

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

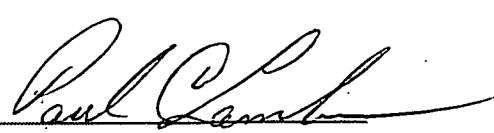
CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT HUMAN RESOURCES

AIMS FISCAL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W811	PUBLIC ASSIST CHECKS	1023-7	34	7/92	15	1/96	RECYCLED
93W806	PUBLIC ASSIST RUN	1023-6	32	8/92	14		
94W651	CHILD SUPPORT	1023-6	32	3/92-12/92	9		
93W1232	PUBLIC ASSIST RUN	1023-6	32	11/92	12		
94W1140	FOOD STAMP REPORTS	1023-6	32	7/92	5		
92W781	FOOD STAMP RUN	1023-6	32	11/91	9		
94W255	PRE-PROOF REGISTERS	1023-6	32	11/92-12/92	4		
94W256	EBT PAYROLL	1023-6	32	12/92	3		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 — <i>Dept of Human Resources</i>		ACCESSION NO. <i>93W811</i>	DATE REC'D <i>12-17-92</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) <i>23 32-33</i>	RM CODE <i>14.04</i>
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		NO. OF CU. FT. <i>15</i>	
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-15	PUBLIC ASSISTANCE CHECKS JULY, 1992	1023/7 34 1/96

GS
4-11-96
DISPOSAL

PUBLIC ASSISTANCE
CHECKS
JULY, 1992

TOTAL BOXES - 15

SERIAL NUMBERS

1.	2727188	-	5949045
2.	5949046	-	5954823
3.	5954824	-	5960499
4.	5960500	-	5966249
5.	5966250	-	5972049
6.	5972050	-	5977632
7.	5977633	-	5983249
8.	5983250	-	5988749
9.	5988750	-	5994399
10.	5994400	-	6002597
11.	6002603	-	6009199
12.	6009200	-	6015499
13.	6015500	-	6020643

2ND HALF

14.	2727194	-	6020669
15.	6020670	-	6025362

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. 14.04

Dept of Human Resources

ACCESSION NO.

93W806

DATE REC'D

12-17-92

B. DIVISION/UNIT

QA/AIMS FISCAL UNIT

RM CODE

14.04

C. MAILING ADDRESS

311 W. SARATOGA STREET

RM 925

LOCATION

RANGE SECTION(S)

122 11-12

NO. OF CU. FT.

14

D. PHONE NO.

333-0378

RECORDS CENTER MANAGER

E. AGENCY OFFICIAL

PAUL SWENSON, CHIEF

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

**2. BOX
NUMBERS**

1-14

3.

**DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES**

PUBLIC ASSISTANCE RUN AUGUST, 1992

**4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE**

1023/6 32

1/96

*Disposal
4-10-96
AW*

Public Assistance Run
August, 1992

Total Boxes - 14

1	S055 AFDC City 8-1-92
2	S055 AFDC County 8-1-92
3	E055 8-3-92 to 8-13-92
4	S055 8-3-92 to 8-5-92
5	S055 8-6-92 to 8-10-82
6	S055 8-20-92 to 8-25-92
7	S050 8-1-92 to 8-28-92
8	S055 8-26-92 to 8-31-92
9	S055 8-10-92 to 8-13-92
10	S056 8-1-92
11	S055 8-14-92 to 8-19-92
12	E055 8-1-92
13	S960, E083, S083 8-1-92 to 8-31-92 S057 8-31-92
14	E055 8-14-92 to 8-31-92

disposal
4-10-96
AW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 <i>Department of Human Resources</i> B. DIVISION/UNIT OA/AIMS FISCAL UNIT C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925 D. PHONE NO. 333-0378 E. AGENCY OFFICIAL <i>Cengiz Reaves-333-0280</i> PAUL SWENSON, CHIEF	ACCESSION NO. <i>94W651</i> DATE REC'D <i>12-20-93</i> RANGE SECTION(S) <i>141 21</i> RM CODE <i>14.04</i> NO. OF CU. FT. <i>9</i> RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-9	CHILD SUPPORT ENFORCEMENT MARCH-DECEMBER, 1992	1023/6 32 1/96

disposal 4-10-96
ASW

CHILD SUPPORT ENFORCEMENT

1. ✓ PRE PROOF REGISTERS C.S.E. BONUS MARCH, 1992
 2. ✓ PRE PROOF C.S.E. BONUS APRIL, 1992
 3. ✓ PRE-PROOF REGISTER C.S.E. AUGUST, 1992
 4. ✓ PRE-PROOF REGISTER C.S.E. JUNE, 1992
 5. ✓ PRE-PROOF C.S.E. JULY, 1992
 6. ✓ PRE-PROOF C.S.E. MAY, 1992
 7. ✓ PRE PROOF NOVEMBER, 1992 & PRE-PROOF REGISTER DEC., 92
 8. ✓ PRE-PROOF REGISTER C.S.E. BONUS OCTOBER, 1992
 9. ✓ PRE-PROOF REGISTER C.S.E. SEPTEMBER, 1992
- TOTAL BOXES - 9

disposal
4-10-96
AW

R141

S21

4 Emptyies

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Disposal
1-18-96
JW

PUBLIC ASSISTANCE RUN
NOVEMBER, 1992

TOTAL BOXES - 12

1. ✓ E055 11/27/92 TO 11/30/92
2. ✓ S055 11/10/92 TO 11/19/92
3PA CITY 11/10/92
3. ✓ E055 11/2/92 TO 11/9/92
4. E055 11/1/92 MONTHLY BALTIMORE CITY
5. ✓ E055 11/10/92 TO 11/17/92
6. ✓ S055 AFDC CITY & COUNTY
7. ✓ S055 11/2/92 TO 11/10/92
8. ✓ S056 11/1/92 TO 11/10/92
S057 11/30/92
9. ✓ E055 11/13/92 TO 11/25/92
10. ✓ E055 COUNTY MONTHLY 11/1/92
11. ✓ S050 11/1/92 TO 11/27/92
E083, S083, S960 11/1/92 TO 11/30/92
12. ✓ S055 11/19/92 TO 11/30/92

RECORDS TRANSFERAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTITIES

A. AGENCY 1. 14.04 <i>DHR</i>		ACCESSION NO. <i>94W 1140</i>	DATE REC'D <i>5-13-94</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT			RM CODE <i>14.04</i>
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) <i>32 25</i>	NO. OF CU. FT. <i>5</i>
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
- 5	Food Stamp Reports July 1992	1023/6 32 <i>1/96</i> <i>GS</i> <i>4-12-96</i> <i>DISPOSAL</i>

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 782-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. 14.04

B. DIVISION/UNIT

OA/AIMS FISCAL UNIT

C. MAILING ADDRESS

311 W. SARATOGA STREET

RM 925

D. PHONE NO.

333-0378

E. AGENCY OFFICIAL

PAUL SWENSON, CHIEF

2. BOX
NUMBERS

1-9

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

FOOD STAMP RUNS NOVEMBER, 1991

ACCESSION NO.

92W781

DATE REC'D

1-27-92

RM CODE

14.04

LOCATION

RANGE

SECTION(S)

46

29

NO. OF CU. F.

9

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

1023/6

32

~~12/95~~

1/96

disposal
3-1-96

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
		Food Stamp	Nov. '91 Reports	9
1	Nov. '91	S 414 ATI	Payroll	11-01-91
2		S 417	Payroll part I	11-06-91
3		S 417	Payroll part II	11-06-91
4	↓	S 417	Payroll	11-10-91
5	Nov. '91	S 550		11-01-91
6	Oct. '91 Nov. '91	S 416	Payroll	10-06-91 & 10-10-91 11-06-91 11-10-91
7	Nov. '91	S 418	Payroll	11-06-91 & 11-10-91, S 551 11-01-91
8	Aug. '91	S 560		08-31-91
9	July Aug	S 416	Payroll	07-06-91 & 07-10-91 S 560 A 8-31-91
10				
11				
12				
13				
14				<u>9</u>
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28				
29				

R-46
S-29

2 Empties

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 <i>Department of Human Resources</i>		ACCESSION NO. <i>94W255</i>	DATE REC'D <i>9-7-93</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RM CODE <i>14.04</i>	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) <i>8 11</i>	NO. OF CU. FT. <i>4</i>
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-4	PRE PROOF REGISTERS NOVEMBER TO DECEMBER 1992	1023/6 32 1/96

*Disposal
2-20-96
AW*

PRE-PROOF REGISTERS

November, 1992 to December, 1992

1. PRE-PROOF REGISTER 12/92
2. PRE-PROOF REGISTER 11/92
3. PRE-PROOF REGISTER BALTO. CITY & P.G. CO.
11-92
4. PRE-PROOF REGISTER P.G. CO. & BALTO. CITY
12-92

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 709-1379)

DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY
1. Department of Human Resources

B. DIVISION/UNIT
Cms Fiscal

C. MAILING ADDRESS
311 W Saratoga Street
Baltimore, Md 21201

D. PHONE NO.
333-0280

E. AGENCY OFFICIAL
Anne Reeves

ACCESSION NO.

DATE REC'D

94W256

9-1-93

RM CODE

14.04

LOCATION

NO. OF CU. FT.

RANGE

SECTION(S)

9

19

3

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

1-3

EB T Payroll - Dec-92

1/96

1023/6 62

Disposal
2-23-96
AW

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
1	Dec 92	CBT Payroll	12-1-92 pt I	
2	" "		pt II	
3	" "		pt III	
4				
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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

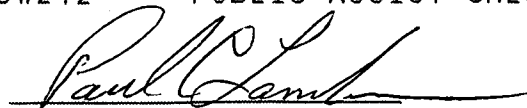
CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT HUMAN RESOURCES

AIMS FISCAL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W257	EBT DAILY	1023-6	32	12/92	4	1/96	RECYCLED
94W258	PUBLIC ASSIST CHECKS	1023-7	34	12/92	7		
94W259	CHILD SUPPORT CHECKS	1023-7	34	12/92	1		
92W782	FOOD STAMP RUNS	1023-6	32	1990-91	8		
94W260	CHILD SUPPORT BONUS	1023-6	32	1992	12		
94W261	REPORTS	1023-6	32	1992	5		
94W262	REPORT FOOD STAMPS	1023-6	32	1992	9		
93W212	PUBLIC ASSIST CHECKS	1023-6	32	12/91	22		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. 14.04

Dept of Human Resources

B. DIVISION/UNIT

OA/AIMS FISCAL UNIT

C. MAILING ADDRESS

311 W. SARATOGA STREET

RM 925

D. PHONE NO.

333-0378

E. AGENCY OFFICIAL

PAUL SWENSON, CHIEF

ACCESSION NO.

94W257

DATE REC'D

9-1-93

RM CODE

14.04

LOCATION

RANGE

SECTION(S)

11

16

NO. OF CU. FT.

4

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

1-4

EBT E417 DAILY 12/1/92-12/31/92

1023/6 32

1/96

*Disposal
2-26-96
AW*

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
		EBT E417 Daily		4
1	Dec. '92	12-01-92	Fr 12-07-92	
2	↓	↓ 08 ↓	↓ 13 ↓	
3	↓	↓ 14 ↓	↓ 21 ↓	
4	Dec. '92	12-22-92	Fr 12-31-92	
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RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 - <i>Dept of Human Resources</i>	ACCESSION NO. <i>94W258</i>	DATE REC'D <i>9-1-93</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	RM CODE <i>14.04</i>	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) <i>8 16</i>	NO. OF CU. FT. <i>7</i>
D. PHONE NO. 333-0378	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-7	PUBLIC ASSISTANCE CHECKS DECEMBER, 1992	1023/7 34 1/96

Disposal
2-20-96
AW

PUBLIC ASSISTANCE CHECKS
DECEMBER, 1960

TOTAL BOXES - 7

SERIAL NUMBERS

1.	000066	-	6274512
2.	6374513	-	6280692
3.	6280693	-	6286250
4.	6286251	-	6291902
5.	6291903	-	6297878
6.	6297880	-	6303728

SECOND HALF

7.	000475	-	6317737

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 <i>Department of Human Resources</i>		ACCESSION NO. <i>94W259</i>		DATE REC'D <i>9-1-93</i>	
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RM CODE <i>14.04</i>			
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) <i>4 30</i>		NO. OF CU. FT. <i>1</i>	
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	CHILD SUPPORT BONUS CHECKS DECEMBER, 1992	1023/7 34 1/96 <i>Disposal</i> <i>1-11-96</i> <i>AW</i>

Disposal
2-11-96
AW

CHILD SUPPORT BONUS CHECKS DECEMBER, 1992

677354-----	745741	(12-15-92)
733364-----	750119	(12-31-92)

Total boxes 1 of 1

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 782-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. 14.04

B. DIVISION/UNIT

OA/AIMS FISCAL UNIT

C. MAILING ADDRESS

311 W. SARATOGA STREET

RM 925

D. PHONE NO.

333-0378

E. AGENCY OFFICIAL

PAUL SWENSON, CHIEF

ACCESSION NO.

92W782

DATE REC'D

1-27-92

RM CODE

14.04

LOCATION

RANGE

SECTION(S)

6

2

NO. OF CU. FT.

8

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

1-8

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

FOOD STAMP RUNS JANUARY- DECEMBER, 1990
S564 JAN., MAY, 1991

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

1023/6 32

~~12/95~~

1/96

Disposal
1-16-96
AN

BOOK LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
1	Jan. 90 Dec. 90	Food Stamp Reports Verifications		8
2	Jan 90 July 90	A I F K		
3	Jan 90 Dec. 90	A I F K & Dec. Transfer		
4	Jan 90 Dec. 90	A I F O, A I C F & A I F I & Destroyed Benefits		
5	Jan 91 May 91	S 564		
6	Jan 85 Oct 89	Admin Files		
7	Jan 90 May 90	E 055		
8	July 90 Dec. 90	S 564		
9				
10				
11				8
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R-6

S-2

3 Empties

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTITIES

A. AGENCY 1. 14.04 - Department of Human Resources		ACCESSION NO. 94W260		DATE REC'D 9-1-93	
B. DIVISION/UNIT OA/AIMS FISCAL UNIT				RM CODE 14.04	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) 3 31-32		NO. OF CU. FT. 12	
D. PHONE NO. 333-0378 <i>333-0280-Angie Reeves</i>		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
1-12	CHILD SUPPORT BONUS 1/92-12/92	1023/6 32 1/96			
<i>Disposal 1-11-96 AW</i>					

CHILD SUPPORT BONUS

TOTAL BOXES - 12

1. P.G.'S BALTO. CITY PRE-PROOF REGISTERS 10/92
2. PRE-PROOF REGISTERS 10/92
3. CORRECTIONS/MANUALS 1/92---12/92
4. MANUAL BACK ISSUE RECONCIL. 1-92 ---12-92
5. DOC. TRANSFER RECORDS/BACK ISSUES MANUAL CHECK LOG/
STOP PAYMENTS/ DESTROYED BENEFIT/PULLS/CANC.
REDIRCT/CORRECTION
6. MANUAL RECONCILIATION BACK ISSUES 1/92---12/92
7. PRE-PROOF REGISTERS 7-92
8. PRE-PROOF BALTO. CITY-PRINCE GEO.'S 7-92
9. PRE-PROOF REGISTERS 8-92
10. PRE-PROOF REGISTERS CITY--P.G. 8-92
11. PRE-PROOF REGISTERS 9-92
12. PRE-PROOF REGISTERS BALTO. + P.G. 9--92

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTITIES

A. AGENCY 1. 14.04 <i>- Dept of Human Resources</i>		ACCESSION NO. <i>94W261</i>	DATE REC'D <i>9-1-93</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RM CODE <i>14.04</i>	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) <i>4 17</i>	NO. OF CU. FT. <i>5</i>
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-5	S560A REPORTS 4/30/92-12/30/92	1023/6 32 1/96

Disposal 1-11-96 AN

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
		Food Stamp	S 560 A Reports	5
1	April '92	04-30-92	S 560 A	
2	June '92	06-30-92	↓	
3	Jul. '92	07-30-92	↓	
4	Sept. '92	09-30-92	S 560 A	
5	Oct. '92 Dec. '92	10-30-92	Tr 12-30-92 S 560 A	
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Disposal
1-11-ab
AN

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
		Food Stamp S 560	Report	9
1	April '92	Food Stamp	S 560 Report 04-30-92	
2				05-31-92 part I
3				05-31-92 part II
4				06-30-92
5				07-31-92
6				08-30-92
7				09-30-92
8				10-30-92
9	Nov. to Dec. '92	Food Stamp	S 560 Reports 11-30-92 to 12-30-92	
10				
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 93W212	DATE REC'D 8-19-92
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) 9 10-11	RM CODE 14.04
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		NO. OF CU. FT. 22	
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1-22	PUBLIC ASSISTANCE CHECKS DECEMBER, 1991	1023/6 32 1/96 Disposal 2-23-96 AW	

Complete

Public Assistance
Checks
December, 1991

Total boxes - 22

Box	Serial Numbers
1 ✓	7792 - 5179245
2 ✓	5179246 - 5185167
3 ✓	5185168 - 5191162
4 ✓	5191163 - 5196721
5 ✓	5196722 - 5202393
6 ✓	5202394 - 5208192
7 ✓	5208193 - 5213831
8 ✓	5213832 - 5220078
9 ✓	5220079 - 5225973
10 ✓	5225974 - 5231399
11 ✓	5231400 - 5236881
12 ✓	5236882 - 5242182
13 ✓	5242184 - 5247944
14 ✓	5247945 - 5253573
15 ✓	5253574 - 5262263
16 ✓	5262264 - 5273080
17 ✓	5273094 - 5284806
18 ✓	7793
19 ✓	5249587
20 ✓	5273498
21 ✓	5280983
22 ✓	5296896

2nd Half

5249553
5273494
5280982
5296895
5309315

R-9

S-10-11

1 empty

S-11

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. HUMAN RESOURCES

AIMS FISCAL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W783	FOOD STAMP REPORTS	1023-6	32	1991	5	1/96	RECYCLED


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 273, JESUP, MD. 20724 (TELEPHONE - 782-1373)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

E

A. AGENCY 1. 14.04 B. DIVISION/UNIT OA/AIMS FISCAL UNIT C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925 D. PHONE NO. 333-0378 E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		ACCESSION NO. 92W783 DATE REC'D 1-27-92 RM CODE 14.04 LOCATION RANGE SECTION(S) 1 19 5 NO. OF CU. FT. 5 RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1-5	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES FOOD STAMP REPORTS DECEMBER, 1991	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1023/6 32 ~~12/95~~ 1/96	

*Dispalal
1/3/95*

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
		Food Stamp Reports Dec. 1991		5
1	Dec. '91	S 414	Payroll ATI 12-01-91	
2	Dec. '91	S 417	Payroll part I 12-06-91	
3	↓	S 417	↓ I II 12-06-91	
4	↓	S 418	S 550 S 551 12-01-91 12-06-91 12-10-91	
5	Dec. '91	S 550	12-01-91	
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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.05

DEPT OF HUMAN RESOURCES

QUALITY CONTROL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W188	FOOD STAMP ACTIVE	1023-7	59	10/89-9/90	31	1/96	RECYCLED


Signature
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

"Corrected Copy" ✓

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 33.09.00		ACCESSION NO. 92W188		DATE REC'D 8-23-91	
B. DIVISION/UNIT DHR/IMA - Division of Quality Control				RM CODE 14.05	
C. MAILING ADDRESS Saratoga State Center 311 W. Saratoga Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 15 16-17		NO. OF CU. FT. 31	
D. PHONE NO. 333-0886		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL Michael Blum		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-31	<u>FOOD STAMPS ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>OCTOBER 1989 - SEPTEMBER 1990 REPORTING PERIOD</u> Includes an FS schedule, worksheets, face sheets, and all completed forms and correspondence related to the QC review. Boxes contain records as follows: Box 1 - (400001 - 400050) Box 2 - (400051 - 400095) Box 3 - (400096 - 400160) Box 4 - (400161 - 400704) Box 5 - (400205 - 400251) Box 6 - (400252 - 400314) Box 7 - (400315 - 400367) Box 8 - (400368 - 400414) Box 9 - (400415 - 400460) Box 10- (400416 - 400500) Box 11- (400501 - 400545) Box 12- (400546 - 400585) Box 13- (400586 - 400620) Box 14- (400621 - 400665) Box 15- (400666 - 400705) Box 16- (400706 - 400750) Box 17- (400751 - 400795) Box 18- (400796 - 400835) Box 19- (400836 - 400885) Box 20- (400886 - 400925) Box 21- (400926 - 400965) Box 22- (400966 - 401020) Box 23- (401021 - 401065) Box 24- (401066 - 401110) Box 25- (401111 - 401150) Box 26- (401151 - 401190) Box 27- (401191 - 401235) Box 28- (401236 - 401275) Box 29- (401276 - 401320) Box 30- (420001- 420060) Box 31- (420061 - 420109)	1023-7 Item 59 1/96 GS 3-5-96 DISPOSAL

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

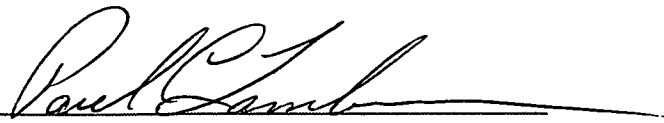
CERTIFICATE OF RECORDS DISPOSAL

14.02.05

DEPT. OF HUMAN RESOURCES

CALVERT COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W393	AIMS REPORTS	1023-7	40	1989-90	2	1/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. DEPARTMENT OF HUMAN RESOURCES

B. DIVISION/UNIT

CALVERT CO. DEPT. OF SOCIAL SERVICES

C. MAILING ADDRESS

200 Duke St.
Prince Frederick, Md. 20678

D. PHONE NO.

410-535-8700

E. AGENCY OFFICIAL

Sandra J. Buckmaster, Bus. Mgr.

ACCESSION NO.

93W393

DATE REC'D

9-28-92

FM CODE

14.02.05

LOCATION

RANGE

SECTION(S)

6

10

NO. OF CU. FT.

2

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

1-2

AIMS Reports - S055
1-89 - 12-90

1023-7; 40
Jan. 95

2-18-95

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.07

DEPT. OF HUMAN RESOURCES

CAROLL COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W640	INCOME MAINT & SERVICES	1023-7	53	1992	6	1/95	RECYCLED
93W876	INCOME MAINT & SERVICES	1023-7A4	45-48	1991	14		
93W736	INCOME MAINT & SERVICES	1023-7A4	45-48	1991	15		


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

Internal Control
 93-25T June 30, 1993

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

*Filed
 10-22-93*

A. AGENCY Carroll County Dept. of Social Services 33.02.06		ACCESSION NO. 94W640	DATE REC'D 12-9-93
B. DIVISION/UNIT Central Services		RM CODE 12.02.07	
C. MAILING ADDRESS 10 Distillery Dr. Westminster, Maryland 21157		LOCATION RANGE SECTION(S) 41 34	NO. OF CU. FT. 6
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Patricia Easton</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Income Maintenance & Services ODO July 1992 - September 1992	Schedule 1023-7 Item 53 Disposal date Jan 1995
1	21047 - 33570	<i>Disposal</i> <i>3/21/95</i> <i>JPS</i>
2	34883 - 38950	
3	39270 - 42035	
4	42296 - 43608	
5	43614 - 43987	
6	50392 - 50583	
Please contact Pat Easton, Operations Manager, to arrange shipment date. 876-2190 Ext. 303		

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

Pg 2 of 2

Internal Control
#92-17
December 7, 1992

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 33.02.06 1. Department of Social Services - Carroll County -		ACCESSION NO. 93W876	DATE REC'D 1-18-93
B. DIVISION/UNIT Central Services			RM CODE 14.02.07
C. MAILING ADDRESS 10 Distillery Drive Westminster, Maryland 21157		LOCATION RANGE SECTION(S) 17 33	NO. OF CU. FT. 14
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Pat Easton		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Income Maintenance & Services Closed October 1991 thru December 1991	Schedule 1023-7 Item # 45, 46, 47 & Disposal Date Jan 1995
1	3820 - 17238	Disposal 4/6/95 bpg
2	17944 - 22839	
3	22972 - 32076	
4	32147 - 33542	
5	33649 - 35320	
6	35510 - 36612	
7	36792 - 37800	
8	37811 - 38803	
9	38821 - 39663	
10	39664 - 40652	
11	40662 - 41176	
12	41188 - 41609	
13	41612 - 42039	
14	42055 - 50779	
Please contact Pat Easton, Operations Manager, to arrange shipment date. 876-2190 Ext. 303		

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

Internal Control
92-15
Sept. 25, 1992

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Transmitted 12-2-92

A. AGENCY 1. 33.02.06 Carroll County Department of Social Services		ACCESSION NO. 93W736	DATE REC'D 12-2-92
B. DIVISION/UNIT Central Services		FBI CODE 14-02-07	
C. MAILING ADDRESS 10 Distillery Dr. Westminster, Maryland 21157		LOCATION RANGE SECTION(S) 153 35	NO. OF CU. FT. 15
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Octavia Bledsoe</i> 10/15/92		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Income Maintenance & Services Closed July 1991 thru Sept. 1991	Schedual 1023-7 Item #45, 46, 47 & 48 Disposal Date Jan 1995
1	799 - 16654	
2	17106 - 26069	
3	26176 - 29357	
4	29455 - 31562	
5	31693 - 33834	
6	33903 - 34826	
7	37869 - 36156	
8	36271 - 37379	
9	37503 - 38478	
10	38629 - 39168	
Please contact Pat Easton, Operations Manager, to arrange shipment date. 876-2190 Ext. 303		

3-4-95

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

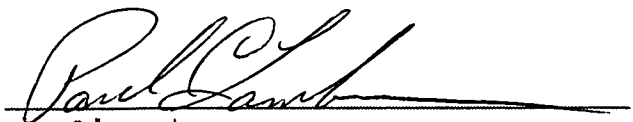
CERTIFICATE OF RECORDS DISPOSAL

14.02.09

DEPT. OF HUMAN RESOURCES

CHARLES COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
94W221	MA,PA, FS SERVICES	1023-7A4	45-47	1991	60	1/95	RECYCLED
93W1620	MA,PA, FS, SERVICES	1023-7A4	45-47	1991	72		
94W222	MA,PA,FS, SERVICES	1023-7A4	45-47	1991	31		


Signature

RECORDS CENTER MANAGER
Title

01/25/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 14.02.09	ACCESSION NO. 94W221	DATE REC'D 8-20-93
b) AGENCY Department of Human Resources		
c) DIVISION/UNIT Charles County Social Services	LOCATION - RANGE 15	SECTION(S) 30-31
d) MAILING ADDRESS 101 Catalpa Drive La Plata, MD 20646	NO. OF CU. FT. 60	
e) AGENCY OFFICIAL Miles Reese	PHONE NO. (301) 934-6613	RECORDS CENTER MANAGER
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1226 - 23493	SCHEDULE 1023-7A4 Items 45, 46, 47 DISPOSAL DATE: ~~1994~~ 1/95 1/10/95 YRS
2	23510 - 26238	
3	26250 - 26449	
4	26463 - 26743	
5	26763 - 26932	
6	26933 - 27140	
7	27144 - 27425	
8	27426 - 27683	
9	27689 - 27876	
10	27883 - 28074	
11	28085 - 28300	
12	28315 - 28583	
13	28625 - 28845	
14	28863 - 29047	
15	29055 - 29218	
16	29225 - 29352	
17	29348 - 29499	
18	29517 - 29794	
19	29804 - 29985	
20	30006 - 30191	
21	30201 - 0355	
22	30366 - 30525	
23	30526 - 30665	
24	30668 - 30835	
25	30836 - 31017	
26	31018 - 31210	
27	31211 - 31342	
28	31343 - 31523	
29	31525 - 31615	
30	31618 - 31818	
31	31841 - 31979	
32	31988 - 32152	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 700-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 14.02.09	ACCESSION NO.	DATE REC'D
b) AGENCY Department of Human Resources		
c) DIVISION/UNIT Charles County Social Services	LOCATION - RANGE	NO. OF CU. FT.
d) MAILING ADDRESS 101 Catalpa Drive La Plata, MD 20646	SECTION(S)	
e) AGENCY OFFICIAL Miles Reese	PHONE NO. (301) 934-6613	RECORDS CENTER MANAGER
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
33	32153 - 32281	SCHEDULE 1023-7A4
34	32282 - 32380	
35	32381 - 32498	Items 45, 46, 47
36	32513 - 32694	
37	32698 - 32818	
38	32840 - 33050	DISPOSAL DATE: 1994
39	33052 - 33193	
40	33194 - 33431	
41	33435 - 33635	
42	33638 - 33776	
43	33784 - 33928	
44	33932 - 34080	
45	34081 - 34198	
46	34200 - 34389	
47	34390 - 34495	
48	34498 - 34577	
49	34578 - 34650	
50	34652 - 34733	
51	34734 - 34829	
52	34834 - 34930	
53	34931 - 34993	
54	35001 - 35073	
55	35076 - 35128	
56	35129 - 35187	
57	35189 - 35261	
58	35262 - 35332	
59	35333 - 35375	
60	35376 - 35428	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 798-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. a) AGENCY CODE 14.02.09		ACCESSION NO. 93W1620		DATE REC'D 5-19-93	
b) AGENCY Department of Human Resources		LOCATION - RANGE 17		SECTION(S) 3-5	
c) DIVISION / UNIT Charles County DSS		NO. OF CU. FT. 72		RECORDS CENTER MANAGER	
d) MAILING ADDRESS Charles County DSS 101 Catalpa Drive La Plata, MD 20646		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
e) AGENCY OFFICIAL Jean Pate		PHONE NO. (301) 934-6616			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES				4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	1991 Files				
1	31 - 2186				Schedule 1023-7A4 Items 45, 46, 47 Disposal Date: January 1995 <i>Disposal</i> <i>4/6/95</i> <i>[Signature]</i>
2	2201 - 2699				
3	2702 - 4095				
4	4010 - 4769				
5	4774 - 5173				
6	5198 - 5472				
7	5488 - 6235				
8	6248 - 6713				
9	6720 - 7060				
10	7109 - 7431				
11	7438 - 7775				
12	7779 - 7970				
13	7985 - 8276				
14	8278 - 8643				
15	8652 - 9057				
16	9091 - 9653				
17	9719 - 10251				
18	10292 - 10804				
19	10811 - 11206				
20	11212 - 11712				
21	11716 - 11973				
22	11985 - 12344				
23	12365 - 12843				
24	12884 - 13364				
25	13368 - 13849				
26	13855 - 14091				
27	14095 - 14494				
28	14500 - 14836				
29	14869 - 15276				
30	15304 - 15644				
31	15648 - 15923				

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 798-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 14.02.09		ACCESSION NO.		DATE REC'D	
b) AGENCY Department of Human Resources		LOCATION - RANGE		NO. OF CU. FT.	
c) DIVISION/UNIT Charles County DSS		SECTION(S)			
d) MAILING ADDRESS Charles County DSS 101 Catalpa Drive La Plata, MD 20646		RECORDS CENTER MANAGER			
e) AGENCY OFFICIAL Jean Pate		PHONE NO. (301) 934-6616		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
	1991 Files				
32	15930 - 16281			Schedule 1023-7A4 Items 45, 46, 47 Disposal Date: January 1995	
33	16285 - 16711				
34	16734 - 16961				
35	17010 - 17201				
36	17226 - 17719				
37	17724 - 18010				
38	18024 - 18297				
39	18501 - 18616				
40	18269 - 18932				
41	18937 - 19179				
42	19181 - 19487				
43	19489 - 19744				
44	19760 - 20014				
45	20023 - 20196				
46	20214 - 20460				
47	20473 - 20678				
48	20682 - 20924				
49	20936 - 21174				
50	21176 - 21539				
51	21542 - 21792				
52	21799 - 22068				
53	22072 - 22318				
54	22320 - 22602				
55	22609 - 22778				
56	22785 - 22993				
57	23000 - 23142				
58	23144 - 23370				
59	23376 - 23551				
60	23562 - 23719				
61	23724 - 23993				

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGE(S)

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE • 708-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 14.02.09		ACCESSION NO.		DATE REC'D	
b) AGENCY Department of Human Resources		LOCATION - RANGE		SECTION(S)	
c) DIVISION/UNIT Charles County DSS		RECORDS CENTER MANAGER		NO. OF CU. FT.	
d) MAILING ADDRESS Charles County DSS 101 Catalpa Drive La Plata, MD 20646					
e) AGENCY OFFICIAL Jean Pate		PHONE NO. (301) 934-6616		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
	1991 Files			Schedule 1023-7A4 Items 45, 46, 47	
62	24001 - 24225			Disposal Date: January 1995	
63	24234 - 24421				
64	24436 - 24671				
65	24672 - 24860				
66	24863 - 25052				
67	25066 - 25216				
68	25217 - 25420				
69	25427 - 25586				
70	25608 - 25719				
71	25728 - 25904				
72	25914 - 26146				

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

R-17
S-3-5

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 14.02.09		ACCESSION NO. 94W222	DATE REC'D 8-20-93
b) AGENCY Department of Human Resources			
c) DIVISION/UNIT Charles County Social Services		LOCATION - RANGE 15 31-32	NO. OF CU. FT. 31
d) MAILING ADDRESS 101 Catalpa Drive La Plata, MD 20646		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Miles Reese		PHONE NO. (301) 934-6613	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	1991 Files	SCHEDULE 1023-7A4
1	35518 - 23493	Items 45, 46, 47
2	35543 - 35579	DISPOSAL DATE: 1994
3	35580 - 35623	1/95
4	35623 - 35659	1/10/95
5	35667 - 35729	gpr
6	35731 - 35773	
7	35774 - 35827	
8	35828 - 35890	
9	35891 - 35933	
10	35935 - 35993	
11	35995 - 36039	
12	36040 - 36111	
13	36119 - 36185	
14	36187 - 36245	
15	36208 - 36337	
16	36339 - 36392	
17	36394 - 36461	
18	36463 - 36525	
19	36526 - 36604	
20	36607 - 36675	
21	36687 - 36744	
22	36745 - 36845	
23	36847 - 37014	
24	37016 - 37104	
25	37105 - 37441	
26	37442 - 39830	
27	4374 - 36818 (MISC)	

28

6747 - 35446 (misc)

29.) 35476-35527
30.) 37117-37335
31.) 37337-37526

R-15

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R15

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RECEIVED

AUG 16 1993

RECORDS MANAGEMENT
DIVISION

DEPARTMENT OF GENERAL SERVICE
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

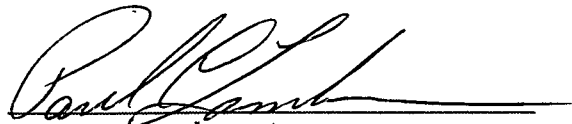
CERTIFICATE OF RECORDS DISPOSAL

14.02.12

DEPT. OF HUMAN RESOURCES

GARRETT COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
93W1137	CASE RECORDS	1023-7A4	45-47	1991	39	1/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

01/25/95
Date

DGS-550-5

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 709-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTITIES

A. AGENCY 1. DEPARTMENT OF HUMAN RESOURCES	ACCESSION NO. 93W1137	DATE REC'D 3-17-93
B. DIVISION/UNIT GARRETT COUNTY DEPARTMENT OF SOCIAL SERVICES	RM CODE 14.02.12	
C. MAILING ADDRESS P. O. Box 556 Oakland, MD 21550	LOCATION RANGE SECTION(S) 101 1-2	NO. OF CU. FT. 39
D. PHONE NO. (301) 334-9461	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Robert Shaffer</i> Robert Shaffer, Director	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Case Records, 1991, 1-5626	Schedule #1023-7A4 45, 46, 47 Disposal date 12/94 1/95 Disposal 3/20/95 PLC
2	Case Records, 1991, 5627-6727	
3	Case Records, 1991, 6728-7140	
4	Case Records, 1991, 7141-7743	
5	Case Records, 1991, 7744-8239	
6	Case Records, 1991, 8240-8705	
7	Case Records, 1991, 8706-9240	
8	Case Records, 1991, 9241-9622	
9	Case Records, 1991, 9623-9975	
10	Case Records, 1991, 9976-11059	
11	Case Records, 1991, 11060-11317	
12	Case Records, 1991, 11318-11714	
13	Case Records, 1991, 11715-12430	
14	Case Records, 1991, 12431-12696	
15	Case Records, 1991, 12697-13165	
16	Case Records, 1991, 13166-13652	
17	Case Records, 1991, 13653-13981	
18	Case Records, 1991, 13982-14337	
19	Case Records, 1991, 14338-14665	
20	Case Records, 1991, 14666-15044	
21	Case Records, 1991, 15045-15285	
22	Case Records, 1991, 15286-15491	
23	Case Records, 1991, 15492-15704	
24	Case Records, 1991, 15705-15922	
25	Case Records, 1991, 15923-16150	
26	Case Records, 1991, 16151-16312	
27	Case Records, 1991, 16313-16565	
28	Case Records, 1991, 16566-16861	
29	Case Records, 1991, 16862-17047	
30	Case Records, 1991, 17048-17136	
31	Case Records, 1991, 17137-17347	

32
33 Case Records, 1991, 17348-17577
34 Case Records, 1991, 17578-17730
35 Case Records, 1991, 17731-17907
36 Case Records, 1991, 17908-18018
37 Case Records, 1991, 18019-18129
38 Case Records, 1991, 18130-18264
39 Case Records, 1991, 18265-18439
Case Records, 1991, 18440-18754

Garrett County Department of Social Services

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.14

DEPT. OF HUMAN RESOURCES

HOWARD COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W1256	FA, PA, MA	1023-7A4	45-47	1991	49	1/95	RECYCLED
93W476	FISCAL IV-D CHECKS	1023-7A4	40	1991	1		
93W473	FS, PA, MA	1023-7A4	45-47	1991	50		


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

E
DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Howard Co. Dept. Social Services		ACCESSION NO. 92W1256	DATE REC'D 4-29-92
B. DIVISION/UNIT Income Maintenance			RM CODE 14.02.14
C. MAILING ADDRESS 3451 Courthouse Drive Ellicott City, Maryland 21043		LOCATION RANGE 19 SECTION(S) 8-9	NO. OF CU. FT. 49
D. PHONE NO. 461-0321		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Karen Lease		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
49 boxes	Mixed Food Stamp records, Public Assistance records, and Medical Assistance Records all for the year 1991	1023-7 A-4 #45 46 47 Disposal date: 1/95 <i>* Missing Box #34 Disposal 4/11/95 BPS</i>

R-19

S-8-9

Box # 34 - Missing

10 Empties

R-19 S-9

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HOWARD CO SOCIAL SERVICES		ACCESSION NO. 93W476	DATE REC'D 10-13-92
B. DIVISION/UNIT CHILD SUPPORT		LOCATION RANGE SECTION(S) 107 3	RM CODE 14.02.14
C. MAILING ADDRESS 3451 COURTHOUSE DRIVE ELLICOTT CITY, MD 21043		NO. OF CU. FT. 1	
D. PHONE NO. 461-0321		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL KAREN LEASE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	FISCAL IV-D CHECKS 25200 - 36265 (11-21-90 - 9/91)	SCH. #1023-7A4 ITEM #40 JAN, 1995 4-22-95

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HOWARD CO SOCIAL SERVICES		ACCESSION NO. 93W473	DATE REC'D 10-13-92
B. DIVISION/UNIT INCOME MAINTENANCE		LOCATION RANGE SECTION(S) 106 1-2	RM CODE 14.02.14
C. MAILING ADDRESS 3451 COURTHOUSE DRIVE ELLICOTT CITY, MD 21043		NO. OF CU. FT. 50	
D. PHONE NO. 461-0321		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL KAREN LEASE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 50	MIXED FOOD STAMP RECORDS, PUBLIC ASSISTANCE RECORDS, AND MEDICAL ASSISTANCE RECORDS ALL FOR THE YEAR 1991	SCH. #1023-7A4 ITEM #45-47 JAN. 1995 <i>*Missing Box #30</i> <i>2-18-95</i>	

R-106

S-1-2

MISSING Boxes # 30, ~~39~~ + ~~48~~

22 Empties

S-2

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.16

DEPT. OF HUMAN RESOURCES

MONTGOMERY COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W344	ODO'S	1023-7	53	12/92	116	1/95	RECYCLED
94W8	SERVICES	1023-7A4	48	12/91	32		


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14. 02 16		ACCESSION NO. 94W344	DATE REC'D 9-28-93
B. DIVISION/UNIT Dept. of Human Resources		RM CODE 14.02.16	
C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers LA, Rockville MD 20852		LOCATION RANGE SECTION(S) 104 6-9	NO. OF CU. FT. 116
D. PHONE NO. 301 - 468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bobbi J. Peay		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Odo's 1292	
.1	2141 — 25889	Sch # 1023-7
.2	26067 — 41698	Item 53
.3	41764 — 57263	Disposal Date
.4	57549 — 70356	1-95
.5	70406 — 78949	
.6	79017 — 91240	
.7	91440 — 96948	
.8	97051 — 202567	
.9	202737 — 208227	
.10	208482 — 212973	
.11	213246 — 216895	
.12	216930 — 221045	
.13	221100 — 226177	
.14	226367 — 229884	
.15	230044 — 233367	
.16	233485 — 236470	
.17	236505 — 238796	
.18	238932 — 242959	

CO
2-18-95

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.19	243 006 ——— 245683	
.20	245 689 ——— 248 245	
.21	248 324 ——— 250086	
.22	250 104 ——— 251578	
.23	251580 ——— 253 697	
.24	253 730 ——— 255 198	
.25	255 218 ——— 256 956	
.26	257 002 ——— 258 957	
.27	259 068 ——— 260 790	
.28	260 807 ——— 262 715	
.29	262 740 ——— 264 296	
.30	264 330 ——— 265 975	
.31	265 995 ——— 267 446	
.32	267 540 ——— 268 875	
.33	268 900 ——— 270 171	
.34	270 202 ——— 271 471	
.35	271 568 ——— 272 647	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
36	272701 — 273	
37	273700 — 275163	
38	275171 — 276250	
39	276251 — 277339	
40	277366 — 278373	
41	278438 — 279354	
42	279465 — 280575	
43	280600 — 281596	
44	281617 — 282442	
45	282513 — 283296	
46	283297 — 284275	
47	284428 — 285278	
48	285371 — 286091	
49	286109 — 287190	
50	287194 — 288077	
51	288084 — 288798	
52	288828 — 289697	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.53	289700 ——— 290467	
.54	290515 ——— 291225	
.55	291227 ——— 292084	
.56	292120 ——— 292890	
.57	292892 ——— 293692	
.58	293723 ——— 294392	
.59	294407 ——— 294955	
.60	295018 ——— 295796	
.61	295827 ——— 296550	
.62	296551 ——— 297180	
.63	297202 ——— 297748	
.64	297752 ——— 298255	
.65	298256 ——— 298794	
.66	298805 ——— 299393	
.67	299410 ——— 300139	
.68	300143 ——— 300713	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.69	300721 ——— 301280	
.70	301284 ——— 301899	
.71	302003 ——— 302657	
.72	302657 ——— 303189	
.73	303217 ——— 303598	
.74	303607 ——— 304095	
.75	304103 ——— 304471	
.76	304472 ——— 304891	
.77	304905 ——— 305272	
.78	305273 ——— 305565	
.79	305617 ——— 306199	
.80	306202 ——— 306519	
.81	306546 ——— 306930	
.82	306937 ——— 307320	
.83	307328 ——— 307591	
.84	307602 ——— 307989	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE • 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
85	308014 ——— 308407	
86	308411 ——— 308720	
87	308722 ——— 309011	
88	309015 ——— 309240	
89	309241 ——— 309432	
90	309435 ——— 309645	
91	309660 ——— 309895	
92	309900 ——— 310125	
93	310126 ——— 310309	
94	310313 ——— 310527	
95	310528 ——— 310760	
96	310764 ——— 310930	
97	310931 ——— 311108	
98	311111 ——— 311265	
99	311266 ——— 311470	
100	311473 ——— 311875	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
101	311876 — 312179	
102	312188 — 312367	
103	312371 — 312599	
104	312607 — 312820	
105	312821 — 312997	
106	313005 — 313243	
107	313245 — 313470	
108	313471 — 313745	
109	313747 — 313957	
110	313960 — 314194	
111	314196 — 314489	
112	314490 — 314799	
113	314800 — 315079	
114	315080 — 315370	
115	315373 — 315745	
116	315749 — 316674	

R-104

S-6-9

10 Empties

S-9

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 .02 .16 B. DIVISION/UNIT Dept. of Human Resources C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers Ln Rockville, MD 20852 D. PHONE NO. 301-468-4009 E. AGENCY OFFICIAL <i>Carol P. [Signature]</i>	ACCESSION NO. 94W8	DATE REC'D 7-7-93 RM CODE 14.02.16
	LOCATION RANGE 14 SECTION(S) 28-29	NO. OF CU. FT. 32
	RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Service 12-91	
1	Frazier — Goodman	Item # 48-1023-7A4 Disposal Date ~~12-91~~ 1/95 1/9/95 [Signature]
2	Moorefield — Nicholson	
3	Henson — ISKOW, B	
4	TIVA, A — Wesley, C	
5	Kapustik — Leiter, K	
6	Kingsbury — Johnson	
7	Barret — Barryn	
8	Feonomos — Frazier	
9	Harrison — Hemnani	
10	Chase — Burke	
11	Learn, V — mason	
12	Smith, C — Stephens	
13	Knott — LAarchier	
14	Bonokden, m — Burgdorf	
15	Saunders — Sig haos	
16	Reynolosmk — Santangelo	
17	Chafield, e — Darninsk	
18	Agosta — Hirist	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.19	Master ——— Moore	
.20	Goodwill, ——— Harrison	
.21	Stewart ——— Thornton	
.22	AKinade ——— Border	
.23	Oakway ——— Reyer	
.24	Baldassano ——— Thakkar	
.25	Davis, X ——— Eaton	
.26	Nightingale ——— Parke	
.27	aguiler ——— Johnson	
.28	Kayastha ——— Xonghar	
.29	Anderson ——— Wilkinson	
.30	Williams ——— Zindel	
.31	ALcivar ——— Vu	
.32	Barnett ——— Williams	

R-14

S-28-~~30~~29

19 empty

R14

S29-30

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.16

DEPT. OF HUMAN RESOURCES

MONTGOMERY COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W830	SERVICES	1023-7A4	48	12/91	47	1/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 708-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 .02 .16		ACCESSION NO. 93W830	DATE REC'D 12-22-92
B. DIVISION/UNIT Dept. of Human Resources			RM CODE 14.02.16
C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers LA, Rockville, MD 20852		LOCATION RANGE SECTION(S) 22 13-14	NO. OF CU. FT. 47
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bahhi J. Reay		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Service 12-91	Item # 48 10237A4 Disposal Date 12-1994 1/95 Disposal 4/20/95 Jpg
1	812 — 29886	
2	30805 — 50306	
3	50374 — 64678	
4	65218 — 76340	
5	76410 — 87575	
6	87711 — 98173	
7	98310 — 204951	
8	205072 — 211726	
9	211917 — 217277	
10	217394 — 221650	
11	221659 — 225482	
12	225509 — 229031	
13	229130 — 233727	
14	233832 — 237398	
15	237534 — 240797	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.16	240 881 — 243497	
.17	243500 — 246365	
.18	246506 — 249190	
.19	249224 — 250976	
.20	251113 — 252781	
.21	252872 — 255111	
.22	255117 — 257095	
.23	257161 — 259284	
.24	259310 — 260696	
.25	260700 — 262445	
.26	262463 — 265330	
.27	265337 — 267750	
.28	267756 — 269669	
.29	269711 — 271191	
.30	272050 — 274106	
.31	274109 — 275982	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.32	276051 — 277952	
.33	278020 — 279551	
.34	279555 — 281184	
.35	281210 — 282373	
.36	282410 — 283882	
.37	283938 — 285382	
.38	285414 — 287189	
.39	287202 — 288753	
.40	288762 — 291052	
.41	291130 — 293194	
.42	293235 — 295196	
.43	295207 — 296691	
.44	296705 — 297883	
.45	297906 — 299390	
.46	299409 — 300632	
.47	300650 — 303269	

R-22

S-13-14

6 empties

S-14

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.16

DEPT. OF HUMAN RESOURCES

MONTGOMERY COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W829	MEDICAL ASSIST	1023-7A4	42	12/91	49	1/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 378, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 02 16		ACCESSION NO. 93W829	DATE REC'D 12-22-92
B. DIVISION/UNIT Dept. of Human Resources		FM CODE 14-02-16	
C. MAILING ADDRESS Mntg. Co. Dept. of Social Services 5630 Fishers, LA Rockville, MD 20852		LOCATION RANGE SECTION(S) 20 26-27	NO. OF CU. FT. 49
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bobbi J. Reay		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	MA'S 12-91	
1	6719 — 32979	Item #4210237A- Disposal Date 12-94 1/95 Disposal 4/12/95 JPS
2	33082 — 58687	
3	61021 — 74346	
4	74527 — 90439	
5	90583 — 98537	
6	99118 — 208361	
7	208476 — 218605	
8	217846 — 222361	
9	222440 — 226595	
10	227056 — 231649	
11	231899 — 236236	
12	236302 — 239982	
13	240121 — 243539	
14	244055 — 248191	
15	248339 — 252810	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.16	253836 — 255626	
.17	255630 — 257492	
.18	257502 — 259173	
.19	259307 — 261168	
.20	261250 — 263442	
.21	263595 — 265544	
.22	265583 — 267091	
.23	267130 — 269460	
.24	269510 — 271399	
.25	271458 — 272980	
.26	273219 — 274862	
.27	274944 — 277270	
.28	277324 — 278855	
.29	279034 — 280521	
30	280550 — 281394	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
31	281415 — 282627	
32	282654 — 283808	
33	283812 — 285240	
34	285251 — 286299	
35	286342 — 287370	
36	287465 — 288392	
37	288415 — 289784	
38	289801 — 290527	
39	290528 — 291093	
40	291122 — 291795	
41	291817 — 292863	
42	292900 — 293598	
43	293613 — 294178	
44	294202 — 294835	
45	294857 — 295813	
46	295816 — 296564	
47	296573 — 297494	
48	297502 — 299444	
49	299639 — 81150231	

R-20

S-26-27

1 empty

S-27

STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.18

DEPT. OF HUMAN RESOURCES

QUEEN ANNE'S COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W646	SUPPORT ENFORCEMENT	1023-7A4	27,40	1989-91	10	1/95	RECYCLED
93W647	BANK STATEMENTS	1023-7	34	1988-92	6		

SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/95
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 33.02.00 <i>14.02.18</i>		ACCESSION NO. <i>93W646</i>		DATE REC'D <i>11-10-92</i>	
b) AGENCY Dept. of Human Resources Queen Anne's County Dept. of Social Services		LOCATION - RANGE <i>21</i> SECTION(S) <i>2-3</i>		NO. OF CU. FT. <i>10</i>	
c) DIVISION/UNIT Bureau of Support Enforcement		RECORDS CENTER MANAGER			
d) MAILING ADDRESS 120 Broadway Ave. Centreville, MD 21617		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
e) AGENCY OFFICIAL <i>Nora Stalling</i> <i>Bus. Man.</i>		PHONE NO. (410) 758-5100			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)			
39	Closed Files - alphabetically Abey thru Briscoe	Schedule #1023-7-A4 Item #27 & 40 Disposal date: 1/1/95			
40	Closed Files - Brooks thru Cowgill	"			
41	Closed Files - Curtis thru Freeman	"			
42	Closed Files - Gant thru Jennings	"			
43	Closed Files - Johnson thru Lynch	"			
44	Closed Files - Maddox thru Ritter	"			
45	Closed Files - Roach thru Thrower	"			
46	Closed Files - Tilghman thru Zollickoffer	"			
47	Daily Logs dated 10/89 thru 12/90 NPA app Letters date 10/89 thru 1990 Check Log Book dated 5/2/89 thru 8/28/90 903 Log Book Date 10/86 thru 3/91 218's dated 10/89 thru 12/89 Misc. Correspondence date 10/89 thru 12/89	Schedule #1023-7-A4 Item #40 & 27 Disposal date: 1/1/95			
48	Daily Logs dated 1/91 thru 12/91 Out of State Terminal Runs Log thru 12/91 NPA app Letters dated thru 1991 218's date 1/90 thru 5/91	Schedule #1023-7-A4 Item 40 & 27 Disposal date: 1/1/95 <i>Disposal</i> <i>4-12-95</i> <i>JPS</i>			

USE PL UNLINED PAPER FOR CONTINUATION PAGES)

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 33.02.00 14.02.18		ACCESSION NO. 936647	DATE REC'D 11-10-92
b) AGENCY Department of Human Resources Queen Anne's Co. Dept. of Social Services		LOCATION - RANGE 21	SECTION(S) 3
c) DIVISION/UNIT Queen Anne's Co. Dept. of Social Services		NO. OF CU. FT. 6	
d) MAILING ADDRESS 120 Broadway Street Centreville, MD 21617		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nora Stalling Bus. Man.		PHONE NO. 1-410-758-5100	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Check yellow copies, 310's, EAFC, Returned of PA and Bonus 8-88- 1-92	Sch. # 1023.7 Item 34	
2	Bank Statements 10-89- 3-90	Sch. # 1023.7	
3	" " 4-90 - 9-90	Item 34	
4	" " 10-90- 3-91	"	
5	" " 4-91 - 10-91	"	
6	Bank Statements 11-91- 1-92, Smart7-91-1-92, Trust Accounts	"	
		All Items above - Dispos; date- 1-31-95 <u>Disposal</u> 4-12-95 JPS	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.22

DEPT. OF HUMAN RESOURCES

WASHINGTON COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W411	SERVICES, ADULT PROTECTIVE	1023-7A4	48,97.49B	1991-89	27	1/95	RECYCLED


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY WASHINGTON COUNTY DEPARTMENT OF SOCIAL SERVICES		ACCESSION NO. 94W411	DATE REC'D 10-5-93
B. DIVISION/UNIT Adult, Child and Family Service		LOCATION RANGE 6 SECTION(S) 24	FM CODE 14.02.22
C. MAILING ADDRESS P. O. Box 1419 Hagerstown, MD 21741		NO. OF CU. FT. 27	
D. PHONE NO. (301)791-6397		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Jeanne Forcini		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 22	Service Case Records - Series I Including Purchase of Day Care (PDC), Services to Families with Children (SFC), Social Services to Adults (SSTA), In-Home Aide Services (IHAS) Request from Other Agency (ROA), Certified Adult Residential Environments (CARE), Judicare, Intensive Family Service (IFS). 1/91 thru 12/91	1023-7-A-4 Item No. 48 Disposal Date - 1/1995
23	Adult Protective Service 1/89 thru 12/89	1023-5-A-1 Item No. 97 Disposal Date - 1/1995
4 thru 27	Service Case Records - Series II Including Child Protective Services 1/89 thru 12/89	1023-7-A-4 Item No. 49-B Disposal Date - 1/1995

21895

R-6

S-24

1 Empty

RECEIVED
AUG 2 1993
RECORDS MANAGEMENT
DIVISION

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.03.01

DEPT. OF HUMAN RESOURCES

BALTIMORE CITY SOCIAL SERVICES/FOOD STAMP ACCTG
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W698	AUTHORIZATION CARDS		1023-7A1 35	1989	52	1/95	RECYCLED


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 796-1375)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT OF HUMAN RESOURCES		ACCESSION NO. 92W698	DATE REC'D 12-23-91
B. DIVISION/UNIT BALTIMORE CITY DEPT. OF SOCIAL SERVICES		LOCATION RANGE 137 SECTION(S) 21-29	RM CODE 14.02.03.01
C. MAILING ADDRESS FOOD STAMP ACCOUNTING 23 E. North Avenue Baltimore, MD 21202		NO. OF CU. FT. 52	
D. PHONE NO. 361-2704		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BERTRAM WASKEY, Chief of Food Stamp Acctg.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	IBM size boxes that contain Food Stamp Authorizations to Participate (ATP Cards).	
	July, '89 Boxes 1 thru 40	
	Aug, '89 Boxes 1 thru 41	
	Sept, '89 Boxes 1 thru 42	
	Oct, '89 Boxes 1 thru 41	
	Nov, '89 Boxes 1 thru 40	
	Dec, '89 Boxes 1 thru 41	
	TOTAL BOXES SENT 245	
		Record Retention Schedule 1023-7-A1 Item 35 Destruction Jan/95 <i>Disposal</i> 6-6-95 SP8

R137

S21-29

52 cu ft

RECEIVED

NOV 15 1991

RECORDS MANAGEMENT
DIVISION

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.07

DEPT. OF HUMAN RESOURCES

CARROLLE COUNTY DEPT. SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W772	INCOME MAINT & SERVICES-ODO	1023-7	53	10/92-12/92	6	1/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS 550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

December 31, 1993
Internal Control #93-31T

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Carroll County Department of Social Services 33.02.06		ACCESSION NO. 94W772	DATE REC'D 2-17-94
B. DIVISION/UNIT Central Services			FM CODE 14.02.07
C. MAILING ADDRESS 10 Distillery Drive Westminster, Maryland 21157		LOCATION RANGE SECTION(S) 49 34	NO. OF CU. FT. 6
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Patricia Easton 12/16/93		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Income Maintenance and Services ODO October 1992 - December 1992	Schedule 1023-7 Item #53 Disposal Date Jan 1995
1	2123 - 31447	Disposal 6-5-95 epg
2	31495 - 39447	
3	39783 - 42995	
4	43004 - 43859	
5	43865 - 44287	
6	44195 - 50333	
Please contact Pat Easton, Operations Manager, to arrange shipment date. 876-2190 Ext. 303		

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.13

DEPT. HUMAN RESOURCES

HARFORD COUNTY DEPT OF SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W592	SUPPORT ENFORCEMENT CASES	1023-7	27,28	12/92	13	1/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

Signature

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 796-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Departemnt of Human Resources		ACCESSION NO. 93W592		DATE REC'D 10-22-92	
B. DIVISION/UNIT Dept. of Social Services Bureau of Support Enforcement		LOCATION RANGE 43 SECTION(S) 30		RM CODE 14.02.13	
C. MAILING ADDRESS 2 S. Bond Street Bel Air, Md. 21014				NO. OF CU. FT. 13	
D. PHONE NO. (410)836-4701		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL Gloria Davis <i>Gloria Davis</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1-13	Support Enforcement Case Records ABsent Parent Locator Case Files 12/92			Schedule 1023-7 Item#27 Item #28 Disposal date January 1995 <i>Disposal</i> <i>6-1-95</i> <i>ups</i>	

R-43
S-30

2 Empties

RECEIVED

AUG 31 1992

**RECORDS MANAGEMENT
DIVISION**

RECEIVED

**RECORDS MANAGEMENT
DIVISION**

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.22

DEPT. HUMAN RESOURCES

WASHINGTON COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W410	INCOME MAINTENACE & RETIRED	1023-7A4	45-47	1991	270	1/95	RECYCLED


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY WASHINGTON CO. DEPARTMENT OF SOCIAL SERVICES		ACCESSION NO. 94W410	DATE REC'D 10-5-93
DIVISION/UNIT INCOME MAINTENANCE			RM CODE 14.02.22
MAILING ADDRESS P.O. BOX 1419 Hagerstown, Maryland 21741		LOCATION RANGE SECTION(S) ** (SEE BELOW) **	NO. OF CU. FT. 270
PHONE NO. 791-4997		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Janet Frey		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 270	Income Maintenance Closed and Retired Records 1/91 thru 12/91 ** RECORDS LOCATIONS ** BOXES - 1 - 250 RANGE - 140 SECTIONS 11 - 16 BOXES - 251 - 270 RANGE - 21 SECTIONS 8 - 9	1023-7 A-4 Item No. 45,46 and 47 Disposal Date 1/1995 <i>Disposal</i> <i>6-1-95</i> <i>SPS</i>

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.02

DEPT. OF HUMAN RESOURCES

ANNE ARUNDEL COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
95W493	MA ASSISTANCE	1023-7A4	47	FY 92	34	7/95	RECYCLED
95W491	ADULT SERVICES	1023-7A4	48	FY 92	21		
95W492	EA ASSIST	1023-7	54	FY 92	6		
95W495	PUBLIC ASSIST	1023-7A4	46	FY 92	106		
94W328	FAMILY SERV, DAY CARE	1023-7A4	48	FY 92	26		
94W329	FOOD STAMPS	1023-7A4	45	FY 92	25		


Signature

RECORDS CENTER MANAGER
Title

07/21/95
Date

DGS-550-2

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 95W493		DATE REC'D 10-18-94
B. DIVISION/UNIT GLEN BURNIE CLOSED FILES-FIRST FLOOR				RM CODE 14.02.02
C. MAILING ADDRESS GEORGE M. TAYLOR MULTI SERVICES BLDG. 7500 RITCHIE HWY. GLEN BURNIE, MD. 21061		LOCATION RANGE SECTION(S) 47 25		NO. OF CU. FT. 34
D. PHONE NO. 508-2176 MARTY BARNES		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	MA ASSISTANCE CLOSING DATES; JULY 1991 - JUNE 1992	Sch # 1023-7A4 Item # 47 July 1995 Disposal 9-8-95 SPG
1	980 - 46531	
2	46963 - 55730	
3	59822 - 72513	
4	75640 - 87541	
5	88577 - 96255	
6	98596 - 109519	
7	109519 - 121391	
8	121496 - 130459	
9	130687 - 140876	
10	140924 - 144023	
11	144182 - 145824	
12	145830 - 147887	
13	148134 - 149299	
14	149425 - 180655	
15	180733 - 192155	
16	192194 - 200737	
17	200859 - 202684	
18	202714 - 203992	
19	204053 - 204933	
20	204935 - 205519	
21	205564 - 206131	
22	206154 - 206546	
23	206564 - 206974	
24	206988 - 207756	
25	207781 - 208408	

26	208445 - 208886
27	208891 - 209223
28	209234 - 209669
29	209673 - 210088
30	210089 - 210442
31	210446 - 210868
32	210870 - 211517
33	211527 - 212350
34	212361 - 213923

R-47

5-~~23~~-25

2 Empties

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 95W491	DATE REC'D 10-18-94
B. DIVISION/UNIT GLEN BURNIE CLOSED FILES-FIRST FLOOR		RM CODE 14.02.02	
C. MAILING ADDRESS GEORGE M. TAYLOR MULTI SERVICES BLDG. 7500 RITCHIE HWY. GLEN BURNIE, MD. 21061		LOCATION RANGE SECTION(S) 14 4-5	NO. OF CU. FT. 21
D. PHONE NO. 508-2176 / MARTY BARNES		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	ADULT SERVICES CLOSING DATES; JULY 1991 - JUNE 1992	Sch # 1023-7A4 Item # 48 July 1995 Disposal 10/27/95 SPS
1	400 - 49667	
2	49689 - 63875	
3	63291 - 70146	
4	81101 - 99001	
5	99539 - 117158	
6	117592 - 127661	
7	127691 - 140604	
8	140629 - 145823	
9	145866 - 149914	
10	149925 - 176314	
11	176346 - 189077	
12	189507 - 192450	
13	192545 - 194423	
14	194432 - 196218	
15	196510 - 201638	
16	201771 - 205436	
17	205477 - 207380	
18	207390 - 209971	
19	209990 - 211263	
20	211275 - 212922	
21	212953 - 214021	

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.		DATE REC'D	
1. ANNE ARUNDEL COUNTY DEPT. OF SOCIAL SERVICES		95W492		10-18-94	
B. DIVISION/UNIT GLEN BURNIE CLOSED FILES-FIRST FLOOR				RM CODE 14.02.02	
C. MAILING ADDRESS GEORGE M. TAYLOR MULTI SERVICES BLDG. 7500 RITCHIE HWY. GLEN BURNIE, MD. 21061		LOCATION RANGE SECTION(S) 14 5		NO. OF CU. FT. 6	
D. PHONE NO. 508-2176 MARTY BARNES		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
1 2 3 4 5 6	EA ASSISTANCE CLOSING DATES; JULY 1991 - JUNE 1992 3350 - 96255 108887 - 140373 147790 - 202060 202165 - 207558 207575 - 211019 211080 - 213575	Sch # 1023-7 ~~AE~~ Item # ~~46~~ 54 July 1995 Disposal 10/27/95 ggs			

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 95W2495	DATE REC'D 10-18-94
B. DIVISION/UNIT GLEN BURNIE CLOSED FILES-FIRST FLOOR		LOCATION RANGE SECTION(S) 144 29-31	RM CODE 14.02.02
C. MAILING ADDRESS GEORGE M. TAYLOR MULTI SERVICES BLDG. 7500 RITCHIE HWY. GLEN BURNIE, MD. 21061		NO. OF CU. FT. 106	
D. PHONE NO. 508-2176 MARTY BARNES=		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PUBLIC ASSISTANCE CLOSING DATES; JULY 1991 - JUNE 1992	Sch #1023-7A4 Item # 46 July 1995 Disposed 10/27/95 SJS
1	1420 - 44770	
2	44974 - 54371	
3	55680 - 62447	
4	63137 - 66123	
5	66296 - 69362	
6	70426 - 77286	
7	77363 - 82886	
8	82931 - 85495	
9	85984 - 90212	
10	90291 - 94671	
11	94973 - 98419	
12	98436 - 102267	
13	102273 - 104828	
14	104848 - 106004	
15	106236 - 109034	
16	109117 - 115201	
17	115208 - 117012	
18	117298 - 119440	
19	119634 - 121527	
20	121528 - 124287	
21	124337 - 126327	
22	126535 - 128310	
23	128821 - 130276	
24	130335 - 131420	
25	131421 - 133082	

26	133171 - 134474
27	134536 - 140182
28	140186 - 140819
29	140839 - 141581
30	141729 - 142157
31	142165 - 142906
32	142906 - 143336
33	143369 - 143760
34	143768 - 144683
35	144753 - 145114
36	145140 - 145807
37	145813 - 146135
38	146159 - 146508
39	146519 - 147010
40	147021 - 147603
41	147604 - 148387
42	148409 - 148830
43	148845 - 149015
44	149049 - 149521
45	149523 - 149973
46	149976 - 170758
47	170956 - 174915
48	174934 - 180625
49	181401 - 185803
50	185016 - 187543
51	188060 - 191196
52	191226 - 193862
53	193910 - 195852
54	195964 - 200204
55	200208 - 200442
56	200460 - 200729
57	200731 - 201183
58	201193 - 201376
59	201386 - 201834
60	201842 - 202142
61	202172 - 202747
62	202752 - 203151
63	203163 - 203495
64	203517 - 203758
65	203765 - 203983
66	203992 - 204229
67	204236 - 204462
68	204469 - 204725
69	204750 - 204897
70	204917 - 205158
71	205165 - 205344
72	205369 - 205761
73	205796 - 205890
74	205891 - 206040
75	206056 - 206361

76	206370 - 206380
77	206579 - 206765
78	206777 - 206917
79	206917 - 207148
80	207158 - 207379
81	207383 - 207693
82	207697 - 208008
83	208010 - 208288
84	208301 - 208509
85	208526 - 208822
86	208824 - 209106
87	209024 - 209216
88	209226 - 209487
89	209501 - 209673
90	209676 - 209892
91	209902 - 209961
92	210082 - 210220
93	210222 - 210435
94	210438 - 210579
95	210580 - 210724
96	210726 - 210886
97	210887 - 211069
98	211070 - 211235
99	211238 - 211411
100	211421 - 211673
101	211674 - 211896
102	211912 - 212244
103	212253 - 212535
104	212546 - 212858
105	212866 - 213316
106	213323 - 213953

R-144

S-29-31

8 Empties

8-31

E DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. A.A. DEPT. OF SOCIAL SERVICES		ACCESSION NO. 94W328	DATE REC'D 9-20-93																																				
B. DIVISION/UNIT General Services Room 205			RM CODE 14.02.02																																				
C. MAILING ADDRESS P.O. BOX 1787 80 WEST STREET ANNAPOLIS, MD 21404		LOCATION RANGE SECTION(S) 34 2-3	NO. OF CU.FT 26																																				
D. PHONE NO. 974-8619		RECORDS CENTER MANAGE																																					
E. AGENCY OFFICIAL Eleanor L. Simms <i>E.L.S.</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER																																					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO. DISPOSAL DATE																																					
	<u>FAMILY SERV., DAY CARE, ADULT SERV.</u> <u>IN-HOME AIDE</u> <u>CLOSING DATES JULY, 1991 - JUNE, 1992</u>																																						
	<table border="0"> <thead> <tr> <th><u>FROM</u></th> <th><u>TO</u></th> </tr> </thead> <tbody> <tr><td>1 673</td><td>44731</td></tr> <tr><td>2 44935</td><td>68143</td></tr> <tr><td>3 68313</td><td>85134</td></tr> <tr><td>4 85265</td><td>102087</td></tr> <tr><td>5 102162</td><td>109686</td></tr> <tr><td>6 115165</td><td>123012</td></tr> <tr><td>7 123292</td><td>130502</td></tr> <tr><td>8 130515</td><td>137291</td></tr> <tr><td>9 137339</td><td>142917</td></tr> <tr><td>10 142920</td><td>148557</td></tr> <tr><td>11 148622</td><td>170621</td></tr> <tr><td>12 170665</td><td>172594</td></tr> <tr><td>13 172725</td><td>174887</td></tr> <tr><td>14 173710</td><td>175086</td></tr> <tr><td>15 174477</td><td>176035</td></tr> <tr><td>16 176079</td><td>177188</td></tr> <tr><td>17 177202</td><td>177888</td></tr> </tbody> </table>	<u>FROM</u>	<u>TO</u>	1 673	44731	2 44935	68143	3 68313	85134	4 85265	102087	5 102162	109686	6 115165	123012	7 123292	130502	8 130515	137291	9 137339	142917	10 142920	148557	11 148622	170621	12 170665	172594	13 172725	174887	14 173710	175086	15 174477	176035	16 176079	177188	17 177202	177888	1023-7A-4 #48 June, 1995 <i>11/10/95</i> <i>[Signature]</i>	
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1 673	44731																																						
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14 173710	175086																																						
15 174477	176035																																						
16 176079	177188																																						
17 177202	177888																																						

BOX #FROMTO

18	177889	182748
19	182828	186831
20	186832	188733
21	188764	193065
22	193122	196614
23	196640	198238
24	198242	202326
25	202390	206541
26	206590	216797

R34

S2-3

Boxes 7 x 8¹⁷ = Missing

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. A.A. DEPT. OF SOCIAL SERVICES		ACCESSION NO. 94W329	DATE REC'D 9-20-93																																																									
B. DIVISION/UNIT General Services Room 205		RM CODE 14.02.02																																																										
C. MAILING ADDRESS P.O. BOX 1787 80 WEST STREET ANNAPOLIS, MD 21404	LOCATION RANGE SECTION(S) 36 14		NO. OF CU.FT 25																																																									
D. PHONE NO. 974-8619		RECORDS CENTER MANAGE																																																										
E. AGENCY OFFICIAL Eleanor L. Simms <i>E.L.S.</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER																																																										
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	<u>FOOD STAMPS</u> <u>CLOSING DATES JULY, 1991 - JUNE, 1992</u> <table><thead><tr><th></th><th><u>FROM</u></th><th><u>TO</u></th></tr></thead><tbody><tr><td>1</td><td>467</td><td>25632</td></tr><tr><td>2</td><td>25633</td><td>51769</td></tr><tr><td>3</td><td>52444</td><td>66045</td></tr><tr><td>4</td><td>66259</td><td>81727</td></tr><tr><td>5</td><td>82602</td><td>94392</td></tr><tr><td>6</td><td>94700</td><td>107819</td></tr><tr><td>7</td><td>107852</td><td>122790</td></tr><tr><td>8</td><td>122921</td><td>127833</td></tr><tr><td>9</td><td>127880</td><td>134731</td></tr><tr><td>10</td><td>135031</td><td>141260</td></tr><tr><td>11</td><td>141771</td><td>171903</td></tr><tr><td>12</td><td>172128</td><td>181261</td></tr><tr><td>13</td><td>181271</td><td>183222</td></tr><tr><td>14</td><td>183327</td><td>186313</td></tr><tr><td>15</td><td>186320</td><td>187894</td></tr><tr><td>16</td><td>187960</td><td>189696</td></tr><tr><td>17</td><td>189697</td><td>195397</td></tr><tr><td>18</td><td>195402</td><td>195847</td></tr></tbody></table>		<u>FROM</u>	<u>TO</u>	1	467	25632	2	25633	51769	3	52444	66045	4	66259	81727	5	82602	94392	6	94700	107819	7	107852	122790	8	122921	127833	9	127880	134731	10	135031	141260	11	141771	171903	12	172128	181261	13	181271	183222	14	183327	186313	15	186320	187894	16	187960	189696	17	189697	195397	18	195402	195847	1023-7A-4 #45 June, 1995 <i>11/10/95</i> <i>ggs</i>	
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17	189697	195397																																																										
18	195402	195847																																																										

<u>BOX #</u>	<u>FROM</u>	<u>TO</u>
19	195876	196249
20	196253	196821
21	196823	197448
22	197457	198112
23	198123	198739
24	198752	206796
25	206923	212188

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

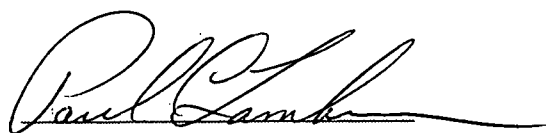
CERTIFICATE OF RECORDS DISPOSAL

14.02.02

DEPT. OF HUMAN RESOURCES

ANNE ARUNDEL COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W330	PUBLIC ASSIST	1023-7A4	46	FY 92	51	7/95	RECYCLED
93W466	SUPPORT ENFORCEMENT	1205	7	FY 91	2		
95W494	FOOD STAMPS	1023-7A4	45	FY 92	47		
94W325	MEDICAL ASSIST	1023-7A4	47	FY 92	40		


SIGNATURE

RECORDS CENTER MANAGER
Title

07/21/95
Date

DGS-550-2

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. A.A. DEPT. OF SOCIAL SERVICES		ACCESSION NO. 94W330	DATE REC'D 9-20-93																																								
B. DIVISION/UNIT General Services Room 205			RM CODE 14.02.02																																								
C. MAILING ADDRESS P.O. BOX 1787 80 WEST STREET ANNAPOLIS, MD 21404		LOCATION 36 14-15	NO. OF CU.FT 51																																								
D. PHONE NO. 974-8619		RECORDS CENTER MANAGE																																									
E. AGENCY OFFICIAL Mrs. Eleanor L. Simms <i>E.L.S.</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER																																									
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO. DISPOSAL DATE																																									
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	<table><thead><tr><th><u>FROM</u></th><th><u>TO</u></th></tr></thead><tbody><tr><td>1 673</td><td>10649</td></tr><tr><td>2 11350</td><td>28524</td></tr><tr><td>3 28772</td><td>49597</td></tr><tr><td>4 50862</td><td>55818</td></tr><tr><td>5 55967</td><td>64303</td></tr><tr><td>6 65132</td><td>69884</td></tr><tr><td>7 70000</td><td>76433</td></tr><tr><td>8 76599</td><td>80246</td></tr><tr><td>9 80402</td><td>89693</td></tr><tr><td>10 90017</td><td>97125</td></tr><tr><td>11 97202</td><td>102570</td></tr><tr><td>12 102681</td><td>107797</td></tr><tr><td>13 108354</td><td>117795</td></tr><tr><td>14 118062</td><td>123849</td></tr><tr><td>15 125040</td><td>129182</td></tr><tr><td>16 129487</td><td>130825</td></tr><tr><td>17 131131</td><td>137260</td></tr></tbody></table>	<u>FROM</u>	<u>TO</u>	1 673	10649	2 11350	28524	3 28772	49597	4 50862	55818	5 55967	64303	6 65132	69884	7 70000	76433	8 76599	80246	9 80402	89693	10 90017	97125	11 97202	102570	12 102681	107797	13 108354	117795	14 118062	123849	15 125040	129182	16 129487	130825	17 131131	137260	<table><tr><td>1023-7A-4</td></tr><tr><td>#46</td></tr><tr><td>June 1995</td></tr><tr><td><i>11/10/95</i> <i>[Signature]</i></td></tr></table>		1023-7A-4	#46	June 1995	<i>11/10/95</i> <i>[Signature]</i>
<u>FROM</u>	<u>TO</u>																																										
1 673	10649																																										
2 11350	28524																																										
3 28772	49597																																										
4 50862	55818																																										
5 55967	64303																																										
6 65132	69884																																										
7 70000	76433																																										
8 76599	80246																																										
9 80402	89693																																										
10 90017	97125																																										
11 97202	102570																																										
12 102681	107797																																										
13 108354	117795																																										
14 118062	123849																																										
15 125040	129182																																										
16 129487	130825																																										
17 131131	137260																																										
1023-7A-4																																											
#46																																											
June 1995																																											
<i>11/10/95</i> <i>[Signature]</i>																																											

<u>BOX #</u>	<u>FROM</u>	<u>TO</u>
18	137275	137997
19	138037	140397
20	140680	146898
21	146943	160082
22	160086	160849
23	160883	174753
24	174915	180080
25	180111	181076
26	181138	182461
27	182505	183742
28	183793	184920
29	184943	185707
30	185717	186366
31	186375	187223
32	187224	187817
33	187843	188172
34	188179	188739
35	188767	189253
36	189230	189855
37	189856	195007
38	194530	195242
39	195243	195625
40	195628	196038
41	196049	196328
42	196351	196525
43	196564	196807
44	196809	197135
45	197145	197346
46	197351	197728
47	197730	198095
48	197117	198922
49	198947	209034
50	204259	209584
51	209877	212478

R36

S14-15

24 empties

8-15-16

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY A.A. CO. DEPARTMENT OF SOC. SERVICES		ACCESSION NO. 93W466	DATE REC'D 10-9-92
2. DIVISION/UNIT CHILD SUPPORT PROGRAM UNIT			RM CODE 14.02.02
3. MAILING ADDRESS P.O. BOX-1787 ANNAPOLIS, MARYLAND 21404		LOCATION RANGE SECTION(S) 101 18	NO. OF CU. FT. 2
4. PHONE NO. 410-974-8701		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL DONNA MATTHEWS		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

1. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE									
	<u>SUPPORT ENFORCEMENT FILES</u> <u>CLOSING DATES JULY, 1990 - JUNE, 1991</u> <table><thead><tr><th></th><th><u>FROM</u></th><th><u>TO</u></th></tr></thead><tbody><tr><td>1</td><td>44974</td><td>133306</td></tr><tr><td>2</td><td>134514</td><td>201344</td></tr></tbody></table>		<u>FROM</u>	<u>TO</u>	1	44974	133306	2	134514	201344	#1205 #7 JUNE, 1995 Disposal 9/13/95 PLZ
	<u>FROM</u>	<u>TO</u>									
1	44974	133306									
2	134514	201344									

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANNE ARUNDEL COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 9561494	DATE REC'D 10-18-94
B. DIVISION/UNIT GLEN BURNIE CLOSED FILES-FIRST FLOOR			RM CODE 14.02.02
C. MAILING ADDRESS GEORGE M. TAYLOR MULTI SERVICES BLDG. 7500 RITCHIE HWY. GLEN BURNIE, MD. 21061		LOCATION RANGE SECTION(S) 47 23-25	NO. OF CU. FT. 47
D. PHONE NO. 508-2176 MARTY BARNES		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FOOD STAMPS CLOSING DATES; JULY 1991 - JUNE 1992	Sch#1023-7A4 Item #45 July 1995 <u>Disposal</u> 9-8-95 SPR
1	1588 - 26702	
2	27761 - 51793	
3	51933 - 57636	
4	57815 - 63342	
5	63618 - 73111	
6	73691 - 76410	
7	80549 - 87541	
8	87879 - 93713	
9	93782 - 96255	
10	99769 - 107495	
11	107502 - 117592	
12	117901 - 120471	
13	121190 - 124837	
14	125003 - 130967	
15	131329 - 135101	
16	135122 - 141803	
17	141849 - 144052	
18	144123 - 145183	
19	145196 - 146363	
20	147303 - 148634	
21	148674 - 160302	
22	160519 - 183455	
23	183461 - 191539	
24	191586 - 197032	
25	197101 - 201278	

26	201288 - 202334
27	202428 - 203834
28	203838 - 204715
29	204718 - 205403
30	205409 - 206276
31	206284 - 206784
32	206820 - 207381
33	207397 - 208208
34	208250 - 208734
35	208750 - 209205
36	209219 - 209624
37	209637 - 209974
38	209979 - 210244
39	210254 - 210559
40	210572 - 210874
41	210875 - 211164
42	211169 - 211576
43	211586 - 211761
44	211905 - 212236
45	212240 - 212591
46	212608 - 213067
47	213101 - 213830

E DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. A.A. DEPT. OF SOCIAL SERVICES		ACCESSION NO. 94W325	DATE REC'D 9-20-93																																								
B. DIVISION/UNIT General Services Room 205			RM CODE 14.02.02																																								
C. MAILING ADDRESS P.O. BOX 1787 80 WEST STREET ANNAPOLIS, MD 21404		LOCATION RANGE SECTION(S) 1 25-26	NO. OF CU.FT 40																																								
D. PHONE NO. 974-8619		RECORDS CENTER MANAGE																																									
E. AGENCY OFFICIAL Eleanor L. Simms <i>E.L.S.</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER																																									
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO. DISPOSAL DATE																																									
	<u>MEDICAL ASSISTANCE</u> <u>CLOSING DATES JULY, 1991 - JUNE 1992</u> <table> <thead> <tr> <th>FROM</th> <th>TO</th> </tr> </thead> <tbody> <tr><td>1 24</td><td>13229</td></tr> <tr><td>2 13237</td><td>27171</td></tr> <tr><td>3 27758</td><td>46966</td></tr> <tr><td>4 47061</td><td>59550</td></tr> <tr><td>5 58737</td><td>73230</td></tr> <tr><td>6 73969</td><td>86040</td></tr> <tr><td>7 86789</td><td>96483</td></tr> <tr><td>8 96663</td><td>105289</td></tr> <tr><td>9 105805</td><td>117451</td></tr> <tr><td>10 117992</td><td>125213</td></tr> <tr><td>11 125268</td><td>132032</td></tr> <tr><td>12 132086</td><td>137548</td></tr> <tr><td>13 137623</td><td>142523</td></tr> <tr><td>14 142687</td><td>160375</td></tr> <tr><td>15 160379</td><td>171631</td></tr> <tr><td>16 171876</td><td>175961</td></tr> <tr><td>17 175973</td><td>181207</td></tr> <tr><td>18 181217</td><td>182284</td></tr> <tr><td>19 182338</td><td>183215</td></tr> </tbody> </table>	FROM	TO	1 24	13229	2 13237	27171	3 27758	46966	4 47061	59550	5 58737	73230	6 73969	86040	7 86789	96483	8 96663	105289	9 105805	117451	10 117992	125213	11 125268	132032	12 132086	137548	13 137623	142523	14 142687	160375	15 160379	171631	16 171876	175961	17 175973	181207	18 181217	182284	19 182338	183215	1023-7A-4 #47 1995 ~~1994~~ June, ~~1995~~ <i>Disposal</i> <i>8/18/95</i> <i>[Signature]</i>	
FROM	TO																																										
1 24	13229																																										
2 13237	27171																																										
3 27758	46966																																										
4 47061	59550																																										
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10 117992	125213																																										
11 125268	132032																																										
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16 171876	175961																																										
17 175973	181207																																										
18 181217	182284																																										
19 182338	183215																																										

<u>BOX #</u>	<u>FROM</u>	<u>TO</u>
20	183326	184249
21	184296	185807
22	185859	186554
23	186565	187087
24	187102	187908
25	187927	188676
26	188690	189157
27	189158	189656
28	189663	190922
29	190968	195365
30	195382	195705
31	195705	196097
32	196099	196426
33	196427	196680
34	196688	197044
35	197057	197424
36	197425	197761
37	197769	198233
38	198236	198610
39	198661	206418
40	206439	212146

R1

S25-26

6 Empties

S-26

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

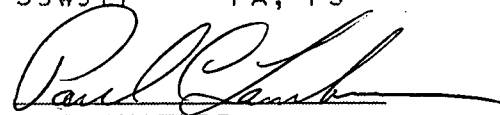
CERTIFICATE OF RECORDS DISPOSAL

14.02.03

DEPT. OF HUMAN RESOURCES

BALTIMORE CITY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1145	PUBLIC ASSIST, FOOD STAMP	1023-7	46	FY 92	250	7/95	RECYCLED
93W694	PUBLIC ASSIST, FOOD STAMP	1023-7	46	1991	250		
93W1156	PA, FOOD STAMP	1023-7	46	1992	250		
94W28	PA, FS	1023-7A4	46	1992	250		
93W314	PA, FS	1023-7A4	46	1991	36		
93W1166	PA, FS	1023-7A4	46	1992	213		
93W311	PA, FS	1023-7A4	46	1991	250		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Baltimore City Department of Social Services		ACCESSION NO. 93W1145	DATE REC'D 3-22-93
B. DIVISION/UNIT Master Files/Closed Record Unit			RM CODE 14.02.03
C. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202		LOCATION RANGE 149 SECTION(S) 5-11	NO. OF CU. FT. 250
D. PHONE NO. (410) 361-3179		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Carole Hirsch, Data Processing Supv. I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PUBLIC ASSISTANCE AND FOOD STAMP</u> <u>CLOSED CASE RECORDS JANUARY-FEBRUARY-MARCH 1992</u>	
	<u>FROM</u> <u>TO</u>	SET I
1	000,000 065,999	3RD QUARTER
2	066,000 079,999	JAN-FEB-MAR92
3	080,000 089,999	
4	090,000 101,299	SCHEDULE #1023-7
5	101,300 108,299	ITEM #46 disposal
6	108,300 115,999	DATE-JULY 1,1995
7	116,000 125,999	
8	126,000 130,399	
9	130,400 140,999	
10	141,000 145,999	
11	146,000 153,999	
12	154,000 158,999	
13	159,000 162,399	
14	162,400 169,599	

Disposal
8/25/95
ggs

	<u>FROM</u>	<u>TO</u>
239	582,500	583,299
240	583,300	584,799
241	584,800	585,499
242	585,500	586,599
243	586,600	587,299
244	587,300	587,999
245	588,000	588,999
246	589,000	589,999
247	590,000	590,799
248	590,800	591,799
249	591,800	592,899
250	592,900	593,599

SET I
3RD QUARTER
JAN-FEB-MAR 92

R. 149

S-5-11

250 empties

5-11-17

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

2ND QUARTER
Oct-Nov-Dec 1991
SET I

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY 14.02.03	ACCESSION NO. 93W694	DATE REC'D 11-18-92
2. DIVISION/UNIT BALTIMORE CITY DSS, CLOSED RECORDS		FM CODE 14.02.03
3. MAILING ADDRESS 1510 Guilford Avenue - 2nd Floor Baltimore, Maryland 21202	LOCATION RANGE SECTION(S) 101 19-24	NO. OF CU. FT. 250
4. PHONE NO. Carole Hirsch-Master Files/Closed Records #361-3179	RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Geneva Sparks - 361-2462	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PUBLIC ASSISTANCE AND FOOD STAMPS CLOSED CASE RECORDS - OCT-NOV-DEC 1991	SCHEDULE #1023-7 ITEM #46 DISPOSAL DATE - JULY 1, 1995
	FROMTO	
1	000,000059,999	
2	060,000072,999	
3	073,000084,999	
4	085,000099,999	
5	100,000111,999	
6	112,000118,999	
7	119,000126,999	
8	127,000131,999	
9	132,000137,999	
10	138,000144,999	
11	145,000151,999	
12	152,000156,999	
13	157,000161,999	
14	162,000165,999	
15	166,000168,499	

2ND QUARTER
OCT-NOV-DEC
SET I

SCHEDULE #1023-7
ITEM #46 DISPOSAL
DATE - JULY 1, 1995

	<u>FROM</u>	<u>TO</u>
237	575,600	576,699
238	576,700	577,799
239	577,800	578,999
240	579,000	579,999
241	580,000	581,599
242	581,600	582,499
243	582,500	583,299
244	583,300	584,699
245	584,700	585,599
246	585,600	586,549
247	586,550	587,799
248	587,800	588,999
249	589,000	589,899
250	589,900	590,499

R-101

S-19-24

2 Empties

S-24

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Baltimore City Department of Social Service		ACCESSION NO. 93W1156	DATE REC'D 3-24-93
B. DIVISION/UNIT Master Files/Closed Record Unit		RM CODE 14.02.03	
C. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 149 11-17	NO. OF CU. FT. 250
D. PHONE NO. (410) 361-31		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Carole Hirsch, Data Processing Supv. I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PUBLIC ASSISTANCE AND FOOD STAMP</u> <u>CLOSED CASE RECORDS - JANUARY - MARCH 1992</u>	
1	FROM 593,600 TO 594,499	SET II 3RD QUARTER JAN-FEB Schedule #1023-7 Item #46 Disposal Date-July 1, 1995
2	594,500 595,399	Disposal 8/25/95 gpc
3	595,400 596,399	
4	596,400 597,299	
5	597,300 598,199	
6	598,200 599,199	
7	599,200 600,199	
8	600,200 601,849	
9	601,850 603,099	
10	603,100 603,499	
11	603,500 604,499	
12	604,500 605,399	
13	605,400 606,199	
14	606,200 607,439	
15	607,440 608,259	

	<u>FROM</u>	<u>TO</u>	
232	796,880	797,469	SET II
233	797,470	797,999	3RD QUARTER
234	798,000	798,499	JAN-FEB-MAR 92
235	798,500	799,099	SCHEDULE #1023-7
236	799,100	799,699	ITEM #46 DISPOSAL
237	799,700	800,139	DATE-JULY 1, 1995
238	800,140	800,699	
239	800,700	801,599	
240	801,600	802,169	
241	802,170	802,599	
242	802,600	802,999	
243	803,000	803,599	
244	803,600	804,459	
245	804,460	805,099	
246	805,100	805,699	
247	805,700	806,099	
248	806,100	806,399	
249	806,400	806,799	
250	806,800	807,199	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Balto. City Department of Social Services		ACCESSION NO. 94W28		DATE REC'D 7-13-93	
B. DIVISION/UNIT Master Files/Closed Record Unit				RM CODE 14.02.03	
C. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 148 12-18		NO. OF CU. FT. 250	
D. PHONE NO. (410) 361-3179		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL Carole Hirsch Data Processing Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE																														
	<u>PUBLIC ASSISTANCE AND FOOD STAMP</u> <u>CLOSED CASE RECORDS - APR-MAY-JUN 92</u>	SCHEDULE #1023-7 A4 ITEM #46 DISPOSAL DATE- JULY 1, 1995																														
	<table border="1"> <thead> <tr> <th>FROM</th> <th>TO</th> </tr> </thead> <tbody> <tr><td>000,000</td><td>053,999</td></tr> <tr><td>054,000</td><td>064,999</td></tr> <tr><td>065,000</td><td>074,999</td></tr> <tr><td>075,000</td><td>088,999</td></tr> <tr><td>089,000</td><td>097,999</td></tr> <tr><td>098,000</td><td>104,999</td></tr> <tr><td>105,000</td><td>111,999</td></tr> <tr><td>112,000</td><td>115,999</td></tr> <tr><td>116,000</td><td>122,999</td></tr> <tr><td>123,000</td><td>127,999</td></tr> <tr><td>128,000</td><td>131,699</td></tr> <tr><td>131,700</td><td>135,699</td></tr> <tr><td>135,700</td><td>139,999</td></tr> <tr><td>140,000</td><td>144,999</td></tr> </tbody> </table>	FROM	TO	000,000	053,999	054,000	064,999	065,000	074,999	075,000	088,999	089,000	097,999	098,000	104,999	105,000	111,999	112,000	115,999	116,000	122,999	123,000	127,999	128,000	131,699	131,700	135,699	135,700	139,999	140,000	144,999	SET I 4TH QUARTER <i>Disposal</i> <i>9/6/95</i> <i>gpe</i>
FROM	TO																															
000,000	053,999																															
054,000	064,999																															
065,000	074,999																															
075,000	088,999																															
089,000	097,999																															
098,000	104,999																															
105,000	111,999																															
112,000	115,999																															
116,000	122,999																															
123,000	127,999																															
128,000	131,699																															
131,700	135,699																															
135,700	139,999																															
140,000	144,999																															

PUBLIC ASSISTANCE AND FOOD STAMP
Closed Case Records - APR-MAY-JUN 1992

<u>BOX NO.</u>	<u>Description of Records with Dates</u>		<u>Disposal Authority</u>
	<u>FROM</u>	<u>TO</u>	
242	530,600	531,299	Schedule #1023-7 Item #46 Disposal Date - July 1, 1995
243	531,300	532,699	
244	532,700	533,699	
245	533,700	534,999	SET I 4TH QUARTER
246	535,000	535,999	
247	536,000	536,599	
248	536,600	537,599	
249	537,600	538,599	
250	538,600	539,299	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 799-1378)

1st Quarter
SET IV

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY 14.02.03	ACCESSION NO. 93W314	DATE REC'D 9-14-92
3. DIVISION/UNIT Baltimore City DSS, Closed Files		RM CODE 14.02.03
2. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202	LOCATION RANGE 101 SECTION(S) 25	NO. OF CU. FT. 36
D. PHONE NO. C. Hirsch, Closed Files - 361-3179	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Geneva Sparks - 361-2462	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PUBLIC ASSISTANCE & FOOD STAMP</u> 1st Quarter <u>CLOSED CASE RECORDS - 1991</u> Jul-Aug-Sept	SCHEDULE # 1023-7 ITEM # 46 DISPOSAL DATE - JULY 1, 1995
	<u>FROM</u>	

	<u>FROM</u>	<u>TO</u>
19	977,460	978,799
20	978,800	979,999
21	980,000	980,699
22	980,700	981,699
23	981,700	982,999
24	983,000	983,999
25	984,000	984,699
26	984,700	985,599
27	985,600	986,699
28	986,700	987,799
29	987,800	988,999
30	989,000	989,999
31	990,000	991,599
32	991,600	992,599
33	992,600	993,999
34	994,000	994,999
35	995,000	996,999
36	997,000	999,999

1st. Quarter
SET IV

SCHEDULE #1023-7
ITEM #46 DISPOSAL
DATE - JULY 1,1995

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Baltimore City Department of Social Services		ACCESSION NO. 93W1166		DATE REC'D 3-25-93
B. DIVISION/UNIT Master Files/Closed Record Unit				RM CODE 14.02.03
C. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 39 19-24		NO. OF CU. FT. 213
D. PHONE NO. (410) 361-3179		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL Carole Hirsch, Data Processing Supv. I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PUBLIC ASSISTANCE AND FOOD STAMP</u> <u>CLOSED CASE RECORDS JANUARY-FEBRUARY - MARCH 1992</u>	
1	FROM 807,200 TO 807,999	SET III 3RD QUARTER JAN-FEB-MAR 92
2	808,000 809,499	
3	809,500 809,999	
4	810,000 810,699	SCHEDULE #1023-7 ITEM #46 disposal DATE-July 1, 1995 <i>Disposal</i> <i>8/25/95</i> <i>gpg</i>
5	810,700 811,299	
6	811,300 811,749	
7	811,750 812,249	
8	812,250 812,999	
9	813,000 813,999	
10	814,000 814,499	
11	814,500 815,099	
12	815,100 815,729	
13	815,730 815,999	
14	816,000 816,499	
15	816,500 816,999	

SET III
3RD QUARTER
JAN-FEB-MAR 92

<u>BOX</u>	<u>FROM</u>	<u>TO</u>	
199	984,300	984,999	Schedule #1023-7
200	985,000	986,399	Item #46
201	986,400	986,999	Disposal Date-
202	987,000	987,999	July 1, 1995
203	988,000	989,199	
204	989,200	990,099	
205	990,100	991,299	
206	991,300	992,599	
207	992,600	993,499	
208	993,500	994,799	
209	994,800	995,999	
210	996,000	996,599	
211	996,600	997,999	
212	998,000	998,999	
213	999,000	999,999	

R-39

S-19-24

6 empties

8-24

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

1st Quarter
Set I

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY 14.02.03		ACCESSION NO. 93W311	DATE REC'D 9-14-92
3. DIVISION/UNIT Baltimore City DSS, Closed Files		RM CODE 14.02.03	
5. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 140 29-35	NO. OF CU. FT. 250
6. PHONE NO. C. Hirsch, Closed Files - 361-3179		RECORDS CENTER MANAGER	
8. AGENCY OFFICIAL Geneva Sparks - 361-2462		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE																																								
	PUBLIC ASSISTANCE & FCOD STAMP CLOSED CASE RECORDS - 1991 1st Quarter Jul-Aug-Sept <table><thead><tr><th>FROM</th><th>TO</th></tr></thead><tbody><tr><td>1 000,000</td><td>056,299</td></tr><tr><td>2 056,300</td><td>068,299</td></tr><tr><td>3 068,300</td><td>079,999</td></tr><tr><td>4 080,000</td><td>091,999</td></tr><tr><td>5 092,000</td><td>104,999</td></tr><tr><td>6 105,000</td><td>110,999</td></tr><tr><td>7 111,000</td><td>117,999</td></tr><tr><td>8 118,000</td><td>124,999</td></tr><tr><td>9 125,000</td><td>127,999</td></tr><tr><td>10 128,000</td><td>132,999</td></tr><tr><td>11 133,000</td><td>138,999</td></tr><tr><td>12 139,000</td><td>143,699</td></tr><tr><td>13 143,700</td><td>146,999</td></tr><tr><td>14 147,000</td><td>152,999</td></tr><tr><td>15 153,000</td><td>155,999</td></tr><tr><td>16 156,000</td><td>159,999</td></tr><tr><td>17 160,000</td><td>165,299</td></tr><tr><td>18 165,300</td><td>168,499</td></tr><tr><td>19 168,500</td><td>173,999</td></tr></tbody></table>	FROM	TO	1 000,000	056,299	2 056,300	068,299	3 068,300	079,999	4 080,000	091,999	5 092,000	104,999	6 105,000	110,999	7 111,000	117,999	8 118,000	124,999	9 125,000	127,999	10 128,000	132,999	11 133,000	138,999	12 139,000	143,699	13 143,700	146,999	14 147,000	152,999	15 153,000	155,999	16 156,000	159,999	17 160,000	165,299	18 165,300	168,499	19 168,500	173,999	SCHEDULE #1023-7 ITEM #46 DISPOSAL DATE - JULY 1, 1995 11/9/95 SPS
FROM	TO																																									
1 000,000	056,299																																									
2 056,300	068,299																																									
3 068,300	079,999																																									
4 080,000	091,999																																									
5 092,000	104,999																																									
6 105,000	110,999																																									
7 111,000	117,999																																									
8 118,000	124,999																																									
9 125,000	127,999																																									
10 128,000	132,999																																									
11 133,000	138,999																																									
12 139,000	143,699																																									
13 143,700	146,999																																									
14 147,000	152,999																																									
15 153,000	155,999																																									
16 156,000	159,999																																									
17 160,000	165,299																																									
18 165,300	168,499																																									
19 168,500	173,999																																									

	<u>FROM</u>	<u>TO</u>
233	530,500	531,399
234	531,400	532,599
235	532,600	533,999
236	534,000	534,999
237	535,000	535,999
238	536,000	536,699
239	536,700	537,399
240	537,400	538,699
241	538,700	539,599
242	539,600	540,399
243	540,400	540,999
244	541,000	541,799
245	541,800	542,699
246	542,700	543,699
247	543,700	544,799
248	544,800	545,499
249	545,500	546,199
250	546,200	547,099

SCHEDULE # 1023-7
ITEM #46 DISPOSAL
DATE - JULY 1, 1995

1st Quarter
Jul-Aug-Sept
SET I

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

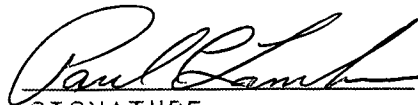
CERTIFICATE OF RECORDS DISPOSAL

14.02.03

DEPT. OF HUMAN RESOURCES

BALTIMORE CITY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W313	PA, FS	1023-7	46	1991	250	7/95	RECYCLED
93W712	PA, FS	1023-7	46	1991	188		
94W29	PA, FS	1023-7A4	46	1992	250		
94W30	PA, FS	1023-7A4	46	1992	250		
93W695	PA, FS	1023-7A4	46	1991	250		
93W312	PA, FS	1023-7A4	46	1991	250		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1373)

1st Quarter
SET III

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY 14.02.03		ACCESSION NO. 93W313	DATE REC'D 9-14-92
2. DIVISION/UNIT Baltimore City DSS, Closed Files			RM CODE 14.02.03
3. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 145 11-18	NO. OF CU. FT. 250
4. PHONE NO. C. Hirsch, Closed Files - 361-3179		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Geneva Sparks, 361-2462		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PUBLIC ASSISTANCE & FOOD STAMP CLOSED CASE RECORDS - 1991 1st Quarter Jul-Aug-Sept	SCHEDULE #1023-7 ITEM #46 DISPOSAL DATE - JULY 1, 1995 11/9/95 gfs
	FROM TO	
1.	757,800 758,499	
2	758,500 758,999	
3	759,000 759,539	
4	759,540 760,199	
5	760,200 760,999	
6	761,000 761,999	
7	762,000 762,599	
8	762,600 763,499	
9	763,500 764,199	
10	764,200 764,599	
11	764,600 765,299	
12	765,300 765,999	
13	766,000 766,189	
14	766,190 766,899	
15	766,900 767,399	
16	767,400 767,999	
17	768,000 768,399	
18	768,400 768,999	

	<u>FROM</u>	<u>TO</u>
236	869,200	869,799
237	869,800	870,299
238	870,300	870,999
239	871,000	872,299
240	872,300	873,999
241	874,000	883,999
242	884,000	919,999
243	920,000	949,999
244	950,000	950,699
245	950,700	951,399
246	951,400	951,999
247	952,000	952,799
248	952,800	953,299
249	953,300	953,999
250	954,000	954,599

SCHEDULE # 1023-7

ITEM #46 DISPOSAL

DATE - JULY 1, 1995

1st Quarter

SET III

RECORDS TRANSMITTAL AND RECEIPT

2ND QUARTER -
Oct-Nov-Dec 1991

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

SET III

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY 14.02.03		ACCESSION NO. 93W712	DATE REC'D 11-19-92
3. DIVISION/UNIT BALTIMORE CITY DSS, CLOSED RECORDS			RM CODE 14.02.03
2. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 109 23-29	NO. OF CU. FT. 188
D. PHONE NO. Carole Hirsch-Master Files/Closed Records #361-3179		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Geneva Sparks - 361-2462		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS		3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
		<u>PUBLIC ASSISTANCE AND FOOD STAMPS</u> <u>CLOSED CASE RECORDS - OCT-NOV-DEC 1991</u>		SCHEDULE #1023-7 ITEM #46 DISPOSAL DATE- JULY 1, 1995	
	<u>FROM</u>		<u>TO</u>	<i>Disposal</i> <i>9/22/95</i> <i>[Signature]</i>	
1	810,600		811,199		
2	811,200		811,699		
3	811,700		812,059		
4	812,060		812,379		
5	812,380		812,749		
6	812,750		813,299		
7	813,300		813,799		
8	813,800		814,429		
9	814,430		814,899		
10	814,900		815,469		
11	815,470		815,949		
12	815,950		816,349		
13	816,350		816,929		

2ND QUARTER
OCT-NOV-DEC 1991
SET III

SCHEDULE #1023-7
ITEM #46 DISPOSAL
DATE - JULY 1, 1995

	<u>FROM</u>	<u>TO</u>
169	979,300	980,099
170	980,100	980,999
171	981,000	981,499
172	981,500	982,599
173	982,600	983,299
174	983,300	984,299
175	984,300	984,699
176	984,700	985,699
177	985,700	986,499
178	986,500	987,399
179	987,400	988,399
180	988,400	989,299
181	989,300	990,399
182	990,400	991,499
183	991,500	992,999
184	993,000	994,199
185	994,200	995,299
186	995,300	996,999
187	997,000	998,999
188	999,000	999,999

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. Balto. City Department of Social Services

B. DIVISION/UNIT

Master Files/Closed Record Unit

C. MAILING ADDRESS

1510 Guilford Avenue
Baltimore, Maryland 21202

D. PHONE NO.

(410) 361-3179

E. AGENCY OFFICIAL

Carole Hirsch
Data Processing Supervisor I

ACCESSION NO.

94W29

DATE REC'D

7-13-93

FM CODE

14.02.03

LOCATION

RANGE SECTION(S)

153 22-28

NO. OF CU. FT.

250

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

**2. BOX
NUMBERS**

**3. DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES**

**4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE**

PUBLIC ASSISTANCE AND FOOD STAMP
CLOSED CASE RECORDS - APR - MAY - JUN 1992

1	FROM 539,300	TO 539,999
2	540,000	540,999
3	541,000	541,999
4	542,000	542,999
5	542,600	543,499
6	543,500	544,399
7	544,400	545,399
8	545,400	546,199
9	546,200	546,999
10	547,000	547,599
11	547,600	548,599
12	548,600	549,299
13	549,300	550,499
14	550,500	551,399
15	551,400	552,499

SCHEDULE #1023-7 ^{A4}
ITEM #46 DISPOSAL
DATE- JULY 1, 1995

SET II
4TH QUARTER

PUBLIC ASSISTANCE AND FOOD STAMP

Closed Case Records -APR-MAY-jun 1992

<u>BOX NO.</u>	<u>Description of Records with Dates</u>		<u>Disposal Authority</u>
	<u>FROM</u>	<u>TO</u>	
242	734,600	735,299	Schedule #1023-7 Item #46 Disposal Date - July 1, 1995
243	735,300	735,699	
244	735,700	736,999	
245	737,000	737,399	
246	737,400	737,799	
247	737,800	739,399	SET II 4TH QUARTER
248	739,400	740,849	
249	740,850	741,999	
250	742,000	743,399	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Balto. City Department of Social Services		ACCESSION NO. 94W30		DATE REC'D 7-13-93
B. DIVISION/UNIT Master Files/Closed Record Unit		LOCATION RANGE 155 SECTION(S) 1-9		RM CODE 14.02.03
C. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202		NO. OF CU. FT. 250		
D. PHONE NO. (410) 361-3179		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL Carole Hirsch Data Processing Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
	PUBLIC ASSISTANCE AND FOOD STAMP CLOSED CASE RECORDS April- May- June 1992	SCHEDULE #1023-7 A4 ITEM #46 DISPOSAL DATE- JULY 1, 1995 11/9/95 SPS SET III 4TH QUARTER		
1	FROM 743,400 TO 743,999			
2	744,000 744,599			
3	744,600 745,399			
4	745,400 745,999			
5	746,000 746,699			
6	746,700 747,499			
7	747,500 747,799			
8	747,800 748,299			
9	748,300 749,099			
10	749,100 749,699			
11	749,700 749,999			
12	750,000 750,599			
13	750,600 751,299			
14	751,300 751,799			
15	751,800 752,499			

PUBLIC ASSISTANCE AND FOOD STAMP

Closed Case Records - April- May- June 1992

<u>BOX NO.</u>	<u>Description of Records with Dates</u>		<u>Disposal Authority</u>
	<u>FROM</u>	<u>TO</u>	
241	852,700	853,099	Schedule #1023-7 Item #46 Disposal Date - July 1, 1995
242	853,100	853,359	
243	853,360	853,699	
244	853,700	854,199	
245	854,200	854,549	
246	854,550	854,899	
247	854,900	855,199	SET III 4TH QUARTER
248	855,200	855,499	
249	855,500	855,999	
250	856,000	856,499	

R-155

S- 1-9

18 empties

S-9

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

2ND QUARTER
SET II
Oct-Nov-Dec 1991

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY 14.02.03	ACCESSION NO. 93W695	DATE REC'D 11-18-92
2. DIVISION/UNIT BALTIMORE CITY DSS, CLOSED RECORDS	FM CODE 14.02.03	
3. MAILING ADDRESS 1510 Guilford Avenue - 2nd Floor Baltimore, Maryland 21202	LOCATION RANGE SECTION(S) 112 26-32	NO. OF CU. FT. 250
4. PHONE NO. Carole Hirsch-Master Files/Closed Records #361-3179	RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Geneva Sparks - 361-2462	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PUBLIC ASSISTANCE AND FOOD STAMPS</u> <u>CLOSED CASE RECORDS - OCT NOV DEC 1991</u>	SCHEDULE #1023-7 ITEM #46 DISPOSAL DATE - JULY 1, 1995
	<u>FROM</u> <u>TO</u>	
1	590,500	591,999
2	592,000	592,999
3	593,000	593,999
4	594,000	595,299
5	595,300	596,399
6	596,400	597,799
7	597,800	598,699
8	598,700	599,999
9	600,000	602,599
10	602,600	603,899
11	603,900	604,799
12	604,800	605,599
13	605,600	606,399

Disposal
 10/16/95
 gph

2ND QUARTER
OCT-NOV-DEC 1991
SET II

SCHEDULE #1023-7
ITEM #46 DISPOSAL
DATE - JULY 1, 1995

	<u>FROM</u>	<u>TO</u>
234	800,500	800,999
235	801,000	801,699
236	801,700	802,099
237	802,100	802,499
238	802,500	803,099
239	803,100	804,129
240	804,130	804,849
241	804,850	805,199
242	805,200	805,739
243	805,740	806,099
244	806,100	806,539
245	806,540	806,949
246	806,950	807,299
247	807,300	807,799
248	807,800	809,369
249	809,370	809,799
250	809,800	810,599

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1373)

1st Quarter
SET II

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.02.03	ACCESSION NO. 93W312	DATE REC'D 9-14-92
B. DIVISION/UNIT Baltimore City DSS, Closed Files	RM CODE 14.02.03	
C. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202	LOCATION RANGE SECTION(S) 29 29-34	NO. OF CU. FT. 250
D. PHONE NO. C. Hirsch, Closed Files - 361-3179	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Geneva Sparks - 361-2462	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PUBLIC ASSISTANCE & FOOD STAMP</u> <u>CLOSED CASE RECORDS - 1991</u>	1st Quarter Jul-Aug-Sept
	<u>FROM</u> <u>TO</u>	SCHEDULE # 1023-7 ITEM # 46 DISPOSAL DATE - JULY 1, 1995 Disposal 7-12-95 JPS
1	547,100	547,999
2	548,000	548,699
3	548,700	549,699
4	549,700	550,799
5	550,800	551,799
6	551,800	552,599
7	552,600	553,499
8	553,500	554,399
9	554,400	555,199
10	555,200	555,999
11	556,000	556,999
12	557,000	557,499
13	557,500	558,499
14	558,500	559,699
15	559,700	560,399
16	560,400	561,599
17	561,600	562,699
18	562,700	563,399

	<u>FROM</u>	<u>TO</u>
19	563,400	564,099
20	564,100	564,999
21	565,000	565,699
22	565,700	566,399
23	566,400	567,599
24	567,600	568,299
25	568,300	569,299
26	569,300	570,099
27	570,100	570,799
28	570,800	571,399
29	571,400	572,199
30	572,200	573,399
31	573,400	573,999
32	574,000	575,099
33	575,100	575,999
34	576,000	576,699
35	576,700	577,299
36	577,300	577,999
37	578,000	579,499
38	579,500	580,699
39	580,700	581,499
40	581,500	582,199
41	582,200	582,799
42	582,800	583,299
43	583,300	583,999
44	584,000	584,899
45	584,900	585,399
46	585,400	586,399
47	586,400	587,299
48	587,300	587,999
49	588,000	588,699
50	588,700	589,699
51	589,700	590,499

SCHEDULE # 1023-7
ITEM #46 DISPCAL
DATE - JULY 1, 1995

1st QUARTER
SET II

	<u>FROM</u>	<u>TO</u>
52	590,500	591,599
53	591,600	592,099
54	592,100	592,999
55	593,000	594,399
56	594,400	595,199
57	595,200	595,999
58	596,000	597,199
59	597,200	597,839
60	597,840	598,599
61	598,600	599,399
62	599,400	600,399
63	600,400	600,599
64	600,600	602,999
65	603,000	603,499
66	603,500	604,299
67	604,300	604,999
68	605,000	605,999
69	606,000	606,999
70	607,000	607,699
71	607,700	608,499
72	608,500	609,399
73	609,400	610,199
74	610,200	611,099
75	611,100	612,399
76	612,400	613,399
77	613,400	614,199
78	614,200	615,299
79	615,300	615,999
80	616,000	616,999
81	617,000	617,599
82	617,600	618,599
83	618,600	619,699
84	619,700	620,099
85	620,100	621,299
86	621,300	621,999

SCHEDULE # 1023-7
ITEM #46 DISPOSAL
DATE - JULY 1, 1995

1st QUARTER
SET II

	<u>FROM</u>	<u>TO</u>
87	622,000	622,599
88	622,600	623,999
89	624,000	624,799
90	624,800	625,299
91	625,300	626,099
92	626,100	626,999
93	627,000	627,799
94	627,800	628,799
95	628,800	629,499
96	629,500	630,699
97	630,700	630,999
98	631,000	631,999
99	632,000	632,799
100	632,800	633,499
101	633,500	634,299
102	634,300	634,799
103	634,800	635,699
104	635,700	636,199
105	636,200	636,699
106	636,700	637,299
107	637,300	637,999
108	638,000	639,199
109	639,200	640,099
110	640,100	640,799
111	640,800	641,399
112	641,400	642,999
113	643,000	643,999
114	644,000	644,599
115	644,600	645,599
116	645,600	645,899
117	654,900	646,799
118	646,800	648,099
119	648,100	648,999
120	649,000	649,599
121	649,600	650,299
122	650,300	651,199

SCHEDULE #1023-7
ITEM #46 DISPOSAL
DATE - JULY 1, 1995

1st QUARTER
SET II

	<u>FROM</u>	<u>TO</u>
123	651,200	651,999
124	652,000	652,999
125	653,000	653,699
126	653,700	654,799
127	654,800	655,799
128	655,800	656,499
129	656,500	657,199
130	657,200	658,649
131	658,650	659,399
132	659,400	660,099
133	660,100	660,599
134	660,600	660,999
135	661,000	661,599
136	661,600	662,199
137	662,200	662,999
138	663,000	663,599
139	663,600	664,699
140	664,700	665,099
141	665,100	665,999
142	666,000	666,999
143	667,000	668,350
144	668,351	669,199
145	669,200	670,299
146	670,300	670,699
147	670,700	671,599
148	671,600	671,999
149	672,000	672,699
150	672,700	673,299
151	673,300	674,299
152	674,300	674,799
153	674,800	675,299
154	675,300	675,899
155	675,900	676,499
156	676,500	677,399
157	677,400	678,399

SCHEDULE #1023-7
ITEM # 46 DISPOSAL
DATE - JULY 1, 1995

1st QUARTER
SET II

	<u>FROM:</u>	<u>TO</u>
158	678,400	679,599
159	679,600	680,199
160	680,200	680,799
161	680,800	681,599
162	681,600	681,999
163	682,000	682,999
164	683,000	683,799
165	683,800	684,499
166	684,500	685,299
167	685,300	685,999
168	686,000	686,999
169	687,000	687,799
170	687,800	688,499
171	688,500	689,599
172	689,600	690,299
173	690,300	690,799
174	690,800	691,699
175	691,700	692,399
176	692,400	692,699
177	692,700	693,499
178	693,500	694,199
179	694,200	694,999
180	695,000	695,799
181	695,800	696,999
182	697,000	698,499
183	698,500	699,599
184	699,600	700,299
185	700,300	700,999
186	701,000	702,599
187	702,600	704,399
188	704,400	705,299
189	705,300	705,999
190	706,000	706,999
191	707,000	707,699
192	707,700	707,999

SCHEDULE # 1023-7
ITEM # 46 DISPOSAL
DATE - JULY 1, 1995

1st QUARTER
SET II

	<u>FROM</u>	<u>TO</u>
193	708,000	708,199
194	708,200	708,599
195	708,600	709,499
196	709,500	710,399
197	710,400	710,999
198	711,000	713,999
199	714,000	715,199
200	715,200	715,899
201	715,900	717,199
202	717,200	717,499
203	717,500	717,799
204	717,800	718,399
205	718,400	718,799
206	718,800	719,799
207	719,800	720,999
208	721,000	722,599
209	722,600	723,099
210	723,100	723,699
211	723,700	724,099
212	724,100	724,599
213	724,600	726,599
214	726,600	728,299
215	728,300	729,599
216	729,600	730,299
217	730,300	731,299
218	731,300	733,299
219	733,300	733,699
220	733,700	734,599
221	734,600	735,399
222	735,400	736,099
223	736,100	737,099
224	737,100	737,699
225	737,700	738,199
226	738,200	739,999
227	740,000	741,999
228	742,000	742,999

SCHEDULE # 1023-7
ITEM # 46 DISPOSAL
DATE -JULY 1, 1995

1st QUARTER/JUL-AUG-SEPT
SET II

	<u>FROM.</u>	<u>TO</u>
229	743,000	743,999
230	744,000	744,599
231	744,600	745,199
232	745,200	745,599
233	745,600	746,299
234	746,300	746,899
235	746,900,	747,599
236	747,600	748,399
237	748,400	748,999
238	749,000	750,199
239	750,200	750,699
240	750,700	751,299
241	751,300	751,899
242	751,900	752,439
243	752,440	752,799
244	752,800	753,699
245	753,700	754,399
246	754,400	754,999
247	755,000	755,699
248	755,700	756,399
249	756,400	756,999
250	757,000	757,799

SCHEDULE # 1023-7
ITEM # 46 DISPOSAL
DATE - JULY 1, 1995

1st QUARTER
SET II
Jul-Aug-Sept

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

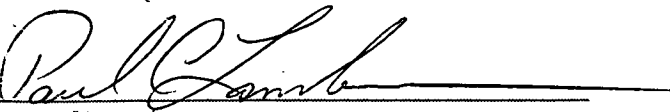
CERTIFICATE OF RECORDS DISPOSAL

14.02.03

DEPT. OF HUMAN RESOURCES

BALTIMORE CITY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W217	CHILD PROTECTIVE SERVICES	1023-7	46	FY 85	67	7/95	RECYCLED
94W31	PUBLIC ASSISTANCE & FOOD STAMP	1023-7	46	FY 92	132		


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.02.03		ACCESSION NO. 93W217		DATE REC'D 8-20-92	
B. DIVISION/UNIT Baltimore City DSS, Closed Records		LOCATION RANGE SECTION(S) 14 1-2		FM CODE 14.02.03	
C. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202		RECORDS CENTER MANAGER		NO. OF CU. FT. 67	
D. PHONE NO. C. Hirsch, Closed Records 361-3179		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
E. AGENCY OFFICIAL G. Sparks, 361-2462					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
	CHILD PROTECTIVE SERVICES CLOSED CASE RECORDS July 1984 - June 1985	Schedule #1023-7 Item #46 Disposal June 1, 1995			
	FROM TO				
1	000,000 125,999				
2	126,000 149,999				
3	150,000 169,999				
4	170,000 181,999				
5	182,000 195,999				
6	196,000 207,999				
7	208,000 219,999				
8	220,000 229,999				
9	230,000 236,999				
10	237,000 244,999				
11	245,000 255,999				
12	256,000 305,999				
13	306,000 314,999				
14	315,000 324,999				
15	325,000 333,999				
16	334,000 339,999				
17	340,000 345,999				
18	346,000 353,999				
19	354,000 365,999				

7/95
Disposal
10/27/95
Bjg

	<u>FROM</u>	<u>TO</u>
20	366,000	370,999
21	371,000	379,999
22	380,000	388,999
23	389,000	397,999
24	398,000	405,999
25	406,000	413,999
26	414,000	424,499
27	424,500	434,999
28	435,000	439,999
29	440,000	444,999
30	445,000	449,999
31	450,000	458,999
32	459,000	468,999
33	469,000	479,999
34	480,000	495,999
35	496,000	519,999
36	520,000	529,999
37	530,000	537,999
38	538,000	545,999
39	546,000	552,999
40	553,000	559,999
41	560,000	568,999
42	569,000	578,999
43	579,000	584,999
44	585,000	589,999
45	590,000	597,999
46	598,000	605,999
47	606,000	612,999
48	613,000	622,999
49	623,000	631,999
50	632,000	639,999
51	640,000	649,999
52	650,000	662,999
53	663,000	671,999
54	672,000	682,999
55	683,000	691,999
56	692,000	702,999
57	703,000	711,999
58	712,000	721,999

	<u>FROM</u>	<u>TO</u>
59	722,000	735,999
60	736,000	746,999
61	747,000	753,999
62	754,000	761,499
63	761,500	765,999
64	766,000	772,999
65	773,000	777,999
66	778,000	889,999
67	890,000	999,999

R-14

S-1-2

4 empty

R14

S2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Balto. City Department of Soc. Serv.		ACCESSION NO. 94W31	DATE REC'D 7-13-93
B. DIVISION/UNIT Master Files/Closed Record Unit		RM CODE 14.02.03	
C. MAILING ADDRESS 1510 Guilford Avenue Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) 150 8-12	NO. OF CU. FT. 132
D. PHONE NO. (410) 361-3179		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Carole Hirsch Data Processing Supervisor I		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PUBLIC ASSISTANCE AND FOOD STAMP</u> <u>CLOSED CASE RECORDS APRIL MAY-JUNE 1992</u>	
	<u>FROM</u> <u>TO</u>	
1	856,500	857,199
2	857,200	857,599
3	857,600	857,899
4	857,900	858,229
5	858,230	858,399
6	858,400	858,659
7	858,660	858,999
8	859,000	859,339
9	859,340	859,899
10	859,900	860,069
11	860,070	860,799
12	860,800	861,059
13	861,060	861,529
14	861,530	862,099

SET IV

4TH QUARTER

APR-MAY-JUN 92

SCHEDULE #1023-7

ITEM #46 DISPOSAL

DATE-JULY 1, 1995

Disposal
 8/25/95
 gpg

	<u>FROM</u>	<u>TO</u>	
125	991,500	992,699	SET IV
126	992,700	994,099	4TH QUARTER
			APR-MAY-JUN 92
127	994,100	995,099	SCHEDULE #1023-7
128	995,100	996,199	ITEM #46 DISPOSAL
			DATE-JULY 1, 1995
129	996,200	997,099	
130	997,100	998,199	
131	998,200	998,999	
132	999,000	999,999	

R-150

S-8-12

35 Empties

8-12

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.03.01

DEPT. OF HUMAN RESOURCES

BALTIMORE CITY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W18	FOOD STAMP AUTHORIZATIONS	1023-7A1	35	FY 90	42	7/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

07/21/95
Date

Signature

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 790-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY DEPT. OF HUMAN RESOURCES		ACCESSION NO. 93W18		DATE REC'D 7-22-92	
B. DIVISION/UNIT BALTIMORE CITY DEPT. OF SOCIAL SERVICES		LOCATION RANGE SECTION(S) 133 20-26		RM CODE 14.02.03.01	
C. MAILING ADDRESS FOOD STAMP ACCOUNTING 23 East North Avenue Baltimore, Maryland 21202		RECORDS CENTER MANAGER		NO. OF CU. FT. 42	
D. PHONE NO. 361-2704		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
E. AGENCY OFFICIAL Bertram Waskey, Chief of Food Stamp Acctg.					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	IBM size boxes that contain Food Stamp Authorizations to Participate (ATP Cards).				
	Jan. '90 Boxes 1 thru 38				
	Feb. '90 Boxes 1 thru 38				
	Mar. '90 Boxes 1 thru 41				
	Apr. '90 Boxes 1 thru 41				
	May '90 Boxes 1 thru 42				
	June '90 Boxes 1 thru 41				
	TOTAL BOXES SENT 241			Record Retention Schedule 1023-7-A1 Item 35 Destruction July/95 11/9/95 JSS	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.04

DEPT. OF HUMAN RESOURCES

BALTIMORE COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W570	SERVICE SERIES II	1023-7A4	49B	FY 90	23	7/95	RECYCLED
92W571	SERVICES SERIE II	1023-5A1	97	FY 90	8		
94W542	FOOD STAMPS	1023-7A4	45	FY 92	3		
94W543	MEDICAL ASSIST	1023-7A4	47	FY 92	15		
94W546	PUBLIC ASSIST	1023-7	46	FY 92	18		
94W547	MEDICAL ASSIST	1023-7	47	FY 92	12		


SIGNATURE

RECORDS CENTER MANAGER
Title

07/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY Balto. Co. Department of Social Services		ACCESSION NO. 92W570	DATE REC'D 12-5-91
2. DIVISION/UNIT Child PS Closed records - expunge		LOCATION RANGE 113 SECTION(S) 33-34	RM CODE 14.02.04
3. MAILING ADDRESS 620 York Rd, Towson, Md. 21204		NO. OF CU. FT. 23	
4. PHONE NO.. 887-2524		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Mattie S. Lucas <i>M. Lucas</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	<u>SERVICE SERIES II FY'90 EXPUNGE</u>		
1	1 - 95,799	<i>Disposal</i> <i>10/16/95</i> <i>gpg</i>	
2	95,800 - 120,799		
3	120,800 - 133,099		
4	133,100 - 147,199		
5	147,200 - 159,299		
6	159,300 - 168,899		
7	168,900 - 178,099		
8	178,100 - 189,999		
9	190,000 - 198,199		
10	198,200 - 204,799		
11	204,800 - 209,999		
12	210,000 - 213,999		
13	214,000 - 217,999		
14	218,000 - 221,999		
15	222,000 - 224,999		

16	225,000 - 226,799
17	226,800 - 228,099
18	228,100 - 229,999
19	230,000 - 231,299
20	231,300 - 233,299
21	233,300 - 235,299
22	235,300 - 236,499
23	236,500 - 500 series

R-113

S-33-34

4 Empties

S-34

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 796-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. BALTO. CO. DEP'T of SOCIAL SERVICES		ACCESSION NO. 92W571	DATE REC'D 12-5-91
B. DIVISION/UNIT closed records		LOCATION RANGE SECTION(S) 26 7	RM CODE 14.02.04
C. MAILING ADDRESS 620 York Road Towson, Maryland 21204		NO. OF CU. FT. 8	
D. PHONE NO. 887-2524		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Mattie S. Lucas <i>MS Lucas</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	<u>SERVICE SERIES II FY '90 APS</u>	Schedule 1023-5A1 Item #97 Disposal Date 7/95 <i>11/10/95 gpl</i>	
1	1 - 130,499		
2	130,500 - 179,599		
3	179,600 - 207, 099		
4	207,100 - 220,399		
5	220,400 - 226,999		
6	227,000 - 230,599		
7	230,600 - 233,699		
8	233,700 - 238,599		

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Baltimore, Co. D.S.S.		ACCESSION NO. 94W542		DATE REC'D 11-1-93	
B. DIVISION/UNIT NFA FOOD STAMPS RETIRED		LOCATION RANGE SECTION(S) 17 12		RM CODE 14.02.04	
C. MAILING ADDRESS 620 York Rd. Towson, Md. 21204 727 Frederick Road 21228		RECORDS CENTER MANAGER		NO. OF CU. FT. 3	
D. PHONE NO. 887-2524		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
E. AGENCY OFFICIAL Mattie Lucas. <i>M. J. Lucas</i>					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
1.	FY'92 Abrecht, Gertrude Giles, Shirley 049389 230459	SCHEDULE 1023-7A4 ITEMS 45 DISPOSAL DATE 1994			
2.	Gowallis, Anthony Moore, Barbara 253956 053578	1/95			
3.	Neville, Sandy Wright, Yvonne 251020 159015	11/10/95 <i>ggs</i>			

RECORDS TRANSMITTAL AND RECEIPT

E

RECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Baltimore County Dept. Social Services	- ACCESSION NO. 946543	DATE REC'D 11-1-93
B. DIVISION/UNIT Long Term Care MA	RM CODE 14.02.04	
C. MAILING ADDRESS 620 York Road Towson, Maryland 21204	LOCATION RANGE SECTION(S) 19 4	NO. OF CU. FT. 18
D. PHONE NO. 887-2524	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL m. Lucas Mattie Lucas	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Adams Charles - Baylis Lilla ²	Close: Death 1992 Disposal Date: 1/1995 Schedule # 1023-7 44 Item 47 11/10/95 JPS
2	Beall Dorothea - Brzozowski Theresa	
3	Bruce Evelyn - Cohen Tillie	
4	Coleman Irma - Evans Frank	
5	Fales Tabatha - Ganster Angela	
6	Garfield Allison - Gray Irene	
7	Green Perry - Hazelwood Alice	
8	Hebling Josef - Horton Alice	
9	Howard Ella - Jones Ann	
10	Indorsky Yetta - Langston Aeriah	
11	Lapausky Michael - Maisel William	
12	Manowski Anna - Muth Bessie	
13	Nam Sang - Reilly Mary	
14	Rexroad Mary - Schlaich Ellwood	
15	Schmidt Dorothea - Silberberg Fannye	
16	Simonton Edmund - Storm Dorothy	
17	Strack Naomi & Watson Mattie	
18	Webster Emily - Ziyo Michael	

R-19

S-4~~SS~~

1 empty

R19

S5

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY BALTIMORE COUNTY DSS		ACCESSION NO. 9462546	DATE REC'D 11-1-93
2. DIVISION/UNIT PUBLIC ASSISTANCE - RETIRED			RM CODE 14.02.04
3. MAILING ADDRESS 620 York Road, Towson, MD 21204 787 Frederick Rd 21228		LOCATION RANGE SECTION(S) 46 33-34	NO. OF CU. FT. 18
4. PHONE NO. 887-2524		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL <i>M. S. Lucas</i> Mattie Lucas		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FY '92	Schedule 1023-7 Items 46 Disposal Date 11/10/95
1.	ADAMS, MICHELLE 203698 BEASON, PATRICIA 200998	
2.	BELL, DENISE 133400 BROWN, MARGARET 235547	
3.	BROWN, MIA 234025 CRAWFORD, TINA 188278	
4.	CREMEN, FRANCES 163421 DOUGHTY, YOLANDA 248859	
5.	DOUGLAS, KATHY 234886 FAZENBAKER, FRANCIS 235873	
6.	FELDMAN, BRENDA 251508 GREENWOOD, SHIRLEY 102486	
7.	GREGG, KIM 239189 HOLTZAPPLE, SHAWNA 242967	
8.	HOPPER, ANNA 199156 JOHNSON, PATRICIA 183639	
9.	JOHNSON, RUTH 235945 KILEY, ANGELICA 218755	
10.	KING, CRYSTAL 199992 MCKINNON, CYNTHIA 252161	

11.	MCLEAN, MARSHA MULLIGAN, TAMMY	227801 239237
12.	MULLINS, JESSICA PETTIGREW, MOSES	198829 219289
13.	PETTY, CAROL ROSS, JACQUELINE	246844 211693
14.	ROSS, SAKENA SMITH, BARBARA	235116 210682
15.	SMITH, CHANDNI STCLAIR, ROSEANNE	222077 088942
16.	STIGLER, ANGELA VOGEL, DELLA	177888 209444
17.	WADDELL, TINA WILLIAMS, CHRISTINE	246702 214761
18.	WILLIAMS, ELIZABETH ZOLLIKOFFER, THERESA	218479 151114

R-46

5-33-34

16 empty

R46

S34

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS—PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Baltimore Co. D.S.S.		ACCESSION NO. 946547		DATE REC'D 11-1-93
B. DIVISION/UNIT Medical Assistance Closed				RM CODE 14.02.04
C. MAILING ADDRESS 620 York Rd. Towson, Md 21204 727 Frederick Rd. 21228		LOCATION RANGE SECTION(S) 23 1		NO. OF CU. FT. 12
D. PHONE NO. 887-2524		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL Mattie Lucas <i>M. Lucas</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FY 92	Schedule 1023-7 Items 47 Disposal Date 1995
1.	Aaron, Lynn 171890 Beatty, Catherine 247140	<i>*Missing</i> <i>Box #3</i> 11/10/95 <i>gfs</i>
2.	Beaty, Laura 214720 Busrod, James 250589	
3.	Cain, Dawn 259867 Coombs, Rose 252186	
4.	Cooper, Malaika 187434 Driver, Carlyon 206190	
5.	Duong, Huyhuh 249491 Gould, Cheryl 262666	
6.	Grant, Carmeltia 248969 Jackson, Trini 236557	
7.	Jefries, Charleesiama 258662 Mcbride, Celeste 210416	
8.	Mccarvey, Tara 227966 Paice, Sharon 214307	
9.	Parikh, Mudrika 245783 Samuel, Olivia 249489	
10.	Sanor, Kim 243581 Stein, Tammy 254094	

(2)

11.	Stein, Vickie	249723
	Virgell, Elsie	234944
12.	Waddell, Margie	166878
	Young, Sharon	152693

R-23

Missing Box #3

S-1

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

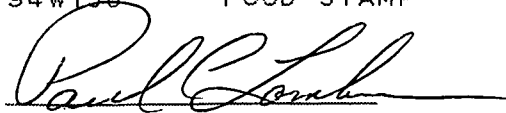
CERTIFICATE OF RECORDS DISPOSAL

14.02.04

DEPT. OF HUMAN RESOURCES

BALTIMORE COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
95W728	PUBLIC ASSIST		1023-7A4 46	FY 93	25	7/95	RECYCLED
95W729	MEDICAL ASSIST,		1023-7A4 47	FY 93	2		
95W730	PA, FOOD STAMP		1023-7A4 45	FY 93	3		
94W151	FOOD STAMP		1023-7A4 45	FY 92	17		
94W154	MEDICAL ASSIST.		1023-7A4 47	FY 92	11		
94W155	MEDICAL ASSIST.		1023-7A4 47	FY 92	3		
94W156	FOOD STAMP		1023-7A4 45	FY 92	7		


SIGNATURE

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. BALTIMORE COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 95W728	DATE REC'D 12-6-94
B. DIVISION/UNIT P.A. ACTIVE RETIRED (DUNDALK)			RM CODE 14.02.04
C. MAILING ADDRESS 7701 DUNMANWAY BALTIMORE, MARYLAND 21222		LOCATION RANGE SECTION(S) 9 9-10	NO. OF CU. FT. 25 ~~29~~
D. PHONE NO. MATTIE LUCAS 887-2524		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Mattie Smith Lucas</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FY 7/92 thru 6/93	
1 A	ALLEN, YOLANDA 213595 thru HORSTMAN, JOYCE 213252	SCHEDULE 1023-7 A-4
1B	KACZMARCZYK, DAVID 238923 thru RUTHERFORD, SHIRLEY 224554	ITEM -46
1	ABSHIRE, MARY 267784 thru BALLARD, BARBARA 228313	DISPOSAL -7/95
2	BARKER, BESSIE 500702 thru BIEDENKAPP, LISA 208561	
3	BILLING, ANITA 140787 thru BROWN, EVELYN 217195	
4	BROWN, JAYOK 228670 thru CARTER, MARY E. 248757	
5	CARTER, SIMON 145582 thru CONSTANTIO, MARY 257538	
6	COOK, DOROTHEA 187903 thru DAVIS, ROBIN 258714	
7	DAY, CRYSTAL 272147 thru DUNCAN, EVELYN 246309	
8	ECKERT, LENA 124122 thru FIELDS, JONIA 246482	
9	FIKES, CYNTHIA 251563 thru GILBOW, DEBORAH 200428	
10	GILLESPIE, LISA 112809 thru HEARD, ROBIN 156731	
11	HICKS, IRENE 820533 thru HUTCHINS, MARGARET 259960	
12	JACKSON, CAROLYN 141336 thru KASCHENBACK, MARYANN 084309	
13	KAYE, JANET 136877 thru LEWIS, DAPHAINE 228015	
14	LILLEY, CATHERINE 227816 thru MCVICKERS, JUNE 214149	
15	MADDOX, MARGARET 208496 thru MUNDAY, BRENDA 073645	
16	MURPHY, ANGELINE 227256 thru POTE, KARI 247296	
17	POWERS, LOUIS 266690 thru ROSS, ROOSEVELT 275504	
18	ROWAN, JOANN 190277 thru SMITH, MONA 131569	
19	SMITH, DEBBIE 210603 thru TAMMARO, CYNTHIA 212531	
20	TAYLOR, CHANDRA 263412 thru WALKER, BETTIE 184078	
21	WALKER, LELIA 115301 thru WILE, PAULINE 042186	
22	WILFONG, BRENDA 250101 thru YINGLING, ROBIN 213910	
23	YOUNG, KATHY 170719 thru ZAJDEL, VICTORIA 150947	

Disposal
10/27/95
gjs

R-9

S-9-~~X~~10

1 Empty 5-10

E
DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. BALTIMORE COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 95W729	DATE REC'D 12-6-94
B. DIVISION/UNIT M.A. ACTIVE RETIRED FILES (DUNDALK)			RM CODE 14.02.04
C. MAILING ADDRESS 7701 DUNMANWAY BALTIMORE, MARYLAND 21222		LOCATION RANGE 38 SECTION(S) 4	NO. CF CU. FT 29 2
D. PHONE NO. MATTIE LUCAS 887-2524		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Mattie Smith Lucas</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
	FY 7/92 thru 6/93	SCHEDULE 1023- 7 A-4
1	ADAMSKI, ELONA 224550 thru GOVER, THERESA 222754	ITEM - 47
2	HAGAN, PHYLLIS 151071 thru XINOS, VIRGINIA 091768	DISPOSAL - 7/95
		<i>Disposal</i> <i>8/25/95</i> <i>gpr</i>

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

E
DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. BALTIMORE COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 95W730	DATE REC'D 12-6-94
B. DIVISION/UNIT NPA/FS ACTIVE RETIRED FILES (DUNDALK)			RM CODE 14.02.04
C. MAILING ADDRESS 7701 DUNMANWAY BALTIMORE MARYLAND 21222		LOCATION RANGE SECTION(S) 38 4	NO. OF CU. F. 293
D. PHONE NO. MATTIE LUCAS 887-2524		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Mattie Lucas</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
1	FY 7/92 thru 6/93	SCHEDULE 1023- 7 A-4
2	BEST, JANICE 193364 thru LETTS, WARREN 174091	ITEM - 45
3	LIDARD, MARSHA 220621 thru RYAN, CARL 272009	DISPOSAL - 7/95
	SAGE, DAWN 276260 thru ZINGER, SHARON 234481	<i>Disposal</i> <i>8/25/95</i> <i>gpg</i>

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. BALTIMORE COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 94W151		DATE REC'D 8-6-93
B. DIVISION/UNIT FOOD STAMP CLOSED FILES DUNDALK				RM CODE 14-02.04
C. MAILING ADDRESS 7701 DUNMANWAY BALTIMORE, MD 21222		LOCATION RANGE SECTION(S) 3 1-2		NO. OF CU. FT. 16 17
D. PHONE NO. MATTIE LUCAS 887-2524		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL <i>M. Lucas</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES FY 7/91 thru 6/92	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	ABELL, SHEENA 03167977 thru BISHOP, CHRIS T. 03194670	
2	BIZON, DANIEL S. 03151537 thru CALLIGAN, MICHAEL 03259747	
3	CANTRELL, DIANE 03231921 thru CROOK, BONNIE 03123155	SCHEDULE 1023-7A-4
4	CROSS, DONNA 03194612 thru EMMERT, DEBRA L. 03207409	ITEM 45
5	DUTY, ELIZABETH 03226118 thru GETNER III, CHARLES 03244087	DISPOSAL 7/95
6	GIANOUPOLOS, JOHN 03241854 thru HEITZER, CYNTHIA 03112653	
7	HELTON, ROBERT 03247897 thru IMBRAGLIO, ALANA 03253583	<i>Disposed</i>
8	IRESON, FERN 03065166 thru LEE, KAREN 03273026	<i>8-31-95</i>
9	LEISHER, DOROTHY 03227802 thru MATHENA, ELIZABETH 03247345	<i>gph</i>
10	MATTHEWS, LARRY 03171194 thru MOYER, BARBARA 03101669	
11	OXENDINE, GAYNOR 03251965 thru MUNETON, ARTURO 03195118	
12	PALLADINI, KIMBERLY L. 032241067 thru PETERS, CATHERINE 03121270	
13	PETTIE, VANCE 03212850 thru RICKETTS, KAREN 03115734	
14	RIDGLEY, CATHERINE 03058731 thru SHIPLEY, KATRINA 03251407	
15	SHIRK, YVONNE 03241940 thru SWITA, BOGDAN 032309369	
16	TANA, MICHAEL 03252483 thru WHITMER, MICHELLE 03231698	

* 17 Wiesler, Catherine 03253730 thru Wright, Lelia 03242502

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. BALTIMORE COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. <i>94W154</i>	DATE REC'D <i>8-6-93</i>
B. DIVISION/UNIT MA CLOSED FILES			RM CODE <i>14.02.04</i>
C. MAILING ADDRESS 7701 Dunmanway Baltimore, Maryland 21222 DUNDALK		LOCATION RANGE SECTION(S) <i>3 2</i>	NO. OF CU. FT. 11
D. PHONE NO. Mattie Lucas 887-2524		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Mattie Lucas</i> Mattie Lucas		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	DATES 7/91-6/92	
1	ADAMS, Jennifer 03246307 through BOCKLAGE, Rose 03250404	SCHEDULE 1023-7 A-4
2	BONADIO, Dolores 03148194 through CARALLE, Susan 03243539	ITEM - 47
3	CARLAND, Susan 03157026 through DENNEY, Kimberly 03264597	DISPOSAL - 7/95
4	DENNIS, Darlene 03096770 through HANLIN, Sandra 03231300	
5	HARDY, Mary 03201326 through JACOBS, Stella 03198185	
6	JACOBS, Willie 03250643 through LETTERLOUGH, Cheryl 03178616	<i>Disposal</i>
7	LEVINSKI, John 03255302 through MORRIS, Connie 03169032	<i>8/31/95</i>
8	MORRIS, John 03253113 through RIFFE, Sharon 03184583	<i>gpg</i>
9	RIX, Michael 03242538 through SWIECZKOWSKI, Virginia 03227402	
10	TATRO, Paul 8103115 through WOOTEN, Ira 03220337	
11	YACOVISSI, Virginia 254289 through ZIENOLD, Richard 03254289	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY BALTIMORE COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 94W155	DATE REC'D 8-6-93
B. DIVISION/UNIT MA ACTIVE RETIRED		LOCATION RANGE SECTION(S) 2 29	RM CODE 14.02.04
C. MAILING ADDRESS 7701 Dunmanway Baltimore, MD 21222 DUNDALK			NO. OF CU. FT. 3
D. PHONE NO. 887-2524		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL MATTIE LUCAS		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	DATES 7/91-6/92	
1	BAUER, Fred 03152252 through DOVI, Maria 03219300	SCHEDULE 1023-7 A-4
2	DUNEVANT, Helen 03126373 through KELLY, Diana 03213524	ITEM 47
3.	KILLMON, Diane 03111746 through XINOS, Virginia 03091768	DISPOSAL - 7/95
		Disposal 8/31/95 gfs

RECORDS TRANSMITTAL AND RECEIPT

SECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. BALTIMORE COUNTY DEPT. OF SOCIAL SERVICES		94W156	8-6-93
B. DIVISION/UNIT			RM CODE
FOOD STAMP ACTIVE RETIRED FILES DUNDALK			14.02.04
C. MAILING ADDRESS		LOCATION	NO. OF CU.
7701 DUNMANWAY		RANGE	
BALTIMORE, MD 21222		2	29
D. PHONE NO.		RECORDS CENTER MANAGER	
MATTIE LUCAS 887-2524			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES FY 7/91 thru 6/92	4. DISPOSAL AUTHORITY SCHEDULE, ITEM # DISPOSAL DATE
1	ADAMS, JAMES 03254727 thru BURNHAM, TERRI 03253771	
2	BURNS, MICHELLE 0221967 thru DREW, MARGARET 03151521	
3	DUCKWORTH, RALPH 03203584 thru HEINZ, TATIANA 03061776	
4	HENRY, CAROL 03087130 thru MARRIOTT, BRUCE 03172561	
5	OXENDINE, HORACE 30232831 thru MAXWELL, DELORES 03066315	
6	PAGONES, ARTHUR 03237765 thru SHEETS, MARTHA 03225851	
7	SIDOR, DORIS 03172619 thru ZAJCEVSKI, DEBORAH 03101778	
		SCHEDULE 1023-7 A 4 ITEM 45 DISPOSAL 7/95 Disposal 8/31/95 JPS

DGS-550-2

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.04

DEPT. OF HUMAN RESOURCES

BALTIMORE COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W544	MEDICAL ASSIST	1023-7A4	47	FY 92	2	7/95	RECYCLED
93W1625	FOOD STAMPS	1023-7A4	45	FY 92	21		
93W1626	PA,	1023-7A4	46	FY 92	52		
93W1627	MEDICAL ASSIST	1023-7A4	47	FY 92	9		
94W152	PA,	1023-7A4	46	FY 92	33		
94W153	PA,	1023-7A4	46	FY 92	30		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Baltimore, Co. D.S.S.		ACCESSION NO. 94W544		DATE REC'D 11-1-93	
B. DIVISION/UNIT Medical Assistance Retired		RM CODE 14.02.04			
C. MAILING ADDRESS 620 York Rd. Towson, Md 21204 727 Frederick Rd 21228		LOCATION RANGE SECTION(S) 33 20		NO. OF CU. FT. 2	
D. PHONE NO. 887-2524		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL Mattie Lucas <i>M. L. Lucas</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FY 92	
1.	An, Chi 251485 Raymond, Barbara 243459	Schedule 1023-7A4 Items 47 Disposal Date 1/1995
2.	Sterner, Janet 088578 Williams, Stacey 231306	9/18/95 <i>[Signature]</i>

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. BALTIMORE CO. DEPT SOCIAL SERVICES		ACCESSION NO. 93W1625	DATE REC'D 5-20-93
B. DIVISION/UNIT REISTERSTOWN/ FOOD STAMPS/ CLOSED			RM CODE 14.02.04
C. MAILING ADDRESS 12035 Reisterstown Road Reisterstown, MD 21136		LOCATION RANGE SECTION(S) 55 22	NO. OF CU. FT. 21
D. PHONE NO. 887-1179		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL 887-2524 <i>an Lucas</i> MATTIE LUCAS		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES FY-92	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17	FY 1992 ABELSON, PHILIP 262314 through BLUM LEO 257592 BOATWRIGHT, DESIREE 199513 through CARNAGGIO, FRANK 252667 CARROLL, BRUCE 235434 through CLARK JOYCE 178398 CLARK, KAREN 139274 through DETTMER, SHIRLENE 198698 DISMUS, ROBERT 246559 through FIELDMAN, CAROL 140333 FINARSKY, MIRON 230075 through GOODING, DELORES 187654 GOODMAN, ANN 248337 THROUGH HEDRICH, DEBORAH 248559 HENSON, KAREN 250438 through HUTCHINSON, POLLY 135371 HOOD, ROSALIE 258894 through KAGAN, ALLA 256400 KARAGEORGE, JEAN 173299 through KURHNIR, ESFIR 259316 LADYZHENSHAYA, MAYYA 258480 through LVOVSKIY, ABRAM 261122 MACIOH, MICHAEL 123836 through MICHAEL, STEVEN 211472 MILBURN, BARBARA 237420 through ODOM RUSSELL 258635 OLIVER, CLAYTON 256092 through POSEY, ARNOLD 259342 PRICE, DARLENE 219826 through RHINEHART, DEBORAH 142511 RIFKIN, LIBA 174203 through SIMON, TANYA 237925 SILBERMAN, LEAH 159643 through SOTO, FERNANDO 212895	FOOD STAMPS CLOSED ITEM NO. 45 Schedule # 1023-7 A-4 Disposal date 7/95 <i>Disposal</i> <i>10/27/95</i> <i>[Signature]</i>	

18 ST, ANGE, DEBORAH 256220 through TITTLE, EVERETT
259138

19 TOBESMAN, RACHMEIL 186773 through WATKINS, GLORIA
255776

20 WEAVER, MARY 248902 through WILLIS, JAMES 176904

21 WILSON, DONNA 257962 through ZHELENKO, MATALIA 262946

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. BALTIMORE CO. DEPT. SOCIAL SERVICES		93W1626	5-20-93
B. DIVISION/UNIT			RM CODE
REISTERSTOWN, PUBLIC ASSISTANCE /CLO			14-02-04
C. MAILING ADDRESS		LOCATION	NO. OF CU. FT.
12035 REISTERSTOWN ROAD		RANGE SECTION(S)	52
REISTERSTOWN, MD 21136		55 22-23	
D. PHONE NO.		RECORDS CENTER MANAGER	
887-1179			
E. AGENCY OFFICIAL		TO BE COMPLETED AT	
887-2524 MATTIE LUCAS		STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FY-92	
1.	ABDUL-HAKEEM, WANDA 172763 through ARTHUR, COSSER	PUBLIC ASSISTANCE CLOSED ITEM NO. 46 1023-7 A-4 disposal date 7/95 <u>Disposal</u> 10/27/95 gph
2.	ARTZ, MARY 228286 through BATTLE, SHIRLEY	
3.	BAKER, CHARLENE 259106 through BOREHEIM, LISA	
4.	BOSTON, SELENA 207423 through BRODIE, TORIALLYN	
5.	BROCKS, THERESA 255857 through BULETT, CAROL	
6.	BUNDER, DOROTHY 153938 through CALP, LINDA	
7.	CAMERON JR., FAIRFAX 252168 through CATHERS, SHARON	
8.	CHAMBER, CELESTINE 252447 through COATES, PATRICIA	
9.	COLEBANK, JOYCE 085660 through COSTLEY, ROXANNE	
10.	COSTLEY, WANDA 163716 through DAVIS, ERNESTINE	
11.	DAVIS, JEAN 227080 through DON, IRINA	
12.	DCRMAN, CHARLOTTE 143938 through DUNSMORE, JULIE	
13.	DUPPIN, NORA 222691 through ELLIS, TAMMIE	
14.	ELMS, JODIE 199830 through FARRER, BEVERLY	
15.	FARRELL, DONNA 269700 through FOSTER, JARAN	
16.	FOSTER, CARMELITA 193483 through FURMAN, JANELLEN	

17. GAINES, THOMAS 135735 through GILBERT, KAREN
211811
18. GILLIAM, ROBIN 214728 through GREEN, JAMES
254221
19. GREEN, JOSEPH 215119 through GUTSHALL, GREER
242883
20. HACKEL, SUSAN 172189 through HARROD, KORALETT
171454
21. HART, DAVID 255833 through HIGGINS, YVONNE
260931
22. HILL, DEIDRE 241160 through HOSHALL, JOANN
237391
23. HOWARD, RENEE 135866 through JAMES, WILLIE
260699
24. JEFFERIES, MAXINE 033494 through JOHNSON, DEBORAH
245881
25. JOHNSON, DEIDRE 839797 through JONES, HATENSE
218067
26. JONES, JOYCE 181448 through KARSHARSKY, ZOYA
242998
27. KEENE, VELMA 197312 through KOTCHEROVSKAYA, NATALIA
258072
28. KRAMER, MARIA 258755 through LEINSEN RING, KENNETH
204843
29. LESTER, ELIZABETH 152022 through LONG, WARREN
111018
30. LOPEZ, RACQUEL 223616 through MAHBOB-ROZEBAR, HASSAN
216830
31. MAIDEN, JACQUELINE 182896 through MATTHEWS, CHARLENE
233570
32. MATTHEWS, DENISE 113196 through MCINTOSH, IRENE
198104
33. MCINTOSH, SHEILA 120518 through MILIO, LINDA
124455
34. MINER, THOMAS 249715 through MOSES, NADINE
502436
35. MOSES, ZONTHRERA 979491 through MORTON, WILMA
179692
36. OBSTLER, JOANNE 173124 through PARMEN, HABIBOLLAN
206512
37. PATE, THERESIA 226633 through PETERSON, PHYLLIS
243695
38. PHIFER, TAMMY 243973 through PRICE, MICHELE
071599
39. PRICE, THERESA 255494 through REPASS, DAISY
255699
40. REYNOLDS, BARBARA 119067 through ROSE, DARREN
263867
41. ROSS, PAMELA 228803 through SCOTT, ROBIN
253684

42. SCOTT, TAMMY 241555 through SHARPE, CAROLE
112463
43. SHARROCK, VICTORIA 271371 through SMITH-REA, CAROLE
265185
44. SMITH, CYNTHIA 224618 through SMITH, TRACEY
221331
45. SMITH, TRACEY 251685 through SQURIEWELL, PEGGY
188843
46. STALLING, TANYA 233162 through STEVENS, LIZZIE
234356
47. STEVENSON, LENA 231872 through SYKES, MONICA
244931
48. TAPIA, CHARLENE 141888 through TOTE, JAMES
231054
49. TOWE, LINDA 242069 WALKER, STACEY
197696
50. WALLACE, MICHAEL 264849 through WHILDEN, LINDA
208546
51. WHITE, ANNIE MAE 252348 through WILSON, RONALD
171160
52. WILSON, THOMAS 259361 through ZIMMER, ARTHUR
243991

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

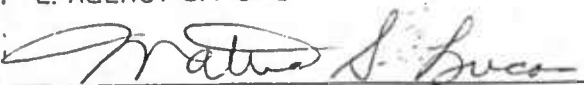
RECORDS TRANSMITTAL AND RECEIPT

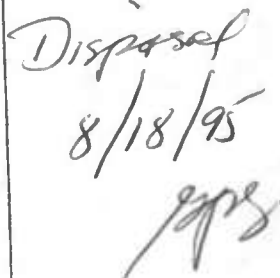
INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. BALTIMORE CO. DEPT. SOCIAL SERVICES		9361627	5-20-93
B. DIVISION/UNIT			RM CODE
REISTERSTOWN/MEDICAL ASSISTANCE/CLO			14.02.04
C. MAILING ADDRESS		LOCATION	NO. OF CU. FT.
12035 REISTERSTOWN ROAD		RANGE	9
REISTERSTOWN, MD 21136		55	23
D. PHONE NO.		RECORDS CENTER MANAGER	
887-1179			
E. AGENCY OFFICIAL		TO BE COMPLETED AT	
887-2524 MATTIE LUCAS		STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	FY-92		
1.	ACKER, NANCY 192324 through BLUE, JACQUELINE 215656	MEDICAL ASSISTANCE	
2.	BONZEWSKI, ROSEMARY 243745 through DONNICK, CHARLES 208800	ITEM NO. 47	
3.	DUPPINS, MARVIN 260543 through GREEN, VICKIE 248039	CLOSED	
4.	GUSS, REED 104396 through JACKSON, SHARON 252102	1023-7 H-4	
5.	JENKINS, KAREN 247275 through MCDUFFIE, GRACE 210005	disposal date 7/95	
6.	MCNEAL, MONA 149589 through PAYTON, BRIDGETTE 235773	Disposal	
7.	PICKETT, PRISCILLA 212489 through ROISMAN, SULIM 251713	10/27/95	
8.	ROSETHAL, DONNA 24951 through WHIPPLE, PAUL 251546	PPS	
9.	WILLIAMS, MARTHA 165174 through ZOLOTAREU, VERA 242414		

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. BALTIMORE COUNTY DEPT OF SOCIAL SERVICES		ACCESSION NO. 94W152	DATE REC'D 8-6-93
B. DIVISION/UNIT P.A. CLOSED FILES (DUNDALK)		LOCATION RANGE SECTION(S) 1 3-4	RM CODE 14.02.04
C. MAILING ADDRESS 7701 DUNMANWAY BALTIMORE MARYLAND 21222			NO. OF CU. 33
D. PHONE NO. MATTIE LUCAS 887-2524		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL 		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM AND DISPOSAL DATE
	FY 7/91 thru 6/92	SCHEDULE 1023 - 7 A-4 ITEM - 46 DISPOSAL - 7/95
1	ABENDSCHOEN, ARLENE 159507 thru ARMSTRONG, TAMMY 175505	
2	ARTHUR, DEBORAH 230986 thru BAUER, LISA 170367	
3	BAUGHMAN, THERESA 249491 thru BLICK, MARIE 245850	
4	BLOSSER, MARY 159314 thru BROWN, PAMELA 234984	
5	BROWN, VANESSA 240476 thru BUSBY, CONSTANCE 587896	
6	CALDERON, VICTOR 210658 thru CHAMBERS, LAVERNE 194826	
7	CHAMBLISS, DARNELL 161822 thru COCHRAN, RODNEY 257399	
8	COLAIANNI, MARK 865008 thru CREMEN, SHARON 242103	
9	CULLISON, HILDA 256420 thru DOTY, BRENDA 152108	
10	ECKSTEIN, DIANE 160260 thru EWARD, SHERRY 238648	
11	EY, PATRICIA 227141 thru FRIESON, LANA 170604	
12	FRISBY, THYRAL 242798 thru GRAY, CYNTHIA 241220	
13	GREEN, DIANN 175466 thru HAHN, KELLIE 238924	
14	HALL, ANGELINA 228406 thru HENRY, BEATRICE 163280	
15	HIGGINS, JANET 203163 thru HUNTER, ADRIENNE 179190	
16	HUNTSBERGER, JODY 252978 thru JONES, BONNIE 174805	
17	JONES, CHERYL 223957 thru KILGOUR III, ANDREW 253244	
18	KING, MARVIN 227254 thru LAWING, KAREN 101105	
19	LAYTE, MARYANN 203242 thru LOCKLEAR, JOHNNY 228681	
20	LOCKEMY, DARLENE 577392 thru MAKOWSKI, VICTORIA 209111	
21	MALTESE, STEPHEN 865097 thru MINGO, CYNTHIA 246029	
22	MINGO, JACQUELINE 152003 thru MORRIS, THERESA 193140	
23	MULLINS, JEWEL 207185 thru PARTZEK, MICHAEL 248979	
24	PASCHALL, BRENDA 261197 thru POTTS, CONNIE 681974	
25	PRETTYMAN, JANET 104557 thru RICHARDSON, LISA 838567	
26	RICHARDSON, ROBERT 255579 thru ROSS, ROLANDA 212471	
27	ROULHAC, DIOSA 114193 thru SHEWBRIDGE, KIMBERLY 245592	
28	SHIFFLETT, CYNTHIA 238815 thru SOLDIER, VINCENT 219270	
29	SSOWARDS, TINA 232246 thru SZYMSKI, ADAM 149980	
30	TAMMARO, CHRISTINA 214837 thru TOWNSEND, ANGELA 239705	
31	TRACE, GLORIA 229436 thru WALKER, BETTE 184078	
32	WALKER, LELIA 115301 thru WILLIAMS, SANDRA 063110	

CONTINUE BOTTOM

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. BALTIMORE COUNTY DEPT OF SOCIAL SERVICES		ACCESSION NO. 94W153	DATE REC'D 8-6-93
B. DIVISION/UNIT P.A. RETIRE ACTIVE FILES (DUNDALK)			RM CODE 14.02.04
C. MAILING ADDRESS 7701 DUNMANWAY BALTIMORE MARYLAND 21222		LOCATION RANGE SECTION(S) 41 34	NO. OF CU. F 30
D. PHONE NO. MATTIE LUCAS 887-2524		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Mattie Lucas</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FY 7/91 thru 6/92	SCHEDULE 1023 - 7 A-4
1	ABENDSCHOEN, ARLENE 159507 thru BALENTINE, KATHERINE 209670	ITEM - 46
2	BARBER, AKREN 250000 thru BERLAU, DONNA 249936	DISPOSAL - 7/95
3	BERRY, ELIZABETH 184964 thru BROWN, LORRETTA 235734	<i>Disposal</i>
4	BROWN, MICHELLE 154636 thru CARLAND, MICHELLE 155983	<i>8/21/95</i>
5	CARPENTER, KIM 135922 thru COLEMAN, VANESSA 220222	<i>gpr</i>
6	COLLINS, ANITA 235868 thru DEEMS, DEBBIE 137836	
7	DEJESUS, LILLIAN 211191 thru EDGAR, SANDRA 123887	
8	ERTWINE, PATRICIA 073615 thru GILLESPIE, LISA 112809	
9	GIOREILLI, MARY 150025 thru HARRIS, DAWN 201491	
10	HARRIS, RHONDA 682234 thru JEFFERIES, JACQUELINE 234521	
11	JOHNSON, CAROLE 209605 thru JONES, VENITA 242159	
12	KAISER, CATHERINE 193634 thru KIGER, DEBORAH 130262	
13	KILGUS, DAWN 218841 thru KYTE, LIDIA 203634	
14	LABAIRE, SHARON 221747 thru LEAHEY, PATRICIA 110122	
15	LECLAIRE, ROSEMARY 241935 thru MCCALL, BRENDA 221683	
16	MCCORD, DIANA 207669 thru MARSHALL, JANET 142079	
17	MARSHALL, JANET 142079 thru MIGHT, LINDA 175759	
18	MIGHT, TONIA 229296 thru MORRIS, DOROTHY 256962	
19	MORRIS, PATRICIA 174881 thru MARLOW, TONYA 208329	
20	NALL, CARMEN 099773 thru PACHILIS, KATHLEEN 197729	
21	PAGONES, ARTHUR 237765 thru PERRY, TONIA 123922	
22	PETTIE, RICHARD 176446 thru PROPER, DAWN 183806	
23	PRYOR, DONNA 199699 thru RIEMER, JOHN 155157	
24	RIEMER, JOHN JR 155157 thru SCARCELLA, DELORES 107994	
25	SCHAAF, SARAH 205037 thru SIMPSON, GAIL 182798	
26	SIMS, WYNETTE 245013 thru SPERA, ROXANNE 209155	
27	SPERA, ROXANNE 209155 thru TAYLOR, MELODY 218085	
28	TAYLOR, RSMITH 171214 thru WEBSTER, KATHLEEN 160261	
29	WEBER, PATRICIA 206335 thru YINGLING, ROBIN 213911	
30	YOUNG, MICHELLE 141541 thru ZOELLER, ROGER 228120	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.06

DEPT. OF HUMAN RESOURCES

CAROLINE COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W1186	MA,PA,FS, AFDC	1023-7A4	45-47	FY 92	77	7/95	RECYCLED


SIGNATURE

RECORDS CENTER MANAGER
Title

07/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Human Resources		ACCESSION NO. 94W1186	DATE REC'D 5-23-94
B. DIVISION/UNIT Caroline Co. Dept. of Social Services			RM CODE 14.02.06
C. MAILING ADDRESS P.O. Box 100 Denton, MD 21629-0100		LOCATION RANGE SECTION(S) 65 12-14	NO. OF CU. FT. 77
D. PHONE NO. 410-479-5900		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Judith M. Anderson, Business Mgr. 01-10-94		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1-72	All categories -- MA, PA, FS, AFDC (closed and retired through 07/92)	1023-7 A-4; #45, 46, 47 Dispose 07/95	
73-77	Services #1, all categories	1023-7 A-4; #48 Dispose 07/95 Disposal 9/6/95 SPS	

R-65

S-12-14

389 empties

S-14-21

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

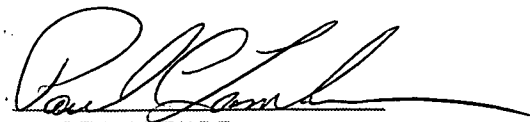
CERTIFICATE OF RECORDS DISPOSAL

14.02.07

DEPT. OF HUMAN RESOURCES

CARROLL COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1307	INCOME MAINT & SERVICES	1023-7A4	45-48	FY 93	15	7/95	RECYCLED
94W136	INCOME MAINT & SERVICES	1023-7A4	45-48	FY 92	9		
95W51	INCOME MAINT & SERVICES	1023-7A4	53	FY 93	4		
95W52	CHILD SUPPORT	1023-7A4	27	FY 92	9		
95W357	INCOME MAINT, SERVICES	1023-7	53	FY 93	4		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Internal Control
93-20 March 5, 1993

A. AGENCY Carroll County Department of
Social Services 33.02.06

ACCESSION NO.

DATE REC'D

93W1307

4-21-93

B. DIVISION/UNIT

FBI CODE

Central Services

14.02.07

C. MAILING ADDRESS

LOCATION

NO. OF CU. FT.

10 Distillery Dr.
Westminster, Md. 21157

RANGE SECTION(S)

22

9-10

15

D. PHONE NO.

876-2190

RECORDS CENTER MANAGER

E. AGENCY OFFICIAL

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3. DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

Income Maintenance and Services Closed cases
January 1992 ~~THRU~~ March 1992

Schedule 1023-7
Item #45, 46, 47 & 48
Disposal date July 1995

1	2548 - 19091	7	36907 - 37806
2	19544 - 25808	8	38014 - 39059
3	26352 - 29563	9	39102 - 39824
4	29865 - 33099	10	39831 - 40597
5	33116 - 34807	11	40621 - 41117
6	34852 - 36870	12	41122 - 41891

Please contact Pat Easton, Operations Manager, to
arrange shipment date. 876-2190 Ext 303

13	41900 - 42334
14	42344 - 42769
15	42773 - 50563

11/10/95
eps

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Internal Control #93-22T
June 8, 1993

A. AGENCY 1. Carroll County Dept. of Social Services 33.02.06		ACCESSION NO. 94W136	DATE REC'D 8-2-93
B. DIVISION/UNIT Central Services			RM CODE 14.02.07
C. MAILING ADDRESS 10 Distillery Dr. Westminster, Maryland 2157		LOCATION RANGE 13 SECTION(S) 26	NO. OF CU. FT. 9
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Patricia Easton</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Income Maintenance and Services Closed cases April 1992 - June 1992	Schedule 1023-7 Item #45,46, 47 & 48 Disposal date July 95
1	2403 - 20899	<u>Disposal</u> 10/27/95 <i>gfs</i>
2	20643 - 31724	
3	31789 - 35892	
4	36071 - 38274	
5	38484 - 40506	
6	40514 - 41485	
7	41541 - 42430	
8	42445 - 43138	
9	43149 - 43557	
Please contact Pat Easton, Operations Manager, to arrange shipment date 876-2190 Ext 303		

R-13

S-26

2 Empties

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Internal Control

#94-33T

March 31, 1994

A. AGENCY
1. Carroll County Department of Social Services 33.02.06

B. DIVISION/UNIT
Central Services

C. MAILING ADDRESS
10 Distillery Drive
Westminster, Maryland 21157

D. PHONE NO.
876-2190

E. AGENCY OFFICIAL
Patricia A. Easton 3-31-94

ACCESSION NO.

95W51

DATE REC'D

7-12-94

RM CODE

14.02.07

LOCATION

RANGE SECTION(S)

36

31

NO. OF CU. FT.

4

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3. DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

Income Maintenance & Services ODO
January - March 1993

Schedule 1023-7
Item #53
Disposal date July 1995

1	4162 - 41173
2	41270 - 44082
3	44292 - 44750
4	44475 - 51048

11/10/95
ggs

Please contact Pat Easton, Operations Manager,
to arrange shipment date Ext. 303

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

Internal
Relay

July 16, 1993
Internal Control 193-26T

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 33.02.06 Carroll County of Social Services		ACCESSION NO. 95W52		DATE REC'D 7-12-94
B. DIVISION/UNIT Central Services		RANGE 36		SECTION(S) 31
C. MAILING ADDRESS 10 Distillery Dr. Westminster, Maryland 21157		LOCATION RANGE SECTION(S) 36 31		NO. OF CU. FT. 9
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL <i>Patricia Easton</i> 6/8/94		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
	Child Support Administration - Case Records Closed February 1991 - February 1992	Schedule 1023-7A4 Item #27 Disposal date July 1995		
1	A - Bul			
2	Bur - Dav			
3	Dea - Gar			
4	Gav - Ken			
5	Kim - Moh			
6	Mor - Rub			
7	Ruc - Tas			
8	Tay - You			
9	Yox - Z			
Please contact Pat easton, Operations Manager, to arrange shipment date - 876-2190 Ext. 303				

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 794-1373)

Internal Control
#94-38T

June 28, 1994

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Carroll County Department of Social Services 33.02.06		ACCESSION NO. 95W357	DATE REC'D 9-14-94
B. DIVISION/UNIT Central Services			RM CODE 14.02.07
C. MAILING ADDRESS 10 Distillery Drive Westminster, Maryland 21157		LOCATION RANGE 33 SECTION 28	NO. OF CU. FT. 4
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Patricia A. Easton 6/28/94</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Income Maintenance and Services ODO April 1993 thru June 1993	Schedule 1023-7 Item #53 Disposal Date July 1995
1	2493 - 35793	9/18/95 <i>yps</i>
2	35917 - 43495	
3	44109 - 45090	
4	45105 - 50882	
Please contact Pat Easton, Operations Manager, to arrange shipment dates Ext 303		

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.08

DEPT. OF HUMAN RESOURCES

CECIL COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W523	MEAP CASES	1023-7-12	54	1991-92	9	7/95	RECYCLED
94W524	CLOSED CASES	1023-7A4	48		24		
94W522	PA, MA, FS	1023-7A4	45-47	FY 92	162		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORD TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY DEPARTMENT OF HUMAN RESOURCES	ACCESSION NO. 94W523	DATE REC'D 10-20-93
DIVISION/UNIT CECIL COUNTY DEPARTMENT OF SOCIAL SERVICES		FM CODE 14.02.08
MAILING ADDRESS 170 EAST MAIN STREET ELKTON, MARYLAND 21921	LOCATION RANGE 111 SECTION(S) 26	NO. OF CU. FT. 9
PHONE NO. 410-996-0500	RECORDS CENTER MANAGER	
AGENCY OFFICIAL ELLIS A. SCOTT, BUSINESS MANAGER	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-9	MEAP Case Records 10/91 to 3/92 ABLE-ZETTS	1023-7-12, 54 7/95 9/22/95 ggs

RECORD TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY DEPARTMENT OF HUMAN RESOURCES	ACCESSION NO. 94W524	DATE REC'D 10-20-93
2. DIVISION/UNIT CECIL COUNTY DEPARTMENT OF SOCIAL SERVICES		FM CODE 14.02.08
3. MAILING ADDRESS 170 EAST :MAIN STREET ELKTON, MARYLAND 21921	LOCATION RANGE SECTION(S) 36 15-16	NO. OF CU. FT. 24
4. PHONE NO. 410-996-0500	RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL ELLIS A. SCOTT, BUSINESS MANAGER	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

1. BOX NUMBERS	2. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	3. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-24	Social Services Case Records 00007-43778	1023-7 A-4 Item 48 July 1995 11/10/95 [Signature]

RECORD TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY DEPARTMENT OF HUMAN RESOURCES		ACCESSION NO. 94W522	DATE REC'D 10-20-93
2. DIVISION/UNIT CECIL COUNTY DEPARTMENT OF SOCIAL SERVICES		RM CODE 14.02.08	
3. MAILING ADDRESS 170 EAST MAIN STREET ELKTON, MARYLAND 21921		LOCATION RANGE SECTION(S) 148 23-27	NO. OF CU. FT. 162
4. PHONE NO. 410-996-0500		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL ELLIS A. SCOTT, BUSINESS MANAGER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

1. BOX NUMBERS	2. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	3. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-162	Public Assistance-Medical Assistance-Food Stamps 00007-44742/81070190 July 1991-June 1992	1023-7 A-4 Items 45, 46, 47 July 1995 <i>Disposal</i> <i>9/6/95</i> <i>gpg</i>

R-148

S-23-27

88 Empty

S-27-29

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.10

DEPT. OF HUMAN RESOURCES

DORCHESTER COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W1243	SERVICES -SERIES IIB	1023-7A4	49B	FY 90	4	7/95	RECYCLED
94W1122	MEAP	1023-5A1	11E	FT 92	2		
93W1729	SERVICES SERIES I	1023-7A4	48	FY 92	7		
93W1728	SERVICES SERIES I	1023-7A4	48	FY 92	1		
93W1727	CHILD SUPPORT	1023-7	27	FY 92	6		
93W1726	CHILD SUPPORT	1023-7	27	FY 92	6		


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dorchester Co. Dept. of Social Services		ACCESSION NO. 91W1243	DATE REC'D 5-1-91
B. DIVISION/UNIT Children Services		LOCATION RANGE SECTION(S) 37 23	RM CODE 14.02.10
C. MAILING ADDRESS P O Box 217 Cambridge, MD 21613-0217			NO. OF CU. FT. 4
D. PHONE NO. (301) 228-5100		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Joan Paul</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 4	<u>SERVICE CASE RECORDS-SERIES II B</u> - 7/89 thru 6/90 Case Numbers 2238 - 29156 Case Records	Schedule #1023-7 A-4 Item No. 49 B Disposal Date is 7/95 11/10/95 gps	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dorchester Co. Dept. of Social Services		ACCESSION NO. 94W1122	DATE REC'D 5-11-94
B. DIVISION/UNIT Maryland Energy Assist. Prog. (MEAP)		LOCATION RANGE SECTION(S) 40 25	RM CODE 14.02.10
C. MAILING ADDRESS P O Box 217 Cambridge, MD 21613-0217		NO. OF CU. FT. 2	
D. PHONE NO. (410) 221-2202 or 228-5100		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Isabelle Finch</i> Interim Director		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 2	CASE RECORDS - Fiscal Year 1992 Case records in alphabetical order A - Z 1. A - Mc 2. Mc G - Z	Schedule 1023-5-A-1 Item 11 E Disposal Date is 7/95 <i>Disposal</i> <i>8/21/95</i> <i>mpg</i>	

RECORDS TRANSMITTAL AND RECEIPT**E**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dorchester Co. Department of Social Services		ACCESSION NO. 93W1729	DATE REC'D 6-23-93
B. DIVISION/UNIT Adult Services		LOCATION RANGE 22 SECTION(S) 25	RM CODE 14.02.10
C. MAILING ADDRESS P O Box 217 Cambridge, MD 21613-0217		NO. OF CU. FT. 7	
D. PHONE NO. (410) 228-5100		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Joan Paul</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 - 7	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <u>CASE RECORDS - Fiscal Year 1992</u> Numerical Order 211 - 30681 <u>Services Case Records Series I</u>	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Schedule 1023-7 A-4 Item No. 48 Disposal Date 7/95 <i>11/10/95</i> <i>eps</i>	

R22

S25

6 empty

R22

S25

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dorchester County Department of Social Services		ACCESSION NO. 93W1728	DATE REC'D 6-23-93
B. DIVISION/UNIT Day Care Administration		LOCATION RANGE SECTION(S) 22 25	RM CODE 14.02.10
C. MAILING ADDRESS P O Box 217 Cambridge, MD 21613-0217		NO. OF CU. FT. 1	
D. PHONE NO. (410) 228-5100		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Joan Paul		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	<u>CASE RECORDS - Fiscal Year 1992</u> Case Records Numerical Order 8600 - 31030 <u>Services Case Records Series I</u>	Schedule #1023-7 A-4 Item No. 48 Disposal Date is 7/95 11/10/95 JPS	

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dorchester Co. Dept. of Social Services		ACCESSION NO. 93W1727	DATE REC'D 6-23-93
B. DIVISION/UNIT Child Support - Program		LOCATION RANGE 22 SECTION(S) 25	RM CODE 14.02.10
C. MAILING ADDRESS P O Box 217 Cambridge, MD 21613-0217		NO. OF CU. FT. 6	
D. PHONE NO. (410) 221-2202		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>John Paul</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 6	<u>CASE RECORDS</u> - Fiscal Year 1992 Closed Cases Numerical Order 229 - 31392 Case Records	Schedule #1023-7 Item No. 27 Disposal Date is 7/95 <i>11/10/95</i> <i>[Signature]</i>	

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dorchester Co. Dept. of Social Services		ACCESSION NO. 93W1726	DATE REC'D 6-23-93
B. DIVISION/UNIT Child Support - Legal		LOCATION RANGE 22 SECTION(S) 25	RM CODE 14.02.10
C. MAILING ADDRESS P O Box 217 Cambridge, MD 21613-0217		NO. OF CU. FT. 6	
D. PHONE NO. (410) 221-2202		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Joan Paul</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 6	<u>CASE RECORDS</u> - Fiscal Year 1992 Alphabetical Order: Abbott, Walter M. - Zieler, Robert <u>Case Records</u>	Schedule #1023-7 Item No. 27 Disposal Date is 7/95 <i>11/10/95</i> <i>[Signature]</i>	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

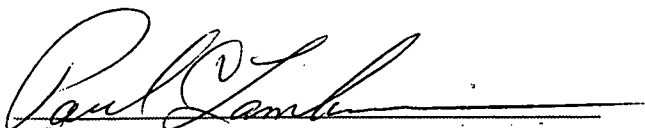
CERTIFICATE OF RECORDS DISPOSAL

14.02.10

DEPT. OF HUMAN RESOURCES

DORCHESTER COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1725	INCOME MAINTENACE	1023-7A4	45-47	FY 92	87	7/95	RECYCLED
93W1724	INCOME MAINTENACE	1023-7A4	45-47	FY 92	50		
94W1133	MEAP	1023-5A1	10, 11E	FY 92	2		


Signature

RECORDS CENTER MANAGER
Title

07/21/95
Date

Signature

DGS-550-2

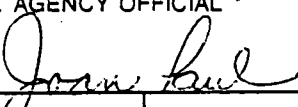
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dorchester County Dept. of Social Services		ACCESSION NO. 93W 1725		DATE REC'D 6-23-93	
B. DIVISION/UNIT Income Maintenance Unit		LOCATION RANGE 22 SECTION(S) 23-25		RM CODE 14.02.10	
C. MAILING ADDRESS P O Box 217 Cambridge, MD 21613-0217		NO. OF CU. FT. 87			
D. PHONE NO. (410) 221-2202		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL <i>Joan Paul</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 87	<u>CASE RECORDS - Fiscal Year 1992</u> Case Numbers 22966 - 30920 <u>Food Stamp Case Records</u> <u>Public Assistance Case Records</u> <u>Medical Assistance Case Records - Including the Supplemental</u> <u>Security Income Records (SSI)</u>			Schedule #1023-7 A-4 Item Nos. 45, 46, and 47 Disposal Date is 7/95 <i>11/10/95</i> <i>[Signature]</i>	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dorchester County Dept. of Social Services		ACCESSION NO. 93W 1724		DATE REC'D 6-23-93	
B. DIVISION/UNIT Income Maintenance Unit		LOCATION RANGE SECTION(S) 22 22-23		RM CODE 14.02.10	
C. MAILING ADDRESS P O Box 217 Cambridge, MD 21613-0217		RECORDS CENTER MANAGER		NO. OF CU. FT. 50	
D. PHONE NO. (410) 221-2202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
E. AGENCY OFFICIAL 					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 50	<u>CASE RECORDS - Fiscal Year 1992</u> Case Numbers 226 - 22964 <u>Food Stamp Case Records</u> <u>Public Assistance Case Records</u> <u>Medical Assistance Case Records - Including the Supplemental</u> <u>Security Income Records (SSI)</u>			Schedule #1023-7 A-4 Item Nos. 45, 46, and 47 Disposal Date is 7/95 11/10/95 	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dorchester co. Dept. of Social Services		ACCESSION NO. 94W1133		DATE REC'D 5-11-94	
B. DIVISION/UNIT Maryland Energy Assist. Prog. (MEAP)				RM CODE 14.02.10	
C. MAILING ADDRESS P O Box 217 Cambridge, MD 21613-0217		LOCATION RANGE SECTION(S) 40 25		NO. OF CU. FT. 2	
D. PHONE NO. (410) 221-2202 or 228-5100		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL <i>[Signature]</i> Interim Director		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
1 - 2	<u>CASE RECORDS AND REPORTS</u> - Fiscal Year 1992 Case records in alphabetical order (box 2) A-Z	Schedule #1023-5-A-1 Item 10 & 11E Disposal Date is 7/95 <i>Disposal</i> <i>8/21/95</i> <i>[Signature]</i>			

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

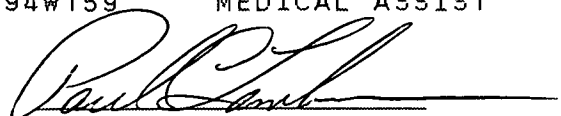
CERTIFICATE OF RECORDS DISPOSAL

14.02.13

DEPT. OF HUMAN RESOURCES

HARFORD COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W162	QMB-MECIAL ASSIST	1023-7A4	47	5/89-12/91	1	7/95	RECYCLED
93W993	FOOD STAMP	1023-7A4	45	1991	21		
94W1047	MEDICAL ASSIST	1023-7A4	47	1992	38		
94W160	FOOD STAMPS	1023-7A4	45	1991	33		
94W161	SERVICES	1023-7A4	48	1991	8		
94W159	MEDICAL ASSIST	1023-7A4	47	1991	35		


SIGNATURE

RECORDS CENTER MANAGER
Title

07/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO. 94W162	DATE REC'D 8-6-93
1. DEPT. OF HUMAN RESOURCES			RM CODE 14-02-13
B. DIVISION/UNIT HARFORD COUNTY DISTRICT		LOCATION RANGE SECTION(S) 33 30	NO. OF CU. FT. 1
C. MAILING ADDRESS 2 S. Bond St. Bel Air, Md. 21014			RECORDS CENTER MANAGER
D. PHONE NO. Miller - 836-4953 (Dunn) - 836-4951 Severn		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL <i>Betty Miller</i> <i>Kathy L. Severn</i>			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 Box	QMB-Medical Assistance Records 5-1-89 to 12-31-91	Schedule 1023-7 A-14, Item #47 Disposal Date 7-96 7/95 9/18/95 JPS

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 273, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. Of Human Resources		ACCESSION NO. 93W993	DATE REC'D 2-17-93
B. DIVISION/UNIT Harford County D.S.S.			RM CODE 14.02.13
C. MAILING ADDRESS 2 South Bond Street, Bel Air, Md 21014		LOCATION RANGE SECTION(S) 21 33-34	NO. OF CU. FT. 21
D. PHONE NO. Miller 836-4953 Dunn 836-4951		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 to 21	Food Stamp Records 01-01-91 to 06-30-91	Schedule 1023-7 A-4, Item#45 Disposal date 7-95 11/10/95 gps

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF HUMAN RESOURCES		ACCESSION NO. 94W1047		DATE REC'D 5-3-94	
B. DIVISION/UNIT Harford Co D.S.S.		LOCATION RANGE SECTION(S) 21 14-15		FM CODE 14.02-13	
C. MAILING ADDRESS 2 South Bond Street, Bel air, Md 21014		NO. OF CU. FT. 38		RECORDS CENTER MANAGER	
D. PHONE NO. Miller - 836-4953 Severn 836-4951 (Dunn)		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
E. AGENCY OFFICIAL					

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 to 37 38	Medical Assistance Records 1-1-92 to 6-30-92	Schedule 1023-7 A-14, Item #47 Disposal date 7-95 11/10/95 gpr

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY
1. DEPT. OF HUMAN RESOURCES

D. DIVISION/UNIT
HARFORD COUNTY D. S. S.

C. MAILING ADDRESS
2 S. Bond St.
Bel Air, Md. 21014

D. PHONE NO. Miller - 836-4953
(Dunn) - 836-4951 Severn

E. AGENCY OFFICIAL *Betty Miller*
Kathy L Severn

ACCESSION NO.

DATE REC'D

94W160

8-6-93

RM CODE

14.02.13

LOCATION

NO. OF CU. FT.

RANGE SECTION(S)

15 13

33

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3. DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

1 to 33

Food Stamps Records
7-1-91 TO 12-30-91

Schedule 1023-7
A-4, Item #45
Disposal Date *7-96*
7/95

Disposal
10/27/95
ggs

E RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. DEPT. OF HUMAN RESOURCES

B. DIVISION/UNIT

HARFORD COUNTY D. S. S.

C. MAILING ADDRESS

2 S. Bond St.
Bel Air, Md. 21014

D. PHONE NO. Miller - 836-4953

(Dunn) - 836-4951 Severn

E. AGENCY OFFICIAL

Betty Miller
Kathy L. Severn

ACCESSION NO.

94W 161

DATE REC'D

8-6-93

RM CODE

14.02.13

LOCATION

RANGE SECTION(S)

15 13

NO. OF CU. FT.

8

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3. DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

1 to 8

Services Records
7-1-91 to 12-30-91

Schedule 1023-7
A-4, Item #48
Disposal Date 7-96

7/95

Disposal
10/27/95
[Signature]

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 706-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. DEPT. OF HUMAN RESOURCES		94W159	8-6-93
B. DIVISION/UNIT HARFORD COUNTY D. S. S.			RM CODE 14.02.13
C. MAILING ADDRESS 2 S. Bond St. Bel Air, Md. 21014		LOCATION RANGE SECTION(S) 143 25	NO. OF CU. FT. 35
D. PHONE NO. Miller - 836-4953 (Dunn) - 836-4951 Severn		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Betty Miller</i> <i>Kathy L Severn</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 to 35	Medical Assistance Records 7-1-91 to 12-30-91	Schedule 1023-7 A-14 Item #47 Disposal date ~~7-96~~ 7/95 11/9/95 SPB	

R143

S25

3 empty

R143

S25

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.13

DEPT. OF HUMAN RESOURCES

HARFORD COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W158	PUBLIC ASSIST	1023-7A4	46	1991	60	7/95	RECYCLED
94W1046	SERVICES	1023-7A4	48	1992	7		
93W992	SERVICES	1023-7A4	48	1991	5		
94W1048	FOOD STAMP	1023-7A4	45	FY 92	37		
93W994	MEDICAL ASSIST	1023-7A4	47	FY 91	28		
93W995	PUBLIC ASSIST	1023-7A4	46	FY 91	36		
94W1045	PUBLIC ASSIST	1023-7A4	46	FY 92	77		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER

Title

07/21/95

Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 279, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. DEPT. OF HUMAN RESOURCES

B. DIVISION/UNIT

HARFORD COUNTY D. S. S.

C. MAILING ADDRESS

2 S. Bond St.
Bel Air, Md. 21014

D. PHONE NO. Miller - 836-4953

(Dunn)- 836-4951 Severn

E. AGENCY OFFICIAL

Betty Miller
Kathy J. Severn

ACCESSION NO.

94W158

DATE REC'D

8-6-93

RM CODE

14.02.13

LOCATION

RANGE

SECTION(S)

116

6-7

NO. OF CU. FT.

60

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

1 to 60

Public Assistance Records
7-1-91 to 12-30-91

Schedule 1023-7
A-4, Item #46
Disposal date 7-96

7/95

Disposal
10/16/95
SPS

R116

~~S6-8~~ S6-7

5 empty

R116

S7-8

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 786-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF HUMAN RESOURCES		ACCESSION NO. 94W1046	DATE REC'D 5-3-94
D. DIVISION/UNIT HARFORD COUNTY D. S. S.			RM CODE 14.02.13
C. MAILING ADDRESS 2 S. Bond St. Bel Air, Md. 21014		LOCATION RANGE SECTION(S) 10 30	NO. OF CU. FT. 7
D. PHONE NO. Miller - 836-4953 (Dunn) - 836-4951 Severn		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 to 7	Services Records 1-1-92 to 6-30-92	Schedule 1023-7 A-4, Item #48 Disposal Date 7-96 <i>Disposal</i> <i>10/27/95</i> <i>ggs</i>

R10

S30

1 Empty Space

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. OF Human Resources		ACCESSION NO. 93W992	DATE REC'D 2-17-93
B. DIVISION/UNIT Harford County D.S.S.			RM CODE 14.02.13
C. MAILING ADDRESS 2 South Bond Street, Bel Air, Md 21014		LOCATION RANGE 33 SECTION(S) 11	NO. OF CU. FT. 5
D. PHONE NO. Miller 836-4953 <i>Ken Miller</i> Dunn 836-4951 <i>Pat Dunn</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 to 5	Service Records 01-01-91 to 06-30-91	Schedule 1023-7 A-4, Item #48 Disposal Date 7-95 <i>9/18/95</i> <i>[Signature]</i>

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF HUMAN RESOURCES		ACCESSION NO. 94W1048	DATE REC'D 5-3-94
B. DIVISION/UNIT HARFORD COUNTY D. S. S.		LOCATION RANGE 33 SECTION(S) 32	RM CODE 14.02.13
C. MAILING ADDRESS 2 S. Bond St. Bel Air, Md. 21014		NO. OF CU. FT. 37	
D. PHONE NO. Miller - 836-4953 b Severn - 836-4951 (Dunn)		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 10 to 37	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Foods Stamps Records 1-1-92 to 6-30-92	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Schedule 1023-7 A-4, Item #45 Disposal Date 7-95 9/18/95 gfs	

R33
S32

1 Empty

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF HUMAN RESOURCES		ACCESSION NO. 93W994	DATE REC'D 2-17-93
B. DIVISION/UNIT HARFORD COUNTY D. S. S.		LOCATION RANGE 1632 SECTION(S) 33-33	RM CODE 14.02.13
C. MAILING ADDRESS 2 S. Bond St. Bel Air, Md. 21014		NO. OF CU. FT. 28	
D. PHONE NO. Miller - 836-4953 <i>Kitty Miller</i> Dunn - 836-4951 <i>Kathy Dunn</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 to 28	Medical Assistance Records 1-01-91 to 06-30-91	Schedule 1023-7 A-14 Item #47 Disposal Date 7-95 <i>Disposal</i> <i>10/27/95</i> <i>eps</i>	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 273, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. Of Human Resources		ACCESSION NO. 93W995		DATE REC'D 2-17-93	
B. DIVISION/UNIT Harford County D.S.S.		LOCATION RANGE SECTION(S) 16 33-34		RM CODE 14.02.13	
C. MAILING ADDRESS 2 South Bond Street, Bel Air, Md 21014		NO. OF CU. FT. 36			
D. PHONE NO. Miller 836-4953 Dunn 836-4951		RECORDS CENTER MANAGER <i>[Signature]</i>			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 to 36	Public Assistance Records 01-01-91 to 06-30-91			Schedule 1023-7 A-4, Item #46 Disposal Date 7-95 <i>Disposal</i> <i>10/27/95</i> <i>[Signature]</i>	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 878, JESSUP, MD. 20794 (TELEPHONE - 709-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO. 94W 1045	DATE REC'D 5-3-94
1. DEPT. OF HUMAN RESOURCES			FM CODE 14.02.13
B. DIVISION/UNIT HARFORD COUNTY D. S. S.		LOCATION RANGE SECTION(S) 27 1-2	NO. OF CU. FT. 77
C. MAILING ADDRESS 2 S. Bond St. Bel Air, Md. 21014			
D. PHONE NO. Miller - 836-4953 (Dunn) - 836-4951 Severn		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 to ~~75~~ 77	Public Assistance Records 1-1-92 to 6-30-92	Schedule 1023-7 A-4, Item #46 Disposal Date 7-95 <i>Disposal</i> <i>9-2-95</i> <i>SPS</i>

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.14

DEPT. OF HUMAN RESOURCES

HOWARD COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
95W216	FS,PA,MA	1023-7A4	45-47	FY 92	55	7/95	RECYCLED
93W477	CHILD SUPPORT	1023-7A4	40	FY 91	1		

SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

6/14/94

A. AGENCY 1. Howard County Dept. of Social Services		ACCESSION NO. 95W216	DATE REC'D 8-17-94
B. DIVISION/UNIT Income Maintenance		LOCATION RANGE SECTION(S) 26 21-22	RM CODE 14.02.14
C. MAILING ADDRESS 3451 Courthouse Drive ellicott City, Maryland 21043			NO. OF CU. FT. 55
D. PHONE NO. 461-0317		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Karen lease		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
55 boxes	Mixed Food Stamp, Public Assistance and Medical Assistance Records all from July, 1991 to June 1992	1023 -7 A-4 #45, 46, 47 Disposal date: 7/95 11/10/95 eps	

R-26
S-21-22

1 empty

S-22

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HOWARD CO SOCIAL SERVICES		ACCESSION NO. 93W477	DATE REC'D 10-13-92
B. DIVISION/UNIT CHILD SUPPORT		LOCATION RANGE SECTION(S) 155 12	RM CODE 14.02.14
C. MAILING ADDRESS 3451 COURTHOUSE DRIVE ELLICOTT CITY, MD 21043			NO. OF CU. FT. 1
D. PHONE NO. 461-0321		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL KAREN LEASE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	FISCAL IV-D CHECK COPIES 1-22-90 - 6-30-91	SCH. #1023-7A4 ITEM #40 JULY 1995 11/9/95 SPS

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.15

DEPT. OF HUMAN RESOURCES

KENT COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W141	SERVICES RECORDS	1023-7A4	48	FY 92	3	7/95	RECYCLED
94W142	FS, MA, PA	1023-7A4	45-47	FY 92	32		
95W269	ODO-INCOME MAINT.	1023-	53	FY 93	6		
92W637	SERVICE CASES	1023-7	48	FY 90	4		


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. KENT COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 946141	DATE REC'D 8-4-93
B. DIVISION/UNIT SERVICE UNIT		LOCATION RANGE SECTION(S) 29 28	RM CODE 14.02.15
C. MAILING ADDRESS 350 High Street, P.O. Box 670 Chestertown, MD 21620		NO. OF CU. FT. 3	
D. PHONE NO. (410) 778-0820		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Vera Eliason <i>Vera Eliason</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 2 3	Service Records - FY '92 (7-1-91 to 7-30-92) 101 - 9443 9521 - 12704 12725 - 14299	1023-7 A-4 Pg. 3 of 5 Item No. 48 Disposal Date: ~~7-94~~ 7/95 <i>Disposal</i> 7-12-95 APS	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. KENT COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 946142	DATE REC'D 8-4-93
B. DIVISION/UNIT Income Maintenance		LOCATION RANGE SECTION(S) 19 34-35	RM CODE 14.02.15
C. MAILING ADDRESS P.O. Box 670, 350 High St. Chestertown, MD 21620		NO. OF CU. FT. 32	
D. PHONE NO. (410) 778-0820		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Vera Eliason <i>Vera Eliason</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Food Stamps, Med. Assist. & Pub. Assist. (7-1-91 to 6-30-92)	Schedule 1023-7A-4, A-5
2	331 - 3123	Items 45, 46, 47
3	3613 - 4299	Disposal Date: ~~7-94~~
4	4440 - 5122	7/95
5	5208 - 6196	
6	6199 - 6664	
7	6711 - 7201	
8	7220 - 7935	
9	8020 - 8425	
10	8426 - 8932	
11	8962 - 9205	
12	9320 - 9555	
13	9577 - 9939	
14	9940 - 10393	
15	10422 - 11141	
16	11187 - 11424	
17	11438 - 11646	
18	11684 - 11821	
19	11826 - 12026	
20	12043 - 12192	
21	12223 - 12525	
22	12532 - 12660	
23	12665 - 12809	
24	12819 - 13030	
25	13031 - 13104	
26	13108 - 13282	
27	13304 - 13455	
28	13457 - 13559	
29	13560 - 13634	
30	13642 - 13776	
31	13778 - 13884	
32	13886 - 14022	
	14023 - 14330	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 706-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO. 95W269	DATE REC'D 8-23-94
1. KENT CO. DEPT. OF SOCIAL SERVICES			RM CODE 14-02-15
B. DIVISION/UNIT Income Maintenance		LOCATION RANGE SECTION(S) 15 17	
C. MAILING ADDRESS 350 High St., P.O. Box 670 Chestertown, MD 21620		NO. OF CU. FT. 6	
D. PHONE NO. 410-778-0820		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Vera Eliason <i>Vera Eliason</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	ODO'D CASE RECORDS FY '93 (7-1-92 to 6-30-93) Income Maintenance	Schedule 1023-7, pg. 12 Item 53 Disposal Date: 7-95 <i>Disposal</i> <i>10/27/95</i> <i>ggs</i>	
1	A - Com		
2	Com - Gra		
3	Gre - Lil		
4	LIL - Pal		
5	Pat - Sto		
6	Str - Zub		

AND RECEIPT

14.02.15

Accession No.

92W637

Date Received

12-16-91

1. From: (Name, Division, Address or Agency)
 KENT COUNTY DEPARTMENT OF SOCIAL SERVICES
 P.O. Box 670, 350 High Street
 Chestertown, Md. 21620

Signature

Title

2. Building and Room

3. Phone

(301) 778-0820

4. To: State Records Center

5. Signature: (Agency Official)

Vera C. Eliason

6. No. of Cu.Ft.

4

7. Records
 Location
 (Center)

8. Box
 Numbers

9. Description of Records
 With Inclusive Dates

10. Disposal Authority
 (Schedule and Item No.)

SERVICE CASE RECORDS FY'90

1 199 - 5737
 2 5865 - 10337
 3 10417 - 12535
 4 12569 - 13253

Schedule 1023-7

Item 48

and

Schedule ~~1023-7A-1~~Items No. ~~45-47~~

Disposal Date: 7/95

Disposal
 9-8-95
 JPS

(Use Plain Unlined Paper For Continuation Pages)

R-47
S-27

1 Empty

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.16

DEPT. OF HUMAN RESOURCES

MONTGOMERY COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W556	PUBLIC ASSIST.	1023-7A4	46	1991	107	7/95	RECYCLED
93W1385	FOOD STAMPS	1023-7A4	45	FY 92	24		
93W1386	MEDICAL ASSIST	1023-7A4	47	FY 92	48		
94W0009	SERVICES	1023-7A4	48	FY 92	24		
93W555	FOOD STAMP	1023-7A4	45	1991	21		
93W1387	PUBLIC ASSIST	1023-7A4	46	FY 92	116		
95W218	ODO'S	1023-7	53	FY 93	79		


Signature

RECORDS CENTER MANAGER
Title

07/21/95
Date

Signature

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 02 16		ACCESSION NO. 93W556	DATE REC'D 10-21-92
B. DIVISION/UNIT Dept. of Human Resources			RM CODE 14.02.16
C. MAILING ADDRESS montg. Co. Dept. of Social Services 5630 Fishers Ln. Rockville, MD 20852		LOCATION RANGE 33 SECTION(S) 1-3	NO. OF CU. FT. 107
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bollen J. Ray		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PA'S 12-1991	
1	645 — 17902	Item #46 10237 A-4 Disposal Date ~~12-1994~~ 7/95 9/18/95 ggs
2	18062 — 26365	
3	26993 — 31974	
4	32125 — 38838	
5	39123 — 45170	
6	45407 — 51857	
7	52035 — 57066	
8	57402 — 61989	
9	62523 — 68140	
10	68223 — 73982	
11	73994 — 77353	
12	77484 — 82399	
13	82493 — 86093	
14	86345 — 89883	
15	90174 — 93249	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 708-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT			RM CODE
C. MAILING ADDRESS		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
91	289 199 — 289 693	
92	289 706 — 290 393	
93	290 407 — 290 824	
94	290 847 — 291 496	
95	291 506 — 292 499	
96	292 561 — 293 235	
97	293 238 — 293 898	
98	293 901 — 294 502	
99	294 506 — 295 192	
100	295 207 — 295 794	
101	295 810 — 296 455	
102	296 510 — 297 086	
103	297 120 — 297 689	
104	297 701 — 298 495	
105	298 546 — 299 624	
106	299 630 — 300 997	
107	301 012 — 302 791	

R-33
S-1-3

3 empty
R33 33

RECEIVED

SEP 3 1992

RECORDS MANAGEMENT
DIVISION

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 378, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 02 16		ACCESSION NO. 93W1385	DATE REC'D 4-28-93
B. DIVISION/UNIT Dept. of Human Resources		LOCATION RANGE SECTION(S) 101 1	RM CODE 14.02.16
C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers LA, Rockville, MD 20852		NO. OF CU. FT. 24	
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bolhi J. Reay		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FS. 6-92	
1.	4002 — 43237	7/95
2.	43568 — 75899	#1023-7A4
3.	76456 — 91583	#45
4.	91849 — 206696	
5.	206850 — 216569	
6.	217071 — 227634	
7.	228036 — 235895	
8.	236068 — 243497	
9.	243613 — 249584	
10.	249683 — 257795	
11.	257864 — 261472	
12.	261942 — 267450	
13.	267540 — 272884	
14.	273128 — 278581	
15.	278743 — 282581	

Disposal
9/13/95
BR

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.16	282582 — 287752	
.17	287820 — 290993	
.18	291181 — 293983	
.19	294014 — 296793	
.20	296846 — 299491	
.21	299504 — 301611	
.22	301704 — 303198	
.23	303338 — 305392	
.24	305684 — 309622	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 02 16		ACCESSION NO. 93W 1386		DATE REC'D 4-28-93	
B. DIVISION/UNIT Dept. of Human Resources		RANGE 15		LOCATION SECTION(S) 1-2	
C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers LA, Rockville MD 20852		NO. OF CU. FT. 48		RECORDS CENTER MANAGER	
D. PHONE NO. 301- 468- 4383		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
E. AGENCY OFFICIAL Balhi J. Peay					

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	MA'S 6-92	
1	38 — 27795	Item #41-10237A-4 Disposal Date 7-95 <i>Disposal</i> 10/27/95 <i>gpg</i>
2	27949 — 53959	
3	54197 — 74075	
4	74158 — 86895	
5	87098 — 96966	
6	97003 — 201525	
7	201545 — 208365	
8	208463 — 213056	
9	213527 — 220236	
10	220742 — 226148	
11	226234 — 229857	
12	230092 — 232399	
13	232509 — 235785	
14	235823 — 240470	
15	240557 — 244882	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.16	245050 — 247606	
.17	247716 — 250474	
.18	250574 — 252621	
.19	252673 — 255443	
.20	255525 — 257576	
.21	257638 — 260173	
.22	260189 — 262956	
.23	263001 — 265750	
.24	265776 — 267779	
.25	267817 — 269564	
.26	269675 — 271081	
.27	271239 — 273628	
.28	273674 — 275954	
.29	276209 — 278040	
.30	278085 — 280282	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 378, JESSUP, MD. 20794 (TELEPHONE - 766-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.31	280333 — 282171	
.32	282215 — 284325	
.33	284383 — 285885	
.34	285916 — 287372	
.35	287400 — 289990	
.36	290069 — 291693	
.37	291715 — 293064	
.38	293075 — 293818	
.39	293832 — 294799	
.40	294853 — 296340	
.41	296342 — 297638	
.42	297645 — 298615	
.43	298649 — 299998	
.44	299999 — 300981	
.45	301013 — 301993	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
46	302044 — 303418	
47	303518 — 307385	
48	307440 — 8115363	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 02 16		ACCESSION NO. 94W9	DATE REC'D 7-7-93
B. DIVISION/UNIT Dept. of Human Resources			RM CODE 14.02.16
C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers LA, Rockville MD 20852		LOCATION RANGE SECTION(S) 49 34-35	NO. OF CU. 24
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bobbie J. Ray		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	9808 — 53735	Item # 48-10237
2	54732 — 89091	Disposal Date
3	89344 — 203629	7-95
4	204103 — 215390	
5	215573 — 226109	
6	226403 — 235923	
7	235951 — 243292	
8	243315 — 249455	
9	249543 — 255831	
10	255832 — 259861	
11	259931 — 265294	
12	265295 — 269187	
13	269304 — 273354	
14	273426 — 276753	
15	276807 — 280499	

11/10/95
JPR

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED BY: STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.16	280536 ——— 283758	
.17	283818 ——— 286991	
.18	287007 ——— 291210	
.19	291364 ——— 295354	
.20	295366 ——— 299788	
.21	299800 ——— 302683	
.22	302702 ——— 304688	
.23	304745 ——— 306696	
.24	306703 ——— 314294	

R-49

S-34-35

11 empty

R49

S35

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 709-1378)

DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 02 16		ACCESSION NO. 93W555	DATE REC'D 10-21-92
B. DIVISION/UNIT Dept. of Human Resources			RM CODE 14.02.16
C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers LA Rockville, MD-20852		LOCATION RANGE SECTION(S) 116 13-14	NO. OF CU. FT. 21
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bobbie J. Peary		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	FS's 12-91	
1	8742 — 30804	Item 45-10237.44
2	31060 — 49710	Disposal Date
3	50151 — 77714	7-1994
4	78828 — 201193	7/95
5	201809 — 216797	Disposed
6	217733 — 229891	10/16/95
7	230116 — 239922	ggs
8	240220 — 247642	
9	247738 — 253608	
10	253730 — 260875	
11	261069 — 267138	
12	267302 — 272699	
13	272787 — 278683	
14	278728 — 284099	
15	284134 — 286764	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.16	286820 ——— 290477	
.17	290479 ——— 292994	
.18	293074 ——— 295703	
.19	295776 ——— 297678	
.20	297732 ——— 299329	
.21	299356 ——— 302698	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 708-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 02 16		ACCESSION NO. 93W1387	DATE REC'D 4-28-93
B. DIVISION/UNIT Dept. of Human Resources			RM CODE 14-02-16
C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers LA, Rockville MD 20852		LOCATION RANGE SECTION(S) 120 24-27	NO. OF CU. FT. 116
D. PHONE NO. 301-468-4383 333-0280 - Arge Reaves		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bobbi J. Peay		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PA'S	6/92 6-93
1	8742 — 20954	Item #46-10237A4
2	21112 — 28156	Disposal Date
3	28188 — 36628	7-96
4	36718 — 43270	7/95
5	43404 — 46923	
6	47028 — 52422	
7	52545 — 54999	Disposal
8	55137 — 61085	10-24-95
9	61093 — 67028	gpg
10	67196 — 73982	
11	74124 — 76936	
12	77002 — 81587	
13	21630 — 84973	
14	85120 — 88543	
15	88741 — 91503	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 708-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
106	297121 ——— 297675	
107	297618 ——— 298373	
108	298399 ——— 298998	
109	299024 ——— 299792	
110	299800 ——— 300785	
111	300793 ——— 301787	
112	301810 ——— 302392	
113	302410 ——— 303530	
114	303633 ——— 304319	
115	304328 ——— 306150	
116	306217 ——— 310325	

R 120

S 24-27

6 EMPTIES

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 02 16		ACCESSION NO. 95W318	DATE REC'D 8-29-94
B. DIVISION/UNIT Dept. of Human Resources		RM CODE 14.02.16	
C. MAILING ADDRESS Montg. Co Dept. of Social Services 5630 Fishers LA, Rockville, MD 20852		LOCATION RANGE SECTION(S) 3 3-5	NO. OF CU. ST 79
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bobbei J. Reay		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Odo's 6-93	
1	582 — 33063	Sch # 1023-7
2	33161 — 56365	Item 53
3	56508 — 75166	7-95
4	7543 — 88265	
5	88397 — 99394	
6	99876 — 207019	
7	207135 — 214953	
8	215018 — 220151	
9	220236 — 226361	
10	226400 — 235962	
11	236012 — 240720	
12	240726 — 244773	
13	244779 — 249934	
14	250025 — 252985	
15	253111 — 256367	
16	256433 — 259484	

Disposal
8/31/95
JRS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 706-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
17	259551 ————— 262385	
18	262401 ————— 265934	
19	266001 ————— 268596	
20	268604 ————— 270828	
21	270872 ————— 273334	
22	273354 ————— 275534	
23	275628 ————— 277986	
24	278033 ————— 280171	
25	280263 ————— 282386	
26	282415 ————— 283970	
27	283970 ————— 286145	
28	286202 ————— 287872	
29	287906 ————— 289689	
30	289692 ————— 290993	
31	291006 ————— 292703	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT			RM CODE
C. MAILING ADDRESS		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
32	292730 ————— 293765	
33	293826 ————— 295395	
34	295421 ————— 296778	
35	296805 ————— 297868	
36	297883 ————— 299059	
37	299159 ————— 300399	
38	300409 ————— 301594	
39	301602 ————— 302591	
40	302603 ————— 303454	
41	303463 ————— 304433	
42	304435 ————— 305280	
43	305303 ————— 306358	
44	306368 ————— 307264	
45	307285 ————— 308119	
46	308120 ————— 308992	
47	309002 ————— 309929	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION: RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
48	310023 ————— 311159	
49	311165 ————— 311898	
50	311898 ————— 312466	
51	312471 ————— 313296	
52	313300 ————— 313889	
53	313900 ————— 314696	
54	314724 ————— 315258	
55	315259 ————— 315724	
56	315724 ————— 315982	
57	315983 ————— 216215	
58	316216 ————— 316412	
59	316415 ————— 316575	
60	316756 ————— 316761	
61	316766 ————— 317011	
62	317012 ————— 317204	
63	317205 ————— 317418	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS: - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
64	317478 ————— 317661	
65	317662 ————— 317875	
66	317878 ————— 318076	
67	318077 ————— 318299	
68	318300 ————— 281152	
69	318476 ————— 318878	
70	318880 ————— 319174	
71	319175 ————— 319479	
72	319484 ————— 319706	
73	319707 ————— 320020	
74	320028 ————— 320306	
75	320306 ————— 320566	
76	320568 ————— 320894	
77	320897 ————— 321194	
78	321196 ————— 321621	
79	321634 ————— 322574	

R-3

S-3-5

4 Empties

8-5

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.16.01

DEPT. OF HUMAN RESOURCES

MONTGOMERY COUNTY SOCIAL SERVICES/ FISCAL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W20	AIFI FOOD STAMP AUTH	1023-7	35E	1989-90	22	7/95	RECYCLED


SIGNATURE

RECORDS CENTER MANAGER
Title

07/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794 (TELEPHONE: 799-1379)

a) AGENCY CODE 14.02.16.01	ACCESSION NO. 93W20	DATE REC'D 7-21-92
b) AGENCY DEPARTMENT OF HUMAN RESOURCES		
c) DIVISION/UNIT Montgomery County Dept. of Social Services, Fiscal Benefits Issuance Unit	LOCATION RANGE 3 SECTIONS 17	NO. OF CU. FT. 22
d) MAILING ADDRESS 5630 Fishers Lane Rockville, MD 20852	RECORDS RETENTION MANAGER	
e) AGENCY OFFICIAL JoAnn K. Barnes (301) 468-4327	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NOS.	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	AIFI Food Stamp Authoriz. 12/89	1023-7, 35E 6/95
2	AIFI Food Stamp Authoriz. 1/90	1023-7, 35E 6/95
3	AIFI Food Stamp Authoriz. 2/90	1023-7, 35E 6/95
4	AIFI Food Stamp Authoriz. 3/90	1023-7, 35E 6/95
5	AIFI Food Stamp Authoriz. 4/90	1023-7, 35E 6/95
6	AIFI Food Stamp Authoriz. 5/90	1023-7, 35E 6/95
7	AIFI Food Stamp Authoriz. 6/90	1023-7, 35E 6/95
8	#550/551/552 Reports 1/90-2/90	1023-7, 35E 6/95
9	#550/551/552 Reports 3/90-5/90	1023-7, 35E 6/95
10	Group Day Care Invoices 7/88-12/89	1023-7, 35D-2 6/95
11	Family DayCare Invoices 7/88-12/89	1023-7, 35D-2 6/95
12	Group DayCare Update & Sum 1-6/89	1023-7, 35D-2 6/95
13	Group DayCare Update & Sum 7-12/89	1023-7, 35D-2 6/95

7/95
Disposal
8/31/95
JJP

RECORDS TRANSMITTAL AND RECEIPT

Montgomery County Dept. of Social Services
Fiscal--Benefits Issuance Unit

RECORDS TRANSMITTAL RECEIPT

2. BOX NOS.	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
14	Group DayCare Update & Sum 1-05/90 1023-7, 35D-2	6/95
15	Family DayCare Update & Sum 2-12/88 1023-7, 35D-2	6/95
16	Family DayCare Update & Sum 8-12/89 1023-7, 35D-2	6/95
17	Family DayCare Update & Sum 1-06/90 1023-7, 35D-2	6/95
18	Client Payt Update Reports 7-12/88 1023-7, 35D-2	6/95
19	Client Payt Update Reports 1-05/89 1023-7, 35D-2	6/95
20	Client Payt Update Reports 6-09/89 1023-7, 35D-2	6/95
21	Client Payt Update Rpts. 10-12/89 1023-7, 35D-2	6/95
22	Client Payt Update Reports 1-04/90 1023-7, 35D-2	6/95

R-3

S-17

1 empty

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.17

DEPT. OF HUMAN RESOURCES

PRINCE GEORGES COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1140	PROTECTIVE SERVICES	1023-7A4	49	FY 90	16	7/95	RECYCLED
94W1085	PUBLIC ASSIST	1023-7A4	46	FY 92	100		
94W1355	MEDICAL ASSIST	1023-7A4	47	FY 92	59		
94W1356	FOOD STAMPS	1023-7A4	45	FY 92	61		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 14.02.17 1. P.G. Co. Dept. of Social Services		ACCESSION NO. 93W1140		DATE REC'D 3-17-93	
B. DIVISION/UNIT General Administration- Closed Files		LOCATION RANGE 1 SECTION(S) 2		FM CODE 14.02.17	
C. MAILING ADDRESS 6111 Ager Rd Hyattsville, Md 20782		NO. OF CU. FT. 16		RECORDS CENTER MANAGER	
D. PHONE NO. 301 4225387		DATE: January 20, 1993		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL <i>M.P. Sherman</i> Mary P. Sherman					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
1 thru 16	Protective Services July 1989 thru June 1990	Destroy date: 7-1-95 Schedule No.- 10237A-4 Item No.-#49 <i>Disposal</i> <i>8/18/95</i> <i>SPG</i>			

R-1

S-2

2 empties

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 14.02.17
P.G. Co. Dept. of Social Services

B. DIVISION/UNIT
General Administration - Closed Files

C. MAILING ADDRESS
6111 Ager Rd Hyattsville, Md 20782

D. PHONE NO. (301) 422 5387 DATE: Feb 17, 1994

E. AGENCY OFFICIAL *M. P. Sherman*
Mary P. Sherman (Pat)

ACCESSION NO. 94W1085		DATE REC'D 5-9-94
LOCATION RANGE SECTION(S) 145 29-32		FM CODE 14.02.17
RECORDS CENTER MANAGER		NO. OF CU. FT. 100
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 100	Public Assistance July 1991 thru June 1992	Destroy Date- 7-95 Schedule No -10237A-4 ItemNo - 46 11/9/95 <i>[Signature]</i>

R-145

S-29-32

2 Empties

S-32

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 14.02.17 P.G. Co. Dept. of social services		ACCESSION NO. <i>94W1355</i>	DATE REC'D <i>6-29-94</i>
B. DIVISION/UNIT General Administration-Closed files		LOCATION RANGE SECTION(S) <i>75 11-13</i>	RM CODE <i>14.02.17</i>
C. MAILING ADDRESS 6111 Ager Rd. Hyattsville, Md.20782		NO. OF CU. FT. <i>59</i>	
D. PHONE NO. 301 422-5387 DATE: June 17, 1994		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>M. P. Sherman</i> Mary P. Sherman		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 thru <i>59</i>	Medical Assistance July 1991 thru June 1992	Destroy date-7-1-95 Schedule no.-10237A-4 Item No.-#47 <i>Disposal</i> <i>9/7/95</i> <i>lgs</i>	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 14.02.17 1. ~~P.G. Co. Dept of Social Services~~ B. DIVISION/UNIT General Administration- Closed Files C. MAILING ADDRESS 6111 Ager Rd Hyattsville, Md. 20782		ACCESSION NO. 94W1356 DATE REC'D 6-29-94	
D. PHONE NO. 422-5387 DATE: June 14, 1994		FM CODE 14.02.17	
E. AGENCY OFFICIAL <i>M.P. Sherman</i> Mary P. Sherman		RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 61	Food Stamps July 1991 Thru June 1992	Destroy Date-7-1-95 ScheduleNo.-10237A-4 Item No.-#45 Disposal <u>9/7/95</u> BPS

R-75

S- ~~11-22~~ 13-14

223 Empires

S-14-22

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.18

DEPT. OF HUMAN RESOURCES

QUEEN ANNE'S COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W648	CHILD SUPPORT CHECK COPIES	1023-7A4	40	1989-92	9	7/95	RECYCLED
93W649	PUBLIC ASSIST	1023-7A4	46	FY 92	32		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 33.02.00		14.02.18		ACCESSION NO. 93W648	DATE REC'D 11-10-92
b) AGENCY Department of Human Resources Queen Anne's Co. Dept. of Social Services					
c) DIVISION/UNIT CSEA Fiscal Queen Anne's Co. Dept. of Social Services		LOCATION - RANGE 21 SECTION(S) 3-4		NO. OF CU. FT. 9	
d) MAILING ADDRESS 120 Broadway Ave. Centreville, MD 21617		RECORDS CENTER MANAGER			
e) AGENCY OFFICIAL Nora Stallings Bus. Man.		PHONE NO. 1-410-758-5100		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Child Support Check Copies Jan 1989 - April 1990 Numbers 7009 - 22531	~~January 31, 1995~~ 1023-7A4 #40
2	Child Support Check Copies May 1990 - June 1991 Numbers 22532 - 36522	~~January 31, 1995~~ 7/95
3	Child Support Check Copies July 1991 - February 1992 Numbers 36523 - 43628	January 31, 1995
4	Child Support 1005's and 944's January 1990 - January 1991	January 31, 1995
5	Child Support 1005's and 944's February 1991 - January 1992	January 31, 1995
6	Child Support 1005's and Child Support Check Registers 1005's - October 1989 - December 1989 Check Registers - October 1989 - December 1991	January 31, 1995
7	Child Support Check Registers and Monthly Check Registers Check Registers - April 1990 - June 1991 Monthly Check Registers December 1989 - June 1991	January 31, 1995
8	Child Support Bonus October 1989 - January 1992	January 31, 1995
9	Child Support 1005's, 1022's and Edit Logs October 1989 - February 1992	January 31, 1995 11/10/95 [Signature]

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 769-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Queen Anne's County		ACCESSION NO. 93W649	DATE REC'D 11-10-92
B. DIVISION/UNIT Department of Social Services		LOCATION RANGE 35 SECTION(S) 9	RM CODE 14.02.18
C. MAILING ADDRESS 120 Broadway Street Centreville, Maryland 21617		NO. OF CU. FT. 32	
D. PHONE NO. 758-5100		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Nora Stalling</i> <i>Bus. Man.</i> (410) 758-5100		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
477 thru 508	PA Records Closed FY 1992 (32 Boxes)	#1023-7A4 #46 7/95 11/10/95 <i>ggs</i>	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.19

DEPT. OF HUMAN RESOURCES

ST. MARY'S COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W584	PA,MA,FS	1023-7A4	45-47	FY 92	123	7/95	RECYCLED
90W950	PROTECTIVE SERV	1023-7A4	49		2		
94W581	CHILD SUUPORT	1023-7A4	27	FY 92	6		
94W583	SERVICES	1023-7A4	48	FY 92	14		
94W582	MEDICAL ASSIST	1023-7A4	47	FY 92	27		


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. St. Mary's County <i>14.02.19</i>		ACCESSION NO. <i>94W584</i>	DATE REC'D <i>11-15-93</i> X
b) AGENCY Department of Social Services			
c) DIVISION/UNIT 180 Washington Street		LOCATION - RANGE <i>146</i>	SECTION(S) <i>19-22</i>
d) MAILING ADDRESS Leonardtwn, Maryland 20650		NO. OF CU. FT. <i>123</i>	
e) AGENCY OFFICIAL <i>Arnold Lelodziecki</i>		PHONE NO. <i>301-475-4835</i>	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Combined Programs</i>	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
		<i>Schedule:</i> <i>1023-7 A-4</i>	
		<i>Item:</i> <i>45</i> <i>46</i> <i>47</i>	
		<i>Disposal Date</i> <i>July 1, 1995</i>	
		<i>Records Closed</i> <i>June 1992</i>	
		<i>11/9/95</i> <i>SPB</i>	

BOX #1 PA/MA/FS

17	Carroll, Grace	FS
0253	Dorsey, Frances	EAFC
302	Miles, Ernie	FS
302	Miles, Ernie	PA/FS/MA
522	Mason, Regina	PA/FS
522	Mason, Regina	PA/FS/MA
761	Young, Rosanna	FS
872	Briscoe, Katie	GPA/FS/MA
889	Dent, Mary	FS
931	Mills, Mary	NPA/FS
938	Bowles, John	FS
938	Bowles, John	MA/SSI/LTC
1134	Lacey, Minnie	FS
1134	Lacey, Minnie	FS
1506	Thomas, Mary	MA/LTC/EAFC

Box 1 Continued Next Page

35980 PENNINGTON, GEORGIA H.	MA,FS
35983 YATES, ELAINE S.	PA,MA,FS
35985 GREENWOOD, JENNIFER R.	FS,MA
35989 PULLIAM, MAUREEN C.	PA,FS,MA
35991 RAMOS, MARY C.	FS,MA
35992 LEACH, WENDY M.	PA,FS
36015 LOUING, HAROLD R. JR.	PA,FS,MA
36026 QUADE, HILDANNE E.	PA,FS
36028 RUSSELL, ARLENE J.	MASO
36036 THOMAS, MICHAEL	EA
36040 DYSON, SANDRA L.	EA

BOX 123

36042 JORDON, STEPHANIE J.	MA,FS
36050 DORSEY, JOHN F. SR.	MA,FS
36067 ARNDT, GEORGE R.	GPA,EA
36076 MORGAN, LOUIS C. III	FS
36077 PETTIT, MARK	EA
36098 STRAKER, JOSEPH T.	EA
36097 GILBERT, LAURA L.	PA,MA,FS
36102 WILLIAMS, JOYCE A.	MA,FS
36014 ALBERT, MARY	PA,FS RETIRED
36106 BISSETT, LAWRENCE J.	FS
36111 MONEYMAKER, FLORENCE N.	EA
36112 GEORGE, JOHN L.	EA,PA,FS,MA
36113 DEEMER, JACQUELINE L.	PA,MA,FS
36144 SEITZ, CHARLES A.	FS
36145 BOLT, JAMES F.	GPA,FS
36153 HOAG, TAMMY L.	PA,FS
36157 SCHOLTEN, SANDRA L.	MA,FS
36169 PROFFIT, LAURA A.	PA,FS
36170 JORDAN, MICHAEL J.	GPA,FS
36171 MCGINNIS, SHERITA A.	FS
36173 BRYANT, GINGER L.	PA,MA
36176 HARMON, DESIREE A.	MA,FS
36186 VAUGHT, SHARON A.	EAFC
36197 HARRIS, JOYCE C.	GPA,FS,MA
36215 DAVIS, YVONNE D.	PA,FS
36222 DOVE, JOHN P.	PA,FS
36228 LUCKETT, JOHN	GPA
36255 WALL, STEVEN P.	FS,MA
36256 BARKER, ANITA M.	PA,MA
36256 BARKER, ANITA M.	PA,MA,FS
36259 KRAMER, ROXANNE	EA
36262 SPALDING, KIRK A.	MA,FS
36296 JOHNSON, LUCIA M.	PA,MA,FS
36304 STEPHEN, TERESA A.	PA,FS
36311 HANAHOE, DONNA	MA,FS
36313 HUDSON, STACY J.	PA,FS
36314 HAYWOOD, EDDIE L.	EAFC
36320 BRYAN, DENNIS N.	PA,FS,MA
36322 GUTH, DEAN M.	PA
36327 GREEN, CANDY J.	FS
36340 DUBBE, PATRICE A.	FS,MA
36347 QUADE, BENJAMIN F.	MA
36402 SMITH, MARCELLA P.	FS,PA,MA

36403	PRICE, STEPHANIE	MA,FS
36452	WHEATON, JULIAN F.	MA,FS
36467	SHELLEY, PENNY J.	MA,FS
36485	MARTIN, JONATHAN D.	MA,FS
36489	LACEY, LOIS A.	FS
36526	WHITLEY, JOHN	EA
36526	WHITLEY, JOHN	EA
36557	LYNCH, CYNTHIA M.	EA
36584	WILLIAMS, REGINA	EA
36626	TAIT, CYNTHIA Q.	FS
36644	SUPERIOR, ANDREW	PA,FS
36651	RABINOWITZ, NEIL	PA,FS
36655	NANNEY, GENEVA	FS
36681	RODRIQUEL, VICTOR A.	FS
36683	JANEY, LOUISE S.	FS
40001	JONES, JERI L.	PA,MA,FS
40007	GRINDER, HELEN E.	PA,MA,FS
40008	GREEN, JEFFREY K.	GPA

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. St. Mary's County Dept. of Social Services		ACCESSION NO. 90W950	DATE REC'D 2-27-90
B. DIVISION/UNIT		LOCATION RANGE 33 SECTION(S) 15	RM CODE 14-02-19
C. MAILING ADDRESS P.O. Box 317 Leonardtown, MD 20650		NO. OF CU. FT. 2	
D. PHONE NO. (301) 475-4700		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Ella May Russell</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1995
Box #1	4267 Hebb, Mary C. 16434 Henson, Betty 17477 English, Ethel 19103 McMasters, Mary A. 19161 Humphrey, Clifford 20273 Ingram, Bessie 20293 Emrich, Wray E. 20320 Godsey, Montey, & Deborah 20344 Waldman, Jeffery K. 20955 Riehn, Linda 21338 Fisher, Bradley & Cheryl 21428 James, Roger 21429 Coleman, Helen M. 21432 Snyder, Sharon & James 21518 Pagona, John & Phyllis 21541 tennyson, Charles & Ella 21554 Wagner, LeRoy 21606 Funston, Danette & Kim 21654 Thomas Jr., Robert & Paul 21690 Bocker, James 21735 Bradley, Gloria 21750 Best, Frances 21764 Benjamin, William & JoAnne 21820 St. Angelo, Dominic & Nydia 21874 Donahue, Daniel 21931 Rusell, Betty J. 21952 Maddox, Patricia L. 21970 Russell, Linda & Sheldon 21986 Fulinara, Matilde A. 22013 Voigt, Donald T. 22040 Butler, Catherine V. 22082 Wagoner, Leo Watton 22086 Readmon, James 22119 Belcher, Kevin & Pam	10-23-7 A4 <i>Item 43</i> 7/95 7/05 9/18/95 <i>ypr</i>

Contin.
Box # 1

Protective Services
1995

22143 Murphy, Paddy Darline
22151 Wallace, Beverly
22220 Coker, Curtis & Deborah

BOX 2

15711 Ellis, Terrance & Delores
15868 Ellis, Gail
17963 Douglass, Dorothy

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE St. Mary's County		14.02.19		ACCESSION NO. 94W581		DATE REC'D 11-15-93	
2. AGENCY Department of Social Services				LOCATION - RANGE 106		SECTION(S) 18	
3. DIVISION/UNIT 180 Washington Street				NO. OF CU. FT. 6		RECORDS CENTER MANAGER	
4. MAILING ADDRESS Leonardtwn, Maryland 20650				5. AGENCY OFFICIAL Carol A. Slodzicki			
6. PHONE NO. 301-475-4835				TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS		3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)			
		Child Support		Schedule: 1023-7 A-4			
				Item: 27			
				Disposal Date: July 1, 1995			
				Records Closed June 1992			
				Disposal 9/13/95 PER			
		BOX 1 CHILD SUPPORT					
		502 HALL, GERALDINE P.					
		752 BUTLER, JAMES A.					
		1870 CARTER, DOROTHY A.					
		2540 COATS, GEORGE E.					
		2624 WOOD, JAMES					
		2932 KILLO, LAWRENCE					
		4136 BAYER, TONYA P.					
		4714 COGAR, CAROL L.					
		4860 NOLAN, PAUL E.					
		5615 MACKALL, LEONARD D.					
		5762 SPALDING, JAMES R.					
		5855 BROWN, THOMAS					
		6173 MOORE, ROBERT E.					
		6368 BEGONIA, EMBUEL F.					
		7037 MORGAN, JULIA L.					
		7211 WILBURN, JOSEPH I.					
		7647 DYSON, JOSEPH E.					
		7648 BONDS, MARGARET					
		8009 BRYAN, JOSEPH E.					
		8385 HAYDEN, KAREN C.					
		9246 SHADE, JOSEPH E.					
		Box 1 Continued Next Page					

Box 1 Continued

9263 TEIXEIRA, RAYMOND A.
9370 HILL, JOE
9407 THOMAS, JOSEPH L.
9523 CARROLL, LOUIS W.
9667 JONES, CARL T.
10139 LYLES, MELISSA D.
10189 HAWKINS, JOAN D.
10375 MILES, LEONARD J.
10718 TURNER, LAWRENCE
10782 HALL, JAMES L.
10999 SOMERVILLE, JAMES L.
11127 JACKSON, JONATHAN D.
11169 JOHNSON, ROBERT C.
11580 FISHER, GLEN S.
11714 HOLLY, THOMAS B.
11768 KELLY, JAMES E.

33337 COFFEE, ROBERT L.
33337 COFFEE, MARY J.
33354 HOOVER, GEOFFREY M. SR.

33372 MACKALL, KENNETH
33372 BRISCOE, ROBERT M.
33378 STONE, DANIEL RAY
33414 HARRAD, FRANCIS
33455 GREEN, THOMAS H.
33462 WEEKS, LUKE G.
33501 ZASTROW, DARYL L.
33593 PORTER, ERNEST
33605 BARKETT, HARRY L.
33605 MAZZULLO, PAUL D.
33655 LANGLEY, KIMBERLY J.
33674 TORRES, HARVEY
33697 LORENZ, STEVEN
33726 WALKERS, LANDERS
33738 WILBOURN, ROGER C.
33856 GESSNER, JAMES W. JR.
33901 THOMAS, JOEY
33924 HUNTER, CECIL
33929 HUTCHINS, TERRY D.
33978 FLOREN, LARRY
34122 STARES, TED
34201 POOLE, BILLY P.
34242 COLON, LARYSIA L.
34277 NELSON, DEMETRIUS
34333 GLINECH, THEODORE D.
34337 AIKENS, JONCE K.
34342 STEWART, TEDDY
34342 HUFF, FRED
34382 POOTE, JULIUS
34401 RICEBRETO, JAMES G.
34420 TURNER, JAMES H.
34423 LANE, JAMES H.
34444 BOWMAN, LESTER H.
34452 HUDSON, DANNY O.
34466 HERBERT, MARY
34470 HARRIS, IRENE
34531 ALBERTSEN, MICHAEL A.
34536 HOLLAND, GAIL R.
34587 HOLLAND, GAIL R.
34539 ROBINSON, RICHARD W.
34563 GILBERT, KIMBERLY
34571 CHONG, HAN
34720 BERNSTEIN, KEVIN
34763 LORRAIN, MATTHEW L.
35437 WATHEN, MELVIN A.
34835 WEEMS, SAMUEL E.
35056 LANE, KENTH A.

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE St. Mary's County		ACCESSION NO. 94W583		DATE REC'D 11-15-93	
2. AGENCY Department of Social Services		LOCATION - RANGE 106		SECTION(S) 18	
3. DIVISION/UNIT 180 Washington Street		NO. OF CU. FT. 14		RECORDS CENTER MANAGER	
4. MAILING ADDRESS Leonardtown, Maryland 20650		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
5. AGENCY OFFICIAL Crawford Salodziecki		PHONE NO. 301-475-4835			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)			
	Services	Schedule: 1023-7 A-4			
		Item: 48			
		Disposal Date: July 1, 1995			
		Records Closed June 1992			
		Disposal 9/13/95 ROR			
	BOX 1 SERVICES				
	253 DORSEY, FRANCES	ADULT SER			
	359 PRICE, MARY	ADULT			
	522 MASON, REGINA	S14N1			
	978 BISCOE, MARY	ADULT			
	1506 THOMAS, ESTELLE	ADULT, HOMEMAKER			
	Box 1 Continued Next Page				

34631	SHEPHERD, JOHN	AS
34632	KAHER, OPAL	AS
34652	SCOTT, SARAH	AS
34659	BISHOP, JODIE	FS
34660	SONNTAG, WILLIAM	DC
34662	FARRINGTON, CATHERINE	DC
34663	DOUGLAS, STEPHANIE	DC
34664	HOLSINGER, ANNA	DC
34666	MOORE, MELINDA	DC
34667	CEPELONES, JOHN	AS
34687	MCCRAY, CYNTHIA	FS
34702	WEST, ROBERT	AS
34703	SCHINDLER, ARIN	DC
34720	MILLER, MARGARET	DC
34723	NEAL, MARY	FS
34724	MURR, ANNIE	AS
34736	TIPPETT, GENEVA	AS
34741	SPRINGER, MARIE	AS
34743	FLANAGIN, WILLIAM	FS
34763	STEWART, RIKKI LEE	FS
34764	TURNER, TEOFILA	AS
34769	MCLAURIN, ANGELA	AS
34783	MASKALENKO, DAVID	FS
34787	FOSTER, ANNETTE	FS
34844	BRADLEY, LINDA	AS
34844	BRADLEY, LINDA	AS
34852	PASIK, WENDY	DC
34860	HUNTER, JEFFERY	AS
34891	FRENCH, PAULA	FS
34892	ALBANEZI, PAMELA	DC
34906	CHASE, TWANDA	DC
34909	VANSANTEN, KAREN	AS
34915	WATTS, MICHELLE	DC
34949	SWANN, KATHERINE	FS
34950	HICKS, MARGARET	AS
34952	THOMAS, DAVID	AS
34956	KUSTER, MELVIN	AS
34958	SKNERSKI, JOSEPH	FS
34962	HOULE, VIVIAN	FS
35012	DIXON, HOWARD	AS
35050	SCHEER, PAUL	AS
35087	SMITH, JOHN	FS
35084	BEALE, GEORGE	FS
35139	WATSON, SHEILA	AS
35167	FISHER, EILEEN	FS
35172	HOLCOMB, KATHY	FS
35201	CHAMPAGNE, EDWARD	FS
35223	ARNOLDI, MICHELLE	DC
35233	EYLER, JENNIFER	FS
35260	GIBSON, TACIE	DC, FS
35270	TAYLOR, CHESTER	AS
35290	FOSTER, SHANNON	FS

BOX 14

35332	YATES, ROBERT SR.	FS
35340	THOMPSON, DIANE	FS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE St. Mary's County		14.02.19		ACCESSION NO. 94W582		DATE REC'D 11-22-93	
2. AGENCY Department of Social Services				LOCATION - RANGE 5		SECTION 5	
3. DIVISION/UNIT 180 Washington Street						NO. OF CU. FT. 27.5	
4. MAILING ADDRESS Leonardtwn, Maryland 20650				RECORDS CENTER MANAGER			
5. AGENCY OFFICIAL Philip C. Siodymski		PHONE NO. 301-475-4835		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS BOX 1		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES MEDICAL ASSISTANCE				4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
0523 Morgan, Eithel		SSI				Schedule:	
0731 Young, Rosanna		MA				1023-7 A-4	
0761 Young, Rosanna		MASO					
0761 Young, Rosanna		MA				Item:	
864 Burroughs, Clara		MA				4.7	
1134 Lacey, Minnie		MA-SSI				Disposal Date:	
1443 Morgan, Louis		MA				July 1, 1995	
1915 Evans, Mannie		LTC-MA				Records Closed	
2080 Dyson, Mary E		MA/SSI				June 1992	
2196 Butler, Catherine		MA/SSI/LTC				Disposal	
2498 Douglas, John J		MA/SSI/LTC				9/7/95	
2498 Douglas, John J		LTC-MA				H	
2832 Quade, Sarah C		MA					
2844 Moore, Ella		MA-LTC					
2966 Nelson, Clara E		MA-LTC					
2701 McGee, Thelma S		MA					
2701 McGee, Thelma S		MA-LTC					
3120 Banks, Mary C		MA					
3132 Chase, Sadie		MA					
3193 Bowles, Eleanor		MA					
3224 Douglas, Walter		MA-SSI					
3418 Jones, Mildred		MA					
3490 Evans, Madeline		MA-LTC					
3500 Chase, Joseph I		LTC-MA					
3520 Chase, Mary		MA					
3520 Chase, Mary		MA					
3520 Chase, Mary		MA					
3643 Cameron, Edna		MA-LTC					
3645 Fenwick, John E		MA-SSI					
3645 Fenwick, Margaret J		MA					
3878 Clayton, Mary		MA					
3884 Hebb, Charles		MA-LTC					

3937	Lyles, Bertha R	MA-SSI
3988	Kelly, Elizabeth E	MA
4023	Carter, Mary C	MA
4103	Travers, Dora	SSI
4261	Woodland, Doris	MA
4306	Morgan, Rosemary	MA-SSI
4374	Bowman, Bertie	MA-QMB
4474	Graves, Alice	MA
4486	Forbes, Elizabeth	MA
4535	Morgan, Lucy	MA-SSI
4555	Howell, John W	MA-SSI
4597	Dorsey, John B	MA
4739	Higgs, Agnes	MA-SSI
4723	Russell, Agnes V	MA-SSI
4715	Barnes, Theodore	JMA-SSI
4905	Currie, Margaret	MA
5165	Burch, Jessie	MA-SSI
5148	Estep, Gladys	MA
5135	Bowman, Dorothy L	FS

BOX 2

4995	Curry, Alice M	MA-LTC
4769	Reitzell, Lelia	MA-SSI
5049	Stewart, Mary B	MA-SSI
5341	Holcomb, Martha L	MA
5350	White, Hilda M	MA
5480	Farrell, Delcie	MA-SSI
5544	Barnes, Mary E	MA-LTC
5557	Copsey, Lillian	SSI-MA
5688	Webb, Sheila	SSI
5914	Butler, Catherine	MA
5961	Knott, Joseph	SSI
6073	Suite, Linda	MA
6078	Bailey, Elva	MA-LTC
6100	Carter, John W	MA-SSI
6142	Yates, Willie	SSI
6162	Maddox, Mary A	MA
6187	Biscoe, Shirley	MA
6187	Biscoe, Shirley	MA
6221	Awkward, Theodoris	MA
6298	Currie, Pearl	MA-LTC
6346	Young, Delores W	MA-SSI
6346	Young, Delores	MA-LTC
6363	Connelly, John P	MA-LTC
6397	Norris, Mary E	MA-SSI
6413	Conway, Frances	MA
6413	Conway, Frances	MA
6413	Conway, Frances	MA
6449	Campbell, Frances	MA
6473	Baker, Mary E	MA
6486	Johnson, Mary	MA
6517	Estep, Ruth	MA
6647	Demko, Sarabeth	MA
6695	Pie, Ellen	MA-LTC
6731	Carter, Rosetta	MA
6782	Stewart, John	MA
6802	Courtney, Andrew	MA
6804	Ledbetter, Alice	LTC-MA-SSI

30622 DESHAZO, JOHN
30641 LANGE, MADELINE
30645 WATSON, SCOTT W.
30668 BRIDGES, MARILYN
30716 BRAY, JOSEPHINE
30731 ABELL, MARY H.
30749 WHITE, JOSEPH
30764 TIPPETT, KAREN
30767 HILSON, CAROLYN
30771 HILL, JAMES
30775 ANDERSON, ALMA
30788 SHANKS, WILLIAM
30814 KENTISH, MARIE

MA SSI
LTC MA RETIRED
MA
MA RETIRED
QMB MA 81180023
MA
MA
PWC MA
MA
PWC MA
MA
LTC MA RETIRED
MA

Bx #15-B - 31369 - 31779

Bx #16 - 31782 - 32098

Bx #17 - 32110 - 32396

Bx #18 - 32404 - 32998

Bx #19 - 33013 - 33393

Bx #20 - 33410 - 33953

Bx #21 - 33964 - 34269

Bx #22 - 34270 - 34658

Bx #23 - 34687 - 35098

Bx #24 - 35113 - 35699

Bx #25 - 35702 - 40007

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.20

DEPT. OF HUMAN RESOURCES

SOMERSET COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W247	FS,MA,PA, ES & SERV	1023-7A4	45-48	FY 92	40	7/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

07/21/95
Date

Signature

DGS-550-2

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Somerset Co. Dept. Social Services		ACCESSION NO. 94W247	DATE REC'D 8-26-93
B. DIVISION/UNIT DHR			RM CODE 14.02.20
C. MAILING ADDRESS P.O. Box 369 Princess Anne, MD 21853		LOCATION RANGE SECTION(S) 4 16-17	NO. OF CU. FT. 40
D. PHONE NO. (410) 651-0311		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Patricia M Mannion <i>PM db.</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 40	FS, MA, PA, EA & SERVICE RECORDS (7/1/91-6/30/92) Case No.'s : 621-26102	Sched. 1023-7 A4 Items 45,46,47 & 48 Disposal Date: 7/1/95 <i>Disposal</i> <i>9/7/95</i> <i>[Signature]</i>	

R-24

S-16-17

5 Empties

S-17

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.21

DEPT. OF HUMAN RESOURCES

TALBOT COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W245	INCOME MAINT.	1023-7	45-47	FY 92	28	7/95	RECYCLED
94W246	SERVICES SERIES I	1023-7A4	48	FY 92	7		


SIGNATURE

RECORDS CENTER MANAGER
Title

07/21/95
Date

DGS-550-2

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Talbot County DSS		ACCESSION NO. 94W245		DATE REC'D 8-26-93
B. DIVISION/UNIT Income Maintenance Unit		RM CODE 14.02.21		
C. MAILING ADDRESS P.O. Box 1479 Easton, Md. 21601		LOCATION RANGE SECTION(S) 9 16		NO. OF CU. FT. 28
D. PHONE NO. 410-820-6699		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL <i>Irene W. Hunter</i> IRENE W. HUNTER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	CASE RECORDS FY(1992) 1/1/92 - 6/1/92	
1	2708 - 9531 (PA)	7/95 ITEM #46 Schedule 1023 7A4
2	9640 - 11,494 (PA)	<i>Disposal</i> <i>10/27/95</i> <i>JPR</i>
3	11,533 - 13,129 (PA)	
4	13,150 - 13,937 (PA)	
5	13,938 - 15,522 (PA)	
6	15,674 - 16,359 (PA)	
7	16,449 - 16,743 (PA)	
8	16,772 - 17,248 (PA)	
9	17,339 - 18,030 (PA)	
10	18,035 - 18,710 (PA)	
11	18,727 - 19,171 (PA)	
12	19,180 - 19,318 (PA)	
13	2786 - 9631 (MA)	
14	10,188 - 13,661 (MA)	
15	13,688 - 15,738 (MA)	
16	15,823 - 16,926 (MA)	
17	16,951 - 17,951 (MA)	
18	17,973 - 18,678 (MA)	
19	18,679 - 18,964 (MA)	
20	18,971 - 19,367 (MA)	
21	2512 - 10,462 (FS)	
22	10,488 - 12,503 (FS)	
23	12,525 - 14,574 (FS)	
24	14,581 - 16,440 (FS)	
25	16,495 - 17,632 (FS)	
26	17,643 - 18,854 (FS)	
27	18,866 - 19,183 (FS)	
28	19,194 - 19,303 (FS)	

E
DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Talbot County DSS		ACCESSION NO. 94W246	DATE REC'D 8-26-93
B. DIVISION/UNIT Service Unit			RM CODE 14.02.21
C. MAILING ADDRESS P.O. Box 1479 Easton, Maryland 21601		LOCATION RANGE 9 SECTION(S) 16	NO. OF CU. FT. 7
D. PHONE NO. (410) 820-6699		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Irene W. Hunter</i> Irene W. Hunter		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY, SCHEDULE, ITEM NO., DISPOSAL DATE	
	7/1/91 - 6/30/92 FY 1992 SERVICE RECORDS SERIES I	JULY - 1995 SCHEDULE 1023-7 A-4 ITEM #48 <i>Disposal</i> <i>10/27/95</i> <i>JPS</i>	
1	3195 - 11135		
2	11217 - 13892		
3	13906 - 15636		
4	15651 - 17022		
5	17050 - 18181		
6	18184 - 18842		
7	18844 - 19412		

R-9

S-16

7 Empties

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

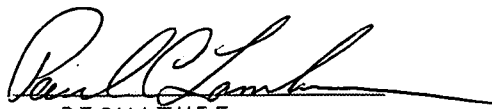
CERTIFICATE OF RECORDS DISPOSAL

14.02.24

DEPT. OF HUMAN RESOURCES

WORCESTER COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1537	ADULT SERVICES	1023-7A4	48		5	7/95	RECYCLED
93W1535	INCOME MAINT	1023-7A4	45-47	FY 92	54		
92W557	CHILD PROTECTIVE	1023-7A4	49B		7		
93W1536	CHILD SUPPORT	1023-7A4	40	FY 92	6		
87W229	SERVICE SERIES II	1023-7	49	FY 85	3		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Human Resources		ACCESSION NO. 93W1537	DATE REC'D 5-12-93
B. DIVISION/UNIT Worcester Co. Dept. of Social Services			RM CODE 14.02.24
C. MAILING ADDRESS P.O. Box 39 Snow Hill, Maryland 21863		LOCATION RANGE 43 SECTION(S) 35	NO. OF CU. FT. 5
D. PHONE NO. (410) 632-2705		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Baine Yates, Director		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Adult Service Case Records Ser. I (Accardi, E. - Cottman, L.)	1023-7 A-4 48 7/95
2.	" " " " " " (Creasy, J. - Johnson, G.)	" " " "
3.	" " " " " " (Jones, D. - Schoolfield, G)	" " " "
4.	" " " " " " (Schoolfield, S- Whaley, S. & (DAYCARE) (Albrecht, S. - Franklin, E.)	" " " "
5.	" " " " " " (Fuhrer, A. - Worth, K.)	" " " "

11/10/95
ggs

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Human Resources		ACCESSION NO. 93W1535		DATE REC'D 5-12-93	
B. DIVISION/UNIT Worcester Co. Dept. of Social Services		LOCATION RANGE SECTION(S) 48 17-18		RM CODE 14.02.24	
C. MAILING ADDRESS P.O. Box 39 Snow Hill, Maryland 21863				NO. OF CU. FT. 54	
D. PHONE NO. 410-632-2705		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL Baine Yates, Director		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	FY 92	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Income Maintenance Case Records		
2.	" " " (Abdul-Qadu, J.-Ayres, C.)		1023-7 A-4 45-47 7/95
3.	" " " (Ayres, N.-Barfield, M.)		" " " "
4.	" " " (Barkley, M.-Bishop, H.)		" " " "
5.	" " " (Bishop, R.-Bowen, G.)		" " " "
6.	" " " (Bowman, P.-Briddell, G.)		" " " "
7.	" " " (Briddell, M.-Brown, L.)		" " " "
8.	" " " (Bryant, L.-Carson, T.)		" " " "
9.	" " " (Carstens, D.-Cloud, S.)		" " " "
10.	" " " (Coard, M.-Collins, S.)		" " " "
11.	" " " (Collins, S.-Coston, A.)		" " " "
12.	" " " (Costen, P.-Cumberlankd, K)		" " " "
13.	" " " (Curry, L.-Davis, A.)		" " " "
14.	" " " (Davis, B.-Dennis, V.)		" " " "
15.	" " " (Dennis, A.-Dixon, M.)		" " " "
16.	" " " (Dodd, S.-Duffy, A.)		" " " "
17.	" " " (Duffy, I.-Evans, R.)		" " " "
18.	" " " (Everett, H.-Fiore, J.)		" " " "

Box #	Description of Records				Disposal Authority			
FY 92								
18.	Income Maintenance Case Records				(Foeman, J.-Foreman, V.)	1023-7	A-4	45-47 7/95
19.	"	"	"	"	(Ford, D.-Gent, W.)	"	"	"
20.	"	"	"	"	(Gibson, D.-Goudot, J.)	"	"	"
21.	"	"	"	"	(Gravenor, R.-Hall, J.)	"	"	"
22.	"	"	"	"	(Hale, K.-Hardy, M.)	"	"	"
23.	"	"	"	"	(Hardy, R.-Hayman, J.)	"	"	"
24.	"	"	"	"	(Hayman, M.-Hitch, T.)	"	"	"
25.	"	"	"	"	(Hobbs, N.-Hudson, H.)	"	"	"
26.	"	"	"	"	(Hudson, V.-Johns, K.)	"	"	"
27.	"	"	"	"	(Johnson, C.-Jones, M.)	"	"	"
28.	"	"	"	"	(Jones, S.-Killmon, R.)	"	"	"
29.	"	"	"	"	(King, F.-Layne, N.)	"	"	"
30.	"	"	"	"	(LeBarron, V.-Makowski, M.)	"	"	"
31.	"	"	"	"	(Mendeille, B.-Mason, T.)	"	"	"
32.	"	"	"	"	(Massey, E.-Miller, C.)	"	"	"
33.	"	"	"	"	(Miller, . O.-Morse, N.)	"	"	"
34.	"	"	"	"	(Morrow, P.-Nichols, M.)	"	"	"
35.	"	"	"	"	(Nichols, Y.-Parker, T.)	"	"	"
36.	"	"	"	"	(Parks, B.-Phillips, S.)	"	"	"
37.	"	"	"	"	(Pierce, L.-Purnell, K.)	"	"	"
38.	"	"	"	"	(Purnell, J.-Repetto, R.)	"	"	"
39.	"	"	"	"	(Reynolds, L.-Rohrbaugh, J.)	"	"	"
40.	"	"	"	"	(Rollins, A.-Santos, J.)	"	"	"
41.	"	"	"	"	(Sapi, A.-Sears, E.)	"	"	"
42.	"	"	"	"	(Seiple, G.-Sierra, D.)	"	"	"
43.	"	"	"	"	(Sites, K.-Smith, K.)	"	"	"
44.	"	"	"	"	(Smith, J.-Sollenberger, J.)	"	"	"
45.	"	"	"	"	(Spence, R.-Strouth, G.)	"	"	"
46.	"	"	"	"	(Sturgis, C.-Teagle, W.)	"	"	"
47.	"	"	"	"	(Tench, J.-Timmons, Y.)	"	"	"

Box	Description of Records	Disposal
Numbers	with inclusive dates	Schedule, item no. disposal date
FY 92		

48.	Income Maintenance Case Records	(Tindley, G.-Turner, C.)	1023-7 A-4 45-47	7/95
49.	" " " "	(Turner, M.-Waters, S.)	" " " "	"
50.	" " " "	(Waters, W.-Whaley, S.)	" " " "	"
51.	" " " "	(Whaley, Su-Wilcox)	" " " "	"
52.	" " " "	(Wider, C.-Wilmer, O.)	" " " "	"
53.	" " " "	(Wilson, E.-Worth, P.)	" " " "	"
54.	" " " "	(Wright, G.-Zachario, V.)	" " " "	"

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Human Resources		ACCESSION NO. 92W557		DATE REC'D 11-26-91	
B. DIVISION/UNIT Worcester Co. Dept. of Social Services		RM CODE 14.02.24		NO. OF CU. FT. 7	
C. MAILING ADDRESS P.O. Box 39 Snow Hill, MD 21863		LOCATION RANGE 111 SECTION(S) 34			
D. PHONE NO. (301) 632-2705		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL Baine Yates, Director <i>Baine Yates</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
46.	Child Protective Service Records (14091-22895)	1023-7 A-4 7/95
50.	" " " " (20038-229838)	" " "
52.	" " " " (18925-20071)	" " "
53.	" " " " (18990-23943)	" " "
55.	" " " " (23955-24726)	" " "
57.	" " " " (24736-25524)	" " "
	" " " " (6654-13028)	" " "
60.	" " " " (13183-13954)	" " "
		49B Disposal 9/22/95 <i>[Signature]</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY

1. Department of Human Resources

ACCESSION NO.

93W1536

DATE REC'D

5-12-93

B. DIVISION/UNIT

Worcester Co. Dept. of Social Services

RM CODE

14.02.24

C. MAILING ADDRESSP.O. Box 39
Snow Hill, Maryland 21863**LOCATION****RANGE**

48

SECTION(S)

18-19

NO. OF CU. FT.

6

D. PHONE NO.

(410) 632-2705

RECORDS CENTER MANAGER**E. AGENCY OFFICIAL**

Baine Yates, Director

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER**2. BOX
NUMBERS****3. DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES****4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE**

1.	Child Support Case Records (Armstrong, C.-Dennis, R.)	1023-7 A-4 40 7/95
2.	" " " " (Doelle, A.-Handy, R.)	" " " "
3.	" " " " (Henderson, J.-Matthews, W.)	" " " "
4.	" " " " (McClain, A.-Purnell, P.)	" " " "
5.	" " " " (Quillen, F.-Sturgis, L.)	" " " "
6.	" " " " (Tate, D.-Young, F.)	" " " "

Disposal
9-8-95
BPS

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES STATE RECORDS MANAGEMENT CENTER
100 SOUTH ST., 10TH FLOOR, BALTIMORE, MD. 21201-1279

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY IN INK

a) AGENCY CODE

1. 14.02.24

b) AGENCY

Department of Human Resources

c) DIVISION/UNIT

Worcester County Dept. of Social Services

d) MAILING ADDRESS

P. O. Box 39
Snow Hill, Md. 21863

e) AGENCY OFFICIAL

PHONE NO

Baine Yates, Director

301-632-2705

REGISTRATION NO.

DATE RECD

87W229

9-22-86

LOCATION -
RANGE

27

SECTION(S)

33

NO. OF CU. FT.

3

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
(SCHEDULE, ITEM NO., DISPOSAL D.)

42

Service Case Records, Series II, (Protective Services)
#821 - 15392 FY'85

1023-7 49 7/95

43

Service Case Records Series II, (Protective Services)
#15447 - 19419 FY'85

1023-7 49 7/95

44

Service Case Records Series II, (Protective Services)
#19436-20103 FY'85

1023-7 49 7/95

Disposal
9-2-95
ggs

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.01

DEPT. OF HUMAN RESOURCES

ALLEGANY COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
95W456	PUBLIC ASSIST, FOOD STAMPS	1023-7A4	45-47	1992	64	1/96	RECYCLED
95W458	PUBLIC ASSIST, FOOD STAMPS	1023-7A4	45-47	1992	116		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 708-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ALLEGANY COUNTY DEPT. SOCIAL SERVICES		ACCESSION NO. 95W456	DATE REC'D 10-17-94
B. DIVISION/UNIT ALLEGANY COUNTY 14.02.01			FM CODE 14.02.01
C. MAILING ADDRESS PO Box 1420 218 PACA ST. CUMBERLAND, Md. 21502		LOCATION RANGE 68 SECTION(S) 8-10	NO. OF CU. FT. 64
D. PHONE NO. 777-5533		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL RON WINEBRENNER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
64 1 - ~~1~~	ALL INCOME MAINTENANCE CLOSED CASE RECORDS FOR 1992 BY <u>total</u> to ship	PUBLIC ASSISTANCE DISPOSAL DATE 11/1/96
	FOOD STAMPS	DISPOSAL DATE 11/1/96
	MEDICAL ASSISTANCE	DISPOSAL DATE 11/1/96
		DISPOSAL 11/1/96

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 798-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ALLEGANY COUNTY DEPT. SOCIAL SERVICES		ACCESSION NO. 95W458	DATE REC'D 10-17-94
B. DIVISION/UNIT ALLEGANY COUNTY 14.02.01			RM CODE 14.02.01
C. MAILING ADDRESS PO Box 1420 218 PACA ST. CUMBERLAND, Md. 21502		LOCATION RANGE SECTION(S) 68 10-12	NO. OF CU. FT. 116
D. PHONE NO. 777-5533		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL RON WINEBRENNER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
~~1-181~~ 1-116	ALL INCOME MAINTENANCE CLOSED CASE RECORDS FOR 1992 Retired ~~the~~ <u>Boxes</u> total to ship PUBLIC ASSISTANCE FOOD STAMPS MEDICAL ASSISTANCE	#1023-7A4 #45-47 DISPOSAL DATE 11/1/96 DISPOSAL DATE 11/1/96 DISPOSAL DATE 11/1/96 * Missing Bxs - 55, 81-92, 94-95 AND disposal 11/1/96	

R-68

S-~~1-23~~ S-10-12

Missing Boxes - 55, 81-92, 94-95

464 Empties

S-12-23

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.07

DEPT. HUMAN RESOURCES

CARROLL COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W345	SERVICE- SERIES II	1023-7A4	49	1990	2	1/96	RECYCLED
94W641	INCOME MAINTENANCE	1023-7A4	45-48	1992	15		
92W254	CHILD SUPPORT	1023-7	28-29	1988	11		
94W773	INCOME MAINTENANCE	1023-7A4	45-48	1992	19		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

Internal Control
#92-11

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

May 29, 1992

A. AGENCY 1. 33.02.06 Carroll County Department of Social Services		ACCESSION NO. 93W345	DATE REC'D 9-23-92
B. DIVISION/UNIT Central Services			RM CODE 14.02.07
C. MAILING ADDRESS 10 Distillery Drive Westminster, Maryland 21157		LOCATION RANGE SECTION(S) 41 13	NO. OF CU. FT. 2
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Octavia Bieden 6-15-92</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Service Case Records Series II Child Protective Service Child not entering Foster Care - Abuse or Neglect Unsubstantiated July 1990 - December 1990	Schedule 1023 7A4 Item #49 Disposal date Jan1996
1	12065 - 36950	
2	37008 - 50168	
Please contact Pat Easton, Operations Manager, to arrange shipment date - 876-2190 Ext. 303 <i>Pat</i>		<i>disposal</i> <i>3-7-96</i> <i>AN</i>

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Internal Control
#93-24T June 30, 1993

A. AGENCY Carroll County Dept. of
1. Social Services 33.02.06

B. DIVISION/UNIT
Central Services

C. MAILING ADDRESS
10 Distillery Dr.
Westminster, Md. 21157

D. PHONE NO.
876-2190

E. AGENCY OFFICIAL

ACCESSION NO.

DATE REC'D

LOCATION
RANGE SECTION(S)

NO. OF CU. FT.

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3. DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

Income Maintenance and Services Closed
July 1992 - September 1992

Schedule 1023-7
Item #45, 46, 47 & 48
Disposal date Jan 1996

1	2089 - 14833	8	38166 - 38978
2	16023 - 23530	9	39011 - 40314
3	23587 - 30768	10	40316 - 41001
4	30841 - 32968	11	41019 - 41548
5	33083 - 34969	12	41558 - 42285
6	35130 - 37167	13	42338 - 43002
7	37302 - 38145	14	43010 - 43634
		15	43651 - 50760

Please contact Pat Easton, Operations Manager, to
arrange shipment date, 876-2190 Ext. 303

*Disposal
3-20-96
AW*

R-40

S-6-

8 empties

8-6-7

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 33.02.06 Carroll County Dept. of Social Services		ACCESSION NO. 92W254	DATE REC'D 9-11-91
B. DIVISION/UNIT Central Services			RM CODE 14.02.07
C. MAILING ADDRESS 10 Distillery Drive Westminster, Maryland 21157		LOCATION RANGE SECTION(S) 27 23	NO. OF CU. FT. 11
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>J. Patricia Breiden / Per Pat Easton</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
-	Child Support Cases Closed 1988	Schedule 1023 7 Item 28 & 29 Disposal Date Jan. 1996
1	A - Broo	
2	Bro - Davis, J.	
3	Davis - F	
4	G - Holtzinger	
5	Hook - Leach	
6	Lead - Miller, Ch	
7	Miller, Co - Q	
8	R - Showers	
9	Shr - Tow	
10	Tr - Wiser	
11	Wo - Z	

AW Disposal 3-21-96

Please contact Pat Easton, Operations Manager, to arrange shipment dates - 876-2190 rxt. 303

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

December 31, 1993
Internal Control #93-30T

A. AGENCY Carroll County Department of Social Services 33.02.06		ACCESSION NO. 94W773	DATE REC'D 2-17-94
B. DIVISION/UNIT Control Services			RM CODE 1402.07
C. MAILING ADDRESS 10 Distillery Drive Westminster, Maryland 21157		LOCATION RANGE SECTION(S) 12 12	NO. OF CU. FT. 19
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Patricia A. Easton</i> 12/16/93		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Income Maintenance and Services Closed October 1992 - December 1992	Schedule 1023-7 Item #45,46,47 & 48 Disposal date Jan 1996
1	3317 - 15274	10 37829 - 39416
2	15520 - 23905	11 39424 - 39895
3	23910 - 27662	12 39906 - 40546
4	27694 - 31341	13 40557 - 41602
5	31411 - 33260	14 41669 - 42795
6	33274 - 35022	15 42530 - 43000
7	35076 - 35963	16 43040 - 43442
8	36030 - 36893	17 43470 - 43765
9	36950 - 38042	18 43776 - 44480
		19 50118 - 50703
Please contact Pat Easton Operations Manager, to arrange shipment date 876-2190 Ext. 303		

*Disposal
2-26-96
AW*

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.03.01

DEPT OF HUMAN RESOURCES

BALTIMORE CITY SOCIAL SERVICES-FOOD STAMP ACCOUNTING
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1066	ATP CARDS		1023-7A4 35	1990	54	1/96	RECYCLED


Signature
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF HUMAN RESOURCES		ACCESSION NO. 93W1066	DATE REC'D 3-3-93
B. DIVISION/UNIT BALTIMORE CITY DEPT. OF SOCIAL SERVICES		LOCATION RANGE 138 SECTION(S) 27-34	RM CODE 14.02.03.01
C. MAILING ADDRESS FOOD STAMP ACCOUNTING 23 East North Avenue Baltimore, Maryland 21202		NO. OF CU. FT. 54	
D. PHONE NO. 361-2704		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Bertram Waskey</i> BERTRAM WASKEY, Chief of Food Stamp Acctg.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	IBM size boxes that contain Food Stamp Authorizations to Participate (ATP Cards). July 1990 - Boxes 1 thru 41 Aug. 1990 - Boxes 1 thru 41 Sept. 1990 - Boxes 1 thru 39 Oct. 1990 - Boxes 1 thru 39 Nov. 1990 - Boxes 1 thru 39 Dec. 1990 - Boxes 1 thru 40 TOTAL BOXES SENT 239	Record Retention Schedule 1023-7-41 Item 35 Destruction January/96 <i>Disposal 4-29-96 AW</i>	

R138

S27-34

54 cost

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.07

DEPT HUMAN RESOURCES

CARROLL COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
95W53	INCOME MAINTENANCE	1023-7	45-46	1992	1	1/96	RECYCLED
95W667	INCOME MAINT & SERV ODO	1023-7	53	1993	6		
95W668	INCOME MAINT & SERV ODO	1023-7	53	1993	6		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

Internal Control #94-35 T
June 3, 1994

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 33.02.06 Carroll County
1. Department of Social Services
B. DIVISION/UNIT
Central Services
C. MAILING ADDRESS
10 Distillery Drive
Westminster, Maryland 21157
D. PHONE NO.
857-2190

ACCESSION NO.

95W53

DATE REC'D

7-12-94

RM CODE

14.02.07

LOCATION

RANGE

SECTION(S)

131

22

NO. OF CU. FT.

1

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

E. AGENCY OFFICIAL

Patricia A. Easton

6/8/94

2. BOX
NUMBERS

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

1

Income Maintenance - Overpayments Paid in Full
Closed (Paid in full) January 1992 - December 1992

#2493 - 44216

Please contact Pat Easton, Operations Manager,
to arrange shipment date - 876-2190 Ext. 303

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

Schedule 1023-7
Item 45 & 46
Disposal date Jan. 1996

GS
Disposal
4-1096

R-131

S-22

42 Empties S-23

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 791-1378)

Internal Control
#94-40T Oct 11, 1994

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Carroll County Dept. of
Social Services 33.02.06
1.
B. DIVISION/UNIT Central Services
C. MAILING ADDRESS 10 Distillery Dr.
PO Box 100
Westminster, Md. 21157

ACCESSION NO.

DATE REC'D

95W667

11-28-94

RM CODE

14.02.07

LOCATION

NO. OF CU. FT.

RANGE

SECTION(S)

26

13

6

D. PHONE NO. 876-2190

RECORDS CENTER MANAGER

E. AGENCY OFFICIAL

Patricia Easton 10/27/94

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3. DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

Income Maintenance & Services ODO
July 1993 - Sept. 1993

Schedule 1023-7
Item 53
Disposal Date Jan 1996

1	12435 - 35012
2	35052 - 39345
3	39351 - 43661
4	43753 - 44974
5	44982 - 45502
6	45504 - 51041

Please contact Pat Easton, Operations Manager, to
arrange shipment date. Ext 303

GS
4-12-96
Disposal

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

Internal Control
#94-427
October 24, 1994

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Carroll County Dept. of Social Services 33.02.06		ACCESSION NO. 95W668	DATE REC'D 11-28-94
B. DIVISION/UNIT Central Services			RM CODE 14.02.07
C. MAILING ADDRESS 10 Distillery Dr. Suite 100 Westminster, Maryland 21157		LOCATION RANGE 26 SECTION(S) 13	NO. OF CU. FT. 6
D. PHONE NO. 876-2190		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Patricia A. Easton</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Income Maintenance and Services ODO October - December 1993	Schedule 1023-7 Item 53 Disposal date Jan 1996
1	6805 - 35850	G5 4-12-96 DISPOSAL
2	36099 - 39432	
3	39478 - 42260	
4	42350 - 44865	
5	44941 - 45918	
6	45931 - 50244	
Please contact Pat Easton, Operations Manager, to arrange shipment date. Ext 303		

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.09

DEPT HUMAN RESOURCES

CHARLES COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
95W781	CLOSED FILES	1023-7A4	45-47	1992	27	1/96	RECYCLED
94W1190	CLOSED CASES	1023-7A4	45-47	1992	66		
95W284	CLOSED CASES	1023-7A4	45-47	1992	70		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 14.02.09		ACCESSION NO. 95W781		DATE REC'D 12-20-94	
b) AGENCY Department of Human Resources		LOCATION - RANGE 55		SECTION(S) 32-33	
c) DIVISION/UNIT Charles County DSS		NO. OF CU. FT. 27		RECORDS CENTER MANAGER	
d) MAILING ADDRESS Charles County DSS 101 Catalpa Drive La Plata, MD 20646					
e) AGENCY OFFICIAL Jean Pate		PHONE NO. (301) 934-6616		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)			
	1992 Closed Files (See Attached Sheet)	Schedule 1023-7A4 Items 45, 46, & 47 Disposal Date: January 1, 1996 <i>Disposal</i> <i>1-16-96</i> <i>[Signature]</i>			

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

Records Transmittal and Receipt (Continued)

Page 2 of 2

<u>Box Number</u>	<u>Description of Records</u>	<u>Disposal Authority (Schedule, Item No., Disposal Date)</u>
137	37574 - 37648	Schedule 1023-7A4
138	37649 - 37691	Items 45, 46, 47
139	37692 - 37732	
140	37733 - 37785	Disposal Date:
141	37786 - 37830	January 1, 1996
142	37832 - 37887	
143	37888 - 37975	
144	37976 - 38029	
145	38030 - 38099	
146	38100 - 38187	
147	38190 - 38252	
148	38253 - 38396	
149	38405 - 38507	
150	38509 - 38594	
151	38595 - 38664	
152	38665 - 38840	
153	38842 - 38917	
154	38918 - 38996	
155	38997 - 39083	
156	39085 - 39169	
157	39171 - 39265	
158	39267 - 39373	
159	39374 - 39482	
160	39484 - 39586	
161	39592 - 39678	
162	4081 - 38399 (Miscellaneous Box)	
163	1708 - 52971 (Miscellaneous Box)	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 708-1379)

Page 1 of 2

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 14.02.09		ACCESSION NO. 94W1190	DATE REC'D 5-24-94
b) AGENCY Department of Human Resources			
c) DIVISION/UNIT Charles County DSS		LOCATION - RANGE 163	SECTION(S) 13-15
d) MAILING ADDRESS Charles County DSS 101 Catalpa Drive La Plata, MD 20646		NO. OF CU. FT. 66	
e) AGENCY OFFICIAL Jean Pate		PHONE NO. (301) 934-6616	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
	1992 Closed Cases		
1	0042 - 2050	Schedule 1023-7A4	
2	2064 - 2784	Items 45,46,47	
3	2793 - 4422	Disposal Date:	
4	4428 - 4963	January 1, 1996 1996	
5	4983 - 5500		
6	5504 - 6338		
7	6344 - 6811		
8	6815 - 7378		
9	7431 - 7871		
10	7913 - 8297		
11	8301 - 8761		
12	8788 - 9146		
13	9355 - 9913		
14	9955 - 10613		
15	10666 - 11078		
16	11135 - 11454		
17	11483 - 11995		
18	11997 - 12268		
19	12272 - 12681		
20	12695 - 12950		
21	12955 - 13348		
22	13428 - 13830		
23	13836 - 14035		
24	14045 - 14233	disposal 2-26-96 AN	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGE(S)

25	14243 - 14599
26	14594 - 14903
27	14991 - 15430
28	15464 - 15829
29	15838 - 16140
30	16163 - 16414
31	16448 - 16771
32	16772 - 16961
33	16965 - 17282
34	17308 - 17333
35	17685 - 17854
36	17869 - 18209
37	18217 - 18365
38	18371 - 18693
39	18707 - 18987
40	19007 - 19121
41	19206 - 19547
42	19551 - 19795
43	19811 - 19970
44	19996 - 20125
45	20127 - 20370
46	20395 - 20603
47	20614 - 20874
48	20877 - 21176
49	21207 - 21533
50	21551 - 21891
51	21892 - 22135
52	22142 - 22497
53	22499 - 22757
54	22768 - 23111
55	23121 - 23388
56	23392 - 23608
57	23631 - 23834
58	23836 - 24094
59	24111 - 24349
60	24356 - 24533
61	24546 - 24741
62	24744 - 24914
63	24926 - 25148
64	25161 - 25360
65	25370 - 25596
66	25598 - 25904

Schedule 1023-7A4
Items 45,46,47

Disposal Date
January 1, 1996

R-163

S-13-15

26 Empties

S-15

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1370)

Page 1 of 2
DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.02.09 B. DIVISION/UNIT Department of Human Resources C. MAILING ADDRESS Charles County DSS 101 Catalpa Drive La Plata, MD 20646 D. PHONE NO. Jean Pate (301) 934-6616 E. AGENCY OFFICIAL	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; text-align: center; vertical-align: middle;"> ACCESSION NO. 95W284 </td> <td style="width: 40%; text-align: center; vertical-align: middle;"> DATE REC'D 8-25-94 </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: middle;"> FM CODE 14.02.09 </td> </tr> <tr> <td style="text-align: center; vertical-align: middle;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">LOCATION</td> <td style="width: 50%;">NO. OF CU. FT.</td> </tr> <tr> <td style="text-align: center;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">RANGE</td> <td style="width: 50%;">SECTION(S)</td> </tr> <tr> <td style="text-align: center; font-size: 1.5em;">8</td> <td style="text-align: center; font-size: 1.5em;">8-9</td> </tr> </table> </td> <td style="text-align: center; font-size: 2em; font-family: cursive;">70</td> </tr> </table> </td> <td style="text-align: center; vertical-align: middle;"> RECORDS CENTER MANAGER </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: middle;"> TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER </td> </tr> </table>	ACCESSION NO. 95W284	DATE REC'D 8-25-94	FM CODE 14.02.09		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">LOCATION</td> <td style="width: 50%;">NO. OF CU. FT.</td> </tr> <tr> <td style="text-align: center;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">RANGE</td> <td style="width: 50%;">SECTION(S)</td> </tr> <tr> <td style="text-align: center; font-size: 1.5em;">8</td> <td style="text-align: center; font-size: 1.5em;">8-9</td> </tr> </table> </td> <td style="text-align: center; font-size: 2em; font-family: cursive;">70</td> </tr> </table>	LOCATION	NO. OF CU. FT.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">RANGE</td> <td style="width: 50%;">SECTION(S)</td> </tr> <tr> <td style="text-align: center; font-size: 1.5em;">8</td> <td style="text-align: center; font-size: 1.5em;">8-9</td> </tr> </table>	RANGE	SECTION(S)	8	8-9	70	RECORDS CENTER MANAGER	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
ACCESSION NO. 95W284	DATE REC'D 8-25-94																
FM CODE 14.02.09																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">LOCATION</td> <td style="width: 50%;">NO. OF CU. FT.</td> </tr> <tr> <td style="text-align: center;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">RANGE</td> <td style="width: 50%;">SECTION(S)</td> </tr> <tr> <td style="text-align: center; font-size: 1.5em;">8</td> <td style="text-align: center; font-size: 1.5em;">8-9</td> </tr> </table> </td> <td style="text-align: center; font-size: 2em; font-family: cursive;">70</td> </tr> </table>	LOCATION	NO. OF CU. FT.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">RANGE</td> <td style="width: 50%;">SECTION(S)</td> </tr> <tr> <td style="text-align: center; font-size: 1.5em;">8</td> <td style="text-align: center; font-size: 1.5em;">8-9</td> </tr> </table>	RANGE	SECTION(S)	8	8-9	70	RECORDS CENTER MANAGER								
LOCATION	NO. OF CU. FT.																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">RANGE</td> <td style="width: 50%;">SECTION(S)</td> </tr> <tr> <td style="text-align: center; font-size: 1.5em;">8</td> <td style="text-align: center; font-size: 1.5em;">8-9</td> </tr> </table>	RANGE	SECTION(S)	8	8-9	70												
RANGE	SECTION(S)																
8	8-9																
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER																	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
67	1807 - ~~XXXX~~ 17867	Schedule 1023-7A4 Items 45,46,47 Disposal Date January 1, 1996
68	1935 - 27185 (Miscellaneous)	
69	25919-- 26201	Disposal 2-10-96 AN
70	26214 - 26499	
71	26510 - 26774	
72	26782 - 26998	
73	27006 - 27315	
74	27317 - 27594	
75	27621 - 27700	
76	27820 - 28607	
77	28613 - 28863	
78	28867 - 29070	
79	29071 - 29262	
80	29281 - 29433	
81	29437 - 29634	
82	29638 - 29893	
83	29902 - 30071	
84	30073 -30347	
85	30355 - 30622	
86	30623 - 30777	
87	30780 - 31037	
88	31040 - 31239	
89	31244 - 31477	
90	31481 - 31633	
91	31637 - 31866	
92	31881 - 32061	
93	32062 - 32177	
94	32180 - 32360	

95	32363 - 32585
96	32596 - 32731
97	32732 - 33048
98	33050 - 33210
99	33212 - 33445
100	33453 - 33577
101	33600 - 33770
102	33773 - 33948
103	33949 - 34163
104	33169 - 34384
105	34388 - 34549
106	34552 - 34645
107	34647 - 34774
108	34777 - 34955
109	34957 - 35058
110	35067 - 35174
111	35183 - 35337
112	35343 - 35465
114	35467 - 35594
115	35597 - 35724
115	35727 - 35838
116	35841 - 35980
117	35983 - 36101
118	36102 - 36193
119	36196 - 36347
120	36356 - 36450
121	36462 - 36542
122	36549 - 36651
123	36652 - 36733
124	0073 - 35002 (miscellaneous)
125	28028-- 28300 (miscellaneous)
126	28318 - 28592 (miscellaneous)
127	36734 - 36832
128	36834 - 37009
129	37013 - 37081 -
130	37084 - 37186
131	37187 - 37243
132	37244 - 37318
133	37319 - 37371
134	37372 - 37447
135	37450 - 37518
136	37520 - 37572

Schedule 1023-7A4
Items 45,46,47

Disposal Date:
January 1, 1996

R-8

S-8-9

1 empty

S-9

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.11

DEPT HUMAN RESOURCES

FREDERICK COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W406	FINANCE 302 RPTS	1023-7	34	1987-92	13	1/96	RECYCLED
95W457	INCOME MAINTENANCE	1023-7A4	45-47	1992	98		


RECORDS CENTER MANAGER
Title

01/21/96
Date

SIGNATURE
DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 706-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Frederick County D.S.S.		ACCESSION NO. 94W406	DATE REC'D 10-4-93
B. DIVISION/UNIT Finance Office			RM CODE 14.02.11
C. MAILING ADDRESS P.O.Box 237 118 North Market Street Frederick, Maryland 21705		LOCATION RANGE SECTION(S) 8 35	NO. OF CU. FT. 13
D. PHONE NO. (301) 694-2495		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Aaron Von Moore <i>Aaron Von Moore</i> 8-11-93		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Finance 302 Reports 7-85/6-87	1023-7 .34
2	302 Runs 7-87/6-90	Disposal Date ~~12-95~~
3	Finance 302 Reports 4-88/4-90	1/96
4	Finance 302 Reports 7-91/6-92	
5	Finance 302 Printouts 1-72/12-92	
6	AFDC Case # 46-19220	
7	AFDC Case # 19221-26050	
8	AFDC Case # 26052-34599	
9	AFDC Case # 34600-38000 Bd of Ch 46-3700	
10	Finance MEAP 1989-1991	
11	Day Care Records 1-91/7-91	
12	Day Care Records 8-91/12-91	
13	Finance Daycare Invoices 12-91/6-92	

Disposal
1-18-96
AW

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DISPOSED
3/26/96
js

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. FREDERICK COUNTY DEPT. OF SOCIAL SERVICES		ACCESSION NO. 95W457		DATE REC'D 10-17-94	
B. DIVISION/UNIT ADMINISTRATIVE SERVICE				RM CODE 14.02.11	
C. MAILING ADDRESS PO BOX 237 118 N. MARKET STREET FREDERICK, MD 21705		LOCATION RANGE 22 SECTION(S) 15-17		NO. OF CU. FT. 98	
D. PHONE NO. 301-694-2496		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 95 Bx-12A Bx-71A Bx-77A	INCOME MAINTENANCE RETIRED RECORDS MAY, 1992 THRU DECEMBER, 1992	1023-7-A-4, 45, 46, 47 DISPOSAL DATE 12/95 1/96

R-22

S-15-17

plus - 12 A

71 A

77 A

Total - 98

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

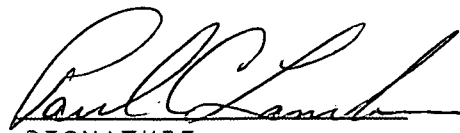
CERTIFICATE OF RECORDS DISPOSAL

14.06.01

DEPT HUMAN RESOURCES

CHILD CARE ADMINISTRATION-FREDERICK
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W1286	FAMILY CHILD CARE	1205	21	1990	7	1/96	RECYCLED



RECORDS CENTER MANAGER
Title

01/21/96
Date

SIGNATURE
DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 708-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF HUMAN RESOURCES		ACCESSION NO. 92W1286		DATE REC'D 5-5-92	
B. DIVISION/UNIT CHILD CARE ADMINISTRATION - REGION 12		RM CODE 14.06.01		NO. OF CU. FT. 7	
C. MAILING ADDRESS 7470 NEW TECHNOLOGY WAY FREDERICK, MARYLAND 21701		LOCATION RANGE SECTION(S) 120 19		RECORDS CENTER MANAGER	
D. PHONE NO. (301) 696-9766		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
E. AGENCY OFFICIAL CHRISTINE B. CONOVER, REGIONAL MANAGER					

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 3	FAMILY CHILD CARE - CARROLL COUNTY 06003711 - 06050880 JANUARY 1990 - DECEMBER 1990	1205;21 1/96
4 - 7	FAMILY CHILD CARE - FREDERICK COUNTY 10009290 - 10060852 JANUARY 1990 - DECEMBER 1990	1205;21 1/96

Disposal
 3-26-ab
 JW

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

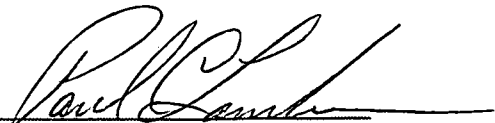
CERTIFICATE OF RECORDS DISPOSAL

14.06.02

DEPT HUMAN RESOURCES

CHILD CARE ADMINISTRATION-TOWSON
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W66	FAMILY DAY CARE	1205	21	7/90-12/90	4	1/96	RECYCLED



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPARTMENT OF HUMAN RESOURCES		ACCESSION NO. 92W66	DATE REC'D 7-31-91
B. DIVISION/UNIT CHILD CARE ADMINISTRATION-Region III		LOCATION RANGE 8 SECTION(S) 6	RM CODE 14.06.02
C. MAILING ADDRESS Dundalk Community College 7200 Sollers Point Road Baltimore, MD 21222		NO. OF CU. FT. 4	
D. PHONE NO. 284-5040		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Diane Pennell		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 4	Family Day Care Home Closed Records ~~Jan. 1990~~ - Dec. 1990 July 1990 - 1. A - G. 2. H - Mi 3. Mo - Si 4. SM - X	#1205# ~~1023-7; 21~~ ~~12/95~~ Jan. 1996 Disposal 2-20-96 AN	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

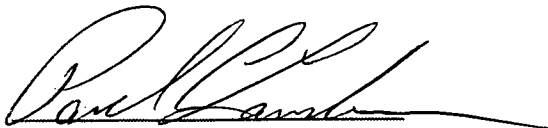
CERTIFICATE OF RECORDS DISPOSAL

14.06.03

DEPT HUMAN RESOURCES

CHILD CARE ADMIN- ABERDEEN
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W189	FAMILY DAY CARE	1778	21	7/88-9/90	1	1/96	RECYCLED



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

E

A. AGENCY
 Dept. Of Human Resources

B. DIVISION/UNIT
 Child Care Administration - Region XI

C. MAILING ADDRESS
 413 W. Bel Air Avenue
 Aberdeen, Md. 21001

D. PHONE NO.
 1-800-343-0955

E. AGENCY OFFICIAL
 Gary Kosyjana

ACCESSION NO. 92W189		DATE REC'D 8-23-91
LOCATION RANGE 42 SECTION(E) 21		PM CODE 14.06.03
RECORDS CENTER MANAGER		NO. OF CU. FT. 1
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

1. BOX NUMBERS	2. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	3. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Family Day Care July 1988 - September 1990	1778 1205-21, 9/95 1/96.

AUG 8 1991

AUG 8 1991

disposal
3-21-96
AW

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

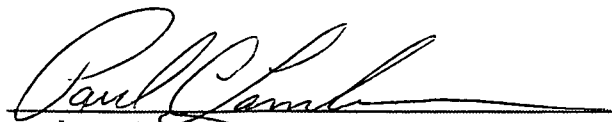
CERTIFICATE OF RECORDS DISPOSAL

14.02.12

DEPT. HUMAN RESOURCES

GARRETT COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W930	INCOME MAINT	1023-7A4	45-47	1992	47	1/96	RECYCLED


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.		DATE REC'D
1. DEPARTMENT OF HUMAN RESOURCES		94W930		3-23-94
B. DIVISION/UNIT GARRETT COUNTY DEPARTMENT OF SOCIAL SERVICES				RM CODE 14.02.12
C. MAILING ADDRESS P.O. Box 556 Oakland, MD 21550		LOCATION RANGE SECTION(S) 20 11-12		NO. OF CU. FT. 47
D. PHONE NO. (301) 334-9461		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL <i>Robert Shaffer</i> Robert Shaffer, Director		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
1	Case Records, 1992, 1-5791	Schedule #1023-7A4 45, 46, 47 Disposal date January, 1995 1996 GS 326-96 DISPOSAL		
2	Case Records, 1992, 5792-6994			
3	Case Records, 1992, 6995-7476			
4	Case Records, 1992, 7477-8088			
5	Case Records, 1992, 8089-8360			
6	Case Records, 1992, 8361-8846			
7	Case Records, 1992, 8847-9261			
8	Case Records, 1992, 9262-9459			
9	Case Records, 1992, 9460-9914			
10	Case Records, 1992, 9915-10348			
11	Case Records, 1992, 10349-11105			
12	Case Records, 1992, 11106-11676			
13	Case Records, 1992, 11677-11886			
14	Case Records, 1992, 11887-12332			
15	Case Records, 1992, 12333-12718			
16	Case Records, 1992, 12719-12996			
17	Case Records, 1992, 12997-13407			
18	Case Records, 1992, 13408-13781			
19	Case Records, 1992, 13782-14078			
20	Case Records, 1992, 14079-14590			
21	Case Records, 1992, 14591-14839			
22	Case Records, 1992, 14840-14981			
23	Case Records, 1992, 14982-15135			
24	Case Records, 1992, 15136-15351			
25	Case Records, 1992, 15352-15595			
26	Case Records, 1992, 15596-15800			
27	Case Records, 1992, 15801-15978			
28	Case Records, 1992, 15979-16200			
29	Case Records, 1992, 16201-16274			
30	Case Records, 1992, 16275-16556			
31	Case Records, 1992, 16557-16650			
32	Case Records, 1992, 16651-17033			

33 Case Records, 1992, 17034-17194
34 Case Records, 1992, 17195-17441
35 Case Records, 1992, 17442-17684
36 Case Records, 1992, 17685-17838
37 Case Records, 1992, 17839-18009
38 Case Records, 1992, 18010-18150
39 Case Records, 1992, 18151-18240
40 Case Records, 1992, 18241-18385
41 Case Records, 1992, 18386-18497
42 Case Records, 1992, 18498-18623
43 Case Records, 1992, 18624-18731
44 Case Records, 1992, 18732-18799
45 Case Records, 1992, 18800-18973
46 Case Records, 1992, 18974-19155
47 Case Records, 1992, 19156-19423

R-20

S-11-12

19 Empties

S-12

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

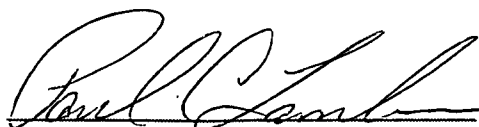
CERTIFICATE OF RECORDS DISPOSAL

14.02.13

DEPT OF HUMAN RESOURCES

HARFORD COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W1049	SUPPORT ENFORCEMENT	1023-7	27-28		14	1/96	RECYCLED
94W164	IV-D FISCAL	1023-7	40	11/91-12/92	14		
94W163	CHILD SUPPORT=FISCAL	1023-7	40	1/86-12/92	6		
95W84	SERVICES & I.M.	1023-7A4	45-48	7/92-12/92	193		



Signature
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.	DATE REC'D
1. DEPARTMENT OF HUMAN RESOURCES		94W1049	5-3-94
D. DIVISION/UNIT			
HARFORD CO. DEPT. OF SOCIAL SERVICES		LOCATION	RM CODE
BUREAU OF SUPPORT ENFORCEMENT		RANGE	14.02.13
C. MAILING ADDRESS		27	30
2 S. BOND STREET		NO. OF CU. FT.	
BEL AIR, MD. 21014		1413	
D. PHONE NO.		RECORDS CENTER MANAGER	
(410) 836-4701			
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1-14 ABSENT	SUPPORT ENFORCEMENT CASE RECORDS PARENT LOCATOR CASE FILES	SCHEDULE 1023-7 ITEM #27 ITEM #28 DISPOSAL DATE JANUARY 1996	

R27

S30

empty

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF HUMAN RESOURCES		ACCESSION NO. 94W164	DATE REC'D 8-6-93
B. DIVISION/UNIT HARFORD COUNTY D. S. S.			RM CODE 14.02.13
C. MAILING ADDRESS 2 S. Bond St. Bel Air, Md. 21014		LOCATION RANGE 17 SECTION(B) 23	NO. OF CU. FT. 14
D. PHONE NO. 410-836-4788		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bruce P. Conway		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1 - 14	IV-D Fiscal records 11/91 - 12/92	1023-7 #40 12/95 1/96	

G5
3-5-96
disposal

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DEPT. OF HUMAN RESOURCES	ACCESSION NO. 94W163	DATE REC'D 8-6-93
B. DIVISION/UNIT HARFORD COUNTY D. S. S.	RANGE 14	RM CODE 14.02.13
C. MAILING ADDRESS 2 S. Bond St. Bel Air, Md. 21014	LOCATION SECTION(S) 10	NO. OF CU. FT. 6
D. PHONE NO. 410-836-4788	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL BRUCE CONWAY	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 TO 6	Child Support Fiscal records 1/86-12/92	Schedule 1023-1 ITEM # 40 Disposal Date 12/95 1/96 GS 3-5-96 Disposal

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

A. AGENCY

D. DIVISION/UNIT

HARFORD CO. D. S. S.

C. MAILING ADDRESS

2 S. BOND ST.
BEL AIR, MD. 21014

D. PHONE NO. Severn - 836-4951
Miller - 836-4953

E. AGENCY OFFICIAL

ACCESSION NO.

DATE REC'D

RM CODE

LOCATION

NO. OF CU. FT.

RANGE

SECTION(S)

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX
NUMBERS

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

1 to 194

Service and I. M. records
7-1-92 to 12-31-92

Schedule 1023-7A4
Items 45, 46, 47, 48
DISPOSAL DATE 1-96

*No Box #75

Disposal
1-26-96
ANW

R-53

S-25-~~30~~ 29

51 Empties

S-29-30

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.14

DEPT HUMAN RESOURCES

HOWARD COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1671	FS, PA,MA	1023-7	45-47	1992	107	1/96	RECYCLED


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)
RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

4/22/93

A. AGENCY		ACCESSION NO.		DATE REC'D	
1. Howard County Dept. of Social Services		93W1671		6-3-93	
B. DIVISION/UNIT				RM CODE	
Income maintenance				14.02.14	
C. MAILING ADDRESS		LOCATION		NO. OF CU. FT.	
3451 Courthouse Drive Ellicott City, Maryland 21043		RANGE 118 SECTION(S) 20-23		107	
D. PHONE NO.		RECORDS CENTER MANAGER			
461-0321					
E. AGENCY OFFICIAL		TO BE COMPLETED AT			
Karen Lease		STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
107 boxes	Mixed Food Stamp, Public Assistance and Medical Assistance Records all for the year 1992			1023-7 A-4 #45, 46, 47 Disposal date: 1-96	

Disposal 2-27-96

R-118

S-20-23

3 empty

R118

S23

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.16

DEPT HUMAN RESOURCES

MONTGOMERY COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W837	PA		1023-7A4 46	12/92	101	1/96	RECYCLED
95W1365	ODO'S		1023-7A4 53	12/93	94		
94W604	MA		1023-7A4 47	12/92	58		
94W606	FS		1023-7A4 45	12/92	31		
94W605	SERVICES		1023-7A4 48	12/92	35		
95W1021	P.S. EXPUNGE		1023-7A4 49B	12/90	8		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 .02 16		ACCESSION NO. 94W837	DATE REC'D 3-2-94
B. DIVISION/UNIT Dept. of Human Resources			RM CODE 14.02.16
C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers Ln, Rockville, MD 20852		LOCATION RANGE SECTION(S) 149 17-19	NO. OF CU. FT. 101
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bobbi J. Peay		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PA'S 1292	Item #46-1023-7A1 Disposal Date 1-96
1	310 ——— 22873	
2	22881 ——— 32904	
3	33063 ——— 41082	
4	41413 ——— 47864	
5	48199 ——— 54819	
6	54999 ——— 61912	
7	61916 ——— 67113	
8	67210 ——— 71314	
9	71458 ——— 75638	
10	75740 ——— 81252	
11	81346 ——— 84443	
12	84633 ——— 89473	
13	89793 ——— 92496	
14	92505 ——— 95447	
15	95434 ——— 99149	
16	99216 ——— 202438	

disposal
3-9-96
AW

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1375)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.17	202558 ——— 205221	
.18	205359 ——— 207593	
.19	207767 ——— 211439	
.20	211443 ——— 215302	
.21	215327 ——— 217980	
.22	217981 ——— 219681	
.23	219792 ——— 221221	
.24	221275 ——— 223525	
.25	223536 ——— 225695	
.26	225731 ——— 227599	
.27	227626 ——— 229699	
.28	229820 ——— 230950	
.29	231044 ——— 233037	
.30	233126 ——— 234958	
.31	234963 ——— 236675	
.32	236737 ——— 238219	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 708-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
33	238334 ——— 239964	
34	240022 ——— 242503	
35	242516 ——— 244140	
36	244266 ——— 246156	
37	246203 ——— 247890	
38	247943 ——— 249366	
39	249477 ——— 250370	
40	250406 ——— 251182	
41	251219 ——— 251981	
42	252041 ——— 252875	
43	252948 ——— 254419	
44	254434 ——— 255799	
45	255826 ——— 257051	
46	257052 ——— 258053	
47	258143 ——— 259316	
48	259365 ——— 260634	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 798-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
49	260659 — 261685	
50	261708 — 262897	
51	262967 — 264362	
52	264362 — 265697	
53	265702 — 267295	
54	267320 — 268192	
55	268216 — 269276	
56	269304 — 270471	
57	270618 — 272189	
58	272256 — 273548	
59	273574 — 274364	
60	274429 — 275387	
61	275395 — 276296	
62	276344 — 277299	
63	277359 — 278238	
64	278241 — 279000	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		FM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
65	279 152 ——— 280 681	
66	280 690 ——— 281 610	
67	281 622 ——— 282 428	
68	282 471 ——— 283 304	
69	283 337 ——— 284 189	
70	284 213 ——— 285 169	
71	285 205 ——— 285 972	
72	285 991 ——— 286 912	
73	287 014 ——— 287 985	
74	288 077 ——— 288 796	
75	288 818 ——— 289 680	
76	289 682 ——— 290 223	
77	290 276 ——— 291 195	
78	291 204 ——— 292 072	
79	292 120 ——— 293 098	
80	293 172 ——— 293 985	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CUTS
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
81	293 988 — 294 710	
82	294 725 — 295 713	
83	295 810 — 296 483	
84	296 516 — 297 183	
85	297 219 — 297 790	
86	297 800 — 298 784	
87	298 822 — 299 406	
88	299 409 — 300 059	
89	300 102 — 300 994	
90	301 002 — 302 090	
91	302 110 — 302 876	
92	302 893 — 303 774	
93	303 795 — 304 484	
94	304 487 — 305 196	
95	305 206 — 306 193	
96	306 280 — 306 955	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
		RM. CODE
B. DIVISION/UNIT	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
C. MAILING ADDRESS		
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
97	307 008 ——— 307842	
98	307 852 ——— 308999	
99	309 047 ——— 310594	
100	310 624 ——— 312660	
101	312 706 ——— 316 571	

R-149
S-17-19

5 empty
R149
S19

RECEIVED

OCT 5 1993

RECORDS MANAGEMENT
DIVISION

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY		ACCESSION NO.		DATE REC'D	
1. 14 02 16		95W1365		4-26-95	
B. DIVISION/UNIT		LOCATION		RM CODE	
Dept. of Human Resources		RANGE SECTION(S)		14.02.16	
C. MAILING ADDRESS		41 18-20		NO. OF CU. FT.	
Montg. Co. Dept. of Social Services				94	
5630 Fishers Ln, Rockville, MD 20852		RECORDS CENTER MANAGER			
D. PHONE NO.		TO BE COMPLETED AT			
301-268-4383		STATE RECORDS MANAGEMENT CENTER			
E. AGENCY OFFICIAL					
Bobbi J. Peay					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE			
	1293				
1	21294 — 31060	Sch # 10237A-4 Item 53 Disposal Date 1-96 disposal 3-96 AN			
2	31278 — 52216				
3	52465 — 69338				
4	69589 — 81747				
5	81780 — 93124				
6	93248 — 203181				
7	203229 — 211854				
8	211910 — 219988				
9	220159 — 227998				
10	228165 — 233894				
11	233938 — 239587				
12	239618 — 243986				
13	244007 — 249418				
14	249421 — 252101				
15	252178 — 255529				
16	255606 — 258244				

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
17	258304 ——— 259856	
18	259901 ——— 262188	
19	262222 ——— 264609	
20	264719 ——— 266835	
21	266867 ——— 268938	
22	269007 ——— 271051	
23	271056 ——— 273112	
24	273143 ——— 275083	
25	275128 ——— 278128	
26	278129 ——— 279973	
27	280019 ——— 281595	
28	281634 ——— 282994	
29	283005 ——— 284782	
30	284804 ——— 286395	
31	286597 ——— 288050	
32	288065 ——— 289087	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 798-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
33	289230 ——— 290701	
34	290708 ——— 291934	
35	291976 ——— 293089	
36	293229 ——— 294582	
37	294593 ——— 295840	
38	295933 ——— 297738	
39	297750 ——— 298956	
40	298971 ——— 300061	
41	300077 ——— 301454	
42	301454 ——— 302667	
43	302731 ——— 304146	
44	304204 ——— 305095	
45	305104 ——— 206225	
46	306236 ——— 307231	
47	307237 ——— 308238	
48	308241 ——— 309085	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. _____	ACCESSION NO. _____	DATE REC'D _____
B. DIVISION/UNIT _____		RM CODE _____
C. MAILING ADDRESS _____ _____ _____	LOCATION RANGE SECTION(S) _____	NO. OF CU. FT. _____
D. PHONE NO. _____	RECORDS CENTER MANAGER _____	
E. AGENCY OFFICIAL _____	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
49	309088 ————— 309903	
50	309909 ————— 310735	
51	310747 ————— 311269	
52	311280 ————— 312065	
53	312070 ————— 312823	
54	312837 ————— 313695	
55	313711 ————— 314687	
56	314701 ————— 315264	
57	315265 ————— 315980	
58	316008 ————— 316575	
59	316576 ————— 317262	
60	317272 ————— 317934	
61	317934 ————— 318773	
62	318774 ————— 319470	
63	319488 ————— 320117	
64	320118 ————— 320635	
65	320638 ————— 321094	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 798-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
66	321104 ————— 321147	
67	321484 ————— 321859	
68	321862 ————— 322140	
69	322143 ————— 322385	
70	322387 ————— 322561	
71	322563 ————— 322772	
72	322773 ————— 322895	
73	322986 ————— 323152	
74	323153 ————— 323389	
75	323390 ————— 323548	
76	323549 ————— 323729	
77	323734 ————— 3231921	
78	323923 ————— 324099	
79	324100 ————— 324314	
80	324315 ————— 324533	
81	324535 ————— 324714	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
82	324716 ————— 324934	
83	324939 ————— 325253	
84	325294 ————— 325485	
85	325488 ————— 325697	
86	325700 ————— 325939	
87	325944 ————— 326205	
88	326225 ————— 326472	
89	326475 ————— 326760	
90	326770 ————— 327040	
91	327042 ————— 327325	
92	327332 ————— 327637	
93	327643 ————— 327958	
94	327959 ————— 330623	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.02.16		ACCESSION NO. 94W604	DATE REC'D 11-24-93
B. DIVISION/UNIT Dept. of Human Resources		RM CODE 14.02.16	
C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers LA, Rockville, MD 20852		LOCATION RANGE SECTION(S) 146 24-26	NO. OF CU. FT. 58
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bobbi J. Ray		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	MA'S 12-92	Item #47-10237A-4 Disposal Date 1-96
1	1507 ————— 3373 2	
2	34010 ————— 49871	
3	50484 ————— 68407	
4	70024 ————— 84419	
5	84629 ————— 98484	
6	98520 ————— 205173	
7	205216 ————— 211980	
8	212052 ————— 218140	
9	218171 ————— 224786	
10	225172 ————— 232443	
11	232532 ————— 236878	
12	237010 ————— 242317	
13	242457 ————— 245689	
14	245771 ————— 249947	
15	250079 ————— 252149	

Disposal
4/11/96
per

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.16	252686 ————— 254262	
.17	254305 ————— 257052	
.18	257116 ————— 259877	
.19	259900 ————— 261581	
.20	261613 ————— 263976	
.21	264097 ————— 266674	
.22	266726 ————— 268360	
.23	268445 ————— 270699	
.24	270901 ————— 272188	
.25	272239 ————— 275094	
.26	275096 ————— 277049	
.27	277058 ————— 279173	
.28	279184 ————— 280990	
.29	281036 ————— 282804	
.30	282846 ————— 284476	
.31	284535 ————— 285794	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
32	285858 ——— 287252	
33	287266 ——— 288388	
34	288402 ——— 289474	
35	289517 ——— 290877	
36	290916 ——— 292291	
37	292322 ——— 293577	
38	293581 ——— 294470	
39	294522 ——— 295785	
40	295808 ——— 296643	
41	296674 ——— 297788	
42	297804 ——— 298585	
43	298624 ——— 299861	
44	299907 ——— 300682	
45	300763 ——— 301380	
46	301403 ——— 302310	
47	302312 ——— 303139	
48	303159 ——— 304101	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
49	304 126 ——— 304856	
50	304862 ——— 305480	
51	305515 ——— 306699	
52	306710 ——— 307746	
53	307760 ——— 308789	
54	308822 ——— 309692	
55	309813 ——— 311045	
56	311052 ——— 312519	
57	312553 ——— 314489	
58	314524 ——— 81150373	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 798-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 .02 .16		ACCESSION NO. 94W606	DATE REC'D 11-24-93
B. DIVISION/UNIT Dept. of Human Resources		RM CODE 14.02.16	
C. MAILING ADDRESS Mmtg. Co. Dept of Social Services 5630 Fishers, LA Rockville, MD 20852		LOCATION RANGE 53 SECTION(S) 21	NO. OF CU. FT. 31
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Bobbi J. Ray</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	12-92	
1	788 — 32225	Item 45-1023-7A4 Disposal Date 1-96 <u>Disposal</u> 1-16-96 <i>[Signature]</i>
2	33566 — 50434	
3	50606 — 13707	
4	74012 — 90161	
5	90735 — 203062	
6	203085 — 210952	
7	211755 — 222884	
8	223002 — 231540	
9	231729 — 239282	
10	239481 — 244779	
11	245552 — 252297	
12	252363 — 258201	
13	258402 — 263286	
14	263331 — 267960	
15	268168 — 273536	
16	273867 — 277383	
17	277570 — 281380	

######

R-53

S-21-~~XXXX~~

4 empties - S-21

1 Empty - S-22

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 .02 16		ACCESSION NO. 946605	DATE REC'D 11-24-93
B. DIVISION/UNIT Dept of Human Resources		RM CODE 14.02.16	
C. MAILING ADDRESS Montg. Co. Dept. of Social Services 5630 Fishers, Ln, Rockville, MD 20852		LOCATION RANGE SECTION(S) 103 12	NO. OF CU. FT. 35
D. PHONE NO. 301.468.4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bobbi J. Reay		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Services 12-92	
1	6755 — 33063	Item #48-1023-7A Disposal Date 1-96 Disposal 1/9/96 AW
2	34514 — 54999	
3	55497 — 72188	
4	72761 — 85686	
5	86134 — 95703	
6	96014 — 207346	
7	207462 — 215433	
8	215574 — 223360	
9	223366 — 230098	
10	230102 — 236729	
11	236733 — 243085	
12	243109 — 247801	
13	247806 — 252768	
14	252841 — 256430	
15	256457 — 259968	
16	259972 — 262437	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		RM CODE
C. MAILING ADDRESS	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.	FORM CENTER NUMBER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
.17	262464 ——— 266768	
.18	266835 ——— 269490	
.19	269508 ——— 271895	
.20	271902 ——— 275292	
.21	275324 ——— 277848	
.22	277914 ——— 280463	
.23	280593 ——— 283398	
.24	283485 ——— 286154	
.25	286235 ——— 288993	
.26	289040 ——— 293194	
.27	293240 ——— 296371	
.28	296445 ——— 300041	
.29	300134 ——— 303765	
.30	303809 ——— 308023	
.31	308198 ——— 310594	
.32	310603 ——— 312689	
.33	311317 ——— 313235	
.34	313262 ——— 314394	
.35	314465 ——— 316407	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14 02 16		ACCESSION NO. 95W1021	DATE REC'D 2-16-95
B. DIVISION/UNIT Dept. of Human Resources		FBI CODE 14.02.16	
C. MAILING ADDRESS Montg. Co. Dept. Social Services 5630 Fishers LA. Rockville Md. 20852		LOCATION RANGE SECTION(S) 33 32	NO. OF CU. FT. 8
D. PHONE NO. 301-468-4383		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bobbie J. Play		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES P.S. Expunge 12/90	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1.	17289 - 207967	Sch # 1023-7-A4 Item 49 B Disposal Date 12-95 Jan. 1996 GS 4-12-96 Disposal	
2.	208073 - 237398		
3.	237730 - 256625		
4.	257171 - 272923		
5.	273160 - 281651		
6.	281655 - 283430		
7.	283431 - 286256		
8.	286286 - 289253		

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

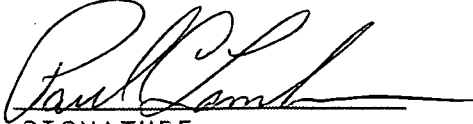
CERTIFICATE OF RECORDS DISPOSAL

14.02.16.01

DEPT HUMAN RESOURCES

MONTGOMERY COUNTY SOCIAL SERVICES- FISCAL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
95W1022	VOUCHERS	1023-5	10	FY 91-93	25	1/96	RECYCLED
93W21	AIFI FOOD STAMP	1023-7A4	35	1990	11		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1375)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 14-02-16		ACCESSION NO. 95W1022	DATE REC'D 2-16-95
B. DIVISION/UNIT DEPT. OF HUMAN RESOURCES			RM CODE 14.02.16.01
C. MAILING ADDRESS Montgomery County Dept. of Social Services 5630 Fishers Lane Rockville, Md. 20852		LOCATION RANGE SECTION(S) 35 15-16	NO. OF CU. FT. 25
D. PHONE NO. 301-468-4398		RECORDS CENTER MANAGER <i>[Signature]</i>	
E. AGENCY OFFICIAL Ramon N. Villamor, Supervisor, Fiscal Control		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
		Schedule #1023-5 Item #10 Disposal Date: 11/95
1	VOUCHERS FY-'92 K-MART THRU MANOR INN	1/96
4	MOTOR POOL JULY '91 TO JUNE '92	
5	AUG., SEPT., & DEC '92 401, 411, & 421 REPORTS	
6	FISCAL CONTROL - STATE REPORTS: FY '92, FY '91-	
31	VOUCHERS DIAMOND PAPER / EMPLOYEE TRAVEL FY '93	
32	VOUCHERS EMPLOYEE TRAVEL (A-I) FY '92	
33	VOUCHERS MISC. "M" / MISC. "O." FY '92	
37	VOUCHERS COMM. CLINIC / DEPRESS FY '92	
38	VOUCHERS VAN BRAKLE / ZINCKE FY '92	
39	VOUCHERS MANPOWER / MULLIN FY '92	
40	EMPLOYEE TRAVEL FY '92 ENDERS / HOLSTON	11/95
41	A/P 401, 411, 421 REPORTS FY '92	
42	A/P 401, 411, 421 MARCH, APRIL, & MAY FY '92	
43	VOUCHER COPIES 1/92-6/92 FY '92	
44	A/P 401, 411, 421 REPORTS. NOV. DEC. FY '92	
48	CHECK RUN FY '92	
49	VOUCHERS AT&T / CALLAGHAN FY '92	
50	VOUCHERS CALVARY THRU COMFORT FY '92	
51	VOUCHERS AT & T CABLES FY '92	

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 794-1379)

[illegible]

R-35

S-15-16

3 empties

S-16

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, JESSUP, MD. 20794 (TELEPHONE: 799-1379)

a) AGENCY CODE 14.02.16.01	ACCESSION NO. 93W21	DATE REC'D 7-21-92
b) AGENCY DEPARTMENT OF HUMAN RESOURCES	LOCATION RANGE 4 SECTIONS 31	NO. OF CU. FT. 11
c) DIVISION/UNIT Montgomery County Dept. of Social Services, Fiscal Benefits Issuance Unit	RECORDS RETENTION MANAGER	
d) MAILING ADDRESS 5630 Fishers Lane Rockville, MD 20852		
e) AGENCY OFFICIAL JoAnn K. Barnes (301) 468-4327	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NOS.	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	AIFI Food Stamp Authoriz. 7/90	1023-7, 35E ~~12/95~~
2	AIFI Food Stamp Authoriz. 8/90	1023-7, 35E 12/95
3	AIFI Food Stamp Authoriz. 9/90	1023-7, 35E 12/95
4	AIFI Food Stamp Authoriz. 10/90	1023-7, 35E 12/95
5	AIFI Food Stamp Authoriz. 11/90	1023-7, 35E 12/95
6	AIFI Food Stamp Authoriz. 12/90	1023-7, 35E 12/95
7	#550/551/552 Reports 6/90 - 7/90	1023-7, 35E 12/95
8	#550/551/552 Reports 8/90 - 10/90	1023-7, 35E 12/95
9	Group Day Care Invoices 1/90-12/90	1023-7, 35-D2 12/95
10	Family DayCare Invoices 1/90-12/90	1023-7, 35-D2 12/95
11	#414 Cashiers Reports 12/89-07/90	1023-7, 35E 12/95

Jan. 1996

*Disposal
1-11-96
AN*

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.02.22

DEPT. HUMAN RESOURCES

WASHINGTON COUNTY SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
95W455	SERVICES, ADULT PROTECTION	1023-7A4	48,97,49B	1990,1992	27	1/96	RECYCLED
95W454	INCOME MAINT	1023-7A4	45-47	1992	322		


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. WASHINGTON COUNTY DEPARTMENT OF SOCIAL SERVICES	ACCESSION NO. 95W455	DATE REC'D 10-17-94
B. DIVISION/UNIT Adult, Child and Family Service	FM CODE 14.02.22	
C. MAILING ADDRESS P. O. Box 1419 Hagerstown, MD 21741	LOCATION RANGE SECTION(S) 8 25	NO. OF CU. FT. 27
D. PHONE NO. 301-791-6397	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Jeanne Forcini	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 20	Service Case Records - Series I Including Day Care Service, Service to Families with Children (SFC), Social Services to Adults (SSTA), In-Home Aide Services (IHAS), Request from Other Agency (ROA), Certified Adult Residential Environments (CARE), Judicare and Intensive Family Service (IFS). 1/92 thru 12/92	1023-7-A-4 Item No. 48 Disposal Date - 1/1996
21	Adult Protective Service 1/90 thru 12/90	1023-5-A-1 Item No. 97 Disposal Date - 1/1996
22 thru 27	Service Case Records - Series II Including Child Protective Service 1/90 thru 12/90	1023-7-A-4 Item No. 49-B Disposal Date - 1/1996

Disposal
1-18-96
AW

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Disposal
1/4/96
AW