

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

28.01.03

UNIVERSITY OF MARYLAND COLLEGE PARK

AEROSPACE ENGINEERING
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W364	PERSONNEL RECORDS	780	3	1981-85	3	1/95	RECYCLED


signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS 550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. University of Maryland at College Park</p> <p>B. DIVISION/UNIT Aerospace Engineering Glenn L. Martin Wind Tunnel</p> <p>C. MAILING ADDRESS Glenn L. Martin Wind Tunnel University of Maryland Bldg. 081 - Room 2102 College Park, Maryland 20742-3215</p> <p>D. PHONE NO. (301) 454-2413</p> <p>E. AGENCY OFFICIAL Jewel B. Barlow</p>	<p>ACCESSION NO. <i>90W364</i></p> <p>LOCATION RANGE SECTION(S) <i>122 3</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D. <i>10-16-89</i></p> <p>FM CODE <i>28.01.03</i></p> <p>NO. OF CU. FT. <i>3</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS <i>1 - 53</i></p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Personnel Records Jan. '81 to Dec. '85</p>	<p>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Schedule #780 Item #3 Disposal Date: Jan. '95</p> <p style="text-align: center;"><i>Disposal</i> <i>5-12-95</i> <i>JPS</i></p>

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

28.01.05.01

UNIVERSITY OF MARYLAND AT BALTIMORE

HUMAN RESOURCES MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W235	EMPLOYMENT RECORDS	1636	1,2	1989	38	1/95	RECYCLED


signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

Signature

DGS-550-2

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY University of Maryland at Baltimore		ACCESSION NO. 94W235	DATE REC'D 8-25-93
B. DIVISION/UNIT Office of Human Resources Management			FBI CODE 28.01.05.01
C. MAILING ADDRESS 737 W. Lombard Street Baltimore MD 21201		LOCATION RANGE SECTION(S) 15 9	NO. OF CU. FT. 38
D. PHONE NO. (410) 8 706-7171		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Beverly A. Bell / <i>Beverly Bell</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	Employment Records/(1527) <i>Payroll Records</i> FY 1989 Disposal Date - 12/31/94 Agency Code 36.02.21 See attached schedule	# 1527/636 # 1+2 1/95 1/9/95 <i>eggs</i>	

2. Box Number	3. Description of Records With Inclusive Dates	4. Disposal Authority (Schedule, Item No.)		Disposal Date:
1	Inac. secretarial applications 9/89 - 12/89	1527	1	12/31/94
2	Inac. secretarial applications 5/89 - 8/89	1527	1	12/31/94
3	Inac. secretarial applications 1/89 - 4/89	1527	1	12/31/94
4	Inac. secretarial applications 6/89 - 12/89 - <i>Failed TEST</i>	1527	1	12/31/94
5	Inac. secretarial applications 1/89 - 12/89 - <i>TEST LOG</i>	1527	1	12/31/94
6	Inac. secretarial applications 1/89 - 12/89 - <i>No SHOW</i>	1527	1	12/31/94
7	Inac. regular applications 1/89 - 2/89	1527	1	12/31/94
8	Inac. regular applications 3/89 - 4/89	1527	1	12/31/94
9	Inac. regular applications 5/89 - 6/89	1527	1	12/31/94
10	Inac. regular applications 6/89 - 12/89	1527	1	12/31/94
11	Inac. resumes/applications (classi.) 10/89 - 12/89	1527	1	12/31/94
12	Inac. resumes/applications (cent. adm.) 1/89 - 11/89	1527	1	12/31/94
13	Inac. resumes/applications (cent. adm.) 1/89 - 3/89	1527	1	12/31/94
14	Inac. resumes/applications (cent. adm.) 4/89 - 12/89	1527	1	12/31/94
15	Inac. resumes (classified) 4/89 - 4/89	1527	1	12/31/94
16	Inac. resumes (classified) 5/89 - 5/89	1527	1	12/31/94
17	Inac. resumes (classified) 6/89 - 7/89	1527	1	12/31/94
18	Inac. resumes (classified) 8/89 - 9/89	1527	1	12/31/94
19	Inac. resumes (classified) 1/89 - 2/89	1527	1	12/31/94
20	Inac. resumes (classified) 1/89 - 3/89	1527	1	12/31/94
21	Inac. resumes (police) 1/89 - 12/89	1527	1	12/31/94
22	Inac. resumes (classified) 3/89 - 4/89	1527	1	12/31/94
23	Inac. resumes (cent. adm.) 1/89 - 9/89	1527	1	12/31/94
24	Inac. resumes (sch. of medicine) 1/89 - 12/89	1527	1	12/31/94
25	Inac. resumes (sch. of medicine) 1/89 - 11/89	1527	1	12/31/94
26	Inac. resumes (assoc. staff) 1/89 - 12/89	1527	1	12/31/94
27	Inac. resumes (assoc. staff) 4/89 - 12/89	1527	1	12/31/94
28	Inactive requisitions (classifi.) 1/89 - 12/89	1527	1	12/31/94
29	Inactive requisitions (assoc. staff) 1/89 - 12/89	1527	1	12/31/94
30	Inactive requisitions (assoc. staff & classified) 1/89 - 12/89	1527	1	12/31/94
31	Inac. requisitions (sch. of medicine) 1/89 - 12/89	1527	1	12/31/94
32	Inac. requisitions (contractual & assoc. staff) 1/89 - 12/89	1527	1	12/31/94
33	Inac. layoff information 5/89 - 12/89	1527	1	12/31/94
34	Inac. advertisements 1/89 - 12/89	1527	1	12/31/94
35	Inac. postings (exit interviews) 1/89 - 12/89	1527	1	12/31/94
36	Inac. postings 1/89 - 4/89	1527	1	12/31/94
37	Inac. postings	1527	1	12/31/94
38	Payroll Journals 12/1 - 12/30/89	1527	2	12/31/94

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

28.04

MD HIGHER EDUCATION COMMISSION

PLANNING & ACADEMIC AFFAIRS
DIVISION

NO.	Description of Records	Date of Records		Volume	Dates of Disposal	Method of Disposal	
		Sched	Item No.				
93W178	COMMON MARKET	611	3	1990-91	4	1/95	RECYCLED


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 36.09.00		28.04	ACCESSION NO. 93W178	DATE REC'D 8-18-92
b) AGENCY Maryland Higher Education Commission				
c) DIVISION/UNIT Planning and Academic Affairs			LOCATION - RANGE 9	SECTIONS 35
d) MAILING ADDRESS 16 Francis Street Annapolis, MD 21401			NO. OF CU. FT. 4	
e) AGENCY OFFICIAL Cis Whittington		PHONE NO. (410) 974-2971	RECORDS CENTER MANAGER	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1K	Academic Common Market - 1990- A-Ro		Schedule #611	
2K	Academic Common Market - 1990- Ru-Z		Item #3	
	Interstate Compacts - 1990		1-1-95	
3K	Academic Common Market - 1991- A-M		<u>Disposal</u>	
4K	Academic Common Market - 1991- N-Z		4-6-95	
	Interstate Compacts - 1991		eps	
	Total of 4 Boxes			

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

UNIVERSITY OF MARYLAND

Reporting Agency

DENTAL SCHOOL


Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward
 original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
92W1149	DENTAL RECORDS	810	1		110	8/95	INCINATOR
92W1150	DENTAL RECORDS	810	1		187	8/95	"
92W1216	SPC RECORDS-COLLECTIONS	810	1		12	8/95	"

I hereby certify that the above listed records were disposed of as indicated.


 Signature

Records Center Manager
 Title

8-8-95
 Date

DGS 550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY UMAB DENTAL SCHOOL		ACCESSION NO. 92W1149	DATE REC'D 4-15-92
B. DIVISION/UNIT CENTRAL RECORDS		RM CODE 28.01.01	
C. MAILING ADDRESS 666 W. BALTIMORE ST. BALTIMORE, MD 21201		LOCATION RANGE SECTION(S) 141 30-32	NO. OF CU. FT. 110
D. PHONE NO. 328-3622		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL DEBBIE SHANNON		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
BOXES - 188 - 297	DENTAL RECORDS	Sch. #810 ITEM #1 Jan. 1995 Disposal 8/4/95 PCZ	

R141

S30-32

1 empty

R141

S32

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY UMAB DENTAL SCHOOL		ACCESSION NO. 92W1150	DATE REC'D 4-15-92
B. DIVISION/UNIT CENTRAL RECORDS			RM CODE 28.01.01
C. MAILING ADDRESS 666 W. BALTIMORE ST. BALTIMORE, MD 21201		LOCATION RANGE SECTION(S) 114 31-35	NO. OF CU. FT. 187
D. PHONE NO. 328-3622		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL DEBBIE SHANNON		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
BOXES - 1 - 187	DENTAL RECORDS	Sch. #810 ITEM #1 Jan. 1995 <i>Disposal 8/4/95 RLY</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. UNIVERSITY OF MARYLAND DENTAL		ACCESSION NO. <i>92W1216</i>	DATE REC'D <i>4-21-92</i>
B. DIVISION/UNIT CENTRAL RECORDS			RM CODE <i>28.01.01</i>
C. MAILING ADDRESS 666 WEST BALTIMORE STREET BALTIMORE, MARYLAND 21201		LOCATION RANGE SECTION(S) <i>102 2</i>	NO. OF CU. FT. <i>12</i>
D. PHONE NO. 328-3622		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL DEBBIE SHANNON		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	SPC Records - Jeannie Ariza to Anthony Wright	<i>#810</i> <i>#1</i> <i>1/95</i> <i>Disposal</i> <i>8/4/95</i> <i>RL</i>
2	SPC Records - Michael Adams to James Cornett	
3	SPC Records - 01152-0 to 360-1	
4	Collections - Makiko Ueno to 46724	
5	Collections - Lillian Tyler to 2451-1	
6	SPC Records - 382-2 to 12532-1	
7	SPC Records - 63625 to Athella Francais	
8	SPC Records - 6311-0 to 16240-0	
9	SPC Records - 00205-0 to 53987	
10	SPC Records - 44387 to 1202-0	
11	Miscellaneous - Eleanor Goldberg to Dorothy Bishop	
12	SPC Records - Edna Allen to Norman Hatchett	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

*PARTIAL

CERTIFICATE OF RECORDS DISPOSAL

28.01.05

UNV OF MD AT BALTIMORE

FINANCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W95	GENERAL ACCTG	1429	1	FY 88	11	7/95	RECYCLED
94W378	GENERAL ACCTG	1429	1	FY 88	6		
93W94*	GENERAL ACCTG	1429	1	FY 88	149		
93W689	GENERAL ACCTG	1429	1	FY 88	19		



Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 706-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

RTR-10

1. AGENCY CODE 36.02.21		28-01-05		ACCESSION NO. 93W95	DATE REC'D 8-3-92
2. AGENCY University of Maryland at Baltimore		3. DIVISION/UNIT Financial Services		LOCATION - RANGE 18	SECTIONS 22
4. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201				NO. OF CU. FT. 11	
5. AGENCY OFFICIAL Wayne F. Allen		PHONE NO. (410)328-7295		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES				4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	General Accounting Records (1197A-1) FY1988 Boxes 1-11 Disposal Date: 6/30/95 SEE ATTACHED SCHEDULE				1197 1429 1 7/95 11/10/95 ggs

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

2. BOX NUMBER	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
1	GAAP FY 1988 (2)	1197A-1	1	6/30/95 ~
2	JV2500 - JV2692 - 1987 - 1988 (20)	▪	▪	6/30/95 ~
3	SCCU CLOSED FILES - A - C PRIOR TO FY 1988 (28)	▪	▪	6/30/95 ~
4	SCCU CLOSED FILES - D - I PRIOR TO FY 1988 (29)	▪	▪	6/30/95 ~
5	SCCU CLOSED FILES - J - P PRIOR TO FY 1988 (30)	▪	▪	6/30/95 ~
6	SCCU CLOSED FILES - R - Z PRIOR TO FY 1988 (31)	▪	▪	6/30/95 ~
7	MARC E. WASSERMAN CORRESPONDENCE 7/1/87 - 6/30/88 (6)	▪	▪	6/30/95 ~
8	MARC E. WASSERMAN CORRESPONDENCE 7/1/87 - 6/30/88 (10)	▪	▪	6/30/95 ~
9	MARC E. WASSERMAN CORRESPONDENCE 7/1/87 - 6/30/88 (11)	▪	▪	6/30/95 ~
10	MARC E. WASSERMAN CORRESPONDENCE 7/1/87 - 6/30/88 (12)	▪	▪	6/30/95 ~
11	WORKING FUND RECORDS - PRIOR "88" RECONCILIATIONS (170)	▪	▪	6/30/95 ~

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at Baltimore		ACCESSION NO. 94W378	DATE REC'D 9-29-93
B. DIVISION/UNIT Financial Services			RM CODE 28.01.05
C. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 34 27	NO. OF CU. FT. 6
D. PHONE NO. (410) 706-7295		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Wayne F. Allen <i>Wayne F. Allen</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	General Accounting Records (1429) FY1988 Boxes 1-6 Disposal Date: 6/30/95 Agency Code: 36.02.21 SEE ATTACHED SCHEDULE	#1429 #1 7/95 11/10/95 <i>[Signature]</i>

R-34

S-27

1 Empty

* Partial

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Univ of Md - Balto.</i>		ACCESSION NO. <i>93W94</i>	DATE REC'D
B. DIVISION/UNIT <i>Financial Services</i>			RM CODE <i>28.01.05</i>
C. MAILING ADDRESS		LOCATION RANGE SECTION(S) <i>129 22-26</i>	NO. OF CU. FT. <i>149</i>
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>1-116 + 139- 171</i>	<i>Gen. Accty Records FY - 88</i>	<i>#1429 # 1 7/95 Disposal 7/13/95 PC2</i>

Left 23

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at Baltimore		ACCESSION NO. 93W689	DATE REC'D 11-16-92
B. DIVISION/UNIT Financial Services			RM CODE 28.01.05
C. MAILING ADDRESS 737 West Lombard Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 147 20	NO. OF CU. FT. 19
D. PHONE NO. (410) 706-7295		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Wayne F. Allen <i>Wayne F Allen</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	General Accounting Records (1429) FY1988 Boxes 1-19 Disposal Date: 6/30/95 Agency Code: 36.02.21 SEE ATTACHED SCHEDULE	#1429 #1 7/95 <i>Disposal</i> <i>9/6/95</i> <i>[Signature]</i>

2. BOX NUMBER	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
1	WORKING FUND LISTS FY 88	1429	1	6/30/95
2	MISC. A/P LISTS FY 88	1429	1	6/30/95
3	CORRESPONDENCE - AVPFA - ADMIN. BLDG. TD INVENTORY FY 88	1429	1	6/30/95
4	CORRESPONDENCE - AVPFA - SCH. OF LAW TO TUITION FY 88	1429	1	6/30/95
5	CORRESPONDENCE - AVPFA - UBIT TO AUDITS TO CP CORRESPONDENCE FY 88	1429	1	6/30/95
6	EFFDRT REPDRTS; NSD'S; RESPDNSE SCHEDULES 7/87 - 6/88	1429	1	6/30/95
7	EFFDRT REPORTS AND NSD'S 1ST 6 MONTHS 7/87 - 6/88	1429	1	6/30/95
8	EFFDRT REPORTS 2ND 6 MONTHS AND FULL YEAR 7/87 - 6/88	1429	1	6/30/95
9	EQUIPMENT DEPRECIATION SCHEDULES; EDSA; FRINGE BENEFIT CALC. 7/85 - 6/86	1429	1	6/30/95
10	EQUIPMENT DEPRECIATION; GSEL REC. 7/85 - 6/86	1429	1	6/30/95
11	SALARY REPORTS 7/87 - 6/88	1429	1	6/30/95
12	SALARY REPORTS 7/87 - 6/88	1429	1	6/30/95
13	SALARY REPDRTS 7/87 - 6/88	1429	1	6/30/95
14	SALARY REPDRTS 7/87 - 6/88	1429	1	6/30/95
15	LIBRARY STUDY - PMM 9/86 - 9/87	1429	1	6/30/95
16	CENTRAL BILLING INVOICES 10401 - 14000 FY 88	1429	1	6/30/95
17	CENTRAL BILLING INVOICES 14001 - 17800 FY 88	1429	1	6/30/95
18	HOSPITAL TRANSFERS 7/87 - 6/88	1429	1	6/30/95
19	PARKING CASH RECEIPTS 1/88 - 5/88	1429	1	6/30/95

R147

S 20

R147 S20 PART 1

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

28.02.01

LIDA LEE TALL LEARNING RESOURCES CENTER

MAIN OFFICE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W245	ACCTG, PERSONNEL	1382	1,3	FY 90-91	3	7/95	RECYCLED
92W243	ACCTG	1382	3	FY 89	2		
92W246	AGENCY RECORDS	1382	3	1991-92	1		
92W244	AGENCY & ACCTG	1382	3	FY 90	3		


Signature
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

Signature

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Lida Lee Tall Learning Resources Center		ACCESSION NO. <i>926245</i>	DATE REC'D <i>9-11-91</i>
B. DIVISION/UNIT Main Office 317			RM CODE <i>28.02.01</i>
C. MAILING ADDRESS at Towson State University Towson, MD 21204		LOCATION RANGE SECTION(S) <i>151 8</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO. <i>(301) 830-2351</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gail M. Price		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	FY 91 Agency & Accounting Records	# 1382
2.	FY 91 Agency & Accounting Records	# 143
3.	1990-91 Personnel Records	7/94
		<i>11/9/95</i> <i>UPS</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Lida Lee Tall Learning Resources Center		ACCESSION NO. <i>92W243</i>		DATE REC'D <i>9-11-91</i>
B. DIVISION/UNIT Main Office 317				RM CODE <i>28.02.01</i>
C. MAILING ADDRESS at Towson State University Towson, Maryland 21204		LOCATION RANGE SECTION(S) <i>17 17</i>	NO. OF CU. FT. <i>2</i>	
D. PHONE NO. (301) 830-2351		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL Gail M. Price		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	FY 89 Agency & Accounting Records	#1382
2	FY 89 Agency & Accounting Records	#3 7/92
		<i>11/10/95</i> <i>GPS</i>

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Lida Lee Tall Learning Resources Center		ACCESSION NO. <i>92W246</i>	DATE REC'D <i>9-11-91</i>
B. DIVISION/UNIT Main Office 317			RM CODE <i>28.02.01</i>
C. MAILING ADDRESS at Towson State University Towson, MD 21204		LOCATION RANGE SECTION(S) <i>100 35</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. (301) 830-2351		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gail M. Price		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	1991-92 Agency Records	<i># 1382</i> <i># 3</i> <i>7/95</i> <i>Disposal</i> <i>9/13/95</i> <i>[Signature]</i>

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Lida Lee Tall Learning Resources Center		ACCESSION NO. <i>92W244</i>	DATE REC'D <i>9-11-91</i>
B. DIVISION/UNIT Main Office 317			RM CODE <i>28-02-01</i>
C. MAILING ADDRESS at Towson State University Towson, Maryland 21204		LOCATION RANGE SECTION(S) <i>32 26</i>	NO. OF CU. FT. <i>3</i>
D. PHONE NO. (301) 630-2351		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Gail M. Price		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-	FY 90 Agency & Accounting Records	# 1382
2.	FY 90 Agency & Accounting Records	# 3
3.	FY 90 Agency & Accounting Records	7/93
		<u>Disposal</u> 9-18-95 <i>[Signature]</i>

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

28.03.01

CHARLES COUNTY COMMUNITY COLLEGE

FINANCIAL ASSISTANCE
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W648	FINANCIAL ASSISTANCE	1531	1	1988-89	2	7/95	RECYCLED


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. CHARLES COUNTY COMMUNITY COLLEGE		ACCESSION NO. 94W648	DATE REC'D 12-15-93
B. DIVISION/UNIT COLLEGE SERVICES/FINANCIAL ASSISTANCE			RM CODE 28.03.01
C. MAILING ADDRESS P.O. BOX 910 MITCHELL RD LA PLATA MD 20646-0910		LOCATION RANGE SECTION(S) 46 7	NO. OF CU. FT. 2
D. PHONE NO. (301) 934-2251 EXT 531		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL CHAD A. NORCROSS, DIRECTOR OF FINANCIAL ASSISTANCE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1, 2	STUDENT FINANCIAL ASSISTANCE RECORDS, CHARLES COUNTY COMMUNITY COLLEGE, FOR THE 1988-89 SCHOOL YEAR INCLUSIVE DATES 7/1/88 - 6/30/89 BOX #1 IS ALPHA A - L	SCHEDULE # 1531 ITEM # 1 DISPOSAL DATE 07/01/95	
2	SAME AS ABOVE, ALPHA M - Z	SAME AS ABOVE 11/10/95 ggs	

R-46
S-7

1 Empty

RECEIVED

OCT 5 1993

RECORDS MANAGEMENT
DIVISION

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

28.04

MD HIGHER EDUCATION COMMISSION

ADMINISTRATION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W179	ACCTG RECORDS	623	1	FY 90	10	7/95	RECYCLED
95W229	CC3'S, CORESPONDENCES	611	3	FY 90	3		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

E. D. [unclear]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 36.09.00		28.04	ACCESSION NO. 93W179	DATE REC'D 8-18-92
b) AGENCY Maryland Higher Education Commission				
c) DIVISION/UNIT			LOCATION - RANGE 139	SECTIONS 3-4
d) MAILING ADDRESS The Jeffrey Building 16 Francis Street Annapolis, MD 21401				NO. OF CU. FT. 10
e) AGENCY OFFICIAL Cis Whittington		PHONE NO. (410) 974-2971	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	FY 1990 - Accounting Records			Schedule No. 623 Item 1 Disposal Date 7/1/95 <i>11/9/95</i> <i>gps</i>
2	Transmittals	T071789B-T113089B		
3	"	T120589B-T041890B		
4	"	T041990B-T062990B, G120589B-G073190B		
5	Scholarships	- Final Award Disbursement Reports		
6	"	- FADR's, Billing Rosters, Firemen & Tolbert		
7	"	- Billing Rosters Fall '89		
8	"	- " " Spring '90 & Misc.		
9	S.T.A.R.S.			
10	S.T.A.R.S.			
	120 Adjustments, Working Fund, Misc.			

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

R-139
S-3-4

2 Emptyies
S-3

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Maryland Higher Education Commission	ACCESSION NO.	DATE REC'D 8-19-94	
	B. DIVISION/UNIT Planning & Academic Affairs	95W229	FM CODE 28.04
C. MAILING ADDRESS 16 Francis Street Annapolis, MD 21401		LOCATION RANGE SECTION(S) 35 2	NO. OF CU. FT. 3
	D. PHONE NO. 410-974-2971	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Cis Whittington	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 1 C	FY 1990: CC3's, Biennial Review, Cooresp., CC13's, Deletions, CC10's. Allegany thru Cecil Coll. College.	Schedule # 611, Item # 3, July 1995
Box 2 C	Same as above except Charles thru Howard Coll. College	Same as above
Box 3 C	Same as above except Montgomery thru Wor-Wic	Same as above
		11/10/95 [Signature]

R35

S2

2 Empties

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

28.01.03

UNIVERSITY OF MARYLAND AT COLLEGE PARK

AEROSPACE ENGINEERING
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W620	BUDGET & FISCAL PLAN	780	4C-F	7/85-6/89	6	1/96	RECYCLED


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at College Park	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">93W620</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">11-2-92</div>
B. DIVISION/UNIT Aerospace Engineering Glenn L. Martin Wind Tunnel	RM CODE <div style="font-size: 1.5em; font-family: cursive;">28.01.03</div>	
C. MAILING ADDRESS Glenn L. Martin Wind Tunnel University of Maryland Bldg. 081 - Room 2102 College Park, Maryland 20742-3215	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">13 35</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">6</div>
D. PHONE NO. (301) 405-6861	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Jewel B. Barlow	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<div style="font-size: 1.5em; font-family: cursive;">2-7</div> <div style="font-size: 1.5em; font-family: cursive; text-decoration: underline;">2-7</div>	Budget and Fiscal Planning Records July '85 to June '89	Schedule #780 Item #4c-f Disposal Date: Jan. '96
<div style="font-size: 1.5em; font-family: cursive; transform: rotate(-15deg);"> Disposal 2-26-ab AW </div>		

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

28.01.05.01

UNIVERSITY OF MARYLAND AT BALTIMORE

HUMAN RESOURCES MGMT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W236	PAYROLL/BENEFITS	1636	1,2	FY 90	55	1/96	RECYCLED
95W936	EMPLOYMENT RECORDS	1527	1	FY 92	32		


Signature
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 706-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland at Baltimore		ACCESSION NO. 94W236	DATE REC'D 8-25-93
B. DIVISION/UNIT Office of Human Resources Management			RM CODE 28.01.05.01
C. MAILING ADDRESS 737 W. Lombard Street Baltimore MD 21201		LOCATION RANGE SECTION(S) 121 29-32	NO. OF CU. FT. 55
D. PHONE NO. (410) 706-7171		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Beverly Bell <i>Beverly Bell</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Employment Records - Payroll/Benefits/Records (1527) FY 1990 Disposal Date 12/31/95 Agency Code 36.02.21	#15271636 # 1+2 1/96

*disposal
3-26-96
JW*

Fig. 2

2.	Box Number	3. Description of Records With Inclusive Dates	4. Disposal Authority (Schedule, Item No.)	Disposal Date:
	1	Inac. secretarial applications 1/90 - 3/90	1527 1	12/31/95
	2	Inac. secretarial applications 4/90 - 6/90	1527 1	12/31/95
	3	Inac. secretarial applications 7/90 - 9/90	1527 1	12/31/95
	4	Inac. secretarial applications 10/90 - 12/90	1527 1	12/31/95
	5	Inac. (no show) sec. applica. 1/90 - 12/90	1527 1	12/31/95
	6	Failed sec. test & applications 6/90 - 12/90	1527 1	12/31/95
	7	Inac. secre. test scores 1/90 - 12/90	1527 1	12/31/95
	8	Inac. secretaries (hired) 10/90 - 12/90	1527 1	12/31/95
	9	Inac. regular applications 1/90 - 5/90	1527 1	12/31/95
	10	Inac. regular applications 4/90 - 6/90	1527 1	12/31/95
	11	Inac. regular applications 7/90 - 9/90	1527 1	12/31/95
	12	Inac. regular applications 10/90 - 12/90	1527 1	12/31/95
	13	Inac. police applications 1/90 - 10/90	1527 1	12/31/95
	14	Inac. resumes (classified) 1/90 - 3/90	1527 1	12/31/95
	15	Inac. resumes (classified) 4/90 - 12/90	1527 1	12/31/95
	16	Inac. resumes (classified) 1/90 - 4/90	1527 1	12/31/95
	17	Inac. resumes (classified) 5/90 - 12/90	1527 1	12/31/95
	18	Inac. resumes (classified/sm) 2/90 - 6/90	1527 1	12/31/95
	19	Inac. resumes (classified/sm) 7/90 - 9/90	1527 1	12/31/95
	20	Inac. resumes (classified/sm) 10/90 - 12/90	1527 1	12/31/95
	21	Inac. resumes (classifi., miemss 4/90 - 11/90 admin. aff. & can. ctr.)	1527 1	12/31/95
	22	Inac. resumes (classified) 4/90 - 8/90	1527 1	12/31/95
	23	Inac. resumes (classified) 3/90 - 8/90	1527 1	12/31/95
	24	Inac. resumes (assoc. staff/sm) 3/90 - 3/90	1527 1	12/31/95
	25	Inac. resumes (assoc. staff/sm) 2/90 - 7/90	1527 1	12/31/95
	26	Inac. resumes (assoc. staff) 8/90 - 8/90	1527 1	12/31/95
	27	Inac. resumes (assoc. staff/sm) 9/90 - 11/90	1527 1	12/31/95
	28	Inac. resumes (assoc. staff/sm) 11/90 - 12/90	1527 1	12/31/95
	29	Inac. resumes (cent. adm.) 1/90 - 11/90	1527 1	12/31/95
	30	Inac. resumes (cent. adm.) 1/90 - 10/90	1527 1	12/31/95
	31	Inac. resumes (cent. adm.) 1/90 - 8/90	1527 1	12/31/95
	32	Inac. resumes (cent. adm.) 2/90 - 7/90	1527 1	12/31/95
	33	Inac. employ. requisitions (sm) 1/90 - 5/90	1527 1	12/31/95
	34	Inac. employ. requisitions (sm) 6/90 - 12/90	1527 1	12/31/95
	35	Inac. employ. requis. (contractual 1/90 - 7/90 assoc. staff)	1527 1	12/31/95
	36	Inac. employ. requisitions (sm) 7/90 - 12/90	1527 1	12/31/95
	37	Inac. employ. requis. (contractual 9/90 - 12/90)	1527 1	12/31/95
	38	Inactive requisitions 1/90 - 11/90	1527 1	12/31/95
	39	Inactive advertisements 1/90 - 12/90	1527 1	12/31/95

2.	Box Number	3.	Description of Records With Inclusive Dates	4.	Disposal Authority (Schedule, Item No.)	Disposal Date:
	40		Inactive postings 1/90 - 12/90		1527 1	12/31/95
	41		Payroll Journals 5/19/90 - 6/2/90		1527 2	12/31/95
	42		Payroll Journals 4/21/90 - 5/5/90		1527 2	12/31/95
	43		Payroll Journals 3/24/90 - 4/7/90		1527 2	12/31/95
	44		Payroll Journals 7/14/90 - 7/28/90		1527 2	12/31/95
	45		Payroll Journals 6/16/90 - 6/30/90		1527 2	12/31/95
	46		Payroll Journals 8/11/90 - 8/25/90		1527 2	12/31/95
	47		Payroll Journals 9/8/90 - 9/27/90		1527 2	12/31/95
	48		Payroll Journals 10/6/90 - 10/20/90		1527 2	12/31/95
	49		Payroll Journals 11/3/90 - 11/7/90		1527 2	12/31/95
	50		Payroll Journals 12/1/90 - 12/15/90		1527 2	12/31/95
	51		Payroll Journals 3/10/90 - 12/29/90		1527 2	12/31/95
	52		Payroll Journals 1/13 - 1/27/90		1527 2	12/31/95
	53		Payroll Journals 2/10 - 2/27/93		1527 2	12/31/95
	54		Payroll Deductions Listing 10/6/90 - 12/29/90		1527 2	12/31/95
	55		Payroll Deductions Listing 7/14/90 - 9/22/90		1527 2	12/30/95

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. University of Maryland @ Baltimore	ACCESSION NO. 95W936	DATE REC'D 1-30-95
B. DIVISION/UNIT Office of Human Resources Management	RM CODE 28-01.05.01	
C. MAILING ADDRESS 737 W. Lombard Street Baltimore, MD 21201	LOCATION RANGE SECTION(S) 15 14	NO. OF CU. FT. 32
D. PHONE NO. (410) 706-7171	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Beverly Bell / <i>Beverly Bell</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1- 32	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Employment Records (1527) FY 1992 Disposal Date 12/31/95 Agency Code - 36.02.21 See attached schedule	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE # 1527 # 1 1/96 GS 3-59G DISPOSAL

Fig. 2

R-15

S-14-~~15~~

2 Emptyies

S-15

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

28.04

MD HIGHER EDUCATION COMMISSION

PLANNING & ACADEMIC AFFAIRS
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W180	ANNUAL REPORT	611	3	1989	1	1/96	RECYCLED


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

29.01

WORKER'S COMPENSATION COMMISSION

CENTRAL FILES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
95W779	MEDICAL CASES	1202	1		4	7/95	RECYCLED
95W1343	CLAIMS FOLDERS	1202	1		42		
94W1187	CLAIMS FOLDERS	1202	1		153		
94W1189	FIRST REPORTS	1202	1		39		
93W1148	CLAIMS FOLDERS	1202	1		32		
94W1040	CLAIMS FOLDERS	1202	1		95		


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. WORKER'S COMPENSATION COMMISSION		ACCESSION NO. 95WJ779		DATE REC'D 12-15-94
B. DIVISION/UNIT CENTRAL FILES				RM CODE 29.01
C. MAILING ADDRESS 6 North Liberty Street, Room 905 Baltimore, Maryland 21201-3785		LOCATION RANGE SECTION(S) 70 22		NO. OF CU. FT. 4
D. PHONE NO. 333-8113		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL Judy Johnston		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
48 - 51	MEDICAL CASES (M) M016925 to M062776	TO BE MICROFILMED Project # 454 Schedule # 1202 Item # 1 <i>*Microfilmed</i> 11/10/95 <i>JPB</i>

Microfilm Project Instruction Sheet

Date

Project #

454

1. Agency Identification

a. Agency Name and Address **Workers' Compensation Commission**
6 N. Liberty Street
Baltimore, Md. 21201-8785

b. Contact Person

c. Phone No.

2. Identification of Records to be Microfilmed

a. Description of Records

MEDICALS - I.M. CASES

b. Volume **4 CARTONS**

c. File Sequence

NUMERICAL

d. Retention Sched. #

e. Disposition

BUSINESS

3. Filming Requirements

a. Preparation Done By: Agency RMD
 (If RMD, attach separate instruction sheet).

b. Type of Microfilm:

16 mm 35 mm Jackets

c. Type of Camera Required:

Rotary Planetary

d. Reduction Ratio:

24:1

32:1

40:1

e. Targets Required: Yes No (If yes, describe targets)

CLAIM FOR MEDICAL SERVICES

f. Security Film Req'd: Yes No (If yes, disposition of film)

4. Duplicating Requirements

Type of Housing for Agency Copies

No. of Copies

Type of Film

Reels

Jackets

Aperture Cards

Cartridges (K M)

5. Label Instructions

6. Mailing Instructions

7. Disposition of Paper Records after Microfilming

8. Special Instructions

Please sign this authorization if the above information is correct.

Return to: **Francis O. Johnson**

CHIEF OF SOURCE DOCUMENT MICROFILM
 STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275
 JESSUP, MARYLAND 20794

Agency Authorization


 Signature of Agency Official

NVE _____

JOB FUNCTION Send Tr Joseph

CLAIM FOLDERS - MEDS DATE _____

JOB DISCRPTION			BOX NOS	CLAIM	
CLAIM FOLDERS			48	M016925	
			49	M060298	
			50	M060300	
			50	M060799	
			50	M060800	
			51	M061499	
			51	M061500	
				M062776	

BOX NO.

1

MEDICAL SERVICE CLAIMS
WORKMEN'S COMPENSATION

STARTS
WITH

M 25741

2017-03-17
ES-08-2

FLASH NO.	
1	M2654
2	M2700
3	M2800
4	M2900
5	
6	
ENDS WITH: M2924	

R-70

S-22

77 empties

8-22-23

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. WORKERS' COMPENSATION COMMISSION		ACCESSION NO. 95W1343	DATE REC'D 4-24-95
B. DIVISION/UNIT CENTRAL FILES			RM CODE 29.01
C. MAILING ADDRESS 6 North Liberty Street, Room 905 Baltimore, Maryland 21201-3785		LOCATION RANGE SECTION(S) 38 8-9	NO. OF CU. FT. 42
D. PHONE NO. 767-0825		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Judy Johnston		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
424 450 551-565	CLAIM FOLDERS (B) B072800 - B079999	TO BE MICROFILMED PROJECT # 454 SCHEDULE # 1202 ITEM 1 <i>* Microfilmed 10/95</i> <i>11/10/95</i> <i>ggs</i>

R-38
S-8-9

4 Empties
2-9

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. WORKERS' COMPENSATION COMMISSION		ACCESSION NO. 94W1187		DATE REC'D 5-24-94
B. DIVISION/UNIT CENTRAL FILES		RANGE 65		RM CODE 29.01
C. MAILING ADDRESS 6 N. Liberty Street, Room 905 Baltimore, Maryland 21201-3785		LOCATION SECTION(S) 14-18		NO. OF CU. FT. 153
D. PHONE NO. 333-8113		RECORDS CENTER MANAGER		
E. AGENCY OFFICIAL Judy Johnston		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
171 - 323	CLAIM FOLDERS ADDITIONS - Group 5 A793382 TO A890763	TO BE MICROFILMED Project # 454 Schedule # 1202 Item # 1 <i>A. Filmed</i> <i>11/10/95</i> <i>PPS</i>		

NAME _____

JOB FUNCTION _____

DATE _____

JOB DISCRPTION	BOX NOS	CLAIM NOS
CLAIM FOLDERS	171	A 793382 A 793757
	172	A-793780 A-794304
ADDITION GROUPS	173	A 794310 A 794792
	174	A 794793 A 795285
	175	A 795286 A-795780
	176	A 795798 A 796215
	177	A 796219 A-796536
	178	A 796559 A-796836
	179	A 796842 A 797574
	180	A 797582 A 797960
	181	A 797961 A 798367
	182	A 798379 A 798787
	183	A 798788 A 799177
	184	A 799180 A 799419
	185	A 799421 A 799803
	186	A 799813 A 800240
	187	A-800263 A 80079

NAME _____

JOB FUNCTION _____

DATE _____

JOB DISCRPTION	BOX NOS	CLAIM NOS
CLAIM FOLDERS	307	A878208 A879212
	308	A879232 A880094
Additions-Group-S	309	A880105 A880996
	310	A881031 A881750
	311	A881756 A881978
	312	A882009 A882422
	313	A882458 A883278
	314	A883293 A883525
	315	A883544 A884721
	316	A884773 A885095
	317	A885102 A886397
	318	A886402 A887247
	319	A887248 A887828
	320	A887849 A888146
	321	A888281 A888954
	322	A888955 A889466
	323	A889471 A89063

R-65

S-14-18

236 empty

5-18-23

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. WORKERS' COMPENSATION COMMISSION		ACCESSION NO. 94W1189	DATE REC'D 5-24-94
B. DIVISION/UNIT CENTRAL FILES			RM CODE 29.01
C. MAILING ADDRESS 6 N. Liberty Street, Room 905 Baltimore, Maryland 21201-3785		LOCATION RANGE SECTION(S) 1 1	NO. OF CU. FT. 39
D. PHONE NO. 333-8113		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Judy Johnston		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
146 - 184	FIRST REPORTS Batch 3235 to Batch 4080	TO BE MICROFILMED Project # 454 Schedule # 1202 Item # 1 <i>*Filmed</i> <i>11/10/95</i> <i>SPB</i>

NAME FIRST REPORTS

JOB FUNCTION Group

DATE 4-15-94

JOB DISCRPTION	BOX NOS	BATCH	SEQUENCE - NOS	
01000 02000	180	4047	1-1000	
		4048	1-1000	
	181	4053	1-1000	
		4055	1-1000	
	182	4056	1-1000	
		4059	1-1000	
	183	4060	1-1000	
		4073	1-1000	
	184	4080	1-1000	

E.

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Workers' Compensation Commission		ACCESSION NO. 9361148	DATE REC'D 3-23-93
B. DIVISION/UNIT Central Files			RM CODE 29.02
C. MAILING ADDRESS 6 N. Liberty Street, Room 905 Baltimore, Maryland 21201-3785		LOCATION RANGE SECTION(S) SEE BELOW	NO. OF CU. FT. 218
D. PHONE NO. 333-8113		RECORDS CENTER MANAGER 32	
E. AGENCY OFFICIAL Judy Johnston		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
268 - 455 485 485	Claim Folders Claim # A963000 - A99 ⁹⁹ 4699 **LOCATION** BOXES - 268 - 344 RANGE - 27 SECTION 1 - 2 BOXES - 345 - 485 RANGE - 27 SECTION - 7 - 10	To be Microfilmed Project 454 Sch # 1202 Stem # 1 * Partial - 4/94 Bxs - 268 - 344 Bxs - 345 - 370 Bxs - 371 - 386 * Partial - 10/94 Bxs - 387 - 453

R-27

S-1-2

Bxs - 268 thru 344

Total Bxs - 77

R-27

S-7-10

Bxs - 345 - 485

Total Bxs - 141

Le empty

R27

S10

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. WORKERS' COMPENSATION COMMISSION		ACCESSION NO. 94W1040	DATE REC'D 4-25-94
B. DIVISION/UNIT CENTRAL FILES			RM CODE 29.01
C. MAILING ADDRESS 6 N. Liberty Street, Room 905 Baltimore, Maryland 21201-3785		LOCATION RANGE SECTION(S) 36 5-6	NO. OF CU. FT. 95
D. PHONE NO. 333-8113		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Judy Johnston		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
58 - 152	CLAIM FOLDERS (B) B009700 TO B042050	TO BE MICROFILMED Project # 454 Schedule # 1202 Item # 1 <i>Disposal</i> <i>10/27/95</i> <i>ggs</i>	

NAME _____

JOB FUNCTION _____

DATE _____

JOB DISCRPTION	BOX NOS	CLAIM NOS
CLAIM FOLDERS - B	58	B-009700 B-009899
	59	B-009900 B-010050
	60	B 010051 B 010199
	61	B-010200 B-010375
	62	B-010376 B-010550
	63	B-010551 B 010675
	64	B-010676 B 010825
	65	B-010826 B 010999
	66	B-011000 B 011225
	67	B-011226 B-011375
	68	B-011376 B 011550
	69	B-011551 B-011699
	70	B-011700 B-011850
	71	B-011851 B-011999
	72	B 012000 B 012123
	73	B-012124 B-012250
	74	B-012251 B-012299

NAME _____

JOB FUNCTION _____

DATE _____

JOB DESCRIPTION

JOB DESCRIPTION	DATE	BOX NOS	CLAIM NOS
CLAIM FOLDERS (B25)		143	B-022851 B-022999
		144	B-023000 B-023199
		145	B-023200 B-023375
		146	B-023376 B-023525
		147	B-023526 B-023658
		148	B-023651 B-023799
		149	B-023800 B-023975
		150	B-023976 B-024199
		151	B-024200 B-024325
		152	B-024326 B-024499

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

29.01

WORKER'S COMPENSATION COMMISSION

CENTRAL FILES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
94W534	CLAIMS FOLDERS	1202	1		20	7/95	RECYCLED
94W106	CLAIMS FOLDERS	1202	1		150		
94W1188	CLAIMS FOLDERS	1202	1		60		
95W780	CLAIMS FOLDERS	1202	1		123		



Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

07/21/95
Date

E. D. only

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. WORKER'S COMPENSATION COMMISSION		ACCESSION NO. 94W534	DATE REC'D 10-25-93
B. DIVISION/UNIT CENTRAL FILES		RM CODE 29.01	
C. MAILING ADDRESS 6 N. LIBERTY ST. BALTIMORE, MD 21201		LOCATION RANGE SECTION(S) 37 9	NO. OF CU. FT. 20
D. PHONE NO. 333-8113		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL JUDY JOHNSTON		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
151 - 170	CLAIM FOLDERS Claim # A785161 - A7993377	TO BE MICROFILMED PROJECT #454 Sch. #1202 ITEM #1 <i>11/10/95</i> <i>[Signature]</i>

R-37

S-9

1 Empty

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. WORKERS' COMPENSATION COMMISSION		ACCESSION NO. 94W106	DATE REC'D 7-27-93
B. DIVISION/UNIT CENTRAL FILES			RM CODE 29.01
C. MAILING ADDRESS 6 N. Liberty Street, Room 905 Baltimore, Maryland 21201-3785		LOCATION RANGE SECTION(S) 29 21-24	NO. OF CU. FT. 150
D. PHONE NO. 333-8113		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Judy Johnston		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 150	CLAIM FOLDERS. - Additions Group 5 A9924 - A785098	TO BE MICROFILMED Project # 454 Schedule # 1202 Item # 1 <u>Disposal</u> 7-12-95 <i>aps</i>

R-29

S-21-24

16-empty

R29

S24

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. WORKERS' COMPENSATION COMMISSION		ACCESSION NO. 94W1188	DATE REC'D 5-24-94
B. DIVISION/UNIT CENTRAL FILES			RM CODE 29.01
C. MAILING ADDRESS 6 N. Liberty St., Room 905 Baltimore, MD 21201-3785		LOCATION RANGE SECTION(S) 66 1-4	NO. OF CU. FT. #49
D. PHONE NO. 333 -8113		RECORDS CENTER MANAGER 60	
E. AGENCY OFFICIAL JUDY JOHNSTON		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
153 -300 241-	CLAIM FOLDERS (B) B-009700 TO B-048725	TO BE MICROFILMED PROJECT #454 SCHEDULE # 1202 ITEM # 1 <i>* Partial - 10/94 Boxes - 153-240 Disposal 8/7/95 PCZ</i>

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. WORKERS' COMPENSATION COMMISSION		ACCESSION NO. 95W780	DATE REC'D 12-15-94
B. DIVISION/UNIT CENTRAL FILES			RM CODE 29.01
C. MAILING ADDRESS 6 North Liberty Street, Room 905 Baltimore, Maryland 21201-3785		LOCATION RANGE SECTION(S) 70 19-22	NO. OF CU. FT. 123
D. PHONE NO. 333-8113		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Judy Johnston		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
301 - 385 423	CLAIM FOLDERS (B) B-048726 To B-065813	TO BE MICROFILMED PROJECT # 454 SCHEDULE # 1202 ITEM # 1 <i>Disposal</i> <i>9/6/95</i> <i>JPS</i>

Microfilm Project Instruction Sheet

Date 11-5-94 Project # 454

1. Agency Identification

a. Agency Name and Address
Workers' Compensation Commission
6 N. Liberty Street
Baltimore, Md. 21201-3785

b. Contact Person EARL LEACH JR c. Phone No. 333-4754

2. Identification of Records to be Microfilmed

a. Description of Records
CLAIM FOLDERS B-148726-BAL-5813

b. Volume 83 CARBON c. File Sequence NUMERICAL d. Retention Sched. # e. Disposition
BOX WAS 300-383

3. Filming Requirements

a. Preparation Done By: Agency RMD
(If RMD, attach separate instruction sheet). b. Type of Microfilm:
 16 mm 35 mm Jackets

c. Type of Camera Required: Rotary Planetary d. Reduction Ratio:
 24:1 32:1 40:1

e. Targets Required: Yes No (If yes, describe targets)

CLAIM FOLDERS

f. Security Film: Yes No (If yes, disposition of film)

4. Duplicating Requirements

Type of Housing for Agency Copies	No. of Copies	Type of Film
<input type="checkbox"/> Reels		
<input checked="" type="checkbox"/> Jackets		
<input type="checkbox"/> Aperture Card		
<input type="checkbox"/> Cartridges (<input type="checkbox"/> K <input type="checkbox"/> M)		

5. Label Instructions

6. Mailing Instructions

7. Disposition of Paper Records after Microfilming

8. Special Instructions

BOX # 300

Please sign this authorization if the above information is correct.

Return to: FRANCIS O. JOHNSON
CHIEF OF SOURCE DOCUMENT MICROFILM
STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275
JESSUP, MARYLAND 21794

Agency Authorization


Signature of Agency Official

NAME Chims Toldeo

JOB FUNCTION Send To Jessup

CLAIM FOLDERS (B'S)

DATE

10-5-94

JOB DISCRIPTION

~~CLAIM FOLDERS~~

BOX
NOS CLAIM
NOS

301 B048726
B048899

302 B048900
B049255

303 B049256
B049433

304 B049434
B049637

305 B049638
B049850

306 B049851
B050099

307 B050100
B050299

308 B050300
B050415

309 B050416
B050673

310 B050674
B050870

311 B050871
B051074

312 B051075
B051199

313 B051200
B051358

314 B051359
B051550

315 B051551
B051735

316 B051736
B051899

317 B051900
B052099

NAME Claim Folders

JOB FUNCTION Send to Jessup

CLAIM FOLDER (B'S)

DATE

10-5-94

JOB DESCRIPTION

~~CLAIM FOLDER~~

BOX NOS	CLAIM NOS
---------	-----------

318	B052100
	B052292

319	B052293
	B052499

320	B052500
	B052699

321	B052700
	B052899

322	B052900
	B053099

323	B053100
	B053299

324	B053300
	B053699

325	B053700
	B053899

326	B053900
	B054067

327	B054068
	B054250

328	B054281
	B054399

329	B054400
	B054599

330	B054600
	B054799

331	B054800
	B054965

332	B054966
	B055299

333	B055300
	B055562

334	B055563
	B055529

NAME Claim Folders

JOB FUNCTION Send To Jessup

CLAIM FOLDERS (B'S)

DATE

10-5-94

JOB DISCRPTION

~~CLAIM FOLDERS~~

BOX NOS CLAIM NOS

335 B055730
B055920

336 B055921
B056090

337 B056091
B056299

338 B056300
B056532

339 B056533
B056699

340 B056700
B056856

341 B056857
B057199

342 B057200
B057399

343 B057400
B057560

344 B057561
B057759

345 B057760
B057999

346 B058000
B058199

347 B058200
B058399

348 B058400
B058623

349 B058624
B059010

350 B059011
B059199

351 B059200
B059399

NAME Claim Folders

JOB FUNCTION Send To Jessup

CLAIM FOLDERS (B'S) DATE 10-5-94

JOB DISCRPTION	BOX NOS	CLAIM NOS
351	352	B059400 B059599
	353	B059600 B059799
	354	B059800 B059999
	355	B060000 B060199
	356	B060200 B060399
	357	B060400 B060599
	358	B060600 B060841
	359	B060842 B061028
	360	B061029 B061248
	361	B061249 B061464
	362	B061465 B061638
	363	B061639 B061850
	364	B061851 B062099
	365	B062100 B062299
	366	B062300 B062532
	367	B062533 B062730
	368	B062731 B062999

NWE Claim Holders

JOB FUNCTION Send To Jessup

CLAIM FOLDERS (B's) DATE

10-5-94

JOB DISCRPTION

~~001-001-001~~

BOX NOS CLAIM NOS

369 B062900
A063099

370 B063100
B063350

371 B063351
B063529

372 B063530
B063760

373 B063761
B063967

374 B063968
B064133

375 B064134
B064299

376 B064300
B064499

377 B064500
B064676

378 B064677
B064829

379 B064830
B065099

380 B065100
B065271

381 B065272
B065499

382 B065500
B065669

383 B065670
B065813

Total-123

R-70

S-19-22

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

29.01

WORKERS' COMPENSATION COMMISSION

CENTRAL FILES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
96W340	CLAIM FOLDERS-PROJECT 454	1201	1		104	1/96	RECYCLED
84W721	HEARING NOTES	1202	5	1977-80	1		



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

Microfilm Project Instruction Sheet

Date: 7-31-95 Project #: 454

1. Agency Identification

a. Agency Name and Address
Workers' Compensation Commission
6 N. Liberty Street
Baltimore, Md. 21201-8785

b. Contact Person

EARL LEACH

c. Phone No.

767-0825

2. Identification of Records to be Microfilmed

a. Description of Records

CLAIM FOLDERS ADDITIONS GROUP #6
A-962334 - A 993913

b. Volume

90 CARTRIDGES

c. File Sequence

NUMERICAL

d. Retention Sched. #

e. Disposition

BOXES # 144 - 233

3. Filming Requirements

a. Preparation Done By: Agency RMD
 (If RMD, attach separate instruction sheet).

b. Type of Microfilm:

16 mm 35 mm Jackets

c. Type of Camera Required:

Rotary Planetary

d. Reduction Ratio:

24:1 32:1 40:1

e. Targets Required: Yes No (If yes, describe targets)

CLAIM folders

f. Security Film Req'd: Yes No (If yes, disposition of film)

4. Duplicating Requirements

Type of Housing for Agency Copies

No. of Copies

Type of Film

Reels

Jackets

Aperture Cards

Cartridges (K M)

5. Label Instructions

6. Mailing Instructions

7. Disposition of Paper Records after Microfilming

8. Special Instructions

BOX # 144

Please sign this authorization if the above information is correct.

Return to: **Francis O. Johnson**

CHIEF OF SOURCE DOCUMENT MICROFILM
 STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275
 JESSUP, MARYLAND 20794

Agency Authorization

Signature of Agency Official

BOX NUMBER	Document Class plus pages in batch	DATE FILLED
144	A962334 - A962679	
145	A962704 - A962786	
146	A962789 - A963025	
147	A963032 - A963427	
148	A963443 - A963775	
149	A963792 - A964051	
150	A964076 - A964343	
151	A964346 - A964821	
152	A964852 - A965200	
153	A965245 - A965612	
154	A965618 - A966197	
155	A966198 - A966529	
156	A966566 - A967140	
157	A967162 - A967590	
158	A967592 - A967886	
159	A967899 - A968190	
160	A968192 - A968572	
161	A968589 - A969030	
162	A969036 - A969270	
163	A969276 - A969718	
164	A969726 - A969941	
165	A969953 - A970299	
166	A970322 - A970756	
167	A970772 - A971099	
168	A971143 - A971550	

Certification Signature ELAINE

②

BOX NUMBER	Document Class plus pages in batch	DATE FILLED
169	A971567 - A972257	
170	A972312 - A972576	
171	A972590 - A973041	
172	A973062 - A973458	
173	A973464 - A973671	
174	A973707 - A973879	
175	A973882 - A974188	
176	A974208 - A974505	
177	A974532 - A974789	
178	A974805 - A975116	
179	A975119 - A975265	
180	A975344 - A975529	
181	A975546 - A975911	
182	A975921 - A976215	
183	A976223 - A976698	
184	A976709 - A977104	
185	A977123 - A977473	
186	A977481 - A978027	
187	A978033 - A978242	
188	A978257 - A978619	
189	A978623 - A978864	
190	A978866 - A979148	
191	A979226 - A979364	
192	A979376 - A979667	
193	A969676 - A979903	

Certification Signature ELAINE

7-31-95

BOX NUMBER	Document Class plus pages in batch	DATE FILLED
194	A979909 - A980147	
195	A980166 - A980599	
196	A980602 - A980946	
197	A980955 - A981225	
198	A981227 - A981498	
199	A981500 - A981787	
200	A981802 - A982195	
201	A982201 - A982627	
202	A982628 - A983022	
203	A983051 - A983239	
204	A983253 - A983578	
205	A983593 - A984182	
206	A984183 - A984534	
207	A984546 - A984895	
208	A984898 - A985193	
209	A985201 - A985689	
210	A985694 - A986001	
211	A986002 - A986264	
212	A986271 - A986536	
213	A986543 - A986845	
214	A986848 - A987136	
215	A987187 - A987339	
216	A987398 - A987820	
217	A987831 - A988138	
218	A988150 - A988372	

Certification Signature ELAINE

ADDITIONS GROUP 6

Shipped Box Log

(H)

7-31-95
DATE FILLED

BOX NUMBER	Document Class plus pages in batch	DATE FILLED
219	A988376 - A988661	
220	A988697 - A988913	
221	A988922 - A989305	
222	A989361 - A989591	
223	A989612 - A989821	
224	A989846 - A990208	
225	A990247 - A990651	
226	A990652 - A991186	
227	A991207 - A991689	
228	A991692 - A992062	
229	A992064 - A992561	
230	A992575 - A992988	
231	A993003 - A993259	
232	A993284 - A993458	
233	A993533 - A993913	
234		

Certification Signature ELAINE

ADDITIONS GROUP-6 Shipped Box Log

5

8-25-98

THE END OF THIS GROUP - SEND WITH SHIPMENT TO JESSA

BOX NUMBER Document Class plus pages in batch DATE SHIPPED

234	A994013 - A994527	
235	A994539 - A994881	
236	A994941 - A995599	
237	A995641 - A995960	
238	A995985 - A996267	
239	A996307 - A996642	
240	A996646 - A997067	
241	A997078 - A997455	
242	A997463 - A997962	
243	A997977 - A998561	
244	A998564 - A998944	
245	A998950 - A999304	
246	A999316 - A999569	
247	A999624 - A999969	

Certification Signature ELAINE

RECORDS TRANSMITTAL

Complete at State Records Ctr.

AND RECEIPT

E

29.01

Accession No.

Date Received

84W721

5-7-84

1. From: (Name, Division, Address)

Workmen's Compensation Comm.
6 N. Liberty Street
Baltimore, MD 21201

Signature

Title

2. Bldg. & Room

3. Phone

Same Above,
Room 925

659-4757

4. To: State Records Center

5. Signature: (Agency Official)

John H. [unclear]

6. No. of Cu. Ft.

1.8 Cu. Ft.

7. Records Location (Center)

8. Box Numbers

9. Descrip. to Records with inclusive Dates

10. Disposal Authority (Sch. & item)

W.C.C.
R-6
S-12

474

Hearing notes cases from A70-00-00 to A79-91-26. Transcription period Dec. 29, 1977 to Sept. 10, 1980. List of cases is enclosed in each box. Requests will be made by box and claim number.

~~359 #10B~~
²⁰
Jan. 1996
1202 #3

Disposal
1-18-96

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

30.01

DEPT. GENERAL SERVICES

SECURITY MICROFILM- FOR DHMH-MEDICAL ASSSIST ADMIN.
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
86M2	SECURITY COPIES-PROJECT 337	562	1,2	1984-85	17	1/96	RECYCLED


SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

? ✓
1

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 30.01	ACCESSION NO. 86M2	DATE REC'D 10-28-85
b) AGENCY DEPT. HEALTH & MENTAL HYGIENE	LOCATION - RANGE 111	
c) DIVISION/UNIT MEDICAL ASST. OPERATION ADMIN.		
d) MAILING ADDRESS 201 W. PRESTON ST.- SS18 O'CONNOR BLDG.	SECTION(S) 33-34	NO. OF CU. FT. 17
e) AGENCY OFFICIAL PHONE NO. 383-2068	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)																																				
1-17 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17.	SECURITY COPIES - PROJECT #337 <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">REELS</th> <th style="text-align: left; border-bottom: 1px solid black;">DATE</th> </tr> </thead> <tbody> <tr><td>508 - 600</td><td>1/11/84 - 2/17/84</td></tr> <tr><td>601 - 690</td><td>2/22/84 - 3/27/84</td></tr> <tr><td>691 - 781</td><td>3/28/84 - 5/3/84</td></tr> <tr><td>782 - 872</td><td>5/2/84 - 6/8/84</td></tr> <tr><td>873 - 961</td><td>6/11/84 - 7/17/84</td></tr> <tr><td>962 - 1055</td><td>7/17/84 - 8/27/84</td></tr> <tr><td>1056 - 1146</td><td>8/27/84 - 10/3/84</td></tr> <tr><td>1147 - 1230</td><td>10/3/84 - 11/8/84</td></tr> <tr><td>1231 - 1314</td><td>11/8/84 - 12/17/84</td></tr> <tr><td>1315 - 1398</td><td>1/9/85 - 1/18/85</td></tr> <tr><td>1399 - 1482</td><td>1/21/85 - 2/26/85</td></tr> <tr><td>1483 - 1566</td><td>2/26/85 - 4/1/85</td></tr> <tr><td>1567 - 1650</td><td>4/1/85 - 5/3/85</td></tr> <tr><td>1651 - 1734</td><td>5/6/85 - 6/7/85</td></tr> <tr><td>1735 - 1818</td><td>6/7/85 - 7/13/85</td></tr> <tr><td>1819 - 1902</td><td>7/3/85 - 8/16/85</td></tr> <tr><td>1903 - 1986</td><td>8/7/85 - 9/5/85</td></tr> </tbody> </table>	REELS	DATE	508 - 600	1/11/84 - 2/17/84	601 - 690	2/22/84 - 3/27/84	691 - 781	3/28/84 - 5/3/84	782 - 872	5/2/84 - 6/8/84	873 - 961	6/11/84 - 7/17/84	962 - 1055	7/17/84 - 8/27/84	1056 - 1146	8/27/84 - 10/3/84	1147 - 1230	10/3/84 - 11/8/84	1231 - 1314	11/8/84 - 12/17/84	1315 - 1398	1/9/85 - 1/18/85	1399 - 1482	1/21/85 - 2/26/85	1483 - 1566	2/26/85 - 4/1/85	1567 - 1650	4/1/85 - 5/3/85	1651 - 1734	5/6/85 - 6/7/85	1735 - 1818	6/7/85 - 7/13/85	1819 - 1902	7/3/85 - 8/16/85	1903 - 1986	8/7/85 - 9/5/85	SCH. # 562 ITEM #1,2 Jan. 1990 1/96 3-2-96 AW Disposal
REELS	DATE																																					
508 - 600	1/11/84 - 2/17/84																																					
601 - 690	2/22/84 - 3/27/84																																					
691 - 781	3/28/84 - 5/3/84																																					
782 - 872	5/2/84 - 6/8/84																																					
873 - 961	6/11/84 - 7/17/84																																					
962 - 1055	7/17/84 - 8/27/84																																					
1056 - 1146	8/27/84 - 10/3/84																																					
1147 - 1230	10/3/84 - 11/8/84																																					
1231 - 1314	11/8/84 - 12/17/84																																					
1315 - 1398	1/9/85 - 1/18/85																																					
1399 - 1482	1/21/85 - 2/26/85																																					
1483 - 1566	2/26/85 - 4/1/85																																					
1567 - 1650	4/1/85 - 5/3/85																																					
1651 - 1734	5/6/85 - 6/7/85																																					
1735 - 1818	6/7/85 - 7/13/85																																					
1819 - 1902	7/3/85 - 8/16/85																																					
1903 - 1986	8/7/85 - 9/5/85																																					

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

30.01

DGS - RECORDS MANAGEMENT DIV.

SECURITY MICROFILM
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
85M7	MEDICAL ASSIST OPERATIONS		REELS 1 - 507	- PROJECT 337	6	1/95	RECYCLED



SIGNATURE
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/95
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

02

a) AGENCY CODE 1. 30.01		ACCESSION NO. 85M7	DATE REC'D 11-7-84
b) AGENCY D.H.M.H. O'Connor Bldg. SS18		LOCATION - RANGE 29 154	SECTION(S) 29 ³⁵
c) DIVISION/UNIT Medical Assistance Operations Adm.			
d) MAILING ADDRESS 201 W. Preston St. Baltimore, MD 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Mitzi Stratemeyer		PHONE NO. 383-2068	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	PROJECT 337 SECURITY COPIES <u>JULIAN DATES</u>	
1	<u>REELS</u> 1-83 3182 thru 3210	1/95 <u>Disposal</u> 3/21/95 JPS
2.	84-168 3211 thru 3241	
3	169-252 3241 thru 3270	
4	253-336 3270-3298 thru 3299	
5	337-420 3298 thru 3334-3335	
6	421-507 3334-3335 thru 4009-4010	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

31.01

DEPT. OF THE ENVIRONMENT

AIR MONITORING & INFORMATION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W465	FILTERS	1248	10.1, 3.3	1989	31	1/95	RECYCLED
92W723	FILTERS	1248	31	1989	4		
89W991	CONTRACT, GRANTS	1248	6.1	FY 82-83	40		
91W1215	INCOMING CORRESPONDENCES	1248	7.1	1988-89	30		


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Dept. of the Environment 1. Air Management Adm.		ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">91W465</div>	DATE REC'D <div style="font-size: 1.5em;">11-5-90</div>
B. DIVISION/UNIT Air Monitoring and Information Systems Program		RM CODE <div style="font-size: 1.5em;">31.01</div>	
C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224		LOCATION RANGE SECTION(S) <div style="font-size: 1.5em;">143 12</div>	NO. OF CU. FT. <div style="font-size: 1.5em;">31</div>
D. PHONE NO. (301) 631-3280		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Edward L. Carter		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY <u>SCHEDULE</u> , ITEM NO., DISPOSAL DATE 1248
36	1989 filters	Jan. 95
37	1989 filters	Jan. 95
38	1989 filters	Jan. 95
39	1989 filters	Jan. 95
40	1989 hi vol, PM10 data sheets (white)	Jan. 95
41	Raw data /edited data	Jan. 95
42	Precisions accuracy data	Jan. 95
43	Calibration log book sheets 1985-87	Jan. 95
44 +A	Complete/Incomplete req. 1987/petty cash	Jan. 95
45	Raw data 3Q86 - 4Q86	Jan. 95 10.1
46	Old IEMP Support Doc. 1988	Jan. 95
47	Waiver test 1989	Jan. 95 3.3
48	Raw data/edited data 1Q86-2Q86	Jan. 95 1.4
49 +A	Spectron, Inc. 75-89	Jan. 95 3.1
50	Raw data/edited data 1Q87-2Q87	Jan. 95 7.0
51	Helen / correspondence 87	Jan. 95 3.1
52	Helen / pinks 88	Jan. 95 10.1
53	Helen / correspondence 87 (2 boxes)	Jan. 95 10.1
54	Helen / pinks 89	Jan. 95
55	Calibration logbook sheets 88-89	Jan. 95
56	Calibration logbook sheets 88-89	Jan. 95 31
57	Re-audit info. 86-89	Jan. 95 14
58	Gen. refractories 77-78	Jan. 95 92
	Gen. Motors Assm. Div. 75,77,78	Jan. 95 354
	Exxon Term. 75-78	Jan. 95 63
59	Henry Betz & Son	Jan. 95 7.03 1039
	Watson's Dry Cleaning	Jan. 95 7.03 1417
	Balto. Tax Corp.	Jan. 95 7.03 982
	Crown Cork & Seal	Jan. 95 7.24 320
	Salt & Pepper Auto	Jan. 95 7.24 2611
	Fawn Grove Mfg	Jan. 95 7.07 11

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1373)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Dept. of the Environment Air Management Adm.		ACCESSION NO.		DATE REC'D	
B. DIVISION/UNIT Air Monitoring & Information Systems Program		LOCATION RANGE SECTION(S)		RM CODE	
C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224		NO. OF CU. FT.			
D. PHONE NO. (301) 631-3280		RECORDS CENTER MANAGER			
E. AGENCY OFFICIAL Edward L. Carter <i>Edward L. Carter</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY <u>SCHEDULE</u> , ITEM NO., DISPOSAL DATE	
59	Manbeck Bread Co. 7.21 23 Land Press 7.24 2695 F&E Stokers Nat. Eng. 7.24 2668 FWJ Ind. 7.24 2823 Postal Instant Press 7.24 2698 American Recovery 7.24 1334 Patterson Printing 7.24 2734 Globe Screen Printing 7.24 1079 Publication Press 7.24 1959 U.S. Agric. Chem. 7.02 30 Kaiser Alum. 7.01 15 Cellutron Prod. 7.19 49 Bay Co. Foods 7.20 24 Delmarva Inc. 7.20 17 Bayshore Foods 7.20 41 Golden Pride Stockton 7.23 4 Wood Resources Inc. 7.22 104 Salisbury Mfg. Co. 7.22 12 Webco Packing 7.22 17 Royal Crown Bottling 7.22 18 Hurlock Picking 7.09 7 Caper Acres Corp. 7.22 13 Standard Eqpt. 7.12 15 Just Man 7.01 111 I A Construction Corp. 7.05 54 Guilda Clothing 7.05 51 Caroline Can Co. 7.05 40 Marvels Beverages 7.05 17 Wright Bros. 7.05 15 Arnold Firehouse Foods 7.05 9	Jan. 95	7.1

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Dept. of the Environment 1. Air Management Adm.	ACCESSION NO. -	DATE REC'D -
B. DIVISION/UNIT Air Monitoring & Information Systems Program	RM CODE -	
C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224	LOCATION RANGE SECTION(S) -	NO. OF CU. FT. -
D. PHONE NO. (301) 631-3280	RECORDS CENTER MANAGER -	
E. AGENCY OFFICIAL Edward L. Carter	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

Edward L. Carter

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY
			SCHEDULE, ITEM NO., DISPOSAL DATE 1248
59	Belmont Foods	7.05 5	Jan. 95
	RJR Foods	7.24 580	Jan. 95
	Bingham, Samuel Co.	7.24 449	Jan. 95
	Quality Auto Parts	7.15 1324	Jan. 95
	Md. Fiber Copr.	7.24 770	Jan. 95
	B&O Railroad Brunswick	7.10 159	Jan. 95
	Driftwood Inn	7.03 1774	Jan. 95
	Holiday Inn	7.10 57	Jan. 95
	Cosmo Cleaners	7.24 1468	Jan. 95
	J.H. Furst Co.	7.24 566	Jan. 95
	Coulbourne, N.R.	7.19 2	Jan. 95
	Mogel Office Eqpt.	7.24 1645	Jan. 95
	Potlatch Corp.	7.24 875	Jan. 95
	Power Built Inc.	7.24 1852	Jan. 95
	Cambridge Frame & Metal	7.24 1201	Jan. 95
	Kirchner RC & Co	7.24 1077	Jan. 95
	Boardman Printing Co.	7.12 219	Jan. 95
	Multichem Corp. 1979-83	7.24 2228	Jan. 95
	Longhorn Steak	7.03 1556	Jan. 95
	SCM Corp. '84	7.24	Jan. 95
	American Recovery 1975	7.24 1334	Jan. 95
	Hoke Furniture	7.10 122	Jan. 95
	Amoco	7.24 2866	Jan. 95
	Harbison Walker Ref.	7.24 294	Jan. 95
	Gilbert Ind.	7.21 74	Jan. 95
	Custom Showroom	7.24 2419	Jan. 95
	Holloway Construction	7.21 177	Jan. 95
	Exxon	7.24 2817	Jan. 95

7.1

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 273, JESSUP, MD. 20724 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY Dept. of the Environment 1. Air Management Adm.</p>	<p>ACCESSION NO.</p>	<p>DATE REC'D</p>
<p>B. DIVISION/UNIT Air Monitoring and Information Systems Program</p>	<p>RM CODE</p>	
<p>C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224</p>	<p>LOCATION RANGE SECTION(S)</p>	<p>NO. OF CU. FT.</p>
<p>D. PHONE NO. (301) 631-3280</p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL Edward L. Carter <i>Edward L. Carter</i></p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
59	N.R. Coulbourn Co. 7.19 2	Jan. 95
	Workers Allied Town Com. 7.24 237	Jan. 95 7-1
	Harting & Sons 7.03 1472	Jan. 95
	Victor Prod 7.21 66	Jan. 95
	Davey Tree 7.03 1114	Jan. 95
	Reading White Hall Paperbd. 7.03 333	Jan. 95
	Huddlestun, BP Furniture 7.15 1372	Jan. 95
Victor Hosiery Corp. 7.21 17	Jan. 95	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Dept. of the Environment 1. Air Management Adm.	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Air Monitoring & Information Systems Program		RM CODE
C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. (301) 631-3280	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Edward L. Carter <i>Edward L. Carter</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE , ITEM NO., DISPOSAL DATE <i>12/88</i>
60	Audit Sheets 86-87 cal. (Nouvel)	1995 1.4
61	Audit Sheets 86-87 " "	
62	Audit Sheets 86-87 " "	
63	Audit Sheets 86-87 " "	
64	Time sheets 1987	10.1

R-~~153~~ 143

S-~~45~~ ~~12~~

6 Empty's

8-12

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. Dept. of the Environment Air Management Administration</p>	<p>ACCESSION NO. 92W723</p>	<p>DATE REC'D 1-22-92</p>
<p>B. DIVISION/UNIT Air Monitoring & Information Systems</p>	<p>RM. CODE 31.01</p>	
<p>C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224</p>	<p>LOCATION RANGE SECTION(S) 13 35</p>	<p>NO. OF CU. FT. 4</p>
<p>D. PHONE NO. (301) 631-3280</p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL Edward L. Carter <i>(Signature)</i></p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM #S, DISPOSAL DATE
1	1989 filters	Schedule 1248
2	1989 filters	Jan. 1995 Item
13	1989 filters	Jan. 1995 31
14	1989 filters	Jan. 1995
		<p><i>1/9/95</i> <i>EPS</i></p>

c/8

631-3280

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 39.01.07.01		ACCESSION NO 896991	DATE REC'D 4-3-89
b) AGENCY Department of the Environment		LOCATION - RANGE 54	SECTION(S) 2
c) DIVISION/UNIT Air Management Administration		NO. OF CU. FT. 40	
d) MAILING ADDRESS 2500 Broening Highway Baltimore, Maryland 21224		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Edward L. Carter	PHONE NO 631-3280	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Contracts and Grants	1980	Sch. #984
2	Grants 1980 Allegany Co. 1981 Anne Arundel Co.	1980-1981	Item #6.1
3	Grants - Baltimore City 1981 Prince George's Co. 1982	1981-1982	Jan., 1995
4	Grants FY 83	Fy 83	
5	P.S.I. Work Sheets		
6	VEIP		
7	Subject Files 1.6.11.1/1.7.0.1/1.10.0.1/2.2.0.1/2.3.0.1/ 2.4.0.1/2.5.1.1/2.6.0.1/2.10.0.1	1984	
8	Subject Files 1.1.0.1/1.3.0.1/1.4.0.1/1.4.1.1/1.5.0.1/ 1.6.0.1/1.6.1.1/1.6.5.1/1.6.9.1	1984-1984	
9	Subject Files 3.1.0.1/3.2.0.1/3.6.0.1/4.2.0.1/4.5.0.1/ 5.1.0.1/5.2.1.1/5.3.0.1/5.4.0.1	1984	
10	Subjects Files 5.5.0.1/6.2.0.1/6.3.0.1/6.5.0.1/6.5.1.1 6.5.2.1/6.6.0.1/6.7.0.1/8.1.0.1/8.4.0.1/8.11.0.1/8.16.0.1	1984-1984	
11	Subject Files 9.1.0.1/9.2.0.1/9.3.0.1/9.4.0.1/9.5.0.1 9.6.0.1/9.7.0.1/9.8.0.1/9.9.0.1/9.10.0.1/10.1.0.1	1984-1984	
12	Subject Files 10.2.0.1/10.3.0.1/10.4.0.1/10.5.0.1/ 11.1.0.1/12.1.0.1/13.1.0.1/13.53.0.1	1984-1984	
13	Pinks	1987-1987	
14	Subject Files 13.1.0.1/23.1.0.1	1984-1989	
15	P.S.I. Work Sheets		
16	Asbestos Licenses E & S to Riteway	1985-1986	
17	Asbestos Licenses Applications SAMTEK To Wrecking Corp. of America	1985-1986	

Disposal 4/21/95
PEL

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

631-3280

Box Numbers	Description of Records With Inclusive Dates	Disposal Authority Date	
18	Asbestos Projectes Notices and Inspections	1983-1986	Sch. #984
19	Asbestos License Application A.R.	1983-1984	Item #6.1
20	Renshaw Wreck Corp. American Asbestos License Application, 1985 Asbestos Project Notices and Inspections	1983-1985	Jan., 1995
21	EASTALCO Frederick County	1970-1980	
22	Subject Files 1.1.0.1/1.2.0.1/1.3.0.1/1.4.0.1/1.5.0.1/1.6.2.1/1.10.0.1/1.12.2.1/1.17.0.1/2.1.0.1	1985-1985	
23	Subject Files 3.1.0.1/3.5.0.1/3.7.0.1/3.8.2.1/3.9.4.1/3.9.1.1/4.1.0.1/5.1.0.1/5.2.0.1/5.3.0.1	1985-1985	
24	August '87 - August '88 Sign In Sheets	1987-1988	
25	Time Sheets for Federal Fiscal Year 1987	1986-1987	
26	Stage 1 Vapor Recovery Files and Blueprints		
27	Stage 1 Vapor Recovery Files and Blueprints		
28	Meteorological Data for PA, W. Virginia/Washington Del/ Maryland and Virginia		
29	Legislation Susan W./Helen San	1980-1982	
30	Legislation Susan W./Helen San	1983-1983	
31	Old Atlantic Cement Materials Joe Ray		
32	<ol style="list-style-type: none"> 1. Cambridge Iron and Metals 2-1201 Plant Permanently Shut Down 2. SCM Chemical 24-0109 Duplicates of Reports 3. Agrico Chemical Company 24-0099 4. Blue Circle Atlantic (Old Atlantic Cement) 03-1484 Correspondences upto Early 1983 Consent Agreements, Old Registrations 5. Lebanon Chemical (L.C.) Plant #50 24-0504 Plant Shut-Down or Moved to #52 L.C. Blue Prints Included 6. Koppers Company, Inc. 24-0887 Record Preceding Kaydon Ring and Seal 7. Information on Fertilizer Plants in 1970's 8. SCM Chemicals 24-6709 Legal Papers (Z) Ind. Confidentiality Issue file 9. Harbison-Walker Refractories 724 294 Baltimore City Plant Permanently Shut Down in 1986 10. General Refractories 24-0092 Materials Upto, 1980 Including Blue Maps, Etc. Plant Shut-down 		
33	Dead Premise Files Joe Ray		
34	VEIP/Personal Files (Tom Sydner)		
35	Subject Files 6.3.0.1/0.5.1.1/6.7.0.1/8.8.0.1/9.10.0.3/10.1.0.1/10.7.0.1	1985-1985	

Box Numbers	Description of Records With Inclusive Dates	Disposal Authority Date	
36	Subject Files 10.3.0.1/10.4.1.1/11.3.0.1/11.10.0.3 12.4.0.1/12.5.0.1/13.2.0.1/17.2.0.1	1985-1985	Sch. #984 Item #6.1
37	Subject Files 17.4.0.1/17.5.0.1/18.84.01/29.85.01/ 22.3.11/23.3.0.1	1985-1985	Jan., 1995
38	Noise Files	1974-1983	
39	Noise Files	1974-1983	
40	Subject Files 22.1.0.1	1985-1985	

R- ~~scribble~~

S- ~~scribble~~

R-54

S-2-~~scribble~~

4 Emptyies

R-54 S-3

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 276, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of the Environment Air Management Administration	ACCESSION NO. 91W1215	DATE REC'D 4-25-91
B. DIVISION/UNIT Air Monitoring & Information Systems	LOCATION RANGE SECTION(S) 38 16-17	RM. CODE 31.01
C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224		NO. OF CU. FT. 30
D. PHONE NO. (301) 631-3280	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Edward L. Carter</i> Edward L. Carter	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY	
		(SCHEDULE)	ITEM #S, DISPOSAL DATE
1	1988 Outgoing correspondence	ITEM	1248 1995
2	1988 Incoming correspondence	7.1	Jan 1995
3	1988 Incoming correspondence		1995
4	Air Toxics Regs. Support Material		1995
5	1989 Timesheets		1995
6	Premises files J.L. Clark 18 SCM Duplicates of Rpts. 109 MD Gen. Old Fld. Rpts. 88 Sinai Hosp. Old Fld. Rpts. 1043 Cunningham '69 Old Fld. Rpts. 151		1995
7	Premises files 7.03 Chevron 1859 7.07 G.E. Railcar Svc. 71 7.24 Gen. Refractories 92 7.16 Amoco 1592 7.24 Gospel Tab. of Balto. 879 7.03 Dundalk U.M. Church 1021 7.02 Crown 1784 7.02 Rustler Steakhouse 433 7.10 St. Joe's H.S. 41 7.10 Eddie's Cleaners 156 7.07 Wiley Mfg. 6 7.16 New Hampshire Ave. 1354 7.16 Wash n Dry Coin Op 1378 7.16 Exxon 1232 7.16 Amoco 1169 7.16 Sunoco 1028 7.03 Driftwood Inn 1774 7.16 Quality Septic Tank 1020 7.16 Rustler Steakhouse 1449 7.03 Exxon 1742 7.10 AQPA Graphic Svcs. 187 7.07 Pirelli Cable 72 7.16 1807 Fox St. 48 7.10 Maaco Auto Painting 198 7.10 Hoke Furniture 122 7.10 Rose Hill Cleaners 215 7.18 Bean Inc. 28		1995
Total Boxes 27			

Disposal
3/16/95
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of the Environment Air Management Administration	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Air Monitoring & Information Systems	RM. CODE	
C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. (301) 631-3280	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Edward L. Carter	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE), ITEM #S, DISPOSAL DATE	
8	7.15 Hollday Tyler Inc. 446	1248 1995	
9	Filters	Jan 1995	
10		↓	
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
	Boxes - 21-22-23 did not send		
24	7.16 Columbia Store Fix. 556 7.19 Kings Creek Canning 36-40 7.19 Somerset Packing 7 7.20 Merrimac Cleaners 44 7.09 Royal Packing 26 7.10 Frederick Electronics 121 7.05 Royal Packing 2 7.06 Amsat Mfg. 158 7.03 Mountainside Transport 994 7.03 Schmitz, E. J. & Sons 1906 7.03 Atlantic Quality Heat 1710 7.03 Chesapeake Trade Finish 1800 7.01 B&O RR Repair Shop 28 7.01 Coney Magic Cleaners 126 7.01 Dottie's Highlander 120 7.01 K.B. Failinger 127 7.01 Gunter Hotel 92 Third St. Laundromat 116		Item 7.1

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Dept. of the Environment 1. Air Management Administration	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Air Monitoring & Information Systems	RM. CODE	
C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. (301) 631-3280	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Edward L. Carter <i>ELC</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM #S, DISPOSAL DATE																																																																																																																						
24	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:5%;">7.21</td> <td style="width:85%;">Brandt Cabinet Works</td> <td style="width:10%; text-align: right;">85</td> </tr> <tr> <td>7.16</td> <td>Bechdon Co., Inc.</td> <td style="text-align: right;">1465</td> </tr> <tr> <td>7.10</td> <td>Willowtree Cleaners</td> <td style="text-align: right;">213</td> </tr> <tr> <td>7.10</td> <td>BTI Systems</td> <td style="text-align: right;">203</td> </tr> <tr> <td>7.15</td> <td>Airflow</td> <td style="text-align: right;">1113-1114-1247</td> </tr> <tr> <td>7.03</td> <td>Maaco Auto Paint</td> <td style="text-align: right;">1850</td> </tr> <tr> <td>7.03</td> <td>MPT Corp.</td> <td style="text-align: right;">418</td> </tr> <tr> <td>7.03</td> <td>Mu Look 1 hr. Cleaners</td> <td style="text-align: right;">1046</td> </tr> <tr> <td>7.03</td> <td>Piglets</td> <td style="text-align: right;">1806</td> </tr> <tr> <td>7.03</td> <td>Cutronics</td> <td style="text-align: right;">301</td> </tr> <tr> <td>7.03</td> <td>Capitol Wire & Fence</td> <td style="text-align: right;">1855</td> </tr> <tr> <td>7.03</td> <td>Chevron, 3921 Hollins Ferry</td> <td style="text-align: right;">1569</td> </tr> <tr> <td>7.01</td> <td>Bonds Laundry</td> <td style="text-align: right;">130</td> </tr> <tr> <td>7.01</td> <td>K.B. Failing</td> <td style="text-align: right;">128</td> </tr> <tr> <td>7.02</td> <td>Edgewater Coin Op</td> <td style="text-align: right;">339</td> </tr> <tr> <td>7.02</td> <td>Pit Master Open Pit & Deli</td> <td style="text-align: right;">717</td> </tr> <tr> <td>7.02</td> <td>Ritchie Hwy. Pit Beef</td> <td style="text-align: right;">593</td> </tr> <tr> <td>7.02</td> <td>Severna Park Cleaners</td> <td style="text-align: right;">685</td> </tr> <tr> <td>7.02</td> <td>Timbuktu Restaurant</td> <td style="text-align: right;">654</td> </tr> <tr> <td>7.15</td> <td>Monty Co. Govt.</td> <td style="text-align: right;">420</td> </tr> <tr> <td>7.20</td> <td>Fox Canning</td> <td style="text-align: right;">20</td> </tr> <tr> <td>7.10</td> <td>Eddie's Cleaners</td> <td style="text-align: right;">157</td> </tr> <tr> <td>7.10</td> <td>Thermaco, Inc.</td> <td style="text-align: right;">181</td> </tr> <tr> <td>7.09</td> <td>Interstate Amisite</td> <td style="text-align: right;">64</td> </tr> <tr> <td>7.09</td> <td>National Can</td> <td style="text-align: right;">20</td> </tr> <tr> <td>7.03</td> <td>Stewart Petro.</td> <td style="text-align: right;">1929</td> </tr> <tr> <td>7.03</td> <td>Liberty</td> <td style="text-align: right;">1605</td> </tr> <tr> <td>7.03</td> <td>Mr. Cleaner</td> <td style="text-align: right;">1711</td> </tr> <tr> <td>7.03</td> <td>Meushaw's America Corp.</td> <td style="text-align: right;">1523</td> </tr> <tr> <td>7.03</td> <td>Discount Performance</td> <td style="text-align: right;">1665</td> </tr> <tr> <td>7.03</td> <td>Aetna Shirt</td> <td style="text-align: right;">789</td> </tr> <tr> <td>7.03</td> <td>Amoco</td> <td style="text-align: right;">1507</td> </tr> <tr> <td>7.24</td> <td>BG&E</td> <td style="text-align: right;">1626</td> </tr> <tr> <td>7.03</td> <td>Cintek Materials</td> <td style="text-align: right;">1173</td> </tr> <tr> <td>7.03</td> <td>Contract Materials</td> <td style="text-align: right;">2009</td> </tr> <tr> <td>7.03</td> <td>Balto. Co. School</td> <td style="text-align: right;">647</td> </tr> <tr> <td>7.01</td> <td>Cumberland Blouse</td> <td style="text-align: right;">24</td> </tr> <tr> <td>7.01</td> <td>Union Coal</td> <td style="text-align: right;">136</td> </tr> <tr> <td>7.13</td> <td>MD Eqpt. Assoc.</td> <td style="text-align: right;">137</td> </tr> </table>	7.21	Brandt Cabinet Works	85	7.16	Bechdon Co., Inc.	1465	7.10	Willowtree Cleaners	213	7.10	BTI Systems	203	7.15	Airflow	1113-1114-1247	7.03	Maaco Auto Paint	1850	7.03	MPT Corp.	418	7.03	Mu Look 1 hr. Cleaners	1046	7.03	Piglets	1806	7.03	Cutronics	301	7.03	Capitol Wire & Fence	1855	7.03	Chevron, 3921 Hollins Ferry	1569	7.01	Bonds Laundry	130	7.01	K.B. Failing	128	7.02	Edgewater Coin Op	339	7.02	Pit Master Open Pit & Deli	717	7.02	Ritchie Hwy. Pit Beef	593	7.02	Severna Park Cleaners	685	7.02	Timbuktu Restaurant	654	7.15	Monty Co. Govt.	420	7.20	Fox Canning	20	7.10	Eddie's Cleaners	157	7.10	Thermaco, Inc.	181	7.09	Interstate Amisite	64	7.09	National Can	20	7.03	Stewart Petro.	1929	7.03	Liberty	1605	7.03	Mr. Cleaner	1711	7.03	Meushaw's America Corp.	1523	7.03	Discount Performance	1665	7.03	Aetna Shirt	789	7.03	Amoco	1507	7.24	BG&E	1626	7.03	Cintek Materials	1173	7.03	Contract Materials	2009	7.03	Balto. Co. School	647	7.01	Cumberland Blouse	24	7.01	Union Coal	136	7.13	MD Eqpt. Assoc.	137	<p align="center"><u>ITEM</u></p> <p align="center">7.1</p> <p align="center">↓</p>	<p align="center">1248</p> <p align="center">Jan</p> <p align="center">1995</p> <p align="center">↓</p>
7.21	Brandt Cabinet Works	85																																																																																																																						
7.16	Bechdon Co., Inc.	1465																																																																																																																						
7.10	Willowtree Cleaners	213																																																																																																																						
7.10	BTI Systems	203																																																																																																																						
7.15	Airflow	1113-1114-1247																																																																																																																						
7.03	Maaco Auto Paint	1850																																																																																																																						
7.03	MPT Corp.	418																																																																																																																						
7.03	Mu Look 1 hr. Cleaners	1046																																																																																																																						
7.03	Piglets	1806																																																																																																																						
7.03	Cutronics	301																																																																																																																						
7.03	Capitol Wire & Fence	1855																																																																																																																						
7.03	Chevron, 3921 Hollins Ferry	1569																																																																																																																						
7.01	Bonds Laundry	130																																																																																																																						
7.01	K.B. Failing	128																																																																																																																						
7.02	Edgewater Coin Op	339																																																																																																																						
7.02	Pit Master Open Pit & Deli	717																																																																																																																						
7.02	Ritchie Hwy. Pit Beef	593																																																																																																																						
7.02	Severna Park Cleaners	685																																																																																																																						
7.02	Timbuktu Restaurant	654																																																																																																																						
7.15	Monty Co. Govt.	420																																																																																																																						
7.20	Fox Canning	20																																																																																																																						
7.10	Eddie's Cleaners	157																																																																																																																						
7.10	Thermaco, Inc.	181																																																																																																																						
7.09	Interstate Amisite	64																																																																																																																						
7.09	National Can	20																																																																																																																						
7.03	Stewart Petro.	1929																																																																																																																						
7.03	Liberty	1605																																																																																																																						
7.03	Mr. Cleaner	1711																																																																																																																						
7.03	Meushaw's America Corp.	1523																																																																																																																						
7.03	Discount Performance	1665																																																																																																																						
7.03	Aetna Shirt	789																																																																																																																						
7.03	Amoco	1507																																																																																																																						
7.24	BG&E	1626																																																																																																																						
7.03	Cintek Materials	1173																																																																																																																						
7.03	Contract Materials	2009																																																																																																																						
7.03	Balto. Co. School	647																																																																																																																						
7.01	Cumberland Blouse	24																																																																																																																						
7.01	Union Coal	136																																																																																																																						
7.13	MD Eqpt. Assoc.	137																																																																																																																						
25	1988-90 GC/NMOC Data																																																																																																																							
26	1987-89 GC/NMOC Data																																																																																																																							
27	Subject files 1985-86 1.6.8.1; 1.6.9.1-86; 1.6.10.1-85; 1.7.0.1-85/86; 1.8.0.1-85/86; 1.8.2.1-85/86; 1.9.4.1-86; 2.1.0.1-86; 2.3.0.1-86; 2.3.0.1-85/86; 2.4.0.1-86; 2.4.2.1-86; 2.5.1.1-86; 2.5.2.1-86; 2.5.3.1-86; 2.5.4.1-86; 2.5.5.1-86; 2.5.7.1-86; 2.6.0.1-86; 2.7.0.1-86; 2.8.0.1-86; 3.1.0.1-86; 3.3.01.1-86; 3.5.0.1-86; 3.7.0.1-86.																																																																																																																							

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of the Environment Air Management Administration		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Air Monitoring & Information Systems			RM. CODE
C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. (301) 631-3280		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Edward L. Carter <i>ek</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM #S, DISPOSAL DATE	
28	Subject files 5.1.0.1-86; 5.3.0.1-86; 6.1.0.1-84/85/86; 6.2.0.1-85/86; 6.3.0.1-86; 6.4.0.1-86; 5.2.1.1-86; 6.4.0.1-84/85; 6.5.0.1-86; 8.6.0.1-85; 8.11.0.1-86; 8.9.0.1-85; 8.10.0.1-85; 8.13.0.1-85/86; 8.19.0.1-85/86; 8.15.0.1-86; 8.17.0.1-85/86; 8.18.0.1-85/86; 8.18.3.1-85/86; 8.19.4.1-85; 9.1.0.1-86;	1248 1995 <i>Jan</i>	
29	9.1.0.1-86; 9.2.0.1-86; 9.4.0.1-86; 9.5.0.1-86; 9.6.0.1-86; 9.7.0.1-86; 9.9.0.1-86; 9.10.0.1-86; 10.1.0.1-86; 11.7.0.1-86; 11.8.0.1-86; 11.9.0.1-86; 12.1.0.1-86; 12.4.0.1-85/86; 12.5.0.1-86; 13.1.0.1-83; 13.6.0.1-86; 13.7.0.1-86; 13.9.0.1-84; 17.1.0.1-86; 17.2.0.1-86; 18.1.0.1-86;		
30	18.86.11-86; 18.86.1.2-86; 18.86.1.3-86; 19.86.HB0506-86; 19.86.2.1-86; 20.5.13.1-86; 20.5.15.1-86; 20.5.11.1-85; 20.2.0.1-86; 22.2.0.1-85; 21.1.0.1-86/83; 23.1.0.1-86; 10.3.0.1-86; 10.3.2.1-86; 10.4.0.1-86; 10.4.2.1-86; 10.4.3.1-86; 10.4.4.1-86; 10.4.6.1-86; 10.4.7.1-86; 10.6.0.1-86; 10.7.0.1-86; 10.7.0.1-86; 10.8.0.1-86; 10.9.0.1-86;		
	<u>ITEM</u> 7.1		

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

31.06

DEPT. OF THE ENVIRONMENT

FINANCE & ADMINISTRATION
DIVISION

<u>NO.</u>	<u>Description of Records</u>	<u>Sched</u>	<u>Item No.</u>	<u>Date of Records Disposed</u>	<u>Volume</u>	<u>Dates of Disposal</u>	<u>Method of Disposal</u>
89W496	CONSTRUCTION MGMT GRANT	1188	1C	1977-88	13	1/95	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

DGS 550-2

RECORDS TRANSFERAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P. O. BOX 275, BELTSVILLE, MD. 20704 (TELEPHONE 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 39.01.01.01.02	ACCESSION NO. 89W496	DATE RECD 11-18-88
b) AGENCY MD Department of the Environment	LOCATION RANGE 104	NO. OF CU. FT. 13
c) DIVISION/UNIT Finance & Administration	SECTIONS 19	
d) MAILING ADDRESS 2500 Broening Highway Baltimore, Maryland 21224	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Gary Reisman	PHONE NO. 631-3000	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-4	Construction Management Grant 205(g) Personnel Time Sheets	1188
1	March 77 - August 78 plus Pre 2/1/79 calculations folder	, 1(c), Jan. 92
2	September 78 - January 81	
3	February 81 - December 83 plus Codd's worksheet folder 7/1/79 - 6/30/83	
4	January 84 - September 1985 plus codd's Worksheet folder 7/1/83 - 6/18/85 Note: End date for C-240000-79 205(g) grant 9/30/85 Audit in process 11/88. Earliest destroy date 1/1/92	1/96 Per [unclear] [unclear] Blodek , 1(c), Jan, 92
5-11	CWA Sec 106 - WATER POLLUTION CONTROL GRANT WATER ADMINISTRATION TIMESHEETS	, 1(c), Jan, 92
5	Oct 75 - Dec 76	
6	Jan 77 - Sept 80	
7	Oct 80 - June 82	
8	July 82 - Dec 83	
9	Jan 84 - March 85	
10	April 85 - June 86 plus 4 analysis pads (July 83 - Sep 85)	
11	July 86 - June 87 plus WMA quarterly reports FFY 86, 87	
12	Waste Management Fed. Timesheets for Jan 86 - March 87 plus FFY 86 Work sheets	, 1(c), Jan, 92

USE PLAIN UNLINKED PAPER FOR CONTINUATION PAGES)

13

CWA Sec. 106 Grant - Waste Management Administration

, 1(c), Jan, 92

Timesheets ~~Jan 86 - March 87~~
Apr 87 - June

1A

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

31.01

DEPT OF THE ENVIRONMENT

AIR MANAGEMENT ADMIN
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W724	FILTERS	1248	31	1989-90	8	1/96	RECYCLED
92W726	AUDITOR LOG BOOKS	1248	7.1	1988-90	14		


Signature
DGS 550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of the Environment Air Management Administration		ACCESSION NO. 92W724	DATE REC'D 1-22-92
B. DIVISION/UNIT Air Monitoring & Information Systems			RM. CODE 31.01
C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224		LOCATION RANGE SECTION(S) 154 16	NO. OF CU. FT. 8
D. PHONE NO. (301) 631-3280		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Edward L. Carter <i>[Signature]</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM #S, DISPOSAL DATE
3	1990 filters	Schedule 1248
4	1990 filters	Jan. 1996 Item
5	1990 filters	Jan. 1996 31
6	1990 filters	Jan. 1996
7	1990 filters	Jan. 1996
8	1990 filters	Jan. 1996
10	1990 filters	Jan. 1996
11	1990 filters	Jan. 1996
15	1989 filters	Jan. 1996
16	1990 filters	Jan. 1996

disposal
3-1-96
[Signature]

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of the Environment Air Management Administration	ACCESSION NO. 92W726	DATE REC'D 1-22-92
B. DIVISION/UNIT Air Monitoring & Information Systems		RM. CODE 31.01
C. MAILING ADDRESS 2500 Broening Highway Baltimore, MD 21224	LOCATION RANGE SECTION(S) 16 5	NO. OF CJ. FT. 14
D. PHONE NO. (301) 631-3280	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Edward L. Carter <i>EC</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM #S, DISPOSAL DATE
17	Auditor Logbooks 1990	1248 Jan. 1996 Item
18	1988-90 Reaudits 1989-90; CAN desk files	Jan. 1996 7.1
19	1988-90 Auditor logbooks - CAN desk files	Jan. 1996
20	1988-90 Auditor logbooks - CAN desk files	Jan. 1996
21	1989-90 Air Quality Modeling for Permit Review	Jan. 1996
22	1989-90 Air Quality Modeling for Permit Review	Jan. 1996
23	TSP & PM-10 analysis data sheets/Ed G 1989-90	Jan. 1996
24	MDE Air Quality P&A Reports/Ed G 1989-90	Jan. 1996
25	1989-90 AMA-Precision & Audits - calibrations Ed G	Jan. 1996
26	1989-90 Data for Pepco Station H/Ed G	Jan. 1996
27	1989-90 Air Quality Data Reports/Ed G	Jan. 1996
28	1989-90 Air Quality Data Reports/Ed G	Jan. 1996
29	1989 Acid Deposition Reports & papers	Jan. 1996
30	1989 Acid Deposition Reports & papers	Jan. 1996
31	1989 Acid Deposition Reports & papers	Jan. 1996 ↓

Box #25
Will not be
Sent -

GS
3-5-96
Disposal

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

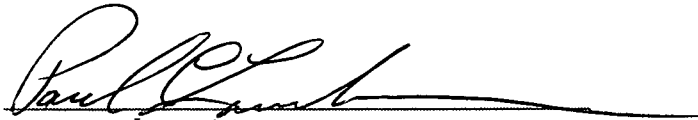
CERTIFICATE OF RECORDS DISPOSAL

32.02

DEPT. OF JUVENILE SERVICES

PERSONNEL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1652	PERSONNEL FILES	1255	1	1985	5	1/95	RECYCLED


signature

RECORDS CENTER MANAGER
Title

01/21/95
Date

Signature

DGS-550-2

E

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Juvenile Services	Accession No. Q3W1652	Date Rec'd 5-25-93
		RM Code 32.02
B. Division/Unit Personnel	Location Range Section(s) 43 30	No. of Cu. Ft. 5
C. Mailing Address 321 Fallsway, Baltimore, MD 21202	Records Center Manager	
D. Phone No. (410) 333-6876	To Be Completed At State Records Management Center	
E. Agency Official Lisa Plummer		

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
----------------	--	---

Box 1	Persomel Files - Inclusive date 1985	Schedule #1255 Item #1 Disposal Date: Jan. 1995 <i>Disposal</i> <i>6-1-95</i> <i>JPS</i>
Box 2	Persomel Files - Inclusive date 1985	
Box 3	Persomel Files - Inclusive date 1985	
Box 4	Persomel Files - Inclusive date 1985	
Box 5	Persomel Files - Inclusive date 1985	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

32.02

DEPT OF JUVENILE SERVICES

PERSONNEL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W1653	PERSONNEL FILES	1255	1	1986	3	1/96	RECYCLED



Signature
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/96
Date

E

DEPARTMENT OF GENERAL SERVICES
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)
RECORDS TRANSMITTAL AND RECEIPT

Directions: Please Type Or Print Clearly All Entries

A. Agency 1. Department of Juvenile Services	Accession No. 93W1653	Date Rec'd 5-25-93
		RM Code 32.02
B. Division/Unit Personnel	Location Range Section(s) 43 30	No. of Cu. Ft. 3
C. Mailing Address 321 Fallsway, Baltimore, MD 21202	Records Center Manager	
D. Phone No. (410) 333-6876	To Be Completed At State Records Management Center	
E. Agency Official Lisa Plummer		

2. Box Numbers	3. Description of Records with Inclusive Dates	Disposal Authority Schedule, Item No. Disposal Date
Box 1	Personnel Files - Inclusive date 1986	Schedule #1255 Item #1 Disposal Date: Jan. 1996
Box 2	Personnel Files - Inclusive date 1986	
Box 3	Personnel Files - Inclusive date 1986	
		<i>Disposal 3-5-96 AW</i>