

08.02 DEPT. LABOR, LICENSING & REGULATION

**Department of General
Services**

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Prepare in duplicate

Retain one (1) copy and forward
original to address at left.

Reporting Agency

UNEMPLOYMENT INSURANCE

Division or Unit

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
95W1681	PURCHAS ORDERS	991-2		FY92-95	8	7/96	RECYCLED
95W309	GRANTS, AGREEMENTS	991-2	3	FY 91	7		

I hereby certify that the records listed above were disposed of as indicated.

Signature

Title

Date

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF ECONOMIC & EMPLOYMENT DEVELOPMENT		ACCESSION NO. 95W1681	DATE REC'D 6-27-95
B. DIVISION/UNIT DIVISION OF ADMINISTRATION OFFICE OF GENERAL SERVICES			RM CODE 08-02
C. MAILING ADDRESS 1100 N. EUTAW ST. ROOM 614 BALTIMORE, MD. 21201		LOCATION RANGE SECTION(S) 54 20-21	NO. OF CU. FT. 8
D. PHONE NO. (410) 767-2307		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GERRI COOPER FOR: Cathy Spanglo (410) 767-2209		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 1	Purchase Orders - DEED/DBED (FY'93 - P.O. #0001E to 1742E) 7/1/92 - 6/30/93	991-2 7/96
Box 2	Purchase Orders - DEED/DBED (FY'93 - P.O. #0002E to 1099E) 7/1/92 - 6/30/93	991-2 7/96
Box 3	Purchase Orders - DEED/DBED (FY'93 - P.O. #0842E to 1152E) 7/1/92 - 6/30/95	991-2 7/96
Box 4	Purchase Orders - DEED/DBED (FY'93 - P.O. #3002J to 3849J) 7/1/92 - 6/30/95	991-2 7/96
Box 5	Purchase Orders - DEED/DBED (FY'93 - P.O. #4600J to 5455J) 7/1/92 - 6/30/95	991-2 7/96
Box 6	Purchase Orders - DEED/DBED (FY'93 - P.O. #6000W to 6799W) 7/1/92 - 6/30/95	991-2 7/96
Box 7	Purchase Orders - DEED/DBED (FY'93 - P.O. #6245W to 4599J) 7/1/92 - 6/30/95	991-2 7/96
Box 8	Purchase Orders - DEED/DBED (FY'93 - P.O. #6800W to 7709W) 7/1/92 - 6/30/95	991-2 7/96

Disposal
9/9/96
JPS

R-54

S-20-21

1 empty

RS4

S21

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF ECONOMIC & EMPLOYMENT DEVELOPMENT		ACCESSION NO. 95W309	DATE REC'D 8-29-94
B. DIVISION/UNIT DIVISION OF ADMINISTRATION OFFICE OF GENERAL SERVICES			RM CODE 08-02
C. MAILING ADDRESS 1100 N. EUTAW ST. ROOM 616 BALTIMORE, MD. 21201		LOCATION RANGE SECTION(S) 14 9	NO. OF CU. FT. 7
D. PHONE NO. 333-7532		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GERRI COOPER FOR: Cathy Spanglo - Rm. 613 (410) 333-7882		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 1	DET Grants and Agreements (A to Ha) (38.03) 7/1/90 - 6/30/91	991-2 (3) 7/96
Box 2	DET Grants and Agreements (Ho to P) (38.03) 7/1/90 - 6/30/91	991-2 (3) 7/96
Box 3	DET Grants and Agreements (Q - Z) (38.03) 7/1/90 - 6/30/91	991-2 (3) 7/96
Box 4	DEED Departmental Contracts (38.03) (38.10) 7/1/90 - 6/30/91	991-2 (3) 7/96
Box 5	DEED Departmental Contracts (38.01 - 38.03R) 7/1/90 - 6/30/91	991-2 7/96
Box 6	DEED Departmental Contracts (38.03S - 38.07L) 7/1/90 - 6/30/91	991-2 7/96
Box 7	DEED Departmental Contracts (38.07M - 38.10) 7/1/90 - 6/30/91	991-2 7/96

disposal
9-11-96
AW

08.03 DEPT LABOR, LICENSING & REGULATION

Department of General Services

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Prepare in duplicate

Retain one (1) copy and forward original to address at left.

Reporting Agency

UNEMPLOYMENT INSURANCE

Division or Unit

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
92W862	ESARS	991-3	36	1989-91	7	7/96	RECYCLED

I hereby certify that the records listed above were disposed of as indicated.

Signature **Title** **Date**

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Dept. of Economic & Employment Development 0804	ACCESSION NO. 92W362	DATE REC'D 10-3-91
B. DIVISION/UNIT Division of Administration Office of General Services		RM CODE 08.03
C. MAILING ADDRESS 1100 N. Eutaw Street Room 616 Baltimore, Maryland 21201	LOCATION RANGE SECTION(S) 100 32-33	NO. OF CU. FT. 7
D. PHONE NO. 333-7532	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gerri Cooper For: <i>AL HAURANEK ROOM 207 X 7574</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	ESARS July 1989, Sept. 1989	Schedule #991-3 Item 36 Date of Disposal 7/96
2	ESARS Dec. 1989, Mar 1990	
3	ESARS Mar 1990, Jul 1990, Aug 1990	
4	ESARS Aug. 1990, October 1990	
5	ESARS Nov 1990, Jan. 1991	
6	ESARS Feb 1991, Apr. 1991	
7	ESARS May 1991	
	<i>10 SP</i>	

Disposal 7-27-96 AW

08.04 - DEPT LABOR, LICENSING & REGULATION

Department of General Services

Prepare in duplicate

Reporting Agency

Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

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UNEMPLOYMENT INSURANCE

Division or Unit

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No	Item No.				
92W1491	WAGE RECORDS	991-4	3	91/1	58	7/96	RECYCLED
93W1613	WAGE RECORDS	991-4	3B	1993-92	97		
93W254	COMPUTER PRINTOUTS	991-4	3	91/1	6		

I hereby certify that the records listed above were disposed of as indicated.

Signature

Title

Date

E

RECORDS TRANSFER AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Dept. of Economic & Employment Development 0804

DIVISION/UNIT
Division of Administration
Office of General Services

MAILING ADDRESS
1100 N. Eutaw Street
Room 616
Baltimore, Maryland 21201

PHONE NO.
333-7532

AGENCY OFFICIAL Gerri Cooper ROOM 512
For: WAC KRYSIAK/VALERIE TOULS X5340

ACCESSION NO. 92W1491	DATE REC'D 6-29-92
	RM CODE 08.04
LOCATION RANGE SECTION(S) 28 12-13	NO. OF CU. FT. 58
RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	3. 91-1 11/91-3/31/91	
1	001 - 018	Schedule 1 991-4 Item No. 3 Disposal Date: 3/31/96 7/96 <i>disposal 9/26/96</i> <i>rw</i>
2	019 - 040	
3	041 - 055	
4	056 - 083	
5	084 - 106	
6	107 - 125	
7	126 - 149	
8	150 - 165	
9	166 - 182	
10	183 - 210	
11	211 - 227	
12	228 - 244	
13	245 - 264	
14	265 - 277	
15	278 - 300	
16	301 - 311	
17	312 - 328	
18	329 - 343	
19	344 - 364	
20	363 - 383	
21	384 - 406	
22	407 - 418	
23	419 - 436	
24	437 - 452	
25	453 - 468	
26	469A - 487	
27	488 - 498	
28	500 - 513	
29	514 - 522	
30	523 - 534	

31	535 - 546
32	547 - 554
33	555 - 574
34	575 - 590
35	591 - 602
36	603 - 617
37	618 - 627
38	628 - 642
39	643 - 654
40	655 - 669
41	670 - 704
42	705 - 725
43	726 - 743
44	743 - 770
45	771 - 802
46	803 - 831
47	832 - 860
48	861 - 884
49	885 - 910
50	911 - 941
51	942 - 959
52	960 - 981
53	982 - 995
54	996 - 2889
55	2890 - 2980
56	2981 - 3199
57	3200 - 3999
58	4000 - 5500 & mixed quarters

R-~~30~~ 28

S-~~10-11~~ 12-13

56 Empties

S-13-14

RECEIVED

JUN 25 1992

RECORDS MANAGEMENT
DIVISION

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF ECONOMIC & EMPLOYMENT DEVELOPMENT		ACCESSION NO. 93W1613	DATE REC'D 5-19-93
B. DIVISION/UNIT DIVISION OF ADMINISTRATION OFFICE OF GENERAL SERVICES			RM CODE 08.04
C. MAILING ADDRESS 1100 N. EUTAW ST. ROOM 616 BALTIMORE, MD. 21201		LOCATION RANGE SECTION(S) 113 14-17	NO. OF CU. FT. 97
D. PHONE NO. 333-7532		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GERRI COOPER FOR: IRONE HALFTER RM. 114 X5660		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	DATE FROM SERIAL # TO SERIAL #	
1	1-25-93 302508801 302512700	ITEM 3B 991-4 DISPOSAL DATE: 3-1-96 7/1/96 ↓ disposal 12/26/96 AW GL
2	1-22-93 302200001 302202301	
3	1-20-93 302007201 302010549	
4	1-25-93 302500001 302504000	
5	1-7-93 300700001 300703509	
6	1-26-93 302604001 302608300	
7	1-26-93 302600001 302604000	
8	1-4-93 to 1-14-93 M01'S M01'S	
9	1-93 M01'S M01'S	
10	1-20-93 302003301 302007200	
11	1-25-93 302504001 302508500	
12	1-26-93 302608301 302612400	
13	2-1-93 M01'S M01'S	
14	1-25-93 302512701 302517318	
15	1-29-93 302900001 302901692	
16	11-92 M01'S M01'S	
17	11-5-92 231007501 231008155	
18	10-20-92 229407401 229411000	

<u>BOX #</u>	<u>DATE</u>	<u>FROM SERIAL #</u>	<u>TO SERIAL #</u>
19	10-20-92	229403302	229407400
20	1-27-93	302704201	302408545
21	10-21-92	229500001	229503837
22	10-13-92	228716101	228717100
23	10-13-92	228700001	228704000
24	9-23-92	226704001	226706710
25	2-93	M01'S	M01'S
26	9-92	M01'S	M01'S
27	10-14-92	228803701	228807700
28	10-13-92	228712201	228716100
29	10-14-92	228800001	228803700
30	1-26-93	302612401	302614549
31	10-13-92	228717101	228719015
32	10-13-92	228704001	228708000
33	10-15-92	228900001	228902502
34	10-14-92	228807701	228810711
35	10-30-92	230400001	230401851
36	12-92	M01'S	M01'S
37	10-19-92	229307601	229311500
38	1-92 to 6-92	DAMAGE AND	DUPLICATES
39	9-92	M01'S	M01'S
40	11-30-92 to 12-31-92	M01'S	M01'S
41	10-22-92	229600001	229602550
42	10-13-92	228708001	228712199
43	10-27-92	23018501	230110500
44	10-27-92	230104303	230108500
45	11-10-92	231514601	231516319
46	11-20-92	232500001	232500294
47	11-17-92	232208501	232208900
48	10-92	M01'S	M01'S
49	10-92	M01'S	M01'S
50	11-30-92	233512501	233513608
51	11-23-92	232811401	232814485
52	11-23-92	232807402	232811399
53	10-19-92	229311600	229313467
54	7-1-91	M01'S	M01'S
55	2-24-93	305504201	305505926

<u>Box #</u>	<u>DATE</u>	<u>FROM SERIAL #</u>	<u>TO SERIAL #</u>
56	2-1-93	303212201	303215977
57	2-1-93	303208002	303212200
58	2-1-93	303204001	303208000
59	2-1-93	303200001	303204000
60	2-24-93	305500001	305504200
61	2-2-93	303304001	303308000
62	2-2-93	303312101	303313076
63	2-2-93	303308001	303312001
64	2-2-93	303300001	303304000
65	2-25-93	305600001	305603215
66	2-4-93	303500001	303504381
67	2-11-93	304200001	304202387
68	2-5-93	303600001	303602133
69	2-3-93	303400001	303404062
70	2-9-93	304000001	304004000
71	2-26-93	305700001	305701783
72	2-8-93	303907901	303911999
73	2-8-93	303904001	303907900
74	2-8-93	303900001	303903999
75	1-8-93	300800001	300801999
76	2-16-93	304712201	304716600
77	2-9-93	304008301	304012000
78	2-9-93	304004001	304008300
79	2-9-93	304012001	304016318
80	1-4-93	300414301	300416115
81	2-16-93	304716601	304718900
82	2-8-93	303912002	303916701
83	2-10-93	3-4100002	304104000
84	2-10-93	304104001	304110652
85	1-4-93	300410501	300414300
86	1-27-93	302700001	302704200
87	2-17-93	304800001	304804100
88	2-16-93	304707901	304712200
89	2-16-93	304704201	304707900
90	2-16-93	304700001	304704200
91	1-28-93	302800001	302802179
92	1-21-93	302100001	302104266
93	2-22-93	305304501	305308200
94	2-19-93	305000001	305002174

BOX #

DATE

FROM SERIAL #

TO SERIAL #

95

2-17-93

304808201

304810787

96

2-17-93

304804101

304808198

97

2-22-93

305308201

305312000

R-113

S-14-17

3 empty

R113

S17

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY Dept. of Economic & Employment Development	0804	ACCESSION NO. <i>93W254</i>	DATE REC'D <i>9-1-92</i>
DIVISION/UNIT Division of Administration Office of General Services			RM CODE <i>08.04</i>
MAILING ADDRESS 1100 N. Eutaw Street Room 616 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) <i>54 27</i>	NO. OF CU. FT. <i>6</i>
PHONE NO. 333-7532		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Gerri Cooper For: <i>WALT KRYSIAK/VALERIE TOWNS</i>	<i>ROOM 512</i> <i>XS340</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<p>91/1 computer printouts <i>(1/1/91 - 3/31/91)</i></p> <p>Carroll County B.O. E. Montgomery County Public School Dundalk Community College Washington Adventist Hospital Frederick Community College City of Hagerstown Howard County Public Schools Harford County Gov't. K-Mart J. Baker Inc Bell Atlantic of New Jersey Baltimore Gas & Electric Francis Scott key Warner Golden Corral Acme Market Francis Scott Key John Hopkins Hospital Bendix Francis Scott Key Grumman Aerospace Francis Scott Key Westinghouse Sears Roebuck 7 Co Interpay C & P of Maryland Ryder Trucks The bank of Baltimore John Hopkins Hospital Housing Authority of Baltimore City</p>	<p>Schedule 991-4</p> <p>Item No. 3</p> <p>Date of Disposal: 3/31/96</p> <p><i>7/96</i></p> <p><i>Disposal</i></p> <p><i>9/9/96</i></p> <p><i>eps</i></p>

John Hopkins University
Frederick County gov't.
Howard County government
All State Insurance Co.
Public library Annapolis
Anne Arundel County
F & M Distributors
Review and Herald
Allegany Community College
UPS
Marriott Corp.
St. Agnes Hospital
Homewood Hospital Center
Kelly Services Inc
Pinkerton
EDS
U.S. Shoe Corp
SOPOC, Inc
Sears
Golden Corral
Kelly Springfield Tires
Denny's
HRB
Anne Arundel Co.
Hewlett Packard Co.
Anne Arundel County Gov't.
Essex Community College
American General Corp.
Harford County Schooles
Howard County Gov't
Frederick Co. Board of Education
paychex
Giant Food, Inc
Blue Cross & Blue Shield
Board of Education
Fairmount Staffing
Church Hospital
Sovra Corp
Kay-Bee Toys
Blake
McDermott
Sears
" "
" "
Sizzler
Catonsville Community College
Xerox
Washington County Hospital
City of Annapolis
Montgomery Community College
Montgomery County Gov't.
Prince Georges Community College
Baltimore County Cov't.

3 Church Hospital
Bell Atlantic Telephone
AAI Corp.
C & P Telephone of D.C.
Overnite Trans
NCR
IBM
PPG Industries
H & R Block
Goodyear Tire & Rubber Co
Anthem Group
Board of Education Baltimore Co.
Sweetheart Cup
Prince Georges County Public School
J.C. Penny
Taco Bell
Nordstrom
Kelly Assisted Living Services Inc
MHM
University of Maryland Medical Systems
Bethlehem Steel Corp
General Electric Corp
United Health
Food Lion
Black & Decker
roadway Express
Howard Community College
Martin Marietta
MAPCO
Minnesota Mining
Cole National
May Dept. Store
Fairmount Staffing

4 Automatic Data Processing Part IV
" " " " " II
" " " " " III

5 Automatic Data Processing PARTVI
" " " " " V
" " " " " I
City of Baltimore
McDonnell Douglas
CHH Medical
Watkins - Johnson
Dun & Brad Street
Metropolitan Life Ins.
Montgomery Ward
" " "

6 State of Maryland Part II
State of Maryland Part I

R-54

S-27

4 empties

17.03 DEPT LABOR LICENSING & REGULATION

Reporting Agency

COMM OF CONSUMER CREDIT

Division or Unit

Department of General Services

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Prepare in duplicate

Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
89W844	CLOSED LICENSEES	612-145	3	Boxes-2	7/96	RECYLED	

I hereby certify that the records listed above were disposed of as indicated.

Signature

Title

Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. DEPT. OF LICENSING & REGULATION</p> <p>B. DIVISION/UNIT COMMISSIONER OF CONSUMER CREDIT</p> <p>C. MAILING ADDRESS 34 MARKET PLACE, STE #800 BALTIMORE, MD 21202</p> <p>D. PHONE NO. 333-6820</p> <p>E. AGENCY OFFICIAL MR. CHARLES P. KAZLO</p>	<p>ACCESSION NO. <i>89W844</i></p> <p>LOCATION RANGE <i>22</i> SECTION(S) <i>14</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>2-22-89</i></p> <p>FM CODE <i>17.03</i></p> <p>NO. OF CU. FT. <i>2</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
(1)	CLOSED LICENSEES * CONSUMER CREDIT MIXED ALPHA	<div style="text-align: right;"><i>145</i></div> SCH. #612- 13 ITEM # <i>3</i> JULY 1996
(2)	CLOSED LICENSEES * TRANSFERRED TO CONSUMER CREDIT FROM BANKING COMMISSIONER	

*disposal
10/11/96
AW*

17.05.01 DEPT LABOR LICENSING & REG

Reporting Agency

LABOR & INDUSTRY

Division or Unit

Department of General Services

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

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No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
87W215	EMPLOYMENT AGENCIES	612-60	1	1975-82	34	7/96	RECYCLED

I hereby certify that the records listed above were disposed of as indicated.

Signature Title Date

3137

Complete at State Records Center

RECORDS TRANSMITTAL

AND RECEIPT

17.05.01

Accession No.

87W215

Date received

9-11-86

1. From: (Name, Division, Address or Agency)

Department of Licensing & Regulation
Division of Labor & Industry/
Employment Agencies

Signature

Title

2. Building and Room

501 St. Paul Place
Balto., MD 21202
4th Floor

3. Phone

659-4211 or 4217

4. To: State Records Center

5. Signature (Agency Official)

D. Cohen

Supervisor, Employment Agencies

6. No. of Copies

34 boxes

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-20
S-14

Box #1

OWOLS - ending in year 1982 or earlier

1975

Case No. 134-75 Lisa Collier vs. Contempo Enterprises

1976

Case No. 091-76 Contempo

Case No. 066-76 Contempo

Case No. 120-76 Employment Training Services - (Ronald S. Lantz)

1977

Case No. 306-77 Summa Personnel vs. Abacus Group

Case No. 163-77 American Consulting Assn. of Md.

Case No. 286-77 Nancy Meekan Studio, Inc. T/A American International Studio

Case No. 323-77 A-Z Typing & Printing (Summa Personnel)

Case No. 307-77 Summa Personnel vs.

Bevan-Career World Resume Services

Case No. 322-77 Career Temps - Div. of Career Associates

Case No. 046-77 Leckemby vs. CEA

Case No. 149-77 Mr. Chung

Case No. 324-77 Chesapeake Copy Center, Inc. (Summa Personnel)

Case No. 319-77 Chesapeake Printing, Inc.

Case No. 287-77 D.C.L. Ent., Inc.

Case No. 339-77 Eastford Professional Services

Case No. 311-77 Garden M. Mimiographing Service

Case No. 308-77 Summa Personnel-GA Steno Typing Pool

Case No. 066-77 Ted Hughes

Case No. 325-77 IPAC Center, Inc. (Summa Personnel)

Case No. 320-77 Job Campaign Resume Services

Sch. #822 Item #1
July 1996
Sch #612-60
Item #1

disposal
11/12/96
AW

(Use Plain Unlined Paper For Continuation Pages)

Box #27 Cont'd. OPEN FILES FROM 1981-82 OR EARLIER AND COMPLAINTS
CLOSED ON OR BEFORE 7/1/82

1980-82 Starleigh Enterprises, Inc. 3 folders
205 East Joppa Road, Suite 106
Towson, Maryland 21204
CASE NO. 084-80 Starleigh Enterprises vs.
Louis E. Scherr

1981-82 Richard Graybill T/A TAKOMA PARK MEDICAL POOL
7007 Carroll Avenue, Suite 1
Takoma Park, Maryland 20012

1980-82 Tigre Systems, Inc. dba TIGRE 18 folders
5 Charles Plaza, Suite 200
Baltimore, Maryland 21201
CASE NO. 033-82 Linda S. Venker vs. Tigre
CASE NO. 016-82 Clark Dennis Jenkins vs. Tigre
CASE NO. 014-82 Robyn Kolodny vs. Tigre
CASE NO. 089-81 Jacqueline P. Goodwin vs. Tigre
CASE NO. 134-81 Charleen Schuler Sullivan vs. Tigre
CASE NO. 120-81 Stacey S. Gillman vs. Tigre
CASE NO. 117-81 Roy F. Neary, Jr. vs. Tigre
CASE NO. 109-81 Andrea Cammon vs. Tigre
CASE NO. 106-81 David Jay LaMorte vs. Tigre
CASE NO. 063-81 George Kouimanis vs. Tigre
CASE NO. 042-81 Japeh Youssefi vs. Tigre
CASE NO. 032-81 Terry L. Godwin vs. Tigre
CASE NO. 002-81 Douglas Warren Ardinger vs. Tigre
CASE NO. 142-80 Louise Burch Hoffecker vs. Tigre
CASE NO. 108-80 Michael J. Cevera vs. Tigre
CASE NO. 063-80 Kenneth Poteet vs. Tigre

1980-82 Towson Lutherville Baby Sitter Agency 2 folders
3818 Woodlea Avenue
Baltimore, Maryland 21206

1980-82 B & J Enterprises, Ltd. T/A WASHINGTON TALENT AGENCY 3 folders
6129 Executive Boulevard
Rockville, Maryland 20852
CASE NO. 017-82 Anne M. Wojcik vs. Washington Talent Agency

Box #28 COUNSELOR LICENSES TERMINATED, DEREGULATED AND OUT OF
BUSINESS PRIOR TO 7/1/82

A to Pamel Callahan

Box #29 Robert F. Callahan to Edward F. Feuerherd aka Ed Ford

Box #30 Mark Fiedelholtz to Vrginia Staney Hileman

Box #31 Bernard Hill to Michael Lewis

Box #32 Paul J. Lewis to Susan K. Oyster

Box #33 Deborah Lee Packard to Mark E. Shaw

Box #34 Anne Kathleen Shea to Martha Jane Zumpetta

and

GENERAL CORRESPONDENCE (D. COHEN) 1981

17.05.02 DEPT LABOR LICENSING & REG

Reporting Agency

LABOR & INDUSTRY- M.O.S.H.

Division or Unit

Department of General Services

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Prepare in duplicate

Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

Table with 7 columns: No., Description of Records, Authorization (Retention Schedule No., Item No.), Inclusive Dates of Records Destroyed, Volume Cubic Feet, Date of Disposal, Method of Disposal. Includes entries for MOSH CASES and CONSULTATION FILES.

I hereby certify that the records listed above were disposed of as indicated.

Signature Title Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. Dept. of Licensing and Regulation</p> <p>B. DIVISION/UNIT Labor and Industry</p> <p>C. MAILING ADDRESS 501 St. Paul Place, 3rd Floor Baltimore, MD 21202</p> <p>D. PHONE NO. 333-4163</p> <p>E. AGENCY OFFICIAL</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; text-align: center; vertical-align: middle;"> <p>ACCESSION NO. 90661</p> </td> <td style="width: 30%; text-align: center; vertical-align: middle;"> <p>DATE REC'D 7-26-89</p> </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: middle;"> <p>FM CODE 17.05.02</p> </td> </tr> <tr> <td style="width: 60%; text-align: center; vertical-align: middle;"> <p>LOCATION RANGE SECTION(S) 5 17-18</p> </td> <td style="width: 40%; text-align: center; vertical-align: middle;"> <p>NO. OF CU. FT. 63</p> </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: middle;"> <p>RECORDS CENTER MANAGER</p> </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: middle;"> <p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p> </td> </tr> </table>	<p>ACCESSION NO. 90661</p>	<p>DATE REC'D 7-26-89</p>	<p>FM CODE 17.05.02</p>		<p>LOCATION RANGE SECTION(S) 5 17-18</p>	<p>NO. OF CU. FT. 63</p>	<p>RECORDS CENTER MANAGER</p>		<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>ACCESSION NO. 90661</p>	<p>DATE REC'D 7-26-89</p>										
<p>FM CODE 17.05.02</p>											
<p>LOCATION RANGE SECTION(S) 5 17-18</p>	<p>NO. OF CU. FT. 63</p>										
<p>RECORDS CENTER MANAGER</p>											
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>											

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	A6320-001-86 to B4535-026-86	<p>160 + 37 612 - 61 2</p> <p>July 1, 2009</p> <p>7/99</p> <p>7/96</p> <p style="font-size: 1.5em; transform: rotate(-15deg);">Disposal 8-7-96 AW</p>
2	B4535-027-86 to B4535-110-86	
3	B4535-111-86 to B4535-257-86	
4	B4535-258-86 to B5445-116-86	
5	B5445-227-86 to B9569-004-86	
6	B9569-005-86 to D2352-002-86	
7	D5538-001-86 to D5538-095-86	
8	D5538-096-86 to D5945-032-86	
9	D5945-033-86 to D8817-003-86	
10	D8827-004-86 to D8817-034-86	
11	D8817-035-86 to E6485-009-86	
12	F8803-001-86 to G2236-002-86	
13	G2236-002-86 to G5400-033-86	
14	G5400-034-86 to G5400-122-86	
15	G5400-234-86 to G5400-270-86	
16	G5400-272-86 to G8436-023-86	
17	G8436-024-86 to G8346-083-86	
18	G8346-084-86 to H2324-020-86	
19	H1314-022-86 to H2665-073-86	
20	H2665-064-86 to H2665-230-86	
21	H2665-132-86 to H2665-179-86	
22	H2665-280-86 to J2946-020-86	
23	J2946-022-86 to J2946-062-86	
24	J2946-063-86 to J2946-222-86	
25	J2946-223-86 to K5065-008-86	
26	K5065-009-86 to K9355-024-86	
27	K9355-025-86 to L0461-072-86	
28	L0461-072-86 to L0461-260-86	
29	L0461-262-86 to L5424-007-86	
30	L5424-008-86 to M0304-027-86	
31	M0304-028-86 to M)304-225-86	
32	M0304-226-86 to M0304-232-86	

Dept. of Labor and Industry

33	M0304-233-86	to	M2533-069-86
34	M2533-070-86	to	M1533-094-86
35	M2533-095-86	to	M2533-184-86
36	M4893-002-86	to	M8462-007-86
37	M8462-008-86	to	M8990-048-86
38	M8990-049-86	to	O0899-075-86
39	O0899-071-86	to	O6284-036-86
40	O6284-037-86	to	O7663-127-86
41	O7663-128-86	to	P0878-006-86
42	P0878-007-86	to	P0878-239-86
43	P0878-230-86	to	P2020-023-86
44	P2020-013-86	to	P2385-008-86
45	P2385-009-86	to	P2385-092-86
46	P2385-092-86	to	P2385-258-86
47	P2385-259-86	to	R2377-025-86
48	R2377-026-86	to	R2653-082-86
49	R2653-082-86	to	R2653-212-86
50	R2653-213-86	to	R6951-036-86
51	R6952-037-86	to	S4852-005-86
52	S4352-006-86	to	S4852-075-86
53	S4852-076-86	to	S5537-032-86
54	S5537-033-86	to	S5537-067-86
55	S5537-067-86	to	S5537-072-86
56	S5725-002-86	to	T0322-009-86
57	T1516-002-86	to	T2526-050-86
58	T1526-052-86	to	T2526-209-86
59	T2526-220-86	to	V2246-032-86
60	V3564-002-86	to	V3564-235-86
61	V3564-236-86	to	V3564-223-86
62	W2967-002-86	to	W4265-035-86
63	W4265-036-86	to	W4265-072-86

Schedule	Item No.
Disposal	Date

612	-	61	2
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July 1, 2009

R-S

S-17-18

14 Empties

S-18

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 34.04.01	ACCESSION NO. 93W606	DATE REC'D 10-28-92
B. DIVISION/UNIT Licensing & Regulation	RM CODE 17-05.02	
C. MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	LOCATION RANGE SECTION(S) 112 5	NO. OF CU. FT. 4
D. PHONE NO. (410) 333-4210 Ronald D. LeClair	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Louis Hofferbert	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Evelyn A. Brian - 2017182691 - 201873155 (1990) Steven Miller - 200780799 - 201871241 (1990)	612-137 Item #4 Destroy Files 1997
2	Steven Miller - 201871258 - 201873999 (1990) Ronald D. LeClair 200785509 - 201874005 (1990) Chuck Siegman - 201718012 - 201873148 (1990)	11 7/96
3	Ronald LeClair - 200785434 - 450586375 (FY 1991) Chuck Siegman - 200707263 - 201873130 (FY 1991)	612-160
4	Evelyn A. Brian - 200706356 - 201873924 (FY 1991)	

Disposal
 11/13/96
 AW

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Licensing and Regulation <i>DLLR</i>		ACCESSION NO. <i>93W605</i>	DATE REC'D <i>10-28-92</i>
B. DIVISION/UNIT Labor and Industry MOSH Consultation Services			RM CODE <i>17.05.02</i>
C. MAILING ADDRESS 501 St. Paul Place, 4th Floor Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) <i>33 29</i>	NO. OF CU. FT. <i>5</i>
D. PHONE NO. (410) 333-4210 Ron LeClair		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Klaus Reichelt (410) 333-4163		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Consultation Files FY 91, A through C	¹⁶⁰ Schedule 612- 137 Item No. 4
2	Consultation Files FY 91, D through K	August 1997
3	Consultation Files FY 91, L through Po	<i>7/96</i>
4	Consultation Files FY 91, Pr through W	
5	Daily and Weekly Time Reports - 1991 Bi-Weekly Time Reports - 1989, 1990, 1991	

*Disposal 10/10/ab
AW*

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.04.01		ACCESSION NO. 87W214		DATE REC'D 9-11-86
b) AGENCY Licensing & Regulation		LOCATION - RANGE 5		NO. OF CU. FT. 65
c) DIVISION/UNIT Labor & Industry / MOSH		SECTIONS 15-17		RECORDS CENTER MANAGER
d) MAILING ADDRESS 501 St. Paul Place 3rd Floor Baltimore, MD 21202		e) AGENCY OFFICIAL <i>Klaus D. Ruschelt</i>		PHONE NO. 659-4163
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
Box 1	A0150-001-84 - B0582-102-84	Schedule 816
2	B0582-103-84 - B1543-003-84	Item #1
3	B1543-004-84 - B4535-002-84	JULY 1, 2007
4	B4535-003-84 - B4535-032-84	Sch. #612
5	B4535-033-84 - B5445-033-84	Item #2
6	B5445-034-84 - B6396-016-84	
7	B6396-017-84 - B6396-109-84	
8	B6396-110-84 - C3890-009-84	
9	C3890-010-84 - C8504-010-84	
10	C8504-011-84 - D5538-090-84	
11	D5538-091-84 - D5945-040-84	
12	D5945-041-84 - D8817-009-84	
13	D8817-010-84 - D8817-042-84	
14	D8817-043-84 - E9555-004-84	
15	E9555-005-84 - G1898-006-84	
16	G1898-007-84 - G2236-100-84	
17	G2236-101-84 - G5400-065-84	
18	G5400-066-84 - G5400-152-84	
19	G5400-152-84 - G6080-009-84	
20	G6080-010-84 - G8436-021-84	
21	G8436-022-84 - H2665-015-84	
22	H2665-016-84 - H2665-056-84	
23	H2665-057-84 - H2665-131-84	
24	H2665-132-84 - H6756-035-84	
25	H6756-036-84 - H6756-095-84	
26	H6756-096-84 - K5065-018-84	
27	K5065-019-84 - K9355-019-84	
28	K9355-020-84 - L0461-070-84	
29	L0461-071-84 - L0461-129-84	
30	L0461-130-84 - L5414-004-84	
31	L5414-005-84 - M0304-001-84	

~~Schedule 816~~
~~Item #1~~
 JULY 1, 2007
 Sch. #612
 Item #2
 1/96
 Disposal
 8-1-96
 DW

Box	32	M0304-002-84	-	M0304-101-84
	33	M0304-102-84	-	M1279-001-84
	34	M1279-002-84	-	M1533-065-84
	35	M1533-066-84	-	M8462-008-84
	36	M8462-009-84	-	M8990-051-84
	37	M8990-052-84	-	06284-048-84
	38	06284-049-84	-	07663-016-84
	39	07663-017-84	-	07663-128-84
	40	07663-129-84	-	07663-230-84
	41	P0878-001-84	-	P2020-019-84
	42	P2020-020-84	-	P2385-009-84
	43	P2385-010-84	-	P2385-044-84
	44	P2385-045-84	-	P2385-096-84
	45	P2385-097-84	-	R2377-011-84
	46	R2377-012-84	-	R2377-025-84
	47	R2377-026-84	-	R2653-056-84
	48	R2653-057-84	-	S2550-002-84
	49	S2550-003-84	-	S2550-009-84
	50	S2550-010-84	-	S4852-029-84
	51	S2852-030-84	-	S4852-104-84
	52	S4852-105-84	-	S5715-005-84
	53	S5715-006-84	-	V2246-002-84
	54	V2246-003-84	-	V5559-001-84
	55	V5559-002-84	-	W3308-020-84
	56	W3308-021-84	-	W3308-098-84
	57	W8346-001-84	-	W8983-001-84
	58	M8743-007-82	-	M8743-007-82
	59	R2377-006-82	-	V2245-077-82
	60	MPIA Files	-	1982 - 1983
	61	MPIA Files	-	1983
	62	MPIA Files	-	1983
	63	MPIA Files	-	1984
	64	MPIA Files	-	1984
	65	MOSH Cross-Reference Logs		1983-1984

17.05.03 DEPT LABOR LICENSING & REG

Reporting Agency

LABOR & INDUSTRY/ PREVAILING WAGE

Division or Unit

Department of General Services

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Prepare in duplicate

Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

Table with 7 main columns: No., Description of Records, Authorization (Retention Schedule No., Item No.), Inclusive Dates of Records Destroyed, Volume Cubic Feet, Date of Disposal, Method of Disposal. Row 1 contains data: 92W1288 CLOSED CASES, 612-61, 1, 1989, 90, 7/96, RECYCLED.

I hereby certify that the records listed above were disposed of as indicated.

Signature

Title

Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 34.04.01.07</p> <p>b) AGENCY Department of Licensing & Regulation</p> <p>c) DIVISION/UNIT Labor & Industry - Prevailing Wage</p> <p>d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202</p> <p>e) AGENCY OFFICIAL Ileana O'Brien</p>	<p>17.05.03</p> <p>92W1288</p> <p>101 15-17</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 5-6-92</p> <p>NO. OF CU. FT. 90</p> <p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Ben Franklin Middle School - PSC 30.183.85 P Garrison Middle School - PSC 30.182.85 P Great Oaks Center, MN-000-871-001	612-61 1 2/96 <i>July 1996</i>
2	Hampstead Hill Elementary School PSC 30.025.87LP Baltimore Data Center - Computer Room, BB-523-874-103 Baltimore Hall - St. Mary's College, J-665-851-001 Bay Ridge Shore Erosion - SEC 17-89 Belair Mansion (PG Co.) Boys Village Wastewater Treatment, ES-008-871-001	
3	Golden Ring Police Barracks, PR-000-732-020 Millford Mill High School, PSC-03-098-87P	
4	Charles Hickey Security Enhancements, DT-000-891-003 New Fume Hoods Chemistry Bldg., UMCP Belair Hall, Harford Community College, CC-07-82-181 Lapidum Boating Facility, Susquehanna State Park Elk Neck State Park Stone Revetment - SEC Ensp, FY 87 Functional Data Center, 1989 Renovation - #89008	
5	Multi Level Parking Structure - BWI - SAA-CO-89-013 Resident Hall, UMBC, UA-000-891-011	
6	Rising Sun High School (Cecil Co.) 07.022.87 LP	
7	Milford Mill High School UMCP - Byrd Stadium, D-670393-A	
8	Crownsville State Office Complex Hagerstown, 192 Cell (3 Housing Units) MCTC, MCI, RCI	<i>Disposal 7-27-96 AW</i>

<u>Box No.</u>	<u>Description of Records</u>			
77	AA-317-501/2-371 HT-541-000-002 - Ritchie Spur	612-61	1	2/96
78	AA-408-501-571 AA-739-510-570 AA-682-503-570			
79	Field Reports (1990-91)			
80	Field Reports (1990-91)			
81	AA-369-501-570			
82	M-595-201-323 (Weigh Station) AA-376-501-570			
83	B-769-501-471 B-491-502-477 B811-501-480 B-896-701-014 B-902-502-476 B-513-501-476			
84	HB-367-000-007 (Hattem Admin, Bldg.) KH-359-000-002 (I-95 Bridges) HT-361-000-002 (295 @I-895)			
85	Q-508-503-270 (Kent Narrows Bridge)			
86	Bayview Yards Bridge			
87	TFA-2-1920-10 (Tydings Memorial Bridge)			
88	AA-485-501-577 AA-440-501-570 AA-572-510-570			
89	Q-508-502-270 K-413-501-277 CL-734-501-777 CL-740-501-777 CL-745-501-777 CL-709-501-771 CL-694-501-771			
90	B-878-501-471 B-818-502-471			

R-101

S-15-17

~~R~~ empty

R101
S17

17.06 DEPT LABOR LICENSING & REGULATION

Reporting Agency

O & P LICENSING

Division or Unit

Department of General Services

Records Management Division
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

Prepare in duplicate

Retain one (1) copy and forward original to address at left.

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
93W989	EXAM APPS FILES	612-119	2	FY 91	13	7/96	RECYCLED

I hereby certify that the records listed above were disposed of as indicated.

_____ Signature

_____ Title

_____ Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Licensing and Regulation		ACCESSION NO. 93W989	DATE REC'D 2-11-93
B. DIVISION/UNIT Division of Occupational & Professional Lic. Board for Professional Engineers			RM CODE 17.06
C. MAILING ADDRESS 501 St. Paul Place, Room 902 Baltimore, MD 21202		LOCATION RANGE SECTION(S) 107 30	NO. OF CU. FT. 13
D. PHONE NO. 410-333-6322		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Pamela J. Edwards		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 13	Examination Application Files 1991 FY	Schedule No. 612-119 Item No. 2 Disposal Date: 1998 7/96

disposal
10/31/96
AW

R-107

S-30

7 empties

Department of General Services

Prepare in duplicate

Reporting Agency

Records Management Division
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

Retain one (1) copy and forward original to address at left.

HOME IMPROVEMENT COMM

Division or Unit

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
96W81	CLOSED CASES	612-146	2	FY 91	4	7/96	RECYCLED
94W1194	COMPLAINT FILES	612-146	1	FY 93	36		
95W48	SPECIAL PROJECT	612-146	1	FY 93	4		
95W477	CLOSED COMPLAINT	612-146	1	FY 93	29		

I hereby certify that the records listed above were disposed of as indicated.

Signature

Title

Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HOME IMPROVEMENT COMMISSION		ACCESSION NO. 96W81	DATE REC'D 8-23-95
B. DIVISION/UNIT O & P		LOCATION RANGE SECTION(S) 15 9	RM CODE 17.06.01
C. MAILING ADDRESS 501 SAINT PAUL PDACE ROOM 801 BALTIMORE, MARYLAND 21202		NO. OF CU. FT. 4	
D. PHONE NO. 333-3087		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGIA DUFFEE, EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	CASES CLOSED FISCAL YEAR 1991 90-1356 90-1501 90-1772 90-1869 90-2571 91-0861 91-1039 91-1043 91-2498 91-2566	July 1, 1996 612-68 146 ITEM 2 <i>Disposal 9-11-96 PW</i>

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY HOME IMPROVEMENT COMMISSION		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT O & P		RM CODE	
C. MAILING ADDRESS 501 SAINT PAUL PDACE ROOM 801 BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 333-3087		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGIA DUFFEE, EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
4	CASES CLOSED FISCAL YEAR 1992 92-2559 92-2564 92-2565 92-2566 92-2572 92-2573 92-2574 92-2575 92-2576 92-2577 92-2580 92-2581 92-2582 92-2584 92-2586 92-2592 92-2593 92-2594 92-2599 92-2603 92-2604 92-2606 92-2607 92-2616	July 1, 1996 612-68 ITEM 2

E

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P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HOME IMPROVEMENT COMMISSION		ACCESSION NO. 94W1194	DATE REC'D 5-25-94
B. DIVISION/UNIT O & P			RM CODE 17.06.01
C. MAILING ADDRESS 501 SAINT PAUL PDACE ROOM 801 BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S) 67 21	NO. OF CU. FT. 36
D. PHONE NO. 333-3087		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGIA DUFFEE, EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	CLOSED COMPLAINT FILES - FY 1993 88(70)1496 89(90)0314 89(90)1358 89(05)1430	612- 68 146 Item # 1 July, 1996
2	89(90)2589 89(90)2826 89(90)2855 90(70)0523 90(90)0340 90(45)0376 90(05)0404 90(05)0410 90(05)0511 90(70)0539	*Missing Box #10
3	90(90)2528 90(90)2643 90(90)2819 90(05)3170 90(05)2978 90(45)3177 90(90)3232 90(90)3328	disposal 7-9-96 [Signature]

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DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HOME IMPROVEMENT COMMISSION		ACCESSION NO. 1	DATE REC'D
B. DIVISION/UNIT O & P			RM CODE
C. MAILING ADDRESS 501 SAINT PAUL PDACE ROOM 801 BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 333-3087		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGIA DUFFEE, EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 36	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CLOSED COMPLAINT FILES - FY 1993 92(90)0711 92(71)0739 92(71)0759 92(75)0713 92(71)0740 92(02)0760 92(75)0716 92(71)0741 92(02)0761 92(75)0718 92(71)0742 92(02)0762 92(05)0719 92(71)0743 92(71)0763 92(90)0720 92(71)0744 92(02)0764 92(85)0721 92(71)0745 92(02)0765 92(90)0724 92(71)0746 92(90)0766 92(85)0726 92(71)0747 92(90)0768 92(90)0727 92(71)0748 92(90)0769 92(05)0730 92(71)0749 92(75)0770 92(05)0731 92(71)0750 92(90)0771 92(75)0732 92(71)0751 92(05)0774 92(85)0733 92(71)0752 92(90)0775 92(85)0734 92(71)0753 92(01)1552 92(71)0735 92(71)0754 92(71)0736 92(71)0756 92(71)0737 92(71)0757 92(71)0738 92(71)0758	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 612-68 Item 2 July, 1996	

R-67

S-21

Box # 10 - Missing

1 Empty

R 67 S 21

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

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A. AGENCY 1. HOME IMPROVEMENT COMMISSION		ACCESSION NO. 95W488		DATE REC'D 10-18-94																																				
B. DIVISION/UNIT O & P		LOCATION RANGE SECTION(S) 18 23		RM CODE 17.06.01																																				
C. MAILING ADDRESS 501 SAINT PAUL PDACE ROOM 801 BALTIMORE, MARYLAND 21202		RECORDS CENTER MANAGER		NO. OF CU. FT. 4																																				
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1	CLOSED GUARANTY FUND CASES FOR SPECIAL PROJECT FY 93	¹⁴⁶ 612-08 ITEM #1 July, 1996																																						
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RECORDS TRANSMITTAL AND RECEIPT

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A. AGENCY 1. HOME IMPROVEMENT COMMISSION		ACCESSION NO. 95W477	DATE REC'D 10-18-94
B. DIVISION/UNIT O & P			RM CODE 17.06.01
C. MAILING ADDRESS 501 SAINT PAUL PDACE ROOM 801 BALTIMORE, MARYLAND 21202		LOCATION RANGE: SECTION(S) 5 19	NO. OF CU. FT. 29
D. PHONE NO. 333-3087		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGIA DUFFEE, EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
37	CLOSED COMPLAINT FILE - FY 93 92-0777 92-0810 92-0778 92-0811 92-0783 92-0813 92-0784 92-0816 92-0785 92-0820 92-0786 92-0821 92-0788 92-0828 92-0789 92-0829 92-0791 92-0833 92-0792 92-0834 92-0794 92-0835 92-0796 92-0836 92-0797 92-0838 92-0798 92-0839 92-0799 92-0841 92-0800 92-0842 92-0801 92-0843 92-0802 92-0844 92-0803 92-0845 92-0804 92-0847 92-0806 92-0849 92-0807 92-0808	612- 146 146 ITEM #1 July, 1996 <i>deposited 8-7-96 AW</i>

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
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HOME IMPROVEMENT COMMISSION		ACCESSION NO.		DATE REC'D	
a. DIVISION/UNIT					
O & P		LOCATION RANGE		SECTION(S)	
c. MAILING ADDRESS		RECORDS CENTER MANAGER		NO. OF CU. FT.	
501 SAINT PAUL PDACE ROOM 801 BALTIMORE, MARYLAND 21202					
d. PHONE NO.					
333-3087					
e. AGENCY OFFICIAL					
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TO BE COMPLETED AT
 STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
65	CLOSED COMPLAINT FILES - FY 93	
	92-2714	
	92-2715	
	92-2717	
	92-2718	
	92-2719	
	92-2720	
	92-2721	
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	92-2776	
		612-68 ITEM 2 July, 1996

R-5

S-19

1 Empty