

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

Employer Status

83W3

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-25	ESA 15, Contribution 78/3 Batch	881	17	1978	25	2/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager

Title

Feb. 1984

Date

DHR LOCAL OFFICE \_\_\_\_\_ AND RECEIPT DHR CENTRAL OFFICE  X

Accession No.

83 W 3

Date Received

6-28-82

1. From: (Name, Division, Address or Agency)  
 John Head (For Dolores J. Wajer)  
 Department of Human Resources -Employer Status  
 1100 North Eutaw Street, Baltimore, MD 21201

Signature

Title

2. Building and Room  
 Room 312

3. Phone  
 383-4018

4. To: State Records Center  
 Waterloo

5. Signature: (Agency Official)  
*J. Head / OP* *D. J. Wajer*

6. No. of Cu.Ft.  
 25

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.) & Date of Disposal
<i>R-40</i> <i>S-26</i>  <i>2-28-82</i>	1.	ESA 15, Contribution, 78/3, Batch	001-030
	2	" " " " "	031-053
	3	" " " " "	056-090
	4	" " " " "	091-129
	5	" " " " "	130-167
	6	" " " " "	168-199
	7	" " " " "	200-235
	8	" " " " "	236-264
	9	" " " " "	265-290
	10	" " " " "	291-318
	11	" " " " "	319-349
	12	" " " " "	350-379
	13	" " " " "	380-413
	14	" " " " "	414-444
	15	" " " " "	445-473
	16	" " " " "	474-501
	17	" " " " "	502-527
	18	" " " " "	528-557
	19	" " " " "	558-591
	20	" " " " "	592-699
	21	" " " " "	E18PM-E84PM
	22	" " " " "	D40-E17PM
	23	" " " " "	660C-816C
	24	" " " " "	E85-E89PM-F87
	25	" " " " "	K 14- K 43

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

Employer Status

83W2

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1--28	ESA 15, Contribution 78/4 Batch #001-739	881	17	1978	28	2/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date

RECORDS TRANSMITTAL

Complete at State Records Center

DHR AND RECEIPT DHR  
 LOCAL OFFICE \_\_\_\_\_ CENTRAL OFFICE X

Accession No.

83W2

Date Received

6-28-82

1. From: (Name, Division, Address or Agency)  
 John Head (For Dolores J. Wajer)  
 Department of Human Resources-Employer Status  
 1100 North Eutaw Street, Baltimore, MD 21201

Signature

Title

2. Building and Room

Room 312

3. Phone

383-4018

4. To: State Records Center

Waterloo

5. Signature: (Agency Official)

*J. Head/dp*

*D. J. Wajer*

6. No. of Cu.Ft.

28

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-40 S-26- 27  2-28-84	1	ESA 15, Contribution, 78/4, Batch 001-036	& Date of Disposal  Schedule # 881, Item 17 (S)  Disposal Date is 1/84
	2	" " " " 037-063	
	3	" " " " 064-090	
	4	" " " " 091-114	
	5	" " " " 115-136	
	6	" " " " 137-159	
	7	" " " " 160-190	
	8	" " " " 191-219	
	9	" " " " 220-249	
	10	" " " " 250-279	
	11	" " " " 280-310	
	12	" " " " 311-339	
	13	" " " " 340-368	
	14	" " " " 369-393	
	15	" " " " 394-419	
	16	" " " " 420-445	
	17	" " " " 446-470	
	18	" " " " 471-499	
	19	" " " " 500-524	
	20	" " " " 525-552	
	21	" " " " 553-584	
	22	" " " " 585-739	
	23	" " " " 66C-G87P	
	24	" " " " G88PM-871P	
	25	" " " " 817C-863C	
	26	" " " " 864C-K49	
	27	" " " " K50-K70	
	28	" " " " K71-W17-20	

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 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

C E R T I F I C A T E   O F   R E C O R D S   D I S P O S A L

Dept. Human Resources

Reporting Agency

Wage Records, U.I.

81W249

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-40	ESA 16's Mixed, Regular Employment Report #001- 740	144	1-B	1978	40	2/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date

RECORDS TRANSMITTAL

Complete at State Records Center

AND RECEIPT

Accession No.

Date Received

816249

3-31-81

1. From: (Name, Division, Address or Agency)  
 Lucille Smith  
 DHR--Wage Records, U.I.  
 1100 N. Eutaw Street, Balto., Md. 21201

Signature

Title

2. Building and Room  
 1100 N. Eutaw  
 Room 316

3. Phone  
 383-5340

4. To: State Records Center

Waterloo

5. Signature: (Agency Official)  
 L. Smith / John Head

6. No. of Cu.Ft.

40

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R34 S 31-32  2-27-84	1	ESA 16's Mixed, 78/4 001-026, Employment Report	Schedule #144, Item 1-8  1/84 ✓
	2	ESA 16's Mixed, 78/4 027-060, Employment Report	
	3	ESA 16's Mixed, 78/4 061-099, Employment Report	
	4	ESA 16's Mixed, 78/4 107-498, Employment Report	
	5	ESA 16's Mixed, 78/4 523-602, Employment Report	
	6	ESA 16's Regular, 78/4 014-052 Employment Report	
	7	ESA 16's Regular, 78/4 053-073 Employment Report	
	8	ESA 16's Regular, 78/4 073-090 Employment Report	
	9	ESA 16's Regular, 78/4 091-105 Employment Report	
	10	ESA 16's Regular, 78/4 106-120 Employment Report	
	11	ESA 16's Regular, 78/4 122-132 Employment Report	
	12	ESA 16's Regular, 78/4 133-156 Employment Report	
	13	ESA 16's Regular, 78/4 157-166 Employment Report	
	14	ESA 16's Regular, 78/4 167-182 Employment Report	
	15	ESA 16's Regular, 78/4 182-199 Employment Report	
	16	ESA 16's Regular, 78/4 200-214 Employment Report	
	17	ESA 16's Regular, 78/4 215-225 Employment Report	
	18	ESA 16's Regular, 78/4 226-241 Employment Report	
	19	ESA 16's Regular, 78/4 242-255 Employment Report	
	20	ESA 16's Regular, 78/4 256-272 Employment Report	
	21	ESA 16's Regular, 78/4 273-285 Employment Report	
	22	ESA 16's Regular, 78/4 286-294 Employment Report	
	23	ESA 16's Regular, 78/4 295-312 Employment Report	
	24	ESA 16's Regular, 78/4 313-327 Employment Report	
	25	ESA 16's Regular, 78/4 328-341 Employment Report	
	26	ESA 16's Regular, 78/4 342-359 Employment Report	
	27	ESA 16's Regular, 78/4 360-377 Employment Report	
	28	ESA 16's Regular, 78/4 378-397 Employment Report	
	29	ESA 16's Regular, 78/4 398-417 Employment Report	
	30	ESA 16's Regular, 78/4 419-431 Employment Report	
	31	ESA 16's Regular, 78/4 432-452 Employment Report	
	32	ESA 16's Regular, 78/4 453-471 Employment Report	
	33	ESA 16's Regular, 78/4 472-500 Employment Report	
	34	ESA 16's Regular, 78/4 501-520 Employment Report	
	35	ESA 16's Regular, 78/4 521-548 Employment Report	
	36	ESA 16's Regular, 78/4 549-559 Employment Report	

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

		Accession No.	Date Received
1. <u>From:</u> (Name, Division, Address or Agency)		Signature	
		Title	
2. Building and Room	3. Phone	4. <u>To:</u> State Records Center	
5. Signature: (Agency Official)		6. No. of Cu.Ft.	

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R34 S31-32	37	ESA 16's Regular, 78/4 560-597, Employment Report	
	38	ESA 16's Regular, 78/4 605-740, Employment Report	
	39	ESA 16's Regular, 78/1 124-143, Employment Report	
	40	ESA 16's Regular, 78/1 143-162, Employment Report	

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

82W529

Division or Bureau

PREPARE IN DUPLICATE  
 Retain one copy and forward  
 original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-8	CETA Contracts	865	3	1979	8	2/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date



RECORDS TRANSMITTAL

State Records Center

DHR LOCAL OFFICE                      AND RECEIPT DHR CENTRAL OFFICE   X  

Accession No. <b>82W529</b>	Date Received <b>5-11-82</b>
Signature	
Title	
4. To: State Records Center  Waterloo	
6. No. of Cu.Ft.  8	

1. From: (Name, Division, Address or Agency)  
John Head (For Virgie Carter or John Schell)  
DHR  
1100 N. Eutaw St., Balto., Md. 21201

2. Building and Room  
1100 N. Eutaw St.  
Room 312

3. Phone  
383-4018

5. Signature: (Agency Official)  
*J. Schell / V. Carter / John Head*

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates
<b>R-18</b> <b>S-25</b>	1	CETA CONTRACTS - <sup>1979</sup> "A" to PART 1 of "C"
	2	CETA CONTRACTS - PART II OF "C" TO PART I of "E"
	3	CETA CONTRACTS - PART II OF "E" TO "L"
	4	CETA CONTRACTS - "M" TO "O"
	5	CETA CONTRACTS - "P" TO PART I OF "S"
	6	CETA CONTRACTS - PART II OF "S" TO PART I OF "T"
	7	CETA CONTRACTS - PART II OF "T" TO "Z" SERIES "M" PART I
	8	CETA CONTRACTS - SERIES "M" PART II TO SERIES 3000 - 3143 (DP)

10. Disposal Authority (Schedule and Item No.)  
&  
Date of Disposal

Schedule #: 865  
Item #: 3  
*Jan*  
DISPOSAL DATE: 1984

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DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

General Services

Division or Bureau

81W411

PREPARE IN DUPLICATE  
 Retain one copy and forward  
 original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-31	Appeals Folders 247700 - 252499	143-A		1979-80	31	2/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date

AND RECEIPT

Accession No.

Date Received

*SIW 411*

*6-30-81*

1. **From:** (Name, Division, Address or Agency)  
 John Head (For: G. Smith)  
 DHR-General Services  
 1100 N. Eutaw St., Balto., Md. 21201

Signature

Title

2. **Building and Room**  
 1100 N. Eutaw St.  
 Room 314

3. **Phone**  
 383-4018

4. **To:** State Records Center

Waterloo

5. **Signature:** (Agency Official)

*John Head*

6. **No. of Cu.Ft.**

31

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<i>R38</i> <i>S23</i>	1	Appeals Folders, 1979-80, 247700 thru 247814	Schedule #143-A  <i>1184</i>
	2	" " " 247815 thru 247924	
	3	" " " 247925 thru 248039	
	4	" " " 248040 thru 248159	
	5	" " " 248160 thru 248279	
	6	" " " 248280 thru 248399	
	7	" " " UCF-5684, 6292, 6338 UCF-6421, UCF- 6471 thru UCF6579	
	8	" " " UCF-6580-thru 6689	
	9	" " " 249396 thru 249519	
	10	" " " 249520 thru 249624	
	11	" " " 249625 thru 249739	
	12	" " " 250100 thru 250224	
	13	" " " 250225 thru 250344	
	14	" " " 250345 thru 250459	
	15	" " " 250460 thru 250574	
	16	" " " 250575 thru 250699	
	17	" " " 251300 thru 251399	
	18	" " " 251400 thru 251499	
	19	" " " 251500 thru 251599	
	20	" " " 251600 thru 251699	
	21	" " " 251700 thru 251799	
	22	" " " 251800 thru 251899	
	23	" " " I- 15012 thru I-17550	
	24	" " " 246067 thru 249128	
	25	" " " I-17551-thru I-17699	
	26	" " " 251901 thru 252199	
	27	" " " 252000 thru 252099	
	28	" " " 252100 thru 252199	
	29	" " " 252200 thru 252299	
	30	" " " 252300 thru 252399	
	31	" " " 252400 thru 252499	

*2-28-84*

*No copy*

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

**Dept. Human Resources**

Reporting Agency

82W410

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-7	Contracts	865	3	1979	7	2-84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date

TO: STATE RECORDS MGT. CENTER  
PLEASE RETURN "RECORDS TRANSMITTAL  
AND RECEIPT" TO:

John Head

DHR

1100 N. Eutaw St.

Room 312

Balto., MD 21201

RECORDS TRANSMITTAL

Complete at State Records Center

DHR AND RECEIPT DHR  
 LOCAL OFFICE \_\_\_\_\_ CENTRAL OFFICE X

Accession No.

82W 410

Date Received

3-10-82

1. From: (Name, Division, Address or Agency)  
 John Head (For Virgie Carter or John Schell)  
 DHR  
 1100 N. Eutaw St., Balto., Md. 21201

Signature

Title

2. Building and Room  
 1100 N. Eutaw  
 Room 312

3. Phone  
 383-4018

4. To: State Records Center  
 Waterloo

5. Signature: (Agency Official)  
*J. Schell / Virgie Carter / John Head*

6. No. of Cu.Ft.  
 7

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.) & Date of Disposal
R-116 S-33  2-23-84	1	Contracts - 1979 - 1001-1140	#865 - Item 3
	2	Contracts - 1979 - 1144-1197	Date of Disposal -
	3	Contracts - 1979 - 1202-1295	1/84
	4	Contracts - 1979 - 1300-1469 1520-1552	
	5	Contracts - 1979 - CO-1 - CO-58 1471 - 1518	
	6	Contracts - 1979 - 8000 - 8029 CO-60 - CO-158	
	7	Contracts - 1979 - 8030-8114	

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DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

Employer Status

83W4

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-28	ESA 15, Contributions Batch	881	17	79/1	28	7/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

July 1984  
 Date

RECORDS TRANSMITTAL

Complete at State Records Center

DHR AND RECEIPT DHR  
 LOCAL OFFICE CENTRAL OFFICE

Accession No.

83 W4

Date Received

6-28-82

From: (Name, Division, Address or Agency)  
 John Head (For Dolores J. Wajer)  
 Department of Human Resources-Employer Status  
 1100 North Eutaw Street, Baltimore, MD 21201

Signature

Title

1. Building and Room

312

3. Phone

383-4018

4. To: State Records Center

Waterloo

5. Signature: (Agency Official)

*J. Head / dp*

*D. J. Wajer*

6. No. of Cu.Ft.

28

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-40  
S-25-  
26

1	ESA 15, Contribution, 79/1, Batch 001-037
2	" " " " " 038-073
3	" " " " " 074-104
4	" " " " " 105-135
5	" " " " " 136-169
6	" " " " " 170-200
7	" " " " " 201-234
8	" " " " " 235-269
9	" " " " " 270-300
10	" " " " " 301-333
11	" " " " " 334-365
12	" " " " " 366-395
13	" " " " " 396-424
14	" " " " " 425-455
15	" " " " " 456-485
16	" " " " " 486-533
17	" " " " " 534-742
18	" " " " " 800P-830P
19	" " " " " 831P-855P
20	" " " " " 856P-T07P
21	" " " " " A01P-A29P
22	" " " " " A30P-A64P
23	" " " " " A65PM-A99P
24	" " " " " B01PM-B42P
25	" " " " " B43P-B74P
26	" " " " " B75PM-K33
27	" " " " " K34-K63
28	" " " " " K64-K73

&  
Date of Disposal  
  
Schedule # 881,  
Item 17 (S)  
  
Disposal Date is  
4/84

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DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

Employer Status

83W57

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-28	ESA 15, Contribution	881	17	79/2	28	7/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

July 1984  
 Date

RECORDS TRANSMITTAL

State Records Center

DHR AND RECEIPT DHR  
 LOCAL OFFICE \_\_\_\_\_ CENTRAL OFFICE X

Accession No.

Date Received

83W57

7-26-82

Signature

Title

From: (Name, Division, Address or Agency)  
 John Head (For: Dolores J. Wajer)  
 Department of Human Resources (Employer Status)  
 1100 North Eutaw Street, Baltimore, MD 21201

Building and Room

3. Phone

312

383-4018

4. To: State Records Center

Waterloo

5. Signature: (Agency Official)

*John Head / D.J. Wajer/dp*

6. No. of Cu.Ft.

28

Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-37  
S-21

1	ESA 15, Contribution, 79/2, Batch 001-039
2	" " " " " 040-074
3	" " " " " 075-109
4	" " " " " 110-139
5	" " " " " 140-174
6	" " " " " 175-209
7	" " " " " 210-239
8	" " " " " 240-269
9	" " " " " 270-299
10	" " " " " 300-329
11	" " " " " 330-362
12	" " " " " 363-395
13	" " " " " 396-429
14	" " " " " 430-465
15	" " " " " 466-499
16	" " " " " 500-529
17	" " " " " 530-560
18	" " " " " 561-595
19	" " " " " 596-803PM
20	" " " " " 804PM-869PM
21	" " " " " 870P-891PM
22	" " " " " 892P&PM-C26P
23	" " " " " C27P-C80P
24	" " " " " C81P-D39P
25	" " " " " D40P-T08
26	" " " " " K01-K29
27	" " " " " K74-K99
28	" " " " 78-2 " 481-516

&  
 Date of Disposal  
  
 Schedule # 881,  
 Item 17 (S)  
  
 Disposal Date is  
 7/84

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

81W412

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-38	ESA's 16's Regular Employment Report	144	1B	79/2	38	7/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

July 1984  
 Date

AND RECEIPT

Accession No. <i>81 W 412</i>	Date Received <i>6-30-81</i>
Signature <i>Paul C. Lamberson</i>	
Title <i>Records Center Manager</i>	
4. To: State Records Center Waterloo	
6. No. of Cu.Ft. 38	

From: (Name, Division, Address or Agency)  
 John Head (For: L. Smith)  
 DHR-General Services  
 1100 N. Eutaw Street, Balto., Md 21201

Building and Room  
 1100 N. Eutaw  
 Room 314

3. Phone  
 383-4918

Signature: (Agency Official)  
*Paul Smith / John Head*

7. (Location Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<i>R38</i>	1	ESA 16's Regular 79/2 001-040 Employment Report	Schedule 144 - 1 B
<i>523-24</i>	2	ESA 16's Regular 79/2 041-069 Employment Report	
	3	ESA 16's Regular 79/2 070-093 Employment Report	<i>7/84</i>
	4	ESA 16's Regular 79/2 094-114 Employment Report	
	5	ESA 16's Regular 79/2 115-141 Employment Report	
	6	ESA 16's Regular 79/2 142-159 Employment Report	
	7	ESA 16's Regular 79/2 160-180 Employment Report	
	8	ESA 16's Regular 79/2 181-199 Employment Report	
	9	ESA 16's Regular 79/2 200-223 Employment Report	
	10	ESA 16's Regular 79/2 224-241 Employment Report	
	11	ESA 16's Regular 79/2 242-254 Employment Report	
	12	ESA 16's Regular 79/2 255-277 Employment Report	
	13	ESA 16's Regular 79/2 278-290 Employment Report	
	14	ESA 16's Regular 79/2 291-305 Employment Report	
	15	ESA 16's Regular 79/2 306-319 Employment Report	
	16	ESA 16's Regular 79/2 320-335 Employment Report	
	17	ESA 16's Regular 79/2 336-345 Employment Report	
	18	ESA 16's Regular 79/2 346-364 Employment Report	
	19	ESA 16's Regular 79/2 365-380 Employment Report	

(Use continuation sheets as needed)

*NOCOPY*

AND RECEIPT

Accession No. <i>81W412</i>	Date Received
Signature	
Title	
4. <u>To:</u> State Records Center	
6. No. of Cu.Ft.	

From: (Name, Division, Address or Agency)

Building and Room      3. Phone

Signature: (Agency Official)

7. Location (enter)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item #)
<i>P38</i>	20	ESA 16's Regular 79/2 381-399 Employment Report	
<i>S23-29</i>	21	ESA 16's Regular 79/2 400-414 Employment Report	
	22	ESA 16's Regular 79/2 415-431 Employment Report	
	23	ESA 16's Regular 79/2 432-444 Employment Report	
	24	ESA 16's Regular 79/2 445-454 Employment Report	
	25	ESA 16's Regular 79/2 455-475 Employment Report	
	26	ESA 16's Regular 79/2 476-490 Employment Report	
	27	ESA 16's Regular 79/2 491-505 Employment Report	
	28	ESA 16's Regular 79/2 506-511 Employment Report	
	29	ESA 16's Regular 79/2 512-535 Employment Report	
	30	ESA 16's Regular 79/2 536-578 Employment Report	
	31	ESA 16's Regular 79/2 579-682 Employment Report	
	32	ESA 16's Regular 79/2 683-to no block no.	
	33	ESA 16's Mixed 79/2 001-050 Employment Report	
	34	ESA 16's Mixed 79/2 051-325 Employment Report	
	35	ESA 16's Mixed 79/2 338-602 Employment Report	
	36	ESA 16's Mixed 79/2 611-678 Employment Report	
	37	ESA 16's "660" Special Handling 000-699 79/2	
	38	ESA 16's "660" Special Handling 700-999 79/2	

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

C E R T I F I C A T E   O F   R E C O R D S   D I S P O S A L

Dept. Human Resources

Reporting Agency

Wage Records, U.I

81W250

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-6	ESA 16' x Mixed, Employment Reports	144	1B	79/1	6	7/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

July 1984  
 Date

AND RECEIPT

Accession No.

Date Received

81W250

3-31-81

From: (Name, Division, Address or Agency)  
 Lucille Smith  
 DHR-Wage Records, U.I.  
 1100 N. Eutaw Street, Baltimore, MD 21201

Signature

Title

Building and Room

3. Phone

1100 N. Eutaw St.  
 Room 316

383-5340

4. To: State Records Center

Waterloo

Signature: (Agency Official)

6. No. of Cu.Ft.

Lucille Smith / John Head

6

Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R34  
 S32

- 1 ESA 16's Mixed, 79/1 001-030 Employment Report
- 2 ESA 16's Mixed 79/1 031-105 Employment Report
- 3 ESA 16's Mixed 79/1 106-535 Employment Report
- 4 ESA 16's Mixed 79/1 536-608 Employment Report
- 5 ESA 16's "660" Spec. Handling 201-250  
 78/3, 78/4, 79/1
- 6 ESA 16's "660" Spec. Handling 251-630  
 68/3, 78/4, 79/1

Schedule 144, Item 1-8

4184

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (Rte> 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

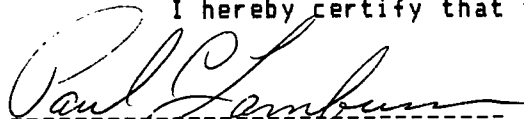
DEPT. OF HUMAN RESOURCES      82W232

-----  
Reporting Agency      Accession No.  
WIN OFFICE

-----  
Division

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1	WIN CASES A-Z	839	1	10/78-9/81	22	3/85	RECYCLED

-----  
I hereby certify that the above listed records were disposed of as indicated.



-----  
Signature

Records Center Mgr.  
Title

03/22/85

-----  
Date

DGS 550-2



82W232

12-7-81

John Head  
1100 N. Eustaw

Title

2. Building and Room  
1100 N. Eustaw  
Room 312

303-4018

4. To: State Records Center  
Waterloo

5. Signature: (Agency Official)  
*J. Stephen / John Head*

6. No. of Cu.Ft.  
22

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No)
<b>R-113</b> <b>S-8-9</b>	1	10-1-78 to 9-30-79 A-C	Schedule 839, Item Date of Destruction is 10/84.
	2	10-1-78 to 9-30-79 C-G	
	3	10-1-78 to 9-30-79 G-K	
	4	10-1-78 to 9-30-79 K-M	
	5	10-1-78 to 9-30-79 M-R	
	6	10-1-78 to 9-30-79 R-T	
	7	10-1-78 to 9-30-79 W-Z	
	8	10-1-79 to 9-30-80 A-C	
	9	10-1-79 to 9-30-80 C-G	
	10	10-1-79 to 9-30-80 H-L	
	11	10-1-79 to 9-30-80 M-R	
	12	10-1-79 to 9-30-80 R-V	
	13	10-1-79 to 9-30-80 W-Z	
	14	10-1-80 to 9-30-81 A-B	
	15	10-1-80 to 9-30-81 B-D	
	16	10-1-80 to 9-30-81 D-G	
	17	10-1-80 to 9-30-81 H-J	
	18	10-1-80 to 9-30-81 J-M	
	19	10-1-80 to 9-30-81 M-R	
	20	10-1-80 to 9-30-81 R-S	
	21	10-1-80 to 9-30-81 S-T	
	22	10-1-80 to 9-30-81 T-Z	
<i>Removed 3-13-85</i>			<i>No Copy</i>

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (Rte> 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

DEPT. OF HUMAN RESOURCES                      82W319

-----  
Reporting Agency                      Accession No.  
WIN OFFICE

-----  
Division

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1	WIN CASES A-Z	839	1	10/80-9/81	10	3/85	RECYCLED

-----  
I hereby certify that the above listed records were disposed of as indicated.

  
-----  
Signature

Records Center Mgr.  
-----  
Title

03/22/85

-----  
Date

DGS 550-2

AND RECEIPT

Local WIN Office - Eastpoint

Accession No.

82W319

Date Received

2-4-82

1. **From:** (Name, Division, Address or Agency)  
 John Head (For T. Stephen)  
 Dept. of Human Resources-General Services  
 110 N. Eutaw St.  
 Baltimore, MD 21201

Signature

Title

2. **Building and Room**  
 1100 N. Eutaw St.  
 Room 312

3. **Phone**  
 383-4018

4. **To:** State Records Center  
 Waterloo

5. **Signature:** (Agency Official)

*Theodora A. [unclear] / John Head*

6. **No. of Cu.Ft.**  
 10

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<p>R-115 S-25</p>	1	10-1-80 to 9-30-81 A-Bo	<p>Schedule 839, Item 1                      Date of Destruction is 10-84.</p>
	2	10-1-80 to 9-30-81 Bo-Da	
	3	10-1-80 to 9-30-81 DA-FU	
	4	10-1-80 to 9-30-81 Ga-Hi	
	5	10-1-80 to 9-30-81 Hi-Ku	
	6	10-1-80 to 9-30-81 Ku-Mo	
	7	10-1-80 to 9-30-81 Mo-Q	
	8	10-1-80 to 9-30-81 R-St	
	9	10-1-80 to 9-30-81 St-Wi	
	10	10-1-80 to 9-30-81 Wi-Z	

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

General Services

82W320

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward  
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-7	WIN PROGRAM	839	1	10/79 - 9/80	7	2-84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
Signature

Records Center Manager  
Title

Feb. 1984  
Date

RECORDS TRANSMITTAL

AND RECEIPT

Local WIN Office - Eastpoint

Accession No.

82W320

Date Received

2-4-82

1. From: (Name, Division, Address or Agency)  
John Head, Dept. of Human Resources-General Services  
1100 N. Eutaw St. (For T. Stephen)  
Baltimore, MD 21201

Signature

Title

2. Building and Room

1100 N. Eutaw St.  
Room 312

3. Phone

383-4018

4. To: State Records Center

Waterloo

5. Signature: (Agency Official)

*Theodore Attyphen / John Head*

6. No. of Cu.Ft.

7

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

*R-115*  
*L-25*

1  
2  
3  
4  
5  
6  
7

10-1-79 to 9-30-80 A-CL  
10-1-79 to 9-30-80 Co-Fr  
10-1-79 to 9-30-80 Ga-Ki  
10-1-79 to 9-30-80 Ki-Nc  
10-1-79 to 9-30-80 Oc-SH  
10-1-79 to 9-30-80 Shi-Wee  
10-1-79 to 9-30-80 Wel-Z

Schedule 839, Item 1 -  
Date of Destruction  
is 10-83.

✓

*2-22-84*

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DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

Appeals Division

82W316

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
1-96	Appeals Folders	143-A		1979-80	96	2-84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date

AND RECEIPT

LOCAL OFFICE \_\_\_\_\_ CENTRAL OFFICE

Accession No.  
**82W316**

Date Received  
**1-29-82**

1. From: (Name, Division, Address or Agency)  
Gary Smith (**JOHN HEAD**)  
DHR- Appeals Division - Rm. 511  
1100 N. Eutaw St., Balto., Md. 21201

Signature  
  
Title

2. Building and Room  
1100 N. Eutaw St.  
Room 511

3. Phone  
383-5040

4. To: State Records Center  
  
Waterloo

5. Signature: (Agency Official)  
  
*Gary Smith / John Head*

6. No. of Cu.Ft.  
  
**96**

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
------------------------------	----------------	--	--

**R-115**  
**S-**  
**19-22**

**2-22-84**

1	Appeals Folders, 1979-80,	255731-255836
2	" " "	255837-255951
3	" " "	255952-256061
4	" " "	256062-256179
5	" " "	256181-256299
6	" " "	256300-257395
7	" " "	256396-256516
8	" " "	256518-256632
9	" " "	256633-256745
10	" " "	256746-256864
11	" " "	256865-256981
12	" " "	256982-257082
13	" " "	257086-257192
14	" " "	257193-257280
15	" " "	257281-257360
16	" " "	257361-257470
17	" " "	257471-257580
18	" " "	257581-257689
19	" " "	257690-257799
20	" " "	257800-257906
21	" " "	257909-257985
22	" " "	257986-258215
23	" " "	258109-258215
24	" " "	258216-258320
25	" " "	258321-258430
26	" " "	258431-258535
27	" " "	240564-240668
28	" " "	UCF-129-259
29	" " "	UCF-230-299
30	" " "	258536-258640
31	" " "	258641-258746
32	" " "	258747-258865
33	" " "	258866-258970
34	" " "	258971-259083
35	" " "	259084-260190

&  
Disposal Date **1/84**  
Schedule #143-A

(Use Plain Unlined Paper For Continuation Pages)

36	Appeals Folders, 1979-80,	259191-259299	Schedule #143-A
37	"	"	259300-259420
38	"	"	259421-259540
39	"	"	259541-259660
40	"	"	259661-259780
41	"	"	259781-259885
42	"	"	259886-259999
43	"	"	260000-260110
44	"	"	260111-260235
45	"	"	260236-260340
46	"	"	260349-260456
47	"	"	260457-260575
48	"	"	260576-260680-EP
49	"	"	260681-EP-260797-JAVA
50	"	"	260798-260905
51	"	"	260906-261013
52	"	"	261014-261117
53	"	"	261118-261227
54	"	"	261228-261340
55	"	"	261341-261452
56	"	"	261453-261561
57	"	"	261562-261674
58	"	"	261675-261790
59	"	"	261791-261899
60	"	"	261900-262010
61	"	"	262011-262120-EP
62	"	"	262121-262231
63	"	"	262232-262341
64	"	"	262342-262444
65	"	"	265500-262599
66	"	"	262601-EP-262699
67	"	"	262700-262799
68	"	"	262800-262899
69	"	"	262900-262999
70	"	"	263001-263099
71	"	"	263001-263099
72	"	"	263100-EP-263199
73	"	"	263200-263299
74	"	"	263300-263404
75	"	"	263405-00065
76	"	"	00066-00183
77	"	"	00184-00292
78	"	"	00293-00399
79	"	"	00400-00515
80	"	"	00515-A-00621
81	"	"	00622-00724
82	"	"	00725-00830



83	Appeals Folders, 1979-80,	00831-00922	Schedule #143-A
84	"	"	00923-00999
85	"	"	01000-01099
86	"	"	01100-01206
87	"	"	01207-01315
88	"	"	01316-01417
89	"	"	01418-01512
90	"	"	01513-01609
91	"	"	01610-01705
92	"	"	01706-01803
93	"	"	01804-01899
94	"	"	01900-EP-02007
95	"	"	02008-02124
96	"	"	02125-02224

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

Quality Control

83W59

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-63	AFDC Active Review Folders	900	52-52- 56-57 60-61	April 1980	63	2-84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date

From: (Name, Division, Address or Agency)  
 Human Resources - Quality Control  
 Division, Liberty Heights & Reisterstown Roads  
 Baltimore, Maryland 21215

Signature  
 Title


and Room  
 Metro Plaza  
 Mondawmin Mall

3. Phone  
 383-3652

4. To: State Records Center  
 Waterloo

Signature: (Agency Official)  
 Arden Baughman / *John Head*

6. No. of Cu.Ft.  
 63 cubic feet

Location (Center)	Box Numbers	Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
 R-103 S-44-14	1-28	<u>AFDC ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>APRIL 1980 - SEPTEMBER 1980 REPORTING PERIOD</u> Includes an AFDC schedule, worksheets, face-sheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows: Box 1 - (10001-10045); Box 2 - (10046-10086); Box 3 - (10087-10132); Box 4 - (10133-10179); Box 5 - (10180-10226); Box 6 - (10227-10273); Box 7 - (10273-10320); Box 8 - (10321-10365); Box 9 - (10366-10410); Box 10 - (10411-10460); Box 11 - (10461-10510); Box 12 - (10511-10560); Box 13 - (10561-10606); Box 14 - (10607-10647); Box 15 - (10648-10686); Box 16 - (10687-10729); Box 17 - (10727-10767); Box 18 - (10768-10814); Box 19 - (10815-10860); Box 20 - (10861-10965); Box 21 - (10906-10951); Box 22 - (10952-10991); Box 23 - (10992-11033); Box 24 - (11034-11079); Box 25 - (11080-11119); Box 26 - (11120-11161); Box 27 - (11162-11204); Box 28 - (11205-11251)	& (Disposal Date) 900-52 October 1983
2-23-84	29-30	<u>AFDC NEGATIVE REVIEW FOLDERS</u> (Kraft envelopes with contents numbered) <u>APRIL 1980 - SEPTEMBER 1980 REPORTING PERIOD</u> Includes an AFDC schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review, Boxes contain records as follows: Box 29 - (16001-16250); Box 30 - (16251- )	900-53 October 1983

(Use Plain Unlined Paper For Continuation Pages)

AND RECEIPT

LOCAL OFFICE

CENTRAL OFFICE

From: (Name, Division, Address or Agency)

Department of Human Resources - Quality Control  
 Liberty Heights & Reisterstown Roads  
 Baltimore, Maryland 21215

Signature

Title

Building and Room

3. Phone

4. To: State Records Center

Room 110

383-3652

Waterloo

Signature: (Agency Official)

6. No. of Cu.Ft.

Andon Bouchman

63 cubic feet

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	31-43	<p><u>FOOD STAMP ACTIVE REVIEW FOLDERS</u>                      (Kraft envelopes with contents each numbered)  <u>APRIL 1980 - SEPTEMBER 1980 REPORTING PERIOD</u>                      Includes an FS schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows:                      Box 31 - (30001-30059); Box 32 - (30060-30111);                      Box 33 - (30112-30164); Box 34 - (30165-30222);                      Box 35 - (30223-30280); Box 36 - (30281-30340);                      Box 37 - (30341-30396); Box 38 - (30397-30450);                      Box 39 - (30451-30506); Box 40 - (30507-30564);                      Box 41 - (30565-30624); Box 42 - (30625-30678);                      Box 43 - (30679-</p>	<p>&amp;                      (Disposal Date)</p> <p>900-56                      October 1983</p>
	44-51	<p><u>FOOD STAMP NEGATIVE REVIEW FOLDERS</u>                      (Kraft envelopes with contents each numbered)  <u>APRIL 1980 - SEPTEMBER 1980 REPORTING PERIOD</u>                      Includes an FS schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows:                      Box 44 - (36001-36152); Box 45 - (36153-36293);                      Box 46 - (36294-36420); Box 47 - (36421-36555);                      Box 48 - (36556-36670); Box 49 - (36671-36808);                      Box 50 - (36809-36949); Box 51 - (36950-37031)</p>	<p>900-57                      October 1983</p>

(Use Plain Unlined Paper For Continuation Pages)

**AND RECEIPT**

LOCAL OFFICE \_\_\_\_\_

CENTRAL OFFICE X

From: (Name, Division, Address or Agency)  
 Department of Human Resources - Quality Control  
 Division, Liberty Heights & Reisterstown Roads  
 Baltimore, Maryland 21215

Signature \_\_\_\_\_

Title \_\_\_\_\_

Building and Room  
 Metro Plaza  
 Mondawmin Mall  
 Suite 110

3. Phone  
 383-3652

4. To: State Records Center  
 Waterloo

Signature: (Agency Official)  
 Arden Baughman

6. No. of Cu.Ft.  
 63 cubic feet

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
			& (Disposal Date)
	52-61	<u>MA ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>APRIL 1980 - SEPTEMBER 1980 REPORTING PERIOD</u> Includes an MA schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows: Box 52 - (700001-700062); Box 53 - (700063-700125); Box 54 - (700126-700190); Box 55 - (700191-700245); Box 56 - (700246-700308); Box 57 - (700309-700373); Box 58 - (700374-700436); Box 59 - (700437-700501); Box 60 - (700502-700558); Box 61 - (700559-702172)	900-60 October 1983
	62-63	<u>MA NEGATIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>APRIL 1980 - SEPTEMBER 1980 REPORTING PERIOD</u> Includes an MA schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows: Box 62 - (76001-76265); Box 63 - (76266-76481)	900-61 October 1983

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

82W318

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward  
 original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
1-13	ADS Weekly	831	1-2	1981	13	2-84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date

RECORDS TRANSMITTAL

Completed at State Records Center

AND RECEIPT

*Central office*

Accession No.

*824318*

Date Received

*2-4-82*

From: (Name, Division, Address or Agency)

John Head (For Paul Gilden)  
DHR

1100 N. Eutaw St., Balto., Md. 21201

Signature

Title

Building and Room

1100 N. Eutaw St.  
Room 312

3. Phone

*383-4018*

4. To: State Records Center

WATERLCO

Signature: (Agency Official)

*Paul Gilden/John Head*

6. No. of Cu.Ft.

*13*

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<i>R115</i> <i>S-24</i> <i>25</i>  <i>2-22-84</i>	1	ADS weekly for Jul. 1, 1981 and ADS dailies for Jul. 2-13, 1981	Schedule 831 Items 1&2 ✓
	2	ADS weekly for Jul. 14, 1981 and ADS dailies for Jul. 14&15, 1981	Date of Destruction is 10/83
	3	ADS weeklies for Jul. 17&24, 1981	
	4	ADS weeklies for Aug. 7&14, 1981 and ADS dailies for Jul. 16-20, 1981	
	5	ADS weekly for Aug, 3, 1981 and ADS dailies for Jul. 21&22, 1981	
	6	ADS weekly for Aug. 21, 1981 and ADS dailies for Jul. 23-30, 1981	
	7	ADS dailies for Jul. 31-Aug. 23, 1981	
	8	ADS dailies for Aug. 24-Sept. 4, 1981	
	9	ADS weekly for Sept. 1, 1981 and ADS dailies for Sept. 8, 1981	
	10	ADS weeklies for Sept. 4&10, 1981 and ADS dailies for Sept. 9-14, 1981	
	11	ADS weekly for Sept. 18, 1981 and ADS dailies for Sept. 15-21, 1981	
	12	ADS weekly for Sept. 25, 1981 and ADS dailies for Sept. 22&24, 1981	
	13	ADS dailies for Sept. 23&25, 1981 and ESARS inquiries May, Jun, Jul, Sep and Oct. 1981	

(Use continuation sheets as needed)

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

82W531

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward  
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-5	Combined Wages 0000-9999	881	7	1980	5	2/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
Signature

Records Center Manager  
Title

Feb. 1984  
Date



RECORDS TRANSMITTAL

Complete at State Records Center

DHR AND RECEIPT DHR  
 LOCAL OFFICE CENTRAL OFFICE

Accession No. <b>82W531</b>	Date Received <b>5-11-82</b>
Signature	
Title	
4. To: State Records Center WATERLOO	
6. No. of Cu.Ft. 5	

1. From: (Name, Division, Address or Agency)  
 John Head (For Donna McManus)  
 DHR--1100 N. Eutaw St.--Room 312

2. Building and Room  
 DHR--Room 312

3. Phone  
 383-4018

5. Signature: (Agency Official)  
*Donna McManus/John Head*

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.) & Date of Disposal
<i>R-18</i> <i>S-25+</i> <i>26</i>	1	Combined Wage, 1980,0000-2000	Schedule #881, Item 7 Date of Disposal is 1/84
	2	" " " 2100-4299	
	3	" " " 4300-6499	
	4	" " " 6500-8499	
	5	" " " 8500-9999	

*8-27-84*

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

81W376

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward  
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-14	Continued Interstate Claims- Batch #234 - 366	158	2	1980	14	2/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
Signature

Records Center Manager  
Title

Feb. 1984  
Date

RECORDS TRANSMITTAL

Complete at State Records Center

AND RECEIPT

Accession No.

Date Received

81 W 376

5-26-81

Signature

*PK*

Title

1. From: (Name, Division, Address or Agency)  
 Doris Atkinson  
 DHR  
 1100 N. Eutaw St., Balto., Md. 21201

2. Building and Room  
 DHR  
 Room 304

3. Phone  
 383-5248

4. To: State Records Center

Waterloo

5. Signature: (Agency Official)  
*Doris Atkinson / John Head*

6. No. of Cu.Ft.  
 14

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<i>R107</i> <i>521-22</i>	1	Continued Interstate Claims-Batch #234-242 , 1980	Schedule #158, Item 2  <i>881/7</i> <i>Jan. 1984</i>
	2	" " " " 246-254 "	
	3	" " " " 255-263 "	
	4	" " " " 264-273 "	
	5	" " " " 274-282 "	
	6	" " " " 284-291 "	
	7	" " " " 294-301 "	
	8	" " " " 302-311 "	
	9	" " " " 312-322 "	
	10	" " " " 323-330 "	
	11	" " " " 331-339 "	
	12	" " " " 340-347 "	
	13	" " " " 350-357 "	
	14	" " " " 358-366 "	

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DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

83W304

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-6	UCX Records 0000-9999	881	6	12/80	6	2/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date

DHR LOCAL OFFICE                      AND RECEIPT DHR CENTRAL OFFICE                     

Accession No.

83W304

Date Received

10-27-82

1. From: (Name, Division, Address or Agency)  
John Head (For Donna McManus)  
DHR--Room 312  
1100 N. Eutaw St., Balto., Md. 21201

Signature

Title

2. Building and Room  
DHR--Room 312

3. Phone  
383-4018

4. To: State Records Center  
WATERLOO

5. Signature: (Agency Official)  
*Donna McManus/John Head*

6. No. of Cu.Ft.  
6

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<i>R-119</i> <i>S-21</i>  <i>2-29-84</i>	1	The following UCX records were closed 12/80. 0000--1599	Date of Disposal
	2	1600--3199	Schedule 881
	3	3200--4799	Item 6
	4	4800--6499	Date of disposal is 1/84
	5	6500--7000	
	6	8000--9999	

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

83W203

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward  
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
1-13	UCFE Records 0000-9999	881	5	12/80	13	2/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
Signature

Records Center Manager  
Title

Feb. 1984

Date

DHR AND RECEIPT DHR  
 LOCAL OFFICE CENTRAL OFFICE

Accession No. **83W303** Date Received **10-27-82**

1. From: (Name, Division, Address or Agency)  
 John Head (For Donna McManus)  
 DHR--Room 312  
 1100 N. Eutaw St., Balto., Md. 21201

Signature  
 Title

2. Building and Room  
 DHR--Room 312

3. Phone  
 383-4018

4. To: State Records Center  
 WATERLOO

5. Signature: (Agency Official)  
*Donna McManus/John Head*

6. No. of Cu.Ft.  
 13

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-III S-33-34 2-29-84		The following UCFE records were closed 12/80.	& Date of Disposal Schedule 881 Item 5 Date of disposal is 1/84
	1	0000--0708	
	2	0709--1522	
	3	1526--2300	
	4	2303--2999	
	5	3000--3799	
	6	3799--4400	
	7	4480--5271	
	8	5272--5999	
	9	6000--6759	
	10	6760--7591	
	11	7600--8499	
	12	8500--9170	
13	9171--9999		

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DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

83W62

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Schd. No.	Item No.				
1-86	Closed Records	910	1	1980-81	86	2-84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date



**RECORDS TRANSMITTAL**

Complete at State Records Center

DHR LOCAL OFFICE                      AND RECEIPT DHR CENTRAL OFFICE     X    

Accession No. 83W62 Date Received 7-27-82

From: (Name, Division, Address or Agency)

Signature

John Head (For M. Wolf)  
1100 N. Eutaw Street  
Baltimore, MD 21201

Title

Building and Room

3. Phone

4. To: State Records Center

Room 312

383-4018

WATERLOO

5. Signature: (Agency Official)

6. No. of Cu.Ft.

*Mark Wolf / John Head*

86

Location (Center)	Box Numbers	Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<i>R-106</i> <i>S-22-24</i>  <i>2-23-84</i>	1	Closed cases TRA 001-099	1980-1981
	2	TRA 100-199	1980-1981
	3	UCF 400-499	1980-1981
	4	UCF 300-399	1980-1981
	5	UCX 001-099	1980-1981
	6	UCX 100-199	1980-1981
	7	06100-06220	1980-1981
	8	06221-06330	1980-1981
	9	06331-06440	1980-1981
	10	06441-06540	1980-1981
	11	06541-06650	1980-1981
	12	06651-06760	1980-1981
	13	06761-06870	1980-1981
	14	06871-06970	1980-1981
	15	06971-07090	1980-1981
	16	07091-07199	9/80-10/80
	17	07200-07299	10/80-10/80
	18	07300-07410	10/80-12/80
	19	07411-07520	10/80-12/80
	20	07521-07631	11/80-12/80
	21	07631-07730	11/80-12/80
	22	07731-07840	11/80-12/80
	23	07841-07950	11/80-12/80
	24	07951-08060	11/80-12/80
	25	08061-08170	11/80-12/80
	26	08171-08280	11/80-11/80
	27	08281-08380	11/80-12/80
	28	08381-08480	11/80-12/80
	29	08481-08590	11/80-12/80
	30	08591-08690	11/80-12/80
	31	08691-08790	11/80-12/80
	32	08791-08890	11/80-12/80
	33	08891-08999	11/80-12/80

10. Disposal Authority (Schedule and Item No.)  
&  
Date of Disposal  
  
Schedule #910.  
Item 1  
  
Date of Disposal is 1/84

(Use Plain Unlined Paper For Continuation Pages)

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	34	Closed cases 09080-09099	11/80-12/80
	35	09100-09209	11/80-12/80
	36	09210-09320	11/80-12/80
	37	09321-09421	11/80-12/80
	38	09422-09521	11/80-12/80
	39	09522-09621	12/80-12/80
	40	09622-09721	12/80-12/80
	41	09722-09821	12/80-12/80
	42	09822-09921	1/81-1/81
	43	09922-10021	1/81-1/81
	44	10022-10121	1/81-1/81
	45	10122-10221	1/81-1/81
	46	10222-10321	1/81-1/81
	47	10322-10421	1/81-1/81
	48	10422-10521	1/81-1/81
	49	Interstate 15438-18249	12/79-12/79
	50	18250-18450	9/79-10/79
	51	FCB 194-1179	2/76-9/77
	52	1180-1220	9/77-1/79
	53	164586-226781	5/72-11/77
	54	227406-236787	12/77-8/78
	55	00305-11602	5/80-4/81
	56	235475-238499	8/78-8/78
	57	238500-238928	9/78-9/78
	59	DUA 43-126	4/76-6/78
	60	239263-251955	12/78-1/80
	61	Interstate 15027-17926	7/77-2/81
		ECF 103-6139	"
		SUA 122-3780	"
		PUT 1-19	"
	62	10522-10621	12/80-12/81
	63	10622-10721	12/80-1/81
	64	10722-10821	12/80-1/81
	65	10822-10921	12/80-1/81

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66		10922-11021	12/80-1/81
67		11022-11121	1/81-1/81
68		11122-11221	1/81-1/81
69		11222-11321	1/81-1/81
70		11322-11421	1/81-1/81
71		11422-11521	1/81-1/81
72		11522-11621	1/81-1/81
73		11622-11721	1/81-1/81
74		11722-11821	1/81-1/81
75		11822-11921	1/81-1/81
76		11922-12021	1/81-2/81
77		12022-12122	2/81-2/81
78		12122-12221	2/81-2/81
79		12222-12321	2/81-2/81
80	Interstate	1300-1469	1980-1981
81	Interstate	1126-1299	1980-1981
82	Interstate	950-1125	1980-1981
83	Interstate	800-949	1980-1981
84	Interstate	650-799	1979-1980
85	Interstate	1621-1800	1980-1981
86	Interstate	1470-1620	1980-1981

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DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

82W129

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-20	Disputed Claims (ESA214's)	158	1	1980	20	2-84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

Feb. 1984  
 Date

AND RECEIPT

Accession No.

Date Received

82w 129

8-31-81

1. From: (Name, Division, Address or Agency)

John Head (For: L. Smith)  
DHR-General Services  
1100 N. Eutaw St., Balto., Md. 21201

Signature

Title

2. Building and Room

1100 N. Eutaw  
Room 314

3. Phone

383-4018

4. To: State Records Center

Waterloo

5. Signature: (Agency Official)

*Lucille Smith / John Head*

6. No. of Cu.Ft.

20

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R 103  
S 9

1

Disputed Claims (ESA 214's), 1980, 001-10-0000 to 139-40-3930

Schedule 158, Item 1

2

" " " " " 140-56-6290 to 206-61-4722

*Jan. 1984*

3

" " " " " 206-05-0432 to 212-68-8536

4

" " " " " 212-68-9123 to 213-52-3998

5

" " " " " 213-52-4027 to 214-22-2084

6

" " " " " 214-22-9758 to 214-72-6378

7

" " " " " 214-72-7235 to 215-62-1474

8

" " " " " 215-62-5485 to 216-40-7562

9

" " " " " 216-40-7306 to 216-82-2738

10

" " " " " 216-82-3001 to 217-62-4208

11

" " " " " 217-62-5480 to 218-28-8716

12

" " " " " 218-28-8953 to 218-74-5425

13

" " " " " 218-74-5750 to 219-52-0755

14

" " " " " 219-52-1264 to 220-18-1183

15

" " " " " 220-18-6854 to 220-76-8978

16

" " " " " 220-78-6423 to 228-68-6614

17

" " " " " 228-70-7417 to 243-50-6754

*NO CONF*

(Use Plain Unlined Paper For Continuation Pages)

18	Disputed Claims (ESA 214's), 1980,	243-52-6055	to
		346-48-6350	
19	" " " "	" 353-34-4776	to
		577-70-8410	
20	" " " "	" 577-72-2549	to
		902-04-0001	

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 WATERLOO ROAD (Rte) 175)  
P.O. BOX 275  
JESSUP, MARYLAND 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

DEPT. OF HUMAN RESOURCES

82W321

-----  
Reporting Agency  
WIN OFFICE

Accession No.

-----  
Division

NO	Description of Records Title and Form No.	Sched	Item No	Dates of Records Disposed of	Volume	Dates of Disposal	Method of Disposal
1	WIN CASES A-Z CETA TERM. RECORDS-GPA-E ADMINISTRATIVE RECORDS & REPORTS	839	1,7	10/80-12/81	6	3/85	RECYCLED

-----  
I hereby certify that the above listed records were disposed of as indicated.

  
-----  
Signature

Records Center Mgr.  
-----  
Title

03/22/85  
-----  
Date

DGS 550-2

RECORDS TRANSMITTAL

AND RECEIPT

Local WIN Office - Eastpoint

Accession No.

Date Received

82W321

2-4-82

1. From: (Name, Division, Address or Agency)  
 John Head, Dept. of Human Resources, General Services  
 100 N. Eutaw St. (For T. Stephen)  
 Baltimore, MD 21201

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

100 N. Eutaw St.  
 Room 312

383-4018

Waterloo

5. Signature: (Agency Official)

6. No. of Cu.Ft.

6

*Thudra Stephen / John Head*

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-115  
 S-25

1 WIN-GPA-E 10-1-80 - 12-29-81 A-D  
 2 WIN-GPA-E 10-1-80 - 12-29-81 E-J  
 3 WIN-GPA-E 10-1-80 - 12-29-81 K-Po  
 4 WIN-GPA-E 10-1-80 - 12-29-81 Pr-T  
 5 WIN-GPA-E 10-1-80 - 12-29-81 U-Z  
 6 Plus Ineligible Records A-Z  
 CETA Term. Records - GPA-E  
 Administrative Records and Reports

Schedule 839, Item 1-  
 Date of Destruction  
 10-84  
  
 Schedule 839, Item  
 7  
 Date of Destruction  
 10/84

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DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

82W530

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward  
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-10	ADS Weekly	831	1-2	Oct.-Dec. 1981	10	2/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
Signature

Records Center Manager  
Title

Feb. 1984  
Date

DHR AND RECEIPT DHR  
 LOCAL OFFICE \_\_\_\_\_ CENTRAL OFFICE X

Accession No.

Date Received

82W530

5-11-82

1. From: (Name, Division, Address or Agency)

John Head (For Paul Gilden)  
 DHR--1100 N. Eutaw St.  
 Balto., Md. 21201

Signature

Title

2. Building and Room

Room 312

3. Phone

383-4018

4. To: State Records Center

Waterloo

5. Signature: (Agency Official)

*Paul Gilden/John Head*

6. No. of Cu.Ft.

10

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

&

Date of Disposal

Schedule #831, Items 1 & 2

Disposal Date is 12-83

R-18  
S-25

- 1 ADS weekly for Oct 16 and ADS dailies for Oct 1-6, 1981
- 2 ADS weekly for Oct 23 and ADS dailies for Oct 7-16, 1981
- 3 ADS weekly for Nov 5 and ADS dailies for Oct 19-22, 1981
- 4 ADS weekly for Nov 10 and ADS dailies for Oct 23- Nov 2, 1981
- 5 ADS weekly for Nov 27 and ADS dailies for Nov 3-5, 1981
- 6 ADS dailies form Nov 6-19, 1981
- 7 ADS dailies for Nov 19- Dec 2, 1981
- 8 ADS weekly for Dec 5 and ADS dailies for Dec 3-8, 1981
- 9 ADS weekly for Dec 11 and ADS dailies for Dec 9-11, 1981
- 10 ADS weekly for Dec 18 and ADS dailies for Dec 16, 17, 18 and 25, 1981

*18-82-2*

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources  
 Reporting Agency  
Div. Quality Control      83W52  
 Division or Bureau

PREPARE IN DUPLICATE  
 Retain one copy and forward  
 original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-61	AFDC Active Review Folders	900	52-53-56- 57-60-61	Oct. 1980- March 1981	61	7/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

July 1984  
 Date

AND RECEIPT

Accession No.

Date Received

LOCAL OFFICE

CENTRAL OFFICE

83W52

7-23-82

From: (Name, Division, Address or Agency)

Signature

Department of Human Resources - Quality Control  
Division, Liberty Heights & Reisterstown Roads  
Baltimore, Maryland 21215

Title

Building and Room

3. Phone

4. To: State Records Center

Metro Plaza  
Mondawmin Mall  
Suite 110

383-3652

Waterloo

Signature: (Agency Official)

6. No. of Cu.Ft.

Arden Baughman

61 cubic feet

Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-139  
S-1-2

1-27

AFDC ACTIVE REVIEW FOLDERS  
(Kraft envelopes with contents each numbered)  
OCTOBER 1980 - MARCH 1981 REPORTING PERIOD  
Includes an AFDC schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows:  
Box 1 - (20001-20047); Box 2 - (20048-20096);  
Box 3 - (20097-20143); Box 4 - (20144-20191);  
Box 5 - (20192-20242); Box 6 - (20243-20284);  
Box 7 - (20285-20333); Box 8 - (20334-20378);  
Box 9 - (20379-20424); Box 10 - (20425-20468);  
Box 11 - (20469-20520); Box 12 - (20521-20565);  
Box 13 - (20566-20615); Box 14 - (20616-20661);  
Box 15 - (20662-20710); Box 16 - (20711-20751);  
Box 17 - (20752-20796); Box 18 - (20797-20842);  
Box 19 - (20843-20886); Box 20 - (20887-20930);  
Box 21 - (20931-20978); Box 22 - (20979-21027);  
Box 23 - (21028-21078); Box 24 - (21079-21134);  
Box 25 - (21135-21185); Box 26 - (21186-21236);  
Box 27 - (21237-21286)

8  
(Disposal Date)

900-52  
April 1984

28-29

AFDC NEGATIVE REVIEW FOLDERS  
(Kraft envelopes with contents each numbered)  
OCTOBER 1980 - MARCH 1981 REPORTING PERIOD  
Includes an AFDC schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows:  
Box 28 - (26001-26242); Box 29 - (26243-26397)

900-53  
April 1984

*Disposal  
7-18-84  
[Signature]*

(Use Plain Unlined Paper For Continuation Pages)

**AND RECEIPT**

LOCAL OFFICE \_\_\_\_\_

CENTRAL OFFICE   X  

From: (Name, Division, Address or Agency)

Department of Human Resources - Quality Control  
Division, Liberty Heights & Reisterstown Road  
Baltimore, Maryland 21215

Signature

Title

Building and Room

3. Phone

Metro Plaza  
Mondawmin Mall  
Suite 110

383-3652

4. To: State Records Center

Waterloo

Signature: (Agency Official)

6. No. of Cu.Ft.

Arden Baughman

61 cubic feet

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	30-42	<p><u>FOOD STAMP ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>OCTOBER 1980 - MARCH 1981 REPORTING PERIOD</u> Includes an FS schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows: Box 30 - (40001-40056); Box 31 - (40057-40120); Box 32 - (40121-40178); Box 33 - (40179-40236); Box 34 - (40237-40288); Box 35 - (40289-40345); Box 36 - (40346-40405); Box 37 - (40406-40462); Box 38 - (40463-40519); Box 39 - (40520-40584); Box 40 - (40585-40639); Box 41 - (40640-40695); Box 42 - (40696-42012)</p>	<p align="center">&amp; (Disposal Date)</p> <p>900-56 April 1984</p>
	43-49	<p><u>FOOD STAMP NEGATIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>OCTOBER 1980 - MARCH 1981 REPORTING PERIOD</u> Includes an FS schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows: Box 43 - (46001-46188); Box 44 - (46189-46352); Box 45 - (46353-46520); Box 46 - (46521-46649); Box 47 - (46650-46815); Box 48 - (46816-46968); Box 49 - (46969-47077)</p>	<p>900-57 April 1984</p>

(Use Plain Unlined Paper For Continuation Pages)

AND RECEIPT

LOCAL OFFICE

CENTRAL OFFICE **X**

From: (Name, Division, Address or Agency)

Signature

Department of Human Resources - Quality Control  
Division, Liberty Heights & Reisterstown Roads  
Baltimore, Maryland 21215

Title

Building and Room  
Metro Plaza  
Mondawmin Mall  
Suite 110

3. Phone  
383-3652

4. To: State Records Center  
Waterloo

Signature: (Agency Official)

6. No. of Cu.Ft.

Arden Baughman

61 cubic feet

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	50-59	<p><u>MA ACTIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>OCTOBER 1980 - MARCH 1981 REPORTING PERIOD</u> Includes an MA schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows: Box 50 - (800001-800067); Box 51 - (800068-800137); Box 52 - (800138-800201); Box 53 - (800202-800266); Box 54 - (800267-800335); Box 55 - (800336-800401); Box 56 - (800402-800464); Box 57 - (800465-800523); Box 58 - (800524-800575); Box 59 - (800576-803004)</p>	<p>&amp; (Disposal Date)  900-60 April 1984</p>
	60-61	<p><u>MA NEGATIVE REVIEW FOLDERS</u> (Kraft envelopes with contents each numbered) <u>OCTOBER 1980 - MARCH 1981 REPORTING PERIOD</u> Includes an MA schedule, worksheets, facesheets and all completed forms and correspondence related to the QC review. Boxes contain records as follows: Box 60 - (86001-86285); Box 61 - (86286-86429)</p>	<p>900-61 April 1984</p>

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES  
STATE RECORDS MANAGEMENT CENTER  
7275 Waterloo Road (Rte. 175)  
P.O. Box 275  
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

83W56

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward  
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-12	ADS Weekly & Dailies	831	1-2	1982	12	7/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
Signature

Records Center Manager  
Title

July 1984  
Date

AND RECEIPT

Accession No.

Date Received

83W 56

7-26-82

Signature

Title

From: (Name, Division, Address or Agency)

John Head (For Paul Gilden)  
1100 N. Eutaw St.  
Baltimore, MD 21201

Building and Room

3. Phone

Room 312

383-4018

4. To: State Records Center

WATERLOO

Signature: (Agency Official)

*Paul Gilden / John Head*

6. No. of Cu.Ft.

12

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-102 S-9	1	ADS dailies for Dec 21-Jan 7, 1982	Schedule #831, Items 1 & 2  Disposal Date is 3/84  <i>Disposal 7-18-84</i>
	2	ADS dailies for Jan 8-25, 1982	
	3	ADS weekly for Jan 4, 1982 and ADS dailies for Jan 26-Feb 4, 1982	
	4	ADS weekly for Jan 8, 1982 and ADS dailies for Dec 14, 1981 and Feb 5, 1982	
	5	ADS weeklies for Jan 5&14, 1982 and ADS dailies for Feb 8&9, 1982	
	6	ADS weekly for Jan 22, 1982 and ADS dailies for Feb 9-16, 1982	
	7	ADS weekly for Feb 1, 1982 and ADS dailies for Feb 17, 1982	
	8	ADS weeklies for Feb 5&11, 1982	
	9	ADS weekly for Feb 19, 1982 and ADS daily for Feb 18, 1982	
	10	ADS weekly for Feb 26, 1982 and ADS dailies for Feb 19-25, 1982	
	11	ADS weekly for Mar 5, 1982 and ADS dailies for Feb 26-Mar 5, 1982	
	12	ADS weekly for Mar 12, 1982 and ADS dailies for Mar 10-15, 1982	



DEPARTMENT OF GENERAL SERVICES  
 STATE RECORDS MANAGEMENT CENTER  
 7275 Waterloo Road (Rte. 175)  
 P.O. Box 275  
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

Dept. Human Resources

Reporting Agency

83W305

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-28	ADS Weekly & Dailies	831	1-2	1981-82	28	7/84	Recycled

I hereby certify that the above listed records were disposed of as indicated.

  
 Signature

Records Center Manager  
 Title

July 1984  
 Date

AND RECEIPT

DHR Local Office \_\_\_\_\_ DHR Central Office X

Accession No.

Date Received

83W305

10-27-82

1. From: (Name, Division, Address or Agency)  
 John Head (For Paul Gilden)  
 DHR--Room 312  
 1100 N. Eutaw St., Balto., Md. 21201

Signature

Title

2. Building and Room  
 DHR--Room 312

3. Phone  
 383-4018

4. To: State Records Center

WATERLOO

5. Signature: (Agency Official)

*Paul Gilden / John Head*

6. No. of Cu.Ft.  
 28

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-119 S-19-20	1	ADS weekly Mar. 19 & ADS dailies Mar. 17, 1982	Schedule #831 Items 1 & 2  Disposal Date is 7/84
	2	ADS weekly Mar. 26 & ADS dailies Mar. 19-22, 1982	
	3	ADS weekly Apr. 2 & ADS dailies Mar. 24-29, 1982	
	4	ADS weekly Apr. 8 & ADS dailies Mar. 31-Apr. 7, 1982	
	5	ADS Weekly Apr. 16 & ADS dailies Apr. 8-16, 1982	
	6	ADS weekly Apr. 23 & ADS dailies Apr. 19-28, 1982	
	7	ADS weekly May 3 & 7, & ADS dailies Apr. 30	
	8	ADS weekly May 14 & ADS dailies May 3-10, 1982	
	9	ADS weekly May 21 & ADS dailies May 12-14, 1982	
	10	ADS weekly May 28 & ADS dailies May 14-17, 1982	
	11	ADS weekly Jun. 4 & ADS dailies May 19-28, 1982 (weeklies ES only from this point)	
	12	ADS weekly Jun. 11 & ADS dailies Jun. 2-9, 1982	
	13	ADS weekly Jun. 18 & ADS dailies Jun. 11-16, 1982	

*Disposal 7-18-84*

(Use continuation sheets as needed)

AND RECEIPT

From: (Name, Division, Address or Agency)		Accession No.	Date Received
Building and Room		Signature	
Phone		Title	
Signature: (Agency Official)		4. To: State Records Center	
		6. No. of Cu.Ft.	

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	14	ADS weekly Jun. 25 & ADS dailies Jun. 18-25, 1982	Schedule #831 Items 1 & 2  Disposal Date is 7/84
	15	ADS weekly Jun. 30 & ADS dailies Jun. 28-Jul. 7, 1982	
	16	ESARS 141 Order Master File Nov. 1980 Feb. & May 1981	
	17	ESARS 141 Order Master File Aug, Sep., Oct. & Dec. 1981	
	18	ESARS 141 Order Master File Feb., Mar., Apr. & Jun. 1982	
	19	ESARS 141 Order Master File Jul. 1982; 201 & 345 Aug., Sep. & Oct. 1981	
	20	ESARS 201 & 345 Nov., Dec. 1981 & Jan., Feb. & Mar. 1982	
	21	ESARS 201 & 345 Apr.-Jul. 1982; Job Bank Trans logs Oct. & Nov. 1980	
	22	Job Bank Trans Logs Dec. 1980- Aug. 1981	
	23	Job Bank Trans Logs Sep. 1981- Jun. 1982	
	24	ESARS JCL's Sep. 1981- Dec. 1981	
	25	ESARS JCL's Jan. 1982 - Mar. 1982	
	26	ESARS JCL's Apr. 1982 - Jun. 1982	
	27	ESARS special runs end of FY81, ESARS inquiry Feb 81	
	28	ESARS Validation Material 79-82	

(Use continuation sheets as needed)