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DEPARTMENT OF GENERAL SERVICES
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

2004 OCT -5 AM 11: 47

A. Agency MARYLAND AVIATION ADMINISTRATION		Accession No. 05W943	Date Rec'd 3-21-05
B. Division/Unit Finance/Accounting		Location Range Section(s)	RM Code 26.01.01
C. Mailing Address 901 Elkridge Landing Road Linthicum, MD 21090		33 20	No. of Cu. Ft. 1
D. Phone No. 410 859-7646		Records Center Manager	
E. Agency Official Lee Brittingham		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal authority, Schedule, Item No. Disposal Date
1 of 1	<p><u>FUND COORDINATOR</u>: Dale Hyatt 410-684-3069</p> <p><i>Distribution of Charges</i></p> <p>Closed Escrows, Retainages, State Grants (7/1/01-6/30/02) & Cash Management Information Act -CMIA (1997 - 2000)</p>	<p>Schedule 1159 B 2</p> <p>06/30/06 plus Audit</p> <p><i>7/06</i></p> <p><i>DISPOSAL</i></p> <p><i>7/11/06</i></p> <p><i>LS</i></p>

DGS 550-5 (Rev. 12/88) USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

26.01.06.00	MDOT	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Maryland Transit Administration Office Of Engineering / Construction			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
00W521	Contract No. T-0295-0140	1001	All Items	7/1998 - 7/1999	1	7/2006	RECYCLE
00W522	Contract No. T-0317-0140	1001	All Items	7/1998 - 7/1999	1	7/2006	RECYCLE
00W1034	Contract No. 0121-0440	1001	All Items	9/1997 - 7/1999	2	7/2006	RECYCLE
01W298	Contract No. 90-47-14	1001	All Items	CY 1995	2	7/2006	RECYCLE
01W315	Various Drawings	1001	All Items	7/1995 - 7/1999	2	7/2006	RECYCLE
01W317	Contract No. MTA-23-91-S15	1001	All Items	5/1994 - 2/1999	2	7/2006	RECYCLE
01W318	Contract No. MTA-0535	1001	All Items	8/1994 - 8/1999	1	7/2006	RECYCLE
01Q319	Contract No. 90-53-04	1001	All Items	7/1994 - 5/1998	1	7/2006	RECYCLE
01W320	Contract No. MTA-3-46-1	1001	All Items	2/1995 - 3/1999	1	7/2006	RECYCLE
01W321	Contract No. MTA-0525-0140	1001	All Items	6/1998 - 3/1999	1	7/2006	RECYCLE
01W322	Contract No. T-0329-0240	1001	All Items	10/1997 - 8/1999	1	7/2006	RECYCLE
01W323	Contract No. MTA-0059-0140	1001	All Items	9/1997 - 4/1999	1	7/2006	RECYCLE
01W324	Contract No. MTA-4344-110	1001	All Items	6/1995 - 7/1999	1	7/2006	RECYCLE
01W327	Contract No. MTA-0700-1316-08	1001	All Items	4/1996 - 7/1999	1	7/2006	RECYCLE
01W475	Various Drawings	1001	All Items		89	7/2006	RECYCLE
02W295	Contract No. MTA-90-57-03	1001	All Items	8/1995 - 3/1999	1	7/2006	RECYCLE
04W424	Contract No. MTA-0428	1001	All Items	9/1993 - 9/1999	1	7/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>December 30, 2006</u> Date
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RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 00W521	DATE REC'D 10-25-99
B. DIVISION/UNIT Office of Engineering/Construction			FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street William Donald Schaefer Tower Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 32 3	NO. OF CU. FT. 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Contract No. T-0295-0140 7/98 - 7/99 Fast Acting Doors Bush Division Wash House Preconstruction Information Project Schedule Monthly Contract Status Incoming Correspondence Outgoing Correspondence to Contractor Incoming Correspondence from MTA Outgoing Correspondence / Misc. Information Incoming RFI from Contractor Outgoing RFI to Contractor Outgoing RFI to MTA IDR Outgoing Transmittals to MTA Incoming Transmittals from Contractor Outgoing Transmittals to Contractor Certified Payrolls Subcontractor Certified Payrolls Test Reports/Material Tickets CCR/CN Log Change Order No. 001 Monthly Progress Payments Specification Book/Contract Drawings Ledger Book O&M Manuals	#1001 All Items July, 2006 DISPOSAL 7/19/06 LJS	

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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 00W522	DATE REC'D 10-25-99
B. DIVISION/UNIT Office of Engineering/Construction		RANGE 10	SECTION(S) 12
C. MAILING ADDRESS 6 Saint Paul Street William Donald Schaefer Tower Baltimore, Maryland 21202		LOCATION	NO. OF CU. FT. 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Contract No. T-0317-0140 Shot Tower Vent Shaft Repairs Preconstruction Information Project Schedule Monthly Contract Status Incoming Correspondence Outgoing Correspondence to Contractor Incoming Correspondence from MTA Outgoing Correspondence / Misc. Information Incoming RFI from Contractor Outgoing RFI to Contractor Outgoing RFI to MTA IDR Outgoing Transmittals to MTA Incoming Transmittals from Contractor Outgoing Transmittals to Contractor Certified Payrolls Subcontractor Certified Payrolls Test Reports/Material Tickets CCR/CN Log Change Order No. 001 Monthly Progress Payments Specification Book/Contract Drawings Ledger Book O&M Manuals	7198 - 7199	#1001 All Items July, 2006 <i>DISPOSAL</i> <i>7/18/06</i> <i>LJS</i>

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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY Mass Transit Administration		ACCESSION NO. 00W1034	DATE REC'D 3-23-00
3. DIVISION/UNIT Office of Engineering/Construction			FM CODE 26.01.06.00
2. MAILING ADDRESS 6 Saint Paul Street William Donald Schaefer Tower Baltimore, Maryland 21202		LOCATION RANGE 39 SECTION(S) 10	NO. OF CU. FT. 2
4. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
5. AGENCY OFFICIAL Deno S. Yenias		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 of 2	Contract No. 0121-0440 09/97 - 07/99 Penn North Station Weatherization Contract Sttus/general Information Subcontractor Approvals Schedule Progress Meetings RFI from Contractor Outgoing Correspondence to Contractor Incoming Correspondence from Others Incoming Correspondence from Contractor Transmittals from Contractor Transmittals to Contractor Certified Payroll Subcontractor Certified Payrolls Material Tickets / Permits IDR's Punch List	Sch. # 1001 All Items July 2006 DISPOSAL 7/19/06 LJS	
2 of 2	Change Order No. 001 - 004 CCR 001 through 021 Change Order Log Contract Specifications / Contract Drawings O&M Manuals / Ledger Book		

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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W298	DATE REC'D 10-18-00
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE 26-01-06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE 10 SECTION(S) 28	NO. OF CU. FT. 2
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 of 2	Contract # 90-47-14 1/95 - 12/95 Replace Sprinkler System & Drain Piping at Washington Blvd. Memos to MTA Incoming Letters from Contractor Incoming Letters Outgoing Letters to Contractor General Contract Information Certified Payroll Testing Scheduleing Water Piping Progress Payments Claims Meetings Audits Subcontractors RFI's CN Register Change Review Book Change Orders Progress Meetings Submittals IDR's	SCHEDULE # 1001 All items JULY 2002 7/2006	
2 of 2	Manifest Letters IDR's Safety Monthly Progress Reports Backup copies of Certified Payroll CCR/CN	DISPOSAL 7/18/06 JSS	

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A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W315	DATE REC'D 10-18-00
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE 26-01-06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE 16 SECTION(S) 17	NO. OF CU. FT. 2
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenlas, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 of 2	Varolus Drawings 7/95 - 7/99 NE-01-02 Reproducible Northeast Line JH Station NE-01-02 NE Line JH Station Valve Location 4128-110 Kensington Station Rehabilitation Baltimore Thermal/ Steam Distribution Record 0200-0240 Marc Frederick Extension Signal Contract 3-48-1 Section 1 Hunt Valley Ext. CLRL Phase II 3-48-1 Section 2 Hunt Valley Ext. CLRL Phase II 3-48-1 Section 5 Hunt Valley Ext. CLRL Phase II 3-48-1 Systemwide Trackwork CLRL Phase II XO-50-09 Special Trackwork Procurement - Mtero NE Line XO-50-10 Vol. 1 OCC Building Modification Metro NE line	SCHEDULE # 1001 All items July 2006 <i>DISPOSAL</i> <i>7/19/00</i> <i>LS</i>	
2 of 2	XO-50-10 Vol. 2 OCC Building Modification Metro NE line CL-08 CLRL Utilities Relocation Vol. 2 of 3 CL-01 CLRL Hamburg Street to LA Ave. Vols. 1 & 2 CL-21 Maintenance Shop CLRL Vols. 1 & 2 3-62-1 Concrete Tie and Direct Fixation Fastener Replacement XO-60-01 Central Supervisory & Control System Metro NE Line CL-39 CLRL Landscaping Baltimore Highlands to Dorsey CL-32 CLRL Station & Parking Baltimore County / City CI-77 CLRL Civil Trackwork Camden to Hamburg CL-34 CLRL Landscaping Timonium to Patapsco CL-72 Marc Platforms and the trackwork CLRL XO-60-02 Comm. Sta. Supervisory control and Fare NE-01-02 Reproducible Northeast Line JH Station		

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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO. 01W317	DATE REC'D 10-18-00
1. Mass Transit Administration			FM CODE 26-01-06-00
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) 16 17	NO. OF CU. FT 2
Office of Engineering/Construction Division			
C. MAILING ADDRESS		RECORD CENTER MANAGER	
6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
D. PHONE NO. 410-767-3328			
E. AGENCY OFFICIAL Deno S. Yenias, Manager			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 of 2	Contract # MTA-23-91-S15 Rosedale Park-N-Ride 5/94 - 2/99 Field Files: Closeout Contract Data Outgoing Correspondence Incoming Correspondence Monthly Reports Subcontractor Listings CCR's/Cn's/CO's Submittals Source of Supply Material Testing Insurance Delivery tickets Meetings Photos IDR's Invoices	SCHEDULE #1001 All Items July 1, 2006 <i>DISPOSAL</i> <i>7/19/06</i> <i>[Signature]</i>	
2 of 2	Field Files: Final Change Order Specifications		

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A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W318	DATE REC'D 10-18-00
B. DIVISION/UNIT TDD/Office of Engineering-Construction			FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street William Donald Schaefer Tower Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 16 17	NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 of 1	Contract No. MTA-0535 8/94 - 8/99 Retaining Wall and Culvert Cleanout Diary Job Photos Dispute Correspondence In Correspondence In/Out Progress Payment Certification Design: (Plans, Working Drawings, Etc.) Ledger Meeting Minutes Inspector Daily Reports Testing Change Order No. 1 Change Order No. 2, 3 Change Order No. 1, 2, 3 Contract Claim Spec. Book	Schedule # 1001 All Items July 2006 DISPOSAL 7/19/06 LSS

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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W320	DATE REC'D 10-18-00
B. DIVISION/UNIT Office of Engineering/Construction Division		LOCATION 16 RANGE SECTION(S) 17	FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202			NO. OF CU. FT. 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenlas, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 of 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract # MTA-3-46-1 2/95 - 3/99 White Marsh Park -N- Ride OFFICE FILES Invoices Subcontractors Approval Outgoing Correspondence Miscellaneous Change Notices Contract Documents Close Out Progress Payment	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE # 1001 All Items July 2006 DISPOSAL 7/19/06 LIS	

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DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W321	DATE REC'D 10-18-80
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE 26-01-06-00
C. MAILING ADDRESS 8 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE 16 SECTION(S) 17	NO. OF CU. FT. 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 of 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract # MTA-0525-0140 6/98 - 3/99 Bus Loop & Roadway Pavement Repairs for Owings Mills Metro Park -N- Ride OFFICE FILES Incoming Correspondence Outgoing Correspondence Interoffice Correspondence Miscellaneous Meetings Change Notices Change Orders Pay Certs Specification Book Close Out FIELD FILES Action Items General Contact Data Transmittals from Contractor Fax from Contractor Incoming from Construction Management Incoming from Contract Administration Incoming from Facilities Engineer Incoming from MTA Incoming from Others Transmittals to Contractor Correspondence to Contractor Fax to Contractor Outgoing to Construction Management Outgoing to Contract Administration Outgoing to Facilities Engineer	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE # 1001 All items July 2006 DISPOSAL 7/19/06 LJS	

1 of 1

FIELD FILES con't
Right of way Agreements & Permits
Work Authorization
Utilities
Subcontractors General Info.
Correspondence from Subcontractors
Correspondence to Subcontractors
Contractor Claims and Change Requests
Value Engineering
RFI's
Change Requests
Change Notice
Change Notice Register
Change Orders
Shop Drawings
Submittals
Material Test Reports
Compaction Tests
Safety
Insurance
Monthly Status Reports
Contractor Schedule and CPM
Meetings
Pay Items
Progress Payments
Certified Payroll
Inspectors Daily Reports
Pre-construction Data
Close Out
Ledger

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A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W322	DATE REC'D 10-18-00
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE 16 SECTION(S) 17	NO. OF CU. FT. 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 of 1	Contract # T-0329-0240 10/97 - 8/99 Lexington Market Station FIELD FILES Ledger Photos Specification Book Inspectors Daily Reports Outgoing to Facilities Outgoing to Construction Management Correspondence to Contractor Correspondence from Contractor Meetings Progress Payments Change Orders Action Items General Contract Data Transmittals from Contractor Fax's from Contractor Incoming from Contractor Incoming from Construction Management Incoming from Contract Administration Incoming from Facilities Engineer Incoming from MTA Contractors Progress Schedule and CPM Pay Items Certified Payroll Miscellaneous Pre-construction Data Transmittals to Contractor Fax's to Contractor Memo to file	SCHEDULE # 1001 All items Jul-06 <i>DISPOSAL</i> <i>7/19/06</i> <i>LSJ</i>	

Outgoing to MTA
Subcontractors General Info.
RFI's
Change Order Register
Status Report
Close Out
Submittals
Safety
Insurance Certificates

OFFICE FILES
Audit of Contract
Close Out

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**DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
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A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W323	DATE REC'D 10-18-00
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 16 17	NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 of 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract # MTA059-0140 9/97 - 4/99 Repainting Metal Surfaces @ Reisterstown, Rogers & Cold Spring Sta. OFFICE FILES Outgoing Correspondence Interoffice Correspondence Change Notices Pay Certs Specification Book Change Orders Claims Close Out FIELD FILES Action Items General Data Incoming Correspondence Outgoing Correspondence Contractor Claims Change Requests Change Notices Shop Drawings Submittals Material Tests Insurance Certs Progress and CPM Pay Items Certified Payroll Pre-Construction Data Close Out	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE # 1001 All items July 2006 DISPOSABLE 7/19/06 LJS	

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A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W324	DATE REC'D 10-18-00
B. DIVISION/UNIT Office of Engineering/Construction Division			FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE 16 SECTION(S) 17	NO. OF CU. FT. 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 of 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE Contract # MTA-4344-110 Savage Parking Expansion 6/10-95 - 7/26/99	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE SCHEDULE #1001 All Items July 1, 2006	
	Contract Files: Specifications Incoming Correspondence Invoices Outgoing Correspondence Reports Submittals/Shop Drawings Approved Transmittals Sub-Contractor Approvals Meeting Minutes CCR's RFI's CN's CO's Closeout	DISPOSAL 7/19/06 LJS	

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A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W327	DATE REC'D 10-18-00
B. DIVISION/UNIT TDD/Office of Engineering-Construction			FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street William Donald Schaefer Tower Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 16 17	NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 of 1	<p>Contract No. MTA-0700-1316-08 04/96 - 07/99 Rehab. Grade Crossings at Tank Rd. & Cranberry Rd.</p> <p>Field Office Files Bid Item Ledger CO No. 1 Bullock Bullock State Inspections Meetings with Bullock Main Office Files - General Correspondence Specifications Contract Closeout</p> <p>Contract No. MTA-0700-2316-08 04/96 - 07/99 Rehab. Grade Crossings at Gorsuch & Tannery Roads</p> <p>Field Office Files Bid Item Ledger Main Office Files - General Correspondence Specifications Change Orders Contract Closeout</p>	<p>All Items January 2006 July 2006</p> <p>DISPOSAL 7/19/06 LSB</p>	

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A. AGENCY 1. Mass Transit Administration		ACCESSION NO. 01W475		DATE REC'D 12-4-00
B. DIVISION/UNIT Office of Engineering/Construction Division				FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 137 1-5		NO. OF CU. FT 89
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER		
E. AGENCY OFFICIAL Deno S. Yenias, Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Drawings		SCHEDULE # 1001
1 of 89	MTA-3-48-1 CLRL Phase II Balto Cty Dwgs Beaver Dam Rd. Reloc	All items July 2006
2 of 89	MTA-3-48-1 CLRL Phase II HV Section 1 Tim. Station - Warren Rd.	
3 of 89	MTA-3-25-26 Modifications to Building No.5 Bush St. Division	
4 of 89	MTA-3-48-1 CLRL Phase II Right of Way Plan BWI	
5 of 89	T-0234-0140 Rogers Ave. Double Crossover Refurbishment	
6 of 89	MTA-90-01-19 Locker - Toilet Room Improvements Bush Div.	
7 of 89	T-0082-0240 Overlea Bus Loop Waiting Station	
8 of 89	T-0151-0240 Germantown Station Building	
9 of 89	MTA-3-25-23 Diesel Exhaust Building No. 4 System No. 1	
10 of 89	MTA-23-94-1 CLRL over Patapsco River	
11 of 89	MTA-90-41-08 Underground Storage Tank Upgrade	
12 of 89	MTA-3-48-1 CLRL Phase II R.O.W. Drawings	
13 of 89	MTA-3-48-1 CLRL Phase II Plans Section 3	
14 of 89	MTA-4466-0110 BWI Parking Garage	
15 of 89	MTA-3-48-1 CLRL Phase II HV Preliminary Drawing 5 of 7	
16 of 89	MTA-3-48-1 CLRL Phase II Balto. County Drawings Vol. 1 5 of 7	
17 of 89	MTA-3-48-1 CLRL Phase II BWI Extension	
18 of 89	MTA-3-48-1 CLRL Phase II Penn Station Typical Track Sections	
19 of 89	MTA-3-48-1 CLRL Phase II Catenary Fnd. Allocations Sch.	
20 of 89	NE-01-02 NE Line Baltimore Metro	
21 of 89	MTA-3-48-1 CLRL-II HV Sect.2 Warren Rd. Beaver Dam	
22 of 89	MTA-3-48-1 CLRL BWI Rev.A w/Poles X-Sections in Flight Zone	

23 of 89	MTA-3-48-1	CLRL-II Rouse Parking Garage X-Section 5
24 of 89	MTA-3-48-1	Various Profiles
25 of 89	MTA-3-48-1	CLRL Hunt Valley Extension
26 of 89	MTA-3-48-1	CLRL Phase II LRT Cross Sections for BWI ext.
27 of 89	MTA-3-48-1	CLRL Phase II Traction Power Stations
28 of 89	T-0189-0140	Wabash Yard Turnout Rehabilitation
29 of 89	MTA-0097-0240	Landscaping CLRL Hunt Valley / BWI Ext.
30 of 89	NW-07-12	As-Built Northwest Shop Equipment Installation
31 of 89	MTA-5-11-13	Bush Facility Electrical Rehab. Phase I
32 of 89	MTA-3-25-25	Building Ventilation Buildings 2, 3 & 4 Bush Div.
33 of 89	MTA-3-48-1	CLRL Phase II Systems Layout For BWI, Penn & HV
34 of 89	MTA-3-48-1	CLRL Phase II Penn Station Extension
35 of 89	MTA-3-48-1	CLRL Phase II Hunt Valley Preliminary Drawing 7 of 7 A
36 of 89	MTA-3-48-1	CLRL Phase II Bid Set Systemwide Trackwork Standards
37 of 89	MTA-3-48-1	CLRL Phase II #15 Turnout
38 of 89	MTA-3-48-1	CLRL Phase II Systemwide Track Work
39 of 89	MTA-3-48-1	CLRL Phase II # 8 Cross over
40 of 89	MTA-3-48-1	CLRL Phase II Beaver Dam Rd. to Gilroy Rd. Hunt Valley
41 of 89	T-0329-0440	Fire Protection System Upgrade, Penn North
42 of 89	MTA-3-48-1	CLRL Phase II McCormick Road to Hunt Valley Mall Repro.
43 of 89	MTA-3-48-1	CLRL Phase II Hunt Valley Ext. Misc. Plans Existing Easements
44 of 89	MTA-90-21-11	Paving Restoration at Bust St. Bus Facility- Phase II
45 of 89		CLRL Phase I PBMK
46 of 89	MTA-3-48-1	CLRL Phase II Hunt Valley Ext. Alternatives Analyses Repro.
47 of 89	MTA-3-48-1	CLRL Phase II Misc. Progress Rail Drawings
48 of 89	T-0294-0140	Indoor Air Quality Rehab, Bush St., Building 8
49 of 89	T-0250-0240	Howard Street
50 of 89	MTA-0575-F	Kirk & Eastern Bus Div. Lighting Upgrade
51 of 89	MTA-54-12	Engine Dynamometer Facility
52 of 89	T-0523-0140	Patapsco Ave. Station Pavement Repairs
53 of 89	MTA-90-1-26	Bush Facility Electrical Rehab. Phase I
54 of 89	MAA-CO-94-012	LRT at BWI Conduit Changes
	MAA-CO-94-	
55 of 89	012,017,019	LRT at BWI Final As-builts
56 of 89	MTA-3-48-1	CLRL Phase II MAA ROW
57 of 89	MTA-0602	Bush Bus Division Lighting Upgrade
58 of 89	MTA-3-65-3	Reisterstown Plaza Double Crossover Refurbishment
59 of 89	XO-50-01	OCC Building Modifications Reference Drawings
60 of 89	MTA-3-48-1	CLRL Phase II Prints of Hunt Valley Shawan Rd. Grading plans

61 of 89	MTA-3-48-1	CLRL Phase II Right of Way Drawings
62 of 89	MTA-3-48-1	CLRL Phase IIC Hunt Valley Sta. NE 804 + 50.51 to Sta. N E 807.+00.51
63 of 89	MTA-3-48-1	CLRL Phase II Progress Drawings # 15 Turnout
64 of 89	MTA-3-48-1	CLRL Phase IIC Westinghouse Perimeter
65 of 89	MTA-3-48-1	CLRL Phase IIGeneral Plan/Elevation Through Girder Span over I-83
66 of 89	MTA-3-48-1	CLRL Phase IICWI Civil & Structural As-Built
67 of 89	MTA-3-48-1	CLRL Phase IIC HV Pepper Station North of Schilling Rd.
68 of 89	MTA-3-48-1	CLRL Phase IIC Hunt Valley Section 5 - cross sections
69 of 89	MTA-3-48-1	CLRL Phase IIC Revised Contract Drawings Hunt Valley Cross Section
70 of 89	MTA-3-48-1	Signal Power Traction Control
71 of 89	MTA-3-48-1	CLRL Phase IIC Hunt Valley Extension Utility Easement
72 of 89	MTA-3-48-1	CLRL Phase IIC Hunt Valley Ext. Misc. Cross Sections
73 of 89	MTA-3-48-1	CLRL Phase IIC LRT Stations Signals
74 of 89	MTA-3-48-1	CLRL Phase IIC # 8 Turnout
75 of 89	MTA-3-48-1	Franchise Plans Hunt Valley Ext.
76 of 89	MTA-3-48-1	CLRL Phase IIC Typical Track Section Hunt Valley
77 of 89	MTA-3-48-1	CLRL Phase IIC Crosssections of BWI Extension
78 of 89	MTA-3-48-1	CLRL Phase IIC As-Built Systemwide Trackwork
79 of 89	MTA-3-48-1	CLRL Phase IIC As-Built Reproducible
80 of 89	MTA-3-48-1	CLRL Phase IIC Penn Station Section
81 of 89	MTA-3-48-1	CLRL Phase IIC LRT Station Sections Hunt Valley Station Plans
82 of 89	MTA-3-48-1	CLRL Phase IIC Hunt Valley Preliminary Drawing 6 of 7
83 of 89	MTA-3-48-1	CLRL Phase IIC Erection Procedure
84 of 89	MTA-3-48-1	General Plan & Elevation
85 of 89		Hopkins Metro Station Directories Reproduceables
86 of 89	MTA-3-48-1	Final Construction Drawings for Hunt Valley
87 of 89	MTA-3-48-1	CLRL Phase IIC HV Sect. 5 X-Sections Schilling Rd to HV Mall
88 of 89	MTA-CL-11	CLRL Phase IIC General Plans and Profile As-Built
89 of 89	MTA-3-48-1	CLRL Phase IIC Bid Set Drawings Volume 7 of 7

RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. Mass Transit Administration		01W475	12.4.00
B. DIVISION/UNIT			FM CODE
Office of Engineering/Construction Division			26.01.06
C. MAILING ADDRESS		LOCATION	NO. OF CU. FT
6 Saint Paul Street, 7th Floor William Donald Schaeffer Tower Baltimore, Maryland 21202		RANGE 137	SECTION(S) 1-5 89
D. PHONE NO.		RECORD CENTER MANAGER	
410-767-3328			
E. AGENCY OFFICIAL		TO BE COMPLETED AT	
Deno S. Yenias, Manager		STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
FD Drawings	MTA-0575-F 54-12 Kirk & Eastern Bus Div. Lighting Upgrade	SCHEDULE # 1001 All Items July 2006	
51	MTA-542 Engine Dynamometer Facility		
14	MTA-4400-0110 BWI Parking Garage		
57	MTA-0602 Bush Bus Division Lighting Upgrade		
3	MTA-3-25-26 Modifications to Building No.5 Bush St. Division		
9	MTA-3-25-23 Diesel Exhaust Building No. 4 System No. 1		
32	MTA-3-25-25 Building Ventilation Buildings 2, 3 & 4 Bush Div.		
61	MTA-3-48-1 CLRL Phase II Right of Way Drawings		
52	T-0523-0140 Patapsco Ave. Station Pavement Repairs		
5	T-0234-0140 Rogers Ave. Double Crossover Refurbishment		
49	T-0250-0240 Howard Street		
7	T-0082-0240 Overlea Bus Loop Waiting Station		
8	T-0151-0240 Germantown Station Building		
48	T-0294-0140 Indoor Air Quality Rehab, Bush St., Building 8		
44	MTA-90-21-11 Paving Restoration at Bust St. Bus Facility- Phase II		

RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Mass Transit Administration		ACCESSION NO. <div style="font-size: 2em; font-weight: bold; text-align: center;">02W295</div>		DATE REC'D <div style="font-size: 1.5em; font-weight: bold; text-align: center;">11-6-01</div>	
B. DIVISION/UNIT TDD/Office of Engineering-Construction		LOCATION RANGE: <div style="font-size: 1.5em; font-weight: bold;">14</div> SECTION(S): <div style="font-size: 1.5em; font-weight: bold;">6</div>		FM CODE <div style="font-size: 1.5em; font-weight: bold; text-align: center;">26.01.06.00</div>	
C. MAILING ADDRESS 6 Saint Paul Street William Donald Schaefer Tower Baltimore, Maryland 21202		NO. OF CU. FT <div style="font-size: 2em; font-weight: bold; text-align: center;">1</div>			
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER			
E. AGENCY OFFICIAL Deno S. Yenias		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
Box 1 of 1	Contract MTA-90-57-03 Training Room Alterations-NW Fac. 8/95 - 3/99 CO CCR CN Meetings Correspondence IDR 9/4/96 - 11/15/95 Certified Payrolls Ledger/Quantities Pay Estimates Claims & Credits Training Room IDR 6/1/96 - 11/15/95 Spec Book Drawings Spec Data	Schedule # 1001 All Items July, 2006 <div style="font-size: 2em; font-weight: bold; text-align: center;">DISPOSAL</div> <div style="font-size: 2em; font-weight: bold; text-align: center;">7/19/06</div> <div style="font-size: 2em; font-weight: bold; text-align: center;">LSB</div>			
	Contract MTA-90-57-08 Kirk Division Electrical Rehabilitation 12/95 - 3/99 Subcontractor Status Reports Shop Drawings Correspondence Submittals Certified Payrolls IDR's Pay Estimates Meetings Misc. Electrical Rehab.				

RECORDS TRANSMITTAL AND RECEIPTS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTION - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY I. Maryland Transit Administration		ACCESSION NO. 04W424	DATE REC'D 11-18-03
B. DIVISION/UNIT Office of Engineering/Systems Engineering			FM CODE 26.01.06.00
C. MAILING ADDRESS 6 Saint Paul Street William Donald Schaefer Tower Baltimore, Maryland 21202		LOCATION RANGE 32 SECTION(S) 30	NO. OF CU. FT 1
D. PHONE NO. 410-767-3328		RECORD CENTER MANAGER	
E. AGENCY OFFICIAL Deno S. Yenias		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATE	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 of 1	MTA 0428 - Preemption 09/93 -09/99 Miscellaneous / Notes General Correspondence Spares In Bi Tran Systems & MoD Soft Letters Various Company Letters Orbital Science Correspondence Planholders Mailing List Model 1100 Suitcase Tester Manual Change Order #4 Invoice - Sabra Follow up- Proposal General Correspondence	5- July 2006 Ser. # 1001 ALL Items DISPOSAL 7/19/06 LBS

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MASS TRANSIT ADMINISTRATION		ACCESSION NO. 95W944	DATE REC'D 2-2-95
B. DIVISION/UNIT FINANCE - GRANT ACCOUNTING			RM CODE 26-01-06-01
C. MAILING ADDRESS 1515 WASHINGTON BLVD BALTIMORE, MD 21230		LOCATION RANGE SECTION(S) 109 10	NO. OF CU. FT. 9
D. PHONE NO. (410) 333-4802		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>James Renner</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM No., DISPOSAL DATE
		SCHEDULE 992
		ITEM NO. 1B
		DISPOSAL DATE
19	Grant Accounting Invoices - FY'82 Z-001---Z-022	JUNE 30, 2006
20	" " " " Z-023---Z-057	"
21	" " " " Z-058---Z-099	"
22	" " " " Z-100---Z-136	"
23	" " " " Z-137---Z-174	"
24	" " " " Z-175---Z-212	"
25	" " " " Z-213---Z-249	"
26	" " " " Z-250---Z-284	"
27	" " " " Z-285---Z-289	"

L. Bryant

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Mass Transit Administration 26.01.06.01 J05	ACCESSION NO. 02W1809	DATE REC'D 3-28-02
B. DIVISION/UNIT Finance/Accounts Receivable	FM CODE 26.01.06.01	
C. MAILING ADDRESS 6 St. Paul Street Payroll Dept., 8th Floor Baltimore, Maryland 21202	LOCATION RANGE: 2 SECTION(S): 30	NO. OF CU. FT. 8
D. PHONE NO. 767-373 3	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Ivan Rodriguez	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-8	Detail of FMIS & Cash J/E 1996 - 1999	6/06 Sched # 992 All Items 7/06 DISPOSAL 7/19/06 LJS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Mass Transit Administration 26.01.06.01		ACCESSION NO. 04W402	DATE REC'D 11.14.03
B. DIVISION/UNIT Finance/ <i>ACCTS. PAYABLE</i>		RANGE 18	RM CODE 26.01.06.01
C. MAILING ADDRESS 6 St. Paul Street 8th Floor Baltimore, Maryland 21202		LOCATION SECTION(S) 8	NO. OF CU. FT. 26
D. PHONE NO. <i>767-3716</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>[Signature]</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
25/1	FY99 & FY00 A/P VOUCHERS - J9007092 - J0000259	SCHEDULE 992 ITEM NO. 1A DISPOSAL DATE 7/06 <i>DISPOSAL</i> <i>7/19/06</i> <i>[Signature]</i>
2	FY00 " " J0000260 - J0000609	
3	" " " 610 - " 856	
4	" " " 883 - " 1074	
5	" " " 1077 - " 1382	
6	" " " 1386 - " 1697	
7	" " " 1710 - " 1915	
8	" " " 1917 - " 2261	
9	" " " 2264 - " 2591	
10	" " " 2592 - " 2852	
11	" " " 2853 - " 3115	
12	" " " 3116 - " 3393	
13	" " " 3394 - " 3704	
14	" " " 3705 - " 3904	
15	" " " 3920 - " 4187	
16	" " " 4189 - " 4489	
17	" " " 4510 - " 4780	
18	" " " 4781 - " 5076	
19	" " " 5086 - " 5387	
20	" " " 5388 - " 5645	
21	" " " 5646 - " 5919	
22	" " " 5934 - " 6244	
23	" " " 6246 - " 6482	
24	" " " 6484 - " 6797	
25	" " " 6808 - " 7054	
26/1	FY00 & FY01 " " 7056 - J1007269	

26.01.06.05	MDOT	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Maryland Transit Administration Human Resources / Employment			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
05W995	Employment Examination	2337	1	1998	15	7/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez Signature	Records Center Manager Title	December 30, 2006 Date
------------------------------	---------------------------------	---------------------------

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Maryland Transit Administration</i>		ACCESSION NO. <i>05W995</i>	DATE REC'D <i>3-30-05</i>
B. DIVISION/UNIT <i>Human Resources/Employment</i>			RM CODE <i>26-01-06-05</i>
C. MAILING ADDRESS <i>6 St Paul Street 5th Floor Baltimore Md 21202-1614</i>		LOCATION RANGE SECTION(S) <i>120 10</i>	NO. OF CU. FT. <i>15</i>
D. PHONE NO. <i>(410) 767-3693</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Jaqueline Hughes</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO., DISPOSAL DATE
1.	<i>A-Repairman Rail Car Exam (2), A-Repairman MOW (2), A-Cleaners, Administrative Officer I, Administrative Asst III MIS, Administrative</i>	<i>Sche: # 2337</i>
2.	<i>Asst II, Administrator IV Chief Procurement + Operations Agency Buyer, Associate Claims Representative, Associate Fiscal</i>	<i>Item # 1</i>
3.	<i>Specialist Artisans, B-Repairman, Bus Operator (1)</i>	<i>July 2006</i>
4.	<i>Bus Operators (4)</i>	
5.	<i>A-Repairman Rail Car, Chief Claims, Chief Inventory, Chief Project Development, Computer Information Specialist</i>	
5.	<i>Contract Administrator, Director, Office of Engineering</i>	
6.	<i>Director Planning & Programming, Dispatch Supervisor, EEO Officer, Electronic Tech (3), Finance Partnership, Fiscal Specialist, Fleet Managers, Manager, Certification, Manager Customer Relations</i>	
6.	<i>Lieutenant Police</i>	
7.	<i>Manager Customer Community Relations, MARC Operations Clerk Marketing Manager, Mechanics (2)</i>	
8.	<i>Medical Reports, Plumber, Police Lieutenant, Police Sergeant</i>	
8.	<i>Principal Engineer, Principal Project Engineer, Programmer</i>	
9.	<i>PT Information Coordinator (5)</i>	
10.	<i>PT Information Coordinator (3), PT Reservation Clerks (2) Planner IV Interviews, Police Lieutenant Exams</i>	<i>Inc Buyant</i>

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. DEPARTMENT OF TRANSPORTATION	Accession No. <i>OW 913</i>	Date Rec'd 5-14-01 <hr/> RM Code <i>26-01-15</i>
B. Division/Unit OFFICE OF MINORITY BUSINESS ENTERPRISE (MBE)	Location Range Section(s) <i>37 27-28</i>	No. of Cu. Ft. <i>61</i>
C. Mailing Address P.O Box 8755 BWI AIRPORT, MD 21240-0755	D. Phone No. 410-865-1269	
E. Agency Official CATHERINE M. SVOBODA	Records Center Manager To Be Completed At State Records Management Center	

Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
01 - 61	PLEASE SEE ATTACHED	SCHEDULE 1980 ITEM 2 Jan 2005 July 2006 DISPOSAL 7/19/06 LJS

R-37
S-27-28 (R-37 S-28
4 SPACES.)

NAME	STORBOX
FREELANCE ASSOCIATES	01
FRYE, WALKER PROFESSIONAL WRITING	01
FURNARI, THERESA A. LAW OFFICES OF	01
GOVA, INC.	01
GUZMAN & COMPANY	01
KIDD'S JANITORIAL SERVICE	01
LYNN-PHILL CONSTRUCTION CO., INC.	01
PYRAMID EVENT MGMT, INC.	01
RISK TRAK USA	01
WELL HUNG/SIGN INSTALLATION & REPAIRS	01
YOUNG ELECTRICAL CONTRACTORS, INC.	01

NAME	STORBOX
ELITE CONCRETE PUMPING, INC.	02
LEE, HAN ASSOCIATES	02
LENA ROOFING	02
LINDEN ADVERTISING, INC.	02
LVJ ENTERPRISES	02
LYNN ASSOCIATES, INC.	02
LYTTOS INTERNATIONAL, INC.	02
MBE SAFETY, INC.	02
META SOLUTIONS, INC.	02
ROGERS PAINTING & WALLCOVERING, INC.	02
SL CONSTRUCTION & REMODELING, INC.	02
SYNERGETIC SYSTEMS, INC.	02

NAME	STORBOX
CALVERT COMMERCIAL INTERIORS, INC.	03
CAPITOL TECHNOLOGY SERVICES, INC.	03
CHERYL'S MATERIAL TRANSPORT INC.	03
COPLEY METAL ERECTORS	03
DAYFLIGHT	03
DOUBLE D TRANSPORT, LLC	03
EPPS AND ASSOCIATES	03
INTEC COMPANIES, INC. THE	03
INTEGRITY TITLE & ESCROW CO.	03
INTERNATIONAL RADIOLOGY GROUP, LLC	03
MID ATLANTIC DATA SYSTEMS, INC.	03
MILLER, B.A. CONTRACTING CO.	03
OLDEST TO NEWEST, INC.	03
P AND P PROPERTIES, INC.	03
P.K. STEELE TRUCKING LLC	03
PHONE HOME	03

NAME	STORBOX
ADPRESS INTERNATIONAL, INC.	04
AIM TECHNOLOGIES	04
ALLIED BUILDING CENTER, INC.	04
ALLIED OCCUPATIONAL HEALTH MGMT, INC.	04
AMERICAN SAFETY SERVICE, INC.	04
ARCADIA MEDICAL ASSOCIATES	04
ATLANTECH DATA, INC.	04
BECKLEY, ANNE M.	04
BOWERS, MOLLIE H.	04
BROWN INCORPORATED	04
BRYANT ASSOCIATES, P.C.	04

NAME	STORBOX
REAL ESTATE AND ENVIRONMENTAL CONCEPTS	05
SEABROOK TIRE & AUTO SERVICE, INC.	05
SESLIA & COMPANY	05
SOIL SERVICES COMPANY, INC.	05
SOTIR, ROBBIN B. & ASSOCIATES	05
STAR SYSTEMS ENGINEERING, INC.	05
SUBURBAN CONTRACTING ENTERPRISE, INC.	05
SYSTEM DESIGN & TRAINING	05
T & T PAINT & WALLPAPER CO., INC.	05
TURNER, L. APPRAISALS	05
VMS HEALTH SERVICE	05
WE CARE LAUNDROMAT T/A	05
YANO & KISHICK	05

NAME	STORBOX
BUDGET CONTRACTING, INC.	06
C AND J RATLIFF CONSTRUCTION	06
CARRILLO & ASSOCIATES	06
CASE METHODS DEVELOPMENT CORPORATION	06
CEC ELEVATOR CAB CORP.	06
CEILTECH OF GREATER WASHINGTON, D.C.	06
COLBERT COMMUNICATIONS GROUP, INC.	06
COLUMBIA ARCHITECTURAL INTERIORS, INC.	06
COMPUTER EXPERTS, INC.	06
CONTINENTAL ROOF SYSTEMS, INC.	06
CORPORATE PRESENTATION SERVICES, INC.	06
COTTINGHAM CONSTRUCTION	06

NAME	STORBOX
DBR ASSOCIATES, INC.	07
EXECUTIVE BUSINESS SERVICES, INC.	07
F.J.W., INC.	07
LB PRICE COMMUNICATIONS, INC.	07
LIGHT, BARBARA A.	07
MOORE, BARBARA L. CONSULTANT	07
NET, INC.	07
NORTH CAROLINA MUTUAL LIFE INSURANCE CO.	07

NAME	STORBOX
3E ENERGY SERVICES LLC	08
AMH CONSULTING, INC.	08
AVIATION RESOURCE PARTNERS, INC.	08
BIOTECHNOLOGY AND ENVIRONMENTAL SERVICES, INC.	08
BRADYSMITH ELECTRIC COMPANY, INC.	08
C Z INT'L, INC. T/A	08
CASDO CONSTRUCTION COMPANY, INC.	08
CHESAPEAKE OCCUPATIONAL HEALTH SERVICES, INC.	08

NAME	STORBOX
CROWTHER & ASSOCIATES	09
CUSTOM METAL CRAFTS	09
DOCUMENTS UNLIMITED	09
DOMAIN COMPUTER CONSULTING	09
FC BUSINESS SYSTEMS, INC.	09
GERICARE PRODUCTS	09
GLOBAL COMMUNICATIONS GROUP, INC.	09
H & N PRINTING & GRAPHICS INC.	09
HERITAGE WORLD TRAVEL	09

NAME	STORBOX
SYMMETRY CORPORATION	10
T.L. VARIETY STORE	10
TED'S OVERHEAD DOORS, INC.	10
TRAORE CORPORATION, INC.	10
UNISON CONSULTING GROUP, INC.	10
WILKINS SYSTEMS, INC.	10
WOLF SERVICES, INC.	10
ZAV ELECTRICAL CONTRACTORS, INC.	10

NAME	STORBOX
BEDELL, RHONDA F., CPA	11
BELLE FARMS ESTATES	11
BROOKS, DUNBAR	11
CONSOLIDATED STEEL & ALUMINUM FENCE CO.	11
CORRECTIONAL DENTAL ASSOCIATES, INC.	11
DEVELOPMENT THROUGH SELF-RELIANCE, INC.	11
DIESEL RADIATOR COMPANY, INC.	11

NAME	STORBOX
GREEN FUEL OIL, INC.	62
H. B. PROMOTIONS & SPORTS MARKETING CONSULTANTS, INC.	62
HARNER PRINT & COPY, INC.	62
HAYGOOD, HENRY	62
HBW, INC.	62
HEALTHCARE MARKETING, INC. T/A	62
HOLMAN CONSTRUCTION COMPANY	62
I.T.C. DEVELOPMENT CORP.	62
INFORMATION DATA SYSTEMS, INC.	62
INK SPOT, THE	62
INTEGRA MANAGEMENT GROUP, INC.	62

NAME	STORBOX
PROXTRONICS, INCORPORATED	63
REID, V.A. & ASSOCIATES INC	63
RICHARDSON'S, CLARENCE DAVID TRUCKING	63
RPM SUPPLY CO., INC.	63
S & P ENGINEERS, INC.	63
S.S.C. CORPORATION	63
SMA TELCOM, LLC	63
SON'S QUALITY FOOD COMPANY	63

NAME	STORBOX
OMF CONTRACTORS, INC.	64
PUBLISHERS USA	64
PULSAR DATA SYSTEMS	64
Q.A. MEDICAL LABORATORIES, INC.	64
R & B UNLIMITED, INC.	64
R & R SCRAP TIRE REMOVAL	64
REHABILITATION OPPORTUNITIES, INC.	64

NAME	STORBOX
INTERIOR PLANTSCAPES	66
JORDAN ROSS BROWN	66
KEW ENTERPRISE	66
KKO & ASSOCIATES, INC.	66
L.C.A CONSULTANT FIRM	66
LAGOS & ASSOCIATES, INC.	66
LEON'S CONTRACTING CO.	66
LETECH INCORPORATED	66

NAME	STORBOX
MS CONSULTING ASSOCIATES, INC.	56
NASH, ROBERT J., F.A.I.A. & ASSOCIATES, P.C	56
NATIONWIDE EXPRESS, INC.	56
NELSON GROUP, INC. THE	56
NOMURA ENTERPRISE INC.	56
SMITH & DAILEY, LLC	56
TRI-STATE CONSTRUCTION, INC.	56
VIATECH SYSTEMS, INC.	56

NAME	STORBOX
MASTECH SYSTEMS CORPORATION	57
MASTER SERVICES, INC.	57
MCBRIDE AND ASSOCIATES, INC.	57
MCCORMACK SMITH CONSULTING ENGINEERS	57
MILLENIUUM CONTRACTORS, INC.	57
NURSING ENTERPRISES, INC.	57
O.R. COLAN ASSOCIATES, INC.	57

NAME	STORBOX
BADEN, BOZENA	58
BAYSIDE ENVIRONMENTAL LANDSCAPING, INC.	58
BRADFORD & BYRD ASSOCIATES, INC.	58
DENT ENTERPRISE NETWORK TECHNOLOGIES	58
DIGITAL INFORMATION SERVICES CORP.	58
DIMENSIONS INTERNATIONAL, INC.	58
HACKETT-EYLER GROUP, LTD, THE	58
JONES NETWORKING ASSOCIATES	58
MAID PERFECT CLEANING SPECIALISTS	58
PRISM CONSTRUCTION	58
SUMMIT INC.	58
V & S CONTRACTORS, INC.	58
WBSI, INC.	58

NAME	STORBOX
ALLSTATES CORPORATION	59
AMERIGAL CONSTRUCTION CO.	59
ASSOCIATED ENGINEERING SCIENCES, INC.	59
BALTIMORE LAND DESIGN GROUP, INC.	59
CALVERT MECHANICAL, INC.	59
COMMERCIAL REFINERY, INC.	59
DUTCHLAND, INC.	59
FAIT ACCOMPLIS, INC.	59
GOLDEN EAGLE & ASSOCIATES, INC.	59
HEARNE CONSTRUCTION SERVICES, INC.	59

NAME	STORBOX
BRIDG-IT FABRICATORS, INC.	60
DAN SOURCES TECHNICAL SERVICES, INC.	60
ESTIME ENTERPRISES	60
EXTON MANUFACTURING, INC.	60
FINE POINTS, L.L.C.	60
GENESIS PUBLISHING, LLC	60
GURU, INC.	60
MERIDIAN RESOURCES, INC.	60

NAME	STORBOX
IKON PAINTING CONTRACTORS, INC.	61
JAMES, BOB EXCAVATING AND CONTRACTING	61
JRRCO ENTERPRISES, INC.	61
KAREN CONSTRUCTION COMPANY, INC.	61
KS-ENVIRONMENTAL GROUP, INC.	61
M-B ASSOCIATES INC.	61
M.R. ELECTRICIAN	61
METRO OFFICE PRODUCTS, INC.	61
PAUL AUTO RADIATOR SERVICE INC.	61
PROCUREMENT SOLUTIONS, INC.	61
PYRAMID PLUMBING, INC.	61
WALLSMART, INC.	61
WECC, INC.	61

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 274, JESSUP, MD, 20794 (TELEPHONE 410-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 2905000		ACCESSION NO.	DATE REC'D
1. Motor Vehicle Administration		06 W338	11-16-05
B. DIVISION/UNIT Vehicle Services Title File			RM CODE 26.02.06
C. MAILING ADDRESS 6601 Ritchie Highway, N.E. Glen Burnie, MD 21062		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
		10 35	3
D. PHONE NO. 410-787-2931		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Betty Keogh, Section Manager <i>Betty Keogh</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	45 DAY TEMPORARY TAGS		
5.	30700M - (10/99 - 04/00)		
6.	38900M - 43999M (03/00 - 04/00)		
10.	70000M - 78199M (12/99 - 02/00)		
		1716, 3, July, 2006	
		DISPOSAC 7/21/06 <i>[Signature]</i>	

26.02.11	MDOT	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Motor Vehicle Administration Office of the Attorney General			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
99W500	Administrative Appeal Files	1646	5	1999	9	7/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez
Records Center Manager
December 30, 2006

Signature
Title
Date

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY Motor Vehicle Administration		ACCESSION NO. 99W500	DATE REC'D 1-19-99
2. DIVISION/UNIT Office of the Attorney General			RM CODE 26.02.11
3. MAILING ADDRESS 6601 Ritchie Highway, N.E. Glen Burnie, MD 21062		LOCATION RANGE SECTION(S) 33 30	NO. OF CU. FT. 9
4. PHONE NO. (410) 768-7416		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Jonathan Acton, II - Room 200		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

1. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box #1	Admin. Appeal Files - Closed 1/91 - 6/91 Ad - By Adkins, Herbert R. Alnary, Juan Antonio Bakalyar, Shelly I Barber, Mark Devlin Barnes, William Sylvester Bartran, Roger Wayne Baumgartner, Edward Bausch, Ronald Charles Binkert, Gerald Benty, Richard Leo Sr. Blouse, Robert W. Botle, Deborah Bosley, Michael T. Brandt, Eva Breeden, John Enoch Breeden, Robert Leonard Brescia, Jeffrey Joseph Brenick, Pamela S. Brown, Gregory Lee Brunner, Nathaniel Scott Butcher, Patricia Ann Byledhal, Todd Alan Byrd, John Veron	Schedule 1646 July 2006 Item 5 DISPOSED LIS 7/21/06

ADMINISTRATIVE APPEAL FILES JANUARY 1991 - JUNE 1991

BOX #2 C-FE

Carrillio, Herbert Enrique
Carroll, Frank
Clark, Carolyn Faye
Cole, Robert Raymond Jr.
Collins, Grover C.III
Connor, Erika Lynn
Cooper, Peter Walls
Dabbs, Charles William Jr.
Daly, Raymond
Dammer, David A.
DeCosti, Stephen Gay
Derbal, Daniel W.
Della, Richard Dennis
DeCarlo, Steven Paul
Dorsey, Gordon Allen
Eisenberg, Thomas Theodore
Elliott, Barry
Feaster, Charles Jr.
Fennelly, Robert

ADMINISTRATIVE APPEAL FILES JANUARY 1991 - JUNE 1991

BOX #3 FR-HE

Francis, Jeffrey
Frierson, Michael David
Gagnon, Paul Rene
Gannon, Jeffrey
Gessner, Thomas J.
Gibson, Michael Jerome
Gerouard, Richard
Godshalk, David
Gottesman, Daniel A.
Griffes, Jerome
Gunther, Matthew John
Hajek, Keri Anne
Hampt, Dennis
Hankins, Marvin Richard
Harrison, Francis Edward
Hart, Vernon
Haywood, Herman John
Herbert, Richard Arlene
Heron, Mary Gustafson

ADMINISTRATIVE APPEAL FILES JANUARY 1991 - JUNE 1991

BOX 4 HI-KR

Hines, Michael Vincent
Hitches, Peter
Hodges, Susan
Hodgson, James Thomas
Hooper, Dean George
Howe, Howard Henry
Huber, Karl Nathan
Hurst, Raymond E.
Hylton, Franklin D.
Jackson, Katherine Madison
Jednorsk, Steven
Jett, Pelmar Ralph
Johnson, Walter Griffin
Justice, David Baker
Kelly, Terry Leslie
Kerbe, Laura May
Killy, James M.
Kirby, Archie Lloyd
Koch, Michael Wayne
Kraus, Glen Alan
Krepner, John Joseph

ADMINISTRATIVE APPEAL FILES JANUARY 1991 - JUNE 1991

BOX 5 LA-MO

LaPointe, Daniel Michael
Lariscy, Larry Edward
Lind, Thomas H. Jr.
Llewelyn, Daniel Charles
Loving, Lonnie Ray
Lupinek, Joseph Thompson
Mangioni, Pamela Aleta
Martenson, Kevin Laverne
Martin, Harvey L. Jr.
McGraw, Roy Davis Jr.
McHarg, James John
McLane, Emmett Franklin
Meadows, Mark T.
Mechlin, Robert Michael
Monsein, Douglas Jaffe
Moore, Stephen Paul

ADMINISTRATIVE APPEAL FILES JANUARY 1991 - JUNE 1991

BOX 6 MOR-PO

Morkeb, Anthony
Morris, Howell Oliva
Morris, James Earl
Mott, William E.
Mulligan, Regina Cecile
Newlin, Michele Kay
Novak, Stephen J.
O'Brien, Patrick J.
Offer, Robert Henry
Ondejko, Albert C.
Parish, Michael David
Patterson, Roy J.
Pederson, George
Pette, Peter Bruce
Pepe, Danny Jan
Peters, Gordon J. Sr.
Pilson, Charles
Plumer, Dorothy Marie
Pollard, Lawrence

ADMINISTRATIVE APPEAL FILES JANUARY 1991 - JUNE 1991

BOX 7 PR-SM

Prusch, Michael Christopher
Price, Riley Blair
Pritchett, Carlton Ray
Rice, John W.
Rechburg, Jasper Robert
Rigger, John Russell
Robinson, Carlton Cornelius
Rochester, Eugene Anthony
Rumsey, Paul
Sager, John S.
Shillenberg, Stephen Joseph
Schraf, Richard Alan
Scott, Nathaniel
Selsky, Robert Irwin
Severe, Lawrence P.
Shea, Norbert John
Shin, Ok Ja
Short, Ira Eugene
Short, John Douglas
Simmons, Nelson Melvin
Sinsigalli, Richard John
Slowe, Stephen Edward
Smith, Charles Robinson 3rd

ADMINISTRATIVE APPEAL FILES JANUARY 1991 - JUNE 1991

BOX 8 SO-V

Soh, Ann Young
Spanos, Hercules
Staley, David Paul
Stickles, Allen Lou
Stuly, David Wayne
Sullivan, Gerald
Tappan, Michael Lawrence
Tippett, Clarence Edward
Toven, Christopher M.
Tristan, Mario J.
Tubbs, Daniel J.
Tucker, Eric Neal
Uhlman, Bruce
Valcourt, Margaret Anne
Vaughan, Raymond Edward Sr.

ADMINISTRATIVE APPEAL FILES JANUARY 1991 - JUNE 1991

BOX 9 WA-Z

Walden, W. Louis
Walsb, Pearl E.
Ward, Edith Eley.
Weiss, Arnand Daniel
White, Russell J.
Williams, Allan Eugene Jr.
Wisniesk, Andrew Paul
Young, Lurty Russell Jr.
Zaranba, Michael Alfred
Zins, Paul F.

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 72.0 26.03.02 S.H.A.		ACCESSION NO. 97W21	DATE REC'D 7-17-96
B. DIVISION/UNIT CONSTRUCTION INSPECTION DIVISION		RM CODE 26.03.02	
C. MAILING ADDRESS 707 N. Calvert St. Baltimore, MD 21202		LOCATION RANGE SECTION(S) 65 21-22	NO. OF CU. FT. 59
D. PHONE NO. (410) 333-1525		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Richard F. Weddle Asst. Chief, C.I.D.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 722 - 780	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CONSTRUCTION-PROJECT & MISC. FILES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Sch. 1539 Item #3 7/06 DISPOSAL 7/25/06 JJS	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO. 01W 855	DATE REC'D 4-25-01
1. State Highway Administration			RM CODE 26.03.02
B. DIVISION/UNIT Office of Construction Controls/MBE Section		LOCATION RANGE SECTION(S) 52 16	NO. OF CU. FT. 29
C. MAILING ADDRESS 707 N. Calvert St. M-LL1 Baltimore, MD 21201			RECORDS CENTER MANAGER
D. PHONE NO. 410-545-0089		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL Mary Rossbach			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<p><i>AAP Packages</i></p> <p>Box 163 through 169 AAP Folders Box 191 through 209 AAP Folders Box 241 through 243 AAP Folders</p>	<p>Schedule No. 1539 Disposal Date 7/2006 <i>Item # 2</i></p> <p>DISPOSAL 7/20/06 <i>LSB</i></p>

93
1:1
FX/CC: J. Bissett
D. Boyd
T. Purcell
SCHEDULE NO. 1539

RECORDS RETENTION AND DISPOSAL SCHEDULE

MDOT - SHA
Department of Transportation

Construction Inspection

AGENCY

DIVISION

Item No.	Description	Retention
	Supersedes Schedule 169	
1	<u>Employee Personnel Files</u> Personnel application Appointment letters Change address forms Efficiency ratings Retirement forms	Retain for three (3) years after termination, then destroy
2	<u>Contract Files for Construction Projects</u> Proposal forms, extra work orders, AAP packages, notice to proceed letters, general correspondence, completion packages	Retain for five (5) years after final voucher clears, then destroy
3	<u>Construction Files - General</u> Manpower management reports, payrolls & estimates, progress reports	Retain for ten (10) years, then destroy
4	<u>Consultant Inspection Services Contract</u> Contract proposals, resumes, approvals, proposal ratings	Retain for five (5) years after final audit, then destroy

Schedule Approved by Department, Agency, or Division Representative

[Signature]
 Date: 4/5/93
 Title: Chief, Records Div.


Schedule Authorized by

[Signature]
 Date: 4/23/93
[Signature]

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

RECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. State Highway Administration		ACCESSION NO. 02W333	DATE REC'D 11-6-01
B. DIVISION/UNIT Construction Contracts Section			RM CODE 26.03.02
C. MAILING ADDRESS 211 E. Madison St. Baltimore, MD 21202		LOCATION RANGE SECTION(S) 52 33-34	NO. OF CU. FT. 79
D. PHONE NO. 410 545-0420		RECORDS CENTER MANAGER -	
E. AGENCY OFFICIAL <i>ALAN KRIMM</i> 		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
653 To 731	Original Contractor Proposal(s) Contract File Low Bid Letter Notice of Award Notice to Proceed Sublets Bid Tabs Bid Analysis E/E Certification Insurance Certification Affirmative Action Plan Plus - Box # 707-A	2004 Sche. # 1539 Item # 2 July 2006 DISPOSAL 8/20/06 JB

Box # 660	AA6075170 5286101420 CO5475176	2004
Box # 661	CE7615183 CH6095177 5510911499	2004
Box # 662	AW4425925	2004
Box # 663	AA682531570 5511071499	
Box # 664	CH6085177 5511071498 5510671498	2004
Box # 665	HO7725126 AA6005172	2004
Box # 666	H977501477 PG2165184 CH6165177	2004
Box # 667	AA6155181 5510851499	2004
Box # 668	AW3856114 5511911499	2004
Box # 669	55103414991 SM7835176 CH6065177 AW5425177 407D71499	2004
Box # 670	BA9495277 5512211499 510671499	2004
Box # 671	CO5455177 5511851499 5512161499	

Box # 672	BA2865180 AW5955180	2004
Box # 673	TA3885177 MO7445176 5510521498	2004
Box # 674	FR2815181 CH6075177	2004

Box # 675	AW1297144 SO3905177	2004
Box # 676	HO7985176 MO7285177	2004
Box # 677	PG2145176	2004
Box # 678	AW1287114 5510721499 WI6755177	2004
Box # 679	XX1015185 BA2945180 PG1925126	2004
Box # 680	CE7705180 AW6845929 QA7245176	2004
Box # 681 (Same Box # 682 Docs)	HO661504770	2004
Box # 683	WA9645177 AW3756114	2004
Box # 684	XX0125177 5511371499 5512311499	2004
Box # 685	5512021498 CA4585180 5511241499	2004

Box # 686	HA1535177 HA1835177 HA1445177	2004
Box # 687	5510721498 4161371400 WA9635177	2004
Box # 688	AW1277114 AW3625124 HA1615177 GA6025176	2004
Box # 689	AW2606B76 HA1595181 XX0115177	2004
Box # 690	FR3095181 WO7425176 XX0235177	2004
Box # 691	MO7225180 XX0225177	2004
Box # 692	AW1725279 AW6995180 WO7185177	2004
Box # 693	DO5575180 XX0035277 WI6975177	2004
Box # 694	WA9785174 B850509424 XX0095177	2004
Box # 695	HA1265184 PG935B21	2004
Box # 696	WO7355176 HA1765176 AW3555124	2004

Box # 697	WI6695183 AA6605177 BA2525124	2004
Box # 698	BA3275180 PG1915126	2004
Box # 699	QA7055177 HO8115177 TA3985177	2004
Box # 700	QA6475171 AA6615174	2004
Box # 701	PG2085177	2004
Box # 702	CE7975176 AW3605124 GA6145177 CE7885777	2004
Box # 703	AW2987114 CA4525181 PG2185171	2004
Box # 704	CA4505176 XX1015685 CE7775181	2004
Box # 705	B991501477 AA6405177	2004
Box # 706	PG3915370	2004
Box # 707	BA9415277 XX0035177 BA1205184	2004

707 -A	B-837509424 BA27555180	2004
708	BA2215176	2004
709	BA2215176 (Continued)	2004
710	PG1895372 BA2555177	2004
711	BA8805126 WI7045177	2004
712	AW3635124 WI7095122 BA9845277 417D71400 AL85551761	2004
713	AW6855529 AL8425177 QA7165184	2004
714	BA9165180	2004
715	BA2025124 HA1425176	2004
716	BA2815177 GA6135177	2004
717	HA9755177 PG2795177	2004
718	CA4485177 AL8745180 BA3635176	2004
719	HO8145174 PG2835124	2004

720	WA9335172	2004
721	F174501771	2004
722	BA3115176 GA6035177	2004
723	CL8005176 BA3165177 BA2585177	2004
724	AA536501580	2004
725	AA536501580 (Continued)	2004
726	WA9535185 CO5435184	2004
727	CL7845176	2004
728	BA2715176 BA2535177	2004
729	FR3065177 AA5855177	2004
730	BA2365176 B849509424	2004
731	PG2685177 B818539470	2004

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. State Highway Administration		ACCESSION NO. 96W1025	DATE REC'D 2-27-96
B. DIVISION/UNIT Highway Design Division (61.10)			RM CODE 26.03.03
C. MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 54 26-27	NO. OF CU. FT. 35
D. PHONE NO. 333-1545		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Michael K. Mariella (Gail Johnson)		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
264-298	Payroll Records	10 years 1784/5 2006 - July DISPOSAL 7/20/06 LJS

Box 297
297
297

G-551-501-697
G-556-501-677
H-887-501-471

Box 298
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H-912-501-476
M-401-508-372
M-595-501-323
M-668-501-376
M-676-501-377
M-686-501-377
M-699-501-377
P-732-507-371
SM-766-501-571
T-376-501-280
W0-687-501-177
W0-694-501-177
W0-707-501-177

Box	289	W. 886-501-676
	289	W. 893-501-672
	289	WI. 663-501-183
	289	WO - 677-701-014
	289	WO - 691-501-177
Box	290	AW. 281-701-014
		AW 287-701-014
Box	291 + 284	P. 410-502-372 NIB
	291	B. 964-501-477
	291	B. 810-501-429
	291	B. 855-501-477
	291	C. 400-751-014
	291	P. 729-952-312 NIB
	291	P. 790-952-312 NIB
Box	292 + 201	CE. 701-501-280 NIB
	292	F. 190-501-777 just papers
	292	F. 200-501-777.
	292 + 245	G. 519-501-623 not in book
	292	H. 895-501-476 just papers
	292	HO. 678-501-776 NIB
	292	HO. 687-501-777
	292	HO. 690-501-724
	292	NIB HO. 689-501-777 Paper No Payroll
	292 + 211	NIB HO. 707-501-776 Paper Payroll Box 211
	292	P. 716-953-312
	292	NIB P. 713-951-312
	292	P. 813-501-380
	292	P. 815-501-371 no payroll just papers

Start here
↓

Box 292 + 153

292

292 + 175

292 *

292 + 241 + 242

292

292

292 + 155 + 161

292

Box 293

293

293

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293

293

Box 293 + 294

Box 294 + 295

Box 295 + 296

Box 295 + 296

Box 296

Box 296 + 297

Box 297

297

297

297

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297

P. 816-501-380

P. 828-501-376 paper payroll ^{no}

P. 837-501-370 paper only

P. 855-501-377 1 payroll-papers

P. 878-503-377

Q. 636-501-277 papers only

Q. 640-501-277 papers only

W0. 628-501-170

M. 519-501-383

M. 607-501-376

551-04-514-93

551-08-514-93

551-10-714-93

551-13-714-93

551-18-514-93

557-19-114-93

551-22-114-95

A. 519-505-670

A. 519-507-670

AA-220-533-572

AA-317-501-571

AA-317-502-570

AA-682-503-570

B. 928-533-470

B. 983-452-476

C. 416-501-577

CH-582-501-577

F. 229-501-777

F. 228-501-777

Box	285	P-732-502-371
	286	
Box	287	P-878-505-380
	287	P-909-501-324
	287	P-913-501-323
	287	P-942-501-329
Box	288	P-963-501-377
	288	P-965-501-376
	288	P-969-501-372 ^{NO} Payroll
	288	P-986-501-385-
	288	P-996-501-385-
	288	P-997-501-377
	288	Q-508-502-270
Box	289	Q-655-501-277
	289	Q-660-501-277
	289	Q-662-501-277
	289	Q-664-501-277
	289	S-372-501-177
	289	S-375-501-124
	289 ²⁰	SM-762-501-577
	289	SM-765-501-576
	289	SM-767-501-585-
	289	T-380-451-276- ^{County} _{Payroll}
	289	W-564-502-677
	289	W-863-501-680
	289	W-878-501-677
	289	W-885-501-676 (over)

Box 273 + 274 + 275

M-248-503-372

Box 275

AA-517-501-585

Box 275 + 276

M-512-501-372

Box 276 + 277 + 278

M-355-502-372

Box 278 + 279

M-401-501-372

Box 280

M-401-504-372

Box 280 + 281

M-494-501-383

Box 281 + 282

M-581-502-371

282

M-581-503-371

282

M-624-501-376

282

M-625-501-380

282

M-654-501-377

282

M-655-501-377. No Payroll

282

M-677-501-377

282

M-683-501-377

282

M-684-501-377

282

M-689-501-377

Box

283

P-116-501-385

283

P-122-501-370

Box 284

P-410-502-372

Box 285

P-410-510-370

Box

270	CL-751-501-777
270	D-528-501-171
270	F-214-501-776
270	F-220-501-776
270	F-229-501-776
270	F-238-501-777

Box

271	G-523-501-680
271	G-537-501-677
271	G-543-501-676
271	G-563-501-677
271	H-805-501-477

Box

272	H-898-501-477
272	H-900-501-476
272	H-913-501-476
272	H-914-501-476
272	H-918-501-477
272	H-921-501-480
272	H-925-501-476
272	H-930-501-471
272	H-931-501-477
272	H-940-701-014
272	H0-292-508-770

Box

273	H0-629-501-770
273	H0-733-501-776
273	K-421-701-014
273	K-422-501-277

Box

264

551-01-614-93

264

551-05-614-93

264

551-07-214-93

264

551-09-114-93

264

551-11-614-93

264

551-14-214-93

264

551-17-214-93

264

551-19-114-93

264

551-20-214-93

264

551-22-114-93

264

551-23-114-93

264

A-752-501-677

264

A-757-501-680

264

A-760-501-677

264

A-763-509-676

264

A-777-501-676

Box 264-265-266

AA-310-502-572

Box 266

AA-310-533-572

266

AA-440-501-570

266

AA-501-533-570

266

AA-502-501-577

Box 267

AA-507-501-576

267

AA-508-501-576

267

AA-514-501-577

267

AA-521-501-585

267

AA-527-501-581

267

AA-549-501-576

267

AA-572-510-570

267

AW-445-501-777

267

AW-632-501-085

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - (410) 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. STATE HIGHWAY ADMINISTRATION		ACCESSION NO 05W1505	DATE REC'D 11-23-04
B. DIVISION/UNIT HIGHWAY DESIGN DIVISION			RM CODE 26.03.03
C. MAILING ADDRESS 707 N. CALVERT STREET BALTIMORE MD 21202		LOCATION RANGE SECTION(S) 37 12	NO. OF CU. FT. 2
D. PHONE NUMBER		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BRIAN ROMANOWSKI 410-545-8730 DOUG EVANS 410-545-8827		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	4. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY, SCHEDULE, ITEM NO., DISPOSAL DATE
	[REDACTED]		
C 1 C 2	MD 36 LONACONING (AL7995183) 1996 TO 1998 MD 36 LONACONING (AL7995183) 1996 TO 1998 ALL CORRESPONDENCES		SCHEDULE #1784 - 2 7/2006 7/2006

R. Bryant

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - (410) 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. STATE HIGHWAY ADMINISTRATION		ACCESSION NO 05W506	DATE REC'D 11-23-04
B. DIVISION/UNIT HIGHWAY DESIGN DIVISION			RM CODE 26.03.03
C. MAILING ADDRESS 707 N. CALVERT STREET BALTIMORE MD 21202		LOCATION RANGE SECTION(S) 37 12	NO. OF CU. FT. 2
D. PHONE NUMBER		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BRIAN ROMANOWSKI 410-545-8730 DOUG EVANS 410-545-8827		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY, SCHEDULE, ITEM NO., DISPOSAL DATE	
B 1	MD 210 KENILWORTH AVE (PG2145176) TO 1999 ESTIMATES, PERMITS CONCEPTS TO 1999	SCHEDULE #1784 - 2 7/2006	
B 2	MD 201 KENILWORTH AVE (PG2145176) TO 1999 CORRESPONDENCES, BOOKS 1 & 2 & IFB 1996-1999	7/2006	

J. Bryant


E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - (410) 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. STATE HIGHWAY ADMINISTRATION	ACCESSION NO 05W507	DATE REC'D 11-23-04
B. DIVISION/UNIT HIGHWAY DESIGN DIVISION		RM CODE 26-03-03
C. MAILING ADDRESS 707 N. CALVERT STREET BALTIMORE MD 21202	LOCATION RANGE SECTION(S) 37 12	NO. OF CU. FT. 2
D. PHONE NUMBER	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BRIAN ROMANOWSKI 410-545-8730 DOUG EVANS 410-545-8827	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	4. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY, SCHEDULE, ITEM NO., DISPOSAL DATE
		
D 1 D 2	MD 5 SHLAGEL ROAD (CH6255176) IFB & CORRESPONDENCE TO 2000 MD 5 SHLAGEL ROAD (CH6255176) ACCESS STUDY UTILITY LOCATING TO 1999 ESTIMATES & PERMITS	SCHEDULE #1784 -- <i>Item # 2</i> 7/2006 7/2006

Lu. Bryant

26.03.05	MDOT	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
State Highway Administration Office of Finance and Information Technology			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
96W1512	Specification Book for the Project	1648	2-B		2	7/2006	RECYCLE
96W1513	Set of Final Plans with Original Signatures	1648	2-A		9 Rolls	7/2006	RECYCLE
96W1514	Set of Final Plans with Original Signatures	1648	2-A	1995 - 1996	23 Rolls	7/2006	RECYCLE
96W1515	Specification Book for the Project	1648	2-B		3	7/2006	RECYCLE
98W896	Equipment Usage Reports - Form 590	1649	12	5/1996	1	7/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>December 30, 2006</u> Date
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DGS 550-2 (Rev. 1/93)

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 96W1512	DATE RECEIVED 5-10-96
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 37	RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS 28	NO. OF CU. FT. 2
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	SPECIFICATION BOOK FOR THE PROJECT BOX 1	1648-2B	7/2006
2	SPECIFICATION BOOK FOR THE PROJECT BOX 2	1648-2B	7/2006

**Missing
Box #2*

*DISPOSAL
7/11/06
LJB*

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 96W1513	DATE RECEIVED 5-10-96
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 107	LOCATION SECTIONS 33
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1 3	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES F-174-501-771 STP-G-234-1(20)C PLANS & ADDM #1&2	1648-2A	7/2006
2	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES F-174-501-771 STP-G-234-1(20)C ADDM #3	1648-2A	7/2006
3	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES WO-721-501-180 SB-MD-95(1)E ADDM #1	1648-2A	7/2006
4	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES WO-692-501-771 AC-NH-G-130-1(72)C PLANS & ADDM #1	1648-2A	7/2006
5	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES WO-709-501-177 STP-129-1(30)E	1648-2A	7/2006
6	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES CH-600-501-177 NH-G-177-(38)E	1648-2A	7/2006
7	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES F-174-501-771 STP-G-234-1(20)C ADDM #4&5	1648-2A	7/2006
8	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES P-928-501-370 AC-NH-G-117-1(40)E	1648-2A	7/2006
9	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES P-161-501-376 IM-G-95-3(136)E	1648-2A	7/2006

J. Byrnes

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 96W1514	DATE RECEIVED 5-10-96
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 108	LOCATION SECTIONS 14-16
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. - 9	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES APL-7515(1)E A 805-951-617 PS&E 3/1/96	1648-2A	7/2006
2	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES BHF-3054(1)E B 916-951-412 PS&E 1/3/96	1648-2A	7/2006
3	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES BRO-1(399)E K 427-952-217 PS&E 3/4/96	1648-2A	7/2006
4	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES STP-IX-5623(1)E P 185-951-317	1648-2A	7/2006
5	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES BRF-3199(4) B 470-951-412 PS&E 3/7/96	1648-2A	7/2006
6	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES AC/DPI-003(001)E H 989-951-417 PS&E + ADDM #1 2/14/96	1648-2A	7/2006
7	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES STP-IS-5623(1) P 185-951-317 PS&E 12/8/95	1648-2A	7/2006
8	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES IX-3453(4)E B 857-954-412 ADDM 2&3 12/21/ 95	1648-2A	7/2006
9	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES BHO-1(384)E F 280-951-717 PS&E 12/22/95	1648-2A	7/2006
10	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES STP-1(352)E A 725-451-625 PS&E 1/22/96	1648-2A	7/2006
11	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES STP-1(374)E WO 705-451-125 PS&E 1/22/96	1648-2A	7/2006
12	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES AC-NH-G-CM-STP-G-8500(4)E CH 566-502-571 ADDM #4 1/4/96	1648-2A	7/2006
13	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES STP-222-2(7)E W 890-501-683 PS&E 2/27/96	1648-2A	7/2006
14	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES HES-STP-236-1(13)E CI 772-501-776 PS&E 12/19/95	1648-2A	7/2006
15	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES STP-G-234-1(16)E BC 314-022-815 PS&E 2/2/96	1648-2A	7/2006
16	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES BRF-236-1(15)E CI 343-503-780 PS&E 2/2/96	1648-2A	7/2006

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17	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES AC-NH-G-CM-STP-G-8500(4)E CH566-502-571 ADDM #1	1648-2A	7/2006
18	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES NH-G-CMG-130-1(66)C AA 536-501-580 ADDM #1 3/22/96	1648-2A	7/2006
19	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES BRF-5008(16)E M688-501-380 PS&E 1/30/96	1648-2A	7/2006
20	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES AC-NH-G-5113(10)C M 611-501-371 PS&E 12/5/ 95	1648-2A	7/2006
21	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES AC-NH-G-5113(10)C M 66-501-371 ADDM #2 2/20/96	1648-2A	7/2006
22	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES NH-G-CMG-130-1(66)C AA 536-501-580 PS&E 2/6/96	1648-2A	7/2006
23	SET OF FINAL PLANS WITH ORIGINAL SIGNATURES NH-G-109-1(18)C M 425 502-370 PS&E 2/19/95	1648-2A	7/2006

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO.	DATE RECEIVED 5-10-96
B. DIVISION / UNIT Office of Finance and Program Management		96W1515	RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 36	LOCATION SECTIONS 34
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 3	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	SPECIFICATION BOOK FOR THE PROJECT BOX 4A	1648-2B	7/2006
2	SPECIFICATION BOOK FOR THE PROJECT BOX 5A	1648-2B	7/2006
3	SPECIFICATION BOOK FOR THE PROJECT BOX 6A	1648-2B	7/2006

DISPOSAL
7/12/06
LJS

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY	ACCESSION NO.	DATE RECEIVED
: State Highway Administration		6-10-98
B. DIVISION / UNIT	98W896	RM CODE
: Office of Finance and Information Technology		26.03.05
C. MAILING ADDRESS	RANGE	LOCATION
: 707 North Calvert Street	27	12
: Baltimore, Md. 21202		SECTIONS
D. PHONE NO.		NO. OF CU. FT.
: 545-5685		1
: Baltimore, Md. 21202		
E. AGENCY OFFICIAL	RECORDS CENTER MANAGER	
		TO BE COMPLETED AT
		STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS	4. DISPOSAL AUTHORITY
	WITH INCLUSIVE DATES	(SCHEDULE ITEM NO. DISPOSAL DATE)
1	EQUIPMENT USAGE REPORTS-FORM 590-D (VEHICLE)	1649-12
	MAY 96 BOX 1	7/2006

DISPOSAL
7/11/06
JFS

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 2902:7300 1. Maryland State Highway Administration		ACCESSION NO. 99W1075	DATE REC'D 6-28-99
B. DIVISION/UNIT Office of Materials and Technology			RM CODE 26.03.07
C. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022		LOCATION RANGE SECTION(S) 166 4-5	NO. OF CU. FT. 49
D. PHONE NO. (410)321-3030		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Betty Patterson, Personnel Manager <i>BP</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
843 844 845 846 847 848 849 850 851 852 ✓ 853 854 855 856 857 858 859 860 861 862 ✓ 863 864 865 866 867 868 - 891	No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	925 <i>#7</i> <i>7/06</i> <i>DISPOSAL</i> <i>7/31/06</i> <i>JB</i>

R-166

5-4-5

23 Empty space

1

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 2902:7300 1. Maryland State Highway Administration		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Office of Materials and Technology			RM CODE
C. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. (410)321-3030		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Betty Patterson, Personnel Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
869 870 871 872 ✓ 873 874 875 876 877 878 879 880 881 882 ✓ 883 884 885 886 887 888 889 890 891	No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	925

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 798-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MARYLAND STATE HIGHWAY ADMINISTRATION	ACCESSION NO. 99W1078	DATE REC'D 6-29-99
D. DIVISION/UNIT OFFICE OF MATERIALS & TECHNOLOGY	FM CODE 26.03.07	
C. MAILING ADDRESS 2323 WEST JOPPA ROAD BROOKLANDVILLE, MD 21022	LOCATION RANGE SECTION(S) 6 11	NO. OF CU. FT. 12
D. PHONE NO. (410) 321-3030	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BETTY PATTERSON - <i>BP</i> PERSONNEL MANAGER	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 729- 724 740	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Serie # 925 Item # 1 July 2006 DISPOSAL 7/20/06 <i>LD</i>

**COMPLETED FILE SCHEDULE 925
BOX # 729
STORE IN HALL OF RECORDS
COMPLETED CONTRACTS**

CONTRACT NUMBER

A 686-501-671
A 750-532-670

COMPLETED DATE

06-11-96
02-22-96

**COMPLETED FILE SCHEDULE 925
BOX # 730
STORE IN HALL OF RECORDS
COMPLETED CONTRACTS**

CONTRACT NUMBER

A 747-501-629
A 773-501-685
A778-501-677
AW 874-513-776

COMPLETED DATE

07-24-96
06-13-96
05-17-96
02-29-96

COMPLETED FILE SCHEDULE 925
BOX # 731
STORE IN HALL OF RECORDS
COMPLETED CONTRACTS

CONTRACT NUMBER

COMPLETED DATE

F 136-951-712
F 208-709-780
F 234-501-777
G 546-501-677
G 547-501-677

11-27-96
10-11-96
07-24-96
04-30-96
10-24-96

**COMPLETED FILE SCHEDULE 925
BOX # 732
STORE IN HALL OF RECORDS
COMPLETED CONTRACTS**

CONTRACT NUMBER

COMPLETED DATE

F 242-501-783
F 244-501-777
F 245-501-777
W 927-501-676

08-05-96
09-06-96
10-25-96
08-02-96

COMPLETED FILE SCHEDULE 925
BOX # 733
STORE IN HALL OF RECORDS
COMPLETED CONTRACTS

CONTRACT NUMBER

COMPLETED DATE

W 818-501-680
W 896-501-677
W 898-501-676
W 911-501-624
W 919-501-677

11-21-96
04-30-96
07-25-96
04-01-96
10-11-96

COMPLETED FILE SCHEDULE 925
BOX # 734
STORE IN HALL OF RECORDS
COMPLETED CONTRACTS

CONTRACT NUMBER

COMPLETED DATE

407-01-614-95
477-01-614-95
477-11-614-95
551-01-614-96
551-10-714-95
551-10-714-96
551-11-614-95
551-11-614-96
551-21-614-95

06-13-96
06-20-96
07-26-96
08-02-96
08-26-96
08-26-96
02-09-96
08-12-96
03-25-96

RECORDED

SEP 1996

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 706-1376)

Betty Patterson

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 2902:7300 7/23/98 MARYLAND STATE HIGHWAY ADMINISTRATION	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT OFFICE OF MATERIALS AND RESEARCH		RM CODE
C. MAILING ADDRESS 2323 WEST JOPPA ROAD BROOKLANDVILLE, MD. 21022	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. (410) 321-3030	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BETTY PATTERSON, SERVICES SPECIALIST	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
735 736 737 738 739 740	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Sche #925 Item #1 Retain for seven years from date sent to records center, then destroy

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 790-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MARYLAND STATE HIGHWAY ADMINISTRATION	ACCESSION NO. 99W1079	DATE REC'D 6-29-99
D. DIVISION/UNIT OFFICE OF MATERIALS & TECHNOLOGY	LOCATION RANGE SECTION(S) 50 16	FM CODE 26.03.07
C. MAILING ADDRESS 2323 WEST JOPPA ROAD BROOKLANDVILLE, MD 21022	NO. OF CU. FT. 12	
D. PHONE NO. (410) 321-3030	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BETTY PATTERSON — PERSONNEL MANAGER	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
776 777 778 779 780 781-787	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Sch # 925 Item #1 Retain for seven years from date sent to records center, then destroy. July 2006 DISPOSAL 7/20/06 LJS

RSO

S16-~~24~~

10 Empty spaces

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MARYLAND STATE HIGHWAY ADMINISTRATION		ACCESSION NO.	DATE REC'D
D. DIVISION/UNIT OFFICE OF MATERIALS & TECHNOLOGY		RM CODE	
C. MAILING ADDRESS 2323 WEST JOPPA ROAD BROOKLANDVILLE, MD 21022		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. (410) 321-3030		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BETTY PATTERSON — PERSONNEL MANAGER <i>[Signature]</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
782-787			