

28.01.05	UNIV	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
University of Maryland at Baltimore Financial Services			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
93W98	General Accounting Records	1429	1	FY 1991	147	7/2003	RECYCLE
93W99	General Accounting Records	1429	1	FY 1991	13	7/2003	RECYCLE
93W692	General Accounting Records	1429	1	FY 1991	221	7/2003	RECYCLE
94W381	General Accounting Records	1429	1	FY 1991	84	7/2003	RECYCLE
94W983	General Accounting Records	1429	1	FY 1991	6	7/2003	RECYCLE
95W601	General Accounting Records	1429	1	FY 1991	3	7/2003	RECYCLE
96W1565	General Accounting Records	1429	1	FY 1991	2	7/2003	RECYCLE
98W698	General Accounting Records	1429	1	FY 1996	179	7/2003	RECYCLE
02W857	General Accounting Records	1429	1	FY 1996	10	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P Lopez Signature	_____ Records Center Manager Title	_____ December 31, 2003 Date
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 786-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

RTR-13

<p>1. AGENCY CODE 36.02.21</p> <p>28.01.05</p> <p>2. AGENCY University of Maryland at Baltimore</p> <p>3. DIVISION/UNIT Financial Services</p> <p>4. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201</p> <p>5. AGENCY OFFICIAL <i>Wayne F. Allen</i> Wayne F. Allen</p> <p>PHONE NO. (410)328-7295</p>	<p>ACCESSION NO. <i>93W98</i></p> <p>LOCATION - RANGE <i>139</i></p> <p>SECTIONS <i>0-3</i></p> <p>NO. OF CU. FT. <i>147</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>8-3-92</i></p>
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>		
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p> <p>General Accounting Records (1197-A) FY1991 Boxes 1-147 Disposal Date: 6/30/98 SEE ATTACHED SCHEDULE</p> <p style="font-size: 2em; text-align: center;"><i>DEPOSED</i></p> <p style="font-size: 2em; text-align: center;"><i>3-18-04</i></p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p> <p>#1197 1429</p> <p>81</p> <p>7/98</p> <p>7/03</p>

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

2. BOX NUMBER	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
1	LM MEMOS 7/1/89 - 12/31/90, AGING INFORMATION 1/1/90 - 6/30/90, LARRY'S MISC RECORDS - 6/30/88 (5)	1197A-1	1	6/30/98 ~
2	SIGNED GSL LOAN ADVANCES - SPRING 1991 - A - L (42)	"	"	6/30/98 ~
3	WIRES & SUMMARY SHEETS FOR CHARGES - 1/90 - 12/90 (49)	"	"	6/30/98 ~
4	SIGNED GSL LOAN ADVANCES - SPRING 1991 - L - Z (52)	"	"	6/30/98 ~
5	SIGNED GSL LOAN ADVANCES - FALL 1990 (53)	"	"	6/30/98 ~
6	HOSPITALIZATION WAIVERS - 1990 - 1991 (54)	"	"	6/30/98 ~
7	AGING REPORTS - SUMMER 1990 - SPRING 1991 (55)	"	"	6/30/98 ~
8	SAR - JV'S - 6/26/90 - 11/28/90 (60)	"	"	6/30/98 ~
9	SAR - JV'S - 11/29/90 - 4/26/91 (61)	"	"	6/30/98 ~
10	SAR - JV'S - 4/27/91 - 6/25/91 (62)	"	"	6/30/98 ~
11	BLUE CROSS/BLUE SHIELD BILLINGS - 1991 (64)	"	"	6/30/98 ~
12	SAR - REMISSIONS - SUMMER 1990 - FALL 1990 (65)	"	"	6/30/98 ~
13	SAR - REMISSIONS - FALL 1989 - SUMMER 1990 (66)	"	"	6/30/98 ~
14	SAR - REMISSIONS - SPRING 1991 (67)	"	"	6/30/98 ~
15	A/P BATCHES A62265 - A42761 FY 1991 (1)	"	"	6/30/98 ~
16	A/P BATCHES A62141 - A62264 FY 1991 (2)	"	"	6/30/98 ~
17	A/P BATCHES A62671 - A62526 FY 1991 (3)	"	"	6/30/98 ~
18	A/P BATCHES A32771 - A42079 FY 1991 (4)	"	"	6/30/98 ~
19	A/P BATCHES A42080 - A62670 FY 1991 (5)	"	"	6/30/98 ~
20	A/P BATCHES A42101 - A42201 FY 1991 (6)	"	"	6/30/98 ~

21	A/P BATCHES A42202 - A32770 FY 1991 (7)	▪	▪	6/30/98	✓
22	A/P BATCHES A42547 - A42317 FY 1991 (8)	▪	▪	6/30/98	✓
23	A/P BATCHES A42318 - A42438 FY 1991 (9)	▪	▪	6/30/98	✓
24	A/P BATCHES A42637 - A42750 FY 1991 (10)	▪	▪	6/30/98	✓
25	A/P BATCHES A62435 - A62516 FY 1991 (11)	▪	▪	6/30/98	✓
26	A/P BATCHES A42439 - A42533 FY 1991 (12)	▪	▪	6/30/98	✓
27	A/P BATCHES A22667 - A22759 FY 1991 (13)	▪	▪	6/30/98	✓
28	A/P BATCHES A22760 - A42636 FY 1991 (14)	▪	▪	6/30/98	✓
29	A/P BATCHES A32263 - A32372 FY 1991 (15)	▪	▪	6/30/98	✓
30	A/P BATCHES A62594 - A62484 FY 1991 (16)	▪	▪	6/30/98	✓
31	A/P BATCHES A32373 - A22785 FY 1991 (17)	▪	▪	6/30/98	✓
32	A/P BATCHES A32712 - A32475 FY 1991 (18)	▪	▪	6/30/98	✓
33	A/P BATCHES A62527 - A62593 FY 1991 (19)	▪	▪	6/30/98	✓
34	A/P BATCHES A32476 - A32262 FY 1991 (20)	▪	▪	6/30/98	✓
35	A/P BATCHES A12739 - A12425 FY 1991 (21)	▪	▪	6/30/98	✓
36	A/P BATCHES A12634 - A12738 FY 1991 (22)	▪	▪	6/30/98	✓
37	A/P BATCHES A32596 - A32711 FY 1991 (23)	▪	▪	6/30/98	✓
38	A/P BATCHES A12426 - A12526 FY 1991 (24)	▪	▪	6/30/98	✓
39	A/P BATCHES A12527 - A32594 FY 1991 (25)	▪	▪	6/30/98	✓
40	A/P BATCHES A22343 - A22017 FY 1991 (26)	▪	▪	6/30/98	✓
41	A/P BATCHES A22234 - A22341 FY 1991 (27)	▪	▪	6/30/98	✓
42	A/P BATCHES A22013 - A22151 FY 1991 (28)	▪	▪	6/30/98	✓
43	A/P BATCHES A22152 - A12633 FY 1991 (29)	▪	▪	6/30/98	✓
44	A/P BATCHES A22413 - A22626 FY 1991 (30)	▪	▪	6/30/98	✓
45	A/P BATCHES A22517 - A22223 FY 1991 (31)	▪	▪	6/30/98	✓
46	A/P COMPLETES EMERY - COMP FY 1991 (32)	▪	▪	6/30/98	✓
47	A/P COMPLETES CUDA - CHESAPEAKE FY 1991 (33)	▪	▪	6/30/98	✓

48	A/P COMPLETES BOE - BIOMED FY 1991 (34)	"	"	6/30/98	h
49	A/P COMPLETES BAXTER - BALTONARNER FY 1991 (35)	"	"	6/30/98	h
50	A/P COMPLETES FOTO - GREET FY 1991 (36)	"	"	6/30/98	h
51	A/P COMPLETES MZM - FOR FY 1991 (37)	"	"	6/30/98	h
52	A/P COMPLETES GREG - FED HILL FY 1991 (38)	"	"	6/30/98	h
53	A/P COMPLETES GIBCO - MMI FY 1991 (39)	"	"	6/30/98	h
54	A/P COMPLETES BIO COU - WHIT FY 1991 (40)	"	"	6/30/98	h
55	A/P COMPLETES BIO - BIOLAD FY 1991 (41)	"	"	6/30/98	h
56	A/P COMPLETES COPY - CURTIN FY 1991 (42)	"	"	6/30/98	h
57	A/P COMPLETES FRA - EASTMAN FY 1991 (43)	"	"	6/30/98	h
58	A/P COMPLETES A J STATIONARY FY 1991 (44)	"	"	6/30/98	h
59	A/P COMPLETES CIN - BSI FY 1991 (45)	"	"	6/30/98	h
60	A/P COMPLETES BSI - BAXTER FY 1991 (46)	"	"	6/30/98	h
61	A/P COMPLETES A J STATIONER'S FY 1991 (47)	"	"	6/30/98	h
62	A/P SUE'S MISC FY 1991 (52)	"	"	6/30/98	h
63	A/P COMPLETES A J STATIONER'S FY 1991 (53)	"	"	6/30/98	h
64	A/P COMPLETES PA - PHA FY 1991 (57)	"	"	6/30/98	h
65	A/P BATCHES A42769 - A62084 FY 1991 (58)	"	"	6/30/98	h
66	A/P BATCHES A62094 - A62109 FY 1991 (59)	"	"	6/30/98	h
67	A/P BATCHES A32028 - A32123 FY 1991 (60)	"	"	6/30/98	h
68	A/P BATCHES A32136 - A32211 FY 1991 (61)	"	"	6/30/98	h
69	A/P COMPLETES NOBEL - NEW FY 1991 (62)	"	"	6/30/98	h
70	A/P COMPLETES SYNTONIC TECH - UNIVER FY 1991 (63)	"	"	6/30/98	h

71	A/P COMPLETES SYNTONIC TECH - UNIVER FY 1991 (64)	"	"	6/30/98	✓
72	A/P JV'S FY 1991 (66)	"	"	6/30/98	✓
73	A/P BATCHES A62336 - A62348 FY 1991 (67)	"	"	6/30/98	✓
74	A/P COMPLETES UP-TO-DATE FY 1991 (68)	"	"	6/30/98	✓
75	A/P BATCHES A62192 - A62313 FY 1991 (70)	"	"	6/30/98	✓
76	A/P COMPLETES BG&E - MARINE BID FY 1991 (71)	"	"	6/30/98	✓
77	A/P COMPLETES MILL - NUA FY 1991 (72)	"	"	6/30/98	✓
78	A/P COMPLETES NEN - OX FY 1991 (73)	"	"	6/30/98	✓
79	A/P SUE'S MISC FY 1991 (74)	"	"	6/30/98	✓
80	A/P COMPLETES RIDGE - SHAMROCK FY 1991 (75)	"	"	6/30/98	✓
81	A/P COMPLETES PUR - MID FY 1991 (76)	"	"	6/30/98	✓
82	A/P COMPLETES PNA - PUR FY 1991 (77)	"	"	6/30/98	✓
83	A/P SUE'S MISC FY 1991 (78)	"	"	6/30/98	✓
84	A/P COMPLETES A J STATIONER'S FY 1991 (79)	"	"	6/30/98	✓
85	A/P COMPLETES J B - LAN FY 1991 (81)	"	"	6/30/98	✓
86	A/P COMPLETES LAN - GIB FY 1991 (82)	"	"	6/30/98	✓
87	A/P COMPLETES ICN - JAS FY 1991 (83)	"	"	6/30/98	✓
88	A/P COMPLETES HIG - IBM FY 1991 (84)	"	"	6/30/98	✓
89	A/P COMPLETES HAM - HEM FY 1991 (85)	"	"	6/30/98	✓
90	A/P COMPLETES BG&E FY 1991 (86)	"	"	6/30/98	✓
91	A/P COMPLETES C&P FY 1991 (87)	"	"	6/30/98	✓
92	A/P COMPLETES RELIABLE - ENJAY FY 1991 (88)	"	"	6/30/98	✓
93	A/P COMPLETES RADIATION SERV - RIDGE FY 1991 (89)	"	"	6/30/98	✓
94	A/P COMPLETES RIDGE FY 1991 (90)	"	"	6/30/98	✓

95	A/P COMPLETES A J STATIONER'S FY 1991 (91)	▪	▪	6/30/98 ✓
96	A/P COMPLETES FISHER SCIENTIFIC FY 1991 (92)	▪	▪	6/30/98 ✓
97	A/P COMPLETES J W COLLINS & METRO MEDIA FY 1991 (93)	▪	▪	6/30/98 ✓
98	A/P SUE'S MISC FY 1991 (94)	▪	▪	6/30/98 ✓
99	A/P COMPLETES-A J STATIONER'S FY 1990 - 1991 (99)	▪	▪	6/30/98 ✓
100	A/P COMPLETES VWR FY 1990 - 1991 (100)	▪	▪	6/30/98 ✓
101	A/P COMPLETES AK LTD - XEROX FY 1990 - 1991 (101)	▪	▪	6/30/98 ✓
102	A/P COMPLETES AMERSHAM - SEENA FY 1991 (102)	▪	▪	6/30/98 ✓
103	A/P COMPLETES A J STATIONER'S FY 1991 (103)	▪	▪	6/30/98 ✓
104	A/P COMPLETES SIGMA FY 1991 (105)	▪	▪	6/30/98 ✓
105	A/P COMPLETES VWR FY 1991 (106)	▪	▪	6/30/98 ✓
106	A/P COMPLETES VWR FY 1991 (107)	▪	▪	6/30/98 ✓
107	A/P COMPLETES SKANE - RIDGE FY 1991 (108)	▪	▪	6/30/98 ✓
108	A/P COMPLETES A J STATIONER'S FY 1991 (109)	▪	▪	6/30/98 ✓
109	A/P COMPLETES A J STATIONER'S FY 1991 (110)	▪	▪	6/30/98 ✓
110	A/P COMPLETES A J STATIONER'S FY 1991 (111)	▪	▪	6/30/98 ✓
111	A/P COMPLETES SIGMA - SYVA FY 1991 (112)	▪	▪	6/30/98 ✓
112	A/P COMPLETES VWR FY 1991 (113)	▪	▪	6/30/98 ✓
113	A/P COMPLETES ALDRICH - AMERS FY 1991 (114)	▪	▪	6/30/98 ✓
114	A/P COMPLETES AQUA - ALDRICH FY 1991 (115)	▪	▪	6/30/98 ✓

115	A/P COMPLETES SIGMA; STAFF B TEMPS FY 1991 (116)	•	•	6/30/98 ✓
116	A/P COMPLETES XEROX - VWR FY 1991 (117)	•	•	6/30/98 ✓
117	A/P COMPLETES VWR FY 1991 (118)	•	•	6/30/98 ✓
118	A/P COMPLETES VAC - APP TECH FY 1991 (119)	•	•	6/30/98 ✓
119	A/P COMPLETES WHALEN - VWR FY 1991 (120)	•	•	6/30/98 ✓
120	PAYROLL RECORDS - ONE PAYS, CHECK CANCEL. DOC., ETC. 1991 (132)	•	•	6/30/98 ✓
121	PAYROLL RECORDS - STATEMENT PAY CHGS PP 7 - 9 (GRANT) 1991 (133)	•	•	6/30/98 ✓
122	PAYROLL RECORDS - STATEMENT PAY CHGS PP 10 - 12 (GRANT) 1991 (134)	•	•	6/30/98 ✓
123	PAYROLL RECORDS - STATEMENT PAY CHGS PP 31 (GRANT) 1991 (135)	•	•	6/30/98 ✓
124	PAYROLL RECORDS - SPECIAL & TECHNICAL, APPROVAL LTRS. 1991 (136)	•	•	6/30/98 ✓
125	PAYROLL RECORDS - STATEMENT PAY CHGS PP 4 - 6 (GRANT) 1991 (137)	•	•	6/30/98 ✓
126	PAYROLL RECORDS - PAYROLL ENTRIES E - L 1991 (138)	•	•	6/30/98 ✓
127	PAYROLL RECORDS - PAYROLL ENTRIES M - R 1991 (139)	•	•	6/30/98 ✓
128	PAYROLL RECORDS - PAYROLL ENTRIES S - Z 1991 (140)	•	•	6/30/98 ✓
129	PAYROLL RECORDS - PAYROLL ENTRIES A - E 1991 (141)	•	•	6/30/98 ✓
130	PAYROLL RECORDS - STATEMENT PAY CHGS PP 6 - 9 1991 (142)	•	•	6/30/98 ✓
131	PAYROLL RECORDS - STATEMENT PAY CHGS PP 13 - 16 (GRANT) 1991 (143)	•	•	6/30/98 ✓
132	PAYROLL RECORDS - STATEMENT PAY CHGS PP 17 - 18 (GRANT) 1991 (144)	•	•	6/30/98 ✓
133	PAYROLL RECORDS - STATEMENT PAY CHGS PP 10 - 13 1991 (146)	•	•	6/30/98 ✓

134	PAYROLL RECORDS - STATEMENT PAY CHGS PP 14 - 18 1991 (147)	•	•	6/30/98 ✓
135	PAYROLL RECORDS - STATEMENT PAY CHGS PP 23 - 26 1991 (148)	•	•	6/30/98 ✓
136	PAYROLL RECORDS - STATEMENT PAY CHGS PP 1 - 5 1991 (149)	•	•	6/30/98 ✓
137	PAYROLL RECORDS - STATEMENT PAY CHGS INTERNAL OFF. 1991 (154)	•	•	6/30/98 ✓
138	PAYROLL RECORDS - BUDGET AMENDMENTS PAY CHG LAST RUN 1991 (155)	•	•	6/30/98 ✓
139	PAYROLL RECORDS - STATEMENT PAY CHGS PP 22 - 23 (GRANT) 1991 (158)	•	•	6/30/98 ✓
140	PAYROLL RECORDS - STATEMENT PAY CHGS PP 19 - 21 (GRANT) 1991 (159)	•	•	6/30/98 ✓
141	PAYROLL RECORDS - STATEMENT PAY CHGS PP 24 - 25 (GRANT) 1991 (160)	•	•	6/30/98 ✓
142	PAYROLL RECORDS - STATEMENT PAY CHGS PP 26 - 27 (GRANT) 1991 (161)	•	•	6/30/98 ✓
143	PAYROLL RECORDS - BATCH CONTROL SHEETS PT'S 2000 - 2043 1991 (162)	•	•	6/30/98 ✓
144	PAYROLL RECORDS - PT'S 2044 THRU 2148 1991 (163)	•	•	6/30/98 ✓
145	PAYROLL RECORDS - DAILY 10'S LISTINGS & ONE PAYS 1991 (164)	•	•	6/30/98 ✓
146	PAYROLL RECORDS - STATEMENT PAY CHGS PP 1 - 3 (GRANT) 1991 (165)	•	•	6/30/98 ✓
147	PAYROLL RECORDS - STATEMENT PAY CHGS PP 23 - 25 (GRANT) 1991 (166)	•	•	6/30/98 ✓

R-139

S-0-~~1~~3

12 Empty's

S-3-4

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

RTR-7

1. AGENCY CODE 36.02.21		28.01.05		ACCESSION NO 93W99	DATE REC'D 8-3-92
2. AGENCY University of Maryland at Baltimore		DIVISION/UNIT Financial Services		LOCATION RANGE 22	SECTIONS 30
3. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201		AGENCY OFFICIAL Wayne F. Allen Wayne F. Allen (410) 328-7295		NO. OF CU. FT. 13	
4. BOX NUMBERS		5. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		6. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
		General Accounting Records (1197-A-1) FY1991 Boxes 1-13 Disposal Date: 6/30/98 SEE ATTACHED SCHEDULE		1197 1429 1 7/98 7/03 DISPOSAL 9/19/04 <i>[Signature]</i>	

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

2. BOX NUMBER	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
u 1	PARKING TICKETS - AUG 1990	11976-1	1	6/30/98
u 2	PARKING TICKETS - SEPT 1990	"	"	6/30/98
u 3	PARKING TICKETS - JULY 1990	"	"	6/30/98
u 4	PARKING TICKETS - JULY 1990	"	"	6/30/98
u 5	PARKING TICKETS - AUG 1990	"	"	6/30/98
u 6	PARKING TICKETS - AUG 1990	"	"	6/30/98
u 7	PARKING TICKETS - AUG & SEPT 1990	"	"	6/30/98
u 8	PARKING TICKETS - SEPT & OCT 1990	"	"	6/30/98
u 9	PARKING TICKETS - SEPT 1990	"	"	6/30/98
u 10	PARKING TICKETS - SEPT & OCT 1990	"	"	6/30/98
u 11	PARKING TICKETS - NOV & DEC 1990	"	"	6/30/98
u 12	PARKING TICKETS - NOV & DEC 1990	"	"	6/30/98
u 13	PARKING TICKETS - SEPT 1989 - AUG 1990	"	"	6/30/98

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at Baltimore		ACCESSION NO. 93W692	DATE REC'D 11-16-92
B. DIVISION/UNIT Financial Services			RM CODE 28.01.05
C. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 152 4-9	NO. OF CU. FT. 221
D. PHONE NO. (410) 706-7295		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Wayne F. Allen <i>Wayne F. Allen</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	General Accounting Records (1429) FY1991 Boxes 1-221 Disposal Date: 6/30/98 Agency Code: 36.02.21 SEE ATTACHED SCHEDULE	#1429 #1 #178 7/03

DISPOSAL 3-25-04

2. BOX NUMBER	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
1	CORRESPONDENCE - WFA - A TO C FY 91	1429	1	6/30/98
2	CORRESPONDENCE - WFA - D TO H FY 91	1429	1	6/30/98
3	CORRESPONDENCE - WFA - I TO PLANT FY 91	1429	1	6/30/98
4	CORRESPONDENCE - WFA - PRESIDENT TO SCH OF SOC WK FY 91	1429	1	6/30/98
5	FIN. SERV. - PAYROLL RECORDS/SUPPLY ORDERS FY 91	1429	1	6/30/98
6	CORRESPONDENCE - NEW - A TO GENERAL FY 91	1429	1	6/30/98
7	CORRESPONDENCE - NEW - GOALS TO S FY 91	1429	1	6/30/98
8	CORRESPONDENCE - NEW - T TO Z & BUDGET FY 91	1429	1	6/30/98
9	CASH DEPOSITS FY 91	1429	1	6/30/98
10	EFFORT REPORTING - DAILY LOGS; PHYS. SVCS; ER REPORT 7/89 - 6/91	1429	1	6/30/98
11	FY 91 SALARY REPORTS 2ND 6 MONTHS - CONT. FULL YEAR 1/91 - 7/91	1429	1	6/30/98
12	PHYSICIAN SVCS. FY 91; RESPONSE SCHEDULES 7/90 - 6/91	1429	1	6/30/98
13	GSEL REPORTS; LOAD DAFS 6/87 - 6/91	1429	1	6/30/98
14	EFFORT REPORTS - 1ST REPORTING PERIOD 7/90 - 12/90	1429	1	6/30/98
15	FY 91 SALARY REPORT 1ST 6 MONTHS 7/90 - 12/90	1429	1	6/30/98
16	EFFORT REPORTS FY 91 2ND REPORTING PERIOD - MEDICINE 1/91 - 6/91	1429	1	6/30/98
17	EFFORT REPORTS 2ND REPORTING PERIOD 1/91 - 7/91	1429	1	6/30/98
18	FY 91 SALARY REPORTS 2ND 6 MONTHS. 1/91 - 6/91	1429	1	6/30/98

19	FY 91 SALARY REPORTS FULL YEAR - CONT. 7/90 - 6/91	1429	1	6/30/98
20	CENTRAL BILLING INVOICES - STATE PROCESSED; BATCH LOG FY 91	1429	1	6/30/98
21	CENTRAL BILLING PAYMENT, CAN. BATCHES, FAM. MED. LOG FY 91	1429	1	6/30/98
22	CENTRAL BILLING ARCHIVE, MONTH END REP. (7-9/90) FY 91	1429	1	6/30/98
23	CENTRAL BILLING MONTH END REP. 10/90 - 6/91 FY 91	1429	1	6/30/98
24	DT2000 - 2071 FY 91	1429	1	6/30/98
25	DT2072 - 2142 FY 91	1429	1	6/30/98
26	DT2143 - 2210 FY 91	1429	1	6/30/98
27	DT2211 - 2223; CASH DEPOSIT LIST FY 91	1429	1	6/30/98
28	JV2000 - 2134 FY 91	1429	1	6/30/98
29	JV2135 - J12030 FY 91	1429	1	6/30/98
30	J12031 - 12171 FY 91	1429	1	6/30/98
31	J12172 - 12220; MN, 1A, 1C, 1D, 1B BATCHES FY 91	1429	1	6/30/98
32	PARKING CASH RECEIPTS FY 91	1429	1	6/30/98
33	STATE REQ. 02-1-10001 - 30347 FY 91	1429	1	6/30/98
34	STATE REQ. 02-1-30351 - 67021 FY 91	1429	1	6/30/98
35	CASH RECEIPTS 02-1-00036 - 02-1-00723 FY 91	1429	1	6/30/98
36	CASH RECEIPTS 02-1-00703 - 705 FY 91	1429	1	6/30/98
37	CASH RECEIPTS 02-1-00816 (7/90 - 3/91), FY 91	1429	1	6/30/98
38	CASH RECEIPTS 02-1-00816 (4/91 - 6/91), 10761 FY 91	1429	1	6/30/98
39	CASH RECEIPTS 02-1-10771 - 59300 FY 91	1429	1	6/30/98
40	CASH RECEIPTS/REQ. 02-3-00101, 00110 FY 91	1429	1	6/30/98

41	CASH RECEIPTS/REQ. 02-3-80401 (7/90 - 3/91) FY 91	1429	1	6/30/98
42	CASH RECEIPTS/REQ. 02-3-80401 (4/91 - 6/91), 02-3-80402, 403, 405, 409, 410, 02-3-80412, 501, 525, 526, 550, 02-3-89990 FY 91	1429	1	6/30/98
43	CASH RECEIPTS/REQ. 02-3-80003 & 80301 FY 91	1429	1	6/30/98
44	CASH RECEIPTS/REQ. 02-3-30011, 15, 60001, 80000, 1, 2, 4, 02-3-80007, 9, 10, 11, 12 FY 91	1429	1	6/30/98
45	CASH RECEIPTS/REQ. 02-3-90038, B2, 121, 123, 407 FY 91	1429	1	6/30/98
46	RESTRICTED FUNDS - GRANT FOLDERS R1 FY 91	1429	1	6/30/98
47	RESTRICTED FUNDS - GRANT FOLDERS R2 FY 91	1429	1	6/30/98
48	RESTRICTED FUNDS - GRANT FOLDERS R3 FY 91	1429	1	6/30/98
49	RESTRICTED FUNDS - GRANT FOLDERS R4 FY 91	1429	1	6/30/98
50	RESTRICTED FUNDS - GRANT FOLDERS R5 FY 91	1429	1	6/30/98
51	RESTRICTED FUNDS - GRANT FOLDERS R6 FY 91	1429	1	6/30/98
52	RESTRICTED FUNDS - GRANT FOLDERS R7 FY 91	1429	1	6/30/98
53	RESTRICTED FUNDS - GRANT FOLDERS R8 FY 91	1429	1	6/30/98
54	RESTRICTED FUNDS - GRANT FOLDERS R9 FY 91	1429	1	6/30/98
55	RESTRICTED FUNDS - GRANT FOLDERS R10 FY 91	1429	1	6/30/98
56	RESTRICTED FUNDS - GRANT FOLDERS R11 FY 91	1429	1	6/30/98
57	RESTRICTED FUNDS - GRANT FOLDERS R12 FY 91	1429	1	6/30/98

58	RESTRICTED FUNDS - GRANT FOLDERS R13 FY 91	1429	1	6/30/98
59	RESTRICTED FUNDS - GRANT FOLDERS R14 FY 91	1429	1	6/30/98
60	RESTRICTED FUNDS - GRANT FOLDERS R15 FY 91	1429	1	6/30/98
61	RESTRICTED FUNDS - GRANT FOLDERS R16 FY 91	1429	1	6/30/98
62	RESTRICTED FUNDS - GRANT FOLDERS R17 FY 91	1429	1	6/30/98
63	RESTRICTED FUNDS - GRANT FOLDERS R18 FY 91	1429	1	6/30/98
64	RESTRICTED FUNDS - GRANT FOLDERS R19 FY 91	1429	1	6/30/98
65	RESTRICTED FUNDS - GRANT FOLDERS R20 FY 91	1429	1	6/30/98
66	RESTRICTED FUNDS - GRANT FOLDERS R21 FY 91	1429	1	6/30/98
67	RESTRICTED FUNDS - GRANT FOLDERS R22 FY 91	1429	1	6/30/98
68	RESTRICTED FUNDS - GAAP FY 91	1429	1	6/30/98
69	TRAVEL EXPENSE RECORDS - EMPLOYEE A THRU CL 90-91 FY 91 (T7)	1429	1	6/30/98
70	TRAVEL EXPENSE RECORDS - EMPLOYEE CO THRU F 90-91 FY 91 (T8)	1429	1	6/30/98
71	TRAVEL EXPENSE RECORDS - EMPLOYEE G THRU J 90-91 FY 91 (T9)	1429	1	6/30/98
72	TRAVEL EXPENSE RECORDS - EMPLOYEE K THRU M 90-91 FY 91 (T10)	1429	1	6/30/98
73	TRAVEL EXPENSE RECORDS - EMPLOYEE MC THRU R 90-91 FY 91 (T11)	1429	1	6/30/98
74	TRAVEL EXPENSE RECORDS - EMPLOYEE S THRU Z 90-91 FY 91 (T12)	1429	1	6/30/98
75	WORKING FUND RECORDS - CHECK STUBS 7/90 THRU 12/90 FY 91 (R10)	1429	1	6/30/98

76	WORKING FUND RECORDS - CHECK STUBS 1/91 THRU 6/91 FY 91 (R11)	1429	1	6/30/98
77	WORKING FUND RECORDS - CANCELLED CHECKS 7/90 THRU 12/90 FY 91 (R12)	1429	1	6/30/98
78	WORKING FUND RECORDS - CANCELLED CHECKS 1/91 THRU 6/91 FY 91 (R13)	1429	1	6/30/98
79	WORKING FUND RECORDS - BATCH LIST A 92000 - 92072 FY 91 (WR1)	1429	1	6/30/98
80	WORKING FUND RECORDS - BATCH LIST A 92073 - 92143 FY 91 (WR2)	1429	1	6/30/98
81	WORKING FUND RECORDS - BATCH LIST A 92144 - 92220 FY 91 (WR3)	1429	1	6/30/98
82	WORKING FUND RECORDS - BATCH LIST A 92221 - 92279 FY 91 (WR4)	1429	1	6/30/98
83	WORKING FUND RECORDS - BATCH LIST A 92280 - 92356 FY 91 (WR5)	1429	1	6/30/98
84	WORKING FUND RECORDS - BATCH LIST A 92357 - 92416 FY 91 (WR6)	1429	1	6/30/98
85	WORKING FUND RECORDS - BATCH LIST A 92417 - 92482 FY 91 (WR7)	1429	1	6/30/98
86	WORKING FUND RECORDS - BATCH LIST A 92483 - 92536 FY 91 (WR8)	1429	1	6/30/98
87	WORKING FUND RECORDS - BATCH LIST A 92537 - 92578 FY 91 (WR9)	1429	1	6/30/98
88	A/P BATCHES A62268 - A62432 FY 91 (1)	1429	1	6/30/98
89	A/P BATCHES A12618 - A12740 FY 91 (2)	1429	1	6/30/98
90	A/P COMPLETES RITTENHOUSE - SWETS FY 91 (3)	1429	1	6/30/98
91	A/P BATCHES A12741 - A22086 FY 91 (4)	1429	1	6/30/98
92	A/P BATCHES A42387 - A42540 FY 91 (5)	1429	1	6/30/98
93	A/P BATCHES A62433 - A62602 FY 91 (6)	1429	1	6/30/98
94	A/P BATCHES A62090 - A62267 FY 91 (7)	1429	1	6/30/98
95	A/P BATCHES A42541 - A42695 FY 91 (8)	1429	1	6/30/98
96	A/P BATCHES A42696 - A62089 FY 91 (9)	1429	1	6/30/98

97	A/P BATCHES A32750 - A42093 FY 91 (10)	1429	1	6/30/98
98	A/P BATCHES A22784 - A32139 FY 91 (11)	1429	1	6/30/98
99	A/P BATCHES A22635 - A22763 FY 91 (12)	1429	1	6/30/98
100	A/P BATCHES A42234 - A42386 FY 91 (13)	1429	1	6/30/98
101	A/P BATCHES A22087 - A22229 FY 91 (14)	1429	1	6/30/98
102	A/P BATCHES A22379 - A22509 FY 91 (15)	1429	1	6/30/98
103	A/P COMPLETES MI TO NA FY 91 (16)	1429	1	6/30/98
104	A/P POSTAGE, WASH POST, BALTO SUN FY 91 (17)	1429	1	6/30/98
105	A/P BATCHES A32440 - A32580 FY 91 (18)	1429	1	6/30/98
106	A/P COMPLETES PA - PH FY 91 (19)	1429	1	6/30/98
107	A/P BATCHES A52126 - A52253 FY 91 (20)	1429	1	6/30/98
108	A/P COMPLETES ZIVIC MILLER, VWR, XEROX FY 91 (21)	1429	1	6/30/98
109	A/P BATCHES A52363 - A52491 FY 91 (22)	1429	1	6/30/98
110	A/P COMPLETES MAISH - MICE FY 91 (23)	1429	1	6/30/98
111	A/P COMPLETES HO - IDH - ION FY 91 (24)	1429	1	6/30/98
112	A/P BATCHES A52254 - A52362 FY 91 (25)	1429	1	6/30/98
113	A/P COMPLETES PURITAN BENNETT FY 91 (26)	1429	1	6/30/98
114	A/P COMPLETES CA - CHAS. RIVER FY 91 (27)	1429	1	6/30/98
115	A/P COMPLETES WORDPERFECT WD/WXYZ FY 91 (28)	1429	1	6/30/98
116	A/P COMPLETES BASTER - BE/BID FY 91 (29)	1429	1	6/30/98
117	A/P CONFIRMING REQ'S M,R,T,&U FY 91 (30)	1429	1	6/30/98
118	A/P BATCHES A32140 - A32274 FY 91 (31)	1429	1	6/30/98
119	A/P BATCHES A42094 - A42233 FY 91 (32)	1429	1	6/30/98
120	A/P COMPLETES XEROX FY 91 (33)	1429	1	6/30/98

121	A/P COMPLETES SH - ST FY 91 (34)	1429	1	6/30/98
122	A/P BATCHES A32275 - A32439 FY 91 (35)	1429	1	6/30/98
123	A/P COMPLETES LI - LIFE TECH FY 91 (36)	1429	1	6/30/98
124	A/P COMPLETES VWR 092200 - 092799 FY 91 (37)	1429	1	6/30/98
125	A/P COMPLETES SIGMA FY 91 (38)	1429	1	6/30/98
126	A/P COMPLETES UNIVERSITY - US COMMERCE FY 91 (39)	1429	1	6/30/98
127	A/P COMPLETES A.J.STATIONARY FY 91 (40)	1429	1	6/30/98
128	A/P COMPLETES VWR 092800 - 092999; 093000 - 093900 FY 91 (41)	1429	1	6/30/98
129	A/P COMPLETES FISHER SCI. 0914 - 0943 FY 91 (42)	1429	1	6/30/98
130	A/P COMPLETES VWR 3000 - 14000; 091000 - 091699 FY 91 (43)	1429	1	6/30/98
131	A/P COMPLETES BRE - BZ FY 91 (44)	1429	1	6/30/98
132	A/P COMPLETES NE - OZ FY 91 (45)	1429	1	6/30/98
133	A/P BATCHES A62756 - A62796 FY 91 (46)	1429	1	6/30/98
134	A/P COMPLETES BIO - BRA FY 91 (47)	1429	1	6/30/98
135	A/P COMPLETES PUTITAN BENNETT - SIGMA FY 91 (48)	1429	1	6/30/98
136	A/P COMPLETES AD - ADV - AL - ALDRICH 10000 - 700000 FY 91 (49)	1429	1	6/30/98
137	A/P COMPLETES K - LE FY 91 (50)	1429	1	6/30/98
138	A/P BATCHES A22510 - A22634 FY 91 (51)	1429	1	6/30/98
139	A/P BATCHES A62603 - A62730 FY 91 (52)	1429	1	6/30/98
140	A/P BATCHES A21519 - A12617 FY 91 (53)	1429	1	6/30/98
141	A/P BATCHES A52492 - A52540; A62730 - A62279 FY 91 (54)	1429	1	6/30/98

142	A/P COMPLETES COM - COP - COYNE FY 91 (55)	1429	1	6/30/98
143	A/P COMPLETES NEN TO 10399 FY 91 (56)	1429	1	6/30/98
144	A/P COMPLETES USA - UMBC BOOKSTORE FY 91 (57)	1429	1	6/30/98
145	A/P BATCHES A12400 - A12518 FY 91 (58)	1429	1	6/30/98
146	A/P BATCHES A22230 - A22378 FY 91 (59)	1429	1	6/30/98
147	A/P COMPLETES FISHER SCI. 087-0913 FY 91 (60)	1429	1	6/30/98
148	A/P HSL/LAW LIB. SPEC & TECH, CAN. CK. FY 91 (61)	1429	1	6/30/98
149	A/P COMPLETES INF - J - Z FY 91 (62)	1429	1	6/30/98
150	A/P BATCHES A52000 - A52125 FY 91 (63)	1429	1	6/30/98
151	A/P COMPLETES ATLANTIC PHOTO; VIKING CHEM.; VA - VH FY 91 (64)	1429	1	6/30/98
152	A/P COMPLETES FR - GA - GZ FY 91 (65)	1429	1	6/30/98
153	A/P COMPLETES CH - COL FY 91 (66)	1429	1	6/30/98
154	A/P COMPLETES DOM - DU - DA FY 91 (67)	1429	1	6/30/98
155	A/P COMPLETES A - AK FY 91 (68)	1429	1	6/30/98
156	A/P COMPLETES AMERSHAM FY 91 (69)	1429	1	6/30/98
157	A/P COMPLETES DA - DOZ - DEC FY 91 (70)	1429	1	6/30/98
158	A/P COMPLETES VWR 091700 - 091999; 092000 - 092199 FY 91 (71)	1429	1	6/30/98
159	A/P BATCHES A32581 - A32747 FY 91 (72)	1429	1	6/30/98
160	A/P BATCH TRANSMITTAL; JV BATCH TRANS. SHEETS FY 91 (73)	1429	1	6/30/98
161	A/P COMPLETES FA - FZ; FED EX FY 91 (74)	1429	1	6/30/98
162	A/P COMPLETES SIGMA & TA FY 91 (75)	1429	1	6/30/98
163	A/P COMPLETES TE - TEMP FY 91 (76)	1429	1	6/30/98

164	A/P COMPLETES THOMAS SCIENTIFIC FY 91 (77)	1429	1	6/30/98
165	A/P COMPLETES AM - AMERICAN - AZ FY 91 (78)	1429	1	6/30/98
166	A/P COMPLETES VWR 093500 - 094000; 791600 FY 91 (79)	1429	1	6/30/98
167	A/P A.J.STATIONERS FY 91 (80)	1429	1	6/30/98
168	A/P STATISTICS FY 91 (81)	1429	1	6/30/98
169	A/P COMPLETES SIGMA - STANDARD OFFICE FY 91 (82)	1429	1	6/30/98
170	A/P COMPLETES SIGMA FY 91 (83)	1429	1	6/30/98
171	A/P COMPLETES PI - PR FY 91 (84)	1429	1	6/30/98
172	A/P COMPLETES POTOMAC AIRGAS FY 91 (85)	1429	1	6/30/98
173	A/P COMPLETES A.S.ABELL/ASSOC US - AT - AZ FY 91 (86)	1429	1	6/30/98
174	A/P A.J.STATIONERS INVOICES FY 91 (87)	1429	1	6/30/98
175	A/P COMPLETES R - RIDGE FY 91 (88)	1429	1	6/30/98
176	A/P COMPLETES ANGELICA UN; AN - AR FY 91 (89)	1429	1	6/30/98
177	A/P COMPLETES NEN A11415 - B5047B FY 91 (90)	1429	1	6/30/98
178	A/P COMPLETES VWR FY 91 (91)	1429	1	6/30/98
179	A/P COMPLETES H - HM FY 91 (92)	1429	1	6/30/98
180	A/P COMPLETES MA - MAC FY 91 (93)	1429	1	6/30/98
181	A/P COMPLETES LIFE TECH; ABUM - MZM FY 91 (94)	1429	1	6/30/98
182	A/P COMPLETES RO - SE FY 91 (95)	1429	1	6/30/98
183	A/P COMPLETES BA - BAY FY 91 (96)	1429	1	6/30/98
184	A/P J.W.COLLINS JV'S FY 91 (97)	1429	1	6/30/98
185	A/P COMPLETES DU - DY; EA - EZ FY 91 (98)	1429	1	6/30/98

186	A/P A.J.STATIONERS INV. FY 91 (99)	1429	1	6/30/98
187	A/P COMPLETES VI - VZ; WA - WAS; WATERS - WE; WAT - WO FY 91 (100)	1429	1	6/30/98
188	A/P CONFIRMING REQ'S A - E FY 91 (101)	1429	1	6/30/98
189	A/P CONFIRMING REQ'S A - COASTAL FY 91 (102)	1429	1	6/30/98
190	A/P CONFIRMING REQ'S G,U,V,W,X,Y,Z FY 91 (103)	1429	1	6/30/98
191	A/P CONFIRMING REQ'S FED-EXP & NO FY 91 (104)	1429	1	6/30/98
192	A/P CONFIRMING REQ'S C,D,E,F,G FY 91 (105)	1429	1	6/30/98
193	A/P CONFIRMING REQ'S H,P,Q,R,T FY 91 (106)	1429	1	6/30/98
194	A/P CONFIRMING REQ'S F - L FY 91 (107)	1429	1	6/30/98
195	STUDENT ACCOUNTS - CD2000 - CD2099 7/1/90 - 7/24/90 FY 91 (1)	1429	1	6/30/98
196	STUDENT ACCOUNTS - CD2100 - CD2241 7/23/90 - 8/20/90 FY 91 (2)	1429	1	6/30/98
197	STUDENT ACCOUNTS - CD2242 - CD2309 8/20/90 - 8/29/90 FY 91 (3)	1429	1	6/30/98
198	STUDENT ACCOUNTS - CD3210 - CD2399 8/30/90 - 9/12/90 FY 91 (4)	1429	1	6/30/98
199	STUDENT ACCOUNTS - CD2400 - CD2546 9/12/90 - 10/3/90 FY 91 (5)	1429	1	6/30/98
200	STUDENT ACCOUNTS - CD2547 - CD2699 10/2/90 - 10/23/90 FY 91 (6)	1429	1	6/30/98
201	STUDENT ACCOUNTS - CD2700 - CD2874 10/23/90 - 11/19/90 FY 91 (7)	1429	1	6/30/98
202	STUDENT ACCOUNTS - CD2875 - C12030 11/16/90 - 12/14/90 FY 91 (8)	1429	1	6/30/98
203	STUDENT ACCOUNTS - C12031 - C12185 12/14/90 - 1/10/91 FY 91 (9)	1429	1	6/30/98
204	STUDENT ACCOUNTS - C12186 - C12234 1/10/91 - 1/18/91 FY 91 (10)	1429	1	6/30/98

205	STUDENT ACCOUNTS - C12235 - C12350 1/22/91 - 2/4/91 FY 91 (11)	1429	1	6/30/98
206	STUDENT ACCOUNTS - C12351 - C12499 2/4/91 - 2/22/91 FY 91 (12)	1429	1	6/30/98
207	STUDENT ACCOUNTS - C12500 - C12670 2/22/91 - 3/18/91 FY 91 (13)	1429	1	6/30/98
208	STUDENT ACCOUNTS - C12671 - C12847 3/18/91 - 4/9/91 FY 91 (14)	1429	1	6/30/98
209	STUDENT ACCOUNTS - C12848 - C12999 4/12/91 - 4/30/91 FY 91 (15)	1429	1	6/30/98
210	STUDENT ACCOUNTS - C22000 - C22155 4/30/91 - 5/23/91 FY 91 (16)	1429	1	6/30/98
211	STUDENT ACCOUNTS - C22156 - C22269 5/23/91 - 6/11/91 FY 91 (17)	1429	1	6/30/98
212	STUDENT ACCOUNTS - C22270 - C22437 6/12/91 - 6/28/91 FY 91 (18)	1429	1	6/30/98
213	STUDENT ACCOUNTS - J12500 - J12510 1990-1991 FY 91 (20)	1429	1	6/30/98
214	STUDENT ACCOUNTS - J12511 - J12576 & CORRESPONDENCE 1990-1991 FY 91 (21)	1429	1	6/30/98
215	STUDENT ACCOUNTS - THIRD PARTY BILLING INVOICES 1990-1991 FY 91 (22)	1429	1	6/30/98
216	STUDENT ACCOUNTS - FINANCIAL AID REHITS - FALL 1990 - SPRING 1991 FY 91 (25)	1429	1	6/30/98
217	STUDENT ACCOUNTS - UMAB - AFSA #1 1990-1991 FY 91 (26)	1429	1	6/30/98
218	STUDENT ACCOUNTS - UMAB - AFSA #2 1990-1991 FY 91 (27)	1429	1	6/30/98
219	STUDENT ACCOUNTS - UMAB - AFSA #3 1990-1991 FY 91 (28)	1429	1	6/30/98
220	STUDENT ACCOUNTS - CORRESPONDENCE - C. T. GORDON 1990-1991 FY 91 (29)	1429	1	6/30/98
221	STUDENT ACCOUNTS - A/P BATCHES & COPICARD INVENTORY 1990-1991 FY 91 (30)	1429	1	6/30/98

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at Baltimore		ACCESSION NO. 94W381	DATE REC'D 9-29-93
B. DIVISION/UNIT Financial Services			RM CODE 28.01.05
C. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 13 18-20	NO. OF CU. FT. 84
D. PHONE NO. (410) 706-7295		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Wayne F. Allen <i>Wayne F. Allen</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	General Accounting Records (1429) FY1991 Boxes 1-84 Disposal Date: 6/30/98 Agency Code: 36.02.21 SEE ATTACHED SCHEDULE	# 1429 # 1 7/98 7/03

*DISPOSED
3-12-04*

R-13

S-1820

21 ~~0~~ Empties

S-20-21

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at Baltimore		ACCESSION NO. 94W983		DATE REC'D 4-7-94	
B. DIVISION/UNIT Financial Services		LOCATION RANGE SECTION(S) 14 15		RM CODE 28.01.05	
C. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201		RECORDS CENTER MANAGER		NO. OF CU. FT. 6	
D. PHONE NO. (410) 706-7295		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
E. AGENCY OFFICIAL Wayne F. Allen <i>Wayne F. Allen</i>					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	General Accounting Records (1429) FY1991 Boxes 1-6 Disposal Date: 6/30/98 Agency Code: 36.02.21 SEE ATTACHED SCHEDULE			#1429 #1 7/03 7/03 DISPOSAL 3-16-03	

2. BOX NUMBER	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
1	SA LOAN COLLECTIONS PIF T - Z 7/90 - 6/91	1429	1	6/30/98
2	SA LOAN COLLECTIONS PIF Q - S 7/90 - 6/91	1429	1	6/30/98
3	SA LOAN COLLECTIONS PIF M - P 7/90 - 6/91	1429	1	6/30/98
4	SA LOAN COLLECTIONS PIF HO - L 7/90 - 6/91	1429	1	6/30/98
5	SA LOAN COLLECTIONS PIF CD - HO 7/90 - 6/91	1429	1	6/30/98
6	SA LOAN COLLECTIONS PIF A - C 7/90 - 6/91	1429	1	6/30/98

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at Baltimore	ACCESSION NO. 95W601	DATE REC'D 11-14-94
B. DIVISION/UNIT Financial Services	RM CODE 28.01.05	
C. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201	LOCATION RANGE SECTION(S) 122 4	NO. OF CU. FT. 3
D. PHONE NO. (410) 706-7295	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Wayne F. Allen Wayne F. Allen	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	General Accounting Records (1429) FY 1991 Boxes 1-3 Disposal Date: 6/30/98 Agency Code: 36.02.21 SEE ATTACHED SCHEDULE	1429 # 1 7/03

<u>2. BOX NUMBER</u>	<u>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</u>	<u>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</u>		
1	A/P Contracts A-E FY 91	1429	1	6/30/98
2	A/P Contracts F-V FY 91	1429	1	6/30/98
3	A/P Contracts W-Z, C&P, BG&E, Emjay FY 91	1429	1	6/30/98

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at Baltimore		ACCESSION NO. 96W1565	DATE RECD 5-29-96
B. DIVISION/UNIT Financial Services			RM CODE 28.01.05
C. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 20 12	NO. OF CU. FT. 2
D. PHONE NO. (410) 706-7295		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Wayne F. Allen <i>Wayne F. Allen</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<p>General Accounting Records (1429) FY1991 Boxes 1-2 Disposal Date: 6/30/98 Agency Code: 36.02.21</p> <p>SEE ATTACHED SCHEDULE</p>	<p>#1429 #1 7/98 7/98 DISPOSAL 3/19/04 133</p>

2. BOX	3. DESCRIPTION OF RECORDS	4. DISPOSAL AUTHORITY		
NUMBER	WITH INCLUSIVE DATES	SCHEDULE	ITEM NO.	DISPOSAL DATE
1	HPL Ledgers, 89-91	1429	1	6/30/98
2	AFSA FY90-93, Sched J 85-90, priv loans 90-91	1429	1	6/30/98

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland, Baltimore		ACCESSION NO. 98W698	DATE REC'D
B. DIVISION/UNIT Financial Services		LOCATION RANGE SECTION(S)	RM CODE 28.01.05
C. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201			NO. OF CU. FT. 179
D. PHONE NO. (410) 706-7295		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Wayne F. Allen <i>Wayne F Allen</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	General accounting Records (1429) FY1996 Boxes 1-179 Disposal Date: 6/30/2003 Agency Code: R31	1429 #1 July 2003
	Boxes 1-87 R-40 S-15-17	DISPOSAL
	Boxes 88-179 R-31 S-21-23	3/15/04
	3/25/04	LS
	LS	

2 BOX NUMBER	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY		
		SCHEDULE	ITEM NO.	DISPOSAL DATE
1	CORRESPONDENCE FILES - MARC E. WASSERMAN - 7/1/95 - 6/30/96	1429	1	6/30/03
2	FINANCIAL SERVICES LEAVE RECORDS - 7/1/90 - 6/30/91	1429	1	6/30/03
3	FINANCIAL SERVICES LEAVE RECORDS - 7/1/91 - 6/30/92	1429	1	6/30/03
4	FINANCIAL SERVICES LEAVE RECORDS - 7/1/92 - 6/30/93	1429	1	6/30/03
5	FINANCIAL SERVICES LEAVE RECORDS - 7/1/93 - 6/30/94	1429	1	6/30/03
6	FINANCIAL SERVICES LEAVE RECORDS - 7/1/94 - 6/30/95	1429	1	6/30/03
7	FINANCIAL SERVICES CASH DEPOSITS - 7/1/95 - 6/30/96	1429	1	6/30/03
8	CORRESPONDENCE FILES - WAYNE F. ALLEN - 7/1/95 - 6/30/96 - A - FIN. ANALYSIS	1429	1	6/30/03
9	CORRESPONDENCE FILES - WAYNE F. ALLEN - 7/1/95 - 6/30/96 - FIN. SERVICES - TRAVEL	1429	1	6/30/03
10	CORRESPONDENCE FILES - WAYNE F. ALLEN - 7/1/95 - 6/30/96 - TUITION REIMBURSEMENTS - F.S. IDT - PAYROLL JOURNALS & BACKUP FY 95 & FY 96	1429	1	6/30/03
11	BATCH CONTROL A12400-A12485	1429	1	6/30/03
12	BATCH CONTROL A12486-A12559	1429	1	6/30/03
13	BATCH CONTROL A12560-A12631	1429	1	6/30/03
14	BATCH CONTROL A12632-A12708	1429	1	6/30/03
15	BATCH CONTROL A12709-A12790	1429	1	6/30/03
16	BATCH CONTROL A12791-22070	1429	1	6/30/03
17	BATCH CONTROL A22071-A22145	1429	1	6/30/03
18	BATCH CONTROL A22146-22239	1429	1	6/30/03
19	BATCH CONTROL A22240-A22318	1429	1	6/30/03
20	BATCH CONTROL A22319-A22414	1429	1	6/30/03
21	BATCH CONTROL A22415-A22496	1429	1	6/30/03
22	BATCH CONTROL A22497-A22582	1429	1	6/30/03
23	BATCH CONTROL A22583-A22673	1429	1	6/30/03
24	BATCH CONTROL A22674-A22771	1429	1	6/30/03
25	BATCH CONTROL A22772-A32056	1429	1	6/30/03
26	BATCH CONTROL A32057-A32140	1429	1	6/30/03
27	BATCH CONTROL A32141-A32224	1429	1	6/30/03
28	BATCH CONTROL A32225-A32303	1429	1	6/30/03
29	BATCH CONTROL A32304-A32403	1429	1	6/30/03
30	BATCH CONTROL A32404-A32488	1429	1	6/30/03
31	BATCH CONTROL A32489-A32582	1429	1	6/30/03
32	BATCH CONTROL A32583-A32654	1429	1	6/30/03
33	BATCH CONTROL A32655-A32749	1429	1	6/30/03
34	BATCH CONTROL A32750-A42051	1429	1	6/30/03
35	BATCH CONTROL A42052-A42145	1429	1	6/30/03
36	BATCH CONTROL A42146-A42229	1429	1	6/30/03
37	BATCH CONTROL A42230-A42305	1429	1	6/30/03
38	BATCH CONTROL A42306-A42396	1429	1	6/30/03
39	BATCH CONTROL A42397-A42487	1429	1	6/30/03

40	BATCH CONTROL A42488-A42586	1429	1	6/30/03
41	BATCH CONTROL A42587-A42676	1429	1	6/30/03
42	BATCH CONTROL A42677-A42749	1429	1	6/30/03
43	BATCH CONTROL A42750-A52036	1429	1	6/30/03
44	BATCH CONTROL A52037-A52131	1429	1	6/30/03
45	BATCH CONTROL A52132-A52218	1429	1	6/30/03
46	BATCH CONTROL A52219-A52303	1429	1	6/30/03
47	BATCH CONTROL A52304-A52398	1429	1	6/30/03
48	BATCH CONTROL A52399-A52483	1429	1	6/30/03
49	BATCH CONTROL A52484-A52558	1429	1	6/30/03
50	BATCH CONTROL A52559-A52650	1429	1	6/30/03
51	BATCH CONTROL A52651-A52737	1429	1	6/30/03
52	BATCH CONTROL A52738-A62018	1429	1	6/30/03
53	BATCH CONTROL A62019-A62089	1429	1	6/30/03
54	BATCH CONTROL A62090-A62180	1429	1	6/30/03
55	BATCH CONTROL A62181-A62262	1429	1	6/30/03
56	BATCH CONTROL A62263-A62336	1429	1	6/30/03
57	BATCH CONTROL A62337-A62425	1429	1	6/30/03
58	BATCH CONTROL A62426-A62508	1429	1	6/30/03
59	BATCH CONTROL A62509-A62591	1429	1	6/30/03
60	BATCH CONTROL A62592-A62659	1429	1	6/30/03
61	BATCH CONTROL A62660-A62747	1429	1	6/30/03
62	BATCH CONTROL A62748-A72039	1429	1	6/30/03
63	BATCH CONTROL A72040-A72124	1429	1	6/30/03
64	BATCH CONTROL A72125-A72210	1429	1	6/30/03
65	BATCH CONTROL A72211-A72289	1429	1	6/30/03
66	BATCH CONTROL A72290-A72356	1429	1	6/30/03
67	BATCH CONTROL A72357-A72375	1429	1	6/30/03
68	BATCH CONTROL A72397-A72479	1429	1	6/30/03
69	BATCH CONTROL A72480-A72539	1429	1	6/30/03
70	BATCH CONTROL A72540-A72604	1429	1	6/30/03
71	BATCH CONTROL A72605-A72669	1429	1	6/30/03
72	BATCH CONTROL A72670-A72724	1429	1	6/30/03
73	DC: ABBEY-I FY96	1429	1	6/30/03
74	DC: INMAC-SIGMA FY96	1429	1	6/30/03
75	AS: G-J-K-L-M FY96	1429	1	6/30/03
76	AS: LO-LIFE TECH-M FY96	1429	1	6/30/03
77	AS: N-NEN-O FY96	1429	1	6/30/03
78	KC: INV.BATCH LISTINGS 7/96-12/96 FY96	1429	1	6/30/03
79	KC: INV.BATCH LISTINGS 1/97-5/97 FY96	1429	1	6/30/03
80	KC: INV.BATCH LISTINGS 5/97-6/97 FY96, ERROR BACK-UP FY96	1429	1	6/30/03
81	AD010'S FY96 A12400-A42101	1429	1	6/30/03
82	AD010'S FY96 A42102-A62376	1429	1	6/30/03
83	AD010'S FY96 A62377-A72724	1429	1	6/30/03
84	PAW: Completes FY93 Q-Z, Park America,C&P	1429	1	6/30/03
85	PAW: Completes Mayor&City Council(Water), AT&T, Emjay, ACE UNIFORM, JV's(FY93,94,95)	1429	1	6/30/03
86	TW: Completes SA-SZ	1429	1	6/30/03
87	TW: Completes UB-UZ,TA-TYTEL,QI-QUIP	1429	1	6/30/03
88	TW: Completes PA-PZ	1429	1	6/30/03
89	TW: Completes POTOMAC & PURITAN	1429	1	6/30/03
90	CG: Completes B's	1429	1	6/30/03
91	CG: Completes C's	1429	1	6/30/03
92	CG: Completes F's, FISHER,Computer Den	1429	1	6/30/03

93	Completes: AB-AR	1429	1	6/30/03
94	Completes: AS-VWR(305000)	1429	1	6/30/03
95	Completes: VWR(305000) - ZYMED	1429	1	6/30/03
96	TRAVEL EXPENSE STATEMENTS A - CZ FY96	1429	1	6/30/03
97	TRAVEL EXPENSE STATEMENTS CO, D - F FY96	1429	1	6/30/03
98	TRAVEL EXPENSE STATEMENTS G - K FY96	1429	1	6/30/03
99	TRAVEL EXPENSE STATEMENTS L - O FY96	1429	1	6/30/03
100	TRAVEL EXPENSE STATEMENTS P - SN FY96	1429	1	6/30/03
101	TRAVEL EXPENSE STATEMENTS SO - Z FY96	1429	1	6/30/03
102	OUT-OF-STATE TRAVEL REQUESTS A - R 6/94 - 12/95	1429	1	6/30/03
103	OUT-OF-STATE TRAVEL REQUESTS S - Z 6/94 - 12/95	1429	1	6/30/03
104	OMEGA TRAVEL & TRAVEL ONE FY96	1429	1	6/30/03
105	WORKING FUND BATCHES A92000 - A92055	1429	1	6/30/03
106	WORKING FUND BATCHES A92056 - A92109	1429	1	6/30/03
107	WORKING FUND BATCHES A92110 - A92117	1429	1	6/30/03
108	WORKING FUND BATCHES A92118 - A92168	1429	1	6/30/03
109	WORKING FUND BATCHES A92169 - A92212	1429	1	6/30/03
110	WORKING FUND BATCHES A92213 - A92259	1429	1	6/30/03
111	WORKING FUND BATCHES A92260 - A92311	1429	1	6/30/03
112	WORKING FUND BATCHES A92312 - A92355	1429	1	6/30/03
113	WORKING FUND BATCHES A92356 - A92404	1429	1	6/30/03
114	WORKING FUND BATCHES A92405 - A92452	1429	1	6/30/03
115	WORKING FUND BATCHES A92453 - A92493	1429	1	6/30/03
116	WORKING FUND BATCHES A92494 - A92523	1429	1	6/30/03
117	WORKING FUND BATCHES A92524 - A92570	1429	1	6/30/03
118	PAYROLL ENTRIES A - E FY96	1429	1	6/30/03
119	PAYROLL ENTRIES F - K FY96	1429	1	6/30/03
120	PAYROLL ENTRIES L - R FY96	1429	1	6/30/03
121	PAYROLL ENTRIES S - Z FY96	1429	1	6/30/03
122	PAYROLL TRANSFERS PT2000 - PT2085 FY96	1429	1	6/30/03
123	PAYROLL TRANSFERS PT2086 - PT2170 FY96	1429	1	6/30/03
124	PAYROLL TRANSFERS PT2171 - PT2249 FY96	1429	1	6/30/03
125	PAYROLL TRANSFERS PT2250 - PT2321 FY96	1429	1	6/30/03
126	STATEMENT OF PAYROLL CHARGES PPD 1 & 2 FY96	1429	1	6/30/03
127	STATEMENT OF PAYROLL CHARGES PPD 3 & 4 FY96	1429	1	6/30/03
128	STATEMENT OF PAYROLL CGARGES PPD 5 & 6 FY96	1429	1	6/30/03
129	STATEMENT OF PAYROLL CHARGES PPD 7 & 8 FY96	1429	1	6/30/03
130	STATEMENT OF PAYROLL CHARGES ALL PPD 9 AND PPD 10 TO 02-4'S FY96	1429	1	6/30/03
131	STATEMENT OF PAYROLL CHARGES PPD 10 - 02-5'S; PPD 11; PPD 12 02-1'S & 02-3'S FY96	1429	1	6/30/03
132	STATEMENT OF PAYROLL CHARGES PPD 12 02-4 & 5; PPD 13 FY96	1429	1	6/30/03
133	STATEMENT OF PAYROLL CHARGES PPD 14 & PPD 15 1,3,4'S FY96	1429	1	6/30/03
134	STATEMENT OF PAYROLL CHARGES PPD 15 02-5'S; PPD 16; PPD 17 02-1 & 3'S	1429	1	6/30/03

	FY96			
135	STATEMENT OF PAYROLL CHARGES PPD 17 4 & 5'S; ALL PPD 18 FY96	1429	1	6/30/03
136	STATEMENT OF PAYROLL CHARGES PPD 9619 FY96	1429	1	6/30/03
137	STATEMENT OF PAYROLL CHARGES PPD 20 & PPD 21 02-1 & 02-3 FY96	1429	1	6/30/03
138	STATEMENT OF PAYROLL CHARGES PPD 9621 02-4 & 02-5'S; PPD 9622 02-1, 02-3, 02-4 FY96	1429	1	6/30/03
139	STATEMENT OF PAYROLL CHARGES 9622 02-5; 9623 02-1, 02-3, 02-4, 02-5 FY96	1429	1	6/30/03
140	STATEMENT OF PAYROLL CHARGES 9624 02-1, 02-3, 02-4, 02-5; 9625 02-1, 02-3 FY96	1429	1	6/30/03
141	STATEMENT OF PAYROLL CHARGES 9625 02-4, 02-5; 9626 02-1, 02-3, 02-4 FY96	1429	1	6/30/03
142	STATEMENT OF PAYROLL CHARGES 9626 02-5; 9627 02-1, 02-3, 02-4, 02-5 FY96	1429	1	6/30/03
143	CD2000-CD2249 - 7/1/95 - 8/23/95	1429	1	6/30/03
144	CD2250-CD2369 - 8/23/95 - 9/19/95	1429	1	6/30/03
145	CD2370-CD2599 - 9/20/95 - 11/3/95	1429	1	6/30/03
146	CD2660-CD2899 - 11/6/95-1/15/96	1429	1	6/30/03
147	CD2900-CD2999 - 1/15/96 - 2/2/96	1429	1	6/30/03
148	C12000-C12219 - 2/2/96 - 3/18/96	1429	1	6/30/03
149	C12220-C12439 - 3/18/96 - 4/30/96	1429	1	6/30/03
150	C12440-C12639 - 4/30/96 - 6/11/96	1429	1	6/30/03
151	C12640-C12732 - 6/11/96-6/27/96	1429	1	6/30/03
152	J125500-J12524 - 7/3/95 - 11/9/95	1429	1	6/30/03
153	J12525-J12538 - 11/13/95 - 2/7/96	1429	1	6/30/03
154	J12539-J12563 - 2/7/96 - 6/27/96	1429	1	6/30/03
155	JV2700-J32120 - 7/6/95 - 8/17/95 J22500-J22561	1429	1	6/30/03
156	J22562-J22699 - 8/17/95 - 11/28/95	1429	1	6/30/03
157	J22700-J32599 - 11/29/95 - 3/22/96	1429	1	6/30/03
158	J32600-J32734 - 3/22/96 - 6/27/96	1429	1	6/30/03
159	A12000-A12337 - 7/1/95-6/30/96	1429	1	6/30/03
160	QA CASH RECEIPTS CD2001-CD2311	1429	1	6/30/03
161	QA CASH RECEIPTS CD2321-CD2589	1429	1	6/30/03
162	QA CASH RECEIPTS CD2595-CD2854	1429	1	6/30/03
163	QA CASH RECEIPTS CD2861-C12092	1429	1	6/30/03
164	QA CASH RECEIPTS C12099-C12343	1429	1	6/30/03
165	QA CASH RECEIPTS C12348-C12619	1429	1	6/30/03
166	QA JOURNAL VOUCHERS JV200-JV2175	1429	1	6/30/03
167	QA JOURNAL VOUCHERS JV2176-J12207	1429	1	6/30/03
168	QA JOURNAL VOUCHERS J12208-J22120	1429	1	6/30/03
169	QA JOURNAL VOUCHERS J22121-J32017	1429	1	6/30/03
170	QA JOURNAL VOUCHERS J32018-J32183	1429	1	6/30/03
171	QA JOURNAL VOUCHERS J32184-J42107	1429	1	6/30/03
172	QA JOURNAL VOUCHERS J42108-J52024	1429	1	6/30/03
173	QA JOURNAL VOUCHERS J52025-J52083	1429	1	6/30/03
174	QA ACCOUNT MAINTANCE MN'S	1429	1	6/30/03
175	QA MB,IA,IB,IC,&TC	1429	1	6/30/03
176	QA MICROFICHE JULY-DECEMBER 1995	1429	1	6/30/03
177	QA MICROFICHE JANUARY-JUNE 1996	1429	1	6/30/03
178	QA FY96 REQUISITIONS	1429	1	6/30/03

179	QA PARKING RECEIPTS 7/94-12/95	1429	1	6/30/03
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R40

Bxs 1-87

S15-17

R31

Bxs 88-179

S21-23

2 Empties

R-31 2-23

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland Baltimore		ACCESSION NO. 02W1857	DATE REC'D 4-11-02
B. DIVISION/UNIT Financial Services			RM CODE 28-01-05
C. MAILING ADDRESS 737 West Lombard Street Baltimore, MD 21201		LOCATION RANGE SECTION(S) 101 18	NO. OF CU. FT. 10
D. PHONE NO. (410) 706-7295		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Wayne F. Allen <i>Wayne F. Allen</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	General Accounting Records (1429) FY 1996 Boxes 1 - 10 Disposal Date: 6/30/2003 Agency Code: R31	Sche. # 1429 Item # 1 July 2003 *MISSING BOX # 6, 7, 8, 9 + 10

DR
3-11-04

2. BOX	3. DESCRIPTION OF RECORDS	4. DISPOSAL AUTHORITY		
NUMBER	WITH INCLUSIVE DATES	SCHEDULE	ITEM NO.	DISPOSAL DATE
	1 SAR Bank Statements through January 96	1429	1	6/30/03
	2 SAR Credit Balance Reports Fall 95 - Spring 96	1429	1	6/30/03
	3 SAR Stubs EFT 52310 - 59599	1429	1	6/30/03
	4 SAR Stubs EFT 52699 - 52500	1429	1	6/30/03
	5 SAR Stubs EFT to Dec. 1995	1429	1	6/30/03
X	6 A62426-A62508 (70)	1429	1	6/30/03
X	7 A62748-A72039 (73)	1429	1	6/30/03
X	8 A72605-A72669 (81)	1429	1	6/30/03
X	9 A52304-A52398 (82)	1429	1	6/30/03
X	10 BATCH CONTROL A72040-A72124 (98)	1429	1	6/30/03

X-Previous sent and retrieved from the Records Center

28.01.05.02 UNIV	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
University of Maryland at Baltimore Budget and Financial Support Services		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records <small>(Same Title as listed on Schedule)</small>	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
97W564	General Accounting Records	1429	1	1995 - 1996	5	7/2003	RECYCLE
99W113	General Accounting Records	1429	1	FY 1996	18	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez	Records Center Manager	December 31, 2003
Signature	Title	Date

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1378)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at Baltimore		ACCESSION NO. 97W564	DATE REC'D 11-13-96
B. DIVISION/UNIT Budget and Financial Support Services			RM CODE 28.01.05.02
C. MAILING ADDRESS Room 243 737 W. Lombard Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 107 30	NO. OF CU. FT. 5
D. PHONE NO. 410-706-6048		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Elizabeth A. Light		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	General Accounting Records (1429) See Attached List		# 1429 # 1 7/03 DISPOSAL 3-29-04

**University of Maryland at Baltimore
Records Transmittal**

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority (Schedule, Item #, Disposal Authority)
1	Account Creates 3/96 to 3/96	1429 1 6/30/03
2	Deletes removed from Database: 00506459 - 03004834	1429 1 6/30/03
3	Deletes removed from Database: 00009216 - 00021442	1429 1 6/30/03
4	Deletes removed from Database: 00000002 - 00009134	1429 1 6/30/03
5	Deletes removed from Database: 03004835 - 98001492	1429 1 6/30/03

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at Baltimore		ACCESSION NO. 99W114	DATE REC'D 8-21-98
B. DIVISION/UNIT Budget and Financial Support Services		RM CODE 28.01.05.02	
C. MAILING ADDRESS Room 243 737 W. Lombard Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 18 7	NO. OF CU. FT. 18
D. PHONE NO. 410-706- 6048 6062		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Elizabeth A. Light BEN MCME		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-18	General Accounting Records (1429) See Attached List 7/95 - 6/96	1429 #1 7/03 DISPOSAL 3/19/04 JS

2. Box Numbers	3. Description of records with inclusive dates	4. Disposal Authority (schedule, Item #, disposal date)		
1	Space Inventory - Old system files	1429	1	6/30/03
2	Salary Reports 7/1/96 to 6/30/97, full year SOM	1429	1	6/30/03
3	Salary Reports 7/1/96 to 6/30/97 period 1 SOM	1429	1	6/30/03
4	Salary Reports 7/1/96 to 6/30/97 full year non-medicine	1429	1	6/30/03
5	Salary Reports 7/1/96 to 6/30/97 period 2 non-medicine	1429	1	6/30/03
6	Salary Reports 7/1/96 to 6/30/97 period 2 SOM	1429	1	6/30/03
7	Effort - edits, responses, distribution FY 1996	1429	1	6/30/03
8	Effort Reports 7/1/96 to 6/30/97 period 1 SOM 03-132 to 03-325	1429	1	6/30/03
9	Effort Reports 7/1/96 to 6/30/97 period 1 & 2 SOM 03-326 to 03-335	1429	1	6/30/03
10	Effort Reports 7/1/96 to 6/30/97 period 2 SOM 03-132 to 03-325	1429	1	6/30/03
11	Effort Reports 7/1/96 to 6/30/97 period 1 & 2 non-medicine	1429	1	6/30/03
12	Salary Reports 7/1/95 to 6/30/96 period 1 non-medicine	1429	1	6/30/03
13	Ledger Sheets 7/1/95 to 6/30/96 00-000 to 03-305	1429	1	6/30/03
14	Ledger Sheets 7/1/95 to 6/30/96 03-306 to 03-313	1429	1	6/30/03
15	Ledger Sheets 7/1/95 to 6/30/96 03-314 to 04-473	1429	1	6/30/03
16	Ledger Sheets 7/1/95 to 6/30/96 04-475 to 84-141	1429	1	6/30/03
17	GSEL Reports FY 1996	1429	1	6/30/03
18	Account Creates	1429	1	6/30/03

(3)

28.03.01	COLLEGE	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Charles County Community College Human Resources Department			
Division or Unit			

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
94W647	Part-Time Faculty Personnel Records	1530	1	1991	1	1/2002	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P. Lopez Signature	_____ Records Center Manager Title	_____ December 31, 2003 Date
--	--	------------------------------------

DGS 550-2 (Rev. 1/93)

E ✓

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Charles County Community College	Accession No. 94W647	Date Rec'd 12-15-93
		RM Code 28.03.01
B. Division/Unit Human Resources Department (HRD)	Location Range Section(s) 142 30	No. of Cu. Ft. 1
C. Mailing Address P.O. Box 910 La Plata, MD 20646-0910	Records Center Manager	
D. Phone No. (301) 870-3008 ext. 759 (Cindy Craig)	To Be Completed At State Records Management Center	
E. Agency Official Shirley Williams		

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
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1	Part-time Faculty Personnel Records - 1991	Schedule #1530 Item #1 Disposal 12/2001 1/02 Disposal 9/18/00 JJS
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28.03.01.01 COLLEGE	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
Charles County Community College Division of Student Services / Financial Assistance		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
00W1092	Student Financial Assistance Records	1531	1	FY 1997	8	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>December 31, 2003</u> Date
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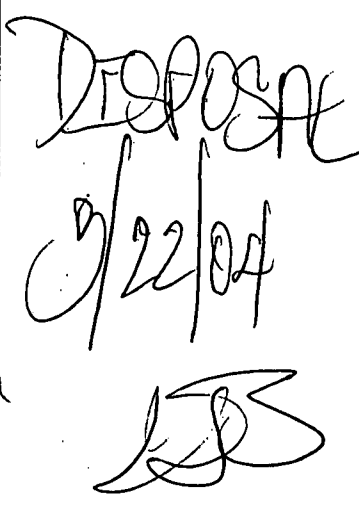
E

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Charles County Community College		ACCESSION NO. 00W1092	DATE REC'D 4-4-00
B. DIVISION/UNIT DIVISION OF STUDENT College Services/Financial Assistance			RM CODE 28.03.01.01
C. MAILING ADDRESS P.O. Box 910 La Plata, Maryland 20646-0910		LOCATION RANGE SECTION(S) 75 22	NO. OF CU. FT. 8
D. PHONE NO. (301) 934-2251 ext. 531		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Chad A. Norcross, Director of Financial Asst.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	STUDENT FINANCIAL ASSISTANCE RECORDS, 1996-97 SCHOOL YEAR, INCLUSIVE DATES 7/1/96 to 6/30/97	Schedule #1531 Item #1 Disposal Date: 7-1-03
1	Abell to Butler, Steven	
2	Byroads, Kathleen to Dyson, Keri	
3	Dyson, Priscilla to Hamilton, Kellie	
4	Hammett, Kimberly to Kocsis, Mark	
5	Krolczyk, Anton to Morgan, Justin	
6	Morgan, Lisa to Rosenbaum, Kristin	
7	Rosenbaum, Marcy to Thomas, Cathy	
8	Thomas, Gwendolyn to Zinn, Toni	

28.03.02	COLLEGE
Reporting Agency	
Anne Arundel Community College	
Division or Unit	

Department of General Services
Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland - 20794-0275

Prepare in duplicate
 Retain one (1) copy and
 forward original to
 address at left.

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
01W133	Business Office - Vouchers	1908	10	FY 1996	17	7/2003	RECYCLE
01W146	Purchasing Office - Purchase Orders	1910	2	FY 1997	5	7/2003	RECYCLE
01W203	Business Office - Payroll Disbursements	1908	27	FY 1996	1	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P Lopez Signature	_____ Records Center Manager Title	_____ December 31, 2003 Date
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RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Anne Arundel Community College		ACCESSION NO. 01W133	DATE REC'D 9-26-00
B. DIVISION/UNIT Business Office/Accounts Payable			RM CODE 28.03.02
C. MAILING ADDRESS 101 College Parkway Arnold, MD 21012		LOCATION RANGE SECTION(S) 51 30	NO. OF CU. FT. 17
D. PHONE NO. (410) 541-2227, Mr. Glass (410) 541-2549, Records Retention		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Arthur Glass, Controller		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Vouchers FY96, #5014698-6600295; 7/3/95-7/27/95; Batches #001-061	Sch. 1908; Item 10 disposal 7/01/2003
2	Vouchers FY96, #6001710-6600561; 7/26/95-8/22/95; Batches #062-125	Sch. 1908; Item 10 disposal 7/01/2003
3	Vouchers FY96, #6600562-6002065; 8/22/95-9/19/95; Batches #126-200	Sch. 1908; Item 10 disposal 7/01/2003
4	Vouchers FY96, #6600914-6601323; 9/20/95-10/19/95; Batches #201-280	Sch. 1908; Item 10 disposal 7/01/2003
5	Vouchers FY96, #6601324-6004059; 10/6/95-10/23/95; Batches #281-380	Sch. 1908; Item 10 disposal 7/01/2003
6	Vouchers FY96, #6004060-6005522; 10/23/95-11/13/95; Batches #381-470	Sch. 1908; Item 10 disposal 7/01/2003
7	Vouchers FY96, #6602047-6602318; 11/14/95-12/05/95; Batches #471-562	Sch. 1908; Item 10 disposal 7/01/2003
8	Vouchers FY96, #6602319-6602619; 12/5/95-12/21/95; Batches #563-653	Sch. 1908; Item 10 disposal 7/01/2003
9	Vouchers FY96, #6007478-6008359; 12/21/95-1/26/96; Batches #654-743	Sch. 1908; Item 10 disposal 7/01/2003
10	Vouchers FY96, #6008360-6603267; 1/26/96-2/23/96; Batches #744-814	Sch. 1908; Item 10 disposal 7/01/2003
11	Vouchers FY96, #6603268-6012013; 2/20/96-3/6/96; Batches #815-890	Sch. 1908; Item 10 disposal 7/01/2003
12	Vouchers FY96, #6603635-6603907; 3/7/96-4/2/96; Batches #892-970 (batch#891 deleted)	Sch. 1908; Item 10 disposal 7/01/2003

(continued on the next page)

Department of General Services
P.O. Box 275, Jessup, MD 20794
RECORDS TRANSMITTAL AND RECEIPT
(Continued)

- A. Agency: Anne Arundel Community College
B. Division/Unit: Business Office/Accounts Payable
C. Address: 101 College Parkway
Arnold, MD 21012
D. Phone No.: (410) 541-2227, Mr. Glass; (410) 541-2549, Records Retention
E. Agency Official: Arthur Glass, Controller

2. Box No.	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
13	Vouchers FY96, #6603908-6014994; 4/3/96-4/23/96; Batches #971-1048	Sch. 1908, Item 10 disposal 7/01/2003
14	Vouchers FY96, #6014995-601591 ⁷ X; 4/23/96-5/10/96; Batches #1049-1125	Sch. 1908, Item 10 disposal 7/01/2003
15	Vouchers FY96, #6015918-6604537; 5/10/96-5/31/96; Batches #1126-1189	Sch. 1908, Item 10 disposal 7/01/2003
16	Vouchers FY96, #6604538-6604787; 6/10/96-6/20/96; Batches #1190-1265	Sch. 1908, Item 10 disposal 7/01/2003
17	Vouchers FT96, #6604788-6018664; 6/21/96-6/30/96; Batches# 1266-1301	Sch. 1908, Item 10 disposal 7/01/2003

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Anne Arundel Community College		ACCESSION NO. 01W146	DATE REC'D 9-27-00
B. DIVISION/UNIT Purchasing Office/Finance Department			RM CODE 28.03.02
C. MAILING ADDRESS 101 College Parkway Arnold, MD 21012		LOCATION RANGE SECTION(S) 4 19	NO. OF CU. FT. 5
D. PHONE NO. (410) 541-2237- Mr. Behnken, Director (410) 541-2549- Records Mgr.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Stanley Behnken, Dir. Purchasing		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Purchase Orders, FY97, 7/1/96-6/30/97, #70000 - 71700	Sch. 1910; Item 2 disposal 7/01/2003
2	Purchase Orders, FY97, 7/1/96-6/30/97, #71701 - 73400	Sch. 1910; Item 2 disposal 7/01/2003
3	Purchase Orders, FY97, 7/1/96-6/30/97, #73401 - 75200	Sch. 1910; Item 2 disposal 7/01/2003
4	Purchase Orders, FY97, 7/1/96-6/30/97, #75201 - 77150	Sch. 1910; Item 2 disposal 7/01 2003
5	Purchase Orders, FY97, 7/1/96-6/30/97, #77151 - 79200	Sch. 1910; Item 2 disposal 7/01/2003

DISPOSAL 3-12-04

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Anne Arundel Community College	ACCESSION NO. 01W203	DATE REC'D 10-10-00
B. DIVISION/UNIT Business Office/Payroll	LOCATION RANGE SECTION(S) 27 33	RM CODE 28-03-02
C. MAILING ADDRESS 101 College Parkway Arnold, MD 21012	NO. OF CU. FT. 1	RECORDS CENTER MANAGER
D. PHONE NO. (410) 541-2227, Mr. Glass (410) 541-2549, Records Retention	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL Arthur Glass, Controller		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Payroll Disbursements FY 1996, 7/1/1995-6/30/1996 Daily Cash disbursements Listing FBD-018, and Daily Journal Entries Listing FBD-520.	Sch. 1908; Item 27 disposal 7/2003 <i>DESTROY</i> 3/12/04 <i>AS</i>

28.04	MHEC	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
State Scholarship Administration			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
95W1052	General State Scholarship Programs	1206 -A1	1	1993 - 1994	17	7/2000	RECYCLE
97W1113	Educational Excellence Awards / Guarantee Access Grants	1831	1	1995 - 1996	4	7/2003	RECYCLE
97W1114	General State Scholarship Program / Educational Assistance Grant	1831	1	1989 - 1996	7	7/2003	RECYCLE
99W125	Educational Assistance Grant Program	1973	1	1995 - 1996	23	7/2003	RECYCLE
99W126	Educational Assistance Award Program	1973	1	1995 - 1996	4	7/2003	RECYCLE
99W127	Distinguished Scholarship Program	1973	4	1991 - 1995	6	7/2003	RECYCLE
00W453	Educational Assistance Grant	1973	1	1996 - 1997	2	7/2003	RECYCLE
00W469	Billing Rosters	1973	1	1997 - 1998	3	7/2003	RECYCLE
01W942	LARP / Professional Scholarship / Award Files	1973	1	1993 - 1998	8	7/2003	RECYCLE
01W949	Class Schedules	1973	1	1997 - 1998	2	7/2003	RECYCLE
02W1124	Delegate Scholarship Program Awards	1973	1	1996 - 1997	4	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>December 31, 2003</u> Date
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES-STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE- 799-1379)

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission	ACCESSION NO. <i>95W1052</i>	DATE REC'D <i>2-27-95</i>
B. DIVISION/UNIT State Scholarahip Admiatration	<i>95W1052</i>	RM CODE <i>28.04</i>
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) <i>35 22 3</i>	NO. OF CU. FT. <i>17 5</i>
D. PHONE NO. (410) 974-5370	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Cis Whittington	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<p align="center"><i>K</i></p> <p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p> <p>7</p> <p>8</p> <p>9</p> <p>10</p> <p>11</p> <p>12</p> <p>13</p> <p>14</p> <p>15</p> <p>16</p> <p>17</p>	<p>General State Scholarship Program Programs (AY1993-1994)</p> <p>Student Files Alphabetically Listed</p> <p><u>Acceptance Sheets:</u></p> <p>A - Baz</p> <p>Be - Bry</p> <p>Bu - Cly</p> <p>Coa - Dize</p> <p>Do - Fu</p> <p>G - Harr</p> <p>Hars - I</p> <p>J - Koc</p> <p>Kof - Lo</p> <p>Lu - Me</p> <p>Mic - Nwan</p> <p>O - Q</p> <p>Ra - Sa</p> <p>Sc - Sr</p> <p>St - Tra</p> <p>Tre - Williams, K.</p> <p>Williams, L. - Z</p>	<p>Schedule 1206A-1</p> <p>Item #1</p> <p>Disposal Date: 07/01/2000</p> <p><i>Disposed</i></p> <p><i>9/03</i></p>

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES-STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE- 799-1379)

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission		ACCESSION NO. 97W1113	DATE REC'D 5-13-97
B. DIVISION/UNIT State Scholarship Administration			RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401		LOCATION RANGE SECTION(S) 112 35	NO. OF CU. FT. 4
D. PHONE NO. (410) 974-5370		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Carla Rich		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE	
C 1	Educational Excellence Awards: Guarantee Access Grants (GA) (AY95-96) Student Files Listed Alphabetically A - F	Schedule 1831 Item #1 Disposal Date: 07/01/2003	
2	G - K		
3	L - R		
4	S - Z		

*Disposal
3-29-04*

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES-STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE- 799-1379)

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission	ACCESSION NO. 97W1114	DATE REC'D 5-13-97
B. DIVISION/UNIT State Scholarship Administration	97W1114	RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) 112 35	NO. OF CU. FT. 7
D. PHONE NO. (410) 974-5370	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Carla Rich	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
A 1 2 3 4 5 6 7	General State Scholarship Program (GSS) (AY1989 thru 1995) AND Educational Assistance Grant (EAG) (AY1995-96)(formerly GSS) <u>Miscellaneous</u> EAG 95-96 SAR Corrections; Special Appeals; Department of Education Leads EAG 95-96 General Correspondence; Senatorial Balances; Independent Overrides GSS 89-92 Student Letters; Senatorial Reconciliations GSS 94-95 "CE" Letters EAG 95-96 "CE" Letters GSS 92-93 Student Letters, Senatorial/ Delegate Balances, Independnet Overrides; CSS Processing 89-95 Verification, CSS Manual and Codes, Financial Aid Handbook	Schedule 1831 Item #1 Disposal Date: 07/01/2003

Handwritten: 12/20/94 32901

R112
S35

2 empty
R112
S35

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES-STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794(TELEPHONE- 410-799-1379)

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission	ACCESSION NO.	DATE REC'D 8-26-98
B. DIVISION/UNIT State Scholarship Administration	99W125	RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) 8 7	NO. OF CU. FT. 23
D. PHONE NO. (410) 974-5370	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Carla Rich	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
A	Educational Assistance Grant Program (EAG) Award Letters filed alphabetically (AY95-96)	Schedule 1831-A 1973 Item #1 Disposal Date: 07/01/2003
1	AA - Banks	<div style="font-size: 2em; font-family: cursive;"> Disposed 3-12-04 </div>
2	Baz - Boa	
3	Brown - Ceru	
4	Carr - Cook	
5	Cooke - Dee	
6	Dha - Ezz	
7	Fab - Gea	
8	Geo - Hag	
9	Har - Hon	
10	Hoo - Johnson-Jessical	
11	Johnson - R - Kim	
12	Kim, Jennifer - Lee	
13	Ley - Maryan	
14	Mas - Mikenhener	
15	Mitt - Nguyen	
16	Nguyen - Pett	
17	Petr - Riz	
18	Roa - Sc	
19	Sea - Sny	
20	So - Tey	
21	Tho - Va	
22	Ve - Wh	
23	Wi - Z	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES-STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794(TELEPHONE- 410-799-1379)

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission	ACCESSION NO.	DATE REC'D 8-26-98
B. DIVISION/UNIT State Scholarship Administration	99W126	RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) 12 11	NO. OF CU. FT. 4
D. PHONE NO. (410) 974-5370	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Carla Rich	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
F	Educational Assistance (EA) Award Program (AY95-96)	Schedule 1831-A-1973 Item #1 Disposal Date: 07/01/2003
1	EA Packaging Reports run 04/18/95 (Districts 01-18)	<p style="font-size: 2em; transform: rotate(-90deg);">DISPOSAL</p> <p style="font-size: 2em; transform: rotate(-90deg);">3-16-04</p>
2	EA Packaging Reports run 04/18/95 (Districts 19-47)	
3	Rosters and Student Correspondence	
4	SAR Corrections/Miscellaneous	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES-STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794(TELEPHONE- 410-799-1379)

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

TRANS

A. AGENCY 1. Maryland Higher Education Commission		ACCESSION NO.	DATE REC'D 8-26-98
B. DIVISION/UNIT State Scholarship Administration		99W127	RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401		LOCATION RANGE SECTION(S) 8 7	NO. OF CU. FT. 6
D. PHONE NO. (410) 974-5370		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Carla Rich		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Distinguished Scholarship Program AY1991-1995	Schedule 1973 Item #4 Disposal Date: 07/01/2003
1	DS Appeals AY91-92	<p><i>DISPOSAL</i> <i>3-12-04</i></p>
2	DS Questionnaires AY92-93	
3	DS Lists and Rosters AY92-93	
4	DS Reports AY93-94	
5	DS Talent Reports and Applications AY93-94	
6	DS Talent Reports and Applications AY94-95	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES-STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794(TELEPHONE- 410-799-1379)

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission	ACCESSION NO. 00W 453	DATE REC'D 10-13-99
B. DIVISION/UNIT State Scholarship Administration		RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) 42 3	NO. OF CU. FT. 2
D. PHONE NO. (410) 974-5370	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gerrie Ohrmann	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
L 1. 2.	Educational Assistance Grant AY 96-97 Packaging Report - Run Date 5/14/96 District 1 - 29 District 30 - 47	Schedule 1973 Item #1 Disposal Date: 07/01/2003 DISPOSAL 3/12/04 JJD

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES-STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794(TELEPHONE- 410-799-1379)

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission	ACCESSION NO. 00W469	DATE REC'D 10-13-99
B. DIVISION/UNIT State Scholarship Administration		RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) 43 19	NO. OF CU. FT. 3
D. PHONE NO. (410) 974-5370	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gerrie Ohrmann	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
R	Billing Rosters AY 97-98 1. Sessions 9701 and 9704 Session 9702 (Schools 003025 through 002975) 2. Session 9702 (Schools 003025 through--) Session 9703 (Schools 001050 through 002165) 3. Session 9703 (Schools 002195 through M02514) 1997-98 Letters returned by Post Office 1995-96 No CD's Returned and Late Requests for RB	Schedule 1973 Item #1 Disposal Date: 07/01/2003 <i>Disposal</i> <i>8/12/04</i> <i>LS</i>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission.		ACCESSION NO. 01W942	DATE REC'D 5-22-01
B. DIVISION/UNIT State Scholarship Administration			RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401		LOCATION RANGE SECTION(S) 20 15	NO. OF CU. FT. 8
D. PHONE NO. (410) 260-4565		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Maria Goumas		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
AG	1-3	Sche. # 1973 Item #1 Disposal Date 7/1/2003 DISPOSAL 9/19/04 LJB
AH	4-5	
AM	6-7	
AP	8	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Maryland Higher Education Commission		ACCESSION NO. 01W942	DATE REC'D 5-22-01
B. DIVISION/UNIT State Scholarship Administration			RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis Maryland 21401		LOCATION RANGE SECTION(S) 20 15	NO. OF CU. FT. 8
D. PHONE NO. (410) 260-4565		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Maria Goumas		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
AG	LARP	Schedule no. 1973	
1.	Misc 1995-1996, 1996-1997	<i>Item #1</i>	
2.	Misc 1995-1996, 1996-1997	Disposal Date	
3.	Misc 1995-1996, 1996-1997	July 1, 2003	
AH	Professional Scholarship		
4.	Award Files		
5.	Award Files		
AM	1997-1998 State Nursing		
6.	Wait List, Cancellations, No Obligation		
7.	Application Not Awarded- Ineligible		
AP	1993-1996 Delegates		
8.	Fund Balances		

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission		ACCESSION NO. 01W949	DATE REC'D 5-22-01
B. DIVISION/UNIT State Scholarship Administration			RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis MD 21401		LOCATION RANGE SECTION(S) 16 19	NO. OF CU. FT. 2
D. PHONE NO. (410) 260-4506		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Maria Goumas		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
R	Class Schedules	Schedule 1973
1	1996 - 1997	Item #1 Disposal Date 7/1/2003
2	1997 - 1998	" "
		DISPOSAL 3/19/04 LB

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES-STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794(TELEPHONE- 410-799-1379)

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission	ACCESSION NO.	DATE REC'D 5-28-02
B. DIVISION/UNIT State Scholarship Administration	02W1124	RM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) 26 4	NO. OF CU. FT. 4
D. PHONE NO. (410) 260-4506	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Maria Goumas	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
D 1	Delegate Scholarship Program Awards 1996-1997 Districts 01,02,03,07,08,13,14,20	Disposal Date 07-01-2003
H 1	Director's Office Reports FY98 97/98 AY	" " Schedule 1973
2	FY98 97/98AY	Item 1
3	FY98 97/98AY	
		DISPOSAL 3/11/02 JES

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES-STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE- 410-799-1379)

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission	ACCESSION NO. 	DATE REC'D 5-28-02
B. DIVISION/UNIT Office of Administrative Services	02W1114	RM CODE 28-04
C. MAILING ADDRESS 16 Francis Street Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) 27 4	NO. OF CU. FT. 3
D. PHONE NO. (410) 260-4506	RECORDS CENTER MANAGER <i>Habriel Perez</i>	
E. AGENCY OFFICIAL Maria Goumas	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 2 of 3	DAFRT 130,/001/002-39 Closeout, Exp DTLI001,1003-39 FY 97=FY 98	Disposal Date July, 2003 Schedule 1885-2E DISPOSAL 3/12/04 <i>JJS</i>
Box 1 of 3	MHEC Federal Funds Info Box 1, Yr 94-98	
Box 3 of 3	Archive 9903388 & 99027762, 7/98-11/98	

RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Department of the Environment	Accession No.	Date Rec'd 4-6-00
	00W1114	RM Code 31.01
B. Division/Unit Air and Radiation Management Administration	Location Range Section(s)	No. of Cu. Ft.
C. Mailing Address 2500 Broening Highway	48 5	2
D. Phone No. (410) 631-3280	Records Center Manager	
E. Agency Official E.D. CARTER Edward Carter	To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
10	ADMINISTRATION / GRANTS - CASH RECEIPTS 1/97 TO 12/97	Item Number: 10.0 Sched. 984 A1 / Disp. Date 7/2003
22	ADMINISTRATION / GRANTS - INVOICES ISSUED 7/96 TO 06/97	Item Number: 10.0 Sched. 984 A1 / Disp. Date 7/2003
		DISPOSAL 3-5-04

31.10	MDE	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Fiscal Services Division			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
03W170	A/P Arch	1821-A	1B	FY 2000	23	7/2003	RECYCLE
03W177	Travel Advance / Working Fund Remittance / Working Fund Deposits	1821-A	1B	FY 2000	2	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez	Records Center Manager	December 31, 2003
Signature	Title	Date

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DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Department of the Environment		Accession No. 03W170	Date Rec'd 9-18-02
B. Division/Unit Fiscal Services Division		Location	RM Code 31-10
C. Mailing Address 2500 Broening Highway Baltimore, MD 21224		Range 40	Section(s) 14-15
D. Phone No. 410-631-3142		No. of Cu. Ft. 23	
E. Agency Official Valerie Burley		Records Center Manager	
To Be Completed At State Records Management Center			
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
1	A/P Arch # 7/9-8/4/99-00570-005812	F400	1821A-1B 7/1/03
2	A/P Arch # 8/9-8/20/99-006175-008768		
3	A/P Arch # 8/23-9/13/99-009002-012938		
4	A/P Arch # 9/14-9/29/99-013192-016167		
5	A/P Arch # 9/30-10/19/99-016397-019972		
6	A/P Arch # 10/20-11/8/99-020246-023566		
7	A/P Arch # 11/5-11/22/99-023570-026754		
8	A/P Arch # 11/22-12/9/99-026761-029902		
9	A/P Arch # 12/9-12/23/99-029910-033323		
10	A/P Arch # 12/28-1/12/00-033637-036012		
11	A/P Arch # * Missing		
12	A/P Arch # 2/4-2/17/00-039343-042609		
13	A/P Arch # 2/17-3/9/00-042625-046111		
14	A/P Arch # 3/9-3/23/00-046532-049749		

DISPOSAL
#-2-03

8700
P/P

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Department of the Environment		Accession No.	Date Rec'd
B. Division/Unit Fiscal Services Division		Location	RM Code
C. Mailing Address 2500 Brooking Highway Baltimore, MD 21224		Range	Section(s)
D. Phone No. 410-631-3142		Records Center Manager	
E. Agency Official Valerie Burley		To Be Completed At State Records Management Center	
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
15	A/P Arch # 3/23 - 4/10/00 - 49758 - 53384	Fy00	1821A-1B 7/1/03
16	AP Arch # 4/11 - 4/27/00 - 53390 - 56863		
17	A/P Arch # 4/27 - 5/15/00 - 56949 - 60179		
18	A/P Arch # 5/15 - 5/24/00 - 60182 - 62209		
19	A/P Arch # 5/25 - 6/9/00 62449 - 65380		
20	A/P Arch # 6/12 - 6/22 65630 - 68075		
21	A/P Arch # 6/22 - 7/6/00 68105 - 70373		
22	A/P Arch # 7/7 - 7/21/00 70421 - 71446		
23	Inter agency Transfers Fy00 WQFA * end *		

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DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE 789-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Maryland Department of the Environment		Accession No. 03W177		Date Rec'd 9-18-02
B. Division/Unit Fiscal Services Division		Location		RM Code 31-10
C. Mailing Address 2500 Broening Highway Baltimore, MD 21224		Range 118	Section(s) 24	No. of Cu. Fl. 2
D. Phone No. 410-631-3142		Records Center Manager		
E. Agency Official Valerie Burley		To Be Completed At State Records Management Center		
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date		
1	Travel Advance Working Fund Remittance GAD Forms Petty Cash Remittance	FY.00 FY.00 FY.00	1821A 1B 1821A 1B 1821A 1B	7/1/03 7/1/03 7/1/03
2	Travel Advance Working Fund Deposites	FY.00	1821A 1B	7/1/03
* end *				

*DISPOSAL
3-31-04*