

10.04	DGS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Construction Division			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
97W112	Construction Projects	1493	2	1995	13	7/2006	RECYCLE
97W113	Construction Projects	1493	2	1995	19	7/2006	RECYCLE
97W114	Drawings	1493	3	1995	28	7/2006	RECYCLE
00W808	Construction Projects - Western Region	1493	2	1994 - 1996	6	7/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>December 30, 2006</u> Date
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E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 976112	DATE REC'D 8-14-96
B. DIVISION/UNIT Construction Division			RM CODE 10.04
C. MAILING ADDRESS 300 W. Preston St. Room 408 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 6 21	NO. OF CU. FT. 13
D. PHONE NO. 410-767-4360		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Jerusalem Mills Phase I pictures	1493 item 2 3 years in office, 7 years at Records Ctr. then destroy. 7/17/06 L. Bayard
2	Jerusalem Mills Phase I Pictures	
3	Sandy Point, Crownsville, Matapoke, and A.P. O. & G.	
4	Doncaster, Cheltenham, MSP.	
5	Sandy Point Phase II	
6	Cheltenham	
7	Crownsville, A.P. O. & G., Sandy Point	
8	Bowie, Sandy Point phase II	
9	Cheltenham	
10	Cheltenham	
11	Sandy Point phase II	
12	Sandy Point + Cheltenham	
13	Waxahatchee, Cheltenham, Jerusalem Mills, and Records Ctr. Jessup.	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 97W113	DATE REC'D 8-14-96
B. DIVISION/UNIT Construction Division			RM CODE 10.04
C. MAILING ADDRESS 300 W. Preston St. Room 608 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 7 22	NO. OF CU. FT. 19
D. PHONE NO. 410-767-4360		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-19	See Attached List	1493 #2 3yrs. in office, 7yrs. in Records Ctr then destroy 7/06 7/14/06 - A. Bryant

Box #1

G-022-863-001 - Renovate Albert Powell Trout Hatchery

P-054-851-001 Bath House Assateague State Park

P-022-851-001 Construct Comfort Sta. Cedarville St. Park.

B-000-882-001 Daniel's Dam Fish Passage Patuxent St. Park

F-012-884-016 Improve & expand Boat Deep Creek St. Park

B-000-883-101 Elkton Fish Passage

F-017-871-016 Construct Timber Bulbhead. Ft. Washington Marina

Box #2

TA-000-930-003 Lighting Sys. Retrofit P.C.T.C.

K-743-931-003 Lighting Sys. Retrofit MRDCC

KD-000-930-003 Roof Replacement Patuxent R.B.F. Bldg.

KI-000-891-001 Upgrade Water Service Brockbridge
Correctional Facility

KF-000-935-003 Enclose Courtyard Bldg. I MCI-S

KF-000-933-003 Repl. Window Frames MCI-J
Courtyard I, J, K

PE-000-891-002 Construct Barracks 'E' MD St. Police
Salisbury

KJ-000-898-001 Replacement of high Voltage lines
DPSCS

KD-491-930-003 Roof Replacement Patuxent Inst
Gym & Voe. Shop Bldg.

DT-000-910-201^{Install} Security Fence Hickey School

DT-000-910-501 Water main Rehab. Charles Hickey

DT-000-910-101 Phase I Renovations Charles Hickey

ZV-000-831-001 Replace Gym Roof / Victor Cullen
Ch.

ZV-000-833-007 -Phase I Sewer line Repl. / Victor Cullen

ZV-000-833-101 Phase II Sewer line Replacement
Victor Cullen

ZV-000-834-001 Asbestos Abatement / Victor Cullen

NE-000-921-001 Remove & Repl. Flooring / Dorchester
Youth Cts.

DT-000-910-001 Renovation of Charles H. Nickerson School
Phase II

DH-722-881-001 Renovations & Alterations / Quind
Park Lake Group Homes

B-000-881-001 Roof Repairs State Surplus Warehouse

Box # 3

SM-000-921-001 Brome Howard House DDCD

JV-000-891-001 MPTV

~~TV-000-891-001~~

TV-000-930-003 Lighting System Retrofit
MPTV

TV-000-882-001 WFPT Equipment Enclosure

BW-681-911-001 Storage + Records storage / Surplus Warehouse

M-561 891-002 Construction of Military Veh. Park.
Military Department

M-341-872-101 High Roof Replacement 5th Regiment
Armory

M-531-921-001 Roof Replacement / Pittsville & Catoona
Armories

VC-000-881-025 Construct Cemetery / Greenwood Forest
Phase II-A

ED-000-881-001 Library for the Blind / DOE

Box # 4

- F-004-881-116 Construct Sewer Tower/Hart Miller Island
- P-064-931-003 Replace Sewer Line 170/Patapsco St. Pk.
- P-020-881-001 Nike/Bike Trail/Patapsco St. Pk.
- F-009-901-116 Construct Boat Ramp/Pitcairney Park
- F-009-902-016 Timber Pole Pier/Pitcairney Park
- P-065-942-003/B-065-941-010/DNR/Reroof Green's Point Shower/Point Lookout
- BP-009-820-501 Handicap Accessibility/Point Lookout
- F-006-920-003 Site Grading/Preston Tree Nursery
- P-021-911-001 East Beach Phase II/Sandy Point
- P-030-871-101 Construct Museum Parking/Smallwood State Park
- P-041-861-001 Construct Multi-Purpose/Soldiers Delight
- P-041-861-101 Exhibit Room Addition/Soldiers Delight
- P-041-861-201 Pave Entrance Road + Lot/Soldiers Delight
- P-041-922-001 Construct Pavement Surface/Soldiers Delight
- B-000-885-010 Tuckahoe Fish Passage/T.S.P.
- F-020-883-016 Construct Boat Ramp/T.S.P.
- PW-000-881-001 Const. New Barnock + Gouge/Bonnet Co. P.S.
- H-000-895-003 Helmes Hall Renovations/MSU

Boutts

MW-000-872-001 Modify Emer. Generators/Beaumont

MW-000-920-003 Motor Cbl. Repl./Beaumont Ctr.

MR-000-800-001 / ME-000-891-001 / New 25 KV Elect.
& Fire Alarm Repl. - Valley Ctr.

RW-000-820-101 Automatic Sliding Doors / Potomac Ctr.

R-604-851-001 Kitchen Renovations / Rosewood Ctr.

R-000-930-003 Lighting System Retrofit / Rosewood

R-494-911-101 Asbestos Abatement / Rosewood Ctr.

R-494-911-001 Renov. Therapeutic Bldg. / Rosewood Ctr.

S-000-892-001 & S-000-912-002 / Replace Steam Lines
Springfield

S-000-821-101 Fur. + Install 32 Reheat Coils
Springfield

SG-000-851-001 Water Dist. System / Spring Grove

B-027-871-001 PCB Transformer Safety Enhancement
Phase II Spring Grove

SG-492-930-037 Lighting System Retrofit / Spring Grove

W-521-861-001 Electric Dist. System / Western, Md. Ctr.

Box #6

1, ten

- ED-000-883-001 Sidewalk for the Blind
- VH-781-841-024 126 Bed Residence Unit / Charlotte
Wall Net. Nant.
- H-453 861-007 & H-000-851-001 HVAC & Elect.
Dist. / Deer's Head Hosp. Ctr.
- E-000-911-002 Replace Roof Eastern Shore Hosp. Ctr
Agnew Bldg.
- MA-000-881-001 Enclose Walkway / Brudenbury Ctr.
- MA-000-851-121 Repl. Fuel tanks Thomas B. Finner
Ctr.
- MA-000 860-001 Fire Alarm System Thomas B. Finner
Ctr.
- MA-000-901-002 Replace Roofs Finner & Brudenbury Ctr.

Box # 7

TB-632-841-001 ~~Plan~~ Crawford Science Bldg.
Bowling State.

CC-000-911-101 Rev. Elect. Syst. BOCC

CC-623-912-121 Roof Renov. BOCC Liberty Ch. Ctr.

TC-000-911-001 Partial Re-Roof Coppin Ctr. / Coppin
State

TC-000-892-011 Residential Dorm / Coppin State.

TF-632-795-202 Handicap Access. Elev. / Frostburg State
Univ. / Fine Arts Ctr.

TF-622-911-003 Modify Existing Fume Hood / FSU

CC-07 MC93-224 Business & Industry Ctr. / Hoopool
Community College.

N-000-895-203 Relocate WENA Radio Stat. / MSU
Bennett Hall

M-000-895-003 Renovate Holmes Hall / MSU

Box # 8

TB-000-911-101 Utility Upgrade Bowie State

TB-000-912-011 300 Red Residence Hall / Bowie

TB-632-841-001 Crawford Science Bldg. / Bowie St.

Box #9

N-000-894-104 Dorm/Dining Facility/MSU

N-644-861-107 Alterations to Carter/Growth/Wildcat
MSU

N-000-794-002 Handicap Access / Morgan Stacks

N-622-852-007 Construction of Water leaks Super Jct.
MSU

N-000-892- Upgrade HVAC System MSU

N-000-922-003 Partition, Mechan/Elec. & Plumbing
MSU

B-023-871-001 Transformer Safety Enhancement Ph. II
MSU

TS-000-922-111 HVAC Renovation / Galistoney ~~MSU~~

BND #10

N-000-895-203 Relocate WERA Radio Sta.
MSU

N-000-895-003 Renovate Holmes Hall
MSU

N-000-894-104 Dorm/Dining Facility (MSU)

Box #11

N-499-901-009 Harper/Tulman MSU

N-000-886-011 Alteration & Addition Baldwin
Hall /MSU

TS-561-671-001 Alteration to Holloway Hall
Salisbury State.

Box #12

N-477-911-003 Resolutions to Memorial Refectory
MSU

N-499-901-009 Napier/Tulman MSU

Box #13

P-021-881-001 Entrance Road / Sandy Point

T-493-782-020 Townon Border

T-673-002-033 Repairs to Main Entrance Patio
Deck Admin Bldg. TSV

J-800-820-202 Handicapped Accessibility to
Elevators in 7 Bldg. TSV

UA-000-851-001 Computer Science Bldg. UMBC

Mike [unclear] [unclear]

Box #14

KK-000-807-001 Md. Correctional Adjustment Ctr.

DT-000-871-036 Renovate Heating Systems / Charles
W. Hickey School

B-000-941-003 Lighting System Retrofit / Surplus Prop.

DD-591-860-001 / DC-000-860-002 / DT-000-860-002
Life Safety Def. Hickey / Wenter / Payne Village

BB-523-941-003 Renovate Part of 5th Flr.
301 W. Pustan St.

BB & G.

Box # 15

F-004-881-016 Phase I Reveal / Hart Miller Island.

A-000-881-101 Athletic Field Bleachers / MD School for deaf

A-000-891-002 Athletic Field Lightning MD.S.F.D.

TF-000-801-101 Grouting of mine F.S.U.

TF-522-911-003 Construct new Elevators F.S.U.

P-015-841-201 Renov. Water Supply / Gamble St. PK.

F-004-881-016 Phase I Development / Hart Miller Island

CC-623-902-102 Asbestos Abatement / Liberty Campus Gym ^{BCC}

CC-623-911-001 Roof Renovations / BCC Harbor Campus

ME-000-801-102 Construct Auto Shop / RICA Chatterbox

Box #16

- (1) G-009-873-001 MANUWA FISH HATCHERY
- (2) P-030-852-016 EXPANSION OF SWEDEN
POINT MARINA, SMALLWOOD ST. PARK.
- (3) PN-000-801-020 NEW BARRACK "N"
MO. STATE POLICE, COLUMBIA
- (4) P-041-861-001 CONSTRUCTION OF MULTI-
PURPOSE BLDG. SOLDIERS DELIGHT
- (5) RFP-B-000-891-002 CROWNSVILLE
STATE OFFICE BUILDING.
- (6) VH-781-822-024 CHARLOTTE HALL
VETERANS HOME #1
- (7) VH-781-822-024 CHARLOTTE HALL
VETERANS HOME #2
- (8) VH-781-822-024 CHARLOTTE HALL
VETERANS HOME #3
- (9) TS-591-841-001 NEW ACADEMIC BLDG.
SALISBURY ST. UNIV #1
- (10) TS-591-841-001 #2
- (11) TS-591-841-001 #3
- (12) TS-591-841-001 #4
- (13) TS-591-841-001 #5
- (14) TS-591-841-001 #6
- (15) TS-591-841-001 #7

Box # 17

TS-591-841-001 New Academic Bldg./Salisbury

Box #18

AG-000-831-001 Laboratory Bldg. Addition
D.O.A.

MD State Police Headquarters / Wannick

P-020-854-001 3 Comfort Stations / Patapsco St.
Park.

Box #19

BP-010-820-201 Handicap Renovations / Putnam
St. Park.

P-665-861-003 Parking Lot + Comfort Sta. / Point Lookout

ES-013-831-001 Wastewater Treatment Plant / Eastern
Pre-release

P-024-881-002 Picnic Shelter / Rocks State Park

P-046-781-501 Phase I Development / Rosaryville St. Pk.

PA-000-891-002 Garage & Office Addition / Waterloo
State Police Barr.

PZ-478-891-003 Renovations to Bldg. G. / INSP Pikeville

LD-000-912-001 Re-roof + Parapet Wall Repairs / MD Rehab.
Ctr.

N-499-901-009 Renov. + Addl. to Harper + Tubman House
MSU.

VC-004-881-027 Alter. + Addl. to Admin. / Maint.
Bldg. / Rocky Gap Vet. Cem.

ES-012-831-001 Wastewater Treatment Plant / Rocky
Gap St. Park

G-017-921-003 Wetland Replacement / Merkle Wildlife

~~PA-000-891-002 Garage + Office Addition~~

AH-000-891-002 Multi-Purpose Play Court / MD SFD - Calu.

DT-000-911-002 Handicap Access / Charles Hickory

Cheltenham Vet. Cem.

R-7

S-~~23~~24 22

3-empties

RECORDS MANAGEMENT
DIVISION

JUL 2 1996

RECEIVED

7-1-E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 97W114		DATE REC'D 8-14-96	
B. DIVISION/UNIT Construction				RM CODE 10.04	
C. MAILING ADDRESS 300 W. Preston St. Baltimore, MD 21201		LOCATION RANGE SECTION(S) 110 1-5		NO. OF CU. FT. 28	
D. PHONE NO. 410-767-4360		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS Box 1-19	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Drawings - See Attached List	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1493 #1 3 years in the office 7 years in Records then destroy. 7/06			

H. Bryant

Drawings

- 09 - MC91 - 220 Charles Co. Community Col.
- 000 - 894 - 104 MSU Derm Dining Fac.
- 592 - 831 - 001 Stephens Hall TSU
- CC - 623 - 902 - 002 BCCC Renovation Gym
- TU - 000 - 911 - 003 Biddle St. Parking Garage (200)
- CC - 07 - MC93 - 224 Harford Com. College BITAC
- MB - 000 - 921 - 007 Walter P. Carter Ctr. Construct New Gym
- CC - 12 - MC91 - 215 Chesapeake College Economic Dev. Ctr.
- CC - 07 - MC91 - 213 Montgomery Com. College High-Tec. Ctr.
- BA - 681 - 813 - 101 Energy Manag. Sys. Annapolis State Bldg. (Comp)
- ML - 000 - 921 - 001 Healy Ctr. Modif. Cottages 600+700
- BB - 000 - 871 - 002 Salafza St. Ctr. Garage
- P - 021 - 911 - 001 Sandy Point St. Pk. East Arch Phase II
- ED - 000 - 883 - 001 Maryland State Library for the Blind
- DC - 000 - 931 - 001 Chesterton Security Fence
- BB - 000 - 942 - 001 Television Promenade Demo (Project Cancelled)
- P - 005 - 892 - 003 New Germany St. Park
- BB - 695 - 931 - 001 Upperville Electric Service Tower 201 W. Park
- IM - 000 - 921 - 301 Brent Howard House & out building St. Marys

8

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF GENERAL SERVICES		ACCESSION NO. 00W808	DATE REC'D 1-14-00
B. DIVISION/UNIT CONSTRUCTION DIVISION-WESTERN REGION		LOCATION RANGE SECTION(S) 40 17	RM CODE 10.04
C. MAILING ADDRESS 301 West Preston St. Room 1212 Baltimore, MD 21201		NO. OF CU. FT. 6	
D. PHONE NO. 410-767-4360		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Ruth Mayenschein		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>my</i> Box 3 - Destroy 7/06 SFC-6/27/94-701	Woodstock - Repl. windows/cupola,tower	Final 3/95 Inspector Lombardi 1493 3 YEARS IN OFFICE 7 YEARS IN RECORD THEN DESTORY
S-000-930-037	SHC-boiler trim panel	Final 6/94 Inspector Lombardi Item #2 7/06
S-003-950-003	SHC-M&S Chiller replacement	Final 5/94 Inspector Lombardi
S-000-921-001	SHC-repl. w/g steam system	Final 9/94 Inspector Lombardi DISPOSAL 7/17/06
SFC-5/24/93-706	Woodstock Job Corps-repl. windows	Final 12/93 Inspector Lombardi
P-020-946-010	PVSP-replace water mains	Final 7/96 Inspector Logan
AH-000-951-003	MSD-roof replaced auto shop	Final 7/96 Inspector Logan
P-016-953-010	Cunningham Falls SP-reroof 9 bldgs.	Final 7/96 Inspector Logan

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>my</i> <u>Box 4 - Destroy 7/06</u>		
2	PZ-681-961-003 MSP Hqtrs-locker/shower rooms for female cadets	Final 6/96 Inspector Logan 1-93
	P-019-931-016 Seneca Creek SP-parking facilities	Final 6/96 Inspector Logan 3 YEARS IN OFFICE, 7 YEARS IN RECORDS CTR., THEN DESTROY
	MM-000-941-001 RICA Rockville- replace school roof	Final 3/96 Inspector Logan 7/06
<i>my</i> <u>Box 5 - Destroy 7/06</u>		
3	C-000-942-001 RICA and Crownsville ADA mods.	Final -contractor defaulted 4/96 Inspector Logan 7/06
	SG-692-941-001 SGHC-roof repl. Smith Bldg.	Final 1/96 Inspector Lombardi
	SG-591-945-003 SGHC-remove/repl. chiller	Final 3/96 Inspector Lombardi
	P-020-944-010 PVSP-improve S. St. entrance	Final 4/96 Inspector Lombardi
	SG-544-943-003 SGHC-exit way at roof cellar installation	Final 6/96 Inspector Lombardi
	SG-491-951-003 SGHC-repl. condensate receiver at control boiler	Final 5/96 Inspector Lombardi
	--- Woodstock-repair/paint ext. Fire escape - resubmitted and rebid	
	S-000-951-001 SHC-repl. u/g steam	Final 10/96 Inspector Lombardi
<i>my</i> <u>Box 9 - Destroy 7/06</u>		
4	P-005-891-006 New Germany State Park-Parking/site imp.	Final 9/95
	W521-941-001 W. Maryland Ctr.-Nursing Home Conv.	Final
	M-000-920-004 Armorv/SCCC/OMS/CSMS	7/06
	P-010-951-010 Green Ridge State Park-const. Comfort station	
	F-012-883-016 Jennings-Randolph Lake-residence bldg.	
	No. Number Jennings-Randolph Lake-const. Comfort station	
	Fax records for 1996	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<p><i>my</i> Boy 9</p> <p>J. Band's question 1996</p> <p>Meetings 1996</p> <p>Auto mileage 1996</p> <p>Photo costs 1996</p> <p>Project update forms 9/94-8/95</p> <p>TA-000-941-003 MCI-Hagerstown-upgrade high voltage Final 12/95</p> <p>MA-000-851-121 Finan Ctr-repl. w/g tanks Final 12/93</p> <p>Faxes to R. Fiero, C. Damron, and others 1996</p> <p>BPW and c/o logs 1996</p> <p>Car phone - Daniel Beer resume' - Robert Carter resume' - J. Band r</p> <p>P-015-932-003 Gambrell State Park-restsoration work/te Final 4/94</p> <p>Internet info.</p> <p>NG-000-932-003 Meadow Mt. Youth Camp-install drain fi Final 7/94</p> <p>15 mile creek photos</p> <p>P-012-931-010 Ernstville Rd., W. Md. Trail early 1996</p> <p>no number Woodmont Club photos Early 1996</p> <p>Auditors questions 1996</p> <p>P-003-942-010 Herrington Manor State Park-repl. ovrhe Final 5/96</p> <p>G-012-941-003 Mt. Nebo WMA - repl. oil tanks Final 8/96</p> <p>Faxes to Fierro, Camron and others 1995</p> <p>Fax records</p> <p>Ray's weekly feeder 1995</p> <p>Fralely personnel, jobs, etc.</p> <p>Contractor & D/E report policy</p>	<p>1493</p> <p>3 YEARS IN OFFICE, 7 YEARS IN RECORDS CTR., THEN DESTROY</p> <p><i>7/06</i></p>

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<p><i>my</i> Box 9 W-101-021-093 Deep Creek Lake State Park MA-000-851-121 Finan Center well problems - McHenry Police Barracks NG-000-932-003 Meadow Mt. Youth Ctr. Kevin DeVaughn/Colonial Insurance</p>	<p>1-93 3 YEARS IN OFFICE, 7 YEARS IN RECORDS CTR., THEN DESTROY</p>
5	<p><i>my</i> Box 10-Destroy 7/06 W-521-911-001 W. Maryland Center Final 11/95 MA-000-942-001 Finan and Brandenburg final NA-000-952-003 Backbone Mt. Youth Ctr. Final 9/96 KB-000-941-001 MCI-Hagerstown Final 6/96 NG-000-942-003 Mt. Youth Ctr. Final 5/96</p>	<p>7/06</p>
6	<p><i>my</i> Box 11-Destroy 07/06 G-022-941-001 Sideling Hill Visitors Center Final 2/96 P-015-950-003 Gambrill State Park KE-000-951-001 Roxbury Final 7/96 MA-701-941-001 Finan KA-000-1941-001 MCTC Final 4/96 P-015-941-010 Gambrill State House Acorn P-052-942-010 Greenbriar Final 5/96 F-012-883-016 Jennings randolph RW-721-941-001 Potomac Ctr. Final 10/95 KA-000-942-001 MCTC Final 1/96 F-012-883-016 Jennings Randolph</p>	

10.05	DGS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
General Professional Services Selection Board			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
94W838	A/E Procurement /GPSSB Project Files	843	5	1990	10	7/2006	RECYCLE
01W356	A/E Procurement / GPSSB Project Files	843	2	1994 - 1998	11	7/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez
Records Center Manager
December 30, 2006

Signature
Title
Date

DGS 550-2 (Rev. 1/93)

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD, 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 94W838	DATE REC'D 3-2-94
B. DIVISION/UNIT General Professional Services Selecton Board			RM CODE 10.05
C. MAILING ADDRESS 300 West Preston Street Room 403 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 153 12	NO. OF CU. FT. 10
D. PHONE NO. 225-4296		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL William A. Davis		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	RE-000-891-002 and VH-781-841-024 → <i>7/2005 Partial Disposal</i>	# 843-5
2	UB-000-892-002 and UA-000-901-001	# 2
3	N-551-901-001; U-001-774-001; and UB-611-901-001	<i>Partial Disposal 7/05</i> <i>Extended 7/04</i> <i>7/05</i> <i>7/06</i> <i>4/2007</i> <i>Cleared for Disposal Aug. 4, 2006</i>
4	PW-000-881-001; KW-000-901-001; and U-000-901-001	
5	KB-000-874-101; UB-000-911-011; and MC-000-861-001	
6	LD-000-911-001; R-494-911-001; N-644-861-001; and BC-000-912-001	
7	U-000-820-002; BA-522-881-001; KA-000-901-001; and TB-000-911-001	
8	MDE-90-1.0-WMA; MDE-90-2.0-WQA; MDE-90-3.0-SSA; and MDE-90-5.0-HSW	
9	DGS-90-001-ONC; DGS-90-002-ONC; and DGS-90-003-ONC	
10	DGS-90-004-ONC and 89-03-22 (MES)	

Robert L. Ehrlich, Jr.
Governor

Michael S. Steele
Lt. Governor



Steve Cassard
Secretary

Diane Wilson
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES

FACILITIES OPERATIONS & MAINTENANCE • FACILITIES PLANNING, DESIGN & CONSTRUCTION
PROCUREMENT & LOGISTICS • REAL ESTATE

August 4, 2006

Mr. Gabriel Lopez
Records Center Manager
Records Management Center
7275 Waterloo Road
Jessup, Maryland 20794-0275

10.05

Dear Mr. Lopez:

In reference to your June 6, 2008 letter and list of records eligible for disposal and my reply of June 19, 2006, the following additional information is provided:

<u>Accession No.</u>	<u>Disposition</u>
01W0356	Cleared for disposal.
94W0838	All remaining boxes are cleared for disposal.

If you have any questions or need any additional information, please call me at (410) 767-4296.

Very truly yours,

Handwritten signature of William A. Davis in cursive.
William A. Davis, Administrator
A/E Procurement/GPSSB

U:\GPSSB\RC disposal & retention.ltr.wpd

Robert L. Ehrlich, Jr.
Governor

Michael S. Steele
Lt. Governor



Boyd K. Rutherford
Secretary

Steve Cassard
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES

FACILITIES OPERATIONS & MAINTENANCE • FACILITIES PLANNING, DESIGN & CONSTRUCTION
PROCUREMENT & LOGISTICS • REAL ESTATE

June 17, 2005

Mr. Gabriel Lopez
Records Center Manager
Records Management Center
7275 Waterloo Road
Jessup, Maryland 20794-0275

Dear Mr. Lopez:

In reference to your June 6, 2005 letter and list of records eligible for disposal, this office has reviewed the list and requests the following action:

<u>Accession No.</u>	<u>Disposition</u>
93W0739 ✓	All remaining boxes may be destroyed. ✓ D-7/05
94W0838	Boxes 1, 3, 4, 5, 6, and 7 may be destroyed. - save 2, 8, 9, 10
95W0511 ✓	All boxes may be destroyed. - D-7/05
96W1127	Retain Box 4. All other boxes may be destroyed. Retain through July, 2007
97W396	Retain Boxes 1, 2, 3, and 7. All other boxes may be destroyed Retain through July 2007
00W117	The office of A/E Procurement/GPSSB is currently reviewing the projects filed under this accession number to determine their current status. As approximately 38 projects are involved, and this review will not be completed by the July 6, 2005 disposal date, I respectfully request that these files not be disposed of on July 6, 2005 and that a new disposal date be established for January 6, 2006. This will allow us time to determine if there is cause to retain these files beyond the January 6, 2006 date.

If you have any questions or need any additional information, please call me at (410) 767-4296.

Very truly yours,

William A. Davis, Administrator
A/E Procurement/GPSSB

U:\GPSSB\RC disposal & retention.ltr.wpd

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
410-799-1379

June 6, 2006

RECEIVED
DEPT. OF GENERAL SERVICES

JUN 14 2006

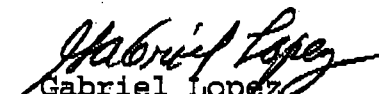
10.05
MR. WILLIAM DAVIS
DEPT. GENERAL SERVICES
A/E PROCUREMENT/GPSSB
301 W. PRESTON ST. RM M6-B
BALTIMORE, MD 21201

A/E PROCUREMENT/ GPSSB

SUBJECT: DISPOSAL CLEARANCE

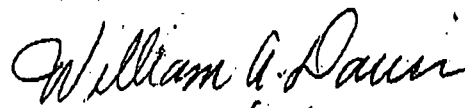
The records listed on attached sheet are eligible for disposal. They will be destroyed as scheduled if no reply is received by July 10, 2006. If you do not concur in this action, please return this letter and justify continued retention on the space below. Cite Accession Number and include a new disposal for these records.

Sincerely,


Gabriel Lopez
Records Center Manager

The office of A/E Procurement/GPSSB is currently reviewing the projects filed under accession numbers 01W0356 and 94W0838 to determine their current status. As approximately 44 projects are involved, this review will not be completed by the July 10, 2006 disposal date. I respectfully request that these files not be disposed of on July 10, 2006 and that a new disposal date of January 10, 2007 be established. This will allow us time to determine if there is cause to retain these files beyond the January 10, 2007 date.

DGS 550-7


6/19/06

Robert L. Ehrlich, Jr.
Governor

Michael S. Steele
Lt. Governor



Boyd K. Rutherford
Secretary

Steve Cassard
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES

FACILITIES OPERATIONS & MAINTENANCE • FACILITIES PLANNING, DESIGN & CONSTRUCTION

PROCUREMENT & LOGISTICS • REAL ESTATE

FAX

DATE: 6/19/06

TO: Mr. Gabriel Lopez
Records Center Manager

FAX#: (410) 799-8532

FROM: Dorothy Dietrich, Procurement Officer

FAX#: (410) 333-5986

PHONE#: (410) 767-4091

Number of pages including cover sheet: 2

MESSAGE:

10.05
Accession No: 01W356
and 94W838

Hold until Jan. 10, 2007

Robert L. Ehrlich, Jr.
Governor

Michael S. Steele
Lt. Governor



Steve Cassard
Secretary

Diane Wilson
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES

FACILITIES OPERATIONS & MAINTENANCE • FACILITIES PLANNING, DESIGN & CONSTRUCTION
PROCUREMENT & LOGISTICS • REAL ESTATE

August 4, 2006

Mr. Gabriel Lopez
Records Center Manager
Records Management Center
7275 Waterloo Road
Jessup, Maryland 20794-0275

10.05

Dear Mr. Lopez:

In reference to your June 6, 2008 letter and list of records eligible for disposal and my reply of June 19, 2006, the following additional information is provided:

<u>Accession No.</u>	<u>Disposition</u>
01W0356	Cleared for disposal. - 7/2006
94W0838	All remaining boxes are cleared for disposal.

If you have any questions or need any additional information, please call me at (410) 767-4296.

Very truly yours,

A handwritten signature in cursive script that reads "William A. Davis".

William A. Davis, Administrator
A/E Procurement/GPSSB

U:\GPSSB\RC disposal & retention.ltr.wpd

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 28.04.01.410		ACCESSION NO.	DATE REC'D
b) AGENCY Department of General Services		01W356	10.25.00 10.05
c) DIVISION/UNIT A/E Procurement/GPSSB		LOCATION - RANGE 34	SECTION(S) 11 NO. OF CU. FT. 11
d) MAILING ADDRESS 301 West Preston Street Room M-6B Baltimore, Maryland 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL William A. Davis		PHONE NO. 410-767-4296	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	DGS-94-003-IDC, DGS-94-004-IDC, DGS-94-006-IDC, DGS-94-007-IDC and DGS-94-009-IDC	Sch. # 843-5 Item # 2 July 2006 Extended 4/2009 7/2006 Cleared for Disposal. Aug. 4, 2006 7/2006
2	DGS-94-225-IDC, DGS-94-200-IDC, MDE-97-4.0-TESH, and DGS-97-006-IDC	
3	DGS-95-100-IDC and DGS-95-125-IDC	
4	DGS-96-003-IDC, DGS-96-007-IDC and DGS-96-009-IDC	
5	DGS-96-004-IDC, DGS-96-005-IDC and MDEWMNSP	
6	MDE-97-SOAP, MDE-95-5.0-HSW and MDE-95-4.0-TESH	
7	MDE-98-6.0-AMA, DGS-96-200-IDC and DGS-96-225-IDC	
8	DGS-97-100-IDC and DGS-97-125-IDC	
9	P-030-901-016, P-012-931-010, MDE-97-1.0-WMA and DGS-96-006-IDC	
10	DGS-98-003-IDC and DGS-98-004-IDC	
11	DGS-98-005-IDC and DGS-98-006-IDC	

Cleared for Disposal
94W838
01W356

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 28.04.01.410	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">01W356</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">10-25-00</div> <div style="font-size: 1.5em; font-family: cursive;">10-05</div>
b) AGENCY Department of General Services		
c) DIVISION/UNIT A/E Procurement/GPSSB	LOCATION - RANGE <div style="font-size: 2em; font-family: cursive;">34</div>	SECTION(S) <div style="font-size: 2em; font-family: cursive;">11</div>
d) MAILING ADDRESS 301 West Preston Street Room M-6B Baltimore, Maryland 21201	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">11</div>	
e) AGENCY OFFICIAL William A. Davis	PHONE NO. 410-767-4296	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 2 3 4 5 6 7 8 9 10 11	DGS-94-003-IDC, DGS-94-004-IDC, DGS-94-006-IDC, DGS-94-007-IDC and DGS-94-009-IDC DGS-94-225-IDC, DGS-94-200-IDC, MDE-97-4.0-TESH, and DGS-97-006-IDC DGS-95-100-IDC and DGS-95-125-IDC DGS-96-003-IDC, DGS-96-007-IDC and DGS-96-009-IDC DGS-96-004-IDC, DGS-96-005-IDC and MDEWMNSP MDE-97-SOAP, MDE-95-5.0-HSW and MDE-95-4.0-TESH MDE-98-6.0-AMA, DGS-96-200-IDC and DGS-96-225-IDC DGS-97-100-IDC and DGS-97-125-IDC P-030-901-016, P-012-931-010, MDE-97-1.0-WMA and DGS-96-006-IDC DGS-98-003-IDC and DGS-98-004-IDC DGS-98-005-IDC and DGS-98-006-IDC	Sch. # 843-5 Item # 2 July 2006 Extended 4/2009 7/2006 Cleared for Disposal. Aug. 4, 2006 7/2006

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

Robert L. Ehrlich, Jr.
Governor

Michael S. Steele
Lt. Governor



Steve Cassard
Secretary

Diane Wilson
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES

FACILITIES OPERATIONS & MAINTENANCE • FACILITIES PLANNING, DESIGN & CONSTRUCTION

PROCUREMENT & LOGISTICS • REAL ESTATE

August 4, 2006

Mr. Gabriel Lopez
Records Center Manager
Records Management Center
7275 Waterloo Road
Jessup, Maryland 20794-0275

10.05

Dear Mr. Lopez:

In reference to your June 6, 2008 letter and list of records eligible for disposal and my reply of June 19, 2006, the following additional information is provided:

<u>Accession No.</u>	<u>Disposition</u>
01W0356	Cleared for disposal.
94W0838	All remaining boxes are cleared for disposal.

If you have any questions or need any additional information, please call me at (410) 767-4296.

Very truly yours,

William A. Davis
William A. Davis, Administrator
A/E Procurement/GPSSB

U:\GPSSB\RC disposal & retention.ltr.wpd

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
410-799-1379

June 6, 2006

RECEIVED
DEPT. OF GENERAL SERVICES

JUN 14 2006


10.05
MR. WILLIAM DAVIS
DEPT. GENERAL SERVICES
A/E PROCUREMENT/GPSSB
301 W. PRESTON ST. RM M6-B
BALTIMORE, MD 21201

A/E PROCUREMENT/ GPSSB

SUBJECT: DISPOSAL CLEARANCE

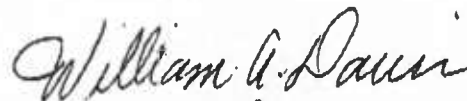
The records listed on attached sheet are eligible for disposal. They will be destroyed as scheduled if no reply is received by July 10, 2006. If you do not concur in this action, please return this letter and justify continued retention on the space below. Cite Accession Number and include a new disposal for these records.

Sincerely,


Gabriel Lopez
Records Center Manager

The office of A/E Procurement/GPSSB is currently reviewing the projects filed under accession numbers 01W0356 and 94W0838 to determine their current status. As approximately 44 projects are involved, this review will not be completed by the July 10, 2006 disposal date. I respectfully request that these files not be disposed of on July 10, 2006 and that a new disposal date of January 10, 2007 be established. This will allow us time to determine if there is cause to retain these files beyond the January 10, 2007 date.

DGS 550-7


6/19/06

Robert L. Ehrlich, Jr.
Governor

Michael S. Steele
Lt. Governor



Boyd K. Rutherford
Secretary

Steve Cassard
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES

FACILITIES OPERATIONS & MAINTENANCE • FACILITIES PLANNING, DESIGN & CONSTRUCTION

PROCUREMENT & LOGISTICS • REAL ESTATE

FAX

DATE: 6/19/06

TO: Mr. Gabriel Lopez
Records Center Manager

FAX#: (410) 799-8532

FROM: Dorothy Dietrich, Procurement Officer

FAX#: (410) 333-5986

PHONE#: (410) 767-4091

Number of pages including cover sheet: 2

MESSAGE:

10.05

Accession No: 01W356

and 94W838

Hold until Jan. 10, 2007

Robert L. Ehrlich, Jr.
Governor

Michael S. Steele
Lt. Governor



Steve Cassard
Secretary

Diane Wilson
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES

FACILITIES OPERATIONS & MAINTENANCE • FACILITIES PLANNING, DESIGN & CONSTRUCTION
PROCUREMENT & LOGISTICS • REAL ESTATE

August 4, 2006

Mr. Gabriel Lopez
Records Center Manager
Records Management Center
7275 Waterloo Road
Jessup, Maryland 20794-0275

10.05

Dear Mr. Lopez:

In reference to your June 6, 2008 letter and list of records eligible for disposal and my reply of June 19, 2006, the following additional information is provided:

<u>Accession No.</u>	<u>Disposition</u>
01W0356	Cleared for disposal.
94W0838	All remaining boxes are cleared for disposal. - 7/2006

If you have any questions or need any additional information, please call me at (410) 767-4296.

Very truly yours,

A handwritten signature in cursive script that reads "William A. Davis".

William A. Davis, Administrator
A/E Procurement/GPSSB

U:\GPSSB\RC disposal & retention.ltr.wpd

10.08 DGS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Personnel Division		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
06W992	Clearance Files	1488	5	2001	6	7/2006	RECYCLE
06W993	Cut-Off Files	1488	1	2002	4	7/2006	RECYCLE
06W994	Clearance Files	1488	5	2002	4	7/2006	RECYCLE
06W995	Clearance Files	1488	5	2004	3	7/2006	RECYCLE
06W996	Clearance Files	1488	5	2003	2	7/2006	RECYCLE
06W997	Personnel Files	1488	1	2002	5	7/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>December 30, 2006</u> Date
-------------------------------------	--	----------------------------------

DGS 550-2 (Rev. 1/93)

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 274, JESSUP, MD, 20794 (TELEPHONE 410-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 06W992	DATE REC'D 5-23-06
B. DIVISION/UNIT Personnel Division			RM CODE 10.08
C. MAILING ADDRESS 301 W. Preston Street, Room 1309 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 1 35	NO. OF CU. FT. 6
D. PHONE NO. 410-767-4985		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tammy Cox		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Clearance Files 2001 A - Administrator II	1488, Item #5 July 2003 2006
2	Clearance Files 2001 Administrator III - Buildings & Grounds Worker	1488, Item #5 July 2003 2006
3	Clearance Files 2001 Building Service Worker - Electrician	1488, Item #5 July 2003 2006
4	Clearance Files 2001 Electronic Tech. I - Management Associate	1488, Item #5 July 2003 2006
5	Clearance Files 2001 Office Clerk II - Police Communications Operator I	1488, Item #5 July 2003 2006
6	Clearance Files 2001 Police Officer II - Webmaster I Lieutenant & Sergeant Test Scores	1488, Item #5 July 2003 2006

L. Bryant 7-14-06

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 274, JESSUP, MD, 20794 (TELEPHONE 410-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 06W993	DATE REC'D 5-23-06
B. DIVISION/UNIT Personnel Division			RM CODE 10.08
C. MAILING ADDRESS 301 W. Preston Street, Room 1309 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 1 35	NO. OF CU. FT. 4
D. PHONE NO. 410-767-4985		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tammy Cox		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Cut-Off Files 2002 A - D	1488, Item #1 January 2006 <i>July</i>
2	Cut-Off Files 2002 E - L	1488, Item #1 January 2006 <i>July</i>
3	Cut-Off Files 2002 M - Schnepf	1488, Item #1 January 2006 <i>July</i>
4	Cut-Off Files 2002 Schultz - Z	1488, Item #1 January 2006 <i>July</i>

L. Bergant, 5-14-06 -

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 06W994	DATE REC'D 5-23-06
B. DIVISION/UNIT Personnel Division			RM CODE 10.08
C. MAILING ADDRESS 301 W. Preston Street, Room 1309 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 1 35	NO. OF CU. FT. 4
D. PHONE NO. 410-767-4985		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tammy Cox		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Clearance Files 2002 Acquisition Specialist - Agency Health & Safety Spec. IV	1488, Item #5 July 2004 2006
2	Clearance Files 2002 Building Guard I - Office Secretary III	1488, Item #5 July 2004 2006
3	Clearance Files 2002 Police Chief - Police Communications Operator I	1488, Item #5 July 2004 2006
4	Clearance Files 2002 Police Officer II - Police Officer Supervisor	1488, Item #5 July 2004 2006

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 274, JESSUP, MD, 20794 (TELEPHONE 410-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 06W995	DATE REC'D 5-23-06
B. DIVISION/UNIT Personnel Division			RM CODE 10.08
C. MAILING ADDRESS 301 W. Preston Street, Room 1309 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 1 35	NO. OF CU. FT. 3
D. PHONE NO. 410-767-4985		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tammy Cox		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Clearance Files 2004 Administrative Specialist I - Motor Equipment Operator III	1488, Item #5 July 2006
2	Clearance Files 2004 Office Clerk I - Police Chief, DGS	1488, Item #5 July 2006
3	Clearance Files 2004 Police Communication Operator I - Warehouse Supervisor	1488, Item #5 July 2006

L. Bryant 7-14-06

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 274, JESSUP, MD, 20794 (TELEPHONE 410-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 06W996	DATE REC'D 5-23-06
B. DIVISION/UNIT Personnel Division			RM CODE 10.08
C. MAILING ADDRESS 301 W. Preston Street, Room 1309 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 1 35	NO. OF CU. FT. 2
D. PHONE NO. 410-767-4985		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tammy Cox		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Clearance Files 2003 Administrative Specialist III - Police Officer II	1488, Item #5 July 2005 2006
2	Clearance Files 2003 Police Officer Trainee - Stationary Engineer, 1 st Grade	1488, Item #5 July 2005 2006

L. Bergant 7-14-06

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 06W997	DATE REC'D 5-23-06
B. DIVISION/UNIT Personnel Division			RM CODE 10.08
C. MAILING ADDRESS 301 W. Preston Street, Room 1309 Baltimore, MD 21201		LOCATION RANGE SECTION(S) 1 35	NO. OF CU. FT. 5
D. PHONE NO. 410-767-4985		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tammy Cox		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Personnel Files Pre 2002	1488, Item #1 January 2006 July
2	Personnel Files Pre 2002	1488, Item #1 January 2006 July
3	Personnel Files Pre 2002	1488, Item #1 January 2006 July
4	Personnel Files Pre 2002	1488, Item #1 January 2006 July
5	Personnel Files Pre 2002	1488, Item #1 January 2006 July

L. BRYANT 7-14-06

10.11 DGS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Reporting Agency
Procurement and Contracting		
Division or Unit		
Prepare in duplicate Retain one (1) copy and forward original to address at left.		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
02W329	Purchasing Records	1798	1	1997	13	7/2006	RECYCLE
02W330	Purchasing Records	1798	1	1998	23	7/2006	RECYCLE
02W331	Purchasing Records	1798	1	1999	22	7/2006	RECYCLE
02W332	Purchasing Records	1798	1	2000	4	7/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez
Signature

Records Center Manager
Title

December 30, 2006
Date

DGS 550-2 (Rev. 1/93)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Department of General Services</i>		ACCESSION NO. <i>02W-329</i>	DATE REC'D <i>11-7-01</i>
B. DIVISION/UNIT <i>Procurement + Contracting</i>		LOCATION RANGE SECTION(S) <i>26 14</i>	RM CODE <i>10.11</i>
C. MAILING ADDRESS <i>301 West Preston St Rm 117 Baltimore, MD 21201</i>		NO. OF CU. FT. <i>13</i>	
D. PHONE NO. <i>410-767-7662</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Elle Maddox</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1-13</i>	<i>Purchasing Records year 1997</i>	<i>Schedule 1798 item 1 July 2006</i>
		<i>DISPOSAL 7/18/06 LSS</i>

R-26

⑧ spall

S-14-~~1~~

(5-15)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY
 1. Department of General Services

B. DIVISION/UNIT
 Procurement & Contracting

C. MAILING ADDRESS
 201 West Preston St
 RM 117
 Baltimore, MD 21201

D. PHONE NO.
 410-767-7667

E. AGENCY OFFICIAL
 Ella Maddox

ACCESSION NO. 02W1330		DATE REC'D 11-7-01
LOCATION RANGE SECTION(S) 26 14-15		RM CODE 10-11
RECORDS CENTER MANAGER		NO. OF CU. FT. 23
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-19	Purchasing Records Year 1998 Plus - 5-A, 12 A 18 A 19 A	Schedule 1798 item 1 July 2006 DISPOSAL 7/18/06 JSS

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. Department of General Services

3. DIVISION/UNIT

Procurement + Contracting

2. MAILING ADDRESS

201 West Preston St
Rm 117
Baltimore, MD 21201

1. PHONE NO.

410-767-7662

AGENCY OFFICIAL

Ella Maddox

ACCESSION NO.

02W/331

DATE REC'D

11-7-01

RM CODE

10.11

LOCATION

RANGE

SECTION(S)

41

34

NO. OF CU. FT.

22

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

BOX NUMBERS

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

1-22

Purchasing Records

Year 1999

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

Schedule 1798

item 1

July 2006

* MISSING

Box # 11, 12

13, 14, 20

DISPOSAL

7/17/06

JSS

R-41

S-34

② space

(5-34)

Missing Boy 11, 12, 13, 14

20

RECORDS TRANSMITTAL AND RECEIPT

SECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. Department of General Services

2. DIVISION/UNIT

Procurement & Contracting

3. MAILING ADDRESS

301 West Preston St
Rm 117
Baltimore, MD 21201

PHONE NO.

410-767-7662

AGENCY OFFICIAL

Ella Maddox

BOX NUMBERS

3.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

1-4 Purchasing Records Year 2000

4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE

Schedule 1798
item 1
July 2006

DISPOSAL
7/18/06
JES

ACCESSION NO.

02W332

DATE REC'D

11-7-01

RM CODE

10.11

LOCATION

RANGE SECTION(S)

13 26

NO. OF CU. FT.

4

RECORDS CENTER MANAGER

TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type or Print Clearly All Entries

A. Agency DPSCS 1. Office of the Secretary	Accession No. 01W363	Date Rec'd 10-30-00 RM Code 23.02
B. Division/Unit Office of the Inspector General	Location Range Section(s)	No. of Cu. Ft. 80
C. Mailing Address 6776 Reisterstown Road, Suite 311A ^{BALTIMORE, MD} 314 ²¹²¹⁵	100 28-32	
D. Phone No. (410) 585-3240	Records Center Manager	
E. Agency Official Joseph Perry Henry R. Lesansky, Ph.D., Inspector General	To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No., Disposal Date
1	Patuxent: Internal Control Manual, 1989	Retain Boxes 1 – 80 in State Records Center for Five (5) years, then destroy. 2095 Sche. # 2095 Item # 1 July 2006 7/25/06 H. Bryant
2	Baltimore Region: Storm David Working Papers, Major Disaster Claim, 1986	
3	Roxbury Correctional Institution: Supervision Caseload, Management Audit, 1989	
4	Parole & Probation: Internal Investigation, Management Study, 1988	
5	DOC: Intensive Program Supervision, Management Audit, 1986	
6	Allegany County FY89 Commitment Record, SUI Assets, Electronic Monitoring Programs, 1989	
7	Patuxent: RFP Study- How to Evaluate Patuxent, 1989	
8	Parole & Probation: P&P Management Audit, 1988	
9	MD Penn: Case Management System, 1988	
10	Patuxent: Study to Evaluate Patuxent, 1989	
11	1987 Legislative Audit Files(BCCC, CBIF, PCTC, DOC-HQ, Fire Marshall, MCPRS, MSP, SUI) and DPP Misc. Correspondence	

RECORDS TRANSMITTAL AND RECEIPT

CONTINUED

BOX NUMBERS	DESCRIPTION OF RECORDS W/DATES	DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
12	MD State Police: Analysis of the General Control Environment, 1989	
13	BCDC: Past Sentence Investigation Audit, 1986	
14	MHC: Prison Overcrowding & Banking Procedures, 1989	
15	CICB Comar, Drink Driving Monitoring Program Evaluation, Management Performance Review of DDMP 1988	
16	DOC: Inmate Mail Audit, 1989	
17	DOC: Action Agenda, Preliminary Hearings, 1985	
18	Emergency Technology Project, Fire Prevention House Bills, Care Audit & Working Papers, 1988-1989	
19	DPSCS: Secondary Care Medical, 1991-1992	
20	DPSCS/OIG: HB474 County Days & Per Diems, 1994	
21	DPP Book Check Working Papers 1995	
22	HB474 Annual Reports 1992	
23	DPP Management Performance Review 1994-1995	
24	BCDC O/T Audit, 1994	
25	BCDC O/T Audit, 1994	
26	DPP Management Analysis (Agent Interviews), 1994-1995	
27	DOC: Audit of DOC Purchasing Process 1991	
28	BCJ Transportation, 1992	
29	DPP Management Analysis (Agent Interviews), 1994-1995	
30	DOC Staffing: Voorhis Associates, 1994	
31	DOC Primary Care Audit (PHS/CMS) 1994	
32	BCDC O/T Audit, 1994	
33	1989 Interim of MD General Assembly, Primary Care Invoices, 1989-1993	
34	DOC Financial Report June 30, 1992	
35	DOC Assignment Rosters (WDC, J.I. Bldg.) 1994	
36	MP O/T Follow-Up Audit 1994	

37	1993 Annual Reports (Local Jurisdictions)	
38	BCDC 1993 O/T Audit 1992	
39	DOAC Activity Report, BCDC Grant Awards, OIG Concepts MS22's and Various Documents	
40	HB474 1991 Annual Reports	
41	MP O/T Audit Working Papers, 1990	
42	MRDCC Survey of Institution Escort Activities, Action Agenda files, 1990	
43	HB474, 1990	
44	LA Audit Report of Various Institutions, 1985-1990	
45	1992 HDU Audit, CJIS Corrective Action Plan, HB474, Leg. Audit	
46	Prison Overcrowding, MD Register Draft-Interim Control, 1990	
47	PRSD Follow-Up, Prison Overcrowding, Threshold, HB474 1991	
48	BCDC O/T Audit, 1994	
49	Draft Interim Report, DOC Fraud, MP Audit, Delinquent Acts in DPSCS from SUI, 1990	
50	FY91 Per Diems, MCPRS Late Payment of Bills, 1991	
51	OIG Correspondence Medical, 1994	
52	DOC PHS/CMS Contract & RFP's, 1992	
53	Jessup, Eastern, Hagerstown Regions Invoice Audit 1992	
54	DHMH Audit, 1993	
55	BCJ Per Diem Audit, 1990	
56	Hagerstown/Eastern Medical Provider Daily Sign In/Out Sheets, 1991	
57	IBM Books, MCI-W Employee Time Card Report, 1992	
58	Medical Bills, BCDC Special Audit, Secondary Care Billing, 1992	
59	Inmate Health Care Services, CMS Support Documents, 1992	
60	MP O/T, HIPS & PIPS, Secondary Care Report, 1989-1994	
61	PHS/CMS Secondary Care, 1989-1992	
62	CMS Invoices, Jessup & Eastern Primary Care Medical Contracts, 1993	
63	Medical Files, 1989-1992	
64	Health Services Contract Closeout Settlement, 1993	
65	CMS Health Services Contract, DOC Health Care Services 8804-00, 1993	
66	BCDC X-Reports, OIG Audit Report of Primary Care, 1991-1993	

67	Medical Invoices 91-94 and CMS Appeals, CMS Legislative & Files, 1991-1994	
68	DHMH & Delmarva Audit, Fraud Training, BCJ Transportation Audit, PRSD Monitoring, IWF, Medical RFP, 1992	
69	DOC Audit on CMS Appeals Claim Settlement, 1991	
70	State Absent Time, CMS Exception Credit, Jessup & Baltimore Primary Care, 1981-1991	
71	RFP's Inmate Medical, 1992	
72	Time Card Fraud (ECI) Primary Care/Secondary Care, Invoices, CMS Correspondence, 1983-1992	
73	Facilities Plan for DOC, Business System Plan, Reg. Task Force on Prisons, 1981-1985	
74	Maintenance Report, Drug and Crime, Drug Paper Draft and Briefing Documents, 1983-1986	
75	CMS/BCDC Claims, Outstanding Appeals, Jessup Timecards, 1991-1993	
76	Baltimore/Hagerstown Sign In/Out Sheets, 1991-1992	
77	Eastern/Jessup Sign In/Out Sheets 1991-1992	
78	Baltimore/Jessup Sign In/Out Sheets 1991	
79	Anti-Drug Abuse Audit, CICB Mgmt. Audit, CARC 1988-1989	
80	Joint Chairman Reports on Patx., PCTC, MSP & Task Force on Mental Illness and Retail Security 1985-1988	

23.05.11.01 DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Department of Correction Roxbury Correctional Institution Business Office - Inmate Account		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
92W1140	Inmate Account Ledgers	1406-10	5-C	FY 1986	7	7/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>December 30, 2006</u> Date
-------------------------------------	--	----------------------------------

DGS 550-2 (Rev. 1/93)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ROXBURY CORRECTION INSTITUTION		ACCESSION NO. 92W1140	DATE REC'D 4-9-92
B. DIVISION/UNIT Business Office-INmate accounts			RM CODE 23-05-11.01
C. MAILING ADDRESS 18701 Roxbury Road Hagerstown, Maryland 21746		LOCATION RANGE SECTION(S) 103 11	NO. OF CU. FT. 7
D. PHONE NO. 301-797-2250 Ext 320		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Rosalee Light		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	INMATE ACCOUNT LEDGERS F/Y 86 7 boxes		
1	Craig Aarons 164-571 to Terrell Byrd 149723 ✓	July 2006 1132 A1A <u>111H</u>	
2	Kevin Cabbell 159218 to Robert Furrow 168927 ✓		
3	Ronnell Gaddy 178657 to Richard Ivey 176870 ✓		
4	Alvin Jackson 175397 to Michael Mayo 164452 ✓	1406-10 # 5-C	
5	Eugene McAllister 158468 to Samuel Oyomony 164032 ✓		
6	Joseph Raduck 166630 to Anthony Szklinski 147803 ✓		
7	Eric Talley 162955 to John Zingane 164010 ✓		

23.10.02 DPSCS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Information Technology & Communications Division		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
00W1258	Software Development Reports	Y2K	1	2000	12	7/2006	RECYCLE
00W1259	All Y2K Report	Y2K	1	2000	19	7/2006	RECYCLE
00W1260	Software Development Reports	Y2K	1	2000	97	7/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P Lopez Signature	_____ Records Center Manager Title	_____ December 30, 2006 Date
---------------------------------------	--	------------------------------------

DGS 550-2 (Rev. 1/93)

E

DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 275, JESSUP, MARYLAND 20794 (TELEPHONE 410-799-1930)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type or Print Clearly All Entries

A. Agency 1. Department of Public Safety and Correctional Services		Accession No. 00W 1258		Date Rec'd 5-12-00	
B. Division/Unit Information Technology & Communications Division		Location Range Section(s) 34 32		RM Code 23.10.02	
C. Mailing Address 1201 Riechers town Road Pikesville, MD 21208 6776 Reist Rd. Balt. md. 21215		No. of Cu. Ft. 12		 	
D. Phone No. 410-653-4520 555-3195		Records Center Manager 		 	
E. Agency Official Ronald L. Kennedy mo Coleman		 		To Be Completed at State Records Management Center	
3. Box Numbers 	4. Description of Records with Inclusive Details 42K		5. Disposal Authority Schedule, Item No. Disposal Date		
1-12 Boxes 1-12	Software development reports for mainframe applications completed by Compuware. Test plans and data.		Sch. # - 42K Item # 1 July 1, 2006 DISPOSAL 9/19/06 * MISSING Box # 2 + 12		

Contents

At Columbia Site

Box.

① STATE OF MD Inventory Assessment Reports (ISN)

Hardware - Software - COS - Inventory Reports (ISN)

Vendor Compliance Statement (ISN) 1 of 2

② ISN Vendor Compliance statements 2 of 2 (ISN)

TRF Plan For Procedures For IGO Case Tracking

" " " Random Org Testing

" " " Administrative Kennedy Procedure

③ " " " STAFFING Analysis & OF MGR

" " " VISITING MGR

" " " IN MAKE MGR

" " " ADJUSTMENT MGR

" " " OUT OF CELL MGR

" " " PASS MGR

JAY MILLER

④ " " " Position Control

" " " Disciplinary Actions

" " " Doc Maint Part I

" " " Doc Maint Part II

Unit Test Design spreadsheets for Custom Apps

Source Code CO's & Scripts for Custom Apps

⑤ STATEMENTS OF WORK

Technical Proposal - CPWR

Financial Proposal - CPWR

Impact Analysis for PC/LAW

Conversion plan for PC/LAW

Requirements specifications for Custom Apps

⑥ Department Certifications

42k PC/LAN Database

42k PC/LAN Remediation Plan

Internet Research for OIC Apps

ABS Test Reports

⑦ 42k Correspondence

FSN Data

TIGRAC- MOOSE Documentation

Statements of work Addendum

Internet Research for COB

⑧ Companies Timesheets & Invoices

⑨ CAROL TIGRAC'S 42k MATERIALS

STATEMENTS OF WORK

PRELIMINARY DRAFTS

⑩ Company PRE-ASSESSMENT sheet

Conversion documents

11

⑪ PROJECT MANAGER FILES

⑫ Custom Apps Documentation

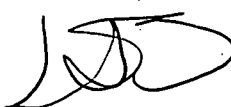
JM. MILLER Documentation

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

RECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Public Safety & Connecticut Services		ACCESSION NO.	DATE REC'D 5-12-00
B. DIVISION/UNIT Informative Technology & Com. Div		00W1259	RM CODE 23.10.02
C. MAILING ADDRESS P.O. Box 5743 Pikesville, Md. 21282 or 6776 Rustington Rd. Suite 209 Ball-Md. 21215-		LOCATION RANGE SECTION(S) 22 25-26	NO. OF CU. FT. 19
D. PHONE NO. 410-585-3194		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Ruth Falcone McColeman		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-3	Conversion <i>all y 2K Boxes</i>	Sche. # - 92K Item #1 July 2006 DISPOSAL 2/19/06 
4	CJIS Testing	
5	Remediation	
6	Investigation Subsystem	
7	File Expansion Job Purchase order	
8	Conversion Maintenance	
9	Y2K Remediation / Regression test	
10	Law Enforcement / Corrections - JAIL	
11	Identification System	
12	"	
13+14	Mainframe	
15-	Miscellaneous	
16 and	Test output - (Chris Henkel)	
17	ADR Paperwork & Approval	
18	Y2K Programming Changes, Daily logs Record changes, Procedures for jail, DDAIS, OBSIS II POP (Bruce Numbers)	

E

DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 275, JESSUP, MARYLAND 20794 (TELEPHONE 410-799-1930)
RECORDS TRANSMITTAL AND RECEIPT

17

Directions: Please Type or Print Clearly All Entries

A. Agency I. Department of Public Safety and Correctional Services	Accession No. 00W1260	Date Rec'd 5-12-00 RM Code 23-10-02
B. Division/Unit Information Technology & Communications Division	Location Range Section(s) 160 21-23	No. of Cu. Ft. 97
C. Mailing Address 6776 Reisterstown Rd. ^{Box} 1201 Reisterstown Road ^{or} P.O. Box 5743 ^{at} Pikesville, MD 21208 ^(at Columbia site) ²¹²¹ ^{Boxed}	Records Center Manager	
D. Phone No. 410-663-4520 410-585-3195	To Be Completed at State Records Management Center	
E. Agency Official Ronald L. Kennedy MO COLEMAN		

3. Box Numbers 1-73	4. Description of Records with Inclusive Details 42K Software development reports for mainframe applications completed by Compuware. Test plans and data.	5. Disposal Authority Schedule. Item No. Disposal Date Sch. # - 42K Item # 1 July 1, 2006
		* MISSING Boxes # 60, 61, 62 A, B, C - DISPOSAL 7/31/06 LJS

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DPSCS		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT ITCD			RM CODE
C. MAILING ADDRESS PO Box 5743 Pahisville Md 21282		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 410-585-3194		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Mo Coleman		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Please see attached! #73 Boxes	

STATE OF MARYLAND

Department of Public Safety and Correctional Services Information Technology and Communications Division

*** Year 2000 Mainframe Application Systems Conversion

RFP: DPSCS-Y2K-9801; Contract: DMBOIT 97001; Compuware Project: 991997

At Columbia Site

MASTER INDEX

PACKAGE	CONTENTS OF THIS BOX	BOX
1	<p>Systems: ADR/OBTS</p> <ol style="list-style-type: none"> 1. ADR/OBTS JCL 2. ADR/OBTS Baseline Reports 3. ADR/OBTS Batch Compares: <ol style="list-style-type: none"> a. baseline vs. remediation system b. baseline vs. century c. baseline vs. future d. baseline vs. leap year 4. ADR/OBTS Online Scripts 5. ADR/OBTS Online Reports 	Box #1
	<p>Systems: IDENT/JUVE/DLOG/DISM</p> <ol style="list-style-type: none"> 1. IDENT IMS database compare reports 2. IDENT DB2 database compare reports 3. IDENT batch file compare reports 4. JUVE IMS database compare reports 5. DLOG IMS database compare reports 6. DLOG batch file compare reports 7. DISM batch compare reports 8. DISM IMS database compare reports 9. DISM printed rap sheet 	Box #2

	System: III 1. III Online Scripts 2. III Online Reports	Box #3
	Systems: RAS 1. RAS batch files 2. RAS online printed reports	Box #4
	Systems: RAS 1. RAS DB2 database compare reports 2. RAS IMS database compare reports 3. RAS batch file compare reports	Box #5
2	Systems: DDAIS 1. Baseline 2. System/Regression Test (Batch and Online)	Box #6A Box #6B
	Systems: DDAIS, RISC, RELEASE 1. Century Test Report 2. Leap Year Test Report 3. Far Future Test Report 4. RISC 5. RELEASE	Box #7
	Systems: MOBS 1. Baseline	Box #8A Box #8B
	Systems: MOBS 1. Century Test Report	Box #9A Box #9B
	Systems: MOBS 1. Leap Year Test Report	Box #10
	Systems: MOBS 1. System/Regression Test Report	Box #11
	Systems: OBSCIS-I	Box #12

	<ol style="list-style-type: none"> 1. Century Test Report (half of leap year compares) 2. Leap Year Test Report 	
	Systems: OBSCIS-I <ol style="list-style-type: none"> 1. Century Test Report (Batch and Online) 	Box #13
	Systems: OBSCIS-I <ol style="list-style-type: none"> 1. System/Regression Test 2. Unit Test 3. Worklists 	Box #14
	Systems: OBSCIS-I <ol style="list-style-type: none"> 1. Baseline 	Box #15
	Systems: OBSCIS-I <ol style="list-style-type: none"> 1. Leap Year Test Report 	Box #16
	Systems: PARIS <ol style="list-style-type: none"> 1. Test Plan 2. Unit Test 3. System Test 4. Baseline 	Box #17
	Systems: PARIS <ol style="list-style-type: none"> 1. Century Test 2. Leap Year Test 	Box #18
	Systems: PARIS <ol style="list-style-type: none"> 1. Far Future Test 	Box #19
3	Systems: AIRS, ARSON, BATTERED SPOUSE, BILLING, EEOC/PERSONNEL, ENFORCEMENT, MAARS <ol style="list-style-type: none"> 1. AIRS Impact and Analysis Report 2. ARSON Impact and Analysis Report 3. BATTERED SPOUSE Impact and Analysis 	Box #20

	<p>Report</p> <p>4. BILLING Impact and Analysis Report</p> <p>5. EEOC/PERSONNEL Impact and Analysis Report</p> <p>6. ENFORCEMENT Impact and Analysis Report</p> <p>7. MAARS Impact and Analysis Report</p>	
	<p>Systems: AIRS</p> <p>1. Test Plan</p> <p>2. Unit Test</p> <p>3. System Test</p> <p>4. Century Test</p> <p>5. Leap Year Test</p> <p>6. Far Future Test</p> <p>7. Baseline</p>	Box #21
	<p>Systems: BATTERED SPOUSE & ARSON</p> <p>1. Test Plan</p> <p>2. Unit Test</p> <p>3. System Test</p> <p>4. Century Test</p> <p>5. Leap Year Test</p> <p>6. Far Future Test</p> <p>7. Baseline</p>	Box #22
	<p>Systems: BILLING</p> <p>1. Baseline</p>	Box #23
	<p>Systems: BILLING</p> <p>1. Test Plan</p> <p>2. Unit Test</p> <p>3. System Test</p> <p>4. Century Test</p> <p>5. Far Future Test</p> <p>6. Leap Year Test</p>	Box #24
	<p>Systems: EEOC/PERSONNEL</p> <p>1. Test Plan</p> <p>2. Unit Test</p> <p>3. System Test</p> <p>4. Century Test</p> <p>5. Leap Year Test</p> <p>6. Far Future Test</p>	Box #25

	7. Baseline	
	Systems: ENFORCEMENT 1. Test Plan 2. Unit Test 3. System Test 4. Century Test 5. Leap Year Test 6. Far Future Test 7. Baseline	Box #26
	Systems: FRMSH 1. Test Plan 2. Unit Test 3. System Test 4. Century Test 5. Leap Year Test 6. Far Future Test 7. Baseline	Box #27
	Systems: MAARS 1. Test Plan 2. Unit Test 3. System Test 4. Century Test 5. Leap Year Test 6. Far Future Test 7. Baseline	Box #28
	Systems: NETWORK SECURITY, TECH SUPPORT, TRAINING, UCR 1. NETWORK SECURITY Impact and Analysis Report 2. TECH SUPPORT Impact and Analysis Report 3. TRAINING Impact and Analysis Report 4. UCR Impact and Analysis Report 5. JAIL Impact and Analysis Report	Box #29
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	<ol style="list-style-type: none"> 1. Test Plan 2. Unit Test 3. System Test 	
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4	Systems: JAIL <ol style="list-style-type: none"> 1. Baseline, Cycle 1 	Box #39
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MILES	Systems: MILES 1. Baseline Source Code (T99.MILES.SOURCE.BASELINE)	Box #51A-F
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	Systems: MILES 1. CWY2K End-User Scripts 2. CWY2K2 End-User Scripts 3. End-User Comparison Logs (T99.CWY2K2.MILES)	Box #58
	Systems: MILES 1. Appendix A - Work Lists 2. Appendix B - Online Test Scripts (includes Remediated Test Cycle 2, Century Test Cycle 2, Far Future Test Cycle 2) 3. Appendix C - Compare Reports A. Binder 1 of 2: includes Batch Database Compares for Remediated Test, Cycles 2 & 4; Online Database Compares for Century Test, Cycle 2) (2 binders) B. Binder 2 of 2: includes Online Script Compare Logs for Remediated Test, Cycles 2, 3, & 4; for Century Test, Cycles 3 & 4; and Far Future Test, Cycle 3)	Box #59
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	<p>Systems: PACKAGE 2 BINDERS</p> <ol style="list-style-type: none"> 1. OBSCIS-I Baseline 2. OBSCIS-I Regression/Future Date Test Report 3. OBSCIS-I Supplemental Test Report 4. PARIS Baseline 5. PARIS Regression/Future Date Test Report 6. RELEASE Baseline 7. RELEASE Regression/Future Date Test Report 8. RISC Baseline 9. RISC Regression/Future Date Test Report 	Box #67
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② - space

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