

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.01.13

DEPT OF TRANSPORTATION

ASSIST SECRETARY
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W728	FAIR PRACTICES	948	1		6	1/96	RECYCLED



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESUP, MD. 20794 (TELEPHONE - 798-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MD Department of Transportation		ACCESSION NO. 90W728	DATE REC'D 1-12-90
D. DIVISION/UNIT: Office of the Asst. Secretary, Administration		RM CODE 26.01.13	
C. MAILING ADDRESS P.O. Box 8755 BWI Airport, MD 21240-0755		LOCATION RANGE SECTION(S) 1 9	NO. OF CU. FT. 6
D. PHONE NO. 859-7563		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Elizabeth L. Homer Elizabeth L. Homer		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Fair Practices, Functional Data Center, Management and Audit, Operating Services	948, Item 1, 12/95 Jan. 1996	
2	Personnel Services	948, Item 1, 12/95	
3	Public Affairs, The Secretary's Office General Files	948, Item 1, 12/95	
4	Internal Audit, Legal, OPPA, OTP, MPA, MdTA, MTA	948, Item 1, 12/95	
5	MVA, SAA, SHA, SRA, Executive Departments	948, Item 1, 12/95	
6	OASA General Files, Radiological Files	948, Item 1, 12/95 Disposal 1/3/96 14	

① Fwded to RMC, 12.11.89.

R-1

OP S-9

2 Empties

S-9

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

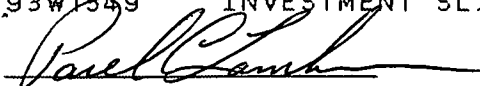
CERTIFICATE OF RECORDS DISPOSAL

26.01.14

DEPT OF TRANSPORTATION

MD TRANSPORTATION AUTHORITY- FINANCE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W1208	ACCOUNTING REPORTS	1592	5	1987	1	1/96	RECYCLE
92W371	FUND VOUCHERS	1592	1	1989	10		
91W582	MONTHLY REPORTS	1592	5,16	1983-85	2		
93W742	FUND VOUCHERS	1592	1	1989	13		
94W1209	BANK STATEMENTS	1592	6	1987	1		
94W1210	CASH TICKET REPORTS	1592	7	1988	1		
94W1211	JOURNAL ENTRIES	1592	9	1987	1		
89W232	FUND VOUCHERS	1592	3	1983	3		
93W1549	INVESTMENT SLIPS	1592	10	1990	6		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. a) AGENCY CODE <u>26.0114</u>		ACCESSION NO. <u>94W1208</u>	DATE REC'D <u>6-6-94</u>
b) AGENCY <u>Md Transportation Authority</u>		LOCATION - RANGE <u>8</u>	SECTION(S) <u>4</u>
c) DIVISION/UNIT <u>Finance</u>			
d) MAILING ADDRESS <u>P.O. Box 9088 Dundalk Md 21222</u>		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <u>Michele Bellus</u>		PHONE NO. <u>410/238-8154</u>	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
<u>339</u>	<u>Monthly Report Files (Acting Work) 1/87-12/87</u>	<u># 1592 Item # 05 Jan. 1996</u>

Disposal
2-20-96
AW

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY
 1. Md. Transportation Authority

B. DIVISION/UNIT
 Finance Division

C. MAILING ADDRESS
 P.O. Box 9088
 Oundak Md. 21222

D. PHONE NO.
 563-7116

E. AGENCY OFFICIAL
 Fredric Barron

ACCESSION NO.
 92W371

DATE REC'D
 10-3-91

RM CODE
 26.01.14

LOCATION
 RANGE SECTION(S)
 35 5

NO. OF CU. FT.
 10

RECORDS CENTER MANAGER

TO BE COMPLETED AT
 STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
243	operating Fund Vouchers #21356-21700 1/1/89-1/12/89	747-11, Item 1, 1996
244	" " " 21701-22000 1/12/89-1/27/89	1592 " " "
245	" " " 22001-22400 1/27/89-2/13/89	" " " "
246	" " " 22401-22700 2/13/89-2/24/89	" " " "
247	" " " 22701-23250 2/24/89-3/23/89	" " " "
248	" " " 23251-23650 3/23/89-4/10/89	" " " "
249	" " " 23651-24050 4/10-4/20/89	" " " "
250	" " " 24051-24500 4/20-5/11/89	" " " "
251	" " " 24501-24900 5/11-6/1/89	" " " "
252	" " " 24901-25350 6/1-6/14/89	" " " "

Disposal
 4/1/96
 [Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Maryland Transportation Authority	ACCESSION NO. 91W582	DATE REC'D 12-3-90
B. DIVISION/UNIT Finance Division	FM CODE 26.01.14	
C. MAILING ADDRESS P.O. Box 9088 Dundalk, MD 21222	LOCATION RANGE SECTION(S) 128 9	NO. OF CU. FT. 2
D. PHONE NO. 563-7116	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Fredric J. Barron	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
225	Monthly Report Files 1/1/85-12/31/85	1592 5 747-11, Item 3, 1/96
226	Authorizations for Expenditures 1/1/83-12/31/83	747-11, Item 16, 1/96

GS
DISPOSAL
4-70-96

R154
S22

7empty
R154
S22

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. a) AGENCY CODE <u>26-01-14</u>		ACCESSION NO. <u>94W 1209</u>	DATE REC'D <u>6-6-94</u>
b) AGENCY <u>MD TRANSPORTATION Authority</u>		LOCATION - RANGE <u>8</u>	SECTION(S) <u>4</u>
c) DIVISION/UNIT <u>Finance</u>		NO. OF CU. FT. <u>1</u>	
d) MAILING ADDRESS <u>P.O. Box 9088</u> <u>Dundalk Md 21222</u>		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <u>Michele Bellus</u>		PHONE NO. <u>410/288-8454</u>	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
<u>340</u>	<u>Bank Statements (MO, Cap, Gen, Oper # 443)</u>	<u>#1592 Item #06</u> <u>Jan 1996</u>

Disposal
2-20-96
ATW

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. a) AGENCY CODE <u>26.01.14</u>		ACCESSION NO. <u>94W1210</u>	DATE REC'D <u>6-6-94</u>
b) AGENCY <u>Md Transportation Authority</u>		LOCATION - RANGE <u>8</u>	SECTION(S) <u>4</u>
c) DIVISION/UNIT <u>Finance</u>			
d) MAILING ADDRESS <u>P.O. Box 9088</u> <u>Dundalk Md 21222</u>		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <u>Michele Bellus</u>		PHONE NO. <u>410 288-8454</u>	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
# 345	CASH & TICKET REPORT 5/88 - 12/88	#1592 Item #07 Jan 1996

Disposal
2-20-96
AW

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. a) AGENCY CODE 26.01.14		ACCESSION NO. 94W1211	DATE REC'D 6-6-94
b) AGENCY Md Transportation Authority		LOCATION RANGE 8	SECTION(S) 4
c) DIVISION/UNIT Finance		NO. OF CU. FT. 1	
d) MAILING ADDRESS P.O. Box 9088 Dundalk Md 21222		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Michele Bellus		PHONE NO. 410-288-8454	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
#368	Monthly Journal Entries 1/87-12/87	#1592 Item #05 Apr 1996

2-20-96
Disposal
AW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 26.01.14		ACCESSION NO. 89W232	DATE REC'D 8-25-88
b) AGENCY Dept. of Transportation Maryland Transportation Authority		LOCATION - RANGE 8 SECTION(S) 4	NO. OF CU. FT. 53
c) DIVISION/UNIT Finance			
d) MAILING ADDRESS P.O. Box 9088 Dundalk, MD 21222		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Fredric J. Barron		PHONE NO. 563-7110	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
126	Capital Fund Vouchers 1775-2050; 1/3/83-6/23/83	747-11, Item 3, 1/96
127	Capital Fund Vouchers 2051-2350; 6/23/83-12/29/83	747-11, Item 3, 1/96
128	M&O Reserve Fund Vouchers 3744-4248; 1/3/83-6/23/83	747-11, Item 2, 1/96
129	M&O Reserve Fund Vouchers 4249-4700; 7/1/83-10/20/83	747-11, Item 2, 1/96
130	M&O Reserve Fund Vouchers 4701-4905; 10/22/83-12/29/83	747-11, Item 2, 1/96

** Partial -
Bxs - 126 + 127
Returned to
Agency - 6/6/99*

*Disposal
2-20-96
AW*

Ruth Roelands

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Md Transportation Authority		ACCESSION NO. 93W1549	DATE REC'D 5-13-93
B. DIVISION/UNIT Finance			FM CODE 26.01.14
C. MAILING ADDRESS P.O. Box 9088 Dundalk, Md 21222		LOCATION RANGE SECTION(S) 54 8	NO. OF CU. FT. 6
D. PHONE NO. 288-8454		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Freddie Baron		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
305	Investment Slips 1/90-2/90	1111 , Item # 1510 1592 Jan 1996
306	3/90-4/90	<u>Disposed</u> 1-16-96 <i>[Signature]</i>
307	5/90-6/90	
308	7/90-8/90	
309	9/90-10/90	
310	11/90-12/90	

R-54

S-8

25 Empties

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.01.15

DEPT. OF TRANSPORTATION

EQUAL OPPORTUNITY
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
95W74	MINORITY BUSINESS	1422	10		18	1/96	RECYCLED


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MARYLAND DEPARTMENT OF TRANS.		ACCESSION NO. 95674	DATE REC'D 7-20-94
B. DIVISION/UNIT MBE/EO			FM CODE 26.01.15
C. MAILING ADDRESS P.O. BOX 8755 BWI AIRPORT, MARYLAND 21240-0755		LOCATION RANGE SECTION(S) 101 15	NO. OF CU. FT. 18
D. PHONE NO. (410) 859-7327		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ROBERT L. KEELEY		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-18	<u>P L E A S E S E E A T T A C H E D</u>	SCHEDULE # 1422 ITEM 10 1/96 Disposal 1/4/ab AW

ADDRESSNAME

BOX 01 JESSUP 1994/06/29

ARISTOCRAT NURSING HOME
BORDERLINE GRAPHICS
BORG, KATHY
BOYD, HARRISON & ASSOCIATES
C.G. PEST CONTROL CO.
CAPITOL PAINTING COMPANY
GLORIOUSLY CLEAN PERSONALIZED
GLSA CORP
HISPANIC AMERICAN ENTERPRISES
JUST IN TIME DELIVERY SERVICE
KY HO TELECOMMUNICATIONS
LEE PATHOLOGY LABORATORY
LESLIE ENTERPRISES, INC.
MEISEL MEDIA
PERFORMANCE PLUS MANAGEMENT CONSULTING
SARA'S LANDSCAPING CO., INC.

BOX 02 JESSUP 1994/06/29

ARCVANTAGE GROUP, INC.
CAPITOL SHAPES GRAPHIC DESIGN
CHAMPION METRO MEDIA SERVICES, INC.
CODA RESEARCH, INC.
COMPUTERS DATA & TECHNOLOGY CO
FRIENDS AWNING AND CANVAS COMPANY
GLOBAL EXPRESS MESSENGER SERVICE, INC.
GOVA, INC.
HILL ANALYSIS SOFTWARE SERVICES
HOSPITAL & MEDICAL SUPPLY CO
J.C. MASTER BUILDERS, INC.
MEI KEE SALES, INC.
MICHELLE REBECCA CATERING
NASH, ROBERT J. & ASSOCIATES
R & B ENTERPRISE
RIGHT ANGLE CONSTRUCTION & SUPPLY
RON-COM PHOTO SUPPLY, INC.
SNOWDEN, K.E., INC.
TRIAD MECHANICAL CONTRACTORS, INC.

BOX 03 JESSUP 1994/06/29

AGMILU & CO
AMIGO ENTERPRISES, INC. (CLOSED)
ANCHOR CONSTRUCTION CORPORATION
ASSOCIATED HEALTH CONSULTANTS, INC.
AUTOMATION RESEARCH SYSTEMS, LIMITED
CONFERENCE CENTER, INC.
DAVIS, AMY E., INC.
DETAILED MANAGEMENT CONSULTING SERVICES, INC.
DINGLE'EL CONSTRUCTION ENTERPRISES, INC.
DREAM ASSOCIATES, INC.
GARCIA CONTRACTORS, INC.
HOWARD, ALBERT V.
OMNI ELEVATOR COMPANY
ORNAMENTAL IRON WORK, INC.
P.H.Y. ENTERPRISE, INC.
PERRY SYSTEMS, INC.
SPENCER INSURANCE SERVICES, INC.
WILLIAMS COMPANY, THE

BOX 04 JESSUP 1994/06/29

ADAMS, NEIL PHOTOGRAPHY

ADDRESSNAME

BOX 04 JESSUP 1994/06/29

ALSTON, V.E. & ASSOCIATES
BURNS, MATLOCK, MILLER & ASSOCIATES, INC.
(CLOSED)
CHECK-MARK
CLEAN & BRIGHT PRO. CLEANING SERV.
ENVIRO-CHEM LABORATORIES, INC. (CLOSED)
G.F. BAKERY, INC. (CLOSED)
GLENWOOD JACKSON PHOTOGRAPHY
MITCHELL, CHARLIE CO., INC.
NUCRAFT PAINTING COMPANY (CLOSED)
ON-LINE/OFF-LINE
PB BUILDERS SERVICES, INC.
PROFESSIONAL CONTROL SYSTEM (CLOSED)
SAKAI, JOHN & ASSOCIATES
SMB ASSOCIATES
SPARKLE CLEANING CORPORATION
STEAM MASTERS COMPANY (CLOSED)

BOX 05 JESSUP 1994/06/29

A.V.L. SYSTEMS, INC.
ADRIAN DEVELOPMENT, INC.
AMANDA'S BED & BREAKFAST
ARROW CONSTRUCTION, INC.
AVM MECHANICAL CONTRACTING CORPORATION
B.H.S., INC.
BARRANCA OFFUTT, INC.
BLUNT & ASSOCIATES
BOSCOBEL ADVERTISING & MARKETING, INC.
BOWDEN, B. CYNTHIA, L. S.

BOX 06 JESSUP 1994/06/29

CELSIUS TRANSIT COMMUNICATIONS
CURTIS, DR. JOSEPH L. ASSOCIATES BUILDERS &
CONTRACTORS, INC.
DANIELS & SON TRUCKING, INC.
DILLARD & PINCKNEY, P.C.
FAST TRACK DELIVERY & MESSENGER SERVICE
FSS CO., INC.
GATELAND CORPORATION
GBS ENTERPRISES, INC.
GCE CONSULTANTS, INC.
GEOSCIENCE CONSULTANTS, INC.
GROUP INSURANCE ADMINISTRATION, INC.
HANSLEY ASSOCIATES, INC.
HARAMBEE ENTERPRISES, INC.
JMS CORPORATION
MATTHEWS CONSTRUCTION COMPANY, INC.
PEARCE ENTERPRISES, INC.
SCHILLING CHEMICAL & EQUIPMENT

BOX 07 JESSUP 1994/06/29

ALWAYS TRUCKING, INC.
ANMAT, INC.
APPLE DESIGN, INC.
ASBESTOS IN BUILDING APPRAISAL, INC.
ASH CONSTRUCTION, INC.
ATLAS CONCRETE PUMP SERVICE CO., INC.
B & B TUNNELING, INC.

BOX 08 JESSUP 1994/06/29

BAILEY, JAMES E. & SON TRUCKING
COLLEGE PARK GLASS CO., INC.

ADDRESS

NAME

BOX 08 JESSUP 1994/06/29

COLUMBIA STEEL ERECTORS, INC.
 COMM-TRONICS, INC.
 COMMERCIAL ENERGY PRODUCTS, INC.
 COVERALL OF POTOMAC
 CROSS EFFICIENT TRASH REMOVAL SERVICE
 CTA CONSULTING ENGINEERS, INC.
 CUNNINGHAM ADVERTISING & DESIGN
 D & R OFFICE MACHINES & SERVICE
 DALE, THOMAS OIL CO
 DMC ENGINEERING, INC.
 DOLEY SECURITIES, INC.

BOX 09 JESSUP 1994/06/29

ENCOM, INC. (PA)
 FREELAND, RITCHIE AND FIELDS
 GAUSE, HENRY B. CONTRACTOR
 GELA TRUCKING COMPANY, INC.
 GEOGRAPHIC PARAMETERS
 GO BATTERY CO., INC.
 GREEN, DAVID & ASSOCIATES, INC.
 GREEN'S TRUCKING

BOX 10 JESSUP 1994/06/29

GRIGSBY, BRANDFORD & POWELL, INC.
 HAIRSTON'S FRANKLIN, MOVING & HAULING CO.
 HARRIS, ROBERT CONTRACTING
 HAWTHORNE PAINT COMPANY, INC.
 HILL STAPLER CO., INC.
 HILL'S CAPITOL SECURITY, INC.
 HOMOCO LIGHTING & ACCESSORIES
 HORIZON SYSTEMS, INC.
 IMPEX TECHNOLOGY SERVICES, INC.
 INFORMATION SYSTEMS & NETWORKS CORPORATION
 INNOVATIVE MANUFACTURING CO., INC.
 INNOVATIVE TECHNOLOGY SYSTEMS
 J.V. REHABILITATION SERVICES
 JONES CERTIFIED WELDING SERVICE
 K-COM MICROGRAPHICS, INC.
 KEVRIC, THE COMPANY

BOX 11 JESSUP 1994/06/29

JAY'S TRUCKING, INC.
 JENKINS, MACK & ASSOCIATES, INC.
 JENKINS, OSCAR A
 JESSAMY, FORT, & BOTTS
 JH & H CONTRACTAORS
 JHS & SONS SUPPLY CO
 JOHN/JOHN ASSOCIATES, INC.
 JONES, ISAAC, JR.
 KRAMER SYSTEMS INTERNATIIONAL, INC.
 L & L HAULING COMPANY, INC.
 LASER PRINT BUSINESS CENTER, INC.
 LEADERS INTERNATIONAL, INC.
 LET'S CLEAN HOUSE

BOX 12 JESSUP 1994/06/29

LLOYD'S WINDOW PRODUCTS COMPANY
 IMPEX INTERNATIONAL ASSOCIATES, INC.
 INNOVATIVE BUSINESS SERVICES
 ISAKSON, A. P., INC.
 NYMA, INC.
 P & L DATA ENTRY, INC.

ADDRESS

NAME

BOX 12 JESSUP 1994/06/29

PHILADELPHIA DESIGN COLLABORATIVE, INC.
 PHILLY FASTENERS, INC.
 PIPEWORKS INCORPORATED
 PITTS & SONS, INC.
 PLAYGROUNDS UNLIMITED, INC.
 POWER DRILL & FASTENER, INC.
 PRICELESS SALES & SERVICE, INC.
 PROFESSIONAL PERSONAL SECRETARIES (PPS), INC.
 PRUITT ENERGY SOURCES, INC.

BOX 13 JESSUP 1994/06/29

TRAFFIC SERVICES, INC.
 TRI STATE ASSOCIATES, INC.
 TRIAD ENVIRONMENTAL RESPONSE SYSTEMS
 TRIPLE M INDUSTRIAL SUPPLIES, INC.
 TUCKER, LUCAS & COMPANY
 UNIQUE
 UNITED COMPACTORS, INC.
 UNIVERSAL SERVICES, INC.
 UPSTATE CONTRACTORS
 URBAN INVESTMENT, LTD
 VALESON & ASSOCIATES, LTD

BOX 14 JESSUP 1994/06/29

VENTILATION SYSTEM SERVICE CO., INC.
 ABERNATHY BUSINESS CONSULTANTS, INC.
 ABI ENTERPRISES
 ACEVES CONSTRUCTION AND MAINTENANCE CO.
 ADEX CHEMICALS, INC.
 T. K. ENTERPRISES
 TIMEOUT OFFICE PRODUCTS, INC.
 TYPEHOUSE, THE
 V-TECH, INC.
 VICTORY MANAGEMENT SERVICES, INC.
 WALKER, BONNIE & ASSOCIATES
 WAPORA, INC.
 -WASHINGTON COMPUTER SALES & SERVICE
 WBS, INC.
 WE CARE JANITORIAL SERVICE
 WILLIAM AFRIKA ADVERTISING AGENCY, INC.
 WOMEN IN CONSTRUCTION, INC.
 WOODSTOCK CONTRACTORS, INC.
 WORDCRAFT

BOX 15 JESSUP 1994/06/29

WRITE STUFF, THE
 YEE CONSTRUCTION CORPORATION
 ZAPATA ELECTRIC SERVCIE, INC.
 B & R WELDER REPAIR SERVICE, INC. (CLOSE)
 BARCLAY GROUP, THE SEE: MOONEY, BONNIE
 C. ANNE, INC. (CLOSE)
 DIVISION SCALE COMPANY, INC. (CLOSE)
 ENGINEERING SPECIALTIES, INC. (CLOSE)
 EXCELL TERMITE AND PEST, INC. (CLOSE)
 FED-COMM INT'L, INC. (CLOSE)
 GEE, CHESTER A. (CLOSE)
 HALLMARK ENGRAVING
 HOLLY'S MULCH & TOPSOIL, INC. (CLOSE)
 HOOKER SALES CO. (CLOSE)
 INTERNATIONAL CONSTRUCTION MANAGEMENT, INC.

ADDRESS

NAME

BOX 15 JESSUP 1994/06/29

(CLOSE)
 K (F2), INC.
 MARTINEZ DEVELOPMENT AND CONSTRUCTION COMPANY
 (CLOSE)
 MCCLAIN CORPORATION, INC. (CLOSE)
 MI CASA SU CASE CLEANING SERVICE (CLOSE)
 MOONEY, BONIE SEE BARCLAY GROUP
 OMNIPLAN CORPORTION (CLOSE)
 PERKINS TRUCKING COMPANY (CLOSE)
 POLI COMPANY, INC. (CLOSE)
 SONORA STEEL, INC..
 SPEEDY TYPING SERVICE (CLOSE)
 UNLIMITED SERVICES SYSTEMS MANAGEMENT &
 CONSULTANTS, INC. (CLOSE)
 UNO CONTRACTING, INC. (CLOSE)
 YELTON'S CONCRETE CONSTRUCTION, INC. (CLOSE)

BOX 16 JESSUP 1994/06/29

AMBASSADOR TRAVEL, INC.
 CAST CONSTRUCTION CO., INC.
 CUSTOMER ENGINEER SERVICES, INC.
 DAMON-DECKER, INC.
 DOUGLAS FINISHERS
 GRADY & GRADY, INC.
 JOHNSON, C.C. & MALHOTRA., P.C.
 JONES & ARTIS CONSTRUCTION CO.
 PROFESSIONAL PLUMBERS, INC.
 SPECTRUM CONSTRUCTION CO.

BOX 17 JESSUP 1994/06/29

ATLANTIC AIRWAYS, INC.
 B & K BUILDERS, INC.
 BEST DRYWALL, INC.
 BUCK INDUSTRIES, INC.
 CARDINAL SCIENTIFIC, INC.
 E-QUALITY CONCRETE, INC.
 GLASS MASTER, INC.
 KIRBY, H.E., CONTRACTORS, INC.
 LARUE, INC.

BOX 18 JESSUP 1994/06/29

LION TECHNOLOGY CORPORATION
 MEGATAR, INCORPORATED
 SEIDEL CHEVROLET, INC.
 SMALL COMPUTER SYSTEMS, INC.
 AUTOMATED SYSTEMS & CONTROLS, INC.
 AUTOMATION UNLIMITED, INC..
 BREGMAN & COMPANY, INC.
 BROWN, HENRY & SON
 CNB ASSOCIATES, INC.
 COX, AUSTIN MECHANICAL, INC.
 FERSSAN CONSTRUCTION CORPORATION
 GICHNER/COASTAL IRON WORKS, INC.
 HERUKTI FUELS COMPANY
 HICK'S RECYCLING, INC.
 JURNEY CONSTRUCTION CO, INC.

Count:

261

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.02.02

DEPT. OF TRANSPORTATION

MVA - DRIVER LICENSING & SCHOOL VEHICLE SAFETY
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W61	REPAIR ORDERS	1017-A3	9	1988	3	1/95	RECYCLED
91W62	REPAIR ORDERS	1017-A3	9	1988	2		
91W64	INSPECTION CERT	1017-A3	9	1988	4		


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS 550-2

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 29.05.00		26.02.02		ACCESSION NO.	DATE REC'D
b) AGENCY Motor Vehicle Administration				91W61	7-30-90
c) DIVISION/UNIT Drivers Licensing & School Vehicle Safety		LOCATION - RANGE	SECTION(S)	NO. OF CU. FT.	
d) MAILING ADDRESS 6601 Ritchie Highway, N.E. Glen Burnie, Maryland 21062		8	17	3	
e) AGENCY OFFICIAL Lt. Ralph M. Vaught <i>Ralph M. Vaught</i>		PHONE NO. 768-7401		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER					

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 3	DL-116 School Vehicle Repair Orders Board of Education January 1, 1988 thru December 31, 1988	1017-A- 23 # 9 January 1, 1994 1/95 Disposal 4/5/95 YJS

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 29.05.00 26.02.02		ACCESSION NO. 91W62	DATE REC'D 7-30-90
b) AGENCY Motor Vehicle Administration		LOCATION - RANGE 7	SECTION(S) 12
c) DIVISION/UNIT Drivers Licensing & School Vehicle Safety		NO. OF CU. FT. 2	
d) MAILING ADDRESS 6601 Ritchie Highway, N.E. Glen Burnie, Maryland 21062		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Lt. Ralph M. Vaught <i>Ralph M. Vaught</i>	PHONE NO. 768-7401	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 thru 2	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES DL-116 School Vehicle Repair Orders Private Contractors January 1, 1988 thru December 31, 1988	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 1017-A 3 9 January 1, 1994 1/95 <i>Disposal</i> <u>4/5/95</u> <i>[Signature]</i>	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. <u>29.05.00</u> <u>26.02.02</u></p> <p>b) AGENCY <u>Motor Vehicle Administration</u></p> <p>c) DIVISION/UNIT <u>Drivers Licensing & School Vehicle Safety</u></p> <p>d) MAILING ADDRESS <u>6601 Ritchie Highway, N.E. Glen Burnie, Maryland 21062</u></p> <p>e) AGENCY OFFICIAL <u>Lt. Ralph M. Vaught</u> <i>Ralph M. Vaught</i></p> <p style="text-align: right;">PHONE NO. <u>768-7401</u></p>	<p>ACCESSION NO. <u>91W64</u></p> <p>LOCATION - RANGE <u>10</u></p> <p>SECTION(S) <u>13</u></p> <p>NO. OF CU. FT. <u>4</u></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <u>7-30-90</u></p>
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
<p>1 thru 4</p>	<p>DL-129 School Vehicle Preventive Maintenance Inspection Certification Board of Education January 1, 1988 thru December 31, 1988</p>	<p>1017-A 3 #9 January 1, 1994 <u>1/95</u> <u>Disposal</u> <u>4/6/95</u> <u>eps</u></p>

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.02.03

DEPT. TRANSPORTATION

MVA - DRIVER RECORDS
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
84W79	CITATIONS	697	8	1980-81	52	1/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

Signature

26.02.03 E

84W79

7-25-83

FROM: (Name and Division of Transferring Agency)
 MOTOR VEHICLE ADMINISTRATION
 DRIVER RECORDS

Signature
 Title

Address of Agency:
 6601 RITCHIE HIGHWAY
 GLEN BURNIE, MARYLAND

3. TO: STATE RECORDS CENTER

Agency Official (Signature)

[Handwritten Signature]

5. Building & Room No.

211

6. Telephone No.

768-7225

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
---------------------------	----------------	--	--

R-15
 S-23-
 (25)

1-52

AUTOMATED #2 CITATIONS

1	6659642-6771573	03/80 TO 10/80
2	6771584-6842675	07/80 TO 09/80
3	6842687-6884585	08/80 TO 08/80
4	6884586-6920420	08/80 TO 10/80
5	6920421-6991780	10/80 TO 10/80
6	6991781-7050550	10/80 TO 12/80
7	7051858-7127440	01/81 TO 03/80
8	7127446-7710838	04/80 TO 02/81
9	7710841-7720884	02/91 TO 02/82
10	7720901-7729201	01/81 TO 05/81
11	7729202-7739700	01/81 TO 05/81
12	7739701-7749500	01/81 TO 06/81
13	7749501-7757000	05/81 TO 08/81
14	7757001-7765499	08/81 TO 06/81
15	7765500-7773420	06/81 TO 08/82
16	7773421-7782250	08/82 TO 02/81
17	7782251-7790486	04/81 TO 06/82
18	7790501-7799525	10/81 TO 01/82
19	7799526-7809860	11/81 TO 01/81
20	7809861-7819725	01/81 TO 02/81
21	7819726-7832899	01/81 TO 05/81
22	7832900-7840800	05/81 TO 06/81
23	7840801-7849400	03/81 TO 10/81
24	7849401-7859125	09/81 TO 03/82
25	7859126-7868575	02/81 TO 09/81
26	7868576-7877699	03/81 TO 11/81
27	7877700-7886825	09/81 TO 11/81
28	7886826-7897425	09/81 TO 08/82
29	7897427-7908750	01/81 TO 05/81
30	7908751-7918644	02/81 TO 03/81
31	7918645-7927725	03/82 TO 05/81
32	7927726-7938800	02/81 TO 04/81
33	7938801-7947500	03/81 TO 05/81
34	7947501-7955925	04/81 TO 09/81
35	7955926-7963750	06/81 TO 04/81

Sch. 697-8

Jan. 1995

1/10/95
 JPS

PICK UP

7-18-83

PLACED IN MAIL ROOM

A.J.

ON SKIDS

BANDED

7-20-83

BOX NUMBERS

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

36	7963751-7972400	03/81 TO 04/81
37	7972401-7980750	08/81 TO 08/81
38	7980751-7989500	06/81 TO 02/82
39	7989501-7997325	02/82 TO 10/81
40	7997326-8005275	10/81 TO 06/81
41	8005276-8013375	06/81 TO 05/81
42	8013376-8021085	04/81 TO 08/82
43	8021086-8029450	07/81 TO 07/81
44	8029451-8037784	07/81 TO 07/81
45	8037785-8046650	07/81 TO 10/81
46	8046651-8054299	10/81 TO 11/81
47	8054300-8064950	11/81 TO 10/81
48	8064951-8073500	10/81 TO 08/81
49	8073501-8081093	07/81 TO 10/81
50	8081094-8086599	10/81 TO 12/81
51	A0036801 TO U75281	1965 TO 1971
	0003708 TO 2732673	1977 TO 1982
52	2735267 TO 4350276	1977 TO 1982

PICK UP
 7-18-83
 PLACED IN
 MAIL ROOM
 ON SKIPS
 R-J
 STATEWIDE MISC.
 STATEWIDE MISC.
 STATEWIDE MISC. BANDED
 7-20-83

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.02.06

DEPT. OF TRANSPORTATION

MVA - VEHICLE REGISTRATION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W1192	DEALER TEMPORARY REG	1050	1	1985	146	1/95	RECYCLED


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

ACTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

2. AGENCY MVA 290500		ACCESSION NO. 92W1192	DATE REC'D. 4-17-92
3. DIVISION/UNIT VEHICLE REGISTRATION		LOCATION RANGE SECTION(S) 123 24-27	RM CODE 26.02.06
4. MAILING ADDRESS ROOM 206 6601 RITCHIE HWY N.E. GLEN BURNIE, MD 21062		NO. OF CU. FT. 146	
5. PHONE NO. 768-7250		RECORDS CENTER MANAGER	
6. AGENCY OFFICIAL ROBERT D. DODSON, CHIEF REGISTRATION FILES		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	45 Day Dealer Temporary Registration Certificate and Permits	1050-1-Jan 1995
1	Misc (30) T06408 to Y05534 8-8-86-9-11-86 18265A-10525R: 6-4-85-9-11-86	<i>Disposal</i> 5-15-95 <i>pps</i>
2	20286R-60132R: 4-8-85-5-31-85	
3	60133R- 78499R: 5-31-85-5-3-85	
4	78500R-92569R: 4-8-85- 5-16-85	
5	92570R-06199S 5/16/85 5/28/85	
6	06200S 18983S 5/10/85 6/17/85	
7	18984S 32999S 6/17/85 8/23/85	
8	33000S 46899S 6/21/85 6/13/85	
9	46900S 60898S 6/11/85 10/29/85	
10	60901S 74899S 9/5/85 7/25/85	
11	74900S 87960S 7/24/85 8/17/85	
12	87961S 01524T 8/14/85 8/30/85	
13	01525T 14999T 8/30/85 9/9/85	

45 Day Dealer Temporary Registration Certificate and Permits
Page 7

138	4193819	4209750	5-19-88	2-10-88
139	4209751	4225673	3-14-88	3-16-88
140	4225674	4242295	3-17-88	7-27-88
141	4242296	4260192	7-28-88	6-11-88
142	4260193	4276860	6-13-88	6-29-88
143	4276861	4295000	6-28-88	7-29-88
144	4295001	4315779	6-30-88	11-30-88
145	4315780	4341687	12-1-88	12-13-88
146	4341688	4361455	12-13-88	12-31-88

SECRETARY
MAY 28 1988
DIRECTOR

R-123

S-24-27

RECEIVED

JAN 29 1992

RECORDS MANAGEMENT
DIVISION

11 empty

R123

S27

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>93W846</i>		DATE RECEIVED <i>1-13-93</i>
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE <i>26.03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>12</i>	LOCATION SECTIONS <i>5</i>	NO. OF CU. FT. 12
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
----------------	--	---	--

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	GENERAL LEDGER TSO, OAS, SRA, TRS, OSR, OASF, OASM 03/01/92 TO 03/31/92 30691, 30692, 30695 STARS 30003 RPT	858-16	7/95
2	GENERAL LEDGER TSO, SRA, OAS, OSR, TRS, OASM, OASM OASF 04/01/92 TO 04/30/92 30691, 30692, 30695 STARS 30003 RPT	858-16	7/95
3	GENERAL LEDGER TSO, SRA, OAS, OSR, TRS, OASM, OASM OASF 05/01/92 TO 05/31/92 30691, 30692, 30695 STARS 30003 RPT	858-16	7/95
4	PAYROLL BI-WEEKLY EARNINGS RPT 127-130 TSO, OAS, SRA 07/01/91 TO 06/30/92	858-21	7/95
5	STARS RPT TRS, OSR, OASF, OASM, 30401, 30402, 30405, 30406, 30408, 30414, 30415, 30416, 30465, 30482, 30483, 07/01/91 TO 06/30/92	858-39	7/95
6	FEDERAL BILLING TSO, FHWA 07/01/92 TO 06/30/92	858-14	7/95
7	CUSTOM RPT GENERAL LEDGER 600001 TSO, SRA 06/01/92 TO 06/30/92	858-16	7/95
8	FEDERAL BILLINGS MD-03-036, 46, 50, 53 SECTION 9 FRA, SRA, FRA 07/01/91 TO 06/30/92	858-14	7/95
9	OFFICE OF ASST SEC. STARS RPT 30401, 30402, 30405, 30406, 30408, 30414, 30415, 30416, 30465, 30482, 30483 07/01/91 TO 06/30/92	858-39	7/95
10	GENERAL LEDGER TSO, OAS, SRA, OASM, OASF 02/01/92 TO 02/29/92 30691, 30692, 30695, 30003 RPT	858-16	7/95
11	GENERAL LEDGER TSO, OAS, SRA, TRS, OSR, OASF, OASM, 01/01/92 TO 01/31/92 30691, 30692, 30695, 30003 RPT	858-16	7/95
12	COMPUTER LIST MANUALS FY'S 90, 91, 92 07/01/90 TO 06/30/92 TSO, OAS, SRA, TRS, OSR, OASF, OASM	858-21	7/95

Disposal
8/18/95
eps

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.06

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN. - HAULING PERMITS
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1146	PERMITS-PINK COPY	491	2	FY 92	18	7/95	RECYCLED


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. STATE HIGHWAY ADMINISTRATION		ACCESSION NO. 93W1K46	DATE REC'D 3-22-93
B. DIVISION/UNIT HAULING PERMITS		LOCATION RANGE SECTION(S) 3 22	RM CODE 26.03.06
C. MAILING ADDRESS OFFICE OF TRAFFIC AND SAFETY 7491 CONNELLY DRIVE HANOVER, MD 21076		NO. OF CU. FT. 18	
D. PHONE NO. (410) 787-5803		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL TRACY L. DAVENPORT (410) 787-5803		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PINK COPIES FROM JANUARY THRU JUNE 1992	
1	TUI PERMIT SERVICE	SCK 491 ITEM # 2
2	TUI PERMIT SERVICE	JULY 1995
3	TRANSCOM PERMIT SERVICE	
4	TRANSCOM PERMIT SERVICE XERO FAX PERMIT SERVICE	XXXX-XXXX-XXXX
5	XERO FAX PERMIT SERVICE	XXXX-XXXX-XXXX
6	NANTICOKE HOMES - PERMIT EXPRESS PERMIT SERVICE	XXXX-XXXX-XXXX
7	TUI PERMIT SERVICE	XXXX-XXXX-XXXX
8	TUI PERMIT SERVICE	XXXX-XXXX-XXXX
9	MARYLAND PERMIT SERVICE DAILY EXPRESS	XXXX-XXXX-XXXX
10	DAILY EXPRESS CUMMINS CASH PERMIT SERVICE	XXXX-XXXX-XXXX
11	CUMMINS CASH PERMIT SERVICE - W, X, Y, Z	XXXX-XXXX-XXXX
12	BUDS PERMIT SERVICE	XXXX-XXXX-XXXX
13	BUDS PERMIT SERVICE	XXXX-XXXX-XXXX
14	A - F.O. DAY	XXXX-XXXX-XXXX
15	D C - GROVE NORTH AMERICA	XXXX-XXXX-XXXX
16	H A - MOSS TRUCKING	XXXX-XXXX-XXXX
17	N - VIRGINIA MOBILE HOMES	XXXX-XXXX-XXXX
18	ALL BLANKETS MONTHLY AND YEARLY 1991	XXXX-XXXX-XXXX

~~XXXX-XXXX-XXXX~~
 Dated 9-13
 Here - 3/31/93
 Disposal
 9/5/95
 GFS

R-3

S-22

1 Empty

Missing - 9-13

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.07

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN.-MATERIALS & RESEARCH
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
88W1337	CONTRACTS	925	1		19	7/95	RECYCLED
89W31	CONTRACT	925	1		8		
89W32	CONTRACTS	925	1		12		
88W787	CONTRACTS	925	1	1960-82	11		
88W838	CONTRACTS	925	1		5		
88W1088	CONTRACTS	925	1		9		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

May 27, 1988

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 2902:7300 <i>26.03.07</i>		ACCESSION NO. <i>88W1337</i>	DATE REC'D <i>6-7-88</i>
2. AGENCY Maryland State Highway Administration		LOCATION - RANGE <i>20</i>	SECTIONS <i>2</i>
3. DIVISION/UNIT Division of Materials and Research		NO. OF CU. FT. <i>19</i>	
4. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL <i>Betty Patterson</i>		PHONE NO. 321-3584	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL)
1085 thru 1104, 1116, 1171, 1172, 1188 and 1389 thru 1403	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Sch. # 925 Item # 1 Retain for seven years from date sent to records center, then destroy. <i>July 1995</i> *Missing Boxes 1390 + 1391 <i>11/10/95</i> <i>[Signature]</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 26.0307		ACCESSION NO. 89W31	DATE REC'D 6-27-88
b) AGENCY STATE HIGHWAY ADMINISTRATION		LOCATION - RANGE 23	SECTION(S) 27
c) DIVISION/UNIT DIV. OF MATERIALS & RESEARCH			
d) MAILING ADDRESS 2323 W. JOPPA ROAD BROOKLANDVILLE, MD 21022		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL BETTY PATTERSON	PHONE NO. 321-3584	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 - 8	CONTRACT CODE NUMBERS	SCH. #925 ITEM #1 7/95 11/10/95 [Signature]

E

RECORDS TRANSMITTAL AND RECEIPT

6/6/88

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 273, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 2902:7300		26.0307	ACCESSION NO. 89W32	DATE REC'D 6-27-88
2. AGENCY Maryland State Highway Administration			LOCATION - RANGE 23	SECTIONS 27
3. DIVISION/UNIT Division of Materials and Research				NO. OF ORG. FT. 12
4. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022			RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Betty J. Patterson Betty Patterson, Services Specialist 321-3584		PHONE NO. 321-3584	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL)
1380 thru 1388 and 1404 thru 1406	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	sch # 925 Item # 1 Retain for seven years from date sent to records center then destroy. 7/95 11/10/95 gjs

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 2902:7300	26.03.07 88W787	DATE REC'D 2-24-88
2. AGENCY Maryland State Highway Administration	LOCATION - RANGE 26	SECTIONS 2
3. DIVISION/UNIT Division of Materials and Research	NO. OF CU. FT. 11	
4. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022	RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Betty Patterson, Services Specialist	PHONE NO. 321-3584	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL D)
1355 thru 1365	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Sch. # 925 Item # 1 Retain for seven years from date sent to records center, then destroy. July 1995 11/10/95 gjs

COMPLETED FILE SCHEDULE 925, BOX 1355

STORED IN HALL OF RECORDS

DESCRIPTION OF RECORDS

Cinders General Information
Cinder Work Sheets - 1960 To 1974

COMPLETED FILE SCHEDULE 925, Box 1365

STORED IN HALL OF RECORDS

DESCRIPTION OF RECORDS

Cement Work Sheets - 1982

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 2902:7300 <i>26.03.07</i>	ACCESSION NO. <i>88W838</i>	DATE REC'D <i>3-9-88</i>
2. AGENCY Maryland State Highway Administration	LOCATION - RANGE <i>13</i>	SECTIONS <i>35</i>
3. DIVISION / UNIT Division of Materials and Research	NO. OF CU. FT. <i>5</i>	
4. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022	RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Betty Patterson, Services Specialist 321-3584	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL D)
1324 thru 1328	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	925 <i>II /</i> Retain for seven years from date sent to records center, then destroy. <i>7/95</i> <i>Disposal</i> <i>10/27/95</i> <i>SPS</i>

C317

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS : PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 26.03.07	ACCESSION NO. 88W1088	DATE REC'D 4-13-88
b) AGENCY Maryland State Highway Administration	LOCATION RANGE 42	
c) DIVISION/UNIT Division of Materials and Research		
d) MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022	SECTION(S) 30	NO. OF CU. FT. 9
e) AGENCY OFFICIAL Betty Patterson, Service Specialist 321-3584	RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL D.)
1366 thru 1374	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Sch. # 925 Item # 1 Retain for seven years from date sent to records center, then destroy. July 1995 Disposal 8/21/95 [Signature]

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 WATERLOO ROAD (RTE 175)
 P.O. BOX 275
 JESSUP, MARYLAND 20794-0275

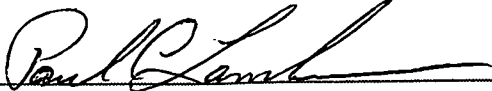
CERTIFICATE OF RECORDS DISPOSAL

6.03.05

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN - FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W842	VOUCHERS	884	1		18	1/96	RECYCLED
91W843	AGENCY INTERFACE	858	29	1990-91	3		
93W360	PURCHASING	884	2	1989-90	2		
93W358	VOUCEHR REGISTER	884	3	1992	3		
93W359	RIGHT OF WAY PAYMENTS	884	10	1990	1		
89W590	PRQ95	731	11	1988	2		
92W164	DAILY WITHDRAWAL REPORTS	1005	1,2,6	1990	3		
91W1092	PURCHASE ORDERS	1005	1,2,4,6	1989-90	15		


 Signature
 DGS 550-2

RECORDS CENTER MANAGER
 Title

01/21/96
 Date

RECORDS TRANSMITTAL AND RECEIPT

E DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W842	DATE RECEIVED 2-15-91
B. DIVISION / UNIT Office of Finance and Program Management			RH CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 4	LOCATION SECTIONS 6
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 18	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓	VOUCHERS 110701 TO 111104	884-1	1-96
2 ✓	VOUCHERS 113399 TO 113699	884-1	1-96
3 ✓	VOUCHERS 111209 TO 111485	884-1	1-96
4 ✓	VOUCHERS 113700 TO 114095	884-1	1-96
5 ✓	VOUCHERS 111838 TO 112244	884-1	1-96
6 ✓	VOUCHERS 114096 TO 114425	884-1	1-96
7 ✓	VOUCHERS 128577 TO 113395	884-1	1-96
8 ✓	VOUCHERS 114426 TO 114825	884-1	1-96
9 ✓	VOUCHERS 110343 TO 110700	884-1	1-96
10 ✓	VOUCHERS 111105 TO 111208	884-1	1-96
11 ✓	VOUCHERS 111486 TO 111837	884-1	1-96
12 ✓	VOUCHERS 112245 TO 112576	884-1	1-96
13 ✓	VOUCHERS 114826 TO 115086	884-1	1-96
14 ✓	VOUCHERS 115087 TO 115446	884-1	1-96
15 ✓	VOUCHERS 115447 TO 115832	884-1	1-96
16 ✓	VOUCHERS 115833 TO 116199	884-1	1-96
17 ✓	VOUCHERS 116200 TO 116572	884-1	1-96
18 ✓	VOUCHERS 112896 TO 113398	884-1	1-96

*Disposal
1-11-96
AW*

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration	ACCESSION NO. 91W843	DATE RECEIVED 2-15-91	
B. DIVISION / UNIT Office of Finance and Program Management		RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202	RANGE 4	LOCATION SECTIONS 6	NO. OF CU. FT. 3
D. PHONE NO. 333-1447 Baltimore, Md. 21202	RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	AGENCY INTERFACE 10/24/90 TO 11/30/90 91-0106 TO 91-0138	858-29	1-96
2	AGENCY INTERFACE 11/03/90 TO 11/30/90 91-0141 TO 91-0167	858-29	1-96
3	STATE RAILROAD ADMIN 91-007 TO 91-018	858-29	1-96

Disposal
 1-11-96
 JW
 474

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>93W360</i>		DATE RECEIVED <i>9-23-92</i>
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE <i>26-03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>116</i>	LOCATION SECTIONS <i>15</i>	NO. OF CU. FT. 2
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
----------------	--	---	--

<input checked="" type="checkbox"/>	PURCHASING FOR 89 & 90	884-2	1/96
<input checked="" type="checkbox"/>	PURCHASING FOR 90	884-2	1/96

*Disposal
2-23-96
AW*

678

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W358		DATE RECEIVED 9-23-92	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 54		LOCATION SECTIONS 27	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		NO. OF CU. FT. 3	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	VOUCHER REGISTER 92-0087 TO 92-0143	884-3	1/96
2	VOUCHER REGISTER 92-0021 TO 92-0086	884-3	1/96
3	VOUCHER REGISTER 92-0174 TO 92-0233	884-3	1/96

Disposal
1-16-96
[Signature]

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>93W359</i>		DATE RECEIVED <i>9-23-92</i>	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE <i>26.03.05</i>	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>54</i>	LOCATION <i>27</i>	SECTIONS <i>X 1</i>	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

<input checked="" type="checkbox"/>	RIGHT OF WAY PAYMENTS 1990	884-10	1/96
✓	RIGHT OF WAY PAYMENTS 1990	884-10	1/96
✓	RIGHT OF WAY PAYMENTS 1990	884-10	1/96

Disposal
1-16-96
[Signature]

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR POINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W590	DATE RECEIVED 12-13-88
b. AGENCY State Highway Administration		7 RANGE 26 SECTIONS	NO. OF CO. FT. 2
c. DIVISION UNIT Office of Finance & Program Management			
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		RECORDS CENTER MANAGED	
e. AGENCY OFFICIAL <i>Gasaway</i>		PHONE NO. 333-1447	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓	PRQ95	07/13/88 TO 09/06/88		
2 ✓	PRQ95	09/07/88 TO 11/01/88		

731-11	01/96
731-11	01/96

Disposal
1-17-96
AW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W164		DATE RECEIVED 8-20-91	
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 8		RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS 31		NO. OF CU. FT. 3	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓	WEEKLY PETROLEUM RECONCILIATIONS WORKSHEET 06/01/90 TO 12/30/90	1005-1	1/96
2 ✓	DAILY WITHDRAWAL REPORT ALL DIST 08/27/90 TO 09/26/90	1005-2	1/96
3 ✓	DAILY WITHDRAWAL BY CHARGE ALL DIST 10/90 TO 11/90	1005-6	1/96

Disposal
1-18-96
534 AW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>9161092</i>	DATE RECEIVED <i>4-4-91</i>
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE <i>26.03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>105</i>	LOCATION SECTIONS <i>20</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 15	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	WITHDRAW TKS 294001-295500 302501-303000 1989-1990	1005-2	1/96
2	OPERATING S.S. 11/26/90 01ST 1, 2, 3, 4	1005-6	1/96
3	DAILY GAS TICKETS	1005-1	1/96
4	PURCHASE ORDERS ACCEPTED	1005-4	1/96
5	OPERATING S.S. DIST 4, 5, 6	1005-6	1/96
6	DIST MANAGERS RPT ALL DIST 12/24/90	1005-6	1/96
7	OPERATING S.S. DIST 1, 2, 3 12/24/90	1005-6	1/96
8	OPERATING S.S. DIST 7 - TRAFFIC TRANS 12/24/90	1005-6	1/96
9	INVENTORY WITHDRAW TICKETS 1989 TO 1990	1005-2	1/96
10	INVENTORY WITHDRAW TICKETS 1989 TO 1990	1005-2	1/96
11	RECEIVING OOC ACCEPTED 7/90	1005-6	1/96
12	RECEIVING OOC ERROR LIST	1005-6	1/96
13	OPERATING S.S. LAB, TRAFFIC & TRANS 11/26/90	1005-6	1/96
14	DIST MANAGERS RPT ALL DIST 11/26/90	1005-6	1/96
15	OPERATING S.S. 5, 6, 7 11/26/90	1005-6	1/96

AW
Disposal
2-15-96

R-105

S-20

5 Empties

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 WATERLOO ROAD (RTE 175)
 P.O. BOX 275
 JESSUP, MARYLAND 20794-0275


CERTIFICATE OF ~~RECORDS DISPOSAL~~

26.03.05

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN - FINANCE & PROGRAM MGMT
 DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W517	INTERFACE PREPAYMENT	858	29-28,2,3	1991	11	1/96	RECYCLED
91W282	GAS TICKETS	1005	1,2,6	1990	6		
91W180	AGENCY INTERFACE	884	2	1990	1		
92W597	WITHDRAWAL TICKETS	1005	2		9		
94W184	EQUIPMENT, VEHICLE USAGE	1649	12,13	1992	7		
94W183	VEHICLE,EQUIPMENT EDITS	1649	15	1992	1		
93W848	TRIAL BALANCE	907	1,2,5	1990-91	11		
93W651	ASSESS SHOPS	1005	6	FY 89-90	2		


 Signature
 DGS-550-2

RECORDS CENTER MANAGER
 Title

01/21/96
 Date

RECORDS TRANSFER AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91WS17	DATE RECEIVED 11-20-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE LOCATION SECTIONS 108 32	NO. OF CU. FT. 11
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓	AGENCY INTERFACE PREPAYMENT REG & CHECK REG	858-29	1/96
2 ✓	ASST SEC VOUCHER 91-003 TO 91-006	858-28	1/96
3 ✓	VOUCHER REG 1-053188-1 TO 5-072988	858-3	1/96
4 ✓	AGENCY INTERFACE 07/17/90 TO 08/07/90 90-0466 TO 0016	858-2	1/96
5 ✓	AGENCY INTERFACE 08/07/90 TO 08/30/90 91-00 TO 90-0041	858-2	1/96
6 ✓	AGENCY INTERFACE 09/04/90 TO 10/04/90 91-0043 TO 91-0074	858-2	1/96
7 ✓	VOUCHER REG 1-08188 TO 5-082988-1 MANUEL CHECK REG 10/29/85 TO 06/25/86	858-2	1/96
8 ✓	AGENCY INTERFACE 03/01/88 TO 11/13/90	858-29	1/96
9 ✓	SEC OFFICE VOUCHER 90-049 TO 91-002	858-28	1/96
10 ✓	AGENCY INTERFACE 91-0075 TO 91-0105 10/04/90 TO 10/22/90	858-2	1/96
11 ✓	VOUCHER REG 91-0001 TO 91-0072	858-3	1/96

*disposal
3-28-96
AW*

R-108

S-32

6 Empties

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W282	DATE RECEIVED 9-28-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 115	LOCATION SECTIONS 16
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 6	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	WITHDRAWL ACCEPTED 6/21/90 TO 8/02/90	1005-2	1/96
2	WITHDRAWL DDC ERROR 8/31/90 TO 8/14/90	1005-2	1/96
3	OPERATING STOCK STATUS DIST 1, 2, 3 7/12/90	1005-6	1/96
4	DAILY GAS TICKETS 1990	1005-1	1/96
5	OPERATING STOCK STATUS DIST 4 THRU 7 7/12/90	1005-6	1/96
6	OPERATING STOCK STATUS 10.80 TO 10.99 & TRANSACTION 7/12/90	1005-6	1/96

Disposal
3-26-96
AW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W180	DATE RECEIVED 8-16-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.0305
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 110	LOCATION SECTIONS 2
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 | AGENCY INTERFACE 03/12/90 TO 04/05/90 LIST 90-0299 TO 90-0326

884-2

1/96

Disposal
3-28-96
AW

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration	ACCESSION NO. 92W597	DATE RECEIVED 12-11-91
B. DIVISION / UNIT Office of Finance and Program Management	RM CODE 26-03-05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202	RANGE 120	LOCATION SECTIONS 9
D. PHONE NO. 333-1447 Baltimore, Md. 21202	NO. OF CU. FT. 9	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)

1	WITHDRAWAL TICKETS 317501 TO 320500	1005-2	1/96
2	WITHDRAWAL TICKETS 323501 TO 326500	1005-2	1/96
3	WITHDRAWAL TICKETS 301501 TO 311500	1005-2	1/96
4	WITHDRAWAL TICKETS 329501 TO 332500	1005-2	1/96
5	WITHDRAWAL TICKETS 326501 TO 329500	1005-2	1/96
6	WITHDRAWAL TICKETS 322501 TO 335000	1005-2	1/96
7	WITHDRAWAL TICKETS 314501 TO 317500	1005-2	1/96
8	WITHDRAWAL TICKETS 320500 TO 323500	1005-2	1/96
9	WITHDRAWAL TICKETS 245737 TO 314500	1005-2	1/96

disposal
3-26-96
596 AW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 94W184		DATE RECEIVED 8-11-93	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26-03-05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 139		LOCATION SECTIONS 10	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		NO. OF CU. FT. 7	
E. AGENCY OFFICIAL <i>William R. Bunde</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

- 1 ✓ AUG EQUIP RPT 92
- 2 ✓ SEPT VECHICLE 92
- 3 ✓ OCT VECHICLE 92
- 4 ✓ NOV VECHICLE 92
- 5 ✓ NOV EQUIP 92
- 6 ✓ DEC EQUIP 92
- 7 ✓ DEC VECHICLE 92

1649	
1022-13	1/96
1022-12	1/96
1022-12	1/96
1022-12	1/96
1022-13	1/96
1022-13	1/96
1022-12	1/96

disposal
4-10-96
AW

794

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 94W183	DATE RECEIVED 8-11-93
B. DIVISION / UNIT Office of Finance and Program Management		RANGE LOCATION SECTIONS 139 10	RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202			NO. OF CU. FT. 1
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓ | VEHICLE & EQUIPMENT EDITS (1992)

1649 -
~~1022-15~~

~~1/96~~
1/96 [Signature]

disposal
4-10-96
AW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 789-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. Q3W848	DATE RECEIVED 1-13-93
B. DIVISION / UNIT Office of Finance and Program Management			RH CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 32	LOCATION SECTIONS 15
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 11	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	STATE TRIAL BALANCE 1/91 COMP. TO 4/91 COMP.	907-5	1/96
2	STATE TRIAL BALANCE 4/91 COMP. TO 6/91 INC. #1 #2	907-5	1/96
3	STATE TRIAL BALANCE 6/91 COMP. TO 7/91 COMP.	907-5	1/96
4	STATE TRIAL BALANCE 8/91 COMP. TO 9/91 COMP.	907-5	1/96
5	MASTER FILE 3/90 COMP. TO 5/90 COMP.	907-5	1/96
6	MASTER FILE 6/90 INC #1 TO 11/90 COMP.	907-5	1/96
7	HISTORY FILE 7/91 INC. TO 8/91 INC.	907-5	1/96
8	HISTORY FILE 8/91 INC. TO 10/91 COMP.	907-5	1/96
9	FIRST PROOF 5/90 COMP. TO 1/91 COMP.	907-5	1/96
10	CLOSED STATE AID PROJECT FOLDERS 8/91 TO 11/91	907-2	1/96
11	CLOSED PROJECT FOLDERS BALTO. CITY 1/90 TO 6/90	907-1	1/96

GS
 4-12-96
 Disposal

R-32

S-15

1 Empty

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W651	DATE RECEIVED 11-10-92
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 123	LOCATION SECTIONS 33
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 2	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1 ✓	FIXED ASSET SHOPS 10.01-10.11 FY 89 & 90 BOX 86	1005-6	1/96
2 ✓	OFFICE FILES & MEMO BOX 87 FY 89 & 90	1005-6	1/96

disposal
4-10-96
AW
683

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN- FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W752	PAYROLL AUTHORIZATION	731	9	1990-91	1	1/96	RECYCLED
91W578	VOUCERHS	884	1		30		
87W915	CHECK ISSUED & SIGNATURE	799	10	1984-85	1		
90W1084	VOUCHERS	884	1		15		
91W902	FINAL VOUCHERS	739	11	1990	2		
89W611	TIME CARDS	731	20	1988	18		
89W786	TIME CARDS	731	20	1988	6		
89W436	GROSS & DEDCUTION JOURNAL	731	11	1988	3		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E
DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 94W 752	DATE RECEIVED 2-15-94
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 211	LOCATION SECTIONS 3
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 1	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 | PAYROLL AUTHORIZATION TRANSMITTAL 1990 - 1991

731-09

1/96

disposal
3-7-96
for

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W578		DATE RECEIVED 12-3-90	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 149	LOCATION 19-20	SECTIONS NO. OF CU. FT. 30	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	VOUCHERS 100001 TO 100381	884-1	1/96
2	VOUCHERS 100382 TO 100732	884-1	1/96
3	VOUCHERS 100733 TO 101006	884-1	1/96
4	VOUCHERS 101007 TO 101269	884-1	1/96
5	VOUCHERS 101270 TO 101570	884-1	1/96
6	VOUCHERS 101571 TO 101929	884-1	1/96
7	VOUCHERS 101930 TO 102497	884-1	1/96
8	VOUCHERS 102498 TO 102852	884-1	1/96
9	VOUCHERS 102853 TO 103169	884-1	1/96
10	VOUCHERS 103170 TO 103486	884-1	1/96
11	VOUCHERS 103487 TO 103842	884-1	1/96
12	VOUCHERS 103843 TO 104158	884-1	1/96
13	VOUCHERS 104159 TO 104455	884-1	1/96
14	VOUCHERS 104456 TO 104898	884-1	1/96
15	VOUCHERS 104899 TO 105246	884-1	1/96
16	VOUCHERS 105247 TO 105424	884-1	1/96
17	VOUCHERS 105425 TO 105788	884-1	1/96
18	VOUCHERS 105789 TO 106093	884-1	1/96
19	VOUCHERS 106094 TO 106491	884-1	1/96
20	VOUCHERS 106492 TO 106890	884-1	1/96
21	VOUCHERS 106891 TO 107156	884-1	1/96
22	VOUCHERS 107157 TO 107563	884-1	1/96
23	VOUCHERS 107564 TO 107934	884-1	1/96
24	VOUCHERS 107935 TO 108190	884-1	1/96
25	VOUCHERS 108191 TO 108503	884-1	1/96
26	VOUCHERS 108504 TO 108831	884-1	1/96
27	VOUCHERS 108832 TO 109231	884-1	1/96
28	VOUCHERS 109232 TO 109595	884-1	1/96
29	VOUCHERS 109596 TO 109947	884-1	1/96
30	VOUCHERS 109948 TO 110342	884-1	1/96

disposal
3-7-96
AM
463

R-149

5-19-20

26 Empties

5-20

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 29.02.01		26-03.05		ADDITION NO. 87W915	DATE REC'D 4-27-87
2. AGENCY State Highway Administration				LOCATION - RANGE 43 30	SECTIONS 9 3
3. DIVISION / UNIT Office of Finance & Program Management				NO. OF CU. FT. 1	
4. MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202				RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL William R. Burdette / pmid William R. Burdette		PHONE NO. 659-1442		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
6. BOX NUMBERS	7. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	8. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)			
1.	Check issued & Signature July 84 to March 85	799-10	1/96		
		disposal 3-5-96 AW			

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W1084		DATE RECEIVED 4-4-90	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 43		LOCATION SECTIONS 29	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 15			
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER			
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	VOUCHERS 020839 TO 021120	884-1	1/96
2	VOUCHERS 021121 TO 021421	884-1	1/96
3	VOUCHERS 021422 TO 021729	884-1	1/96
4	VOUCHERS 021730 TO 022043	884-1	1/96
5	VOUCHERS 022044 TO 022370	884-1	1/96
6	VOUCHERS 022371 TO 022701	884-1	1/96
7	VOUCHERS 022702 TO 022992	884-1	1/96
8	VOUCHERS 022993 TO 023323	884-1	1/96
9	VOUCHERS 023324 TO 023674	884-1	1/96
10	VOUCHERS 023675 TO 023842	884-1	1/96
11	VOUCHERS 023843 TO 024210	884-1	1/96
12	VOUCHERS 024211 TO 024556	884-1	1/96
13	VOUCHERS 024557 TO 024887	884-1	1/96
14	VOUCHERS 024888 TO 024184	884-1	1/96
15	VOUCHERS 024185 TO 025523	884-1	1/96

disposal
3-5-96
AW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W902		DATE RECEIVED 2-25-91	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 8	LOCATION 18	NO. OF CU. FT. 2	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 FINAL VOUCHERS CLEARED (REVISED) 7/01/90 TO 12/31/90
 2 FINAL VOUCHERS CLEARED (REVISED) 7/01/90 TO 12/31/90

739-11	1/96
739-11	1/96

Disposal
 2-20-96
 ANV

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W611	DATE RECEIVED 12-20-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 53	LOCATION SECTIONS 30-31
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 18	
e. AGENCY OFFICIAL PHONE NO. 333-1447		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	TIME CARDS PAY 20 09/07/88 TO 09/20/88 RC 10-62	731-20	01/96
2	TIME CARDS PAY 20 09/07/88 TO 09/20/88 RC 63-74.3	731-20	01/96
3	TIME CARDS PAY 20 09/07/88 TO 09/20/88 RC 81-84	731-20	01/96
4	TIME CARDS PAY 20 09/07/88 TO 09/20/88 RC 85-90.5	731-20	01/96
5	TIME CARDS PAY 20 09/07/88 TO 09/20/88 RC 90.6-93.3	731-20	01/96
6	TIME CARDS PAY 20 09/07/88 TO 09/20/88 RC 93.4-97.9	731-20	01/96
7	TIME CARDS PAY 21 09/21/88 TO 10/04/88 RC 10-62	731-20	01/96
8	TIME CARDS PAY 21 09/21/88 TO 10/04/88 RC 63-74.3	731-20	01/96
9	TIME CARDS PAY 21 09/21/88 TO 10/04/88 RC 81-84	731-20	01/96
10	TIME CARDS PAY 21 09/21/88 TO 10/04/88 RC 85-90.5	731-20	01/96
11	TIME CARDS PAY 21 09/21/88 TO 10/04/88 RC 90.6-93.3	731-20	01/96
12	TIME CARDS PAY 21 09/21/88 TO 10/04/88 RC 93.4-97.9	731-20	01/96
13	TIME CARDS PAY 22 10/05/88 TO 10/18/88 RC 10-62	731-20	01/96
14	TIME CARDS PAY 22 10/05/88 TO 10/18/88 RC 63-74.3	731-20	01/96
15	TIME CARDS PAY 22 10/05/88 TO 10/18/88 RC 81-84	731-20	01/96
16	TIME CARDS PAY 22 10/05/88 TO 10/18/88 RC 85-90.5	731-20	01/96
17	TIME CARDS PAY 22 10/05/88 TO 10/18/88 RC 90.6-93.3	731-20	01/96
18	TIME CARDS PAY 22 10/05/88 TO 10/18/88 RC 93.4-97.9	731-20	01/96

Disposal
1-16-96
JPS

R-53

S-30-31

194 Empties

S-31-35

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W786	DATE RECEIVED 2-3-89
b. AGENCY State Highway Administration		6 RANGE LOCATION SECTIONS 17	NO. OF CU. FT. 6
c. DIVISION UNIT Office of Finance & Program Management			RECORDS CENTER MANAGER
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e. AGENCY OFFICIAL PHONE NO. 333-1447			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	TIME CARDS PAY 16 RC 10-63 7/13/88 TO 7/29/88	731-20	01/96
2	TIME CARDS PAY 16 RC 63-74.3 7/13/88 TO 7/29/88	731-20	01/96
3	TIME CARDS PAY 16 RC 81-84 7/13/88 TO 7/29/88	731-20	01/96
4	TIME CARDS PAY 16 RC 85-90.5 7/13/88 TO 7/29/88	731-20	01/96
5	TIME CARDS PAY 16 RC 90.6-93.3 7/13/88 TO 7/29/88	731-20	01/96
6	TIME CARDS PAY 16 RC 93.4-97.9 7/13/88 TO 7/29/88	731-20	01/96

Disposal
 1-15-96
 AW

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W436	DATE RECEIVED 11-4-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 35	LOCATION SECTIONS 13
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 3	
e. AGENCY OFFICIAL <i>Jesse J. Morgan</i>		PHONE NO. 333-1447	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	GROSS & DEDUCTION JOURNAL 06/01/88 TO 06/28/88	731-11	01/96
2	GROSS & DEDUCTION JOURNAL 06/29/88 TO 07/26/88	731-11	01/96
3	GROSS & DEDUCTION JOURNAL 07/27/88 TO 08/23/88	731-11	01/96

*Disposal
4-11-96
AW*

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

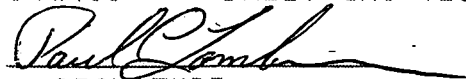
CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN - FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W591	CPB JOURNAL	731	11	1988	1	1/96	RECYCLED
93W1521	R/D PAID & VOID BILLS	1191	4	7/88	1		
91W195	COMPLETION REPORTS	1649	10	1981-85	1		
92W423	VENDOR PAYMENT RPTS	884-10,	884-3	1990	4		
89W762	GROSS DUDCTION JOURNAL	731	11	1988	1		
92W323	PRC 10	731	9	1988-90	1		
92W322	N/S INVENTORY MAN	1005	6	1990	1		
92W321	WITHDRAWL	1005	2	1990-91	2		
91W480	DAILY GAS TICKETS	1005	1M2M5	1990	12		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. AGENCY CODE 26.03.05		ACCESSION NO. 89W591		DATE RECEIVED 12-13-88
b. AGENCY State Highway Administration		LOCATION RANGE 35 SECTION 22		NO. OF CO. FT. 1
c. DIVISION UNIT Office of Finance & Program Management		RECORDS CENTER MANAGED		
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e. AGENCY OFFICIAL <i>W. Brown</i>	PHONE NO. 333-1447			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CPB JOURNAL 09/30/88 TO 10/18/88	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		731-11 01/96

1 | CPB JOURNAL 09/30/88 TO 10/18/88

731-11

01/96

*disposal
4-11-88
AW*

R-35

S-22

one (1) Empty

S-22

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>93W1521</i>		DATE RECEIVED <i>5-12-93</i>
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE <i>26-03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>54</i>	LOCATION SECTIONS <i>20</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

1 | R/D PAID & VOID BILLS GENERAL & BILLWORK 07/88

1191-4 | 1/96

Disposal
1-16-96
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

5

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 916195		DATE RECEIVED 8-24-90
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26-03-05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 34	LOCATION SECTIONS 31	NO. OF CU. FT. 1
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

1 ✓ COMPLETION REPORTS 1981 TO 1985

1649
~~1022-10~~ ~~1/96~~ 1/97

G5
 4-12-96
 DISPOSAL

394

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY State Highway Administration		ACCESSION NO. 92W423		DATE RECEIVED 10-23-91	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION RANGE 3 SECTIONS 29		NO. OF CU. FT. 4	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓	VENDOR PAYMENT RPTS 06/90 TO 08/90	884-10	1/96
2 ✓	VENDOR PAYMENT RPTS 09/90 TO 11/90	884-10	1/96
3 ✓	VOUCHER REGISTER 07/27/90 TO 08/31/90	884-3	1/96
4 ✓	VOUCHER REGISTER 09/05/90 TO 10/19/90	884-3	1/96

Disposal
1-11-96
AW
588

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. AGENCY CODE 26.03.05		ACCESSION NO. 89W762	DATE RECEIVED 1-30-89
2. AGENCY State Highway Administration		3 RANGE LOCATION SECTIONS 3 2	NO. OF CB. FT. 1
3. DIVISION UNIT Office of Finance & Program Management			RECORDS CENTER MANAGER
4. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
5. AGENCY OFFICIAL	PHONE NO. 333-1447	6. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)	
7. BOX NUMBERS 1	8. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES GROSS DEDUCTION JOURNAL 08/24/88 TO 09/20/88	731-11	01/96

Disposal
1-11-96
AW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>92W323</i>		DATE RECEIVED <i>9-23-91</i>	
B. DIVISION / UNIT Office of Finance and Program Management		RANGE <i>35</i>		RM CODE <i>26-0305</i>	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS <i>17</i>		NO. OF CU. FT. <i>1</i>	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			
<i>1</i>	<i>PRC10, 20, 40 1988, 1989, 1990</i>	<i>731-9</i>		<i>1/96</i>	

*Disposal
4-11-96
AW*

R-35

S-17

1 Empty

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W322		DATE RECEIVED 9-23-91
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 35		RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS 17	NO. OF CU. FT. 1	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

1 | M/S INVENTORY MAN. MATERIAL SUPPLY INVENTORIES 1990

| 1005-6 1/96

Disposal
4-11-96
JW

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>92W321</i>	DATE RECEIVED <i>9-23-91</i>		
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE <i>2603.05</i>		
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>35</i>	LOCATION SECTIONS <i>17</i>	NO. OF CU. FT. 2	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 MONTHLY WITHDRAWAL RPIS 7/12/90 TO 7/28/90
2 WITHDRAWAL ERRORS 6/91 TO 7/91

1005-2 1/96
 1005-2 1/96

Disposal
4-11-96
562 JAW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W480		DATE RECEIVED 11-9-90	
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 142		RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202				LOCATION SECTIONS 25-26	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
----------------	--	---	--

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1 ✓	DISTRICT MANAGER REPORT ALL DIST 07/12/90	1005-1	1/96
2 ✓	DAILY GAS TICKETS BRROKLANDVILLE 1990	1005-1	1/96
3 ✓	DAILY INVENTORY WITHDRAWAL LIST ERRORS 7/90 TO 8/90	1005-2	1/96
4 ✓	DIST MANAGERS REPORT ALL DIST 07/30/90	1005-1	1/96
5 ✓	OPERATING STOCK STATUS RPT DIST 1,2,3 07/30/90	1005-6	1/96
6 ✓	OPERATING S.S. & TRANS RPT LAB, TRAFFIC & DIST 7 07/30/90	1005-6	1/96
7 ✓	OPERATING S.S. DIST 4,5,5 07/30/90	1005-6	1/96
8 ✓	OPERATING S.S. LAB, TRAFFIC & TRANSACTION 08/28/90	1005-6	1/96
9 ✓	OPERATING S.S. DIST 4,5,6 08/28/90	1005-6	1/96
10 ✓	OPERATING S.S. DIST 1,2,3 08/28/90	1005-6	1/96
11 ✓	DAILY GAS TICKETS 6/90-7/90 ALL DIST	1005-1	1/96
12 ✓	DAILY GAS TICKETS 6/90-7/90 ALL DIST	1005-1	1/96

Disposal
4/11/96
PC

R-142
S-25-26

2 Empties
S-26

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN - FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W454	LEAVE ADJUSTMENTS	731	25	1988	2	1/96	RECYCLED
91W268	CREDIT CARDS	884	1	FY 89-90	2		
91W273	DAILY GAS TICKETS	1005	1	1990	1		
93W661	BILLWORK	1191	4	1988	2		
92W70	DAILY WITHDRAWAL	1005	2,4,6	1990	7		
91W179	RAILROAD LIST, MANUELS	858	28,31	1990	13		
92W194	PRE10	731	9	1990	2		
91W206	VOUCHERS	884	1		36		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCES 910454		DATE RECEIVED 11-5-90	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 143	LOCATION 21	NO. OF CU. FT. 2	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	LEAVE ADJUSTMENTS IN R.C., ALPHA ORDER 92.0-PORT 1/01/88 TO 12/31/88	731-25	1/96
2	LEAVE ADJUSTMENTS IN R.C., ALPHA ORDER 10-72 1/01/88 TO 12/31/88	731-25	1/96

Disposal
4/10/96
ph

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W268	DATE RECEIVED 9-28-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26-03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 23	LOCATION SECTIONS 30
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 2	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 | CREDIT CARDS F/Y 89 & 90
 2 | CREDIT CARDS F/Y 89 & 90

| 884-1 | 1/96
 | 884-1 | 1/96

GS
 4-11-96
 DISPOSAL

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W273	DATE RECEIVED 9-28-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 26	LOCATION SECTIONS 6
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	DAILY GAS TICKETS 1990	1005-1	1/96

GS
4-12-96
DISPOSAL

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W661		DATE RECEIVED 11-10-92	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION RANGE 17 SECTIONS 12		NO. OF CU. FT. 2	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓ BILLWORK & BILLING JAN THRU DEC 88
 2 ✓ 1199 & 1126 FEB 88 THRU DEC 88

1191-4 1/96
 1191-4 1/96

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W70		DATE RECEIVED 7-31-91	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 7	LOCATION 28-29	SECTIONS NO. OF CU. FT. 7	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓	M/S RECORD MATERIAL, SUPPLIES, PHYSICAL INV. WORKSHEET ANALYSIS 1990	1005-6	1/96
2 ✓	DAILY WITHDRAWAL TKS 268501-308000 1990	1005-2	1/96
3 ✓	DAILY WITHDRAWAL TKS 214501-310500 1990	1005-2	1/96
4 ✓	DAILY WITHDRAWAL TKS 300000-268000 1990	1005-2	1/96
5 ✓	EXEMPT PURCHASE ORDER 1990	1005-4	1/96
6 ✓	FIXED ASSETS RECONCILIATION 06/31-90 TO 08/31/90	1005-6	1/96
7 ✓	FIXED ASSETS RECONCILIATION 09/30/90 TO 12/31/90	1005-6	1/96

516
 Disposal
 1-17-96
 AW

R-7

S-28-29

1 Empty

S-29

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W179	DATE RECEIVED 8-16-90		
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05		
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 103	LOCATION SECTIONS 4	NO. OF CU. FT. 13	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)	
1	STATE RAILROAD LIST 90-017 TO 90-026 #302409 TO 302803	858-28	1/96
2	STATE RAILROAD LIST 90-027 TO 90-036 #302810 TO 303169	858-28	1/96
3	STATE RAILROAD LIST 90-037 TO 90-048 #303176	858-28	1/96
4	ASST SECRETARY LIST 90-020 TO 90-023 #204585 TO 204873	858-28	1/96
5	ASST SECRETARY LIST 90-024 TO 90-029 #204880 TO 205185	858-28	1/96
6	ASST SECRETARY LIST 90-030 TO 90-035 #205190 TO 205568	858-28	1/96
7	ASST SECRETARY LIST 90-036 TO 90-039 #205575 TO 205871	858-28	1/96
8	ASST SECRETARY LIST 90-040 TO 90-044 #205878 TO 206185	858-28	1/96
9	ASST SECRETARY LIST 90-045 TO 90-048 #206192 TO 206440	858-28	1/96
10	SECRETARY OFFICE LIST 90-017 TO 90-026 #102531 TO 102900	858-28	1/96
11	SECRETARY OFFICE LIST 90-027 TO 90-036 #102907 TO 103237	858-28	1/96
12	MANUELS & MEMOS 4010386 TO 4010880	858-31	1/96
13	MANUELS & MEMOS 4010606 TO 4011480	858-31	1/96

Disposal
1/9/96
AW

R-103

S-4

3 Empty

RECORDS TRANSIT THE AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>92W194</i>		DATE RECEIVED <i>8-23-91</i>
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE <i>26.03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>6</i>	LOCATION SECTIONS <i>25</i>	NO. OF CU. FT. <i>2</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

1	PRE10 & PRE20 1990
2	PRE10 1990

731-9	1/96
731-9	1/96

*Disposal
1-15-96
AW*

530

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W206	DATE RECEIVED 8-27-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 103	LOCATION SECTIONS 7
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 36	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	VOUCHERS 059001 TO 059431	884-1	1/96
2	VOUCHERS 059432 TO 059802	884-1	1/96
3	VOUCHERS 059803 TO 060285	884-1	1/96
4	VOUCHERS 060286 TO 060615	884-1	1/96
5	VOUCHERS 060616 TO 061018	884-1	1/96
6	VOUCHERS 061019 TO 061380	884-1	1/96
7	VOUCHERS 061381 TO 061767	884-1	1/96
8	VOUCHERS 061770 TO 062141	884-1	1/96
9	VOUCHERS 062142 TO 062493	884-1	1/96
10	VOUCHERS 062494 TO 062835	884-1	1/96
11	VOUCHERS 062836 TO 063139	884-1	1/96
12	VOUCHERS 063140 TO 063526	884-1	1/96
13	VOUCHERS 063527 TO 063837	884-1	1/96
14	VOUCHERS 063838 TO 064212	884-1	1/96
15	VOUCHERS 064213 TO 064538	884-1	1/96
16	VOUCHERS 064539 TO 064830	884-1	1/96
17	VOUCHERS 064831 TO 064916	884-1	1/96
18	VOUCHERS 064917 TO 065344	884-1	1/96
19	VOUCHERS 065345 TO 065761	884-1	1/96
20	VOUCHERS 065762 TO 066136	884-1	1/96
21	VOUCHERS 066137 TO 066586	884-1	1/96
22	VOUCHERS 066587 TO 066972	884-1	1/96
23	VOUCHERS 066973 TO 067348	884-1	1/96
24	VOUCHERS 067349 TO 067702	884-1	1/96
25	VOUCHERS 067703 TO 068005	884-1	1/96
26	VOUCHERS 068006 TO 068399	884-1	1/96
27	VOUCHERS 068400 TO 068721	884-1	1/96
28	VOUCHERS 068722 TO 069066	884-1	1/96
29	VOUCHERS 069067 TO 069451	884-1	1/96
30	VOUCHERS 069452 TO 069850	884-1	1/96
31	VOUCHERS 069851 TO 070154	884-1	1/96
32	VOUCHERS 070155 TO 070529	884-1	1/96
33	VOUCHERS 070530 TO 070910	884-1	1/96
34	VOUCHERS 070911 TO 071088	884-1	1/96

Disposal
1/4/96
AW

35 | VOUCHERS 071089 TO 071407
36 | VOUCHERS 071408 TO 717467

| 884-1 1/96
| 884-1 1/96

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN - FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
88W732	VOUCHERS	884	1		22	1/96	RECYCLED
86W430	DOT, TSO, SRA, OAS JOURNALS	858	13	FY 85	1		



Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 88W732		DATE RECEIVED 1-21-88	
b. AGENCY State Highway Administration		LOCATION 3		SECTION 20	
c. DIVISION UNIT Office of Finance & Program Management		RANGE		NO. OF CU. FT. 22	
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		RECORDS CENTER MANAGER			
e. AGENCY OFFICIAL <i>William R. Burdette</i>		PHONE NO. 333-1442		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	VOUCHERS 815386 TO 815753	884-1	01/96
2	VOUCHERS 815754 TO 816052	884-1	01/96
3	VOUCHERS 816053 TO 816377	884-1	01/96
4	VOUCHERS 816378 TO 816829	884-1	01/96
5	VOUCHERS 816830 TO 817181	884-1	01/96
6	VOUCHERS 817182 TO 817474	884-1	01/96
7	VOUCHERS 817475 TO 817762	884-1	01/96
8	VOUCHERS 817763 TO 818024	884-1	01/96
9	VOUCHERS 818025 TO 818301	884-1	01/96
10	VOUCHERS 818302 TO 818601	884-1	01/96
11	VOUCHERS 818602 TO 818967	884-1	01/96
12	VOUCHERS 818908 TO 819133	884-1	01/96
13	VOUCHERS 819134 TO 819363	884-1	01/96
14	VOUCHERS 819364 TO 819592	884-1	01/96
15	VOUCHERS 819593 TO 819881	884-1	01/96
16	VOUCHERS 819882 TO 820180	884-1	01/96
17	VOUCHERS 820181 TO 820451	884-1	01/96
18	VOUCHERS 820452 TO 820763	884-1	01/96
19	VOUCHERS 820764 TO 821076	884-1	01/96
20	VOUCHERS 821077 TO 821489	884-1	01/96
21	VOUCHERS 821490 TO 821826	884-1	01/96
22	VOUCHERS 821827 TO 822115	884-1	01/96

Disposal
 7-11-96
 AW

R-3

S-20

22 } BOXES

1 ; Empty SPACE

EA

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 376 JESSUP MD 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

DATE: 29.02.01	26.03.05	ACCESS NO: 86W430	DATE: 2-14-86
State Highway Administration		SECTION: 7	IC D Q. FI: 32 1
Office of Finance & Program Mgt.		RECORD CENTER BRANCH:	
707 N. Calvert Street Baltimore, Maryland 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
William R. Burdette 659-1442			

1 QUANTITY	2 DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	3	4 DISPOSAL AUTHORITY SCHEDULE ITEM NO.	5 DISPOSAL DATE
1 ✓	DOT, TSO, SRA, OAS Journal Entries Memos & Maintenance	7/84 thru 7/85	858-13	12-95 1/96

Disposal
1-17-96

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.06

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN - HAULING PERMIT SECTION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W223	PINK COPIES	491	2	1992	28	1/96	RECYCLED



Signature
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. STATE HIGHWAY ADMINISTRATION		ACCESSION NO. 94W223	DATE REC'D 8-23-93
B. DIVISION/UNIT HAULING PERMIT SECTION			RM CODE 26.03.06
C. MAILING ADDRESS OFFICE OF TRAFFIC & SAFETY 7491 CONNELLY DRIVE HANOVER, MD 21076		LOCATION RANGE SECTION(S) 120 23	NO. OF CU. FT. 28
D. PHONE NO. (410) 787-4082		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL DARLENE EIDE (410) 787-4082		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PINK COPIES FROM JULY THRU DECEMBER 1992 (SOME 1991)	DECEMBER 1995 DISPOSAL DATE
1	JOURNALS, MAPPER RUNS, CANCELLED PERMITS	<i>Schedule #491</i> <i>Item # 2</i> <i>1/96</i> <i>Disposal</i> <i>3-26-96</i> <i>AW</i>
2	HISTORY: GREENBELT PERMITS & SALISBURY PERMITS	
3	BALTIMORE SPECIALS, BLANKETS, BOOKS, CC PERMITS (JULY - SEPT OCT. - DEC.)	
4	COMPANY LEDGERS (K --- Z)	
5	COMPANY LEDGERS (A --- J)	
6	CASH RECEIPTS COMPANY INFORMATION SPECIALS	
7	PERMIT SERVICE JOURNALS	
8	INDIVIDUAL COMPANIES (A --- C)	
9	INDIVIDUAL COMPANIES (D --- F)	
10	INDIVIDUAL COMPANIES (G --- I)	
11	INDIVIDUAL COMPANIES (J --- MOSS TRKG)	
12	INDIVIDUAL COMPANIES (N --- RELIABLE CONTR)	
13	INDIVIDUAL COMPANIES (RE --- WH)	
14	INDIVIDUAL COMPANIES (WI --- NANTICOKE HOMES)	
15	INDIVIDUAL COMPANIES (NANTICOKE HOMES --- TRANSCOM)	

RECORDS RETENTION AND DISPOSAL SCHEDULE
(CONTINUATION SHEET)SCHEDULE
NO.PAGE
NO. 2

Item No.	Description	Retention
	PINK COPIES JULY - DECEMBER 1992	<i>Schedule # 491 Item # 2</i> DISPOSAL DATE DEC. 1995
16	TRANSCOM PERMIT SERVICE	
17	XERO FAX PERMIT SERVICE	
18	XERO FAX PERMIT SERVICE	
19	BUDS PERMIT SERVICE	
20	BUDS PERMIT SERVICE	
21	CUMMINS CASH PERMIT SERVICE	
22	DAILY EXPRESS	
23	MARYLAND PERMIT SERVICE	
24	TUI PERMIT SERVICE	
25	TUI PERMIT SERVICE	
26	TUI PERMIT SERVICE	
27	TUI PERMIT SERVICE	
28	TUI PERMIT SERVICE	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.07

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN- MATERIALS & RESEARCH
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W420	CONTRACT	925	1	1986-88	4	1/96	RECYCLED
89W421	CONTRACT	925	1	1988	5		
89W422	CONTRACT	925	1	1988	20		
89W212	CONTRACT	925	1	1988	10		


SIGNATURE
DGS-550-2


RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 73.00		26.03.07	ACCESSION NO. 89W420	DATE REC'D 11-3-88
b) AGENCY Maryland State Highway Administration				
c) DIVISION/UNIT Division of Materials and Research		LOCATION - RANGE 32	SECTION(S) 21	NO. OF CU. FT. 4
d) MAILING ADDRESS  Maryland Department of Transportation State Highway Administration Office of Materials & Research 2323 West Joppa Rd Brooklandville, Md 21027		RECORDS CENTER MANAGER		
e) AGENCY OFFICIAL Betty Patterson <i>B. Patterson</i>		PHONE NO. 321-3584	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1221 thru 1224	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Adj # 925 Item # 1 Retain for seven years from date sent to records center, then destroy. 1/96 GS 4-12-96 DISPOSAL

sent 11/2/88 to Hall of Records

COMPLETED FILE SCHEDULE 925 BOX 1221
 STORED IN HALL OF RECORDS

TEST MATERIAL(S)	(TEST PERFORMED)	TIME PERIOD
Portland Cement Lab Data Books	(Sulfur Trioxide and Sulfides)	1986-1987
Water Lab Data Books	(Dissolved and Suspended Solids)	1986
Water Lab Data Books	(PH and Chlorides)	1972-1987
Portland Cement Lab Data Books	(Loss on Ignition)	1981-1986
Portland Cement Lab Data Books	(Insoluble Residue)	1986-1987
Seeding Lime Lab Data Books	(CaCO ₃ , MgCO ₃ and Gradation)	1979-1980
Hydrated Lime Lab Data Books	(CaO, MgO and Gradation)	1983-1986
Water Lab Data Books	(Nitrates)	1983-1987
Water Lab Data Books	(Sulfates)	1984-1987
Water Lab Data Books	(Phosphates)	1985

My telephone number is _____

COMPLETED FILE SCHEDULE 925 BOX 1224
STORED IN HALL OF RECORDS

TEST MATERIAL(S)	(TEST PERFORMED)	TIME PERIOD
Portland Cement Concrete Lab Data Books	(Chlorides)	1986-1987

My telephone number is _____

Teletypewriter for Impaired Hearing or Speech
383-7555 Baltimore Metro 65-0451 D.C. Metro — 1-800-492-5062 Statewide Toll Free
P.O. Box 717 / 707 North Calvert St., Baltimore, Maryland 21203 - 0717

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

16 AGENCY CODE 2902:7300	ACCESSION NO. 26.03.07 89W421	DATE RECD 11-3-88
18 AGENCY Maryland State Highway Administration	LOCATION RANGE 26	SECTIONS 1
19 DIVISION/UNIT Division of Materials and Research	NO. OF CL. FT. 5	
20 MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022	RECORDS CENTER MANAGER	
21 AGENCY OFFICIAL <i>Betty Patterson</i> Betty Patterson, Services Specialist 321-3584	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL)
1375 thru 1379	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Sch. # 925 Retain for seven years from date sent to records center, then destroy. Item # 1 1/96 GS 4-12-96 DISPOSAL

11/2/88 sent

COMPLETED FILE SCHEDULE 925 BOX 1375

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

CONTRACT NUMBER

COMPLETED DATE

AW 621-501-171

2-4-88

COMPLETED FILE SCHEDULE 925 BOX 1378

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

CONTRACT NUMBER

COMPLETED DATED

CO 321-505-270

4-29-88

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 2902:7300		2603.07	ACCESSION NO. 89W422	DATE REC'D 11-3-88
2. AGENCY Maryland State Highway Administration			LOCATION - RANGE 43	SECTIONS 12-14
3. DIVISION/UNIT Division of Materials and Research			NO. OF CL. FT. 20	
4. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022			RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Betty Patterson, Services Specialist		PHONE NO. 321-3584	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL)
23 thru 42	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Sch. # 925 Retain for seven years from date sent to records center, then destroy. Item #1 1/96 disposal 3-5-96 AW

COMPLETED FILE SCHEDULE 925 BOX 23

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

1988

I.A.S.T. Summary Sheet for the following contracts:

BC 311-099 thru 100-815
BC 311-103 thru 105-815
BC 313-001-815
CL 594-501-777
CL 663-952-712
CL 681-501-777
CL 686-501-785
CL 687-501-776

H 831-501-477
H 837-501-476
H 838-501-477
H 840-501-477
H 841-501-477
H 842-501-477

H 868-501-476
H 872-501-481
HO 292-507-770
HO 665-501-785
HO 610-501-780
HO 613-501-476

HO 638-501-776
HO 640-501-777
HO 644-501-785
HO 647-501-776
HO 649-501-785
HO 650-501-785
HO 653-501-777
HO 654-501-785

AW 790-701-414
AW 790-501-014
AW 789-707-714
AW 787-501-714
AW 735-501-476

CL 689-501-776
CL 695-509-785
CL 669-509-785
CL 701-501-785
H 665-503-482
H 743-501-476
H 804-501-485
H 817-501-480

H 843-501-477
H 849-501-481
H 853-501-476
H 854-501-485
H 859-501-485
H 860-501-477

HO 613-502-771
HO 621-727-714
HO 626-501-770
HO 627-501-777
HO 628-501-776
HO 632-501-777

AW 692-727-774
AW 188-708-429
AW 188-714-729
AW 086-292-446
B 175-501-482
AW 844-701-014
AW 827-251-085
AW 811-726-714

3008-87-85
403-414-3-86
405-3-12-414-85
406-3-414-87
407-13-714-86

COMPLETED FILE SCHEDULE 925 BOX 41

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

1988

Contract Number

Date Certified

BC 246-106-815

11-16-87

COMPLETED FILE SCHEDULE 925 BOX 42

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

1988

Contract Number

Date Certified

BC 246-103-815

5-08-88

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>1. AGENCY CODE 2902:7300</p> <p>2. AGENCY Maryland State Highway Administration</p> <p>3. DIVISION/UNIT Division of Materials and Research</p> <p>4. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022</p> <p>5. AGENCY OFFICIAL <i>Betty Patterson</i> Betty Patterson, Services Specialist 321-3584</p>	<p>ACCESSION NO. <i>89W212</i></p> <p>LOCATION - RANGE <i>8</i></p> <p>SECTIONS <i>4</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>8-17-88</i></p> <p>NO. OF CU. FT. <i>10</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
--	--	--

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL D)
9-18	<p>Record center boxes arranged alphabetically by contract code number.</p> <p>No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.</p>	<p><i>Sch. # 925</i> <i>Item # 1</i></p> <p>Retain for seven years from date sent to records center, then destroy.</p> <p style="font-size: 2em; text-align: center;"><i>1/96</i></p> <p style="text-align: right; font-size: 1.5em;"><i>Disposal 2-20-86 AW</i></p>

COMPLETED FILES, BOX 9

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

1988

Contract Number

Date Certified

T.E.I. Documents

R-8
S-4

9 Emptyies
R-8 S-4

RECEIVED

JUL 11 1988

RECORDS MANAGEMENT
DIVISION

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.08

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN - PERSONNEL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
88W1348	SERVICES CONTRACTS	1.10	1,2	1984	7	1/96	RECYCLED
88W1350	FOLDERS & ROSTER CARDS	110	1,2	1985	5		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

AND RECEIPT

260308

88W1348

6-14-88

1. From: (Name, Division, Address or Agency) Donald L. Krebs, Chief, Bureau of Personnel State Highway Administration 707 N. Calvert St., Balto., MD 21203		Signature
		Title
2. Building and Room 707 N. Calvert St. Room 106	3. Phone 333-1416	4. To: Waterloo Records Center Jessup, MD 20794
5. Signature: (Agency Official) <i>Donald L. Krebs</i>		6. No. of Co.Pt. Seven

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-147 S-11	1.	Closed Personal Services Contracts	Schedule 110 Items 1&2 1-2 1998 Jan 1989
	2.	Closed Personal Services Contracts	1998
	3.	Log Books 1971-1985	1998 1/96
	4.	Salary Plans	1998
	5.	Reclassifications 1984	1998
	6.	Reclassifications 1984	1998
	7.	Reclassifications 1984	1998

Disposal
4/11/96
OR

(Use Plain Unlined Paper For Continuation Pages)

AND RECEIPT

26.03.08

88 W 1350 | 6-14-88

1. From: (Name, Division, Address or Agency) Donald L. Krebs, Chief, Bureau of Personnel State Highway Administration 707 N. Calvert Street, Balto., MD 21203		Signature Title
2. Building and Room 707 N. Calvert St. Room 106	3. Phone 333-1416	4. To: Waterloo Records Center Jessup, MD 20794
5. Signature: (Agency Official) <i>Donald L. Krebs</i>		6. No. of Cu.Ft. Five

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-124 S-30		Personnel Folders & Roster Cards 1985	Schedule 110 Items 1&2
	1.	Abrams, Thomas to Croft, John	1998
	2.	Croslin, Robert to Hipkins, Thomas	1998
	3.	Hite, Lisa to Miller, George	1998
	4.	Miller, Kirby to Sweeney, Robert	1998
	5.	Tabesh, Terri to Zlotkowski, Marc	1998

*Disposal
4-10-86
BW*

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.12

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN - STATE ROADS COMMISSION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1309	FINAL PAYEMTNS/CONTRACTS	526-4,	1542,1	1990	4	1/96	RECYCLED



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. State Highway Administration		ACCESSION NO. 93W1309	DATE REC'D 4-21-93
B. DIVISION/UNIT State Roads Commission			RM CODE 26.03.12
C. MAILING ADDRESS 707 N. Calvert Street, Room 407 Baltimore, MD 21202		LOCATION RANGE SECTION(S) 18 6	NO. OF CU. FT. 4
D. PHONE NO. (410) 333-1208		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bonnie V. Carter Management Associate		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	1990 Final Payments/Contracts (1991 TRUCK CARDS)	Sched. No. 526 Item No. 4 Disposal Date: 1/1/96
2	1990 Final Payments/Contracts	(same)
3	1990 Final Payments/Contracts	(same)
4	1985 Authorizations	Sched. No. 109 1542 Item No. 1 Disposal Date: 1/1/96

GS
3-21-96
Disposal

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.01

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN - PROJECT PLANNING
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W214	INVOICES, CORRESP, DOCUMENTS	944	1		2	1/96	RECYCLED
90W1057	MAIL LIST, CASES	944	1		7		


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DISPOSED
3/26/96
gs

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 277, JESSUP, MD, 20794 (TELEPHONE - 768-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 29.02.01		26.03.01	ACCESSION NO. 89W214	DATE REC'D 8-17-88
b) AGENCY State Highway Administration				
c) DIVISION/UNIT Project Development Division		LOCATION - RANGE 22	SECTION(S) 4	NO. OF CU. FT. 24 23
d) MAILING ADDRESS 707 North Calvert Street Room #310 Baltimore, Maryland 21202		RECORDS CENTER MANAGER #2		
e) AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333 1235	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 - 7	Correspondence, work orders, mailing lists, environmental documents, consultant agreements, progress reports, invoices, graphics, photographs, scripts, resumes, etc., on Maryland Route Interstate I-270/189 Interchange.	Schedule #944 Item #1
8	Mailing list, correspondence, graphics, environmental documents, etc. concerning Maryland I-270 (Ritchie Highway)	Retain for 5 Years then <u>return</u> to agency.
9	Correspondence, invoices, progress reports, letters of inquiry, work orders, reports, graphics, etc., concerning Maryland Route 648.	1/94 - Return
10	Correspondence, letters of inquiry, mailing lists, traffic data, work orders, r/w & relocation, contract memos, transmittals, graphics, etc., concerning Maryland Route 7.	Bx #13 - Returned to Agency - 8-1-90
11	Kelly committee documents, abstract of Fed. Issues delay & costs; Environmental cost summary table, synopsis of env. cost review, environmental cost review SHA, envir. regulations, admin. docu., history & arch. miscellaneous, historic sites and maps, FEIS for national freeway, U.S. 48 allegany county, national freeway development and planning and preliminar engineering study, US 48 FEIS.	4/94 *Partial Boxes - 1-10, 12, 15+16
12	U.S. 48 court case, air quality info., Green ridge state forest, U.S. 48 natural envr. breifings & summaries, U.S. 48 envir. doc. comments, US route 40 archeological reports and survey (binders)	10/12/94 *Partial Bxs. - 10/94 Destroyed - Bxs - 14, 17, 21, 23 + 24.

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

Box 13

~~Dent, draft report on Oxon Hill, Dent final report of Oxon Hill, Milner, Data recovery at Post Bellum, McKett and Sorenson, U.S. 50/301, I 495 to Md 70, Curry, Rec. & test, U.S. 50/301, F.R. 1982, Curry, National Freeway, Curry, Addendum, MD 32, A.A., Supplement 1985, Boyce, Archeo. Recon. MD 32/108, F.R. 202, 1986, Curry, Md 36-Lonaconing, Alleg. Co. F.R. 188, 1985, Curry, Archeo. Recon of BATC, A.A. 1977, Boyce, Archeo. Recon. of MD 26/194, Fred. Co, F.R. 199, 1986. Gardner, Archeo. Inves. 18BA164 & 18BA162, Epperson, Addendum report, MD 30, Archeo. Survey U.S. Route 50, Milner, Phase II Draft and Final.~~

- Box 14 Garrow, Final Oxon Hill Vol 1 & Vol. 2, Garrow Final Draft report, Oxon Hill, Sy. Dec. material prepared for Alt. AGREENA, Morris report & comments; brochures for Public hearing 12/12/78. Supplement Corridor Public Hearing for Section I 1/24/78.
- Box 15 ~~US 48 1st draft & assoc. doc. FEIS sect. I, US 48 2nd draft, FEIS sec. 4(f) eval. contact MD 100 I-95/to MD 3 AA.~~
- Box 16 ~~FEIS section 4(f) eval contact AA 682-101-570 Md 100/I-95 to Md 3 (7 copies)~~
- Box 17 FEIS section 4(f) eval. contract AA 682-101-570 Md 100/I-95 to Md 3 AA. 2 copies/ FONSI contract HO 630-101-770 US 29 BL Pkwy. (23 copies)
- Box 18 DEIS Md 5 North of I-95 to Sou. of U/S. 301 PG Co. Md Contract # P 391-101-370 (11 copies)
- Box 19 DEIS Md 5 North of I-95 to Sou. U.S. 301 PG (2 copies), EA for Contr. #M 401-152-372 Ritchie Pkwy. (1 copy), Sect. 4 (f) Statement Con. No. M-355-201-372 Inters. Rte. 495 Cabin John Bridge, EA Con. No. M401-153-372 I-270 West Spur, from the y-split to I-495 (1 copy), FEIS con. no. A 690-101-671 MD 36 (17 copies).
- Box 20 FEIS con. no. A 690-101-671 MD 36 (13 copies), FEIS section 4(f) evaluation con. no. AA 682-101-570 MD 100 I-95/Md 3 AA (3 copies).
- Box 21 FEIS contr. no. AA 682-101-570 Md 100 I-95/ to Md 3 AA Co. & Howard Co. (7 copies).
- Box 22 EA Md Rt. 194 (Woodsboro Bypass (12 copies), report for vice-pres. Bus committee, summary of selected envir. legislation, special joint committee on Fed/State Regs. original & draft, Value engr. for highways, Air quality analyst Contr. No. P 631-057-371, Public hearings (Beaverham Creek & Cabin Branch), envir. cost analysis., FEIS section 4(f) evaluation Md 100, DEIS sec. 4(f) U.S. 50 Cabin Branch interch, Administrative documents and memorandums.
- Box 23 FEIS SEC. 4 (f) evaluation Md 100 (7 copies).

Box 24

Environmental issues, U.S. 15, I-695, Md 363, Md 5, Md 198
I-270, U.S. 50, I-297, Environmental documents cabin Branch,
memorandum on Md 355, FEIS sec. 4 (f) evaluation MD 100
(5 copies).

R-22

S-4

11 Empty spaces

R-22 S-4

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 708-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. STATE HIGHWAY ADMINISTRATION	ACCESSION NO. 90W-1057	DATE REC'D. 3-27-90
B. DIVISION/UNIT PROJECT PLANNING DIVISION	RM CODE 26.03.01	
C. MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202	LOCATION RANGE SECTION(S) 121 11	NO. OF CU. FT. 7
D. PHONE NO. 333-1132	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL 	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	Mailing list, return mailers, brochures, scripts & miscellaneous files on MD 197 Bridge Over Amtrak, (contr. no. P802-101-371) Files notebooks (1970), alternates public meeting brochures, public hearing brochures, returned mailers transcript, recommendation fact sheets, mailing list, environmental assessment concerning MD 5 Leonardtown Bypass	Schedule #944 Item #1 1/95 Retain for 5 Years then return to agency.
#2	Engineering Study Report, Environmental Assessments Project Planning Report, Noise Analysis, property request, maps transmittals, engineering study reports value engineering reports on B/W parkway and West Nursery Rd Interchange. Value Engineering report for BWI to I-95, 1970 file MD 5 Leonardtown Bypass transcript, DEIS, Final Negative Report, Noise analysis on MD 410 extended.	
#3	Mailing List, cost estimate, In-house/agency recommendation, news releases, environmental assessment environmental file, public hearing transcript, public comments, meetings brochures, on MD 313 Sharptown Bypass. FEIS Alts. meeting brochure, transcript supplement #1 Supplement #2, EWD agreement on MD 410 extended.	
#4	Bridge Tender's Log (1981-83), utility plans, newspaper clippings, contact memos, location/design public hearing transcript on MD 450 Severn River Bridge.	

↓ disposal
 3-26-96
 AWJ

- #5 Files, community and agency meeting (1971-1977), correspondence 1969 thru 1977, 1978 thru 1979, 1980 thru 1982, and 1983 thru 1984. Proposal to Advisory Council on Historic Preservation, Oct. 1974 Proposal to Remove Adverse Effects on Sudbrook Park Historic District, January 1975; Planning for Accessibility in the Pikesville Area, March 1977, Technical memorandum for Planning for Accessibility in the Pikesville Area, April 1977. Final 4(f) State-ment, Letter to FHWA, May 4, 1978, script design Public Hearing, August 15, 1989 on Interstate Route 795 (Northwest Expressway, I-695 to MD 30). Design study Report, March 1980, Memorandum June 18, 1980, Traffic Forecasting Brochures, Design Public Hearing, Sept 17, 1980. Supplement to the Design study report, May 1981 Design Study Report, June 1981, Authorization and invoice file, Oct. 1965 through Oct. 1979.
- #6 Files MD 182-MD 97 to Bel pre 1978 to 1982. Files, MD 702-Old Eastern Avenue to Back River Neck Road, 1978-1986. Files, MD 760-Olivet Road to MD 214, 1978.
- #7 Files, MD 12-Relocated US 13 to Salisbury 1974 to 1981.

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.04

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN - ACCESS PERMITS
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
88W792	ACCESS PERMITS	466-A	1	1984	16	1/96	RECYCLED
89W982	ACCESS PERMITS	466-A	1	1986	13		


Signature
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 00-29-02-02 <i>26.03.04</i>		ACCESSION NO. <i>89W982</i>	DATE REC'D <i>3-30-89</i>
b) AGENCY Maryland State Highway Administration		LOCATION - RANGE SECTIONS NO. OF CU. FT. <i>16 19 13</i>	
c) DIVISION/UNIT Bureau of Engineering Access Permits			
d) MAILING ADDRESS P.O. Box 717 707 N. Calvert St., Room 609 Baltimore, Maryland 21203		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Creston J. Mills, Jr.</i> Creston J. Mills, Jr., Chief 333-1350		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1 2 3 4 5 6 7 8 9 10 11 12. 13.	1392-86 to 1453-86 1454-86 to 1499-86 1500-86 to 1561-86 1562-86 to 1612-86 1613-86 to 1667-86 1668-86 to 1720-86 1721-86 to 1770-86 1771-86 to 1808-86 1809-86 to 1850-86 1851-86 to 1875-86 1876-86 to 1915-86 <i>1916-86 To 1947-86</i> <i>1948-86 To 1965-86</i>	466 A # 1 Microfilm 1/96 <div style="font-size: 2em; font-family: cursive;"> X Microfilm 3/96 </div>	

USE PLAIN LINED PAPER FOR CONTINUATION PAGES)

R-~~102~~

R-16

S-~~4~~

S-19

8 Empties

R-16 S-19

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN- FINANCE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W3	MONTHLY RECEIPTS	1005	6	FY 90	1	1/96	RECYCLED
89W483	TIME CARDS	731	20	1988	24		
91W760	FINAL VOUCHERS	739	11	1990	2		
91W761	PURCHASE ORDERS	1005	1,2,4,6	1990	25		
90W1138	SEC LIST, VOUCHERS	858	28	1990	10		
89W879	TIME CARDS	731	20	1988	6		
89W862	TIME CARDS	731	20	1988	6		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W3	DATE RECEIVED 7-15-92		
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05		
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 5	LOCATION 29	NO. OF CU. FT. 1	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPODAL DATE)			

1 | MONTHLY RECEIPTS REPORTS 06/89 TO 12/90

| 1005-6 | 1/96

*Disposal
1-16-96
AW*

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W483	DATE RECEIVED 11-18-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 34	LOCATION SECTIONS 7
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 24	
e. AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1447	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	TIME CARDS PAY 15	06/29/88 TO 07/12/88	RC 10-62	731-20	01/96
2	TIME CARDS PAY 15	06/29/88 TO 07/12/88	RC 63-74.3	731-20	01/96
3	TIME CARDS PAY 15	06/29/88 TO 07/12/88	RC 81-84	731-20	01/96
4	TIME CARDS PAY 15	06/29/88 TO 07/12/88	RC 85-90.5	731-20	01/96
5	TIME CARDS PAY 15	06/29/88 TO 07/12/88	RC 90.6-93.3	731-20	01/96
6	TIME CARDS PAY 15	06/29/88 TO 07/12/88	RC 93.4-97.9	731-20	01/96
7	TIME CARDS PAY 17	07/29/88 TO 08/09/88	RC 10-62	731-20	01/96
8	TIME CARDS PAY 17	07/29/88 TO 08/09/88	RC 63-74.3	731-20	01/96
9	TIME CARDS PAY 17	07/29/88 TO 08/09/88	RC 81-84	731-20	01/96
10	TIME CARDS PAY 17	07/29/88 TO 08/09/88	RC 85-90.5	731-20	01/96
11	TIME CARDS PAY 17	07/29/88 TO 08/09/88	RC 90.6-93.3	731-20	01/96
12	TIME CARDS PAY 17	07/29/88 TO 08/09/88	RC 93.4-97.9	731-20	01/96
13	TIME CARDS PAY 18	08/10/88 TO 08/23/88	RC 10-62	731-20	01/96
14	TIME CARDS PAY 18	08/10/88 TO 08/23/88	RC 63-74.3	731-20	01/96
15	TIME CARDS PAY 18	08/10/88 TO 08/23/88	RC 81-84	731-20	01/96
16	TIME CARDS PAY 18	08/10/88 TO 08/23/88	RC 85-90.5	731-20	01/96
17	TIME CARDS PAY 18	08/10/88 TO 08/23/88	RC 90.6-93.3	731-20	01/96
18	TIME CARDS PAY 18	08/10/88 TO 08/23/88	RC 93.4-97.9	731-20	01/96
19	TIME CARDS PAY 19	08/24/88 TO 09/06/88	RC 10-62	731-20	01/96
20	TIME CARDS PAY 19	08/24/88 TO 09/06/88	RC 63-74.3	731-20	01/96
21	TIME CARDS PAY 19	08/24/88 TO 09/06/88	RC 81-84	731-20	01/96
22	TIME CARDS PAY 19	08/24/88 TO 09/06/88	RC 85-90.5	731-20	01/96
23	TIME CARDS PAY 19	08/24/88 TO 09/06/88	RC 90.6-93.3	731-20	01/96
24	TIME CARDS PAY 19	08/24/88 TO 09/06/88	RC 93.4-97.9	731-20	01/96

R-34

S-7

1 Empty

S-7

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W 760		DATE RECEIVED 2-5-91	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26-03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 18	LOCATION 12	NO. OF CU. FT. 2	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	FINAL VOUCHERS CLEARED 7/01/90 TO 12/31/90	739-11	1/96
2	FINAL VOUCHERS CLEARED 7/01/90 TO 12/31/90	739-11	1/96

GS
 3-21-96
 Disposal

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W761		DATE RECEIVED 2-5-91
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 18	LOCATION SECTIONS 31	NO. OF CU. FT. 25
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)
----------------	--	---

1	EXEMPT PURCHASE ORDERS 1989 TO 09/90	1005-4	1/96
2	GAS TICKETS OIST I-4 8/90 TO 9/90	1005-1	1/96
3	DAILY GAS TICKETS OIST 5-6-7 08/90 TO 10/90	1005-1	1/96
4	MONTHLY RPTS OPERATING S.S. OIST 1-4 9/26/90	1005-6	1/96
5	OPERATING STOCK STATUS OIST 5-6-7 9/26/90/90	1005-6	1/96
6	NON-CORRECTED ERORR SUSPENSE LIST 7/90 TO 8/31/90	1005-6	1/96
7	OIST MANAGER RPT 9/26/90	1005-6	1/96
8	WITHDRAWAL TICKETS 269500 TO 272500 1989 TO 1990	1005-2	1/96
9	WITHORAWL ACCEPTED LIST 9/90	1005-2	1/96
10	PHYSICAL INVENTORY WORKSHEET	1005-2	1/96
11	WITHORAWL REPORT ACCEPTED 8/90 TO 9/90	1005-2	1/96
12	OIM. REPORT ALL DIST	1005-7	1/96
13	WITHORAWL ERROR LIST 10/90	1005-2	1/96
14	OPERATING S.S. OISTS-LAB-TRAFFIC 9/26/90	1005-6	1/96
15	PHYSICAL WORKSHEETS ALL OIST 1989	1005-2	1/96
16	WITHORAWL TICKETS 279001 TO 180000 1990	1005-2	1/96
17	WITHORAWL TICKETS 272500 TO 276000 1990	1005-2	1/96
18	WITHORAWL TICKETS 276001 TO 279000 1990	1005-2	1/96
19	NON-CORRECTED ERROR SUSPENSE LIST 11/90 TO 12/90	1005-2	1/96
20	DAILY WITHORAWL ACCEPTED LIST 10/90	1005-2	1/96
21	OPERATING S.S. OIST 1-2-3 10/25/90	1005-6	1/96
22	DAILY WITHORAWLS ERRORS 10/90 TO 12/90	1005-2	1/96
23	OPERATING STOCK STATUS OIST 4-5-6 10/25/90	1005-6	1/96
24	OPERATING STOCK STATUS OIST 7 LAB, TRAFFIC, TRANSACTION	1005-6	1/96
25	DIST MANAGER RPT 10/25/90	1005-6	1/96

GS
 3-20-96
 DISPOSAL

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W1138	DATE RECEIVED 4-17-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 37	LOCATION SECTION 5
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 10	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	ASST SEC LIST 1 TO LIST 5 203355 TO 203360	858-28	1/96
2	ASST SEC LIST 6 TO LIST 11 203667 TO 204017	858-28	1/96
3	ASST SEC LIST 12 TO LIST 15 204024 TO 204289	858-28	1/96
4	ASST SEC LIST 16 TO LIST 19 204296 TO 204578	858-28	1/96
5	MANUALS & MEMOS VOUCHER 4911082 TO 4912434	858-28	1/96
6	MANUALS & MEMOS VOUCHER 4912435 TO 4010386	858-28	1/96
7	RAILROAD VOUCHERS 391454 TO 302034 LIST 42 TO 06	858-28	1/96
8	RAILROAD VOUCHERS 302041 TO 302402 LIST 90-007 TO 90-016	858-28	1/96
9	SEC LIST 90-006 TO 90-016 VOUCHER 102100 TO 102524	858-28	1/96
10	SEC LIST 89-046 TO 90-005 VOUCHER 191705 TO 102092	858-28	1/96

Disposal 3-21-96 AW

E.

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W879	DATE RECEIVED 3-2-89
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 19	LOCATION SECTIONS 3
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CO. FT. 6	
e. AGENCY OFFICIAL <i>R. Pas...</i>		PHONE NO. 333-1447	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED BY STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)	

1	TIME CARDS PAY 1 12/4/88 TO 12/27/88 10-62	731-20	1-96
2	TIME CARDS PAY 1 12/4/88 TO 12/27/88 63-74.3	731-20	1-96
3	TIME CARDS PAY 1 12/4/88 TO 12/27/88 81-84	731-20	1-96
4	TIME CARDS PAY 1 12/4/88 TO 12/27/88 85-90.5	731-20	1-96
5	TIME CARDS PAY 1 12/4/88 TO 12/27/88 90.6-93.3	731-20	1-96
6	TIME CARDS PAY 1 12/4/88 TO 12/27/88 93.4-97.9	731-20	1-96

GS
3-2-96
Disposal

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W862		DATE RECEIVED 2-24-89	
b. AGENCY State Highway Administration		RANGE 19		LOCATION SECTIONS 3	
c. DIVISION UNIT Office of Finance & Program Management				NO. OF CO. FT. 6	
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		RECORDS CENTER MANAGER			
e. AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1447		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓	TIME CARDS	PAY 26	10/30/88 TO 12/13/88	RC 10-62	731-20	01/96
2 ✓	TIME CARDS	PAY 26	10/30/88 TO 12/13/88	RC 63-74.3	731-20	01/96
3 ✓	TIME CARDS	PAY 26	10/30/88 TO 12/13/88	RC 81-84	731-20	01/96
4 ✓	TIME CARDS	PAY 26	10/30/88 TO 12/13/88	RC 85-90.5	731-20	01/96
5 ✓	TIME CARDS	PAY 26	10/30/88 TO 12/13/88	RC 90.6-93.3	731-20	01/96
6 ✓	TIME CARDS	PAY 26	10/30/88 TO 12/13/88	RC 93.4-97.9	731-20	01/96

GS
 3-21-96
 Disposal

R-19

S-3

6 Empty spaces

S-3

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

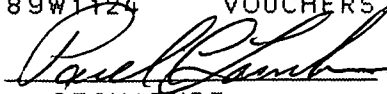
CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN - FINANCE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W764	VOUCEHRS	884	1		19	1/96	RECYCLE
76B23	RIGHT A WAY AUTHORIATION	488	13		10		
95W1368	REPLACEMENT CHECK INFO	919	1	1990	1		
94W1252	EXPENSE & REPLACE CHECKS	890	1	1989-90	5		
93W381	CURRENT BILLS, HISTORY FILE	907	5	1990-91	25		
87W252	CASH RECEIPTS JOURNALS	858	6, 13	FY 82-85	2		
90W327	PROJECT FOLDERS	858	13	1981-85	1		
89W1199	PAYROLL CHECK REGISTER	731	11	1988	1		
89W1124	VOUCHERS	884	1		19		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W764	DATE RECEIVED 2-2-89
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 18	LOCATION SECTIONS 30
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 19	
e. AGENCY OFFICIAL PHONE NO. 333-1447		RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	VOUCHERS 917919 TO 918134	884-1	01/96
2	VOUCHERS 918135 TO 918369	884-1	01/96
3	VOUCHERS 918370 TO 918629	884-1	01/96
4	VOUCHERS 918630 TO 918892	884-1	01/96
5	VOUCHERS 918893 TO 919292	884-1	01/96
6	VOUCHERS 919293 TO 919514	884-1	01/96
7	VOUCHERS 919515 TO 919742	884-1	01/96
8	VOUCHERS 919743 TO 919970	884-1	01/96
9	VOUCHERS 919971 TO 920232	884-1	01/96
10	VOUCHERS 920233 TO 920503	884-1	01/96
11	VOUCHERS 920504 TO 920759	884-1	01/96
12	VOUCHERS 920760 TO 921017	884-1	01/96
13	VOUCHERS 921018 TO 921305	884-1	01/96
14	VOUCHERS 921306 TO 921525	884-1	01/96
15	VOUCHERS 921526 TO 921807	884-1	01/96
16	VOUCHERS 921808 TO 922015	884-1	01/96
17	VOUCHERS 922016 TO 922290	884-1	01/96
18	VOUCHERS 922291 TO 922579	884-1	01/96
19	VOUCHERS 922580 TO 922816	884-1	01/96

ae

GS

3-20-96

DISPOSAL

JE

AND RECEIPT

Accession No.

Date Received

76B-23

Oct. 23, 1975 ✓

1. From: (Name, Division, Address or Agency)

Signature

State Highway Administration
Office of Finance & Program Management
3000 West Preston St. Baltimore, MD 21201

Title

Record Management Technician

2. Building and Room

3. Phone

4. To: State Records Center

S.H.A.
Room 300

383-6860

Baltimore

5. Signature: (Agency Official)

6. No. of Cu.Ft.

R. M. Hughart

10 cu. ft.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

~~Range 24~~

1
2
3
4
5
6
7
8
9
10

Right of Way Authorization "A & AA"
" " " "AA & C, & Co."
" " " "B"
" " " "Co, Ch, D. F"
" " " "D, G, H, Ho, K"
" " " "M"
" " " "P"
" " " "R, -EM"
" " " "S-P "wi-ro"
" " " "W"

488 13

~~Section 3~~

~~Shelves 13-4~~

R 2-37

~~S 14~~

S-15

R 37
S 15

~~REMOVED~~ 1/95
SEND TO ARCHIVES

3/77

6879 - 6888

Disposal
3-21-96
AN

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 95W1368	DATE RECEIVED 4-26-95
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 39	LOCATION SECTIONS 28
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 | REPLACEMENT CHECK INFORMATION 01/90 - 12/90

919-1

1/96

*disposal
3-20-96
AW*

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 94W1252	DATE RECEIVED 6-8-94
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 38	LOCATION SECTIONS 3
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 5	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	CANCELLED EXPENSE AND REPLACEMENT CHECKS PAY 15-21 1989	890-1	1/96 ✓
2	CANCELLED EXPENSE AND REPLACEMENT CHECKS PAY 22-26 1989	890-1	1/96 ✓
3	CANCELLED EXPENSE AND REPLACEMENT CHECKS PAY 1-8 1990	890-1	1/96 ✓
4	CANCELLED EXPENSE AND REPLACEMENT CHECKS PAY 9-15 1990	890-1	1/96 ✓
5	CANCELLED EXPENSE AND REPLACEMENT CHECKS PAY 16-22 1990	890-1	1/96 ✓

disposal
3-20-96
AW

952

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W381		DATE RECEIVED 9-24-92	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 18	LOCATION 14-15	SECTIONS NO. OF CU. FT. 25	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1 ✓	BC BILLING SUPPORT DOCUMENTS 6/90 PI TO 9/91 PI	907-5	1/96
2 ✓	BC CURRENT BILLS 5/88 PC TO 9/90 PC	907-5	1/96
3 ✓	ADV. BONUS/PAYROLL ADDITIVE	907-5	1/96
4 ✓	COMPUTER CHARGES 10/90 TO 6/91	907-5	1/96
5 ✓	STATE TRIAL BALANCE 6/90 COMP TO 10/90 COMP	907-5	1/96
6 ✓	STATE TRIAL BALANCE 11/90 INC TO 1/91 INC	907-5	1/96
7 ✓	MASTER FILE 11/89 AFTER BILL TO 2/90 COMP	907-5	1/96
8 ✓	HISTORY FILE 4/90 INCOMP TO 4/90 COMP	907-5	1/96
9 ✓	HISTORY FILE 5/90 INCOMP TO 5/90 COMP	907-5	1/96
10 ✓	HISTORY FILE 6/90 INCOMP #1 TO 6/90 COMP #2	907-5	1/96
11 ✓	HISTORY FILE 6/90 INC TO 6/90 COMP	907-5	1/96
12 ✓	HISTORY FILE 7/90 COMP TO 10/90 COMP	907-5	1/96
13 ✓	HISTORY FILE 11/90 INC. TO 12/90 COMP	907-5	1/96
14 ✓	HISTORY FILE 1/91 INC. TO 2/91 INC.	907-5	1/96
15 ✓	HISTORY FILE 2/91 COMP TO 4/91 COMP	907-5	1/96
16 ✓	HISTORY FILE 4/91 COMP TO 5/91 COMP	907-5	1/96
17 ✓	HISTORY FILE 6/91 INC. #1 TO 6/91 COMP	907-5	1/96
18 ✓	ROW HISTORY FILES 9/90 ENDING	907-5	1/96
19 ✓	ROW HISTORY FILES 9/90 ENDING	907-5	1/96
20 ✓	ROW HISTORY FILES 9/90 ENDING	907-5	1/96
21 ✓	ROW HISTORY FILES 9/90 ENDING	907-5	1/96
22 ✓	ROW HISTORY FILES 4/23/91 ENDING	907-5	1/96
23 ✓	ROW HISTORY FILES 4/23/91 ENDING	907-5	1/96
24 ✓	ROW HISTORY FILES 8/91 ENDING	907-5	1/96
25 ✓	ROW HISTORY FILES 8/91 ENDING	907-5	1/96

GS
 3-20-96
 Disposal

668

R-18

S-14-15

2 spaces

S-15

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. Box 270, Annap, MD. 20704 (TELEPHONE - 703-1270)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 29.02.01		26.0305	ACCESSION NO. 87W252	DATE REC'D 10-2-86
2. AGENCY State Highway Administration			LOCATION - RANGE 20	SECTION 7
3. DIVISION/UNIT Office of Finance & Program Mgmt.			NO. OF COPIES 2	
4. MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202			RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL <i>William R. Burdette</i> William R. Burdette		PHONE NO. 659-1442	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

6. BOX NUMBERS	7. DESCRIPTION (OF RECORDS WITH INCLUSIVE DATES)	8. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 ✓	Cash Receipts Journals - P/R Subsidies (TSO, OAS, SRA) Fiscal Years, 83, 84, 85	Jan. 1996 858-6 12-95
2 ✓	Manuals, Memos & Computer Lists (TSO, OAS, SRA) Fiscal Years 82, 83, 85	858-13 "

GS
326-96
DISPOSAL

USE PLEASE UNLINED PAPER FOR CONTRIBUTION PACKETS

87W 252

R-20

S-7

Pages 1-2

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W327		DATE RECEIVED 10-6-89	
B. DIVISION / UNIT Office of Finance and Program Management				NO. CODE 26.0305	
C. MAILING ADDRESS 307 North Calvert Street Baltimore, Md. 21202		RANGE 33		LOCATION 19	
D. PHONE NO. 233-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		NO. OF CO. FT. 1	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 | D.O.T. TSO, SRA, OAS, RPC FOLDERS OF PROJECT 1981-1985

| 858-13

| 1/96

GS
4-12-96
DISPOSAL

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PAID-91
552

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W1199		DATE RECEIVED 5-25-89
b. AGENCY State Highway Administration		LOCATION RANGE 109 SECTIONS 22		NO. OF CU. FT. 1
c. DIVISION UNIT Office of Finance & Program Management		RECORDS CENTER MANAGER		
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e. AGENCY OFFICIAL PHONE NO. 333-1447				
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CPB-PAYROLL CHECK REGISTER 10/19/88 TO 11/29/88	731-11		4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE) 1-96

disposal
3-24-86
JR

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W1124	DATE RECEIVED 5-2-89
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 108	LOCATION SECTIONS 17
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CO. FT. 19	
e. AGENCY OFFICIAL PHONE NO. 333-1447		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	VOUCHERS 922817 TO 923152	884-1	1-96
2	VOUCHERS 923153 TO 923493	884-1	1-96
3	VOUCHERS 923494 TO 923815	884-1	1-96
4	VOUCHERS 923816 TO 924189	884-1	1-96
5	VOUCHERS 924190 TO 924603	884-1	1-96
6	VOUCHERS 924604 TO 924981	884-1	1-96
7	VOUCHERS 924982 TO 925320	884-1	1-96
8	VOUCHERS 925321 TO 925892	884-1	1-96
9	VOUCHERS 925893 TO 926260	884-1	1-96
10	VOUCHERS 926261 TO 926618	884-1	1-96
11	VOUCHERS 926619 TO 926844	884-1	1-96
12	VOUCHERS 926845 TO 927199	884-1	1-96
13	VOUCHERS 927200 TO 927716	884-1	1-96
14	VOUCHERS 927717 TO 928138	884-1	1-96
15	VOUCHERS 928139 TO 928487	884-1	1-96
16	VOUCHERS 928488 TO 928859	884-1	1-96
17	VOUCHERS 928860 TO 929248	884-1	1-96
18	VOUCHERS 929249 TO 929584	884-1	1-96
19	VOUCHERS 929585 TO 930007	884-1	1-96

disposal
9-26-86
AW

R-108

S-17-~~19~~

50 Empty's

S-17-19

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

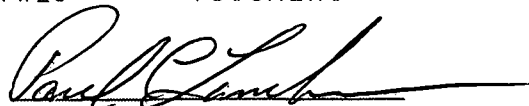
CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN - FINANCE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W863	PAYROLL JOURNALS	731	11,20,25	1988	5	1/96	RECYCLED
89W763	TIME CARDS	731	20	1988	18		
89W761	PAYROLL JOURNAL	731	11	1988	1		
89W589	PAYROLL JOURNAL	731	11	1988	3		
93W4	DR. CERT	731	23	1990	8		
91W1010	VOUCHERS	884	1		24		
91W23	VOUCHERS	884	1		28		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E.

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W863		DATE RECEIVED 2-24-89	
b. AGENCY State Highway Administration		27 RANGE LOCATION SECTIONS 21		NO. OF CR. FT. 5	
c. DIVISION UNIT Office of Finance & Program Management					
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		RECORDS CENTER MANAGER			
e. AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1447		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓	PAYROLL JOURNALS PAY 22 (GROSS ONLY) 10/5/88 TO 11/1/88	PAY 23 GR	731-11	01/96
	OSS DEDUCTION			
2 ✓	PAYROLL JOURNALS PAY 22 (DEDUCTION ONLY) 9/21/88 TO 11/18/88	PAY	731-11	01/96
	21 GROSS DEDUCTION			
3 ✓	YELLOW COPIES TIME CARDS 5/31/88 TO 12/27/88		731-20	01/96
4 ✓	PERM & TEMP INPUTS 7/27/88 TO 10/4/88		731-25	01/96
5 ✓	PERM & TEMP INPUTS 10/18/88 TO 11/15/88		731-25	01/96

bw
disposal
3-21-96

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W763		DATE RECEIVED 1-30-89
b. AGENCY State Highway Administration		LOCATION SECTIONS 20 12		NO. OF CU. FT. 18
c. DIVISION UNIT Office of Finance & Program Management				
d. MAILING ADDRESS 207 W. Calvert Street Baltimore, Md. 21202		RECORDS CENTER MANAGER		
e. AGENCY OFFICIAL PHONE NO. 333-1447		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)	
1	TIME CARDS PAY 23 10/19/88 TO 11/01/88 R.C. 10-62	731-20	01/96
2	TIME CARDS PAY 23 10/19/88 TO 11/01/88 R.C. 63-74.3	731-20	01/96
3	TIME CARDS PAY 23 10/19/88 TO 11/01/88 R.C. 81-84	731-20	01/96
4	TIME CARDS PAY 23 10/19/88 TO 11/01/88 R.C. 85-90.5	731-20	01/96
5	TIME CARDS PAY 23 10/19/88 TO 11/01/88 R.C. 90.6-93.3	731-20	01/96
6	TIME CARDS PAY 23 10/19/88 TO 11/01/88 R.C. 93.4-97.9	731-20	01/96
7	TIME CARDS PAY 24 11/02/88 TO 11/15/88 R.C. 10-62	731-20	01/96
8	TIME CARDS PAY 24 11/02/88 TO 11/15/88 R.C. 63-74.3	731-20	01/96
9	TIME CARDS PAY 24 11/02/88 TO 11/15/88 R.C. 81-84	731-20	01/96
10	TIME CARDS PAY 24 11/02/88 TO 11/15/88 R.C. 85-90.5	731-20	01/96
11	TIME CARDS PAY 24 11/02/88 TO 11/15/88 R.C. 90.6-93.3	731-20	01/96
12	TIME CARDS PAY 24 11/02/88 TO 11/15/88 R.C. 93.4-97.9	731-20	01/96
13	TIME CARDS PAY 25 11/16/88 TO 11/29/88 R.C. 10-62	731-20	01/96
14	TIME CARDS PAY 25 11/16/88 TO 11/29/88 R.C. 63-74.3	731-20	01/96
15	TIME CARDS PAY 25 11/16/88 TO 11/29/88 R.C. 81-84	731-20	01/96
16	TIME CARDS PAY 25 11/16/88 TO 11/29/88 R.C. 85-90.5	731-20	01/96
17	TIME CARDS PAY 25 11/16/88 TO 11/29/88 R.C. 90.6-93.3	731-20	01/96
18	TIME CARDS PAY 25 11/16/88 TO 11/29/88 R.C. 93.4-97.9	731-20	01/96

GS
3-21-96
DISPOSAL

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W761	DATE RECEIVED 1-30-89
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 102	LOCATION SECTIONS 9
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, MD. 21202		NO. OF CO. FT. 1	
e. AGENCY OFFICIAL PHONE NO. 333-1447		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 | PAYROLL JOURNAL & CHECK REGISTER 10/05/88 TO 11/29/88

731-11

01/96

disposal
3-26-86
AW

E.

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W589	DATE RECEIVED 12-13-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		DANCE LOCATION 115 32	NO. OF CO. FT. 3
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		DECODS CENTER MANAGED	
e. AGENCY OFFICIAL <i>Garuzzi</i>		PHONE NO. 333-1447	TO BE COMPLETED AT STATE DECODS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF DECODS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)	

1 -	PAYROLL JOURNAL & CHECK REG	04/06/88 TO 06/14/88	731-11	01/96
2 -	PAYROLL JOURNAL & CHECK REG	06/15/88 TO 08/09/88	731-11	01/96
3 -	PAYROLL JOURNAL & CHECK REG	08/10/88 TO 10/14/88	731-11	01/96

Disposal
3-26-96
AW

R-115

S-32

2 Empties

S-32

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>93W4</i>	DATE RECEIVED <i>7-15-92</i>
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE <i>26-03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>54</i>	LOCATION SECTIONS <i>28</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 8	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	DR. CERT 1990 91.6 - 97.9	731-23	1/96
2	DR. CERT 1990 98.0 - 98.70	731-23	1/96
3	DR. CERT 1990 98.1 - 98.70	731-23	1/96
4	DR. CERT 1990 10 - 87	731-23	1/96
5	DR. CERT 1990 91 -91.5	731-23	1/96
6	COMP & FLEX DETAIL P 20 1989, 1990	731-23	1/96
7	YELLOW COPIES OF ORIGINAL CARDS PAY 17 TO PAY 26 1990	731-23	1/96
8	LEAVE ADJUSTMENTS & COPIES OF CORRECTED CARDS 1989 RC 70-81	731-23	1/96

Disposal
1-16-96
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W1010	DATE RECEIVED 3-21-91
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 7	LOCATION SECTIONS 1
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 24	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	VOUCHERS 116573 TO 116878	884-1	1/96
2	VOUCHERS 116879 TO 117267	884-1	1/96
3	VOUCHERS 117268 TO 117479	884-1	1/96
4	VOUCHERS 117480 TO 117542	884-1	1/96
5	VOUCHERS 117543 TO 180895	884-1	1/96
6	VOUCHERS 118096 TO 118337	884-1	1/96
7	VOUCHERS 118338 TO 118698	884-1	1/96
8	VOUCHERS 118699 TO 119047	884-1	1/96
9	VOUCHERS 119048 TO 119360	884-1	1/96
10	VOUCHERS 119361 TO 119656	884-1	1/96
11	VOUCHERS 119657 TO 119976	884-1	1/96
12	VOUCHERS 119977 TO 120279	884-1	1/96
13	VOUCHERS 120280 TO 120507	884-1	1/96
14	VOUCHERS 120508 TO 120894	884-1	1/96
15	VOUCHERS 120895 TO 121195	884-1	1/96
16	VOUCHERS 121196 TO 121534	884-1	1/96
17	VOUCHERS 121535 TO 121808	884-1	1/96
18	VOUCHERS 121809 TO 122156	884-1	1/96
19	VOUCHERS 122157 TO 122506	884-1	1/96
20	VOUCHERS 122507 TO 122763	884-1	1/96
21	VOUCHERS 122764 TO 122842	884-1	1/96
22	VOUCHERS 122843 TO 123173	884-1	1/96
23	VOUCHERS 123174 TO 123606	884-1	1/96
24	VOUCHERS 123607 TO 123819	884-1	1/96

**Missing
Boxes - 10+11*

*Disposal
1-16-96
AN*

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W23	DATE RECEIVED 7-17-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 54	LOCATION 26-27
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 28	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	VOUCHERS 048505 TO 048952	884-1	1/96
2	VOUCHERS 048953 TO 049290	884-1	1/96
3	VOUCHERS 049291 TO 049625	884-1	1/96
4	VOUCHERS 049626 TO 049885	884-1	1/96
5	VOUCHERS 049886 TO 050255	884-1	1/96
6	VOUCHERS 050256 TO 050600	884-1	1/96
7	VOUCHERS 050601 TO 050893	884-1	1/96
8	VOUCHERS 050894 TO 051300	884-1	1/96
9	VOUCHERS 051301 TO 051688	884-1	1/96
10	VOUCHERS 051689 TO 051895	884-1	1/96
11	VOUCHERS 051896 TO 052276	884-1	1/96
12	VOUCHERS 052277 TO 052752	884-1	1/96
13	VOUCHERS 052753 TO 053185	884-1	1/96
14	VOUCHERS 053186 TO 053674	884-1	1/96
15	VOUCHERS 053675 TO 054086	884-1	1/96
16	VOUCHERS 054087 TO 054493	884-1	1/96
17	VOUCHERS 054494 TO 054950	884-1	1/96
18	VOUCHERS 054951 TO 055347	884-1	1/96
19	VOUCHERS 055348 TO 055796	884-1	1/96
20	VOUCHERS 055797 TO 056217	884-1	1/96
21	VOUCHERS 056218 TO 056621	884-1	1/96
22	VOUCHERS 056622 TO 057008	884-1	1/96
23	VOUCHERS 057009 TO 057412	884-1	1/96
24	VOUCHERS 057413 TO 057780	884-1	1/96
25	VOUCHERS 057781 TO 058178	884-1	1/96
26	VOUCHERS 058179 TO 058566	884-1	1/96
27	VOUCHERS 058567 TO 058916	884-1	1/96
28	VOUCHERS 058917 TO 059000	884-1	1/96

Disposal
 1-16-96
[Signature]

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.02.10

DEPT. OF TRANSPORTATION

MVA - VEHICLE EMISSIONS
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W842	WAIVERS	1215	7	1988	39	1/95	RECYCLED
91W1229	WAIVERS	1215	7	1989	33		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/95
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Form with fields: AGENCY CODE (29.05.00), AGENCY (MOTOR VEHICLE ADMINISTRATION), DIVISION/UNIT (VEHICLE EMISSIONS INSPECTION PROGRAM), MAILING ADDRESS (6601 Ritchie Hwy. N.E. Glen Burnie, Maryland 21062), AGENCY OFFICIAL (Beckell), PHONE NO. (301-768-7208), ACCESSION NO. (90W842), DATE REC'D (2-13-90), LOCATION RANGE (33), SECTION(S) (24-25), NO. OF CU. FT. (39), RECORDS CENTER MANAGER, TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

Table with 3 columns: BOX NUMBERS, DESCRIPTION OF RECORDS WITH INCLUSIVE DATES, and DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE). Contains 32 rows of waiver records with dates and disposal info like 1035A-2-7 1215, 1/95, 2/13/95.

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

#33	Waivers	182751	-	183400	-	09/88	-	11/88
#34	Waivers	183401	-	183950	-	10/88	-	11/88
#35	Waivers	183951	-	184500	-	10/88	-	11/88
#36	Waivers	184501	-	185500	-	10/88	-	11/88
#37	Waivers	185501	-	185700	-	11/88	-	12/88
#38	Waivers	185701	-	186350	-	11/88	-	12/88
#39	Waivers	186351	-	187000	-	11/88	-	12/88

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 29.05.00 26.02.10		ACCESSION NO. 91W1229	DATE REC'D 4-29-91
b) AGENCY MOTOR VEHICLE ADMINISTRATION		LOCATION - RANGE SECTION(S) 46 4-5	
c) DIVISION / UNIT VEHICLE EMISSIONS INSPECTION PROGRAM		NO. OF CU. FT. 33	
d) MAILING ADDRESS 6601 Ritchie Hwy. N.E. Glen Burnie, Maryland 21062		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Bruce E. Sill / Jr.		PHONE NO. 301-768-7208	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DAT.)	
#1 #2 #3 #4 #5 #6 #7 #8 #9 #10 #11 #12 #13 #14 #15 #16 #17 #18 #19 #20 #21 #22 #23 #24 #25 #26 #27 #28 #29 #30 #31 #32 #33	Waivers 187101-187600-2/89-3/89 Waivers 187601-188200-11/89/2/89 Waivers 188201-188850-3/89/12/89 Waivers 188851-189500-12/89-12/89 Waivers 189501-190100-12/89-1/89 Waivers 190101-191000-1/89-1/89 Waivers 191001-191700-12/89-03/89 Waivers 191701-192350 -03/89-02/89 Waivers 192351-192950-02/89-/0389 Waivers 192951-193700-02/89-02/89 Waivers 193701-194251-02/89-/03/89 Waivers 194351-195000-03/89/02/90 Waivers 195001-195600-05/89-03/89 Waivers 195601-196200-03/89-06/89 Waivers 196201-196900-03/89-04/89 Waivers 196901-197500-04/89-08-89 Waivers 197501-198200-05/89-05/89 Waivers 198201-198750-05/89-07/89 Waivers 198751-199300-03/89-04/89 Waivers 199301-199950-04/89-11/89 Waivers 199951-200600-11/89-06/89 Waivers 200601-201250-06/89-10/89 Waivers 201251-201800-06/89-10/89 Waivers 201801-202450-06/89-08/89 Waivers 202451-203000-08/89-11/89 Waivers 203001-203600-07/89-08/89 Waivers 203601-204250-08/89-10/89 Waivers 204251-204800-08/89-08/89 Waivers 204801-205450-08/89-1-/89 Waivers 205451-206100-06/89-11/89 Waiver 206101-206700-11/89-11/89 Waivers 206701-207400-06/89-11/89 Waivers 207401-208000-11/89-12/89	1215-7 Jan. 1995 Disposal 6-5-95 gpg	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

R46

S4-5

4 Empties

S-5

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.02.08

DEPT. OF TRANSPORTATION

MVA - LICENSING & CONSUMER SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
86W4	CANCELLED CAR DEALERS	1019	2C	1973-82	31	1/95	RECYCLED



SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 29.00.05		ACCESSION NO. 26.02.08	DATE REC'D 7-8-85
b) AGENCY Motor Vehicle Administration		LOCATION - RANGE 112	SECTION(S) 7
c) DIVISION/UNIT Licensing & Consumer Services		NO. OF CU. FT. 31	
d) MAILING ADDRESS 6601 Ritchie Hwy. Glen Burnie, Md. 21061 Room 101		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Valerie Cain, Chief</i>		PHONE NO. 7-1-85 768-7570	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	1973/74 thru 1981/82 <u>Cancelled New Car Dealers</u>	Sch. #1019 Item #2-C Jan. 1995
1	A thru Az	(769-2C) 1994
2	B thru Cap	↑ ↓
3	Car thru Cu	↑ ↓
4	D thru H	(769-2C) 1994
5	I thru Mc	↑ ↓
6	M thru P	↑ ↓
7	R thru S	↑ ↓
8	T thru V	↑ ↓
9	W thru Y	↑ ↓
	1973/74 thru 1981/82 <u>Cancelled Used Car Dealers</u>	
10	A thru Bak	(769-2C) 1994
11	Bal thru Bz	↑ ↓
12	C thru Col	↑ ↓
13	Com thru D	↑ ↓
14	E thru Go	↑ ↓
15	Gr thru He	↑ ↓
16	Hi thru Ji	↑ ↓
17	Jo thru K	↑ ↓
18	L thru Me	↑ ↓
19	Mi thru Pa	↑ ↓
20	Pe thru Ri	↑ ↓
21	Ro thru St	↑ ↓
22	Su thru V	↑ ↓
23	W thru Z	↑ ↓

1973/74 thru 1981/82
Cancelled Trailer Dealers

~~24~~
~~25~~
~~26~~
~~27~~
~~28~~
~~29~~

A thru B
C thru Da
De thru Ha
He thru Mi
Mo thru R
S thru Z

~~(769-2C)~~



~~(769-2C)~~

~~1994~~



~~1994~~

1973/74 thru 1981/82
Cancelled Motorcycle Dealers

~~30~~
~~31~~

A thru J
K thru Z

~~(769-2C)~~

"

~~1994~~

"

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.02.08

DEPT. OF TRANSPORTATION

MOTOR VEHICLE ADMIN.-LICENSING & CONSUMER SERVICE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
87W1070	CANCELLED SALESMEN	1019	1B	1982-84	40	7/95	RECYCLED


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 29.05.00 26.02.08	ACCESSION NO. 87W1070	DATE REC'D 5-21-87
b) AGENCY MOTOR VEHICLE ADMINISTRATION		
c) DIVISION/UNIT LICENSING AND CONSUMER SERVICES Dealer Licensing Section	LOCATION - RANGE SECTION(S) 124 30-31	NO. OF CU. FT. 40
d) MAILING ADDRESS 6601 Ritchie Highway, N.E. Room 101 Glen Burnie, Maryland 21062	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Ronald E. Forbes, Director	PHONE NO. 768-7421	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES ✓	4. ✓ DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Cancelled Salesmen 1982 through 1984	Schedule #/Item # 1019 1B
Box 1	A	May 1, 1995
Box 2	B - Be	"
Box 3	Bi - Bri	July 1995
Box 4	Bro - Car	"
Box 5	Cas - Con	11/9/95
Box 6	Coo - Dem	"
Box 7	Den - El	"
Box 8	Em - Fra	"
Box 9	Fre - Gi	"
Box 10	Gl - Han	"
Box 11	Har - Heg	"
Box 12	Hei - How	"
Box 13	Hoy - Jon	"
Box 14	Jor - Ki	"
Box 15	Kl - Le	"

Cancelled Salesmen Cont.

Disposal Date

		<u>Disposal Date</u>
Box 16	Li - Mc	May 1, 1995
Box 17	Ma - Mille	"
Box 18	Milli - N	"
Box 19	O - Pep	"
Box 20	Per - Q	"
Box 21	R - Rom	"
Box 22	Ros - Sch	"
Box 23	Sco - Sl	"
Box 24	Sm - Sum	"
Box 25	Sun - Tro	"
Box 26	Tu - Wa	"
Box 27	We - Wy	"
Box 28	Y - Z	"

Cancelled Red Folder Salesmen

Box 29	A - Ga	"
Box 30	Ge - Hu	"
Box 31	Ja - Pa	"
Box 32	Pe - Sm	"
Box 33	Sp - Z	"

Red Folder Dealers Cancelled

Box 34	E W Lewis	"
Box 35	Laurel Auto Sales	"
Box 36	A - Be	"
Box 37	Bo - Du	"
Box 38	Du - H	"
Box 39	I - V	"
Box 40	Worldwide Imports Ltd	"

Total 40 Boxes

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.02.14

DEPT. OF TRANSPORTATION

MOTOR VEHICLE ADMIN.-INFORMATION SYSTEMS
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1175	PRODUCTION REPORTS	985	19	FY 92	2	7/95	RECYCLED
91W816	TIME CARDS	985	11	FY 90	1		
93W1174	UTILIZATION LOGS	985	10	FY 91-92	15		


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Transportation		ACCESSION NO. 93W1175	DATE REC'D 3-30-93
B. DIVISION/UNIT MVA/ Information Systems Center			RM CODE 26.02.14
C. MAILING ADDRESS One Orchard Road Glen Burnie, Maryland 21060		LOCATION RANGE SECTION(S) 35 14	NO. OF CU. FT. 2
D. PHONE NO. 768-7546		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL William A. Stemmer <i>William A. Stemmer</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
2	Production Reports - All Depts. (FY92) July 1991 to June 1992	985-19 7/95 11/10/95 <i>ggs</i>	



Maryland Department of Transportation

DATA CENTER

Form Title:

PRINTOUT STORAGE AT STATE RECORD CENTER
Agency:

MVA-ISC

DOTDC Project Control Number:

Application:

Prepared By:

Heidi J. Reggeman

Date:

2-8-93

Page 1 of 1

STATE RECORD CENTER LOCATION:

Waterloo

BOX NUMBER

ACCESS #

F492

PRINTOUT I D

INCLUSIVE DATES

FROM

TO

1

Production Rpts - all Depts.

7-1-91

12-1-91

2

" " "

1-92

6-92

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 29.01.03.02 1. Department of Transportation Functional Data Center		ACCESSION NO. 91W816	DATE REC'D 2-11-91
B. DIVISION/UNIT ADP Operations Services Division			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Highway, N.E. Glen Burnie, Maryland 21062 Room 207		LOCATION RANGE SECTION(S) 3 32	NO. OF CU. FT. 1
D. PHONE NO. 301-768-7546		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL William A. Stemmer 1/10/91		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 box	Yellow copies of DOT time cards (FY90) July 1989 through December 1989	985-11 July 1995 Disposal 9/7/95 JAG	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Transportation		ACCESSION NO. 93W1174	DATE REC'D 3-30-93
B. DIVISION/UNIT MVA/ Information Systems Center			RM CODE 14 26-02-02
C. MAILING ADDRESS One Orchard Road Glen Burnie, Maryland 21060		LOCATION RANGE SECTION(S) 6 20	NO. OF CU. FT. 15
D. PHONE NO. 768-7546		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL William A. Stemmer <i>William A. Stemmer</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>chp</i>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
14	Utilization Logs (FY-91 to FY-92)	985-10	
15	Utilization Logs (FY-92) April 1992	985-10 7/95 <i>Disposal</i> <i>9-11-95</i> <i>GR</i>	



Maryland Department of Transportation

DATA CENTER

Form Title:

PRINTOUT STORAGE AT STATE RECORD CENTER

Agency:

MVA-ISC

DOTDC Project Control Number:

Application:

Prepared By:

Heidi Rigglerman

Date:

2-8-93

Page 1 of 1

STATE RECORD CENTER LOCATION:

Waterloo

BOX NUMBER

ACCESS #

F191-92
PRINTOUT I D

INCLUSIVE DATES

FROM

TO

1-14

Utilization Logs

4/91

3/92

15

F192
Utilization Logs

4/92

4/92

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.02.01

DEPT OF TRANSPORTATION

MOTOR VEHICLE ADMIN - AUDITING
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1733	AUDIT WORKPAPERS	1659	1	1987	55	1/96	RECYCLED


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

Copy
E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MOTOR VEHICLE ADMINISTRATION		ACCESSION NO. 93W1733	DATE REC'D 6-24-93
B. DIVISION/UNIT AUDITING			RM CODE 26.02.01
C. MAILING ADDRESS 6601 RITCHIE HWY., N.E. GLEN BURNIE, MARYLAND 21062		LOCATION RANGE SECTION(S) 49 24-25	NO. OF CU. FT. 55
D. PHONE NO. 768-7358		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>L. P. Valino</i> LICINIO R. VALINO, DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Internal Audit Workpapers 1987	<i>1659 #1 1/96</i> Schedule 1020 , Item 1 Disposal Date Dec. 1996 <i>1/97</i>
2.	Internal Audit Workpapers 1987	Schedule 1020, Item 1 Disposal Date Dec. 1996
3.	Internal Audit Workpapers 1987	Schedule 1020, Item 1 Disposal Date Dec. 1996
4.	Riggs Dickson Schedule I 12/87	Schedule 1020, Item 2 Disposal Date Dec. 1996
5.	Riggs Dickson Schedule II 12/87	Schedule 1020, Item 2 Disposal Date Dec. 1996
6.	Riggs Dickson Schedule III 12/87	Schedule 1020, Item 2 Disposal Date Dec. 1996
7.	Riggs Dickson 12/8/87 Griffith Honda 02/88	Schedule 1020, Item 2 Disposal Date Dec. 1996
8.	Bus Proration 1986 - 1987	Schedule 1020, Item 2 Disposal Date Dec. 1996

*Disposal
2-29-96
AW*

MOTOR VEHICLE ADMINISTRATION
AUDITING
6601 RITCHIE HWY., N.E.
GLEN BURNIE, MARYLAND 21062
LICINIO R. VALINO, DIRECTOR

- | | | |
|-----|--|--|
| 9. | Dealer Audits 1988
A - D Workpapers | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 10. | Dealer Audits 1988
E - J Workpapers | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 11. | Dealer Audits 1988
K - Pete's Workpapers | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 12. | Dealer Audits 1988
Pic - V Workpapers | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 13. | 1988 Audit Reports - Originals | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 14. | Circuit Court - PG, Montgomery, Harford, Printouts | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 15. | Circuit Court - Balt. City, Balt. Co., Carroll Co. Batch 2 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 16. | Circuit Court - Balt. City, Batch 1 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 17. | Circuit Court - Balt. Co., Anne Arundel, Harford, Batch 1 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 18. | Circuit Court - Balt. City, Howard, Mont., PG | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 19. | Global Armored Car, Stolen check 12/11/86 Workpapers | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 20. | Internal Branch Office Audits 1986 - 1987 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 21. | External Dealer Audit Reports (1989) Originals | Schedule 1020, Item 2
Disposal Date Dec. 1996 |

MOTOR VEHICLE ADMINISTRATION
AUDITING
6601 RITCHIE HWY., N.E.
GLEN BURNIE, MARYLAND 21062
LICINIO R. VALINO, DIRECTOR

- | | | |
|-----|---|--|
| 22. | Dealer Audit Workpapers 1989 (A - D) | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 23. | Dealer Audit Workpapers 1989 (E - J) | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 24. | Dealer Audit Workpapers 1989 (K- R) | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 25. | Dealer Audit Workpapers 1989 (S - W) | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 26. | Dealer Audit Reports 1990 Originals | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 27. | Dealer Audit Workpapers 1990 (A - COL) | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 28. | Dealer Audit Workpapers 1990 (COM - HEN) | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 29. | Dealer Audit Workpapers 1990 (HIC - MAR) | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 30. | Dealer Audit Workpapers 1990 (MAS - SCH) | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 31. | Dealer Audit Workpapers 1990 (SCH - W) | Schedule 1020, Item 2
Disposal Date Dec. 1996 |
| 32. | Cashier Shortages/Overages 1988 - 1989 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 33. | Cashier Shortages/Overages 1991 (OLI - YOR)
Misc. Car Rental & Bus Files | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 34. | Cashier Shortages/Overages 1991 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |

MOTOR VEHICLE ADMINISTRATION
AUDITING
6601 RITCHIE HWY., N.E.
GLEN BURNIE, MARYLAND 21062
LICINIO R. VALINO, DIRECTOR

- | | | |
|-----|---|--|
| 35. | Cashier Shortages/Overages 1989 & 1990 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 36. | Branch Office Audits Workpapers 1986 - 1987 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 37. | Branch Office Audits Workpapers 1988 - 1989 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 38. | Branch Office Audits Workpapers 1989 (B - G) | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 39. | Branch Office Audits Workpapers 1989 (E - W) | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 40. | Branch Office Audit Workpapers 1990 (A - EA) | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 41. | Branch Office Audit Workpapers 1990 (A - W) | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 42. | Branch Office Audit Workpapers 1991 (B - H) | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 43. | Branch Office Audit Workpapers 1991 (C - W) | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 44. | Misc. Internal Audits 1988 - 1990 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 45. | Internal Audit Workpapers 1987 - 1990 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 46. | Internal Audit Workpapers 1989 - 1990 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 47. | Internal Audit Workpapers 1989 - 1990 (A - C) | Schedule 1020, Item 1
Disposal Date Dec. 1996 |

MOTOR VEHICLE ADMINISTRATION
AUDITING
6601 RITCHIE HWY., N.E.
GLEN BURNIE, MARYLAND 21062
LICINIO R. VALINO, DIRECTOR

- | | | |
|-----|---|--|
| 48. | Internal Audit Workpapers 1988 - 1989 (C - H) | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 49. | Internal Audit Workpapers 1989 (H - W) | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 50. | Internal Audit Workpapers 1987 - 1990 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 51. | Internal Audit Workpapers 1987 - 1990 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 52. | Timesheets 12/30/87 - 04/18/89 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 53. | Timesheets 04/19/89 - 07/10/90 | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 54. | Internal Audit Workpapers - See List | Schedule 1020, Item 1
Disposal Date Dec. 1996 |
| 55. | Internal Audit Workpapers - See List | Schedule 1020, Item 1
Disposal Date Dec. 1996 |

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

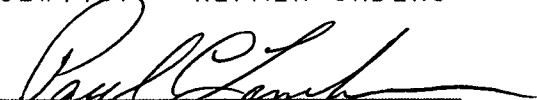
CERTIFICATE OF RECORDS DISPOSAL

26.02.02

DEPT. OF TRANSPORTATION

MOTOR VEHICLE ADMIN - SCHOOL VEHICLE SAFETY
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W1194	PREVENTIVE MAINTENANCE	1655	9	1989	4	1/96	RECYCLED
92W1196	INSPECTION FORMS	1655	9	1989	2		
92W1199	INSPECTION FORMS	1655	9	1990	6		
92W1201	INSPECTION CERTIFCATION	1655	9	1990	3		
92W1202	REPAIR ORDERS	1655	9	1990	3		
92W1203	INSPECTION CERTIFCATION	1655	9	1990	2		
92W1195	REPAIR ORDERS	1655	9	1989	2		
92W1197	REPAIR ORDERS	1655	9	1989	3		


Signature.

DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92W1194	DATE REC'D 4-17-92
B. DIVISION/UNIT Division of Driver Licensing & School Vehicle Safety			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Hwy, N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 5 35	NO. OF CU. FT. 4
D. PHONE NO. (410) 768-7401		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Lt. Ralph M. Vaught</i> Lt. Ralph M. Vaught 02/01/92		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	DL-129 School Vehicle Preventive Maintenance Inspection Certification 1/89 thru 12/89 Board of Education Allegany County thru Baltimore City	1655 1017-A-1 Item #9 January 1996
#2	Calvert County thru Montgomery County to 269	
#3	Montgomery County 270 thru 921	
#4	Prince George's County thru Worcester County	

Disposal
1-16-96
AW

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92W1196	DATE REC'D 4-17-92
B. DIVISION/UNIT Division of Driver Licensing & School Vehicle Safety			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Hwy, N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 33 6	NO. OF CU. FT. 2
D. PHONE NO. (410) 768-7401		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ralph M. Vaught</i> Lt. Ralph M. Vaught 02/01/92		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	DL-119 School Vehicle Inspection Forms Private Contractors Allegany County thru Kent County 12/89	¹⁶⁵⁵ 1017-A-2 Item #9 January 1996
#2	DL-119 School Vehicle Inspection Forms Private Contractors Montgomery County thru Worcester County 12/89	1017-A-2 January 1996

GS
4-12-96
DISPOSAL

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92W1199	DATE REC'D 4-17-92
B. DIVISION/UNIT Division of Driver Licensing & School Vehicle Safety			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Hwy, N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 33 26	NO. OF CU. FT. 6
D. PHONE NO. (410) 768-7401		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Lt. Ralph M. Vaughn</i> Lt. Ralph M. Vaughn		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
		02/01/92	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	DL-119 School Vehicle Inspection Forms Allegany County thru Baltimore City "G" Board of Education 05/90	¹⁶⁵³ 1017-A-2 Item #9 June 1996 7/96 1/96
#2	DL-119 School Vehicle Inspection Forms Baltimore City "H" thru Carroll County "H" Board of Education 05/90	1017-A-2 June 1996
#3	DL-119 School Vehicle Inspection Forms Carroll County "J" thru Garrett County Board of Education 05/90	1017-A-2 June 1996
#4	DL-119 School Vehicle Inspection Forms Harford County thru Montgomery County #572 Board of Education 05/90	1017-A-2 June 1996
#5	DL-119 School Vehicle Inspection Forms Montgomery County #574 thru Queen Anne County Board of Education 05/90	1017-A-2 June 1996
#6	DL-119 School Vehicle Inspection Forms Somerset County thru Worcester County Board of Education 05/90	1017-A-2 June 1996 GS 4-12-96 DISPOSAL

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92W1201	DATE REC'D 4-17-92
B. DIVISION/UNIT Division of Driver Licensing & School Vehicle Safety			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Hwy, N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 21 13	NO. OF CU. FT. 3
D. PHONE NO. (410) 768-7401		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Lt. Ralph M. Vaught</i> Lt. Ralph M. Vaught		02/01/92	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	DL-129 School Vehicle Preventive Maintenance Inspection Certification 1/90 thru 12/90 Board of Education Allegany County thru Charles County	1655 1017-A-1 Item #9 January 1997 96
#2	Dorchester County thru Montgomery County to 827	
#3	Montgomery County 828 thru 998	

GS
4-11-96
DISPOSAL

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92W1202	DATE REC'D 4-17-92
B. DIVISION/UNIT Division of Driver Licensing & School Vehicle Safety			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Hwy, N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 36 34	NO. OF CU. FT. 3
D. PHONE NO. (410) 768-7401		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ralph M. Vaught</i> Lt. Ralph M. Vaught		02/01/92	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	DL-116 School Vehicle Repair Orders 1/90 thru 12/90 Allegany County thru Caroline County Board of Education	¹⁶⁵³ 1017-A-1 Item #9 January 1997 1996
#2	DL-116 School Vehicle Repair Orders 1/90 thru 12/90 Carroll County thru Kent County Board of Education	
#3	DL-116 School Vehicle Repair Orders 1/90 thru 12/90 Montgomery County thru Worcester County Board of Education	

*Disposal
4-11-96
RW*

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92W1203	DATE REC'D 4-17-92
B. DIVISION/UNIT Division of Driver Licensing & School Vehicle Safety			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Hwy, N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 17 34	NO. OF CU. FT. 2
D. PHONE NO. (410) 768-7401		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ralph M. Vaught</i> Lt. Ralph M. Vaught		02/01/92	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	DL-113 School Vehicle Safety Inspection Certifications Allegany County thru Garrett County Board of Education 01/90 thru 12/90	1017-A-3 Item January 1997
#2	DL-113 School Vehicle Safety Inspection Certifications Harford County thru Washington County Board of Education 01/90 thru 12/90	1017-A-3 January 1997 1655 # 9 1/96
		GS 3-5-96 Disposal

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92W1195	DATE REC'D 4-17-92
B. DIVISION/UNIT Division of Driver Licensing & School Vehicle Safety			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Hwy.N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 9 14	NO. OF CU. FT. 2
D. PHONE NO. (410) 768-7401		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>[Signature]</i> Lt. Ralph M. Vaught 02/01/92		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	DL-116 School Vehicle Repair Order 1/89 thru 12/89 Private Contractors Allegany County thru Howard County	¹⁶⁵⁵ 1017-A-1 Item #9 January 1996
#2	DL-116 School Vehicle Repair Order 1/89 thru 12/89 Private Contractors Kent County thru Worcester County	

Disposal
2-23-96
AW

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92W1197	DATE REC'D 4-17-92
B. DIVISION/UNIT Division of Driver Licensing & School Vehicle Safety			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Hwy, N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 12 8	NO. OF CU. FT. 3
D. PHONE NO. (410) 768-7401		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ralph M. Vaught</i> Lt. Ralph M. Vaught 02/01/92		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	DL-116 School Vehicle Repair Orders 1/89 thru 12/89 Allegany County thru Baltimore City Board of Education	¹⁶⁵⁵ 1017-A-1 Item #9 January 1996
#2	DL-116 School Vehicle Repair Orders 1/89 thru 12/89 Baltimore County thru Harford County Board of Education	
#3	DL-116 School Vehicle Repair Orders 1/89 thru 12/89 Howard County thru Worcester County Board of Education	

*Disposal
2-26-96
AW*

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

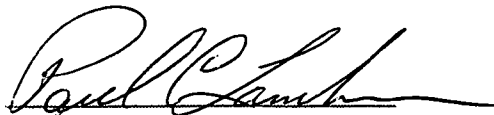
CERTIFICATE OF RECORDS DISPOSAL

26.02.02

DEPT OF TRANSPORTATION

MOTOR VEHICLE ADMIN- SCHOOL VEHICLE SAFETY
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W1198	INSPECTION CERT	1655	9	1989	1	1/96	RECYCLED
92W1200	REPAIR ORDER	1655	9	1990	2		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92W1198	DATE REC'D 4-17-92
B. DIVISION/UNIT Division of Driver Licensing & School Vehicle Safety			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Hwy, N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 8 20	NO. OF CU. FT. 1
D. PHONE NO. (410) 768-7401		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ralph M. Vaught</i> Lt. Ralph M. Vaught 02/01/92		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1.	DL-113 School Vehicle Safety Inspection Certifications Allegany County thru Queen Anne County Board of Education 01/89 thru 12/89	1655 3 Item 9 January 1996

*Disposal
2-20-96
AW*

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO. 92W1200	DATE REC'D 4-17-92
B. DIVISION/UNIT Division of Driver Licensing & School Vehicle Safety			RM CODE 26.02.02
C. MAILING ADDRESS 6601 Ritchie Hwy, N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 11 5	NO. OF CU. FT. 2
D. PHONE NO. (410) 768-7401		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ralph M. Vaught</i> Lt. Ralph M. Vaught		02/01/92	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	DL-116 School Vehicle Repair Order 1/90 thru 12/90 Private Contractors Allegany County thru Kent County	¹⁶⁵⁵ 1017-A-1 Item #9 January 1997 96
#2	DL-116 School Vehicle Repair Order 1/90 thru 12/90 Private Contractors Montgomery County thru Worcester County	

Disposal
2-26-ab
ANW

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.02.03

DEPT OF TRANSPORTATION

MOTOR VEHICLE ADMIN - DRIVER RECORDS
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
84W848	CITATIONS	697	8	1981-83	102	1/96	RECYCLED


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

To Be Completed At State Records Center

Accession No.

Date Records Received

84W848

6-18-84

FROM: (Name and Division of Transferring Agency)

Signature

MOTOR VEHICLE ADMINISTRATION
DRIVER RECORDS

Title

Address of Agency:

6601 RITCHIE HIGHWAY
GLEN BURNIE, MARYLAND

3. TO: STATE RECORDS CENTER

Agency Official (Signature)

DATE

5. Building & Room No.

6. Telephone No.

Ray Adair 6/13/84

211

768-7225

Records Location (Center)	Box Numbers	Description of Records With Inclusive Dates	Disposal Authority (Schedule and Item No)
R-141 S- 7-10	1-102	AUTOMATED #2 CITATIONS	697-8 Jan. 1996 original to Pinc 6/13/84 Perhaps Pinc will promptly advise me they can assist these & trace can be sent with the 109 Pinc Pinc will sell tell me 4-10-96 AW
	1	8086600-8095099 04/81 to 09/81	
	2	8095100-8104299 09/81 to 01/82	
	3	8104300-8113999 01/82 to 05/82	
	4	8114000-8122799 05/82 to 09/81	
	5	8122800-8132399 09/81 to 12/81	
	6	8132400-8140899 12/81 to 02/83	
	7	8140900-8149499 02/83 to 12/81	
	8	8149500-8158699 12/81 to 08/81	
	9	8158700-8168399 08/81 to 01/82	
	10	8168400-8177699 01/82 to 01/82	
	11	8177700-8186499 01/82 to 11/81	
	12	8186500-8195099 11/81 to 12/82	
	13	8195100-8204099 01/83 to 07/82	
	14	8204100-8213399 07/82 to 05/83	
	15	8213400-82225099 05/83 to 07/82	
	16	82226100-8238599 07/82 to 08/83	
	17	8238600-8249499 08/83 to 11/82	
	18	8249500-8260999 01/82 to 04/82	
	19	8261001-8273949 10/81 to 09/83	
	20	8273950-8285299 09/83 to 12/81	
	21	8285300-8294687 12/81 to 03/82	
	22	8294700-8304450 03/82 to 02/82	
	23	8304451-8313299 12/81 to 05/82	
	24	8313300-8321250 05/82 to 03/82	
	25	8321251-8329699 03/82 to 05/82	
	26	8329700-8337769 05/82 to 04/82	
	27	8337770-8346700 04/82 to 05/82	
	28	8346701-8355799 04/82 to 03/82	
	29	8355800-8365159 03/82 to 01/82	
	30	8365160-8374039 01/82 to 06/82	
	31	8374040-8383399 08/82 to 05/82	
	32	8383400-8391599 05/82 to 08/82	
	33	8391600-8400499 08/82 to 11/83	
	34	8400500-8409699 11/83 to 12/82	
	35	8409700-8419699 01/83 to 04/82	
36	8419700-8428799 04/82 to 05/82		

(Use Plain Aligned Paper For Continuation Sheets)

BOX
NUMBERS

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

37	8428800-8437598	05/82 to 08/82
38	8437600-8446599	08/82 to 07/82
39	8446600-8455599	07/82 to 05/82
40	8455600-8464099	05/82 to 07/82
41	8464100-8472899	07/82 to 06/82
42	8472900-8484199	06/82 to 06/82
43	8484200-8492999	06/82 to 09/82
44	8493000-8502099	09/82 to 07/82
45	8502100-8510799	07/82 to 06/83
46	8510800-8519899	06/83 to 04/82
47	8519900-8531678	04/82 to 05/82
48	8531701-8550099	05/82 to 06/82
49	8550100-8558699	06/82 to 08/82
50	8558700-8568250	08/82 to 02/83
51	8568251-8578049	10/82 to 10/82
52	8578050-8588399	10/82 to 09/82
53	8588400-8597599	09/82 to 03/83
54	8597600-8606399	03/83 to 09/82
55	8606400-8615499	09/82 to 06/82
56	8615500-8624399	06/82 to 08/82
57	8624400-8632799	08/82 to 10/82
58	8632800-8642499	10/82 to 05/83
59	8642500-8653099	05/83 to 07/83
60	8653100-8685599	07/83 to 08/82
61	8685600-8694399	08/82 to 09/82
62	8694400-8702699	09/82 to 01/83
63	8702700-8711099	01/83 to 07/83
64	8711100-8720099	07/83 to 09/82
65	8720100-8728699	09/82 to 06/82
66	8728700-8737599	06/82 to 08/82
67	8737600-8746299	08/82 to 06/83
68	8746300-8755299	06/83 to 02/83
69	8755300-8763789	02/83 to 10/82
70	8763790-8772989	11/82 to 02/83
71	8772990-8795999	02/83 to 09/83
72	8796000-8806299	07/83 to 11/82
73	8806300-8816399	11/83 to 12/82
74	8816400-8825099	12/82 to 12/82
75	8825100-8833919	12/82 to 01/83
76	8833920-8842899	01/83 to 03/83
77	8842900-8851699	03/83 to 07/83
78	8851700-8860049	06/83 to 02/83
79	8860050-8868499	02/83 to 12/82
80	8868500-8877999	12/82 to 01/83
81	8878000-8886799	01/83 to 03/83
82	8886800-8895799	03/83 to 02/83
83	8895800-8905486	02/83 to 08/83
84	8905501-8917399	04/83 to 04/83
85	8917400-8927659	04/83 to 01/83

*disposal
4 to 85
AW*

3

BOX
NUMBERS

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

86	8927660-8937339	01/83 to 11/83
87	8937340-8946199	11/83 to 03/83
88	8946200-8954399	03/83 to 02/83
89	8954400-8963199	02/83 to 07/83
90	8963200-8977469	07/83 to 04/83
91	8977470-8988699	04/83 to 10/83
92	8988700-8999349	10/83 to 01/83
93	8999350-9008499	01/83 to 06/83
94	9008500-9017549	06/83 to 06/83
95	9017550-9027145	06/83 to 08/83
96	9027150-9036999	08/83 to 03/83
97	9037000-9045899	03/83 to 04/83
98	9045900-9058499	04/83 to 03/83
99	9058500-9066999	03/83 to 05/83
100	9067000-9075699	05/83 to 06/83
101	9075700-9084599	06/83 to 03/83
102	9084600-9090999	03/83 to 07/83

disposal
4-10-86
AW

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.02.10

DEPT. OF TRANSPORTATION

MOTOR VEHICLE ADMIN - VEHICLE EMISSIONS
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W785	RECEIPTS	1035		1989-92	3	1/96	RECYCLED
93W165	WAIVERS	1215	7	1989-91	47		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. MOTOR VEHICLE ADMINISTRATION		ACCESSION NO. 94W785	DATE REC'D 2-24-94
B. DIVISION/UNIT VEHICLE EMISSIONS INSPECTION PROGRAM			RM CODE 26.02.10
C. MAILING ADDRESS 6601 Ritchie Highway N.E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 26 27	NO. OF CU. FT. 3
D. PHONE NO. 410-768-7208		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	Receipts 226352-297744-7/89-6/90	1035 01/1996
#2	Receipts 297687-385234-7/90-6/91	
#3	Receipts 375151-285350-7/91-6/92	

*Missing
Box #3

GS
4-12-96
DISPOSAL

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 29.05.00		ACCESSION NO. 93W165	DATE REC'D 8-13-92
B. DIVISION/UNIT MOTOR VEHICLE ADMINISTRATION			RM CODE 26.02.10
C. MAILING ADDRESS 6601 Ritchie Hwy. N. E. Glen Burnie, Maryland 21062		LOCATION RANGE SECTION(S) 6 26-27	NO. OF CU. FT. 47
D. PHONE NO. 301-768-7208		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>B.E. Hill</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
# 1	Waivers 208001 - 208600 - 05/89 - 12/89	1215-7 01/96 <i>Disposal 1-15-96 AN</i>
# 2	Waivers 208601 - 209251 - 12/89 - 12/89	
# 3	Waivers 209251 - 209950 - 11/89 - 01/90	
# 4	Waivers 209951 - 210600 - 01/90 - 12/89	
# 5	Waivers 210601 - 211250 - 12/90 - 02/90	
# 6	Waivers 211251 - 211950 - 12/89 - 02/90	
# 7	Waivers 211951 - 212500 - 12/90 - 03/90	
# 8	Waivers 212501 - 213100 - 02/90 - 02/90	
# 9	Waivers 213101 - 213750 - 01/90 - 03/90	
# 10	Waivers 213751 - 214300 - 02/90 - 02/90	
# 11	Waivers 214301 - 215000 - 02/90 - 02/90	
# 12	Waivers 215001 - 215600 - 02/90 - 02/90	
# 13	Waivers 215601 - 216250 - 02/90 - 03/90	
# 14	Waivers 216251 - 216850 - 03/90 - 04/90	
# 15	Waivers 216851 - 217450 - 04/90 - 06/90	
# 16	Waivers 217451 - 218100 - 03/90 - 04/90	
# 17	Waivers 218101 - 218700 - 04/90 - 04/90	
# 18	Waivers 218701 - 219350 - 04/90 - 04/90	
# 19	Waivers 219351 - 219900 - 04/90 - 05/90	
# 20	Waivers 219901 - 220500 - 05/90 - 07/90	
# 21	Waivers 220501 - 221100 - 07/90 - 06/90	
# 22	Waivers 221101 - 221750 - 06/90 - 09/90	
# 23	Waivers 221751 - 222300 - 07/90 - 07/90	
# 24	Waivers 222301 - 222900 - 06/90 - 07/90	
# 25	Waivers 222901 - 223600 - 07/90 - 07/90	
# 26	Waivers 223601 - 224000 - 07/90 - 10/90	
# 27	Waivers 224101 - 224751 - 10/90 - 12/90	
# 28	Waivers 224751 - 225300 - 07/90 - 08/90	
# 29	Waivers 225301 - 226200 - 08/90 - 11/90	
# 30	Waivers 226201 - 226800 - 11/90 - 08/90	
# 31	Waivers 226801 - 221400 - 09/90 - 04/91	
# 32	Wsaivers 227401 - 227750 - 04/91 - 04/91	

#33	Waivers	227751	-	228350	-	09/90	-	09/90
#34	Waivers	228351	-	228950	-	09/90	-	03/91
#35	Waivers	228951	-	229550	-	03/91	-	10/90
#36	Waivers	229551	-	230100	-	10/90	-	01/91
#37	Waivers	230101	-	230800	-	01/90	-	12/90
#38	Waivers	230801	-	213400	-	11/90	-	12/90
#39	Waivers	213401	-	232000	-	12/90	-	01/91
#40	Waivers	232101	-	232600	-	01/91	-	12/90
#41	Waivers	232601	-	233101	-	01/91	-	02/91
#42	Waivers	233201	-	233701	-	02/91	-	01/91
#43	Waivers	233801	-	234401	-	01/91	-	04/91
#44	Waivers	234450	-	234900	-	04/91	-	04/91
#45	Waivers	234901	-	235500	-	04/91	-	03/91
#46	Waivers	235501	-	236100	-	01/91	-	04/91
#47	Waivers	236101	-	236800	-	04/91	-	04/91

R-6

S-26-27

3 Empties

S-27

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

*= PARTIAL


CERTIFICATE OF RECORDS DISPOSAL

26.03.01

DEPT. OF TRANSPORTATION

SHA- PROJECT PLANNING
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W285*	PROJECT FILES	944	1		31	1/95	RECYCLED
84W637*	REPORTS, CORRESPONDENCES	944	1,2		3		
87W339	CORRESPONDENCES	944	1		4		
88W119	PROJECT FILES	944	1		7		


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS 550-2

**Partial*

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>SHA</i>		ACCESSION NO. <i>94W285</i>	DATE REC'D
B. DIVISION/UNIT <i>Project Planning</i>			RM CODE
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>116 21-22</i>	NO. OF CU. FT. <i>31</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<i>Bxs - 1-15, 20-21, 26, 31-35, 40, 41, 43, 44, 46, 48, 49, 50</i> <i>Project Files</i>	<i># 944</i> <i># 1</i> <i>1/12/95</i> <i>R 22</i>

Bx-left - 19

* Partial

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. SHA		ACCESSION NO. 84W637	DATE REC'D
B. DIVISION/UNIT Project Planning			RM CODE 26.03.01
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) 141 1-3	NO. OF CU. FT. 3
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Bxs# 41, 42, 67	#944 #1 + 2
41.	Reports on Projects - Rte #2+4	
42.	Correspondence Rte #7+ICC	
67.	Correspondence & Brochures	11/2/95 fm

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 29.02.61.30	26.03.01	ACCESSION NO. 87W339	DATE REC'D 10-22-86
b) AGENCY State Highway Administration		LOCATION RANGE 102	
c) DIVISION/UNIT Project Development Division			
d) MAILING ADDRESS State Highway Administration 707 N. Calvert Street Rm. 310 Baltimore, MD 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO. 659-1235	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-2	Correspondence and Invoices concerning Maryland Interstate I-495 (Capital Beltway)	Schedule #944 Item 1 Retain for 5 Years then return to agency Jan. 1992 * Partial - 4/92 Bxs 1-7+10 1/12/93 [Signature]
3-5	Correspondence and Invoices concerning Maryland U.S. 50/301	
6-7	Correspondence and Public Transcript Interstate 297	
8	Correspondence concerning Maryland 100	
9	Correspondence concerning White Marsh Blvd.	
10	Correspondence and Invoices concerning U.S. 50/301 and Maryland 8 Interchange	
11	Correspondence and Resumes concerning Maryland Route 32	
12	Final Environmental Impact Statements and Brochures concerning Maryland Route 32.	

Delet R102 523 1E

Now R102 523 5E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 29.02.61.30 26.03.01</p> <p>b) AGENCY State Highway Administration</p> <p>c) DIVISION/UNIT Project Development Division</p> <p>d) MAILING ADDRESS 707 N. Calvert Street Room #310 Baltimore, Maryland 21202</p> <p>e) AGENCY OFFICIAL <i>[Signature]</i> PHONE NO. 355-1235</p>	<p>ACCESSION NO. 88W119</p> <p>LOCATION - RANGE 105</p> <p>SECTION(S) 25</p> <p>NO. OF CU. FT. 19 7</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 8-20-87</p>
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
<p>1</p> <p>2 <i>7/92</i></p> <p>3</p> <p>4</p> <p>5.</p>	<p>Project files of meetings and newspaper advertising on MD 10, MD 648, MD 177, MD 14, MD 392, MD 331, and MD 16.</p> <p>Project files of meetings and newspaper advertising on MD 24 (US 1 to I 95), MD 36 (Midland), MD 36 (Westernport to Lonaconing), MD 42 Relocated, MD 51 (Cumberland), MD 51 (Bridge at PAw Paw), and MD 60 (US 40 to Marsh Pike).</p> <p>Project Files of meetings and newspaper advertising on MD 97, MD 28 to MD 108, MD 173 (Tick Neek Rd to Stoney Creek), MD 175 (I-95 to US 29), MD 193 (MD 201 Interchange), MD 213 (Sassafras River Bridge).</p> <p>Project Files of meetings held and newspaper advertisings on MD 289 Chestertown, MD 304 (MD 312 to QA Co. Line), MD 309 (Talbot Co. Line to MD 418), MD 213 (Bohemia River Bridge), MD 235 (Hillsvile to St. Andrew), MD 279 (MD 326 to Delaware State Line), and MD 313 (Sharptown By-pass).</p> <p>Project Files of meetings held and newspaper advertisings on MD 355 (Summit St. to Brook Ave.), MD 363 (Deal Island Bridge), MD 370 (Miles River Bridge), MD 424/214 Relocated, MD 506 Study, MD 560 Study</p>	<p>Schedule #944</p> <p>Item #1</p> <p>Retain for 5 years then <u>return</u> to Agency.</p> <p><i>July 1992</i></p> <p><i>7/97</i></p> <p><i>*Partial - 7/92</i></p> <p><i>Destroyed Brs - #1-5, 7, 9-11, 14-16</i></p> <p><i>11/2/95</i></p> <p><i>[Signature]</i></p>

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

Box 6 Project files, newspaper advertising on US 15 (Harmony Grove to Catoclin Furnace), US 15 (Putman Rd to PA Line), US 15 (Kelly Store Road to PA Line), Design Study and US 29/108 Interchange.

Box 7 *D*
7/92 Project files, newspaper advertising on US 50 (Cambridge Study), US 50 (Vienna Study); US-50/301 MD 18 Interchange.

Box 8 Project files, newspaper advertising on US 140 (I-695 to McDonogh Rd), US 219 (Deep Creek Bridge), US 220 (Cresaptown to US 48), I-70 (Ijamsville Rd to E Patrick St.), I-95 MD 210 Interchange.

Box 9 *D*
7/92 Project files, newspaper advertisings on I-95 (I-495 Interchange), and I-195 (I-95 to BWI Airport).

Box 10 *D*
7/92 Project files, newspaper advertisings on Denton Bypass/ MD 404, Hambrooks Ave., MD 16 to Glasgow St., and Knecht Ave. Highway Speed RR Crossing, Lutherville Park and Ridge and Timonium Park and Ride.

Box 11 Project files, Public Hearings transcript on Northwest Expressway.

Box 12 Project files, Public Hearings transcripts on MD 100 (I-695 to MD 648), access Road and Parking Lot for Amtrak, Crossing Baltimore/Washington Pkwy. (Balto. City Line to DC Line), Cheesie System Grade Crossing-Cumberland, High Speed RR Grade Crossing Eliminations, Cecil Co., High Speed RR Grade Crossing Elimination, Ebenezer Road, Melrose Crossing Bypass, High Speed RR Grade Elimination - Michaelsville and Chelsea Roads.

Box 13 Project files, Public Hearings Transcript, newspaper advertising on High Speed RR Crossing Elimination - MD 132, High Speed RR Grade Crossing Elimination - Stoney Run Road, Perring Freeway (I-695 to Proctor Lane (MD 41), MD 24 Extended (Lower Patuxent River Bridge to MD-235).

Box 14 *D*
7/92 Project files, Public Hearings Transcript, newspaper advertisings on MD 5 (MD 235 to Camp Brown Rd), MD 6 (MD 232 to St. Mary's Co. Line), MD 12 (US 13 to Salisbury), MD 7 (Golden Ring Rd to N. I-695), MD 28 (Bauer Dr. to MD 97), MD 193 (MD 193 to MD 556/450 Interchange).

Box 15 Photographic Slides on MD 7, MD 10, MD 24, MD 51, MD 60, MD 97, MD 173, MD 175, MD 193, MD 213 (Sassafras River Bridge), MD 213 (Bohemia River Bridge), MD 355, MD 363, MD 424/214 Relocated, MD 506 Study, MD 560, US 15 - Putman Rd to PA line & Harmony Grove to Catoclin Furnace.

Box 16 Photographic Slides on MD US 140, US 219, I-70, I-95 (MD 210 Interchange), I-95 (I-495 Interchange), I-95 (I-95 to BWI Airport), Denton Bypass, Hambrooks Avenue - MD 16 at Glasgow, MD 2 & MD 4 Extended, MD 6 (MD 232), MD 12 (US 13 to Salisbury), MD 28, MD 193 and Knecht Ave., Amtrak Crossing.

- Box 17 Design Study Reports on US 13, US 301, US 40, MD 3 Widening, MD 3 Geometric, MD 3 Waugh Chapel Rd, Md 97, MD 2 & 4, MD 674, MD 147, US 222, MD 178, Project files, newspaper advertisings, Public Hearings trnascripts, US 1 (BWI Parkway), US 29 (MD 355), MD 355 (B&O RR), Riverdale Road (Pennsy Drive), MD 410 (US 1 BWI Parkway), and I-495 Capital Beltway).
- Box 18 Transcripts and Study reports for MD 36 Relocated, MD 135 Relocated, MD 135 (MD 38 to Turkey Neck Rd), MD 66, MD 67, MD 2, Northern Pkwy., MD 66 (MD US 40 to I-70), Three T.O.P.I.C.S. Projects, MD 763, MD 482, MD 2 (MD 214).
- Box 19 Public Hearing Transcript and Design Study for MD 198, (US 29 - I-95), MD 198 (BW Parkway to US 1), MD 24 (US 1 Bel Air By-pass to MD 24), MD 24 (US 1 - I-95), US 11, MD 648, MD 115, MD 556, MD 611, MD 621, MD 632, MD 227, MD 550, MD 182 (Audio Tapes; MD 198, MD 115, MD 611, and MD 227).

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.02

DEPT. TRANSPORTATION

SHA- CONSTRUCTION INSPECTION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
86W207	PROJECT FILES	1539	3	1982-84	34	1/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

Signature

DGS-550-2

RECORDS TRANSMITTAL

EA

AND RECEIPT

26.03.02

Accession No. **86W207**

Date Received **10-1-85**

1. From: (Name, Division, Address or Agency)
 State Highway Administration
 Division of Construction Inspection
 707 N. Calvert St. Balto., MD 21202

Signature
 Title

2. Building and Room
 SHA Headquarters
 Room 403

3. Phone
 659-1500

4. To: State Records Center
 Waterloo

5. Signature: (Agency Official)
Walter S. Warren
 James M. Welsh by: Walter S. Warren

6. No. of Cu.Ft.
 34

7. Records Location (Center)
 Deputy Chief

9. Description of Records With Inclusive Dates
 Operations

10. Disposal Authority (Schedule and Item No.)

R-17
 S-20
 395
 thru
 429

Construction Project Files
 July 1982 through December 1984

Schedule: ~~169~~ 1539
 Item No. ~~2~~ 3
 Item No. ~~1-A~~
 Jan. 1995
 Disposal:
 4/6/95
[Signature]

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

SHA - FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W1080	STOCK STATUS	1005	1,2,6,7	1989	13	1/95	RECYCLED
89W684	VOUCHERS	884	1		1		
88W1212	VOUCHERS	731	8	1980-84	1		
88W828	TIME CARDS	731	11,20	1987	13		
89W525	GENERAL LEDGERS	892	17	1983-84	1		
91W280	GAS TICKETS	1005	1,2	1989	2		
89W685	VOUCHERS	884	1		23		


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

•DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W1080	DATE RECEIVED 4-3-90		
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05		
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 101	LOCATION SECTIONS 28	NO. OF CU. FT. 13	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	OPERATING STOCK STATUS OIST 4-5-6 12/01/89	1005-6	1/95
2	OPERATING STOCK STATUS DIST 7 TO 10.99 + TRANSACTION 12/01/89	1005-6	1/95
3	D.M.STOCK STATUS 10.01 TO 10.99 12/01/89	1005-7	1/95
4	OPERATING STOCK STATUS OIST 1-2-3 12/01/89	1005-6	1/95
5	WITHDRAWL TICKETS 5/89 TO 8/89	1005-2	1/95
6	WITHDRAWL TICKETS 1989	1005-2	1/95
7	WITHDRAWL TICKETS 4/89 TO 8/89	1005-2	1/95
8	GAS TICKETS PETROLEUM OIST 1-2-3 7/89 TO 11/89	1005-1	1/95
9	GAS TICKETS PETROLEUM OIST 4-5-6-7 7/89 TO 11/89	1005-1	1/95
10	PHYSICAL INVENTORY WORKSHEETS ALL DIST 1988	1005-1	1/95
11	TRANSACTION PURCHASE ORDERS RECEIVING DOC & WITHDRAWLS 11/89 TO 12/89	1005-1	1/95
12	WITHDRAWLS ACCEPTED ALL OIST 12/10/89	1005-2	1/95
13	WEEKLY PETROLEUM RECONCILIATIONS 7/89 TO 11/89	1005-1	1/95

*Disposal
3/20/95
Glu*

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 896684		DATE RECEIVED 1-9-89
b. AGENCY State Highway Administration		RANGE 104		LOCATION SECTIONS 24
c. DIVISION UNIT Office of Finance & Program Management		RECORDS CENTER MANAGER		NO. OF CO. FT. 1
d. MAILING ADDRESS 287 N. Calvert Street Baltimore, Md. 21002		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e. AGENCY OFFICIAL PHONE NO. 333-1447		4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		
2. BDX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 | VOUCHERS 906237A TO 906587A

884-1

01/95

CS
2-18-95

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 88W1212	DATE RECEIVED 5-16-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 37	LOCATION SECTIONS 9
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 1	
e. AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1442	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓	PAYROLL VOUCHERS 1980 - 1984, DEBTS TO STATE 1984, FICA REPORTS 1980 - 1984	731-8	01-95
-----	---	-------	-------

Disposal
3/3/95
[Signature]

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 88W828	DATE RECEIVED 3-2-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 112	LOCATION SECTIONS 6
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 13	
e. AGENCY OFFICIAL <i>William R. Bartlett</i>		PHONE NO. 333-1442	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	PAYROLL JOURNAL AND CHECK REGISTER 9/23/87 TO 11/17/87	731-11	01/95
2	TIME CARDS PAY 23 RC 10-62 10/21/87 TO 11/03/87	731-20	01/95
3	TIME CARDS PAY 23 RC 63-74.3 10/21/87 TO 11/03/87	731-20	01/95
4	TIME CARDS PAY 23 RC 81-84 10/21/87 TO 11/03/87	731-20	01/95
5	TIME CARDS PAY 23 RC 85-90.5 10/21/87 TO 11/03/87	731-20	01/95
6	TIME CARDS PAY 23 RC 90.6-93.3 10/21/87 TO 11/03/87	731-20	01/95
7	TIME CARDS PAY 23 RC 93.4-61.8 10/21/87 TO 11/03/87	731-20	01/95
8	TIME CARDS PAY 24 RC 10-62 11/04/87 TO 11/17/87	731-20	01/95
9	TIME CARDS PAY 24 RC 63-74.3 11/04/87 TO 11/17/87	731-20	01/95
10	TIME CARDS PAY 24 RC 81-84 11/04/87 TO 11/17/87	731-20	01/95
11	TIME CARDS PAY 24 RC 85-90.5 11/04/87 TO 11/17/87	731-20	01/95
12	TIME CARDS PAY 24 RC 90.6-93.3 11/04/87 TO 11/17/87	731-20	01/95
13	TIME CARDS PAY 24 RC 93.4-61.8 11/04/87 TO 11/17/87	731-20	01/95

Disposal
3/3/95

RL

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W525		DATE RECEIVED 12-1-88	
b. AGENCY State Highway Administration		RANGE 36		LOCATION SECTIONS 23	
c. DIVISION UNIT Office of Finance & Program Management		RECORDS CENTER MANAGER		NO. OF CU. FT. 1	
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
e. AGENCY OFFICIAL <i>Rascuzzi</i>					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓ | GENERAL LEDGERS 1983 TO 1984

892-17

01/95

Disposal
3/3/95
JPS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W280	DATE RECEIVED 9-28-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 27	LOCATION SECTIONS 3
D. PHONE NO. 333-1447 Baltimore, Md. 21202			NO. OF CU. FT. 2
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 | DAILY GAS TICKETS 1030-1045-43-41-44 1989
 2 | WITHDRAWL TICKETS 6/89 TO 8/89

1005-1 | 1/95
 1005-2 | 1/95

Disposal
 4/21/95
 JPC

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W685		DATE RECEIVED 1-9-89	
b. AGENCY State Highway Administration		LOCATION RANGE 104 SECTIONS 24		NO. OF CD. FT. 23	
c. DIVISION UNIT Office of Finance & Program Management		RECORDS CENTER MANAGER			
d. MAILING ADDRESS 207 N. Calvert Street Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
e. AGENCY OFFICIAL PHONE NO. 333-1447					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	VOUCHERS 911222 TO 911579	884-1	01/95
2	VOUCHERS 911580 TO 911906	884-1	01/95
3	VOUCHERS 911907 TO 912209	884-1	01/95
4	VOUCHERS 912210 TO 912545	884-1	01/95
5	VOUCHERS 912546 TO 912822	884-1	01/95
6	VOUCHERS 912823 TO 913096	884-1	01/95
7	VOUCHERS 913097 TO 913477	884-1	01/95
8	VOUCHERS 913478 TO 913789	884-1	01/95
9	VOUCHERS 913790 TO 914069	884-1	01/95
10	VOUCHERS 914070 TO 914354	884-1	01/95
11	VOUCHERS 914355 TO 914674	884-1	01/95
12	VOUCHERS 914675 TO 914953	884-1	01/95
13	VOUCHERS 914954 TO 915210	884-1	01/95
14	VOUCHERS 915211 TO 915490	884-1	01/95
15	VOUCHERS 915491 TO 915780	884-1	01/95
16	VOUCHERS 915781 TO 916001	884-1	01/95
17	VOUCHERS 916002 TO 916285	884-1	01/95
18	VOUCHERS 916286 TO 916424	884-1	01/95
19	VOUCHERS 916425 TO 916700	884-1	01/95
20	VOUCHERS 916701 TO 917012	884-1	01/95
21	VOUCHERS 917013 TO 917304	884-1	01/95
22	VOUCHERS 917305 TO 917633	884-1	01/95
23	VOUCHERS 917634 TO 917918	884-1	01/95

Handwritten signature and number:
 2-1893

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

SHA- FINANCE & PROJECT MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W845	GENERAL LEDGERS	858	16,24	1991	7	1/95	RECYCLED
91W271	WITHDRAWL TICKETS	1005	2	1989	5		
91W272	WI8THDRAWL TICKETS	1005	2	1989	7		
90W366	OPERATING STOCK	1005	2,6	1989	9		
91W183	ASST SECRETARY	858	28	1989	2		
90W255	INVENTORY WITHDRAWL	1005	2,6,7	1989	6		


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS 550-2

RECORDS TRANSFER AND RECEIPT
 DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W845		DATE RECEIVED 1-13-93
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 27		RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS 4	NO. OF CU. FT. 7	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

1	GENERAL LEDGER TSO, OAS, SRA, TRS, OSR, OASF, OASM, 30691, 30692, 30695, STARS 30003 RPT 10/01/91 TO 10/31/91	858-16	1/95
2	TSO, OAS, SRA, OASM, OSR, TRS, OASF 11/01/91 TO 11/31/91 30691, 30692, 30695, 30003 RPT	858-16	1/95
3	CASH RECEIPTS 1990 140'S F/Y 89-90	858-24	1/95
4	GENERAL LEDGER OASM, ORS, TRS, TSO, OAS, SRA 12/01/91 TO 12/31/91 30691, 30692, 30695, 30003 RPT	858-16	1/95
5	GENERAL LEDGER OAS, SRA, TSO, OASF, OASM, OSR, TRS 07/01/91 TO 07/31/91 30691, 30692, 30695, 30003 RPT	858-16	1/95
6	TSO, OAS, SRA, TRS, OASM, OASF, OSR, 08/01/91 TO 08/31/91 30691, 30692, 30695, 30003 RPT	858-16	1/95
7	GENERAL LEDGER TSO, OAS, SRA, TRS, OASM OASF, OSR, 09/01/91 TO 09/30/91 30691, 30692, 30695, 30003 RPT	858-16	1/95

Disposal
 4/21/95
 RZ

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W271		DATE RECEIVED 9-28-90	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION RANGE 108 SECTIONS 22		NO. OF CU. FT. 5	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	DAILY WITHDRAWAL TICKETS 1989	1005-2	1/95
2	DAILY WITHDRAWAL TICKETS 1989	1005-2	1/95
3	DAILY WITHDRAWAL TICKETS 1989	1005-2	1/95
4	DAILY WITHDRAWAL TICKETS 1989	1005-2	1/95
5	DAILY WITHDRAWAL TICKETS 1989	1005-2	1/95

4-22-95

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W272		DATE RECEIVED 9-28-90	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS RANGE 108 22		NO. OF CU. FT. 7	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	DAILY WITHDRAWAL TICKETS 1989	1005-2	1/95
2	DAILY WITHDRAWAL TICKETS 1989 249500-252000	1005-2	1/95
3	DAILY WITHDRAWAL TICKETS 1989 252000-255000	1005-2	1/95
4	DAILY WITHDRAWAL TICKETS 1989 255001-259500	1005-2	1/95
5	DAILY WITHDRAWAL TICKETS 1989 259501-255500	1005-2	1/95
6	DAILY WITHDRAWAL TICKETS 1989 265501-266500	1005-2	1/95
7	DAILY WITHDRAWAL TICKETS 1989 266501-269000	1005-2	1/95

CF
4-22-95

RECORDS TRANSMITTAL AND RECEIPT



DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR POINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W366	DATE RECEIVED 10-16-89
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 122	LOCATION SECTIONS 14
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 9	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1 ✓	OPERATING STOCK STATUS DIST 1,2,3 8/01/89	1005-6	1/95
2 ✓	OPERATING STOCK STATUS DIST 4,5,6 8/01/89	1005-6	1/95
3 ✓	OPERATING STOCK STATUS TRAFFIC-SIGN & TRANSACTION 8/01/89	1005-6	1/95
4 ✓	DISTRICT MANAGER REPORT ALL DIST 8/01/89 TRANSACTION 8/01/89	1005-6	1/95
5 ✓	WITHDRAWL ERRORS 6/89 TO 8/89	1005-2	1/95
6 ✓	ADDITIONS TO HISTORY FILE 9/89	1005-6	1/95
7 ✓	MASTER ERROR LIST 9/89	1005-6	1/95
8 ✓	PURCHASE ORDER ACCEPTED 9/89	1005-6	1/95
9 ✓	RECEIVING DOCUMENTS ERRORS 7/89 TO 8/89	1005-6	1/95

Disposal
5-12-95
gpe

R-122

S-14

5-Empties

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W183	DATE RECEIVED 8-16-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 107	LOCATION SECTIONS 26
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 2	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	HSST SECRETARY 291121 TO 291440	858-28	1/95
2	HSST SECRETARY LIST 89-036 TO 89-039 292301 TO 292565	858-28	1/95

CF
4-22-95

RECORDS TRANSMITTAL AND RECEIPT

E DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W255	DATE RECEIVED 9-27-89
0. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 114	LOCATION SECTIONS 26
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CO. FT. 6	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓	INVENTORY WITHDRAWL ACCEPTED 6/01/89 TO 7/01/89	1005-2	1/95
2 ✓	INVENTORY WITHDRAWL ACCEPTED 7/89 TO 8/22/89	1005-2	1/95
3 ✓	OPERATING STOCK STATUS DIST 1-3 7/03/89	1005-6	1/95
4 ✓	OPERATING STOCK STATUS DIST 4, 5, 6 7/03/89	1005-6	1/95
5 ✓	D. M. STOCK STATUS ALL DIST 7/03/89	1005-7	1/95
6 ✓	OPER. S.S. DIST 7, RAIDIO, CARS, TRAFFIC, + TRANS RPT 7/03/89	1005-6	1/95

CF
4-22-95

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

SHA - FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
85W457	SEC OFC VOUCHERS	858	28		1	1/95	RECYCLED
87W203	SUSPENSE LISTING	918	4	1984-85	5		
91W452	CONTRACTUAL-PAYROLL	731	11,24	1986-87	3		
85W812	JOURNAL ENTRY	918	8,9	1982-84	2		
92W607	PROJECT FOLDERS	907	1,5	1989-90	8		
93W357	RIGHT OF WAY PERMITS	884	10	1989	1		


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL

NO RECEIPT

26.03.05

Complete at State Records Center

Accession No.

85W457

Date Received

1-21-85
10/31/84

From: (Name, Division, Address or Agency)

STATE HIGHWAY ADMINISTRATION
707 N. CALVERT STREET, BALTIMORE MD

Signature

Title

Building and Room

ROOM 200

3. Phone

659-1442

4. To: State Records Center

WATERLOO

Signature: (Agency Official)

William A. Burlette

6. No. of Cu.Pt.

1

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-26 S-16	1 ✓	.SEC.-OFFICE VOUCHERS 141264.-.150326	858-28 12-94 <i>Disposal</i> 5-22-95 <i>WPS</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 375, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 29.02.01		26.03.05		ACQUISITION NO. 87W203	DATE REC'D 9-11-86
b) AGENCY State Highway Administration				LOCATION RANGE 26	SECTION 26
c) DIVISION/UNIT Office of Finance & Program Management				NO. OF CU. FT. 5	
d) MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202				RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>William R. Burdette</i> William R. Burdette		PHONE NO. 659-1442		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 ✓	Suspense Listing (EVR-06) July 84 to Sept. 84	918-4 Jan. 1995 12-94
2 ✓	Suspense Listing Files Nov. 1985	" "
3 ✓	Suspense Listing Files Oct. 1985	" "
4 ✓	Suspense Listing Files Sept. 1985	" "
5 ✓	Suspense Listing (EVR-06) July 85 to August 85	" "

Disposal
5-22-95
yrs

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>91W452</i>		DATE RECEIVED <i>11-5-90</i>	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE <i>26.03.05</i>	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>55</i>	LOCATION SECTIONS <i>19</i>	NO. OF CU. FT. <i>3</i>	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	CONTRACTUAL PAYROLL MATERIAL 1986-1987	731-11	1/95
2	OBSLETE AUTHORIZATION CARDS 1989	731-24	1/95
3	CONTRACTUAL TIMECARDS 1986 TO 1987	731-11	1/95

Disposal
6-5-95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1 AGENCY CODE 29.02.01	26.03.05	85W812	6-24-85
2 AGENCY State Highway Administration		LOCATION RANGE 108	SECTIONS 8
3 DIVISION UNIT Office Of Finance & Program Mgt.		NO OF COPIES 2	
4 MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
5 AGENCY OFFICIAL <i>William R. Burdette</i> William R. Burdette, (301)659-1442		PHONE NO	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2 BOX NUMBERS	3	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4.	DISPOSAL AUTHORITY (SCHEDULE, ITEM NO, DISPOSAL DATE)
1		Journal Entry Proof List FY 1984	918-8	12-94
2		Schedule of PDN Code Changes FY 1982, 1983 and 1984	918-9	12-94

1/95

✓
 4-22-95

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>92W607</i>	DATE RECEIVED <i>12-12-91</i>
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE <i>26.03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>116</i>	LOCATION SECTIONS <i>1</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 8	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓	COMPUTER CHARGES 01/90 TO 09/90	907-5	1/95
2 ✓	BC BILLING SUPPRT DDCUMENTS 01/90 TO 05/90 PC	907-5	1/95
3 ✓	SECND PRODF 1/88 TO 03/89 CMP	907-5	1/95
4 ✓	CLOSED PROJECT FOLDERS A - G 07/88 TO 12/88	907-1	1/95
5 ✓	CLOSED PROJECT FOLDERS H - WD 07/99 TO 12/88	907-1	1/95
6 ✓	CLOSED PROJECT FOLDERS BALTO. CITY 07/88 TO 06/89	907-1	1/95
7 ✓	CLOSED PROJECT FOLDERS B - HQ 01/89 TO 06/89	907-1	1/95
8 ✓	CLOSED PROJECT FOLDERS K TO HQ 01/89 TO 06/89	907-1	1/95

**Missing
Box #3*

*4/21/95
P 2
Disposal*

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD, 20794
(TELEPHONE - 799-1579)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W357	DATE RECEIVED 9-23-92
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 23	LOCATION SECTIONS 3
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1. RIGHT OF WAY PAYMENTS 1989

884-10 5

Disposal
4-28-95
[Signature]

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

SHA - FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W478	INVENTORIES	1005	1	1988-89	1	1/95	RECYCLED
89W785	EXPENSE ACCTS	884	5		3		
90W873	VOUCHERS	884	2,3	1990	8		
93W1520	R/D CASH RECEIPTS	1191	5	1986-87	1		
93W1555	CERT OF DEPOSIT	799	2,8	1991	3		
90W875	FINAL VOUCHERS	739	1	1989	3		


RECORDS CENTER MANAGER
Title

SIGNATURE
DGS-550-2

01/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>91W478</i>		DATE RECEIVED <i>11-9-90</i>
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE <i>26.03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>123</i>	LOCATION SECTIONS <i>33</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

1 | PHYSICAL INVENTORIES 1988-89

| 1005-1 | 1/95

Disposal

5-26-95

SPS

451

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W785	DATE RECEIVED 2-3-89
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 20	LOCATION SECTIONS 6
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 3	
e. AGENCY OFFICIAL 333-1447		RECORDS CENTER MANAGER <i>ae</i>	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	EXPENSE ACCOUNTS 380185 TO 381582	884-5	01/95
2	EXPENSE ACCOUNTS 381583 TO 382919	884-5	01/95
3	EXPENSE ACCOUNTS 382920 TO 384296	884-5	01/95

ae

Disposal
4/12/95
JPS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W873	DATE RECEIVED 2-14-90		
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05		
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 21	LOCATION SECTIONS 20	NO. OF CU. FT. 8	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	AGENCY INTERFACE APRIL & VOUCHER REGISTER APRIL & SEPT 89-0315 TO 90-0096	884-2	1/95
2	AGENCY INTERFACE 90-0021 TO 90-0054	884-2	1/95
3	VOUCHER REGISTER 89-0401 TO 90-0019	884-3	1/95
4	AGENCY INTERFACE 90-0172	884-2	1/95
5	AGENCY INTERFACE OCT. 90-0098 TO 90-0134	884-2	1/95
6	AGENCY INTERFACE OCT. 90-0057 TO 90-0096	884-2	1/95
7	AGENCY INTERFACE OCT. 90-0135 TO 90-0170	884-2	1/95
8	AGENCY INTERFACE JULY & VOUCHER REGISTER AUG 89-0452 TO 90-0057	884-2	1/95

Disposal
4-12-95
PPS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W1520	DATE RECEIVED 5-12-93		
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05		
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 54	LOCATION SECTIONS 20	NO. OF CU. FT. 1	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 | R/D CASH RECEIPTS 1986 & 1987 | 1191-5 | 1/95

Disposal
6-5-95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W1555		DATE RECEIVED 5-13-93	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION RANGE 52 SECTIONS 30		NO. OF CU. FT. X 3	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1 ✓	CERTIFICATE OF DEPOSIT 7/91 TO 12/91	799-2	1/95
2 X	CASH RECEIPTS BACK-UP & COPIES OF CHECKS	799-2	1/95
3 X	SHORT TERM, LONG TERM & PAYROLL ADVANCE PAID 7/91	799-8	1/95
4 ✓	BACK-UP & COPIES OF CHECKS 11/91 TO 12/91	799-2	1/95
5 ✓	CASH RECEIPTS BACK-UP & COPIES OF CHECKS 7/91 TO 8/91	799-2	1/95

Disposal
 6-5-95
 gph

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W875	DATE RECEIVED 2-14-90		
B. DIVISION / UNIT Office of Finance and Program Management			RW CODE 26.03.05		
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 19	LOCATION 8	NO. OF CU. FT. 3	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	FINAL VOUCHERS 8/03/89 to 11/06/89	739-1	1/95
2	FINAL VOUCHERS 8/03/89 to 11/06/89	739-1	1/95
3	FINAL VOUCHERS 8/03/89 to 11/06/89	739-1	1/95

Disposal
4/11/95
[Signature]

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. TRANSPORTATION

SHA- FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W660	PER & TEMP INPUTS	731	5	1991	4	1/95	RECYCLED
90W1083	EXPENSE ACCTS	884	5		3		
90W857	VOUCHERS	884	1		31		
90W1136	CREDIT CARDS	884	1	FY 89-90	2		
90W616	VOUCHERS	884	1		31		
90W636	EXPENSE ACCTS	884	5		5		
89W147	CREDIT CARDS	884	1	FY 87-89	3		


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

Signature

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 TELEPHONE (799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W660	DATE RECEIVED 11-10-92
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 18	LOCATION SECTIONS 5
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 4	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

✓ 1	PERM & TEMP INPUTS PAY 12 THRU 27 1991	731-5	1/95
✓ 2	PERM & TEMP INPUTS PAY 23 THRU 26 1991	731-5	1/95
✓ 3	MANUAL ADJ TEMP & PERM INPUTS PAY 12 THRU 17 05/05/91 TO 08/06/91	731-5	1/95
✓ 4	PERM & TEMP INPUTS PAY 18 THRU 22 1991	731-5	1/95

Disposal
4/7/95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W1083		DATE RECEIVED 4-4-90
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.0305
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 9	LOCATION 34	NO. OF CU. FT. 3
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
----------------	--	---	--

1	EXPENSE ACCTS 397052 TO 398449
2	EXPENSE ACCTS 398450 TO 399866
3	EXPENSE ACCTS 399867 TO 401323

884-5	1/95
884-5	1/95
884-5	1/95

Disposal
4-6-95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 906857	DATE RECEIVED 2-14-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 9	LOCATION SECTIONS 20-21
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 31	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	VOUCHERS 010310 TO 010690	884-1	1/95
2	VOUCHERS 010691 TO 011041	884-1	1/95
3	VOUCHERS 011042 TO 011337	884-1	1/95
4	VOUCHERS 011338 TO 011659	884-1	1/95
5	VOUCHERS 011660 TO 011956	884-1	1/95
6	VOUCHERS 011957 TO 012288	884-1	1/95
7	VOUCHERS 012289 TO 012647	884-1	1/95
8	VOUCHERS 012648 TO 012986	884-1	1/95
9	VOUCHERS 012987 TO 013402	884-1	1/95
10	VOUCHERS 013403 TO 013844	884-1	1/95
11	VOUCHERS 013845 TO 014243	884-1	1/95
12	VOUCHERS 014244 TO 014574	884-1	1/95
13	VOUCHERS 014575 TO 014913	884-1	1/95
14	VOUCHERS 014914 TO 015150	884-1	1/95
15	VOUCHERS 015151 TO 015439	884-1	1/95
16	VOUCHERS 015440 TO 015773	884-1	1/95
17	VOUCHERS 015774 TO 016101	884-1	1/95
18	VOUCHERS 016102 TO 016648	884-1	1/95
19	VOUCHERS 016649 TO 016804	884-1	1/95
20	VOUCHERS 016805 TO 017127	884-1	1/95
21	VOUCHERS 017128 TO 017397	884-1	1/95
22	VOUCHERS 017398 TO 017762	884-1	1/95
23	VOUCHERS 017763 TO 018109	884-1	1/95
24	VOUCHERS 018110 TO 018495	884-1	1/95
25	VOUCHERS 018496 TO 018858	884-1	1/95
26	VOUCHERS 018859 TO 019214	884-1	1/95
27	VOUCHERS 019215 TO 019532	884-1	1/95
28	VOUCHERS 019533 TO 019815	884-1	1/95
29	VOUCHERS 019816 TO 020251	884-1	1/95
30	VOUCHERS 020252 TO 020609	884-1	1/95
31	VOUCHERS 020610 TO 020838	884-1	1/95

Disposal
4/5/95
eps

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W1136	DATE RECEIVED 4-17-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 143	LOCATION SECTIONS 33
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 2	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	CREDIT CARDS F/Y 88 & 89 4 90	884-1	1/95
2	CREDIT CARDS F/Y 88 & 89 4 90	884-1	1/95

Disposal
 6-6-95
 JPS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W616	DATE RECEIVED 12-6-89
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 7	FM CODE 26-03.05
C. MAILING ADDRESS 787 North Calvert Street Baltimore, Md. 21282		LOCATION SECTIONS 3-4	NO. OF CO. FT. 31
D. PHONE NO. 333-1827 Baltimore, Md. 21282		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)	

1	VOUCHERS 966440 TO 966666	884-1	1/95
2	VOUCHERS 000001 TO 000327	884-1	1/95
3	VOUCHERS 000328 TO 000684	884-1	1/95
4	VOUCHERS 000685 TO 001055	884-1	1/95
5	VOUCHERS 001056 TO 001372	884-1	1/95
6	VOUCHERS 001373 TO 001864	884-1	1/95
7	VOUCHERS 001865 TO 002211	884-1	1/95
8	VOUCHERS 002212 TO 002578	884-1	1/95
9	VOUCHERS 002579 TO 002928	884-1	1/95
10	VOUCHERS 002929 TO 003271	884-1	1/95
11	VOUCHERS 003272 TO 003590	884-1	1/95
12	VOUCHERS 003591 TO 003951	884-1	1/95
13	VOUCHERS 003952 TO 004264	884-1	1/95
14	VOUCHERS 004265 TO 004576	884-1	1/95
15	VOUCHERS 004577 TO 005003	884-1	1/95
16	VOUCHERS 005004 TO 005300	884-1	1/95
17	VOUCHERS 005301 TO 005527	884-1	1/95
18	VOUCHERS 005528 TO 005861	884-1	1/95
19	VOUCHERS 005862 TO 006168	884-1	1/95
20	VOUCHERS 006169 TO 006510	884-1	1/95
21	VOUCHERS 006511 TO 006832	884-1	1/95
22	VOUCHERS 006833 TO 007152	884-1	1/95
23	VOUCHERS 007153 TO 007494	884-1	1/95
24	VOUCHERS 007495 TO 007848	884-1	1/95
25	VOUCHERS 007849 TO 008273	884-1	1/95
26	VOUCHERS 008274 TO 008540	884-1	1/95
27	VOUCHERS 008541 TO 008846	884-1	1/95
28	VOUCHERS 008847 TO 009337	884-1	1/95
29	VOUCHERS 009338 TO 009692	884-1	1/95
30	VOUCHERS 009693 TO 010005	884-1	1/95
31	VOUCHERS 010006 TO 010309	884-1	1/95

Disposal
4/5/95
gpg

R-7

S-3-4

103 Empties

S-4-6

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>90W636</i>	DATE RECEIVED <i>12-8-89</i>
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE <i>26-03.05</i>
C. MAILING ADDRESS 701 North Calvert Street Baltimore, Md. 21202		RANGE <i>7</i>	LOCATION SECTIONS <i>6</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CD. FT. <i>5</i>	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	EXPENSE ACCTS 389508 TO 390879	884-5	1/95
2	EXPENSE ACCTS 390880 TO 392412	884-5	1/95
3	EXPENSE ACCTS 392413 TO 393978	884-5	1/95
4	EXPENSE ACCTS 393979 TO 395553	884-5	1/95
5	EXPENSE ACCTS 395554 TO 397050	884-5	1/95

Disposal
4/5/95
SPG

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W147	DATE RECEIVED 8-2-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		8 RANGE LOCATION SECTIONS 16	NO. OF CU. FT. 3
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		RECORDS CENTER MANAGER	
e. AGENCY OFFICIAL <i>Harvey</i>		PHONE NO. 333-1447	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	CREDIT CARDS F/Y 1987 THRU 1988	884-1	01-95
2	CREDIT CARDS F/Y 1987 THRU 1988	884-1	01-95
3	CREDIT CARDS F/Y 1988 THRU 1989	884-1	01-95

Disposal
4/5/95
JPS

R-8

S-16

3 Empties

R-8 S-16

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

SHA - FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W162	RECEIPTS REPORTS	1005	2,6	1988-89	2	1/95	RECYCLED
91W144	RECEIVING DOCUMENTS	1005	1	1989	2		
87W574	TRIAL BALANCES	918	5	1984	1		
87W914	CHECK NUMBERS-METER	799	10	1983-84	1		
88W723	TIME CARDS	731	20	1987	23		
92W422	AGENCY INTERFACE	884	2	1989	1		
89W1170	WITHDRAWAL TICKETS	1005	2	1988-89	1		


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W162		DATE RECEIVED 8-20-91	
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 41		RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS 15		NO. OF CU. FT. 2	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓ MONTHLY RECEIPTS REPORT 1989
 2 ✓ RECEIPTS & WITHDRAWAL REPORTS 1988 & 1989

Disposal
3/21/95
gpc

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 299-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 916144		DATE RECEIVED 8-9-90	
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 104		RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS 32		NO. OF CU. FT. 2	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	RECEIVING DOCUMENTS ACCEPTED 8/24/89 TO 11/89
2	RECEIVING DOCUMENTS ERROR LIST 10/89 TO 12/89

1005-1	1/95
1005-1	1/95

CS
2-18-95

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 788-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>1. AGENCY CODE 29.02.01</p> <p>26.03.05</p> <p>2. AGENCY State Highway Administration</p> <p>3. DIVISION/UNIT Office of Finance & Program Management</p> <p>4. MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202</p> <p>5. AGENCY OFFICIAL <i>William R. Burdette</i> William R. Burdette</p> <p>PHONE NO. 659-1442</p>	<p>ADDITIONAL NO. 87W574</p> <p>LOCATION RANGE 32</p> <p>SECTION(S) 27</p> <p>NO. OF CU. FT. 1</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 1-19-87</p> <p>NO. OF CU. FT. 1</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>6. BOX NUMBERS 1 ✓</p>	<p>7. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Trial Balances Open and Closed January 84 to May 84</p>	<p>8. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 918-5 Jan. 1995 12-94</p> <p style="text-align: center;"><u>Disposal</u> 6-1-95 <i>[Signature]</i></p>

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

R32
S27

87W574

① Box

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 786-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>1. AGENCY CODE 29.02.01 <i>26.03.05</i></p> <p>2. AGENCY State Highway Administration</p> <p>3. DIVISION/UNIT Office of Finance & Program Management</p> <p>4. MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202</p> <p>5. AGENCY OFFICIAL PHONE NO. <i>William R. Burdette / jsmid</i> William R. Burdette 659-1442</p>	<p>ACCESSION NO. <i>87W914</i></p> <p>LOCATION - RANGE SECTIONS <i>30⁴³ 5-94</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>4-27-87</i></p> <p>NO. OF CU. FT. <i>1</i></p>
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	Check Numbers & Meter Numbers 1/83 to 7/1/84	<p>799-10 1/95</p> <p style="text-align: center;"><i>Disposal</i></p> <p style="text-align: center;"><i>6-1-95</i></p> <p style="text-align: center;"><i>pps</i></p>

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 88W723	DATE RECEIVED 1-14-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 102	LOCATION SECTIONS 14
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 23	
e. AGENCY OFFICIAL <i>William R. Burdette</i>		PHONE NO. 333-1442	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	TIME CARDS PAY 19 R.C. 10-62 8/26/87 TO 9/8/87	731-20	01/95
2	TIME CARDS PAY 19 R.C. 63-73 8/26/87 TO 9/8/87	731-20	01/95
3	TIME CARDS PAY 19 R.C. 74-84 8/26/87 TO 9/8/87	731-20	01/95
4	TIME CARDS PAY 19 R.C. 85-90.5 8/26/87 TO 9/8/87	731-20	01/95
5	TIME CARDS PAY 19 R.C. 90.51-94 8/26/87 TO 9/8/87	731-20	01/95
6	TIME CARDS PAY 19 R.C. 95-61.8 8/26/87 9/8/87	731-20	01/95
7	TIME CARDS PAY 20 R.C. 10-63 9/9/87 TO 9/22/87	731-20	01/95
8	TIME CARDS PAY 20 R.C. 70-81 9/9/87 TO 9/22/87	731-20	01/95
9	TIME CARDS PAY 20 R.C. 82-85 9/9/87 TO 9/22/87	731-20	01/95
10	TIME CARDS PAY 20 R.C. 86-91.4 9/9/87 TO 9/22/87	731-20	01/95
11	TIME CARDS PAY 20 R.C. 91.5-97 9/9/87 TO 9/22/87	731-20	01/95
12	TIME CARDS PAY 20 R.C. 97.8-61.8 9/9/87 TO 9/22/87	731-20	01/95
13	TIME CARDS PAY 21 R.C. 10-62 9/23/87 TO 10/6/87	731-20	01/95
14	TIME CARDS PAY 21 R.C. 63-74.3 9/23/87 TO 10/6/87	731-20	01/95
15	TIME CARDS PAY 21 R.C. 81-84 9/23/87 TO 10/6/87	731-20	01/95
16	TIME CARDS PAY 21 R.C. 85-90.50 9/23/87 TO 10/6/87	731-20	01/95
17	TIME CARDS PAY 21 R.C. 90.60-93.30 9/23/87 TO 10/6/87	731-20	01/95
18	TIME CARDS PAY 21 R.C. 93.40-61.80 9/23/87 TO 10/6/87	731-20	01/95
19	TIME CARDS PAY 22 R.C. 10-72 10/7/87 TO 10/20/87	731-20	01/95
20	TIME CARDS PAY 22 R.C. 72.1-82 10/7/87 TO 10/20/87	731-20	01/95
21	TIME CARDS PAY 22 R.C. 83-86 10/7/87 TO 10/20/87	731-20	01/95
22	TIME CARDS PAY 22 R.C. 93-61.8 10/7/87 TO 10/20/87	731-20	01/95
23	TIME CARDS PAY 22 R.C. 87-92.7 10/7/87 TO 10/20/87	731-20	01/95

*Disposal
3/20/95
[Signature]*

88W723

R-102

S-14

1 Thru 23

3 Empty Spaces

R-102 S-14

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY State Highway Administration		ACCESSION NO. 92W422		DATE RECEIVED 10-24-91	
B. DIVISION / UNIT Office of Finance and Program Management		RM CODE 26.03.05			
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 33	LOCATION 23	NO. OF CU. FT. 1	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓ AGENCY INTERFACE 07/25/89 TO 08/02/89

884-2

1/95

2/13/95
ggs

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

HEP
852

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W1170		DATE RECEIVED 5-19-89	
b. AGENCY State Highway Administration		LOCATION RANGE 34 SECTION 32		NO. OF CU. FT. 1 1	
c. DIVISION UNIT Office of Finance & Program Management		RECORDS CENTER MANAGER			
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
e. AGENCY OFFICIAL 333-1447		PHONE NO.			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓ WITHDRAWAL TICKETS 88 TO 89

1005-2

1-95

2/13/95
ygs


DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 WATERLOO ROAD (RTE 175)
 P.O. BOX 275
 JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

SHA - FINANCE & PROGRAM MGMT
 DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W350	HISTORY FILE	907	5	1989	16	1/95	RECYCLED
89W609	PENSION LISTINGS	731	14	1984	1		
87W257	CLOSING FOLDERS	858	13	1983-84	1		
92W69	FIXED ASSESSTS	1005	2,6	1989	5		
94W224	PAYROLL BLOCK CONTROL	731	12	1991	1		
88W827	TIME CARDS	731	20	1987	12		
90W641	WITHDRAWL ERRORS	1005	2,6	1989	11		
 SIGNATURE		<u>RECORDS CENTER MANAGER</u> Title		<u>01/21/95</u> Date			

DGS-550-2

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W350	DATE RECEIVED 10-1-91
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 35	LOCATION SECTIONS 22
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 16	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	HISTORY FILE 5/89 COMP TO 6/89 1ST PART INC	907-5	1/95
2	HISTORY FILE 6/89 2ND PART INC TO 6/89 3RD PART COMP	907-5	1/95
3	HISTORY FILE 7/89 COMP TO 8/89 COMP	907-5	1/95
4	HISTORY FILE 9/89 COMP TO 10/89 COMP	907-5	1/95
5	HISTORY FILE 10/89 COMP TO 11/89 COMP	907-5	1/95
6	HISTORY FILE 12/89 COMP TO 12/89 COMP	907-5	1/95
7	ROW HISTORY 6/89 (1 OF 2)	907-5	1/95
8	ROW HISTORY 6/89 (2 OF 2)	907-5	1/95
9	ROW HISTORY 2/28/90 (1 OF 2)	907-5	1/95
10	ROW HISTORY 2/28/90 (2 OF 2)	907-5	1/95
11	STATE TRIAL BALANCE 3/89 INC TO 5/89 COMP	907-5	1/95
12	STATE TRIAL BALANCE 6/89 INC #1 TO 10/89 INC	907-5	1/95
13	STATE TRIAL BALANCE 10/89 COMP TO 1/90 COMP	907-5	1/95
14	COMPUTER CHARGES 4/89 TO 12/89	907-5	1/95
15	BC BILLING SUPPORT DOCUMENTS 9/88 PI #1 TO MAY 89 PC	907-5	1/95
16	FIRST PROOF 1/89 1ST PART INC TO 7/89 COMP	907-5	1/95

Disposal
2/14/93
ACZ

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W609	DATE RECEIVED 12-20-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 35	LOCATION SECTIONS 22
d. MAILING ADDRESS 307 N. Calvert Street Baltimore, Md. 21202		NO. OF CO. FT. 1	
e. AGENCY OFFICIAL PHONE NO. 333-1447		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES PENSION LISTING 1984	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE) 731-14 01/95	

Disposal
 2/14/95
 fl

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 703-1879)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 29.02.01		26.03.05		ACCESSION NO. 87W257	DATE REC'D 10-2-86
2. AGENCY State Highway Administration		LOCATION - RANGE 1		SECTION 13	NO. OF CL. PT. 1
3. DIVISION/UNIT Office of Finance & Program Mgmt.		RECORDS CENTER MANAGER			
4. MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
5. AGENCY OFFICIAL <i>William R. Burdette</i> William R. Burdette		PHONE NO. 659-1442			
6. BOX NUMBERS	7. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	8. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)			
1	DOT Year End Closing Folders (TS), OAS, SRA, DSR TRS) Fiscal Years 1983 and 1984	Jan. 1995 858-13 42-94 1/10/95			

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W69		DATE RECEIVED 7-31-91	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE LOCATION SECTIONS 33 10		NO. OF CU. FT. 5	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

- 1 ✓ WITHDRAWAL TKS 308500 TO 313000 10/89
- 2 ✓ FIXED ASSETS 1989
- 3 ✓ FIXED ASSETS RECONCILIATION 6-7-8 9/89
- 4 ✓ FIXED ASSETS ADJUSTMENTS 1989
- 5 FIXED ASSETS RECONCILIATION

* Missing
 Box #5
 Disposal
 2/13/95
 MPS

57

~~R-37~~
~~S-25~~

~~R-38~~
~~S-22~~

BOY #5 - MISSING

R-33

S-10

1 Empty

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 225, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>94W224</i>	DATE RECEIVED <i>8-23-93</i>
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE <i>26-03-05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>3</i>	LOCATION SECTIONS <i>16</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1	
E. AGENCY OFFICIAL <i>J.B. Lett</i>		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 | PAYROLL BLOCK CONTROL REGISTER 1991

| 731-12

1/95

2/9/95
JPG

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 88W827	DATE RECEIVED 3-2-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 33	LOCATION SECTIONS 29
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 12	
e. AGENCY OFFICIAL PHONE NO. 333-1442		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	TIME CARDS PAY 25 R.C. 10-62 11/18/87 TO 12/1/87	731-20	01/95
2	TIME CARDS PAY 25 R.C. 63-74.3 11/18/87 TO 12/1/87	731-20	01/95
3	TIME CARDS PAY 25 R.C. 81-84 11/18/87 TO 12/1/87	731-20	01/95
4	TIME CARDS PAY 25 R.C. 85-90.5 11/18/87 TO 12/1/87	731-20	01/95
5	TIME CARDS PAY 25 R.C. 90.6-93.3 11/18/87 TO 12/1/87	731-20	01/95
6	TIME CARDS PAY 25 R.C. 93.4-61.8 11/18/87 TO 12/1/87	731-20	01/95
7	TIME CARDS PAY 26 R.C. 10-62 12/02/87 TO 12/15/87	731-20	01/95
8	TIME CARDS PAY 26 R.C. 63-74.3 12/02/87 TO 12/15/87	731-20	01/95
9	TIME CARDS PAY 26 R.C. 85-90.5 12/02/87 TO 12/15/87	731-20	01/95
10	TIME CARDS PAY 26 R.C. 90.6-93.3 12/02/87 TO 12/15/87	731-20	01/95
11	TIME CARDS PAY 26 R.C. 93.4-61.8 12/02/87 TO 12/15/87	731-20	01/95
12	TIME CARDS PAY 26 R.C. 81-84 12/02/87 TO 12/15/87	731-20	01/95

2/13/95
HPS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W641	DATE RECEIVED 12-15-89
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 141	LOCATION SECTIONS 12-13
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 11	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓	WITHDRAWL ERRORS FROM 10/12/89 09/02/89 TO 10/89	1005-2	1/95
2 ✓	OPERATING STOCK STATUS DIST 7, LAB, TRAFFIC 9/01/89	1005-6	1/95
3 ✓	OPERATING STOCK STATUS LAB, TRAFFIC-RADIO, 10/02/89	1005-6	1/95
4 ✓	OPERATING STOCK STATUS DIST. 1, 2, 3 9/01/89	1005-6	1/95
5 ✓	OPERATING STOCK STATUS DIST 4, 5, 6, 9/01/89	1005-6	1/95
6 ✓	OPERATING STOCK STATUS DIST. 1, 2, 3 10/02/89	1005-6	1/95
7 ✓	WITHDRAWLS ACCEPTED LIST FORM 10/8 TO 10/14 9/01/89 TO 10/07/89	1005-6	1/95
8 ✓	D.W. REPORTS ALL DIST. 9/01/89	1005-6	1/95
9 ✓	TRANSACTION REPORTS ALL DIST 9/01/89	1005-6	1/95
10 ✓	WITHDRAWL ACCEPTED 9/89 TO 10/89	1005-6	1/95
11 ✓	NON CORRECTED ERROR/SUSPENSE LIST 9/89 TO 10/31/89	1005-6	1/95

Disposal
6-1-95
[Signature]

R141

S-12-13

56¹/₂ Empties

S-13-28

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

SHA - FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W650	MATERIAL SUPPLY	1005	6	FY 89	1	1/95	RECYCLED
90W156	PURCHASE ORDERS	1005	2,4,5	FY 89	7		
89W352	CPB JOURNALS	731	11	1988	2		
90W155	CREDIT CARDS	884	1	FY 88-89	1		
90W1135	VOUCHERS	884	1		12		
89W1056	CREDIT CARDS	884	1	1988-89	1		


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1579)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W650		DATE RECEIVED 11-10-92	
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 35		RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS 14		NO. OF CU. FT. 1	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

✓ MATERIAL SUPPLY ADJUSTMENTS 95 FY 89

1005-6 1/95

2/13/95
gpe

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

SECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY State Highway Administration		ACCESSION NO. 90W156		DATE RECEIVED 8-25-89	
DIVISION / UNIT Office of Finance and Program Management		RM CODE 26-03.05			
2. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 4		LOCATION SECTIONS 18	
3. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 7		RECORDS CENTER MANAGER <i>Paul C. Lamberson</i>	
4. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS MIR INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	PURCHASE ORDER ACCEPTED 6/89 TO 7/89	1005-4	1/95
2	PURCHASE ORDER ERRORS 6/89 TO 7/89	1005-4	1/95
3	RECEIVING DOCUMENT ACCEPTED 6/89 TO 7/89	1005-5	1/95
4	NON CORRECTED ERROR SUSPENSE 6/89 TO 7/89	1005-5	1/95
5	INVENTORY ACCEPTED LIST 6/89 TO 7/89	1005-5	1/95
6	RECEIVING DOCUMENTED ERROR LIST 6/89 TO 7/89	1005-5	1/95
7	INVENTORY WITHDRAWLS ERRORS 6/89 TO 7/89	1005-2	1/95

2/9/95
JPS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W352	DATE RECEIVED 10-6-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 14	LOCATION SECTIONS 20
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 2	
e. AGENCY OFFICIAL PHONE NO. 333-1447		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	C.P.B. Journals 06/28/88 to 07/26/88	731-11	01/95
2	C.P.B. Journals 08/09/88 to 09/06/88	731-11	01/95

1/9/95
JPS

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W155	DATE RECEIVED 8-25-89
DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, MD. 21202		RANGE 1	LOCATION 7
D. PHONE NO. 333-1447 Baltimore, MD. 21202		SECTIONS 7	
E. AGENCY OFFICIAL		NR. OF CU. FT. 1	
		RECORDS CENTER MANAGER <i>[Signature]</i>	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL RATE)	

1 | CREDIT CARDS F/Y 88 & 89

| 984-1

1/95

1/10/95

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>90W1135</i>		DATE RECEIVED <i>4-17-90</i>
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE <i>2603.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>139</i>	LOCATION SECTIONS <i>6</i>	NO. OF CU. FT. 12
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

1	VOUCHERS 025524 TO 025943	884-1	1/95
2	VOUCHERS 025944 TO 026273	884-1	1/95
3	VOUCHERS 026274 TO 026541	884-1	1/95
4	VOUCHERS 026442 TO 026840	884-1	1/95
5	VOUCHERS 026841 TO 027224	884-1	1/95
6	VOUCHERS 027225 TO 027564	884-1	1/95
7	VOUCHERS 027565 TO 027872	884-1	1/95
8	VOUCHERS 027873 TO 028219	884-1	1/95
9	VOUCHERS 028220 TO 028472	884-1	1/95
10	VOUCHERS 028473 TO 028703	884-1	1/95
11	VOUCHERS 028704 TO 029006	884-1	1/95
12	VOUCHERS 029007 TO 029314	884-1	1/95

Disposal
6-1-95
ggs

E...

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W1056	DATE RECEIVED 4-13-89
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 104	LOCATION SECTIONS 35
d. MAILING ADDRESS 703 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 1	
e. AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1447	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CREDIT CARDS 1988 + 1989	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE) 884-1 1/95	

[Signature]
2-18-95

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

SHA- FINANCE & PROJECT MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W33	AGENCY INTERFACE	884	2,3,5	1989	13	1/95	RECYCLED
93W1075	FA COND RADIO SHOP	1005	6	1989	1		
89W543	VOUCHERS	884	1		23		
91W515	COMPUTER & MANUAL CHECK	858-30,884-5,8		1989	3		
90W566	FEDERAL & STATE FICA RPTS	731	8	1977-84	1		
90W637	VOUCERS SEC OFC	8585	28	1989	12		


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS 550-2

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W33		DATE RECEIVED 7-14-89	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 105		LOCATION SECTION 18	
D. PHONE NO. 333-5447 Baltimore, Md. 21202				NO. OF CO. FT. 13	
E. AGENCY OFFICIAL				RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS		3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

- 1 ✓ AGENCY INTERFACE 89-0151 TO 89-0182
- 2 ✓ AGENCY INTERFACE 89-0185 TO 89-0225
- 3 ✓ AGENCY INTERFACE 89-0260 TO 89-0284
- 4 ✓ AGENCY INTERFACE 89-0285 TO 89-0314
- 5 ✓ AGENCY INTERFACE 89-0401 TO 89-0416
- 6 ✓ AGENCY INTERFACE 89-0227 TO 89-0257
- 7 ✓ VOUCHER REGISTER 89-0234 TO 89-0314
- 8 ✓ VOUCHER REGISTER 1-102788 TO 0204
- 9 ✓ VOUCHER REGISTER 290319 TO 291114
- 10 ✓ EXPENSE ACCTS 384297 TO 385385
- 11 ✓ EXPENSE ACCTS 385386 TO 386793
- 12 ✓ EXPENSE ACCTS 396794 TO 399191
- 13 ✓ EXPENSE ACCTS 388192 TO 389507

- 884- 2 1/95
- 884- 2 1/95
- 884- 2 1/95
- 884- 2 1/95
- 884- 2 1/95
- 884- 2 1/95
- 884- 3 1/95
- 884- 3 1/95
- 884- 3 1/95
- 884- 5 1/95
- 884- 5 1/95
- 884- 5 1/95
- 884- 5 1/95

CS
2-18-95

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W1075		DATE RECEIVED 3-9-93
B. DIVISION / UNIT Office of Finance and Program Management				RH CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 39	LOCATION SECTIONS 27	NO. OF CU. FT. 1
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

1 ✓ | F.A. COND. RADIO SHOP 89 #88

| 1005-6 | 1/95

Disposal
3/16/95
PC

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W543	DATE RECEIVED 12-2-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 38	LOCATION SECTIONS 4
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 23	
e. AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1447	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	VOUCHERS 905160 TO 905393	884-1	01/95
2	VOUCHERS 905394 TO 905615	884-1	01/95
3	VOUCHERS 905616 TO 905872	884-1	01/95
4	VOUCHERS 905873 TO 906096	884-1	01/95
5	VOUCHERS 906097 TO 906371	884-1	01/95
6	VOUCHERS 906372 TO 906587	884-1	01/95
7	VOUCHERS 906588 TO 906748	884-1	01/95
8	VOUCHERS 906749 TO 907011	884-1	01/95
9	VOUCHERS 907012 TO 907242	884-1	01/95
10	VOUCHERS 907243 TO 907509	884-1	01/95
11	VOUCHERS 907510 TO 907844	884-1	01/95
12	VOUCHERS 907845 TO 908258	884-1	01/95
13	VOUCHERS 908259 TO 908493	884-1	01/95
14	VOUCHERS 908494 TO 908767	884-1	01/95
15	VOUCHERS 908768 TO 908941	884-1	01/95
16	VOUCHERS 908942 TO 909029	884-1	01/95
17	VOUCHERS 909030 TO 909339	884-1	01/95
18	VOUCHERS 909340 TO 909647	884-1	01/95
19	VOUCHERS 909648 TO 909909	884-1	01/95
20	VOUCHERS 909910 TO 910242	884-1	01/95
21	VOUCHERS 910243 TO 910594	884-1	01/95
22	VOUCHERS 910595 TO 910910	884-1	01/95
23	VOUCHERS 910911 TO 911221	884-1	01/95

Disposal
3/8/95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration	ACCESSION NO. 91W515	DATE RECEIVED 11-20-90	
B. DIVISION / UNIT Office of Finance and Program Management		RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202	RANGE 151	LOCATION SECTIONS 35	NO. OF CU. FT. 3
D. PHONE NO. 333-1447 Baltimore, Md. 21202	RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

- | | | | |
|---|---|--------|------|
| 1 | COMPUTER & MANUAL CHECK REG 07/07/88 TO 07/14/89 | 858-30 | 1/95 |
| 2 | TOLL FACILITIES & EXPENSE SYSTEM 05/30/88 TO 11/20/89 | 884-5 | 1/95 |
| 3 | EXPENSE STATEMENT BIWEEKLY REIMBURSEMENT REG 01/26/88 TO 12/28/89 | 884-8 | 1/95 |

CA
3495

RECORDS TRANSMITTAL AND RECEIPT

E DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. QDW566		DATE RECEIVED 12-4-89	
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 54		RN CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS 20		NO. OF CO. FT. 1	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

FEDERAL & STATE F.I.C.A. REPORTS 1977 THRU 1984

731]-8

1/95

Disposal
6-5-95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY State Highway Administration		ACCESSION NO. 90W637		DATE RECEIVED 12-8-89
2. DIVISION / UNIT Office of Finance and Program Management		RANGE 48		RM CODE 26.03.05
3. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION 19	NO. OF CO. FT. 12	
4. PHONE NO. 333 1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
5. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
6. BOX NUMBERS	7. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	8. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)		

6. BOX NUMBERS	7. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	8. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)	
1	VOUCHERS SEC. OFFICE 190310 TO 190841 L-89-008-89-002	858-28	1/95
2	VOUCHERS SEC. OFFICE 190848 TO 191315 L-89-023-89-035	858-28	1/95
3	VOUCHERS SEC. OFFICE 191322 TO 191698 L-89-036-89-045	858-28	1/95
4	VOUCHERS ASST. SEC. 291665 TO 291985 L-89-027-1-89-031	858-28	1/95
5	VOUCHERS ASST. SEC. 291992 TO 292294 L-89-032-L-89-035	858-28	1/95
6	VOUCHERS ASST. SEC. 291442 TO 291658	858-28	1/95
7	VOUCHERS ASST. SEC. 292572 TO 292944 L-89-040 L-89-045	858-28	1/95
8	MANUALS & MEMOS 4910851 TO 4911081	858-28	1/95
9	MANUALS & MEMOS 4910427 TO 4910451	858-28	1/95
10	MANUALS & MEMOS 4912157 TO 4911426	858-28	1/95
11	VOUCHERS RAILROAD 390395 TO 390961 L-89-013 L-89-039	858-28	1/95
12	VOUCHERS RAILROAD 390970 TO 391568 L-89-030 L-89-045	858-28	1/95

Disposal
 6-5-95
 Jps

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. TRANSPORTATION

SHA- FINANCE & PROGRAM MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W638	VOUCHERS ASSIST SEC	858-28,	884-2	1989	2	1/95	RECYCLED
94W923	GENERAL LEDGERS	858	16,39	1992	15		
88W428	TIME CARDS	731	20	1987	24		
88W469	JOURNALS PAY	731	11	1987	6		


signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

Signature

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>90W638</i>		DATE RECEIVED <i>12-8-89</i>	
D. DIVISION / UNIT Office of Finance and Program Management				RM CODE <i>26.03.05</i>	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE LOCATION SECTIONS <i>48 19</i>		NO. OF CO. FT. 2	
D. PHONE NO. 333-1007 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)			

1 | VOUCHERS ASST. SEC. 292951 TO 293347 L-89-46 THRU 89-51
2 | AGENCY INTERFACE 89-0315 TO 89-0399

858-28 1/95
884-2 1/95

Disposal
6-5-95
MPS

R-48

S-19

91 Empties

S-19-21

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 94W923	DATE RECEIVED 3-23-94	
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 14	LOCATION SECTIONS 9-10	NO. OF CU. FT. 15
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	GENERAL LEGER 07/01/92 - 07/31/92 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
2	GENERAL LEGER 06/01/92 - 06/30/92 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
3	GENERAL LEGER 08/01/92 - 08/31/92 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
4	GENERAL LEGER 09/01/92 - 09/30/92 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
5	GENERAL LEGER 10/01/92 - 10/31/92 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
6	GENERAL LEGER 11/01/92 - 11/30/92 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
7	GENERAL LEGER 12/01/92 - 12/31/92 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
8	GENERAL LEGER 01/01/93 - 01/31/93 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
9	GENERAL LEGER 02/01/93 - 02/28/93 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
10	GENERAL LEGER 03/01/93 - 03/31/93 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
11	GENERAL LEGER 04/01/93 - 04/30/93 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
12	GENERAL LEGER 05/01/93 - 05/31/93 30691, 30692, 30695, 30003 TSO, OSR, TRS	858-16	1/95
13A	STARS REPORTS 30401 THRU 30483 07/01/91 - 06/30/93 STATE RAILROAD AOM	858-39	1/95
13B	IN.		
14	STARS REPORTS 30401 THRU 30483 07/01/92 - 06/30/93 TSO, OSR, TRS	858-39	1/95

1/9/95
[Signature]

R-21 R-14
~~S-30~~ S-9-10

1 empty

S-10

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 886428	DATE RECEIVED 12-7-87
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 140	LOCATION SECTIONS 25
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 24	
e. AGENCY OFFICIAL <i>William B. Biddette</i>		PHONE NO. 333-1442	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	TIME CARDS PAY 15 07/1/87 TO 07/14/87 RC 10-62	731-20	01/95
2	TIME CARDS PAY 15 07/1/87 TO 07/14/87 RC 63-73	731-20	01/95
3	TIME CARDS PAY 15 07/1/87 TO 07/14/87 RC 74-84	731-20	01/95
4	TIME CARDS PAY 15 07/1/87 TO 07/14/87 RC 85-90.5	731-20	01/95
5	TIME CARDS PAY 15 07/1/87 TO 07/14/87 RC 90.51-94	731-20	01/95
6	TIME CARDS PAY 15 07/1/87 TO 07/14/87 95-61.8	731-20	01/95
7	TIME CARDS PAY 16 07/15/87 TO 07/28/87 RC 10-62	731-20	01/95
8	TIME CARDS PAY 16 07/15/87 TO 07/28/87 RC 63-73	731-20	01/95
9	TIME CARDS PAY 16 07/15/87 TO 07/28/87 RC 74-84	731-20	01/95
10	TIME CARDS PAY 16 07/15/87 TO 07/28/87 RC 85-90.5	731-20	01/95
11	TIME CARDS PAY 16 07/15/87 TO 07/28/87 RC 90.51-94	731-20	01/95
12	TIME CARDS PAY 16 07/15/87 TO 07/28/87 RC 95-61.8	731-20	01/95
13	TIME CARDS PAY 17 07/29/87 TO 08/11/87 RC RC 10-62	731-20	01/95
14	TIME CARDS PAY 17 07/29/87 TO 08/11/87 RC 63-73	731-20	01/95
15	TIME CARDS PAY 27 7/29/87 TO 8/11/87 RC 74-84	731-20	01/95
16	TIME CARDS PAY 17 07/29/87 TO 08/11/87 RC 85-90.5	731-20	01/95
17	TIME CARDS PAY 17 07/29/87 TO 08/11/87 RC 90.51-94	731-20	01/95
18	TIME CARDS PAY 17 07/29/87 TO 08/11/87 RC 95-61.8	731-20	01/95
19	TIME CARDS PAY 18 08/12/87 TO 08/25/87 RC 10-62	731-20	01/95
20	TIME CARDS PAY 18 08/12/87 TO 08/25/87 RC 63-73	731-20	01/95
21	TIME CARDS PAY 18 08/12/87 TO 08/25/87 RC 74-84	731-20	01/95
22	TIME CARDS PAY 18 08/12/87 TO 08/25/87 RC 85-90.5	731-20	01/95
23	TIME CARDS PAY 18 08/12/87 TO 08/25/87 RC 90.51-94	731-20	01/95
24	TIME CARDS PAY 18 08/12/87 TO 08/25/87 RC 95-61.8	731-20	01/95

Disposal
3/3/95
PC

R-140

S-25

(1) Empty space

R-140

S-25

85W/55

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 88W469		DATE RECEIVED 12-11-87	
b. AGENCY State Highway Administration		RANGE 36		LOCATION SECTIONS 29	
c. DIVISION UNIT Office of Finance & Program Management				NO. OF CU. FT. 6	
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		RECORDS CENTER MANAGER			
e. AGENCY OFFICIAL <i>William R. Bumble</i>		PHONE NO. 333-1442		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓	GROSS & DEDUCTION JOURNALS PAY 19 8/12/87 TO PAY 20 9/8/87	731-11	01/95
2 ✓	PAYROLL JOURNALS PAY 14 6/17/87 TO PAY 15 7/14/87	731-11	01/95
3 ✓	GROSS & TEMPORARY JOURNALS PAY 20 9/9/87 TO PAY 21 10/6/87	731-11	01/95
4 ✓	GROSS & DEDUCTION JOURNALS PAY 16 7/15/87 TO PAY 17 8/11/87	731-11	01/95
5 ✓	PAYROLL JOURNAL & CHECK REGISTER 5/20/87 TO 7/14/87	731-11	01/95
6 ✓	PAYROLL JOURNAL & CHECK REGISTER 7/15/87 TO 9/22/87	731-11	01/95

Disposal
3/3/95
[Signature]

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.07

DEPT. OF TRANSPORTATION

SHA - MATERIALS & RESEARCH
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
88W749	CONTRACTS	925	1	1987	26	1/95	RECYCLED
88W462	CONTRACTS	925	1	1987	5		
88W98	CONTRACTS	925	1		22		
88W135	CONTRACTS	925	1	1987	4		


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

*1/19/88
want
for
call*

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 2902:7300		26.03.07	ACCESSION NO. 88W749	DATE REC'D 1-29-88
2. AGENCY Maryland State Highway Administration			LOCATION - RANGE 40	SECTIONS 4-5
3. DIVISION/UNIT Division of Materials and Research			NO. OF CU. FT. 26	
4. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022			RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL <i>Betty L. Patterson</i> Betty Patterson, Services Specialist 321-3584			PHONE NO. 321-3584	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL)
1329 thru 1354	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	<i>Sch # 925 Item #1 Retain for seven years from date sent to records center, then destroy. Jan. 1995 Disposal 3/21/95 ggs</i>
	<i>put down 1/28/88</i>	

COMPLETED FILE SCHEDULE 925 BOX 1329

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

CONTRACT NUMBER

DATE CERTIFIED

BC 246-112-815

7-07-87

BC 246-150-815

7-20-87

BC 311-101/102/115-815

4-21-87

COMPLETED FILE SCHEDULE 925 BOX 1353

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

CONTRACT NUMBER

DATE CERTIFIED

Invoices

E. L. Conwell 1983-1984

COMPLETED FILE SCHEDULE 925 BOX 1354

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

CONTRACT NUMBER

DATE CERTIFIED

B 698-510-472

9-29-86

R-40

S-45

One (1) Empty Space

R-40

S-4

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD, 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 2902:7300 <i>26.03.07</i>	ACCESSION NO. <i>88W462</i>	DATE REC'D <i>12-10-87</i>
2. AGENCY Maryland State Highway Administration		
3. DIVISION/UNIT Division of Materials and Research	LOCATION - RANGE <i>107</i>	SECTIONS <i>21</i>
4. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022	NO. OF CU. FT. <i>5</i>	
5. AGENCY OFFICIAL Betty Patterson, Services Specialist 321-3584	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL D.)
1319 thru 1323	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Sch. # 925 Item # 1 Retain for seven years from date sent to records center, then destroy. <i>Jan. 1995</i> <i>4/21/95</i> Disposal

COMPLETED FILE SCHEDULE 925 BOX 1319

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

CONTRACT NUMBER

AW 182-501-070

COMPLETED DATE

7-24-87

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 769-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE <div style="font-size: 2em; text-align: center;">26.03.07</div>	ACCESSION NO. <div style="font-size: 2em; text-align: center;">88W98</div>	DATE REC'D <div style="font-size: 2em; text-align: center;">8-12-87</div>
b) AGENCY Maryland State Highway Administration	LOCATION - RANGE <div style="font-size: 2em; text-align: center;">8</div> SECTION(S) <div style="font-size: 2em; text-align: center;">7-8</div> NO. OF CU. FT. <div style="font-size: 2em; text-align: center;">22</div>	
c) DIVISION/UNIT Division of Materials and Research		
d) MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <div style="font-size: 1.5em; text-align: center;"><i>Betty L. Patterson</i></div> Betty Patterson, Service Specialist 321-3584	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1297 thru 1312 1318	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Sch. # 925 Item #1 Retain for seven years from date sent to records center, then destroy. <div style="font-size: 1.5em; text-align: center;">Jan. 1995</div> <div style="font-size: 1.5em; text-align: center;"> <u>Disposal</u> 4/5/95 gps </div>

USE UNLINED PAPER FOR CONTINUATION PAGES

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 2902;7300		26.03.07		DATE REC'D 8-26-87	
2. AGENCY Maryland State Highway Administration		886135			
3. DIVISION/UNIT Division of Materials and Research		LOCATION - RANGE 104	SECTION(S) 33	NO. OF CU. FT. 4	
4. MAILING ADDRESS 2323 West Joppa Road Brooklandville, MD 21022		RECORDS CENTER MANAGER			
5. AGENCY OFFICIAL Betty Patterson Betty Patterson, Service Specialist 321-3584		PHONE NO. TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1256 thru 1259	Record center boxes arranged alphabetically by contract code number. No filing equipment was released by this transfer. However, our previous critically crowded filing space is now orderly and workable for efficient operation of our contract filing section for at least one year after completion.	Sch. # 925 Item #1 Retain for seven years from date sent to records center, then destroy. Jan. 1995 CA 2-18-95

USE PLAIN UNLINED PAPER FOR CONTINUATION (5)

COMPLETED FILE SCHEDULE 925 BOX 1258

STORED IN HALL OF RECORDS

COMPLETED CONTRACTS

<u>CONTRACT NUMBER</u>	<u>COMPLETED DATE</u>
864-25003	3-17-87
CE 669-501-280	2-20-87
CO 516-501-280	4-7-87
D 492-951-112	4-19-87
K 405-501-277	3-19-87
WO 631-501-177	3-17-87

R-~~10~~ 104

S-~~3~~ 33

(4) Boxes ^o y

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.08

DEPT. OF TRANSPORTATION

SHA - PERSONNEL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
88W1349	FILES & ROSTER CARDS	110	1,2	1984	1	1/95	RECYCLED
87W964	FILES & ROSTER CARDS	110	1,2	1984	5		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/95
Date

AND RECEIPT

26.03.08

88 W1349 | 6-14-88

1. From: (Name, Division, Address or Agency) Donald L. Krebs, Chief, Bureau of Personnel State Highway Administration 707 N. Calvert St., Balto., MD 21203		Signature
2. Building and Room 707 N. Calvert St. Room 106		Title
3. Phone 333-1416	4. To: Waterloo Records Center Jessup, MD 20794	
5. Signature: (Agency Official) <i>Donald L. Krebs</i>		6. No. of Cu.Pt. one

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-147 S-11	1.	Personnel Files & Roster Cards 1984 Amaral, Evaristo to Wilson, James	Schedule 110 Items 1&2 1998 Jan. 1995 <u>Disposal</u> 3/21/95 jps

(Use Plain Unlined Paper For Continuation Pages)

E

AND RECEIPT

26.03.08

87W964

5-5-87

1. From: (Name, Division, Address or Agency)
 Donald L. Krebs, Bureau of Personnel
 State Highway Administration
 707 N. Calvert St-Baltimore, Md 21203

Signature
 Title

2. Building and Room
 707 N. calvert St
 Rm 106

3. Phone
 333-1416

4. To: Waterloo Records Center
 Jessup, Md 20794

5. Signature: (Agency Official)
X Donald L Krebs

6. No. of Cu.Ft.
 Five

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-37 S-6	1. 2. 3. 4. 5.	Personnel Folders & Rosters Cards, 1984 Abell, Joseph A to Frame, Edward L. Francis, Ferol to Kreipel Albert Charles Jr. Kuligowski, Walter Jr. to Raley, J. Dennis Jr. Ramey, Paul Porter to Wilson, Norman J. Wilson, Ramond A. Jr. to Zelko, Oscar A.	Schedule 110 Items 1&2 1994 <i>Jan. 1995</i> 1994 1994 1994 1994 <i>Disposal</i> <i>3/3/95</i> <i>JPG</i>

(Use Plain Unlined Paper For Continuation Page)

87W964
R-20 37
S-~~15~~ 6

5 Boxes

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

26.03.12

DEPT. OF TRANSPORTATION

SHA - STATE ROADS COMMISSION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1308	FINAL PAYMENTS/CONTRACTS	1542	4,1,7	1984-91	4	1/95	RECYCLED



SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. State Highway Administration		ACCESSION NO. 93W1308	DATE REC'D 4-21-93
B. DIVISION/UNIT State Roads Commission			RM CODE 26.03.12
C. MAILING ADDRESS 707 N. Calvert Street, Room 407 Baltimore, MD 21202		LOCATION RANGE SECTION(S) 17 5	NO. OF CU. FT. 4
D. PHONE NO. (410) 333-1208		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bonnie V. Carter Management Associate		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	1989 Final Payments/Contracts	Sched. No. 526 Item No. 4 Disposal Date: 1/1/95
2	1989 Final Payments/Contracts	(same)
3	1984 Authorizations	Sched. No. 109 1542 Item No. 1 Disposal Date: 1/1/95
4.	1984 Authorizations 1991 County Files (1990 T.R.'s)	(same) Sched. No. 526 Item No. 7 Disposal Date: 1/1/95

Disposal
4/6/95
[Signature]

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

*PARTIAL


CERTIFICATE OF RECORDS DISPOSAL

26.03.01

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN.- PROJECT PLANNING
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W24 *	HIGHWAY PROJECT FILES	944	1		3	7/95	RECYCLED
91W1251	LEGISLATIVE AUDIT	944	1	1973-89	4		
91W46	HWY PROJECT FILES	944	1		4		


signature

RECORDS CENTER MANAGER
Title

07/21/95
Date

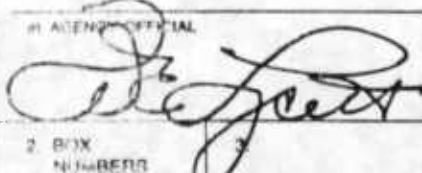

Signature

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1) AGENCY CODE <i>0902</i>	26.03.01	ACCESSION NO. 91W24	DATE REC'D 7-18-90
2) AGENCY State Highway Administration		LOCATION - RANGE 54	SECTION(S) 21
3) DIVISION/UNIT Project Planning Division		NO. OF CU. FT. 375	
4) MAILING ADDRESS 707 North Calvert Street Baltimore, Maryland 21202 Room 506		RECORDS CENTER MANAGER	
5) AGENCY OFFICIAL 	PHONE NO. 333-1235	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
6) BOX NUMBER	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
#1	I-270 East and West Spurs July 1985 to July 1989, Project Files: Consultant Services, Consultant Progress, Consultant Invoices, funding and programming, planning, meeting minutes mapping, traffic, bridge/highway design, Environmental Documents, Air & Noise Analysis, Hist. & Arch., Natural & Socio-Economic.	Schedule #944 Item #1 July 1995 Retain for 5 year then return to agency.	
#2	I-270 East and West Spurs July 1985 to July 1989, Project Files: Public Mtg. Info., Mailing List, Scripts, Graphic, Brochures, Citizen Inquires, Elected Official Inquires, News Clippings, Mailing list for Alts Mtg. and Public Hearings, Returned Mailers, Brochures, announcements, Public Hearings Cassette tapes.	*Missing Box #4	
#3	I-270 East and West Spurs, I-695 from US 40 to MD 295, July 1985 to July 1989, Mailing lists and Comments RCVD. - I-695 mailed Lcvd. from Alts. mtg. and responses - I-695 Alts. mtg. mailing lists - I-270 East from letter from Windermere ? responses - US 40 approval ads and mailing lists for I-270 east & west - I-270 West Info. mtg. Brochures & mailing list	*Partial - 10/194 Bxs. 4-16	
#4	Dates: 1984 to 1986 Contents: Wiley Ford Bridge Replacement, Project Files: agreements, invoices, progress reports, target status report correspondence, work orders, transmittals, traffic, r/w & relocation assistance, highway design, bridge design, utilities, eng. estimates and reports, environmental, archeological historical, miscellaneous, minutes of meetings. Dates: 1984 to 1986 Contents: MD 94 over Patuxent River, Bridge Replacement, Project Files	Disposal 10/27/95 	

BOX

DESCRIPTION OF RECORDS

#4 con't

Dates: 1984 to 1986
invoices, target status report (PDMS), correspondence, work order, traffic, r/w & relocation assistance, bridge design, system planning report, eng. estimates and reports, environmental, fisheries, archeological/historic, minutes of meetings.

#5

Dates: 1986 to 1988
Contents: MD 246, MD 5 to Saratoga Drive Project Files
agreements, invoices, correspondence, letter of inquiry, traffic data, work orders, r/w & relocation assistance, contracts and memos and news clippings, transmittals engineering estimates project planning prospects, engineering reports, utilities accident statistics, environmental data, highway design, graphics, scripts, & public meetings, property reviews, mailing lists.

#6

Environmental Assessment forms on the following projects:
US 50, MD 674 Bridge over Grays Inn Creek, MD 710 (B&O RR Towards city line), Iron Hill Road, Old Elk Neck Rd, Mechanics Valley Rd, MD 586, MD 173, MD 197 Relocated, MD 214, MD 279, 261, MD 274, MD 66, MD 124, MD 97, MD 140, MD 144, MD 147, MD 337, MD 22, MD 20, US 11.

Environmental Effects Report on MD 586, files on MD 197 (from MD 450 to Rustic Hill Dr) MD 213 Bridge over Chester River at Chestertown, DEIS/ 4(f) US 50 (9) documents, ea I-495 form MD 190 to MD 193 (1) document, EA US 29/MD 103 (1) document, file MD 36 relocation, file MD 3 business, file MD 5 MD 235 to Camp Brown Rd., MD 7c, MD 2 bridge replacement at Stolmon's Island, MD 97 relocated DEIS (I-70 to MD 26).

#7

DEIS I-595, I-83 corridor extension-DEIS, MD 45-DEIS (1975), MD 198-Final Negative declaration, MD 2 bridge replacement-final EAF, MD 118 Great Seneca Hwy-Alternatives report, Belair Road study (1979, Northeast Corridor Study (MTA).

#9-10

SFEIS, MD 32 16 COPIES

page two

BOX

DESCRIPTION

- #11 Salisbury Bypass FEIS (1976) (US 50, MD 12 TO US 113), MD 295/W. Nursery Road EAF (1979), MD 12 FND/ 4 (F) (1980) (US 13 to E. Main Street), Link's Road Bridge FND/DND (over Monocacy River) 1977,1976, MD 97 Reloc. (Tanwytown By-pass) DEIS/FEIS 1977, 78, MD 77 (MD 194 TO MD 75) FND 4 (F) 1979, MD 198 (US 1 TO B/W Parkway) FND/DND (1977, 78), US 40 W (Cash Valley Rd to Vocke Road) D 4 (F) 1979, MD 3/ Belair Drive D 4(f) 1987, MD 458 Extended DND/FND 4(f) 1978, US 50/301 (Bay Bridge to Cox Creek) DND 4(f) 1978), MD 7A over Amtrak DND 4(f) 1978, FND 4 (f) 1979, MD 2/4 (MD 264 to Patuxent River Bridge) DEIS (1976) FEIS (1977), US 50 Vienna Bypass FEIS, MD 28 (Bauer Drive to MD 609) DND/FND, MD 60 Reloc. (US 40 to I-81) DEIS on report/EA, MD 51 (Allegany Co.) (1977) FEIS, MD 556 (from MD 202 to MD 214) (1979) FND.
- #12 ✓ D.E.I.S. documents, MD 228 Extended (11) copies.
- #13 ✓ MD 543/ I-95, US 1. MD 23 Hickory Bypass (2) copies, MD 194 Woodsboro Bypass (2) copies, MD 484 (2) copies, MD 45 (2) copies, FEIS/4(f) US 1 Silver Spring Rd to MD 152 (2) copies, FONSI US 301 (mainline) (1) copy, A I-95 fr. I-695 to MD 43 (2) copies, MD 213 (Chestertown) EA (1986) (1) copy, I-370/I-270 Inter-change Supplemental 4(f) (1) copy, I-270 west spur EA (1) copy, I-370 DEIS 4(f) (1) copy, FONSI, I-270/MD 124 (1) copy, I-495/ MD 185 Interchange EA (2) copies, US 50 Salisbury Bypass DEIS 4(f) (2) copies, MD 313 Sharptown EA (1) copy.
- #14 FONSI, I-495 Capital Beltway (8) copies, DEIS, MD 228 Extended (6) copies.
- #15 FONSI, MD 33 St. Michaels Bypass (2) copies, FONSI, MD 313 Sharptown (1) copy, EA, MD 33 St. Michaels Bypass (2) copies, EA, MD 246 (2) copies, FONSI, US 50/301 Cocks Creek to Split (1) copy, EA, MD 214 (3) copies, Programmatic 4(f), MD 410 (2) copies, EA, MD 197 Bridge (1) copy, DEIS, MD 228 (7) copies.
- #16 FEIS, 4(f) Calvert Road (3) copies, DEIS, 4(f) Calvert Road (1) copy, FIES, 4(f) US 1 (4) copies.

R54

S21

Box # 4 is Missing

1 Empty

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 29.02.01		26.03.01	ACCESSION NO. 91W1251	DATE REC'D 5-2-91
b) AGENCY State Highway Administration				
c) DIVISION/UNIT Management Studies Section			LOCATION - RANGE 46 SECTIONS) 5	NO. OF CU. FT. 4
d) MAILING ADDRESS 707 N. Calvert St. Room 411 Baltimore, Maryland 21202			RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Reg. D Fud</i>		PHONE NO. 333-1226	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
#1	Legislative Auditors' files - 1975-1980 (inventory enclosed)	Schedule #944? Item #1
#2	Legislative Auditors' files - 1973-1985 (inventory enclosed)	Retain for 5 years then return to agency
#3	Registry of Reports Compiled by Jerry White approx. 1989 (inventory enclosed)	" 7/95
#4	Registry of Reports Compiled by Jerry White approx. 1989 (inventory enclosed)	" 11/10/95 <i>SPS</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. STATE HIGHWAY ADMIN.		ACCESSION NO. 91W46	DATE REC'D 7-25-90
B. DIVISION/UNIT PROJECT PLANNING DIV.			RM CODE 26.03.0
C. MAILING ADDRESS 707 N. CALVERT ST. RM 506 BALTIMORE, MD 21202		LOCATION RANGE SECTION(S) 6 1	NO. OF CU. FT. 4
D. PHONE NO. 333-1235		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL W.E. LYCETT		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 4	SEE ATTACHED	SCH. #944 ITEM #1 July 1995 Retain for 5 year then return to agency. <i>Disposal</i> <u>9/11/95</u>

BOX #1 - Halmans North Subdivision
Parcel "E" Dorsey Business Center
MD Rt. 100/Misc
Correspondence May "87"
MD Rt. 100
Letters/Memos 1985 MD. Rt.100 AA 682-101-570
Letters/Memos 1984 MD Rt.100 " " " "
Maps/Memos 1985 MD Rt.100 " " " "
MD. Rt. 100 AA 682-101-570 Chicago Metallic Property
MD. 100 Current Files 1987-Present
Memo/MD. Rt:100-Howard County Line
R/W Plat #49718,MD. Rt. 100/US Rt.1 S.W. Quadrant
MD. Rt. 100-AA-Balto. Commons Industrial Park
MD. Rt. 100 Landco Business Park
Pinecrest Estates
Listman Property
Merriweather MD 100/MD 170
L.B. Smith Property
MD Rt. 100 News Clippings
MD Rt. 100, AA 682-101-570 Miller UMD-Micheal Co.
Brook Field North
Kop-flex-MD 100
AA 682-101-570-MD Rt. 100,I-95(Bates C)/MD 100 inter.
MD Rt.100-AA 682-101-570Dorsey Industries(Saval Prop)
Callahan Property
MD Rt. 100-AA 682-101-570 Binder Property
Rt. 176 Howard County, US Rt. 100 Rt.176&170 ABC
Partnership,AA County Maps
Letters/Memos,Maps

BOX #4

Mailing List

Undeliverable Public Brochures

Undeliverable Public Notices

Post Cards sent to Senator Sarbanes - In reference to
combining alternate (4) with 3B near Friendship Park.

May relieve the stigma of racism.

Project Planning Prospectus

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

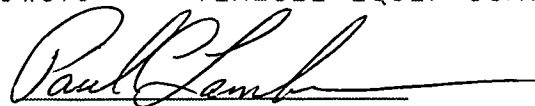
CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN. - FINANCE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W610	CREDIT CARDS	884	1	FY 88-89	2	7/95	RECYCLED
89W526	TIME CARDS	731	20	FY 88	1		
89W435	JOURNAL	731	11	FY 88	5		
93W1558	INPUTS	731	5	1992	1		
93W1556	BANK STATEMENTS	799	8,2	FY 92	7		
93W1000	VEHICLE, EQUIP USAGE	1649	12,13	FY 92	4		
93W673	VEHICLE EQUIP USAGE	1649	12,13	FY 92	8		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W610	DATE RECEIVED 12-20-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		LOCATION 22 32	NO. OF CU. FY. 2
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		RECORDS CENTER MANAGER	
e. AGENCY OFFICIAL PHONE NO. 333-1447		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	CREDIT CARDS FY 88-89
2	CREDIT CARDS FY 88-89

884-1	07/95
884-1	07/95

11/10/95
[Signature]

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W526		DATE RECEIVED 12-1-88	
b. AGENCY State Highway Administration		LOCATION RANGE 34 SECTIONS 11		NO. OF CU. FT. 1	
c. DIVISION UNIT Office of Finance & Program Management		RECORDS CENTER MANAGER			
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
e. AGENCY OFFICIAL <i>Basw...</i>		PHONE NO. 333-1447			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓ YELLOW COPIES OF TIME CARDS 09/87 TO 05/88

731-20

07/95

11/10/95
ppg

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W435	DATE RECEIVED 11-4-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 26	LOCATION SECTIONS 2
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 5	
e. AGENCY OFFICIAL <i>Jesse J. Morgan</i>		PHONE NO. 333-1447	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	GROSS & DEDUCTION JOURNAL 01/13/88 TO 01/26/88	731-11	07/95
2	GROSS & DEDUCTION JOURNAL 01/27/88 TO 02/23/88	731-11	07/95
3	GROSS & DEDUCTION JOURNAL 02/24/88 TO 04/05/88	731-11	07/95
4	GROSS & DEDUCTION JOURNAL 04/06/88 TO 05/03/88	731-11	07/95
5	GROSS & DEDUCTION JOURNAL 05/04/88 TO 05/31/88	731-11	07/95

11/10/95
[Signature]

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W1558		DATE RECEIVED 5-14-93
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26-03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 26	LOCATION SECTIONS 31	NO. OF CU. FT. 1
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

1 | PERM & TEMP INPUTS 1992 PAY 1 - 7

731-5

7/95

11/10/95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W1556		DATE RECEIVED 5-13-93
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 52	LOCATION SECTIONS 30	NO. OF CU. FT. 7
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

1 ✓	WORKING FUND RECONCILIATION & BANK STATEMENT 07/91 TO 06/92	799-2	7/95
2 ✓	CASH RECEIPTS BACK-UP & COPIES OF CHECKS 3/92 TO 4/92	799-2	7/95
3 ✓	PAID SHORT TERM, LONG TERM & PAYROLL ADVANCES 03/91 TO 06/92	799-8	7/95
4 ✓	SPECIAL R/W BANK STATEMENTS & RECONCILIATION 07/91 TO 06/92	799-2	7/95
5 ✓	CASH RECEIPTS & COPIES OF CHECKS 01/92 TO 02/92	799-2	7/95
6 ✓	CASH RECEIPTS BACK-UP C/R & SPEC CHECK COPIES 04/27/92 TO 06/30/92	799-2	7/95
7 ✓	RENTAL ESCROW BANK DEPOSIT SLIPS RECONCILIATION & BACK-UP DOCUMENTATION 07/89 TO 06/92	799-2	7/95

11/10/95
 [Signature]

R-52

S-30-~~31~~

10 Emptyies

S-30-31

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W1000	DATE RECEIVED 2-17-93
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 20	LOCATION SECTIONS 26
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 4	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

- 1 ✓ VEHICLE USAGE RPT JUNE 92
- 2 ✓ VEHICLE USAGE RPT JULY 92
- 3 ✓ EQUIPMENT USAGE RPT JUNE 92
- 4 ✓ EQUIPMENT USAGE RPT JULY 92

1649	
1022-12	7/95
1022-12	7/95
1022-13	7/95
1022-13	7/95

11/10/95
JPS

725

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN. - FINANCE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W673	VEHICLE, EQUIP USAGE	1649	12,13	1992	8	7/95	RECYCLED
92W1230	HISTORY FILE	907	5	1989-90	12		
92W1232	PROJECT FOLDERS	907	1	1991	2		
92W1233	CURRENT BILL	907	4	1989	1		
91W896	PAYROLL AUTH TRANS	731	9	1989	1		
91W453	JOURNALS	731	11	1987-88	4		
91W173	INVENTORY WITHDRAWL	1005	6,2	1990	10		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W673	DATE RECEIVED 11-12-92
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 34	LOCATION SECTIONS 18
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 8	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	VEHICLE USAGE RPTS 1/92	1022-12	7/95
2	VEHICLE USAGE RPTS 2/92	1022-12	7/95
3	VEHICLE USAGE RPTS 3/92	1022-12	7/95
4	VEHICLE USAGE RPTS 4/92	1022-12	7/95
5	EQUIPMENT USAGE RPTS 1/92	1022-13	7/95
6	EQUIPMENT USAGE RPTS 2/92	1022-13	7/95
7	EQUIPMENT USAGE RPTS 3/92	1022-13	7/95
8	EQUIPMENT USAGE RPTS 4/92	1022-13	7/95

11/10/95
JPS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>92W1230</i>	DATE RECEIVED <i>4-23-92</i>
B. DIVISION / UNIT Office of Finance and Program Management			RH CODE <i>26.03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>21</i>	LOCATION SECTIONS <i>9-10</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 12	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	BC BILLING SUPPORT DOCUMENTS 6/89 PC TO 1/90 PI #1	907-5	7/95
2	FIRST PROOF 8/89 TO 5/90 INCOMP	907-5	7/95
3	X-REFERENCE 5/86 TO 7/88	907-5	7/95
4	STATE TRIAL BALANCE 2/90 INC TO 4/90 COMP	907-5	7/95
5	STATE TRIAL BALANCE 5/90 INC TO 6/90 INC #3	907-5	7/95
6	FEDERAL TRIAL BALANCE 2/89 INC TO 12/89 COMP	907-5	7/95
7	MASTER FILE 4/89 INC TO 6/89 COMP	907-5	7/95
8	MASTER FILE 7/89 BEFORE BILL TO 11/89 BEFORE BILL	907-5	7/95
9	HISTORY FILE 1/90 COMP TO 2/90 COMP	907-5	7/95
10	HISTORY FILE 2/90 COMP TO 3/90 COMP	907-5	7/95
11	ROW HISTORY FILES 4/90 ENOING (1 OF 2)	907-5	7/95
12	ROW HISTORY FILES 4/90 ENOING (2 OF 2)	907-5	7/95

11/10/95
[Signature]

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W1232		DATE RECEIVED 4-23-92	
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 21		RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202				LOCATION SECTIONS 10	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	CLOSED PROJECT FOLDERS - STATE AID AS OF 2/91 1 OF 2 BOXES
2	CLOSED PROJECT FOLDERS - STATE AID AS OF 2/91 2 OF 2 BOXES

907-1	7/95
907-1	7/95

11/10/95
[Signature]

RECORDS TRANSFER AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W1233	DATE RECEIVED 4-23-92
B. DIVISION / UNIT Office of Finance and Program Management		RM CODE 26-03-05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 17	LOCATION SECTIONS 7
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 | CURRENT BILL 1/89 1ST PART TO 5/89 COMP

| 907-4

| 7/95

11/10/95
[Signature]

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W8916	DATE RECEIVED 2-25-91
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 34	LOCATION SECTIONS 3
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	PRE-20 PAY 1/89 PAY 13 FILE 2 1ST EDIT 1990 FILE 1 PAY 13 1989 PAYROLL AUTH. TRANS	731-9	7/95
---	--	-------	------

11/10/95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD, 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W453	DATE RECEIVED 11-5-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 142	LOCATION SECTIONS 21
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 4	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	GROSS & DEDUCTION JOURNALS MAR 88 RETIREMENT REPORTS 1985	731-11	7/95
2	GROSS & DEDUCTION JOURNALS PAY 09 1987	731-11	7/95
3	CONTRACTUAL PAYROLL 6/09/87 TO 6/20/88	731-11	7/95
4	CONTRACTUAL PTR & CPB JOURNALS 86/87	731-11	7/95

11/9/95
 [Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W173		DATE RECEIVED 8-15-90	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION RANGE 34 SECTIONS 32		NO. OF CU. FT. 10	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	NON CORRECTED ERROR SUSPENSE LIST 02/16/90	1005-6	7/95
2	INVENTORY WITHDRAWL ACCEPTED LIST 05/02/90	1005-2	7/95
3	INVENTORY WITHDRAWL ACCEPTED LIST 05/02/90	1005-2	7/95
4	MONTHLY REPORT DIST 4,5,6 5/90	1005-6	7/95
5	MONTHLY REPORT DIST 7, 5/90	1005-6	7/95
6	MONTHLY REPORT RADIO LAB, TRAFFIC 5/90	1005-6	7/95
7	WITHDRAWLS ACCEPTED 04/28/90	1005-2	7/95
8	OPERATING S.S. RPT RADIO, LAB, TRAFFIC 04/27/90	1005-6	7/95
9	OPERATING S.S. RPT DIST 1,2,3 4/27/90	1005-6	7/95
10	OPERATING S.S. RPT DIST 4, 5, 6, 7 4/27/90	1005-6	7/95

11/10/95
ggs

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

* PARTIAL

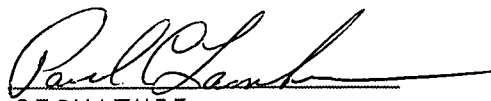
CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN.-FINANCE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W1137	AGENCY INTERFACE	858	29	1990	1	7/95	RECYCLED
90W1081	OPERATING REPORTS	1005	6,7	1990	2		
89W112	TIME CARDS	731	20	1988	24		
88W1214	JOURNALS	731	11	1987-88	3		
86W432	JOURNAL, STARS	858	13,9	FY 85	2		
85W811*	SUSPENSE LISTINGS	1649	4,5	1984	3		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W1137	DATE RECEIVED 4-17-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 26	LOCATION SECTIONS 24
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 | AGENCY INTERFACE 2/16/90 to 3/09/90 LIST 90-0260 TO 0296

| 858-29

| 7/95

11/10/95
 [Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 90W1081	DATE RECEIVED 4-3-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 143	LOCATION SECTIONS 6
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 2	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	D.M. REPORTS ALL DIST 1/01/90	1005-7	7/95
2	OPERATING S.S. DIST 7 RADIO, LAB, TRAFFIC 1/01/90	1005-6	7/95

11/9/95
 gpb

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W112	DATE RECEIVED 7-22-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 19	LOCATION SECTIONS 17-18
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CU. FT. 24	
e. AGENCY OFFICIAL <i>Roger M. Newland</i>		PHONE NO. 333-1447	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	TIME CARDS PAY08 03-23-88 TO 04-05-88 RC10-62	731-20	07-95
2	TIME CARDS PAY08 03-23-88 TO 04-05-88 RC63-74.3	731-20	07-95
3	TIME CARDS PAY08 03-23-88 TO 04-05-88 RC81-84	731-20	07-95
4	TIME CARDS PAY08 03-23-88 TO 04-05-88 RC85-90.5	731-20	07-95
5	TIME CARDS PAY08 03-23-88 TO 04-05-88 RC90.6-93.3	731-20	07-95
6	TIME CARDS PAY08 03-23-88 TO 04-05-88 RC93.4-97.9	731-20	07-95
7	TIME CARDS PAY09 04-06-88 TO 04-19-88 RC10-62	731-20	07-95
8	TIME CARDS PAY09 04-06-88 TO 04-19-88 RC63-74.3	731-20	07-95
9	TIME CARDS PAY09 04-06-88 TO 04-19-88 RC81-84	731-20	07-95
10	TIME CARDS PAY09 04-06-88 TO 04-19-88 RC85-90.5	731-20	07-95
11	TIME CARDS PAY09 04-06-88 TO 04-19-88 RC90.6-93.3	731-20	07-95
12	TIME CARDS PAY09 04-06-88 TO 04-19-88 RC93.4-97.9	731-20	07-95
13	TIME CARDS PAY10 04-20-88 TO 05-03-88 RC10-62	731-20	07-95
14	TIME CARDS PAY10 04-20-88 TO 05-03-88 RC63-74.3	731-20	07-95
15	TIME CARDS PAY10 04-20-88 TO 05-03-88 RC81-84	731-20	07-95
16	TIME CARDS PAY10 04-20-88 TO 05-03-88 RC85-90.5	731-20	07-95
17	TIME CARDS PAY10 04-20-88 TO 05-03-88 RC90.6-93.3	731-20	07-95
18	TIME CARDS PAY10 04-20-88 TO 05-03-88 RC93.4-97.9	731-20	07-95
19	TIME CARDS PAY11 05-04-88 TO 05-17-88 RC10-62	731-20	07-95
20	TIME CARDS PAY11 05-04-88 TO 05-17-88 RC63-74.3	731-20	07-95
21	TIME CARDS PAY11 05-04-88 TO 05-17-88 RC81-84	731-20	07-95
22	TIME CARDS PAY11 05-04-88 TO 05-17-88 RC85-90.5	731-20	07-95
23	TIME CARDS PAY11 05-04-88 TO 05-17-88 RC90.6-93.3	731-20	07-95
24	TIME CARDS PAY11 05-04-88 TO 05-17-88 RC93.4-97.9	731-20	07-95

11/10/95
[Signature]

R-19

S-~~17~~-17-18

24 Empties

R-19

S-18-19

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 88W1214	DATE RECEIVED 5-16-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 140	LOCATION SECTIONS 34
d. MAILING ADDRESS 707 W. Calvert Street Baltimore, Md. 21202		NO. OF CD. PT. 3	
e. AGENCY OFFICIAL <i>R. Basinger</i>		PHONE NO. 333-1442	
		RECORDS CENTER MANAGER R-153 S-8	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
1. BOX NUMBER	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓	GROSS AND DEDUCTION JOURNALS 10-07-87 TO 11-03-87	731-11	07-95
2 ✓	GROSS AND DEDUCTION JOURNALS 11-04-87 TO 12-01-87	731-11	07-95
3 ✓	GROSS AND DEDUCTION JOURNALS 12-16-87 TO 01-12-88	731-11	07-95

11/9/95
[Signature]

EA

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276 JESSUP, MD 20794 (TELEPHONE - 788-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. DATE SENT 29.02.01		ACCESS # 26.03.05		DATE REC. 86W432	
B. AGENCY State Highway Administration		86W432		2-14-86	
C. SPECIAL AGENT Office of Finance & Program Mgt.		LOCATION RANGE 18	BELTONS 1	NO. OF COPIES 2	
D. MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202		RECORDS CENTER BRANCH			
E. NAME OF OFFICER <i>William R. Burdette</i> William R. Burdette 659-1442		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

1. NO. NUMBER	2. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	3. DISPOSAL AUTHORITY SCHEDULE ITEM NO.	4. DISPOSAL DATE
1 ✓	TSO, SRA, OAS, Journal Entries Maintenance & Memos 7/84 through 12/84 3/85 through 6/85	858-13	7-95
2 ✓	DOT, SRA & OAS Star Report FY 1985	858-9	7-95

11/10/95
eps

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 798-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a. AGENCY CODE 29.02.01	26.03.05	ACCESSION 856811	DATE RECD 6-24-85
b. AGENCY State Highway Administration		LOCATION RANGE 37	SECTION 28
c. DIVISION UNIT Office of Finance & Program Mgt.			NO OF CU FT 93
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e. AGENCY OFFICIAL <i>William R. Burdette</i> William R. Burdette (301) 659-1442	PHONE NO (301) 659-1442	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)
1	Customs Reports 60001, G/L & P/L; FY '84, 6/1/84 to 6/30/84 (TSO, OAS, SRA, DRS, TRS)	7/94 - 858-1
2	MDOT Headquarters-YTD Ledgers - 7/1/83 to 6/30/84 (G/L-OAS, SRA, TRS, DSR) (P/L-SRA)	7/94 - 858-2
3	MDOT Headquarters-YTD G/L & P/L Ledgers - TSO, FY '84 - 7/1/83 to 6/30/84	7/94 - 858-2
4	MDOT Headquarters-OAS, YTD P/L (FY '84 - 7/1/83 to 6/30/84)	7/94 - 858-2
5	FY '84, 7/1/83 to 6/30/84 (120's, 105's, G/L Stars Exp Recon; Rev Recon; Memos; Comp Lists; Manuals - TSO, OAS, SRA, DSR, TRS)	7/94 - 858-9
6	Journal Entries - TSO, OAS, SRA, TRS, DSR (FY '84, 7/83 to 12/83)	7/94 - 858-13
7	Suspense Listing (EVR-06) Jan. 1984 through March 1984	7-94 - 918-4
8	Suspense Listing (EVR-06) April 1984 through June 1984	7-94 - 918-4
9	Trial Balance (EVR-34/35/) Open & Closed Jan. 1984 through May 1984	7-94 - 918-5

* Partial
Bxs 1-6
7/94

1049
7/95

11/10/95
[Signature]

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

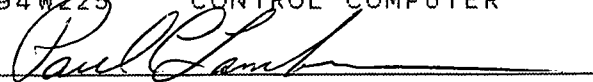
CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN.-FINANCE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W281	REPORTS, PURCHASE ORDERS	1005	1,2,5,6	1989-90	14	7/95	RECYCLED
92W163	WITHDRAWAL REPORTS	1005	2	1990	2		
91W479	REPORTS, PURCHASE ORDERS	1005	1,4,5,7	1990	10		
91W516	AGENCY INTERFACE, VOUCHERS	884	2,3,28	1990	11		
91W174	PURCHASE ORDERS	1005	4	1989	1		
91W156	FINAL VOUCHERS	739	1D	1990	4		
94W225	CONTROL COMPUTER	731	12	FY 92	1		


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W281		DATE RECEIVED 9-28-90	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.0305	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 6	LOCATION 14	NO. OF CU. FT. 14	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	OPERATING STOCK STATUS REPORTS 5/29/89	1005-6	7/95
2	TRANSACTION RPTS PURCHASE ORDERS	1005-5	7/95
3	RECEIVING DOCUMENTS WITHDRAWLS 1/17 TO 2/20/90	1005-6	7/95
4	OPERATING STOCK STATUS REPORTS 5/29/90	1005-6	7/95
5	DAILY GAS TICKETS 1990	1005-1	7/95
6	PURCHASE ORDERS RECEIVING DOCUMENTS 5/12 TO 6/23/90	1005-5	7/95
7	RECEIVING DOCUMENTS ERROR LIST 2/7 TO 6/30/90	1005-5	7/95
8	TRANSACTION REPORT 5/29/90	1005-5	7/95
9	WITHDRAWAL ERROR 4/28/90 TO 5/26/90	1005-2	7/95
10	OPERATING STOCK STATUS RPT 5/29/90	1005-6	7/95
11	OPERATING STOCK STATUS RPT 5/29/90	1005-6	7/95
12	WITHDRAWAL ERROR LIST 3/29/90 TO 4/26/90	1005-2	7/95
13	REQUISITION 1/90 TO 6/90	1005-3	7/95
14	WITHDRAWAL ACCEPTED 5/17/90 TO 5/31/90	1005-2	7/95

**Box #2-Missing*

*Disposal
9/11/95*

[Signature]

8414

R-6

S-14

Box # 2 - Missing

1 Empty

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W163		DATE RECEIVED 8-20-91	
B. DIVISION / UNIT Office of Finance and Program Management		RANGE 6		RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS 18		NO. OF CU. FT. 2	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓ MONTHLY WITHDRAWAL REPORTS 12/01/89 TO 03/23/90
 2 ✓ MONTHLY WITHDRAWAL REPORTS 04/27/90 TO 05/25/90

1005-2 7/95
 1005-2 7/95

Disposal

9-11-95
JPS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1579)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>91W479</i>		DATE RECEIVED <i>11-9-90</i>
B. DIVISION / UNIT Office of Finance and Program Management		RANGE <i>4</i>		RM CODE <i>26.03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		LOCATION SECTIONS <i>26</i>		NO. OF CU. FT. <i>10</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)		

<i>1</i> ✓	DISTRICT MANAGERS REPORT ALL DIST 04/27/90	1005-1	7/95
<i>2</i> ✓	DAILY GAS TICKETS DIST 7 & BROOKLANDVILLE 1/90 TO 4/90	1005-1	7/95
<i>3</i> ✓	D. M. OPERATING STOCK STATUS 05/29/90	1005-7	7/95
<i>4</i> ✓	D. M. OPERATING STOCK STATUS 10.01-10.45 10.51-10.99 3/90	1005-7	7/95
<i>5</i> ✓	HFNLOA REPORT 2/90-4/90	1005-1	7/95
<i>6</i> ✓	PURCHASE ORDERS ACCEPTED 02/02/90	1005-4	7/95
<i>7</i> ✓	DAILY GAS TICKETS DIST 6 1/90 TO 4/90	1005-1	7/95
<i>8</i> ✓	PURCHASE ORDER RECEIVING DOC NON CORRECTED 10/09/89 TO 06/21/90	1005-4	7/95
<i>9</i> ✓	PURCHASE ORDER ERROR LIST 05/04/90	1005-4	7/95
<i>10</i> ✓	RECEIVING DOC ACCEPTED 02/03/90 DT 06/20/90	1005-5	7/95

Disposal
9/7/95
[Signature]

4147

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. <i>91W516</i>	DATE RECEIVED <i>11-20-90</i>
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE <i>26.03.05</i>
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE <i>108</i>	LOCATION SECTIONS <i>32</i>
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. <i>11</i>	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓	AGENCY INTERFACE 90-0436 TO 90-0464 06/22/90	884-2	7/95
2 ✓	AGENCY INTERFACE 90-0327 TO 90-0369 04/06/90 TO 05/09/90	884-2	7/95
3 ✓	AGENCY INTERFACE 90-0404 TO 90-0434 05/29/90 TO 06/22/90	884-2	7/95
4 ✓	AGENCY INTERFACE 90-0372 TO 90-0401 05/20/90	884-2	7/95
5 ✓	SEC. OFFICE VOUCHER 90-037 TO 90-048 103244 TO 103688	884-28	7/95
6 ✓	AGENCY INTERFACE 90-0184	884-2	7/95
7 ✓	VOUCHER REG. 90-0284 TO 90-0363	884-3	7/95
8 ✓	AGENCY INTERFACE 12/27/89 TO 01/17/90	884-2	7/95
9 ✓	VOUCHER REG 90-0182 TO 90-0254	884-3	7/95
10 ✓	VOUCHER REG 90-0365 TO 90-0472	884-3	7/95
11 ✓	VOUCHER REG 90-0098 TO 90-0182	884-3	7/95

Disposal
9/22/95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W174		DATE RECEIVED 8-15-90	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE LOCATION SECTIONS 110 2		NO. OF CU. FT. 1	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 PURCHASE ORDERS ACCEPTED 7/89 TO 11/89

1005-4

~~190~~ 7/95

Disposal
 9/22/95
 JRS

R-110

S-2

1 Empty

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1579)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration	ACCESSION NO. 91W156	DATE RECEIVED 8-13-90
B. DIVISION / UNIT Office of Finance and Program Management		RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202	RANGE LOCATION SECTIONS 107 31	NO. OF CU. FT. 4
D. PHONE NO. 333-1447 Baltimore, Md. 21202	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	FINAL VOUCHERS CLEARED 1/17/90 TO 06/07/90	739-10	7/95
2	FINAL VOUCHERS CLEARED 1/17/90 TO 06/07/90	739-10	7/95
3	FINAL VOUCHERS CLEARED 1/17/90 TO 06/07/90	739-10	7/95
4	FINAL VOUCHERS CLEARED 1/17/90 TO 06/07/90	739-10	7/95

Disposal
9/22/95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 94W225		DATE RECEIVED 8-23-93	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 3		LOCATION SECTIONS 17	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1			
E. AGENCY OFFICIAL <i>William R. Suttle</i>		RECORDS CENTER MANAGER			
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 | BLOCK CONTROLS COMPUTER 06/91 TO 04/92

| 731-12 7/95

Disposal
8/31/95
[Signature]

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 WATERLOO ROAD (RTE 175)
 P.O. BOX 275
 JESSUP, MARYLAND 20794-0275

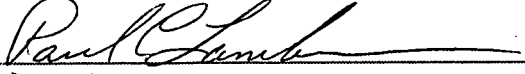
CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT. OF TRANSPORTATION

STATE HIGHWAY ADMIN.- FINANCE
 DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W272	TSO,OAS,SRA, TRS, DRS	858	10	FY 85	1	7/95	RECYCLED
91W145	WITHDRAWAL TICKETS	1005	2,4,6	1990	21		
93W847	VEHICLE, EQUIP USAGE	1649	12,13	1992	2		
93W379	VEHICLE, EQUIP USAGE	1649	12,13	1991	4		
93W380	V & E EDITS	1649	14	FY 92	1		
92W1411	EQUIP, VEHICLE USAGE	1649	12,13	FY 92	6		
89W148	PAYROLL JOURNAL	731	11	1988	1		


 Signature

RECORDS CENTER MANAGER
 Title

07/21/95
 Date

Signature

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W272		DATE RECEIVED 9-13-88	
b. AGENCY State Highway Administration		6 RANGE LOCATION SECTIONS 33		NO. OF CU. FT. 1	
c. DIVISION UNIT Office of Finance & Program Management				RECORDS CENTER MANAGER	
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
e. AGENCY OFFICIAL PHONE NO. 333-1447					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 | TSO, OAS, SRA, TRS, DRS, Closing Packages FY '85 STARS 140's, Cash | 858-10 | 07/95
 Receipts

Disposed
9-11-95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 91W145	DATE RECEIVED 8-9-90
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 104	LOCATION SECTIONS 22
D. PHONE NO. 333-1447 Baltimore, Md. 21202			NO. OF CU. FT. 21
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	INVENTORY WITHDRAWAL ACCEPTED LISTS 3/90 TO 4/90	1005-2	7/95
2	WITHDRAWAL TICKETS ERRORS 12/20/89 TO 01/21/90	1005-2	7/95
3	WITHDRAWAL ACCEPTED LIST 01/17/90 TO 01/31/90	1005-2	7/95
4	INVENTORY WITHDRAWAL ERROR LIST 2/90 TO 4/90	1005-2	7/95
5	YES & NO'S FOR INPUTS ALL DIST 1989 THRU 3/90	1005-4	7/95
6	OPERATING STOCK STATUS DIST 4, 5, 6 01/01/90	1005-6	7/95
7	OPERATING STOCK STATUS DIST 7 RADIO & TRAFFIC 02/02/90	1005-6	7/95
8	PHYSICAL INVENTORY ALL SHOPS 1989	1005-6	7/95
9	DIST MANAGERS RPT ALL DIST 01/02/90 01/01/90	1005-6	7/95
10	OPERATING STOCK STATUS DIST 1, 2, 3 01/01/90	1005-6	7/95
11	INVENTORY MASTER ERROR LIST 7/29/89 TO 01/08/90	1005-6	7/95
12	OPERATING STOCK STATUS DIST 1, 2, 3 02/02/90	1005-6	7/95
13	OPERATING STOCK STATUS DIST 1, 2, 3 2/26/90	1005-6	7/95
14	OPERATING STOCK STATUS DIST 4, 5, 6 02/02/90	1005-6	7/95
15	NON CORRECTED ERROR SUSPENSE LIST 12/20/89 TO 02/02/90 PURCHASE ORDERS & RECEIVING DOCUMENTS	1005-6	7/95
16	NON CORRECTED ERROR SUSPENSE LIST 4/90 TO 5/90	1005-6	7/95
17	OPERATING STOCK STATUS DIST 4, 5, 6, 7 2/26/90	1005-6	7/95
18	OPERATING 20.94 & TRANSACTION 2/26/90	1005-6	7/95
19	DIST MANAGERS RPT AL DIST 2/26/90	1005-6	7/95
20	MONTHLY REPORTS DIST 1, 2, 3 3/26/90	1005-6	7/95
21	WITHDRAWAL ERRORS 3/90 TO 4/90	1005-6	7/95

*Disposal
9/13/85
Gri*

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W847		DATE RECEIVED 1-13-93
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 7	LOCATION SECTIONS 13	NO. OF CU. FT. 2
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	VEHICLE USAGE RPT MAY 92	1022-12	7/95
2	EQUIPMENT USAGE RPT MAY 92	1022-13	7/95

Disposal
10/16/95
gpg

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W379		DATE RECEIVED 9-24-92	
B. DIVISION / UNIT Office of Finance and Program Management				RM CODE 26.03.05	
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 116	LOCATION 15	NO. OF CU. FT. 4	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1	VEHICLE USAGE RPT NDV 1991
2	VEHICLE USAGE RPT DEC 1991
3	EQUIPMENT USAGE RPT NDV 1991
4	EQUIPMENT USAGE RPT DEC 1991

1649		
1002-12	1/95	7/95
1002-12	1/95	
1002-13	1/95	
1002-13	1/95	

Disposal

10/16/95

ggs

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 93W380	DATE RECEIVED 9-24-92
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 104	LOCATION SECTIONS 17
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 1	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 ✓ | U & E EDITS OCT 91 TO MARCH 92

1649
1022-14 7/95

Disposal
9/13/95
PL

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

E

ACTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY State Highway Administration	ACCESSION NO.	DATE RECEIVED
	92W1411	6-2-92
. DIVISION / UNIT Office of Finance and Program Management	RM CODE	
	26.03.05	
. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202	RANGE	NO. OF CU. FT.
	104	6
. PHONE NO. 333-1447 Baltimore, Md. 21202	LOCATION SECTIONS	
	21	
. AGENCY OFFICIAL	RECORDS CENTER MANAGER	
	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	
1	EQUIPMENT USAGE REPORTS JULY 91	1022-15	1/95
2	EQUIPMENT USAGE REPORTS AUG 91	1022-15	1/95
3	EQUIPMENT USAGE REPORTS SEPT 91	1022-15	1/95
4	VEHICLE USAGE REPORTS JULY 91	1022-12	1/95
5	VEHICLE USAGE REPORTS AUG 91	1022-12	1/95
6	VEHICLE USAGE REPORTS SEPT 91	1022-12	1/95

1649
7/95

Disposal
9/13/95
GLZ

TRAFFIC

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 896148	DATE RECEIVED 8-2-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		3 RANGE LOCATION SECTIONS 10	NO. OF CU. FT. 1
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		RECORDS CENTER MANAGER	
e. AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1447	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1 PAYROLL JOURNAL & CHECK REG. 01-13-88 TO 04-05-88

731-11

07-95

Disposal
8/31/95
[Signature]

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

26.03.05

DEPT OF TRANSPORTATION

STATE HIGHWAY ADMIN. - FINANCE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W353	CPB JOURNALS	731	11	1988	4	7/95	RECYCLED
89W1057	TIME CARDS	731	20	1988-89	12		
92W1418	FIXED ASSETS	1005	1	1990	2		
92W1231	PROJECT FOLDERS	907	1	1989	3		
87W258	GENERAL LEDGERS	858	16	1986	1		
93W846	LEDGERS, STARS	8589	16,21,39	190-92	12		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 89W353	DATE RECEIVED 10-6-88
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		8 RANGE LOCATION SECTIONS 10	NO. OF CU. FT. 4
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		RECORDS CENTER MANAGER	
e. AGENCY OFFICIAL PHONE NO. 333-1447		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	C.P.B. Journals 01/12/88 to 02/04/88
2	C.P.B. Journals 02/23/88 to 03/22/88
3	C.P.B. Journals 04/05/88 to 05/03/88
4	C.P.B. Journals 05/17/88 to 06/14/88

731-11	07/95
731-11	07/95
731-11	07/95
731-11	07/95

Disposal
10/27/95
JPS

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794
(TELEPHONE - 799-1379)

PLEASE TYPE OR PRINT CLEARLY

1. a. AGENCY CODE 26.03.05		ACCESSION NO. 8961057	DATE RECEIVED 4-13-89
b. AGENCY State Highway Administration			
c. DIVISION UNIT Office of Finance & Program Management		RANGE 54	LOCATION SECTIONS 18
d. MAILING ADDRESS 707 N. Calvert Street Baltimore, Md. 21202		NO. OF CO. FT. 12	
e. AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1447	
		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO., DISPOSAL DATE)	
1	TIME CARDS PAY 2 12/28/88 TO 11/10/88 RC 10-62	73-20	7/95
2	TIME CARDS PAY 2 12/28/88 TO 11/10/88 RC 63-74.3	73-20	7/95
3	TIME CARDS PAY 2 12/28/88 TO 11/10/88 RC 81-84	73-20	7/95
4	TIME CARDS PAY 2 12/28/88 TO 11/10/88 RC 85-90.5	73-20	7/95
5	TIME CARDS PAY 2 12/28/88 TO 11/10/88 RC 90.6-93.3	73-20	7/95
6	TIME CARDS PAY 2 12/28/88 TO 11/10/88 RC 93.4-97.9	73-20	7/95
7	TIME CARDS PAY 3 1/11/89 TO 1/24/89 RC 10-62	73-20	7/95
8	TIME CARDS PAY 3 1/11/89 TO 1/24/89 RC 63-74.3	73-20	7/95
9	TIME CARDS PAY 3 1/11/89 TO 1/24/89 RC 81-84	73-20	7/95
10	TIME CARDS PAY 3 1/11/89 TO 1/24/89 RC 85-90.5	73-20	7/95
11	TIME CARDS PAY 3 1/11/89 TO 1/24/89 RC 90.6-93.3	73-20	7/95
12	TIME CARDS PAY 3 1/11/89 TO 1/24/89 RC 93.4-97.9	73-20	7/95

Disposal
10/27/95
[Signature]

R-⁵⁴~~18~~ ~~18~~

S-~~18~~
18

5 Empty

S-18

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P. O. BOX 275, JESSUP, MD. 20794
 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W1418	DATE RECEIVED 6-3-92		
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05		
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 54	LOCATION SECTIONS 9	NO. OF CU. FT. 2	
D. PHONE NO. 333-1447 Baltimore, Md. 21202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)			

1 ✓ FIXED ASSETS RECONCILIATIONS MAR, APR, MAY, 1990
 2 ✓ FIXED ASSETS RECONCILIATIONS OCT, NOV, DEC 89, JAN 90

1005-1 7/95
 1005-1 7/95

Disposal
10/27/95
[Signature]

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER

P. O. BOX 275, JESSUP, MD. 20794

(TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. A. AGENCY State Highway Administration		ACCESSION NO. 92W1231	DATE RECEIVED 4-23-92
B. DIVISION / UNIT Office of Finance and Program Management			RM CODE 26.03.05
C. MAILING ADDRESS 707 North Calvert Street Baltimore, Md. 21202		RANGE 38	LOCATION SECTIONS 1
D. PHONE NO. 333-1447 Baltimore, Md. 21202		NO. OF CU. FT. 3	
E. AGENCY OFFICIAL		RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)	

1	CLOSED PROJECT FOLDERS A - E 1/88 TO 6/89	907-1	7/95
2	CLOSED PROJECT FOLDERS A TO AW 1/89 TO 6/89	907-1	7/95
3	CLOSED PROJECT FOLDERS A TO HO 7/89 TO 12/89	907-1	7/95
4	CLOSED PROJECT FOLDERS M TO WO AND BALTO. CITY 7/89 TO 12/89	907-1	7/95

Disposal
8/25/95
gpr

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE • 709-1876)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 29.02.01		26.03.05		ACCOUNT NO. 87W258	DATE REC'D 10-2-86
2. AGENCY State Highway Administration		LOCATION - RANGE 1		SECTIONS 20	NO. OF DU. PT 1
3. DIVISION/UNIT Office of Finance & Program Mgmt.		RECORDS CENTER MANAGER			
4. MAILING ADDRESS 707 N. Calvert Street Baltimore, Maryland 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
5. AGENCY OFFICIAL <i>William R. Burdette</i> William R. Burdette		PHONE NO. 659-1442			

6. BOX NUMBERS	7. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	8. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	General Ledgers (TSO, OAS, SRA, DSR, TRS) 2/1/86 to 2/28/86	858-16 7-95 <i>Disposal</i> <i>8/18/95</i> <i>[Signature]</i>

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. OF HUMAN RESOURCES

AIMS FISCAL UNIT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W207	CHILD SUPPORT BONUS	1023-7	34	FY 92	15	7/95	RECYCLED
92W1173	PUBLIC ASSIST RUN	1023-6	32	2/92	19		
93W805	CSE BONUS	1023-6	32	FY 92	11		
92W1174	FOOD STAMP RPTS	1023-6	32	2/92	9		
92W1175	FOOD STAMP RUN	1023-6	32	3/92	9		
93W205	PUBLIC ASSIST RUN	1023-6	32	5/92	15		



Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF HUMAN RESOURCES		ACCESSION NO. 93W207	DATE REC'D 8-19-92
B. DIVISION/UNIT OA/AIMS FISCAL UNIT			RM CODE 14.04
C. MAILING ADDRESS 311 WEST SARATOGA STREET - RM 925		LOCATION RANGE SECTION(S) 14 31	NO. OF CU. FT. 15
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-15	CHILD SUPPORT BONUS CHECKS 1/17/92-6/16/92	1023/7 34 6/95 7/95 <i>Disposal</i> 10/27/95 <i>ggs</i>

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY <i>Department of Human Resources</i> 1. 14.04</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. <i>333-0280 Arge Reeves</i> 333-0378</p> <p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. <i>92W1173</i></p> <p>LOCATION RANGE <i>33</i> SECTION(S) <i>7</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>4-15-92</i></p> <p>RM CODE <i>14.04</i></p> <p>NO. OF CU. FT. <i>19</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
--	--	--

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-19	PUBLIC ASSISTANCE RUN FEBRUARY, 1992	<p>1023/6 32 2/95 <i>2/95</i></p> <p style="text-align: right;"><i>9/18/95</i> <i>eps</i></p>

PUBLIC ASSISTANCE RUN
FEBRUARY, 1992

TOTAL BOXES - 19

- 1 S055 2-28-92 S057 2-29-92
- 2 CHANGES ON S078 REPORT
- 3 S066 2-14-92 TO 2-28-92
- 4 S066 2-3-92 TO 2-13-92
- 5 S055 2-6-92 TO 2-7-92
- 6 S055 CO AFDC, ALLEGANY THRU MONTGOMERY 2-1-92
- 7 S960, E055, S083, 2-1-92 YO 2-28-92
- 8 S055 2-25-92 TO 2-27-92
- 9 S055 2-14-92 TO 2-19-92
- 10 S055 2-3-92 TO 2-5-92
- 11 S055 2-1-92 CITY AFDC
- 12 S055 2-10-92
- 13 S055 2-11-92
- 14 S055 2-20-92 TO 2-24-92
- 15 S056 2-1-92
- 16 S050 2-1-92 TO 2-29-92
- 17 S055 2-1-92 CITY AFDC HOMELESS THRU CLIFTON 1ST PART.
- 18 CITY & COUNTIES CONFIRMS AMD PAIDS 9-91 TO 11-91
- 19 S055 COUNTIES AFDC PRINCE GEORGE - WORCHESTER

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 - Dept of Human Resources		ACCESSION NO. 93W805	DATE REC'D 12-17-92
B. DIVISION/UNIT OA/AIMS FISCAL UNIT			RM CODE 14.04
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) 11 25	NO. OF CU. FT. 11
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-11	C.S.E. BONUS FINAL REGISTERS 12/90-2/92 E.B.T. BONUS REGISTERS 12/90-2/92	1023/6 32 7/95 <i>Disposal</i> <i>8/18/95</i> <i>eps</i>

C.S.E. BONUS FINAL REGISTERS

TOTAL BOXES-11

1.	E.B.T. FINAL REGISTERS	1/91 - 1/92
2.	E.B.T. FINAL REGISTERS	1/90 - 12/90
3.	C.S.E. BONUS	12/90 - 1/91
4.	C.S.E. BONUS	11/90 & 2/91
5.	C.S.E. BONUS	3/91 - 4/91
6.	C.S.E. BONUS	5/91 - 6/91
7.	C.S.E. BONUS	7/91 - 8/91
8.	C.S.E. BONUS	9/91 - 10/91
9.	C.S.E. BONUS	11/91 - 12/91
10.	C.S.E. BONUS	1/92 - 2/92
11.	C.S.E. BONUS	12/91 & 10/91

R-11

S-25-~~11~~

13 empties

S-26

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 793-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 - <i>Department of Human Resources</i></p>	<p>ACCESSION NO. <i>92W1174</i></p>	<p>DATE REC'D <i>4-15-92</i></p>
<p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p>	<p>RM CODE <i>14.04</i></p>	
<p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p>	<p>LOCATION RANGE SECTION(S) <i>8 30</i></p>	<p>NO. OF CU. FT. <i>9</i></p>
<p>D. PHONE NO <i>Orange Reames - 333-0280</i> 333-0378</p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-9	FOOD STAMP REPORTS FEBURAY, 1992	<p>1023/6 32</p> <p>2/95 <i>7/95</i></p> <p><u>Disposed</u></p> <p><i>10-24-95</i></p> <p><i>JPS</i></p>

BOX LIST	INCLUSIVE DATE	RECORD/TITLE DESCRIPTION OF CONTENT	NO. OF BOXES
		Food Stamp Reports month of Feb. '92	9
1	Oct. '91	S560A 10-31-91	
2	Oct. '91	S560 10-31-91	
3	Feb. '92	S414 02-01-92 ATI Payroll	
4	↓ ↓	S550 02-01-92 Payroll	
5	Feb. '92	S551 02-01 & 02-06-92 & S418 02-06-92	
6	July '91 to Dec. 1991	S416 Daily 07-91 to 12-91	
7	Feb. '92	S417 Payroll 02-10-92	
8	↓ ↓	S417 Payroll 02-06-92 part I	
9	Feb. '92	S417 Payroll 02-06-92 part II	
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			

R 8

S 30

4-14-92
JA

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTITIES

A. AGENCY 1. 14.04 - <i>Department of Human Resources</i>		ACCESSION NO. <i>92W1175</i>	DATE REC'D <i>4-15-92</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RANGE <i>9</i>	FM CODE <i>14.04</i>
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION SECTION(S) <i>24</i>	NO. OF CU. FT. <i>9</i>
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-9	FOOD STAMP RUN MARCH, 1992	1023/6 32 6/95 7/95 <i>Disposal</i> <i>10/10/95</i> <i>ppg</i>

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT March '92	NO. OF BOXES 9
1	03-01-92	S-114 Payroll	03-01-92	
2	03-01-92	S.550 Payroll	03-01-92	
3	03-06-92	S 417 Payroll part I	03-06-92	
4	03-06-92	S 417 Payroll part II	03-06-92	
5	03-10-92	S 417 Payroll	03-10-92	
6	Sept. '91 and Jan. '92	S 416 Payroll	01-06-92 S565 09-30-91	
7	July 90 Nov. 91	S 561	7-31-90 to 6-30-91 S560A 11-30-91	
8	Nov. 91	S 560	11-30-91	
9	March '92	S418 Payroll	03-06-92 & 03-10-92 S551 03-01-92	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				

R9
S24
48 4-14-92

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04</p>	<p>ACCESSION NO. 93W205</p>	<p>DATE REC'D 8-19-92</p>
<p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p>	<p>RM CODE 14.04</p>	
<p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p>	<p>LOCATION RANGE SECTION(S) 8 28</p>	<p>NO. OF CU. FT. 15</p>
<p>D. PHONE NO. 333-0378</p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-15	PUBLIC ASSISTANCE RUN MAY, 1992	<p>1023/6 32 6/96 6/95 7/95 <u>Disposal</u> 10/16/95 ggs</p>

PUBLIC ASSISTANCE RUN
MAY, 1992

TOTAL BOXES - 15

1✓	SC55	GPA	5/11/92		
2✓	S055		5/7/92	TO	5/11/92
3✓	S055		5/16/92	TO	5/21/92
4✓	S055		5/12/92	TO	5/15/92
5✓	S056		5/1/92	TO	5/10/92
6✓	S055		5/22/92	TO	5/29/92
7✓	S055		5/1/92	TO	5/6/92
8✓	S055		5/1/92		
9✓	AIPK'S PAIDS CITY & COUNTIES				
	3/91 TO 5/91 CONFIRMS CITY & COUNTIES				
10✓	S050		5/1/92	TO	5/29/92
11✓	S057 5/29/92, S083, E083, S960				
	5/1/92 TO 5/30/92				
12✓	E055		5/14/92	TO	5/30/92
13✓	E055		5/1/92	TO	5/13/92
14✓	S055	AFDC	5/1/92		
15✓	CONFIRMS 3-90 TO 11-91				