

11.03.02

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. HEALTH & MENTAL HYGIENE

Reporting Agency

ANNE ARUNDEL CO HEALTH DEPT

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward  
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
96W513	WIC	1518	5	FY 92	3	7/96	RECYCLED
95W1408	WIC	1518	5	10/91 - 9/92	7		

I hereby certify that the above listed records were disposed of as indicated.

DGS 550-2

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO. <b>96W513</b>	DATE REC'D <b>11-20-95</b>
B. DIVISION/UNIT <b>MCH-WIC</b>			RM CODE <b>11.03.02</b>
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		LOCATION RANGE SECTION(S) <b>15 2</b>	NO. OF CU. FT. <b>3</b>
D. PHONE NO. ANN HARRINGTON 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-3	<b>FFV92</b> Box 1 - 2 thru 5/92 System Voucher Registers Box 2 - 8 + 9/92 System Voucher Registers + Wicnet Registers # 26495501 - 26499500 # 26479501 - 26487500 # 25871501 - 25875500 # 25058001 - 25062500 # 24770001 - 24774500 # 24698001 - 24702500 Box 3 - 10 thru 12/91 + 1/92 + 6 + 7/92 System Voucher Registers	1518,5 <del>3-1-96</del> 7/96  Disposal 11/25/96 JW

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)  
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO. <b>95W1408</b>	DATE REC'D <b>5-3-95</b>
B. DIVISION/UNIT <b>MCH - WIC</b>		LOCATION RANGE SECTION(S) <b>7 30-31</b>	RM. CODE <b>11.03.02</b>
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		NO. OF CU. FT. <b>7</b>	
D. PHONE NO. ANN HARRINGTON 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-7	<p>WIC RECORDS (PARTICIPANT)            10/1/91 - 9/30/92</p> <p>Box 1 - A thru B            Box 2 - C thru D            Box 3 - E thru He            Box 4 - Hi thru Le            Box 5 - Li thru Pa            Box 6 - Pe thru Sm            Box 7 - Sn thru Z</p>	<p>1518, 5  <del>3/1/96</del>            7/96</p> <p>disposal            11/25/96            AW</p>



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### RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1.		ACCESSION NO. <b>90W766</b>	DATE REC'D <b>1-22-90</b>
b) AGENCY BALTIMORE COUNTY HEALTH DEPARTMENT			RM CODE <b>11.03.04.06</b>
c) DIVISION/UNIT BUREAU OF PATIENT CARE/MEDICAL ASSISTANCE TRANSPORTATION PROGRAM		LOCATION RANGE <b>7</b>	SECTIONS <b>18</b>
d) MAILING ADDRESS ONE INVESTMENT PLACE, 11th FLOOR TOWSON, MARYLAND 21204		NO. OF CU. FT. <b>12</b>	
e) AGENCY OFFICIAL Gloria DiPaola	PHONE NO. 887-2730	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Medical Assistance Transportation Records (July '83 - Aug. '83)	Disposal - <b>17/96</b>
2	Medical Assistance Transportation Records (Sept. '83 - Oct. '83)	Schedule - 834
3	Medical Assistance Transportation Records (Nov. '83 - Dec. '83)	Item - 1E
4	Medical Assistance Transportation Records (Jan '84 - Mar. '84)	<b>12/27/96</b> 
5	Medical Assistance Transportation Records (Apr. '84 - June '84)	
6.	Medical Assistance Transportation Records (July '84 - Aug. '84)	
7.	Medical Assistance Transportation Records (Sept. '84 - Dec. '84)	
8	Medical Assistance Transportation Records (Jan. '85 - June '85)	
9	Medical Assistance Transportation Records (July '85 - Dec. '85)	
10	Medical Assistance Transportation Records (Jan. '86 - June '86)	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

RECORDS TRANSMITTAL AND RECEIPT

Page 2

11 Medical Assistance Transportation Records  
(July '86 - Dec. '86)

12 Medical Assistance Transportation Records  
(Jan. '87 - June '87)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HEALTH		ACCESSION NO. <b>94W1285</b>	DATE REC'D <b>6-14-94</b>
B. DIVISION/UNIT BUREAU OF MENTAL HEALTH			RM CODE <b>11.03.04</b>
C. MAILING ADDRESS ONE INVESTMENT PLACE, SUITE 310 TOWSON, MD 21204		LOCATION RANGE SECTION(S) <b>154 24</b>	NO. OF CU. FT. <b>2</b>
D. PHONE NO. 887-2731		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ANN BRADY		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	MEDICAL ASSISTANCE PAYMENTS (SW, SE, NW) FY 90, FY 91	834, IT. A, 7/1/96
2.	MEDICAL ASSISTANCE PAYMENTS (E, SE) FY 91	834, IT.A, 7/1/96

*Dispose*  
*9/3/96*  
*PC*

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HEALTH DEPARTMENT <i>DHMH</i>		ACCESSION NO. <i>93W1505</i>	DATE REC'D <i>5-12-93</i>
B. DIVISION/UNIT BUREAU OF PATIENT CARE?HOME HEALTH SERVICES			RM CODE <i>11.03.04</i>
C. MAILING ADDRESS 1 INVESTMENTPL., 11th FLOOR TOWSON, MD 21204		LOCATION RANGE SECTION(S) <i>32 23</i>	NO. OF CU. FT. <i>5</i>
D. PHONE NO. (410) 887-2725		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BRIAN DUVAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Billing Records - Progress Notes- 1/90 to 2/90.	DISPOSAL 07/1996. SCHEDULE - <del>1402</del> 1518 ITEM - 19A
2	Billing Records - Progress Notes- 3/90 to 4/90	
3	Billing Records - Progress Notes- 5/90 to 7/90	
4	Billing Records - Progress Notes- 8/90 to 10/90	
5	Billing Records - Progress Notes- 11/90 to 12/90	

*Disposal  
10/10/96  
AM*



**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HEALTH DEPARTMENT	ACCESSION NO. <span style="font-size: 2em; font-family: cursive;">96W907</span>	DATE REC'D <span style="font-size: 1.5em; font-family: cursive;">2-14-96</span>
B. DIVISION/UNIT BUREAU OF LONG TERM CARE-HOME HEALTH SERVICES		RM CODE <span style="font-size: 1.5em; font-family: cursive;">11.03.04</span>
C. MAILING ADDRESS 1 INVESTMENT PLACE, 11th FLOOR TOWSON MD 21204	LOCATION RANGE      SECTION(S) <span style="font-size: 2em; font-family: cursive;">7</span> <span style="font-size: 2em; font-family: cursive;">3</span>	NO. OF CU. FT. <span style="font-size: 2em; font-family: cursive;">2</span>
D. PHONE NO. (410) 887-2725	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BRIAN DUVAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Billing Records-Statements-1/90 to 5/90.	DISPOSAL: 07/1996
2	Billing Records-Statements-6/90 to 12/90.	SCHEDULE: 1518 ITEM: 19A

Disposal  
 8-9-96  
 dv

STATE

**RECORDS TRANSMITTAL AND RECEIPT**

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Health & Mental Hygiene		ACCESSION NO. <b>92W1340</b>	DATE REC'D <b>5-18-92</b>
B. DIVISION/UNIT Washington County Health Department			RM CODE <b>11.03.22</b>
C. MAILING ADDRESS 1302 Pennsylvania Avenue Hagerstown, MD 21742		LOCATION RANGE SECTION(S) <b>122 23</b>	NO. OF CU. FT. <b>1</b>
D. PHONE NO. 301-791-3255		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gene Jenkins, Administrator		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<b>X 1.</b>	Cost Reporting Material 7/1/90 - 6/30/91	#1402 19 <del>12/31/96</del>  7/96  Disposal 11/13/96 AW

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY: DHMH - WICOMICO CO HEALTH DEPT		ACCESSION NO.	DATE REC'D
1. FULL BUDGET CODE:		93W1679	6-4-93
B. DIVISION/UNIT Home Health			RM CODE 11.03.23
C. MAILING ADDRESS 300 W. Carroll St. Salisbury, Md. 21801		LOCATION RANGE SECTION(S) 22 29	NO. OF CU. FT. 9
D. PHONE NO. 410-543-6970		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
8 boxes 1 9	Home Health Records - Financial & Service Records 1989 Deceased A-2 CDP 1989 Inactive	#1518 19 C & D 7/1/96

Disposal  
10/11/96  
AW

R-22

S-29

31 Empties



**E**

DEPARTMENT OF GENERAL SERVICES  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS: Please Type Or Print Clearly All Entries

A. AGENCY WICOMICO COUNTY HLTH DEPT 320602	ACCESSION NO. 96W557	DATE REC'D 11-21-95
B. DIVISION/UNIT WIC Program	LOCATION RANGE SECTION(S) 26 12	RM CODE 11.0323
C. MAILING ADDRESS 300 WEST CARROLL STREET SALISBURY, MD 21801	NO. OF CU. FT. 3	RECORDS CENTER MANAGER
D. PHONE NO. (410) 749-2488	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. Box Numbers	3. Description of Records with Inclusive Dates	4. Disposal Authority Schedule, Item No., Disposal Date
#1 thru 3	WIC certification /recertification records  inclusive dates 1/1/87 - 12/31/87	1518, 5A, 1/1/97



**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 796-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Talbot County Health Department	ACCESSION NO. <b>930172</b>	DATE REC'D <b>8-14-92</b>	
	B. DIVISION/UNIT Home Health	FBI CODE <b>11.0321</b>	
C. MAILING ADDRESS 100 S. Hanson Street Easton, MD 21601	LOCATION RANGE SECTION(S) <b>6 24</b>		NO. OF CU. FT. <b>4</b>
	D. PHONE NO. (410) 822-3855		
E. AGENCY OFFICIAL	RECORDS CENTER MANAGER		
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Ai-Cu	2000 #1402
2	Do-Kn	2000
3	Kr-Ro	2000
4	Roe-Wor	2000 #19
	<b>1989</b>	
		<del>1/98</del> 1/99
		Disposal 2/8/97



E

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 798-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Geriatric Evaluation Service		ACCESSION NO. <b>Q3W1714</b>	DATE REC'D <b>6-10-93</b>
B. DIVISION/UNIT Talbot County			RM CODE <b>11.03.21</b>
C. MAILING ADDRESS 100 S. Hanson Street Easton, Md. 21601		LOCATION RANGE SECTION(S) <b>8 24</b>	NO. OF CU. FT. <b>1</b>
D. PHONE NO. 410-822-6828		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Anne Gannon, RN		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
/	# 2247 Adams, Thelma to  #1933 Yeatman, William McHenry	#1518 1402-8 or 30  End of <del>1996</del> <b>1/97</b>  <i>Disposal</i> <b>2/18/97</b> <i>R</i>

**RECEIVED**  
APR 30 1993  
RECORDS MANAGEMENT  
DIVISION

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<b>A. AGENCY</b> 1. Talbot County Health Department	<b>ACCESSION NO.</b> <div style="font-size: 2em; font-family: cursive;">93W417</div>	<b>DATE REC'D</b> <div style="font-size: 1.5em; font-family: cursive;">10-2-92</div>
<b>B. DIVISION/UNIT</b> Community Health Nursing Program	<b>FM CODE</b> <div style="font-size: 1.5em; font-family: cursive;">11.03.21</div>	
<b>C. MAILING ADDRESS</b> 100 S. Hanson Street Easton, Maryland 21601	<b>LOCATION</b> RANGE      SECTION(S) <div style="font-size: 1.5em; font-family: cursive;">109              20</div>	<b>NO. OF CU. FT.</b> <div style="font-size: 2em; font-family: cursive;">1</div>
<b>D. PHONE NO.</b> (410) 822-2292	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b>	<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Ban - Wat (closed 4-1973 6-1987 15-1989	Schedule - 1402 Item # 4,6,15 Janaury 1997

Disposed  
 2/6/97



*Partial*

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>PG Health Dept.</i>	ACCESSION NO. <i>90W704</i>	DATE REC'D
B. DIVISION/UNIT		RM CODE <i>11.03.17</i>
C. MAILING ADDRESS	LOCATION RANGE SECTION(S) <i>3 18</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>15-16</i>	<i>4 Hypertension 1986-87</i>	<i>#1043 #7 1197  Disposal 1/15/97 JPH</i>

*1-14 left 1/12*

RECORDS TRANSMITTAL

Complete at State Records Center

AND RECEIPT

E

11.03.17

Accession No.

Date Received

78C-120

10/20/78

1. From: (Name, Division, Address or Agency)

Prince George's County Health Dept.  
Hospital Road  
Cheverly, Md. 20785 (Medical Records)

Signature

Paul Lamberson

Title

Service Specialist I

2. Building and Room

Room 157  
NORTHERN FILES

3. Phone

773-1400 ext. 314-315

4. To: State Records Center

Cheltenham

5. Signature: (Agency Official)

*Lynne A. Bushnell*

6. No. of Cu.Ft.

55 Boxes

7. Records Location (Center)

8. Box Numbers

9.

Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

<i>[scribble]</i>	1	3300-45400
	2	3401-17102
	3	20302-18503
	4	20503-17504
	5	19404-9905
	6	21605-17606
	7	18006-13507
	8	14007-17908
R-112	9	18608-16509
	10	16709-25810
	11	26210-35311
S-23-24	12	37211-35312
	13	36112-36814
	14	38214-17916
	15	18416-36317
	16	38117-14819
	17	18319-40320
	18	41120-21722
	19	22422-35323
	20	35423-49124
	21	2625- 48025
	22	2626-4127
	23	5427-37227
	24	37427-41328
	25	42328-45530
	26	3131-29533
	27	34933-44735
	28	2036-9339
	29	9439-37341
	30	40641-17244
	31	20444-32847
	32	34847-47050
	33	10151-25753
	34	26253-25855
	35	29255-16658
	36	17958-22760
	37	23860-22863
	38	26163-27765

~~Sch. # 774~~  
~~Items - 1, 2, 4, 6, 8~~  
 14  
 Jan. 1997  
 1043 1402  
 # 1, 2, 4, 6, 9, 12  
 Disposal  
 2/26/97  
*[Signature]*

(Use Plain Unlined Paper For Continuation Pages)

Records Location Center	BOX NUMBERS	Description of Records With Inclusive Dates	Disposal Authority
		78C-120	
	39	29165-15868	
	40	17868-26471	
	41	26771-25274	
	42	27174-16676	
	43	17176-14278	
	44	4279-51281	
	45	9282-20885	
	46	23085-25387	
	47	26487-22090	
	48	22290-49392	
	49	15593-13595	
	50	16595-50797	
	51	6998-50499	
	52	ABELL - CUSICK	
	53	DAGSTANI - KURTZ	
	54	LABER - SAWYERS	
	55	SCEPURA - ZEIGLER	

WHITE FIELD

E

AND RECEIPT

11.03.17

Accession No.

Date Received

79C-9

6/79

1. From: (Name, Division, Address or Agency)  
Prince George's County Health Department  
Hospital Road  
Cheverly, Md. 20785 (Medical Records)

Signature  
*Paul M. Clark*  
Title  
*Services Spec*

2. Building and Room  
Room 157  
Central Files Cheverly

3. Phone  
773-1400  
EXT. 314-315

4. To: State Records Center  
Cheltenham

5. Signature: (Agency Official)  
*Paul M. Clark*

6. No. of Cu.Ft.  
29 Boxes

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

~~S-112~~  
R-112  
~~S-24-25~~

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- 11600-5803
- 18603-16309
- 21209-12918
- 17118-9223
- 21723-23928
- 39128-14140
- 18340-13246
- 14646-57351
- 31352-43458
- 7659-16664
- 21064-40772
- 40872-48879
- 3880-43985
- 45385-12395
- 43195-50799
- AARON-BECKNER
- BECTON-BRYCE
- BRYSON-CONNELLY
- CONNOR-FERENSIC
- FERGUSON-GRIER
- GRIFFIN-HSY
- HUSSIE-JONES Shawn
- JONES Shekita-McGUIRE, Carrie
- McGUIRE, James-MYGARD
- NACKE-PROCTOR, Ron
- PROCTOR, Sondra-SEMPER
- SEO-TEBO
- TEHRANI-WES TRICK
- WHACK-ZOUPPAS

~~Sch. # ~~774~~ 1043~~  
~~Items # 1, 2, 4, 6, 9, 14~~  
~~Jan 1997~~  
~~1043 1402~~  
 1, 2, 4, 6, 9, 12  
 Disposal  
 2/6/97  
 PL

(Use Plain Unlined Paper For Continuation Pages)







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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 11.03.08		ACCESSION NO. <b>93W680</b>	DATE REC'D <b>11-12-92</b>
B. DIVISION/UNIT CECIL COUNTY HEALTH DEPARTMENT		LOCATION RANGE SECTION(S) <b>139 18</b>	RM CODE <b>11.03.08</b>
C. MAILING ADDRESS 401 BOW ST ELKTON MD 21921			NO. OF CU. FT. <b>6</b>
D. PHONE NO. 1-410-996-5130		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ANDREA HEDDEN, RN, BSN		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	FAMILY PLANNING CASE FILES 1985 (A-CL)	#1402 #6, JAN 1997 #1402 #6, JAN 1997 #1402 #6, JAN 1997 #1402 #6, JAN 1997 #1402 #6, JAN 1997 #1402 #6, JAN 1997
2	FAMILY PLANNING CASE FILES (CM-GO)	
3	FAMILY PLANNING CASE FILES (GR-J)	
4	FAMILY PLANNING CASE FILES (K-N)	
5	FAMILY PLANNING CASE FILES (O-SM)	
6	FAMILY PLANNING CASE FILES (SN-Z)	

1985  
↓  
↓  
↓

Disposal  
11/10/97

*MANE*

*Box 1*

ACKER, BARBARA  
 ADAMS, BEVERLY  
 ADAMS, CHRISTINE 78 COLP  
 ADAMS, PAMELA  
 ADKINS, BRENDA 84 COLP  
 AHERN, MARSHA 82 COLP  
 AKINS, MIA  
 ALBRIGHT, DONNA  
 ALEXANDER, EUNICE  
 ALLEN, ANNA 80 COLP  
 ALLEN, CAROLYN  
 ALLEN, TAMARA 86 CLOP  
 ALLEN, TAMARA  
 ALLEY, *(P)* 83 FP *Pamela*  
 ANDERS, JANETTA 84 COLP  
 ANDERS, PATRICIA  
 ANDERSON, JACQUELINE  
 ANDERSON, PEGGY 84 COLP  
 ARCHES, EVELYN 82 COLP  
 ARCHES, JULIE  
 ARNING, KIMBERLY  
 ARMOUR, GLENDA 81 COLP  
 ARNOLD, ANNE 86 COLP  
 BACCUS, DEL 86 COLP  
 BAKER, ANN 85 COLP  
 BAKER, MARYJANE  
 BAKER, NANCY 82 COLP  
 BALL, PAMELA  
 BALL, RACHEL 77 COLP  
 BANKS, DIANNE 85 COLP  
 BANKS, JUSTINE  
 BARCLAY CHRISTINE  
 BARDALES, MARTHA  
 BARDALES, MARTHA 86 COLP  
 BARLOW, CARMEN  
 BARKLEY, JACQUELINE 86 CLOP  
 BARTON, MARY 78 COLP  
 BARTON, PATRICIA  
 BELL, MICHELLE  
 BENWAY, CHARLOTTE  
 BIGGS, CONNIE  
 BILLINGS, HAZEL  
 BIRNEY, ~~MORA~~  
 BLACK, EMILY  
 BLACKBURN, DANA 86 CLOP  
 BLACKBURN, MAXINE 82 COLP  
 BLAKE, ELIZABETH  
 BLAKELY TRISHA  
 BLANTON, JOY  
 BLEVINS, LISA  
 BLEVINS, TERESA 11-2-68 84  
 BODDY, WANSWEEOLA  
 BOGGS, DONNA  
 BOLIN, RONA  
 BONSALL, TINA  
 BONSALL, TINA 86 COLP

BOSLEY, WENDY  
 BOSLEY, WENDY 86 COLP  
 BOULDEN, CYNTHIA 86 COLP  
 BOWEN, ' *- Deborah*  
 BOLES, ROBIN  
 BOWLSBEY, JOANN  
 BOWMAN, DEOBRAH 84 COLP  
 BOYD, THERESA.  
 BRADLEY, JAN  
 BRALLEY, PAMELA  
 BREWER, LANA  
 BRIGHT, TERESA  
 BRINKLEY, REBECCA 79 COLP  
 BROADBERT, BETH 84 COLP  
 BROOKS, TINA  
 BROWN, AUDREY  
 BROWN, BEVERLY  
 BROWN, CAROL 83 COLP  
 BROWN, EDITH  
 BROWN, IRIS 86 COLP  
 BROWN, LISA  
 BROWN, MICHELLE  
 BUGG, KRISTINE 85 COLP  
 BUCHANAN, CATHY  
 BUCKLAND, LOREEN 85 COLP  
 BULLOCK, LISA 83 COLP  
 BUNCH, MARY  
 BUNGARD, ANGELA  
 BUNGARD, REBECCA  
 BUTLER, RENEE  
 BUTLER, TINA  
 BYRD, JOYCE  
 CALDWELL, DARLENE 85 COLP  
 CALON, VALERY 79 COLP  
 CAMPBELL, BETTY 82 COLP  
 CARWELL, MARIE  
 CARR, BETTY 81 COLP  
 CARR, KATHY 85 COLP  
 CARTER, TAMMY  
 CHADWICK, JACQUELINE 84 COLP  
 CHADWICK, NORMA  
 CHAMBERLAIN, TINA  
 CHANNELL, DEBRA 85 COLP  
 CHAPMAN, DAWN 82 COLP  
 CHAPMAN, JOYCE 85 COLP  
 CHISCOSKY, ELIZABETH 82 COLP  
 CLARK, VALERIE 78 COLP  
 CLELAN, CHERYL  
 CLUGSTON, LESLIE

*Barrett,  
 Phyllis  
 BARROW,  
 Kathy 86 Colp*



Box 6

WOODALL, CATHERINE 85 COLP  
WOODALL, CATHERINE  
WOODALL, KELLY  
WOODRUFF, ROBIN  
WOODS, MARY 81 COLP  
WOODRUFF, HELEN  
WOOTEN, BARBARA 79 COLP  
WRIGHT, ANNETTE  
WRIGHT, BRENDA  
WRIGHT, DELORIS 86 COLP  
WRIGHT, DORIS 85 COLP  
WYANT, TONYA 86 COLP  
YOUNG, DARLENE 83 COLP  
YOUNG, TERESA  
YOUNG, WANDA  
YURCOVIC, ALETHA  
ZEMAN, MELISSA

E

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 36.06.02.57		11.03.08	ACCESSION NO. 906113	DATE REC'D 8-11-89
b) AGENCY CECIL COUNTY HEALTH DEPARTMENT				
c) DIVISION/UNIT COMMUNITY HEALTH SERVICES		LOCATION - RANGE 114	SECTION(S) 19	NO. OF CU. FT. 3
d) MAILING ADDRESS COURTHOUSE BUILDING MAIN ST ELKTON MD 21921		RECORDS CENTER MANAGER		
e) AGENCY OFFICIAL Claire Scheler, RN, MPH		PHONE NO. 398-5100	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Pediatric Case Files DOB 1972 ( A-G )	#1043, #1, Jan. 1997 1402
2	Pediatric Case Files DOB 1972 ( H-P )	#1043, #1, Jan. 199
3	Pediatric Case Files DOB 1972 ( Q-Z )	#1043, #1, Jan. 199

Disposal  
2/7/97  
DL

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGE

11.03.04 DEPT HEALTH &amp; MENTAL HYGIENE

Reporting Agency

BALTIMORE CO HEALTH DEPT.

Division or Unit

Department of General  
ServicesRecords Management Division  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

DISPOSAL 1/97

Prepare in duplicate

Retain one (1) copy and forward  
original to address at left.

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
92W511	*PARTIAL- FAMILY PLANNING	1518	6	1986	2	1/97	RECYCLED
95W610	WIC PROGRAM	1518	5	1993	24	"	"
88W669	PEDIATRIC	1518	1	1972	2	"	"
94W1286	GES/STEPS?CM	1518	8		24	"	"
90W767	HOME HEALTH	1518	25 &	19C 1982-85	6	"	"
92W506	*PARTIAL- FAMILY PLANNING	1518	6	1986	2	"	"
91W1314	*Partial- FAMILY PLANNING	1518	6	1986	1	"	"
91W736	*PARTIAL-FAMILY PLANNING	1518	6	1986	2	"	"
91W406	*PARTIAL-FAMILY PLANNING	1518	6	1986	2	"	"
91W151	*PARTIAL-FAMILY & ADDLT	1518	6	1986	2	"	"
91W150	* PARTIAL-FAMILY PLANNING	1518	6	1986	1	"	"
90W1301	*PARTIAL-HYPERTENSION, FAMILY	1518	6,7	1986	3	"	"
92W1471	CHILDREN'S MEDICAL	1518	9H		6	"	"
90W1300	*PARTIAL-FAMILY & HYPERTENSION	1518	6,7	1986	2	"	"
90W1299	*PARTIAL-FAMILY, COLPOSCOPY	1518	6,7	1986	3	"	"
92W835	FAMILY PLANNING	1518	6	1986	1	"	"

I hereby certify that the records listed above were disposed of as indicated.


  
Signature


  
Title


  
Date

*\* Partial*

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balto Co Health Dept</i>		ACCESSION NO. <i>92W511</i>	DATE REC'D
B. DIVISION/UNIT		RM CODE	
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>22 17</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>2)</i>	<i>Family Planning</i>	<i>#1518</i>
<i>3)</i>	<i>1986</i>	<i>#6</i>
<i>*</i>	<i>Bx # 2 + 3</i>	<i>Disposal 1/15/97 SPB</i>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <b>Health Department</b>		ACCESSION NO. <b>95W610</b>	DATE REC'D <b>11-14-94</b>
B. DIVISION/UNIT <b>WIC Program</b>			RM CODE <b>11.03.04</b>
C. MAILING ADDRESS <b>One Investment Place, 6th Floor Towson, Maryland 21204</b>		LOCATION RANGE SECTION(S) <b>119 18-19</b>	NO. OF CU. FT. <b>24</b>
D. PHONE NO. <b>887-6003</b>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <b>Vicki Pfannenstien</b>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	<b>All boxes contain WIC Program Certification Forms of Terminations</b>	<b>1518, 5</b> <del>December 1996</del> <b>Jan. 1997</b>	
1	Prior to 1/93		
2	1/1/93-1/30/93		
3	2/1/93-2/28/93		
4	2/1/93-2/28/93		
5	3/1/93-3/30/93		
6	4/1/93-4/30/93		
7	4/1/93-4/30/93		
8	5/1/93-5/30/93		
9	5/1/93-5/30/93		
10	6/1/93-6/30/93		
11	6/1/93-6/30/93		
12	7/1/93-7/30/93		
13	7/1/93-7/30/93		
14	8/1/93-8/30/93		
15	8/1/93-8/30/93		
16	8/1/93-8/30/93		
17	9/1/93-9/30/93		
18	10/1/93-10/30/93		
19	10/1/93-10/30/93		
20	11/1/93-11/30/93		
21	11/1/93-11/30/93		
22	12/1/93-12/30/93		
23	12/1/93-12/30/93		
24	12/1/93-12/30/93		

Disposal  
2/12/97  
or

## RECORDS TRANSMITTAL AND RECEIPT

Department of Central Services - Records Management Division  
 400 Washington Ave., Room 10, Old Court House, MS 2005  
 Towson, Maryland 21204

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) ACTION 1. <input checked="" type="checkbox"/> STORAGE <input type="checkbox"/> DISPOSAL <i>11.03.04</i>		ACCESSION NO. <i>88W669</i>	DATE RECEIVED <i>12-23-87</i>
b) AGENCY Baltimore Co. Dept. of Health Public Health Nursing Services		LOCATION range <i>41</i> section(s) <i>1</i> NO. OF BOXES <i>2</i>	
c) DIVISION/UNIT ESSEX HEALTH CENTER			
d) MAILING ADDRESS 1538 Country Ridge Lane Baltimore, MD 21221		RECORDS OFFICER	
e) AGENCY LIAISON <i>Pearl Holland</i> Mrs. Catherine M. Connelly    PHONE NO. <i>686-4141</i>		TO BE COMPLETED AT BALTIMORE COUNTY RECORDS CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (schedule, item, disposal date)	
1. 2.	✓ Pediatric Case Files, (Year of Birth 1972) A-L ✓ Pediatric Case Files, (Year of Birth 1972) M-Z	1043 #1 1043 #1  Disposal Year <i>Jan. 1997</i>  <i>Disposal</i> <i>12/31/97</i> <i>[Signature]</i>	



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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HEALTH DEPARTMENT		ACCESSION NO. <b>94W1286</b>	DATE REC'D <b>6-14-94</b>
B. DIVISION/UNIT BUREAU OF LONG TERM CARE SERVICES GES/STEPS/CASE MANAGEMENT/PASARR PROGRAM			RM CODE <b>11.03.04</b>
C. MAILING ADDRESS ONE INVESTMENT PLACE 11TH FLOOR TOWSON MD 21204		LOCATION RANGE SECTION(S) <b>163 15</b>	NO. OF CU. FT. <b>24</b>
D. PHONE NO. (410) 887-2754		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GLORIA DiPAOLA		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	GES/Steps/CM/Pasarr Patient Records A - BAR	Schedule 1518 Item #8 Disposal - 1/97  <i>Disposal</i> <i>2/11/97</i> <i>PL</i>
2	GES/Steps/CM/Pasarr Patient Records BAS - BRA	
3	GES/Steps/CM/Pasarr Patient Records BRE - CER	
4	GES/Steps/CM/Pasarr Patient Records CHA - CU	
5	GES/Steps/CM/Pasarr Patient Records DAD - DUV	
6	GES/Steps/CM/Pasarr Patient Records EAR - FOX	
7	GES/Steps/CM/Pasarr Patient Records FRAL - GIT	
8	GES/Steps/CM/Pasarr Patient Records GLAT - HAM	
9	GES/Steps/CM/Pasarr Patient Records HAN - HIT	
10	GES/Steps/CM/Pasarr Patient Records HO - JAK	
11	GES/Steps/CM/Pasarr Patient Records JAM - KER	
12	GES/Steps/CM/Pasarr Patient Records KES - LAM	
13	GES/Steps/CM/Pasarr Patient Records LAN - MC	
14	GES/Steps/CM/Pasarr Patient Records MAC - MAZ	
15	GES/Steps/CM/Pasarr Patient Records ME - MOR	
16	GES/Steps/CM/Pasarr Patient Records MOW - PAL	

RECORDS TRANSMITTAL AND RECEIPT

Page 2

GES/Steps/CM/Pasarr Program  
Bureau of Long Term Care Services

- 17 GES/Steps/CM/Pasarr Records  
PAN - PY
- 18 GES/Steps/CM/Pasarr Records  
Q - ROG
- 19 GES/Steps/CM/Pasarr Records  
ROG - SCO
- 20 GES/Steps/CM/Pasarr Records  
SE - SOR
- 21 GES/Steps/CM/Pasarr Records  
SOU - SZY
- 22 GES/Steps/CM/Pasarr Records  
TA - V
- 23 GES/Steps/CM/Pasarr Records  
WA - WILLI
- 24 GES/Steps/CM/Pasarr Records  
WILK - Z

~~R-115~~

R-163

S-15

2 empties

RECEIVED  
APR 21 1994  
RECORDS MANAGEMENT  
DIVISION

E

13

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 708-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE		ACCESSION NO. <i>90W767</i>		DATE REC'D <i>1-22-90</i>
2. AGENCY BALTIMORE COUNTY HEALTH DEPARTMENT		LOCATION - RANGE <i>5</i> SECTION# <i>1</i>		RM CODE <i>11.03.04.06</i>
3. DIVISION / UNIT BUREAU OF PATIENT CARE / PROGRAM 14		RECORDS CENTER MANAGER		NO. OF CU. FT. <i>6</i>
4. MAILING ADDRESS ONE INVESTMENT PLACE, 11TH FLOOR TOWSON, MARYLAND 21204				
5. AGENCY OFFICIAL Gloria DiPaola		PHONE NO. 887-2730		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Home Health - Medical Social Services 1983-85	Disposal - 10/96 Schedule - 1043
2	Home Health - Medical Social Services 1985-86	Items - 25 & 19C
3	Community Placement Grant Program 1979-84	<i>1/97</i>
4	Community Placement Program - Home Health Discharges - 1984-86	
5	GES - Grants & Budgets 1972-83	<i>Dispose 2/18/97</i>
6	UpJohn Invoice Payments 1982-85	<i>RZ</i>

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*X. Partial*

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balto Co Health</i>	ACCESSION NO. <i>92W506</i>	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S) <i>22 17</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1.)</i>	<i>Family Planning - 1986</i>	<i>#1518</i>
<i>2.)</i>	<i>"</i>	<i>#6</i>
<i>* Bx # 1+2</i>		<i>Disposal 1/15/97 JSP</i>

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\*Partia

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balto Co Health</i>		ACCESSION NO. <i>91W1314</i>	DATE REC'D
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>114 19</i>	RM CODE
C. MAILING ADDRESS		NO. OF CU. FT. <i>1</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1.)</i>	<i>Family Planning - 1986</i>	<i># 1518</i>
<i>*</i>	<i>Bx # 1</i>	<i># 6</i>
		<i>Disposal</i> <i>1/15/97</i> <i>gpy</i>

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*B # 2*

\* Partial

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balto Co Health Dept</i>		ACCESSION NO. <i>91W 736</i>	DATE REC'D
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>54 3</i>	RM CODE
C. MAILING ADDRESS		NO. OF CU. FT. <i>2</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>2.</i>	<i>Family Planning -</i>	<i>#1518</i>
<i>3.</i>	<i>" " 1986</i>	<i>#6</i>
<i>* BX - 2 + 3</i>		<i>Disposal 1/15/97 ggs</i>

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*D # 1*

*\* Partial*

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balto Co Health Dept.</i>		ACCESSION NO. <i>91W406</i>	DATE REC'D
B. DIVISION/UNIT			RM CODE
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>102 11</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1.)</i>	<i>Family Planning 1986</i>	<i>#1518</i>
<i>2.)</i>	<i>" 4</i>	<i>#6</i>
<i>* Bx # 1+2</i>		<i>Disposal 1/15/97 jpy</i>

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*1/11*

*B #3*



*\* Partial*

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Baltimore Health Dept</i>		ACCESSION NO. <i>91W151</i>	DATE REC'D
B. DIVISION/UNIT			RM CODE
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>33 28</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1)</i>	<i>Family Plan - 1986</i>	<i>#1518</i>
<i>2)</i>	<i>Adult Health "</i>	<i>#6</i>
<i>* BX - 1 + 2</i>		<i>Disposal 1/15/97 gpy</i>

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*B#3*

*\* Partial*

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balto Co Health Dept.</i>	ACCESSION NO. <i>91W150</i>	DATE REC'D
B. DIVISION/UNIT	LOCATION RANGE SECTION(S) <i>19 19</i>	RM CODE
C. MAILING ADDRESS	NO. OF CU. FT. <i>1</i>	
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1.</i>	<i>Family Planning 1986</i>	<i>#1518 #6  Disposal 1/15/97 JPR</i>

*1 - Sept - 1/11*

*B # 2*

*\* Partial*

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balto Co. Health</i>		ACCESSION NO. <i>90W1301</i>	DATE REC'D
B. DIVISION/UNIT <i>Dept.</i>			RM CODE
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>26 5</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>2.</i>	<i>Hypertension - A-Z 1986</i>	<i>#1518</i>
<i>3.</i>	<i>Family Planning - A-I 1986</i>	<i>#6, 7</i>
<i>4.</i>	<i>Family Planning - S-2 1986</i>	
<i>* BX # 2, 3 + 4</i>		<i>Disposal 1/15/97 gpg</i>

*1-Sept - 1/11*

*B-#1*

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. BALTIMORE COUNTY HEALTH DEPARTMENT		ACCESSION NO.  92W1471	DATE REC'D 6-26-92
B. DIVISION/UNIT CHILDREN'S MEDICAL SERVICES			RM CODE 11.03.04
C. MAILING ADDRESS One Investment Place, 11th Floor Towson, Maryland 21204		LOCATION RANGE SECTION(S) 103 3	NO. OF CU. FT. 6
D. PHONE NO. 887-2718		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Barbara Noite		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Children's Medical Services A-C	1402, 9-H, 1997
2	" " " CO-G	" " "
3	" " " H-Mc	" " "
4	" " " M-R	" " "
5	" " " S-U	" " "
6	" " " V-Z	" " "

Disposal  
2/5/97  
PCZ

R103

S3

2empty

R103

S3

\*Partial

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balts Co Health Dept</i>		ACCESSION NO. <i>90W1300</i>	DATE REC'D
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>5 7</i>	RM CODE
C. MAILING ADDRESS		NO. OF CU. FT. <i>2</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1.</i>	<i>Family - 1986</i>	<i>#1518</i>
<i>2.</i>	<i>Hypertension</i>	<i>#657</i>
	<i>*Bx. # 1+2</i>	<i>Disposed 1/15/97 gpr</i>

*1-Sept - 1/11*

*B# 3*

\* Partial

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Balto Co Health Dept.</i>		ACCESSION NO. <i>90W1299</i>	DATE REC'D
B. DIVISION/UNIT		LOCATION RANGE SECTION(S) <i>26 5</i>	RM CODE <i>11.03.04</i>
C. MAILING ADDRESS		NO. OF CU. FT. <i>3</i>	
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1.)</i>	<i>Family Planning - 1986</i>	<i>#1518</i>
<i>2.)</i>	<i>Colposcopy - 1986</i>	<i>#6-7</i>
<i>4.)</i>	<i>Hypertension - 1986</i>	<i>Disposal</i>
<i>* BX # 1, 2 + 4</i>		<i>1/15/97</i> <i>SPS</i>

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Baltimore County Health Dept. PHN Services		ACCESSION NO. <b>92W835</b>	DATE REC'D <b>2-5-92</b>
B. DIVISION/UNIT Eastern Family Resource Center		RM CODE <b>11.03.04.11</b>	
C. MAILING ADDRESS 9100 Franklin Square Drive Baltimore, Md. 21237		LOCATION RANGE SECTION(S) <b>37 22</b>	NO. OF CU. FT. <b>1</b>
D. PHONE NO. 687-6500 Ext. 360		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Elizabeth Wilson		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Family Planning Case Files - 1986	<p><b>1402</b> <b>#1043</b> Item #6</p> <p>Disposal Date Jan. 1997</p> <p><i>Disposal</i> <i>12/23/97</i> <i>[Signature]</i></p>



11.03.02 DEPT HEALTH &amp; MENTAL HYGIENE

Reporting Agency

ANNE ARUNDEL CO HEALTH DEPT.

Division or Unit

Department of General  
ServicesRecords Management Division  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

DISPOSAL 1/97

Prepare in duplicate

Retain one (1) copy and forward  
original to address at left.

## CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
95W1409	RECEIPTS BOOKS	834	1E	1991	1	2/97	RECYCLED
95W1421	MENTAL HEALTH	1518	10	1989-91	2	"	"
93W142	FAMILY PLANNING	1518	6	1983-86	1	"	"
97W186	ANIMAL BITE REPORTS	1518	18	1991-92	1	"	"
94W705	HOME HEALTH	1518	19	1991	5	"	"
93W143	FAMILY PLANNING	1518	6	1984-86	1	"	"
95W1410	RECEIPTS BOOKS	834	1E	12/91	1	"	"
94W1257	METHODONE CASE	1518	21	1990	4	"	"
96W102	MENTAL HEALTH	1518	10	1991	19	"	"
96W103	OPEN DOOR	1518	21	1990-91	9	"	"
96W514	POOL & SPA WEEKLY	842	41	1993-94	2	"	"
96W104	CHARGE SLIPS	834	1E	1990-91	1	"	"
93W536	FAMILY PLANNING	1518	6	1984-86	1	"	"
93W535	FAMILY PLANNING	1518	6	1986	2	"	"

I hereby certify that the records listed above were disposed of as indicated.

  
Signature

  
Title

  
Date

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE-799-1378)  
**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO. <b>95WR409</b>	DATE REC'D <b>5-3-95</b>
B. DIVISION/UNIT OPEN DOOR LANGLEY		LOCATION RANGE SECTION(S) <b>7 31</b>	RM CODE <b>11.03.02</b>
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401			NO. OF CU. FT. <b>1</b>
D. PHONE NO. ANN HARRINGTON 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	RECEIPTS BOOKS INCLUSIVE 12/91 <i>12/6/91 - 12/27/91</i>	834, 1E, 1/97 <i>Disposal 2/18/97</i>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 790-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO. <i>95W1421</i>	DATE REC'D <i>5-3-95</i>
B. DIVISION/UNIT ANNAPOLIS MENTAL HEALTH		RM CODE <i>11.03.02</i>	
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		LOCATION RANGE SECTION(S) <i>7 12</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO. ANN HARRINGTON 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 2	MENTAL HEALTH CASE FILES INCLUSIVE 1989-1991  BOX 1 Q - SHIR  BOX 2 SI-TU	1518, 10, 1/97  <i>Disposal!</i> <i>2/18/97</i> <i>OR</i>

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL CO. HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO. <b>936142</b>	DATE REC'D <b>8-11-92</b>
B. DIVISION/UNIT STANTON HEALTH CENTER			RM CODE <b>11.03.02</b>
C. MAILING ADDRESS 92 W. WASHINGTON ST ANNAPOLIS, MD. 21401		LOCATION RANGE SECTION(S) <b>5 3</b>	NO. OF CU. FT. <b>1</b>
D. PHONE NO. <del>222-1265</del> ANN HARRINGTON XXXXXXXXXX 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FAMILY PLANNING CASE FILES INCLUSIVE 1983 - 1986 A THRU W	1402, <del>6</del> 1996  1/97  Disposal 2/8/97 a

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO. 97W186	DATE REC'D 8-28-96
B. DIVISION/UNIT Community & Environ. Health Communicable Diseases		LOCATION RANGE SECTION(S) 6 1	RM CODE 11.03.02
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		NO. OF CU. FT. 1	
D. PHONE NO. ANN HARRINGTON 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Animal Bite Reports from Animal Control 1991-1992	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 15/18/87/1997  Disposed! 2/18/97 OC	

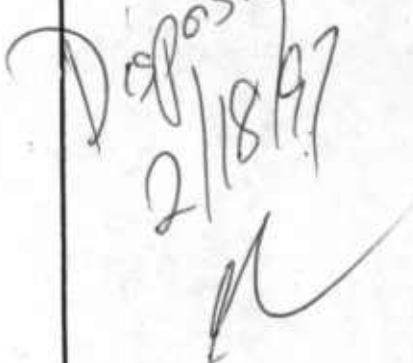
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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE-799-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**

1.

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO. <b>94W705</b>	DATE REC'D <b>2-7-94</b>
B. DIVISION/UNIT Home Health		RM CODE <b>11.03.02</b>	
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		LOCATION RANGE SECTION(S) <b>5 12</b>	NO. OF CU. FT. <b>5</b>
D. PHONE NO. ANN HARRINGTON 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 1	A1-Ful	1518, 19, 1/1997
Box 2	G-K (Also Beach, Blackman, Cashman, Deems & Einfeldt)	<i>Disposal</i> <i>2/18/97</i> 
Box 3	Lai-Purdy <i>INC-1991</i>	
Box 4	Rem-Stu	
Box 5	A-Z Deceased	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE 799-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT.		ACCESSION NO. <b>93W143</b>	DATE REC'D <b>8-11-92</b>
B. DIVISION/UNIT HEALTH SERVICE BLDG.			RM CODE <b>11.03.02</b>
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MARYLAND 21401		LOCATION RANGE SECTION(B) <b>5 3</b>	NO. OF CU. FT. <b>1</b>
D. PHONE NO. 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ANN HARRINGTON		<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	FAMILY PLANNING INCLUSIVE 1984 - 1986 B-Y	Jan. 1402,6,1997  <i>Disposal 2/18/97</i>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE-788-1378)  
**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<b>A. AGENCY</b> 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401	<b>ACCESSION NO.</b> 95W1410	<b>DATE REC'D</b> 5-3-95
<b>B. DIVISION/UNIT</b> OPEN DOOR LANGLEY	<b>LOCATION</b> RANGE SECTION(S) 41 9	<b>RM CODE</b> 11.03.02
<b>C. MAILING ADDRESS</b> 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401	<b>NO. OF CU. FT.</b> 1	
<b>D. PHONE NO.</b> ANN HARRINGTON 222-7054	<b>RECORDS CENTER MANAGER</b>  <b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	
<b>E. AGENCY OFFICIAL</b>		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	RECEIPTS BOOKS INCLUSIVE 12/91 8/2/91 - 12/5/91	834, 1E, 1/97  <i>Disposal</i> <i>12/31/97</i> <i>[Signature]</i>





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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO. <b>966102</b>	DATE REC'D <b>8-31-95</b>
B. DIVISION/UNIT GLEN BURNIE MENTAL HEALTH		LOCATION RANGE SECTION(S) <b>38 32</b>	RM CODE <b>11.03.02</b>
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401			NO. OF CU. FT. <b>19</b>
D. PHONE NO. ANN HARRINGTON 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 19	MENTAL HEALTH CASE FILES INCL. 1991  BOX 1 A - BARN BOX 2 BAK - BRAN BOX 3 BRAUN - CARP BOX 4 CARR - COP BOX 5 COR - DAY BOX 6 DEA - ECK BOX 7 EDW - FORD BOX 8 FOE - GOOL BOX 9 GOS - HART BOX 10 HARV - HILL BOX 11 HILLA - JOHA BOX 12 JOH - KRON BOX 13 KUE - LOP BOX 14 MURR - SPAS BOX 15 MAN - <del>SMXXM</del> SPAN BOX 16 LOR - SHOW BOX 17 GAU - TUM BOX 18 TUR - WHITE BOX 19 WH - ZI	1518, 10, 1/97  <i>Disposal</i> <b>12/30/97</b> <i>[Signature]</i>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE-799-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO. <b>96W103</b>	DATE REC'D <b>8-31-95</b>
B. DIVISION/UNIT OPEN DOOR LANGLEY		RM CODE <b>11.03.02</b>	
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		LOCATION RANGE SECTION(S) <b>38 2</b>	NO. OF CU. FT. <b>9</b>
D. PHONE NO. ANN HARRINGTON 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1- 9	CLIENT RECORDS 1990 thru 1991 BOX 1 A - D BOX 2 DIX - ELS BOX 3 EN - FRANKLIN BOX 4 FRIT - GREEN BOX 5 GR - HAU BOX 6 HAW - HITE BOX 7 HOD - JOI BOX 8 JOH - KITT BOX 9 KLEI HILINS	1518,21,1/97  <i>Disposal</i> <i>12/30/97</i> <i>[Signature]</i>



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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO. <b>96W104</b>	DATE REC'D <b>8-31-95</b>
B. DIVISION/UNIT ANNAPOLIS HEALTH CENTER		LOCATION RANGE SECTION(S) <b>38 2</b>	RM CODE <b>11.03.02</b>
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		NO. OF CU. FT. <b>1</b>	
D. PHONE NO. ANN HARRINGTON 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	CHARGE SLIPS (RECEIPTS)- DEC. 1990-DEC 1991	834, E, 1/1997  <i>Disposal</i> <i>12/30/97</i> <i>Jps</i>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY HEALTH DEPT. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		ACCESSION NO.  <b>93W536</b>	DATE REC'D <b>10-19-92</b>
B. DIVISION/UNIT Health Service Bldg.			RM CODE <b>11.03.02</b>
C. MAILING ADDRESS 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MD. 21401		LOCATION RANGE SECTION(S) <b>108 32</b>	NO. OF CU. FT. <b>1</b>
D. PHONE NO. ANN HARRINGTON 222-7054		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	FAMILY PLANNING CASE FILES 1984 - 1986  C-R	1402,6,1996 <b>1/97</b>  <i>Disposal 2/6/97</i> <i>PL</i>

**RECORDS TRANSMITTAL AND RECEIPT**

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> ANNE ARUNDEL COUNTY HEALTH DEPT. 1. 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MARYLAND 21401		<b>ACCESSION NO.</b> 93W535	<b>DATE REC'D</b> 10-19-92
<b>B. DIVISION/UNIT</b> ANNAPOLIS HEALTH CENTER		<b>LOCATION</b> RANGE SECTION(S) 108 32	<b>RM CODE</b> 11.03.02
<b>C. MAILING ADDRESS</b> 3 HARRY S. TRUMAN PARKWAY ANNAPOLIS, MARYLAND 21401			<b>NO. OF CU. FT.</b> 2
<b>D. PHONE NO.</b> ANN HARRINGTON 222-7054		<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b>		<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 2	FAMILY PLANNING FILES (1986) A - M	1402 1043, 6, 1/97  Disposal 2/6/97 PL