

12.01	MSBCA	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Maryland State Board of Contract Appeals			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
95W647	Contract Appeal Files	2032	1	1993	25	1/2005	RECYCLE
95W648	Contract Appeal Files	2032	1	1993	29 Rolls	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez	Records Center Manager	June 30, 2005
Signature	Title	Date

8/94

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-709-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 23.19.00 1. Maryland State Board of Contract Appeals		ACCESSION NO. 95W647	DATE REC'D 11-28-94
B. DIVISION/UNIT			RM CODE 12.01
C. MAILING ADDRESS 501 St. Paul Place, Suite 1110 <i>6 St Paul Centre</i> Baltimore, MD 21202		LOCATION RANGE SECTION(S) 124 19-20	NO. OF CU. FT. 25
D. PHONE NO. () 333-2840 767-8228		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Robert B. Harrison III		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	MSBCA 1764, 1777, 1778, 1745, 1783 1794, 1798	SCHEDULE 1083 2032 ITEM NO. 1 DISPOSAL DATE OCT 2004
2	1249, 1769, 1770, 1671, 1680, 1644 1683, 1671	
3	1671, 1798, 1765, 1558	1/05
4	1458, 1462, 1444, 1406, 1449	
5	1604, 1585, 1692	Disposal Date
6	1585, 1604, 1692	3/1/05 A.M
7	BRRTS (NW 03-02, NW 02-05, NW 06-04 NW 06-07, X003-03, NW 05-03)	
8	1585, 1604, 1692, BRRTS (NW 04-04, X002-02), 1082	

8/94

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 789-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 23.19.00 1. Maryland State Board of Contract Appeals		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE	
C. MAILING ADDRESS 501 St. Paul Place, Suite 1110 Baltimore, MD 21202		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. () 333-2840		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Robert B. Harrison III		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
9	BRRTS (NW 06-08, X004-09, NW 01-06, NW 01-06, NW 05-04, NW 06-05, NW 02-07,	SCHEDULE 1083 ITEM NO. 1 DISPOSAL DATE OCT 2004
10	BRRTS (NW 07-27, X006-02, NW 06-05, NW 06-08, NW 04-04, X004-09), MPA-E77-27, MSBCA 1185, AW-508-50-377, BRRTS (NW 07-27)	
11	BRRTS (Stand. Speco.), MSBCA 1218, MSBCA 1128, BRRTS (X002-02, X003-03, NW 06-07), MSBCA 1031	
12	BRRTS (NW 02-07, NW 05-03, NW 06-04, NW 05-04), M-761-(4) Rule Army, AA-216-501-577, U-741(17) Central Admin CP	
13	MSBCA 1143, BRRTS (NW 02-05, X006-02) MSBCA 1128, 1159, 1683, 1164	

8/94

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 709-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES.

A. AGENCY 23.19.00 1. Maryland State Board of Contract Appeals		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT			RM CODE
C. MAILING ADDRESS 501 St. Paul Place, Suite 1110 Baltimore, MD 21202		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. () 333-2840		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Robert B. Harrison III		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
14	MSBCA 1566, U-000-730-220, 1517, 1577	SCHEDULE 1083 ITEM No. 1 DISPOSAL DATE OCT 2004
15	1458, 1462, 1080	
16	1577, 1458, 1462, 1449, 1444	
17	1458, 1462, 1406, 1413, 1474, 1642	
18	1408, 1431, 1458, 1462, 1429, 1426	
19	1437, 1478, 1456, 1554, 1503, 1077, 1616 1600	
20	1408, 1431, 1576, 1594	
21	1408, 1431, 1576, 1637, 1668, 1645, 1646, 1707, 1585, 1604, 1692	
22	1794, 1800	
23	1794, 1800, 1804, 1648, 1564, 1798	
24	1522	
25	1522	

R124

S19-20

4 empties

S-20

8/94

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 23.19.00 1. Maryland State Board of Contract Appeals		ACCESSION NO. 95W648	DATE REC'D 11-28-94
B. DIVISION/UNIT		RANGE 47	RM CODE 12.01
C. MAILING ADDRESS 501 St. Paul Place, Suite 1110 Baltimore, MD 21202 6 St Paul Centre		LOCATION SECTION(S) 35	NO. OF CU. FT. 12
D. PHONE NO. () 333-2840 767-8228		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Robert B. Harrison III		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX ROLL NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	MSBCA 1383	SCHEDULE 1083 2032 ITEM No. 1 DISPOSAL DATE OCTOBER 2004 1/05 Disposal Date Feb 02 05
2	MSBCA 1444	
3	MSBCA 1041	
4	MSBCA 1280	
5	MSBCA 1175	
6	MSBCA 1235	
7	MSBCA 1077	
8	MSBCA 1235 (Sheet 1-85)	
9	MSBCA 1301	
10	MSBCA 1313	
11	MSBCA 1179	
12	MSBCA 1223	
13	MSBCA 1645	
14	MSBCA 1620 (pgs. 112-143)	
15	MSBCA 1547 (Contract # SHA AW-991-501-724)	
16	MSBCA 1456	

8/94

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 23.19.00 1. Maryland State Board of Contract Appeals		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT			RM CODE
C. MAILING ADDRESS 501 St. Paul Place, Suite 1110 Baltimore, MD 21202		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. () 333-2840		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Robert B. Harrison III		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. ROLL NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
17	MSBCA 1641	SCHEDULE 1083 ITEM No. 1 DISPOSAL DATE OCTOBER 2004
18	MSBCA 1249	
19	MSBCA 1498	
20	MSBCA 1646	
21	MSBCA 1550	
22	MSBCA 1462	
23	MSBCA 1175	
24	MSBCA 1382	
25	MSBCA 1564 I-68 Section 2	
26	MSBCA 1305	
27	MSBCA 1287	
28	MSBCA 1218	
29	MSBCA 1268	

14.02.01	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Department of Social Services Allegany County			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W1103	All Income Maintenance Closed Records	10232-7A4	45,46,47	2001	120	1/2005	RECYCLE
04W607	All Income Maintenance Closed Records	1023-7A4	45,46,47	2001	72	1/2005	RECYCLE
04W608	POC Invoices	1023-7A4	45	2001	4	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P Lopez Signature	_____ Records Center Manager Title	_____ June 30, 2005 Date
---------------------------------------	--	--------------------------------

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 790-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Allegany Co. DSS</i>		ACCESSION NO. <i>03W1103</i>	DATE REC'D <i>6-19-03</i>
B. DIVISION / UNIT <i>Allegany Co 14.02.01</i>			RM CODE <i>14.02.01</i>
C. MAILING ADDRESS <i>P.O. Box 1420 1 Frederick St Cumberland, Md 21502</i>		LOCATION RANGE SECTION (S) <i>140 16-21</i>	NO. OF CU. FT. <i>120</i>
D. PHONE NO. <i>301-784-7153</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Brent Chippendale</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<i>1-120</i>	<i>All Income Maintenance closed records and retired materials for year 2001.</i>	<i>Disposal Date 1/1/05 Sche # 1023-7A4 Item # 45, 46, 47 Disposal Date 8 Feb-05</i>	

R-140

S-16-21

(R-140 S-20-21

20 SPACES)

E /

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Allegheny Co. & S.S.</i>		ACCESSION NO. <i>04W607</i>	DATE REC'D <i>1-14-04</i>
B. DIVISION / UNIT <i>Allegheny Co. 14.02.01</i>			RM CODE <i>14.02.01</i>
C. MAILING ADDRESS <i>P.O. Box 1420 1 Frederick St. Cumberland, MD 21502</i>		LOCATION RANGE SECTION (S) <i>59 9-11</i>	NO. OF CU. FT. <i>72</i>
D. PHONE NO. <i>301-784-7070</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Debra Whittington</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>121-192</i>	<i>All Income Maintenance closed records and retired materials for year 2001. (12)</i>	<i>Disposal date 1/1/05 Sche. # 1023-744 Item # Disposal Jan 31-05</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 790-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Allegany Co. J.S.S.		ACCESSION NO. 04W608	DATE REC'D 1-14-04
B. DIVISION / UNIT Allegany Co. 14.02.01			RM CODE 14.02.01
C. MAILING ADDRESS P.O. Box 1420 1 Frederick St. Cumberland, MD 21502		LOCATION RANGE SECTION (S) 54 14	NO. OF CU. FT. 4
D. PHONE NO. 301-784-7070		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Nebrina Whittington</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 → 4	POC Invoices - 2001	Disposal Date 1-1-05 Sche. # 1023-744 Item # 45 Disposal Date 1 Feb. 05

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Anne Arundel County DSS.</i>		ACCESSION NO. D5W298	DATE REC'D 10-6-04
B. DIVISION/UNIT <i>Glen Burnie Closed Files 2nd floor</i>			RII CODE 14.02.02.01
C. MAILING ADDRESS <i>Dept. Social Services 7500 Ritchie Hwy. GLEN BURNIE, MD. 21061</i>		LOCATION RANGE SECTION(S) 23 4-6	N. J. OF CU. FT. 121
D. PHONE NO. 410-421-8553		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Cathy Wielepski / Vivianne Williams</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <i>1028-704</i>	
<i>1-1207</i>	<i>YR. 2001 TCA/FS/MA (public Assit.) files</i>	<i>1/2005 YR. item # MA # 47 P/A # 46 FS-45 DISPOSAL 1/31/08 LJS</i>	

14.02.03.02	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Department of Social Services Baltimore City - Medical Assistance			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W1104	Medical Assistance	10232-7A4	47	FY 2001	119	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez
Signature
Records Center Manager
Title
June 30, 2005
Date

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE (410) - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY BALTIMORE CITY 1. DEPARTMENT OF SOCIAL SERVICES		ACCESSION NO. 03W1104	DATE REC'D 6-19-03 RM CODE 14.02.03.02
B. DIVISION/UNIT MEDICAL ASSISTANCE			
C. MAILING ADDRESS 2000 N. BROADWAY BALTIMORE, MARYLAND 21213		LOCATION RANGE SECTION(S) 176 19-22	NO. OF CU. FT. 119
D. PHONE NO. (410) 361-4779		RECORDS CENTER MANGER	
E. AGENCY OFFICIAL MARIAN A. GREEN		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMEERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO.. DISPOSAL DATE	
BOX 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26.	07/00--06/01 BROWN, FREDERICK BABB, TYREE BARNES, JAMES GENOVESE, JOSEPH FOSTER, ANTHONY FRITZ, LILLIAN GOSSE, JUSTINE GREEN, EMMANUEL BITFORD, WILHELMINA COLLINS, JOEY ARTER, BEVERLY HARRIS, VERONICA HAMILTON, BARRY HARRIS, ANGELA CHERNOWSKI, JOSEPH COLBERT, MALIK CULLEN, CHARLES CARTER, ETHEL DURHAM, RICK FOLKS, DWAYNE BRICE, ANTAJUAN CANEDY, LARRY NEWMAN, JONATHAN COOPER, ORMOND FREDERICK, STEPHNEY BROWN, CHARLES	07/04 Sche # 1023-744 Item # 47 Jan. 2005 DISPOSAL 1/31/05 LIS * MISSING Box # 61	
	BROWN, TINA BARNES, GERALDINE GONZALES, CARLOS GLOVER, JOSH FRIEND, MAURICE GOSS, MARTIN GREEN, DOUGLAS BUREN, SEAN COLEMAN, HERBERT MUSEGROVE, THEODORE HARRIS, SLYVESTER WEBSTER, GEORGE HARRINGTON, WILLIAM LOGAN, DARRYL COLBERT, JOSEPH CRUMP, AARON DAVIS, JULIA COOPER, CHRISTINE EDWARDS, VALINDA GANT, KEVIN BROWN, CHARLES DASCH, DANA ZELLONS, GREGORY CRAWLY, DOUGLAS MINOR, NELSON CANADA, ROBERT		

BOX**07/00---06/01****07/04**

27.	AARON, WAYNE	ALLEN, DUANE
28.	BOND, BEATRICE	BISHOP, JOYCE
29.	DAVIS, MILTON	DENK, STEPHEN
30.	DAVIS, DENNIS	HUNT, WELTON
31.	HOPKINS, EUGENE	HUNT, JUDY
32.	HINNANT, VANESSA	HOPKINS, DONHOSIA
33.	MELOIA, RALPH	HOLTON, NINA
34.	ABDOR-RAHIM, BASIL	MEDINA, CARLOTTA
35.	ALLEN, CARL	DAVIDSON, TANZE
36.	DEARMAN, DARRYL	WEDDINGTON, LARRY
37.	BANKS, DAUNE	BAGNE, DIANNA
38.	BOROZZI, CHRISTOPHER	BRADY, URSULA
39.	DAVIS, KEVIN	HAIRSTON, TONYA
40.	CALVI, PATRICIA	SINGH, RAI
41.	AGUSA, ANACIELO	CAPERS, STEVEN
42.	FRANCIS, ALLEN	FRANCIS, JAMES
43.	ARRINGTON, DENITRIUS	BARRETT, STANLEY
44.	BRANCH, ANTOINETTE	CHAMBEERS, RALPH
45.	DUBON, TOMAS	ROBINSON, APRIL
46.	ALIVES, KENT	BEANE, WALTER
47.	LEWIS, GEORGE	YOUNG, ADELIA
48.	GREEN, MAURICE	GWYNN, ANDRE
49.	FIELDS, GLADYS	FOLEY, GERALD
50.	HEATH, CRYSTAL	HILL, ANTONY

DEPARTMENT OF GENERAL SERVICES – STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE (410) – 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS – PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

F. AGENCY BALTIMORE CITY		ACCESSION NO.	DATE REC'D
1. DEPARTMENT OF SOCIAL SERVICES			
G. DIVISION/UNIT MEDICAL ASSISTANCE			RM CODE
H. MAILING ADDRESS 2000 N. BROADWAY BALTIMORE, MARYLAND 21213		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
I. PHONE NO. (410) 361-4779		RECORDS CENTER MANGER	
J. AGENCY OFFICIAL MARIAN A. GREEN		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
3. BOX NUMEERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO.. DISPOSAL DATE	
BOX	07/00---06/01	07/04	
51.	DUKES, LEWIS	FICKLING, THEODORE	
52.	ANGEL, JENNIFER	MC DONALD, CATHERINE	
53.	BLAND, RONALD	WYNDER, VALARIE	
54.	CHANCE, RENEE	CHISHOLM, JUANITA	
55.	AYALA, AUSTIN	PURCELL, LONNIE	
56.	HILL, CHARLES	STOKES, SONIA	
57.	JACE, JOHN	JACOBS, RITA	
58.	JENKINS, TELINA	JOHNSON, EDWARD	
59.	MARTINEZ, MARCELINE	KAHIRO, TABITHA	
60.	KALIQUE, JENKINS	KEENE, EARL	
61.	JOHNSON, SYLVESTER	JONES, JAMES	
62.	KNIGHT, KAREN	MARTINEZ, LEONEL	
63.	LAMBERT, CHERYL	RUFFIN, WILLIAM	
64.	LEWIS, DELORES	MORT, DENISE	
65.	LOONEY, TERRY	POWELL, ROBERT	
66.	MACER, DOMINIQUE	MARTIN, JOHN	
67.	MATHEWS, CALVIN	NWEKE, PAUL	
68.	MCKNIGHT, ANTHONY	METTS, JOYCE	
69.	MIALES, MICHELLE	MITCHELL, BETTY	
70.	MITCHELL, CALVIN	PADGETT, DAVID	
71.	MORTIMER, JAMES	MCKENZIE, ROBERT	
72.	OAKLEY, SANDRA	OWENS, JIM	
73.	LOCKLEAR, DANIEL	LOWE, BARBARA	
74.	PADGETT, DENNIS	PATE, TYRONE	
75.	PETTWAY, MALINDA	RICHARDSON, ELIZABETH	
76.	POWELL, TINA	JENKINS, SHARON	

BOX

07/00---06/01

07/04

77.	NEELY, LISA	SMITH, COCEN
78.	QUARLES, SHARON	RAY, TYRONE
79.	REAVES, LONNIE	JOHNSON, MARK
80.	RICHARDSON, ETHEL	ROBINSON, DORIS
81.	ROBINSON, ERIC	ROSE, ANTHONY
82.	RUGGERIO, MICHELLE	KOCK, JOHN
83.	SCHLEY, ROBERT	SELL, HEATHER
84.	SANDOVAL, RUTH	SCHENCH, GLORIA
85.	SELLERS, JAMES	THOMAS, ROXANNE
86.	SHARP, LISA	SHORB, SEAN
87.	SIMMONS, JEFFERY	SPEARS, TOBINA
88.	SMITH, DANIELLE	SMITH, RUTH
89.	SPEARS, WILLIAM	STEVEN, ROSIE
90.	STOREY, GARY	WILSON, NICOLE
91.	TAYLOR, RALPH	THAMMEN, DAWN
92.	THOMPSON, DENNIS	REDDING, GRANDVILLE
93.	SAMPSON, VANESSA	SALAMONE, ANGELINA
94.	TURNER, ROBERT	WAKE, MARILYN
95.	WALDROP, EMILY	WRIGHT, JEROME
96.	TILLERY, ALBERT	TRAUTMAN, FRANK
97.	WRIGHT, KELVIN	ZURICK, WILLIAM
98.	MANUEL, THOMAS	WASHINGTON, MICHAEL
99.	WASHINGTON, RICHARD	WELL, TRACY
100.	TRAVERS, BETTY	SY-MAME, ANNE
101.	WELLS, EDWARD	WHITE, PATRICE
102.	WHITE, RUSSELL	WILLIAMS, BARBARA
103.	SWISCHER, THOMAS	TAYLOR, LENNOX
104.	WILLIAMS, CALVIN	WILLIAM, OTIS
105.	TAYLOR, MACK	PETTY, LARRY
106.	WILLS, CHARLES	WIZBICKI, ANDREA
107.	MUELLER, CARL	NEELY, ALLISON
108.	JOHNSON, MELLISA	LOCKAMY, JOHN
109.	JONES, JANET	MITCHELL, CHARLES
110.	RANDOLPH, DONNETTE	WILSON, RENEE
111.	BISHOP, VERONICA	BYRD, ALMA
112.	DOBBS, SHARON	DUKE, DAVIS
113.	MCARTHUR, PHILLIP	MCFADDEN, ROBERT
114.	ERKANEM, SUNDAY	EVANS, ROBERT
115.	ANDERSON, JOYCE	FARMER, CHESTER
116.	MCCAN, RONNIE	PAYNE, SHIRLEY
117.	JOHNSON, SYLVESTER	JONES, MARVIN
118.	ALLEN, DUKE	BOROWSKI, ROBERT

56^A

HUNTER DENISE

STOKES, SONIA

R-176
S-19-22

(MISSING BOXES)
61-~~4-11~~

(13 SPACES)
R-176 S-22

[REDACTED]

MAR 21 2003

[REDACTED]

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Social Services		ACCESSION NO. 03W142	DATE REC'D 9-10-02
B. DIVISION/UNIT Calvert County Dept. of Social Svcs.			RM CODE 14.02.05
C. MAILING ADDRESS 200 Duke Street Prince Frederick, Maryland 20678		LOCATION RANGE SECTION(S) 11 17-20	NO. OF CU. FT. 77
D. PHONE NO. 410-286-2112		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-77	FIA - 1998 - 12/01	Sche. 1023-7A9 1/05 Item # 45, 46, 47 DISPOSAL 2/1/05

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Social Services		ACCESSION NO. 03W/143	DATE REC'D 9-10-02
B. DIVISION/UNIT Calvert County Dept. of Social Svcs.			RM CODE 14.02.05
C. MAILING ADDRESS 200 Duke Street Prince Frederick, Maryland 20678		LOCATION RANGE SECTION(S) 11 20-24	NO. OF CU. FT. 72
D. PHONE NO. 410-286-2112		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1-72	FIA 1999 - 12/01	Sche # 1023-7A4 Item # 45, 46, 47 1/05 Disposal 1/31/05	

R-11

(12) SPACE
(S-24)

S-20-24

14.02.06 DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency		Retain one (1) copy and forward original to address at left.
Department of Social Services Caroline County		
Division or Unit		

--	--	--

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
04W169	Service Case Records Series	1023-7	48	2001	4	1/2005	RECYCLE
04W170	Family Investment Program / Income Maintenance	1023-7	48	2001	88	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez	Records Center Manager	June 30, 2005
Signature	Title	Date

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Human Resources	ACCESSION NO. <i>02W169</i>	DATE REC'D <i>9-8-03</i>
B. DIVISION/UNIT Caroline County Dept of Social Services		RM CODE <i>14.02.06</i>
C. MAILING ADDRESS PO Box 100 Denton, MD 21629	LOCATION RANGE SECTION(S) <i>101 17</i>	NO. OF CU. FT. <i>4</i>
D. PHONE NO. 410-479-5962	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Dorothea Matey, Office Secretary 9/3/02	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
100 - 103	<p><i>ADULT Services - (thru 8/2001)</i></p> <p><i>(4 Boxes)</i></p> <p><i>Pallet # 3 - 4 Boxes</i></p>	<p><i>1023-7 - item 48</i></p> <p>Dispose: 8/2004</p> <p><i>Jan. 2005</i></p>

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Human Resources		ACCESSION NO. HW170	DATE REC'D 9-8-03
B. DIVISION/UNIT Caroline County Dept of Social Services			RM CODE 14.02.06
C. MAILING ADDRESS PO Box 100 Denton, MD 21629		LOCATION RANGE SECTION(S) 102 2-5	NO. OF CU. FT. 88
D. PHONE NO. 410-479-5962		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Dorothea Matey, Office Secretary 9/3/02		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 - 88	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Income Maintenance (Family Investment Program) - (thru 9/2001)	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1023-7 Dispose: 9/2004 Jan. 2005 Disposal Date 8 Feb 05	
(88 Boxes) 53-88 - PALLET # 3 36 Boxes 1-52 - PALLET # 4			

R-102
S-2-5

⑨ SPACE
(5-5)

14.02.13	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Department of Social Services Harford County			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W415	Public Assistance, Food Stamps, Medical Assistance & POC	1023-7A4	45,46,47,& 48	2000 - 2001	60	1/2005	RECYCLE
03W1081	POC Service Case Records Series I, PA, FS, & MA	1023-7A4	45,46,47,& 48	2001	114	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez
 Signature

Records Center Manager
 Title

June 30, 2005
 Date

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Department of Human Services		ACCESSION NO. 03W415	DATE REC'D 1-13-03
B. DIVISION/UNIT Harford County Dept. of Social Services			RM CODE 14.02.13
C. MAILING ADDRESS 2 South Bond Street Bel Air, Maryland 21014		LOCATION RANGE SECTION(S) 33 22-23	NO. OF CU. FT. 60
D. PHONE NO. 410-836-4953		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Crystal Furlong		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-60	January 2000 thru December 2001 Public Assistance Food Stamps Medical Assistance POC Service Case Records Series I	Schedule 001023-7A4 23 Item #46 PA Item #45 FS Item #47 MA Item #48 Serv DISPOSAL 2/1/05 Disposal Date 2/2004 Jan. 2005

R-33
S-22-23

(15) SPACE
(5-23)

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Human Services		ACCESSION NO. 03W1081	DATE REC'D 6-16-03
B. DIVISION/UNIT Harford County Department of Social Services			RM CODE 14-02-13
C. MAILING ADDRESS 2 S. Bond Street Bel Air, Maryland 21014		LOCATION RANGE SECTION(S) 146 8-11	NO. OF CU. FT. 114
D. PHONE NO. 410-410-836-4953		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Crystal Furlong		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1-14 15-114	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES July 1, 2001 thru December 31, 2001 POC Service Case Records Series I Public Assistance Food Stamps Medical Assistance	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Schedule 1023-7A4 Item #48 Serv Item #46 PA Item #45 FS Item #47 MA Disposal Date January 1, 2005 DISPOSAL 2/8/05 LJS	

14.02.16	DHHS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Department of Social Services Montgomery County			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W732	Public Assistance	1023-7A4	46	2001	174	1/2005	RECYCLE
04W572	ODO'S - Unopened Case Records	1023-7	53	2002	60	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez
Records Center Manager
June 30, 2005
Signature
Title
Date

RECORDS TRANSMITTAL AND RECEIPT

Closed

E pg # 1

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

DATE TRANSMITTAL SENT: 12, 16, 02

A. AGENCY 1. <u>14 02 16</u>		ACCESSION NO. <u>03W732</u>	DATE REC'D <u>3-25-03</u>
B. DIVISION/UNIT <u>DHR</u>		LOCATION RANGE SECTION(S) <u>12 19-23</u>	RM CODE <u>14.02.16</u>
C. MAILING ADDRESS <u>Montgomery County</u> DEPARTMENT OF HEALTH AND HUMAN SERVICES 1301 Piccard Drive Rockville, Maryland 20850-4320		NO. OF CU. FT. <u>174</u>	RECORDS CENTER MANAGER
D. PHONE NO. <u>240-9777</u> <u>301-315-4184</u> (DR) <u>4185</u>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL <u>Denise Watts</u>			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>Closed</u>	
1	<u>0112141 - 0112170</u>	# 5ch 1023-7A-4 Item 46 Disposal Date <u>1/05</u> Disposal <u>2/1/05</u>
2	<u>0112171 - 0112212</u>	
3	<u>0112214 - 0112248</u>	
4	<u>0112249 - 0112277</u>	
5	<u>0112279 - 0112323</u>	
6	<u>0112324 - 0112359</u>	
7	<u>0112109 - 0112432</u>	
8	<u>0112361 - 0112402</u>	
9	<u>0112448 - 0112482</u>	
10	<u>0112433 - 0112510</u>	
11	<u>0112511 - 0112593</u>	
12	<u>0112546 - 0112572</u>	
13	<u>0112594 - 0112822</u>	
14	<u>0112823 - 0112959</u>	
15	<u>0112960 - 0112995</u>	
16	<u>0112996 - 0113094</u>	

pg. 2
closed.

<u>17</u>	<u>0113095</u>	-	<u>0113127</u>
<u>18</u>	<u>0113128</u>	-	<u>0113158</u>
<u>19</u>	<u>0113166</u>	-	<u>0113188</u>
<u>20</u>	<u>0113159</u>	-	<u>0113214</u>
<u>21</u>	<u>0113245</u>	-	<u>0113268</u>
<u>22</u>	<u>0113269</u>	-	<u>0113297</u>
<u>23</u>	<u>0113298</u>	-	<u>0113547</u>
<u>24</u>	<u>0113215</u>	-	<u>0113239</u>
<u>25</u>	<u>0113240</u>	-	<u>0113377</u>
<u>26</u>	<u>0113378</u>	-	<u>0113406</u>
<u>27</u>	<u>0113407</u>	-	<u>0113525</u>
<u>28</u>	<u>0113526</u>	-	<u>0113548</u>
<u>29</u>	<u>0113549</u>	-	<u>0113740</u>
<u>30</u>	<u>0113717</u>	-	<u>0113789</u>
<u>31</u>	<u>0113790</u>	-	<u>0113811</u>
<u>32</u>	<u>0113822</u>	-	<u>0113857</u>
<u>33</u>	<u>0113858</u>	-	<u>0114034</u>
<u>34</u>	<u>0114035</u>	-	<u>0114109</u>
<u>35</u>	<u>0114039</u>	-	<u>0114059</u>
<u>36</u>	<u>0114081</u>	-	<u>0114104</u>
<u>37</u>	<u>0114110</u>	-	<u>0114218</u>
<u>38</u>	<u>0114161</u>	-	<u>0114216</u>
<u>39</u>	<u>0114219</u>	-	<u>0114282</u>
<u>40</u>	<u>0114283</u>	-	<u>0114388</u>
<u>41</u>	<u>0114389</u>	-	<u>0114495</u>
<u>42</u>	<u>0114496</u>	-	<u>0114645</u>
<u>43</u>	<u>0114646</u>	-	<u>0114733</u>

1932
Closed.

<u>44</u>	<u>0114734</u>	-	<u>0114774</u>
<u>45</u>	<u>0114808</u>	-	<u>0114874</u>
<u>46</u>	<u>0114875</u>	-	<u>0115156</u>
<u>47</u>	<u>0115157</u>	-	<u>0115393</u>
<u>48</u>	<u>0115394</u>	-	<u>0115570</u>
<u>49</u>	<u>0115571</u>	-	<u>0115763</u>
<u>50</u>	<u>0115764</u>	-	<u>0115789</u>
<u>51</u>	<u>0115790</u>	-	<u>0115893</u>
<u>52</u>	<u>0115894</u>	-	<u>0115922</u>
<u>53</u>	<u>0115940</u>	-	<u>0115963</u>
<u>54</u>	<u>0115923</u>	-	<u>0115976</u>
<u>55</u>	<u>0115977</u>	-	<u>0116067</u>
<u>56</u>	<u>0116003</u>	-	<u>0116014</u>
<u>57</u>	<u>0116015</u>	-	<u>0116024</u>
<u>58</u>	<u>0116025</u>	-	<u>0116046</u>
<u>59</u>	<u>0116087</u>	-	<u>0116107</u>
<u>60</u>	<u>0116108</u>	-	<u>0116144</u>
<u>61</u>	<u>0116068</u>	-	<u>0116168</u>
<u>62</u>	<u>0116210</u>	-	<u>0116268</u>
<u>63</u>	<u>0116169</u>	-	<u>0116285</u>
<u>64</u>	<u>0116429</u>	-	<u>0116473</u>
<u>65</u>	<u>0116474</u>	-	<u>0116507</u>
<u>66</u>	<u>0116508</u>	-	<u>0116619</u>
<u>67</u>	<u>0116620</u>	-	<u>0116740</u>
<u>68</u>	<u>0116773</u>	-	<u>0116818</u>
<u>69</u>	<u>0116741</u>	-	<u>0116886</u>
<u>70</u>	<u>0116822</u>	-	<u>0116866</u>

9.4
class

<u>71.</u>	<u>0116887</u>	<u>0116953</u>
<u>72.</u>	<u>0116906</u>	<u>0116942</u>
<u>73.</u>	<u>0116954</u>	<u>0116975</u>
<u>74.</u>	<u>0116998</u>	<u>0117020</u>
<u>75.</u>	<u>0116976</u>	<u>0117028</u>
<u>76.</u>	<u>0117029</u>	<u>0117049</u>
<u>77.</u>	<u>0117088</u>	<u>0117163</u>
<u>78.</u>	<u>0117164</u>	<u>0117208</u>
<u>79.</u>	<u>0117209</u>	<u>0117293</u>
<u>80.</u>	<u>0117294</u>	<u>0117374</u>
<u>81.</u>	<u>0117375</u>	<u>0117472</u>
<u>82.</u>	<u>0117473</u>	<u>0117536</u>
<u>83.</u>	<u>0117537</u>	<u>0117563</u>
<u>84.</u>	<u>0117564</u>	<u>0117583</u>
<u>85.</u>	<u>0117584</u>	<u>0117603</u>
<u>86.</u>	<u>0117604</u>	<u>0117623</u>
<u>87.</u>	<u>0117624</u>	<u>0117670</u>
<u>88.</u>	<u>0117671</u>	<u>0117724</u>
<u>89.</u>	<u>0117725</u>	<u>0117769</u>
<u>90.</u>	<u>0117050</u>	<u>0117967</u>
<u>91.</u>	<u>0117968</u>	<u>0117992</u>
<u>92.</u>	<u>0117993</u>	<u>0118012</u>
<u>93.</u>	<u>0118013</u>	<u>0118035</u>
<u>94.</u>	<u>0118036</u>	<u>0118048</u>
<u>95.</u>	<u>0118049</u>	<u>0118067</u>
<u>96.</u>	<u>0118068</u>	<u>0118091</u>
<u>97.</u>	<u>0118092</u>	<u>0118106</u>

1955
Chubb

<u>98</u>	<u>0118107</u>	<u>0118117</u>
<u>99</u>	<u>0118118</u>	<u>0118131</u>
<u>100</u>	<u>0118132</u>	<u>0118196</u>
<u>101</u>	<u>0118174</u>	<u>0118187</u>
<u>102</u>	<u>0118197</u>	<u>0118274</u>
<u>103</u>	<u>0118335</u>	<u>0118366</u>
<u>104</u>	<u>0118290</u>	<u>0118331</u>
<u>105</u>	<u>0118332</u>	<u>0118409</u>
<u>106</u>	<u>0118418</u>	<u>0118461</u>
<u>107</u>	<u>0118410</u>	<u>0118814</u>
<u>108</u>	<u>0118674</u>	<u>0118701</u>
<u>109</u>	<u>0118707</u>	<u>0118741</u>
<u>110</u>	<u>0118742</u>	<u>0118779</u>
<u>111</u>	<u>0118851</u>	<u>0118905</u>
<u>112</u>	<u>0118906</u>	<u>0119072</u>
<u>113</u>	<u>0119073</u>	<u>0119148</u>
<u>114</u>	<u>0119149</u>	<u>0119174</u>
<u>115</u>	<u>0119175</u>	<u>0119201</u>
<u>116</u>	<u>0119439</u>	<u>0119468</u>
<u>117</u>	<u>0119469</u>	<u>0119560</u>
<u>118</u>	<u>0119561</u>	<u>0119830</u>
<u>119</u>	<u>0119562</u>	<u>0119594</u>
<u>120</u>	<u>0119595</u>	<u>0119679</u>
<u>121</u>	<u>0119680</u>	<u>0119790</u>
<u>122</u>	<u>0119791</u>	<u>0119913</u>
<u>123</u>	<u>0119831</u>	<u>0119917</u>
<u>124</u>	<u>0119918</u>	<u>0119975</u>

pg 6
Closed

<u>125</u>	<u>0119976</u>	<u>0120342</u>
<u>126</u>	<u>0120343</u>	<u>0120481</u>
<u>127</u>	<u>0120482</u>	<u>0120566</u>
<u>128</u>	<u>0120567</u>	<u>0120641</u>
<u>129</u>	<u>0120642</u>	<u>0120690</u>
<u>130</u>	<u>0120691</u>	<u>0120866</u>
<u>131</u>	<u>0120867</u>	<u>0121020</u>
<u>132</u>	<u>0121021</u>	<u>0121077</u>
<u>133</u>	<u>0121078</u>	<u>0121101</u>
<u>134</u>	<u>0121102</u>	<u>0121124</u>
<u>135</u>	<u>0121126</u>	<u>0121141</u>
<u>136</u>	<u>0121142</u>	<u>0121186</u>
<u>137</u>	<u>0121197</u>	<u>0121244</u>
<u>138</u>	<u>0121187</u>	<u>0121280</u>
<u>139</u>	<u>0121245</u>	<u>0121331</u>
<u>140</u>	<u>0121348</u>	<u>0121533</u>
<u>141</u>	<u>0121332</u>	<u>0121499</u>
<u>142</u>	<u>0121500</u>	<u>0121748</u>
<u>143</u>	<u>0121534</u>	<u>0121566</u>
<u>144</u>	<u>0121608</u>	<u>0121836</u>
<u>145</u>	<u>0121749</u>	<u>0121845</u>
<u>146</u>	<u>0121883</u>	<u>0121950</u>
<u>147</u>	<u>0121846</u>	<u>0122028</u>
<u>148</u>	<u>0122029</u>	<u>0122055</u>
<u>149</u>	<u>0122056</u>	<u>0122111</u>
<u>150</u>	<u>0122112</u>	<u>0122196</u>
<u>151</u>		

R-12
S-19-23

12 Empty
S-23

60

pg # 1

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

DATE TRANSMITTAL SENT: 12, 9, 03

A. AGENCY 1. 14 02 16		ACCESSION NO. 04W572	DATE REC'D 1-8-04
B. DIVISION/UNIT DHR			RM CODE 14.02.16
C. MAILING ADDRESS Montgomery County DEPARTMENT OF HEALTH AND HUMAN SERVICES 1301 Piccard Drive Rockville, Maryland 20850-4320		LOCATION RANGE SECTION(S) 8 8-9	NO. OF CU. FT. 60
D. PHONE NO. 240-777-3013 301-315-4184 (OR) 4185		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	0211955 - 0212040	# 5ch 1023-7A-4 Item 53 Disposal Date 1/05 DISPOSAL 2/1/05
2	0212063 - 0212131	
3	0212166 - 0212226	
4	0212227 - 0212351	
5	0212713 - 0212737	
6	0212909 - 0213066	
7	0213129 - 0213292	
8	0213296 - 0213376	
9	0213404 - 0213481	
10	0213540 - 0213611	
11	0213637 - 0213725	
12	0213776 - 0213838	
13	0213852 - 0213936	
14	0214053 - 0214570	
15	0214571 - 0214658	
16	0214659 - 0215001	

PS # 1

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

DATE TRANSMITTAL SENT: 12, 9, 03

A. AGENCY 1. 14 02 16		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT DHR		04W572	RM CODE
C. MAILING ADDRESS Montgomery County DEPARTMENT OF HEALTH AND HUMAN SERVICES 1301 Piccard Drive Rockville, Maryland 20850-4320		LOCATION RANGE SECTION(S)	NO. OF CU. FT. 60
D. PHONE NO. 240-777-3013 301-315-4184 (OR) 4185		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. ODO	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	7/02 to 12/02	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1		0211955 - 0212040		# 5ch 1023-7A-4 Item 53 Disposal Date 1, 05
2		0212063 - 0212131		
3		0212166 - 0212226		
4		0212227 - 0212351		
5		0212713 - 0212737		
6		0212909 - 0213066		
7		0213129 - 0213292		
8		0213296 - 0213376		
9		0213404 - 0213481		
10		0213540 - 0213611		
11		0213637 - 0213725		
12		0213776 - 0213838		
13		0213852 - 0213936		
14		0214053 - 0214570		
15		0214571 - 0214658		
16		0214659 - 0215001		

152
60
212. Packed
K. P. P.

005

17	0215002	0215061
18	0215117	0215193
19	0214872	0215274
20	0215275	0215341
21	0215631	0215677
22	0215678	0215928
23	0216194	0216261
24	0216309	0216423
25	0216424	0216501
26	0216504	0216582
27	0216583	0216655
28	0216702	0216913
29	0216892	0217132
30	0217146	0217544
31	0217545	0217675
32	0217676	0217737
33	0218300	0218412
34	0218413	0218646
35	0218696	0218746
36	0218816	0218899
37	0218902	0219017
38	0219036	0219116
39	0219424	0219556
40	0219679	0219817
41	0219818	0219892
42	0219894	0219968
43	0219969	0220035

14.02.19	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Department of Social Services St. Mary's County			
Division or Unit			

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
04W620	Family Services - Food Stamps, Public Assistance & Medical Assistance	1023-7A4	45,46,47	2001	28	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez
Signature

Records Center Manager
Title

June 30, 2005
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. St. Marys County DSS		ACCESSION NO. 04W620	DATE REC'D 1-28-04
B. DIVISION/UNIT Family Services			RM CODE 14.02.19
C. MAILING ADDRESS 23110 Leonard Hall Drive Leonardtown, MD 20650		LOCATION RANGE SECTION(S) 46 29-30	NO. OF CU. FT. 28
D. PHONE NO. 240-895-7000		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bonnie Abell		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-28	Family Services Dates up to December 2001	Sche. # 1023-744 Item # 45, 46, 47 July 2004 Jan. 2005 Disposal Date 1 Feb. 05

SERVICES RETENTION BOX # 1-

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
ABAD, DONALD	SERVICES INTAKE	09/12/00
ABELL, GLENDA	SERVICES INTAKE	08/08/01
ABELL, MARY	SERVICES INTAKE	04/10/00
ABELL, TINA	05N1	04/27/98
ABRAMOVICH, ELIZABETH	SERVICES INTAKE	01/30/01
ADAMS, ROY	05N1	07/14/00
ADAMS, FRANK	SERVICES INTAKE	01/03/00
ADKINS, JAMMIE	FAMILIES NOW	01/13/99
AKER, DOROTHY	SERVICES INTAKE	04/17/00
AKERS, DOROTHY	FAMILY SERVICES	03/08/00
ALBRIGHT, REBECCA	SERVICES INTAKE	06/06/00
ALEXANDER, DEBBIE	05N1	11/10/99
ALLISON, JANET	05C2	06/30/97
ALVEY, PENNY	05N1 A	07/23/01
ANDERSON, DAVID	04C7	09/27/01
ANDERSON, EARL	05C1 F	08/18/00
ANDERSON, PALMER	INFANTS & TODDLERS	08/15/01
ANDERSON, KERRI	SERVICES INTAKE	01/16/01
ANDERSON PATRICIA	STF	07/20/01
ANTHONY, PATRICIA	SERVICES INTAKE	09/29/00
ARMIGER, CAROLYN	05C1	04/11/01
ARMIGER, CAROLYN	SERVICES INTAKE	09/01/99
ARMSTRONG, CRAIG	SERVICES INTAKE	03/05/01
ARMSTRONG, CRAIG	SERVICES INTAKE	11/21/01
ARMSTRONG, CRAIG	05C1	12/06/01
ARMSTRONG, LISA	SERVICES INTAKE	01/21/00
ARNOLD, CHRISTINA	05C1	10/06/97
ARNOLD, CHRISTINA	05N1	04/18/00
ARNOLD, CHRISTINA	SERVICES INTAKE	03/01/01
ARNOLD, CHRISTINA	05C1 F	09/28/00
ARNOLD, CHRISTINA	05N1 A	01/09/01
ASHLEY, MARK	STF	11/21/01
AUD, JUDY	05NA	11/23/01
AXLEY, SEBASTIANNA	05N1	10/03/01

SERVICES RETENTION BOX # 2

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
BAILEY, JOANNE	05N1	01/16/01
BAILEY, LINDA	SERVICES INTAKE (EA)	08/22/00
BAKER, DINAH	SERVICES INTAKE	09/04/01
BAKER, MARITZA	05C2	09/21/01
BAKER, MARITZA	SERVICES INTAKE	06/26/00
BAKER, STACIE	05N1	07/14/00
BANKINS, MONICA	05C1	10/24/01
BARFIELD, BRANDY	SERVICES INTAKE	09/12/01
BARFIELD, BRANDY	SERVICES INTAKE	03/23/00
BARKER, PRINCESS	05C1F	08/31/01
BARKER, PRINCESS	CPS ASSESSMENT	10/1600
BARNES, LAKACHA	05C1F	05/24/00
BARNES, SANDRA	05N1	11/27/01
BARNES, TASHA	05C1F	01/13/99
BARRETT, KAREN	SERVICES INTAKE	02/23/01
BASSFORD, BRENDA	CPS ASSESSMENT (ruled out)	01/08/01
BATTLE, CHANTE	CPS ASSESSMENT (ruled out)	12/07/01
BATTLE, CHANTE	SERVICES INTAKE	03/09/01
BATTLE, CRYSTAL	SERVICES INTAKE	10/25/01
BATTLE, MARY	SERVICES INTAKE	05/08/00
BATTLE, SABRINA	05C1	06/04/99
BATTLE, SABRINA	INFANTS & TODDLER	09/19/01
BAXTER, MELISSA	SERVICES INTAKE	11/28/01
BAZARAH, MILDRED	CPS ASSESSMENT	02/06/01
BEAL, LISA	SERVICES INTAKE	05/18/01
BEALS, KELLY	05N1A	10/13/01
BEAN, STEPHANIE	05C1	02/09/01
BELL, CATHERINE	05C1	09/17/99
BENBOW, DENISE	05C2	03/12/01
BENBOW, DENISE	05C1H	03/13/00
BENNETT, NANCY	05N1	11/29/99
BENTLY, AGNES	05N1	07/17/00
BENTON, SHENANDOAH	05N1	08/29/01
BERND, JOHN	05C1F	11/16/00
BERRY, DESIREE	05N1	11/22/99
BERRY, GERALDINE	05N1A	09/27/01

SERVICES RETENTION BOX # 3

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
BERRY, GERALDINE	05N1A	04/24/01
BERRY, SHANNON	05C1	10/03/01
BISCOE, CRYSTAL	05N1	02/12/01
BISCOE, CRYSTAL	05N1	08/14/00
BISSETT, DIANE	05N1	01/24/01
BISSETT, DIANE	05C2	06/30/01
BLAKE, ROBIN	05N1	03/18/96
BLAKELY, ANGEL	0591	10/13/99
BLEVINS, KRISTEN	05C1 I	11/18/99
BOARDLEY, DAVID	05N1	11/08/00
BOARMAN, RANDY	05N1	12/01/01
BODNAR, JOHN	05N1 A	04/05/01
BOGIE, REBECCA	05N1	02/23/01
BONNER, KIM	05N1 A	10/16/00
BOSWELL, APRIL	05C1 I	07/31/01
BOWEN, MYRTLE	05N1	08/24/01
BOWEN, DENISE	05N1	09/28/00
BOWLING, ANGELA	05C1 H	11/12/99
BOWMAN, MICHELLE	05N1	12/28/01
BOYER, TAMMY	05N1	05/12/00
BOYER, TAMMY	05N1A	06/05/01
BRADDY, VIRGINIA	05N1A	06/14/00
BRADSHAW, JERRY	05N1	10/19/01
BRADY, GLENDA	05N1	04/25/00
BRADY, JAMES	05N1	05/16/00
BRAMBLE, LORIA	05N1	03/15/00
BRANSON, DEBRA	05N1	06/09/00
BRANSON, DEBORAH	05N1	11/27/01
BRATTIN, LORI	05N1	11/01/01
BREEDEN, DARLA	05C1 F	05/25/99
BRENSINGER, RUBY	05N1	10/26/99
BRISCOE, ALICIA	05N1 A	08/03/01
BRISCOE, ALICIA	05N1	05/18/01
BRISCOE, RAHTAUNYA	05N1 A	06/99
BROOKS, DORIAN	05N1 A	02/08/01
BROADHURST, ALAN	05N1	10/01/01
BROADHURST, ALAN	05C2 Z	04/19/01
BROOKS, DORIAN	05C1 F	08/31/98
BROOKS, ERIC	05N1 A	01/29/01
BROOKS, JANICE	05N1	05/11/95
BROOKS, SHEILA	05C1 F	12/31/98
BROOME, CHANTA	05N1	07/12/00
BROWN, ANNETTE	05N1	08/27/01
BROWN, ANNETTE	05N1	09/04/01
BROWN, DANA	05N1 A	12/20/01
BROWN, DAPHNE	05C1	11/19/01

SERVICES RETENTION BOX # 4

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
BROWN, KENYA	FAMILIES NOW	11/30/99
BROWN, LUCRETIA	05C1	12/15/99
BROWN, LICRETIA	SERVICES INTAKE	02/15/01
BROWN, ROY	HOME STUDY	05/18/99
BROWN, THERESA	05C2N	11/29/01
BROWN, YOLANDA	FAMILY SERVICES HPP	11/24/99
BRYANT, DANIEL	05N1	05/02/01
BRYANT, KATINA	FAMILIES NOW	10/30/99
BUCKLER, CHRISTINA	SERVICES INTAKE STF	08/22/01
BUCKLER, DONALD	SERVICES INTAKE	11/22/99
BUCKLER, GERALD	05N1	10/19/01
BUCKLER, JUNE	SERVICES INTAKE STF	09/14/01
BUCKLER, KAREN	CPS ASSESSMENT (ruled out)	06/06/01
BUCKLER, JUNE	05N1	07/11/00
BURCH, JOANNE	05C1 I	08/31/99
BURCH, KASSIE	05N1	07/03/01
BURCH, SHANNA	SERVICES INTAKE	10/20/00
BURNS, MICHAEL	SERVICES INTAKE	09/28/01
BURROUGHS, LAURETTR	05N1	11/08/00
BURTON, ANITA	05C2	02/02/01
BUSBY, KIMBERLY	SERVICES INTAKE	01/26/01
BUSBY, KIMBERLY	05C1	09/10/01
BUSH, PATRICK	ASSESSMENT	01/03/00
RHONDA, BUSH	05N1	11/17/00
BUSH, SHARON	05C1	06/29/99
BUTLER, BARBARA	FAMILY SERVICES	06/11/01
BUTLER, CLAIRA	SERVICES INTAKE	12/22/99
BUTLER, CLAIRA	SERVICES INTAKE	12/08/99
BUTLER, CLARA	FAMILY SERVICES	08/15/01
BUTLER, CLARA	FAMILY SERVICES	08/11/00
BUTLER, DESIREE	SERVICES INTAKE SST	07/03/01
BUTLER, DESIREE	SERVICES INTAKE	07/23/01
BUTLER, DESIREE	SERVICES INTAKE	08/09/01
BUTLER, HAZEL	SERVICES INTAKE	04/13/01
BUTLER, HAZEL	SERVICES INTAKE	05/22/01
BUTLER, JAMES	IFS	03/03/99
BUTLER, JAMES	CPS ASSESSMENT (ruled out)	12/14/01
BUTLER, JUDY	INTAKE SERVICES	04/25/01
BUTLER, JUDY	SERVICES INTAKE	05/11/00
BYRD, ALLISON	INFANTS & TODDLERS (05C1 I)	05/08/00
BYRD, BRENDA	05C1F	12/02/97
CAGE, JESSICA	SERVICES INTAKE	05/30/00
CALLISON, NANCY	CPS INTAKE (ruled out)	01/10/01
CAMPBELL, CHERYL	CPS ASSESSMENT (screened out)	03/07/01
CAMPBELL, CRYSTAL	SERVICES INTAKE STF	06/20/01
CAMPBELL	CPS ASSESSMENT (screened out)	11/05/01
CAMPBELL, JUSTIN	05N1	02/01/01
CAMPBELL, KELLY	CPS ASSESSMENT	09/17/01
CAMPBELL, MARION	05N1	10/13/01
CAMPBELL, PATRICIA	SERVICES INTAKE	03/26/01

SERVICES RETENTION BOX #5

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
CAMPBELL, PATRICIA	FAMILIES NOW	11/30/99
CAMPBELL, STACY	SEVICES INTAKE 1.6	12/19/01
CANTER, BARBARA	MECH SERVICES INTAKE	05/15/00
CANTRELL, ELEANOR	MECH SERVICES INTAKE	03/22/00
CANTRELL, TRACY	INFANTS & TODDLERS 05C1-I	03/27/00
CARPENTER, LISA	ASSESSMENT	02/22/99
CARPENTER, LISA	SERVICES INTAKE	05/25/00
CARPENTER, LISA	FAMILY SERVICES	08/18/99
CARPERNTER, TIA	FAMILIES NOW	06/30/99
CARRANZA, DEBORAH	FAMILIES NOW	03/31/99
CARROLL, JOANN	SERVICES INTAKE	12/06/99
CARTER, JAMES	FAMILY SERVICES	12/22/99
CARTER, JOSETTE	SERVICES INTAKE	03/15/01
CARTER, KIMBERLY	05C2	06/14/01
CARTER, PAULINE	05N9	09/01/00
CARTER, RUTH	05C1	01/12/00
CARTER, STEVEN	SERVICES INTAKE	11/18/02
CARTER, SHAWN	SERVICES INTAKE	12/15/00
CARTER, TERRIE	CPS ASSESSMENTS (screened out)	03/01/01
CAUDILL, THERESA	SERVICES INTAKE	05/30/00
CAULEY, KEITH	SERVICES INTAKE	03/19/98
CAULEY, KEITH	SERVICES INTAKE	07/17/00
CAVALIER, ELIZABETH	SERVICES INTAKE	09/27/99
CAVE, KENNETH	SERVICES INTAKE	12/26/99
CHADE, BRENDA	SERVICES INTAKE	08/16/99
CHASE, PAULINE	FAMILY SERVICES HPP	12/18/95
CHISLEY, ANGELA	SERVICES INTAKE STF	09/26/01
CHOICE, HENRIETTA	CPS ASSESSMENT (ruled out)	10/05/01
CLARK, PHYLLIS	IFS 05C2	09/10/98
CLARKE, AGNES	FAMILY SERVICES	12/05/99
CLARKE, AGNES	SERVICES INTAKE	07/25/01
CLARKE, AGNES	SERVICES INTAKE	02/18/99
CLARKE, CARLA	SERVICES INTAKE	05/08/01
CLARKE, GEORGE	SERVICES INTAKE	03/06/01
CLARKE, JULIE	SERVICES INTAKE	06/25/01
CLEMONS, GREGORY	05C1	12/06/01

SERVICES RETENTION BOX # 6

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
CLEMONS, WENDY	ASSESSMENT	11/19/01
CLICK, ANNE	INFANTS & TODDLERS	01/24/01
CLINTON, PATRICIA	05N1	06/15/99
COCCHIMIGLIO, KELLY	05N1	11/18/01
COATES, WENDY	05C1 F	11/01/00
COEN, LUCILLE	05N1 A	11/22/99
COGAR, DEBBIE	05C1 F	12/07/00
COLLINGTON, GREG	05N1	10/01
COLSON, KALYNDA	05N1 A	12/19/01
COMBS, DARLENE	SERVICES INTAKE	09/13/00
COMBS, TORI	SERVICES INTAKE	04/26/99
COMFORT, THERESA	SERVICES INTAKE	09/05/01
COMMODORE, TAMECIA	05C1 I	04/25/00
CONNELLY, FAYE	SERVICES INTAKE	04/05/01
CONNELLY, FAYE	05C1	11/26/01
CONNELLY, DENNIS	FAMILIES NOW	08/31/98
COOK, TENESIA	STF	04/24/01
COOKSEY, TAMARA	FAMILY SERVICES	07/16/01
COOKSEY, TAMARA	SERVICES INTAKE	10/26/00
COOKSEY, TAMARA	SST	04/26/01
COOKSEY, TAMARA	SERVICES INTAKE	01/26/01
COOMBS, MICHELLE	05C1 F	03/22/99
COOBS, MICHELE	05N1	12/06/00
COPSEY, HELEN	FAMILY SERVICES	02/09/01
COPSEY, HELEN	05C1 F	04/26/99
COPSEY, HELEN	IFS	08/13/99
CORBIN, SEBASTINE	05C1	02/01/99
CORNETT, REBECCA	FAMILY SERVICES	12/05/96
COTTON, TAMARA	FAMILY SERVICES	07/26/01
COTTON, TAMARA	FAMILY SERVICES	10/25/01
COURTNEY, ANITA	SERVICES INTAKE	08/22/01

SERVICES RETENTION BOX # 7

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
COURTNEY, MARY ANN	O5C1	07/24/01
COWLES, SUEZETTE	05N1	08/25/00
COX, KRISTEN	SERVICES INTAKE	08/06/01
CROMER, LISA	CPS ASSESSMENT (ruled out)	03/05/01
CRYER, KATHLEEN	SERVICES INTAKE	06/08/98
CURRY, LISA	SERVICES INTAKE	06/30/99
CURTIS, REDAHLIA	FAMILY SERVICES O5C1	12/26/00
CUSIC, MARY	SERVICES INTAKE	04/13/01
DALY, BARBARA	05C1	05/19/99
DANCE, PATRICIA	05N1	10/02/00
DANFORTH, MELINDA	SERVICES INTAKE	10/22/01
DARBIE, VICKILEE	SERVICES INTAKE	08/31/01
DAVIS, CAREY	05N1	06/17/01
DAVIS, DAWN	05N1	12/28/01
DAVIS, JACQUELINE	05N1	05/12/00
DAVIS, JANE	INFANTS & TODDLERS	12/28/01
DAVIS, MELISSA	05C1	02/18/99
DAVIS, MELISSA	O5C1 I	03/15/99
DAVIS, MELISSA	O5CI I	03/15/99
DAVIS, MARY J.	FAMILIES NOW	05/99
DAVIS, MELISSA	FAMILY SERVICES	02/06/00
DAVVE, DOROTHY	05N1A	04/09/01
DAYE, SHALITA	SERVICES INTAKE	08/01/01
DAYE, THELMA	CPS ASSESSMENT (screened out)	10/11/01
DAYMUDE, MARGARET	05N1	09/21/01
DEAN, TAMARA	FAMILY ASSESSMENT	03/30/01
DEAN, TINA	CPS ASSESSMENT (screened out)	03/23/01
DEBRUIN, LELILA	05N1	07/12/00
DEFILIPPO, KIMBERLY	05N1	07/31/00
DEJESUS, BETTY	FAMILY SERVICES	08/12/01
DEJESUS, NOEL	FAMILY SERVICES	07/10/01
DELAROSA, KATHERINE	FAMILY SERVICES	01/31/01
DELAROSA, KATHLEEN	CPS ASSESSMENT (ruled out)	01/09/01
DELAROSA, KATHERINE	FAMILY ASSESSMENT	07/11/01
DELL ACQUA, YVONNE	05N1	07/10/00
DENTON, BRENDA	05N1	12/07/01
DEWEES III, LYLE	SERVICES INTAKE	05/29/01
DEYETTE, KAREN	SERVICES INTAKE	09/07/01
DIAZ, MARIA	INFANTS & TODDLERS	12/28/01
DICKENS, RAYSHAWN	ASSESSMENT	12/10/99
DICKENS, RAYSHAWN	05C1F	09/07/00
DILL, JUANITA	FAMILY SERVICES HPP	12/19/95
DIXON, JANETTA	SERVICES INTAKE	03/28/00
DOBELMAN, CYNTHIA	SERVICES INTAKE	10/12/01
DOMINGO, ALICIA	FAMILY ASSESSMENT	07/26/01
DONALDSON, LESLYE	05N1A	12/11/01
DORF, WENDY	05C1	11/03/00
DOUGLAS, MARTHA	FAMILIES NOW	01/01/99
DUGAN, RICHARD	SERVICES INTAKE	08/27/01
DOYLE, KATHERINE	FAMILY ASSESSMENT	08/29/01

SERVICES RETENTION BOX # 8

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
DUCKETT, CRYSTAL	SERVICES INTAKE	08/21/01
DUGAN, RICHARD	05N1 A	07/11/01
DUNNINGTON, SHELLY	05C1 S	4/25/00
DUPONT, COLLEEN	FAMILY SERVICES	10/09/99
DUPREE, TAMEKIA	05N1	07/11/00
DURST, LINDA	ASSESSMENT	09/08/99
DUSZYNSKI, HELEN	05N1 A	10/13/01
DUSZYNSKI, HELEN	CPS SCREENED OUT	06/22/01
DUSZYNSKI, TRACY	05N1 A	10/19/00
DUSZYNSKI, TRACY	05N1 A	05/11/01
DUSZYNSKI, TRACY	05C1	11/17/01
DYSON, TAMARA	05N1	08/15/01
DZIERGOWSKI, KIM	SERVICES INTAKE	07/02/01
DZIERGOWSKI, KIM	05N1 A	09/25/01
EDELEN, CALVIN	FAMILIES NOW	10/20/00
ELLIOTT, HEATHER	SERVICES INTAKE	12/26/00
ELLIS, REBECCA	SERVICES INTAKE	11/30/01
ELLIS, REBECCA	05C1 F	05/02/99
ELROD, EDEN	INFANT & TODDLERS	08/13/01
EMBERGER, CHARLES	05N1	12/15/00
ENGLISH, BETTY	FAMILIES NOW	06/1/99
ESCOBAR, SHERRIE	05C1 F	08/17/00
ESTEP, SABRINA & DAVID	INFANTS & TODDLERS	02/04/99
ESTEP, SABRINA	05N1 A	01/08/01
EVANS, GARY	SERVICES INTAKE	05/10/00
EVANS, SANDRA	STF	07/25/01
EVANS, YOLANDA	CPS SCREENED OUT	01/22/01
EVERSBERG, MICHAEL	SERVICES INTAKE	12/23/99
EYLER, SUSAN	SERVICES INTAKE	03/20/01
FALLER, DOREEN	STF	09/07/01
FALLER, DOREEN	SERVICES INTAKE	01/17/01
FALLER, DOREEN	SERVICES INTAKE	03/07/01
FANCELLA, WENDY	05C1 I	03/16/00
FARLEY, SHARON	HOMESTUDY	09/01/97
FARDRELL, JOHN	ASSESSMENT	03/07/00
FARRELL, SHERRY	05N1 A	12/06/01
FAXON, CAROL	SERVICES INTAKE	10/31/01
FEDLER, CAROL	05N1	12/11/01
FENHAGEN, THERESA	FAMILY ASSESSMENT	12/00/00
FENWICK, BEVERLY	SERVICES INTAKE	06/07/01

SERVICES RETENTION BOX # 9

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
FENWICK, CHARLES	05C1	06/20/01
FENWICK, DOROTHY	05C1 F	01/17/01
FENWICK, DOROTHY	05C1 T	06/29/94
FENWICK, EDWINA	05C1	02/22/01
FENWICK, EDWINA	05C1 F	09/28/00
FENWICK, GWEN	05N1 A	10/10/01
FENWICK, MARLENA	05C1 I	01/25/99
FENWICK, MARLENA	05C1 F	05/10/99
FERGUSON, BONNIE	05N1	07/21/99
FERGUSON, BONNIE	05N1 A	04/15/99
FERGUSON, BONNIER	05C1	10/16/00
FERGUSON, FRANCIS	05C1 H	03/31/00
FIGERAUX, SANDRA	05C1 F	03/28/00
FIGERAUX, SANDRA	05N1 F	08/07/00
FIGGINS, PATRICIA	05N1 A	11/29/00
FIGGINS, PATRICIA	05C1	06/06/01
FINNOTTI, TERRI	05N1	11/14/01
FITZGERALD, LISA	05C1 I	08/30/99
FITPATRICK, BILLIE	05N1 A	12/19/01
FLANARY, RACHEL	05N1 A	10/26/01
FLETCHER, ARLENE	05N1	06/19/00
FLUHART, CHERYL	05N1	08/02/01
FOOTE, MARIA	05N1	10/25/01
FORD, TINA	05C1	04/01/00
FORNEY, MARION	04C4	10/02/00
FOSTER, ROBERT	05N1	08/01/01
FOWLER, JESSICA	05N1	08/03/01
FOXX, CYNTHIA	05C1 I	12/28/99
FOXX, CYNTHIA	05C1 I	08/01/01
FRANKENBERG MICHLE	05N1 A	11/27/01
FREEMAN, MARY	05N1	09/27/01
FREEMAN, MARY	05N1	11/05/01
FREEMAN, SHIRLEY	05N1	10/07/00
FREEMAN, THERESA	05N1	11/21/01
FRERICKS, DIANE	05N1	06/08/00
FRYE, BARBARA	05N1 I	12/19/01
FULLER, ELIZABETH	05N1	08/01/01
FULLER, KELLY	05N1	03/23/01
FULLER, KELLY	05N1 A	01/22/99

SERVICES RETENTION BOX # 10

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
GALLAHAN, ANN	05N1	06/19/00
GALLATIN, SAMANTHA	05N1	10/04/01
GALLATIN, SAMANTHA	05N1	04/24/00
GANTT, GAIL	05N1 T	05/30/96
GANTT, GAIL	05N1 A	10/16/01
GARDNER, SANDRA	05N1 A	08/14/00
GARNER, LINDA	05N1	11/10/99
GARNER, LINDA	05C1 F	08/09/00
GASS, PAMELA	05N1	07/17/01
GATTON, SHIRLEY	05C1	12/19/00
TURNER JR., RONALD	05N1 A	09/15/00
GEARY, JUDITH	05N1 A	01/29/01
GEBHARDT, FRANCES	05N1 A	06/01/00
HAROLD, GEORGE	05N1	04/30/01
HAROLD, GEORGE JR.	05C1	10/09/99
GIBSON, JESSICA	05N1 A	10/31/01
GIBSON, CARRIE	05N1 A	01/20/00
GIFFEN, VICKI	05N1 A	09/25/01
GILLIAM, EDNA	05N1	08/94/00
GILLIAM, EDNA	05N1 A	11/19/01
GILMORE, THERESA	05C3	04/21/94
GILLESPIE, KATHRYN	05C1 I	11/27/01
GILROY, LORI	05N1	12/06/01
GILROY, LORI	05N1 A	11/27/01
GLASCOE, REBECCA	05N1	08/31/01
GLASCOE, REBECCA	05N1 A	11/07/01
GLENN, KATHY	05N1	06/29/00
GOEDECKE, SHELIA	05N1	09/12/01
GOEDECKE, SHELIA	05N1	10/31/01
GOEDECKE, ALANNA	05N1 A	11/21/00
GOHL, ALTON	05N1 A	10/16/01
GOLDRING, PATRICIA	05N1	02/26/96
GOLDSMITH, DEBORHA	05N1	12/03/01
GOMPERS, RICKI	05N1	10/22/01
GOOD, CHRISTINA	05C1-I	07/31/01
GORDON, KIZZY	05C1	03/27/00
GORDON, KIZZY	05N1	07/27/99
GRAY, JANNELLE	05N1	02/28/01
GRAY, JUNE	05C1	08/28/01
GRAY, LISA	05N1	08/23/01
GRAY, STEPHANIE	05N1	12/11/00
GRAVES, JANET	05N1	12/06/00
GRANGER, JORDYN	05N1	02/15/01
GRANT, BRIAN	05N1	07/14/00
GRANT, LISA	05N1 A	11/15/01

SERVICES RETENTION BOX # 11

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
GRAVES, WILLIAM	STF	10/01/01
GOSS, GRACE	SERVICES INTAKE	10/13/99
GOTTSHALK, LINDA	SERVICES INTAKE	10/25/00
GREEN, LESLIE	ASSESSMENT	09/28/99
GREEN, LESLIE	SERVICES INTAKE	06/20/00
GREEN, WANDA	O5C1	03/09/01
GREENWELL, TOSHA	SERVICES INTAKE	06/14/01
GREENWELL, TOSHA	05N1	10/18/01
GREGORY, MAXINE	STF	07/30/01
GRIFFITH, JENNIFER	INFANTS & TODDLERS	07/13/01
GRIMES, BRENDA	05N1	05/24/01
GROSS, MARY	05N1 A	09/26/01
GROSS, VALERIE	SERVICES INTAKE	09/12/01
GROSS, VALERIE	05N1	07/06/00
GRUBE, CRYSTAL	SERVICES INTAKE	12/03/01
GRUNDEL, ROBERTA	O5C1	02/23/01
GUNTHER, DIANE	05N1 A	03/20/01
GUY, JEFFREY	05N1	07/10/00
GUY, MELANIE	O5C1	07/29/99
GUY, MELANIE	FAMILY SERVICES	10/18/00
GUY, MELANIE	05N1	06/08/00
GUY, STEPHEN	SERVICES INTAKE	07/17/00
GWYNN, WAYNE	SERVICES INTAKE	10/19/00
HALE, TINA	INFANTS & TODDLERS	08/29/01
HALL, JUALETIA	05N1 A	11/26/01
HALL, JUALETIA	05N1	08/20/01
HALL, JUALETIA	FAMILY SERVICES	02/18/01
HALL, MARGARET	SERVICES INTAKE	01/10/00
HAMILTON, ANNA	05N1 A	11/03/00
HAMILTON, ANNA	STF	10/12/01
HAMMER, THERESA	O5C1 F	03/30/01
HAMMETT, JAMES	SERVICES INTAKE	09/15/00
HARDING, MICHAEL	SERVICES INTAKE	08/27/01
HARDIN, JACK	05N1 A	09/11/00
HARDING, BETTY	O5C2	01/29/99
HARDING, DEBORAH	SERVICES INTAKE	09/14/01
HARMS, TRACEY	O5C1 I	08/29/01
HARPER, PAUL	SERVICE INTAKE	10/21/99
HARRIS, EDWARD	SERVICE INTAKE	12/30/99
HARRIS, MARSHAKIA	SERVICE INTAKE	09/04/01
HAWKINS, ANNTANETTE	O5C1	06/01/98

SERVICES RETENTION BOX # 12

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
HAYDEN, KAREN	05N1	05/08/00
HAYDEN, KELLY	05C1 A	07/19/99
HAYDEN, KELLY	05N1 A	08/28/01
HAYES, CHRISTINA	10N1	02/26/02
HAYWARD, TAMATHEA	05N1 WW	01/25/01
HAYWARD, TAMATHEA	05N1	10/03/01
HEARD, KARINA	05N1	07/17/01
HEBB, ALICE	05C1 F	07/03/00
HEBB, MARY	0571	07/01/99
HEBB, MARY	05C1	04/19/99
HEBB, MARY	05C2 N	10/02/01
HEBB, MARY	05C1 F	10/04/01
HEBB, MARY	05C1 F	02/23/01
HEBB, MARY	05C1	04/05/00
HEBB, MARY	05N1 A	03/30/99
HEBB, MARY	05C1	09/01/00
HEBB, MONICA	05N1 A	08/05/01
HEBB, SONJA	05N1	11/26/01
HEBB, TISHA	05C1	01/20/00
HEIL, JULIE	05N1 A	11/17/99
HELMS, TAMMY	SERVICES INTAKE	07/03/01
HEMLER, LISA	SERVICES INTAKE	07/11/01
HEMLER, LISA	05N1 A	10/19/01
HENDERSON, BARBARA	05N1 A	09/07/01
HENRIQUES, SALLY	05N1 A	04/29/01
HENSLEY, KEFFIE	05N1	10/19/01
HERBERT, CRYSTAL	05C1	04/14/01
HERBERT, FRANCES	SERVICES INTAKE	10/19/01
HERBERT, ISABELLE	SERVICES	08/02/00
HERBERT, ISABELLE	05C1	04/10/01
HERBERT, ISABELLE	05C1	11/10/99
HERBERT, ISABELLE	05C1 I	10/22/01
HERBERT, REBECCA	05C1 I	01/14/00
HERBERT, THELMA	FAMILY SERVICES	11/01/00

SERVICES RETENTION BOX # 13

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
HERRING, KRISTI	05C1	01/31/01
HILL, ATAWAY	SERVICES INTAKE	07/23/01
HILL, AUDREY	05N1	07/07/00
HILL, AUDREY	05C1	12/01/00
HILL, AUDRA	SERVICES INTAKE	12/20/00
HILL, AUDRA	SERVICES INTAKE	03/27/01
HILL, CHERYL	FAMILIES NOW	03/30/99
HILL, KASHA	05N1	05/27/01
HILL, KASHA	05N1	08/04/00
HIMES, VICKIE	SERVICES INTAKE	08/20/01
HOLLOWAY, TRICIA	SERVICES INTAKE	12/21/01
HOLT, YOLANDA	SERVICE INTAKE	08/17/98
HOPEWELL, CATHERINE	SERVICE INTAKE	05/02/00
HORNEY, CANDIS	INTAKE	07/23/01
HOSTETLER, BEVERLY	FAMILIES NOW	12/04/00
HOWELL, SUSAN	05N1 A	08/23/01
HOWELL, SUSAN	SERVICES INTAKE	10/12/00
HOWES, BRENDA	SERVICES INTAKE	10/10/00
HOUSEY, DENISE	05N1	02/26/01
HUDSON, HILLARY	05N1	08/02/00
HUGHES, VICKIE	05N1	07/23/01
HUNT, KAREN	FAMILY SERVICES	12/09/99
HUMPLEBY, DANIELL	05N1	11/17/01
HURRY, JENNIFER	SERVICES INTAKE	05/16/00
HURRY, JENNIFER	SERVICES INTAKE	11/05/01
HURLEY, TANIA	SERVICES INTAKE	10/01/01
HURLEY, TANIA	SERVICES INTAKE	04/30/01
ISOM, ANGELA	FAMILY SERVICES	09/14/00
ISOM, JENNY	INFANTS & TODDLERS	12/19/01
ISOM, WILLIAM	05C1	10/05/01
JACKSON, APRIL	FAMILY SERVICES	08/96
JACKSON, BERNICE	IFS	01/08/99
JACKSON, SHELL	05C1 F	03/24/99
JACKSON, VINCENT	SERVICES INTAKE	05/09/00
JAMES, BRENDA	05N1 A	10/10/00

SERVICES RETENTION BOX # 14

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
OMIGAR, JEFFERIES	FAMILIES NOW	04/30/00
JEFFERSON, VERNELL	SERVICES INTAKE	02/03/00
JEFFERSON, VERNELL	STF	08/21/01
JEFFERSON, VERNELL	STF	11/01/01
JEFFERSON, VERNELL	05N1	09/25/01
JEFFRIES, PAT	SSTA	04/30/00
JENKINS, GLENDA	CPS SCREENED OUT	11/22/00
JENQUIN, MICHAEL	05N1	03/19/01
JOHNSON, CLARE	STF	12/26/00
JOHNSON, CLARE	STF	06/27/01
JOHNSON, ELSIE	SSTA/THAS	04/30/01
JOHNSON, EUGENE	SERVICES INTAKE	11/07/99
JOHNSON, KENYADA	INFANTS & TODDLERS	03/12/00
JOHNSON, PAUL	SERVICES INTAKE	05/23/01
JOHNSON, VALIESHA	05N1 A	11/27/01
JOHNSON, WILLIAM	FAMILIES NOW	06/30/99
JOHNSTON, JANET	SERVICES INTAKE	04/25/01
JOHNSTON, JANET	SERVICES INTAKE	11/19/01
JONES, ELLED	FAMILY SERVICES	05/21/01
JONES, DAVID	FAMILIES NOW	04/15/00
JONES, ELLEN	SERVICES INTAKE	06/28/00
JONES, JOAN	SERVICES INTAKE	06/19/01
JONES, JOAN	STF	11/15/01
JONES, JOAN	SERVICES INTAKE	10/10/01
JONES, KATRINA	05C1	03/23/99
JONES, KIMBERLY	05N1 A	08/03/01
JONES, LEE	05N1 A	08/30/01
JONES, MELISSA	SERVICES INTAKE	05/15/00
JONES, PATRICIA	FAMILY SERVICES	09/24/01
JONES, PATRICIA	05N1	12/12/01
JONES, PATRICIA	SERVICES INTAKE	01/05/01
JONES, RODNEY	FAMILIES NOW	02/28/01
JONES, RODNEY	05N1 A	06/27/00
JONES, TAWANNA	SERVICES INTAKE	12/27/99
JORDAN, LATOYA	STF	09/14/01
JORDAN, TANISHA	SERVICES INTAKE	01/08/01
JORDAN TANNISHA	05N1	04/05/01
JOY, MANDY	05N1 A	05/16/01
JUSTUS, DEBORAH	05N1	12/06/01
JUSTUS, DEBRA	STF	10/02/01
JUSTUS, DEBRA	05N1	02/16/01

SERVICES RETENTION BOX # 15

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
JUSTIS, DEBRA	SERVICES INTAKE	10/10/01
JUSTIS, DEBRA	05N1	10/05/00
KALSTON, IRIS	SERVICES INTAKE	01/27/00
KEARNS, HEATHER	05C2 F	02/04/99
KEENAN, DEBRA	STF	09/10/01
KEENAN, MARY	05C1	06/26/01
KEENAN, MARY	SERVICES INTAKE	12/22/00
KEMP, MARY	SERVICES INTAKE	05/17/01
KEMP, MARYJO	05C1	03/19/99
KENNEDY, DIANNA	05C2 N	09/21/01
KENNEDY, JOHN	SERVICES INTAKE	07/26/00
KIDWELL, ANGELA	STF	11/01/01
KIDWELL, ANGELA	INFANTS & TODDLERS	12/20/01
KIDWELL, ANGELA	SERVICES INTAKE	09/22/00
KIDWELL, ANGELA	FAMILIES NOW	11/17/00
KIMBLE, JEANETTE	SERVICES INTAKE	09/05/00
KIMSEY, BRENDALEE	SERVICES INTAKE	09/10/01
KINARD, TIFFANY	05N1	11/17/00
KINARD, TIFFANIE	05C1	05/21/01
KING, ANGELETTA	05C1	04/10/98
KING, BETTY	STF	06/06/00
KING, CYNTHIA	05C1	06/30/00
KINTNER, BOBBETTE	05C1	10/13/00
KINTNER, BOBBETTE	05C1	03/09/00
KIRKEY, MARC	05C1	12/31/01
KISLOCK, KIM	INFANTS & TODDLERS	04/12/99
KNIGHT, GWENICE	05C1	05/22/00
KNIGHT, GWENICE	FAMILY SERVICES	06/21/01
KNOTT, CRYSTAL	SERVICES INTAKE	06/21/01
KNOTT, HAZEL	SERVICES INTAKE	03/14/01
KNOTT, DAVID	05N1 A	09/06/00
KNOTT, WILLIAM	STF	07/13/01
KRAVATS, GRACE	ASSESSMENT	09/08/99
KREBS, JENNIFER	05N1 A	08/01/01
KREUZBERG, ELIZABETH	INFANTS & TODDLERS	01/24/01
KULKARNI, NARAYAN	SSTA	09/17/01

SERVICES RETENTION BOX # 16

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
LACEY, THERESA	SERVICES INTAKE	01/21/01
LAKE, JAMES	SERVICES INTAKE	04/10/00
LAKE, JAMES	SERVICES INTAKE	06/05/01
LAKE, JAMES	05C1	06/26/01
LAKE JR., JAMES	FAMILIES NOW	07/11/99
LATHAM, LISA	05C1	04/21/99
LANCASTER, CATHERINE	SERVICES INTAKE	12/31/01
LANG, AMY	05C1	03/26/01
LANGLEY, KATHERINE	05C1	02/16/01
LANGLEY, KRISTIE	05C1 A	03/16/00
LANGLEY, MICHELLE	05C1 F	06/15/00
LAQUAY, DEBORAH	CPS ASSESSMENT SCREENED OUT	11/09/00
LATHROUN, DONNA	SERVICES INTAKE	02/02/00
LAWRENCE, BONITA	05C1	01/22/01
LAWRENCE, EDITH	05N1-T	12/30/94
LAWRENCE, GERALD	STF	04/23/01
LAWRENCE, LISA	SERVICES INTAKE	04/06/00
LAWRENCE, LUCRETIA	SERVICES INTAKE	09/19/01
LEMONS, ANGELA	STF	07/09/01
LEMONS, ANGELA	FAMILY SERVICES	09/17/00
LENT, MARACIA	SERVICES INTAKE	04/20/00
LESLIE, STEPHEN	ETHS 1.6	08/06/01
LEVAN, ISABEL	SERVICES INTAKE	08/24/01
LEWIN, ZELMA	SERVICES INTAKE	08/29/01
LEWIS, LALA	05N1	03/30/00
LIGHTMAN, EVELYN	STF	10/11/01
LIDH, JAN	INFANTS & TODDLERS	01/24/01
LITTS, DEANNA	SERVICES INTAKE	03/27/01
LOGUE, LORRIE	SERVICES INTAKE	10/22/01
LOZANO, TANYA	STF	07/26/01
LOZANO, TANYA	05C1 F	03/22/99
LUCAS, SANDRA	05N1 A	08/00
LYNN, SHARON	FAMILIES NOW	12/07/99
LYNCH, STACEY	SERVICES INTAKE	05/11/00
MACKALL, CEDRIC	SERVICES INTAKE	12/12/01
MACTAGGART, DENORA	SERVICES INTAKE	08/06/01
MADDISON, AUDREY	SERVICES INTAKE	08/22/01
MALCOLM, BETHIA	SERVICES INTAKE	06/29/00
MALLOY, LINDA	05N1	06/19/00
MARCHIE, ANNE	05C1	02/26/99
MARKS, WILLIAM	STF	08/14/01
MARSHALL, KRISTI	SERVICES INTAKE	12/02/00
MARSHALL, KRISTI	05C1	07/04/01

SERVICES RETENTION BOX # 17

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
MARTIN, SHARON	05C1	04/26/00
MARTIN, TERESA	05N1	04/20/00
MASON, ANGELA	05C1-F	02/26/99
MASON, ANGELA	05N1	09/25/01
MATTHEWS, FLORENCE	05N1 A	06/20/01
MATTINGLY, CARSA	05N1	02/09/01
MATTINGLY, ALLISON	05N1 A	03/12/01
MATTINGLY, REBECCA	05N1	03/05/01
MATTINGLY, REBECCA	05N1	12/08/00
MATTINGLY, REBECCA	FAMILY SERVICES	09/09/01
MAYNARD, DAVID	SERVICES INTAKE	07/28/00
MAYOR, AGNES	SERVICES INTAKE	11/18/01
MCCARTY, JENNIFER	SERVICES INTAKE	06/01/01
MCCLANE BERNICE	SERVICES INTAKE	06/13/01
MCCARTY, JENNIFER	SERVICES INTAKE	06/13/01
MCCOLLUM, THERESA	INFANTS & TODDLERS	01/14/00
MCGEE, VICKI	IFS	06/20/97
MCGARITY, MARIAN	STF	06/29/01
MCGINNIS, DAVID	SERVICES INTAKE	03/28/01
MCLAUGHLIN, ELEANOR	05N1	11/22/00
MEARKAM, DAWN	05N1	05/01/01
MELLOTT, LORI	05N1	06/15/00
MERCURE, DEBRA	SST	06/22/01
MESSINO, CYNTHIA	05N1	03/10/00
MESSINO, CYNTHIA	STF	10/04/01
MESSINO, CYNTHIA	05N1 A	10/06/00
MESSINO, RICHARD	05N1	02/04/01
MESSINO, RICHARD	05N1	11/21/00
MESSINO, RICHARD	05N1	11/06/01
MICHAELS, JONATHAN	05N1	05/07/01
MILBURN, FRANCES	05N1	06/25/99
MILBURN, DONNA	SERVICES INTAKE	10/19/01
MILBURN, DONNA	05C1 F	07/27/01
MILBURN, DONNA	SERVICES TO FAMILIES	10/05/98
MILBURN, DONNA	SERVICES ASSESSMENT	10/27/00
MILBURN, DONNA	SERVICES INTAKE	04/28/00
MILBURN, DONNA	05N1	09/07/01
MILBURN, FREDERICK	05N9	03/05/99
MILBURN, FREDERICK	05C1	11/15/99
MILBURN, SHARON	SERVICES	05/24/00
MILES, GERALDINE	05N1	12/21/00
MILES, SHANNA	05N1	07/24/01
MILES, STEPHANIE	05C1	10/29/01
MILES, STEPHANIE	05C1	12/03/97
MILLER, ANNIE	SERVICE INTAKE	07/28/99
MILLER, CANDICE	05N1	10/06/00
MILLER, JOHN	05N1	02/01/01
MILLER, JULIANNA	05C2 F	05/30/00
MILLER, LINDA	05C1	11/18/98
MILLS, LAWRENCE	05N1 A	03/31/01
MITCHELL, DANA	05C1 I	05/26/00
MITCHELL, EDITH	SSTA	09/12/00
MITCHELL, NORMA	SERVICE INTAKE	01/09/99
MYNCH, LYNDA	SERVICE INTAKE	01/25/99

SERVICES RETENTION BOX # 18

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
NAILL, SUSAN	SERVICES INTAKE	05/01/00
NEAL, PAULA	SERVICES INTAKE	05/11/00
NEAL, PAULA	SERVICES INTAKE	07/23/01
NEAL, PAULA	FAMILY SERVICES	02/08/00
NELSON, JOSEPH	IHAS	03/23/00
NELSON, JULIA	SERVICES INTAKE	02/22/99
NELSON, MARY	04C4	07/16/01
NICKLESS, DELLA	05N1	01/18/00
NOEL, KENNIE	05C2	06/22/01
NORFOLK, BESSIE	05N1	05/19/01
NORRIS, GLENDA	FAMILIES NOW	06/30/99
NORRIS, GLENDA	05N1 A	01/29/99
NORRIS, NANCY	SERVICES INTAKE	08/25/96
OLIVER, DEBBIE	ITP	12/19/01
O'NEIL, ROBIN	05N1	11/27/01
O'NEIL, TERRY	STF	09/21/01
OTTE, DAVID	05N1	09/27/01
OVERBY, SANDRA	INFANTS & TODDLERS	08/28/01
OVERLY, STEPHANIE	05N1 A	08/20/01
OZTAS, DONNA	PPI/TCM	10/16/96
OZTAS, DONNA	SERVICES INTAKE	02/08/00
OZTAS, DONNA	05C2	06/01/99
PACE TERESA	05N1 A	01/04/01
PALMER, DARLENE	05C1	03/15/99
PALMER, DARLENE	05N1 A	06/11/01
PANETTA, CHRISTINA	05N1	02/21/01
PARDO, DARLA	05N1	11/14/01
PARKS KAREN	05C1	12/03/01
PARKS, REGINA	05N1	06/12/01
PARSON, TERESA	05N1	05/04/99
PARRY, JEAN	INFANTS & TODDLERS	11/16/99
PATTON, JUANITA	05N1	09/13/00
PATTON, LAURA	05C1	01/31/99
PAYNE, LAVON	05N1	10/06/00
PAYNE, EVANGELINE	SERVICES INTAKE	05/10/00
PAYNE, MARIAAN	05N1	03/23/01
PEACOCK, ANITA	05N1 A	05/19/01
PEDERSON, JOELLE	05N1	03/08/01
PENAGOS, MABLE	05N1	02/08/01
PERIGO, ELIZABETH	05N1	02/17/00
PERKINS, SHELLY	05C1	07/11/00
PERKINS, SHELLY	05N1	01/12/00
PETTIE, BETTI	05N1	10/01/99
PHILLIPS, KIMBERLY	SERVICES INTAKE	11/19/01
PILKERTON, DAVID	SERVICES INTAKE	04/04/01
PILKERTON, MICHELLE	05N1	08/15/00
PINGLETON, GEORGE	05N1	08/17/01

SERVICES RETENTION BOX # 19

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
PINGLETON, GEORGE	05N1	04/17/01
PINKEY, JANE	SERVICES INTAKE	07/25/01
PINKEY, JANE	SERVICES INTAKE	05/18/01
PISTORIO, JAMIE	SERVICES INTAKE	04/05/01
PITTSLEY, JESSICA	05N1	10/22/98
PLATER, EVANGELINE	05C1	10/29/99
POISSON, AMBER	SERVICES INTAKE	12/31/01
POISSON, AMBER	STF	11/21/01
PORTER, CONNIE	05N1	05/06/99
PORTER, TRACY	SERVICES INTAKE	11/28/01
POUNSBERRY, TIMOTHY	STF	03/09/01
POWERS, BOBBIE JO	05N1	07/10/00
POWERS, BOBBIE JO	STF	11/09/01
PRATT, ELIZABETH	FAMILIES NOW	05/31/00
PRATT, ELIZABETH	FAMILIES NOW	03/31/99
PRICE, DON	05N1	10/16/01
PRICE, SHERYL	05C1 I	01/16/00
PROCTOR, MICHAEL	05C1	04/30/01
QUADE, LISA	05N1 A	02/23/01
QUADE, LEONA	05C1	01/16/01
QUADE, LEONA	05C1	11/15/00
QUADE, LEONA	05N1 A	08/18/01
QUADE, LEONA	SERVICE INTAKE	11/09/01
QUALE, JESSICA	STF	12/21/01
QUEEN, TAMECA	SERVICES INTAKE	05/11/00
QUICKLEY, JUAN	STF	11/19/01
ROBYN, DARLENE	05C1	10/04/00
RAY, CHARIKA	05C1	03/30/01
REED, WANDA	SERVICES	07/06/99
REDMAN, MELISSA	SERVICES INTAKE	02/25/00
REDMAN, MELISSA	SERVICES	07/20/00
REDMAN, MELISSA	05C1	05/16/01
REDMAN, JOHN	05N1	06/25/01
REED, DIANE	05N1 A	10/05/00
REED, DIANE	SERVICES INTAKE	04/13/00
REED, DIANE	STF	12/19/01
REED, JULIE	SFT	12/10/01
REINECKE, SHANNON	SST	06/29/01
REISER, CAROLYN	FAMILY SERVICES	01/03/00

SERVICES RETENTION BOX # 20

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
RICHARD, JAMIE	SERVICES INTAKE	06/02/00
RICHARDS, HEATHER	SERVICES INTAKE	07/13/01
RIDDELL, LISA	05N1	10/02/00
RITTER, SHELLY	05N1	03/08/00
RIVENBARK, PATRICIA	05N1 A	09/07/01
ROBBINS, CHARLES	SERVICES INTAKE	08/20/01
ROBERTS, SONYA	05C1 F	01/01/99
ROBERTSON, PATRICIA	SERVICES INTAKE	10/13/00
ROCHE, JOHN	05N1 A	10/06/00
ROCHE, JOHN	05N1 A	10/26/01
ROCHE, JOHN	05N1 A	04/15/99
RODRIGUES, CHERYL	05N1	08/01/01
RODRIGUES, CHERYL	05N1	10/03/01
RODRIGUES, ELIZABETH	05N1 A	04/25/01
ROLLINS, MICHAEL	SERVICES INTAKE	01/31/00
ROLLER, MODESTE	05N1 A	07/03/01
ROSENSTADT, HAROLD	05N1	04/26/01
ROSENSTADT, HAROLD	05N1	04/06/01
ROSTON, RITA	SERVICES INTAKE	01/16/01
ROTHAUS, DAVID	SERVICES INTAKE	06/21/99
ROSWICK, SAMANTHA	05N1 A	03/08/01
ROTHWELL, STEPHANIE	STF	08/14/01
ROTSOLK, OLVIA	SERVICES INTAKE	05/11/00
ROURKE, THERESA	SERVICES INTAKE	08/20/01
ROURKE, THERESA	05N1 A	01/18/01
ROUSSILLON, HELANA	INFANTS & TODDLERS	01/24/01
ROUSSILLON, HALEIGH	INFANTS & TODDLERS	01/24/01
ROWAND, CINDY	05C1 F	05/10/00
ROWELL, BRIDGETT	FAMILIES NOW	04/18/00
ROWELL, BRIDGETT	05C1	11/28/01
ROWLEY, ROBERT	05N1	06/30/00
RUDICILL, ROBERT	SERVICES INTAKE	10/09/01
RUPP, DEBRA	SERVICES INTAKE	10/12/01
RUSSELL, BUFFY	SERVICES INTAKE	06/05/01
RUSSELL, CHERYL	SERVICES INTAKE	11/08/01
RUSSELL, LISA	SERVICES INTAKE	02/28/00
RUTHERFORD, DOROTHY	IFS	06/15/99
RYE, KIMBERLY	05C1	12/09/98
SABASTIAN, MICHAEL	05N1	05/31/99
SAMUELS, SHARON	FAMILY SERVICES	01/27/00

SERVICES RETENTION BOX # 21

NAME	PROJECT CATEGORY	CLOSING DATE
SANDBURY, VICKI	05N1 A	06/04/01
SANDY, MARIE	05N1	09/26/01
SANKEY, GAYLE	05C1 F	07/06/98
SANLUIS, NADIA	05N1	12/31/01
SAWYER, ALICE	05C1	05/22/01
SCHMID, KIMBERLY	05C1 I	04/25/00
SCHWARTZ, RENEE	05C1 I	12/19/01
SCOTT, SAUNDRA	05N1	10/29/01
SCOTT, SAUNDRA	05N1 A	07/26/01
SCRIBER, CARLA	05N1	03/27/01
SCRIBER, MYRON	SERVICES INTAKE	09/27/00
SCRIBER, TANYA	05N1 A	11/08/00
SARAH, SCRUGGS	05N1 A	12/16/00
SEWELL, YVONNE	05N1	08/23/01
SEWELL, YVONNE	05N1	03/09/00
SHANKS, PAMELA	05N1	12/12/01
SHANKS, PAMELA	05N1	05/01/01
SHEPPARD, TONYA	05N1	08/04/01
SHEPPARD, TONYA	SERVICES INTAKE	08/24/00
SHERRELL, CONSTANCE	05C1	01/20/99
SHINGER, VERONICA	05N1 A	01/26/01
SHINGLES, VERONICA	05C1	06/10/01
SHINGLETON, VICKIE	05C1	12/09/98
SHIRLEY, SUSAN	SERVICES INTAKE	07/23/01
SHISLER, MICHELLE	SERVICES INTAKE	10/04/01
SHIZAS, PATRICIA	ASSESSMENT	06/29/99
SHLEMON, TAMMY	05N1 A	12/31/01
SHOONOVER, STEPHANIE	05N1	05/20/98
SHOONOVER, STEPHANIE	ASSESSMENT	04/14/98
SCHOONOVER, STEPHANIE	05C1	06/11/99
SHOTWELL, RUTH	05N1 A	08/01/00
SHOUPE, PATTIE	SST	08/21/01
SHUE, JAMES	HOMESTUDY	07/23/01
SIBER, KEIKO	05N1 A	08/16/01
SIMMONS, JOSEPHINE	INFANTS & TODDLERS	08/29/01
SIMMONS, SHERRY	ASSESSMENT	01/04/99
SIRK, LAURIE	05N1 A	10/24/01
SISSON, DEBRA	ASSESSMENT	05/12/99
SMALLWOOD, ALMA	ASSESSMENT	09/20/99
SMITH-EVANS, ALLEGRA	05C1	11/03/00
SMITH, AMY	05N1	10/06/00
SMITH, ANNA	STF	09/13/01
SMITH, BONNIE	05N1	08/25/00
SMITH, DAVID	HOMELESS	03/13/00
SMITH, GLADYS	05C1	11/16/99
SMITH, KATHIE	05N1 A	11/30/00
SMITH, JULIE	05C1 F	04/26/99
SMITH, KAREN	05N1	05/25/00
SMITH, KATHIE	FAMILY SERVICES	07/24/01
SMITH, KEVIN	SERVICES INTAKE	11/30/00
SMITH, LORI	STF	09/12/01
SMITH, LORI	SERVICES INTAKE	01/04/00
SMITH, LORI	SERVICES INTAKE	06/13/01
SMITH, MARY	05N1	07/99
SMITH, MELISSA	05N1	12/03/98
SMITH, REGINA	FAMILY SERVICES	08/01/01
SMITH, VANTORA	FAMILY SERVICES	06/07/99
SNYDER, CRISTA	STF	08/28/01
SYNDER, CRISTA	SERVICES INTAKE	02/06/01
SYNDER, CRISTA	SERVICES INTAKE	05/17/01
SYNDER, SHARON	05N1 A	09/27/01

SERVICES RETENTION BOX # 22

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
SYNDER, SHARON	SERVICES INTAKE	05/11/00
SYNDER, YVETTE	05C1	06/14/00
SOBOLA, JOANN	SERVICES INTAKE	08/31/01
SOMMERS, FRANKIE	05C1	10/04/01
SOMERVILLE, ANESSA	SERVICES INTAKE	08/08/01
SOMERVILLE, CORY	05C1	09/07/99
SOMERVILLE, GLADYS	ETHS	10/02/01
SOMERVILLE, MAX	SERVICES INTAKE	04/24/00
SOMERVILLE, MICHELLE	SERVICES INTAKE	01/03/01
SOMERVILLE, SHONITA	FAMILY SERVICES	01/15/01
SOMMERS, FRANKIE	05C1 F	11/26/98
TILLEY, JACQUELINE	SERVICES INTAKE	07/27/01
SPINDOLINE, RACHEL	015C2	10/23/01
SPINKS, YVETTE	05C1	05/24/99
SPINKS, YVETTE	INFANT & TODDLER	05/18/99
SPINKS, YVETTE	INFANT & TODDLER	10/01/99
SPROUSE, JULIE	05N1	03/28/00
STACY, KATHLEEN	05N1 A	10/10/01
STAFFORD, LAURA	SERVICES INTAKE	07/20/00
STAIR, PAMELA	05N1	08/16/01
STALLINGS, CHRISTY	05N1	07/17/01
STAMPER, RONALD	SERVICES INTAKE	12/20/00
STANDISH, BARBARA	05N1 A	07/19/00
STARKEY, BENJAMIN	FAMILY SERVICES	05/15/00
STARKEY, BENJAMIN	SERVICES INTAKE	09/29/00
STARR, DEBORAH	05C1	06/07/99
STAIR, PAMELA	SERVICES INTAKE	07/03/01
STEVENS, TAMMY	SERVICES INTAKE	01/04/01
STEWART, ANGELA	SERVICES INTAKE	05/08/00
STEWART, ANGELA	FAMILIES NOW	11/30/99
STEWART, BRENDA	SERVICES INTAKE	02/29/00
STEWART, JANICE	SERVICES INTAKE	11/09/00
STEWART, JANICE	05N1 A	08/16/01
STEWART, KAREN	FAMILIES NOW	10/01/00
STEWART, KAREN	05C1	01/04/00
STEWART, LINDA	SERVICES INTAKE	08/29/01
STEWART, LOUISE	05C2	10/23/01
STEWART, MICHELLE	05C1	05/01/00
STEWART, SIMONE	IFS	02/26/99
STEWART, SIMONE	SERVICES INTAKE	01/04/99

SERVICES RETENTION BOX # 23

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
STEWART MARY	FAMILIES NOW	08/01/00
STOKES, SHERRY	ADULT SERVICES	02/23/01
STOKERO, LEROY	05C1 F	08/30/98
STONE, HELEN	FAMILIES NOW I/II	05/06/98 07/31/98
STONE, KATHY	05N1 A	09/21/01
STONE, THERESA	ASSESSMENT	04/27/99
STOOTS, CHRISTINA	INTAKE	08/14/01
SULLIVAN, DORIS	SERVICE LINKED HOUSING	01/26/99
SUTER, JAMES	05N1 A	11/20/01
SUTER, TIMOTHY	04C4	07/08/99
SWITZER, PATRICIA	05C1-I	11/18/99
TALTON, TANYA	FAMILIES NOW	05/20/99
TALTON, TANYA	05N1	10/12/97
TARBOX, DEORAH	STF	11/26/01
TAYLOR, CAROLYN	ASSESSMENT	11/15/99
TAYLOR, DEBORAH	SERVICES INTAKE	10/18/01
TAYLOR, DEBORAH	SERVICES INTAKE	06/25/01
TAYLOR, DIANE	05N1	06/05/00
TAYLOR, DIANE	05N1	04/14/00
TAYLOR, GLADYS	05C1 T	06/25/93
TAYLOR, GLADYS	05C1 T	07/10/95
TAYLOR, SARAH	05N1	07/27/01
TAYLOR, GLORIA	05N1	06/22/00
SMITH, MARGARET	05N1 A	10/13/01
TAYMAN, SANDRA	STF	12/04/01
TEJCKHMAN, BRENDA	05N1	02/22/96
TENNYSON, KRISTEN	05N1 A	03/09/01
THOMAS, GRETA	05N1	07/27/01
THOMAS, GLADYS	05N1	11/29/99
THOMAS, JAMES	05C1	07/03/00
THOMAS, JAMES	05C1	10/31/01
THOMAS, JEANETTE	05C1	02/23/00

SERVICES RETENTION BOX # 24

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
THOMAS, JESSICA	05C2	01/04/00
THOMAS, JUANITA	05N1	10/26/95
THOMAS, JUANITA	TARGETED CASE MANAGEMENT	12/20/93
THOMAS, LISA	INTAKE STF	09/05/01
THOMAS, PATRICIA	FAMILIES NOW	11/30/98
THOMAS, SHANNON	SERVICES INTAKE	09/20/01
THOMAS, SHANNON	SERVICES INTAKE	12/03/01
THOMAS, SHANNON	SERVICES INTAKE	09/26/01
THOMAS, SHERIDA	05N1 A	05/05/01
THOMAS, PATRICIA	05N1 T	06/27/95
THOMAS, PATRICIA	05C1 S	03/30/00
THOMAS, RENEE	05N1	04/11/01
THOMAS, RENEE	05N1 A	03/12/01
THOMAS, SHARON	TARGETED CASE MANAGEMENT	08/31/94
THOMAS, SHARON	ASSESSMENT	02/08/99
THOMAS, WANDA	05C1	09/10/99
THOMPSON, AGNES	05N1 A	03/30/99
THOMPSON, APRIL	SERVICES INTAKE	09/09/99
THOMPSON, BARBARA	05N1	11/20/00
THOMASON, BONNIE	05N1	02/25/00
THOMPSON, CORETTA	SERVICES INTAKE	07/31/00
THOMPSON, CORETTA	STF	12/17/01
THOMSON, DANIEL	05N1	07/27/01
THOMPSON, EDWARD	05C1	10/29/99
THOMPSON, KENDRA	05N1	01/08/00
THOMPSON, SHAWNIE	05N1	06/01/00
THOMPSON, SHAWNIE	05N1	04/23/99
THOMPSON, SHAWNIE	05C1 F	08/15/98
THOMPSON, TERESA	05N1	07/12/00
THOMPSON, TIFFANY	05C1 I	04/05/99
THOMPSON, TIFFANY	FAMILY SERVICES	09/29/99
THOMPSON, TIFFANY	05N1	12/28/01
THOMPSON, WENDY	05N1 A	12/26/00
TIPPETT, BRENDA	05C2	02/02/01
TIPPETT, BRENDA	05N1	02/26/01
TIPPETT, FRANCIS	SERVICES INTAKE	11/26/01
TIPPETT, PATRICIA	STF	10/02/01
TIPPETT, TAMY	FAMILIES NOW	05/18/99
TIPPETT, WANDA	ASSESSMENT	01/29/99
TOLSON, SANDRA	05N1 A	09/21/00
TOMPKINS, TAMMY	ASSESSMENT	08/16/99
TOWSEND, LISA	05N9	09/09/99
TOYE, PATRICIA	SERVICES	05/09/00

SERVICES RETENTION BOX # 25

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
TRAVERS, MONA	SERVICES INTAKE	05/11/00
TROSSBACH, MELISSA	FAMILY SERVICES	12/04/01
TROSSBACH, MELISSA	05N1	12/20/01
TRUITT, COURTNEY	05N1 A	12/08/00
TUCKER, ROBIN	05C1 I	05/14/00
TUCKER, ROBIN	STF	09/05/01
TYER, DILL	05C2	04/10/01
UNDERWOOD, DANIEL	05N1	11/19/99
UNDERWOOD, DANIEL	05N1 A	07/25/01
UNKLE, ANNETTE	ASSESSMENT	12/06/99
VALES, CARMEN	05C1 I	07/05/99
VALLANDINGHAM, MICHELLE	FAMILY SERVICES	03/07/00
VALLANDINGHAM, NOREEN	SERVICES	05/12/00
VANAMAN, DAUTUS	05C1	06/08/00
VANNY, LESLIE	05C2 N	11/21/01
VAUSE, KAREN	05N1	05/06/00
VAUSE, KAREN	FAMILY SERVICES	03/29/99
VAUSE, KAREN	05C1	08/27/01
VAUSE, KAREN	FAMILY SERVICES	10/01/99
VEGA, ROSE	05N1	07/28/00
VERNIEST, CHRISTINE	INFANTS & TODDLERS	09/19/01
VERNON, MICHELLE	FAMILY SERVICES	10/20/01
VERNON, SHEILA	IHAS	03/26/97
VICENTE, MARY	FAM ASSESMENT	09/18/01
VICENTE, MARY	05N1	11/07/01
VICENTE, MARY	05C1	12/04/01
WALLACE, CYNTHIA	05N9	01/31/00
WALLACE, LESLIE	05C1 I	05/26/97
WALTON, NICOLE	05N1	09/12/00
WALTON, NICOLE	05C1 I	07/21/00
WARDER, TAMERA	SERVICES	12/06/00
WARE, TERRI	05C1	08/09/98
WARREN, JACQUELINE	ASSESSMENT	09/14/99
WARING, CATHY	SERVICES	05/10/00
WATHEN, MARY	SERVICES	01/18/01
WATHEN, MARY	05C1	08/21/01
WATHEN, TAMMY	05N1 A	08/15/01
WATTS, SARAH	05N1 C	08/24/98

SERVICES RETENTION BOX # 26

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
WEBER, SHERRI	SERVICES INTAKE	12/04/01
WELLS, DEBRA	INTAKE SST	10/11/01
WELLING, TERRI	05C2	01/30/99
WELSH, DEBORAH	05C1 F	04/16/01
WENK, TAMMY	INTAKE	07/19/01
WEST, KIMBERLY	05N1 A	01/03/01
WHATLEY, STACEY	SERVICES INTAKE	10/05/01
WHEATLEY, JANET	SERVICES INTAKE	09/28/01
WHEELER, KAREN	05N1 A	11/02/00
WHITE, LAMONT	05C2 N	11/21/01
WHITE, MARY	05C1 I	01/25/99
WHITE, MARY	05C1	07/06/00
WHITEHEAD, CINDY	05C1 F	05/17/00
WHITEHEAD, CYNTHIA	05N1	11/11/00
WHITLOW, ARICA	ITP	12/20/01
WHITLOW, PAUL	SERVICES INTAKE	06/15/01
WHITMEYER, WILLIE	SERVICES INTAKE	06/07/00
WHITTINGTON, STACEY	ASSESSMENT	04/07/98
WIDMAYER, SANDRA	SERVICES INTAKE	09/07/01
WILCOXEN, CHRISTEN	05N1	11/29/01
WILES, MATHEW	05N1 A	08/16/07
WILKENS, KIMBERLY	05N1	01/05/01
WILKINSON, CRYSTAL	SST HPP	08/23/01
WILKINSON, CRYSTAL	SERVICES INTAKE	02/14/01
WILLENBORG, KELLY	05N1 A	10/29/01
WILLEY, TABETHA	SERVICES	05/08/00
WILLIAMS, BARBARA	05N1 A	06/07/00
WILLIAMS, BRENDA	SERVICES INTAKE	05/03/99
WILLIAMS, BRENDA	05C1 H	03/31/00
WILLIAMS, D'ANGELO	05N1 A	12/17/01
WILLIAMS, D'ANGELO	05N1	07/12/00
WILLIAMS, DEBRA	05C1 F	02/08/99
WILLIAMS, DEBRA	05N1	09/21/01
WILLIAMS, JOMILE	INFANTS & TODDLERS	08/29/01
WILLIAMS, LANA	05N1 A	11/13/01
WILLIAMS, PAUL	05C1 F	01/23/99
WILLIAMS, RANDIE	05N1	11/27/01
WILLIAMS, RHONDA	ASSESSMENT	04/29/99
WILLIAMS, VIVIAN	FAMILY SERVICES	09/22/97

SERVICES RETENTION BOX # 27

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
WILLIAMS, VIVIAN	05C2 F	12/22/97
WILLS, MARY	SERVICES INTAKE	09/05/01
WILLS, MICHELLE	SERVICES INTAKE	09/12/01
WILSON, ALICIA	05N1	07/28/99
WILSON, CHERYL	SERVICES INTAKE	02/01/01
WILSON, CHERYL	INFANTS & TODDLERS	03/10/00
WILSON, DAPHNE	05C1	06/07/99
WILSON, DAPHNE	SERVICES INTAKE	03/15/99
WILSON, EVELYN	05C1	10/12/00
WILSON, EVELYN	05N1 A	06/02/99
WILSON, SANDRA	05N1	12/28/01
WILSON, CHERYL	FAMILY SERVICES	08/09/01
WILSON, DAPHNE	05N1	08/29/01
WILSON, DAPHNE	05N1	07/18/01
WILSON, EVELYN	SERVICES INTAKE	09/14/01
WINDSOR, DIANE	05N1 A	11/17/00
WISE, KATHI	05N1 A	02/06/01
WISE, TERESA	05C2 P	07/30/01
WOJANE, DIANA	05N1	11/27/01
WOLINSKI, MELVIN	05N1 A	11/15/99
WOMER, KAY	SERVICES INTAKE	09/04/01
WOOD, CAROL	INFANTS & TODDLERS	04/12/01
WOOD, JOYCE	05N1	05/30/00
WOOD, MARLENA	05N1	09/25/01
WOOD, MARLENA	05N1	10/31/01
WOOD, MERCEDES	STF	12/17/01
WOOD, MERCEDES	SERVICES INTAKE	06/26/01
WOOD, SUSAN	SERVICES INTAKE	10/05/01
WOODLAND, ANGELA	05C1 F	06/13/00
WOODLAND, ANGELA	05N1 A	09/03/01
WOODLAND, ANGELA	05C1	05/07/01
WOODLAND, VICKI	SERVICES INTAKE	02/25/99
WOODS, MARY	05N1 A	12/12/01
WOODY, CHARLENE	IFS	05/06/98
WORDEN, AUSTIN	INT	05/95
WREN, REBECCA	05C1 F	06/10/99
WREN, REKBECCA	IFS	06/03/98
WERNER, CHRISTI	INT	05/17/01
WRIGHT, HELEN	05C1	12/03/01
WRIGHT, LOUANN	05N9	09/10/01
WRIGHT, MARCIE	STF	04/20/01
WRIGHT, MARCIE	STF	08/18/01
WRIGHT, MARCI	05N1	07/14/00
YAKE, TINA	05C1	07/08/99
YONEK, MICHELLE	05N1	04/05/01
YOUNG, ALICE	05C1	05/12/99
YOUNG, CASSUNDR	STF	08/11/00
YOUNG, CASSUNDR	STF	09/27/01
YOUNG, CASSUNDR	STF	08/17/01

SERVICES RETENTION BOX # 28

<u>NAME</u>	<u>PROJECT CATEGORY</u>	<u>CLOSING DATE</u>
YOUNG, CHRISTINE	05C1	03/01/00
YOUNG, CHRISTINE	05C1	05/19/00
YOUNG, DELOIS	STF	11/21/01
YOUNG, DELOIS	05N1	09/15/00
YOUNG, ELIZABETH	05C1	02/01/99
YOUNG, INGRID	05C1	01/13/98
YOUNG, LASHAWN	05C1	05/12/99
YOUNG, LUCRORICA	SERVICES INTAKE	03/12/01
YOUNG, MARY	SERVICES INTAKE	08/29/01
YOUNG, MARY	SERVICES INTAKE	10/15/01
YOUNG, PRECILLA	05N1	08/16/01
YOUNG, SHAKETA	05C2	05/10/99
YOUNG, STEPHANIE	SERVICES INTAKE	02/28/00
YOUNG, THERESA	SERVICES INTAKE	05/02/01
YOUNG, THERESA	SERVICES INTAKE	05/11/00
YOUNG, DIANA	05N1	02/25/00
ZEIGLER, ROBBIE	05C1 F	02/27/99
ZGUT, DAWN	ASSESSMENT	06/16/99
ZGUT, DAWN	SERVICES INTAKE	09/06/99
ZIMMERMAN, RHONDA	SERVICES INTAKE	09/14/01

14.02.22	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Department of Social Services Washington County			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W733	Service Case Records - Series I	1023-7A4	48	2001	34	1/2005	RECYCLE
03W734	Family Investment Closed & Retired Records	1023-7A4	45,46,47	2001	296	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P Lopez _____ Records Center Manager _____ June 30, 2005
 Signature Title Date

RECORDS MANAGEMENT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY

WASHINGTON COUNTY DEPARTMENT OF SOCIAL SERVICES

DIVISION/UNIT

Adult, Child and Family Services

MAILING ADDRESS

P. O. Box 1419
Hagerstown, MD 21741

PHONE NO.

240-420-2142

AGENCY OFFICIAL

Jeanne-Forcini

ACCESSION NO.

03W733

DATE REC'D

3-26-03

RM CODE

14.02.22

RANGE LOCATION SECTION(S)

2

35

NO. OF CU. FT.

34

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

BOX NUMBERS

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

1 - 34

Service Case Records - Series I
Including Service to Families with Children
(SFC), Social Services to Adults (SSTA),
In-Home Aide Service (IHAS), Request from
Other Agency (ROA), Medicaid Waiver, Respite
Care, and Certified Adult Residential Environments
(CARE).
1/2001 thru 12/2001

1023-7-A-4
Item No. 48
Disposal Date - 1/2005

DISPOSAL
1/26/05
LJB

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

R-2
S-35

3 SPACES

Missing
Boy # 20

MAR 10 2003

E /

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 780-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE		ACCESSION NO.	DATE REC'D.
		03W734	3-26-03
2. AGENCY			14.02.22
Washington County DSS		LOCATION - RANGE	NO. OF CU. FT.
3. DIVISION/UNIT		SECTION(S)	
Family Investment		12 26-33	296
4. MAILING ADDRESS		RECORDS CENTER MANAGER	
70. box 1419 - Hagerstown, md. 21740			
5. AGENCY OFFICIAL		PHONE NO.	
Dixie Smith		240.420.2337	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
6. BOX NUMBERS	7. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		8. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-296	Family Investment Closed & Retired Records - 1/01-12/01		1023-7-174 Items #45, #46, #47 Disposal Date 1/26/05 DISPOSAL 1/26/05 LJS

R-12

S-26-33

15 ENTRY SPACES

S-33

~~MISSING BOT NO- 7, 15, 16, 17, 19-~~

14.03.01 DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency		Retain one (1) copy and forward original to address at left.
Family Investment Administration Division of Quality Control		
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
02W830	Quality Control Active Temporary Cash Assistance	1023-7		1999	5	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>June 30, 2005</u> Date
-------------------------------------	--	------------------------------

E.

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD, 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF HUMAN RESOURCES	ACCESSION NO. 02W830	DATE REC'D 4-3-02
B. DIVISION/UNIT FAMILY INVESTMENT ADMINISTRATION DIVISION OF QUALITY CONTROL		RM CODE 14.03.01
C. MAILING ADDRESS 311 W. SARATOGA STREET BALTIMORE, MARYLAND 21201	LOCATION SELECTION(S) RANGE SELECTION(S) 30 12	NO. OF CU. FT. 5
D. PHONE NO. 410-767-7942	RECORDS CENTER MANAGER <i>Betty Fisher</i> 410-767-8919	
E. AGENCY OFFICIAL THERESA GREEN	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	3. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DIPOSAL DATE
1-5	QUALITY CONTROL ACTIVE TEMPORARY CASH ASSISTANCE SAMPLE - JULY, 1999 - AUGUST, 1999 QC Active TCA Review Envelope, form DHR/QC-25, with contents; each review envelope identified by a sequential QC review number. All review envelopes are filed in numerical order. Box #1 (00001 - 00025) Box #2 (00026 - 00047) Box #3 (00048 - 00075) Box #4 (00076 - 00104) Box #5 (00105 - 00120)	Schedule 1023-7 Retain item 55 for five (5) years or until all audit requirements are fulfilled, then destroy. Disposal Date January 2005 <i>Disposal</i> <i>March 01 05</i>

14.03.02	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Family Investment Administration Disability Entitlement Advocacy Program			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
04W478	Closed Files on DEAP Cases	1023-7		2000	40	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>June 30, 2005</u> Date
-------------------------------------	--	------------------------------

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <u>DNR</u>		ACCESSION NO. <u>04W478</u>	DATE REC'D <u>11.24.03</u>
B. DIVISION/UNIT <u>Family Investment Administration Disability Ent/Coment/Divocacy</u>		LOCATION RANGE SECTION(S) <u>47 22-23</u>	RM CODE <u>14.03.02</u>
C. MAILING ADDRESS <u>301 North Charles St Suite 100 Baltimore, Maryland 21201</u>			NO. OF CU. FT. <u>40</u>
D. PHONE NO. <u>(410) 435-7884 ext: 217</u>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <u>Dalton J. JONES</u>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
<u>81-120</u>	<u>Close Case files on Deap Cases that were Closed Between July 1st, 2000 Dec: 31st, 2000.</u> <u>* MISSING Boxes # 38, 39 + 40</u>	<u>Schedule 1023-7</u> <u>Item #</u> <u>Retain items for Jan. 2005</u> <u>(4) years or until all Audit Requirements are fulfilled, then destroy.</u> <u>Disposal Date:</u> <u>81-120 January 1st 2005</u> <u>Disposal/ma.R. Date 02.05</u>	

14.06.02 DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Reporting Agency
Child Care Administration Towson		
Division or Unit		
Prepare in duplicate		
Retain one (1) copy and forward original to address at left.		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
00W815	Closed Child Care Homes & Center	1778	21	1999	10	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<p style="margin:0;">_____ Charlie P Lopez Signature</p>	<p style="margin:0;">_____ Records Center Manager Title</p>	<p style="margin:0;">_____ June 30, 2005 Date</p>
--	---	---

DGS 550-2 (Rev. 1/93)

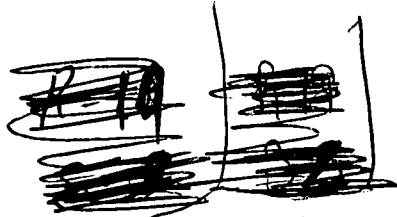
E

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Human Resources		ACCESSION NO. 00W815	DATE REC'D 1-27-00
B. DIVISION/UNIT Child Care Administration - Reg. III			RM CODE 14.06.02
C. MAILING ADDRESS Suite LL8, 409 Washington Avenue Towson, MD 21204		LOCATION RANGE SECTION(S) 19 2	NO. OF CU. FT. 10
D. PHONE NO. 410-321-2217		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Diane Pennell		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Closed C.C. Homes & centers 7/99 - 12/99	
1	A - Bre	Sche # 1778 Item # 21 Jan. 2005 Disposal Date 3/1/05 A.M.
2	Bri - CHA	
3	Che - F	
4	G - Hi	
5	Ho - K	
6	L - M	
7	Mc - P	
8	R - Ste	
9	Sti - WH	
10	Wie - Z	



R-19

8-2

1 SPACES

14.06.03	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Child Care Administration Aberdeen			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W113	Family Day Care Registration Records	1778	21	1999	5	1/2005	RECYCLE
03W940	Family Day Care Registration Records	1778	21	1999	1	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez
Records Center Manager
June 30, 2005

Signature
Title
Date

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1370)

PO BOX 275, Jessup, MD 20794

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Department of Human Resources	ACCESSION NO. 01W113	DATE REC'D 9-18-00
D. DIVISION/UNIT Child Care Administration - Region XI		FM CODE 14.06.03
C. MAILING ADDRESS 413 W. Bel Air Avenue Aberdeen, Maryland 21001	LOCATION RANGE SECTION(S) 8 10	NO. OF CU. FT. 5
D. PHONE NO. 1-800-343-0955	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gary Kosyjana	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

1. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1,2,3,4,5	Family Day Care Registration Records 1/99 - 12/99	1778-21 1/2005 DISPOSAL 3/1/05 JFS

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 700-1370)

P.O. BOX 275, Jessup, Md 20794

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY
Department of Human Resources

B. DIVISION/UNIT
Child Care Administration - Region XI

C. MAILING ADDRESS
413 W. Bel Air Avenue
Aberdeen, Maryland 21001

D. PHONE NO.
1-800-343-0955

E. AGENCY OFFICIAL
Gary Kosyjana

ACCESSION NO. 03W940		DATE REC'D 5-14-03
LOCATION RANGE SECTION(S) 1 4		FM CODE 14.06.03
RECORDS CENTER MANAGER		NO. OF CU. FT. 1
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Fami;y Day Care Registration Records 01/99 - 12/99	1778-21 01/2005 <i>DISPOSAL</i> <i>2/28/05</i> <i>LJS</i>

14.06.04	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency			Retain one (1) copy and forward original to address at left.
Child Care Administration Rockville			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W1144	Family Day Care Registration Records	1778	21	1999	15	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez
Records Center Manager
June 30, 2005

Signature
Title
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF HUMAN RESOURCES		ACCESSION NO. <i>03W1144</i>	DATE REC'D <i>6-30-03</i>
B. DIVISION/UNIT <i>Rockville</i> CHILD CARE ADMINISTRATION/REGION-5			RM CODE <i>14.06.04</i>
C. MAILING ADDRESS 311 WEST SARATOGA STREET BALTIMORE, MARYLAND 21201		LOCATION RANGE SECTION(S) <i>144 17</i>	NO. OF CU. FT. <i>15</i>
D. PHONE NO. <i>(410) 767-7799</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS TOTAL: <i>15</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	ADAMS - BABARLOO (1999) FDC/CASE RECORDS	1778: ITEM#21
#2	BALL, D. - BURT (1999) FDC/CASE RECORDS	1778: JAN. 2005
#3	BURGDORF, F. - COVINGTON (1999) FDC/CASE RECORDS	1778: <i>Disposal</i>
#4	COATAS - FERGUSON (1999) FDC/CASE RECORDS	1778: <i>Date</i>
#5	FLORES, B. - GRUBB (1999) FDC/CASE RECORDS	1778: <i>3/1/05</i>
#6	GUIHEN - HOLTJE (1999) FDC/CASE RECORDS	1778: <i>A.M</i>
#7	HUGHS, L. - KIMMEL (1999) FDC/CASE RECORDS	1778:
#8	KING, T. - LITTLE, G. (1999) FDC/CASE RECORDS	1778:
#9	MAHASMITI - MURTAZA (1999) FDC/CASE RECORDS	1778:
#10	NARANJO - POTCNER (1999) FDC/CASE RECORDS	1778:
#11	PUROHIT - SCHWARTZMAN (1999) FDC/CASE RECORDS	1778:
#12	TASH - YARAN (1999) FDC/CASE RECORDS	1778:
#13	SCHAHEEN, A. - ZALFAT (1999) FDC/CASE RECORDS	1778:
#14	BAR-T @ ROBERT FROST-ROBERTS (1999) CENTER/CASE RECORDS ROBERT MEMORIAL DAYCARE	1778:
#15	SMALL WONDERS - <i>VILLAFANE, JANINA</i> (1999) CENTER/CASE RECORDS	1778:

14.06.07	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Child Care Administration Ellicott City			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W1072	Family Day Care Closed Records	1778	21	1999	10	1/2005	RECYCLE
01W1075	Misc. Family Day Care Closed Records	1778	21	1995 - 1998	1	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez Records Center Manager June 30, 2005
 Signature Title Date

E

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF HUMAN RESOURCES		ACCESSION NO. 01W1072	DATE REC'D 6-10-01
B. DIVISION/UNIT CHILD CARE ADMINISTRATION			RM CODE 14.06.07
C. MAILING ADDRESS 3300 N. Ridge Road, Suite 190 Ellicott City, MD 21043		LOCATION RANGE SECTION(S) 40 10	NO. OF CU. FT. 10
D. PHONE NO. 410- 750-8770		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Janice Burris, Regional Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
99-1	Family Day Care Closed Cases (A-Br) 1/1/99 - 12/31/99	<i>Sch. # 1778</i> 1205; 21 Jan. 2005
99-2	Family Day Care Closed Cases (Br-Cr) 1/1/99 - 12/31/99	1205; 21 Jan. 2005
99-3	Family Day Care Closed Cases (Cr-Fu) 1/1/99 - 12/31/99	1205; 21 Jan. 2005
99-4	Family Day Care Closed Cases (Ga-Jo) 1/1/99 - 12/31/99	1205; 21 Jan. 2005
99-5	Family Day Care Closed Cases (Jo-Kl) 1/1/99 - 12/31/99	1205; 21 Jan. 2005
99-6	Family Day Care Closed Cases (M-Pi) 1/1/99 - 12/31/99	1205; 21 Jan. 2005
99-7	Family Day Care Closed Cases (Po-R) 1/1/99 - 12/31/99	1205; 21 Jan. 2005
99-8	Family Day Care Closed Cases (Sa-Su) 1/1/99 - 12/31/99	1205; 21 Jan. 2005
99-9	Family Day Care Closed Cases (St-Z) 1/1/99 - 12/31/99	1205; 21 Jan. 2005
99-10	Family Day Care Closed Cases (K-M) 1/1/99 - 12/31/99	1205; 21 Jan. 2005

*Disposal
Mar. 01-05*

BOX 1

<u>NAME</u>	<u>License #</u>	<u>Closing Date</u>
Adams, Margaret	#13-69122	07/08/99
Amin, Sufia	#13-66018	06/30/99
Anderson, Deborah	#13-68936	09/29/99
Baggett, Judith	#13-73669	09/02/99
Bankus, Pamela	#13-69220	08/10/99
Bano, Anis	#13-75351	10/13/99
Baynard, Faye	#13-52263	11/15/99
Berg, Lisa	#13-65228	06/23/99
Berry, Priscilla	#13-63140	01/03/99
Birchfield, Sue	#13-73966	05/10/99
Blaney, Erika	#13-69911	09/29/99
Bogdan, Barbara	#13-24855	10/29/99
Brakmam, Shannon	#13-24910	05/31/99
Brown, Angela	#13-53200	10/02/99
Brown, Joyce Kathleen	#13-71840	02/28/99

BOX 2

<u>NAME</u>	<u>License #</u>	<u>Closing Date</u>
Bryan, Angela	13-66083	06/03/99
Buchanan, Christine	13-84886	11/09/99
Bullock, Audrey	13-39386	08/20/99
Burfeind, Penny	13-69358	05/12/99
Burford, Fern	13-25019	07/19/99
Burick, Kimberly	13-25379	12/09/99
Campo, Mary Jo	13-69294	01/07/99
Cannon, Antonina	13-73315	07/14/99
Cellni, Theresa	13-77125	10/27/99
Chandhok, Upinder	13-86888	10/31/99
Clement-Freiert, CeCe	13-47646	02/24/99
Cohen, Rose	13-64734	06/25/99
Collins, Lisa	13-65408	05/31/99
Coon, Natalie	13-86106	10/22/99
Crump, Kym	13-73001	12/22/99

BOX 3

<u>NAME</u>	<u>License #</u>	<u>Closing Date</u>
Cruz, Nuvia	13-81837	07/30/99
Davis, Melinda	13-69593	07/24/99
Decker, Erica	13-67360	09/07/99
Dice, Mary	13-69244	11/12/99
Divsalar, Beth	13-25406	12/08/99
Douglas, Karen	13-73310	08/17/99
Dietmeier, Jacklyn	13-80507	04/07/99
Dave, Sharon	13-63141	03/17/99
Dressel, Brenda	13-33633	10/20/99
Durham, Patrice	13-64471	09/09/99
Eastham, Karen	13-59099	02/05/99
Ellinger, Leah	13-81822	02/18/99
Englehart, Carrie	13-44164	02/12/99
Espenshade, Debra	13-52588	09/25/99
Esteva, Dena	13-75942	05/21/99
Eve, Tracy	13-25322	08/31/99
Fahey, Anne	13-43182	01/31/99
Ferri, Brenda	13-72363	12/16/99
Fisher, Janis		09/21/99
Fleming, Patrice	13-61774	05/26/99
Flores, Donna/Dunn, Marie	13-63393	07/15/99
Fugate, Susan	13-25232	09/03/99

BOX 4

<u>NAME</u>	<u>LICENSE #</u>	<u>CLOSING DATE</u>
Gafke, Laurel	13-71070	01/04/99
Garner, Markita	13-25563	04/02/99
George, Mary Lou	13-46276	02/22/99
Gehanl, Poonan	13-67372	09/06/99
Gera, Hitesha	13-55700	04/28/99
Grasso, Bonnie	13-35783	09/21/99
Haarhoff, Lizabeth	13-63762	07/23/99
Haines, Sherry	13-52717	10/22/99
Hartman, Julie	13-25212	05/31/99
Harvill, Kimberly	13-46673	07/23/99
Hazelton, Vera	13-84152	11/09/99
Hill, Lisa	13-65809	08/16/99
Janiszewski, Natalie	13-55744	01/07/99
Jean, Janet	13-65055	05/09/99
Jones, Petra	13-61444	03/26/99

BOX 5

<u>NAME</u>	<u>LICENSE #</u>	<u>CLOSING DATE</u>
Jones, Wanda	13-67994	10/31/99
Jones, Carrie	13-84888	10/06/99
Johnson, Lynn	13-59669	01/21/99
Johnston, Mary Ellen	13-79184	10/29/99
Johnston, Nancy	13-46775	02/10/99
Jones, Eileen	13-68965	10/14/99
Jones, Marian	13-37405	10/26/99
Kangra-Monroe, Linda	13-46220	05/01/99
Karmazinski, Shawndez	13-72625	11/24/99
Kallas, Anna	13-43348	04/07/99
Kennedy, Shannon	13-48644	05/13/99
Kornak, Sherry	13-50979	05/23/99
Klein, Julie	13-24762	05/31/99

BOX 6

<u>NAME</u>	<u>LICENSE #</u>	<u>CLOSING DATE</u>
Moore, Melinda	13-85818	09/02/99
Moy, Judy	13-69245	10/06/99
Mueller, Marie	13-24813	10/29/99
Murphy, Paula	13-53826	09/06/99
Nairn, Karen	13-24908	08/20/99
Olson, Laura	13-63215	04/11/99
Osterlon, Nina	13-24844	11/19/99
Owens, Karen	13-35624	11/30/99
Panizari, Susan	13-44160	01/25/99]
Paulus, Mary	13-25349	01/31/99
Pierce, Frances	13-24758	08/28/99

BOX 7

<u>NAME</u>	<u>LICENSE #</u>	<u>CLOSING DATE</u>
Poole, Jane	13-24823	11/30/99
Propst, Dahna	13-38607	03/02/99
Proudfoot, Michelle	13-71385	11/24/99
Paul, Renuka	13-34736	12/03/99
Raja, Ishrat	13-79276	04/23/99
Ramsey, Lindsey	13-25308	10/27/99
Rayka, Hauyink	13-63278	01/24/99
Redford, Eva	13-57285	11/24/99
Redmond, Elizabeth	13-46275	01/31/99
Ridgeway, Mary	13-91748	09/27/99
Roach, Joann	13-34740	07/23/99
Rogers, Cynthia	13-25065	07/31/99
Ross, Melinda	13-25241	09/03/99

BOX 8

<u>NAME</u>	<u>LICENSE #</u>	<u>CLOSING DATE</u>
Sakina, Ghulon	13-70126	05/12/99
Schmltz, Shannon	13-78478	02/26/99
Schrader, Gina	13-71416	12/11/99
Scott, Sarah	13-75077	06/22/99
Sleeth, Patricia	13-24808	10/21/99
Singh, Neelam	13-36464	11/30/99
Sims, Rosa	13-48287	08/12/99
Sirkar, Nadbuchandra	13-36482	11/30/99
Smedley, Joan	13-72367	12/15/99
Smith, Anna	13-48123	02/22/99
Spera, Lisa	13-63532	02/01/99
Spicner, Sharon	13-25475	06/03/99
Starling, Pauline	13-61170	02/10/99
Stevens, Denise	13-63590	11/03/99
Suskind, Shelley	13-64654	03/05/99

BOX 9

<u>NAME</u>	<u>LICENSE #</u>	<u>CLOSING DATE</u>
Sturdivant, Wafa	13-24866	11/13/99
Tata, Jane	13-35992	06/11/99
Theodorakis, Janice	13-69002	08/25/99
Thigpen, Sylvia	13-70121	10/06/99
Thompson, Laura	13-70903	07/15/99
Thompson, Shelia	13-86694	08/16/99
Turnbull, Alicia	13-24886	08/28/99
Vasquez, Michelle	13-62223	07/29/99
Velencia, Deborah	13-25085	09/30/99
Waid, Jean	13-70943	11/20/99
Witley, Kimberly	13-63121	10/29/99
Williams, Cynthia	13-61777	05/12/99
Winter, Lisa	13-25308	03/31/99
Wood, Colette	13-64752	09/14/99
Wood, Sonla	13-47647	06/14/99
Youngren, Ann Marie	13-68443	02/03/99
Zynn, Betty Lou	13-24786	12/30/99

BOX 10

<u>NAME</u>	<u>LICENSE #</u>	<u>CLOSING DATE</u>
Kolbe, Beth	13-70536	10/06/99
Kortick, Deborah	13-78476	02/11/99
Kotlk, Kathleen	13-25612	01/11/99
Knox, Joyce	13-25295	11/30/99
Lewis, Patricia	13-25337	08/18/99
Lorsong, Judy	13-24864	06/30/99
Lubbehusen, Mary	13-35366	09/30/99
Maness, Andria	13-72622	12/01/99
Mathews, Carmilla	13-61081	08/18/99
Mattison, Trlna	13-86691	09/07/99
Martin, Sherry	13-62798	02/10/99
McNeil, Marilyn	13-39770	07/31/99
Lobdell, Melissa	13-71908	11/24/99
Moe, Kelly	13-25158	09/03/99

DEPARTMENT GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF HUMAN RESOURCES		ACCESSION NO. 01W1075	DATE REC'D 6-12-01
B. DIVISION/UNIT CHILD CARE ADMINISTRATION			RM CODE 14.06.07
C. MAILING ADDRESS 3300 N. Ridge Road, Suite 190 Ellicott City, MD 21043		LOCATION RANGE SECTION(S) 40 10	NO. OF CU. FT. 1
D. PHONE NO. 410- 750-8770		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Janice Burris Regional Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Miscellaneous Family Day Care Closed Cases 1995 - 1998 (A - W)	1778 1205 ; 21 Jan. 2005 Disposal MAR. 01. 05	

MISCELLANEOUS CLOSED FILES**BOX 1**

<u>NAME</u>	<u>LICENSE #</u>	<u>CLOSING DATE</u>
Ashland, Mary	13-25483	1998
Boone, Karen	13-56661	11/19/98
Burke, Kimberly	13-25136	12/28/98
Burns, Patricia	13-24776	02/28/98
Carter, Patricia	13-24753	01/26/98
Collins, Jessica	13-78774	08/17/98
Harkness, Mary	13-25495	09/10/98
Hussey, Karen	13-44612	11/04/98
Liberatore, Deborah	13-25199	05/98
Pepper, Rhonda	13-44469	12/30/98
Poppa, Jeanette	13-045501	05/28/98
Prada, Dione	13-56789	12/03/98
Rossomondo, Lisa	13-56666	06/25/98
Scrivener, Vicki	13-25117	05/31/98
Spangler, Cynthia	13-62357	12/30/98
Valentine, Cheryl	13-77327	07/29/98
<hr/>		
Cobin, Cindy	13-032421	10/31/97
<hr/>		
Carr, Elaine	13-25346	03/31/96
Flagg, Janice	13-35658	02/02/96
Maddukamp, Theresa	13-25479	08/31/96
<hr/>		
Burns, Amy	13-25481	04/11/95
Wilson, Holly	13-25186	03/12/95

14.06.08	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	
Reporting Agency			
Child Care Administration Landover			
Division or Unit			

Prepare in duplicate

Retain one (1) copy and
forward original to
address at left.

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
02W911	Closed Family Child Care Records	1778	21	1999	10	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez	Records Center Manager	June 30, 2005
Signature	Title	Date

2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY DEPARTMENT OF HUMAN RESOURCES	ACCESSION NO. 02W911	DATE RECD 5-6-02
DIVISION/UNIT CHILD CARE ADMINISTRATION Region IV		RM CODE 14.06.08
MAILING ADDRESS 311 W. BARRINGTON STREET 807 Brightseat Rd BALTIMORE, MD 21201 LANDOVER, MD 20785	LOCATION RANGE 9 SECTION(S) 35	NO OF CU FT 10
PHONE NO. (301) 808-7701	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Evelyn Adebisi	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS Total: 10	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY SCHEDULE, ITEM NUMBER DISPOSAL DATE
	Closed Family Child Care Records 1/99 - 12/99	1778: Item 21
		1778: July, 2004
		1778: Jan 2005
1	A - D	1778:
2	E - F	1778:
3	G - I	1778:
4	J - K	1778:
5	L - M	1778: DISPOSAL
6	N - P	1778:
7	Q - S	1778: 3/1/05
8	T - U	1778: LJS
9	V - W	1778:
10	X - Z	1778:
		1778:
		1778:
		1778:
		1778:
		1778:
		1778:
		1778:

14.06.09	DHR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Child Care Administration Westminster			
Division or Unit			

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W426	Closed Child Care Homes	1778	21	1999	4	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez <small style="display: block; text-align: center;">Signature</small>	Records Center Manager <small style="display: block; text-align: center;">Title</small>	June 30, 2005 <small style="display: block; text-align: center;">Date</small>
---	--	--

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF HUMAN RESOURCES		ACCESSION NO. 03W426	DATE REC'D 1-13-03
B. DIVISION/UNIT CHILD CARE ADMINISTRATION - REGION XIII			RM CODE 14.06.09
C. MAILING ADDRESS 1004 LITTLESTOWN PIKE, SUITE A2 WESTMINSTER, MD 21157		LOCATION RANGE SECTION(S) 133 9-10	NO. OF CU. FT. 4
D. PHONE NO. 410-751-5438		RECORDS CENTER MANAGER <i>Gabriel Lopez</i>	
E. AGENCY OFFICIAL JOAN MYERS		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	CLOSED CHILD CARE HOMES ^{12/} 1999	5 yrs
2	ANDERSON, C. - CRIGGER, M.	SCHEDULE # 1778
3	DEARING, L. - JOY, J.	ITEM # 21
4	KELLEHER, M. - PETRASKA, L.	7-04 July 2004
	PIAZZA, C. - ZIMMERMAN, R.	2/05 Disposal Date 3/1/05 A.M.

Transmittal # _____

3712

DISTRICT COURT OF MARYLAND
DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794-0275

P. 02
13:17
Mar 21 '05

02W630 - 90 cu.ft. Proposal and Certificate of Records Destruction

District Court Traffic Processing Center-Ticket Room
Court

Anne Arundel
County

10/14/04
Date

Series Number	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item no.				
	Traffic Citations	979	Sec. IV Item #2	Jan. - Dec. 1999	226		Shred, Landfill

Destruction Approved by Hall of Records Commission
NOV 09 2004
Edward C. Spangola Jr.
Date State Archivist

Destruction Certification
Signature of Court Official Title Date

Instructions for Preparation and Submission on Reverse Side

MD DISTRICT COURT TPC Fax: 410-260-1681

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W630	DATE REC'D 1-7-02
B. DIVISION/UNIT M A T S TICKET ROOM			RM CODE 15.02.25
C. MAILING ADDRESS ANNAPOLIS MARYLAND		LOCATION RANGE SECTION(S) 51 32-34	NO. OF CU. FT. 90
D. PHONE NO. 410 260 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ART SHERRELL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1999 TRAFFIC CITATIONS	
137	99 208 070	<i>Sched # 989</i> <i>Item # 1</i> <i>Jan. 2008</i> <i>2005</i> <i>Disposal Date</i> <i>April 13, 05</i> <i>[Signature]</i>
138	99 209 110	
139	99 210 140	
140	99 211 150	
141	99 214 130	
142	99 215 110	
143	99 216 110	
144	99 217 110	
145	99 218 110	
146	99 221 150	
147	99 223 001	
148	99 224 040	
149	99 228 001	
150	99 229 040	
151	99 230 070	
152	99 231 130	
153	99 235 001	
154	99 236 050	
155	99 237 110	
	99 209 109 <i>206Z</i>	
	99 210 139	
	99 211 149	
	99 214 129 <i>212-213Z</i>	
	99 215 109	
	99 216 109	
	99 217 109	
	99 218 109	
	99 221 149 <i>219-220Z</i>	
	99 222 175	
	99 224 039	
	99 225 034 <i>226-227Z</i>	
	99 229 039	
	99 230 069	
	99 231 129	
	99 232 134 <i>233-234Z</i>	
	99 236 049	
	99 237 109	
	99 238 139	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W630	DATE REC'D 1-7-02
B. DIVISION/UNIT M A T S TICKET ROOM			RM CODE 15.02.25
C. MAILING ADDRESS ANNAPOLIS MARYLAND		LOCATION RANGE SECTION(S) 51 32-34	NO. OF CU. FT. 90
D. PHONE NO. 410 260 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ART SHERRELL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1999 TRAFFIC CITATIONS	
o 156	99 238 140	99 239 133 240-241 Z
o 157	99 242 001	99 242 141
o 158	99 243 001	99 244 049
o 159	99 244 050	99 245 109
o 160	99 245 110	99 246 136 247Z (248Z)
o 161	99 250 001	99 250 187 249Z
o 162	99 251 001	99 252 049
o 163	99 252 050	99 253 099
o 164	99 253 100	99 254 115
o 165	99 256 001	99 256 191
o 166	99 257 001	99 257 209
o 167	99 258 001	99 259 125
o 168	99 260 001	99 260 196 261Z
o 169	99 263 001	99 263 167 262Z
o 170	99 264 001	99 264 193
o 171	99 265 001	99 265 194
o 172	99 266 001	99 266 185
o 173	99 267 001	99 270 109 268-269Z
o 174	99 270 110	99 271 179

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W630	DATE REC'D 1-7-02
B. DIVISION/UNIT M A T S TICKET ROOM			RM CODE 15.02.25
C. MAILING ADDRESS ANNAPOLIS MARYLAND		LOCATION RANGE SECTION(S) 51 32-34	NO. OF CU. FT. 90
D. PHONE NO. 410 260 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ART SHERRELL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1999 TRAFFIC CITATIONS	
175	99 271 180	99 272 149
176	99 272 150	99 273 129
177	99 273 130	99 274 108
178	99 274 110	99 275 155
179	99 277 001	99 277 214
180	99 278 001	99 279 139
181	99 279 140	99 280 139
182	99 280 140	99 285 059
183	99 285 060	99 287 059
184	99 287 060	99 291 039
185	99 291 040	99 292 135
186	99 293 001	99 294 079
187	99 294 080	99 295 112
188	99 298 001	99 299 069
189	99 299 070	99 300 135
190	99 301 001	99 302 132
191	99 305 001	99 305 166
192	99 306 001	99 306 213
193	99 307 001	99 307 212

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W630	DATE REC'D 1-7-02
B. DIVISION/UNIT M A T S TICKET ROOM			RM CODE 15.02.25
C. MAILING ADDRESS ANNAPOLIS MARYLAND		LOCATION RANGE SECTION(S) 51 32-34	NO. OF CU. FT. 90
D. PHONE NO. 410 260 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ART SHERRELL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1999 TRAFFIC CITATIONS	
194	99 308 001	99 308 188
195	99 309 001	99 310 059
196	99 310 060	99 312 159
197	99 312 160	99 313 159
198	99 313 160	99 314 189
199	99 314 190	99 316 159
200	99 316 160	99 317 143
201	99 319 001	99 319 176
202	99 320 001	99 321 019
203	99 321 020	99 322 049
204	99 322 050	99 323 079
205	99 323 080	99 324 125
206	99 326 001	99 326 189 325Z
207	99 327 001	99 327 219
208	99 327 220	99 328 190
209	99 333 001	99 333 213
210	99 334 001	99 334 179 329-331-222
211	99 334 180	99 335 109 3322-222
212	99 335 110	99 336 099

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W630	DATE REC'D 1-7-02
B. DIVISION/UNIT M A T S TICKET ROOM			RM CODE 15.02.25
C. MAILING ADDRESS ANNAPOLIS MARYLAND		LOCATION RANGE SECTION(S) 51 32-34	NO. OF CU. FT. 90
D. PHONE NO. 410 260 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ART SHERRELL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1999 TRAFFIC CITATIONS	
213	99 336 100	99 337 119
214	99 337 120	99 338 111 339-Z
215	99 340 001	99 340 209
216	99 340 210	99 341 179
217	99 341 180	99 342 159
218	99 342 160	99 343 109
219	99 343 110	99 344 091 345-346 Z
220	99 347 001	99 348 089
221	99 348 090	99 349 109
222	99 349 110	99 350 129
223	99 350 130	99 351 127 352-353 Z
224	99 354 001	99 355 079
225	99 355 080	99 356 119
226	99 356 120	99 357 098 358-365 222

R-51

S-32-34

22 Entry JACS

S-34

Transmittal # _____

3712

DISTRICT COURT OF MARYLAND
DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275
Jessup, MD 20794-0275

020473 - 136 cu.ft. Proposal and Certificate of Records Destruction

District Court Traffic Processing Center-Ticket Room
Court

Anne Arundel
County

10/14/04
Date

Series Number	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item no.				
	Traffic Citations	979	Sec. IV Item #2	Jan. - Dec. 1999	226		Shred, Landfill

Destruction Approved by Hall of Records Commission

NOV 09 2004

Date

Edward C. Sampson Jr.

State Archivist

Destruction Certification

Signature of Court Official

Title

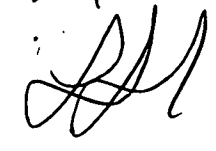
Date

Instructions for Preparation and Submission on Reverse Side

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W473	DATE REC'D 11-27-01
B. DIVISION/UNIT M A T S			RM CODE 15.02.25
C. MAILING ADDRESS 2661 RIVA ROAD ANNAPOLIS MRRYLAND 21401		LOCATION RANGE SECTION(S) 129 22-25	NO. OF CU. FT. 136
D. PHONE NO. 410 260 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ART SHERRELL SUPERVISOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>1999 TRIFFIG CITATIONS</u>	
01	99 004 001	Sch. # 989 Item # 1 Jan 2008 2005 Disposal Date April 13.05 
02	99 005 001	
03	99 006 030	
04	99 007 030	
05	99 008 001	
06	99 011 060	
07	99 012 100	
08	99 013 110	
09	99 014 070	
10	99 019 001	
11	99 019 177	
12	99 020 170	
13	99 022 001	
14	99 022 200	
15	99 025 001	
16	99 027 030	
17	99 028 060	
18	99 029 060	
19	99 032 001	

16 222
17-18 222

23-24 222

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W473	DATE REC'D 11-27-01
B. DIVISION/UNIT M A T S TR RM			RM CODE 15.02.25
C. MAILING ADDRESS 2661 RIVA ROAD ANNAPOLIS MD 21401		LOCATION RANGE SECTION(S) 129 22-25	NO. OF CU. FT. 136
D. PHONE NO. 410 260 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ART SHERRELL SUPERVISOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	1999 TRAFFIC CITATIONS		
20	99 033 040	99 034 069	
21	99 034 070	99 035 149	
22	99 035 150	99 036 145	
23	99 039 001	99 040 089	
24	99 040 090	99 041 151	
25	99 042 001	99 043 029	
26	99 043 030	99 047 049	
27	99 047 050	99 048 109	
28	99 048 110	99 050 029	
29	99 050 030	99 053 059	
30	99 053 060	99 054 079	
31	99 054 080	99 055 079	
32	99 055 080	99 056 079	
33	99 056 080	99 057 049	
34	99 057 050	99 060 049	
35	99 060 050	99 061 069	
36	99 061 070	99 062 069	
37	99 062 070	99 063 109	
38	99 063 110	99 064 134	
39	99 067 001	99 068 029	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W473	DATE REC'D 11-27-01
B. DIVISION/UNIT M A T S			RM CODE 15.02.25
C. MAILING ADDRESS 2661 RIVA ROAD ANNAPOLIS, MARYLAND 21401		LOCATION RANGE SECTION(S) 129 22-25	NO. OF CU. FT. 136
D. PHONE NO. 410 260 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ART SHERRELL SUPERVISOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	1999 TRAFFIC CITATIONS		
40	99 068 030	99 069 136	
41	99 070 001	99 071 049	
42	99 071 050	99 074 069	
43	99 074 070	99 075 139	
44	99 075 140	99 076 152	
45	99 0 77 001	99 077 194	
46	99 078 001	99 078 153	79-80 222
47	99 081 001	99 082 039	
48	99 082 040	99 082 249	
49	99 082 250	99 083 179	
50	99 083 180	99 084 129	
51	99 084 130	99 085 079	
52	99 085 080	99 085 234	
53	99 088 001	99 088 209	
54	99 088 210	99 089 179	
55	99 089 180	99 090 149	
56	99 090 150	99 091 129	
57	99 091 130	99 092 109	
58	99 092 110	99 095 079	
59	99 095 080	99 096 139	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W473	DATE REC'D 11-27-01
B. DIVISION/UNIT M A T S			RM CODE 15.02.25
C. MAILING ADDRESS ANNAPOLIS MARYLAND 2661 RIVA ROAD		LOCATION RANGE SECTION(S) 129 22-25	NO. OF CU. FT. 136
D. PHONE NO. 410 260 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL SUPERVISOR ART SHERRELL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>1999 TRAFFIC CITATIONS</u>	
60	99 0 96 140	99 097 109
61	99 097 110	99 098 099
62	99 098 100	99 099 089
63	99 099 090	99 102 049
64	99 102 050	99 103 039
65	99 103 040	99 104 029
66	99 104 030	99 104 218
67	99 105 001	99 105 215
68	99 106 001	99 106 173
69	99 109 001	99 109 187
70	99 110 001	99 110 200
71	99 111 001	99 112 049
72	99 112 050	99 113 079
73	99 113 080	99 116 079
74	99 116 080	99 117 099
75	99 117 100	99 118 139
76	99 118 140	99 119 139
77	99 119 140	99 120 129
78	99 120 130	99 123 099

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W473		DATE REC'D 11-27-01
B. DIVISION/UNIT M A T S		LOCATION RANGE SECTION(S) 129 22-25		RM CODE 15.02.25
C. MAILING ADDRESS 2661 RIVA ROAD ANNAPOLIS MARYLAND 21401		NO. OF CU. FT. 136		RECORDS CENTER MANAGER
D. PHONE NO. 410 260 1186		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
E. AGENCY OFFICIAL ART SHERRELL SUPERVISOR				
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
	1999 TRAFFIC CITATIONS			
79	99 123 100	99 124 109		
80	99 124 110	99 125 109		
81	99 125 110	99 126 129		
82	99 126 130	99 127 149		
83	99 127 150	99 130 109		
84	99 130 110	99 131 109		
85	99 131 110	99 132 109		
86	99 132 110	99 133 119		
87	99 132 120	99 134 109		
88	99 134 110	99 137 109		
89	99 137 110	99 138 159		
90	99 138 160	99 139 169		
91	99 139 170	99 140 159		
92	99 140 160	99 141 139		
93	99 141 140	99 144 109		
94	99 144 110	99 145 129		
95	99 145 130	99 146 129		
96	99 146 130	99 147 129		
97	99 147 130	99 148 129		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W473	DATE REC'D 11-27-01
B. DIVISION/UNIT M A T S			RM CODE 15.02.25
C. MAILING ADDRESS 2661 RIVA ROAD ANNAPOLIS MD.		LOCATION RANGE SECTION(S) 129 22-25	NO. OF CU. FT. 136
D. PHONE NO. 410 260 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ART SHERRELL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1999 TRAFFIC CITATIONS	
98	99 148 130	99 152 109
99	99 152 110	99 153 129
100	99 153 130	99 154 129
101	99 154 130	99 155 109
102	99 155 110	99 158 109
103	99 158 110	99 159 139
104	99 159 140	99 160 109
105	99 160 110	99 161 109
106	99 161 110	99 162 109
107	99 162 110	99 163 109
108	99 163 110	99 165 149
109	99 165 150	99 166 149
110	99 166 150	99 167 129
111	99 167 130	99 168 119
112	99 168 120	99 169 139
113	99 172 001	99 173 059
114	99 173 060	99 174 089
115	99 174 090	99 175 109
116	99 175 110	99 176 129

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DISTRICT COURT OF MARYLAND		ACCESSION NO. 02W473	DATE REC'D 11-27-01
B. DIVISION/UNIT M. A. T. S.			RM CODE 15.02.25
C. MAILING ADDRESS 2661 RIVA ROAD ANNAPOLIS, MARYLAND 21401		LOCATION RANGE SECTION(S) 129 22-25	NO. OF CU. FT. 136
D. PHONE NO. 410- 260 - 1186		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ART SHERRELL (SUPERVISOR)		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1999 TRAFFIC CITATIONS	
117	99 176 130	99 179 079
118	99 179 080	99 180 109
119	99 180 110	99 181 099
120	99 181 100	99 182 109
121	99 182 110	99 183 119
122	99 183 120	99 187 109
123	99 187 110	99 188 191
124	99 189 001	99 189 185
125	99 190 001	99 190 166
126	99 193 001	99 193 217
127	99 194 001	99 194 189
128	99 195 001	99 195 201
129	99 196 001	99 196 219
130	99 196 220	99 197 159
131	99 197 160	99 200 119
132	99 200 120	99 201 129
133	99 201 130	99 202 133
134	99 203 001	99 203 202
135	99 204 001	99 204 186
136	99 207 001	99 208 069

184-185 222

198-199 222

205 222

206 222

R-129
S-22-25

8-ENTRY SPACES
S-25

16.02.01	OAG	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Office of the Attorney General Consumer Protection Division			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W20	Complaint Files	2285	18 B	1996	4	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez	Records Center Manager	June 30, 2005
Signature	Title	Date

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY OFFICE OF THE ATTORNEY GENERAL		ACCESSION NO. 03W20	DATE REC'D 7-10-02
DIVISION/UNIT CONSUMER PROTECTION DIVISION		LOCATION RANGE SECTION(S) 108 10	RM CODE 16.02.01
MAILING ADDRESS 201 Baptist Street, Suite 30 Salisbury, MD 21801-4976		RECORDS CENTER MANAGER	NO. OF CU. FT. 4
PHONE NO. 410-543-6609		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL Ms. Ema Lu Myer			

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	1996 Complaint Files (Misc. - S9600150)	²²⁸⁵ Sche. # 1646 Items # 18 B Jan-2005 Disposal Date 3/1/05 A.M.
2.	1996 Complaint Files (S9600151 - S9600300)	
3.	1996 Complaint Files (S9600301 - S9600425)	
4.	1996 Complaint Files (9600426 - S9600480)	
	The following 1996 files are NOT included: S9600016 S9600036 S9600328 S9600395	

16.03	OAG	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
	Reporting Agency		
	Office of the Attorney General Securities Division		
	Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
00W1333	Securities Registration	2285	19 A		30	1/2005	RECYCLE
01W803	Securities Registration Files	2285	19 A		39	1/2005	RECYCLE
04W471	Issuer Agent Files	2285	19 H		1	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P Lopez Signature	_____ Records Center Manager Title	_____ June 30, 2005 Date
---------------------------------------	--	--------------------------------

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Office of the Attorney General		ACCESSION NO. 00W1333	DATE REC'D 6-16-00
B. DIVISION/UNIT Securities Division			RM CODE 16.03
C. MAILING ADDRESS 200 St. Paul Place Baltimore MD 21202		LOCATION RANGE SECTION(S) 141 20	NO. OF CU. FT. 30
D. PHONE NO. 410 576-6442		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Beverly M. Pivec Beverly M Pivec		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-30	Securities Registration - Grp 99A - Various	1914 1/2004 2285 Sche # 1646 1/2005 Disposal Date 3/1/05 A-ME

R-141
S-20

1-Entry SPACE

RECORDED

MAR 9 2000

RECORDS MANAGEMENT
DIVISION

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Office of the Attorney General</i>		ACCESSION NO. <i>01W803</i>	DATE REC'D <i>4-18-01</i>
B. DIVISION/UNIT <i>SECURITIES DIVISION</i>			RM CODE <i>16.03</i>
C. MAILING ADDRESS <i>200 ST. PAUL PLACE BALTIMORE, MD 21202</i>		LOCATION RANGE SECTION(S) <i>122 21</i>	NO. OF CU. FT. <i>39</i>
D. PHONE NO. <i>410/576-6353</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>BEVERLY M. PIVEC</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS <i>1-30 39</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>SECURITIES REGISTRATION FILES - GROUP 00A</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE <i>19 A 2285 Sched. # 1446 disp/2005</i>	
<i>per 4/17/01</i>	<i>MRK</i>	<i>Disposal Date 3/1/05 A.M.</i>	

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>OFFICE OF THE ATTORNEY GENERAL</i>		ACCESSION NO. <i>04W471</i>	DATE REC'D <i>11-26-03</i>
B. DIVISION/UNIT <i>SECURITIES DIVISION</i>			RM CODE <i>16.03</i>
C. MAILING ADDRESS <i>200 ST. PAUL PLACE BALTIMORE, MD 21202</i>		LOCATION RANGE SECTION(S) <i>72 17</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. <i>410/576-6353</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>BEVERLY M. PIVEC</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1</i>	<i>Issues Agent Files Group 00A</i>	<i>19H Schedule # 1646-A7 2285 Disposal 1/2005 DISPOSAL 1/31/05</i>

16.04	OAG	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Office of the Attorney General Contract Litigation Unit			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W560	Appeal of Granite Construction Company	1646	1	11/1979 - 10/1980	1	1/2005	RECYCLE
01W562	Appeal of Granite Construction Company	1646	1	11/1980 - 9/1984	2	1/2005	RECYCLE
01W563	Appeal of Taylor & Associates	1646	1	11/1981 - 11/1984	1	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez Signature	Records Center Manager Title	June 30, 2005 Date
------------------------------	---------------------------------	-----------------------

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: Office of the Attorney General 1. 22.03.00.020		ACCESSION NO: 01W560	DATE REC'D 3-22-01
B. DIVISION/UNIT: Contract Litigation Unit			16.04 RM CODE
C. MAILING ADDRESS: Office of the Attorney General 200 St. Paul Place Baltimore, Maryland 21202		LOCATION RANGE 5 SECTION(S) 27	NO. OF CU.FT. 1
D. PHONE NO. (410) 576-6991		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL: William A. Kahn Assistant Attorney General		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 1	<p><i>Appeal of Granite Construction Company</i> Mass Transit Administration Contract No. NW-04-04 Baltimore Region Rapid Transit System Laurens Street Station Structure and Line Work Suspension During Easter Shopping Docket No. MDOT 1010 11/79 - 10/80</p> <p>File Contents: Work Notes Research Parsons File Documents Produced by Granite (partial) Daily Construction Logs 3/28/79 - 5/25/79</p> <p>*****</p>	<p>Schedule 1646 Item 1 Disposal Date: January 2005</p> <p><i>DISPOSAL</i> <i>3/1/05</i> <i>LJS</i></p>	

Box 1 (continued)

Appeal of Granite Construction Company
Mass Transit Administration
Contract No. NW-04-04
Baltimore Region Rapid Transit System
Laurens Street Station Structure and Line
Gas Line Relocation Claim
Docket No. MDOT 1011
11/79 - 10/80

File Contents:

Analysis of Claim by Jacobs Assoc., dated 8/20/80
Audit Report by Coopers & Lybrand, dated 8/7/80
Proof of Costs
Legal Research

Appeal of Granite Construction Company
Mass Transit Administration
Contract No. NW-04-04
Baltimore Region Rapid Transit System
Laurens Street Station Structure and Line
Alignment of the Telephone Line
Docket No. MDOT 1012
4/80 - 12/80

File Contents:

Audit Report by Coopers & Lybrand, dated 8/7/80

Appeal of Granite Construction Company
Mass Transit Administration
Contract No. NW-06-05
Baltimore Region Rapid Transit System
Mondawmin Station Structure
HJB Interest Claim
Docket No. MDOT 1153
6/83 - 9/84

File Contents:

CN #043 and #044 - tunnel HPR deletion and station HPR deletion
CN #052, CO #048 - changes to adapt structure contract to finish requirements, part 1
CN #078, CO #049 - corrosion control changes

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: Office of the Attorney General 1. 22.03.00.020		ACCESSION NO. 01W1562	DATE REC'D 3-22-01
B. DIVISION/UNIT: Contract Litigation Unit		16.04	RM CODE
C. MAILING ADDRESS: Office of the Attorney General 200 St. Paul Place Baltimore, Maryland 21202		LOCATION RANGE 3 SECTION(S) 32	NO. OF CU.FT. 2
D. PHONE NO. (410) 576-6991		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL: William A. Kahn Assistant Attorney General		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 1	<p><i>Appeal of Granite Construction Company</i> Mass Transit Administration Contract No. NW-06-05 Baltimore Region Rapid Transit System Mondawmin Station Structure Docket Nos. MDOT 1026 (telephone line relocation) and MSBCA 1095 (rock bolt claim) 11/80 - 9/84</p> <p>Structural Loading Diagrams for Station Design by DMJM/Kaiser Engineers Revised Excavation Claim, dated 8/13/82 Geologic Analysis of Mondawmin Station Excavation, Part 1 Geologic Analysis of Mondawmin Station Excavation, Part 2 Andrew Merritt Reports Bureau of Mines' Bulletin No. 656, Blasting Vibrations and their Effects on Structures Dennis W. Bersch - pre-filed direct testimony dated 3/14/84 Don U. Deere - pre-filed written testimony G. Alan Foster - pre-filed direct testimony dated 3/8/84 Douglas E. Hansen - pre-filed written testimony Alfred J. Hendron - deposition volume 1 taken 2/19/84 Alfred J. Hendron - deposition volume 2 taken 3/12/84 Alfred J. Hendron, Jr. - pre-filed written testimony Ronald E. Heuer - pre-filed direct testimony dated 3/3/84 Calvin J. Konya - deposition dated 2/23/84 Dennis J. Lachel - pre-filed written testimony Albert A. Mathews - pre-filed direct testimony dated 2/27/84 Patrick A. McGeehin - pre-filed written testimony Andrew H. Merritt - pre-filed written testimony</p>	<p>Schedule 1646 Item 1 Disposal Date: January 2005</p> <p>DISPOSAL 3/1/05 LJS</p>	

Box 1 (continued)

John W. Nichols - pre-filed written testimony

Box 2

Lewis L. Oriard - deposition taken 1/17/84

Lewis L. Oriard - pre-filed direct testimony dated 2/21/84

Reuben Samuels - deposition taken 2/2/84

Reuben Samuels - pre-filed direct testimony dated 3/2/84

Ronald Ellis Smith - pre-filed direct testimony dated 2/28/84

Henry Tiedemann - deposition volume 3 taken 1/23/84

Henry Tiedemann - deposition volume 4 taken 1/24/84

Henry R. Tiedemann - pre-filed written testimony

Eugene B. Waggoner - deposition taken 2/1/84

Peter Anthony Warner - pre-filed direct testimony dated 3/6/84

Victor L. Wright - pre-filed direct testimony dated 3/7/84

Edward J. Zeigler - deposition volume 1 taken 12/19/83

Edward J. Zeigler - deposition volume 2 taken 12/20/83

Edward J. Zeigler - deposition volume 3 taken 1/31/84

Edward James Zeigler - pre-filed written testimony

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: Office of the Attorney General 1. 22.03.00.020		ACCESSION NO. 01W563	DATE REC'D 3-22-01
B. DIVISION/UNIT: Contract Litigation Unit		16-04 RM CODE	
C. MAILING ADDRESS: Office of the Attorney General 200 St. Paul Place Baltimore, Maryland 21202		LOCATION RANGE 5 SECTION(S) 27	NO. OF CU.FT. 1
D. PHONE NO. (410) 576-6991		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL: William A. Kahn Assistant Attorney General		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
Box 1	<i>Appeal of Traylor & Associates</i> Mass Transit Administration Contract No. NW-02-05 Baltimore Region Rapid Transit System Lexington Market Line Docket No. MSBCA 1028 1/81 - 11/84 Claim of Jones & Artis/Bucher Respondent's Cross Statement to Appellant's Proof of Costs Respondent's Brief (duplicate) Work File Photographs Drawings Negotiation Summary Package dated 2/4/80 Trial Notebook Kagay Testimony and Exhibits Inspector's Reports for 12/77 - 2/78 Inspector's Reports for 8/77 - 9/77 Jones & Artis/Bucher Certified Payrolls, #1 (10/18/77) - #41 (2/5/78) Jones & Artis/Bucher Certified Payrolls, #42 (8/1/78) - #44 (8/15/78)	Schedule 1646 Item 1 Disposal Date: January 2005 <i>DISPOSAL</i> <i>3/1/05</i> <i>LJS</i>	

17.01	DLLR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Dept of Licensing and Regulation State Board of Cosmetologists			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
90W1270	Registration Files that contain Renewal Applications	612-117	3	9/1987 - 10/1989	8	1/2005	RECYCLE
90W1272	Registration Files	612-117	3	1988 - 1989	29	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P Lopez Signature	_____ Records Center Manager Title	_____ June 30, 2005 Date
---------------------------------------	--	--------------------------------

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 34-06-16 17.01	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">90W1270</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">6-13-90</div>
B. DIVISION/UNIT DEPARTMENT OF LICENSING & REGULATIONS	RM CODE <div style="font-size: 1.5em; font-family: cursive;">17.01</div>	
C. MAILING ADDRESS STATE BOARD OF COSMETOLOGISTS 501 ST. PAUL PLACE BALTIMORE, MARYLAND 21202	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">35 21-22</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">8</div>
D. PHONE NO. (301) 333-6320	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL EUNICE R. ALPER EXECUTIVE DIRECTOR	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
J-1 J-2 J-3 J-4 J-5 J-6 J-7 J-8	<p style="text-align: center;"><u>REGISTRATION FILE:</u></p> <p>Folders established for all registrants that contain request and <u>renewal applications</u>, registration certificates, examination applications, examination score sheets, examination fee receipt student record cards, monthly student hours reports, license copies and miscellaneous correspondence with the Board and licensees.</p> <p>Renewals: 9/28/87 (#76) to 10/5/87 (#171) Renewals: 10/5/87 (#172) to 10/9/87 (#264) Renewals: 10/9/87 (#265) to 10/15/87 (#350) Renewals: 10/15/87 (#351) to 10/21/87 (#438) Renewals: 10/21/87 (#439) to 10/28/87 (#529) Renewals: 10/28/87 (#530) to 11/4/87 (#627) Renewals: 11/4/87 (#628) to 12/30/87 (#805) Renewals: 1/4/88 (#808) to 6/30/88 (#989) 7/7/88 (#3) to 6/28/89 (#308) 7/3/89 (#1) to 10/2/89 (#155)</p>	<p style="text-align: right;">15</p> <p>RETAIN FOR TWENTY FIVE (25) YEARS, THEN DESTROY.</p> <p style="font-size: 1.5em; font-family: cursive;">612-117 #3 1/05</p> <p style="font-size: 1.5em; font-family: cursive;">Sche # 612-117 Item #3</p> <p style="font-size: 1.5em; font-family: cursive;">Retain for Fifteen (15) years</p> <p style="font-size: 1.5em; font-family: cursive;">DISPOSAL 3/8/05 LJA</p>

R-35

S-21-22

4 Emptyies
S-22

DEPARTMENT OF GENERAL SERVICES
Records Management Division

This Schedule Supersedes Schedule 612-19

RECORDS RETENTION AND DISPOSAL SCHEDULE

DEPARTMENT OF LICENSING AND REGULATION STATE BOARD OF COSMETOLOGISTS

Item No.	Description	Retention
1	<p><u>HISTORY CARDS:</u> Maintained for each licensee. Shows names, addresses, schools, registration dates, dates and types of examination, examination dates and grades, license renewal dates, license numbers issued, special notations, credit hours accumulated and earned in schools, Board examination scores, application dates and standing (whether an apprentice or operator).</p>	Retain Permanently. Transfer periodically to the State Archives.
2	<p><u>INSPECTION REPORTS:</u> Monthly reports maintained for each licensed beauty shop and school showing names and addresses of owners, license numbers issued and names of inspectors.</p>	Retain for five (5) years, then destroy.
3	<p><u>REGISTRATION FILE:</u> Folders established for all registrants that contain request and renewal applications, registration certificates, examination applications, examination score sheets, examination fee receipts, student record cards, monthly student hours reports, license copies and miscellaneous correspondence with the Board and licensees.</p>	Retain for fifteen (15) years, then destroy.

RECEIVED

Schedule Approved by Department,
Agency, or Division Representative

8-21-91 *[Signature]* Director
Date Signature Title

Schedule Authorized by

NOV. 21 1991 *[Signature]*
Date State Archivist

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 34-06-16 17.01</p>	<p>ACCESSION NO. <i>90W1272</i></p>	<p>DATE REC'D <i>6-13-90</i></p>
<p>B. DIVISION/UNIT DEPARTMENT OF LICENSING & REGULATIONS</p>	<p>FM CODE <i>17.01</i></p>	
<p>C. MAILING ADDRESS STATE BOARD OF COSMETOLOGISTS 501 ST. PAUL PLACE BALTIMORE, MARYLAND 21202</p>	<p>LOCATION RANGE SECTION(S) <i>39 5</i></p>	<p>NO. OF CU. FT. <i>29</i></p>
<p>D. PHONE NO. (301) 333-6320</p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL EUNICE R. ALPER EXECUTIVE DIRECTOR</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>2. BOX NUMBERS <i>I 1-29</i></p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <u>REGISTRATION FILE: 1988-89</u> Folders established for all registrants that contain request and renewal applications, registration certificates, examination applications, examination score sheets, examination fee receipt student record cards, monthly student hours reports, license copies and miscellaneous correspondence with the Board and licensees.</p>	<p>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE RETAIN FOR TWENTY FIVE (25) YEARS, THEN DESTROY. <i>612-67117</i> <i># 3</i> <i>1/2005</i> <i>DISPOSAL</i> <i>3/8/05</i> <i>LB</i> <i>Sche# 612-117</i> <i>Item # 3</i> <i>Retain for Fifteen (15) years</i></p>

BOX I-1 (1-11,999)

36	1043	2167	3846	4937	6543	7793	9840	11985
61	1080	2216	3908	4942	6653	7889	9847	11995
69	1089	2218	3940	4958	6467	7940	9851	11996
98	1127	2235	4030	5017	6645	7944	9918	
277	1154	2250	4050	5063	6726	8035	9963	
313	1177	2254	4192	5202	6744	8133	10004	
333	1225	2280	4212	5221	6775	8144	10083	
352	1312	2392	4269	5252	6808	8201	10189	
464	1352	2416	4284	5526	6849	8210	10244	
488	1364	2427	4286	5654	6865	8236	10267	
494	1394	2527	4326	5660	6984	8324	10589	
544	1440	2551	4491	5662	7042	8369	10623	
551	1475	2761	4549	5707	7139	8383	10645	
616	1586	2858	4553	5719	7247	8384	10658	
620	1593	2880	4577	5837 ⁵⁸⁴¹	7298	8510	10729	
715	1607	2920	4580	5955	7314	8603	11030	
792	1709	2958	4664	6005	7329	8670	11070	
803	1803	3013	4675	6080	7336	8680	11119	
821	1885	3130	4680	6082	7449	8803	11208	
834	1891	3256	4664	6137	7504	8826	11332	
900	1934	3311	4675	6150	7596	8873	11391	
922	1935	3542	4680	6190	7624	8912	11626	
933	1985	3608	4684	6300	7662	8952	11665	
949	1987	3706	4809	6351	7715	9135	11767	
963	2038	3753	4896	6369	7722	9321	11860	
969	2153	3763	4923	6404	7757	9517	11958	
		3776		6429	7773	9693	11980	

BOX I-2 (12,000-21,999)

12133	14364	14979	17411	18684	20785
12155	14365	15079	17420	18885	20846
12238	14366	15333	17455	18901	20857
12243	14367	15336	17530	18920	20976
12245	14368	15351	17602	18974	20989
12302	14369	15564	17606	18982	21016
12303	14370	15579	17613	18994	21085
12430	14371	15759	17657	18999	21213
12538	14372	15882	17690	19039	21263
12614	14373	15907	17700	19113	21291
12900	14374	15992	17901	19124	21323
12905	14375	16013	18048	19151	21464
13100	14376	16157	18121	19185	21472
13281	14377	16314	18142	19226	21505
13647	14378	16326	18144	19261	21520
13764	14379	16335	18146	19274	21559
13781	14380	16365	18210	19384	21576
13829	14381	16819	18211	19386	21580
13933	14382	16848	18212	19429	21600
13947	14383	16861	18213	19727	21647
14059	14384	16890	18214	19786	21653
14129	14411	17078	18215	19831	21658
14134	14474	17128	thru	20225	21700
14360	14505	17218	18397	20391	21756
14361	14801	17269		20394	21762
14362	14818	17293		20479	21790
14363	14836	17353		20551	21931
				20556	21986

BOX I-3 (22,000-33,999)

22127	24446	26018	28575	30195	31392	32796
22263	24493	26024	28604	30238	31421	32839
22347	24597	26025	28779	30247	31557	33046
22618	24610	26126	28837	30304	31588	33076
22719	24822	26157	28863	30442	31608	33122
22952	24849	26378	28913	30458	31658	33135
23016	24885	26518	28929	30472	31669	33204
23071	24896	26676	28936	30499	31702	33215
23241	24935	26726	28990	30572	31705	33231
23245	24942	26828	28994	30594	31708	33287
23272	24973	26892	29001	30627	31710	33403
23333	25330	26931	29118	30701	31726	33519
23401	25407	26993	29122	30752	31843	33648
23437	25413	27155	29153	30755	31805	33650
23448	25474	27244	29171	30760	31882	33675
23472	25493	27333	29267	30771	32001	33825
23636	25547	27455	29287	30784	32011	
23694	25572	27573	29346	30918	32079	
23734	25602	27702	29444	30930	32175	
23799	25636	28050	29581	30962	32224	
23955	25658	28051	29664	31052	32333	
24093	25685	28172	29749	31215	32494	
24150	25875	28175	29905	31286	32523	
24194	25956	28379	29946	31324	32525	
24328	25957	28444	29981	31332	32770	
24417	25991	28542	30070	31341	32766	

BOX I-4 (34,000 - 44,999)

34049	36086	38145	39853	40180	42797	44422
34059	36112	38149	39860	41094	42900	44477
34094	36158	38217	39940	41145	42916	44531
34154	36204	38240	39976	41221	42946	44548
34207	36332	38281	40042	41244	43044	44580
34405	36534	38331	40071	41307	43096	44681
34536	36549	38333	40080	41329	43113	44810
34556	36553	38353	40087	41348	43118	44832
34589	36634	38583	40135	41432	43145	44855
34635	36654	38712	40171	41436	43316	44878
34722	36670	38755	40193	41606	43325	44880
34815	36683	38795	40237	41868	43355	44884
35031	36717	38855	40281	41872	43400	44903
35135	36776	38882	40360	41932	43522	44922
35215	36784	39001	40394	42182	43725	44939
35282	36860	39070	40433	42388	43765	44986
35550	36878	39477	40437	42454	43780	44988
35626	36880	39485	40455	42495	44051	
35762	36917	39526	40579	42500	44175	
35835	36976	39549	40712	42624	44216	
35840	36978	39728	40720	42656	44324	
35912	36987	39745	40880	42689	44362	
35925	38045	39827	40972	42709	44384	
	38073			42743	44397	

BOX I-5 (45,000-49,999)

45009	46057			49525
45072	46097	46934	49125	49580
45154	46162	46940	49141	49639
45177	46237	46950	49147	49655
45284	46249	46955	49200	49687
45346	46261	46960	49206	49695
45356	46270	46979	49262	49729
45390	46346	46980	49314	49755
45393	46352	47009	49315	49810
45436	46373	48002	49327	49842
45471	46396	48024	49359	49846
45606	46442	48033	49385	49870
45649	46461	48044	49396	49880
45656	46548	48081	49421	49892
45664	46572	48082	49431	49893
45674	46636	48090	49456	49949
45714	46666	48263	49474	49958
45821	46695	48270	49489	49962
45844	46738	48357	49518	49969
45927	46821	49006	49535	
45992	46834	49061	49539	
		49075	49542	
			49572	

BOX I-6 (50,000 - 52,999)

50026	50766	51141	51801	52404
50027	50776	51217	51843	52431
50062	50780	51225	51858	52449
50080	50781	51229	51902	52505
50199	50788	51252	51941	52515
50211	50792	51268	51954	52517
50338	50794	51276	51976	52568
50352	50795	51285	51980	52570
50378	50801	51299	52002	52584
50391	50837	51309	52029	52610
50398	50860	51323	52043	52611
50401	50873	51325	52050	52663
50424	50884	51355	52062	52666
50464	50920	51360	52065	52695
50485	50938	51395	52112	52763
50496	50942	51479	52121	52798
50509	50959	51508	52152	52812
50510	50960	51537	52157	52826
50513	50969	51538	52160	52836
50516	50981	51539	52171	52840
50520	50988	51540	52177	52858
50541	50996	51557	52184	52888
50561	51024	51608	52191	52924
50582	51029	51648	52192	52931
50587	51058	51654	52270	52942
50589	51068	51690	55591	
50631	51072	51691	52325	
50660	51086	51703	52366	
50704	51095	51725	52369	
50727	51104	51728		
50750		51733		

BOX I-7 (53,000 - 55,299)

53037	53550	53923	54526	54854	55200
53069	53553	53931	54557	54862	55212
53088	53564	53956	54566	54867	55213
53107	53565	53974	54592	54876	55216
53139	53574	53975	54660	54881	55226
53179	53590	53987	54669	54885	55234
53184	53606	53998	54675	54892	55249
53186	53628	54015	54679	54894	55255
53191	53642	54071	54685	54897	55256
53202	53649	54099	54694	54929	55260
53204	53686	54181	54696	54937	55264
53210	53691	54256	54698	54942	55273
53233	53710	54260	54705	54958	55294
53234	53728	54300	54706	54973	55295
53241	53759	54319	54718	54985	
53272	53772	54360	54729	55073	
53315	53774	54363	54735	55076	
53340	53781	54368	54754	55081	
53342	53796	54370	54760	55112	
53344	53812	54371	54763	55122	
53361	53819	54375	54768	55125	
53372	53822	54416	54799	55144	
53389	53834	54446	54801	55159	
53430	53836	54457	54813	55162	
53447	53889	54465	54818	55174	
53521	53903	54476	54837	55180	
53541	53912	54491	54850	55183	
	53914	54504	54852	55187	

BOX I-8 (55,300 - 57,699)

					57535
55317	55702	56129	56633	57096	57544
55334	55703	56164	56657	57178	57568
55347	55705	56173	56685	57180	57571
55351	55720	56186	56691	57182	57604
55368	55755	56206	56709	57185	57643
55385	55757	56231	56733	57191	57645
55392	55758	56240	56748	57194	57648
55396	55774	56273	56791	57209	57650
55408	55803	56289	56801	57214	57698
55414	55804	56307	56822	57216	
55420	55813	56320	56829	57267	
55456	55819	56338	56839	57276	
55480	55864	56361	56870	57283	
55484	55911	56375	56872	57315	
55488	55929	56385	56881	57318	
55493	55940	56404	56913	57328	
55575	55941	56408	56928	57334	
55598	55953	56454	56971	57352	
55600	55956	56531	56979	57358	
55606	56017	56532	57001	57375	
55609	56033	56548	57016	57402	
55623	56086	56559	57024	57420	
55660	56101	56564	57032	57453	
55671	56112	56613	57033	57471	
55695	56125	56619	57035	57479	
		56622			

BOX I-9 (57,700 - 59,999)

57700	58034	58363	58609	59062	59323	59586	59791
57720	58037	58365	58624	59065	59332	59588	59809
57740	58044	58373	58650	59074	59358	59597	59827
57741	58056	58423	58699	59093	59374	59615	59852
57746	58072	58431	58705	59112	59384	59628	59871
57776	58082	58434	58723	59139	59388	59634	59873
57777	58095	58442	58729	59144	59394	59651	59883
57792	58109	58460	58733	59158	59397	59666	59884
57834	58118	58466	58787	59181	59411	59684	59891
57836	58169	58474	58789	59182	59432	59686	59894
57853	58187	58483	58818	59183	59433	59703	59895
57863	58232	58485	58819	59184	59450	59712	59916
57894	58235	58489	58848	59192	59457	59717	59921
57920	58255	58492	58867	59200	59524	59726	59922
57926	58284	58493	58871	59205	59433	59728	59938
57929	58291	58495	58872	59225	59479	59730	59940
57933	58298	58532	58897	59274	59487	59741	59968
57953	58305	58559	58910	59289	59548	59748	59971
57956	58306	58566	58946	59290	59551	59751	59981
57961	58308	58577	58973	59299	59563	59755	59983
57869	58316	58582	59005	59309	59580	59756	59987
57986	58345	58596	59039	59319		59783	59990
57994	58360	58605	59058				
		58608					

BOX I-10 (60,000 - 61,999)

60003	60225	60434	60714	60997	61214	61458	61760
60004	60230	60436	60737	60998	61215	61470	61765
60009	60235	60438	60739	61002	61232	61471	61768
60011	60265	60440	60758	61009	61237	61493	61780
60032	60279	60444	60762	61022	61241	61514	61787
60037	60294	60450	60777	61027	61250	61548	61794
60050	60299	60460	60795	61035	61251	61550	61807
60065	60308	60464	60818	61055	61261	61553	61815
60069	60343	60473	60834	61056	61264	61563	61827
60071	60351	60481	60839	61065	61287	61566	61838
60076	60360	60500	60862	61070	61292	61575	61849
60093	60361	60508	60864	61103	61300	61586	61855
60096	60362	60513	60912	61107	61306	61599	61871
60098	60375	60543	60915	61109	61316	61608	61873
60176	60393	60689	60917	61113	61318	61624	61882
60179	60395	60592	60925	61115	61319	61635	61886
60184	60404	60595	60936	61121	61337	61654	61888
60185	60406	60598	60944	61152	61377	61669	61889
60197	60407	60612	60945	61166	61389	61734	61890
60208	60414	60661	60952	61188	61420	61737	61900
60215	60420	60681	60959	61190	61429	61740	61931
60220	60415	60701	60973	61211	61446	61752	61973
	60425	60708	60982	61212	61457	61756	61983
		60709	60990			61759	

BOX I-11 (62,000 - 63,599)

62008	62237	62534	62835	63097	63289	63517
62021	62239	62547	62836	63100	63293	63533
62027	62245	62573	62852	63106	63296	63534
62029	62258	62574	62861	63116	63318	63539
62052	62269	62581	62867	63125	63329	63542
62056	62276	62585	62890	63129	63331	63557
62066	62326	62589	62896	63130	63337	63562
62076	62330	62596	62908	63137	63342	63563
62077	62345	62605	62915	63147	63346	63584
62090	62347	62622	62972	63149	63349	63593
62101	62348	62629	62996	63163	63350	63595
62111	62350	62642	62950	63176	63354	63596
62124	62361	62660	62980	63177	63360	
62130	62357	62671	62997	63186	63367	
62149	62384	62672	63006	63205	63371	
62160	62432	62686	63011	63216	63374	
62165	62438	62687	63024	63217	63392	
62166	62453	62710	63040	63218	63397	
62171	62463	62712	63041	63227	63408	
62181	62479	62713	63050	63262	63426	
62184	62483	62721	63054	63264	63437	
62192	62506	62724	63055	63268	63451	
62194	62510	62728	63058	63274	63463	
62197	62528	62746	63066	63280	63470	
62226	62529	62774	63067	83286	63472	
62232		62777	63081	63288	63513	
			63090			

BOX I-12 (63,600 - 64,399)

63601	63768	64005	64117	64283
63603	63783	64007	64118	64286
63634	63795	64008	64125	64288
63635	63803	64014	64132	64295
63643	63814	64017	64137	64308
63662	63820	64018	64138	64309
63668	63822	64019	64143	64322
63679	63823	64025	64144	64326
63681	63831	64026	64161	64328
63683	63849	64032	64164	64332
63685	63850	64035	64175	64337
63686	63865	64045	64201	64348
63688	63870	64053	64214	64349
63691	63884	64064	64215	64351
63692	63896	64066	64218	64352
63694	63898	64068	64224	64357
63695	63899	64069	64234	64363
63697	63907	64070	64235	64364
63702	63919	64074	64240	64366
63710	63924	64077	64243	64383
63718	63927	64079	64245	64385
63719	63950	64081	64263	64387
63727	63960	64084	64268	64389
63731	63961	64085	64269	64397
63738	63970	64090	64274	
63739	63983	64094	64278	
63747	63986	64095	64281	
63749	63988	64101	64282	
	63991			

BOX I - 13 (64,400 - 65,299)

64405	64543	64674	64785	64970	65087	65206
64407	64555	64678	64803	64974	65090	65210
64408	64561	64679	64805	64976	65092	65214
64413	64566	64683	64807	64977	65100	65221
64428	64569	64688	64808	64982	65107	65231
64436	64572	64694	64824	64992	65114	65237
64440	64573	64703	64832	64993	65120	65244
64450	64578	64708	64845	64999	65126	65249
64471	64579	64710	64852	65002	65135	65251
64473	64580	64738	64854	65008	65138	65256
64477	64591	64739	64869	65012	65141	65262
64481	64594	64744	64879	65014	65143	65263
64482	64597	64750	64886	65017	65145	65271
64485	64599	64753	64893	65019	65158	65273
64499	64600	64754	64894	65025	65174	65281
64503	64606	64759	64896	65040	65177	65282
64506	64608	64761	64897	65041	65178	65283
64507	64630	64766	64898	65053	65179	65291
64511	64649	64769	64912	65051	65181	65292
64515	64654	64770	64934	65053	65190	65294
64516	64655	64776	64936	65057	65191	65299
64536	64670	64784	64952	65069	65192	
64541	64673	64785	64960	65018	65205	

Box I-14 (65,300 - 66,499)

65318	65402	65505	65659	65844	66048	66212	66407
65319	65408	65522	65668	65862	66067	66221	66409
65322	65420	65525	65671	65890	66079	66228	66443
65327	65422	65531	65684	65893	66089	66229	66450
65331	65426	65535	65687	65898	66093	66232	66452
65333	65432	65543	65691	65901	66100	66234	66454
65339	65434	65545	65693	65908	66119	66237	66457
65342	65435	65554	65698	65911	66120	66252	66466
65347	65437	65560	65706	65919	66129	66253	66478
65351	65440	65567	65715	65924	66133	66253	66478
65352	65447	65574	65722	65934	66134	66261	66494
65360	65448	65587	65724	65942	66144	66263	66498
65364	65455	65596	65732	65959	66144	66268	
65372	65468	65598	65736	65959	66151	66276	
65374	65474	65600	65736	65973	66168	66282	
65383	65476	65605	65784	65974	66171	66313	
65385	65478	65608	65786	65976	66172	66327	
65393	65485	65609	65787	65985	66175	66331	
65396	65488	65631	65793	65985	66175	66331	
65397	65489	65633	65795	66012	66178	66332	
65398	65493	65648	65795	66024	66184	66348	
65399	65500	65653	65797	66027	66191	66350	
		65654	65803	66031	66201	66375	
			65820	66038	66205	66376	
			65840	66046	66208	66382	
					66209	66392	

BOX I-15 (66,500 - 67,799)

66502		66872	67066	67161	67318		67692
66509	66703	66895	67070	67162	67322	67523	67693
66516	66716	66897	67071	67165	67323	67527	67697
66536	66719	66922	67074	67167	67328	67552	67700
66547	66721	66925	67083	67168	67337	67557	67714
66552	66729	66941	67084	67174	67338	67558	67726
66562	66739	66946	67085	67175	67342	67569	67727
66565	66750	66965	67086	67180	67347	67571	67729
66568	66757	66969	67087	67197	67350	67587	67731
66573	66759	66972	67088	67205	67361	67593	67733
66577	66765	66973	67091	67212	67368	67600	67735
66579	66768	66981	67092	67221	67370	67604	67737
66580	66786	66987	67100	67226	67394	67605	67740
66589	66792	66994	67107	67230	67400	67618	67770
66593	66797	67014	67126	67243	67404	67619	67771
66597	66800	67022	67142	67252	67417	67626	67774
66601	66822	67024	67143	67254	67432	67633	67775
66632	66826	67025	67147	67258	67437	67635	67789
66649	66829	67027	67148	67261	67439	67638	67795
66651	66836	67036	67150	67266	67440	67639	
66652	66837	67038	67152	67270	67464	67641	
66661	66838	67039	67156	67294	67465	67655	
66669	66845	67048	67157	67300	67466	67657	
66686	66846	67052	67158	67307	67480	67659	
66687	66852	67061	67160	67316	67517	67675	
	66856					67689	

BOX I-16 (67,800 - 68,799)

67801	67958	68213	68347	68443	68578	68738
67810	67972	68218	68353	68446	68580	68740
67823	67973	68220	68355	68464	68584	68752
67853	67979	68661	68361	68468	68586	68758
67856	67981	68236	68362	68471	68605	68783
67864	67992	68240	68364	68478	68612	68786
67866	67993	68244	68367	68482	68614	68788
67873	68001	68245	68373	68493	68629	68791
67874	68026	68246	68380	68496	68630	68799
67879	68032	68254	68386	68497	68631	
67885	68040	68255	68387	68498	68640	
67892	68062	68261	68393	68499	68652	
67893	68087	68270	68394	68500	68653	
67895	68090	68274	68396	68527	68655	
67907	68108	68275	68398	68529	68661	
67918	68114	68276	68400	68530	68664	
67919	68115	68283	68402	68531	68670	
67921	68120	68297	68403	68543	68671	
67923	68125	68319	68404	68549	68683	
67924	68127	68328	68405	68551	68692	
67929	68128	68329	68406	68554	68696	
67934	68144	68336	68407	68561	68703	
67937	68168	68337	68408	68567	68704	
67938	68169	68340	68427	68570	68705	
67940	68185	68341	68435	68575	68711	
67949	68193	68345	68438	68577	68712	
67954					68716	
67957						

BOX I-17 (68,800 - 69,399)

68808	68929	69022	69104	69177	69223	69303	69399
68838	68930	69023	69116	69179	69224	69305	
68840	68931	69030	69119	69182	69234	69310	
68841	68932	69032	69121	69185	69235	69326	
68842	68935	69033	69127	69187	69237	69331	
68844	68936	69034	69131	69189	69243	69333	
68847	68939	69039	69134	69190	69247	69336	
68848	68943	69042	69141	69193	69250	69337	
68849	68945	69046	69142	69194	69255	69341	
68850	68946	69049	69143	69195	69256	69344	
68851	68950	69050	69145	69196	69259	69348	
68853	68951	69054	69149	69197	69261	69349	
68854	68952	69055	69150	69199	69271	69350	
68855	68953	69056	69151	69200	69272	69352	
68858	68958	69057	69153	69201	69277	69357	
68862	68959	69062	69154	69202	69278	69359	
68867	68963	69064	69155	69205	69282	69366	
68868	68964	69076	69157	69206	69284	69374	
68870	68967	69082	69158	69207	69286	69380	
68903	68976	69085	69159	69209	69289	69382	
68907	68986	69093	69164	69210	69292	69386	
68910	68992	69095	69167	69212	69296	69389	
68912	68996	69097	69169	69213	69297	69391	
68915	69008	69098	69174	69218	69301	69394	
68926	69015	69101	69176	69221	69302	69395	

BOX I-18 (69,400 - 70,199)

69401	69463	69567		69853	70013
69402	69467	68569	69725	69855	70015
69404	69478	69574	69726	69864	70018
69405	69483	69575	69726	69865	70027
69408	69483	69581	69730	69887	70039
69412	69488	69585	69731	69892	70040
69412	69494	69586	69732	69908	70057
69413	69496	69589	69748	69911	70061
69432	69498	69599	69751	69916	70067
69437	69500	69605	69753	69917	70071
69438	69508	69609	69760	69924	70076
69442	69509	69614	69765	69927	70089
69443	69511	69618	69772	69930	70095
69444	69512	69619	69773	69931	70103
69445	69517	69621	69774	69940	70105
69446	69519	69624	69776	69941	70120
69447	69524	69628	69785	69942	70126
69448	69531	69647	69792	69965	70141
69449	69533	69651	69794	69969	70148
69450	69540	69660	69799	69974	70151
69451	69544	69664	69809	69976	70152
69452	69546	69665	69819	69986	70155
69453	69548	69688	69828	69992	70166
69455	69551	69695	69837	69997	70172
69456	69556	69697	69843	70001	70179
69457	69565	69715	69847	70006	70182
69461	69566	69717	69848	70007	70188
			69849		

BOX I-19 (70,200 - 71,999)

70200	70507	70878	71253	71570	71862
70230	70511	70888	71265	71580	71866
70239	70512	70892	71313	71590	71870
70243	70517	70909	71316	71595	71903
70263	70524	70932	71328	71601	71917
70268	70540	70967	71346	71603	71919
70274	70548	70996	71379	71611	71920
70292	70550	70997	71387	71613	71942
70293	70581	71077	71391	71620	71961
70295	70596	71078	71406	71654	71964
70311	70665	71082	71412	71669	71969
70322	70667	71104	71418	71675	71978
70332	70680	71125	71422	71676	71986
70333	70721	71132	71423	71679	71994
70342	70732	71142	71449	71700	
70344	70745	71147	71452	71720	
70352	70746	71151	71455	71730	
70363	70758	71155	71459	71740	
70417	70765	71166	71518	71742	
70448	70768	71215	71521	71743	
70457	70798	71220	71537	71804	
70469	70815	71246	71549	71806	
70486	70871	71247	71561	71820	
				71821	
				71838	

BOX I-20 (72,000 - 75,499)

72011	72817	73567	73829	74373	74824	75240
72031	72854	73582	73830	74390	74833	75273
72045	72865	73601	73857	74395	74847	75314
72109	72882	73605	73871	74445	74862	75365
72134	72941	73612	73882	74448	74875	75379
72153	72945	73624	73934	74455	74908	75383
72161	72991	73633	73942	74466	74967	75432
72189	72999	73647	73955	74473	74968	75439
72211	73088	73663	73958	74489	74989	75453
72242	73100	73682	73981	74492	74997	75483
72243	73106	73683	73985	74497	75007	75499
72260	73135	73697	74026	74530	75009	
72283	73154	73698	74060	74544	75051	
72285	73190	73710	74078	74558	75103	
72450	73219	73711	74083	74613	75124	
72520	73240	73726	74088	74632	75134	
72525	73314	73748	74093	74635	75141	
72540	73329	73752	74126	74653	75149	
72643	73455	73754	74179	74680	75156	
72724	73461	73755	74240	74700	75165	
72752	73481	73757	74261	74740	75167	
72776	73448	73758	74267	74757	75207	
72795	73549	73781	74310	74760	75210	
72801	73562	73808	74314	74770	75213	
				74774		

BOX I-21 (75,500 - 78,299)

75507		76435	76767	77100	77526	77970
75508	76008	76438	76781	77118	77543	77982
75523	76054	76439	76792	77119	77555	78001
75524	76055	76441	76811	77149	77588	78018
75542	76060	76452	76812	77162	77597	78028
75563	76062	76474	76843	77171	77598	78030
75572	76082	76481	76844	77191	77600	78034
75584	76101	76485	76853	77197	77614	78047
75586	76107	76485	76857	77202	77615	78054
75601	76127	76511	76859	77213	77616	78062
75652	76132	76534	76892	77214	77618	78101
75724	76157	76536	76918	77214	77618	78101
75724	76174	76541	76922	77221	77630	78155
75753	76177	76567	76936	77223	77635	78168
75764	76177	76572	76937	77269	77672	78195
75776	76206	76591	76937	77291	77689	78196
75779	76219	76593	76941	77296	77712	78201
75784	76220	76593	76949	77297	77750	78208
75787	76249	76606	76951	77297	77774	78208
75787	76298	76627	76963	77335	77782	78212
75839	76298	76638	76963	77371	77782	78228
75860	76302	76639	76993	77376	77796	78233
75908	76328	76639	76999	77376	77824	78237
75908	76328	76653	76999	77409	77872	78237
75965	76339	76653	77018	77409	77872	78242
75965	76348	76670	77037	77418	77895	78242
75968	76348	76687	77037	77440	77870	78244
75968	76368	76687	77040	77440	77870	78268
75975	76378	76703	77054	77456	77874	78271
75987	76378	76738	77054	77465	77913	78271
75987	76380	76738	77056	77475		78277
75990	76401	76753	77078	77506		78280
		76754				

BOX I - 22 (78,300 - 79,599)

78319	78530	78742		79197	79308	79503
78324	78532	78743	78907	79205	79310	79506
78345	78535	78744	78913	79207	79313	79507
78347	78554	78761	78919	79209	79314	79513
78378	78561	78767	78922	79210	79337	79514
78379	78567	78775	78937	79217	79344	79522
78381	78572	78784	78938	79218	79345	79525
78392	78593	78785	78953	79222	79346	79534
78403	78628	78787	78965	79223	79352	79535
78425	78646	78790	78972	79225	79363	79548
78427	78667	78791	78973	79229	79364	79553
78428	78671	78806	78976	79232	79366	79575
78430	78677	78811	78989	79246	79367	79580
78433	78685	78822	79045	79247	79371	79581
78445	78695	78845	79084	79256	79412	79584
78477	78698	78854	79089	79277	79416	79590
78495	78701	78860	79110	79285	79422	79598
78502	78702	78883	79117	79286	79437	
78507	78709	78896	79152	79293	79450	
78522	78711	78897	79178	79297	79466	
78524	78724	78900	79183	79299	79468	
78526	78741	78903	79191	79300	79475	
			79194	79306	79489	

BOX I-23 (79,600 - 81,299)

79619	79860	80002	80233	80443	80649	80806	81086
79622	79862	80003	80235	80448	80656	80815	81112
79623	79870	80011	80240	80455	80661	80823	81113
79628	79872	80015	80263	80456	80685	80834	81135
79638	79874	80031	80267	80465	80687	80837	81146
79640	79877	80032	80269	80472	80689	80839	81158
79641	79883	80035	80274	80482	80691	80882	81166
79653	79887	80036	80296	80498	80699	80886	81195
79676	79888	80040	80300	80499	80702	80889	81197
79680	79890	80044	80302	80512	80708	80899	81224
79694	79894	80047	80304	80521	80714	80929	81226
79697	79895	80067	80318	80533	80724	80931	81241
79699	79906	80089	80320		80730	80933	81242
79706	79908	80090	80322	80558	80747	80955	81243
79711	79924	80092	80341	80570	80752	80969	81249
79741	79941	80100	80353	80592	80754	80992	81254
79742	79942	80118	80362	80598	80755	80994	81260
79744	79945	80119	80364	80600	80769	80995	81271
79745	79953	80123	80370	80603	80771	80998	81277
79771	79954	80124	80371	80604	80777	81017	81286
79782	79972	80125	80374	80607	80778	81018	81291
79783	79974	80129	80387	80615	80779	81028	81223
79784	79980	80135	80397	80617	80788	81034	81285
79799	79982	80173	80402	80621	80799	81040	81286
79832	79986	80197	80429	80624	80802	81042	
79848	79991	80201	80430	80638	80804	81046	
79854	79998	80211	80437	80648		81076	

BOX I-24 (81,300 - 83,399)

81322	81633	81869	82153	82383	82644	82853	83078	83325
81326	81634	81870	82154	82385	82646	82858	83085	83326
81329	81641	81896	82155	82394	82647	82859	83088	83329
81332	81664	81897	82169	82401	82648	82861	83095	83350
81342	81665	81905	82180	82414	82664	82880	83102	83354
81353	81667	81909	82183	82419	82672	82880	83103	83374
81354	81676	81920	82190	82424	82682	82901	83103	83378
81355	81679	81930	82192	82436	82695	82902	83104	83381
81376	81697	81941	82194	82439	82701	82904	83105	83398
81387	81706	81948	82196	82454	82701	82905	83106	
81394	81707	81966	82196	82454	82715	82918	83110	
81395	81712	81970	82200	82456	82722	82918	83111	
81399	81717	81979	82209	82470	82735	82962	83111	
81404	81717	81995	82212	82479	82736	82966	83113	
81418	81720	81998	82234	82488	82740	82969	83132	
81420	81749	82000	82253	82497	82740	82971	83180	
81421	81761	82009	82257	82509	82750	82972	83194	
81421	81762	82009	82257	82509	82752	82991	83225	
81451	81763	82022	82271	82541	82763	82992	83230	
81452	81765	82023	82308	82546	82764	82993	83232	
81459	81788	82025	82321	82547	82788	82996	83234	
81469	81789	82030	82339	82590	82792	83000	83237	
81476	81810	82039	82341	82601	82807	83003	83243	
81487	81818	82063	82348	82606	82808	83020	83249	
81490	81821	82066	82353	82607	82812	83025	83288	
81497	81868	82080	82360	82623	82820	83032	83302	
81521	81869	82084	82373	82625	82825	83050	82216	
		82128	82374	82639	82827	83076	83322	
				82848				

BOX I-25 (83,400 - 84,499)

83401
83427
83439
83442
83445
83447
83448.....
83450
83491
83494
83509
83513
83515
83517
83519
83520
83527
83534
83544
83547.....
83569
83572
83588
83592
83599
83614
83632
83646
83657
83658
83662
83675
83676
83677
83700.....
83999
84000 thru
84,499

BOX I-26 (84,500 - 85,299 inclusive)
Box I-27 (85,300 - 85,999 inclusive)
Box I-28 (86,000 - 86,999 inclusive)
Box I-29 (87,000 - 87,999 - last number 87,599)
As of 4/23/90

DEPARTMENT OF GENERAL SERVICES
Records Management Division

This Schedule Supersedes Schedule 612-19

RECORDS RETENTION AND DISPOSAL SCHEDULE

DEPARTMENT OF LICENSING AND REGULATION STATE BOARD OF COSMETOLOGISTS

Item No.	AGENCY	Description	DIVISION	Retention
1		<p><u>HISTORY CARDS:</u> Maintained for each licensee. Shows names, addresses, schools, registration dates, dates and types of examination, examination dates and grades, license renewal dates, license numbers issued, special notations, credit hours accumulated and earned in schools, Board examination scores, application dates and standing (whether an apprentice or operator).</p>		Retain Permanently. Transfer periodically to the State Archives.
2		<p><u>INSPECTION REPORTS:</u> Monthly reports maintained for each licensed beauty shop and school showing names and addresses of owners, license numbers issued and names of inspectors.</p>		Retain for five (5) years, then destroy.
3		<p><u>REGISTRATION FILE:</u> Folders established for all registrants that contain request and renewal applications, registration certificates, examination applications, examination score sheets, examination fee receipts, student record cards, monthly student hours reports, license copies and miscellaneous correspondence with the Board and licensees.</p>		Retain for fifteen (15) years, then destroy.

REVEREND

Schedule Approved by Department,
Agency, or Division Representative

8-21-91

Date Signature

Director

Title

Schedule Authorized by

NOV. 21 1991
Edward C. Papenfuss

Date State Archivist

17.05.02 DLLR	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Dept of Licensing and Regulation Labor and Industry - MOSH		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
97W866	Md Occupational and Safety Health	612-160	2	1994	57	1/2005	RECYCLE
99W17	Md Occupational and Safety Health	612-160	2	1994	1	1/2005	RECYCLE
01W180	Md Occupational and Safety Health	612-160	2	1994	1	1/2005	RECYCLE
02W601	First Reports of Injury	612-160	6 a	2000	4	1/2005	RECYCLE
02W600	Annual Survey of Occupational Injuries and Illnesses	612-160	6 d	1999	9	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated.

 Charlie P Lopez
 Signature

 Records Center Manager
 Title

 June 30, 2005
 Date

DGS 550-2 (Rev. 1/93)

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF LABOR, LICENSING AND REGULATION		ACCESSION NO. 97W866	DATE REC'D 4-8-97
B. DIVISION/UNIT LABOR AND INDUSTRY			RM CODE 17.05.02
C. MAILING ADDRESS 501 ST. PAUL PLACE BALTIMORE, MD 21202		LOCATION RANGE SECTION(S) 100 23-26	NO. OF CU. FT. 57
D. PHONE NO. 410-333-4194		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL JOSEPH T. SEIDEL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 56	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES SEE ATTACHED MOSH Bx 14A — 1994	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 612 - 160 - 2 1/2005 MAR. 07-05 Disposal	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Labor Licensing & Regulation	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">99W17</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">7-1-98</div>
B. DIVISION/UNIT Labor and Industry	RM CODE <div style="font-size: 1.5em; font-family: cursive;">17.05.02</div>	
MAILING ADDRESS AND TEL # 1100 N. EUTAW STREET, ROOM 613 BALTIMORE, MD 21201 410-767-2336	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">20 13</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">1</div>
E. AGENCY OFFICIAL Joe Seidel	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<div style="font-size: 2em; font-family: cursive;">1</div>	<div style="font-size: 1.5em; font-family: cursive;">H1159-051-94</div>	<div style="font-size: 1.5em; font-family: cursive;">612-160 2</div> <div style="font-size: 1.5em; font-family: cursive;">1/2005</div> <div style="font-size: 1.5em; font-family: cursive;">Disposal Date</div> <div style="font-size: 1.5em; font-family: cursive;">MAR 03-05</div>

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF LABOR, LICENSING, + REGULATION	ACCESSION NO. 01W/80	DATE REC'D 10-3-00
B. DIVISION/UNIT DIVISION OF LABOR + INDUSTRY		RM CODE 17.05.02
C. MAILING ADDRESS MOSH 1100 N. EUTAW STREET - ROOM 613 BALTIMORE MD. 21201	LOCATION: RANGE SECTION(S) 33 14	NO. OF CU. FT. 1
D. PHONE NO. 410-767-2336	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL JOSEPH SEIDEL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	J2659-051-94 M1533-025-94	612-160 ITEM 2 1/2005 DISPOSAL 3/3/05 LJB

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE -799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 34.04.01	ACCESSION NO. <div style="font-size: 2em; text-align: center;">0241601</div>	DATE REC'D <div style="font-size: 1.5em; text-align: center;">12-10-01</div>
F. DIVISION/UNIT Research and Statistics Unit (MOSH) Labor and Industry		RM CODE <div style="font-size: 1.5em; text-align: center;">17-05-02</div>
G. MAILING ADDRESS 1100 N. Eutaw Street Room 611 Baltimore, MD 21201	LOCATION RANGE SECTION(S) <div style="font-size: 2em; text-align: center;">38 27</div>	NO. OF CU. FT. <div style="font-size: 2em; text-align: center;">4</div>
H. PHONE NO. (410)767-2356	RECORDS CENTER MANAGER	
I. AGENCY OFFICIAL Stephen C. Bisson	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

3. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	5. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	First Reports of Injury - Statistical Unit 2000 Department of Labor, Licensing & Regulation Division of Labor and Industry	612-160 6a January, 2005
1	A	
2	E	
3	M	
4	S	
		D M R Z
		DISPOSAL 3/3/05 LDS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE -799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 34.04.01		ACCESSION NO. <i>02W600</i>	DATE REC'D <i>12-10-01</i>
B. DIVISION/UNIT Research and Statistics Unit (MOSH) Labor and Industry			RM CODE <i>17.05.02</i>
C. MAILING ADDRESS 1100 N. Eutaw Street Room 611 Baltimore, MD 21201		LOCATION RANGE SECTION(S) <i>71 23</i>	NO. OF CU. FT. <i>9</i>
D. PHONE NO. (410) 767-2356		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Stephen C. Bisson		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	Annual Survey of Occupational Injuries and Illnesses, 1999	<i>612-160 6d</i> January, 2005	
1	000656744 - 042304683	<i>Disposal</i> <i>1/3/05</i>	
2	042305019 - 042639753		
3	042640249 - 061654095		
4	061659533 - 085038978		
5	085039925 - 113497112		
6	113497580 - 139824690		
7	141360957 - 162125992		
8	162126213 - 999241277		
9	MISCELLANEOUS RECORDS		

R-71 (1) SPACE

S-23 (5-23)

18.01	IWIF	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
	Reporting Agency		
	Injured Workers Insurance Fund		
	Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
95W623	Claim Checks	1249-A1	4	1992	38	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P Lopez _____ June 30, 2005
 Signature Title Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. INJURED WORKERS INSURANCE FUND	ACCESSION NO. 95W623	DATE REC'D 11-14-94		
B. DIVISION/UNIT ACCOUNTING		RM CODE 18.01		
C. MAILING ADDRESS INJURED WORKERS INSURANCE FUND 8722 LOCH RAVEN BLVD. TOWSON, MARYLAND 21286	<table border="1"> <tr> <td data-bbox="817 457 1313 606"> LOCATION RANGE SECTION(S) 127 22-29 </td> <td data-bbox="1313 457 1615 606"> NO. OF CU. FT. 38 </td> </tr> </table>		LOCATION RANGE SECTION(S) 127 22-29	NO. OF CU. FT. 38
LOCATION RANGE SECTION(S) 127 22-29	NO. OF CU. FT. 38			
D. PHONE NO. 410-494-2109	RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL EDWARD J. LEWANDOWSKI DIRECTOR OF ACCOUNTING	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 THRU 96	CLAIM CHECKS - JANUARY 1, 1992 - DECEMBER 31, 1992	5 YEARS SCH. # 1249 A1 ITEM # 4 JANUARY 1998 2005 Disposal Date MAR. 07 05

Claim Checks 1992:

(1)

Box.	FROM	TO	Box.	FROM.	TO.
Jan 1 st of '96	143606	147000	Apr 27 th of '96	229001.	232200
Jan 2 nd of '96	147001.	150200	Apr 28 th of '96	232201.	235400
Jan 3 rd of '96	150201.	153200	Apr 29 th of '96	235401	238400
Jan 4 th of '96	153201.	157000	Apr 30 th of '96	238401	241400
Jan 5 th of '96	157001.	160200	May 31 st of '96	241401.	245000
Jan 6 th of '96	160201.	163000	May 31 st of '96	245001.	248600
Jan 7 th of '96	163001	166100	May 31 st of '96	248601.	252100
Jan 8 th of '96	166101.	169600	May 31 st of '96	252101.	255500
Feb 9 th of '96	169601.	173000	May 31 st of '96	255501.	259300
Feb 10 th of '96	173001.	176400	May 31 st of '96	259301.	262800
Feb 11 th of '96	176401.	179700	May 31 st of '96	262801.	266200
Feb 12 th of '96	179701.	183300	May 31 st of '96	266201.	269000
Feb 13 th of '96	183301.	186200	May 31 st of '96	269001.	271900
Feb 14 th of '96	186201.	189800	June 4 th of '96	271901.	275000
Feb 15 th of '96	189801.	193200	June 4 th of '96	275001.	278200
Mar 16 th of '96	193201.	196400	June 4 th of '96	278201.	281000
Mar 17 th of '96	196401.	199700	June 7 th of '96	281001.	284300
Mar 18 th of '96	199701.	203300	June 4 th of '96	284301.	288000
Mar 19 th of '96	203301.	206600	June 4 th of '96	288001.	291100
Mar 20 th of '96	206601.	210100	June 4 th of '96	291101.	293700
Mar 21 st of '96	210101.	213400	June 4 th of '96	293701.	296300
Mar 22 nd of '96	213401.	216700	June 4 th of '96	296301.	298900
Mar 23 rd of '96	216701.	219800	June 4 th of '96	298901.	301800
Apr 24 th of '96	219801.	222800	July 5 th of '96	301801.	304400
Apr 25 th of '96	222801.	225700	July 5 th of '96	304401.	307200
Apr 26 th of '96	225701.	229000	July 5 th of '96	307201.	310000

Claim Checks 1992

(2)

BOX	FROM	TO	BOX	FROM	TO
July 53 of 96	31000	313300	Oct 19 of 96	389201	392400
July 54 of 96	313301	316000	Oct 80 of 96	392401	395800
July 55 of 96	316001	319200	Oct 81 of 96	395801	399100
Aug 56 of 96	319201	322100	Nov 82 of 96	399101	402500
Aug 57 of 96	322101	325100	Nov 83 of 96	402501	406000
Aug 58 of 96	325101	328000	Nov 84 of 96	406001	409500
Aug 59 of 96	328001	331100	Nov 85 of 96	409501	413200
Aug 60 of 96	331101	333900	Nov 86 of 96	413201	416800
Aug 61 of 96	333901	337000	Nov 87 of 96	416801	420400
Aug 62 of 96	337001	340000	Nov 88 of 96	420401	423400
Aug 63 of 96	340001	343000	Nov 89 of 96	423401	426200
Aug 64 of 96	343001	345800	Nov 90 of 96	426201	429200
Sept 65 of 96	345801	348800	Dec 91 of 96	429201	432700
Sept 66 of 96	348801	351900	Dec 92 of 96	432701	435900
Sept 67 of 96	351901	355100	Dec 93 of 96	435901	439300
Sept 68 of 96	355101	357800	Dec 94 of 96	439301	442900
Sept 69 of 96	357801	361000	Dec 95 of 96	442901	446300
Sept 70 of 96	361001	364300	Dec 96 of 96	446301	449500
Sept 71 of 96	364301	367300			
Sept 72 of 96	367301	370300			
Oct 73 of 96	370301	373200			
Oct 74 of 96	373201	376200			
Oct 75 of 96	376201	379500			
Oct 76 of 96	379501	382900			
Oct 77 of 96	382801	386100			
Oct 78 of 96	386101	389200			



INJURED WORKERS' INSURANCE FUND
TOWSON, MD. 21286-2235

7-11
520

TO FIRST NATIONAL BANK
PAY AMOUNT SHOWN BELOW

776161
776161

RECEIVED JAN 11 1993

VOID IF NOT CASHED
IN 90 DAYS

PAY TO THE ORDER OF:

01/04/94 \$752 DOLLARS 00 CENTS \$752.00

CLINICARE ON MOCKINGBIRD
PO BOX 167565
IRVING, TX 75016

RECEIVED
JAN 13 1993

COMMISSIONERS OF THE INJURED WORKER'S INSURANCE FUND

272482177... 0370 CHAIRMAN

267 RECEIVED... SUPERINTENDENT

⑈ 776161 ⑈ ⑆ 052000113 ⑆ 060 9175 21 ⑈ ⑆ 0000075200 ⑈

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

E

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Department of Natural Resources		ACCESSION NO. 03W424	DATE REC'D 1-13-03
DIVISION/UNIT Office of the Secretary - Personnel			RM CODE 19.01
MAILING ADDRESS 580 Taylor Avenue Annapolis, MD 21401		LOCATION RANGE SECTION(S) 10 6	NO. OF CU. FT. 4
PHONE NO. 410-260-8077		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Billie Raymond, Personnel Administrator		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 4	Inactive Personnel Files for January 1, 1999 thru December 31, 1999	Disposal Date January 1, 2005 Schedule 1256 Item 1 <i>Disposal Date</i> <i>MAR-03-05</i>

INACTIVE PERSONNEL FILES
CUT-OFF IN 1999

Box 1

Ahl, James	8-31-99
Allen, Olivia	4-6-99
Anderson, Pamela	5-28-99
Bachman, Robert	3-31-99
Ball, Farrie	12-14-99
Bandy, Sheila	4-28-99
Bowen, Scott	5-20-99
Bloxom, Thomas	5-18-99
Cannan, John	8-2-99
Cihan, Beverly	3-3-99
Devore, William	6-1-99
Ellett, Kathleen	5-30-99
Ellsworth, Robert	4-30-99
Engle, Larry	2-28-99
Florence, Benjamin	5-31-99
Glaser, John	4-30-99
Gould, Andrew	8-24-99
Grauer, Wayne	6-11-99
Griffin, John	7-29-99

INACTIVE PERSONNEL FILES
CUT-OFF IN 1999

Box 2

Hartwell, Stuart	10-26-99
Hill, Beatrice	5-31-99
Hill, George	6-1-99
Howe, Marie	1-19-99
Jackson-Parker, Thea	4-1-99
Johnson, Yvonne	12-31-99
Johnston, Leslie	2-9-99
Jones, William	2-28-99
Kabler, Donald	7-8-99
Kappalman, Samantha	8-10-99
Keil, Raymond	3-31-99
Kerhin, Randy	1-1-99
Knight, Janet	1-30-99
Lloyd, Philip	9-7-99
Locksbynum, Ethel	4-3-99

INACTIVE PERSONNEL FILES
CUT-OFF IN 1999

Box 3

Long, Michele	7-30-99
Mack, Frederick	6-30-99
MacEntire, Richard	11-9-99
McKendry, Jessica	5-28-99
Middleton, Andrew	7-30-99
Moses, Terry	6-30-99
Phelps, Catherine	9-30-99
Phillips, Bobby	1-30-99
Pierno, Theresa	9-8-99
Purnell, Thomas	2-28-99
Quinn, Pamela	4-30-99
Rawley, Terri	3-18-99
Rice, Wayne	9-30-99
Roberts, Gary	11-30-99

INACTIVE PERSONNEL FILES
CUT-OFF IN 1999

Box 4

Stanley, Timothy	7-15-99
Stuart, Nancy	8-12-99
Stornetta, Mary	11-17-99
Vallow, Rachel	6-3-99
Verrico, John	5-11-99
Weeks, Julie	99
Williams, Christopher	8-11-99
Williams, George	12-31-99
Wilson, Julie	10-8-99
Zanecki, Melinda	10-15-99
Zentz, Harry	10-5-99

20.01	DLS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Department of Legislative Services Office of Legislative Audits			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
95W1503	Audit Work Papers	1218	2 A	1990 - 1991	4	1/2005	RECYCLE
97W441	Audit Work Papers	1218	2 A	1990 - 1991	7	1/2005	RECYCLE
98W372	Audit Work Papers	1218	2 A	1992	10	1/2005	RECYCLE
98W803	Audit Work Papers	1218	2 A	1992	17	1/2005	RECYCLE
00W662	Audit Work Papers	1218	2 A	1992	26	1/2005	RECYCLE
00W665	Audit Work Papers	1218	2 B	1996	5	1/2005	RECYCLE
01W93	Audit Work Papers	1218	2 A	1992	16	1/2005	RECYCLE
02W205	Audit Work Papers	1218	2 B	1995 - 1996	6	1/2005	RECYCLE
02W206	Audit Work Papers	1218	2 A	1992	16	1/2005	RECYCLE
02W918	Audit Work Papers	1218	2 B	1992	1	1/2005	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez Signature	Records Center Manager Title	June 30, 2005 Date
------------------------------	---------------------------------	-----------------------

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Fiscal Services	Accession No. 95W1503	Date Rec'd 5-11-95 RM Code 20.01 090201
B. Division/Unit Office of Legislative Audits	Location Range Section(s) 108 7	No. of Cu. Ft. 4
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201	Records Center Manager	
D. Phone No. 410-225-1400	To Be Completed At State Records Management Center	
E. Agency Official Jacquelyn Blocher-Moran Assistant Legislative Auditor		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
----------------	--	--

#1 running consecutively through and including box # 3 4	Audit Work Papers #2A -- Regular Work Papers	Schedule No. 1218 #2A Disposal Date - January 2001 (Boxes Marked December 31, 2000) 1/05 Disposal Date Mar 07-05
---	---	---

Office of Legislative Audits
W/P's In Storage - Jessup
Destruction Date 12/31/00

Jan. 2005

Box #	Workpaper Description
1	World Trade Center, FY '90, 1-5
1	Sate Use Industries, 9/10/91, 1
2	MSRPS, 7/1/90-6/30/91, 1-9
3	MSRPS, 7/1/90-6/30/91, 10-20
4	Potomac Riv. Fish. Com. 7/1/90-6/30/91, 1

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Fiscal Services		Accession No. 97W441	Date Rec'd 10-21-96
			RM Code 20.01 09-02-01
B. Division/Unit Office of Legislative Audits		Location Range Section(s)	No. of Cu. Ft.
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, MD 21201		22 32	7
D. Phone No. 410-767-1400		Records Center Manager	
E. Agency Official Jacquelyn Blocher-Moran Principal Assistant Legislative Auditor		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
#1 running consecutively through and including box # <u>7</u>	Audit Work Papers #2A -- Regular Work Papers	Schedule No. 1218 #2A Disposal Date -- 2005 (Boxes marked 12/31/04) 1/05 Disposal Date MAR. 08. 05

Office of Legislative Audits

W/Ps In Storage - Jessup

Destruction Date: 12/31/04

Transfer Date 10/96

- Jan. 2005 /

Box

Workpaper Description

- 1 Data Processing Division, 7/2/90 - 7/15/91, (1-6)
- 2 Data Processing Division, 7/2/90 - 7/15/91, (7-13)
- 3 State Use Industries, F/Y 1992, (1-8)
- 4 State Use Industries, F/Y 1992, (9-14)
- 5 Maryland State Retirement and Pension Systems, 7/1/91 - 6/30/92, (1-9)
- 6 Maryland State Retirement and Pension Systems, 7/1/91 - 6/30/92, (10-15)
- 7 World Trade Center - F/Y 1992, (1-3)
- 7 World Trade Center - F/Y 1991, (1-3)
- 7 Review Community College Audit Reports, F/Y 1991, (1-2)

Office of Legislative Audits
W/Ps In Storage - Jessup
Destruction Date: 12/31/03
Transfer Date 10/96

Box

#	<u>Workpaper Description</u>
1	Secretary of State (Perf.) 7/1/88 - 2/14/91, (1-3)
1	Review Community College Audit Report, F/Y 1990, (1-2)
1	Department of Economic & Employment Development - 12/15/87 - 7/1/90, (1-2)
2	Department of Economic & Employment Development - 12/15/87 - 7/1/90, (3-8)
3	Department of Economic & Employment Development - 12/15/87 - 7/1/90, (9-16)
4	Department of Economic & Employment Development - 12/15/87 - 7/1/90, (17-24)
5	Department of Economic & Employment Development - 12/15/87 - 7/1/90, (25 and Bulk file)
5	Data Processing Division, 4/15/88 - 7/1/90, (1-4)
6	Social Services Admin., 3/7/88-9/18/90 (1-7)
7	“ “ “ “ “ (8-12)
7	Income Maintenance Admin., 10/13/87-3/2/90, (1-3)
8	“ “ “ “ “ (4-11)
9	“ “ “ “ “ (12-14)

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Fiscal Services		Accession No. 98W372	Date Rec'd 10-22-97 RM Code 09-02-01 2001
B. Division/Unit Office of Legislative Audits		Location Range Section(s) 15 23	No. of Cu. Ft. 10
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, MD 21201		D. Phone No. 410-767-1400	
E. Agency Official Jacquelyn Blocher-Moran Principal Assistant Legislative Auditor		Records Center Manager To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
----------------	--	---

#1 running consecutively through and including box # <u>10</u>	Audit Work Papers #2A -- Regular Work Papers	Schedule No. 1218 #2A Disposal Date -- <u>2005</u> (Boxes marked <u>12/04</u>) 1/05 Disposal MAR. 03-05
--	---	---

BOXED WORK PAPERS
DESTRUCTION DATE - 12/04

Jan. 2005 ✓

BOX NO.	REPORT DATE	AGENCY
1	5/1/92	MAIF, 1/1/91-12/31/91, (1-10; 1-2)
2	3/18/92	Office of Administrative Hearings, 1/1/90-12/31/91 (1-4)
2	6/23/92	Division of Labor & Industry, 1/11/90-2/20/92, (1-4)
3	1/27/92	Biotech. Institute/Sea Grant College, 7/1/89-8/26/91, (1-3)
3	1/20/92	Juvenile Services, 12/2/88-6/30/91, (1-3)
4	1/20/92	Juvenile Services, 12/2/88-6/30/91, (4-12)
5	1/20/92	Juvenile Services, 12/2/88-6/30/91, (13-17)
6	3/26/92	DHMH Regulatory Services, 7/24/89-9/30/91, (1-6)
7	4/29/92	Office of Services & Logistics, 8/25/89-1/29/92, (1-3)
7	7/16/92	Wicomico Co. Clerk, 2/5/90-5/17/92, (1-3)
7	6/2/92	BPW - IAC Public School Const., 9/21/87-1/17/90, (1-2)
7	7/17/92	Wicomico Co. Register, 2/5/90-5/17/92, (1-2)
8	4/22/92	Alcohol and Drug Abuse Admin., 11/20/89-12/11/91, (1-4)
8	11/25/92	Maryland Legal Services Corp., 5/2/90-9/14/92, (1-3)
8	5/22/92	State Admin. Bd. of Elec. Laws, 1/29/90-2/26/92, (1)
9	5/22/92	State Admin. Bd. of Elec. Laws, 1/29/90-2/26/92, (2)
9	8/7/92	U of M Ctr. for Envir. and Est. Studies, 2/12/90-4/28/92, (1-2)
9	4/3/92	Mental Hygiene Admin., 9/22/89-10/27/91, (1-4)
10	4/3/92	Mental Hygiene Admin., 9/22/89-10/27/91, (5-6)
10	10/29/92	Mental Hygiene Admin. Perf., 9/22/89-10/27/91, (1-3)

R-15
S-23

3 empties

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

<p>A. Agency 1. Department of Legislative Services</p>	<p>Accession No. 98W803</p>	<p>Date Rec'd 4-27-98</p> <p>RM Code 20.01 09-02-01</p>
<p>B. Division/Unit Office of Legislative Audits</p>	<p>Location Range Section(s) 51 19</p>	<p>No. of Cu. Ft. 17</p>
<p>C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201</p>	<p>Records Center Manager</p>	
<p>D. Phone No. 410-767-1400</p>	<p style="text-align: center;">To Be Completed At State Records Management Center</p>	
<p>E. Agency Official Jacquelyn Blocher-Moran Principal Assistant Legislative Auditor</p>		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
<p>#1 running consecutively through and including box #17</p>	<p>Audit Work Papers #2A -- Regular Work Papers</p>	<p>Schedule No. 1218 #2A Disposal Date Jan. 2005</p> <hr/> <p>(Boxes marked 01/05)</p> <p style="text-align: right;">DISPOSAL 3/3/05 JES</p>

**BOXED WORK PAPERS
DESTRUCTION DATE – JANUARY 2005**

BOX NO.	REPORT DATE	AGENCY
1	4/6/92	Dept. Public Safety & Corr. Serv., 7/5/89-9/29/91, 1-7
2	4/6/92	Dept. Public Safety & Corr. Serv., 7/5/89-9/29/91, 8-11
2	1/13/92	Dept. Budget & Fiscal Planning, 7/1/88-1/27/91, 1 & 1a
3	1/13/92	Dept. Budget & Fiscal Planning, 7/1/88-1/27/91, 2-7
4	1/13/92	Dept. Budget & Fiscal Planning, 7/1/88-1/27/91, 8-13
4	1/13/92	DBFP (Energy Overcharge Restit. Funds), 1
5	*	Dept. of Education, 12/18/75-6/27/78, 1-10
6	*	Dept. of Education, 12/18/75-6/27/78, 11-12
6	*	Dept. of Education, 10/14/71-10/24/73, 1
6	*	BPW-Interag. Comm. for Pub. Sch., 2/10/77-3/22/79, 1
6	*	Dept. of Education, 6/28/78-12/11/80, 1-2
7	*	Dept. of Education, 6/28/78-12/11/80, 3-12
8	*	Dept. of Education, 12/12/80-12/19/82, 2-3
8	7/9/84	Dept. of Education, 4/10/84, 3-4
8	4/14/92	Maryland State Police, 7/6/89-10/27/91, 1-3
9	4/14/92	Maryland State Police, 7/6/89-10/27/91, 4-10
10	4/6/92	General Accounting Division, 7/5/89-10/7/91, 1-11
11	7/17/92	MEDCO, 4/5/90-3/29/92, 1-6
11	2/25/92	St. Mary's College of Maryland, 2/4/89-10/6/91, 1-6
12	2/25/92	St. Mary's College of Maryland, 2/4/89-10/6/91, 7-8
12	4/29/92	Garrett County Register of Wills, 11/15/89-4/6/92, 1
12	1/13/92	Alfred D. Noyes Children's Ctr., 10/25/89-11/18/91, 1-2
12	11/9/92	Maryland Tax Court, 6/25/90-10/4/92, 1
13	5/4/92	Md. Transportation Auth., 10/20/89-1/2/92, 1-8
14	10/2/92	State Highway, 7/3/89-11/4/91, 1-8
15	10/2/92	State Highway, 7/3/89-11/4/91, 9-16
16	10/2/92	State Highway, 7/3/89-11/4/91, 17-19
16	12/8/92	State Highway 3 rd Party, 7/3/89-11/4/91, 1-4
17	12/8/92	State Highway 3 rd Party, 7/3/89-11/4/91, 5-7

*These work papers are to be kept for a period of 20 years since they dealt with lawsuits. Since the latest work paper binder was dated April 10, 1984 (report date July 9, 1984), they are all scheduled for destruction in 2005. The work paper binders are filed together since they dealt with the same lawsuits.

F.O. BOX 270, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No. 00W662	Date Rec'd 11-24-99 RM Cc'ds ^{20.01} 09.02.01
B. Division/Unit Office of Legislative Audits		Location Range Section(s) 16 20-21	No. of Cu. Ft. 26
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201			
D. Phone No. 410-767-1400		Records Center Manager	
E. Agency Official Marie V. Sorvik Administrative Coordinator		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
----------------	--	---

#1 running consecutively through and including box # <u>26</u>	Audit Work Papers #2A - - Regular Workpapers	Schedule No. 1218 #2A Disposal Date <u>Jan 2005</u> Disposal Date MAR. 03.05
--	---	--

Destruction of Work Papers

January - 2005

Box Number	Report Date	Name of Agency	Audit Period	Work Paper(s)
1	09/17/1992	COT - Income Tax Division	12/21/88-6/30/91	1-11
2	09/17/1992	COT - Income Tax Division	12/21/88-6/30/91	12-19
3	07/24/1992	Dept. of Education	4/12/89-9/15/91	1-6
4	07/24/1992	Dept. of Education	4/12/89-9/15/91	7-14
5	07/24/1992	Dept. of Education	4/12/89-9/15/91	15-16
5	04/03/1992	Balto. City Police Death Rel. Fund	12/31/90-12/31/91	1
5	05/04/1992	UMCP, Pt. 1	5/4/89-9/15/91	1-4
6	05/04/1992	UMCP, Pt. 1	5/4/89-9/15/91	5-13
7	05/04/1992	UMCP, Pt. 1	5/4/89-9/15/91	14-16
7	11/05/1992	Office of the State Prosecutor	9/24/90-10/7/92	1
7	10/05/1992	Developmental Disabilities Admin	1/16/90-1/21/92	1-4
8	10/05/1992	Developmental Disabilities Admin	1/16/90-1/21/92	5-10
8	11/06/1992	St. Bd. of Contract Appeals	9/26/90-10/14/92	1
8	08/27/1992	Univ. of Md. Eastern Shore	1/22/90-4/5/92	1-2
9	08/27/1992	Univ. of Md. Eastern Shore	1/22/90-4/5/92	3-7
9	10/14/1992	Medical Care Programs Admin.	7/3/89-1/5/92	Bulk File
10	10/14/1992	Medical Care Programs Admin.	7/3/89-1/5/92	Report Draft
10	10/14/1992	Medical Care Programs Admin.	7/3/89-1/5/92	1-7
11	10/14/1992	Medical Care Programs Admin.	7/31/89-1/5/92	8-14
12	10/14/1992	Medical Care Programs Admin.	7/31/89-1/5/92	15-22
13	10/14/1992	Medical Care Programs Admin.	7/31/89-1/5/92	23-24
13	06/02/1992	Allegany Co. ROW	2/20/90-5/10/92	1
13	12/31/1992	DJJ Youth Center	5/15/90-9/7/92	1-4
14	11/12/1992	Clifton T. Perkins Hosp. Ctr.	4/24/90-6/30/92	1-8
15	11/12/1992	Judiciary	1/29/90-2/9/92	1-7
16	11/12/1992	Judiciary	1/29/90-2/9/92	8-14
17	11/12/1992	Judiciary	1/29/90-2/9/92	15-22
18	12/30/1992	Cecil Co. ROW	10/10/90-11/12/92	1
18	09/15/1992	Deer's Head Ctr.	3/12/90-5/17/92	1-5
19	07/02/1992	Allegany Co. Clerk	2/20/90-5/10/92	1-2
19	10/23/1992	DHR - O/S	11/6/89-2/9/92	1-5
20	10/23/1992	DHR - O/S	11/6/89-2/9/92	6-10
21	10/23/1992	DHR - O/S	11/6/89-2/9/92	11-15
22	04/13/1992	State Lottery	9/25/89-10/3/91	1-8
23	04/13/1992	State Lottery	9/25/89-10/3/91	9-12
23	12/30/1992	Child Support Enforce. Admin.	1/11/90-3/4/92	1-3
24	12/30/1992	Child Support Enforce. Admin.	1/11/90-3/4/92	4-10
24	01/13/1992	MVA	11/14/88-6/30/91	1-10
25	01/13/1992	MVA	11/14/88-6/30/91	11-20
26	01/13/1992	MVA	11/14/88-6/30/91	21-24

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

<p>A. Agency 1. Department of Legislative Services</p>	<p>Accession No. 00W665</p>	<p>Date Rec'd 11-24-99 RM Code 20.01 09.02.01</p>
<p>B. Division/Unit Office of Legislative Audits</p>	<p>Location Range Section(s) 19 27</p>	<p>No. of Cu. Ft. 5</p>
<p>C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201</p>	<p>Records Center Manager</p>	
<p>D. Phone No. 410-767-1400</p>	<p>To Be Completed At State Records Management Center</p>	
<p>E. Agency Official Marie V. Sorvik Administrative Coordinator</p>		

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
----------------	--	---

<p>#1 running consecutively through and including box # <u>5</u></p>	<p>Audit Work Papers Specials - #2B (Management/Performance Audit Workpapers)</p>	<p>Schedule No. 1218 #2B Disposal Date Jan 2005 Disposal MAR.07.05</p>
--	--	---

Destruction of Work Papers
Specials
January - 2005 ✓

Box Number	Report Date	Name of Agency	Audit Period	Work Paper(s)
1	06/28/1996	Article 19	FY 1995	1, 7-11
2	06/28/1996	Article 19	FY 1995	12-17
3	06/28/1996	Article 19	FY 1995	18-23
4	06/28/1996	Article 19	FY 1995	24-29, 31
5	06/28/1996	Article 19	FY 1995	Bulk Files

P.O. BOX 275, JESUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No. 01W93	Date Rec'd 9-12-00 RM Code 20-01 09-02-01
B. Division/Unit Office of Legislative Audits		Location Range Section(s) 103 13	No. of Cu. Ft. 16
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201		Records Center Manager	
D. Phone No. 410-946-5900		To Be Completed At State Records Management Center	
E. Agency Official Marie V. Sorvik Administrative Coordinator			

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
----------------	--	--

#1 running consecutively through and including box # <u>16</u>	Audit Work Papers #2A - - Regular Workpapers	Schedule No. 1218 #2A Disposal Date <u>January 2005</u> Disposal Date <u>Mar-07-05</u>
--	---	---

DESTRUCTION DATE JANUARY 2005				
Box #	Report Date	Name of Agency Audited	Audit Period	# of Binders
1	08/28/92	Community Health Surveillance and Laboratory Administration	1/30/90-2/9/92	#1-#6
2	03/03/92	Office of the Clerk of Circuit Court - Baltimore City, Maryland	8/21/89-11/3/91	#1-#4
2	03/19/92	Office of the Chief Medical Examiner	1/22/90 - 2/12/92	#1 of #1
2	04/27/92	Office of the Register of Wills - Harford County, Maryland	2/22/90-3/25/92	#1 of #1
2	03/09/92	Office of the Register of Wills - Carroll County, Maryland	12/19/89-1/22/92	#1 of #1
3	05/14/92	Office of the Clerk of Circuit Court - Harford County, Maryland	2/22/90-3/25/92	#1 of #1
3	06/11/92	Maryland Environmental Service	5/5/89-11/14/91	#1-#4
3	05/28/92	Mass Transit Administration	7/1/89-9/13/91	#1-#2
4	05/28/92	Mass Transit Administration	7/1/89-9/13/91	#3-#9
5	05/28/92	Mass Transit Administration	7/1/89-9/13/91	#10-#14
5	03/24/92	Office of the Clerk of Circuit Court - Carroll County, Maryland	12/19/89-1/22/92	#1-#3
5	04/24/92	Maryland Department of Transportation, Office of the Secretary	3/21/89-9/15/91	#1-#2
6	04/24/92	Maryland Department of Transportation, Office of the Secretary	3/21/89-9/15/91	#3-#10
7	04/24/92	Maryland Department of Transportation, Office of the Secretary	3/21/89-9/15/91	#11-#17
8	09/30/92	Injured Workers' Insurance Fund	7/1/91-6/30/92	#1-#8
9	09/30/92	Injured Workers' Insurance Fund	7/1/91-6/30/92	#9-#16
10	09/30/92	Injured Workers' Insurance Fund	7/1/91-6/30/92	#17/#19
10	02/24/92	University System of Maryland, Coppin State College	1/17/89-6/30/91	#1-#4
11	02/24/92	University System of Maryland, Coppin State College	1/17/89-6/30/91	#5-#11
12	05/13/92	Maryland Port Administration	5/9/89-8/6/91	#1-#6
13	05/13/92	Maryland Port Administration	5/9/89-8/6/91	#7-#13
14	05/13/92	Maryland Port Administration	5/9/89-8/6/91	#14-#16
14	02/14/92	Office of the Comptroller & Bureau of Revenue Estimates	4/3/89-8/25/91	#1-#5
15	01/16/92	Maryland School for the Deaf	7/3/89-9/2/91	#1-#8
15	05/08/92	Regional Institute for Children & Adolescents - Montgomery County	2/27/90-2/26/92	#1-#2
16	05/08/92	Regional Institute for Children & Adolescents - Montgomery County	2/27/90-2/26/92	#3
16	03/20/92	Regional Institute for Children & Adolescents - Southern Maryland	12/26/89-1/15/92	#1-#2
16	04/06/92	Office of the Register of Wills - Charles County, Maryland	11/30/89-3/9/92	#1 of #1
16	04/15/92	Office of the Clerk of Circuit Court - Calvert County, Maryland	12/13/89-3/10/92	#1-#2

R-103

S-~~12~~-13

(6 SPACES)
8-13

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

E

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No. 02W/205	Date Rec'd 10-17-01 RM Code 09-02-01 20-01
B. Division/Unit Office of Legislative Audits		Location Range Section(s) 4 30	No. of Cu. Ft. 6
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201		Records Center Manager	
D. Phone No. 410-946-5900		To Be Completed At State Records Management Center	
E. Agency Official Christine A. Timanus			

2. Box Numbers	3. Description of Records ... with Inclusive Dates	Disposal Authority Schedule, Item No Disposal Date
----------------	--	--

#1 running consecutively through and including box # <u>6</u>	Audit Work Papers Specials - #2B (Management/Performance Audit Workpapers)	Schedule No. 1218 #2B Disposal Date Jan. 2005 <i>Disposal date max. 3-05</i> <i>Box 6 has been Requested</i>
---	--	---

DESTRUCTION DATE JANUARY 2005

FY 1996 SPECIALS

Special #	Box #	Report Date	Name of Agency Audited	# of Binders
96-1	1	09/08/95	Review of Community College Audit Reports	#1 - #3
96-2	1	11/16/95	Review of Audit Reports of Local Boards of Education and Public Library Boards	#1 - #3
(NOTE: W/Ps for 96-3 were combined with those for 96-9)				
96-4	1	12/11/95	Medical and Chirurgical Faculty Of Maryland, Physician Rehabilitation and Peer Review Activities Program	#1 - 34
96-5	2	01/02/96	Criminal Justice Information System - Analysis of Criminal History Records	#1 - #10
	3	01/02/96	Criminal Justice Information System - Analysis of Criminal History Records	#11 - #18
	4	01/02/96	Criminal Justice Information System - Analysis of Criminal History Records	#19 - #26
96-6	4	02/06/96	Review of Budgetary Closeout Transactions for Fiscal Year Closeout June 30, 1995	#1
	5	02/06/96	Review of Budgetary Closeout Transactions for Fiscal Year Closeout June 30, 1995	#2 - #6
96-7	5	02/14/96	Follow-Up Review of Agency Responses to Selected Audit Report Recommendations	#1 - #3
96-8	6	04/08/96	Follow-Up Review on Development of Automated Information Processing Systems Performance Review Audit Report of August 14, 1992	#1 - #2

REFERENCE REQUEST

Directions: 1. Please print or type 2. Send both copies of form 3. Use a separate form for each request.

1. RECORDS REQUESTED		
a. Case Name or Title SECRET FEB 19 2004 Audit Work Papers - Specials		
b. Case Number	c. Date or Year FY'96	
d. Other Information Report date 4/8/96 (Report # 96-8) Follow-up Review on Development of Automated Information Processing Systems Performance Review Audit Report of 8/14/92 Whole box		
2. LOCATION OF RECORDS		
a. Accession or Lot No. 02W205	b. Box No. 6	c. Record Center location Range(s) 2 Section(s) 30
3. REQUESTOR		
a. Name Christine Timanus	b. Telephone No. 410-946-5942	c. Date of Request 2/18/04
4. Name and Address of Requesting Agency Office of Legislative Audits 301 W. Preston St. Room 1202 Baltimore, MD 21201		
FOR RECORD CENTER USE ONLY		
<input type="checkbox"/> Records Destroyed <input type="checkbox"/> Records Missing From Box <input type="checkbox"/> Records Charged Out (name and date) <hr/>	<input type="checkbox"/> Additional information needed <hr/>	
	Date 2-18-04	Searcher's Initials (S)

RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

E

A. Agency Department of Legislative Services		Accession No. 02W/206	Date Rec'd 10-17-01 RM Code 20-01 09-02-01
B. Division/Unit Office of Legislative Audits		Location Range Section(s) 4 30	No. of Cu. Ft. 16
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201			
D. Phone No. 410-946-5900		Records Center Manager	
E. Agency Official Christine A. Timanus		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
----------------	--	---

#1 running consecutively through and including box # 16	Audit Work Papers #2A - - Regular Workpapers	Schedule No. 1218 #2A Disposal Date Jan. 2005 <hr/> Disposal Date MAR-07-05
---	---	--

DESTRUCTION DATE JANUARY 2005

Box #	Report Date	Name of Agency Audited	Audit Period	# of Binders
1	05/11/92	Commission on Human Relations	11/20/89-2/2/92	#1-#2
1	07/02/92	Charles Co. Clerk of Circuit Court	11/30/89-3/9/92	#1-#2
1	06/08/92	Maryland Correctional Pre-Release System	10/26/89-2/9/92	#1-#3
2	06/08/92	Maryland Correctional Pre-Release System	10/26/89-2/9/92	#4-#8
2	03/25/92	USM - Towson University	7/5/89-10/28/91	#1-#3
3	03/25/92	USM - Towson University (missing binders #12 and #13)	7/5/89-10/28/91	#4-#11 & 14
4	03/12/92	Comptroller of the Treasury - Central Payroll Bureau	11/6/89-01/23/92	#1-#4
4	08/21/92	Springfield Hospital Center	12/26/89-2/25/92	#1-#5
5	08/21/92	Springfield Hospital Center	12/26/89-2/25/92	#6-#9
5	05/13/92	Worcester County - Register of Wills	2/20/90-4/12/92	#1 of #1
5	08/25/92	Office of the Clerk of Circuit Court Howard County, Maryland	5/2/90-5/4/92	#1
6	08/25/92	Office of the Clerk of Circuit Court Howard County, Maryland	5/2/90-5/4/92	#2-#3
6	07/01/92	Office of the Register of Wills for Howard County, Maryland	5/2/90-5/4/92	#1 of #1
6	04/02/92	Motor Vehicle Fuel Tax	7/3/89-12/22/91	#1-#6
7	03/20/92	Western Maryland Center	10/16/89-12/29/91	#1-#4
7	05/13/92	Garrett County Clerk of the Circuit Court	11/15/89-4/6/92	#1-#2
7	05/07/92	Potomac Center	11/16/89-2/4/92	#1-#3
8	05/07/92	Potomac Center	11/16/89-2/4/92	#4
8	10/10/92	Community Service Administration	4/5/90-6/30/92	#1-#4
9	08/07/92	University of Maryland Center for Environmental Studies	4/29/92 to 9/18/94	#1 - #4
9	10/16/92	University of Maryland College Park - part II	10/22/89 to 2/17/92	#1 - #6
10	10/16/92	University of Maryland College Park - part II	10/22/89 to 2/17/92	#7 - #14
11	10/16/92	University of Maryland College Park - part II	10/22/89 to 2/17/92	#15
11	11/12/92	University of Maryland - Agricultural Experiment Station	9/6/90 to 9/2/92	#1 - #3
11	10/16/92	State Board for Community Colleges	3/27/90 to 6/30/92	#1 - #4
11	10/07/92	Maryland Correctional Institute - Jessup	7/2/90 to 6/30/92	#1 of #1
12	10/08/92	Maryland House of Corrections	7/2/90 to 6/30/92	#1 - #5
12	03/12/92	Eastern Correctional Institution	5/8/89 to 10/25/91	Bulk
13	10/16/92	Thomas B. Finan Center	3/12/90 to 6/30/92	#1 - #4
13	10/15/92	DHMH Developmental Disabilities Administration	1/16/90 to 1/21/92	Bulk
13	04/09/92	Annapolis Buildings and Grounds	11/9/90 to 6/30/91	#1 - #1
13	11/25/92	Supplemental Retirement Systems	2/20/90 to 3/22/92	#1
14	11/25/92	Supplemental Retirement Systems	2/20/90 to 3/22/92	#2 - #4
14	09/04/92	Property Tax Assessments Appeal Board	2/8/90 to 6/30/92	#1 of #1
14	09/23/92	COT - Revenue Administration Division - special letter	FYE 6/30/92	#1 of #1
14	11/06/92	Regional Planning Counsel	3/12/90 to 6/30/92	#1 - #4
15	11/06/92	Regional Planning Counsel	3/12/90 to 6/30/92	#5 - #7
15	04/03/92	Emergency Management Agency	11/21/89 to 1/12/92	#1 - #4
16	04/15/92	Calvert County Register	12/13/89 to 3/10/92	#1 of #1
16	06/01/92	Worcester County Clerk	2/20/90 to 4/12/92	#1 - #2
16	04/27/92	Queen Anne's County Register	4/10/90 to 3/26/92	#1 of #1
16	03/31/92	Maryland Higher Education Loan Corp.	2/22/89 to 9/26/91	#1 - #7

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services	Accession No. 02W918	Date Rec'd 5-6-02 RM Code 20-01 09-02-04
B. Division/Unit Office of Legislative Audits	Location Range Section(s) 101 4	No. of Cu. Ft. 1
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201	Records Center Manager	
D. Phone No. 410-946-5900	To Be Completed At State Records Management Center	
E. Agency Official Christine A. Timanus		

2. Box Numbers	3. Description of Records ... with Inclusive Dates	4. Disposal Authority Schedule, Item No Disposal Date
----------------	---	---

#1 running consecu- tively through and including box # <u>1</u>	Audit Work Papers Specials - #2B (Management/Performance Audit Workpapers)	Schedule No. 1218 #2B Disposal Date Jan. 2005 Disposal Date mar 07-05
---	--	---

DESTRUCTION DATE JANUARY 2005

FY 1996 SPECIALS

Special #	Box #	Report Date	Name of Agency Audited	# of Binders
	1	07/24/92	Special-Maryland State Department of Education State Aided Educational Institutions 4/12/89-9/15/91	#1-#7

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Office of the Public Defender 22.02.00		ACCESSION NO. 90W1055	DATE REC'D 3-21-90
B. DIVISION/UNIT Records Management		RM CODE 22.03	
C. MAILING ADDRESS 201 St. Paul Place Baltimore, MD 21202		LOCATION RANGE SECTION(S) 110 21	NO. OF CU. FT. 9
D. PHONE NO. 333-1932		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Sonia Ferguson		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-9	Transcripts 1989	Schedule 812A 1228 Item 3 Destroy 2004 1/05 Disposition Date Feb. 17-05

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 786-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY OFFICE OF THE PUBLIC DEFENDER		ACCESSION NO. 93W1749	DATE REC'D 6-30-93
B. DIVISION/UNIT DEATH PENALTY DEFENSE UNIT			RM CODE 22.03
C. MAILING ADDRESS 201 ST. PAUL PLACE BALTIMORE, MD 21202		LOCATION RANGE SECTION(S) 118 23	NO. OF CU. FT. 3
D. PHONE NO. (410) 333-1080		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL SONIA FERGUSON <i>Sonia Ferguson</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-3	DEATH PENALTY DEFENSE UNIT 1992	SCHEDULE 1228 ITEM 2a DESTROY 2003
1	EVANS, VERNON DP-92-002-08 TRANSCRIPTS	1/05 <i>Feb Over</i> <i>Disposal</i> <i>Date</i>
2	EVANS, VERNON DP-92-002-08 TRANSCRIPTS	
3	EVANS, VERNON DP-92-002-08 FEDERAL MOTIONS LETTERS, FBI REPORTS TRIAL REPORTS FEDERAL TRANSCRIPTS	

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Office Of The Public Defender		ACCESSION NO. 95W167	DATE REC'D 8-10-94
B. DIVISION/UNIT DRUG DEFENSE DIVISION			RM CODE 22.03
C. MAILING ADDRESS 201 ST. PAUL PLACE BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S) 101 5	NO. OF CU. FT. 19
D. PHONE NO. 333-1080		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Sonia Ferguson <i>Sonia Ferguson</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 19 17	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1992 Drug Defense Closed Cases	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Schedule 1228 Item# 2A Destrcy 2005 <i>Jan.</i>	
		<i>Disposal Date Feb-12-05</i>	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. OFFICE OF THE PUBLIC DEFENDER		ACCESSION NO. 96W1764	DATE REC'D 6-26-96
B. DIVISION/UNIT INTAKE			RM CODE 22.16
C. MAILING ADDRESS 27 COURTHOUSE SQUARE ROCKVILLE, MD 20850		LOCATION RANGE SECTION(S) 37 7	NO. OF CU. FT. 2
D. PHONE NO. 301-279-1660		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL JOHN BUETTNER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
80 - 81	C0235-90 - C5585-90 C5907 -90 - C8418-90	Schedule #1228 Item 2A 2002 <i>Jan. 2003</i> <i>Extended - 2005</i> <i>DISPOSAL</i> <i>Date</i> <i>Feb-17-05</i>

HE

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. OFFICE OF THE PUBLIC DEFENDER		ACCESSION NO. 96W1766	DATE REC'D 6-26-96
B. DIVISION/UNIT INTAKE			RM CODE 22.16
C. MAILING ADDRESS 27 COURTHOUSE SQUARE ROCKVILLE, MD 20850		LOCATION RANGE SECTION(S) 37 7	NO. OF CU. FT. 2
D. PHONE NO. 301-279-1660		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL JOHN BUETTNER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
87 - 88	C0201-92 - C6250-92 C6483-92 - C9339-92	Schedule #1228 Item 2A 2004 Jan. 2005

TE

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. OFFICE OF THE PUBLIC DEFENDER		ACCESSION NO. 96W1767	DATE REC'D 6-26-96
B. DIVISION/UNIT INTAKE			RM CODE 22.16
C. MAILING ADDRESS 27 COURTHOUSE SQUARE ROCKVILLE, MD 20850		LOCATION RANGE SECTION(S) 37 7	NO. OF CU. FT. 11
D. PHONE NO. 301-279-1660		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL JOHN BUETTNER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
65 - 75	J0001-92 - J0905-92	Schedule #1228 2004 Item 2B1 Jan. 2005 Disposal Date Feb. 1705