

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

12.01

MD STATE BOARD OF CONTRACT APPEALS

ADMINISTRATION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W1019	CASE FILES	1083	1	3/81-12/83	5	1/94	RECYCLE


Signature
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/94
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20704 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 23.19.00		12.01	ACCESSION NO. 90W1019	DATE REC'D 3-8-90
b) AGENCY Maryland State Board of Contract Appeals				
c) DIVISION/UNIT			LOCATION RANGE 38	SECTION(S) 34
d) MAILING ADDRESS 501 St. Paul Place, Suite 1110 Baltimore, MD 21202				NO. OF CU. FT. 5
e) AGENCY OFFICIAL Robert B. Harrison III		PHONE NO. (301) 333-2840	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
7	MDOT 1004 - 3/4/81 MDOT 1023 - 8/16/83	Schedule No. 1083 Item No. 1 Disposal Date - 8/93 1194
8	MDOT 1011 - 6/17/82 MDOT 1038 - 2/7/83 MDOT 1035 - 12/5/83	Schedule No. 1083 Item No. 1 Disposal Date - 12/93
9	MDOT 1007 - 5/4/83 MDOT 1013 - 1/1/83	Schedule No. 1083 Item No. 1 Disposal Date - 5/93
10	MDOT 1020 - 5/31/83	Schedule No. 1083 Item No. 1 Disposal Date - 5/93
11	MDOT 1014 - 12/20/83	Schedule No. 1083 Item No. 1 Disposal Date <u>12/83</u> <i>Disposal</i> <i>4/18/94</i> <i>EPG</i>

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R-38

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

12.01

MD STATE BOARD OF CONTRACT APPEALS
AGENCY

ADMINISTRATION
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
90W1018	MDOT RECORDS	1083	1	1981-82	3	1/93	RECYLED



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER
TITLE

1/21/93
DATE

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 23.19.00	12.01	ACCESSION NO. 90W1018	DATE REC'D 3-8-90
b) AGENCY Maryland State Board of Contract Appeals		LOCATION - RANGE 26	SECTIONS 23
c) DIVISION/UNIT		NO. OF CU. FT. 3	
d) MAILING ADDRESS 501 St. Paul Place, Suite 1110 Baltimore, MD 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Robert B. Harrison III		PHONE NO. (301) 333-2840	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
4	MDOT 1032 - 7/20/81 MDOT 1037 - 9/18/81 MDOT 1018 - 10/2/81 MDOT 1019 - 10/16/81 MDOT 1033 - 10/16/81 MDOT 1034 - 1/27/82 MDOT 1031 - 2/4/82 MDOT 1017 - 6/4/82	Schedule No. 1083 Item No. 1 Disposal Date - 6/92 1/93
5	MDOT 1002 - 4/24/81 MDOT 1022 & 1029 - 10/13/82	Schedule No. 1083 Item No. 1 Disposal Date - 10/92
6	MDOT 1022 & 1029 - 10/13/82	Schedule No. 1083 Item No. 1 Disposal Date - 10/92 4/27/93 JFJ

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

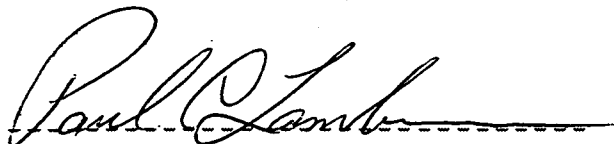
CERTIFICATE OF RECORDS DISPOSAL

13.01

MD COMMISSION ON HUMAN RELATIONS
AGENCY

ADMINISTRATION
DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
88W358	CLOSED CASES	14 17	1		7	7/93	RECYLED
88W352	CLOSED CASES	14 17	1		3		
88W1249	CLOSED CASES	14 17	1		1		
88W1250	CLOSED CASES	14 17	1		1		
88W1251	CLOSED CASES	14 17	1		1		
88W1252	CLOSED HOUSING CASE	14 17	1	1973	1		
88W1253	CLOSED CASES	14 17	1		1		
88W1254	CLOSED HOUSING CASE	14 17	1	1974	1		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER
TITLE

7/21/93
DATE

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 23.12.00.01 13.01	ACCESSION NO. 88W358	DATE REC'D 11-10-87
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS	LOCATION - RANGE SECTION(S) 35 6	
c) DIVISION/UNIT ADMINISTRATION		
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Benny A. Hart</i> PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	PA17-16 to PA97-16	625 , 1, 1/1998
2	PA97-17 to PA19-18	1417 <u>Disposal</u> 9/7/93 <i>JPS</i>
3	H37-58 to 10/7-28 (Housing)	
4	Closed Handicapped Cases E97-430 to E107-539	
5	E1/7-930 to E10/7-1003	
6	E17-958 to ^{DE} 12/7-814	
7	MISC C37-20. E57-1574 C57-1 E77-118 C87-2 C57-26 CJ97-7 C97-3 CJ37-22 H97-21 C597-4 H57-73 C57-285 H127-32 E57-285 CJ97-5 E17-976 FEP67-272	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 13.01 88W352	DATE REC'D 11-10-87
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS			
c) DIVISION/UNIT ADMINISTRATION		LOCATION - RANGE 106	SECTION(S) 31
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274		NO. OF CU. FT. 3	
e) AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Closed Handicapped Cases - DE114-1152, E104-929, E24-1020, E114-1090 and E94-700	625, 1, /1995
2	Miscellaneous - H74-25, E1074-896, E274-1013, E114-998 and E64-1483	1417
3	C104-33 to C114-40	Disposal 10/4/93 <i>[Signature]</i>

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1249		DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122		SECTION(S) 15
c) DIVISION/UNIT Age/Systemic		NO. OF CU. FT. 1		
d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD. 21202		RECORDS CENTER MANAGER		
e) AGENCY OFFICIAL <i>Dennis A. Hartman</i>		PHONE NO. 333-1710		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES FEP72-01317	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625,1 7/1992 1417		
		<i>CA</i> 9-11-93		

3 E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1250		DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION RANGE 122		SECTION(S) 15
c) DIVISION/UNIT Age/Systemic		NO. OF CU. FT. 1		RECORDS CENTER MANAGER
d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD 21202		e) AGENCY OFFICIAL <i>Benny J. Hartman</i>		
PHONE NO. 333-1710		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	DE73-119, E73-113	625, 1 1/1993 1417
		<i>9-11-93</i>

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RECORDS TRANSMITTAL AND RECEIPT

42

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 23.12.00.01		ACCESSION NO. 13.01 88W1251		DATE REC'D 6-1-88
B. AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE 122		SECTION(S) 15
C. DIVISION/UNIT Administration		NO. OF CU. FT. 1		RECORDS CENTER MANAGER
D. MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21201		E. AGENCY OFFICIAL <i>Bernard J. Hartman</i>		PHONE NO. 333-1710
2. BOX NUMBERS 1		3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES A-454 FEP-69-681 (2) FEP-69-68 (E-4807) FEP-69-1716		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 1417 625, 1, 1/1994
				<i>CF</i> 9-11-93

RECORDS TRANSMITTAL AND RECEIPT

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1252	DATE REC'D 6-1-88
b) AGENCY Maryland Commission On Human Relations		LOCATION - RANGE: 122 SECTION(S): 15 NO. OF CU. FT.: 1	
c) DIVISION/UNIT Administration			
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Benny G. ...</i>		PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Closed Housing Case 1973 - PA103-42	625 1, 1/1994 1417 <i>[Signature]</i> 9-11-93	

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RECORDS TRANSMITTAL AND RECEIPT

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 <i>13.01</i>		ACCESSION NO. <i>88W/253</i>	DATE REC'D <i>6-1-88</i>
b) AGENCY Maryland Commission on Humna Relations		LOCATION - RANGE <i>122</i> SECTION(S) <i>15</i>	
c) DIVISION/UNIT Age/Systemic			
d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD. 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Benny J. Hartman</i>		PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS 1		3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES PA14-49, E94-666, E94-667, E94-668, E94-669. E124-1319	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 23.12.00.01</p>	<p>ACCESSION NO. 88W1254</p>	<p>DATE REC'D 6-1-88</p>
<p>b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS</p>	<p>LOCATION - RANGE: 122 SECTION(S): 15 NO. OF CU. FT.: 1</p>	
<p>c) DIVISION/UNIT: ADMINISTRATION</p>		
<p>d) MAILING ADDRESS 20. E. Franklin Street Baltimore, Maryland 21202-2274</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL <i>Benjamin G. Shattuck</i> PHONE NO. 333-1710</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>2. BOX NUMBERS 1</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CLOSED HOUSING CASES - 1974 H84-19, H84-31 and DH94-95</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 1417 625, 1, 1/1995</p>

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9-11-93

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

13.01

MD COMMISSION ON HUMAN RELATIONS
AGENCY

ADMINISTRATION
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
88W1255	CLOSED CASES	14 17	1		2	7/93	RECYLED
88W1256	CLOSED CASES	14 17	1		2		
88W1257	CLOSED CASES	14 17	1		3		
88W1258	CLOSED HOUSING CASES	14 17	1	1975	1		
88W1259	CLOSED CASES	14 17	1		1		
88W1260	CLOSED CASE	14 17	1		1		
88W1261	CLOSED CASES	14 17	1		1		
88W1265	CLOSED CASES	14 17	1		1		
88W1263	CLOSED CASES	14 17	1		1		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER
TITLE

7/21/93
DATE

8 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		13.01	ACCESSION NO. 88W1255	DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations				
c) DIVISION/UNIT Administration			LOCATION - RANGE 122	SECTION(S) 15
d) MAILING ADDRESS 20 East Franklin St. Baltimore, Md. 21202				NO. OF CU. FT. 2
e) AGENCY OFFICIAL <i>James J. Hartman</i>		PHONE NO. 333-1710	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	CJ74-14, CJ74-16, CJ74-18 ^{to} 21, H84-18-PA, H84-22, H84-24, to H84-35 ^{to} 37, H84-39, DE84-414, DE104-811 ^{to} 14, DE104-816 ^{to} 18	625, 1, 1/1995 1417
2	DE104-819 ^{to} 24, Ocean City Project-Correspondence, General Counsel File, Ocean City Crisis-1974, Ocean City Project Interrogations Volumes 1 & 2, Miscellaneous Folder, CJ114-37, to 39	625, 1, 1/1995

[Signature]
9-11-93

a E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 23.12.00.01		13.01		ACCESSION NO. 88W1256	DATE REC'D 6-1-88
2. AGENCY Maryland Commission on Human Relations		Administration		LOCATION RANGE 122	SECTION(S) 15
3. DIVISION/UNIT Administration		4. MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201		NO. OF CU. FT. 2	
5. AGENCY OFFICIAL <i>Wesley J. Hartman</i>		PHONE NO. 333-1710		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)			
1	FEP-70-008 FEP-70-796 (2) FEP-70-839 (2) FEP-70-850 FEP-70-886 FEP-70-918 FEP-70-958	625, 1, 1/1995 1417			
2	DE-70-22 PA-70-436 (2) PA-70-37 FEP-70-534-N (2) 4 FEP-70-899 FEP-70-973 (2) FEP-70-985	625, 1, 1/1995			
<i>9-11-93</i>					

10 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1257	DATE REC'D 6-1-88
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE 122	SECTION(S) 15
c) DIVISION/UNIT Administration		NO. OF CU. FT. 3	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Bernard A. [Signature]</i>		PHONE NO. 333-1570	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	FEP-71-0015 (2) FEP-71-0017 FEP-7100124 FEP-71-0158 FEP-71-0192 FEP-71-0195 (2) FEP-71-0206	1417 625, 1, 1/1996
2	H-71-0056 Eq. 71-02 (2) (See H-12-0056) H-71-0011 H-71-0069 E-71-555 E-71-1136	625, 1, 1/1996
3	H-71-0033 (2) FEP-71-00129 FEP-71-0166 FEP-71-00176 (2) FEP-71-00257 FEP-71-00390	625, 1, 1/1996 <i>[Signature]</i> 9-11-93

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 23.12.00.01 13.01</p>	<p>ACCESSION NO. 88W1258</p>	<p>DATE REC'D 6-1-88</p>
<p>b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS</p>	<p>LOCATION - RANGE: 122 SECTION(S): 15 NO. OF CU. FT.: 1</p>	
<p>c) DIVISION/UNIT ADMINISTRATION</p>		
<p>d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21202-2274</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL <i>Benny Whitman</i> PHONE NO. 333-1710</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>2. BOX NUMBERS 1</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CLOSED HOUSING CASES 1975 H15-106, H15-101, H45-125, H65-165, H115-46 and DH85-9</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625, 1, 1/1996 1417</p>
		<p><i>[Signature]</i> 9-11-93</p>

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 1301 88W1259		DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122		SECTION(S) 15
c) DIVISION/UNIT Administration		NO. OF CU. FT. 1		RECORDS CENTER MANAGER
d) MAILING ADDRESS 20 East Franklin St. Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e) AGENCY OFFICIAL <i>Benny J. Martin</i>		PHONE NO. 333-1710		
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES E15-1330, CJ25-54 to 55, CJ3560 to 61, CJ35-63 to 64, H85-7, H8517 to 19, H85-21, H115-45 (2 folders)			4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625, 1, 1/1996 1417 <i>[Signature]</i> 9-11-93

E 13

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

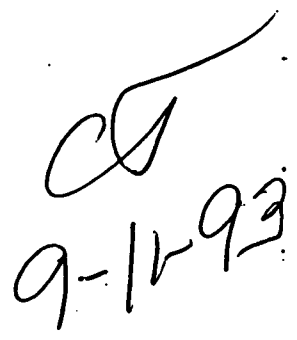
a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1260	DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122 SECTION(S) 15	NO. OF CU. FT. 1
c) DIVISION/UNIT Age/Systemic			
d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD. 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Bonnie A. Hartman</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES DE26-987, E36-1247, E46-1405, E46-1418, E96-384, E96-390, E96-393, E96-483		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625/1 1/1997 1417
			<i>9-11-93</i>

15 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 13.01		DATE REC'D 6-1-88	
b) AGENCY Maryland Commission on Human Relations		88W1262		6-1-88	
c) DIVISION/UNIT Administration		LOCATION - RANGE 122		SECTION(S) 15	
d) MAILING ADDRESS 20 East Franklin St. Baltimore, Md. 21202		NO. OF CU. FT. 1		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Bernard J. Hartman</i>		PHONE NO. 333-1710		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CLOSED CASES H16-60, DE26-988, E46-1467X, E56-1631 (2 files), H66-93, H66-102, E96-372, E96-420			4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625, 1, 1/1997 1417	
				 9-14-93	

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RECORDS TRANSMITTAL AND RECEIPT

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 23.12.00.01</p>	<p>ACCESSION NO. <i>88W1263</i></p>	<p>DATE REC'D <i>6-1-88</i></p>
<p>b) AGENCY Maryland Commission on Human Relations</p>	<p>LOCATION - RANGE <i>122</i> SECTIONS <i>15</i></p>	
<p>c) DIVISION/UNIT Administration</p>	<p>NO. OF CU. FT. <i>1</i></p>	
<p>d) MAILING ADDRESS 20 East Franklin St. Baltimore, Md. 21202</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL <i>Bernard J. Hartman</i></p>	<p>PHONE NO. 333-1710</p>	<p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS <i>1</i></p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>CLOSED CASES</i> <i>H17-45, H37-61</i></p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) <i>-625, 1, 7/1997</i> <i>1417</i></p>
		<p><i>OS</i> <i>9-11-93</i></p>

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

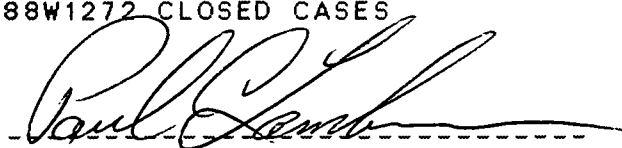
CERTIFICATE OF RECORDS DISPOSAL

13.01

MD COMMISSION ON HUMAN RELATIONS
AGENCY

ADMINISTRATION
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
88W1264	CLOSED CASES	14 17	1		1	7/93	RECYLED
88W1265	CLOSED CASES	14 17	1		1		
88W1266	CLOSED CASES	14 17	1		4		
88W1267	CLOSED CASES	14 17	1		1		
88W1268	CLOSED CASES	14 17	1	1978	1		
88W1269	CLOSED CASES	14 17	1		9		
88W1270	CLOSED CASES	14 17	1		1		
88W1271	CLOSED CASES MISC	14 17	1	1979	1		
88W1272	CLOSED CASES	14 17	1		6		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER
TITLE

7/21/93
DATE

RECORDS TRANSMITTAL AND RECEIPT

17 E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1264	DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122	SECTION(S) 15
c) DIVISION/UNIT Age/Systemic		NO. OF CU. FT. 1	
d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD. 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Benny J. Hartman</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES E27-1122, E27-1123, E27-1128, E27-1129, E27-1132, E37-1256, E37-1368, PA37-51, PA37-51, PA37-54, PA37-62, E47-1467, E47-1749, E77-38, E77-51, E87-316, E107-516		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625/1 1/1998 1417
			<i>9-11-93</i>

18 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1265	DATE REC'D 6-1-88
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION RANGE 122	SECTION(S) 15
c) DIVISION/UNIT ADMINISTRATION		NO. OF CU. FT. 1	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Bennett J. Hartman</i>	PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (MISC) Closed Cases 1977 - H117-31, H127-34, H127-35, E17-1085 (Out to Henry Ford 11/21/79), H127-33, H127-36, E67-1904, E117-614 and DE87-218, H47-70 and H97-26		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625 , 1, 1/1998 1417
			<i>9-11-93</i>

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RECORDS TRANSMITTAL AND RECEIPT

19 E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 23.12.00.01		ACCESSION NO. 1301 88W1266	DATE RECD 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122	SECTION(S) 15
c) DIVISION/UNIT Administration		NO. OF CU. FT. 4	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Henry A. Hartman</i>		PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	FEP-73-01731 FEP-73-0178 (2) FEP-73-01746 FEP-73-01885 FEP-73-01892 FEP-73-01898 FEP-73-01910 FEP-73-02027 E-83-151 E-93-230 E-103-440 E-103-437 E-113-666	625 1, 1/1998 1417	
2	FEB-73-01752 FEP-73-01863 FEP-73-01897 E-73-01946 FEP-73-01953 FEP-73-01962 E-73-12 E-73.12 E-73-21 E-73-35 E-83-132 E-93-245 E-103-480 DE-113-555A E-113-636 E-123-731	625, 1, 1/1998 <div style="text-align: right; font-size: 2em;"> [Signature] 9-11-93 </div>	

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Benny A. Hart 333-1710

3	H-73-13 (3) DE-114-1123 PA-124-26 Law # 51168 (see E-73-1196) E-83-242 E-83-243	625, 1, 1/1998
4	H-73-0367 (2) H-73-0370 H-73-0393 H-73-0408 H-73-0456 Rossmoor Construction H-83-30 PA-103-42 DH-103-76 H-113-106	625, 1, 1/1998

20 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

DIRECTIONS • PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1267		DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122		SECTION(S) 15
c) DIVISION/UNIT Administration		NO. OF CU. FT. 1		RECORDS CENTER MANAGER
d) MAILING ADDRESS 20 East Franklin St. Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e) AGENCY OFFICIAL <i>Bernard A. [Signature]</i>		PHONE NO. 333-1710		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
1.	CLOSED CASES E38-1194, (2 parts), E38-1273, PA48-35, DE98-320, DE118-523 & 24	1417 625, 1, 12/1993 1/99 <i>[Signature]</i> 9-11-93		

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21

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1268	DATE REC'D 6-1-88
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS			
c) DIVISION/UNIT ADMINISTRATION		LOCATION - RANGE 122	SECTION(S) 15
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274		NO. OF CU. FT. 1	
e) AGENCY OFFICIAL <i>Dennis J. Hartman</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	MISC 1978 Closed Cases E18-1012, H18-37, H78 (Removed by Grc 11/19), E18-1013, E58-1410, E58-1457, E68-1526, E128-642Sx, E128-643Sx, E108-368, E98-249, E98-348, H38-44, H48-46, H58-52, H88-10, H108-19, H118-21, E38-1245, E48-1294 and E58-1427; DE88-156	625 , 1, 1/1999 1417

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9-14-93

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JEBBUP, MD. 20784 (TELEPHONE • 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 23.12.00.01	ACCESSION NO. 88W1269	DATE REC'D 6-1-88
2. AGENCY Maryland Commission on Human Relations	LOCATION RANGE 122	SECTION(S) 15-16
3. DIVISION/UNIT Administration	NO. OF CU. FT. 9	RECORDS CENTER MANAGER
4. MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201	AGENCY OFFICIAL <i>Benny J. ...</i>	PHONE NO. 333-1710

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	PA-14-49	625 , 1, 1/1999
2	E-24-1007 E-24-1046 E-34-1186 DE-44-1208 E-44-1293 E-54-1365 E-74-88 E-84-280 E-86-593 DE-104-766 E-104-891 E-114-941 E-114-1168	625 , 1, 1/1999 1417
3	E-24-1014 E-54-1399 E-54-1405 DE-74-66 E-84-577 DE-94-612 E-104-833 E-114-743 DE-114-957	625, 1, 1/1999

[Signature]
9-11-93

23.12.00.01
Maryland Commission on Human Relations
Administration
20, E. Franklin St., Baltimore, Maryland 21201

Mary D. Hartman 333-1710

3 (cont.)	DE-74-66	
	E-84-577	
	DE-94-612	
	E-104-833	
	E-114-743	
	DE-114-957	
	DE-34-1084	
	E-34-1120	
	E-34-1134 (2)	
	E-37-1184 (see E-65-2247)	
	E-44-1207 (2)	
	E-44-1224	
	E-44-1299	
4	E-74-37	625, 1, 1/1999
	E-74-86	
	E-74-93	
	E-94-641	
	E-124-1267	
5	E-94-707	625, 1, 1/1999
6	DE-34-1090	625, 1, 1/1999
	E-74-36	
	E-74-40	
	DE-74-161	
	DE-74-203	
	FR-74-243	
	H-84-25	
	DE-84-528	
	DE-94-597	
	E-114-965	
	E-114-1140	
	E-114-1140	
7	H-34-155	625, 1 1/1999
	E-34-1184 (See E-65-2247)	
	PA-44-58	
	H-54-179	
	E-54-1407	
	HM-74-337	
	H14-17	
	J-84-19	
	E-84-23	
	H-84-31	
	H-84-32	

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Barney J. Scott, Jr. 333-1710

7 (cont.)

H-84-38
E-84-579
DH-94-95
DH-94-95
DH-94-642
E-94-715
H-104-68
H-104-68
E-104-724

625, 1 1/1999

8

DE-34-1151
H-44-166
E-74-61
E-74-71K
E-74-87
B-84-627
E-84-1134
E-84-1450
E-104-828
DE-114-1123
PA-124-26

625, 1 1/1999

9.

E 94-110
DE-94-707
DE 114-1151
DE 114-1152

23 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01	13.01	ACCESSION NO. 88W1270	DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION RANGE 122	SECTION(S) 16
c) DIVISION/UNIT Age/Systemic			NO. OF CU. FT. 1
d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD. 21202		RECORDS CENTER MANAGER	

e) AGENCY OFFICIAL <i>Benjamin S. Shortman</i>	PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
---	-----------------------	---	--

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	E39-1002, E39-1079, E59-1288, E69-1473, E79-14, E79-15, E99-321, E99-322, E109-497, E119-619, E119-678	625/1 1/2000 1417 <i>CA</i> 9-11-93

24 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1271		DATE REC'D 6-1-88
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE 122		SECTION(S) 16
c) DIVISION/UNIT ADMINISTRATION		NO. OF CU. FT. 1		
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21202-2274		RECORDS CENTER MANAGER		
e) AGENCY OFFICIAL <i>Benny J. Hartman</i>		PHONE NO. 333-1710		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES MISC 1979 Closed Cases E89-271-RA, AG, E69-1423, H19-25, H69-31, H79-1, H89-2-RA, H99-4RA, H99-5-RE, H99-8-RA, and H109-10-MS; E39-987, E39-989, E49-1103; E49-1213RA,SX, E129-928-N0 and E129-990Ph			4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625 , 1, 1/2000 1417
				<i>9-1-93</i>

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DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
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a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1272		DATE REC'D 6-1-88	
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122		SECTION(S) 16	
c) DIVISION/UNIT Administration		NO. OF CU. FT. 6		RECORDS CENTER MANAGER	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201		e) AGENCY OFFICIAL <i>Benny J. [Signature]</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)			
1	E-15-1412 E-15-1446 E-15-1493 DE-15-1496 E-25-1519 E-25-1598 E-45-1807 E-55-2007 E-55-149 E-55-2025 E-65-2111 E-85-225 E-115-727 E-115-282 DE-115-756 E-125-870	1417 625 , 1, 1/2000			
2	E-15-1381 E-25-1583 E-45-1806 E-55-1988 E-55-1999 E-65-2204 E-75-61 E-75-116 E-75-118 E-75-136 E-95-294	625, 1, 1/2000 <i>[Signature]</i> 9-11-93			

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Benny J. Shortman 333-1710

2 (cont.)	DE-85-382	625, 1, 1/2000
	DE-115-779	
	E-115-726	
	E-95-382	
	DE-115-785	
	E-125-870	
3	E-15-1418	625, 1, 1/2000
	E-15-1447	
	E-15-1458	
	E-25-1516	
	E-45-1574	
	E-45-1850	
	E-65-2245	
	E-75-3	
	E-75-64	
	E-75-71	
	E-75-99	
	E-75-157	
	E-85-241	
	E-95-301	
	E-105-588	
	E-115-716	
	E-115-776	
4	E-15-1328	625, 1, 1/2000
	DE-15-1464	
	E-25-1580	
	E-35-1654	
	E-45-1812	
	E-45-2013	
	E-65-2185	
	E-65-2186	
	E-65-2189	
	E-75-10	
	E-75-11	
	E-75-93	
	DE-85-224	
	E-85-227	
	E-85-228	
	E-95-283	
	DE-95-460	
	E-105-472	
	DE-105-586	

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Henry A. Hartman 333-1710

4(cont.)	E-105-586 E-115-670 E-115-686	625, 1, 1/2000
5	PA-15-31 DH-25-113 H-45-124 H-45-125 H-45-139 H-65-138 E-95-1998 (2 + Misc.) Pope (Internal, no #) (2) H-95-27 H-104-36 H-125-49	625, 1, 1/2000
6	E-75-366 Eq. # 1585-2718 E-75-571 DH-85-1101 E-95-421 E-105-71-73 E-115-669 (2)	625, 1, 1/2000

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

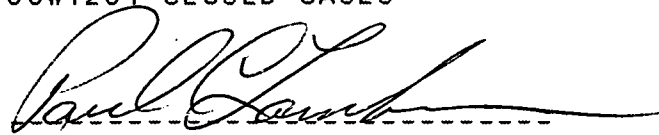
CERTIFICATE OF RECORDS DISPOSAL

13.01

MD COMMISSION ON HUMAN RELATIONS
AGENCY

ADMINISTRATION
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
88W1273	CLOSED HOUSING CASES	14 17	1		1	7/93	RECYLED
88W1274	CLOSED CASES	14 17	1		1		
88W1275	CLOSED CASES	14 17	1	1980	1		
88W1276	CLOSED CASES	14 17	1		2		
88W1277	CLOSED CASES	14 17	1		10		
88W1278	CLOSED CASE	14 17	1		1		
88W1279	CLOSED AGE CASES	14 17	1		3		
88W1280	CLOSED MISC CASES	14 17	1	1981	1		
88W1281	CLOSED CASES	14 17	1		4		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER
TITLE

7/21/93
DATE

26 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 13.01 88W1273	DATE REC'D 6-1-88
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS			
c) DIVISION/UNIT ADMINISTRATION	LOCATION - RANGE 122	SECTION(S) 16	NO. OF CU. FT. 1
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Benny Shortman</i>	PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Closed Housing Cases H280-16-RA,MA, CH480-19-RA, Sx, H680-9-NO	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625, 1, 7/2000 1417 9-11-83	

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RECORDS TRANSMITTAL AND RECEIPT

27 E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 23.12.00.01 13.01</p>	<p>ACCESSION NO. 88W1274</p>	<p>DATE REC'D 6-1-88</p>
<p>b) AGENCY Maryland Commission on Human Relations</p>	<p>LOCATION - RANGE SECTION(S) NO. OF CU. FT. 122 16 1</p>	
<p>c) DIVISION/UNIT Administration</p>		
<p>d) MAILING ADDRESS 20 East Franklin St. Baltimore, Md. 21202</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL <i>Henry A. Hartman</i></p>	<p>PHONE NO. 333-1710</p>	<p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	<p align="center">CLOSED CASES</p> <p>E180-1034, CPA280-21, E280-1130, E280-1207, PA780-1, PA790-4, PA780-6, PA780-8 & 9, E830-277, E1080-536, E1130-604</p>	<p>625, 1, 12/2000 1417 1/2001</p> <p align="right"><i>CS</i> 9-11-93</p>

28 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 23.12.00.01		ACCESSION NO. 88W1275		DATE REC'D 6-1-88
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE 122		SECTION(S) 16
c) DIVISION/UNIT Administration		NO. OF CU. FT. 1		
d) MAILING ADDRESS 20 E. Franklin Street Baltimore; Maryland 21202-2274		RECORDS CENTER MANAGER		
e) AGENCY OFFICIAL <i>Benny D. Hartman</i>		PHONE NO.		
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES 1980 Closed Cases - E180-1049-AG, RA; DE180-110-RA, PA680-27-PH, E680-1656-RA, E680-1676-RA, RE, E1180-653 and PA1280-17-PH			4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625, 1, 1/2001 1417
				<i>[Signature]</i> 9-11-93

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RECORDS TRANSMITTAL AND RECEIPT

29 E

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 23.12.00.01</p> <p>b) AGENCY Maryland Commission on Human Relations</p> <p>c) DIVISION/UNIT Administration</p> <p>d) MAILING ADDRESS 20 East Franklin St. Baltimore, Md. 21202</p> <p>e) AGENCY OFFICIAL <i>Henry J. Hartman</i></p>	<p>13.01</p>	<p>ACCESSION NO. 88W1276</p>	<p>DATE REC'D 6-1-88</p>
		<p>LOCATION - RANGE 122 SECTION(S) 16</p>	<p>NO. OF CU. FT. 2</p>
		<p>RECORDS CENTER MANAGER</p>	
		<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED CASES	
1	DE19-861, E19-875, DE19-877, E49-1146 (7 folders)	625 , 1, 1/2001
2	E59-1263, CPA99-8, PA99-9, PA99-11 & 12, PA119-17 & 18, E119-605, E119-643 (2 folders), E129-924	625 , 1, 1/2001 1417
		<p><i>[Signature]</i> 9-11-93</p>

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

30^E

1. AGENCY CODE 23.12.00.01		ACCESSION NO. 88W1277		DATE REC'D 6-1-88	
2. AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122		SECTION(S) 16	
3. DIVISION/UNIT Administration		NO. OF CU. FT. 10		RECORDS CENTER MANAGER	
4. MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201		AGENCY OFFICIAL <i>Bernard J. [Signature]</i>		PHONE NO. 333-1710	

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	E-26-987 E-26-1001 E-26-1002 E-26-1034 E-26-1091 E-26-1091 E-36-1204 E-46-1422 E-46-1625 E-56-1792 E-76-10 E-76-47 E-76-86 E-96-384 E-106-538 E-106-562	1417 625 , 1, 1/2001.
2	E-26-1025 E-26-1135 E-36-1179 E-46-1542 E-46-1552 E-66-1758 E-66-1921 DE-66-1921	625, 1, 1/2001 <i>[Signature]</i> 9-11-93

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Benny J. Hartman 333-1710

2	E-66-1787 E-76-49 E-86-167 E-96-361 E-106-569 E-106-644 E-126-905	625, 1, 2001
3	E-16-936 E-36-1054 E-36-1220 E-46-1306 E-46-1436 E-46-1529 E-46-1556 E-56-1653 (2) E-56-1715 E-66-1738 E-66-1824 E-66-1831 E-76-31 E-96-353 E-116-685	625, 1, 2001
4	DE-26-1112 DE-26-1112 DE-26-1121 DE-36-1198 E-36-1246 E-76-135 DE-96-386 D-96-435 E-76-135	625, 1, 2001
5	E-46-1541 E-46-1486 E-56-1655 E-76-136 E-86-255 E-96-496 E-116-803 (2) E-126-906	625, 1, 1/2001

23.12.00.01
Maryland Commission on Human Relations
Administration
20 E. Franklin St., Baltimore, Maryland 21201

Benjamin J. Hartman 333-1710

6(cont.)	E-16-943	625, 1, 1/2001
	E-46-1418	
	Smothers (No. #)	
	E-46-1541	
	E-56-1655	
	Hairston (No. #)	
	E-76-136	
	E-86-255	
	E-96-496	
	E-106-626	
	E-116-803 (2)	
	E-126-906	
	E-184-1683-SP-885	
7	E-16-932	625, 1, 1/2001
	E-16-933	
	E-16-942	
	DE-26-1106	
	DE-36-1248	
	DE-36-1248	
	E-46-1426	
	E-46-1526	
	E-56-1574	
	E-56-1627	
	E-86-263	
	E-86-372	
	E-86-372	
	DE-96-457	
	E-106-524	
8	<i>← E 16-948 & other cases</i>	625, 1, 2001
	E-76-73	
	DE-76-160	
	DE-86-216	
	E-86-273	
	E-96-359	
	E-96-390	
	E-106-422	
	E-116-729	
	Hobson (No #)	

23.12.00.01
Maryland Commission on Human Relations
Administration
20 E. Franklin St., Baltimore, Maryland 21201

Brady 333-1710

8. →
9 (cont.) E-16-893
DE-26-1087
E-36-1221
E-56-151
PA-66-26
PA-66-61
PA-66-63
H-76-7
E-86-CSR-1855
PA-116-28
PA-126-31

625, 1, 2001

- 10 ← →
E-16-948
E-26-1052
DE-46-1325
DE-46-1326
DE-46-1360
DE-46-1377
DE-46-1477
E-56-1640
E-66-1819
DE-66-1820
E-76-73

625, 1, 1/2001

11
Brady - Exhibits

625, 1, 1/2001

- 12 →
H-36-77
DE-66-1788
H-96-26
H-106-31
H-96-393
E-106-569
H-126-36

625, 1, 1/2001

RECORDS TRANSMITTAL AND RECEIPT

31 E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 23.12.00.01 13.01</p>	<p>ACCESSION NO. 88W1278</p>	<p>DATE REC'D 6-1-88</p>
<p>b) AGENCY Maryland Commission on Human Relations</p>	<p>LOCATION - RANGE 122</p>	<p>SECTIONS 16</p>
<p>c) DIVISION/UNIT Age/Systemic</p>	<p>NO. OF CU. FT. 1</p>	
<p>d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD. 21202</p>	<p>RECORDS CENTER MANAGER</p>	
<p>e) AGENCY OFFICIAL <i>Benny J. Hartman</i></p>	<p>PHONE NO. 333-1710</p>	<p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS 1</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES E181-727, E181-847, E281-996, E481-1241, E481-1363, E681-1613, E781-158, E781-159, E1181-710</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 62571 1/2002 1417</p>
		<p align="right"><i>9-11-93</i></p>

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32

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1279		DATE REC'D 6-1-88	
b) AGENCY Maryland Commission On Human Relations		LOCATION - RANGE 122		SECTION(S) 16	
c) DIVISION/UNIT Age/Systemic		NO. OF CU. FT. 3		RECORDS CENTER MANAGER	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21202		e) AGENCY OFFICIAL <i>Bonny J. Hartman</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)			
1	Age Case Files E581-1405, E581-1447, E681-1519, E681-1535, E681-1537, DE681-1624, DE681-1653, E681-1691, E781-13, E781-28, E781-39, E781-82, E881-181, E881-211, E881-214, E881-215, E881-216, E881-217, E881-218, E881-297, E881-302, E981-377, E981-378, E981-379, E981-380, E981-381, E981-382, E981-383	625, 1 1/2002 1417			
2	E981-384, E981-385, E981-386, E981-387, E981-388, E981-389, E981-390, E981-391, E981-392, E981-394, E981-395, E981-396, E981-397, E981-398, E981-399, E3981-400, RE981-401, E981-402, E981-403, E981-404, E981-405, E981-406, E981-407, E981-408, E981-409, E981-410, E981-411, E981-412, E981-413	625, 1 1/2002			
3	E481-1356, E981-414, E981-416, E981-417, SE981-418, DE981-455, E981-476, E981-497, E1081-519, DE1081-532, DE1081-534, DE1081-535, DE1081-536, DE1081-537, E1081-538, DE1081-568, DE1081-569, E1081-679, E1181-697, DE1181-700, DE1181-701, E1181-705, DE1181-709, E1181-806, E1281-878, E1281-879, SE1281-913, E1281-942, DE1281-958 DE1281-960	625, 1 1/2002			

9-14-93

33 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 13.01 88W1280		DATE REC'D 6-1-88
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE 122 SECTION(S) 16		NO. OF CU. FT. 1
c) DIVISION/UNIT ADMINISTRATION		RECORDS CENTER MANAGER		
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e) AGENCY OFFICIAL <i>Kenneth J. Shortman</i>	PHONE NO. 333-1710			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES MISC 1981 Closed Cases E481-1256-NO; E881-296-RA, H581-41-RA, DH181-9-RA, DH481-35-RA, DH481-34-RA, DH581-38-RA, DH581-40-RA, and DH581-44-RA; E381-1082RA, E381-1230-RA, E481-1239-RA, SX, E481-1259-RA, DE581-1490-RA, E681-1514-RA, H781-4-RE-2, E881-258-RA-2, E881-254-RA, E881-270-PH, E881-293-RA, E881-300-RA-2 and DE1281-932-RA, SX	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625, 1, 1/2002 1417 9-11-93		

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34E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESUP, MD. 20784 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 23.12.00.01		13.01		ACCESSION NO. 88W1281		DATE REC'D 6-1-88			
2. AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS				LOCATION RANGE 122		SECTION(S) 16			
3. DIVISION/UNIT Administration				RECORDS CENTER MANAGER		NO. OF CU. FT. 4			
4. MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21201				AGENCY OFFICIAL <i>Bernard J. [Signature]</i>		PHONE NO. 333-1710			
5. BOX NUMBERS				TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER					
3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)							
1		E-17-964 E-17-1009 E-37-1359 E-57-1617 E-57-1649 E-67-1816 PA-77-6 E-77-34 E-77-50 E-77-172 E-87-314 E-97-463 E-107-505 E-107-514 E-107-560 E-127-754				625, 1, 1/2002 1417			
2		E-17-966 E-27-1136 E-27-1491 E-47-1573 E-57-1608 DE-57-1698 H-67-76 E-67-1827 E-77-51 E-77-70 E-87-213 E-77-69				625, 1, 1/2002 <i>[Signature]</i> 9-11-93			

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Donald J. Hartmann 333-1710

3	H-17-42	625, 1, 1/2002
	E-27-1139	
	E-27-1184	
	E-47-1370	
	E-77-141	
	E-77-141	
	E-77-145	
	E-87-340	
	E-107-510	
	E-107-513	
	E-117-31	
	E-117-617-PH	
	E-117-617	
	E-117-735	
4	PA-17-33	625, 1, 1/2002
	(See 17-38)	
	E-37-1256	
	E-77-230 (Appeal)	
	DE-87-218	
	PA-97-16	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

13.01

MD COMMISSION ON HUMAN RELATIONS
AGENCY

ADMINISTRATION
DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
88W1282	CLOSED CASES	14 17	1		3	7/93	RECYLED
88W353	PT FILES.	14 17	1	1984	3		
88W357	HOUSING	14 17	1	1976	5		
88W360	CLOSED CASES	14 17	1		31		
88W363	PT FILES, MISC	14 17	1	1983	6		
88W362	PT FILES, HOUSING	14 17	1	1982	39		
88W366	ABORTED CASES	14 17	1	FY 83	1		
88W364	ABORTED FILES	14 17	1	1985	1		
88W1283	CLOSED CASES	14 17	1		3		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER
TITLE

7/21/93
DATE

RECORDS TRANSMITTAL AND RECEIPT

35 E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		B.O.I ACCESSION NO. 88W1282	DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122 SECTION(S) 76	
c) DIVISION/UNIT Age/Systemic		NO. OF CU. FT. 3	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Benny J. Hartman</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	E182-983, E182-994, DE182-1069, DE182-1120, E282-1251, E282-1259, E282-1262, E282-1263, DE282-1268, DE182-1168, E182-1186, E182-1238, E1182-521, E282-1310, E282-1309, E282-1314, DE282-1351	625, 1 1417	7/2002
2	E382-1356, E382-1377, E382-1384, E382-1426, E382-1551, E382-1560, E382-1563, E382-1567, E482-1576, E382-1782, E382-1783, E482-1578, E482-1650, E482-1651, E482-1697, E482-1704, E582-1782, E582-1808, E582-1810, E482-1610, E582-1834, E582-1886, E682-1935, E682-2004, E682-2008, E682-2017, E682-2018, E682-2019, DE682-2031	625, 1	7/2002
3	DE682-2032, DE682-2034, DE682-2035, DE682-2036, DE682-2037, DE682-2038, DE682-2039, DE682-2040, DE682-2-42, DE682-2043, DE682-2045, DE682-2047, DE682-2048, DE682-2049, DE682-2050, DE682-2052, DE682-2053, DE682-2055, DE682-2056, DE682-2057, DE682-2058, DE682-2059, DE682-2060, DE682-2061, E682-2075, E682-2102, E682-2105, E782-21, E782-23, E782-30, E782-34	625, 1	7/2002
		9-11-93	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 13.01		ACCESSION NO. 88W353	DATE REC'D 11-10-87
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE 107	SECTION(S) 30
c) DIVISION/UNIT ADMINISTRATION		NO. OF CU. FT. 3	
d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>[Signature]</i>	PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	PT Files 1/84 to 6/84	625 , 1, 1/2005	
2	PT Cases 5/84 to 9/84	1417	
3	PT Cases PT 1084-C671-RA to PT 1284-C1301-AG	Disposal 10/8/93 LSPY	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12-00.01 13.01		ACCESSION NO. 88W357	DATE REC'D 11-10-87
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE SECTION(S) 38 3	NO. OF CU. FT. 5
c) DIVISION/UNIT Administration			
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Benny F. Smith</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Housing 16-61 to 76-8	625, 1, 1/1997	
2	Housing 476-9 to H37-57	1417	
3	Public Accom Jan 1976 to Dec 1976		
4	Closed Handicapped Cases 1/6-955 to 11/6-798		
5	E376-1269 to C86-11	Disposal 10/8/93 <i>JPS</i>	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 23.12.00.01 13.01</p>	<p>ACCESSION NO. 88W360</p>	<p>DATE REC'D 11-10-87</p>
<p>b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS</p>		
<p>c) DIVISION/UNIT ADMINISTRATION</p>	<p>LOCATION - RANGE 22 SECTION(S) 32-33</p>	<p>NO. OF CU. FT. 31</p>
<p>d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274</p>	<p>RECORDS CENTER MANAGER Paul C. Lamberon/jr</p>	
<p>e) AGENCY OFFICIAL Benny J. [Signature]</p>	<p>PHONE NO. 333-1710</p>	<p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>


2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	E180-992sx to 180-1051	625, 1, 1/2001
2	E180-1052RA to E180-1106pt1	1417
3	E680-1726 to 1080-1215	<div style="font-size: 1.5em; font-weight: bold;">Disposal</div> <hr style="width: 50%; margin: 0 auto;"/> <div style="font-size: 1.2em;">10/8/93</div> <div style="font-size: 1.2em;">[Signature]</div>
4	E280-1136RA to E280-1200RA	
5	E280-1201ph to E380-1226RA	
6	E380-1227sxpH to E380-1295AG	
7	E120-704RAsx to 1280-716sx	
8	E480-1388PH to DE480-1493sx	
9	DE480-1495sx to 580-1519PH.	
10	E580-1520AC to DE580-1574RA, No	
11	DE580-1575 to E586-1652M	
12	E580-1643sx to E680-1675Ph	
13	E680-1678sx to E680-1757RA missing	
14	E680-1758 to E780-48rh	
15	E780/49MH to 780-99RA	
16	E780-100sx to E880-152ph	
17	E880-153 to DE880-216MH	
18	E880-216sx to 980-312ph	
19	E980-313RAsx to E980-357ph	
20	E980-357sx to 1080-402ph	
21	E1080-403PA to 1080-455RA	
22	DE1080-456sx to E1080-550RA	

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23.12.00.01

MARYLAND COMMISSION ON HUMAN RELATIONS
ADMINISTRATION

20 E. Franklin Street
Baltimore, MD 21202-2274

 333-1710

- 23 E1080-551PH to E1180-595RA 625, 1, 1/2001
- 24 E1180-598RA to E1180-674PH
- 25 DE1180-675 to E1280-707sx
- 26 380-1222 to E280-711
- 27 E180-1107ph to ~~E280-1134RA~~ *E380-12965x to E480-13675x*
- 28 E480-1377 to 680-1738
- 29 MISC - E280-1184, E280-1135, E280-1117,
E180-1045, E180-1015, E180-1029, E780-3,
E280-1209, E1180-59, E1280-694 and E880-140
- 30 E180-1107^{ph} to ~~E280-1134~~ *RA*
- 31 MISC Files - DE480-1486, E1180-653, E1280-711,
E280-1139, E780-41, ADE & Age Complaints 1/80
thru 12/80

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

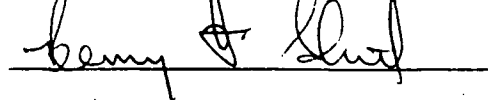
a) AGENCY CODE 1. 23.12.00.01 <i>13.01</i>	ACCESSION NO. <i>88W363</i>	DATE REC'D <i>11-10-87</i>
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS	LOCATION - RANGE <i>26</i>	SECTION(S) <i>17</i>
c) DIVISION/UNIT ADMINISTRATION	NO. OF CU. FT. <i>6</i>	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Benny A. [Signature]</i>	PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 2 3 4 5 6	PT Files PT 1/83 to 3/83-2051 PT Files 3/83-2052 to 6/83-2712 PT Files 9/83-607 to 12/83-1396 Miscellaneous Files - SE383-1912, DH103-76, SE383-896, E113-395, H73-0408, E73-26 and E103-537 PT Files 1/83 to 12/83 <i>PT Files 683 to 983-606</i>	625 , 1, 1/2004 <i>1417</i> <u>Disposal</u> <i>10/8/93</i> <i>[Signature]</i>

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23.12.00.01

MARYLAND COMMISSISON ON HUMAN RELATIONS
ADMINISTRATION

20 E. Franklin Street
Baltimore, MD 21202-2274

 333-1710

23 Housing 1/82 to 5/82 625,1,1/2003
24 E6/82-1955 to E6/82-2006
25 3/82-1571 to 4/82-1588
26 DE482-1589 to E482-1649
27 DE5/82-1901 to E682-1954
28 E882-120 to 882-153
29 8/82-155 to 8/82-200
30 9/82 to 982-328
31 E10/82-335 to E1082-360
32 E10/82-361 to E10/82-392
33 E10/82-395 to E10/82-427
34 E10/82-428 to E10/82-457
35 10/82-463 to 11/82-499
36 E182-967 to E182-1086
37 E182-1087 to 1/82-1192
38 E182-1199 to E282-1242
39 E282-1243 to E252-1257

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 <i>13.01</i>		ACCESSION NO. <i>88W366</i>	DATE REC'D <i>11-10-87</i>
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE <i>40</i>	SECTION(S) <i>9</i>
c) DIVISION / UNIT ADMINISTRATLON			
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1770	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Aborted Cases 7-1/82 to 6/30/83	625 , 1, 1/2003 <i>1417</i> <i>[Signature]</i> <i>10-23-93</i>	

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 13.01		ACCESSION NO. 88W364	DATE REC'D 11-10-87
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE 22 SECTION(S) 33	NO. OF CU. FT. 1
c) DIVISION/UNIT ADMINISTRATION		RECORDS CENTER MANAGER	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
e) AGENCY OFFICIAL <i>Benny J. [Signature]</i>	PHONE NO. 333-1710		
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Aborted Files 1/85 to 12/85	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625, 1, 1/2006 1417 <u>Disposal</u> 10/8/93 <i>[Signature]</i>	

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RECORDS TRANSMITTAL AND RECEIPT

36 E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">88W1283</div>	DATE REC'D <div style="font-size: 2em; font-family: cursive;">6-1-88</div>
b) AGENCY Maryland Commission on Human Relations		
c) DIVISION/UNIT Age/ Systemic	LOCATION - RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">122 17</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">3</div>
d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD. 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <div style="font-size: 1.5em; font-family: cursive;">Barbara A. Shortman</div>	PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	E782-48, E782-51, E782-67, E782-69, E8782-124, E882-137 E882-154, E882-161, E882-162, E882-165, E882-174, DE882-184 DE882-185, DE882-186, DE882-187, DE882-188, E882-189, DE882-192, DE882-193, DE882-194, DE882-195, DE882-196, E882-202, E882-203, E882-209, DE882-210	625,1 1/2003 <div style="font-size: 2em; font-family: cursive;">1417</div>
2	E982-243, E982-268, E982-269, E982-295, E982-327, E982-330, E1082-350, E1082-367, E1082-368, E1082-376, E1082-379, E1082-380, E1082-393, E1082-399, E1082-414, E882-422, E1082-427, E1182-445, E1082-455, E1082-449, E1082-473, E1082-474, E1082-475, E1182-483, E1182-489, E1182-490, E1182-514, E1182-522, E1182-523, E1182-529, E1182-532, E1182-535, E1182-545, E1182-555, E1182-559, E1182-560, E1182-594, E1182-597	625,1 1/2003
3	E1282-625, E1282-626, E1282-628, E1282-632, E1282-633, E1282-634, E1282-646, E1282-646, E1282-650, E1282-651, E1282-652, E1282-764, E1282-765, E1282-678, E1282-681	625,1 1/2003 <div style="font-size: 2em; font-family: cursive;">9-11-93</div>

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

13.01

MD COMMISSION ON HUMAN RELATIONS
AGENCY

ADMINISTRATION
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
88W1284	CLOSED CASES	14 17	1		2	7/93	RECYLED
88W1285	CLOSED CASES	14 17	1		5		
88W1286	CLOSED CASES	14 17	1		1		
88W1287	CLOSED CASES	14 17	1		8		
88W1288	CLOSED CASES	14 17	1		6		
88W1289	CLOSED CASE	14 17	1		11		
88W1290	CLOSED CASES	14 17	1		3		
88W1291	CLOSED CASES	14 17	1		21		
88W1292	CLOSED CASES	14 17	1		6		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER
TITLE

7/21/93
DATE

37 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 13.01 88W1284		DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122		SECTION(S) 17
c) DIVISION/UNIT Administration		NO. OF CU. FT. 2		RECORDS CENTER MANAGER
d) MAILING ADDRESS 20 East Franklin St. Baltimore, Md. 21202		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e) AGENCY OFFICIAL <i>Benny J. Hartman</i>		PHONE NO. 333-1710		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
1	CLOSED CASES PA181-20 to 22, E281-924, PA381-23, E381-1231, PA481-24 to 27, E481-1365, PA581-29, E581-1406, PA681-30, E681-1530, PA781-1 & 2, E781-30, E781-75, E781-170, PA881-3, E881-179, E881-213, E891-352, E981-494	625, 1, 1/2003 1417		
2	PA1081-4 & 5, E1081-678, PA1181-6, E1181-740 (3 folders), E1181-753, PA1181-7, PA1281-8, DH1281-24, E1281-844	625, 1, 1/2003		
<i>CF</i> 9-11-93				

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RECORDS TRANSMITTAL AND RECEIPT

38 E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 769-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 b) AGENCY Maryland Commission on Human Relations c) DIVISION/UNIT Age/Systemic d) MAILING ADDRESS 20 East Franklin Street Baltimore, MD. 21202 e) AGENCY OFFICIAL <i>Benjamin S. Hartman</i> PHONE NO. 333-1710	ACCESSION NO. 88W1285 LOCATION - RANGE 122 SECTION(S) 17 NO. OF CU. FT. 5 RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	DATE REC'D 6-1-88
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	E183-695, E183-697, E183-709, E183-710, E183-711, E183-747, E183-773, E183-775, E283-803, E283-806, E283-815, E283-819, E283-823, E283-826, E283-833, E283-839, E383-854, E383-874, E383-909, E383-921, E383-922, E383-926, E383-933, E383-965, E383-966, E383-967, E383-971, E383-972, E383-988	625,1 1/2004 1417
2	E583-1008, E583-1106, E583-1117, E585-1134, E585-1138, E583-1145, E585-1155, E583-1158, E583-1159, E583-1170, E58301178, E583-1205, E583-1215, E583-1218, E683-1232, E683-1235, E683-1237, E683-1244, E683-1245, E683-1246, E683-1259	625,1 1/2004
3	E683-1291, E783-1332, E683-1340, E683-1342, E683-1353, E783-20, E783-57, E783-62, E783-69, E783-70, E883-125, E883-137, E883-145, E883-150, E883-178, E883-184, E883-196, E883-201, E883-202, E883-216, E883-225, E983-292, E983-246, E983-249, E983-267, E983-271	625,1 1/2004
4	E983-280, E983-299, E1083-331, E1083-334, E1083-372, E1083-380, E1083-410, E1083-424, E1183-584, E1183-587, E1183-588, E1183-589, E1183-590, E1183-594, E1183-614, E1183-617, E1183-618, E1183-624, E1183-631, E1183-649, E1183-657, E1183-664, E1183-664	625,1 1/2004
5	E1183-665, E1183-668, E1183-669, E1183-678, E1183-704, E1283-709, E1283-711, E1283-718, E883-1378, E983-1383	625,1 1/2004 <i>OS</i> 9-11-93

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1286	DATE REC'D 6-1-88
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS			
c) DIVISION/UNIT ADMINISTRATION	LOCATION - RANGE 122	SECTION(S) 17	NO. OF CU. FT. 1
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Debra J. Hartman</i>	PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	PT183-C1451 to C1461; PT183-1478RA to PT 183-C1484RA; PT183-C1425 RA to C1434; PT183-C1485-RA to PT183-C1495-RA, PT1283-C1442-RL to PT1283-C1446RA,Sx; PT1283-C1461-RA to PT1283-C1471-RA; PT 1283-C1494-Sx,AG to PT1283-C1504-RA; PT1283-C1524-Sx to PT1283-C1526; PT1283-C1534Sx,RA to PT1283-C1537; PT1283-C1551-Sx, MH; PT1283-C1558 to 1560; PT1283-C1397Sx; PT1283-C1406-RA to PT1283-C1414-RA; PT1283-C1424-Sx to C1425; PT1283-C1440 RA to C1441 and FEP73-01702	625 , 1, 1/2004 AG; 1417

CS
9-11-93

RECORDS TRANSMITTAL AND RECEIPT

40 E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 13.01	ACCESSION NO. 88W1287	DATE RECD 6-1-88
b) AGENCY Maryland Commission on Human Relations		
c) DIVISION/UNIT Administration	LOCATION - RANGE 122 SECTION(S) 17	NO. OF CU. FT. 8
d) MAILING ADDRESS 20 East Franklin St. Baltimore, Md. 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Bernard A. Hartman</i>	PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	CLOSED CASES	
1	PA182-9, H182-38 (3 folders), SE182-C1156-596 (18 folders)	625 , 1, 1/2004
2	CE182-985, CE182-986 (2 folders), E182-995, DE182-1232 (4 folders), E182-1235 & 36, PA282-10 & 11, E282-1250, E282-1271, PA382-12 & 13, E382-1363	625 , 1, 1/2004 1417
3	E482-1617, E482-1619, PA582-14, SE582-1750, E582-1816, E582-1868, PA682-16 to 19, SE682-1995	625, 1, 1/2004
4	E682-2023 & 24, E682-2097, E682-2104, PA782-33, PA782-72, E782-76, PA782-C185RA-107, E882-C253-RA-PH-127, E882-C261-SX-128, E982-C573-RA-273, E882-C316-RA-153	625, 1, 1/2004
5	PA882-C348-SX-177, E882-C383-RA-213, SE982-C603-PH-325, E982-C575-SX-343, E982-C508-RA--, CE1082-C583-RA-385 (2 folders), E1082-C430-PP-387, SE1082-C942-RA-443, E1182-C1073-RA-43, E1182-C1005-RA-481, E1182-C994-RA-487, E1182-C385-RA-500, E1182-C950, AG, PH, AN-501, E1182-C990-502	625, 1, 1/2004
	continued on page 2 . . .	

9-11-93

1982 - Page 2 Of 2 pages

- Box 6 E1182-C1036-RA-503, E1182-C1037,RA-504, E1182-C1058-RA-506 625, 1, 1/2004
 SE1182-C1059-RA-507, E1182-C1061-PH-508, E1182-C1064-RA-509,
 E1182-C1064-RA-510, E1182-C1066-RA,AG-512, E1182-C1069-513
 E1182-C1071-RA-515, E1182-C1072-RA-516, E1182-C201-RA-517
 E1182-C201-RA-518, E1182-C1002-RA-524, E1182-C995-PH-525,
 E1182-C993-RA-526, E1182-C991-RA-527, E1182-C1032-RA-544,
 E1182-C1193-SX,AG-591, E1182-C1204-AG-593, E1182-C1213-595
 PA1182-C1195-RA,SX-__, PA1182-C1194-RA-__, E1282-C1235-
 SX-596, E1282-C1234-PH-598, E1282-C1238-RA-599, E1282-
 RA-601, E1282-C1214-RA-602, E1282-C1228-SP-604
- 7 E1282-C1229-PH-605, SE1282-C1255-RA-606, E1282-C1263-SX-607, 625, 1, 1/2004
 E1282-C1264-SH-608, E1282-C1265-SH-609, E1282-C1271-SP-610,
 E1282-C1285-SP-612, E1282-C1290-SX-613, E1282-C1293-RA-616,
 E1282-C1344-RA-618, E1282-,C1345,-RA-619, E1282-C1346,RA-620,
 E1282-C1347-RA-621, SE1282-C1254-PH-629, E1282-C1257-PH-630,
 E1282-C1258-SX-PH-631, E1282-C1294-PH-635, PA1282-C1155-636,
 E1282-C1000-PP-637, E1282-C1312-RA-638, E1282-C1307-RA-639,
 E1282-C1309-PH(2)-640, E1282-C1311-RA-RA-641, E1282-C1272-642,
 E1282-C1306-PH-643
- 8 E1282-C1316-RA-644, E 1282-C1305-SH-645, E1282-C1311-RA,647, 625, 1, 1/2004
 E1282-C1318-RE-648, E1282-C1236-SX-PH-649, E1282-C1337-PH-653,
 E1282-C1231,MS-654, E1282-C1373-RA(2)-658, E1282-C1370-RA(2)-659,
 E1282-C1338-SX-660 to 666, E1282-C1350,RA,RL-668 to 671, SE1282-
 C1232-RA-PH-676, E1282-C1308-RA-SX-679 & 680, E1282-C1368-RA-682,
 E1282-C1368-AG-683, E1282-C1259-SX-686, E1282-C1401-RA-687

Benny S. Hartman

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Bernard S. Short 333-1710

4	FEP-72-00461 (part, see also 3 72) FEP-72-00553 (2) FEP-72-00863 FEP-72-00863A FEP-72-00865 (3) FEP-72-01150 FEP-72-1160 FEP-72-01404 FEP-72-01607	625, 1, 1/2004
5	H-72-0122 (2) H-72-0150 (2) H-72-0152 H-72-0189 H-72-0165 H-72-0175 H-72-0216 H-72-0275 H-72-269-HM H-72-0319 H-72-0321	625, 1, 1/2004
6	H-72-0120 H-72-0137 H-72-0165 H-72-0312 E-72-419 FEP-72-1129 FEP-72-01026 FEP-72-01282 FEP-72-1605 (Exhibits J-Q)	625, 1, 1/2004

42 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 790-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 23.12.00.01		ACCESSION NO. 88W1289		DATE REC'D 6-1-88	
2. AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122		SECTION(S) 17	
3. DIVISION/UNIT Administration		NO. OF CU. FT. 11		RECORDS CENTER MANAGER	
4. MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201		AGENCY OFFICIAL <i>Henry J. Hartman</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER					

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	E-28-1084 E-58-1410-SX E-58-1426 E-58-1446 E-58-1492 E-58-1498 E-88-1593 E-78-50 E-88-180 E-88-205 E-108-417 E-128-6555-SX	625 1, 1/2004 1417
2	E-128-661	625, 1, 1/2004
3	FEP-CC1	625, 1, 1/2004
5	E-68-1526 (part, see 4 78)	625, 1, 1/2004
6	E-18-979 E-18-1012 E-28-1083 E-38-1195 E-38-1273 E-48-1341	625, 1, 1/2004 <i>[Signature]</i> 9-11-93

23.12.00.01
Maryland Commission on Human Relations
Administration
20 E. Franklin St., Baltimore, Maryland 21201

Bruce G. Hartman
333-1710

6(cont)	E-58-1508 E-68-1667 E-98-255 E-98-328 E-108-457	625, 1, 1/2004
7	CE98-335 (part; see also 8 78)	625, 1, 1/2004
8	CE-98-335 (part, see also 7 78)	625, 1, 1/2004
9	E-58-1445 E-68-1530 E-78-36 E-78-81 E-98-327 AG E 108-475 E-118-559	625, 1, 1/2004
10	E-18-781 (see also 1 79) E-18-965 E-38-1281 E-38-1281 E-58-1407 E-68-1587 E-78-84 E-88-175 E-98-334 E-98-349 E-108-464-MS E-108-477 E-108-484 E-118-540 E-118-543 E-118-569	625, 1, 1/2004
11	E-58-1407 H-118-21 E-118-611 (2)	625, 1, 1/2004

43E

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 760-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1290		DATE REC'D 6-1-88	
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122		SECTION(S) 18	
c) DIVISION/UNIT Administration		NO. OF CU. FT. 3		RECORDS CENTER MANAGER	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201		e) AGENCY OFFICIAL <i>Deanna J. Hartman</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER					
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)			
1	E-19-781 (see also 10 78) E-39-1083 E-49-1110-AG E-59-1346 E-69-1514 E-89-223 E-89-270 E-99-304-PH E-119-651-SX	625, 1, 2004 1417			
2	E-129-924	625, 1, 1/2004			
3	E-19-733 E-39-951 E-49-1143-AG E-59-1494 (2) E-59-1260 E-99-366 E-109-541-PH E-89-179-PH E-99-274 E-119-580-E E-119-643-SX-PH	625, 1, 1/2004			
<i>9-1-93</i>					

44 E
RECORDS TRANSFERAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 276, JESSUP, MD. 20704 (TELEPHONE - 790-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 23.12.00.01	13.01	ACCESSION NO. 88W1291	DATE REC'D 6-1-88
2. AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 122	SECTION(S) 18
3. DIVISION/UNIT Administration			NO. OF CU. FT. 21
4. MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL <i>Thomas J. Altman</i>	PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	CA-133; Sp.Ct.A.-177 E-44159 L#38204 Eq# 45080 PA-128-17 E-180-1042-RA A-248-1975 Eq. #45080 PA-128-17 E-180-1042-RA A-248-1975	625, 1, 2004 1417
2	Varvasori (No #) Westinghouse (and countersuit) Westinghouse - Fourth Circuit Court Westinghouse (Robinson)	625, 1, 1/2004
3	MCHR v. Mayor et al. (No #) CO-A-142 Lewis v. Lottery (no #)	625, 1, 1/2004.
4	Mayor et al. v. MCHR (Haughton) CA-1384 (See also E-69-1494) E-84-577 Litton/AMECON (no #) E-84-032-249 (Eq# 16126) Burning Tree Club (no #) (State case) A-6011 (80232302)	625, 1, 1/2004 9-11-93

23.12.00.01

Maryland Commission on Human Relations
Administration
20 E. Franklin St., Baltimore, Maryland 21201

Bernard O. Hart, Jr.
333-1710

5	Barnes Black K-85-790 (3) V-30-F-24-P-1010-4945	625, 1, 1/2004
6	A-55824 Eq. A-55221 A-1170/1982/82355313 E-57-1574 Hobbs Appeal 1981 Baltimore County S & L	625, 1, 1/2004
7	FEP-72-00941 E-38-1281 (3) E-69-1526 (and appeal)	625, 1, 1/2004
8	Carter v. Clark (No #) Eq. 4676B Circle Park (No #) Crown Cork & Seal (No #) Eq. 31072 #8415041/L21203 Dorchester County (No #) Dulaney Valley Apts. (Judicial Review) Eq. 82294 #B76-574 Eq. #82293 Fradkin Bros. (No #) #929	625, 1, 1/2004
9	Eq. # 89648, CA-112-93-89648 K-74-652 E-78-37, D-131-F-369-99156	625, 1, 1/2004
10	A-5427 #135789 (1972) G-358 E-74-836-L#-4096- Eq.#-5340 Gray v. Green Meadows Grimes v. Glenn (No #) E-19-574-SX E-180-1029-SX Harford County # 493 (1983) (2) #5-3178 (Motion to Quash), Docket 112	625, 1, 1/2004

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Bernard J. Hartman 333-1710

10(cont.)	E-75-136-A-50-1976; A-5546 E-282-1254-RA Eq#-2886	625, 1, 1/2004
11	H-27-51 E-72-848 JHU Hospital (Vermiller) JHU Hospital (Volmer) E-56-1608 (also DE-26-1113, -1570) DE-36-1253 #114/975/103299 (2) Eq. #45356 Eq. #91979	625, 1, 1/2004
12	E-180-034 (Case 12/289/7239) H-108-0018 E-86-2155 (Subp.Enf. CA82-2009) A-54230 #83105036L-4452 (See E-108-475)	625, 1, 1/2004
13	Loyola (Subpoena confirmation) D-65-97 (Law # 52005) (2) 84LA13317 E-79-774 E-19-794 Eq. # 94139	625, 1, 1/2004
14	E-69-1459 (appeal)	625, 1, 1/2004
15	COA # 134 (2) Eq # 3020 PG County Public Schools (Seeking Injunctive Relief)	625, 1, 1/2004 625, 1, 1/2004
16	E-19-777 E-19-777 H-36-70 Wiener, et al. (grievance)	625, 1, 1/2004
17	B-85209 (part I)	625, 1, 1/2004
18	B-85209 (part II)	625, 1, 1/2004
19	B-85209 (part III)	625, 1, 1/2004

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Benny J. Markins 333-1710

20	B-85409 (part IV)	625, 1, 1/2004
21	E-A55987 (Appeal)	624, 1, 1/2004

RECORDS TRANSMITTAL AND RECEIPT

45E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 13.01	ACCESSION NO. 88W1292	DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations	LOCATION - RANGE SECTION(S) 122 18	
c) DIVISION/UNIT Age/Systemic	NO. OF CU. FT. 6	
d) MAILING ADDRESS 20 East Franklin St. Baltimore, MD. 21202	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Bernard A. Hartman</i>	PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	E184-745, E184-751, E184-790, E184-800, E184-863, E184-869, E184-870, E184-872, E184-874, E184-879, E184-880, E184-883, E184-884, E184-902, E184-920, E284-927, E284-929, E284-931, E184-934, E184-938, E184-939	625,1 1/2005 1417
2	E284-945, E284-959, E284-961, E284-988, E284-994, E284-995, E284-1000, E284-1001, E284-1058, E384-1116, E384-1119, E384-1120, E384-1128, E384-1199, E484-1215, E484-1223, E484-1252, E484-1288, E484-1311, E484-1350, E484-1352	625,1 1/2005
3	E484-1353, E584-1387, E584-1388, E584-1386, E584-1390, E584-1411, E584-1412, E584-1442, E584-1443, E584-1474, E584-1477, E584-1484, E584-1486, E584-1487, E684-1520, E684-1523, E684-1525, E584-1527, E584-1528, E584-1529	625,1 1/2005
4	E684-1563, E684-1600, E684-1634, E684-1643, E684-1644, E684-1647, E684-1685, E784-4, E784-6, E784-08, E784-32, E784-35, E784-37, E784-57, E784-58, E784-59, E784-61	625,1 1/2005
5	E784-64, E784-67, E784-68, E784-69, E784-95, E784-98, E884-99, E884-135, E884-139, E884-160, E884-161, E884-199, E884-212, E884-213, E884-214, E884-215, E884-216, E884-242, E884-243, E884-245, E884-246, E884-247, E884-248, E984-265, E984-306, E984-309, E984-326, E1084-328, E1084-329, E984-330, E984-836, E1084-336	625,1 1/2005
6	E1084-369, E1084-375, E1084-401, E1084-402, E1184-434, E1184-437, E1184-465, E1184-467, E1184-468, E1184-469, E1184-527, E1284-528, E1184-529, E1284-556, E1284-564, E1284-566, E1284-568, E1284-589	625,1 1/2005 <i>9-11-93</i>

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

13.01

MD COMMISSION ON HUMAN RELATIONS
AGENCY

ADMINISTRATION
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
88W1293	CLOSED CASES	1417	1		18	7/93	RECYLED
88W1294	CLOSED CASES	1417	1		7		
88W1295	CLOSED CASES	1417	1		2		
88W1296	CLOSED CASES	1417	1		4		
88W1297	P.T. CASES	1417	1	1985	4		
88W1298	P.T. CASES	1417	1	1986	6		
88W1299	CLOSED CASES	1417	1		4		
88W1300	CLOSED CASES	1417	1		2		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER
TITLE

7/21/93
DATE

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 23.12.00.01 13.01</p>	<p>ACCESSION NO. 88W1293</p>	<p>DATE REC'D 6-1-88</p>	
<p>b) AGENCY Maryland Commission on Human Relations</p>	<p>LOCATION - RANGE: 122 SECTION(S): 18-19</p>		
<p>c) DIVISION/UNIT Administration</p>			
<p>d) MAILING ADDRESS 20 East Franklin St. Baltimore, Md. 21202</p>	<p>NO. OF CU. FT. 18</p>		
<p>e) AGENCY OFFICIAL <i>Benny Shortman</i></p>	<p>PHONE NO. 333-1710</p>	<p>RECORDS CENTER MANAGER</p>	
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	<p align="center">CLOSED CASES</p> <p>PA183-C1588-PA-780, H283-C460-RA-811, PA383-C1775-RA-841, PA383-C1776-RA-844, DH383-C1891-RA-878, H383-C1891-PA-879, H383-C1882-RA-893, DH383-C1897-PA, SX-913, PA383-C1905-PH-927, PA383-C1781-919, PA383-C1843-PH-974, SPA-333-C1844-PH-976, H383-C2033-977, H383-C2035-RA-978, H483-C2019-SX, NO-1005, DH483-C2122-1009, PA483-C2197-RA-1092, H583-C2333-SX-1111, DH583-C2339-1115, DH583-C230-RA-1116, H583-C2138-PA-1122, H583-C2236-RA-1156, PA583-C2423-PH-1157, H583-C2515-PH-1173, DH583-C2591-1256, H683-C2743-SX-1257, H683-2704-RA-1272, DH683-C2735, RA-1307, H683-C2761-PA-1319, H783-C21-1, H783-C45-RA-4, DH783-C93-26</p>	<p>625, 1, 1/2005 1417</p>	
2	<p>PA783-C66-MH, PH-27, DH783-C167-RA-46, DH783-C168-PA-47, H783-C169-RA-48, H783-C204-MH-63, PA883-C206-PA-101, PA883-C205-RA-102, DH883-C304-PA-109, DH-305-PA, SX-110, H883-C296, RA-114, H883-C254-RA-146, PA883-C432-PA-163, PA883-C374-PA-164, H883-C464-CL, PA, 174, H883-C466-CL-PA-175, H883-C463-CL-PA-177, DH883-C475-PA-196, H883-C481-MH-229, H983-C699-PA-243, E983-C669-PA-265, PA983-C646-PH-273, PA983-C712-PH-291, E983-C774-MH-311, E983-C774-MH-317, PA983-C772-322, PA1083(2)C736-SP-328, H983-C704-RA-351, H1083-C866-RA(2)-369, H1083-C867-RA(2)-370, PA1083-C376-379, DH1083-C845-NO-397</p>	<p>625, 1, 1/2005</p>	
<p>continued on page 2 . . .</p>			
<p>(Note: Boxes 1 to 4 are Housing & P.A. cases, remainder are employment cases).</p>			

9-14-93

1983 Housing & P.A., Employment- Page 2

Box 3 DH1083-C847-RA, SX-398, DH1083-C346-RA, SX399, DH1083-C848-401 625, 1, 1/2005
 H1083-C899-RA-415, DH1083-C940-RA-429, H1083-C947-RA-450,
 DH1083-C979-RA-454, DH1183-C1052-RA-464, DH1183-C1054-RA-466,
 DH1183-C1056-RA-468, DH1183-C1057-RA-469, DH1183-C1058-RA-470,
 DH1183-C1059-RA-471, DH1183-C1060-RA-472, DH1183-C1061-RA-473,
 DH1183-C1062-RA-474, DH1183-C1063-RA-475, DH1183-C1064-RA-476,
 DH1183-C1065-RA-477, DH1183-C1066-RA-478, DH1183-C1067-RA-479,
 DH1183-C1068-RA-480, DH1183-C1069-RA-481, DH1183-C1070-RA-482,
 DH1183-C1071-RA-483, DH1183-C1072-RA-484, DH1183-C1073-RA-485,
 DH1183-C1074-RA-486, DH1183-C1075-RA-487, DH1183-C1076-RA-488,
 DH1183-C1077-RA-489, DH1183-C1078-RA-490, DH1183-C1079-RA-491,
 DH1183-C1080-RA-492, DH1183-C1081-RA-493

Box 4 DH1183-C1082-RA-494, DH1183-C1083-RA-495, DH1183-C1084-RA-496, 625, 1, 1/2005
 DH1183-C1085-RA-497, DH1183-C1086-RA-498, DH1183-C1088RA-500,
 DH1183-C1087-RA-499, DH1183-C1089-RA-501, DH1183-C1090-RA-502,
 DH1183-C1091-RA-503, DHLL*# C1092-RA-504, DH1183-C1093-RA-505,
 DH1183-C1094-RA-506, DH1183-C1085-RA-507, DH1183-C1096-RA-508,
 DH1183-C1097-RA-509, DH1183-C1098-RA-510, DH1183-C1099-RA-511,
 DH1183-C1100-RA-512, DH1183-C1101-RA-513, DHLL*# C1102-RA-514,
 DH1183-C1103-RA-515, DH1183-C1104-RA-516, DH1183-C1105-RA-517,
 DH1183-C1106-RA-518, DH1183-C1107-RA-519, DH1183-C1108-RA-520,
 DH1183-C1109-RA-521, DH1183-C1110-RA-522, DH1183-C1111-RA 523,
 DH1183-C1112-RA-524, H1083-C947-RA-534, PA1183-C1130-RA, 547,
 H1183-C897-RA, SX-575, H1183-C1190-605, DH1183-C1238-RA-612,
 H1283-C1417-RA-695, DH1083-C1521-RA-724, H1283-C1329-PH(2) 714,
 PA1283-C1472-MP-732, H1283-C1584-PH(2) 760

Box 5 E183-C1403-SX-684, E183-C1411-RA-685, E183-C1340-RA-688, 625, 1, 1/2005
 E183-C1230-SX-690, E183-C1217-SX-693, E183-C1406-SX-694
 (2 files), E183-C1349-PH-696, E183-C1436-RA-698,
 E183-C1408-RA-699, E188-C1407-RA-700, E183-C1233-RA, 701,
 SE183-C1441-RA-702, E183-C1448-SX(2) 705, E183-C1445-PH-706,
 SE183-C1437-PH-707, RE183-C1422-PH-708, E183-C1436-RA-712,
 E183-C1537-SX-716, E183-C1536-SX-717, E183-C1537-SX-718,
 E183-C1536-SX-719, E183-C1462-SX-720, E183-C1449-RA-721,
 E183-C1417-RA-722, E183-C1417-RA-723, E183-C1473-RA-724

Box 6 E183-C1471-SP-725, E183-C1483-PH-726, E183-C1463-PH-727, 625, 1, 1/2005
 E1082-C612-RA-728, E183-C1141-RA-731, E183-C1513-AG-735,
 E183-C1518-RE-736, E183-C1517-RL-737, E183-C1466-SX-738,
 SE183-C1514-RA-739, E183-C1515-PA-740, E183-C1516-RA-741,
 E183-C1378-PH-742, E183-C1512-SX-743, E183-C1477-SX-744,
 E183-C1510-RA-745, E183-C1476-PH-746, E183-C1523-SH-748,
 E183-C1559-RA-751, E183-C1561-RA-752, E183-C1557-SH-753,
 E183-C1522-RA-754, SE183-C1395-PA-755, E183-C1535-AG-757,
 E183-C1558-RA-758, E183-C302-RA-MS-759, E183-C1572-RE-762

continued on page 3 . . .

Benny A. Hartman

Box 7 E183-C1467-RA-763, E183-C1565-SX-760, SE183-C1568-PH-766, 625, 1, 1/2005
 SE283-C1609-SX-769, E283-C1469-RA-771, E183-C1571-RA-PH-774,
 E183-C1566-SP-776, E183-C1575-RA(2) 777, E183-C1576-RA, SX(2)
 778 (4 folders), E183-C1583-RA-779, E183-C1574-SX-784

Box 8 E183-C1586-RA-782, E183-C1574-SX-783, SE183-C1589-RA-785, 625, 1, 1/2005
 SE183-C1593-RA, SX 786, E183-C1602-RA, SX, PH 787,
 SE183-C1605-RA-788, E183-C1601-RA(2) 789, E183-C1600-RA 791
 E283-C1639-RA-793, E283-C1639-RA-794, E283-C1648-RA-796,
 E283-C1644-RA-797, DE282-C1282-AG, PP 798 (2 files)
 E283-C1641-RA-SX-799, E283-C1677-PH(2) 804, E283-C1677-805,
 SE283-C1645-RA-808, E283-C1672-RA-809, E283-C1657-RA, SX-810
 E283-C1654-SX-812

Box 9 E283-C1527-PH-814, E283-C1684-RA(2)-816, E283-C1685-RA-817, 625, 1, 1/2005
 E283-C1685-RA-818, E283-C1679-RA-820, E283-C1686-SP-821,
 E283-C1438-MS-822, E283-C1690-RA-824, SE283-C1747-RA-SX-PH-825,
 (2 files), SE283-C1752-RA-827, E283-C1670-RA-829, E283-C1749-
 RA(2)-830 (2 files), E283-C1750-SX(2) 831, E283-C1706-PH-832,
 E283-C1636-RA-SX-834, E283-C1748-SX(2) 835, E283-C1708-PH-836,
 E283-C1468-RA-SX-PH-837.

Box 10 E283-C1670-RA-842, E383-C1779-PH-845, E383-C1772-RA-846, 625, 1, 1/2005
 E383-C1730-PH-847, E383-C1783-MH-848, E383-C1770-PP-849,
 E383-C1761-SX-850, E383-C1768-RL-851, E383-C1774-NO-852,
 E283-C1757-SH-853, E383-C1681-NO-855, E383-C1418-RA, SX-856
 E383-C1756-SX-MS-AG-857, E283-C1740-RA, -SX-858, E283-C1763-859,
 E283-C16-9-RA-861, E283-C1695-RA-862

Box 11 E283-C1703-RA-863, SE383-C1714-SH-865, E283-C1731-RA-866, 625, 1, 1/2005
 E283-C1687-RA-867, E283-C1704-SH-868, E383-C1789-RA-869,
 E383-C1787-RA(2)-870, E383-C1785-RA(2) 872, E383-C1786SX(2) 873,
 E383-C1805-SX-MH-PH-875, E383-C1806-RA-SP-876, E383-C1735-RA-883,
 E383-C1839-RA-880, E383-C1836-PH-881, E383-C1840-SX-892,
 E383-C1810-RA-898, E383-C1850-SP-897, DE383-C1701-SH(MO) 898,
 E383-C1817-AG-PH-899, E383-C1885-MH-902, E383-C1881-SH-903

Box 12 SE383-C1888-RA-904, E383-C1889-AG-905, E383-C1890-SH-907, 625, 1, 1/2005
 SE383-C1198-PH-908, E383-C1025-RA-910, E383-C1669-RA-916,
 E283-C1732-RA-SX-917, E283-C1762-SH-918, E383-C1834-SX-RE-920,
 E383-C1984-RA-911, E383-C1985-RA-912, E383-C1595-SX-914,
 E383-C1607-RA-SX-915, E383-C1926-RA-923, SE383-C1912-SX-924,
 E383-C1909-RA-925

Box 13 E383-C1902-PH-928, E383-C1901-RA(2) 929, E383-C1899-RA(2)-931, 625, 1, 1/2005
 E383-C1898-PH(2)-932, E383-C1887-SP-934, E383-C1886-RA-935,
 DE383-C1921-RA-936, RE383-C2000-RA-937, E383-C1640-RA-938,
 E383-C1998-RA-939, SE383-003-RA-940, E383-C1956-SP-MS-942,
 E383-C1929-RA-943, E383-C1846-MS--944, SE383-C1643-RA-945,
 E383-C1903-SX-946, E383-C1965-RA-947

continued on page 4 . . .

Benny J. Hartman

Box 14 E383-C2004-RA(2)-948, E383-C1961-RA(2)-949, E383-C1939-RA-950, 625, 1, 1/2005
E383-C1932-SP-951, E383-C2005-RA(2)-952, E383-C1964-RA-NO-953,
E383-C1987-RA-954, E383-C1966-955, E383-C1986-RA-NO(2)-956,
E383-C1988-RA-NO-957, E383-C1989-RA,NO-958, E383-C1990-959.

Box 15 E383-C1991-RA-NO(2)-960, E383-C1963-RA-961, E383-C1934-PH-962 625, 1, 1/2005
E383-C1940-PH-963, E383-C1942-PH-964, E383-C1957-PH-968,
E383-C1955-MH-969, E383-C1941-SX,AG-970, E383-C962-PH-975,
E383-C2015-RA-979, E383-C2017-PH(2)-980, RE383-C1960-SX-973,
E383-C1928-SX-982, RE383-C2081-983, E383-C2082-RA-PH-984,
E383-C2084-RA-985, E383-C2083-RA-986, E483-C2087-SX-987,
E383-C2032-SX-990, E383-C2023-SP-991, E383-C2030,RA-PH-992

Box 16 E383-C2022-PH-993, E383-C1736-MS-994, SE383-C2031-RA-995, 625, 1, 1/2005
DE483-C2106-RA-NO-996, E183-C1532-SX-997, E1082-RA-998,
E383-C429-RA-999, E483-C2070-NO-1000, DE383-C2061-PH-1002,
E483-C1878-RA-PH-1003, E383-C2060-SH-1006, E483-C2118-SP-
(2)-1010 (2 files):

Box 17 E483-C2010-RA-1011, E483-C2104-AG-1013, E483-C2126-PH-1015, 625, 1, 1/2005
E483-C2126-PH-1016, E483-C1925-SP-PH-1017, SE483-C2117-PH-1018,
E483-C2125-RA-1019, E483-C2121-RA-1020, E483-C2124-PH-1022,
E483-C2131-SP-1025, E483-C2130-RA-1026, E483-C2021-SX-1027,
E483-C1996-RA-1029, E483-C2065-AG-1030, E483-C2101-PH-1031,
E483-C2085-RA(2)-1032, E383-C2037-RA-1033, E483-C2086-RA-1034,
E483-C2058-RA-1035, E483-C2095-RA-1036, SE483-C1650-PH-1038,
SE383-C2062-RA-SX-1039, E483-C2088-PH-1040, E483-C1928-PH-1041,
E383-C1696-SX-1043 (2 files), E483-C2144-RA(2)-1044

Box 18 SE383-C1884-PH-1045, E483-C2192-RA-1047, E483-C2191-RA-1049, 625, 1, 1/2005
E483-C2213-RA-1050, E483-C2195-SX(2)-1051 (2 files),
SE483-C2157-RA-1052, SE483-C1970-SX-MH-1054, E483-C2168-1056,
E483-C2172-RL-1057, E483-C2142-AN-NO-1058, E483-C2143-AN-NO-1059,
SE483-C2135-RA-SX-1060 (2 files), E483-C2139-RA-1061,
E483-C2139-RA-1062, SE483-C1842-NO-1063, E483-C2174-RA-NO-1065,
E483-C2210-RA(2)-1068, E483-C2116-RA-SX-1069, E483-C2177-RA-1070,
E483-C2173-NO-AG-1072, E483-C2104-RA-PH-1073, E483-C2175-RA-1074

Benny J. Hartman

RECORDS TRANSMITTAL AND RECEIPT

47 E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE • 790-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>1. AGENCY CODE 23.12.00.01</p> <p>2. AGENCY Maryland Commission on Human Relations</p> <p>3. DIVISION/UNIT Administration</p> <p>4. MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201</p> <p>5. AGENCY OFFICIAL <i>Bennett J. Shurtman</i> 333-1710</p>		<p>ACCESSION NO. 88W1294</p> <p>DATE RECD 6-1-88</p> <p>LOCATION - RANGE 122</p> <p>SECTION(S) 19</p> <p>NO. OF CU. FT. 7</p> <p>RECORDS CENTER MANAGER</p>	
		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	E-180-1095-RA E-480-1101-RA E-480-1399-RA E-590-1515 (2) E-680-1174-PH (2) E-880-152-PH E-1180-653 E-1280-676-SX (2)	1417 625 , 1, 1/2005	
2	E-280-1109 E-680-167 E-780-44-PH E-1280-711-RA2 (2 + exhibits) SE-481-1365-PH	625, 1, 1/2005	
3	E-1080-1049-AG RA (part, see also 2 80)	625, 1, 1/2005	
4	E-180-1092 E-280-1134 E-280-1194-RA E-380-1222 E-380-1230-SX E-480-128 E-580-1517 E-580-1560	625, 1, 1/2005	
		<i>9-11-93</i>	

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Henry J. Martines 333-1710

5	E-180-1095-RA	625, 1, 1/2005
	E-480-1399-RA	
	E-480-1399-RA	
	E-590-1515 (2)	
	E-680-1174-PH (2)	
	E-880-152-PH	
	E-1180-653	
	E-1280-676-SX (2)	625, 1, 1/2005
6	E-780-44-PH	625, 1, 1/2005
7	E-280-1109	625, 1, 1/2005
	E-680-167	
	E-780-44-PH	
	E-1280-711-RA2 (2 + exhibits)	
	SE-481-1365-PH	

49 E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE • 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 88W1296		DATE REC'D 6-1-88
b) AGENCY Maryland Commission on Human Relations		LOCATION RANGE 122		SECTION(S) 19
c) DIVISION/UNIT Administration		RECORDS CENTER MANAGER		NO. OF COPIES 4
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21201		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e) AGENCY OFFICIAL <i>Thomas J. Hod...</i>		PHONE NO. 333-1710		
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)		
1	E-181-578 M E-181-763 PH E-281-975-AG E-381-1205 NU E-281-1072-RA-SX E-381-1121-RA E-481-1365-PH E-581-1427-RA E-681-1579-PH E-981-294-SX E-981-465-SX E-1081-513-SX E-1281-880-RA E-1281-961-PH-81-246	625, 1, 1/2006 1417		
2	E-181-883 E-281-993 E-481-1238-SX-2 E-481-1303-RA-2 E-681-1629-RA-PH E-681-1705 E-781-570-RA-PH-2 E-981-360-RA E-981-389 DE-1081-532 DE-1081-533 DE-1081-667 E-1181-739-SX DE-1281-872-RA	625, 1, 1/2006 <i>[Signature]</i> 9-11-93		

23.12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin St., Baltimore, Maryland 21201

Denny D. Short 333-1710

3

DE-281-1075-RA
E-381-1211
PA-681-30-MS
H-681-55-RA
E-981-475-PH
E-1081-519-AG
E-1181-716-PH
E-1181-753-PH

625, 1, 1/2006

4.

E - 181 - 1049 RA-AG
E 1281 - 846 RA
E 1881 - 949 RA
E 681 - 1506 - SX
E 781 - 21
E 981 - C391 - AG

RECORDS TRANSMITTAL AND RECEIPT

50 E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 23.12. 00.01 <i>13.01</i>		ACCESSION NO. <i>88W1297</i>	DATE REC'D <i>6-1-88</i>
2. AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE <i>122</i>	SECTION(S) <i>19</i>
3. DIVISION/UNIT ADMINISTRATION		NO. OF CU. FT. <i>4</i>	
4. MAILING ADDRESS 20 East Franklin Street Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL <i>Ronald A. Hartman</i>		PHONE NO. 301-333-1760	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	P.T. Cases 1/85-1547 to 3/85-2284	<i>1417</i> 625, 1, 7/2006	
2	P.T. Cases 4/85-2385 to 6/85-2982	625, 1, 7/2006	
3	P.T. Cases 6/85-6357 to 8/85-0320	625, 1, 7/2006	
4	P.T. Cases 10/85-0774 to 12/85-1459	625, 1, 7/2006	
<i>AS</i> <i>9-11-93</i>			

RECORDS TRANSMITTAL AND RECEIPT

51 E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 23.12. 00.01 13.01	ACCESSION NO. 88W1298	DATE RECD 6-1-88
2. AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS	LOCATION - RANGE SECTION(S) NO. OF CU. FT. 122 19 6	
3. DIVISION/UNIT ADMINISTRATION		
4. MAILING ADDRESS 20 East Franklin Street Baltimore, Maryland 21202	RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL <i>Bruno J. Martin</i> 301-333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1.	P.T. Cases 1/86-0207 to 2/86-2155	1417 625,1.	7/2007
2.	P.T. Cases 2/86-2156 to 3/86-2495	625,1.	7/2007
3.	P.T. Cases 4/86-2691 to 6/86-3235	625,1.	7/2007
4.	P.T. Cases 6/86-3236 to 9/86-0870	625,1.	7/2007
5.	P.T. Cases 10/86-1290 to 12/86-1565	625,1.	7/2007
6.	P.T. Cases 11/86-0402 to 12/86-1583	625,1.	7/2007


9-11-93

RECORDS TRANSMITTAL AND RECEIPT

52 E

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. a) AGENCY CODE 23.12.00.01		b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		c) DIVISION/UNIT Administration		d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21201		e) AGENCY OFFICIAL <i>Bernard J. Hartman</i>		f) PHONE NO. 333-1710		ACCESSION NO. 88W1299	DATE REC'D 6-1-88
										LOCATION - RANGE 122 SECTION 19 NO. OF CU. FT. 4		RECORDS CENTER MANAGER	
										TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS		3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES							4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)				
1		E-182-1184-PH2 E-182-1200 E-282-1312-RA E-282-1313-RA E-282-1319-RA E-382-1543-RA E-382-1564-RA E-382-1552-PH E-482-1584-SX E-482-1645-SX E-682-2041-AG E-682-2104-RA E-7820C 186-AG-106 E-1082-C919-417							625 1417, 1, 1/2007				
2		E-382-1403-SX E-482-1580-AG-PH DE-482-1587-PLM-GCH E-482-1582-RA E-482-1619-SX E-782-75-AG-38 E-782-160-PH-80 DE-882-396-AG-191 (2) E-1082-883-RA-AG415							625, 1, 1/2007				
3.		E 182 - 980 - AG - Thru - E 882 - 254							 9-11-93				
4.		E 282 - 1260 - PH + other cases											

R-122

S-20

24 Empty spaces

S-20

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

13.01

MD COMMISSION ON HUMAN RELATIONS

ADMINISTRATION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
88W355	CASE FILES	14 17	1		40	7/93	RECYCLED
88W354	CASE FILES	14 17	1		1		
88W356	MISC HOUSING	14 17	1		8		
88W361	CASE FILES	14 17	1		42		
88W365	ABORTED FILES	14 17	1	6/83-2/84	1		
88W371	MISC FILES	14 17	1		1		
88W372	MISC HOUSING	14 17	1		1		
88W373	MISC FILES	14 17	1		1		



Signature

RECORDS CENTER MANAGER
Title

07/25/93
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01		ACCESSION NO. 13.01 88W355	DATE REC'D 11-10-87
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 15	SECTION(S) 13
c) DIVISION / UNIT Administration			
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, Maryland 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

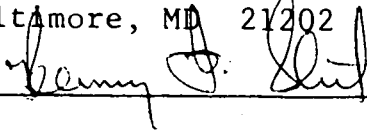
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	E69-1421 to E69-1450	625 , 1, 1/2000
2	E19-806 to E19-850	1417 2/16/93 <i>[Signature]</i>
3	E119-592 to DE119-642	
4	E39-961 to E39-1001	
5	E109-508 to E119-567	
6	E89-230 to E89-243	
7	E69-1518 to E79-18	
8	DE109-427 to E109-451	
9	E59-1290 to E59-1350	
10	E19-778 to E19-805	
11	E109-452 to E109-473	
12	E19-851 to E29-904	
13	E119-568 to E119-591	
14	E89-115 to DE89-200	
15	E99-363 to DE 109-426	
16	E129-940 to E129-991	
17	DE49-1220 to E59-1289	
18	E39-1003 to E39-1080	
19	E69-1486 to E69-1517	
20	E29-907 to E39-956	
21	DE69-1451 to E69-1485	

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-23,12.00.01

Maryland Commission on Human Relations
Administration

20 E. Franklin Street
Baltimore, MD 21202



333-1710

Schedule 625, Item #1

- 22 E99-333 to E99-363
- 23 E59-1351 to E59-1420
- 24 E89-244 to E99-272
- 25 E19-727 to E19-777
- 26 119-644 to 129-903
- 27 89-201 to 89-229
- 28 E99-301 to E99-332
- 29 E49-1145 to DE49-1225
- 30 E49-1109 to E49-1144
- 31 PA29-19 to PA1280-17
- 32 E39-1081 to DE49-1107
- 33 E79-86 to E89-114
- 34 E79-19 to E79-60
- 35 E109-474 to E109-507
- 36 E99-273 to E99-300
- 37 DE129-904 to E129-939
- 38 H99-7, 109-11, E39-648, E69-1494, H89-221, E109-541,
H69-34, H99-6, E99-365, E89-181, E89-175, E19-277
and DE19-178
- 39 3/9-98 to 5/9-1337
- 40 E49-1143, E69-1513, E79-8, DE49-7153, E79-44, and
E89-223

Disposal Date 1/2000

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 <i>13.01</i>		ACCESSION NO. <i>88W354</i>	DATE REC'D <i>11-10-87</i>
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE <i>4</i>	SECTION(S) <i>18</i>
c) DIVISION/UNIT ADMINISTRATION		NO. OF CU. FT. <i>1</i>	
d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Denny A. Blunt</i>		PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	MISC 7/73-01991, E873-01918, CJ113-5, E473-01070, DE73-17 and SE383-1649	625, 1, 1/1994 <i>1417</i> <i>Disposal</i> <i>8/12/93</i> <i>gpe</i>	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 <i>13.01</i>		ACCESSION NO. <i>88W356</i>	DATE REC'D <i>11-10-87</i>
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE <i>10</i>	SECTION(S) <i>6</i>
c) DIVISION / UNIT ADMINISTRATION		NO. OF CU. FT. <i>8</i>	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Benny J. [Signature]</i>		PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	Misc 1975 - E15-1427, E53-2013, E45-1818, E55-1977, E65-2273, QJ75-4, E125-870, E45-1819, H45-127, CJ35-56, E65-2271, E35-1639, E55-1955, E115-1419, E 45-1812, C15-49, DE65-2162	625, 1, 1/1996 <i>1417</i>	
2	Housing 4-5-138 to 85-11		
<i>③</i> → 5	Housing 1975-1-94 to 4-135		
4	Misc Housing - DE15-1441, DH85-14, E115-778, H45-128, E115-773, E115-733, E45-1416 and E45-186	<i>Disposal</i> <i>8/14/93</i> <i>[Signature]</i>	
<i>⑤</i> → 3	Housing 85-12 to 125-59		
6	Public Accom-PA85-6 to PA125-36		
7	4/5-1850 to 10/5-700		
8	PA or CJ15-46 to PA or CJ75-7, (CJ35-56 missing)		

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RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 23.12.00.01 <i>13.01</i>	ACCESSION NO. <i>88W361</i>	DATE REC'D <i>11-10-87</i>
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS	LOCATION - RANGE SECTION(S) <i>9</i> <i>16</i>	
c) DIVISION/UNIT ADMINISTRATION		
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274	NO. OF CU. FT. <i>42</i>	
e) AGENCY OFFICIAL <i>Benny A. Smith</i> PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

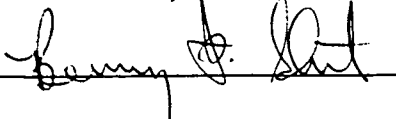
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	E181-718 to 181-759	625 , 1, 1/2002
2	181-760 to 181-779	<i>1417</i> <i>Disposal</i> <i>8/14/93</i> <i>JSPS</i>
3	181-780 to 181-870	
4	181-873 to 181-894	
5	181-875 to 281-RA2914	
6	281-915 to 281-961	
7	281-963 to 281-979	
8	281-980 to 281-1015	
9	281-1016 to 381-1105	
10	381-1106 to 381-1148	
11	381-1149 to 381-1223	
12	381-1224 to 481-1250	
13	481-1251 to 481-1304	
14	481-1305 to 481-1382	
15	481-1383 to 581-1424	
16	581-1425 to 581-1450	
17	581-1451 to 681-1510	
18	681-1511 to 681-1560	
19	681-1561 to 681-1622	
20	681-1623 to 681-1685	
21	E381-1078, E481-1246, DE581-1407, E681-1609, E681-1683, E781-29, E781-80, E981-360, E981-415, E981-465, DE1081-531, DE1081-533-667, 711, DE1181-723 & E1281-849	

USE UNLINED PAPER FOR CONTINUATION PAGES)

23.12.00.01

MARYLAND COMMISSION ON HUMAN RELATIONS
ADMINISTRATION

20 E. Franklin Street
Baltimore, MD 21202-2274

 333-1710

22	Housing 1/81/7 to 7/81/3	625, 1, 1/2002
23	781-45 to 781-150	
24	781-151 to 881-182	
25	881-183 to 881-237	
26	881-238 to 881-294	
27	MISC Files - 033820-207, 165, 169,209, 206, 226, 167 224, 173, and 171	
28	981-361 to 981-509	
29	1081-510 to 1081-545	
30	1081-546 to 1081-635	
31	1081-636 to 1181-711	
32	1181-712 to 1181-799	
33	1181-800 to 1281-852	
34	1281-853 to 1281-896	
35	1281-897 to 1281-973	
36	7/81-19 to 781-44	
37	881-295 to 881-360	
38	681-1686 to 781-18	
39	2/81-917 to 11/81-1031	
40	MISC - DE1081-556, DE1281-556, E1281-961 E281-1076, E981-466, E281-1068, E781-19, E381-1111, E381-1211, E281-1072, E108--561, E381-1144 and E181-758	
41	Closed Handicapped Cases E1181-716, E1281-846, DE381-1121 and E781-20	
42	Housing H881-6	

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 <i>1301</i>	ACCESSION NO. <i>88W365</i>	DATE REC'D <i>11-10-87</i>
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS	LOCATION - RANGE SECTION(S) NO. OF CU. FT. <i>22</i> <i>33</i> <i>1</i>	
c) DIVISION/UNIT ADMINISTRATION		
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202-2274	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Benny A. [Signature]</i> PHONE NO. 333-1710	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Aborted Files 6/30/83 to 2/1/84	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625 , 1, 1/2004 <i>1417</i> <i>Disposal</i> <i>8/14/93</i> <i>ESPS</i>

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 13.01		ACCESSION NO. 88W371	DATE REC'D 11-16-87
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 8	SECTION(S) 12
c) DIVISION/UNIT Administration		NO. OF CU. FT. 1	
d) MAILING ADDRESS 20 E. Franklin St Baltimore, MD 21202-727X		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Penny D. Shatt		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Misc - E39-1032, E39-1256, E89-170, E79-36, E99-304, H19-24, H29-36, H39-27-28, H69-32-33, H99-3, H99-9ph + H109-15-RA	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 225 , 1, 1/2000 1417 Disposal 8/14/93 gpg	

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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. <i>23.12.00.01 13.01</i>		ACCESSION NO. <i>88W372</i>	DATE REC'D <i>11-16-87</i>
b) AGENCY <i>Maryland Commission on Human Relations</i>		LOCATION - RANGE <i>8</i>	SECTION(S) <i>3</i>
c) DIVISION/UNIT <i>Administration</i>		NO. OF CU. FT. <i>1</i>	
d) MAILING ADDRESS <i>20 E. Franklin St Baltimore, MD 21202-2274</i>		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Denny J. Johnston</i>		PHONE NO. <i>333-7710</i>	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS <i>1</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Misc January H 18-38 to H 118-23</i>	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 655, 1, 1/1994 <i>1417</i> <i>Disposal</i> <i>8/14/93</i> <i>SPS</i>	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. a) AGENCY CODE 23 12.00.01. 13.01		ACCESSION NO. 88W373	DATE REC'D 11-16-87
b) AGENCY Maryland Commission on Human Relations		LOCATION - RANGE 7	SECTION(S) 28
c) DIVISION/UNIT Administration		NO. OF CU. FT. 1	
d) MAILING ADDRESS 20 E. Franklin St. Baltimore MD 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Kenny G. Starkman		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Misc - DH 481-16 RA, DH 481-27 RA, DH 481-28 RA, MS & DH 481-37-RA		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 625 , 1, 1/2 w/e 1417 <u>Disposal</u> 8/14/93 ggs

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

13.01

MD COMMISSION ON HUMAN RELATIONS

ADMINISTRATION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
88W374	MISC FILES	1417	1	1972	1	7/93	RECYCLED
88W359	MISC FILES	1417	1		1		


Signature

RECORDS CENTER MANAGER
Title

07/21/93
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 <i>13.01</i>		ACCESSION NO. <i>88W374</i>	DATE REC'D <i>11-16-87</i>
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE <i>8</i>	SECTION(S) <i>16</i>
c) DIVISION/UNIT ADMINISTRATION		NO. OF CU. FT. <i>1</i>	
d) MAILING ADDRESS 20 E. Franklin Street Baltimore, MD 21202		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>Terry A. Keenan</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	1972 - <i>Miscellaneous</i>	625 , 1, 1/1993 <i>1417</i> <i>Disposal.</i> <i>8/14/93</i> <i>SPS</i>

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 23.12.00.01 13.01		ACCESSION NO. 88W359	DATE REC'D 11-10-87
b) AGENCY MARYLAND COMMISSION ON HUMAN RELATIONS		LOCATION - RANGE SECTION(S) 15 13	NO. OF CU. FT. 1
c) DIVISION / UNIT ADMINISTRATION			
d) MAILING ADDRESS 20 E. Franklin St. Baltimore, MD 21202-2274		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>[Signature]</i>		PHONE NO. 333-1710	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
1	MISC FILES - E88-306, CJ28-11, CJ48-13, CJ28-12, H58-57, E118-542, E98-335 and E38-1269	625, 1, 1/1999 1417 7/16/93 <i>[Signature]</i>	

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

13.01

MD COMMISSION ON HUMAN RELATIONS
AGENCY

CENTRAL CASE CONTROL
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
81W327	DISCRIMINATION CASES	1417	1		110	1/93	RECYLED



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER
TITLE

1/21/93
DATE

E

AND RECEIPT

13.01

Accession No.

Date Received

81W327

5-1-81

1. From: (Name, Division, Address or Agency)
Maryland Commission on Human Relations,
Central Case Control, 20 East Franklin
Street, Baltimore, Maryland 21202

Signature
Paul C. Lamberson CFB
Title
Records Center Manager

2. Building and Room

3. Phone
659-1710

4. To: State Records Center
Waterloo

5. Signature: (Agency Official)
Vernon C. Wingenroth
Vernon C. Wingenroth, Assistant Director

6. No. of Cu.Ft.
110 Cu. Ft.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

*R105
S30-
33*

1 thru 110

ALL FILES CONFIDENTIAL AS PROVIDED BY ARTICLE 49B OF THE ANNOTATED CODE OF MARYLAND

Employment Discrimination Cases, Closed Case Files--
E15-1328 thru E127-909

Disposal Date - January 1, 1999
Date Delivered to Records Center - 4/24/81
to:
Records Management
Route 1 at 175
Waterloo, Maryland

*1417
625
Item 1*

*July
1996*

[Signature]
1-23-93

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

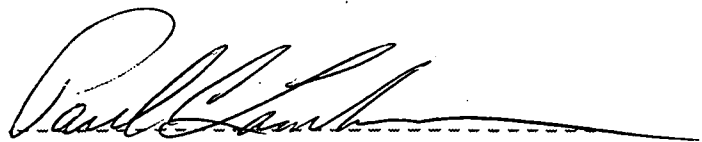
CERTIFICATE OF RECORDS DISPOSAL

14.02.01

DEPT. HUMAN RESOURCES
AGENCY

ALLEGANY COUNTY SOCIAL SERVICES
DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
91W1474	INCOME MAINTENANCE	1023-7A4	45-47	1989	40	1/93	RECYLED



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER
TITLE

2/21/93
DATE

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1401-14.02.01	ACCESSION NO. 91W1474	DATE RECD 6-25-91
b) AGENCY Allegany County Department of Social Services		
c) DIVISION/UNIT Allegany County	LOCATION - RANGE 101	SECTIONS 1-2
d) MAILING ADDRESS P.O. Box 1420 218 Paca Street Cumberland, MD 21502	NO. OF CU. FT. 40	
e) AGENCY OFFICIAL Brent Chippendale	PHONE NO. 777-5531	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1- 40	All Income Maintenance Closed Case Records for 1989	Public Assistance 1023-7 Item 46 Disposal Date 1/1/93
	Food Stamps	1023-7 Item 45 Disposal Date 1/1/93
	Medical Assistance	1023-7 Item 47 Disposal Date 1/1/93
		- 1-23-93

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R-101

S-1-2

24 empty R101 S2-3

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

14.01

DEPT. OF HUMAN RESOURCES

ADMINISTRATION
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
93W1090	HEARINGS & APPEALS	1023-7	24	12/90	8	7/94	RECYCLED


signature

RECORDS CENTER MANAGER
Title

07/25/94
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSEUP, MD. 20724 (TELEPHONE - 789-1373)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY DHR/IMA	ACCESSION NO. 9361090	DATE REC'D 3-9-93
B. DIVISION/UNIT HEARINGS & APPEALS	LOCATION RANGE SECTION(S) 1 15	FSM CODE 14.01
C. MAILING ADDRESS 311 W. Saratoga Street Balto. Md. 21201	NO. OF CU. FT. 8	
D. PHONE NO. 333-0728	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>William R. Ready</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Hearings & Appeals Records 12/90A -12/90K	1023-7-#24 6/94
2	Same 12/90L -12/90Z	
3	11/91S-11/91Z	Disposal 7/14/94 JRS
4	2/91A-2/91L	
5	2/91M-2/91Z	
6	3/91A-3/91D	
7	3/91E-3/91Z	
8	4/91B-4/91Z	

R-1

S-15

31 empties

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.06.01

DEPT. OF HUMAN RESOURCES

CHILD CARE ADMIN.-FREDERICK
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W1180	FAMILY DAY CARE	1205	21	1988	5	1/94	RECYCLED


SIGNATURE

RECORDS CENTER MANAGER
Title

01/21/94
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 375, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Human Resources	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">91W1180</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">4-23-91</div>
B. DIVISION/UNIT Child Care Administration - Region 12	FORM CODE <div style="font-size: 1.5em; font-family: cursive;">14.06.01</div>	
C. MAILING ADDRESS 7470 New Technology Way Frederick, Maryland 21701	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">113 5</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">5</div>
D. PHONE NO. 696-9766	RECORDS CENTER MANAGER _____	
E. AGENCY OFFICIAL Christine Conover	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 3	Family Day Care - Carroll County 06008506 - 06050738 January 1988 - December 1988	1205; 21 1/94
4 - 5	Family Day Care - Frederick County 10012658 - 10050841 January 1988 - December 1988	1205; 21 1/94

[Signature]
 3-5-94

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.05

DEPT. OF HUMAN RESOURCES

INCOME MAINTENANCE ADMIN.
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W1077	HEARTING CASE FILES	1023-7	24	1990	23	1/94	RECYCLED
92W174	SSA CASES	1023-7	24,25	10/89-1/90	6		
90W226	MA ACTIVE REVIEW	1023-7	63	4/87-9/87	7		



Signature
DGS-550-2

RECORDS CENTER MANAGER
Title

01/21/94
Date

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. Department of Human Resources</p> <p>B. DIVISION/UNIT Income Maintenance Administration</p> <p>C. MAILING ADDRESS Saratoga State Center 311 W. Saratoga St. Balto. Md. 21201</p> <p>D. PHONE NO. 333-0728</p> <p>E. AGENCY OFFICIAL William Reidy <i>William Reidy</i></p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">ACCESSION NO. <i>91W1077</i></td> <td style="width:30%;">DATE REC'D <i>4-3-91</i></td> </tr> <tr> <td>RANGE <i>105</i></td> <td>SECTION(S) <i>19-20</i></td> </tr> <tr> <td colspan="2">LOCATION</td> </tr> <tr> <td colspan="2">NO. OF CU. FT. <i>23</i></td> </tr> <tr> <td colspan="2" style="text-align: center;">RECORDS CENTER MANAGER</td> </tr> <tr> <td colspan="2" style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</td> </tr> </table>	ACCESSION NO. <i>91W1077</i>	DATE REC'D <i>4-3-91</i>	RANGE <i>105</i>	SECTION(S) <i>19-20</i>	LOCATION		NO. OF CU. FT. <i>23</i>		RECORDS CENTER MANAGER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
ACCESSION NO. <i>91W1077</i>	DATE REC'D <i>4-3-91</i>												
RANGE <i>105</i>	SECTION(S) <i>19-20</i>												
LOCATION													
NO. OF CU. FT. <i>23</i>													
RECORDS CENTER MANAGER													
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER													
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p> <p>These files consist of case files for each requested hearing including the hearing request for, case history and pertinent document copies from the recipient file in the local department, and the hearing officer's decision.</p>	<p>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE</p> <p>1023-7 - # <i>24</i> Retain for three (3) yrs. then destroy.</p> <p style="text-align: center;"><i>1/94</i></p> <p style="text-align: center;"><i>[Signature]</i> <i>2-19-94</i></p>											
<p>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23</p>	<p>1/90-A-L 1/90-M-Z 2/90-A-N 2/90-P- to 3/90-B 3/90-C-K 3/90-L-Z 4/90-A-H 4/90-J-Z 5/90-A-J 5/90-K-V 5/90-W-to 6/90-H 6/90-J-S 6/90-T- to 7/90-B 7/90-C-Q 7/90-R-to 8/90-B 8/90-C-L 8/90-M-T 8/90-U to 9/90-J 9/90-K to 10/90-A 10/90-B to 10/90-I 10/90-J-Z 11/90-A-Mc 11/90-M-Z</p>												

R-105

5-19-20

18 empty

R105 S20

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 790-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. <i>Department of Human Resources</i></p> <p>B. DIVISION/UNIT <i>Income Maintenance</i></p> <p>C. MAILING ADDRESS <i>317 W. Saratoga Street Baltimore, Maryland 21201</i></p> <p>D. PHONE NO. <i>333-0380</i></p> <p>E. AGENCY OFFICIAL <i>Angie Reaves</i></p>	<p>ACCESSION NO. <i>92W174</i></p>	<p>DATE REC'D <i>8-23-91</i></p> <p>RM CODE <i>14.05</i></p>
	<p>LOCATION RANGE SECTION(S) <i>18 10</i></p>	<p>NO. OF CU. FT. <i>6</i></p>
	RECORDS CENTER MANAGER	
	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	<i>10/89 - SSA Cases</i>	<i>1023-7-24-25</i>
2	<i>11/90 - 12/90 - SSA cases</i>	" "
3	<i>2/90 - 4/90 - " "</i>	" "
4	<i>4/90 - 10/90 - " "</i>	" "
5	<i>2/90 - 4/90 - " "</i>	" "
6	<i>10/89 - 1/90 - " "</i>	" "
		<p><i>1/94</i> <i>Disposal</i> <i>1/11/94</i> <i>JPE</i></p>

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 33.09.00		ACCESSION NO. 900226	DATE REC'D 9-14-89
B. DIVISION/UNIT Quality Control		RM CODE 14.05	
C. MAILING ADDRESS Saratoga State Center 311 W. Saratoga Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 10 3	NO. OF CU. FT. 7
D. PHONE NO. Michael Blum 333-0886		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-7	<p><u>MA ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered)</p> <p><u>April 1987 - SEPTEMBER 1987 PERIOD</u> Includes a MA schedule, worksheets, facesheets, and all completed forms and correspondence related to the QC review. Boxed contain records as follows:</p> <p>Box 1 - (700001-700050) Box 2 - (700051-700100) Box 3 - (700101-700150) Box 4 - (700151-700200) Box 5 - (700201-700250) Box 6 - (700251-700300) Box 7 - (700301-700317)</p>	<p>900-60 1023-7 item 3 October 1993</p> <p>1/94</p> <p><i>Disposal</i> 1/10/94 <i>eps</i></p>

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. OF HUMAN RESOURCES

OA/AIMS FISCAL UNIT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W291	PUBLIC ASSIST RUNS	1023-6	32	8/89	16	1/94	RECYCLED
91W292	PUBLIC ASSIST RUNS	1023-6	32	11/89	13		
91W912	PA RUNS	1023-6	32	1/91	14		
91W913	PA CANCELLED CHECKS	1023-7	34	10/90	21		
91W918	CHILD SUPPORT & PA RUNS	1023-7	32	1/85-8/90	26		
91W778	FOOD STAMP RUNS	1023-6	32	5/90-8/90	16		


Signature

RECORDS CENTER MANAGER
Title

01/21/94
Date

RECORDS TRANSFERENTIAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 - <i>Dept. of Human Resources</i>		ACCESSION NO. <i>91W291</i>	DATE REC'D <i>10-2-90</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) <i>41 16</i>	FBI CODE <i>14.04</i>
C. MAILING ADDRESS 311 SARATOGA STREET RM 925		RECORDS CENTER MANAGER	NO. OF CU. FT. 16
D. PHONE NO. 333-0568		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL AARON MOORE			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 16	PUBLIC ASSISTANCE RUNS - AUGUST 1989	1023/6 32 12/93 <i>- 1/94</i> <i>Disposal</i> <i>2/18/94</i> <i>gpc</i>

R-211

S--16

Boy No: 13 is Missing

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY
1. 14.04 - *Dept of Human Resources*

B. DIVISION/UNIT
OA/AIMS FISCAL UNIT

C. MAILING ADDRESS
311 SARATOGA STREET RM 925

D. PHONE NO.
333-0568

E. AGENCY OFFICIAL
AARON MOORE

ACCESSION NO. <i>91W292</i>	DATE REC'D <i>10-2-90</i>
	FORM CODE <i>14.04</i>
LOCATION RANGE SECTION(S) <i>41 16</i>	NO. OF CU. FT. 13
RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 13	PUBLIC ASSISTANCE RUNS NOVEMBER 1989	1023/6 32 12/93 - 1/94 <i>Disposal</i> <i>2/18/94</i> <i>JSP</i>

R-41

S-~~11~~-16

3 Emptyies

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 783-1378)

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 - <i>Department of Human Resources</i></p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378</p> <p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. <i>91W912</i></p> <p>DATE RECEIVED <i>3-191</i></p> <p>FORM CODE <i>14.04</i></p> <p>LOCATION RANGE SECTION(S) <i>9 18</i></p> <p>NO. OF COPIES <i>14</i></p> <p>RECORDS CENTER MANAGER</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
---	--

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
1-14	PA RUNS JANUARY 1991	1023/6 32 JA.. 1994 <i>Disposal</i> <i>1/7/94</i> <i>[Signature]</i>

STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
NO. OF TOTAL BOXES - 14		JESSUP
	PUBLIC ASSISTANCE RUNS JANUARY 1991	
1	S055 CITY PAYROLL 1/1/91	
2	S055 COUNTY PAYROLL 1/1/91	
3	S055 1/2/91 - 1/7/91	
4	S055 CITY GPA 1/8/91 - 1/9/91	
5	S055 1/10/91 - 1/16/91	
6	S055 1/17/91 - 1/21/91	
7	S055 1/25/91 - 1/29/91	
8	S055 1/22/91 - 1/24/91	
9	S056 1/1/91 - 1/10/91	
10	S050 1/1/91 - 1/31/91	
11	S066 1/2/91 - 1/16/91	
12	S055 1/30/91 - 1/31/91 S074 1/31/91	
13	S066 1/17/91 - 1/30/91	
14	S083, E083, S960, E055, S057 1/1/91-1/31/91	

R-9

S-18

1 empty

R-9 S-18

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378</p> <p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. <i>91W913</i></p> <p>DATE REC'D <i>3-1-91</i></p> <p>RM CODE <i>14.04</i></p> <p>LOCATION RANGE SECTION(S) <i>9 18</i></p> <p>NO. OF CU. FT. <i>21</i></p> <p>RECORDS CENTER MANAGER</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
--	---

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-21	PA CANCELLED CHECKS 10/90	1023/7 34 12/93 - 1/94 <i>Disposal</i> <i>1/7/94</i> <i>JPS</i>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 21

CANCELLED CHECKS
OCTOBER 1990

1	3777 - 2632773
2	2632774 - 2637993
3	2637994 - 2643105
4	2643106 - 2648272
5	2648273 - 2653506
6	2653507 - 2658569
7	2658570 - 2663696
8	2663697 - 2669222
9	2669225 - 2674242
10	2674243 - 2679590
11	2679591 - 2684905
12	2684907 - 2690149
13	2690150 - 2695373
14	2695374 - 2700538
15	2700539 - 2706240
16	2706241 - 2714568
17	2714570 - 2728455

2ND HALF

18	3778 - 2668937
19	2668943 - 2718582
20	2718586 - 2736187
21	2736188 - 2739461

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY <i>Department of Human Resources</i> 1. 14.04</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0280</p> <p>E. AGENCY OFFICIAL PAUL SWENSON - CHIEF</p>	<p>ACCESSION NO. <i>91W918</i></p> <p>DATE REC'D <i>3-1-91</i></p> <p>FEM CODE <i>14.04</i></p> <p>LOCATION RANGE SECTION(S) <i>6 22-23</i></p> <p>NO. OF CU. FT. 26</p> <p>RECORDS CENTER MANAGER</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
--	--

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 26	CHILD SUPPORT AND PUBLIC ASSISTANCE RUNS 1/85 thru 8/90	1023/6 32 12/93 <i>1/94</i> <i>Disposal</i> <i>1/7/94</i> <i>aps</i>

STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
NO. OF TOTAL BOXES - 26		JESSUP
PUBLIC ASSISTANCE RUNS		
1/85, 10/87, 1/88, 8/88, 10/88, 8/89, 12/89		
AUGUST 1990		
1	S050 DAILY & PAYROLL	8/1/- 8/31/90
2	S055 DAILY & PAYROLL CITY	8/1/90
3	S055 PAYROLL COUNTY	8/1/90
4	S055	8/1 - 8/6/90
5	S055	8/7 - 8/9/90
6	S055	8/10/90
7	S055	8/10 - 8/14/90
8	S055	8/15 - 8/17/90
9	S055	8/20 - 8/23/90
10	S055	8/24 - 8/30/90
11	S056	8/1 - 8/10/90
12	S066	8/1 - 8/14/90
13	S960, S083, 055, 083, S057, S074	8/31
14	S066	8/15 - 8/30/90
15	CSE CORRECTION REPORTS	1985 - 8/89
16	CSE PREPROOF REGISTER	11/89
17	CSE PREPROOF REGISTER	10/89
18	CSE PREPROOF REGISTER	7/89
19	CSE PREPROOF REGISTER	10/88
20	CSE SUMMARY REGISTER	10/87
21	CSE PRE-ISSUED REGISTER	1/88
22	VERIFICATION DOC. TRANSFERS, PULLS & CANCELS, DESTROYED BENEFITS AIPO	5/89 - 6/89 4/89 - 6/89
23	CSE PROOF REGITER	8/88
24	CSE PREPROOF REGISTER	12/89
25	CSE REPORTS	3/89
26	CSE PREPROOF REGISTER	2/89

BOX SHIPPED WITH THIS SHIPMENT AUDITORS HAVE EXAMINED

BOX 2 PAGES 86 TO 646
S055/S066 1/85
JAN 85/ 1/25 1/25 - 1/30

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">91W778</div>	DATE REC'D 2-7-91
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	FORM CODE 14.04	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) <div style="font-size: 1.5em; font-family: cursive;">54 28</div>	NO. OF CU. FT. 16
D. PHONE NO. 333-0378	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON - CHIEF	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 16	FOOD STAMP RUNS MAY, JUNE & AUGUST 1990	1023/6 32 12/93 1/94 <u>Disposal</u> 2/18/94 JSP

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 16

FOOD STAMP RUNS
MAY , JUNE & AUGUST 1990

1	S550	8/1/90
2	S551	8/1/90
3	S417 PAYROLL PT. 1	8/6/90
4	S417 PAYROLL PT. 2	8/6/90
5	S414 PAYROLL	8/1/90
6	S417 PAYROLL	8/10/90
7	S560A	5/31/90
	S416 PAYROLL	6/6/90
	S416 PAYROLL	6/10/90
8	S550 & S417 COUNTIES	8/1/90 - 8/13/90
9	S550 & S417 COUNTIES	8/14/90 - 8/22/90
10	S550 & S417 COUNTIES	8/23/90 - 8/31/90
11	S417 DAILY	8/1/90 - 8/14/90
12	S417 DAILY	8/15/90 - 8/24/90
13	S461	8/1/90 - 8/17/90
14	S461	8/20/90 - 8/31/90
15	S560	5/31/90
	S461	8/6/90 - 8/10/90
16	S417 DAILY	8/27/90 - 8/31/90

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 WATERLOO ROAD (RTE 175)
 P.O. BOX 275
 JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. OF HUMAN RESOURCES

OA/AIMS FISCAL UNIT
 DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
91W1477	FOOD STAMP RUNS	1023-6	32	5/90-8/90	16	1/94	RECYCLED
91W1478	CANCELLED CHECKS	1023-7	34	1/91	20		
91W1479	FOOD STAMP REPORTS	1023-6	32	3/91	8		
91W1482	EBT REPORTS	1023-6	32	3/91	13		
91W130	PUBLIC ASSIST RUNS	1023-6	32	10/89	14		
91W133	PUBLIC ASSIST CHECKS	1023-7	34	9/89-10/89	37		
91W128	PUBLIC ASSIST RUNS	1023-6	32	11/89	17		
91W129	PUBLIC ASSIST RUNS	1023-6	32	9/89	14		
91W290	PUBLIC ASSIST RUNS	1023-6	32	9/89	12		


 Signature

RECORDS CENTER MANAGER
 Title

01/25/94
 Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04	ACCESSION NO. 91W1477	DATE REC'D 6-25-91
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	RM CODE 14.04	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) 146 29	NO. OF CU. FT. 16
D. PHONE NO. 333-0378	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON - CHIEF	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 16	FOOD STAMP RUNS MAY, JUNE & AUGUST 1990	1023/6 32 12/93 1/94 Disposal 3/3/94 PLJ

BOX LIST	INCLUSIVE DATE	RECORD/TITLE DESCRIPTION OF CONTENT	NO. OF BOXES
		Food Stamp Boxes	16
1	Aug. 1990	S 550 08-01-90	
2	↓	S. 551 08-01-90	
3	↓	S 417 Payroll (Part I) 08-06-90	
4	↓	S 417 (Part II) Payroll 08-06-90	
5	↓	S 414 Payroll 08-01-90	
6	Aug 1990	S 417 Payroll 08-10-90	
7	May & June 1990	S 416 Payroll 06-06-90, 06-10-90 (S560A) 05-31-90	
8	Aug. 1990	S 550 & S 417 Co's 08-01-90 to 08-13-90	
9	↓	S 550 & S 417 Co's 08-14-90 to 08-22-90	
10	↓	S 50 & S 417 Co's 08-23-90 to 08-31-90	
11	↓	S 417 Daily 08-01-90 to 08-14-90	
12	↓	S 417 Daily 08-15-90 to 08-24-90	
13	↓	S 461 08-01-90 to 08-17-90	
14	Aug 1990	S 461 08-20-90 to 08-31-90	
15	May & Aug. 1990	S 418 08-06-90 to 08-10-90 (S560) 05-31-90	
16	Aug 1990	S 417 Daily 08-27-90 to 08-31-90	
17			
18			
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26			
27			
28			
29			

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 16

FOOD STAMP RUNS
MAY , JUNE & AUGUST 1990

1	S550	8/1/90
2	S551	8/1/90
3	S417 PAYROLL PT. 1	8/6/90
4	S417 PAYRLL PT. 2	8/6/90
5	S414 PAYROLL	8/1/90
6	S417 PAYROLL	8/10/90
7	S560A	5/31/90
	S416 PAYROLL	6/6/90
	S416 PAYROLL	6/10/90
8	S550 & S417 COUNTIES	8/1/90 - 8/13/90
9	S550 & S417 COUNTIES	8/14/90 - 8/22/90
10	S550 & S417 COUNTIES	8/23/90 - 8/31/90
11	S417 DAILY	8/1/90 - 8/14/90
12	S417 DAILY	8/15/90 - 8/24/90
13	S461	8/1/90 - 8/17/90
14	S461	8/20/90 - 8/31/90
15	S560	5/31/90
	S461	8/6/90 - 8/10/90
16	S417 DAILY	8/27/90 - 8/31/90

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 91W1478	DATE REC'D 6-25-91
B. DIVISION/UNIT OA/AIMS FISCAL UNIT			RM CODE 14.04
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) 146 29	NO. OF CU. FT. 20
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-20	CANCELLED CHECKS JANUARY 1991	1023/7 34 1/94 3/3/94 PCZ Disposal

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 20

CANCELLED CHECKS
JANUARY 1991

1	3794 - 2946243
2	2946244 - 2951931
3	2951932 - 2957640
4	2957641 - 2963152
5	2963153 - 2968805
6	2968806 - 2974399
7	2974400 - 2980425
8	2980426 - 2986331
9	2986332 - 2991783
10	2991784 - 2997153
11	2997154 - 3002786
12	3002787 - 3008292
13	3008293 - 3013564
14	3013565 - 3024305
15	3024306 - 3030733
16	3030734 - 3037282
17	3037283 - 3042134

2ND HALF

18	3796 - 3020754
19	3020772 - 3043652
20	3043653 - 3049091

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378</p> <p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. 91W1479</p> <p>LOCATION RANGE SECTION(S) 146 29-30</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 6-25-91</p> <p>RM CODE 14.04</p> <p>NO. OF CU. FT. 8</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-8	FOOD STAMP REPORTS MARCH 1991 AUG 90 S560 8/31/90 DEC. S560 12/31/90	1023/6 32 6/94 1/94 3/3/94 RZ Disposal

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 8

FOOD STAMP RUNS
AUGUST, DECEMBER 1990
JANUARY, MARCH 1991

1	ATI S414 PAYROLL	MARCH 91
2	S550	MARCH 91
3	S417 PAYROLL PT I	3/6/91
4	S416	1/6/91
	S417 PAYROLL PT. II	3/6/91
5	S417	3/10/91
6	S418	3/1/91 & 3/6/91
7	S560	8/31/90
8	S560 & S560A	12/31/90

BOX LIST	INCLUSIVE DATE	RECORD/TITLE DESCRIPTION OF CONTENT	NO. OF BOXES
		FOOD Stamp Reports	8
1	Mar. '91	ATI S414 Payroll	
2	↓ ↓	S550	
3	Mar. '91	S417 Payroll pt I 03-06-91	
4	Jan. '91 Mar. '91	S416 01-06-91 to 01-10-91 & S417 Payroll pt II 03-06-91	
5	Mar. '91	S417 03-10-91	
6	Mar. '91	S418 03-06-91 & 03-10-91 S551 03-01-91	
7	Aug. '90	S560 08-31-90	
8	Dec. '90	S560 & S560A 12-31-90	
9			
10			
11			
12			
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

E

A. AGENCY 1. 14.04		ACCESSION NO. 91W1482	DATE REC'D 6-25-91
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) 146 30	RM CODE 14.04
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925			NO. OF CU. FT. 13
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-13	E.B.T. REPORTS MARCH 1991.	1023/6 32 6/94 1/94 3/3/94 PLZ Disposal

STATE
NO.

DESCRIPTION
OF CONTENTS

DESTINATION

JESSUP'S

TOTAL NO. OF BOXES - 13

EBT REPORTS
MARCH 1991

1	EBT REPORTS	3/1 - 3/3/91
2	EBT REPORTS	3/2 - 3/3/91
3	EBT REPORTS	3/4 - 3/5/91
4	EBT REPORTS	3/6 - 3/7/91 PART I
5	EBT REPORTS	3/7 (PART II) - 3/8/91
6	EBT REPORTS	3/9 - 3/11/91
7	EBT REPORTS	3/12 - 3/14/91
8	EBT REPORTS	3/15 - 3/17/91
9	EBT REPORTS	3/18 - 3/20/91
10	EBT REPORTS	3/21 - 3/23/91
11	EBT REPORTS	3/24 - 3/26/91
12	EBT REPORTS	3/27 - 3/29/91
13	EBT REPORTS	3/30 - 3/31/91

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
		E.B.T. Reports		13
1	Mar. '91	03-01-91	to 03-02-91 ^{part I} E.B.T. Reports	
2		03-02-91 ^{part II}	to 03-03-91	
3		03-04-91	to 03-05-91	
4		03-06-91	to 03-07-91 ^{part I}	
5		03-07-91 ^{part II}	to 03-08-91	
6		03-09-91	to 03-11-91	
7		03-12-91	to 03-14-91	
8		03-15-91	to 03-17-91	
9		03-18-91	to 03-20-91	
10		03-21-91	to 03-23-91	
11		03-24-91	to 03-26-91	
12		03-27-91	to 03-29-91	
13	Mar. '91	03-30-91	to 03-31-91 E.B.T. Reports	
14				
15				
16				
17				
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19				
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21				
22				
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24				
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27				
28				
29				

DIRECTIONS-- PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY I. 14.04	ACCESSION NO. <i>90W130</i>	DATE REC'D 8-3-90
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RM CODE 14.04
C. MAILING ADDRESS 311 SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) 16 18	NO. OF CU. FT. 14
D. PHONE NO. 333-0568	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AARON MOORE	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 14	PUBLIC ASSISTANCE RUNS - OCTOBER 1989	1023/6 32 12/93 1/94 <i>Disposal</i> 1/11/94 <i>gpl</i>

STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
1	S055 COUNTY 10/1 PYRL&GPA	
2	S055 - CITY 10/1 PYRL	
3	S055 - DAILY 10/2 - 10/5	
4	S055 - DAILY - CITY GPA 10/6 - 10/10	
5	S055 - DAILY 10/11 - 10/16	
6	S055 - DAILY 10/17 - 10/20	
7	S055 - DAILY 10/21 - 10/26	
8	S055 - DAILY 10/27 - 10/31	
9	S834 - DAILY 10/20 - 10/31	
10	S834 - DAILY 10/20 - 10/31	
11	S066 - DAILY 10/1 - 10/17	
12	S066 - DAILY 10/18 - 10/31 S057 - 10/31	
13	S056 - PYRL & GPA 10/1 - 10/10	
14	S050 - DAILY - 83 - DAILY 10/1 - 10/31 960 - DAILY	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 273, JERSEY, N.J. 08794 (TELEPHONE - 732-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 <i>Department of Human Resources</i>	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">QOW133</div>	DATE REC'D <div style="font-size: 1.5em;">8-3-90</div>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	RM CODE <div style="font-size: 1.5em;">14.04</div>	
C. MAILING ADDRESS 311 SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) <div style="font-size: 2em;">21 14-15</div>	NO. OF CU. FT. 37
D. PHONE NO. 333-0568	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AARON MOORE	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 37	PUBLIC ASSISTANCE CANCELLED CHECKS 9/89 - 10/89	1023/7 34 12/93 = 1/94 <div style="font-size: 1.5em; font-family: cursive;">Disposal</div> 1/7/94 <div style="font-size: 1.5em; font-family: cursive;">JPK</div>

DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
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PUBLIC ASSISTANCE
 CANCELLED CHECKS
 SEPT. & OCT. 1989

1	3720	- 1364215	1ST HALF - 9/89
2	1364216	- 1369755	
3	1369756	- 1375451	
4	1375452	- 1381106	
5	1381107	- 1386863	
6	1386864	- 1392521	
7	1392522	- 1398378	
8	1398379	- 1404187	
9	1404184	- 1409553	
10	1409554	- 1415237	
11	141523	- 1420661	
12	1420662	- 1425870	
13	1425871	- 1432846	
14	1432847	- 1439294	
15	1439295	- 1445918	
16	1445919	- 1454697	REJECTS
17	3730	- 1440406	2ND HALF - 9/89
18	1440419	- 1456851	
19	1456852	- 1460052	& REJECTS
20	3731	- 1460128	1ST HALF 10/89
21	1460129	- 1465389	
22	1465390	- 1470532	
23	1470533	- 1475869	
24	1475870	- 1481033	
25	1481034	- 1486614	
26	1486615	- 1492672	
27	1492673	- 1498295	
28	1498296	- 1503792	
29	1503793	- 1509225	
30	1509226	- 1514677	
31	1514678	- 1520078	
32	1520079	- 1525818	
33	1525819	- 1541645	
34	1541696	- 1557824	& REJECTS
35	4592	- 1515069	2ND HALF
36	1515156	- 1551518	
37	1551519	- 1548487	& REJECTS

R-21

S-14-15

1 Empty - S-15

RECEIVED

FEB 22 1990

**RECORDS MANAGEMENT
DIVISION**

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 <i>Dept. of Human Resources</i></p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0568</p> <p>E. AGENCY OFFICIAL AARON MOORE</p>	<p>ACCESSION NO. <i>90W128</i></p> <p>LOCATION RANGE SECTION(S) <i>27 18</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>8-3-90</i></p> <p>RM CODE <i>14.04</i></p> <p>NO. OF CU. FT. 17</p> <p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 17	Public Assistance Runs - November 1989 and MNB Reports 5/88 & 6/88	1023/6 32 7/93 - 1/94 <u>Disposal</u> 2/18/94 <i>gsp</i>

DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
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NO OF
CU FT
17

PUBLIC ASSISTANCE RUNS - 11/89
& MNB REPORTS - 5/88 & 6/88

1		S055 PAYROLL CITY 11/1	
2		S055 PAYROLL COUNTY 11/1	
3		S056 PAYROLL 11/1 - 11/10	
4		S055 DAILY 11/1 - 11/2	
5		S055 DAILY 11/3 - 11/7	
6		S055 DAILY 11/8 - 11/10	
7		S055 DAILY 11/8 - 11/10	
8		S055 DAILY 11/17 - 11/22	
9		S055 DAILY 11/24 - 11/30	
10		S834 11/1 11/30	
11		S050 PYRL & DAILY S960 - S083 - S057 11/30	
12		S066 11/1 - 11/15	
13		S066 11/16 - 11/30	
14		S021 7/86 - 6/87 S360 7/87 - 6/88 S078 7/86 - 6/87	
15		S021-S074-S075 7/87 - 6/88	
16		PA - MNB ARP REPORTS 5/88	
17		PA - MNB ARP REPORTS 6/88	

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 90W129	DATE REC'D 8-3-90
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RANGE 27	SECTION(S) 30
C. MAILING ADDRESS 311 SARATOGA STREET RM 925		NO. OF CU. FT. 14	
D. PHONE NO. 333-0568		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AARON MOORE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 14	PUBLIC ASSISTANCE RUNS - SEPTEMBER 89	1023/6 32 12/93 1/94 <u>Disposal</u> 2/18/94 JPG

STATE
NO.

DESCRIPTION
OF CONTENTS

DESCRIPTION

PUBLIC ASSISTANCE RUNS
SEPTEMBER 1989

1	S055 PAYROLL - CITY 9/1
2	S055 PAYROLL - COUNTY 9/1
3	S055 DAILY - 9/1 - 9/7
4	S055 DAILY - 9/8 - 9/11
5	S055 DAILY - 9/12 - 9/15
6	S055 - DAILY - 9/18 - 9/20
7	S055 - DAILY - 9/21 - 9/26
8	S055 - DAILY - 9/28 - 9/30
9	S050 PAYROLL & DAILY S074 9/1 - 9/30
10	S066 - 9/1 - 9/15
11	S066 DAILY ; S083 DAILY S057 - 9/30 9/18 - 9/30
12	S056 - 9/1 - 9/10 S960 - DAILY - 9/1 - 9/30
13	S834 - DAILY - 9/1 - 9/30
14	S056 - 5/1 - 6/1/88 USED IN FEDERAL AUDIT S074 - 9/10

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY
1. 14.04 - *Dept of Human Resources*

B. DIVISION/UNIT
OA/AIMS FISCAL UNIT

C. MAILING ADDRESS
311 SARATOGA STREET RM 925

D. PHONE NO.
333-0568

E. AGENCY OFFICIAL
AARON MOORE

ACCESSION NO. 91W290	DATE REC'D 10-2-90
	FORM CODE 14.04
LOCATION RANGE SECTION(S) 41 15-16	NO. OF CU. FT. 12
RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1. thru 12	PUBIC ASSISTANCE RUN - SEPTEMBER 1989	1023/6 32 12/93 - 1/94 <u>Disposed</u> 2/18/94 <i>[Signature]</i>

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. OF HUMAN RESOURCES

QA/AIMS FISCAL UNIT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
91W795	PUBLIC ASSIST RUNS	1023-6	32	7/90	14	1/94	RECYCLED
91W131	FOOD STAMP RUN	1023-6	32	10/89	12		
91W132	PA CANCELLED CHECKS	1023-7	34	6/89-8/89	63		
91W919	EBT REPORTS	1023-6	32	8/90	14		
91W1074	FOOD STAMP RUNS	1023-6	32	10/90	6		
91W1075	FOOD STAMP RUNS	1023-6	32	1/91	8		
91W1078	EBT REPORTS	1023-6	32	1/91	13		
91W1080	PA CANCELLED CHECKS	1023-7	34	11/90	19		
91W1081	PA CANCELLED CHECKS	1023-7	34	9/90	17		
91W1476	CANCELLED CHECKS	1023-7	34	12/90	20		


Signature

RECORDS CENTER MANAGER
Title

01/25/94
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 273, JESSUP, MD. 20734 (TELEPHONE - 703-1373)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. <i>24.04 Dept of Human Resources</i></p>	<p>ACCESSION NO. <i>91W795</i></p>	<p>DATE REC'D <i>2-7-91</i></p>
<p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p>	<p>FBI CODE <i>14.04</i></p>	
<p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p>	<p>LOCATION RANGE SECTION(S) <i>19 23</i></p>	<p>NO. OF CU. FT. 14</p>
<p>D. PHONE NO. <i>333-0378-333-0280</i></p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL PAUL SWENSON - CHIEF</p>	<p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 14	PUBLIC ASSISTANCE RUNS - JULY 1990	<p>1023/6 32 12/93 <i>1/94</i></p> <p><i>Disposal</i> <i>1/11/94</i> <i>JPS</i></p>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION

JESSUP

NO. OF TOTAL BOXES - 14

PUBLIC ASSISTANCE RUNS
JULY 1990

1	S050 DAILY & PAYROLL	7/1/90 - 7/31/90
2	S056	7/1/90 - 7/10/90
3	S055	7/1/90 - 7/5/90
4	S066 DAILY	7/1/90 - 7/18/90
5	S055 PAYROLL - CITY	7/1/90
6	S055 PAYROLL - COUNTY	7/1/90
7	S055	7/10/90 - 7/11/90
8	S055	7/11/90 - 7/17/90
9	S055	7/6/90 - 7/10/90
10	S055	7/18/90 - 7/23/90
11	S055	7/24/90 - 7/27/90
12	S055	7/30/90 - 7/31/90
13	E083, S960 E055	7/1/90 - 7/31/90
14	S066	7/19/90 - 7/30/90 RPT. 7/31/90 ON MICROFICHE

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 - <i>Dept of Human Resources</i>		ACCESSION NO. <i>90W131</i>	DATE REC'D <i>8-3-90</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) <i>48 6</i>	FBI CODE <i>14.04</i>
C. MAILING ADDRESS 311 SARATOGA STREET RM 925		NO. OF CU. FT. 12	
D. PHONE NO. 333-0568		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AARON MOORE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 12	PUBLIC ASSISTANCE -RUNS 1989 - <i>October</i> <i>Food Stamp</i>	1023/6 32 12/93 <i>1/94</i> <i>*Missing</i> <i>Box #10</i> <i>Disposal</i> <i>1/27/94</i> <i>JPS</i>

Box #	Inclusive Date	Record Title
1	OCT. 1989	5417 - 10/6/89 PART I
2	OCT. 1989	5417 - 10/6/89 PART II 5417 - 10/10/89
3	OCT. 1989	5417 (PG) 10/2/89 - 10/17/89 5550 10/2/89 - 10/17/89
4	OCT. 1989	5417 (PG) 10/18/89 - 10/31/89 5550 10/18/89 - 10/31/89
5	OCT. 1989	5417 - DAILY 10/2/89 - 10/16/89
6	OCT. 1989	5417 - DAILY 10/17/89 - 10/26/89
7	OCT. 1989	5417 - DAILY 10/27/89 - 10/31/89 5418 10/10/89 5419 & 5552 - 10/31/89 5564 - 8/31/89 & 9/30/89
8	OCT. 1989	5461 - 10/2/89 - 10/18/89
9	OCT. 1989	5461 - 10/19/89 - 10/31/89
10	OCT. 1989	5414 - 10/1/89
11	OCT. 1989	5550 - 10/1/89
12	2	5416 - 7/6/89 - 7/10/89 } 5418 - 10/6/89 5564 - 7/31/89 } 5551 & 419 - 9/29/89

R-48

S-~~46~~~~7~~

Box # 10 - Missing

DIRECTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 90W132	DATE REC'D 8-3-90
B. DIVISION/UNIT OA/AIMS FISCAL UNIT			RM CODE 14.04
C. MAILING ADDRESS 311 SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) 48 6-7	NO. OF CU. FT. 63
D. PHONE NO. 333-0568		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AARON MOORE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 63	PA CANCELLED CHECKS JUNE, JULY & AUGUST 1989	1023/7 34 12/93 = 1/94 <i>Disposal</i> <i>1/27/94</i> <i>JPL</i>

STATE
NO.

DESCRIPTION
OF CONTENTS

DESTINATION

JESSUP'S

TOTAL NO. OF BOXES - 14

EBT AUGUST REPORTS

1	EBT REPORTS	8/1/90
2	EBT REPORTS	8/2/90
3	EBT REPORTS	8/3/90 - 8/4/90
4	EBT REPORTS	8/5/90 - 8/6/90
5	EBT REPORTS	8/7/90 - 8/8/90 PART I
6	EBT REPORTS	8/8/90 (PART 2) - 8/10/90
7	EBT REPORTS	8/11/90 - 8/12/90
8	EBT REPORT	8/13/90 - 8/14/90
9	EBT REPORT	8/15/90 - 8/16/90
10	EBT REPORT	8/17/90 - 8/19/90
11	EBT REPORT	8/20/90 - 8/22/90
12	EBT REPORT	8/23/90 - 8/25/90
13	EBT REPORT	8/26/90 - 8/28/90
14	EBT REPORT	8/29/90 - 8/31/90

R-150

S-19

R150 S19 2 empty

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 - <i>Department of Human Resources</i>		ACCESSION NO. <i>91W1074</i>	DATE RECEIVED <i>4-3-91</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RANGE <i>105</i>	SECTION(S) <i>19</i>
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		NO. OF CU. FT. <i>6</i>	RECORDS CENTER MANAGER
D. PHONE NO. 333-0378		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>* 1-6</i>	FOOD STAMP RUNS OCTOBER 1990	1023/6 32 1/94
	<i>5 on 4/3/91 shipment</i>	<i>3/4/94 PCT Disposal</i>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 6

FOOD STAMP RUNS
OCTOBER 1990

1	S418	10/6 - 10/10/90
	S560	7/31/90
2	S414	10/1/90 PAYROLL
3	S417	10/6/90 PAYROLL PT. I
? 4	S550	10/1/90
5	S417	10/10/90 PAYROLL
	S551	10/1/90
6	S417	10/6/90 PAYROLL PT. II
	S560A	7/31/90

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
		FS		6
1	July '90 Oct. '90	S 418	10-06-90 to 10-10-90 S560	07-31-90
2	Oct. '90	S 414	10-01-90	Payroll
3		S 417PR	10-06-90	Part I
4		S 550	10-01-90	
5	Oct. '90	S 417	Payroll 10-10-90	S551 10-01-90
6	July '90 Oct. '90	S 417PR	part II 10-06-90	S560A 07-31-90
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

E

A. AGENCY 1. 14.04 - <i>Department of Human Resources</i>	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">91W1075</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">4-3-91</div>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	RM CODE <div style="font-size: 1.5em; font-family: cursive;">14.04</div>	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) <div style="font-size: 1.5em; font-family: cursive;">105 19</div>	NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">8</div>
D. PHONE NO. 333-0378	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-8	FOOD STAMP RUNS JANUARY 1991	1023/6 32 1/94 <div style="font-size: 1.5em; font-family: cursive;">3/4/94 RZ Disposal</div>

STATE
HO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 8

FOOD STAMP RUNS
JANUARY 1991

1	S414 ATI FOOD STAMPS		1/1/91
2	S550		1/1/91
3	S417 PAYROLL		1/10/91
4	S417 PAYROLL PART I		1/6/91
5	S417 PAYROLL PART II		1/6/91
6	S418	1/6/91	1/10/91
	S418		2/10/91
7	S416 PAYROLL	10/6/90	10/10/90
	S416 PAYROLL	11/6/90	11/10/90
8	S560 & S560A		11/30/90

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 14.04 — <i>Department of Human Resources</i>	ACCESSION No. <i>91W1078</i>	DATE REC'D <i>4-3-91</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	RM CODE <i>14.04</i>	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) <i>105 19</i>	NO. OF CU. FT. <i>13</i>
D. PHONE NO. 333-0378	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-13	E.B.T. REPORTS JAN. 1-JAN. 31 1991	1023/6 32 JAN. 1994 <div style="font-size: 1.5em; font-family: cursive; text-align: right; margin-top: 20px;"> Disposal 3/4/94 </div>

STATE
NO.

DESCRIPTION
OF CONTENTS

DESTINATION

JESSUP'S

TOTAL NO. OF BOXES - 13

EBT REPORTS
JANUARY 1991

1	EBT REPORTS	1/1 - 1/2/91
2	EBT REPORTS	1/3 - 1/4/91
3	EBT REPORTS	1/5 - 1/6/91
4	EBT REPORTS	1/7 - 1/8/91
5	EBT REPORTS	1/9 - 1/10/91
6	EBT REPORTS	1/11 - 1/12/91
7	EBT REPORTS	1/13 - 1/14/91
8	EBT REPORTS	1/15 - 1/16/91
9	EBT REPORTS	1/17 - 1/18/91
10	EBT REPORTS	1/19 - 1/21/91
11	EBT REPORTS	1/22 - 1/24/91
12	EBT REPORTS	1/25 - 1/27/91
13	EBT REPORTS	1/28 - 1/31/91

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 <i>Department of Human Resources</i></p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378 <i>333-0280</i></p> <p>E. AGENCY OFFICIAL <i>Onge Reeves, Records Mgr</i> PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. <i>91W1080</i></p> <p>LOCATION RANGE SECTION(S) <i>104 28</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>4-3-91</i></p> <p>FM CODE <i>14.04</i></p> <p>NO. OF CU. FT. <i>19</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-19	PUBLIC ASSISTANCE CANCELLED CHECKS NOVEMBER 1990	<p>1023/7 34</p> <p>12/93</p> <p><i>1/94</i></p> <p><i>3/3/94</i></p> <p><i>BCZ</i></p> <p><i>Disposal</i></p>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION

NO. OF TOTAL BOXES - 19

JESSUP

PUBLIC ASSISTANCE
CANCELLED CHECKS

1	3782 - 2740875	
2	2740876 - 2746318	
3	2746319 - 2751840	
4	2751841 - 2756947	
5	2756948 - 2762161	
6	2762162 - 2767522	
7	2767523 - 2772636	
8	2772637 - 2778525	
9	2778526 - 2783583	
10	2783584 - 2789003	
11	2789004 - 2794581	
12	2794582 - 2800114	
13	2800115 - 2805767	
14	2805768 - 2811414	
15	2811415 - 2818062	
16	2818063 - 2824604	
17	2824605 - 2830628	
18	3789 - 2818675	2ND HALF
19	2818686 - 2845444	

R-104
S-28

1 empty
R104 S28

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 <i>Department of Human Resources</i></p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378 <i>333-0280</i></p> <p>E. AGENCY OFFICIAL <i>George Reeves, Records Mgr</i> PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. <i>91W1081</i></p> <p>LOCATION RANGE SECTION(S) <i>105 18</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>4-3-91</i></p> <p>RM CODE <i>14.04</i></p> <p>NO. OF CU. FT. <i>17</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-17	PUBLIC ASSISTANCE CANCELLED CHECKS SEPTEMBER 1990	<p>1023/7 34</p> <p>12/93 <i>1/94</i></p> <p><i>3/3/94</i> <i>PCZ</i> <i>Disposal</i></p>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION

NO. OF TOTAL BOXES - 17

JESSUP

PUBLIC ASSISTANCE RUNS
SEPTEMBER 1990

1	7708 - 2534916
2	2534917 - 2540692
3	2540693 - 2546322
4	2546324 - 2552066
5	2552067 - 2557860
6	2557861 - 2564146
7	2564146 - 2570763
8	2570764 - 2576719
9	2576720 - 2582417
10	2582418 - 2588063
11	2588064 - 2593604
12	2593605 - 2599407
13	2599408 - 2605258
14	2605259 - 2616233
15	2616234 - 2625972

2ND HALF

16	2011243 - 2615777
17	2615778 - 2632581

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04</p>	<p>ACCESSION NO. <i>91W1476</i></p>	<p>DATE REC'D <i>6-25-91</i></p>
<p>B. DIVISION/UNIT <i>Department of Human Resources</i> OA/AIMS FISCAL UNIT</p>	<p>RM CODE <i>14.04</i></p>	
<p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p>	<p>LOCATION RANGE SECTION(S) <i>146 28-29</i></p>	<p>NO. OF CU. FT. <i>20</i></p>
<p>D. PHONE NO. <i>333-0280</i></p>	<p>RECORDS CENTER MANAGER</p>	

<p>E. AGENCY OFFICIAL <i>Angie Reeves, Records Manager</i></p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
--	---

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-20	CANCELLED CHECKS DECEMBER 1990	<p>1023/7 34 12/93 <i>1/94</i> <i>3/3/94</i> <i>PCZ</i> <i>Disposal</i></p>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 20

CANCELLED CHECKS
DECEMBER 1990

1	3790 - 2844899
2	2844900 - 2850244
3	2850245 - 2855437
4	2855438 - 2860893
5	2860894 - 2865856
6	2865858 - 2871709
7	2871710 - 2877430
8	2877431 - 2883623
9	2883624 - 2889299
10	2889300 - 2894912
11	2894913 - 2900410
12	2900411 - 2906286
13	2906287 - 2911910
14	2911911 - 2917743
15	2917744 - 2924261
16	2924262 - 2929828
17	2929829 - 2937427

2ND HALF

18	5567 - 2921675
19	2921685 - 2938893
20	2938894 - 3017393

20

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.05

DEPT. HUMAN RESOURCES
AGENCY

QUALITY CONTROL
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
90W223	FOOD STAMP ACTIVE	1023-7	59	10/87-9/88	28	7/93	RECYLED
90W220	MA ACTIVE	1023-7	63	4/88-9/88	8		
90W221	GPA ACTIVE	1023-7	66	4/88-9/88	7		
90W222	GPA ACTIVE	1023-7	66	10/87-3/88	6		
90W225	MA ACTIVE	1023-7	63	10/87-3/88	7		



SIGNATURE

DGS-550-2

ADMINISTRATIVE OFFICER
TITLE

7/21/93
DATE

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

Start

A. AGENCY 1. 33.09.00	ACCESSION NO. <i>90W223</i>	DATE REC'D 9-14-89
	D. DIVISION/UNIT Division of Quality Control	FM CODE 14.05
C. MAILING ADDRESS 311 W. Saratoga Street - Room 613 Baltimore, Maryland 21201	LOCATION RANGE SECTION(S) 103 19-20	NO. OF CU. FT. 28
	RECORDS CENTER MANAGER	
D. PHONE NO. 333-0889	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL Deborah Austin 333-0889		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE																												
1-28	<p><u>FOOD STAMP ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>October 1987 - September 1988 Reporting Period</u> Includes an Food Stamp schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review: Boxes contain records as follows:</p> <table border="0"> <tr> <td>Box 1 - (400001-400050)</td> <td>Box 2 - (400051-400100)</td> </tr> <tr> <td>Box 3 - (400101-400150)</td> <td>Box 4 - (400151-400200)</td> </tr> <tr> <td>Box 5 - (400201-400250)</td> <td>Box 6 - (400251-400300)</td> </tr> <tr> <td>Box 7 - (400301-400350)</td> <td>Box 8 - (400351-400400)</td> </tr> <tr> <td>Box 9 - (400401-400450)</td> <td>Box 10 - (400451-400500)</td> </tr> <tr> <td>Box 11 - (400501-400550)</td> <td>Box 12 - (400551-400600)</td> </tr> <tr> <td>Box 13 - (400601-400650)</td> <td>Box 14 - (400651-400700)</td> </tr> <tr> <td>Box 15 - (400701-400750)</td> <td>Box 16 - (400751-400800)</td> </tr> <tr> <td>Box 17 - (400801-400850)</td> <td>Box 18 - (400851-400900)</td> </tr> <tr> <td>Box 19 - (400901-400950)</td> <td>Box 20 - (400951-401000)</td> </tr> <tr> <td>Box 21 - (401001-401050)</td> <td>Box 22 - (401051-401100)</td> </tr> <tr> <td>Box 23 - (401101-401150)</td> <td>Box 24 - (401151-401200)</td> </tr> <tr> <td>Box 25 - (401201-401250)</td> <td>Box 26 - (401251-420015)</td> </tr> <tr> <td>Box 27 - (420016-420065)</td> <td>Box 28 - (420066-420107)</td> </tr> </table>	Box 1 - (400001-400050)	Box 2 - (400051-400100)	Box 3 - (400101-400150)	Box 4 - (400151-400200)	Box 5 - (400201-400250)	Box 6 - (400251-400300)	Box 7 - (400301-400350)	Box 8 - (400351-400400)	Box 9 - (400401-400450)	Box 10 - (400451-400500)	Box 11 - (400501-400550)	Box 12 - (400551-400600)	Box 13 - (400601-400650)	Box 14 - (400651-400700)	Box 15 - (400701-400750)	Box 16 - (400751-400800)	Box 17 - (400801-400850)	Box 18 - (400851-400900)	Box 19 - (400901-400950)	Box 20 - (400951-401000)	Box 21 - (401001-401050)	Box 22 - (401051-401100)	Box 23 - (401101-401150)	Box 24 - (401151-401200)	Box 25 - (401201-401250)	Box 26 - (401251-420015)	Box 27 - (420016-420065)	Box 28 - (420066-420107)	<p>1023-7 Item 59 7/93</p> <p><i>Disposal</i> <i>10/8/93</i> <i>SPS</i></p>
Box 1 - (400001-400050)	Box 2 - (400051-400100)																													
Box 3 - (400101-400150)	Box 4 - (400151-400200)																													
Box 5 - (400201-400250)	Box 6 - (400251-400300)																													
Box 7 - (400301-400350)	Box 8 - (400351-400400)																													
Box 9 - (400401-400450)	Box 10 - (400451-400500)																													
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Box 19 - (400901-400950)	Box 20 - (400951-401000)																													
Box 21 - (401001-401050)	Box 22 - (401051-401100)																													
Box 23 - (401101-401150)	Box 24 - (401151-401200)																													
Box 25 - (401201-401250)	Box 26 - (401251-420015)																													
Box 27 - (420016-420065)	Box 28 - (420066-420107)																													

R103

S19-20

1 Empty

S-20

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 33.09.00	ACCESSION NO. 90W220	DATE REC'D 9-14-89
B. DIVISION/UNIT Division of Quality Control		FM CODE 14.05
C. MAILING ADDRESS 311 W. Saratoga Street - Room 613 Baltimore, Maryland 21201	LOCATION RANGE SECTION(S) 33 20	NO. OF CU. FT. 8
D. PHONE NO. 333-0889	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Deborah Austin 333-0889	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE								
1-8	<p><u>MA ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>April 1988 - September 1988 Reporting Period</u> Includes an MA schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows:</p> <table border="0"> <tr> <td>Box 1 - (700001-700045)</td> <td>Box 2 - (700046-700080)</td> </tr> <tr> <td>Box 3 - (700081-700125)</td> <td>Box 4 - (700126-700165)</td> </tr> <tr> <td>Box 5 - (700166-700205)</td> <td>Box 6 - (700206-700245)</td> </tr> <tr> <td>Box 7 - (700246-700285)</td> <td>Box 8 - (700286-700313)</td> </tr> </table>	Box 1 - (700001-700045)	Box 2 - (700046-700080)	Box 3 - (700081-700125)	Box 4 - (700126-700165)	Box 5 - (700166-700205)	Box 6 - (700206-700245)	Box 7 - (700246-700285)	Box 8 - (700286-700313)	<p>1023-7 Item 63 7/93</p> <p><i>Disposal</i> <u>9/7/93</u> <i>Japs</i></p>
Box 1 - (700001-700045)	Box 2 - (700046-700080)									
Box 3 - (700081-700125)	Box 4 - (700126-700165)									
Box 5 - (700166-700205)	Box 6 - (700206-700245)									
Box 7 - (700246-700285)	Box 8 - (700286-700313)									

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 33.09.00		ACCESSION NO. 90W221	DATE REC'D 9-14-89
B. DIVISION/UNIT Division of Quality Control		LOCATION RANGE 33 SECTION(S) 9	FM CODE 14.05
C. MAILING ADDRESS 311 W. Saratoga Street - Room 613 Baltimore, Maryland 21201		NO. OF CU. FT. 7	
D. PHONE NO. 333-0889		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Deborah Austin 333-0889		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE								
1-7	<p><u>GPA ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>April - September 1988 Reporting Period</u> Includes an General Public Assistance schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review: Boxes contain records as follows:</p> <table> <tr> <td>Box 1 - (70001-70050)</td> <td>Box 2 - (70051-70100)</td> </tr> <tr> <td>Box 3 - (70101-70145)</td> <td>Box 4 - (70146-70185)</td> </tr> <tr> <td>Box 5 - (70186-70225)</td> <td>Box 6 - (70226-70265)</td> </tr> <tr> <td>Box 7 - (70266-70286)</td> <td></td> </tr> </table>	Box 1 - (70001-70050)	Box 2 - (70051-70100)	Box 3 - (70101-70145)	Box 4 - (70146-70185)	Box 5 - (70186-70225)	Box 6 - (70226-70265)	Box 7 - (70266-70286)		<p>1023-7 Item 66 7/93</p> <p><i>Disposal</i> <i>9/7/93</i> <i>YPS</i></p>
Box 1 - (70001-70050)	Box 2 - (70051-70100)									
Box 3 - (70101-70145)	Box 4 - (70146-70185)									
Box 5 - (70186-70225)	Box 6 - (70226-70265)									
Box 7 - (70266-70286)										

E

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 33-09-00		ACCESSION NO. 90W222	DATE REC'D 9-14-89
D. DIVISION/UNIT Division of Quality Control			RM CODE 14.05
C. MAILING ADDRESS 311 W. Saratoga Street - Room 613 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 34 31	NO. OF CU. FT. 6
D. PHONE NO. 333-0889		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Deborah Austin 333-0889		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-6	<p><u>GPA ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>October 1987 - March 1988 Reporting Period</u> Includes an General Public Assistance schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review: Boxes contain records as follows:</p> <p>Box 1- (90001-90050) Box 2- (90051-90100) Box 3- (90101-90150) Box 4- (90151-90195) Box 5- (90196-90240) Box 6- (90241-90287)</p>	<p>1023-7 Item 66 7/93 <i>Disposal</i> <i>9/7/93</i> <i>JPS</i></p>

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 780-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 33.09.00		ACCESSION NO. 90W225	DATE REC'D 9-14-89
B. DIVISION/UNIT Division of Quality Control			RM CODE 14.05
C. MAILING ADDRESS 311 W. Saratoga Street - Room 613 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 32 21	NO. OF CU. FT. 7
D. PHONE NO. 333-0889		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Deborah Austin 333-0889		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-7	<u>MA ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>October 1987 - March 1988 Reporting Period</u> Includes an MA schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review: Boxes contain records as follows: Box 1- (800001-800047) Box 2- (800048-800095) Box 3- (800096-800141) Box 4- (800142-800188) Box 5- (800189-800230) Box 6- (800231-800275) Box 7- (800276-800329)	1023-7 Item 63 7/93 <i>Disposal</i> <hr/> 9/7/93 <i>gpy</i>

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. HUMAN RESOURCES

AIMS/FISCAL UNIT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W1088	PUBLIC ASSIST RUN	1023-7	32	4/90	14	7/93	RECYCLED
91W917	CANCELLED CHECKS	1023-7	34	5/90	17		
91W794	EBT REPORTS	1023-6	32	1990	46		
91W793	PUBLIC ASSIST RUN	1023-6	32	6/90	15		
91W777	FOOD STAMP RUNS	1023-6	32	2/90-3/90	15		
91W289	FOOD STAMP RUNS	1023-6	32	3/90	15		
91W288	PUBLIC ASSIST RUNS	1023-6	32	1/90	15		
91W286	PUBLIC ASSIST RUNS	1023-6	32	1989-90	16		
91W287	CSE REPORTS	1023-6	32	1987-89	30		


Signature

RECORDS CENTER MANAGER
Title

07/21/93
Date

RECORDS TRANSMITTAL AND RECEIPT
 DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>Department of Human Resources</i> 14.04		ACCESSION NO. <i>91W1088</i>	DATE REC'D <i>4-3-91</i>
B. DIVISION/UNIT. OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) <i>50 32</i>	FORM CODE <i>14.04</i>
C. MAILING ADDRESS 311 W. SARATOGA ST. RM 925			NO. OF CU. FT. 14
D. PHONE NO. <i>333-0280</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Paul Swenson, Chief		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 14	PUBLIC ASSISTANCE RUN - APRIL 1990	1023/7 32 7/93 <i>7/15/93</i> <i>SPV</i>

DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
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NO. OF TOTAL BOXES - 14

PUBLIC ASSISTANCE RUNS
APRIL 1990

1		SO55 - PAYROLL 4/1 - COUNTY	
2		SO55 - PAYROLL 4/1 - CITY	
3		SO55 - DAILY 4/2 - 4/4/90	
4		SO55 DAILY 4/5 - 4/9/90	
5		SO55 DAILY - GPA - CITY - 4/10/90	
6		SO55 DAILY - 4/11 - 4/16	
7		SO55 - DAILY 4/17 - 4/19/90	
8		SO55 DAILY 4/20 - 4/24/90	
9		SO55 DAILY 4/25 - 4/30	
10		SO56 4/1 - 4/10/90	
		S960 4/1 - 4/30/90	
11		SO50 4/1 - 4/30/90	
12		S834 4/1 - 4/30/90	
13		SO66 4/1 - 4/17/90	
14		SO66 4/18 - 4/30/90	
		SO83 4/1 - 4/30/90	

R-50

S-32

1 Empty

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">91W917</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">3-1-91</div>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	RM CODE <div style="font-size: 1.5em; font-family: cursive;">14.04</div>	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) <div style="font-size: 1.5em; font-family: cursive;">15 16</div>	NO. OF CU. FT. 17
D. PHONE NO. 333-0378	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 17	CANCELLED CHECKS MAY 1990	1023/7 34 7/93 <div style="font-size: 1.5em; font-family: cursive; margin-top: 20px;">7/15/93</div> <div style="font-size: 1.5em; font-family: cursive; margin-top: 10px;">JMS</div>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION

NO. OF TOTAL BOXES - 17

JESSUP

CANCELLED CHECKS
PUBLIC ASSISTANCE
MAY 1990

1	37582 - 2138605	
2	2138606 - 2144465	
3	2144466 - 2150404	
4	2150405 - 2156367	
5	2156368 - 2162245	
6	2162246 - 2167765	
7	2167766 - 2174114	
8	2174115 - 2179897	
9	2179898 - 2185917	
10	2185919 - 2191761	
11	2191762 - 2197323	
12	2197324 - 2203438	
13	2203439 - 2214915	
14	2214918 - 2222481	
15	2222482 - 2229956	
16	3761 - 2222496	5/90 2ND HALF
17	2222497 - 2235516	" " "

17 total

Cancelled

BX PA CHECKS 5-90

- 1 00037582 2138605
- 2 2138606 - 2144465
- 3 2144466 - 2150404
- 4 2150405 - 2156367
- 5 2156368 - 2162245
- 6 2162246 - 2167765
- 7 2167766 - 2174114
- 8 2174115 - 2179897
- 9 2179898 - 2185917
- 10 2185919 - 2191761
- 11 2191762 - 2197323
- 12 2197324 - 2203438
- 13 2203439 - 2214915
- 14 2214918 - 2222481
- 15 2222482 - 2229956
- 16 3761 - 2222496
- 17 2222497 - 2234664
- # - 2235516

5-90 2nd Half
" "

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 273, JERSEY, MD. 20704 (TELEPHONE - 720-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY <i>Department of Human Resources</i></p> <p>1. 14.04</p>	<p>ACCESSION NO.</p> <p align="center" style="font-size: 2em;"><i>91W794</i></p>	<p>DATE REC'D</p> <p align="center" style="font-size: 1.5em;"><i>2-7-91</i></p>
<p>B. DIVISION/UNIT</p> <p>OA/AIMS FISCAL UNIT</p>	<p>FM CODE</p> <p align="center" style="font-size: 1.5em;"><i>14.04</i></p>	
<p>C. MAILING ADDRESS</p> <p>311 W. SARATOGA STREET RM 925</p>	<p>LOCATION</p> <p>RANGE SECTION(S)</p> <p align="center" style="font-size: 1.5em;"><i>1 25-26</i></p>	<p>NO. OF CU. FT.</p> <p align="center">46</p>
<p>D. PHONE NO.</p> <p align="center"><i>333-0280</i></p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL</p> <p>PAUL SWENSON - CHIEF</p>	<p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 46	EBT REPORTS - APRIL, MAY, JUNE, JULY 1990	<p>1023/6 32 7/1993</p> <p align="center" style="font-size: 1.5em;"><i>7/15/93</i></p> <p align="center" style="font-size: 1.5em;"><i>JAP</i></p>

STATE
NO.

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP'S

TOTAL NO. OF BOXES - 46

EBT REPORTS
APRIL - MAY - JUNE - JULY
1990

1	EBT REPORTS	4/20 - 4/22/90
2	EBT REPORTS	4/23 - 4/25/90
3	EBT REPORTS	4/26 - 4/28/90
4	EBT REPORTS	4/29 - 4/30/90
5	EBT REPORTS	5/1 - 5/2/90
6	EBT REPORTS	5/3 - 5/4/90
7	EBT REPORTS	5/5 - 5/6/90
8	EBT REPORTS	5/7 - 5/8/90
9	EBT REPORTS	5/9 - 5/10/90
10	EBT REPORTS	5/11 - 5/12/90
11	EBT REPORTS	5/13 - 5/14/90
12	EBT REPORTS	5/15 - 5/16/90
13	EBT REPORTS	5/17 - 5/18/90
14	EBT REPORTS	5/19 - 5/20/90
15	EBT REPORTS	5/21 - 5/22/90
16	EBT REPORTS	5/23 - 5/24/90
17	EBT REPORTS	5/25 - 5/27/90
18	EBT REPORTS	5/28 - 5/31/90
19	EBT REPORTS	6/1 - 6/2/90
20	EBT REPORTS	6/2 - 6/3/90
21	EBT REPORTS	6/4 - 6/5/90
22	EBT REPORTS	6/6 - 6/7/90
23	EBT REPORTS	6/7 - 6/8/90
24	EBT REPORTS	6/9 - 6/10/90
25	EBT REPORTS	6/11 - 6/12/90
26	EBT REPORTS	6/13 - 6/14/90
27	EBT REPORTS	6/15 - 6/16/90
28	EBT REPORTS	6/17 - 6/18/90
29	EBT REPORTS	6/19 - 6/20/90

STATE
NO.

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP'S

TOTAL NO. OF BOXES - 46

30	EBT REPORTS	6/21 - 6/22/90
31	EBT REPORTS	6/23 - 6/24/90
32	EBT REPORTS	6/25 - 6/27/90
33	EBT REPORTS	6/28 - 6/30/90
34	EBT REPORTS	7/1 - 7/2/90
35	EBT REPORTS	7/3 - 7/4/90
36	EBT REPORTS	7/5 - 7/6/90
37	EBT REPORTS	7/7 - 7/8/90
38	EBT REPORTS	7/9 - 7/10/90
39	EBT REPORTS	7/11 - 7/12/90
40	EBT REPORTS	7/13 - 7/14/90
41	EBT REPORTS	7/15 - 7/16/90
42	EBT REPORTS	7/17 - 7/18/90
43	EBT REPORTS	7/19 - 7/21/90
44	EBT REPORTS	7/22 - 7/25/90
45	EBT REPORTS	7/26 - 7/29/90
46	EBT REPORTS	7/30 - 7/31/90

R-1

S-25-26

4 Empties

S-26

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

E
DIRECTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY <i>Department of Human Resources</i> 14.04</p>	<p>ACCESSION NO. <i>91W793</i></p>	<p>DATE REC'D <i>2-7-91</i></p>
<p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p>	<p>FORM CODE <i>14.04</i></p>	
<p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p>	<p>LOCATION RANGE SECTION(S) <i>53 32</i></p>	<p>NO. OF CU. FT. 15</p>
<p>D. PHONE NO. <i>333-0260</i></p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL PAUL SWENSON - CHIEF</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY, SCHEDULE, ITEM NO., DISPOSAL DATE</p>
<p>1 thru 15</p>	<p>PUBLIC ASSISTANCE RUNS - JUNE 1990</p>	<p>1023/6 32 7/93 <i>7/15/93</i> <i>epd</i></p>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 15

PUBLIC ASSISTANCE RUNS
JUNE 1990

1	SO55 CITY PAYROLL	6/1/90
2	SO55 GPA COUNTY PAYROLL	6/1/90
3	SO55 DAILY	6/1/90 - 6/6/90
4	SO55 DAILY	6/7 90 - 6/11/90
5	SO55 GPA	6/10/90 - 6/13/90
6	SO55	6/14/90 - 6/19/90
7	SO56	6/1/90 - 6/10/90
8	SO66 DAILY	6/1/90 - 6/14/90
9	SO55	6/20/90 - 6/26/90
10	SO50	6/1/90 - 6/29/90
11	SO55	6/27/90 - 6/30/90
	SO55	6/21/90
12	S834 DAILY	6/1/90 - 6/11/90
	S074	6/30/90
	S057	6/29/90
13	SO66 DAILY	6/15/90 - 6/30/90
14	S960	6/1/90 - 6/30/90
	S083	6/1 90 - 6/30/90
15	SO83/SO55	DAILY & PAYROLL

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 769-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>Department of Human Resources</i> 14.04		ACCESSION NO. <i>91W777</i>	DATE REC'D <i>2-7-91</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) <i>54 28</i>	FEMA CODE <i>14.04</i>
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		NO. OF CU. FT. <i>15</i>	
D. PHONE NO. 333-0378 <i>333-0280</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON - CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
<i>115</i>	<i>Food Stamp Runs 2/90 - 3/90</i>	1023/6 32 <i>7/93</i> <i>7/15/93</i> <i>gjs</i>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 15

FOOD STAMP RUNS
FEB. 90 - MAR 31, 1990
MAY 31 90 & JUNE 1990
OCR CONTRACTS

1	S414 ATI PAYROLL	6/1/90
2	S550	6/1/90
	S551	5/31/90
3	S418	6/6/90 & 6/10/90
	S560	5/31/90
4	S417 PAYROLL	6/10/90
5	S417 PAYROLL	6/6/90
6	S550 BALTO. CO.	6/1/90 - 6/12/90
	S417 P.G. CO.	6/1/90 - 6/12/90
7	S550 BALTO. CO.	6/13/90 - 6/22/90
	S417 BALTO. CO.	6/13/90 - 6/22/90
8	S550 BALTO. CO.	6/25/90 - 6/29/90
	S417 BALTO. CO.	6/25/90 - 6/29/90
9	S417 DAILY	6/1/90 - 6/15/90
10	S417 DAILY	6/18/90 - 6/29/90
11	S461	6/1/90 - 6/19/90
12	S461	6/20/90 - 6/29/90
13	S416	5/10/90
	S560a	3/31/90
14	S564	2/90 - 6/90
15	1983-85	OCR CONTRACTS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JERSEY, MD. 20724 (TELEPHONE - 703-1378)

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 - <i>Department of Human Resources</i></p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0278 333-0280</p> <p>E. AGENCY OFFICIAL PAUL SWENSON - CHIEF</p>	<p>ACCESSION NO. <i>91W289</i></p> <p>DATE REC'D <i>10-2-90</i></p> <p>RANGE <i>41</i></p> <p>LOCATION SECTION(S) <i>34</i></p> <p>NO. OF CU. FT. <i>15</i></p> <p>RECORDS CENTER MANAGER</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 15	FOOD STAMP RUNS - MARCH 1990	1023/6 32 7/93 <i>= 7/15/93</i> <i>SPR</i>

R-41

S-34

2 Empties

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20784 (TELEPHONE - 769-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 14.04	ACCESSION NO. 91W288	DATE REC'D 10-2-90
B. DIVISION/UNIT OM/AIMS FISCAL UNIT		FBI CODE 14.04
C. MAILING ADDRESS 311 SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) 41 34	NO. OF CU. FT. 15
D. PHONE NO. 333-0568	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AARON MOORE	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 15	PUBLIC ASSISTANCE RUNS - JANUARY 1990	1023/6 32 7/93 7/15/93 <i>[Signature]</i>

R-41

S-34

Box No: 6 - Missing

E

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 878, JESSUP, MD. 20794 (TELEPHONE - 781-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 14.04 <i>Department of Human Resources</i>		ACCESSION NO. <i>91W286</i>	DATE REC'D <i>10-2-90</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) <i>42 2-3</i>	FORM CODE <i>14.04</i>
C. MAILING ADDRESS 311 SARATOGA STREET RM 925			NO. OF CU. FT. 16
D. PHONE NO. 333-0568		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AARON MOORE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 16	PUBLIC ASSISTANCE RUNS 2/89 & 2/90	1023/6 32 7/93 <i>7/15/93</i> <i>gpg</i>

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Department of Human Resources</i>		ACCESSION NO. <i>91W287</i>	DATE REC'D <i>10-2-90</i>
B. DIVISION/UNIT		RANGE <i>42</i>	FM CODE <i>14.04</i>
C. MAILING ADDRESS <i>311 W Saratoga Street</i>		LOCATION SECTION(S) <i>3-4</i>	NO. OF CU. FT. <i>30</i>
D. PHONE NO. 333-0378 <i>333-0280</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL KENNETH WALTERS		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 30	CSE REPORTS - 1/87 to 10/89	1023/6 32 7/93 <i>7/15/93</i> <i>gpy</i>

R-42

S-2-4

1 Empty

S-4

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 WATERLOO ROAD (RTE 175)
 P.O. BOX 275
 JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. HUMAN RESOURCES

AIMS/FISCAL UNIT
 DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W126	FOOD STAMP RUNS	1023-6	32	1989	14	7/93	RECYCLED
91W125	FOOD STAMP RUNS	1023-6	32	1989-90	13		
90W195	PUBLIC ASSIST RUNS	1023-6	32	3/89	15		
90W208	FOOD STAMP RUNS	1023-6	32	2/89	12		
90W217	FOOD STAMP RUNS	1023-6	32	2/89-5/89	15		



Signature

RECORDS CENTER MANAGER

Title

07/21/93

Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 - <i>Department of Human Resources</i></p> <p>D. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0568 <i>333-0280</i></p> <p>E. AGENCY OFFICIAL AARON MOORE</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%;">ACCESSION NO. <i>91W126</i></td> <td style="width:40%;">DATE REC'D <i>8-3-90</i></td> </tr> <tr> <td colspan="2">RM CODE <i>14.04</i></td> </tr> <tr> <td style="width:60%;">LOCATION RANGE <i>8</i> SECTION(S) <i>28</i></td> <td style="width:40%;">NO. OF CU. FT. <i>14</i></td> </tr> <tr> <td colspan="2">RECORDS CENTER MANAGER</td> </tr> <tr> <td colspan="2" style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</td> </tr> </table>	ACCESSION NO. <i>91W126</i>	DATE REC'D <i>8-3-90</i>	RM CODE <i>14.04</i>		LOCATION RANGE <i>8</i> SECTION(S) <i>28</i>	NO. OF CU. FT. <i>14</i>	RECORDS CENTER MANAGER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
ACCESSION NO. <i>91W126</i>	DATE REC'D <i>8-3-90</i>										
RM CODE <i>14.04</i>											
LOCATION RANGE <i>8</i> SECTION(S) <i>28</i>	NO. OF CU. FT. <i>14</i>										
RECORDS CENTER MANAGER											
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER											

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 14	FOOD STAMPRUNS - JULY, AUFUST, OCTOBER, NOVEMBER 1989 and DECEMBER 1990 <i>1889</i>	1023/6 32 7/93 <i>7/15/93</i> <i>9/15</i>

**DTATE
NO**

**DESCRIPTION
OF CONTENTS**

DESTINATION

TOTAL NO. OF BOXES

14

FOOD STAMP RUNS

7/89 - 9/89
10/6/89 - & 10/10/89
11/30/89 , 12/6 & 12/10/89
FEBRUARY 1990

1	S550 - 2/1/90
2	S414 - 2/1/90
3	S417 - 2/6/90 PART I S417 - 2/10/90
4	S417 - 2/6/90 PART II
5	S416 - 12/6/89 & 12/10/89 S418 - 1/6/ & 1/10/90 S416 10/6/89 & 10/10/89 S564 - 12/31/89
6	S560 - 11/30/89 S418 - 2/10/90
7	S416 - DAILY 7/89 - 9/89 S419 - 1/31/ & S551 2/1/90 S552 - 1/31/ & S418 - 2/6/90 S560A - 10/31/89
8	S417 (PG) 2/1/90 - 2/14/90
9	S417 (PG) 2/15 - 2/28/90 S550 2/15/ - 2/28/90
10	S417 - DAILY - 2/1/ - 2/12/90
11	S417 DAILY - 2/13/ - 2/22/90
12	S417 DAILY 2/23/ - 2/28/90
13	S461 2/1 - 2/16/90
14	S461 2/19 - 2/28/90 S419 & S552 - 2/28/90

R-8

S-28

3 Empties

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 - <i>Department of Human Resources</i>		ACCESSION NO. <i>91W125</i>	DATE REC'D <i>8-3-90</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) <i>27 18</i>	RM CODE <i>14.04</i>
C. MAILING ADDRESS 311 SARATOGA STREET RM 925		NO. OF CU. FT. 13	
D. PHONE NO. 333-0568 <i>333-0280</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AARON MOORE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 13	FOOD STAMPS RUNS - OCTOBER, NOVEMBER 1989 AND JANUARY 1990	1023/6 32 7/93

STATE
NO.

DESCRIPTION
OF CONTENTS

DESTINATION

Total No. of Boxes
13

FOOD STAMP RUNS
10/31 - 11/6 & 11/1089
11/89 & JANUARY 1990

1	S414 1/1/90
2	S417 12/10/89 S416 11/6 & 11/10/89
3	S560 10/31/89
4	S417 1/6/90 - PART I S564 11/89 & 1/90
5	S417 1/6/90 PART II
6	S550 1/1
7	S417 - DAILY 1/2 - 1/16/90
8	S417 - DAILY 1/17 - 1/26/90
9	S417 -(PG) 1/2 - 1/16/90 S550 1/2 - 1/16/90
10	S417 (PG) 1/17 - 1/29 S550 1/17 - 1/29/90
11	S461 1/2 - 1/23/90
12	S417 - DAILY 1/29 - 1/31/90 S461 1/24 - 1/31/90 S417 (PG) 1/30 - 1/31/90 S550 1/30 - 1/31/90
13	S417 1/10/90 S418 1/6/90 & 1/10/90

E

RECORDS TRANSFERENTIAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 90W195	DATE REC'D 9-8-89
B. DIVISION/UNIT OA/AIMS FJSCAL UNIT		RM CODE	
C. MAILING ADDRESS 311 SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) 27 35	NO. OF CU. FT. 15
D. PHONE NO. 333-0568		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AARON MOORE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 thru 15	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES PUBLIC ASSISTANCE RUNS - MARCH 1989	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1023/6 32 7/93	

DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION JESSUP
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NO OF
CU FT
15

PUBLIC ASSISTANCE RUNS
MARCH 1989

		ACCESSION#
1	S055 PAYROLL - CITY	
2	S055 PAYROLL - COUNTY	
3	S056 3/1	SECTION
4	S055 DAILY 3/1 - 3/3	RANGE
5	S055 DAILY 3/6 - 3/9	
6	S055 DAILY 3/10 - 3/13	
7	S055 DAILY 3/14 - 3/17	
8	S055 DAILY 3/20- 3/23	
9	S055 DAILY 3/27 - 3/31	
10	S050 DAILY 3/1 - 3/15	
11	S066 DAILY 3/1 - 3/15	
12	S066 DAILY 3/16 - 3/31	
13	S083 DAILY S0960 DAILY S056 3/10	
14	S834 DAILY 3/1 - 3/23	
15	S834 DAILY 3/27 - 3/31 S074 3/6 S057 3/31	

RECORDS TRANSFERENTIAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 769-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0568</p> <p>E. AGENCY OFFICIAL AARON MOORE</p>	<p>ACCESSION NO. <i>90W208</i></p>	<p>DATE REC'D <i>9-15-89</i></p> <p>RM CODE</p>				
	<p>LOCATION</p> <table style="width:100%; border: none;"> <tr> <td style="border: none;">RANGE</td> <td style="border: none;">SECTION(S)</td> </tr> <tr> <td style="border: none;"><i>7</i></td> <td style="border: none;"><i>24-25</i></td> </tr> </table>	RANGE	SECTION(S)	<i>7</i>	<i>24-25</i>	<p>NO. OF CU. FT. <i>12</i></p>
RANGE	SECTION(S)					
<i>7</i>	<i>24-25</i>					
	<p>RECORDS CENTER MANAGER</p> <p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>					

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 12	FOOD STAMP RUNS - FEBRUARY 1989	1023/6 32 7/93 <i>7/15/93</i> <i>[Signature]</i>

DATE SHIP	STATE NO.	DESCRIPTION OF CONTENTS	DESTINATION JESSUP'S
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NO OF
CU FT
12

FOOD STAMP RUNS
FEBRUARY 1989

1	S550		
2	S414		
3	S417	2/6/89	
4	S417	2/10/89	
5	S417 (PG) S550	2/1 - 2/10/89 2/1 - 2/10/89	
6	S417 (PG) S550	2/13 - 2/23/89 2/13 - 2/23/89	
7	S417 (PG) S550 S551	2/24 - 2/28/89 2/24 - 2/28/89 3/1/89	
8	S417	DAILY 2/1 - 2/14/89	
9	S417	DAILY 2/15 0 2/28/89	
10	S461	2/1 - 2/22/89	
11	S461 S153 S419	2/23 - 2/28/89 2/28/89, S552 2/28/89 2/28/89, S153 2/28/89	
12	S418 S551 S419	2/6 AND 2/10/89 2/1/89, S416 11/6/88 & 11/10/88 1/30/89, S552 1/30/89	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 90W217	DATE REC'D 9-13-89
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RM CODE	
C. MAILING ADDRESS 311 SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) 115 22	NO. OF CU. FT. 15
D. PHONE NO. 333-0568		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL AARON MOORE		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 15	FOOD STAMP RUNS 2/89 & 5/89	1023/6 32 7/93 7/15/93 9/28

DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
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NO OF
CU FT.
15

FOOD STAMP
MAY 1989

JESSUP'S

1	S414	5/89
2	S550	5/89
3	S417	5/89
4	S417	5/6/89
	S418	6/5/89 & 5/10/89
5	S560A	2/28/89
	S416	3/6/& 3/10/89
	S416	4/6 & 4/10/89
6	S417 (PG)	5/1 - 5/11/89
	S550	5/1 - 5/11/89
7	S417 (PG)	5/12 - 5/22/89
	S550	5/12 - 5/22/89
8	S417 (PG)	5/23 - 5/31/89
	S550	5/23 - 5/31/89
9	S461	5/1 - 5/18/89
10	S417 DAILY	5/1 - 5/11/89
11	S417 DAILY	5/12 - 5/23/89
12	S461	5/19/ 5/31/89
	S419 & S552	5/31/89
	S153	5/31/89
13	S560	2/28/89
	S560A	2/2/8/89
14	S417	5/10/89
15	S417	5/24/89 - 5/31/89

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.05

DEPT. HUMAN RESOURCES

QUALITY CONTROL
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W224	AFDC ACTIVE REVIEW	1023-7	55	1987-88	72	7/93	RECYCLED
90W219	FOOD STAMP NEG REVIEW	1023-7	60	1987-88	4		
91W911	INVESTIGATIVE RECORDS	1023-7	26	1987-88	18		


Signature

RECORDS CENTER MANAGER
Title

07/21/93
Date

A. AGENCY E 33.09.00		ACCESSION NO. 90W224	DATE REC'D 9-14-89
D. DIVISION/UNIT Division of Quality Control		FM CODE 14.05	
C. MAILING ADDRESS 311 W. Saratoga Street - Room 613 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 121 25-29	NO. OF CU. FT. 72
D. PHONE NO. 333-0889		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Deborah Austin 333-0889		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE																																																		
1- 50	<p><u>AFDC ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) October 1987 - September 1988 Reporting Period Includes an AFDC schedule, worksheet, facesheets and all completed forms and correspondence related to the QC review: Boxes contain records as follows:</p> <table border="0"> <tr> <td>Box 1 - (100001-100050)</td> <td>Box 2 - (100051-100090)</td> </tr> <tr> <td>Box 3 - (100091-100125)</td> <td>Box 4 - (100126-100160)</td> </tr> <tr> <td>Box 5 - (100161-100200)</td> <td>Box 6 - (100201-100250)</td> </tr> <tr> <td>Box 7 - (100251-100295)</td> <td>Box 8 - (100296-100335)</td> </tr> <tr> <td>Box 9 - (100336-100375)</td> <td>Box 10- (100376-100415)</td> </tr> <tr> <td>Box 11- (100416-100460)</td> <td>Box 12- (100461-100500)</td> </tr> <tr> <td>Box 13- (100501-100530)</td> <td>Box 14- (100531-100560)</td> </tr> <tr> <td>Box 15- (100561-100595)</td> <td>Box 16- (100596-100625)</td> </tr> <tr> <td>Box 17- (100626-100660)</td> <td>Box 18- (100661-100700)</td> </tr> <tr> <td>Box 19- (100701-100735)</td> <td>Box 20- (100736-100770)</td> </tr> <tr> <td>Box 21- (100771-100805)</td> <td>Box 22- (100806-100840)</td> </tr> <tr> <td>Box 23- (100841-100875)</td> <td>Box 24- (100876-100910)</td> </tr> <tr> <td>Box 25- (100911-100940)</td> <td>Box 26- (100941-100975)</td> </tr> <tr> <td>Box 27- (100976-101005)</td> <td>Box 28- (101006-101050)</td> </tr> <tr> <td>Box 29- (101051-101090)</td> <td>Box 30- (101091-101125)</td> </tr> <tr> <td>Box 31- (101126-101160)</td> <td>Box 32- (101161-101200)</td> </tr> <tr> <td>Box 33- (101201-101235)</td> <td>Box 34- (101236-101275)</td> </tr> <tr> <td>Box 35- (101276-101315)</td> <td>Box 36- (101316-101350)</td> </tr> <tr> <td>Box 37- (101351-101385)</td> <td>Box 38- (101386-101425)</td> </tr> <tr> <td>Box 39- (101426-101460)</td> <td>Box 40- (101461-101500)</td> </tr> <tr> <td>Box 41- (101501-101530)</td> <td>Box 42- (101531-101570)</td> </tr> <tr> <td>Box 43- (101571-101600)</td> <td>Box 44- (101601-101630)</td> </tr> <tr> <td>Box 45- (101631-101670)</td> <td>Box 46- (101671-101710)</td> </tr> <tr> <td>Box 47- (101711-101740)</td> <td>Box 48- (101741-101770)</td> </tr> <tr> <td>Box 49- (101771-101800)</td> <td>Box 50- (101801-101835)</td> </tr> </table>	Box 1 - (100001-100050)	Box 2 - (100051-100090)	Box 3 - (100091-100125)	Box 4 - (100126-100160)	Box 5 - (100161-100200)	Box 6 - (100201-100250)	Box 7 - (100251-100295)	Box 8 - (100296-100335)	Box 9 - (100336-100375)	Box 10- (100376-100415)	Box 11- (100416-100460)	Box 12- (100461-100500)	Box 13- (100501-100530)	Box 14- (100531-100560)	Box 15- (100561-100595)	Box 16- (100596-100625)	Box 17- (100626-100660)	Box 18- (100661-100700)	Box 19- (100701-100735)	Box 20- (100736-100770)	Box 21- (100771-100805)	Box 22- (100806-100840)	Box 23- (100841-100875)	Box 24- (100876-100910)	Box 25- (100911-100940)	Box 26- (100941-100975)	Box 27- (100976-101005)	Box 28- (101006-101050)	Box 29- (101051-101090)	Box 30- (101091-101125)	Box 31- (101126-101160)	Box 32- (101161-101200)	Box 33- (101201-101235)	Box 34- (101236-101275)	Box 35- (101276-101315)	Box 36- (101316-101350)	Box 37- (101351-101385)	Box 38- (101386-101425)	Box 39- (101426-101460)	Box 40- (101461-101500)	Box 41- (101501-101530)	Box 42- (101531-101570)	Box 43- (101571-101600)	Box 44- (101601-101630)	Box 45- (101631-101670)	Box 46- (101671-101710)	Box 47- (101711-101740)	Box 48- (101741-101770)	Box 49- (101771-101800)	Box 50- (101801-101835)	<p>1023-7 Item 55 7/93</p> <p><i>Disposal 8/13/92 [Signature]</i></p>
Box 1 - (100001-100050)	Box 2 - (100051-100090)																																																			
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 33.09.00		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Division of Quality Control			RM CODE
C. MAILING ADDRESS 311 W. Saratoga Street - Room 613 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 333-0889		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Deborah Austin 333-0889		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE																				
51-70	<p><u>AFDC ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>October 1987 - September 1988 Reporting Period</u></p> <p>Includes an AFDC schedule, worksheet, facesheets and all completed forms and correspondence related to the QC review: Boxes contain records as follows:</p> <table border="0"> <tr> <td>Box 51- (101836-101870)</td> <td>Box 52- (101871-101905)</td> </tr> <tr> <td>Box 53- (101906-101935)</td> <td>Box 54- (101936-101970)</td> </tr> <tr> <td>Box 55- (101971-102000)</td> <td>Box 56- (102001-102040)</td> </tr> <tr> <td>Box 57- (102041-102090)</td> <td>Box 58- (102091-102120)</td> </tr> <tr> <td>Box 59- (102121-102155)</td> <td>Box 60- (102156-102190)</td> </tr> <tr> <td>Box 61- (102191-102220)</td> <td>Box 62- (102221-102260)</td> </tr> <tr> <td>Box 63- (102261-102300)</td> <td>Box 64- (102301-102335)</td> </tr> <tr> <td>Box 65- (102336-102370)</td> <td>Box 66- (102371-102410)</td> </tr> <tr> <td>Box 67- (130001-130035)</td> <td>Box 68- (130036-130075)</td> </tr> <tr> <td>Box 69- (130076-130105)</td> <td>Box 70- (130106-130142)</td> </tr> </table>	Box 51- (101836-101870)	Box 52- (101871-101905)	Box 53- (101906-101935)	Box 54- (101936-101970)	Box 55- (101971-102000)	Box 56- (102001-102040)	Box 57- (102041-102090)	Box 58- (102091-102120)	Box 59- (102121-102155)	Box 60- (102156-102190)	Box 61- (102191-102220)	Box 62- (102221-102260)	Box 63- (102261-102300)	Box 64- (102301-102335)	Box 65- (102336-102370)	Box 66- (102371-102410)	Box 67- (130001-130035)	Box 68- (130036-130075)	Box 69- (130076-130105)	Box 70- (130106-130142)	<p>1023-7 Item 55 7/93</p>
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Box 69- (130076-130105)	Box 70- (130106-130142)																					
7172	<p><u>AFDC NEGATIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>October 1987 - September 1988</u></p> <p>Includes an AFDC schedule, worksheet, facesheets and all completed forms and correspondence related to the QC review: Boxes contain records as follows:</p> <table border="0"> <tr> <td>Box 1- (16001-16187)</td> <td>Box 2- (16188-16301)</td> </tr> </table>	Box 1- (16001-16187)	Box 2- (16188-16301)	<p>1023-7 Item 56 7/93</p>																		
Box 1- (16001-16187)	Box 2- (16188-16301)																					

R-121

S-25-29

16 empties

S-29

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 376, JETZUP, MD. 20704 (TELEPHONE - 769-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

E

A. AGENCY 33.09.00		ACCESSION NO. 90W219	DATE REC'D 9-14-89
B. DIVISION/UNIT Division of Quality Control			RM CODE 14.05
C. MAILING ADDRESS 311 W. Saratoga Street - Room 613 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 17 19	NO. OF CU. FT. 4
D. PHONE NO. 333-0889		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Deborah Austin 333-0889		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-4	<p><u>FOOD STAMP NEGATIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) October 1987 - September 1988 Reporting Period Includes an Food Stamp schedule, worksheets and facesheets and all completed forms and correspondence related to the QC review: Boxes contain records as follows:</p> <p>Box 1 - (46001-46200) Box 2 - (46201-46435) Box 3 - (46436-46600) Box 4 - (46601-46695)</p>	<p>1023-7 Item 60 7/93</p> <p><i>7/16/93</i> <i>PLC</i></p>

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 33.09.00 <i>Department of Human Resources</i></p> <p>B. DIVISION/UNIT Division of Special Investigations</p> <p>C. MAILING ADDRESS 311 W. Saratoga Street, Rm. 624 Baltimore, Md. 21201</p> <p>D. PHONE NO. 333-0760 <i>333-0280</i></p> <p>E. AGENCY OFFICIAL Barbara Patten <i>BP</i></p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">ACCESSION NO. <i>91W911</i></td> <td style="width:50%;">DATE REC'D <i>3-1-91</i></td> </tr> <tr> <td>RANGE <i>5</i></td> <td>SECTION(S) <i>29</i></td> </tr> <tr> <td>LOCATION</td> <td>NO. OF CU. FT. <i>18</i></td> </tr> <tr> <td colspan="2" style="text-align: center;">RECORDS CENTER MANAGER</td> </tr> <tr> <td colspan="2" style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</td> </tr> </table>	ACCESSION NO. <i>91W911</i>	DATE REC'D <i>3-1-91</i>	RANGE <i>5</i>	SECTION(S) <i>29</i>	LOCATION	NO. OF CU. FT. <i>18</i>	RECORDS CENTER MANAGER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
ACCESSION NO. <i>91W911</i>	DATE REC'D <i>3-1-91</i>										
RANGE <i>5</i>	SECTION(S) <i>29</i>										
LOCATION	NO. OF CU. FT. <i>18</i>										
RECORDS CENTER MANAGER											
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER											

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
18 Boxes	<p><u>Investigative Records</u></p> <p>For each case investigated, this file contains control cards, various documents used as case evidence, investigation summaries, disposition summaries, and documents indicating court decisions and court orders.</p> <p><u>AFDC Cases</u></p> <p>Box 1 - (2778-2934) 3/88 Box 2 - (3001-3204) 2/88 Box 3 - (30-4096 - 30-4242) 4/87 Box 4 - (30-4414 - 30-4522) 5/87 Box 5 - (30-4523 - 30-4662) 10/87 Box 6 - (30-4663 - 30-4817) 7/87 Box 7 - (30-4818 - 30-4934) 10/87 Box 8 - (4562 - 4997) 5/87 Box 9 - (30-4935 - 30-5066) 9/87 Box 10 - (30-5067 - 30-7018) 7/87 Box 11 - (4034 - 4224) 8/87 Box 12 - (4244 - 4595) 2/87 Box 13 - (4596 - 4796) 1/87 Box 14 - (5005 - 6098) 3/87 Box 15 - (1723 - 2196) 3/88 Box 16 - (2197 - 3220) 3/88 Box 17 - (6003 - 6099) 12/87 Box 18 - (4385 - 5021) 4/88</p>	<p>1023-7 Item 26</p> <p><i>7/93</i></p> <p><u>Disposal</u> <i>8/14/93</i> <i>JPS</i></p>

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

14.02.10

DEPT. HUMAN RESOURCES

DORCHESTER COUNTY DEPT SOCIAL SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
93W1723	CASE RECORDS		1023-5A1 11E	FY 91	6	7/94	RECYCLED


Signature

RECORDS CENTER MANAGER
Title


07/25/94
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS-PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Dorchester Co. Dept. of Social Services		ACCESSION NO. 93W 1723	DATE REC'D 6-23-93
B. DIVISION/UNIT Maryland Energy Assist. Prog. (MEAP)			RM CODE 14.02.10
C. MAILING ADDRESS P O Box 217 Cambridge, MD 21613-0217		LOCATION RANGE SECTION(S) 101 4	NO. OF CU. FT. 6
D. PHONE NO. (410) 221-2202		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Joan Paul</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 6	<u>CASE RECORDS</u> - Fiscal Year 1991 Alphabetical Order - Aaron, Contine - Youngbar, Rebecca A. <u>Retired Records</u>	Schedule # 1023-5-A-1 Item 11 E Disposal Date is 7/94 <i>Disposal</i> <i>2/2/95</i> 

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.01

DEPT. HUMAN RESOURCES

ADMINISTRATIVE SERVICES
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W336	EQUIPMENT INVENTORY RECORDS	1023-6A1	24		3	7/93	RECYCLED


Signature

RECORDS CENTER MANAGER
Title

07/21/93
Date

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Human Resources		ACCESSION NO. 91W336	DATE REC'D 10-15-90
D. DIVISION/UNIT Administrative Services			RM CODE 1401
C. MAILING ADDRESS Anatoga State Center 311 W. Senatoga Street Baltimore, Md. 21201		LOCATION RANGE SECTION(S) 9 19	NO. OF CU. FT. 3
D. PHONE NO. 333-1280		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Ange Reeves - Records Manager		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS 1 thru 3	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Equipment Inventory Records	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1023-6 A 1 #24 - 8/93 7/93 Disposal 8/14/93 EJS	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.03

DEPT. HUMAN RESOURCES
AGENCY

CONTRACT PROCESSING UNIT
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
91W1475	CONTRACTS	1023-6	12	1988-89	10	1/93	RECYLED
90W206	CONTRACTS	1023-6	12	1986-87	14		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER
TITLE

1/21/93
DATE

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Human Resources		ACCESSION NO. 91W1475	DATE REC'D 6-25-91
B. DIVISION/UNIT Contract Processing Unit			FM CODE 14.03
C. MAILING ADDRESS 311 West Saratoga Street Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 42 6	NO. OF CU. FT. 10
D. PHONE NO. 333-0306		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Sheila E. Brown		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	Contracts - CSA/CEC-03/89-001 to CSA/HS-10/88-010	1023-6 #12
#2	Contracts - CSA/TA-01/88-053(1) to CSEA/CR-07/89-007	1/93
#3	Contracts - CSEA/CR-07/89-008 to CSEA/CR-07/89-015	
#4	Contracts - CSEA/CR-07/89-016 to IMA/MA-07/88-448	
#5	Contracts - IMA/FS-06/88-283 to IMA/MA-07/88-416	
#6	Contracts - OWEP/03/89-030 to OWEP/09/89-059	Disposal 2/6/93
#7	Contracts - OWEP/09/89-060 to SSA/FS-07/88-001	
#8	Contracts - SSA/FC-07/89-01 to SSA/OCW-07/89-108	
#9	Contracts - SSA/OCW-09/89-01 to SSA/RC-07/88-008	
#10	Contracts - SSA/SFC-07/89-001 to SSA/WOC-07/89-001	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. ANGELA REAVES, ADMINISTRATIVE SERV.	ACCESSION NO. 90W206	DATE REC'D 9-11-89
	B. DIVISION/UNIT CONTRACT PROCESSING UNIT	RM CODE 14.03
C. MAILING ADDRESS 311 WEST SARATOGA STREET BALTO., MD., 21201	LOCATION RANGE SECTION(S) 5 18	NO. OF CU. FT. 14
	D. PHONE NO. 333-0306	
E. AGENCY OFFICIAL ANGELA REAVES	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
#1	Contracts - CSA-EA-10/86-010 to CSA-EA-5/86-053	Schedule 1023-6 Item 12 1-93
#2	Contracts-CSA-BS-7/86 -007 to CSA-EA-10/86-009	
#3	Contracts-CSA-CS-10/86-012 to CSA-CS-TA-7/86-010	
#4	Contracts-CSA-CS-10/86-001 to CSA-CS-AD-9/86-006	
#5	Contracts-CSA-RC-7/86 -011 to CSEA-CR-2/86-015	
#6	Contracts-SSA IHAS-7/86-002 to CSEA-CR-7/86-004	
#7	Contracts-SSA-PS-7/85-011 to SSA-IHAS-7/86-03	
#8	Contracts-OS/OAG-6/86-007 to CSA/DH-7/86-003	
#9	Contracts-SSA-MC-7/86-015 to SSA-PS-7/86-002	
#10	Contracts-SSA-SN-11/86-018 to DHR/OA/GS	
#11	Contracts-SSA-SN/7/86-003 to SSA-SN/11/86-019	
#12	Contracts-SSA-SA/7/86-004 to IMA-FS-7/86-103	
#13	Contracts-IMA-CS-11/86-027 to IMA-FS-7/86-104	
#14	Contracts-SSA-T-/987-003 DC to IMA-CS-10/87-198	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. HUMAN RESOURCES
AGENCY

AIMS/FISCAL UNIT
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
89W474	PUBLIC ASSIST RUNS	1023-6	32	4/88-6/88	23	1/93	RECYLED
89W475	FOOD STAMP RUNS	1023-6	32	1988	23		
89W476	PUBLIC ASSIST RUNS	1023-6	32		23		
89W912	PUBLIC ASSIST RUNS	1023-6	32	10/88-11/88	25		
90W209	PA RUNS	1023-6	32	1988-89	17		
89W914	PA RUNS & CSE	1023-6	32	1984-88	23		
91W792	CSE CANCELLED CHECKS	1023-7	34	1990	10		
91W791	PA, CHILD SUPPORT CHECKS	1023-7	34	1/90	20		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER
TITLE

1/21/93
DATE

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 375, JESSUP, MD. 20794 (TELEPHONE - 708-1378)

E DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.01.04		124.04	ACCESSION NO. 896474	DATE RECD. 11-15-88
2. AGENCY Dept. of Human Resources			LOCATION - RANGE 41	SECTIONS 1
3. DIVISION/UNIT Off. of Adm./AIMS Fiscal Unit			NO. OF DU. PT. 23	
4. MAILING ADDRESS 311 W. Saratoga St. 9th Flr.			RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Aaron Von Moore		PHONE NO. 333-0568	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 23	Public Assistance Runs 4/88 thru 6/88	1023/6 32 12/92 Jan. 1993 <u>Disposal</u> 1-14-93

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AUG 10 1988
DIV. OF
GENERAL SERVICES

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.04		ACCESSION NO. 896475	DATE REC'D 11-15-88
2. AGENCY DHR/OA		LOCATION - RANGE 40 SECTIONS 10-11	
3. DIVISION/UNIT OA/AIMS Fiscal Unit		NO. OF CU. FT. 23	
4. MAILING ADDRESS 311 W. Saratoga St. Rm 925		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Aaron Moore		PHONE NO. 333-0568	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1 thru 23	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES FOOD STAMP RUNS 7/88 - 8/88 5/6 & 5/10/88 - 6/30/88		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 1023-6 - 32 Dis. DATE - 12/92 Jan. 1993 <u>Disposal</u> 1-14-93 JPS

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ADMINISTRATIVE SERVICES

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S-10-11

2 Empties

S-11

RECORDS TRANSFERRAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 375, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.04	ACCESSION NO. 89W476	DATE RECD 11-15-88
2. AGENCY DHR/OA	LOCATION - RANGE 42 SECTIONS 32	
3. DIVISION/UNIT OA/AIMS Fiscal Unit		
4. MAILING ADDRESS 311 W. Saratoga St. Rm 925	NO. OF CU. FT. 23	
5. AGENCY OFFICIAL Aaron Moore	PHONE NO. 333-0568	RECORDS CENTER MANAGER
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 23	PUBLIC ASSISTANCE RUN SO 55 CITY & COUNTY S050 & S056 S066 7/1 - 7/29 S834 & S074 S055 DAILY 7/1 - 7/29 S083, S057, S960 S055 CITY 8/1 & COUNTY S066 8/1 - 8/31 S056 8/1/88 S834 8/88 S834 8/88 & S057 S055 DAILY 8/1 -8/31 S083 DAILY S0960 DAILY S074	1023/6 32 12/92 <i>Jan. 1993</i> * Missing Bx 4+5 <u>Disposal</u> 1-14-93 <i>gpy</i>

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SEP 15 1988

ADMINISTRATIVE SERVICES

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 780-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.04		ACCESSION NO. 89W912	DATE REC'D 3-10-89
2. AGENCY DHR/OA		LOCATION - RANGE 38	SECTIONS 13
3. DIVISION/UNIT OA/AIMS Fiscal Unit			
4. MAILING ADDRESS 311 W. Saratoga St. Rm 925		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL - Aaron Moore		PHONE NO. 333-0568	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 25	Public Assistance Runs 10/88 & 11/88	1023/6 32 12/92 1/93 <u>Disposal</u> 1-14-93 JPY

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DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
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NO OF CU FT. 25		PUBLIC ASSISTANCE RUNS OCTOBER - NOVEMBER 1988	JESSUP'S DISPOSAL DATE 12/92
-----------------------	--	---	------------------------------------

1		S055 COUNTY 10/1/88	
2		S055 CITY 10/1	ACCESSION #
3		S056 - S960 - S057 10/1	
4		S050, S083	SECTION
5		S834	
6		S066 10/1 - 10/18/88	RANGE
7		S066 10/19 - 10/31/88	
8		S055 DAILY 10/3 - 10/7/88	
9		S055 DAILY 10/10 - 10/14/88	
10		S055 DAILY 10/17 - 10/22/88	
11		S055 DAILY 10/24 - 10/28/88	
12		S055 DAILY 10/28 - 10/31/88	
13		NOVEMBER 1988 S055 COUNTY 11/1/88	
14		S055 CITY 11/1/88	
15		S056, S057, S960	
16		S834	
17		S066 11/1 - 11/15/88	
18		S066 11/16 - 11/30/88	
19		S055 DAILY 11/2 - 11/4/88	
20		S055 DAILY 11/7 - 11/15/88	
21		S055 DAILY 11/10/88	
22		S055 DAILY 11/2 - 11/30/88	
23		S055 DAILY 11/2 - 11/30/88	
24		S050 11/1 - 11/30/88	
25		S083 & S074	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 706-1377)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04</p> <p>B. DIVISION, UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0568</p> <p>E. AGENCY OFFICIAL AARON MOORE</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; padding: 5px;"> <p style="text-align: center;">ACCESSION NO.</p> <p style="font-size: 2em; font-family: cursive;">906209</p> </td> <td style="width: 30%; padding: 5px;"> <p style="text-align: center;">DATE REC'D</p> <p style="font-size: 2em; font-family: cursive;">9-13-89</p> </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> <p style="text-align: right;">RM CODE</p> </td> </tr> <tr> <td style="padding: 5px;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; text-align: center;"> <p style="font-size: 1.5em; font-family: cursive;">33</p> </td> <td style="width: 40%; text-align: center;"> <p style="font-size: 1.5em; font-family: cursive;">15</p> </td> <td style="width: 30%; text-align: center;"> <p style="font-size: 1.5em; font-family: cursive;">17</p> </td> </tr> </table> </td> <td style="padding: 5px;"> <p style="text-align: center;">NO. OF CU. FT.</p> </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> <p style="text-align: center;">RECORDS CENTER MANAGER</p> </td> <td style="padding: 5px;"> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p> </td> </tr> </table>	<p style="text-align: center;">ACCESSION NO.</p> <p style="font-size: 2em; font-family: cursive;">906209</p>	<p style="text-align: center;">DATE REC'D</p> <p style="font-size: 2em; font-family: cursive;">9-13-89</p>	<p style="text-align: right;">RM CODE</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; text-align: center;"> <p style="font-size: 1.5em; font-family: cursive;">33</p> </td> <td style="width: 40%; text-align: center;"> <p style="font-size: 1.5em; font-family: cursive;">15</p> </td> <td style="width: 30%; text-align: center;"> <p style="font-size: 1.5em; font-family: cursive;">17</p> </td> </tr> </table>	<p style="font-size: 1.5em; font-family: cursive;">33</p>	<p style="font-size: 1.5em; font-family: cursive;">15</p>	<p style="font-size: 1.5em; font-family: cursive;">17</p>	<p style="text-align: center;">NO. OF CU. FT.</p>	<p style="text-align: center;">RECORDS CENTER MANAGER</p>		<p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p style="text-align: center;">ACCESSION NO.</p> <p style="font-size: 2em; font-family: cursive;">906209</p>	<p style="text-align: center;">DATE REC'D</p> <p style="font-size: 2em; font-family: cursive;">9-13-89</p>												
<p style="text-align: right;">RM CODE</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; text-align: center;"> <p style="font-size: 1.5em; font-family: cursive;">33</p> </td> <td style="width: 40%; text-align: center;"> <p style="font-size: 1.5em; font-family: cursive;">15</p> </td> <td style="width: 30%; text-align: center;"> <p style="font-size: 1.5em; font-family: cursive;">17</p> </td> </tr> </table>	<p style="font-size: 1.5em; font-family: cursive;">33</p>	<p style="font-size: 1.5em; font-family: cursive;">15</p>	<p style="font-size: 1.5em; font-family: cursive;">17</p>	<p style="text-align: center;">NO. OF CU. FT.</p>									
<p style="font-size: 1.5em; font-family: cursive;">33</p>	<p style="font-size: 1.5em; font-family: cursive;">15</p>	<p style="font-size: 1.5em; font-family: cursive;">17</p>											
<p style="text-align: center;">RECORDS CENTER MANAGER</p>		<p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>											

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
	<u>PA RIMS</u>	
01	Bank Confirmed Notices 1/88 - 2/89	1023/6 32
02	Stop Confirmed, Stop Ordered, Forgeries 2/89 - 5/89	<div style="font-size: 2em; font-family: cursive;">1/93</div> <div style="font-size: 1.5em; font-family: cursive; margin-top: 20px;"><u>Disposal</u></div> <div style="font-size: 1.5em; font-family: cursive; margin-top: 10px;">1-14-93</div> <div style="font-size: 2em; font-family: cursive; margin-top: 10px;">GPS</div>
03	SO 56 8/1/89 - 8/10/89	
04	SO 55 - County Payroll 8/1/89	
05	SO 55 - City Payroll 8/1/89	
06	SO 55 - Daily 8/1/89 - 8/4/89	
07	SO 55 - Daily 8/7/89 - 8/9/89	
08	SO 55 - Daily - GPA City 8/10/89 - 8/11/89	
09	SO 55 - Daily 8/12/89 - 8/16/89	
10	SO 55 - Daily 8/17/89 - 8/21/89	
11	SO 55 - Daily 8/22/89 - 8/25/89	
12	SO 55 - Daily 8/28/89 - 8/31/89	
13	SO 50 - Payroll and Daily 8/1/89 - 8/31/89	
14	S834 - Daily 8/1/89 - 8/16/89	
15	S834 - Daily 8/17/89 - 8/31/89	
	S960 and S083 - Daily 8/1/89 - 8/31/89	
16	SO 66 - Daily 8/1/89 - 8/14/89	
17	SO 66 - Daily 8/15/89 - 8/31/89	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 786-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.04		ACCESSION NO. 89W914	DATE REC'D 3-10-89
2. AGENCY DHR/OA		LOCATION RANGE 54	SECTIONS 10
3. DIVISION/UNIT OA/AIMS Fiscal Unit			
4. MAILING ADDRESS 311 W. Saratoga St. Rm 925		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Aaron Moore	PHONE NO. 333-0568	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 23	PA Runs & CSE Correction Reports 6/86 - 12/88 10/84 - <u>12/86</u>	1023/6 32 12/92 1/93 Disposal 1/21/93 RAK

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DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION JESSUP'S
		PUBLIC ASSISTANCE DECEMBER 1988 RUNS CSE CORRECTION RPTS. 10/84 - 12/86	SCHEDULE/ITEM# 1023/6 32 DISPOSAL DATE
1		S055 PAYROLL CITY 12/1/88	ACCESSION #
2		S055 PAYROLL COUNTY 12/1	
3		S055 DAILY 12/1 - 12/7	
4		S055 DAILY 12/8 - 12/10	RANGE
5		S055 DAILY 12/12/ - 12/ 15	
6		S055 DAILY 12/16 - 12/21	
7		S055 DAILY 12/22 - 12/27	SECTION
8		S055 DAILY 12/28 - 12/31	
9		S884 DAILY 12/1 - 12/31	
10		S056 12/1	
11		S066 DAILY 12/1 - 12/15	
12		S066 DAILY 12/16 - 12/31	
13		S050, S960, S083, S057 12/88	
14		S056, S074 12/88	
15		CSE CORRECTION RPTS 10/84 - 2/86	
16		CONFIRMS, STOP PAYMENTS, FORGERIES 1/87 - 6/87	
17		STOP PAY. CONFIRMS & FORGERIES 7/87 - 12/87	
18		RESECINDS, CONFIRM, BK. ACKNOWLEDGE. 7/86 - 12/86	
19		BANK BILLS. PAID NO ISSUES, DEPOSIT SLIPS 1/84 - 6/87	
20		CSE CORRECTION RPTS./ STOP PAYMENTS 12/86 / 85-6/87	
21		CSE CORRECTION RPT. 8/86 - 11/86	
22		CSE 973 & PRE-PROOF REGISTRY 8/87	
23		S078 6/86 - 8/87	

R-54

S-10

4 Empties

S-10

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 91W792	DATE REC'D 2-7-91
B. DIVISION/UNIT OA/AIMS FISCAL UNIT			FORM CODE 1404
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) 53 32	NO. OF CU. FT. 10
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-10	C.S.E. CANCELLED CHECKS 8/15-10/15/90	1023/7 34 12/92 - 1/93 <u>Disposal</u> 1-5-93 JP

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION

NO OF BOXES - 10

JESSUP'S

CSE
CANCELLED CHECKS
AUGUST 15 - AUGUST 30, 1990
SEPTEMBER 30, 1990 & OCTOBER 15, 1990

1	203989 - 340474	8/15/90	
2	20394 - 346663	8/30/90	
3	346664 - 358230	8/30/90	
4	352214 - 358230	8/30/90	
5	358231 - 364218	8/30/90	
6	364219 - 365999	8/30/90	
7	204319 - 378024 & DAMAGES	9/30/90	
8	204404 - 371225	10/15/90	
9	371226 - 376705	10/15/90	
10	376706 - 378312	10/15/90	

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>Department of Human Resources</i> 1. 14.04		ACCESSION NO. <i>91W791</i>	DATE REC'D <i>2-7-91</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		FM CODE <i>14.04</i>	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) <i>53 31-32</i>	NO. OF CU. FT. 20
D. PHONE NO. <i>333-0280</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 20	PUBLIC ASSISTANCE AND CHILD SUPPORT CANCELLED CHECKS 1/90	1023/7 34 1/93 <i>Disposal</i> <i>1-5-93</i> <i>JR</i>

DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
--------------	-------------	----------------------------	-------------

PUBLIC ASSISTANCE
CANCELLED CHECKS
JANUARY 1990

1		3742 - 1756862	1ST HALF
2		1756862 - 1762887	
3		1762888 - 1768983	
4		1768984 - 1775171	
5		1775172 - 1781261	
6		1781262 - 1787689	
7		1787690 - 1796909	
8		1790782 - 1810517	
9		1801632 - 1807771	
10		1807772 - 1814906	
11		1814907 - 1821410	
12		1821411 - 1836671	
13		1799132 - 1801631	
14		3475 - 1794191	
15		1794194 - 1829591	
16		1829592 - 1837416	
17		1837417 - 1848793 & REJECTS	

CSE BONUS CHECKS

18		218616 - 254202	
19		217828 - 275743	
20		275744 - 280998 & REJECTS	

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

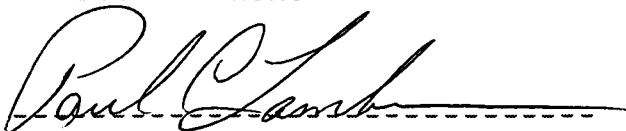
CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. HUMAN RESOURCES
AGENCY

AIMS/FISCAL UNIT
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
91W127	PA CANCELLED CHECKS	1023-7	34	11/89	18	1/93	RECYLED
90W207	PA RUNS	1023-6	32	4/89	13		
90W196	PA CANCELLED CHECKS	1023-7	34	11/89	21		
89W917	FOOD STAMPS	1023-6	32	5/88-11/88	12		
89W916	PA CANCELLED CHECKS	1023-7	34	9/88	22		
89W915	PA, CSE CHECKS	1023-7	34		22		
89W913	PA, CSE CHECKS	1023-6	32	8/88	24		
89W911	PA RUNS	1023-6	32	1988	15		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER
TITLE

1/21/93
DATE

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY
1. 14.04 - *Department of Human Resources*

B. DIVISION/UNIT
OA/AIMS FISCAL UNIT

C. MAILING ADDRESS
311 SARATOGA STREET RM 925

D. PHONE NO.
333-~~XXXXXX~~ ~~0380~~ 0280

E. AGENCY OFFICIAL
~~XXXXXXXXXX~~ KEN WALTERS

ACCESSION NO.
90W127

DATE REC'D
8-3-90
RM CODE
14.04

LOCATION
RANGE SECTION(S)
2 34

NO. OF CU. FT.
18

RECORDS CENTER MANAGER

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS

3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE

1 thru 18

PUBLIC ASSISTANCE CANCELLED CHECKS - NOVEMBER 1989

1023/7 34
~~12/92~~
1193
Disposal
1-4-93
JPB



DATE
SHIP

STATE
NO.

DESCRIPTION
OF CONTENTS

DESTINATION

NO. OF CU FT.
18

PUBLIC ASSISTANCE
CANCELLED CHECKS

NOVEMBER 1989

1	3732 - 1565426	
2	1565427 - 1571880	
3	1571881 - 1577884	
4	1577885 - 1588857	
5	1583331 - 1588857	
6	1588858 - 1594360	
7	1594361 - 1599979	
8	1599980 - 1605987	
9	1605988 - 1611629	
10	1611630 - 1617095	
11	1617096 - 1622766	
12	1622767 - 1628711	
13	1628712 - 1635613	
14	1635615 - 1645161	
15	1645163 - 1650376	& REJECTS
16	3736 - 1638957	2ND HALF
17	1638959 - 1651743	2ND HALF
18	1651744 - 1656707	2ND HALF & REJECTS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0568</p> <p>E. AGENCY OFFICIAL AARON MOORE</p>	<p>ACCESSION NO. 90W207</p>	<p>DATE REC'D 9-11-89</p> <p>RM CODE</p>
	<p>LOCATION RANGE SECTION(S) 9 9</p>	<p>NO. OF CU. FT. 13</p>
	<p>RECORDS CENTER MANAGER</p>	
	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 13	PUBLIC ASSISTANCE DP RUNS - 4/89	1023/6 32 12/92 1/93 <u>Disposal</u> 1-6-93 JPS

DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
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NO OF
CU FT.
13

PUBLIC ASSISTANCE
RUNS - APRIL 1989

JESSUP

1	S055 COUNTY PAYROLL 4/1
2	S055 CITY PAYROLL 4/1
3	S055 DAILY 4/3 - 4/6
4	S055 DAILY 4/7 - 4/10
5	S055 DAILY 4/11 - 4/14
6	S055 DAILY 4/15 - 4/20
7	S055 DAILY 4/21 - 4/26
8	S055 DAILY 4/27 - 4/28 S057 4/29
9	S834 DAILY 4/1 - 4/28
10	S066 DAILY 4/3 - 4/13
11	S066 DAILY 4/3 - 4/13
12	S056 4/1 & 4/10 S074 3/31
13	S050, S960, S083 DAILY 4/1 - 4/29

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 44-64</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0568</p> <p>E. AGENCY OFFICIAL AARON MOORE</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">ACCESSION NO. 90W196</td> <td style="width: 30%;">DATE REC'D 9-8-89</td> </tr> <tr> <td>LOCATION RANGE SECTION(S) 21 33-34</td> <td>RM CODE 14.05</td> </tr> <tr> <td colspan="2">NO. OF CU. FT. 21</td> </tr> <tr> <td colspan="2" style="text-align: center;">RECORDS CENTER MANAGER</td> </tr> <tr> <td colspan="2" style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</td> </tr> </table>	ACCESSION NO. 90W196	DATE REC'D 9-8-89	LOCATION RANGE SECTION(S) 21 33-34	RM CODE 14.05	NO. OF CU. FT. 21		RECORDS CENTER MANAGER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
ACCESSION NO. 90W196	DATE REC'D 9-8-89										
LOCATION RANGE SECTION(S) 21 33-34	RM CODE 14.05										
NO. OF CU. FT. 21											
RECORDS CENTER MANAGER											
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER											

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 21	PUBLIC ASSISTANCE CANCELLED CHECKS NOVEMBER 1989	1023/7 34 12/92 1/93 <u>Disposal</u> 1-5-93 GPR

DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
NO OF CU FT 21		PUBLIC ASSISTANCE CANCELLED CHECKS NOVEMBER 1989	JESSUP 1023/7 34
			DISPOSAL DATE 12/93
			ACCESSION #
			SECTION
			RANGE
1		1400 - 402255 1ST HALF	
2		402256 - 407873	
3		407874 - 413619	
4		413620 - 419418	
5		419419 - 425365	
6		425366 - 431258	
7		431259 - 436630	
8		436631 - 442356	
9		442357 - 447977	
10		447978 - 453449	
11		453450 - 459197	
12		459198 - 464819	
13		464820 475996	
14		475997 - 484815	
15		484816 - 486890 & REJECTS	
16		1299 - 471250 2ND HALF	
17		471251 - 483713	
18		483715 - 474481 & REJECTS	
		CSE CHECKS	
19		14760 - 54740	
20		27703 - 60858	
21		60859 - 65168 & REJECTS	

125

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 760-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.04		ACCESSION NO. 89W917	DATE REC'D 3-10-89
2. AGENCY DHR/OA		LOCATION RANGE 12	SECTION 5
3. DIVISION/UNIT OA/AIMS Fiscal Unit			
4. MAILING ADDRESS 311 W. Saratoga St. Rm 925		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Aaron Moore	PHONE NO. 333-0568	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 12	Food Stamps 5/88 - 11/88	1032/6 32 12/92 1/93 <u>Disposal</u> 1-6-93 GPR

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

DATE
SHIP

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP'S

NO OF
CU FT.
12

FOOD STAMPS
5/88 TO 11/88

DISPOSAL DATE
12/92

ACCESSION #

RANGE

SECTION

1	S550	11/88	
2	S414	11/88	
3	S417 DAILY	11/1 - 11/17/88	
4	S417 ATP	11/1 - 11/16/88	
	S550 ATI	11/1 - 11/16/88	
5	S461	11/1 - 11/25/88	
6	S417 ATP	11/17 - 11/30/88	
	S550 ATI	11/17 - 11/30/88	
7	S417 DAILY	11/18 - 11/30/88	
8	S417	9/31/88	
	S560	9/30/88	
9	S564	8/31/88	S560A 7/31/88
	S552	11/30/88	S153 11/30/88
	S564	10/31/88	S419 11/30/88
10	S417	11/6/88	
11	S418	11/6 & 11/10/88	
	S551	11/1/88	
	S417	11/10/88	
	S564	9/30/88	
12	S461	11/28 - 11/30/88	
	S560A	5/31/88	

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 708-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE <u>14.04</u> <u>14.05</u>		ACCESSION NO. <u>89W916</u>	DATE REC'D <u>3-10-89</u>
2. AGENCY DHR/OA		LOCATION - RANGE SECTION# <u>14</u> <u>17-18</u>	NO. OF CU. FT. 22
3. DIVISION/UNIT OA/AIMS Fiscal Unit			
4. MAILING ADDRESS 311 W. Saratoga St. Rm 925		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Aaron Moore		PHONE NO. 333-0568	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 22	PUBLIC ASSISTANCE CANCELLED CHECKS SEPTEMBER 1988	1023/6 32 12/92 1023/7 34 1/93 <u>Disposed</u> <u>1-4-93</u> <u>JPB</u>

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DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION JESSUP'S
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PA CANCELLED CHECKS
SEPTEMBER 1989

DISPOSAL DATE

1		272 - 209308 1ST HALF	
2		209309 - 214979	
3		214980 - 220512	"
4		220513 - 226235	"
5		226236 - 232217	"
6		232218 - 238170	"
7		238171 - 243615	"
8		243616 - 248954	"
9		248955 - 254734	"
10		254735 - 260270	"
11		260271 - 265678	"
12		265679 - 271129	"
13		271130 - 276693	"
14		276694 - 287051	"
15		287052 - 291436	"
16		358 - 281465 2ND HALF	
17		281466 - 294493	
18		294494 - 301826 & REJECTS	
19		206773 - 207947 & REJECTS 8/88	

CSE CHECKS

20		474 - 27322 9/88 1ST HALF	
21		381 - 34948 2ND HALF	
22		34950 - 41714	"

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 700-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14-04 1405		ACCESSION NO. 89W915	DATE RECD 3-10-89
2. AGENCY DEPT. OF HUMAN RESOURCES		LOCATION - RANGE 14	SECTION 17
3. DIVISION / UNIT BUDGET & FINANCE/AIMS FISCAL UN IT		NO OF CU FT. 22	
4. MAILING ADDRESS 311 W. SARATOGA ST. Rm 925		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL GREG KLEIN		PHONE NO. 333-0381	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 22	PUBIC ASSISTANCE AND CSE CANCELLED CHECKS	1023/7 34 12/92 1/93 <u>Disposal</u> 1-4-93 JPR

DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION JESSUP'S
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NO OF CU FT 22		PUBLIC ASSISTANCE & CSE CANCELLED CHECKS OCTOBER 1988	SCHEDULE/ITEM# 1023/7 34
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1	371 - 303112	1ST HALF	ACCESSION #
2	303113 - 308930		
3	308931 - 314361		
4	314361 - 320044		RANGE
5	320045 - 326059		
6	326060 - 332094		
7	332095 - 337916		SECTION
8	337917 - 343605		
9	343606 - 349268		
10	349269 - 355017		
11	355018 - 361007		
12	361008 - 366789		
13	366785 - 373385		
14	373386 - 380162		
15	380163 - 384414	& REJECTS	
16	942473 - 4657385	& REJECTS (MNB)	
	6-15 thru 8/15/99		
17	426 - 374658	2ND HALF	
18	374660 - 393565		
19	393566 - 394941		

CSE CHECKS

20	1008 - 45645		
21	45646 - 51386		
22	51387 - 54734		
	510452 - 639532	& REJECTS (MNB)	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.06 14.05		ACCESSION NO. 89W913	DATE REC'D 3-10-89
2. AGENCY DHR/OA		LOCATION NAME SECTION 38 13-14	
3. DIVISION/UNIT OA/AIMS Fiscal Unit			
4. MAILING ADDRESS 311 W. Saratoga St. Rm 925		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Aaron Moore		PHONE NO. 333-0568	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1 thru 24	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Cancelled PA & CSE Checks - August 1988		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) X02/1992 1023/6 32 12/92 1/93 Disposal 1-5-93 JPP

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DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
			JESSUP'S
NO OF CU FT 24		CANCELLED PA and CSE CHECKS AUGUST 1988	DISPOSAL DATE 12/92
1		261 - 103353 1st half	
2		103354 - 108893	
3		108994 - 114139	ACCESSION #
4		114141 - 119565	
5		119566 - 125123	SECTION
6		125124 - 130724	
7		130722 - 136282	
8		136283 - 141689	
9		141690 - 146988	
10		146989 - 152333	
11		152334 - 157407	
12		157408 - 162836	
13		162837 - 168880	
14		16881 - 179104	
15		179105 - 186500	
16		186501 - 194248 & REJECTS	
17		293 - 178886 2nd HALF	
18		178893 - 195039	
19		195040 - 206772 & REJECTS	
		CSE CHECHS	
20		281 - 8577 1st HALF	
21		8579 - 12748	
22		333 - 19466 2nd HALF	
23		19468 - 25358	
24		25359 - 27313	

R-38

S-13-14

one (1) Empty

S-14

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 786-1376)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.04	ACCESSION NO. 89W911	DATE REC'D 3-10-89
2. AGENCY DHR/OA	LOCATION - RANGE SECTION 23 34	
3. DIVISION/UNIT OA/AIMS Fiscal Unit		
4. MAILING ADDRESS 311 W. Saratoga St. Rm 925	NO. OF CU. FT. 15	
5. AGENCY OFFICIAL Aaron Moore	PHONE NO. 333-0568	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 15	MNB REPORTS SO77 1/88 - 4/88 AIPK, AIPO, APII, AICP 1/88 - 3/88 STOP PAYMENT, FORGERIES 1/88 - 6/88 ARP RPTS 6/87 - 4/88 CSE Auto Cancels 2/88 Pulls & Cancels 2/88 Chief Files (AIMS Correspondence 11/88 Auto cancels Run 2 6/78 PA RUNS	1023/6 32 12/92 1/93 Disposal <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> 1-7-93 GPH

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DATE SHIP	STATE NO	DESCRIPTION OF CONTENTS	DESTINATION JESSUP
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NO OF CU FT 15	PA, MNB, CSE, CHIEF'S CORRESPONDENCE	SCHEDULE / ITEM# 1023/6 32
1	MNB BANK REPORTS S077 1/88	DISPOSAL DATE 12/91
2	" " " " 2/88	ACCESSION #
3	" " " " 3/88	
4	" " " " 4/88	SECTION
5	AIPK, AIPO, AIPI, AICP 1/88 -3/88	
6	Stop Payment, Forgeries 1/88-6/88	RANGE
7	Bank ARP Rpts 6/87 - 4/88	
8	CSE Auto Cancels 2/88	
9	Pulls & Cancels 7/87 - 3/88	
10	Auto Cancel Corrections-Run 2 6/78	
11	Chief's Files 11/88 Req. & Reading Files 1983-1986 AFU Budget 84,85,86,87 & Personnel Box 11 to 15 are the same	
12	Chief's Files 11/88	
13	Chief's Files 11/88	
14	Chief's Files 11/88	
15	Chief's Files 11/88	

~~R-16~~
~~S-23-24~~

R-23
S-34

6 Empty
S-34

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. HUMAN RESOURCES
AGENCY

AIMS/FISCAL UNIT
DIVISION

<u>NO.</u>	<u>DESCRIPTION OF RECORDS</u>	<u>SCHED.</u>	<u>ITEM NO.</u>	<u>DATE OF RECORDS DISPOSAL</u>	<u>VOLUME CU. FT.</u>	<u>DATE OF DISPOSAL</u>	<u>METHOD OF DISPOSAL</u>
89W910	FOOD STAMPS	1023-6	32	9/88	9	1/93	RECYLED
89W909	FOOD STAMP RUNS	1205	21	1987	1		
91W1493	FISCAL IV-D	1023-7A4	40	1989	5		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER
TITLE

1/21/93
DATE

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 706-1578)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.04		ACCESSION NO. 896910	DATE REC'D 3-10-89
2. AGENCY DHR/OA		LOCATION RANGE 33	SECTIONS 6
3. DIVISION/UNIT OA/AIMS Fiscal Unit		NO. OF CU. FT. 9	
4. MAILING ADDRESS 311 W. Saratoga St. Rm 925		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Aaron Moore		PHONE NO. 333-0568	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1 thru 9	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES FOOD STAMPS 9/88 S414 S417 S418 S461 S550		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 1023/6 32 12/92- 1/93 <u>Disposal</u> 1-7-93 ggs

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 788-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.04		ACCESSION NO. <i>89W909</i>	DATE REC'D <i>3-10-89</i>
2. AGENCY DHR/OA			
3. DIVISION/UNIT OA/AIMS Fiscal Unit		LOCATION - RANGE <i>21</i>	SECTION# <i>12-13</i>
4. MAILING ADDRESS 311 W. Saratoga St. Rm 925		NO. OF CU. FT. 16	
5. AGENCY OFFICIAL Aaron Moore		PHONE NO. 333-0568	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1 thru 16	FOOD STAMPS RUNS 10/88	1023/6 32 12/92 <i>1/93</i> <u>Disposal</u> <i>1-6-93</i> <i>gph</i>

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES

R-21

S-12-13

4 Empties

S-13

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 376, JESSUP, MD. 20794 (TELEPHONE - 703-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 14.01.04 14.04	ACCESSION NO. 89W477	DATE RECD 11-15-88
2. AGENCY Dept. of Human Resources	LOCATION RANGE 33	
3. DIVISION/UNIT Off. of Adm./AIMS Fiscal Unit		
4. MAILING ADDRESS 311 W. Saratoga St. 9th Flr.	SECTIONS 9-10	NO. OF DU. PT. 17
5. AGENCY OFFICIAL Aaron Von Moore	PHONE NO. 333-0568	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE ITEM NO., DISPOSAL DATE
1 thru 17	Food Stamp Runs 11/83 - 1/87 8/84 - 12/86 & 6/88	1023/6 32 12/92 Jan. 1993 Disposal 1-7-93 [Signature]

RECEIVED

AUG 10 1988

DIV. OF
GENERAL SERVICES

2

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 33.09.00		14.05		ACCESSION NO. 89W459	DATE REC'D 11-9-88	
b) AGENCY Department of Human Resources Income Maintenance Administration		LOCATION - RANGE 32		SECTION(S) 15	NO OF CU. FT. 136	
c) DIVISION/UNIT Quality Control		MAILING ADDRESS Saratoga State Center 311 W. Saratoga Street Baltimore, Maryland 21201		RECORDS CENTER MANAGER Paul C. Lamberson		
e) AGENCY OFFICIAL Michael C. Blum		PHONE NO. 33-0886		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
2. BOX NUMBERS 1-6	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES MA ACTIVE REVIEW FOLDERS (Kraft envelopes with contents each numbered) OCTOBER 1985 - MARCH 1986 REPORTING PERIOD Includes an MA schedule, worksheets, facesheets, and all completed forms and correspondence related to the QC review. Boxes contain records as follows: Box 1 - (800001-800050) Box 2 - (800051-800100) Box 3 - (800101-800150) Box 4 - (800151-800200) Box 5 - (800201-800250) Box 6 - (800251-800297)			4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) 900-60- October 1992 1/93 Sch. #1023-7 I - 63 <u>Disposal</u> 1-12-93 JPG		

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.05

DEPT. HUMAN RESOURCES
AGENCY

QUALITY CONTROL
DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
89W458	FPA ACTIVE REVIEW	1023-7	66	1985-86	12	1/93	RECYLED
92W186	UIBIP REPORTS	1023-7A4	31	1989	30		
92W187	MEDICAL ASSIST	1023-7A4	47	1989	5		
92W185	MA RECORDS	1023-7A4	47		8		
89W457	AFDC REVIEW	1023-7	55	1986-87	2		
89W456	MA REVIEW	1023-7	63	1986-87	6		
88W933	AFDC REVIEW	1023-7		1985-86	50		
88W934	AFDC REVIEW	1023-7		1985-86	2		



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER
TITLE

1/21/93
DATE

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 33.0800.0822 14.05		ACCESSION NO. 92W186	DATE REC'D 8-23-91
b) AGENCY Dept. of HUMAN RESOURCES Child Support Enforcement Ad.		LOCATION - RANGE 15	NO OF CU. FT. 30
c) DIVISION/UNIT CENTRAL OPERATIONS - TAX Intercept		SECTIONS 1-2	RECORDS CENTER MANAGER
d) MAILING ADDRESS 311 W. SARATOGA ST. ROOM #304 BALTO. MD 21201		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
a) AGENCY OFFICIAL KAREN A. MAYER	PHONE NO. 333-0641		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Weekly UIBIP Reports 1-8-89 - July 1989 Collections	SCH. # 1023-7-A4 ITEM # 31 12-31-92 1/93
2	Weekly UIBIP Reports 8-89 - 12-89 Collections	SCH # 1023-7-A4 ITEM # 31 12-31-92 Disposal 4/17/93 RM
3	1989 Weekly UIBIP Reports with & without deductions 9-89-12-89	SCH # 1023-7-A4 ITEM # 31 12-31-92
4	1989 Weekly UIBIP Reports with & without deductions 6-89-8-89	SCH # 1023-7-A4 ITEM # 31 12-31-92

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 33-0800-0822	ACCESSION NO.	DATE REC'D
b) AGENCY Dept. of HUMAN RESOURCES Child Support Enforcement Admin		
c) DIVISION / UNIT Central Operations - Tax Intercept	LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS 311 W. SARATOGA ST ROOM #309 BAKTO. MD 21201	NO. OF CU. FT.	
e) AGENCY OFFICIAL KAREN A. MAYER	PHONE NO. 333-0641	RECORDS CENTER MANAGER
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
5	1989 Weekly VIBIP Reports with & without deductions 5-89-5-89	SCH # 1023-7-A4 ITEM # 31 12-31-92
6	1989 Weekly VIBIP Reports with & without deductions 2-89-4-89	SCH # 1023-7-A4 ITEM # 31 12-31-92

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 719-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 33-0800-0822	ACCESSION NO.	DATE REC'D
b) AGENCY Dept. of HUMAN Resources Child Support Enforcement Admin.		
c) DIVISION/UNIT Central Operations - TAX Intercept	LOCATION - RANGE	SECTION(S) NO OF CU. FT.
d) MAILING ADDRESS 311 W. SARATOGA ST. ROOM #309 BALTO. MD 21201	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL KAREN A. MAYER	PHONE NO. 333-0641	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
7	TAX YEAR 1988 APPEAL Files SAMPSON, WILLIAM - TYSON, Theodore	1023-7A ITEM # 30 Dec. 31, 1992
8	TAX YEAR 1988 APPEAL Files YATES, ARTHUR - YUNGER, Lionel & Misfiled 1988 Files	1023-7A ITEM # 30 Dec. 31, 1992
9	TAX YEAR 1988 APPEAL Files WICKS, Joseph - YATES, Anthony	1023-7A ITEM # 30 Dec. 31, 1992

PLAIN UNLINED PAPER FOR CONTINUATION PAGES

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 33.0800.0822		ACCESSION NO.	DATE REC'D
b) AGENCY Dept. of HUMAN Resources Child Support Enforcement Admin		LOCATION - RANGE SECTION(S) NO OF CU. FT.	
c) DIVISION/UNIT Central Operations - TAX Intercept			
d) MAILING ADDRESS 311 W. SARATOGA ST. ROOM # 309 BALTO. MD 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL KAREN A. MAYER 333-0641		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
10	TAX YEAR 1988 APPEAL Files WADDEES, PERRY - Whittley, Anthony	1023-7A ITEM # 30 Dec. 31, 1992	
11	TAX YEAR 1988 APPEAL Files TALBOT, LEONARD - VOSS, DAVID	1023-7A ITEM # 30 Dec. 31, 1992	
12	TAX YEAR 1988 APPEAL Files SMERDON, MICHAEL - SYDNOR, SAMUEL	1023-7A ITEM # 30 Dec. 31, 1992	
13	TAX YEAR 1988 APPEAL Files SADLER, MICHAUX - SLIGH, ERIC	1023-7A ITEM # 30 Dec. 31, 1992	
14	TAX YEAR 1988 APPEAL Files RACKS, CHARLES - RUSSELL, ROGER	1023-7A ITEM # 30 Dec. 31, 1992	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 33.0800.0822		ACCESSION NO.	DATE RECD
b) AGENCY Dept. of HUMAN Resources Child Support Enforcement Admin.		LOCATION - RANGE	SECTION(S)
c) DIVISION / UNIT Central Operations - TAX Intercept		NO. OF CU FT.	
d) MAILING ADDRESS 311 W. SARATOGA ST. ROOM # 309 BALTO. MD 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL KAREN A. MAYER		PHONE NO. 333-0641	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)	
15	TAX YEAR 1988 APPEAL Files PARSONS, TERRY - QUICK, JERRY	1023-7A ITEM #30 Dec. 31, 1992	
16	TAX YEAR 1988 APPEAL Files MUCHMORE, JOHN - PARKEY, FRED	1023-7A ITEM #30 Dec. 31, 1992	
17	TAX YEAR 1988 APPEAL Files MASSEY, FRANCISCO - MOYD, MARVIN	1023-7A ITEM #30 Dec. 31, 1992	
18	TAX YEAR 1988 APPEAL Files LUCAS, CALVIN - MARTIN, RICHARD	1023-7A ITEM #30 Dec. 31, 1992	
19	TAX YEAR 1988 APPEAL Files KNERS, LAUREN - LOVE, WENDELL	1023-7A ITEM #30 Dec. 31, 1992	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 33-0800-0822	ACCESSION NO.	DATE RECD
b) AGENCY Dept. of HUMAN RESOURCES Child Support Enforcement Admin		
c) DIVISION/UNIT Central Operations - TAX Intercept	LOCATION - RANGE	SECTION(S) NO OF CU. FT.
d) MAILING ADDRESS 311 W. SARATOGA ST. ROOM #309 BALTO. MD 21201	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL KAREN A. MAYER 333-0641	PHONE NO. TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
20	TAX year 1988 APPEAL Files JONES, ANTHONY - Klingebiel, WILLIAM	1023-7A ITEM #30 Dec. 31, 1992
21	TAX year 1988 APPEAL Files ABRAMS, Phillip - Bazemore, Andre	1023-7A ITEM #30 Dec. 31, 1992
22	TAX year 1988 APPEAL Files BEAN, ALEXANDER - Brooks, WALLACE	1023-7A ITEM #30 Dec 31, 1992
23	TAX year 1988 APPEAL Files BROWN, ARTHUR - CAVINDER, Jeffrey	1023-7A ITEM #30 Dec. 31, 1992
24	TAX year 1988 APPEAL Files Cephas, John - CZAWLYTKO, FRANK	1023-7A ITEM #30 Dec 31, 1992
25	TAX year 1988 APPEAL Files Dadds, Russell - Dyson, Charles	1023-7A ITEM #30 Dec 31, 1992

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1370)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 33.0800.0822	ACCESSION NO.	DATE RECD
b) AGENCY Dept. of HUMAN Resources Child Support Enforcement Admin.		
c) DIVISION/UNIT Central Operations - TAX Intercept	LOCATION - RANGE SECTION(S)	NO OF CU FT.
d) MAILING ADDRESS 311 W. SARATOGA ST. Room #309 BALTO. MD 21201	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL KAREN A. MAYER	PHONE NO. 333-0641	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
26	TAX YEAR 1988 APPEAL Files EARLY, CHARLIE - FOY, DONALD	1023-7A ITEM #30 DEC 31, 1992
27	TAX YEAR 1988 APPEAL Files FRANK, CORNELIUS - GREENE, TIMOTHY	1023-7A ITEM #30 DEC. 31, 1992
28	TAX YEAR 1988 APPEAL Files GREENHILL, LARRY - HATTEN, ROBERT	1023-7A ITEM #30 DEC. 31, 1992
29	TAX YEAR 1988 APPEAL Files HALENSTEIN, WALTER - HYMAN, JOHN	1023-7A ITEM #30 DEC. 31, 1992
30	TAX YEAR 1988 APPEAL Files IDZI, STEPHEN - JOLLEY, BRYAN	1023-7A ITEM #30 DEC. 31, 1992

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>1) AGENCY CODE 1104 14.05 Department of Human Resources</p>	<p>ACCESSION NO. 92W187</p>	<p>DATE REC'D 8-23-91</p>
<p>2) AGENCY IMA - Medical Assistance</p>	<p>LOCATION - RANGE 15</p>	<p>NO. OF CU. FT. 5</p>
<p>3) DIVISION / UNIT</p>	<p>SECTION(S) 2</p>	<p>RECORDS CENTER MANAGER</p>
<p>4) MAILING ADDRESS 311 W Saratoga Street Balto, Md 21201</p>	<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>5) AGENCY OFFICIAL Susan Abbondandolo - 333-0889 Angie Reaves - 333-0280</p>		
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>
<p>1 of 5</p>	<p>Medical Assistance MR Waiver Lemback to Whitehead (1989)</p>	<p>1023-7A-4 #47 1/93 Disposal 4/17/93 PL</p>
<p>2 of 5</p>	<p>Medical Assistance MR Waiver Gannon to Lewandowski</p>	
<p>3 of 5</p>	<p>Medical Assistance MR Waiver Carruthers to Evans</p>	
<p>4 of 5</p>	<p>Medical Assistance MR Waiver Hall to Malgrof</p>	
<p>5 of 5</p>	<p>Medical Assistance MR Waiver Amussen to Carrington</p>	

R-15

S-~~1~~2

3 Empties

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 378, JESSUP, MD. 20794 (TELEPHONE - 706-1979)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY *Department of Human Resources*

D. DIVISION/UNIT

IHA - OPA/IMA

C. MAILING ADDRESS

*311W Saratoga Street
Rt 648
Baltimore, Md. 21201*

D. PHONE NO.

393-0280

ACCESSION NO.

92W185

DATE REC'D

8-23-91

RM CODE

14.05

LOCATION

RANGE SECTION(S)

15 1

NO. OF CU. FT.

8

RECORDS CENTER MANAGER

E. AGENCY OFFICIAL

Angie Pearson Records Manager

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS

3.

DESCRIPTION OF RECORDS
WITH INCLUSIVE DATES

4. DISPOSAL AUTHORITY
SCHEDULE, ITEM NO.,
DISPOSAL DATE

- 1- *MA Records - 7819 - 10017861*
- 2- *" " - 15025490 - 22038482*
- 3- *" " - 21015785 - 30954240*
- 4- *" " - 0151971 - 10853*
- 5- *" " - 153 - 7151*
- 6- *" " - 3197 - 01003609*
- 7- *" " - 30885 - 10859*
- 8- *" " - 6882 - 03099321*

*1/93
1023-7A4
#1177*

*Disposal
4/17/93
OK*

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 798-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 33.09.00		ACCESSION NO. 14.05 89W457		DATE RECD 11-9-88
2. AGENCY Department of Human Resources Income Maintenance Administration		LOCATION RANGE 32		SECTIONS 6
3. DIVISION/UNIT Quality Control		NO. OF CU FT. 2		RECORDS CENTER MANAGER Paul Lamberson
4. MAILING ADDRESS Saratoga State Center 311 W. Saratoga Street Baltimore, Maryland 21201		5. AGENCY OFFICIAL Michael C. Blum		PHONE NO. 333-0886
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-2	<p><u>AFDC NEGATIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered)</p> <p><u>OCTOBER 1986 - SEPTEMBER 1987</u></p> <p>Includes an AFDC schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows:</p> <p>Box 1 - (26001-26220) Box 2 - (26201-26300)</p>	<p>700-53 October 1992</p> <p>1/93</p> <p>Sch. #1023-7</p> <p>Item 55</p> <p><u>Disposal</u></p> <p>1-12-93</p> <p>JPS</p>

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 33.09.00		ACCESSION NO 896456		DATE REC'D 11-9-88
2. AGENCY Department of Human Resources Income Maintenance Administration		LOCATION - RANGE 32		SECTION(S) 15
3. DIVISION / UNIT Quality Control		NO OF CU. FT. 6		RECORDS CENTER MANAGER Paul C. Lamberson (799-1379)
4. MAILING ADDRESS 311 West Saratoga Street Baltimore, Maryland 21201		5. AGENCY OFFICIAL Michael C. Blum		PHONE NO. 333-0886
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-6	<p><u>MA ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered)</p> <p><u>OCTOBER 1986-MARCH 1987 REPORTING PERIOD</u></p> <p>Includes a MA Schedule, worksheets, facesheets and all completed forms and correspondence related to the Quality Control review. Boxes contain records as follows:</p> <ul style="list-style-type: none"> Box 1 (800001-800050) Box 2 (800051-800100) Box 3 (800101-800150) Box 4 (800151-800200) Box 5 (800201-800250) Box 6 (800251-800289) 	<p>1023.7 Item 63 10/92</p> <p>1/93</p> <p><u>Disposal</u></p> <p>1-12-93</p> <p>JPS</p>

6

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 53.09.00 14.05	ACCESSION NO 88W933	DATE RECD 3-18-88
b) AGENCY DHE/IMA		
c) DIVISION/UNIT Quality Control	LOCATION - RANGE 27	SECTION(S) 23-24
d) MAILING ADDRESS 311 W-Saratoga Street BALTIMORE, Maryland 21201	NO OF CU FT. 2250	
e) AGENCY OFFICIAL Michael Blum	RECORDS CENTER MANAGER Paul C. Lamberson	
PHONE NO. 333-0886	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)																						
1-22	<p><u>AFDC Active Review Folders</u> (Kraft envelopes with contents each numbered) <u>October 1985 - September 1986 Reporting Period</u> Includes an AFDC schedule, worksheets, facesheets and all completed forms and correspondence related to the Q. review. Boxes contain records as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Box 1 (100001-100050)</td> <td style="width: 50%;">Box 2 (100050-100100)</td> </tr> <tr> <td>Box 3 (100151-100200)</td> <td>Box 4 (100251-100300)</td> </tr> <tr> <td>Box 5 (100201-100250)</td> <td>Box 6 (100301-100350)</td> </tr> <tr> <td>Box 7 (100351-100400)</td> <td>Box 8 (100400-100450)</td> </tr> <tr> <td>Box 9 (100451-100500)</td> <td>Box 10 (100501-100550)</td> </tr> <tr> <td>Box 11 (100551-100600)</td> <td>Box 12 (100601-100650)</td> </tr> <tr> <td>Box 13 (100651-100700)</td> <td>Box 14 (100701-100750)</td> </tr> <tr> <td>Box 15 (100751-100800)</td> <td>Box 16 (100801-100850)</td> </tr> <tr> <td>Box 17 (100851-100900)</td> <td>Box 18 (100901-100950)</td> </tr> <tr> <td>Box 19 (100951-101000)</td> <td>Box 20 (101001-101050)</td> </tr> <tr> <td>Box 21 (101051-101100)</td> <td>Box 22 (101101-101150)</td> </tr> </table> <p>* Missing Box #48</p>	Box 1 (100001-100050)	Box 2 (100050-100100)	Box 3 (100151-100200)	Box 4 (100251-100300)	Box 5 (100201-100250)	Box 6 (100301-100350)	Box 7 (100351-100400)	Box 8 (100400-100450)	Box 9 (100451-100500)	Box 10 (100501-100550)	Box 11 (100551-100600)	Box 12 (100601-100650)	Box 13 (100651-100700)	Box 14 (100701-100750)	Box 15 (100751-100800)	Box 16 (100801-100850)	Box 17 (100851-100900)	Box 18 (100901-100950)	Box 19 (100951-101000)	Box 20 (101001-101050)	Box 21 (101051-101100)	Box 22 (101101-101150)	900-52 10-92 1/93 1/11/93 JPS
Box 1 (100001-100050)	Box 2 (100050-100100)																							
Box 3 (100151-100200)	Box 4 (100251-100300)																							
Box 5 (100201-100250)	Box 6 (100301-100350)																							
Box 7 (100351-100400)	Box 8 (100400-100450)																							
Box 9 (100451-100500)	Box 10 (100501-100550)																							
Box 11 (100551-100600)	Box 12 (100601-100650)																							
Box 13 (100651-100700)	Box 14 (100701-100750)																							
Box 15 (100751-100800)	Box 16 (100801-100850)																							
Box 17 (100851-100900)	Box 18 (100901-100950)																							
Box 19 (100951-101000)	Box 20 (101001-101050)																							
Box 21 (101051-101100)	Box 22 (101101-101150)																							

R-27
S-23-24

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Boxe No. #48 is missing !!!
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 706-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 33.09.00 14.05		ACCESSION NO. 88W934	DATE RECD 3-18-88
2. AGENCY DHR/IMA		LOCATION RANGE 27	SECTIONS 24
3. DIVISION / UNIT Quality Control			
4. MAILING ADDRESS 311 W. Saratoga St. BALTO, Md. 21201		RECORDS CENTER MANAGER	
5. AGENCY OFFICIAL Michael Blum - 333-0886		PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1-2	AFDC NEGATIVE REVIEW Folders (Kraft envelopes with contents each numbered) <u>October 1985 - September 1986 Reporting Period</u> Box 1 (16001-16190) Box 2 (16191-16288)	900-53 10-42 Jan. 1993 1/11/93 JPS

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MAANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

14.06.01

DEPT. HUMAN RESOURCES
AGENCY

CHILD CARE ADMIN- FREDERICK
DIVISION

NO.	DESCRIPTION OF RECORDS	SCHED.	ITEM NO.	DATE OF RECORDS DISPOSAL	VOLUME CU. FT.	DATE OF DISPOSAL	METHOD OF DISPOSAL
91W1179	FAMILY DAY CARE	1205	21	1987	4	1/93	RECYLED



SIGNATURE

DGS-550-2

RECORDS CENTER MANAGER
TITLE

2/21/93
DATE

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. Department of Human Resources</p>	<p>ACCESSION NO. <i>91W1179</i></p>	<p>DATE REC'D <i>4-23-91</i></p>
<p>B. DIVISION/UNIT Child Care Administration - Region 12</p>	<p>RM CODE <i>14.06.01</i></p>	
<p>C. MAILING ADDRESS 7470 New Technology Way Frederick, Maryland 21701</p>	<p>LOCATION RANGE SECTION(S) <i>120 19</i></p>	<p>NO. OF CU. FT. <i>4</i></p>
<p>D. PHONE NO. 696-9766</p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL Christine Conover</p>	<p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 - 2	Family Day Care - Carroll County 06015338 - 06050458 January 1987 - December 1987	1205; 21 1/93
3 - 4	Family Day Care - Frederick County 10013540 - 10048957 January 1987 - December 1987 <i>49915</i>	1205; 21 1/93 <i>4/27/93</i> <i>gpg</i>

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. OF HUMAN RESOURCES

AIMS FISCAL UNIT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
91W293	EBT ATM & POS REPORTS	1023-6	32	8/89-4/90	65	7/94	RECYCLED
91W294	PUBLIC ASSIST RUNS	1023-6	32	1989-90	17		
91W779	FOOD STAMPS	1023-6	32	12/90	7		
91W782	FOOD STAMP RUN	1023-6	32	1987-90	14		
91W1083	FOOD STAMP RUNS	1023-6	32	2/91	8		
91W1480	FOOD STAMP RUNS	1023-6	32	1/91-5/91	9		
91W1481	PUBLIC ASSIST RUNS	1023-6	32	5/91	13		


signature

RECORDS CENTER MANAGER
Title

07/21/94
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 769-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">91W293</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">10-2-90</div>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	RM CODE <div style="font-size: 1.5em; font-family: cursive;">14.04</div>	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">28 8-9</div>	NO. OF CU. FT. 65
D. PHONE NO. 333-0378 333-0280	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON - CHIEF	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 65	EBT ATM & POS REPORTS 8/89 thru 4/19/90 (EBT TESTING)	1023/6 32 7/94 <div style="font-size: 1.5em; font-family: cursive; text-align: center;"> Disposal 9/6/94 jps </div>

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 766-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 - <i>Department of Human Resources</i></p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA ST. RM 925</p> <p>D. PHONE NO. 333-0378 <i>333-0280</i></p> <p>E. AGENCY OFFICIAL KENNETH WALTERS</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> <p>ACCESSION NO. <i>91W294</i></p> </td> <td style="width: 40%;"> <p>DATE REC'D <i>10-2-90</i></p> </td> </tr> <tr> <td> <p>RANGE <i>121</i></p> </td> <td> <p>SECTION(S) <i>8-9</i></p> </td> </tr> <tr> <td colspan="2"> <p>NO. OF CU. FT. 17</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>RECORDS CENTER MANAGER</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p> </td> </tr> </table>	<p>ACCESSION NO. <i>91W294</i></p>	<p>DATE REC'D <i>10-2-90</i></p>	<p>RANGE <i>121</i></p>	<p>SECTION(S) <i>8-9</i></p>	<p>NO. OF CU. FT. 17</p>		<p>RECORDS CENTER MANAGER</p>		<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	
<p>ACCESSION NO. <i>91W294</i></p>	<p>DATE REC'D <i>10-2-90</i></p>										
<p>RANGE <i>121</i></p>	<p>SECTION(S) <i>8-9</i></p>										
<p>NO. OF CU. FT. 17</p>											
<p>RECORDS CENTER MANAGER</p>											
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>											
<p>2. BOX NUMBERS 1 thru 17</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES PUBLIC ASSISTANCE RUNS 3/90 STOP INPUT 3/89 - 3/90 STOP CONFIRMED 3/89 - 12/89</p>	<p>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1023/6 32 7/94</p> <p style="text-align: center;"><i>Disposal</i> <i>9/6/94</i> <i>bfs</i></p>									

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RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378</p> <p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. 91W779</p> <p>LOCATION RANGE SECTION(S) 19 11</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE RECD 2-7-91</p> <p>FORM CODE 14.04</p> <p>NO. OF CU. FT. 7</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS 1-7</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES FOOD STAMPS DECEMBER 1990</p>	<p>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1023/6 32 JULY 1994</p> <p style="font-size: 1.2em; font-family: cursive;">Disposal 9/6/94 yps</p>

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES 7
1	Dec. '90	S 551 & S 414	Payroll	12-01-90
2	↓	S 550		12-01-90
3	↓	S 417	Payroll Part I	12-06-90
4	↓	S 417	Payroll Part II	12-06-90
5	Dec. '90 Sept. '90	S 418	12-06-90 & 12-10-90	S 560A 09-30-90
6	Dec. '90	S 417	Payroll	12-10-90
7	Aug. '90 Sept. '90	S 560A	08-31-90	S 560 08-31-90 & 09-30-90
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY <i>Department of Human Resources</i> 1. DHR</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA ST. RM 925</p> <p>D. PHONE NO. <i>333-0380</i></p> <p>E. AGENCY OFFICIAL Paul Swenson</p>	<p>ACCESSION NO. <i>91W782</i></p> <p>LOCATION RANGE SECTION(S) <i>17 19</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>2-7-91</i></p> <p>FM CODE <i>14.04</i></p> <p>NO. OF CU. FT. <i>14</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 14	FOOD STAMP RUNS July 1987 to JUNE 1988 & MAY 1990 <i>18</i>	1023/6 32 7/1994 <i>Disposed</i> <i>9/6/94</i> <i>JPS</i>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 14

FOOD STAMP RUNS
JULY 1987 - JUNE 1988
MAY 1990

1	S461	5/1 - 5/16/90
2	S417	DAILY 5/1 - 5/11/90
3	S550	5 1 - 5/10/90
	S417	P.G. & BALTO CO. 5/1 - 5/10/90
4	S550	5/1/90
5	S417	PART I PAYROL 5/6/90
6	S417	PART II PAYROLL 5/6/90
7	S417	PAYROLL 5/10/90
8	S550	5/11 - 5/22/90
	S417	P.G. & BALTO.CO. 5/11 - 5/22/90
9	S417	DAILY 4/30/90
	S418	5/5/ - 5/10/90
10	S417	DAILY 5/14 - 5/23/90
11	S461	5/17 - 5/31/90
12	S550	5/23 - 5/31/90
	S417	P.G. & BALTO. CO. 5/23 - 5/31/90
13	S417	DAILY 5/24 - 5/31/90
	S419	5/31/90
	S552	5/31/90
14	S011	7/87 - 6/88
	S013	1/31/87 - 6/88
	S561	7/86 - 6/88

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 783-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 - <i>Department of Human Resources</i></p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378</p> <p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. <i>91W1083</i></p> <p>DATE RECEIVED <i>4-3-91</i></p> <p>RM CODE <i>14.04</i></p> <p>LOCATION RANGE SECTION(S) <i>16 3</i></p> <p>NO. OF CU. FT. <i>8</i></p> <p>RECORDS CENTER MANAGER</p> <p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
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2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-8	FOOD STAMP RUNS FEBUARY 1991	1023/6 32 6/94 <i>7/94</i> <hr/> <i>Disposal</i> <i>9/6/94</i> <i>GPS</i>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 8

FOOD STAMP RUNS
FEBRUARY 1991

1	S414	PAYROLL	2/1/91
2	S417	PAYROLL	2/6/91
3	S550 & S417	PAYROLL	2/1 & 2/6/91
4	S417	PAYROLL	2/10/91
5	S416	PAYROLL	8/10/90
	S416	DAILY	6/90 - 9/90
	S551		2/1/91
	S418		2/91
6	S417		2/6/91
	MONTHLY SUM. INCLUDING		
	46 RPTS AND 105 RPTS. 1/89 - 6/89		
7	S419		1/31/91
	S552		1/31/91
	S416		12/6 - 12/10/90
8	S560 & 560a		10/31/90

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04	ACCESSION NO. 91W1480	DATE REC'D 6-25-91
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	RM CODE 14.04	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) 146 30	NO. OF CU. FT. 9
D. PHONE NO. 333-0378	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-9	FOOD STAMP RUNS JANUARY, FEBUARY, APRIL, MAY, 1991	1023/6 32 6/94 7/94 <i>Disposal</i> 9/6/94 <i>gjs</i>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 9

FOOD STAMP RUNS
JANUARY, FEBRUARY, MARCH
APRIL, MAY - 1991

1	S414 PAYROLL	5/1/91
2	S417 PAYROLL - PART I	5/6/91
3	S417 PAYROLL - PART II	5/6/91
4	S550	5/1/91
5	S417 PAYROLL	5/10/91
6	S560 & 560 A	1/91
7	S560	2/91
	S416 PAYROLL	3/6 - 3/10/91
8	S560 A	2/91
	S418 & S551	5/1 - 5/6/91
9	S417 PAYROLL	4/10/91

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
		Food Stamp Reports		9
1	May '91	S 414	payroll report 05-01-91	
2	↓ ↓	S 417	payroll report 05-06-91 part I	
3		S 417	payroll report 05-06-91 part II	
4		S 550	report 05-01-91	
5	May '91	S 417	payroll report 05-10-91	
6	Jan '91	S 560 & S 560A	reports	
7	Feb. & March '91	S 560	02-91 & S 416 payroll 03-06-91 & 03-10-91	
8	Feb. & May '91	S 560A	02-91 & S 418 & S 551 05-01-91 & 05-06-91	
9	April '91	S 417	04-10-91 payroll	
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 91WR481	DATE REC'D 6-25-91
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RM CODE 14.04	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) 146 30	NO. OF CU. FT. 13
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-13	PUBLIC ASSISTANCE RUNS MAY, 1991	1023/6 32 6/94 7/94 <i>Disposal</i> <i>9/6/94</i> <i>[Signature]</i>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 13

PUBLIC ASSISTANCE RUNS
MAY 1991

1	SO56	5/1 - 5/10/91
2	SO55 COUNTY PAYROLL	5/1/91
3	SO55	5/1 - 5/6/91
4	SO55 GPA CITY	5/9 - 5/13/91
5	SO50	5/1 - 5/31/91
6	SO55	5/24 - 5/31/91
7	SO55 AFDC CITY PYROL	5/1/91
8	SO55	5/14 - 5/17/91
9	SO55	5/18 - 5/23/91
10	S960, SO83, EO83, EO55, SO57	5/1 - 5/31/91 5/31/91
11	SO66	5/16 - 5/30/91
12	SO66	5/1 - 5/15/91
13	SO55	5/7 - 5/9/91

PA Run 5-91

Box

- 1 5056 5-1-91 to 5-10-91
- 2 5055 5-1-91 to County Payroll
- 3 5055 5-1-91 to 5-6-91
- 4 5055 5-9-91 to 5-13-91 GPA CITY
- 5 5050 5-1-91 to 5-31-91
- 6 5055 5-24-91 to 5-31-91
- 7 5055 5-1-91 AFDC CITY. PAYROLL
- 8 5055 5-14-91 to 5-17-91
- 9 5055 5-18-91 to 5-23-91
- 10 5960, 5083, E083, E055 5-1-91 - 5-31-91
5057 - 5-31-91
- 11 5066 5-16-91 to 5-30-91
- 12 5066 5-1-91 to 5-15-91
- 13 5055 5-7-91 to 5-9-91

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. OF HUMAN RESOURCES

AIMS FISCAL UNIT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
92W773	CSE REPORTS	1023-6	32	7/87-12/90	19	7/94	RECYCLED
91W1084	CSE CANCELLED CHECKS	1023-7	34	10/90-2/91	13		
91W1483	EBT REPORTS	1023-6	32	5/91	12		
91W1485	EBT REPORTS	1023-6	32	12/89-4/91	14		
92W1162	PUBLIC ASSIST RUNS	1023-6	32	6/91	12		


SIGNATURE

RECORDS CENTER MANAGER
Title

07/21/94
Date

DGS-550-2

RECORDS TRANSMITTAL AND RECEIPT

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 782-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY</p> <p>1. 14.04</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET Rm 925</p> <p>D. PHONE NO. 333- 038</p> <p>E. AGENCY OFFICIAL <i>Concei Peanes - Records Mgr</i></p>	<p>ACCESSION NO. 92W773</p> <p>DATE RECEIVED 1-27-92</p> <p>FM CODE 14.04</p> <p>LOCATION</p> <table style="width:100%;"> <tr> <td style="width:50%;">RANGE 16</td> <td style="width:50%;">SECTION(S) 18-19</td> </tr> </table> <p>NO. OF COPIES 19</p> <p>RECORDS CENTER MANAGER</p> <p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	RANGE 16	SECTION(S) 18-19
RANGE 16	SECTION(S) 18-19		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
1-19	CSE REPORTS JULY, 1987 TO DECEMBER 1990	<p>1023/6 32</p> <p>6/94</p> <p><i>7/94</i></p> <p><i>Disposal</i></p> <p><i>10/7/94</i></p> <p><i>gys</i></p>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION

NO OF BOXES - 19

JESSUP'S

CSE REPORTS
JULY 1987 TO
DECEMBER 1990

1	PRE-PROOF REGISTERS	10/90
2	BONUS PRE-PROOF REGISTERS IV-A	6/90
3	BONUSPRE-PROOF	5/90
4	BONUS PRE-PROOF REGISTER	12/90
5	PRE-PROOF REGISTERS IV-A	4/90
6	PRE-PROOF REGISTERS	8/90
7	PRE-PROOF REGISTER	11/90
8	SO78, SO78A CHANGES ON 578 REPORT	7/89 - 11/90
9	WARRANTS VENDORS	7/87 - 1/89 5/90 - 11/90
10	PRE-PROOF REGISTER	1/91
11	PRE-PROOF REGISTERS	4/01
12	PRE-PROOF REGISTERS IV-A (973)	
13	PRE-PROOF CSE REGISTERS	3/90
14	PRE-PROOF REGISTERS	1/90
15	PRE-PROOF COLLECTIONS REPT	2/91
16	PRE-PROOF REGISTERS	3/91
17	PRE-ISSUE REGISTERS	7/90
18	VERIFICATIONS OF PA BENEFITS & VENDORS	4/90
19	PRE-PROOF REGISTERS IV-A FPTS.	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 <i>Department of Human Resources</i></p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378</p> <p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. <i>91W1084</i></p> <p>LOCATION RANGE SECTION(S) <i>16 3-4</i></p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D <i>4-3-91</i></p> <p>RM CODE <i>14.04</i></p> <p>NO. OF CU. FT. <i>13</i></p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS 1-13</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CSE CANCELLED CHECKS OCTOBER 1990-FEBRUARY 1991</p>	<p>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1023/7 34 6/94 <i>7/94</i> <u>Disposal</u> <i>10/13/94</i> <i>JPS</i></p>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION

NO. OF BOXES - 13

JESSUP'S

CSE

CANCELLED CHECKS

OCTOBER - DECEMBER 1990

JANUARY - FEBRUARY 1991

1	0204413 - 0384193	10/90
2	0384194 - 0390459	10/90
3	0204687 - 390445	10/90
	0204713 - 395015	11/15/90
4	395016 - 401101	11/15/90
5	401012 - 403253	11/15/90
6	205077 - 403253	12/15/90
	205162 - 406515	12/31/90
7	406516 - 412119	12/31/90
8	412120 - 415201	12/31/90
	AFU INVENTORY - 11/1/84 - 10/31/89	
9	409419 - 415530	1/15/91
	204987 - 420998	1/31/91
10	420999 - 426341	1/31/91
11	426342 - 430236	1/31/91
12	266267 - 430238	2/15/91
	266271 - 436136	2/28/91
13	436139 - 442969	2/28/91

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04</p> <p>D. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378</p> <p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. 91W1483</p> <p>DATE REC'D 6-25-91</p> <p>RM CODE 14.04</p> <p>LOCATION RANGE SECTIONS 146 31</p> <p>NO. OF CU. FT. 12</p> <p>RECORDS CENTER MANAGER</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
--	---

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-12	E.B.T. REPORTS MAY, 1991	1023/6 32 6/94 7/94 <u>Disposal</u> 9/6/94 [Signature]

**STATE
NO.**

**DESCRIPTION
OF CONTENTS**

DESTINATION

JESSUP'S

TOTAL NO. OF BOXES - 12

EBT REPORTS
MAY 1991

1	EBT REPORTS	5/1 - 5/1/91
2	EBT REPORTS	5/2 - 5/3/91
3	EBT REPORTS- PART I	5/4 - 5/5/91
4	EBT REPORTS - PART II	5/5 - 5/7/91
5	EBT REPORTS	5/8 - 5/9/91
6	EBT REPORTS	5/10 - 5/11/91
7	EBT REPORTS	5/12 - 5/14/91
8	EBT REPORTS	5/15 - 5/17/91
9	EBT REPORTS	5/18 - 5/20/91
10	EBT REPORTS	5/21 - 5/23/91
11	EBT REPORTS	5/24 - 5/26/91
12	EBT REPORTS	5/27 - 5/31/91

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
		E.B.T. Reports May 1991		12
1.	May '91	E.B.T. Reports 05-01-91 to 05-01-91		
2			05-02-91 to 05-03-91	
3			05-04-91 to 05-05-91 pt 1	
4			05-05-91 pt II to 05-07-91	
5			05-08-91 to 05-09-91	
6			05-10-91 to 05-11-91	
7			05-12-91 to 05-14-91	
8			05-15-91 to 05-17-91	
9			05-18-91 to 05-20-91	
10			05-21-91 to 05-23-91	
11			05-24-91 to 05-26-91	
12	May '91	E.B.T. Reports 05-27-91 to 05-31-91		
13				
14				
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RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 91W1485	DATE RECEIVED 6-25-91
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) 146 31	RM CODE 14.04
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		NO. OF CU. FT. 14	
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-14	E.B.T. REPORTS DECEMBER 89 JULY 90 AUGUST 90 FEBUARY 91 APRIL 91	1023/6 32 6/95 7/94 <i>Disposal</i> <i>9/6/94</i> <i>eps</i>

STATE
NO.

DESCRIPTION
OF CONTENTS

DESTINATION

JESSUP'S

TOTAL NO. OF BOXES - 14

EBT REPORTS
DECEMBER '89 - JULY '90
AUGUST '90 - FEBRUARY '91
APRIL 1991

1	EBT REPORTS	4/1 - 4/2/91
2	EBT REPORTS PART I	4/3 - 4/5/91
3	EBT REPORTS PART II	4/5 - 4/6/91
4	EBT REPORTS	4/7 - 4/8/91
5	EBT REPORTS	4/9 - 4/10/91
6	EBT REPORTS	4/11 - 4/12/91
7	EBT REPORTS	4/13 - 4/15/91
8	EBT REPORTS	4/16 - 4/18/91
9	EBT REPORTS	4/19 - 4/21/91
10	EBT REPORTS	4/22 - 4/24/91
11	EBT REPORTS	4/25 - 4/28/91
12	EBT REPORTS	4/29 - 4/30/91
13	EBT REPORTS E060 & 077	12/1 89 & 7/31/90
14	EBT REPORTS E060 & 077	8/1/90 & 2/28/91

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04- <i>Department of Human Resources</i>	ACCESSION NO. <div style="font-size: 2em; font-weight: bold;">92W1162</div>	DATE RECEIVED <div style="font-size: 1.5em; font-weight: bold;">4-15-92</div>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-weight: bold;">19 1</div>	RM CODE <div style="font-size: 1.5em; font-weight: bold;">74.04</div>
C. MAILING ADDRESS 311 W. SARATOGA STREET <div style="text-align: right;">RM 925</div>	NO. OF CU. FT. <div style="font-size: 2em; font-weight: bold;">12</div>	
D. PHONE NO. 333- <i>0280</i>	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <div style="font-size: 1.2em; font-weight: bold;">Angie Beares</div>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-12	PUBLIC ASSISTANCE RUNS JUNE 1991	1023/6 32 1995 7/94 <div style="font-size: 1.5em; font-weight: bold; text-align: center;"> Disposal 9/6/94 JPS </div>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 12

PUBLIC ASSISTANCE RUNS
JUNE 1991

1	SO55	6/3 - 6/6/91
2	SO55	6/11 - 6/17/91
3	SO56	6/1/91
4	SO55 AFDC - COUNTY	6/1/91
5	SO55	6/7 - 6/10/91
6	SO50, EO55, EO83, SO83	6/1 - 6/29/91
7	SO55 AFDC - CITY	6/1/91
8	SO55	6/18 - 6/21/91
9	SO55	6/24 - 6/27/91
10	SO66	6/17 - 6/29/91
11	SO66	6/1 - 6/14/91
12	SO55 & SO57 S960	6/28/91 6/1 - 6/29/91

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
<i>JUNE, 1991</i>				
1	6-3-91	to 6-6-91	5055	12
2	6-11-91	to 6-17-91	5055	
3	6-1-91	to	5056	
4	6-1-91		5055 AFDC CO	
5	6-7-91	to 6-10-91	5055	
6	6-1-91	to 6-29-91	5050, E055, E083, 5083	
7	6-1-91		5055 AFDC CITY	
8	6-18-91	to 6-21-91	5055	
9	6-24-91	to 6-27-91	5055	
10	6-17-91	to 6-29-91	5066	
11	6-1-91	to 6-14-91	5066	
12	6-28-91 6-1-91	- 5055 + 5057 to 6-29-91	5960	
13				
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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. OF HUMAN RESOURCES

AIMS FISCAL UNIT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
92W767	PUBLIC ASSIST CHECKS	1023-7	34	5/91	22	7/94	RECYCLED
91W1079	PUBLIC ASSIST RUNS	1023-6	32	2/91	14		
92W765	PUBLIC ASSIST CHECKS	1023-7	34	4/91	21		
92W772	PUBLIC ASSIST CHECKS	1023-7	34	2/91	19		
92W766	CANCELLED CHECKS	1023-7	34	6/91	22		
91W920	FOOD STAMP RUNS	1023-6	32	1/87-5/90	23		
91W296	CHILD SUPPORT=CHECKS	1023-7	34	1990	7		
91W295	PUBLIC ASSIST-CHECKS	1023-7	34	2/90	17		


Signature

RECORDS CENTER MANAGER
Title

07/25/94
Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 92W767	DATE REC'D 1-27-92
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) 1 19	RM CODE 14.04
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		NO. OF CU. FT. 22	
D. PHONE NO. 333-0280		RECORDS CENTER MANAGER	

E. AGENCY OFFICIAL

Gregg Reeves - Records Mgr

TO BE COMPLETED AT
STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-22	PUBLIC ASSISTANCE CANCELLED CHECKS MAY, 1991	1023/7 34 1/94 7/94 <u>Disposal</u> 7/14/94 <i>ggs</i>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 22

PUBLIC ASSISTANCE
CANCELLED CHECKS
MAY 1891

1	3813 - 3370194
2	3370195 - 3375456
3	3375457 - 3380727
4	3380728 - 3386000
5	3386001 - 3391234
6	3391235 - 3396652
7	3396653 - 3402016
8	3402017 - 3407452
9	3407453 - 3413147
10	3413148 - 3418401
11	3418402 - 3423682
12	3423683 - 3429047
13	3429048 - 3434255
14	3434256 - 3439404
15	3439405 - 3444567
16	3444568 - 3450991
17	3450992 - 3457259
18	3457260 - 3463516
19	3463517 - 3471380

2ND HALF

20	3814 - 3453915
21	3453916 - 3477393
22	3477394 - 3486745

R-1

S-19

5 Empties

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 782-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 <i>Department of Human Resources</i>		ACCESSION NO. <i>91W1079</i>	DATE RECEIVED <i>4-3-91</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RANGE <i>33</i>	SECTION(S) <i>15</i>
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		NO. OF CU. FT. <i>14</i>	FORM CODE <i>1404</i>
D. PHONE NO. <i>333-0210</i>		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL <i>Angie Leaver</i>		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-14	PUBLIC ASSISTANCE RUNS FEBURAY 1991	1023/6 32 6/94 <i>7/94</i> <u>Disposal</u> <i>7/26/94</i> <i>lps</i>

To Paul Leaver

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 14

PUBLIC ASSISTANCE RUNS
FEBRUARY 1991

1	S056	2/1 - 2/10/91
2	S055	2/1/91 COUNTY PAYROLL
3	S055	2/1/91 CITY PAYROLL
4	S055	2/1 - 2/5/91
5	S055	2/6 - 2/8/91
6	S055	2/10 - 2/11/91
7	S055	2/12 - 2/14/91
8	S055	2/15 - 2/21/91
9	S055	2/22 - 2/26/91
10	S055 S057	2/27 - 2/28/91 2/28/91
11	S050 AFU INV.	2/1 - 2/28/91 11/1/84 - 10/31/89
12	S066	2/1 - 2/14/91
13	S066	2/15 - 2/27/91
14	S083, EO83, S0960	2/1 - 2/28/91

R-33

S-15

5 Emptyes

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04 <i>Department of Human Resources</i>		ACCESSION NO. <i>92W765</i>	DATE REC'D <i>1-27-92</i>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		LOCATION RANGE SECTION(S) <i>6 7-8</i>	RM CODE <i>14.04</i>
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		NO. OF CU. FT. <i>21</i>	
D. PHONE NO. 333-0280		RECORDS CENTER MANAGER	

E. AGENCY OFFICIAL <i>Angie Reaves</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER
---	---

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-21	PUBLIC ASSISTANCE CANCELLED CHECKS 4/91	1023/7 34 6/94 <i>7/94</i> <i>Disposal</i> <i>7/18/94</i> <i>lps</i>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 21

PUBLIC ASSISTANCE
CANCELLED CHECKS
APRIL 1991

1	3810 - 3260507
2	3260508 - 3265201
3	3265202 - 3271469
4	3271470 - 3276874
5	3276875 - 3282659
6	3282660 - 3288000
7	3288001 - 3293489
8	3293490 - 3299094
9	3299095 - 3304381
10	3304382 - 3309600
11	3309603 - 3314960
12	3314961 - 3320077
13	3320078 - 3325401
14	3325402 - 3330626
15	3330627 - 3336031
16	3336032 - 3347650
17	3347651 - 3354741
18	3354742 - 3364141

2ND HALF

19	3813 - 3349224
20	3349225 - 3364051
21	3364052 - 3369306

R-6

S-7-8

1 Empty

8-7

E

TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, BETHESDA, MD. 20724 (TELEPHONE - 703-1375)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 92W772	DATE REC'D 1-27-92
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RANGE 5	FM CODE 14.04
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION SECTION(S) 28	NO. OF CU. FT. 19
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-19	PUBLIC ASSISTANCE CANCELLED CHECKS FEBRUARY, 1991	1023/7 34 6103 7/94 <u>Disposal</u> 7/18/94 SPS

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 19

PUBLIC ASSISTANCE
CANCELLED CHECKS
FEBRUARY 1991

1	3795 - 3049224
2	3049225 - 3054617
3	3054618 - 3060432
4	3060433 - 3066336
5	3066338 - 3072189
6	3072190 - 3078055
7	3078056 - 3083303
8	3083304 - 3089501
9	3089502 - 3095238
10	3095239 - 3101114
11	3101115 - 3106213
12	3106214 - 3112317
13	3112318 - 3117566
14	3117567 - 3123328
15	3123329 - 3131165
16	3131166 - 3137788
17	3137791 - 3150515
	2ND HALF
18	3799 - 3135810
19	3135812 - 3155831

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04		ACCESSION NO. 92W766	DATE REC'D 1-27-92
B. DIVISION/UNIT OA/AIMS FISCAL UNIT		RM CODE 14.04	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925		LOCATION RANGE SECTION(S) 8 23-24	NO. OF CU. F 22
D. PHONE NO. 333-0378		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE	
1-22	CANCELLED CHECKS JUNE, 1991	1023/7 34 1794 7/94 Disposal 7/20/94 JPS	

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 22

CANCELLED CHECKS
JUNE 1991

1	3822 - 3529138
2	3529139 - 3533975
3	3533976 - 3539114
4	3539115 - 3544269
5	3544271 - 3549379
6	3549380 - 3554747
7	3554748 - 3560169
8	3560170 - 3565358
9	3565359 - 3570538
10	3570896 - 3575818
11	3575819 - 3580970
12	3580971 - 4586228
13	3586229 - 3591404
14	3591402 - 3596617
15	3596618 - 3601746
16	3601747 - 3608913
17	3608914 - 3614925
18	3614926 - 3620791
19	3620792 - 3628915

2ND HALF

20	3826 - 3613999
21	3614002 - 3630503
22	3630504 - 3639286

R-8

S-2324

1 empty

R8

S24

RECORDS TRANSMITTAL AND RECEIPT

Paul Swenson

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY
1. Dept. of Human Resources

B. DIVISION/UNIT
OA/AIMS Fiscal Unit

C. MAILING ADDRESS
311 W. Saratoga St. Rm 925

D. PHONE NO.
333-0280

E. AGENCY OFFICIAL
Paul Swenson

ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">91W920</div>	DATE REC'D <div style="font-size: 1.5em; font-family: cursive;">3-1-91</div>
LOCATION RANGE SECTION(S) <div style="font-size: 2em; font-family: cursive;">6 21</div>	FM CODE <div style="font-size: 1.5em; font-family: cursive;">14.04</div>
NO. OF CU. FT. <div style="font-size: 2em; font-family: cursive;">23</div>	
RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 23	FOOD STAMP RUNS 1/87 - 5/90	1023/6 - 32 7/94
		<div style="font-size: 1.5em; font-family: cursive;">Disposal</div> <hr style="width: 50%; margin: 0 auto;"/> <div style="font-size: 1.5em; font-family: cursive;">7/19/94</div> <div style="font-size: 1.5em; font-family: cursive;">SPS</div>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

TOTAL NO. OF BOXES 23

FOOD STAMPS RUNS
APRIL 1990

1	S414	4/1/90
2	S550	4/1/90
3	S417	4/10/90
4	S414	5/1/90
5	S550 P.G.	4/25 - 4/30/90
	S417 BALTO CO.	4/25/- 4/30/90
6	S550 P.G.	4/16 - 4/24/90
	S417 BALTO CO.	4/16 - 4/24/90
7	S550 P.G.	4/2 - 4/12/90
	S417 BALTO. CO.	4/2 - 4/12/90
8	S417 CITY - DAILY	4/25 - 4/30/90
9	S417 CITY - DAILY	4/16 - 4/24/90
10	S417 CITY - DAILY	4/2 - 4/12/90
11	S461	4/19 - 4/30/90
12	S461	4/2 - 4/18/90
13	S560	1/31//90
	S560a	1/31/90
14	S417	4/6/ 90
15	S417	4/6/90
16	S418	4/6/90
	S416 PAYROL	4/6/ - 4/10/90
17	S551	4/1 - 5/1/90
18	S416 PYROL	3/6 90 & 3/10/90
19	FS. DOCUMENTED RECON. RPT	7/88 - 5/89
20	INSSUANCE	7/88 - 9/89
	DP CORRECTUIB	1987 - 1988
	PYROL ISSUANCE	1986 - 1988
21	ATI	7/88 - 89
	250 RPT	7/84 - 6/88
22	250 RPT	7/84 - 6/88
		1/ - 6/88
23	S560	1/15/90 - 2/28/90
	S560A	

R-6

S-21

1 Empty

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 781-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04</p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378 333-0280</p> <p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. 91W296</p> <p>LOCATION RANGE SECTION(S) 34 11</p> <p>RECORDS CENTER MANAGER</p>	<p>DATE REC'D 10-2-90</p> <p>RM CODE 14.04</p> <p>NO. OF CU. FT. 7</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
<p>2. BOX NUMBERS 1 thru 7</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CHILD SUPPORT CANCELLED CHECKS FEBRUARY, MARCH & APRIL 1990</p>	<p>4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE 1023/7 34 7/94</p>

Disposed
7/29/94
JPS

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 768-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 14.04	ACCESSION NO. 91W295	DATE REC'D 10-2-90
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	LOCATION RANGE SECTION(S) 34 10-11	FM CODE 14.04
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925	NO. OF CU. FT. 17	RECORDS CENTER MANAGER
D. PHONE NO. 333-0378 333-0280	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL PAUL SWENSON, CHIEF		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 17	PUBLIC ASSISTANCE CANCELLED CHECKS - FEBRUARY 1990	1023-7 34 7/94 <u>Disposal</u> 7/29/94 JMS

R-34

S-10-11

Box No: 16 and 17 - Missing

DEPARTMENT OF GENERAL SERVICE
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

14.04

DEPT. HUMAN RESOURCES

AIMS/FISCAL UNIT
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Date of Disposal	Method of Disposal
91W1082	IBM FILES	1023-6	12	FY 89	4	7/94	RECYCLED
92W175	PUBLIC ASSIST-CHECKS	1023-7	34	3/91	22		
91W1092	EBT REPORTS	1023-6	32	2/91	12		
92W771	FOOD STAMP RUNS	1023-6	32	6/91	15		
91W780	FOOD STAMP RUNS	1023-6	32	4/90-7/90	13		
91W781	PA RUNS	1023-6	32	5/90	22		


Signature

RECORDS CENTER MANAGER
Title

07/25/94
Date

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. Department of Human Resources 33.06	ACCESSION NO. 91W1082	DATE REC'D 4-3-91
B. DIVISION/UNIT CSES/CIS Office of Information Management	FM CODE 14.04	
C. MAILING ADDRESS 311 W. Saratoga Street, Room 456 Baltimore, Maryland 21201	LOCATION RANGE SECTION(S) 100 34	NO. OF CU. FT. 4
D. PHONE NO. 333-0488	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Kathy Ensor	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	IBM Files & FY 89 A-Carousel Hotel	1023-6 12, 6-92 6/94
2	C-IBM FY 89	1023-6 12, 6-92 6/94
3	I-Systemhouse (IEVS) FY 89	1023-6 12, 6-92 6/94
4	S-Z and T.O. 89-007 FY89	1023-6 12, 6-92 6/94
		7/94 7-16-94

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 - <i>Department of Human Resources</i></p> <p>B. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333 - 0280</p> <p>E. AGENCY OFFICIAL <i>Angie Reeves</i></p>	<p>ACCESSION NO. <i>92W175</i></p> <p>DATE REC'D <i>8-22-91</i></p> <p>RM CODE <i>14.04</i></p> <p>LOCATION RANGE SECTION(S) <i>14 9</i></p> <p>NO. OF CU. FT. <i>22</i></p> <p>RECORDS CENTER MANAGER</p> <p style="text-align: center;">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
---	--

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-22	PUBLIC ASSISTANCE CANCELLED CHECKS, MARCH, 1991	<p>1023/7 34</p> <p>6/94</p> <p><i>7/94</i></p> <p><i>Disposal</i></p> <p><i>8/18/94</i></p> <p><i>SPS</i></p>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF TOTAL BOXES - 22

PUBLIC ASSISTANCE
CANCELLED CHECKS
MARCH 1991

1	3807 - 3156103	1ST HALF
2	3156104 - 3161636	
3	3161637 - 3166887	
4	3166888 - 3172231	
5	3172232 - 3177212	
6	3177214 - 3182610	
7	3182611 - 3188218	
8	3188220 - 3193757	
9	3193758 - 3199355	
10	3199356 - 3205085	
11	3205086 - 3210495	
12	3205086 - 3210495	
13	3210496 - 3215822	
14	3221323 - 3226654	
15	3226655 - 3232771	
16	3232772 - 3238602	
17	3238603 - 3244623	
18	3244624 - 3249890	
19	3249891 - 3254348	
2ND HALF		
20	3809 - 3242941	
21	3242944 - 3256236	
22	3256237 - 3260342	

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY 1. 14.04 - <i>Department of Human Resources</i></p> <p>D. DIVISION/UNIT OA/AIMS FISCAL UNIT</p> <p>C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925</p> <p>D. PHONE NO. 333-0378</p> <p>E. AGENCY OFFICIAL PAUL SWENSON, CHIEF</p>	<p>ACCESSION NO. <i>9NW1091</i></p> <p>DATE RECEIVED <i>4-4-91</i></p> <p>RM CODE <i>14.04</i></p> <p>LOCATION RANGE SECTION(S) <i>34 32</i></p> <p>NO. OF CU. FT. <i>12</i></p> <p>RECORDS CENTER MANAGER</p> <p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>
---	---

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO. DISPOSAL DATE
1-12	EBT REPORTS FEBUARY 1991.	1023/6 32 6/94 <i>7/94</i> <i>Disposal</i> <i>7/29/94</i> <i>JPS</i>

STATE
NO.

DESCRIPTION
OF CONTENTS

DESTINATION

JESSUP'S

TOTAL NO. OF BOXES - 12

EBT REPORTS
FEBRUARY 1991

1	EBT REPORTS	2/1 - 2/2/91
2	EBT REPORTS PART I	2/3 - 2/5/91
3	EBT REPORTS PART II	2/5 - 2/6/91
4	EBT REPORTS	2/7 - 2/8/91
5	EBT REPORTS	2/9 - 2/10/91
6	EBT REPORTS	2/11 - 2/12/91
7	EBT REPORTS	2/13 - 2/14/91
8	EBT REPORTS	2/15 - 2/16/91
9	EBT REPORTS	2/17 - 2/19/91
10	EBT REPORTS	2/20 - 2/22/91
11	EBT REPORTS	2/23 - 2/26/91
12	EBT REPORTS	2/27 - 2/28/91

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. OF BOXES
		E. B. T. Reports	print out daily	12
1	Feb. '91	E. B. T. Reports	02-01-91 to 02-02-91	
2			02-03-91 to 02-05-91 Part 1	
3			part II 02-05-91 to 02-06-91	
4			02-07-91 to 02-08-91	
5			02-09-91 to 02-10-91	
6			02-11-91 to 02-12-91	
7			02-13-91 to 02-14-91	
8			02-15-91 to 02-16-91	
9			02-17-91 to 02-19-91	
10			02-20-91 to 02-22-91	
11			02-23-91 to 02-26-91	
12	Feb. '91	E. B. T. Reports	02-27-91 to 02-28-91	
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				

RECORDED

INDEXED

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY 14.04	ACCESSION NO. <i>92W771</i>	DATE RECEIVED <i>1-27-92</i>
DIVISION/UNIT OA/AIMS FISCAL UNIT	LOCATION RANGE SECTION(S) <i>35 16</i>	RM CODE <i>14.04</i>
MAILING ADDRESS 311 W. SARATOGA STREET RM 925	NO. OF CU. FT. <i>15</i>	RECORDS CENTER MANAGER
PHONE NO. 333- <i>0610</i>	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
AGENCY OFFICIAL <i>Angie Kearns - Records Mgr.</i>		

1. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1-15	FOOD STAMP RUNS JUNE 1991	1023/6 32 6/94 <i>7/94</i> <u>Disposal</u> <i>7/29/94</i> <i>SPS</i>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 15

FOOD STAMP RUNS
JUNE 1991

1	S550	6/1/91
2	S414	6/1/91
3	S417 PART 1 PAYROLL	6/6/91
4	S417 PART II PAYROLL	6/6/91
5	S418	6/6 - 6/10/91
	S551	6/1/91 & 7/1/91
6	S417 PAYROLL	6/10/91
7	S416 PAYROLL	4/5 & 4/10/91
	S416 PAYROLL	5/6 & 5/10/91
8	S560	3/31/91
9	S560	4/31/91
10	S560A	3/19/91 & 4/91
11	S417 PART I PAYROLL	7/6/91
12	S417 PART II PAYROLL	7/6/91
13	S550	7/1/91
14	S414 PAYROLL	7/1/91
15	S417 PAYROLL	7/10/91

BOX LIST	INCLUSIVE DATE	RECORD/TITLE	DESCRIPTION OF CONTENT	NO. BOXES
		Food Stamp Reports		15
1	June '91	S 550	06-01-91	
2	June '91	S 414	06-01-91 payroll	
3	June '91	S 417 part I	06-06-91 payroll	
4	June '91	S 417 part II	06-06-91 payroll	
5	June '91 July '91	S 418	06-01-91 & 06-10-91 S 551 06-01-91 & 07-01-91	
6	June '91	S 417	06-10-91 payroll	
7	April '91 May '91	S 416	04-05-91 & 04-10-91 payroll S 506-91 & 05-10-91	
8	March	S 560	03-31-91	
9	April '91	S 560	04-31-91	
10	March '91 April '91	S 560 A	03-19-91 & 04-19-91	
11	July '91	S 417 part I	07-06-91 payroll	
12	July '91	S 417 part II	07-06-91 payroll	
13	July '91	S 550	07-01-91	
14	July	S 414	07-01-91 payroll	
15	July '91	S 417	07-10-91 payroll	
16				
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29				

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 373, Jessup, MD. 20794 (TELEPHONE - 799-1379)

INSTRUCTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY <i>Department of Human Resources</i> 1. -14.04	ACCESSION NO. <div style="font-size: 2em; font-family: cursive;">91W780</div>	DATE REC'D <div style="font-size: 1.5em;">2-7-91</div>
B. DIVISION/UNIT OA/AIMS FISCAL UNIT	FM CODE <div style="font-size: 1.5em;">14.04</div>	
C. MAILING ADDRESS 311 W. SARATOGA STREET RM 925	LOCATION RANGE SECTION(S) <div style="font-size: 2em;">55 17</div>	NO. OF CU. FT. <div style="font-size: 1.5em;">13</div>
D. PHONE NO. 333-0378 <i>333-0280</i>	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL PAUL SWENSON - CHIEF	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 13	FOOD STAMPS RUNS - APRIL 1990 & JULY 1990	1023/6 32 7/94 <div style="font-size: 1.5em; font-family: cursive;"> Disposed 7/14/94 JAR </div>

STATE
NO

DESCRIPTION
OF CONTENTS

DESTINATION
JESSUP

NO. OF BOXES 13

FOOD STAMP RUNS
APRIL 30, 1990 &
JULY 1990

1	S550 & S551	7/1/90
2	S414 PAYROLL	7/1/90
3	S461	7/2 - 7/19/90
4	S417 DAILY	7/2 - 7/17/90
5	S550 & S417 COUNTY	7/2 - 7/13/90
6	S417 PAYROLL	7/6/90
7	S418 & S560a	4/30 & 7/6/90, 7/10/90
8	S417 PAYROLL	7/1/90
9	S550 & S417 COUNTY	7/16 - 7/25/90
10	S417 DAILY	7/18 - 7/31/90
11	S461	7/20 - 7/31/90
12	S550 & S417 COUNTY	7/26 - 7/31/90
13	S560	4/30/90

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MO. 20784 (TELEPHONE - 789-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>A. AGENCY <i>Department of Human Resources</i> OA/AIMS FISCAL UNIT</p>	<p>ACCESSION NO. <i>91W781</i></p>	<p>DATE REC'D <i>2-7-91</i></p>
<p>B. DIVISION/UNIT OA/AFU</p>	<p>RM CODE <i>14.04</i></p>	
<p>C. MAILING ADDRESS 311 W, Saratoga St. Rm 925</p>	<p>LOCATION RANGE SECTION/S <i>54 29</i></p>	<p>NO. OF CU. FT. <i>22</i></p>
<p>D. PHONE NO. <i>333-0280</i></p>	<p>RECORDS CENTER MANAGER</p>	
<p>E. AGENCY OFFICIAL Paul Swenson</p>	<p align="center">TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1 thru 22	PA RUN - MAY 1990	<p>1023/6 32 7/94</p> <p><i>Disposal</i> <i>7/14/94</i> <i>JPS</i></p>

RECEIVED

OCT 9 1990

BUDGET & FINANCE

STATE NO	DESCRIPTION OF CONTENTS	DESTINATION
NO. OF TOTAL BOXES - 22		
PUBLIC ASSISTANCE RUNS MAY 1990		
1	S056	5/1 - 5/10/90
2	S055	PAYROLL 5/1/ 90
3	S055	CITY PYRL 5/1/90
4	S055 DAILY	5/1 - 5/3/90
5	S055 "	5/4 - 5/8/90
6	S055 "	GPA 5/9 - 5/10/90
7	S055 DAILY	5/11 - 5/16/90
8	S055 "	5/17 - 5/22/90
9	S055 "	5/23 - 5/29/90
10	S055 "	5/30 - 5/31/90
	S057	5/31/90
11	S050 PYRL & DAILY	5/1 - 5/31/90
12	S834 DAILY	5/1 - 5/24/90
13	S834	5/25 - 5/31/90
	S960	5/1 - 5/30/90
	S033	5/1 - 5/31/90
14	S066	5/1 - 5/15/90
15	S066	5/15/ - 5/31/90
16	STOPS CONFIRM	11/89 - 2/90
	STOPS PAD/FORGERIES	
	BANK CONFIRM (CITY & COUNTY)	
17	CSE ENFORCEMENT DEPOSITS, BANK CONFIRMS DESTROYED BENEFITS, DOC. TRANSF. PULL & CANCEL, REDIRECTS	1987 - 1989
18	PRE-PROOF REGISTERS	5/89
19	CSE PRE-ISSUED REGISTER	4/88
20	CSE-PROOF REGISTER	8/89
21	PRE PROOF REGISTER	9/88
22	CSE PRE-PROOF REGISTER	9/89

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (RTE 175
P.O. BOX 275
JESSUP, MARYLAND 20794-0275


CERTIFICATE OF RECORDS DISPOSAL

14.05

DEPT. OF HUMAN RESOURCES

INCOME MAINTENANCE ADMIN
DIVISION

NO.	Description of Records	Sched	Item No.	Date of Records Disposed	Volume	Dates of Disposal	Method of Disposal
90W547	FOOD STAMP ACTIVE REVIEW	1023-7	59	1/89	4	7/94	RECYCLED
90W191	APPEALS	1023-7	27	1984	7		
90W754	MISC-AFDC,FS,MA	1023-7	59		1		


Signature

RECORDS CENTER MANAGER
Title

07/21/94
Date

E

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 276, JESUP, MD. 20794 (TELEPHONE - 789-1379)

DIRECTIONS: PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 33.09.00	ACCESSION NO. 90W547	DATE REC'D 11-17-89
	B. DIVISION/UNIT Department of Human Resources Income Maintenance Administration	RM CODE 14.05
C. MAILING ADDRESS Quality Control 311 W. Saratoga Street - Rm. 613 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S) 139 11
	D. PHONE NO. 333-0889	RECORDS CENTER MANAGER
E. AGENCY OFFICIAL Debbie Austin	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE																																																								
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DEPARTMENT OF GENERAL SERVICES -- STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 796-1378)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 33.09.00	ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Department of Human Resources Income Maintenance Administration		RM CODE
C. MAILING ADDRESS Quality Control 311 W. Saratoga Street - Rm. 613 Baltimore, Maryland 21201	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 333-0889	RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Debbie Austin	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 33.09.00		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT Department of Human Resources Income Maintenance Administration			RM CODE
C. MAILING ADDRESS Quality Control 311 W. Saratoga Street - Rm. 613 Baltimore, Maryland 21201		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO. 333-0889		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Debbie Austin		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

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RECORDS TRANSFER/RETIREMENT
 DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
 P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. 33.09.00	ACCESSION NO.	DATE REC'D
		RM CODE
B. DIVISION/UNIT Department of Human Resources Income Maintenance Administration	LOCATION RANGE SECTION(S)	NO. OF CU. FT.
C. MAILING ADDRESS Quality Control 311 W. Saratoga Street - Rm. 613 Baltimore, Maryland 21201		RECORDS CENTER MANAGER
D. PHONE NO. 333-0889	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
E. AGENCY OFFICIAL Debbie Austin		

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R-139

S-11

1 Empty

E

RECORDS TRANSMITTAL

AND RECEIPT

14.05

Complete at State Records Center

Accession No.

Date Received

90W191

9-8-89

1. From: (Name, Division, Address or Agency)
CSEA - Central Operations - Appeals
311 W. Saratoga Street
Baltimore, MD 21201

Signature

Title

2. Building and Room
Saratoga State Ctr
Room 316

3. Phone
333-0636

4. To: State Records Center
Jessup

5. Signature: (Agency Official)

Theresa Brennan for Judge Hatfield

6. No. of Cu.Ft.

7

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-9
S-6

1
2
3
4
5
6
7

Case Records - 1984 Tax year
" " (A - Burroughs, Roy)
" " (Butler, James - Fields, Deborah)
" " (Fincham, Herbert E. - Irvins, Michael)
" " (Jackson, John L. - Mason, Bascomi, Jr.)
" " (Mason, Harrison S. - Powell, Joseph)
" " (Powell, Nathaniel T. - Steele, Joseph)
" " (Stein, Thomas Jr. - Zepp)

1023-7, item 27
07/1994
Disposed
9/27/94
[Signature]

(Use Plain Unlined Paper For Continuation Pages)

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. DHR-IMA		ACCESSION NO. 90W754	DATE REC'D 1-19-90
B. DIVISION/UNIT Quality Control			RM CODE 14.05
C. MAILING ADDRESS 311 W. Saratoga Street - Rm. 613 BALTIMORE, md. 21201		LOCATION RANGE SECTION(S) 1 18	NO. OF CU. FT. 1
D. PHONE NO. 333-0889		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL Deborah Austin		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
1	Miscellaneous AFDC, FS, and MA Case Folders cases are as follows: 36060 36096 36053 36082 36040 36097 36078 36077 36076 36124 36084 36176 36050 36125 36086 36175 36038 36141 36087 36181 36051 36126 36089 36164 36047 36083 36088 36160 36057 36027 36090 36120 36115 36138 36091 36008 36107 36145 36093 36011 36178 36144 36015 36122 36064 36146 36021 36106 36028 36147 36022 36105 36029 36148 36023 36174 36085 36149 36024 36161 36142 36150 36067 36158 36034 36051 36054 36163 36035 36052 36049	1023-7 Item 59 7/94 <u>Disposal</u> 7/14/94 JRS

DEPARTMENT OF GENERAL SERVICES - STATE RECORDS MANAGEMENT CENTER
P.O. BOX 278, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. <i>Quality Control - Pg. 2</i>		ACCESSION NO.	DATE REC'D
B. DIVISION/UNIT		FBI CODE	
C. MAILING ADDRESS		LOCATION RANGE SECTION(S)	NO. OF CU. FT.
D. PHONE NO.		RECORDS CENTER MANAGER	
E. AGENCY OFFICIAL		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

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<i>36165</i>	<i>36154</i>	<i>36131 46566</i>
<i>36162</i>	<i>36139</i>	<i>36132 102072</i>
<i>36140</i>	<i>36136</i>	<i>36135 800262</i>
<i>36155</i>	<i>36159</i>	<i>36134 800164</i>
<i>36171</i>	<i>36182</i>	<i>46378 301200</i>
<i>36114</i>	<i>36168</i>	<i>46359 200721</i>
<i>36014</i>	<i>36098</i>	<i>46113</i>
<i>36081</i>	<i>36043</i>	<i>46514</i>
<i>36037</i>	<i>36103</i>	<i>46317</i>
<i>36099</i>	<i>36100</i>	<i>46396</i>
<i>36117</i>	<i>36121</i>	<i>46442</i>
<i>36104</i>	<i>36102</i>	<i>46384</i>
<i>36116</i>	<i>36119</i>	<i>46155</i>
<i>36065</i>	<i>36112</i>	<i>46150</i>
<i>36172</i>	<i>36044</i>	<i>46219</i>
<i>36179</i>	<i>36137</i>	<i>46572</i>
<i>36156</i>		