

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

10.04.01

PARTIAL

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICE

Reporting Agency

CONTRACT SECTION

79B55

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Incl. Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
272, 273, 278-281, 287-289, 293, 295, 296	PAYROLL FOR CONSTRUCTION PROJECTS GENERAL CORRESPONDENCES FOLDERS PAYROLL FOR CONSTRUCTION PROJECTS GENERAL CORRESPONDENCE PAYROLL FOR CONSTRUCTION PROJECTS	778	9	1/76-6/77 11/51-12/72 1/74-9/77 9/67-12/76 6/68-2/78	12	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.

Signature

RECORDS CENTER MANAGER
Title

1/14/86
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.04.01	ACCESSION NO. 79B55	DATE REC'D
b) AGENCY D.G.S.		
c) DIVISION/UNIT	LOCATION - RANGE 108	SECTION(S) 22-23
d) MAILING ADDRESS	NO. OF CU. FT.	
e) AGENCY OFFICIAL	RECORDS CENTER MANAGER	
PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
- 1	Boxes 272, 273, 278-281, 287-289, 293, 295, 296 <div style="text-align: center; margin-top: 100px;"> Disposed 1-9-86 </div>	778 # 9

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

10.02

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

PUBLIC IMPROVEMENTS- ACCTG.

LOT #1353

Division or Bureau

No.	Description of Records Inclu.'s Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
119-121	BOARD OF PUBLIC WORKS MINUTES	777	3	1954-59	3	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER

Title

1/16/86

Date

RECORDS TRANSMITTAL SHEET

(Prepare in Triplicate)

DGS

10.02

1. AGENCY DEPT. OF PUBLIC IMPROVEMENTS

2. DIVISION ACCOUNTING DIV.

3. RECORD TITLE BOARD OF PUBLIC WORKS MINUTES

4. DATES ⁴195-1959

DATE: 11-8-67
 LOT NO.: 1353
 RANGE: ~~2~~ 8
 SECTION(S): ~~22~~ 12
 RECEIVED BY: J. Hirsch
 REMARKS:

5. SCHEDULE NO. <u>777</u> 312 150?	6. ITEM NO. #10 3	7. SCHEDULED DISPOSAL DATE <u>7/85</u> <u>PERM.</u>	8. ACTUAL DISPOSAL DATE
--	------------------------------------	---	-------------------------

9. NUMERICAL LISTING BY BOX NUMBER, SHOWING MAJOR FILE BREAKS AND INCLUSIVE DATES

3 record center boxes
 and Dept. of Public Improvements
 Box 119, 120 & 121

Signature of Agency representative:

10. NUMBER OF CUBIC FEET

Disposal 1-9-86

Record Center representative:

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.04

DEPT. OF GENERAL SERVICES

Reporting Agency

Accession No.

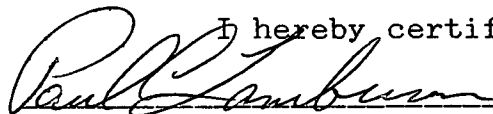
CONSTRUCTION

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
LOT 1563	PHOTOGRAPHS OF PROJECTS	778	4	1956-63	1	9/87	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.

11/02/87


Signature

Records Center Mgr.
Title

Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. <i>10.04</i>		ACCESSION NO. <i>1563</i>	DATE REC'D
b) AGENCY Dept of Public Improvements			
c) DIVISION/UNIT <i>DGS Construction Division</i>		LOCATION - RANGE <i>26</i>	SECTION(S) <i>13</i>
d) MAILING ADDRESS		NO. OF CU. FT.	
e) AGENCY OFFICIAL		PHONE NO.	
		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
<i>1</i>	<i>Progress Photographs of Work Projects 1956-1963 state Police - State House - Annap.</i>	<i>778 # 4 7/87 Disposal: 8-20-87 JPL</i>

\$ LOT # - 1563 R-26 S-13

Box Marked permanent.

10.04.01

PARTIAL

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DEPT. OF GENERAL SERVICES

Reporting Agency

CONTRACT SECTION

79B70

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Inclu. Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
7-9,12,21-23	CONSTRUCTION PROGRESS PHOTOS, MISCELLANEOUS CORRESPONDENCE FILES PAYROLL FOR CONSTRUCTION	778	4,5,9	12/78 5/60-1/79 3/72-12/78	7	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

1/14/86
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. <i>10.04.01</i>	ACCESSION NO. 	DATE REC'D
b) AGENCY <i>DGS.</i>	<i>79B70</i>	
c) DIVISION/UNIT	LOCATION - RANGE <i>108</i>	SECTION(S) <i>20</i>
d) MAILING ADDRESS	NO. OF CU. FT. RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<i>Boxes 7-9, 12, 21-23 only Partial</i>	<i>778 4, 5, 9</i>
	<i>Disposal 1-9-86</i>	

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

10.04.01

PARTIAL

DEPARTMENT OF GENERAL SERVICES
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CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

CONTRACT SECTION

78B211

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Inclu.'s Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
296,305	GENERAL CORRESPONDENCE FOLDERS -DHMH & VARIOUS HOSPITALS GENERAL CORRESPONDENCES & LAND ACQUISITION	778	5,7	1/61-12/75 11/69-12/75	2	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

1/14/86
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.04.01	ACCESSION NO. 78B211	DATE REC'D
b) AGENCY D.G.S.		
c) DIVISION/UNIT	LOCATION - RANGE 108	SECTION(S) 22
d) MAILING ADDRESS	NO. OF CU. FT.	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Boxes 296 & 305 only Partial Disposed 1-9-86	778 8 5,7

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DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
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 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

ADMINISTRATION

Division or Bureau

LOT #2116

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-3	MISCELLANEOUS FILES	843-6	1	1961-72	3	10/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTERMANAGER
 Title

OCT. 1985
 Date

C13

RECORDS TRANSMITTAL AND RECEIPT

To Be Completed At State Records Center ✓

Accession No.

Date Records Received

2116

5/3/73

10.01

1. FROM: (Name and Division of Transferring Agency) General services
Gen Administration

Signature Joseph W. Hirsch
Title Public Records Assistant

2. Address of Agency:
301 W. Preston St.

3. TO: STATE RECORDS CENTER
Balto. Record Center
301 W. Preston St.

4. Agency Official (Signature)
Millstone

5. Building & Room No.
state office bldg
Room B.4

6. Telephone No.
383-2097

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
Range 22 section 6 shelf 5 RB3 S14	1-3	3 record center boxes Files 1-130 Miscellaneous 1961-1972 TO Millstone 2111 - 2113	843-6 item 1 7185 Jan 1983

(Use Plain Unlined Paper For Continuation Sheets)

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
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CERTIFICATE OF RECORDS DISPOSAL

DEPT. GENERAL SERVICES

Reporting Agency

CONSTRUCTION

74B11


Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Inclu.'s Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schad. No.	Item No.				
1	SHORT FORM CONTRACTS	875	1	1967-72	1	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

6/86
 Date

C.B.
E

RECORDS TRANSMITTAL AND RECEIPT

10.04

To Be Completed At State Records Center

Accession No.

Date Records Received

74B-11

5/20/74

1. FROM: (Name and Division of Transferring Agency)

General Services - Construction

Signature

Joseph H. Hirsch

Title

Public Records Assistant

2. Address of Agency:
301 W. Preston St.
Balto., Md. 21201

3. TO: STATE RECORDS CENTER

Baltimore Records Center

4. Agency Official (Signature)

Mrs. Jones

5. Building & Room No.

B-4

6. Telephone No.

303-2097

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

Range 34
Section 34
Shelf

1

1 Record Center Box
Short Forms - 1967-1972
Contractor
Engineer Reports

MRS, JONES

~~99~~ 2
~~278~~
~~item 3~~
~~Report~~
875
item 1
July '82

4576

3177

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
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PARTIAL

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

OFFICE DIV.

85W732

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
BOXES 4-5	PHOTOGRAPHS	778	4	1968-77	2	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER

Title

6/86

Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.04.01	ACCESSION NO. 85W732	DATE REC'D
b) AGENCY DGS		
c) DIVISION/UNIT	LOCATION - RANGE 37	SECTION(S) 33
d) MAILING ADDRESS	NO. OF CU. FT.	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Boxes 4 & 5 only Partial Photographs - 1968-77	778 # 4

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10.04.01

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
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P.O. Box 275
Jessup, Maryland 20794-0275

PARTIAL

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

79B40

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Inclu.'s Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
348,349 387-390	PAYROLL FOR CONSTRUCTION CONTRACT AGREEMENTS PAYROL FOR CONSTRUCTION	778	9	6/68-1/78 11/77-8/78	6	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER

Title

1/14/86

Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. <u>10.04.01</u>	ACCESSION NO. <u>79B40</u>	DATE REC'D
b) AGENCY <u>DGS.</u>		
c) DIVISION/UNIT	LOCATION - RANGE <u>109</u>	SECTION(S) <u>12-14</u>
d) MAILING ADDRESS	NO. OF CU. FT. <u>6</u>	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<p style="font-size: 1.5em;">Boxes 348, 349, 387-390</p> <p style="font-size: 2em; text-align: center;">Only Partial</p> <p style="font-size: 1.5em; text-align: center;">Disposal 1-10-86</p>	<p style="font-size: 1.5em;">778</p> <p style="font-size: 1.5em;"># 9</p>

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.02 - PARTIAL

DEPT. OF GENERAL SERVICES 84W482

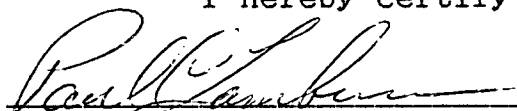
Reporting Agency Accession No.

FISCAL SERVICES

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1,2,4-9	TRANSMITTALS	777	8	1968-76	8	01/87	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.



Signature

Records Center Mgr.

Title

1/13/87

Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. <u>10102</u></p> <p>b) AGENCY <u>DGS</u></p> <p>c) DIVISION/UNIT <u>Fiscal</u></p> <p>d) MAILING ADDRESS</p> <p>e) AGENCY OFFICIAL _____ PHONE NO. _____</p>	<p>ACCESSION NO. <u>84W482</u></p>	<p>DATE REC'D</p>
	<p>LOCATION - RANGE <u>123</u></p> <p>SECTION(S) <u>33-34</u></p>	<p>NO. OF CU. FT. <u>8</u></p>
<p>RECORDS CENTER MANAGER</p>		
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>		
<p>2. BOX NUMBERS</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)</p>
	<p><u>Boxes 1, 2, 4, 5, 6, 7, 8, 9</u> <u>Transmitted -</u> <u>Partial</u> <u>1968-76</u></p> <p style="text-align: center;"><u>DISPOSAL</u></p>	<p>2123 2123 <u>Sch. 777</u> <u>#8</u></p>

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R-123 - SECTION - 33 thru 34; 12 Empty SPACES

1-5-87
R.P.

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.04

DEPT. OF GENERAL SERVICES 78B170

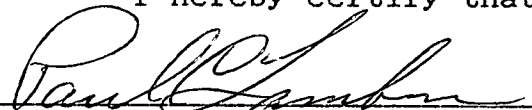
Reporting Agency Accession No.

CONSTRUCTION DIVISION

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
12-16	CONSTRUCTION FILES	875	1	1969-75	5	9/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.


Signature

Records Center Mgr.
Title

10/07/86
Date

RECORDS TRANSMITTAL

CB

AND RECEIPT

10.04

Accession No.

78B170

Date Received

January 18, 1978 ✓

1. From: (Name, Division, Address or Agency)

Department of General Services
Construction Division

Signature

Title

Record Management Technician

2. Building and Room

301 W. Preston St.
Room 1307
Balto. MD 21201

3. Phone

383-6363

4. To: State Records Center

Baltimore

5. Signature: (Agency Official)

Raymond A. Waterworth (20)

6. No. of Cu.Ft.

5

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<p><i>Range 3</i> <i>Section 7</i> <i>R33</i> <i>S32</i></p>	<p>#12</p> <p>#13</p> <p>#14</p> <p>#15</p> <p>#16</p>	<p>Spring Grove Hospital, Springfield Hospital, Rosewood Hospital, Henryton Center, Montebello Center, Eastern Shore Hospital, Deers Head, Dept. Natural Resources & Morgan University (1971-1974)</p> <p>Dept. Natural Resources, House of Corrections, School for Deaf, Md State Police, State Highway (1971-1974)</p> <p>Correctional Institutions, Colleges, Hospitals, Retardation Center, Rehabilitation Center, Blind Industries, Military, Annapolis & Balto. (1971-1975)</p> <p>Towson State University (1969-1975)</p> <p>Colleges, Dept. Natural Resources, Rehabilitation Center, Military, Correctional Institutions (1969-75)</p>	<p><i>Pending Schedule</i></p> <p><i>1987</i></p> <p><i>1986</i></p> <p><i>875 # 1</i></p> <p><i>Jan 1986</i></p>

(Use Plain Unlined Paper For Continuation Pages)

SPRINGROVE HOSPITAL

4/4-310 Security Screens /Brick Cottage -- Arbutus--1974
XSG-1-733 Emergency Electric Systems -- Ashton -- 1974
XSG-2-734 Storm Drain Replacement -- Gray & Son -- 1974
XSG-1-722 Emergency Electric Systems -- MD Electric Service Co -- 1974
7/5-308 Roads & Replacement Curbs -- Ratrie,Robbins,Schweizer -- 1974
9/23-203 Boiler Tubes & Related Work -- Egan Marine Constr. -- 1974
SG-472-725 Fire Protection -- General Auto Sprinkler -- 1974

SPRINGFIELD HOSPITAL

S-3-713 Air Cond. Medical & Surgical -- Emjay Engineering -- 1972-74
S-2-731 Fire Escapes -- Arbutus -- 1973-74
CA 8/29-360 Gutters & Downspouts & Roof -- Wallace & Gale -- 1973-74
S-672-733 Heating Covered Walkway -- King -- 1974
8/20-350 Exterior Painting - Blair Bros. -- 1974

ROSEWOOD HOSPITAL

R-4911-703-A Piping in Utility Tunnels -- McShane -- 1974
R-592-703; Sprinkler System -- Finesinger & Richards -- 1973-74
592-723;
546-704;
546-722
R-664-A Equip. Speech and Hearing Bldg. -- Biocoustics inc. -- 1973-74
5/16-310 Painting Wyse & Bissell Bldg. -- Kuehnle & Wilson Inc. -- 1974
R-4911-703 Boiler Plant -- Green Construction -- 1972-74
XR-2-711 Stabilization -- Alleghany Utilization -- 1974
6/17-354 Razing King Bldg. -- Harford Contracting -- 1974
R-551-712 Renovation Shower Room -- Emjay Eng.-- 1973-74

HENRYTON CENTER

RH-492-722 Three Porches -- L&L Painting Co. -- 1974
XRH-1-731 Transformer & Elec. Feeders -- SH Jackson -- 1974

MONTEBELLO CENTER

6/19-352 Roofing and sheet metal work -- Liberty Roofing -- 1974

EASTERN SHORE HOSPITAL

1/22-351 Painting Various Bldg. -- Hurley Twins -- 1974

CROWNSVILLE

XC-2-692 Sanitary Sewerage Facilities -- Feezer -- 1974
3/1-100 Painting -- Blair Bros -- 1974

DEERS HEAD

H-453-702 Renov. Hospital Bldg. -- 1974-75

DEPT. NATURAL RESOURCES

P-65-691-A Point Lookout - Water Sewer Line - Ingleside -- 1974 Folder #1 + #3
4/4-54 New Germany -- Parking Area -- Keystone Lime Co. -- 1974
G-5-733 Info. Center Mill on Wildlife -- H&J Coleman -- 1974

P-16-681-C Water Sewer & Elect -- Maitland Bros -- 1973-74
6/17-358 Cub Hill - Room Addition - Lewis Burdette -- 1973

MORGAN UNIVERSITY

N-542-657 Gym: Facility - Ames Ennis Co. 1971-72

RENTAL

BOX 13

DEPT. NATURAL RESOURCES

11/7-402 Point Lookout Imbach Inc. Concrete Drains (74)
6/17-302 Point Lookout Downs Painting Downspouts (74)
P-65-732 Point Lookout H.D. Hunt Shore Erosion Control (74)
5/7-164 St.Clements Pier Geisler Replace Pier (75)
P-59-711 Rocky Gap Lashley Park Bldgs. (72-74)
P-32-722-B Gunpowder Central Atlantic Site Improvements (74)
2/28-308 Gunpowder Campbell & Sons Resurfacing road (74)
4/4-53 Gunpowder Benhoff Surfacing Roads (74)
5/16-101 Milburn Landing American Paving Resurfacing roads etc. (74)
P-4-691 New Germany Slagle Const. SHop Storage Bldg (73-74)
P-59-741 Rocky Gap Interstate AmieSite Resurfacing (74)
P-31-701 Susquehanna Har-Ce Const. Concession Bldg. (73-74)
P-31-721-A Millington Polk & Walser Fish Holding Tank (73-75)
P-65-691-A Point Lookout Ingleside Water Sewer & Elect. Fac. (73) Folder # 2

CORRECTIONS

KB-574-671 Callas Alterations to House Bldg. (71-74)
5/16-50 Institute for Women King Toilet Room Installation (74)
KW-361-391 Institute for Women LoZito Renov. Horrigan Cottage (73-74)

SCHOOL FOR DEAF

A-662 Folder #1 Thurmont Constr. Gym (72-73)

MD STATE POLICE

SP-500-701 Lozito Benson Barracks D (73)
XSP-4-736 Pikesville Ratrie Robbins Schweitzer Parking Lot

STATE HIGHWAY

NE-369 North East Services Bldg. JFK Highway Verbal Contractor

CORRECTIONAL INSTITUTIONS

KB-574-671 Institute for Women Callas Contractors Alterations to Existing Bldg. (69-71)

COLLEGES

TB-701 Bowie Fabre-Cernak Contr. Residence Hall (72-74) FOLDER 1 & 2
TF-703 Frostburg Library Building Tests (73)
N-662 Morgan Lawrence Contr. New Library (71-72)
TC-561-691 Coppin Seeman Inc. Pool & Maintenance Bldg. (71-72)

HOSPITALS

XMW-4-701 Great Oaks Deneau Contractors Concrete Pathway (75)
SG-692 SpringGrove Med.Sug.Bldg. Concrete Tests (73)

RETARDATION CENTER

MR-681 Salisbury Retardation Center Concrete Reports (72)
MB-651 Mental Retardation Center Consolidated Eng. (73)

REHABILITATION CENTER

8/12-305 Vocational REhab Emjay Engineering Emergency Repairs (75)
8/6-154 Rehab Center Liberty Roofing Roof (75)

BLIND INDUSTRIES

AW-701-741 Howard County Williams & Sons Warehouse (74)
General Correspondence (72-74)

MILITARY

M-721 Gunpowder - Ruhl Armory John & Albert (73-74)

ANNAPOLIS

B-591-7313 Blair Contractors Workmens, Comp. Bldg. (75)

BALTIMORE

B-524-711 SOB Balt. FAisant Contr. Central Utitlity Plant
B-524-711 Test Reports (73)
B-523-7316 SOB Grewey & Grady Air Conditioning (73)
B-695-745 SOB Balt. American SHade Blinds (74)
B-6812 B SOB Balt. Affiliated Cosultants Air Conditioning (73-74)

BOX #15

TOWSON STATE COLLEGE

T-634-722 Alterations Lithicum Hall Dominion Contractors (73-74)
XT-4-725-A Concrete Walks and Steps MacFarlane (74)
XT-1-742 Underground telephone Distribution Syst Ashton Elec. (74)
SFC 6/17-357 Site Lighting Oles Electric (74)
SFC 4/4-50 Roof Repairs Better Bldgs. (74)
XT-5-735 Site Improvements Oak Contr. (74)
SFC 4/4-52 Roof Repairs West Contractor (74)
XT-6-615 Site Improvements Adm. Bldg. Mahoney Bros. (73-74)
11/6-314 Walks and Steps Var. Locations Ratrie Robbins Schweitzer (73-74)
SFC 4/4-51 Painting Prettyman Hall Blair Bros. (74)
T-645-741 Elec. Renovations Electrico Inc. (74)
XT-5-735-A Planting J&L Landscaping (74)
T-673 New Adm. Bldg. Ruff Folder 1 & 2 (70-74)
T-654 Fine ARTs Bldg. Ruff Folder 1,2,3 (70-74)
T-645 Student Union Bldg. Maryland Properties Inc. (69-71)
XT-4-725 Parking Lot Gray and Son (73-74)
SFC 11/5-189 Lighting Fixtures Crown Electric (75)

BOX #16

SALISBURY STATE COLLEGE

XTS-6-714 Parking Lot Rommel Elec. (72-74)
CA 6/26-54 Campus Lighting Tieder Inc. (73-74)
XTS-4-741 Service Drive Interstate Amiesite (74)
CA 9/7-352 Seeding Athletic Field Turfco Lawn Inc. (74)
SFC 6/17-200 Painting Wicomico Hall Belleville & Son
SFC 3/13-300 Renov. Mens Room Brohawn & Bros. (73-74)
TS-542-681 Addition Library Brohawn & Bros. (72-74)
TS-717 Dormitory #2 Dashiell Bros. (72-73)
CA 6/24-100 Paint Ext. Holloway Hall Whitelock (75)
SFC 7/16-157 Ceramic Tile in Bathrooms Adehead & Son (75)
XTS-1-746 Electric Distribution Rommel Elec. (75)

MORGAN STATE UNIVERSITY

CA 12/5-107 Fuel Storage Facility Green Construction (74)
N-574-653 Food Service Area & Equip. Ruff Co. (74)
MN-6-725 Soil Stabilization MacFarlane (74)
N-562-763 Add. Fine ARTs Bldg. Cirelli & Trionfo Inc. (69-73)
Inspectors Reports Folder 1 and 2
SFC 6/29-51 Green Contractor Conversion of Boilers (72)
T-71121-B Gym Facility Fill Control American Testing & Engineering Co.
SFC 11/5-174 Roof Repairs West Co. (75)
XN-6-712 Sodding Stadium Fence Turfco Lawns (75)
XN-2-751 Storm Drainage Marocco Const. (75)

BOWIE COLLEGE

SFC 1/28-102 Roof Repairs Liberty Roofing

FROSTBURG COLLEGE

TF-721 Mine Protection and Stabilization Layne-New York (74)
XTF-1-724 Elec. Dist. System George Constr. (73-74)
XTF-6-734 Athletic Field Phoenix Const (74)

REHABILITATION CENTER

ARgonne Drive L-772 Ames Ennis (72-73)

DNR

Deep Creek - P-8-681 Sewerage FAC. Schneider Const (70-73)

OVER

CORRECTIONAL INSTITUTE

MD Correctional Institute for MEn Hagerstown General Correspondence (69-70)

MILITARY General Correspondence (74)

REC'D 11-10-70
11-10-70

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

OFFICE DESIGN & CONSTRUCTION

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward
 original to above address

No.	Description of Records Incl.'s Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-4	PRELIMINARY DESIGN OF DIKED DISPOSAL AT BALTIMORE HARBOR	808	2	12/1970	4	3/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

4/9/86
 Date

CRK

AND RECEIPT

10.04

Accession No.

Date Received

78B165

December 23, 1977 *X*

Signature

Title

Record Management Technician

1. From: (Name, Division, Address or Agency)

DEPT. GENERAL SERVICES
OFFICE DESIGN & CONSTRUCTION
301 W. PRESTON ST. RM 1405

2. Building and Room

S.O.B. #1
1405

3. Phone

383-7289
222-7289

4. To: State Records Center

BALTIMORE

5. Signature: (Agency Official)

Allan D. Schwartz

6. No. of Cu.Ft.

4 cu ft

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

BALT.

1, 2 + 3, 4

PRELIMINARY DESIGN OF DIKED DISPOSAL AT BALTIMORE HARBOR
Dec. 1970

FRANK BYRON
12-1-82

~~Range 24~~

~~Section 13~~

*R32
S25*

*808 # 2
7/85*

*Disposal
3-5-86*

NP 5/21/85

(Use Plain Unlined Paper For Continuation Pages)

1016 - 1019

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 WATERLOO ROAD (Rte> 175)
 P.O. BOX 275
 JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.02

DEPT. OF GENERAL SERVICES 80B5

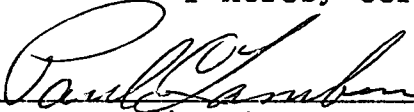
Reporting Agency Accession No.

ACCOUNTING DEPT.

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1-7	GENERAL FILES, BPW AGENDAS, VENDOR LISTS	777	3,8,18	1971-72	7	9/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.



 Signature

Records Center Mgr.

 Title

10/07/86_____

 Date

BE

AND RECEIPT

10.02

Accession No.

80B5

Date Received

8-14-79 ✓

From: (Name, Division, Address or Agency)

Department of General Services
Accounting Department
301 W. Preston Street, Baltimore, MD. 21201

Signature

Title

Building and Room

SOB #1
Room 1402

3. Phone

383-3943 or 3953

4. To: State Records Center

Signature: (Agency Official)

6. No. of Cu.Ft.

7

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
------------------------------	----------------	--	--

Agenda Section
R 33
S 24

- | | |
|---|---|
| 1 | General Files - 1/77 - 7/71 BPW Agendas |
| 2 | General Files - 8/13/71 - 12/6/72 BPW Agendas |
| 3 | BPW Agendas 69 - 1 - 69-16 71/1 - 71/13 |
| 4 | 21-132 Vendor Lists |
| 5 | 21-132 Vendor Lists |
| 6 | GCL 1972 - Items 86 - 190 <i>check</i> |
| 7 | GCL 1972 - Item 2 -85 |

777/3
Jan 1988
3 Boxes

777/18
Jan 1983
(it audited)

777/8
Jan 1983
4 Boxes

2504-2510

(Use Plain Unlined Paper For Continuation Pages)

10.02

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

FISCAL SERVICES

83W520

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-28	VARIOUS ITEMS-- TRANSMITTALS	777	8	1971-73	28	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER

Title

1/27/86

Date

AND RECEIPT

10.02

Accession No.

83W520

Date Received

3-7-83 ✓

From: (Name, Division, Address or Agency)
 Department of General Services
 Division of Fiscal Services

Signature
 Title

Building and Room
 301 W. Preston St.
 Room 1402

3. Phone
 8-222-3940

4. To: State Records Center

Signature (Agency Official)
Basil Lambros
 Basil Lambros
 Chief, Division of Fiscal Services

6. No. of Cu.Ft.
 28

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-14 S-19-20	1	State Treasurer's Fire Loss a/c - Folders 1-11 transmittals	Schedule #777, Item #8 Jan. 1988
	2	Various Special Loans - transmittals	" "
	3	79.30.04.02-79.30.02.01-03-, 79.30.03.01-79.30.04.01 - transmittals	" "
	4	University of Md. - Federal transmittals	" "
	5	University of Md. - Military - Dept. of Mental Hygiene - Federal - transmittals	" "
	6	GCL 1968-69-70-71 - various items - transmittals	" "
	7	GCL 1971 - various items - transmittals	" "
	8	GCL 1971 - various items - transmittals	" "
	9	GCL 1971 - various items - transmittals	" "
	10	GCL 1971-1972 - various items - transmittals	" "
	11	GCL 1972 - various items - transmittals	" "
	12	GCL 1972 - various items - transmittals	" "
	13	GCL 1972 - various items - transmittals	" "
	14	GCL 1972 - various items - transmittals	" "
	15	GCL 1972-1973 - various items - transmittals	" "
	16	GCL 1973 - various items - transmittals	" "
	17	GCL 1973 - various items - transmittals	" "

(Use Plain Unlined Paper For Continuation Pages)

Disposal 1-17-86

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No)
	18	GCL 1973 - various items - transmittals	" "
	19	GCL 1973-1974 - various items - transmittals	" "
	20	GCL 1974 - various items - transmittals	" "
	21	GCL 1974 - various items - transmittals	" "
	22	GCL 1974 - various items - transmittals	" "
	23	GCL 1974-1975 - various items - transmittals	" "
	24	GCL 1975 - various items - transmittals	" "
	25	GCL 1975 - various items - transmittals	" "
	26	GCL 1971 - various items - transmittals	" "
	27	GCL 1973 - various items - transmittals	" "
	28	GCL 1963-64-66-67 - various items - Acad. of Science Loan - Leg. & Ad. Loan - transmittals	" "

PRINTED AT GOVERNMENT EXPENSE

Folders Transferred to the
Record Room

Title Transmittals-Invoices

Box No.	Project	Schedule No. & Disposal Date
1	State Treasurer's Fire Loss A/C 07-24.02.00.44 Folder 1 thru 11	Schedule - No.777 2/13/80 Disposal Date December, 1987
2	<p>Greater Baltimore Consolidated Wholesale Food Market Law of 1967</p> <p>Comm. Mental Health Center Reimbursement a/c 11-10-01-01 11-10-03-01</p> <p>Miscellaneous Fund 711-712 11-11-01-05-41 11-55-06.10.01</p> <p>Employment Security Fund 11-1401-00</p> <p>Civil Defense Agency 11-55-07-04 7-79.23.05.01 - folder 1-2</p> <p>Military Reimbursement 11-55.07.03.01</p> <p>Crownsville Reimbursement 55-10.03.01</p> <p>Mine Reclamation & Water Quality Loan 1970</p> <p>Department of Mental Hygiene 79-32.01.02 79-32.01.04 79-32.01.05</p> <p>Frostburg 79-36.03.04</p> <p>Morgan 79-36.03.05</p> <p>Salisbury 79-36.03.07</p>	<p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p> <p>" "</p>

PRINTED AT GOVERNMENT EXPENSE

Folders Transferred to the
Record RoomTitle Transmittals-Invoices

Box No.	Project	Schedule No. & Disposal Date
2 (Cont)	Towson 79.36.03.08.50.51.52 St. Mary's City Commission 79.37.10.01 Md. Historical Trust Casselman River - 79.37.12.01 79.37.12.002 79.37.12.003	" " " " " "
3	Forest & Parks - <i>79.30.04.02</i> folders 1, 2, 3, 4, 5, 6 79.30.02.01 79.30.02.03 79.30.03.01 79.30.04.01	" " " "
4	University of Maryland 11-55.13.05.01-2-3-4-5-6-7-8-9-10-11-12-13-14-15- 17-18-19-20-21-22-23 or 79.36.02	" " " "
5	University of Maryland 11-55.13.05.01-23-24-25-26-27-28-29-30-31-32-33-34-35- 36-37-38 Military 79.23.08.01 79.23.08.02 79.23.08.03 79.23.08.04 Department of Mental Hygiene 79.32.01.01 79.32.01.03	" " " " " "

PRINTED AT GOVERNMENT EXPENSE

Folders Transferred to the
Record RoomTitle Transmittals-Invoices

Box No.	Project	Schedule No. & Disposal Date
6	General Construction Loan of 1968 4,35,38,147,148 General Construction Loan of 1969 38,68,147,148,157,159 General Construction Loan of 1970 18,69,107 General Construction Loan of 1971 2,3,4,6,8,9,13,14	" " " " " " " " " " " "
7	General Construction Loan of 1971 16,17,18,20,22,23,25,26,27,29,31,34,37,39,40,41,43,45, 48,50,51,54,55,57,59,62,63,65,67,68,69,70,71,73,74,75, 76,77,79,80,84,86,87,88,92,93,94,95,97,98,100,102,104, 106,107,108,109,111,112,114	" "
8	General Construction Loan of 1971 114,115,116,117,121,122,125,127,130,131,136,139,140, 141,147,148,150,150a,150b,151,152,153,154,155,156,157, 158,159,160,161,162,164,165,168,159,170,171,172,174, 175,176,177	" "
9	General Construction Loan of 1971 178,179,180,183,184,185,186,187,188,189,197,198,201, 202,204,206,207,208,209,210,211,212,214,215,216,217, 218,219,220,222,224,227,228,231,232,233,234,235,237, 238,239,242,245	" "
10	General Construction Loan of 1971 246,248,249,250,252,253,254,255,256,257,258,259,260, 261,262,264,265,266,267,269,271,274,275 General Construction Loan of 1972 1,3,5	" " " "

Folders Transferred to the
Record RoomTitle Transmittals-Invoices

Box No.	Project	Schedule No. & Disposal Date
11	General Construction Loan of 1972 7,19,42,44,46,48,49,58,72,76,77,100,102,103,105,123,128, 130,131,145,149,150,151,157,160	" "
12	General Construction Loan of 1972 161,162,169,179,182,185,187,190,192,195,196,197,199,200, 201	" "
13	General Construction Loan of 1972 202,203,205,206,207,208,209,211,212,213,215,216,217,218, 223,228,229,230,231,232,233,234,235,237,240,241,242,243, 248,249,250,252	" "
14	General Construction Loan of 1972 253,255,257,258,259,260,262,263,264,265,267,268,269,270, 272,273,274,275,276,278,279,281,283,284,285,286,287,288, 290	" "
15	General Construction Loan of 1972 291,293,295,401 General Construction Loan of 1973 1,2,3,6,11,13,16,17,19,20,21,22,25,28,29,30,33	" " " "
16	General Construction Loan of 1973 33,35,37,40,41,42,43,46,47,48,49,60,61,67,70,78,80,81, 82,85,91,95,97,98,99,100,101,102,103,104,106,110,113, 117,118,119,120,121,122,123,124,125,126,127,129,131	" "
17	General Construction Loan of 1973 114,115,116,128,130,132,135,143,144,147,150,151,155,168, 169,171,172,174,176,178,180,181,182,187,189,192,194,195, 196,200,201,203,204,205,206,207,209,210,212,213,214,217, 218,331,701	" "

Folders Transferred to the
Record Room

Title Transmittals-Invoices

Box No.	Project	Schedule No. & Disposal Date
18	General Construction Loan of 1973 136,144,146,154,156,158,159,160,161,162,164,165,172, 177,179,184,186,190,193,197,198	" "
19	General Construction Loan of 1973 202,211,218 General Construction Loan of 1974 1,2,3,4,5,6,12,14,16,18,19,20,21,22,23,27,29,31,33,34, 35,43,51,60,66,69,86,99,100,101,119,127,129,130,132,138, 143,153,165,169,170,172,173,181,182,184,201,202	" " " "
20	General Construction Loan of 1974 38,39,44,45,46,47,48,49,50,53,55,56,57,58,59,61,62,63, 64,65,68,74,75,76,77,78,79,80,81,82,87,91,92,96,97,98, 102	" "
21	General Construction Loan of 1974 103,106,108,109,110,112,113,114,116,118,120,122,123, 124,125,126,131,133,134,135,136,137,140,141,143,144, 145,147,149,150,151	" "
22	General Construction Loan of 1974 154,157,158,162,163,166,168,170,176,178,179,185,186, 187,191,192,193,195,196,198,199,200,203,204,205,206, 207,208,209	" "
23	General Construction Loan of 1974 211,212,215,268 General Construction Loan of 1975 3,6,9,11,13,14,17,20,21,22,25,27,31,32,33,37,39,41,42, 43,44,45,47,49,51,53,54,55,57,60,61,63,64,67,68,69,72, 75,76,78,79,80,82,83,84,85	" " " "

Folders Transferred to the
Record RoomTitle Transmittals-Invoices

Box No.	Project	Schedule No. & Disposal Date
24	General Construction Loan of 1975 87,88,89,91,92,93,94,95,97,98,101,102,105,106,107,108, 109,110,113,115,118,122,123,125,130,132,133,134,135, 136,138,139,142,145,147,148,149,152,155,156,157,159,161, 163,165,168,169	" "
25	General Construction Loan of 1975 170,171,172,173,174,175,176,179,180,181,182,184,185, 186,189,191,192,193,195,252,352,490	" "
26	General Construction Loan of 1971 10,17,19,21,28,35,36,53,61,82,85,104,119,129,132,133, 137,138,142,149,191,192,199,200,205,226,229,240,243, 244,272	" "
27	General Construction Loan of 1973 51,52,53,54,57,58,59,62,64,65,66,69,71,72,73,74,75,76, 77,83,87,88,92,93,94,107,108,109,112 84,	" "
28	General Construction Loan of 1963 - 2 General Construction Loan of 1964 - Items 25 & 23 Academy of Science Loan of 1965 General Construction Loan of 1965 - 998 - 72 Legislative & Judicial Loan of 1966 General Construction Loan of 1967 - Items 19,75,82 Academy of Science Loan of 1974	" " " " " " " " " " " " " "

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
CONSTRUCTION DIV. **78B145**
 Division or Bureau

PREPARE IN DUPLICATE
 Retain one copy and forward
 original to above address

No.	Description of Records Incl. Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
5-11	CONSTRUCTION FILES	875	1	1971-75	7	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

6/86
 Date

AND RECEIPT

Accession No.

Date Received

78B145

October 21, 1977

10.04

1. From: (Name, Division, Address or Agency)

Dept. General Services
Construction Division

Signature

Title

Record Management Technician

2. Building and Room

301 W. Preston St.
Balto. Md 21201
Room 1307

3. Phone

383-6363

4. To: State Records Center

Baltimore

5. Signature: (Agency Official)

William J. Butler

6. No. of Cu.Ft.

7

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

~~Range 21~~

~~Section 8~~

R33
S8

#5

Annapolis Public Bldg.(1972)
Baltimore Public Bldg.(1972-1973)

#6

Colleges(1968-1972)
Military (1972-1973)
Annapolis (1972-1973)
Childrens Ctr. (1972-1973)
Food Market Authority (1971-1973)

#7

Correctional Facilities (1970-1974)
State Highway Adm (1974)
Hospitals (1974)
Colleges ((1974)
Food Market Authority (1973)

#8

DNR (1972-1974)
Frostburg (1970-1974)
School for Deaf (1971-1972)
Morgan -(1971-1975)

#9

Colleges (1970-1973)
Correctional Facilities (1962-1973)
MD State Police -(1971-1973)
Hospitals-1972-1973)

#10

Military 1972-1973)
State Roads (1973)
Annapolis - 1972-1973)
Correctional Facilities (DHMH) (1970-1974)

#11

Annapolis - 1970-1972)
Baltimore Public Bldgs. (1972-1973)

Pending

1986

875 # 1

Jan July 85

(Use Plain Unlined Paper For Continuation Pages)

Box #5

B-695 Folder #2 Central Lab and office Bldg.-Baltimore Contractors, Inc.
Beginning March 1, 1972

Folder #3 Central Lab and office Bldg.-Baltimore Contractors, Inc.
Beginning May 1, 1972

B-6801 Annapolis-Boiler Plant and Garage
B-6810 Lacchi Construction Company

B-6810 Annapolis-Boiler Plant
The Lacchi Construction Company

B-524-711 Central Utility Plant
Folder #1
Baltimore
Lloyd E. Mitchell, Inc.

B-524-711 State Office Bldg.-Baltimore - Central Utility Plant
Lloyd E. Mitchell, Inc.
Folder #3-Beginning 1, 1973

Box #6

SFC 6/9-200 (DAHA-18-72-C-0020) Military -Installation of Diesel Truck Fuel
72-73 Dispensing systems at eight (8) Locations

UA-673 UMBC-Academic Bldg.-#3 John K. Ruff, Inc. (1971)

(1973) Military Department-(Beginning Oct. 4, 1973)
All jobs are included in this folder

UB-591 U of M - Baltimore- North Hospital Bldg. Consolidated Engineer Co., Inc.
(68-72)

B-6812 State Procurement Warehouse-Minkoff Construction Company, Inc. (1971)

MR-681 Regional Mental Retardation Center, Salisbury Construction of Center
Chas. E. Brohawn & Bros. (72-73)

(71-73) Maryland Historical Trust-Annapolis 77-79 -Main Renovations
Brown Engineer Company

MC-691-A Institute For Children and Adolescents-Boiler Conversion-James H. Farrell
Inc. (72-73)

XB-2-7211 Greater Baltimore Food Market Authority-Sanitary Sewer-
W.F. Wilson & Sons (72-73)

B-694-A Greater Baltimore Food Market Authority-Elevated Water Tank
Pittsburgh-Des Moines Steel Company (71-73)

SFC 7/11-55 Military Harve De Grace Lighting and Associated Electrical Work in Bldg.
A-1 Military Reservation by S&W Engineering Company (72-73)

Box #6

XWS-2-741 Woodstock, Maryland New Sewerage Treatment Plant Exco Construction Company, Inc. (72-73)

(1973) Woodstock-Removal of Dirt from Lagoon -Potts and Callanhan,Inc.

(1971) Ocean City Convention Hall-Guarntees

TV-661-731 Maryland TV Center Carpentry Shop Bldg. - Heer Bros.
(73-74)

XB-4-727 Greater Balto Food Market Authority - Storm Drains, Bridge, and Road Widening - Ratrie, Robins, Schweizer

XB-4-745 Ocean City Convention Hall - Sidewalks, Gutters etc. L&H Construction
(1974)

XB-6-6913-A Annapolis - Rowe Blvd. and Taylor Avenue SOB Complex Ratrie, Robbins,
(72-73) Schweitzer

Box #7

B-6812 State Procurement Warehouse - Minkoff Const - Folder #2
(71-73)

B-7224 Food Market Authority - Site Grading, Stablization and Misc. Rprs.
(73) Regal Construction

SFC 7/24-55 Institution for Children and Adolescents-Resurfacing Roads, Service
(73) Areas, Parking Lots ,Regal Construction
(73) Institution for Children and Adolescents-Arbutus Contr.

N-551-723 Morgan State University Radio Station Ingleside Contr.
(74-76)

SFC 11/7-155 Towson State College
(74)

XT-1-734 Towson - Site Lighting Fine Arts Bldg. Ashton Elec.
(74)

A-662 School for Deaf - Folder 2 Gyn and Natatorium
(72-74)

CA 7/5-311 Crwonsville - Metal Security Screens and Doors Arbutus Contr.
(74)

SFC 2/28-100 Central Lab & Office Bldg. Electrical Work Foley Co.
(74-75)

SFC 6/17-353 DNR - Greenbrier - South Parking Lot Bester Long Inc.
(74)

P-32-681-A Gunpowder - Sewerage Shorefront Development Allegheny Utls. Co.
(72-74)

Box #7

SFC 7/5-307
(74) Regional Institute for Children & Adolescents - S&M Contr.

M-701-723
(73-74) Military - Parking at White Oak Armory - Synder Co.

SR-671-734
(74) Highway Administration - Shop Office Bldg. Improvements - Staley Elec. Service

SR-671-733
(74) Highway Administration - Garage-Toilet Add. and Sewer Fac. Plummer Constr.

SFC 3/1-10
(74) Boys Village of MD Roofing and Sheet Metal Work Lane Bldg. Liberty Roofing)

P-55-721-b
(73-74) Tuckahoe State Park Camping and Picnic Area Brohawn Brothers.

SFC 7/3-360
(74) Montrose - Girls - Heating Boiler Wison Cottage - Carnes Inc.

KC-611-693
(74) Eastern Correctional Camp - Engineering Corp of B&A.

SRC-7/5-306
(74) Montrose - Girls - Security Screens - Arbutus

KC-721
(73-74) House of Correction-All Purpose Bldg.- Fabre Cernak Co.

XKJ-2-735
(74) House of Correction-Storm Drain in Vicinity of Boiler Plant Warwick Inc.

SFC 1/22-355
(74) MD Penitentiary - Roof - Wallace & Gale Co.

SFC 10/4-52
(74) MD Penitentiary - Heating Control - MD Mechanical Systems Inc.

SFC 4/4-311 Patuxent - Glasshoard in Refrigeration Rooms, Vleck Inc.

XKJ-1-711
(71-73) House of Correction- Relocation Elect. and Telephone utilities Alpha International

KC-591-694-A
(71-72) Central Laundry - Flash Tank and Condensate System Ingleside

XKJ-4-718
(72-73) House of Correction - Access Road to Boiler Plant - Ritchie Robbins

KJ-674
(72-73) House of Correction-Guard Towers- Walkers Constr.

KJ-350-716
(73-74) House of Correction - Garage Bldg. - Craftsmen Const.

Box #7

KC-593-691 Central Laundry - Sykesville - Scrivener & Wilke Corp.
(72-74)

KJ-533-7211 House of Correction-replace water supply piping - Ingleside
(72-73)

KJ-684 House of Correction - Gym - Walker Const.
(72-73)

SFC 12/31-51 House of Correction - Air Conditioning- Chason Eng.
(73)

XKJ-2-711 House of Correction-pumping station - Exco Const.
(72-73)

KJ-621-724 House of Correction -Air Compressors - Ingleside
(72-73)

XKJ-1-729 House of Correction-Elec.Service for Adm. Bldg.- Reedy Elec.
(72-73)

SFC 11/3-51 House of Correction
(72-73) Air Conditioning-West Wing-Frosty Refrigeration

XKJ-1-721 House of Corrections - Security System-Total Communications
(72-73)

XB-2-708 Correctional Institute - Hagerstown - 12" Water Transmission Main
(72-73)

SFC 5/11-100 Correctional Camp - Replace Boiler and Heater - Suburban Plumbing/Heating
(72)

KC-593-701 Central Laundry - Compressed Air System - King Co.
(71)

KC-593-691 Central Laundry Facilities
(71)

SFC 3/3-54 Institution for Men - Roof for Gym - Steigerwalk
(71)

KW-671 Institution for Women - Service & Activities Bldg. - Cirelli & Sons
(70-72)

YKJ-723 House of Correction - Culvert Repairs - Nunn Const.
(72)

KJ-513-693 House of Correction - Medical Facility - Castle Cont.
(70-71)

KW-532-711 Institution for Women - Boiler - Wilke Inc.
(72-73)

Box #7

KB-624-692 Institute for Men - Work Release Bldg. - Ferguson
(71-73)

KD-671 Patuxent Institution-Housing Unit - Castle
(72-73)

Box #8

F-3-6926-E Matapeake - Access Road - Bramble Co.
(72-73)

P- 59-651-F Rocky Gap - Water and Sewerage - Yoder & Sons
(72-73)

P-52-711 Greenbrier - Superintendents Residence - Schildt Inc.
(72-74)

P-16-681 Cunningham + Camping Area - Access Road - Plummer Const.
(70-73)

SFC 2/28-309 Frostburg - Paneling Lounges - Vics Const.
(74)

TF-665-A Frostburg-New Dining Hall and Kitchen - Carl Belt Inc.
(70-74)

(70-73) General Correspondence - Frostburg

XTF-1-724 Frostburg - Elect. Distribution System - Alpha International
(72-74)

TF-663 Frostburg - Service Bldg. George Hazelwood Co.
(71-73)

N-574-653 Morgan - Folder 1-2-3 Student Union Bldg. Ruff
(71-75)

AH-690 MD School for Deaf Elementary School Victor Constr.
(71-72)

Box #9

N-681 Morgan - Education Bldg. - Lawrence
(71-72)

N-652-663 Morgan Fine Arts Auditorium - Cirelli & Trionfo
(70-73)

J-493-711 St. Marys - Alterations to st. Marys Hall - Loffler Const.
(72-73)

(71) MD Workshop for Blind - General Correspondence

Box #9

SFC 10/24-107 Motor Vehicles - Partitions - Smallwood Inc.
(72)

SP-680 MD State Police - Hagerstown Post - Waynesboro
(71-73)

(71-73) MD State Police - General Correspondence

B-6817 MD Historical Trust - LaVale-Tate House - Carl Belt Inc.
(69-70)

KD-496-721 Patuxent - Service and Maintenance Bldg. - Blair & Sons
(72-73)

B-531-7223 Annapolis - Demolition of Court of Appeals Bldg.
(72-73) Polk & Waleer Const.

MC- 691-B Childrens & Adolescents - Alterations - Emjay
(72-73)

SFC 8/15-59 Springfield - Road Repairs - Sykesville Const.
(72)

SFC 8/16-103 Springfield - Various Bldgs. Painting - Blair
(72)

SFC 8/15-58 Springfield - Repainting & Caulking - Blair
(72)

SFC 8/6-107 Springfield - Downspouts & Roof repairs Wallace & Gale
(72)

SG-594-717 SpringGrove - Sprinkler Fire Protection - Blair
(72-73)

ZV-701 Victor Cullen Center - Conversion of Heating System - Ferguson Co.
(71-72)

(62-72) MD Childrens Center - General Correspondence

DN-551-702 Boys Forrestry - Replace dormitory - Fuller & Son
(72)

DS-561-721 MD Childrens Center - Emergency Generator SH Jackson
(72)

DS-591-722 MD Childrens Ctr. - JJS Waxter Ctr. - Emergency Generator - Simpson Elec.
(72)

SFC 6/26-353 Boys Village - Security Fence - Longs Fece Co.
(73)

Box #10

M-341-733 Military - 5th Regiment Armory- Elect. Switchboard etc.
(73) Pikesville Elec. Corp.

M-301-712 Military Alterations Head House *& Armory Bldg, Pikesville
(72-73) John and Albert Const.

CA 5/12-100 Military - Detection System Johnson Service Co.
(72-73)

(73) Military General Correspondence

SFC)6/8-200 Military Havre de Grace - new water pipe in bldgs. King Co.
(72)

M-341-732 Military - 5th Regiment - Air Conditioning - Delta Air-Conditioning
(73)

SR-623-731 State Roads - Alterations conference room - Clevenger Corp.
(73)

ZV-681 Victor Cullen Ctr. - (5) 18 Bed Living Units - Thurmont
(70-73)

SFC 6/7-202 Montrose - Steel Stairways - Cox & Son
72-73

DM-564-724 Montrose - renovate second floor Wilson Cottage - Ebert & Assoc.
(73-74)

DS-701 Childrens Ctr - Courts of Appeal Phase 2 Furman Bldrs.
(72-74)

---- Pictures of various educational Institutions

MW-681 Retardation Ctr. Phase 2 Concrete Tests - Equitable
(72)

MB-651 Retardation Ctr. - Sketches & Daily reports - test reports
(73)

(73) B-659 House of Delegates Test Reports

B-659 House of Delegates Annapolis
(72-73)

Box #11

B-688 Annapolis Courts of Appeal Bldg. Folders 8-11 Blake
(70-72)
(70-72) Tests
(71-72) Change orders & Misc. data
(70-72) Field Engineer Reports

--- Central Lab & office Bldg. Steel Reports
(72-73)

PARTIAL

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

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OFFICE DIV. Reporting Agency 81W319
Division or Bureau

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original to above address

No.	Description of Records Incl. Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
BOXES- 376, 402, 417	PAYROLL FOR CONSTRUCTION	778	9	2/72-12/78	3	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

6/86
Date

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DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.04.01	ACCESSION NO. 811319	DATE REC'D
b) AGENCY DGS		
c) DIVISION/UNIT	LOCATION - RANGE 37	SECTION(S) 34
d) MAILING ADDRESS	NO. OF CU. FT. RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Boxes 376, 402, 417 only Partial Payroll for Construction 2/72 - 12/78	778 # 9

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
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Reporting Agency

PERSONNEL DIV.

81W187

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-7	PERSONNEL FILES, CLEARANCE FILES	843	1-3	1973-79	7	10/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

OCT. 1985
 Date

E AND RECEIPT

10.08

Accession No.

Date Received

81W187

3-9-81

1. From: (Name, Division, Address or Agency)

DGS Personnel Division, Room 1301
S.O.B.-301 West Preston Street
Baltimore MD 21201

Signature

Title

2. Building and Room

SB# 1
Room 1301

3. Phone

383-3985

4. To: State Records Center

Watuloo

5. Signature: (Agency Official)

6. No. of Cu.Ft.

7

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-32
S-18

- 1
- 2
- 3
- 4
- 5
- 6
- 7

- Personnel Files 1973 - 1976
- Personnel Files 1977
- Personnel Files 1978
- Personnel Files 1979
- Clearance Files 1974 - 1977
- Clearance Files 1978
- Clearance Files 1979

843-3/2
Jan 1983

~~843-3/1~~
843-3/1
Jan 1982

7/85

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662-669

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DEPT. OF GENERAL SERVICES

Reporting Agency

OFFICE DIV.

79B10

Division or Bureau

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original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
BOXES-298, 299	PAYROLL FOR CONSTRUCTION PROJECTS	778	9	12/74-4/78	2	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

6/86
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1.	10,0401	ACCESSION NO.	DATE REC'D
b) AGENCY	D.G.S.	79B10	
c) DIVISION/UNIT		LOCATION - RANGE	SECTION(S)
d) MAILING ADDRESS		35	29
e) AGENCY OFFICIAL	PHONE NO.	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Bates 298 & 299 only Partial Payroll for Construction Projects 12/74 - 4/78	778 # 9

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DEPT. OF GENERAL SERVICES

Reporting Agency

OFFICE DIV.

76B74

Division or Bureau

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No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
BOXES- 229-230, 239-243, 215, 218, 220, 244	PAYROLL RECORDS	778	9	1975-76	11	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER

Title

6/86

Date

RECORDS TRANSMITTAL AND RECEIPT

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a) AGENCY CODE 1. <i>10.04.01</i>	ACCESSION NO. 	DATE REC'D
b) AGENCY <i>D.G.S.</i>	<i>76B74</i>	
c) DIVISION/UNIT	LOCATION - RANGE <i>36</i>	SECTION(S) <i>29</i>
d) MAILING ADDRESS	NO. OF CU. FT. <i>11</i>	
e) AGENCY OFFICIAL	RECORDS CENTER MANAGER	
PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<p style="text-align: center;"><i>Office Div. Files</i></p> <p><i>Boxes 229, 230, 239-243, 215, 218, 220, 244</i></p> <p style="text-align: center;"><i>only</i></p> <p style="text-align: center;"><i>Partial</i></p>	<p><i>payroll 778</i></p> <p><i>Records 29</i></p> <p><i>Thru 75-76</i></p>

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Reporting Agency

PERSONNEL DIV.

82W30

Division or Bureau

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		Retention Sched. No.	Item No.				
1-3	PERSONNEL FILES	843-3	2	1975-78	3	10/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

OCT. 1985
 Date

AND RECEIPT

Accession No.

Date Received

82 W 30 1 X

7-9-81

10.08

1. From: (Name, Division, Address or Agency)
 DGS Personnel Division, Room 1301
 S.O.B.-301 West Preston Street
 Baltimore, MD. 21201

Signature

Title

2. Building and Room
 SB #1
 Room 1301

3. Phone
 383-3985

4. To: State Records Center

5. Signature: (Agency Official)

Robert B. Sweet

6. No. of Cu.Ft.

3

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R38
S33

1	Personnel Files 1975 - 1976
2	Personnel Files 1977 - 1978
3	Personnel Files 1978 - inclusive

843-3
 item 2
~~12/31/82~~
 7/85

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DEPT. GENERAL SERVICES

Reporting Agency

OFFICE OF THE SECRETARY

Division or Bureau

82WL76

PREPARE IN DUPLICATE

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No.	Description of Records Inclu's Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
1-5	DAIRY-CORRESPONDENCE	843-6	8	1975-12/80	5	10/85	RECYCLED

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 Signature

RECORDS CENTER MANAGER

Title

OCT. 10, 1985

Date

E

AND RECEIPT

10.01

Accession No.

Date Received

82 W 176

10-6-81

✓

1. From: (Name, Division, Address or Agency)

Signature

Department of General Services
Office of the Secretary

Title

2. Building and Room

3. Phone

301 W. Preston St.
Room 1401
Balto., Md. 21201

383-3956

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

Jerome W. Klasmeier
Jerome W. Klasmeier, Deputy Secretary

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R10
S30

- 1 Diary - Correspondence originating from JWK - 1975 to 1977
- 2 Diary - Correspondence originating from JWK - 1/78 to 12/78
- 3 Diary - Correspondence originating from JWK - 1/79 to 9/79
- 4 Diary - Correspondence originating from JWK - 10/79 to 8/80
- 5 Diary - Correspondence originating from JWK - 9/80 to 12/80 and prepared for JMM's signature 1/78 - 12/80.

843-6
3 Years *Item 8*

3 Years

3 Years

3 Years

3 Years

Please notify before destroying.

7/85

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
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JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.11

DEPT. OF GENERAL SERVICES 79W240

Reporting Agency Accession No.

PURCHASING BUREAU

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1	PURCHASE ORDER FILES	251	6 & 9	1976-78	181	8/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.



Signature

Records Center Mgr.

Title

08/22/85

Date

2. CB.

RECORDS TRANSMITTAL AND RECEIPT

E

10.11

To Be Completed At State Records Center

Accession No. X

Date Records Received

79 W 240

6-12-79

FROM: (Name and Division of Transferring Agency)

Department of General Services
Purchasing Bureau

Signature

Title

Address of Agency:
301 W. Preston St.
Baltimore, MD 21201

3. TO: STATE RECORDS CENTER

Bx
181

Baltimore

Agency Official (Signature)

James F. Mann

James F. Mann

5. Building & Room No.

Bldg. #1, Room M-2

6. Telephone No.

222-3568

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No)
<p>X</p> <p><i>copy 7</i></p> <p><i>section 2-7</i></p> <p><i>8-11</i></p>	<p>8-109 THRU 8-289</p>	<p>Purchase Order Files 9/77 thru 10/78. Third copies requisitions - Fiscal Year 1978. Purchase Data copies FY 1976.</p> <p><i>Pulled for 7-8-85</i></p>	<p><i>251</i></p> <p><i>items 6 & 9</i></p> <p><i>Jan. 1984</i></p> <p><i>7/85</i></p>

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 7275 Waterloo Road (Rte. 175)
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DEPT. OF GENERAL SERVICES

Reporting Agency

PRINTING & PUBLICATION

79B71

Division or Bureau

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No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-24	CONTRACTS & MISCELLANEOUS	943	1	10/77-7/78	24	9/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.



Signature

RECORDS CENTER MANAGER

Title

SEPT. 1985

Date

RECORDS TRANSMITTAL

AND RECEIPT

10.10

Complete at State Records Center

Accession No.

79 B 71

X

Date Received

4/16/79

1. From: (Name, Division, Address or Agency)
 Dept. General Services 301 W. Preston
 Div. Prtg & Publication Room M-8
 purchasing

Signature

Title

2. Building and Room
 SB - 1
 M - 8

3. Phone
 383-3572-77

4. To: State Records Center

5. Signature: (Agency Official)

Norman J Sparks (KN)

6. No. of Cu.Ft.

24

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R 4
 S 4
 SHA XI-14
 R106
 525-26

8. Box Numbers	9. Description of Records With Inclusive Dates	
	CONTRACTS	INCLUSIVE DATES
3	Miscellaneous	
1	30,000 - 30,142	10/10/77 - 11/22/77
2	30,143 - 30,270	10/31/77 - 11/08/77
3	30,271 - 30,399	11/07/77 - 11/21/77
4	30,400 - 30,545	12/02/77 - 12/21/77
5	30,546 - 30,687	12/07/77 - 12/29/77
6	30,688 - 30,829	12/19/77 - 01/10/78
7	30,830 - 30,971	01/04/78 - 01/24/78
8	30,972 - 31,107	01/19/78 - 02/09/78
9	31,108 - 31,271	02/09/78 - 03/02/78
10	31,272 - 31,419	02/23/78 - 03/08/78
11	31,420 - 31,579	03/23/78 - 04/03/78
12	31,580 - 31,702	04/14/78 - 05/05/78
13	31,703 - 31,853	05/09/78 - 05/05/78
14	31,854 - 31,969	05/08/78 - 05/08/78
15	31,970 - 32,099	05/01/78 - 05/01/78
16	32,100 - 32,215	05/01/78 - 06/21/78
17	32,216 - 32,338	06/01/78 - 06/13/78
13	32,339 - 32,464	06/09/78 - 07/27/78
19	32,465 - 32,584	06/27/78 97/27/78
20	32,585 - 32,713	09/21/78 - 10/09/78
21	32,714 - 32,771	07/26/78 - 07/13/78

~~Dec 1984~~
 Sch 943
 #1
 7/85

(Use Plain Unlined Paper For Continuation Pages)

PARTIAL

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

10.02

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
ACCOUNTING 82W487
Division or Bureau

PREPARE IN DUPLICATE
Retain one copy and forward original to above address

No.	Description of Records Inclu.'s Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
BOX #5	CAPITAL FUND REQUISITIONS	773	13	1977	1	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

1/28/86
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 798-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.02	ACCESSION NO. 82W487	DATE REC'D
b) AGENCY DGS		
c) DIVISION/UNIT Accounting	LOCATION - RANGE 18	SECTION(S) 1
d) MAILING ADDRESS	NO. OF CU. FT. 1	
e) AGENCY OFFICIAL	PHONE NO.	RECORDS CENTER MANAGER
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	Box 5 only Partial <div style="text-align: center; margin-left: 100px;"> Disposal 1-27-86 </div> Capital Fund Requisitions	773 # 13 - 1977

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

PLANT MANAGEMENT DIV.

Division or Bureau

84W308

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
6-7	GENERAL ADMINISTRATIVE FILES	913	9	1978	2	10/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER

Title

OCT. 1985

Date

E

RECORDS TRANSMITTAL

AND RECEIPT

10.09

Complete at State Records Center

Accession No.

Date Received

84W308

1-24-84

1. From: (Name, Division, Address or Agency)

Signature

Department of General Services
Plant Management Division

Title

2. Building and Room

3. Phone

301 W. Preston St.
Room 1302

383-3345

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

Donald E. Schaefer

2 X Cu. Ft.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-36
S-33

6

General Administrative Files 1978 - 1978

913 9 Destroy 7/85

7

General Administrative Files 1978 - 1978

913 9 Destroy 7/85

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

PARTIAL

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

OFFICE DIV.

81W320

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
BOXES - 24-28, 30	MISC. CORRESPONDENCE MISC. FOLDERS--	778	5	1978	6	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

6/86
 Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.04.01	ACCESSION NO. 81w320	DATE REC'D
b) AGENCY D.G.S.		
c) DIVISION/UNIT	LOCATION - RANGE 37	SECTION(S) 34
d) MAILING ADDRESS	NO. OF CU. FT.	
e) AGENCY OFFICIAL PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<p style="font-size: 1.5em;">Boxes 24-28 + 30 only</p> <p style="font-size: 1.5em;">Partial</p> <p style="font-size: 1.2em;">Misc. Correspondence 1978</p> <p style="font-size: 1.2em;">Misc. Folders - thru 1978</p>	<p style="font-size: 1.5em;">Sch. 778</p> <p style="font-size: 1.5em;">Item 5</p> <p style="font-size: 1.5em;">1/84</p>

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

RECORDS TRANSMITTAL
 PRINTED AT GOVERNMENT EXPENSE
 AND RECEIPT

10.12

Accession No.

84W18*

Date Received

7-15-83

From: (Name, Division, Address or Agency)
 Department of General Services
 Division of Telecommunications
 Baltimore, Maryland 21201

Signature

Title

Building and Room
 State Office Building
 Room #1304

3. Phone
 383-7225

4. To: State Records Center

Signature: (Agency Official)

[Handwritten Signature]

6. No. of Cu.Ft.

1

Records Location Center

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

R-29
 S-22

TELPAK INVOICES -
 Billing Date 7/29/78 - 6/29/80

"July 86"
 859-4

PRINTED AT GOVERNMENT EXPENSE

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte) 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

10.11

DEPT. OF GENERAL SERVICES

81W25

Reporting Agency

Accession No.

PURCHASING BUREAU

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1	PURCHASE ORDER FILES	251	6,9 &	1978-79	115	8/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

Records Center Mgr.
Title

08/22/85

Date

C. B.

RECORDS TRANSMITTAL AND RECEIPT

E

10.11

To Be Completed At State Records Center

Accession No. X

Date Records Received

81W 25

8-20-80

FROM: (Name and Division of Transferring Agency)

Department of General Services
Purchasing Bureau

Signature

Title

Address of Agency:

301 W. Preston Street
Baltimore, MD 21201

3. TO: STATE RECORDS CENTER

Baltimore

Agency Official (Signature)

James F. [unclear]

5. Building & Room No.

Bldg. #1, Room M-2

6. Telephone No.

222-3568

Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

9 - 1

thru

9 - 115

Purchase Order Files 6/78 thru 3/79

Third copies requisitions - Fiscal Year 1979 (#9 - 1 thru 9 - 5)

Purchase Data copies FY 1977 (#9-6 thru 9-11)

251

Items 6 & 9

July, 1984

7/85

Range 7
Section 9-11

7/15/85
PEZ

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

10.04.01

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

OFFICE DIVISION

82W12

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Incl. Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
25-33	CONSTRUCTION PAYROLL, DAILY FILES, INSPECTION REPORTS CONSTRUCTION PHOTOS	778	9,4,5	1978-80	10	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

1/16/86
 Date

C.B.K.

AND RECEIPT

10.04.01

Accession No.

82W12

Date Received

7-7-81

✓

1. From: (Name, Division, Address or Agency)
Department of General Services
Office Division
301 W. Preston St., Balto., Md. 21201

Signature

Title

2. Building and Room
SOB #1
Room 1402

3. Phone
383-3945

4. To: State Records Center

Jessup

5. Signature: (Agency Official)

6. No. of Cu.Ft.

10

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<i>R109 S22</i>	25	Construction Payroll	Sch. #778 Item 9 Disp. Date: 6-30-84
	26	Construction Payroll	" " "
	24	Daily Files 1978 & 1979 & Inspection Reports 1980	Sch. #778 Item 5 Disp. Date: 6-30-84
	27	Telephone Inquiry for 6-79 to 12-80	Sch. #778 Item 5 Disp. Date: 6-30-84
	28	Material for Mr. Seboda & Mr. Shadid; Feasibility study Md. Pen.	Sch. #778 Item 5 Disp. Date; 6-30-84
	29	Agenda's 78/1 to 78/22	Sch. #778 Item 5 Disp. Date: 6-30-84
	30	Construction Photographs	Sch. #778 Item 4 Disp. Date: 6-30-84
	31	Construction Photographs	Sch. #778 Item 4 Disp. Date: 6-30-84
	32	Copies of B-688, B-689, XB-6-6913, SP-664-661 made for Mr. Levy March of 1979	Sch. #778 Item 5 Disp. Date: 6-30-84
33	More copies of B-688 etc.	Disp. Date: 6-30-84	

*Disposal
1-10-86*

7/85

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

OFFICE DIV.

81W311

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Inclu. Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
BOXES- 72, 73 84, 85, 74-83	PROGRESS PHOTOGRAPHS SUBJECT FILES, MISCE. FOLDERS, PAYROLL FOR CONSTRUCTION FOLDERS	778	4, 5, 9	1979	14	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER

Title

6/86

Date

RECORDS TRANSMITTAL

AND RECEIPT

Accession No.

Date Received

10.04.01

81W 311

4-30-81

✓

1. From: (Name, Division, Address or Agency)
Department of General Services
301 W. Preston St.
Baltimore, Md.

Signature

Title

2. Building and Room
Bldg. #1, room 1402

3. Phone
7145

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

14

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R34
S32

72

Progress Photographs - 1979

778/4
Jan. 1980

(Use Plain Unlined Paper For Continuation Pages)

5838

RECORDS TRANSMITTAL

AND RECEIPT

Accession No.

Date Received

81W 311

1. From: (Name, Division, Address or Agency)

Signature

Department of General Services
Office Division
301 W. Preston St., Balto., Md. 21201

Title

2. Building and Room

3. Phone

4. To: State Records Center

S.O.B.#1
Room 1402

383-7145

5. Signature: (Agency Official)

6. No. of Cu.Ft.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R 36
S 32

73

Miscellaneous Folders from Mr. McCord

Miscellaneous Folders from Mr. Farlow - Mr. Shadid

778/5
~~Hold pending new schedule~~
Jan. 1984

84

Subject File (miscellaneous material)

85

Subject File (miscellaneous material)

~~375~~

~~Miscellaneous Correspondence~~
(~~etc.~~)

(Use Plain Unlined Paper For Continuation Pages)

~~5835~~ 5835-5837

RECORDS TRANSMITTAL

Complete at State Records Center

AND RECEIPT

Accession No.

Date Received

81W311

1. From: (Name, Division, Address or Agency)
 Department of General Services
 Office Division
 301 W. Preston St. Balto., Md. 21201

Signature

Title

2. Building and Room
 S.O.B.#1
 Room 1402

3. Phone
 383-7145

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

*R36
S32*

74
75
76
77
78
79
80
81
82
83

Payroll for Construction Folders
 " " " "
 " " " "
 " " " "
 Payroll for Construction Folders
 " " " "
 " " " "
 " " " "
 " " " "
 Payroll for Construction Folders

Hold pending new schedule

Jan 1984

*Sched 778
item 9*

(Use Plain Unlined Paper For Continuation Pages)

5839 - 5848

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte) 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.11

DEPT. OF GENERAL SERVICES B1W24

Reporting Agency Accession No.

PURCHASING BUREAU

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1	PURCHASE ORDER FILES	251	6,9 & 11	1979	89	8/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.



Signature

Records Center Mgr.

Title

08/22/85

Date

O.B.

RECORDS TRANSMITTAL AND RECEIPT

E

10.11

To Be Completed At State Records Center

Accession No. *X*

Date Records Received

81 W 24

8-20-80

1. FROM: (Name and Division of Transferring Agency)
Department of General Services
Purchasing Bureau

Signature

Title

2. Address of Agency:
301 W. Preston Street
Baltimore, MD 21201

3. TO: STATE RECORDS CENTER

Baltimore

4. Agency Official (Signature)

James T. Keenan

5. Building & Room No.

Bldg. #1, Room M-2

6. Telephone No.

222-3568

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

*R18
SG 14
top*

*0 - 1
thru
1 - 89*

Purchase Order Files 4/79 thru 8/79

Emergencies 7/79 thru 12/79

*251
Items 6, 9, 11
Jan., 1985
7/85*

*Range 7
Section 7-9*

*7/15/85
PC 2*

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

PURCHASING BUREAU

82W597

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward
 original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
2-1=2-138	PURCHASE ORDER FILES DATA COPIES OUT OF SCHEDULE DOPIES	251	1,9	11/80-6/81 FY 79 FY 81	138	8/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER

Title

8/7/86

Date

AND RECEIPT

10.11

Accession No.

Date Received

82w597

7-2-82

1. From: (Name, Division, Address or Agency)

Signature

Purchasing Bureau

Title

2. Building and Room

3. Phone

#1 - M2

222-3568

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

James F. Kraam

138

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

Jessup

2-1
thru
2-138

Purchase Order Files 11/80 thru 6/81
Data Copies FY79
Out of Schedule Copies FY81

251
items 199

R-39
S-1-2
3-4

Disposed

July 1986

(Use Plain Unlined Paper For Continuation Pages)

RECEIVED

APR 14 1982

RECORDS MANAGEMENT
DIVISION

*Box Mission
number 96-99
130-138*

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.11

DEPT. OF GENERAL SERVICES

82W2

Reporting Agency

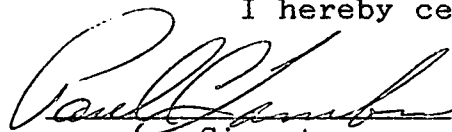
Accession No.

PURHCASING BUREAU

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1-190	PURCHASE ORDER FILES	251	6,9,11	8/79-3/81	190	8/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.


Signature

Records Center Mgr.
Title

09/04/86

Date

RECORDS TRANSMITTAL

Complete at State Records Center

C.B. E

AND RECEIPT

10.11

Accession No.

Date Received

82 W2

7-1-81

1. From: (Name, Division, Address or Agency)

Department of General Services
Purchasing Bureau

Signature

Paul C. Lamberson gsb

Title

Record Center - Manager

2. Building and Room

Room M-2
301 W. Preston St.

3. Phone

222-3568

4. To: State Records Center

Jessup

5. Signature: (Agency Official)

J. F. Mann

6. No. of Cu.Ft.

190

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

109
R #
514-19

1 - 1
Thru
~~1-100~~
1-190

Purchase Order Files
8/79 thru 10/80
3rd copies Out-of-Schedule Requisitions FY 1980
Purchase Order Data Copies FY 1978
Emergencies 10/80 thru 3/81

251
items 6, 9, 11
July 1986

DISPOSED

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

PARTIAL

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
RECORDS MANAGEMENT 83W526
Division or Bureau

PREPARE IN DUPLICATE
Retain one copy and forward
original to above address

No.	Description of Records Inclu's Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
BOX #5	EQUIPMENT & MICROFILM EQUIPMENT (FILES) REQUISITIONS	912	6	1979-80	1	2/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

4/7/86
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 798-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.13	ACCESSION NO. 83W52L	DATE REC'D
b) AGENCY DGS		
c) DIVISION/UNIT Record Management	LOCATION - RANGE 30	SECTION(S) 32
d) MAILING ADDRESS	NO. OF CU. FT.	
e) AGENCY OFFICIAL		RECORDS CENTER MANAGER
PHONE NO.		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
Box 5 Box 5 only	Partial <div style="text-align: center; margin-left: 100px;"> Disposal 2-21-81 </div> 5 - Equipment + Microfilm Equip (File) Requisitions 79-80	912#6

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.09

DEPT. OF GENERAL SERVICES

Reporting Agency Accession No.

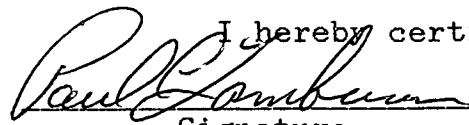
PLANT MANAGEMENT

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
84W309	AGENCY CORRESPONDENCE	913	4	1979-80	4	9/87	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.

11/02/87


Signature

Records Center Mgr.
Title

Date

E

RECORDS TRANSMITTAL

AND RECEIPT

10.09

Complete at State Records Center

Accession No.

Date Received

84W309^X

1-24-84

1. From: (Name, Division, Address or Agency)

Department of General Services
Plant Management Division

Signature

Title

2. Building and Room

301 W. Preston St.
Room 1302

3. Phone

383-3345

4. To: State Records Center

5. Signature: (Agency Official)

Donald E. Schaefer

6. No. of Cu.Ft.

4X Cu. Ft.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-36
S-33

9
10
11
12

Agency Correspondence 1979 - 1980
Agency Correspondence 1979 - 1980
Agency Correspondence 1979 - 1980
Agency Correspondence 1979 - 1980

913 4 Destroy 7/87
913 4 Destroy 7/87
913 4 Destroy 7/87
913 4 Destroy 7/87

DISPOSAL
9-9-87

10.13

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
RECORDS MGMT. DIV. 81A39
Division or Bureau

PREPARE IN DUPLICATE
Retain one copy and forward
original to above address

No.	Description of Records Inclu.'s Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-2	INDIVIDUAL AGENCIES-BOOKKEEPING LOG PAGES, INVOICES & WORK SHEET, INVENTORY CONTROL FORM	912		FY 1980	2	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

1/16/86
Date

RECORDS TRANSMITTAL

Complete at State Records Center

E.

AND RECEIPT

10.13

Accession No.

Date Received

81A39⁺

2-24-81

Signature

Paul C. Lamberson

Title

1. From: (Name, Division, Address or Agency)

Records Mgmt. Div. Records Center
Treasury Bldg. Annapolis, Md.

2. Building and Room

3. Phone

Treasury Bldg.
Room B27

269-3017

4. To: State Records Center

Annapolis, Md.

5. Signature: (Agency Official)

[Handwritten Signature]

6. No. of Cu.Ft.

2

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R3
S13
R11
S2

1

Source----Individual Agencies - Bookkeeping Log pages. FY 1980
Com-----Individual Agency -- Bookkeeping Log pages. FY 1980
Com---Invoices and work sheets
Alcohol and Tobacco thru Howard Co. Govt. and Central Payroll FY 1980
Source--Invoice Copy and worksheet for all projects FY 1980

~~15041~~
912 ~~570~~

7-1-83

2

Inventory Control Forms FY 1980
Invoices and worksheets---Gasoline Tax 1980
Invoices and worksheets---Income TAX 1980
Invoices and worksheets---Labor & Ind. thru Treasurer's Office 1980

912 #1374-82

Disposal 1-10-86

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. GENERAL SERVICES

Reporting Agency

PRINTING & PUBLICATION

83W443

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-33	PURCHASE ORDERS	943	1	FY 1980	33	10/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.



Signature

RECORDS CENTER MANAGER

Title

OCT. 1985

Date

RECORDS TRANSMITTAL

AND RECEIPT

10-10

Complete at State Records Center

Accession No.

Date Received

83W443

2-3-83

1. From: (Name, Division, Address or Agency)

Dept. of General Services
Div. of Printing & Publication
301 W. Preston St., Baltimore, MD 21201

Signature

Title

2. Building and Room

State Office Bldg.
Rm. M-8

3. Phone

383-3572 or 77

4. To: State Records Center

5. Signature: (Agency Official)

William E. Cullen

6. No. of Cu.Ft.

33

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Author (Schedule and Item)

R-28
S-12

1-33

Purchase Orders for FY 1980

Schedule 943
Item 1

July 1985

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

INVENTORY MANAGEMENT DIV.

Division or Bureau

85W248

PREPARE IN DUPLICATE

Retain one copy and forward
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1	EXCESS PROPERTY DECLARATIONS	879	1	FY 1980	1	10/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER

Title

OCT. 1985

Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

<p>a) AGENCY CODE 1. 10.06</p> <p>b) AGENCY Dept. of General Services</p> <p>c) DIVISION/UNIT Inventory Management Division</p> <p>d) MAILING ADDRESS 301 W. Preston St. Room #1303-H Baltimore, MD 21202</p> <p>e) AGENCY OFFICIAL Teresa M. Fisher</p>	<p>ACCESSION NO. 85W248 x</p>	<p>DATE REC'D 10-18-84</p>
	<p>LOCATION - RANGE 14</p>	<p>SECTION(S) 21</p>
	<p>NO. OF CU. FT. 1</p>	
<p>RECORDS CENTER MANAGER</p>		
<p>TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER</p>		
<p>2. BOX NUMBERS 1.</p>	<p>3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES Box No. 5 (Red) - Excess Property Declarations FY 1980</p>	<p>4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) Sch. # 879 Item # 1 July 1985</p>

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.11

DEPT. OF GENERAL SERVICES

Reporting Agency Accession No.

PURCHASING BUREAU

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
84W306	PURCHASE ORDER FILES	251	1,9,10	FY80-81	95	9/87	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

Records Center Mgr.
Title

11/02/87

Date

RECORDS TRANSMITTAL AND RECEIPT

To Be Completed At State Records Center

Accession No. *X*

Date Records Received

10.11

84W306

1-4-84

1. FROM: (Name and Division of Transferring Agency)
Purchasing Bureau

Signature
Title

2. Address of Agency:
*301 W. Preston St.
Baltimore, MD 21201*

3. TO: STATE RECORDS CENTER

4. Agency Official (Signature)
Anton Prig...

5. Building & Room No.
SOB #1 - MS

6. Telephone No.
222-6251

7. Records Location (Center)

8. Box Numbers

Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

Jessup
R-123
S.15-18

2-139
thru
2-233

Purchase Order Files FY 82
Data Copies - FY 80
Out of Schedule Copies - FY 81

(Cubic feet - ~~104~~ 95)

Boxes - #228, #231 (Missing)

DISPOSAL

9-2-87

Sch. # 251
Item # 1,9,10
July 1987

10.04.01

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
OFFICE DIV. 82W488
Division or Bureau

PREPARE IN DUPLICATE
Retain one copy and forward
original to above address

No.	Description of Records Inclu's Title and/or Form Number	Authorisation For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
8-9	CONSTRUCTION PHOTOGRAPHS	778	4	1981	2	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

1/28/86
Date

RECORDS TRANSMITTAL

AND RECEIPT

10,04,01

Accession No.

Date Received

82W488

4-8-82

1. From: (Name, Division, Address or Agency)

Department of General Services
Office Division
301 W. Preston St., Balto. Md. 21201

Signature

Title

2. Building and Room

SOB # 1
Room 1402

3. Phone

383-7145

4. To: State Records Center

5. Signature: (Agency Official)

Carolyn Nelson

6. No. of Cu.Ft.

2

7. Records Location
(Center)

8. Box Numbers

9. Description of Records
With Inclusive Dates

10. Disposal Authority
(Schedule and Item No.)

R-18
S-1

8
9

CONSTRUCTION PHOTOGRAPHS - 1981
CONSTRUCTION PHOTOGRAPHS - 1981

SCH. #778 Item 4
DISP. DATE: 1-31-85
" " " "

OK C18

Disposal
1-27-86

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.06

DEPT. OF GENERAL SERVICES 85W247

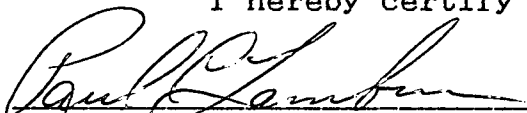
Reporting Agency Accession No.

INVENTORY MANAGEMENT

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1-4	DISPOSAL OF PROPERTY ORDERS	879	1	FY 1981	4	7/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.



Signature

Records Center Mgr.

Title

07/25/86

Date

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.10

DEPT. OF GENERAL SERVICES

85W63

Reporting Agency

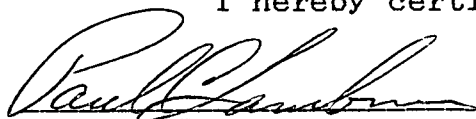
Accession No.

PRINTING & PUBLICATION

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1-40	PURCHASE ORDERS	943	1	FY 1981	40	8/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.


Signature

Records Center Mgr.
Title

09/04/86

Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. <i>10.10</i>		ACCESSION NO. <i>85W63</i> +	DATE REC'D <i>8-1-84</i>
b) AGENCY Dept. of General Services		LOCATION - RANGE <i>112</i>	SECTION(S) <i>4-5</i>
c) DIVISION/UNIT Div. of Printing & Publication		NO. OF CU. FT. <i>40</i>	
d) MAILING ADDRESS <i>301 W. Preston St.- Room M-8 State Office Bldg.- Balto, MD 21201</i>		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>William E. Culen</i>		PHONE NO. <i>383-3572,77</i>	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS <i>1-40</i>	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES <i>Purchase Orders for FY 1981</i> <i>Disposed</i>		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) <i>Sch. #943 Item #1 July 1986</i>

USE IN UNLINED PAPER FOR CONTINUATION PAGES)

10.04.01

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

82W486

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Inclu.'s Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
12-16	PAYROLL FOR CONSTRUCTION FOLDERS	778	9,5	1/81-12/81	5	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

1/28/86
Date

E

AND RECEIPT

10.04.01

Accession No.

Date Received

82W486

4-8-82 ✓

1. From: (Name, Division, Address or Agency)
Department of General Services
301 W. Preston St.
Baltimore, Maryland 21201

Signature
Title

2. Building and Room
Room 1402

3. Phone
383-3943

4. To: State Records Center

5. Signature: (Agency Official)
C. Nelson

6. No. of Cu.Ft.
5

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-18
S-1

12
13
14
15
16

PayRoll for Construction Folders
Payroll for Construction Folders
Payroll for Construction Folders
Payroll for Construction Folders
Agendas 79/1 thru 79/22

1-1-81
thru
12-30-81

SCH. # 778 Item 9
DISP. DATE 1-1-86
" " "
" " "
SCH. # 778 Item 9
DISP. DATE 1-1-86
SCH. # 778 Item 5
DISP. DATE 1-1-86

Disposal
1-27-86

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.02

DEPT. OF GENERAL SERVICES

Reporting Agency Accession No.

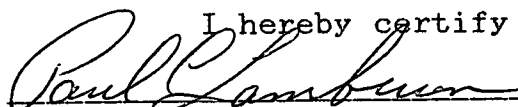
FISCAL SERVICES-ACCOUNTING

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
85W257	ENCUMBRANCES	777	12	1/81-10/83	2	9/87	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.

11/02/87


Signature

Records Center Mgr.
Title

Date

RECORDS TRANSMITTAL
AND RECEIPT

E

10.02

Accession No.

85W257

Date Received

10-18-84 ✓

Signature

Title

1. From: (Name, Division, Address or Agency)

Department of General Services
Division of Fiscal Services-accounting

2. Building and Room

301 W. Preston St.
Room 1402

3. Phone

383 -3940

4. To: State Records Center

5. Signature: (Agency Official)

Basil Lambros

Basil Lambros
Chief, Division of Fiscal Services

6. No. of Cu. Ft.

2

7. Records Location (Center)

8. Box Numbers

9. Description of Records with inclusive dates

10. Disposal Authority (Schedule and Item No.)

R-40

1

Encumbrances - 1/81 thru 6/82

777- Item #12
7/87

S-25

2

Encumbrances 8/82 thru 10/83

" " " " " " " " " " " "

Disposal:
9-21-87

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

TELECOMMUNICATIONS DIV.

84W14

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-3	CENTREX INVOICES, BILLING	859	2	7/81-6/82	3	9/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANGER
 Title

SEPT. 1985
 Date

RECORDS TRANSMITTAL

PRINTED AT GOVERNMENT EXPENSE
- AND RECEIPT

E

10.12

Accession No.

84W14 X

Date Received

7-15-83

From: (Name, Division, Address or Agency)
Department of General Services
Division of Telecommunications
Baltimore, Maryland 21201

Signature

Title

Building and Room

3. Phone

State Office Building
Room 1304

383-7225

4. To: State Records Center

Signature: (Agency Official)

N H [Signature]

6. No. of Cu.Ft.

3

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No)
R-29 S-16	1 2 3	<p>CENTREX INVOICES - PRIMARY FISCAL RECORDS</p> <p>Hagerstown 791 Centrex Invoices 7/25/81 - 2/25/82</p> <p>Hagerstown 791 Centrex Invoices Billing Date 7/25/81 - 6/25/82 3/25/82 - 6/25/82</p> <p>Cumberland Centrex Invoices Billing Date 12/28/81 - 6/28/82</p>	<p>July 1985</p> <p>859-2</p> <p>859-2</p>

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PRINTED AT GOVERNMENT EXPENSE

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.10

DEPT. OF GENERAL SERVICES

Reporting Agency

Accession No.

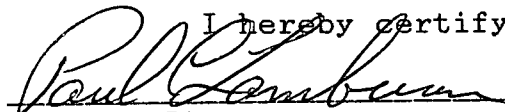
PRINTING & PUBLICATION

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
85W71	PURCHASE ORDERS	943	1	FY 82	44	9/87	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.

11/02/87


Signature

Records Center Mgr.
Title

Date

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.06

DEPT. OF GENERAL SERVICES

Reporting Agency Accession No.

INVENTORY MANAGEMENT DIV.

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
85W249	PROPERTY ORDERS	879	1	1982	1	8/87	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.

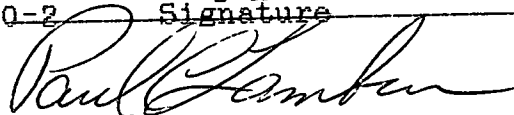
DGS 550-2

Signature

Records Center Mgr.

8/18/87

Date



10.08

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
PERSONNEL 85W669
Division or Bureau

PREPARE IN DUPLICATE
Retain one copy and forward
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-8	CLEARANCE FILES, PERSONNEL CUT OFF FILES, MISCELLANEOUS FILES	843-3	2	1982	8	2/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

2/10/86
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

E.

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 28.01.01.01	10.08	ACCESSION NO. 85W669	DATE REC'D 4-15-85
b) AGENCY Department of General Services		LOCATION - RANGE 21	SECTION(S) 14
c) DIVISION/UNIT Personnel		NO. OF CU. FT. 8	
d) MAILING ADDRESS Room 1212 301 West Preston Street Baltimore, MD 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Louis V. LaRicci Personnel Administrator		PHONE NO. 383-3985	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Clearance file A-S - 1982	Schedule #843-3, Item #2 July 1985
2	Clearance files S-Z - 1982	July 1985
3	Personnel cut-off files A-G - 1982	January 1986
4	Personnel cut-off files H-S - 1982	January 1986
5	Clearance file A-W - 1/83 - 6/83	January 1986
6	Clearance file A-T - 9/83 - 12/83	January 1986
7	Miscellaneous files - 1980	January 1986
8	Miscellaneous files - 1975-1981	January 1986

*Disposed
2-5-86*

1/86

10.02

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

PREPARE IN DUPLICATE

ACCOUNTING DIV.

Division or Bureau

83W513

Retain one copy and forward original to above address

No.	Description of Records Inclu's Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-3	PAYROLL FOR CONSTRUCTION	777	11	FY 82	3	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER

Title

1/16/86

Date

RECORDS TRANSMITTAL

E

AND RECEIPT

DATE: 12/15/82

10.02

Accession No.

Date Received

83W513

3-7-83 ✓

1. From: (Name, Division, Address or Agency)

Signature

Account #

DEPARTMENT OF GENERAL SERVICES
301 WEST PRESTON
BALTIMORE, MARYLAND 21201

Title

2. Building and Room
S.O.B. #1 RM 1402

3. Phone
383-3944
383-3945

4. To: State Records Center

5. Signature: (Agency Official)

TINA JONES

Tina Jones

6. No. of Cu.Ft.

3

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-5
S-31

1
2
3

PAYROLL FOR CONSTRUCTION
PAYROLL FOR CONSTRUCTION
PAYROLL FOR CONSTRUCTION

FISCAL YEAR 82

PAYROLL SHOULD BE
RETAINED FOR 3 YRS
BEFORE BEING DESTROYED
SCH#777
DISPOSAL DATE
JULY 1, 1985

Item 11

*Disposed
1-9-86*

PRINTED AT GOVERNMENT EXPENSE

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.14

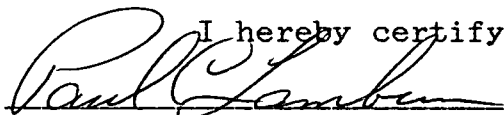
DEPT. OF GENERAL SERVICES

Reporting Agency Accession No.

MULTI-SERVICE CENTER-HEADQTS.

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
86W98	GEN. ADMIN. CORRESPONDENCE	1025	1,2,4	FY82-84	7	8/87	RECYCLED


Signature

Records Center Mgr.
Title

I hereby certify that the above listed records were disposed of as indicated.
8/18/87
Date

RECORDS TRANSMITTAL AND RECEIPT

EA

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 28.03.04.01.105	10.14 ACCESSION NO 86W98	DATE REC'D 8-23-85
b) AGENCY Department of General Services	LOCATION - RANGE 20 SECTIONS(S) 2 2 NO. OF CU. FT. 7	
c) DIVISION/UNIT Multi-Service Center Division Headquarters		
d) MAILING ADDRESS 301 West Preston Street Room 1301 Baltimore, Maryland 21201	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL Robert B. Sivert, Admin.	PHONE NO. 225-4280	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	General Administrative Correspondence Files Headquarters FY 82 thru FY 84	1025 6/30/87
2	General Administrative Correspondence Files Arbutus/Catonsville and Bel Air MSC's 7/1/83 thru 6/30/84	item 1 6/30/87
3	General Administrative Correspondence Files Centreville, Denton, Elkton, Ellicott City, Essex/Rosedale and Glen Burnie MSC's 7/1/83 thru 6/30/84	6/30/87
4	Contract Files Centreville, Denton, Elkton, Ellicott City MSC's 7/1/83 thru 6/30/84	item 1 6/30/87
5	Contract Files Arbutus/Catonsville, Bel Air, Glen Burnie, and Essex/Rosedale 7/1/83 thru 6/30/84	6/30/87
6	Tenant Agency Files All Centers 7/1/83 thru 6/30/84	item 2 6/30/87
7	Purchasing Records - FY 82-84	7/1/87 Disposal: 7-28-87

gpb

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. GENERAL SERVICES

Reporting Agency

TELECOMMUNICATIONS DIV.

83W515

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward
 original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1	PROPOSAL FOR PABX SYSTEMS	859A	1	Jan.-May 1982	1	10/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

OCT. 10, 1985
 Date

RECORDS TRANSMITTAL

AND RECEIPT

10.12

Accession No. X

83W515

Date Received

3-7-83

1. From: (Name, Division, Address or Agency)
Telecommunications Division
Room 1304 - 301 W. Preston St.
Baltimore, Maryland 21201

Signature

Title

2. Building and Room
SOB #1
1304

3. Phone
383-7225

4. To: State Records Center

5. Signature: (Agency Official)

William H. [Signature]

6. No. of Cu.Ft.
/

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-6
S-27

1

Proposal for PABX Systems

Jan. 82 - Arbutus/Catonsville MSC
Jan. 82 - Centreville MSC
Mar. 82 - Denton MSC
May 82 - Ellicott City MSC

*Range 106
~~Not~~*

859A-1

June 1985

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.14

DEPT. OF GENERAL SERVICES

86W99

Reporting Agency

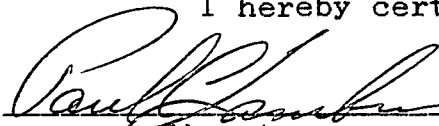
Accession No.

MULTI-SERVICE CENTER DIV.-HDQTS

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1-6	GENERAL ADMIN. CORRESP.	1025	1-2,4	4/82-6/83	6	8/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.


Signature

Records Center Mgr.
Title

09/04/86

Date

EA

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

AGENCY CODE 28.03.04.01.105		ACCESSION NO. 10.14 86W99	DATE REC'D 8-23-85
AGENCY Department of General Services			
DIVISION/UNIT Multi-Service Center Division Headquarters		LOCATION - RANGE 107	SECTION(S) 31
MAILING ADDRESS 301 West Preston street Room 1301 Baltimore, Maryland 21201		NO. OF CU. FT. 6	
AGENCY OFFICIAL Robert B. Sivert, Admin.		PHONE NO. 225-4280	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	General Administrative Correspondence Files Headquarters *4/82 thru 6/30/83	1025 6/30/86 item
2	General Administrative Correspondence Files Arbutus/Catonsville, Bel Air, Centreville, Denton, and Elkton MSC's 4/82 thru 6/30/83	1 6/30/86
3	General Administrative Correspondence Files Ellicott City, Essex/Rosedale, and Glen Burnie MSC's 4/82 thru 6/30/83	6/30/86 item
4	Contract Files All Centers 4/82 thru 6/30/83	11 6/30/86
5	Contract Envelopes All Centers 4/82 thru 6/30/83	6/30/86
6	Tenant Agency Files All Centers 4/82 thru 6/30/83	item 2 6/30/86
* Start up date of the Multi-Service Center Division		7/1/86
<h1>Disposed</h1>		

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
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JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.12

DEPT. OF GENERAL SERVICES

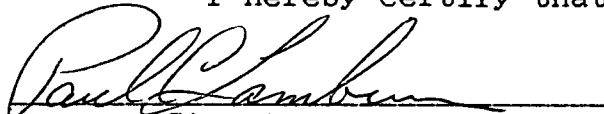
Reporting Agency Accession No.

TELECOMMUNICATION

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
86W26	ADMIN. BUDGET, CORRESP.	859-3	1,2	1984	15	7/87	RECYCLED
86W27	CENTREX INVOICES	859	2	7/83-6/82	3		

I hereby certify that the above listed records were disposed of as indicated.


Signature

Records Center Mgr.
Title

7/17/87

Date

CORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 28.04.01.03 <i>10.12</i>	ACCESSION NO. <i>86W26</i>	DATE REC'D <i>7-17-85</i>
b) AGENCY Department of General Services	LOCATION - RANGE SECTION(S) <i>31</i> <i>16</i>	
c) DIVISION/UNIT Telecommunication		
d) MAILING ADDRESS 301 W. Preston Street Room 1304 Baltimore, MD 21201	NO. OF CU. FT. <i>15</i>	
e) AGENCY OFFICIAL PHONE NO. G. H. Wharry 225-4204	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
86/1	Administration & Budget 77/84	859-1 <i>July</i>
86/2	Budget FY 81	859-1
86/3	C X Correspondence 79/84	859-2 <i>"1987"</i>
86/4	Correspondence <u>F</u> 6/84	859-1
86/5	Correspondence <u>L-M</u> 6/84	859-1
86/6	Correspondence <u>M-N-O</u> 6/84	859-1
86/7	Correspondence <u>H-I</u> 6/84	859-1
86/8	Correspondence <u>P</u> 6/84	859-1
<i>Disposal</i>		

CORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 28.04.01.03	ACCESSION NO.	DATE REC'D
b) AGENCY Department of General Services		
c) DIVISION/UNIT Telecommunication	LOCATION - RANGE SECTION(S)	NO. OF CU. FT.
d) MAILING ADDRESS 301 W. Preston Street Room 1304 Baltimore, MD 21201	RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL G. H. Wharry	PHONE NO. 225-4204	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
86/9	Correspondence PS&C 6/84	859-1
86/10	Correspondence <u>T</u> 6/84	859-1
86/11	Daily Files FY 85	859-1
86/12	Multi Service Center 6/84	859-1
86/13	Daily Files FY 85	859-1
86/14	Correspondence <u>T</u> 6/84	859-1
86/15	Correspondence <u>C-E</u> 6/84	859-1

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JRDS TRANSMITTAL AND RE T

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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 28.04.01.03 10.12	ACCESSION NO. 86W27	DATE REC'D 7-17-85
b) AGENCY Department of General Services	LOCATION - RANGE SECTION(S) 31 15	
c) DIVISION/UNIT Telecommunications Division		
d) MAILING ADDRESS 301 W. Preston Street Room 1304 Baltimore, MD 21201	NO. OF CU. FT. 3	
e) AGENCY OFFICIAL Lawrance H. Mitchell LM	PHONE NO. 383-4493	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<u>CENTREX INVOICES - Primary Fiscal Records</u>	
1	Cumberland 777 Centrex Invoices Billing Date: 7/28/83 - 10/28/83	859-2
2	Cumberland 777 Centrex Invoices Billing Date: 11/28/83 - 3/28/84	859-2
3	Cumberland 777 Centrex Invoices Billing Date: 3/28/84 - 6/28/84	859-2
	<i>Disposal</i>	<i>"July 1987"</i>

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DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
 TELECOMMUNICATIONS DIV. 85W254


Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Inclu's Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-5	CENTREX INVOICES	859	2	7/82-7/83	5	8/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER

Title

8/7/86

Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

1. AGENCY CODE 28.04.01.03		ACCESSION NO. 10.12 X 85W254	DATE REC'D 10-18-84
b) AGENCY Department of General Services		LOCATION - RANGE 15	SECTION(S) 32
c) DIVISION/UNIT Telecommunications Division		NO. OF CU. FT. 5	
d) MAILING ADDRESS 301 West Preston Street Room 1304 Baltimore, MD 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL <i>William H. Niemeyer</i> William H. Niemeyer	PHONE NO. 383-7225	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<u>CENTREX INVOICES - Primary Fiscal Records</u>	<i>July 1986</i>
1	Hagerstown 791 Centrex Invoices Billing Date: 7/25/82 - 12/24/82	859-2
2	Hagerstown 791 Centrex Invoices Billing Date: 12/25/82 - 7/24/83	859-2
3	Cumberland 777 Centrex Invoices Billing Date: 7/28/82 - 12/27/82	859-2
4	Cumberland 777 Centrex Invoices Billing Date: 12/28/82 - 4/27/83	859-2
5	Cumberland 777 Centrex Invoices Billing Date: 4/28/83 - 7/27/83	859-2
	<i>8-1-86 Disposal</i>	

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
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 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
 TELECOMMUNICATIONS DIV. 85W253
 Division or Bureau

PREPARE IN DUPLICATE
 Retain one copy and forward
 original to above address

No.	Description of Records Inclu's Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-3	CENTREX INVOICES	859	3	7/82 - 7/83	3	10/85	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

OCT. 1985
 Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
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DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 28.04.01.03		10.12	ACCESSION NO. +	DATE REC'D
b) AGENCY Department of General Services			85W253	10-18-84
c) DIVISION/UNIT Telecommunications Division			LOCATION - RANGE 14	SECTION(S) 21
d) MAILING ADDRESS 301 West Preston Street Room 1304 Baltimore, MD 21201				NO. OF CU. FT. 3
e) AGENCY OFFICIAL <i>William H. Niemeyer II</i> William H. Niemeyer II		PHONE NO. 383-7225	RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER				

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<u>CENTREX INVOICES - Secondary Fiscal Records</u>	<i>July 1985</i>
1	Annapolis 269 Centrex Invoices Billing Date: 7/17/82 - 7/16/83	859-3
2	Baltimore 383 Centrex Invoices Billing Date: 7/29/82 - 6/27/83	859-3
3	Baltimore 659 Downtown Invoices Billing Date: 7/20/82 - 7/19/83	859-3

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.08

DEPT. OF GENERAL SERVICES

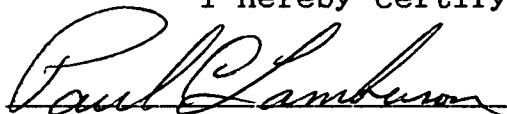
Reporting Agency Accession No.

PERSONNEL

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
86W88	PERSONNEL CUT-OFF FILE	843-3	2	1983	2	02/87	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

Records Center Mgr.
Title

3/12/87

Date

EA

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 28.01.01.01		10.08	ACCESSION NO.	DATE REC'D
b) AGENCY Department of General Services			86W88	8-20-85
c) DIVISION/UNIT Personnel			LOCATION - RANGE 20	SECTION(S) 5
d) MAILING ADDRESS Room 1212 301 West Preston Street Baltimore, MD 21201			NO. OF CU. FT. 2	
e) AGENCY OFFICIAL Louis V. LaRicci Personnel Administrator		PHONE NO. 225-4987	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Personnel Cut-off File A - H - 1/1/83 - 12/31/83	843 - 3 Item 2
2	Personnel Cut-off File L - Z - 1/1/83 - 12/31/83	January 1987

Disposal
1-27-87
R.P.

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

PARTIAL

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.12

DEPT. OF GENERAL SERVICES

86W28

Reporting Agency

Accession No.

TELECOMMUNICATIONS

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1-7	CENTREX INVOICES	859	3	7/83-6/84	7	8/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.

Signature

Records Center Mgr.
Title

09/04/86

Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.12	ACCESSION NO. 86W28	DATE REC'D
b) AGENCY DGS		
c) DIVISION/UNIT Telecommunications	LOCATION - RANGE 31	SECTION(S) 15
d) MAILING ADDRESS	NO. OF CU. FT. 7	
e) AGENCY OFFICIAL	PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<p style="font-size: 1.5em; margin-left: 20px;">Boxes 1-7</p> <p style="font-size: 2em; margin-left: 20px; margin-top: 20px;">only Partial</p> <p style="font-size: 1.5em; margin-left: 20px; margin-top: 20px;">Centrex Invoices #84</p> <p style="font-size: 1.5em; margin-left: 100px; margin-top: 10px;">4/83 - 6/84</p>	<p style="font-size: 1.5em; margin-left: 20px;">859 #3</p>

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.08

DEPT. OF GENERAL SERVICES 86W87

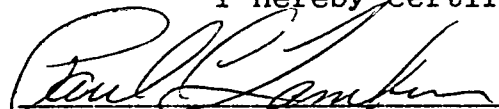
Reporting Agency Accession No.

PERSONNEL

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1	CLEARNACE FILES	843-3	1	1/84-12/84	1	7/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.



Signature

Records Center Mgr.
Title

07/25/86
Date

EA

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER

P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 28.01.01.01		ACCESSION NO. 10.08 86W87		DATE REC'D 8-20-85
b) AGENCY Department of General Services		LOCATION - RANGE 123		SECTION(S) 28
c) DIVISION/UNIT Personnel		NO. OF CU. FT. 1		RECORDS CENTER MANAGER
d) MAILING ADDRESS Room 1212 301 West Preston Street Baltimore, MD 21201		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		
e) AGENCY OFFICIAL Louis V. LaRicci Personnel Administrator		PHONE NO. 225-4985		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
1	Clearance File - 1/1/84 - 12/31/84	843-3 Item 1 July 1986 7/12/86 PLT

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P.O. BOX 275
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C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.12

DEPT. OF GENERAL SERVICES 84W662

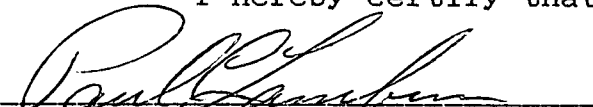
Reporting Agency Accession No.

TELECOMMUNICATIONS

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1	PROPOSALS FOR PABX TELEPHONE SYSTEMS FOR ELKTON & ESSEX MSC	859 A	1		1	9/86	BURNED

I hereby certify that the above listed records were disposed of as indicated.


Signature

Records Center Mgr.
Title

10/07/86
Date

E

RECORDS TRANSMITTAL

AND RECEIPT

10.12

Accession No.

Date Received

84W662*

4-27-84

1. From: (Name, Division, Address or Agency)

Dept. of General Services
Division of Telecommunications
301 W. Preston St. - Rm. 1304
Baltimore, Md. 21201

Signature

Title

2. Building and Room

SOB #1
Room 1304

3. Phone

383-4493

4. To: State Records Center

Paul C. Lamberson
State Warehouse
Jessup, Maryland 20794

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-39
S-5

1

Proposals for PABX Telephone Systems for Elkton and Essex MSC

859A Item 1

~~859-A~~

~~3/1/86~~

~~7/85~~

1/86

(Use Plain Unlined Paper For Continuation Pages)

C.B. E
RECORDS TRANSMITTAL
AND RECEIPT

10.11

Complete at State Records Center

Accession No. *X*
81W346

Date Received
5-8-81

1. From: (Name, Division, Address or Agency)
Dept. of General Services
Purchasing Bureau

Signature
Paul C. Lambertson
 Title
Record Center Manager

2. Building and Room

3. Phone

4. To: State Records Center
Water 100

5. Signature: (Agency Official)

6. No. of Cu.Ft.
4

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<i>R-106</i> <i>S-29</i>	<i>4</i>	<i>Emergencies & Quarterlies</i> <i>1 Box</i> <i>Disposed</i> <i>8082 - 8085</i>	<i>251</i> <i>items 6911</i> <i>Jan 1986</i>

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

CONSTRUCTION DIV. 75B78

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Inclu.'s Title and/or Form Number	Authorisation For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-5	CONTRACTS-CONSTRUCTION FOLDERS	875	1		5	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

6/86
 Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 709-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.04		ACCESSION NO. 75B78	DATE REC'D 12/24/74
b) AGENCY DEPT. OF GENERAL SERVICES		LOCATION - RANGE SECTION(S) 33 25-26	
c) DIVISION/UNIT CONSTRUCTION DIVISION		NO. OF CU. FT. 5	
d) MAILING ADDRESS 301 W. PRESTON ST.-- RM 1307 BALTIMORE, MD 21201		RECORDS CENTER MANAGER	
e) AGENCY OFFICIAL LINDA BETCH		PHONE NO. 383-3966	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS 1-5	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES CONTRACTS CONSTRUCTION FOLDERS		4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE) SCH. #875 Item #1 7/85

USE PLAIN UNLINED PAPER FOR CONTINUATION PAGES)

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

PARTIAL

10.04.01

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency

CONTRACT SECTION

75B25

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
188-190	PROJECT FILES	778	5,7		3	1/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

1/14/86
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE • 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.04.01	ACCESSION NO. 75B25	DATE REC'D
b) AGENCY DGS.		
c) DIVISION/UNIT	LOCATION - RANGE 106	SECTION(S) 31
d) MAILING ADDRESS	NO. OF CU. FT.	
e) AGENCY OFFICIAL	RECORDS CENTER MANAGER	
PHONE NO.	TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<div style="font-size: 1.5em; margin-bottom: 20px;">Boxes 1 - 3 only</div> <div style="font-size: 1.2em; margin-bottom: 20px;">188-190</div> <div style="font-size: 2em; margin-bottom: 20px;">Partial</div> <div style="font-size: 1.2em; margin-bottom: 20px;">Disposal</div> <div style="font-size: 1.5em; margin-bottom: 20px;">1-8-86</div>	<div style="font-size: 1.5em; margin-bottom: 20px;">778</div> <div style="font-size: 1.5em;">547</div>

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10.12

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
TELECOMMUNICATIONS DIV. 84W663

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1	PROPOSALS FOR PABX TELEPHONE SYSTEM FOR BEL-AIR MULTI- SERVICE CENTER	859-A	1		1	2/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER

Title

2/10/86

Date

RECORDS TRANSMITTAL

AND RECEIPT

10.12

Accession No.

84W663*

Date Received

4-27-84

1. From: (Name, Division, Address or Agency)

Department of General Services
Telecommunications Division - Room 1304
301 W. Preston Street
Baltimore, Maryland 21201

Signature

Title

2. Building and Room

SOB # 1 - 1304

3. Phone

383-4493

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

1

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-39
S-5

1

Proposals for PABX Telephone System for Bel Air Multi-Service Center

~~3/1/83~~

~~859-A~~

859A

Item 1

~~2/85~~

1/86

Disposal
2-7-86

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PARTIAL

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
CONTRACT SECTION 81B18
Division or Bureau

PREPARE IN DUPLICATE
Retain one copy and forward
original to above address

No.	Description of Records Inclu's Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
BOXES-1-5 & 12-14	PAYROLL FOR CONSTRUCTION FOLDERS	778	9		8	2/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

RECORDS CENTER MANAGER
Title

4/8/86
Date

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.04.01	ACCESSION NO. 81B18	DATE REC'D
b) AGENCY D.G.S.		
c) DIVISION/UNIT	LOCATION - RANGE 32	SECTION(S) 14
d) MAILING ADDRESS	NO. OF CU. FT.	
e) AGENCY OFFICIAL	PHONE NO.	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER		

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
	<p style="font-size: 1.5em;">Boxes 1-5 12-14</p> <p style="font-size: 1.2em;">Payroll for Construction Goldens Only</p> <p style="font-size: 2em; margin-left: 50px;">Partial</p> <p style="font-size: 1.2em; margin-left: 50px;">Disposal 3-3-86</p>	<p style="font-size: 2em;">778</p> <p style="font-size: 2em;"># 9</p>

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DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

DEPT. OF GENERAL SERVICES

Reporting Agency
 TELECOMMUNICATIONS 84W664
 Division or Bureau

PREPARE IN DUPLICATE
 Retain one copy and forward
 original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-2	PROPOSALS FOR PABX- TELEPHONE SYSTEMS	859A	1		2	2/86	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


 Signature

RECORDS CENTER MANAGER
 Title

4/8/86
 Date

RECORDS TRANSMITTAL

Complete at State Records Center

E

AND RECEIPT

10.12

Accession No.

Date Received

84W664

4-27-84

1. From: (Name, Division, Address or Agency)

Department of General Services - Telecommunications Division - 301 W. Preston Street - Room 1304 - Baltimore, Md. 21201

Signature

Title

2. Building and Room

SOB #1 - 1304

3. Phone

383-4493

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

2

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-40
S-24

1
12

Proposals for PABX Telephone System for Glen Burnie Multi-Service Center

Proposals for PABX Telephone System for Government House

Disposed
2-10-86

859-A

Dec. 1985

859 A Item (1/86)

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DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 WATERLOO ROAD (Rte> 175)
P.O. BOX 275
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

10.04

DEPT. OF GENERAL SERVICES

LOT 838

Reporting Agency

Accession No.

PUBLIC IMPROVEMENT

DIVISION

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
76-78	ARCHITURTURAL & ENGINEERS QUESTINAIRES	99	9		3	01/87	RECYCLED

I hereby certify that the above listed records were disposed of as indicated.


Signature

Records Center Mgr.
Title

1/13/87

Date

E

RECORDS TRANSMITTAL AND RECEIPT

DEPARTMENT OF GENERAL SERVICES — STATE RECORDS MANAGEMENT CENTER
P.O. BOX 275, JESSUP, MD. 20794 (TELEPHONE - 799-1379)

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

a) AGENCY CODE 1. 10.04		ACCESSION NO.	DATE REC'D
b) AGENCY Public Improvements DGS		838	
c) DIVISION/UNIT		LOCATION - RANGE	SECTION(S)
		8	8
d) MAILING ADDRESS		NO. OF CU. FT. 3	
e) AGENCY OFFICIAL		PHONE NO.	
		RECORDS CENTER MANAGER	
TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			

2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	4. DISPOSAL AUTHORITY (SCHEDULE, ITEM NO., DISPOSAL DATE)
76-78	Architectural & Engineers Questionnaires	99 #9 1/87
1/6/87 GPI		