St, Room 1401 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 5 8	NO. OF CU. FT. 4
D. PHONE NO. 410-767-4960		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Secretary Peta Richkus		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	CEC - Consulting Engineers Council Berkshire Apartments Charles County Community College GL 1995 - Charles H. Hickey School Analysis of Construction Contracts Awarded CG 1995 Coppin State College Maintenance Projects at Crownsville Spring Grove, Springfield Hospital Deferred Maintenance Frostburg Library Project Frostburg State - Performing Arts Center Fisher Tri-Trimp A/C System RFP 1994 - Hickey School Hyattsville Multiservice Center Preventive Maintenance MAIF MD Automobile Insurance Fund Louis L. Goldstein Bldg. Renovations Jefferson Patterson Park & Museum Economic Growth & Resource Protection Planning In-State Preference MD School for Deaf - Energy Project MD Penitentiary - 1997 Roy Kirby - MD Rehab Center Mobile Med Board Pascal Senior Center Performance Evaluation of A/E's & Construction's Contractors MVA - New Washington Area Office DLLR - Shillman Bldg. Space Planning - 1997 Morgan State University - Autonomy, Feezer Claim (1996) Spring Grove Hospital Center	01/01/01 Sols # 843-6 Item # 1 July 2008 

BOX
#2

Disposal Date
01/01/01

Metropolis Area Contractors
DLLR - Workforce Development Center
University of MD, Eastern Shore
Memorandum of Outstanding between DGS and the University of MD System
Underground Storage Tanks
UMCP Plant Growth Chambers
Preference Statues
Upgrade Fuel Storage and Delivery Systems
Western Correctional Institutions Housing Unit #5
Woodmont Rod and Gun Club
Grimberg Claim
Attman/Glazer
Archway Ford
Mva - Ammendale
The American Building
707 St. Paul Street
501 St. Paul Street, Stanbalt Building

BOX

#2

BOX

#3

Disposal Date

01/01/01

- Baltimore Life Building - 901 N. Howard Street
- Bestgate Road
- Belt Junior High School - Lease
- Bauer Lumber
- Hershel Blumberg
- Bethel A.M.E. Church Site
- Celanese Properties Western MD Prison Site
- CB Madison Commercial Real Estate Group, Inc.
- Elan Vital
- Columbus Center
- Chesapeake Bay Model
- Chesapeake Bay Critical Area Commission
- Fort Meade
- Frederick - DHR
- Lillie Carroll Jackson Museum
- Office of Administrative Hearings
- MD Heritage Preservation & Tourism Areas Program
- MD Based Firms
- MD Headquarters at Point Breeze
- Lottery
- Litton Properties
- Space Issues/Various Departments
- Silver Spring Redevelopment Project.
- Short Term Space Needs
- Shillman Building - 505 N. Calvert Street
- Rockville Social Service Office
- RICA
- Revitalization Task Force
- 31 York Road Acquisition
- WSSC Property
- White Oak
- Wetlands Creation/Beachwood
- Towson Workforce Development Ctr./Waldorf Workplace Development Ctr.
- Tower Lease Issue
- Terrace Dale - TSU
- MSU - Appeal of Advanced Business Concepts
- DGS Personal Matters
- Carbon Commando
- FY97 Executive Pay Plan Increments
- FY98 - 99 Budget
- BG&E
- DHMH Purchasing Pharmaceuticals
- MD State Agency for Surplus Property
- SB1 FY98 General Fund Reduction
- ISSSD

#3

BOX


Leased Space/Various Dept.'s
MD State Vehicle Replacement Policy
Morgan State University
Increased Commodity Procurement Request
Fleet Utilization
State of MD Corporate Purchasing Credit Card Program
Governor's Correspondence for Gene's Signature
Finance and Administration - Audit: 1/18/93 - 3/20/95
Finance and Administration - Audit: 1/18/93 - 3/20/95
Audits - Services and Logistics
Managing for Results
Fleet Management
Delegate Benson - EEO Complaint
Cost Comparison Study of Vehicle Leasing
Statewide Fuel Management (High Tech)
Natural Gas
Minority Business Enterprises
Tech Contracting
Statewide Office Supply Contract
State Vehicle Fleet Policies & Procedures - March 1997
PGI
Vendor Advisory Council
Recommended Guidelines for Procurement of Design Build Projects in the Public Sector
Requisitions for Computer Hardware Basic Ordering Agreement (BOA)
Willie Sneed
Standardized RFP's

BOX
#44

P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 00W147	DATE REC'D 8-24-99
B. DIVISION/UNIT Office of the Secretary			RM CODE 10.01
C. MAILING ADDRESS 301 W. Preston St., Room 1401 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 7 29	NO. OF CU. FT. 1
D. PHONE NO. 410-767-4960		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Secretary Peta Richkus		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Nasdags Bowling Acorn Application FY 1997 Absolute Enterprises Rolodex (old) Anthony Ellis 1998 - DGS Appointment of Principal Counsel Poplar Island Gene Lynch Correspondance	08-17-99 <i>Sche. # 843-6</i> <i>Item # 1</i> <i>July 2008</i> 

E ✓

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of General Services		ACCESSION NO. 03W565	DATE REC'D 2-21-03
B. DIVISION/UNIT Purchasing Bureau			RM CODE 10-11
C. MAILING ADDRESS Room M-3 301 W. Preston Street		LOCATION RANGE SECTION(S) 5 16	NO. OF CU. FT. 17
D. PHONE NO. (410) 767-4654		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Charles Carr		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS Box 2 Thru Box 17	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Purchase Orders Records JANUARY - December 2000	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Schedule #1798 Item 1 July 2008 ✓	

RECORDS TRANSMITTAL AND RECEIPT


DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of General Services		ACCESSION NO. 03W566	DATE REC'D 2-21-03
B. DIVISION/UNIT Purchasing Bureau			RM CODE 10-11
C. MAILING ADDRESS Room M-3 301 W. Preston Street		LOCATION RANGE SECTION(S) 5 16	NO. OF CU. FT. 6
D. PHONE NO. (410) 767-4654		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Charles Carr / Nancy Hevey		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS Box 1 Thru Box 6	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Purchase Orders Records JANUARY - December 2001	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Schedule #1798 Item 2 July 2008 ✓	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Department of General Services</i>		ACCESSION NO. <i>98W791</i>	DATE REC'D <i>4-24-98</i>
B. DIVISION/UNIT <i>Minority Business Enterprises</i>			RM CODE <i>10.21</i>
C. MAILING ADDRESS <i>Room M-2 301 W. Preston Street Baltimore, Maryland 21201</i>		LOCATION RANGE SECTION(S) <i>37 11</i>	NO. OF CU. FT. <i>16</i>
D. PHONE NO. <i>410-767-4270</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Teresa Gee Gary Reisman</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<i>MBE FY- Contract Files</i>	
<i>35 /</i>	<i>FY 92 A-TB</i>	<i>843-1 # 4 July 2008</i> 
<i>36 /</i>	<i>FY 93 K-Z</i>	
<i>37 /</i>	<i>11-95-11-99A-Z</i>	
<i>38 /</i>	<i>11-95-11-99 F-N</i>	
<i>39 /</i>	<i>11-95 to 11-99 FY 97 A-F</i>	
<i>40 /</i>	<i>11-95-11-99 FY 93</i>	
<i>41 /</i>	<i>11-95-11-99 FY 93</i>	
<i>42 /</i>	<i>11-95-11-99 N-Z</i>	
<i>43 /</i>	<i>11-95-11-99 Contract Report</i>	
<i>44 /</i>	<i>11-95-11-99 A-N</i>	
<i>45</i>	<i>FY 92 A-KT</i>	
<i>46</i>	<i>KW-TU</i>	
<i>49</i>	<i>Contract File M-W</i>	
<i>47</i>	<i>FY 97 A-D</i>	
<i>48</i>	<i>Fy 97 D-M</i>	
<i>49</i>	<i>M-W Contract file</i>	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 08.01 38.06.00.02 08.01</p>	<p>ACCESSION NO. 88W/305</p>	<p>DATE REC'D 6-1-88</p>
<p>b) AGENCY Maryland Industrial Development Financing Authority ("MIDFA")</p>	<p>LOCATION - RANGE: 41 SECTION(S): 10 NO. OF CU. FT.: 9</p>	
<p>c) DIVISION/UNIT Department of Economic and Employment Development ("DEED")</p>		
<p>d) MAILING ADDRESS Suite 2226 Redwood Tower 217 E. Redwood Street Baltimore, Maryland 21202</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL Richard W. Young (301) 333-4265</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<u>CREDIT FILES - UNINSURED (4/88)</u>	
1.	# 263 Alpha Foods 240 Amvets 241 American Occupational Therapy 229 Atlantic Cabinets 267 Atwoods Transport Lines	Schedule #1164 Item # I A.2 Date 2008- <i>July</i>
2.	# 208 Bio Tech Research Labs 290 Boland Trane 281 H. Borenstein & Sons C1000(1) H.E. Limited (Bowen & Company)	(Same)
3.	# 248 Brandt Cabinets (Roger Cecil) 292 Butler International 277 Calculon Corp. U.S. (ORI) 188 Canton Company 185 Cavanaugh Press 289 Chesapeake House 253 Conestoga Wood Products 218 John D. Copanos 209 Early Learning	(Same)
4.	# 305 Enviromental Air Control 204/337* Evapco #3 and #4	(Same)

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

MARYLAND INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY

Suite 2226 Redwood Tower
217 E. Redwood Street
Baltimore, Maryland 21202

Uninsured Loans

Box #5

#	259	Ex-Speed-Ite Service
	204	Exhibit Aids
	172	Frederick Electronics/Plantronics
	226	Goodyear Tire & Rubber Company
C1021(13)		Graphic Trade Bindery T/A Craftsman Press
	287	Grayblock Delmarva
	333	Harlan Sprague Dawley, Inc.

Box #6

#	225	Hobby House Press
	300	Hobelmann Port Services
	215	Industrial Lighting Services (Decker)
	262	JCB, Inc.
	176	M.S. Ginn
	181	Mack Trucks

Box #7

#	207	Marlenn Corporation
	174	Maryland Bedding Co.
	173	Moldcraft, Inc.
	228	Mt. Airy Cold Storage
	299	Mudge Paper Co.
	313	Orem Medical

Box #8

#	231	Oxford-Bellevue Ferry, Inc.
	296	Pressure Science
	192	Production Machinery
269/194		Raloid Machine
	291	Ridgely/BWI Partnership
	222	Simpson Land/Holiday Inn-Annapolis
	275	STSC, Inc.
	247	Technitrol, Inc.

MARYLAND INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY

Suite 2226 Redwood Tower
217 E. Redwood Street
Baltimore, Maryland 21202

Uninsured Loans

Box #9

#	288	Tortuga, Inc.
	169	Waldorf Holiday Inn Ltd. Partnership
	266	Washington Stair & Iron Works
	211	Weinschel Engineering
	308	Westland Printers
	303	Whitmore Printing
	317	Wm. H. Whiting Company

Records Retention & Disposal Schedule #1164
Items stored at State Records Center

Department of General Services - State Records Management Center
P.O. Box 275, Jessup, MD 20794
(Telephone: 410-799-1379)
Records Transmittal and Receipt

Directions: Please type or Print Clearly all entries

A. Agency Department of Business & Economic Development		Accession No. 03WK/29	Date Rec'd 1-13-03
B. Division/Unit DIVISION OF FINANCING / LOAN ADMINISTRATION		Location Range Section(s) 34 10	RM Code 08.01 No. Of Cu. FT. 6
C. Mailing Address 217 E. Redwood St., Suite 1501 Baltimore, MD 21202		Records Center Manager	
C. Phone No. 410-767-2304		To Be Completed At State Records Management Center	
D. Agency Official - Sharon Walden For Mary Stafford			
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
3	NcNeal/Means Brunswick	1164 - Item 1 - 3/1/2008	
4	Poulet Towson LLC/R & S Eng./SMR Ltd	1164- Item 1 - 3/1/2008	
5	SMR Ltd/Soda Pop Shop/Etc.	1164- Item 1 - 3/1/2008	
6	W.R. Johnson/The Welch Group, Inc./ Etc.	1164- Item 1 - 3/1/2008	
97-7	MIDFA Hill Enterprises	1164 -Item 1 -3/1/2008	
97-10	MIDFA - PRB Associates /Etc.	1164 - Item 1 -3/1/2008	
		July 2008	

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER

P.O. BOX 275
JESSUP, MARYLAND 20794-0275
410-799-1379

December 13, 2002

RECEIVED

2002 DEC 23 PM 3 00

OFFICE OF
ADMINISTRATIVE SERVICES

08.01
MS. SHARON WALDEN
DBED DIVISION OF ADMINISTRATION
217 E. REDWOOD ST., SUITE 1501
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed on attached sheet are eligible for disposal. They will be destroyed as scheduled if no reply is received by January 15, 2003. If you do not concur in this action, please return this letter and justify continued retention on the space below. Cite Accession Number and include a new disposal for these records.

Sincerely,

Gabriel Lopez
Gabriel Lopez

Records Center Assistant Manager

Retain the following:

- 01W931 ✓ 1164 ITEM 1 Box 97-7 MIDFA HILL ENTERPRISES New Disposal 3/1/08 R-36 S-10
- 01W931 ✓ 1164 ITEM 1 Box 97-10 MIDFA PRB ASSOCIATES New Disposal 3/1/08
- 01W935 ✓ 1164 ITEM 1 Box #3 McNEAL/MEANS BRUNSWICK New Disposal 3/1/08 R-39 S-8
- 01W935 ✓ 1164 ITEM 1 Box #4 Pooler/RASENG/SMB New Disposal 3/1/08
- ✓ 1164 ITEM 1 Box #5 SMB/Sada Popshup/ER New Disposal 3/1/08
- ✓ 1164 ITEM 1 Box #6 M.R. Johnson/The Welch Group, etc. New Disposal 3/1/08

All Boxes listed above need to be retained. The files are for Problem Loans DGS 550-7 that may yield some recovery and/or require additional handling.

Any questions please contact, MARY STAFFORD, Div. of FINANCING PROGRAMS - 410-767-6349 or DANA CARTER 410-767-6367.

E

Department of General Services - State Records Management Center
P.O. Box 275, Jessup, MD 20794
(Telephone: 410-799-1379)
Records Transmittal and Receipt

Directions: Please type or Print Clearly all entries

A. Agency Department of Business & Economic Development		Accession No. 06W505	Date Rec'd 2-6-06
B. Division/Unit Support Services - Office of Contracts & Procurement		Location Range Section(s) 27 6	RM Code 08-05 No. Of Cu. FT. 3
C. Mailing Address 217 E. Redwood St., Suite 1501 Baltimore, MD 21202		Records Center Manager	
C. Phone No. 410-767-0554		To Be Completed At State Records Management Center	
D. Agency Official - Florence Kohn For:			
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
1	Grants - FY 2003 - <i>A-C</i>	2047-1	6/30/2007
2	Grants - FY 2003 - <i>D-O</i>	2047-1	6/30/2007
3	Grants - FY 2003 - <i>P-Z</i>	2047-1	6/30/2007
		<i>7/2008</i> ✓	