



**Department of General Services - State Records Management Center**  
**P.O. Box 275, Jessup, MD 20794**  
**(Telephone: 410-799-1379)**  
**Records Transmittal and Receipt**

Directions: Please type or Print Clearly all entries

A. Agency Department of Business & Economic Development	Accession No. <b>99W764</b>	Date Rec'd <b>4-9-99</b>
B. Division/Unit Division of Administration Office of General Services	Location Range                      Section(s) <b>7                              5</b>	RM Code <b>08.01</b>
C. Mailing Address 217 E. Redwood St., Suite 1501 Baltimore, MD 21202		No. Of Cu. FT. <b>12</b>
C. Phone No. 410-767-2202	Records Center Manager	
D. Agency Official - Tim La Valle For Mary Stafford, 22 <sup>nd</sup> fl. - 410-767-6349	<b>To Be Completed At State Records Management Center</b>	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
1	<u>MSBDFA CLOSED CREDIT FILES - A&amp;T ASSOC. 5/95</u>	1009- Item 1 <del>12/2001</del> <b>1/02</b>
2	<u>MSBDFA Closed Credit Files-AMNIC, Inc RC</u> Bayview landscaping, Inc Branch Construction, Inc C & C pipe Welding	1009 - Item 1 12/2001
3 <i>save</i>	MSBDFA Closed Credit Files - Career Communications Dependable Structures Douglas Consulting & Computer 4/94	1009 - Item 1 <b>1/2006</b> 12/2001
4	MSBDFA Closed Credit Files - Duncan & Duncan, Inc Dr. Egberto Toro Ecological Restoration & Manage	1009 - Item 1 12/2001
5	MSBDFA Closed Credit Files -G&M Oil Company CP 8/92 Health management Resources Howard Utility	1009 Item 1 12/2001
6 <i>save</i>	MSBDFA Closed Credit Files -Joshua Burrell T/A Subway Magna Enterprises Int'l Monday Morning Hair Patriarch, Inc.	1009-Item 1 <b>1/2006</b> 12/2001 <i>Disposal</i> <i>1/20/06</i> <i>JPL</i> <i>* Missing</i> <i>Box # 11</i>
Continued on next page		

12/01

**Box 007-1997**

**MSBDFA Storage Files  
Practical Technologies, Inc.  
Prime Technologies service Corp.  
Scitech Services, Inc.**

**Box 009-1997**

**MSBDFA Storage Files  
Telelink Research, Inc.  
Youth Services International**

12/01

**Box 011-97**

**MSBDFA Storage Files  
Radio Resources 2173  
Randall Woods 1194CFL  
Soil Safe  
Studio Productions 4063EA  
Valley Concrete Contractors (never closed)**

12/01

**Box 012-97**

**MSBDFA Storage Files  
Service Master (Bouma)**

12/01

**Box 013-97**

**MSBDFA Storage Files  
MAXIMA Corporation**

**Box 014-97**

**MSBDFA Storage Files  
MAXIMA CORPORATION**

12/01

E

**Department of General Services - State Records Management Center**  
**P.O. Box 275, Jessup, MD 20794**  
**(Telephone: 410-799-1379)**  
**Records Transmittal and Receipt**

Directions: Please type or Print Clearly all entries

A. Agency Department of Business & Economic Development		Accession No. <b>99W765</b>	Date Rec'd <b>4-9-99</b>
B. Division/Unit Division of Administration Office of General Services		Location Range                      Section(s) <b>7                              5-6</b>	RM Code <b>08.01</b> No. Of Cu. FT. <b>16</b>
C. Mailing Address 217 E. Redwood St., Suite 1501 Baltimore, MD 21202		Records Center Manager	
D. Agency Official - Tim La Valle For Mary Stafford, 22 <sup>nd</sup> fl. - 410-767-6349		<b>To Be Completed At State Records Management Center</b>	
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
1	96-1 MIDFA Credit Files - Insurance/Loan paid American Occupational therapy Assn./IT Biotech Research/IT Byrd's Inc./IT C.M. Offray & Son/PD Canton Trade Center Ltd. Partnership/IT Computer Data Systems, Inc./PD Craftsman Press/Graphic Trade/IT	1164- Item 1 <del>12/2001</del> 1/02	
2	96-2 MIDFA Credit files - Insurance Terminated/Loan Paid Graphic Arts machinists/IT Hobby House Press Hollywood Enterprises, Inc./PD-IT Hydra-Pak, Inc./IT JCB, Inc./IT Jeffrey Abraham Murveit/ IT Mack Trucks, Inc./PD	1164 - Item 1 <del>12/2001</del> 1/02	
Continued on next page		<i>Disposal</i> 1/20/06 <i>[Signature]</i>	

1164 Item 1

to A11

**BOX - 3**    96-3 MIDFA Credit Files - Insurance Terminated/Loan Paid  
**MUELLER ASSOCIATES & PARTNERSHIP / IT**  
**OHMIC FILERS, INC. / IT**  
**PORT LIBERTY LTD. PARTNERSHIP / IT**

12/01

**BOX - 4**    96-4 MIDFA Credit Files - Insurance Terminated/Loan Paid  
**RALOID MACHINE CORP. / IT**  
**RENTAL UNIFORM SERVICE OF CUMBERLAND / PD**  
**SAVAGE RIVER FOREST PRODUCTS, INC. / IT**  
**SITTE CORPORATION / IT**  
**WATSON AUTOMOTIVE EQUIPMENT CO. / IT**  
**WHITMORE PRINTING & STATIONERY / IT**

12/01

**BOX 5**        96-5 MIDFA FILES TO STORAGE  
**BROCK A. PINELLI D.C.**  
**BANKS BROTHERS ACOUSTIFLEX**  
**BALTIMORE MEDICAL SYSTEM**  
**BBI CORPORATION**

12/01

**BOX 6**        96-6 MIDFA FILES TO STORAGE  
**C M KEMP MANUFACTURING**  
**COACHMEN INDUSTRIES (2)**  
**CHESAPEAKE BUILDING SUPPLY**

12/01

**BOX 7**        96-7 MIDFA FILES TO STORAGE  
**BALTIMORE VNA FOUNDATION INC.**  
**DAVCO FOOD, INC. - PAID**  
**DOPKIN DOOR COMPANY - PAID**  
**ERA, INC. AND TODDS, LANE LTD. PARTNERSHIP- PAID**  
**FILTREX CORPORATION - PAID**

12/01

*Five*  
**BOX 8**        96-8 MIDFA FILES TO STORAGE  
**HANNA SIBLE - Chamison Brokerage**  
**SBD COMPUTER SERVICES**  
**BERETTA U.S.A. CORPORATION**  
**DHR /500 N. HILTON STREET - MEDCO (PARK CIRCLE)**

1/2006

12/01

**BOX 9**        96-9 MIDFA FILES TO STORAGE  
**GLOCOM, INC. - PAID**  
**HAGERSTOWN KITCHENS, INC. - PAID**  
**HOLMATRO, INC. - PAID**

12/01

1164 item #  
AS to #11

**BOX 10      96-10 MIDFA FILES TO STORAGE**  
**IDEAS**  
**JBMV ASSOCIATE LIMITED**  
**MANTECH SIMULATIONS HOLDINGS, INC.**

12/01

**BOX 11      -96 11 MIDFA FILES TO STORAGE**  
**ROMBRO HEALTH SERVICES/ RCF HOLDINGS CO., INC. - PAID**  
**TELETRONICS INTERNATIONAL, INC.**

12/01

**BOX 12      96-12 MIDFA FILES TO STORAGE**  
**W& W Limited Partnership/WOODWARD & LOTHROP**  
**(NEVER CLOSED)**  
**MARYLAND SOUND INVENTORY-PAID/INSURANCE TERMINATED**  
**MARYLAND PAPER COMPANY LTD. PARTNERSHIP- PAID/ INSURANCE**  
**TERMINATED**

12/01

**BOX 13      96-13 MIDFA FILES TO STORAGE**  
**JET BLAST, INC**  
**KIRK HABRICHT COMPANY**  
**MONOLITH ENTERPRISES**

12/01

**BOX 14      96-14 MIDFA FILES TO STORAGE**  
**STERN OFFICE FURNITURE**  
**SUPERIOR BINDING**  
**TAYLOR TECHNOLOGIES, INC.**  
**TELESYSTEMS INTERNATIONAL**

12/01

*same*

**BOX 15      96-15 MIDFA FILES TO STORAGE**  
**UNITED OIL COMPANY**  
**VISITING NURSE ASSOCIATION OF BALTIMORE**  
**YALE SPORTSWEAR**

1/2006

12/01

**BOX 16      96-16 MIDFA FILES TO STORAGE**  
**PEAKE PRINTER INC.**  
**QUALITY GLASS & ALUMINUM INC. (BACK UP FILE)**  
**REPUBLIC BUILDING SUPPLY, INC.**

12/01

**Department of General Services - State Records Management Center**  
**P.O. Box 275, Jessup, MD 20794**  
**(Telephone: 410-799-1379)**  
**Records Transmittal and Receipt**

Directions: Please type or Print Clearly all entries

<p>A. Agency Department of Business &amp; Economic Development</p>	<p>Accession No. <b>99W 767</b></p>	<p>Date Rec'd <b>4-9-99</b></p>
<p>B. Division/Unit Division of Administration Office of General Services</p>	<p>Location Range                      Section(s)</p> <p style="text-align: center; font-size: 2em;"><b>7                      6</b></p>	<p>RM Code <b>08.01</b></p> <p>No. Of Cu. FT. <b>4</b></p>
<p>C. Mailing Address 217 E. Redwood St., Suite 1501 Baltimore, MD 21202</p>	<p>Records Center Manager</p>	
<p>C. Phone No. 410-767-2202</p>	<p><b>To Be Completed At State Records Management Center</b></p>	
<p>D. Agency Official - Tim La Valle For Mary Stafford, 22<sup>nd</sup> fl. - 410-767-6367</p>		
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
1	<p><u>MIDFA PAID LOANS</u>            OMEGA ACQUISITION CORP. &amp; backup file/12/94            ADD American DRUG/5/95            Oakloom Clothe, Inc./6/94</p>	<p>1164 Item 1  <del>12/2001</del>  <i>Jan 2002</i></p>
2 <i>save</i>	<p>BALTIMORE HARBOR BAY TOURS/9/94            Harbor Cruises Ltd./9/94            Batching Systems, Inc./7/96            Ellicott machine Corp./4/95</p>	<p>1164 Item 1 <i>1/2006</i>  <del>12/2001</del>  <i>1/2002</i></p>
3	<p>Gundy Glass (Glass mental health) &amp; backup file/ 9/95</p>	<p>1164 Item 1  <del>12/2001</del> <i>1/2002</i></p>
4 <i>save</i>	<p>Baltimore Center for the Performing Arts &amp; backup file/ 11/94            Ocean City Health &amp; Racquet Club &amp; backup file/9/95</p>	<p>1164 Item 1 <i>1/2006</i>  <del>12/2001</del> <i>1/2002</i></p> <p style="font-size: 1.5em; text-align: center;"><i>Disposal</i></p> <p style="text-align: center;"><i>1/20/06</i> <i>gpl</i></p>



E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Office of the Public Defender		ACCESSION NO. <b>97W948</b>	DATE REC'D <b>4-14-97</b>
B. DIVISION/UNIT <b>Appellate</b>			RM CODE <b>22.03</b>
C. MAILING ADDRESS 201 St. Paul Place Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) <b>108 31</b>	NO. OF CU. FT. <b>2</b>
D. PHONE NO. 333-1080		RECORDS CENTER MANAGER <i>[Signature]</i> 9-de.	
E. AGENCY OFFICIAL Sonia Ferguson <i>[Signature]</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
2	Amendment to 1993 Circuit Court Transmittal  Elliott Ray 1CC93-6278	Schedule 1228 Item 2A Disposal Date 2006	

22.14	OPD	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate  Retain one (1) copy and forward original to address at left.
Reporting Agency			
Office of the Public Defender Howard County			
Division or Unit			

**C E R T I F I C A T E   O F   R E C O R D S   D I S P O S A L**

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
99W951	Circuit Court Files	1228	2 A	1994	1	1/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

\_\_\_\_\_ Charlie P Lopez \_\_\_\_\_ June 30, 2006  
 Signature Title Date  
 DGS 550-2 (Rev. 1/93)

SECTION 1 - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

CITY PUBLIC DEFENDER

ACCESSION NO.

DATE REC'D  
6-7-99

SIGN/UNIT  
HOWARD COUNTY

99W951

RM CODE  
22.14

MAILING ADDRESS  
2451 COURTHOUSE DRIVE  
ELLICOTT CITY, MD 21043

LOCATION  
RANGE SECTION(S)  
104 21

NO. OF CU. FT.  
1

PHONE NO.  
461-0157

RECORDS CENTER MANAGER  
*R. Bryant 3906*

CONTACT OFFICIAL  
-JEANETTE J. DORTCH

TO BE COMPLETED AT  
STATE RECORDS MANAGEMENT CENTER

3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE

1. 10-00060-94 thro 10-3368-94

1228-2A-2008  
July 2006



DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. OFFICE OF THE PUBLIC DEFENDER		ACCESSION NO. <b>96W1768</b>	DATE RECD <b>6-28-96</b>
B. DIVISION/UNIT INTAKE		LOCATION RANGE SECTION(S) <b>172 7-9</b>	RM CODE <b>22.16</b>
C. MAILING ADDRESS 27 COURTHOUSE SQUARE ROCKVILLE, MD 20850		NO. OF CU. FT. <b>64</b>	
D. PHONE NO. 301-279-1660		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL JOHN. BUETTNER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1-64	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Criminal - C0041-93 - C8138-93		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Schedule #1228 <del>2005</del> Item 2A Jan 2006 <i>[Signature]</i> 3-18-06-

20.01	DLS	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency			Retain one (1) copy and forward original to address at left.
Office of Legislative Audits			
Division or Unit			

**C E R T I F I C A T E O F R E C O R D S D I S P O S A L**

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
97W436	Audit Work Papers	1218	2 B	1992	10	1/2006	RECYCLE
97W442	Audit Work Papers	1218	2 A	FY 1992	6	1/2006	RECYCLE
98W804	Audit Work Papers	1218	2 A	FY 1993	5	1/2006	RECYCLE
00W664	Audit Work Papers	1218	2 A	1993	23	1/2006	RECYCLE
01W88	Audit Work Papers	1218	2 A	1993	19	1/2006	RECYCLE
01W89	Audit Work Papers	1218	2 B	1997	2 B	1/2006	RECYCLE
02W207	Audit Work Papers	1218	2 A	1993	23	1/2006	RECYCLE
02W919	Audit Work Papers	1218	2 B	1996	18	1/2006	RECYCLE
02W920	Audit Work Papers	1218	2 A	1993	1	1/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez	Records Center Manager	June 30, 2006
Signature	Title	Date



FISCAL YEAR 1992

- 1. d with  
lar WPs 1. ~~Review of Audit Reports of Counties, Incorporated Cities and Towns and Taxing Districts of Maryland for the Fiscal Year ended June 30, 1990 - July 17, 1991~~
- 2. X 1 2. Criminal Justice Information System Consolidated Report on Audits for Allegany, Carroll, Cecil, Garrett, Washington and Wicomico Counties - August 6, 1991
- 3. X 1 3. Community Mental Health, Addiction and Developmental Disabilities Facilities Capital Program and Adult Day Care Centers Capital Program - August 30, 1991
- 4. XES 2, 3 4. Department of Economic and Employment Development - Maryland International Division - October 1, 1991
- 5. X 3 5. Report to the Joint Budget and Audit Committee of the General Assembly - University of Maryland System - Baltimore City Campus School of Social Work - October 16, 1991
- 6. d with  
lar WPs 6. ~~Department of Licensing and Regulation - State Insurance Division - Monitoring the Financial Solvency of Insurance Companies - October 30, 1991~~
- 7. X 3 7. Audit of Caroline County Criminal Justice Information System - November 6, 1991
- 8. X 4 8. Special Review of the New Community College of Baltimore - November 26, 1991
- 9. XES 5, 6 9. Department of Human Resources - Income Maintenance Administration - Follow-up Review on the Deficiencies in the Administration's February 6, 1991 Audit Report - December 24, 1991
- 10. X 6 10. Audit of Kent County Criminal Justice Information System - January 3, 1992
- 11. XES 6, 7 11. Division of Correction - Headquarters - Inmate Health Care Services - January 23, 1992
- 12. X 7 12. Office of the Public Defender - Follow-up Review on the Deficiencies in the Office's May 28, 1991 Audit Report - February 7, 1992
- 13. Boxes 7, 8 13. University of Maryland System - Baltimore City Campus - Department of Pathology - Part I - March 2, 1992
- 14. XES 8, 9 14. Audit of Queen Anne's County Criminal Justice Information System - April 3, 1992
- 15. X 9 15. Audit of Dorchester County Criminal Justice Information System - May 13, 1992
- 16. d w/ 92-13 16. University of Maryland System - Baltimore City Campus - Department of Pathology - Part II - June 2, 1992
- 17. X 10 17. Audit of Somerset County Criminal Justice Information System - June 22, 1992

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Fiscal Services		Accession No. <b>97W442</b>	Date Rec'd <b>10-21-96</b> RM Code <b>20.01</b> <del>09 02 01</del>
B. Division/Unit Office of Legislative Audits		Location Range Section(s) <b>13 15</b>	No. of Cu. Ft. <b>6</b>
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, MD 21201		Records Center Manager	
D. Phone No. 410-767-1400		To Be Completed At State Records Management Center	
E. Agency Official Jacquelyn Blocher-Moran Principal Assistant Legislative Auditor			

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
#1 running consecutively through and including box # <u>6</u>	Audit Work Papers  #2A -- Regular Work Papers	Schedule No. 1218  #2A Disposal Date -- 2006  (Boxes marked <u>12/31/05</u> )  <b>1/06</b>

*A. Bryant*  
**3/6/06**

Office of Legislative Audits  
W/Ps In Storage - Jessup  
Destruction Date: 12/31/05  
Transfer Date 10/96

Box

# Workpaper Description

- 1 Agricultural Preservation - F/Y 1992, (1-2)
- 1 Potomac River Fisheries, 7/1/92 - 6/30/92, (1-2)
- 1 Article 19, F/Y 1992, (1, 6, 6A) (2-5 missing)
- 2 Article 19, F/Y 1992, (7-12)
- 3 Article 19, F/Y 1992, (13-18)
- 4 Article 19, F/Y 1992, (19-27, 29) (28 missing)
- 5 Data Processing Division, 7/20/90 - 8/9/92, (1-10)
- 6 " " " " " " (11-12)
- 6 Data Processing Division (Audit Planning Binder), (1-5)

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services	Accession No.  <span style="font-size: 2em; font-family: cursive;">98W804</span>	Date Rec'd <span style="font-size: 1.5em; font-family: cursive;">4-27-98</span> RM Code <span style="font-size: 1.2em; font-family: cursive;">20.01</span> <del>09-02-01</del>
B. Division/Unit Office of Legislative Audits	Location Range      Section(s)  <span style="font-size: 2em; font-family: cursive;">16</span> <span style="font-size: 2em; font-family: cursive;">35</span>	No. of Cu. Ft.  <span style="font-size: 2em; font-family: cursive;">5</span>
C. Mailing Address      301 West Preston Street Room 1202 Baltimore, Maryland 21201		
D. Phone No.      410-767-1400	Records Center Manager	
E. Agency Official    Jacquelyn Blocher-Moran Principal Assistant Legislative Auditor	<b>To Be Completed At  State Records Management Center</b>	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
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#1 running consecutively through and including box # <u>5</u>	Audit Work Papers #2A -- Regular Work Papers  <div style="text-align: right; font-family: cursive; font-size: 1.2em;"> <i>p. Bryant</i>  <i>3/6/06</i> </div>	Schedule No. 1218 #2A Disposal Date Jan. 2006  (Boxes marked <u>01/06</u> )
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Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No. <b>BOW664</b>	Date Rec'd <b>11-24-99</b> RM <del>09-02-01</del> <sup>2001</sup>
E. Division/Unit Office of Legislative Audits		Location Range Section(s) <b>17 25</b>	No. of Cu. Ft. <b>23</b>
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201		Records Center Manager	
D. Phone No. 410-767-1400		To Be Completed At State Records Management Center	
E. Agency Official Marie V. Sorvik Administrative Coordinator			

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
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#1 running consecutively through and including box # <u>23</u>	Audit Work Papers #2A -- Regular Workpapers	<i>A. Bryant</i> <i>3/6/06</i>	Schedule No. 1218 #2A  Disposal Date <u>Jan 2006</u>
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Destruction of Work Papers  
January - 2006

Box Number	Report Date	Name of Agency	Audit Period	Work Paper(s)
1	05/07/1993	Public Service Commission	11/26/90-12/22/92	1-6
1	09/24/1993	Cheltenham Youth Facility	4/4/91-5/26/93	1-3
2	06/09/1993	Balto. City ROW	4/2/91-3/31/93	1-2
2	04/01/1993	Md. Stadium Authority	4/30/90-10/5/92	1-6
3	04/22/1993	Anne Arundel Co. Clerk	11/27/90-12/20/92	1-6
3	04/22/1993	Department of Agriculture	7/2/90-9/21/92	1-3
4	04/22/1993	Department of Agriculture	7/2/90-9/21/92	4-8
4	12/01/1993	Md. Deposit Ins. Fund Corp.	12/1/90-3/2/93	1-2
5	12/01/1993	Md. Deposit Ins. Fund Corp.	12/1/90-3/2/93	3-10
6	05/20/1993	Parole and Probation	8/14/90-12/7/92	1-8
7	03/22/1993	State Archives	10/4/90-12/22/92	1-2
7	05/17/1993	Public Defender	1/8/91-2/17/93	1-5
7	01/12/1993	Somerset Co. ROW	7/2/90-11/8/92	1
8	06/01/1993	AIDS Administration	3/27/91-4/20/93	1-2
8	09/03/1993	Office of the State Treasurer	10/16/90-12/14/92	1-6
9	09/03/1993	Office of the State Treasurer	10/16/90-12/14/92	7-16
10	05/13/1993	Walter P. Carter	1/18/91-1/21/93	1-4
10	06/17/1993	Office for Individ. W/ Disabilities	3/26/91-5/4/93	1-2
10	12/02/1993	Data Processing Division	8/10/92-8/1/93	1-3
11	12/02/1993	Data Processing Division	8/10/92-8/1/93	4-10
11	06/17/1993	Office of People's Counsel	4/18/91-5/6/93	1
12	06/29/1993	Bowie State University	7/2/90-10/12/92	1-7
13	06/29/1993	Bowie State University	7/2/90-10/12/92	8-14
14	12/14/1993	Business & Economic Dev.	7/2/90-1/3/93	1-7
15	12/14/1993	Business & Economic Dev.	7/2/90-1/3/93	8-17
16	12/14/1993	Business & Economic Dev.	7/2/90-1/3/93	18-26
17	12/14/1993	Business & Economic Dev.	7/2/90-1/3/93	27-30
17	04/02/1993	Talbot Co. Clerk	2/14/91-2/1/93	1
17	12/20/1993	Frederick Co. ROW	8/12/91-11/23/93	1
18	10/27/1993	Baltimore City Comm. College	7/1/90-11/4/92	1-8
19	10/27/1993	Baltimore City Comm. College	7/1/90-11/4/92	9-14
19	06/30/1993	DLLR - Occup. & Prof. Lic.	2/21/91-6/30/93	1-2
20	06/30/1993	DLLR - Occup. & Prof. Lic.	2/21/91-6/30/93	3-4
20	11/18/1993	Md. Food Center Authority	7/1/91-8/9/93	2-3
20	09/28/1993	Office on Aging	5/7/91-6/1/93	1-5
21	10/04/1993	Prince George's Co. ROW	7/1/91-9/2/93	1-2
21	10/08/1993	Attorney General's Office	4/8/91-6/30/93	1-7
22	10/21/1993	Military Dept. - Oper. & Main.	5/7/91-5/24/93	1-3
22	09/21/1993	DHCD - O/S	7/2/90-3/28/93	1-6
23	09/21/1993	DHCD - O/S	7/2/90-3/28/93	7-9
23	07/27/1993	DHMH - Holly Center	10/9/90-4/18/93	1-7

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No. <b>01W88</b>	Date Rec'd <b>9-12-00</b> RM Code <b>20.01</b> <del>09-02-01</del>
B. Division/Unit Office of Legislative Audits		Location Range Section(s) <b>102 9</b>	No. of Cu. Ft. <b>19</b>
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201		Records Center Manager <i>L. Bryant</i> <b>3-9-06</b>	
D. Phone No. 410-946-5900		To Be Completed At State Records Management Center	
E. Agency Official Marie V. Sorvik Administrative Coordinator			
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
#1 running consecutively through and including box # <u>19</u>	Audit Work Papers #2A - - Regular Workpapers	Schedule No. 1218 #2A  Disposal Date <b>January 2006</b>	

DESTRUCTION DATE JANUARY 2006				
Box #	Report Date	Name of Agency Audited	Audit Period	# of Binders
1	12/28/93	Office of the Clerk of the Circuit Court - Prince George's County, Maryland	7/1/91-9/2/93	#1-#3
1	06/30/93	Eastern Shore Hospital Center & Upper Shore Community Mental Health Center	2/25/91-3/14/93	#1-#6
2	08/27/93	University of Maryland, Salisbury State University	11/19/90-3/21/93	#1-#7
3	08/27/93	University of Maryland, Salisbury State University	11/19/90-3/21/93	#8-#10
3	11/22/93	Department of Health and Mental Hygiene, Office of the Secretary	7/2/90-1/5/93	#1-#3
4	11/22/93	Department of Health and Mental Hygiene, Office of the Secretary	7/2/90-1/5/93	#4-#10
5	11/22/93	Department of Health and Mental Hygiene, Office of the Secretary	7/2/90-1/5/93	#11-#16
6	11/22/93	Department of Health and Mental Hygiene, Office of the Secretary	7/2/90-1/5/93	#17-#23
7	11/22/93	Department of Health and Mental Hygiene, Office of the Secretary	7/2/90-1/5/93	#24-#28
7	06/01/93	Executive Department - Governor's Office	11/28/90-1/4/93	#1-#3
8	06/01/93	Executive Department - Governor's Office	11/28/90-1/4/93	#4-#8
8	12/02/93	Maryland Energy Administration	7/1/91-9/9/93	#1-#3
8	04/08/93	Division of Correction-Roxbury Correctional Institution	10/1/90-11/22/92	#1-#2
9	04/08/93	Division of Correction-Roxbury Correctional Institution	10/1/90-11/22/92	#3-#10
9	04/08/93	Division of Correction-Maryland Correctional Training Center	10/1/90-11/22/92	#1-#2
10	04/08/93	Division of Correction-Maryland Correctional Institution-Hagerstown	10/1/90-11/22/92	#1-#2
10	01/14/93	Office of the Trust Clerk for Baltimore City	5/14/90-10/26/92	#1-#2
10	11/24/93	Department of Labor, Licensing and Regulation - Office of the Secretary	10/10/90-04/26/93	#1-#6
11	11/24/93	Department of Labor, Licensing and Regulation - Office of the Secretary	10/10/90-04/26/93	#7-#9
11	10/29/93	Board of Public Works	8/19/91-8/18/93	#1 of #1
11	09/08/93	University of Maryland, Frostburg State University	8/27/90-4/12/93	#1-#3
12	09/08/93	University of Maryland, Frostburg State University	8/27/90-4/12/93	#4-#10
13	09/08/93	University of Maryland, Frostburg State University	8/27/90-4/12/93	#11-#12
13	12/22/93	Child Care Administration	7/1/91-6/30/93	#1-#6
14	12/22/93	Child Care Administration	7/1/91-6/30/93	#7-#11
14	04/28/93	Income Maintenance Administration	9/19/90-6/30/92	#1-#2
15	04/28/93	Income Maintenance Administration	9/19/90-6/30/92	#3-#9
16	04/28/93	Income Maintenance Administration	9/19/90-6/30/92	#10-#12
16	07/30/93	Social Services Administration	9/19/90-6/30/92	#1-#4
17	07/30/93	Social Services Administration	9/19/90-6/30/92	#5-#10 & Bulk
18	07/30/93	Anne Arundel County - Department of Social Services	9/19/90-10/1/92	#1-#2
18	02/24/93	Maryland Automobile Insurance Fund	1/1/92-12/31/92	#1-#8
19	02/24/93	Maryland Automobile Insurance Fund	1/1/92-12/31/92	#9-#10

DEPARTMENT OF GENERAL SERVICES  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No.  01W89	Date Rec'd 9-12-00 RM Code <del>09-02-01</del> 20.01
B. Division/Unit Office of Legislative Audits		Location Range Section(s) 101 12	No. of Cu. Ft. 4
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201		Records Center Manager 3-9-06 <i>[Signature]</i>	
D. Phone No. 410-946-5900		To Be Completed At State Records Management Center	
E. Agency Official Marie V. Sorvik Administrative Coordinator			
2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date	
#1 running consecutively through and including box # <u>4</u>	Audit Work Papers Specials - #2B  (Management/Performance Audit Workpapers)	Schedule No. 1218 #2B  Disposal Date January 2006	

DESTRUCTION DATE JANUARY 2006			
ARTICLE 19 SPECIALS			
Box #	Report Date	Name of Agency Audited	# of Binders
1	06/11/1997	Review of Local Government Audits Reports for FY Ended June 30, 1996	#1- #2; #6-11
2	06/11/1997	Review of Local Government Audits Reports for FY Ended June 30, 1996	#12-#18
3	06/11/1997	Review of Local Government Audits Reports for FY Ended June 30, 1996	#19-#26
4	06/11/1997	Review of Local Government Audits Reports for FY Ended June 30, 1996	#27-##32

*E*

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No. <i>02W/207</i>	Date Rec'd 10-17-01 RM Code <i>20-01</i> <del>09-02-01</del>
B. Division/Unit Office of Legislative Audits		Location Range Section(s) <i>34 3-4</i>	No. of Cu. Ft. <i>23</i>
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201			
D. Phone No. 410-946-5900		Records Center Manager	
E. Agency Official Christine A. Timanus		To Be Completed At State Records Management Center	
2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No Disposal Date	
#1 running consecutively through and including box # <u>22</u>	Audit Work Papers #2A - - Regular Workpapers <i>A. Bryant 3/7/06 -</i>	Schedule No. 1218 #2A Disposal Date Jan. 2006	

**DESTRUCTION DATE JANUARY 2006**

<b>Box #</b>	<b>Report Date</b>	<b>Name of Agency Audited</b>	<b>Audit Period</b>	<b># of Binders</b>
1	07/22/93	Department of General Services - Office of the Secretary	12/11/90 - 1/17/93	#1 - #8
2	07/22/93	Department of General Services - Office of the Secretary	12/11/90 - 1/17/93	#9-#11
2	03/19/93	University of Maryland, Baltimore	1/2/90 - 6/30/92	#1-#7
3	03/19/93	University of Maryland, Baltimore	1/2/90 - 6/30/92	#8-#16
4	03/19/93	University of Maryland, Baltimore	1/2/90 - 6/30/92	#17-#21
4	01/21/93	Crownsville Hospital Center	8/23/90 - 8/31/92	#1-#2
5	01/21/93	Crownsville Hospital Center	8/23/90 - 8/31/92	#3-#4
5	03/12/93	Anne Arundel County Register of Wills	11/27/90-12/20/92	#1-#2
6	12/27/93	Department of Personnel	1/13/91 to 6/30/93	#1 - #6
7	12/27/93	Department of Personnel	1/13/91 to 6/30/93	#7 - #8
7	02/10/93	Thomas J. S. Waxter Center	12/2/90 to 12/28/92	#1 - #2
7	07/27/93	University System of Maryland - Headquarters	9/17/90 to 11/3/92	#1 - #3
8	07/27/93	University System of Maryland - Headquarters	9/17/90 to 11/3/92	#4 - #9
9	07/27/93	University System of Maryland - Headquarters	9/17/90 to 11/3/92	#10
9	03/01/93	University of Maryland Cooperative Extension Service	11/9/90 to 10/25/92	#1 - #5
9	05/17/93	Morgan State University	3/5/90 to 6/30/92	#1
10	05/17/93	Morgan State University	3/5/90 to 6/30/92	#2 - #8
11	05/17/93	Morgan State University	3/5/90 to 6/30/92	#9 - #14
12	05/17/93	Morgan State University	3/5/90 to 6/30/92	#15 - #19
12	03/25/93	University of Baltimore	7/2/90 to 10/19/92	#1 - #2
13	03/25/93	University of Baltimore	7/2/90 to 10/19/92	#3 - #9
14	03/25/93	University of Baltimore	7/2/90 to 10/19/92	#10 - #11
14	10/12/93	Commission on Correctional Standards	6/19/91 to 8/22/93	#1 of #1
14	11/19/93	Fire Prevention Commission and Fire Marshal	8/19/91 to 9/14/93	#1 of #1
14	02/03/93	Maryland Parole Commission	1/28/91 to 1/25/93	#1 of #1
14	10/08/93	Police and Correctional Training Commission	6/21/91 to 8/24/93	#1 of #1
14	03/12/93	Eastern Correctional Institution	5/8/90 to 10/25/92	#1 - #5
15	03/12/93	Eastern Correctional Institution	5/8/90 to 10/25/92	#6 - #7
15	03/25/93	Commissioner of Consumer Credit	11/13/90 to 1/6/93	#1 - #2
15	06/06/93	Article 19	FYE 1993	Bulk
15	03/17/93	Department of Natural Resources	3/5/90 to 8/31/92	#1 - #4
16	03/17/93	Department of Natural Resources	3/5/90 to 8/31/92	#5 - #14
17	03/17/93	Department of Natural Resources	3/5/90 to 8/31/92	#15 - #22
18	03/17/93	Department of Natural Resources	3/5/90 to 8/31/92	#23 - #26
18	02/01/93	Department of Natural Resources	3/5/90 to 8/31/92	Bulk
18	05/24/93	DGS - Office of Telecommunications	12/11/90 to 1/21/93	#1 - #4
19	05/24/93	DGS - Office of Telecommunications	12/11/90 to 1/21/93	#5 - #6
19	09/02/93	COT - Revenue Administration Division - special letter	FYE 6/30/93	#1 of #1
19	08/09/93	State Lottery Agency	10/4/90 to 11/29/92	Bulk
19	06/16/93	MD Vererans Commission	2/5/91 to 4/4/93	#1 - #2
20	09/07/93	Office of Planning	5/7/91 to 5/23/93	#1 - #2
20	06/01/93	Maryland You Are Beautiful	3/6/91 to 4/4/93	#1 of #1
20	09/08/93	Executive Boards, Commissions and Offices	1/1/91 to 3/4/93	#1 - #3
21	09/08/93	Executive Boards, Commissions and Offices	1/1/91 to 3/4/93	#4 - #5
21	02/24/93	MD Auto Insurance Fund	CY 1992 and 1991	Bulk
21	06/23/93	Subsequent Injury Fund	3/20/91 to 5/9/93	#1 - #2
21	09/08/93	Caroline County Clerk	5/9/91 to 7/15/93	#1 of #1
21	08/16/93	Caroline County Register	5/9/91 to 7/15/93	#1 of #1
21	02/23/93	Talbot County Register	2/14/91 to 2/1/93	#1 of #1
21	01/22/93	Somerset Co Clerk	7/2/90 to 11/8/92	#1 of #1
22	01/21/93	Cecil County Clerk of Circuit Court	10/10/90 to 11/12/92	#1 - #2
22	03/18/93	Division of Savings and Loan Associations	12/12/90 to 6/30/92	#1 of #1

RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No. <b>02W919</b>	Date Rec'd <b>5-6-02</b> RM Code <b>20-01</b> <del>09-02-01</del>
B. Division/Unit Office of Legislative Audits		Location Range Section(s) <b>107 17</b>	No. of Cu. Ft. <b>18</b>
C. Mailing Address	301 West Preston Street Room 1202 Baltimore, Maryland 21201		
D. Phone No.	410-946-5900	Records Center Manager <i>[Signature]</i> <b>3-9-06</b>	
E. Agency Official	Christine A. Timanus	To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
#1 running consecutively through and including box # <u>18</u>	Audit Work Papers Specials - #2B  (Management/Performance Audit Workpapers)	Schedule No. 1218 #2B  Disposal Date <u>Jan. 2006</u>

**DESTRUCTION DATE JANUARY 2006**

**FY 1997 SPECIALS**

<b>Special #</b>	<b>Box #</b>	<b>Report Date</b>	<b>Name of Agency Audited</b>	<b># of Binders</b>
97-1	1	08/16/96	Office for Children, Youth and Families, Systems Reform Initiative, Special Report	#1-#10
	2	08/16/96	Office for Children, Youth and Families, Systems Reform Initiative, Special Report	#11-#21
	3	08/16/96	Office for Children, Youth and Families, Systems Reform Initiative, Special Report	#22 - Bulk
97-2	3	08/30/96	Maryland State Department of Education, Significant State and Local Education Aid Paid for Which Local Education Agencies Could Not Substantiate Minimum Student Enrollment Requirements, Monitoring Needs to be Improved (Phase I)	#1-#5
97-2	4	08/30/96	Maryland State Department of Education, Significant State and Local Education Aid Paid for Which Local Education Agencies Could Not Substantiate Minimum Student Enrollment Requirements, Monitoring Needs to be Improved (Phase I)	#6-#14
97-2	5	08/30/96	Maryland State Department of Education, Significant State and Local Education Aid Paid for Which Local Education Agencies Could Not Substantiate Minimum Student Enrollment Requirements, Monitoring Needs to be Improved (Phase I)	#15-#23
97-2	6	08/30/96	Maryland State Department of Education, Significant State and Local Education Aid Paid for Which Local Education Agencies Could Not Substantiate Minimum Student Enrollment Requirements, Monitoring Needs to be Improved (Phase I)	#24-32
97-2	7	08/30/96	Maryland State Department of Education, Significant State and Local Education Aid Paid for Which Local Education Agencies Could Not Substantiate Minimum Student Enrollment Requirements, Monitoring Needs to be Improved (Phase I)	#33-#43
97-2	8	08/30/96	Maryland State Department of Education, Significant State and Local Education Aid Paid for Which Local Education Agencies Could Not Substantiate Minimum Student Enrollment Requirements, Monitoring Needs to be Improved (Phase I)	#44-#48
97-3	8	09/17/96	Presentation to Joint Budget and Audit Committee, Follow-up Review, Developmental Disabilities Administration Audit Report	#1-#5
97-4	8	09/17/96	Presentation to Joint Budget and Audit Committee, Review of State Agency Internal Audit Activities	#1-#4
97-4	9	09/17/96	Presentation to Joint Budget and Audit Committee, Review of State Agency Internal Audit Activities	#5-#7
97-5	9	11/06/96	Medicial and Chirurgical Faculty of Maryland, Physician Rehabilitation and Peer Review Activities Programs, Audit Report	#1-#3
97-6	9	11/22/96	Criminal Justice Information System, Special Report, Analysis of Criminal History Records	#1-#3
97-6	10	11/22/96	Criminal Justice Information System, Special Report, Analysis of Criminal History Records	#4-#14
97-6	11	11/22/96	Criminal Justice Information System, Special Report, Analysis of Criminal History Records	#15-#22
97-6	12	11/22/96	Criminal Justice Information System, Special Report, Analysis of Criminal History Records	#23-#30
97-6	13	11/22/96	Criminal Justice Information System, Special Report, Analysis of Criminal History Records	#31-#42
97-6	14	11/22/96	Criminal Justice Information System, Special Report, Analysis of Criminal History Records	#43-#46
97-7	14	11/21/96	Injured Workers' Insurance Fund, Market Conduct Examination	#1-#5

**DESTRUCTION DATE JANUARY 2006**

**FY 1997 SPECIALS**

<b>Special #</b>	<b>Box #</b>	<b>Report Date</b>	<b>Name of Agency Audited</b>	<b># of Binders</b>
97-8	15	12/09/96	Performance Audit Follow-up Review, Capital Design and Construction Practices Department of General Services, Department of Public Safety and Correctional Services	#1-#8
97-9	16	12/19/96	Performance Audit Report, State Use Industries, Effectiveness of the Industries in Accomplishing its Mandated Mission	#1-#16
97-10		12/23/96	Review of Audit Reports of the Local Boards of Education & Public Library Boards, Fiscal Year Ended June 30, 1995 Filed in the main filing area between CAT's and GAH's old office	
97-11	16	12/26/96	Performance Audit Report, Maryland Department of Education, Local Education Aid Not Subject to Sufficient Fiscal Accountability, Analysis and Monitoring of Local Education Agency Operating Expenditures Needs to be Performed (Phase I)	#1-#3
97-11	17	12/26/96	Performance Audit Report, Maryland Department of Education, Local Education Aid Not Subject to Sufficient Fiscal Accountability, Analysis and Monitoring of Local Education Agency Operating Expenditures Needs to be Performed (Phase I)	#4-#8
97-13	17	01/28/97	Fiscal Year 1996 Closeout Review	#1-#3
97-13	18	01/28/97	Fiscal Year 1996 Closeout Review	#4-#11

RECORDS TRANSMITTAL AND RECEIPT

*E*

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No. <b>02W920</b>	Date Rec'd <b>5-6-02</b> RM Code <del>09-02-01</del> <b>20.01</b>
B. Division/Unit Office of Legislative Audits		Location Range Section(s) <b>108 32</b>	No. of Cu. Ft. <b>1</b>
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201		Records Center Manager <del>A. Beyard</del> <b>3-9-06</b>	
D. Phone No. 410-946-5900		To Be Completed At State Records Management Center	
E. Agency Official Christine A. Timanus			

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No Disposal Date
#1 running consecutively through and including box # <u>1</u>	Audit Work Papers #2A - - Regular Workpapers	Schedule No. 1218 #2A  Disposal Date <u>Jan. 2006</u>

**DESTRUCTION DATE JANUARY 2006**

<b>Box #</b>	<b>Report Date</b>	<b>Name of Agency Audited</b>	<b>Audit Period</b>	<b># of Binders</b>
1	11/18/1993	Maryland Food Center Authority (binders #2 and #3 missing)	7/1/91 - 8/9/93	#1 of #3
1	03/17/93	Department of Natural Resources - EDP Reports	3/5/90 - 8/31/92	#1 of #1



**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Insurance Administration		ACCESSION NO. <b>02W1062</b>	DATE RECORDED <b>5-17-02</b>
B. DIVISION/UNIT Office of the Commissioner			RM CODE <b>04.01.00</b>
C. MAILING ADDRESS 525 St. Paul Place Baltimore, MD 21202-2272		LOCATION RANGE      SECTIONS <b>15            9</b>	NO. OF CU. FT. <b>5</b>
D. PHONE NO. 410-468-2013		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Patricia Winkler		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Office of the Commissioner 1995-1999 Subject Matter Files A-H	Schedule 1787	
2	Office of the Commissioner 1994-2000 Subject Matter Files L-N	Item #2	
3	Office of the Commissioner 1997-1999 Subject Matter Files P-V	Disposal Date:	
4	Office of the Commissioner 1999 Correspondence/Faxes	<del>Dec. 2005</del> Jan 2006	
5	Office of the Commissioner 2000 Correspondence/Faxes	P. B. 4/24/06	



CPB

25.01

E

Accession No.

Date Records Received

74B-4

4/4/76

FROM: Name and Division of Transferring Agency

Employees Retirement

Signature Joseph H. Hirsch

Title Public Records Assistant

2. Address of Agency: 301 W. Preston St. Balto., Md. 21201

3. TO: STATE RECORDS CENTER Baltimore Records Center

4. Agency Official (Signature)

5. Building & Room No. B-4

6. Telephone No. 383-2097

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

Range 20 Section 6-7

1 - 36

36 Record Center Boxes

Boxes 1-30: History & Enrollment Cards\*

- Box 31: Transfer - 7/1/68
- Box 32: Transfer - 7/1/68
- Box 33: Transfer - 7/1/67
- Box 34: Transfer - 7/1/67
- Box 35: Transfer - 7/69 - 7/70 ROAA-W-S enrollment & history cards, etc.
- Box 36: Transfer - 1969 - 1973 Terminated Accounts, No Balances Also History Cards\*

\* 0 - 186,853 1972

74B-4

R-33 S-4-5

Boxes - 1-36

Hydell Bryant 3/7/06

~~345~~ ~~5~~ 945-4

~~# 5~~ ~~2028~~ ~~1/06~~ ~~2030~~

~~945-4~~ ~~1/06~~ PERMANENT

945-4 64+B TO ARCHIVES

1-7-83

# 1824

# 3C

1/06

DEPARTMENT OF GENERAL SERVICES  
 RECORDS MANAGEMENT DIVISION  
 RECORDS RETENTION AND DISPOSAL SCHEDULE

Schedule No. 1824

Page 4 of 15

Agency

Division/Unit

STATE RETIREMENT AGENCY (MSRA)

Item No.	Description	Retention
3.	<p><b>BENEFITS PROCESSING</b></p> <p><u>A. Agency Payrolls and Payroll Information</u></p> <p>Contained in these files are agency payrolls and data processing runs of contributions submitted.</p> <p><u>B. Refund, Transfer, &amp; Miscellaneous Refund Application Files</u></p> <p>Maintain for all members of the Retirement System who have withdrawn their contributions from the Retirement System. This includes: MSRA 5, MSRA 742, MSRA 86, Transactions 509 and 511.</p> <p><u>C. Deceased File</u></p> <p>File folders of deceased active and retired members. Contained in these files are:</p> <ul style="list-style-type: none"> <li>• Enrollment Card with name, date of birth, beneficiary, &amp; enrollment date.</li> <li>• History Card - record of contributions and interest for members.</li> <li>• Retirement Papers - estimate application, retirement application, miscellaneous correspondence from members of the Retirement system.</li> </ul> <p><u>D. Retired Member Case Files</u></p> <p>Maintained for all retired members of the Retirement System. This file contains the same material as the active case file and includes any additional correspondence or forms relating to the retired member. This is a microfilmed record.</p>	<p>Retain in office for two years after audited, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to the State Records Center for thirty years, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to State Records Center for ten years, then destroy.</p> <p>Retain copy in office for three years and until all audit requirements have been fulfilled; then destroy copy.</p>

Schedule Approved by Department, Agency, or Division Representative.  
 Date 11.31.96  
 Signature [Signature]  
 Typed Name GEORGE SAKKAL  
 Title DIRECTOR, OFFICE SERVICES

Schedule Authorized by State Archivist  
 Date NOV 7 4 1996  
 Signature [Signature]

C.B.

TRANSMITTAL RECEIPT

25.01

E

To Be Completed At State Records Center

Accession No.

75B11

Date Records Received

7/15/74

✓

1. FROM (Name and Division and Agency) Transferring Agency

Employees Retirement System

Signature

Joseph H. Wirsch

Title

Public Records Assistant

2. Address of Agency:  
301 W. Preston St.  
Balto., Md. 21201

3. TO: STATE RECORDS CENTER

Baltimore Records Center

4. Agency Official (Signature)

5. Building & Room No.

B-4

6. Telephone No.

323-2097

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

Range 12  
Section 3

#1 - #16

16 Record Center Boxes 1972-73  
Withdrawn Accts.

0 - 198,415

75B11

R-34

S-14 ✓

Boxes - 1-16

~~345~~ (5)  
~~690~~  
~~Item 5~~  
945#5  
~~2028~~  
1/06

1824  
Item 3 B  
1/2006

*P. Byard*  
3/7/06

DEPARTMENT OF GENERAL SERVICES  
 RECORDS MANAGEMENT DIVISION  
 RECORDS RETENTION AND DISPOSAL SCHEDULE

Schedule No. 1824

Page 4 of 15

Agency

Division/Unit

STATE RETIREMENT AGENCY (MSRA)

Item No.	Description	Retention
3.	<p><b><u>BENEFITS PROCESSING</u></b></p> <p><b><u>A. Agency Payrolls and Payroll Information</u></b></p> <p>Contained in these files are agency payrolls and data processing runs of contributions submitted.</p> <p><b><u>B. Refund, Transfer, &amp; Miscellaneous Refund Application Files</u></b></p> <p>Maintain for all members of the Retirement System who have withdrawn their contributions from the Retirement System. This includes: MSRA 5, MSRA 742, MSRA 86, Transactions 509 and 511.</p> <p><b><u>C. Deceased File</u></b></p> <p>File folders of deceased active and retired members. Contained in these files are:</p> <ul style="list-style-type: none"> <li>● Enrollment Card with name, date of birth, beneficiary, &amp; enrollment date.</li> <li>● History Card - record of contributions and interest for members.</li> <li>● Retirement Papers - estimate application, retirement application, miscellaneous correspondence from members of the Retirement system.</li> </ul> <p><b><u>D. Retired Member Case Files</u></b></p> <p>Maintained for all retired members of the Retirement System. This file contains the same material as the active case file and includes any additional correspondence or forms relating to the retired member. This is a microfilmed record.</p>	<p>Retain in office for two years after audited, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to the State Records Center for thirty years, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to State Records Center for ten years, then destroy.</p> <p>Retain copy in office for three years and until all audit requirements have been fulfilled; then destroy copy.</p>

Schedule Approved by Department, Agency, or Division Representative.

Date 11.31.96

Signature [Signature]

Typed Name GEORGE SAKKAL

Title DIRECTOR, OFFICE SERVICES

Schedule Authorized by State Archivist

Date NOV 14 1996

Signature [Signature]

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.

To be completed by  
Record Center:  
Date: 10/10/74  
Lot No.: 75B33  
Range: # 108  
Section(s) 28-29  
Shelves 1-4  
Received by:  
James F. Stymiest  
Remarks: Clerk III  
*X. Bryant*  
39-06

- 1. Agency: Teacher's Retirement
- 2. Division:
- 3. Record Title: History and Enrollments
- 4. Inclusive Dates: 1972-1973

5. Schedule No. 69450A	6. Item No. 5	7. Scheduled Disposal Date: <del>2028</del> 1/06	8. Actual Disposal Date:
---------------------------	------------------	---	--------------------------

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

19 Record Center Boxes

1-19: Teacher's Retirement System  
History and Enrollments  
1972-1973  
Arranged Numerically

Numerical listing (continued)

1824 - 3 B  
1/06  
75 B 33  
R-108  
3-28-29  
Boxes 1-19

10. Quantity and type of filing equipment released:
- a. File drawers, letter-size \_\_\_\_\_
  - b. File drawers, legal-size \_\_\_\_\_
  - c. Transfiles \_\_\_\_\_
  - d. Other (specify) \_\_\_\_\_

11. Signature of Agency representative:

10606-10624

DEPARTMENT OF GENERAL SERVICES  
 RECORDS MANAGEMENT DIVISION  
 RECORDS RETENTION AND DISPOSAL SCHEDULE

Schedule No. 1824

Page 4 of 15

Agency

Division/Unit

STATE RETIREMENT AGENCY (MSRA)

Item No.	Description	Retention
3.	<p><b>BENEFITS PROCESSING</b></p> <p><u>A. Agency Payrolls and Payroll Information</u></p> <p>Contained in these files are agency payrolls and data processing runs of contributions submitted.</p> <p><u>B. Refund, Transfer, &amp; Miscellaneous Refund Application Files</u></p> <p>Maintain for all members of the Retirement System who have withdrawn their contributions from the Retirement System. This includes: MSRA 5, MSRA 742, MSRA 86, Transactions 509 and 511.</p> <p><u>C. Deceased File</u></p> <p>File folders of deceased active and retired members. Contained in these files are:</p> <ul style="list-style-type: none"> <li>• Enrollment Card with name, date of birth, beneficiary, &amp; enrollment date.</li> <li>• History Card - record of contributions and interest for members.</li> <li>• Retirement Papers - estimate application, retirement application, miscellaneous correspondence from members of the Retirement system.</li> </ul> <p><u>D. Retired Member Case Files</u></p> <p>Maintained for all retired members of the Retirement System. This file contains the same material as the active case file and includes any additional correspondence or forms relating to the retired member. This is a microfilmed record.</p>	<p>Retain in office for two years after audited, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to the State Records Center for thirty years, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to State Records Center for ten years, then destroy.</p> <p>Retain copy in office for three years and until all audit requirements have been fulfilled; then destroy copy.</p>

Schedule Approved by Department, Agency, or Division Representative.  
 Date 11.31.96  
 Signature [Signature]  
 Typed Name GEORGE SAKKAL  
 Title DIRECTOR, OFFICE SERVICES

Schedule Authorized by State Archivist  
 Date NOV 14 1996  
 Signature [Signature]

E 25.01

CB

RECORDS TRANSMITTAL SHEET

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.

To be completed by  
 Record Center:  
 Date: 10/10/74  
 Lot No.: 75B34  
 Range: see below  
 Section(s)  
 Received by:  
 James F. Stymiest  
 Remarks: Clerk III  
 R108  
 52526



- 1. Agency: Teacher's Retirement
- 2. Division: 3-9-96 L. Bryant
- 3. Record Title: Annuity Cards
- 4. Inclusive Dates: 1972-1973

5. Schedule No. <u>945-A</u>	6. Item No. <u>5</u>	7. Scheduled Disposal Date: <u>2028</u> <u>1106</u>	8. Actual Disposal Date:
------------------------------	----------------------	---	--------------------------

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

~~Range J~~  
~~Section 5~~  
~~Shelves 2 & 3~~

and

~~Range J~~  
~~Section 6~~  
~~Shelves 3-7~~

40 Record Center Boxes

1-40: Teacher's Retirement  
 Annuity Cards  
 1972-1973  
 Arranged Numerically

Numerical listing (continued)

1824 - 3 B  
 1/06

75 B 34  
 R-108  
 S-25-26  
 Boxes 1-40

- 10. Quantity and type of filing equipment released:
  - a. File drawers, letter-size \_\_\_\_\_
  - b. File drawers, legal-size \_\_\_\_\_
  - c. Transfiles \_\_\_\_\_
  - d. Other (specify) \_\_\_\_\_

11. Signature of Agency representative:  
 \_\_\_\_\_

DEPARTMENT OF GENERAL SERVICES  
 RECORDS MANAGEMENT DIVISION  
 RECORDS RETENTION AND DISPOSAL SCHEDULE

Schedule No. 1824

Page 4 of 15

Agency

Division/Unit

STATE RETIREMENT AGENCY (MSRA)

Item No.	Description	Retention
3.	<p><b>BENEFITS PROCESSING</b></p> <p><u>A. Agency Payrolls and Payroll Information</u></p> <p>Contained in these files are agency payrolls and data processing runs of contributions submitted.</p> <p><u>B. Refund, Transfer, &amp; Miscellaneous Refund Application Files</u></p> <p>Maintain for all members of the Retirement System who have withdrawn their contributions from the Retirement System. This includes: MSRA 5, MSRA 742, MSRA 86, Transactions 509 and 511.</p> <p><u>C. Deceased File</u></p> <p>File folders of deceased active and retired members. Contained in these files are:</p> <ul style="list-style-type: none"> <li>• Enrollment Card with name, date of birth, beneficiary, &amp; enrollment date.</li> <li>• History Card - record of contributions and interest for members.</li> <li>• Retirement Papers - estimate application, retirement application, miscellaneous correspondence from members of the Retirement system.</li> </ul> <p><u>D. Retired Member Case Files</u></p> <p>Maintained for all retired members of the Retirement System. This file contains the same material as the active case file and includes any additional correspondence or forms relating to the retired member. This is a microfilmed record.</p>	<p>Retain in office for two years after audited, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to the State Records Center for thirty years, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to State Records Center for ten years, then destroy.</p> <p>Retain copy in office for three years and until all audit requirements have been fulfilled; then destroy copy.</p>

Schedule Approved by Department, Agency, or Division Representative.  
 Date 11-31-96  
 Signature [Signature]  
 Typed Name GEORGE SAKKAL  
 Title DIRECTOR, OFFICE SERVICES

Schedule Authorized by State Archivist  
 Date NOV 14 1996  
 Signature [Signature]

*C.B.*  
RECORDS TRANSMITTAL AND RECEIPT *E*  
 25.01

To Be Completed At State Records Center

Accession No. 75B58	Date Records Received 10/24/74 ✓
------------------------	-------------------------------------

1. FROM: (Name and Division of Transferring Agency)  
 Employees Retirement System

Signature  
 Joseph H. Hirsch  
 Title  
 Public Records Assistant

2. Address of Agency:  
 301 W. Preston St.  
 Balto., Md. 21201

3. TO: STATE RECORDS CENTER  
 Baltimore Records Center

4. Agency Official (Signature)

5. Building & Room No.  
 B-4

6. Telephone No.  
 383-2097

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

Range ~~33~~  
 Sections ~~27~~  
~~25-57~~  
*Shelton*  
 3/77

1 - 37

37 Record Center Boxes  
 Annuity Cards 1972 - 1973  
 0 - 198,415  
 75B58  
 R-33  
 S-27  
 Boxes 1-37  
*J. Bayard*  
 3/7/06  
 2664-2699

~~690-10~~  
~~10-5~~  
 945-A#5  
~~2029~~  
 1/06  
 1824 - 3 B  
 1/06

(Use Plain Lined Paper For Continuation Sheets)

DEPARTMENT OF GENERAL SERVICES  
 RECORDS MANAGEMENT DIVISION  
 RECORDS RETENTION AND DISPOSAL SCHEDULE

Schedule No. 1824

Page 4 of 15

Agency

STATE RETIREMENT AGENCY (MSRA)

Division/Unit

Item No.	Description	Retention
3.	<p><b>BENEFITS PROCESSING</b></p> <p><u>A. Agency Payrolls and Payroll Information</u></p> <p>Contained in these files are agency payrolls and data processing runs of contributions submitted.</p> <p><u>B. Refund, Transfer, &amp; Miscellaneous Refund Application Files</u></p> <p>Maintain for all members of the Retirement System who have withdrawn their contributions from the Retirement System. This Includes: MSRA 5, MSRA 742, MSRA 86, Transactions 509 and 511.</p> <p><u>C. Deceased File</u></p> <p>File folders of deceased active and retired members. Contained in these files are:</p> <ul style="list-style-type: none"> <li>• Enrollment Card with name, date of birth, beneficiary, &amp; enrollment date.</li> <li>• History Card - record of contributions and interest for members.</li> <li>• Retirement Papers - estimate application, retirement application, miscellaneous correspondence from members of the Retirement system.</li> </ul> <p><u>D. Retired Member Case Files</u></p> <p>Maintained for all retired members of the Retirement System. This file contains the same material as the active case file and includes any additional correspondence or forms relating to the retired member. This is a microfilmed record.</p>	<p>Retain in office for two years after audited, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to the State Records Center for thirty years, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to State Records Center for ten years, then destroy.</p> <p>Retain copy in office for three years and until all audit requirements have been fulfilled; then destroy copy.</p>

Schedule Approved by Department, Agency, or Division Representative.  
 Date 11.31.96  
 Signature [Signature]  
 Typed Name GEORGE SAKKAL  
 Title DIRECTOR, OFFICE SERVICES

Schedule Authorized by State Archivist  
 Date NOV 14 1996  
 Signature [Signature]

CP

RECORDS TRANSMITTAL AND RECEIPT

25.01 E

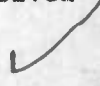
To Be Completed At State Records Center

Accession No.

Date Records Received

75B63

10/28/74



1. From: (Name and Division of Transferring Agency)  
Teachers Retirement System

Signature  
Joseph H. Hirsch  
Title  
Public Records Assistant

2. Address of Agency:  
301 W. Preston St.  
Baltimore, Md. 21201

3. TO: STATE RECORDS CENTER  
Baltimore Records Center

4. Agency Official (Signature)

5. Building & Room No.  
B-4

6. Telephone No.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

Range 33  
Section 34  
~~Shelves 36~~

1 - 18

18 Record Center Boxes ?  
Balto. City Transfers 1972 - 1973

Annuity Cards - Folders  
Withdrawn

75B63  
R-33  
S-34  
Boxes 1-18

*[Signature]*  
3/2/76

3071-3088

~~3053~~  
~~3053~~

945-A  
item 5

~~2028~~  
1106

1824 - 3B  
1/06

(Use Plain Lined Paper For Continuation Sheets)

DEPARTMENT OF GENERAL SERVICES  
 RECORDS MANAGEMENT DIVISION  
 RECORDS RETENTION AND DISPOSAL SCHEDULE

Schedule No. 1824

Page 4 of 15

Agency

Division/Unit

STATE RETIREMENT AGENCY (MSRA)

Item No.	Description	Retention
3.	<p><b>BENEFITS PROCESSING</b></p> <p><u>A. Agency Payrolls and Payroll Information</u></p> <p>Contained in these files are agency payrolls and data processing runs of contributions submitted.</p> <p><u>B. Refund, Transfer, &amp; Miscellaneous Refund Application Files</u></p> <p>Maintain for all members of the Retirement System who have withdrawn their contributions from the Retirement System. This includes: MSRA 5, MSRA 742, MSRA 86, Transactions 509 and 511.</p> <p><u>C. Deceased File</u></p> <p>File folders of deceased active and retired members. Contained in these files are:</p> <ul style="list-style-type: none"> <li>● Enrollment Card with name, date of birth, beneficiary, &amp; enrollment date.</li> <li>● History Card - record of contributions and interest for members.</li> <li>● Retirement Papers - estimate application, retirement application, miscellaneous correspondence from members of the Retirement system.</li> </ul> <p><u>D. Retired Member Case Files</u></p> <p>Maintained for all retired members of the Retirement System. This file contains the same material as the active case file and includes any additional correspondence or forms relating to the retired member. This is a microfilmed record.</p>	<p>Retain in office for two years after audited, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to the State Records Center for thirty years, then destroy.</p> <p>Retain copy in office for two years after fiscal year withdraw date or until audited. Transfer to State Records Center for ten years, then destroy.</p> <p>Retain copy in office for three years and until all audit requirements have been fulfilled; then destroy copy.</p>

Schedule Approved by Department, Agency, or Division Representative.  
 Date 11.31.96  
 Signature [Signature]  
 Typed Name GEORGE SAKKAL  
 Title DIRECTOR, OFFICE SERVICES

Schedule Authorized by State Archivist  
 Date NOV 7 4 1996  
 Signature [Signature]

**RECORDS TRANSMITTAL AND RECEIPT**

2005  
1 OF 2

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

11 OF 12

A. AGENCY 1. MD STATE RETIREMENT AGENCY		ACCESSION NO. <b>01W/548</b>	DATE REC'D <b>3-21-01</b>
B. DIVISION/UNIT <b>(2005) MEMBER RELATIONS (MR) DATA CONTROL (DC)</b>			RM CODE <b>25.01</b>
C. MAILING ADDRESS <b>120 EAST BALTIMORE STREET RM 1333 BALTIMORE, MD 21202-6700</b>		LOCATION RANGE SECTION(S) <b>166 21-22</b>	NO. OF CU. FT. <b>53</b>
D. PHONE NO. <b>410 625 5560</b>		RECORDS CENTER MANAGER <i>J. Bryant</i> <b>3-13-06</b>	
E. AGENCY OFFICIAL <b>GEORGE SAKKAL</b>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
		<b>ALL SCHEDULE # 1024 ALL ITEM B.A. 05/2005</b>
1	MR. DISABILITY FILE #032-32-2392 To 579-72-3311	
2	MR. " " # 218-36-0238 To 579-46-2305	05/2005
3	MR. " " # 095-32-4367 To 246-68-0199	05/2005
4	MR. " " # 212-34-7716 To 218-72-3470	08/ "
5	MR. " " # 142-32-2915 To 579-40-9055	08/ "
6	MR. " " # 008-32-5609 To 577-64-8104	04/ "
7	MR. " " # 218-48-1647 To 225-20-6287	04/ "
8	MR. " " # 110-16-7375 To 578-54-3274	02/ "
9	MR. " " # 220-50-9751 To 579-62-4300	08/ "
10	MR. " " # 220-42-6181 To 338-36-7748	09/ "
11	MR. " " # 219-50-6380 To 229-76-5697	09/ "
12	MR. " " # 077-34-4681 To 251-76-4304	03/ "
13	MR. " " # 218-34-9943 To 579-68-8893	03/ "
14	MR. " " # 086-42-5717 To 504-34-9935	MISSING 05/ "
15	MR. " " # 213-60-4038 To 217-76-5485	07/ "
16	MR. " " # 217-54-2891 To 579-72-4269	Box # 07/ "
17	MR. " " # 097-30-4329 To 578-86-2899	04/ "
18	MR. " " # 030-28-9422 To 579-54-1938	48 05/ "
19	MR. " " # 119-20-8993 To 579-86-9545	03/ "
20	MR. " " # 215-86-2960 To 218-40-1736	01/ "
21	MR. " " # 021-40-3110 To 579-58-5603	02/ "
22	MR. " " # 039-32-2686 To 549-76-2233	05/ "
23	MR. " " # 212-54-0236 To 218-35-5635	01/ "
24	MR. " " # 212-64-4294 To 574-68-4830	08/ "
25	MR. " " # 070-38-0355 To 579-78-6945	07/ "
26	MR. " " # 067-44-6274 To 215-60-7163	07/ "
27	MR. " " # 212-92-2094 To 377-42-5578	07/ "
28	MR. " " # 085-60-2126 To 219-68-0363	05/ "

2005  
2 OF 2

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

12 to 12

A. AGENCY 1 MD STATE RETIREMENT AGENCY		ACCESSION NO. <b>01W548</b>	DATE REC'D <b>3-21-01</b>
B. DIVISION/UNIT <b>(2005)</b> MEMBER RELATIONS (MR) DATA CONTROL (DC) ACCOUNTING (AC)		LOCATION RANGE SECTION(S) <b>166 21-22</b>	RM CODE <b>25.01</b>
C. MAILING ADDRESS BENE. PROCESSING (BP) 120 EAST BALTIMORE STREET RM 1333 BALTIMORE, MD 21202-6700			NO. OF CU. FT.
D. PHONE NO. 410 625 5560		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGE SAKKAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE #
		ALL SCHEDULE 1B24 ALL ITEM 8.A.
29	MR. DISABILITY FILE # 007.36.4500 To 431.74.0069	10/2005
30	MR. " " # 215.64.3135 To 217.84.9444	10/2005
31	MR. " " # 198.28.3127 To 584.36.8477	10/2005
32	MR. " " # 006.42.6623 To 583.88.9995	10/ "
33	MR. " " # 048.34.0660 To 224.33.3691	10/ "
34	MR. " " # 212.54.9650 To 579.90.4189	11/ "
35 A	MR. " " # 141.44.5196 To 726.10.1168	10/ "
35 B	MR. " " # 018.28.0865 To 212.60.6819	01/2005
36	DC. 1996 To 1996 EARN. LIMIT - 96	ALL ITEMS 4.C - 01/2005
37	DC. 1995 To 1995 EARN. LIMIT. FILE 1995 1 OF 2	01/ "
38	DC. 1995 To 1995 EARN. LIMIT. FILE 1995 2 OF 2	01/ "
39	DC. 1999 INTEREST WORKSHT AUDIT REPTS	01/ "
40	AC. <i>Boxes No. 36 thru 47</i> ION REPORTS	ALL ITEM 1.A. 04/2005
41	AC. ION REPORTS	04/2005
42	AC. ION REPORTS	05/ "
43	AC. ION REPORTS	05/2005
44	AC. REGISTER	05/2005
45	BP. TRANSFER REFUND CASES	ALL ITEM 1.C. 07/2005
46	BP. TRANSFER REFUND / COURT CASES	07/ "
47	MIS. IPBP PLANS 1985-1994	ALL ITEM 3.H. 07/2005
48	MR. DISAB. FILE # 018.28.0865 To 212.60.6819	ALL ITEMS 4.C 01/2005
49	MR. " " - 218.48.3242 To 219.46.3920	01/2005
50	MR. " " - 215.94.3455 To 217.46.2149	01/2005
51	MR. " " - 212.62.5846 To 215.54.0060	01/2005
52	MR. " " - 220.54.3495 To 579.68.8798	01/2005

RECORDS TRANSMITTAL AND RECEIPT

2005  
2 OF 2

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

12 to 12

A. AGENCY 1. MD STATE RETIREMENT AGENCY		ACCESSION NO. <b>01W548</b>	DATE REC'D <b>3-21-01</b>
B. DIVISION/UNIT <b>(2005)</b> MEMBER RELATIONS (MR) DATA CONTROL (DC) ACCOUNTING (AC)		LOCATION RANGE SECTION(S) <b>166 21-22</b>	RM CODE <b>25.01</b>
C. MAILING ADDRESS BENE. PROCESSING (BP) 120 EAST BALTIMORE STREET RM 1333 BALTIMORE, MD 21202-6700		NO. OF CU. FT.	
D. PHONE NO. 410 625 5560		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGE SAKKAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE #
		ALL SCHEDULE 1824 ALL ITEM 8.A.
29	MR. DISABILITY FILE # 007.36.4500 To 431.74.0069	10/2005
30	MR. " " # 215.64.3135 To 217.84.9444	10/2005
31	MR. " " # 198.28.3127 To 584.36.8477	10/2005
32	MR. " " # 006.42.6623 To 583.88.9995	10/ "
33	MR. " " # 048.34.0660 To 224.33.3691	10/ "
34	MR. " " # 212.54.9650 To 579.90.4189	11/ "
35 A	MR. " " # 141.44.5196 To 726.10.1168	10/ "
35 B	MR. " " # 018.28.0865 To 212.60.6819	01/2005
36	DC. 1996 To 1996 EARN. LIMIT - 96	ALL ITEMS 4.C - 01/2005
37	DC. 1995 To 1995 EARN. LIMIT. FILE 1995 1 OF 2	01/ "
38	DC. 1995 To 1995 EARN. LIMIT. FILE 1995 2 OF 2	01/ "
39	DC. 1999 INTEREST WORKSHT AUDIT REPTS	01/ "
40	AC. 4/98-4/98 DEDUCTION REPORTS	ALL ITEM 1.A.
41	AC. 4/98-4/98 DEDUCTION REPORTS	04/2005
42	AC. 5/98-5/98 DEDUCTION REPORTS	05/ "
43	AC. 5/98-5/98 DEDUCTION REPORTS	05/2005
44	AC. 5/98-5/98, CHECK REGISTER	05/2005
45	BP. TRANSFER REFUND CASES	ALL ITEM 1.C.
46	BP. TRANSFER REFUND / COURT CASES	07/2005
47	MIS. IPBP PLANS 1985-1994	07/2005
48	MR. DISAB. FILE # 018.28.0865 To 212.60.6819	ALL ITEMS 4.C   01/2005
49	MR. " " " 218.48.3242 To 219.46.3920	01/2005
50	MR. " " " 215.94.3455 To 217.46.2149	Partial 01/2005
51	MR. " " " 212.62.5846 To 215.54.0060	Disposal 01/2005
52	MR. " " " 220.54.3495 To 579.68.8798	7/04 01/2005

# FAX TRANSMISSION

## RECORDS MANAGEMENT

7275 Waterloo Road  
P.O. Box 275  
Jessup, Maryland 20794  
410-799-1930  
Fax: 410-799-8532

**To:** Judy Sykes  
Maryland State Retirement  
Agency

**Date:** May 26, 2004

**Fax #:** 410-468-1700

**Pages:** 1, including this cover sheet.

**From:** Richard.Herring@dgs.state.md.us

**Subject:** Proposed Records Destruction

In accordance with your instruction faxed to the State Records Center this date, the following records storage boxes will be removed from the Center and destroyed. It is hereby understood that these records have been microfilmed and that the Maryland State Retirement Agency is retaining the microfilm in accordance with the established records retention schedule.

Accession 04W0615 boxes 1-41	- 41	7/2004
Accession 03W0268 boxes 1-26	- 26	
Accession 02W0268 boxes 1-13	- 13	
Accession 01W0843 boxes 37-45	- 9	Partial Disposal
Accession 01W0548 boxes 1-35B & 48-52	- 41	Partial Disposal
<b>(PLEASE CONFIRM BOX 36 AND 47. THEY APPEAR ON YOUR LIST TO BE DESTROYED; HOWEVER, THEY APPEAR TO BE A DIFFERENT TYPE OF RECORD.)</b>		
Accession 01W0547 boxes 13-26B	- 15	Partial Disposal

Total number of boxes to be destroyed is 145 not including the two boxes in question noted above.

Please contact me at the telephone number shown in the heading to confirm that I have correctly understood your instruction.

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

*Partial*

11 OF 12

A. AGENCY 1. MD STATE RETIREMENT AGENCY		ACCESSION NO. <b>01W548</b>	DATE REC'D <b>3-21-01</b>
B. DIVISION/UNIT (2005) MEMBER RELATIONS (MR) DATA CONTROL (DC)		LOCATION <i>Do Not Delete</i>	RM CODE <b>25-01</b>
C. MAILING ADDRESS 120 EAST BALTIMORE STREET RM 1533 BALTIMORE, MD 21202-6700		NO. OF CU. FT. <b>-22 5341</b>	
D. PHONE NO. 410 625 5560		AGER	
E. AGENCY OFFICIAL GEORGE SAKKAL		PLETED AT MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
		ALL SCHEDULE # 1024
		ALL ITEM B.A.
1	MR. DISABILITY FILE #032-32-2392 To 579-72-3311	05/2005
2	MR. " " # 218-36-0238 To 579-46-2305	05/2005
3	MR. " " # 095-32-4367 To 246-68-0199	05/2005
4	MR. " " # 212-34-7716 To 218-72-3470	08/ "
5	MR. " " # 142-32-2915 To 579-40-9055	08/ "
6	MR. " " # 008-32-5609 To 577-64-8104	04/ "
7	MR. " " # 218-48-1647 To 225-20-6287	04/ "
8	MR. " " # 110-16-7375 To 578-54-3274	02/ "
9	MR. " " # 220-50-9751 To 579-62-4300	08/ "
10	MR. " " # 220-42-6181 To 338-36-7748	09/ "
11	MR. " " # 219-50-6380 To 229-76-5697	09/ "
12	MR. " " # 077-34-4681 To 251-76-4304	03/ "
13	MR. " " # 218-34-9943 To 579-68-8893	03/ "
14	MR. " " # 086-42-5717 To 504-34-9935	05/ "
15	MR. " " # 213-60-4038 To 217-76-5485	07/ "
16	MR. " " # 217-54-2891 To 579-72-4269	07/ "
17	MR. " " # 097-30-4329 To 578-86-2899	04/ "
18	MR. " " # 030-28-9422 To 579-54-1938	05/ "
19	MR. " " # 119-20-8993 To 579-86-9545	03/ "
20	MR. " " # 215-86-2960 To 218-40-1736	01/ "
21	MR. " " # 021-40-3110 To 579-58-5603	02/ "
22	MR. " " # 039-32-2686 To 549-76-2233	05/ "
23	MR. " " # 212-54-0236 To 218-35-5635	01/ "
24	MR. " " # 212-64-4294 To 574-68-4830	08/ "
25	MR. " " # 070-38-0355 To 579-78-6945	07/ "
26	MR. " " # 067-44-6274 To 215-60-7163	07/ "
27	MR. " " # 212-92-2094 To 377-42-5578	07/ "
28	MR. " " # 085-60-2126 To 219-68-0363	05/ "

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

*Partial*

11 OF 12

A. AGENCY 1. MD STATE RETIREMENT AGENCY		ACCESSION NO. <b>01W548</b>	DATE REC'D <b>3-21-01</b>
B. DIVISION/UNIT (2005) MEMBER RELATIONS (MR) DATA CONTROL (DC)			RM CODE <b>25.01</b>
C. MAILING ADDRESS 120 EAST BALTIMORE STREET RM 1533 BALTIMORE, MD 21202-6700		LOCATION RANGE SECTION(S) <b>166 21-22</b>	NO. OF CU. FT. <b>541</b>
D. PHONE NO. 410 625 5560		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGE SAKKAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
		ALL SCHEDULE # 1024
		ALL ITEM B.A.
1	MR. DISABILITY FILE #032-32-2392 To 579-72-3311	05/2005
2	MR. " " # 218-36-0238 To 579-46-2305	05/2005
3	MR. " " # 095-32-4367 To 246-68-0199	05/2005
4	MR. " " # 212-34-7716 To 218-72-3470	08/ "
5	MR. " " # 142-32-2915 To 579-40-9055	08/ "
6	MR. " " # 008-32-5609 To 577-64-8104	04/ "
7	MR. " " # 218-48-1647 To 225-20-6287	04/ "
8	MR. " " # 110-16-7375 To 578-54-3274	02/ "
9	MR. " " # 220-50-9751 To 579-62-4300	08/ "
10	MR. " " # 220-42-6181 To 338-36-7748	08/ "
11	MR. " " # 219-50-6380 To 229-76-5697	09/ "
12	MR. " " # 077-34-4681 To 251-76-4304	03/ "
13	MR. " " # 218-34-9943 To 579-68-8893	03/ "
14	MR. " " # 086-42-5717 To 504-34-9935	05/ "
15	MR. " " # 213-60-4038 To 217-76-5485	07/ "
16	MR. " " # 217-54-2891 To 579-72-4269	07/ "
17	MR. " " # 097-30-4329 To 578-86-2899	04/ "
18	MR. " " # 030-28-9422 To 579-54-1938	05/ "
19	MR. " " # 119-20-8993 To 579-86-9545	03/ "
20	MR. " " # 215-86-2960 To 218-40-1736	01/ "
21	MR. " " # 021-40-3110 To 579-58-5603	02/ "
22	MR. " " # 039-32-2686 To 549-76-2233	05/ "
23	MR. " " # 212-54-0236 To 218-35-5635	01/ "
24	MR. " " # 212-64-4294 To 574-68-4830	08/ "
25	MR. " " # 070-38-0355 To 579-78-6945	07/ "
26	MR. " " # 067-44-6274 To 215-60-7163	07/ "
27	MR. " " # 212-92-2094 To 377-42-5578	07/ "
28	MR. " " # 085-60-2126 To 219-68-0363	05/ "

**RECORDS TRANSMITTAL AND RECEIPT**

2005  
2 OF 2

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

*Partial*

12 to 12

A. AGENCY 1. MD STATE RETIREMENT AGENCY		ACCESSION NO. <b>01W548</b>	DATE REC'D
B. DIVISION/UNIT (2005) MEMBER RELATIONS (MR) DATA CONTROL (DC) ACCOUNTING (AC)		RM CODE	
C. MAILING ADDRESS BENE. PROCESSING (BP) 120 EAST BALTIMORE STREET RM 1333 BALTIMORE, MD 21202-6700		LOCATION RANGE SECTION(S) <b>166 21-22</b>	NO. OF CU. FT.
D. PHONE NO. 410 625 5560		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGE SAKKAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE #
		ALL SCHEDULE 1814 ALL ITEM 8.A.
29	MR. DISABILITY FILE # 007.36.4500 To 481.74.0069	10/2005
30	MR. " " # 215.64.3135 To 217.84.9444	10/2005
31	MR. " " # 198.28.3127 To 584.36.8477	10/2005
32	MR. " " # 006.42.6623 To 583.88.9995	10/ "
33	MR. " " # 048.34.0660 To 224.33.3691	10/ "
34	MR. " " # 212.54.9650 To 579.90.4189	11/ "
35 A	MR. " " # 141.44.5196 To 726.10.1168	10/ "
35 B	MR. " " # 018.28.0865 To 212.60.6819	01/2005

*36 thru 47 - Disposal Date Jan. 2006*


48	MR. DISAB. FILE # 018.28.0865 To 212.60.6819	ALL ITEMS 4.C	01/2005
49	MR. " " # 218.48.3242 To 219.46.3920		01/2005
50	MR. " " # 215.94.3455 To 217.46.2149		01/2005
51	MR. " " # 212.62.5846 To 215.54.0060		01/2005
52	MR. " " # 220.54.3495 To 579.68.8798		01/2005

**RECORDS TRANSMITTAL AND RECEIPT**

2006  
1 of 2

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

2 of 5

A. AGENCY 1. STATE RETIREMENT		ACCESSION NO. <b>01W843</b>	DATE REC'D <b>4-23-01</b>
B. DIVISION/UNIT DATA CONTROL			RM CODE <b>25.01</b>
C. MAILING ADDRESS 120 EAST BALT. ST., RM 1533 BALT. MD. 21202-6700		LOCATION RANGE SECTION(S) <b>5 16-17</b>	NO. OF CU. FT. <b>45</b>
D. PHONE NO. 410 625 5560		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGE SAKKAL 		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE # 1024 ALL ITEM 4B
1	ABANDONED PROPERTY TO FY 1998	01/2006
2	FY 97 RETIREE STATS.	01/2006
3	1998 RETIREE STATS.	"
4	7/1/97 - FY 97, STAT. REPORTS RETIREES	"
5	2 1/4 CPB 93 32 x 1 E.S. (3 x 1 C SET), ETC.	"
6	11 x 3 F95 GARRETT, SPECIAL TAX JOB 1992-1993	"
7	PAYROLL 91-4 x 2 TAPE, 8 x 3 CPB, 92 7 x 3 TAPE	"
8	ABANDONED PROPERTY	"
9	ADJ. 9 x 1 - 9 x 4	"
10	HOWARD COUNTY GOVERN. - WITHDRAWAL ELECTION FORMS	"
11	HOWARD, FREDERICK, ST. MARY'S NURSING CTR WITHDRAW	"
12	FY 97 RETIREE STATS.	"
13	1 x 3, TAPE, 3 x 1 ADJ.	"
14	PAYROLL VALIDATIONS (NOT FILM'D) 12 x 4 ST. MARY'S CPB	"
15	11/87, 11/4 TAPES, 11 x 1, 11 x 2, 11 x 3, EASTERN SHORE	"
16	PAYROLL VALIDATIONS, 91, 4 x 2 C SET, 92-9 x 1, 10 x 4 TAPE	"
17	EPU BAL. FY 89	"
18	PAYROLL RECORDS, 11 x 4/3 TAPES, 6 x 3 C SETS, 12 x 3	"
19	12 x 2 - 12 x 4 ADJ.	"
20	WD INTEREST - TEST CASES	"
21	HMO ON 9% DECREASE & INCREASE OF DISABILITY RTRNPTS	"
22	12 x 3 VALIDATION REPORTS	"
23	VALID TRANSACTIONS, 7 x 4 THRU 8 x 4 FY 2000	"
24	11 x 3 VALID. TRANS.	"
25	11 x 1, 11 x 2, VALID. TRANS. VALIDATION REPORTS	"
26	9 x 1, 9 x 2, VALID. TRANS. FY 2000	"
27	11 x 1, CPB, VALID. TRANS. REPORTS	"
28	10 x 2, 10 x 3, VALID. TRANS.	"
29	9 x 4, 9 x 5, 4 x 5 CPB, 9 x 3 TO 9 x 4 VALID. TRANS.	"
30	10 x 2, CPB, 10 x 1, CPB, VALID. TRANS. REPORTS	"

**RECORDS TRANSMITTAL AND RECEIPT**

2006  
2 of 2

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

3 of 5

A. AGENCY 1. STATE RETIREMENT		ACCESSION NO. <b>01W843</b>	DATE REC'D <b>4-23-01</b>
B. DIVISION/UNIT MEMBER RELATIONS (MR) & DATA CONTROL (DC)			RM CODE <b>25-01</b>
C. MAILING ADDRESS 120 EAST BALT. ST., RM 1533 BALT. MD. 21202-6700		LOCATION RANGE SECTION(S) <b>5 16-17</b>	NO. OF CU. FT. <del>45</del> <b>36</b>
D. PHONE NO. 410-625 5560		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGE SAKKAL <i>GS</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE # 1824 ITEM #
	(DC)	ITEM 4B
31	12x2, CPB, 12x5 TAPES, VALID. TRANS. REPORTS	01/2006
32	11x2, CPB, PAYROLL	01/2006
33	9x5, 10x1, VALID. TRANS.	.. ..
34	9x1, CPB, 11x4, U OF M 11x4 CPB	.. ..
35	1988 PAYROLL, 8x1 TAPES, 8x3 TAPE, 10x1 ES PAYROLL	.. ..
36	11x5, TAPES, 11x5 C-SETS, 12x3 C-SETS	.. ..
	(MR)	ITEM 8A
37	DISABILITY - 094-40-4928 To 577-84-5170	01/2006
38	.. .. : 038-26-8113 To 578-66-7538	01/2006
39	.. .. : 078-66-4892 To 527-81-5167	.. ..
40	.. .. : 213-56-4375 To 232-78-1425	.. ..
41	.. .. : 045-42-9761 To 215-60-0030	.. ..
42	.. .. : 054-48-3238 To 579-76-9385	.. ..
43	.. .. : 128-46-1366 To 579-50-8468	.. ..
44	.. .. : 061-32-2747 To 584-66-8998	.. ..
45	.. .. : 209-32-1236 To 579-64-0814	.. ..

R-5  
S-16-17

① - space  
S-17

# FAX TRANSMISSION

## RECORDS MANAGEMENT

7275 Waterloo Road  
P.O. Box 275  
Jessup, Maryland 20794  
410-799-1930  
Fax: 410-799-8532

**To:** Judy Sykes  
Maryland State Retirement  
Agency

**Date:** May 26, 2004

**Fax #:** 410-468-1700

**Pages:** 1, including this cover sheet.

**From:** Richard.Herring@dgs.state.md.us

**Subject:** Proposed Records Destruction

In accordance with your instruction faxed to the State Records Center this date, the following records storage boxes will be removed from the Center and destroyed. It is hereby understood that these records have been microfilmed and that the Maryland State Retirement Agency is retaining the microfilm in accordance with the established records retention schedule.

Accession 04W0615 boxes 1-41	- 41	7/2004
Accession 03W0268 boxes 1-26	- 26	
Accession 02W0268 boxes 1-13	- 13	
Accession 01W0843 boxes 37-45	- 9	Partial Disposal
Accession 01W0548 boxes 1-35B & 48-52	- 41	Partial Disposal
<b>(PLEASE CONFIRM BOX 36 AND 47. THEY APPEAR ON YOUR LIST TO BE DESTROYED; HOWEVER, THEY APPEAR TO BE A DIFFERENT TYPE OF RECORD.)</b>		
Accession 01W0547 boxes 13-26B	- 15	Partial Disposal

Total number of boxes to be destroyed is 145 not including the two boxes in question noted above.

Please contact me at the telephone number shown in the heading to confirm that I have correctly understood your instruction.





**RECORDS TRANSMITTAL AND RECEIPT**

1 OF 1

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MD. State Retirement Agency		ACCESSION NO. 03W271	DATE REC'D 11-13-02
B. DIVISION/UNIT Administration - MIS			RM CODE 25.01
C. MAILING ADDRESS 120 East Baltimore Street Rm # 1532 Baltimore, MD. 21202		LOCATION RANGE SECTION(S) 26 25-26	NO. OF CU. FT. 23
D. PHONE NO. 410 625.5575		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Judy G. Sykes		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Administration - MIS	Sched 1824 Item # 2
1	8/4/01 To 8/27/01 ACFE Security Report	8/27/04
2	8/28/01 To 9/19/01 " " "	9/19/04
3	9/20/01 To 10/10/01 " " "	10/04
4	10/11/01 To 10/27/01 " " "	11/04
5	10/28/01 To 11/16/01 " " "	11/04
6	11/17/01 To 12/6/01 " " "	12/04
7	12/7/01 To 12/20/01 " " "	12/04
8	12/21/01 To 1/1/02 " " "	1/05
9	1/10/02 To 1/24/02 " " "	2/05
10	1/25/02 To 2/9/02 " " "	3/05
11	2/10/02 To 2/26/02 " " "	3/05
12	2/27/02 To 3/11/02 " " "	4/05
13	3/12/02 To 3/22/02 " " "	4/05
14	3-27-02 To 4/6/02 " " "	5/05
15	4-07-02 To 4/19/02 " " "	5/05
16	4/20/02 To 5/3/02 " " "	5/05
17	5/4/02 To 5/16/02 " " "	6/05
18	5/17/02 To 5/31/02 " " "	6/05
19	6/1/02 To 6/14/02 " " "	7/05
20	6/15/02 To 6/24/02 " " "	7/05
21	7/13/01 To 7/10/02 Program Moves	2/05
22	4/27/02 To 7/10/02 ACFE Security Reports	8/05
23	7/11/02 To 7/22/02 " " "	8/05

*[Signature]*  
3/6/06

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S-25-26

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R-26 S-26 23 SPACES



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE -- 410-799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<b>A. AGENCY</b> I. Assessments & Taxation		<b>ACCESSION NO.</b> <div style="font-size: 2em; font-family: cursive;">00W1314</div>		<b>DATE REC'D.</b> 6-12-00	
<b>II. DIVISION/UNIT</b> Personnel Division		<b>LOCATION RANGE SECTION(S)</b> 13 14		<b>RM CODE</b> 02.02	
<b>C. MAILING ADDRESS</b> 301 W. Preston Street, Room 808 Baltimore, MD 21201		<b>NO. OF CU. FT.</b> 2		<b>RECORDS CENTER MANAGER</b>	
<b>D. PHONE NO.</b> (410) 767-1140		<b>TO BE COMPLETED AT</b> STATE RECORDS MANAGEMENT CENTER			
<b>E. AGENCY OFFICIAL</b> John Flynn					

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-2	Closed 1995 Personnel/ Medical Files	2084 1&2 1/1/2006  <div style="font-size: 1.5em; font-family: cursive; text-align: center;">J.B</div> <div style="font-size: 1.5em; font-family: cursive; text-align: center;">4/24/06 -</div>



DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. OFFICE OF THE ATTORNEY GENERAL		ACCESSION NO. <b>04W251</b>	DATE REC'D <b>10-2-03</b>
B. DIVISION/UNIT CONSUMER PROTECTION DIVISION			RM CODE <b>16.02.01</b>
C. MAILING ADDRESS 201 Baptist Street, Suite 30 Salisbury, MD 21801-4976		LOCATION RANGE SECTION(S) <b>1 11</b>	NO. OF CU. FT. <b>4</b>
D. PHONE NO. 410-543-6609		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Ms. Emalu Myer		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE																								
1.	1997 Complaint Files (Misc. - S9700175)	<p style="text-align: right;"><b>2285</b></p> <p>Schedule # <del>1646</del></p> <p>Item # 18-B</p> <p>Disposal Date <sup>1</sup>/2006</p> <p><i>Disposal</i> <i>3/3/06</i> <i>JPM</i></p>																								
2.	1997 Complaint Files (S9700176 - S9700350)																									
3.	1997 Complaint Files (S9700351 - S9700500)																									
4.	1997 Complaint Files (S9700501 - S9700559)																									
<p>The following files are NOT included:</p> <table style="width: 100%; border: none;"> <tr><td>S9700213</td><td>S9700321</td></tr> <tr><td>S9700219</td><td>S9700341</td></tr> <tr><td>S9700229</td><td>S9700342</td></tr> <tr><td>S9700230</td><td>S9700361</td></tr> <tr><td>S9700231</td><td>S9700372</td></tr> <tr><td>S9700242</td><td>S9700443</td></tr> <tr><td>S9700244</td><td>S9700444</td></tr> <tr><td>S9700245</td><td>S9700464</td></tr> <tr><td>S9700246</td><td>S9700531</td></tr> <tr><td>S9700254</td><td>S9700539</td></tr> <tr><td>S9700255</td><td>S9700556</td></tr> <tr><td>S9700299</td><td></td></tr> </table>		S9700213	S9700321	S9700219	S9700341	S9700229	S9700342	S9700230	S9700361	S9700231	S9700372	S9700242	S9700443	S9700244	S9700444	S9700245	S9700464	S9700246	S9700531	S9700254	S9700539	S9700255	S9700556	S9700299		
S9700213	S9700321																									
S9700219	S9700341																									
S9700229	S9700342																									
S9700230	S9700361																									
S9700231	S9700372																									
S9700242	S9700443																									
S9700244	S9700444																									
S9700245	S9700464																									
S9700246	S9700531																									
S9700254	S9700539																									
S9700255	S9700556																									
S9700299																										

**04W251**



DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Office of the Attorney General</i>		ACCESSION NO. <i>00W1337</i>	DATE REC'D <i>6-16-00</i>
B. DIVISION/UNIT <i>Securities Division</i>			RM CODE <i>16.03</i>
C. MAILING ADDRESS <i>200 St. Paul Place Baltimore MD 21202</i>		LOCATION RANGE SECTION(S) <i>147 2</i>	NO. OF CU. FT. <i>22</i>
D. PHONE NO. <i>410 576-6442</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Beverly M. Pivec Beverly M. Pivec</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1-22</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Securities Registration Trans. Grp 99B 1997</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <i>19A 1/2019 Sche. # <del>1646</del> <sup>2285</sup> 1/2006</i>	

R-147

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Office of the Attorney General</i>		ACCESSION NO. <i>02W/256</i>	DATE REC'D <i>10-29-01</i>
B. DIVISION/UNIT <i>SECURITIES DIVISION</i>			RM CODE <i>16.03</i>
C. MAILING ADDRESS <i>200 ST. PAUL PLACE BALTIMORE, MD 21202</i>		LOCATION RANGE SECTION(S) <i>1 20</i>	NO. OF CU. FT. <i>8</i>
D. PHONE NO. <i>410/576-6353</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>BEVERLY M. PIVEC</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1-8</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>BROKER DEALER FILES GROUP 00A</i>	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO. DISPOSAL DATE <i>H46, 9E Sch # 2285 1/2006 DISP.  Disposal 3/3/06 LPS</i>	

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>Office of the Attorney General</i>		ACCESSION NO. <i>02W257</i>	DATE REC'D <i>10-29-01</i>
B. DIVISION/UNIT <i>SECURITIES DIVISION</i>			RM CODE <i>16.03</i>
C. MAILING ADDRESS <i>200 ST. PAUL PLACE BALTIMORE, MD 21202</i>		LOCATION RANGE SECTION(S) <i>74 21</i>	NO. OF CU. FT. <i>29</i>
D. PHONE NO. <i>410/576-6353</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>contact - Diana Rothage</i> <i>BEVERLY M. PIVEC</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1-29</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>SECURITIES TRANSACTION FILES GROUP 00B</i>		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <i>1646 19A Sched No: 2285 <del>000</del> <del>000</del> DISP. 2006  Disposal 3/3/06 YPR</i>
<div style="border: 1px dashed black; padding: 20px; transform: rotate(-15deg); width: fit-content; margin: auto;"> <p><i>To: Mr. Lopez From: Diana Rothage New Request</i></p> </div>			

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD, 20794 (TELEPHONE-799-1378)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>Office of the Attorney General</i>		ACCESSION NO. <i>02W1228</i>	DATE REC'D <i>6-18-02</i>
B. DIVISION/UNIT <i>SECURITIES DIVISION</i>			RM CODE <i>16.03</i>
C. MAILING ADDRESS <i>200 ST. PAUL PLACE BALTIMORE, MD 21202</i>		LOCATION RANGE SECTION(S) <i>116 9-10</i>	NO. OF CU. FT. <i>35</i>
D. PHONE NO. <i>410/576-6353</i>		RECORDS CENTER MANAGER <i>A. Bryant 3-10-06</i>	
E. AGENCY OFFICIAL <i>BEVERLY M. PIVEC</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>35</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Securities Registration Files Various 1990-2000 Group 01A</i>		4. DISPOSAL AUTHORITY SCHEDULE ITEM NO., DISPOSAL DATE <i>19A 2285 Sch #1646 Disap 1/2006  1646-A1</i>
			<i>Please Return</i>

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD, 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>OFFICE OF THE ATTORNEY GENERAL</i>		ACCESSION NO. <i>04W411</i>	DATE REC'D <i>11-17-03</i>
B. DIVISION/UNIT <i>SECURITIES DIVISION</i>			RM CODE <i>16-03</i>
C. MAILING ADDRESS <i>200 ST. PAUL PLACE BALTIMORE, MD 21202</i>		LOCATION RANGE SECTION(S) <i>19 1</i>	NO. OF CU. FT. <i>30</i>
D. PHONE NO. <i>410/576-6353</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>BEVERLY M. PIVEC</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1-30</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Securities Transaction Files Group 01B</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <i>19A Schedule # <del>1646-A1</del> 22.85 Disposal 2006 Disposal 3/3/06 GFS</i>	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1378)  
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>OFFICE OF THE ATTORNEY GENERAL</i>		ACCESSION NO. <i>04W472</i>	DATE REC'D <i>11-20-03</i>
B. DIVISION/UNIT <i>SECURITIES DIVISION</i>			RM CODE <i>16.03</i>
C. MAILING ADDRESS <i>200 ST. PAUL PLACE BALTIMORE, MD 21202</i>		LOCATION RANGE SECTION(S) <i>72 18</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410/576-6353</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>BEVERLY M. PIVEC</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1</i>	<i>Issuer Agent Files  Group OIA</i>	<i>19H Schedule # <del>1646-AA</del> 2285 Revised 1/2006 Disposal 3/3/06 JMP</i>	



**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: 22.03.00.020 Office of the Attorney General		ACCESSION NO. <b>00W525</b>	DATE REC'D <b>10-26-99</b>
B. DIVISION/UNIT: Contract Litigation Unit		RANGE <b>45</b>	SECTION(S) <b>26</b>
C. MAILING ADDRESS: Office of the Attorney General 200 St. Paul Place Baltimore, Maryland 21202		NO. OF CU.FT. <b>1</b>	
D. PHONE NO. (410) 576-6991		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL: William A. Kahn Assistant Attorney General		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 1	<p>Appeals of NBI, Inc. and Systems Associates, Inc. Under Executive Department Solicitation No. EX-102 RFP for Office Automation Hardware and Software MSBCA Docket Nos. 1256 and 1257 7/85 -11/85</p> <p>Correspondence and Bid Communications Agency Report and Exhibits IBM Contract Anne Arundel County Stuff (Complaint and Request for Injunction; Insurance Case Pleadings) ML Quinn's Research MSBCA Hearing Transcript, dated 9/19/85 Randy Lane - IBM - Direct R1 R2 R3 NBI Proposal - Financial and Technical Systems Associates Proposal - Financial and Technical IBM Proposal - Financial and Technical</p>	<p>Schedule 1646 Item 1 Disposal Date: January 2006</p> <p><i>Disposal</i> <i>3/3/06</i> <i>[Signature]</i></p>



**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Licensing & Regulation		ACCESSION NO.  <b>99W987</b>	DATE REC'D <b>6-11-99</b>
B. DIVISION/UNIT Labor and Industry			RM CODE <b>17.05.02</b>
C. MAILING ADDRESS 1100 North Eutaw Street 6th Floor Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) <b>74 1-2</b>	NO. OF CU. FT. <b>65</b>
D. PHONE NO. (410) 767-2336		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Joe Seidel		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<b>1-65</b>	<b>FY 1995 CASES</b> [Faint, illegible text]	<b>612-160-2</b> <b>7105</b> <b>1/2006</b> <i>[Signature]</i> <b>3/6/06</b>

## F.Y. 1995 CASES

1	A0389-001-95	TO	A5478-019-95
2	A5478-021-95	TO	A5478-044-95
3	A5478-45-95	TO	A6214-025-95
4	A6214-026-95	TO	A8711-003-95
5	A8711-004-95	TO	A8711-036-95
6	A8711-037-95	TO	A8711-056-95
7	A8711-057-95	TO	C1192-021-95
8	C1192-022-95	TO	C1192-055-95
9	C1192-057-95	TO	C1192-091-95
10	C1192-092-95	TO	C3811-008-95
11	C3811-009-95	TO	C3811-035-95
12	C3811-036-95	TO	C3811-059-95
13	C3811-060-95	TO	D0238-008-95
14	D0236-010-95	TO	E7732-016-95
15	E7732-017-95	TO	E7732-057-95
16	E7732-058-95	TO	G0240-020-95

17	G0240-021-95	TO	G5400-019-95
18	G5400-020-95	TO	H1159-002-95
19	H1159-003-95	TO	H1159-032-95
20	H1159-033-95	TO	H1159-064-95
21	H1159-065-95	TO	H5691-010-95
22	H5691-011-95	TO	J2659-030-95
23	J2659-031-95	TO	J2659-055-95
24	J2659-056-95	TO	J8945-010-95
25	J8945-011-95	TO	J8945-045-95
26	J8945-046-95	TO	K9355-026-95
27	K9355-027-95	TO	L4102-020-95
28	L4102-023-95	TO	L4102-061-95
29	L4102-062-95	TO	M0304-014-95
30	M0304-017-95	TO	M1322-011-95
31	M1322-012-95	TO	M1533-021-95
32	M1533-022-95	TO	M2263-008-95

33 A

M2263-93

33	M2263-009-95	TO	M2263-035-95
34	M2263-036-95	TO	M2263-057-95
35	M2263-058-95	TO	M3373-008-95
36	M3373-009-95	TO	M3373-015-95
37	M3373-016-95	TO	M3373-028-95
38	M3373-029-95	TO	M6616-017-95
39	M6616-018-95	TO	M6616-035-95
40	M6616-038-95	TO	M7987-018-95
41	M7987-019-95	TO	M7987-040-95
42	M7987-041-95	TO	O4798-005-95
43	O4798-006-95	TO	O4798-023-95
44	O4798-025-95	TO	O4798-058-95
45	O798-059-95	TO	O4798-073-95
46	O4798-074-95	TO	O7348-022-95
47	O7348-023-95	TO	P0879-017-95
48	P0878-018-95	TO	P2020-026-95
49	P2020-028-95	TO	P2020-054-95

50	P2020-058-95	TO	P6500-016-95
51	P6500-017-95	TO	R2653-028-95
52	R2653-030-95	TO	R3016-029-95
53	R3016-032-95	TO	S6357-004-95
54	S6357-006-95	TO	S7556-002-95
55	S7556-003-95	TO	S7556-031-95
56	S7556-032-95	TO	V3564-007-95
57	V3564-008-95	TO	V3564-050-95
58	V3564-051-95	TO	V3564-092-95
59	V7692-001-95	TO	V7692-041-95
60	V7692-042-95	TO	W2512-003-95
61	W512-004 95	TO	W2868-025-95
62	W2868-026-95	TO	W8292-006-95
63	W8292-007-95	TO	X0285-006-95
64	misc. VCR Tapes		

RECORDED  
INDEXED

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF LABOR, LICENSING, + REGULATION		ACCESSION NO.	DATE REC'D 10-3-00
B. DIVISION/UNIT DIVISION OF LABOR + INDUSTRY		01W179	RM CODE 17.05.02
C. MAILING ADDRESS MOSH 1100 N. EUTAW STREET - ROOM 613 BALTIMORE MD. 21201		LOCATION: RANGE SECTION(S) 17 1	NO. OF CU. FT. 1
D. PHONE NO. 410-767-2336		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL JOSEPH SEIDEL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	A8711 - 001-95 <sup>3/6/06</sup> C3811 - 071-95	612-160 ITEM 2 6/2006

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**DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER**  
**P. O. BOX 275, JESSUP, MD 20794 (TELEPHONE -799-1379)**  
**RECORDS TRANSMITTAL AND RECEIPT**

**DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 1. 34.04.01		<b>ACCESSION NO.</b>  <i>03W486</i>		<b>DATE REC'D</b> <i>1-31-03</i>
<b>B. DIVISION/UNIT</b> Research and Statistics Unit (MOSH) Labor and Industry				<b>RM CODE</b> <i>17.05.02</i>
<b>C. MAILING ADDRESS</b> 1100 N. Eutaw Street Room 611 Baltimore, MD 21201		<b>RANGE</b> <i>10</i>	<b>LOCATION SECTION(S)</b> <i>12</i>	<b>NO. OF CU. FT.</b> <i>10</i>
<b>D. PHONE NO.</b> (410) 767-2356		<b>RECORDS CENTER MANAGER</b>		
<b>E. AGENCY OFFICIAL</b> Stephen C. Bisson		<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>		
<b>2. BOX NUMBERS</b>	<b>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</b>		<b>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE</b>	
	Annual Survey of Occupational Injuries and Illnesses, 2000		<i>612-160 6 d</i> January, 2006	
1	000656744	-	042351000	<i>[Signature]</i> <i>3/6/06</i>
2	042325709	-	042732757	
3	042732763	-	061714900	
4	061720260	-	090413129	
5	090405630	-	113493100	
6	113493266	-	132433747	
7	132433760	-	153786239	
8	153788502	-	174187536	
9	174201117	-	999241275	
10	MISCELLANEOUS			

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**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 34.04.01		ACCESSION NO.  03W487		DATE REC'D 1-31-03
F. DIVISION/UNIT Research and Statistics Unit (MOSH) Labor and Industry		LOCATION RANGE SECTION(S) 24 30		RM CODE 17.05.02
G. MAILING ADDRESS 1100 N. Eutaw Street Room 611 Baltimore, MD 21201		NO. OF CU. FT. 6		
H. PHONE NO. (410)767-2356		RECORDS CENTER MANAGER		
I. AGENCY OFFICIAL Stephen C. Bisson		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
3. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		5. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 2 3 4 5 6	First Reports of Injury – Statistical Unit 2001 Department of Labor, Licensing & Regulation Division of Labor and Industry		612-160 6c January, 2006 <i>J. Bryant</i> 3/6/06	
	A C G M P T	- - - - - -	C G M P S Z	

17.08	DLLR	<b>Department of General Services</b> Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate  Retain one (1) copy and forward original to address at left.
Reporting Agency			
State Bank Commissioner Division of Financial Regulation			
Division or Unit			

## C E R T I F I C A T E   O F   R E C O R D S   D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
91W997	Credit Union Examination Reports, Correspondence	612-171	7	1980 - 1989	2	1/2006	RECYCLE
91W996	New Banks & Mergers	612-171	13, 16	1989	3	1/2006	RECYCLE
91W999	New Bank Organization Files	612-171	13	1989	2	1/2006	RECYCLE
91W1499	Banking (Interstate Acquisition)	612-54	7	1989 - 1991	1	1/2006	RECYCLE
95W1290	Merger / Regulatory Action	612-171	16	1993	2	1/2006	RECYCLE
95W1291	Bank Examination Reports	612-171	7	1988 - 1993	10	1/2006	RECYCLE
95W1292	Merger / Regulatory Action	612-171	16	1994	8	1/2006	RECYCLE
97W925	Branches and Affiliates	612-171	17, 18	1990 - 1994	1	1/2006	RECYCLE
97W926	Branches and Affiliates	612-171	17, 18	1994 - 1995	1	1/2006	RECYCLE
97W927	Bank Examination Workpapers	612-171	7	1993 - 1994	7	1/2006	RECYCLE
97W928	Credit Union Examination Workpapers	612-171	7	1991 - 1995	4	1/2006	RECYCLE
97W929	Branches and Affiliates	612-171	17, 18	1995	1	1/2006	RECYCLE
97W934	Annual Reports	612-171	7	1989 - 1994	1	1/2006	RECYCLE
97W935	Merger Files	612-171	16	1986 - 1995	1	1/2006	RECYCLE
97W936	Mergers	612-171	16	1984	1	1/2006	RECYCLE
97W937	Mergers & Applications	612-171	16	1993 - 1994	1	1/2006	RECYCLE
97W938	Report of Examinations	612-171	7	1989 - 1995	5	1/2006	RECYCLE
97W939	Bank Examinations	612-171	7	1990 - 1994	1	1/2006	RECYCLE
97W940	Organization Files / Mergers	612-171	16	1993 - 1995	1	1/2006	RECYCLE
97W941	Organization Files / Mergers	612-171	16	1995	1	1/2006	RECYCLE
97W942	Bank Examinations	612-171	7	1992 - 1005	1	1/2006	RECYCLE
97W943	Regulatory Actions	612-171	10	1995	2	1/2006	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez  
Signature  
DGS 550-2 (Rev. 1/93)

Records Center Manager  
Title

June 30, 2006  
Date

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 34.03.01.02</p> <p>b) AGENCY State Bank Commissioner</p> <p>c) DIVISION/UNIT Division of Financial Regulation Department of Licensing &amp; Regulation</p> <p>d) MAILING ADDRESS State Bank Commissioner The Brokerage, Suite 800 34 Market Place Baltimore, Maryland 21202</p> <p>e) AGENCY OFFICIAL <i>Henry L. Bryson</i> Henry L. Bryson Deputy Bank Commissioner</p>	<p>ACCESSION NO. <b>91W997</b></p> <p>LOCATION - RANGE <b>15</b></p> <p>SECTIONS <b>1</b></p> <p>RECORDS CENTER MANAGER <i>[Signature]</i> <b>3-8-06</b></p>	<p>DATE REC'D <b>3-20-91</b></p> <p>NO. OF CU. FT. <b>2</b></p> <p>PHONE NO. 333-6813</p> <p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)
1-2	<p>Credit Union Examination Reports, Annual Reports Call Reports, Correspondence on Liquidated or Merged credit unions (1980-1989)</p> <p style="margin-left: 40px;">Greenspring Hecht Company Hutzlers NAD Patapsco Doxsee Reliable Balto. Fed.</p>	<p><del>612-114-5</del></p> <p><del>612-54, 05, 12-99</del></p> <p style="text-align: right;"><i>100</i></p> <p><b>612-171</b></p> <p><b># 7</b></p> <p><b>1/2006</b></p>

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 34.03.01.02      <b>17.08</b></p> <p>b) AGENCY State Bank Commissioner</p> <p>c) DIVISION/UNIT Division of Financial Regulation Department of Licensing &amp; Regulation</p> <p>d) MAILING ADDRESS State Bank Commissioner The Brokerage, Suite 800 34 Market Place Baltimore, Maryland 21202</p> <p>e) AGENCY OFFICIAL      PHONE NO. <i>Henry L. Bryson</i>      333-6813 Henry L. Bryson Deputy Bank Commissioner</p>	<p>ACCESSION NO. <b>91W996</b></p> <p>LOCATION - RANGE      SECTIONS <b>15</b>      <b>1</b></p> <p>NO. OF CU. FT. <b>3</b></p> <p>RECORDS CENTER MANAGER <i>[Signature]</i>      <b>3-8-06</b></p>	<p>DATE REC'D <b>3-20-91</b></p> <p>NO. OF CU. FT. <b>3</b></p> <p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	New Banks & Mergers (NCNB, CENTRA Bank) (149)	<del>612-114 # 9</del> <del>612-54, 10, 1-2000</del>
2	New Banks & Mergers (Heritage International, Montgomery) (150)	<del>612-54, 10, 1-2000</del>
3	New Banks & Mergers (Hertigage International, Montgomery) (151)	<del>612-54, 10, 1-2000</del>
		<b>612-171</b> <b># 16, 13</b> <b>1/2006</b>

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 34.03.01.02</p> <p>b) AGENCY State Bank Commissioner</p> <p>c) DIVISION/UNIT Division of Financial Regulation Department of Licensing &amp; Regulation</p> <p>d) MAILING ADDRESS State Bank Commissioner The Brokerage, Suite 800 34 Market Place Baltimore, Maryland 21202</p> <p>e) AGENCY OFFICIAL <i>Henry L. Bryson</i> Henry L. Bryson Deputy Bank Commissioner</p> <p style="text-align: right;">PHONE NO. 333-6813</p>	<p style="text-align: center;">ACCESSION NO. <b>91W999</b></p> <p style="text-align: right;">DATE RECD <b>3-20-91</b></p> <p style="text-align: center;">LOCATION - RANGE                      SECTION(S) <b>14                      19</b></p> <p style="text-align: right;">NO. OF CU. FT. <b>2</b></p> <p style="text-align: center;">RECORDS CENTER MANAGER <i>A. Bryant</i> 3-8-06</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 - 2	New Bank Organization Files (1989)  Internal Control No. 157, 158)	<del>612-114 #6</del> <del>612-54, 57, 12-99</del>  <div style="text-align: center; font-size: 2em;">400</div>  612-171 # 13  1/2006

USE PLAIN UNCOLORED PAPER FOR CONTINUATION PAGES

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MR LAMBERTSON

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
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**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF LICENSING & REGULATION FINANCIAL REGULATION		ACCESSION NO. 91W1499	DATE REC'D 6-27-91
B. DIVISION/UNIT F.A.S.T. BANK COMMISSIONER		LOCATION RANGE SECTION(S) 37 25	RM CODE 17.08
C. MAILING ADDRESS 13th Floor 501 ST PAUL PLACE BALTO., MD. - #21202		NO. OF CU. FT. 1	
D. PHONE NO. 301-333-6808		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Henry L. Bryan Deputy Bank Commissioner		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES BANKING (INTERSTATE ACQUISITIONS) A) JAMES MADISON 1st Continental Bank 1989/1991 B) Washington Bank Corporation Washington Bank of MD. 1989/1991 Centre Savings & Loan	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 612-54, <del>08</del> <del>06101</del> 7 7/01 1/2006  Disposal 3-8-06 d	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
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**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 34.03.01.02 State Bank Commissioner		ACCESSION NO. <b>95W1290</b>	DATE REC'D <b>4-7-95</b>
B. DIVISION/UNIT Dept. of Licensing & Regulation Division of Financial Regulation			RM CODE <b>17.108</b>
C. MAILING ADDRESS State Bank Commissioner 501 St. Paul Place 13th Floor Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) <b>8 4</b>	NO. OF CU. FT. <b>2</b>
D. PHONE NO. (410) 333-6808		RECORDS CENTER MANAGER <i>V. Bryant 3-5106-</i>	
E. AGENCY OFFICIAL David Porter Deputy Bank Commissioner		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPCAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 2	Merger/Regulatory Action - NationsBank 1993	<del>612-114,9, Jan 2003</del>
<b>X2.</b>	Merger Regulatory Actions - Columbia Bancorp, Fairview Bank; 1st Union, 1st American Metro; Sequoia/ Credit Intl, Federal Capital Bank	612-114,9, Jan 2003  612-171 #16 90#16 1/2006

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 34.03.01.02 State Bank Commissioner		ACCESSION NO. <b>95W1291</b>	DATE REC'D <b>4-7-95</b>
B. DIVISION/UNIT Dept. of Licensing & Regulation Division of Financial Regulation			RM CODE <b>17.108</b>
C. MAILING ADDRESS State Bank Commissioner 501 St. Paul Place 13th Floor Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) <b>17 12</b>	NO. OF CU. FT. <b>10</b>
D. PHONE NO. (410) 333-6808		RECORDS CENTER MANAGER <i>[Signature]</i> 3806-	
E. AGENCY OFFICIAL David Porter Deputy Bank Commissioner		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 10	1988 - 1993 Bank Examination Reports	<del>612-114, 5, 1/2003</del> Sche # 612-171 # 7 1/2006

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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 34.03.01.02 State Bank Commissioner		ACCESSION NO. <b>95W1292</b>	DATE REC'D <b>4-7-95</b>
B. DIVISION/UNIT Dept. of Licensing & Regulation Division of Financial Regulation			RM CODE <b>17.408</b>
C. MAILING ADDRESS State Bank Commissioner 501 St. Paul Place 13th Floor Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) <b>7 32</b>	NO. OF CU. FT. <b>8</b>
D. PHONE NO. (410) 333-6808		RECORDS CENTER MANAGER <i>A. Bryant</i> - 3-8-06 -	
E. AGENCY OFFICIAL David Porter Deputy Bank Commissioner		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 4	Merger/Regulatory Action 1st American 1994	<del>612-114,9, Jan 2004</del>
<b>5 - 16</b>	Merger/Regulatory Action Bank of Baltimore 1994	<del>612-114,9, Jan 2004</del>
<b>7</b>	Merger/Regulatory Action Liberty Bank Md. 1994	<del>612-114,9, Jan 2004</del>
<b>#8</b>	Merger/Regulatory Action 1st Montgomery Bank 1994	<del>612-114,9, Jan 2004</del>

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**RECORDS TRANSMITTAL AND RECEIPT**

**ACTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

1. AGENCY Division of Financial Regulation	ACCESSION NO. <b>97W925</b>	DATE RECD <b>4-14-97</b>
24.02.01 State Banking Commission DIVISION/UNIT		FM CODE <b>17.08</b>
Department of Labor, Licensing & Regulation	LOCATION RANGE SECTION(S) <b>49 35</b>	NO. OF CU. FT. <b>1</b>
3. MAILING ADDRESS Div. of Financial Regulation 01 Saint Paul Pl. 15th Floor Baltimore, MD 21202	RECORDS CENTER MANAGER	
4. PHONE NO. 410) 333-6208	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
5. AGENCY OFFICIAL <i>[Signature]</i> H. Robert Hergenroeder, Commissioner		

1. BOX NUMBERS	2. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	3. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Branches and Affiliates 1990 - 1994 <i>Serial # 205</i>	<del>612-114,5,4/1999</del> <del>1/00</del> 612-171 #17+18 1/2006 <i>Disposal</i> <i>3-8-06</i>
	Keep 5 Years	

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**RECORDS TRANSMITTAL AND RECEIPT**

ACTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY Division of Financial Regulation		ACCESSION NO.	DATE REC'D
34.03.01 State Banking Commission		97W926	4-14-97
2. DIVISION/UNIT Department of Labor, Licensing & Regulation			RM CODE
3. MAILING ADDRESS Div. of Financial Regulation 501 Saint Paul Pl. 13th Floor Baltimore, MD 21202		LOCATION	NO. OF CU. FT.
4. PHONE NO. 410) 333-6808		RANGE	SECTION(S)
5. AGENCY OFFICIAL H. Robert Hergenroeder, Commissioner		7	1 1
		RECORDS CENTER MANAGER	
		<i>A. B. [Signature]</i>	3-8-06
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Branches and Affiliates 1994 - 1995 CONTROL # 209	<del>612-114,5,4/1999</del> <del>7/99</del> 4/01 612-171 #17 +18 1/2006
	Keep 5 Years	

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**RECORDS TRANSMITTAL AND RECEIPT**

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AGENCY 24.03.01 Division of Financial Regulation State Banking Commission		ACCESSION NO. <b>97W927</b>	DATE REC'D <b>4-14-97</b>
DIVISION/UNIT Department of Licensing, Labor & Regulation		RM CODE <b>17.08</b>	NO. OF CU. FT. <b>7</b>
MAILING ADDRESS Div. Of Financial Regulation 501 Saint Paul Pl. 13Th Floor Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) <b>102 24</b>	RECORDS CENTER MANAGER <b>3 F-06</b>
PHONE NO. (410) 333-6808		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL 		H. Robert Hergenroeder, Commissioner	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 7	Bank Examination Workpapers 1993 - 1994 <i>1993-1994 = 164-170</i>  Keep 5 Years	612- <del>612-114</del> , 5, Jan. 2000  612-171 # 7  1/2006

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**RECORDS TRANSMITTAL AND RECEIPT**

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AGENCY 34.03.01 Division of Financial Regulation State Banking Commission		ACCESSION NO. <b>97W928</b>	DATE RECEIVED <b>4-14-97</b>
DIVISION/UNIT Department of Licensing, Labor & Regulation		LOCATION RANGE SECTION(S) <b>145 29</b>	RM CODE <b>17.08</b>
MAILING ADDRESS Div. Of Financial Regulation 501 Saint Paul Pl. 13Th Floor Baltimore, Maryland 20201		NC. OF CU. FT. <b>4</b>	
PHONE NO. (410) 333-6808		RECORDS CENTER MANAGER <i>[Signature]</i> <b>3-8-06</b>	
AGENCY OFFICIAL H. Robert Hergenroeder, Commissioner		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 4	Credit Union Examination Workpapers 1991 - 1995 <i>referred 171-174</i> Keep 5 Years	612- <del>62-114,5, Jan. 2000</del> <del>1/01</del> 612-171 # 7 1/2006

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DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
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RECORDS TRANSMITTAL AND RECEIPT

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AGENCY Division of Financial Regulation	ACCESSION NO. <b>97W929</b>	DATE RECD. <b>4-14-97</b>
4.03.01 State Banking Commission DIVISION/UNIT		FM CODE <b>17.08</b>
Department of Labor, Licensing & Regulation	LOCATION RANGE SECTION(S) <b>7 23</b>	NO. OF COPIES <b>1</b>
MAILING ADDRESS Div. of Financial Regulation 31 Saint Paul Pl. 13th Floor Baltimore, MD 21202	RECORDS CENTER MANAGER <i>[Signature]</i> <b>3-8-06</b>	
PHONE NO. 410) 333-6808	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL H. Robert Hergenroeder, Commissioner		

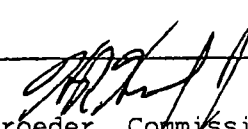
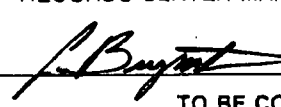
BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Branches and Affiliates 1995 <i>CONTROL # 202</i>	<del>612-114,5,12/2000</del> <i>1/01</i> <i>612-171</i> <i>#17+18</i> <i>1/2006</i>
	Keep 5 Years	

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1 empty

DEPARTMENT OF GENERAL SERVICES.— STATE RECORDS MANAGEMENT CENTER  
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RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY Division of Financial Regulation  1. 34.03.01 State Banking Commission  B. DIVISION/UNIT  Department of Labor, Licensing &amp; Regulation</p> <p>C. MAILING ADDRESS  Div. of Financial Regulation  501 Saint Paul Pl. 13th Floor  Baltimore, MD 21202</p> <p>D. PHONE NO.  (410) 333-6808</p> <p>E. AGENCY OFFICIAL    H. Robert Hergenroeder, Commissioner</p>	<p>ACCESSION NO.  97W934</p> <p>LOCATION  RANGE SECTION(S)  3 34</p> <p>RECORDS CENTER MANAGER   3-8/03</p>	<p>DATE REC'D  4-14-97</p> <p>RM CODE  17.08</p> <p>NO. OF CU. FT.  1</p> <p style="text-align: center;">TO BE COMPLETED AT  STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<p>Annual Reports 1989 - 1994</p> <p style="text-align: center; margin-top: 200px;">Keep 5 Years (after removal from file)</p>	<p><del>612-</del>  <del>62-114,5,4/2002</del></p> <p style="text-align: center; font-size: 1.5em;">Jan 3/00</p> <p style="text-align: center; font-size: 1.5em;">6/2-17/</p> <p style="text-align: center; font-size: 1.5em;"># 7</p> <p style="text-align: center; font-size: 1.5em;">1/2006</p>

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RECORDS TRANSMITTAL AND RECEIPT

ACTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY: Division of Financial Regulation		ACCESSION NO. <b>97W935</b>	DATE REC'D <b>4-14-97</b>
STATE: State Banking Commission			RM CODE <b>17.08</b>
DIVISION/UNIT: Department of Labor, Licensing & Regulation		LOCATION RANGE: <b>3</b>	NO. OF CU. FT.: <b>1</b>
MAILING ADDRESS: Div. of Financial Regulation, 01 Saint Paul Pl. 13th Floor, Baltimore, MD 21202		SECTION(S): <b>34</b>	
PHONE NO.: (410) 333-6808		RECORDS CENTER MANAGER: <i>L. B. [Signature]</i> 3-8/06	
AGENCY OFFICIAL: <i>[Signature]</i> H. Robert Hergenroeder, Commissioner		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Merger Files 1986 - 1995 <i>CONTROL # 204</i>	<del>612-114,5,7/2004</del> <i>1/06</i>  612-171 # 16 1/2006
	Keep 10 Years	

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RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Division of Financial Regulation		ACCESSION NO. <b>97W936</b>	DATE RECEIVED <b>4-14-97</b>
B. DIVISION/UNIT 34.33.01 State Banking Commission Department of Labor, Licensing & Regulation		LOCATION RANGE SECTION(S) <b>3 34</b>	FM CODE <b>17.08</b>
C. MAILING ADDRESS Div. of Financial Regulation 501 Saint Paul Pl. 13th Floor Baltimore, MD 21202		NO. OF COPIES <b>1</b>	
D. PHONE NO. (410) 333-6208		RECORDS CENTER MANAGER <i>[Signature]</i> <b>3-8-06</b>	
E. AGENCY OFFICIAL H. Robert Hergenroeder, Commissioner		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Mergers 1994 <i>ORIGINAL # 2-1</i>	<del>612-114,5,4/2004</del> <del>7/04</del> 612-171 # 16 1/2006
	Keep 10 years	

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5 empties

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RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY: Division of Financial Regulation	ACCESSION NO: 97W937	DATE RECD: 4-14-97
4.03.01 State Banking Commission		FM CODE: 17.08
DIVISION/UNIT: Department of Labor, Licensing & Regulation	LOCATION: RANGE 140 SECTION(S) 22	NO. OF COPIES: 1
MAILING ADDRESS: Div. of Financial Regulation, 11 Saint Paul Pl. 13th Floor, Baltimore, MD 21202	RECORDS CENTER MANAGER: <i>J. Bryant</i> 3-8-06	
PHONE NO.: (410) 333-6808	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL: <i>Robert Hergenroeder</i>		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Mergers and Applications 1993 - 1994 <i>CONF. # 500</i>	<del>612-114,5,12/2004</del> 105 Sche. 612-171, # 8 Item # 16 1/2006
	Keep 10 Years	

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REC'D. BOX 275, GESSOP, MD. 20774 TELEPHONE 799-1379

# RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p><b>A. AGENCY</b> 34.03.01 Division of Financial Regulation State Banking Commission</p>	<p>ACCESSION NO. <b>97W938</b></p> <p>DATE REC'D <b>4-14-97</b></p>
<p><b>B. DIVISION/UNIT</b> Department of Licensing, Labor &amp; Regulation</p>	<p>RM CODE <b>17.08</b></p>
<p><b>C. MAILING ADDRESS</b> Div. Of Financial Regulation 501 Saint Paul Pl. 13Th Floor Baltimore, Maryland 20201</p>	<p>LOCATION RANGE SECTION(S) <b>120 13</b></p> <p>NO. OF CU. FT. <b>5</b></p>
<p><b>D. PHONE NO.</b> (410) 333-6808</p>	<p>RECORDS CENTER MANAGER <i>[Signature]</i> 38-076-</p>
<p><b>E. AGENCY OFFICIAL</b> <i>[Signature]</i> H. Robert Hergenroeder, Commissioner</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 5	Report of Examinations - Banks 1989 - 1995 <i>as filed # 176-180</i>  KEEP 10 YEARS	612- <del>62-114,5</del> , Jan. 2005 <sup>-2006</sup>  612-171 # 7

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RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY: Division of Financial Regulation	ACCESSION NO. <b>97W939</b>	DATE RECEIVED <b>4-14-97</b>
1.03.01 State Banking Commission		FBI CODE <b>17.08</b>
DIVISION/UNIT Department of Labor, Licensing & Regulation	LOCATION RANGE SECTION(S) <b>120 13</b>	NO. OF COPIES <b>1</b>
MAILING ADDRESS Division of Financial Regulation 1 Saint Paul Pl. 13th Floor Baltimore, MD 21202	RECORDS CENTER MANAGER <i>[Signature]</i> <b>3/8/06</b>	
PHONE NO. 410) 333-6808	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL <i>[Signature]</i> Robert Hergenroeder, Commissioner		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Bank Examinations 1990 - 1994 <i>CONTINUED #203</i>	<i>612-</i> <del>62-114,5,1/2005</del> <i>612-171</i> <i>#7</i> <i>1/2006</i>
	Keep 10 Years	

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RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY: Division of Financial Regulation	ACCESSION NO. <b>97W940</b>	DATE RECD <b>4-14-97</b>
14.03.01 State Banking Commission DIVISION/UNIT		RM CODE <b>17.08</b>
Department of Labor, Licensing & Regulation	LOCATION RANGE SECTION(S) <b>139 20</b>	NO. OF CU. FT. <b>1</b>
MAILING ADDRESS Div. of Financial Regulation 31 Saint Paul Pl. 13th Floor Baltimore, MD 21202	RECORDS CENTER MANAGER <i>[Signature]</i> <b>3-8-06</b>	
PHONE NO. 410) 333-6808	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL <i>[Signature]</i> W. Robert Herzog, Commissioner		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Organizational Files/Mergers 1993 - 1995 <i>CONTROL # 215</i>	<del>62-114,5,9/2005</del> <b>612-</b> <b>1/06</b> <b>612-171</b> <b># 7 16</b>
	Keep 10 Years	

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RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Division of Financial Regulation		ACCESSION NO.	DATE RECD
1. 34.03.01 State Banking Commission		97W941	4-14-97
B. DIVISION/UNIT Department of Labor, Licensing & Regulation			FORM CODE
C. MAILING ADDRESS Div. of Financial Regulation 501 Saint Paul Pl. 13th Floor Baltimore, MD 21202		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. (410) 333-6808		139 20	1
E. AGENCY OFFICIAL H. Robert Hergenroeder, Commissioner		RECORDS CENTER MANAGER <i>[Signature]</i> 3-9-96	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Organizational Files/ Mergers 1995 <i>SECTION 2.1</i>	612- <del>62-114,5,12/2005</del>  1/06  612-171 # 7 16
	Keep 10Years	

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RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Division of Financial Regulation 1. 34.03.01 State Banking Commission	ACCESSION NO. <b>97W942</b>	DATE REC'D <b>4-14-97</b>
B. DIVISION/UNIT Department of Labor, Licensing & Regulation		RM CODE <b>17.08</b>
C. MAILING ADDRESS Div. of Financial Regulation 501 Saint Paul Pl. 13th Floor Baltimore, MD 21202	LOCATION RANGE SECTION(S) <b>100 26</b>	NO. OF CU. FT. <b>1</b>
D. PHONE NO. (410) 333-6808	RECORDS CENTER MANAGER <b>3-8-06</b> <i>[Signature]</i>	
E. AGENCY OFFICIAL <i>[Signature]</i> H. Robert Hergenroeder, Commissioner	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Bank Examinations 1992 - 1995 <i>CONTROL # 198</i>  Keep 10 Years	<i>612-</i> <del>114,5,12/2005</del>  <i>1/06</i>  <i>612-171</i> <i># 7</i>

