

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

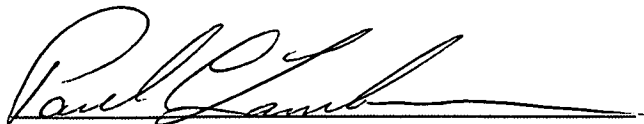
CERTIFICATE OF RECORDS DISPOSAL

15.03.02

JUDICIARY

SENTENCING GUIDELINES/AOC  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
93W766	WORKSHEETS	655	SECT III,1	11/15/82	4	1/94	RECYCLED



Signature

RECORDS CENTER MANAGER

Title

01/25/94

Date

E

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. JUDICIARY		ACCESSION NO. <b>93W766</b>	DATE REC'D <b>12-8-92</b>
D. DIVISION/UNIT Sentencing Guidelines/AOC			FM CODE <b>15.03.02</b>
C. MAILING ADDRESS 2661 Riva Road, Suite 900 Annapolis, Maryland 21401		LOCATION RANGE SECTION(S) <b>55 21-22</b>	NO. OF CU. FT. <b>4</b>
D. PHONE NO. (410) 974-2061		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Roxanne P. McKagan		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
SGL-1 SGL-2 SGL-3 SGL-4	WORKSHEETS (Pre 11/15/82) WORKSHEETS (Pre 11/15/82) (A-G) WORKSHEETS (Pre 11/15/82) (H-O) WORKSHEETS (Pre 11/15/82) (P-Z)	Schedule 655, Section III, Criminal Records, Item 1  1994 - Jan.  <i>Disposal</i> <i>2/9/94</i> <i>[Signature]</i>	

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

15.03.01

ADMINISTRATIVE OFFICE OF THE COURTS  
AGENCY

STATE BOARD OF LAW EXAMINERS  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
92W1466	MD BAR EXAM ESSAY BOOKS	1409	9	7/88	35	7/93	RECYLED

  
-----

SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER  
TITLE

7/21/93  
DATE

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Administrative Office of the Courts		ACCESSION NO.  92W1466	DATE REC'D 6-15-92
B. DIVISION/UNIT State Board of Law Examiners			RM CODE 15.03.01
C. MAILING ADDRESS State Board of Law Examiners People's Resource Center, Room 1.210 100 Community Place Crownsville, Maryland 21032-2026		LOCATION RANGE SECTION(S) 141 25-26	NO. OF CU. FT. 35 <sup>45</sup>
D. PHONE NO. (410) 514-7044		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bedford T. Bentley, Jr.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Maryland Bar Examination Essay Books, July 1988	Schedule #1409 Item #9 Disposal Date: July 1993
16	Box 1, W-88 Exam Books 1 - 45	<i>Disposal</i> <i>10/8/93</i> <i>WPS</i>
17	Box 2, W-88 Exam Books 45-85	
18	Box 3, W-88 Exam Books 86 - 130	
19	Box 4, W-88 Exam Books 131-175	
20	Box 5, W-88 Exam Books 176-219	
21	Box 6, W-88 Exam Books 220-260	
22	Box 7, W-88 Exam Books 261-299	
23	Box 8, W-88 Exam Books 300-344	
24	Box 9, W-88 Exam Books 345-394	
25	Box 10, W-88 Exam Books 395-449	
26	Box 11, W-88 Exam Books 450-495	
27	Box 12, W-88 Exam Books 496-539	
28	Box 13, W-88 Exam Books 540-589	
29	Box 14, W-88 Exam Books 590-639	
30	Box 15, W-88 Exam Books 640-747	
60	Box 3, S-88 Exam Books 81-120	
61	Box 9, S-88 Exam Books 321-360	
62	Box 10, S-88 Exam Books 361 - 400	
63	Box 12, S-88 Exam Books 441-480	
64	Box 23, S-88 Exam Books 881-920	
65	Box 29, S-88 Exam Books 1121-1160	
66	Box 25, S-88 Exam Books 961-1000	
67	Box 14, S-88 Exam Books 521-560	
68	Box 16, S-88 Exam Books 601-640	
69	Box 4, S-88 Exam Books 121-160	
70	Box 8, S-88 Exam Books 281-320	
71	Box 2, S-88 Exam Books 40-80	
72	Box 13, S-88 Exam Books 481-520	
73	Box 24, S-88 Exam Books 921-960	

(Continued on next page)



RECORDS TRANSMITTAL (Continued)

74 Box 17, S-88 Exam Books 641-680  
75 Box 7, S-88 Exam Books 241-280  
76 Box 1, S-88 Exam Books 1-40  
77 Box 15, S-88 Exam Books 561-600  
78 Box 6, S-88 Exam Books 201-240  
79 Box 5, S-88 Exam Books 161-200  
80 Box 4, S-88 Exam Books 401-440  
81 Box 18, S-88 Exam Books 681-720  
82 Box 20, S-88 Exam Books 761-800  
83 Box 19, S-88 Exam Books 721-760  
84 Box 22, S-88 Exam Books 841-880  
85 Box 30, S-88 Exam Books 1161-1181  
86 Box 27, S-88 Exam Books 1041-1080  
87 Box 26, S-88 Exam Books 1001-1040  
88 Box 21, S-88 Exam Books 801-840  
89 Box 28, S-88 Exam Books 1081-1120

R141

S25-26

62 Empties

R-141 S-26-28

DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 Treasury Building, Rm. 302  
 Annapolis, Maryland 21401

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

Clerk, Circuit Court for Baltimore County

Court

County

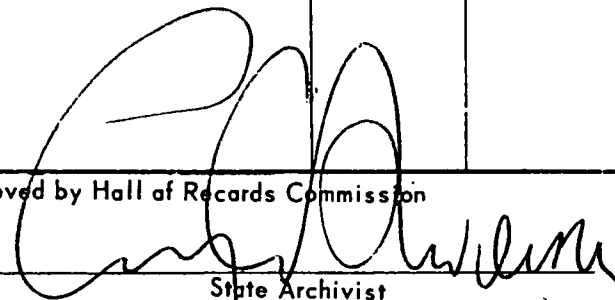
Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
37725	Juvenile Flat Files	655		December 4, 1979	16 Cu. Ft.	10/8/93	RECYCLED
39749				January 14, 1981			

Destruction Approved by Hall of Records Commission

Date

6/9/93

State Archivist



Destruction Certification

Signature of Court Official



Title

Date

6/25/93

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**



INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Clerk's Office Baltimore County <i>Circuit Ct.</i>		ACCESSION NO. <b>92W591</b>	DATE REC'D <b>12-10-91</b>
B. DIVISION/UNIT <i>Records</i>		RM CODE <b>15.01.04</b>	NO. OF CU. FT. <b>16</b>
C. MAILING ADDRESS <i>P. O. Box 6754, Towson, MD 21285-6754</i>		LOCATION RANGE SECTION(S) <b>115 16-17</b>	
D. PHONE NO. <i>887-2616</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Frederick Williams</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	1980 JUVENILE: Case Numbers	#655, Section V-1 Jan. 93
1	38850-38974	<del>Disposal</del> <b>10/8/93</b> <i>[Signature]</i>
2	38975-39099	
3	39100-39224	
4	39225-39349	
5	39350-39474	
6	39625-39749	
7	39475-39624	
8	37725-37849	
9	37975-38099	
10	37850-37974	
11	38100-38224	
12	38600-38724	
13	38725-38849	
14	38350-38474	
15	38225-38349	
16	38475-38599	

DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P.O. BOX 275  
 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

1009

90W1155

DISTRICT COURT OF MARYLAND #1 FOR BALTIMORE CITY 01/07/1993  
 COURT COUNTY DATE

JESSUP TO BE SHIPPED TO RECORDS CENTER  
 CUSTODY OF RECORDS AT TIME OF DESTRUCTION

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction Recycle, shred, landfill, etc.
		Retention Sched. No.	Item No.				
	TRANSPORTATION/TIME/SERVICE REPORTS - AUDITED	975	V 2	1989	58	4/93	recycle

Destruction Approved by Hall of Records Commission

JAN 21 1993  
 Date

*Edward C. Ferguson Jr.*  
 State Archivist

Destruction Certification

*Paul Lamb*  
 Signature of Court Official

Admin Officer II  
 Title

4/1/93  
 Date

Instructions for Preparation and Submission on Reverse Side

*E*

AND RECEIPT

15.02.03

Date: 3/9/90

Complete at State Records Center

1. From: (Name, Division, Address or Agency)

Accession No. 90W1155 Date Received 4-27-90

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

501 E. FAYETTE ST  
ROOM 108

333 - 4765  
333 - 4939

JESSUP, MARYLAND

5. Signature: (Agency Official)

6. No. of Cu. Ft.

*[Handwritten Signature]*

58

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-123  
S-28-30

8. Box Numbers	9. Description of Records With Inclusive Dates		
	TRANSPORTATION/TIME/SERVICE REPORT		
646	01-11-89	TO	01-24-89
647	01-11-89	TO	01-24-89
648	01-11-89	TO	01-24-89
649	01-11-89	TO	01-24-89
651	01-25-89	TO	02-07-89
652	02-08-89	TO	02-21-89
653	02-08-89	TO	02-21-89
654	02-08-89	TO	02-21-89
656	02-22-89	TO	03-07-89
657	02-22-89	TO	03-07-89
658	03-08-89	TO	03-21-89
659	03-08-89	TO	03-21-89
661	03-08-89	TO	03-21-89
662	03-22-89	TO	04-04-89
663	03-22-89	TO	04-04-89
664	04-05-89	TO	04-18-89
666	04-05-89	TO	04-18-89
667	04-05-89	TO	04-18-89
668	04-19-89	TO	05-02-89
669	04-19-89	TO	05-02-89

975- Section 5-1A

JAN. 93

4/27/93  
JPS

(Use Plain Unlined Paper for Continuation Pages)

DGS-RM-11

RECORDS TRANSMITTAL

AND RECEIPT

Date:

5-90  
3/9/90

Complete at State Records Center

Accession No.

Date Received

Signature

Title

1. From: (Name, Division, Address or Agency)

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

2. Building and Room

501 E. FAYETTE ST  
Room 108

3. Phone

333 - 4765  
333 - 4939

4. To: State Records Center

JESSUP, MARYLAND

5. Signature: (Agency Official)

*[Handwritten Signature]*

6. No. of Cu. Ft.

58

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
		TRANSPORTATION/TIME/SERVICE REPORT	
	671	05-03-89 TO 05-16-89	975 Section 5-1A  JAN 93
	672	05-03-89 TO 05-16-89	
	673	05-17-89 TO 05-30-89	
	674	05-17-89 TO 05-30-89	
	676	05-31-89 TO 06-13-89	
	677	06-14-89 TO 06-27-89	
	678	06-14-89 TO 06-27-89	
	679	06-14-89 TO 06-27-89	
	681	06-28-89 TO 07-11-89	
	682	07-12-89 TO 07-25-89	
	683	07-12-89 TO 07-25-89	
	684	07-12-89 TO 07-25-89	
	686	07-26-89 TO 08-08-89	
	687	07-26-89 TO 08-08-89	
	688	08-09-89 TO 08-22-89	
	689	08-09-89 TO 08-22-89	
	691	08-23-89 TO 09-05-89	
	692	08-23-89 TO 09-05-89	
	693	09-06-89 TO 09-19-89	

(Use Plain Unlined Paper for Continuation Pages)

DGS-RM-11

2/24/75

RECORDS TRANSMITTAL

AND RECEIPT

DC-1-CU-5-90  
Date: 3/9/90

Complete at State Records Center

1. From: (Name, Division, Address or Agency)  
DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Accession No. \_\_\_\_\_ Date Received \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

2. Building and Room  
501 E. FAYETTE ST  
ROOM 108

3. Phone  
333 - 4765  
333 - 4939

4. To: State Records Center  
JESSUP, MARYLAND

5. Signature: (Agency Official)  
*Howard J. ...*

6. No. of Cu. Ft.  
58

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
		<u>TRANSPORTATION/TIME/SERVICE REPORT</u>	
	694	09-06-89 TO 09-19-89	975-Section 5-1A JAW 93
	696	09-06-89 TO 09-19-89	
	697	09-20-89 TO 10-03-89	
	698	09-20-89 TO 10-03-89	
	699	10-04-89 TO 10-17-89	
	701	10-04-89 TO 10-17-89	
	702	10-18-89 TO 10-31-89	
	703	10-18-89 TO 10-31-89	
	704	10-18-89 TO 10-31-89	
	706	11-01-89 TO 11-14-89	
	707	11-15-89 TO 11-28-89	
	708	11-15-89 TO 11-28-89	
	709	11-15-89 TO 11-28-89	
	711	11-29-89 TO 12-12-89	
	712	11-29-89 TO 12-12-89	
	713	12-13-89 TO 12-26-89	
	714	12-13-89 TO 12-26-89	
	715	12-13-89 TO 12-26-89	
	716	12-27-89 TO 12-30-89	

(Use Plain Unlined Paper for Continuation Pages)

DGS-RM-11

2/24/75



Address Reply To:

Frederick C. Cox, Chief  
 Internal Auditing  
 DISTRICT COURT OF MARYLAND  
 7500 Ritchie Highway  
 Second Floor - Room 219  
 Glen Burnie, Maryland 21061



RECEIVED  
 DISTRICT COURT OF MARYLAND  
 JAN 19 1990

MEMORANDUM

DATE: January 9, 1990

TO: Edward L. Utz  
 Assistant Chief Clerk - Administration

FROM: Frederick C. Cox  
 Chief Internal Auditor

SUBJ: Water Damaged Records - District #1, Eastside Building

Based on my sighting, on January 9, 1990, of the records storage boxes damaged by a water pipe break at the Eastside building, the following such boxes should be considered for removal:

1. ~~Accounting records dated prior to October 31, 1988.~~
2. Constable Daily Transportation/Time Reports with the following numbers and dates:

<u>Box Number</u>	<u>Date</u>
645	01/03/89 - 01/17/89
650	01/25/89 - 02/07/89
655	02/22/89 - 03/07/89
660	03/08/89 - 03/21/89
665	04/05/89 - 04/18/89
670	05/03/89 - 05/16/89
675	05/31/89 - 06/13/89
680	06/28/89 - 07/11/89
685	07/12/89 - 07/25/89
690	08/09/89 - 08/23/89
695	09/06/89 - 09/19/89
700	10/04/89 - 10/17/89
705	11/29/89 - 12/12/89
710	11/01/89 - 11/14/89

(Note: A list of the constables' names should be prepared.)

3. Copies of warrants of restitution that were not acted upon (4 boxes).

Upon completion of your inventory of all water damaged records, please forward a copy to me.

*Frederick C. Cox*

FCC:lrb

CC: Administrative Judge Joseph A. Ciotola  
 Administrative Clerk Lonnie Ferguson

R-123

S-28-30

**RECEIVED**

MAR 18 1990

RECORDS MANAGEMENT  
DIVISION

R123

S30

2 empty

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

15.03.01

ADMINISTRATIVE OFFICE OF THE COURT

BOARD OF LAW EXAMINERS  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
91W872	ESSAY BOOKS	1409	9	2/90	14	7/93	RECYCLED
91W873	ESSAY BOOKS	1409	9	7/90	32		

  
Signature

RECORDS CENTER MANAGER  
Title

07/25/93  
Date

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Administrative Office of the Courts		ACCESSION NO. <b>91W872</b>		DATE REC'D <b>2-19-91</b>
B. DIVISION/UNIT State Board of Law Examiners		LOCATION RANGE SECTION(S) <b>4 28-29</b>		RM CODE <b>15.03.01</b>
C. MAILING ADDRESS The District Court Building - Suite 403 580 Taylor Avenue Annapolis, Maryland 21401		RECORDS CENTER MANAGER		NO. OF CU. FT. <b>14</b>
D. PHONE NO. (301) 974-2597		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
E. AGENCY OFFICIAL Bedford T. Bentley, Jr.				
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE		
1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14.	Maryland Bar Examination Essay Books, February 1990 Exam Books 1 - 44 Exam Books 45 - 94 Exam Books 95 - 136 Exam Books 137 - 173 Exam Books 174 - 215 Exam Books 216 - 258 Exam Books 259 - 305 Exam Books 306 - 351 Exam Books 352 - 389 Exam Books 390 - 433 Exam Books 434 - 472 Exam Books 473 - 515 Exam Books 516 - 557 Exam Books 558 - 567 and Exam Books for Attorneys Examination A-1 - A-146	Schedule # <del>750</del> <b>1409</b> Item # <del>10</del> <b>9</b> Disposal Date <del>2/28/93</del> <b>7/93</b> <b>8/12/93</b> <b>gjs</b>		

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Administrative Office of the Courts		ACCESSION NO. <b>91W873</b>	DATE REC'D <b>2-19-91</b>
B. DIVISION/UNIT State Board of Law Examiners			RM CODE <b>15.03.01</b>
C. MAILING ADDRESS The District Court Building - Suite 403 580 Taylor Avenue Annapolis, Maryland 21401		LOCATION RANGE SECTION(S) <b>5 8</b>	NO. OF CU. FT. <b>32</b>
D. PHONE NO. (301) 974-2597		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bedford T. Bentley, Jr.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Maryland Bar Examination Essay Books, July 1990	Schedule # <del>150</del> 140-9 Item # <del>10</del> 9 Disposal Date 7/31/93
1.	Exam Books 1 - 40	<p><i>Disposal</i></p> <p><i>8/14/93</i></p> <p><i>ggs</i></p>
2.	Exam Books 41 - 78	
3.	Exam Books 81 - 120	
4.	Exam Books 121 - 160	
5.	Exam Books 161 - 199	
6.	Exam Books 201 - 240	
7.	Exam Books 243 - 280	
8.	Exam Books 281 - 320	
9.	Exam Books 321 - 360	
10.	Exam Books 361 - 399	
11.	Exam Books 401 - 440	
12.	Exam Books 441 - 480	
13.	Exam Books 481 - 520	
14.	Exam Books 521 - 560	
15.	Exam Books 561 - 599	
16.	Exam Books 601 - 640	
17.	Exam Books 641 - 680	
18.	Exam Books 681 - 720	
19.	Exam Books 721 - 760	
20.	Exam Books 761 - 799	
21.	Exam Books 801 - 840	
22.	Exam Books 841 - 879	
23.	Exam Books 881 - 919	
24.	Exam Books 921 - 960	
25.	Exam Books 961 - 999	
26.	Exam Books 1002 - 1040	
27.	Exam Books 1041 - 1079	
28.	Exam Books 1081 - 1121	
29.	Exam Books 1122 - 1160	
30.	Exam Books 1161 - 1199	
31.	Exam Books 1201 - 1215	

32. Attorney Exam Books A-1 - A-128

DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P.O. BOX 275  
 JESSUP, MD- 20754-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT/MATS PAYMENTS

1/8/93

(1030)

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	PAYMENTS	989	1	1989	24	JAN. 1993	RECYCLED
	PAYMENTS	989	1	1989	82		
	PAYMENTS	989	1	1989	69		
	PAYMENTS	989	1	1989	27		
	PAYMENTS	989	1	1989	117		
	PAYMENTS	989	1	1988-89	54		

JAN 21 1993  
 Date

Destruction Approved by Hall of Records Commission  
*Edward C. Fesperant*  
 State Archivist

Destruction Certification  
*Paul Chamberlain* Warehouse Supervisor  
 Signature of Court Official Title Date 01/29/93

*Joan E*

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

October 31, 1990.

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY	ACCESSION NO.	DATE REC'D
DIVISION/UNIT	91W647	12-17-90
DISTRICT COURT OF MARYLAND		FM CODE
MAILING ADDRESS	LOCATION	NO. OF CU. FT.
DISTRICT COURT OF MARYLAND	RANGE SECTION(S)	82
1748 Forest Drive	55 22-23	
Annapolis, Maryland 21401	RECORDS CENTER MANAGER	
PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
301-974-2656		
AGENCY OFFICIAL		
Penny Kostritsky		
Joan T. Federkowitz		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY: SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PAYMENTS</u>	889-1
746 T	89-243-034	<i>1/93</i> <i>Disposal</i> <i>4/25/93</i> <i>[Signature]</i>
747 T	89-244-017	
748 T	89-248-004	
749 T	89-248-053	
750 T	89-249-047	
751 T	89-250-040	
752 T	89-251-019	
753 T	89-251-073	
754 T	89-254-031	
755 T	89-254-086	
756 T	89-255-036	
757 T	89-256-004	
758 T	89-256-052	
759 T	89-257-011	
760 T	89-257-065	
761 T	89-258-035	
762 T	89-261-008	
763 T	89-261-061	
764 T	89-262-037	
765 T	89-263-017	
766 T	89-263-070	
767 T	89-264-044	
768 T	89-265-017	
769 T	89-265-064	
770 T	89-268-048	
771 T	89-269-043	
772 T	89-270-018	
773 T	89-270-069	
774 T	89-271-041	

PAYMENTS

775 T	89-272-033	89-275-023
776 T	89-275-024	89-276-025
777 T	89-276-026	89-277-020
778 T	89-277-021	89-277-071
779 T	89-277-072	89-278-039
780 T	89-278-040	89-279-033
781 T	89-279-034	89-283-008
782 T	89-283-009	89-283-064
783 T	89-283-065	89-284-024
784 T	89-284-025	89-285-032
785 T	89-285-033	89-286-024
786 T	89-286-025	89-286-072
787 T	89-286-073	89-289-042
788 T	89-289-043	89-290-020
789 T	89-290-021	89-290-069
790 T	89-291-001	89-291-052
791 T	89-291-053	89-292-030
792 T	89-292-031	89-293-003
793 T	89-293-004	89-293-053
794 T	89-293-054	89-296-023
795 T	89-296-024	89-296-070
796 T	89-297-001	89-297-050
797 T	89-297-051	89-298-022
798 T	89-298-023	89-298-076
799 T	89-298-077	89-299-036
800 T	89-299-037	89-300-015
801 T	89-300-016	89-303-005
802 T	89-303-006	89-304-010
803T	89 304 011	89 305 009
804AT	89 305 010	89 306 008
804BT	89 306 009	89 306 061
805T	89 306 062	89 307 046
806T	89 307 047	89 310 028
807T	89 310 029	89 311 006
808T	89 311 007	89 311 056
809T	89 311 057	89 312 040
810T	89 312 041	89 313 023
811T	89 313 024	89 317 021
812T	89 317 022	89 318 004
813T	89 318 005	89 318 055
814T	89 318 056	89 319 043
815T	89 319 044	89 320 016
816T	89 320 017	89 321 007
817T	89 321 008	89 321 063
818T	89 321 064	89 324 035
819T	89 324 036	89 325 013
820T	89 325 014	89 325 062
821T	89 325 063	89 326 038
822T	89 326 039	89 328 009
823T	89 328 010	89 328 055
824T	89 328 056	89 331 029
825T	89 331 030	89 332 027
826T	89 332 028	89 333 005



R-55

S-22-23

42 Empties

S-24

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 277, JESSUP, MD. 20794 (TELEPHONE - 799-1377)

August 22, 1990.

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY  DIVISION/UNIT DISTRICT COURT OF MARYLAND	ACCESSION NO.  91W 212	DATE REC'D 8-31-90
		FM CODE 15.02.25
MAILING ADDRESS DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) 6 11	NO. OF CU. FT. 27
	RECORDS CENTER MANAGER	
PHONE NO. 301-974-2656	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL Penny Kostritsky Joan T. Federkowitz		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY: SCHEDULE, ITEM NO., DISPOSAL DATE
	PAYMENTS	889-1
650 T	89-152-001	1/93 4/26/93 EJF
651 T	89-152-043	
652 T	89-153-013	
653 T	89-156-023	
654 T	89-157-005	
655 T	89-157-047	
656 T	89-158-001	
657 T	89-158-043	
658 T	89-159-018	
659 T	89-159-062	
660 T	89-160-009	
661 T	89-160-051	
662 T	89-163-013	
663 T	89-163-058	
664 T	89-164-020	
665 T	89-164-068	
666 T	89-165-040	
667 T	89-166-018	
668 T	89-166-064	
669 T	89-167-025	
670 T	89-170-002	
671 T	89-170-049	
672 T	89-171-011	
673 T	89-171-059	
674 T	89-172-042	
675 T	89-173-027	
676 T	89-174-001	

**RECORDS TRANSMITTAL AND RECEIPT**

February 1, 1991

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 277, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY		ACCESSION NO.	DATE REC'D
DIVISION/UNIT DISTRICT COURT OF MARYLAND		91W1102	4-9-91
MAILING ADDRESS DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401		LOCATION RANGE SECTION(S) 101 1	FM CODE 15.02.25
PHONE NO. 301-974-2656		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Penny Kostritsky Joan T. Federkowitz		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY; SCHEDULE, ITEM NO., DISPOSAL DATE
	PAYMENTS	989-1
827 T	89-333-006	1/93
828 T	89-333-055	
829 T	89-334-008	
830 T	89-334-060	
831 T	89-335-046	
832 T	89-338-045	
833 T	89-339-039	
834 T	89-340-034	
835 T	89-341-011	
836 T	89-341-055	
837 T	89-342-029	
838 T	89-345-026	
839 T	89-346-016	
840 T	89-347-013	
841 T	89-348-001	
842 T	89-349-011	
843 T	89-352-011	
844 T	89-353-014	
845 T	89-354-005	
846 T	89-355-024	
847 T	89-356-016	
848 T	89-360-032	
849 T	89-361-043	
850 T	89-362-033	4-24-93

R101  
S1 ~~3~~

R101      64 empty  
S1-3

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*Joan*

June 21, 1990.

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 377, JESSUP, MD. 20794 (TELEPHONE - 719-1373)

Continued

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY	ACCESSION NO.	DATE REC'D
DIVISION/UNIT	91W4	7-9-90
DISTRICT COURT OF MARYLAND		FBI CODE
MAILING ADDRESS	LOCATION	NO. OF CU. FT.
DISTRICT COURT OF MARYLAND	RANGE SECTION(S)	54
1748 Forest Drive	113 17-19	
Annapolis, Maryland 21401	RECORDS CENTER MANAGER	
PHONE NO.	TO BE COMPLETED AT	
301-974-2656	STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL		
Penny Kostritsky		
Joan T. Federkowitz		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY, SCHEDULE, ITEM NO., DISPOSAL DATE
479 T	88-326-013	888-1 Jan 1993
480 T	88-326-060	
481 T	88-327-037	
482 T	88-328-012	
483 T	88-328-059	
484 T	88-330-039	
485 T	88-333-021	
486 T	88-334-024	
487 T	88-335-016	
488 T	88-335-065	
489 T	88-336-024	
490 T	88-337-019	
491 T	88-340-021	
492 T	88-341-002	
493 T	88-341-051	
494 T	88-342-030	
495 T	88-343-025	
496 T	88-343-074	
497 T	88-344-026	
498 T	88-344-072	
499 T	88-347-029	
500 T	88-348-016	
501 T	88-348-063	
502 T	88-349-044	
503 T	88-350-022	
504 T	88-351-008	
505 T	88-354-004	
506 T	88-354-052	
507 T	88-355-046	

*4-24-93*

508 T	88-356-024	88-357-004
509 T	88-357-005	88-358-004
510 T	88-358-005	88-358-053
511 T	88-362-001	88-363-018
512 T	88-363-019	88-364-023
513 T	88-364-024	88-364-072
514 T	88-364-073	89-003-004
515 T	89-003-005	89-003-051
516 T	89-003-052	89-004-045
517 T	89-004-046	89-005-033
518 T	89-005-034	89-006-006
519 T	89-006-007	89-006-054
520 T	89-006-055	89-009-045
521 T	89-009-046	89-010-030
522 T	89-010-031	89-011-020
523 T	89-011-021	89-011-069
524 T	89-011-070	89-012-048
525 T	89-013-001	89-013-050
526 T	89-013-051	89-017-042
527 T	89-017-043	89-018-043
528 T	89-018-044	89-019-047
529 T	89-019-048	89-020-041
530 T	89-020-042	89-023-009
531 T	89-023-010	89-023-059
532 T	89-023-060	89-024-040

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 277, JESSUP, MD. 20784 (TELEPHONE - 781-1377)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY	ACCESSION NO.	DATE REC'D
	DIVISION/UNIT	FOI CODE
DISTRICT COURT OF MARYLAND	91W5	7-9-90 15.02.25
MAILING ADDRESS	LOCATION	NO. OF CU. FT.
DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401	RANGE SECTION(S) 116 4-8	117
PHONE NO.	RECORDS CENTER MANAGER	
301-974-2656	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL		
Penny Kostritsky Joan T. Fedorkowicz		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY, SCHEDULE, ITEM NO., DISPOSAL DATE
533 T	89-024-041 89-025-040	888-1 Jan 1993
534 T	89--025-041 89-026-020	
535 T	89-026-021 89-026-073	
536 T	89-026-074 89-027-045	
537 T	89-027-046 89-030--045	
538 T	89-030-046 89-031-016	
539 T	89-031-017 89-032-010	
540 T	89-032-011 89-032-060	
541 T	89-032-061 89-033-035	
542 T	89-033-036 89-034-020	
543 T	89-034-021 89-034-072	
544 T	89-037-001 89-037-045	
545 T	89-038-001 89-038-047	
546 T	89-038-048 89-039--035	
547 T	89--039-036 89-040-015	
548 T	89-040-016 89-041-014	
549 T	89-041-015 89-041-060	
550 T	89-041-061 89-044-028	
551 T	89-044-029 89-045-020	
552 T	89-045-021 89-045-075	
553 T	89-046-001 89-046-050	
554 T	89-046-051 89-047-025	
555 T	89-047-026 89-048-014	
556 T	89-048-015 89-048-057	
557 T	89-052-001 89-053-012	
558 T	89-053-013 89-053-070	
559 T	89-053-071 89-054-048	
560 T	89-054-049 89-055-035	
561 T	89-055-036 89-055-087	

4-24-93

562 T	89-058-001	89-058-050
563 T	89-058-051	89-059-050
564 T	89-060--001	89-060-050
565 T	89-060--051	89-061-010
566 T	89-061-011	89-062-015
567 T	89-062-016	89-065-010
568 T	89-065-011	89-065-062
569 T	89-066-001	89-066-045
570 T	89-066-046	89-067-030
571 T	89-067-031	89-068-032
572 T	89-068-033	89-069-010
573 T	89-069-011	89-069-065
574 T	89-069-066	89-072-035
575 T	89-072-036	89-073-025
576 T	89-073-026	89-073-068
577 T	89-074-001	89-074-045
578 T	89-074-046	89-075-030
579 T	89-075-031	89-076-020
580 T	89--076-021	89-079-010
581 T	89-079-011	89-080-010
582 T	89-080-011	89-080-060
583 T	89-080-061	89-081-032
584 T	89-081-033	89-081-074
585 T	89-082-001	89-082-045
586 T	89-082-046	89-086-030
587 T	89-086-031	89-087-010
588 T	89-087-011	89-087-055
589 T	89-088-001	89-088-050
590 T	89-088-051	89-089-019
591 T	89-089-020	89-089-060
592 T	89-089-061	89-089-115
593 T	89-090-001	89-090-051
594 T	89-093-001	89-093-040
595 T	89-093-041	89-094-033
596 T	89-094-034	89-095-025
597 T	89-095-026	89-096-015
598 T	89-096-016	89-096-070
599 T	89-096-071	89-097-030
600 T	89-097-031	89-097-080
601 T	89-100-001	89-100-050
602 T	89-100-051	89-101-030
603 T	89-101-031	89-102-035
604 T	89-102-036	89-102-078
605 T	89-103-001	89-103-050
606 T	89-103-051	89-104-020
607 T	89-104-021	89-107-010
608 T	89-107-011	89-107-070
609 T	89-108-001	89-108-054
610 T	89-108-055	89-109-040
611 T	89-109-041	89-110-026
612 T	89-110-027	89-110-076
613 T	89-110-077	89-111-045
614 T	89-111-046	89-114-030
615 T	89-114-031	89-115-034



616 T	89-115-035	89-116-032
617 T	89-116-033	89-116-090
618 T	89-116-091	89-117-041
619 T	89-117-042	89-118-036
620 T	89-118-037	89-121-021
621 T	89-121-022	89-122-010
622 T	89-122-011	89-123-003
623 T	89-123-004	89-123-052
624 T	89-123-053	89-124-009
625 T	89-124-010	89-124-056
626 T	89-124-057	89-125-043
627 T	89-125-044	89-128-019
628 T	89-128-020	89-129-016
629 T	89-129-017	89-130-019
630 T	89-130-020	89-131-005
631 T	89-131-006	89-131-056
632 T	89-131-057	89-132-038
633 T	89-132-039	89-132-083
634 T	89-135-001	89-135-049
635 T	89-135-050-	89-136-005
636 T	89-136-006	89-136-053
637 T	89-136-054	89-137-033
638 T	89-137-034	89-138-014
639 T	89-138-015	89-139-011
640 T	89-139-012	89-139-060
641 T	89-139-061	89-142-046
642 T	89-142-047	89-143-040
643 T	89-143-041	89-144-024
644 T	89-144-025	89-145-004
645 T	89-145-005	89-145-049
646 T	89-145-050	89-146-020
647 T	89-146-021	89-150-001
648 T	89-150-002	89-151-013
649 T	89-151-014	89-151-071

R- 116

S- 4-8

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JOAN

October 9, 1990

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 277, JESSUP, MD. 20794 (TELEPHONE - 703-1374)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY	ACCESSION NO.	DATE REC'D
DIVISION/UNIT DISTRICT COURT OF MARYLAND	91W445	11-2-90
MAILING ADDRESS DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) 27 10-11	FBI CODE 15-02.25 NO. OF COPIES 69
PHONE NO. 301-974-2656	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Penny Kostritsky Joan T. Federkowitz	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PAYMENTS</u>	089-1
677 T	89-174-043 89-177-011	<p>1/93</p> <p>Disposal</p> <p>4/25/93</p> <p>PLJ</p>
678 T	89-177-012 89-177-058	
679 T	89-177-059 89-178-033	
680 T	89-178-034 89-179-018	
681 T	89-179-019 89-179-066	
682 T	89-179-067 89-180-045	
683 T	89-180-046 89-181-024	
684 T	89-181-025 89-184-027	
685 T	89-184-028 89-184-073	
686 T	89-184-074 89-186-045	
687 T	89-186-046 89-187-024	
688 T	89-187-025 89-188-012	
689 T	89-188-013 89-191-006	
690 T	89-191-007 89-192-007	
691 T	89-192-008 89-192-053	
692 T	89-192-054 89-193-022	
693 T	89-193-023 89-193-067	
694 T	89-193-068 89-194-040	
695 T	89-194-041 89-195-010	
696 T	89-195-011 89-195-056	
697 T	89-195-057 89-195-105	
698 T	89-195-106 89-198-041	
699 T	89-198-042 89-198-093	
700 T	89-198-094 89-199-028	
701 T	89-199-029 89-200-023	
702 T	89-200-024 89-200-070	
703 T	89-200-071 89-201-051	
704 T	89-201-052 89-202-037	
705 T	89-202-038 89-205-003	

## PAYMENTS

706 T	89-205-004	89-205-044
707 T	89-205-045	89-206-027
708 T	89-206-028	89-207-015
709 T	89-207-016	89-207-058
710 T	89-207-059	89-208-005
711 T	89-208-006	89-209-013
712 T	89-209-014	89-209-061
713 T	89-212-001	89-212-014
714 T	89-212-015	89-213-043
715 T	89-213-044	89-214-042
716 T	89-214-043	89-215-025
717 T	89-215-026	89-216-004
718 T	89-216-005	89-216-053
719 T	89-216-054	89-219-013
720 T	89-219-014	89-220-007
721 T	89-220-008	89-220-052
722 T	89-220-053	89-221-004
723 T	89-221-005	89-221-051
724 T	89-221-052	89-221-102
725 T	89-222-001	89-222-051
726 T	89-222-052	89-223-018
727 T	89-223-019	89-223-070
728 T	89-223-071	89-226-038
729 T	89-226-039	89-227-017
730 T	89-227-018	89-227-065
731 T	89-227-066	89-228-036
732 T	89-228-037	89-229-008
733 T	89-229-009	89-229-057
734 T	89-229-058	89-230-035
735 T	89-230-036	89-233-011
736 T	89-233-012	89-234-024
737 T	89-234-025	89-235-026
738 T	89-235-027	89-236-015
739 T	89-236-016	89-237-004
740 T	89-237-005	89-237-060
741 T	89-237-061	89-240-042
742 T	89-240-043	89-241-020
743 T	89-241-021	89-242-012
744 T	89-242-013	89-242-061
745 T	89-242-062	89-243-033

R-~~10~~ 27

S-~~10~~ 10-11

↑ Empty

S-11

DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P.O. BOX 275  
 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

WICOMICO COUNTY DISTRICT COURT

1/3/94

COURT		COUNTY		DATE			
Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	LANDLORD AND TENANT	975	SECT II ITEM #1	1981	1	4/94	RECYCLE

Destruction Approved by Hall of Records Commission

Destruction Certification

2/8/94  
Date

[Signature]  
State Archivist

[Signature]  
Signature of Court Official

Record Center Manager  
Title 5/1/94  
Date

E

RECORDS TRANSMITTAL

AND RECEIPT

15.02.23

Transmittal No. Landlord Tenant

Date: \_\_\_\_\_

Complete at State Records Center

From: (Name, Division, Address or Agency)

Dist. Court of Md. Dist #2  
Wicomico County  
P. O. Box 629  
Salisbury Md. 21801

Accession No.

Date Received

~~88A63~~

90W1226

5-23-90

Signature

Title

Building and Room

3. Phone

4. To: State Records Center

Signature: (Agency Official)

6. No. of Cu. Ft.

~~12~~

1

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
		Landlord Tenant 1981	#975
	2	1 -- 700 -1981	Sec #2
		Destroy old transmittal 88A63	#1
R-153			1/94
S-12			Disposal 4/6/94 ph

(Use Plain Unlined Paper for Continuation Pages)

DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P.O. BOX 275  
 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

BALTIMORE CITY DISTRICT COURT - CIVIL DIVISION

1/3/94

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	TRANSPORTATION/TIME/SERVICE REPORT	975	5-1A	1/2/90 - 1/8/91	79	4/94	RECYCLE
	RENT CASES	975	SEC II, #1	1990	96		RECYCLE

Destruction Approved by Hall of Records Commission

2/8/94  
Date

[Signature]  
State Archivist

Destruction Certification

[Signature]  
Signature of Court Official

Record Center Manager 5/1/94  
Title Date



**RECORDS TRANSMITTAL**

**AND RECEIPT**

Transmittal No. DG - 1 - CV - 6-91

Date: 7/30/91

Complete at State Records Center

**From:** (Name, Division, Address or Agency)

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Accession No.

92W271

Date Received

9-11-91

Signature

Title

**Building and Room**

501 E. FAYETTE ST  
ROOM 108

**3. Phone**

333 - 4765  
333 - 4939

**4. To:** State Records Center

JESSUP, MARYLAND

**Signature:** (Agency Official)

*Howard J. Prunier*

**6. No. of Cu. Ft.**

96

**Records Location (Center)**

**8. Box Numbers**

**9. Description of Records With Inclusive Dates**

**10. Disposal Authority (Schedule and Item)**

R-118

S-24-27

1759	474642 - 476299
1760	476300 - 478299
1761	478300 - 480299
1762	480300 - 482299
1763	482300 - 484299
1764	484300 - 486299
1765	486300 - 488299
1766	488300 - 490299
1767	490300 - 492299
1768	492300 - 494299
1769	494300 - 496299
1770	496300 - 498299
1771	498300 - 500299
1772	500300 - 502299

CIVIL CASES CLOSED IN 1990 RENT

Sch II  
975 Section II

1194

*[Signature]*  
3-19-94

(Use Plain Unlined Paper for Continuation Pages)

DGS-RM-11

RECORDS TRANSMITTAL

AND RECEIPT

Transmittal No. DB - 1 - CV - 691

Date: 7/30/91

Complete at State Records Center

From: (Name, Division, Address or Agency)

Accession No.

Date Received

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Signature

Title

Building and Room

3. Phone

4. To: State Records Center

501 E. FAYETTE ST  
ROOM 108

333 - 4765  
333 - 4939

JESSUP, MARYLAND

Signature: (Agency Official)

6. No. of Cu. Ft.

*Howard J. Hancock*

96

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item)
	1773	502300 - 504299	
	1774	504300 - 506299	
	1775	506300 - 508299	
	1776	508300 - 510299	
	1777	510300 - 512299	
	1778	512300 - 514299	
	1779	514300 - 516299	
	1780	516300 - 518299	
	1781	518300 - 520299	
	1782	520300 - 522299	
	1783	522300 - 524299	
	1784	524300 - 526299	
	1785	526300 - 528299	
	1786	528300 - 530299	
	1787	530300 - 532299	

(Use Plain Unlined Paper for Continuation Pages)

**RECORDS TRANSMITTAL**

**AND RECEIPT**

Transmittal No. DG - 1 - CV - 691

Date: 7/30/91

Complete at State Records Center

**From:** (Name, Division, Address or Agency)

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Accession No.

Date Received

Signature

Title

**Building and Room**

**3. Phone**

501 E. FAYETTE ST  
ROOM 108

333 - 4765  
333 - 4939

**4. To:** State Records Center

JESSUP, MARYLAND

**Signature:** (Agency Official)

**6. No. of Cu. Ft.**

*[Handwritten Signature]*

96

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Autho (Schedule and Item
	1788	532300 - 534299	
	1789	534300 - 536299	
	1790	536300 - 538299	
	1791	538300 - 540299	
	1792	540300 - 542299	
	1793	542300 - 544299	
	1794	544300 - 546299	
	1795	546300 - 548299	
	1796	548300 - 550299	
	1797	550300 - 552299	
	1798	552300 - 554299	
	1799	554300 - 556299	
	1800	556300 - 558299	
	1801	558300 - 560299	
	1802	560300 - 562299	

(Use Plain Unlined Paper for Continuation Pages)

DGS-RM-11

2/24/75

**RECORDS TRANSMITTAL**

**AND RECEIPT**

Transmittal No. 03 - 1 - CV - 6-91

Date: 7/30/91

Complete at State Records Center

**From:** (Name, Division, Address or Agency)

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Accession No.

Date Received

Signature

Title

**Building and Room**

**3. Phone**

**4. To:** State Records Center

501 E. FAYETTE ST  
ROOM 108

333 - 4765  
333 - 4939

JESSUP, MARYLAND

**Signature:** (Agency Official)

**6. No. of Cu. Ft.**

*Howard J. Hancock*

96

8. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Autho: (Schedule and Item)
	1803	562300 - 564299	
	1804	564300 - 566299	
	1805	566300 - 568299	
	1806	568300 - 570299	
	1807	570300 - 572299	
	1808	572300 - 574299	
	1809	574300 - 576299	
	1810	576300 - 578299	
	1811	578300 - 580299	
	1812	580300 - 582299	
	1813	582300 - 584299	
	1814	584300 - 586299	
	1815	586300 - 588299	
	1816	588300 - 590299	
	1817	590300 - 592299	

(Use Plain Unlined Paper for Continuation Pages)

**RECORDS TRANSMITTAL**

**AND RECEIPT**

Transmittal No. 03 - 1 - CV - 6-91

Date: 7/30/81

Complete at State Records Center

From: (Name, Division, Address or Agency)

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Accession No.

Date Received

Signature

Title

Building and Room

3. Phone

4. To: State Records Center

501 E. FAYETTE ST  
ROOM 108

333 - 4765  
333 - 4939

JESSUP, MARYLAND

Signature: (Agency Official)

6. No. of Cu. Ft.

*Howard J. Harrow*

96

Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Autho: (Schedule and Item)

1818	592300 - 594299
1819	594300 - 596299
1820	596300 - 598299
1821	598300 - 600299
1822	600300 - 602299
1823	602300 - 604299
1824	604300 - 606299
1825	606299 - 608299
1826	608300 - 610299
1827	610300 - 612299
1828	612300 - 614299
1829	614300 - 616299
1830	616300 - 618299
1831	618300 - 620299
1832	620300 - 622299
1833	622300 - 624299

(Use Plain Unlined Paper for Continuation Pages)

**RECORDS TRANSMITTAL**

**AND RECEIPT**

Transmittal No. 03 - 1 - CV - 6-91

Date: 7/30/91

Complete at State Records Center

**From:** (Name, Division, Address or Agency)

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Accession No.

Date Received

Signature

Title

**Building and Room**

**3. Phone**

**4. To:** State Records Center

501 E. FAYETTE ST  
ROOM 108

333 - 4765  
333 - 4939

JESSUP, MARYLAND

**Signature:** (Agency Official)

**6. No. of Cu. Ft.**

*Howard J. Harrison*

96

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Autho. (Schedule and Item)
	1834	624300 - 636299	
	1835	626300 - 628299	
	1836	628300 - 630299	
	1837	630300 - 632299	
	1838	632300 - 634299	
	1839	634300 - 636299	
	1840	636300 - 638299	
	1841	638300 - 640299	
	1842	640300 - 642299	
	1843	642300 - 644299	
	1844	644300 - 646299	
	1845	646300 - 648299	
	1846	648300 - 650299	
	1847	650300 - 652299	
	1848	652300 - 654299	

(Use Plain Unlined Paper for Continuation Pages)

**RECORDS TRANSMITTAL**

**AND RECEIPT**

Transmittal No. DG - 1 - CV - 6-91

Date: 7/30/81

Complete at State Records Center

From: (Name, Division, Address or Agency)

Accession No.

Date Received

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Signature

Title

Building and Room

3. Phone

4. To: State Records Center

501 E. FAYETTE ST  
ROOM 108

333 - 4765  
333 - 4939

JESSUP, MARYLAND

Signature: (Agency Official)

6. No. of Cu. Ft.

*Howard J. ...*

*96*

Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item)

1849

654300 - 656299

1850

656300 - 658299

1851

658300 - 660299

1852

660300 - 662299

1853

662300 - 664299

1854

664300 - 664925

End of 1990 Cases

(Use Plain Unlined Paper for Continuation Pages)

R-118

S-24-27

4 empty R118 S27

**RECEIVED**

**AUG 6 1991**

**RECORDS MANAGEMENT  
DIVISION**



15.02.03

Date: 1/14/91

Complete at State Records Center

1. From: (Name, Division, Address or Agency)

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Accession No.  
91W882

Date Received  
2-21-91

Signature

Title

2. Building and Room

501 E. FAYETTE ST  
ROOM 108

3. Phone

333 - 4765  
333 - 4939

4. To: State Records Center

JESSUP, MARYLAND

5. Signature: (Agency Official)

*Howard J. ...*

6. No. of Cu. Ft.

78 79

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-146  
S-  
12-14

Box Numbers	Description of Records With Inclusive Dates
	TRANSPORTATION/TIME/SERVICE REPORT
717	01-02-90 TO 01-09-90
718	01-02-90 TO 01-09-90
719	01-10-90 TO 01-23-90
720	01-10-90 TO 01-23-90
721	01-10-90 TO 01-23-90
722	01-24-90 TO 02-06-90
723	01-24-90 TO 02-06-90
724	01-24-90 TO 02-06-90
725	02-07-90 TO 02-20-90
726	02-07-90 TO 02-20-90
727	02-07-90 TO 02-20-90
728	02-21-90 TO 03-06-90
729	02-21-90 TO 03-06-90
730	02-21-90 TO 03-06-90
731	03-07-90 TO 03-20-90
732	03-07-90 TO 03-20-90
733	03-07-90 TO 03-20-90
734	03-21-90 TO 04-03-90
735	03-21-90 TO 04-03-90
736	03-21-90 TO 04-03-90

Sch. # 975  
Sec 5-1A

1/94

*OK*  
4-2-94

(Use Plain Unlined Paper for Continuation Pages)

AND RECEIPT

Date: 1/14/91

Complete at State Records Center

1. From: (Name, Division, Address or Agency)

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Accession No.

Date Received

Signature

Title

2. Building and Room

3. Phone

501 E. FAYETTE ST  
ROOM 108

333 - 4765  
333 - 4939

4. To: State Records Center  
JESSUP, MARYLAND

5. Signature: (Agency Official)

6. No. of Cu. Ft.

*Howard J. Brown*

78

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

TRANSPORTATION/TIME/SERVICE REPORT

737	04-94-90	TO	04-17-90
738	04-04-90	TO	04-17-90
739	04-04-90	TO	04-17-90
740	04-18-90	TO	05-01-90
741	04-18-90	TO	05-01-90
742	04-18-90	TO	05-01-90
743	05-02-90	TO	05-15-90
744	05-02-90	TO	05-15-90
745	05-02-90	TO	05-15-90
746	05-16-90	TO	05-29-90
747	05-16-90	TO	05-29-90
748	05-16-90	TO	05-29-90
749	05-30-90	TO	06-12-90
750	05-30-90	TO	06-12-90
751	05-30-90	TO	06-12-90
752	06-13-90	TO	06-26-90
753	06-13-90	TO	06-26-90
754	06-13-90	TO	06-26-90
755	06-27-90	TO	07-10-90
756	06-27-90	TO	07-10-90

(Use Plain Unlined Paper for Continuation Pages)

DGS-RM-11

2/24/75

AND RECEIPT

Transmittal No. DC-1-CV-2-91

Date: 1/14/91

Complete at State Records Center

1. From: (Name, Division, Address or Agency)

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Accession No.

Date Received

Signature

Title

2. Building and Room

3. Phone

501 E. FAYETTE ST  
ROOM 108

333 - 4765  
333 - 4939

4. To: State Records Center

JESSUP, MARYLAND

5. Signature: (Agency Official)

*Howard J. [Signature]*

6. No. of Cu. Ft.

78

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
		<u>TRANSPORTATION/TIME/SERVICE REPORT</u>	
	757	06-27-90 TO 07-10-90	
	758	07-11-90 TO 07-24-90	
	759	07-11-90 TO 07-24-90	
	760	07-11-90 TO 07-24-90	
	761	07-25-90 TO 08-07-90	
	762	07-25-90 TO 08-07-90	
	763	07-25-90 TO 08-07-90	
	764	08-08-90 TO 08-21-90	
	765	08-08-90 TO 08-21-90	
	766	08-08-90 TO 08-21-90	
	767	08-22-90 TO 09-04-90	
	768	08-22-90 TO 09-04-90	
	769	08-22-90 TO 09-04-90	
	770	09-05-90 TO 09-18-90	
	771	09-05-90 TO 09-18-90	
	772	09-05-90 TO 09-18-90	
	773	09-19-90 TO 10-02-90	
	774	09-19-90 TO 10-02-90	
	775	09-19-90 TO 10-02-90	
	776	10-03-90 TO 10-16-90	

(Use Plain Unlined Paper for Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

TRANSMITTAL NO. DC-CV- 2-91

Date: 1/14/91

Complete at State Records Center

1. From: (Name, Division, Address or Agency)

DISTRICT COURT OF MARYLAND FOR BALTO CITY  
CIVIL DIVISION - 501 E. FAYETTE ST - 21202

Accession No.

Date Received

Signature

Title

2. Building and Room

3. Phone

501 E. FAYETTE ST  
ROOM 108

333 - 4765  
333 - 4939

4. To: State Records Center

JESSUP, MARYLAND

5. Signature: (Agency Official)

*Howard J. ...*

6. No. of Cu. Ft.

78

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

TRANSPORTATION/TIME/SERVICE REPORT

777	10-03-90	TO	10-16-90
778	10-03-90	TO	10-16-90
779	10-17-90	TO	10-30-90
780	10-17-90	TO	10-30-90
781	10-17-90	TO	10-30-90
782	10-31-90	TO	11-13-90
783	10-31-90	TO	11-13-90
784	10-31-90	TO	11-13-90
785	11-14-90	TO	11-27-90
786	11-14-90	TO	11-27-90
787	11-14-90	TO	11-27-90
788	11-28-90	TO	12-11-90
789	11-28-90	TO	12-11-90
790	11-28-90	TO	12-11-90
791	12-12-90	TO	12-25-90
792	12-12-90	TO	12-25-90
793	12-12-90	TO	12-25-90
794	12-26-90	TO	12-31-90
795	1-2-91	TO	1-8-91

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DGS-RM-11

2/24/75

R-146

S-12-14

2 empty R146 S14

DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P.O. BOX 275  
 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

HOWARD COUNTY DISTRICT COURT - CIVIL DIVISION 1/3/94

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	LANDLORD/ TENANT	975	SEC II ITEM 2	10/16/81 - 2/18/82	2	2/25/94	RECYCLE

Destruction Approved by Hall of Records Commission

2/3/94  
Date

[Signature]  
State Archivist

Destruction Certification

[Signature]  
Signature of Court Official

Record Center Manager 5/1/94  
Title Date

RECORDS TRANSMITTAL

AND RECEIPT

15.02.14

Complete at State Records Center ✓

Accession No.

Date Received

82W593

6-9-82

1. From: (Name, Division, Address or Agency)

Signature

District Court-Howard County Civil

Title

2. Building and Room

3. Phone

9025 Chevrolet Dr.  
Suite G.  
Ellicott City, Md. 21043

461-1644

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

*Marta J. Bush*

2

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-5  
S-13

205  
206

Landlord/Tenant  
2900 to 3555 10/16 - 12/31/81  
1 to 622 1/5 - 2/18/82

Section IV  
655  
March  
1984  
~~655 VII #6~~  
1-1-95  
975  
Sec VI  
# 2  
~~1/86~~  
1/94  
Disposal  
2/25/94  
bpg

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P.O. BOX 275  
 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

PRINCE GEORGES COUNTY - CIVIL DIVISION

1/3/94

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	LANDLORD AND TENANT	975	SECT II ITEM #1	1981	10	2/25/94	RECYCLE

Destruction Approved by Hall of Records Commission

2/8/94  
Date

[Signature]  
State Archivist

Destruction Certification

[Signature]  
Signature of Court Official

Records Manager 5/1/94  
Title Date



**RECORDS TRANSMITTAL**

**AND RECEIPT**

Transmittal No. DC5 66 CV 4 89

Date: March 23, 1989

Complete at State Records Center

From: (Name, Division, Address or Agency)

District Court of Maryland #5  
14757 Main Street  
Upper Marlboro, MD 20772

Accession No.

89A32 90W1221 ~~46-8952390~~

Date Received

Signature

Title

Building and Room

Civil Division

3. Phone

952-4240

4. To: State Records Center

WAREHOUSE - ANNAPOLIS

Signature: (Agency Official)

Judger Hyde, Records Manager 10

6. No. of Cu. Ft.

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<p><u>R-4</u> <u>S-7</u></p>	<p>A B C D E F G H J</p> <p><u>100169-Sub-10</u></p>	<p>1981 Landlord and Tenant Cases</p> <p>0012-81 - 8644-81 8648-81 - 15920-81 16006-81 - 25644-81 25749-81 - 33178-81 33199-81 - 39931-81 40074-81 - 49693-81 49706-81 - 58198-81 58207-81 - 68099-81 68110-81 - 76466-81 76489-81 - 92861-81</p>	<p><del>975</del> 975 Sect 2 Item #1 1/94 <u>Disposal</u> <u>2/25/94</u> <u>SPS</u></p>

(Use Plain Unlined Paper for Continuation Pages)

DEPARTMENT OF GENERAL SERVICES  
Hall of Records Commission  
Records Management Division  
7275 WATERLOO RD., P.O. BOX 275  
JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT/ MATS - ANNE ARUNDEL CO. 1/4/94

COURT COUNTY DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	TRAFFIC PAYMENTS	989	1	1990	99	3/94	RECYCLE
	TRAFFIC PAYMENTS	989	1	1990	92		RECYCLE
	TRAFFIC PAYMENTS	989	1	1990	83		RECYCLE
	TRAFFIC PAYMENTS	989	1	1990	70		RECYCLE
					TOTAL - 344		

Destruction Approved by Hall of Records Commission

Destruction Certification

2/3/94  
Date

Edward [Signature]  
State Archivist

[Signature]  
Signature of Court Official

Record Center Manager  
Title 5/1/94  
Date

DEPARTMENT OF GENERAL SERVICES  
 Hall of Records Commission  
 Records Management Division  
 7275 WATERLOO RD., P.O. BOX 275  
 JESSUP, MD 20794-0275

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

DISTRICT COURT OF MARYLAND/ AOJ-MATS

7/2/93

COURT

COUNTY

DATE

Series No.	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, landfill, etc.)
		Retention Sched. No.	Item No.				
	TRANSMITTALS 91W 764	989	1	7/89 - 12/89	10		

DEC

1993 Destruction Approved By Hall of Records Commission

*Edward C. Papay*

Date

State Archivist

Destruction Certification

*Paul Lamb*  
Signature of Court Official

*Record Center Manager*  
Title

*5/1/94*  
Date

E

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 377, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY	ACCESSION NO. <i>91W764</i>	DATE REC'D <i>2-5-91</i>
DIVISION/UNIT DISTRICT COURT OF MARYLAND		FM CODE <i>15.02.25</i>
MAILING ADDRESS DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401	LOCATION RANGE SECTION(B) <i>53 30</i>	NO. OF CU. FT. <i>10</i>
PHONE NO. 301-974-2656	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Penny Kostritsky <del>Joan T. Federkewicz</del>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY, SCHEDULE, ITEM NO., DISPOSAL DATE
	TRANSMITTALS	989-1 <i>1/93</i> <i>Disposal</i> <i>2/9/94</i> <i>JPS</i>
4659T	July 89' Balto., City Thru July 89' Montgomery Co.	
4660T	July 89' Anne Arundel Co. Thru Aug. 89' Worchester Co.	
4661T	Aug. 89' Cecil Co. Thru Aug. 89' Harford Co.	
4662T	Aug. 89' Hbward Co. Thru Sept. 89' Prince George's Co.	
4663T	Sept. '89' Montgomery Co. Thru Oct. 89' Wicomico Co.	
4664T	Oct. 89' Worchester Co. Thru Oct. 89' Garrett Co.	
4665T	Nov. 89' Balto., City Thru Nov. 89' Prince George's Co.	
4666T	Nov. 89' Montgomery Co. Thru Nov. 89' Garrett Co.	
4667T	Dec. 89' Baltimore City Thru Dec. 89' Prince George's	
4668T	Dec. 89' Montgomery Co. Thru Dec. 89' Garrett Co.	

February 1, 1991

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 277, JESSUP, MD. 20794 (TELEPHONE • 799-1377)

DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY	ACCESSION NO.	DATE REC'D
DIVISION/UNIT DISTRICT COURT OF MARYLAND	91W 1103	4-9-91
MAILING ADDRESS DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401	LOCATION RANGE SECTION(B) 101 12-15	FORM CODE 15.0225
PHONE NO. 301-974-2656	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Penny Kostritsky Joan T. Federkowitz	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	PAYMENTS	888-1
851 T	90-002-001	1/94  3-5-94
852 T	90-003-019	
853 T	90-004-008	
854 T	90-004-058	
855 T	90-005-046	
856 T	90-008-029	
857 T	90-009-028	
858 T	90-010-001	
859 T	90-011-013	
860 T	90-011-058	
861 T	90-012-044	
862 T	90-017-030	
863 T	90-018-009	
864 T	90-019-010	
865 T	90-019-053	
866 T	90-022-014	
867 T	90-022-058	
868 T	90-023-010	
869 T	90-023-056	
870 T	90-024-042	
871 T	90-024-083	
872 T	90-025-046	
873 T	90-026-045	
874 T	90-029-040	
875 T	90-030-042	

# RECORDS TRANSMITTAL AND RECEIPT

March 6, 1991

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 277, JESSUP, MD, 20794 (TELEPHONE - 799-1376)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

AGENCY  DIVISION/UNIT DISTRICT COURT OF MARYLAND  MAILING ADDRESS DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401  PHONE NO. 301-974-2656  AGENCY OFFICIAL Penny Kostritsky Joan T. Federkowitz	ACCESSION NO.           LOCATION RANGE            SECTION(S)           RECORDS CENTER MANAGER	DATE REC'D           NO. OF CU. FT.           TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
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BOX NUMBERS	3.	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
		PAYMENTS	
876	T	90-031-028	
877	T	90-032-028	
878	T	90-033-015	
879	T	90-036-018	
880	T	90-037-027	
881	T	90-037-073	
882	T	90-038-039	
883	T	90-039-020	
884	T	90-040-009	
885	T	90-043-001	
886	T	90-043-053	
887	T	90-044-032	
888	T	90-045-004	
889	T	90-046-005	
890	T	90-046-055	
891	T	90-047-035	
892	T	90-051-007	
893	T	90-052-006	
894	T	90-052-053	
895	T	90-053-024	
896	T	90-053-076	
897	T	90-054-038	
898	T	90-057-011	
899	T	90-057-059	
900	T	90-058-041	
901	T	90-059-041	
902	T	90-059-085	
903	T	90-060-035	
904	T	90-061-018	
			889-1

905	T	90-064-008	90-064-058
906	T	90-064-059	90-065-048
907	T	90-065-049	90-066-010
908	T	90-066-011	90-066-062
909	T	90-066-063	90-067-050
910	T	90-067-051	90-068-027
911	T	90-068-028	90-071-017
912	T	90-071-018	90-072-006
913	T	90-072-007	90-072-063
914	T	90-072-064	90-073-011
915	T	90-073-012	90-074-010
916	T	90-074-011	90-075-002
917	T	90-075-003	90-075-044
918	T	90-075-045	90-078-029
919	T	90-078-030	90-079-034
920	T	90-079-035	90-080-036
921	T	90-080-037	90-080-087
922	T	90-080-088	90-081-044
923	T	90-081-045	90-082-015
924	T	90-082-016	90-082-071
925	T	90-082-072	90-085-035
926	T	90-085-036	90-086-006
927	T	90-086-007	90-086-060
928	T	90-086-061	90-087-038
929	T	90-087-039	90-087-090
930	T	90-087-091	90-088-045
931	T	90-088-046	90-089-026
932	T	90-089-027	90-092-010
933	T	90-092-011	90-093-009
934	T	90-093-010	90-093-058
935	T	90-093-059	90-094-040
936	T	90-094-041	90-095-007
937	T	90-095-008	90-095-058
938	T	90-095-059	90-096-037
939	T	90-096-038	90-099-007
940	T	90-099-008	90-099-052
941	T	90-099-053	90-100-036
942	T	90-100-037	90-101-015
943	T	90-101-016	90-101-065
944	T	90-101-066	90-102-035
945	T	90-102-036	90-106-020
946	T	90-106-021	90-107-018
947	T	90-107-019	90-107-070
948	T	90-107-071	90-108-035
949	T	90-108-036	90-108-084

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18 empty

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 377, JESSUP, MD. 20794 (TELEPHONE - 781-1377)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

CONTINUED

AGENCY MATS	ACCESSION NO. <b>91W1508</b>	DATE REC'D <b>6-27-91</b>
DIVISION/UNIT DISTRICT COURT OF MARYLAND	LOCATION RANGE <b>108</b> SECTION(B) <b>4-6</b>	FOI CODE <b>15.02-25</b>
MAILING ADDRESS DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401	RECORDS CENTER MANAGER	NO. OF CU, FT. <b>83</b>
PHONE NO. 301-874-2656	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL Penny Kostritsky Joan T. Fedorkowicz		

BOX NUMBERS	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Record Hall Boxes	889-1
1042 T	90-197-021	<i>(payments)</i> 1/94
1043 T	90-198-014	
1044 T	90-198-059	
1045 T	90-199-013	
1046 T	90-199-056	
1047 T	90-200-004	
1048 T	90-200-045	
1049 T	90-201-031	
1050 T	90-204-026	
1051 T	90-205-011	
1052 T	90-206-001	
1053 T	90-206-043	
1054 T	90-207-011	
1055 T	90-207-057	
1056 T	90-208-026	
1057 T	90-211-011	
1058 T	90-211-057	
1059 T	90-212-029	
1060 T	90-213-013	
1061 T	90-213-061	
1062 T	90-214-028	
1063 T	90-214-080	
1064 T	90-215-049	
1065 T	90-218-029	
1066 T	90-219-019	
1067 T	90-219-067	
1068 T	90-220-042	
1069 T	90-220-096	
1070 T	90-221-050	

*Handwritten signature and date: 3-5-94*

1071 T	90-222-026	90-225-021
1072 T	90-225-022	90-226-009
1073 T	90-226-010	90-226-055
1074 T	90-226-056	90-227-020
1075 T	90-227-021	90-227-068
1076 T	90-227-069	90-228-032
1077 T	90-229-001	90-229-050
1078 T	90-229-051	90-232-043
1079 T	90-232-044	90-233-022
1080 T	90-233-023	90-233-074
1081 T	90-233-075	90-234-043
1082 T	90-234-044	90-235-025
1083 T	90-235-026	90-236-018
1084 T	90-236-019	90-236-068
1085 T	90-239-001	90-239-048
1086 T	90-239-049	90-240-034
1087 t	90-240-035	90-241-020
1088 T.	90-241-021	90-241-070
1089 T	90-241-071	90-242-036
1090 T	90-242-037	90-243-042
1091 T	90-243-043	90-248-008
1092 T	90-248-009	90-249-009
1093 T	90-249-010	90-249-058
1094 T	90-249-059	90-249-110
1095 T	90-250-001	90-250-051
1096 T	90-250-052	90-253-031
1097 T	90-253-032	90-254-021
1098 T	90-254-022	90-254-070
1099 T	90-254-071	90-255-036
1100 T	90-255-037	90-255-088
1101 T	90-255-089	90-256-030
1102 T	90-256-031	90-257-005
1103 T	90-257-006	90-257-055
1104 T	90-257-056	90-260-040
1105 T	90-260-041	90-261-030
1106 T	90-261-031	90-262-025
1107 T	90-262-026	90-263-008
1108 T	90-263-009	90-263-055
1109 T	90-263-056	90-264-041
1110 T	90-264-042	90-267-020
1111 T	90-267-021	90-267-070
1112 T	90-268-001	90-268-048
1113 T	90-268-049	90-269-025
1114 T	90-269-026	90-270-005
1115 T	90-270-006	90-270-055
1116 T	90-270-056	90-271-029
1117 T	90-271-030	90-274-021
1118 T	90-274-022	90-275-031
1119 T	90-275-032	90-276-032
1120 T	90-276-033	90-276-085
1121 T	90-276-086	90-277-042
1122 T	90-277-043	90-278-011
1123 T	90-278-012	90-278-065
1124 T	90-278-066	90-282-044

R-108

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14 Empties

S-6-7

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RECORDS TRANSMITTAL AND RECEIPT

*July 18, 1999*

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY MATS-MONEY ROOM	ACCESSION NO. <i>93W 437</i>	DATE REC'D <i>10-5-92</i>
DIVISION/UNIT DISTRICT COURT OF MARYLAND	LOCATION RANGE SECTION(S) <i>140 22-23</i>	FSM CODE <i>15.02.25</i>
MAILING ADDRESS DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401	NO. OF CU. FT. <i>70</i>	RECORDS CENTER MANAGER
PHONE NO. 301-974-2656	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL Penny Kostritsky Joan T. Federkowitz		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PAYMENTS</u>	089-1 <i>1/94</i>
1125 T	90-282-045	
1126 T	90-283-038	
1127 T	90-284-006	
1128 T	90-284-049	
1129 T	90-284-099	
1130 T	90-285-042	
1131 T	90-288-014	
1132 T	90-288-065	
1133 T	90-289-043	
1134 T	90-290-029	
1135 T	90-290-075	
1136 T	90-291-027	
1137 T	90-291-079	
1138 T	90-292-047	
1139 T	90-295-039	
1140 T	90-296-039	
1141 T	90-297-018	
1142 T	90-297-067	
1143 T	90-289-033	
1144 T	90-299-037	
1145 T	90-302-029	
1146 T	90-303-021	
1147 T	90-304-010	
1148 T	90-304-057	
1149 T	90-306-011	
1150 T	90-311-001	
1151 T	90-311-055	
	90-283-037	
	90-284-005	
	90-284-048	
	90-284-098	
	90-285-041	
	90-288-013	
	90-288-064	
	90-289-042	
	90-290-028	
	90-290-074	
	90-291-026	
	90-291-078	
	90-292-046	
	90-295-038	
	90-296-038	
	90-297-017	
	90-297-066	
	90-298-032	
	90-299-036	
	90-302-028	
	90-303-020	
	90-304-009	
	90-304-056	
	90-306-010	
	90-309-020	
	90-311-054	
	90-312-035	

*4-2-94*

PAYMENTS

1152 T	90-312-036	90-312-081
1153 T	90-312-082	90-313-032
1154 T	90-313-033	90-313-080
1155 T	90-313-081	90-317-014
1156 T	90-317-015	90-317-062
1157 T	90-317-063	90-318-006
1158 T	90-318-007	90-318-058
1159 T	90-318-059	90-319-027
1160 T	90-319-028	90-319-078
1161 T	90-319-079	90-320-038
1162 T	90-320-039	90-323-005
1163 T	90-323-006	90-323-052
1164 T	90-323-053	90-324-040
1165 T	90-324-041	90-325-037
1166 T	90-325-038	90-327-005
1167 T	90-327-006	90-327-054
1168 T	90-327-055	90-330-010
1169 T	90-330-011	90-330-058
1170 T	90-330-059	90-331-050
1171 T	90-331-051	90-332-035
1172 T	90-332-036	90-332-085
1173 T	90-332-086	90-333-036
1174 T	90-333-037	90-334-024
1175 T	90-334-025	90-337-007
1176 T	90-337-008	90-337-053
1177 T	90-338-001	90-338-050
1178 T	90-338-051	90-339-038
1179 T	90-339-039	90-340-014
1180 T	90-340-015	90-340-062
1181 T	90-340-063	90-341-044
1182 T	90-341-045	90-344-030
1183 T	90-344-031	90-345-043
1184 T	90-345-044	90-346-027
1185 T	90-346-028	90-347-005
1186 T	90-347-006	90-347-057
1187 T	90-347-058	90-348-039
1188 T	90-348-040	90-351-023
1189 T	90-352-001	90-352-050
1190 T	90-352-051	90-353-006
1191 T	90-353-007	90-353-056
1192 T	90-354-001	90-355-030
1193 T	90-355-031	90-358-026
1194 T	90-358-027	90-358-070

To: JESSUP

Gena

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 277, JESSUP, MD. 20794 (TELEPHONE - 799-1377)

JUNE 5, 1991

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY DISTRICT COURT - M. A. T. S.	ACCESSION NO. <b>92W133</b>	DATE REC'D <b>8-13-91</b>
DIVISION/UNIT DISTRICT COURT OF MARYLAND		FOR CODE <b>15-02-25</b>
MAILING ADDRESS DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401	LOCATION RANGE SECTION(S) <b>144 1-3</b>	NO. OF CU. FT. <b>92</b>
PHONE NO. <b>301-974-2656</b>	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Penny Kostritsky Joan T. Federkowitz	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY: SCHEDULE, ITEM NO., DISPOSAL DATE
	TRAFFIC PAYMENTS/ WHITE BOXES	889-1
950	90-109-001 90-109-045	1/94  CS 4-2-94
951	90-109-046 90-110-014	
952	90-109-015 90-110-060	
953	90-110-061- 90-113-035	
954	90-113-036 90-114-019	
955	90-114-020 90-114-071	
956	90-114-072 90-115-044	
957	90-115-045 90-115-092	
958	90-115-093 90-116-040	
959	90-116-041 90-117-005	
960	90-117-006 90-117-050	
961	90-117-051 90-120-015	
962	90-120-016 90-120-068	
963	90-120-069 90-121-040	
964	90-121-041 90-122-024	
965	90-122-025 90-122-074	
966	90-122-075 90-123-045	
967	90-123-046 90-124-019	
968	90-124-020 90-127-014	
969	90-127-015 90-127-067	
970	90-127-068 90-128-017	
971	90-128-018 90-128-074	
972	90-129-001 90-129-052	
973	90-129-053 90-130-014	
974	90-130-015 90-130-061	
975	90-130-062 90-130-111	
976	90-130-112 90-131-048	
977	90-131-049 90-134-019	
978	90-134-020 90-134-072	
979	90-134-073 90-135-045	

OS 830-5 (REV. 12/88)

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 377, JESSUP, MD. 20794 (TELEPHONE • 798-1377)

JUNE 5, 1991  
PAGE 2

DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY DISTRICT COURT - M. A. T. S.	ACCESSION NO.	DATE REC'D
DIVISION/UNIT DISTRICT COURT OF MARYLAND		RM CODE
MAILING ADDRESS DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401	LOCATION RANGE            SECTION(S)	NO. OF CU. FT.
PHONE NO. 301-974-2656	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Penny Kostritsky Joan T. Federkowitz	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY, SCHEDULE, ITEM NO., DISPOSAL DATE
	TRAFFIC PAYMENTS / WHITE BOXES	
980	90-135-046                      90-136-013	889-1
981	90-136-014                      90-136-062	
982	90-136-063                      90-137-016	
983	90-137-017                      90-137-067	
984	90-137-068                      90-138-032	
985	90-138-033                      90-141-007	
986	90-141-008                      90-141-055	
987	90-141-056                      90-142-031	
988	90-142-132                      90-143-010	
989	90-143-011                      90-143-063	
990	90-143-064                      90-144-024	
991	90-144-025                      90-145-010	
992	90-145-011                      90-149-007	
993	90-149-008                      90-149-058	
994	90-149-059                      90-150-050	
995	90-150-051                      90-151-045	
996	90-151-046                      90-151-096	
997	90-152-001                      90-152-050	
998	90-152-051                      90-155-021	
999	90-155-022                      90-155-074	
1000	90-155-075                      90-156-037	
1001	90-156-038                      90-157-017	
1002	90-157-018                      90-157-065	
1003	90-157-066                      90-158-046	
1004	90-158-047                      90-159-036	
1005	90-159-037                      90-162-062	
1006	90-162-027                      90-162-074	
1007	90-162-075                      90-163-040	
1008	90-163-041                      90-164-030	
1009	90-164-031                      90-165-021	

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 277, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

JUNE 5, 1991  
PAGE 3

**DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>AGENCY</b> DISTRICT COURT / M.A.T. S.	<b>ACCESSION NO.</b>	<b>DATE RECD</b>
<b>DIVISION/UNIT</b> DISTRICT COURT OF MARYLAND		<b>FM CODE</b>
<b>MAILING ADDRESS</b> DISTRICT COURT OF MARYLAND 1748 Forest Drive Annapolis, Maryland 21401	<b>LOCATION</b> RANGE                  SECTION(S)	<b>NO. OF CU. FT.</b>
<b>PHONE NO.</b> 301-974-2656	<b>RECORDS CENTER MANAGER</b>	
<b>AGENCY OFFICIAL</b> Penny Kostriksky Joan T. Federkowitz	<b>TO BE COMPLETED AT</b> STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY: SCHEDULE, ITEM NO., DISPOSAL DATE
	TRAFFIC PAYMENTS / WHITE BOXES	989-1
1010	90-165-022                                  90-165-068	
1011	90-165-069                                  90-166-040	
1012	90-166-041                                  90-166-092	
1013	90-166-093                                  90-169-036	
1014	90-169-037                                  90-170-034	
1015	90-170-035                                  90-170-083	
1016	90-171-001                                  90-171-050	
1017	90-171-051                                  90-172-018	
1018	90-172-019                                  90-172-070	
1019	90-172-071                                  90-173-023	
1020	90-173-024                                  90-173-072	
1021	90-173-073                                  90-176-034	
1022	90-176-035                                  90-177-042	
1023	90-177-043                                  90-178-028	
1024	90-178-029                                  90-178-074	
1025	90-178-075                                  90-179-022	
1026	90-179-023                                  90-179-070	
1027	90-179-071                                  90-180-047	
1028	90-180-048                                  90-183-040	
1029	90-183-041                                  90-184-038	
1030	90-184-039                                  90-184-084	
1031	90-184-085                                  90-186-040	
1032	90-186-041                                  90-187-047	
1033	90-187-048                                  90-190-007	
1034	90-190-008                                  90-190-054	
1035	90-190-055                                  90-191-040	
1036	90-191-041                                  90-192-018	
1037	90-192-019                                  90-192-065	
1038	90-192-066                                  90-193-038	





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**RECEIVED**

JUL 26 1991

RECORDS MANAGEMENT  
DIVISION

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

15.03.01

ADMINISTRATIVE OFFICE OF THE COURTS

STATE BOARD OF LAW EXAMINERS  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W1467	MD BAR EXAM -ESSAY BOOKS	1409	9	2/89	15	7/94	RECYCLED
93W696	MD BAR EXAM-ESSAY BOOKS	1409	9	7/89	26		
92W551	MD BAR EXAM-ESSAY BOOKS	1409	9	2/91	17		
93W697	COMPUTER PRINTOUTS=BAR EXAM	1409	1B5	7/92	5		

  
Signature

RECORDS CENTER MANAGER  
Title

07/21/94  
Date

DGS-550

E

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Administrative Office of the Courts		ACCESSION NO.  92W1467	DATE REC'D 6-15-92
B. DIVISION/UNIT State Board of Law Examiners			RM CODE 15.03.01
C. MAILING ADDRESS State Board of Law Examiners People's Resource Center, Room 1.210 100 Community Place Crownsville, Maryland 21032-2026		LOCATION RANGE SECTION(S) 141 25	NO. OF CU. FT. 15
D. PHONE NO. (410) 514-7044		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bedford T. Bentley, Jr.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Maryland Bar Examination Essay Books, February 1989	Schedule #1409 Item #9 Disposal Date: July 1994
1	Box 1, W-89 Exam Books 1-44	
2	Box 2, W-89 Exam Books 45-87	
3	Box 3, W-89 Exam Books 88-127	
4	Box 4, W-89 Exam Books 128-169	
5	Box 5, W-89 Exam Books 170-217	
6	Box 6, W-89 Exam Books 218-259	
7	Box 7, W-89 Exam Books 260-305	
8	Box 8, W-89 Exam Books 306-346	
9	Box 9, W-89 Exam Books 347-387	
10	Box 10, W-89 Exam Books 388-429	
11	Box 11, W-89 Exam Books 430-472	
12	Box 12, W-89 Exam Books 473-512	
13	Box 13, W-89 Exam Books 513-555	
14	Box 14, W-89 Exam Books 556-590	
15	Box 15, W-89 Attorney Exam Books 108-130	

RECEIVED

*[Handwritten Signature]*

11-5-94

E.

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Administrative Office of the Courts		ACCESSION NO. <b>93W696</b>	DATE REC'D <b>11-19-92</b>
B. DIVISION/UNIT State Board of Law Examiners			RM CODE <b>15.03.01</b>
C. MAILING ADDRESS People's Resource Center, Room 1.210 100 Community Place Crownsville, MD 21032-2026		LOCATION RANGE SECTION(S) <b>120 15</b>	NO. OF CU. FT. <b>26</b>
D. PHONE NO. (410) 514-7044		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bedford T. Bentley, Jr. Secretary, State Board of Law Examiners		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Maryland Bar Examination Essay Books, July 1989	Schedule 1409 Item #9  Disposal Date: July 1994
1.	Exam Books 2 - 44	
2.	Exam Books 46 - 90	
3.	Exam Books 91 - 134	
4.	Exam Books 136 - 178	
5.	Exam Books 179 - 221	
6.	Exam Books 223 - 264	
7.	Exam Books 265 - 308	
8.	Exam Books 309 - 351	
9.	Exam Books 352 - 399	
10.	Exam Books 401 - 446	
11.	Exam Books 447 - 487	
12.	Exam Books 488 - 530	
13.	Exam Books 531 - 577	
14.	Exam Books 578 - 618	
15.	Exam Books 619 - 660	
16.	Exam Books 661 - 702	
17.	Exam Books 703 - 748	
18.	Exam Books 749 - 797	
19.	Exam Books 801 - 850	
20.	Exam Books 851 - 899	
21.	Exam Books 902 - 950	
22.	Exam Books 952 - 996	
23.	Exam Books 997 -1040	
24.	Exam Books 1041 -1093	
25.	Exam Books 1094 -1145	
26.	Exam Books 1146 -1160	
26.	Attorney Exam Books A-1 - A-127	

*[Handwritten signature]*  
**9-24-94**



E

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Administrative Office of the Courts		ACCESSION NO. <b>93W697</b>	DATE REC'D <b>11-19-92</b>
B. DIVISION/UNIT State Board of Law Examiners			RM CODE <b>15.03.01</b>
C. MAILING ADDRESS People's Resource Center, Room 1.210 100 Community Place Crownsville, MD 21032-2026		LOCATION RANGE SECTION(S) <b>23 3</b>	NO. OF CU. FT. <b>5</b>
D. PHONE NO. (410) 514-7044		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Bedford T. Bentley, Jr. Secretary, State Board of Law Examiners		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1. 2. 3. 4. 5.	Computer Records Computer printouts July 1992 Bar Examination Computer printouts July 1992 Bar Examination Computer printouts July 1992 Bar Examination Computer printouts July 1992 Bar Examination Computer printouts July 1992 Bar Examination	Schedule 1409 Item 1 B 5 Disposal Date: July 1994 <b>10/13/94</b> <b>GPS</b>

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

16.03

OFFICE OF THE ATTORNEY GENERAL

SECURITIES  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W185	BROKER-DEALER REGISTRATION	1193	6		69	7/94	RECYCLED
90W186	BROKER-DEALER STAFF	1193	18	1987-89	2		
90W184	REGISTRATION FILES	1193	1		12		

  
SIGNATURE

RECORDS CENTER MANAGER  
Title

07/21/94  
Date



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Office of the Attorney General		ACCESSION NO. 906185	DATE REC'D 9-8-89
B. DIVISION/UNIT Division of Securities		RANGE 118	FM CODE 16.03
C. MAILING ADDRESS 7 North Calvert Street Baltimore, Maryland 21202		LOCATION SECTION(S) 13-15	NO. OF CU. FT. 69
D. PHONE NO. 576-6490		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Frances M. Thurlow		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1-69	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Broker-Dealer Registration Materials and Correspondence	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE Schedule No. 1193 Item 6 July, 1994	

CS  
9-10-94

R-118

S-13-15

26 Empties

S-15

E

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<b>A. AGENCY</b> 1. Office of the Attorney General	<b>ACCESSION NO.</b> 90W186	<b>DATE REC'D</b> 9-8-89
<b>B. DIVISION/UNIT</b> Division of Securities		<b>FM CODE</b> 16.03
<b>C. MAILING ADDRESS</b> 7 North Calvert Street Baltimore, Maryland 21202	<b>LOCATION</b> <b>RANGE SECTION(S)</b> 109 3	<b>NO. OF CU. FT.</b> 2
<b>D. PHONE NO.</b> 576-6490	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> Frances M. Thurlow	<b>TO BE COMPLETED AT          STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-2	Broker-Dealer Staff Chronological Files 1987-1988 1988-1989	Schedule No. 1193 Item 18 July, 1994  <div style="text-align: right; font-size: 2em; font-family: cursive;">             CF              813-94           </div>

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY  
1. Office of the Attorney General

B. DIVISION/UNIT  
Division of Securities

C. MAILING ADDRESS  
7 North Calvert Street  
Baltimore, Maryland 21202

D. PHONE NO.  
576-6490

E. AGENCY OFFICIAL  
Frances M. Thurlow

ACCESSION NO.

90W184

DATE REC'D

9-8-89

RM CODE

16.03

LOCATION

RANGE

SECTION(S)

33

6

NO. OF CU. FT.

12

RECORDS CENTER MANAGER

TO BE COMPLETED AT  
STATE RECORDS MANAGEMENT CENTER

2. BOX  
NUMBERS

3. DESCRIPTION OF RECORDS  
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY  
SCHEDULE, ITEM NO.,  
DISPOSAL DATE

1-12

Dated Securities Registration Files

Schedule No. 1193  
Item 1  
July, 1994

Disposal  
7/26/94  
JTB

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

16.03

OFC OF THE ATTORNEY GENERAL  
AGENCY

SECURITIES  
DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
90W183	WITHDRAWN & PENDING	1193	2		10	7/93	RECYLED



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER  
TITLE

7/20/93  
DATE

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES :

<p><b>A. AGENCY</b> Office of the Attorney General</p> <p><b>B. DIVISION/UNIT</b> Division of Securities</p> <p><b>C. MAILING ADDRESS</b> 7 North Calvert Street Baltimore, Maryland 21202</p> <p><b>D. PHONE NO.</b> 576-6490</p> <p><b>E. AGENCY OFFICIAL</b> Frances M. Thurlow</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>ACCESSION NO.</b> <span style="font-size: 2em;">90W183</span></td> <td style="width: 40%;"><b>DATE REC'D</b> 9-8-89</td> </tr> <tr> <td><b>RANGE</b> 109</td> <td><b>SECTION(S)</b> 12</td> </tr> <tr> <td><b>LOCATION</b></td> <td><b>NO. OF CU. FT.</b> 10</td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>RECORDS CENTER MANAGER</b></td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b></td> </tr> </table>	<b>ACCESSION NO.</b> <span style="font-size: 2em;">90W183</span>	<b>DATE REC'D</b> 9-8-89	<b>RANGE</b> 109	<b>SECTION(S)</b> 12	<b>LOCATION</b>	<b>NO. OF CU. FT.</b> 10	<b>RECORDS CENTER MANAGER</b>		<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	
<b>ACCESSION NO.</b> <span style="font-size: 2em;">90W183</span>	<b>DATE REC'D</b> 9-8-89										
<b>RANGE</b> 109	<b>SECTION(S)</b> 12										
<b>LOCATION</b>	<b>NO. OF CU. FT.</b> 10										
<b>RECORDS CENTER MANAGER</b>											
<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>											

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-10	Withdrawn and Pending Securities	Schedule No: 1193 Item 2 July 1993  <i>Disposal</i> <i>10/4/93</i> <i>Jep</i>

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
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JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

16.02

OFFICE OF THE ATTORNEY GENERAL  
AGENCY

CONSUMER PROTECTION  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
90W17	COMPLAINT FILES	923	2	1985	40	1/93	RECYLED

  
SIGNATURE  
DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 22.03      16.02		ACCESSION NO. 90W17	DATE REC'D 7-12-89
b) AGENCY Office of the Attorney General			
c) DIVISION/UNIT Division of Consumer Protection		LOCATION RANGE 109	SECTION(S) 31-32
d) MAILING ADDRESS 7 North Calvert Street Baltimore, Maryland 21202		NO. OF CU. FT. 40	
e) AGENCY OFFICIAL Frances M. Thurlow		PHONE NO. 576-6490	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
60-99	Complaint Files 1985	Schedule 923 Item #2 Jan. 1993  2-6-93

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
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JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

16.02.01

OFFICE OF THE ATTORNEY GENERAL  
AGENCY

CONSUMER PROTECTION-SALISBURY  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
88W70	COMPLAINT FILES	923	2	1984	3	1/93	RECYLED



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

E

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 708-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 22.03.00.05.1 <i>16.02.01</i>		ACCESSION NO. <i>88W70</i>	DATE REC'D <i>8-4-87</i>
b) AGENCY Office of the Attorney General			
c) DIVISION/UNIT Consumer Protection Division		LOCATION - RANGE <i>6</i>	SECTION(S) <i>1</i>
d) MAILING ADDRESS Rt. 50 & Cypress Street, Rm. 3 Salisbury, MD 21801		NO. OF CU. FT. <i>3</i>	
e) AGENCY OFFICIAL Emalu Myer		PHONE NO. 301-543-6620	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1984 Complaint Files (Misc-S8400200)	923-2 <i>1/93</i>
2	1984 Complaint Files (S8400201-S8400400)	923-2
3	1984 Complaint Files (S8400401-S8400532)	923-2

*Disposal  
3/6/93  
plr*

*7/29*

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
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P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

16.03

OFFICE OF THE ATTORNEY GENERAL  
AGENCY

SECURITIES  
DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
90W28	BROKER-DEALER FILES	1193	7		13	1/93	RECYLED
90W29	WITHDRAWN/PENDING	1193	2		71		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

2/21/93  
DATE

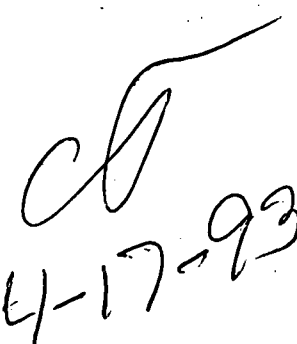
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**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 22.03		16.03	ACCESSION NO. 90W28	DATE REC'D 7-13-89
b) AGENCY Office of the Attorney General			LOCATION - RANGE 147	SECTION(S) 24-25
c) DIVISION/UNIT Division of Securities				
d) MAILING ADDRESS 7 North Calvert Street Baltimore, Maryland 21202			RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Frances M. Thurlow		PHONE NO. 576-6490	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
130-142	Withdrawn, Terminated and Abandoned Broker-Dealer Files	Schedule #1193 Item #7 Jan. 1993
		 4-17-93

USE IN UNLINED PAPER FOR CONTINUATION PAGES)



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S-27

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL


16.03

OFFICE OF THE ATTORNEY GENERAL

DIV OF SECURITIES  
DIVISION

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NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W30	BROKER=DEALER FILES	1193	7		11	1/94	RECYCLED
90W31	WITHDRWN & PENDING SECURIT	1193	2		11		

  
Signature  
DGS-550-2

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

E

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 22.03		16.03		ACCESSION NO. 90W30	DATE REC'D 7-13-89
b) AGENCY Office of the Attorney General					
c) DIVISION/UNIT Division of Securities		LOCATION - RANGE 15	SECTION(S) 12	NO. OF CU. FT. 11	
d) MAILING ADDRESS 7 North Calvert Street Baltimore, Maryland 21202		RECORDS CENTER MANAGER			
e) AGENCY OFFICIAL Frances M. Thurlow		PHONE NO. 576-6490		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
218-228	Withdrawn, Terminated and Abandoned Broker-Dealer Files	Schedule #1193 Item #7 Jan. 1994  <i>Disposal</i> <i>2/28/94</i> <i>JSP</i>

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**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 22.03		16.03	ACCESSION NO. 90W31	DATE REC'D 7-13-89
b) AGENCY Office of the Attorney General				
c) DIVISION / UNIT Division of Securities			LOCATION - RANGE 15	SECTION(S) 12
d) MAILING ADDRESS 7 North Calvert Street Baltimore, Maryland 21202			NO. OF CU. FT. 11	
e) AGENCY OFFICIAL Frances M. Thurlow			PHONE NO. 576-6490	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
229-239	Withdrawn and Pending Securities	Schedule #1193 Item #2 Jan. 1994  <i>Disposal</i> <i>2/28/94</i> <i>gpg</i>

R-15  
S-12

3 - Empties

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

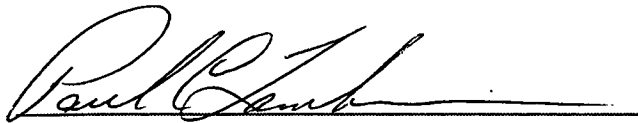
16.02.01

OFFICE OF THE ATTORNEY GENERAL

CONSUMER PROTECTION DIVISION  
DIVISION

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NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W546	COMPLAINT FILES	923	2	1985	3	1/94	RECYCLED



Signature

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

E

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 708-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 22.03.00.05.1 16.02.01		ACCESSION NO. 896546	DATE REC'D 12-2-88
2. AGENCY Office of the Attorney General		LOCATION - RANGE 115	NO. OF CU. FT. 3
3. DIVISION/UNIT Consumer Protection Division		SECTIONS 30	
4. MAILING ADDRESS Rt. 50 & Cypress Street, Rm 3 Salisbury, MD 21801		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Emalu Myer		PHONE NO. 301-543-6620	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1985 Complaint Files (Misc-S8500200)	923-2
2	1985 Complaint Files (S8500201-S8500400)	923-2
3	1985 Complaint Files (S8500401-S8500573)	923-2
		Jan. 1994
		3-5-94

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CERTIFICATE OF RECORDS DISPOSAL

16.02

OFFICE OF THE ATTORNEY GENERAL

CONSUMER PROTECTION  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
90W18	COMPLAINT FILES	923	2	1986	34	1/94	RECYCLED



Signature

RECORDS CENTER MANAGER  
Title

01/25/94  
Date

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**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 22.03 <b>16.02</b>		ACCESSION NO. <b>90W18</b>	DATE REC'D <b>7-12-89</b>
b) AGENCY Office of the Attorney General			
c) DIVISION / UNIT 4 Division of Consumer Protection		LOCATION - RANGE <b>109</b>	SECTION(S) <b>32-33</b>
d) MAILING ADDRESS 7 North Calvert Street Baltimore, Maryland 21202		NO. OF CU. FT. <b>34</b>	
e) AGENCY OFFICIAL Frances M. Thurlow		PHONE NO. 576-6490	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
100-133	Complaint Files <b>1986</b>	Schedule 923 Item #2 Jan. 1994

*[Handwritten signature]*  
**3-3-94**

R-109

S-32-33

5-Empties

S-33

Box # 121 - Missing


CERTIFICATE OF RECORDS DISPOSAL

17.06.01

DEPT. LICENSING & REGULATION

O & P LICENSING  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W279	CLOSED COMPLAINT	612-68	2	FY 91	49	7/94	RECYCLED
93W970	CLOSED COMPLAINT	612-68	2	FY 91	6		
93W969	LICENSE RENEWAL APPS	612-68	4		4		

  
Signature

RECORDS CENTER MANAGER  
Title

07/21/94  
Date



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. D L&R 17.06.01	ACCESSION NO 93W279	DATE REC'D 9-3-92
b) AGENCY O & P LICENSING	LOCATION - RANGE 21	SECTIONS 4-6
c) DIVISION/UNIT MHIC	NO OF CU FT 49	
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Georgia Duffee	PHONE NO 333-6308	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED COMPLAINT FILES FY 91  BOX 1	
	90-3050                      90-3073 90-3051                      90-3074 90-3052                      90-3075 90-3053                      90-3076 90-3054                      90-3077 90-3056                      90-3078 90-3057                      90-3079 90-3058                      90-3080 90-3059                      90-3081 90-3060                      90-3082 90-3062                      90-3084 90-3063                      90-3085 90-3064                      90-3086 90-3065 90-3066 90-3067 90-3068 90-3069 90-3070 30-3072	612-68 Item 2 July 1, 1994  10/12/94 <i>[Signature]</i>

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

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a) AGENCY CODE 1. D L&R	ACCESSION NO	DATE REC'D
b) AGENCY O & P LICENSING		
c) DIVISION/UNIT MHIC	LOCATION - RANGE	SECTION(S) NO OF CU. FT.
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Georgia Duffee	PHONE NO 333-6308	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

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	CLOSED COMPLAINT FILES FY 91  BOX 2	612-68 Item 2 July 1, 1994																																																																														
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P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

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a) AGENCY CODE  D L&R	ACCESSION NO	DATE REC'D
b) AGENCY  O & P LICENSING		
c) DIVISION/UNIT  MHIC	LOCATION - RANGE	SECTION(S)  NO OF CU FT.
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL  Georgia Duffee	PHONE NO  333-6308	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)																																																																																							
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE  D L&R		ACCESSION NO	DATE REC'D
b) AGENCY  O & P LICENSING		LOCATION - RANGE                      SECTION(S)  NO OF CU. FT.	
c) DIVISION/UNIT  MHIC			
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL  Georgia Duffee		PHONE NO  333-6308	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3.	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
		CLOSED COMPLAINT FILES FY 91  BOX 49  87-954                      88-782 87-2012                    88-2862 88-2901  91-229                      89-1737 91-1500                    89-2022 91-1727 91-2486  90-396	612-68 Item 2 July 1, 1994

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HOME IMPROVEMENT COMMISSION		ACCESSION NO.  <b>93W 970</b>	DATE REC'D <b>2-10-93</b>
B. DIVISION/UNIT LICENSING AND REGULATION			RM CODE <b>17.06.01</b>
C. MAILING ADDRESS 501 SAINT PAUL PLACE - RM..801 BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S) <b>35 6</b>	NO. OF CU. FT. <b>6</b>
D. PHONE NO. 333-3087		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGIA DUFFEE, EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	CLOSED COMPLAINTS FY 91 - BOX 50 91-90-45                      91-05-498 91-90-247                    91-90-533 91-05-322                    91-75-574 91-90-353                    91-70-580 91-90-400                    91-90-598 91-05-443                    91-90-626 91-05-447                    91-90-662 91-90-481                    91-05-674  FY 91 - BOX 51 91-05-685                    91-70-932 91-90-765                    91-05-966 91-90-826                    91-05-971 91-90-833                    91-70-978 91-05-889                    91-90-989 91-70-920                    91-05-995 91-90-921                    91-70-1022 91-12-927	612-68 Item 2 July 1, 1994  <i>Disposal</i> <i>7/29/94</i> <i>9208</i>

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

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A. AGENCY 1. HOME IMPROVEMENT COMMISSION		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT LICENSING AND REGULATION			RM CODE
C. MAILING ADDRESS 501 SAINT PAUL PLACE - ROOM 801 BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 333-3087		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGIA DUFFEE, EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	FY 91 - BOX 52  91-12-1025 91-70-1023 91-90-1120 91-90-1121 91-90-1129 91-05-1145 91-12-1189 91-90-1219 91-90-1245 91-90-1270 91-90-1291 91-90-1295 91-90-1299 91-05-1320 91-70-1349 91-90-1380 91-90-1387 91-90-1402 91-04-1416 91-90-1441 91-05-1482 91-90-1503 91-12-1519 91-12-1551	FY 91 - BOX 53  91-75-1562 91-90-1563 91-80-1564 91-80-1580 91-90-1594 91-05-1624 91-05-1666 91-05-1667 91-05-1677 91-12-1684 91-12-1685 91-12-1687 91-05-1717	612-68 Item 2 July 1, 1994

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

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A. AGENCY 1. HOME IMPROVEMENT COMMISSION		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT LICENSING AND REGULATION			RM CODE
C. MAILING ADDRESS 501 SAINT PAUL PLACE - ROOM 801 BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 333-3087		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGIA DUFFEE, EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
	FY 91 - BOX 54  91-90-1705      91-90-2107 91-03-1732      91-75-2142 91-71-1786      91-90-2165 91-02-1787      91-12-2189 91-03-1788      91-12-2200 91-05-1809      91-90-2218 91-90-1817      91-05-2221 91-05-1835      91-05-2264 91-12-1898      90-80-2267 91-05-1912      91-75-2327 91-90-1925      91-90-2341 91-03-1964      91-45-2347 91-05-1966      91-90-2362 91-90-1967      91-90-2373 91-05-1974 91-75-1978 91-45-2087 91-75-2100	612-68  Item 2 July 1, 1994	



DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Home Improvement Commission		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT LICENSING AND REGULATION			RM CODE
C. MAILING ADDRESS 501 SAINT PAUL PLACE BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 333-3087		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGIA DUFFEE, EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)  
**RECORDS TRANSMITTAL AND RECEIPT**

INSTRUCTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. HOME IMPROVEMENT COMMISSION		ACCESSION NO. 93W969	DATE REC'D 2-10-93
B. DIVISION/UNIT LICENSING AND REGULATION			RM CODE 17.06.01
C. MAILING ADDRESS 501 SAINT PAUL PLACE 8TH FLOOR - ROOM 801 BALTIMORE, MARYLAND 21201		LOCATION RANGE SECTION(S) 32 17	NO. OF CU. FT. 4
D. PHONE NO. 333-3087		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL GEORGIA DUFFEE, EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
-		612-68	
-		Item 4	
-		July 1, 1994	
-		<i>Disposal</i>	
-		<i>7/20/94</i>	
L - 1	LICENSE RENEWAL APPLICATIONS - DEPOSIT 529-538	<i>JRS</i>	
L - 2	LICENSE RENEWAL APPLICATIONS - DEPOSIT 541-560		
L - 3	LICENSE RENEWAL APPLICATIONS - DEPOSIT 561-577		
L - 4	LICENSE RENEWAL APPLICATIONS - DEPOSIT 578-597		
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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.07

DEPT. LICENSING & REGULATION

REAL ESTATE -LEGAL DEPARTMENT  
DIVISION

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NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
88W870	CLOSED CASES	612-130	3	1985	24	7/94	RECYCLED

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Signature

RECORDS CENTER MANAGER  
Title

07/21/94  
Date

DGS-550

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.06.01.18	ACCESSION NO. 88W870	DATE REC'D 3-14-88
b) AGENCY Real Estate Commission of Maryland	LOCATION - RANGE 104	NO. OF CU. FT. 24
c) DIVISION/UNIT Legal Department	SECTIONS 33	RECORDS CENTER MANAGER
d) MAILING ADDRESS 501 St. Paul Place Suite 804 Baltimore, Maryland 21202	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL PHONE NO.		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	85-RE-001, 85-RE-002, 85-RE-003, 85-RE-004, 85-RE-006, 85-RE-007, 85-RE-008, 85-RE-009, 85-RE-010, 85-RE-011, 85-RE-012, 85-RE-013, 85-RE-014, 85-RE-015, 85-RE-016, 85-RE-017, 85-RE-018, 85-RE-019, 85-RE-021, 85-RE-022, 85-RE-023, 85-RE-026, 85-RE-027, 85-RE-028, 85-RE-029, 85-RE-030, 85-RE-031, 85-RE-032,	<del>612-39</del> 612-130 #4 #3 <del>#96</del> 7194 1995 Disposal 7/21/94 1995
2	85-RE-033, 85-RE-036, 85-RE-037, 85-RE-038, 85-RE-039, 85-RE-040, 85-RE-041, 85-RE-042, 85-RE-043, 85-RE-044, 85-RE-045, 85-RE-046, 85-RE-047, 85-RE-048, 85-RE-049, 85-RE-051, 85-RE-052, 85-RE-054	1995
3	85-RE-055, 85-RE-056, 85-RE-057, 85-RE-058, 85-RE-059, 85-RE-060, 85-RE-061, 85-RE-062, 85-RE-063, 85-RE-064, 85-RE-065, 85-RE-066, 85-RE-067, 85-RE-068, 85-RE-070, 85-RE-071, 85-RE-072, 85-RE-073, 85-RE-074, 85-RE-075, 85-RE-076, 85-RE-077, 85-RE-079, 85-RE-080, 85-RE-081, 85-RE-082, 85-RE-083, 85-RE-084, 85-RE-085, 85-RE-086, 85-RE-087, 85-RE-088, 85-RE-089, 85-RE-090, 85-RE-092, 85-RE-093	1995
4	85-RE-094, 85-RE-095, 85-RE-096, 85-RE-097, 85-RE-098, 85-RE-099, 85-RE-101A, 85-RE-102, 85-RE-103, 85-RE-104, 85-RE-105, 85-RE-106, 85-RE-107, 85-RE-108, 85-RE-109, 85-RE-110, 85-RE-111, 85-RE-112, 85-RE-113, 85-RE-114, 85-RE-115, 85-RE-116, 85-RE-117	1995

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018	ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission of Maryland		
c) DIVISION/UNIT Legal Department	LOCATION - RANGE      SECTION(S)	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Suite 804 Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL      PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
5	85-RE-118, 85-RE-119, 85-RE-122, 85-RE-123, 85-RE-124, 85-RE-125, 85-RE-126, 85-RE-128, 85-RE-129, 85-RE-130, 85-RE-131, 85-RE-132, 85-RE-133, 85-RE-134, 85-RE-135, 85-RE-136, 85-RE-137	1995
6	85-RE-138, 85-RE-139, 85-RE-140, 85-RE-141, 85-RE-142, 85-RE-143, 85-RE-144, 85-RE-145, 85-RE-146, 85-RE-147, 85-RE-148, 85-RE-149, 85-RE-150, 85-RE-151, 85-RE-152, 85-RE-153, 85-RE-154, 85-RE-155, 85-RE-156, 85-RE-157, 85-RE-158, 85-RE-159, 85-RE-160, 85-RE-161, 85-RE-162, 85-RE-163, 85-RE-164, 85-RE-165, 85-RE-166, 85-RE-167, 85-RE-170	1995
7	85-RE-171, 85-RE-172, 85-RE-173, 85-RE-174, 85-RE-175, 85-RE-176, 85-RE-178, 85-RE-179, 85-RE-180, 85-RE-181, 85-RE-182, 85-RE-183, 85-RE-184, 85-RE-185, 85-RE-186, 85-RE-187, 85-RE-188, 85-RE-189, 85-RE-190, 85-RE-191, 85-RE-192, 85-RE-193, 85-RE-194, 85-RE-195, 85-RE-196, 85-RE-197, 85-RE-198, 85-RE-199, 85-RE-200	1995
8	85-RE-201, 85-RE-202, <del>85-RE-203</del> , 85-RE-204, 85-RE-206, 85-RE-210, 85-RE-212, 85-RE-213, 85-RE-215, 85-RE-216, 85-RE-217, 85-RE-218, 85-RE-219,	1995

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE  34.06.01.018	ACCESSION NO.	DATE REC'D
b) AGENCY  Real Estate Commission of Maryland		
c) DIVISION/UNIT  Legal Department	LOCATION - RANGE  SECTIONS	NO. OF CU. FT.
d) MAILING ADDRESS  501 St. Paul Place Suite 804 Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL  _____	PHONE NO.  _____	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
9	85-RE-220, 85-RE-222, 85-RE-223, 85-RE-224, 85-RE-225, 85-RE-226, 85-RE-228, 85-RE-229, 85-RE-230, 85-RE-231, 85-RE-232, 85-RE-233, 85-RE-235, 85-RE-237, 85-RE-239, 85-RE-326 85-RE-241, 85-RE-243, 85-RE-244, 85-RE-245, 85-RE-246, 85-RE-247, 85-RE-248, 85-RE-249, 85-RE-250, 85-RE-251, 85-RE-252, 85-RE-253, 85-RE-254,	1995
10	85-RE-255, 85-RE-256, 85-RE-257, 85-RE-258, 85-RE-259, 85-RE-260, 85-RE-261, 85-RE-262, 85-RE-263,	1995
11	85-RE-264, 85-RE-265, 85-RE-266, 85-RE-267, 85-RE-268, 85-RE-269, 85-RE-270, 85-RE-271, 85-RE-272, 85-RE-273, 85-RE-276, 85-RE-277, 85-RE-278, 85-RE-279, 85-RE-280, 85-RE-281, 85-RE-282, 85-RE-283, 85-RE-284, 85-RE-285, 85-RE-287, 85-RE-288, 85-RE-290, 85-RE-291, 85-RE-292, 85-RE-293, 85-RE-295, 85-RE-296, 85-RE-297, 85-RE-298, 85-RE-299,	1995
12	85-RE-300, 85-RE-301, 85-RE-302, 85-RE-303, 85-RE-305, 85-RE-306, 85-RE-307, 85-RE-308, 85-RE-309, 85-RE-310, 85-RE-311, 85-RE-312, 85-RE-313, 85-RE-314, 85-RE-315, 85-RE-316, 85-RE-317, 85-RE-318, 85-RE-319, 85-RE-320, 85-RE-321 85-RE-322, 85-RE-324, 85-RE-325, 85-RE-326, 85-RE-327, 85-RE-328, 85-RE-329, 85-RE-330, 85-RE-331,	1995



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>a) AGENCY CODE</b> 1. 34.06.01.018	<b>ACCESSION NO.</b>	<b>DATE REC'D</b>
<b>b) AGENCY</b> Real Estate Commission of Maryland		
<b>c) DIVISION/UNIT</b> Legal Department	<b>LOCATION - RANGE</b>	<b>SECTIONS</b>
<b>d) MAILING ADDRESS</b> 501 St. Paul Place Suite 804 Baltimore, Maryland 21202	<b>NO. OF CU. FT.</b>  <b>RECORDS CENTER MANAGER</b>	
<b>e) AGENCY OFFICIAL</b>	<b>PHONE NO.</b>	<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
17	85-RE-440, 85-RE-441, 85-RE-442, 85-RE-443, 85-RE-444, 85-RE-445, 85-RE-446, 85-RE-447, 85-RE-448, 85-RE-449, 85-RE-450, 85-RE-452, 85-RE-453, 85-RE-454, 85-RE-455, 85-RE-456, 85-RE-457, 85-RE-458, 85-RE-461, 85-RE-462, 85-RE-464, 85-RE-466, 85-RE-467,	1995.
18	85-RE-468, 85-RE-469, 85-RE-470, 85-RE-471, 85-RE-472, 85-RE-473, 85-RE-474, 85-RE-475, 85-RE-476, 85-RE-478, 85-RE-479, 85-RE-480, 85-RE-481, 85-RE-483, 85-RE-484, 85-RE-485, 85-RE-486, 85-RE-487, 85-RE-488, 85-RE-489,	1995
19	85-RE-490, 85-RE-491, 85-RE-492, 85-RE-493, 85-RE-495, 85-RE-496, 85-RE-497, 85-RE-498, 85-RE-499, 85-RE-500, 85-RE-501, 85-RE-502, 85-RE-503, 85-RE-504, 85-RE-505, 85-RE-506,	1995
20	85-RE-507, 85-RE-508, 85-RE-509, 85-RE-510, 85-RE-512, 85-RE-513, 85-RE-514, 85-RE-515, 85-RE-516, 85-RE-517, 85-RE-518,	1995
21	85-RE-519, 85-RE-520, 85-RE-521, 85-RE-522, 85-RE-523, 85-RE-524, 85-RE-525, 85-RE-526, 85-RE-527,	



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018	ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission of Maryland		
c) DIVISION/UNIT Legal Department	LOCATION - RANGE                      SECTION(S)	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Suite 804 Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL                      PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
22	85-RE-528, 85-RE-529, 85-RE-530, 85-RE-531, 85-RE-532, 85-RE-533, 85-RE-534, 85-RE-535, 85-RE-536, 85-RE-537, 85-RE-538, 85-RE-541, 85-RE-542, 85-RE-543, 85-RE-544, 85-RE-545, 85-RE-547, 85-RE-548, 85-RE-549, 85-RE-551, 85-RE-552, 85-RE-555,	1995
23	85-RE-556, 85-RE-557, 85-RE-558, 85-RE-559, 85-RE-560, 85-RE-562, 85-RE-563, 85-RE-564, 85-RE-565, 85-RE-566, 85-RE-567, 85-RE-568, 85-RE-569, 85-RE-570,	1995
24	85-RE-571, 85-RE-572, 85-RE-574, 85-RE-575, 85-RE-577, 85-RE-578, 85-RE-579, 85-RE-580,	1995

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.01

DEPT OF LICENSING & REGULATION

BOARD OF COSMETOLOGISTS  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
90W1269	INSPECTION REPORTS	612-117	2	1989	5	1/94	RECYCLED

  
Signature

RECORDS CENTER MANAGER  
Title

01/25/94  
Date

# RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 1. 34-06-16      17.01	<b>ACCESSION NO.</b> <div style="font-size: 2em; font-family: cursive;">9061269</div>	<b>DATE REC'D</b> <div style="font-size: 1.5em; font-family: cursive;">6-13-90</div>
<b>B. DIVISION/UNIT</b> DEPARTMENT OF LICENSING & REGULATIONS	<b>RM CODE</b> <div style="font-size: 1.5em; font-family: cursive;">17.01</div>	
<b>C. MAILING ADDRESS</b> STATE BOARD OF COSMETOLOGISTS 501 ST. PAUL PLACE BALTIMORE, MARYLAND 21202	<b>LOCATION</b> RANGE      SECTION(S) <div style="font-size: 2em; font-family: cursive;">26      17</div>	<b>NO. OF CU. FT.</b> <div style="font-size: 2em; font-family: cursive;">5</div>
<b>D. PHONE NO.</b> (301) 333-6320	<b>RECORDS CENTER MANAGER</b>  TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
<b>E. AGENCY OFFICIAL</b> EUNICE R. ALPER EXECUTIVE DIRECTOR		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<p><u>INSPECTION REPORTS:</u></p> <p>Monthly reports maintained for each licensed beauty shop and school showing names and addresses of owners, license numbers issued and names of inspectors.</p>	<p>Retain for five (5) years, then destroy.</p>
	1989	
5	1/89 - 3/89      A to W order	
6	4/89 - 6/89      "	
7	7/89 - 8/89      "	
8	9/89 - 10/89      "	
9	11/89 - 12/89      "	
		<p>SCH #612-<del>67</del> 117</p> <p>ITEM #32</p> <p>JULY 2013</p> <p style="font-size: 1.5em; font-family: cursive;">1/94</p> <p style="font-size: 1.5em; font-family: cursive;"><u>Disposal</u></p> <p style="font-size: 1.5em; font-family: cursive;">5/20/94</p> <p style="font-size: 1.5em; font-family: cursive;">JRS</p>

R-26

5-17

8 Empties

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.03

DEPT OF LICENSING & REGULATION

CONSUMER CREDIT  
DIVISION

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NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
89W842	NTH REPORT OF EXAM	612-113	3	1988	5	1/94	RECYCLED

  
Signature

RECORDS CENTER MANAGER  
Title

01/25/94  
Date

DGS-550-2

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 34.03.01.03</p> <p>b) AGENCY COMMISSIONER OF CONSUMER CREDIT</p> <p>c) DIVISION/UNIT DEPARTMENT OF LICENSING AND REGULATION</p> <p>d) MAILING ADDRESS 34 MARKET PLACE, SUITE 800 BALTIMORE, MARYLAND 21202</p> <p>e) AGENCY OFFICIAL CHARLES P. KAZLO <i>Charles P. Kazlo</i> ADMINISTRATOR      PHONE NO. 333-6820</p>	<p>ACCESSION NO. <i>89W842</i></p> <p>LOCATION - RANGE <i>27</i></p> <p>SECTION(S) <i>16</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>2-22-89</i></p> <p>NO. OF CU. FT. <i>5</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS</p> <p>(1) (2) (3) (4) (5)</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p> <p>NTH REPORT OF EXAMINATION DECEMBER 1988</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p> <p>612-<del>113</del> 113 ITEM 3 1994 JANUARY 1984</p> <p><i>Disposal</i> <i>5/23/94</i> <i>Jape</i></p>

USE UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL


17.04.05

DEPT. OF LICENSING & REGULATION

INSURANCE DIVISION-LIFE/HEALTH  
DIVISION

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NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W976	RESERVE CALCULATIONS	612-49	6	1986	40	1/94	RECYCLED

  
Signature

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

DGS 550-2

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a. AGENCY CODE 34.02.01.03	ACCESSION NO. <span style="font-size: 2em; font-family: cursive;">17.04.05</span> <span style="font-size: 3em; font-family: cursive;">89W976</span>	DATE REC'D <span style="font-size: 2em; font-family: cursive;">3-27-89</span>
b. AGENCY Department of Licensing and Regulation	LOCATION RANGE <span style="font-size: 3em; font-family: cursive;">38</span>	NO. OF COPIES <span style="font-size: 3em; font-family: cursive;">40</span>
c. DIVISION/UNIT Insurance Division Life/Health Actuarial Section	SECTIONS <span style="font-size: 2em; font-family: cursive;">1</span>	RECORDS CENTER MANAGER
d. MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e. AGENCY OFFICIAL Sidney A. Green Chief, Life/Health Section 333-6184		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<u>RESERVE CALCULATIONS (1986)</u>	Schedule 612-49 Item 6
1	American Health & Life R-1-1-86	January, 1994 <i>Disposal</i> <span style="font-size: 1.5em; font-family: cursive;">5/23/94</span> <span style="font-size: 1.5em; font-family: cursive;">JPS</span>
2	" " " " R-1-2-86	
3	American Health & Life and Annapolis Life R-2-1-86	
4	Baltimore Life Ins. Co. R-3-1-86	
5	" " " " R-3-2-86	
6	" " " " R-3-3-86	
7	Banner Life Ins. Co. R-4-1-86	
8	Chesapeake Life Ins. co. R-5-1-86	
9	" " " " R-5-2-86	
10	Fidelity & Guaranty Life R-6-1-86	
11	" " " " R-6-2-86	
12	" " " " R-6-3-86	
13	" " " " R-6-4-86	
14	Home Mutual Life Ins. Co. R-7-1-86	
15	Life of Maryland R-8-1-86	
16	Monumental General R-9-1-86	
17	" " " R-9-2-86	
18	" " " R-9-3-86	

- (Continued) -



RESERVE CALCULATIONS (1986) - Continued

19	Monumental Life Ins. Co.	R-10-1-86
20	" " " "	R-10-2-86
21	" " " "	R-10-3-86
22	" " " "	R-10-4-86
23	" " " "	R-10-5-86
24	Sun Life Ins. Co.	R-11-1-86
25	" " " "	R-11-2-86
26	" " " "	R-11-3-86
27	" " " "	R-11-4-86
28	" " " "	R-11-5-86
29	" " " "	R-11-6-86
30	" " " "	R-11-7-86
31	" " " "	R-11-8-86
32	" " " "	R-11-9-86
33	" " " "	R-11-10-86
34	" " " "	R-11-11-86
35	" " " "	R-11-12-86
36	" " " "	R-11-13-86
37	" " " "	R-11-14-86
38	" " " "	R-11-15-86
39	" " " "	R-11-16-86
40	Trans-General and Union Labor	R-12-1-86

R-~~38~~ R-38

S-~~1~~ S-1

4 Empty

S-1

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL


17.05

DEPT. OF LICENSING & REGULATION

LABOR & INDUSTRY  
DIVISION

---

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W1308	DAY SHEETS	612-137	1E	1990	2	1/94	RECYCLED
91W1307	MPIA REQUESTS	612-137	1E	1990	4		

  
Signature  
DGS-550-2

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Licensing and Regulations		ACCESSION NO. <b>91W1308</b>	DATE REC'D <b>5-22-91</b>
B. DIVISION/UNIT Labor and Industry		LOCATION RANGE SECTION(S) <b>26 16</b>	RM CODE <b>17.05</b>
C. MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202-2272			NO. OF CU. FT. <b>2:</b>
D. PHONE NO. 333-4100		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Klaus Reichelt</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECCDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Day Sheets <b>1990</b>	<b>612-<del>61</del> 137 I-E</b>	
2	Day Sheets	<b>1/94</b>	
		<b>Disposal</b>	
		<b>5/20/94</b>	
		<i>[Signature]</i>	

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Licesning and REgulations		ACCESSION NO. <b>91W1307</b>	DATE REC'D <b>5-22-91</b>
B. DIVISION/UNIT Dept. of Labor & Industry			RM CODE <b>17.05</b>
C. MAILING ADDRESS 501 St. Paul Place Baltimore, MD 21202-2272		LOCATION RANGE SECTION(S) <b>41 11</b>	NO. OF CU. FT. <b>4</b>
D. PHONE NO. 333-4100		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Klaus Reichelt</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	MPIA Requests <b>1990</b>	<b>602-137</b> <del>18</del>
2	MPIA Requests	<b>1-E</b>
3	MPIA Requests	<b>1/94</b>
4	MPIA REquests	

*[Signature]*  
**5-28-91**

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.07

DEPT. OF LICENSING & REGULATION

REAL ESTATE COMMISSION/LEGAL  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
87W860	LEGAL CASES	612-130	3	1982-84	3	1/94	RECYCLED

  
SIGNATURE

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

DGS-550-2

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018 <span style="font-size: 2em; margin-left: 20px;">17.07</span>	ACCESSION NO. <span style="font-size: 2em; font-family: cursive;">87W860</span>	DATE REC'D <span style="font-size: 2em; font-family: cursive;">4-20-87</span>
b) AGENCY Real Estate Commission of Maryland		
c) DIVISION/UNIT Legal Department	LOCATION RANGE <span style="font-size: 2em; font-family: cursive;">27</span>	SECTION(S) <span style="font-size: 2em; font-family: cursive;">4</span>
d) MAILING ADDRESS 501 St. Paul Place Room 804 Baltimore, Maryland 21202	NO. OF CU. FT. <span style="font-size: 2em; font-family: cursive;">23</span>	
e) AGENCY OFFICIAL Charles G. Chambers	PHONE NO. 333-6230	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
15	82-197, 82-314, 82-404, 82-580, 82-659, 83-159, 83-185, 83-279	1993
16	83-206, 83-318, 83-444, 83-503, 83-597	1993
17	HAR 83-4193 83-RE-570 THRU 83-RE-572 83-RE-592, 83-RE-594-83-RE 596 83-RE-600 THRU 83-RE-602 83-RE-611 THRU 83-RE-614 84-RE-024 THRU 84-RE-034 84-RE-057 THRU 84-RE-060 84-RE 085, 84 RE 096 THRU 84 RE 111 84 RE 127 THRU 84 RE 137 RE 151 THRU 84 RE 155	612-130 <del>612-39</del> item #3 January 1994 Disposal 5/23/94 JAG

87W860

R-27

S-4

3 BOXES



DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.12

DEPT OF LICENSING & REGULATION

INSURANCE/LEGAL SERVICES  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
91W1496	GENERAL FILES	612-107	2	1988	3	1/94	RECYCLED

  
Signature

RECORDS CENTER MANAGER  
Title

01/25/94  
Date

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
 P O BOX 275, JESSUP, MD 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34:01:01:05 17.12 <del>170408</del>		ACCESSION NO 9161496	DATE REC'D 6-27-91
b) AGENCY Department of Licensing and Regulation		LOCATION - RANGE 37	SECTIONS 20
c) DIVISION/UNIT Insurance - Legal Services		NO OF CU FT. 3	
d) MAILING ADDRESS 501 St. Paul Place 14th Floor Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Randi F. Reichel	PHONE NO 333-4063	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	GENERAL FILES - 1988	
1	Inquiries (hearings) to Inquiries (Property)	Scheduled 612-86 107
2	Baldwin - United	Scheduled 612-86
3	Allis - Chalmers	Scheduled 612-86
		#2 1/94 Disposal 5/23/94 RFS

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

17.08

DEPT. LICENSING & REGULATION

BANK COMMISSIONER  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
91W980	SECU LOAN-DENIAL	612-114	16	1987-88	2	1/94	RECYCLED
91W981	CREDIT UNION EXAM WORKPAPERS	612-114	5	1986-88	8		
91W982	BANK EXAM REPORTS	612-114	5	1983	2		

  
Signature

RECORDS CENTER MANAGER  
Title

01/25/94  
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.03.01.02		17.08	ACCESSION NO. 91W980	DATE RECD 3-20-91
b) AGENCY State Bank Commissioner				
c) DIVISION/UNIT Division of Financial Regulation Department of Licensing & Regulation		LOCATION - RANGE 33	SECTION(S) 20	NO. OF CU. FT. 2
d) MAILING ADDRESS State Bank Commissioner The Brokerage, Suite 800 34 Market Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER		
e) AGENCY OFFICIAL <i>Henry L. Bryson</i> Henry L. Bryson Deputy Bank Commissioner		PHONE NO. 333-6813	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-2	SECU Mortgage Loan Approval - Denial letters 1987-1988	612-114 # 16 <del>612-54, 18, 12-93</del> 1/94 <u>Disposal</u> 1/11/94 jps

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.03.01.02 <span style="float: right; font-size: 2em;">17.08</span>	ACCESSION NO. <span style="font-size: 3em;">9NW981</span>	DATE REC'D <span style="font-size: 2em;">3-20-91</span>
b) AGENCY State Bank Commissioner	LOCATION RANGE      SECTIONS      NO. OF CU. FT. <span style="font-size: 3em;">33      20      8</span>	
c) DIVISION/UNIT Division of Financial Regulation Department of Licensing & Regulation		
d) MAILING ADDRESS State Bank Commissioner The Brokerage, Suite 800 34 Market Place Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL  Henry L. Bryson Deputy Bank Commissioner	PHONE NO. 333-6813	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-8	Credit Union Examination Workpapers 1986-1988	612-114 <del>612-54, 05, 12-93</del>  1/94  <u>Disposal</u> 1/11/94 ggs

USE PLAIN LINED PAPER FOR CONTINUATION PAGES

E

### RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.03.01.02		17.08	ACCESSION NO. 91W982	DATE REC'D 3-20-91
b) AGENCY State Bank Commissioner				
c) DIVISION/UNIT Division of Financial Regulation Department of Licensing & Regulation			LOCATION - RANGE 33      SECTIONS 20	NO. OF CU. FT. 2
d) MAILING ADDRESS State Bank Commissioner The Brokerage, Suite 800 34 Market Place Baltimore, Maryland 21202			RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Henry L. Bryson</i> Henry L. Bryson Deputy Bank Commissioner		PHONE NO. 333-6813	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-2	Bank Examination Reports 1983 (140-141)	612-114 612-54, 05, 1-94  <i>Disposal</i> <i>1/11/94</i> <i>JPS</i>

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

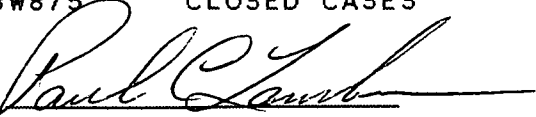
CERTIFICATE OF RECORDS DISPOSAL

17.07

DEPT. LICENSING & REGULATION

REAL ESTATE COMM/LEGAL DEPT  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
87W843	CLOSED CASES	612-130	3	1983-84	19	1/94	RECYCLED
92W446	APP FILES/CANCELLATION	612-130	4	4/90	19		
86W467	CLOSED CASES	612-130	3	1983-84	3		
88W146	CLOSED CASES	612-130	3	1983	3		
88W147	CLOSED CASES	612-130	3	1984	3		
87W843	CLOSED CASES	612-130	3	1983	3		
89W482	CLOSED CASES	612-130	3	1979-85	5		
87W844	CLOSED CASES	612-130	3	1982-83	20		
88W875	CLOSED CASES	612-130	3	1983	1		

  
SIGNATURE

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 34.06.01.018		17.07	ACCESSION NO. 87W845	DATE REC'D 4-20-87
2. AGENCY Real Estate Commission of Maryland		LOCATION - RANGE 33 SECTION(S) 5-6		NO. OF CU. FT. 19
3. DIVISION UNIT Legal Department		RECORDS CENTER MANAGER		
4. MAILING ADDRESS 501 St. Paul Place Room 804 Baltimore, Maryland 21202		5. CITY OFFICIAL Charles G. Chambers, 333-6230		
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
8	<u>1983 Closed Cases and 1984 Closed Cases</u> 83-RE-522, 83-RE-540, 84-RE-001, 84-RE-003, thru 84-RE-005 84-RE-007 thru 84-RE-015, 84-RE-017 thru 84-RE-020, 84-RE-022, 84-RE-027, 84-RE-032, 84-RE-035, 84-RE-037 thru 84-RE-051.	<del>672-39</del> Item # <del>January</del> 1995 1994
9	<u>1984 Closed Cases</u> 84-RE-053 thru 84-RE-056, 84-RE-058, 84-RE-061, 84-RE-062, 84-RE-064, 84-RE-065, 84-RE-068 thru 84-RE-074, 84-RE-076 thru 84-RE-079, 84-RE-081 thru 84-RE-085, 84-RE-087 thru 84-RE-089.	612-130 # 3 1/94 1994
10	<u>1984 Closed Cases</u> 84-RE-094, 84-RE-112 thru 84-RE-116, 84-RE-120, 84-RE-122 thru 84-RE-126, 84-RE-133, 84-RE-138, 84-RE-139, 84-RE-142, thru 84-RE-150, 84-RE-158 thru 84-RE-161.	Disposal 1/29/94 1994 GPS
11	<u>1984 Closed Cases</u> 84-RE-162 thru 84-RE-168, 84-RE-174, 84-RE-175, 84-RE-177 thru 84-RE-180, 84-RE-192 thru 84-RE-204, 84-RE-206 thru 84-RE-209, 84-RE-212, 84-RE-215 thru 84-RE-220.	1994
12	<u>1984 Closed Cases</u> 84-RE-223 thru 84-RE-231, 84-RE-233 thru 84-RE-237.	1994



Box #	Description of Article With Inclusive Dates	Disposal Authority
13	<u>1984 Closed Cases</u> 84-RE-238 thru 84-RE-246, 84-RE-253, 84-RE-255 thru 84-RE-257, 84-RE-259 thru 84-RE-264, 84-RE-266, 84-RE-268, 84-RE-270, thru 84-RE-274, 84-RE-295 thru 84-RE-300.	1994
14	<u>1984 Closed Cases</u> 84-RE-303 thru 84-RE-305, 84-RE-307 thru 84-RE-312 84-RE-314, 84-RE-314 GF, 84-RE-317, 84-RE-319, 84-RE-320.	1994
15	<u>1984 Closed Cases</u> 84-RE-321, 84-RE-323, 84-RE-324, 84-RE-325 thru 84-RE-330, 84-RE-332.	1994
16	<u>1984 Closed Cases</u> 84-RE-334 thru 84-RE-337, 84-RE-339 thru 84-RE-346, 84-RE-348 thru 84-RE-352.	1994
17	<u>1984 Closed Cases</u> 84-RE-353 thru 84-RE-355, 84-RE-357, 84-RE-359 thru 84-RE-373.	1994
18	<u>1984 Closed Cases</u> 84-RE-375 thru 84-RE-385 84-RE-387 thru 84-RE-391 84-RE-395 84-RE-399 thru 84-RE-400 84-RE-402 thru 84-RE-407 84-RE-409 thru 84-RE-428	1994
19	<u>1984 Closed Cases</u> 84-RE-429, 84-RE-430, 84-RE-432, 84-RE-433 84-RE-434 thru 84-RE-438 84-RE-441 thru 84-RE-443 84-RE-445, 84-RE-446, 84-RE-449, 84-RE-459, 84-RE-464 thru 84-RE-469 84-RE-472 thru 84-RE-478 84-RE-480 thru 84-RE-483	

Box #	Description of Article With Inclusive Dates	Disposal Authority
20	<u>1984 Closed Cases</u> 84-RE-579, 84-RE-584, 84-RE-585, 84-RE-604, thru 84-RE-607, 84-RE-611, 84-RE-612 thru 84-RE-616, 84-RE-620 thru 84-RE-623.  84-RE-484, 84-RE-485, 84-RE-530, 84-RE-532, 84-RE-534 thru 84-RE-536, 84-RE-538, 84-RE-539, 84-RE-547, 84-RE-548, 84-RE-564 thru 84-RE-567, 84-RE-569 thru 84-RE-571, 4-RE-573 thru 84-RE-578.	1994
21	<u>1984 Closed Cases</u> 84-RE-624 thru 84-RE-626 84-RE-628, 84-RE-629, 84-RE-632, 84-RE-633 thru 84-RE-635, 84-RE-657 thru 84-RE-672, 84-RE-674 thru 84-RE-684.	1994
22	<u>1984 Closed Cases</u> 84-RE-685 thru 84-RE-695 84-RE-731 thru 84-RE-752	1994
23	<u>1984 Closed Cases</u> 84-RE-753, 84-RE-753 GF, 84-RE-754 thru 84-RE-760, 84-RE-772, 84-RE-790, 84-RE-792 thru 84-RE-797.	1994
24	<u>1984 Closed Cases</u> 84-RE-820 thru 84-RE-822, 84-RE-824 thru 84-RE-839 84-RE-841, 84-RE-843 thru 84-RE-845, 84-RE-847 thru 84-RE-860, 84-RE-863, 84-RE-864, 84-RE-866, 84-RE-868 thru 84-RE-873, 84-RE-875, 84-RE-876.	1994
25	<u>1984 Closed Cases</u> 84-RE-877 thru 84-RE-885 84-RE-887 thru 84-RE-897 84-RE-900 thru 84-RE-902	1994
26	<u>1984 Closed Cases</u> 84-RE-904 thru 84-RE-921	1994

87W845

R-33

S-S-6

19 Boxes

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018	ACCESSION NO. 92W446	DATE REC'D 10-25-91
b) AGENCY Dept. of Licensing & Regulations Occupational & Professional Licensing		
c) DIVISION/UNIT Real Estate Commission Licensing Unit	LOCATION - RANGE 118	SECTION(S) 23
d) MAILING ADDRESS 501 St. Paul Place 8th Floor, South Baltimore, Maryland 21202	NO. OF CU. FT. 19	
e) AGENCY OFFICIAL Elizabeth A. Beggs Acting Administrator	PHONE NO. 333-2710	RECORDS CENTER MANAGER

TO BE COMPLETED AT  
STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DA																																																
1	Application File/Cancellation Date 4/30/90 Deposit Numbers & Dates	<del>612-39, Item #3</del> 612-84 #4 <del>7/30/95</del> 612-130 #4 1/94																																																
	<table style="width:100%; border: none;"> <tr><td style="width:30%;">150</td><td>9/26/88</td></tr> <tr><td>151</td><td>9/26/88</td></tr> <tr><td>152</td><td>9/26/88</td></tr> <tr><td>155</td><td>9/28/88</td></tr> <tr><td>157</td><td>9/29/88</td></tr> <tr><td>158</td><td>9/29/88</td></tr> <tr><td>167</td><td>10/3/88</td></tr> <tr><td>177</td><td>10/7/88</td></tr> <tr><td>178</td><td>10/7/88</td></tr> <tr><td>182</td><td>10/10/88</td></tr> <tr><td>185</td><td>10/11/88</td></tr> <tr><td>193</td><td>10/17/88</td></tr> <tr><td>194</td><td>10/17/88</td></tr> <tr><td>196</td><td>10/18/88</td></tr> <tr><td>199</td><td>10/19/88</td></tr> <tr><td>200</td><td>10/19/88</td></tr> <tr><td>207</td><td>10/21/88</td></tr> <tr><td>209</td><td>10/24/88</td></tr> <tr><td>212</td><td>10/25/88</td></tr> <tr><td>218</td><td>10/26/88</td></tr> <tr><td>225</td><td>10/28/88</td></tr> <tr><td>231</td><td>11/2/88</td></tr> <tr><td>232</td><td>11/2/88</td></tr> <tr><td>236</td><td>11/4/88</td></tr> </table>	150	9/26/88	151	9/26/88	152	9/26/88	155	9/28/88	157	9/29/88	158	9/29/88	167	10/3/88	177	10/7/88	178	10/7/88	182	10/10/88	185	10/11/88	193	10/17/88	194	10/17/88	196	10/18/88	199	10/19/88	200	10/19/88	207	10/21/88	209	10/24/88	212	10/25/88	218	10/26/88	225	10/28/88	231	11/2/88	232	11/2/88	236	11/4/88	<div style="text-align: right; font-size: 2em; font-family: cursive;">                         ✓                          3-19-94                     </div>
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225	10/28/88																																																	
231	11/2/88																																																	
232	11/2/88																																																	
236	11/4/88																																																	

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018	ACCESSION NO.	DATE REC'D
b) AGENCY Dept of Licensing & Regulation Occupational & Professional Licensing		
c) DIVISION/UNIT Real Estate Commission Licensing Unit	LOCATION - RANGE SECTION(S)	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place 8th Floor, South Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Elizabeth A. Beggs Acting Administrator	PHONE NO. 333-2710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DA)																																																						
2	<p style="text-align: center;"><u>Application File/Cancellation File 4/30/90</u></p> <p>Deposit Numbers &amp; Dates</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>239</td><td>11/7/88</td></tr> <tr><td>240</td><td>11/7/88</td></tr> <tr><td>243</td><td>11/9/88</td></tr> <tr><td>255</td><td>11/16/88</td></tr> <tr><td>260</td><td>11/17/88</td></tr> <tr><td>268</td><td>11/21/88</td></tr> <tr><td>276</td><td>11/23/88</td></tr> <tr><td>278</td><td>11/28/88</td></tr> <tr><td>286</td><td>11/30/88</td></tr> <tr><td>289</td><td>12/1/88</td></tr> <tr><td>297</td><td>12/6/88</td></tr> <tr><td>298</td><td>12/7/88</td></tr> <tr><td>300</td><td>12/8/88</td></tr> <tr><td>301</td><td>12/8/88</td></tr> <tr><td>303</td><td>12/9/88</td></tr> <tr><td>304</td><td>12/9/88</td></tr> <tr><td>307</td><td>12/12/88</td></tr> <tr><td>309</td><td>12/14/88</td></tr> <tr><td>310</td><td>12/14/88</td></tr> <tr><td>311</td><td>12/14/88</td></tr> <tr><td>312</td><td>12/15/88</td></tr> <tr><td>315</td><td>12/16/88</td></tr> <tr><td>316</td><td>12/16/88</td></tr> <tr><td>317</td><td>12/19/88</td></tr> <tr><td>318</td><td>12/20/88</td></tr> <tr><td>319</td><td>12/20/88</td></tr> <tr><td>321</td><td>12/27/88</td></tr> </table>	239	11/7/88	240	11/7/88	243	11/9/88	255	11/16/88	260	11/17/88	268	11/21/88	276	11/23/88	278	11/28/88	286	11/30/88	289	12/1/88	297	12/6/88	298	12/7/88	300	12/8/88	301	12/8/88	303	12/9/88	304	12/9/88	307	12/12/88	309	12/14/88	310	12/14/88	311	12/14/88	312	12/15/88	315	12/16/88	316	12/16/88	317	12/19/88	318	12/20/88	319	12/20/88	321	12/27/88	<p style="text-align: center;"><del>612-39, Item #3</del></p> <p style="text-align: center;">612-84 #4</p> <p style="text-align: center;">4/30/95</p>
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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018	ACCESSION NO.	DATE REC'D
b) AGENCY Dept of Licensing & Regulation Occupational & Professional Licensing		
c) DIVISION/UNIT Real Estate Commission Licensing Unit	LOCATION - RANGE                      SECTION(S)	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place 8th Floor, South Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL                      PHONE NO. Elizabeth A. Beggs                      333-2710 Acting Administrator	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DA																																														
3	<p style="text-align: center;"><u>Application File/Cancellation Date 4/30/90</u></p> <p style="text-align: center;">Deposit Numbers &amp; Dates</p> <table style="width: 100%; border: none;"> <tr><td style="width: 20%;">324</td><td>1/4/89</td></tr> <tr><td>325</td><td>1/5/89</td></tr> <tr><td>326</td><td>1/5/89</td></tr> <tr><td>327</td><td>1/5/89</td></tr> <tr><td>328</td><td>1/5/89</td></tr> <tr><td>330</td><td>1/5/89</td></tr> <tr><td>331</td><td>1/6/89</td></tr> <tr><td>332</td><td>1/9/89</td></tr> <tr><td>333</td><td>1/10/89</td></tr> <tr><td>335</td><td>1/11/89</td></tr> <tr><td>338</td><td>1/11/89</td></tr> <tr><td>339</td><td>1/12/89</td></tr> <tr><td>343</td><td>1/13/89</td></tr> <tr><td>346</td><td>1/17/89</td></tr> <tr><td>348</td><td>1/17/89</td></tr> <tr><td>349</td><td>1/17/89</td></tr> <tr><td>350</td><td>1/17/89</td></tr> <tr><td>353</td><td>1/18/89</td></tr> <tr><td>354</td><td>1/18/89</td></tr> <tr><td>355</td><td>1/18/89</td></tr> <tr><td>356</td><td>1/19/89</td></tr> <tr><td>357</td><td>1/19/89</td></tr> <tr><td>358</td><td>1/19/89</td></tr> </table>	324	1/4/89	325	1/5/89	326	1/5/89	327	1/5/89	328	1/5/89	330	1/5/89	331	1/6/89	332	1/9/89	333	1/10/89	335	1/11/89	338	1/11/89	339	1/12/89	343	1/13/89	346	1/17/89	348	1/17/89	349	1/17/89	350	1/17/89	353	1/18/89	354	1/18/89	355	1/18/89	356	1/19/89	357	1/19/89	358	1/19/89	<p style="text-align: center;"><del>612-39 Item #3</del></p>
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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

10

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 34.06.15		ACCESSION NO. 1707 86W467	DATE REC'D 2-28-86
2. AGENCY Maryland Real Estate Commission		LOCATION - RANGE 142	SECTION(S) 27
3. DIVISION Legal Division		NO. OF CU. FT. 3	
4. MAILING ADDRESS 501 St. Paul Place Room 804 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Charles G. Chambers		PHONE NO. 659-6230	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	83-RE-388-60-BA, 83-RE-418-02-BA thru 83-RE-425-02-BA, 83-RE-442-60-BA, 83-RE-447-60-BA thru 83-RE-453-60-BA, 83-RE-505-60-BA, 83-RE-506-60-BA, 83-RE-508-60-BA, 83-RE-509-60-BA, 83-RE-570-60-BA, 83-RE-571-60-BA, 83-RE-572-60-BA, 83-RE-592-60-BA, 83-RE-594-60-BA, 83-RE-596, 83-RE-600-60-BA, 83-RE-601-60-BA, 83-602-60-BA, 83-RE-611 thru 83-RE-614-60-BA  84-RE-023 thru 84-RE-035, 84-RE-057 thru 84-RE-060, 84-RE-095 84-RE-103.	<del>612-39</del> 7/1994 612-130 II 3 1/94 " "
2	84-RE-104 thru 84-RE-111, 84-RE-127 thru 84-RE-137, 84-RE-151 thru 84-RE-157, 84-RE-169 thru 84-RE-173, 84-RE-176, 84-RE-181 thru 84-RE-191, 84-RE-210, 84-RE-211, 84-RE-213, 84-RE-214, 84-RE-248 thru 84-RE-254, 84-RE-275 thru 84-RE-294, 84-RE-450 thru 84-RE-458, 84-RE-460 thru 84-RE-463, 84-RE-471, 84-RE-486 thru 84-RE-529, 84-RE-541 thru 84-RE-546, 84-RE-549 thru 84-RE-562, 84-RE-586 thru 84-RE-603	612 4 1994
3	84-RE-619, 84-RE-636 thru 84-RE-656, 84-RE-697 thru 84-RE-730, 84-RE-761 thru 84-RE-771, 84-RE-773 thru 84-RE-787, 84-RE-798 thru 84-RE-819.	612-39 1994  4-2-94



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.06.01.018 <i>1707</i>	ACCESSION NO. <i>88W146</i>	DATE REC'D <i>8-26-87</i>
b) AGENCY Real Estate Commission of Maryland		
c) DIVISION/UNIT Legal Department	LOCATION-RANGE <i>113</i>	SECTIONS <i>30</i>
d) MAILING ADDRESS 501 St. Paul Place Suite 804 Baltimore, Maryland 21202	NO. OF CU. FT. <i>3</i>	
e) AGENCY OFFICIAL  PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
12	83-RE-049, 83-RE-064, 83-RE-070, 83-RE-072, 83-RE-080, 83-RE-148, 83-RE-212, 83-RE-239, 83-RE-255, 83-RE-258, 83-RE-280, 83-RE-302, 83-RE-306, 83-RE-323, 83-RE-325, 83-RE-329,	<i>Sch. # 612 39</i> <i>Item # 4</i> <i>Jan. 1994</i> <i>1993</i>  <i>612-130</i>  <i>#3</i>  <i>1993</i>
13	83-RE-330, 83-RE-350, 83-RE-385, 83-RE-389, 83-RE-393, 83-RE-396, 83-RE-400, 83-RE-456, 83-RE-477, 83-RE-482, 83-RE-504, 83-RE-507, 83-RE-519	         
14	83-RE-545, 83-RE-557, 83-RE-558, 83-RE-562, 83-RE-573, 83-RE-576, 83-RE-587, 83-RE-599,	         

*3-5-94*

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.06.01.018	ACCESSION NO. <span style="font-size: 2em; font-family: cursive;">88W147</span>	DATE REC'D <span style="font-size: 2em; font-family: cursive;">8-26-87</span>
b) AGENCY Real Estate Commission of Maryland		
c) DIVISION/UNIT Legal Department	LOCATION - RANGE <span style="font-size: 2em; font-family: cursive;">147</span>	SECTIONS <span style="font-size: 2em; font-family: cursive;">13</span>
d) MAILING ADDRESS 501 St. Paul Place Suite 804 Baltimore, Maryland 21202	NO. OF CU. FT. <span style="font-size: 2em; font-family: cursive;">3</span>	
e) AGENCY OFFICIAL PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL D.)
15	84-RE-002, 84-RE-015, 84-RE-036, 84-RE-067, 84-RE-074, 84-RE-080, 84-RE-090, 84-RE-140, 84-RE-141, 84-RE-221, 84-RE-222, 84-RE-232, 84-RE-258, 84-RE-265, 84-RE-267, 84-RE-269, 84-RE-306, 84-RE-318	Sch. # 612-39 Item # # <del>Jan. 1995</del> 1994 612-130 #3 1994 1/94
16	84-RE-322, 84-RE-333, 84-RE-338, 84-RE-347, 84-RE-356, 84-RE-358, 84-RE-365, 84-RE-377, 84-RE-397, 84-RE-398,	1994 1/94
17	84-RE-401, 84-RE-408, 84-RE-448, 84-RE-471, 84-RE-531, 84-RE-540, 84-RE-563, 84-RE-572, 84-RE-575, 84-RE-581, 84-RE-582, 84-RE-622, 84-RE-673, 84-RE-791, 84-RE-823, 84-RE-846, 84-RE-849, 84-RE-861, 84-RE-862, 84-RE-865, 84-RE-886, 84-RE-899,	1994 Disposal 4/6/94 P.C.

**E** DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE 34.06.01.018		17.07 ACCESSION NO. 87W843	DATE REC'D 4-20-87
AGENCY Real Estate Commission of Maryland		LOCATION - RANGE 22	SECT. (S) 15
DIVISION - UNIT Legal Department		NO. OF CU. FT. 3	
MAILING ADDRESS 501 St. Paul Place Room 804 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
SPECIAL AGENT Charles G. Chambers,		PHONE NO. 333-6230	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
5	<u>1983 Closed Cases</u> 83-315 GF, 83-319 GF, 83-377 GF	612-130 #3 1993
6	<u>1983 Closed Cases</u> 83-377 GF, 83-RE-430, 83-RE-462, 83-RE-464	1993
7	<u>1983 Closed Cases</u> 83-RE-483, 83-RE-495, 83-RE-524, 83-RE-539, 83-RE-539 GF	1993
		<del>612-39</del> Item 4 January 1994 Disposal 4/15/94 G.P.S.

R-22 870843

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3 BOXES

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 34.06.01.018		ACCESSION NO. 17.07 89W482		DATE REC'D 11-16-88
2. AGENCY Real Estate Commission of Maryland		LOCATION - RANGE 34		SECTION(S) 14
3. DIVISION UNIT Legal Department		NO. OF CU. FT. 5		RECORDS CENTER MANAGER
4. MAILING ADDRESS 501 St. Paul Place Suite 804 Baltimore, Maryland 21202		5. AGENCY OFFICIAL Charles G. Chambers 8/18/88		
6. AGENCY OFFICIAL Charles G. Chambers 8/18/88		PHONE NO. 301/333/6230		
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<u>CASES CLOSED IN 1988</u>	
1	79-RE-381, 81-RE-135, 85-RE-573	1996 <del>612-39</del>
2	84-RE-842	1996 612-130
3	85-RE-460, 85-RE-554	1996 #3
4	84-RE-392, 84-RE-393, 84-RE-394, 84-RE-470	1996 7/94
5	85-RE-209, 85-RE-234, 85-RE-289, 85-RE-369, 85-RE-451, 85-RE-540	1996
		Disposal 1/29/94 mjs

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

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<p>a) AGENCY CODE 1. 34.06.01.018</p>	<p>ACCESSION NO. 87W844</p>	<p>DATE REC'D 4-20-87</p>
<p>b) AGENCY Maryland Real Estate Commission</p>		
<p>c) DIVISION/UNIT Legal Department</p>	<p>LOCATION - RANGE 109</p>	<p>SECTION(S) 21-</p>
<p>d) MAILING ADDRESS 501 St. Paul Place Room 804 Baltimore, Maryland 21202</p>	<p>NO. OF CU. FT. 20</p>	
<p>e) AGENCY OFFICIAL Charles G. Chambers</p>	<p>PHONE NO. 333-6230</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
4	82-036, 82-091, 82-247, 82-304, 83-026	1993
8	82-025, 82-198, 82-672, 83-001-016 et seq.	1993 <del>612-39</del>
9	83-017, 83-018, 83-020, 83-022-025 et seq., 83-027-034 et seq.	1993 <del>Ham4</del>
10	83-035-041 et seq., 83-043-048 et seq.	1993 <del>January</del>
11	83-050-063 et seq., 83-065-069 et seq., 83-071, 83-073-079 et seq.	1993 <del>1994</del>
12	83-057, 83-091-092 et seq., 83-094, 83-095, 83-104, 83-105, 83-108, 83-112-116 et seq., 83-124, 83-128, 83-129, 83-132-136 et seq., 83-139-142 et seq., 83-150, 83-152, 83-178	1993 <del>612-130</del>
13	83-151, 83-154-158 et seq., 83-160-165 et seq., 83-167-172 et seq.	1993 <del>#3</del>
14	83-173-176 et seq., 83-177, 83-179, 83-180, 83-182-184 et seq., 83-187-196 et seq., 83-198, 83-199	1993
15	83-200 - 213 et seq.	1993
16	83-214-222 et seq., 83-224-232 et seq., 83-234, 83-235	1993
17	83-236-238 et seq., 83-240-251 et seq., 83-253, 83-254	1993 <del>CS</del>
18	83-256, 83-257, 83-259, 83-260, 83-261-263 et seq., 83-265-278 et seq., 83-281-289 et seq., 83-291-294 et seq.	1993 <del>3-5-94</del>

USE PREVIOUS EDITIONED PAPER FOR CONTINUATION PAGES)

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Box Number	Explanation of Records With Inclusive Dates	Disposal Date
19	83-295-301 et seq., 83-303-305 et seq., 83-308, 83-308, 83-310, 83-312-314 et seq., 83-316-317, 83-320-321, 83-324, 83-326, 83-328, 83-331-333 et seq., 83-334-337 et seq.	1993
20	83-340-344 et seq., 83-345-349 et seq., 83-351-354 et seq., 83-357-370 et seq.	1993
21	83-371-376 et seq., 83-378-382 et seq., 83-384, 83-386-387, 83-390-392 et seq., 83-394-395, 83-397, 83-399, 83-401, 83-403-404 et seq.	1993
22	83-405-417 et seq., 83-426-429 et seq., 83-432-441 et seq., 83-443, 83-454, 83-457-461 et seq.	1993
23	83-463-465-471 et seq., 83-473, 83-474, 83-476, 83-478, 83-481, 83-484-485, 83-487-491 et seq., 83-493-496 et seq.	1993
24	83-497, 83-499-502 et seq., 83-510-511, 83-513-518 et seq.	1993
25	83-520-523 et seq., 83-525-531 et seq., 83-534-536 et seq., 83-538, 83-541-544 et seq., 83-548-566 et seq., 83-559-569 et seq., 83-574-575, 83-577, 83-579	1993
26	83-581, 83-584-586 et seq., 83-588-589, 83-591, 83-593, 83-595, 83-598, 83-603, 83-60-606 et seq., 83-608-610 et seq., 83-615-616, 83-618-623 et seq., 83-625	1993

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018	ACCESSION NO. 88W874	DATE REC'D 3-14-88
b) AGENCY Real Estate Commission of Maryland		
c) DIVISION/UNIT Legal Department	LOCATION - RANGE 9	SECTIONS 28
d) MAILING ADDRESS 501 St. Paul Place Suite 804 Baltimore, Maryland 21202	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
29	83-RE-042, 83-RE_147, 83-RE-153	<del>612-39</del> #4 1/94 612-130 #3 Disposal 1/10/94 gpe 1993

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.05.02

DEPT. LICENSING & REGULATION

LABOR & INDUSTRY-MOSH  
DIVISION

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NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W283	FIRST REPORT INJURY	612-137	6A	1988	26	1/94	RECYCLED
91W1288	FIRST REPORT INJURY	612-137	6A	1988	26		
91W767	DISCRIMINATION CASES	612-137	3	1988	2		



Signature  
DGS-550-2

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 34.04.01		ACCESSION NO. <b>91W283</b>	DATE RECD <b>10-1-90</b>
B. DIVISION/UNIT RESEARCH AND STATISTICS (MOSH) LABOR AND INDUSTRY			RM CODE <b>17.05.02</b>
C. MAILING ADDRESS 501 ST. PAUL PLACE (3RD FLOOR) BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S) <b>101 32</b>	NO. OF CU. FT. <b>26</b>
D. PHONE NO. 333-4205		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL LETHA TIGER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	First Reports of Injury - Statistical Unit 1988 Department of Licensing & Regulation - Division of Labor and Industry	<b>612-546A</b> <b>137</b>
	PUBLIC	
1	60000000 - 60000023	
2	60000024 - 60000084	
3	60000085 - 60000519	
4	60000520 - 60001018	
5	60001020 - 60001082	
6	60001083 - 60002060	
7	60003012 - 60006062	
	PRIVATE	
8	00000015 - 00003987	
9	00004002 - 00007692	
10	00007702 - 00010497	
11	00010506 - 00012595	
12	00012600 - 00014399	
13	00014400 - 00735455	
14	00735455 - 02785283	
15	02800600 - 04998200	
16	05310100 - 05916670	
17	05916720 - 06756320	
18	06757760 - 07338600	
19	07400180 - 08199710	
20	08200730 - 08849290	
21	08864340 - 09439860	
22	09440800 - 10098960	
23	10100580 - 10898650	
24	11064100 - 14265006	
25	14265007 - 28983010	
26	29022320 - 74043710	

~~JANUARY, 1995~~

**1/94**  
**2-19-94**

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 34.04.01		ACCESSION NO. <i>91W1288</i>	DATE REC'D <i>5-15-91</i>
B. DIVISION/UNIT RESEARCH AND STATISTICS (MOSH) LABOR AND INDUSTRY			RM CODE <i>17.05.02</i>
C. MAILING ADDRESS 501 ST. PAUL PLACE (3RD FLOOR) BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S) <i>43 22</i>	NO. OF CU. FT. <i>26</i>
D. PHONE NO. 333-4205		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL LETHA TICER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	First Reports of Injury - Statistical Unit 1988 Department of Licensing & Regulation - Division of Labor and Industry	<i>612-137 6a</i>
	PUBLIC	
1	60000000 - 60000023	
2	60000024 - 60000084	
3	60000085 - 60000519	
4	60000520 - 60001018	
5	60001020 - 60001082	
6	60001083 - 60002060	
7	60003012 - 60006062	
	PRIVATE	
8	00000015 - 00003987	
9	00004002 - 00007692	
10	00007702 - 00010497	
11	00010506 - 00012595	
12	00012600 - 00014399	
13	00014400 - 00735455	
14	00735455 - 02785283	
15	02800600 - 04998200	
16	05310100 - 05916670	
17	05916720 - 06756320	
18	06757760 - 07338600	
19	07400180 - 08199710	
20	08200730 - 08849290	
21	08864340 - 09439860	
22	09440800 - 10098960	
23	10100580 - 10898650	
24	11064100 - 14265006	
25	14265007 - 28983010	
26	29022320 - 74043710	
		JANUARY, <del>1995</del> 1994 <i>Disposal</i> <i>2/9/94</i> <i>lys</i>

R43

S22

4 Empties

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1373)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. Licensing &amp; Regulations</p> <p>B. DIVISION/UNIT Labor &amp; Industry - MOSH</p> <p>C. MAILING ADDRESS 501 St. Paul Place</p> <p>D. PHONE NO. (301) 333-4195</p> <p>E. AGENCY OFFICIAL <i>Klaus Reichelt</i> Klaus Reichelt (301) 333-4163</p>	<p>ACCESSION NO. <b>91W767</b></p> <p>LOCATION RANGE SECTION(S) <b>32 4</b></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <b>2-6-91</b></p> <p>FM CODE <b>17.05.02</b></p> <p>NO. OF CU. FT. <b>2</b></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
---	---	---

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	DISCRIMINATION CASES	
1	Case D 1 - 88 thru D - 23 - 88	612- <del>137</del> 3 137 1/2009 1/94
2	Case D 24 - 88 thru D - 43 - 88	<u>Disposal</u> 1/11/94 GPS

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.05.01

DEPT. OF LICENSING & REGULATION

LABOR & INDUSTRY-EMPLOYMENT STANDARDS  
DIVISION

---

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W1008	WORK PERMITS	612-135	1	BD-1972	25	1/94	RECYCLED

---

  
Signature

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 17.05.01 Department Of Licensing & Regulation		ACCESSION NO. 91W1008	DATE REC'D 3-21-91
b) AGENCY Division Of Labor & Industry		LOCATION - RANGE 114	SECTION(S) 6-10
c) DIVISION/UNIT Employment Standards (Work Permits)		NO. OF CU. FT. 25	
d) MAILING ADDRESS 501 St. Paul Place - 1st Floor Baltimore, Maryland 21202-2272		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Goergia Duffee	PHONE NO. 301- 333-4177	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	Student Learners Issued 1989 - Birthdate 1972 Student Learners Issued 1990 - Birthdate 1972 Special Permits (performers) - Birthdate 1972 Waivers (Exceptions) Issued 1987 Age Statements (18 and Over)	612- <del>89</del> <sup>135</sup> #1 Destroy 12/93 1/94
2.	REGULAR - WORK PERMITS - BIRTH & YEAR 1972 Aaron, Amanda G. - Baker, Wm. I.	Destroy 12/93
3.	Baki, Tamar - Bjurstrom, Eric I.	Destroy 12/93
4.	Blacetti, Lisa - Brown, Ayo	Destroy 12/93
5.	Brown, Barbara A. - Carlton, Stewart E.	Destroy 12/93
6.	Carlyle, James M. - Colliflower, Amy	Destroy 12/93
7.	Collins, Alexander - Daris, Jeffrey	Destroy 12/93
8.	Darling, Denise - Dozier, William	Destroy 12/93
9.	Dragon, Denise - Fennell, Tracy	Destroy 12/93
10.	Fenner, Donatello - Gall, Tammy L.	Destroy 12/93
11.	Gallagher, Barry - Gravette, Demetrius	Destroy 12/93

CG  
3-19-94



DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. Department Of Licensing & Regulation		ACCESSION NO.	DATE REC'D
b) AGENCY Division Of Labor & Industry			
c) DIVISION/UNIT Employment Standards (Work Permits)		LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS 501 St. Paul Place - 1st. Floor Baltimore, Maryland 21202 - 2272		NO. OF CU. FT.	
e) AGENCY OFFICIAL Georgia Duffee		PHONE NO. 301-333-4177	RECORDS CENTER MANAGER
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
12.	Gray, Adrienne - Harley, Michele L.	Destroy 12/93
13.	Harlon, James - Hlaing, Tom	Destroy 12/93
14.	Ho, Ethelind - Jackson, Sylvester C.	Destroy 12/93
15.	Jackson, Tara D. - Joynes, Likisha	Destroy 12/93
16.	Juarez, Roger - Kocuz, Amy	Destroy 12/93
17.	Krabal, Mark - Litz, Brandi	Destroy 12/93
18.	Liu, Peter - Macko, Alexis	Destroy 12/93
19.	MacLean, Carolyn - Millard, Kevin	Destroy 12/93
20.	Miller, Adam - Myatt, Carolyn	Destroy 12/93
21.	Myer, Candice - Paradis, Desiree	Destroy 12/93
22.	Park, Beckey - Powell, Michelle	Destroy 12/93
23.	Powell, Morris - Ring, Sharon	Destroy 12/93
24.	Ringer, Mary - Saunders, Wendy	Destroy 12/93
25.	Sauter, Michael - Spera, Tracey	Destroy 12/93
26.	Spere, Dana - Uyen, Lee	Destroy 12/93
27.	Vaartjes, Anja - Zylwitis, Eliz	Destroy 12.93

R-114

S-6 -10

25 cu ft

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.05

DEPT. LICENSING & REGULATION

LABOR & INDUSTRY/PUBLIC SECTOR  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
92W363	WEEKLIES & DAILIES	612-137	1B	1990	1	1/94	RECYCLED

  
Signature

RECORDS CENTER MANAGER  
Title

01/25/94  
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 34.04.01</p>	<p>17.05</p>	<p>ACCESSION NO. 92W363</p>	<p>DATE REC'D 10-3-91</p>
<p>b) AGENCY Licensing &amp; Regulation</p>			
<p>c) DIVISION/UNIT Labor &amp; Industry/Public Sector Con.</p>		<p>LOCATION - RANGE 34</p>	<p>SECTION(S) 12</p>
<p>d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202</p>			<p>NO. OF CU. FT. 1</p>
<p>e) AGENCY OFFICIAL Ronald D. LeClair</p>	<p>PHONE NO. (301) 333-4210</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3.	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DAT
1	- 1990 -	<p>WEEKLIES &amp; DAILIES</p> <p>Steve Miller Evelyn Brian Chuck Siegman</p>	<p>612 - <del>6</del><sup>131</sup> B 1</p> <p>1/94 OR</p> <p>Audit</p> <p><u>Disposal</u> 1/29/94 ggs</p>

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

17.04.07

DEPT. LICENSING & REGULATION

INSURANCE-AUDITING & EXAM  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
89W1135	ADMISS APPS	612-43	11B	1987-88	4	1/94	RECYCLED
89W1136	CERT OF AUTH RENEWALS	612-43	11B	FY 88	5		

  
Signature

RECORDS CENTER MANAGER  
Title

01/25/94  
Date

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34:02:01:02	ACCESSION NO. 17.04.07 89W 1135	DATE REC'D 5-4-89
b) AGENCY Licensing & Regulation	LOCATION - RANGE 35	SECTION(S) 1
c) DIVISION / UNIT Insurance - Auditing & Examination	NO OF CU. FT. 4	
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Md. 21202-2272	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Evia J. Christian	PHONE NO. 333-4039	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-4	1. Admission Applications - Withdrawn or Closed 8/87 - 9/88	612-43 Item #11-B Jan. 1994  CO 1-29-94

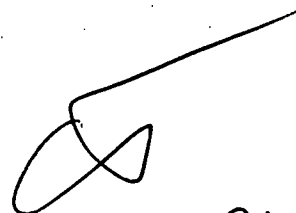
USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE : 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34:02:01:02	17.04.07	ACCESSION NO. 89W1136	DATE REC'D 5-4-89
b) AGENCY Licensing & Regulation		LOCATION RANGE 35	SECTION(S) 1
c) DIVISION / UNIT Insurance - Auditing & Examination			NO. OF CU. FT. 5
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Md. 21202-2272		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Evia J. Christian	PHONE NO. 333-4039	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-5	1. Certificate of Authority Renewals 7/1/87 - 6/30/88	612-43 Item 11-B Jan. 1994   1-29-94

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

17.04.05

DEPT. LICENSING & REGULATION

INSURANCE-LIFE/HEALTH ACTUARIAL  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
88W1390	RATE MANUALS	612-49	4	1984	4	1/94	RECYCLED
91W377	ANNUAL STATEMENTS-FOREIGN	612-50	5	1988	1		

  
SIGNATURE

RECORDS CENTER MANAGER  
Title

01/21/94  
Date



E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 17.04.05		ACCESSION NO. 88W1390	DATE REC'D 6-24-88
b) AGENCY Department of Licensing and Regulation		LOCATION RANGE 143	SECTION(S) 30
c) DIVISION / UNIT Insurance Division Life/Health Actuarial Section			
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Sidney A. Green Chief, Life/Health Section	PHONE NO. 333-6184	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<u>RATE MANUALS</u> (1984)	Schedule 612-49 Item 4
1	AIG Life Insurance Company - Employers Modern Life Company	January, 1994
2	Equitable Life Assurance Society - Minnesota Mutual Life Insurance Company	
3	Monarch Life Insurance Company - Northbrook Life Insurance Company	
4	Northwestern Mutual Life Insurance Company - Zurich American Life Insurance Company	

*[Handwritten signature]*  
4-2-94

**DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER**  
**P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1373)**

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 1. Licensing and Regulation		<b>ACCESSION NO.</b> 91W377	<b>DATE REC'D</b> 10-19-90
<b>B. DIVISION/UNIT</b> Insurance, Life/Health Market Conduct			<b>RM CODE</b> 17.04.05
<b>C. MAILING ADDRESS</b> 501 St. Paul Place Baltimore, Md. 21202		<b>LOCATION</b> RANGE SECTION(S) 110 1	<b>NO. OF CU. F</b> 1
<b>D. PHONE NO.</b> 333-2794		<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> Nelson Ayling, Chief, Market Conduct		<b>TO BE COMPLETED AT</b> <b>STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
1	1988 ANNUAL STATEMENTS - FOREIGN  Associate Home Life Insurance Co. to Mid-Atlantic Capital Insurance Co.	612-50  Item #5 January, 1994

*(Package-1)*

*3-5-94*

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

17.04.03

DEPT. LICENSING & REGULATION

INSURANCE - COMPLAINT & INVESTIGATION  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W1360	COMPLAINT FILES	612-41	1	1990	129	1/94	RECYCLED

  
Signature  
DGS-550-2

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE-799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY DEPT. LICENSING & REGULATION 1. INSURANCE DIV		ACCESSION NO. <b>92W1360</b>	DATE REC'D <b>5-20-92</b>
B. DIVISION/UNIT COMPLAINT & INVESTIGATION PROPERTY & CASUALTY SECTION			RM CODE <b>17.04.03</b>
C. MAILING ADDRESS  501 ST. PAUL PLACE, -5th FL. BALTIMORE, MD 21202		LOCATION RANGE SECTION(S)  <b>**SEE BELOW **</b>	NO. OF CU. FT.  <b>129</b>
D. PHONE NO.  333-6179		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL  VIRGINIA ENNIS		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 129	<p>***LOCATION***</p> <p>BOXES 1 - 112 RANGE - 148 SECTION 30 -32</p> <p>BOXES 113 - 129 RANGE - 119 SECTION 14 -15</p>	<p>SCH. #612-41 ITEM #1</p> <p>JAN. 1994</p> <p><i>CS</i> <i>3-19-94</i></p>

**DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER**  
**P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 708-1378)**

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 34:02:01:06 Department of Licensing & Regulation Insurance Division	<b>ACCESSION NO.</b>  <div style="font-size: 2em; font-family: cursive;">92W1360</div>	<b>DATE REC'D</b> <div style="font-size: 1.5em; font-family: cursive;">5-20-92</div>
<b>B. DIVISION/UNIT</b> Complaint & Investigation - Property & Casualty Section	<b>RM CODE</b>	
<b>C. MAILING ADDRESS</b> 501 Saint Paul Place, 5th Floor Baltimore, Maryland 21202	<b>LOCATION</b> RANGE          SECTION(S)	<b>NO. OF CU. FT.</b>
<b>D. PHONE NO.</b> (301) 333-6179	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> Virginia Ennis, Assistant Chief Investigator/P&C Section	<b>TO BE COMPLETED AT                  STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Complaint Files-January 1990 to December 1990 #53022-53190	612-41 Item #1 Jan, 1994
2	Complaint Files-January 1990 to December 1990 #53192-53306	
3	Complaint Files-January 1990-December 1990 #53307-53470	
4	Complaint Files-January 1990 to December 1990 #53471-53535	
5	Complaint Files-January 1990 to December 1990 #53536-53688	
6	Complaint Files-January 1990 to December 1990 #53689-53763	
7	Complaint Files-January 1990 to December 1990 #53764-53910	
8	Complaint Files-January 1990 to December 1990 53911-54045	
9	Complaint Files-January 1990 to December 1990 54046-54180	
10	Complaint Files-January 1990 to December 1990 #54181-54299	
11	Complaint Files-January 1990 to December 1990 #54300-54440	
12	Complaint Files-January 1990 to December 1990 #54441-54550	
13	Complaint Files-January 1990 to December 1990 54551-54699	
14	Complaint Files-January 1990 to December 1990 #54700-54960	
15	Complaint Files-January 1990to December 1990 ##54961-55014	
16	Complaint Files-January 1990 to December 1990 #55015-55165	

## RECORDS TRANSMITTAL AND RECEIPT

BOX NUMBERS	RECORD DESCRIPTION WITH INCLUSIVE DATES	DESTRUCTION DATE
17	Complaint Files-January 1990 to December 1990 ##55166-55264	
18	Complaint Files-January 1990 to December 1990 #55265-55400	
19	Complaint Files-January 1990 to December 1990 #55401-55515	
20	Complaint Files-January 1990 to December 1990 #55516-55640	
21	Complaint Files-January 1990 to December 1990 #55641-55766	
22	Complaint Files-January 1990 to December 1990 #55767-55920	
23	Complaint Files-January 1990 to December 1990 #55921-56017	
24	Complaint Files-January 1990 to December 1990 #56018-56130	
25	Complaint Files-January 1990 to December 1990 #56131-56256	
26	Complaint Files-January 1990 to December 1990 #56257-56409	
27	Complaint Files-January 1990 to December 1990 #56410-56539	
28	Complaint Files-January 1990 to December 1990 56540-56689	
29	Complaint Files-January 1990 to December 1990 #56690-56829	
30	Complaint Files-January 1990 to December 1990 #56830-56984	
31	Complaint Files-January 1990 to December 1990 #56985-57125	
32	Complaint Files-January 1990 to December 1990 #57126-57263	
33	Complaint Files-January 1990 to December 1990 #57264-57354	
34	Complaint Files-January 1990 to December 1990 #57355-57489	
35	Complaint Files-January 1990 to December 1990 #57490-57644	
36	Complaint Files-January 1990 to December 1990 #57645-57771	
37	Complaint Files-January 1990 to December 1990 #57772-57890	
38	Complaint Files-January 1990 to December 1990 #57891-58022	
39	Complaint Files-January 1990 to December 1990 #58023-58175	
40	Complaint Files-January 1990 to December 1990 #58176-58273	
41	Complaint Files-January 1990 to December 1990 #58274-58444	
42	Complaint Files-January 1990 to December 1990 #58445-58524	

RECORDS TRANSMITTAL AND RECEIPT

BOX NUMBERS	RECORD DESCRIPTION WITH INCLUSIVE DATES	DESTRUCTION DATE
43	Complaint Files-January 1990 to December 1990 #58525-58679	612-41 Item #1
44	Complaint Files-January 1990 to December 1990 #58680-58775	Jan, 1994
45	Complaint Files-January 1990 to December 1990 #58776-58919	
46	Complaint Files-January 1990 to December 1990 58920-59036	
47	Complaint Files-January 1990 to December 1990 #59037-59149	
48	Complaint Files-January 1990 to December 1990 59150-59277	
49	Complaint Files-January 1990 to December 1990 #59278-59385	
50	Complaint Files-January 1990 to December 1990 #59386-59528	
51	Complaint Files-January 1990 to December 1990 #59529-59635	
52	Complaint Files-January 1990 to December 1990 #59636-59779	
53	Complaint Files-January 1990 to December 1990 #59780-59887	
54	Complaint Files-January 1990 to December 1990 59888-60030	

RECORDS TRANSMITTAL AND RECEIPT

BOX NUMBERS	RECORD DESCRIPTION WITH INCLUSIVE DATES	DESTRUCTION DATE
<u>240AA FILES - DOROTHY TAYLOR - COMPLAINT FILES</u>		
55	Complaint Files-January 1990 to December 1990 #85646-86303	612-41 Item #1
56	Complaint Files-January 1990 to December 1990 #86329-86934	Jan, 1994
57	Complaint Files-January 1990 to December 1990 #86936-87459	
58	Complaint Files-January 1990 to December 1990 #87460-88086	
59	Complaint Files-January 1990 to December 1990 #88087-88567	
60	Complaint Files-January 1990 to December 1990 #88569-89249	
61	Complaint Files-January 1990 to December 1990 #89250-90029	
62	Complaint Files-January 1990 to December 1990 #90030-90522	
63	Complaint Files-January 1990 to December 1990 #90523-90905	
64	Complaint Files-January 1990 to December 1990 #90906-91364	
65	Complaint Files-January 1990 to December 1990 #91443-92001	
66	Complaint Files-January 1990 to December 1990 #92002-92633	
67	Complaint Files-January 1990 to December 1990 #92634-93065	
68	Complaint Files-January 1990 to December 1990 #93067-93923	
69	Complaint Files-January 1990 to December 1990 #93924-94378	
70	Complaint Files-January 1990 to December 1990 #94379-94982	
71	Complaint Files-January 1990 to December 1990 #94983-95771	
72	Complaint Files-January 1990 to December 1990 #95772-96495	
73	Complaint Files-January 1990 to December 1990 #96496-97239	
74	Complaint Files-January 1990 to December 1990 #97240-98442	
75	Complaint Files-January 1990 to December 1990 #98443-99306	
76	Complaint Files-January 1990 to December 1990 #99307-99539	



RECORDS TRANSMITTAL AND RECEIPT

BOX NUMBERS	RECORD DESCRIPTION WITH INCLUSIVE DATES	DESTRUCTION DATE
	<u>240AA FILES - RICHARD REESE - COMPLAINT FILES</u>	
77	Complaint Files-January 1989 to December 1989 #83920-84788 (1989 File)	612-41 Item #1 Jan, 1994
78	Complaint Files-January 1990 to December 1990 #84789-85584	
79	Complaint Files-January 1990 to December 1990 #85585-86298	
80	Complaint Files-January 1990 to December 1990 #86319-87019	
81	Complaint Files-January 1990 to December 1990 #87020-87874	
82	Complaint Files-January 1990 to December 1990 #87875-88369	
83	Complaint Files-January 1990 to December 1990 #88370-89261	
84	Complaint Files-January 1990 to December 1990 ##89263-89769	
85	Complaint Files-January 1990 to December 1990 #89770-90460	
86	Complaint Files-January 1990 to December 1990 #90801-91374	
87	Complaint Files-January 1990 to December 1990 #91375-91918	
88	Complaint Files-January 1990 to December 1990 #91919-92800	
89	Complaint Files-January 1990 to December 1990 #92801-93288	
90	Complaint Files-January 1990 to December 1990 #93289-93799	
91	Complaint Files-January 1990 to December 1990 #93800-94529	
92	Complaint Files-January 1990 to December 1990 ##94530-94893	
93	Complaint Files-January 1990 to December 1990 #95079-96340	
94	Complaint Files-January 1990 to December 1990 #96341-97562	
	<u>240AA FILES - W. BRADSHAW - COMPLAINT FILES</u>	
95	Complaint Files-January 1990 to December 1990 #85630-86419	612-41 Item #1 Jan, 1994
96	Complaint Files-January 1990 to December 1990 #86420-88995	
97	Complaint Files-January 1990 to December 1990 ##88996-89777	

RECORDS TRANSMITTAL AND RECEIPT

BOX NUMBERS	RECORD DESCRIPTION WITH INCLUSIVE DATES	DESTRUCTION DATE
<u>240AA FILES - RUTH BUTLER - COMPLAINT FILES</u>		
98	Complaint Files-January 1990 to December 1990 #88520-95508	612-41 Item #1 Jan, 1994
99	Complaint Files-January 1990 to December 1990 #95509-95950	
100	Complaint Files-January 1990 to December 1990 95951-96544	
101	Complaint Files-January 1990 to December 1990 #96545-96968	
102	Complaint Files-January 1990 to December 1990 ##96969-97332	
103	Complaint Files-January 1990 to December 1990 #97333-97703	
104	Complaint Files-January 1990 to December 1990 #97704-98077	
105	Complaint Files-January 1990 to December 1990 #98078-98529	
106	Complaint Files-January 1990 to December 1990 ##98530-98909	
107	Complaint Files-January 1990 to December 1990 ##98910-99647	
<u>240AA FILES - MARIE LONESOME - COMPLAINT FILES</u>		
108	Complaint Files-January 1990 to December 1990 #85701-86476	612-41 Item #1 Jan, 1994
109	Complaint Files-January 1990 to December 1990 #86502-87089	
110	Complaint Files-January 1990 to December 1990 ##87090-87699	
111	Complaint Files-January 1990 to December 1990 #87700-88389	
112	Complaint Files-January 1990 to December 1990 #88390-89479	
113	Complaint Files-January 1990 to December 1990 #89840-90066	
114	Complaint Files-January 1990 to December 1990 ##90254-90499	
115	Complaint Files-January 1990 to December 1990 #90500-91006	
116	Complaint Files-January 1990 to December 1990 #91007-91635	
117	Complaint Files-January 1990 to December 1990 #91636-92305	
118	Complaint Files-January 1990 to December 1990 #92306- 92741	

RECORDS TRANSMITTAL AND RECEIPT

BOX NUMBERS	RECORD DESCRIPTION WITH INCLUSIVE DATES	DESTRUCTION DATE
	<u>CONTINUATION</u>	
	<u>240AA FILES - MARIE LONESOME - COMPLAINT FILES</u>	
119	Complaint Files-January 1990 to December 1990 #92742-93463	612-41 Item #1 Jan, 1994
120	Complaint Files-January 1990 to December 1990 #93464-93883	
121	Complaint Files-January 1990 to December 1990 #93943-94482	
122	Complaint Files-January 1990 to December 1990 #94483-95541	
123	Complaint Files-January 1990 to December 1990 #95542-96462	
124	Complaint Files-January 1990 to December 1990 #96463-97759	
125	Complaint Files-January 1990 to December 1990 #97760-98462	
126	Complaint Files-January 1990 to December 1990 #60031-60165	612-41 Item #1 Jan, 1994
127	Complaint Files-January 1990 to December 1990 #60166-60310	
128	Complaint Files-January 1990 to December 1990 #60311-60470	
129	Complaint Files-January 1990 to December 1990 60471-60630	

R 148  
S30-32

Bxs 1-112

R 119  
S14-15

Boxes 113-129

9 empty

R 119  
S15

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.04.02


DEPT. OF LICENSING & REGULATION

INSURANCE/LICENSING  
DIVISION

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NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W1043	EXAM APPS/INFORMATION	612-48	2	1981-85	2	1/94	RECYCLED

---

  
Signature

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34-02-01-02 <span style="font-size: 2em; margin-left: 20px;">1704.02</span>		ACCESSION NO. <span style="font-size: 2em;">89W1043</span>	DATE REC'D <span style="font-size: 2em;">4-11-89</span>
b) AGENCY Dept. of Licensing & Reg.		LOCATION RANGE <span style="font-size: 2em;">107</span>	SECTIONS <span style="font-size: 2em;">26</span>
c) DIVISION/UNIT Insurance Division/Licensing		NO OF CU. FT. <span style="font-size: 2em;">2</span>	
d) MAILING ADDRESS 501 St. Paul Place Baltimore, MD 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Ms. Yvonne House Administrative Spec. II		PHONE NO 333-4074	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2 BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1  2	Exam Applications/Information (ETS)  ETS Exam Information                      1982 - 1985  Cert. of Completion/ ETS Exam Applications                      1981 - 1984	612- <del>28</del> 48 Item #2 <del>1995</del>  <span style="font-size: 1.5em;">Jan. 1994</span>          <span style="font-size: 2em;">✓</span> <span style="font-size: 1.5em;">3-5-94</span>	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.04.01

DEPT. LICENSING & REGULATION

INSURANCE P & C SECTION  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
91W927	FORM & RATE FILINGS	612-52	1	1987	26	1/94	RECYCLED

  
Signature

RECORDS CENTER MANAGER  
Title

01/25/94  
Date

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 1. 34:02:01:04	<b>ACCESSION NO.</b>  <div style="font-size: 2em; font-family: cursive;">91W927</div>	<b>DATE REC'D</b> <div style="font-size: 2em; font-family: cursive;">3-1-91</div>
<b>B. DIVISION/UNIT</b> DLNR/Insurance Division/P&C Section	<b>RM CODE</b> <div style="font-size: 2em; font-family: cursive;">17.04.01</div>	
<b>C. MAILING ADDRESS</b> 501 St. Paul Place, 7th Floor Baltimore, Maryland 21202	<b>LOCATION</b> RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">50 17-18</div>	<b>NO. OF CU. FT.</b> <div style="font-size: 2em; font-family: cursive;">26</div>
<b>D. PHONE NO.</b> (301)333-6180	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> J. Frank Nayden	<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>FORM &amp; RATE FILINGS 1987</u>	
1	Acceleration National Ins. Co. thru Allstate Indemnity Co.	612-52 Item #1
2	American Alliance Ins. Co. thru American Hardware Mutual Ins. Co.	Jan. 1994
3	American Ins. Co. thru Argonaut Ins. Co.	<div style="font-size: 1.5em; font-family: cursive;">Disposal</div> <div style="font-size: 1.5em; font-family: cursive;">2/9/94</div> <div style="font-size: 1.5em; font-family: cursive;">JPF</div>
4	Armed Forces Ins. Exchange thru Capital Enterprise Ins. Co.	
5	Capital guaranty Ins. Co. thru CIGNA Ins. Co.	
6	Commerce & Industry Ins. Co. thru Continental Ins. Co.	
7	Crum & Forster Ins. Co. thru Erie Ins. Group	
8	Erie Ins. Exchange thru Fidelity & Deposit Ins. Co.	
9	Farmers Mutual of Delaware thru General Ins. Co.	
10	General Accident Ins. Co. thru Gulf Ins. Co.	
11	HARCO National Ins. Co. thru Hartford Ins. Co. of the Midwest	
12	Harford Mutual Ins. Co. thru John Deere Ins. Co.	



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 34:02:01:04	<b>ACCESSION NO.</b>	<b>DATE REC'D</b>
<b>B. DIVISION/UNIT</b> DLNR/Insurance Division/P&C Section		<b>RM CODE</b>
<b>C. MAILING ADDRESS</b> 501 St. Paul Place, 7th Floor Baltimore, Maryland 21202	<b>LOCATION</b> RANGE            SECTION(S)	<b>NO. OF CU. FT.</b>
<b>D. PHONE NO.</b> (301)333-6180	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> J. Frank Nayden	<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>FORM &amp; RATE FILING 1987 CON'T</u>	
13	John Hancock Property & Casualty Ins. Co. thru Lumbermen's Mutual Casualty Co.	
14	Maryland Casualty Ins. Co. thru Midwest Mutual Ins. Co.	
15	Mill & Elevator Rating Bureau thru National Indemnity Ins. Co.	
16	National American Ins. Co. thru North American Managers, Inc.	
17	North Atlantic Casualty & Surety thru Ohio Casualty Ins. Co.	
18	Ohio Security Ins. Co. thru Pennsylvania National Ins. Co.	
19	Pennsylvania national Ins. Co. thru Provident General Ins. Co.	
20	Prudential Ins. Co. thru Republic Mortgage Ins. Co.	
21	RLI Ins. Co. thru Selective Ins. Co.	
22	Sentry Indemnity Co. thru Sun Ins. Office, Ltd.	
23	Surety Assoc. of America thru Travelers Ins. Co.	

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<b>A. AGENCY</b> 1. 34:02:01:04		<b>ACCESSION NO.</b>	<b>DATE REC'D</b>
<b>B. DIVISION/UNIT</b> DLNR/Insurance Division/P&C Section			<b>RM CODE</b>
<b>C. MAILING ADDRESS</b> 501 St. Paul Place, 7th Floor Baltimore, Maryland 21202		<b>LOCATION</b> <b>RANGE SECTION(S)</b>	<b>NO. OF CU. FT.</b>
<b>D. PHONE NO.</b> (301)333-6180		<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> J. Frank Nayden		<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	
<b>2. BOX NUMBERS</b>	<b>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</b>	<b>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE</b>	
	<u>RATE &amp; FORM FILINGS 1987 CON'T</u>		
24	Travlers Ins. Co. thru United States Fire Ins. Co.		
25	United States Fire Ins. Co. thru Valley Forge Ins. Co.		
26	Valiant Ins. Co. thru Zurich Ins. Co.		

R50

S17-18

3 empty R50 S18

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

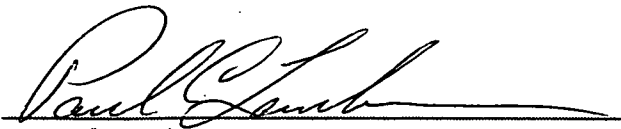
CERTIFICATE OF RECORDS DISPOSAL

17.04

DEPT. LICENSING & REGULATION

INSURANCE  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
92W935	CASE FILES	612-42	1	1990	10	1/94	RECYCLED
91W378	LEGISLATION	612-44	4	1989	2		
91W379	LEGISLATION	612-44	4	1988-89	1		
92W936	CASE FILES	612-42	1	1990	11		

  
Signature

RECORDS CENTER MANAGER  
Title

01/25/94  
Date

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34-02-01		ACCESSION NO. 17.04.88 92W935	DATE REC'D 3-3-92
b) AGENCY Department of Licensing & Regulation		LOCATION - RANGE 14	NO. OF CU. FT. 10
c) DIVISION/UNIT Insurance		SECTIONS(S) 12	RECORDS CENTER MANAGER
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL Sal Ercolano - 333-2770/2793		PHONE NO.	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	File No. 001 to 140 Dates - Sept. 10, 1990 - Sept. 20, 1990	Schedule 612-42 Item 1 January, 1994  <i>Disposal</i> <i>2/28/94</i> <i>JPS</i>
2	145 to 265 - Sept. 20, 1990 - Sept. 25, 1990	
3	266 to 390 - Sept. 25, 1990 - Oct. 1, 1990	
4	391 to 520 - Oct. 1, 1990 - Oct. 12, 1990	
5	521 to 645 - Oct. 12, 1990 - Oct. 23, 1990	
6	646 to 775 - Oct. 23, 1990 - Oct. 31, 1990	
7	776 to 895 - Oct. 31, 1990 - Nov. 8, 1990	
8	896 to 1000 - Nov. 8, 1990 - Nov. 21, 1990	
9	1001 to 1100 - Nov. 21, 1990 - Nov. 28, 1990	
10	1101 to 1200 - Nov. 28, 1990 - Dec. 4, 1990	

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 1. Dept. of Licensing & Regulation	<b>ACCESSION NO.</b> <div style="font-size: 2em; font-family: cursive;">QW378</div>	<b>DATE REC'D</b> <div style="font-size: 1.5em; font-family: cursive;">10-19-90</div>
<b>B. DIVISION/UNIT</b> Insurance Division	<b>FM CODE</b> <div style="font-size: 1.5em; font-family: cursive;">17.04</div>	
<b>C. MAILING ADDRESS</b> 501 St. Paul Place Baltimore, MD 21202	<b>LOCATION</b> RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">32 21</div>	<b>NO. OF CU. FT.</b> <div style="font-size: 2em; font-family: cursive;">2</div>
<b>D. PHONE NO.</b> 333-2521	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> Mary Ann Gotti	<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	Legislation 1989	
Box 1	1. House Joint Resolution 1 - 32 2. House Bills 1 - 950	Schedule 612-44 Item #4 Jan., 1994  <div style="font-size: 1.5em; font-family: cursive;">                         Disposal                          1/11/94                          JSP                     </div>
Box 2	1. House Bills 951-1627 and copies	

E

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Licensing & Regulation		ACCESSION NO. <b>91W379</b>	DATE REC'D <b>10-19-90</b>
B. DIVISION/UNIT Insurance			RM CODE <b>17.04</b>
C. MAILING ADDRESS 501 St. Paul Place 7th Floor South Baltimore, MD 21202		LOCATION RANGE SECTION(S) <b>32 10</b>	NO. OF CU. FT. <b>1</b>
D. PHONE NO. 333-2521		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Mary Ann Gotti		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	LEGISLATION 1988 - 1989  1. 1988 Legislative Session (a) Synopsis of House Bills (b) Synopsis of Senate Bills (c) House Proceedings (d) Senate Proceedings  2. 1989 Legislation (a) Senate Bills 1 - 910 (b) Senate Joint Resolutions 1 - 31	Schedule 612-44 Item #4 Jan., 1994  <i>Disposal</i> <i>1/11/94</i> <i>JPS</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34-02-01		17.04 <del>17.04</del>	ACCESSION NO. 92W936	DATE REC'D 3-3-92
b) AGENCY Department of Licensing / Regulation				
c) DIVISION / UNIT Insurance		LOCATION - RANGE 108	SECTION(S) 24	NO. OF CU. FT. 11
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER		
e) AGENCY OFFICIAL Sal P. Ercolano		PHONE NO. 333-2770/2793	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	File 8601 to 8725 - 5-23-90 thru 6-7-90	Schedule 612-42 Item 1 JAN., 1994
2	File 8726 to 8860 - 6-5-90 thru 6-14-90	
3	File 8861 to 9000 - 6-14-90 thru 6-24-90	
4	File 9001 to 9130 - 6-25-90 thru 7-9-90	
5	File 9131 to 9265 - 7-9-90 thru 7-17-90	
6	File 9266 to 9375 - 7-17-90 thru 7-25-90	
7	File 9376 to 9500 - 7-26-90 thru 8-2-90	
8	File 9501 to 9600 - 8-2-90 thru 12-7-90	
9	File 9601 to 9740 - 8-14-90 thru 8-21-90	
10	File 9741 to 9870 - 8-21-90 thru 8-29-90	
11	File 9871 to 10000 - 8-29-90 thru 9-10-90	

CO  
3-5-94



R-108  
S-24

empty

R108

S24

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.03

DEPT. LICENSING & REGULATION

COMM OF CONSUMER CREDIT  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
88W942	LICENSE RENEWAL	612-113	4	1983	1	1/94	RECYCLED

  
SIGNATURE

RECORDS CENTER MANAGER  
Title

01/21/94  
Date

DGS-550-2

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.03.01.03	17.03	ACCESSION NO 88W942	DATE REC'D 3-18-88
b) AGENCY COMMISSIONER OF CONSUMER CREDIT		LOCATION RANGE 33	SECTION(S) 13
c) DIVISION/UNIT DEPARTMENT OF LICENSING AND REGULATION			NO OF CU FT 1
d) MAILING ADDRESS 34 MARKET PLACE, SUITE 800 BALTIMORE, MARYLAND 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL CHARLES KAZLO, CHIEF EXAMINER	PHONE NO. 333-6820	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 (14)	LICENSE RENEWAL 1983	612-113 ITEM 4 DECEMBER, 1993 1/94 <u>Disposal</u> 1/11/94 GPS

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.04

DEPT. LICENSING & REGULATION  
AGENCY

INSURANCE  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
92W256	CASE FILES	612-42	1	1990	16	7/93	



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER  
TITLE

7/21/93  
DATE

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34:02:01	ACCESSION NO. 17.04 92W256	DATE REC'D 9-11-91
b) AGENCY Department of Licensing and Regulation	LOCATION - RANGE 46      SECTION(S) 5-6      NO. OF CU. FT. 16	
c) DIVISION/UNIT Insurance	RECORDS CENTER MANAGER	
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL Sal P. Ercolano	PHONE NO. 333-2770	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	File # 5551 to 5680 - 1/2/90 thru 1/10/90	612-42 Item #1 July, 1993  <i>Disposed 10/1/93 NOD</i>
2	" 5681 to 5830 - 1/10/90 thru 1/19/90	
3	" 5831 to 5985 - 1/19/90 thru 1/29/90	
4	" 5986 to 6110 - 1/29/90 thru 2/5/90	
5	" 6111 to 6230 - 2/5/90 thru 2/13/90	
6	" 6231 to 6365 - 2/13/92 thru 2/22/90	
7	" 6366 to 6500 - 2/22/90 thru 3/2/90	
8	" 6501 to 6650 - 3/2/90 thru 3/13/90	
9	" 6651 to 6760 - 3/15/90 thru 3/22/90	
10	" 6761 to 6910 - 3/22/90 thru 3/29/90	
11	" 6911 to 7045 - 3/29/90 thru 4/5/90	
12	" 7046 to 8080 - 4/5/90 thru 4/17/90	
13	" 8081 to 8215 - 4/17/90 thru 4/25/90	
14	" 8216 to 8345 - 4/5/90 thru 5/4/90	
15	" 8346 to 8465 - 5/4/90 thru 5/11/90	
16	" 8466 to 8600 - 5/11/90 thru 5/23/90	

USE PLAIN (UNLINED PAPER FOR CONTINUATION PAGES)

R-46

S-5-6

4 Empties

8-6

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.04.02

DEPT. LICENSING & REGULATION  
AGENCY

INSURANCE/LICENSING SECTION  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
87W438	EXAM APPS	612-48	2	1981-85	14	7/93	RECYCLED



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER  
TITLE

7/21/93  
DATE

E ✓

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34-02-01-02	17.04.02	ACCESSION NO. 87W438	DATE REC'D 11-20-86
b) AGENCY Department of Licensing & Regulation			
c) DIVISION/UNIT Insurance Division/Licensing Section		LOCATION - RANGE 102	SECTION(S) 10
d) MAILING ADDRESS 501 St. Paul Place, 5th Floor Baltimore, Maryland 21202			NO. OF CU. FT. 14
e) AGENCY OFFICIAL Yvonne House Administrative Spec. II	PHONE NO. 659-4074	RECORDS CENTER MANAGER  TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<u>Examination Applications</u>	
1	Exam Applications Aaronson-Byron 7/83-7/84	612- <del>28</del> 48
2	Exam Applications Cabler-Dunphy 7/83-7/84	Item # <del>8</del> 2
3	Exam Applications Eade-Hartman 7/83-7/84	July, <del>1993</del> 1993
4	Exam Applications Hartung-Kolb 7/83-7/84	<u>Disposal</u> 10/8/93 [Signature]
5	Exam Applications Kolb-Mitts 7/83-7/84	
6	Exam Applications Moats-Reynolds 7/83-7/84	
7	Exam Applications Reynolds-Szymczah 7/83-7/84	
8	Exam Applications Tabatabai-Zwich 7/83-7/84	
9	Exam Applications Failed to appear 7/83-6/84	
10	Failed to appear & Limited Lines Exam Booklet 7/84-6/85	
11	Center Atten. Roster, Passing Roster, Score Roster 1981-1984	
12	Alpha. Score Roster 1981-1984	
13	Pass/Failure Roster 1981-1984	
14	Pre-registered Candidates 1982-1984	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)



DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.04.05

DEPT. LICENSING & REGULATION  
AGENCY

INSURANCE-LIFE/HEALTH  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
90W721	INSURANCE COMPANIES	612-50	2		17	7/93	RECYLED
90W346	INSURANCE COMPANIES	612-50	2	1989	2		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER  
TITLE

7/21/93  
DATE

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 796-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.02.01 17.04.05	ACCESSION NO. <span style="font-size: 2em; font-family: cursive;">90W721</span>	DATE RECD <span style="font-size: 2em; font-family: cursive;">1-11-90</span>
b) AGENCY <p style="text-align: center;">Licensing &amp; Regulation</p>		
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct	LOCATION RANGE <span style="font-size: 2em; font-family: cursive;">141</span>	SECTIONS <span style="font-size: 2em; font-family: cursive;">21</span>
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	NO. OF CU. FT. <span style="font-size: 2em; font-family: cursive;">17</span>	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct	PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Chesapeake Life Insurance Co.	Schedule 612-50 Item 2  July, 1993
2	Mutual of Omaha Insurance Co.	
3 and 4	Ohio State Life Insurance Co.	
5	American Integrity Insurance Co.	
6	United of Omaha Life Insurance Co.	
7	United Services Life Insurance Co.	
8	American Agency Life Insurance Co.	
9	Provident Indemnity Life Insurance Co.	
10	Integrity Life Insurance Co.	
11	Columbus Mutual Life Insurance Co.	
12 and 13	Nationwide Life Insurance Co.	
14	Acacia National Life Insurance Co.	
15, 16 and 17	Provident Life & Accident Insurance Co.	

CF  
 10-23-93

R-141

S-21

254 Empties

S-21-28

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 789-1379)

DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 17.04.05</p>	<p>ACCESSION NO. <i>90W346</i></p>	<p>DATE RECD <i>10-12-89</i></p>
<p>b) AGENCY Licensing &amp; Regulation</p>	<p>LOCATION RANGE <i>102</i></p>	<p>SECTIONS <i>22</i></p>
<p>c) DIVISION / UNIT Insurance - Life/Health, Market Conduct</p>	<p>NO. OF CU. FT. <i>2</i></p>	
<p>d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct</p>	<p>PHONE NO. 333-2794</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>
<p>1 and 2</p>	<p>United Life and Accident Insurance Company</p> <p style="margin-top: 100px;">Note: Name change on 4/1/89 to Chubb Life Insurance Company of America</p>	<p>Schedule 612-50 Item 2 <i>July</i> <del>August</del>, 1993</p> <p style="text-align: center;"><u>Disposal</u> <i>10/8/93</i> <i>ggs</i></p>

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.05.02

DEPT. LICENSING & REGULATION  
AGENCY

LABOR & INDUSTRY/PRIVATE SECTOR  
DIVISION

MOSH

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
85W331	CASE FILES	612-137	2	1981-82	5	7/93	RECYLED
90W2	CASE FILES	612-137	2	1982	3		
85W335	CASE FILES	612-137	2	1982	76		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER  
TITLE

7/21/93  
DATE

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)



**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

a) AGENCY CODE 1. 34.04.01	ACCESSION NO. 17.05.02 85W331	DATE REC'D 11-15-84
b) AGENCY Licensing and Regulation	LOCATION RANGE 113      SECTION(S) 34	
c) DIVISION/UNIT Labor and Industry/Private Sector Consultation		
d) MAILING ADDRESS 501 St. Paul Place (4th Floor) Baltimore, Maryland 21202	NO. OF CU. FT. 5	
e) AGENCY OFFICIAL Etta Mason	PHONE NO. 659-4210	RECORDS CENTER MANAGER
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	B0597-001-81 to W1967-027-81	<del>Sch. #816 Item # 1</del> <del>July 2003</del>
2	A6824-001-82 to B0597-074-82	Sch # 612-6137 Item # 2 7/93 <u>Disposal</u> 9/29/93 LPS
3	C1670-001-82 to C6960-083-82	
4	K6607-001-82 to L9355-070-82	
5	L0943-001-82 to W9710-014-82	
5	L0943-001-82 to W9710-014-82	

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E

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Licensing and Regulation		ACCESSION NO. <b>90W2</b>	DATE REC'D <b>6-30-89</b>
B. DIVISION/UNIT Labor and Industry			FORM CODE <b>17.05.02</b>
C. MAILING ADDRESS 501 St. Paul Place 3rd Floor Baltimore, MD 21202		LOCATION RANGE SECTION(S) <b>17 12</b>	NO. OF CU. FT. <b>3</b>
D. PHONE NO. 333-4163		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Klaus D. Reichelt</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	A2913-001-82 - A2913-001-82	Sch. Item 612- <del>5</del> #2 11 137	
2	A4535-085-82 - B4535-085-82	July <del>2003</del>	
3	V2246-83-82 - V2246-083-82	/93	
		Disposal 10/8/93 gpg	

AND RECEIPT

17-05-02

Accession No.

Date Received

85W335

11-15-84

From: (Name, Division, Address or Agency)

Signature

LABOR AND INDUSTRY-MOSH

Title

Building and Room  
501 ST. PAUL PLACE  
BALTO, MD. 21202

3. Phone  
3RD  
(301) 659-4163

4. To: State Records Center

JESSUP, MARYLAND

Signature: (Agency Official)

Klaus D. Reichelt

6. No. of Cu.Ft.

76

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-11 S- 31-35	1	A0150-001-82 - A6879-002-82	Sch #816 Item #1 July 2003 Sch # 612-0137 Item #2 7/93 Disposal 10/4/93 egp
	2	A6879-003-82 - B0582-105-82	
	3	B0582-106-82 - B1111-040-82	
	4	B1111-041-82 - B1111-100-82	
	5	B1111-101-82 - B2046-001-82	
	6	B4535-001-82 - B4535-020-82	
	7	B4535-021-82 - B4535-076-82	
	8	B4535-077-82 - B5445-060-82	
	9	B5445-061-82 - C2486-075-82	
	10	C2486-076-82 - C2486-166-82	
	11	C3890-001-82 - C8504-005-82	
	12	C8504-006-82 - D5672-048-82	
	13	D5672-049-82 - D5672-098-82	
	14	D5672-099-82 - D8817-027-82	
	15	E7318-001-82 - E9555-062-82	
	16	G1271-001-82 - G1271-070-82	
	* 17	G1271-071-82 - G1898-036-82	
	18	G1898-037-82 - G2236-115-82	
	19	G2236-116-82 - G5400-050-82	
	20	G5400-051-82 - G5400-125-82	
	21	G5400-126-82 - G9094-005-82	
	22	G9094-006-82 - G9094-080-82	
	23	G9094-081-82 - H2199-060-82	
	24	H2199-061-82 - H2665-060-82	
	25	H2665-061-82 - H2665-140-82	
	26	H2665-141-82 - H6756-050-82	
	27	H6756-051-82 - H6756-100-82	
	28	H6756-101-82 - H8187-065-82	
	29	H8187-066-82 - K2133-028-82	
	30	K2133-029-82 - K6009-065-82	
	31	K6009-066-82 - K9355-021-82	

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RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

1. From: (Name, Division, Address or Agency)

Signature

LABOR AND INDUSTRY-MOSH

Title

2. Building and Room  
501 ST. PAUL PLACE  
BALTO, MD. 21202

3. Phone  
3RD  
(301) 659-4163

4. To: State Records Center

JESSUP, MARYLAND

5. Signature: (Agency Official)

*Klaus D. Reichelt*  
Klaus D. Reichelt

6. No. of Cu.Ft.

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	32	K9355-022-82 - L0461-050-82	Sch. #816 Item 1 July 2003
	33	L0461-051-82 - L0461-105-82	
	34	L0461-106-82 - L0461-158-82	
	35	L3037-001-82 - M0304-105-82	
	36	M0304-106-82 - M1533-075-82	
	37	M1533-076-82 - M1533-150-82	
	38	M1533-151-82 - M8462-005-82	
	39	M8462-006-82 - M8990-020-82	
	40	M8990-021-82 - M8990-115-82	
	41	M8990-115-82 - N9192-035-82	
	42	N9192-036-82 - N9192-093-82	
	43	07663-001-82 - 07663-162-82	
	44	09150-001-82 - P2020-020-82	
	45	P2020-021-82 - P2385-031-82	
	46	P2385-032-82 - P2385-084-82	
	47	P2385-085-82 - P2385-141-82	
	48	P2385-142-82 - R2228-003-82	
	49	R2377-001-82 - R2653-020-82	
	50	R2653-021-82 - R3117-013-82	
	51	R5635-001-82 - R5635-100-82	
	52	R5635-101-82 - R6922-019-82	
	53	S0151-001-82 - S0885-045-82	
	54	S0885-046-82 - S2550-044-82	
	55 Part 2	→ S2550-044-82 - S2550-070-82	
	56	S2550-071-82 - S4852-075-82	
	57	S4852-076-82 - S4852-145-82	
	58	S4852-146-82 - S5537-060-82	
	59	S5537-061-82 - S5537-094-82	
	60 Part 2	→ S5537-094-82 - S5715-040-82	

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DGS-550-5

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

1. From: (Name, Division, Address or Agency)

Signature

Title

LABOR AND INDUSTRY-MOSH

2. Building and Room  
501 ST. PAUL PLACE  
BALTO, MD. 21202

3. Phone  
3RD  
(301) 659-4163

4. To: State Records Center

JESSUP, MARYLAND

5. Signature: (Agency Official)

*Klaus D. Reichelt*  
Klaus D. Reichelt

6. No. of Cu.Ft.

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	61 62 63 64 65 66 67 68 69 70 71 72 73 74 75	S5715-041-82 - S5715-144-82 S5715-145-82 - S5957-010-82 S5957-011-82 - S5965-020-82 S5965-021-82 - S7534-021-82 S7534-022-82 - S7534-080-82 S8204-001-82 - V2245-065-82 V2245-066-82 - V2245-083-82 V2245-084-82 - V5559-098-82 V5559-099-82 - W3308-040-82 W3308-041-82 - W3308-151-82 W4263-001-82 - W4263-073-82 W4263-074-82 - W4263-130-82 W8346-001-82 - W8983-006-82 Cross Reference and Case Control Logs Technical Reference Material	Sch. #816 Item #1 July 2003
	*17-A	G1898-036-82 (1 case)	

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DGS-550-5

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.06.01

DEPT. LICENSING & REGULATION  
AGENCY

MD HOME IMPROVEMENT COMM.-O&P LICENSING  
DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
93W258	COMPLAINT FILES	612-68	2	FY 90	59	7/93	RECYLED
92W1227	COMPLAINT FILES	612-68	2	FY 90	100		
92W1228	COMPLAINT FILES	612-68	2	FY 90	21		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER  
TITLE

7/20/93  
DATE

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. D L & R		ACCESSION NO. 17.06.01 93W258	DATE REC'D 9-1-92
b) AGENCY O & P LICENSING		LOCATION RANGE 23	SECTION(S) 2-3
c) DIVISION/UNIT MHIC		NO. OF CU. FT. 59	
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Georgia Duffee		PHONE NO. 333-6308	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<p>CLOSED COMPLAINT FILES FY 90</p> <p>BOX 1 C</p> <p>89-152 89-207 89-1150 89-1187 89-1188 89-1210 89-1343 89-1378 89-1474 89-1503 89-1635 89-1639 89-1846 89-1915 89-2244 89-2423 89-2430 89-2486 89-2633 89-2660</p>	<p>612-68 Item 2 July 1, 1993</p> <p style="font-size: 2em; font-family: cursive;">10-23-93</p>

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. D, L & R		ACCESSION NO	DATE REC'D
b) AGENCY O & P LICENSING		LOCATION RANGE	SECTION(S)
c) DIVISION/UNIT MHIC		NO OF CU. FT.	
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Georgia Duffee	PHONE NO 333-6308	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
	<p>CLOSED COMPLAINT FILES FY 90</p> <p>BOX 2 C</p> <p>87-2274 88-1173 88-1838 88-1841 88-1942 88-2050 88-2101 88-2265 88-2329 88-2345 88-2402 88-3012 88-3054 88-3277 88-3328 88-3522 88-3558</p>	<p>612-68 Item 2 July 1, 1993</p>	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 798-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. D L & R		ACCESSION NO	DATE REC'D
b) AGENCY O & P LICENSING			
c) DIVISION/UNIT MHIC		LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202		NO. OF CU. FT.	
e) AGENCY OFFICIAL Georgia Duffee		PHONE NO 333-6308	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED COMPLAINT FILES FY 90	
	BOX 3 C	
	90-12-0001      90-90-0015      90-75-0034	
	90-12-0002      90-90-0016      90-85-0035	
	90-85-0003      90-90-0017      90-75-0036	
	90-75-0004      90-90-0018      90-75-0037	
	90-05-0005      90-90-0019      90-70-0038	
	90-70-0006      90-90-0020      90-05-0039	
	90-90-0007      90-90-0022      90-90-0040	
	90-90-0008      90-90-0023      90-90-0041	
	90-90-0009      90-05-0024      90-90-0042	
	90-90-0010      90-70-0025      90-90-0043	
	90-90-0011      90-90-0027      90-90-0044	
	90-90-0012      90-90-0028      90-90-0045	
	90-90-0013      90-70-0030      90-75-0046	
	90-90-0014      90-05-0033      90-05-0047	
		90-05-0048
		90-75-0050
		90-90-0051
		90-12-0052
		612-68 Item 2 July 1, 1993

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. D L & R		ACCESSION NO	DATE REC'D
b) AGENCY O & P LICENSING			
c) DIVISION/UNIT MHIC		LOCATION RANGE	SECTION(S)
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202		NO. OF CU. FT.	
e) AGENCY OFFICIAL Georgia Duffee		PHONE NO 333-6308	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)																																																																																				
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	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">90-2896</td> <td style="width: 25%;">90-2918</td> <td style="width: 25%;">90-2942</td> <td style="width: 25%;">90-2962</td> </tr> <tr> <td>90-2897</td> <td>90-2919</td> <td>90-2938</td> <td>90-2963</td> </tr> <tr> <td>90-2898</td> <td>90-2920</td> <td>90-2940</td> <td>90-2964</td> </tr> <tr> <td>90-2899</td> <td>90-2921</td> <td>90-2942</td> <td>90-2965</td> </tr> <tr> <td>90-2900</td> <td>90-2922</td> <td>90-2943</td> <td>90-2966</td> </tr> <tr> <td>90-2901</td> <td>90-2923</td> <td>90-2944</td> <td>90-2967</td> </tr> <tr> <td>90-2902</td> <td>90-2924</td> <td>90-2945</td> <td>90-2968</td> </tr> <tr> <td>90-2903</td> <td>90-2925</td> <td>90-2946</td> <td>90-2969</td> </tr> <tr> <td>90-2904</td> <td>90-2926</td> <td>90-2948</td> <td>90-2970</td> </tr> <tr> <td>90-2905</td> <td>90-2928</td> <td>90-2950</td> <td>90-2971</td> </tr> <tr> <td>90-2906</td> <td>90-2929</td> <td>90-2951</td> <td>90-2972</td> </tr> <tr> <td>90-2907</td> <td>90-2930</td> <td>90-2952</td> <td>90-2973</td> </tr> <tr> <td>90-2908</td> <td>90-2931</td> <td>90-2953</td> <td>90-2974</td> </tr> <tr> <td>90-2909</td> <td>90-2932</td> <td>90-2954</td> <td></td> </tr> <tr> <td>90-2910</td> <td>90-2933</td> <td>90-2955</td> <td></td> </tr> <tr> <td>90-2911</td> <td>90-2934</td> <td>90-2956</td> <td></td> </tr> <tr> <td>90-2912</td> <td>90-2935</td> <td>90-2957</td> <td></td> </tr> <tr> <td>90-2913</td> <td>90-2936</td> <td>90-2958</td> <td></td> </tr> <tr> <td>90-2915</td> <td>90-2937</td> <td>90-2959</td> <td></td> </tr> <tr> <td>90-2916</td> <td>90-2938</td> <td>90-2960</td> <td></td> </tr> <tr> <td>90-2917</td> <td>90-2940</td> <td>90-2961</td> <td></td> </tr> </table>	90-2896	90-2918	90-2942	90-2962	90-2897	90-2919	90-2938	90-2963	90-2898	90-2920	90-2940	90-2964	90-2899	90-2921	90-2942	90-2965	90-2900	90-2922	90-2943	90-2966	90-2901	90-2923	90-2944	90-2967	90-2902	90-2924	90-2945	90-2968	90-2903	90-2925	90-2946	90-2969	90-2904	90-2926	90-2948	90-2970	90-2905	90-2928	90-2950	90-2971	90-2906	90-2929	90-2951	90-2972	90-2907	90-2930	90-2952	90-2973	90-2908	90-2931	90-2953	90-2974	90-2909	90-2932	90-2954		90-2910	90-2933	90-2955		90-2911	90-2934	90-2956		90-2912	90-2935	90-2957		90-2913	90-2936	90-2958		90-2915	90-2937	90-2959		90-2916	90-2938	90-2960		90-2917	90-2940	90-2961		612-68 Item 2 July 1, 1993
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USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. D L & R		ACCESSION NO	DATE REC'D
b) AGENCY O & P LICENSING			
c) DIVISION/UNIT MHIC		LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202		NO. OF CU. FT.	
e) AGENCY OFFICIAL Georgia Duffee		PHONE NO 333-6308	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<p>CLOSED COMPLAINT FILES FY 90</p> <p>BOX 58 C</p> <p>90-2975    90-2991  90-2976    90-2992  90-2977    90-2993  90-2979    90-2994  90-2980    90-2995  90-2981    90-2996  90-2983    90-2997  90-2984    90-2998  90-2985    90-2999  90-2986    90-3000  90-2987  90-2988  90-2989  90-2990</p>	<p>612-68  Item 2  July 1, 1993</p>

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P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. D L & R		ACCESSION NO	DATE REC'D
b) AGENCY O & P LICENSING		LOCATION - RANGE SECTION(S)	NO OF CU. FT.
c) DIVISION/UNIT MHIC			
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Georgia Duffee	PHONE NO 333-6308	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED COMPLAINT FILES FY 90	612-68
	BOX 59 C	Item 2
	90-3001 90-3021 90-3044	July 1, 1993
	90-3002 90-3022 90-3045	
	90-3003 90-3023 90-3047	
	90-3004 90-3024 90-3048	
	90-3005 90-3025 90-3049	
	90-3006 90-3026 90-3050	
	90-3007 90-3027	
	90-3008 90-3028	
	90-3009 90-3029	
	90-3010 90-3030	
	90-3011 90-3031	
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	90-3013 90-3034	
	90-3014 90-3035	
	90-3015 90-3036	
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	90-3019 90-3042	
	90-3020 90-3043	

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RECORDS MANAGEMENT  
DIVISION

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 790-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE <p style="font-size: 2em; text-align: center;">DL &amp; R    17.06.01</p>	ACCESSION NO. <p style="font-size: 2em; text-align: center;">92W1227</p>	DATE REC'D <p style="font-size: 2em; text-align: center;">4-22-92</p>
AGENCY O & P Licensing	LOCATION - RANGE <p style="font-size: 2em; text-align: center;">36</p>	NO OF CU. FT. <p style="font-size: 2em; text-align: center;">100</p>
DIVISION/UNIT MHIC	SECTIONS <p style="font-size: 2em; text-align: center;">14-16</p>	
MAILING ADDRESS 501 Saint Paul Place Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
AGENCY OFFICIAL Vernon L. Simms	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Closed Files FY 90    Complaint #88-0005-#88-0073	612-68 Item 2 July, 1993
2	"                    "                    "                    Complaint #88-0074-#88-0317	"                    "                    "
3	"                    "                    "                    Complaint #88-0318-#88-0714	"                    "                    "
4	"                    "                    "                    Complaint #88-0716-#88-1056	"                    "                    "
5	"                    "                    "                    Complaint #88-1900-#88-2203	"                    "                    "
6	"                    "                    "                    Complaint #88-2204-#88-2301	"                    "                    "
7	"                    "                    "                    Complaint #88-2302-#88-2574	"                    "                    "
8	"                    "                    "                    Complaint #88-2656-#88-3063	"                    "                    "
9	"                    "                    "                    Complaint #88-3065-#88-3464	"                    "                    "

Disposal  
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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. D L & R		ACCESSION NO	DATE REC'D
b) AGENCY O & P LICENSING			
c) DIVISION/UNIT MHIC		LOCATION - RANGE	NO. OF CU. FT.
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Georgia Duffee		PHONE NO 333-6308	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED COMPLAINT FILES FY 90	
	BOX 100	
	89-3285    89-3307    89-3334    89-3361	612-68 Item 2 July 1, 1993
	89-3286    89-3308    89-3335    89-3362	
	89-3287    89-3309    89-3336    89-3363	
	89-3288    89-3310    89-3337    89-3364	
	89-3311	
	89-3289    89-3312    89-3338    89-3365	
	89-3290    89-3313    89-3339	
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	89-3293    89-3316    89-3345	
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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE D L & R	17.06.01	ACCESSION NO 92W1228	DATE REC'D 4-22-92
AGENCY O & P LICENSING		LOCATION RANGE 34	SECTION(S) 2-3
DIVISION/UNIT MHIC			NO OF CU FT 21
MAILING ADDRESS 501 SAINT PAUL PLACE BALTIMORE, MARYLAND 21202		RECORDS CENTER MANAGER	
AGENCY OFFICIAL Georgia Duffee	PHONE NO 333-6308	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES				4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED COMPLAINT FILES				
	Box 1A	Box 2A	Box 3A	Box 4A	
	88-266	88-2428	88-2542	88-2642	
	88-735	88-2439	88-2547	88-2649	
	88-863	88-2442	88-2550	88-2653	
	88-1487	88-2444	88-2571	88-2655	
	88-1737	88-2452	88-2564	88-2657	
	88-2152	88-2453	88-2582	88-2659	
	88-2348	88-2466	88-2590	88-2660	
	88-2358	88-2507	88-2593	88-2707	
	88-2364	88-2508	88-2597	88-2717	
	88-2365	88-2512	88-2598	88-2720	
	88-2366	88-2516	88-2607	88-2723	
	88-2269	88-2520	88-2623	88-2725	
	88-2378	88-2522	88-2640	88-2728	
	88-2403	88-2532		88-2733	
	88-2405	88-2538		88-2735	
	88-2408	88-2541		88-2736	
	88-2424				
	88-2427				
					612-68 Item 2 July 1, 1993  <i>Disposal</i> <i>9/7/93</i> <i>JPS</i>

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**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE  D L & R  AGENCY  O & P LICENSING  DIVISION/UNIT  MHIC  MAILING ADDRESS  501 SAINT PAUL PLACE BALTIMORE, MARYLAND 21202  AGENCY OFFICIAL  Georgia Duffee  PHONE NO  333-6308	ACCESSION NO          LOCATION - RANGE          SECTION(S)          NO OF CU. FT          RECORDS CENTER MANAGER          TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
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BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)																																																																																								
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PLAIN UNLINED PAPER FOR CONTINUATION PAGES

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE D L & R		ACCESSION NO.	DATE REC'D
AGENCY O & P LICENSING			
DIVISION/UNIT MHIC		LOCATION - RANGE	SECTION(S)
MAILING ADDRESS 501 SAINT PAUL PLACE BALTIMORE, MARYLAND 21202		NO OF CU FT	
AGENCY OFFICIAL Georgia Duffee		RECORDS CENTER MANAGER	
PHONE NO 333-6308		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED COMPLAINT FILES	
Box 9A	Box 10A	Box 11A
88-1188	<del>88-3347</del> Combined	88-3453
88-3220	89-454 [	88-3461
88-3226	88-3335	88-3467
88-3227	88-3359	88-3483
88-3231	88-3387	88-3489
88-3234	88-3389	88-3492
88-3241	88-3390	88-3499
88-3247	88-3392	88-3518
88-3248	88-3404	88-3519
88-3249	88-3409	
88-3250	88-3410	
88-3267	88-3433	
88-3274	88-3437	
88-3281		
88-3298		
88-3332		
88-3351		
88-3388		
		612-68 Item 2 July 1, 1993

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**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS : PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE  D L & R  AGENCY  O & P LICENSING  DIVISION/UNIT  MHIC  MAILING ADDRESS  501 SAINT PAUL PLACE BALTIMORE, MARYLAND 21202  AGENCY OFFICIAL  Georgia Duffee  PHONE NO  333-6308	ACCESSION NO          LOCATION - RANGE  SECTION(S)       RECORDS CENTER MANAGER       TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	DATE REC'D          NO OF CU FT          4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
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BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)																																																																																												
	CLOSED COMPLAINT FILES  <table style="width:100%; border: none;"> <tr> <td style="width:25%;">Box 12A</td> <td style="width:25%;">Box 13A</td> <td style="width:25%;">Box 14A</td> <td style="width:25%;">Box 15A</td> </tr> <tr> <td>88-3520</td> <td>88-0900</td> <td>84-1811</td> <td>87-754</td> </tr> <tr> <td>88-3521</td> <td>88-3542</td> <td>86-1221</td> <td>87-844</td> </tr> <tr> <td>88-3528</td> <td>88-3566</td> <td>86-2104</td> <td>87-1944</td> </tr> <tr> <td>88-3529</td> <td>88-3568</td> <td>87-628</td> <td>87-2147</td> </tr> <tr> <td>88-3531</td> <td>88-3589</td> <td>87-800</td> <td>87-2231</td> </tr> <tr> <td>88-3540</td> <td>88-3591</td> <td>86-1221</td> <td>88-2381</td> </tr> <tr> <td>88-3541</td> <td>88-3591</td> <td>87-679</td> <td></td> </tr> <tr> <td>88-3550</td> <td>88-3592</td> <td>87-15</td> <td></td> </tr> <tr> <td>88-3553</td> <td>88-3593</td> <td>87-520</td> <td></td> </tr> <tr> <td>88-3559</td> <td>88-3606</td> <td>87-734</td> <td></td> </tr> <tr> <td>88-3560</td> <td>88-3607</td> <td>86-2262</td> <td></td> </tr> <tr> <td>88-3563</td> <td></td> <td>86-1531</td> <td></td> </tr> <tr> <td>88-3566</td> <td></td> <td>85-1064</td> <td></td> </tr> <tr> <td>88-3568</td> <td></td> <td>86-2227</td> <td></td> </tr> <tr> <td>88-3570</td> <td></td> <td>88-2062</td> <td></td> </tr> <tr> <td>88-3576</td> <td></td> <td>88-2043</td> <td></td> </tr> <tr> <td>88-3580</td> <td></td> <td>88-1341</td> <td></td> </tr> <tr> <td>88-3581</td> <td></td> <td>87-2635</td> <td></td> </tr> <tr> <td>88-3582</td> <td></td> <td>87-2632</td> <td></td> </tr> <tr> <td>88-3587</td> <td></td> <td>87-2619</td> <td></td> </tr> <tr> <td></td> <td></td> <td>87-2515</td> <td></td> </tr> <tr> <td></td> <td></td> <td>86-1202</td> <td></td> </tr> </table>	Box 12A	Box 13A	Box 14A	Box 15A	88-3520	88-0900	84-1811	87-754	88-3521	88-3542	86-1221	87-844	88-3528	88-3566	86-2104	87-1944	88-3529	88-3568	87-628	87-2147	88-3531	88-3589	87-800	87-2231	88-3540	88-3591	86-1221	88-2381	88-3541	88-3591	87-679		88-3550	88-3592	87-15		88-3553	88-3593	87-520		88-3559	88-3606	87-734		88-3560	88-3607	86-2262		88-3563		86-1531		88-3566		85-1064		88-3568		86-2227		88-3570		88-2062		88-3576		88-2043		88-3580		88-1341		88-3581		87-2635		88-3582		87-2632		88-3587		87-2619				87-2515				86-1202		612-68 Item 2 July 1, 1993
Box 12A	Box 13A	Box 14A	Box 15A																																																																																											
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**RECORDS TRANSMITTAL AND RECEIPT**

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <b>MHIC</b>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT D L & R O & P LICENSING			RM CODE
C. MAILING ADDRESS 501 Saint Paul Place Baltimore, Maryland 21202 Room 801		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 333-6308		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Georgia Duffee		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<p>CLOSED COMPLAINT FILES FY 90</p> <p><b>BOX 16A</b></p> <p>87-05-0640      87-70-2348  87-70-1574      87-70-2351  87-70-2449      87-70-2354  87-70-2060      87-70-2357  87-70-2161      87-70-2372  87-70-2218      87-70-2374  87-70-2224      87-70-2381  87-70-2258      87-70-2391  87-70-2276      87-70-2395  87-70-2277      87-70-2418  87-70-2278      87-70-2471  87-70-2284      87-70-2488  87-70-2285      87-70-2493  87-70-2294      87-70-2576  87-70-2307      87-70-2624  87-70-2310  87-70-2313  87-70-2314  87-70-2315  87-70-2316  87-70-2317  87-70-2320  87-70-2345</p>	<p>612-68  Item 2  July 1, 1993</p>

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

a) AGENCY CODE 1. D L & R	ACCESSION NO	DATE REC'D
b) AGENCY O & P LICENSING		
c) DIVISION/UNIT MHIC	LOCATION - RANGE SECTION(S)	NO. OF CU. FT.
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Georgia Duffee	PHONE NO 333-6308	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED COMPLAINT FILES FY 90  BOX 17A	
	88-85-0017 88-70-0070 88-45-0094 88-70-0110 88-70-0113 88-70-0225 88-70-0246 88-70-0258 88-70-0272 88-70-0287 88-70-0301 88-70-0304 88-70-0307 88-70-0308 88-70-0325 88-70-0347 88-70-0380 88-70-0392 88-70-0395 88-70-0449 88-70-0453 88-70-0560 88-70-0593 88-70-0720 88-70-0733	88-70-0736 88-70-0737 88-70-0873 88-70-0889 88-70-0996 88-70-1016 88-70-1029 88-70-1051 88-70-1098 88-70-1118 88-70-1165 88-70-1172 88-70-1174 88-70-1239 88-70-1287 88-70-1355 88-70-1356 88-70-1393 88-70-1419 88-70-1448
		612-68 Item 2 July 1, 1993

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

a) AGENCY CODE 1. <b>D L &amp; R</b>		ACCESSION NO.	DATE REC'D
b) AGENCY <b>O &amp; P LICENSING</b>			
c) DIVISION/UNIT <b>MHIC</b>		LOCATION - RANGE	SECTION(S) NO. OF CU. FT.
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Georgia Duffee		PHONE NO 333-6308	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED COMPLAINT FILES FY 90  <b>BOX 18A</b>		
	88-70-1491		
	88-70-1537		
	88-70-1590		
	88-70-1592		
	88-70-1593		
	88-70-1631		
	88-70-1651		
	88-70-1676		
	88-70-1750		
	88-70-1759		
	88-70-1809		
	88-70-1844		
	88-70-1845		
	88-70-1845		
	88-70-1850		
	88-70-1863		
	88-70-1879		
	88-70-1910		
	88-70-1968		
	88-70-1975		
	88-70-2017		
	88-70-2022		
	88-70-2052		
	88-70-2066		
	88-70-2070		
	88-70-2097		
	88-70-2115		
	88-70-2118		
	88-70-2194		
	88-70-2118		
	88-70-2194		
	88-70-2218		
	88-70-2236		
	88-70-2256		
	88-70-2312		
	88-70-2334		
	88-70-2335		
	88-70-2336		
	88-70-2343		
	88-70-2372		
	88-70-2373		
	88-70-2394		
	88-70-2399		
	88-70-2496		
	88-70-2497		
	88-70-2509		
	88-70-2517		
	88-70-2527		
	88-70-2534		
	88-70-2560		
	88-70-2566		
	88-70-2603		
	88-70-2614		
			612-68 Item 2 July 1, 1993

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**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

a) AGENCY CODE 1. <b>D L &amp; R</b>	ACCESSION NO.	DATE REC'D
b) AGENCY <b>O &amp; P LICENSING</b>		
c) DIVISION/UNIT <b>MHIC</b>	LOCATION - RANGE                      SECTION(S)	NO. OF CU. FT.
d) MAILING ADDRESS 501 Saint Paul Place Room 801 Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL                      PHONE NO Georgia Duffee                      333-6308	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED COMPLAINT FILES FY 90  <b>BOX 20A</b>  88-70-3178                      88-70-3458 88-70-3182                      88-70-3466 88-70-3184                      88-70-3480 88-70-3193                      88-70-3481 88-70-3197                      88-70-3484 88-70-3217                      88-70-3486 88-70-3218                      88-70-3491 88-70-3240                      88-70-3496 88-70-3256                      88-70-3498 89-70-3283                      88-70-3506 89-70-3290                      88-70-3516 89-70-3291                      88-70-3524 89-70-3294                      88-70-3526 88-70-3310                      88-70-3546 88-70-3315                      88-70-3551 88-70-3317                      88-70-3556 88-70-3318                      88-70-3562 88-70-3330                      88-70-3569 88-70-3391 88-70-3435  <b>BOX 21A</b>  86-70-1426 88-70-3573 88-70-3575 88-70-3595	612-68 Item 2 July 1, 1993

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.07

DEPT. LICENSING & REGULATION  
AGENCY

REAL ESATE COMM- LEGAL  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
86W469	CLOSED CASES	612-39	4		6	7/93	
89W1290	GROUP 'B' RENEWALS	612-39	3	1988-90	5		
86W470	NECO CLOSED CASES	612-39	4		8		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER  
TITLE

7/21/93  
DATE

EA

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

8

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODES 34.05.15		1707		ACCESSION NO. 86W469	DATE RECD 2-28-86
b) AGENCY Maryland Real Estate Commission				LOCATION RANGE 142	SECTION(S) 19
c) DIVISION UNIT Legal Division				NO. OF CU. FT. 6	
d) MAILING ADDRESS 581 St. Paul Place Room 804 Baltimore, Maryland 21202				RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Charles G. Chambers		PHONE NO. 659-6230		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	J. Laning Taylor Closed Cases Ben Bell Closed Cases	612-39 4 7/1993
2	Greater Baltimore Board vs. Harry Hughes	612-39 4 1993
3	Public Hearing Conservation Areas	612-39 4 1993
4	Closed Cases 77-047, 79-331, 77-317, 78-096 78-266, 79-080, 79-171, 79-168 79-341, 80-166, 80-118	612-39- 4 1993
5	Closed Cases 77-055, 77-317, 78-064, 78-123 78-139, 79-014, 79-192, 79-198 79-251, 79-329, 79-381	612-39 4 1993
6	Closed cases 81-189, 80-104, 79-114, 80-096 78-023, 80-194, 81-353, 81-131	612-39- 4 1993

10-23-93



E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE 34.06.01.018		17.07	ACCESSION NO. 89W1290	DATE REC'D 6-28-89
AGENCY Real Estate Commission of Maryland				
DIVISION/UNIT Legal Department			LOCATION - RANGE 410	SECTION(S) 6-7
MAILING ADDRESS 501 St. Paul Place Suite 804 Baltimore, Maryland 21202				NO. OF CU. FT. 5
AGENCY OFFICIAL Mildred J. Baker		PHONE NO. 301/333-6230	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<u>GROUP "B"</u> <u>1988 - 1990 RENEWALS</u>	Schedule 612-39 Item #3 Destroy <del>5/31/93</del>
1	4 Thru 2148	7/93
2	2149 Thru 4614	
3	4615 Thru 29424	
4	29428 Thru 52091	
5	52164 Thru 100587	
	(Gold)	10-23-93

EA

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

7

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY DATE 34.06.18	17.07	ACCESSION NO. 86W470	DATE REC'D 2-28-86
b) AGENCY Maryland Real Estate Commission		LOCATION - RANGE 142	SECTION(S) 17
c) DIVISION Legal Division			NO. OF CU. FT. 8
d) MAILING ADDRESS 501 St. Paul Place Room 804 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Charles G. Chambers	PHONE NO. 659-6230	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
1	NECO Closed Cases	612-39	4	7/1993
2	Neco Clsoed Cases	612-39	4	1993
3	NECO Closed Cases	612-39	4	1993
4	NECO Closed Cases	612-39	4	1993
5	NECO Closed Cases	612-39	4	1993
6	NECO Closed Cases	612-39	4	1993
7	NECO Closed Cases	612-39	4	1993
8	NECO Closed Cases	612-39	4	1993

10-23-93

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.04

DEPT LICENSING & REGULATION

INSURANCE DIVISION  
DIVISION

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NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
90W623	LEGISLATION	612-44	4	1988	2	7/93	RECYCLED
91W319	INSURANCE COMPANIES	612-47	1A	1989	30		
90W895	LIFE & HEALTH COMPLAINTS	612-42	1	1988	14		

  
Signature

RECORDS CENTER MANAGER  
Title

07/25/93  
Date

E

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.02.01.01		17.04	ACCESSION NO. 90W623	DATE REC'D 12-7-89
b) AGENCY Dept. of Licensing & Regulation			LOCATION - RANGE 7	SECTION(S) 4
c) DIVISION/UNIT Insurance				NO. OF CU. FT. 2
d) MAILING ADDRESS 501 St. Paul Place Baltimore, MD 21202		RECORDS CENTER MANAGER		
e) AGENCY OFFICIAL Mary Ann Gotti		PHONE NO. 333-2521	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1988 LEGISLATION General Information Correspondence (General) Reading File Ideas & Proposals House Joint Resolutions 2 thru 34 House Bills 6 thru 941	Schedule 612-44 Item #4 July, 1993 <u>Disposal</u> 8/14/93 JMS
2	House Bills 943 thru 1489 Senate Bills 1 thru 841	

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 1. Department of Licensing & Regulation	<b>ACCESSION NO.</b> <div style="font-size: 2em; font-family: cursive;">91W319</div>	<b>DATE REC'D</b> <div style="font-size: 1.5em; font-family: cursive;">10-5-90</div>
<b>B. DIVISION/UNIT</b> Insurance Division	<b>RM CODE</b> <div style="font-size: 1.5em; font-family: cursive;">17.04. <del>03</del></div>	
<b>C. MAILING ADDRESS</b> 501 St. Paul Place Baltimore, Maryland 21202	<b>LOCATION</b> RANGE SECTION(S) <div style="font-size: 1.5em; font-family: cursive;">17 11-12</div>	<b>NO. OF CU. FT.</b> <div style="font-size: 2em; font-family: cursive;">30</div>
<b>D. PHONE NO.</b> 333-4002/3	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> Wenda K. Gordon	<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1.	Allstate Ins. Co. Case No. 695-12/88 to 1168-2/89	612-47 Item # 1A July 1993  <div style="font-size: 1.5em; font-family: cursive;">7/16/93</div> <div style="font-size: 1.5em; font-family: cursive;">[Signature]</div>
2.	Allstate Ins. Co. Case No. 1200-3/89 to 1650-5/89	
3.	Allstate Ins. Co. Case No. 1704-6/89 to 440-9/89	
4.	Allstate Ins. Co. Case No. 441-9/89 to 759-12/89	
5.	Allstate Ins. Co. Case No. 760-12/89 to 886-12/89; AETNA Case No. 7-7/89 to 805-12/89; American Economy Case No. 219-7/87 to 1561-5/89	
6.	American Employers Case No. 507-9/87 to 296-8/89; American Guaranty & Liability Co. Case No. 819-11/87 to 1005-2/89; American Insurance Co. Case No. 1709-6/89 to 482-10/89; American Manugacturers Mutual Case No. 1118-2/89 to 701-11/89; American Motorists Case No. 602-11/88 to 826-12/89	
7.	American National Fire Case No. 1819-6/89 to 827-12/89; American Reliance Case No. 642-11/89; American States Case No. 1806-5/88; Amica Mutual Case No. 1032-2/89 to 298-8/89; Associated Indemnity Case No. 706-12/88 to 828-12/89; Atlantic Mutual Case No. 1710-6/89 to 445-9/89; Automobile Insurance Co. of Hartford CT. Case No. 1509-5/89 to 352-8/89; Bankers Standard Case No. 921-1/89 to 829-12/89; Brethren Mutual Case No. 922-1/89 to 769-12/89	

<u>Box #</u>	<u>DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</u>
8	Capital Landmard Case No. 399-9/89; Colonial Ins. Co. of California Case No. 1007-2/89; CIGNA Case No. 1777-6/89 to 353-8/89; CNA Case No. 595-12/88; Continental Case No. 741-12/88 to 888-12/89; Donegal Case No. 1813-5/88 to 887-12/89; Erie Insurance Case No. 550-10/88 to 1172-2/89
9	Erie Insurance Case No. 1173-2/89 to 889-12/89; Excelsior Case No. 598-11/88 to 134-7/89; Federal Kemper Case No. 649-11/88 to 1126-2/89
10	Federal Kemper Case No. 1175-2/89 to 1345-3/89; Keystone Case No. 393-9/88 to 857-12/89; Liberty Mutual Case No. 712-12/88 to 784-12/89; Maryland Casualty Case No. 1038-2/89 to 1310-3/89
11	Maryland Casualty Case No. 1431-4/89 to 859-12/89; Metropolitan Case No. 607-11/88 to 860-12/89; Montgomery Mutual Case No. 1073-2/89 to 363-8/89; Mutual Benefit Case No. 1074-2/89; National Fire & Marine Case No. 488-10/88 to 862-12/89; National General Case No. 891-1/89 to 1678-5/89; National Grang Case No. 682-11/88 to 1732-6/89; Nationwide Case No. 608-11/88 to 753-12/88
12	Nationwide Case No. 754-12/88 to 1437-4/89
13	Nationwide Case No. 1438-4/89 to 158-7/89
14	Nationwide Case No. 159-7/89 to 867-12/89
15	Government Employees Ins. Co. Case No. 1512-5/89 to 51-7/89
16	Government Employees Ins. Co. Case No. 52-7/89 to 453-8/89
17	Government Employees Ins. Co. Case No. 454-9/89 to 896-12/89
18	Harleysville Case No. 796-12/88 to 739-11/89; Hartford Case No. 799-12/88 to 897-12/89; Home Ins. Co. Case No. 982-1/89 to 229-8/89
19	Government Employees Ins. Co. Case No. 267-8/88 to 1063-2/89
20	Government Employees INs. Co. Case No. 1064-2/89 to 1487-4/89
21	State Farm Case No. 762-12/88 to 1188-2/89
22	State Farm Case No. 1189-2/89 to 1599-5/89
23	State Farm Case No. 1604-5/89 to 170-7/89
24	State Farm Case No. 171-7/89 to 502-10/89
25	State Farm Case No. 503-10/89 to 900-12/89

<u>BOX #</u>	<u>DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</u>
26	Horace Mann Case No. 890-1/89 to 318-8/89; INA Case No. 1137-2/89 to 856-12/89; New York Underwriters Case No. 657-11/88 to 1796-6/89; Northern Assurance Case No. 1546-5/89 and 325-8/89; Northland Case No. 1442-4/89; North River Case No. 814-12/88 to 1797-6/89; Ohio Casualty Case No. 500-10/89; Pacific Employees Case No. 1242-3/89; Patuxon National Case No. 1844-6/89; Pennsylvania General Case No. 1443-4/89 to 499-10/89; Pennsylvania National Case No. 659-11/88 to 716-11/89; Phoenix Case No. 1148-2/89 to 1523-5/89; Provident General 406-9/88 to 1631-5/89
27	Prudential Case No. 723-12/88 to 687-11/89; Reliance Case No. 758-12/88 to 533-10/89; Royal Ins. Case No. 499-10/88 to 790-12/89; Safeco Ins. Co. of America Case No. 724-12/88 to 898-12/89; State Auto Case 759-12/88 to 792-12/89; State Farm Case No. 661-11/88 to 761-12/88
28	Transamerica Case No. 662-11/88 to 798-12/89; Transcontinental Case No. 102-7/87 to 690-11/89; Travelers Case No. 866-12/88 to 380-8/89; United Pacific Case No. 1255-3/89 to 691-11/89; USAA Case No. 692-11/88 to 341-8/89
29	USAA Case No. 425-9/89 to 880-12/89; USF&G Case NO. 1100-2/89 to 800-12/89; Valiant Case No. 963-1/89 to 858-12/89; Valley Forge Case No. 691-11/88 to 1761-6/89
30	Valley Forge Case No. 1808-6/89 to 799-12/89; West American Case No. 1263-3/89 to 672-11/89; Zurich Case No. 1264-3/89 to 424-9/89

R-17

S-11-12

2 empty spaces

S-12



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<b>A. AGENCY</b> 1. DEPARTMENT OF LICENSING & REGULATION	<b>ACCESSION NO.</b> <span style="font-size: 2em; font-family: cursive;">90W895</span>	<b>DATE REC'D</b> <span style="font-size: 1.5em; font-family: cursive;">2-16-90</span>
<b>B. DIVISION/UNIT</b> INSURANCE	<b>RM CODE</b> <span style="font-size: 1.5em; font-family: cursive;">17.04.03</span>	
<b>C. MAILING ADDRESS</b> 501 St. Paul Place Baltimore, MD 21202	<b>LOCATION</b> RANGE SECTION(S) <span style="font-size: 1.5em; font-family: cursive;">17 6</span>	<b>NO. OF CU. FT.</b> <span style="font-size: 2em; font-family: cursive;">14</span>
<b>D. PHONE NO.</b> 301-333-2770	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Life & Health Complaints-Investigations March 11, 1988 - March 22, 1988 File 8000-to 8120	Schedule 612-42 March 1993 Item #1
2	" " " " March 22, 1988 - March 31, 1988 File 8121 to 8215	<del>March 1993</del> <span style="font-size: 1.5em; font-family: cursive;">July 1993</span>
3	" " " " March 31, 1988 to April 11, 1988 File 8215 to 8309	<del>April 1993</del> <span style="font-size: 1.5em; font-family: cursive;">7/16/93</span> <span style="font-family: cursive;">JL</span>
4	" " " " April 4, 1988 to April 19, 1988 File 8310 to 8398	<del>April 1993</del>
5	" " " " April 20, 1988 to May 5, 1988 File 8400 to 8520	<del>May 1993</del>
6	" " " " May 5, 1988 - May 13, 1988 File 8521 to 8599	<del>May 1993</del>
7	" " " " July 18, 1988 to July 29, 1988 File 9184 to 9320	<del>July 1993</del>
8	" " " " August 1, 1988 to August 9, 1988 File 934 to 9440	<del>August 1993</del>

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 1. DEPARTMENT OF LICENSING & REGUALTION		<b>ACCESSION NO.</b>	<b>DATE REC'D</b>
<b>B. DIVISION/UNIT</b> INSURANCE		<b>RM CODE</b>	
<b>C. MAILING ADDRESS</b> 501 St. Paul Place Baltimore, MD 21202		<b>LOCATION</b> RANGE      SECTION(S)	<b>NO. OF CU. FT.</b>
<b>D. PHONE NO.</b> 301-333-2770		<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b>		<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
9	Life and Health Complaints-Investigations August 9, 1988 to August 22, 1988 File 9441 to 9585	August 1993
<del>27</del> 10	" " " " May 13, 1988 to May 23, 1988 File 8600 to 8725	May 1993
<del>28</del> 11	" " " " May 23, 1988 to June 8, 1988 File 8726 to 8841	June 1993
<del>29</del> 12	" " " " June 8, 1988 to June 21, 1988 File 8842 to 8952	June 1993
<del>30</del> 13	" " " " June 21, 1988 to July 1, 1988 File 8953 to 9053	July, 1993
<del>31</del> 14	" " " " July 1, 1988 to July 19, 1988 File 9054 to 9199	July 1993

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

17.04.02

DEPT. LICENSING & REGULATION

INSURANCE/LICENSING SECTION  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
81W9	BROKER LICENSES	612-28	3	1978-79	8	7/93	RECYCLED
87W431	RENEWAL LISTS	612-28	2	83/84	6		
87W427	CANCELLATIONS	612-48	2	1982-83	9		

  
Signature

RECORDS CENTER MANAGER  
Title

07/21/93  
Date

17.04.02

79 boxes  
August, 1980  
6 pages

81W9

Date Rec'd

8/20/80 ✓

Insurance Division/Licensing Section

Name of Agency:  
1 S. Calvert St., 5th floor  
Baltimore, Md. 21202  
(383-5685)

1. Agency Name: STATE RECORDS CENTER

8 cu. ft.

Mrs. Rita L. Farb  
Licensing Supervisor

5. Agency Address No.

6. Telephone No.

R9  
S 13-15  
R14  
ST  
+  
RT4  
STC

8.	9.
(Boxes 1-50)	COMPANY FILES - 7-1-77 to 7-1-79 TO BE RETAINED UNTIL July 3, 1981
	AAA Life Insurance Co. to Aetna Life Ins. Co.
	Aetna Variable Annuity Life Ins. Co. to: American Agency Life Ins. Co.
	American & Foreign Insurance Co. to: American General Life Ins. Co. of Del.
	American Guaranty & Liability Ins. Co. to: American Health & Life Ins. Co.
	American Heritage Life Insurance Co. to: American Insurance Company
	American Integrity Insurance Co. to: Aronson Insurance Company
	Associated Indemnity Corp. to: Bankers Life Ins. Co. of Nebraska
	Bankers Mutual Insurance Co. to: Blue Ridge Insurance Company
	Boston Mutual Life Insurance Co. to Charter Oak Fire Insurance Co.
	Chelsea Title & Guaranty Co. to: Combined Insurance Co. of America
	Commerce & Industry Insurance Co. to: Connecticut Mutual Life Ins. Co.

10. Disposal Authority  
(Schedule and 17)

612-28

\* # 3  
Partial Boxes  
1-59 (2-84 REB)

\* Partial - 8/90  
Boxes - 68-79

Boxes - 60-67  
Disposal  
8/14/93  
LPS

\* Partial - 8/93  
Bxs - 60-67

<u>Box #s</u>	<u>Description of Records with Inclusive DATES</u>
	<u>Company files 7-1-77 to 7-1-78</u> <u>To be Retained until July 1, 1983</u>
12	Consumers Life Insurance Co. to Continental Insurance Co.
13	Countrywide Insurance Co. Equitable General Insurance Co.
14	Equitable Life Assurance Society of U.S. to Federal Kemper Insurance Co.
15	Federal Kemper Life Assurance Co. Fire & Casualty Insurance Co.
16	Fireman's Fund American Life Insurance Co. First Investment Annuity Co.
17	First Investors Life Insurance Co. General Services Life Insurance Co.
18	Geneva Life Insurance Co. Hanover Insurance Co.
19	Harbor Insurance Co. Hartford Casualty Insurance Co.
20	Hartford Fire Insurance Co. Home Beneficial Life Insurance Co.
21	Home Indemnity Company Indianapolis Life Insurance Co.
22	Industrial Indemnity Company Kentucky Central Life Insurance Co.
23	Keystone Insurance Co. Life Insurance Co. of Virginia
24	Lincoln Income Life Insurance Co. Massachusetts Bay Insurance Co.
25	Massachusetts Casualty Insurance Co. Metropolitan Life Insurance Co. (Applications only)
26	Metropolitan Life Insurance Co. (509s & renewals) to: Montgomery Ward Life Insurance Co.
27	Monumental Life Insurance Co. Mutual Life Insurance Co. of New York
28	Mutual Life Insurance Co. of Washington, D.C. National Home Life Assurance Co.

Box. #s	Description of Records with Inclusive Dates	(Company Files 1977-78)	to be retained until 7-1-83
29	National Independence Insurance Co. New Hampshire Insurance Co.		
30	New York Life Insurance Co. North Carolina Mutual Life Insurance Co.		
31	North River Insurance Co. Ohio Casualty Insurance Co.		
32	Ohio Farmers Insurance Co. Pacific Fidelity Life Insurance Co.		
33	Pacific Indemnity Ins. Co. Pennsylvania General Insurance Co.		
34	Pennsylvania Life Insurance Co. Pennsylvania National Life Insurance Co.		
35	Pennsylvania National Mutual Casualty Ins. Co. Phoenix Mutual Life Insurance Co.		
36	Pilot Life Insurance Co. Provident National Assurance Company		
37	Prudential Insurance Co. of America (Applications, Correspondence, 509s)		
38	Prudential Insurance Co. of America (509s and Renewals)		
39	Prudential Property & Casualty Insur. Co. Royal Globe Insurance Co.		
40	Royal Indemnity Company Seaboard Surety Company		
41	Security Benefit Life Insurance Co. Southwestern Life Insurance Co.		
42	Springfield Life Insurance Co. Sun Life Assurance Co. of Canada (U.S.)		
43	Sun Life Insurance Co. of America Transamerica Insurance Co.		
44	Transamerica Life Insurance & Annuity Travelers Indemnity Company of Rhode Island		
45	Travelers Casualty Insurance Co. Tri-County Mutual Insurance Co.		
46	Underwriters Insurance Company United Fire Insurance Company		
47	United Insurance Co. of America Universal Reinsurance Company		

Company Files 7-1-77 to 6-30-78  
To be retained until July 1, 1983

- 48 University Life Insurance Co. of America  
Volunteer State Life Insurance Company
- 49 Washington National Insurance Co.  
Wisconsin National Life Insurance Co.
- 50 Wolverine Insurance Co.  
Zurich Life Insurance Company  
and  
Reader Files and Miscellaneous licenses  
returned for cancellation

Miscellaneous Files to be retained until  
July 1, 1983 (Boxes 51 to 59)

- 51 Miscellaneous licenses returned for cancellation
- 52 Cash Sheets January, 1975 to December, 1975  
(Agents Licenses and Motor Club Representatives)
- 53 Cash Sheets January, 1976 to December, 1976  
(Agents Licenses and Motor Club Representatives)
- 54 Daily Summary Cash Sheets January 1975 to Dec. 1979  
Address Verification Registers
- 55 Individual License Cancellations  
A to SM 1977-78
- 56 Individual License Cancellations  
SN to Z and Misc. 1977-78  
and  
Company License Cancellations  
A to LAW 1977-78
- 57 Company License Cancellations  
LI to Z and Misc. 1977-78  
and Motor Clubs
- 58 Miscellaneous Company & Individual Licenses  
Cancelled Temporary Licenses  
1977-78
- 59 Certifications Received from other states  
1973-78

Box #

Description of Records  
With Inclusive Dates

Broker Licenses (1978-79)  
(Boxes 60 to 67)  
To be retained until July 1, 1992

60

Non-Resident Individual Brokers  
24279 - 25100

61

Non-Resident Individual Brokers  
25101 - 25780

62

Non-Resident Individual Brokers  
25781 - 26132

Non-Resident Corporate Brokers  
2400 - 2656

63

Resident Individual Brokers  
23694 - 24250

64

Resident Individual Brokers  
24251 - 24800

65

Resident Individual Brokers  
24801 - 25350

66

Resident Individual Brokers  
25351 - 25873

67

Corporate Resident Brokers 2836-3297  
Advisers 827 - 9333  
Surplus Lines Brokers 585 - 695

*\*Partial*  
*8/93*  
*BXD-60-67*





Box #

Description of Records  
with Inclusive Dates

Examination Results (1977-78)

(Boxes 68 to 79)

To be retained until July 1, 1990

68	Failure Letters	A-L
69	Failure Letters	Mc-Z
70	Dead File	A-Z
71	Passing Letters	A-B
72	Passing Letters	C-D
73	Passing Letters and CLU & CPCU	E-Han Letters
74	Passing Letters	Hank-Kie
75	Passing Letters	Klu-MOF
76	Passing Letters	Mol - Q
77	Passing Letters	R - Sn
78	Passing Letters	Sod - Wina
79	Passing Letters	Sinas-Z CLU & CPCU letters Eastern & Western Shore Correspondence

*\* Partial 8/90*



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34-02-01-02 <span style="float: right; font-size: 1.5em;">17.04.02</span>		ACCESSION NO. <span style="font-size: 2em;">87W427</span>	DATE REC'D <span style="font-size: 1.5em;">11-20-86</span>
b) AGENCY Dept. of Licensing & Regulation		LOCATION - RANGE <span style="font-size: 2em;">13</span>	SECTION(S) <span style="font-size: 2em;">27</span>
c) DIVISION/UNIT Insurance/Licensing		NO. OF CU. FT. <span style="font-size: 2em;">9</span>	
d) MAILING ADDRESS 501 St. Paul Place, 5th Floor Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Yvonne House Admin. Spec. II		PHONE NO. 659-4074	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1 2 3 4 5 6 7 8 9	<p><u>Cancellations</u></p> Agent Cancellations 82/83 Agent Cancellations 4/83-7/83 Agent Cancellations 7/83-8/83 Agent Cancellations 8/83 Agent Cancellations 8/83-9/83 Agent Cancellations 9/83-11/83 Agent Cancellations 10/83-11/83 Agent Cancellations 11/83-12/83 Agent Cancellations 12/83	612-2848 Item # 2 July, 1989 <span style="font-size: 1.5em;">7/16/93</span> 	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

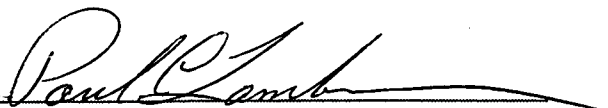
17.04.05

DEPT. LICENSING & REGULATION

INSURANCE-LIFE/HEALTH  
DIVISION

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NO.	Description of Records	Sched	Item No.	Date of Records Disposed.	Volume	Dates of Disposal	Method of Disposal
90W351	LIFE INSURANCE CO.	612-50	2		17	7/93	RECYCLED
90W350	LIFE & ACCIDENT INS. CO.	612-50	2		3		
90W349	LIFE INSURANCE CO.	612-50	2		3		

  
Signature  
DGS-550-2

RECORDS CENTER MANAGER  
Title

07/21/93  
Date

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 17.04.05	ACCESSION NO. <span style="font-size: 2em; font-family: cursive;">90W351</span>	DATE REC'D <span style="font-size: 2em; font-family: cursive;">10-12-89</span>
b) AGENCY Licensing & Regulation	LOCATION - RANGE                      SECTIONS <span style="font-size: 2em; font-family: cursive;">139                      10</span>	
c) DIVISION / UNIT Insurance - Life/Health, Market Conduct		
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	NO. OF CU. FT. <span style="font-size: 2em; font-family: cursive;">17</span>	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct	PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Trans-General Life Insurance Company	Schedule 612-50 Item 2 <i>July</i> August, 1993  <span style="font-size: 1.5em; font-family: cursive;">7/9/93</span> <span style="font-size: 1.5em; font-family: cursive;">JKV</span>

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 17.04.05	ACCESSION NO.	DATE REC'D
b) AGENCY Licensing & Regulation		
c) DIVISION / UNIT Insurance - Life/Health, Market Conduct	LOCATION - RANGE      SECTIONS	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct	PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	E. F. Hutton      ) Alex Brown        ) Dean Witter        )      Brokers Paine Weber        )	Schedule 612-50 Item 2  August, 1993

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 17.04.05	ACCESSION NO.	DATE RECD
b) AGENCY Licensing & Regulation		
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct	LOCATION - RANGE SECTIONS	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct	PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	UNUM LIFE INSURANCE COMPANY UNUM LIFE INSURANCE COMPANY OF AMERICA	Schedule 612-50 Item 2  August, 1993

USE PLAIN UNINDEXED PAPER FOR CONTINUATION PAGES)

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 17.04.05		ACCESSION NO.	DATE REC'D
b) AGENCY Licensing & Regulation		LOCATION - RANGE      SECTIONS)	
c) DIVISION / UNIT Insurance - Life/Health, Market Conduct		NO. OF CU. FT.	
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct		PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Keystone Provident Life Insurance Company	Schedule 612-50 Item 2  August, 1993	

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# RECORDS TRANSMITTAL AND RECEIPT

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b) AGENCY Licensing & Regulation		
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct	LOCATION - RANGE                      SECTIONS)	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct	PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Philadelphia Life Insurance Company	Schedule 612-50 Item 2  August, 1993

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**RECORDS TRANSMITTAL AND RECEIPT**

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a) AGENCY CODE 1. 17.04.05		ACCESSION NO.	DATE REC'D
b) AGENCY Licensing & Regulation			
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct		LOCATION - RANGE	NO. OF CU. F.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct		PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Shenandoah Life Insurance Company		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) Schedule 612-50 Item 2 August, 1993

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# RECORDS TRANSMITTAL AND RECEIPT

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b) AGENCY Licensing & Regulation		LOCATION - RANGE                      SECTION(S)  NO. OF CU FT.	
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct			
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct		PHONE NO. 333-2794	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Western Reserve Life Assurance Co. of Ohio	Schedule 612-50 Item 2  August, 1993	

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b) AGENCY Licensing & Regulation		LOCATION RANGE      SECTION(S) NO. OF CU. FT.	
c) DIVISION / UNIT Insurance - Life/Health, Market Conduct			
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct		PHONE NO. 333-2794	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Bankers Security Life Insurance Society	Schedule 612-50 Item 2  August, 1993	

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a) AGENCY CODE 1. 17.04.05	ACCESSION NO.	DATE REC'D
b) AGENCY Licensing & Regulation		
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct	LOCATION RANGE      SECTIONS	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL      PHONE NO. Nelson Ayling      333-2794 Chief, Market Conduct	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	HealthAmerica	Schedule 612-50 Item 2  August, 1993

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# RECORDS TRANSMITTAL AND RECEIPT

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a) AGENCY CODE 1. 17.04.05		ACCESSION NO.	DATE RECD
b) AGENCY Licensing & Regulation			
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct		LOCATION - RANGE SECTIONS	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct		PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES  Investors Life Insurance Company of North America	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)  Schedule 612-50 Item 2  August, 1993	

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b) AGENCY Licensing & Regulation			
c) DIVISION / UNIT Insurance - Life/Health, Market Conduct		LOCATION - RANGE	SECTIONS)
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		NO. OF CU. FT. RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct		PHONE NO. 333-2794	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3.	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1		Garden State Life Insurance Company	Schedule 612-50 Item 2  August, 1993

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a) AGENCY CODE 1. 17.04.05		ACCESSION NO.	DATE RECD
b) AGENCY Licensing & Regulation			
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct		LOCATION - RANGE	SECTIONS) NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct		PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	First Colony Life Insurance Company	Schedule 612-50 Item 2  August, 1993	

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a) AGENCY CODE 1. 17.04.05		ACCESSION NO.	DATE REC'D
b) AGENCY Licensing & Regulation			
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct		LOCATION - RANGE	NO OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct		PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Life Insurance Company of Virginia	Schedule 612-50 Item 2  August, 1993

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b) AGENCY Licensing & Regulation		
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct	LOCATION - RANGE                      SECTION(S)	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct              333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-	Berkshire Life Insurance Company	Schedule 612-50 Item 2  August, 1993

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a) AGENCY CODE 17.04.05		ACCESSION NO.	DATE RECD.
b) AGENCY Licensing & Regulation			
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct		LOCATION - RANGE SECTIONS	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct		PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Integon Life Insurance Corporation	Schedule 612-50 Item 2  August, 1993	

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a) AGENCY CODE 1. 17.04.05	ACCESSION NO.	DATE REC'D
b) AGENCY Licensing & Regulation		
c) DIVISION / UNIT Insurance - Life/Health, Market Conduct	LOCATION - RANGE      SECTIONS	NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL      PHONE NO. Nelson Ayling      333-2794 Chief, Market Conduct	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	National Life Insurance Company	Schedule 612-50 Item 2  August, 1993

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7 Empties

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 17.04.05	ACCESSION NO. 90W350	DATE RECD 10-12-89
b) AGENCY Licensing & Regulation		
c) DIVISION / UNIT Insurance - Life/Health, Market Conduct	LOCATION - RANGE 120      SECTION(S) 20	NO. OF CU. FT. 3
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct      333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 and 2 and 3	American General Life & Accident Insurance Co.	Schedule 612-50 Item 2 <i>July</i> August, 1993  Disposal 8/12/93 PL

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a) AGENCY CODE 1. 17.04.05		ACCESSION NO. <b>90W349</b>	DATE RECD <b>10-12-89</b>
b) AGENCY Licensing & Regulation		LOCATION - RANGE <b>147</b> SECTIONS) <b>12</b>	NO. OF CU. FT. <b>3</b>
c) DIVISION/UNIT Insurance - Life/Health, Market Conduct			
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Nelson Ayling Chief, Market Conduct		PHONE NO. 333-2794	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 and 2 and 3	Monumental Life Insurance Company	Schedule 612-50 Item 2 <i>July</i> <del>August</del> , 1993  7/7/93 <i>JPS</i>

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.05.01

DEPT. LICENSING & REGULATION

LABOR & INDUSTRY/EMPLOYMENT AGENCIES  
DIVISION

NO.	Description of Records	Date of Records		Volume	Dates of Disposal	Method of Disposal	
		Sched	Item No.				Disposed
85W334	EMPLOYMENT SERVICE	612-60	1	1965-80	7	7/93	RECYCLED

  
Signature

RECORDS CENTER MANAGER  
Title

07/21/93  
Date

# RECORDS TRANSMITTAL AND RECEIPT

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.04.01  b) AGENCY Licensing and Regulation  c) DIVISION/UNIT Labor and Industry/Employment Agencies  d) MAILING ADDRESS 501 St. Paul Place (4th Floor) Baltimore, Maryland 21202  e) AGENCY OFFICIAL Donald Cohen, Supervisor Employment Agencies	17.05.01  85W334  LOCATION - RANGE 13  SECTION(S) 26  NO. OF CU. FT. 7  RECORDS CENTER MANAGER	DATE REC'D 11-15-84  TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
PHONE NO. 659-4211 or -4217		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
Box 1:	1978-80 Swanee L. Kline T/A A-1 ACTION NURSING CARE 3508 Greencastel Rd., Laurel, Md. 20810 (APF) 2 folders of Fiscal Year 1978-80	<del>Sch. #822 Item #1</del> May 1, 1993
"	1965-80 A-1 EMPLOYMENT SERVICE (4 folders) 1214 West North Avenue Baltimore, Maryland 21212  A-1 EMPLOYMENT SERVICE (1979-80) 142 West Lanvale Street Baltimore, Maryland 21217	7/93 Sch # 61260
"	1976-80 Maria May T/A A-1 ADVENTIST NURSING SERVICE (4 folders) 2418 Eccleston St., Silver Spring, Maryland 20902	Item #1 July 1993
"	1973-80 ADVENTIST NURSES REGISTRY, Inc. (5 folders) 11235 Oakleaf Dr., Silver Spring, Md. 20901 & 8632 Colesville Rd., Silver Spring, Md. 20910	7/16/93
"	1958-80 A & F Nurses Registry - 7 folders 613 Homestead St., Baltimore, Maryland 21218	
"	1976-80 ALAN THEATRICAL AGENCY, Inc. (4 folders) 6800 Liberty Road, Suite #202, Balto., Md. 21207 OWOL-Saundra Phillips Vs. Alan Theatrical Agcy, Inc. - CASE #233075	
"	1973-80 Ruth Patterson dba ALLEN PERSONNEL (6 folders) 8121 Georgia Avenue, Suite #806 Silver Spring, Maryland 20910 COMPLAINT - CASE #187-79 Kenneth F. Floyd Vs. Allen Personnel COMPLAINT - CASE #189-75 Wm. Edwards/Furman Builders Vs. Allen Personnel	

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Box 1: (Cont'd.)

1977-80 MORGAN BAER ORCHESTRAS OF D.C., Inc. 3 folders  
 3636 Queen Mary Drive & 2660 Woodley Road, N.W.  
 Olney, Maryland 20832  
Complaint against Morgan Baer Orchestras (Towson  
Office) CASE #08077

1 963-80 BALTIMORE NURSES' EXCHANGE, Inc. 6 folders  
 108 S. Athol Avenue, Balto., Md. 21229

1979- 80 Loes Personal Development, Inc. T/A BARBIZON SCHOOL 1 folder  
 & Modeling Agency, Washington, D.C.  
 5530 Wisconsin Avenue, Chevy Chase, Md. 20015

1978-80 RAYMOND BIALEK (APF) 2 folders  
 1002 Whitehall St., Silver Spring, Md. 20901

1978-80 Arnold Associates, Inc. T/A CBS Personnel/Sales 2 folders,  
 Management Division  
 95 Aquahart Road, Suite 225, Glen Burnie, Md. 21061  
Complaint - Case #018-78 Susan Lynn Ruhl Vs. CBS  
Personnel Agcy-Glen Burnie  
Case #228-78 Kathy Eckstom Vs. CBS Personnel  
Case #105-78 Linda S. Carter Vs. CBS Personnel

1976-78 Roen, Inc. T/A CBS Personnel of Glen Burnie 2 folders  
 Suite 225, 95 Aquahart Rd., Glen Burnie, Md. 21060  
Complaint - Case #119-76 Karen Disney Vs. CBS Pers.

1979-80 Central Productions & Casting, Inc. 1 folder  
 330 N. Charles St, Suite #412, Baltimore, Md. 21201

1977-80 Creative Entertainment, Services, Ltd. 2 folders  
 9114 Liberty Rd., Randallstown, Md. 21133

1978-80 CES Talent, Inc. 2 folders  
 2631 N. Charles St., Baltimore, Md. 21218  
Complaint - Possible OWOL - Office Vs. Regional  
Talent Agency - Case #254-78

1965-80 City Wide Employment Service 6 folders  
 4032 West Belvedere Avenue, Balto., Md. 21215  
Complaint - Case #269-78 Sarah Woodard Vs. *City Wide E.S.*

1975-78 C & J Affiliates -516 Patricia Ct., Odenton, Md. 21113 5 folders

1961-80 CLIFFORD'S FAMILY CARE SERVICE 6 folders  
 8817 Littlewood Rd., Baltimore, Md. 21234

1959-78 ELIZABETH COONEY PERSONNEL AGCY 4 folders  
 The Village of Cross Keys, Balto., Md. 21210  
Case #288-77 Joanne Shulman Vs. Eliz. Cooney

~~Box 2~~ (B.) Cont'd.)

1975-79 ALEXANDER & MICHAELS, Inc. 4 folders  
8 East Pennsylvania Avenue  
Towson, Maryland 21204  
&  
407 West Chesapeake Avenue, Balto, Md. 21204

1978-80 ALEXANDER, MUENDEL & ASSOCIATES, Inc. 2 folders  
635 Magothy View Dr., Arnold, Md. 21012  
& 100 Ridgely Avenue, Annapolis, Md. 21401

1971-80 ALICE ALLEN ASSOCIATES, Inc. 7 folders  
8720 Georgia Avenue  
Silver Spring, Maryland 20910

1976-80 AMERICAN CAREERS, Inc. 10 folders  
616 Old Edmondson Avenue  
Catonsville, Md. 21228  
& 9 West Saratoga Street, Balto., Md. 21201

1975-80 Valerie Edwards T/A CROWN E. ENTERPRISES 5 folders  
1704 Rollins Place  
Capital Heights, Maryland 20027

1979-80 CULTURAL ARTS MANAGEMENT, A PARTNERSHIP 1 folder  
2819 St. Paul St., Balto, Md. 21218

1965-79 EASTERN EMPLOYMENT SERVICE, Inc. 3 folders  
Arlington Federal Building (Main Office)  
Complaint #016-76 Linda Stonesifer  
Case #110-76 Newspaper violation  
Case #008-78 Agency violation  
Case #156-78 Christine A. Burrows  
Case #002-78 Martin Albert Silvert  
Case #077-78 David R. Arnold  
Case #193-78 Angela L. Moore  
Case #194-78 John F. Nixon, Jr.  
& Keller Employment Services, Inc. T/A  
EASTERN EMPLOYMENT SERVICE  
201 North Charles St., Suite 301  
Balto., Md. 21201  
Case #272-78 Karen Lea Williams

1976-80 Elaine E. Wheary T/A ELAINE'S NURSING & CHILD 4 folders  
CARE AGENCY  
8715 - First Avenue, Silver Spring, Md. 20910

1979-80 C & J Affiliates, Inc. Entertainment Agency 1 folder  
516 Patricia Court, Odenton, Md. 21113

1973-80 Employer/Employee Exchange, Inc. T/A Employer's 7 folders  
Exchange & EEE  
103 North main Street, Bel Air, Maryland 21014  
& 4 Office Street, Bel Air, Md. 21014  
Case #019-77 Gregory K. Henson  
Case #181-78 Stephen K. DelMonte  
Case #100-79 Jacquelyne A. Mobley

Box 2: (Cont'd.)  
(C)

1969-79	<u>Employer/Employee Exchange, Inc. T/A Employer's Exchange &amp;EEE</u>	8 folders
1980	1010 Investment Building, Towson, Maryland 21204	
	<u>Case #011-76</u> Dora Beth Hauser	
	<u>Case #042-77</u> Brown	
	<u>Case #031-78</u> Barbara Norris Klein	
	<u>Case #042-78</u> Pearlie Milhou se Johnson	
1973-79	<u>Family &amp; Nursing Care, Inc.</u>	7 folders
	1005 Bonifant Street	
	Silver Spring, Maryland 20910	
1975	<u>Flair Studio (Suite 1018 Mondawmin Mall)</u>	2 folders
	Baltimore, Maryland 21215	
	<u>Case #236-75</u>	
	<u>Case #202-79</u>	
1978-80	<u>Taylor Associates, Inc. T/A FORD EMPLOYMENT SERVICE OF BALTO.</u>	5 folders
	Suite 2554 World Trade Center, Baltimore, Md. 21202	
	<u>Case #032-78</u> Thomas M. Manning, Jr.	
	<u>Case #260-78</u> Deborah V. Church	
	<u>Case #230-79</u> Clarence P. Goetz, III	
1978-80	<u>Fisher &amp; Fisher, Inc. T/A FORD EMPLOYMENT SERVICE OF TOWSON</u>	2 folders
	Suite 402 Loyola Federal Bldg., 22 Pennsylvania Ave.	
	Towson, Maryland 21204	
1977-80	<u>FUTURES PERSONNEL SERVICES, Inc.</u>	9 folders
	Maryland Executive Park, 615 Oxford Building	
	8600 LaSalle Road, Towson, Maryland 21204	
	Transcript of Sheila Denise Holmes Civil #237-88-77	
	<u>Case #261-77</u> Jean A. Pino	
	<u>Case #144-78</u> Donna Louise VanTassel Reaser	
	<u>Case #030-79</u> Charles O. Albertson	
	<u>Case #142-78</u> James Stratigakos	
	<u>Case #151-79</u> Robert Thomas Norris	
	<u>Case #154-78</u> Richard Douma	
1977-78	<u>FUTURES PERSONNEL SERVICES, Inc.</u>	11 folders
	<u>Case #291-77</u> Theadora Frances Kares	
	<u>Case #091-77</u> Michael Lewis Freilich	
	<u>Case #142-77</u> Robin Lynn Dodson	
	<u>Case #143-77</u> Shirley Ann Powell	
	<u>Case #184-77</u> Juliana Cucina	
	<u>Case #193-77</u> Naomi Cooper	
	<u>Case #220-77</u> Cynthia Devona Williams	
	<u>Case #109-77</u> Albert D. Harris	
	<u>Case #076-78</u> Petra Montague	

Box 3:

1979-80	STEVE <u>ALAN ASSOCIATES</u> 9264 Piney Branch Road, #101 Silver Spring, Maryland 20903	2 folders
1978-79	Steven Alan Rafkin T/A STEVE <u>ALAN ASSOCIATES</u> 915 Daleview Dr. Silver Spring, Md. 20901	
1977-80	<u>AMERICAN CAREERS, Inc.</u> 905 York Road, Towson, Md. 21204 & 3 West Saratoga St., Balto., Md. 21201	3 folders
1977-79 & 1974	Albert Paul Cohen T/A <u>AMERICAN REHABILITATION</u> <u>JOB DEVELOPMENT</u> Suite 406, 330 N. Charles St., Balto., Md. 21201 & AMERICAN REHABILITATION JOB DEVELOPMENT SERVICE	4 folders
1976-77	Doris Leach & Patricia Ewald T/A <u>AMERICAN NURSES</u> <u>REGISTRY</u> (of Maryland, Inc.) 11222 Cherry Hill Rd., Beltsville, Md. 20705 & 9028 Piney Branch Rd., Silver Spring, Md. 20903	
1974-79	<u>AMES ASSOCIATES, Inc.</u> 6935 Wisconsin Ave., Suite 300 Washington, D.C. 20015	3 folders
	Case #052-77 Bradford Vs. Ames Associates John J. Brecka - Criminal Record - No Case #	
1976-77	<u>AQUARIUS EMPLOYMENT AGCY</u> 6192 Oxon Hill Rd., Suite 306 Oxon Hill, Md. 20021	1 folder
1976-77	<u>ARCHER &amp; ASSOCIATES</u> 927 Pershing Dr., Silver Spring, Md. 20910	1 folder
1977-79	<u>ARMSTRONG &amp; DONALDSON MANAGEMENT CO., Inc.</u> Two East Read Street, Suite 209 Baltimore, Maryland 21201	2 folders
1974-77	<u>A &amp; D BOOKING AGENCY, Inc.</u> 2 East Read Street, #209 Baltimore, Maryland 21202	3 folders
1978-79	Robert H. McMurtrie T/A <u>ARUNDEL PLACEMENT SERVICE</u> 103 Crain Hwy, S.E, Glen Burnie, Md. 21061 & 124 Crain Hwy,, N.W., Glen Burnie, Md. 21061 & 1407 Pine Rd., Severn, Md. 21144 Case #093-78 Charles L. Pierce	3 folders
1974	<u>ASIA EMPLOYMENT AGENCY PERSONNEL SERVICE</u> 3 Palma Ct., Baltimore, Maryland 21234	1 folder
1976	<u>ASSOCIATES RECRUITERS, Inc.</u> Suite 304, 5408 Silver Hill Rd., Suitland, Md. 20028	1 folder
1978	Jack Propf Associates, Inc. T/A <u>ASSURING SERVICES</u> 6028 Chesworth Rd., Baltimore, Maryland 21228 (Catonsville)	1 folder

## RECORDS TRANSMITTAL &amp; RECEIPT

## EMPLOYMENT AGENCIES

Page 6.

BOX 3: (Cont'd.)  
 1976-77 Jeffrey J. Suslansky & Donald G. Wehner T/A 1 folder  
ATLANTIC ENTERTAINMENT ASSOCIATION  
 610 Main Street, Suite 509  
 Laurel, Maryland 20810

1974 & 1976-79 AVENIR ASSOCIATES, Inc. /Formerly GIRL FRIDAY SERVICES 3 folders  
 6519 Harford Road, Balto, Md. 21214  
 & 10 East Baltimore Street

1973 Thomas S. Scopp T/A BAILEY EMPLOYMENT SERVICE OF SILVER SPRING 1 folder  
 8630 Fenton Street, Silver Spring, Md. 20910

1975-79 E.H. BAKER, Inc. 4 folders  
 11 West Pennsylvania Avenue, Towson, Md. 21204

1976-79 Eva Maria Beezley, T/A BALTIMORE TEACHER'S AGENCY 4 folders  
 405 North Charles Street, Baltimore, Maryland 21201

1976-79 BARRETT PERMANENT PERSONNEL, A DIV. OF BARRETT BUSINESS SERVICES, Inc. 9 folders  
 304 N. Charles St., Baltimore, Md. 21201

1978-79 ROBERT L. BERCH & ASSOCIATES, Inc. 1 folder  
 Suite #102, Heaver Plaza, 1301 York Rd.  
 Lutherville, Md. 21093

1971-79 Dorothy M. Berger, T/A BERGER PERSONNEL 8 folders  
 216 Juniper Court, Glen Burnie, Md. 21061

1970-79 BF & M RECRUITERS ASSOCIATES, Inc. 9 folders  
 Suite 102 Heaver Plaza, 1301 York Road  
 Lutherville, Md. 21093  
 & Suite 1355 World Trade Ctr., 401 E. Pratt St.  
 Balto., Md. 21202  
 Case #248-78 Legum Chevrolet  
 Case #103-76 Rose Boggs  
 Case #78-2074 Virginia J. O'Neill  
 Case #032-79 Virginia O'Neill  
 Case #315-78 Virginia O'Neill

1976-80 Salvatore L. Allesie & Mary Adrian Allesie T/A 4 folders  
HARFORD COUNTY NURSES REGISTRY  
 511 Forest Valley Dr., Forest Hill, Md. 21050



## RECORDS TRANSMITTAL &amp; RECEIPT

## EMPLOYMENT AGENCIES

Box 4:

1975-80	Donna J. Graybill T/A <u>DONNA KAYE PERSONNEL</u> 239 South Potomac Street, Hagerstown, Md. 21740	5 folders
1979-80	Irv <u>Klein Productions</u> - A Div. of Stero-equipment Sales, Inc. - <u>IRV KLEIN PRODUCTIONS</u>	1 folder
1979-80	<u>LONE STAR TALENT, Inc.</u> 4757 Bonnie Brae Rd., Balto., Md. 21208	1 folder
1978-80	<u>MARK ASSOCIATES PERSONNEL SERVICES, Inc.</u> 6600 York Rd., Balto, Md. 21212	2 folders
1973-80	<u>MATERNITY &amp; HOME MAKING SERVICE, Inc.</u> 8630 Fenton, Street, Suite 300-A Silver Spring, Maryland 20910	6 folders
1978-80	<u>PEG MINKER PERSONNEL, Inc.</u> 11065 Little Patuxent Parkway, Columbia, Md. 21044	2 folders
1975-80	Management Personnel Services, Inc. T/A <u>MS PERSONNEL</u> 2730 University Blvd., Wheaton North Office Bldg. Suite #505, Wheaton, Md. 20902 <u>Case #226-79 Sheldon B. Huminik</u> <u>Case #062-79 Dorothea E. Moore</u> <u>Case #059-79 Kathleen McCarthy</u> <u>Case # 319-78 &amp; Case #019-79 Marguerite A. Trofano</u> <u>Case #099-79 John C. Nelson, Jr.</u> <u>Case #001-79 Tillie Markoff</u> <u>Case #313-78 Cecile D. Weger</u> <u>Case #157-78 Joan E. Arcilesi</u> <u>Case #079-78 James Barry Vurpilot</u> <u>Case #036-78 Maria Stella Lissabet</u> <u>Case #035-77 Renee Belisle</u> <u>Case #023-76 Frederick M. Smith</u> <u>Case #015-76 Robert G. Sossich</u> <u>Case #059-75 Kenneth Marsteller Vs. MS Personnel &amp;</u> <u>Snelling &amp; Snelling (3rd inquiry)</u>	9 folders
1977-80	Schroyer Associates, Inc. T/A <u>NANCY ADAMS PERSONNEL</u> <u>OF BALTIMORE, Suite 214 World Trade Center, Balto., Md. 21202</u> <u>Case #204-79 Dora Faye Nowazowski</u> <u>Case #093-79 Rita C. Jefferson</u> <u>Case #082-88 Susan Ann Swartzendruber</u> <u>Case #224-79 Katherine R. Kluskey</u> <u>Case #178-79 Donna J. Mioduszewski</u> <u>Case #145-79 Rita Arnold</u> <u>Case #160-79 Robin Lee Dawson</u>	5 folders
	& Fisher Associates, Inc. T/A <u>NANCY ADAMS PERSONNEL</u> <u>OF TOWSON, Suite 506, Loyola Federal Bldg.</u> 22 Pennsylvania Avenue, Balto., Md. 21204 <u>Case #008-79 Deborah G. Harvey</u> <u>Case #301-78 Daniela Greenberg</u> <u>Case #223-77 Shirley Elizabeth Payne</u> <u>Case #107-78 Denise Mantegna</u>	1 folder
1976-80	<u>Case #103-78 David W. Lucker</u> <u>Case #029-78 Deborah A. Volz</u> <u>Case #017-78 Carol J. Carrigo</u> <u>Case #092-77 Dolores D. [redacted]</u> <u>Case #148-77 Sheila Eastman</u> <u>Case #107-77 Edith Walker</u> <u>Case #110-77 Cordelia W. Slaughter</u>	(1 yearly folder)

Box 4:

- 1977-80 NANCY ADAMS PERSONNEL OF COLUMBIA 3 folders  
Suite 800 S. American City Bldg.  
Columbia, Md. 21244  
Case #188-79 Mary A. Reed  
Case #259-78 Laura Wetherhold  
Case #184-78 Deborah L. Moon
- 1976-80 Laura Hendelberg dba THE NURSE BANK, Inc. 4 folders  
3701 Old Court Road, Unit #15, Old Court Executive Park  
Pikesville, Maryland 21208  
Case #284-78 Annie S. Kearney Vs. Nurse Bank, Inc.  
Case #059-78 Margaret Cookerly
- 1971-80 The PLAZA MODELING & TALENT AGENCY, Inc. 6 folders  
300 East Joppa Road, Suite 201  
Towson, Md. 21204
- 1964-80 Marvin B. Solomon T/A PRATT EMPLOYMENT AGENCY 10 folders  
705 North Howard St., Balto., Md. 21201
- 1977-80 Wayne F. Squier T/A PRINCE GEORGE'S EMPLOYMENT AGCY, Inc. 3 folders  
6200 Annapolis Rd., Hyattsville, Md. 20784  
Case #275-78 Karen L. Lehman  
Case #297-77 Cynthia Ann Wolfe  
Case #164-75 Darla J. Ambruster

Box 5:

1971 -		
1974-77	PRINCE GEORGE'S EMPLOYMENT SERVICE, Inc. No Case # of Mrs. Gerry L. Shutt	2 folders
1977-80	PRODUCTION UNLIMITED, Inc. 6107 Elmendorf Drive, Suitland, Md. 20023	3 folders
1975-78	PRODUCTION UNLIMITED, Inc. Case #049-77 William Estes for "Wooden Nickel"	7 folders
1975-80	Barry Richter T/A BARRY RICK ASSOCIATES, Inc. Case #253-78 Possible OWOL	4 folders
1969-80	LARRY SAUNDERS THEATRICAL AGENCY 1010 St. Paul Street, Baltimore, Md. 21202 Case #276-77 Lynn Hope	4 folders
1967-80	SELECT EMPLOYMENT AGENCY, Inc. 400 West Saratoga St., Balto., Md. 21201  SELECT EMPLOYMENT SERVICE, Ltd. 23 Walker Ave., Pikesville, Md. 21208  SELECT EMPLOYMENT SERVICE, Ltd. 25 W. Pennsylvania Ave., Towson, Md. 21204	11 folders
1978-80		
1978-80	Silver Employment Service, Inc. T/A EMPLOYMENT UNLIMITED South Broadway, Balto., Md. 21231 Case #154-79 Garifalia Samios	2 folders
1974-80	SILVER EMPLOYMENT SERVICE, Inc. 524 Dolphin Street, Balto, Md . 21217 Case #165-79 Lionel Q. Malone Case #173-79 John B. Stackhouse Case #112-79 Edward Williams Case #111-79 Eugene G. Long Case #116-79 Walter O. Ginn Case #040-79 Joanne Hoffman Case #003-79 Rufus Raynor, Jr. Case #309-78 Stanley Ellerbee Case #296-78 Anthony JOnes Case #274-78 Richard T. Reedy Case #264-78 Paula Denise Tillman Case #278-78 Howard Stanley Drummond Case #229-78 Silver Employment Agcy Vs. C & I Employment Agency Case #169-78 Donald Collins Case #231-78 Lavioria Turner Case #158-78 Suddie Mae Coleman Case #099-78 Lisa Webb Case #061-78 Sylvester Kirkland Case #341-77 Beverly Sims Case #217-77 Ethlin E. Palmer Case #152-77 Bernard Mickens Case #180-77 George W. Ellison, Jr. Case #138-77 Greene (Roscoe L.) Case #075-77 Walker (Maurice) Case #026-77 Ola J. McNeil Case #025-77 Mary Helen Collien	4 folders

## RECORDS TRANSMITTAL &amp; RECEIPT

## EMPLOYMENT AGENCIES

BOX 6:

- 1966-80 SILVER SPRING EMPLOYMENT AGENCY (6 folders)  
8409 Georgia Avenue, S.S.  
Silver Spring, Maryland 20910  
& Hilda Bren Domestic T/A SILVER SPRING EMPLOYMENT AGCY  
7835 Eastern Avenue, Silver Spring, Md. 20910
- 1979-80 SNELLING & SNELLING (1 folder)  
500 York Road, Towson, Md. 21204  
CASE# 207-79 Paul R. Bitzel  
CASE #037-80 Joe Altemus (Also Case #177-79)  
CASE #184-79 TOMMI L. BROWN  
CASE #190-79 THOMAS D. BANNON  
CASE #177-79 JOSEPH ALTEMUS  
CASE #169-79 AIRCO WELDING PRODUCTS (HARRISON H. STAFFORD)  
CASE #144-79 GEORGE M. PIASECKI  
CASE #121-79 BENJAMIN H. FRAVEL  
CASE #101-79 BRIAN SHERMAN  
CASE #094-79 NANCY FRYE  
CASE #066-79 JOHN A. SINGLETON, II  
CASE #212-80 JOYCE GREENSTREET  
CASE #194-80 CYNTHIA ROSE KOLINSKI  
CASE #219-80 GROVER GREGORY DEAVERS  
CASE #086-80 DONALD GLENN WEBER  
CASE #065-80 SUSAN J. O'REILLY
- 1978-79 SNELLING & SNELLING OF TOWSON  
CASE #033-79 CANDICE L. ROY  
CASE #011-79 RICHARD MILTON LIPPERT  
CASE #243-78 RICKY WHITMIRE  
CASE #279-78 LARRY KEITH SIMONS  
CASE #187-78 JANET ERICKSON  
CASE #1-208-78 DEAN HAITHCOX  
CASE #120-78 YAMANDU RODRIGUEZ  
CASE #098-78 PHILIP M. LaBLANC
- 1977-78 H & D Associates, Inc. T/A SNELLING & SNELLING OF TOWSON, Inc.  
500 York Rd., Towson, Md. 21204  
CASE #060-78 JAMES J. MIRABILE  
CASE #043-78 PATRICIA ANN NEWTON  
CASE #005-78 TERRI ANN MUNDLE  
CASE #226-77 DOUGLAS J. KAPLAN  
CASE #200-77 JACQUELINE L. STOLLER  
CASE #141-77 BRENDA SMITH  
CASE #182-77 KAREN PIKRYWKA
- 1975-80 STARLEIGH ENTERPRISES, Inc. (5 folders)  
205 East Joppa Rd., Suite 106, Towson, Md. 21204  
CASE #101-76 MARK K. THOMPSON
- 1970 -80 PATRICIA STEVENS PLACEMENT SERVICE (6 folders)  
5764 Westview Mall Professional Offices  
Baltimore, Maryland 21228
- 1973-80 TAYLOR ROYALL CASTING (6 folders)  
2308 South Rd., Baltimore, Md. 21209  
& 103 East Read Street, Baltimore, Md. 21202

RECORDS TRANSMITTAL & RECEIPT

EMPLOYMENT AGENCIES

Box 6:

- 1978-80 Tigre Systems, Inc. dba TIGRE ( 2 yearly folders)  
5 Charles Plaza, Suite 200, Baltimore, Md. 21201  
Case #156-79 Mary Elizabeth Dey  
Case #061-79 Robert Wilcox  
Case #097-79 Theodore H. Shipley
  
- 1960-80 TOWSON-LUTHERVILLE BABY SITTER AGENCY (6 folders)  
3818 Woodlea Avenue, Baltimore, Maryland 21206
  
- 1978-80 U.S.I., Inc. T/A UNLIMITED TALENT (2 folders)  
7431 East Furnace Branch Road  
Glen Burnie, Maryland 21061  
Case #247-78 Larry Johnson (Equinox) POSSIBLE OWOL
  
- 1977-80 V.S.I., Inc. (3 folders)  
1776 Plaza, Suite 340 South Bldg.  
1776 E. Jefferson St., Rockville, Maryland 20852  
& 11161 New Hampshire Avenue  
Suite 104-B  
Silver Spring, Maryland 20904
  
- 1976-80 B & J Enterprises, Ltd. T/A WASHINGTON TALENT AGENCY (4 folders)  
11141 Georgia Avenue, Suite A-20  
Wheaton, Maryland 20902  
& WASHINGTON TALENT AGENCY (OWOL) - 1 folder
  
- 1978-80 SAM YANG EMIGRATION FOUNDATION, Inc. (2 folders)  
Suite 2214, The World Trade Center  
Baltimore, Maryland 21202

- 
- 1975-79 CLOSED CASES - CASE CONTROL SHEETS
  - 1980 TELEPHONE COMPLAINT LOGS
  
  - 1978-80 EMPLOYMENT HISTORIES

} 1 folder

Box 7:

1978-81 CHECK TRANSMITTAL SHEETS (already audited) 4 folders

1981-82 NUMBERED CHECK RECEIPTS FROM 1981-82 (already audited).

1970-73 EMPLOYMENT ADVISORY BOARD (4 folders)

1981-82 Licensed employment agencies for this period.

Maryland Public Ethics Law - 1 book- Dept. Licensing & Regulation

SUPER GIRLS, Inc. - December 1, 1975

List of Out-of-Business agencies effective 5/1/76

Musicians' Association of Metropolitan Baltimore

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

17.05.02

DEPT. LICENSING & REGULATION

LABOR & INDUSTRY-MOSH  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
90W60	CONSULTATION REPORTS	612-137	4	FY 88	10	7/93	RECYCLED
85W557	PRIVATE SECTOR CONSULTATION	612-137	2	1983	5		

  
Signature

RECORDS CENTER MANAGER  
Title

07/25/93  
Date

E

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Licensing and Regulation		ACCESSION NO. <b>90W60</b>	DATE REC'D <b>7-26-89</b>
B. DIVISION/UNIT Labor & Industry 7(c) (1)			FM CODE <b>17.05.02</b>
C. MAILING ADDRESS 501 St. Paul Pllace - 4th Floor Baltimore, Maryland 21202		LOCATION RANGE <b>2</b> SECTION(S) <b>29</b>	NO. OF CU. FT. <b>10</b>
D. PHONE NO. Etta Maosh (301) 333-4210		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Klaus Reichelt (301) 333-4163		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Consultation Reports FY 88 A thru Br	<del>612 July 2008 137 4</del>
2	Consultation Reports FY 88 Bs thru C	<del>July 2008</del>
3	Consultation Reports FY 88 D thru E	<del>July 2008 7/93</del>
4	Consultation Reports FY 88 F thru G	<del>July 2008</del>
5	Consultation Reports FY 88 H thru J	<del>July 2008</del>
6	Consultation Reports FY 88 K thru Ma	<del>July 2008</del>
7	Consultation Reports FY 88 Mb thru Q	<del>July 2008</del>
8	Consultation Reports FY 88 R thru S	<del>July 2008</del>
9	Consultation Reports FY 88 T thru Wi	<del>July 2008</del>
10	Consultation Reports FY 88 Wj thru Z Assistance Visits FY 88 Day Sheets FY 88	<del>July 2008</del>  Disposal 8/4/93 JPS



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

*E*



DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. <u>34.04.01</u></p> <p>b) AGENCY <u>Licensing and Regulation</u></p> <p>c) DIVISION/UNIT <u>Labor and Industry</u> <u>Private Sector Consultation</u></p> <p>d) MAILING ADDRESS <u>501 St. Paul Place - 4th Floor</u> <u>Baltimore, Maryland 21202</u></p> <p>e) AGENCY OFFICIAL <u>Etta Mason</u> <i>Klaus H. Reinhardt</i> PHONE NO. <u>(301) 659-4210</u></p>	<p>ACCESSION NO. <u>85W557</u></p> <p>LOCATION - RANGE <u>13</u> SECTION(S) <u>28</u></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <u>3-11-85</u></p> <p>NO OF CU. FT. <u>5</u></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>
<p>1</p>	<p>A6824-001-83 to A6824-063-83 C1670-001-83 to C1670-020-83</p>	<p><del>Sch. #816, Item #1</del> <del>July 2003</del> <u>Sch. #612, Item #2</u> <u>July 2003</u></p>
<p>2</p>	<p>B0597-001-83 to B0597-061-83 W9710-001-83 to W9710-034-83</p>	<p><del>Sch. #816, Item #2</del> <del>July 2003</del></p>
<p>3</p>	<p>C6960-001-83 to C6960-107-83</p>	<p><del>Sch. #816, Item #3</del> <del>July 2003</del></p>
<p>4</p>	<p>L9355-001-83 to L9355-068-83 K6607-001-83 to K6607-020-83</p>	<p><del>Sch. #816, Item #4</del> <del>July 2003</del></p>
<p>5</p>	<p>K6607-021-83 to K6607-060-83 W1967-001-83 to W1967-073-83</p>	<p><del>Sch. #816, Item #5</del> <del>July 2003</del></p>

*7/93*

*7/16/93*

*[Signature]*

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

17.05.03

DEPT LICENSING & REGULATION

LABOR & INDUSTRY-PREVAILING WAGE  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
91W420	WAGE RECORDS	612-138	1		32	7/93	RECYCLED

  
Signature

RECORDS CENTER MANAGER  
Title

07/25/93  
Date

RECORDS TRANSMITTAL

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

DIRECTIONS PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1 34.04.01.07</p> <p>b) AGENCY Division of Labor and Industry</p> <p>c) DIVISION/UNIT Prevailing Wage</p> <p>d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202</p> <p>e) AGENCY OFFICIAL Ileana O'Brien</p>	<p>17.05.03</p> <p>Q1W420</p> <p>19</p> <p>RECORDS CENTER MANAGER</p>	<p>ACCESSION NO</p> <p>10-30-90</p> <p>SECTION(S) 34-35</p> <p>NO OF CU FT 32</p> <p>DATE REC'D</p>
<p>PHONE NO 333-4193</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2 BOX NUMBERS	3 DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4 DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Toll Plaza, REmoval/Realign West Approach - Bay Bridge M-565-501-377 HO-687-501-777 AA-739-504-570 A-714-701-014	612- <del>381</del> 1995 7/93
2	288904/288905	1
3	HO-693-501-777 C-391-701-014 D-517-501-171 KH-208-000-002 SAA-CO-88-007	1
4	288926 287938 288216 B-774-501-414 F-183-501-777 M-566-501-376 WO-655-501-176 P-732-503-371	7/16/93
5	287911	1
	287934	
6	287939 287935 288902 288529	1
7	HT-391-000-002/6 Eighth District Elem. School RICA - Cheltenham	1
8	Renov. to Women's Detention Ctr. Manchester Elem. School Pinehurst Elem. School	1
9	B-764-501-480 B0823-501-477	1

USE PLAIN UNCOLORED PAPER FOR CONTINUATION PAGES

10	Satelite Parking - Lot D	1
	Air Freight Bldg. "E"	
	Howard Hall Facilities Shaft	
	MVA - Frederick	
	221 Bed Dorm - Salisbury State Univ.	
	SRA Headquarters	
	PCB Transformers - Towson State Univ.	
11	George Washington Elem. School	1
	Hiker - Biker Trail	
	Housing Phase V - UMCP	
	Roland Park Elem. School	
12	MSP Helicopter Hanger - Martin State Airport	
	MSP Helicopter Hanger - Frederick Airport	
	MSP Helicopter Hanger - Cumberland Airport	
	Campus Communication Bldg. - UMCP	
	MDOT Headquarters	
13	McKeldin Library	1
14	288928	1
	SAA-CO-88-015 Pier C	
	Women's Detention Ctr. Phase II	
	Patuxent Inst. - Electrical & Plumbing Renov.	
15	Student Housing & Garage Complex - Towson State - #1	1
16	Water Service Improvements - UMCP	1
	South Campus Dining Facility - UMCP	
	Lord Calvert Apts. - UMCP	
	Marine Science Lab - Horn Point	
17	Hampstead Hill Elem. School - #1	1
	Frederick Douglass High School	
	Appeal Elem. School	
18	TFA-2-9720-50	1
	Korean War Memorial	
	TFA-2-9700-50	
19	Armistead Gardens - #1	1
	300 Cell Maximum Security Facility	
	Westminster Maintenance Shop	
	Clinical Services - Rosewood	
	Main Kitchen - Rosewood	
20	Hayden Harris Hall - #1	1
	Garrison Middle School - #2 & #3	
21	Science, Math & Home Ec. - Morgan State Univ.	1
	Percy Julian - Coppin - #1 & #2	
	Rising Sun High School - #1	
22	Stephen's Hall - Towson State - #2	1
	Annapolis Data Ctr. - #2	
	Laboratory - Dept. of Agriculture #1	
23	Vet. Science - UMCP - #2	
	Baltimore Hall - St. Mary's College - #1	
	Laurel Maintenance Facility	
24	Animal Science - UMCP - #1 & #2	1
	Ben Franklin Elem. School - #1	
25	Multi-Level Parking Structure - #1	1
	Suitland High School	
	B-856-501-477	
	B-784-502-480	
	B-855-501-477	

26	Hereford Maintenance Shop MSP Helicopter Hanger - Andrews A.F. Base Women's Facility @ Patuxent Inst.	1
27	Laboratory - Dept. of Agriculture - #2	1
	Central Laundry, Sykesville Renov. of Elevators - 1100 Eutaw Golden Ring/Rosedale Hazardous Waste Site	
28	Point Locout Fishing Pier Rail Installation - Federalsburg to Hurlock Holloway Hall - Perdue School of Business Hurlock Elem. School Elevated Pedestrian Walkway Wastewater Treatment Plant - Woodstock	1
29	128 Cell Medium Security - Patuxent Bressler Research Bldg. - 13th fl. Parking Deck, Lot #10 - UMBC Annapolis Data Ctr. - Final	1
30	M-511-501-377 M-511-502-371 AA-435-501-577 AA-391-251-570 AA-391-251-570 B-845-501-477	1
31	Suitland High School	1
32	Lexington Park Elem. School Hagerstown Maint. Shop Complex North Campus Athletic Fields, U/M College Park Converstion of Berwyn Heights Elem.	1

R-19

S-34-35

15 Empties

S-35

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 WATERLOO ROAD (RTE 175)  
 P.O. BOX 275  
 JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

17.06.01

DEPT. LICENSING & REGULATION

HOME IMPROVEMENT COMM-O & P LICENSING  
 DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W1229	COMPLAINT FILES	612-68	2	1989	28	7/93	RECYCLED

  
 Signature

RECORDS CENTER MANAGER  
 Title

07/21/93  
 Date

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE <b>DL &amp; R</b>	ACCESSION NO. <b>92W1229</b>	DATE REC'D <b>4-22-92</b>
AGENCY <b>O &amp; P LICENSING</b>	LOCATION RANGE <b>120</b>	SECTION(S) <b>23</b>
DIVISION/UNIT <b>MHIC</b>	NO OF CU FT <b>28</b>	
MAILING ADDRESS <b>501 SAINT PAUL PLACE BALTIMORE, MARYLAND 21202</b>	RECORDS CENTER MANAGER	
AGENCY OFFICIAL <b>Georgia Duffee</b>	PHONE NO. <b>333-6308</b>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES					4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<b>CLOSED COMPLAINT FILES</b>					612-68 Item 2 July 1, 1993  <i>Disposal</i> <i>8/12/93</i> <i>ph</i>
	<b>Box 1B</b>	<b>Box 2B</b>	<b>Box 3B</b>	<b>Box 4B</b>	<b>Box 5B</b>	
	89-016	89-231	89-399	89-528	89-1121	
	89-026	89-240	89-402	89-656	89-1124	
	89-028	89-253	89-417	89-680	-	
	89-031	89-259	89-421	89-696	89-1176	
	89-095	89-265	89-428	89-706	89-768	
	89-099	89-297	89-473	89-715	89-882	
	89-100	89-300	89-482	89-726	89-897	
	89-123	89-303	89-501	89-752	89-899	
	89-134	89-341	89-505	89-764	89-912	
	89-164	89-353	89-508	89-808	89-921	
	89-210	89-359	89-518	89-824	89-932	
	89-217	89-363	89-578	89-844	89-943	
	89-228	89-427		89-855	89-918	
			89-628	89-857		
			89-651			
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			89-666			
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			89-681			
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			89-735			
			89-737			
			89-788			

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AGENCY OFFICIAL  -Georgia Duffee	PHONE NO.  333-6308	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

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**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE  AGENCY DIVISION/UNIT MAILING ADDRESS AGENCY OFFICIAL	ACCESSION NO.   LOCATION RANGE SECTION(S)  RECORDS CENTER MANAGER	DATE REC'D   NO OF CU FT	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
DL & R  O & P LICENSING  MHIC  501 SAINT PAUL PLACE BALTIMORE, MARYLAND 21202  Georgia Duffee	333-6308		

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)																																																																								
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AGENCY OFFICIAL Georgia Duffee	PHONE NO. 333-6308	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

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89-3095	89-3325	87-70-1078	89-90-2975																																																																																															
89-3108	89-3380	87-90-1269																																																																																																
89-3112	89-3306	87-90-1534																																																																																																
89-3121	89-3351	88-90-3138																																																																																																
89-3136		88-90-2016																																																																																																
89-3143	89-2999																																																																																																	
89-3183	89-2434																																																																																																	
89-3116	89-1437																																																																																																	
89-3155	89-701																																																																																																	
89-3158	89-2949																																																																																																	
89-3165																																																																																																		
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89-3251																																																																																																		

PLAIN UNLINED PAPER FOR CONTINUATION PAGE

RECORDS TRANSMITTAL AND FILE

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE <b>D L &amp; R</b>		ACCESSION NO.	DATE REC'D
AGENCY <b>O &amp; P LICENSING</b>		LOCATION RANGE	NO OF CU FT
DIVISION/UNIT <b>MHIC</b>		SECTION(S)	
MAILING ADDRESS <b>501 SAINT PAUL PLACE BALTIMORE, MARYLAND 21202</b>		RECORDS CENTER MANAGER	
AGENCY OFFICIAL	PHONE NO	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
<b>Georgia Duffee - 333-6308</b>			

RECEIVED  
 DIVISION OF PROFESSIONAL  
 7/11/89

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)																											
	<p><b>CLOSED COMPLAINT FILES</b></p> <table border="0"> <tr> <td>Box 26B</td> <td>Box 27B</td> <td>Box 28B</td> </tr> <tr> <td>89-05-1783</td> <td>89-05-1969</td> <td>89-90-1995</td> </tr> <tr> <td>89-90-1852</td> <td>88-02-3209</td> <td>89-90-2515</td> </tr> <tr> <td>89-90-1937</td> <td>89-05-1456</td> <td>89-75-2912</td> </tr> <tr> <td>89-90-2078</td> <td>89-90-1194</td> <td>89-45-3219</td> </tr> <tr> <td>89-90-2577</td> <td></td> <td>89-75-3342</td> </tr> <tr> <td>89-90-2852</td> <td></td> <td>89-90-1916</td> </tr> <tr> <td>89-90-2961</td> <td></td> <td>89-75-2980</td> </tr> <tr> <td></td> <td></td> <td>89-05-0110</td> </tr> </table> <p>88-70-631</p>	Box 26B	Box 27B	Box 28B	89-05-1783	89-05-1969	89-90-1995	89-90-1852	88-02-3209	89-90-2515	89-90-1937	89-05-1456	89-75-2912	89-90-2078	89-90-1194	89-45-3219	89-90-2577		89-75-3342	89-90-2852		89-90-1916	89-90-2961		89-75-2980			89-05-0110	<p>612-68                      Item 2                      July 1, 1993</p>
Box 26B	Box 27B	Box 28B																											
89-05-1783	89-05-1969	89-90-1995																											
89-90-1852	88-02-3209	89-90-2515																											
89-90-1937	89-05-1456	89-75-2912																											
89-90-2078	89-90-1194	89-45-3219																											
89-90-2577		89-75-3342																											
89-90-2852		89-90-1916																											
89-90-2961		89-75-2980																											
		89-05-0110																											

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

R-120  
S-23

2 empty

R120

S23

**RECEIVED**

JAN 21 1992

RECORDS MANAGEMENT  
DIVISION

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.07

DEPT. LICENSING & REGULATION

REAL ESTATE COMMISSION  
DIVISION

---

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
89W1289	LICENSEES APPLICATION FILE	612-39	3	4/88	21	7/93	RECYCLED
86W468	LEGAL CASES	612-39	4	1981	6		
89W1282	RENEWALS GROUP	612-39	3	1988-90	35		
90W4	LICENSEE APPS FILE FOLDERS	612-39	3	4/88	330		



Signature

RECORDS CENTER MANAGER  
Title

07/21/93  
Date



**RECORDS TRANSMITTAL AND RECEIPT**

#1

Color Code Blue

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 703-1379)

*E*

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 34</p> <p>b) AGENCY Real Estate Commission</p> <p>c) DIVISION/UNIT Occupational &amp; Professional Licensing Licensing Unit</p> <p>d) MAILING ADDRESS 501 St. Paul Place, 8th floor Baltimore, Maryland 21202</p> <p>e) AGENCY OFFICIAL Charles S. Colson Executive Director 333-6230</p>	<p>ACCESSION NO. <i>17-06-07</i> 8961289</p> <p>LOCATION RANGE 18</p> <p>SECTION(S) 21</p> <p>RECORDS CENTER MANAGER 4</p>	<p>DATE REC'D 6-28-89</p> <p>NO. OF CU. FT. 21</p> <p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Licensees Application File Expired 4/30/88	Schedule 612-39 Item #3 Destroy <del>5/31/93</del>
1	001 thru 239	<p><i>7/93</i></p> <p><i>7/16/93</i></p> <p><i>ALC</i></p> <p align="center" style="border: 1px solid black; border-radius: 50%; padding: 10px; display: inline-block;">21</p>
2	241 thru 529	
3	530 thru 920	
4	921 thru 1300	
5	1303 thru 1652	
6	1653 thru 1966	
7	1968 thru 2303	
8	2304 thru 2635	
9	2636 thru 2997	
10	2998 thru 3316	
11	3317 thru 3630	
12	3631 thru 3973	
13	3974 thru 4270	
14	4273 thru 4525	
15	4526 thru 4679	
16	4680 thru 4830	
17	4831 thru 5001	
18	5003 thru 15120	
19	15121 thru 15301	
20	15302 thru 15514	
21	15515 thru 15696	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

EA

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

9

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 31.06.15		ACCESSION NO. 1707	DATE REC'D 86W468
2. AGENCY Maryland Real Estate Commission		LOCATION - RANGE <del>139</del>	SECTION(S) 5-5
3. DIVISION UNIT Legal Division		NO. OF CU. FT. 6	
4. MAILING ADDRESS 501 St. Paul Place Room 804 Baltimore, Maryland 21202		RECORDS CENTER MANAGER R-153	
5. AGENCY OFFICIAL Charles G. Chambers	PHONE NO. 659-6230	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
1	Closed James B. Caine Cases 77-284, 80-130, 80-241, 80-248, 81-173, 81-174, 81-206 GF, 81-226 GF, 81-278 GF, 81-235 GF, 81-253 GF, 81-265 GF,	612-39	4	1993
2	81-266 GF, 81-267 GF, 81-290, 81-301, 81-301, 81-311, 81-317, 81-347, 81-351  Closed James B. Caine Cases	612-39	4	1993
3	81-379, 81-385, 81-391, 82-028, 82-029, 82-RE-057, 82-RE-145, 82-RE-577, 83-042, 83-147, 83-153.  Closed James B. Caine Cases			
4	Seitime Audit Workpapers	612-39	4	1993
5	Seitime Audit Workpapers	612-39	4	1993
6	Seitime Audit Workpapers	612-39	4	1993

July 1993

7/8/93  
JSM

RECORDS TRANSMITTAL AND RECEIPT

Color Code - Red

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 7911-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 34.06.01.018		17.06.07	ACCESSION NO. 89W1282	DATE REC'D 6-23-89
b) AGENCY Real Estate Commission		LOCATION RANGE 49		SECTIONS 34-35
c) DIVISION/UNIT Occupational & Professional Licensing Licensing Unit		NO. OF CU. FT. 35		RECORDS CENTER: MANAGER
d) MAILING ADDRESS 501 St. Paul Place 8th floor Baltimore, Maryland 21202		e) AGENCY OFFICIAL Charles S. Colson Executive Director		PHONE NO. 333-6230
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Renewals Group A, 1988-1990	Schedule 612-39 Item #3 Destroy <del>5/31/93</del>
1	1 thru 3,999	7/93 <u>Disposal</u> 7/6/93 JPS  35
2	4,000 thru 16,999	
3	20,000 thru 22,999	
4	23,000 thru 25,999	
	28,000 thru 28,999	
5	29,000 thru 31,999	
6	32,000 thru 34,999	
7	35,000 thru 38,999	
8	39,002 thru 41,999	
9	42,000 thru 44,999	
10	45,000 thru 47,999	
11	48,000 thru 49,999	
12	50,000 thru 52,999	
13	53,000 thru 55,962	
14	56,000 thru 58,999	
15	59,000 thru 61,999	
16	62,000 thru 64,999	
17	65,000 thru 66,999	
18	67,000 thru 68,999	
19	69,000 thru 70,999	
20	71,000 thru 72,999	
21	73,000 thru 74,999	
22	75,000 thru 76,999	
23	77,000 thru 78,999	
24	79,000 thru 80,999	
25	81,000 thru 82,999	
26	83,000 thru 84,678	
27	84,679 thru 85,815	
28	86,000 thru 87,684	
29	87,686 thru 88,999	

Color Code -Red

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018		ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission		LOCATION - RANGE      SECTION(S)	NO. OF CU. FT.
c) DIVISION/UNIT Occupational & Professional Licensing Licensing Unit			
d) MAILING ADDRESS 501 St. Paul Place 8th floor Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Charles S. Colson Executive Director		PHONE NO. 333-6230	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
30 31 32 33 34 35	Renewals Group A 1988-1990  89,000 thru 90,446 90,447 thru 91,814 91,815 thru 92,999 93,000 thru 95,155 95,157 thru 98,843 98,847 thru 100,178 &26,002 thru 27,999	Schedule 612-39 Item #3  Destroy 5/31/93	

USE UNLINED PAPER FOR CONTINUATION PAGES

R-49

S-34.35

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R49

S35

16 empty

E

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.06.01.018		17. <del>06</del> 07		ACCESSION NO. 90W4	DATE REC'D 7-3-89
b) AGENCY Real Estate Commission					
c) DIVISION/UNIT Occupational & Professional Licensing Licensing Unit		LOCATION - RANGE 42	SECTION 8-16	NO. OF CU. FT. 330	
d) MAILING ADDRESS 501 St. Paul Place, 8th Floor Baltimore, Maryland 21202				RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Charles S. Colson Executive Director		PHONE NO. 333-6230		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Licensee Application File Folders Expired 4/30/88	Schedule 612-39 Item #3 Destroy <del>5/31/93</del>
1	15700 thru 15894	7/93 <u>Disposal</u> 7/6/93 ggs
2	15896 thru 16089	
3	16092 thru 16307	
4	16308 thru 16492	
5	16493 thru 16687	
6	16688 thru 20211	
7	20212 thru 20511	
8	20512 thru 20808	
9	20809 thru 21080	
10	21081 thru 21422	
11	21423 thru 21706	
12	21709 thru 21988	
13	21989 thru 22281	
14	22285 thru 22598	
15	22600 thru 22881	
16	22884 thru 23160	
17	23166 thru 23438	
18	23439 thru 23716	
19	23718 thru 23984	
20	23985 thru 24277	
21	24279 thru 24569	
22	24571 thru 24836	
23	24837 thru 25128	
24	25129 thru 25428	
25	22429 thru 25750	
26	25751 thru 26025	
27	26031 thru 26305	
28	26307 thru 26564	
29	26565 thru 26867	
30	26868 thru 27153	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

**RECORDS TRANSMITTAL AND RECEIPT**

Color Code Blue

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE: 710-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.06.01.018		ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission			
c) DIVISION / UNIT Occupational & Professional Licensing Licensing Unit		LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS 501 St. Paul Place, 8th Floor Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Charles S. Colson Executive Director	PHONE NO. 333-6230	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Licensee Application File Folders Expired 4/30/88	Schedule 612-39 Item #3 Destroy 5/31/93
31	27154 thru 27473	
32	27475 thru 27758	
33	27759 thru 28068	
34	28069 thru 28351	
35	28361 thru 28620	
36	28622 thru 28898	
37	28899 thru 29190	
38	29192 thru 29463	
39	29465 thru 29736	
40	29741 thru 30048	
41	30051 thru 30312	
42	30316 thru 30577	
43	30581 thru 30850	
44	30852 thru 31125	
45	31128 thru 31419	
46	31422 thru 31696	
47	31698 thru 31975	
48	31978 thru 32244	
49	32248 thru 32497	
50	32502 thru 32721	
51	32724 thru 33005	
52	33009 thru 33291	
53	33296 thru 33552	
54	33553 thru 33821	
55	33823 thru 34080	
56	34083 thru 34313	
57	34315 thru 34565	
58	34567 thru 34789	
59	34790 thru 35093	
60	35095 thru 35384	

USE PLAIN OR HEAVY PAPER FOR CONTRIBUTION (250)

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 700-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018		ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission		LOCATION	NO. OF SHEETS
c) DIVISION/UNIT Occupational & Professional Licensing Licensing Unit			
d) MAILING ADDRESS 501 St. Paul Place, 8th Floor Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Charles S. Colson Executive Director		PHONE NO. 333-6230	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL D.)	
61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90	Licensee Application File Folders Expired 4/30/88 35387 thru 35676 35679 thru 35925 35928 thru 36178 36179 thru 36416 36462 thru 36761 36762 thru 37007 37011 thru 37289 37291 thru 37556 37559 thru 37822 37828 thru 38701 38108 thru 38419 38421 thru 38669 38670 thru 38907 38908 thru 39169 39170 thru 39442 39452 thru 39681 39688 thru 39941 39943 thru 40175 40177 thru 40393 40394 thru 40645 40652 thru 40896 40897 thru 41115 41118 thru 41364 41369 thru 41595 41598 thru 41815 41817 thru 42035 42036 thru 42298 42306 thru 42547 42548 thru 42798 42799 thru 42998	Schedule 612-39 Item #3 Destroy 5/31/93	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES



## DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018		ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission			
c) DIVISION/UNIT Occupational & Professional Licensing Licensing Unit		LOCATION RANGE	SECTION(S)
d) MAILING ADDRESS 501 St. Paul Place, 8th Floor, South Baltimore, Maryland 21202		NO. OF CU. FT.	
e) AGENCY OFFICIAL Charles S. Colson Executive Director		PHONE NO. 333-6230	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DA.)	
	* Licensee Application File Folders-Expired 4/30/88	Schedule 612-39 Item #3 Destroy 5/31/93	
91	43003 thru 43240		
92	43243 thru 43481		
93	43484 thru 43712		
94	43715 thru 43956		
95	43958 thru 44173		
96	44174 thru 44411		
97	44414 thru 44617		
98	44619 thru 44876		
99	44877 thru 45117		
100	45119 thru 45379		
101	45382 thru 45604		
102	45605 thru 45817		
103	45819 thru 46032		
104	46034 thru 46246		
105	46251 thru 46476		
106	46481 thru 46706		
107	46709 thru 46947		
108	46955 thru 47166		
109	47167 thru 47441		
110	47443 thru 47731		
111	47737 thru 47983		
112	47984 thru 48211		
113	48214 thru 48475		
114	48483 thru 48770		
115	48784 thru 48987		
116	48989 thru 49217		
117	49221 thru 49461		
118	494 2 thru 49724		
119	49725 thru 49992		
120	49994 thru 50282		
121	50285 thru 50501		

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018	ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission		
c) DIVISION/UNIT Occupational & Professional Licensing Licensing Unit	LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS 501 St. Paul Place, 8th Floor, South Baltimore, Maryland 21202	NO. OF CU. FT.	
e) AGENCY OFFICIAL Charles S. Colson Executive Director	PHONE NO. 333-6230	RECORDS CENTER MANAGER
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Licensee Application File Folder-Expired 4/30/88	Schedule 612-39 Item #3 Destroy 5/31/93
122	50502 thru 50723	
123	50728 thru 50951	
124	50956 thru 51205	
125	51218 thru 51422	
126	51424 thru 51662	
127	51663 thru 51924	
128	51926 thru 52171	
129	52175 thru 52459	
130	52461 thru 52631	
131	52632 thru 52829	
132	52831 thru 53077	
133	53078 thru 53326	
134	53329 thru 53585	
135	53586 thru 53896	
136	53897 thru 54176	
137	54180 thru 54457	
138	54458 thru 54705	
139	54708 thru 54948	
140	54950 thru 55231	
141	55232 thru 55511	
142	55512 thru 55821	
143	55823 thru 56127	
144	56132 thru 56448	
145	56450 thru 56720	
146	56723 thru 57000	
147	57001 thru 57288	
148	57289 thru 57584	
149	57585 thru 57848	
150	57850 thru 58156	
151	58161 thru 58424	
152	58426 thru 58718	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

## DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018		ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission			
c) DIVISION/UNIT Occupational & Professional Licensing Licensing Unit		LOCATION - RANGE	SECTION(S) NO. OF CU. FT.
d) MAILING ADDRESS 501 St. Paul Place, 8th Floor, South Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Charles S. Colson Executive Director		PHONE NO. 333-6230	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DAT	
	Licensee Application File Folder-Expired 4/30/88	Schedule 612-39 Item #3 Destroy 5/31/93	
153	58720 thru 58991		
154	58993 thru 59278		
155	59279 thru 59594		
156	59597 thru 59872		
157	59875 thru 60159		
158	60151 thru 60436		
159	60439 thru 60755		
160	60756 thru 61091		
161	61098 thru 61399		
162	61404 thru 61626		
163	61628 thru 61901		
164	61905 thru 62154		
165	62162 thru 62444		
166	62446 thru 62762		
167	62764 thru 62998		
168	63003 thru 63268		
169	63271 thru 63502		
170	63503 thru 63725		
171	63726 thru 63962		
172	63964 thru 64200		
173	64201 thru 64418		
174	64420 thru 64657		
175	64658 thru 64862		
176	64863 thru 65073		
177	65074 thru 65301		
178	65305 thru 65535		
179	65542 thru 65763		
180	65767 thru 65969		
181	65970 thru 66185		
182	66186 thru 66423		
183	66425 thru 66623		

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

## DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018		ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission			
c) DIVISION/UNIT Occupational & Professional Licensing Licensing Unit		LOCATION RANGE	SECTION(S)
d) MAILING ADDRESS 501 St. Paul Place, 8th Floor, South Baltimore, Maryland 21202		NO. OF CU. FT.	
e) AGENCY OFFICIAL Charles S. Colson Executive Director		PHONE NO. 333-6230	RECORDS CENTER MANAGER
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
184	Licensee Application File Folder-Expired 4/30/88	Schedule 612-39	
185	66625 thru 66824	Item #3	
186	66825 thru 67021	Destroy 5/31/93	
187	67022 thru 67199		
188	67202 thru 67412		
189	67414 thru 67620		
190	67621 thru 67824		
191	67825 thru 68039		
192	68040 thru 68233		
193	68235 thru 68430		
194	68431 thru 68636		
195	68637 thru 68824		
196	68825 thru 69018		
197	69019 thru 69231		
198	69235 thru 69429		
199	69430 thru 69633		
200	69635 thru 69815		
201	69816 thru 70014		
202	70015 thru 70203		
203	70205 thru 70401		
204	70402 thru 70593		
205	70595 thru 70798		
206	70800 thru 71016		
207	71017 thru 71212		
208	71213 thru 71415		
209	71417 thru 71614		
210	71618 thru 71840		
211	71841 thru 72036		
212	72037 thru 72250		
213	72251 thru 72467		
214	72468 thru 72800		
	72801 thru 73047		

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## DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018		ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission			
c) DIVISION/UNIT Occupational & Professional Licensing Licensing Unit		LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS 501 St. Paul Place, 8th Floor, South Baltimore, Maryland 21202		NO. OF CU. FT.	
e) AGENCY OFFICIAL Charles S. Colson Executive Director		PHONE NO. 333-6230	RECORDS CENTER MANAGER
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DA)	
215 216 217 218 219 220 221 222 223 224 225	Licensee Application File Folder-Expired 4/30/88 73049 thru 73270 73271 thru 73506 73507 thru 73735 73736 thru 73966 73968 thru 74168 74170 thru 74365 74367 thru 74572 74575 thru 74768 74772 thru 74971 74972 thru 75215 75216 thru 75417	Schedule 612-39 Item #3 Destroy 5/31/93	

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Code Blue

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 706-1079)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018.		ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission			
c) DIVISION/UNIT Occupational & Professional Licensing		LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS 501 St. Paul Place 8th Fl. South Baltimore, Maryland 21202		NO. OF CU. FT.	
e) AGENCY OFFICIAL Charles S. Colson		RECORDS CENTER MANAGER	
PHONE NO. 333-6230 333-2710		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Application Folder File	612-39
256	81896 - 82141	Item 3 Destroy May 31, 199
257	82142 - 82383	
258	82384 - 82602	
259	82603 - 82826	
260	82827 - 83044	
261	83045 - 83251	
262	83252 - 83456	
263	83457 - 83688	
264	83688 - 83903	
265	83904 - 84115	
266	84116 - 84328	
267	84329 - 84523	
268	84524 - 84715	
269	84716 - 84903	
270	84904 - 85087	
271	85088 - 85272	
272	85273 - 85460	
273	85461 - 85673	
274	85674 - 85891	
275	85892 - 86128	
276	86129 - 86345	
277	86346 - 86556	
278	86557 - 86774	
279	86775 - 86981	
280	86982 - 87195	
281	87196 - 87413	
282	87414 - 87645	
283	87646 - 87959	
284	87860 - 88079	
285	88080 - 88287	

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Code Blue

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 730-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018.		ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission		LOCATION - RANGE	SECTION(S)
c) DIVISION/UNIT Occupational & Professional Licensing			
d) MAILING ADDRESS 501 St. Paul Place 8th Fl. South Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Charles S. Colson		PHONE NO. 333-6230 333-2710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DAT
	Application Folder File	612-39 Item 3 Destroy May
286	88288 - 88499	
287	88500 - 88707	
288	88708 - 88928	
289	88929 - 89163	
290	89164 - 89386	
291	89387 - 89619	
292	89620 - 89843	
293	89844 - 90051	
294	90052 - 90277	
295	90278 - 90498	
296	90499 - 90718	
297	90719 - 90932	
298	90933 - 91156	
299	91157 - 91363	
300	91364 - 91570	
301	91571 - 91766	
302	91767 - 91986	
303	91987 - 92205	
304	92206 - 92431	
305	92432 - 92652	
306	92653 - 92886	
307	92887 - 93100	
308	93101 - 93324	
309	93325 - 93546	
310	93547 - 93763	
311	93764 - 93973	
312	93974 - 94174	
313	94175 - 94427	
314	94874 - 95143	
315	95144 - 95425	

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DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 700-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018		ACCESSION NO.	DATE REC'D
b) AGENCY Real Estate Commission			
c) DIVISION/UNIT Occupational & Professional Licensing Licensing Unit		LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS 501 St. Paul Place, 8th Floor, South Baltimore, Maryland 21202		NO. OF CU. FT.	
e) AGENCY OFFICIAL Charles S. Colson Executive Director		PHONE NO. 333-6230 333-2710	RECORDS CENTER MANAGER
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Licensee Application File Folder-Expired 4/30/88	Schedule 612-39 Item #3 Destroy 5/31/93
316	94405 - 94636	
317	94637 - 94873	
318	96040 - 96296	
319	96297 - 96547	
320	96548 - 95636	
321	95637 - 95909	
322	95910 - 96733	
323	96734 - 96998	
324	96999 - 97279	
325	97280 - 97525	
326	97526 - 97793	
327	97794 - 98060	
328	98061 - 98326	
329	98327 - 98598	
330	98599 - 98701	

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R-42

S-8-16

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• S-16-23

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.10

DEPT. LICENSING & REGULATION

FINANCIAL REGULATION (F.A.S.T.)  
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
93W259	CONSUMER COMPLAINTS	612-113	6	FY 91	6	7/93	RECYCLED

  
Signature

RECORDS CENTER MANAGER  
Title

07/21/93  
Date

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY Department of Licensing & Regulation		ACCESSION NO. <b>93W259</b>	DATE REC'D <b>9-1-92</b>
B. DIVISION/UNIT Financial Regulation (F.A.S.T.)			RM CODE <b>17.10</b>
C. MAILING ADDRESS 501 St. Paul Place, 13th Floor Baltimore, Maryland 21202		LOCATION RANGE SECTION(S) <b>143 33</b>	NO. OF CU. FT. <b>6</b>
D. PHONE NO. 333-6830, 333-6831		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Louis Reinhardt		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE. ITEM NO., DISPOSAL DATE
1	CONSUMER COMPLAINTS - JULY 1, 1990 thru JUNE 30, 1991 #001-#110	612-113, 6, <sup>7/</sup> 93
2	CONSUMER COMPLAINTS - JULY 1, 1990 thru JUNE 30, 1991 #111-#220	612-113, 6, 93
3	CONSUMER COMPLAINTS - JULY 1, 1990 thru JUNE 30, 1991 #221-#330	612-113, 6, 93
4	CONSUMER COMPLAINTS - JULY 1, 1990 thru JUNE 30, 1991 #331-440	612-113, 6, 93
5	CONSUMER COMPLAINTS - JULY 1, 1990 thru JUNE 30, 1991 #441-#540	612-113, 6, 93
6	CONSUMER COMPLAINTS - JULY 1, 1990 thru JUNE 30, 1991 #541-#650	612-113, 6, 93

**7/15/93**  
**[Signature]**

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.01

DEPT. LICENSING & REGULATIONS  
AGENCY

BOARD OF COSMETOLOGISTS  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
90W1268	INSEPTION REPORTS	612-117	2	1988	4	1/93	RECYLED
89W944	INSPECTION REPORTS	612-117	2	1987	2		

  
SIGNATURE

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

E

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 34-06-16 17.01		ACCESSION NO. <b>90W1268</b>	DATE REC'D <b>6-13-90</b>
B. DIVISION/UNIT DEPARTMENT OF LICENSING & REGULATIONS		FBI CODE <b>17.01</b>	
C. MAILING ADDRESS STATE BOARD OF COSMETOLOGISTS 501 ST. PAUL PLACE BALTIMORE, MARYLAND 21202		LOCATION RANGE SECTION(S) <b>38 20</b>	NO. OF CU. FT. <b>4</b>
D. PHONE NO. (301) 333-6320		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL EUNICE R. ALPER EXECUTIVE DIRECTOR		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>INSPECTION REPORTS:</u> Monthly reports maintained for each licensed beauty shop and school showing names and addresses of owners, license numbers issued and names of inspectors.	Retain for five (5) years, then destroy.
	1988	
1	1/88 - 5/88 A to W order	SCH #612 <del>#117</del>
2	6/88 - 8/88 "	ITEM # 2
3	9/88 - 10/88 "	<del>JULY 2013</del>
4	11/88 - 12/88 "	1/93
		<i>Disposal</i> <i>1/23/93</i> <i>[Signature]</i>

E

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<b>A. AGENCY</b> 1. DEPT. LICENSING & REGULATION BOARD COSMETOLOGISTS/BARBER EXAMINERS		<b>ACCESSION NO.</b> 89W944	<b>DATE REC'D</b> 3-15-89
<b>B. DIVISION/UNIT</b> DIV. OCCUPATIONAL & PROFESSIONAL LICENSING			<b>RM CODE</b> 17.01
<b>C. MAILING ADDRESS</b> 501 ST. PAUL PLACE - RM. #202 BALTIMORE, MD 21202-2272		<b>LOCATION</b> RANGE SECTION(S) 34 17	<b>NO. OF CU. FT.</b> 2
<b>D. PHONE NO.</b> 333-6320		<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> EUNICE R. ALPER		<b>TO BE COMPLETED AT</b> <b>STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	INSPECTION REPORTS:	
1.	A through W - 1987	Sch. #612-67 117 ITEM #2 1/93
2.	A through W - 11/87 - 12/87	<u>Dispose</u> 1-12-93 JRS

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.03

DEPT. LICENSING & REGULATION  
 AGENCY

CONSUMER CREDIT  
 DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
91W1221	COMPLAINTS	612-113	6	1990	18	1/93	RECYLED
91W946	ACCTG STATEMENTS	612-113	8	1989-90	3		
88W941	LICENSE RENEWAL	612-113	4	FY 82	1		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
 TITLE

1/21/93  
 DATE



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSEUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. FINANCIAL REGULATION	ACCESSION NO.  <div style="font-size: 2em; font-family: cursive;">91W1221</div>	DATE REC'D <div style="font-size: 2em; font-family: cursive;">4-26-91</div>
B. DIVISION/UNIT COMMISSIONER OF CONSUMER CREDIT	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">101 30</div>	RM CODE <div style="font-size: 2em; font-family: cursive;">17.03</div>
C. MAILING ADDRESS 34 Market Place Suite 800 Baltimore, Maryland 21202	NO. OF CU. FT.  <div style="font-size: 2em; font-family: cursive;">18</div>	
D. PHONE NO. (301) 333-6330	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	COLLECTION AGENCY COMPLAINTS 1990	113 612- <del>18</del> -6 <del>1/1/94</del> 1/93
2	CONSUMER CREDIT COMPLAINTS 1990 #1 - 200	" "
3	#201 - 375	" "
4	#376 - 519	" "
5	#520 - 659	" "
6	#660 - 769	" "
7	#770 - End	" "
8	COMPLAINTS - AUTO DEALERS (settled per Attorney General Agreement)	612-18-6 1/1/94
9	Crystal Ford	" "
10	Ken Dixon Chevy Browns Toyota City	" "
11	Browns Honda City	" "
12	Koons Ford - Annapolis	" "

**RECORDS TRANSMITTAL AND RECEIPT**

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
13	Lane Honda & Manhattan Imports	612-18-6
14	Ourisman Chevy	1/1/94 " "
15	Pohanka #1	" "
16	Pohanka #2	" "
17	Pohanka #3	" "
18	Complaints-Dominion Mortgage Corporation, December 1990	" "

E

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. FINANCIAL REGULATION		ACCESSION NO. <b>91W946</b>	DATE REC'D <b>3-13-91</b>
B. DIVISION/UNIT COMMISSIONER OF CONSUMER CREDIT			RM CODE <b>17.03</b>
C. MAILING ADDRESS 34 MARKET PLACE, SUITE# 800 BALTIMORE, MD 21202		LOCATION RANGE SECTION(S) <b>32 11</b>	NO. OF CU. FT. <b>3</b>
D. PHONE NO. 301-333-6330		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL ALLEN T. FELL, COMMISSIONER PAT PUGH		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Repossession Accounting Statements, 1989-1990	612- <sup>113</sup> <del>8</del> -8
2	" " " "	<del>114</del> <del>114</del>
3	" " " "	1/93
		<u>Disposal</u> 1-12-93 JPP

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.03.01.03	17.03	ACCESSION NO 88W941	DATE REC'D 3-18-88
b) AGENCY COMMISSIONER OF CONSUMER CREDIT			
c) DIVISION / UNIT DEPARTMENT OF LICENSING AND REGULATION		LOCATION - RANGE 33	SECTION(S) 13
d) MAILING ADDRESS 34 MARKET PLACE, SUITE 800 BALTIMORE, MARYLAND 21202			NO OF CU FT 1
e) AGENCY OFFICIAL CHARLES P. KAZLO, CHIEF EXAMINER 333-6820	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 (13)	LICENSE RENEWAL JULY 1, 1981 - JUNE 30, 1982	612-113 ITEM 4 <del>DECEMBER, 1992</del> 1/93 <u>Disposal</u> 1-12-93 SPS

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.04

DEPT. LICENSING & REGULATION  
AGENCY

INSURANCE  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
92W255	CASE FILES	612-42	1	1989-90	7	1/93	RECYLED
91W376	LEGISLATION	612-44	4	1988	1		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

# RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34:02:01	b) AGENCY Department of Licensing & Regulation	ACCESSION NO. 17.04 <del>17.04</del> 92W255	DATE REC'D 9-11-91
c) DIVISION/UNIT Insurance	d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202	LOCATION - RANGE 17	SECTIONS 10
e) AGENCY OFFICIAL Sal P. Ercolano		PHONE NO. 333-2770/2793	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1 2 3 4 5 6 7	File #4661 to 4725 - 10/23/89 thru 10/31/89 File #4725 to 4860 - 11/ 1/89 thru 11/ 9/89 File #4861 to 5000 - 11/ 9/89 thru 11/21/89 File #5001 to 5130 - 11/21/89 thru 11/28/89 File #5131 to 5270 - 11/28/89 thru 12 7/89 File #5271 to 5400 - 12/ 7/89 thru 12/20/89 File #5401 to 5550 - 12/20/89 thru 1/ 2/90	612-42 Item #1 Jan. 1993 " " " " " " " " Disposal 1/17/93 PML	

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<b>A. AGENCY</b> 1. Dept. of Licensing & Regulation	<b>ACCESSION NO.</b> <span style="font-size: 2em; font-family: cursive;">91W376</span>	<b>DATE REC'D</b> <span style="font-size: 1.5em;">10-19-90</span>
<b>B. DIVISION/UNIT</b> Insurance Division	<b>RM CODE</b> <span style="font-size: 1.5em;">17.04</span>	
<b>C. MAILING ADDRESS</b> 501 St. Paul Place Baltimore, MD 21202	<b>LOCATION</b> RANGE SECTION(S) <span style="font-size: 2em;">32 10</span>	<b>NO. OF CU. FT.</b> <span style="font-size: 2em;">1</span>
<b>D. PHONE NO.</b> 333-2521	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> Mary Ann Gotti	<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
Box 1	Legislation 1988  1. House Bill 1 2. Senate Bill 1 & 209 (copies of bills)	Schedule 612-44 Item #4 Jan., 1993  <div style="text-align: center; font-family: cursive; font-size: 1.5em;"> <u>Disposal</u>                          1-12-93                          JBY                     </div>

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.04.01

DEPT. LICENSING & REGULATION  
AGENCY

INSURANCE -P/C SECTION  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
89W1126	REGISTRATIONS	612-52	2	1984-86	1	1/93	RECYLED
87W854	TPR	612-47	2,3	1983-86	8		
90W1210	FORMS & RATES	612-52	1	1986	4		
90W1209	FORMS & RATES	612-52	1	1986	20		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE



**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 34:02:01:04</p> <p>b) AGENCY DEPARTMENT OF LICENSING &amp; REGULATION INSURANCE DIVISION- P/C SECTION</p> <p>c) DIVISION/UNIT PROPERTY/CASUALTY SECTION</p> <p>d) MAILING ADDRESS 501 St. Paul Place - 7th Floor Baltimore, Maryland 21202</p> <p>e) AGENCY OFFICIAL J. Frank Nayden Assistant Commissioner</p>	<p>ACCESSION NO. <b>89W1126</b></p> <p>LOCATION - RANGE <b>147</b></p> <p>SECTION(S) <b>9</b></p> <p>NO. OF CU. FT. <b>1</b></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <b>5-4-89</b></p>
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>		
<p>2. BOX NUMBERS  1 of 1</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES  <u>DATES 6-6-84 to 12-4-86</u> Premium Finance Registrations #3522 to #3796</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)  612-52 Item#<del>2-12-1-92</del> <b>Jan. 1993</b></p> <p align="right"><b>4-17-93</b></p>

PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

April 10, 1987

a) AGENCY CODE 32.02.01.04	ACCESSION NO. <span style="font-size: 2em; font-family: cursive;">87W854</span>	DATE REC'D <span style="font-size: 2em; font-family: cursive;">4-20-87</span>
b) AGENCY Department of Licensing and Regulation/ Insurance Division	LOCATION - RANGE <span style="font-size: 2em; font-family: cursive;">54-29</span>	
c) DIVISION/UNIT General Administration Property/Casualty Bureau		
d) MAILING ADDRESS 501 St. Paul Place, 7th Floor, S. Baltimore, Maryland 21202	SECTION(S) <span style="font-size: 2em; font-family: cursive;">21#7</span>	NO. OF CU. FT. <span style="font-size: 2em; font-family: cursive;">8</span>
e) AGENCY OFFICIAL Thomas Paul Raimondi Assistant Commissioner Property/Casualty Bureau	PHONE NO. 333-4030	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	TPR's Complaint Files January, 1983 to December, 1986	<del>612-26</del> 1989 #546 #93
2	TPR's State's Attorneys Files January, 1983 to December, 1986	1989 612-47 243
3	TPR's General Administration Reading Files January, 1983 to December, 1986	1989 1/89 612-44 #243
4	TPR's General Files L - Z	1989
5	TPR's General Files A - J	1989
6	TPR's Files Anti-Arson; Insurance Division vs Nationwide #11208-3/85; BC/BS Selectcare; Nuclear Power Plant	1989
7	TPR's Files Insurance Division Audit; Legislative Audits; Sec. 4-105 Education Article; Regulation-1984; Budgets 1983-1986	1989

Disposal  
4/25/93

Records Transmittal and Receipt  
Page Two  
April 10, 1987

8            TPR's Files  
             Public Info Act; East Baltimore Medical Plan;  
             Dental Practice Association of Maryland

1989

87W854

R-29

S-17

8 Boxes

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 1. 34:02:01:04	<b>ACCESSION NO.</b> <div style="font-size: 2em; font-family: cursive;">90W1210</div>	<b>DATE REC'D</b> <div style="font-size: 1.5em; font-family: cursive;">5-21-90</div>
<b>B. DIVISION/UNIT</b> DLNR/Insurance Division-P/C Section	<b>RM CODE</b> <div style="font-size: 1.5em; font-family: cursive;">17.04.01</div>	
<b>C. MAILING ADDRESS</b> 501 St. Paul Place, 7th Floor Baltimore, Maryland 21202	<b>LOCATION</b> RANGE: <div style="font-size: 1.5em; font-family: cursive;">27</div> SECTION(S): <div style="font-size: 1.5em; font-family: cursive;">17</div>	<b>NO. OF CU. FT.</b> <div style="font-size: 1.5em; font-family: cursive;">4</div>
<b>D. PHONE NO.</b> (301) 333-6180	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> J. Frank Nayden	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>FORMS &amp; RATES - 1986</u>	
1	Geico to Harco National Insurance Company	612-52 Item #1 <del>DECEMBER 31, 1992</del>
2	The Hartford Fire Insurance Co. to Indiana Lumberman's Mutual Insurance Company	Jan. 1993
3	Imperial Casualty & Indemnity Co. to Liberty Mutual Fire Insurance Co.	
4	Liberty Insurance Corp. to Miller's Mutual Insurance Co.	D'posed 3/6/93 

# RECORDS TRANSMITTAL AND RECEIPT

*Dating*  
12/31/92

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 1. 34:02:01:04	<b>ACCESSION NO.</b> <div style="font-size: 2em; font-family: cursive;">90W1209</div>	<b>DATE REC'D</b> <div style="font-size: 1.5em; font-family: cursive;">5-21-90</div>
<b>B. DIVISION/UNIT</b> DLNR/Insurance Division-P/C Section	<b>RM CODE</b> <div style="font-size: 1.5em; font-family: cursive;">17.04.01</div>	
<b>C. MAILING ADDRESS</b> 501 St. Paul Place, 7th Floor Baltimore, Maryland 21202	<b>LOCATION</b> RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">38 4</div>	<b>NO. OF CU. FT.</b> <div style="font-size: 2em; font-family: cursive;">20</div>
<b>D. PHONE NO.</b> (301) 333-6180	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> J. Frank Nayden	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>FORMS &amp; RATES - 1986</u>	
1	Acceleration National to American Casualty Co. of Reading, Pennsylvania	612-52 Item # 1 DECEMBER 31, 1992  1/93  Disposal 1/23/92
2	American Centennial to American Insurance Company	
3	American Manufacturers Mutual to Amerisure	
4	AmGuard to Camden Fire	
5	Capital Guaranty to Commercial Industry	
6	Commercial Union to Continental	
7	Charter Oak Fire to Farmington Casualty Company	
8	Erie Insurance Exchange to Federal Kemper Insurance Co.	
9	Federated Rural Elec. Ins. to Nationwide Property & Cas.	
10	Nationwide General Ins. Co. to National Grange Mutual Ins.	
11	National Fire Indemnity Exchange to Northbrook Nat. Ins. Co.	
12	Northbrook Prop. & Cas. Ins. Co. to Peerless Ins. Co.	
13	Pawtucket Mutual Ins. Co. to Preferred Risk Mutual Ins. Co.	
14	Principle Casualty Ins. Co. to Reciprocal Exchange	
15	Reliance Ins. Co. to Selective Ins. Co. of America	

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 1. 34:02:01:04	<b>ACCESSION NO.</b>	<b>DATE REC'D</b>
<b>B. DIVISION/UNIT</b> DLNR/Insurance Division-P/C Section		<b>RM CODE</b>
<b>C. MAILING ADDRESS</b> 501 St. Paul Place, 7th Floor Baltimore, Maryland 21202	<b>LOCATION</b> RANGE            SECTION(S)	<b>NO. OF CU. FT.</b>
<b>D. PHONE NO.</b> (301) 333-6180	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> J. Frank Nayden	<b>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>FORMS &amp; RATES - 1986 (CON'T)</u>	
16	Sentry Ins. Co. to St. Paul Fire & Marine	612-52 Item #1 DECEMBER 31, 1992
17	Ticor Indemnity Co. to Transamerica Ins. Co.	
18	Transamerica Ins. Co. to U.S. Dept. of the Interior	
19	USF&G to Virginia Ins. Reciprocal	
20	Virginia Surety Co., Inc. to Zurich Ins. Co.	

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

17.04.03

DEPT. LICENSING & REGULATION  
AGENCY

COMPLAINT & INVESTIGATION  
DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
91W942	COMPLAINT FILES	612-41	1	1989	115	1/93	RECYLED
90W22	COMPLAINT FILES	612-41	1	1987	49		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

2/21/93  
DATE

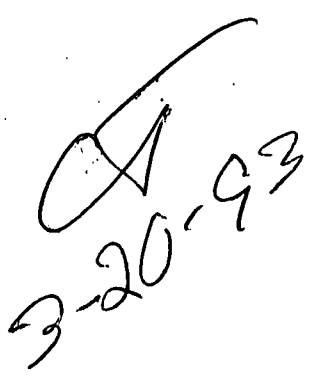


**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<b>A. AGENCY</b> 34:02:01:06 Department of Licensing & Regulation Insurance Division		<b>ACCESSION NO.</b> 91W942	<b>DATE REC'D</b> 3-12-91
<b>B. DIVISION/UNIT</b> Complaint & Investigation - Property & Casualty Section		<b>FM CODE</b> 17.04.03	
<b>C. MAILING ADDRESS</b> 501 Saint Paul Place, 5th Floor Baltimore, Maryland 21202		<b>LOCATION</b> <b>RANGE</b> 14 <b>SECTION(S)</b> 27-30	<b>NO. OF CU. FT</b> 115
<b>D. PHONE NO.</b> (301) 333-6179		<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> Virginia Ennis, Assistant Chief Investigator/P&C Section		<b>TO BE COMPLETED AT</b> <b>STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
1.	Complaint Files - January, 1989 - December, 1989 #46206-47055	612-41 Item # 1 January, 1993  
2.	Complaint Files - January, 1989 - December, 1989 #47056-47185	
3.	Complaint Files - January, 1989 - December, 1989 #47186-47325	
4.	Complaint Files - January, 1989 - December, 1989 #47326-47465	
5.	Complaint Files - January, 1989 - December, 1989 #47466-47595	
6.	Complaint Files - January, 1989 - December, 1989 #47596-47672	
7.	Complaint Files - January, 1989 - December, 1989 #47673-47799	
8.	Complaint Files - January, 1989 - December, 1989 #47800-47939	
9.	Complaint Files - January, 1989 - December, 1989 #47940-48049	
10.	Complaint Files - January, 1989 - December, 1989 #48050-48179	
11.	Complaint Files - January, 1989 - December, 1989 #48180-48329	
12.	Complaint Files - January, 1989 - December, 1989 #48330-48475	
13.	Complaint Files - January, 1989 - December, 1989 #48476-48576	
14.	Complaint Files - January, 1989 - December, 1989 #48577-48735	
15.	Complaint Files - January, 1989 - December, 1989 #48736-48860	
16.	Complaint Files - January, 1989 - December, 1989 #48861-48991	

RECORDS TRANSMITTAL AND RECEIPT

17. Complaint Files - January, 1989 - December, 1989  
#48992-49135
18. Complaint Files - January, 1989 - December, 1989  
#49136-49279
19. Complaint Files - January, 1989 - December, 1989  
#49280-49420
20. Complaint Files - January, 1989 - December, 1989  
#49421-49570
21. Complaint Files - January, 1989 - December, 1989  
#49571-49700
22. Complaint Files - January, 1989 - December, 1989  
#49701-49850
23. Complaint Files - January, 1989 - December, 1989  
#49851-49990
24. Complaint Files - January, 1989 - December, 1989  
#49991-50115
25. Complaint Files - January, 1989 - December, 1989  
#50116-50258
26. Complaint Files - January, 1989 - December, 1989  
#50259-50375
27. Complaint Files - January, 1989 - December, 1989  
#50376-50508
28. Complaint Files - January, 1989 - December, 1989  
#50509-50630
29. Complaint Files - January, 1989 - December, 1989  
#50631-50759
30. Complaint Files - January, 1989 - December, 1989  
#50760-50925
31. Complaint Files - January, 1989 - December, 1989  
#50926-51080
32. Complaint Files - January, 1989 - December, 1989  
#51081-51220
33. Complaint Files - January, 1989 - December, 1989  
#51221-51360
34. Complaint Files - January, 1989 - December, 1989  
#51361-51510
35. Complaint Files - January, 1989 - December, 1989  
#51511-51635
36. Complaint Files - January, 1989 - December, 1989  
#51636-51760
37. Complaint Files - January, 1989 - December, 1989  
#51761-51905
38. Complaint Files - January, 1989 - December, 1989  
#51906-52040
39. Complaint Files - January, 1989 - December, 1989  
#52041-52180
40. Complaint Files - January, 1989 - December, 1989  
#52181-52320
41. Complaint Files - January, 1989 - December, 1989  
#52321-52455
42. Complaint Files - January, 1989 - December, 1989  
#52456-52585
43. Complaint Files - January, 1989 - December, 1989  
#52586-52725
44. Complaint Files - January, 1989 - December, 1989  
#52726-52880
45. Complaint Files - January, 1989 - December, 1989  
#52881-53018

RECORDS TRANSMITTAL AND RECEIPT

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46. 1989 LOGS
47. Walk-ins
48. Real Reasons
49. Real Reasons
- 
50. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#71967-72689
51. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#72690-73414
52. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#73415-74255
53. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#74256-75056
54. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#75131-76156
55. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#76214-77159
56. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#77160-77949
57. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#77950-78689
58. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#78701-79257
59. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#79258-80068
60. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#80069-80843
61. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#80844-81659
62. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#81660-82425
63. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#82426-83360
64. Complaint Files - January, 1989 - December, 1989 240AA R. Reese  
#83361-83919
- 
65. Complaint Files - January, 1989 - December, 1989 240AA D. Owens  
#60785-78703
66. Complaint Files - January, 1989 - December, 1989 240AA D. Owens  
#68093-77878
67. Complaint Files - January, 1989 - December, 1989 240AA D. Owens  
#68270-74725
68. Complaint Files - January, 1989 - December, 1989 240AA D. Owens  
#73097-75268
69. Complaint Files - January, 1989 - December, 1989 240AA D. Owens  
#72518-74709
70. Complaint Files - January, 1989 - December, 1989 240AA D. Owens  
#74726-77275
71. Complaint Files - January, 1989 - December, 1989 240AA D. Owens  
#75269-76873
72. Complaint Files - January, 1989 - December, 1989 240AA D. Owens  
#76874-79066

RECORDS TRANSMITTAL AND RECEIPT


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73.	Complaint Files - January, 1989 - December, 1989	240AA M. Lonesome
	#76808-77725	
74.	Complaint Files - January, 1989 - December, 1989	240AA M. Lonesome
	#77726-79829	
75.	Complaint Files - January, 1989 - December, 1989	240AA M. Lonesome
	#79830-80676	
76.	Complaint Files - January, 1989 - December, 1989	240AA M. Lonesome
	#80700-81420	
77.	Complaint Files - January, 1989 - December, 1989	240AA M. Lonesome
	#81421-82364	
78.	Complaint Files - January, 1989 - December, 1989	240AA M. Lonesome
	#82404-83329	
79.	Complaint Files - January, 1989 - December, 1989	240AA M. Lonesome
	#83330-84005	
80.	Complaint Files - January, 1989 - December, 1989	240AA M. Lonesome
	#84006-84715	
81.	Complaint Files - January, 1989 - December, 1989	240AA M. Lonesome
	#84716-85491	

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82.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#67497-73569	
83.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#73570-74427	
84.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#74428-75070	
85.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#75071-75700	
86.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#75701-76500	
87.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#76501-77370	
88.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#77385-78095	
89.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#78096-78605	
90.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#78606-79068	
91.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#79069-79738	
92.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#79739-80645	
93.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#80647-81335	
94.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#81336-81893	
95.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#81894-82580	
96.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#82581-83937	
97.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#83964-84690	
98.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#84691-85512	
99.	Complaint Files - January, 1989 - December, 1989	240AA W. Bradshaw
	#85513-85629	

RECORDS TRANSMITTAL AND RECEIPT

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100.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#73612-74528	
101.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#74529-75043	
102.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#75044-75888	
103.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#75889-76390	
104.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#76422-77609	
105.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#77755-78791	
106.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#78792-79339	
107.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#79340-79762	
108.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#79770-80630	
109.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#80631-81766	
110.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#81767-82519	
111.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#82520-83190	
112.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#83191-83798	
113.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#83799-84549	
114.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#84550-85243	
115.	Complaint Files - January, 1989 - December, 1989	240AA D. Taylor
	#85271-85499	

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S-27-30

25 Empties

R-14 S-30



RECORDS TRANSMITTAL AND RECEIPT

May 26, 1989

11.	Complaint Files 38185-38352	- July 1987 - December 1987	1992
12.	Complaint Files 38353-38510	- July 1987 - December 1987	1992
13.	Complaint Files 38511-38676	- July 1987 - December 1987	1992
14.	Complaint Files 38677-38854	- July 1987 - December 1987	1992
15.	Complaint Files 38855-39011	- July 1987 - December 1987	1992
16.	Complaint Files 39012-39170	- July 1987 - December 1987	1992
17.	Complaint Files 39171-39336	- July 1987 - December 1987	1992
18.	Complaint Files 39337-39496	- July 1987 - December 1987	1992
19.	Complaint Files 39497-39660	- July 1987 - December 1987	1992
20.	Complaint Files 39661-39829	- July 1987 - December 1987	1992
21.	Complaint Files 39830-39989	- July 1987 - December 1987	1992
22.	Complaint Files 54938-55723	- July 1987 - December 1987	1992
23.	Complaint Files 55726-56074	- July 1987 - December 1987	1992
24.	Complaint Files 56075-56446	- July 1987 - December 1987	1992
25.	Complaint Files 56447-57360	- July 1987 - December 1987	1992
26.	Complaint Files 57361-57941	- July 1987 - December 1987	1992
27.	Complaint Files 57979-58599	- July 1987 - December 1987	1992
28.	Complaint Files 58626-59099	- July 1987 - December 1987	1992
29.	Complaint Files 54909-56891	- July 1987 - December 1987	1992



RECORDS TRANSMITTAL AND RECEIPT

May 26, 1989  
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30.	Complaint Files 56892-57459	- July 1987 - December 1987	1992
31.	Complaint Files 57460-57757	- July 1987 - December 1987	1992
32.	Complaint Files 57758-58512	- July 1987 - December 1987	1992
33.	Complaint Files 58513-59125	- July 1987 - December 1987	1992
34.	Complaint Files 5926-59841	- July 1987 - December 1987	1992
35.	Complaint Files 59842-60556	- July 1987 - December 1987	1992
36.	Complaint Files 60555-60647	- July 1987 - December 1987	1992
37.	Complaint Files 59014-59739	- July 1987 - December 1987	1992
38.	Complaint Files 59908-60505	- July 1987 - December 1987	1992
39.	Complaint Files 60506-60784	- July 1987 - December 1987	1992
40.	Complaint Files 54300-55474	- July 1987 - December 1987	1992
41.	Complaint Files 55612-56692	- July 1987 - December 1987	1992
42.	Complaint Files 56576-57240	- July 1987 - December 1987	1992
43.	Complaint Files 56693-57804	- July 1987 - December 1987	1992
44.	Complaint Files 57241-58312	- July 1987 - December 1987	1992
45.	Complaint Files 57805-59888	- July 1987 - December 1987	1992
46.	Complaint Files 58313-59703	- July 1987 - December 1987	1992

RECORDS TRANSMITTAL AND RECEIPT

May 26, 1989

Page 4

47.	Complaint Files - July 1987 - December 1987 59704-60746	1992
48.	Complaint Files - July 1987 - December 1987 59890-60751	1992
49	Real Reasons and - 87 thru 88 Log Sheets	1992

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S-22-23

2 Empty

S-23

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.04.05

DEPT. LICENSING & REGULATIONS  
AGENCY

INSURANCE/LIFE HEALTH ACTUARIAL  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
88W1389	RATE MANUALS	612-49	4	1983	5	1/93	RECYLED
88W1388	RESERVE CALCULATIONS	612-49	6	1985	25		
91W375	ANNUAL STATEMENTS	612-50	5	1987	1		

  
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SIGNATURE

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 17.04.05</p> <p>b) AGENCY Department of Licensing and Regulation</p> <p>c) DIVISION/UNIT Insurance Division Life/Health Actuarial Section</p> <p>d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202</p> <p>e) AGENCY OFFICIAL Sidney A. Green Chief, Life/Health Section</p>	<p>ACCESSION NO. <b>88W1389</b></p> <p>LOCATION - RANGE <b>143</b></p> <p>SECTION(S) <b>30</b></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <b>6-24-88</b></p> <p>NO. OF CU. FT. <b>5</b></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p> <p><u>RATE MANUALS (1983)</u></p> <p>1. AIG Life Insurance Company - Crown Life Insurance Company</p> <p>2. Delaware American Life Insurance Company - ITT Life Insurance Corporation</p> <p>3. John Hancock Mutual Life Insurance Company - New England Mutual Life Insurance Company</p> <p>4. New York Life Insurance Company - Southland Life Insurance Company</p> <p>5. Springfield Life Insurance Company - Zurich American Life Insurance Company</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p> <p>Schedule 612-49 Item 4 January, 1993</p> <p style="text-align: right; font-size: 2em; font-family: cursive;">CF 4-17-93</p>

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. <del>17.04.05</del> 34.02.01.003 <span style="font-size: 1.5em; margin-left: 20px;">17.0405</span>		ACCESSION NO. <span style="font-size: 2em; font-family: cursive;">88W1388</span>	DATE REC'D <span style="font-size: 2em; font-family: cursive;">6-24-88</span>
b) AGENCY Department of Licensing and Regulation		LOCATION - RANGE      SECTION(S) <span style="font-size: 2em; font-family: cursive;">143      29-30</span>	
c) DIVISION/UNIT Insurance Division Life/Health Actuarial Section			
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		NO. OF CU. FT. <span style="font-size: 2em; font-family: cursive;">25</span>	
e) AGENCY OFFICIAL      PHONE NO. Sidney A. Green Chief, Life/Health Section 333-6184		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1 2 3  4 5 6  7 8  9 10  11 12  13 14 15 16 17  18 19 20	<p><u>RESERVE CALCULATIONS (1985)</u></p> <p>American Health &amp; Life R-1-1-85                  " " " " R-1-2-85                  " " " " R-1-3-85</p> <p>Baltimore Life R-2-1-85                  " " R-2-2-85                  " " R-2-3-85</p> <p>Bell National - Reserve Factors R-3-1-85                  " " R-3-2-85</p> <p>Fidelity &amp; Guaranty R-4-1-85                  " " " R-4-2-85</p> <p>Life of Maryland and F &amp; G - R-5-1-85</p> <p>Monumental General R-6-1-85</p> <p>Monumental Life R-7-1-85                  " " R-7-2-85                  " " R-7-3-85                  " " R-7-4-85                  " " R-7-5-85</p> <p>Sun Life R-8-1-85                  " " R-8-2-85                  " " R-8-3-85</p> <p style="text-align: center;">- (Continued) -</p>	<p>Schedule 612-31                  Item 6 <span style="float: right;">49</span></p> <p>January, 1993</p> <div style="text-align: right; margin-top: 20px;">   <span style="font-size: 1.5em; font-family: cursive;">4-17-93</span> </div>	

RESERVE CALCULATIONS (1985) - (Continued) -

Box No.

21	Sun Life	R-8-4-85
22	" "	R-8-5-85
23	" "	R-8-6-85
24	" "	R-8-7-85
25	Sun Life and Home Mutual	- R-8-8-85

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<b>A. AGENCY</b> 1. Licensing and Regulation	<b>ACCESSION NO.</b> 91W375	<b>DATE REC'D</b> 10-19-90
<b>B. DIVISION/UNIT</b> Insurance, Life/Health Market Conduct	<b>LOCATION</b> <b>RANGE SECTION(S)</b> 110 1	<b>RM CODE</b> 17.04.05
<b>C. MAILING ADDRESS</b> 501 St. Paul Place Baltimore, Md. 21202	<b>NO. OF CU. P</b> 1	
<b>D. PHONE NO.</b> 333-2794	<b>RECORDS CENTER MANAGER</b>	
<b>E. AGENCY OFFICIAL</b> Nelson Ayling, Chief, Market Conduct	<b>TO BE COMPLETED AT          STATE RECORDS MANAGEMENT CENTER</b>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO DISPOSAL DATE
1	1987 ANNUAL STATEMENTS - FOREIGN Bankers Financial Life Insurance Co. to The Potomac Insurance Company	612-50
2	Associate Home Life Insurance Company to Security of America Insurance Co.	Item #5 January, 1993

*(Packages-2)*

*2-6-93*



DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.04.07

DEPT. LICENSING & REGULATION  
AGENCY

INSURANCE/EXAM & AUDIT  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
89W74	CHARTER FILES	612-43	2		3	1/93	RECYLED
89W75	CHARTER FILES	612-43	2		3		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

E

**RECORDS TRANSMITTAL AND RECEIPT**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE · 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.02.01.02 17.04.07		ACCESSION NO. 89W74	DATE REC'D 7-6-88
b) AGENCY Licensing & Regulation		LOCATION - RANGE 14	SECTION(S) 11
c) DIVISION/UNIT Inv Dir/ Exam & Aud. Unit		NO. OF CU. FT. 3	
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Md. 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL E. J. Christian	PHONE NO. 333-4039	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1-3	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Charter File "EPIC Holding Corp."	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 612-43 Item 2 Destroyed 1/1993  3-20-93	

E

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.02.01.02 17.04.07		ACCESSION NO. 89W75	DATE REC'D 7-6-88
b) AGENCY Licensing & Regulation		LOCATION - RANGE 14 SECTION(S) 11	NO. OF CU. FT. 3
c) DIVISION/UNIT Ins Div / Exam & Aud Unit			
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Md 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL E. J. Christian		PHONE NO. 333-4039	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1-3	Permanent Papers (Charter Files) "American - Independent Liberty" "Intestate - Rights" "Security Casuality - W"	612-43 Item #2 Destroy 1/1993  CS 3-20-93	

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.05

DEPT. LICENSING & REGULATION  
AGENCY

LABOR & INDUSTRY  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
91W1306	DAY SHEETS	612-137	1E	1989	2	1/93	RECYLED
91W1305	MPIA REQUESTS	612-137	1E	1989	4		

  
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SIGNATURE  
DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE -799-1379)

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Licensing and Regulations		ACCESSION NO. 91W1306	DATE REC'D 5-22-91
B. DIVISION/UNIT Labor and Industry			RM CODE 17.05
C. MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202-2272		LOCATION RANGE SECTION(S) 6 32	NO. OF CU. FT. 2
D. PHONE NO. 333-4100		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Day Sheets 1989	612-137 <del>1-5</del>
2	Day Sheets	1/93 Disposal 3/6/93 BR

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE 799-1379)

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dept. of Licesning and Regulations		ACCESSION NO. <b>91W1305</b>	DATE REC'D <b>5-22-91</b>
B. DIVISION/UNIT Dept. of Labor & Industry			RM CODE <b>17.05</b>
C. MAILING ADDRESS 501 St. Paul Place Baltimore, MD 21202-2272		LOCATION RANGE SECTION(S) <b>37 22</b>	NO. OF CU. FT. <b>4</b>
D. PHONE NO. 333-4100		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Klaus Reinhold</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	MPIA Requests <b>1989</b>	<del>612-618</del>
2	MPIA Requests	137-1E
3	MPIA Requests	1/93
4	MPIA REquests	
		<u>Disposal</u> 1-12-93 JPS

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

17.05.01

DEPT. LICENSING & REGULATION  
AGENCY

LABOR & INDUSTRY-EMPLOYMENT STANDARDS  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
91W1007	WAGE-HOUR INVEST	612-59	3	1989	5	1/93	RECYLED
91W1006	WAGE HOUSE FILES	612-135	3	1989	3		
90W1061	WORK PERMITS	612-135	1	1971	18		
88W378	EMPLOYEMENT AGENCIES	612-60	1	1984	2		
88W379	EMPLOYMENT AGENCY	612-60	1	1982-84	1		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.04.01 Program .02 Licensing & Regulations <span style="float: right; font-size: 1.2em;">17.05.01</span>	ACCESSION NO. <span style="font-size: 2em; font-family: cursive;">NW1007</span>	DATE REC'D <span style="font-size: 2em; font-family: cursive;">3-21-91</span>
b) AGENCY Labor and Industry	LOCATION RANGE SECTION(S) <span style="font-size: 2em; font-family: cursive;">14 10</span>	
c) DIVISION/UNIT Employment Standards Service		
d) MAILING ADDRESS 501 St. Paul Place - 1st. Floor Baltimore, Maryland 21202	NO. OF CU. FT. <span style="font-size: 2em; font-family: cursive;">5</span>	
e) AGENCY OFFICIAL Georgia Duffee	PHONE NO. (301) 333-4177	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Wage-Hour Investigation Reports 1/89 - 12/89	615- <del>59</del> <sup>135</sup> #3 Destroy <del>12/92</del>
2	Wage Hour Investigation Reports A to Z 1/88 - 12/88	612-59 Destroy <del>12/91</del>
3	Wage-Hour Lie Detector Reports 1/89 - 12/89	612-59 Destroy 12/92
4	Wage-Hour Day Sheets A to H 1/89 - 12/89	612-59 Destroy 12/92
5	Wage-Hour Day Sheets I to Z 1/89 - 12/89	612-59 Destroy 12/92
		<span style="font-size: 2em; font-family: cursive;">1/93</span>  <span style="font-size: 3em; font-family: cursive;">3-20-93</span>

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a. AGENCY CODE      34.04.01 Program .02 Licensing &amp; Regulation      17.05.01</p> <p>b. AGENCY      Labor and Industry</p> <p>c. DIVISION / UNIT Employment Standards Service</p> <p>d. MAILING ADDRESS 501 St. Paul Place 1st Floor Baltimore, Md. 21202</p> <p>e. AGENCY OFFICIAL      PHONE NO Georgia Duffee      (301) 333-4177</p>	<p>ACCESSION NO <b>91W1006</b></p> <p>LOCATION RANGE      SECTIONS <b>14</b>      <b>10</b></p> <p>NO OF CU FT <b>3</b></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <b>3-21-91</b></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS      3</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p> <p style="text-align: center;">Wage and Hour Files      January, 1989 - December 1989</p> <p style="text-align: center;"><u>CASES CLOSED -- NO VIOLATIONS</u></p> <p>1.      A-J Enterprises - Dunkin Donuts</p> <p>2.      Eastern Communication - Product Development</p> <p>3.      Robert Redfern Landscape - Yogurt N' Stuff</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p> <p style="text-align: center;"><sup>135</sup> 612-<del>11</del> #3</p> <p>Destroy 12/92</p> <p>Destroy 12/92</p> <p>Destroy 12/92</p> <p style="text-align: center; font-size: 2em;">1/93</p> <p style="text-align: center; font-size: 2em;">3-20-93</p>

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

a) AGENCY CODE <p style="text-align: center; font-size: 1.2em;">17.05.01</p> DEPARTMENT OF LICENSING & REGULATION b) AGENCY DIVISION OF LABOR & INDUSTRY c) DIVISION/UNIT EMPLOYMENT STANDARDS (WORK PERMITS) d) MAILING ADDRESS 501 ST. PAUL PLACE - 1ST FLOOR BALTIMORE, MARYLAND 21202-2272 e) AGENCY OFFICIAL <p style="font-size: 1.2em;">Klaus Reichelt</p>	ACCESSION NO. <p style="font-size: 2em;">90W1061</p> LOCATION - RANGE <p style="font-size: 2em;">123</p> SECTION(S) <p style="font-size: 2em;">32-34</p> RECORDS CENTER MANAGER	DATE REC'D <p style="font-size: 2em;">3-20-90</p> NO. OF CU. FT. <p style="font-size: 2em;">18- Total Bxd-35</p> TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
PHONE NO. <p style="font-size: 1.5em;">333-4163</p>		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	<u>AGE STATEMENTS</u> AARON, Jefferson - YOUND, Calvin  <u>THEATRICAL</u> ABRAMS, Lisa - WIRTH, Shawn  <u>WAIVERS - EXCEPTION (1985)</u>	<p style="font-size: 1.5em;">612-<del>135</del> 135</p> <p style="font-size: 1.5em;">ITEM 1</p> <p style="font-size: 1.5em;">JAN 1993</p>
2	<u>STUDENT LEARNERS BIRTH YEAR 1971</u> ABELL, Jerome - PIERSON, Anthony	<p style="font-size: 1.5em;">4/27/93</p> <p style="font-size: 1.5em;">gpg</p>
3	<u>STUDENT LEARNERS (CON'T)</u> PINDELL, Tammy - YUHASE, Michael  <u>WAIVERS - EXCEPTION (1986)</u>	
4	<u>REGULATION WORK - PERMITS 1971 BIRTH YEAR</u> AARON, Rhonda - BAILEY, Juliet A.	
5	BAILEY, Keith - BERNADZLKOWSKI, Harold T.	
6	BERNARD, Bryan - BRAY, Irene	
7	BRAYBAY, Corey - BUTLAK, David J.	
8	BUTLER, Aaron - CHILDERS, Patricia	
9	CHILDRESS, Charles - COTTONE, Joseph	
10	COTTRELL, Mark - DEETZ, Bradford	
11	DEFABIO, Vince - DZUBAK, Jonathan	

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE	ACCESSION NO.	DATE REC'D
AGENCY		
DIVISION/UNIT	LOCATION RANGE	SECTION(S)
MAILING ADDRESS	NO. OF CU. FT.	
AGENCY OFFICIAL		PHONE NO
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
12	EABY, Robert - FITTS, Terri	
13	FITZE, Mary - GBENYON, Emilience	
14	GEARE, Jennifer, - GREER, Lisa	
15	GREER, Michelle - HARRISON, Wendy	
16	HARROD, Aaron - HOFFMAN, Louis D.	
17	HOFFMAN, Marc - JACKSON, Tene N.	
18	JACKSON, Terrance - JORDET, Dinah L.	
19	JORG, Katya - KOZOT, Paul	
20	KRABAL, Ieshe - LEWIS, Paula	
21	LEWIS, Randy - MCGURN, Douglas	
22	MCHAFFIE, Michael - MAY, Kenneth W.	
23	MAY, Mary E. - MOORE, Rodney E.	
24	MOORE, Roscoe - NOONE, Julie	
25	NOORISA, Manizhe - PEERUS, Penny	
26	PERRY, Ama - QUITANIA, E.	
27	RA, Bjorn - ROBINSON, Nicole D.	

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE	ACCESSION NO.	DATE REC'D
b) AGENCY		
c) DIVISION/UNIT	LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS	NO. OF CU. FT.	
e) AGENCY OFFICIAL	RECORDS CENTER MANAGER	
PHONE NO	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPCAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
28	ROBINSON, Oswald - SCHMICK, Angela	
29	SCHMIDT, Bonnie - SIMPSON, Tianette	
30	SIMS, Carwen - STANSON, Michael	
31	STANTON, Denise - TEAL, William	
32	TEASLEY, Wendy - TWIT, Kory J.	
33	TWITTY, Gerry - WAZNIAK, Thomas	
34	WEADE, Frank - WILLAMS, Raymond	
35	WILLIAMS, Rebecca - ZEWE, Melinda	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE 34.04.01 .02		ACCESSION NO. 88W378		DATE REC'D 11-19-87
AGENCY Licensing and Regulation		LOCATION - RANGE 10		SECTION(S) 31
DIVISION/UNIT Labor and Industry/Employment Agencies		RECORDS CENTER MANAGER		NO. OF CU. FT. 2
MAILING ADDRESS 501 St. Paul Place (4th Floor) Baltimore, Maryland 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
AGENCY OFFICIAL Supervisor, Employment Agencies		PHONE NO. 333-4211		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
#1	EMPLOYMENT AGENCIES-TERMINATED LICENSES From 1/1/83 to 12/31/84	<del>Sch. # 612-60</del> <del>Sch. # 822 Item #1</del> <del>12/31/92</del> Jan. 1993
#2	EMPLOYMENT AGENCIES-EMPLOYMENT HISTORIES From 1/1/82 to 12/31/84	

CS  
3-20-93

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.04.01.02	17.05.01	ACCESSION NO. 88W379	DATE REC'D 11-19-87
b) AGENCY Licensing and Regulation			
c) DIVISION/UNIT Labor and Industry/Employment Agencies		LOCATION RANGE 5	SECTION(S) 30
d) MAILING ADDRESS 501 St. Paul Place (4th Floor) Baltimore, Maryland 21202			NO OF CU FT. 1
e) AGENCY OFFICIAL Supervisor, Employment Agencies	PHONE NO. 333-4211	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
#1	<p><u>EMPLOYMENT AGENCY</u></p> <p>Time Sheets Transmittal Re Cap Sheets Agencies' Lists Receipt Copies for Checks received</p> <p>From 1982-1984</p>	<p>612-60 Sch. #822 Item #1</p> <p><del>12/31/92</del> Jan. 1993</p> <p><i>[Signature]</i> 3-20-93</p>

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.05.02

DEPT. LICENSING & REGULATION  
AGENCY

LABOR & INDUSTRY-MOSH  
DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
89W678	STATISTICAL	612-137	6D	1983	2	1/93	RECYLED
90W343	CASE FILES	612-137	3	1986-87	1		
91W27	CASE FILES	612-137	3	1987	1		
91W1009	COMPLAINT FILES	612-137	2	1982	6		
84W276	CASE FILES	612-137	2	1981	3		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

2/21/93  
DATE

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

**DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES**

<p>a) AGENCY CODE 1. 34. 04. 01      17.05.02</p>	<p>ACCESSION NO. 89W678</p>	<p>DATE REC'D 1-4-89</p>
<p>b) AGENCY LICENSING AND REGULATION</p>		
<p>c) DIVISION / UNIT RESEARCH AND STATISTICS (MOSH) LABOR &amp; INDUSTRY</p>	<p>LOCATION RANGE 10</p>	<p>SECTION(S) 30</p>
<p>d) MAILING ADDRESS 501 ST. PAUL PLACE (3rd floor) BALTIMORE, MARYLAND 21202</p>	<p>NO. OF CU. FT. 2</p>	
<p>e) AGENCY OFFICIAL LETHA TIGER</p>	<p>PHONE NO. 333-4202</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
<p>1 2</p>	<p>Annual Survey Report-Statistical Unit Department of Licensing &amp; Regulation-Division of Labor &amp; Industry-1983</p>	<p>SCHEDULE 612-<del>04</del> 137 ITEM 6-d JANUARY 1993</p> <p style="text-align: right; font-size: 2em; font-family: cursive;">3-20-93</p>



# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY Public Sector Consultation 34.04.02</p> <p>B. DIVISION/UNIT Labor &amp; Industry/ Public Sector Consul.</p> <p>C. MAILING ADDRESS 501 St. Paul Place, 4th Floor Baltimore, Md. 21202</p> <p>D. PHONE NO. (301) 333-4135</p> <p>E. AGENCY OFFICIAL Klaus Reichelt</p>	<p>ACCESSION NO. <b>90W343</b></p> <p>LOCATION RANGE SECTION(S) <b>109 20</b></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <b>10-12-89</b></p> <p>RM CODE <b>17.05.02</b></p> <p>NO. OF CO. FT. <b>1</b></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<p>Closed Case files ( D-450592225 - 450595285 ) 1986</p> <p>Closed Case files ( B-450584214 - 450584214 ) 1986</p> <p>Closed Case files ( D-450598602 - 450589437 ) 1987</p>	<p>612 - <del>1373</del></p> <p>Retain for 20 years and then destroy</p> <p><del>Sept 2009</del></p> <p><del>1/08</del> 1/93</p> <p style="text-align: right; font-size: 2em; font-weight: bold;">2-6-93</p>

**E**

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. LABOR AND INDUSTRY MOSH ( <i>Discrimination Cases</i> )		ACCESSION NO. <i>91W27</i>	DATE REC'D <i>7-18-90</i>
B. DIVISION/UNIT			RM CODE <i>17.05.02</i>
C. MAILING ADDRESS 501 St. Paul Pl. Baltimore, Md. 21202 3rd Floor		LOCATION RANGE SECTION(S) <i>27 2</i>	NO. OF CU. FT. <i>1</i>
D. PHONE NO. 333-4195		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Klaus D. Reichelt		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
1	Case D 35 - 87 thru D 68 - 87  (Cases D 1 thru 34 is under the year 1986)	<i>137</i> 612- <del>3</del> 3 <del>1/2008</del> <i>1/93</i>  <i>1/11/93</i> <i>gph</i>	

**RECORDS TRANSMITTAL AND RECEIPT**

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Licensing and Regulation		ACCESSION NO. <b>91W1009</b>	DATE REC'D <b>3-21-91</b>
B. DIVISION/UNIT Labor and Industry			RM CODE <b>17.05.02</b>
C. MAILING ADDRESS 501 St. Paul Place Baltimore, MD 21202		LOCATION RANGE SECTION(S) <b>35 6</b>	NO. OF CU. FT <b>6</b>
D. PHONE NO. 301-333-4100		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Douglas L. Wallis		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<b>MOSH CO MPLAINT FILES 1982</b>	
1	1-0001 thru 2-0079	<b>6/2 <del>6</del> 2</b> <b>137</b> <b>12003</b>  <b>1/93</b>  <b>1/11/93</b> <b>ggs</b>
2	2-0080 thru 2-0225	
3	2-0226 thru 2-0280	
4	2-0281 thru 2-0525	
5	2-526 thru 3-0075	
6	4-0001 thru 4-0150	

RECORDS TRANSMITTAL

AND RECEIPT

17.05.02

Complete at State Records Center ✓

Accession No.

84W276

Date Received

12-19-83

1. From: (Name, Division, Address or Agency)

LABOR & INDUSTRY - MOSH

Signature

Title

2. Building and Room

501 St. Paul Place  
Balto., MD 21202

3. Phone

(3rd Floor)  
659-4133

4. To: State Records Center

JESSUP, MD

5. Signature: (Agency Official)

Gary Henderson

6. No. of Cu.Ft.

3

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-36 S-33	1 2 3	<p>1981-CASES</p> <p>A-2913-006-81 - A-2913-006-81</p> <p>A-2913-100-81 - A-2913-100-81</p> <p>C-2486-038-81 - D-8817-016-81</p> <p><i>Filmed</i></p>	<p>Sch. #816 Item #1</p> <p><del>Jan. 2002</del></p> <p><i>Sch #612-137</i></p> <p><i>Item #2</i></p> <p><i>1/93</i></p> <p><i>1/11/93</i></p> <p><i>gph</i></p>

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

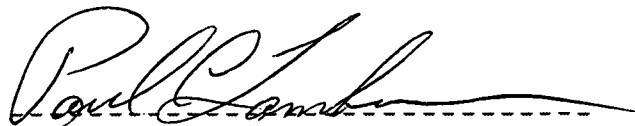
CERTIFICATE OF RECORDS DISPOSAL

17.05.03

DEPT. LICENSING & REGULATIONS  
AGENCY

LABOR & INDUSTRY -PREVAILING WAGE  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
90W539	FACILITY FILES	612-138	1		43	1/93	RECYLED



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P O BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.04.01.07	17.05.03	ACCESSION NO. 90W539	DATE REC'D 11-13-89
b) AGENCY Division of Labor and Industry		LOCATION RANGE 110	SECTION(S) 7-8
c) DIVISION/UNIT Prevailing Wage			NO OF CU FT 43
d) MAILING ADDRESS 501 St. Paul Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Ileana O'Brien	PHONE NO. 333-4193	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE ITEM NO. DISPOSAL DATE)
1	Eastern Corr. Facility KO-007-821-001 Folder #1,2	612-62 1 12/1995
	Somerset Prison Sewage Treatment Plant #1 KO-017-821-001	138
2	Eastern Corr. Facility KO-010-821-001 Folder #1	
	Eastern Corr. Facility KO-010-821-001 Folder #2,3	
	Somerset Prison Sewage Treatment Plant #2 KO-017-821-001	
	Somerset Co. Prison & Detention Center KO-014-821-001	
3	Eastern Corr. Facility KO-008-821-001	
4	Eastern Corr. Facility KO-003-821-001	
	Eastern Corr. Facility KO-004-821-001	
	Eastern Corr. Facility KO-005-821-001	
	Eastern Corr. Facility #2 KO-006-821-001	
5	Eastern Corr. Facility #1,3,4 KO-006-821-001	
6	Eastern Corr. Facility #5,6 KO-006-821-001	
	Eastern Corr. Facility KO-007-821-001	
	Md. Fire & Rescue Inst.	
	Eastern Shore Hospital Ctr. E-552-811-001	
7	Choptank River Bridge #1 AW-182-501-070	
8	Choptank River Bridge #2,3,4 AW-182-501-070	
	TFA 2-1731-10R	
	TFA 6-1380-10	
	TFA 2-9740-50	
9	TFA 2-9760-50	
	TFA 2-9890-50	
	TFA 2-9780-50R	
	SAA CO-86-008	
	KH-209-000-002	
	MPA 287918	
10	A-528-002-671	
	AA-436-501-577	
	B-491-201-477	
	CL-712-501-777	
	F-170-501-777	

USE PLAIN UNGLUED PAPER FOR CONTINUATION PAGES)

12/1995

11 P-835-501-371  
P-885-501-377  
M-376-509-371  
HO-681-501-777  
HO-671-501-777  
H-875-501-477  
H-886-501-477

12 W-813-501-680  
WO-629-501-176  
WO-637-501-176  
WO-642-201-176  
MPA 287021  
MPA 287934  
MPA 287214  
MPA 287205  
MPA 287224  
MPA 287325

13 Pier D/Y Building

14 SAA-CO-86-005  
MPA 287909  
La Plata Maintenance

15 MPA 287845 Toyota Facility

16 MPA 287911

17 Harbor Tunnel Rehab. #1,2,3

18 Harbor Tunnel Rehab. #4,5  
Harbor Tunnel Toll Plaza #1

19 Golden Ring Middle School #1 & 2  
Handball & Racquetball Cts. U of B  
MSP Barrack "U"

20 Oxon Hill H. S.  
Pearl Street Garage  
Public Defender's Office  
Rosaryville State Park

21 TFA 2-1230-40

22 TFA 2-1230-40  
HO-314-501-770

23 Annapolis Data Ctr.  
Carroll County Vo-Tech. Center  
300 Cell Maximum Security Prison #1 & 2

24 300 Cell Max. #3 & 4  
Central Food Service Facility #1  
Fred. Douglas H.S. #1

25 Fred. Douglas H.S. #2  
Dorsey Run WWTP  
Dublin Elementary School

26 Dundalk Elem School  
Eastern REgional Lab.  
S.H.A. Elkton Shop

27 S.H.A. Elkton Shop  
Electrical Equipment BB-524-833-001  
Francis Scott Key #4  
Manchester Elem. #1  
Morgan State Univ. N-000-811-001 #1

12/ 1995

28 Rosewood Ctr. - Main Kitchen #1  
Stephens Hall - TSU #1  
Roland Park Elem. #5  
Morgan State Engineering Bldg.  
29 Morgan State Univ. #2,3,4 N-000-811-001  
MDOT Hdqtrs. #1  
30 Salisbury State - College Ctr.  
Rosewood Clinical Services #1 & 2  
Roland Park Elem. #4  
31 RICA - Cheltenham #1  
Springfield Hosp. #3  
Sunderland Elem. School #1  
Security Control System - Baltimore City Jail  
32 Shock Trauma #2,3,4,5  
33 Shock Trauma #6,7 (final)  
Towson State Power Plant  
Dunning Hall - UMAB  
34 Stephens Hall #2  
Women's Detention Ctr. #1  
Wardrop Buck House Restoration  
Pier D/Y Building  
Pier D/Y Harstand  
35 UMCP Housing Phase V #2,3,4  
36 UMCP Vet. Science Ctr. 1 & 2  
Lord Calvert Apts. #7  
37 McKeldin Library - State I #1 & 2  
Regional Library - Charlotte Hall  
38 Ellicott Serving Line  
4-H Foundation  
Md. Fire & Rescue Institute  
Extension of Utilities, Phase VIII Part 3  
Springfield Hosp. Ctr.  
State Police Barracks "S"  
Susquehanna State Park - Steppingstone Museum  
39 Ocean City Beach Replenishment  
Martin State Airport Hangers 4,5,6  
FSK Elem./Middle School - final  
Sunderland Elem. School - final  
40 Md. Vietnam Veterans Memorial  
Pocomoke River Bridge  
Princess Anne Civic Center  
Garrison Middle School #1  
41 Central Food Service Facility  
Hillcrest Elementary School  
Widening & Resurfacing on U.S. 29  
42 300 Cell Max. Security Prison #1  
BCJ Administrative Services  
Pratt Street Garage  
Hillcrest Elem. School #2  
SRA 9800-2317-08  
43 P-732-503-371  
KH 257-000-006  
MPA 287910  
SAA-CO-88-004

12/1995



R-110

S-~~8~~7-8

19 Empties

S-8-9

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.07

DEPT. LICENSING & REGULATION  
AGENCY

REAL ESTATE COMM.  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
87W840	CASE FILES	612-39	4	1982	3	1/93	RECYLED
87W843	CASE FILES	612-39	4	1976-81-82	3		
88W145	CASE FILES	612-39	4	1982	5		
88W872	CASE FILES	612-39	4	1982	1		
87W841	CASE FILES	612-39	4	1981-83	5		



SIGNATURE  
DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

DEPARTMENT OF GENERAL SERVICES

RECORDS TRANSMITTAL AND RECEIPT  
 DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

*Case #3 #3*

a) AGENCY CODE 1. 34.06.18 <i>1707</i>		ACCESSION NO. <i>876840</i>	DATE RECD <i>4-20-87</i>
b) AGENCY Maryland Real Estate Commission		LOCATION - RANGE <i>26</i>	SECTION(S) <i>10</i>
c) DIVISION/UNIT Legal		NO. OF CUL. PT. <i>3</i>	
d) MAILING ADDRESS 501 St. Paul Place Room 804 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Charles G. Chambers,		PHONE NO. 333-6230	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	82-285, 82-305, 82-343, 82-345, 82-347, 82-348, 82-369, 82-387, 82-392, 82-393, 82-394, 82-395, 82-396, 82-397, 82-398, 82-399, 82-400, 82-401, 82-416, 82-418, 82-419, 82-423, 82-424, 82-425, 82-426, 82-427, 82-434, 82-435, 82-436, 82-437, 82-438, 82-439, 82-451, 82-452, 82-453, 82-454, 82-455, 82-456, 82-457, 82-458, 82-459, 82-463, 82-464, 82-465, 82-466, 82-467, 82-468, 82-469, 82-470,	<i>612-39</i> <i>Item 4</i> <i>January 1993</i> 1992
2	82-472, 82-473, 82-474, 82-475, 82-476, 82-478, 82-479, 82-480, 82-481, 82-482, 82-483, 82-484, 82-485, 82-486, 82-487, 82-488, 82-489, 82-490, 82-491, 82-492, 82-493, 82-494, 82-495, 82-496, 82-497, 82-498, 82-499, 82-507, 82-508, 82-509, 82-510, 82-511, 82-512, 82-513, 82-514, 82-515, 82-516, 82-517, 82-518, 82-519, 82-520, 82-521, 82-522, 82-523, 82-524, 82-525, 82-527, 82-528, 82-529, 82-531, 82-532, 82-533, 82-534, 82-535, 82-536, 82-537, 82-538, 82-539, 82-540, 82-541, 82-542, 82-543, 82-544, 82-545, 82-546, 82-547, 82-548, 82-549, 82-550, 82-551, 82-552, 82-554, 82-555, 82-556, 82-557, 82-558, 82-562, 82-563, 82-564, 82-565, 82-566, 82-568, 82-569, 82-570, 82-571, 82-572, 82-573, 82-579, 82-583, 82-584, 82-585, 82-586, 82-587, 82-588, 82-589, 82-590, 82-591,	<i>4/26/93</i> <i>gpc</i> 1992
3	82-592, 82-593, 82-594, 82-600, 82-601, 82-606, 82-607, 82-608, 82-609, 82-610, 82-611, 82-612, 82-613, 82-614, 82-615, 82-616, 82-617, 82-618, 82-627, 82-628, 82-629, 82-649, 82-651, 82-652, 82-653, 82-654, 82-655, 82-656, 82-657, 82-658, 82-660, 82-662, 82-665, 82-669, 82-674, 82-675, 82-681, 82-682, 82-683, 82-684, 82-685, 82-686, 82-687, 83-194	1992

870840

R-26

S-10

3 Boxes

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE 34.06.01.018		1707 ACCESSION NO. 87W842	DATE REC'D 4-20-87
AGENCY Real Estate Commission of Maryland		LOCATION RANGE 22	SECTIONS 35
DIVISION UNIT Legal Department		NO. OF CU. FT. 3	
MAILING ADDRESS 501 St. Paul Place Room 804 Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
NAME OF OFFICIAL Charles G. Chambers,		PHONE NO. 333-6230	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
2	<u>1982 Closed Cases</u> 82-148, 82-183, 82-189	1992
3	<u>1976 Closed Cases, 1981 Closed Cases, 1982 Closed Cases</u> 76-046 GF, 81-226 GF, 81-273, 82-RE-016, 82-RE-061, 82-RE-084, 82-RE-094.	1992
4	<u>1982 Closed Cases</u> 82-307 GF, 82-657, 82-672 GF. 82-690 GF	1992 Disposal 4/17/93 612-39 Item 4 January 1993

R-22 870872

S-35

3 Boxes

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.06.01.018 <i>17.07</i>	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">886145</div>	DATE REC'D <div style="font-size: 2em; font-family: cursive;">8-26-87</div>
b) AGENCY Real Estate Commission of Maryland	LOCATION - RANGE      SECTION(S) <div style="font-size: 2em; font-family: cursive;">139      13-16</div>	
c) DIVISION/UNIT Legal Department		
d) MAILING ADDRESS 501 St. Paul Place Suite 804 Baltimore, Maryland 21202	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">5</div>	
e) AGENCY OFFICIAL  PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL)
7	82-RE-010, 82-RE-021, 82-RE-026, 82-RE-030, 82-RE-038, 82-RE-045, 82-RE-073, 82-RE-075	<div style="font-size: 1.5em; font-family: cursive;">Sch. # 612-39</div> <div style="font-size: 1.5em; font-family: cursive;">Stem # 4</div> <div style="font-size: 1.5em; font-family: cursive;">1992-</div>
8	82-RE-083, 82-RE-089, 82-RE-095, 82-RE-096, 82-RE-108, 82-RE-109, 82-RE-131, 82-RE-134, 82-RE-147, 82-RE-149, 82-RE-154, 82-RE-155, 82-RE-170, 82-RE-171, 82-RE-174	<div style="font-size: 1.5em; font-family: cursive;">Jan. 1993</div> <div style="font-size: 1.5em; font-family: cursive;">1992-</div>
9	82-RE-175, 82-RE-177, 82-RE-185, 82-RE-193, 82-RE-207, 82-RE-215, 82-RE-221, 82-RE-248, 82-RE-249, 82-RE-254, 82-RE-275	<div style="font-size: 1.5em; font-family: cursive;">1992-</div>
10	82-RE-312, 82-RE-318, 82-RE-319, 82-RE-320, 82-RE-367, 82-RE-373, 82-RE-389, 82-RE-406, 82-RE-422	<div style="font-size: 1.5em; font-family: cursive;">1992-</div>
11	82-RE-250, 82-RE-471, 82-RE-501, 82-RE-502, 82-RE-504, 82-RE-670,	<div style="font-size: 1.5em; font-family: cursive;">1992-</div>

4/17-93

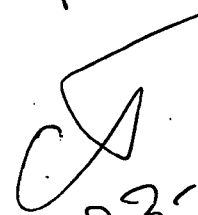
# RECORDS TRANSMITTAL AND RECEIPT

**E**

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE 34.06.01.018	ACCESSION NO. 88W872	DATE REC'D 3-14-88
AGENCY Real Estate Commission of Maryland	LOCATION - RANGE 104	
DIVISION/UNIT Legal Department	SECTION(S) 33	NO. OF CU. FT. 1
MAILING ADDRESS 501 St. Paul Place Suite 804 Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
AGENCY OFFICIAL _____	PHONE NO. _____	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
28	82-RE-028, 82-RE-029, 82-RE-046, 82-RE-057, 82-RE-145, 82-RE-577,	612-39 Item #4 1/93  1-23-93 1992



# RECORDS TRANSMITTAL AND RECEIPT

*E*

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

#2

<p>a) AGENCY CODE 1. 34.06.01.018 <span style="float: right; font-size: 2em;">17.07</span></p>	<p>ACCESSION NO. <span style="font-size: 3em;">87W841</span></p>	<p>DATE REC'D <span style="font-size: 2em;">4-20-87</span></p>
<p>b) AGENCY Maryland Real Estate Commission</p>		
<p>c) DIVISION/UNIT Legal Department</p>	<p>LOCATION RANGE <span style="font-size: 2em;">32</span></p>	<p>SECTIONS(S) <span style="font-size: 2em;">29</span></p>
<p>d) MAILING ADDRESS 501 St. Paul Place Room 804 Baltimore, Maryland 21202</p>	<p>NO. OF CU. FT. <span style="font-size: 2em;">5</span></p>	
<p>e) AGENCY OFFICIAL Charles G. Chambers</p>	<p>PHONE NO. 333-6230</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
2	81-332, 82-059, 82-140, 820200-210 et, seq., 82-449, 82-253, 82-295	1992
3	83-300, 82-350, 82-447, 82-698, 80-030, 82-197	1992
5	82-252, 82-321, 82-348, 82-364	1992
6	81-316, 82-014, 82-192, 82-403	1992
7	82-225, 82-444, 82-580	1992
		<p><i>612-39</i> <i>Item 4</i> <i>January 1993</i> <u><i>Disposal</i></u> <i>1-12-93</i> <i>gpg</i></p>

USE PLAIN PAPER FOR CONTINUATION PAGES)

87W841

R-32

S-29

5 Boxes

STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.08

DEPT. LICENSING & REGULATION  
AGENCY

BANK COMMISSIONER  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
91W978	EXAM WORKPAPERS	612-54	5	1987	8	1/93	RECYLED
91W979	EXAM REPORTS	612-54	5	1982	2		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

DEPARTMENT OF GENERAL SERVICES

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE, OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.03.01.02		17.08	ACCESSION NO. 911W978	DATE REC'D 3-20-91
b) AGENCY State Bank Commissioner				
c) DIVISION/UNIT Division of Financial Regulation Department of Licensing & Regulation			LOCATION - RANGE 14	SECTIONS 6
d) MAILING ADDRESS State Bank Commissioner The Brokerage, Suite 800 34 Market Place Baltimore, Maryland 21202				NO. OF CU. FT. 8
e) AGENCY OFFICIAL <i>Henry L. Bryson</i> Henry L. Bryson Deputy Bank Commissioner		PHONE NO. 333-6813	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				


2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-8	Bank Examination Workpapers 1987 (118-125)	612-54, 05, 1-93  <i>3-20-93</i>

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# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 34.03.01.02	17.08	ACCESSION NO. 91W979	DATE REC'D 3-20-91
b) AGENCY State Bank Commissioner		LOCATION - RANGE      SECTION(S)      NO. OF CJ. FT. 14                      19                      2	
c) DIVISION/UNIT Division of Financial Regulation Department of Licensing & Regulation			
d) MAILING ADDRESS State Bank Commissioner The Brokerage, Suite 800 34 Market Place Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL  Henry L. Bryson Deputy Bank Commissioner		PHONE NO. 333-6813	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-2	Bank Examination Reports 1982 (138-139)	612-54, 05, 1-93

  
 3-20-93

STATE RECORDS MAANAGEMENT CENTER  
7275 WATERLOO ROAD (RTE 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

17.09

DEPT. LICENSING & REGULATION  
AGENCY

OFFICE OF THE SECRETARY-FISCAL SERVICES  
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
92W528	STARS REPORTS	612-104	2-4	FY 89	18	1/93	RECYLED
92W529	STARS REPORTS	612-104	2-4	FY 89	2		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER  
TITLE

1/21/93  
DATE

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.01.01.003  17.09	ACCESSION NO.  92W528	DATE REC'D  11-22-91
b) AGENCY Department of Licensing and Regulation	LOCATION - RANGE: <del>NO</del> SECTION(S): 8-9      NO. OF CU. FT.: 18	
c) DIVISION/UNIT Office of the Secretary - Fiscal Services		
d) MAILING ADDRESS 10th Floor 501 St. Paul Place Baltimore, Maryland 21202-2272	RECORDS CENTER MANAGER	
a) AGENCY OFFICIAL Ken Smith	PHONE NO. (301) 333-6222	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 5	FY-89 Certificates of deposit (STAR 110's) for all Division	Schedule 612- <del>3</del> 104 <b>ALL ITEMS - 2-4</b> <b>THIS PAGE</b>
6 thru 16	FY-89 License summaries 34.06.001 to .019	Disposal Date: <del>1/95</del> 1/93 <del>31 December 1994</del>
17	FY-89 Grant Accounting Reports (Monthly) FY-89 Grant Accounting Posting Advices	
18	FY-89 STARS Monthly Report 34.04.001 to .008	

CE  
2-6-93

# RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER  
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 34.01.01.003  b) AGENCY Department of Licensing and Regulation  c) DIVISION/UNIT Office of the Secretary - Fiscal Services  d) MAILING ADDRESS 10th Floor 501 St. Paul Place Baltimore, Maryland 21202-2272  e) AGENCY OFFICIAL Ken Smith	17.09         PHONE NO. (301) 333-6222	ACCESSION NO.  <div style="font-size: 2em; font-family: cursive;">92W529</div>	DATE REC'D  <div style="font-size: 2em; font-family: cursive;">11-22-91</div>
		LOCATION - RANGE <div style="font-size: 2em; font-family: cursive;">107</div>	SECTION(S) <div style="font-size: 2em; font-family: cursive;">32</div>
		NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">2</div>	
		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	FY-89 Payroll Register, STARS Dailies (401's), Anna & Balto. Data Processing Invoice 34.04.008	Schedule 612- <sup>104</sup> <u>ALL ITEMS - 2.4</u> <u>THIS PAGE</u>
2	FY-89 In-House Monthly Reports 34.04.008	Disposal Date: <del>31 December 1994</del> <del>1/93</del> 1/93  <div style="font-size: 2em; font-family: cursive;">2-6-93</div>