

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 4, 1985

01.01
TO: MR. JON WHYTE
DEPT. OF AGRICULTURE
50 HARRY S. TRUMAN PKWY
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
84W680
84W683
85W139

CUBIC FEET
1
4
23

DISPOSAL AUTHORITY

SCH. 936-24,2 } - destroyed
SCH. 936-1-4 }
SCH. 936-1E retain until

↑ 6-30-86
Changed

(over)

Sincerely,

Paul C. Lamberson

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

85W139 - 23 - retain until 6-30-86

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 4, 1985

02.01
TO: MR. LEON L. JONES, ADMIN. OFFICER
DEPT. OF ASSESSMENTS & TAXATION
HOMEOWNERS' TAX CREDIT PROGRAM
501 ST. PAUL ST. - ROOM 100
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
79848
824210

CUBIC FEET
3
53

DISPOSAL AUTHORITY
SCH. 430-1
SCH. 708-16

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550 7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JEBBUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 4, 1985

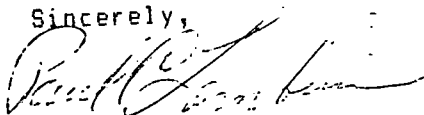
TO: 03.01
MS. NORMA P. BAKER
DEPT. OF BUDGET & FISCAL PLANNING
LLG TREASURY BLDG.- ROOM 400
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
LOT #1796	14	SCH. 718,403-9
77B24	11	SCH. 718,403-12
85W9	6	SCH. 718,402

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 4, 1985

05.03
TO: MR. HOWARD FITZGERALD
COMPTROLLER OF THE TREASURY
MOTOR FUEL TAX DIVISION
LLG TREASURY BLDG.-ROOM 301
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
80A82	62	SCH. 8-4
81A22	64	SCH. 8-5
81M300	5	SCH. 8-4

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 4, 1985

05.05
TO: MR. LOU HINSON
COMPTROLLER OF THE TREASURY
INCOME TAX DIVISION
INCOME TAX BLDG.
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
82W538

CUBIC FEET
243

DISPOSAL AUTHORITY
SCH. 953-1

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/ner
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 4, 1985

TO: 05.02.01
MR. DAVID HARRINGTON
COMPTROLLER OF THE TREASURY
DATA PROCESSING DIVISION
INCOME TAX BLDG. ROOM 302
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
84W679
85W185

CUBIC FEET
4
3

DISPOSAL AUTHORITY
SCH. 916A-6,8
SCH. 916A-7,8

Sincerely,


PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 4, 1985

TO: 05.02.
MS. ROSEMARY CANCELA
COMPTROLLER OF THE TREASURY
DATA PROCESSING DIVISION
301 W. PRESTON ST.-2ND FL.-ROOM 203
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER

82W173
84W227

CUBIC FEET

26
1

DISPOSAL AUTHORITY

SCH. 916-12
SCH. 916A-B

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
 RECORDS MANAGEMENT DIVISION
 STATE RECORDS CENTER
 P.O. BOX 275
 JESSUP, MARYLAND 20794-0275
 799-1379

DATE: JUNE 4, 1985

05.04
 TO: MR. ED GALLOWAY
 COMPTROLLER OF THE TREASURY
 GENERAL ACCOUNTING DIVISION
 LLB TREASURY BLDG.
 ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
81M144 /	8	SCH. 736-9
81M134 /	12	SCH. 736-23
82M31 /	5	SCH. 736-23
82M213 /	38	SCH. 736-1
82M207 /	150	SCH. 736-2
81A1 /	578	SCH. 736-2
78078 /	6	SCH. 736-9
81A2 /	119	SCH. 736-1
82M162 /	16	SCH. 736-26
82M360 /	6	SCH. 736-25
82M338 /	222	SCH. 736-1
82M331 /	41	SCH. 736-1
82M271 /	3	SCH. 736-2
82M485 /	53	SCH. 736-2
82M282 /	24	SCH. 736-22
83M290 /	3	SCH. 736-25
83M292 /	3	SCH. 736-25
83M291 /	2	SCH. 736-26
83M294 /	2	SCH. 736-26

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 4, 1985

05.04
TO: MR. ED GALLOWAY
COMPTROLLER OF THE TREASURY
GENERAL ACCOUNTING DIVISION
LLG TREASURY BLDG.
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W298 /	1	SCH. 736-9
83W275 /	176	SCH. 736-2
83W284 /	9	SCH. 736-26
83W187 /	7	SCH. 736-26
83W250 /	36	SCH. 736-1
83W278 /	45	SCH. 736-2
83W188 /	10	SCH. 736-1
82W457 /	35	SCH. 736
84W104 /	1	SCH. 736-22
84W103 /	1	SCH. 736-26
84W102 /	1	SCH. 736-1
81W100 /	1	SCH. 736-25
81W88 /	4	SCH. 736-26

Director,

PAUL C. LAMBERSON

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 4, 1985

TO: 05.01
MR. ED GALLOWAY
COMPTROLLER OF THE TREASURY
GENERAL ACCOUNTING DIVISION
LLG TREASURY BLDG.
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W462	117	SCH. 857-10
83W276	138	SCH. 957-6,10-13 15-17,29,30

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center
P.O. Box 275
Jessup, Maryland 20794-0275
799-1379

Date JUNE 1, 1985

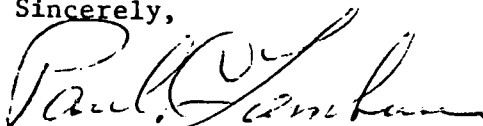
TO: MR. Waldren
Dept. of Education
Public School Construction
200 W. Baltimore Street
Baltimore, MD 21202

SUBJECT: Disposal Clearance

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

<u>Accession Number</u>	<u>Cubic Feet</u>	<u>Disposal Authority</u>
79W163	6	Sch. #713A-Item #505-1D-4,D-3
82W283	7	Sch. #713A Item #505-1-D-3A
82W435	3	Sch. #713A Item #505-1-D-3A

Sincerely,



Paul C. Lamberson
Records Center Manager

RGL/rer

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

06.02
TO: MR. MICHAEL LOFT
DEPT. OF ECONOMIC & COMMUNITY DEV.
DIVISION OF BUSINESS & INDUSTRIAL DEV.
45 CALVERT STREET
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
74A30	2	SCH. 854 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

06.07
TO: MR. LEONARD E. ALBERT
DEPT. OF ECONOMIC & COMMUNITY DEV.
DIVISION OF ADMINISTRATIVE SERVICES
45 CALVERT STREET
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W220	2	SCH. 847 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrr
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

06.08
TO: MR. DENNIS MCGEE
DEPT. ECONOMIC & COMMUNITY DEVE.
DIVISION OF PUBLIC AFFAIRS
45 CALVERT STREET
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W295	7	SCH. 844 ITEM 1,2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DBS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

10.11
TO: MR. PAUL HARRIS
DEPT. OF GENERAL SERVICES
PURCHASING BUREAU
301 W. PRESTON STREET- ROOM M-2
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
79W240	181	SCH. 251 ITEM 6,9
81W24	89	SCH. 251 ITEM 6,9,11
81W25	115	SCH. 251 ITEM 6,9

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

10.12
TO: MR. WILLIAM NIEMEYER, II
DEPT. OF GENERAL SERVICES
TELECOMMUNICATIONS DIVISION
301 W. PRESTON STREET-ROOM 1304
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W515	1	SCH. 859A ITEM 1
84W14	3	SCH. 859 ITEM 2
85W253	3	SCH. 859 ITEM 3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/er
DBB 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

10.06
TO: MS. TERESA M. FISHER
DEPT. OF GENERAL SERVICES
INVENTORY MANAGEMENT DIVISION
301 W. PRESTON STREET- ROOM 1303-H
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
85W248	1	SCH. 879 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

10.06
TO: MS. TERESA M. FISHER
DEPT. OF GENERAL SERVICES
INVENTORY MANAGEMENT DIVISION
301 W. PRESTON STREET- ROOM 1303-H
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER

CUBIC FEET

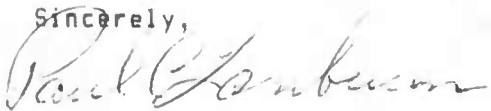
DISPOSAL AUTHORITY

85W248

1

SCH. 879 ITEM 1

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

RECEIVED

JUN 6 1985

DEPT. OF GENERAL SERVICES
INVENTORY MANAGEMENT DIVISION

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.06	ACCESSION NO. 85W248	DATE REC'D 10-18-84
b) AGENCY Dept. of General Services	LOCATION - RANGE SECTION(S) 14 21	
c) DIVISION/UNIT Inventory Management Division		
d) MAILING ADDRESS 301 W. Preston St. Room #1303-H Baltimore, MD 21202	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL Teresa M. Fisher	PHONE NO. 383-7422	RECORDS CENTER MANAGER TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1.	Box No. 5 (Red) - Excess Property Declarations FY 1980	Sch #879 Item #1 July 1985

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

10.10
TO: MR. WILLIAM E. CULLEN
DEPT. OF GENERAL SERVICES
DIV. OF PRINTING & PUBLICATION
301 W. PRESTON STREET- ROOM M-8
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
79B71	24	SCH. 943 ITEM 1
83W443	33	SCH. 943 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

10.09
TO: MR. DONALD E. SCHAEFER
DEPT. OF GENERAL SERVICES
PLANT MANAGEMENT DIVISION
301 W. PRESTON STREET- ROOM 1302
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W308	2	SCH. 913 ITEM 9

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/er
DBS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

10.08
TO: MR. LOUIS V. LARICCI
DEPT. OF GENERAL SERVICES
PERSONNEL DIVISION
301 W. PRESTON STREET- ROOM 1212
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
81W187	7	SCH. 843-3 ITEM 1,2
82W30	3	SCH. 843-3 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

10.01
TO: MR. JEROME W. KLASMEIER
DEPT. OF GENERAL SERVICES
ADMINISTRATION DIVISION
301 W. PRESTON ST. ROOM 1401
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
LOT 2116	3	SCH. 843-6 ITEM 1
82W176	5	SCH. 843-6 ITEM 8

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrr
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.22
TO: MR. PAUL M. WINKLER, CHIEF
DEPT. OF HEALTH & MENTAL HYGIENE
KIDNEY DISEASE PROGRAM
201 W. PRESTON ST.- ROOM 306C
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
B4W62 ✓	4	SCH. 934 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.02
TO: MS. MARSHA A. BRENIA
DEPT. OF HEALTH & MENTAL HYGIENE
ADULT HEALTH PROGRAM DEV. DIVISION
201 W. PRESTON ST. ROOM 306
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W428	3	SCH. 856 ITEM 4
84W291	5	SCH. 856 ITEM 4

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.36
TO: MR. LEONARD SIMMONS
DEPT. OF HEALTH & MENTAL HYGIENE
PLANNING, INFORMATION & EVALUATION
201 W. PRESTON ST.- ROOM 412
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
B3W77 ✓	18	SCH. 928 ITEM 1,2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

11.01.08
TO: MR. DON HAUF
DEPT. HEALTH & MENTAL HYGIENE
DATA PROCESSING DIVISION
201 W. PRESTON STREET-ROOM SS-4
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W712	13	SCH. 794A ITEM 2
85W57	9	SCH. 794A ITEM 2
85W384	5	SCH. 794A ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

11.01.17
TO: MR. GLENN W. KENDALL
DEPT. HEALTH & MENTAL HYGIENE
GRANTS MANAGEMENT DIVISION
201 W. PRESTON STREET-ROOM 106A
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
LOT 2066	1	SCH. 375, ITEM 1-2
78B149	10	SCH. 963, ITEM 1
84W287	14	SCH. 963, ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.26
TO: MR. JOHN HANCOCK, SECTION MANAGER
DEPT. OF HEALTH & MENTAL HYGIENE
MEDICAL ASSISTANCE OPERATIONS ADMIN.
201 W. PRESTON STREET- ROOM 55-12
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W173	705	SCH. 562 ITEM 1-2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.13
TO: MR. J. MICHAEL COMPTON
DEPT. OF HEALTH & MENTAL HYGIENE
FAMILY PLANNING DIVISION
201 W. PRESTON ST.- 3RD FLOOR
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
B4W46	1	SCH. 950 ITEM 1B

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rr
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.14
TO: MS. SYLVIA LAW
DEPT. OF HEALTH & MENTAL HYGIENE
FISCAL SERVICES
201 W. PRESTON ST.-ROOM 6
BALTIMORE, MD. 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
LOT #868	1	SCH.215 ITEM 1B
LOT #2111	1	SCH.930 ITEM 1E6
84W461	9	SCH.930 ITEM 1D
84W467	3	SCH.930 ITEM 1E

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rar
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.21
TO: MR. W.O. JENSON, JR., CHIEF
DEPT. OF HEALTH & MENTAL HYGIENE
OFFICE OF HEARINGS & REGULATION
201 W. PRESTON ST. 1ST FLOOR
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W549	4	SCH. 806 ITEM 6
83W550	4	SCH. 806 ITEM 6

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.23
TO: MS. ELEANOR LIPSITZ, ADMINISTRATOR
DEPT. HEALTH & MENTAL HYGIENE
DIVISION OF LICENSING & CERTIFICATION
201 W. PRESTON ST.- 1ST FLOOR
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
77B22	2	SCH.215 ITEM 5

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.16
TO: MR. JEFFREY REIN
DEPT. OF HEALTH & MENTAL HYGIENE
GENERAL SANITATION
201 W. PRESTON ST.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
LOT 1181	7	SCH. 704.16 ITEM 1B
75B114	1	SCH. 704-15 ITEM 4

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.04
TO: MR. HIM WILSN
DEPT. HEALTH & MENTAL HYGIENE
CANCER CONTROL DIVISION
201 W. PRESTON ST.- ROOM 304
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
74B34	10	SCH. 221 ITEM 1B
75B10	5	SCH. 221 ITEM 1B
75B84	10	SCH. 221 ITEM 1B
76B25	2	SCH. 221 ITEM 1B
78B174	8	SCH. 221 ITEM 1B

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

MEMORANDUM

Copies

File

Mr. Paul C. Lamberson

TO Records Center Manager

From Edward A. Sawada, M.D., M.P.H.

Date 6/10/85

Subject Disposal Clearance Notificate Notification, dated June 6, 1985.

1. The following records may be disposed:

Accession Numbers: 74B34
 75B10
 75B4
 76B-25

2. Please do not destroy Accession Number 79B174. These items will be needed for evaluation because the data contained may be used for publication of program activity.
3. The Disposal Clearance Letter, dated June 6, 1985 is attached as you requested.
4. Will you please address all correspondence to me:

Edward A. Sawada, M.D., M.P.H.
Chief, Division of Cancer Control
Preventive Medicine Administration, DHMH
201 West Preston Street
Baltimore, Maryland 21201
Telephone: 225-6774

md

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

11.01.20
TO: MS. DOROTHY E. BROWN
DEPT. HEALTH & MENTAL HYGIENE
DIVISION OF HEALTH STATISTICS
201 W. PRESTON ST.- ROOM #106
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
78B155 ✓	7	SCH.1010 ITEM 1
78B180 ✓	8	SCH.1010 ITEM 1
79B12 ✓	8	SCH.1010 ITEM 1
79B62 ✓	8	SCH.1010 ITEM 1
79B78 ✓	8	SCH.1010 ITEM 1
79B80 ✓	8	SCH.1010 ITEM 1
80B19 ✓	8	SCH.1010 ITEM 1
78B37 ✓	6	SCH.1010 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrr
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 4, 1985

08.01
TO: MR. JOHN HEAD
DEPT. OF EMPLOYMENT & TRAINING
1100 N. EUTAW STREET- ROOM 312
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W412 -	47	SCH. 991-4,3
82W591 -	39	SCH. 991-4,3
84W175 -	16	SCH. 991-3,258 26
84W539 -	57	SCH. 991-4,23
84W643 -	29	SCH. 991-4, 178
84W646 -	21	SCH. 991-4, 178

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.04

TO: MS. MATTIE S. LUCAS, SUPERVISOR
BALTIMORE COUNTY DEPT. SOCIAL SERVICES
620 YORK ROAD-INVESTMENT BLDG.
BALTIMORE, MD 21204

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W580 ✓	15	SCH. 900, ITEM 32E
82W581 ✓	13	SCH. 900, ITEM 42
82W583 ✓	210	SCH. 900, ITEM 42, 44
83W229 ✓	15	SCH. 900, ITEM 42
83W230	32	SCH. 900, ITEM 44
83W233 ✓	3	SCH. 900, ITEM 44
83W246 ✓	7	SCH. 900, ITEM 42
83W601 ✓	2	SCH. 900, ITEM 4
83W604 ✓	8	SCH. 900, ITEM 44
83W605 ✓	19	SCH. 900, ITEM 42
85W24 ✓	1	SCH. 900, ITEM MA44
85W25 ✓	1	SCH. 900, ITEM FS-42
85W199 ✓	4	SCH. 900, ITEM 50
85W200 ✓	5	SCH. 900, ITEM 50
85W201 ✓	7	SCH. 900, ITEM 50

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.03
TO: MS. MARGARET WALTER, SUPERVISOR
BALTIMORE CITY DEPT. SOCIAL SERVICES
1500 GREENMOUNT AVENUE
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W134 /	270	SCH. 900, ITEM 42
83W137 /	63	SCH. 900, ITEM 42

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.06
TO: MR. JOSEPH CARTER
CAROLINE COUNTY DEPT. SOCIAL SERVICES
P.O. BOX #100
DENTON, MD 21629

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W79	49	SCH. 900, ITEM 42-45

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrr
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.08
TO: MR. JOHN R. KOCH, DIRECTOR
CECIL COUNTY DEPT. SOCIAL SERVICES
170 E. MAIN STREET
ELKTON, MD 21921

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W317	79	SCH. 900, ITEM 42-44
82W323	3	SCH. 900, ITEM 45

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

PARTIAL

DATE: JUNE 5, 1985

14.02.07
TO: MS. BREEDEN
CARROLL COUNTY DEPT. OF SOCIAL SERVICES
95 CARROLL STREET-PO BOX 800
WESTMINSTER, MD 21157

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W124 (PARTIAL BOXES 1-110)	110	SCH. 900, ITEM 43,45

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

OSANI 003

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.10
TO: MS. JOAN PAUL
DORCHESTER COUNTY DEPT. SOCIAL SERVICES
774 CAMBRIDGE PLAZA, PO BOX 217
CAMBRIDGE, MD 21613-0217

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W435	37	SCH. 900, ITEM 42-45
83W587	19	SCH. 900, ITEM 42-45

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.11
TO: MR. STEPHEN MODD, DIRECTOR
FREDERICK COUNTY DEPT. SOCIAL SERVICES
118 N. MARKET ST.-P.O. BOX 237
FREDERICK, MD 21701

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W171	91	SCH. 900, ITEM 42-44

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.13
TO: MS. BETTY MILLER
HARFORD COUNTY DEPT. SOCIAL SERVICES
2 S. BOND STREET
BEL AIR, MD 21014

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W46	116	SCH. 900, ITEM 42-45

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rr
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.14
TO: MS. CONTENT HAGEN
HOWARD COUNTY DEPT. SOCIAL SERVICES
3451 COURTHOUSE DRIVE
ELLCOTT CITY, MD 21043

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W704	1	SCH. 900, ITEM 43
84W705	75	SCH. 900, ITEM 43
84W706	15	SCH. 900, ITEM 42-44

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.18
TO: MS. POLLY PINDER
QUEEN ANNE'S COUNTY DEPT. SOCIAL SERVICES
120 BROADWAY
CENTREVILLE, MD 21617

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
B3W35

CUBIC FEET
27

DISPOSAL AUTHORITY
SCH. 900, ITEM 42-45

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

Partial

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.20
TO: CARY KNOPP
SOMERSET COUNTY DEPT. SOCIAL SERVICES
MT. VERNON ROAD
PRINCESS ANNE, MD 21853

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W432 (PARTIAL BOXES 1-15, 1-3)	18	SCH. 900, ITEM 42-45
84W23	2	SCH. 900, ITEM 42-45

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379



DATE: JUNE 5, 1985

14.02.20
TO: CARY KNOPP
SOMERSET COUNTY DEPT. SOCIAL SERVICES
MT. VERNON ROAD
PRINCESS ANNE, MD 21853

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
B2W432 (PARTIAL BOXES 1-15, 1-3)	18	SCH. 900, ITEM 42-45
84W23	2	SCH. 900, ITEM 42-45

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer

Please return the following records to this office:

- #7214 - Burnzie Douglas - Foster Home - Box 3 - 82W432
- #9350 - Charles & Montrude Pinkett - Foster Home - Box 5 - 82W432
- #9740 - Russell Christopher - Protective Service - Box 5 - 82W432
- #11312 - Alfred & Mary Church - Foster Home - Box 7 - 82W432
- #11807 - John & Evelyn Grady - Foster Home - Box 7 - 82W432
- #16595 - Dawn & Buddy Jenkins - Protective Service - Box 16 - 84W23
- #16606 - Jack & Diane Elliott - Protective Service - Box 16 - 84W23
- #16633 - George Ballentine - Protective Service - Box 16 - 84W23

All other records can be destroyed. Thank you.

DATE: JUNE 5, 1982

Dorothy M. Jones

TO: CARY KOPPEL
 CORBERT COUNTY SOCIAL SERVICES
 MT. VERNON ROAD
 PRINTED NAME: W. STEWART

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittals are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite accession number and include a new disposal date for these records.

ACCESSION NUMBER: 1-12
 CUBIC FEET: 15
 DISPOSAL AUTHORITY: 40 CFR 125.101

RECORDS CENTER MANAGER
 PAUL C. LAMBERTSON

FCL 1/82

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.19
TO: MR. RICHARD L. BUCKLER
ST. MARY'S COUNTY DEPT. SOCIAL SERVICES
522 GUYTHER DRIVE P.O. BOX 317
LEONARDTOWN, MD 20650

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W340 ✓	7	SCH. 900,
84W341 ✓	1	SCH. 900,
84W342 ✓	4	SCH. 900, ITEM 32E
84W343 ✓	5	SC.900 1-5,31,34,35
84W344 ✓	32	SCH. 900
84W345 ✓	11	SCH. 900
84W346 ✓	3	SCH. 900
84W347 ✓	19	SCH. 900, ITEM 42

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.21
TO: MS. IRENE W. HUNTER
TALBOT COUNTY DEPT. SOCIAL SERVICES
10 S. HANSON STREET
EASTON, MD 21601

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W239	26	SCH. 900, ITEM 42-44
84W612	2	SCH. 900, ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

14.02.02
TO: MS. MARY KRONSTEINER
ANNE ARUNDEL COUNTY DEPT. SOCIAL SERVICES
80 WEST STREET-WESTGATE BLDG.
ANNAPOLIS, MD 21404

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W256	1	SCH. 900, ITEM 45
83W257	1	SCH. 900, ITEM 45

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

11.03.11
TO: MR. JOHN W. GRAY, ADMIN. OFFICER
FREDERICK COUNTY HEALTH DEPT.
WINCHESTER HALL, 12 E. CHURCH ST.
FREDERICK, MD 21701

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER

CUBIC FEET

DISPOSAL AUTHORITY

83W323

34

SCH. 774, ITEM 1-11,

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DBS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

17.04
TO: MRS. RITA L. FARB, SUPERVISOR
DEPT. LICENSING & REGULATION
INSURANCE DIVISION-LICENSING SECTION
501 ST. PAUL PLACE
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
82W623

CUBIC FEET
154

DISPOSAL AUTHORITY
SCH. 612-28 ITEM 1-6

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

17.04
TO: MR. BURTON KITCHEN
DEPT. LICENSING & REGULATION
INSURANCE DIVISION
501 ST. PAUL PLACE -6TH FLOOR
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
85W44	5	SCH. 612-33 ITEM 7

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

HARRY HUGHES
GOVERNOR

STATE OF MARYLAND

EDWARD J. MUHL
INSURANCE COMMISSIONER



DEPARTMENT OF LICENSING AND REGULATION
INSURANCE DIVISION

501 ST. PAUL PLACE . BALTIMORE, MARYLAND 21202-2272

FREDERICK L. DEWBERRY
SECRETARY

MY DIRECT NUMBER IS 301/659- 6192

THOMAS P. BARBERA
DEPUTY INSURANCE COMMISSIONER

June 13, 1985

Mr. Paul Lamberson
Department of General Services
Records Management Division
State Records Center
P.O. Box 275
Jessup, Maryland 20794-0275

Dear Mr. Lamberson:

In answer to your memo on Disposal Clearance, we concur with the date given as 7/1/85 Accession Number 85W44.

Sincerely,

Jean E. Gardner
Jean E. Gardner
Fiscal Associate II

JEG:gym

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

19.06
TO: MS. MARIA L. HOWE
DEPT. OF NATURAL RESOURCES
WATER SUPPLY DIVISION
TAWES BLDG.-
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W631	1	SCH. 902 A ITEM 80

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

19.03.
TO: MS. BONNIE MULIERI
DEPT. OF NATURAL RESOURCES
LICENSING & CONSUMER SERVICES
580 TAYLOR AVE. TAWES BLDG. - B,1
ANNAPOLIS, MD 21401
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W503	23	SCH. 862 ITEM 2
84W112	23	SCH. 862 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

20.02
TO: MR. GREGORY SMITH
DEPT. OF PERSONNEL
301 W. PRESTON ST.-ROOM #510
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W464	40	SCH. 690-7 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

STATE OF MARYLAND
DEPARTMENT OF PERSONNEL

Harry Hughes
Governor



John F. X. O'Brien
Secretary

Donald Tynes, Sr.
Deputy Secretary

301 West Preston Street, Baltimore, Maryland 21201

Area Code 301 • 383- 6198

MarCom 222- 6198

June 7, 1985

Mr. Paul C. Lamberson
Records Center Manager
Department of General Services
Records Management Division
State Records Center
P.O. Box 275
Jessup, Maryland 20794-0275

Re: Disposal Clearance

Dear Mr. Lamberson:

Please dispose of the records listed below per the authorized retention schedule:

Accession Number	Cubic Feet	Disposal Authority
83W464	40	SCH. 690-7 Item 2

Sincerely,

A handwritten signature in cursive script that reads "Gregory L. Smith".

Gregory L. Smith
Administrative Specialist

GLS:dan

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

22.02
TO: MR. STEPHEN E. HARRIS
OFFICE OF THE PUBLIC DEFENDER
60 WEST STREET- SUITE #203
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
85W312
85W313

CUBIC FEET
6
16

DISPOSAL AUTHORITY
SCH. 812, ITEM 2A
SCH. 812, ITEM 2A.

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

22.03.
TO: MR. DENNIS HENDERSON, CHIEF
OFFICE OF THE PUBLIC DEFENDER
APPELLATE SECTION
222 BALTIMORE STREET-TOWER BLDG.-4TH FL.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
79C18	117	SCH. 812 ITEM 2
79C19	25	SCH. 812 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/er
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

24.01
TO: MR. THOMAS L. LOVELACE, SR.
PUBLIC SERVICE COMMISSION
231 E. BALTIMORE STREET
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W67	5	SCH. 291 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

16.03
TO: MR. HOUSTON MATNEY
STATE LAW DEPARTMENT
DIVISION OF SECURITIES
26 S. CALVERT ST.-ROOM 602
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W610 ✓	6	SCH. 924 ITEM 4
82W611 ✓	2	SCH. 924 ITEM 9
82W612 ✓	6	SCH. 924 ITEM 9
82W614 ✓	4	SCH. 924 ITEM 5
82W615 ✓	4	SCH. 924 ITEM 3
82W616 ✓	2	SCH. 924 ITEM 6
82W617 ✓	6	SCH. 924 ITEM 3
82W618 ✓	5	SCH. 924 ITEM 9
82W620 ✓	14	SCH. 924 ITEM 9
82W621 ✓	6	SCH. 924 ITEM 4
82W622 ✓	3	SCH. 924 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 7, 1985

09.06
TO: MR. PATRICK NEEDHAM
SECRETARY OF THE STATE
17 FRANCIS STREET
JEFFREY BLDG.
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
LOT 885 ✓	1	SCH. 457 ITEM 22
LOT 886 ✓	1	SCH. 457 ITEM 20
LOT 570 ✓	8	SCH. 457 ITEM 22
LOT 921 ✓	1	SCH. 457 ITEM 20
74A10 ✓	5	SCH. 457 ITEM 41
76W104 ✓	10	SCH. 458 ITEM 1
LOT 584 ✓	21	SCH. 457 ITEM 41
LOT 617 ✓	1	SCH. 457 ITEM 22
LOT 798 ✓	3	SCH. 457 ITEM 20
LOT 857 ✓	1	SCH. 457 ITEM 41
LOT 968 ✓	7	SCH. 457 ITEM 41
LOT 821 ✓	5	SCH. 457 ITEM 41
80W46 ✓	4	SCH. 458 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

16.02
TO: MR. EMALU C. MYER
OFFICE OF ATTORNEY GENERAL
STATE LAW DEPT.-CONSUMER PROTECTION
RT. 50 & CYPRESS STREET
SALISBURY, MD 21801

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W73	4	SCH. 923 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

26.01.02
TO: MR. RONALD R. SCHOMO
D.O.T. DATA CENTER
6601 RITCHIE HWY, FDC/204 2ND FLOOR
GLEN BURNIE, MD 21062

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W186	3	SCH. 863

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrr
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

26.01.09
TO: MR. THOMAS KEOWN
MD PORT ADMINISTRATION
ENGINEERING DIVISION
WORLD TRADE CENTER- 19TH FLOOR
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W635	3	SCH. 707-17B ITEM 1-3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

26.02
TO: MS. CAROLE SHIPLEY
D.O.T. - MOTOR VEHICLE ADMINISTRATION
6601 RITCHIE HWY, N.E. - ROOM #200
GLEN BURNIE, MD 21062

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
81W78 <i>L-E</i>	14	SCH. 753, ITEM 5
81W350 <i>D-R</i>	22	SCH. 697A ITEM 10
82W425	25	SCH. 723 ITEM 1
83W439 <i>Coshier</i>	32	SCH. 701 ITEM 1B
84W76 <i>Recycler</i>	8	SCH. 798 ITEM 1
85W87 <i>T.H.e</i>	6	SCH. 701 ITEM 1B
85W118 <i>T.H.e</i>	16	SCH. 701 ITEM 1B

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

26.01
TO: MR. RHETT MURPHY
DEPT. OF TRANSPORTATION
P.O. BOX 8755
B.W.I. AIRPORT, MD 21240

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
80W60 <i>Hdset</i>	10	SCH. 760 ITEM 1
83W300	4	SCH. 774 ITEM 4A

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7



Maryland Department of Transportation

Office of the Assistant Secretary—Administration

Harry Hughes
Governor

William K. Hellmann
Secretary

June 25, 1985

MEMORANDUM

TO: Mr. Paul Lamberson
Records Center Manager

FROM: Rhett Murphy
DOT Record Management Officer

SUBJECT: Disposal Clearance Letters
Dated June 5, 1985

The accessions listed in the above letter
(80W60 and 83W300), may be destroyed as scheduled.

/cac

My telephone number is (301) - 859-7385

TTY For The Deaf: (301) 859-7227

Post Office Box 8755, Baltimore-Washington International Airport, Maryland 21240 - 0755

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

TO: 26.01
MR. RHETT MURPHY
DEPT. OF TRANSPORTATION
P.O. BOX 8755
B.W.I. AIRPORT, MD 21240

RECEIVED

JUN 6 1985

Department of Transportation
Manpower Management
and Development

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER

CUBIC FEET

DISPOSAL AUTHORITY

B0W60
B3W300

10 *OTR*
4 *F*

SCH. 760 ITEM 1
SCH. 774 ITEM 4A

M. St...
- OK Destroy
for DF

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/er
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

06.03
TO: MR. JOHN J. O'CONNOR
DEPT. OF ECONOMIC & COMMUNITY DEV.
COMMUNITY DEVELOPMENT ADMIN.
45 CALVERT STREET
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
76A13	7	SCH. 937 ITEM 3
76A14	8	SCH. 927 ITEM 2
76A22	5	SCH. 937 ITEM 15
77A4	2	SCH. 937 ITEM 8
82W588	9 ROLLS	SCH. 922 ITEM 6

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

July 2, 1985

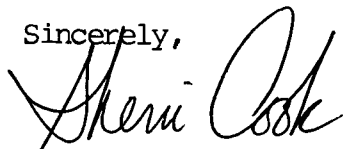
Dear Mr. Lamberson:

It is ok to destroy boxes 1-8.

Boxes 9 - 17 and 18 - 35 are to be kept. These boxes contain legal documents of mortgage loans that must be kept for the entirety of the loans.

If you need additional information, please do not hesitate to contact me.

Sincerely,



Sherri Cook
Secretary
Single Family Programs

269-3524

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

PARTIAL

DATE: JUNE 6, 1985

10.02
TO: MR. BASIL LAMBROS
DEPT. OF GENERAL SERVICES
ACCOUNTING DIVISION
301 W. PRESTON ST.-ROOM 1402
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W487 (PARTIAL BOX #5)	1	SCH. 777 ITEM 13
LOT 1353	3	SCH. 777 ITEM 3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrr
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

PAGE 1 OF 4

26.01.03
TO: MR. BILL BURDETTE
STATE HIGHWAY ADMINISTRATION
OFFICE OF FINANCE
707 N. CALVERT STREET- ROOM #200
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
79C23	16	SCH. 844 ITEM 1,3,4
79C47	35	SCH. 731 ITEM 20
79C129-	10	SCH. 731 ITEM 22
81W41-	56	SCH. 884 ITEM 1
81W42-	36	SCH. 884 ITEM 1
81W229-	6	SCH. 855 ITEM 1
81W231-	6	SCH. 884 ITEM 3
81W246 6-30-86	3	SCH. 885 ITEM 1,2
81W341 Box 4+5 6-30-86	8	SCH. 884 ITEM 1
82W111-	9	SCH. 884 ITEM 1

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

PAGE 2 OF 4

26.01.03
TO: MR. BILL BURDETTE
STATE HIGHWAY ADMINISTRATION
OFFICE OF FINANCE
707 N. CALVERT STREET- ROOM #200
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W190 6-30-86	46	SCH. 884 ITEM 1
82W191-	24	SCH. 884 ITEM 1
82W192-	13	SCH. 489 ITEM 9
82W194-	3	SCH. 884 ITEM 6
82W195-	3	SCH. 884 ITEM 1
82W193-	7	SCH. 489 ITEM 9
82W259-	1	SCH. 883 ITEM 3
82W542 <i>copy 11-23 7-92</i>	38	SCH. A889 ITEM 1
83W106 7-86	1	SCH. 731 ITEM 23
83W108 7-86	1	SCH. 731 ITEM 23

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

PAGE 3 OF 4

26.01.03
TO: MR. BILL BURDETTE
STATE HIGHWAY ADMINISTRATION
OFFICE OF FINANCE
707 N. CALVERT STREET- ROOM #200
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W213-	8	SCH. 858 ITEM 16
83W227-	1	SCH. 897A ITEM 4
83W240-	12	SCH. 918 ITEM 12,13
83W382-	2	SCH. 918 ITEM 12
83W383-	2	SCH. 918 ITEM 12
83W417-	1	SCH. 731 ITEM 5
84W8-	5	SCH. 907 ITEM 1,5
84W376-	1	SCH. 731 ITEM 5
84W380-	1	SCH. 892 ITEM 4
84W397-	2	SCH. 799 ITEM 2

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

PAGE 4 OF 4

26.01.03
TO: MR. BILL BURDETTE
STATE HIGHWAY ADMINISTRATION
OFFICE OF FINANCE
707 N. CALVERT STREET- ROOM #200
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W407 -	10	SCH. 883 ITEM 1
84W408 -	1	SCH. 799 ITEM 6
84W507 -	2	SCH. 892 ITEM 4
84W512 -	1	SCH. 892 ITEM 3
84W515 -	1	SCH. 892 ITEM 1
84W516 -	1	SCH. 907 ITEM 5
84W517 -	1	SCH. 907 ITEM 5
84W586 -	1	SCH. 883 ITEM 1
84W589 -	1	SCH. 907 ITEM 5
84W781 -	1	SCH. 731 ITEM 20
84W804 -	1	SCH. 892 ITEM 12
85W154 -	2	SCH. 731 ITEM 12

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

10.04
TO: MS. JOANN WRIGHT
DEPT. OF GENERAL SERVICES
DIVISION OF CONSTRUCTION
301 W. PRESTON ST.- ROOM 1402
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
81B18 (PARTIAL BOXES 1-5,12-14)	8	SCH.778 ITEM 9
81W311 ~	14	SCH.778 ITEM 4,5,9
81W319 (PARTIAL BOXES 376,402,417)	3	SCH.778 ITEM 9
81W320 (PARTIAL BOXES 24-28,30)	6	SCH. 778 ITEM 5
82W12 ~	10	SCH. 778 ITEM 4,5,9
82W488 ~	2	SCH. 778 ITEM 4
85W732(PARTIAL BOXES 4-5) ~	2	SCH. 778 ITEM 4
83W513	3	SCH. 777
74B11 ~	1	SCH. 875 ITEM 1
75B78 ~	5	SCH. 875 ITEM 1
78B145 ~	7	SCH. 875 ITEM 1
78B165 ~	4	SCH. 808 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

10.04
TO: MS. JOANN WRIGHT
DEPT. OF GENERAL SERVICES
DIVISION OF CONSTRUCTION
301 W. PRESTON ST.- ROOM 1402
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
-75B25 (PARTIAL BOXES 1-3)	4	SCH. 778 ITEM 5,7
-76B74 (PARTIAL BOXES 229,230,239, 240-243,215,218,220,244	11	SCH. 778 ITEM 9
-78B211 (PARTIAL BOXES 296,305)	2	SCH. 778 ITEM 5,7
-79B10 (PARTIAL BOXES 298,299)	2	SCH. 778 ITEM 9
-79B40 (PARTIAL BOXES 348,349, 387-390	6	SCH. 778 ITEM 9
-79B55 (PARTIAL BOXES 272,273, 278-281,287-289,293,295,296)	12	SCH. 778 ITEM 9
-79B70 (PARTIAL BOXES 7-9,12,21,22,23)	7	SCH. 778 ITEM 4,5,9

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrr
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 5, 1985

PAGE 1 OF 3

26.03.05

TO: MR. BILL BURDETTE
STATE HIGHWAY ADMINISTRATION
OFFICE OF FINANCE
707 N. CALVERT STREET - RM 200
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
*		
OK 79C128-	15	SCH. 731 ITEM 11
OK 80C25-	22	SCH. 731 ITEM 5,20
OK 80C38-	35	SCH. 731 ITEM 20
6-30-86 80C127	49	SCH. 731 ITEM 20
OK 80C155-	9	SCH. 731 ITEM 1
12-21-86 80C190	10	SCH. 731 ITEM 11
OK 81C19-	1	SCH. 919 ITEM 1
12-31-86 81W226-	91	SCH. 731 ITEM 20
OK 81W235-	23	SCH. 884 ITEM 6
OK 82W242-	24	SCH. 883 ITEM 1,2,4
OK 82W248-	5	SCH. 731 ITEM 22

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER
* TRANSMITTAL ATTACHED
PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 5, 1985

PAGE 2 OF 3

26.03.05

TO: MR. BILL BURDETTE
STATE HIGHWAY ADMINISTRATION
OFFICE OF FINANCE
707 N. CALVERT STREET - RM 200
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
*		
OK 83W100-	3	SCH. 731 ITEM 22,23
OK 83W113-	1	SCH. 919 ITEM 2
OK 83W228	1	SCH. 892 ITEM 4
OK 83W384-	2	SCH. 918 ITEM 12
OK 83W419-	2	SCH. 918 ITEM 12,13
OK 84W10-	4	SCH. 907 ITEM 1-3
OK 84W394-	1	SCH. 892 ITEM 4
OK 84W401-	1	SCH. 799 ITEM 5
OK 84W445-	3	SCH. 918 ITEM 13
OK 84W446-	3	SCH. 918 ITEM 12
OK 84W513-	2	SCH. 907 ITEM 5

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER
* TRANSMITTAL ATTACHED
PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 5, 1985

PAGE 3 OF 3

26.03.05

TO: MR. BILL BURDETTE
STATE HIGHWAY ADMINISTRATION
OFFICE OF FINANCE
707 N. CALVERT STREET - RM 200
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
*		
OK 84W518 -	1	SCH. 731 ITEM 5
OK 84W554 -	2	SCH. 883 ITEM 1
OK 84W564 -	1	SCH. 490 ITEM 9
OK 84W567 -	1	SCH. 883 ITEM 1
OK 84W575 -	1	SCH. 731 ITEM 19
OK 84W576 -	1	SCH. 858 ITEM 39
OK 84W587 -	1	SCH. 731 ITEM 5
OK 84W590 -	1	SCH. 883 ITEM 4

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER
* TRANSMITTAL ATTACHED
PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

03.03
TO: MR. GEORGE HAYES
DEPT. OF BUDGET & FISCAL PLANNING
CENTRAL COLLECTION
301 W. PRESTON STREET, RM 1503
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W15 ✓	7	SCH. 718-405-10 ITEM-8
82W596 ✓	76	SCH. 718-405-10

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

03.01
TO: MS. NORMA BAKER
DEPT. OF BUDGET & FISCAL PLANNING
TREASURY BLDG. ROOM #400
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
85W9	6	SCH. 718 ITEM 402-58-60 403-8

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

01.01
TO: MR. JON WHYTE
DEPT. OF AGRICULTURE
50 HARRY S. TRUMAN PARKWAY
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
76C21 ✓	3	SCH. 936-21 ITEM 1
81C23 ✓	2	SCH. 936-13 ITEM 1
82C1 ✓	39	SCH. 936 ITEM 1
84W680 ✓	1	SCH. 936-24 ITEM 2
84W684 ✓	4	SCH. 936-13 ITEM 10
84W688 ✓	1	SCH. 936-1 ITEM 5
84W689 ✓	1	SCH. 936-1 ITEM 5
84W697 ✓	3	SCH. 936-20 ITEM 1,2
84W698 ✓	3	SCH. 936-24 ITEM 2
85W138 ✓	1	SCH. 936-13 ITEM 8
85W166 ✓	2	SCH. 936-27 ITEM 4

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

05.06
TO: MR. LOU HINSON
COMPTROLLER OF THE TREASURY
INCOME TAX DIVISION
INCOME TAX BLDG.- 1ST FLOOR
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W234 ✓	509	SCH. 853 ITEM #38
84W240 ✓	511	SCH. 853 ITEM #38
84W268 ✓	888	SCH. 853 ITEM #38

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

05.02.01
TO: MR. DAVID HARRINGTON
COMPTROLLER OF THE TREASURY
DATA PROCESSING DIVISION
STATE INCOME TAX BLDG.- RM 302
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W449 ✓	3	SCH. 916C ITEM #8
83W610 ✓	6	SCH. 916C ITEM #8

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

05.02
TO: MS. ROSEMARY CANCELA
COMPTROLLER OF THE TREASURY
DATA PROCESSING DIVISION
301 W. PRESTON ST.- ROOM 204
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W506 ✓	1	SCH. 916-C ITEM 8
83W507 ✓	1	SCH. 916-C ITEM 8
83W508 ✓	1	SCH. 916-C ITEM 8
83W509 ✓	1	SCH. 916-C ITEM 8
84W229 ✓	2	SCH. 916-C ITEM 8
84W230 ✓	3	SCH. 916-C ITEM 8

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

06.07
TO: MS. PENNY S. DAVIS
DEPT. OF ECONOMIC & COMMUNITY DEV.
TECHNICAL SERVICES DIV.
45 CALVERT STREET
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W221	4	SCH. 849 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

06.07
TO: MS. CECELIA P. CLARK
DEPT. OF ECONOMIC & COMMUNITY DEV.
DIVISION OF RESEARCH
45 CALVERT STREET
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W218	2	SCH. 835 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

06.07
TO: MR. LEONARD E. ALBERT
DEPT. OF ECONOMIC & COMMUNITY DEV.
DIV. ADMIN. SERV.-GENERAL ADMIN.
45 CALVERT STREET
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W222	18	SCH. L33 ITEM 1-9

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

06.03
TO: MR. JAMES HANNA
DEPT. OF ECONOMIC & COMMUNITY DEV./CDA
45 CALVERT STREET
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W44	3	SCH. 922 ITEM 5
84W281	1	SCH. 922B ITEM 5B
85W15	3	SCH. 922 ITEM 3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.02.19
TO: MR. RICHARD L. BUCKLER
ST. MARY'S COUNTY DEPT. OF SOCIAL SERVICES
P.O. BOX 317
LEONARDTOWN, MD 20650

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
B2WB2	43	SCH.1023-7 ITEM 45-48
B2WB3	1	SCH.1023-7 ITEM 49

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.02.16
TO: MS. ELSIE SOMMER
MONTGOMERY COUNTY DEPT. OF SOCIAL SERVICES
5630 FISHERS LANE
ROCKVILLE, MD 20853

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W199-	55	SCH.1023-7 ITEM 45-48
83W200-	14	SCH.1023-7 ITEM 45-48
83W272-	42	SCH.1023-7 ITEM 45-48
83W354-	16	SCH.1023-7 ITEM 45-48
83W375-	6	SCH.1023-7 ITEM 45-48
83W591-	40	SCH.1023-7 ITEM 45-48
83W593-	35	SCH.1023-7 ITEM 45-48
83W594-	20	SCH.1023-7 ITEM 45-48
83W595-	8	SCH.1023-7 ITEM 45-48
83W596-	3	SCH.1023-7 ITEM 45-48
82W64	300	Sch.1023-7 Item 45-48

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.02.22
TO: MS. LESLIE HULL
WASHINGTON COUNTY DEPT. SOCIAL SERVICES
P.O. BOX 1419
HAGERSTOWN, MD 21741-1419

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
85W193 ✓	6	SCH.1023-7 ITEM 45-48
85W194 ✓	9	SCH.1023-7 ITEM 45-48
85W468 ✓	11	SCH.1023-7 ITEM 45-48

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.02.10
TO: MS. JOAN PAUL
DORCHESTER COUNTY DEPT. OF SOCIAL SERVICES
P.O. BOX 217
CAMBRIDGE, MD 21613

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
84W745 -

CUBIC FEET
8

DISPOSAL AUTHORITY
SCH.1023-7 ITEM 34

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.02.14
TO: MS. CONTENT HAGEN
HOWARD COUNTY DEPT. SOCIAL SERVICES
3451 COURTHOUSE DRIVE
ELLICOTT CITY, MD 21043

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
84W703

CUBIC FEET
2

DISPOSAL AUTHORITY
SCH.1023-7 ITEM 45-48

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.02.15
TO: MS. MAXINE E. LARRIMORE
KENT COUNTY DEPT. OF SOCIAL SERVICES
P.O. BOX 670
CHESTERTOWN, MD 21620

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
B3W406 ✓

CUBIC FEET
25

DISPOSAL AUTHORITY
SCH.1023-7 ITEM 45-48

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.02.04
TO: MS. MATTIE LUCAS
BALTIMORE COUNTY DEPT. OF SOCIAL SERVICES
620 YORK ROAD
BALTIMORE, MD 21204

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W394 ✓	29	SCH.1023-7 ITEM 48
84W296 ✓	1	SCH.1023-7 ITEM 50
84W430 ✓	16	SCH.1023-7 ITEM 10
+85W27	30	SCH.1023-7 ITEM 54

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

* Please see attached memo

Baltimore County

DEPARTMENT OF SOCIAL SERVICES

December 9, 19 85

TO: Bernice Pringle, Closed Records

RE: 1981 M.E.A.P. Records in Retention Center

FROM: Frank Carberry

FC/er

85W27

30 cubic feet

*Disposal authority
Sch. 10 237 - item 54*

This is to advise you that the 1981 program records of the Maryland Energy Assistance Program, scheduled to be destroyed 1/86, must be retained for one (1) more year, as the F.Y.'81 audit has not been accepted by the Department of Health and Human Services.

Thank you.

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

Page 1 of 2

08.01
TO: MR. JOHN HEAD
DEPT. OF EMPLOYMENT & TRAINING
1100 N. EUTAW STREET - ROOM 314
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W197-	40	SCH. 991-4 ITEM 8
83W126-	7	SCH. 991-4 ITEM 3
83W127-	47	SCH. 991-4 ITEM 3
83W306-	42	SCH. 991-4 ITEM 3
84W321-	51	SCH. 991-4 ITEM 4
84W641-	32	SCH. 991-3 ITEM 25-26
84W645-	36	SCH. 991-3 ITEM 29
84W648-	24	SCH. 991-4 ITEM 38
84W650-	22	SCH. 991-4 ITEM 17S
84W651-	20	SCH. 991-4 ITEM 17S

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

Page 2 of 2

08.01
TO: MR. JOHN HEAD
DEPT. OF EMPLOYMENT & TRAINING
1100 N. EUTAW STREET - ROOM 314
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W660-	15	SCH. 991-3 ITEM 25,26
84W661-	45	SCH. 991-4 ITEM 23
85W157-	3	SCH. 991-4 ITEM 22
85W320-	81	SCH. 991-4 ITEM 19,20
85W321-	76	SCH. 991-4 ITEM 19,20
85W322-	88	SCH. 991-4 ITEM 19,20
85W323-	11	SCH. 991-4 ITEM 19,20
85W324-	76	SCH. 991-4 ITEM 19,20
85W356-	13	SCH. 991-4 ITEM 5,6
85W367-	178	SCH. 991-4 ITEM 7

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.01
TO: MR. JOSEPH L. McCARTHY
DEPT. HUMAN RESOURCES
1100 N. EUTAW STREET
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
B4W319/	9	SCH. 1023-7 ITEM #26
B4W657/	11	SCH. 1023-6 ITEM #1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.02.01
TO: MR. RICHARD PAULMAN
ALLEGANY COUNTY DEPT. OF SOCIAL SERVICES
218 PACA STREET
CUMBERLAND, MD 21502

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
B1C45 ✓	52	SCH.1023-7 ITEM 45-48
B4W192 ✓	32	SCH.1023-7 ITEM 45-48

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
D6S 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.02.02
TO: MS. MARY KRONSTEINER
ANNE ARUNDEL COUNTY DEPT. OF SOCIAL SERVICES
80 WEST STREET
ANNAPOLIS, MD 21404

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W251 ✓	261	SCH.1023-7 ITEM 45-48
83W253 ✓	50	SCH.1023-7 ITEM 45
83W254 ✓	2	SCH.1023-7 ITEM 48
83W258 ✓	6	SCH.1023-7 ITEM 48
83W259 ✓	56	SCH.1023-7 ITEM 47
83W265 ✓	135	SCH.1023-7 ITEM 46
83W266 ✓	104	SCH.1023-7 ITEM 45-47
83W312 ✓	2	SCH.1023-7 ITEM 48

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

14.02.03
TO: MS. MARGARET WALTERS
BALTIMORE CITY DEPT. OF SOCIAL SERVICES
1500 GREENMOUNT AVE.- RM #413
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER
83W151 ✓

CUBIC FEET
1

DISPOSAL AUTHORITY
SCH.1023-7 ITEM 52

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

29.01
TO: MR. JOHN NEWBY
WORKMEN'S COMPENSATION COMM.
6 N. LIBERTY STREET
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W714	1	SCH. 359 ITEM #20

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

21.01
TO: MR. ROBERT LEFENFELD
REGIONAL PLANNING COUNCIL
2225 N. CHARLES STREET
BALTIMORE, MD 21218

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
78W183	17	SCH. 947 ITEM #1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

20.01
TO: MR. L.H. O'HARA
STATE ACCIDENT FUND
8722 LOCH RAVEN BLVD.
TOWSON, MD 21204

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W279	75	SCH. 690-13 ITEM #7

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrr
DGS 550-7



Harry Hughes
Governor

Theodore E. Thornton, Sr.
Secretary

DEPARTMENT OF PERSONNEL
COMMISSIONERS OF THE STATE ACCIDENT FUND

8722 LOCH RAVEN BLVD.
BALTIMORE, MARYLAND 21204-6285
TELEPHONE: 321-3993
MARYLAND TOLL FREE: 1-800-492-0197

Paul E. Gaeng
Chairman
Donald W. Potter
Superintendent

June 10, 1983

Mr. Paul C. Lamberson
Records Center Manager
State of Maryland
Department of General Services
Records Management Division

Re: Disposal Clearance

Dear Mr. Lamberson:

Thank you for your letter of May 24, 1983, regarding disposal of the State Accident Fund's records.

The Fund concurs with the disposal of Accession Number 82W74, 57 cubic feet, with a disposal authority Schedule indicating January, 1983.

However, the second item, Accession Number 83W279, the State Accident Fund does not concur in this action and the original copy in our file indicates a Disposal Authority Schedule of January, 1986. That particular item, containing 74 cubic feet contains policies cancelled in calendar year 1975 and the Fund would want to retain those files until January of 1986.

If you have any questions regarding the above, please contact me at the Fund's Toll Free Number, 1-800-492-0197, extension 17.

Very truly yours,

LAWRENCE H. O'HARA
Director of Underwriting

LHO:pcj

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

19.05
TO: MS. DOTTIE EUTSLER
DEPT. OF NATURAL RESOURCES
TIDEWATER ADMINISTRATION
TAWES BLDG., C-2
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W168	12	SCH. 870 ITEM #4
84W170	2	SCH. 870 ITEM #7

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

17.04
TO: MS. PAULA ROSENBERGER
DEPT. OF LICENSING & REGULATION
INSURANCE DIV.- GENERAL ADMIN.
501 ST. PAUL PLACE, 7TH FL
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W255 -	25	SCH. 612-26 ITEM 5,6

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

17.04
TO: MS. LINDA J. DILLOW
DEPT. OF LICENSING & REGULATION
INSURANCE DIV.- LICENSING SECTION
501 ST. PAUL PLACE, 5TH FL.
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
*77W209 (PARTIAL)-	16	SCH. 612-28 ITEM 1,3
*79W50 (PARTIAL)-	10	SCH. 612-28 ITEM 1
*80C41 (PARTIAL)-	2	SCH. 612-28 ITEM 3
84WB10 -	128	SCH. 612-28 ITEM 3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
* TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

17.03
TO: MR. CHARLES P. KAZLO
DEPT. OF LICENSING & REGULATION
COMMISSIONER OF CONSUMER CREDIT
501 ST. PAUL PLACE
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
78W57 ✓	21	SCH. 612-18 ITEM 2,3,4
84W491 ✓	3	SCH. 612-18 ITEM 3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

17.02
TO: MR. CHARLES H. BROWN
DEPT. OF LICENSING & REGULATION
DIV. OF BUILDINGS, SAVINGS & LOAN ASSOC.
34 MARKET PLACE, STE. 800
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
76W55 ✓	35	SCH. 612-16 ITEM 3,7

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

21.02
TO: MR. EMORY C. HARRISON
DEPT. OF STATE PLANNING
CAPITAL PROGRAM PLANNING
301 W. PRESTON ST.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* LOT 1943	5	SCH. 632 ITEM 4
77B14	5	SCH. 632

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

21.02
TO: MS. CONSTANCE LIEDER
DEPT. OF STATE PLANNING
OFFICE OF THE SECRETARY
301 W. PRESTON ST.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* LOT 2169	5	SCH. 19 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

21.02
TO: MR. MICHEL A. LETTRE
DEPT. OF STATE PLANNING
PLANNING DATA OFFICE
301 W. PRESTON ST.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* LOT 1624	7	SCH. 440 ITEM 6

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

12.02
TO: MS. GRACE WU
HOWARD COUNTY OFFICE OF FINANCE
PO BOX 127
GEORGE HOWARD BLDG.-2ND FL.
ELLCOTT CITY, MD 21043

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
77W119	12	SCH. 899 ITEM 2
79W126	30	SCH. 899 ITEM 4
81W92	19	SCH. 899 ITEM 4,5-6
81W95	35	SCH. 899 ITEM 4

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

28.01.01
TO: MS. MARIAN BROWN
UNIVERSITY OF MD DENTAL SCHOOL
666 W. BALTIMORE ST.- RM 1-A-2B
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84WB24	85	SCH. B10 ITEM #1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrr
DGS 550-7

STATE OF MARYLAND
DEPARTMENT OF PERSONNEL

Harry Hughes
Governor



John F. X. O'Brien
Secretary

Donald Tynes, Sr.
Deputy Secretary

301 West Preston Street, Baltimore, Maryland 21201

Area Code 301 • ~~XXX~~ 225-4947

MarCom 222-

December 3, 1985

Mr. Paul C. Lamberson
Department of General Services
Records Management Division
State Records Center
P.O. Box 275
Jessup, Maryland 20794-0275

Dear Mr. Lamberson:

Please be advised that you have this Department's authorization to destroy the records listed on your memorandum dated December 3, 1985 as per the retention schedule.

Sincerely,

A handwritten signature in cursive script that reads "Gregory L. Smith".

Gregory L. Smith
Administrative Officer

GLS:dan

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

20.02
TO: MR. GREGORY SMITH
DEPT. OF PERSONNEL
301 W. PRESTON ST. RM 510
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* 77B46-	4	SCH. 690-2A ITEM 3
77B86-	7	SCH. 690-2A ITEM 3
82W477-	9	SCH. 690-2 ITEM 8
83W467-	48	SCH. 690-2B ITEM 1
83W469-	4	SCH. 690-2A ITEM 3
83W470-	4	SCH. 690-2A ITEM 3
83W471-	5	SCH. 690-2A ITEM 3
83W473-	25	SCH. 690-4 ITEM 4
83W474-	4	SCH. 690-2A ITEM 3
84W261-	1	SCH. 690-4 ITEM 4
85W426-	1	SCH. 690-4 ITEM 4

Sincerely,



PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rar
DGS 550-7
*TRANSMITTALS ATTACHED

RECEIVED
DEPARTMENT OF PERSONNEL

NOV 25 1985

ADMINISTRATIVE
DIVISION

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

07.06
TO: MR. OWEN CRABB
DEPT. OF EDUCATION- DIV. OF INSTRUCTION
200 W. BALTIMORE STREET
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W154 -	1	SCH. 642 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
cc: Bertha Gorham

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

07.12
TO: MS. MILDRED SCIUKAS
DEPT. OF EDUCATION- SPECIAL ED
200 W. BALTIMORE STREET
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
78W103 ✓	1	SCH. 952 ITEM 1
82W124 ✓	13	SCH. 952 ITEM 1
84W167 ✓	23	SCH. 952 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
cc: Bertha Gorham

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

PAGE 1 OF 2

07.12
TO: MS. MILDARD SCIUKAS
DEPT. OF EDUCATION
SPECIAL EDUCATION DIVISION
200 W. BALTIMORE STREET
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
80W28 -	3	SCH. 952 ITEM 1
80W129 -	1	SCH. 952 ITEM 1
80W132 -	1	SCH. 952 ITEM 1
80W133 -	1	SCH. 952 ITEM 1
80W135 -	1	SCH. 952 ITEM 1
80W136 -	1	SCH. 952 ITEM 1
80W137 -	1	SCH. 952 ITEM 1
80W139 -	1	SCH. 952 ITEM 1
80W140 -	1	SCH. 952 ITEM 1
80W141 -	1	SCH. 952 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
CC: MS. BERTHA CORNICK

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

PAGE 2 OF 2

07.12
TO: MS. MILDARD SCIUKAS
DEPT. OF EDUCATION
SPECIAL EDUCATION DIVISION
200 W. BALTIMORE STREET
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
80W143-	1	SCH. 952 ITEM 1
80W145-	3	SCH. 952 ITEM 1
80W148-	1	SCH. 952 ITEM 1
80W173-	1	SCH. 952 ITEM 1
82W125-	1	SCH. 952 ITEM 1
82W126-	1	SCH. 952 ITEM 1
82W434-	22	SCH. 952 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
CC: MS. BERTHA CORNICK

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

17.07
TO: MR. CHARLES CHAMBERS
DEPT. OF LICENSING & REGULATION
MD REAL ESTATE COMMISSION
501 ST. PAUL PLACE
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
74B49-	18	SCH. 612-39 ITEM 3,7
75B2-	8	SCH. 612-39 ITEM 3,7
82W265 -	59	SCH. 612-39 ITEM 3,7
85W101 -	59	SCH. 612-39 ITEM 3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

17.05.01
TO: MR. KENNETH GOLBERG
DEPT. OF LICENSING & REGULATION
LABOR & INDUSTRY - EMPLOYMENT STANDARDS
501 ST. PAUL PLACE
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W93-	3	SCH. 823 ITEM 3
83W367-	32	SCH. 823 ITEM 1
84W257-	8	SCH. 823 ITEM 3
84W258-	18	SCH. 823 ITEM 2
84W865-	18	SCH. 823 ITEM 2,3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

17.04
TO: MR. BURTON KITCHEN
DEPT. OF LICENSING & REGULATION
INSURANCE DIV.- EXAMINATION & REGULATION
501 ST. PAUL PLACE - 6TH FL.
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
LOT 1200 ✓	6	SCH. 612-33 ITEM 4
LOT 1456	8	SCH. 612-33 ITEM 4
LOT 1630 ✓	2	SCH. 612-33 ITEM 4
81W121 ✓	2	SCH. 612-33 ITEM 2
81W129 (PARTIAL) ✓	2	SCH. 612-27 ITEM 4
82W628 ✓	4	SCH. 612-33 ITEM 6
82W631 ✓	10	SCH. 612-33 ITEM 7
84W423 ✓	26	SCH. 612-33 ITEM 8

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
* TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

17.04
TO: MR. SIDNEY A. GREEN
DEPT. OF LICENSING & REGULATION
INSURANCE DIV.
501 ST. PAUL PLACE, 6TH FL.
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W16 -	44	SCH. 612-31 ITEM 4
83W399 -	24 PACKAGES	SCH. 612-31 ITEM 6

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

17.04
TO: MR. MOSES O. LAKE
DEPT. OF LICENSING & REGULATION
INSURNACE DIV.- COMPLAINT & INVESTIGATION
501 ST. PAUL PLACE, 7TH FL.
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W40✓	31	SCH. 612-29 ITEM 1
84W546-	15	SCH. 612-29 ITEM 1
84W549-	25	SCH. 612-29 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

PAGE 1 OF 2

07.01
TO: MS. BERTHA CORNICK
DEPT. OF EDUCATION
200 W. BALTIMORE STREET
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
LOT 368 -	11	SCH. 658 ITEM 1
LOT 369 -	5	SCH. 658 ITEM 1
LOT 459 ✓	1	SCH. 636 ITEM 4
LOT 1301	4	SCH. 660 ITEM 4
LOT 1677 -	7	SCH. 125 ITEM 2
LOT 1676 (Returned 7/85)	7	SCH. 125 ITEM 3
LOT 1766 -	4	SCH. 994 ITEM 5
74A29 -	2	SCH. 994
76B42A -	19	SCH. 125 ITEM 3
77W29 -	1	SCH. 0633 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 5, 1985

PAGE 2 OF 2

07.01
TO: MS. BERTHA CORNICK
DEPT. OF EDUCATION
200 W. BALTIMORE STREET
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
78W103-	1	SCH. 952 ITEM 1
80W25-	6	SCH. 0633 ITEM 1
80W109-	8	SCH. 642 ITEM 2
80W122-	3	SCH. 642 ITEM 2
80W124-	3	SCH. 636 ITEM 1
80W154 (Returned 6/85)	1	SCH. 639 ITEM 1
80W160-	1	SCH. 642 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DAVID W. HORNBECK
STATE SUPERINTENDENT



SPECIAL EDUCATION TTY 659-2666*
VOC-REHABILITATION TTY 659-2252*
FOR DEAF ONLY

MARYLAND STATE DEPARTMENT OF EDUCATION

200 WEST BALTIMORE STREET
BALTIMORE, MARYLAND 21201-2595
(301) 659-2201

June 17, 1985

Paul C. Lamberson
Records Center Manager
Dept. of General Services
Records Management Division
State Records Center
P.O. Box 275
Jessup, MD 20794-0275

Dear Mr. Lamberson:

This is in response to your June 5, 1985 letter to Bertha Cornick regarding records disposal clearance. Please retain the records under Accession Number 78W103 for two years because of the possibility of potential appeals. You can destroy the records under Accession Number 80W124.

Thank you,

A handwritten signature in cursive script that reads "Joseph L. Shilling".

JOSEPH L. SHILLING
Deputy State Superintendent
of Schools

bsm

Attachment

RECEIVED

JUN 1 2 1985

DEPUTY STATE SUPERINTENDENT
OF SCHOOLS

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

6-12-85 DLS The first attachment ~~is~~ is about files under your name & the second attachment ~~is~~ is about files under C. Head's name

DATE: JUNE 5, 1985 (for Ann Mathias)

PAGE 2 OF 2

X2631

TO: 07.01
MS. BERTHA CORNICK
DEPT. OF EDUCATION
200 W. BALTIMORE STREET
BALTIMORE, MD 21202

Barbara Matthews Should these ^{from} be retained? If so, what would be the new disposal date?

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
78W103	1	SCH. 952 ITEM 1
80W25	6	SCH. 0633 ITEM 1
80W109	8	SCH. 642 ITEM 2
80W122	3	SCH. 642 ITEM 2
80W124	3	SCH. 636 ITEM 1
80W154	1	SCH. 639 ITEM 1
80W160	1	SCH. 642 ITEM 2

Sincerely,

Paul C. Lamberson

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

Throw Ann Mathias's files.
Keep mine 2 years
potential appeals

MARYLAND STATE DEPARTMENT OF EDUCATION
200 WEST BALTIMORE STREET
BALTIMORE, MARYLAND 21201
(301) 659-2280

DATE June 19, 1985

TO: Paul C. Lamberson, Records Center Manager
FROM: John Fields *JF* Branch Chief, Certification & Accreditation
SUBJECT: HIGH SCHOOL EQUIVALENCE RECORDS

Please do not dispose of the four (4) boxes of records listed on the attached sheet. Instead, send these records to me at 200 W. Baltimore Street.

If there are any questions, please contact me at the above number.

Attachment

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

RECEIVED

JUN 6 1985

OMIS
STATISTICAL SERVICES
AND REPORTS BRANCH

PAGE 1 OF 2

DATE: JUNE 5, 1985

07.01
TO: MS. BERTHA CORNICK
DEPT. OF EDUCATION
200 W. BALTIMORE STREET
BALTIMORE, MD 21202

John Fields

RECEIVED
JUN 12 1985
STATE DEPARTMENT OF EDUCATION
GED OFFICE

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
LOT 368	11	SCH. 658 ITEM 1
LOT 369	5	SCH. 658 ITEM 1
LOT 459	1	SCH. 636 ITEM 4
LOT 1301	4	SCH. 660 ITEM 4
LOT 1677	7	SCH. 125 ITEM 2
LOT 1676	7	SCH. 125 ITEM 3
LOT 1766	4	SCH. 994 ITEM 5
74A29	2	SCH. 994
76B42A	19	SCH. 125 ITEM 3
77W29	1	SCH. 0633 ITEM 1

Sincerely,

Paul Lamberson

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

6/27/85
Returned

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

PAGE 1 OF 2

23.04.41
TO: MR. JIM BRITTON
DIVISION OF PAROLE & PROBATION
ONE INVESTMENT PLACE, STE. 702
TOWSON, MD 21204

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
*		
LOT 1310-	8	SCH. 191A ITEM 1
LOT 1628-	4	SCH. 191A ITEM 4
LOT 1909-	11	SCH. 191A ITEM 4
LOT 1911-	7	SCH. 191A ITEM 4
LOT 2083-	6	SCH. 191A ITEM 4
74B1-	9	SCH. 191A ITEM 4
77B70-	6	SCH. 191A ITEM 4
77B78A-	2	SCH. 191A ITEM 4
77B106-	8	SCH. 401 ITEM 1
77B107-	2	SCH. 401 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

PAGE 2 OF 2

23.04.41
TO: MR. JIM BRITTON
DIVISION OF PAROLE & PROBATION
ONE INVESTMENT PLACE, STE. 702
TOWSON, MD 21204

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
*		
77B108-	5	SCH. 401 ITEM 1
77B109-	1	SCH. 401 ITEM 1
82W442 -	9	SCH. 191 ITEM 4
82W443 -	1	SCH. 191 ITEM 4
82W444 -	7	SCH. 191 ITEM 4

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED



State of Maryland

WILLIAM J. DEVANCE
DIRECTOR

DONALD ATKINSON, Ed.D.
EXECUTIVE ASSISTANT
DIRECTOR

MARYLAND DIVISION OF PAROLE AND PROBATION

SUITE 702 • ONE INVESTMENT PLACE • TOWSON, MD. 21204

(301)-321-3666
MARCOM: 234-3666
TTY FOR DEAF: 486-0677
D.C. METRO: 565-0451

January 6, 1986

Mr. Paul C. Lamberson
Records Center Manager
State Records Center
P. O. Box 275
Jessup, Maryland 20794

Dear Mr. Lamberson:

Please refer to your letter of 12/3/85 and our subsequent telephone conversations regarding the disposal schedule of our records.

The Interstate Compact Reciprocal cases may be destroyed per your present schedule (5 years). If reciprocal cases are on the same transmittal sheet with other type records, only reciprocal case records should be destroyed.

All other type records, including pardon investigations, should be kept on the twenty (20) year disposal schedule.

Yours truly,

A handwritten signature in cursive script, appearing to read "James Britton".

James Britton, Administrative Officer

JB:ect

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

10.08
TO: MR. LOUIS V. LaRICCI
DEPT. OF GENERAL SERVICES
DIVISION OF PERSONNEL
301 W. PRESTON ST.- RM #1212
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
85W669 —	8	SCH. 843-3 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: JUNE 6, 1985

10.13
TO: MR. WILLIAM TAYLOR
DEPT. OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
7275 WATERLOO ROAD
JESSUP, MD 20794

SUBJECT: DISPOSAL CLEARANCE

The records described on the enclosed transmittal/s are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
81A39	2	SCH.912 ITEM 13
83W526 (PARTIAL BOXES 2,5)	2	SCH.912 ITEM 4,6

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

06.02
TO: MR. MICHAEL LOFTON
DEPT. OF ECONOMIC & COMMUNITY DEV.
BUSINESS & INDUSTRIAL DEV.
45 CALVERT STREET
ANNAPOLIS, MD 21401

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* 79W230 (PARTIAL)	7	SCH. 854 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
* TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

10.12
TO: MS. GLORIA WHARRY
DEPT. OF GENERAL SERVICES
TELECOMMUNICATIONS DIV.
301 W. PRESTON ST.-RM 1304
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W663	1	SCH. 859-A ITEM 1
84W664	2	SCH. 859-A ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

10.02
TO: MR. BASIL LAMBROS
DEPT. OF GENERAL SERVICES
DIV. OF FISCAL SERVICES
301 W. PRESTON ST. - RM. 1402
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W520 ✓	28	SCH. 777 ITEM 8

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.13
TO: MR. J. MICHAEL COMPTON
DEPT. HEALTH & MENTAL HYGIENE
FAMILY PLANNING DIV.
201 W. PRESTON ST.- 3 RD FL.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W48	8	SCH. 950 ITEM 1 A

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/er
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.08
TO: MR. DON HAUF
DEPT. HEALTH & MENTAL HYGIENE
DATA PROCESSING
201 W. PRESTON ST.- SS-4
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W189	2	SCH. 794 ITEM 1 E
85W173	16	SCH. 794 ITEM 1 E
85W383	15	SCH. 794A ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.03.17
TO: MS. GAIL CLARK
PRINCE GEORGE'S COUNTY HEALTH DEPT.
HOSPITAL ROAD
CHEVERLY, MD 20785

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W606	29	SCH. 744 ITEM #14,21

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.24
TO: MS. MARY LOU SASSO
DEPT. HEALTH & MENTAL HYGIENE
MEDICAL ASST. COMPLIANCE ADMIN.
300 W. PRESTON ST.- 3RD FL., RM 306
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W454	23	SCH. 929 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.23
TO: MS. DOROTHY GREENE
DEPT. HEALTH & MENTAL HYGIENE
DIVISION OF LICENSING & CERTIFICATION
201 W. PRESTON STREET -1ST FL.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* LOT 2016	17	SCH. 601 ITEM 1
78834	3	SCH. 601 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.22
TO: MR. PAUL M. WINKLER, CHIEF
DEPT. HEALTH & MENTAL HYGIENE
KIDNEY DISEASE PROGRAM
201 W. PRESTON ST. - RM 306C
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
85W412	3	SCH. 934 ITEM 2,3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/er
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.21
TO: MR. WILLAM O. JENSEN
DEPT. HEALTH & MENTAL HYGIENE
OFFICE OF HEARINGS & REGULATIONS
201 W. PRESTON ST. - RMM 314-A
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
81W355 (PARTIAL)	6	SCH. 806
82W480	15	SCH. 806 ITEM 4-6,8-9
82W481	7	SCH. 806 ITEM 12

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.20
TO: MS. DOROTHY E. BROWN
DEPT. HEALTH & MENTAL HYGIENE
MD CENTER FOR HEALTH STATISTICS
201 W. PRESTON STREET- 5TH FL.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
*		
LDT 2120	2	SCH. 229 ITEM 1
76B31	9	SCH. 1010 ITEM C1
77W129	7	SCH. 1010 ITEM 1
77W199	6	SCH. 1010 ITEM 1
79B12	8	SCH. 1010 ITEM 1
81W209	2	SCH. 1010 ITEM 1
81W210	6	SCH. 1010 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.14
TO: MS. SYLVIA LAW
DEPT. HEALTH & MENTAL HYGIENE
GENERAL ACCOUNTING OPERATIONS
201 W. PRESTON STREET -SSL
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W460	32	SCH. 930 ITEM 1D,E

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.36
TO: MR. LEONARD C. SIMMONS
DEPT. HEALTH & MENTAL HYGIENE
PLANNING, INFORMATION & EVALUATION
201 W. PRESTON ST. - RM 412
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
85W399	4	SCH. 928 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.39
TO: MS. NONA CHRISTENSEN
DEPT. HEALTH & MENTAL HYGIENE
PREVENTIVE MEDICINE ADMIN.
201 W. PRESTON ST. - 3RD FL.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
81B16	13	SCH. 688 ITEM 1-3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.02.07
TO: MS. BARBARA GREER
ROSEWOOD HOSPITAL CENTER
OWINGS MILLS, MD 21117

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
85W766	4	SCH. 599 ITEM #1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.27
TO: MR. LAWRENCE PAYNE
DEPT. HEALTH & MENTAL HYGIENE
MEDICAL ASST. COMPLIANCE ADMIN.
300 W. PRESTON STREET- 3RD FL.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* 80W70	4	SCH. 216 ITEM 2,3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER
* TRANSMITTAL ATTACHED
PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.31
TO: MR. ED DABROWSKI
DEPT. HEALTH & MENTAL HYGIENE
MENTAL RETARDATION ADMIN.
201 W. PRESTON ST.- 4 TH FL.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
83W458	9	SCH. 893 ITEM 1,3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.44
TO: MS. JULIA DAVIDSON RANDALL
DEPT. HEALTH & MENTAL HYGIENE
DIVISION OF VITAL RECORDS
201 W. PRESTON STREET
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
*		
LOT 1489	2	SCH. 230 ITEM 9
LOT 2171	15	SCH. 222 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.33
TO: MS. LILLIAN N. COLE
DEPT. HEALTH & MENTAL HYGIENE
DIVISION OF NURSING
300 W. PRESTON ST.- 2ND FL.
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* 74B6	7	SCH. 609 ITEM 2,14
75B117	1	SCH. 661 ITEM 1
79A12	6	SCH. 609 ITEM 2A,3A
80A90	5	SCH. 609 ITEM 3A
80A91	1	SCH. 609 ITEM 2A

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.25
TO: MR. JOHN HANCOCK
DEPT. HEALTH & MENTAL HYGIENE
MEDICAL ASST. OPERATIONS ADMIN.
201 W. PRESTON ST.- 55-12
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
75B88	2	SCH. 562 ITEM 3
75W169	1	SCH. 562 ITEM 2
75W192	8	SCH. 562 ITEM 1
79W133	7	SCH. 562 ITEM 2
84W443	645	SCH. 562 ITEM 1,2
84W713	53	SCH. 562 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.25
TO: MS. MARY STUART
DEPT. HEALTH & MENTAL HYGIENE
MEDICAL ASST. POLICY ADMIN.
300 W. PRESTON STREET
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* LOT 1099	5	SCH. 562 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER
* TRANSMITTAL ATTACHED
PCL/er
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.27
TO: MS. MARY T. DEHART
DEPT. HEALTH & MENTAL HYGIENE
MEDICAL CARE PROGRAMS
300 W. PRESTON ST.- RM-212
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
*		
LOT 2077	13	SCH. 995 ITEM 1
75B65	6	SCH. 995 ITEM 1
76B81	6	SCH. 995 ITEM 1
85W224	38	SCH. 995 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

11.01.30
TO: MS. BARBARA SMITH-HAMER, DEPUTY DIRECTOR
DEPT. HEALTH & MENTAL HYGIENE
DIV. OF MENTAL HEALTH
201 W. PRESTON STREET
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* LOT 2030 (PARTIAL BXS 1-6)	6	SCH. 389 ITEM 2
LOT 2170	6	SCH. 389 ITEM 2
75B85	9	SCH. 389 ITEM 2
77B17	5	SCH. 389 ITEM 2
77B62	4	SCH. 389 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

23.05.08
TO: MR. WAYNE ELLICOTT
PATUXENT INSTITUTION
P.O. BOX #700
JESSUP, MD 20794

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
82W131 ✓	8	SCH. 326-A ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

23.05.04
TO: MS. HATTIE JACKSON
MD HOUSE OF CORRECTION
P.O. BOX #534
JESSUP, MD 20794

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
75W55✓	54	SCH. 279 ITEM 3
75W250 ✓	4	SCH. 279 ITEM 3

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

25.01.
TO: MR. JAMES QUARANTA
MD STATE RETIREMENT
301 W. PRESTON STREET
BALLTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* LOT 1343 ✓	3	SCH. 945 ITEM 14
LOT 1733 ✓	1	SCH. 945 ITEM 14
76B70 (PARTIAL BX-49-51) ✓	3	SCH. 945 ITEM 6

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 5, 1985

26.03.01
TO: MR. ALBERT O. MARTIN
STATE HIGHWAY ADMINISTRATION
OFFICE OF EMPLOYMENT
707 N. CALVERT STREET
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* 84W191	3	SCH. 110 ITEM 9

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER
* TRANSMITTAL ATTACHED
PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 5, 1985

26.03.06
TO: MS. ROSALIE W. BYRON
STATE HIGHWAY ADMINISTRATION
HAULING PERMITS SECTION
707 N. CALVERT STREET
BALTIMORE, MD 21202

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* 82W314	23	SCH. 466A ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER
* TRANSMITTAL ATTACHED
PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

23.07.02
TO: MR. L. MARTIN, TROOP CMDR.
MD STATE POLICE
BARRACK D
1401 BEL AIR ROAD
BEL AIR, MD 21014

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
79W171 -	1	SCH. 983 OPS 26

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rrr
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

23.06.06
TO: MR. GEORGE F. ZOOK, 2ND LT.
MD STATE POLICE
FIREARMS LICENSE SECTION
1200 RESISTERSTOWN ROAD-BLDG. G, RM 211
PIKESVILLE, MD 21208

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
85W132 ✓	9	SCH. 971-29 OPS 10

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

23.06.03
TO: MR. ED WHITEMAN
MD STATE POLICE
CR/CR UNIT - BLDG. I, UCR OFFICE
1200 RESISTERSTOWN ROAD
PIKESVILLE, MD 21208

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
81W83 -	101	SCH. 971-25 OPS 24

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

Page 1 of 2

26.02
TO: MS. CAROLE SHIPLEY
MOTOR VEHICLE ADMINISTRATION
6601 RITCHIE HWY, N.E.
GLEN BURNIE, MD 21061

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
*		
81W180 -	15	SCH. 1017 ITEM 4
82W144 -	1	SCH. 798 ITEM 1
82W278 -	16	SCH. 1017 ITEM 4
82W586 -	14	SCH. 1017 ITEM 4
83W172 -	25	SCH. 1016 ITEM 1
84W74 -	19	SCH. 1016 ITEM 1
84W325 -	201	SCH. 1016 ITEM 1
84W331 -	88	SCH. 1016 ITEM 5
84W853 -	4	SCH. 1020 ITEM 1
84W854 -	6	SCH. 1020 ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

PAGE 2 OF 2

26.02
TO: MS. CAROLE SHIPLEY
MOTOR VEHICLE ADMINISTRATION
6601 RITCHIE HWY, N.E.
GLEN BURNIE, MD 21061

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
* 84W855 -	7	SCH. 1020 ITEM 1
84W856 -	1	SCH. 1020 ITEM 1
84W857 -	8	SCH. 1020 ITEM 2
84W858 -	4	SCH. 1020 ITEM 1
84W860 -	4	SCH. 1020 ITEM 2
84W861 -	4	SCH. 1020 ITEM 2
84W862 -	8	SCH. 1020 ITEM 2

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*TRANSMITTALS ATTACHED

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

26.01.06.01
TO: MR. MICHAEL D. JERRARD
MASS TRANSMIT ADMINISTRATION
FINANCE/PAYROLL
300 W. LEXINGTON STREET
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
85W228 -	7	SCH. 992 ITEM 1D
86W263	1	SCH. 992 ITEM 1D

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

26.01
TO: MR. RHETT MURPHY
DEPT. OF TRANSPORTATION
P.O. BOX 8755
B.W.I. AIRPORT, MD 21240

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within two month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
78W262 -	1	SCH. 714 ITEM 1 A,B
79W176 -	11	SCH. 760 ITEM 1
80W14 -	6	SCH. 840
80W84 -	8	SCH. 760 ITEM 1
80W89 -	6	SCH. 760 ITEM 1
81W82 -	8	SCH. 792
82W508 -	4	SCH. 714 ITEM 1
83W299 -	13	SCH. 775 ITEM 4-A

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7
*COPIES OF TRANSMITTALS ATTACHED



Maryland Department of Transportation

Office of the Assistant Secretary--Administration

Harry Hughes
Governor

William K. Hellmann
Secretary

January 3, 1986

MEMORANDUM

TO: Mr. Paul Lamberson
Records Center Manager

FROM: Rhett Murphy *Rhett*
DOT Records Management Officer

SUBJECT: Disposal Clearance Letter
Dated 12/3/85

Listed below is a disposition summary on those accessions listed in the disposal clearance letter dated 12/3/85.

<u>Accession</u>	<u># of Boxes</u>	<u>Disposition</u>
78W262	1	Destroy *
79W176	11	Destroy
80W14	6	Destroy
80W84	8	Destroy
80W89	6	Destroy
81W82	8	Destroy
82W508	4	Destroy **
83W299	13	Destroy

* Return "Construction Management for BWI Terminal Expansion Program" and "Chrome Refuse Disposal - MPA" files to Rhett Murphy, DOT.

** Return "Denton Bridge Collapse Inquiry" and "Construction Management (CM) Documentation - 5/77" files to Rhett Murphy, DOT.

/cac

cc: Delores Tippet

My telephone number is (301) - 859-7326

TTY For The Deaf: (301) 859-7227

Post Office Box 8755, Baltimore-Washington International Airport, Maryland 21240 - 0755

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

26.01.02
TO: MR. RONALD R. SCHOMO
DEPT. OF TRANSPORTATION
DATA CENTER
6601 RITCHIE HWY, FDC/204
GLEN BURNIE, MD 21061

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
78W153-	25	SCH. 985 ITEM 3,4,5
84W192-	16	SCH. 985 ITEM 7
84W184-	6	SCH. 729

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7

DEPARTMENT OF GENERAL SERVICES
RECORDS MANAGEMENT DIVISION
STATE RECORDS CENTER
P.O. BOX 275
JESSUP, MARYLAND 20794-0275
799-1379

DATE: DECEMBER 3, 1985

26.01.09
TO: MR. THOMAS W. KEOWN
MD PORT ADMINISTRATION
STATISTICS & ECONOMIC DEV.
WORLD TRADE CENTER, 17TH FL
BALTIMORE, MD 21201

SUBJECT: DISPOSAL CLEARANCE

The records listed below are eligible for disposal. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Cite Accession Number and include a new disposal date for these records.

ACCESSION NUMBER	CUBIC FEET	DISPOSAL AUTHORITY
84W118 -	4	SCH. 707-17A ITEM 3
84W120 -	1	SCH. 707-17A ITEM 1
84W121 -	1	SCH. 707-17A ITEM 1
84W122 -	1	SCH. 707-17A ITEM 1

Sincerely,

PAUL C. LAMBERSON
RECORDS CENTER MANAGER

PCL/rer
DGS 550-7