

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. State Department of Assessments and Taxation		ACCESSION NO. 02W60	DATE REC'D 7-30-01
B. DIVISION/UNIT Business Services and Finance Division			RM CODE 02.01
C. MAILING ADDRESS 301 West Preston Street Room 808 Baltimore Maryland 21201		LOCATION RANGE SECTION(S) 148 11-17	NO. OF CU. FT. 275
D. PHONE NO. 410-767-1179		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Brenda A. Walker Administrative Officer I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY- SCHEDULE, ITEM NO., DISPOSAL DATE	
1 thru 275	1998 Personal Property Returns, Domestic and Foreign Corporations and other Business Entities.	1181 #1884, July 2003 Item #1 DISPOSAL 8/24/03 LSS	

SDAT

1998 Boxes

-1-

Box			
1	0000000	-	0011873
2	0011874	-	0023720
3	0023721	-	0029974
4	0029975	-	0037217
5	0037218	-	0049063
6	0049064	-	0058296
7	0058297	-	0067089
8	0067090	-	0075621
9	0075622	-	0085596
10	0085597	-	0095256
11	0095257	-	0107267
12	0107268	-	0116813
13	0116814	-	0127555
14	0127556	-	0137868

1998

-2-

Box

15	0137869 -	0148295
16	0148296 -	0156025
17	0156026 -	0168929
18	0168930 -	0178490
19	0178491 -	0189356
20	0189357 -	0201235
21	0201236 -	0212703
22	0212704 -	0224955
23	0224956 -	0235217
24	0235218 -	0246453
25	0246454 -	0257807
26	0257808 -	0268473
27	0268474 -	0278688
28	0278689 -	0289461

Box		
29	0289462 -	0303965
30	0303966 -	0317015
31	0317016 -	0328707
32	0328708 -	0340298
33	0340299 -	0353299
34	0353300 -	0366160
35	0366161 -	0378355
36	0378356 -	0391887
37	0391888 -	0406040
38	0406041	0420967
39	0420968 -	0436666
40	0436667 -	0453695
41	0453696 -	0466622
42	0466622 -	0475185

1998

-4-

Box

43	0475186	-	0489046
44	0489047	-	0507037
45	0507038	-	0523802
46	0523803	-	0540665
47	0540666	-	0562073
48	0562074	-	0582410
49	0582411	-	0603356
50	0603357	-	0627379
51	0627380	-	0654581
52	0654582	-	0676386
53	0676387	-	0690031
54	0690032	-	0713221
55	0713222	-	0731884
56	0731885	-	0754035

1998

-5-

Box

57	0754036 -	0776517
58	0776518 -	0796267
59	0796268 -	0817626
60	0817627 -	0838002
61	0838003 -	0856012
62	0856013 -	0874437
63	0874438 -	0907781
64	0907782 -	0930635
65	0930636 -	0957992
66	0957993 -	0970969
67	0970970 -	0990092
68	0990093 -	1010346
69	1010347 -	1041465
70	1041466 ● -	1059501 ●

Box

71	1059542 -	1076487
72	1076488 -	1094480
73	1094481 -	1112647
74	1112648 -	1132116
75	1132117 -	1154326
76	1154327 -	1172187
77	1172188 -	1190179
78	1190180 -	1207546
79	1207547 -	1223063
80	1223064 -	1240505
81	1240506 -	1257285
82	1257286 -	1275444
83	1275445 -	1291334
84	1291335 ●	1308674 ●

Box

85	1308675	-	1330759
86	1330760	-	1348035
87	1348636	-	1363356
88	1363357	-	1382265
89	1382266	-	1401883
90	1401884	-	1417657
91	1417658	-	1434082
92	1434083	-	1452316
93	1452317	-	1466092
94	1466093	-	1482032
95	1482033	-	1498327
96	1498328	-	1512325
97	1512326	-	1532909
98	1532910	-	1553808

Box

99	1553809 -	1568194
100	1568195 -	1584845
101	1584846 -	1602373
102	1602374 -	1617074
103	1617075 -	1628923
104	1628924 -	1645240
105	1645241 -	1657500
106	1657501 -	1670255
107	1670256 -	1684702
108	1684703 -	1699023
109	1699024 -	1714285
110	1714286 -	1729109
111	1729110 -	1741882
112	1741883 -	1756385

Box

113	1756386	-	1771848
114	1771849	-	1785921
115	1785922	-	1802221
116	1802222	-	1816346
117	1816347	-	1831535
118	1831536	-	1845790
119	1845791	-	1860492
120	1860493	-	1876290
121	1876291	-	1890564
122	1890565	-	1905279
123	1905280	-	1917706
124	1917707	-	1932390
125	1932391	-	1946127
126	1946128	-	1956480

Box

127	1956481 -	1966851
128	1966852 -	1980050
129	1980051 -	1992857
130	1992858 -	2004017
131	2004018 -	2016003
132	2016004 -	2028685
133	2028686 -	2041720
134	2041721 -	2054178
135	2054179 -	2065547
136	2065548 -	2078961
137	2078962 -	2092004
138	2092005 -	2104700
139	2104701 -	2118825
140	2118826 -	2131836

Box		
141	2131837 -	2147436
142	2147437 -	2160603
143	2160604 -	2173051
144	2173052 -	2186499
145	2186500 -	2200136
146	2200137 -	2209879
147	2209880 -	2222312
148	2222313 -	2233251
149	2233252 -	2245206
150	2245207 -	2255023
151	2255024 -	2263563
152	2263564 -	2276565
153	2276566 -	2292513
154	2292517 ●	2307741 ●

Box

155	230 7742 -	232 1072
156	232 1073 -	233 6203
157	233 6204 -	235 1020
158	235 1021 -	236 5251
159	236 5252 -	237 8858
160	237 8859 -	239 4145
161	239 4146 -	240 8333
162	240 8334 -	242 3795
163	242 3796 -	243 8496
164	243 8497 -	245 3206
165	245 3207 -	246 7279
166	246 7280 -	247 9847
167	247 9848 -	249 3756
168	249 375● -	250 8116 ●

1998

- 13 -

Box

169	2508117	2523032
170	2523033	2538170
171	2538171	2551759
172	2551760	2565884
173	2565885 -	2578598
174	2578599 -	2593167
175	2593168	2607454
176	2607455 -	2622008
177	2622009 -	2635588
178	2635589 -	2647898
179	2647899 -	2662814
180	2662815	2675956
181	2675957 -	2689528
182	2689528 ●	2701935 ●

1998

-14-

Box

183	2701936 -	2718004
184	2718005 -	2733086
185	2733081	2748365
186	2748366 -	2761970
187	2761971 -	2775309
188	2775310 -	2791811
189	2791812 -	2806559
190	2806560 -	2821212
191	2821213	2835188
192	2835189 -	2848538
193	2848539 -	2863089
194	2863090	2877313
195	2877314 -	2891181
196	2891182	2905791

1998

-15-

Box

197 2905792 - 2918570

198 2918571 - 2929544

199 2929545 - 2940905

200 2940906 - 2954062

201 2954063 - 2966330

202 2966331 - 2978962

203 2978963 - 2991130

204 2991131 - 3003158

205 3003159 - 3015517

206 3015518 - 3027751

207 3027752 - 3040234

208 3040235 - 3052676

209 3052677 - 3065033

210 3065034 - 3077350

1998

-16-

Box		
211	3077351 -	3088951
212	3088952	3100259
213	3100260	3113296
214	3113297	3127254
215	3127255 -	3137048
216	3137049 -	3148399
217	3148900	3161303
218	3161304 -	3173977
219	3173978	3186458
220	3186459 -	3200291
221	3200292 -	3212445
222	3212446	3224085
223	3224086 -	3237259
224	3237290 -	3247896

1998

-17-

Box

225	3247897	3259966
226	3259961	3271581
227	3271582	3283750
228	3283751	3295614
229	3295615	3307187
230	3307188	3317251
231	3317252	3329702
232	3329703	3339453
233	3339454	3349320
234	3349321	3359790
235	3359791	3370862
236	3370863	3382107
237	3382108	3394326
238	3394327	3405700

1998

-18-

Box

239	3405701	-	3417754
240	3417755		3427787
241	3427788		3438370
242	3438371	-	3447892
243	3447893		3459228
244	3459229	-	3469755
245	3469756		3480049
246	3480050		3491585
247	3491586		3504205
248	3504206		3515019
249	3515020	-	3525150
250	3525151		3534558
251	3534559	-	3544209
252	3544210	-	3552873

Box

253	355 2874	-	356 0330
254	356 0331	-	356 8944
255	356 8945	-	357 9330
256	357 9331	-	359 3497
257	359 3498	-	360 6224
258	360 6225	-	361 7684
259	361 7685	-	362 8119
260	362 8120	-	363 8779
261	363 8780	-	364 8937
262	364 8938	-	365 7920
263	365 7921	-	366 8083
264	366 8084	-	367 7688
265	367 7689	-	368 7083
266	368 7084	-	369 7413

1998

-20-

Box

267 3697414 - 3707675

268 3707676 - 3717658

269 3717659 - 3726683

270 3726684 - 3735478

271 3735479 - 3744785

272 3744786 - 3753802

273 3753803 - 3763429

274 3763430 - 3772687

275 3772688 - 3781928

E ✓

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: 1. State Department of Assessments and Taxation		ACCESSION NO. 02W574	DATE REC'D 12-4-01
B. DIVISION/UNIT Business Services and Finance Division		RM CODE 02.01	
C. MAILING ADDRESS 301 W Preston Street Room 808 Baltimore Maryland 21201		LOCATION RANGE SECTION(S) 111 14-23	NO. OF CU. FT. 159
D. PHONE NO. 410-767-1179		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Brenda A. Walker Administrative Officer I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 276 thru 434	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1998 Personal Property Returns, Domestic and Foreign Corporations and other Business Entities.	4. DISPOSAL AUTHORITY- SCHEDULE, ITEM NO., DISPOSAL DATE 1181 #1881 , July, 2003 <i>Item #1</i> <i>Disposal</i> <i>8/03</i>	

R-111
S-14-23

23-ENTRY SPACES
S-23-25

AUG 21 2001

03.01	DBM	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate
Reporting Agency			Retain one (1) copy and forward original to address at left.
Division of Administration			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
89W1051	Budget Request	718	403-12	1987	19	7/2003	RECYCLE
91W163	Budget Request	718	403-12	FY 1988	20	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

Charlie P Lopez
 Signature

Records Center Manager
 Title

December 30, 2003
 Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 25.01.02.01 03.01	ACCESSION NO. 89W1051	DATE REC'D 4-12-89
b) AGENCY Department of Budget & Fiscal Planning	LOCATION - RANGE SECTION(S) 143 14-15	
c) DIVISION/UNIT Division of Administration		
d) MAILING ADDRESS Room 400, Louis L. Goldstein Treasury Bldg. Annapolis, MD 21404	NO. OF CU. FT. 19	
e) AGENCY OFFICIAL Edson H. Cook	PHONE NO. 974-2302	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1987 Budget Request	718 403-12 7/2002
2	" " "	" " " "
3	" " "	" " " "
4	" " "	" " " "
5	" " "	" " " "
6	" " "	" " " "
7	" " "	" " " "
8	" " "	" " " "
9	" " "	" " " "
10	" " "	" " " "
11	" " "	" " " "
12	" " "	" " " "
13	" " "	" " " "
14	" " "	" " " "
15	" " "	" " " "
16	" " "	" " " "
17	" " "	" " " "
18	" " "	" " " "
19	" " "	" " " "

DISPOSAL
9/18/03
LJS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 708-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Budget & Fiscal Planning	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">91W163</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">8-14-90</div>
B. DIVISION/UNIT Division of Administration	FM CODE <div style="font-size: 1.5em; font-family: cursive;">03.01</div>	
C. MAILING ADDRESS Room 400, Louis L. Goldstein Treasury Bldg., Annapolis, MD 21404	LOCATION RANGE SECTION(S) <div style="font-size: 1.5em; font-family: cursive;">107 25-26</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">20</div>
D. PHONE NO. 974-2116	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Edson H. Cook	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
1	FY 88 Budgets (Personnel Budgeting) 32.11	718	403-12	7/2005
2	FY 88 Budget Request 32.11.01.00-32.12.12.00	718	403-12	7/2005
3	FY 88 Budget Request 37.01.01.00-38.04.00.02	718	403-12	7/2005
4	FY 88 Budget Request 35.02.07.01-35.14.00.01	718	403-12	7/2005
5	FY 88 Budget Request 36.02.07.00-36.03.08.02	718	403-12	7/2005
6	FY 88 Budget Request 34.01.01.01-35.02.06.01	718	403-12	7/2005
7	FY 88 Budget Request 36.01.01.01-36.02.06.00	718	403-12	7/2005
8	FY 88 Budget Request 29.00.00.00-29.08.04.01	718	403-12	7/2005
9	FY 88 Budget Request 21.01.01.00-23.12.00.01	718	403-12	7/2005
10	FY 88 Budget Request 32.12.12.00-32.17.01.05	718	403-12	7/2005
11	FY 88 Budget Request 30.01.17.00-31.01.14.00	718	403-12	7/2005
12	FY 88 Budget Request 32.08.00.00-32.09.06.01	718	403-12	7/2005
13	FY 88 Budget Request 36.03.09.01-36.13.00.06	718	403-12	7/2005
14	FY 88 Budgets (Personnel Budgeting) 36.12-36.x	718	403-12	7/2005
15	FY 88 Budget Request 33.01.01.01-33.05.01.01	718	403-12	7/2005
16	FY 88 Budget Request 33.05.01.04-33.09.00.06	718	403-12	7/2005
17	FY 88 Budget Request 29.05.00.03-29.09.00.00	718	403-12	7/2005
18	FY 88 Budget Request 23.14.00.00-28.04.02.00	718	403-12	7/2005
19	FY 88 Budget Request 32.01.01.00-32.07.05.00	718	403-12	7/2005
20	FY 88 Budget Request 30.01.01.01-30.01.16.00	718	403-12	7/2005

7/03
Disposal
8/6/03

R-107
S-25-26

empty
R107
S26

05.01	COMP	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Comptroller of the Treasury Central Payroll Bureau			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
00W837	Payroll Records	1194	7, 6, 13, 17	FY 2000	148	7/2003	RECYCLE
01W109	Payroll Records	1194	6,10,13,17	FY 2000	91	7/2003	RECYCLE
01W110	Payroll Records	1194	6,10,13,17	FY 2000	183	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P Lopez Signature	_____ Records Center Manager Title	_____ December 30, 2003 Date
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 00W837	DATE REC'D 2-14-00
B. DIVISION/UNIT Central Payroll Bureau	FM CODE 05.01	
C. MAILING ADDRESS P.O. Box 1751 LLG Treasury Bldg. Annapolis, MD 21401-1751	LOCATION RANGE SECTION(S) 47 20-23	NO. OF CU. FT. 148
D. PHONE NO. 974-3812 5651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>E. Halberstam</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-148 Total 148	FY 00 Payroll Records	1194-7,6,13,15 July, 2003 DISPOSAL 10/3/03 LJS

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
1	A C F REPORTS		(D.P. Control)	10-398 430-99
2	D.P. Billing		(D.P. Control)	1-99-6-99
3	CPB-311T	CT	220 to END	1/1/99-3/22/99
4	CPB-311T	CT	216-01 to 219-99	" "
5	CPB-311T	CT	213-01 to 215-99	" "
6	CPB-311T	CT	001 to 212-99	" "
7	Incremental Transmittal & Summary	R.B	ALL	Jan, 1998
8	Incr/COLA Transmittal	RG	33.07.00 to 41.01.02	Jan 1999
9	Incr/COLA Transmittal	RG	22.01.00 to 330600	Jan 1999
10	Incr/COLA Controls + Error Report	RG	DOT transmittal & ALL	Jan 1999
11	W-4's	CT	219 to END	1998
12	}	CT	214 to 218	1998
13		CT	001 to 213	1998
14	PTR'S	CT	AP thru BU	July 20, 1999
15	PTR'S	CT	SA to End	July 20, 1999
16	" "	CT	SA to End	July 06, 1999
17	" "	CT	SA to End	5-11-99

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
18	PTR'0	CT	AP thw RU	6-22-99
19	PTR Processing	CT	all	7-20-99
20	Load + Val. FM I II III	CT	all	8/31/99 and 9/14/99
21	PTR Processing	CT	all	8/3/99
22	Load + Val FM I FM II FM III	CT	all	7/6/99 + 7/20/99
23	" " " "	CT	all	8/3/99 + 8/17/99
24	PTR Processing	CT	all	9-14-99
25	" "	CT	all	8-17-99
26	PTR'0	CT	SA - End	8-17-99
27	PTR'0	CT	AP - RU	8-17-99
28	PTRS	CT	SA - end	8-31-99
29	PTRS	CT	AP thw RU	8-31-99
30	PTRS	CT	AP thw RU	9-14-99
31	PTR'0	CT	SA - end	9-14-99
32	PTRS	CT	AP thw RU	8-3-99
33	PTRS	CT	SA to End	8-3-99
34	travel one time Reimb.	UM	360200	8/28/99 - 9/11/99

PREPARED BY

L Lee

DATE

10-20-99

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
35	Load - Val - FM II - FM III	UM	360200	8/14/99 - 8/28/99
36	Travel Reimbt	UM	360200	7/31/99 - 8/14/99
37	Load Val FM II FM III CQ	UM	360200	9-11-99
38	Load Val - FM II FM III	UM	360200	9-25-99
39	Load + Validate 38123	um	S	8-28-99
40	" " "	"	"	8-14-99
41	Load + Val 38110, 38112 FM II, #, 38123	"	"	7-31-99
42	Validate 38123	"	"	7-31-99
43	" "	"	"	7-17-99
44	Load + Val Load 38123 38110, 38112 FM II, III	"	"	7-17-99
45	SS Change 38109	UM	360200	1/16/99 - 6/19/99
46	PTR Processing	CT	all	9-28-99
47	" "	CT	all	9-28-99 8/31/99
48	SPP Personnel Auth 38405	CT	all	1/5/99 - 4/27/99
49	" "	CT	all	5/11/99 - 7/20/99
50	ETR - PROCESSING - ALL	RG	330700, 350106, 201,	7-27-99
51	DOCUMENTS	RG	202, 203, 209, 301, 302, 350500, 410101, 0102, 3507, 3511, 3514	8-10-99

PREPARED BY

Colonta

DATE

10-28-99

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
52	<i>data extract .com. bond. ETR Processing. Control. select, Trans + Cutoff.</i>	REG	see Box No 48	8-24-99
53	↓	u	ALL 28'S, ALL 28'S, 32 16 01, 32 16 02, 32 18 03, 32 18 01, 33 07 00, 35 01 01, P.P. 35 02 01, 35 02 02, 35 02 03, 9/21/99	DEPT OF GENERAL SERVICES, DEPT OF HEALTH & MENTAL HYGIENE, DEPT OF HUMAN RESOURCES-LOCAL DEPT OPS. (DSS) 9/7/99
54	↓	u	35 02 09, 35 03 01, 35 03 02, 35 05 00, 35 07 00, 35 11 00, 35 13	INJURED WORKERS, MARYLAND HOUSE OF CORRECTIONS, PAROLE/PROB. 9/21/99
55	<i>ETR Processing DATA Extract Controls. Transfer & Cutoff MULT Bonds.</i>	REG	33 01 01 THRU 33 09 00, ALL 34'S (except 34 02 01), 35 02 04, 35 02 06, 35 02 08, 35 15 00, ALL 36'S AND 37'S EXCEPT 330700	BALTIMORE CORR. CENTRAL LAUREL FIRE RIS, COLLEGE & UNIVS DOR. HOUSING & COMM DEV. DLR MD CORR PRE RIS, PRICORAL DE I SERV, MCHAGERSTOWN, JESSUP FIRE RELEASE, PUBLIC BROADCASTING, ROXBURY CORR
56	↓	↓		7-27-99
57	↓	↓		8-10-99
58	↓	↓		8-24-99
59	↓	↓		9-7-99
60	↓	↓	33 01 01 THRU 33 09 00, ALL 34'S (except 34 02 01), 35 02 04, 35 02 06, 35 02 08, 35 15 00, ALL 36'S AND 37'S EXCEPT 330700	BALTIMORE CORR. CENTRAL LAUREL FIRE RIS, COLLEGE & UNIVS DOR. HOUSING & COMM DEV. DLR MD CORR PRE RIS, PRICORAL DE I SERV, MCHAGERSTOWN, JESSUP FIRE RELEASE, PUBLIC BROADCASTING, ROXBURY CORR
61	<i>ACH Audit Report</i>	RG/um	ALL	RG 9/21/99 um 9/11, 9/25, 10/9/99
62	↓	RG/CT	↓	RG 8/21/99, 9/7/99 CT 8/31, 9/14, 9/28/99
63	↓	RG/um	↓	RG 7/27, 8/10/99 um 8/31/99
64	↓	RG/um/CT	↓	RG 7/13/99, CT 7/20, 8/3, 8/17, CT 7/20/99, 8/3/99, 8/17/99
65	<i>ETR PROCESSING DATA EXTRACTS CONTROLS TRANSFER CUTOFFS AND ETC.</i>	REG	320903, 320904, 321002, 321011, 321201, um 321202, 321203	7-27-99
66	↓	↓	321301, 321302, 3215 385 340701, 290201, 350205	8-10-99
67	↓	↓	↓	8-24-99
68	↓	↓	↓	8-7-99
69	↓	↓	↓	9-21-99

PREPARED BY

Cloutier

DATE

10-28-99

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
70	ER PROCESSING, CONTROLS Select Transfer + Cut off list, Data Extract, Combine	ALL 21'S, 22.01.00, 22.02.00 THRU 22.10.00,	ASSESS & TAXATION, COMPTROLLER, BRANDNBGR CTR, DOT, EASTERN CORRECTION, GENERAL ASSEMBLY, JUDICIARY, PATUXENT INSTITUTE, RICA- SOUTHERN MD, MILITARY, STATE LOTTERY, STATE PLANNING, STATE TREASURER, AGING, FAA, SHA	7-27-99
71	Bond maintenance.	ALL 23'S, ALL 24'S 25.02.01, 32.12.14, 32.13.09, 35.02.07, 35.04.00 41018-41012		7-27-99
72		RG		8-10-99
73				8-24-99
74				9-7-99
75				9-21-99
76	ETR, PROCESSING, CONTROLS, SELECT			7-27-99
77	TRANSFER, CUTOFF, DATA EXTRACT, COMBINE.	RG	22 01 01 THRU 22 01 25, ALL 25'S, ALL 26'S, ALL 28'S, ALL 30'S, ALL 31'S, 32 01 01, 32 03 01, 32 03 02, 32 06 01, 32 06 02, 32 06 04, 32 10 01, 32 10 02, 32 13 05, 32 13 07, 32 16 01, 32 16 02, 32 16 03, 32 16 01, 32 17 01, 49 01 01 THRU 49 01 09, ALL 50'S	8-10-99
78			AGRICULTURE, CLKS OF CRT, DRAM, DRUM, DRUM, DGS, HOLLY CENTER, IMPAIRED WORKERS, JUVENILE SERVICES, MD ENVIRONMENT, POTOMAC CENTER, REGISTER OF WRIS, STATE HEINEMANN, WAXFIS CENTER	8-24-99
79				9-7-99
80				9-21-99
81			22 01 01 THRU 22 01 25, ALL 25'S, ALL 26'S, ALL 30'S, ALL 31'S, 32 01 01, 32 03 01, 32 03 02, 32 06 01, 32 06 02, 32 06 04, 32 10 01, 32 10 02, 32 13 05, 32 13 07, 32 16 01, 32 16 02, 32 16 03, 32 16 01, 32 17 01, 49 01 01 THRU 49 01 09, ALL 50'S	
			AGRICULTURE, CLKS OF CRT, DRAM, DRUM, DRUM, DGS, HOLLY CENTER, IMPAIRED WORKERS, JUVENILE SERVICES, MD ENVIRONMENT, POTOMAC CENTER, REGISTER OF WRIS, STATE HEINEMANN, WAXFIS CENTER	
82	ETR Processings, Controls, select Transfer, cutoff, Data Extract, Bond, Combine	RG	33.07.00, 35.01.01, 35.02.01, 35.02.02, 35.02.03, 35.02.09, 35.02.11, 35.02.16, 35.03.01, 35.03.02, 35.05.00, 35.07.00, 35.13.00, 35.14.00, 41.01.01 41012	7-13-99
83	OLA + Increment			7-27-99

Cloutier

10-28-99

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
84	Payroll Processing ^{Box 1} St	RG		7-13-99
85	Box 2 Payroll Process	RG		7-13-99
86	Payroll Process 38020	RG		7-13-99
87	38019, 38020	RG		7-27-99
88	Payroll Process 38019, 20			8/10/99
89	"			8/24/99
90	"			9/27/99
91	"			9/21/99
92	AP-Ru	CT		10/25/99
93	38047 Ptr Process	CT		10/12/99
94	Sa + end	CT		12/7/99
95	Sa to end	CT		9/28/99
96	um inactive deductions Doe Dy - 1998 WBS 1998	UM		1998
97	38040 fm I, II, III, 38050 I+V	CT		
98	Roads Val. 38040 fm ^{10/10} 38050		all	9/28 - 10/12-99
99	AP-Ru PTR'S	CT		12/7/99
100	Travel Reimbursement		UM	11/14 - 12/18/99

PREPARED BY _____

DATE _____

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
101	Travel Reembsmt	UM	360200	11-20/99 ^{am} 12/4/99
102	Load+Validate 38110-38112 ³⁸¹²³ FM II III	UM	360200	11-6-99
103	PTR Processing	CT	All	10-26-99
104	Travel Reembsmt	UM	360200	9/25/99 ^{am} 10/9/99
105	Load + Validate ³⁸¹¹⁰⁻³⁸¹¹² 38123 FM II III	UM	360200	10-9-99
106	Travel	UM	360200	10-23-99
107	PTR'S AP-RU	CT	all	09-28-99
108	PTR'S SA-End	CT	all	10-26-99
109	^{SFM-Parking} Load+Val - ³⁸¹¹⁰⁻³⁸¹¹² 38123 - FM II III	CT	all	11-20-99
110	PTR'S SA-End	CT	all	10-12-99
111	PTR'S AP-RU	CT	all	10-12-99
112	Load+Val ³⁸¹¹⁰ 38112-38123 FM II FM III	UM	360200	10-23-99
113	^{1998 CHARITY} Inactive DOE cards	CT	all	1998
114	^{1998 - address cards} UNCP Parking - 33 Charity ^{UM Foundation}	UM	360200	1998
115	38047	CT	all	11/23/99
116	" "	CT	all	11/9/99

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU	
117	ETRS, Processing, Controls, Select, Multiple W/offset Transfer List, DATA Extract	RG	ALL 21'S, 22.01.00, 22.02.00 THRU 22.10.00, ALL 23'S, ALL 24'S 20.02.01, 32.12.14, 32.13.09, 35.02.07, 35.04.00 410101 + 410102	ASSESS & TAXATION, COMPTROLLER, BRANDNBG CTR, DOT, EASTERN CORRECTION, GENERAL ASSEMBLY, JUDICIARY, PATUXENT INSTITUTE, RICA - SOUTHERN MD, MILITARY, STATE LOTTERY, STATE PLANNING, STATE TREASURER, AGING, FAA, SHA	10-5-99
118	Bond maintenance				10-19-99
119					11-2-99
120					11-16-99
121					11-30-99
122	1998 Inactive Files				—
123					—
124					—
125	ETRS Processing Controls Selects. Multiples. go Transfer Data Extract, Bond.	REG	33 01 01 THRU 33 09 00, ALL 34'S (except 34 07 01), 35 02 04, 35 02 06, 35 02 08, 35 15 00, ALL 36'S AND 37'S EXCEPT 330700	HALL CITY CORR, CENTRAL LABINERY PPE PLS, COLLEGES & UNIVS LHRT, HOUSING & COMM DEV, DLR MD CORR PPE PLS, PRETRIAL DET SERV, MCHAGENSTOWN, JESSUP PPE RELEASE, PUBLIC BROADCASTING, ROXBURY CORR	10-5-99
126	Charity Cards. 010 1996-1998 AC/AD Cards 1998-1998				10-19-99
127	Inactive deduction. Cards.				1998
128					1998
129					1998
130	ERTS Processing. Controls.				11-02-99
131	Selects. DATA Extract, Bond.				11-16-99
132					11-30-99
	See next page.				

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
133	1998 Inactive files. Box 1	RG	<small>ALL 26'S, ALL 26'S, 32 16 01, 32 16 02, 32 16 03, 32 16 01, 33 07 00, 35 01 01, 35 02 01, 35 02 02, 35 02 03, 35 02 09, 35 03 01, 35 03 02, 35 05 00, 35 07 00, 35 11 00, 35 13 00, 35 14 00</small> DEPT OF GENERAL SERVICES, DEPT OF HEALTH & MENTAL HYGIENE, DEPT OF HUMAN RESOURCES-LOCAL DEPT. OPS. (DSS), INJURED WORKERS, MARYLAND HOUSE OF CORRECTIONS, PAROLE/PROB., STATE RETIREMENT.	1998 Inactive
134	1998 Inactive file 400101-401001 320602			
135	All Documents			12/14/99
136	↓	↓		12/2/99
137	ETR. Processing. Control selected. Transfer Cutoff. Combine Mul Data Extract.	RG.		10/5/99
138	↓	↓		10/19/99
139	↓	↓		12/2/99
140	↓	↓		11/16/99
141	↓	↓		11/30/99

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
117 142	Incr/COLA Transmittal & ^{Balance} Summary	RG	ALL	7/1/99
118 143	Incr/COLA Transmittal	RG	32.01.00 thru 32.16.03	7/1/99
119 144	" "	RG	32.17.01 thru 41.01.02	7/1/99
120 145	DOP + DOT Auth. Bal. Summary	RG	ALL	1/3/98 to 9/8
121 146	" " "	RG	ALL	9/22/98 to 6/29/99
122 147	DOP + DOT Auth. Transmittal	RG	ALL	3/98 to 7/98
123 148	" "	RG	ALL	8/98 to 12/98

R-~~66~~ 64

S-~~14~~ ~~S-19~~ = 22

R47

S20-~~24~~ 23

(58 - spec
S-23-21)

E ✓

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 01W109	DATE REC'D 9-15-00
B. DIVISION/UNIT Central Payroll Bureau		IRM CODE 05-01
C. MAILING ADDRESS P.O. Box 20396 LLG Treasury Bldg. Annapolis, MD 21401-1751	LOCATION RANGE SECTION(S) 22 15-17	NO. OF CU. FT. 91
D. PHONE NO. 410-260-7651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Ballouay</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-91 Total 91	FY 00 Payroll Records	1194-6, 10, 13, 17 July, 2003 9/11/2003 DISPOSAL 10/6/03 LJS

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
1	CT Personnel Auth & Control	CT	ALL	10/98 - 12/98
2	Personnel Auth Balance Summary	CT	ALL	1/5/99 - 4/13/99
3	" "	CT	ALL	4/29/99 - 8/3/99
4	" "	CT	ALL	8/17/99 - 10/26/99
5	Load + Validate ^{38050 FMI II III}	CT	ALL	4/11/00 - 4/25/00
6	Load + Val ^{38110-38112 FMI II + III 38123}	UM	ALL	5/6/00 - 5/6/00
7	" " "	UM	" "	4/22/00 - 4/22/00
8	Travel Reimt + One time Advance Recovery	UM	" "	1/1/00 - 4/8/00
9	Load + Val ^{38110 - 38112 38123 FMI II III}	UM	" "	4/8/00 4/8/00
10	PTR'0	CT	SA - End	4/11/00 4/11/00
11	PTR'0	CT	SA - End	5/9/00 5/9/00
12	Load + Val ^{38040 - FMI II III 38050 38040 cy}	CT	All	3/28
13	PTR'S	CT	SA - End	3/14/00
14	PTR'S	CT	AP - RU	3/14/00
15	PTR	CT	AP - RU	3/28/00
16	" "	CT	SA - End	3/28/00
17	" PTR'S "	CT	AP - RU	5/9/00

L. Lee

DATE 7-14-00

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
18	PTR'S	CT	AP-RU	4/25/00
19	PTR Processing ³⁸⁰⁴⁷	CT	all	3/14/00
20	Load+Val ³⁸¹¹⁰⁻³⁸¹¹² FMII III 38112 CQ	UM	all	3/25/00
21	³⁸⁰⁴⁷ PTR Processing	CT	all	3/28/00
22	Load+Val 38110-38112-FMII III 38123	UM	all	3/11/00
23	Load+Val 38110-38112-38120 FMII III	UM	all	6/3/00
24	³⁸⁰⁴⁷ PTR Processing	CT	all	4/11/00
25	³⁸⁰⁴⁷ PTR Processing	CT	all	4/25/00
26	Load+Val+date 38110-38112 38123	UM	all	5/20/00
27	PTR'S	CT	AP-RU	4/11/00
28	PTR'S	CT	SA-End	4/25/00
29	PTR Processing ³⁸⁰⁴⁷	CT	All	6/20/00
30	" " "	CT	" "	5/9/00
31	ptr processing, etc's, contacts, salary combined, data extract, Bond maint.	RG	ASSESS & TAXATION, COMPTROLLER, BRANDBRG CTR, EASTERN CORRECTION, GENERAL ASSEMBLY, JUDICIARY, MD ST POLICE PATUXENT INSTITUTE, RICA, SOUTHERN MD, MILITARY, STATE LOTTERY, STATE PLANNING STATE TREASURER, AGING, FAA	4-18-00
32	W/OFF + TRANSFER		ALL 21'S, 22 01 00, 22 02 00 THRU 22 10 00 ALL 23'S, ALL 24'S 32 12 14, 32 13 00 35 02 07, 35 04 00, 41 01 01, 41 01 02	5-2-00
33				5-16-00
34				5-30-00

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU	
35	ETRS, Processing, controls, select combined, Data extract, Bond maintenance, cutoff, Transfer List	EG	ALL 21'S, 22 01 00, 22 02 00 THRU 22 10 00, ALL 27'S, ALL 24'S, 32 12 14, 32 13 09, 35 02 07, 35 04 00, 41 01 01, 41 01 02	ASSESS & TAXATION, COMPTROLLER, BRANDNBG CTR, EASTERN CORRECTION, GENERAL ASSEMBLY, JUDICIARY, MD ST POLICE, PATUXENT INSTITUTE, RICA- SOUTHERN MD, MILITARY, STATE LOTTERY, STATE PLANNING, STATE TREASURER, AGING, FAA	6-13-00
36		↓	↓ ↓ ↓ ↓	6-27-00	
37	ETR Processing Controls, select combined multiples, Data	PG	22 01 01 THRU 22 01 25, ALL 27'S, ALL 25'S, ALL 28'S, ALL 30'S, ALL 31'S, 32 01 01, 32 03 01, 32 03 02, 32 05 01, 32 06 02, 32 06 04, 32 10 01, 32 10 02, 32 13 05, 32 13 07, 32 16 01, 32 16 02, 32 16 03, 32 18 01, 32 17 01, 40 01 01 THRU 40 01 09, ALL 50'S	AGRICULTURE, CLKS OF CRT, DRAM, DUBAI, GRT HGS, HOLLY CENTER, INJURED WORKERS, JUVENILE SERVICES, MD ENVIRONMI, POTOMAC CENTER, REGISTER OF WRIT, STATE RETIREMENT, WAXFORD CENTER	4-4-00
38	Extract, Bond maintenance cutoff & Transfer List	↓	↓ ↓ ↓ ↓	4-18-00	
39		↓	↓ ↓ ↓ ↓	5-2-00	
40		↓	↓ ↓ ↓ ↓	5-16-00	
41		↓	↓ ↓ ↓ ↓	5-30-00	
42		↓	↓ ↓ ↓ ↓	6/13/00	
43		↓	↓ ↓ ↓ ↓	6/27/00	
44	ETR Processing, controls, selects Bond cutoff, Data Extract, transfers etc.	REG	320901, 320903, 320904, 321201-12, 321102, 321301-02, 39's, 350205, 38's, 340701	5/2/00	
45		↓	↓ ↓ ↓ ↓	5/16/00	
46		↓	↓ ↓ ↓ ↓	5/30/00	
47		↓	↓ ↓ ↓ ↓	6/13/00	
48		↓	↓ ↓ ↓ ↓	6/27/00	
49	ETR Processing, controls, selects Bond cutoff, Transfer, Combined, Data Extract	REG	ALL 28'S, ALL 29'S, 32 16 01, 32 16 02, 32 16 03, 32 18 01, 33 07 00, 35 01 01, 35 02 01, 35 02 02, 35 02 03, 35 02 09, 35 03 01, 35 03 02, 35 05 00, 35 07 00, 35 11 00, 35 13 00, 35 14 00	DEPT OF GENERAL SERVICES, DEPT OF HEALTH & MENTAL HYGIENE, DEPT OF HUMAN RESOURCES-LOCAL DEPT OPS (OSS), INJURED WORKERS, MARYLAND HOUSE OF CORRECTIONS, PAROLE/PROB, STATE RETIREMENT	4/4/00
50		↓	↓ ↓ ↓ ↓	4/18/00	
51		↓	↓ ↓ ↓ ↓	5/2/00	

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU		
52	processing, cutoff - Transfer - Bond - Data Extract Combined Maint. Controls selected	RG		5/16/00		
53	↓	↓	ALL 20'S, ALL 20'S, 32 10 01, 32 10 02, 32 10 03, 32 10 01, 33 07 00, 35 01 01, 35 02 01, 35 02 02, 35 02 03, 35 02 09, 35 03 01, 35 03 02, 35 05 00, 35 07 00, 35 11 00, 35 13 00, 35 14 00 DEPT OF GENERAL SERVICES, DEPT OF HEALTH & MENTAL HYGIENE, DEPT OF HUMAN RESOURCES LOCAL DEPT OPS (DSS) INJURED WORKERS, MARYLAND HOUSE OF CORRECTIONS, PAROLE/PROB, STATE RETIREMENT.	5/30/00		
54				6/3/00		
55				6/27/00		
56				Lead + Val 1, 2 + 3rd	RG	6/13/00
57				Lead + Val. 1. SPM Ret & Sub	}	7/11/2000
58	Lead + Val. SPM Br. II, III	7/11/2000				
59	Lead + Val. 1, 2, 3 & CQ	6/27/2000				
60	SPM Increment part 1	7/25/2000				
61	Val. & SPM part 2	7/25/2000				
62	38019, 38020 ^{RG+STG} payroll proc.	RG	2/22/2000			
63	38019, 38020 "		2/8/2000			
64	Lead + Val FMI, II, III CQ	RG	4/4/2000			
65	Lead + Val. "	RG	4/18/2000			
66	ETS, processing, controls, selects, combined, data extract, bond, maint., cutoff + Transfer List	RG	ALL 21'S, 22 01 00, 22 02 00 THRU 22 10 00, ALL 23'S, ALL 24'S 32 12 14, 32 13 09 35 02 07, 35 04 00, 41 01 01, 41 01 02 ASSESS & TAXATION, COMPTROLLER, BRANDNBURG CTR, EASTERN CORRECTION, GENERAL ASSEMBLY, JUDICIARY, MD ST POLICE PATUXENT INSTITUTE, RICA - SOUTHERN MD, MILITARY STATE LOTTERY, STATE PLANNING, STATE TREASURER, AGING, FAA	7-11-00		

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU	
67	ETIS, Processing, Controls, Selects, Combined Data Extract, Bond Maint. Cut-off Transfer List	RG	33.01.01 THRU 33.09.00. ALL 34'S (except 34.07.01), 35.02.04, 35.02.06, 35.02.08, 35.15.00. ALL 36'S AND 37'S Except 330700	BALT CITY CORR, CENTRAL LAUNDRY-PRE-RLS, COLLEGES & UNIVS DEPT EDUC, DHR, HOUSNG & COMM DEV, DL MD CORR PRE-RLS, PRETRIAL DET SERV, MCI-HAGERSTOWN, JESSUP PRE-RELEASE, PUBLIC BROADCASTING, ROXBURY CORR	4/18/00
68					5/02/00
69					5/16/00
70					5/30/00
71					6/13/00
72					6/27/00
73					7/11/00
74					7/25/00
75					7/25/00
76					8/8/00
77	ACH AUDIT REPORT	ALL	ALL		5/6/00 Um 5/19/00 CT 5/22/00 Rg
78					4/18/00 Rg 4/22/00 Um 4/25/00 CT
79					6/4/00 CT 5/30/00 Rg 6/3/00 Um
80					5/16/00 Rg 5/23/00 CT 5/24/00 Um
81		Rg/Um			7/11/00 Rg 7/15/00 Um
82		CT/Rg	ALL		6/20/00; 7/4/00, 7/18/00 8/1/00 CT 6/27/00 Rg
83		Rg/Um	ALL		7/1/00 Rg; 7/15/00 Um

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
84	ACH AUDIT REPORT	Rg	all	06/13/00
85	ACH AUDIT REPORT	Rg	all	07/25/00
86	PTR'S	CT	AP-RU	07/18/00
87	Positive Time Reports	CT	SA-End	07/18/00
88	PTR'S	CT	AP-RU	07/04/00
89	PTR'S	CT	SA-End	07/04/00
90	PTR'S	CT	AP-RU	06/06/00
91	PTR'S	CT	SA-End	06/06/00

R-22
S-15-17

⑨ space
(S-17)

E ✓

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 01W110	DATE REC'D 9-15-00
B. DIVISION/UNIT Central Payroll Bureau			RM CODE 05.01
C. MAILING ADDRESS P.O. Box 20396 LLG Treasury Bldg. Annapolis, MD 21401-1751		LOCATION RANGE SECTION(S) 58 18-22	NO. OF CU. FT. 183
D. PHONE NO. 410-260-7651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Halloway</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-183 Total 183	FY00 Payroll Records	1194-6,10,13,17 July, 2003 DISPOSAC LJS 9/26/03

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
1	PTR'S AP-RU	CT	all	01-18-00
2	PTR'S SA-End	"	"	01-18-00
3	" AP-RU	"	"	02-01-00
4	" Sa-End	"	"	02-01-00
5	PTR Processing 38047	CT	all	12-7-99
6	PTR'S AP-RU	CT	A11	01-04-00
7	" SA-End	CT	A11	01-04-00
8	PTR Processing 38047	CT	all	12-21-99
9	Load + Validate 38040 FM I II III 38050	CT	all	01/18/00 - 02/15/00
10	PTR Processing	CT	all	01-18-00
11	Load + Validate Spfm 38040 Cancel SpFM 38040 CY Lic Fringe charity	CT	all	12/21/99 - 01/01/00
12	Load + Validate 38040-Fm I II III 38050	CT	all	11/23/99 - 12/07/99
13	PTR Processing 38047	CT	all	01-04-00
14	Load + Validate 38110 Fm I II III 38112 38123 Spfm State tax AN	UM	360200	01-29-00
15	38047-PTR Processing	CT	all	02-15-00
16	Load + Validate 38110-38112-38123	UM	360200	12-04-99
17	Load + Validate SpFM-38112 Pos + 388 38110-Fm I II DOE-83-CA-07 (OE)	UM	360200	12/18/99 12-29-99 12/21/99

PREPARED BY

Lisa [Signature]

DATE

3-13-00

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU		
18	Load + Validate 38123	UM	360200	12-18-99		
19	Load + Validate 38110, 38112 Fm II, III, 38123	}	}	1-15-00		
20	Load + Validate 38123			1-1-00		
21	Load + Validate 38110, 38112 Fm II			1-1-00		
22	Data EXTRACTS, Credit Union, FICA Et, Um FILE TOTALS BOND MAINT. Tuition Remission			1999		
23	38047 PTR Processing	CT	all	2-1-00		
24	ACH AUDIT REPORT	CT, UM, RG	all	UM 12/4/99, RG 11/30/99 CT 11/23/99		
25	S S	RG UM	all	RG 11/16/99 UM 11/16/99; 11/20/99		
26		RG, CT	all	RG 11/3/99 CT 10/26/99; 11/9/99		
27		RG, UM, CT	}	RG 10/15/99; 10/19/99		
28		" " "		UM 10/23/99; CT 10/12/99		
29		" " "		RG 12/14/99; UM 12/18/99		
30		UM RG		CT 12/7 + 12/21/99		
31		UM RG		RG 11/1/2000 UM 11/5/2000		
32		CT RG		CT 11/4/2000 + 11/8/2000		
33		Load + Validate Rg I, II, III Health, mra		Rg	all	UM 11/24/2000 RG 11/25/2000, 12/28/99
34		Fringe deductions		Rg	all	UM 01/01/00; 02/26/00 RG 2/8/00 RG 2/22/00 CT 2/1, 2/15; 2/29/2000

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
35	Cafeteria Plan, Preprocessor and Health Administration	Reg	all	7/1-12/99
36	credit union billing	Reg	all	1999
37	Load + Validate I, II, III	Reg	all	11/11/2000
38	"	Reg	all	12/28/99
39	" Box 2 Spfrm	Reg	all	12/28/99
40	Load Spfrm Full incs	Reg	all	11/25/2000
41	" " Box 2	Reg	all	11/25/2000
42	load + Val. I, II, III	Reg	all	11/30/99
43	"	Reg	all	12/14/99
44	Vendor Rept. State & Fed Users Datafix	Reg	all	1999
45	file Totals Onk print sheets	Reg	all	1998
46	Reg Payroll 29's 320903 320904, 321102, 321201-321212, 321301-321302 340701, 38's 39's, 350205	Reg	All Document	10/5/99
47				10/19/99
48				11/2/99
49				11/16/99
50				11/30/99
51				12/14/99

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
52	Reg Payroll 29's 320903, 320904	Reg	All Documents	12/28/99
53	321102, 321201-321212, 321301, 321302, 340701, 38's 39's 350205	Reg	↓	1/11/00
54	↓	Reg	↓	1/25/00
55	↓	Reg	↓	2/8/00
56	Inactive DOE 1988 (29's)	Reg	Deduction cards	1988
57	" " 1988 (29's)	↓	↓	1988
58	Inactive DOE 1988 320903,	↓	↓	1988
59	320904, 321102, 321201-12 321301-02 38's 39's 340701 350205	Reg Ded	Ded Cards	1988
All next page.				

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
60	TESS PENSION REFUND TEST	N/A		1995
61	Y2K TESTING - PHASE I		Box 1 of 6	
62	" " "		Box 2 of 6	
63	" " "		Box 3 of 6	
64	" " "		Box 4 of 6	
65	" " "		Box 5 of 6	
66	" " "		Box 6 of 6	
67	Y2K - 1119		38155, 38063, 38047, 38045, 38025, 38030	
68	Y2K - DALE - FILES			
69	Y2K - (RVS CONVERSION)			
70	Y2K - SRG			
71	Y2K FOLDERS - SHERRY			
72	Y2K - REGRESSION - BASELINE		Box 1 of 6	5/99
73	" " "		Box 2 of 6	"
74	" " "		Box 3 of 6	"
75	" " "		Box 4 of 6	"
76	" " "		Box 5 of 6	"

PREPARED BY

Emily B. Yocum

DATE

4/18/00

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
77	Y2K-REGRESSION-BASELINE		BOX 6 OF 6	5/99
78	Y2K-SYSTEMS TEST		BOX 1 OF 8	5/99
79	" " "		BOX 2 OF 8	"
80	" " "		BOX 3 OF 8	"
81	" " "		BOX 4 OF 8	"
82	" " "		BOX 5 OF 8	"
83	" " "		BOX 6 OF 8	"
84	" " "		BOX 7 OF 8	"
85	Y2K SYSTEMS TEST		BOX 8 OF 8	"
86	Y2K-RAD RESINACT-ACH REPT-RESTART ACH STG			1/12/99
87	Y2K-38073-2 FM		(BOX 2 OF 2)	1/12/99
88	Y2K-38010 2 FM	RG		1/12/99
89	Y2K-TEST 1ST FM 38010 ^{LOAD & VALID} _{FOR 5}	RG		1/12/99
90	Y2K-38227E, JOB 5, 38073 2ND FM, JOB 9, JOB 227E, JOB 5, 38010 3RDFM	RG	(BOX 1 OF 2)	1/12/99
91	Y2K-38010 3RD FM VALIDATE STG 38017 & 38018, RG 38023	RG		1/12/99
92	Y2K TEST - 38405 - FM1, FM2, & FM3	ET		1/19/99
93	Y2K TEST - 38040 - LOAD VALIDATE - FM2 38227 - FM2 & FM3 - FM3 38009 - FM2 & FM3			1/19/99

PREPARED BY

Emily Graves

DATE

4/18/00

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
94	Y2K TEST - 38040-LOAD, VALID, FM2, FM3 38227-FM2, FM3 38009-FM2, FM3	CT		1/19/99
95	Y2K TEST - 38040-LOAD, VALID, FM1	CT		1/19/99
96	Y2K TEST - 38047 PTR PROCESSING	CT		1/19/99
97	Y2K TEST - 38047 PTR TAB TOTALS 38050 PTR TAB TOTALS 38093 - FM1, 2, 3 ACH	CT		1/19/99
98	38017 RGO, 38023 LUMP	RG		1/12/99
99	Y2K TEST - 38123-LOAD, VALIDATE, ANALYSIS, 38124	UM		1/16/99
100	Y2K TEST - 38123 FM3 ACH - 38009 FM 2, 3	UM		1/16/99
101	Y2K TEST - 38110-LOAD, VALID, FILE MAINT. 38109-UM SEC SEC CHANGES 38227 - FM 1, 2, 3	UM		1/16/99
102	Y2K TEST - 38117-UM MASTER EXCEPTIONS 38112 - FM 2, 3, LOAD, VALIDATE, FM	UM		1/16/99
103	Y2K-BASELINE JCL			
104	Y2K-UNIT TESTS			
105	ETPS, PROCESSING, CONTACTS, SELECTS CUMULATIVE, DATA EXTRACT, BOND MAINTENANCE CELL OF TREASURY LIST	RG	AGENCIES ALL 21'S, 22 01 00, 22 02 00 THRU 22 10 00 ALL 23'S, ALL 24'S 32 12 14, 32 13 09 35 02 07, 35 04 00, 41 01 01, 41 01 02	12-14-99
106			ASSESS & TAXATION, COMPTROLLER, BRANDNBGR CTR, EASTERN CORRECTION, GENERAL ASSEMBLY, JUDICIARY, MD ST POLICE PATUXENT INSTITUTE, RICA- SOUTHERN MD, MILITARY, STATE LOTTERY, STATE PLANNING, STATE TREASURER, AGING, FAA	12-28-99
107				1-11-2000
108				1-25-00
109				1-25-00
110				2-8-00

PREPARED BY

Emily Graves

DATE

4/18/00

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU	
111	ETRS Processing, controls, select, combined data extract, bond maintenance, transfer & cut off list	RG	ALL 21'S, 22 01 00, 22 02 00 THRU 22 10 00, ALL 23'S, ALL 24'S 32 12 14, 32 13 09 35 02 07, 35 04 00, 41 01 01, 41 01 02	ASSESS & TAXATION, COMPTROLLER, BRANDNBRO CTR. EASTERN CORRECTION, GENERAL ASSEMBLY, JUDICIARY, MD ST POLICE PATUXENT INSTITUTE, RICA, SOUTHERN MD, MILITARY STATE LOTTERY, STATE PLANNING, STATE TREASURER, AGING, FAA	2-22-00
112					3-7-00
113					3-21-00
114	ETRS Processing, Controls, select, combined data extract, bond, transfer, cut off.	RG	ALL 28'S, ALL 28 9, 32 18 01, 32 18 02, 32 18 03, 32 18 01, 35 07 00, 35 01 01, 35 02 01, 35 02 02, 35 02 03, 35 02 09, 35 03 01, 35 03 02, 35 05 00, 35 07 00, 35 11 00, 35 13 00, 35 14 00	DEPT OF GENERAL SERVICES, DEPT OF HEALTH & MENTAL HYGIENE, DEPT OF HUMAN RESOURCES LOCAL DEPT OPS (DSS) INJURED WORKERS, MARYLAND HOUSE OF CORRECTIONS, PAROLE/PROB, STATE RETIREMENT.	12-14-99
115					12-28-99
116	Increment & COLA Selected				1-11-00
117	ETRS Processing, Controls, selected cut off, combined Multiples, Data Extract, Bond, Transfer.				1-11-00
118					1-25-00
119					2-8-00
120					2-22-00
121					3-7-00
122					3-21-00
123	EGG COPIES/FILES 1984-1996, ^{LL 7/12/89, 1990-1995} COFFIN-1980-95				
124	EGG COPIES/FILES 6/84 AND PRIOR, 7/89-12/95 1986-1990, AFSCME vs THOMPSON-1990, BENEFITS-1991 DEDUCTION COMMITTEE				
125	CLERKS' REGISTERS - GENERAL, LETTERS CLIENTS SECURITY TRUST FUND, DIRECT DEPOSIT 1979-1983, DIRECT DEPOSIT B10 1985, DIRECT DEPOSIT 1983-1993, DEFAULTED STUDENT LOANS, PAYROLL DEDUC. HISTORY, DEF. COMP., EMP. TAXES - MARIETTA, 40 HR. WORK LK, EMIS-1992, FED TAX INFO, IRS PENALTIES, FURLOUGHS				
126	LASER CHECKS/WZS, LASER PRINTED PERSONNEL 1983-1997, MATCH TO SUPP. RETIREMENT, P.C.S TO 1989, ODT, RETIREMENT, MILITARY PAY SUOS-DES TOGN, MPA - OWN BENEFITS, SUBS. TO 1993, EMP. PICKUP OF RETIRE., USER TRAINING 1986-1991, OFF. SPACE TO 1992, AUTO/FRINGE CONTINUTE TO 1992, BENEFITS 1993-1994, TRANSFER TO '91, OIL CORREZ. TO 1991, UNION DUES, MEDICARE TAX ON FICA EXEMPT TO 1990 MYERS CASE, MORGAN ST. RETIREMENT, MOY. EXP., LEO GREEN, DEAC				
127	FICA EXEMPT SICK PAY, RETRO RETIREMENT DEDUC. (1985) (SONDHEIM COMMISSION) (1983) STATE POLICE ORGANIZATIONS (1985), BOOKS - BBA, PHASE II REPORT, MSA, EXEC. OVERVIEW OF PHASE II, SPS POST-IMPLEMENTATION REVIEW, RPT. ON SELECTION COMMITTEE - PROPOSALS TO ENHANCE SPS, NEW PAYROLL SYST FEAS. STUDY, EXEC. OVERVIEW POST - SYST. REQUIREMENTS ANAL., COMP. STUDY OF STATE PAYROLL SYST., PEBSCO-REVIEW OF MD STATE ENPL. DEF. COMP. PLAN				

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
128	STARS - PHASE I REPORT, SYST REQUIREMENTS ANAL., MSA PAYROLL ACCTG, SYST. PLANNING AGENDA, MSA PAYROLL ACCTG SYST. - INSTALL, IMPLEM. SCHED., RFP - COMM. PROPRIETARY SOFTWARE PAYROLL PKG., MSA PROPOSAL, EDP AUDIT - 1979, PEAT-MARWICK-CONTRACT, BILLINGS/SYSTEMWIDE DIR SYST., DOT - PAYLINE COVIND, PEAT-MARWICK - DOT.			
129	PTR'S	Contact	AP - RU	12/21/99
130	Contact Personnel Auth 38405	Contact	all	1-18-00
131	PTR'S	"	SA - End	11-9-99
132	PTR'S	"	AP - RU	11-9-99
133	Personnel Auth 38405 Auto Term	CT	all	10-12-99
134	PTRS	"	AP - RU	11-23-99
135	" "	"	SA - End	11-23-99
136	" "	"	AP - RU	2-29-00
137	" "	"	SA - End	2-29-00
138	" "	"	AP - RU	2-15-00
139	" "	"	SA - End	2-15-00
140	" "	"	SA - End	12-21-00
141	PTR Processing	CT	all	2-29-00
142	load+Val 38110-38112-Fin II III 38123 SPEM 89 AN	UM	all	2-12-00
143	load+Val 38110-38112-Fin II III 38123	UM	all	2-26-00
144	ETRS Processing, Controls Selects Combined Multi Data Extract, Bond Maint, C/OS, Trans. Lists	RG		12-14-99

33 01 01 THRU 33 09 00,
ALL 34'S (except 34 07 01),
35 02 04, 35 02 06, 35 02 08,
35 15 00, ALL 36'S AND 37'S
EXCEPT 330700

DART CITY CORR. CENTRAL
LAUNDRY PRE RLS, COLLEGES & UNIVS
DIR, HOUSING & COMM DEV, DLR
MO CORR PRE RLS, PRETRIAL DET SERV,
MCHIGERSTOWN, JESSUP PRE RELEASE,
PUBLIC BROADCASTING, ROXBURY CORR.


COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
145	ETRS Processing, Controls Selects Combined Multi Data	RG	310101 THRU 33 09 01 ALL 34'S (except 34 07 01), 35 02 04, 35 02 06, 35 02 08, 35 15 00, ALL 36'S ANH 37'S EXCEPT 330700	12-28-99
146	Extracts, Bond Maint., C/OS, Trans Lists	RG	310101 THRU 33 09 01 ALL 34'S (except 34 07 01), 35 02 04, 35 02 06, 35 02 08, 35 15 00, ALL 36'S ANH 37'S EXCEPT 330700	1-11-00
147		RG		1-25-00
148		RG		2-8-00
149		RG		2-22-00
150		RG		3-7-00
151	ETRS Processing Controls Extracts, Bond Maint., C/OS, Trans Lists	RG	22 01 01 THRU 22 01 25, ALL 25'S, ALL 30'S, ALL 30'S, ALL 31'S, 32 01 01, 32 03 01, 32 03 02, 32 06 01, 32 06 02, 32 08 04, 32 10 01, 32 10 02, 32 13 01, 32 13 05, 32 13 07, 32 18 02, 301701 EXCEPT 330700	1-11-00
152		RG		1-25-00
153		RG		2-8-00
154		RG		2-22-00
155		RG		3-7-00
156		RG		3-21-00
157			ALL 21'S, 22 01 00, 22 02 00 THRU 22 10 00, ALL 23'S, ALL 24'S 32 12 14, 32 13 09 35 02 07, 35 04 00, 41 01 01, 41 01 02	4-4-00
158	ACH Audit Report	UM RG CT	all	um- 3/11/00 rg 3/7/00, ct 3/14/00
159	ACH Audit Report	UM	360200	3/25/00
160	Direct Deposit Warrant, RI's failures	UM RG CT	all	1998-99
161	ACH AUDIT Report	RG	all	3/21/00

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
162	ACH Audit Report	Rq, Um, CT	all	Rq 4/4/00 CT 3/28/00 Um 4/8/00 4/11/00
163	ETRS. Processing, controls, Selects Multiple extracts etc. ALL DOCUMENTS	Rq	 32.09.03-32.09.04 350205 .. 290201 = 32.11.02 .. 340701 = 32.12.01-32.12.12 32.13.01-32.13.02 All 38's AND 39's	2/22/00
164				3/7/00
165				3/21/00
166				4/8/00
167	✓	✓		4/18/00
168	Load + Validate I, II, III, SPM	Rq	For all Agencies	3/21/00
169				3/7/00
170				2/8/00
171				2/22/00
172		Rq	For all Agencies	1/25/00
173	38019 - 38020 Payroll proc.	Rq		11/30/99
174				1/25/00
175				11/16/00
176				10/19/99
177				11/2/99
178		Rq		10/5/99

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

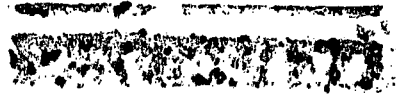
BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES.	PPE DATES THRU
- 179	38019 - 38020 Processing	Pq	For All agencies	12/28/00
- 180	7 7	Pq		12/14/99
- 181	38020 only	Pq	Pq-	1/11/00
- 182	38019 only	Pq	STG Box 1 of 2	1/11/00
- 183	" "	Pq	STG Box 2 of 2	1/11/00

R-58

S-18-22

MISSING BOX
45

(7 SPACES)
(R-58 S-22)



MAY 19 2000



05.04	COMP	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Comptroller of the Treasury General Accounting Division			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
83W410	Construction Loans	1804	2	FY 1983	4	7/2003	RECYCLE
84W89	Construction Loans	1804	2	FY 1983	2	7/2003	RECYCLE
84W101	Construction Loans	1804	2	FY 1983	3	7/2003	RECYCLE
84W201	Construction Loans	1804	2	FY 1983	1	7/2003	RECYCLE
00W748	R-Stars / N-Log	1804	1	FY 2000	118	7/2003	RECYCLE
00W749	N-Log / R-Stars (J)	1804	1	FY 2000	24	7/2003	RECYCLE
00W751	U of M Expense Acct	1804	3	FY 2000	4	7/2003	RECYCLE
00W754	ACF 2 Reports	1804	81	FY 2000	3	7/2003	RECYCLE
00W836	N-Log / R-Stars	1804	1	FY 2000	374	7/2003	RECYCLE
00W840	U of M Expense Acct	1804	3	FY 2000	22	7/2003	RECYCLE
00W841	J-Log / R-Stars	1804	1	FY 2000	56	7/2003	RECYCLE
01W99	R-Stars / N-Log	1804	1	FY 2000	344	7/2003	RECYCLE
01W100	N-Log / R-Stars	1804	1	FY 2000	181	7/2003	RECYCLE
01W101	N-Log / R-Stars	1804	1	FY 2001	92	7/2003	RECYCLE
01W102	U of M Expense Acct	1804	3	FY 2000	19	7/2003	RECYCLE
01W103	N-Log / R-Stars (J)	1804	1	FY 2001	17	7/2003	RECYCLE
01W104	R-Stars / J-Log	1804	1	FY 2000	51	7/2003	RECYCLE
01W105	R-Stars / N-Log (J)	1804	1	FY 2000	23	7/2003	RECYCLE
01W106	U of M Expense Acct	1804	3	FY 2000	9	7/2003	RECYCLE
01W108	ACF 2 Reports	1804	81	FY 2000	6	7/2003	RECYCLE
01W687	R-Stars / N-Log (J)	1804	1	FY 2000	1	7/2003	RECYCLE
01W688	N-Log / R-Stars	1804	1	FY 2000	1	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>December 30, 2003</u> Date
-------------------------------------	--	----------------------------------

RECORDS TRANSMITTAL

AND RECEIPT

05.04

E

Complete at State Records Center

Accession No.

Date Received

83W410

1-18-83

1. From: (Name, Division, Address or Agency)
 Comptroller of the Treasury
 General Accounting Division
 Treasury Bldg., Annapolis, MD 21404

Signature

Title

2. Building and Room
 Treasury Building
 Room 204

3. Phone
 269-3812

4. To: State Records Center

5. Signature: (Agency Official)
 Ed Galloway

6. No. of Cu.Ft.
 4

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-18
 S-12

1-4
 Total
 4

Construction Loans
 "N" Log
 FY83

~~906-1~~ 2003
~~1998~~
 July 1986
 (per Ed Galloway ^{OK}
 8-15-83)
 1244 1804
 #2
 DISPOSAL
 10/14/03
 LJS

(Use Plain Unlined Paper For Continuation Pages)

Construction Loans "N" Log

FK 83

- 1 2 — 3560
- 2 3560 — 5745
- 3 6177 — 8836
- 4 8909 — 12508

AND RECEIPT

05.04

Accession No.

84W89

Date Received

8-1-83

1. From: (Name, Division, Address or Agency)
Comptroller of the Treasury
General Accounting Division
Treasury Bldg., Annapolis, MD 21404

Signature

Title

2. Building and Room
Treasury Building
Room 204

3. Phone
269-3812

4. To: State Records Center
Jessup, Maryland

5. Signature: (Agency Official)
Ed Galloway

6. No. of Cu.Ft.
2

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

~~R-29~~
~~S-8~~
~~R-54~~
S-13

8 - 9
Total 2
R-54

Construction Loans "N" Log
FY83

~~906-1~~
2003
July 98
1804
~~1244~~
2

DISPOSED
10/8/03
LJS

(Use Plain Unlined Paper For Continuation Pages)

Construction Loan "A" Log
FY83

8 23491 — 26037

9 26180 — 29106

E

AND RECEIPT

05.04

Accession No.

84W101

Date Received

8-1-83

1. From: (Name, Division, Address or Agency)

✓
Comptroller of the Treasury
General Accounting Division
Annapolis, Maryland 21404

Signature

Title

2. Building and Room
Treasury
Rm. 204

3. Phone

269-3812

4. To: State Records Center

5. Signature: (Agency Official)

Ed Galloway

6. No. of Cu.Ft.

3

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

R-35
S-1

5 - 7
Total
3

FY 83
Construction Loans "N" Log

~~906-1~~

2003

July 98
1804
~~1244~~
#2

Disposal

9/03

(Use Plain Unlined Paper For Continuation Pages)

Construction Loans "A" Log
FY 83

5 12654 ——— 16216

6 16326 ——— 19957

7 20107 ——— 23273

05.04

84W201

10-26-83

From: (Name, Division, Address or Agency)

Comptroller of the Treasury
General Accounting Division
Treasury Bldg., Annapolis, MD 21404

Signature

Title

Building and Room
Treasury Building
Room 204

3. Phone
269-3812

4. To: State Records Center

Signature: (Agency Official)

Ed Galloway

6. No. of Cu.Ft.

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No)
R-113 S-26	10	FY 83 Construction Loan "N" Log 29296 ----- 31700	506-1 July 1998 1804 214 # 2 Disposal 8/03

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20714 (TELEPHONE - 786-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 00W748	DATE REC'D 12-16-99
B. DIVISION/UNIT General Accounting Division	RM CODE 05.04	
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD. 21404-0466	LOCATION RANGE SECTION(S) 162 15-18	NO. OF CU. FT. 118
D. PHONE NO. 978-3088-5651 260-7651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Carl Halberney	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-118 Total 118	FY 00 R-stars / N-log	1804-1 July, 2003 DISPOSAL 8/14/05 LJS

FY 00
R-stars / N-Log

1	00000001	————	00000115
2	00000116	————	00000190
3	00000191	————	00000254
4	00000255	————	00000336
5	00000337	————	00000430
6	00000431	————	00000515
7	00000516	————	00000617
8	00000618	————	00000688
9	00000689	————	00000811
10	00000812	————	00000887
11	00000888	————	00000935
12	00000936	————	00001059
13	00001060	————	00001150
14	00001151	————	00001250
15	00001251	————	00001327
16	00001328	————	00001406
17	00001407	————	00001491
18	00001492	————	00001587
19	00001588	————	00001619
20	00001620	————	00001666
21	00001667	————	00001742
22	00001743	————	00001825
23	00001826	————	00001890
24	00001891	————	00001948

25	00001949	—————	00002028
26	00002009	—————	00002088
27	00002089	—————	00002185
28	00002186	—————	00002242
29	00002243	—————	00002329
30	00002330	—————	00002403
31	00002404	—————	00002480
32	00002481	—————	00002504
33	00002505	—————	00002567
34	00002568	—————	00002653
35	00002654	—————	00002762
36	00002763	—————	00002816
37	00002817	—————	00002882
38	00002883	—————	00002946
39	00002947	—————	00003008
40	00003009	—————	00003057
41	00003058	—————	00003112
42	00003113	—————	00003191
43	00003192	—————	00003265
44	00003266	—————	00003342
45	00003343	—————	00003417
46	00003418	—————	00003488
47	00003489	—————	00003573
48	00003574	—————	00003622
49	00003623	—————	00003738
50	00003739	—————	00003829
51	00003830	—————	00003899

52	0000 3900	——	0000 3944
53	0000 3945	——	0000 4029
54	0000 4030	——	0000 4094
55	0000 4095	——	0000 4152
56	0000 4153	——	0000 4234
57	0000 4235	——	0000 4319
58	0000 4320	——	0000 4399
59	0000 4400	——	0000 4468
60	0000 4469	——	0000 4561
61	0000 4562	——	0000 4622
62	0000 4623	——	0000 4686
63	0000 4687	——	0000 4776
64	0000 4777	——	0000 4841
65	0000 4842	——	0000 4927
66	0000 4928	——	0000 4995
67	0000 4996	——	0000 5079
68	0000 5080	——	0000 5142
69	0000 5143	——	0000 5221
70	0000 5222	——	0000 5277
71	0000 5278	——	0000 5356
72	0000 5357	——	0000 5439
73	0000 5440	——	0000 5530
74	0000 5531	——	0000 5599
75	0000 5600	——	0000 5672
76	0000 5673	——	0000 5746
77	0000 5747	——	0000 5823
78	0000 5824	——	0000 5877

79	0000 5878	—————	0000 5945
80	0000 5946	—————	0000 6050
81	0000 6051	—————	0000 6115
82	0000 6116	—————	0000 6174
83	0000 6175	—————	0000 6273
84	0000 6274	—————	0000 6357
85	0000 6358	—————	0000 6421
86	0000 6422	—————	0000 6520
87	0000 6521	—————	0000 6600
88	0000 6601	—————	0000 6680
89	0000 6681	—————	0000 6740
90	0000 6741	—————	0000 6815
91	0000 6816	—————	0000 6905
92	0000 6906	—————	0000 6995
93	0000 6996	—————	0000 7036
94	0000 7037	—————	0000 7118
95	0000 7119	—————	0000 7188
96	0000 7189	—————	0000 7246
97	0000 7247	—————	0000 7320
98	0000 7321	—————	0000 7401
99	0000 7402	—————	0000 7463
100	0000 7464	—————	0000 7533
101	0000 7534	—————	0000 7596
102	0000 7597	—————	0000 7705
103	0000 7706	—————	0000 7782
104	0000 7783	—————	0000 7834
105	0000 7835	—————	0000 7941

106	0000 7942	—————	0000 8040
107	0000 8041	—————	0000 8093
108	0000 8094	—————	0000 8175
109	0000 8176	—————	0000 8255
110	0000 8256	—————	0000 8353
111	0000 8354	—————	0000 8402
112	0000 8403	—————	0000 8477
113	0000 8478	—————	0000 8568
114	0000 8569	—————	0000 8643
115	0000 8644	—————	0000 8688
116	0000 8689	—————	0000 8752
117	0000 8753	—————	0000 8828
118	0000 8829	—————	0000 8810

R162

S15-~~20~~

90 space

18 TO 20

S-15, 18

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESUP, MD. 20704 (TELEPHONE - 786-1378)

E ✓

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 00W 749	DATE REC'D 12-16-99
B. DIVISION/UNIT General Accounting Division		FM CODE 05.04	
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466		LOCATION RANGE SECTION(S) 19 8-9	NO. OF CU. FT. 24
D. PHONE NO. 974-3028 5657 260-7651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Mallory</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-24 Total 24	FY 00 N-Log 1 R-Stars J	1804-1 July, 2003 DISPOSAL 10/14/03 LIS

FY00

N-Log / R-Stars J

1	0000001	—————	0000128
2	0000129	—————	0000172
3	0000193	—————	0000227
4	0000228	—————	0000260
5	0000261	—————	0000305
6	0000306	—————	0000359
7	0000360	—————	0000396
8	0000397	—————	0000427
9	0000428	—————	0000479
10	0000480	—————	0000509
11	0000510	—————	0000559
12	0000560	—————	0000600
13	0000601	—————	0000650
14	0000651	—————	0000705
15	0000706	—————	0000722
16	0000723	—————	0000764
17	0000765	—————	0000815
18	0000816	—————	0000855
19	0000856	—————	0000900
20	0000901	—————	0000939
21	0000940	—————	0000973
22	0000973	—————	0001010
23	0001011	—————	0001065
24	0001066	—————	0001105

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">00W751</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">12-16-99</div>
B. DIVISION/UNIT General Accounting Division	FM CODE <div style="font-size: 1.5em; font-family: cursive;">05.04</div>	
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD. 21404-0466	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">27 31</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">4</div>
D. PHONE NO. 924-3000 5654 260-7651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <div style="font-size: 1.5em; font-family: cursive;">Ed Gallaway</div>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<div style="font-size: 1.5em; font-family: cursive;">1-4</div> <div style="font-size: 1.5em; font-family: cursive;">Total</div> <div style="font-size: 2em; font-family: cursive;">4</div>	<div style="font-size: 1.5em; font-family: cursive;">FY 00</div> <div style="font-size: 1.5em; font-family: cursive;">U of M Expense Acct</div>	<div style="font-size: 1.5em; font-family: cursive;">1804-3</div> <div style="font-size: 1.5em; font-family: cursive;">July, 2003</div> <div style="font-size: 1.5em; font-family: cursive;">DISPOSAL</div> <div style="font-size: 1.5em; font-family: cursive;">10/12/03</div> <div style="font-size: 2em; font-family: cursive;">EJS</div>

FY 00

U O & M Expense Acct

1	Payroll	# 2	PPE	7-17-99
2	"	# 2	"	7-17-99
3	"	# 2	"	7-17-99
	"	# 3	"	7-31-99
4	"	# 3	"	7-31-99

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 706-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">00W754</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">12-16-99</div>
B. DIVISION/UNIT General Accounting Division	FM CODE <div style="font-size: 1.5em; font-family: cursive;">05.04</div>	
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD. 21404-0466	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">19 1</div>	NO. OF CU. FT. <div style="font-size: 3em; font-family: cursive;">3</div>
D. PHONE NO. 974-3000 5551 260-7651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <div style="font-size: 1.5em; font-family: cursive;">Cyl. Gallaway</div>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-3 Total <div style="font-size: 2em; font-family: cursive;">3</div>	<div style="font-size: 1.5em; font-family: cursive; text-align: center;">FY00 ACF2 Reports</div>	<div style="font-size: 1.5em; font-family: cursive;">1804-81 July, 2003</div> <div style="font-size: 2em; font-family: cursive; text-align: center;">DISPOSAL</div> <div style="font-size: 1.5em; font-family: cursive; text-align: center;">10/14/03 LJS</div>

FY 00
ACFZ Reports

1	4-27-99	—	5-31-99
2	6-1-99	—	7-14-99
3	7-16-99	—	8-22-99

E ✓

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 00W 836	DATE REC'D 2-14-00
B. DIVISION/UNIT General Accounting Division			RM CODE 05-04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466		LOCATION RANGE SECTION(S) 173 2-11	NO. OF CU. FT. 374
D. PHONE NO. 974-3000 5651 260-7651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>ET Hallway</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
119-492 Total 374	FY 00 N-log R-stars	1804-1 July, 2003 * <u>MISSING</u> # <u>BOX NO</u> 132, 399. DISPOSAL 8/14/03 LJS

FY 00

N-Log R-stars

119	0000 8811	—————	0000 8972
120	0000 8973	—————	0000 9039
121	0000 9040	—————	0000 9109
122	0000 9110	—————	0000 9180
123	0000 9181	—————	0000 9260
124	0000 9261	—————	0000 9339
125	0000 9340	—————	0000 9430
126	0000 9431	—————	0000 9483
127	0000 9484	—————	0000 9574
128	0000 9575	—————	0000 9656
129	0000 9657	—————	0000 9728
130	0000 9729	—————	0000 9810
131	0000 9811	—————	0000 9885
132	0000 9886	—————	0000 9949
133	0000 9950	—————	0000 10024
134	0000 10025	—————	0000 10074
135	0000 10075	—————	0000 10140
136	0000 10141	—————	0000 10213
137	0000 10214	—————	0000 10285
138	0000 10286	—————	0000 10369
139	0000 10370	—————	0000 10449
140	0000 10450	—————	0000 10511
141	0000 10512	—————	0000 10525
142	0000 10626	—————	0000 10695

143	000 10696	————	000 10756
144	000 10757	————	000 10811
145	000 10812	————	000 10875
146	000 10876	————	000 10965
147	000 10966	————	000 11099
148	000 11100	————	000 11185
149	000 11186	————	000 11250
150	000 11257	————	000 11322
151	000 11323	————	000 11382
152	000 11383	————	000 11445
153	000 11446	————	000 11516
154	000 11517	————	000 11612
155	000 11613	————	000 11685
156	000 11686	————	000 11770
157	000 11771	————	000 11862
158	000 11863	————	000 11948
159	000 11949	————	000 12030
160	000 12031	————	000 12144
161	000 12145	————	000 12231
162	000 12232	————	000 12305
163	000 12306	————	000 12380
164	000 12381	————	000 12440
165	000 12441	————	000 12475
166	000 12476	————	000 12529
167	000 12530	————	000 12612
168	000 12613	————	000 12675
169	000 12676	————	000 12742

170	00012743	—————	00012802
171	00012803	—————	00012865
172	00012866	—————	00012932
173	00012933	—————	00013030
174	00013031	—————	00013112
175	00013113	—————	00013172
176	00013173	—————	00013267
177	00013268	—————	00013343
178	00013344	—————	00013460
179	00013401	—————	00013462
180	00013463	—————	00013540
181	00013541	—————	00013620
182	00013621	—————	00013687
183	00013688	—————	00013762
184	00013763	—————	00013832
185	00013833	—————	00013907
186	00013908	—————	00013960
187	00013961	—————	00014045
188	00014046	—————	00014103
189	00014104	—————	00014139
190	00014140	—————	00014217
191	00014218	—————	00014290
192	00014291	—————	00014350
193	00014351	—————	00014437
194	00014438	—————	00014522
195	00014523	—————	00014622
196	00014623	—————	00014698

197	00014699	—————	00014772
198	00014773	—————	00014842
199	00014843	—————	00014913
200	00014914	—————	00014960
201	00014961	—————	00015049
202	0001550	—————	00015142
203	00015143	—————	00015218
204	00015219	—————	00015262
205	00015263	—————	00015326
206	00015327	—————	00015412
207	00015413	—————	00015472
208	00015473	—————	00015547
209	00015548	—————	00015605
210	00015606	—————	00015680
211	00015681	—————	00015777
212	00015778	—————	00015817
213	00015818	—————	00015899
214	00015960	—————	00015982
215	00015983	—————	00016067
216	00016068	—————	00016121
217	00016128	—————	00016172
218	00016173	—————	00016247
219	00016248	—————	00016297
220	00016298	—————	00016337
221	00016338	—————	00016420
222	00016421	—————	00016470
223	00016481	—————	00016540

224	00016541	—————	00016607
225	00016608	—————	00016665
226	00016666	—————	00016737
227	00016738	—————	00016812
228	00016813	—————	00016908
229	00016909	—————	00016950
230	00016951	—————	00017017
231	00017018	—————	00017107
232	00017108	—————	00017182
233	00017183	—————	00017235
234	00017236	—————	00017315
235	00017316	—————	00017409
236	00017410	—————	00017486
237	00017487	—————	00017570
238	00017571	—————	00017645
239	00017646	—————	00017725
240	00017726	—————	00017785
241	00017786	—————	00017855
242	00017856	—————	00017927
243	00017928	—————	00018010
244	00018011	—————	00018050
245	00018051	—————	00018129
246	00018130	—————	00018189
247	00018190	—————	00018262
248	00018263	—————	00018328
249	00018329	—————	00018394
250	00018395	—————	00018457

251	00018458	—————	00018545
252	00018546	—————	00018602
253	00018603	—————	00018640
254	00018641	—————	00018727
255	00018728	—————	00018792
256	00018793	—————	00018872
257	00018873	—————	00018952
258	00018953	—————	00019008
259	00019009	—————	00019082
260	00019083	—————	00019147
261	00019148	—————	00019205
262	00019206	—————	00019312
263	00019313	—————	00019385
264	00019386	—————	00019482
265	00019483	—————	00019542
266	00019543	—————	00019582
267	00019583	—————	00019657
268	00019658	—————	00019720
269	00019721	—————	00019785
270	00019786	—————	00019837
271	00019838	—————	00019895
272	00019896	—————	00019987
273	00019988	—————	00020052
274	00020053	—————	00020135
275	00020136	—————	00020192
276	00020193	—————	00020247
277	00020248	—————	00020352

278	000 20353	—————	000 20430
279	000 20431	—————	000 20474
280	000 20475	—————	000 20560
281	000 20561	—————	000 20650
282	000 20651	—————	000 20710
283	000 20711	—————	000 20780
284	000 20781	—————	000 20835
285	000 20836	—————	000 20912
286	000 20913	—————	000 20990
287	000 20991	—————	000 21067
288	000 21068	—————	000 21140
289	000 21141	—————	000 21232
290	000 21233	—————	000 21302
291	000 21303	—————	000 21345
292	000 21346	—————	000 21440
293	000 21441	—————	000 21510
294	000 21511	—————	000 21582
295	000 21583	—————	000 21642
296	000 21643	—————	000 21710
297	000 21711	—————	000 21795
298	000 21796	—————	000 21859
299	000 21860	—————	000 21907
300	000 21908	—————	000 21970
301	000 21971	—————	000 22040
302	000 22041	—————	000 22122
303	000 22123	—————	000 22170
304	000 22171	—————	000 22275

305	000 22276	—————	000 22337
306	000 22338	—————	000 22406
307	000 22407	—————	000 22467
308	000 22468	—————	000 22547
309	000 22548	—————	000 22615
310	000 22616	—————	000 22737
311	000 22738	—————	000 22802
312	000 22803	—————	000 22892
313	000 22893	—————	000 22965
314	000 22966	—————	000 23037
315	000 23038	—————	000 23090
316	000 23091	—————	000 23165
317	000 23166	—————	000 23247
318	000 23248	—————	000 23299
319	000 23300	—————	000 23370
320	000 23371	—————	000 23455
321	000 23456	—————	000 23512
322	000 23513	—————	000 23580
323	000 23581	—————	000 23627
324	000 23628	—————	000 23685
325	000 23685	—————	000 23747
326	000 23748	—————	000 23800
327	000 23801	—————	000 23890
328	000 23891	—————	000 23955
329	000 23956	—————	000 24005
330	000 24006	—————	000 24102
331	000 24103	—————	000 24160

332	000 24161	—————	000 24227
333	000 24228	—————	000 24297
334	000 24298	—————	000 24352
335	000 24353	—————	000 24430
336	000 24431	—————	000 24505
337	000 24506	—————	000 24592
338	000 24593	—————	000 24650
339	000 24651	—————	000 24740
340	000 24741	—————	000 24805
341	000 24806	—————	000 24895
342	000 24896	—————	000 24969
343	000 24970	—————	000 24999
344	000 25000	—————	000 25058
345	000 25059	—————	000 25135
346	000 25136	—————	000 25185
347	000 25186	—————	000 25252
348	000 25253	—————	000 25315
349	000 25316	—————	000 25375
350	000 25376	—————	000 25477
351	000 25478	—————	000 25557
352	000 25558	—————	000 25628
353	000 25629	—————	000 25713
354	000 25714	—————	000 25757
355	000 25758	—————	000 25838
356	000 25839	—————	000 25912
357	000 25913	—————	000 25985
358	000 25986	—————	000 26030

359	000 26031	—————	000 26088
360	000 26089	—————	000 26155
361	000 26156	—————	000 26225
362	000 26226	—————	000 26307
363	000 26308	—————	000 26358
364	000 26359	—————	000 26420
365	000 26421	—————	000 26485
366	000 26486	—————	000 26562
367	000 26563	—————	000 26635
368	000 26636	—————	000 26719
369	000 26720	—————	000 26793
370	000 26794	—————	000 26829
371	000 26830	—————	000 26885
372	000 26886	—————	000 27005
373	000 27006	—————	000 27085
374	000 27086	—————	000 27166
375	000 27167	—————	000 27235
376	000 27236	—————	000 27320
377	000 27321	—————	000 27390
378	000 27391	—————	000 27442
379	000 27443	—————	000 27510
380	000 27511	—————	000 27575
381	000 27576	—————	000 27680
382	000 27681	—————	000 27745
383	000 27746	—————	000 27790
384	000 27791	—————	000 27891
385	000 27892	—————	000 27954

386	00027955	—————	00028022
387	00028023	—————	00028090
388	00028091	—————	00028152
389	00028153	—————	00028217
390	00028218	—————	00028280
391	00028281	—————	00028374
392	00028375	—————	00028422
393	00028423	—————	00028487
394	00028488	—————	00028565
395	00028566	—————	00028627
396	00028628	—————	00028668
397	00028669	—————	00028729
398	00028730	—————	00028799
399	00028800	—————	00028875
400	00028876	—————	00028939
401	00028940	—————	00029027
402	00029028	—————	00029099
403	00029100	—————	00029189
404	00029190	—————	00029255
405	00029256	—————	00029320
406	00029321	—————	00029418
407	00029419	—————	00029483
408	00029484	—————	00029548
409	00029549	—————	00029600
410	00029601	—————	00029655
411	00029656	—————	00029728
412	00029729	—————	00029805

413	00029806	—————	00029864
414	00029865	—————	00029927
415	00029928	—————	00029996
416	00029997	—————	00030051
417	00030052	—————	00030130
418	00030131	—————	00030176
419	00030177	—————	00030254
420	00030255	—————	00030322
421	00030323	—————	00030366
422	00030367	—————	00030477
423	00030478	—————	00030550
424	00030551	—————	00030655
425	00030656	—————	00030725
426	00030726	—————	00030787
427	00030788	—————	00030832
428	00030833	—————	00030902
429	00030903	—————	00030955
430	00030956	—————	00031022
431	00031023	—————	00031115
432	00031116	—————	00031163
433	00031164	—————	00031242
434	00031243	—————	00031317
435	00031318	—————	00031395
436	00031396	—————	00031450
437	00031451	—————	00031502
438	00031503	—————	00031585
439	00031586	—————	00031655

440	00031656	—————	00031740
441	00031741	—————	00031807
442	00031808	—————	00031877
443	00031878	—————	00031938
444	00031939	—————	00031987
445	00031988	—————	00032075
446	00032076	—————	00032119
447	00032120	—————	00032175
448	00032176	—————	00032259
449	00032260	—————	00032345
450	00032346	—————	00032395
451	00032396	—————	00032472
452	00032473	—————	00032530
453	00032531	—————	00032610
454	00032611	—————	00032682
455	00032683	—————	00032760
456	00032761	—————	00032810
457	00032811	—————	00032885
458	00032886	—————	00032947
459	00032948	—————	00033006
460	00033007	—————	00033067
461	00033068	—————	00033120
462	00033121	—————	00033183
463	00033184	—————	00033247
464	00033248	—————	00033320
465	00033321	—————	00033387
466	00033388	—————	00033455

467	00033456	—————	00033527
468	00033528	—————	00033583
469	00033584	—————	00033648
470	00033649	—————	00033732
471	00033733	—————	00033787
472	00033788	—————	00033867
473	00033868	—————	00033960
474	00033961	—————	00034034
475	00034035	—————	00034097
476	00034098	—————	00034157
477	00034158	—————	00034251
478	00034252	—————	00034335
479	00034336	—————	00034395
480	00034396	—————	00034482
481	00034483	—————	00034547
482	00034518	—————	00034630
483	00034631	—————	00034685
484	00034686	—————	00034760
485	00034761	—————	00034827
486	00034828	—————	00034882
487	00034883	—————	00034962
488	00034963	—————	00035017
489	00035018	—————	00035082
490	00035083	—————	00035155
491	00035156	—————	00035227
492	00035228	—————	00035378

E✓

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JETZUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 00W840	DATE REC'D 2-17-00
B. DIVISION/UNIT General Accounting Division			RM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD. 21404-0466		LOCATION RANGE SECTION(S) 33 26	NO. OF CU. FT. 22
D. PHONE NO. 974-3000 5654 260-2651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Halloney</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
5-26	FY 00	1804-3
Total	UoFM Expense Acct.	July, 2003
22		7/03
		* MISSING Boxes # 16, 17, 18 Disposal 9/03

FY 00

U of M Expense Acct.

5	Payroll #	3	PPE	7-31-99
6	"	# 4	"	8-14-99
7	"	# 4	"	8-14-99
8	"	# 4	"	8-14-99
	"	# 5	"	8-28-99
9	"	# 5	"	8-28-99
10	"	# 5	"	
	"	# 5		
11	"	# 6		
12	"	# 6		
	"	# 7		
13	"	# 8		
14	"	# 7		
15	"	# 7		
	"	# 8		
16	#	# 8	#9	
17	"	# 9		
18	"	# 9		
19	"	# 10		
20	"	# 10		
21	"	# 11		
22	"	# 11		

FY 00
U of M Expense Act.

23	Payroll # 11	—	Payroll # 12
24	" # 12	—	
25	" # 12	—	
26	" # 12		

R-33
S-26

③ Spole
-(5-26)

MISSING BOXES

16-17-18

E ✓

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 378, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 	DATE REC'D 2-17-00
B. DIVISION/UNIT General Accounting Division	00W841	RM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD. 21404-0466	LOCATION RANGE SECTION(S) 33 13-14	NO. OF CU. FT. 56
D. PHONE NO. 971-3000-5651 260-7651	RECORDS CENTER MANAGER 	
E. AGENCY OFFICIAL <i>Ed Gullberg</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
25-80 Total 56	FY 00 J-Log R-stars	1804 - 1 July, 2003 - <u>Disposal</u> 9/03

FY 00
J-Log R-Stars

25	0001106	—————	0001153
26	0001154	—————	0001205
27	0001206	—————	0001264
28	0001265	—————	0001309
29	0001310	—————	0001365
30	0001366	—————	0001414
31	0001415	—————	0001469
32	0001470	—————	0001529
33	0001530	—————	0001564
34	0001565	—————	0001600
35	0001601	—————	0001652
36	0001653	—————	0001700
37	0001701	—————	0001742
38	0001743	—————	0001799
39	0001800	—————	0001840
40	0001841	—————	0001887
41	0001888	—————	0001925
42	0001926	—————	0001984
43	0001985	—————	0002040
44	0002041	—————	0002085
45	0002086	—————	0002122
46	0002123	—————	0002175
47	0002176	—————	0002232
48	0002233	—————	0002282

49	000 2283	—————	000 2328
50	000 2329	—————	000 2360
51	000 2361	—————	000 2412
52	000 2413	—————	000 2455
53	000 2456	—————	000 2515
54	000 2516	—————	000 2562
55	000 2563	—————	000 2617
56	000 2618	—————	000 2667
57	000 2668	—————	000 2717
58	000 2718	—————	000 2765
59	000 2766	—————	000 2817

FY 00
R-stars J-Log.

60	000 2818	————	000 2877
61	000 2878	————	000 2910
62	000 2911	————	000 2951
63	000 2952	————	000 2998
64	000 2999	————	000 3042
65	000 3043	————	000 3095
66	000 3096	————	000 3141
67	000 3142	————	000 3185
68	000 3186	————	000 3219
69	000 3220	————	000 3265
70	000 3266	————	000 3308
71	000 3309	————	000 3355
72	000 3356	————	000 3400
73	000 3401	————	000 3450
74	000 3451	————	000 3492
75	000 3493	————	000 3554
76	000 3555	————	000 3595
77	000 3596	————	000 3650
78	000 3651	————	000 3683
79	000 3684	————	000 3722
80	000 3723	————	000 8770

EV

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 01W99	DATE REC'D 9-12-00
B. DIVISION/UNIT General Accounting Division			RM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466		LOCATION RANGE SECTION(S) ** SEE BELOW **	NO. OF CU. FT. 344
D. PHONE NO. 410-260-7651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Gallen</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
493-836	F400 R-Stars N-Log	1804-1
Total		July, 2003
344	** LOCATION **	
	BOXES - 493 - 732 RANGE - 112 SECTION - 26 - 32 240	
	BOXES - 733 - 836 RANGE - 112 section - 19 - 23 104	
		Disposal 8/03

FY 00

R-stars N-LOS

493	35279	—————	35365
494	35366	—————	35430
495	35431	—————	35515
496	35516	—————	35570
497	35571	—————	35672
498	35673	—————	35762
499	35763	—————	35830
500	35831	—————	35882
501	35883	—————	35952
502	35953	—————	36017
503	36018	—————	36098
504	36099	—————	36157
505	36158	—————	36240
506	36241	—————	36317
507	36318	—————	36385
508	36386	—————	36450
509	36451	—————	36527
510	36528	—————	36591
511	36592	—————	36655
512	36656	—————	36730
513	36731	—————	36802
514	36803	—————	36899
515	36900	—————	36975
516	36976	—————	37017
517	37018	—————	37080

518	37081	—————	37164
519	37165	—————	37242
520	37243	—————	37319
521	37320	—————	37383
522	37384	—————	37468
523	37469	—————	37559
524	37560	—————	37625
525	37626	—————	37715
526	37716	—————	37770
527	37771	—————	37810
528	37811	—————	37892
529	37893	—————	37970
530	37971	—————	38027
531	38028	—————	38087
532	38088	—————	38161
533	38162	—————	38252
534	38253	—————	38337
535	38338	—————	38407
536	38408	—————	38472
537	38473	—————	38535
538	38536	—————	38605
539	38606	—————	38688
540	38689	—————	38718
541	38719	—————	38772
542	38773	—————	38845
543	38846	—————	38933
544	38934	—————	39008

545	39009	————	39115
546	39116	————	39165
547	39166	————	39240
548	39241	————	39315
549	39316	————	39397
550	39398	————	39460
551	39461	————	39505
552	39506	————	39587
553	39588	————	39668
554	39669	————	39732
555	39733	————	39820
556	39821	————	39890
557	39891	————	39965
558	39966	————	40050
559	40051	————	40117
560	40118	————	40160
561	40161	————	40225
562	40226	————	40307
563	40308	————	40385
564	40386	————	40490
565	40491	————	40570
566	40571	————	40662
567	40663	————	40692
568	40693	————	40747
569	40748	————	40835
570	40836	————	40915
571	40916	————	40985

572	40986	————	41047
573	41048	————	41132
574	41133	————	41195
575	41196	————	41277
576	41278	————	41335
577	41336	————	41382
578	41383	————	41445
579	41446	————	41492
580	41493	————	41550
581	41551	————	41645
582	41646	————	41690
583	41691	————	41782
584	41783	————	41852
585	41853	————	41936
586	41937	————	41979
587	41980	————	42079
588	42080	————	42159
589	42160	————	42244
590	42245	————	42305
591	42306	————	42362
592	42363	————	42430
593	42431	————	42490
594	42491	————	42545
595	42546	————	42582
596	42583	————	42665
597	42666	————	42712
598	42713	————	42777

599	42778	————	42855
600	42856	————	42922
601	42923	————	43019
602	43020	————	43105
603	43106	————	43171
604	43172	————	43240
605	43241	————	43325
606	43326	————	43392
607	43393	————	43433
608	43434	————	43470
609	43471	————	43555
610	43556	————	43644
611	43645	————	43715
612	43716	————	43775
613	43776	————	43832
614	43833	————	43910
615	43911	————	43999
616	44000	————	44079
617	44080	————	44129
618	44130	————	44192
619	44193	————	44252
620	44253	————	44337
621	44338	————	44397
622	44398	————	44449
623	44450	————	44530
624	44538	————	44612
625	44613	————	44677

626	44678	————	44725
627	44726	————	44795
628	44796	————	44882
629	44883	————	44950
630	44951	————	45015
631	45016	————	45093
632	45094	————	45165
633	45166	————	45290
634	45291	————	45330
635	45331	————	45412
636	45413	————	45497
637	45498	————	45577
638	45578	————	45628
639	45629	————	45687
640	45688	————	45772
641	45773	————	45845
642	45846	————	45937
643	45938	————	45997
644	45998	————	46057
645	46508	————	46150
646	46151	————	46247
647	46248	————	46317
648	46318	————	46380
649	46381	————	46465
650	46466	————	46497
651	46498	————	46545
652	46546	————	46620

653	46621	—————	46695
654	46696	—————	46767
655	46768	—————	46825
656	46826	—————	46897
657	46898	—————	46973
658	46974	—————	47054
659	47055	—————	47105
660	47106	—————	47159
661	47160	—————	47235
662	47236	—————	47279
663	47280	—————	47339
664	47340	—————	47425
665	47426	—————	47477
666	47478	—————	47550
667	47551	—————	47630
668	47631	—————	47687
669	47688	—————	47787
670	47788	—————	47880
671	47881	—————	47918
672	47919	—————	48015
673	48016	—————	48080
674	48081	—————	48140
675	48141	—————	48210
676	48283	—————	48282
677	48283	—————	48330
678	48331	—————	48400
679	48401	—————	48472

680	48473	————	48547
681	48548	————	48630
682	48631	————	48660
683	48661	————	48723
684	48724	————	48787
685	48788	————	48845
686	48846	————	48907
687	48908	————	48965
688	48966	————	49035
689	49036	————	49087
690	49088	————	49170
691	49171	————	49250
692	49251	————	49340
693	49341	————	49425
694	49426	————	49502
695	49503	————	49572
696	49573	————	49640
697	49641	————	49682
698	49683	————	49757
699	49758	————	49845
700	49846	————	49912
701	49913	————	49977
702	49978	————	50042
703	50043	————	50090
704	50091	————	50162
705	50163	————	50222
706	50223	————	50312

707	50313	————	50362
708	50363	————	50424
709	50425	————	50502
710	50503	————	50565
711	50566	————	50640
712	50641	————	50732
713	50733	————	50807
714	50808	————	50870
715	50871	————	50950
716	50951	————	51002
717	51003	————	51055
718	51056	————	51127
719	51128	————	51230
720	51231	————	51292
721	51293	————	51342
722	51343	————	51415
723	51416	————	51487
724	51488	————	51535
725	51536	————	51600
726	51601	————	51659
727	51660	————	51767
728	51768	————	51815
729	51816	————	51850
730	51851	————	51917
731	51918	————	51989
732	51990	————	52039
733	52040	————	52110

734	52111	————	52172
735	52173	————	52245
736	52246	————	52302
737	52303	————	52365
738	52366	————	52427
739	52428	————	52497
740	52498	————	52570
741	52571	————	52677
742	52678	————	52727
743	52728	————	52797
744	52798	————	52850
745	52851	————	52920
746	52921	————	53002
747	53003	————	53057
748	53058	————	53147
749	53148	————	53220
750	53221	————	53287
751	53288	————	53327
752	53328	————	53415
753	53416	————	53500
754	53501	————	53585
755	53586	————	53650
756	53651	————	53701
757	53702	————	53762
758	53763	————	53809
759	53810	————	53887
760	53888	————	53935

761	53936	————	54007
762	54008	————	54055
763	54056	————	54127
764	54128	————	54187
765	54188	————	54242
766	54243	————	54315
767	54316	————	54362
768	54363	————	54432
769	54433	————	54510
770	54511	————	54555
771	54556	————	54620
772	54621	————	54702
773	54703	————	54757
774	54758	————	54800
775	54801	————	54905
776	54906	————	54975
777	54976	————	55055
778	55056	————	55120
779	55121	————	55179
780	55180	————	55250
781	55251	————	55335
782	55336	————	55377
783	55378	————	55450
784	55451	————	55510
785	55511	————	55585
786	55586	————	55657
787	55658	————	55717

788	55718	——	55762
789	55763	——	55842
790	55843	——	55919
791	55920	——	55985
792	55986	——	56067
793	56068	——	56137
794	56138	——	56184
795	56185	——	56257
796	56258	——	56345
797	56346	——	56442
798	56443	——	56505
799	56506	——	56580
800	56581	——	56634
801	56635	——	56700
802	56701	——	56749
803	56750	——	56835
804	56836	——	56905
805	56906	——	56990
806	56991	——	57065
807	57066	——	57119
808	57120	——	57175
809	57176	——	57255
810	57256	——	57315
811	57316	——	57410
812	57411	——	57495
813	57496	——	57597
814	57598	——	57690

815	57641	——	57735
816	57736	——	57805
817	57806	——	57875
818	57876	——	57925
819	57926	——	58022
820	58023	——	58122
821	58123	——	58158
822	58159	——	58230
823	58231	——	58282
824	58283	——	58332
825	58333	——	58410
826	58411	——	58457
827	58458	——	58515
828	58516	——	58585
829	58586	——	58665
830	58666	——	58710
831	58711	——	58757
832	58758	——	58847
833	58848	——	58930
834	58931	——	58980
835	58981	——	59092
836	59093	——	59148

R-112 S-26-32

R-112 (10 SPACES)
S-26-32 S-32

BOXES 493-732

R-112
S-19-23 (41 SPACES)
S-22-23

BOXES 733-836

EV

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 01W100	DATE REC'D 9-12-00
B. DIVISION/UNIT General Accounting Division			RM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466		LOCATION RANGE SECTION(S) 120 27-31	NO. OF CU. FT. 181
D. PHONE NO. 410-260-7651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Gallouay</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
837-1017	FY00 N-Log R-stars	1804-1 July, 2003
Total 181		DISPOSAL 8/27/03 LJS

FY 00
N-Log R-Stars

837	59149	————	59220
838	59221	————	59295
839	59296	————	59347
840	59348	————	59424
841	59425	————	59507
842	59508	————	59570
843	59571	————	59645
844	59646	————	59705
845	59706	————	59780
846	59781	————	59852
847	59853	————	59917
848	59918	————	59975
849	59976	————	60037
850	60038	————	60123
851	60124	————	60155
852	60156	————	60230
853	60231	————	60295
854	60296	————	60357
855	60358	————	60437
856	60438	————	60492
857	60493	————	60565
858	60566	————	60650
859	60651	————	60685
860	60686	————	60775

861	60776	————	60846
862	60847	————	60925
863	60926	————	60992
864	60993	————	61060
865	61061	————	61115
866	61116	————	61187
867	61188	————	61232
868	61233	————	61277
869	61278	————	61350
870	61351	————	61419
871	61420	————	61495
872	61496	————	61535
873	61536	————	61602
874	61603	————	61680
875	61681	————	61745
876	61746	————	61798
877	61799	————	61855
878	61856	————	61952
879	61953	————	62010
880	62011	————	62082
881	62083	————	62142
882	62143	————	62202
883	62203	————	62255
884	62256	————	62325
885	62326	————	62397
886	62398	————	62452
887	62453	————	62537

888	62538	——	62615
889	62616	——	62695
890	62696	——	62742
891	62743	——	62805
892	62806	——	62878
893	62879	——	62918
894	62919	——	62990
895	62991	——	63050
896	63051	——	63125
897	63126	——	63212
898	63213	——	63255
899	63256	——	63322
900	63323	——	63415
901	63416	——	63485
902	63486	——	63541
903	63542	——	63630
904	63631	——	63715
905	63716	——	63800
906	63801	——	63845
907	63846	——	63925
908	63926	——	63985
909	63986	——	64052
910	64053	——	64108
911	64109	——	64182
912	64183	——	64250
913	64251	——	64327
914	64328	——	64397

915	64398	————	64487
916	64488	————	64552
917	64553	————	64630
918	64631	————	64705
919	64706	————	64770
920	64771	————	64825
921	64826	————	64892
922	64893	————	64968
923	64969	————	65022
924	65023	————	65102
925	65103	————	65192
926	65193	————	65260
927	65261	————	65327
928	65328	————	65405
929	65406	————	65467
930	65468	————	65537
931	65538	————	65592
932	65593	————	65685
933	65656	————	65727
934	65728	————	6597
935	65798	————	65860
936	65861	————	65917
937	65918	————	66010
938	66011	————	66080
939	66081	————	66160
940	66161	————	66217
941	66218	————	66268

942	66269	————	66330
943	66331	————	66385
944	66386	————	66460
945	66461	————	66507
946	66508	————	66590
947	66591	————	66667
948	66668	————	66707
949	66708	————	66780
950	66781	————	66837
951	66838	————	66890
952	66891	————	66957
953	66958	————	67022
954	67023	————	67080
955	67081	————	67137
956	67138	————	67185
957	67186	————	67232
958	67233	————	67323
959	67324	————	67390
960	67391	————	67460
961	67461	————	67532
962	67533	————	67640
963	67641	————	67707
964	67708	————	67769
965	67770	————	67835
966	67836	————	67902
967	67903	————	67965
968	67966	————	68010

969	68011	——	68085
970	68086	——	68182
971	68183	——	68272
972	68273	——	68333
973	68333	——	68395
974	68396	——	68467
975	68468	——	68557
976	68558	——	68602
977	68603	——	68649
978	68650	——	68720
979	68721	——	68800
980	68801	——	68890
981	68891	——	68932
982	68933	——	69025
983	69026	——	69090
984	69091	——	69172
985	69173	——	69240
986	69241	——	69289
987	69290	——	69380
988	69381	——	69450
989	69451	——	69505
990	69506	——	69530
991	69531	——	69585
992	69586	——	69660
993	69661	——	69745
994	69746	——	69800
995	69801	——	69885

996	69886	——	69965
997	69986	——	70002
998	70003	——	70067
999	70068	——	70140
1000	70141	——	70200
1001	70201	——	70272
1002	70273	——	70340
1003	70341	——	70407
1004	70408	——	70492
1005	70493	——	70582
1006	70583	——	70652
1007	70653	——	70702
1008	70703	——	70775
1009	70776	——	70860
1010	70861	——	70965
1011	70966	——	71050
1012	71051	——	71150
1013	71151	——	71240
1014	71241	——	71397
1015	71313	——	71397
1016	71398	——	71467
1017	71468	——	71560

R-120

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 786-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 01W101	DATE REC'D 9-12-00
B. DIVISION/UNIT General Accounting Division	RM CODE 05.04	
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466	LOCATION RANGE SECTION(S) 110 11-13	NO. OF CU. FT. 92
D. PHONE NO. 410-260-7651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Gallberg</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-92 Total 92	FY01 N-log R-stars	1804-1 July, 2003 Disposal 8/2003

FY 01
N-Log R-Stars

BOX #

1	1000001 -----	1000122
2	1000123 -----	1000245
3	1000246 -----	1000330
4	1000331 -----	1000440
5	1000441 -----	1000515
6	1000516 -----	1000605
7	1000606 -----	1000672
8	1000673 -----	1000762
9	1000763 -----	1000841
10	1000842 -----	1000942
11	1000943 -----	1001045
12	1001046 -----	1001120
13	1001121 -----	1001187
14	1001188 -----	1001273
15	1001274 -----	1001345
16	1001346 -----	1001442
17	1001443 -----	1001510
18	1001511 -----	1001582
19	1001583 -----	1001635
20	1001636 -----	1001727
21	1001728 -----	1001882
22	1001883 -----	1001995
23	1001996 -----	1002085
24	1002086 -----	1002150
25	1002151 -----	1002230
26	1002231 -----	1002327

27	1002328 -----	1002405
28	1002406 -----	1002465
29	1002466 -----	1002530
30	1002531 -----	1002622
31	1002623 -----	1002692
32	1002693 -----	1002797
33	1002798 -----	1002870
34	1002871 -----	1002952
35	1002953 -----	1003052
36	1003053 -----	1003135
37	1003136 -----	1003210
38	1003211 -----	1003297
39	1003298 -----	1003397
40	1003398 -----	1003470
41	1003471 -----	1003572
42	1003573 -----	1003667
43	1003668 -----	1003752
44	1003753 -----	1003835
45	1003836 -----	1003907
46	1003908 -----	1004006
47	1004007 -----	1004115
48	1004116 -----	1004195
49	1004196 -----	1004272
50	1004273 -----	1004325
51	1004326 -----	1004397
52	1004398 -----	1004480
53	1004481 -----	1004582
54	1004583 -----	1004662
55	1004663 -----	1004745
56	1004746 -----	1004814
57	1004815 -----	1004927
58	1004928 -----	1004990
59	1004991 -----	1005082
60	1005083 -----	1005142
61	1005143 -----	1005210

62	1005211 -----	1005282
63	1005283 -----	1005359
64	1005360 -----	1005435
65	1005436 -----	1005507
66	1005508 -----	1005585
67	1005586 -----	1005685
68	1005686 -----	1005742
69	1005743 -----	1005822
70	1005823 -----	1005900
71	1005901 -----	1005982
72	1005983 -----	1006050
73	1006051 -----	1006100
74	1006101 -----	1006175
75	1006176 -----	1006265
76	1006266 -----	1006345
77	1006346 -----	1006412
78	1006413 -----	1006487
79	1006488 -----	1006562
80	1006563 -----	1006635
81	1006636 -----	1006717
82	1006718 -----	1006800
83	1006801 -----	1006885
84	1006886 -----	1006972
85	1006973 -----	1007032
86	1007033 -----	1007120
87	1007121 -----	1007202
88	1007203 -----	1007285
89	1007286 -----	1007355
90	1007356 -----	1007417
91	1007418 -----	1007497
92	1007498 -----	1007582

R-110
S-11-13

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 01W102	DATE REC'D 9-12-00
B. DIVISION/UNIT General Accounting Division		RM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466	LOCATION RANGE SECTION(S) 101 28	NO. OF CU. FT. 19
D. PHONE NO. 410-260-7651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Halloran</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
27-45 Total 19	FY 00 UofM Expense Acct.	1804-3 July 2003 Disposal 8/5/03

FY 00
U of M Exp Acct.

27	PR #13	PPE	12-18-99
28	"	"	12-18-99
29	" 13	"	12-18-99
	# 14	"	1-1-00
30	# 14	"	1-1-00
	# 15	"	1-15-00
31	# 15	"	1-15-00
32	# 15	"	1-15-00
	# 16	"	1-29-00
33	# 16	"	1-29-00
34	# 17	"	2-12-00
35	# 17	"	2-12-00
36	# 18	"	2-26-00
37	# 18	"	2-26-00
38	# 19	"	3-11-00
39	# 19	"	3-11-00
40	# 19-20	"	3-11-00 3-25-00
41	# 20	"	3-25-00
42	# 21	"	4-8-00
43	# 21	"	4-8-00
44	# 21-22	"	4-8-00 4-22-00
45	# 22	"	4-22-00

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 01W103	DATE REC'D 9-12-00
B. DIVISION/UNIT General Accounting Division		RM CODE 05-04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466	LOCATION RANGE SECTION(S) 103 11	NO. OF CU. FT. 17
D. PHONE NO. 410-260-7651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Gallouy</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-17 Total 17	FY01 N-Log R-stars (J)	1804-1 July, 2003 Disposal 8/6/03

FY 01
N - Log R - Stars (J)

BOX#

1	1007098 -----	1007142
2	1007143 -----	1007195
3	1007196 -----	1007240
4	1007241 -----	1007280
5	1007281 -----	1007320
6	1001321 -----	1007372
7	1007373 -----	1007422
8	1007423 -----	1007495
9	1007496 -----	1007529
10	1007530 -----	1007570
11	1007571 -----	1007607
12	1007608 -----	1007662
13	1007663 -----	1007707
14	1007708 -----	1007747
15	1007748 -----	1007820
16	1007821 -----	1007859
17	1007860 -----	1007910

EV

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 378, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 01W104	DATE REC'D 9-12-00
B. DIVISION/UNIT General Accounting Division	RM CODE 05.04	
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466	LOCATION RANGE SECTION(S) 101 26-27	NO. OF CU. FT. 51
D. PHONE NO. 410-260-7651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>E. J. Halloway</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
81-131 Total 51	FY00 R-stars J-Log	1804-1 July, 2003 Disposal 8/5/03

FY 00
R-Stars J-Log

81	3771	—————	3810
82	3811	—————	3855
83	3856	—————	3892
84	3893	—————	3947
85	3948	—————	3995
86	3996	—————	4042
87	4043	—————	4085
88	4086	—————	4122
89	4123	—————	4162
90	4163	—————	4207
91	4208	—————	4250
92	4251	—————	4287
93	4288	—————	4307
94	4308	—————	4365
95	4366	—————	4415
96	4416	—————	4452
97	4453	—————	4492
98	4493	—————	4530
99	4531	—————	4572
100	4573	—————	4590
101	4590	—————	4636
102	4637	—————	4685
103	4686	—————	4725
104	4726	—————	4772

105	4773	————	4805
106	4806	————	4856
107	4857	————	4920
108	4921	————	4970
109	4971	————	5012
110	5013	————	5072
111	5073	————	5117
112	5118	————	5150
113	5151	————	5185
114	5186	————	5227
115	5228	————	5285
116	5286	————	5348
117	5349	————	5397
118	5398	————	5443
119	5444	————	5477
120	5478	————	5522
121	5523	————	5567
122	5568	————	5622
123	5623	————	5685
124	5686	————	5712
125	5713	————	5752
126	5753	————	5805
127	5806	————	5847
128	5848	————	5907
129	5908	————	5957
130	5958	————	5985
131	5986	————	6042

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 01W105	DATE REC'D 9-12-00	
B. DIVISION/UNIT General Accounting Division			FM CODE 05.04	
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466		LOCATION RANGE SECTION(S) 101 27		NO. OF CU. FT. 23
D. PHONE NO. 410-260-7651		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL <i>Ed Gallows</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
132-154 Total 23	FY 00 R-stars N-log(J)	1804-1 July, 2003 Disposal 8/5/03

FY00
R-stars N-Log J

132	6073	——	6092
133	6093	——	6142
134	6143	——	6199
135	6200	——	6250
136	6251	——	6289
137	6290	——	6332
138	6333	——	6382
139	6383	——	6430
140	6431	——	6470
141	6471	——	6514
142	6515	——	6555
143	6556	——	6610
144	6611	——	6665
145	6666	——	6717
146	6718	——	6780
147	6781	——	6819
148	6820	——	6855
149	6856	——	6910
150	6901	——	6945
151	6946	——	6986
152	6987	——	7025
153	7026	——	7072
154	7073	——	7095

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 706-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 01W106	DATE REC'D 9-12-00
B. DIVISION/UNIT General Accounting Division			FM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466		LOCATION RANGE SECTION(S) 101 28	NO. OF CU. FT. 9
D. PHONE NO. 410-260-7651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Gallows</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
46-54 Total 9	FY00 UofM Expense Acct.	1804 - 3 July, 2003 Disposal 8/5/03

FY00
U of M Expense Acct

46	PR #	22	PPE	4-22-00
47	"	23	"	5-6-00
48	"	23	"	3-6-00
49	"	24	"	5-6-00
50	"	24	"	5-6-00
51	"	24	"	5-6-00
52	"	25	"	5-20-00
53	"	25	"	5-20-00
54	"	25	"	5-20-00

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 01W108	DATE REC'D 9-12-00
B. DIVISION/UNIT General Accounting Division			RM CODE 05-04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466		LOCATION RANGE SECTION(S) 28 14	NO. OF CU. FT. 6
D. PHONE NO. 410-260-7651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Halloran</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-6 Total 6	FY 00 ACFZ Reports	1804-81 July, 2003 DISPOSAL 10/20/03 LJS

FY00
ACF 2 Reports

1	8-23-99	—	09-26-99
2	9-27-00	—	11-4-99
3	11-6-99	—	12-13-99
4	12-14-99	—	1-25-00
5	1-26-00	—	3-8-00
6	3-9-00	—	4-14-00

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESUP, MD. 20724 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 01W1687	DATE REC'D 4-3-01
B. DIVISION/UNIT General Accounting Division		RM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466	LOCATION RANGE SECTION(S) 4 29	NO. OF CU. FT. 1
D. PHONE NO. 410-260-7651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>EJ Halloway</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
155	FY 00 R-Starts N-Log(J) 7096-7097	1804-1 July, 2003 DISPOSAL 8/28/03 LJS

E ✓

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 786-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 01W488	DATE REC'D 4-3-01
B. DIVISION/UNIT General Accounting Division			RM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466		LOCATION RANGE SECTION(S) 4 29	NO. OF CU. FT. 1
D. PHONE NO. 410-260-7651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Gallows</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1018	FY 2000 N-Log R-stars	1804-1 July, 2003
TOTAL 1		DISPOSAL 8/28/03 <i>JDS</i>

06.02	DHCD
	Reporting Agency
	CAA / Codes Administration
	Division or Unit

Department of General Services
Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Prepare in duplicate
 Retain one (1) copy and
 forward original to
 address at left.

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
92W57	Livability Code Implementation / Grant Program	1221	11	FY 1988	2	7/2003	RECYCLE
92W58	General Correspondence	1221	14	1987 - 1990	3	7/2003	RECYCLE
93W637	IBMH Manufacturers Correspondence / Plans	1221	2, 1	1985 - 1989	3	7/2003	RECYCLE
93W638	Energy Reports / Plans / Site Inspections / Monthly Reports	1221	10, 1, 2	1972 - 1990	6	7/2003	RECYCLE
93W639	IBMH Plans and Specifications / Financial Data	1221	1, 2	1985 - 1991	2	7/2003	RECYCLE
95W296	IB Plans - Moducraft	1221	1	1985 - 1989	1	7/2003	RECYCLE
95W298	IBMH Correspondence	1221	2	1990	5	7/2003	RECYCLE
95W299	IBMH Site Inspections	1221	2	1989 - 1991	4	7/2003	RECYCLE
95W300	General Records / Plans	1221	1	1987 - 1991	5	7/2003	RECYCLE
95W301	IBMH Site Inspection Reports / Correspondence	1221	2	1987 - 1992	2	7/2003	RECYCLE
95W302	IB Plans	1221	1	1976 - 1992	12	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

_____ Charlie P Lopez Signature	_____ Records Center Manager Title	_____ December 30, 2003 Date
---------------------------------------	--	------------------------------------

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 92W57	DATE REC'D 7-30-91
B. DIVISION/UNIT CAA/Codes Administration			RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville, MD 21032-2023		LOCATION RANGE SECTION(S) 152 2	NO. OF CU. FT. 2
D. PHONE NO. (301) 514-7220		RECORDS CENTER MANAGER R-153	
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE ---
221.	Livability Code implementation/ grant program; FY '88 (FY has up to June 1989)	Schedule 1221 Item 11 disposal 1999
222.	Livability Code implementation/ grant program; FY '88 (6/89)	1221, Item 11 disposal 1999
		1/00 Disposal 9/22/03 JCS

RECORDS TRANSMITTAL AND RECEIPT

✓ E

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 92W58	DATE REC'D 7-30-91
B. DIVISION/UNIT CAA/Codes Administration			RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville, MD 21032-2023		LOCATION RANGE SECTION(S) 154 6	NO. OF CU. FT. 3
D. PHONE NO. (301) 514-7220		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
24 1.	General correspondence plus Crownsville; 1987-1990	Schedule 1221 Item 14 disposal 2000
25 2.	General correspondence plus Crownsville; 1988-1990	1221, Item 14 disposal 2000
26 3.	General correspondence plus Crownsville; 1989-1990	1221, Item 14 disposal 2000
27 4.	General correspondence plus Crownsville; 1990 (didn't send)	1221, Item 14 disposal 2000

1/01
DIS
9/22/03
DISPOSAL

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 93W637	DATE REC'D 11-6-92
B. DIVISION/UNIT CAA/Codes Administration			RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032-2023		LOCATION RANGE SECTION(S) 121 9	NO. OF CU. FT. 3
D. PHONE NO. (410) 514-7220		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
(1)	IBM manufacturers correspondence 1986-89	Schedule 1221 Item 2 Disposal 2000 - <i>Jan.</i>
(2)	IBM manufacturers plans 1985-89 (Pel., Man., Comp., St.)	Schedule 1221 Item 1 Disposal 2000
(3)	IBM manufacturers plans 1985-89 (Future, Fisher, Forest City)	Schedule 1221 Item 1 Disposal 2000

DISPOSAL
9/15/03
LJB

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 93W638	DATE REC'D 11-6-92
B. DIVISION/UNIT CAA/Codes Administration			RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032-2023		LOCATION RANGE SECTION(S) 106 31	NO. OF CU. FT. 6
D. PHONE NO. (410) 514-7220		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Energy Reports 1982-90	Schedule 1221 Item 10 Disposal 2001
2	IBMH plans and specifications 1985-90 (Poloron)	Schedule 1221 Item 1, Disposal 2001 <i>Jan.</i>
3	IBMH plans and specifications 1985-90 (Office Master, USC, Seabring, Marshall, Destiny, VA)	Schedule 1221 Item 1, Disposal 2001
4	IBMH site inspections 1972-90	Schedule 1221 Item 2, Disposal 2001
5	IBMH site inspections 1972-90	Schedule 1221 Item 2, Disposal 2001
6	IBMH monthly reports 1984-89	Schedule 1221 Item 2, Disposal 2001

Disposal
8/03

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 93W639	DATE REC'D 11-6-92
B. DIVISION/UNIT CAA/Codes Administration			RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032-2023		LOCATION RANGE SECTION(S) 146 16	NO. OF CU. FT. 2
D. PHONE NO. (410) 514-7220		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
①	IBMH plans and specifications 1985-89 (AWH, Hopeman, Hadco)	Schedule 1221 Item 1 Disposal 2002 <i>Jan.</i>
②	IBMH financial data 1990-91	Item 1221 Item 2 Disposal 2002
		<i>DISPOSAL</i> <i>9/22/03</i> <i>LJS</i>

G

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 95W296	DATE REC'D 8-26-94
B. DIVISION/UNIT CAA/Codes Administration			RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032-2023		LOCATION RANGE SECTION(S) 115 32	NO. OF CU. FT. 1
D. PHONE NO. (410) 514-7220		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	IB Plans - Moducraft (1985-1989)	Schedule 1221 Item 1 Disposal Jan. 2000 DISPOSAL 9/3/03 LJS

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 95W298	DATE REC'D 8-26-94
B. DIVISION/UNIT CAA/Codes Administration			RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032-2023		LOCATION RANGE SECTION(S) 153 2	NO. OF CU. FT. 5
D. PHONE NO. (410) 514-7220		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	IBMH Correspondence P-W (1990)	Schedule 1221 Item 2 Disposal Jan. 2001
2	IBMH Correspondence H-O (1990)	<i>DISPOSAL</i> Schedule 1221 Item 2 Disposal Jan. 2001
3	IBMH Correspondence Time Attendance Report (1990)	<i>9/22/03</i> Schedule 1221 Item 2 Disposal Jan. 2001
4	Energy Reports - General (1990)	<i>255</i> Schedule 1221 Item 10 Disposal Jan. 2001
5	Energy Reports - General (1990)	Schedule 1221 Item 10 Disposal Jan. 2001

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 95W299	DATE REC'D 8-26-94
B. DIVISION/UNIT CAA/Codes Administration			RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032-2023		LOCATION RANGE SECTION(S) 109 5	NO. OF CU. FT. 4
D. PHONE NO. (410) 514-7220		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	IBMH Site Inspections (1991)	Schedule 1221 Item 2 Disposal Jan. 2002
2	IBMH Site Inspections (1989-1990)	Schedule 1221 Item 2 Disposal Jan. 2002
3	IBMH Insignia Records (1-87 thru 12-91)	Schedule 1221 Item 2 Disposal Jan. 2002
4	IBMH Insignia Records (1989-1991)	Schedule 1221 Item 2 Disposal Jan. 2002

Disposal
8/03

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 95W300		DATE REC'D 8-26-94
B. DIVISION/UNIT CAA/Codes Administration				RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032-2023		LOCATION RANGE SECTION(S) 109 5-6		NO. OF CU. FT. 5
D. PHONE NO. (410) 514-7220		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	General Records/Invoices	Schedule 1221 Item 14 Disposal January 2002
2	IB Plans: Contempri (1987-1991)	Schedule 1221 Item 1 Disposal January 2000
3	IB Plans: CMSI (1987-1991)	Schedule 1221 Item 1 Disposal Jan. 2002
4	IB Plans: R&L Custom (1988-1991)	Schedule 1221 Item 1 Disposal Jan. 2002
5	IB Plans: CMSI (1988-1991)	Schedule 1221 Item 1 Disposal Jan. 2002

Disposed 8/03

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 95W301	DATE REC'D 8-26-94
B. DIVISION/UNIT CAA/Codes Administration			RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032-2023		LOCATION RANGE SECTION(S) 109 6	NO. OF CU. FT. 2
D. PHONE NO. (410) 514-7220		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	IBMH Site Inspection Reports, Correspondence (1987-1992)	Schedule 1221 Item 2 Disposal Jan. 2003
2	IBMH Staff and Progress Activity Report Cash Records (FY 1992)	Schedule 1221 Item 2 Disposal Jan. 2003 <i>Disposal</i> <i>8/03</i>

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Housing & Community Development		ACCESSION NO. 95W302	DATE REC'D 8-26-94
B. DIVISION/UNIT CAA/Codes Administration			RM CODE 06.02
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032-2023		LOCATION RANGE SECTION(S) 153 2	NO. OF CU. FT. 12
D. PHONE NO. (410) 514-7220		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL James C. Hanna, Director, Codes Admin.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	IB Plans - Williams (1987-1992)	Schedule 1221 Item 1 Disposal Jan. 2003
2	IB Plans - Coastal (1984-1992)	Schedule 1221 Item 1 Disposal Jan. 2003
3	IB Plans - Williams (1986-1992)	Schedule 1221 Item 1 Disposal Jan. 2003
4	IB Plans - Staton - Action (1991-1992)	Schedule 1221 Item 1 Disposal Jan. 2003
5	IB Plans - PennLyon (1986-1992)	Schedule 1221 Item 1 Disposal Jan. 2003
6	IB Plans - Mark Line (1985-1992)	Schedule 1221 Item 1 Disposal Jan. 2003
7	IB Plans - Miller (1988-1992)	Schedule 1221 Item 1 Disposal Jan. 2003
8	IB Plans - Beaman (1976-1992)	Schedule 1221 Item 1 Disposal Jan. 2003

Disposal 9/22/03 JCS

Box Number	Description of Records	Disposal Authority
9	IB Plans - Ritz Craft (1989-1992)	Schedule 1221 Item 1 Disposal Jan. 2003
10	IB Plans - Ryland (1990-1992)	Schedule 1221 Item 1 Disposal Jan. 2003
11	IB Plans - Nanticoke (1986-1992)	Schedule 1221 Item 1 Disposal Jan. 2003
12	IB Plans - Williams (1988-1999)	Schedule 1221 Item 1 Disposal Jan. 2003

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1979)

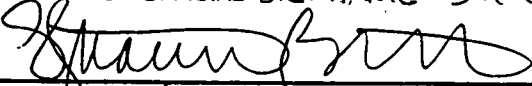
DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 37.01.25.06.01 <i>06.03</i>		ACCESSION NO. <i>91W1158</i>	DATE REC'D <i>4-16-91</i>
2. AGENCY Dept. of Housing & Comm. Development		LOCATION - RANGE SECTION <i>113 25</i>	
3. DIVISION/UNIT CDA - Housing Management		NO. OF CU. FT. <i>2</i>	
4. MAILING ADDRESS 45 Calvert Street Annapolis, MD 21401		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. (301) 974-2178	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1 of 2 of 2	Certification/Recertification - Chase Ridge - 1989 Certification/Recertification - Chase Lea - 1989	Schedule #1210 #9 2000 2000 <i>Disposal</i> <i>8/03</i>	

(USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

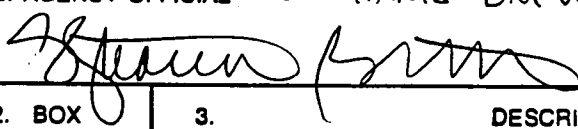
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Housing & Comm. Dev.		ACCESSION NO. 95W531	DATE REC'D 10-27-94
B. DIVISION/UNIT CDA Housing Management		RM CODE 06.03	
C. MAILING ADDRESS 100 Community Place Crownsville, MD 21032		LOCATION RANGE SECTION(S) 144 31	NO. OF CU. FT. 3
D. PHONE NO. 410-514-7585		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL STEPHANIE BM WHITE 		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 of 3	Multifamily foreclosed loans West Baltimore Street I & II	Sched. 1593 # 3 January 2000 DISPOSAL 7/29/03 LJS	

RECORDS TRANSMITTAL AND RECEIPT

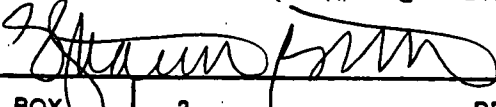
DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DHCD		ACCESSION NO. 95W531	DATE REC'D
B. DIVISION/UNIT CDA Housing Management			RM CODE
C. MAILING ADDRESS 100 Community Place Crownsville, MD 21032		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 410 514-7585		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL STEPHANIE BM WHITE 		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
2 of 3	Multifamily foreclosed loans Albion Hotel, Castle Associates	Sched. 1593 #3 January 2000	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DHCD		ACCESSION NO. <i>95W531</i>	DATE REC'D
B. DIVISION/UNIT CDA Housing Management			RM CODE
C. MAILING ADDRESS 100 Community Place Crownsville, MD 21032		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 514-7585 (410)		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>STEPHANIE BM WHITE</i> 		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
3 of 3	Multifamily foreclosed loans Emerson House, Brittany Place ICC - RAO	Sched. 1593 #3 January 2000	

✓ E

Original

Paid Off Loans '93

Help Loans
10/27/94

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DHCD		ACCESSION NO. 95W532	DATE REC'D 10-27-94
B. DIVISION/UNIT Housing Management			RM CODE 06.03
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032		LOCATION RANGE SECTION(S) 146 30	NO. OF CU. FT. 1
D. PHONE NO. 410-514 7589		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL STEPHANIE DM WALTER <i>X Stephanie Walter</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 #	HELP Paid off Loans. 1993 # 38	1593 #24 for 2001	
2.	ADAIR, EDDIE + Dorothy 07-0200.03	10-12-93	
1	AGRESTI Alice 01-0079.02	10-12-93	
	ANNIS, Eugene + Lorraine 02-0097.04	12-6-93	
	APPLE JAMES + Sharon, 38-030621-0	1-20-93	
	Barrett John + Darlene 03-0040.02	4-27-93	
	Simon/Barnet 38-026903-0	3-15-93	
	BETZEL Wendell 38-00412-0	2-1-93	
	Bell Lucille 38-030203-0	12-30-93	
	Beyer May M. 38-0334040	1-20-93	
	BLANCO, George + Marsha 01-0057-01	5-21-93	
	Brinkley, Jeanne 01-0082-03	9-27-93	
	Brooks Paris + Valerie 05-0005.21	8-26-93	
	Bloome Steven + Annette 01-0009.09	4-27-93	
	BRAGUNIER, Lawrence + Catherine 38-0047222-0	8-26-93	
	Burkett, Elizabeth 38-036504-0	6-30-93	
	Chamberlain, Charles 38-033604-0	11-5-93	
	CHARTER, Alan Wayne 01-0456.03	Cell transfer	
	CORNISH, Vivian S. 01-0001-18	4-16-93	
	Decker, Martin J. + Sarah E 01-0365.04	6-7-93	
	Dyer, Jill + Michele 01-0059-22	5-21-93	
	Edwards, Ralph 38-020104-0		

DISPOSAL
9/22/03
JSS

Original

2 of 2

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DHCO		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Housing Management			RM CODE
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 410-514-7589		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL STEPHANIE BM WHITE <i>[Signature]</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1#	ELDER, Carol 38-028303-0	5-11-93
	ELLIS, James 38-00364-0	3-15-93
	GATES, John 38-001416-0	2-2-93
	FAIR, Leslie Margaret 38-010301-0	12-20-93
	Ferguson, James 38-6002-0	11-5-93
	Friend, Bernilda 25-06227-0	10-27-93
	Gates, John 38-01416-0	2-2-93
	Gorsuch, Francis 35-000807-0	7-15-93
	Gorsuch, Michael 38-003222-0	4-27-93
	JACOBS, Melodie C 01-0289.03	11-5-93
	JAMES, Betty Indalee 01-0174.03	10-27-93
	Jewell, David T. 01-04-49.03	2-25-93
	Howard, Leslie 35-038203-0	8-5-93
	Karalovec, Charles 38-2707-0	11-11-93
	KANTZ, Richard 38-002522-0	4-16-93
	Kohles, Stephen 38-003304-0	12-6-93
	LAZAR, Abraham 38-044103-0	1-20-93
	LOVICK, Dwayne 38-007503-0	5-11-93
	LAKEMICH, Gabriel 38-010902-0	8-26-93
	LUSHBAUGH, Michael 01-0053.22	8-26-93
	MARTIN, Paula 38-002322-0	1-20-93
	Matthews, Kevin E Diana 01-0137.02	9-9-93

A → D
~~15A~~
 E

Oregon

Paid off MHRP loans 1993

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

~~15A~~
 JK

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DAED		ACCESSION NO. 95W533		DATE REC'D 10-27-94
B. DIVISION/UNIT Housing Management				RM CODE 06.03
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032		LOCATION RANGE 146 SECTION(S) 30	NO. OF CU. FT. 4	
D. PHONE NO. 410 514 7589		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL STEPHANIE BM WHITE <i>[Signature]</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
MHRP 107	<i>Book Joel - Assumption of Florence.</i> BACH, Florence 05.3.0660 10-12-93 Barratt, John 46030148-0 4-27-93 Beaty, Phyllis 462200820 5-9-93 Berthright-Cecil G 46-130029-0 7-15-93 Bishop, Robert + Margaret 46-100018-0 8-26-93 Brito, Jose (46) 05.40498 1-29-92 Brown Leonard + Gloria 06.03.0405 9-9-93 Brown Velma 46-160001-0 9-14-93 Burkheimer, Robert 46-440007-0 7-27-93 Bush Patricia J 46-020004-1 12-23-93 CAIN, Mary 46-030234-0 8-26-93 CASWELL, Charles 46-190037-0 8-17-93 COLLASE Ramon + Gladys 03-030063-0 12-23-93 COLWELL, INEZE 46 4-27-93 COOPER, Mary A. 11-30025 4-27-93 CROWELL, John + Barbara 05.030005 1-20-93 CORNISH Vivians (16,280.16) 46 2-1-93 Crawford Minnie L. 1600.19 7-40011 5-21-93	Schedule 1593 #4 Dec. 2000 Jan 2001 DISPOSAL 9/2/03 <i>[Signature]</i>		

Paul M HRP Plans 93

R - W

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

20/2

A. AGENCY 1. <i>DHCD</i>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT <i>Housing Management</i>			RM CODE
C. MAILING ADDRESS <i>100 Community Place Crownsville MD 21032</i>		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. <i>4105147589</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>STEPHANIE BM WHITE</i> <i>[Signature]</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>MHRP '93'</i>	<i>Thompson, George & Theres 46-560027-0 3-1-93</i>	<i>Schedule 1593</i>
<i>R-W</i>	<i>Tilghman, Elmer 46-050189-0 2-1-93</i>	<i>#4</i>
<i>(4) #</i>	<i>Wanzer Brunda 46-220093-0 6-2-93</i>	<i>Dec. 2000</i>
	<i>Waters, Edna / Barnett, Isabel 46-030778-0 6-10-93</i>	
	<i>Webster, Paul L & Susan B 46-050236-0 12-30-93</i>	
	<i>Wearner, Edward W + Stella T. 46-060121-0 - 7-15-93</i>	
	<i>Widgen, Edward B + Grace R. 46-050205-0 11-23-93</i>	
	<i>Wilson, Richard & Ruth 46-010107-0 4-16-00</i>	
	<i>Wise Ramona 46-050126-0 11-11-93</i>	
	<i>Wodarski, Mark & Margaret 46-050476-0 9-27-92</i>	

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E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

10/12

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DHCO		ACCESSION NO. 95W534	DATE REC'D 10-27-94
B. DIVISION/UNIT Human Management			RM CODE 06.03
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032		LOCATION RANGE SECTION(S) 146 30	NO. OF CU. FT. 11
D. PHONE NO. 410 514 7589		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL STEPHANIE BM WHITE <i>[Signature]</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1. 9 11	Deem Debra 37-120029-0	1-20-93
	Bello, Machee ^{(used final 1500)?} 32-020014-0	11-24-92 de
	Windisch, Raymond 38-015204-0	12-23-93
	Forbes, Joseph 37-150006-0	12-23-93
	Augusta Prop. 28-160001-0	4-16-93
	Foster, Mary Ann. 49-01127-0	5-27-93
	Robinson, Rosalind 23-058107-0	3-15-93
	Dentz, Paul 23-058107-0	3-15-93
	Alston Delores 25-066930-0	6-22-93
	Anderson, Samuel 25-056957	7-27-93
	Bell Carol 25-060827-0	6-8-93
	Boyster, George 25055629-0	5-4-93
Chappell Stephen 25056977-0	5-14-93	
Epps, Jonathan 25-060653-0	8-17-93	
Fenner, Donald 25-060837-0	10-27-93	
Glantz, Doris 25-060945-0	5-14-93	

Schedule 10 93
#4
~~Rec 2000~~
Jan 2001
DISPOSAL
[Signature]
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

282

RECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>DACD</i>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT <i>Human Management</i>			RM CODE
C. MAILING ADDRESS <i>100 Community Place Crownsville MD 21032</i>		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. <i>410-5147589</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>STEPHANIE BM WHITE</i> 		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>10711</i> 	<i>Ingram Marcia 25-063132</i>	<i>5-14-93</i>
	<i>Johnson Robert 25-057002-0</i>	<i>7-27-93</i>
	<i>Langmead Richard 25-058002-0</i>	<i>6-8-93</i>
	<i>Lee David 25-061879-0</i>	<i>10-12-93</i>
	<i>Potter, Mark 25-057024-0</i>	<i>4-16-93</i>
	<i>Singer, Michael 25-061811-0</i>	<i>6-8-93</i>
	<i>Stewart James 25-057226-0</i>	<i>10-12-93</i>
	<i>TORRES, Brunilde 25-06227-0</i>	<i>10-27-93</i>
	<i>Walker Kenneth 25-0610409-0</i>	<i>2-4-93</i>
	<i>Wheeler, Steve E + Linda 25-058290</i>	<i>2-293</i>
	<i>White Sherwood 25-057233-0</i>	<i>5-14-93</i>
	<i>Wickline Ronald 25-05925-0</i>	<i>9-9-93</i> <i>9-14-93</i>
	<i>Porter Eric + Diane 34-030002</i>	<i>3-29-93</i>
	<i>Belle Machine Inc 32-020014</i>	<i>2-18-93</i> <i>2-24-93</i>
<i>Armstrong Gladys R. 35-030012</i>	<i>2-25-93</i>	

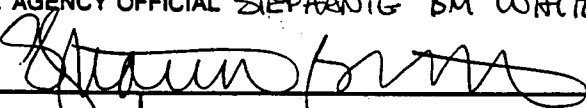
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Housing & Community Dev.		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Houston Habitat.			RM CODE
C. MAILING ADDRESS 100 Community Place Crownsville MD 21032		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 410 514 7589		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL STEPHANIE BM WHITE <i>[Signature]</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
214 11 11 11	Payroll's 1993 Jan 1 - Dec 31st <i>(JK)</i> 1994 Jan 1 → March 1994	Schedule 1593 #4 Jan 2001	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DHCD		ACCESSION NO. 95W535		DATE REC'D 10-27-94	
B. DIVISION/UNIT CDA Housing Management		LOCATION RANGE SECTION(S) 146 30		RM CODE 06-03	
C. MAILING ADDRESS 100 Community Place Crownsville, MD 21032		NO. OF CU. FT. 1		RECORDS CENTER MANAGER	
D. PHONE NO. 410-514-7585		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
E. AGENCY OFFICIAL <i>STEPHANIE BM WHITE</i> 		2. BOX NUMBERS		3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	
1 of 1		1993 Delinquency Reports Servicers A - L		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Sched. 1593 #3 1/01 DISPOSAL 9/22/03 ES	

R146 ~~R-153~~
S30 ~~S-6~~

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R146
S30

(20)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <u>DHCD</u>		ACCESSION NO. <u>99W99</u>	DATE REC'D <u>8-7-98</u>
B. DIVISION/UNIT <u>CDA-Finance</u> <i>Sweet Smith</i>			RM CODE <u>06.03.02</u>
C. MAILING ADDRESS <u>100 Community Place Clonsville, MD 21032</u>		LOCATION RANGE SECTION(S) <u>117 31-32</u>	NO. OF CU. FT. <u>21</u>
D. PHONE NO. <u>(410) 514-7421 - 7/7/98</u>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<u>63-83</u>	<u>Home ownership Programs</u> File contains homeownership program descriptions, income limits, proposed home-ownership programs and potential insurance programs. CDA Finance Single Family files prior to 1988, Services billings. (dates, 1994, 1995,)	Retain for five (5) years, then destroy. Schedule 1208 Item # 4. destroy year 2000 Jan. 2001 <u>DISPOSAL</u> <u>9/13/03</u> <u>[Signature]</u>

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <u>36.01.01</u>		ACCESSION NO. <u>01W168</u>	DATE REC'D <u>9-29-00</u>
B. DIVISION/UNIT <u>DEPARTMENT OF EDUCATION</u>			RM CODE <u>07.01</u>
C. MAILING ADDRESS <u>BUSINESS SERVICES ACCT. 200 W BALTIMORE ST. BALTIMORE, MD 21201-2575</u>		LOCATION RANGE SECTION(S) <u>4 10-13</u>	NO. OF CU. FT. <u>101</u>
D. PHONE NO. <u>410-767-0130 0551</u>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <u>SAUL LILIEH FELD</u>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>1998</u>	
1.	TRANSMITTALS 818441-818455	<p>Sche. # ¹⁹⁹³ 1606</p> <p>Item # <u>2A+B</u></p> <p>July 2003</p> <p>Disposal <u>8-13-03</u></p> <p><i>[Signature]</i></p> <p>* MISSING Boxes: # 11, 12, 13, 14, 25, 33, 41, 49, 54 101</p>
2.	818456-818469	
3.	818470-818480	
4.	818481-818495	
5.	818495-818508	
6.	818509-818521	
7.	818522-818535	
8.	818536-818549	
9.	818550-818561	
10.	818562-818575	
11.	CASE SERVICE PO's 104-115	
12.	205-224	
13.	225-335	
14.	336-777	
15.	DOS PO's 009157-009208	
16.	CANCELLATIONS 408101-408445	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <u>36.01.01</u>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT <u>DEPT. OF EDUCATION</u>			RM CODE
C. MAILING ADDRESS <u>BUSINESS SERVICES - ACCT, 200 W. BALTIMORE ST BALTIMORE, MD 21201-2595</u>		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. <u>410-767-0130</u>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <u>SAUL LILIENTHAL</u>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
17.	T.L's will Continue, 818590-818602	-FY 98 Exp Trans.	
18.	818602-818615	-FY 98 Exp Trans	
19.	818576-818588	-	
20.	818631-818643	-	
21.	818644-818655	-	
22.	889109-889132	-	
23.	889087-889108	-	
24.	818616-818630	-	
25.	818656-818669	-	
26.	818670-818682	-	
27.	818683-818698	-	
28.	818697-818709	-	
29.	818710-818722	-	
30.	818723-818739	-	
31.	818740-818752	-	
32.	818753-818766	-	
33.	818767-818766	-	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. <u>36.01.01</u>			
B. DIVISION/UNIT			RM CODE
<u>DEPT. OF EDUCATION</u>			
C. MAILING ADDRESS		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
<u>BUSINESS SERVICES ACCT 200 W BALTIMORE ST BALTIMORE, MD. 21201-2575</u>			
D. PHONE NO.		RECORDS CENTER MANAGER	
<u>410-767-0130</u>			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
<u>SAUL LILIENTFELD</u>			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>1998</u>	
34.	T.L's will continue FY 98 Exp. Trans. 819001-819014	
35.	819015-819027	
36.	819028-819040	
37.	818164-818291 Encumb Reports	
38.	818292-818427	
39.	818428-818552	
40.	888553-818687	
41.	888688-888031	
41.e	818776-888045	
42.	888098-888097	
43.	888098-888130	
44.	989808-989826	
45.	98980100-9898060 To be paid reports	
46.	98981800-9898260	
47.	99901-999910	
48.	D.D.S Perch Reports 008222-00323	
49.	008332-000878	
50.	008943-008609	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <u>36.01.01</u>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT <u>DEPT. OF EDUCATION</u>			RM CODE
C. MAILING ADDRESS <u>BUSINESS SERVICES ACCT. 200 W. BALTIMORE ST BALTIMORE, MD 21201-2595</u>		LOCATION RANGE SECTION(S)	NO. OF CU. F
D. PHONE NO. <u>410-767-0130</u>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <u>SAUL LILIENTFELD</u>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
		<u>1998</u>
51.	FY 98 Cancellations 407238-407350	
52.	407352-407437	
53.	407151-407237	
54.	408453-409063	
55.	T&M R 40's 7/7/97- 7/6/98	
56.	T&M T.L's 98981000-9891200	
57.	98982100-98982600	
58.	989801-989809	
59.	Porch Reports 008332-008481	
60.	MSDE Telephone bills Jan/Feb/Mar	

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT
 P.O. BOX 275, PLEESUP, MD. 20794 (TELEPHONE-739-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. 36,0101			RM CODE
B. DIVISION/UNIT		DEPT. OF EDUCATION	
C. MAILING ADDRESS		LOCATION RANGE SECTION(S)	NO. OF CU. F.
BUSINESS SERVICES - ACT 200 BALTIMORE ST BALTIMORE, MD 21201-2595		RECORDS CENTER MANAGER	
D. PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL		SAUL LILIENTFELD	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
	1998	
	FY 98's Exp Trans and Tls will continue, To and From.	
62.	To 818193 From 818205	
63.	818322 - 818334	
64.	818219 - 818229	
65.	818255 - 818267	
66.	818282 - 818294	
67.	818116 - 818128	
68.	818268 - 818281	
69.	818040 - 818052	
70.	818206 - 818218	
71.	818180 - 818192	
72.	818129 - 818141	
73.	818167 - 818179	
74.	818349 - 818361	
75.	818101 - 818115	
76.	818142 - 818153	
77.	818230 - 818241	

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-759-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <u>36.0601</u>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT <u>DEPT OF EDUCATION</u>			RM CODE
C. MAILING ADDRESS <u>BUSINESS SERVICES - ACCT 200 W BALTO. ST. BALTIMORE, MD 21201-2575</u>		LOCATION RANGE SECTION(S)	NO. OF CU. F.
D. PHONE NO. <u>410-767-0130</u>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <u>SAUL LILIENTFELD</u>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <u>1998</u>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	FY 98's Exp Trans and TLs will continue, To and From.		
	To From		
78.	818295 - 818308		
79.	818309 - 818321		
80.	818335 - 818348		
81.	818154 - 818166		
82.	888016 - 888031		
83.	888032 - 888049		
84.	888071 - 888088		
85.	818077 - 818089		
86.	888089 - 888107		
87.	818001 - 818012		
88.	818013 - 818039		
89.	818027 - 818039		
90.	818065 - 818076		
91.	818053 - 818064		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. <i>36.01.01</i>			RM CODE
B. DIVISION/UNIT		LOCATION RANGE SECTION(S)	NO. OF CU. F.
<i>DEPT OF EDUCATION</i>			
C. MAILING ADDRESS		RECORDS CENTER MANAGER	
<i>BUSINESS SERVICES - ACCT 200 W BALTIMORE ST BALTIMORE, MD 21201-2595</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
D. PHONE NO.			
<i>410-767-0130</i>			
E. AGENCY OFFICIAL			
<i>SAUL LILIENTHAL</i>			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
92	TL 888051 - TL 888070		
93	TL 818090 - TL 818102		
94	TL 818388 - TL 818400		
95	TL 818401 - TL 818414		
96	TL 818415 - TL 818427		
97	TL 818428 - TL 818440		
98	TL 818362 - TL 818374		
99	TL 818375 - TL 818387		
100	TL 407188 - TL 408088		
101	2/1/98 - 4/1/98		

MISSING BOXES ARE
11-14, 25, 33, 49, 41 AND 54
ALSO 101

R-4

S-10-13

(8) space
(S-13)

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 3601.01		ACCESSION NO. 01W186	DATE REC'D 10-5-00
B. DIVISION/UNIT DEPARTMENT OF EDUCATION			RM CODE 07.01
C. MAILING ADDRESS BUSINESS SERVICE ACCT. 200 W. BALTO. ST BALTIMORE, MARYLAND 21201-2585		LOCATION RANGE SECTION(S) 16 23	NO. OF CU. FT. 5
D. PHONE NO. 410-767-0130		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL SAUL LIENFELD		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
①	DORS JULY-DEC 1997 T+M TO BE PAID REPORTS 989801-989812 FY98	1993 Sch.# 1606 Item # 29-B July 2003
②	BS/DORS FY98 DDS PURCHASE ORDERS FROM 008001 TO 008103	
③	DBS/PAYROLL REG. 6/18/97 - 9/9/97 FY98 PAYROLL REPORTS - PAYROLL #01 TRRU 06 PR #99-ALL PR #1-6 50, 60, 63	DISPOSAL 10/13/03
④	DBS REG PR PR #25 + 26 (1998)	
⑤	BUSINESS SERVICES 6/30/97 TO 12/9/97 PAYROLL - CONTRACTUAL TIME SHEETS PAYROLL	LSS

E ✓

Department of General Services - State Records Management Center
P.O. Box 275, Jessup, MD 20794
(Telephone: 410-799-1379)
Records Transmittal and Receipt

Directions: Please type or Print Clearly all entries

A. Agency Department of Business & Economic Development		Accession No. 02W1101	Date Rec'd 5-20-02
B. Division/Unit Administrative Services Office of Contracts and Procurement		Location Range Section(s) 17 22	RM Code 08.05 No. Of Cu. FT. 3
C. Mailing Address 217 E. Redwood St., Suite 1501 Baltimore, MD 21202		Records Center Manager <i>Gabriel Lopez</i>	
C. Phone No. 410-767-2304		To Be Completed At State Records Management Center	
D. Agency Official - Sharon Walden For:			
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
1	FY 1998 PWQ Grants	2047-1- 7/1/03	
2	FY 1998 MITP and Trade Grants	2047-1- 7/1/03	
3	FY 1998 Contracts	2047-1- 7/1/03	
		DISPOSAL 10/10/03 LJS	

E ✓

Department of General Services - State Records Management Center
P.O. Box 275, Jessup, MD 20794
(Telephone: 410-799-1379)
Records Transmittal and Receipt

Directions: Please type or Print Clearly all entries

A. Agency Department of Business & Economic Development		Accession No. 02W1102	Date Rec'd 5-20-02
B. Division/Unit Administrative Services Office of Contracts and Procurement		Location Range Section(s) 10 10	RM Code 08.05 No. Of Cu. FT. 6
C. Mailing Address 217 E. Redwood St., Suite 1501 Baltimore, MD 21202		Records Center Manager <i>Daniel Lopez</i>	
C. Phone No. 410-767-2304		To Be Completed At State Records Management Center	
D. Agency Official - Sharon Walden For:			
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
1	FY 2000 Purchase Orders	2047-2- 7/1/03	
2	FY 2000 Purchase Orders	2047-2- 7/1/03	
3	FY 2000 Purchase Orders	2047-2- 7/1/03	
4	FY 2000 Purchase Orders	2047-2- 7/1/03	
5	FY 2000 Purchase Orders	2047-2- 7/1/03	
6	FY 2000 Purchase Orders	2047-2- 7/1/03	
		DISPOSAL 9/13/03 LJS	

R-10

① SPACE

S-10

(5-10)

Department of General Services - State Records Management Center

P.O. Box 275, Jessup, MD 20794

(Telephone: 410-799-1379)

Records Transmittal and Receipt

Directions: Please type or Print Clearly all entries

A. Agency Department of Business & Economic Development		Accession No. 02w1796	Date Rec'd 3-26-02
B. Division/Unit Division of Regional Development		Location Range Section(s)	RM Code 08.06 No. Of Cu. FT.
C. Mailing Address 217 E. Redwood St., Suite 1501 Baltimore, MD 21202		115 24	8
C. Phone No. 410-767-2304		Records Center Manager	
D. Agency Official - Sharon Walden For: Trudy Chara - 10 th floor		To Be Completed At State Records Management Center	
2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date	
1	Advanced Technology Centers (ATC) initiative MHEC and DBED administration files including reporting	2118- item 4 7/2003	
2	Advanced Technology Centers (ATC) initiative MHEC and DBED administration files including reporting	2118- item 4 7/2003	
3	Advanced Technology Centers (ATC) initiative ATC Administration - Reports, Coordination and Publicity and Individual ATC files: 1999-2000 - Box 1 of 2 - Greater Baltimore ATC - Baltimore City, Baltimore County, Harford, Cecil, Anne Arundel Community Colleges (box includes only 1999-2000, documentation from previous year continued in another box)	2118- item 4 7/2003 <i>Disposed 8/03</i>	
4	Advanced Technology Centers (ATC) initiative Individual ATC files: 1997-1998 Box 2 of 2 - Greater Baltimore ATC - Baltimore City, Baltimore County, Harford, Cecil, Anne Arundel Community Colleges 1996-2000 (box includes only 1999-2000, documentation from previous year continued in another box)	2118- item 4 7/2003	
5	Advanced Technology Centers (ATC) initiative Individual ATC Files: Mid-Maryland ATC at Howard Community College 1998- 2000, Potomac ATC - Frederick and Hagerstown Community Colleges 1998- 2000, & Upper Shore ATC at Chcsapeake College 1998-2000	2118- item 4 7/2003	
6	Advanced Technology Centers (ATC) initiative Individual ATC Files: 1996-2000 including Lower Shore ATC at WorWic Community College 1996-1999, Southern Maryland ATC at Charles County Community College 1996-2000 (College of Southern MD), and Suburban Maryland ATC - Prince George's Community, Frederick Community and Montgomery College 1997-2000	2118- item 4 7/2003	
7	Advanced Technology Centers (ATC) initiative Individual ATC Files: 1996-2000 including Agricultural ATC at Carroll Community College 1997-2000, Lower Shore ATC at Worwic 1997-1999 and Allegany/Garrett ATC 1997-2000	2118- item 4 7/2003	
8	Advanced Technology Centers (ATC) Initiative Infrastructure Grant Administrative Files: 1998-2001 Maryland Community College Business Training Network or MarylandTraining.com reports (ATC infrastructure grant 1998-2001) Reporting	2118- item 4 7/2003	

09.02.01	DLS	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency			
Office of Legislative Audits			
Division or Unit			

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
94W676	Audit Work Papers	1218	2A	1988	16	7/2003	RECYCLE
95W1498	Audit Work Papers	1218	2A	1988 - 1989	6	7/2003	RECYCLE
95W1500	Audit Work Papers	1218	2A	1987 - 1990	11	7/2003	RECYCLE
96W1077	Audit Work Papers	1218	2A	1987 - 1989	12	7/2003	RECYCLE
97W435	Audit Work Papers	1218	2A	1987	1	7/2003	RECYCLE
01W90	Audit Work Papers	1218	2A	1988	1	7/2003	RECYCLE
01W91	Audit Work Papers	1218	2A	1990	7	7/2003	RECYCLE

I hereby certify that the records listed above were disposed of as indicated

<u>Charlie P Lopez</u> Signature	<u>Records Center Manager</u> Title	<u>December 30, 2003</u> Date
-------------------------------------	--	----------------------------------

E ✓

DEPARTMENT OF GENERAL SERVICES
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Fiscal Services	Accession No. 94W676	Date Rec'd 1-26-94
		RM Code 09.02.01
B. Division/Unit Office of Legislative Audits	Location Range Section(s) 120 7	No. of Cu. Ft. 16
C. Mailing Address 301 W. Preston Street Room 1202 Baltimore, Maryland 21201		
D. Phone No. 410-225-1401	Records Center Manager	
E. Agency Official Alan I. Weiner Administrative Supervisor	To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
----------------	--	---

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
#1	Audit Work Papers	Schedule No. 1218 ^{2A}
#2	"	12-31-97 ^{1/02}
#3	"	
#4	"	
#5	"	
#6	"	
#7	"	
#8	"	
#9	"	
#10	"	
#11	"	
#12	"	
#13	"	
#14	"	
#15	"	
#16	"	

DISPOSAC
 8/27/03
 JFS

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DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Fiscal Services		Accession No. 95W1498	Date Rec'd 5-11-95
			RM Code 09.02.01
B. Division/Unit Office of Legislative Audits		Location Range Section(s) 114 3	No. of Cu. Ft. 6
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201		Records Center Manager	
D. Phone No. 410-225-1400		To Be Completed At State Records Management Center	
E. Agency Official Jacquelyn Blocher-Moran Assistant Legislative Auditor			

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
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#1 running consecutively through and including box # <u>5</u> <u>6</u>	Audit Work Papers #2A -- Regular Work Papers	Schedule No. 1218 #2A Disposal Date - January 1998 <u>1/02</u> (Boxes Marked December 31, 1997) <i>Disposal 8/03</i>
---	---	---

W/P's In Storage - Jessup
Destruction Date 12/31/97
Transfer Date

Box #	Workpaper Description
1	Dept. of Budget and Fiscal Planning, 5/26/86-6/30/88, 1-8
2	Local Health Administration, 9/23/86-12/4/88, 1-8
3	Local Health Administration, 9/23/86-12/4/88, 9-11
3	Maryland Higher Education, 11/18/86-2/28/89, 1-5
4	Environmental Services, 1/27/87-5/4/89, 1-2
4	Mental Hygiene Administration, 4/1/87-9/21/89, 1-3
4	DHMH - Regulatory Services, 7/1/87-7/23/89, 1-2
5	DHMH - Regulatory Services, 7/1/87-7/23/89, 3-4
5	Juvenile Services Agency, 9/10/86-12/1/88, 1-5
6	Juvenile Services Agency, 9/10/86-12/1/88, 6-14
	EDP -Stars Runs 1-2, Payroll 1

✓ E

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Fiscal Services	Accession No. 95W1500	Date Rec'd 5-11-95
		RM Code 09.02.01
B. Division/Unit Office of Legislative Audits	Location Range Section(s) 167 21	No. of Cu. Ft. 11
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201	Records Center Manager	
D. Phone No. 410-225-1400	To Be Completed At State Records Management Center	
E. Agency Official Jacquelyn Blocher-Moran Assistant Legislative Auditor		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
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#1 running consecutively through and including box # 9 //	Audit Work Papers S #2A -- Regular Work Papers	Schedule No. 1218 # 2A Disposal Date - January 1999 1/03 (Boxes Marked December 31, 1998) DISPOSED 8/14/03 LJS
---	--	---

Office of Legislative Audits
W/P's In Storage - Jessup
Destruction Date 12/31/98
Transfer Date

Box #	Workpaper Description
1	State Use Industries, 7/1/89-6/30/90, 1-7
2	State Use Industries, 7/1/89-6/30/90, 8-10
2	State Use Industries, foll.-up, 5/14/90
3	Article 19, FY '90
4	Article 19, FY '90
5	Article 19, FY '90
6	MAIF, 1/1/89-12/31/89, 1-9
7	MAIF, 1/1/88-12/31/89, 1-5
7	Mass Transit Administration, 7/1/87-6/30/89 (FY '89), 1-3
8	Mass Transit Administration, 7/1/87-6/30/89 (FY '89), 4-12
9	Mass Transit Administration, 7/1/87-6/30/89 (FY '89), 13-20
10	Md. State Police, 1/20/87-7/5/89, 1-6
11	Md. State Police, 1/20/87-7/5/89, 7-11

R-167

S-21

10 Emptyies

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DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Fiscal Services		Accession No. 96W1077	Date Rec'd 3-11-96
B. Division/Unit Office of Legislative Audits		Location Range Section(s) 149 22	RM Code 09.02.01
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, MD 21201			No. of Cu. Ft. 12
D. Phone No. 410-225-1400		Records Center Manager	
E. Agency Official Jacquelyn Blocher-Moran Assistant Legislative Auditor		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
#1 running consecutively through and including box # 12	Audit Work Papers #2A -- Regular Work Papers	Schedule No. 1218 <i>Item 2A</i> Disposal Date - January 2001 2003 (Boxes marked December 31, 2000) <i>DISPOSAL</i> <i>9/22/03</i> <i>[Signature]</i>

Office of Legislative Audits
W/P's In Storage - Jessup
Destruction Date 12/31/00
Transfer Date

Box

#	Workpaper Description
1	Dept. of Public Safety & Cor. Serv. Per., 2/17/87-7/4/89, 1-4
1	Dept. of Public Safety & Cor. Serv. 2/17/87-7/14/89, 6-10
1	Dept. of Public Safety & Cor. Serv., 2/17/87-7/14/89, 1 (Bulk F.)
2	Dept. of Public Safety & Cor. Serv. O/S, 2/17/87-7/4/89, 1-5
3	State Highway Admin., 3/23/87-7/2/89, 1-7
4	State Highway Admin., 3/23/87-7/2/89, 8-14
5	State Highway Admin., 3/23/87-7/2/89, 15-23
6	DDA Perf., 5/14/87-1/15/90, 1-6
6	DDA Compl., 5/14/87-1/15/90, 1-2
7	DDA Compl., 5/14/87-1/15/90, 3-10
8	Juvenile Serv. Youth Ctr., 11/9/87-5/14/90, 1-4
8	Income Tax -Spec. (Deloitte T) 7/1/89,6/30/90, 1
8	Med. Care Prgms., 3/23/87-7/2/89, 1-3
9	Med. Care Prgms., 3/23/87-7/2/89, 4-12
10	Med. Care Prgms., 3/23/87-7/2/89, 13-18
11	Med. Care Prgms., 3/23/87-7/2/89, 19-22
11	Sales & Use, 5/14/87-11/6/89, 1-3
12	Sales & Use, 5/14/87-11/6/89, 4-14

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Fiscal Services	Accession No. 97W435	Date Rec'd 10-21-96
		RM Code 09.02.01
B. Division/Unit Office of Legislative Audits	Location Range Section(s) 26 22	No. of Cu. Ft. 1
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, MD 21201	Records Center Manager	
D. Phone No. 410-767-1400	To Be Completed At State Records Management Center	
E. Agency Official Jacquelyn Blocher-Moran Principal Assistant Legislative Auditor		

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
----------------	--	---

#1 running consecutively through and including box # <u>1</u>	Audit Work Papers #2A -- Regular Work Papers	Schedule No. 1218 #2A Disposal Date -- 2000 (Boxes marked 12/31/99 1/00)
		<i>DISPOSED 10/14/03 JS</i>

Office of Legislative Audits
W/Ps In Storage - Jessup
Destruction Date: 12/31/99
Transfer Date 10/96

Box

Workpaper Description

1 Baltimore City Clerk of the Circuit Court, 2/14/85 - 3/4/87, (1-6)

E ✓

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No. 01W90	Date Rec'd 9-12-00
B. Division/Unit Office of Legislative Audits		Location Range Section(s) 101 29	RM Code 09-02-01
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201			No. of Cu. Ft. 1
D. Phone No. 410-946-5900		Records Center Manager	
E. Agency Official Marie V. Sorvik Administrative Coordinator		To Be Completed At State Records Management Center	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
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#1 running consecutively through and including box # <u>1</u>	Audit Work Papers #2A - - Regular Workpapers	Schedule No. 1218 #2A Disposal Date January 2002 <i>Disposal 8/03</i>
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EV

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Legislative Services		Accession No. 01W91	Date Rec'd 9-12-00 RM Code 09.02.01
B. Division/Unit Office of Legislative Audits		Location Range Section(s) 101 17	No. of Cu. Ft. 7
C. Mailing Address 301 West Preston Street Room 1202 Baltimore, Maryland 21201		Records Center Manager	
D. Phone No. 410-946-5900		To Be Completed At State Records Management Center	
E. Agency Official Marie V. Sorvik Administrative Coordinator			

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
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#1 running consecutively through and including box # <u>7</u>	Audit Work Papers #2A - - Regular Workpapers	Schedule No. 1218 #2A Disposal Date <u>January 2003</u> <i>Disposal 8/03</i>
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DESTRUCTION DATE JANUARY 2003

Box #	Report Date	Name of Agency Audited	Audit Period	# of Binders
1	01/26/90	State Railroad Administration	7/1/87-6/30/89	#1 - #11
2	12/07/90	Department of Health and Mental Hygiene, Office of the Secretary	1/19/88-6/30/90	#1 - #6
3	12/07/90	Department of Health and Mental Hygiene, Office of the Secretary	1/19/88-6/30/90	#7 - #12
4	12/07/90	Department of Health and Mental Hygiene, Office of the Secretary	1/19/88-6/30/90	#13 - #16
4	07/18/90	Office of the Trust Clerk for Baltimore City	2/8/88-5/13/90	#1 of #1
5	09/10/90	Department of Natural Resources - Part 1	11/2/87-3/4/90	#1 - #8
6	09/10/90	Department of Natural Resources - Part 1	11/2/87-3/4/90	#9 - 17
6	09/10/90	Department of Natural Resources - Part 1 (EDP)	11/2/87-3/4/90	#1 - #4
7	03/28/90	Office of the Register of Wills - Harford County, Maryland	1/25/88-2/21/90	#1 of #1
7	02/02/90	Office of the Register of Wills - Carroll County, Maryland	7/1/87-12/18/89	#1 of #1
7	12/17/90	Washington Metropolitan Area Transit Commission	FY1990	#1-#3

File Com

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DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. <i>SECRETARY OF STATE</i>	Accession No. <i>00W145</i>	Date Rec'd <i>8-24-99</i>
		RM Code <i>09.05</i>
B. Division/Unit <i>CHARITABLE ORGANIZATIONS DIVISION</i>	Location Range Section(s) <i>32 29</i>	No. of Cu. Ft. <i>32</i>
C. Mailing Address <i>STATE HOUSE ANNAPOLIS, MD 21401</i>	Records Center Manager	
D. Phone No. <i>410-974-5521 EXT 466</i>	To Be Completed At State Records Management Center	
E. Agency Official <i>Cy Anne</i>		

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No. Disposal Date
<i>1g 32</i>	<i>1996 Charitable Organizations Division files total of 32 boxes</i>	<i>Disposal DATE July 2003 Sche.# 1891 Item # 4 Disposal 8/03</i>

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

E - ✓

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY *Governor's Office for
Children, Youth and Families*
DIVISION/UNIT *State Coordinating Council*
Community Partnership Unit

MAILING ADDRESS
*1 W. Preston Street, 15th Floor
Baltimore, MD 21201*

PHONE NO.
(410) 767-6200

AGENCY OFFICIAL
Lauren P. Brown

ACCESSION NO. <i>03W889</i>		DATE REC'D <i>4-30-03</i>
LOCATION RANGE SECTION(S) <i>147 15</i>		RM CODE <i>09.06</i>
RECORDS CENTER MANAGER		NO. OF CU. FT. <i>14</i>
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<i>Childcare, Birthdate form : Records</i>	<i># 2124 (item #1)</i>
<i>x 1</i>	<i>1977 Jan - June (A-H) /</i>	<i>Disposal Date: July 31, 2003 DISPOSAL 8/4/03 LJS</i>
<i>x 2</i>	<i>1977 Jan - June (J-F)</i>	
<i>x 3</i>	<i>1977 Jan - July (P-y)</i>	
<i>x 4</i>	<i>1974 Mar - Dec (A-C)</i>	
<i>x 5</i>	<i>1974 Jan - Dec (C-H)</i>	
<i>x 6</i>	<i>1974 Jan - Dec (J-N)</i>	
<i>x 7</i>	<i>1974 Jan - Dec (P-T)</i>	
<i>x 8</i>	<i>1974 Jan - Nov (U-W)</i>	
<i>x 10</i>	<i>1975 Jan - June (A-T)</i>	
<i>x 11</i>	<i>1975 Jan - Dec (A-W)</i>	
<i>x 12</i>	<i>1975 July - Dec (L-T)</i>	
<i>13</i>	<i>1974 Jan - July (B-T)</i>	
<i>14</i>	<i>1974 July - Dec (B-H)</i>	
<i>15</i>	<i>1974 July - Dec (C-T)</i>	

**Governor's Office for Children, Youth, & Families
Archiving System**

- A 1977 JAN-JUNE (A-H) BOX # 1
- A 1977 JAN-JUNE (J-P) BOX # 2
- A 1977 JAN-JULY (P-Y) BOX # 3

DISPOSE - JULY 31, 2003

- A 1976 MAR-DEC (A-C) BOX # 4
- A 1976 JAN-DEC (C-H) BOX # 5
- A 1976 JAN-DEC (J-N) BOX # 6
- A 1976 JAN-DEC (P-T) BOX # 7
- A 1976 JAN-NOV (U-W) BOX # 8

DISPOSE - JULY 31, 2003

- A 1975 JAN-JUNE (A-T) BOX # 10
- A 1975 JAN-DEC (A-W) BOX # 11
- A 1975 JULY-DEC (L-T) BOX # 12

DISPOSE - JULY 31, 2003

- A 1974 JAN-JULY (B-T) BOX # 13
- A 1974 JULY-DEC (B-H) BOX # 14
- A 1974 JULY-DEC (C-T) BOX # 15

DISPOSE - JULY 31, 2003

*Record
Mgt Center
Retention
Center*

*Jesup, MD
410 799-1379
Gab Lopez*

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of General Services		ACCESSION NO. 92W1176	DATE REC'D 4-14-92
B. DIVISION/UNIT Office of the Secretary			RM CODE 10.01
C. MAILING ADDRESS 301 W. Preston Street Room 1401 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 135 17-26	NO. OF CU. FT. 59
D. PHONE NO. 225-4958		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Martin W. Walsh, Jr.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<i>Administrative / Gen. Correspondence File</i> - 1987 Legal Division - Lottery Lease - State Judiciary Facilities in the Annapolis Area Space Commission Report July, 1990 - 1989 Korean War Memorial - Juvenile Services - 48-Bed Facility for Juveniles - 1987 Joint Chairman's Report - 1988-90 Invoices - 1987 Invoices	843-6 #1 1/97 1/01
2	- 1990 Executive Department January-December 1990 - 1990 Newspaper Articles January-December 1990	DISPOSAL 8/7/03 LSS
3	- 1979-1980 Sandy Point Farmhouse Department of Natural Resources - 1986 Fort Washington Marina Prince George's County Department of Natural Resources - 6/85 Fish Intercept Hatchery Department of Natural Resources - 6/26/85 Fairhill Corporation Lease of a Portion of Fairhill Property Cecil County - 8/85 Even Keel, Ltd v. State Ocean City-Beach Erosion Control District - 1984 Chesapeake Bay Model Matapeake, Maryland	

BOX 3 (continued)

- 8/12/86 EFS spoke for Governor
Society of Legistics Engineers
Executive Correspondence
- 1987 Executive Orders
- 1986 " "
- 1985 " "
- 1984 " "
- 1983 " "
- 1982 " "
- 1985 Fiscal Note Responses
General Assembly
- 1985/1986 Department of Fiscal Services
- Federal GSA Scandal
- 10/22/87 Code of Fair Practices

BOX 4

- 1983 Fairchild Industries Plant
(Western Maryland Initiatives)
Hagerstown, Maryland
- 12/78 Report to Governor Hughes
Identifying Issues Facing DGS
- 5/4/79 Meeting with Governor Hughes-Annapolis Office Complex
- 1981 State Ethics Commission
- 1982 Financial Disclosure Statements
- 1983/84 Financial Disclosure Statements
- 1985 Financial Disclosure Statements
- 1986 Financial Disclosure Statements
- 1979 Disabled, Definition of Physically or Mentally
District Court Buildings-Baltimore County
Transfer of 4,568 Acres from UMBC
- 1982/83 Department of Regulations and Correspondence
- 1984/85 " " "
- 1976 Convention Center in Baltimore
- 10/87 Crisfield Structural Evaluation of Buildings
Affected by Fire
- 1982 Construction Inspection Funding from CGL
- 4/87 Emergency Communications Center-Calvert County
- 4/84 Request for New Comptroller
Data Processing Division Building
- 1/86 Maryland Commission on the Capital City Meeting
Calvert Inn
- 1980 Chicken Procurement
- 1976 National Conference of State's Building Code
and Standards
- Blood Pressure Programs
- 1982/83 Bituminous Material Liquid Asphalt Emulsion
- 1978 Bainbridge Naval Training Center
- 1982/83 Correspondence with Legislative Auditor
- 1980/81 Artistic Property Commission
- 1980 Affidavit of Qualification to "A" Contract

BOX 5

- 6/9-6/10/1988 Capitol-for-a-day Southern Maryland
- June 1, 1988 Special Press Briefing & Luncheon
ODYSSEY OF THE MIND
- February 28-29, 1988 Governor's Cabinet Retreat
Wye Institute Queenstown
- 1987 Summer Jobs for Youth Program
- 11/3/87 Governor's Trip to Harford County
- 1985 Investigation of Fire-Cross Keys

BOX 6

- 2/9/88 Governor's Prayer Breakfast
- March 24, 1988 Mini Meeting with Governor-Group III
- 1984 Government House Trust
- 1975 Governor's Mansion Brick Paving
- 8/1/80-8/8/80 Government House and State House-
Windstorm Damage
- 12/85 Report of the Fiscal Review Committee
(To the Governor and General Assembly)
- 12/21/89 St. Agnes Hospital-Maryland Villa Louise
Program
- 1989 Governor's Retreat on Citizens Services
- 7/10/89-7/11/89 Governor's Retreat-Western Maryland
College
- 5/31-6/1/90 Governor's Retreat-Eastern Shore
- February 20, 1989 Day Trip to Lower Eastern Shore
Pocomoke City
- July 14, 1988 Sinai Fitness-Wellness Day Retreat
- November 28, 1989 Governor's Drug Summit-Baltimore
Convention City
- November 16, 1989 Meeting on Substance Abuse
- October 28, 1988 Governor's Retreat on Substance Abuse
- July 10-11, 1989 Governor's Retreat-Western Maryland
Collge
- May 31, 1989 Statewide Drug Summit

BOX 7

- 1988 Hall of Records
- May 22, 1980 Hall of Records Commission Meeting
- May 9, 1989 " " "
- July 6, 1988 " " "
- October 3, 1990 " "
- 1985 Committee-Utilization of Old Hall of Records Building
- AIA General Conditions ofthe Contract for Construction
- September 14, 1989 Garrett County Auction Briefing-
Comptroller's Office

BOX 7 (continued)

- 1988 State Inventory Management System
- 1986 Insurance-Contractor Liability
- 1986 Professional Liability Insurance
- 1988 In-state Preference
- 1976-1981 Historic Annapolis
- 1988 " "
- 1987 " "
- 1984-1986 " "
- 8/1/84 Information Processing Plan

BOX 8

- 5/85 Policy and Procedure for Shore Erosion Control
Projects-Department of Natural Resources
- 5/85 Non-Structural Shore Erosion Control Program
Department of Natural Resources
- Water Resources Administration-Department of Natural
Resources
- 1985 Western Maryland Power Plant Siting-Department
of Natural Resources
- Purchase of two parcels 118 Acres-Baltimore County
Nottingham Properties, Inc.-Department of Natural
Resources
- 1985 Purchase of 972 Acres-Savage Joint Venture
Montgomery County-Department of Natural Resources
- 1986 Purchase of Vessel "Independence"-Department
of Natural Resources
- 1/85 Rockfish Purchase Program
- 1981-82-83 Sediment Control & Storm Water Management
Program-Department of Natural Resources
- 1985 Great Lakes Dredge and Dock Co. Dredging Craighill
Channel-Department of Transportation
- 1987 State Aviation Administration-Department of
Transportation
- 1980 Proposed Aviation Historical Museum-Strawberry
Point-Martin State Airport
- 1987 Motor Vehicles Administration-Department of
Transportation
- 1985 Signalization Manual on Uniform Traffic Control
Devices-Department of Transportation
- 1982 Department of Transportation/Functional Data Center
- 8/86 National Geodetic Survey 1983 North American Datum
Department of Transportation
- 1977 Intemann Gag "Evening Sun" Editorial-Department of
Transportation
- 1985-86-87 Department of Transportation-General
Correspondence
- 1983-84 " " "
- 1979-82 " " "

BOX 9

- 1987 Operating Budget
- 1988 " "
- 1989 " "
- 1986 " "
- 4/11/80 Committee to Monitor Flow of Capital Expenditure Requirements for Next 12 Month Period
- Proposed Legislation Lump sum Funding for Capital Expenditure
- 1985 Capital Budget
- 1987 Capital Budget
- 1986 Capital Budget
- 1989 Capital Budget
- 1988 Capital Budget

BOX 10

- October 22, 1984 Revised Projections-State Planning
- 1988 Funding for Major Capital Projects-State Planning
- Department of State Planning (1) Employee & Office Space (2) Baltimore/Annapolis Gov. Projects (3) Office Space Projects and Estimated Costs
- FY 85-86 DGS Program Objectives
- 1987 Department of State Planning
- Personnel Offset Machine Operator I & II
- 79/80 Commission on Compensation and Personnel Policies
- 1988 Governor's Brochure Project-DOP
- 1983 Compensation and Personnel Policies
- 1987 DOP
- 1988 DOP
- 1988 Saratoga State Center
- 1982-83 Youth Centers
- Maryland Children's Center
- 1988 Department of Health and Mental Hygiene-Developmental Disabilities Administration
- Carruthers Center-112 East West Street-Baltimore City

BOX 11

- 1988 Cabinet Meetings
- 6/89-12/89 Cabinet Meetings
- Policy Sub Cabinet Committee Meeting

BOX 12

- Hall of Records Commission Meetings
January 23, 1987
June 30, 1987
- 1987 Hall of Records
- April 21, 1988 Hall of Records Commission Meeting
- October 14, 1988 Hall of Records Commission Meeting
- GCL Loan of 1983
- 1979/1980 Gasoline Reduction Program
- 3/19/84 Policy-Recoveries in Construction Litigation
Placement of Funds
- 1986 Notice of Scheduled Public Committee Meetings
(Hearing Schedules)
- 1986 Legislative Session
- 1984 Guidelines and Procedures for Sale-Leaseback,
Lease-Leaseback and Related Proposals
- 1985 Potential Site-State Lottery Headquarters
- 1979 Possible Sale of Jackson Towers
- 1984 State Inventory Management I System 1986-1987
- 1979/80 1979-1985 Insurance Claims 1986-87
- 11/84 Infrastructure needs in Maryland, Meeting Local
- September 1, 1987 Insurance Claims under various Policies
Prepared by: W. Baker Harward
Department of General Services
Casualty Claims
- 1980-1985 A Plan to Assure Equal Postsecondary
Educational Opportunity
- Maryland State Board for Higher Education
- 4/86 Harford County

BOX 13

- 1983-1987 Forms Management
- 1979-1982 Forms Management Activities
- 1976-1988 Frostburg State College
- 1978-1977 Frostburg State College Mini Subsidence
Stabilization-Dormitories I & II
- 1981 Storage of Fuel Oil-Former Exxon Tank Farm
- 1983 Fuel Oil-State Buildings
- 1977 Food Services-State Buildings
- Fine Arts Center, Claim for Delay (St. Mary's College)
- 1980-81 Fine Art in Public Buildings
- 1979 Fine Art in Public Buildings
- Flags - State House
- Town of Federalsburg
- Federal Surplus Property
- Federal Government-Reports/Newsletters etc.
- Federal General Services Administration AD HOC Committee

BOX 13 (continued)

- Annual Sexual Harrassment Workshop
- 1984 Affirmative Action Fair Practice/EEO
- 1982 Affirmative Action Fair Practice/EEO
- 1988 Preservation Keep Historic Annapolis
- Howard Street Transit Mall
- 1988 Commission on Human Relations
- State Board for Higher Education
- Heating Systems in Public Buildings-Task Force
- State Archives Draft Budget FY 1986
- 1988 Office for Handicapped Individuals
- 1983-87 Office for Handicapped Individuals-Formerly Facilities for the Handicapped

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- 1983 523 Bed Medium/Maximum Security-Hagerstown
- 1983 Hagerstown Prison 720 Bed Facility
- 1984-1988 Hagerstown Prison
- Roxbury Prison Hagerstown 450 Bed Facility
- 1983-1985 Wastewater Treatment Plant-Maryland Correctional Institution, Hagerstown
- 1978 Fort Armstead
- 1983 Architecture for Justice Exhibition
- Water Problems-Hagerstown, Jessup
- Transfer of Water System, House of Correction, Jessup to Anne Arundel County
- 2/22/85 Maryland House of Correction, Jessup-10 year Capital Construction Plan Cost Estimates
- 1978-1983 500 Bed Medium Security Annex House of Correction
- 512 Bed Annex, Jessup, Maryland
- 1987 House of Correction, General Correspondence
- 1979-1980 128 Bed Emergency Housing Units-Maryland Correctional Institution
- 1978-1986 State Use Industries
- 1979-1981 Jail Loan Procedure
- 11/82 Report-Utility Capacities at Correctional Facilities Jessup and Hagerstown
- 1984 Baltimore City Jail Loan
- 1984 Community Adult Rehabilitation Correction Centers
- 1976-1983 Community Adult Rehabilitation Correction Centers
- Wastewater Treatment Plant-Maryland Correctional Institution

BOX 15

- Treasury Building Report-Drinking Water Supply
Annapolis Public Buildings and Grounds
- Inn and Conference Center Rowe Boulevard & College Creek
Naval Academy Athletic Association
- Bus Shelter-Annapolis Calvert and Bladen Streets
- Bus Stop Shelter-Legislative Services Building and
Senate Office Building
- Annapolis Shuttle Service
- Annapolis Underground Utilities
- Prison Construction Status Late 82-83
- Notebook-Division of Correction
- Hutzler Building-FY 1986 Operating Budget
- 2/2/87 Maintenance of State Facilities-Legislative
Auditor's Report
- 1980-1987 Department of Agriculture
- 1983-1987 Agricultural Land Preservation
- 1979-1980 Agricultural Land Preservation
- 1987 Baltimore Parking
- 1987 Baltimore Public Buildings and Grounds
- 1984 Parking-State Circle-Annapolis
- Annapolis Parking Allocations-1985 General Assembly
- 1982 Proposed Centralization of Accounting Functions
Annapolis Public Buildings and Grounds
- 1987 Annapolis Parking
- 1987 Annapolis Public Buildings and Grounds
- 1986 Department of Employment and Training
- Life Estate Policy-St. Mary's City Commission

BOX 16

- Special Joint Commission on Capital Program
(1987 Legislative Interim)
- Stained Glass Window-Former St. Gregory the Great
Church
- May 28, 1987 Joint Legislative/Executive Committee on
Correctional Planning
- 1981-1982 Joint Oversight Committee on Corrections
- August 8, 1989 Joint Legislative/Executive Committee
on Correctional Capital Planning
- 7/9/89 Report-Feasibility Considerations and Cost Estimate
for Solutions to Inmate Overcrowding-Notebooks I & II
- January 1986-Joint Executive/Legislative Task Force on
Corrections
- December 9, 1987-Joint Commission on Capital Budget
Process-Solomon's Island
- January 1986-Joint Executive/Legislative Task Force on
Corrections

BOX 17

- 1983 Maryland Commission on Correctional Standards
- 1976-1977 Correctional Facility
- 1978-1980 Reception Diagnostic and Classification Center
- 1987-1988 Maryland Penitentiary
- 8/17/81 Report on VARIOUS Building Conditions at Maryland Penitentiary
- 1982 Paul Muldowney vs. State of Maryland-728 Bed Prison Facility-Hagerstown
- 1981 Joint Executive Legislative Task Force on Prisons
- 7/10/85 400 Bed Correctional Facility-Baltimore City
- 1982 private Financing Plan to Construct Prisons-National Prison Consortium
- Claim for Additional Architectural Fee-Mr Van Fossen Schwab-State Police Barrack

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- October 30, 1979 Special Joint Commission on Corrections Hearing
- 1978-1980 Department of Corrections
- 1980-1981 Department of Corrections
- 1984-1987 Division of Corrections
- 1982 Department of Corrections
- 1981 Maryland Commission on Correctional Standards
- 1982 Maryland Commission on Correctional Standards
- February 26, 1988-Energy Dominion-Cogeneration Plants Secretary Robinson's Office
- 1980-1981 Maryland Commission on Correctional Standards
- 1979-1984 Public Safety and Correctional Services
- 1981 Public Safety and Correctional Services
- 1985-1986 Public Safety and Correctional Services
- 1987-1988 Public Safety and Correctional Services

BOX 19

- Division of State Documents
- Governor's Task Force on Documents
- State Development Task Force
- Discrimination because of Sex
- 1986 Debarment-Regulations and Correspondence
- Public Meeting Rooms for Amplification Systems for the Deaf or Hearing Impaired
- 1987 Captial Debt Affordability Commission
- 1984 Maryland School for the Deaf
- 1979-1980 Data Processing

BOX 19 (continued)

- 1978-77-76 Data Processing
- 1986-1987 Data Word Processing
- Equipment Operators Construction
- 1988 Ethics Commission-Financial Disclosure Statements
- 1987 State Ethics Commission
- 1985 Equal Employment Opportunity Affirmative Action
- 1985-1988 Maryland Energy Overcharge Restitution Trust Fund
- 1985 Maryland Energy Conservation and Contingency Plan
- Energy Conservation Activities-Annual Energy Reports for 1982 and 1983
- 1981-1982 Records of Emergency Procurement
- 1982-1986 procedure for Release of Employees under Emergency Conditions
- Department of Education Building-200 West Baltimore Street
- 1978-1980 Department of Education Relocation of Civic Plaza Building
- Library for Blind and Physically Handicapped-Department of Education
- 12/86 Report of the Governor's Commission on Excellence in Higher Education
- 1983 Old Easton Armory

BOX 20

- 1981-1986 MCEA-Maryland Classified Employees Association
- 1988 Montrose School
- 1/1/84-12/31/84 Annual Report-Office of Minority Affairs
- Minority Business Enterprise-Solicitations Exceeding \$100,000
- 1982 Excess Armories-Military Department
- MES (Water Quality Loans)
- 1985-Baltimore Memorial Stadium
- 1987-Proposed Maryland State Pavilion
- 1987-Maryland State Retirement and Pension System
- 1982 Maryland Theatre-Hagerstown, Maryland
- 1987-89 Maryland State Fair, Timonium
- 1988 State Fair Building
- 1984 Maryland Center for Public Broadcasting
- 1987 MEDCO Maryland Economic Development Corporation
- 1986-1987 Maryland Historical Trust
- 1982 Maryland General Hospital
- October 10, 1989-Maryland Cares Seminar

BOX 21

- 1985-1986 Lease/Leaseback
- 1987 Leasing
- 1988 Leasing
- 8/24/87 Summary of Psychiatric Hospitals-Excess Land Value
- 1987-1988 Real Estate Division
- 1986 Ocean City Beach Restoration-Acquisition of Property Interests
- 4/22/87-4/24/87 Southeastern Region of the Conference of State General Services Officers
- Policy-Insurance Coverage Personal Property-State Employees Auto Insurance-Non-owned Vehicles '84
- Parking Study-Joint Chairmen's Report due 1/1/84
- Communications Response Plan
- 2/87 Staff Meeting Minutes
- 1989 Operation Upkeep
- 1985-1989 Land Acquisition
- 9/85 Proposed Reassignment of Insurance Program Responsibilities of Treasurer's Office to DGS

BOX 22

- Report-Maintenance of State Facilities in Response to Joint Chairmen's Report
- 4/4/87-Automating Purchasing Bureau
- Facilities Acquisition and Mangement
- Cafeteria Renovation-1100 North Eutaw Street
- Briefing Reports 10/1/86 and 12/8/86
- 1986-1987 Department of General Services Priorities/Briefing Paper
- 1987-1988 Central Services
- 1989-1990 Department of General Services
- 1987 Department of General Services
- SB 812-Adopt Regulations by 1/88-Administrative Procedures Act
- Bus Service between Baltimore and Annapolis
- 1980-1983 Security Baltimore Public Buildings and Grounds
- 1984 Leasing Task Force Evaluation
- Leasing Old Wye Mill Society for Preservation of Maryland Antiquities
- Lease Negotiations and Proposed Move-1 South Calvert Street
- 1981 Attorney General & Licensing and Regulation
- 1980 Leasing Proposed Move-Disability Determination Services

BOX 22 (Continued)

- 9/26/83 Advise of Counsel-University of Maryland
- Fair Hills Property for an Equine Sports Center-New Location for Department of Economic and Community Development
- 1979 Longobardi Lease
- Possible Lease or Purchase of Sears Building-Baltimore City
- MVA Facility-Salisbury
- MVA Lavale, Maryland
- MVA Parole-Lease/Leaseback
- MVA Facility-Hagerstown Lease/Leaseback
- MVA Facility-Harford County Lease/Leaseback
- Proposed MVA Facility-Frederick
- MVA Facility-Cumberland, Maryland Lease/Leaseback
- MVA Facility-Annapolis Lease/Leaseback
- MVA Facility-Allegany County Lease/Leaseback
- 1987 Lease/Leaseback

BOX 23

- 1985 Productivity Planning Commission-Department of Licensing and Regulation
- 1983 Relocation of the Bank Commissioner-Department of Licensing and Regulation
- 1985 Savings and Loan Crisis Correspondence-Department of Licensing and Regulation
- Licensing and Regulation Labor & Industry
- 7/85 Relocation of the Department of Human Resources-Hutzler's Building-Baltimore City
- 1987 Saratoga Street Complex-Department of Human Resources
- Social Services Lease-Prince George's County-Dodge Park Professional Building
- 1980-1987 Department of Human Resources
- 1984 Rosewood Center Deficiencies
- 1985 Henryton Center
- 1985 Doncaster Youth Center-Juvenile Services Administration
- 1983-1985 Maryland Training School for Boys
- 1978 Old Health Lab, 16-20 East 23rd Street-Baltimore City
- 1987 Water Problems, O'Connor Building-Department of Health and Mental Hygiene
- 1983-1984 Health Laboratory Building-Old Central 16-20 East 23rd Street-Baltimore City
- 1986-1987 Department of Health and Mental Hygiene
- 1986 Work Plan-Department of General Services Regulation Review AELR Committee
- 1987 Engineering and Construction
- 1984 Crosswalk Safety-Biddle Street/Linden Avenue
- Construction Management Material Forwarded to Jim O'Donnell
- 1985 Turnkey Computer System

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- St. Mary's City Commission Development
- Department of Economic and Community Development
- 1985 Maryland Environmental Service Space Requirement
- Cost Effectiveness of the Foreign Offices of the Office of Business and Industry-Department of Economic and Community Development
- 6/78 Hiring Freeze-Out-of-State Travel Reduction-Department of Budget and Fiscal Planning
- 1986 Acquisition of Cellular Telephones and Other Mobile Equipment-Proposed Policy
- 1980 Printing of 1982 Budget Books-Department of Budget and Fiscal Planning
- 1988 Travel Management Program-Department of Budget and Fiscal Planning
- 1985-1987 Fleet Management Program
- 1987 Department of Budget and Fiscal Planning

BOX 25

- 1979 Department of General Services Summer Employment Program
- 1981 Subpoena Issued on Ross B. Diffenderfer Comp.-Land Acquisition
- 3/87 Vacant State Buildings
- 1980 Comparison of Department of General Services Print Shop and Legislative Print Shop
- Sheltered Workshop Program-Maryland Association of Workshops
- 1979 Multiple Award Contracts-(Typewriters, etc.)
- 1980 Management Study of the State's Capital Construction Program
- 1987 Department of General Services Retreat
- 1985-1986 Report on Fire Damage
- Policy on Handguns (HB 1718-'85 Legislature)
- 1979-1980 Hiring of New Chief Land Acquisition Division
- 12/11/84 Jeffrey Building/Space Requirements
- 1988 Lead
- 1988 Pedestrian Promenade-State Office Building-Baltimore
- Little Sisters of the Poor
- 1985 Possible Disposal of the Annapolis Post Office
- 1988 Circle Theatre
- 1985 Proposed Day Care Center-State Office Complex-Balto.
- 1988 Statewide Mail Management Study
- 1982-1986 Artistic Property Commission
- 1989 Aids
- 6/83 Analysis Study-Department of General Services Capital Projects Accounting System Peat. Marwick & Mitchell
- Audio Visual Program-Large Mailing
- 1987 Brunswick Railroad Round House
- 1983 Central Files-Department of General Services

BOX 26

- Market Authority Meeting Files
 - January 29, 1987
 - March 26, 1987
 - May 28, 1987
 - August 31, 1987
 - October 23, 1987
 - November 24, 1987
 - January 26, 1988
 - March 29, 1988
 - May 24, 1988
 - August 23, 1988
 - October 25, 1988
 - January 31, 1989
 - June 13, 1989
 - September 8, 1989
 - October 27, 1989
 - December 1, 1989
- Maryland Food Center Authority-Financial Report
 - June 30, 1987 and June 30, 1986
- 1987 Maryland Food Center Authority General Correspondence
- January 1988-December 1989 Maryland Food Center Authority General Correspondence

BOX 27

- Material for next Nat. Conf. of State General Services Officers' Executive Mtg. 1987-1988
- NASDAGS FILE 1989-1990
- NASDAGS Newsletters
- National Association of State Directors of Administration and General Services Comm. on Policy/Jt. Ac.
- Gov.'s Highway Safety Competition Radisson, Annapolis 1988
- Juvenile Diabetes Foundaton Gala 1989
- Geographic Areas Cabinet Subcommittee 1988
- DOT Swap Material
- EFS's Speech for Engineer's Week-1989
- ACEC Engineering Excellence Awards
- Seboda at SHA Dis. 5-Annapolis Office 1988
- Advisory Committee to the Center for Mgmt. and Administration 1989
- NASDAGS 1989
- NASFA-Seattle, Washington 1989

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- PCMI-New Orleans, LA 1990
- National Association of Power Engineers Speech-Omni 1990
- ND International Canoe Kayak Classic II, Savage River 1990
- Ribbon Cutting-Cherry Hill park Grand Opening 1990
- NASFA Annual Meeting-Kansas City, MO 1990
- MESA Banquet-Martin's West 1990
- Severe Storm Awareness Conference-Fort Meade Officers' Club 1990
- Speech-AM/FM International Convention Center(for Governor) 1990
- Cleanup Project-Casselman River Cleanup 1990
- Juvenile Diabetes Foundation Rainbow Gala 1990
- NASDAGS Exectuive Committee-Lexington, KY 1990
- Ribbon Cutting Ceremony-P.G. County Homeless Shelter 1990
- NASDAGS Southern Regional Meeting-Raleigh, NC 1989
- NASDAGS-Salt Lake City, Utah 1989
- Paper written by EFS-MD's Integrated Property Management System for Leaseholds & State-owned Space 1989
- MACO Conference-Ocean City, MD 1989
- NASDAGS-Vermont 1989
- Rocky Gap Music & Crafts Festival 1989
- Intergovernmental Purchasing 1989
- Invitations-Accepted & Rejected for EFS Late 1989

BOX 29

- August 8, 1990-1990 Facilities Excellence Awards Ceremony
- July 26-28, 1990-Maryland Association of Counties-Ocean City
- August 28, 1990-Destroyers Escoet Sailors Association Spoke for Governor Omni
- October 11, 1990-6:30p.m.-Omni International Hotel-Engineer of Year-MSPE
- October 9, 1990-9:00a.m. Salisbury DC/MSD Dedication-Speaking
- October 12, 1990-10:15 a.m. Calvert Co. DC/MSD-Groundbreaking
- November 2, 1990-1:45p.m. Public Contracting Trends for for 90's Washington Court Hotel
- November 11-13, 1990-NASDAGS-Charleston, S.C.
- NASFA-General Correspondence 1988-1990
- Speeches-EFS 1982-1988
- Sept. 27, 1990-2:00 p.m.-Mtg. on Post Tensioning Bowie and Towson

BOX 30

- Fleet Management-Jan. 1987/Dec. 1989
- Statewide Conservation Program-DBFP-1989
- Dept. of Budget and Fiscal Planning-Jan. 1988/Feb. 1990
- Md. Agricultural Land Preservation-Jul. 1987/Oct. 1990
- Dept. of Economic and Employment Development-Apr.1985/Jul. 1989
- 1987 Report-Creation of DOE, DEED, DHCD, DJS
- Department of Housing and Community Development-Aug. 1987/ Dec. 1988
- Department of Economic and Employment Development-Jul.1987/ March 1990
- Security-Annapolis Public Buildings and Grounds-March1984/ Feb. 1990
- DEED-Changes in Eastern Europe:"Opportunities and Challenges in Maryland"
- DEED-Hosting Conference Out-of-State

BOX 31

- Annapolis Public Buildings and Grounds-Jan.1988/May 1990
- Annapolis Parking-Jan.1988/May 1991
- Future Use of Old Hall of Records Building-Annapolis
- Baltimore Parking-Jan. 1988/Jan. 1990
- Baltimore Public Buildings and Grounds-Jan. 1988/Feb.1988
- Annapolis Master Plan 1989
- Improvements-Intersection of Northwest St./Calvert St./ Rowe Blvd.-Annapolis 1987
- Annapolis Data Center-Nov.1985/Jul. 1989
- 1990 Data Processing and Payroll Bldgs. Annapolis Public Buildings and Grounds
- 1987-1989 Secretarial Visits for Governor Schaefer
- Crimes/Robberies - Baltimore Buildings & Grounds 1988/89
- Annapolis State Office Complex-1989
- Department of General Services-Jan. 1990/Nov. 1990
- DGS-Capital Projects Data Base-Planning Study & Preliminary Report 1988
- Master Plan-State Office Complexes-Baltimore/Annapolis
- Baltimore/Annapolis Master Plan 1980-1987

BOX 32

- Legal Division -June 1989/Jan. 1990
- Lease/Leaseback-Feb. 1988/April 1989
- Library for the Blind & Physically Handicapped-Leasing August 1987
- Department of Health and Mental Hygiene-March1988/Oct.1989
- DGS Regulations (Title 04) 1982
- DGS Regional Representatives-Nov. 1988/Feb. 1990
- Maryland Cares-July 1988/Jan. 1990
- Relocation of Dept. of Human Resources-Hutzlers Bldg. Balto. City 1984
- Crownsville Hospital Center-March 1986/Dec. 1989
- Proposed Development of Office Ctr.-Crownsville Hosp. Ctr. Area-DHMH-1986
- DHMH-Henryton Center-May 1987/Feb. 1989
- Eastern Shore Hospital Center-April 1986/Oct. 1986
- Department of Human Resources-March 1988/Jan. 1989
- Dept. of Licensing and Regulations-Feb. 1984/Dec. 1989

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- Plant Management-Dec. 1986/Aug. 1989
- Operation Upkeep-(Plant Maintenance)-April 1989/Feb. 1990
- Cooperative Purchasing-Aug. 1989/March 1990
- Purchasing Bureau-May 1984/March 1990
- Maryland State Agency for Surplus Property-Feb. 1987/ Dec. 1989
- Information Service Center 9/87
- Engineering and Construction-Jan. 1988/Feb. 1990
- Central Services-Feb. 1988/Dec. 1989
- Critical Maintenance Project List(Maintenance of State Facilities)-Dec. 1987/Jan. 1988
- Comprehensive Maintenance & Repair Program-June 1981/ Jan. 1990
- Leasing-March 1989/Feb. 1990

BOX 34

- Department of Personnel-May 1989/June 1990
- 1984 Governor's Commission on Compensation & Personnel Policies
- Personnel-Grievance Procedure Jan. 1980/Nov. 1984
- Photo ID Program-Employees of the General Assembly Aug. 1983
- Wellness Plan for State Employees-DOP-Sept.1988/Jan. 1990
- Club Maryland News-Jan. 1990/Feb. 1990
- 1990 Capital Budget

BOX 34 (continued)

- Committee-Evaluate Surplus State Real Property-State Planning-Feb. 1988/Oct. 1989
- Department of State Planning-Jan. 1988/Oct. 1989
- Proposed Maximum Prison Facility-Baltimore City-BG&E & other Possible Sites-May 1980/Nov. 1986
- 1985 Five Year Plan-Division of Correction-FY 1986-1990
- Baltimore City's Capital Request FY1989-Division of Corr.
- 72 Bed Pre-Release Unit for Women PSCS-301 N. Calberton Rd Baltimore, Maryland
- Proposed 300-Bed Maximum Security Facility, Baltimore City PS&CS-May 1985/Aug. 1989
- Transfer of Procurement/Capital Construction from DGS to DPS&CS-Dec. 1989/June 1990
- Department of Public Safety and Correctional Services-Sept.1989/Feb. 1990
- BG&E Substation-PSCS-May 1990
- Policy-Air Conditioning Prisons-July 1982/Aug. 1982
- Task Force to Examine Construction Alternatives at Md. House of Correction and the Maryland Penitentiary Aug. 1980/March 1981
- Maryland Penitentiary-General Correspondence-Nov.1984/ March 1989

BOX 35

- Maryland Reports-Oct. 1989/Nov. 1990
- Maryland Food Center Authority-Building Permit Problems July 1983/Sept. 1987
- Department of Correction-Master Facility Plan 9/3/87
- State Use Industries-May 1987/Aug. 1987
- Proposed Location for New Penal Institutions 1976
- Proposed Prison-Allegany County 1984
- Frederick County Jail Plans-1981
- Talbot County Jail-April 1986/Oct. 1987
- Baltimore City Community Adult Center-March 1983
- Maryland Correctional Institution-Jessup-Dec. 1984/ May 1989
- Expansion of RCI-An Alternative to the M.P. Program for the Hagerstown Complex-July 1988
- Maryland Correctional Institution-Hagerstown-Sept. 1982/Feb. 1990
- Prison Overcrowding 7/89
- Proposed 480 Bed Correctional Facility-May 1987
- Facility Plan for Division of Correction-FY 1986-1990 Dept. of Public Safety and Correctional Services
- 1988 Commission on Correctional Standards-April 1988/ July 1988
- Corrections:Latrobe Project-July 1981/March 1989
- Reception Diagnostic Classification Center-Maryland Penitentiary-Jan. 1981/Feb. 1987

BOX 36

- Mount Clare Plantation-Baltimore Carroll Park 1988
Department of Natural Resources
- Interdepartmental Mail System-State Mail System 1987
- Annapolis Consolidated Fire Station-US 1 & State 175-
Annapolis Transfer Land/Grant 1984-1986
- House Building Renovations-Facilities Commission 1987-
1988
- Market Authority Meeting Files-February 1990-November 1990
- Government House (Mansion)-January 1988-September 1989
- Real Property, Joint Ownership by State Agencies-April
1990
- Task Force on Sick Buildings-October 1989-October 1990
- Council of State Governments-May 1989-December 1990
- Department of Natural Resources-July 1987-February 1990
- State Accident Fund-Department of Personnel-May 1985

BOX 37

- Government House-September 1987-January 1988
- Government House-May 1988-March 1989

BOX 38

- Employee Day Care Centers-June 1987-September 1988
- Construction Industry Employer's Advisory Council
March 1988-October 1990
- Preservation & Restoration-Chesapeake Bay-January 1987-
February 1990
- Maryland Commission on the Capital City-January 1988-
December 1989
- Emergency Vehicle Assistance Program-November 1987-
February 1990
- Smoking Policy-February 1987-May 1989
- Goodwill Industries-March 1988
- Answering DGS Telephones-February 1987
- Brisk Walking Is No Sweat-March 1987-May 1987
- Art in Public Buildings-September 1989-November 1989
- Architectural Review Board-January 1979-August 1988
- Annapolis Master Plan-November 1976-October 1978
- City of Annapolis-Underground Utilities-State Circle
January 1987-June 1991
- Office on Aging-February 1979-February 1990
- Military Department-April 1984-January 1989
- Minority Business Enterprises-November 1987-April 1989
- MEDCO-Maryland Economic Development Corporation-July 1987-
May 1989

BOX 39

- E-Pod Addition to Tawes Complex-Department of Natural Resources-January 1990-April 1991
- Resort Hotel/Conference Center-Rocky Gap State Park-Department of Natural Resources-February 1989
- Mount Airy Mansion-Rosaryville State Park-Department of Natural Resources-1985
- Maryland Environmental Services-Department of Natural Resources-November 1985-March 1989
- Crisfield Marina Project-Department of Natural Resources May 1990
- Cabinet-January 1990-November 1990
- Legal Division-January 1988-June 1990
- Junior Achievement-April 1989
- Garrett County Land Auction-Potomac State Forest-August 1989
- Maryland Department of the Environment-September 1987-January 1990
- Quality of Design Committee State Buildings-August 1989 April 1990

BOX 40

- Legislative Correspondence-February 1990-July 1990
- Legislative Correspondence-March 1989-February 1990
- Department of Transportation-January 1988-February 1990
- Special Committee on Port of Baltimore-May 1987-February 1988
- Maryland Port Authority-General Correspondence-January 1981-July 1987
- Chesapeake Bay Ferry Task Force-Department of Transportation-March 1988-January 1990
- State Highway Administration-January 1981-January 1988
- Maryland Marketing Roundtable-FY'90 Marketing Summary
- Governor's Meeting with Maryland Delegation-Washington D.C.-March 8, 1990
- "Statewide General Conservation Program-7/1/89"
- Governor's Executive Advisory Council-December 1988-July 1989
- Executive Orders 1988-1990

BOX 41

- Government House-(Mansion)-April 1979-December 1986
- Government House-(Mansion)-October 1977-October 1978
- Government House-(Mansion)-February 1987-August 1988
- Governor's Cabinet Retreat-Western Maryland College-March 13, 14, 1987
- Fraud, Waste and Abuse-April 1988-February 1990
- Governor's Bi-Weekly Reports-January 1987-July 1989
- Correspondence with Governor Schaefer-October 1986-December 1989

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL DATE SCHEDULE, ITEM NO. DISPOSAL DATE
42	- Earl F. Seboda Correspondence-May 1990-November 1990	
43	- Earl F. Seboda Correspondence-October, November, December 1989	
44	<ul style="list-style-type: none"> - Maryland Heritage Comm.-350 yrs old.- St. Mary's City - SB 744-Historic Preservation-Md. Historical Trust - MD Historical Trust-1982 through 1985 - Military Department 1979-1983 - MBE Certification Council 1985-89 - Mtg. w/Md Minority Contract Association 1/18/85-Hanford Jones/Jolivet/JWK - Mtg. w/Marion Bascom et al MBE Program December 1984 - Report to BPW-Missing & Stolen State & Personal Property 8/26/83 - Montgomery County Procurement Trade Fair 1/11/79 - Proposed Move to O'Conor Bldg. - Board of Morticians 5/83 - 1984 Maryland Vehicle Emission Inspection Program - Morgan State University 1984-1989 	
45	<ul style="list-style-type: none"> - 1982 Maryland State Board for Community - 1984 St. Mary's City Overnight/County Inn Conference Facility-Economic & Community Development 	
46	- 1982 through 1987, October 20, 1988 Cabinet Meeting	
47	- Earl F. Seboda Correspondence-January 1989-September 1989	
48	<ul style="list-style-type: none"> - Archives Bldg.- 1983-1987 - City of Annapolis 1988 - Commission to Revise the Annotated Code 1983 - Annual Reports-State Departments 1978 - Annapolis-Old Court of Appeals Bldg. 1978-1979 - Anti Trust Suit-1965-Westinghouse General Electric - American Public Works Association 1988-90 - Aircraft Hangar-Glenn L. Martin State Airport-State Police - Alternates BPW Approval Process as Applied to Contractual Arrangements 	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL DATE SCHEDULE, ITEM NO. DISPOSAL DATE
48 (cont'd)	<ul style="list-style-type: none"> - "Fire Management System"-Annapolis City Fire Department - Police, Fire & Garbage Collection-City of Annapolis 1979-1983 - Attorney General's Office 1980-1989 - Access Maryland 1980-1987 - Attorney General's Office Opinions 1979-83 - DGS Capital Construction Program Management Study-June 22, 1981 - DGS Capital Construction Program Management Study-January 1981 	
49	<ul style="list-style-type: none"> - Community Adult Rehabilitation Center-1985 - Consulting Engineering Council of Md.-1988 - Md State Board of Contract Appeals-1986 - Md State Board for Community Colleges-1984-1990 - Condo Policy (St. Paul Plaza-Kornblatt Bldg.) 1990 - Rowe Blvd. Corridor-Commission on Capital City-1989-1990 - Attorney General-Chicken Dumpling Case Purchasing 1983 - City Jail 1986 - Civil Defense 1983-1988 - Center Stage 1989 - 4/12/89 4:00 USS Cabot-World Trade Center - Charlotte Hall Veterans Home 1984-88 - Brick used or Specified on Special Projects 7/14/75 - Experience with Bonding Comp. & Liquidated Damages 1980 - Buy American Steel 1981 - Baltimore City Correspondence-1986 - Baltimore City Convention Center-1986 - Baltimore Gas & Electric Company-1984 - Blind Industries & Services of Md.-1980 - BOCA & National Conference on States on Bldg. Codes Standards 1980 - Md Automobile Insurance Fund-General Corr.-1981 - Coakley & Williams Proposal-New Annapolis Hotel & Convention Ctr. 1982 	
50	<ul style="list-style-type: none"> - Commission on Capital City 1984-86 - Commission on Capital City 1987-89 - Md Concert Ctr.-Baltimore Symphony Orchestra Association-Baltimore City 1980 - Md Concert Center Loans of 1981-82 - Credit Union 1986 - Md Council on State Capital 1981-83 	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL DATE SCHEDULE, ITEM NO. DISPOSAL DATE
50 (cont'd)	<ul style="list-style-type: none"> - Md Council on State Capital 1984-90 - Contract Compliance Review Committee 1979 - Search Comm. for State Board of Contract Appeals 1982 - 3/9/83 - 10:00 Continental Can - Correspondence with Congress 1979-1988 	
51	<ul style="list-style-type: none"> - Inter-Dept. Comm. for Telecommunications Master Plans 1/1/85-12/85 IV - Inter-Dept. Comm. for Telecommunications 1982-June 29, 1983 Folder I - Inter-Dept. Comm. for Telecommunications 7/1/83 to _____ Folder II - DGS Correspondence 1987 - DGS Correspondence Jan. 1988-Feb. 1989 	
52	<ul style="list-style-type: none"> - DGS-State House Trust 	
53	<ul style="list-style-type: none"> - 1989 Executive Correspondence 	
54	<ul style="list-style-type: none"> - Earl F. Seboda Correspondence Jan. 1990-April 1990 	
55	<ul style="list-style-type: none"> - Implementation of Legislators Auditor's Recommendation 1982 - U.S. Attorney Investigation 1975-76 - Legislative Auditor Reports 1984-1986 - Legislative Auditor Reports Correspondence 1987 	
56	<ul style="list-style-type: none"> - 1987 Legislative Corr.-Jan.-March 1987 - Legislative/Executive Relations 1988 - Report of Senate Budget & Taxation Comm. DFS November 1987 - 1987 Proposed Dept. Legislation - Adm., Exec., & Leg. Review - 1984 Legislative Reference- 1986-88 - 85/86 Legislative Sessions-Dept. Position Papers - 1/84 - 8/20/84-Legislative Hearing Memos from staff - 1984 Legislative Session Fiscal Notes 	
57	<ul style="list-style-type: none"> - 1987 Legislative Correspondence - 1988 Legislative Correspondence - 1989 Correspondence with Legislators - 1988 Correspondence with Legislators - 1/28/88-1PM Hearing HB268, Casualty Claims - Report on Chlorofluocarbons from Purchasing Bureau-to Senate Budget & Taxation Comm. and House Appropriations Comm. 	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL DATE SCHEDULE, ITEM NO. DISPOSAL DATE
57 (cont'd)	<ul style="list-style-type: none"> - 1988 Dept. Legislation - 1987 Corr. w/ Legislation January-March - 1987 Legislative Correspondence-April-Dec. 1987 	
58	<ul style="list-style-type: none"> - FY 89 Budget Briefing Book - FY 89 Operating Budget Book - FY 79 Budget - FY 80 Budget - FY 81 Budget 	
59	<ul style="list-style-type: none"> - FY 87 Operating Budget Book - FY 85 Operating Budget Summary - FY 86 Operating Budget Book - FY 84 Operating Budget Allowance-Summary Data - FY 84 Operating Budget Summary Data - Secretary's '88 Budget Briefing Book 	

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51	<ul style="list-style-type: none"> - Inter-Dept. Comm. for Telecommunications Master Plans 1/1/85-12/85 IV - Inter-Dept. Comm. for Telecommunications 1982-June 29, 1983 Folder I - Inter-Dept. Comm. for Telecommunications 7/1/83 to _____ Folder II - DGS Correspondence 1987 - DGS Correspondence Jan. 1988-Feb. 1989 	
52	<ul style="list-style-type: none"> - DGS-State House Trust 	
53	<ul style="list-style-type: none"> - 1989 Executive Correspondence 	
54	<ul style="list-style-type: none"> - Earl F. Seboda Correspondence Jan. 1990-April 1990 	
55	<ul style="list-style-type: none"> - Implementation of Legislators Auditor's Recommendation 1982 - U.S. Attorney Investigation 1975-76 - Legislative Auditor Reports 1984-1986 - Legislative Auditor Reports Correspondence 1987 	
56	<ul style="list-style-type: none"> - 1987 Legislative Corr.-Jan.-March 1987 - Legislative/Executive Relations 1988 - Report of Senate Budget & Taxation Comm. DFS November 1987 - 1987 Proposed Dept. Legislation - Adm., Exec., & Leg. Review - 1984 Legislative Reference- 1986-88 - 85/86 Legislative Sessions-Dept. Position Papers - 1/84 - 8/20/84-Legislative Hearing Memos from staff - 1984 Legislative Session Fiscal Notes 	
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57 (cont'd)	<ul style="list-style-type: none"> - 1988 Dept. Legislation - 1987 Corr. w/ Legislation January-March - 1987 Legislative Correspondence-April-Dec. 1987 	
58	<ul style="list-style-type: none"> - FY 89 Budget Briefing Book - FY 89 Operating Budget Book - FY 79 Budget - FY 80 Budget - FY 81 Budget 	
59	<ul style="list-style-type: none"> - FY 87 Operating Budget Book - FY 85 Operating Budget Summary - FY 86 Operating Budget Book - FY 84 Operating Budget Allowance-Summary Data - FY 84 Operating Budget Summary Data - Secretary's '88 Budget Briefing Book 	

E ✓

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

IONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY		ACCESSION NO.	DATE REC'D
Department of General Services		94W 903	3-16-94
DIVISION/UNIT			RM CODE
Office of the Secretary			10.01
MAILING ADDRESS		LOCATION	NO. OF CU. FT.
301 W. Preston Street		RANGE SECTION(S)	9
Room 1401		108 22	
Baltimore, Maryland 21201			
PHONE NO.		RECORDS CENTER MANAGER	
25-4958			
AGENCY OFFICIAL		TO BE COMPLETED AT	
Martin W. Walsh, Jr.		STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Minority Business Enterprise (4/15/91 - 9/18/92) Morgan State University (1/9/91 - 6/30/92) News Articles (1/8/92 - 12/19/92) Department of Natural Resources (1/24/91 - 5/6/92) Ocean City Beach Replenishment (12/17/90 - 7/2/91) '90 Operating Budget (4/22/88 - 7/17/90) '91 Operating Budget (5/22/89 - 7/1/91) Office of Planning (1/20/92 - 8/7/92) Privatization (3/4/92 - 12/92) Procurement Officer Letters/Certificates (6/25/91 - 7/24/91) Programs for State Office Bldgs & State Planning (3/3/91) Department of Personnel (1/8/92 - 9/18/92) Dept. of Public Safety & Correctional Services (2/5/91 - 1/23/92) Recycling (2/6/91) Risk Management Program (4/10/91) Small Businesses (4/2/91 - 5/23/91) State Aided Correspondence (5/24/90 - 5/6/91)	<i>Sch. # 843-6</i> <i>Item # 1</i> <i>July 2003</i> <i>Disposal</i> <i>8/4/03</i>
2	BOX 2 TREE-MENDOUS (1/16/91-4/26/91) Farmsteading (3/8/91) Financial Disclosure (6/11/91) Grants (10/31/91) Governor's Arts Summit (6/18/92) DGS (1/92-8/92) Accident Review Board (3/15/91) Affirmative Action (1991-1992)	

Page 2
continued:

BOX 2; continued

Annapolis Parking (12/18/90-8/12/92)
Attorney General (1/28/91-2/11/91)
Baltimore Parking (10/5/90-12/15/92)
Building Security (12/28/90-12/15/92)
Central Services (12/10/90-3/8/91)
Crownsville Office Facility (9/27/89-2/28/91)
Facilities Management (7/2/91-9/29/92)
Finance and Administration (9/20/91-11/4/92)
Inventory Management (8/7/91)
Legal Division (2/20/90-6/19/92)
Maryland State Agency for Surplus Property (3/4/91-9/23/91)
Monthly Performance Review (2/4/92)
Procurement (2/26/91-9/13/91)
Purchasing (1/25/91-1/31/92)
Operations Upkeep (5/10/91-7/2/91)
Plant Maintenance (6/5/91-8/13/91)
Roofs (11/16/90)
Service Awards (8/30/91)
Real Estate Division (1/24/92-6/22/92)
Real Estate Division II (6/9/92-12/8/92)

BOX 3

Travel File (1/22/91)
Treasury Building Renovation (3/30/84-8/30/91)
Telecommunications (12/10/91-12/11/92)
Telecommunications Access of Maryland (5/15/91-3/17/92)
Information Processing & Telecommunication Plan (3/18/91)
Action Plan to Strengthen Md's Leadership in Information
Technology (1/8/91)
800 MHz (1/16/91-9/13/91)
University of Maryland (2/18/91-8/11/92)
Friday Reports (1991)
Invitations (1991)

BOX 4

DBFP (6/4/91-5/13/92)
Child Day Care Facilities (3/5/91-10/31/91)
Mtg. w/Dr. Tschtelin (5/7/91)
Cycle Across America (4/16/91-5/20/91)
'91 Captial Budget (11/14/88-5/23/91)
Delaware State Office Complex (8/12/91)
Desert Storm (5/24/91-9/3/91)
Energy Subcabinet
DEED (2/20/91-10/92)

BOX 4; continued

Executive Department-July '91
'92 Legislation
Cabinet (1/14/92-12/15/92)
Cabinet Retreats (5/21/91-4/22/92)
Governor's Commission of Efficiency & Economy in Government
Governor's Summer Internship Program (8/8/91)
Governor's Task Force on Self-Esteem (7/20/90)
MD You Are Beautiful (1/28/91-12/14/92)
MD Historical Trust (5/24/91-12/18/91)
MD Goes to Work (11/1/91-3/12/92)
Operation MD Shield (1/23/91-3/1/91)
MD-WVA Summit (3/11/91)

BOX 5

1986 Executive Orders
1987 Executive Orders
1991 Department of Personnel
1991 MACO Convention (Sheraton Ocean City)
1991 Executive Department (May, June, Aug., Sept., Oct., Nov.,
Dec.)
Construction Industry Employer's Advisory Council

BOX 6

1991 Department of General Services
1991 Dedications
1991 NASDAGS
1991 Facilities Management
3/20/91 Governor's Meeting w/MD Congressional Delegation '92
Federal Priorities
1991 Cabinet County Project-PG County Presentation to Consulting
Engineers of Maryland
10/11/91 - 11:45-1:45 Luncheon in Honor of President Errol L.
Reese-Westminster Hall, W. Fayette Street
10/8/91 - ASDA-DGS Speaker Series-Helen Delich Bentley
9/28/91 - 11:00 Notre Dame (Gibbons Hall) LeClerc Aud.
Breakfast w/Governor to discuss State of the State-Towson State
University 9/22/91-9:30a.m.
7/1/91-2:30 Dedication-Crownsville, People's Resource Center
6/28/91 - 4:00 p.m. Great Oaks Site Visit-Governor
6/18/19-9:00 a.m. Introductory Remarks-Lease Seminar-300 W.
Preston Street
6/4/91 - Meet DGS Employees-Balto. 300 W. Preston St. Aud.
5/24/91-UMAB Graduation Ceremony
5/23/91-11:00 Speak for Governor "Uncle Marty's Day" (Martin
Resnick) Riverview E. School-Martin's West
5/13/91 - Cabinet Retreat-Donald Brown Center, Port Deposit
5/21/91 - 8:00 Breakfast-Stouffer's Baltimore
4/30/91 Site Visit-Frostburg State University
4/29/91 1:30 p.m. Ribbon Cutting-Western MD Research & Education
Center

BOX 6; continued

4/23/91 Represent Gov.-MD Society of Professional Engineers (Math Counts) Anchor Inn-6:30
4/26/91 11:00 a.m. Dedication-Annapolis Junction Automobile Distribution Center
4/2/91-3:00 p.m. Visit to Holly Center
3/27/91-8:00 a.m. Greetings-Economic Development Caucus
3/27/91-1:00 p.m. Mtg. w/ Judge Robert Sweeney
3/14/91-10:15 a.m. Community Resource Bank of Maryland Public Kick-Off (MWW Spoke for Gov.)
3/12/91 - Mtg. w/County Executive Robert R. Neall-A.A. County
3/10/91-Speaker MWW Breakfast w/Gov.-Manor House-BelAir, MD
2/26/91-Meet w/County Executive Parris Glendening-PG County

BOX 7

Land Acquisition (5/18/90-7/8/91)
Space Utilization (2/8/91-9/10/91)
Leasing (1/29/91-6/4/92)
Univ. Agric. Extension (10/22/91)
Condominium Policy Issue (4/9/90)
DGS Personnel (9/27/91-10/30/92)
Records Management (2/13/91-5/6/91)
Regional Reps (8/1/90-4/25/91)
Services & Logistics (1/2/92-11/23/92)
Disposal of Hazardous Waste (11/2/90)
Surplus Land Re-Use (3/5/91)
Affordable Housing Design Competition (3/12/91-3/15/91)
IAC (1/4/91-12/17/92)
Dept. of Human Resources (1/10/91-11/27/91)
Invoices (8/2/90-4/10/92)
Judiciary (6/6/91-7/10/91)
DJS (2/21/91-11/2/92)
DJS Swap Program
MD Association of Counties (7/15/91-12/23/92)
MD Classified Employees Association (3/8/91-4/16/91)
The Maryland Report (1/7/91-12/7/91)
MEDCO (2/8/91-8/21/91)
MD State Fair (7/26/91-7/30/91)

BOX 8

December 1990-General Correspondence-Earl F. Seboda/M. Walsh
1991-Real Estate Division
1991-Telecommunications
1991-News Articles
January 1991 - Executive Department
February 1991-Executive Department
March 1991 - Executive Department
April 1991 - Executive Department
1991 Louis L. Goldstein Correspondence
1991 Legislation
1990 Legislation
1991 BPW Correspondence
DGS Correspondence- 7/16/91
1991 DBFP
1991 Services & Logistics

Page 5;
continued

BOX 9

1991 Judicial Information Center
4/16/91 Meeting w/Judge Murphy
1991 Annapolis City Master Plan
6/20/91 Mtg. w/Judge Hardwicke-Office of Administrative Hearings
1990 DGS Management Calendar-DGS Responsibilities
1991 Maryland/Kuwaiti Partnership
1991 Procurement Officers-Letters and Certificates
1991 Correspondence w/Legislators
1991 Maryland Food Center Authority

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of General Services		ACCESSION NO. 93W504	DATE REC'D 10-15-92
B. DIVISION/UNIT Construction			RM CODE 10.04
C. MAILING ADDRESS 300 W. Preston Street Baltimore, Md. 21201 Rm 402		LOCATION RANGE SECTION(S) 26 26-27 26 18 19	NO. OF CU. FT. 13
D. PHONE NO. 225-4360		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Linda Francischetti		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 75	University of Maryland 1984 - 1989	#875 #1 7/00 DISPOSAL 10/14/03 23
Box 76	DHMH, Military, DNR 1987 - 1991	
Box 74	BPB&G, DHMH, Colleges, MSP, DNR 1987 - 1991	
Box 78	BPB&G, DNR, Colleges 1989 - 1991	
Box 79	Corrections 300 Bed	
Box 80	Corrections 300 Bed	
Box 81	Corrections 300 Bed	
Box 82	DHMH, Colleges, Military 1987 - 1991	
Box 83	Dept Agr. DHMH, DNR 1985 - 1991	
Box 84	Annapolis Data Ctr	
Box 85	Annapolis Data Ctr	
Box 86	300 Bed Corrections	
Box 87	300 Bed Corrections	

still here

R-26

S-18-19

4 Empties

S-19

E ✓

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-798-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. DEPARTMENT OF GENERAL SERVICES		99W142	8-27-98
B. DIVISION/UNIT			RM CODE
CONSTRUCTION DIVISION-WESTERN REGION			10.04
C. MAILING ADDRESS		LOCATION	
301 West Preston St. Room 1212 Baltimore, MD 21201		RANGE	SECTION(S)
		55	30
D. PHONE NO.		NO. OF CU. FT.	
410-767-4360		8	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
Ruth Mayenschein		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
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3.1

BOX 5
B-000-882-001 Daniels Dam Fish Passage Incl 5/6/93
CA 8-1792-101 MSP Hdqtrs - Retrofit light fixtures - 9 bids Final 5/19/93
TV-000-892-001 WBYT - Equip Enclosure Urbane Transmitter Site Final 7-11-91
SFC 4-15791-114 SFC - Emer. Generator load bank testing & repair Final 6/20/91
SFC 107791-501 Greenbriar State park-Install fuel distrib system. Incl 4/23/92
SFC 3-19791-517 Replace Grove Shelter Point SP - McKeldin Area Final 5-22-91

1493 #1
3 yrs. in office,
7 yrs. in records
Ctr, then destroy
July 03
July 2003

2

BOX 3
2-037-891-001 Blodde Dam Repairs and Fish Ladder Final 5/93

3

BOX 15
S-000-821-101 Springcreek-Install 32 re-heat coils, Solomon Final 5/17/93
1986, 1990, 1991 Burgan Diaries
S-019-931-001 blueprints
S-003-930-003 SFC-M&S Replace boiler (spec hook) 7/93
SG-491-930-097 SGHC-summer boiler (spec hook) 2/94
DT-000-910-201 Hickey School-security fence (blueprints) 10/92
A-000-887-001 Md. School for Deaf-toile facilities 3/90
A-000-881-101 Md. School for Deaf-athletic bleachers 10/90

DISPOSAL
10/8/03
LJS

16-20
20
4-8

BOXES 16-20
17A-000-851-001 UM&C Final 6/93

R55
S30

Empty
R55
S30