

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Dept. of Economic & Employment Development 0804
DIVISION/UNIT
Division of Administration
Office of General Services
MAILING ADDRESS
1100 N. Eutaw Street
Room 616
Baltimore, Maryland 21201
PHONE NO.
333-7532
AGENCY OFFICIAL Gerri Cooper R/1512
For: VIKERIE TOYERS/CARL CAMPBELL XS 340

ACCESSION NO. 94W872		DATE REC'D 3-8-94
RANGE 9		NO. OF CU. FT. 4
SECTION(S) 34		IM CODE 17.04 08 04
RECORDS CENTER MANAGER		
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

1. INDEX NUMBERS	2. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	3. DISPOSITION AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<p>92/3</p> <p>7/1/92 - 9/30/92</p> <p>Washington County Hospital Montgomery County Government Washington Adventist Hospital Frederick Community College City of Annapolis Prince George Community College C. C. B.O.E. Richard F. Kline Nevamar Westvaco Montgomery College Circuit City U O P Manus McGarvey's Prince Georges B.O.E. Patuent Publishing Co. Legg Mason Kay-Bee Toy Stores, Inc. Dun & Bradstreet Allstate Delta Airlines Westinghouse Random House Crawford & Co. 1st American Bankshares Advantage U. S. Shoe Corp. J. C. Penney & Co Housing Authority of Baltimore City Allegany Community College Dundalk Community College Baltimore County Public Schools</p>	<p>Schedule 991-4 Item 3A Date of Disposal 1-31-99 1/98</p> <p>DISPOSAL 5-6-98</p>

Prince Waterhouse
ACME
A. A. County Government
Homewood Hospital Center Inc.
John Hopkins University
Review & Herald
Nordstrom
Denny's
Home Sales
Montgomery County Public School
Blake Construction
Aero-Tek Inc.
Church Home
Church Hospital Corp.
C H H Medical Services, Inc.
Sizzler
Navmar
Mars Supermarkets
F & M Distributors
Disclosure Information Service
Disclosure Inc.
Blue Cross & Blue Shield
Value City (Delinquent)
University of Maryland Medical Systems
Frederick County B.O.E.
J. Baker
Minnesota Mining Mfg. Co.
Revco
Sears Logistics
EDS Cide
American General Corp.
Sears Tech
Sweetheart Cup
St Agnes Hospital
Martin Marietta Corp.
Genstar
Business Services Taxes
Bendix Field Engineering Corp.
United Parcel Service (UPS)
Systems Tax Service
City of Hagerstown
Iceland Memorial Hospital
Harford County B. O. E.
Fairmount Nursing Center
Fairmount Stuffing
Hewlett-Packard
Frederick County Government
Harford County Government
Catonsville Community College
T. Rowe Price
John Hopkins Health Systems
John Hopkins Hospital
AAI Corp
AT & T
Francis Scott Key
Francis Scott Medical
C & P Telephone of MD

Bell Atlantic
Bell Atlantic NSS

2

State of Maryland Part III
State of Maryland Part I
State of Maryland Part IV
State of Maryland Part II
Golden Corral
FMC Corp.
A & P Tea Co. Inc.
Brinker International Corp.
Bridge Stone/Firestone
Broadway Service Inc.
YMCA
Metropolitan Washington
Metropolitan Life Insurance
Electronic Data Systems
Sears Roebuck Co
Greenhorne & Omara Inc.
Continental Casualty Co
Toys-R-Us
H & R Block
Claim Admin. Corp.
Farmer Nat'l Bank
TGI Gridays Inc.
George Hyman Construction
Baines
SFA Inc
Richard F. Kline
Washington Inventory Service
Print Plus Inc
Coldwater Seafood Corp.
National Data Corp.
ADP(NJ)
Hermans World of Sporting Goods
P.J.B. Inc
Chesapeake Physicians
Rockland Industries
Loyola F.S.B
Ridgewells Inc.
Sutton Place
Kliens
FMS
Farm Fresh
Warner Corp.
City of Baltimore
Essex Community College
Cigna Companies
The Goodyear Tire & Rubber Co
Computer Science Corp
Montgomery Ward
Kelly Services Inc
Showbiz Pizza Time Inc
Kelly Assisted Living Service
IG & E (human Relations)
Health & Tennis Corp.
Howard County Government
KCMS, Inc

National Geographic Society
IBM
U S Air, Inc
Washington County Hospital Association
Behnke Nurseries Co
Service America Corp
Miles & Stockridge
Oldline Plastics Inc
Radison Plaza Lord
RTKL Associates inc
Giant of Landover
Seiler Corp
Manugistics, Inc
Wiconico County MD
MGM & Traing Corp.
1st United National Bank
Strawberries Inc
Venable Baetjer & Howard
Southern Management
United Health Inc
K-Mart
McDermott Inc
Sir Walter Raleigh Inn
R E Michel Co. Inc
Hekimian Laboratories
Whitman, Requardt
The Sherwin Williams
Panda Mgmt. Corp.
Broadway Services Inc
RIS Tech Inc
NCR Corp
ARA Health Services, Inc
Prime Motor Inns
Sears Technology Services
Pinkerton
Computer Data Systems
Watkins-Johnson
Pitney Bowes
Paycheck Inc
Mister Pay
Town & Country
El torito
Aetna Life
Caterair
Alexander & Alexander
Marriott Corp
Congra Inc
Kelly Springfield Tire Co
National Data Corp
CRS Inc
McDonnell Douglas Corp
Cole National Corp
Toys R Us
Straberries Inc
Allence Inc
Guest Services In
Automatic Data Processing

3 Automatic Data Processing Part IV
Automatic Data Processing Part V
Automatic Data Processing Part VI
Automatic Data Processing Part II
Automatic Data Processing Part I

4 Automatic Data Processing Part III
Manpower
Space Telescope Science
Minnesota Fabrics Inc
Mapco Inc
Andrews Federal Credit Union
Xerox Corporation
Psychiatric Institute of America
Petrie Store
American Bldg. Maint.
Rubberset Co.
Sherwin Williams
Ceridars
FMS
General Electric
Food-A-Rama
Riggs Distiller Co Inc
Genstar Stone Products
Kaiser Perment
Giant
DG & E
Howard County Government
Howard County Public School
Black & Decker
National Data Payment Systems
Food Lion
Circuit City
Harleyville Mental Institute
Thiokol
Erol's
Interpay
A.A. County B.O.E.
A.A. County Public School
Howard Community College
Careers
Bethlehem Steel Corp
A.A. County Library
Richfield Hotel Mgmt
Baltimore County Government
C & P of Washington
Crumman Aerospace
Diron, Inc

R-9

S-34

4 empty

R9

S34

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Dept. of Economic & Employment Development	0804	ACCESSION NO. 94W873	DATE REC'D 3-8-94
DIVISION/UNIT Division of Administration Office of General Services			17.04 FORM CODE 0804
MAILING ADDRESS 1100 N. Eutaw Street Room 616 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 9 33-34	NO. OF CU. FT. 66
PHONE NO. 333-7532		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Gerri Cooper For: <i>VACANT POSITIONS/PARLIAMETER</i> X5340	<i>RMS12</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. 92/3	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	92/3	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
		<i>7/1/92 - 9/30/92</i>		
1		002 - 017		<i>Schedule 991.4</i> <i>Item 3A</i> <i>Date of Disposal</i> 1-31-99 <i>1/98</i> <i>DISPOSAL</i> <i>5-6-98</i>
2		048 - 038		
3		040 - 050		
4		051 - 072		
5		073 - 095		
6		096 - 119		
7		120 - 139		
8		140 - 154		
9		155 - 170A		
10		170B - 193		
11		194 - 214		
12		215 - 229		
13		231 - 245A		
14		245B - 261		
15		262 - 281		
16		286 - 308A		
17		308B - 326		
18		327 - 338		
19		339 - 350		
20		351 - 373		
21		374 - 387		
22		388 - 402		
23		403 - 410		
24		411 - 422		
25		423 - 435		
26		436 - 448		
27		449 - 462		
28		465 - 480		
29		481 - 497		
30		498 - 506		
31		507 - 520		
32		521 - 529		
33		530 - 537		

34	538 - 550
35	551 - 564
36	565 - 575
37	576 - 594
38	595 - 607
39	608 - 621
40	622 - 633
41	634 - 642
42	643 - 648D
43	649 - 664
44	665 - 680
45	681 - 688
46	689 - 700
47	701 - 714
48	715 - 731A
49	731B - 753
50	754 - 771
51	772 - 796
52	797 - 819
53	820 - 839
54	840 - 863
55	864 - 887
56	888 - 909
57	910 - 936
58	937 - 958
59	960 - 979
60	980 - 6128
61	6130 - 6208
62	6209 - 6245
63	6246 - 6291
64	6293 - 6699
65	6700 - 8999
66	mixed quarters

RECORDS TRANSFERAL FORM
 DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Dept. of Economic & Employment Development 0804	ACCESSION NO. 94W1169	DATE REC'D 5-13-94
DIVISION/UNIT Division of Administration Office of General Services	RM CODE 17.04 08-04	
MAILING ADDRESS 1100 N. Eutaw Street Room 616 Baltimore, Maryland 21201	LOCATION RANGE SECTION(S) 52 28-29	NO. OF CU. FT. 62
PHONE NO. 333-7532	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
AGENCY OFFICIAL Gerri Cooper RM-510 X596 For: VALERIE TOWNS/CAROL CAMAER		

BOX NUMBERS	3.	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	92/4	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	92/4	10/1/92 - 12/31/92	92/4	
1	001 - 020			Schedule 991-84 Item 3A Date of Disposal 12/31/99 1/98 disposal 5-21-98 CWA
2	021 - 032			
3	033 - 061			
4	062 - 073			
5	074 - 096B			
6	097 - 110			
7	111 - 130			
8	131 - 143			
9	144 - 164			
10	165 - 175			
11	176 - 187			
12	188 - 207			
13	208 - 222			
14	223 - 235A			
15	235B - 247			
16	248 - 268			
17	269 - 286			
18	287 - 303			
19	304 - 316			
20	317 - 328			
21	329 - 340			
22	341 - 351			
23	352 - 360			
24	361 - 378A			
25	378B - 389			
26	390 - 404			
27	405 - 425			
28	426 - 436			
29	437 - 443			
30	444 - 453A			
31	453B - 467			
32	468 - 488			
33	489 - 505			

34 506 - 538
35 539 - 555A
36 555B - 577
37 578 - 586
38 586 - 608
39 609 - 619A
40 619B - 642
41 643 - 659
42 660 - 680
43 681 - 711
44 712 - 737
45 738 - 765
46 766 - 788
47 789 - 813
48 814 - 839
49 840 - 860
50 861 - 875A
51 875B - 909
52 910 - 928
53 929 - 949
54 950 - 971
55 972 - 987
56 988 - 6646
57 6648 - 6686
58 6687 - 6725
59 6727 - 6766
60 6769 - 6866
61 6867 - 9999
62 mixed quarters

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Dept. of Economic & Employment Development 0804	ACCESSION NO. 94W1170	DATE REC'D 5-13-94
DIVISION/UNIT Division of Administration Office of General Services	RM CODE 17.04 0804	
MAILING ADDRESS 1100 N. Eutaw Street Room 616 Baltimore, Maryland 21201	LOCATION RANGE SECTION(S) 52 29	NO. OF CU. FT. 4
PHONE NO. 333-7532	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Gerri Cooper For: VALERIE TOWNS / CAROL CAMPER	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
92/4	92/4	
1	10/1/92 - 12/31/92 Automatic Data Processing Part I Automatic Data Processing Part II Automatic Data Processing Part III Automatic Data Processing Part V Automatic Data Processing Part VI	Schedule 991-34 Item 3A Date of Disposal 12/31/99 1/98
2	Federal Express Manpower International Inc. Human Resources City of Baltimore H & R Block Aetna Xerox Corporation Washington Adventist Hosp. City of Annapolis Aetna State of Maryland Part I State of Maryland Part II Montgomery County Schools Crawford & Company Goodyear Tire and Rubber Co. Grumman Aerospace Dennys Inc. Howard County Public Schools Harford County Public Schools Frederick County Public Schools Alleghany Community College Harford County Public Schools Dundald Community College Minnesota Fabrics Inc. Richard F. Kline	disposed 5-21-98 JW

w/10 5/1/96

American Bldg. Maint. Co.
Acme Market Inc.
Leland Memorial
Herman Sporting Goods
Jim Baker Inc.
Nevamar Corp.
HRB Systems
Automatic Data Processing
Westinghouse Electric Co
City of Baltimore Housing Authority
Price Waterhouse & Company
Frederick County Board of Education
Pizza Hut
F & M Distributors
George Hyman Construction
Frederick Community College
Kelly Assisted Living
Kelly Spring Field Tires
Fairmount Staffing Inc
Church Hospital Corp.
Church Home Corp.
Church Home & Hospital Fairmount
Church Home Hosp. Med Serv. Corp.
Homes Sales Co. Inc
United Health Inc
Disclosure Inc,
Ridgewell Caterer
AAI Corporation
Review & Herald Publishing
John Hopkins Med. Serv. Inc.
Taco Bell Corp.
Delta Airlines
Sopco Inc
McDonnell Douglas Corp.
Richfield Hotel Mgmt. Inc
Bell Atlantic Network
Chesapeake & Potomac Telephone Co
Kay Bee
Guest Services
Coldwater Seafood
Warner Corp.
Toys-R-Us
Cigna Insurance Co.
Venable Baetjer & Howard
S F A Inc.
Manus McGarveys Saloon LTD
Montgomery County Govt.
Macy Northeast Inc.
Alliance Home Center
Lowe's Home Center

3

Patuxent Publishing Co
Chesapeake Physicians PA
Catonsville Community College
Duron Inc
Giant of Landover
Howard County Govt.

Baltimore C. Board of Education
Randon House Inc
Eltorito Restaurant Inc
Print Plus
Roadway Express Inc
Franks Nusery & Crafts Inc
Merry-Go-Round
Riggs
Johns Hopkins University
George Hyman Construction
Lany Bryant Inc
Dynamic Science Inc
Systems Tax Service
Mercy Medical Center
Bridgestone/Firestone
Rent a center
Electronic Data Systems
Southern Management
Mgmt. & Training Corp
Citi Bank
Federal Express
Golden Coral Corp
Aerox-Tek Inc
Erols
Nationla Data
K-Mart
Continental Casualty Co
Thiokol Corp
Antietam Health Service Inc
Harleyville Mutual Insurance
General Electric
Giant of Landover
N Y M A Incorporated
Scriner
Value City
Brinker International
Ceridian
Prince Georges B.O.E.
Washington College
R T K L Associates
Hekimian
Sears Logistics Services
First American Banshares Inc
Psychiatric Institute
F M C Corporation
P.P. G. Industries INC
U.O.P. Inc. ETAL
J.C. Penny
Blake
M.M.M. Company
U.S. Shoe
Ames
The Bank of Baltimore
T.Rowe Price Associates
Computer Data Systems
Broadway Services
Farmers National Bank
Enocre Marketing

Washington County Govt.
Health & Tennis Corp.
Kaiser Foundation
ARA Health Services
Sears & Roebuck
Montgomery Ward Co.
Johns Hopkins Health Systems
Frances Scott Key
John Hopkins Hospital
Showbiz
Computer Science Corp
Sherwin Williams
Mapco, Inc
Waste Mgmt. Inc
Careers U.S.A.
Carroll Co. B.O.E.
Wicomico County Md.
Manugistics
Harford Memorial Hosp.
Whitman
Black & Decker
Ridgewell
Pinkerton
M.S. O.
Andrew Federal Credit Union
AT & T
IBM
Interpay
Sir Walter Raleigh Inn
Bendix
Genstar
Miles & Stockbridge
Mars Supermarket
Home Depot
Bank of America Business Serv.
Paycheck
Essex Community College
Prince George Community College
Nordstrom Inc.
UPS
Pace Membership Warehouse
Litton Systems Inc
C & P Telephone Co
Public Library of Annapolis & A.A. County
Howard Community College
K C M S
Behnke
Finish Line Inc
U-Haul of Maryland
US Air Inc
Spencers Gift
Loews Theater
A & P
State Farm Insurance Co.
Lucas Weinschel Inc
T.J.B. Inc
Bethlehem Steel Corp
Baltimore Gas & Electric

4

Seiler Corp./Rockland Bleach & Dye
RMS Technologies INC
Loyola Bank
Cole National
Sweetheart Cup
Life Touch Portrait Studios Inc
St Agnes Hospital
Martin Marietta
City of Hagerstown
FMS
FMS Food - a - Rama
Anne Arundel County Library
Rockland Bleach and Dye Works
TGI Fridays
University of Maryland Med Systems
Anne Arundel County B.O.E.
Nat'l Geographic Society
Baltimore County Government

R-52

S. ~~2830~~ - 29

21 empties

S. 29-30

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF ECONOMIC & EMPLOYMENT DEVELOPMENT		ACCESSION NO. 95W1538	DATE REC'D 5-18-95
B. DIVISION/UNIT DIVISION OF ADMINISTRATION OFFICE OF GENERAL SERVICES		LOCATION RANGE SECTION(S) 8 7	RM CODE 17.04 08 04
C. MAILING ADDRESS 1100 N. EUTAW ST. ROOM 616 BALTIMORE, MD. 21201		NO. OF CU. FT. 22	
D. PHONE NO. 333-7532		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GERRI COOPER FOR: Marie Hurd-Davis 767-2515		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1994 CLOSED CASES	
1.	05800-05849	Schedule Date: 991-4 Item No: 23 Disposal Date: 1-98
2.	05850-05899	
3.	05900-05949	
4.	05950-05999	
5.	06000-06049	
6.	06050-06099	
7.	06100-06149	
8.	06150-06199	
9.	06200-06249	
10.	06250-06299	
11.	06300-06349	
12.	06350-06399	
13.	06400-06449	
14.	06450-02699	
15.	06500-02649	
16.	06550-06599	
17.	06600-06649	
18.	06650-06699	
19.	06700-06749	
20.	06750-06799	
21.	06800-06849	
22.	06850-06899	

*Disposal
5-6-98*

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

17.04

AGENCY Dept. of Economic & Employment Development 0804

DIVISION/UNIT
Division of Administration
Office of General Services

MAILING ADDRESS
1100 N. Eutaw Street
Room 616
Baltimore, Maryland 21201

PHONE NO.
333-7532

AGENCY OFFICIAL Gerri Cooper
For: VALERIE TOLSON / CAROL CAMPEN

ACCESSION NO. 94W619		DATE REC'D 12-3-93
LOCATION RANGE SECTION(S) 46 15		RM CODE 08.04
RECORDS CENTER MANAGER		NO. OF CU. FT. 4
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<p>4/1 - 6/30/92</p> <p>Automatic Data Processing Part III Automatic Data Processing Part II Automatic Data Processing Part VII Automatic Data Processing Part I Automatic Data Processing Part IV Automatic Data Processing Part VI Automatic Data Processing Part V Broadway Services Johns Hopkins Inn Watkins Johnson, Co. Disclosure, Inc. Bethlehem Steel Co. Kaybee Toys American Building Maintenance Co. Town & Country Terminex Internal Co. Dundalk Community College Advantage Print Plus Inc. State Farm Mutual Pitney Bowes</p>	<p>Schedule 991-4 Item 3 Date of Disposal 6/30/97 7/97</p>
2	<p>Harford County Government City of Annapolis Montgomery College Blake Church Hospital Church Home Fairmount Staffing Fairmount Nursing Center Johns Hopkins University Baltimore County Public Schools</p>	

Montgomery Ward
Denny's
Homewood Hospital
Howard County Public Schools
University of Maryland Medical Systems
Bendix
Marriott Corporation
Sears Tech.
Prime Motor Inns
Bell Atlantic
Health & Tennis
Essex Community College
Kelly Springfield Tires
Frederick County B.O.E.
1st American Bankshares
Blue Cross & Blue Shield
McDermott Inc.
Washington County Hospital Assoc.
Cigna Co.
Howard County Government
A & P
Computer Science
Thiokol Corporation
Anne Arundel County B.O.E.
IBM
Giant Food, Inc.
Lowe's & Psychiatric
Institute of America
TGI Fridays Inc.
Farmers National Bank of Maryland
Rockland Industries, Inc.
YMCA
Ceridian Corporation
Anne Arundel County Government
Interpay
Paycheck
Home Sales Co.
Frederick County Government
Allegany Community College
Catonsville Community College
Prince Georges Community College
Montgomery County Government
Washington Adventist Hospital
Leland Memorial Hospital
Carroll County B.O.E.
Careers
Johns Hopkins Health
St. Agnes Hospital
Montgomery County Public Schools

3

National Geographic Society
Delta Airlines
Black & Decker
Computer Data Systems
T.B. J. Inc.
Richfield Hotel Management
AAI Corporation

FMC
General Electric
Sweetheart Cup
PPG Industries
Coldwater Seafood Corporation
Legg Mason
Panda Management Co. Inc.
American General Corporation
George Hyman Construction
Seiler Corporation
Erol's Inc
Howard Community College
Baltimore County Government
K-Mart
Francis Scott key
Embassy Suite
McDonad Douglas Corporation
Sopco
Alexander & Alexander
Foodlion Inc.
Kelly Services Inc.
Kelly Assited Living
Continental Casualty Co.
V O P
Showbiz Pizza Time Inc.
Toys R Us
NCR Corporation
J. Baker
J.C. Penny
Metropolitan
Andrew Credit Union
Dynamics Science Inc
Nordstrom Inc.
Prince Georges County B.O.E.
AT & T
Career USA
Chesapeake Physicians
Warner Corporation
Loyala Federal Savings
MAPCO, Inc.
HRB Systems
UPS
Minnesota Fabrics Inc.
Aetna
John Hopkins Hospital
Westinghouse Electric
Harford County B.O.E.
Prince Water House
Human Relations Unit
C & P Telephone of DC
C & P Telephone
Taco Bell Corporation
United Health, Inc
City of Hagerstown
Grumman Aerospace
Dunscenter
Harleysville
Martin Marietta Corporation

Caterair
Public Library of Annapolis
Minnesota Mining Mfg.
Electronic Data Systems
Claims Administration Corp.
El Torito Restaurant
Sears Logistic
Cole National Corporation
Kaiser Permanente
Washington Inventory Service
Conagra, Inc.
Management Training Corp.
KCMS
The Bank of Baltimore
H & R Block
Allstate
Ridge Wells Inc.
Golden Corral Corp.
Xerox
CHH Medical Service
FMS Distributors
Crawford Co.
Hewlett Packard
Hermans
Frederick Community College
Review & Herald
Sizzler
Acme
City of Baltimore
Roadway Express Inc.
U S Shoe Corp.
Bridge Stone/Fire Stone
Goodyear Tire & Rubber Co.
State of Maryland Part I

4

State of Maryland Part II
Anne Arundell B.O.E.
Housing Authority of Baltimore City
Guest Service Inc.
Systems Tax Service
Pinkerton

DEPT. E & E DEV. 17.04	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Prepare in duplicate Retain one (1) copy and forward original to address at left.
Reporting Agency		
DIV. ADMINISTRATION- BALTIMORE		
Division or Unit		

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
94W620	DIVISION OF ADMIN.	991-4	3	4/1-6/30/92	67	7/15/97	RECYCLE
93W631	DIVISION OF ADMIN.	991-4	3	6/30/91-4/1/92	66	7/23/97	
93W632	DIVISION OF ADMIN.	991-4	3	4/1/91-6/30/91	7	7/18/97	
94W1164	DIVISION OF ADMIN.	991-4	3	1/1/92-3/31/92	62		
94W1165	AUTOMATIC DATA PROC.	991-4	4	1/1/92-3/31/92	4		

I hereby certify that the records listed above were disposed of as indicated

 Signature
 DGS 550-2 (Rev. 1/93)

 Records Center Manager
 Title

 June 30, 1998
 Date

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

17.04

AGENCY Dept. of Economic & Employment Development	0804	ACCESSION NO. 94W620	DATE REC'D 12-3-93
DIVISION/UNIT Division of Administration Office of General Services			RM CODE 08-04
MAILING ADDRESS 1100 N. Eutaw Street Room 616 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 39 7-8	NO. OF CU. FT. 67
PHONE NO. 333-7532		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Gerri Cooper For: VALERIE TOWNS / CAROL CAMPER	RMS12 X5340	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

1. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	4/1-6/30/92	
1	001 - 021	Schedule 991-4 Item 3 Date of Disposal 6/30/97 7/97 Disposal 7/15/97 <i>[Signature]</i>
2	022 - 041	
3	042 - 057	
4	058 - 067	
5	068 - 078	
6	079 - 100	
7	101 - 130	
8	131 - 148	
9	149 - 165	
10	166 - 186	
11	187 - 198	
12	198B - 206	
13	207 - 225	
14	226 - 241	
15	242 - 268	
16	269 - 281	
17	282 - 293	
18	294 - 315	
19	316 - 341	
20	342 - 355	
21	356 - 363B	
22	364 - 383	
23	384 - 398	
24	399 - 418	
25	423 - 436	
26	437 - 455	
27	446 - 461	
28	462 - 473	
29	474 - 481	
30	482 - 489	
31	490 - 504	
32	505 - 512	
33	513 - 524	

34	525 - 537
35	538 - 561
36	562 - 572
37	573 - 586
38	587 - 597
39	598 - 608
40	609 - 614
41	615 - 628
42	629 - 641
43	642 - 652
44	652B - 661
45	662 - 670
46	671 - 678
47	679 - 685
48	686 - 698
49	699 - 713
50	714 - 731A
51	731B - 750
52	751 - 767
53	768 - 793
54	794 - 825
55	826 - 841
56	842 - 868
57	869 - 884
58	888 - 913
59	914 - 938
60	939 - 960
61	961 - 978
62	979 - 5652
63	5653 - 5702
64	5703 - 5734
65	5736 - 5961
66	5976 - 9999
67	Delinquent Quarters

R-39

S-7-8

3 Empties

S-8

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Dept. of Economic & Employment Development 0804

DIVISION/UNIT
Division of Administration
Office of General Services

MAILING ADDRESS
1100 N. Eutaw Street
Room 616
Baltimore, Maryland 21201

PHONE NO.
333-7532

AGENCY OFFICIAL Gerri Cooper
For: WALT KRYSIAK ROOM 512 x 5340

ACCESSION NO. <i>93W631</i>		DATE REC'D <i>11-6-92</i>
LOCATION RANGE SECTION(S) <i>53 12-14</i>		RM CODE <i>17.04 0804</i>
RECORDS CENTER MANAGER		NO. OF CU. FT. <i>66</i>
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	91/2	91/2
	<i>4/1/92 - 6/30/91</i>	
1	001 - 010	Schedule #991-4 Item 3 Disposal Date: 6/30/97 <i>disposal 7/23/97</i>
2	011 - 021	
3	022 - 039	
4	040 - 059	
5	060 - 077	
6	078 - 092-I	
7	092-II - 105	
8	106 - 131	
9	132 - 147	
10	148 - 160	
11	161 - 172	
12	173 - 188	
13	189 - 205	
14	206 - 255	
15	226 - 240	
16	241 - 255	
17	256 - 169	
18	270 - 294	
19	295 - 3022	
20	303 - 313	
21	314 - 345	
22	346A - 354	
23	355 - 371	
24	372 - 381	
25	382 - 384E	
26	384F - 393	
27	3944- 415	
28	416 - 422	
29	423 - 438	
30	439 - 446	

31	447 - 456
32	457 - 465
33	466 - 475
34	476 - 495
35	496 - 513
36	514 - 526
37	527 - 548
38	549 - 572
39	573 - 591
40	592 - 613
41	614 - 639
42	640 - 659
43	660 - 676
44	677 - 698
45	699 - 717
46	718 - 733
47	734 - 745
48	746 - 772
49	773 - 792
50	593 - 814
51	815 - 841
52	842 - 850
53	851 - 862
54	863 - 885
55	886 - 899
56	900 - 923
57	924 - 935
58	936 - 951
59	952 - 961
60	962 - 975
61	976 - 995
62	996 - 3377
63	3378 - 3457
64	3461 - 3555
65	3560 - 3835
66	3836 - 6000

R-53

S-12-14

40 Emptyies

S-14-15



DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Dept. of Economic 0804
 & Employment Development

DIVISION/UNIT
 Division of Administration
 Office of General Services

MAILING ADDRESS
 1100 N. Eutaw Street
 Room 616
 Baltimore, Maryland 21201

PHONE NO.
 333-7532

AGENCY OFFICIAL Gerri Cooper
 For: *WACT KAYSIAK ROOM 510 X5340*

ACCESSION NO. <i>936632</i>		DATE REC'D <i>11-6-92</i>
LOCATION RANGE SECTION(S) <i>18 23</i>		FM CODE <i>17.04 08.04</i>
RECORDS CENTER MANAGER		NO. OF CU. FT. <i>7</i>
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

DOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<i>4/1/91 - 6/30/91</i>	
1	State of Maryland Pt. I State of Maryland Pt. II Paychex	Schedule #991-4 Item 3
2	Fairmont Nursing Center CIII Med. Service Met Life Insurance Co. Review & herald Fairmont Staffing Insurance Church Home Fred County B.O. E. P.G. Community College Washington County Hospital Association Montgomery College Washington Adventist Hospital Kelly Assisted Hiring Services Watkins - Johnson Overnit Transportation J Baker Kay Bee Toys Ryder Truck Rental Black & Decker C & P Telephone of Md IBM Montgomery County Government Colden Corral Warner Catonsville Community College Kelly Services Inc. U. S. Shoe Denny's	Disposal Date: 6/30/97 <i>Disposal</i> <i>7/18/97</i> <i>[Signature]</i>

2 cont.

AAI Corporation
Hancock Fabrics
VOP
Taco Bell
Mapco
C & P of DC
Johns Hopkins Health System
SOPCO Inc.
AA County Government
B G & E

3

University of Maryland Medical System
Sears
Montgomery Ward
K-Mart
AA County Library
United Health
Montgomery Ward
Grumman Aerospace
J C Penny
Met. Life Insurance
Nordstrom
Housing Authority of Baltimore City
Kelly Springfield
UPS
Bendix
Minn. Minning
Carroll County Board of Education
Johns Hopkins University
Johns Hopkins Hospital
Baltimore County Public Schools
Giant
Marriott Corporations
Howard County B.O.E.

4

Blue Cross & blue Shield of Md.
Sovran
Anthem
Francis Scott key medical Center
Cole National
Alexander & Alexander
Food Lion
Continental Casualty
Prime Motors Inc.
McDonnell Douglas
FMC Corporation
Golden Corral
G-E SIPC
MIIM Inc.
PPG Industries
American Bank Shares
Allstate
HRB Systems
Roadway Express
H & R Block
Goodyear Tires

4 cont.

Homewood Hospital
Hewlett packard
Prince George county Public Schools
St. Agnes Hospital
Howard Community College
Kaiser permanete
Martin Marietta
Howard County Library
Francis Scott Key Medical Center
Francis Scott Key medical center
Francis Scott key medical Center
Bridgestone - Firestone
Baltimore County Government
Health & Tennis Corp. of America
Pinkerton
Dun & Bradstreet
City of Annapolis
McDermott
Howard County Government
Bell Atlantic
Allegancy Community College
Blake
Frederick County Government
Frederick Community College
City of Hagerstown
Essex Community College
Harford County Government
Harford County Board of Education
F & M Distributors
EDS Corp.
PHH Corp.
Xerox
Acme Markets
Dundalk Community College

5

Sweetheart Cup
Church Hospital
May Dept. Stores
Sizzler
Bethlehem Steel Corp.
Howard County Public Schools
Anne Arundel County B.O.E.
Montgomery County Public School
Westinghouse Electric
Automatic Data Processing Pt. VII

6

Automatic Data Processing Pt. V
Automatic Data Processing Pt. IV
Automatic Data Processing Pt. I

7

Automatic Data Processing Pt III
Automatic Data Processing Pt. VI
Automatic Data Processing Pt. II

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. DEPARTMENT OF ECONOMIC & EMPLOYMENT DEVELOPMENT</p>		<p>ACCESSION NO. 94W 1164</p>	<p>DATE REC'D 17.04 5-13-94</p>
<p>B. DIVISION/UNIT DIVISION OF ADMINISTRATION OFFICE OF GENERAL SERVICES</p>		<p>LOCATION RANGE SECTION(S) 46 1-2</p>	<p>RM CODE 08.04</p>
<p>C. MAILING ADDRESS 1100 N. EUTAW ST. ROOM 616 BALTIMORE, MD. 21201</p>		<p>NO. OF CU. FT. 62</p>	
<p>D. PHONE NO. 333-7532</p>		<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL GERRI COOPER FOR: VALERIE TOWNS / CAROL CAMPER RM. 512 X5340</p>		<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	92/1	92/1	
1	001 - 014	<p>Schedule 991-4 Item 3 Date of Disposal 3/31/97 7/97</p>	
2	025 - 038		
3	039 - 054		
4	055 - 074		
5	075 - 089		
6	091 - 111		
7	112 - 122		
8	123 - 140		
9	141 - 158		
10	159 - 178		
11	179 - 199		
12	200 - 216		
13	217 - 235		
14	236 - 251		
15	252 - 267		
16	268 - 286		
17	287 - 317		
18	318 - 327C		
19	328 - 340		
20	341 - 357		
21	358 - 379		
22	370 - 386B		
23	386C - 393C		
24	394 - 420		
25	421 - 454		
26	458 - 484		
27	485 - 502		
28	503 - 514		
29	515 - 534		
30	535 - 555		

31	556 - 570
32	570B - 583
33	584 - 598
34	598B - 641
35	623 - 641
36	641B - 653
37	653 - 681
38	681B - 695
39	696 - 706
40	707 - 718
41	719 - 731
42	732 - 739
43	739B - 746
44	746B - 754
45	754A - 769
46	769 - 782
47	783 - 789
48	789B - 811
49	812 - 820A
50	820B - 839
51	840 - 868
52	869 - 893
53	894 - 908
54	909 - 945
55	946 - 972
56	973A - 987
57	988 - 5131
58	5134 - 5196
59	5197 - 5383
60	5384 - 6099
61	6100 - 8281
62	mixed quarters

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF ECONOMIC & EMPLOYMENT DEVELOPMENT		ACCESSION NO. 94W1165	DATE REC'D 5-13-94
B. DIVISION/UNIT DIVISION OF ADMINISTRATION OFFICE OF GENERAL SERVICES			RM CODE 0804
C. MAILING ADDRESS 1100 N. EUTAW ST. ROOM 616 BALTIMORE, MD. 21201		LOCATION RANGE SECTION(S) 46 2	NO. OF CU. FT. 4
D. PHONE NO. 333-7532		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GERRI COOPER FOR: VALERIE TOWNS/CAROL CAMPER RM. 512 X 5340		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. 92-1 DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 11/90-3/31/92	92-1	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Automatic Data Processing Part IV 657008-6 - 6715585 Automatic Data Processing Part III 4822830 - 6570059 Automatic Data Processing Part II 2873188 - 4822612 Automatic Data Processing Part I 0003025 - 2873187 Automatic Data Processing - Wage Summarization Automatic Data Processing VI 8758065 - 9998490 Automatic Data Processing V 6716915 - 8758028		Schedule 991-4 Item 3 Date of Disposal 3/31/97 7/97
2	The Bank of Baltimore B G & E Blue Cross & Blue Shield United Health Inc. Marriott Corp/Mgmt Training Continental Casualty Co. Roadway Express McDermott System Tax Service General Electric Dun & Bradstreet Francis Scott Key Med. Ctr. UPS Pinkerton Baltimore County Government Telephone Co. of Maryland Bethlehem Steel Erol's Rent-A-Center Giant of Landover Giant Food Inc. Richfield Hotel Mgmt. John Hopkins Hospital		

2

Scribner of PA.
City of Annapolis
Church Hospital
Review & Herald
Xerox Corp.
American Bldg. Mainten. Co.
Westvaco Corp.
Church Home
City of Baltimore
Computer Science
A & P
Data Mgmt. Systems
Prince Georges Cnty School B.O.E.
J. Baker Inc.
Montgomery College
Howard County Library
Prince Georges Community College
Metropolitan Life Insurance Co.
Joh Hopkins Health System
ACME
US Shoe Corp.
PPG Industries
MAPCO
Sizzler
Kelly Service/Kelly Asst. Living
Board of Education AA County Public School
IBM
Circuit City

3

Nordstrom
FMS
Interpay
JC Penny
Housing Authority of Baltimore City
Pitney Bowes
Montgomery Ward
Public Library of Annapolis
Martin Marietta Corp.
Sears
Montgomery County Gov't
Leland Memorial
Washington Adventist Hosp.
Howard County Pub. School B.O.E.
Allegany Community College
Frederick Community College
St. Agnes Hospital
Catonsville Community College
Grumman Aerospace Corp.
Washington Co. Hospital Assoc.
City of Hagerstown Harford Co. Gov't
Blake Construction
Montgomery County Pub. School
UOP
Allstate Insurance Co.
Caterair International Corp.
Herman's

Bridge Stone/Firestone Inc.
Golden Corral Corp.
Minnesota Mining & Mfg.
Westinghouse
K-Mart
Denny's Inc.
State Farm Mutal Auto Ins.
McDonnell Douglas Corp.
Bendix Field Engineer
Johns Hopkins University
Homewood Hospital
Delta Airlines, Inc.
NCR Corp.
Taco Bell Corp.
H & R Block
Washington Inventory Service
Kelly Springfield Tire Co.
Hewlett Packard Co.
Goodyear Tire Rubber Co.
Warner Corp.
Howard Community College
Food Lion Inc.
Showbiz Pizza Time Inc.
Prime Motor Inns, Inc.
Kaiser Foudations Health
Fairmount Staffing/Nursing Center
Kay Bee
Prints Plus/American General Corp.
Baltimore County Public School
1st American Bankshares, Inc.
F & M Distibutors
Embassy Suite, Inc.
Panda Mgmt. Co.
Tax 192
A.A.I./ Black & Decker
Essex
IBM
FMC
Cole National Corp.
Bell Atlantic
Telephone Co. of Washington
CHH Medical Service Inc.
Alexander & Alexander
Health & Tennis Corp.
Howard County Government
Eltorito & HRB Systems
Sears Logistics
Revco
Electronic Data Systems
Sweetheart Cup
Hancock
Seiler Corp.
Paycheck
Advantage Inc.
A.A. County Gov't
A.A. County Library

4

State of Maryland Part II
State of Maryland Part III
University of Maryland Medical Systems
National Geographic
State of Maryland Part I

R46

S~~E~~-2

13 empties

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF ECONOMIC & EMPLOYMENT DEVELOPMENT		ACCESSION NO. 95W316	DATE REC'D 8-29-94
B. DIVISION/UNIT DIVISION OF ADMINISTRATION OFFICE OF GENERAL SERVICES			RM CODE 08.04
C. MAILING ADDRESS 1100 N. EUTAW ST. ROOM 616 BALTIMORE, MD. 21201		LOCATION RANGE SECTION(S) 13 12-13	NO. OF CU. FT. 61
D. PHONE NO. 333-7532		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GERRI COOPER FOR: Valerie Towns/Carol Camper ext.5137 ROOM 512		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	001 1-1-93 - 3-31-93	
1	001 - 018	Schedule 991-4 Item 3 Date of Disposal 3/31/98 7/98 DISPOSAL 4-14-98
2	019 - 040	
3	041 - 056	
4	057 - 068C	
5	068D - 082	
6	083 - 109	
7	110 - 126	
8	127 - 140	
9	141 - 158	
10	159 - 173	
11	174 - 193	
12	194 - 208	
13	209 - 224	
14	224B - 241	
15	242 - 252	
16	253 - 267	
17	268 - 282	
18	283 - 293	
19	294 - 307	
20	307B - 321	
21	322 - 335	
22	336 - 347	
23	347B - 360	
24	361 - 366	
25	366B - 376	
26	377 - 392	
27	393 - 405	
28	406 - 421	
29	422 - 443	
30	444 - 455	
31	455B - 464	
32	465 - 479	

33	480 - 495
34	496 - 506
35	506B - 525
36	525B - 539
37	540 - 558
38	559 - 583
39	583B - 601
40	602 - 634
41	635 - 657
42	658 - 694
43	695 - 720
44	721 - 740
45	741 - 770
46	770B - 797
47	799 - 814
48	814B - 827
49	828 - 849
50	849B - 875
51	876 - 890
52	891 - 919
53	920 - 936
54	937 - 955
55	959 - 977
56	978 - 6999
57	7021 - 7211
58	7211B - 7295
59	7298 - 7899
60	7900 - 9999
61	mixed quarters

P-13

S-12-13

11 Emptyies

S-13

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF ECONOMIC & EMPLOYMENT DEVELOPMENT		ACCESSION NO. 95W726	DATE REC'D 12-6-94
B. DIVISION/UNIT DIVISION OF ADMINISTRATION OFFICE OF GENERAL SERVICES			RM CODE 08.04
C. MAILING ADDRESS 1100 N. EUTAW ST. ROOM 616 BALTIMORE, MD. 21201		LOCATION RANGE SECTION(S) 12 7	NO. OF CU. FT. 5
D. PHONE NO. 333-7532 767-2307		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GERRI COOPER FOR: <i>Valerie Towne / Carol Camper</i> <i>Room 512 ext 5340 767-2086</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Automatic Data Processing Part I Automatic Data Processing Part II Automatic Data Processing Part III Automatic Data Processing Part IV Automatic Data Processing Part V Automatic Data Processing Part VI Automatic Data Processing Part VII	Schedule 991-4 Item 3A Date of Disposal 6/30/99 7/1/98	
2	Book 1 Book 2 Book 3 Book 4 Book 5 Book 6		
3	Book 7 Book 8 Book 9 Book 10 Book 11 Book 12		
4	Book 13 Book 14 Book 15 Book 16 Book 17 Book 18		
5	Book 19 Book 20		

Disposal
4-13-00

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Dept. of Economic & Employment Development		0804	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Division of Administration Office of General Services			93W257	08.03
C. MAILING ADDRESS 1100 N. Eutaw Street Room 616 Baltimore, Maryland 21201				LOCATION RANGE SECTION(S)
D. PHONE NO. 333-7532			52	35
E. AGENCY OFFICIAL Gerri Cooper For: Al Havranek Rm 209 X7574				7
			RECORDS CENTER MANAGER	
			TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
1	ESARS SEPT 1990 - JULY 1991 Partial	Schedule #991-3 Item 36 Date of Disposal 7/97
2	ESARS DECEMBER 1990, JULY 1991 Partial & AUGUST 1991 Partial	
3	ESARS MARCH 1991, AUGUST 1991 Partial & OCTOBER 1991 Partial	
4	ESARS OCTOBER 1991 Partial & NOVEMBER 1991 Patial	
5	ESARS NOVEMBER 1991 Partial, JANUARY 1992 & FEBRUARY 1992 Partial	
6	ESARS FEBRUARY 1992 Partial & APRIL 1992 Partial	
7	ESARS APRIL 1992 Partial & MAY 1992	

*Disposal
7/23/97
AW*

RECEIVED

05 1992

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Dept. of Economic & Employment Development 0804	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">94W359</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">9-28-93</div>
B. DIVISION/UNIT Division of Administration Office of General Services	RM CODE <div style="font-size: 1.5em; font-family: cursive;">08-03</div>	
C. MAILING ADDRESS 1100 N. Eutaw Street Room 616 Baltimore, Maryland 21201	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">6 4</div>	NO. OF CU. FT <div style="font-size: 2em; font-family: cursive;">3</div>
D. PHONE NO. 333-7532	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gerri Cooper For: Al Havranek Rm207 x7574	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
1	SAMS (ESARS) Mar 92	Schedule #991-3 Item 36 Date of Disposal 7/97 <div style="font-size: 1.5em; font-family: cursive;">Disposal</div> <div style="font-size: 1.5em; font-family: cursive;">7/18/97</div> <div style="font-size: 1.5em; font-family: cursive;">gpc</div>
2	SAMS (ESARS) Sep 91	
3	SAMS (ESARS) Dec 91	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Dept. of Economic 1. & Employment Development	0804	ACCESSION NO. 95W313	DATE REC'D 8-29-94
B. DIVISION/UNIT Division of Administration Office of General Services			RM CODE 08.03
C. MAILING ADDRESS 1100 N. Eutaw Street Room 616 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 113 13	NO. OF CU. FT 4
D. PHONE NO. 333-7532		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gerri Cooper For: Al Havranek X7574		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
1	SAMS (ESARS) January '94	Schedule #991-3 Item 36 Date of Disposal 7/99
2	SAMS (ESARS) February '94	
3	SAMS (ESARS) April '94	
4	SAMS (ESARS) May '94	

Disposal
 7/21/99
 AW

AND RECEIPT

Sent 08.05
4/17/87
~~06.07~~

Accession No.

87W874

Date Received

4-22-87

From: (Name, Division, Address or Agency)

Dept. Economic & Employment Dev.
Ann Goldman - DEED/Research
45 Calvert Street, Annapolis, MD 21401

Signature

Title

Building and Room

270

3. Phone

974-3629

4. To: State Records Center

Signature: (Agency Official)

Gracia P. Clark

6. No. of Cu.Ft.

3

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-27 S-22	(1 of 3) 1	1976 - 1982 Power Plant Siting Advisory Committee Power Plant Siting Misc. Files Bainbridge Naval Training Center	835/2 835/2 835/2 Jan. 1998 5-6-98 AW disposal

(Use Plain Unlined Paper For Continuation Pages)

AND RECEIPT

Accession No.

Date Received

[Handwritten scribble]

From: (Name, Division, Address or Agency)
Ann Goldman - DECD/Research
45 Calvert Street, Annapolis, MD 21401

Signature

Title

Building and Room
270

3. Phone
974-3629

4. To: State Records Center

Signature: (Agency Official)

Careea P. Clark

6. No. of Cu.Ft.

1

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	(2 of 3) 1	1982 Power Plant Siting: Dickerson - Pepco Testimony Dickerson - Decision & Environmental Statement Conowingo Power Co. Calvert Cliffs Chalk Point Elec. Power Plant Brandon Shores	835/2

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XXXXXXXX

2/24/75

NCS-550-E

AND RECEIPT

Accession No.

Date Received

From: (Name, Division, Address or Agency)

Ann Goldman - DECD/Research
45 Calvert Street, Annapolis, MD 21401

Signature

Title

Building and Room

270

3. Phone

974-3629

4. To: State Records Center

Signature: (Agency Official)

Carole P. Clark

6. No. of Cu.Ft.

1

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	(3 of 3) 1	1982 Power Plant Siting: Elm's Property St. Mary's Still Pond Neck Power Status Investigation	835/2

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XXXXXX

2/24/75

DCC-550-5

87W874

R-27

S-22

3 Boxes

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 96W333	DATE REC'D 10-4-95
B. DIVISION/UNIT Central Payroll Bureau			RM CODE 05.01
C. MAILING ADDRESS P.O. Box 1751 LLG Treasury Bldg. Annapolis, MD 21401-1751		LOCATION RANGE SECTION(S) 105 7-10	NO. OF CU. FT. 113
D. PHONE NO. 974-3812 5651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Carl Galbraith</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 113	FY 95 Payroll Records	1194-6, 13 July, 1998 Disposed 11/13/98 <i>[Signature]</i>
TOTAL 113		

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
1	INACTIVE DOE CARDS W4- Address 1993	REG	PAYROLL OPERATIONS CLERKS 974-3403 TO 3407	1993
2	INACTIVE DOE CARDS W-4, Address, Charity	RG	ALL 21'S, 22.01.00, 22.02.00 THRU 22.10.00, ALL 23'S, ALL 24'S	1993
3	Deduction CARDS, W4,	RG	29.02.01, 32.12.14, 32.13.09, 35.02.10, 35.02.15, 35.04.00.	1993
4	ALL DOCUMENTS FOR 4-11-95	RG	22.01.01 THRU 22.01.25, ALL 25'S, ALL 26'S, ALL 28'S, ALL 30'S, ALL 31'S, 32.01.01, 32.03.01, 32.03.02, 32.06.01, 32.06.02, 32.06.04, 32.10.01, 32.10.02, 32.12.13, 32.13.04, 32.13.05, 32.13.07, 32.16.01, 32.16.02, 32.16.03, 32.18.01, 39.02.00, 40.01.01 THRU 40.01.09, ALL 50'S	4-11-95
5	" "		AGRICULTURE, CLKS OF CRT, OBFP, OHMH, ONR, OOP, GEN SERVICES, GREAT OAKS, HOLLY CENTER, INJ WRKRS, JUV SERVICES, MO ENVIRON SERVICES, POTOMAC CENTER, REGISTER OF WILLS, STATE RETIREMENT	3-28-95
6	" "			3-14-95
7	" "		Garrett's	2-28-95
8	" "			2-14-95
9	" "			1-31-95
10	" "			1-17-95
11	" "			1-3-95
12	" "			12-6-94
13	" "			11-22-94
14	" "			11-8-94
15	" "			3-14-95
16	" "		32.09.03, 32.09.04, 32.11.02, 32.12.01 THRU 32.12.12, 32.13.01, 32.13.02, 35.02.05, ALL 38'S, ALL 39'S	2-28-95
17	" "		DEPT ECON & EMP DEV, OHMH/HOSPITALS, DEPT OF ENVIRONMENT, MO WOMENS CORR INST	1-31-95

LIST OF BOXES FOR HALL OF RECORDS

NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
18	All Documents	RG		
19	" "		32.09.03, 32.09.04, 32.11.02, 32.12.01 THRU 32.12.12, 32.13.01, 32.13.02, 35.02.05, ALL 38'S, ALL 39'S	1-17-95
20	" "		DEPT ECON & EMP DEV DHMH/HOSPITALS, DEPT OF ENVIRONMENT MD WOMENS CORR INST	1-3-95
21	" "		Marelyn	12-20-94
22	" "			12-6-94
23	" "			11-22-94
24	" "			11-8-94
25	INACTIVE EMP CARDS FOR 3302		FOR 3302, 380100 thru 3810	10-25-94
26	INACTIVE EMP CARDS		AGENCY 321209 thru 321301, 321302, 321001, thru 321002, 390101 thru 390110	1993
27	INACTIVE EMP CARDS : Charity			1993
28	ALL DOCUMENTS FOR		32.09.03, 32.09.04, 32.11.02, 32.12.01 THRU 32.12.12, 32.13.01, 32.13.02, 35.02.05, ALL 38'S, ALL 39'S	1993
29	ALL DOCUMENTS		DEPT ECON & EMP DEV DHMH/HOSPITALS, DEPT OF ENVIRONMENT MD WOMENS CORR INST	4-11-95
30	" "		33.07.00, 35.01.01, 35.02.01, 35.02.02, 35.02.03, 35.02.09, 35.02.11, 35.02.16, 35.03.01, 35.03.02, 35.05.00, 35.07.00, 35.13.00, 35.14.00, 41.01.01	3-28-95
31	" "		DEPT OF HUMAN RESOURCES FUB SAFETY AND CORR MARYLAND STATE POLICE	3-14-95
32	" "		Peggy	2-28-95
33	" "			2-14-95
34	" "			1-31-95

CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU	
34	All Documents	RG	33.07.00, 35.01.01, 35.02.01, 35.02.02, 35.02.03, 35.02.09, 35.02.11, 35.02.16, 35.03.01, 35.03.02, 35.05.00, 35.07.00, 35.13.00, 35.14.00, 41.01.01	DEPT OF HUMAN RESOURCES PUB SAFETY AND CORR MARYLAND STATE POLICE	1-17-95
35	" "				1-3-95
36	" "				12-20-94
37	" "				12-6-94
38	" "				11-22-94
39	" "				11-8-94
40	All Documents		33.01.01 THRU 33.09.00, ALL 34'S, 35.02.04, 35.02.06, 35.02.07, 35.02.08, 35.02.12, 35.02.14, 35.02.17, 35.15.00, ALL 36'S, ALL 37'S	BALT CITY CORR, CENTRAL LAUNDRY-PRE-RLS, COLLEGES & UNIV, DHR, HSWG & COMM DEV, LICENS & REG, MD CORR PRE-RLS, PRETRIAL DET SERV, PUBLIC BROADCASTING, TOLSON BOOT CAMP	3-28-95
41	" "				3-14-95
42	" "				2-28-95
43	" "				2-14-95
44	" "				1-31-95
45	" "				1-17-95
46	" "				1-3-95
47	" "				12-20-94
48	" "				12-6-94
49	" "				11-24-94
50	" "				11-8-94

Peggy

Kathryn

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
51	INACTIVE ADDRESS, WY, Decl. cards	RG	351500, 360101, 360223, 360224 340101 to 340601	1993
52	" " " "		330101, 330301, 330401, 330501, 330600, 330800, 330900	1993
53	" " " "		360226 to 361500 370120 to 370127	1993
54	INACTIVE FILE		320101, 321701, 320301	1990-1994
55	ALL DOCUMENTS FOR		ALL 21'S, 22.01.00, 22.02.00 THRU 22.10.00, ALL 23'S, ALL 24'S 29.02.01, 32.12.14, 32.13.09, 35.02.10, 35.02.15, 35.04.00.	1-3-95
56	" "		ASSESS & TAXATION, COMPTROLLER, BRANDNBG CTR, DHMH, DOT, EASTERN CORRECTION, GEN ASSEMBLY, JUDICIARY, MD CORR INST, PATUXENT INST, RICA-SO MD, STATE PLANNING, STATE TREASURER	12-6-94
57	" "			11-22-94
58	" "		Chris	11-8-94
59	" "			4-11-95
60	" "			3-28-95
61	" "			3-14-95
62	" "			2-28-95
63	ALL DOCUMENTS			2-14-95
64	" "			1-31-95
65	38017, 38020, 38023		Payroll processing Regular	1-31-95
66	38017, 38019, 38023		Payroll processing STRAGER	1-17-95
67	38017, 38020, 38023		Payroll processing Regular	1-17-95

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU
LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU	
68	38017, 38019, 38023	RG	Payroll Processing Stragler	1-3-95	
69	38017, 38020, 38023		Payroll Processing Regular	1-3-95	
70	All DOCUMENTS FOR		ALL 21'S, 22.01.00, 22.02.00 THRU 22.10.00, ALL 23'S, ALL 24'S 29.02.01, 32.12.14, 32.13.09, 35.02.10, 35.02.15, 35.04.00.	ASSESS & TAXATION, COMPTROLLER, BRANONBRG CTR, OHMH, OOT, EASTERN CORRECTION, GEN ASSMBLY, JUDICIARY, MO CORR INST, PATUXENT INST, RICA-SO MO, STATE PLANNING, STATE TREASURER	1-25-95
			Chris		
71	38017, 38019, 38023		Payroll Processing Stragler	3-14-95	
72	38017, 38020, 38023		Payroll Processing Regular	2-28-95	
73	38017, 38019, 38023		Payroll Processing Stragler	2-28-95	
74	" " "		" " "	2-14-95	
75	38017, 38020, 38023	Reg Payroll Processing	2-14-95		
76	38017, 38019, 38023	Payroll Processing Stragler	1-31-95		
77	380110, load: validate 1,2,3		2-28-95		
78	" " " "		1-31-95		
79	BILLING		7-94/12-94		
80	"		1-94 \ 6/94		
81	38017, 38019, 38023		Payroll Processing Stragler	3/28/95	

LIST OF BOXES FOR HALL OF RECORDS

NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU	
82	38017, 38020, 38023	RG	Payroll Processing REG	3/28/95	
83	ACF REPORTS			2/1/95 to 3/19/95	
84	38010 Load: validate			3/28/95	
85	" " "			2-14-95	
86	" " " 123			3-14-95	
87	All DOCUMENTS			32.09.03, 32.09.04, 32.11.02, 32.12.01 THRU 32.12.12, 32.13.01, 32.13.02, 35.02.05, ALL 38'S, ALL 39'S	2-14-95
88	ACF Reports 3/20-5/26/95			Marilyn	-
89	Load + Validate 38040 FMI, II 38050, 38047			CT	all
90	PTR Processing - 38047	CT	all	3-7-95	
91	PTR Processing: 38047	CT	all	3-21-95	
92	Load + Validate 38010	RG	Fm-I, II, III all	6/6/95	
93	Load + Validate 38010		Fm I, II, III all	5/23/95	
94	{ { {	{	{ { {	5/9/95	
95	{ { {	{	{ { {	4/11/95	
96	{ { {	{	{ { {	4/25/95	

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
97	Sep. 7. M Load Val. Part Inc	RG	all	7/4/95
98	Travel Reimile & 1 time ded.	Um	360200	4-15-95 - 5-13-95
99	" " " " "	"	"	3-4-95 - 4-1-95
100	Load + Validate from 38110, 38112 Fm II, III 38123	"	"	4-1-95
101	ACF Reports			
102	38010 Load + Validate	RG.	all	3/15/95
103	38010 Load + Validate	RG	all	3/29/95
104	38017, 18, 20, Payroll Proc. ^{Reg} STB	RG	"	6-6-95
105	" " "	RG	"	5-23-95
106	" " "	RC	"	5-9-95
107	" " "	RC	"	4-25-95
108	" " "	RC	"	4-11-95
109	Load + Validate 38010 I, II, III	RG	all clear quarter	7-4-95
110	" " "	RG	all	6-20-95
111	all documents	RG	21's, 220100, 02 - 221000, 350210 23's, 24's 290201, 321214, 321309, 350215	12-20-94
112	" " "	RG	" " " 39's	1-17-95
113	" " "	RG.	220101-25 - 25's 26's 28, 30's 31's 320101, 320301, 320302, 320601, 02 04, 321001-02, 321213, 321304, 05, 07 321601, 02, 03 321801 390200, 40's 50's	12-20-94

Heleen Kane

R-105
S-TRA 7-10

167 EMPTIES 10-15

RECEIVED
AUG 11 1995
RECORDS MANAGEMENT
DIVISION

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 96W334	DATE REC'D 10-4-95
B. DIVISION/UNIT Central Payroll Bureau			FM CODE 05.01
C. MAILING ADDRESS P.O. Box 1751 LLG Treasury Bldg. Annapolis, MD 21401-1751		LOCATION RANGE SECTION(S) 105 10-14	NO. OF CU. FT. 152
D. PHONE NO. 974-3612 5651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Ed Gallogay Susan Jones		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-152 TOTAL 152	FY 95 Payroll Records	1194-6,13 July, 1998 Disposed 11/12/98

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
1	Load + Validate FM I, II III	RG	all	8/2/94
2	^{PAYROLL PROCESSING} 38017-20-23 RGO, 38017 STG	RG	all	8/2/94
3	^{PAYROLL PROCESS.} 38017, 20, 23 Rgo, 38017 STG	RG	all	8/17/94
4	Load + Validate FM I, II III	RGO	all	9/27/94
5	Load 1st FM + Part of FM II	Rg	all	8/16/94
6	38017, 20, 23 Rgo ^{38017 STG} Payroll Process	Rgo	all	9/13/94
7	Load + Validate ^{38010 FM 1,2,3}	Rg	all	9/13/94
8	38019-23 Payroll Process STG	RGO	all	8/17/94
9	Full Increment Validate Load	Rg	all	9/27/94

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
10	38017, 38019 STG Payroll	RG	all	9-13-94
11	Load + Validate Im I, II III	RG	teachers, all Reactivate	8/30/94
12	Load + Validate Im I II III	RG	all	10/25/95
13	Payroll Process 38019 - 38023	Rg	all	8/2/94
14	all Documents - Chris	RG.	220100 220200-10, 230, 245, 240201 210101 - 210304, 321309-10, 321601-03 321213 - 321214	8/30/94
15	all Documents - Laurie	RG	220101-25, 250100 - 261200 285 300, 310 - 320101, 320301-02 505 320601-04, 321304-07 321701 - all 405	9/13/94
16	all documents - Laurie	RG	same as above	8/11/94
17	all Documents - Laurie	RG	Same as above.	8/30/94
18	Payroll Processing RGD - STG	Rg	all	8/30/94

LIST OF BOXES FOR HALL OF RECORDS

3

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
19	all documents - Laurie	RG	220101-25, 250100-261200, 285 307-31, 320101, 320301-02 all 505, 320601-04, 321304-07 321701 - all 405	8/2/94
20	all documents Chris	RG	290201, 290100, 235, 245, 210101-210304, 321309-10, 321601-03, 321213-14	9/13/94
21	all documents Chris	RG	Same as above	10/11/94
22	all documents Chris	RG	Same as above	8/2/94
23	all documents Laurie	RG	390200 220101-25, 250100-261200, 285, 305 315, 320101-320301-02 all 505 320601-04, 321304-07, 321701 405	9/17/94
24	all documents Chris	RG	210101-210304, 220100-231000, 245 245, 290201, 321309, 321214, 350210 350215, 350400, 390100-390110	8/19/94
25	all documents - Marilyn	RG	320903-04, 321102-03, 321301-02	8/30/94
26	all documents - Marilyn	RG	321201-02 - 350101 321301-02	9/13/94
27	all documents Marilyn	RG	320903-04 - 321201-321212 321001-02 - 321301-321302 321102-03, 330200 355 39	8/2/94

(4)

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
28	all Documents - Chris	RG0	21 ^s 320300-321000, 33 ^s , 24 ^s , 290201 321214, 321309, 350210, 350215, 350400, 390101 - 390110	10/25/94
29	all Read + Validate I, II, III	RG0	all	8/16/94
30	all Documents	RG0		9/27/94
31	Deduction Cards Laurie	RG	320100-25, 26, 28, 30 321601-03, 03, 315 320101, 320301-02, 320601-04 321001-02, 321213, 321204, 05, 07	1993 - 1994
32	All Pay Cycle Marilyn	RG	320903, 04, 350101-0201, 38 ^s 321102-03, 350204, 5, 09 321201-321212, 350212-350214 321301-321302, 350301-02 350500, 350700, 351300, 351400	10/11/94
33	All Pay Cycle Marilyn	RG	Same as above	8/16/94
	Deduction Cards Laurie	RG	Same as Box 31	1993
35	ALL Pay Cycle - Marilyn	RG	Same as Box 32	9/27/94
36	All Documents Laurie	RG	320101-25, 26, 28, 30 321701 320302-320601-04, 321001-02 321601-03, 40 ^s , 50 ^s . 321501 390200	7/19/94

LIST OF BOXES FOR HALL OF RECORDS

5

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
37	all documents Peggy Skat	REG	350216 410101 330700 350202 350203 350211	9/13/94
38	ActH Reports - STC Reg + UMI	Reg-UMI	all	7-19 to 8/16/94
39	ETR, PAYROLL Processing Kellian	REG	33, 35, 351500, 34, 36, 37 330101-09 350206-07 08 EXCEPT 07 350217 351500 34 36	8/30/94
40	ACTH - Reg, STC, - UMI	Reg-UMI	all	9/27 - 10/15/94
41	all documents - Laurie	Reg	all	10/11/94
42	all documents Laurie	Reg	all	10/25/94
43	Deduction Cards Laurie 1993	Reg	22, 25, 26, 28, 30, 32, 40, 50	1993
44	all documents Peggy	Reg	330700 410101 35-0202 03 350211, 350211	10/11/94
45	All Documents Kellian	REG	EXCEPT 330700 33, 351500, 36, 37,	9/13/94

LIST OF BOXES FOR HALL OF RECORDS

6

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
46	Good Validate Part I		all	8/16/94
47	all documents - Kathryn	R60	except 330700 330100 - 330900 34, 35, 36, 37 350206 - 7.8 350217 - 351500	8/16/94
48	Staf + Reg, UM ACH	1	all	11/12/94
49	All documents Agency	1	330700 350202 0203, 0211, 216	10/25/94
50	All Documents Ka	R6	except 330700 330101 - 330900 34, 35, 36, 37	10/25/94
51	All Documents Kathryn	R60	330101 - 330900 34, 35, 36, 37 except 330700	10/11/94
52	All Documents Kathryn	R60	330101 - 330900 34, 35, 36, 37 except 330700	8/2/94
53	all Documents - Peggy		330700, 350202, 03, 0211, 16 410101	9/27/94
54	"			8/30/94
55	Good Validate 38040 + II 38047	C7	all	10/18/94

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

17.

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
56	38040 FMI + II Load + Val. 38047	CT	all	10/18/94
57	PTR	CT	all	7/26/94
58	PTR	CT	all	9/20/94
59	Load + Val. 38050	Σ	Σ	10/4 - 10/18/94
60	PTR Proc.	Σ	Σ	10/4
61	UM Soc. Changes	UM	360200	1/23/93 - 12/11/93
62	Load + Val. 38110, 38112 II + III, 38123	UM	Σ	10/1/94
63	Travel Reim. + time ded.	UM	Σ	8/20/ - 10/1/94
64	PTR	CT	all	9/6/94
65	PTR	Σ	Σ	10/4/94
66	PTR Proc.	Σ	Σ	10/18/94
67	PTR	Σ	Σ	10/18/94
68	Travel Reim. + time DED	UM	360200	10/15 - 11/12/94
69	Load + Val 38110, 38112 II + III, 38123	Σ	Σ	10/29/94
70	" " " " " "	Σ	Σ	11/12/94
71	UM MD Charity Cards; UM AB Parking, UM CP Parking; address changes, cut offs	Σ	Σ	1993
"	Non Resident Tax Status, EIC, Long term Care + UM Foundation Cards	Σ	Σ	1993

PREPARED BY _____

DATE _____

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

8.

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU	
72	Load & Val 38110, 38112 II+III, 38123	UM	360200	10/15/94	
73	PTR Proc	CT	all	11/1/94	
74	PTR Proc	S	S	11/15/94	
75	Load & Val. 38040, I, II+III, 38047, 38050			11/15/94	
76	" " " " " " "			11/01/94	
77	Contract Soc Changes			9/6-12/13/94	
78	PTR Proc			11/29/94	
79	Load & Val 38040 I+II, 38040CQ, 38047	CT	all - CT	10/4/94	
80	Positive Time Reports			12/13/94	
81	" " "			" "	12/27/94
82	" " "			" "	1/10/95
83	" " "			" "	11/1/94
84	" " "	" "	11/15/94		
85	" " "	" "	11/29/94		
86	Load & Validate 38040 Fm 1,2,3 38047	S	S	12/13/94	
87	Load & Validate 38050			11/29/94 thru 12/27/94	
88	PTR Processing			12/13/94	

PREPARED BY _____

DATE _____

LIST OF BOXES FOR HALL OF RECORDS

9.

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
89	Health Transmittal Copy from Re. Processor, Base Need Control	UM	36 02 00	1/8/94 - 12/24/94
90	38123, 38112 Clear Year. Load & Validate, 38110, 38112 F2+3	}	}	12/24/94
91	Fee Form 8233+1078 Exempt Form W/H non-res alien Cert of Eligibility claim			1992
	ing residence			"
92	PTR processing	CT	all agency	1/10/95
93	" "	}	" "	12/27/94
94	Load & Validate 38040, Fm 1, 2, 3 38047, 38050.			1/10/95
95	Load & Validate 38040 Fm 1 & 2, 38040 Clin. 38047			12/27/94
96	Load & Validate 38040 Fm 1, 2, 3, 4, 38047			11/29/94
97	38042 - S.P. CT activation reports	"	"	
98	38123 Load & Validate 110, 112 Fm 2+3	UM	36 02 00	4/14/94 - 8/9/94
	" " "	}	" " "	11/26/94
100	38017, 38018, 38019, 38023 PAYROLL PROC. STRAG. RUN			REG
101	38017, 38020, 38023 PAYROLL PROC. REG RUN	REG	all	9/27/94
102	38017, 38018, 38019, 38023 PIR Proc. Straggle	Reg	all	9/27/94
103	38017, 38020, 38023 PIR Process. Regular Run	Reg	all	10/11/94
104	38017, 38018, 38019, 38023 PIR Process. Straggle Run	Reg	all	10-11-94 & 10-25-94
				10-25-94

Paul Soutar

2-21-95

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

10

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
105	PAYROLL PROC. STRG RUN 38017, 38018, 38019, 38023	REG	ALL	11-8-94
106	38017, 38020, 38023 PIR PROC. REG. RUN	REG	ALL	11-8-94 + 11-22-94
107	38017, 38018, 38019, 38023 PIR PROC. STRAG. RUN	REG	ALL	11-22-94
108	38017, 38020, 38023 PIR PROCESSING REG. RUN	REG	ALL	12-6-94
109	38017, 38018, 38019, 38023 PIR PROC. STG. RUN	REG	ALL	12-6-94
110	38017, 38018, 38019, 38020, 38023 PIR PROC. REG + STG	REG	ALL	12-20-94
111	38009 Reg + UM	Reg + UM	ALL	1-1-93-12-31-93
112	380211 380213 - Bond Trans. list	Reg	ALL	1/94-12/94
113	380211 380213 380216	Reg	ALL	1993 + 1994
114	ACH REPORTS REG, STG + UM	REG + UM	ALL	8/2/94 - 8/20/94
115	ACH REPORTS REG, STG + UM	REG + UM	ALL	8/30/94 - 9/17/94
116	ACH REPORTS REG, STG + UM	REG + UM	ALL	11-22-94 - 12-10-94
117	ACH REPORTS REG, STG, + UM	REG + UM	ALL	12-24-94 - 1-7-95
118	ACH REPORTS			1-31-95 - 2-18-95
118	ACH REPORTS			11-1-94 - 1-31-95
119	CAFETERIA PLAN PRE-PROC.	REG	ALL	1/94 - 12/94
120	HEALTH TRANS. DOPY MTA	REG	ALL	1/94 - 12/94

PREPARED BY

Carol Soutar

DATE

2-21-95

LIST OF BOXES FOR HALL OF RECORDS

11

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
121	Load + Validate 38010 FM 1,2,3	Reg	all	11-8-94 - 11-22-94
122	" " "	Reg	all	12-6-94 - 12-20-94
123	" " "	Reg	all	1-3-95
124	" " "	Reg	all	1-17-95
125	Auth. Balance Sum. DOT + DOP Incr. Transmittal	Regular	all	7-1-93
126	DOT + DOP Auth. Transm.	Regular	all	3/93 to 7/93
127	DOT + DOP Auth. Transm.	Regular	all	8/93 to 12/93
128	Load + Validation - Transfers	Contract	all	3/94 + 7/94
129	Authorization Balance Summary	Regular	all	1/93 to 12/21/93
130	38047, 38050 Load + Validate 38040 FM 1+2	CT	all	3/21/95
131	" " "	}	}	2/7/95
132	38045 Load + Validate CT S.S Clp			12/27/94 - 3/7/95
133	38047, 38050 Load + Validate 38040 FM 1+2			2/21/95
134	" " "			1/24/95
135	PTR Processing			1/24/95
136	" " "			2/21/95
137	" " "			2/7/95

PREPARED BY L Lee

DATE 4-21-95

LIST OF BOXES FOR HALL OF RECORDS

12

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
138	PTR's	CT	all	1/24/95
139	"	}	}	3/7/95
140	"			2/7/95
141	"			2/21/95
142	Fm 243 38123 Lead & Validate 38110, 38112			UM
143	Travel Reimb & 1 time ded. 38123, SPFm cancel EIC, Um fund +74	}	}	1/21-2/18/95
144	Lead & Validate 38110, 38112, F2+3 SPFm term life			1/7/95
145	SPFm - Health 95, AFSCME-			1/3-1/17/95
146	Travel Reimb & 1 time ded			1/26/94 - 12/10/94
147	1994 Um S.S. Chg - 38109			1/8-12/24/94
148	38123 Lead & Validate 38110, 38112 F2+3	}	}	2/4/95
149	" " "			3/4/95
150	Travel Reimb & 1 time ded			12/24/94 - 1/7/95
151	Fm 243, 38123 Lead & Validate 38110, 38112	}	}	2/18/95
152	Fm 243, 38123, 38112 CG Lead & Validate 38110, 38112			3/23/95

PREPARED BY LWA Ju

DATE _____

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15 EMPTIES 14-15

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 94W1075	DATE REC'D 5-4-94
B. DIVISION/UNIT Central Payroll Bureau			RM CODE 05.01
C. MAILING ADDRESS P.O. Box 1751 LLG Treasury Bldg. Annapolis, MD 21401-1751		LOCATION RANGE SECTION(S) 162 12-15	NO. OF CU. FT. 123
D. PHONE NO. 974-3812		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Gallo</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-123	FY 94 Payroll Records	1194-13,6
TOTAL 123		July, 1997
		disposal 9/23/97 AW

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
1	PTRs	CT	all	7/27/93
2	PTR's	CT	all	8/24/93
3	PTR Proc, 38047 ^{Load + Validate}	CT	all	7/27/93
4	Load + Validate; ³⁸⁰⁴⁰ FM 1+2 ; 38045+50	CT	all	7/27/93
5	PTR's	CT	all	6/29/93
6	PTR's	CT	all	8/10/93
7	Load + Validate: 38120; 110; 112-2+3	UM	360200	8/07/93
8	Load + Validate 38123	UM	360200	8/21/93
9	Load + Validate 38123; 110; 112-2+3	UM	360200	7/24/93
10	38047-PTR-Proc	CT	all	8/10/93
11	PTR's	CT	all	7/13/93
12	Load + Validate - ^{38040-1,2,3; 38047} 38050	CT	all	8/10/93
13	PTR Proc	CT	all	8/24/93
14	Load + Validate - ^{38110, 38112-2+3} 38112 RetSub	UM	360200	7/10/93
15	Travel Reimburse + 1 time ded	UM	all	6/26/93 - 7/24/93
16	PTR Proc	CT	all	7/13/93
17	Load + Validate - 38110; 38112-2+3; 38110 _{112-2+3 123}	UM	3	8/21/93 - 8/21/93 9/4/93

PREPARED BY *L. Gu*

DATE 10-16-93

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
18	Load+Validate-38123	UM	360200	9/10/93
19	Load+Validate 38040 1+2 38047 + 38050	CT	all	8/24/93
20	Load+Validate 38040 1-2-3 38047 38050	CT	all	9/7/93
21	PTR Processing-Load 38047	CT	all	9-21-93
22	Positive Time Reports	CT	all	9-21-93
23	Load+Validate from 38045, 38040 Fm I, II + CQ	CT	all	10-5-93
24	Load+Validate 38045, 38040 Fm I, II, 38050	CT	all	9-21-93
25	PTR Processing + 38047	CT	all	10-5-93
26	PTR Processing + 38047	CT	all	9-7-93
27	Travel Reimbursements + ^{deductions} time	UM	360200	9/18/93 8-7-93
28	Load+Validate from 38110, 38112 Fm II, III 38123	UM	360200	9-18-93
29	Load+Validate from 38110, 38112 Fm II, III CQ +38123	UM	360200	10-2-93
30	ETR Process 35's except 351500	REG	ALL 35's except 351500	9/28/93 10/12
31	CREDIT UNION BILLING	REG	ALL AGENCIES CALENDAR 1992	1992
32	ETR PROCESS	REG	ALL 35's except 351500	8/31 - 9/14/93
33	ETR TIME REPORTS	REG	ALL 35's EXCEPT 351500	9/14 - 9/28/93
34	Controls sheets, Data ET Selects, Cutoff, Transfer	Reg	330101-330900, 351500-340101-340201 360101-361500 - 370120-370127	5/11/93 to 8/31

PREPARED BY

Peggy Short

DATE

11/5/93

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
35	Exception Time Report	Rg	Same as box 34	7/6/93 - 7/20/93
36	"	"	"	8/3/93 - 8/17/93
37	Payroll Processing	"	"	8/3/93 - 9/28/93
38	Exception Time Reports	"	"	8/31/93 - 9/14/93
39	" " "	"	35 35 except 351500	7/20/8/3/93
40	" " "	"	"	8/17/93 - 8/31/93
41	Data Extracts, controls, mult. Cutoff. Transfers Selects	"	"	7/20/93 - 9/29/93
42	Detail Report - Data Extn	Rg	250101-06 260101-261001 280101-280601- 30010-0117 310111-310115, 320101-321101 320301, 320302 320601 320602-04 220101-0125 500201-500224	7/1/92 - 9/1/92
43	Payroll Exception Time Rep.	}	"	8/31/93 - 9/14/93
44	Base Control Sheets		"	1/5/93 - 9/4/93
45	E.T.R Processing	Rg	"	8/17/93 9/28/93
46	ETR Processing	}	"	7/6/93 8/3/93
47	ETR Reports		"	8/3/93 - 8/17/93
48	Selects Data Extract ^{Transfer Cutoff} _{Controls}	}	290201 210101-210304 220100- 22100, 230101, 232801, 240101-0110 240202-240300 - 240500 321213 321214 321601 321603 321801	7/20/93 - 8/31/93

PREPARED BY Deann Sheri

DATE 11/5/93

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
49	ETR Reports	Rg	Same as box 48	8/3 - 8/17/93
50	E.T.R Reports / Processing	Rg	" " " "	9/28/93
51	" "	Rg	" " " "	8/3/93 - 9/14/93
52	Select. ETR Processing Cutoff Transfer, Data Extn, Controls	Rg	320903.04, 321102-321212 321301-02 321001-02 390101-390110-330200 380100-381000	7/20/93 - 8/3/93
53	" " "	"	" " "	9/14/93 9/28/93
54	" " "	"	" " "	8/17 - 8/31/93
55	E.T.R Reports	"	" " "	9/14/93 9/28/93
56	" "	"	" " "	7/20/93 - 8/3/93
57	" "	"	" " "	8/17 - 8/31/93
58	38017.20, 38023 Rg+Stg Payroll Process.	"	all agencies	6/8/93
59	" " " Rg 38017 Payroll ST Process	"	all agencies	7-6-93
60	38017.20, 38023 - STG 6/8/93 38017 20 38023 Rg Payroll Process	"	all	6-8-93 / 6-22-93
61	38019 - 38023 ST Payroll Process	"	all agencies	7-6-93
62	38019 - 3802 - Payroll Process ST	Rg	all agencies - STG	7-20-93
63	38017, 38019, 38023 Payroll Process	Rg	all agencies STG	6-22-93
64	38017, 38020, 38023	Rg	All agencies	7-20-93

PREPARED BY *Debra Kane*

DATE 11/5/93

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
65	38023 - Regular	Rg	all agencies	7-10-90
66	38017 STG I	Rg	all agencies	7-10-90
67	38023 STG I	Rg	all agencies	7-10-90
68	38019 STG I	Rg	all agencies	7-10-90
69	38017, 38020 (Journal Process)	Rg	all agencies	7-10-90
70	Load + Validate 38047, 50, 43	CT	all agencies	10-5-93 10-11-93
71	Travel Reim + One time ded.	Um	360200	10-2-93 10-30-93
72	PTR	CT	all agencies	10-19-93
73	PTR	CT	all "	10-11-2-93
74	PTR	CT	all "	10-5-93
75	PTR	CT	all "	9-7-93
76	PTR	CT	all "	11-16-93
77	PTR	CT	all "	11-30-93
78	PTR - 38047 Proc.	CT	all "	11-2-93
79	⁽⁴²⁾ SPACT. Report - 38042 - FM 1,2,3	CT	all "	3-23-93 to 11-16-93
80	Load + Val. 38045, 40, FM 1,2,3	CT	all "	11-2-93
81	PTR 38047 Proc.	CT	all "	11-16-93

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1/25/94

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
82	PTR Proc + 38047 + Load	CT	all agencies	10-19-93
83	Load + Val. 45,40 FM 1,2, ³⁸⁰ ₅₀	CT	all "	11-16-93
84	Load + Val 45,40, FM 1+2, 38050	CT	all "	12-14-93
85	Load + Val 45,40 FM 1+2 38050	CT	all "	11-30-93
86	PTR Proc / 38047	CT	all "	12-14-93
87	PTR Proc - 38047	CT	all "	11-30-93
88	Load + Val 38045,40 FM ¹ ₂ , 50	CT	all "	10-19-93
89	Load 38047	CT	all "	11-16-11-30-93
90	Load + Val ³⁸ _{10, 112} FM 23, 38123	UM	360200	11-27-93
91	Load + Val 38112-SPFM-Health	UM	360200	12-11-93
92	Load + Val 38110-38112-FM ³⁸¹²³ _{2,3}	UM	360200	11-13-93
93	Load + Val 38110, 38112, FM 2,3, 3803	UM	360200	12-11-93
94	Load + Val 38110, 38112, FM 2,3, 38123	UM	360200	10-16-93
95	Load + Val 38110, 38112, FM 2,3 3803	UM	360200	10-30-93
96	ETR Reports - "	REG	all 35's except 351500	11-9-93-11-23-93
97	PAYROLL PROC. REG + STR. 38017, 38018, 38020, 38023	REG	ALL	9/28/93
98	" "	REG	ALL	8/3/93

PREPARED BY

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DATE

1-25-94

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
99	PAYROLL PROC. REG + STE 38017, 38019, 38020, 38023	REG	ALL	10/12/93
100	" "	REG	ALL	8/17/93
101	" "	REG	ALL	8/31/93
102	ETR PROCESSING	REG	ALL 35' EXCEPT 351500	10/26/93 - 11/9/93
103	ETR REPORTS	REG	" "	10/12/93 - 10/26/93
104	ETR PROCESSING	REG	" "	11/23/93 - 12/21/93
105	SECU CREDIT UNION BILLING	REG	ALL	1/93 - 12/93
106	CAFÉ PLAN PREPROCESSOR TUITION + AUTO FRINGE	REG	ALL	1/93 - 12/93
107	DOP HEALTH TRANSMITTAL	REG	ALL	1/93 - 11/93
108	LOAD + VALIDATE FM I, II, III	REG	ALL	12/21/93
109	" "	REG	ALL	10/12/93
110	" "	REG	ALL	12/7/93
111	" "	REG	ALL	10/26/93
112	38010 ^{FM I, II, III} LOAD + VALIDATE	REG	ALL	11/9/93
113	LOAD + VALIDATE FM I, II, III	REG	ALL	7/23/93
114	" "	REG	ALL	9/14/93
115	" "	REG	ALL	8/17/93

CENTRAL PAYROLL BUREAU
 LIST OF BOXES FOR HALL OF RECORDS

12-15
 S-1
 R-1102

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
116	ACH AUDIT REPORTS	REG/um	ALL	11/23/93 - 12/1/93
117	" " "	REG/um	ALL	12/21/93 - 12/25/93
118	" "	REG/um	ALL	8/17/93 - 9/18/93
119	" "	REG/um	ALL	9/28/93 - 10/16/93
120	Load + Validate F.M.T., II, III	REG	ALL	9/28/93
121	" "	Reg	all	8/31/93
122	" "	Reg	all	8/3/93
123	Ach Audit Report	Reg/um	all	10/12/93 - 10/30/93

RECEIVED

FEB 16 1994

RECORDS MANAGEMENT DIVISION

PREPARED BY Chontai

1-25-94

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 95W374	DATE REC'D 9-21-94
B. DIVISION/UNIT Central Payroll Bureau			FORM CODE 05.01
C. MAILING ADDRESS P.O. Box 1751 LLG Treasury Bldg. Annapolis, MD 21401-1751		RANGE 46	LOCATION SECTION(S) 21-25
D. PHONE NO. 974- 3818 5651		NO. OF CU. FT. 181	
E. AGENCY OFFICIAL <i>Ed Palumbo</i>		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-181	FY 94 Payroll Records	1194-6,13 July, 1997
TOTAL 181		

*disposal
7-11-97
AW*

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

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LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
1	38017, 18, 20, 23 ^{Reg & Frag} Payroll Process.	Reg.	all	9-14-93
2	" "	Reg.	"	10-26-93
3	" "	Reg.	"	11-9-93
4	" "	Reg.	"	11-23-93
5	" "	Reg.	"	12-7-93
6	" "	Reg.	"	12-21-93
7	Inactive deduct. / ^{Charity} W-4-address	Reg.	330101 - 330800	1992
8	" "	"	330900	1992
9	" "	"	351500 - 360101 - 360226	1992
10	" "	Reg.	360227 - 361500, 37 ^{1/2}	1992
11	Select Controls, Trans. C/O. ^{Extract} Data	Reg.	330101, 34 ^{1/2} , 3515, 360101 - 361500	9/14/93 - 12/21/93
12	ETR Reports	Reg.	330101 - 3309, 34 ^{1/2} , 351500, 360101 - 361500, 37 ^{1/2}	9/26/93 - 10/12/93
13	ETR Reports	Reg.	" "	10/26/93 - 11/9/93
14	ETR Reports	Reg.	" "	11/23 - 12/7/93
15	ETR Reports & Processing	Reg.	" "	12/21/93
16	Payroll Processing	Reg.	" "	10/12/93 - 11/9/93
17	" "	"	" "	11/23/93 - 12/7/93

PREPARED BY Paul Soutar

DATE 5-18-94

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

(2)

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
18	Payroll Processing	Reg	330100-330900, 34's 357500, 360101-361500, 37's	1/4/94 - 2/1/94
19	38047 PTR Proc	CT	all	1-11-94
20	PTR Proc 38047	CT	all	1-25-94 10-25-93
21	Load + Validate 38040, FMI II ^{38047, 38050}	CT	all	1-25-94
22	Load + Val. 38040 FMI + II ³⁸⁰⁴⁷ ₃₈₀₅₀	CT	all	1-11-94
23	PTR's	CT	all	12-28-93
24	Load + Val. 38045 CT Soc. Chg.	CT	all	8-10-93 - 9-7-93
25	Address Chg/Cut offs' Corres. 1991-1992. ^{DOE} 10783, 10791-1992. _{12-26-89 01/25/93}	UM	360200	1991-1992
26	Cell. Billing; Data Extract; W4 Maint Rpt	UM	360200	12-14-91/12-25-92
27	Load + Val. 38110, 38112 FMI II + III, 38123	UM	360200	1-22-94
28	Load + Val. 38110, 38112 FMI II + III, 38123 SPFM Charity, ETC, UM Found, 74	UM	360200	12-25-93
29	DED cards, UM Found, Charity, Cut offs, UM AB Pkg UMCP Parkings/42, LTC, 10783, ETC 90-92.	UM	360200	1991 + 1992
30	Health Pre Proc 138288	UM	360200	1993
31	Load + Val. 38110, 38112 FMI II + III, 38123; SPFM HITH 94	UM	360200	1-8-94
32	Travel Reimb + One time Ded	UM	360200	11-13-93 - 12/11/93
33	Load + Val. 38045, 38047; 38050	CT	all	12-14-93/12-28/93
34	Load + Val. 38040 FMI II-III 38040 c/y	CT	all	12-28-93

PREPARED BY

Carol Soutar

DATE

5-18-94

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
173	Positive Time Reports Load + Validate	CT	All	5-3-94
174	38040 Fm 1, 2 38050	CT	All	4-19-94
175	Positive Time Reports	CT	All	5-17-94
176	Load from 38047	CT	all	2-22-94 to 4/5/94
177	Positive Time Reports Load + Validate	CT	all	4-19-94
178	38040 Fm 1, 2, 38050, 38040 CG	CT	All	4-5-94
179	BTR Processing - 38047	CT	all	4-5-94
180	Positive Time Report	CT	All	4-5-94
181	Load from 38047	CT	all	4-19-94

R-46

S-21-~~22~~ 25

138 empties

S-25-28

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 95W1157	DATE REC'D 3-9-95
B. DIVISION/UNIT Central Payroll Bureau	RM CODE 05.01	
C. MAILING ADDRESS P.O. Box 1751 LLG Treasury Bldg. Annapolis, MD 21401-1751	LOCATION RANGE SECTION(S) 49 10-13	NO. OF CU. FT. 134
D. PHONE NO. 974-3842 5651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Ed Gallaway	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-134 TOTAL 134	FY 94 Payroll RECORDS	1194-6, 13 July, 1997
		Dispose! 7/10/97 P

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

Aug - NOV - 1994
Boxes taken down

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
1	Load & validate 38040 Fm 1+2 38047, 38050.	CT	All	5/3/94
2	PTR Proc. 38047	"	All	4/19/94
3	Positive Time Reports	"	All	6/14/94
4	" " "	"	All	3/8/94
5	Load & validate 38045 CT S.S. chgs.	"	All	4/5/94 - 5/31/94
6	PTR Proc. 38047	"	All	5/3/94
7	Positive Time Reports	"	All	6/28/94
8	Load & validate 38040 Fm 1+2 38047,	"	All	5/17/94
9	Load & validate 38123	Urn	360200	4/16 & 4/30/94
10	Load & validate 38110, 38112, F2+3, 38123	"	360200	5/28/94
11	Travel Reimb. + 1 time ded.	"	360200	4/16 - 5/14/94
12	Load & validate 38110, 38112, Fm 2 + 3, 38123 (4/2/94)	"	360200	4/21 - 4/30/94
13	Load & validate 38047 PTR Proc.	CT	All	5/31/94
14	Load & validate 38050	"	All	5/17 - 6/14/94
15	PTR Proc. 38047	"	All	5/17/94
16	SP Contract Activation Report 38042	"	All	11/30/93 - 4/5/94
17	Load & validate 38040, Fm 1, 2, & 3	"	All	6/28/94

PREPARED BY L. Sec

DATE 8-8-94

CONTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

Fast Origin

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
18	PTR Processing			6/28/94
19	Load + Validate ^{38040 FM I+II} 38047	CT		5/31/94
20	38047 P.T.R PROCESSING	CT		6/14/94
21	LOAD + Validate 38112 FM 2,3 Validate 38123, 38110 ^{Ref} SPM _{Sub}	UM		7-9-94
22	LOAD VALIDATE 38120	UM		6-25-94
23	LOAD - 38123, 38110 FM 2,3 38123	UM		7-9-94
24	LOAD + VALIDATE 380110, 112	UM		5-14-94
25	LOAD VALIDATE ^{38040 FM I-II} 38047, 38050	CT		7-12-94
26	PTR PROCESSING 38047	CT		7-12-94
27	P.T. Reports	CT		7-12-94
28	LOAD + VALIDATE 38040 38050 FM 4 38047	CT		6-28-94
29	LOAD VALIDATE FM 2.2 38047	CT		6-14-94
30	LOAD VALIDATE ^{38110 38112 FM 2,3} Clear Gtr. ³⁸¹²⁰ 38120 (38104)	UM	<i>Per Ref. 38104 Doe</i>	6-25-94
31	LOAD VAL. 38110, 38112 FM 2-3 38123	UM		7-23-94
32	TRAVEL Reimburs - / Home Decl.	UM		5-28-94 6/28/94
33	LOAD VALIDATE 38110 38110, 38112 2-3 38120	UM		6-11-94.
34	INACTIVE DOE - W-4. ADDRESS CARD	Req	all 35 ^S except 351500	1993

PREPARED BY

Shelley Kane

DATE

11/1/94

COMPTROLLER OF THE TREASURY
 CENTRAL PAYROLL BUREAU
 LIST OF BOXES FOR HALL OF RECORDS

Post Sec.

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU	
35	Inactive DOE, WY. ADDRESS	RG		1993	
36	Same AS Box 35	RG		1993	
37	ETR Processing	RG		5-24-94	
38	all Documents PPE 6/7	RG		6/7/94	
39	all Documents PPE 6/21	RG		6/21/94	
40	all Documents PPE 7/5	RG		7/5/94	
41	all Documents 7/19	RG		7/19/94	
42	Payroll Processing ^{ETR Reports} All ppe 5/10	RG		ALL 33 except 380200 360101-15 370120-27, 340101-0601, 351500	5/10/94
43		RG			5/24/94
44		RG			6/7/94
45		RG		6/21/94	
46		RG		7/5/94	
47		RG		7/19/94	
48	ROAD Validate 38010 1, 2, 3 Clear 3/29	RG		4/12/94	
49	ROAD Validate 38010 1, 2, 3 4/26			4/26/94	
50	ROAD Validate 38010 1, 2, 3 5/10			5/10/94	
51	ROAD + Validate 38010 1, 2, 3 5/24			5/24/94	

Allen Kane

11/1/94

CONTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
52	38010 Fm II, III head + validate	Rq	All agencies	6/7/94
53	"	"	"	6/21/94
54	"	"	"	7/5/94
55	"	"	"	7/19/94
56	head special Fm part I	Rq	"	7/19/94
57	head special Fm part II	Rq	"	7/19/94
58	Credit trail payroll process	Rq	"	1/4/94 to 3/15/94
59	head special Fm part III	Rq	"	7/19/94
60	Payroll processing keyshag	"	38017, 18, 19, 20, 23	5/10/94
61	Reg payroll process	"	38017, 20, 23	6/7/94
62	Straggler payroll process	"	38017, 18, 19, 23	6/7/94
63	Reg + Shag payroll process	"	38017, 18, 19, 20, 23	5/24/94
64	All documents	Rq	All 35's except 351500, 410101	8/2/94
65	All documents	"	330700, 410101	8/16/94
66	38017, 20, 23 RGO Payroll process	Rq	All agency	6-21-94
67	38017, 19, 23 Strag " "	Rq	" "	6/21/94
68	38017, 20, Rgo payroll process box 11	"	"	7/5/94

PREPARED BY Peppin S. Short

DATE 9-7-94

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU	
69	38023 payroll process pt #2	Rg	all agency	7/5/94	
70	38017, 20, 23 RGO 38017 STG process	Rg	all agency	7/19/94 7/5/94	
71	38017 Stg payroll process	Rg	all agency	7/5/94	
72	38019 Stg 2nd payroll process	Rg	all agency	7/5/94	
73	38023 Stg payroll pro pt 1	Rg	"	7/5/94	
74	38023+19 Stg payroll pro pt 2	Rg	"	7/5/94	
75	38019, 23, Stg payr proc pt 1	"	"	7/19/94	
76	All documents	Rg	22.01.01 THRU 22.01.25, ALL 25'S, ALL 26'S, ALL 28'S, ALL 30'S, ALL 31'S, 32.01.01, 32.03.01, 32.03.02, 32.06.01, 32.06.02, 32.06.04, 32-10-01, 32-10-03, 32-12-13; 32.13.04, 32.13.05, 32.13.07, 32.16-01, 32.16-02, 32.16.03, 32.18.01, 39.02.00, 40.01.01 THRU 40.01.09, ALL 50'S	AGRICULTURE, CLKS OF CRT, DBFP, DNH, DNR, DOP, GEN SERVICES, GREAT OAKS, HOLLY CENTER, INJ WRKRS, JUV SERVICES, MD ENVIRON SERVICES, POTOMAS CENTER, REGISTER OF WILLS, STATE RETIREMENT	7/5/94
77	All documents	Rg		3/29/94	
78	All documents	Rg		6/21/94	
79	"	Rg		4/26/94	
80	"	Rg	"	4/12/94	
81	"	Rg	"	3/15/94	
82	"	Rg	"	5/24/94	
83	"	Rg	"	3/1/94	
84	"	Rg	"	5/10/94	
85	"	Rg	"	6/7/94	

Prepp S. Short

9-7-94

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	22.01.01 THRU 22.01.25, ALL 25'S, ALL 26'S, ALL 28'S, ALL 30'S, ALL 31'S, 32.01.01, 32.03.01, 32.03.02, 32.06.01, 32.06.02, 32.06.04, 32.10.01, 32.10.02, 32.12.13, 32.13.04, 32.13.05, 32.13.07, 32.16.01, 32.16.02, 32.16.03, 32.18.01, 39.02.00, 40.01.01 THRU 40.01.09, ALL 50'S	AGRICULTURE, CLKS OF CRT, OBFP, OHMH, ONR, OOP, GEN SERVICES, GREAT OAKS, HOLLY CENTER, INJ WRKRS, JUV SERVICES, MD ENVIRON SERVICES, POTOMAC CENTER, REGISTER OF WILLS, STATE RETIREMENT	PPE DATES THRU
86	All documents	Rg			8/21/94
87	"	"			2/15/94
88	"		32.09.03-32.09.04		5/24/94
89	"		32.10.01-32.10.02		6/7/94
90	"		32.11.02-32.11.03		6/21/94
91	"		32.12.01-32.12.12		7/5/94
92	"		32.13.01-32.13.02		7/19/94
93	ach reports	Rg & UM	33.02.00, ALL 38'S & 39'S		5/10+28/94
94	"	"	"		4/12 - 4/30/94
95	"	"	"		3/25 - 4/2/94
96	"	"	"		6/7 - 6/25/94
97	"	"	"		3/1 - 3/19
98	All documents	Rg			3/29/94
99	"	"			4/12/94
100	"	"			4/29/94
101	"	"			5/10/94
102	"	"			5/24/94

PREPARED BY

Peppy S. Short

DATE

9-7-94

COMPTROLLER OF THE TREASURY
 CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

212

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
103	All documents		PAYROLL OPERATIONS CLERKS 974-3403 TO 3407 ALL 21'S, 22.01.00, 22.02.00 THRU 22.10.00, 321310 ALL 23'S, ALL 24'S 321213 29.02.01, 32.12.14, 321601-03 32.13.09, 35.03.19, 35.01.15, 35.04.00, 321801 39.01.01 THRU 39.01.10	6/7/94
104	All documents			6/21/94
105	All documents			7/5/94
106	All documents pt 2			7/19/94
107	All documents pt 1			7/19/94
108	PTR Processing	CT	ALL	9/20/94
109	LOAD & Validate 38040 FM I & II 38047, 38050	CT	"	9/6/94
110	LOAD & Validate 38040, FM I, II, III 38050	~	~	7/26/94
111	PTR Processing	~	~	8/23/94
112	PTR Processing	~	~	8/9/94
113	PTR Reports	~	~	8/9/94
114	LOAD & Validate FM I & 2 38040 38047, 38050	~	~	8/23/94
115	PTR Processing	~	~	9/6/94
116	LOAD & Validate 38040 FM I & 2 38047 & 38050	~	~	8/9/94
117	PTR Processing	~	~	7/26/94
118	Positive Time Reports	~	~	5/31/94
119	LOAD & Validate 38040 FM I & 2 38047 & 38050	~	~	9/6/94

PREPARED BY _____

DATE _____

COMPTROLLER OF THE TREASURY
CENTRAL PAYROLL BUREAU

LIST OF BOXES FOR HALL OF RECORDS

BOX NUMBER	CONTENTS	PAYROLL SYSTEM	AGENCY CODES	PPE DATES THRU
120	Load & Validate 38045-CT S# changed	CT	ALL	6-14-94 Thru 8-23-94
121	PTR'S	?	?	8-23-94
122	LOAD & Validate 38110, 38112 Fm II & III 38120	UM	360200	9-17-94
123	LOAD & Validate 38110 38112 Fm II & III 38123	??	??	8-6-94
124	Travel REIMB - 1X Deductions	??	??	7-9-94/8-6-94
125	LOAD & Validate 38110 38112 Fm II & III 38123 (Part)	??	??	8-20-94
126	LOAD & Validate 38123 (Part II)	??	??	8-20-94
127	LOAD & Validate 38110, 38112 Fm II & III 38123	??	??	9-3-94
128	Payroll Authorization Transmittal	RG	ALL	8/92 - 2/93
129	(Annual Salary Review) DOP Auth. Transmittal + Bal. Summary	RG	ALL	Jan 1991
130	DOP + DOT Increment Transm	RG	ALL	Jan. 1991
131	Contract Transaction list + Total	CT	ALL	91" to 93"
132	ACF REPORTS	-	240109	3-1-94/8-31-94
133	" "	-	240109	3-15-94/6-1-94
134	" "	-	240109	6/2/94-8/31/94

PREPARED BY

[Signature]

DATE

11-16-94

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 96691	DATE REC'D 8-24-95
B. DIVISION/UNIT Motor Fuel Tax Unit			RM CODE 05.03
C. MAILING ADDRESS L.L. Goldstein Treasury Bldg. P. O. Box 1751 Annapolis, MD 21404		LOCATION RANGE SECTION(S) 141 31-32	NO. OF CU. FT. 41
D. PHONE NO. (410) 974-3603		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tom Prendki <i>Thomas Prendki</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Fiscal Year 1993 Cash Receipts/Fuel Tax Returns	Schedule #1658 Item #4 July 1, 1998 1997
1	07/02/92 - 07/13/92	<i>Disposal 7/22/97 AW</i>
2	07/14/92 - 07/21/92 (1 of 2)	
3	07/21/92 - 07/23/92	
4	07/24/92 - 07/28/92 (3 of 4)	
5	07/28/92 - 07/30/92	
6	07/31/92 - 07/31/92 for 8/4 (1 of 5)	
7	07/31/92 - 08/05/92	
8	08/06/92 - 08/21/92	
9	08/24/92 - 09/16/92	
10	09/17/92 - 09/29/92	
11	09/30/92 - 10/06/92	
12	10/07/92 - 10/14/92 (1 of 3)	
13	10/14/92 - 10/19/92	
14	10/20/92 - 10/22/92 (2 of 3)	
15	10/22/92 - 10/26/92	

Fiscal Year 1993 Cash Receipts/Fuel Tax Returns

16 10/27/92 - 10/28/92 (5 of 6)
17 10/28/92 - 10/30/92
18 10/31/92 - 10/31/92 for 11/4 (3 of 4)
19 10/31/92 - 10/31/92 for 11/5
20 11/06/92 - 11/12/92
21 11/13/92 - 11/20/92
22 11/23/92 - 12/02/92
23 12/03/92 - 12/11/92
24 12/14/92 - 12/27/92
25 12/28/92 - 01/07/93
26 01/08/93 - 01/14/93
27 01/18/93 - 01/21/93
28 01/22/93 - 01/26/93 (1 of 3)
29 01/26/93 - 01/28/93 (3 of 5)
30 01/28/93 - 01/29/93
31 01/31/93 - 01/31/93 for 2/2 (4 of 5)
32 01/31/93 - 02/04 93 (2 of 3)
33 02/04/93 - 02/11/93
34 02/12/93 - 02/28/93 for 3/2
35 03/03/93 - 03/24/93
36 03/25/93 - 04/07/93
37 04/08/93 - 04/16/93
38 04/19/93 - 04/22/93
39 04/23/92 - 04/27/93
40 04/28/93 - 04/29/93 (3 of 4)
41 04/29/93 - 04/30/93 for 5/3 (3 of 6)

Fiscal Year 1993 Cash Receipts/Fuel Tax Returns (cont)

42	04/30/93 - 05/05/93
43	05/06/93 - 05/17/93
44	05/18/93 - 05/31/93
45	06/03/93 - 06/25/93
46	06/28/93 - 06/30/93 for 7/1

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 96W92	DATE REC'D 8-24-95
B. DIVISION/UNIT Motor Fuel Tax Unit			RM CODE 05.03
C. MAILING ADDRESS L.L. Goldstein Treasury Bldg. P. O. Box 1751 Annapolis, MD 21404		LOCATION RANGE SECTION(S) 141 32-33	NO. OF CU. FT. 13
D. PHONE NO. (410) 974-3603		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tom Prendki <i>Thomas Prendki</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	Fiscal Year 1993 Decal Applications	Schedule #1658 Item #5 July 1, 1998 1997	
1	09/02/92 - 09/25/92		
2	09/28/92 - 10/02/92		
3	10/05/92 - 10/08/92		
4	10/09/92 - 10/20/92		
5	10/21/92 - 10/31/92 for 11/5		
6	11/06/92 - 11/16/92		
7	11/17/92 - 11/20/92		
8	11/23/92 - 12/02/92		
9	12/03/92 - 12/11/92		
10	12/14/92 - 01/07/93		
11	01/08/93 - 02/28/93 for 3/2		
12	03/03/93 - 05/31/93		
13	06/03/93 - 08/31/93 for 9/1		

*Disposal
7/22/97
DW*

R-141

S-~~31-33~~ 32-33

11 EMPTYES S=33

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 96697	DATE REC'D 8-24-95
B. DIVISION/UNIT Motor Fuel Tax Unit			RM CODE 05.03
C. MAILING ADDRESS L.L. Goldstein Treasury Bldg. P. O. Box 1751 Annapolis, MD 21404		LOCATION RANGE SECTION(S) 26 15	NO. OF CU. FT. 7
D. PHONE NO. (410) 974-3603		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Tom Prendki <i>Thomas Prendki</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1993 Motor Carrier Decal Credits	Schedule #1658 Item #6 September 1, 1998
26	8/2/92 - 10/29/92	7/97 <i>Disposal</i> <i>7/10/97</i> <i>JPR</i>
27	11/2/92 - 11/30/92	
28	12/1/92 - 12/22/92	
29	12/23/92 - 1/14/93	
30	1/18/93 - 3/1/93	
31	3/4/93 - 5/4/93	
32	5/5/93 - 6/30/93	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 24.01.08 b) AGENCY Comptroller of the Treasury c) DIVISION/UNIT Motor Fuel Tax d) MAILING ADDRESS P. O. Box 1751 Louis L. Goldstein Treasury Bldg. Annapolis, MD 21401 e) AGENCY OFFICIAL <i>William J. June</i> PHONE NO. 974-3138	ACCESSION NO. <div style="font-size: 2em; font-weight: bold; text-align: center;">93W302</div> LOCATION - RANGE 10	DATE REC'D 9-9-92 SECTION(S) 32-35 NO. OF CU. FT. 150 RECORDS CENTER MANAGER
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 - 10 11 - 20 21 - 30 31 - 40 41 - 50 51 - 60 61 - 70 71 - 80 81 - 90 91 - 100 101 - 110 111 - 120 121 - 130 131 - 140 141 - 150	Dealer, Special Fuel, Motor Carrier Audits 9/89 thru 9/90 43576 - 43757 43758 - 43933 43934 - 44127 44128 - 44345 44346 - 44608 44609 - 44841 44842 - 45151 45152 - 45374 45375 - 45601 45602 - 45805 45806 - 46032 46033 - 46217 46218 - 46329 46330 - 46540 46541 - 46767	<div style="font-size: 1.5em; font-weight: bold;"># 1658</div> <div style="font-size: 1.5em; font-weight: bold;"># 8</div> <div style="font-size: 1.5em; font-weight: bold;">7/9/97</div> <div style="font-size: 1.5em; font-weight: bold; text-align: center;"> <u>Disposal</u> 7/9/97 <i>[Signature]</i> </div>

USE PLAIN UNLINED PAPER FOR CONTINUATION (S)

R-10

S-32-35

8 Empties

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 94W444		DATE REC'D 10-12-93
B. DIVISION/UNIT Motor Fuel Tax Unit		LOCATION RANGE SECTION(S) 113 13-14		RM CODE 05.03
C. MAILING ADDRESS L. L. Goldstein Treasury Bldg. P. O. Box 1751 Annapolis, MD 21404		RECORDS CENTER MANAGER		NO. OF CU. FT. 41
D. PHONE NO. (410) 974-3603		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
E. AGENCY OFFICIAL Tom Prendki <i>Tom Prendki</i>				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FISCAL YEAR 1993 REFUND CLAIMS	SCHEDULE # 01658
	SEQUENCE NUMBER	ITEMS # 8 AND 12 7
		JULY 1, 1998
1	002903 - 002953	<i>disposal</i> <i>7/21/97</i> <i>AK</i>
2	000052 - 000105	
3	000106 - 000186	
4	000187 - 000247	
5	000248 - 000282	
6	000283 - 000420	
7	000421 - 000479	
8	000480 - 000555	
9	000556 - 000613	
10	000614 - 000634	
11	000635 - 000711	
12	000712 - 000835	
13	000836 - 000906	
14	000907 - 000990	

FISCAL YEAR 1993 REFUND CLAIMS
CONTINUED PAGE TWO

SEQUENCE NUMBERS

15	000991 - 001023
16	001024 - 001064
17	001065 - 001109
18	001110 - 001199
19	001200 - 001255
20	001256 - 001287
21	001288 - 001316
22	001317 - 001369
23	001370 - 001423
24	001424 - 001508
25	001509 - 001610
26	001611 - 001707
27	001708 - 001777
28	001778 - 001813
29	001814 - 001852
30	001853 - 001900
31	001901 - 002007
32	002008 - 002095
33	002096 - 002159
34	002160 - 002224
35	002225 - 002282
36	002283 - 002349
37	002350 - 002492

FISCAL YEAR 1993 REFUND CLAIMS
CONTINUED PAGE THREE

SEQUENCE NUMBERS

38	002493 - 002588
39	002589 - 002653
40	002654 - 002655
41	002656 - 002740

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 24.01.01 1. Comptroller of the Treasury		ACCESSION NO. 95W375	DATE REC'D 9-20-94
B. DIVISION/UNIT Office of the Comptroller			RM CODE 05.05
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404		LOCATION RANGE SECTION(S) 16 3	NO. OF CU. FT. 4
D. PHONE NO. 974-3850		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Janet A. Mann		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES FY 93	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
127	Registers' monthly & Annual reports; Clerks' C-4 and C-5; Criminal Injury	973	4,5,7,9 10,11
128	Collectors Allegany-Harford		15
129	Collectors Howard-Somerset; Ag Tax		15,16
130	Collectors Talbot-City; June; Woodland		15,16
		↓ Destroy July 1997	
		<u>Disposal</u> 7/10/97 jpv	

RECORDS TRANSFERENTIAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD, 20794 (TELEPHONE - 759-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. COMPTROLLER OF THE TREASURY		ACCESSION NO. 94W 1313	DATE REC'D 6-14-94
B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION		RM CODE 05.06	
C. MAILING ADDRESS INCOME TAX BUILDING ANNAPOLIS, MARYLAND 21411		LOCATION RANGE SECTION(S) 164 1-8	NO. OF CU. FT. 331
D. PHONE NO. 410- 974-3029		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL JAMES JACOBS		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. 1992	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 331	800000 - 870199	Marked on boxes as Partnerships in error PASS THROUGH ENTITY	1786 853A-2 Item No. 74 Disposed 7/98 9-22-98 DISPOSAL PIP

R164

S1-8

635 empties

8-8-23

Boxes Missing - 66, 67, 68 & 69

E

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 24 01 04		ACCESSION NO. 93W1020	DATE REC'D 2-24-93
B. DIVISION/UNIT INCOME TAX		LOCATION RANGE SECTION(S) 152 23-27	RM CODE 05.06
C. MAILING ADDRESS WITHHOLDING 1991 506'S		NO. OF CU. FT. 178	RECORDS CENTER MANAGER
D. PHONE NO. 974 - 3739		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL ROSEMARY WARREN			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	W 91-002-001-00 TO 91-004-029-99	SCH # 853 ITEM # + July 1997 1786 #25 Disposal 7/23/97 AW 7-30-94
2	W 91-004-030-00 TO 91-007-076-99	
3	W 91-007-077-00 TO 91-009-030-99	
4	W 91-009-031-00 TO 91-010-079-99	
5	W 91-010-080-00 TO 91-011-111-65	
6	W 91-011-400-00 TO 91-015-048-99	
7	W 91-015-049-00 TO 91-017-094-99	
8	W 91-017-095-00 TO 91-018-028-99	
9	W 91-018-029-00 TO 91-022-065-99	
10	W 91-022-066-00 TO 91-024-017-99	
11	W 91-024-018-00 TO 91-025-069-99	
12	W 91-025-070-00 TO 91-028-953-99	
13	W 91-029-001-00 TO 91-030-051-99	
14	W 91-030-052-00 TO 91-031-107-99	

R152

S-23-27

325 Empties

S-27-35

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 24 01 04		ACCESSION NO. 93W1043	DATE REC'D 3-1-93
B. DIVISION/UNIT INCOME TAX			RM CODE 05.06
C. MAILING ADDRESS WITHHOLDING 1991 5065 LOCK BOX		LOCATION RANGE SECTION(S) 42 32	NO. OF CU. FT. 12
D. PHONE NO. 974-3739		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ROSEMARY WARREN		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1-12 BOXES.	
1	W 91 - 004 - TO 91 - 035	SCH. 853 1786 Item #I 25 JULY 1997 disposal 7-14-97 AW
2	W 91 - 036 - TO 91 - 063	
3	W 91 - 064 - TO 91 - 095	
4	W 91 - 098 - TO 91 - 126	
5	W 91 - 127 - TO 91 - 158	
6	W 91 - 161 - TO 91 - 184	
7	W 91 - 186 - TO 91 - 214	
8	W 91 - 217 - TO 91 - 246	
9	W 91 - 247 - TO 91 - 274	
10	W 91 - 275 - TO 91 - 305	
11	W 91 - 308 TO 91 - 330	
12	W 91 - 331 TO 91 - 365	

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S32

12 Empties

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE - 759-1375)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. <i>Income Tax Division</i></p>	<p>ACCESSION NO. <i>90W1264</i></p>	<p>DATE REC'D <i>6-7-90</i></p>
<p>B. DIVISION/UNIT <i>Comptroller of Treasury</i></p>		<p>FM CODE <i>05.06</i></p>
<p>C. MAILING ADDRESS <i>Carroll ST Annapolis MD 21411</i></p>	<p>LOCATION RANGE SECTION(S) <i>16 34-35</i></p>	<p>NO. OF CU. FT. <i>45</i></p>
<p>D. PHONE NO. <i>974. 3029</i></p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL <i>Lewis Koenig</i></p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<i>1986 Individual Late Filed Returns</i>	
1.	<i>1590565 - 1590999</i>	<p><i>Sch. 853 1786 item # 3831 Jan. 1998/96</i></p> <p style="text-align: right;"><i>disposal 1/22/98 AW</i></p>
2.	<i>1591000 - 1591399</i>	
3.	<i>1591400 - 1591899</i>	
4.	<i>1591900 - 1592349</i>	
5.	<i>1592350 - 1592749</i>	
6.	<i>1592750 - 1593149</i>	
7.	<i>1593150 - 1593549</i>	
8.	<i>1593550 - 1593949</i>	

Box #

Begin
↓

End
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Box #	Begin		End
9	1593950	-	1594349
10	1594350	-	1594699
11	1594700	-	1595099
12	1595100	-	1595599
13	1595600	-	1596199
14	1596200	-	1596699
15	1596700	-	1597299
16	1597300	-	1597899
17	1597900	-	1598399
18	1598400	-	1598899
19	1598900	-	1599349
20	1599350	-	1599749
21	1599750	-	1600199
22	1600200	-	1600699
23	1600700	-	1601199
24	1601200	-	1601599
25	1601600	-	1601999
26	1602000	-	1602399
27	1602400	-	1602849
28	1602850	-	1603199
29	1603200	-	1603699
30	1603700	-	1604099
31	1604100	-	1604499
32	1604500	-	1604899
33	1604900	-	1605299
34	1605300	-	1605699
35	1605700	-	1606049
36	1606050	-	1606399
37	1606400	-	1606699
38	1606700	-	1607199

1986 Individual Date Filed Returns

Box 41
↓

Begin
↓

End
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39	1607200	-	1607699
40	1607700	-	1608399
41	1608400	-	1608999
42	1609000	-	1609499
43	1609500	-	1609899
44	1609900	-	1610299
45	1610300	-	1610644

RECEIVED

APR 14 1986

RECEIVED

APR 14 1986

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE - 759-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Income Tax Division</i>	ACCESSION NO. <i>90W1265</i>	DATE REC'D <i>6-7-90</i>
B. DIVISION/UNIT <i>Comptroller of Treasury</i>	RM CODE <i>05.06</i>	
C. MAILING ADDRESS <i>Carroll St Annapolis MD 21411</i>	LOCATION RANGE SECTION(S) <i>16 35</i>	NO. OF CU. FT. <i>11</i>
D. PHONE NO. <i>974-3029</i>	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Lewis Roening</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<i>1986 Individual Late Filed returns</i>	
1	<i>2476450 — 2476899</i>	<i>Sch 853 Item # 3-8 Jan. 1998 1786 #31 7/96 Disposal 1/22/98 AW</i>
2	<i>2476900 — 2477299</i>	
3	<i>2477300 — 2477699</i>	
4	<i>2477700 — 2478149</i>	
5	<i>2478150 — 2478599</i>	
6	<i>2478600 — 2478999</i>	
7	<i>2479000 — 2479399</i>	
8	<i>2479400 — 2479799</i>	
9	<i>2479800 — 2480199</i>	
10	<i>2480200 — 2480599</i>	
11	<i>2480600 — 2480872</i>	

~~R-34~~

~~S-2~~

R-16

S-35

6 Emptyies

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. COMPTROLLER OF THE TREASURY	ACCESSION NO. 93 W 900	DATE REC'D 1-29-93
B. DIVISION/UNIT INCOME TAX DIVISION	RM CODE 05-06	
C. MAILING ADDRESS MARYLAND INCOME TAX DIVISION OFFICE OF THE COMPTROLLER CARROLL STREET ANNAPOLIS MD 21411	LOCATION RANGE SECTION(S) 143 3-4	NO. OF CU. FT. 62
D. PHONE NO. 410-974-3029	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL NANCY PARKER	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 62	CRIMINAL INVESTIGATION UNIT	Sch. 853 1786 Part III Item #40 Destroy 1/98 175 <i>Disposal</i> 3/2/98 <i>[Signature]</i>

R. 143
S-3-4

3 Empties
S-4

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20734 (TELEPHONE - 759-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. COMPTROLLER OF THE TREASURY		ACCESSION NO. 93W1044	DATE REC'D 3-1-93
B. DIVISION/UNIT INCOME TAX DIVISION			RM CODE 05.06
C. MAILING ADDRESS INCOME TAX BUILDING ANNAPOLIS, MD 21411		LOCATION RANGE SECTION(S) 108 9-10	NO. OF CU. FT. 20
D. PHONE NO. NANCY PARKER		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL 974-3029		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 20	1989 FIDUCIARY	1989 FIDUCIARY <i>full pay</i> SCH. 853 1786 ITEM 4842 JAN. 1998 <i>Disposal</i> <i>3/5/98</i> <i>[Signature]</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY COMPTROLLER OF THE TREASURY		ACCESSION NO. 93W1045	DATE REC'D 3-1-93
DIVISION/UNIT INCOME TAX DIVISION			RM CODE 05.06
MAILING ADDRESS INCOME TAX BUILDING ANNAPOLIS, MD 21411		LOCATION RANGE SECTION(S) 108 10	NO. OF CU. FT. 31
PHONE NO. 410- 974-3029		RECORDS CENTER MANAGER	
AGENCY OFFICIAL NANCY PARKER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
31	1989 FIDUCIARY	SCH. 853 1784 ITEM 6842 JAN. 1998 <i>Disposal</i> <i>3/5/98</i> <i>[Signature]</i>

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 94W1295	DATE REC'D 6-14-94
B. DIVISION/UNIT Revenue Administration Division			RM CODE 05.06
C. MAILING ADDRESS Maryland Revenue Administration Division Annapolis, MD 21411		LOCATION RANGE SECTION(S) 165 1-3	NO. OF CU. FT. 125
D. PHONE NO. (410) 974-2891		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Charles L. Anthony		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1991 Partnerships	
1	800000 - 800399	<i>Sch 853A-2 1786</i> <i>Item 73</i> <i>Disposal 1/98</i> <i>7/96</i> <i>Disposal 1/15/98</i> <i>per</i>
2	800400 - 800767	
3	800768 - 801149	
4	801150 - 801399	
5	801400 - 801787	
6	801788 - 802199	
7	802200 - 802534	
8	802535 - 802849	
9	802850 - 803139	
10	803140 - 803432	
11	803433 - 803764	
12	803765 - 804044	
13	804045 - 804334	
14	804335 - 804549	
15	804550 - 804749	
16	804750 - 804974	
17	804975 - 805174	
18	805175 - 805394	
19	805395 - 805569	
20	805570 - 805774	
21	805775 - 806099	
22	806100 - 806339	
23	806340 - 806524	
24	806525 - 806799	
25	806800 - 806979	
26	806980 - 807100-B	
27	807100-C - 807399	
28	807400 - 807849	
29	807850 - 808199	
30	808200 - 808474	
31	808475 - 808724	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. COMPTROLLER OF THE TREASURY	ACCESSION NO. 940589	DATE REC'D 2-1-94
B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION		RM CODE 05.06
C. MAILING ADDRESS INCOME TAX BUILDING ANNAPOLIS, MD 21411	LOCATION RANGE SECTION(S) 48 6-7	NO. OF CU. FT. 75
D. PHONE NO. 410- 974-3029	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AGNES KEEN	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 75	I Refiles 93 - 001 A 93 - 074F 93 - 075	SHC. #853 1786 ITEM #38 31 Jan. 1997 1/98 Disposal 11/5/98 PDL

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Revenue Administration Division			RM CODE
C. MAILING ADDRESS Maryland Revenue Administration Division Annapolis, MD 21411		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. (410) 974-2891		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Charles L. Anthony		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	1991 Partnerships		
32	808725 - 808969		
33	808970 - 809199		
34	809200 - 809449		
35	809450 - 809724		
36	809725 - 810049		
37	810050 - 810399		
38	810400 - 810699		
39	810700 - 810859		
40	810860 - 811009		
41	811010 - 811199		
42	811200 - 811564		
43	811566 - 811799		
44	811800 - 811934		
45	811935 - 812149		
46	812150 - 812349		
47	812350 - 812519		
48	812520 - 812674		
49	812675 - 812864		
50	812865 - 813019		
51	813020 - 813199		
52	813200 - 813389		
53	813390 - 813519		
54	813520 - 813749		
55	813750 - 813949		
56	813950 - 814159		
57	814160 - 814300-B		
58	814300-C - 814449		
59	814450 - 814699		
60	814700 - 814899		
61	814900 - 815074		
62	815075 - 815274		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Revenue Administration Division			RM CODE
C. MAILING ADDRESS Maryland Revenue Administration Division Annapolis, MD 21411		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. (410) 974-2891		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Charles L. Anthony		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. 1991 DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	Partnerships	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
63	815275 - 815619		
64	815620 - 815799		
65	815800 - 816099		
66	816100 - 816280		
67	816281 - 816424		
68	816425 - 816599		
69	816600 - 816899		
70	816900 - 817022		
71	817023 - 817299		
72	817300 - 817499		
73	817500 - 817671		
74	817672 - 817799		
75	817800 - 818049		
76	818050 - 818199		
77	818200 - 818364		
78	818365 - 818472		
79	818473 - 818664		
80	818665 - 818899		
81	818900 - 819166		
82	819167 - 819399		
83	819400 - 819599		
84	819600 - 819830		
85	819831 - 819999		
86	820000 - 820237		
87	820238 - 820499		
88	820500 - 820744		
89	820745 - 820979		
90	820980 - 821899		
91	821300 - 821631		
92	821632 - 821869		
93	821870 - 822069		
94	822070 - 822274		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO.		DATE REC'D
B. DIVISION/UNIT Revenue Administration Division				RM CODE
C. MAILING ADDRESS Maryland Revenue Administration Division Annapolis, MD 21411		LOCATION RANGE SECTION(S)		NO. OF CU. FT.
D. PHONE NO. (410) 974-2891		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL Charles L. Anthony		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. 1991	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	Partnerships	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
95	822275	- 822599		
96	822600	- 822849		
97	822850	- 823099		
98	823100	- 823449		
99	823450	- 823699		
100	823700	- 823999		
101	824000	- 824249		
102	824250	- 824524		
103	824525	- 824849		
104	824850	- 825099		
105	825100	- 825356		
106	825357	- 825538		
107	825539	- 825839		
108	825840	- 826079		
109	826080	- 826219		
110	826220	- 826399		
111	826400	- 826554		
112	826555	- 826899		
113	826750	- 826899		
114	826900	- 827024		
115	827025	- 827149		
116	827150	- 827299		
117	827300	- 827449		
118	827450	- 827599		
119	827600	- 827749		
120	827750	- 827914		
121	827915	- 828074		
122	828075	- 828240		
123	828250	- 828399 828419		
124	828420	- 828559		
125	828560	- 828749		

R-165

S-1-3

~~missing box 121~~

799 empty

R165

83-23

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. COMPTROLLER OF THE TREASURY		ACCESSION NO. 95W/336	DATE REC'D 6-30-95
B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION			RM CODE 05.06. 05
C. MAILING ADDRESS 110 CARROLL STREET ANNAPOLIS, MARYLAND		LOCATION RANGE SECTION(S) 7 3-4	NO. OF CU. FT. 30
D. PHONE NO. (410) 974-3029		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AGNES KEEN		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 30	IREFILES 94- 001A 94- 030F	SCH # 853 Item # 38 Jan. 1998 1786 #31 Dispo sal 1/22/98

R-7

S-3-4

1 Empty

S-4

RECORDS TRANSFER AND RECEIPT
 DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD, 20734 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. COMPTROLLER of the TREASURY	ACCESSION NO. 94W1296	DATE REC'D 6-14-94
B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION	LOCATION RANGE SECTION(S) 31 21-23	FM CODE 05.06 NO. OF CU. FT. 94
C. MAILING ADDRESS INCOME TAX BUILDING ANNAPOLIS, MARYLAND 21411	RECORDS CENTER MANAGER	
D. PHONE NO. 410 - 974 - 3029	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 94	1991 7028120-7040599 Short Corp	Seri 853# Item 25 Disposal 113 1786 #73 1198 Disposal 1/22/98 AW

R-31

S-21-23

~~Boxes Missing # 9-1-22~~

32 Empties

S-23

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20714 (TELEPHONE - 799-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. COMPTROLLER of the TREASURY</p>	<p>ACCESSION NO. 94W1297</p>	<p>DATE REC'D 6-14-94</p>
<p>B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION</p>	<p>RM CODE 05.06</p>	
<p>C. MAILING ADDRESS INCOME TAX BUILDING ANNAPOLIS, MD 21411</p>	<p>LOCATION RANGE SECTION(S) 66 10-14</p>	<p>NO. OF CU. FT. 180</p>
<p>D. PHONE NO. 410 - 974-3029</p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL Agnes S. Keen</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 180	1992 Withholding 506's	<p>853 1786 Item No. 430 Disposal 1/98</p> <p style="font-size: 2em; margin-top: 20px;">Disposal 1/13/98 <i>[Signature]</i></p>

R-66

S-10-~~22~~-14

Boxes 1, 6 & 7 - Missing

359 empties

S-14-22

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. COMPTROLLER OF THE TREASURY		ACCESSION NO. 96W836	DATE REC'D 1-25-96
B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION			RM CODE 05.06
C. MAILING ADDRESS 110 CARROLL STREET ANNAPOLIS, MARYLAND		LOCATION RANGE SECTION(S) 6 4-5	NO. OF CU. FT. 410
D. PHONE NO. (410) 974-3029		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AGNES KEEN		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. 1987 - 1989 DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Late Files	
	1987	
1.	1718500 - 1718799	SCH. # 8531286 Item 3831 1/98 disposal 2-26-98 dw
2.	2449400 - 2449749	
3.	2449750 - 2450051	
4.	3003760 - 3004099	
	1988	
5.	1705900 - 1706349	
6.	1706350 - 1706749	
7.	1706750 - 1707099	
8.	1707100 - 1707499	
9.	1707450 - 1707864	
10.	1707865 - 1708299	
11.	1708300 - 1708799	
12.	2515260 - 2515659	
13.	2515660 - 2515853	
14.	3001900 - 3002299	
15.	3002300 - 3002599	
16.	3002600 - 3002899	
17.	3002900 - 3003150	

BOX
NUMBERS

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

DISPOSAL AUTHORITY
SCHEDULE, ITEM #
DISPOSAL DATE

1989

18.	3002468	3002799
19.	3002800	3003160
20.	3003161	3003699
21.	3003700	3003799

22.	2556837	2557199
23.	2557200	2557462
24.	2557463	2557668

25.	1610156	1610499
26.	1610500	1610849
27.	1610850	1611199
28.	1611200	1611549
29.	1611550	1611899
30.	1611900	1612245
31.	1612246	1612549
32.	1612550	1612899
33.	1612900	1613249
34.	1613250	1613649
35.	1613650	1614099
36.	1614100	1614499
37.	1614500	1614999
38. A	1615000	1615899 1615499
39.	1615900	1616159

38-B. 161500

— 165899

RECORDS TRANSMITTAL

AND RECEIPT

05.06.01

Complete at State Records Center

Accession No.

Date Received

85W552

3-8-85

From: (Name, Division, Address or Agency)

BRENDA Smith
COMPTROLLER of The Treasury
INCOME TAX DIV. ANNAPOLIS, MD

Signature

Title

Building and Room

3. Phone

INCOME TAX DIV.
4th Floor

269-3058

4. To: State Records Center

Jessup

Signature: (Agency Official)

Brenda C. Smith

6. No. of Cu.Ft.

228

218

~~218~~

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No)
1978	1	1000000 - 1003699	Item #853
R-45	2	1003700 - 1007099	Item #28
	3	1007100 - 1010099	Jan 2000
	4	1010100 - 1012999	1786
	5	1013000 - 1015999	#29
S-15-20	6	1016000 - 1018899	1198
	7	1018900 - 1021599	
	8	1021600 - 1024399	Disposal 1/16/98 JPP
	9	1024400 - 1027399	
	10	1027400 - 1030399	
	11	1030400 - 1033000	
	12	2000000 - 2001999	
	13	2002000 - 2003472	
	51	4000000 - 4000299	
	52	4000300 - 4000575	
	53	4000576 - 4000834	
	54	4000835 - 4001099	
	55	4001100 - 4001299	
	56	4001300 - 4001544	
	57	4001545 - 4001799	
	58	4001800 - 4001999	
	59	4002000 - 4002339	
	60	4002340 - 4002542	
	61	4002543 - 4002759	
	62	4002760 - 4002959	
	63	4003000 - 4003249	218 NCP 5/9/83

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.	Date Received
---------------	---------------

From: (Name, Division, Address or Agency)
Brenda Smith
 COMPTROLLER OF THE TREASURY
 INCOME TAX DIV. ANNAPOLIS, MD

Signature

Title

Building and Room
 INCOME TAX DIV.
 4th Floor

3. Phone
 269-3058

4. To: State Records Center
 Jessup

Signature: (Agency Official)
Brenda C. Smith

6. No. of Cu.Ft.

Records Location (Center)	8. Box Number	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No)
1978	64	4003250 - 4003499	
	65	4003500 - 4003699	
	66	4003700 - 4003882	
	67	4003883 - 4004049	
	68	4004050 - 4004221	
	69	4004222 - 4004399	
	70	4004400 - 4004599	
	71	4004600 - 4004799	
	72	4004800 - 4004999	
	73	4005000 - 4005246	
	74	4005247 - 4005449	
	75	4005450 - 4005649	
	76	4005650 - 4005799	
	77	4005800 - 4005969	
	78	4005970 - 4006169	
	79	4006170 - 4006399	
	80	4006400 - 4006624	
	81	4006625 - 4006824	
	82	4006825 - 4006999	
	83	4007000 - 4007199	
	84	4007200 - 4007399	
	85	4007400 - 4007635	
	86	4007636 - 4007835	
	87	4007836 - 4008033	
	88	4008034 - 4008225	
	89	4008226 - 4008429	
	90	4008430 - 4008624	

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

From: (Name, Division, Address or Agency)

Brenda Smith
 COMPTROLLER of The Treasury
 INCOME TAX DIV. ANNAPOLIS, MD

Signature

Title

Building and Room

3. Phone

INCOME TAX DIV.
 4th FLOOR

269-3058

4. To: State Records Center

Jessup

Signature: (Agency Official)

6. No. of Cu.Ft.

Brenda C. Smith

Records Location (Center)

8. Box Numbers

9.

Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

1978	91	4008625	-	4008779
	92	4008780	-	4008935
	93	4008936	-	4009099
	94	4009100	-	4009274
	95	4009275	-	4009436
	96	4009437	-	4009629
	97	4009630	-	4009799
	98	4009800	-	4009970
	99	4009971	-	4010134
	100	4010135	-	4010299
	101	4010300	-	4010473
	102	4010474	-	4010634
	103	4010635	-	4010799
	104	4010800	-	4010999
	105	4011000	-	4011234
	106	4011235	-	4011434
	107	4011435	-	4011654
	108	4011655	-	4011862
	109	4011863	-	4012065
	110	4012065	-	4012299
	111	4012300	-	4012466
	112	4012467	-	4012667
	113	4012668	-	4012870
	114	4012871	-	4013065
	115	4013066	-	4013266
	116	4013267	-	4013434
	117	4013435	-	4013599

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

From: (Name, Division, Address or Agency)

Brenda Smith
 COMPTROLLER of The Treasury
 INCOME TAX DIV. ANNAPOLIS, MD

Signature

Title

Building and Room

3. Phone

INCOME TAX DIV.
 4th Floor

269-3058

4. To: State Records Center

Jessup

Signature: (Agency Official)

Brenda C. Smith

6. No. of Cu.Ft.

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item N)
1978	118	4013600 - 4013799	
	119	4013800 - 4013999	
	120	4014000 - 4014199	
	121	4014200 - 4014365	
	122	4014366 - 4014544	
	123	4014555 - 4014699	
	124	4014700 - 4014866	
	125	4014867 - 4015030	
	126	4015031 - 4015199	
	127	4015200 - 4015360	
	128	4015361 - 4015499	
	129	4015500 - 4015651	
	130	4015652 - 4015778	
	131	4015779 - 4015906	
	132	4015907 - 4016039	
	133	4016040 - 4016084	
	134	5000000 - 5000233	
	135	5000234 - 5000569	
	136	5000570 - 5000899	
	137	5000900 - 5001199	
	138	5001200 - 5001469	
	139	5001470 - 5001734	
	140	5001735 - 5001999	
	141	5002000 - 5002274	
	142	5002275 - 5002499	
	143	5002500 - 5002734	

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

From: (Name, Division, Address or Agency)

Brenda Smith
 COMPTROLLER OF THE TREASURY
 INCOME TAX DIV. ANNAPOLIS, MD

Signature

Title

Building and Room

3. Phone

INCOME TAX DIV.
 4th FLOOR

269-3058

4. To: State Records Center

Jessup

Signature: (Agency Official)

Brenda C. Smith

6. No. of Cu.Ft.

Records Location (Center)

8. Box Numbers

9.

Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

Records Location (Center)	8. Box Numbers	9.	Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
1978	144	5002735	-	5003034
	145	5003035	-	5003234
	146	5003235	-	5003469
	147	5003470	-	5003734
	148	5003735	-	5004034
	149	5004035	-	5004299
	150	5004300	-	5004569
	151	5004570	-	5004834
	152	5004835	-	5005169
	153	5005170	-	5005534
	154	5005535	-	5005799
	155	5005800	-	5005999
	156	5006000	-	5006234
	157	5006235	-	5006434
	158	5006435	-	5006699
	159	5006700	-	5006999
	160	5007000	-	5007269
	161	5007270	-	5007499
	162	5007500	-	5007699
	163	5007700	-	5007969
	164	5007970	-	5008199
	165	5008200	-	5008434
	166	5008435	-	5008599
	167	5008600	-	5008734
	168	5008735	-	5008899
	169	5008900	-	5009099
	170	5009100	-	5009263

RECORDS TRANSFER

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

From: (Name, Division, Address or Agency)

Brenda Smith
 COMPTROLLER of The Treasury
 INCOME TAX DIV., ANNAPOLIS, MD

Signature

Title

Building and Room

3. Phone

INCOME TAX DIV.
 4th Floor

269-3058

4. To: State Records Center

Jessup

Signature: (Agency Official)

Brenda C. Smith

6. No. of Cu.Ft.

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No)
1978	171	5009264 - 5009434	
	172	5009435 - 5009674	
	173	5009675 - 5009834	
	174	5009835 - 5010074	
	175	5010075 - 5010299	
	176	5010300 - 5010469	
	177	5010470 - 5010664	
	178	5010665 - 5010824	
	179	5010825 - 5010979	
	180	5010980 - 5011165	
	181	5011166 - 5011434	
	182	5011435 - 5011699	
	183	5011700 - 5011934	
	184	5011935 - 5012169	
	185	5012170 - 5012434	
	186	5012435 - 5012669	
	187	5012670 - 5012869	
	188	5012870 - 5013069	
	189	5013070 - 5013299	
	190	5013300 - 5013534	
	191	5013535 - 5013734	
	192	5013735 - 5013899	
	193	5013900 - 5014099	
	194	5014100 - 5014254	
	195	5014255 - 5014379	
	196	5014380 - 5014508	

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

From: (Name, Division, Address or Agency)

Brenda Smith
 COMPTROLLER of The Treasury
 INCOME TAX DIV., ANNAPOLIS, MD

Signature

Title

Building and Room

3. Phone

INCOME TAX DIV.
 4th Floor

269-3058

4. To: State Records Center

Jessup

Signature: (Agency Official)

6. No. of Cu.Ft.

Brenda C. Smith

Records Location (Center)

8. Box Numbers

9.

Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

1978	197	5014509	-	5014669
	198	5014670	-	5014827
	199	5014828	-	5014949
	200	5014950	-	5015099
	201	5015100	-	5015234
	202	5015235	-	5015469
	203	5015470	-	5015669
	204	5015670	-	5015824
	205	5015825	-	5015937
	206	5015938	-	5016074
	207	5016075	-	5016234
	208	5016235	-	5016369
	209	5016370	-	5016569
	210	5016570	-	5016799
	211	5016800	-	5017034
	212	5017035	-	5017269
	213	5017270	-	5017499
	214	5017500	-	5017699
	215	5017700	-	5017934
	216	5017935	-	5018169
	217	5018170	-	5018399
	218	5018400	-	5018599
	219	5018600	-	5018799
	220	5018800	-	5018999
	221	5019000	-	5019199
	222	5019200	-	5019399

RECORDS TRANSFERRAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

From: (Name, Division, Address or Agency)

Brenda Smith
 COMPTROLLER of The Treasury
 INCOME TAX DIV., BALTIMORE, MD

Signature

Title

Building and Room

3. Phone

INCOME TAX DIV.
 4th Floor

269-3058

4. To: State Records Center

Jessup

Signature: (Agency Official)

Brenda C. Smith

6. No. of Cu.Ft.

Records Location (Center)	8. Box Number	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No)
1978	223	5019400 - 5019634	
	224	5019635 - 5019899	
	225	5019900 - 5020134	
	226	5020135 - 5020334	
	227	5020335 - 5020534	
	228	5020535 - 5020734	
	229	5020735 - 5020929	
	230	5020930 - 5021153	
	231	5021154 - 5021334	
	232	5021335 - 5021569	
	233	5021570 - 5021799	
	234	5021800 - 5022034	
	235	5022035 - 5022234	
	236	5022235 - 5022434	
	237	5022435 - 5022699	
	238	5022700 - 5022934	
	239	5022935 - 5023134	
	240	5023135 - 5023334	
	241	5023335 - 5023534	
	242	5023535 - 5023734	
	243	5023735 - 5023899	
	244	5023900 - 5024069	
	245	5024070 - 5024199	
	246	5024200 - 5024369	
	247	5024370 - 5024499	
	248	5024500 - 5024669	

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

From: (Name, Division, Address or Agency)

Brenda Smith
 COMPTROLLER of The Treasury
 INCOME TAX DIV. ANNAPOLIS, MD

Signature

Title

Building and Room

3. Phone

INCOME TAX DIV.
 4TH FLOOR

269-3058

4. To: State Records Center

Jessup

Signature: (Agency Official)

Brenda C. Smith

6. No. of Cu.Ft.

Records Location (Center)

8. Box Numbers

9.

Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

1978	249	5024670	-	5024899
	250	5024900	-	5025130
	251	5025131	-	5025334 5025334
	252	5025335	-	5025534
	253	5025535	-	5025669
	254	5025670	-	5025834
	255	5025835	-	5025999
	256	5026000	-	5026124
	257	5026125	-	5026244
	258	5026245	-	5026434
	259	5026435	-	5026634
	260	5026635	-	5026799
	261	5026800	-	5027009
	262	5027010	-	5027252
	263	5027253	-	5027499
	264	5027500	-	5027699
	265	5027700	-	5027857

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1375)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Comptroller of the Treasury</i>	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">93W101</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">8-5-92</div>
B. DIVISION/UNIT <i>Income Tax Division</i>	FM CODE <div style="font-size: 1.5em; font-family: cursive;">05.06.02</div>	
C. MAILING ADDRESS <i>Income Tax Bldg Annapolis Md 21411</i>	LOCATION RANGE SECTION(S) <div style="font-size: 1.5em; font-family: cursive;">139 19-20</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">46</div>
D. PHONE NO. <i>974-3020</i>	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Nancy Parker</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-46	1988 Fiduciary see attached	Sch # ¹⁷⁸⁶ 853 Item 68 42 destroy 4/97 7/97 disposal 7/22/97 DW

BQX NUMBERS	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		DISPOSAL AUTHORITY SCHEDULE, ITEM # DISPOSAL DATE
1	0000100	0000999	
2	0001000	0001799	
3	0001800	0002399	
4	0002400	0002999	
5	0003000	0003499	
6	0003500	0004199	
7	0004200	0004999	
8	0005000	0005599	
9	0005600	0006249	
10	0006250	0006749	
11	0006750	0007299	
12	0007300	0007799	
13	0007800	0008299	
14	0008300	0008799	
15	0008800	0009299	
16	0009300	0009699	
17	0009700	0010099	
18	0010100	0010499	
19	0020000	0020999	
20	0021000	0021999	
21	0022000	0022699	
22	0022700	0023499	
23	0023500	0024299	
24	0024300	0025299	
25	0025300	0026099	
26	0026100	0026699	
27	0026700	0027499	
28	0027500	0028299	
29	0028300	0028999	
30	0029000	0029799	
31	0029800	0030599	
32	0030600	0031399	
33	0031400	0032099	
34	0032100	0032899	
35	0032900	0033699	
36	0033700	0034599	
37	0034600	0035199	
38	0035200	0035999	
39	0036000	0036699	
40	0036700	0037499	
41	0037500	0038299	

BOX NUMBERS.	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		DISPOSAL AUTHORITY SCHEDULE, ITEM # DISPOSAL DATE
42	0038300	0038999	
43	0039000	0039699	
44	0039700	0040199	
45	0040200	0040599	
46	0040600	0040974	

R-139

S-19-20

1 Empty
S-20

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. COMPTROLLER OF THE TREASURY		ACCESSION NO. 95W536	DATE REC'D 1-20-95
B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION			RM CODE 05-06-02
C. MAILING ADDRESS REVENUE ADMINISTRATION CENTER ANNAPOLIS, MD 21401		LOCATION RANGE SECTION(S) ** (SEE BELOW) **	NO. OF CU. FT. 2290
D. PHONE NO. 410- 974 - 3029		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AGNES KEEN		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	INDIVIDUAL REFUNDS	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 -- 2274	1991 -- RESIDENTIAL RETURNS - (REFUNDS) *** LOCATION *** BOXES - 1 - 1092 RANGE - 76 SECTIONS - 1 - 26 BOXES - 1093 --2042 RANGE - 73 SECTIONS - 1 - 23 BOXES - 2041 - 2274 RANGE - 72 SECTIONS - 1 - 6 ** EXTRA - BOXES ** BOX NO. - 1460A - 1150400 - 1150999 1460B - 1151000 - 1151599 1480A - 1164800 - 1165499 1480B - 1165500 - 1165999 1491A - 1173100 - 1173449 1491B - 1173450 - 1173999 1499A - 1177350 - 1177749 1499B - 1177750 - 1178399 1589A - 1223800 -- 1224399 1589B - 1224400 - 1224999 1597A - 1228700 - 1229199 1597B - 1229200 - 1229699		# 853 1286 # 38 # 31 1/98

95W536

**EXTRA BOXES **
CONTINUED

BOX NO.	-	1626A	-	1245800	-	1246399
		1626B	-	1246400	-	1246999
		1638A	-	1254200	-	1254799
		1638B	-	1254800	-	1255499
		1701A	-	1296600	-	1297299
		1701B	-	1297300	-	1297999
		1767A	-	1344200	-	1344999
		1767B	-	1345000	-	1345599
		1781A	-	1354600	-	1355299
		1781B	-	1355300	-	1355999
		1781C	-	1356000	-	1356699
		1781A	-	1356700	-	1357399
		1782B	-	1357400	-	1358090
		1803A	-	1371200	-	1371799
		1803B	-	1371800	-	1372399
		1892A	-	1434700	-	1435299
		1892B	-	1435300	-	1435899
		2011A	-	1516700	-	1517399
		2011B	-	1517400	-	1517899

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. COMPTROLLER OF THE TREASURY		ACCESSION NO. 95W537	DATE REC'D 1-20-95
B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION			RM CODE 05.06.02
C. MAILING ADDRESS REVENUE ADMINISTRATION CENTER ANNAPOLIS, MD 21411		LOCATION RANGE SECTION(S) 70 1-19	NO. OF CU. FT. 760
D. PHONE NO. 410 - 974 - 3029		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AGNES KEEN		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES FULL PAYS	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 200 760	1991 1991 - RESIDENTIAL RETURNS - (FULL PAYS)	Sch. #853 Item #38 1786 1/98 #31 Missing Box #460

R 70

S 1-19

missing boxes

~~223, 224, 225, 226, 227~~

460

~~761, 762, 763~~

Total - 760

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE • 796-1376)

DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES.

A. AGENCY 1. COMPTROLLER OF THE TREASURY		ACCESSION NO. 95W745	DATE REC'D 1-20-95
B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION			FM CODE 05.06.02
C. MAILING ADDRESS REVENUE ADMINISTRATION CENTER ANNAPOLIS, MD 21401		LOCATION RANGE SECTION(S) 151 20-29	NO. OF CU. FT. 395
D. PHONE NO. (410) 974 - 3029		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AGNES KEEN		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES W2's	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
390 1 - 383	1991 1991 W2's RESIDENTIAL INDIVIDUAL	Sch. # 853 Item # 37 1/98 1786 #30
Bxs-4A, 5A, 6A, 7A, 248A		* Missing Boxes - 2, 16, 18, 26, 28, 30, 32, 34, 36, 38, 40, 42, 44, 298-332 Disposal 2/28/98 JGP

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. COMPTROLLER OF THE TREASURY</p>	<p>ACCESSION NO. <i>95W757</i></p>	<p>DATE REC'D <i>1-20-95</i></p>
<p>B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION</p>	<p>RM CODE <i>05.06.02</i></p>	
<p>C. MAILING ADDRESS REVENUE ADMINISTRATION CENTER ANNAPOLIS, MD 21401</p>	<p>LOCATION RANGE SECTION(S) <i>144 3-6</i></p>	<p>NO. OF CU. FT. <i>117</i></p>
<p>D. PHONE NO. 410 - 974 -3029</p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL AGNES KEEN</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	BALANCE OUTS	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<p>1 - 115 <i>116</i></p>	<p>1991 - RESIDENTIAL RETURNS -(BALANCE OUTS)</p>	<p><i>By - 33A - 1729600 - 1730399</i> <i>33B - 1730400 - 1731099</i></p>	<p><i>Sch. # 853</i> <i>Item # 38</i> <i>1/98</i> <i>1786</i> <i>#31</i> <i>Disposal</i> <i>3/2/98</i> <i>gps</i></p>

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. COMPTROLLER OF THE TREASURY	ACCESSION NO. 95W761	DATE REC'D 1-20-95
B. DIVISION/UNIT REVENUE ADMINISTRATION DIVISION	FM CODE 05.06.02	
C. MAILING ADDRESS REVENUE ADMINISTRATION CENTER ANNAPOLIS, MD 21401	LOCATION RANGE SECTION(S) 144 11	NO. OF CU. FT. 6
D. PHONE NO. (410) 974 - 3029	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AGNES KEEN	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3.	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	ELECTRONIC FILING	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 6	1991	1991 RESIDENTIAL RETURNS - (ELECTRONIC FILING)		Sch. # 853 Item # 38 1/98 1786 # 31 Disposal 3/2/98 Gpy

R-144

95W.701

S-11

47 empty

R144

S11-12

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 95W389	DATE REC'D 9-23-94
B. DIVISION/UNIT General Accounting Division		RM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466	LOCATION RANGE SECTION(S) 38 34	NO. OF CU. FT. 5
D. PHONE NO. 974-3882 5651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ed Dalby</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-5 TOTAL 5	FH95 L's Posting Copies	1244 - 17 1804 July, 1998 DISPOSAL 1/21/00 LJS

F495

L's Posting Copies

1	1	—————	1215
2	1216	—————	2693
3	2694	—————	3789
4	3790	—————	5184
5	5185	—————	6159

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury		ACCESSION NO. 95W396	DATE REC'D 9-23-94
B. DIVISION/UNIT General Accounting Division			RM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466		LOCATION RANGE SECTION(S) 38 33	NO. OF CU. FT. 16
D. PHONE NO. 974-3092 5651		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Capt. Gallouney</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-16 TOTAL 16	FY95 Error Correction History Update	1244 - 1913 1804 July - 1998 DISPOSAL 1/21/00 LJS

FY95

Error Correction

History Update

- 1 7-1-94 — 7-5-94
- 2 7-6-94
- 3 7-7-94 — 7-8-94
- 4 7-11-94 — 7-12-94
- 5 7-13-94 — 7-14-94
- 6 7-15-94 — 7-18-94
- 7 7-19-94 — 7-20-94
- 8 7-21-94 — 7-22-94
- 9 7-25-94 — 7-26-94
- 10 7-27-94 — 7-28-94
- 11 7-29-94 — 8-1-94
- 12 8-2-94 — 8-3-94
- 13 8-4-94 — 8-5-94
- 14 8-8-94 — 8-9-94
- 15 8-9-94 — 8-10-94
- 16 8-11-94 — 8-12-94

R
S1920

R38
S33

2 empties

RECEIVED

SEP 1 1994

RECORDS MANAGEMENT
DIVISION

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Comptroller of the Treasury	ACCESSION NO. 93W 397	DATE REC'D 9-23-94
B. DIVISION/UNIT General Accounting Division		RM CODE 05.04
C. MAILING ADDRESS P.O. Box 466 LLG Treasury Bldg. Annapolis, MD 21404-0466	LOCATION RANGE SECTION(S) 32 28	NO. OF CU. FT. 9
D. PHONE NO. 974-3652 5651	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>E. Hallway</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-9 TOTAL 9	FY95 N's Pasting Copies	1244-1 1804 July, 1998 * Missing Box #7 DISPOSAL 8/20/99 LJS

F495

N's Posting Copies

- 1 1 ————— 384
- 2 385 ————— 809
- 3 810 ————— 1320
- 4 1321 ————— 1825
- 5 1825 ————— 2344
- 6 2345 ————— 2809
- 7 2810 ————— 3323
- 8 3324 ————— 3657
- 9 3658 ————— 4000

R32
S28

BoY # 7 - MISSING

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 24 01 04		ACCESSION NO. 97W37	DATE REC'D 7-30-96
B. DIVISION/UNIT Income Tax			RM CODE 05.06
C. MAILING ADDRESS Withholding 1992-506's Lockbox		LOCATION RANGE SECTION(S) 40 29	NO. OF CU. FT. 11
D. PHONE NO. 974-3750		- RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Mary Grade		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	J 92-002 to 92-041	Sc# 853 1780 Item # 1 July, 1998 Disposal 11-9-98
2	J 92-042 to 92-069	
3	J 92-070 to 92-094	
4	J 92-097 to 92-128	
5	J 92-129 to 92-161	
6	J 92-162 to 92-198	
7	J 92-199 to 92-226	
8	J 92-227 to 92-258	
9	J 92-259 to 92-302	
10	J 92-303 to 92-321	
11	J 92-322 to 92-366	