

23.01.01	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Criminal Justice Information System Central Repository			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
92W1450	MSP Form #5 Criminal Arrest Report	1224	4-11	1982	5	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Public Safety and Correction		ACCESSION NO. 92W1450	DATE REC'D 6-9-92
B. DIVISION/UNIT Criminal Justice Information System Central Repository			RM CODE 23.01.01
C. MAILING ADDRESS 1201 Reisterstown Road, Bldg. G Pikesville, MD 21208		LOCATION RANGE SECTION(S) 102 33	NO. OF CU. FT. 5
D. PHONE NO. (410) 653-4469		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL William Schenking <i>William B. Schenking</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Maryland State Police Form #53 Criminal Arrest Report 1982	Schedule 1224 Item 4-11 Disposal Year: 2007
2	"	" 1/08
3	"	" J.F
4	"	"
5	"	"
		1633A1 Item 4-11 Delete item

23.04.01	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Annapolis			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W422	Closed Cases	1461	1	1997	16	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY 1. Department of Public Safety and Correctional Services		ACCESSION NO. 01W422	DATE REC'D 11-14-00
B. DIVISION/UNIT Parole and Probation			RM CODE 23.04.01
C. MAILING ADDRESS Robert F. Sweeney District Court 251 Rowe Boulevard, Ground Floor Annapolis, Maryland 21401		LOCATION RANGE SECTION(S) 4 4-5	NO. OF CU. FT. 16
D. PHONE NO. 410/260-1900		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL John Arney, Field Supervisor II		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1997	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Abell, John Ermmann, III - Blake, Marcel Lee	Sch. # 1461 Item # 1 Jan. 2008
2	Blevins, James Parks - Byars, Franklin	
3	Cadem, John - Conway, Daniel Mark	
4	Cornish, Charles Eugene - Dubbert, Sterling William	
5	Dunford, William G. - Gearhart, James	
6	Giles, Devita Luvenia - Haywood, Ronald	
7	Heath, Todd M. - Jilkes, Thomas M.	
8	Jocus, Matthew W. - Lawson, Eric	
9	Lawson, Thomas - Melson, Vicki	
10	Michell, Jason Robert - Novotny, Jeffery Thomas	
11	Oliver, James - Ratliff, Michael Ray	
12	Raveneau, Yolanda - Seymour, Jesse William	
13	Shapiro, Allen - Stewart, Michael	
14	Stillwell, Latarsha - Thompson, Michael Lee	
15	Thorton, Stewart - White, Edward	
16	White, Jack Dupree - Young, Evelyn Loretta	

1997 CLOSED CASES

Box 01 From: Abell, John Ermman, III
To: Blake, Marcel Lee

Box 02 From: Blevins, James Parks
To: Byars, Franklin

Box 03 From: Cadem, John
To: Conway, Daniel Mark

Box 04 From: Cornish, Charles Eugene
To: Dubbert, Sterling William

Box 05 From: Dunford, William G.
To: Gearhart, James

Box 06 From: Giles, Devita Luvenia
To: Haywood, Ronald

Box 07 From: Heath, Todd M.
To: Jilkes, Thomas M.

Box 08 From: Jocus, Matthew W.
To: Lawson, Eric

Box 09 From: Lawson, Thomas
To: Melson, Vicki

Box 10 From: Michell, Jason Robert
To: Novotny, Jeffery Thomas

Box 11 From: Oliver, James
To: Ratliff, Michael Ray

Box 12 From: Raveneau, Yolanda
To: Seymour, Jesse William

Box 13 From: Shapiro, Allen
To: Stewart, Michael

Box 14 From: Stillwell, Latarsha
To: Thompson, Michael Lee

Box 15 From: Thorton, Stewart
To: White, Edward

Box 16 From: White, Jack Dupree
To: Young, Evelyn Loretta

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY 1. Department of Public Safety and Correctional Services.		ACCESSION NO. 01W422	DATE REC'D 11-14-00
B. DIVISION/UNIT Parole and Probation		LOCATION RANGE SECTION(S) 4 4-5	RM CODE 23.04.01
C. MAILING ADDRESS Robert F. Sweeney District Court 251 Rowe Boulevard, Ground Floor Annapolis, Maryland 21401			NO. OF CU. FT. 16
D. PHONE NO. 410/260-1900		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL John Arney, Field Supervisor II		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1997	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Abell, John Ermman, III - Blake, Marcel Lee	Sch. # 1461 Item # 1 Jan. 2008
2	Blevins, James Parks - Byars, Franklin	
3	Gadem, John - Conway, Daniel Mark	
4	Cornish, Charles Eugene - Dubbert, Sterling William	
5	Dunford, William G. - Gearhart, James	
6	Giles, Devita Luvenia - Haywood, Ronald	
7	Heath, Todd M. - Jilkes, Thomas M.	
8	Jocus, Matthew W. - Lawson, Eric	
9	Lawson, Thomas - Melson, Vicki	
10	Michell, Jason Robert - Novotny, Jeffery Thomas	
11	Oliver, James - Ratliff, Michael Ray	
12	Raveneau, Yolanda - Seymour, Jesse William	
13	Shapiro, Allen - Stewart, Michael	
14	Stillwell, Latarsha - Thompson, Michael Lee	
15	Thorton, Stewart - White, Edward	
16	White, Jack Dupree - Young, Evelyn Loretta	

1997 CLOSED CASES

Box 01 From: Abell, John Ermman, III
To: Blake, Marcel Lee

Box 02 From: Blevins, James Parks
To: Byars, Franklin

Box 03 From: Cadem, John
To: Conway, Daniel Mark

Box 04 From: Cornish, Charles Eugene
To: Dubbert, Sterling William

Box 05 From: Dunford, William G.
To: Gearhart, James

Box 06 From: Giles, Devita Luvenia
To: Haywood, Ronald

Box 07 From: Heath, Todd M.
To: Jilkes, Thomas M.

Box 08 From: Jocus, Matthew W.
To: Lawson, Eric

Box 09 From: Lawson, Thomas
To: Melson, Vicki

Box 10 From: Michell, Jason Robert
To: Novotny, Jeffery Thomas

Box 11 From: Oliver, James
To: Ratliff, Michael Ray

Box 12 From: Raveneau, Yolanda
To: Seymour, Jesse William

Box 13 From: Shapiro, Allen
To: Stewart, Michael

Box 14 From: Stillwell, Latarsha
To: Thompson, Michael Lee

Box 15 From: Thorton, Stewart
To: White, Edward

Box 16 From: White, Jack Dupree
To: Young, Evelyn Loretta

23.04.01.01 DPSCS
Reporting Agency
Division of Parole & Probation / DDMP Annapolis
Division or Unit

Department of General Services
Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward original to address at left.

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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
06w555	Closed Cases	1461	1	1997	9	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature

Records Center Manager
Title

June 30, 2008
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 35.03.02		ACCESSION NO. 06W555	DATE REC'D 3-23-06
b) AGENCY DIVISION OF PAROLE AND PROBATION DRINKING DRIVER MONITOR PROGRAM			23.04.01.01
c) DIVISION/UNIT 251 ROWE BLVD., GROUND FLOOR ANNAPOLIS, MD 21401		LOCATION - RANGE 35	SECTION(S) 4-5
d) MAILING ADDRESS 251 ROWE BLVD., GROUND FLOOR ANNAPOLIS, MD 21401		NO. OF CU. FT. 9	
e) AGENCY OFFICIAL EDWARD ROBERTS, MSI (32)		PHONE NO. 240-260-1930	RECORDS CENTER MANAGER
			TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 2 3 4 5 6 7 8 9	Closed cases in Anne Arundel Co Office between 1/1/1997 to A - Buc Bou - Dix Dod - Gra Gre - Jew Joh - Lov Ma - Nob Nom - Rus Sac - Tol Tel - Z	12/31/1997 <i>Schedule 461</i> <i>Ham 1</i> <i>1/2008</i>

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 35.03.02</p>	<p>ACCESSION NO. 06w555</p>	<p>DATE REC'D 3-23-06</p>
<p>b) AGENCY DIVISION OF PAROLE AND PROBATION DRINKING DRIVER MONITOR PROGRAM</p>	<p>LOCATION - RANGE SECTION(S)</p>	<p>NO. OF CU. FT. 9 ✓</p>
<p>c) DIVISION/UNIT 251 ROWE BLVD., GROUND FLOOR ANNAPOLIS, MD 21401</p>	<p>RECORDS CENTER MANAGER</p>	
<p>d) MAILING ADDRESS 251 ROWE BLVD., GROUND FLOOR ANNAPOLIS, MD 21401</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>e) AGENCY OFFICIAL EDWARD ROBERTS, MSI <i>ER</i></p>	<p>PHONE NO. 240-260-1930</p>	<p>2.</p>

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
<p>1 2 3 4 5 6 7 8 9</p>	<p>Closed cases in Anne Arundel Co Office between 1/1/1997 to 12/31/1997</p> <p>A - Buc Bou - Dix Dod - Gra Grc - Jew Joh - Lov Ma - Nob Nom - Rus Sac - Tol Tol - Z</p>	<p>12/31/1997</p> <p><i>Schedule #61</i></p> <p><i>Ham 1</i></p> <p><i>1/2008</i></p>

23.04.02	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Arbutus / Catonsville			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W499	Closed Cases	1461	1	1997	34	1/2008	RECYCLE
03W961	Closed Cases	1461	1	1997	1	1/2008	RECYCLE
06W174	Closed Cases	1461	1	1997	2	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Department of Public Safety & Correctional Services - 350302		ACCESSION NO. 01W499	DATE REC'D 12-11-00
B. DIVISION/UNIT Division of Parole & Probation			RM CODE 23.04.02
C. MAILING ADDRESS Arbutus/Catonsville Multi-Purpose Center 900 Walker Avenue Baltimore, Maryland 21228-5379		LOCATION RANGE SECTION(S) 20 14	NO. OF CU. FT. 34
D. PHONE NO. (410) 455-5022		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Diana R.W. Harris Parole / Probation Field Supervisor II		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997	
1	Asbury, B.-Griswald, C. 1/97-1/97	34. McCowell, A-SPENCER, E 8/97 TO 8/97 Sche. # 1461 Item # 1 Jan. 2008 C.B.
2	Hafez, P.-Ryan, D. 1/97	
3	Sampson, S.-Bydume, T. 1/97-1/97	
4	Phillips, M.-Carter, C. 2/97-2/97	
5	Poindexter, W.-Counts, V. 2/97-3/97	
6.	Johnson, P.-Rossbach, J. 3/97-3/97	
7	Coleman, J.-Jones, N. 3/97-3/97	
8	Samson, M.-Altonmare, J. 3/97-4/97	
9	Arvin, W.-Green, C. 4/97-4/97	
10	Harding, W.-Schaffer, G. 4/97-4/97	
11	Shipley, A.-Bryant, I. 4/97-5/97	
12	Bard III, R.-Tisdale, W. 5/97-5/97	
13	Burton, M.-Paul, P. 5/97-5/97	
14	Taylor, G.-Jackson, C. 5/97-6/97	
15	Anderson, F.-Womack, J. 6/97-6/97	
16	Jones, K.-Williams, B. 6/97-6/97	
17	Armalis, A.-Jackson, I. 6/97-7/97	
18	Jarvis, M.-Rowley, P. 7/97-7/97	
19	Rusk, D.-Creamer, K. 7/97-8/97	
20	Davis, J.-McClain, T. 8/97-8/97	
21	Alexander, R.-Hardy, T. 9/97-9/97	
22	Harris, C.-Moses, T. 9/97-9/97	
23	Martin, S.-Sparrow, K. 9/97-9/97	
24	Suggs, K.-Chandler, D. 9/97-9/97	
25	Chessher, C.-Lebon, C. 10/97-10/97	
26	Lunn, B.-Wiggins, D. 10/97-10/97	
27	Wilder, J.-Davis, N. 10/97-11/97	
28	Dayton, R.-Murphy, A. 11/97	
29	Murphy, R.-Thompson, D. 11/97-11/97	
30	Wade, F.-Dorsey, K. 11/97-12/97	
31	Felton, A.-Kibler, P. 12/97-12/97	
32	King, P.-Schweiger 12/97-12/97	
33	Sewell, E.-Zimmerman, M. 12/97-12/97	

R-20
S-14

(6 SPACES
R-20 S-14)

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Department of Public Safety and 1. Correctional Services - 350302		ACCESSION NO. 03W961	DATE REC'D 5-19-03
B. DIVISION/UNIT Division of Parole & Probation			RM CODE 23.04.02
C. MAILING ADDRESS Arbutus/Catonsville Multi-Purpose 900 Walker Avenue Baltimore, Maryland 21228-5379		LOCATION RANGE SECTION(S) 1 4	NO. OF CU. FT. 1
D. PHONE NO. (410) 455-5022		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Diana R.W. Harris Parole/Probation Field Supervisor II		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	1997 Amin, Ishaq - Wynn, Derrick	Sche.No: 1461 Item No: 1 Disposal Jan 2008	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Department of Public Safety and 1. Correctional Services - 350302		ACCESSION NO. <i>03W961</i>	DATE REC'D <i>5-19-03</i>
B. DIVISION/UNIT Division of Parole & Probation		LOCATION RANGE SECTION(S) <i>1 4</i>	RM CODE <i>23.04.02</i>
C. MAILING ADDRESS Arbutus/Catonsville Multi-Purpose 900 Walker Avenue Baltimore, Maryland 21228-5379		NO. OF CU. FT. <i>1</i>	
D. PHONE NO. (410) 455-5022		RECORDS CENTER MANAGER <i>Gabriel Poppe</i>	
E. AGENCY OFFICIAL Diana R.W. Harris Parole/Probation Field Supervicsor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	1997 Amin, Ishaq - Wynn, Derrick	Sche.No: 1461 Item No: 1 Disposal Jan 2008	

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

- A. AGENCY 350302 1. Department of Public Safety&Corr Ser.		ACCESSION NO. 06W174	DATE REC'D 9-28-05
- B. DIVISION/UNIT Division of Parole & Probation			RM CODE 23.04.02
C. MAILING ADDRESS Arbutus/Catonsville Multi-Purpose Center 900 Walker Ave Baltimore, Maryland 21228-5379		LOCATION RANGE SECTION(S) 1 32	NO. OF CU. FT. 2
D. PHONE NO. (410) 455-5022		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tom McGrain Parole/Probation Field Supervisor II		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997	
1	Alexander, C - Linton, A 01/97-12/97	Schedule 1461 Item 1 1/2008
2	Marshall, K - Young, J 01/97-12/97	

23.04.03	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Bel Air Office			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W391	Closed Cases	1461	1	1997	22	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

ACTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">01W/391</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">11-3-00</div>						
2. DIVISION/UNIT DIVISION OF PAROLE AND PROBATION	RM CODE <div style="font-size: 1.5em; font-family: cursive;">23.04.03</div>							
3. MAILING ADDRESS 2 SOUTH BOND STREET BEL. AIR, MD 21014	LOCATION <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none;">RANGE</td> <td style="width: 33%; border: none;">SECTION(S)</td> <td style="width: 34%; border: none;">NO. OF CU. FT.</td> </tr> <tr> <td style="border: none; font-size: 2em; font-family: cursive;">14</td> <td style="border: none; font-size: 2em; font-family: cursive;">7</td> <td style="border: none; font-size: 2em; font-family: cursive;">22</td> </tr> </table>		RANGE	SECTION(S)	NO. OF CU. FT.	14	7	22
RANGE	SECTION(S)	NO. OF CU. FT.						
14	7	22						
4. PHONE NO. (410) 836-4650/51	RECORDS CENTER MANAGER							
5. AGENCY OFFICIAL ARTHUR G. FORD, FIELD SUPERVISOR I	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER							

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>1 9 9 7 CLOSED CASES</u>	
1	ABB - BAU	<div style="font-size: 1.5em; font-family: cursive;">Sche. # 1461</div> <div style="font-size: 1.5em; font-family: cursive;">Item # 1</div> <div style="font-size: 1.5em; font-family: cursive;">Jan. 2008</div> <div style="font-size: 2em; font-family: cursive; margin-top: 20px;">A.F.</div>
2	BEA - BRE	
3	BRI - CAN	
4	CAP - COM	
5	CON - DEM	
6	DEN - FEL	
7	FER - GET	
8	GIB - HAM	
9	HAN - HILL	
10	HIN - JUL	
11	KAH - LAN	
12	LAS - MAL	
13	MAR - MEY	
14	MIH - NOR	
15	NOW - PRE	
16	PRI - RIC	
17	RID - SCO	
18	SCR - SPA	
19	SPE - TAY	
20	TEL - WALK	
21	WALL - WILK	
22	WILL - ZINK	

23.04.03.01 DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Division of Parole & Probation/ DDMP Bel Air Office		
Division or Unit		

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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W714	Closed Cases	1461	1	1997	10	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

June 30, 2008
Date

E

RECORDS TRANSMITTAL AND RECEIPT

CTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES	ACCESSION NO. <i>03W714</i>	DATE REC'D <i>03-19-03</i>
DIVISION/UNIT DRINKING DRIVING MONITOR PROGRAM <i>(Bel Air)</i>		RM CODE <i>23.04.03.01</i>
MAILING ADDRESS 2 S. Bond Street, 2nd Floor Bel Air, MD 21014	LOCATION RANGE SECTION(S) <i>7 28</i>	NO. OF CU. FT. <i>10</i>
PHONE NO. BONITA HALL (410) 836-4839	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Jim Zembro , DDMP Supervisor <i>Raymond Vasuico</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	GLOSED CASES FOR 1997	<i>Sched # 1461</i>
1	AB - BROWN	<i>Item # 1</i>
2	BRYANT, R - DOANE, J	<i>2007</i>
3	DORSEY - GILROY, J	<i>Jan 2008</i>
4	GLOVER - KATCHUK, D	
5	KEHRING, - MARTENSON, L	
6	MATHEWS, - PERTROSKY, K	
7	PHILLIPS - SCHOCET, D	
8	SCOTT - SZOLTYK, S	
9	TAYLOR - WIECEK, M	
10	WILEY - ZISKA, J	

R-7
S-28

2 empties

23.04.04.01 DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Division of Parole & Probation/ DDMP Aberdeen Office		
Division or Unit		

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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W593	Closed Cases	1461	1	1997	10	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

June 30, 2008
Date

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

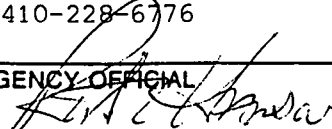
AGENCY DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES		ACCESSION NO. 03W593	DATE REC'D 2-26-03
DIVISION/UNIT DRINKING DRIVING MONITOR PROGRAM			RM CODE 23.04.04.01
MAILING ADDRESS 2 S. Bond Street, 2nd Floor Bel Air, MD 21014 <i>(Aberdeen)</i>		LOCATION RANGE SECTION(S) 29 32	NO. OF CU. FT. 10
PHONE NO. BONITA HALL (410) 836-4839		RECORDS CENTER MANAGER	
AGENCY OFFICIAL <i>Jim Zombro, DDMP Supervisor</i> <i>Raymond Yosvico</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	


BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>CLOSED CASES FOR 1997</u>	2007
#1	A - BE	<i>Sche. # 1461</i> <i>Item # 1</i> <i>Jan. 2008</i>
#2	Bis / Chr	
#3	Clark - Ex	
#4	Fan - Haa	
#5	Has - Jas	
#6	Ka - McDona	
#7	McDow - Pat	
#8	Pateron - Shel	
#9	Shub - Weh	
#10	Wei - Zel	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

RECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Department of Public Safety and 1. Correctional Services		ACCESSION NO. 01W472	DATE REC'D 12-4-00
B. DIVISION/UNIT Division of Parole and Probation			RM CODE 23.04.05
C. MAILING ADDRESS P. O. Box 482 Cambridge, MD 21613		LOCATION RANGE SECTION(S) 10 2	NO. OF CU. FT. 9
D. PHONE NO. 410-228-6776		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL  Robert L. Hanson		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Division of Parole & Probation Closed case records from Jan. 1, 1997 to Dec. 31, 1997 (ABBOTT, J. to BYNAM, L.)	Sche. # 1461 Item # 1 Jan. 2008 
2	Division of Parole and Probation Closed case records from Jan. 1, 1997 to Dec. 31, 1997 (CAIN, D. to CROSLAND, D.)	
3	Division of Parole and Probation Closed case records from Jan. 1, 1997 to Dec. 31, 1997 (DAIL, T. to FOXWELL, T.)	
4	Division of Parole and Probation Closed case records from Jan. 1, 1997 to Dec. 31, 1997 (GIBSON, J. to HYDE, T.)	
5	Division of Parole and Probation Closed case records from Jan. 1, 1997 to Dec. 31, 1997 (JACKSON, C. to KOSKI, R.)	
6	Division of Parole and Probation Closed case records from Jan. 1, 1997 to Dec. 31, 1997 (LAIRD, G. to NICHOLS, J.)	

Cambridge Office
Division of Parole and Probation

Closed files 1997

Box #	Description of records	Disposal Authority
7	Division of Parole and Probation Closed case records from Jan 1, 1997 to Dec. 31, 1997 (PALMER, R. to ROWLEY, C.)	1461
8	Division of Parole and Probation Closed case records from Jan 1, 1997 to Dec. 31, 1997 (SAMPSON, A. to STULTZ, T)	
9	Division of Parole and Probation Closed case records from Jan 1, 1997 to Dec. 31, 1997 (TAYLOR, J. to YOUNG, R.)	

23.04.06	DPSCS	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Division of Parole & Probation Centreville Office		
Division or Unit		

Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275
--

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W452	Closed Cases	1461	1	1997	4	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Public Safety & Correctional Services		ACCESSION NO. 01W452	DATE REC'D 12-1-00
B. DIVISION/UNIT Division of Parole & Probation			RM CODE 23.04.06
C. MAILING ADDRESS 120 Broadway Centreville, Md. 21617		LOCATION RANGE SECTION(S) 8 12	NO. OF CU. FT. 4
D. PHONE NO. (410)-758-5070 or (410)-758-5072		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Karen E. Ritchey		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Division of Parole & Probation Closed Case Records January 1, 1997 to December 31, 1997 Adams, P. - Dodd, E.	Sche. # 1461 Item # 1 Jan. 2008 J.F.
2	Division of Parole & Probation Closed Case Records January 1, 1997 to December 31, 1997 Donovan, H. - Little, T.	
3	Division of Parole & Probation Closed Case Records January 1, 1997 to December 31, 1997 Linder, J. - Smith, D.	
4	Division of Parole & Probation Closed Case Records January 1, 1997 to December 31, 1997 Smith, M. - Zaferis, J.	

RECEIVED

APR 18 2000

REGION ONE OFFICE

23.04.07	DPSCS
Reporting Agency	
Division of Parole & Probation Charles Street, Baltimore	
Division or Unit	

Department of General Services
Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and forward original to address at left.

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
02W1141	Closed Cases	1461	1	1997	13	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 35.03.02.02		ACCESSION NO. 02W1141	DATE REC'D 6-3-02
B. DIVISION/UNIT Dept. of Public Safety & Correctional Services			RM CODE 23.04.07
C. MAILING ADDRESS Division of Parole and Probation 2113 N. Charles Street Baltimore, Maryland 21218		LOCATION RANGE SECTION(S) 21 9-10	NO. OF CU. FT. 13
D. PHONE NO. 410-333-6370		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Edward McG. McDonnell Field Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	CLOSED CASES (1997)	10 years 2009
1	ADAMS, A. - BEANE, A.	<i>Sche. # 1461</i> <i>Item # 1</i> <i>Jan. 2008</i> <i>C.B.</i>
2	BELLAMY, A. - BURTON, A.	
3	BUSSEY, T. - CROSTON, M.	
4	DANKELMAN, J. - EVERETT, R.	
5	FAYALL, G. - GUY, L.	
6	HACKLEY, P. - IRVIN, A.	
7	JACKSON, I. - JOYNER, L.	
8	KAVANAUGH, N. - MCGREGOR, F.	
9	McINTIRE, G. - PETTY, J.	
10	PINKSTON, I. - SILVER, T.	
11	SIMMONS, J. - TERRY, L.	
12	THOMAS, D. - WHITTING, C.	
13	WHITWORTH, H. - YOUNG, B.	

23.04.08	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Chestertown Office			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W454	Closed Cases	1461	1	1997	5	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

June 30, 2008
Date

RECORDS TRANSMITTAL AND RECEIPT

RECTIONS-P. EASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Public Safety and Correctional Services		ACCESSION NO. 01W454	DATE REC'D 12-1-00
B. DIVISION/UNIT Division of Parole and Probation			RM CODE 23.04.08
C. MAILING ADDRESS 131 Dixon Drive Chestertown Business Park Chestertown, MD 21620		LOCATION RANGE SECTION(S) 34 10	NO. OF CU. FT. 5
D. PHONE NO. (410) 778-1300		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Albert T. Streelman, FSII		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE.
1	Div. of Parole & Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Alsup, C. - Cummins, T)	<i>Sched # 1461</i> <i>Item # 1</i> <i>Jan. 2008</i>
2	Div. of Parole & Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Daniels, S. - Hepbron, M.)	1461
3	Div. of Parole & Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Heston, M. - Newnam, D.)	1461
4	Div. of Parole & Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Newnam, J. - Tilghman, A.)	1461
5	Div. of Parole & Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Thomas, C. - Zavarella, A.)	1461

23.04.09 DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Division of Parole & Probation Cumberland Office		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W672	Closed Cases	1461	1	1997	8	1/2008	RECYCLE
04W407	Closed Cases	1461	1	1997	2	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

June 30, 2008
Date

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 796-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Public Safety and Correctional Services		ACCESSION NO. 01W672	DATE REC'D 3-28-01
B. DIVISION/UNIT Parole and Probation			FBI CODE 23.04.09
C. MAILING ADDRESS P.O. Box 801 59 Prospect Square Cumberland, MD 21501-0801		LOCATION RANGE SECTION(S) 4 29	NO. OF CU. PT. 8
D. PHONE NO. 301-777-2140		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997 Supervision	
Box 1	A - Cla	Sch. # 1461 Item # 1 Jan. 2008
Box 2	Cle - E	
Box 3	F - Ha	
Box 4	He - Le	
Box 5	Li - No	
Box 6	O - R	
Box 7	S - V	
Box 8	W - Z	

1997-Box 1 A-Cla

Jeffery Abe
Jacinda Accrman
Robert Ahern
Deborah Alburtis
Mark Aldridge
Mary E. Anderson
Ronald Appold
Richard Baker
Robert Baker
Bonnie Ballou
Dustin Barbe
Nicholas Barton
Leon Baublitz
Craig Beatty
Wend Beckwith
Cecil Beeman
Kevin Beeman
Patricia Beeman
Samuel Bialas
Jason Bidinger
James Bittner
Brian Blair
Antoinette Blank
Neil Blank
Chris Blowe
David Blowe
John E. Blowe
Raymond Blowe
Gary Bookheimer
Robert Barrows
Frank Boxjancic
Ricky Bowers
Ricky Bowers
Jason Boyce
Michael Brennenman
Robert Bridges
Robert Bridges
John Brimhall
Roger Broadwater
Asia Broadway
Timothy Brook
Gwendolyn Brothers
Jeffery Brown
Randy Buckley

Harold Burgess
Eugene Bush
Eric Butcher
Alonzo Butler
Crystal Cage
Lawrence Campbell
Christopher Carr
David Carrol
Debra Celey
Francis Claar
John Clair
John Clair
Franklin Clark
Thomas Claycomb

Box 2 - Cle - F

Greg Clem
Shane Clites
Tracy Clits
Jeff Cobcrly
Charles Cosfield
Douglas Combs
Anthony Cook
William Cook
Joseph Corbett
John Cooper
Christopher Cosenza
Cathy Coughenour
James Croft
Joann Croft
Allen Crosten
David Crowe
James Cutter
Jalin Daum
Donald Davis
Karl Dawson
Michael Dayton
Bobby Delawder
Robert Dempsey
John Devore
Garland Dicken
Shawn Diehl
Karl Doerch
Dennis Dolly
John Donaldson
Martin Dorsey
Harold Douglas
Karl Douglas
Jeremy Dummitt
Stephen Dyche
Roy Dye
Russell Ernest
Richard Edwards
Kelly Eisel
Teresa Emerick
Danita Emerson
Michael Ervin
Earl Evans
Thomas Evans

Box 3 - F - Ha
Joseph Faidley
Jeff Faidley
Paul Farron
Dale Fazenbaker
Shawn Fear
Deane Fetters
Frank Filippone
Valentino Fiorita
David Fisher
Tammy Fisher
Andrew Fitzgerald
Debra Flanagan
Russell Flanagan
Robert Fravel
Nancy Frazier
Rodney Frazier
Sonja Frink
Doug Frost
Dale Funkhouser
Glenn Galbraith
Tony Gallen
Brian Garletts
Ed Garfoch
James Gensler
Robert Gentry
Jerry Goodwin
Victor Gordon
Anthony Grant
James Grapes
John Green
Margaret Green
Melody Green
Richard Goss
Allen Hall
Julie Hal
Curtis Hamilton
Diane Hamilton
Todd Hancock
Deann Hapbell
Wayne Hae
William Hare
Scott Hare
Gary Harper
Richard Harper
Ronald Harper

George Hatman
Debra Harris
Michael Harris
Francis Harriston
Howard Hartman
Michael Hartsock
William Hawley
Thomas Hayes

Box 4 - He - Le

Cathy Heavner
James Hemug
Jerry Hemming
Joe Henderson
Michael Herbaugh
Steve Herbaugh
Dana High
Frank Holbrook
Keith Holler
Shawn Holloway
Stephen Holohan
Helen Hood
Craig Hopkins
Randy Howard
David Howell
Timothy Huff
Lionel Hurd
Matthew Iliff
Brian Iman
Rick Imes
Roger Iser
Beverly James
Jessie James
Vernon Jessen
Carol Johnson
Eric Johnson
Clarence Jones
Steven Johnson
Lewis Joy
Corey Judy
Michael Kasccamp
William Keating
Lawrence Keller
Leslie Keller
Jason Kennell
Richard Kennell
Lawrence Kenney
John Kidwell
Michael Kiel
Howard Ketterman
Charles Kifer
Michael Knight
John Kroll
Richard Lambert

Amie Lease
Harry Lady
Joseph Lee
Lanny Lemon
Cheryl Lender
Phyllis Lewis

Box 5 Li - No

Alvin Liller
Dennis Liller
Donna Lindner
Nathaniel Little
Jason Lomaine
Richard Lowery
Kerry Lucas
Wm. Lynch
Rebecca McCarty
James McGoye
Kista McKenzie
James McMillan (3)
Edward Mance
Paul Mason (2)
Bill Martz
Michael Marvin
Horce Maung
Keith Matthews
Gary May
Louis Meade
Craig Markle
Dominic Markiewicz
Chris Musick
Shawn Metty (2)
Carol Metz
Vanessa Metzner
Deborah Miller
Gary Miller
Kenneth Miller
Michael Miller
Harry Minnicks
Ronald Monroe (3)
Richard Mullenax
Tonya Murphy
Steve Musgrove
Christopher musick (2)
David Nair
Richard Nari
David Nave (2)
Richard Ney
Latonya Nixon
Gordon Noble

Box 6 O - R

John Oates
Heather O'Haver
Bruce Opel
Wm. O'Haver
Diane Omps
Sean Olt
Barrington Page (2)
Kenneth Page
Cynthia Paige
Lary Paugh
Michael Paxton
Violet Peck
Kevin Pendergast
Teresa Pennington] Justin Perry
Daniel Perseghin
Jeremiah Peterson
Christopher Phillips
Joel Phillips
Steven Pifer
Clyde Porter
Brent Powers
Debra Plummer
Clyde Porter
Jeff Porter
Brandon Powell
Craig Powers
James Preston
Brain Price
Allen Pyles
Aaron Randolph
Diane Redingr *d. leynne Redman*
Pccy Redman
Gregory Rice (4)
Herbert Richard (4)
Terri Richard
Randall Richards
Kevin Rincheart
Willie Ritchie
Clifton Roddy
Myrna Romly
Clifford Ross
Rodney Ross
Donald Russell
Larry Russell

Douglas Ryan

Box 7 - S - V

Victor Safchuck
Tina Selders
Francis Sell
Joseph Shaffer
Tara Sharpless
Bruce Showen
Victoria Shell
Edward Shepherd
Terry Shroyer (2)
Susan Sherman
Anthony Smith
John J Smith
Michael Smith
John Snyder
Anthony Spencer
Jack Spencer
John Spiker
Nonnan Spencer (2)
Steven spencer
Wm. Smith (2)
Lovelle Springer
Carl Stallino
Arvilce Starkey
Thomas Stevens (2)
Robert Stewart
Mark Stewart
James Stott
Edward Stumbaugh
Raymond Suggett
Kevin Summerfield
Ivan Swauger
Michael Swick
Harold Talkington (3)
Gary Taylor
Eric Taylor
Harold Taylor
Robert Taylor
Eric Thomas
Lowell Thomas
Purnell Thomas
Terrence Thomas
John Thompson (2)
Walter Tilson (2)
Webster Fravel

Christopher Troutman
Henry Twigg
Mark Twigg
Richard Twigg
Melvin Tyson
John Valiton
David Vance
Larry VanMeter

Box 8 - W - Z

Jeffrey Wahl
Clinton Walker
Gregory Walker
Annette Washington
Ray Washington
Robert Washington
Ryan Wilt
Ricky Weaverling (2)
Dennis Weaver
Richard Whaley
Amy Whetzel
Louis Wickard
Peggy Wigfield
Dawn William
Dennis Williams
Vicky Williams
Mervin Wills
Eric Wilson
Raymond Wilson
Tim Wilt (2)
Jason Wiltson
Wm. Winebreuner
John Winters
Herbert Witt
Marvin Titt
Donald Wolfe
Howard Wolfe
Terry Wolfe
Willie Wpolf
Charles Woods
Ryan Woods
Terence Workman
Robert Yates
Jeff Youngblood
Norman Younger
Charlotte Zais
James Zalewski
Bobby Ziler
Donna Zoller

~~R-4~~ ~~R-4~~
~~S-29~~ ~~S-29~~

R-4
S-29

(4 SPACES)
(R-4 S-29)

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Public Safety and Corrections		ACCESSION NO. 04W407	DATE REC'D 11-17-03
B. DIVISION/UNIT Parole and Probation			RM CODE 23.04.09
C. MAILING ADDRESS 30 B N., Mechanic Street Cumberland, MD 21502		LOCATION RANGE SECTION(S) 7 16	NO. OF CU. FT. 2 ✓
D. PHONE NO. 301-784-8110		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	1997 - INVESTIGATIONS A - K	Sche. # 1461 Item # 1
2	1997 - INVESTIGATIONS L - Y	Jan. 2008

23.04.09.01 DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Division of Parole & Probation / DDMP Cumberland Office		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
00W853	Closed Cases	1461	1	1997	14	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 350302		ACCESSION NO. 00W853		DATE REC'D 2-24-00	
b) AGENCY Department of Public Service & Corrections				23.04-09.01	
c) DIVISION/UNIT Division of Parole & Probation Drinking Driver Monitor Program		LOCATION - RANGE 26		SECTION(S) 12	
d) MAILING ADDRESS 59 Prospect Square, 2nd Floor Cumberland, Maryland 21502		RECORDS CENTER MANAGER		NO. OF CU. FT. 14	
e) AGENCY OFFICIAL Ms. Cheryl Stone Monitor Supervisor, District 12		PHONE NO. 301-777-2110		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 of 14	1997 Abe, Eva Mae	7-30-97 <i>Sche. # 1161</i>
	Abucevich, Valerie	4-10-97 <i>Item # 1</i>
	Ackerman, Jeffrey Wayne	9-10-97 <i>1/2008</i>
	Adams, Robert Lee	6-1-97
	Albert, Reba Kay	6-24-97
	Albright, Donald Lynn	10-8-97
	Aldridge, Brett Alan	5-2-97
	Alexander, John Paul	7-10-92
	Allen, Michael Stratton	7-25-97
	Allen, Sandra Marlene	12-24-97
	Alsop, Megan Marie	6-12-97
	Anderson, David Randall	11-13-97
	Anderson, Wylie William	8-19-97
	Angle, Gary William	3-7-97
	Appel, Charles Milbert	9-11-95
	Arbogast, Craig Opha	1-7-97
	Atkinson, Melissa Jane	10-11-97 <i>C.B.</i>
	Ayers, George John	9-25-97
	Baer, Daniel Wayne	10-6-97

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23.04.10	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Denton Office			
Division or Unit			

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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W453	Closed Cases	1461	1	1997	5	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

June 30, 2008
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety & Correctional Services		ACCESSION NO. 01W453	DATE REC'D 12-1-00
B. DIVISION/UNIT Division of Parole & Probation			RM CODE 23.04.10
C. MAILING ADDRESS District Court/Multi-Service Center 207 S. 3rd Street Denton, Maryland 21629		LOCATION RANGE SECTION(S) 8 12	NO. OF CU. FT. 5
D. PHONE NO. 410-479-5825		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Karen E. Ritchey</i> Karen E. Ritchey, Field Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Abbott, G. to Cook, J.)	Sche. # 1461 Item # 1 Jan. 2008 <i>f.s.</i>
2	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Cooper, R. to Hendricks, W.)	
3	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Herring, J. to Meyers, G.)	
4	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Micheliche, B. to Smith, G.)	
5	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Smith, R. to Zselvay, S.)	

RECEIVED

APR 19 2000

REGION ONE OFFICE

23.04.11	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Dundalk Office			
Division or Unit			

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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
04W951	Closed Cases	1461	1	1997	12	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez Signature DGS 550-2 (Rev. 1/93)	Records Center Manager Title	June 30, 2008 Date
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E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Department of Public Safety and 1. Correctional Services		ACCESSION NO. 04W951		DATE REC'D 5-12-04
B. DIVISION/UNIT Division of Parole and Probation Region IV -Dundalk Office				RM CODE 23.04.11
C. MAILING ADDRESS Logan Village Shopping Center 3413 Dundalk Avenue Baltimore, Maryland 21222		LOCATION RANGE SECTION(S) 33 11		NO. OF CU. FT. 12
D. PHONE NO. (410) 288 5810		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL Richard E. Wachter Field Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997	
#1	Ackerman, Scott - Bocek, Norman	<i>Sche # 1461 Item #1 Jan. 2008</i>
#2	Boone, Kevin - Casper, William Jr.	
#3	Cave, Rhonda - Dent, Dwan L	
#4	Derwinis, James A - Getz, Anthony J	
#5	Gibson, James - Ireland, Patricia	
#6	Hurley, Roy - Lamp, Matthew	
#7	Lancaster, Frank - Miller, Richard	
#8	Mills, John A - Payne, Walter	
#9	Pedrick, Roger - Salvino, Aldo	
#10	Salvino, Aldo - Stach, Richard P	
#11	Staigerwald, Frederick, Watson, Lenora	
#12	Wayland, Dawn- Zoeller, Roger L. Jr.	

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Department of Public Safety and Correctional Services		ACCESSION NO. 04W951	DATE REC'D 5-12-04
B. DIVISION/UNIT Division of Parole and Probation Region IV -Dundalk Office		RM CODE	
C. MAILING ADDRESS Logan Village Shopping Center 3113 Dundalk Avenue Baltimore, Maryland 21222		LOCATION RANGE SECTION(S)	NO. OF CU. FT. 12
D. PHONE NO. (410) 288 5810		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Richard H. Wichter Field Supervisor 1		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. 1997	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1997	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1 #2 #3 #4 #5 #6 #7 #8 #9 #10 #11 #12	Ackeman, Scott - Boock, Norman Bonte, Kevin -- Casper, William Jr. Cave, Rhonda - Dent, Dwan L. Darwinis, James A -- Gelz, Anthony J Gibson, James - Ireland, Patricia Hurley, Roy - Lamp, Matthew Lancaster, Frank - Miller, Richard Mills, John A - Payne, Walter Pedrick, Roger - Salvino, Aldo Salvino, Aldo - Stach, Richard P Staigerwald, Frederick, Watson, Lenora Wayland, Dawn- Zoeller, Roger L. Jr.		Sche # 1461 Item # 1 Jan. 2008

DEPARTMENT OF GENERAL SERVICES – STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE – 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS – PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Public Safety and Correctional Services		ACCESSION NO.	DATE REC'D 2-25-03
B. DIVISION/UNIT Division of Parole and Probation (Easton Field - #60)		03W587	RM CODE 23.04.13
C. MAILING ADDRESS 301 Bay St., Ste. 302 P.O. Box 833 Easton, MD 21601			LOCATION RANGE SECTION(S) 53 28
D. PHONE NO. (410) 822-1580		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Corey W. Pack, Field Supervisor I <i>Corey W. Pack</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Division of Parole and Probation Closed files from January 1, 1997 to December 31, 1997 (ADAMS, Robert to COOPER, Tamera)	Sche. # 1461 Item # 1 Jan. 2008
2	Division of Parole and Probation Closed files from January 1, 1997 to December 31, 1997 (COOPER, William to EWING, David A.)	
3	Division of Parole and Probation Closed files from January 1, 1997 to December 31, 1997 (FAULK, Cleveland to HARRISON, Leonard)	
4	Division of Parole and Probation Closed files from January 1, 1997 to December 31, 1997 (HAYMAN, Donnie to LINTHICUM, Garry)	
5	Division of Parole and Probation Closed files from January 1, 1997 to December 31, 1997 (LOMAX, James to OUTTEN, Lewis H.)	
6	Division of Parole and Probation Closed files from January 1, 1997 to December 31, 1997 (PARKER, James to RUSSELL, Ernest O. #6008474)	
7	Division of Parole and Probation Closed files from January 1, 1997 to December 31, 1997 (RUSSELL, Ernest, Oliver #6008475 to STURGIS, Lephonso)	
8	Division of Parole and Probation Closed files from January 1, 1997 to December 31, 1997 (TARBUTTON, John Charles to YOUNG, Walter)	

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3 Empty

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23.04.13.01 DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency		Retain one (1) copy and forward original to address at left.
Division of Parole & Probation / DDMP Easton Office		
Division or Unit		

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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
02W723	Closed Cases	1461	1	1997	11	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety & Correctional Services		ACCESSION NO. 02W723	DATE REC'D 1-80-02
B. DIVISION/UNIT Parole & Probation/Drinking Driver Monitor		LOCATION RANGE SECTION(S) 23 33	RM CODE 23.04.13.01
C. MAILING ADDRESS 301 Bay Street, Suite 302 Easton, MD 21601		Program	NO. OF CU. FT. 11
D. PHONE NO. 410-822-4102		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Skip Cox, District #3 Supervisor		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	1/1/97 THRU 12/31/97 ABBOTT, GEORGE R. - BORDLEY, SHANNON L.	<p><i>1997</i></p> <p>Sche # 1461</p> <p>Item # 1</p> <p>Jan. 2008</p> <p><i>C.R.</i></p>
2	BOWERS, MARY ELIZABETH - COMEGYS, JAMES HARRY	
3	CONNER, JASON Q. - EWING, WILLIAM F.	
4	FABRMAN, GEORGE KYLE - HANKS, CAROLYN BENNETT	
5	HANSHAW, JEFFREY LEE - JOLLEY, ANGELO MAURICE	
6	JONES, LYNN F. TO LINN, JEFFREY SCOT	
7	LITTLE, MICHAEL FLOYD - MC'S & MOSLEY, RALPH E.	
8	MOTOVIDLAK, JOHN EDWARD - QUILLMAN, RICHARD EARL	
9	RADCLIFFE, SHAWN DAVID - SMITH, MARK ALLEN	
10	SMITH, ROSEANNE L. - WALTERS, DONALD R.	
11	WATKINS, JAMES LLOYD - ZUEHLKE, ERIC R.	

mailed 1-6-00

23.04.13.02	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Easton - Personnel			
Division or Unit			

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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W1064	Closed Personnel Records	1461	3	2002	3	1/2008	RECYCLE
04W1040	Closed Personnel Records	1461	3	2003	3	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

June 30, 2008
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety & Correctional Services	ACCESSION NO. 03W1064	DATE REC'D 6-5-03
B. DIVISION/UNIT Division of Parole & Probation		RM CODE 23.04.13.02
C. MAILING ADDRESS 8276 Ocean Gateway P.O. Box 986 Easton, MD 21601	LOCATION RANGE SECTION(S) 43 27	NO. OF CU. FT. 3
D. PHONE NO. (410) 822-5050	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL MaryLou Y. Plutschak, Asst. Regional Adm.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY Schedule, Item No, DISPOSAL DATE
1	CLOSED PERSONNEL RECORDS 2002 Brown, A. - Kubek, M.	Sch. # 1461 Item # 3
2	CLOSED PERSONNEL RECORDS 2002 Morrison, L. - Nagel, J.	Jan. 2007
3.	CLOSED PERSONNEL RECORDS 2002 Reber, L. - Wilson, S.	JP

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE: 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety & Correctional Services		ACCESSION NO. 03W1064	DATE REC'D 6-5-03
B. DIVISION/UNIT Division of Parole & Probation			RM CODE
C. MAILING ADDRESS 8276 Ocean Gateway P.O. Box 986 Easton, MD 21601		LOCATION RANGE SECTION(S) 43 27	NO. OF CU. FT. 3
D. PHONE NO. (410) 822-5050		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL MaryLou Y. Plutschak, Asst. Regional Adm.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY Schedule, Item No, DISPOSAL DATE
1	CLOSED PERSONNEL RECORDS 2002 Brown, A. - Kubek, M.	
2	CLOSED PERSONNEL RECORDS 2002 Morrison, L. - Nagel, J.	
3	CLOSED PERSONNEL RECORDS 2002 Reber, L. - Wilson, S.	

DEPARTMENT OF GERNERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE: 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety & Correctional Services	ACCESSION NO. 03W1064	DATE REC'D 6-5-03			
B. DIVISION/UNIT Division of Parole & Probation	RM CODE				
C. MAILING ADDRESS 8276 Ocean Gateway P.O. Box 986 Easton, MD 21601	LOCATION <table border="1"> <tr> <td data-bbox="778 412 1032 546"> RANGE 43 </td> <td data-bbox="1032 412 1197 546"> SECTION(S) 27 </td> <td data-bbox="1197 412 1453 546"> NO. OF CU. FT. 3 </td> </tr> </table>		RANGE 43	SECTION(S) 27	NO. OF CU. FT. 3
RANGE 43	SECTION(S) 27	NO. OF CU. FT. 3			
D. PHONE NO. (410) 822-5050	RECORDS CENTER MANAGER				
E. AGENCY OFFICIAL MaryLou Y. Plutschak, Asst. Regional Adm.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY Schedule, Item No, DISPOSAL DATE
1	CLOSED PERSONNEL RECORDS 2002 Brown, A. - Kubek, M.	
2	CLOSED PERSONNEL RECORDS 2002 Morrison, L. - Nagel, J.	
3	CLOSED PERSONNEL RECORDS 2002 Reber, L. - Wilson, S.	

Item No.	Description	Retention
3.	<p><u>Closed Personnel Files</u></p> <p>Consisting of employee personnel files arranged in alphabetical order which contain but are not limited to the following: Applicant Investigation, Retirement Information, Withholding Statement/Address Card, Health Care Enrollment Information, Automobile Rules, Blood Assurance Program Applications, Self-identification of Disability Form, MS 310's, Annual Efficiency Ratings, Letters of Commendation, Reclass/Promotion materials, MS 340 - Employee I.D. Information Form, Badge Issue Form, MCTC Evaluation Form and Nomination Forms, Personnel Transactions Forms, Accident Leave Information, Acting Capacity Requests, MS 100 - State Applications, Retirement Forms, Medical Reports</p>	<p>Retain in office for four (4) years after person terminates, then destroy. Where space is a problem, forward to SRC for remainder of four year period, then destroy.</p>
4.	<p><u>Certification Files</u></p> <p>Consisting of list of eligibles, deadline notices and letters to applicants who do not respond to interview. Kept by category of appointment or reclass/promotions on a Fiscal Year basis.</p>	<p>Retain in office for three (3) Fiscal Years plus current year, then destroy. Keep longer where litigation is pending and until case is closed.</p>
5.	<p><u>Report Files</u></p> <p>Consisting of statistical reports on a weekly, monthly, quarterly, semi-annual or annual basis by Fiscal Years. May include but not limited to: Vacancy Report, Monthly Position Count, Payroll Intransits, E.E.O. Reports, Unemployment Insurance Questionnaire, Dept. of Human Resources Employment Statistics, Part-time Employment Report, Job Classification Chart, Personnel Transaction Reports, Turnover Report, Accident Leave Report, Sick Leave and Wage Report</p>	<p>Retain in office for three (3) calendar years, then destroy.</p>
6.	<p><u>Leave Records</u></p> <p>Consisting of alphabetical order of MS 920 leave cards which show annual accumulation of all leave earned and used by employees. Corresponding forms 31 (leave sheets) or summaries stored on computer disks.</p>	<p>Retain in office for three (3) calendar years plus current year and until all audit requirements have been fulfilled, then destroy.</p> <p>Retain final leave card or computer disk prior to termination of employment for four (4) calendar years and until audited, then destroy.</p>

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety & Correctional Services	ACCESSION NO.	DATE REC'D
	04W1040	5-25-04
B. DIVISION/UNIT Div. of Parole and Probation		RM CODE
		23.04.13.02
C. MAILING ADDRESS 8276 Ocean Gateway PO Box 986, Easton MD 21601	LOCATION	NO. OF CU. FT.
	RANGE SECTION(S) 2 13	3
D. PHONE NO. 410-822-5050	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL MaryLou Plutschak, Asst. Reg. Adm.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY Schedule, Item No. DISPOSAL DATE
1	CLOSED PERSONNEL RECORDS 2003 Adams, D - Fidgeon, C	Sche # 1461 Items # 3 Jan. 2008 JP
2	CLOSED PERSONNEL RECORDS 2003 Hayes, P - Hunt, G	
3	CLOSED PERSONNEL RECORDS 2003 Lanes, J - Reber, L	

RECORDS RETENTION AND DISPOSAL SCHEDULE
(CONTINUATION SHEET)

Item No.	Description	Retention
3.	<p><u>Closed Personnel Files</u></p> <p>Consisting of employee personnel files arranged in alphabetical order which contain but are not limited to the following: Applicant Investigation, Retirement Information, Withholding Statement/Address Card, Health Care Enrollment Information, Automobile Rules, Blood Assurance Program Application, Self-Identification of Disability Form, MS 310's, Annual Efficiency Ratings, Letters of Commendation, Reclass/Promotion materials, MS 340 - Employee I.D. Information Form, Badge Issue Form, MCTC Evaluation Form and Nomination Forms, Personnel Transactions Forms, Accident Leave Information, Acting Capacity Requests, MS 100 - State Applications, Retirement Forms, Medical Reports</p>	<p>Retain in office for four (4) years after person terminates, then destroy. Where space is a problem, forward to SRC for remainder of four year period, then destroy.</p>
4.	<p><u>Certification Files</u></p> <p>Consisting of list of eligibles, decline notices and letters to applicants who failed to respond to interview. Kept by category of appointment or reclass/promotions on a Fiscal Year basis.</p>	<p>Retain in office for three (3) Fiscal Years plus current year, then destroy. Keep longer where litigation is pending and until case is closed.</p>
5.	<p><u>Report Files</u></p> <p>Consisting of statistical data kept on a weekly, monthly, quarterly, semi-annual, or annual basis by Fiscal Years. May include but not limited to: Vacancy Report, Monthly Position Count, Payroll Intransits, E.E.O. Reports, Unemployment Insurance Questionnaire, Dept. of Human Resources Employment Statistics, Part-time Employment Report, Job Classification Chart, Personnel Transaction Reports, Turnover Report, Accident Leave Report, Personal Leave and Wage Report</p>	<p>Retain in office for three (3) calendar years, then destroy.</p>
6.	<p><u>Leave Records</u></p> <p>Consisting of alphabetically arranged MS 920 leave cards which show annual accumulation of all leave earned and used by employees and corresponding forms 31 (time sheets) or such data as stored on computer disks.</p>	<p>Retain in office for three (3) calendar years plus current year and until all audit requirements have been fulfilled, then destroy.</p> <p>Retain final leave card or computer disk prior to termination of employment for four (4) calendar years and until audited, then destroy.</p>

23.04.14	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Elkton Office			
Division or Unit			

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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W501	Closed Cases	1461	1	1997	11	1/2008	RECYCLE
03W499	Closed Cases	1461	1	1997	8	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

June 30, 2008
Date

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Department of Public Safety and Correctional Services		ACCESSION NO. 03W1501	DATE REC'D 2-4-03
DIVISION/UNIT Division of Parole and Probation			RM CODE 23.04.14
MAILING ADDRESS 70 East Main Street Baltimore, Maryland 21921		LOCATION RANGE SECTION(S) 10 19	NO. OF CU. FT. 11
PHONE NO. 10-996-0660		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Rayne Lambert		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997	
1	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Abbott, Timothy W. - Brown, Larry W.)	Sche. # 1461 Item # 1
2	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Brown, Leland - Crawford, William H.)	Jan. 2008
3	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Crumpton, Ronald G. - Frye, James Lee)	<i>J.F.</i>
4	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Frye, Richard Curtis - Hamilton, Larry)	
5	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Hamilton, Leonard A. - Johnson, Thomas N.)	
6	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Jonson, Tory Duane - Lynn, Donald Wayne)	
7	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Mabe, Darlene - Mullen, Timothy J.)	

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Department of Public Safety and Correctional Services		ACCESSION NO. 03W501	DATE REC'D
DIVISION/UNIT Division of Parole and Probation			RM CODE
MAILING ADDRESS 170 East Main Street Elkton, Maryland 21921		LOCATION RANGE SECTION(S) 10 19	NO. OF CU. FT.
PHONE NO. 410-996-0660		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Layne Lambert		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
8	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Munch, Rebecca Lynne - Rice; Kimberly Lynn)	
9	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Richardson, Melvin - Shumate, Robert)	
10	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Sienkiewicz, Dudley - Webb, Matthew)	
11	Division of Parole and Probation Closed case records from January 1, 1997 to December 31, 1997 (Weller, Teresa - Zetts, Dennis A.)	

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY DEPT OF PUBLIC SAFETY & CORRECTIONAL DIVISION/UNIT PAROLE & PROBATION / DDHP		ACCESSION NO. Q3W499	DATE REC'D 2-4-03
MAILING ADDRESS 170 E. MAIN ST. ELKTON, MD. 21921		LOCATION RANGE SECTION(S) 4 7	RM CODE 23-04-14-01 NO. OF CU. FT. 8
PHONE NO. 410-996-2660		RECORDS CENTER MANAGER	
AGENCY OFFICIAL LINDA BULLOCK		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997	
#1	DIVISION OF PAROLE & PROBATION/DDHP CLOSED FILES A-CO ; CECIL COUNTY ; 1/97- 12/97	Sch.#1461 Item # 1 Jan. 2008
#2	DIVISION OF PAROLE & PROBATION/DDHP CLOSED FILES CR-E ; CECIL COUNTY ; 1/97- 12/97	
#3	DIVISION OF PAROLE & PROBATION/DDHP CLOSED FILES G-L ; CECIL COUNTY ; 1/97- 12/97	
#4 ✓	DIVISION OF PAROLE & PROBATION/DDHP CLOSED FILES L-N ; CECIL COUNTY ; 1/97- 12/97	
#5 ✓	DIVISION OF PAROLE & PROBATION/DDHP CLOSED FILES O-SM ; CECIL COUNTY ; 1/97- 12/97.	
#6 ✓	DIVISION OF PAROLE & PROBATION/DDHP CLOSED FILES SW-Z ; CECIL COUNTY ; 1/97- 12/97	
#7 ✓	DIVISION OF PAROLE & PROBATION/DDHP CLOSED FILES J-Z ; KENT COUNTY ; 1/97- 12/97.	
#8	DIVISION OF PAROLE & PROBATION/DDHP CLOSED FILES A-I ; KENT COUNTY ; 1/97- 12/97	

23.04.16 DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Division of Parole & Probation East Preston Street, Baltimore		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
05W1196	Closed Cases	1461	1	1997	73	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

RECORDS TRANSMITTAL AND RECEIPT

E

ACTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Dept. of Public Safety & Correctional Services	ACCESSION NO. 05W1196	DATE REC'D 5.5.05
DIVISION/UNIT Division of Parole & Probation		RM CODE 23.04.16
MAILING ADDRESS 428 E. Preston St. Balto., Md. 21202	LOCATION RANGE SECTION(S) 27 21-22	NO. OF CU. FT. 73
PHONE NO. 410-333-4120	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Orpha Brown, Field Supervisor II	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997	
1-73	Acton, Shawn - Amos, Troy	1997
2-73	Anderson, Andre - Ayres, Tina	Sche # 1461
3-73	Bashia, Michael - Barnhill, Anthony	Item #1
4-73	Barr, Charles - Bellamy, Labrea	January 2008
5-73	Ben, Antonio - Blue, Nathan	
6-73	Blueford, Clarnece - Bowie, Ernest	
7-73	Bowman, Jesse - Brewer, Lynn	
8-73	Brice, Eric - Brown, Joseph	
9-73	Brown, Kevin - Burgess, Tamala	
10-73	Burhette, Bruce - Byrd, Vance	
11-73	Cage, Stephen - Carter, William	
12-73	Cartrelle, Lawrence - Chester, Thomas	
13-73	Chew, Carrey - Coe, Michael	
14-73	Coffman, Robert - Collins, Thomas	
15-73	Comegy's Arthur - Cox, Nikki	
16-73	Crandall, Charles - Cutchember, Bernard	
17-73	Dabrasky, Tammy - Dixon, Tyrone	

18-73 Donelson, Tyrone - Ezekureby, Azor (1997)
19-73 Fair, Frances - Floyed, Nathaiel
20-73 Fogle, James - Fuss, Michael
21-73 Gaimaro, Oscar - Gossman, Edward
22-73 Grade, Joel - Grey, Shelley
23-73 Griffin, John - Harper, Reginald
24-73 Harrington, Robert - Haines, Charles
25-73 Hawkins, Alfonso - Henson, Louis
26-73 Hepple, Thomas - Holder, Mary
27-73 Holland, James - Houston, Kevin
28-73 Howard, Andrew - Hynes, Deborah
29-73 Imes, Sherry - Jacobs, Richard
30-73 James, Kevin - Jeter, Alphonso
31-73 Johnson, Anthony - Johnson, Kenneth
32-73 Johnson, Lionel - Jones, Evelyn
33-73 Jones, Franklin - Just, Robert
34-73 Kaiser, Gerry - Kipikasha, William
35-73 Kirby, Chris - Kushubar, Peter
36-73 Laboard, Keith - Lee, Samuel
37-73 Leggett, Wayne - Littleton, Roy
38-73 Livingston, David - Lyshez, Clinton
39-73 McCallum, Robert - McZeal, Toya
40-73 Mabe, Patricia - Marshall, Lisa
41-73 Mason, Antonio - Mertel, Dawn
42-73 Mian, Munir - Mitchell, Bradley
43-73 Mitchell, Brenda - Moore, Sandy
44-73 Moore, Sherris - Moss, Stephen

PAGE 3

45-73	Moye, Laford	-	Myric, John	(1997)
46-73	Napier, Kevin	-	Nichols, Kim	
47-73	Nichols, Michael	-	Owens, Joseph	
48-73	Owens, Larhonda	-	Payne, Sean	
49-73	Peace, Deamon	-	Phelps, Craig	
50-73	Phillips, Emanuel	-	Portee, Moses	
51-73	Porter, Denise	-	Priet, Dawn	
52-73	Primeaux, Kevin	-	Quick, Kimberly	
53-73	Racks, Maurice	-	Refty, Harry	
54-73	Reichley, Cathleen	-	Rivers, Steven	
55-73	Roach, Esther	-	Rogers, Robert	
56-73	Rolfe, Michael	-	Ryan, Clarence	
57-73	Sadler, Tracy	-	Schwartzman, Tracy	
58-73	Scott, Angela	-	Sherry, Albert	
59-73	Shields, Carolyn	-	Smith, Latarsha	
60-73	Smith, Lionel	-	Songer Carla	
61-73	Sorrell, Vondel�eer	-	Starvis, James	
62-73	Steele, Gary	-	Sykes, Carla	
63-73	Tabron, Andre	-	Tazewell, Fatima	
64-73	Thomas, Bruce	-	Thomas, Lee	
65-73	Thornton, Eric	-	Tyson, James	

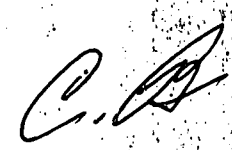
(CONTINUED)

PAGE 4

66-73	Vacek, Ben	-	Walker, Wayne	(1997)
67-73	Wallace, Annette	-	Warren, Ricardo	
68-73	Washington, James	-	Westfall, Theresa	
69-73	Whack, Clarence	-	Whitemore, Carlton	
70-73	Whitney, Troy	-	Williams, Stephone	
71-73	Williams, Terrence	-	Wise, Curt	
72-73	Wolford, Robin	-	Wright, Towanda	
73-73	Wyatt, Ethel	-	Zurawski, Rebecca	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety and Correctional Services		ACCESSION NO. <i>03W/160</i>	DATE REC'D <i>9-17-02</i>
B. DIVISION/UNIT Division of Parole and Probation			RM CODE <i>23.04.16.01</i>
C. MAILING ADDRESS Drinking Driver Monitor Program 428 E. Preston Street Baltimore, Md. 21202		LOCATION RANGE SECTION(S) <i>19 30</i>	NO. OF CU. FT. <i>15</i>
D. PHONE NO. 410-333-4107 or 4108		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Annette Collins, Monitor Supervisor		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	<u>Year "1997"</u>		
1-15	Adams, John		
2-15	Benchoff, Richard		
3-15	Burley, William		
4-15	Dalbke, David		
5-15	Eder, Steven P.		
6-15	Gorsche, Terry		
7-15	Hill, Theodore		
8-15	Jones, Alvin Thomas		
9-15	Leclain, Deborah		
10-15	McDermott, Joseph		
11-15	Paris, Leon		
12-15	Roseborough, John W.		
13-15	Smith, Charles		
14-15	Tillage, Leon W.		
15-15	Williams, David		
	Bellamy, Freddie		
	Burke, John		
	Curtis, Richard		
	Eckhardt, Mary		
	Gorie, Earnest		
	Hill, Steven		
	Johnston, George		
	Lawson, Richard		
	McCubbins, Richard		
	Paige, Curtis		
	Rookstool, David		
	Smith, Avon Joseph		
	Throckmorton, John J.		
	Willey, Thomas		
	Zock, Ronald		
		<i>Sche. # 1461</i> <i>Item # 1</i> <i>Jan. 2008</i> 	

23.04.17	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Frederick Office			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W443	Closed Cases	1461	1	1997	21	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JEFFERSON, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety and Correctional Services		ACCESSION NO. 01W443	DATE REC'D 11-21-00
B. DIVISION/UNIT Division of Parole & Probation			RM CODE 23.04.17
C. MAILING ADDRESS 100 West Patrick Street Frederick, Maryland 21701		LOCATION RANGE SECTION(S) 5 18	NO. OF CU. FT. 21
D. PHONE NO. 301-694-1935		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Judith B. Coyne</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	REVISED	
	1997 CLOSED SUPERVISION FILES	
1	A-BIG	Sche. # 1461 Item # 1 Jan. 2008
2	BIR-BRAD	
3	BRANS-CARTER	
4	CARTIN-DAC	
5	DAI- Da DORSEY	
6	De DORSEY - FE	
7	FI-GRANT	
8	GRAY-J. HARRIS	
9	R. HARRIS - HOY	
10	HU-JONES	
11	JOR - LEE	
12	LEEKES - MART	
13	MAS-MORS	
14	MORT - PAL	
15	PAN - RAYNES	
16	REB - SCO	
17	SEA - SNO	
18	SNU - SY	
19	T - TRU	
20	TY - J. WEEDON	
21	L. WEEDON - Z	

23.04.17.01	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation / DDMP Frederick Office			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
07W525	Closed Cases	1461	1	1997	12	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature

Records Center Manager
Title

June 30, 2008
Date

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 274, JESSUP, MD, 20794 (TELEPHONE 410-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Public Safety & Correctional Services		ACCESSION NO. 07W525	DATE REC'D 12-19-06
B. DIVISION/UNIT Division of Parole & Probation Drinking Driving Monitor Program			RM CODE 23-04.17-01
C. MAILING ADDRESS 100 E ALL SAINTS STREET, STE 101 FREDERICK, MD 21701		RANGE 27	LOCATION SECTION(S) 23
D. PHONE NO. 301 631-3099		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL TANISHA OLIN, ACTING MONITOR SUPERVISOR I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Cases closed in Frederick/Hagerstown DDMP Office #97 between JANUARY 1997 through/including DECEMBER 1997	Sche. No: 1461
# 1	ABBOTT TO BROWN	Item 1 1/2008
# 2	BRUMBACK TO DEAN	
# 3	DEARMENT TO FLOOK	
# 4	FIDDLER TO HEATON	
# 5	HEIER TO KAUFFMAN	
# 6	KEADLE TO LYNCH	
# 7	MACK TO MONAHAN	
# 8	MONATH TO PHILLIPS	
# 9	PICKENS TO RYDER	
#10	SADLER TO SMITH	
#11	SNOOTS TO TYERYAR	
#12	UHLRICH TO ZINK	

23.04.18	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Gaithersburg Office			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W417	Closed Cases	1461	1	1997	30	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Department of Public Safety and Correctional Services	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">01W417</div>	DATE REC'D 11-14-00
B. DIVISION/UNIT Division of Parole and Probation	RM CODE 23.04.18	
C. MAILING ADDRESS 600 S. Frederick Avenue Gaithersburg, MD 20877-1290	LOCATION RANGE SECTION(S) 17 20	NO. OF CU. FT. 30
D. PHONE NO. 301-948-7910	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Sandra F. Esworthy, Acting Field Supervisor II	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	CLOSED CASES FOR THE YEAR 1997	
1	A - Art	Sche # 1461 Item # 1 Jan. 2008 <div style="font-size: 2em; font-family: cursive;">C.B.</div>
2	Ash - Bas	
3	Bat - Bow	
4	Boy - Bud	
5	Bur - Cay	
6	Ced - Con	
7	Coo - Dan	
8	Dao - Doy	
9	Dra - Est	
10	Eva - Fro	
11	Fue - Gra	
12	Gre - Har	
13	Has - Hor	
14	Hos - Jet	
15	Jil - Ken	
16	Kha - Leb	
17	Lee - MCI	
18	McK - Men	
19	Mer - Mul	
20	Mum - Oz	
21	Pag - Pra	
22	Pri - Ris	
23	Riv - Sam	
24	San - Shol	
25	Shop - Sto	
26	Str - Thom	
27	Thon - Ver	
28	Via - Wen	
29	Wer - Will	
30	Wils - Zir	

23.04.20 DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency		Retain one (1) copy and forward original to address at left.
Division of Parole & Probation Mt. Royal Office Moved to N. Gay St.		
Division or Unit		

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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W653	Closed Cases	1461	1	1997	6	1/2008	RECYCLE
03W659	Closed Cases	1461	1	1997	46	1/2008	RECYCLE
03W660	Closed Cases	1461	1	1997	3	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature

Records Center Manager
Title

June 30, 2008
Date

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety & Corr. Services		ACCESSION NO. 0360653	DATE REC'D 3-11-03
B. DIVISION/UNIT Parole & Probation - F.A.S.T. Unit			RM CODE 23.04.20
C. MAILING ADDRESS <i>Moved to:</i> One E. Mt. Royal Avenue 301 N. Gay ST. Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 19 15	NO. OF CU. FT. 6
D. PHONE NO. 410-333-4680 <i>Attn: Wonda Adams</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Mr. James DeVance, F.S.II		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>CLOSED CASES FOR 1997</u>	
1.	Allen, Clarence William - Cassidy, Reginald	<i>Sche. # 1461</i> <i>Item # 1</i> <i>Jan. 2008</i> <i>f.s.</i>
2.	Chambers, Alvin - Hairston, Edward	
3.	Hamilton, Geraldine - McDaniel, Thomas	
4.	McGill, Nathaniel, Sr. - Pinchback, Steven	
5.	Phillips, Aaron D. - Taylor, William	
6.	Thomas, Phillip - Young, Thomas Francis	

R-19

S-15

① SPACE
(S-15)

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. Dept. of Public Safety & Corr. Services</p> <p>B. DIVISION/UNIT Parole & Probation</p> <p>C. MAILING ADDRESS One E. Mt. Royal Avenue <i>Moved to.</i> Baltimore, Maryland 21202 <i>301 N. Gay St</i></p> <p>D. PHONE NO. (410) 333-1680 <i>ATTN: Wonda Adams</i></p> <p>E. AGENCY OFFICIAL</p>	<p>ACCESSION NO. 03W659</p> <p>LOCATION RANGE SECTION(S) 27 24-25</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 3-11-03</p> <p>RM CODE 23.04.20</p> <p>NO. OF CU. FT. 46</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>CLOSED CASES FOR 1997</u>	
1.	Abrams, Carl - Arrington, Tyrone	<p><i>Sch. # 1461</i></p> <p><i>Item # 15F</i></p> <p><i>Jan. 2008</i></p>
2.	Ash, Gary - Barksdale, Thomas	
3.	Barnes, Angelo - Bethel, Jerome	
4.	Billie, Leon - Boyd, Lorenzo	
5.	Boyd, Terrance - Brown, Kevin	
6.	Brown, Markham - Buckner, Calvin R.	
7.	Duckner, Carlos - Byrd, Xavier	
8.	Cabeza, Pedro - Cash, Tyrone	
9.	Cash, Tyrone - Clawson, Jacqueline	
10.	Clawson, James - Crobsy, Yvonne	
11.	Crocker, Reginald - Davis, Jeanette	
12.	Davis, John Frank - Didio, Donald Edward	
13.	Diggins, James A. - Edwards, Anthony	
14.	Edwards, Daniel - Evans, Franklin T.	
15.	Failley, Derick - Foulkner, Tanya	
16.	Fountain, Darren K. - Gibson, Dominick	
17.	Gibson, Jerome - Gray, Vanessa	
18.	Grayson, Jerome Lawrence - Hamlett, Tashawn	

RECORDS TRANSMITTAL & RECEIPT
1997

BOX NUMBER	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
19.	Hamlett, William A. - Haskins, Shawn	
20.	Hatcher, Clea - Hill, Jamil Bernard	
21.	Hill, Jamil - Howe, Robert	
22.	Howell, Paul Monroe - Jackson, Michael	
23.	Jackson, Merrill A. Jr. - Johnson, Daric D	
24.	Johnson, David A. - Johnson, Zachary	
25.	Jones, Alvert - Jordan, James	
26.	Jordan, Latarance - Lawrence, James	
27.	Leach, Anthony - Lomax, Marlo	
28.	Lomax, Richard - McCurdy, Geoge	
29.	McDonald, Joseph - Marsh, Patrick E.	
30.	Martin, Charles - Monroe, John	
31.	Montgomery, Roosevelt - Murry, Kenneth	
32.	Murray, Michael - Olivis-Bey, Richard	
33.	Olivis, Richardo - Pittman, Eric	
34.	Plitt, Donald J. - Redden, William	
35.	Reddit, Reginald - Rosado, Louis S.	
36.	Rose, William - Sears, Richard T.	
37.	Seibel, William - Smith, Gregory	
38.	Smith, Jack - Spruill, Darrell	
39.	Sprull, Melvin - Sykes, Camelita	
40.	Tabb, Jeff - Thomas, Rodney	
41.	Thomas, Timothy - Valentine, Courtney	
42.	Valentine, Terrance - Waters, Nakia	
43.	Watkins, Arthur - Whitsey, Lee	
44.	Whitt, Alisa - Williams, Steve	
45.	Williams, Sylvia - Witner, Scott A.	
46.	Wooden, Emmanuel - Young, Melvin	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

RECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY 1. Dept. of Public Safety & Corr. Services		ACCESSION NO. 03W660	DATE REC'D 3-11-03
B. DIVISION/UNIT Parole & Probation - Garrison Unit		LOCATION RANGE SECTION(S) 36 33	RM CODE 23.04.20
C. MAILING ADDRESS One E. Mt. Royal Avenue <i>Moved to</i> Baltimore, MD 21202 301 N. Gay ST			NO. OF CU. FT. 3
D. PHONE NO. (410) 333-4680 <i>ATTN: Wonda Adams</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Mr. James DeVance, F.S. IT		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997	
	<u>CLOSED CASES FOR 1997</u>	
1.	Allen, Robert - Holmes, Larry	<i>Sche. # 1461 Item # 1 Jan. 2008</i>
2.	Howard, Kevin - Reese, Arnold	
3.	Robinson, Aaron - Young, Stacy	

23.04.21.00	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Staff Development and Training Unit Guilford Avenue			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W777	In-Service Training	1461	1	1997	8	1/2008	RECYCLE
01W782	ELTP Agent	1461	1	1997	6	1/2008	RECYCLE
01W783	DDMP Training	1461	1	1997	2	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P. Lopez</u> Signature DGS 550-2 (Rev. 1/93)	<u>Records Center Manager</u> Title	<u>June 30, 2008</u> Date
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P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY <i>Department of Public Safety ^{Correctional} Services</i>		ACCESSION NO. <i>01W777</i>	DATE REC'D <i>4-12-01</i>
DIVISION/UNIT <i>Parole & Probation</i>			RM CODE <i>23.04.21.00</i>
MAILING ADDRESS <i>Staff Development and Training Unit 2100 Guilford Avenue, Suite 308 Baltimore, MD 21218</i>		LOCATION RANGE SECTION(S) <i>2 11</i>	NO. OF CU. FT. <i>8</i>
PHONE NO. <i>410.333.8261 Ext:521</i>		RECORDS CENTER MANAGER	
AGENCY OFFICIAL <i>C. Sue McGee</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<i>1997</i>	
<i>1 of 8</i>	<i>IN-Service - 1997</i>	<i>Sch. # 1461 #1</i>
<i>2 of 8</i>	<i>IN-Service - 1997</i>	<i>#1 2008</i>
<i>3 of 8</i>	<i>IN-Service - 1997</i>	<i>#2 2008</i>
<i>4 of 8</i>	<i>IN-Service - 1997</i>	<i>#3 2008</i>
<i>5 of 8</i>	<i>IN-Service - 1997</i>	<i>#4 2008</i>
<i>6 of 8</i>	<i>IN-Service - 1997</i>	<i>#5 2008</i>
<i>7 of 8</i>	<i>IN-Service - 1997</i>	<i>#6 2008</i>
<i>8 of 8</i>	<i>IN-Service - 1997</i>	<i>#7 2008</i>
		<i>#8 2008</i>

RECORDS TRANSMITTAL AND RECEIPT

PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY <i>Department of Public Safety & Correctional Services</i>		ACCESSION NO. <i>01W782</i>	DATE REC'D <i>4-12-01</i>
DIVISION/UNIT <i>Parole & Probation</i>		LOCATION RANGE SECTION(S) <i>2 11</i>	RM CODE <i>23-04-21-00</i>
MAILING ADDRESS <i>Staff Development and Training Unit 200 Guilford Avenue, Suite 308 Baltimore, MD 21218</i>		NO. OF CU. FT. <i>6</i>	RECORDS CENTER MANAGER
PHONE NO. <i>410. 333. 8261 X1521</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL <i>C. Sue McGee</i>			

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO., DISPOSAL DATE
	<i>1997</i>	
<i>6 of 11</i>	<i>ELTP Agent - 1997</i>	<i># 1461 #1</i>
<i>7 to 11</i>	<i>ELTP Agent - 1997</i>	<i>#6 1/2008</i>
<i>8 to 11</i>	<i>ELTP Agent - 1997</i>	<i>#7 2008</i>
<i>9 to 11</i>	<i>ELTP Agent - 1997</i>	<i>#8 2008</i>
<i>10 to 11</i>	<i>ELTP Agent - 1997</i>	<i>#9 2008</i>
<i>11 to 11</i>	<i>ELTP Agent 1997</i>	<i>#10 2008</i>
		<i>#11 2008</i>

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(SPACES 8
R-2-S-11)

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RECORDS TRANSMITTAL AND RECEIPT

PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY <i>Department of Public Safety & Correctional Services</i>		ACCESSION NO. 01W783	DATE REC'D 4-12-01
VISION/UNIT Parole & Probation		LOCATION RANGE SECTION(S) 2 11	RM CODE 23.04.21.00
MAILING ADDRESS <i>Staff Development and Training Unit 2100 Guilford Avenue, Suite 308 Baltimore, MD 21218</i>			NO. OF CU. FT. 2
PHONE NO. 410.333.8261 X:521		RECORDS CENTER MANAGER	
AGENCY OFFICIAL <i>C. Sue McGee</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. QUANTITY	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO., DISPOSAL DATE
3 of 4	DDMP - 1997	# 1461 #1 # 3 1/2 008
4 of 4	DDMP - 1997	# 4 2008

23.04.21.00	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Guilford Avenue, Baltimore			
Division or Unit			

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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W805	Closed Cases	1461	1	1997	16	1/2008	RECYCLE
02W1205	Closed Cases	1461	1	1997	3	1/2008	RECYCLE
02W1206	Closed Cases	1461	1	1997	5	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

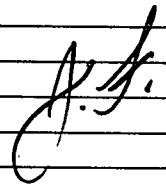
June 30, 2008
 Date

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**DEPARTMENT OF GENERAL SERVICES/STATE RECORDS MANAGEMENT
 CENTER
 P.O. BOX 275, JESSUP, MARYLAND 20794/799-1379
 RECORDS TRANSMITTAL AND RECEIPT**

PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY DIVISION OF PAROLE AND PROBATION	ACCESSION NO 01W805	DATE REC. 4-19-01
DIVISION/UNIT PUBLIC SAFETY AND CORRECTIONAL SERVICES/OFFICE #23/ROOM #204	LOCATION 12	RM CODE 23.04.21.00
MAILING ADDRESS 2100 GUILFORD AVENUE BALTIMORE, MARYLAND 21218	RANGE 12	SECTION 33-35
PHONE NO. 410-333-6460 EXTENSION 351	NO OF CU. FT. 76	RECORDS CENTER MANAGER
AGENCY OFFICIAL JANICE NEWMAN-BROWN FIELD SUPERVISOR II	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBER	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1997	DISPOSAL AUTHORITY SCHEDULE ITEM NO. DISPOSAL DATE
1	ABELL, C - ANDERSON	2008
2	AVERY - ANDERSON	Sche. # 1461 Item # 1 Jan. 2008
3	ALEXANDER SHARON	
4	ANDERSON - AVERY	
5	ANDERSON BERMAN	
6	ANDERSON CONWAY	
7	BAILEY	
8	BADGER - BOURNE	
9	BANKS CARTER	
10	BARRETT - BOST	
11	BOWMAN - BRISCO	
12	BRANDON - CARLTON	
13	BROCKINGTON, M. - BRYANT, S.	
14	BRUCE, D BUWLADA, J.	
15	BUWALDS, S - CARTER	
16	CARTER, D - CHRISTIAN WINSTON	
17	CHAFFIN - GREEN	
18	CHRISTOPHER, A - COMBS, R	
19	DELOATCH - DUNWAY	
20	EVANS - FERGUSON	

20A	FIELDS - FOWLER	
21	EVANS - EUBANKS	
22	DAVIS - DICKSON	
23	GARDEN - GREENWOOD	
24	GARY - GROSS	
25	GARY - HUNT	
26	GROSS - HARRIS	
27	GEORGE - GRAVES	
28	HILLS - HOLMES	
29	HARRIS - HAYWOOD	
30	HEATH - HOLLAND	
31	HEATH - HOLLAND	
32	HOLLEY - HUDSON	
32A	HOLLEY - HUFF	
33	IRVIN - JONES	
34	JETER - JOHNSON	
34A	JOHNSON - JONES	
34B	JOHNSON - KELLY	
34C	JONES	
35	KEARNS - MCFADDEN	
36	LACKS - LEVERE	
37	LAWERENCE - MANUEL	
38	LEE - LYLE	
39	MABE - MCCALL	
39A	MAKERS - MCFAUL	
39B	MILLER - MCCLAIN	
40	MCDONALD - MORTON	
41	MOORE - MCCROY	
42	MORTON - NEAL	
43	NELSON - OWEN	
44	OWENS - PRICE	
45	PAGE - PEAY	
45A	PRINCE - PINDER	
45B	PINKNEY - RUSSELL	
45C	PURYEAR - SMITH	
46	RAHIM - RICHARDSON	
47	RAHIM - RINGGOLD	
48	RAINES - SMITH	
48A	ROGERS - RANDOLPH	
49	ROGERS - SAMPSON	
50	SAMPLE SCRUGGS	
51	SCIPO - SIMPSON	
51A	SIMPSON - SINAGLE	
51B	SCHULTZ - SEAY	
52	SINAGLE - SMITH	
53	STANLEY - TALLEY	
54	TALLEY - THOMAS	
55	TODD - VALENTINE	
56	THOMAS - TODD	

57	WADDLE - WILLIAMS	
58	WAIN - WILLIAMS	
59	WARFIELD - WORMLEY	
60	WILLIAMS - WIGGINS	
61	B. WILLIAMS - J. WILLIAMS	
62	WADE - YOUNG	
63	WADDLE - ZORNES	

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275 JESSUP, MD 20794 (TELEPHONE - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY: DIVISION OF PAROLE & PROBATION		ACCESSION NO. 02W1205	DATE REC'D 6-12-02
DIVISION / UNIT: DPSCS- PAROLE AND PROBATION			RM CODE 23.04.21.00
MAILING ADDRESS: 2100 GUILFORD AVENUE		LOCATION RANGE 37	SECTION(S) 24
PHONE NUMBER: 410-333-6470 EXT 357			NO. OF CU. FT. 3
AGENCY OFFICIAL: BRENDA J. HENRY, ACTING FSI		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	ADAMS, WAYNE - BRYANT, KEITH	97 SCHEDULE #1461 ITEM # 1 / 1/08	
2	FITZGIBBONS - GAY, SUSAN		
3	TATE - UNSTEAD		
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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275 JESSUP, MD 20794 (TELEPHONE - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY: DIVISION OF PAROLE & PROBATION		ACCESSION NO. 02W1206	DATE REC'D 6-12-02
DIVISION / UNIT: DPSCS- PAROLE AND PROBATION			RM CODE 23.04.21.00
MAILING ADDRESS: 2100 GUILFORD AVENUE		LOCATION RANGE 37	SECTION(S) 24
PHONE NUMBER: 410-333-4446 EXT 433		NO. OF CU. FT. 5	
AGENCY OFFICIAL: ALISHA ASH, FSI		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	BENNS, CARROLL - WOLFE, MICHAEL	SCHEDULE #1461
2	MERRYMAN - MCNAIR	ITEM # 1 / 1/08
3	MONTGOMERY - MYRICK	
4	RUSSELL - TASKER	
5	WIGGINS - WILSON	
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23.04.21.01	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Boot Camp / Guilford Avenue, Baltimore			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
99W896	Closed Cases	1461	1	1997	18	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 99W896	DATE REC'D 5-24-99
B. DIVISION/UNIT Boot Camp		LOCATION RANGE SECTION(S) 1 3	RM CODE 23.04.21.D1
C. MAILING ADDRESS 2100 Guilford Ave Baltimore, Md. 21218		NO. OF CU. FT. 18	RECORDS CENTER MANAGER
D. PHONE NO. 410-333-2588		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL T. Eugene Campbell			
2. BOX NUMBERS 18	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Files 1997	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Sch. # 1461 Item # 1 Jan. 2008	

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Division of Parole + Probation		ACCESSION NO. 99W905	DATE REC'D 5-24-99
B. DIVISION/UNIT C.O.P.E / Intensive Unit			RM CODE 23.04.21.02
C. MAILING ADDRESS 2100 Guilford Avenue Baltimore, Maryland 21218		LOCATION RANGE SECTION(S) 4 18	NO. OF CU. FT. 5
D. PHONE NO. 410-333-4446		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tom Campbell / Kenneth Coleman		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1997	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
01	Beck, Frank - Boyd, Thomas	Sche. # 1461 Item # 1 Jan. 2008	
02	Chandler, Eric - Curtis, Dewin		
03	Jackson, Michael - Jeff, Sheila		
04	Savage, Raymond - Seymour, Trevor		
05	Donaldson, Richard - Yates, Charles		

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3-ENTRY SPACES

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE RECD.
1. DIVISION OF PAROLE AND PROBATION		030502	6-6-02
B. DIVISION/UNIT		02W1174	RM CODE
COPE / Intensive Unit			23.04.21.02
C. MAILING ADDRESS		LOCATION	NO. OF CU. F
2100 GUILFORD AVENUE BALTIMORE, MD 21218		RANGE SECTION(S)	
D. PHONE NO.		6 14-15	28
410 333-4446		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
KENNETH A. COLEMAN			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO, DISPOSAL DATE
		1997
1	Adams, Cyrie - Barrett, Walter	Sch. # 1461 Item # 1 Jan. 2008
2	Babcock, Michael - Blake, Jaquetta	
3	Blevins, Charles - Brown, Michael	
4	Brown, Robert - Cannady, Danny	
5	Carey, Andrew - Cooper, Mark	
6	Connolly, Everett - Davis, Brien	
7	Davis, Marcus - Dyson, Tyrone	
8	Eady, Curtis Lee - Flemmons, David	
9	Floyd, Douglas - Garrison, Harold	
10	Gates, John - Green, Michael	
11	Green, Toni - Harley, Isaiah	
12	Harmon, David - Hill, James	
13	Hill, Ronald, - Hughley, Leonard	
14	Hull, Kevin - Jenkins, Ryan	
15	Jennings, Rhonda - Jones, Robert	
16	Jones, Samuel - Lipscomb, Kadeza	
17	Lester, Chadwick - Moore, Michael	
18	McCleary, Charles - Miller, Dennis	
19	Miller, William - Oliver, Melvin	
20	Owens, Derrick - Proctor, Tiffany	
21	Pugh, Dennis - Robinson, Rodney	
22	Robinson, Michael - Sheppard, Lynden	
23	Silva, Anthony - Spencer, Thomas	
24	Spain, Patrice - Thomas, Leonard	
25	Thomas, Michael - Vince, Steven	
26	Wade, Johnny - Wilkes, Michael	
27	Wilkins, M - Wyatt, Alvin	
28	Miscellaneous	

23.04.21.04	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Day Reporting Unit Guilford Avenue, Baltimore			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
99W902	Closed Cases	1461	1	1997	27	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

June 30, 2008
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Division of Parole & Probation</i>		ACCESSION NO. <i>99W902</i>	DATE REC'D <i>5-24-99</i>
B. DIVISION/UNIT <i>Day Reporting Unit (DRU)</i>			RM CODE <i>23.04.21.04</i>
C. MAILING ADDRESS <i>2100 Guilford Avenue Baltimore, Maryland 21218</i>		LOCATION RANGE SECTION(S) <i>4 1</i>	NO. OF CU. FT. <i>27</i>
D. PHONE NO. <i>(410) 333-0068 Ext #134</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Robin C. Jones, F.S.I</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>"1997"</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Addison, Ronald — Arrington, Shawn</i>	<i>Sche. # 1461 Item # 1 Jan. 2008</i>	
<i>2</i>	<i>Baker, Jocelyn — Briggs, Jimmy</i>		
<i>3</i>	<i>Baglin, Dorette — John K. Britt</i>		
<i>4</i>	<i>Benrus, Paul — Brown Rickey</i>		
<i>5</i>	<i>Callis, James — Cooper, Sterling</i>		
<i>6</i>	<i>Clayborne, Sharon — Conway Daniel</i>		
<i>7</i>	<i>Kevin, Davis — Demmick, Michael</i>		
<i>8</i>	<i>Elliott, Kevin — Ellis, George</i>		
<i>9</i>	<i>Faulkner, Clifford — Fullard, Bennie</i>		
<i>10</i>	<i>Gaune, Mendi — Gupston, Helores</i>		
<i>11</i>	<i>Garrett, Samuel — Godwin, Reno</i>		
<i>12</i>	<i>Harlow, Williams — Holmes, O'Juan</i>		
<i>13</i>	<i>Hawkins, Tracy — Holley, Clyde</i>		
<i>14</i>	<i>Ingram, Lamont — Irby, Larry</i>		
<i>15</i>	<i>Jamison, Theodore — Julliano, Brian</i>		
<i>16</i>	<i>Jackson, Ronald — Johnson, Andre</i>		

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Division of Parole & Probation</i>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT <i>Day Reporting Unit</i>			RM CODE
C. MAILING ADDRESS <i>2100 Guilford Ave Baltimore, Maryland 21218</i>		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. <i>(410) 333-0068 Ext #134</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Robin C. Jones, KSI</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	<i>"1997"</i>		
<i>17.</i>	<i>Kidwell, John - Knox, Allison</i>		
<i>18.</i>	<i>Lee, Warren - Lawson, Keith</i>		
<i>19.</i>	<i>Mason, Larry - Muse, Charlotte</i>		
<i>20.</i>	<i>Nealy, George - Nelson, Calvin</i>		
<i>21.</i>	<i>Oakley, Marvin - Yates, Sharon</i>		
<i>22.</i>	<i>Pearson, Tyrone - Palumbo, Angelo</i>		
<i>23.</i>	<i>Ransom, Ronald - Rush, Joanne</i>		
<i>24.</i>	<i>Scagg, Cynthia - Smith, Michael</i>		
<i>25.</i>	<i>Smith, Michael - Williams, Arthur</i>		
<i>26.</i>	<i>Taylor, Benjamin - Thomas, James</i>		
<i>27.</i>	<i>Waddel, Lance - Hynter, Carol</i>		

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3-ENTRY SPACES

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275 JESSUP, MD 20794 (TELEPHONE - 799-1375)

RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY: DIVISION OF PAROLE & PROBATION		ACCESSION NO. 01W710	DATE REC'D 4-5-01
DIVISION / UNIT: DRUG COURT UNIT #03			RM CODE 23.04.21.05
MAILING ADDRESS: 2100 GUILFORD AVENUE BALTIMORE, MARYLAND 21218		LOCATION RANGE SECTION(S) 15 18	NO. OF CU. FT. 15
PHONE NUMBER: 410-333-6700 ext. 263		RECORDS CENTER MANAGER	
AGENCY OFFICIAL: JOHN EVERSLEY, FIELD SUPERVISOR I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	1997 CLOSED CASE FILES		
1	Aaron, Eugene - Johnson, Carlos	1461, January 2008	
2	Adams, Jones - Bond, Darryl	<i>Item # 10</i>	
3	Ambrose, Lester - Wynder, Robert		
4	Bradford, Roxanne - Butler, Dave A.		
5	Cameron, C. Drummond, S.		
6	Eaddy, Sherman - Griffin, Lisa		
7	Gross, Shawn - Johnson, Michael		
8	Hayes, Antonio - Queen, Schneida		
9	Jones, Eric - McAllister, Roderick		
10	McArthur, Herman - Moore, Nicole		
11	Nixon, Darryl - Pullen, Edward		
12	Rahanan-BEy, Ihsaan - Young, Janet		
13	Rice, John - Shears, Wesley		
14	Shropshire, Tracy - Tarrant, Kenneth		
15	Walker, Tina - Williams, Rodney		
16			
17			

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275 JESSUP, MD 20794 (TELEPHONE - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY: DIVISION OF PAROLE & PROBATION		ACCESSION NO. 02W1177	DATE REC'D 6-6-02
DIVISION / UNIT: DRUG TREATMENT COURT #03			RM CODE 23.04.21.05
MAILING ADDRESS: 2100 GUILFORD AVENUE BALTIMORE, MARYLAND 21218		LOCATION RANGE 49	SECTION(S) 5
PHONE NUMBER: 410-333-6670 EXT. 263		NO. OF CL. FT. 8	
AGENCY OFFICIAL: JOHN C. EVERSLEY, FIELD SUPERVISOR I		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. Closed Cases 1997	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1997	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1		ALFORD, KEVIN - DIMARTINO, MARK	1461 <i>Item # 10</i>
2		DONALDSON, DWIGHT - HARRISON, JAMES	2017 <i>Jan. 2008</i>
3		HILL, ROSALYN - LAWSTON, MICHELLE	
4		JONES, ERIC - MCALLISTER, RODERICK	
5		LONG, ALLEN - ODEN, GREGORY	
6		MOORE, SERILA - VICE, ANTHONY	
7		PENNIX, WILLIE - SMITH, MAURICE	
8		<i>SMITH, PATRICIA - ZACARIAZ, DARLENE</i>	
9			
10			
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DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Public Safety and Correctional Services		ACCESSION NO. 01W456	DATE REC'D 12-1-00
B. DIVISION/UNIT Division of Parole and Probation			RM CODE 23-04-22
C. MAILING ADDRESS P.O. Box 422 Hagerstown, MD 21740		LOCATION RANGE SECTION(S) 5 1	NO. OF CU. FT. 25
D. PHONE NO. 301-791-4747		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Michael F. McDermott		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Closed Supervision Cases (1997) A through BAR	Sche # 1461 Item # 1 Jan. 2008
2	Closed Supervision Cases BAU through BOW	
3	Closed Supervision Cases BOW through BUT	
4	Closed Supervision Cases BYE through CLA	
5	Closed Supervision Cases CLI through CUR	
6	Closed Supervision Cases CUR through DLX	
7	Closed Supervision Cases DON through EMB	
8	Closed Supervision Cases EMI through FRY	
9	Closed Supervision Cases FRY through GRE	
10	Closed Supervision Cases GRI through HAW	
11	Closed Supervision Cases HAU through HUL	
12	Closed Supervision Cases HUM through JON	

RECORDS TRANSMITTAL AND RECEIPT

<u>BOX NUMBERS</u>	<u>DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</u>
13	Closed Supervision Cases (1997) JON through KRO
14	Closed Supervision Cases " LAD through LUS
15	Closed Supervision Cases " LUC through McD
16	Closed Supervision Cases " McD through MOA
17	Closed Supervision Cases " MOC through OCO
18	Closed Supervision Cases " OFF through QUA
19	Closed Supervision Cases " QUI through ROT
20	Closed Supervision Cases " ROU through SHE
21	Closed Supervision Cases " SHE through SNI
22	Closed Supervision Cases " SNO through SUE
23	Closed Supervision Cases " TAB through TRU
24	Closed Supervision Cases " TUC through WEE
25	Closed Supervision Cases " WEI through Z

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(S-1)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Dept. of Public Safety and Correctional Serv.		ACCESSION NO. 02W740	DATE REC'D 1-30-02
B. DIVISION/UNIT Division of Parole and Probation		RM CODE 23.04.23	
C. MAILING ADDRESS 4990 Rhode Island Ave., #101 Hyattsville, Maryland 20781		LOCATION RANGE SECTION(S) 4 8-9	NO. OF CU. FT. 52
D. PHONE NO. 301-985-3400 <i>Linda Day</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL DON KUMER FSII		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 2 3 4 5 6 7 8 9 10 11 12	Closed Parole and Probation Cases: 1/1/97 to 12/31/97: ABBAI, Unus through ALLEN, Wayne Closed Parole and Probation Cases: 1/1/97 to 12/31/97: ALLEYNE, Paul through AUSTIN, Thomas Closed Parole and Probation Cases: 1/1/97 to 12/31/97: AVELAT, Angel A. through BATES, Willie Closed Parole and Probation Cases: 1/1/97 to 12/31/97: BATTLE, Loretta through BOND, Kenneth Closed Parole and Probation Cases: 1/1/97 to 12/31/97: BOWIE, Charles through BROADHURST, Shawn Closed Parole and Probation Cases: 1/1/97 to 12/31/97: BROADIE, Franklin through BROWN, James Closed Parole and Probation Cases: 1/1/97 to 12/31/97: BROWN, John through BURTON, Michael Closed Parole and Probation Cases: 1/1/97 to 12/31/97: BURWELL, Ernest R. through CARSON, Zebulon Closed Parole and Probation Cases: 1/1/97 to 12/31/97: CARTER, Barry through CHUNE, Omar Closed Parole and Probation Cases: 1/1/97 to 12/31/97: CHURCH, Raymond J. through COOPER, Bernard Closed Parole and Probation Cases: 1/1/97 to 12/31/97: COOPER, Jacqueline N. through CUMMINGS, Zachery Closed Parole and Probation Cases: 1/1/97 to 12/31/97: DABBONDANZA, Anthony J. through DAVIS, Harold S.	Sche # 1461 ^{IF} Item # 1 Jan 2008	

Department of Public Safety and Correctional Services
Division of Parole and Probation
4990 Rhode Island Ave., #101
Hyattsville, Maryland 20781

RECORDS TRANSMITTAL AND RECEIPT

Page 2

Box # DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

- 13 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
DAVIS, Robert through DOWD, Terry L.
- 14 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
DOVE, Terrence J. through ECKER, Kevin
- 15 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
ELLISON, Michael through FICCA, Kelly
- 16 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
FIGGINS, Davis through FREDERICKS, Kemo
- 17 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
FREEMAN, McCULLON through GERARDI, John
- 18 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
GERMUTH, Gordon H. through GOODWIN, Damion E.
- 19 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
GRAHAM, Charles through GROOMS, William
- 20 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
HAGERTY, Ronald E. through HARRIS, Levon J.
- 21 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
HARRIS, Mark A. through HIDALGO, Victor G.
- 22 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
HILAND, Daniel J. through HOLMES, Crystal
- 23 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
HOLMES, Preston G. through JACKSON, Lawrence E.
- 24 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
JACKSON, Marshall H. through JOHNSON, Gregory
- 25 Closed Parole and Probation Cases: 1/1/97 to 12/31/97:
JOHNSON, Guy through JONES, Sulton
- 26 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
JONES, William through LACY, Kevin
- 27 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
LADELE, Andinisi through LETCHER, Tracey
- 28 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
LEVI, Sheryl through LYNCH, Theodore
- 29 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
MAALOUF, Robert through MARTIN, Roger

RECORDS TRANSMITTAL AND RECEIPT

Page 3

Box # DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

- 30 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
MASON, Ronald through **MILES, Stephen Jr.**
- 31 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
MILLS, Brian through **MORRISON, Terrence**
- 32 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
MORTON, Alfred through **McGREW, Michael**
- 33 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
McCOY, Darren D. through **NICHOLS, Duane**
- 34 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
NICHOLS, Herman through **OWENS, Marcus**
- 35 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
PACZKOWSKI, Joseph through **PHILLIPS, William**
- 36 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
PHILOGENE, Josue through **PROCTOR, Gregory**
- 37 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
PROCTOR, Paul through **RAUM, William**
- 38 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
REAVES, James through **ROBERTSON, Bernard**
- 39 Closed Parole and Probation Cases 1/1/ 97 to 12/31/97:
ROBERSON, James through **ROSS, Reginard**
- 40 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
ROSS, Tony through **SAXTON, Enquin**
- 41 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
SCALDAFERRI, Joseph through **STOCKS, Andre**
- 42 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
SINGH, Darwin through **SMITH, Tony**
- 43 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
SMOOT, Michael through **ST. JOHN, Lawrence**
- 44 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
STOLARSKI, Louis through **TAYLOR, Ricky**
- 45 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
TAYLOR, Ronald through **THORNBURG, Demoothenes**
- 46 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
THORNE, Katonya through **TYLER, Samuel Jr.**
- 47 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
TYLER, Shawn M. through **WALKER, Edward**
- 48 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
WALKER, James through **WAYS, Letitia**
- 49 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
WEBB, Dareyll through **WHITLOCK, Reginald**

RECORDS TRANSMITTAL AND RECEIPT

Page 4

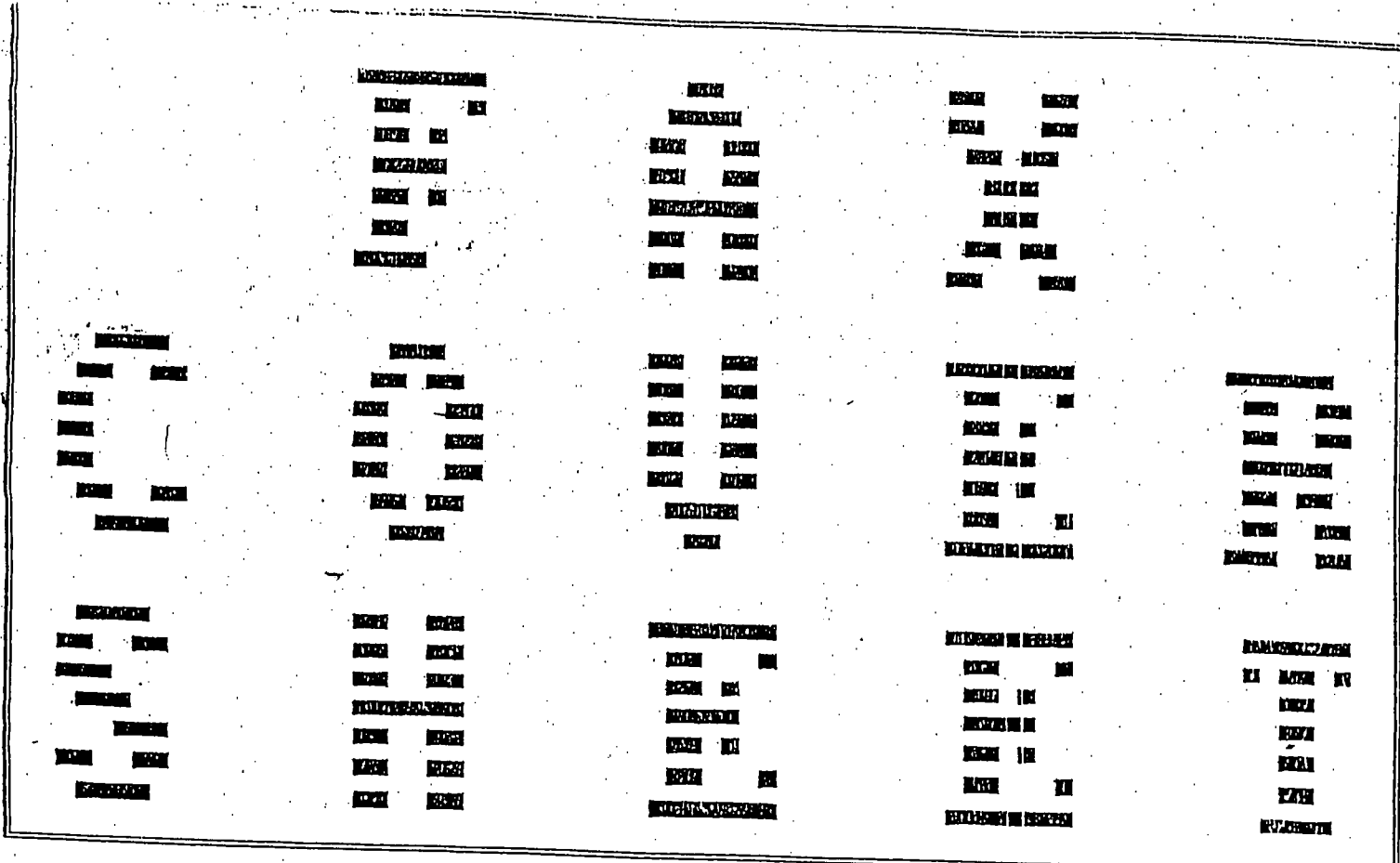
Box # DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

- 50 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
WHITTAKER, Jonathan through WILLIAMS, Dwayne
- 51 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
WILLIAMS, Drucilla through WOLFE, Harry
- 52 Closed Parole and Probation Cases 1/1/97 to 12/31/97:
WOLFE, Kimberly through ZIMMERMAN, John

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S-8-9

36 - Entry SPACES

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DEPARTMENT OF GENERAL SERVICES' RECORDS MANAGEMENT DIVISION

Date: 1/16/2008

FAX : (410) 799-8532

From: Gabe Lopez

Number of pages (including this sheet) :

11

1-301-699-3630

To: Ms. Linda Day

Agency: Div of Parole & Probation - Hyattsville

Regarding: Accession No. 02W740 and

Accession No. 04W397

Schedule for Disposal - 1/2008

Note: if any of these fax copies are illegible, or you do not receive the same number of pages as stated above, please contact us immediately at: (410) 799-1379.

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety & Corr. Serv.		ACCESSION NO. 04W397	DATE REC'D 11-13-03
B. DIVISION/UNIT Division of Parole and Probation			RM CODE 23.04.23
C. MAILING ADDRESS 4990 Rhode Island Ave., #101 Hyattsville, Maryland 20781		LOCATION RANGE SECTION(S) 42 19	NO. OF CU. FT. 1
D. PHONE NO. 301-985-3400		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Donald Kumer		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
53	Closed Parole and Probation Cases: 1/97 to 12/97 A - W	Schedule No: 1461 Item No. 1 January 2008 JF

DATE SUBMITTED:

1997

DIVISION OF PAROLE AND PROBATION
CASE RECORD CHANGE FORM

Box # 53

51

CASE NUMBER								TYPE	ELE-MENT NO.	DATA	EFFECTIVE DATE OF CHANGE
1	2	3	4	5	6	7	8				
3	4	2	9	1	8	2				ACOFF, KATINA MICHELLE	0A000155100
3	4	2	9	1	8	2				ACOFF, KATINA MICHELLE	CR6E0003874
8	1	2	5	3	2	0				BELIS, ARIOTY	15480
5	9	2	1	2	8	4				BROWN, MILLCENT GAZELLE	CT910284X
2	8	3	7	5	1	2				CARPENTER, KEVIN C	2B000085626
5	9	2	7	3	2	8				CASSON, ROBERT HENRY	T940313X
5	9	3	1	5	2	9				CROSS, LISA LAUREN	1E00010438
5	9	2	7	4	7	8				DAVIS, DANIEL	219888
5	9	3	6	6	9	5				DAVIS, RONALD	1E00046684
5	9	2	3	9	1	8				DOVE, VICTOR	155274
5	9	2	5	9	7	8				FLETCHER, LOUISE	CA891866X
5	9	3	2	1	5	7				HOOK, CAROLYN	CT950466X
5	9	1	6	5	6	9				GALE, ROBERT LEROY	CT902226B
5	9	2	4	2	6	8				HAGGINS, ERIC CLARENCE	CT931208B
5	9	3	6	8	6	4				HARVISON, MICHAEL	CR3E00054393
5	9	1	9	3	4	3				HAWKINS, MICHAEL	CT890017B
5	9	0	6	9	1	6				HUBERT, STEPHEN DALE	G227217

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Public Safety and Correctional Services		ACCESSION NO. 00W19	DATE REC'D 7-19-99
B. DIVISION/UNIT Division of Parole & Probation			RM CODE 23.04.24
C. MAILING ADDRESS 8914 Kelso Drive Baltimore, Md. 21221		LOCATION RANGE SECTION(S) 106 11-12	NO. OF CU. FT. 20
D. PHONE NO. (410) 780-4820		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Joseph Clocker Field Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997 CLOSED CASE FILES	
1	Ab to Barn	Sche # 1461 Item # 1 Jan. 2008 JR
2	Barr to Brown, A.	
3	Brown, D. to Ci	
4	Cl to Dam	
5	Dan to Duo	
6	Dup to Freeman, A.	
7	Freeman, J. to Go	
8	Gr to Hild	
9	Hilk to Jay	
10	Je to Knic	
11	Knil to Long	
12	Lop to Mea	
13	Med to N	
14	Nan to Pere	
15	Pero to Richa	
16	Richb to Schn	
17	Scho to Sny	
18	Som to Tor	
19	Tow to Welc	
20	Weld to Z	

R-106 19 SPACES

S-~~2~~

11-12

23.04.25	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation Mondawmin Mall Office, Baltimore			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W854	Closed Cases	1461	1	1997	47	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
 Signature
 DGS 550-2 (Rev. 1/93)

Records Center Manager
 Title

June 30, 2008
 Date

P.O. BOX 275, JESSUP, MD 20794 TELEPHONE 410-379-1379
RECORDS TRANSMITTAL AND RECEIPT

FIGURES PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Dept. of Public Safety and Correctional Services	ACCESSION NO. 01W854	DATE RECD 4-25-01
DIVISION/UNIT Division of Parole and Probation	LOCATION RANGE SECTION/NO. OF SUBJECT 41 26-27 47	AM. CODE 23.04.25
MAILING ADDRESS 2000 Mondawmin Mall Suite 305 Baltimore, Maryland 21215	PHONE NO. 410-462-8600	RECORDS CENTER MANAGER
AGENCY OFFICIAL Russell L. Robbins Field Supervisor II	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL ACTION TO BE SCHEDULED ITEM NO. DISPOSAL DATE
-------------	---	--

1997 CLOSED CASES

- 1 Adams, John - Arnold, Ronald
- 2 Artis, Harvey - Baskerville, Jerome
- 3 Baskerville, Michael - Blackwell, Maxine
- 4 Blake, Michael - Braxtan, Nicola
- 5 Braxton, Janet - Brown, Kim
- 6 Brown, Lamont - Busby, Aaron
- 7 Buwell, David - Carroll, Richelle
- 8 Carroll, Rodney - Clark, Demetrice
- 9 Clark, Malcolm - Corbin, Ernestine
- 10 Corbin, James - Davis, Dwayne
- 11 Davis, Lee - Dove, Phyllis
- 12 Dowdell, Armond - Ellerbie, Willie
- 13 Elliott, Tracey - Flood, Samuel
- 14 Flowers, William - Gaines, Larry
- 15 Gantt, Robert - Golden, Eugene
- 16 Golston, Kyle - Greene, Larry T. Jr.
- 17 Greene, Michael - Hall, William
- 18 Hamilton, Chana - Haskins, Isaac
- 19 Haskins, Michael - Hill, Shurron

*Sch. # 1461
 Item # 1
 Jan. 2008*

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>1997 CLOSED CASES</u>	
20	Hill, Thomas - Howard, Wanda	
21	Hoyles, Theodore - Jackson, Theodore	
22	Jackson, Tjvaniel - Johnson, Daryl	
23	Johnson, David - Johnson, Valerie	
24	Johnson, Vicki - Jones, Vernard A.	
25	Jones, William - Kraegenbrink, George	
26	Laboard, Ronald - Lewis, Tyrone	
27	Lewis, William E. - McCaskel, Keith	
28	McCaskel, Tonya - McPherson, Rosalind	
29	Macer, Mitchell - Massey, Randolph	
30	Matthews, James - Mitchell, Kelly	
31	Mitchell, Lisa - Mullen, Ernesto	
32	Mundell, Nelson - Parker, Debra	
33	Parker, Eric - Pickens, William	
34	Pierce, Lisa - Quickley, Andrew	
35	Ragan, Elgin - Roberts, Lyle	
36	Robertson, Antonie - Ruffin, Edgar	
37	Ruffin, Purren - Shelton, Vernon	
38	Sheppard, Lamont - Smith, Kamon	
39	Smith, Karl Lee - Stevenson, Cyrus	
40	Stevenson, Keith - Taylor, Kirkland	
41	Taylor, Lloyd - Thompson, Robert	
42	Thompson, Stephanie - Uzzell, Veronica	
43	Vance, Don - Watkins, Gregory	
44	Watson-Bey, Donald - Whye, Phyllis	
45	Wiggins, Kevin - Williams, Troy	
46	Williamson, Patricia - Wooden, Robert	
47	Woods, Charles - Zubar, Abdul	

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S-26-27

② space

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RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY DEPARTMENT OF PUBLIC SAFETY & 1. CORRECTIONAL SERVICES		ACCESSION NO. 00W1175	DATE REC'D 5-1-00
B. DIVISION/UNIT PAROLE/PROBATION - DUNBAR			RM CODE 23.04.27
C. MAILING ADDRESS 428 E. PRESTON STREET BALTIMORE, MD 21202		LOCATION RANGE SECTION(S) 33 33	NO. OF CU. FT. 11
D. PHONE NO. (410) 333-4120		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL WONDA ADAMS-FIELD SUPERVISOR I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	1997 ABEL, Charles - BOYD, Robin A.	Sch. # 1461 Item # 1 Jan. 2008	
2	BOUCHER, Thomas - CRUZ, Domilio		
3	DABNEY, Howard - FOUNTAIN, Leon		
4	FAILOWSKI, Richard - GWALTNEY, Markeeda		
5	HAGICOSTAS, Michael to HUTSON, Thomas		
6	JACKSON, Ezell - LOCKETT, Robert		
7	LOCKLEAR, Earl - MURPHY, Johnny		
8	NAGLIERI, Nicholas - PUMPHREY, Shane		
9	REDMAN, Larry W. - SLOWMAN, Alfred		
10	SMITH, Todd - VINES, James		
11	WATTT, Donald - YOUNG, Delroy		

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES		ACCESSION NO. 01W703	DATE REC'D 4-4-01
B. DIVISION/UNIT PAROLE/PROBATION-DUNBAR #2			RM CODE 23.04.27
C. MAILING ADDRESS 428 E. Preston Street Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 6 23	NO. OF CU. FT. 7
D. PHONE NO. (410)-333-4120		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gerald Stewart, Field Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997-PART A	
1	Abbott, Robert-Brooks, Wayne	<i>Sche # 1461 Item # 1 Jan. 2008</i>
2	Brown, James-Downs, Cowan	
3	Duncan, Shawn-Hughley, Leonard	
4	Hunt, Terry-McGraw, Sylvester	
5	Melzer, Eric-Pratcher, Ronald	
6	Raynor, Rufus-Wilhelm, Allen	
7	Ulsch, Sherry-Young, Aldain	

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S-23

1-ENTRY SPACE
J-23

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES		ACCESSION NO. 01W704	DATE REC'D 4-4-01
B. DIVISION/UNIT PAROLE/PROBATION-DUNBAR #2			RM CODE 23.04.27
C. MAILING ADDRESS 428 E. Preston Street Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 8 2	NO. OF CU. FT. 7
D. PHONE NO. (410)-333-4120		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gerald Stewart, Field Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997-PART B	Sch. # 1461 Item #1 Jan. 2008
1	Carton, Gordon-Fykes, Harvey	J.S.
2	Gardner, Gerald-Hyman, William	
3	Jackson, Andre-Lukaszewski, Kenneth	
4	Malkus, Vicent-Reichart, Michael	
5	Rhodes, Matthew-Streater, Roderick	
6	Sturgis, Lance-Whitener, Nita	
7	Williams, Donte-Ziemba, David	

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY DEPARTMENT OF PUBLIC SAFETY & 1. CORRECTIONAL SERVICES		ACCESSION NO. 02W1153	DATE REC'D 6-3-02
B. DIVISION/UNIT PAROLE/PROBATION-DUNBAR #2			RM CODE 23.04. 27
C. MAILING ADDRESS 3027 E. Madison Street Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 27 7	NO. OF CU. FT. 1
D. PHONE NO. (410)-333-1099		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Cathy D. Johnson, Field Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	MISCELLANEOUS FILES 1991-Caroll, Johnny 1992-Spradin, James 1995-Stewart, Rivers A Joseph, Ely 1997-Frazier, Derrek Howard, Larry	<i>Sche. # 1461</i> <i>Item # 1</i> <i>Jan. 2008</i>

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Public Safety and Correctional Services		ACCESSION NO. 03W576	DATE REC'D 2-25-03
B. DIVISION/UNIT Division of Parole and Probation			RM CODE 23.04.29
C. MAILING ADDRESS P. O. Box 268 Princess Anne, MD 21853		LOCATION RANGE SECTION(S) 53 26	NO. OF CU. FT. 5
D. PHONE NO. (410) 651-2211		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Deborah E. Winder</i> Deborah E. Winder, Field Supervisor II		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (ABBOTT, C. to CULP, B.)	<i>See #1461</i> <i>Item #1</i> <i>Jan. 2008</i> 1461
2	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (DANIELS, S. to HILL, G.)	1461
3	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (HITCH, D. to MURRAY, A.)	1461
4	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (NICHOLSON, C. to SOMERS, K.)	1461
5	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (SOMERS, R. to YANTIS, G.)	1461

23.04.30	DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Division of Parole & Probation 3939 Reisterstown Rd., Baltimore			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W860	Closed Cases	1461	1	1997	12	1/2008	RECYCLE
07W9	Closed Cases	1461	1	1997	1	1/2008	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P. Lopez
Signature
DGS 550-2 (Rev. 1/93)

Records Center Manager
Title

June 30, 2008
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES		ACCESSION NO. 01W860	DATE REC'D 4-27-01
B. DIVISION/UNIT DIVISION OF PAROLE/PROBATION		LOCATION RANGE SECTION(S) 36 29	RM CODE 23.04.30
C. MAILING ADDRESS 3939 Reisterstown Rd., Rm 268 Baltimore, MD 21215			NO. OF CU. FT. 12
D. PHONE NO. 410-367-6600		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Samuel Levin, FSI		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1997	
1.	ADAMS, Ivan - BELL, Anthony	SCHEDULE #1461
2.	BELL, James - CARTER, Melik	Item #1
3.	CASON, Darla - DIVERS, Rodney	Disposal Date--
4.	DORSEY, Carroll - GREEN, Dante	Jan. 2008
5.	GREEN, Ronald - JACKSON, Marvin	
6.	JACKSON, William - KRAMER, Barry	
7.	LANSLOWNE, Sean - MURRAY, Joe	
8.	MURRAY, Shirley - PROCTOR, Nigel	
9.	QUEENSBURY, Harold - SCOTT, Mike	
10.	SCOTT, Penny - THOMAS, Michael	
11.	THOMAS, Tyrone - WHITENER, Craig	
12.	WHITTINGTON, Harvey - ZIMMERMAN, Emily	

R-36
S-29

23-ENTRY SPACES
S-29

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES		ACCESSION NO. 07W9	DATE REC'D 8-15-06
B. DIVISION/UNIT DIVISION OF PAROLE/PROBATION			RM CODE 23.04.30
C. MAILING ADDRESS 3939 Reisterstown Rd., Rm 268 Baltimore, MD 21215		LOCATION RANGE SECTION(S) 32 31	NO. OF CU. FT. 1
D. PHONE NO. 410-367-6600		RECORDS CENTER MANAGER <i>Douglas McClure</i>	
E. AGENCY OFFICIAL Rayfield Purnell, FSI/Kenneth Coleman, FSII		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE.
1.	BELL, Raymond — WISE, Joseph	SCHEDULE # 1461 Item # 1 Disposal Date— 1/2008

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES B. DIVISION/UNIT DIVISION OF PAROLE & PROBATION - DDMP C. MAILING ADDRESS 979 ROLLINS AVENUE ROCKVILLE, MD. 20852 D. PHONE NO. 301-998-6714 E. AGENCY OFFICIAL FLO SMITH, MONITOR SUPERVISOR <i>OPS</i>	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">01W1119</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">6-29-01</div> RM CODE <div style="font-size: 1.5em; font-family: cursive;">23.04.31.01</div>
	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">57 19-20</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">22</div>
	RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>CLOSED CASES - 1997</u> <u>1/1/97 - 12/31/97</u>	<div style="font-size: 1.5em; font-family: cursive;">Sched # 1461</div> <div style="font-size: 1.5em; font-family: cursive;">Item # 1</div>
1	AB - BAJ	1/2008
2	BAK - BOWN	1/2008
3	BOY - CARM	1/2008
4	CAR - COL	1/2008
5	CON - DAVIS, M.	1/2008
6	DAVIS, T. - DUR	1/2008
7	DUT - FOW	1/2008
8	FRA - GOR	1/2008
9	GOS - HEM	1/2008
10	HEN - JAV	1/2008
11	JEF - KIN	1/2008
12	KIR - LIZ	1/2008

<u>BOX</u>		<u>DISPOSAL DATE</u>
13	LL - MALL	1/2008
14	MAN - MILLE	1/2008
15	MILLS - NOY	1/2008
16	NU - POR	1/2008
17	POS - ROM	1/2008
18	ROO - SHU	1/2008
19	SI - TAT	1/2008
20	TAY - VUL	1/2008
21	WA - WU	1/2008
22	Y - Z	1/2008

E.

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

ACTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY 35.03.02.02 Department of Public Safety & Corr. Services		ACCESSION NO. 03W571	DATE REC'D 2-25-03
DIVISION/UNIT Parole and Probation			RM CODE 23.04.32
MAILING ADDRESS Investigative Unit - Region I 201 Baptist Street, P.O. Box 19 Salisbury, MD 21803-0019		LOCATION RANGE SECTION(S) 28 8	NO. OF CU. FT. 11
PHONE NO. (410) 543-6605		RECORDS CENTER MANAGER	
AGENCY OFFICIAL <i>for</i> Charles H. Lutz, Jr. Field Supervisor I - Investigative Unit <i>Deborah E. Winder</i> <i>2/14/2003</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. 1997 Investigations DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Special Court Investigations (all 1997)	<i>Sche. # 1461</i> <i>Item # 2</i> <i>Jan. 2008</i>
2.	Interstate Background - B thru Z and Interstate H & E - A thru W	
3.	Executive Clemency and Pre-Sentence Investigations A thru Z	
4.	Pre-Sentence Investigations - D thru J	
5.	Pre-Sentence Investigations - L thru R	
6.	Pre-Sentence Investigations - S thru W	
7.	Pre-Parole Jail Investigations - A thru H	
8.	Pre-Parole Jail Investigations - J thru S	
9.	Pre-Parole Jail Investigations - T thru Z	
10.	Special Divisional Investigations - A thru L	
11.	Special Divisional Investigations - M thru W	

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY 35.03.02.02 Dept. of Public Safety and Correctional Services		ACCESSION NO. 03W573	DATE REC'D 2-25-03
DIVISION/UNIT Division of Parole and Probation			RM CODE 23.04.32
MAILING ADDRESS 201 Baptist St., PO Box 19 Salisbury, Md. 21803-0019		LOCATION RANGE SECTION(S) 53 25	NO. OF CU. FT. 18
PHONE NO. # 410-543-6605		RECORDS CENTER MANAGER	
AGENCY OFFICIAL <i>Deborah E. Winder</i> Deborah E. Winder Field Supervisor II Date: <i>5/10/2007</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Adams, Robert to Bowers, Charles)	<i>Sche.</i> # 1461 <i>Item # 1</i> <i>Jan. 2008</i>
2.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Bowman, Charles to Cain, Martin Todd)	# 1461
3.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Candelario, Jose C. to Cottman, Lakisha)	# 1461
4.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Cottman, Valerie to Dennis, Tammy)	# 1461
5.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Deshields, Antoine to Fitzhugh, Barry)	# 1461
6.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Fletcher, Larry to Hagerman, Russell)	# 1461
7.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Halfhill, Robert to Holman, Stanley)	# 1461

Records Transmittal and Receipt

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<u>Box Numbers</u>	<u>Description</u>	<u>Disposal Authority</u>
8.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Holt, Yvette to Johnson, John)	# 1461
9.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Johnson, Jonathan to Leak, Donald)	# 1461
10.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Lecates, Charles to Manuel, Tony)	# 1461
11.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Mapp, Leroy to Miles, Carlos)	# 1461
12.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Morgan, Devon to Perry, Randy)	# 1461
13.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Peterson, Charles to Richbark, Paul)	# 1461
14.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Riddleberger, Timothy to Skinkle, Jason)	# 1461
15.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Slemons, Jeffrey to Taylor, June)	# 1461
16.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Taylor, Margina to Wallace, Brian Keith)	# 1461

Records Transmittal and Receipt

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<u>Box Numbers</u>	<u>Description</u>	<u>Disposal Authority</u>
17.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Wallace, Corey to Wiggs, Jeffery)	# 1461
18.	Division of Parole and Probation Closed Case Records from January 1, 1997 to December 31, 1997 (Wilkerson, Mylinh to Zott, Gina)	# 1461

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 35.03.02.02 1. Dept. of Public Safety and Correctional Services		ACCESSION NO. 06W1076	DATE REC'D 6-6-06
B. DIVISION/UNIT Division of Parole and Probation			RM CODE 23.04.32
C. MAILING ADDRESS 201 Baptist St. Salisbury, Md. 21801		LOCATION RANGE SECTION(S) 57 2	NO. OF CU. FT. 3
D. PHONE NO. 410-543-6605		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Trudy L. Brown</i> Trudy L. Brown Field Supervisor II		Date: 3/15/05	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Division of Parole and Probation CCU Closed Case Records from January 1, 1997 to December 31, 1997 (Almond, Sharon to Ford, Michael)	<i>Schedule 1461</i> #1461 <i>Item 1</i> <i>Jan. 2008</i>
2.	Division of Parole and Probation CCU Closed Case Records from January 1, 1997 to December 31, 1997 (Freeman, Tameca to Purnell, Tracey M.)	#1461
3.	Division of Parole and Probation CCU Closed Case Records from January 1, 1997 to December 31, 1997 (Recker, John to Wright, Edwin Lee)	#1461